

## **Oracle® Fusion Middleware**

Administering Oracle WebCenter Content

11g Release 1 (11.1.1)

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Documentation for administrators that describes how to manage the Oracle WebCenter Content system using Fusion Middleware Control and Content Server applications, utilities, and commands.

Oracle Fusion Middleware Administering Oracle WebCenter Content, 11g Release 1 (11.1.1)

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# Preface

This guide describes how to administer Oracle WebCenter Content and Oracle WebCenter Content Server. It describes how to start and stop Content Server instances, how to access and use Content Server utilities, how to configure WebCenter Content components and security, and also how to archive, retrieve, and migrate WebCenter Content repository structure and content items.

## Audience

This guide is intended for Oracle Fusion Middleware administrators responsible for WebCenter Content installations and Content Server deployments.

## Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

### Access to Oracle Support

Oracle customers have access to electronic support through My Oracle Support. For information, visit <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=info> or visit <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=trs> if you are hearing impaired.

## Related Documents

For more information, see the following documents in the Oracle WebCenter Content documentation set:

- *Oracle WebCenter Content Release Notes*
- *Oracle Fusion Middleware Managing Oracle WebCenter Content*
- *Oracle Fusion Middleware Developing with Oracle WebCenter Content*
- *Oracle Fusion Middleware Installing and Configuring Oracle WebCenter Content*
- *Oracle Fusion Middleware Installing an Evaluation Instance of Oracle WebCenter Content*
- *Oracle Fusion Middleware Using Oracle WebCenter Content*
- *Oracle Fusion Middleware WebLogic Scripting Tool Command Reference*

## Conventions

The following text conventions are used in this document:

Convention	Meaning
<b>boldface</b>	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text or the glossary.
<i>italic</i>	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.
monospace	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the window, or text that you enter.

## WebCenter Content Terminology

WebCenter Content documentation uses the following terms when referring to variables in the directories associated with the WebCenter Content and Content Server configuration:

- *IdcHomeDir*: This variable refers to the `ucm/idc` directory in the Oracle WebCenter Content home where the Oracle WebCenter Content server media is located. The server media can run Oracle WebCenter Content Server, Oracle WebCenter Content: Inbound Refinery, or Oracle WebCenter Content: Records software. This is essentially a read-only directory. The default location is `WCC_ORACLE_HOME/ucm/idc`. The variable portion of the default location can be changed, but the path cannot be changed from `ucm/idc`.
- *DomainHome*: This variable refers to the user-specified directory where an Oracle WebCenter Content application is deployed to run on an Oracle WebLogic Server application server. The `DomainHome/ucm/short-product-id/bin` directory contains the `intradoc.cfg` file and executables. The default location for *DomainHome* is `MW_HOME/user_projects/domains/base_domain`, but you can change the path and domain name (*base\_domain*) during the deployment of an Oracle WebCenter Content application to an application server.
- *short-product-id*: This variable refers to the type of Oracle WebCenter Content server deployed to an application server. This name is used as the context root (default `HttpRelativeWebRoot` configuration value). Possible values include:
  - `cs` (Oracle WebCenter Content Server)
  - `ibr` (Oracle WebCenter Content: Inbound Refinery)
  - `urm` (Oracle WebCenter Content: Records)
- *IntradocDir*: This variable refers to the root directory for configuration and data files specific to an Oracle WebCenter Content instance that is part of an Oracle WebCenter Content application deployed to an application server. This Idoc Script variable is configured for one type of Oracle WebCenter Content instance: Content Server (`cs`), Inbound Refinery (`ibr`), or Records (`urm`). This directory can be located elsewhere, but the default location is `DomainHome/ucm/short-product-id`. The specified directory must be an absolute path to the instance directory and must be unique to a particular server or node. The directory includes a `bin/` directory, which contains the startup files (`intradoc.cfg` and executables).

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# What's New in This Guide

The following topics introduce the new and changed features of Oracle WebCenter Content and other significant changes that are described in this guide, and provide pointers to additional information.

This guide is a new edition of the formerly titled *Oracle Fusion Middleware System Administrator's Guide for Oracle WebCenter Content*. It has been restructured to present information consistent with other Oracle Fusion Middleware administrative documentation.

## New and Changed Features for 11g Release 1 (11.1.1.8)

For 11g Release 1 (11.1.1.8), this guide has been updated in several ways. Following are additions or changes in content:

- The Admin Server page no longer has its own user interface page. The tools that used to be launched from the Admin Server page can now be called from the Administration tray or menu: General Configuration, Component Manager, Internet Configuration, and Content Security. See [Section 2.3.1.1](#).
- Updated information on using the System Audit Information page to access status information for Content Server. See [Section 5.4](#).
- Added information on starting and stopping an Inbound Refinery instance. See [Section 3.2](#).
- Added information about monitoring an Inbound Refinery instance using Oracle Fusion Middleware Enterprise Manager. See [Chapter 7](#).
- Several Internet configuration settings for a Content Server instance cannot be modified through the user interface: Use SSL, HTTP Address, and SMTP Port. See [Section 8.2.3](#) and [Section 8.5](#).
- The `HttpBrowserAdminUsesAbsolutePath` and `HttpBrowserUseAdminSSL` configuration variables, used in web browser URL customization, are no longer supported because of the change in the location of admin services (for the Admin Server). The Admin Server path (set by `httpAdminCgiPath`) is now calculated the same way as regular Content Server path (set by `httpCgiPath`).
- Added information about using the Update Component Configuration page to modify configuration settings for certain Content Server components. See [Section 9.5](#).



# Part I

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## Introduction to Oracle WebCenter Content

This part provides an introduction to Oracle WebCenter Content and summarizes the primary tasks for administering the system.

**Part I** contains the following chapters:

- [Chapter 1, "Introduction to Administering Oracle WebCenter Content"](#)



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# Introduction to Administering Oracle WebCenter Content

This chapter provides an introduction to the Oracle WebCenter Content system and to basic system administration tasks.

This chapter covers the following topics:

- [Section 1.1, "Introduction to Oracle WebCenter Content"](#)
- [Section 1.2, "Basic Tasks for Managing Oracle WebCenter Content"](#)

## 1.1 Introduction to Oracle WebCenter Content

Oracle WebCenter Content enables users to manage documents, images, records, and rich media files with end-to-end content life cycle management from creation to archiving.

The WebCenter Content system by default includes the Oracle WebCenter Content Server, which provides core content management functions and features supporting a wide variety of functionality for managing content, images, digital assets, records, content conversion, and the desktop experience.

For more information about WebCenter Content concepts and applications, see *Understanding Oracle WebCenter Content*.

### 1.1.1 Content Server

The Content Server is the foundation for a variety of WebCenter Content management features. It provides a flexible, secure, centralized, web-based repository that manages all phases of the content life cycle from creation and approval to publishing, searching, expiration, and archiving or disposition.

WebCenter Content administration involves configuring and managing the Content Server, including the system database, and other software such as Oracle software for user authentication and authorization, Oracle Fusion Middleware for domain-level system control and monitoring, and other software as needed to maintain optimal system performance.

WebCenter Content administration includes using Content Server components which provide advanced functionality for managing system features. Some components are automatically enabled in the WebCenter Content system and some are available to be enabled after system installation. Content Server also provides software that can be used to create customized components. For details on customizing components, see *Oracle Fusion Middleware Developing with Oracle WebCenter Content*.

## 1.1.2 Content Management

The content repository is the heart of the WebCenter Content system. Content can take many forms such as documents, records, images, and audio files. All content checked in to the system is stored in the repository, and from there it can be managed by users with the appropriate permissions to that content.

Every contributor throughout an organization can easily contribute content from native desktop applications, efficiently manage business content through use of rich library services, and securely access that content anywhere using a web browser.

All content, regardless of content type, is stored in the web repository or database for management, reuse and access. While stored in the repository, all types of content ranging from email, discussions, documents, reports, spreadsheets, and records to images, multimedia or other digital formats receive the same set of fundamental core services.

WebCenter Content administration involves managing internal features and applications to support content conversion, workflow, metadata, records management, and so forth. For details on managing these Oracle WebCenter Content features, see *Oracle Fusion Middleware Managing Oracle WebCenter Content*.

## 1.2 Basic Tasks for Managing Oracle WebCenter Content

The roadmap in [Table 1–1](#) outlines typical tasks that a system administrator might perform to manage WebCenter Content after the application has been installed and the initial configuration completed.

For details about installing WebCenter Content, see *Oracle Fusion Middleware Installing and Configuring Oracle WebCenter Content*.

**Table 1–1 Roadmap - Administering Oracle WebCenter Content**

Task	Documentation
Stop and start the managed server	Restart the Oracle WebLogic Server managed server on which the Oracle WebCenter Content application is deployed to effect configuration changes or for routine maintenance: <ul style="list-style-type: none"> <li>▪ <a href="#">Starting and Stopping Content Server and Inbound Refinery</a></li> </ul>
Monitor performance	Analyze the performance of the WebCenter Content application and monitor its current status: <ul style="list-style-type: none"> <li>▪ <a href="#">Monitoring Content Server and Inbound Refinery Using Fusion Middleware Control</a></li> <li>▪ <a href="#">Monitoring Content Server Status</a></li> </ul>
View and manage log files	Identify and diagnose problems through log files. WebCenter Content logs record many types of events, including startup and shutdown information, errors, warnings, and other information: <ul style="list-style-type: none"> <li>▪ <a href="#">Monitoring Content Server Log Files</a></li> <li>▪ <a href="#">Troubleshooting Oracle WebCenter Content</a></li> </ul>
Load content into the repository	Load a quantity of content into the Content Server repository using a Content Server application: <ul style="list-style-type: none"> <li>▪ <a href="#">Batch Loading Content</a></li> </ul>

**Table 1–1 (Cont.) Roadmap - Administering Oracle WebCenter Content**

<b>Task</b>	<b>Documentation</b>
Backup and migrate data	<p>Archive, restore, and migrate Content Server metadata and content:</p> <ul style="list-style-type: none"> <li>▪ <a href="#">Migrating System Configurations</a></li> <li>▪ <a href="#">Managing Archives, Collections, and Batch Files</a></li> <li>▪ <a href="#">Exporting Data in Archives</a></li> <li>▪ <a href="#">Importing Data from Archives</a></li> <li>▪ <a href="#">Transferring Files</a></li> <li>▪ <a href="#">Replicating Files</a></li> <li>▪ <a href="#">Archiving Contribution Folders</a></li> <li>▪ <a href="#">Archiving the Contribution Folder Structure</a></li> <li>▪ <a href="#">Migrating the Folders Structure</a></li> </ul>
Tune application properties	<p>Configure or reconfigure performance related settings for the WebCenter Content environment and Content Server:</p> <ul style="list-style-type: none"> <li>▪ <a href="#">Configuring System Properties</a></li> <li>▪ <a href="#">Configuring Providers</a></li> <li>▪ <a href="#">Managing Components</a></li> <li>▪ <a href="#">Managing Search Features</a></li> <li>▪ <a href="#">Configuring the Search Index</a></li> <li>▪ <a href="#">Managing a File Store System</a></li> </ul> <p>For information about internal Content Server applications, see Oracle Fusion Middleware Managing Oracle WebCenter Content.</p>
Tune security properties	<p>Configure or reconfigure security related settings for the WebCenter Content environment and Content Server:</p> <ul style="list-style-type: none"> <li>▪ <a href="#">Configuring Fusion Middleware Security for Content Server</a></li> <li>▪ <a href="#">Managing User Types, Logins, and Aliases</a></li> <li>▪ <a href="#">Managing Security Groups, Roles, and Permissions</a></li> <li>▪ <a href="#">Managing Accounts</a></li> <li>▪ <a href="#">Managing Access Control List Security</a></li> <li>▪ <a href="#">Managing Additional Content Server Security Connections</a></li> <li>▪ <a href="#">Customizing Content Server Communication</a></li> </ul> <p>Note that by default users, groups, and accounts are managed through a selected LDAP provider, Oracle WebLogic Server, and other Oracle security software. Some configuration may be performed with Content Server security settings.</p>
Configure related applications	<p>Configure or reconfigure related applications:</p> <ul style="list-style-type: none"> <li>▪ <a href="#">Managing the Need to Know Component</a></li> <li>▪ <a href="#">Managing Oracle Fusion Middleware BPEL Component for Content Server</a></li> <li>▪ <a href="#">Managing Kofax Capture Export Connector to Oracle WebCenter Content</a></li> </ul>



# Part II

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## Getting Started

This part provides information about using Oracle WebCenter Content administration interfaces and tools, and how to access and control a Content Server instance.

Part II contains the following chapters:

- [Chapter 2, "Getting Started Administering Oracle WebCenter Content"](#)
- [Chapter 3, "Managing System Processes"](#)
- [Chapter 4, "Batch Loading Content"](#)



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# Getting Started Administering Oracle WebCenter Content

This chapter provides information on Oracle WebCenter Content system administration responsibilities, interfaces, applets, utilities, and other tools.

This document is written with the assumption that WebCenter Content software is already installed and ready for use. For information on installing WebCenter Content software with a Content Server instance and setting initial installation configuration options, see *Oracle Fusion Middleware Installing and Configuring Oracle WebCenter Content*.

This chapter includes the following topics:

- [Section 2.1, "Understanding System Administrator Roles and Responsibilities"](#)
- [Section 2.2, "Understanding System Administrator Interfaces"](#)
- [Section 2.3, "Understanding WebCenter Content System Administration Tools"](#)
- [Section 2.4, "Accessing Content Server Using Fusion Middleware Control"](#)
- [Section 2.5, "Accessing WebCenter Content Instances Using a Web Browser"](#)

## 2.1 Understanding System Administrator Roles and Responsibilities

The Oracle WebCenter Content system administrator must be assigned two administrator roles to be able to perform administrative tasks: the first role in the Oracle WebLogic Server domain through whatever authentication/authorization software is used for a site, and the second role in Oracle WebCenter Content through the Oracle WebLogic Server. Both roles are required for a user to have full administrative privileges for Enterprise Management Fusion Middleware Control, the Oracle WebLogic Server domain where WebCenter Content is deployed, and the WebCenter Content system and Content Server instance.

An administrator is typically specified during WebCenter Content software installation. More than one system administrator can be assigned for WebCenter Content, such as an administrator with limited permissions to manage certain applications, or an administrator for each WebCenter Content instance. For more information on configuring the administrator account and role, see *Oracle Fusion Middleware Installing and Configuring Oracle WebCenter Content*.

WebCenter Content administrators can use the Oracle Enterprise Manager Fusion Middleware Control interface, the Oracle WebLogic Server Administration Console, and Content Server applications and utilities to perform administrative tasks including:

- Starting and stopping Content Server instances
- Configuring WebCenter Content system settings
- Configuring WebCenter Content security configuration, both internal and integrated with Fusion Middleware components
- Creating and assigning WebCenter Content user accounts, roles, permissions, user groups, and group accounts (this may be shared with the administrator of whichever authentication/authorization and database software is used for a site)
- Configuring and implementing WebCenter Content search tools
- Managing WebCenter Content system and custom components
- Managing WebCenter Content system migration and archiving
- Monitoring and troubleshooting WebCenter Content instances

Additional administration tasks include configuring and managing Content Server features such as the repository, workflow, content conversion, imaging, and records. These tasks are explained in *Oracle Fusion Middleware Managing Oracle WebCenter Content*.

## 2.2 Understanding System Administrator Interfaces

Oracle WebCenter Content system administrators have several browser interfaces in which to perform certain tasks.

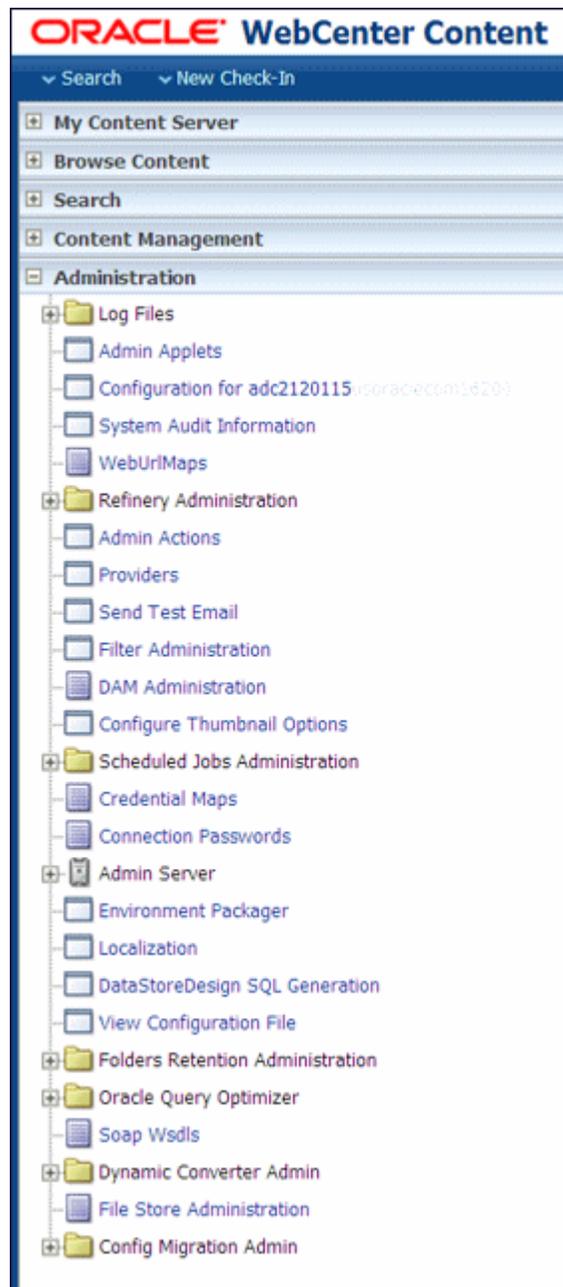
- [Section 2.2.1, "About the WebCenter Content Server Administration Interface"](#)
- [Section 2.2.2, "About Oracle Enterprise Manager Fusion Middleware Control"](#)
- [Section 2.2.3, "About the Oracle WebLogic Server Administration Console"](#)

### 2.2.1 About the WebCenter Content Server Administration Interface

The Administration tray is the default layout for the WebCenter Content Server browser interface to provide access to Content Server administration log files and to pages for configuring and managing Content Server applications and tools.

To access the Administration tray, log in as a Content Server administrator, then choose **Administration** to view available administration options. If your Content Server instance is configured to use Menus, choose **Administration** to view the same options in a menu layout. [Figure 2-1](#) shows a sample Oracle WebCenter Content tray layout with the Administration selection expanded to show options.

Figure 2-1 Sample Oracle WebCenter Content Administration Tray



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**Note:** WebCenter Content administrators use the *native 11 interface* to perform administrative tasks using management pages and applications. The Oracle WebCenter Content application is configured by default to use the native 11g interface for both administrators and users. If WebCenter Content is configured to use the *WebCenter Content user interface* (new as of 11.1.1.8), administrators must still use the native 11g interface. For more information, see "Configuring Content Server with the WebCenter Content User Interface" in *Oracle Fusion Middleware Installing and Configuring Oracle WebCenter Content*, and "Getting Started with the WebCenter Content User Interface" in *Oracle Fusion Middleware Using Oracle WebCenter Content*.

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The Admin Applets page provides access to Content Server administration applets and configuration tools. To access this page, log in as a WebCenter Content administrator and choose **Administration**, then **Admin Applets**.

Administration applets accessed using a web browser are displayed and can be used only in the native 11g interface.

**Figure 2–2 Admin Applets Page**




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**Note:** The Apple Safari browser is incompatible with Content Server administration applets and tools accessed using the Admin Applets page.

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**Note:** You may experience problems if you start any Java applets (such as a Content Server administration applet or the multiple-file upload applet) from a browser that is using the Sun JDK 1.3/1.4 Java plug-in. These issues are related to authentication when launching an applet for the first time and applets closing when the parent window is changed.

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## 2.2.2 About Oracle Enterprise Manager Fusion Middleware Control

Fusion Middleware Control is a Web-based interface that you use to monitor and administer a farm, domains, and WebCenter Content instances.

A **farm** is a collection of components managed by Fusion Middleware Control. It can contain an Oracle WebLogic Server domain, one Administration Server, one or more Managed Servers, clusters, one or more Oracle instances, and the Oracle Fusion Middleware components that are installed, configured, and running in the domain or Oracle instances, including Oracle WebCenter Content.

Fusion Middleware Control organizes a wide variety of performance data and administrative functions into distinct, Web-based home pages for the farm, domain, servers, components, and applications. These home pages make it easy to locate the most important monitoring data and the most commonly used administrative functions for a component from your web browser.

Fusion Middleware Control can be used to:

- Start and stop Oracle WebLogic Server
- Start and stop components
- Start and stop applications
- Access log files and manage log configuration
- Modify Oracle BPEL Process Manager MBean properties
- Debug applications such as Oracle BPEL Process Manager applications
- Deploy ADF applications
- Deploy Java EE applications
- Configure and manage auditing
- Configure SSL
- Manage Oracle HTTP Server
- Manage Oracle Web Cache

For more information about accessing Fusion Middleware Control to administer WebCenter Content, see [Section 2.4](#). For more information about accessing and using Fusion Middleware Control, see "Getting Started with Oracle Enterprise Manager Fusion Middleware Control" in *Oracle Fusion Middleware Administrator's Guide*.

For detailed information while using the Fusion Middleware Control Console, you can click **Help** at the top of the page. In most cases, the Help window displays a help topic about the current page. Click **Contents** in the Help window to browse the list of help topics, or click **Search** to search for a particular word or phrase.

## 2.2.3 About the Oracle WebLogic Server Administration Console

Oracle WebLogic Server Administration Console is a Web-based interface that you use to manage a WebLogic Server domain. It is accessible from any supported Web browser with network access to the Administration Server. A WebLogic Server domain includes one or more WebLogic Servers. You manage your applications as part of a domain.

One instance of WebLogic Server in each domain is configured as an Administration Server. The Administration Server provides a central point for managing a WebLogic Server domain. All other WebLogic Server instances in a domain are called Managed Servers. In a domain with only a single WebLogic Server instance, that server

functions both as Administration Server and Managed Server. The Administration Server hosts the Administration Console, which is a Web application accessible from any supported Web browser with network access to the Administration Server. Managed Servers host applications.

The Administration Console can be used to:

- Configure, start, and stop WebLogic Server domains
- Configure WebLogic Server clusters
- Configure WebLogic Server services, such as database connectivity (JDBC) and messaging (JMS)
- Configure security parameters, including creating and managing users, groups, and roles
- Configure and deploy applications
- Monitor server and application performance
- View server and domain log files
- View application deployment descriptors

For detailed information on using the Oracle WebLogic Server Administration Console, click **Help** from any Administration Console page, or see *Oracle Fusion Middleware Administrator's Guide*.

## 2.3 Understanding WebCenter Content System Administration Tools

Oracle provides software tools for managing a WebCenter Content system with a Content Server instance. The WebCenter Content administrator should use these tools instead of directly editing configuration files to perform Content Server administrative tasks unless a specific procedure requires that a file be edited. Editing a file may cause the settings to be inconsistent and generate problems.

The WebCenter Content system includes specific administration utilities and applications for managing processes, providers, archives, user, and so forth.

- [Section 2.3.1, "About Content Server Tools"](#)
- [Section 2.3.2, "About Oracle WebLogic Scripting Tool \(WLST\)"](#)

See the browser considerations section in your installation and deployment guide for information about Java browser plug-ins and applet display issues.

### 2.3.1 About Content Server Tools

Content Server provides the following administration software tools to configure and maintain system operation:

- [Section 2.3.1.1, "Management Pages"](#)
- [Section 2.3.1.2, "Applications"](#)
- [Section 2.3.1.3, "Utilities"](#)
- [Section 2.3.1.4, "IdcShell Command-Line Tool"](#)

### 2.3.1.1 Management Pages

Management pages can be accessed by using a web browser and choosing **Administration**, then choosing the management option in the Content Server interface. Some of the typical management pages are listed here.

---



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**Note:** WebCenter Content administrators use the *native 11 interface* to perform administrative tasks using management pages and applications. The Oracle WebCenter Content application is configured by default to use the native 11g interface for both administrators and users. If WebCenter Content is configured to use the *WebCenter Content user interface* (new as of 11.1.1.8), administrators must still use the native 11g interface. For more information on the WebCenter Content user interface, see "Configuring Content Server with the WebCenter Content User Interface" in *Oracle Fusion Middleware Installing and Configuring Oracle WebCenter Content*, and "Getting Started with the WebCenter Content User Interface" in *Oracle Fusion Middleware Using Oracle WebCenter Content*.

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- **Admin Server:** Configure certain Content Server settings. A Content Server instance has its own Admin Server instance, which manages the Content Server instance on the WebCenter Content domain. Functions provided by the Admin Server for a Content Server instance also can be performed using Fusion Middleware Control.
  - **Component Manager:** View, enable or disable, install or uninstall, and download components which provide additional functionality to Content Server.
  - **General Configuration:** Specify a variety of settings used to configure WebCenter Content Server, including enabling accounts and adding configuration variables specific to your unique Content Server deployment.
  - **Content Security:** Set or modify select Content Server content security options.
  - **Internet Configuration:** View or modify Content Server Internet options.
- **Localization:** View and modify enabled and disabled locales for your Content Server instance.
- **Providers:** Add providers, configure provider information, and test providers.

### 2.3.1.2 Applications

The following Content Server applications can be started as standalone applications from the Admin Applets page, as applets through a web browser, or by choosing the **Apps** menu in each of the tool interfaces.

---

---

**Note:** A WebCenter Content administrators use the *native 11 interface* to perform administrative tasks using management pages and applications. The Oracle WebCenter Content application is configured by default to use the native 11g interface for both administrators and users. If WebCenter Content is configured to use the *WebCenter Content user interface* (new as of 11.1.1.8), administrators must still use the native 11g interface. For more information on the WebCenter Content user interface, see "Configuring Content Server with the WebCenter Content User Interface" in *Oracle Fusion Middleware Installing and Configuring Oracle WebCenter Content*, and "Getting Started with the WebCenter Content User Interface" in *Oracle Fusion Middleware Using Oracle WebCenter Content*.

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For more information on Configuration Manager, Repository Manager, Weblayout Editor, and Workflow Admin applications, see *Oracle Fusion Middleware Managing Oracle WebCenter Content*.

- **Archiver:** Export, import, transfer, and replicate content server files and information. For details, see the chapter on managing system archiving and migration.
- **Configuration Manager:** Manage content types, file formats, and custom metadata fields.
- **Repository Manager:** Perform file diagnostics, file management functions, search data re-indexing, and subscription management functions.
- **User Admin:** Manage the local user base, set up security (by assigning roles and permissions to users), define aliases, and manage security groups.
- **Weblayout Editor:** Build a website, work with reports, write queries.
- **Workflow Admin:** Set up workflows to route content to specific people for action.

### 2.3.1.3 Utilities

The following utilities can be started only as standalone applications from the computer where the Content Server instance is installed. For instructions on how to run standalone applications, see [Section 3.5.2](#).

- **Batch Loader:** Update or check in a large number of content items simultaneously.
- **Component Tool:** Install and enable or disable Content Server components using the command line.
- **Component Wizard:** Create and install custom components to modify Content Server behavior.
- **Content Analyzer:** Confirm the integrity of Content Server repository components, including the file system, database, and search index.
- **System Properties:** Configure the system options and functionality of a Content Server instance.

### 2.3.1.4 IdcShell Command-Line Tool

The IdcShell tool enables administrators to run Idoc Script from a command line. Idoc Script is a proprietary server-side scripting language for WebCenter Content. For more information, see [Section 3.6](#) and *Oracle Fusion Middleware Developing with Oracle WebCenter Content*.

### 2.3.2 About Oracle WebLogic Scripting Tool (WLST)

The Oracle WebLogic Scripting Tool (WLST) can be used to manage Fusion Middleware components, such as Oracle WebCenter Content with a Content Server instance, from the command line.

The WebLogic Scripting Tool is a command-line scripting environment for creating, managing, and monitoring Oracle WebLogic Server domains. It is based on the Java scripting interpreter, Jython. In addition to supporting standard Jython features such as local variables, conditional variables, and flow control statements, the WebLogic Scripting Tool provides a set of scripting functions (commands) that are specific to Oracle WebLogic Server instances. Administrators can extend the WebLogic scripting language to suit site-specific needs by following the Jython language syntax.

Oracle WebCenter Content is supported by custom WLST commands for managing Content Server application connections (to the repository, portlet producers, external applications, and other back-end services) and for configuring the WebCenter Content user interface (based on the Oracle Development Application Framework). All the WLST commands specific to Oracle WebCenter Content Server are described in *Oracle Fusion Middleware WebLogic Scripting Tool Command Reference*.

## 2.4 Accessing Content Server Using Fusion Middleware Control

The Oracle Enterprise Manager Fusion Middleware Control interface can be used to access WebCenter Content and Content Server related screens for performing basic administration tasks. This section explains the following tasks.

- [Section 2.4.1, "Logging In to Fusion Middleware Control"](#)
- [Section 2.4.2, "Navigating to the Content Server Home Page"](#)

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**Note:** You can also use Oracle Fusion Middleware with IBM WebSphere. For information about using administration tools for IBM WebSphere, see "Summary of the Oracle Fusion Middleware Management Tools on IBM WebSphere" in the *Oracle Fusion Middleware Third-Party Application Server Guide*.

---



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### 2.4.1 Logging In to Fusion Middleware Control

Oracle Fusion Middleware administrators can use Fusion Middleware Control to access and manage a Content Server instance. Fusion Middleware Control is configured for a domain and it is automatically started when you start the Oracle WebLogic Server Administration Server.

To access Fusion Middleware Control:

1. Enter the Fusion Middleware Control URL in your web browser. The URL must include the name of the host and the port number assigned during the installation.

```
http://adminServerHost:adminServerPort/em
```

For *adminServerHost*, specify the name of the computer that hosts the WebLogic Server Administration Server for your domain. For *adminServerPort*, specify the listen port number for the Administration Server. The default number is 7001. For example:

```
http://myHost.example.com:7001/em
```

You can find the exact URL, including the administration port number, in the `config.xml` file:

- Windows: `DOMAIN_HOME\config\config.xml`
- UNIX: `ORACLE_INSTANCE/config/config.xml`

2. Enter a valid Fusion Middleware administrator user name and password, and click **Login**.

A default user name for the administrator user is provided with the software. This is the account you can use to log in to Fusion Middleware Control for the first time. The password is the one supplied during the installation of Fusion Middleware.

The first page Fusion Middleware Control displays is the Farm domain home page. You can also view this page at any time by selecting the name of the farm in the navigation pane.

From the navigation pane, you can expand the tree and select a target to view and manage components in your farm.

## 2.4.2 Navigating to the Content Server Home Page

The Content Server home page in the Fusion Middleware Control interface is your starting place for managing a Content Server instance.

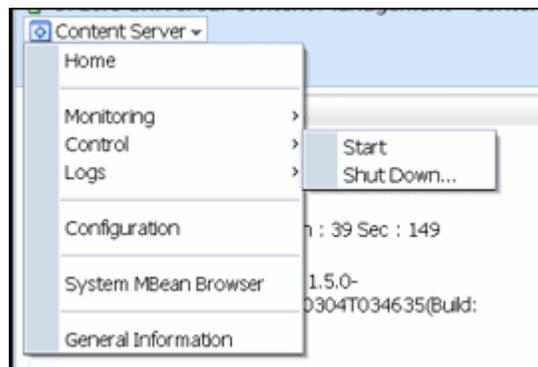
From the Content Server home page you can:

- Check the current status of an instance
- View overall response time for services
- View resource information on concepts and tasks

The Content Server home page displays the **Content Server** menu. From the **Content Server** menu you can:

- Start and shut down an instance
- Configure instance parameters and email settings
- Monitor instance performance metrics
- Analyze diagnostic information and log files
- Modify attributes using the system MBean browser
- View general information about the system configuration

**Figure 2–3 Content Server Menu in Fusion Middleware Control**



To navigate to the Content Server home page:

1. Log in to Fusion Middleware Control. See [Section 2.4.1, "Logging In to Fusion Middleware Control."](#)
2. In the navigation pane, expand the tree to select the appropriate target domain name (for example, `Farm_base_domain`).
3. Expand **WebCenter**, then **Content**, then **Content Server**.
4. Select the Content Server instance to navigate to the home page.

[Figure 2–4](#) shows an example of navigation on a WebLogic Server to the instance: Oracle WebCenter Content - Content Server (`UCM_server1`).

[Figure 2–5](#) shows an example of navigation on an IBM WebSphere Application Server to the instance: Oracle WebCenter Content - Content Server.

**Figure 2–4 Navigation on WebLogic Server to Content Server**



**Figure 2–5 Navigation on WebSphere to Content Server**



## 2.5 Accessing WebCenter Content Instances Using a Web Browser

To access a running WebCenter Content instance as an administrator, start a web browser and enter the URL for the specific WebCenter Content configuration.

- [Section 2.5.1, "Accessing a Content Server Instance"](#)
- [Section 2.5.2, "Accessing a WebCenter Content: Inbound Refinery Instance"](#)
- [Section 2.5.3, "Accessing a WebCenter Content: Imaging Instance"](#)
- [Section 2.5.4, "Accessing a WebCenter: Records Instance"](#)

### 2.5.1 Accessing a Content Server Instance

To access a Content Server instance:

1. Enter the URL:

```
http://managedServerHost:managedServerPort/cs
```

2. Log in with the administrator user name and password for the WebLogic Server.
  - For *managedServerHost*, specify the name of the computer that hosts the WebLogic Server Managed Server for the WebCenter Content domain where the Content Server instance is installed.
  - For *managedServerPort*, specify the listen port number for the WebLogic Server Managed Server for the WebCenter Content domain where the Content Server instance is installed.

The default port number for a Content Server instance is 16200. For example:

```
http://myHost.example.com:16200/cs
```

---

---

**Note:** If you need to access a Content Server instance as a non-administrator user, and the instance is configured to use the WebCenter Content user interface instead of the native 11g interface, be aware that the WebCenter Content user interface resides in a separate domain from Content Server and runs on a different port, 16225 by default.

---

---

### 2.5.2 Accessing a WebCenter Content: Inbound Refinery Instance

To access a WebCenter Content: Inbound Refinery instance:

1. Enter the URL:

```
http://managedServerHost:managedServerPort/ibr
```

2. Log in with the administrator user name and password for WebLogic Server.
  - For *managedServerHost*, specify the name of the computer that hosts the WebLogic Server Managed Server for the WebCenter Content domain where the Inbound Refinery instance is installed.
  - For *managedServerPort*, specify the listen port number for the WebLogic Server Managed Server for the WebCenter Content domain where the Inbound Refinery instance is installed.

The default port number for Inbound Refinery is 16250. For example:

```
http://myHost.example.com:16250/ibr
```

### 2.5.3 Accessing a WebCenter Content: Imaging Instance

To access a WebCenter Content: Imaging instance:

1. Enter the URL:

```
http://managedServerHost:managedServerPort/imaging
```

2. Log in with the administrator user name and password for WebLogic Server.

- For *managedServerHost*, specify the name of the computer that hosts the WebLogic Server Managed Server for the WebCenter Content domain where the Imaging instance is installed.
- For *managedServerPort*, specify the listen port number for the WebLogic Server Managed Server for the WebCenter Content domain where the Imaging instance is installed.

The default port number for Imaging is 16000. For example:

```
http://myHost.example.com:16000/imaging
```

### 2.5.4 Accessing a WebCenter: Records Instance

To access a WebCenter Content: Records instance:

1. Enter the URL:

```
http://managedServerHost:managedServerPort/urm
```

2. Log in with the administrator user name and password for WebLogic Server.

- For *managedServerHost*, specify the name of the computer that hosts the WebLogic Server Managed Server for the WebCenter Content domain where the Records instance is installed.
- For *managedServerPort*, specify the listen port number for the WebLogic Server Managed Server for the WebCenter Content domain where the Records instance is installed.

The default port number for Records is 16300.

```
http://myHost.example.com:16300/urm
```



---

---

## Managing System Processes

This chapter describes how to start and stop an Oracle Content Server or Inbound Refinery instance, how to start Content Server administration applications, and how to use a command-line tool to configure system variables.

This chapter includes the following topics:

- [Section 3.1, "Starting and Stopping Content Server and Inbound Refinery"](#)
- [Section 3.2, "Starting and Stopping Content Server and Inbound Refinery Using Fusion Middleware Control"](#)
- [Section 3.3, "Starting and Stopping Content Server Using WebLogic Server"](#)
- [Section 3.4, "Starting and Stopping Content Server Using Scripts"](#)
- [Section 3.5, "Running Content Server Administration Applications"](#)
- [Section 3.6, "Using the IdcShell Command-Line Tool to Run Idoc Script"](#)

### 3.1 Starting and Stopping Content Server and Inbound Refinery

There are several methods for starting, stopping, and restarting the Content Server instance. Which method you choose depends on your requirements, your authorization, and the task you want to complete. For example, when certain configuration changes are made to the Content Server instance, such as when components are enabled or disabled, the instance must be restarted.

For the Inbound Refinery (IBR) instance, the only method available is to use Oracle Enterprise Manager Fusion Middleware Control.

Available methods for managing the Content Server instance include:

- Oracle Enterprise Manager Fusion Middleware Control (see [Section 3.2](#))
- Oracle WebLogic Server Administration Console (see [Section 3.3](#))
- Oracle WebLogic Server scripts (see [Section 3.4](#))

---

---

**Note:** In earlier releases, the Content Server's Admin Server could be used to start, stop, and restart the Content Server instance. This functionality has been replaced as of 11g Release 1 (11.1.1).

---

---

## 3.2 Starting and Stopping Content Server and Inbound Refinery Using Fusion Middleware Control

Oracle Enterprise Manager Fusion Middleware Control is used by administrators to manage an Oracle WebLogic Server running a WebCenter Content domain with the Content Server or Inbound Refinery instance.

The Content Server and Inbound Refinery instances are initially started during the process of installing and deploying the instance on a managed server on an Oracle WebLogic Server domain. The Content Server and Inbound Refinery instances can be stopped and restarted for several reasons, including changing the configuration, such as enabling or disabling a component.

- [Section 3.2.1, "Starting Content Server or Inbound Refinery Using Fusion Middleware Control"](#)
- [Section 3.2.2, "Stopping Content Server or Inbound Refinery Using Fusion Middleware Control"](#)
- [Section 3.2.3, "Restarting Content Server or Inbound Refinery Using Fusion Middleware Control"](#)

### 3.2.1 Starting Content Server or Inbound Refinery Using Fusion Middleware Control

To start the Content Server or Inbound Refinery (IBR) instance:

1. Log in to Fusion Middleware Control.
2. In the navigation tree, expand the appropriate domain name (for example, `Farm_base_domain`), then **WebCenter**, then **Content**.
  - For the Content Server instance, expand **Content Server**, then select the Content Server instance name (for example, `Oracle WebCenter Content - Content Server (UCM_server1)`).
  - For the Inbound Refinery instance, expand **Oracle Inbound Refinery**, then select the Inbound Refinery instance name (for example, `IBR (IBR_server1)`).
3. On the instance home page, from the **Content Server** or **IBR** menu choose **Control**, then **Start**.

For more information, see "Starting and Stopping Oracle WebLogic Server Instances" in *Oracle Fusion Middleware Administrator's Guide*.

### 3.2.2 Stopping Content Server or Inbound Refinery Using Fusion Middleware Control

To stop the Content Server or Inbound Refinery (IBR) instance:

1. Log in to Fusion Middleware Control.
2. In the navigation tree, expand the appropriate domain name (for example, `Farm_base_domain`), then **WebCenter**, then **Content**.
  - For the Content Server instance, expand **Content Server**, then select the Content Server instance name (for example, `Oracle WebCenter Content - Content Server (UCM_server1)`).
  - For the Inbound Refinery instance, expand **Oracle Inbound Refinery**, then select the Inbound Refinery instance name (for example, `IBR (IBR_server1)`).
3. On the instance home page, from the **Content Server** or **IBR** menu choose **Control**, then **Shut Down....**

For more information, see "Starting and Stopping Oracle WebLogic Server Instances" in *Oracle Fusion Middleware Administrator's Guide*.

### 3.2.3 Restarting Content Server or Inbound Refinery Using Fusion Middleware Control

To restart the Content Server or Inbound Refinery (IBR) instance:

1. Log in to Fusion Middleware Control.
2. In the navigation tree, expand the appropriate domain name (for example, `Farm_base_domain`), then **WebCenter**, then **Content**.
  - For the Content Server instance, expand **Content Server**, then select the Content Server instance name (for example, `Oracle WebCenter Content - Content Server (UCM_server1)`).
  - For the Inbound Refinery instance, expand **Oracle Inbound Refinery**, then select the Inbound Refinery instance name (for example, `IBR (IBR_server1)`).
3. On the instance home page, from the **Content Server** or **IBR** menu choose **Control**, then **Shut Down....**
4. Confirm that the instance is shut down.
5. From the **Content Server** or **IBR** menu choose **Control**, then **Start**.

For more information, see "Starting and Stopping Oracle WebLogic Server Instances" in *Oracle Fusion Middleware Administrator's Guide*.

## 3.3 Starting and Stopping Content Server Using WebLogic Server

The Oracle WebLogic Server Administration Console is available to Content Server administrators because they must have administrative privileges to manage WebCenter Content with the Content Server instance. The Node Manager must be configured and running in order to start or stop the WebCenter Content managed server with the Content Server instance.

The Content Server instance is initially started during the process of installing and deploying the instance on a WebCenter Content server in an Oracle WebLogic Server domain. You might want to start the Content Server instance at other times, for example, to start the instance after it has been stopped when changing a Content Server configuration setting.

The Content Server instance can be stopped and restarted for several reasons, including changing the configuration, such as enabling or disabling a server component.

- [Section 3.3.1, "Starting Content Server Using WebLogic Server Administration Console"](#)
- [Section 3.3.2, "Stopping Content Server Using WebLogic Server Administration Console"](#)
- [Section 3.3.3, "Restarting Content Server Using WebLogic Server Administration Console"](#)

### 3.3.1 Starting Content Server Using WebLogic Server Administration Console

To start the Content Server instance:

1. On the Administration Console home page, in the Domain Configurations area, choose **Environment**, then **Servers**.

2. On the **Configuration** tab for the Summary of Servers page, select the name of the WebCenter Content server for the Content Server instance.
3. In the Settings for *server\_name* section, click the **Control** tab.
4. On the **Start/Stop** tab, in the Server Status area, select the server name (for example, UCM\_server1), then click **Start**.

For more information, see "Starting and Stopping Oracle WebLogic Server Instances" in *Oracle Fusion Middleware Administrator's Guide*.

### 3.3.2 Stopping Content Server Using WebLogic Server Administration Console

To stop the Content Server instance:

1. On the Administration Console home page, in the Domain Configurations area, choose **Environment**, then **Servers**.
2. On the **Configuration** tab for the Summary of Servers page, select the name of the WebCenter Content server for the Content Server instance.
3. In the Settings for *server\_name* section, click the **Control** tab.
4. On the **Start/Stop** tab, in the Server Status area, select the server name (for example, UCM\_server1), then click **Shutdown**.

For more information, see "Starting and Stopping Oracle WebLogic Server Instances" in *Oracle Fusion Middleware Administrator's Guide*.

### 3.3.3 Restarting Content Server Using WebLogic Server Administration Console

To restart the Content Server instance:

1. On the Administration Console home page, in the Domain Configurations area, choose **Environment**, then **Servers**.
2. On the **Configuration** tab for the Summary of Servers section, select the name of the WebCenter Content server for the Content Server instance.
3. In the Settings for *server\_name* section, click the **Control** tab.
4. On the **Start/Stop** tab, in the Server Status area, select the server name (for example, UCM\_server1), then click **Shutdown**.
5. Confirm that the Content Server instance has stopped, then click **Start** (or **Resume**).

For more information, see "Starting and Stopping Oracle WebLogic Server Instances" in *Oracle Fusion Middleware Administrator's Guide*.

## 3.4 Starting and Stopping Content Server Using Scripts

Scripts provide a quick method to execute actions on Oracle WebLogic servers. Before you can start a Managed Server for an application, you must start the Administration Server for the Oracle WebLogic Server domain.

The following script examples assume that the Content Server instance has been previously started as part of the software installation process. For details, see "Starting the Administration Server" and "Starting Managed Servers" in *Oracle Fusion Middleware Installing and Configuring Oracle WebCenter Content*.

---



---

**Caution:** These script commands control the Oracle WebLogic Server Managed Server that includes the WebCenter Content server and the WebLogic Server Administration Server, which includes the Administration Console. If you do not want to start or stop the Oracle WebLogic Server Administration Server, then use another method to start the Content Server instance.

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- [Section 3.4.1, "Starting Content Server Using Scripts"](#)
- [Section 3.4.2, "Stopping Content Server Using Scripts"](#)
- [Section 3.4.3, "Restarting Content Server Using Scripts"](#)

### 3.4.1 Starting Content Server Using Scripts

To start the Content Server instance:

1. Run the appropriate type of script to start the Oracle WebLogic Server Administration Console.
2. Run the appropriate type of script to start the Oracle WebLogic Server Managed Server with the WebCenter Content server with the Content Server instance. In the following script examples, the instance is named UCM\_Server1.

Windows script:

```
MW_HOME\user_projects\domains\DOMAIN_HOME\bin\startWebLogic.sh
MW_HOME\user_projects\domains\DOMAIN_HOME\bin\startManagedWebLogic.sh UCM_server1
```

UNIX script:

```
MW_HOME/user_projects/domains/DOMAIN_HOME/bin/startWebLogic.sh
MW_HOME/user_projects/domains/DOMAIN_HOME/bin/startManagedWebLogic.sh UCM_server1
```

### 3.4.2 Stopping Content Server Using Scripts

To stop the Content Server instance:

1. Run the appropriate script to stop the WebCenter Content server with the Content Server instance on the Oracle WebLogic Server Managed Server. In the following script examples the instance is named UCM\_server1.
2. Next, only if necessary, run the script to stop the Oracle WebLogic Server Administration Console.

Windows script:

```
MW_HOME\user_projects\domains\DOMAIN_HOME\bin\stopManagedWebLogic.sh UCM_server1
MW_HOME\user_projects\domains\DOMAIN_HOME\bin\stopWebLogic.sh
```

UNIX script:

```
MW_HOME/user_projects/domains/DOMAIN_HOME/bin/stopManagedWeblogic.sh UCM_server1
MW_HOME/user_projects/domains/DOMAIN_HOME/bin/stopWebLogic.sh
```

### 3.4.3 Restarting Content Server Using Scripts

To restart the Content Server instance:

1. Run the appropriate script to stop the Oracle WebLogic Server Managed Server with WebCenter Content and the Content Server instance. In the following script examples the instance is named UCM\_server1.
2. Next, only if necessary, run the script to stop the Oracle WebLogic Server Administration Server.
3. When the server or servers have stopped, if appropriate run the script to start the Oracle WebLogic Server Administration Server.
4. Run the script to start the Oracle WebLogic Server Managed Server with WebCenter Content and the Content Server instance.

Windows script:

```
MW_HOME\user_projects\domains\DOMAIN_HOME\bin\stopManagedWeblogic.sh UCM_server1
MW_HOME\user_projects\domains\DOMAIN_HOME\bin\stopWeblogic.sh
MW_HOME\user_projects\domains\DOMAIN_HOME\bin\startWeblogic.sh
MW_HOME\user_projects\domains\DOMAIN_HOME\bin\startManagedWeblogic.sh UCM_server1
```

UNIX script:

```
MW_HOME/user_projects/domains/DOMAIN_HOME/bin/stopManagedWeblogic.sh UCM_server1
MW_HOME/user_projects/domains/DOMAIN_HOME/bin/stopWeblogic.sh
MW_HOME/user_projects/domains/DOMAIN_HOME/bin/startWeblogic.sh
MW_HOME/user_projects/domains/DOMAIN_HOME/bin/startManagedWeblogic.sh UCM_server1
```

## 3.5 Running Content Server Administration Applications

You can run Content Server administration applications either as applets or in standalone mode. Running applications in standalone mode requires additional configuration for database connections and that the Content Server administrator be a local user.

- [Section 3.5.1, "Running Administration Applications as Applets"](#)
- [Section 3.5.2, "Running Administration Applications in Standalone Mode"](#)

### 3.5.1 Running Administration Applications as Applets

You can run several of the Content Server administration applications as applets from any web browser with access to the Content Server instance. Applets are convenient for remote administration.

---

---

**Note:** The Batch Loader, Component Wizard, System Properties, and Content Server Analyzer utilities cannot be run as applets; for security reasons, they must be run in standalone mode from the computer where the Content Server instance is deployed. For details, see [Section 3.5.2](#).

Some functions that are available in the standalone version of an application are not available from the applet version. See the documentation for each application for more information.

---

---

To run an administration application as a Java applet within a Java-enabled browser:

1. Open a browser window.
2. Log in to the Content Server instance as an administrator.

3. Choose **Administration**, then **Admin Applets**.
4. Choose an administration application from the list of applets.

### 3.5.2 Running Administration Applications in Standalone Mode

You can run Content Server administration Java applications in standalone mode from the computer where a Content Server instance is deployed. Some of the applications are the same as the applets accessed using a web browser, such as Configuration Manager and Repository Manager. Some utilities can be run only in standalone mode, such as System Properties and Batch Loader. The method required to start these programs differs slightly between Windows and UNIX installations.

Running the standalone version of an application offers greater security than browser applets, and enables you to send passwords without having them captured or copied from the web or a network.

Standalone administration applications require that the Content Server system administrator running the applications be a *local* admin user, instead of a user defined through Oracle WebLogic Server. (Local users are otherwise unused in Oracle WebLogic Server.) To use standalone administration applications that require a login, run the User Admin applet and define a new local user with Admin permissions in Content Server. For information on local users, see [Section 17.1.2](#). For details on using the User Admin applet to create a local user, see [Section 17.3.2](#).

---

**Important:** Before you can run Content Server administration applications in standalone mode, additional configuration is required to authenticate the applications on Oracle WebLogic Server and to establish a JDBC connection to the system database and access to the Oracle WebLogic Server database connection. See [Section 3.5.2.3](#) and [Section 3.5.2.5](#).

If a standalone application is required to connect to a SSL-enabled database where digital certificates are used for authentication, then the database root CA certificate must be imported into the standard Java key store that the application uses to check trusted sources. For configuration details, see *Oracle Fusion Middleware Installing and Configuring Oracle WebCenter Content*.

---

- [Section 3.5.2.1, "Running a Standalone Application on a UNIX System"](#)
- [Section 3.5.2.2, "Running a Standalone Application on a Windows System"](#)
- [Section 3.5.2.3, "Configuring a System Database Provider for Standalone Mode"](#)
- [Section 3.5.2.4, "Configuring a JDBC Database Driver for Standalone Mode"](#)
- [Section 3.5.2.5, "Configuring an External Database Provider for Standalone Mode"](#)

#### 3.5.2.1 Running a Standalone Application on a UNIX System

To run a Content Server administration application in standalone mode on a UNIX operating system:

1. Navigate to the `DomainHome/ucm/cs/bin/` directory. Executable applications are listed.

2. Enter `./application_name`, where *application\_name* is the name of an executable file. If an application is not listed, it can be entered as a parameter to the IntradocApp application, as in this example:

```
% ./intradocApp workflow
```

3. Click **Enter**. For all applications except for the Component Wizard and the System Properties utility, a login window opens. For the Component Wizard and the System Properties utility, the main window of the application opens.
4. Enter the administrator login name and password.
5. Click **OK**.

### 3.5.2.2 Running a Standalone Application on a Windows System

To run a Content Server administration application in standalone mode on a Windows operating system.

1. Select the application or utility from the Windows **Start** menu:
  - To run an administration application, from the **Start** menu choose **Programs**, then **Content Server**, then *instance*, then *application*.
  - To run an administration utility, from the **Start** menu choose **Programs**, then **Content Server**, then **Utilities**, then *utility*.

For all applications except for the Component Wizard and the System Properties utility, a login window opens. For the Component Wizard and System Properties utility, the main window of the application opens.

**Tip:** It may take several seconds for the login window or the application window to appear, or the window may be hidden by other windows.

2. Enter the administrator login name and password.
3. Click **OK**.

The main window of the application opens.

### 3.5.2.3 Configuring a System Database Provider for Standalone Mode

Content Server administration applications and utilities that can only run in standalone mode require specific configuration to run in an Oracle WebLogic Server domain with Oracle WebCenter Content and the Content Server instance. The configuration changes for a standard (non-customized) Oracle WebLogic Server connection are necessary to have the applications authenticate Oracle WebLogic Server users and to set up a JDBC connection to the Oracle WebLogic Server system database.

Follow these steps to configure connections for standalone mode:

1. As system administrator, use VNC (or a similar tool such as putty or Xming) to navigate to the `DOMAIN_HOME/ucm/cs/bin/` directory. For example:

```
MW_HOME/user_projects/domains/ucm_domain/ucm/cs/bin
```

2. Run `./SystemProperties`.
3. In the **Paths** tab of the System Properties window, the **Specify Database Driver Classpath** check box is selected by default, so you must enter a path to a JDBC driver for your system database in the **Database Driver Classpath** field.

The Oracle driver `ojdbc6dms.jar` is provided with the Enterprise Content Management install in the following directory.

```
MW_HOME/oracle_common/modules/oracle.jdbc_11.1.1/ojdbc6dms.jar
```

4. In the **Database** tab, enter all the necessary JDBC connection information in the fields for your system database (database type, database user name, database user password, and so on).
5. Click **OK**. You should now be able to run a standalone application. For example, as the Administrator user you created on the Content Server instance, run `./BatchLoader`.

### 3.5.2.4 Configuring a JDBC Database Driver for Standalone Mode

For Content Server to work with administration applications that only run in standalone mode (for example, Batch Loader, System Properties, and Content Server Analyzer utilities) you must configure a JDBC driver for the system database or an external database provider. Oracle Fusion Middleware DataDirect JDBC drivers for Microsoft SQL Server and IBM DB2 databases are available to support Content Server standalone applications. You can use the System Properties utility to enter the configuration information.

To configure a JDBC Driver for standalone applications:

1. As a WebCenter Content system administrator, run `SystemProperties` from the `bin/` directory for the Content Server instance to start the System Properties utility:
  - **UNIX path:** `DomainHome/ucm/cs/bin/SystemProperties`
  - **Windows path:** `DomainHone\ucm\cs\bin\SystemProperties`
2. On the System Properties screen, click the **Database** tab, then select the appropriate driver and enter the connection string, user name, and password.

You do not need to enter a classpath or driver name, or copy any JAR files.

You can find JDBC connection string and user name information in the Oracle WebLogic Server Administration Console. Log in to the Administration Console, then select **Services**, then **Data Sources**, then **CSDS** (or **URMDS**), then **Connection Pool**. In the **Connection Pool** tab, the connection string is in the **URL** field, and the user name is in the **Properties** field. For security, the password is not displayed.

3. In the **Database** tab, select the appropriate driver under **Use Java Database Connectivity**, and enter the connection string.
  - For Microsoft SQL Server, select **DataDirect SQL Server JDBC Driver**, and enter a connection string of this form:
 

```
jdbc:weblogic:sqlserver://database_hostname:database_port_
number;databaseName=database_name
```
  - For IBM DB2, select **DataDirect DB2 JDBC Driver**, and enter a connection string of this form:
 

```
jdbc:weblogic:db2://database_hostname:database_port_
number;databaseName=database_name
```
4. Enter the user name and password for the database in the **JDBC User Name** and **JDBC User Password** fields.

5. Click **OK**.
6. Restart the Content Server instance.

### 3.5.2.5 Configuring an External Database Provider for Standalone Mode

You can create an external database provider in the Content Server instance for standalone applications to directly connect to a database with JDBC without using the System Database provider for the Oracle WebLogic Server data source.

For standalone applications to use the OracleTextSearch feature as an external search engine, you must configure the external database provider to include the JDBC connection information.

By default, the configuration of an incoming provider does not include values for **JDBC Driver** and **JDBC Connection String**. You must add these values, but be careful not to change the provider name because you cannot rename an existing provider. To change the name of a provider, you would need to delete it and then add it again.

## 3.6 Using the IdcShell Command-Line Tool to Run Idoc Script

The IdcShell tool enables administrators to run Idoc Script from a command line. Idoc Script is a proprietary server-side custom scripting language for the WebCenter Content system. This scripting language enables administrators to reference variables, conditionally include content in HTML pages, and loop over results returned from queries.

Idoc Script is used primarily for configuration settings and the presentation of HTML templates. Idoc variables (sometimes called *configuration variables* or *environment variables*) can be used in Idoc Script and in configuration files. For more information on configuration variables, see *Oracle Fusion Middleware Configuration Reference for Oracle WebCenter Content*. For more information on Idoc Script, see *Oracle Fusion Middleware Developing with Oracle WebCenter Content*.

The IdcShell tool also includes some additional Idoc Script functions, listed in [Table 3–1](#), and some dynamichtml definitions, listed in [Table 3–2](#), which are useful for managing Content Server or Inbound Refinery instances.

The IdcShell tool has built-in help, which you can access by running the command:

```
bin/IdcShell "include shell_help"
```

[Table 3–1](#) lists and describes Idoc Script functions typically used with the IdcShell command-line tool.

**Table 3–1 Command-Line Idoc Script Functions**

Function	Description
doService(serviceName)	Executes a serviceName in the current context.
formatBinder()	Formats a DataBinder for easy reading.
getWithTrace()	Traces the get() function and reports on the source of the data.
promptUser(text, flags)	Displays text on the console and reads a user response. If flags is NO_ECHO, then it does not echo input.

[Table 3–2](#) lists and describes dynamichtml definitions typically used with the IdcShell command-line tool.

**Table 3-2** *Dynamichtml Definitions*

<b>Dynamichtml definition</b>	<b>Description</b>
get_username	Prompts for a user name on the console and assigns to userName.
get_password	Prompts for a password on the console and assigned to dPassword.
set_user_password	Sets a user's password.
create_user	Creates a new user, by default with Admin role.



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---

## Batch Loading Content

This section provides information on how to use the Batch Loader utility to check in (insert), delete, and update a large number of files simultaneously on an Oracle WebCenter Content Server instance.

This chapter covers these topics:

- [Section 4.1, "About Batch Loading"](#)
- [Section 4.2, "Preparing a Batch Load File"](#)
- [Section 4.3, "Running the Batch Loader"](#)
- [Section 4.4, "Optimizing Batch Loader Performance"](#)
- [Section 4.5, "Best Practice Case Study"](#)

### 4.1 About Batch Loading

Batch loading a number of files can be automated to save time and effort by using the Batch Loader utility. The following are examples of when to use Batch Loader:

- You just purchased the WebCenter Content software, and you want check in all of your existing files with metadata that exists in a database.
- You have documents checked in to the Content Server repository, and you just created a new custom metadata field. You can use Batch Loader to add the values you specify for the new metadata field to each existing content item.
- You want to remove a large number of specific files from the system.

---

---

**Note:** For the Batch Loader utility to function correctly with an Oracle WebLogic Server instance, you must have JDBC connection settings configured. See [Section 3.5.2](#).

---

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Batch Loader performs actions that are specified in a batch load file, which is a text file that tells Batch Loader which actions to perform and what metadata to assign to each content item in the batch.

This section covers these topics:

- [Section 4.1.1, "About Batch Load File Records"](#)
- [Section 4.1.2, "About Batch Load Actions"](#)
- [Section 4.1.3, "About Batch Load Insert Action"](#)
- [Section 4.1.4, "About Batch Load Delete Action"](#)

- [Section 4.1.5, "About Batch Load Update Action"](#)
- [Section 4.1.6, "About Optional Batch Load File Parameters"](#)
- [Section 4.1.7, "About Custom Metadata Fields"](#)

### 4.1.1 About Batch Load File Records

A batch load file is made up of *file records*, which are sets of name/value pairs that specify the action to perform, or the metadata for individual content items, or both.

---

---

**Important:** Field names and parameters are case sensitive. They must appear in the batch load file exactly as they appear in the following sections. For example, `dDocName` is not the same as `ddocname`, `dDocname`, or `DDOCNAME`.

---

---

- Each file record ends with an `<<EOD>>` (end of data) marker.
- A pound sign (#) followed by a space at the beginning of a line indicates a comment. The comment character must be followed by a space. For example: `# primaryFile=test.txt` works properly, but `#primaryFile=test.txt` will cause errors.
- The following is an example of a file record:

```
# This is a comment
Action=insert
dDocName=Sample1
dDocType=Document
dDocTitle=Batch Load record insert example
dDocAuthor=sysadmin
dSecurityGroup=Public
primaryFile=links.doc
dInDate=8/15/2001
<<EOD>>
```

### 4.1.2 About Batch Load Actions

Valid actions for batch loading are *Insert*, *Delete*, and *Update*.

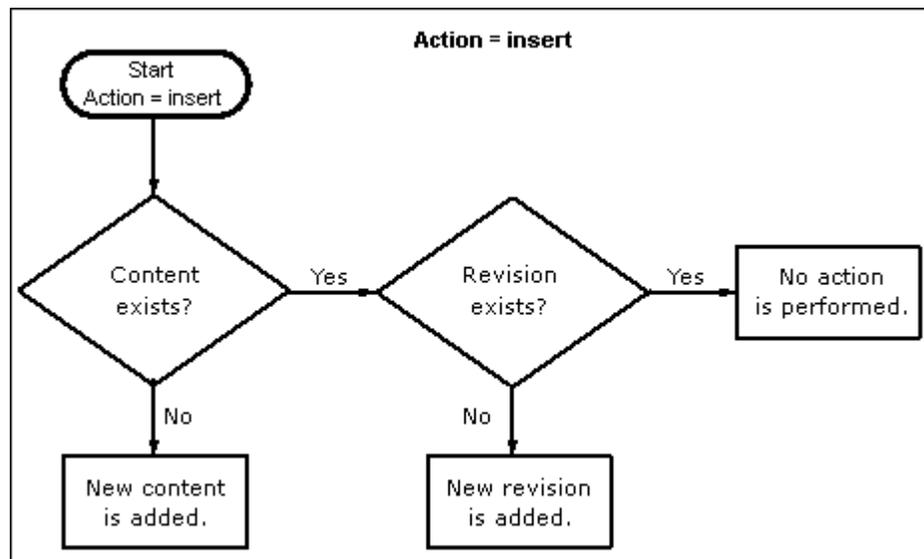
- If no action is specified for a file, the system tries to perform an update.
- Each file record can have only one action, but file records with different actions can be present in the same batch load file.
- The logic process for each action is different.

### 4.1.3 About Batch Load Insert Action

The *Insert* action checks a new file in to the Content Server repository. [Figure 4-1](#) illustrates the insert action.

- If the Content ID (`dDocName`) does not exist in the Content Server database, then a new file is created.
- If the Content ID (`dDocName`) exists in the Content Server database, and no revision (`dRevLabel`) is specified, then a new revision is created.
- If the Content ID (`dDocName`) and the specified revision (`dRevLabel`) exist in the Content Server database, then no action is performed.

Figure 4-1 The Insert Action Sequence for Checking In a New File



#### 4.1.3.1 Insert Requirements

The following table defines the fields required for successful performance of an insert action.

---

**Note:** Batch loaded revisions will not enter a workflow even if they meet the criteria for an active workflow.

---

- Field Length: Maximum number of characters permitted in the field.
- Carried Over: If the next record does not contain this field, the value of this field will be taken from the previous record.

---

**Important:** If you have defined any custom metadata fields as required fields, those fields also need to be defined for an insert action.

---

Required Items	Field Length	Carried Over	Definition
Action=insert	N/A	Yes	The command to insert a file. The term <b>Action</b> is case sensitive and must be initial capitalized.
dDocName	30	No	The metadata field named Content ID.
dDocType	30	Yes	The metadata field named Type.
dDocTitle	80	No	The metadata field named Title.
dDocAuthor	30	Yes	The metadata field named Author.
dSecurityGroup	30	Yes	The metadata field named Security Group.

Required Items	Field Length	Carried Over	Definition
primaryFile	N/A	N/A	<p>The metadata field named Primary File. The Primary File name can be a complete path or just the file name. If a file name only is specified, the location of the file is determined as follows:</p> <ul style="list-style-type: none"> <li>▪ If the <code>SetFileDir</code> optional parameter has been set in this file record or any previous file record, the directory specified in <code>SetFileDir</code> will be used.</li> <li>▪ If the <code>SetFileDir</code> parameter has not been set, the batch load file path is used. (The path is specified in the <b>Batch Load File</b> field on the Batch Loader window.)</li> </ul> <p>By default, the length of the Primary File name cannot exceed 80 characters (of which the extension can only be 8 characters maximum).</p>
dInDate	N/A	No	<p>The metadata field named Release Date.</p> <ul style="list-style-type: none"> <li>▪ The <code>dInDate</code> must use the date format of the locale of the user executing the Batch Loader. For example, the US English date format is <code>mm/dd/yy hh:mm:ss am/pm</code>.</li> <li>▪ Time information is optional. If you specify the time, only the <code>hh:mm</code> part is required. The <code>ss</code> and <code>am/pm</code> parts are optional.</li> </ul>
<<EOD>>	N/A	N/A	Indicates the end of data for the file record.

#### 4.1.3.2 Insert Example

The following code fragments show the batch load file syntax for inserting files. This example shows two file records.

The first file record includes all required fields and the action statement, `Action=insert`. The second file record does not list the required fields: `dDocType`, `dDocAuthor`, or `dSecurityGroup`. However, the information for these items is taken from the previous record. Also, the second record does not specify an action, so the insert action is carried over. Therefore, if the Content ID `HR003` does not exist, the file will be inserted. However, if the Content ID does exist, it will not be inserted because the action is insert and not update.

- First record:

```
Action=insert
dDocName=HR001
dDocType=Form
dDocTitle=New Employee Information Form
dDocAuthor=Olson
dSecurityGroup=Public
primaryFile=hr001.doc
dInDate=3/15/97
<<EOD>>
```

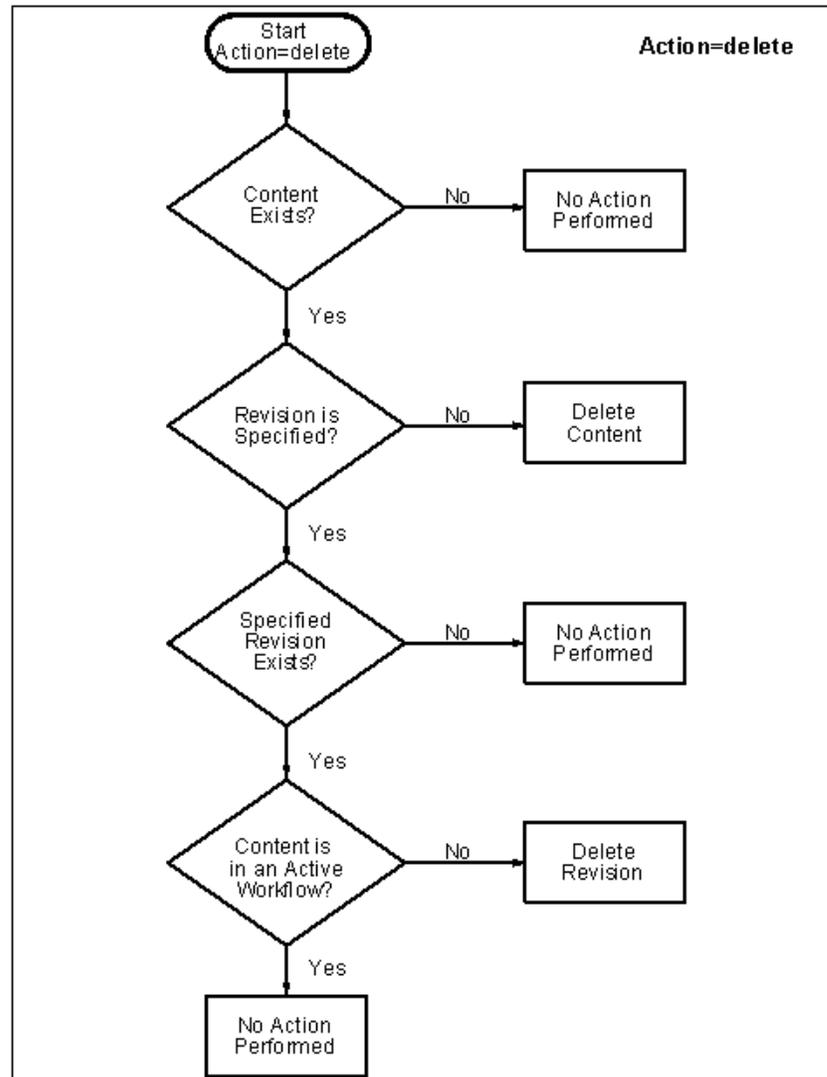
- Second record:

```
dDocName=HR003
dDocTitle=Performance Review
primaryFile=hr003.doc
dInDate=3/15/97
<<EOD>>
```

## 4.1.4 About Batch Load Delete Action

The *delete* action deletes one or all revisions of an existing file from the Content Server repository. If the specified Content ID (dDocName) does not exist in the Content Server database, no action is performed. Figure 4-2 illustrates the delete action.

Figure 4-2 The Delete Action Sequence



### 4.1.4.1 Delete Requirements

The following table defines the fields required for successful performance of a delete action.

Required Items	Definition
Action=delete	The command to delete a file. The term <b>Action</b> is case sensitive and must be initial capitalized.
dDocName	The metadata field named Content ID.
<<EOD>>	Indicates the end of data for the file record.

#### 4.1.4.2 Delete Example

The following example shows the batch load file syntax for deleting files. This example shows two file records. The first file record will delete all revisions of the Content ID HR001. The second file record will delete revision 2 of the content item HR002.

```
Action=delete
dDocName=HR001
<<EOD>>
Action=delete
dDocName=HR002
dRevLabel=2
<<EOD>>
```

#### 4.1.5 About Batch Load Update Action

The *update* action updates existing content items. One of the following actions occurs, depending on what items are present in the file record and what content exists in the system:

- A new revision of an existing content item is created.
- An existing file's metadata is updated.
- A new content item is inserted (*Action=insert* is performed).

---



---

**Note:** Batch loaded revisions will not enter a workflow even if they meet the criteria for an active workflow.

---

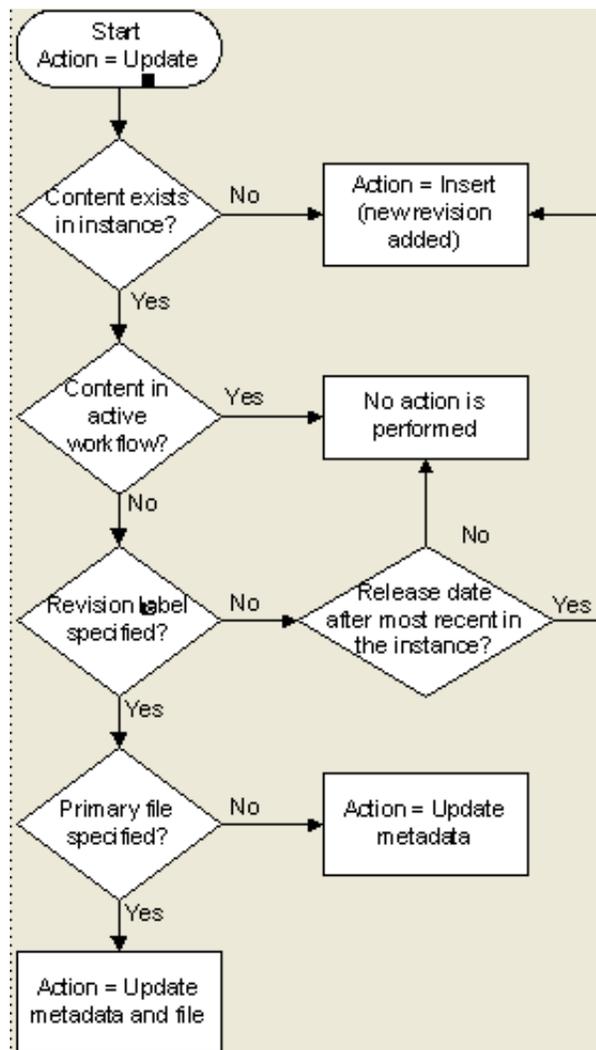


---

A new revision is created when one of the following scenarios occur:

Scenario	Content ID (dDocName)	Revision (dRevLabel)	Release Date in Batch Load file (dInDate)
Scenario 1	Exists in Content Server instance	Not specified in the batch load file.	After the release date of the latest revision of the file in the system.
Scenario 2	Exists in Content Server instance	Specified in the batch load file, but does not exist in Content Server instance.	After the release date of the latest revision of the file in the system.

Figure 4-3 The Update Action Sequence



#### 4.1.5.1 Update Requirements

The following table defines the fields required for successful performance of an update action.

Required Items	Field Length	Carried Over	Definition
Action=update	N/A	Yes	The command to update a file. The term Action is case sensitive and must be initial capitalized.
dDocName	30	No	The metadata field named Content ID.
dDocType	30	Yes	The metadata field named Type.
dDocTitle	80	No	The metadata field named Title.
dDocAuthor	30	Yes	The metadata field named Author.
dSecurityGroup	30	Yes	The metadata field named Security Group.

Required Items	Field Length	Carried Over	Definition
primaryFile	N/A	N/A	<p>The metadata field named Primary File.</p> <p>If only the metadata is being updated, the primaryFile field is not required but dRevLabel is required.</p> <p>If the optional dRevLabel field is specified and matches a revision label that exists in the Content Server instance, the primaryFile field is not required; the primary file specified for that revision is used.</p> <p>It is important to note that although dRevLabel is not a required field, if the primaryFile is not present, then dRevLabel becomes a required field.</p> <p>The Primary File name can be a complete path or just the file name. If a file name only is specified, the location of the file is determined as follows:</p> <ul style="list-style-type: none"> <li>■ If the SetFileDir optional parameter has been set in this file record or any previous file record, the directory specified in SetFileDir will be used.</li> <li>■ If the SetFileDir parameter has not been set, the batch load file path is used. (The path is specified in the <b>Batch Load File</b> field on the Batch Loader window.)</li> </ul>
dInDate	N/A	No	<p>The metadata field named Release Date.</p> <ul style="list-style-type: none"> <li>■ The dInDate must use the date format of the locale of the user executing the Batch Loader. For example, the US English date format is mm/dd/yy hh:mm:ss am/pm.</li> <li>■ Time information is optional. If you specify the time, only the hh:mm part is required. The ss and am/pm parts are optional.</li> </ul>
<<EOD>>	N/A	N/A	Indicates the end of data for the file record.

#### 4.1.5.2 Update Example 1

This example assumes that two files are already checked in to the system with the following metadata:

- HR001 has a Release Date of 9/26/98 and Revision of 1
- HR002 has a Release Date of 3/15/99 and Revision of 2

The first file record, Content ID HR001, exists in the system, but it does not have a Revision (dRevLabel) specified in the batch load file. Therefore, the Batch Loader will compare the Release Date of the latest revision in the system with the Release Date specified in the batch load file. Since 2/20/99 is after 9/26/98, a new revision 2 for HR001 is added.

The second file record, Content ID HR002, exists in the system and has a Revision (dRevLabel) specified, but Revision 3 does not exist in the system. Therefore, a new revision 3 for HR002 is added.

```
Action=update
dDocName=HR001
dDocType=Form
dDocTitle=New Employee Form
dDocAuthor=Olson
dSecurityGroup=Public
primaryFile=hr001.doc
```

```

DInDate=2/20/99
<<EOD>>
dDocName=HR002
dDocTitle=Payroll Change Form
primaryFile=hr002.doc
DInDate=2/20/99
dRevLabel=3
<<EOD>>

```

### 4.1.5.3 Update Example 2

This example assumes that one file is already checked in to the system with the following metadata:

- Content ID = HR003
- Release Date = 3/15/97
- Revision = 1
- Title = Performance Review
- Author = Smith

Because Revision 1 of the Content ID HR003 exists in the system (and is not in an active workflow), the revision will be updated with the new Title, Author, and Release Date metadata.

```

Action=update
dDocName=HR003
dDocType=Form
dDocTitle=Performance Review Template
dDocAuthor=Smith
primaryFile=hr003.doc
dInDate=2/20/99
dRevLabel=1
<<EOD>>

```

## 4.1.6 About Optional Batch Load File Parameters

The following table lists the optional parameters you can use in any file record in a batch load file.

In a batch load file, there are two methods you can use to override the primary and alternate formats assigned to a content item check-in:

- Specifying a value for the `primaryFile:format` parameter, or specifying a value for the `alternateFile:format` parameter, both. However, it is possible to override these values by using the `primaryOverrideFormat` or `alternateOverrideFormat` parameters. It is also possible that certain components will force specific formats on certain types of check-ins or certain application functionality may exist in some components that forces a different format.
- Specifying a value for the `primaryOverrideFormat` parameter, or specifying a value for the `alternateOverrideFormat` parameter, or both. However, these will only work as parameters in the batch load file if you enable the `IsOverrideFormat` configuration variable. Note that using this method will override any values that you set for the `primaryFile:format` and `alternateFile:format` parameters.

Optional Parameters	Definition
dRevLabel	<p>The metadata field named Revision.</p> <p>Maximum field length is 10 characters.</p> <p>Values must be an integer or comply with the Major/Minor Revision Label Sequence established by the System Properties settings.</p>
dDocAccount	<p>The metadata field named Accounts.</p> <p>Maximum field length is 30 characters.</p> <p>This field is not carried over to the next file record.</p> <p>Do not specify this field if accounts are not enabled.</p> <p>If accounts are enabled and this field is not specified, dDocAccount will be set to an empty value.</p>
xComments	<p>The metadata field named Comments. Maximum field length is 255 characters.</p>
dOutDate	<p>The metadata field named Expiration Date.</p> <p>The dOutDate must use the date format of the locale of the user executing the Batch Loader. For example, the English-US date format is mm/dd/yy hh:mm:ss am/pm.</p> <p>Time information is optional. If you specify the time, only the hh:mm part is required. The ss and am/pm parts are optional.</p>
primaryFile:path	<p>Specifies the location of the file. If a primaryFile:path value is specified, the value overrides the value specified for the primaryFile parameter. However, the primaryFile:path value is not used to determine the file conversion format. If a value for primaryFile:path is not specified, the location is determined from the primaryFile value.</p> <p>This parameter uses the following syntax:</p> <pre data-bbox="651 1108 1243 1136">primaryFile:path=complete_path/primary_file_name</pre>
primaryFile:format	<p>Specifies the file format to use for the Primary File. This file format overrides the one specified by the file extension of the file and the value specified for the primaryFile parameter. If a primaryFile:format value is not specified, the file format is determined from the file extension for the primaryFile value.</p> <p>This parameter uses the following syntax:</p> <pre data-bbox="651 1339 1219 1367">primaryFile:format=application/conversion_type</pre>
alternateFile	<p>The metadata field named Alternate File. The Alternate File name can be a complete path or just the file name. If a file name only is specified, the location of the file is determined as follows:</p> <p>If the SetFileDir optional parameter has been set in this file record or any previous file record, the directory specified in SetFileDir will be used.</p> <p>If the SetFileDir parameter has not been set, the batch load file path is used. (The path is specified in the <b>Batch Load File</b> field on the Batch Loader window.)</p>

Optional Parameters	Definition
alternateFile:path	<p>Specifies the location of the alternate file. If an alternateFile:path value is specified, the value overrides the value specified for the alternateFile parameter. However, the alternateFile:path value is not used to determine the file conversion format. If an alternateFile:path value is not specified, the location is determined from the alternateFile parameter, if a value is specified. Otherwise, by default, the primaryFile value is used for the computation.</p> <p>This parameter uses the following syntax:</p> <pre>alternateFile:path=<i>complete_path</i></pre>
alternateFile:format	<p>Specifies the file format to use for the Alternate File. This file format overrides the one specified by the file extension of the file and the value specified for the alternateFile parameter. If an alternateFile:format value is not specified, the file format is determined from the file extension for the alternateFile parameter, if a value is specified. Otherwise, by default, the primaryFile value is used for the computation.</p> <p>This parameter uses the following syntax:</p> <pre>alternateFile:format=<i>application/conversion_type</i></pre>
webViewableFile	<p>The webViewableFile name can be a complete path or just the file name. If a webViewableFile value is specified, then the conversion process is not performed. If a file name only is specified, the location of the file is determined as follows:</p> <p>If the SetFileDir optional parameter has been set in this file record or any previous file record, the directory specified in SetFileDir will be used.</p> <p>If the SetFileDir parameter has not been set, the batch load file path is used. (The path is specified in the <b>Batch Load File</b> field on the Batch Loader window.)</p>
webViewableFile:path	<p>Specifies the location of the web viewable file. If a webViewableFile.path value is specified, the value overrides the value specified for the webViewableFile parameter. However, the webViewableFile:path value is not used to determine the file conversion format. If a webViewableFile:path value is not specified, the location is determined from the webViewableFile parameter, if a value is specified. Otherwise, by default, the primaryFile value is used for the computation.</p> <p>This parameter uses the following syntax:</p> <pre>webViewableFile:path=<i>complete_path</i></pre>
webViewableFile:format	<p>Specifies the file format to use for the web viewable file. This file format overrides the one specified by the file extension of the file and the value specified for the webViewableFile parameter. If a webViewableFile:format value is not specified, the file format is determined from the file extension for the webViewableFile parameter, if a value is specified. Otherwise, by default, the primaryFile value is used for the computation.</p> <p>This parameter uses the following syntax:</p> <pre>alternateFile:format=<i>application/conversion_type</i></pre>
primaryOverrideFormat	<p>Specifies which file format to use for the Primary File. This file format overrides the one specified by the file extension of the file. This option will only work as a parameter if you enable the IsOverrideFormat configuration variable. You can set this variable by selecting <b>Allow Override Format</b> in the System Properties utility. However, a better (and recommended) alternative would be to use the primaryFile:format parameter.</p>

Optional Parameters	Definition
alternateOverrideFormat	Specifies which file format to use for the Alternate File. This file format overrides the one specified by the file extension of the file. This option will only work as a parameter if you enable the <code>IsOverrideFormat</code> configuration variable. You can set this variable by selecting <b>Allow Override Format</b> in the System Properties utility. However, a better (and recommended) alternative would be to use the alternate <code>File:format</code> parameter.
SetFileDir	Specifies the directory where the Primary Files and Alternate Files are located. This field is carried over to the next file record.

### 4.1.7 About Custom Metadata Fields

Any custom metadata field that has been defined in the Configuration Manager can be included in a file record.

- If you have defined any custom metadata fields as required fields, those fields must be defined for an insert action or an update action.
- If a custom metadata field is not a required field, but it has a default value (even if blank), then the default value will be used if the value is not specified in the batch load file.
- When specifying a custom metadata field value, the field name preceded with an `x`. For example, if you have a custom metadata field called `Location`, then the batch load file entry will be `xLocation=value`.
- Keep in mind that some add-on products use custom metadata fields. For example, if you have PDF Watermark, you will have created a field called `Watermark`. To include this field in a batch load file, precede it with an `x` just like any other custom metadata field (for example, `xWatermark`).

## 4.2 Preparing a Batch Load File

This section covers these topics:

- [Section 4.2.1, "About Preparing a Batch Load File"](#)
- [Section 4.2.2, "Mapping Files"](#)
- [Section 4.2.3, "Creating a Batch Load File from the BatchBuilder Window"](#)
- [Section 4.2.4, "Creating a Mapping File"](#)
- [Section 4.2.5, "Creating a Batch Load File from the Command Line"](#)

### 4.2.1 About Preparing a Batch Load File

You can use any method you prefer to create a batch load file, if the resulting text file conforms to the batch load file syntax requirements. However, the Batch Loader provides a tool called the BatchBuilder to assist you in creating batch load files.

- The BatchBuilder creates a batch load file based on the files in a specified directory. The BatchBuilder reads recursively through all the sub-directories to create the batch load file.
- A mapping file tells the BatchBuilder how to determine the metadata for each file record. You can use the BatchBuilder to create and save custom [Mapping Files](#).
- You can run the BatchBuilder from the standalone utility interface or from the command line.

- The BatchBuilder can also be used to create *external collections* of content, which are indexed and stored in a separate search collection rather than in the Content Server database. You can set up read-only external collections, where users can search for content but cannot update metadata or delete content. This option is recommended when external content is also included in another Content Server instance.

If you plan to use the Batch Loader utility to update and insert a large number of files on your Content Server instance simultaneously, you must create a batch load file. Two of the optional parameters that you can include in your batch load file are `primaryOverrideFormat` and `alternateOverrideFormat`. However, these options only work as parameters in the batch load file if you enable the `IsOverrideFormat` configuration variable. You can set this variable using the System Properties utility.

## 4.2.2 Mapping Files

Mapping files are text files that have an `.hda` extension, which identifies them as a type of data file used by the Content Server instance.

For more information on HDA files, LocalData properties, and ResultSets, see *Oracle Fusion Middleware Developing with Oracle WebCenter Content*.

### 4.2.2.1 Mapping File Formats

The metadata mapping can be defined in one of two formats:

- As name/value pairs in a LocalData definition, a mapping file would look like the following:

```
@Properties LocalData
dDocName=<${filename$}>.<${extension$}>
dInDate=<${filetimestamp$}>
@end
```

- As a BatchBuilderMapping ResultSet, a mapping file would look like the following:

```
@ResultSet SpiderMapping
2
mapField
mapValue
dDocName
<${filename$}>.<${extension$}>
dInDate
<${filetimestamp$}>
@end
```

### 4.2.2.2 Mapping File Values

The following values can be used in a mapping file:

Value	Description	Example
Normal string	All files will have the specified metadata value.	<code>dDocType=Document</code> All files will be the Document content type.

Value	Description	Example
Idoc script	Any supported Idoc script. For more information, see <i>Oracle Fusion Middleware Developing with Oracle WebCenter Content</i> .	xLanguage=<\$if strEquals(dir2, "EN")>English<\$elseif strEquals(dir2, "SP")>Spanish<\$else>French<\$endif>
<\$dir1\$>, <\$dir2\$>	The directory name at the specified level in the file's path. <\$dir1\$> refers to the root directory specified in the "Directory" field, <\$dir2\$> refers to the next level directory, and so on.	dDocType=<\$dir1\$> dSecurityGroup=<\$dir2\$> dDocAccount=<\$dir3\$>  If the file path is f: /docs/public/sales/march.doc and you have specified the Directory value as f: /docs, the values would be:  <\$dir1\$> = "docs" <\$dir2\$> = "public" <\$dir3\$> = "sales"
<\$dUser\$>	The user currently logged in.	dDocAuthor=<\$dUser\$>  If administrator is logged in, then <\$dUser\$> would equal administrator.
<\$extension\$>	The file extension of the file.	dDocTitle=<\$filename\$>.<\$extension\$>  If the file path is d: /salesdocs/sample.doc, then <\$extension\$> would equal doc.
<\$filename\$>	The name of the file.	dDocName=<\$filename\$>  If the file path is d: /salesdocs/sample.doc, then <\$filename\$> would equal sample.
<\$filepath\$>	The entire directory path of the file, including the file name.	xPath=<\$filepath\$>  If the file path is c: /docs/public/acct/sample.doc, then <\$filepath\$> is c: /docs/public/acct/sample.doc.
<\$filesize\$>	The size of the file (in bytes).	xFileSize=<\$filesize\$>  For a 42KB file, <\$filesize\$> would be 43008.
<\$filetimestamp\$>	The date and time the file was last modified.	dInDate=<\$filetimestamp\$>  If the last modified date is September 13, 2001 at 4:03 pm, then <\$filetimestamp\$> would equal 9/13/01 4:03 PM for an English-US locale.
<\$URL\$>	The URL of the file, based on the values of the physical file root and relative web root.	

### 4.2.3 Creating a Batch Load File from the BatchBuilder Window

To create a batch load file from the BatchBuilder window:

1. Start the Batch Loader utility:

- Windows: Choose **Start**, then **Programs**, then **Content Server**, then *instance\_name*, then **Utilities**, then **BatchLoader**.
  - UNIX: Go to the *DomainHome/ucm/cs/bin/* directory, type **./BatchLoader** in a shell window, and press the RETURN key on your keyboard.
2. In the login window, enter the Content Server administrator user name and password, then click **OK**.
  3. In the Batch Loader window, choose **Options**, then **Build Batch File**.
  4. In the **Directory** field on the BatchBuilder window, enter the location of the files to be included in the batch load file.
  5. In the **Batch Load File** field, enter the path and file name for the batch load file. You can click the Browse button to navigate to and select the directory and file.
  6. From the Mapping list, select a mapping file. To create a new mapping file or edit an existing one, see [Section 4.2.4](#).
  7. Optional: In the **File Filter** field, enter filter settings to include or exclude particular files from the batch load file.
  8. Optional: To batch load a read-only external collection, choose **External**, and select the external collection options.
  9. Click **Build**.
  10. When the build process is complete, click **OK**.
  11. Open the batch load file in a text editor and double-check the file records.
  12. To save the current batch load file settings as the default, choose **Options**, then **Save Configuration**.

#### 4.2.4 Creating a Mapping File

To create a mapping file.

1. Open the BatchBuilder window.
2. Click **Edit** next to the **Mapping** field.
3. In the BatchBuilder Mapping List window, click **Add**.
4. In the Add BatchBuilder Mapping window, enter a name and description for the mapping file, and click **OK**.
5. In the Edit BatchBuilder Mapping window, click **Add**.
6. In the Add/Edit BatchBuilder Mapping Field window, enter a metadata field name to be defined. For example, enter *dDocName* for the **Content ID** field, or *xComments* for the **Comments** field.
7. Enter the value for the metadata field.
  - Type any constant text and Idoc script directly in the **Value** field. For example, to set Document as the Type for all documents in the batch load file, enter **dDocType** in the **Field** field, and enter **Document** in the **Value** field. For more information, see *Oracle Fusion Middleware Developing with Oracle WebCenter Content*.
  - To add a predefined variable to the **Value** field, select the variable in the right column and click the << button. For example, to set each document's second-level directory as the Security Group, enter *dSecurityGroup* in the **Field** field, and insert the `<$dir1$>` variable in the **Value** field.

---



---

**Caution:** Be careful when choosing predefined variables. Many metadata fields have length limitations and cannot contain certain characters (such as spaces or punctuation marks). See "Managing Content" in *Oracle Fusion Middleware Managing Oracle WebCenter Content*.

---



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8. Click **OK**.
9. Repeat steps 4 through 8 for as many metadata fields as you want to define.
10. Click **OK** to save changes and close the Edit BatchBuilder Mapping window.

The mapping file is saved as `MapFileName.hda` in the `IntradocDir/search/external/mapping/` directory.

11. Click **Close** to close the BatchBuilder Mapping List window.

## 4.2.5 Creating a Batch Load File from the Command Line

You can create a batch load file by entering the BatchBuilder parameters from a command line rather than entering them in the BatchBuilder window. To create a batch load file from the command line:

1. Open the `DomainHome/ucm/cs/bin/intradoc.cfg` file in a text editor, and add the following line, where `sysadmin` is the user name of the Content Server system administrator:

```
BatchLoaderUserName=sysadmin
```

This is required so that the system logs in as the system administrator, because only users who have admin rights have permission to run the Batch Loader and BatchBuilder utilities.

2. Save and close the file.
3. Open a command line window and change to the `DomainHome/ucm/cs/bin/` directory.

---



---

**Caution:** Run the BatchBuilder using the same operating system account that runs the Content Server instance. Otherwise, the software might not process your data due to permissions problems.

---



---

4. Enter the following command:

- Windows:

```
BatchLoader.exe -spider -q -ddirectory -mmappingfile -nbatchloadfile
```

- UNIX:

```
BatchLoader -spider -q -ddirectory -mmappingfile -nbatchloadfile
```

The following flags can be used with the BatchLoader command to run the BatchBuilder from the command line:

Flag	Required?	Description
-spider or /spider	Yes	Runs the BatchBuilder utility.

Flag	Required?	Description
-q or /q	No	Runs the BatchBuilder in quiet mode in the background. (If the BatchBuilder is run from the command line without this flag, the BatchBuilder window will appear.)
-d or /d	Yes	Directory field value.
-m or /m	Yes	Mapping field value.
-n or /n	Yes	Batch Load File field value.
-e or /e	No	Exclude specified files (Exclude check box selected).
-i or /i	No	Include specified files (Exclude check box deselected).

#### 4.2.5.1 Windows Example

The following example shows the correct syntax to run the BatchBuilder from a Windows command line, where:

- Directory = c:/myfiles
- Mapping File = MyMappingFile
- Batch Load File = c:/batching/batchinsert.txt
- Excluded files = \*.exe and \*.zip

```
BatchLoader.exe -spider -q -dc:/myfiles -mMyMappingFile
-nc:/batching/batchinsert.txt -eexe,zip
```

#### 4.2.5.2 UNIX Example

The following example shows the correct syntax to run the BatchBuilder from a UNIX command line, where:

- Directory = /myfiles
- Mapping File = MyMappingFile
- Batch Load File = /batching/batchinsert.txt
- Excluded files = index.htm and index.html

```
BatchLoader -spider -q -d/myfiles -mMyMappingFile -n/batching/batchinsert.txt
-eindex.htm,index.html
```

## 4.3 Running the Batch Loader

This section covers these topics:

- [Section 4.3.1, "About Running the Batch Loader"](#)
- [Section 4.3.2, "Batch Loading from the Batch Loader Window"](#)
- [Section 4.3.3, "Batch Loading from the Command Line"](#)
- [Section 4.3.4, "Using the IdcCommand Utility and Remote Access"](#)
- [Section 4.3.5, "Batch Loading Content as Metadata Only"](#)
- [Section 4.3.6, "Batch Loader -console Command Line Switch"](#)
- [Section 4.3.7, "Adding a Redirect"](#)
- [Section 4.3.8, "Correcting Batch Load Errors"](#)

### 4.3.1 About Running the Batch Loader

The Batch Loader uses the information from a batch load file to check in (insert), delete, or update a large number of files on your Content Server instance simultaneously.

- You can run the Batch Loader from the standalone utility interface or from the command line.
- After you run the Batch Loader, the Content Server instance processes files through the Inbound Refinery instance and the Indexer as it would for any other content item.

### 4.3.2 Batch Loading from the Batch Loader Window

To batch load content using the Batch Loader window:

1. Open the Batch Loader window.
2. Click **Browse**, navigate to and select the batch load file.
3. To change the number of errors that can occur before the Batch Loader stops processing, enter the number in the **Maximum errors allowed** field.
4. To delete files from the hard drive after they are successfully checked in or updated, select **Clean up files after successful check in**.
5. To create a text file containing the file records that failed during batch loading, select **Enable error file for failed revision classes**.
6. Click **Load Batch File** to start the Batch Loader process.

When the batch load process is complete, a Batch Loader message window opens, indicating the number of errors that occurred, if any.

7. If you enabled the error file, write down the file name shown in the message box.
8. Click **OK**.
9. Correct any problems with the batch load.
10. To save the current Batch Loader settings as the default, choose **Options**, then **Save Configuration**.

### 4.3.3 Batch Loading from the Command Line

You can batch load content by entering the Batch Loader parameters from a command line rather than entering them in the Batch Loader window. To run the Batch Loader from the command line:

1. Open the *DomainHome/ucm/cs/bin/intradoc.cfg* file in a text editor, and add the following line, where *sysadmin* is the user name of the Content Server system administrator:

```
BatchLoaderUserName=sysadmin
```

This is required so that the system logs in as the system administrator, because only users who have admin rights have permission to run the Batch Loader utility.

2. Save and close the file.
3. Open a command line window and go to the *DomainHome/ucm/cs/bin/* directory.

---



---

**Caution:** Run the Batch Loader using the same operating system account that runs the Content Server instance. Otherwise, the software might not process your files due to permissions problems.

---



---

4. Enter the following command:

- Windows:

```
BatchLoader.exe -q -nbatchloadfile
```

- UNIX:

```
BatchLoader -q -nbatchloadfile
```

The Batch Loader processes the batch load file, but message boxes will not be shown.

5. Correct any problems with the batch load.

The following flags can be used with the BatchLoader command from the command line:

Flag	Required?	Description
-q or /q	No	Runs the Batch Loader in quiet mode in the background. (If the Batch Loader is run from the command line without this flag, the Batch Loader window will appear.)
-n or /n	Yes	Batch Load File field value.
-console	No	Echoes all output to the HTML Content Server log and to the console window that is running the Batch Loader. For details, see <a href="#">Section 4.3.6</a> .

#### 4.3.3.1 Windows Example

The following example shows the correct syntax to run the Batch Loader from a Windows command line, where the batch load file is `c:/batching/batchinsert.txt`:

```
BatchLoader.exe -q -nc:/batching/batchinsert.txt
```

#### 4.3.3.2 UNIX Example

The following example shows the correct syntax to run the Batch Loader from a UNIX command line, where the batch load file is `/batching/batchinsert.txt`:

```
BatchLoader -q -n/batching/batchinsert.txt
```

### 4.3.4 Using the IdcCommand Utility and Remote Access

Occasionally, you may need to use remote access when managing your Content Server instance. This does not necessarily mean that remote terminal access is required. However, you must have the ability to submit commands to the server from a remote location.

Combining remote access with the IdcCommand utility provides a powerful toolset and an easy way to check in a large number of files to your instance. To take advantage of this functionality, you will need to properly set up the workstation to submit commands and be able to use the IdcCommand utility with a batch load command file.

This section covers the following topics:

- [Section 4.3.4.1, "Batch Load Command Files"](#)
- [Section 4.3.4.2, "Preparing for Remote Batch Loading"](#)

#### 4.3.4.1 Batch Load Command Files

A batch load command file contains a set of commands for each file that is loaded. If you are loading a large number of files, the command file may contain hundreds of lines. Using an editing tool can simplify the task of creating the numerous required lines. For example, the procedure for [Preparing for Remote Batch Loading](#) shows how you can prepare a batch load command file using the editing and mail merge features of Microsoft Office.

The following is an example Batch Load command file:

```
@Properties LocalData
IdcService=CHECKIN_UNIVERSAL
doFileCopy=1
dDocTitle=thisfile
dDocType=Native
dSecurityGroup=Internal
dDocAuthor=sysadmin
primaryFile=filename
primaryFile:Path=pathtothefile/primaryfilename
xComments=Initial Check In
@end
<<EOD>>@Properties LocalData
IdcService=CHECKIN_UNIVERSAL
doFileCopy=1
dDocTitle=99.tif
dDocType=Native
dSecurityGroup=Internal
dDocAuthor=sysadmin
primaryFile=350.afp
primaryFile:path=/lofs/invoices/350.afp
xComments=Initial Check In
@end
<<EOD>>
```

#### 4.3.4.2 Preparing for Remote Batch Loading

You can perform batch loading from remote locations. The following procedure is written for a Microsoft Windows operating system and contains these main stages:

- Configure the local computer
- Test the configuration for the remote workstation
- Create a batch load command file
- Execute the upload

##### 4.3.4.2.1 Configuring the Local Computer

To configure the local computer:

1. Open Windows Explorer.
2. Create a working directory (for example, *C:\working\_dir*).
3. In the working directory, create one or more directories for the Content Server instances you will be accessing (for example, *C:\working\_dir\development* and *C:\working\_dir\contribution*). These directories can be referred to as *DomainHomeName*.

4. In each *DomainHomeName* directory, create a *cmdfiles* subdirectory.
5. From the remote Content Server instance, copy the following directories from *MW\_HOME\user\_projects\domains\Domain\_Name\ucm\cs* in to their respective *DomainHomeName* (in this case *C:\working\_dir\development* and *C:\working\_dir\contribution*).
  - *working\_dir\DomainHomeName\ucm\cs\bin*
  - *working\_dir\DomainHomeName\ucm\cs\config*
6. From the remote Content Server instance, copy the following directories (and their files) to your working directory:
  - *working\_dir\idc\bin*
  - *working\_dir\idc\components*  
(copying the CSDms and NativeOsUtils component files should be sufficient)
  - *working\_dir\idc\config*
  - *working\_dir\idc\jlib*
  - *working\_dir\idc\resources\core\lang*
  - *working\_dir\idc\resources\core\table*
  - *working\_dir\idc\resources\core\config*
7. Using a text editor, open the *DomainHomeName\ucm\cs\bin\intradoc.cfg* file on your local system and update the *IntradocDir* configuration variable to match your directory structure. For example:
 

```
IntradocDir=working_dir\DomainHomeName\ucm\cs,
IdcHomeDir=working_dir\idc
WeblayoutDir=working_dir\DomainHomeName\ucm\cs\weblayout
```
8. Using a text editor, open the *working\_dir\DomainHomeName\ucm\cs\config\config.cfg* file on your local system and verify the following settings are correct.
 

```
IntradocServerPort=4444
IntradocServerHostName=HostMachineName
```
9. In the remote Content Server instance, add the IP address of the local computer to the Security Filter, using the Systems Properties utility.
10. Restart the remote Content Server instance.

**4.3.4.2.2 Testing the Configuration for the Remote Workstation** To test the configuration for the remote workstation:

1. In the *cmdfiles* directory, create a file named *pingservertest.hda* and add the following lines:
 

```
@Properties LocalData
IdcService=PING_SERVER
@end
```
2. Open a command prompt and change to your working *bin* directory (for example, *cd C:\working\_dir\development\bin*)
3. Issue the following command:
 

```
IdcCommand -f ..\cmdfiles\pingservertest.hda -u sysadmin -l
```

```
..\pingservertest.log -c server
```

4. Confirm the output. If you are successful, you will get the following message from the server.

```
3/24/04: Success executing service PING_SERVER.
You have completed your setup for remote commands.
```

**4.3.4.2.3 Creating a Batch Load Command File** This procedure uses the editing and mailmerge features of Microsoft Office to create a batch load command file. To create a batch load command file:

1. Create a file listing of your directory contents:
  - a. Open a command prompt and change to the root directory representing the files you intend to load.
  - b. Create a file listing, using the following command to redirect the output in to a file:

```
dir /s /b > filelisting.txt
```

- c. Check your filelisting.txt file; it will look something like this:

```
V:\policies\ADMIN\working_dir_Admin\AbbreviationList.doc
V:\policies\ADMIN\working_dir_Admin\Abbreviations.doc
V:\policies\ADMIN\working_dir_Admin\AbsencePres.doc
V:\policies\ADMIN\working_dir_Admin\AdmPatientCare.doc
V:\policies\ADMIN\working_dir_Admin\AdmRounds.doc
V:\policies\ADMIN\working_dir_Admin\AdverseEvents.doc
V:\policies\ADMIN\working_dir_Admin\ArchivesPermanent.doc
V:\policies\ADMIN\working_dir_Admin\ArchivesRetrieval.doc
V:\policies\ADMIN\working_dir_Admin\ArchivesStandardReq.doc
```

---



---

**Note:** When working with batch loads, it is important to note that the file must exist on the server indicated by the primaryFile statement in the batch load command file. Optimally, you should use the same letter to map the directory of files to the server and to your local system. Alternatively, you can copy the directory of files to the server temporarily.

---



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2. Edit the file listing to create your file name and title data:
  - a. Open your filelisting.txt file in Excel.
  - b. Using **Replace**, remove all the directory information leaving only the file name. Also look for and remove the line for filelisting.txt.
  - c. Copy column A (containing the file names) to column B. In this example the file name is also used for the title and Column B will become the title.
  - d. Using **Replace**, remove the file extension from the names in column B.
  - e. Insert a new first line and enter **filename** in the first column and **title** in the second.
  - f. Save the file.
3. Create an .hda file from the file listing using Mail Merge features:
  - a. Open the Word application and create a new document with your set of batch load commands. The following example shows basic batch load commands.

You must match your configuration settings when you create your batch load commands.

```
@Properties LocalData
IdcService=CHECKIN_UNIVERSAL
doFileCopy=1
dDocTitle=
dDocType=Native
dSecurityGroup=Internal
dDocAccount=Policy/Admin
dDocAuthor=sysadmin
primaryFile=d:/temp/working_dir_Admin/
xComments=Initial Check In
@end
<<EOD>>
```

- b.** Select **Tools / Letters and Mailing / Mail Merge Wizard** and advance through the wizard. Choose the selections below to use your `filelisting.txt` file as input to the mail merge.

- Letter Document (step 1)
- Current document (step 2)
- Existing List (step 3) and select your Excel spreadsheet as the data source
- More Items (step 4), place the title and filename fields in to the word document so that it looks like the following:

```
@Properties LocalData
IdcService=CHECKIN_UNIVERSAL
doFileCopy=1
dDocTitle="title"
dDocType=Native
dSecurityGroup=Internal
dDocAccount=Policy/Admin
dDocAuthor=sysadmin
primaryFile=d:/temp/working_dir_Admin/"filename"
xHistory=Initial Check In
@end
<<EOD>>
```

- c.** Complete the mail merge (Steps 5 and 6) and you will have a new Word document with one merge record per page.
- d.** Edit the letters, selecting all, and use the Replace feature to remove all of the section breaks.
- e.** Save the file as a plain text file to the `/cmdfiles` directory with the file extension of `hda` (for example, `filelisting.hda`)

#### 4.3.4.2.4 Executing the Batch Load Upload To execute the upload:

1. Open a command prompt.
2. Navigate to the working bin directory.
3. Issue the command:

```
IdcCommand -f ../cmdfiles/filelisting.hda -u sysadmin -l ../filelisting.log -c
server
```

Your files will be checked in to the Content Server repository and a message appears in the command window as each file is checked in.

### 4.3.5 Batch Loading Content as Metadata Only

Depending on the action you plan to perform using the Batch Loader, certain fields are required in the batch load file. If you are updating only the metadata in existing content items, the **primaryFile** field is not required in the batch load file; for more information see [Section 4.1.5.1](#).

However, if you want to load (insert action) content in to the Content Server instance as metadata only, then the **primaryFile** field is required in the batch load file. Although the field is ignored by the import, the Batch Loader expects it to be defined. If the **primaryFile** field is missing, you will get an error as follows (or similar):

```
Please check record number <number>. BatchLoader: unable to check in
'<record>' because the required field 'primaryFile' is missing.
```

To batch load content as metadata only:

1. Open the Content Server instance `config.cfg` file:

```
IntradocDir/config/config.cfg
```

2. Add the following configuration variables:

```
createPrimaryMetaFile=true
AllowPrimaryMetaFile=true
```

3. Save and close the `config.cfg` file.
4. In the batch load file, add the following fields for each record:

```
primaryFile=
createPrimaryMetaFile=true
```

Note that leaving the **primaryFile** field blank is acceptable. The field is ignored but must be included.

5. Continue to batch load your content using the Batch Loader procedure or the command line procedure. For more information, see [Section 4.3.2](#) or [Section 4.3.3](#).

### 4.3.6 Batch Loader -console Command Line Switch

Adding the `-console` switch to the Batch Loader command line causes all output to be echoed to the HTML Content Server log and to the console window that is running the Batch Loader. Alternatively, you can use operating system redirects to send the output to a separate log file.

---



---

**Important:** The `-console` switch does not follow standard Windows command line syntax (although this may be corrected in later versions). You must use the `-console` syntax usually associated with UNIX instead of the `/console` syntax. With most other command line utilities, both syntaxes will work on both platforms.

---



---

#### Command Line Example

- Windows command line:

```
BatchLoader.exe -console -q -nc:/batching/batchinsert.txt
```

- UNIX command line:

```
BatchLoader -console -q -n/u2/apps/batching/batchinsert.txt
```

### Sample Output

```
Processed 1 of 4 record.  
Processed 2 of 4 records.  
Processed 3 of 4 records.  
Processed 4 of 4 records.  
Done processing batch file 'c:/batching/batchinsert.txt'. Out of 4 records  
processed, 4 succeeded and 0 errors occurred.
```

## 4.3.7 Adding a Redirect

You can use a redirect symbol on the command line to send the Batch Loader output to a separate log file. The symbol works on both UNIX and Windows. By default, the `-console` switch sends the Batch Loader's output to `stderr`. To redirect the output to a different file, use the special redirect symbol `2>`.

In the following examples, each command must be entered all on one line.

- Windows command line with redirect:

```
BatchLoader.exe -console -q -nc:/batching/batchinsert.txt 2> batchlog.txt
```

- UNIX command line with redirect:

```
BatchLoader -console -q -n/u2/apps/batching/batchinsert.txt 2>  
/logs/CSbatchload.log
```

## 4.3.8 Correcting Batch Load Errors

To correct any errors that occur during batch loading.

1. Choose **Administration**, then **Log Files**, then **Content Server Logs**.
2. In the Content Server log file, look through the Type column for the word `Error`.
3. Read the description to determine the problem.
4. Fix the error in one of these files:
  - The batch load file.
  - The error file for the failed content. (This option is available only if you enabled it on the Batch Loader window.) The error file is located in the same directory as the batch load file, with several digits appended to the batch load file name.

---

---

**Tip:** If you rerun an entire batch load file, content items that have already been checked in will usually fail. This occurs because the release dates of the existing content items will be the same as the ones you are trying to insert.

---

---

Figure 4–4 Sample Content Server Log File

Content Server Log File Created: 11/1/01 11:14 AM		
Type	Time	Description
Info	11/1/01 11:14 AM	Done creating batch file 'C:\stellent\samples\Batchloader\batchinsert1.txt'. Created 13 records with 0 errors.
Error	11/1/01 11:16 AM	Content item 'CDS Request Form-Bug Tracking' was not successfully checked in. It contains spaces. The content ID 'CDS Request Form-Bug Tracking' is invalid.
Error	11/1/01 11:16 AM	Content item 'CDS Request Form' was not successfully checked in. It contains spaces. The content ID 'CDS Request Form' is invalid.
Error	11/1/01 11:16 AM	Content item 'Custom Documentation Services Fact Sheet' was not successfully checked in. It contains spaces. The content ID 'Custom Documentation Services Fact Sheet' is invalid.
Error	11/1/01 11:16 AM	Content item 'customizeddoc' was not successfully checked in. The release date (11/1/01 11:14 AM) of the new revision is not later than the release date (11/1/01 11:14 AM) of the latest revision in the system.
Error	11/1/01 11:16 AM	Content item 'Documentation Assessment Checklist' was not successfully checked in. It contains spaces. The content ID 'Documentation Assessment Checklist' is invalid.
Error	11/1/01 11:16 AM	Content item 'Graphics Tracking Form' was not successfully checked in. It contains spaces. The content ID 'Graphics Tracking Form' is invalid.
Error	11/1/01 11:16 AM	Content item 'Stellent Consulting Services Methodology Fact Sheet' was not successfully checked in. It contains spaces. The content ID 'Stellent Consulting Services Methodology Fact Sheet' is invalid.
Error	11/1/01 11:16 AM	Content item 'To Do List' was not successfully checked in. It contains spaces. The content ID 'To Do List' is invalid.
Info	11/1/01 11:16 AM	Done processing batch file 'C:\stellent\samples\Batchloader\batchinsert1.txt'. Out of 13 records processed, 5 succeeded and 8 errors occurred. Compare the system log and error file 'C:\stellent\samples\Batchloader\batchinsert1_011111116.txt', correct any deficiencies and run the error file to load remaining items.

## 4.4 Optimizing Batch Loader Performance

This section provides some basic guidelines that you can use to improve Batch Loader performance. These suggestions can minimize potentially slow batch load performance when you are checking in a large number of content items. In many cases, proper tuning for batch loading can significantly speed up a slow server.

To minimize batch loading slow downs, try implementing the following Batch Loader adjustments:

- Temporarily disable other activities such as shutting down Inbound Refinery (see *Oracle Fusion Middleware Managing Oracle WebCenter Content*) and suspending the automatic update cycle feature of the Repository Manager.
- Analyze your database usage during a batch load to help the database query optimizer. Databases have built-in optimizer utilities that can help make database queries more efficient. However, to maximize the efficiency of optimizers, it is necessary to update or re-create the statistics about the physical characteristics of a table and the associated indexes. These characteristics include number of records, number of pages, and the average record length. The optimizers use these statistics to access data.

Each database has a proprietary command that you can use to invoke the statistic update or recreation process. For example:

- For Oracle, use the `ANALYZE TABLE COMPUTE STATISTICS` command
- For SQL Server, use the `CREATE STATISTICS` statement
- For DB2, use the `RUNSTATS` command

## 4.5 Best Practice Case Study

This case study describes a very slow load batch performance and the steps taken to diagnose and correct the situation. This information can serve as a model for isolating underlying issues and resolving batch loading performance problems.

- [Section 4.5.1, "Background Information."](#)
- [Section 4.5.2, "Preliminary Troubleshooting."](#)
- [Section 4.5.3, "Solution."](#)

### 4.5.1 Background Information

A user wanted to load 27,000 content items in to the Content Server instance that was running on an AIX server. The DB2 database was running on a separate AIX server. The content items included TIF files as the native files and corresponding PDF files as the web-viewable files. Inbound Refinery generated thumbnails from the native files.

Initially during the batch load, the performance was acceptable with sub-second insert times. However, after a few thousand content items were loaded, the performance began to degrade. Content items started to require a few seconds to load and, eventually, the load time was over 10 seconds per content item.

### 4.5.2 Preliminary Troubleshooting

While the batch load was running, nothing seemed to be wrong with the Content Server instance. It had sufficient memory, the CPU utilization was low (less than 5%), and there were no disk bottlenecks. The Inbound Refinery server was busy, but was processing thumbnails at an acceptable rate.

Two issues were found with the database server:

- Two processes were taking turns to update the database. While one process was executing, the second process waited for other process to release database locks. When the first process completed, the second process executed while the first process waited. The processes in this execute/wait cycle included:
  - The actual batch load process that was updating the database tables after inserting a content item.
  - The Content Server instance was updating the database tables; changing the status from GENWWW to DONE after receiving notification that a thumbnail had been completed.

The two processes should not have been contending with each other because they were not updating the same content items. It seemed that the two processes were locking each other out because DB2 had performed lock escalation and was now locking entire database pages instead of single rows.

- There were a large number of tablespace scans being performed by both processes.

### 4.5.3 Solution

A two-step solution was used:

1. Inbound Refinery was shut down to prevent the status update process from competing with the batch loading process. The performance did improve because there was a 2000+ backlog of content items from the completed thumbnails.
2. A `RUNSTATS` command was issued on all the Content Server database tables to update the table statistics. This dramatically improved the performance of the

batch load. The insert time returned to sub-second and the batch load completed within a short amount of time. It took 21 hours to insert the first 22,000 content items. After updating the table statistics, the remaining 5,000 content items were inserted in 13 minutes.

# Part III

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## Monitoring Oracle WebCenter Content Server

This part provides information on monitoring Content Server and Inbound Refinery using the Oracle Enterprise Manager Fusion Middleware Console and WebCenter Content applications.

Part III contains the following chapters:

- Chapter 5, "Monitoring Content Server Status"
- Chapter 6, "Monitoring Content Server Log Files"
- Chapter 7, "Monitoring Content Server and Inbound Refinery Using Fusion Middleware Control"



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## Monitoring Content Server Status

This chapter describes how to monitor the status of a Content Server instance using various Oracle WebCenter Content Server internal resources.

This chapter includes the following topics:

- [Section 5.1, "Viewing Content Server Status"](#)
- [Section 5.2, "Viewing Content Server Console Output"](#)
- [Section 5.3, "Viewing System Configuration Information"](#)
- [Section 5.4, "Viewing System Audit Information"](#)
- [Section 5.5, "Viewing Server Output"](#)
- [Section 5.6, "Viewing Event Output"](#)
- [Section 5.7, "Checking Schema Cache"](#)
- [Section 5.8, "Viewing Localization Audit Information"](#)
- [Section 5.9, "Monitoring Scheduled Jobs"](#)

### 5.1 Viewing Content Server Status

You can view the current status (such as running or stopped) of the Content Server instance.

To view current Content Server status using Fusion Middleware Control:

1. In the navigation tree, expand the appropriate domain name (for example, `Content_base_domain`).
2. Expand **WebCenter**, then **Content**, then **Content Server**.
3. Select the Content Server instance name (for example, `Oracle WebCenter Content - Content Server (UCM_server1)`).
4. On the Content Server home page, you can view the current status of a Content Server instance.

### 5.2 Viewing Content Server Console Output

You can view console output from the Content Server instance. This shows the same information that is located in the `DomainHome/ucm/cs/data/trace/classname.log` file.

1. Choose **Administration**, then **System Audit Information**.
2. Click **View Server Output**.

3. To refresh the output messages, click **Refresh Page**. To clear the output messages, click **Clear**.

## 5.3 Viewing System Configuration Information

Oracle WebCenter Content provides a Configuration Information page that displays system configuration information for the Content Server instance, which can be useful while troubleshooting a problem or working with the Oracle support organization.

To access the Configuration Information page:

1. Choose **Administration**, then **Configuration for *instance***.
2. To view details, click the link for each type of configuration information.

Configuration information provided includes:

- Server name
- Version
- Class loader
- Instance directory
- Database type
- Database version
- HTTP server address
- Mail server
- Search engine name
- Index engine name
- Active index
- Number of installed features
- Number of enabled components
- Number of disabled components
- Auto number prefix
- Use accounts
- Ntlm security enabled
- Allow get copy for user with read privilege
- Allow only original contribute to check out
- Java version

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**Note:** Some options are specified during the software installation, while other options are set using the System Properties utility.

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## 5.4 Viewing System Audit Information

Oracle WebCenter Content provides a System Audit Information page for a Content Server instance, which can be useful when troubleshooting a problem or adjusting the Content Server's performance.

The System Audit Information page provides several types of information.

- [Section 5.4.1, "System Audit General Information"](#)
- [Section 5.4.2, "System Audit Localization Information"](#)
- [Section 5.4.3, "System Audit Tracing Sections Information"](#)
- [Section 5.4.4, "System Audit Cache Information"](#)
- [Section 5.4.5, "System Audit Configuration Entry Information"](#)
- [Section 5.4.6, "System Audit Component Report Information"](#)

### 5.4.1 System Audit General Information

You can view general system audit numbers and details in the General Information section of the System Audit Information page.

To access the System Audit Information page, choose **Administration**, then **System Audit Information**.

- Amount of time the Content Server instance has been up and running.
- Number of server requests processed, and whether the system is handling server requests successfully. If the system is receiving too many requests, an email is sent to the system administrator regarding load performance.
- Total JVM memory capacity and total JVM available memory. Also information about the memory usage for the system, which may be useful in troubleshooting any "out of memory" errors you might receive. This can be important when running the Content Server instance with many users and a large quantity of data.
- Total number of threads, and information about which Java threads are currently running. This may be useful in determining the cause of an error.
- Total number of active database connections, and information about database activity.
- Total number of audit messages.

To view more details, click the link on the page for the type of configuration information.

### 5.4.2 System Audit Localization Information

You can view numbers about localization for your Content Server instance in the Localization Information section of the System Audit Information page.

To access the System Audit Information page, choose **Administration**, then **System Audit Information**.

- String key count
- Whether the Localization system is using a string index
- Localization test run time
- Localization test lookups per second

### 5.4.3 System Audit Tracing Sections Information

You can view tracing details in the Tracing Sections Information section of the System Audit Information page. This section enables tracing in the Content Server instance and can be activated on a section-by-section basis. Tracing for active sections is

displayed by clicking **View Server Output** on the System Audit Information page. Section tracing can be useful for determining which section of the Content Server is causing trouble, or when you want to view the details of specific sections.

To access the System Audit Information page, choose **Administration**, then **System Audit Information**.

- To view a list with brief descriptions of sections available for tracing, click the **Info** icon next to the Tracing Sections Information heading.
- To see in-depth tracing for any active section that supports it, select **Full Verbose Tracing**. For more information, see [Section D.2.1](#).
- To save tracing information, select **Save**.
- To specify additional sections to trace, enter a comma-separated list of section names, or select sections from the menu next to the **Active Sections** field. The wildcard character \* is supported; for example, using `schema*` will trace all sections that begin with the prefix `schema`. After specifying sections, click **Update**.
- To specify additional services to trace, enter a comma-separated list of service names in the Active Services field, then click **Update**.
- To specify additional threads to trace, enter a comma-separated list of thread names in the Active Threads field, then click **Update**.
- To specify what text to trap in the trace, enter the text in the **Event Trap Text** field, then click **Update**.
- To add a thread dump to the trace, select **Add Thread Dump**, then click **Update**.
- To return to the previous setting for any field you modified, click **Reset**.

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**Important:** Any options set in Tracing Sections Information will be lost when the Content Server instance is restarted unless you enable **Save** and click **Update**.

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#### 5.4.4 System Audit Cache Information

The Content Server instance caches various items for quick access. You can view current details for three caches in the Cache Information section of the System Audit Information page.

To access the System Audit Information page, choose **Administration**, then **System Audit Information**.

- **Search cache:** The number of permanently loaded pages and resource files. The number at which cache is temporarily capped. Whether any temporary items are loaded. Total number of distinct search queries being executed. Total number of distinct search queries being executed. These details are useful when troubleshooting any search related issues.
- **Schema cache:** Total number of items stored in schema cache. Number of bytes used out of number permitted. Additional details of any schema objects currently in cache.
- **Buffer pool cache:** Information about objects in cache and how much memory each object is using, which is reflected in the memory information of the System Audit General Information section. This information may be useful in pinpointing which object may be responsible for any memory leaks or other memory issues. (For information on troubleshooting, see [Appendix D](#).)

To view more information, click the link for the type of cache information on the page.

### 5.4.5 System Audit Configuration Entry Information

You can view numbers and details in the Configuration Entry Information section of the System Audit Information page.

To access the System Audit Information page, choose **Administration**, then **System Audit Information**.

- Number of environment keys
- Number of overwritten config values
- Number of ignored settings
- Number of removed settings

To view more information for an item, click the link for the type of configuration entry information on the page.

### 5.4.6 System Audit Component Report Information

You can view information about components in the Component Report section of the System Audit Information page. This page lists Content Server components in alphabetical order by name. To view details about a component, click the component name in the list. Component details.

To access the System Audit Information page, choose **Administration**, then **System Audit Information**.

- Location: Pathname for the component in the instance
- Version: Date, build, and revision number
- Status: Current status of the component (Loaded or Skipped)
- Reason: Explanation of the component status

## 5.5 Viewing Server Output

You can view server output, which is the console output of the Content Server instance. This is the same information that is located in the *DomainHome/ucm/cs/data/trace/classname.log* file.

1. Choose **Administration**, then **System Audit Information**.
2. Click **View Server Output**.

## 5.6 Viewing Event Output

You can view event output from the server.

1. Choose **Administration**, then **System Audit Information**.
2. Click **View Event Output**.
3. To view other than the current output, select an earlier timestamp from the menu.
4. To update the current view, click **Refresh Page**.

## 5.7 Checking Schema Cache

You can view the newest schema cache information from the server.

1. Choose **Administration**, then **System Audit Information**.
2. Click **Check Schema Cache**.

The System Audit Information page opens and shows the Cache Information section with additional columns for View Names and Bytes Used in schema cache.

3. To see details for a specific schema cache view, select the name in the View Name column.

## 5.8 Viewing Localization Audit Information

You can view information regarding the availability of localized variables for the Content Server user interface on the Localization Audit page. This information is useful in determining if any custom metadata field labels or other customized Content Server text requires localization. Localization auditing is not persistent and must be started and stopped when using it.

1. Choose **Administration**, then **System Audit Information**.
2. Click **Localization Auditing**.
3. To start localization auditing, click **Start auditing**.
4. To stop localization auditing, click **Stop auditing**.
5. To view the generated Java exceptions, click **Show** in the Stack Trace column.

## 5.9 Monitoring Scheduled Jobs

Scheduled jobs run as part of events scheduled by system components. The Scheduled Jobs Administration interface can be used to monitor information about scheduled jobs on the Content Server instance and in some cases edit scheduled jobs.

- [Section 5.9.1, "Viewing Active Scheduled Jobs"](#)
- [Section 5.9.2, "Viewing Scheduled Jobs History"](#)
- [Section 5.9.3, "Modifying a Scheduled Job"](#)
- [Section 5.9.4, "Canceling or Deleting a Scheduled Job"](#)

### 5.9.1 Viewing Active Scheduled Jobs

To view active scheduled jobs:

1. Choose **Administration**, then **Scheduled Jobs Administration**, then **Active Scheduled Jobs**.

The job name, job description, processed date and time, current status, and available actions are listed for each scheduled job on the Scheduled Jobs Listing page. The status icons represent Priority, Inactive/Processed, Once/Repeat, and Short/Long.

2. Click **Actions** to select any of the following actions for a scheduled job:
  - **Info**: Display the Scheduled Jobs Information page.
  - **Edit**: Edit the scheduled job.

- **Cancel:** Cancel the scheduled job.
  - **Delete:** Delete the scheduled job.
3. Click **Info**.  
The Scheduled Jobs Information page opens.

## 5.9.2 Viewing Scheduled Jobs History

To view a scheduled job history:

1. Choose **Administration**, then **Scheduled Jobs Administration**, then **Scheduled Jobs History**.

The Historical Scheduled Jobs Listing page opens and lists the job name, job description, last process date, last status, and actions for each scheduled job.

2. Click the **Info** icon in the Actions column to open the Scheduled Jobs Information page for a specific job.

## 5.9.3 Modifying a Scheduled Job

To modify a scheduled job:

1. Choose **Administration**, then **Scheduled Jobs Administration**, then **Active Scheduled Jobs**.
2. For a specific job in the list on the Scheduled Jobs Listing page, click the **Actions** icon, then **Edit**.

The job name, description, category, exception parent job, initial user, queue type, schedule type, current state, priority, interval, start token, progress status, create date, update date, process date, last processed date, and last processed status are displayed.

3. Edit the appropriate fields (not all fields can be modified).
4. Click **Update**. If you want to remove your changes, click **Reset**.

## 5.9.4 Canceling or Deleting a Scheduled Job

To cancel or delete a scheduled job:

1. Choose **Administration**, then **Scheduled Jobs Administration**, then **Active Scheduled Jobs**.
2. To cancel a specific job in the list on the Scheduled Jobs Listing page, click the **Actions** icon for the job, then select **Cancel**.
3. To delete a specific job in the list on the Scheduled Jobs Listing page, click the **Actions** icon for the job, then select **Delete**.



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## Monitoring Content Server Log Files

This chapter provides information on finding and using Content Server status information and errors in log files.

This chapter includes the following topics:

- [Section 6.1, "Introduction to Managing Content Server Log Files"](#)
- [Section 6.2, "About Content Server Log File Characteristics"](#)
- [Section 6.3, "Accessing Content Server Logs"](#)
- [Section 6.4, "Accessing Archiver Logs"](#)
- [Section 6.5, "Accessing Inbound Refinery Logs"](#)

### 6.1 Introduction to Managing Content Server Log Files

Oracle WebCenter Content stores status information and errors in log files. Log files are used to register system events, with their date and time of occurrence. They can be valuable tools for troubleshooting, especially if verbose logging is turned on. Not only do logs indicate that specific events occurred, they also provide important clues about a chain of events that led to an error or problem.

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**Note:** When applied to trace log output, verbose logging can quickly increase the size of a log file and possibly cause the Content Server instance to slow down. It is recommended that for trace logs, verbose logging is only used when troubleshooting a specific issue. Content Server logs for system events do not have this issue with verbose logging.

For information on troubleshooting, see [Appendix D](#). For information on viewing system audit information, see [Chapter 5](#).

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Information is also captured in logs controlled by Oracle Fusion Middleware Control and the Oracle WebLogic Server Administration Console using Oracle log APIs. The WebCenter Content interface provides access to these logs. For more information about using Fusion Middleware Control to monitor logs, see [Section 7.1](#).

### 6.2 About Content Server Log File Characteristics

Log files associated with the Content Server instance have the following characteristics:

- They are created only once each day at the time the first status, error, or irrecoverable error occurs.
- No empty log files are generated.

Each log file contains the following columns:

- **Type:** Specifies the kind of incident that prompted the log entry: Information, Error, or Fatal.
- **Time:** Lists the date and time the log entry occurred.
- **Description:** Describes the incident that occurred.

The log files are standard HTML pages and are maintained for each Content Server instance. Logs are kept in revolving file name format for a maximum of 30 files. When the 31st file is created, the oldest one is deleted. Therefore, log file names in Content Server bear no relation to the date they were generated. To find a certain day in the log file, view the index file in a browser and select that day's link. The file name is displayed in the browser's status bar (if it is enabled).

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**Tip:** Bookmark your log file pages. This will help you to troubleshoot problems, even if the Content Server instance is unavailable. Also, know where your configuration files are so you can find them if the Content Server instance is unavailable.

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## 6.3 Accessing Content Server Logs

The Content Server logs are listed by date and time. One file is generated for each day. Entries are added to the file throughout the day as events occur.

The following types of server log entries are generated:

- **Info:** Displays basic status information. For example, status information is logged if the server is ready and waiting.
- **Error:** Displays errors that occur but do not stop the software from functioning. For example, an error is logged if a user requests secure information that they are not allowed to access.
- **Fatal:** Displays errors that stop the software from functioning. For example, a fatal error is logged if the Content Server instance cannot access the database.

To access a Content Server log:

1. Log in to the Content Server instance as an administrator.
2. Choose **Administration**, then **Log Files**.
3. Select **Content Server Logs**.
4. On the Content Server Logs page, select the link that corresponds to the date and the time of the log that you want to view.

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**Note:** You must be logged in to the Content Server instance as an administrator to be able to view the log files.

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If, for whatever reason, you cannot view the log files from the Administration tray or menu, you can also access them on the file system of the Content Server instance. The log files can be found in these locations:

Log Files	Found in:
Content Server	<i>IntradocDir/weblayout/groups/secure/logs</i>
Console Output Logs	<i>IntradocDir/bin/classname.log</i>
Refinery	<i>IntradocDir/weblayout/groups/secure/logs/refinery</i>
Archiver	<i>IntradocDir/weblayout/groups/secure/logs/archiver</i>

## 6.4 Accessing Archiver Logs

Content Server Archiver logs show information about imports, exports, and replications. The Archiver logs are listed by date and time. They are generated once a day when the first Archiver information status, fatal error, or error occurs.

The following types of archiver log entries are generated:

- **Info:** Displays basic status information. For example, status information is logged when an export and an import starts and finishes.
- **Error:** Displays user/administration errors that occur but do not stop the software from functioning. For example, an error is logged if there is no file information for a content item that you are trying to export.
- **Fatal:** Displays errors that stop the software from functioning. For example, a fatal error is logged if the Content Server instance cannot access the database. Check the connection string, user name, and password.

To access an Archiver log:

1. Log in to the Content Server instance as an administrator.
2. Choose **Administration**, then **Log Files**, then select **Archiver Logs**. Alternately, click the **Archiver Logs** link on the Administration page.
3. On the Archiver Logs page, select the link that corresponds to the date and the time of the log.

A table showing the type, date and time, and description of each action opens. The table also includes the name of the Content Server instance that created the archive.

## 6.5 Accessing Inbound Refinery Logs

All Oracle WebCenter Content: Inbound Refinery logs are accessed through the Inbound Refinery interface. For information on monitoring Refinery status through log files, see *Oracle Fusion Middleware Managing Oracle WebCenter Content*.



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# Monitoring Content Server and Inbound Refinery Using Fusion Middleware Control

This chapter describes how to monitor Oracle WebCenter Content Server and Inbound Refinery logs, performance information, and MBean information by using Oracle Enterprise Manager Fusion Middleware Control.

This chapter includes the following topics:

- [Section 7.1, "Managing Log Information Using Fusion Middleware Control"](#)
- [Section 7.2, "Viewing Performance Information Using Fusion Middleware Control"](#)
- [Section 7.3, "Viewing MBean Information Using Fusion Middleware Control"](#)

## 7.1 Managing Log Information Using Fusion Middleware Control

You can view log messages and manage the log configuration for the Content Server or InBound Refinery instance using the Fusion Middleware Control interface.

- [Section 7.1.1, "Viewing Log Information Using Fusion Middleware Control"](#)
- [Section 7.1.2, "Modifying Log Information Using Fusion Middleware Control"](#)

### 7.1.1 Viewing Log Information Using Fusion Middleware Control

1. Log in to Fusion Middleware Control.
2. In the navigation tree, expand the appropriate domain name (for example, `Farm_base_domain`), then **WebCenter**, then **Content**.
  - For the Content Server instance, expand **Content Server**, then select the Content Server instance name (for example, `Oracle WebCenter Content - Content Server (UCM_server1)`).
  - For the Inbound Refinery instance, expand **Oracle Inbound Refinery**, then select the Inbound Refinery instance name (for example, `IBR (IBR_server1)`).
3. On the home page for the instance, from the **Content Server** or **IBR** menu choose **Logs**, then **View Log Messages**.

The Log Messages page contains information about the contents of all available log files. You can use this page to:

- Search for log messages logged during the past "n" hours.
- Search for log messages that were logged between two time intervals.
- Filter log messages based on message type.

## 7.1.2 Modifying Log Information Using Fusion Middleware Control

1. Log in to Fusion Middleware Control.
2. In the navigation tree, expand the appropriate domain name (for example, Farm\_base\_domain), then **WebCenter**, then **Content**.
  - For the Content Server instance, expand **Content Server**, then select the Content Server instance name (for example, Oracle WebCenter Content - Content Server (UCM\_server1)).
  - For the Inbound Refinery instance, expand **Oracle Inbound Refinery**, then select the Inbound Refinery instance name (for example, IBR (IBR\_server1)).
3. On the home page for the instance, from the **Content Server** or **IBR** menu choose **Logs**, then **Log Configuration**.
4. Use the Log Configuration page to configure basic and advanced log configuration settings for log levels and log files. You can:
  - Change log levels of persistent loggers (loggers defined in the logging configuration file).
  - Change log levels of run-time loggers.
  - Specify loggers that are currently neither persistent nor run time.
  - Specify the log file configuration parameters such as the log file path and log rotation policies.
  - Create a new log file configuration.
  - Create a new log file configuration using an existing log file configuration.
  - View the log file configuration parameters.
  - Associate one or more loggers with a log file configuration.

For more details, see *Oracle Fusion Middleware Oracle WebLogic Server Administration Console Online Help*.

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**Note:** For information about logging for IBM WebSphere, see "Configuring Oracle Fusion Middleware Logging on IBM WebSphere" in the *Oracle Fusion Middleware Third-Party Application Server Guide*.

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## 7.2 Viewing Performance Information Using Fusion Middleware Control

You can monitor performance information for the Content Server or Inbound Refinery instance to quickly assess the performance of the system. Information includes a graph of key metrics and values, and a listing of recent service requests.

To view performance information:

1. Log in to Fusion Middleware Control.
2. In the navigation tree, expand the appropriate domain name (for example, Farm\_base\_domain), then **WebCenter**, then **Content**.
  - For the Content Server instance, expand **Content Server**, then select the Content Server instance name (for example, Oracle WebCenter Content - Content Server (UCM\_server1)).

- For the Inbound Refinery instance, expand **Oracle Inbound Refinery**, then select the Inbound Refinery instance name (for example, `IBR (IBR_server1)`).
- 3. On the home page for the instance, from the **Content Server** or **IBR** menu choose **Monitoring**, then **Performance Summary**. The Performance Summary page appears.

By default, the Performance Summary page shows the performance metrics for the past 15 minutes. You can use the **Slider** or the **Enter Time** icon to change the time period for metrics to appear.

The Performance Summary page displays information in a graph format. To view metrics in a table format, select **Table View**.

The key Inbound Refinery metric displayed by default is the rate of conversion, measured in documents per minute. Key Content Server metrics are described in [Table 7-1](#).

**Table 7-1 Key Content Server Metrics**

Element	Description
Active Threads	The number of active threads in the Content Server instance.
Active Database Connections	The number of active database connections made by the Content Server instance.
Audit Messages	The total number of audit messages.
Read Actions	The number of Read service requests processed, and whether the system is handling the requests successfully.
Write Actions	The number of Write service requests processed, and whether the system is handling the requests successfully.
Search Queries Cached	The number of search queries cached (rows).
Hit to Miss Ratio	The hit to miss ratio for the number of search queries performed.
Documents in GenWWW State	The number of documents in a GenWWW state waiting for Inbound Refinery.
Documents Waiting to be Indexed in Done State	The number of documents in a Done state waiting to be indexed.
Documents in Workflow	The number of documents currently in workflows.
Average Requests Per Sec	The average number of Services requested per second.

- 4. Click **Show Metric Palette** to see all the metrics that can be viewed in the chart. The Metric Palette lists available options for metrics to display in graphs.
 

Click **Hide Metric Palette** to collapse the Metric Palette and provide more space to view the metric chart.
- 5. With the Metric Palette expanded, select the check box for each metric you want to appear.
 

Metric Palette Content Server metrics are described in [Table 7-2](#).

Metric Palette IBR metrics are described in [Table 7-3](#).

**Table 7–2 Content Server Metric Palette**

Element	Description
Cache Information	<ul style="list-style-type: none"> <li>■ <b>Items Temporarily Loaded:</b> Indicates whether any temporary items are loaded.</li> <li>■ <b>Pages Permanently Loaded:</b> The number of permanently loaded pages.</li> <li>■ <b>Resource Files Permanently Loaded:</b> The number of permanently loaded resource files.</li> <li>■ <b>Temporary Cache capped at:</b> The number at which cache is temporarily capped.</li> <li>■ <b>Temporary Items Consuming:</b> The total number of items in cache.</li> </ul>
Connections	<ul style="list-style-type: none"> <li>■ <b>Active Database Connections:</b> The total number of active database connections made by the WebCenter Content Server instance.</li> <li>■ <b>Active Threads:</b> The total number of active threads.</li> <li>■ <b>Audit Messages:</b> The total number of audit messages.</li> <li>■ <b>Read Actions:</b> The number of Read service requests processed, and whether the system is handling the requests successfully.</li> <li>■ <b>Write Actions:</b> The number of Write service requests processed, and whether the system is handling the requests successfully.</li> </ul>
Inbound Refinery Queue	<ul style="list-style-type: none"> <li>■ <b>Documents in GenWWW State:</b> The number of documents waiting for Inbound Refinery in a GenWWW state.</li> <li>■ <b>Documents Waiting to be Indexed in Done State:</b> The number of documents waiting to be indexed in a Done state.</li> </ul>
Localization Information	<ul style="list-style-type: none"> <li>■ <b>Localization test lookups per second:</b> The number of localization test lookups per second.</li> <li>■ <b>String Key Count:</b> The number for the string key count.</li> </ul>
Memory Details	<p>The number of Write service requests processed, and whether the system is handling the requests successfully.</p> <ul style="list-style-type: none"> <li>■ <b>Available Processors:</b> The number of processors available to the WebCenter Content Server instance.</li> <li>■ <b>Free Memory (bytes):</b> The total free memory available in JVM on the WebCenter Content Server instance.</li> <li>■ <b>Maximum Memory (bytes):</b> The maximum JVM memory capacity for the WebCenter Content Server instance.</li> <li>■ <b>Total Memory (bytes):</b> The total JVM memory for the WebCenter Content Server instance.</li> </ul>
Response	<p><b>Status:</b> Whether the WebCenter Content Server instance is up or down. It takes on values 1 or 0: 1 indicates up and 0 indicates down.</p>
Schema Cache Details	<p><b>Number of Items Stored:</b> The total number of items in cache.</p>
SearchCache	<ul style="list-style-type: none"> <li>■ <b>Hit to Miss Ratio:</b> The hit to miss ratio for the number of search queries performed.</li> <li>■ <b>Search Queries Cached:</b> The number of search queries cached (rows).</li> </ul>
Server State	<p><b>State:</b> The current state of the WebCenter Content Server.</p>

**Table 7–2 (Cont.) Content Server Metric Palette**

Element	Description
Service Requests	<b>Average Requests Per Sec:</b> The average number of Services requested per second
Workflow	<b>Documents in Workflow:</b> The number of documents currently in workflows.

**Table 7–3 Inbound Refinery Metric Palette**

Element	Description
Jobs By Size	Number of jobs per file size.
Jobs By Type	Number of jobs per conversion type.
Job Summary	<ul style="list-style-type: none"> <li>▪ <b>Active Jobs:</b> Number of jobs currently being converted.</li> <li>▪ <b>Conversion Rate:</b> The rate since startup at which documents are converted, measured in documents per minute.</li> <li>▪ <b>Failed Jobs:</b> The number of documents that were not converted successfully.</li> <li>▪ <b>Succeeded Jobs:</b> The number of documents that were converted successfully</li> <li>▪ <b>Total Jobs:</b> All documents processed by Inbound Refinery, including those that succeeded and those that failed.</li> </ul>
PreconversionQueueMetrics	Number of jobs currently waiting to be converted.
PostconversionQueueMetrics	Number of jobs that have been converted and are waiting to be picked up by Content Server.
Response	<b>Status:</b> Whether the Inbound Refinery instance is up or down. It takes on values 1 or 0: 1 indicates up and 0 indicates down.

For more information about Fusion Middleware performance, see *Oracle Fusion Middleware Oracle WebLogic Server Administration Console Online Help*.

For information about monitoring servers for IBM WebSphere, see "Managing Oracle Fusion Middleware on IBM WebSphere" in *Oracle Fusion Middleware Third-Party Application Server Guide*.

## 7.3 Viewing MBean Information Using Fusion Middleware Control

You can use the MBean browser to view MBean attribute information about the Content Server or Inbound Refinery instance.

To view MBean information:

1. Log in to Fusion Middleware Control.
2. In the navigation tree, expand the appropriate domain name (for example, Farm\_base\_domain), then **WebCenter**, then **Content**.
  - For the Content Server instance, expand **Content Server**, then select the Content Server instance name (for example, Oracle WebCenter Content - Content Server (UCM\_server1)).

- For the Inbound Refinery instance, expand **Oracle Inbound Refinery**, then select the Inbound Refinery instance name (for example, `IBR (IBR_server1)`).
- 3. On the home page for the instance, from the **Content Server** or **IBR** menu choose **System MBean Browser**.

The System MBean Browser page displays the navigation pane with the instance name highlighted and the configuration MBean application deployment information for the instance.

- 4. On the Attributes tab, you can view individual attribute names, descriptions, type of access, and values. If you change an attribute value, click **Apply**.
- 5. On the Operations tab, you can view and invoke individual MBean operations.
  - To view details, select an MBean.
  - To apply an MBean operation, select **Invoke**.
  - To reset an operation to its previous setting, click **Revert**.
  - To go back to the Operations tab, click **Return**.

For more information, see "Understanding WebLogic Server MBeans" in *Oracle Fusion Middleware Developing Custom Management Utilities Using JMX for Oracle WebLogic Server*.

# Part IV

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## Administering System Configuration

This part provides information about administering the Oracle WebCenter Content system configuration, including system settings, components, search index, file store system, providers, and mapping URLs.

**Part IV** contains the following chapters:

- [Chapter 8, "Configuring System Properties"](#)
- [Chapter 9, "Managing Components"](#)
- [Chapter 10, "Managing Search Features"](#)
- [Chapter 11, "Configuring the Search Index"](#)
- [Chapter 12, "Managing a File Store System"](#)
- [Chapter 13, "Configuring Providers"](#)
- [Chapter 14, "Mapping URLs"](#)



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# Configuring System Properties

This chapter describes how to configure Oracle WebCenter Content Server system properties using Oracle Enterprise Manager Fusion Middleware Control, the Content Server Administration interface, and the Content Server System Properties utility.

This chapter includes the following topics:

- [Section 8.1, "About System Properties"](#)
- [Section 8.2, "Configuring System Properties Using Fusion Middleware Control"](#)
- [Section 8.3, "Configuring General Options"](#)
- [Section 8.4, "Configuring Content Security"](#)
- [Section 8.5, "Configuring Internet Information Using Content Server"](#)
- [Section 8.6, "Configuring System Database Properties"](#)
- [Section 8.7, "Configuring Server Properties"](#)
- [Section 8.8, "Configuring Localization Properties"](#)
- [Section 8.9, "Configuring Paths Properties"](#)

## 8.1 About System Properties

System properties are system-wide settings that enable you to tailor the Content Server instance to your particular requirements. System properties are set during installation and are generally updated occasionally, or as needed, in contrast to use of other administration tools for more regular maintenance of users and content.

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**Important:** Regardless of which method is used to modify system properties, you must restart the Content Server instance for any configuration changes to take effect.

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There are several tools for modifying system properties:

- The Enterprise Manager Fusion Middleware Control interface can be used to view and modify server, Internet, e-mail, security, and component configuration for the Content Server instance. For information on accessing Fusion Middleware Control, see [Section 3.1](#).
- The Content Server's Administration interface can be used to view and modify server, Internet, e-mail, security, and component configuration for the Content Server instance. Information on accessing these configuration options is provided in this chapter.

- The System Properties utility is a Content Server administration application that can be used to configure system-wide settings from the system on which a Content Server instance is installed. This utility runs as a standalone application. For information on running the System Properties utility, see [Section 3.5.2](#).

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**Note:** For the System Properties utility to run as a standalone application for a Content Server instance on a WebCenter Content domain, additional configuration is required.

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- Most system properties settings correspond to a configuration variable in one of the following configuration files:
  - *IntradocDir/config/config.cfg*
  - *DomainHome/ucm/cs/bin/intradoc.cfg*
  - *IntradocDir/search/search.cfg*

It is recommended that you make changes to these files using the Administration interface or the System Properties utility to ensure that the settings are entered correctly. While it is possible to edit these files directly using a text editor, it might allow errors to be introduced. For information on configuration variables, see *Oracle Fusion Middleware Configuration Reference for Oracle WebCenter Content*.

**Tip:** There are many techniques for optimizing the performance of a Content Server instance. One of the types of tuning involves changing default parameters and software settings that affect the core Content Server performance. System optimization and performance tuning is often accomplished by adjusting system settings and configuration variables or tuning resources such as databases and indexes.

For example, as the content in your Content Server instance increases, you might experience a shortage of available space. In this case, moving the vault, weblayout, and search index directories to another drive with more space can help alleviate storage problems. Moving these directories requires adding entries in to the *DomainHome/ucm/cs/bin/intradoc.cfg* file.

## 8.2 Configuring System Properties Using Fusion Middleware Control

This section describes how to use Oracle Enterprise Manager Fusion Middleware Control interface to configure certain Content Server system properties.

This section covers the following topics:

- [Section 8.2.1, "Modifying Content Security Configuration Using Fusion Middleware Control"](#)
- [Section 8.2.2, "Modifying General Configuration Using Fusion Middleware Control"](#)
- [Section 8.2.3, "Modifying Internet Configuration Using Fusion Middleware Control"](#)
- [Section 8.2.4, "Modifying Email Configuration Using Fusion Middleware Control"](#)

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**Note:** For information on using Fusion Middleware Control to manage Content Server components, see [Section 9.3](#).

For information on records management configuration options, see "Configuring Retention Definitions and Options" in *Oracle Fusion Middleware Managing Oracle WebCenter Content*.

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## 8.2.1 Modifying Content Security Configuration Using Fusion Middleware Control

WebCenter Content Server security configuration specifies settings used to control user access to WebCenter Content Server content items.

To modify content security configuration for WebCenter Content Server:

1. When you are logged in to Enterprise Manager Fusion Middleware Control, in the navigation tree expand the appropriate domain name (for example, Content\_base\_domain).
2. Expand **WebCenter**, then **Content**, then **Content Server**.
3. Select the WebCenter Content Server instance name (for example, Oracle WebCenter Content - Content Server (UCM\_server1)). The home page for your WebCenter Content Server instance appears.
4. On the WebCenter Content Server home page, from the **Content Server** menu choose **Configuration Pages**, then **General Configuration**.
5. You can modify the settings in the Content Security section of the General Configuration page. Settings are described in [Table 8-1](#).
6. Click **Apply**.

If you do not want to apply changes, click **Revert** to return to the previous configuration settings.

**Table 8-1 General Configuration: Content Security**

Element	Description
Allow get copy for user with Read privilege	Allows a user with Read privilege to a content item to get a copy of the content item. To enable, select the check box.
Allow author to delete revision	Allows the author of a content item to delete revisions of the item as long as the author/owner has Read privilege (otherwise requires Delete privilege to the content item's security group). To enable, select the check box.  Note: If a site is using Contribution Folders, then this setting means an author/owner can delete the content item without having Delete privilege to the content item's security group.
Allow only original contributor to checkout	Allows only the original contributor of a content item to check out the item. To enable, select the check box.
Show only known accounts	Displays only known accounts to users. Known accounts are those to which a user has been authorized. To enable, select the check box.

## 8.2.2 Modifying General Configuration Using Fusion Middleware Control

General configuration specifies a variety of settings used to configure WebCenter Content Server, including enabling accounts and adding configuration variables specific to your unique deployment.

To modify general configuration for WebCenter Content Server:

1. In the navigation tree, expand the appropriate domain name (for example, Farm\_base\_domain).
2. Expand **WebCenter**, then **Content**, then **Content Server**.
3. Select the WebCenter Content Server instance name (for example, Oracle WebCenter Content - Content Server (UCM\_server1)).

The home page for your WebCenter Content Server instance appears.

4. On the WebCenter Content Server home page, from the **Content Server** menu choose **Configuration Pages**, then **General Configuration**.
5. You can modify the settings in the General Admin Server Configuration section of the General Configuration page. Settings are described in [Table 8-2](#).
6. Click **Apply**.

If you do not want to apply changes, click **Revert** to return to the previous configuration settings.

**Table 8-2 General Configuration: General Admin Server Configuration**

Element	Description
Allow override format on check-in	Allows the format to be overridden on a content item when it is checked in to the repository. To enable, select the check box.
Enable download applet	Enables download applet to download multiple files to check out or download at the same time. To enable, select the check box.
Enable upload applet	Allows applets to be uploaded from the WebCenter Content Server. To enable, select the check box.
Enable accounts	Enables the use of accounts in WebCenter Content Server. To enable, select the check box. For more information, see <a href="#">Chapter 19, "Managing Accounts."</a>
Enable Java Server Page (JSP)	To enable, select the check box.
Automatically assign a content ID on check-in	Automatically assigns a content ID to a content item when it is checked in to the repository. To enable, select the check box.
Major revision label sequence	Displays the Major Revision Label Sequence from the system configuration.
Minor revision label sequence	Displays the Minor Revision Label Sequence from the system configuration.
JSP Enabled Groups	Lists the JSP enabled security groups in the system configuration.
Auto number prefix	Displays the auto number prefix from the system configuration.
Additional Configuration Variables	Displays additional general configuration variables for the system configuration. You can add configuration variables in this field. For more details about variables, see <i>Oracle Fusion Middleware Configuration Reference for Oracle WebCenter Content</i> .

### 8.2.3 Modifying Internet Configuration Using Fusion Middleware Control

WebCenter Content Server configuration settings specify information used to identify a Content Server deployment scenario.

To modify the Internet server configuration:

1. In the navigation tree, expand the appropriate domain name (for example, `Farm_base_domain`).
2. Expand **WebCenter**, then **Content**, then **Content Server**.
3. Select the Content Server instance name (for example, `Oracle WebCenter Content - Content Server (UCM_server1)`).

The home page for your Content Server instance appears.

4. On the Content Server home page, from the **Content Server** menu choose **Configuration Pages**, then **Internet Configuration**.
5. You can modify some of the settings in the Server Configuration section of the Internet Configuration page. Some of the settings are Read Only and cannot be changed. Settings are described in [Table 8-3](#).
6. Click **Apply**.

If you do not want to apply changes, click **Revert** to return to the previous configuration settings.

**Table 8-3 Oracle WebCenter Content - Internet Configuration**

Element	Description
HTTP Address	<p>Name of the HTTP web server for the Content Server instance. For security reasons, this field cannot be changed from the interface. You must change the field using the Oracle WebCenter Content standalone application.</p> <p>The server address is used to formulate full URLs in the Content Server user interface. This prevents users from being prompted to log in again because the domain name used to enter the server is not changed when links on pages are relative. Example: <code>pc.idc.example.com</code>.</p>
IP Address Filter	<p>The list of IP addresses that can be used to access the Content Server instance. This field is required.</p> <p>The list of IP addresses are allowed to communicate to the Content Server instance through the Intradoc Server Port. The field accepts both IP and IPv6 addresses, with a pipe as the separator between addresses. This list must be well defined because it is a trusted connection. Example: <code>10.131.123.*</code>.</p>
Intradoc Server Port	<p>The server port number for the Content Server instance.</p> <p>The Intradoc server port is the port number listened to by the Content Server instance. This is a trusted connection where only the user ID is required to authenticate. Example: <code>4056</code>.</p>
Use SSL	<p>Specifies whether a Secure Sockets Layer (SSL) enabled web server is being used. For security reasons, this field cannot be changed from the interface. You must change the field using the Oracle WebCenter Content standalone application.</p> <p>SSL is related to the HTTP server address and indicates that the full URL uses the secured HTTP nomenclature. For example, it generates an address with <code>https://HttpServerAddress/...</code> instead of <code>http://HttpServerAddress/...</code></p>

## 8.2.4 Modifying Email Configuration Using Fusion Middleware Control

WebCenter Content Server email configuration settings specify information used to identify the Content Server deployment scenario.

To modify the email configuration:

1. In the navigation tree, expand the appropriate domain name (for example, `Farm_base_domain`).
2. Expand **WebCenter**, then **Content**, then **Content Server**.
3. Select the Content Server instance name (for example, `Oracle WebCenter Content - Content Server (UCM_server1)`).
4. On the Content Server home page, from the **Content Server** menu choose **Configuration Pages**, then **Internet Configuration**.
5. You can modify some of the settings in the Email Configuration section of the Internet Configuration page. One of the settings is Read Only and cannot be changed. Settings are described in [Table 8-4](#)
6. Click **Apply**.

If you do not want to apply changes, click **Revert** to return to the previous configuration settings.

**Table 8-4 Oracle WebCenter Content - Email Configuration**

Element	Description
Mail Server	Name of the mail server used to send email notifications from the Content Server instance. Example: <code>mailserver.example.com</code> .
SMTP Port	Port number used for SMTP communications. Example: 25. For security reasons, this field cannot be changed from the interface. You must change the field using the Oracle WebCenter Content standalone application.
Admin Mail Address	Email address for the administrator for the Content Server instance. This is the administrator email address that receives error messages. Such messages are generally logged, but this is an additional method of notification. Example: <code>mymail@example.com</code> .

## 8.3 Configuring General Options

After WebCenter Content and a Content Server instance are deployed and initial configuration specified, you can set or modify general function options for Content Server using the Options tab on the System Properties utility or using the General Configuration page accessed through the Administration interface.

- To access the System Properties: Options tab, see [Section 3.5.2](#).
- To access the General Configuration page, choose **Administration**, then **Admin Server**, then **General Configuration**.

Using general function options, you can:

- Enable users to select the format of a document during check-in
- Enable users to select multiple files to check out or download at the same time
- Enable users to check in multiple files as a single Zip file
- Enable the use of accounts
- Enable all full-text search terms to be highlighted in returned PDF, HTML, and text documents.

- Enable Enterprise Search fields to be displayed on search pages if Enterprise Search is configured for use
- Enable Content IDs to be generated automatically as six-digit, sequential numbers
- If automatic Content ID generation is enabled, the string specified in this field is added as a prefix to the six-digit, sequential number
- Specify how the optional second letter or number in a revision number is incremented

You must restart the Content Server instance for any configuration changes to take effect.

### 8.3.1 Revision Label Sequence

Among the General Configuration options that can be set is the revision label sequence. The metadata field named "Revision" has a default revision number sequence of 1, 2, 3, 4, 5, and so forth. This number increments automatically for each revision of a document.

You can override the Revision default by changing the definition of the revision label. The revision label consists of two parts: a major revision sequence and minor revision sequence. The *Major Revision Label Sequence* (MajorRevSeq) is the first number or letter and the *Minor Revision Label Sequence* (MinorRevSeq) follows. For example, in the revision sequence 1a, 1b, 1c, 2a, 2b, 2c, 3a, 3b, 3c, and so forth, the numbers 1, 2, 3 are the major revision sequence and a, b, c are the minor revision sequence.

#### 8.3.1.1 Revision Label Ranges

Both the major and minor revision sequences are defined as a range of numbers or letters. The major sequence can have multiple ranges, while the minor sequence can only have one range.

The following are the restrictions on defining the range:

- Numbers or letters can be used, but not both. For example, 1 through 10 is a valid range but A through 10 is not a valid range.
- Letter ranges can have only one letter. For example, A through Z is a valid range but AA through ZZ is not a valid range.
- If a letter range is used in the major revision sequence, then the minor revision sequence must be either a numeric range or not used. If a numeric range is used in the major revision sequence, then the minor revision sequence must be either a letter range or not used.

#### 8.3.1.2 Revision Examples

The following are examples of different revision sequences and how you would define the major and minor revision entries in the config.cfg file.

##### Example 1

```
MajorRevSeq=A-D, 1-99
```

The revision sequence is A, B, C, D, 1, 2, 3, 4, and so forth.

##### Example 2

```
MajorRevSeq=1-99
```

```
MinorRevSeq=a-c
```

The revision sequence is 1a, 1b, 1c, 2a, 2b, 2c, 3a, 3b, 3c, and so forth.

### 8.3.1.3 Revision Configuration Settings

To change the default revision sequence manually in the *IntradocDir/config/config.cfg* file, enter the following name/value pairs:

- MajorRevSeq=*range1,range2,range3...*
- MinorRevSeq=*range*

where *range1,range2,range3...* and *range* are the defined range sequence.

## 8.3.2 Chunking Function

The Content Server *Chunking* function protects large data transfers from transfer failures by dividing data into chunks and transferring one chunk at a time. If a transfer fails, all chunks transferred to the Content Server instance before failure are saved, and the transfer can be resumed from the point of failure.

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**Note:** If the client session using the Chunking function is terminated, either by timeout or by closing the client browser, the transfer will fail.

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You can use the Chunking function with the upload applet.

#### To enable and configure the Chunking function:

1. Enable the upload applet or the HTTP provider. See [Section 8.3](#).
  - For information on how to enable the upload applet, see [Section 8.3](#).
  - For information on how to create a HTTP provider, see [Chapter 21](#).
2. Set the following configuration settings in the **Additional Configuration Variables** field on the General Configuration page:

```
DisableHttpUploadChunking=false
AppletChunkThreshold=size in bytes
AppletChunkSize=size in bytes
```

The `AppletChunkSize` setting sets the size of the individual chunks. The `AppletChunkThreshold` setting sets the minimum file size that will use the Chunking function. Both of these values default to 1M.

3. To debug the Chunking function, set **ChunkedRequestTrace=true**. This setting enables you to view chunked requests on the Server Output page.
4. Save the changes.
5. Restart the Content Server instance.

## 8.4 Configuring Content Security

After WebCenter Content and a Content Server instance are deployed and initial configuration specified, you can set or modify some Content Server content security options using the Content Security tab on the System Properties utility Content Security tab or using the Content Security page accessed through the Administration interface.

- To access the System Properties: Content Security tab, see [Section 3.5.2](#).

- To access the Content Security page, choose **Administration**, then **Admin Server**, then **Content Security**.
- To configure security options using Fusion Middleware Control, see [Section 8.2.1](#).

Using content security options, you can:

- Allow users with only Read privilege to a content item's security group to get a copy of the native file.
- Allow only the author or a user with Admin privilege to a content item's security group to check out the content item.
- Allow the author of a content item to delete the content item as long as they have Read privilege, where otherwise they would need Delete privilege to the content item's security group.

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**Note:** If a site is using Contribution Folders, then this setting means an author can delete the content item without having Delete privilege to the content item's security group.

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- Allow only globally predefined accounts to appear in the Accounts list on checkin page.

You must restart the Content Server instance for any configuration changes to take effect.

## 8.5 Configuring Internet Information Using Content Server

After the WebCenter Content domain and Content Server are deployed and initial configuration specified, you can view or modify Content Server Internet options using the Internet tab on the System Properties utility, or using the Internet Configuration page accessed through the Administration interface. Typically Internet options are specified during Oracle WebCenter Content installation and initial configuration.

- To access the System Properties: Internet tab, see [Section 3.5.2](#). Certain fields can only be modified using the System Properties utility.
- To access the Internet Configuration page, choose **Administration**, then **Admin Server**, then **Internet**.

Using Internet configuration options, you can:

- View the HTTP server address for the Content Server instance. For security reasons, this field cannot be changed from the interface. You must change the field using the Oracle WebCenter Content standalone application.
- View and modify the IP Address Filter which lists IP addresses that can be used to access the Content Server instance.
- View and modify the Intradoc Server Port, which is the server port number for the Content Server instance.
- View whether a Secure Sockets Layer (SSL)-enabled web server is used. For security reasons, this field cannot be changed from the interface. You must change the field using the Oracle WebCenter Content standalone application.
- View and modify the email server used to send email notifications from the Content Server instance

- View the port used for SMTP communications. For security reasons, this field cannot be changed from the interface. You must change the field using the Oracle WebCenter Content standalone application.
- View and modify the administrator email address that the Content Server instance uses to send email notifications.

You must restart the Content Server instance for any configuration changes to take effect.

## 8.6 Configuring System Database Properties

After WebCenter Content and a WebCenter Content Server instance are deployed and initial configuration specified, you can set or modify Content Server system database properties. The system database can be an Oracle Database 11g, Microsoft SQL Server, IBM DB2, or another database.

For information about supported databases, see the "System Requirements and Supported Platform" document for your product on the Oracle Fusion Middleware Supported System Configurations page on the Oracle Technology Network at:

<http://www.oracle.com/technetwork/middleware/ias/downloads/fusion-certification-100350.html>

For details on initial deployment and configuration, see *Oracle Fusion Middleware Installing and Configuring Oracle WebCenter Content*.

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**Note:** For security reasons, the Content Server Administration interface cannot be used to configure these options. You must start the System Properties utility as a standalone application from the computer where the Content Server instance is installed. The method required to start this program differs slightly between Windows and UNIX installations. For details, see [Section 3.5.2](#).

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Using system database options, you can:

- Modify whether JDBC is enabled and choose a driver option.
- Modify whether the database is case sensitive (such as Oracle or Informix).
- Modify whether a database driver classpath must be specified in the Database Driver Classpath field to support a database connection.
- Specify the classpath for the database driver.
- Specify the name of the JDBC driver.
- Specify the connection string for the JDBC driver.
- Specify the user name that owns the tables inside the database.
- Specify the password for the user name that owns the tables inside the database.

You must restart the Content Server instance for any configuration changes to take effect.

### 8.6.1 About the Content Server System Database

Content Server uses an Oracle WebLogic Server data source to communicate with the system relational database where metadata and other information is stored. The Oracle WebLogic Server Administration Console must be used to manage the database

connection information for the system relational database, therefore JDBC user name and password information is no longer stored in the *IntradocDir/config/config.cfg* file and it is *not* managed through the System Properties utility.

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**Caution:** If you set database connection information for an Oracle WebLogic Server domain using the System Properties utility, the JDBC user name and password are encrypted and stored in an unspecified location.

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Content Server supports GridLink data sources for connections to an Oracle Database relational database for an Oracle Real Application Cluster (RAC). For details, see *Oracle Fusion Middleware Configuring and Managing JDBC Data Sources for Oracle WebLogic Server* and *Oracle Fusion Middleware Administrator's Guide*.

For information on configuring database connections for a Content Server instance running applications in standalone mode, see:

- [Section 3.5.2.3, "Configuring a System Database Provider for Standalone Mode"](#)
- [Section 3.5.2.4, "Configuring a JDBC Database Driver for Standalone Mode"](#)
- [Section 3.5.2.5, "Configuring an External Database Provider for Standalone Mode"](#)

## 8.6.2 Configuring Content Server for IBM DB2 Database Searches

An IBM DB2 database does not support the keyword `CONTAINS` in search queries. The correct configuration of the Content Server instance for IBM DB2 searches requires the addition of the flag `SSUseContains=false` variable. To configure the Content Server instance:

1. Open a new browser window, and log in to the Content Server instance as system administrator.
2. Choose **Administration**, then **Admin Server**, then **General Configuration**.
3. Add the following line in the Additional Configuration Variables area of the General Configuration page:
 

```
SSUseContains=false
```
4. Check that the variable `DatabasePreserveCase` is set to `true` (or 1) in the `config.cfg` file. If the variable is not set to `true`, add `DatabasePreserveCase=true` to the Additional Configuration Variables area of the General Configuration page.
5. Click **Save**.
6. Restart the Content Server instance.

## 8.7 Configuring Server Properties

After WebCenter Content and a Content Server instance are deployed and an initial configuration specified, you can set or modify Content Server options using the Server tab on System Properties utility.

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**Note:** For security reasons, the Content Server Administration interface cannot be used to configure these options. You must start the System Properties utility as a standalone application from the computer where the Content Server instance is installed. The method required to start this program differs slightly between Windows and UNIX installations. For details, see [Section 3.5.2](#).

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Using server options you can:

- Specify how the Content Server instance handles several language-specific issues such as the language of the user interface, stemming rules, sort order, and date/time format.
- Select the time zone in which the Content Server instance is located.
- Specify the instance name that is displayed in the Windows **Start** menu.
- Restrict access to the Content Server instance to computers with the specified IP address.
- Specify the password for the proxy.
- Specify whether internal JSP support is enabled in the Content Server instance.
- Specify the security groups that are enabled for internal JSP support.

You must restart the Content Server instance for any configuration changes to take effect.

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**Caution:** If you do not use a Hostname filter, IP Address filter, or some other network-based security, you will have a security hole in your Content Server instance. For example, with no login, any user with in-depth knowledge of the system could create or modify any other user to have system administrator access.

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Hostname filter or IP Address filter values must be set to allow communication with the Content Server instance in the following situations:

- Running Inbound Refinery and PDF Converter (even on the same physical computer as the Content Server instance).
- Transferring Content Server archives between computers.
- Configurations where the web server and the Content Server instance are on different systems.
- EJB-enhanced operations.
- Using the IdcCommand or IdcCommandX utilities on a system separate from the Content Server instance. (You must change the default value and specify the IP address of the web server.)

## 8.8 Configuring Localization Properties

After WebCenter Content and Content Server instance are deployed and an initial configuration specified, you can use the Localization tab on the System Properties utility to change language-specific items such as date/time format, default time zone, sort zone, and enabled interface languages.

You can use the Localization page to enable or disable locales for users to select in their User Profile.

- To access the System Properties: Localization tab, see [Section 3.5.2](#).
- To access the Localization page, on the Content Server portal choose **Administration**, then **Localization**.

### 8.8.1 Configuring Date Format

The default English-US locale uses two digits to represent the year (yy), where the year is interpreted to be between 1969 and 2068. In other words, 65 is considered to be 2065, not 1965. If you want years before 1969 to be interpreted correctly in the English-US locale, you must change the default date format for that locale to use four digits to represent years (yyyy).

This issue does not apply to the English-UK locale, which already uses four digits for the year.

To modify the default English-US data format:

1. Start the System Properties applet:
  - Windows: Choose **Start**, then **All Programs**, then **Content Server**, then *instance\_name*, then **Utilities**, then **System Properties**.
  - UNIX: Run the System Properties utility, which is located in the /bin subdirectory of the Content Server installation directory:
 

```
./SystemProperties
```
2. Select the **Localization** tab.
3. Choose the **English-US** entry in the list of locales, and click **Edit**.
4. In the Configure Locale dialog, modify the date format to use four digits for the year (yyyy) rather than two (yy).
5. After you are done editing, click **OK** to close the Configure Locale dialog.
6. Click **OK** to apply the change and exit System Properties.
7. Restart the Content Server instance for configuration changes to take effect.

### 8.8.2 Configuring Interface Language

To add, edit, remove, enable, or disable interface languages for the Content Server instance:

1. Select a locale in the Localization tab of the System Properties utility using the same basic procedure described in [Section 8.8.1](#).
2. Make the interface language change, and click **OK**. Enabling a locale on the Localization tab also enables it on the Administration Localization page.

Administrators can enable multiple locales so that users can select one of the enabled locales from their User Profile for their individual user interface language. To specify what locales are enabled for users to select:

1. On the Content Server main page, choose **Administration**, then **Localization**.
2. Select the check boxes from the list of Enabled Locales to specify the languages.
3. Click **Update**.

## 8.9 Configuring Paths Properties

After WebCenter Content and a Content Server instance are deployed and initial configuration specified, you can use the Paths tab on the System Properties utility to:

- Modify the location of the browser executable that is used to display the online help from the standalone administration utilities and applications.
- Modify the path to the Java class files.
- Modify the path to the shared directory.

You must restart the Content Server instance for configuration changes to take effect.

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**Note:** For security reasons, the Content Server Administration interface cannot be used to configure these options. You must start the System Properties utility as a standalone application from the computer where the Content Server instance is installed. The method required to start this program differs slightly between Windows and UNIX installations. For details, see [Section 3.5.2](#).

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# Managing Components

This chapter describes how to enable, disable, and upload system and custom Content Server components by using the Oracle WebCenter Content Component Manager, Fusion Middleware Control, and the Component Tool. It also describes how to create new Content Server components by using the Component Wizard.

This chapter includes the following topics:

- [Section 9.1, "About Components"](#)
- [Section 9.2, "Using the Component Manager"](#)
- [Section 9.3, "Managing Components Using Fusion Middleware Control"](#)
- [Section 9.4, "Managing Components Using the Command Line"](#)
- [Section 9.5, "Updating Component Configurations"](#)
- [Section 9.6, "Creating Components Using the Component Wizard"](#)

## 9.1 About Components

A component is a functional unit that can be plugged into the Content Server to provide additional features or to modify existing functionality. The primary use for components is to modify the user interface for existing pages and to alter behavior of existing services. Standard and system components are provided with the Content Server, and additional components can be acquired from the Oracle Technology Network. Administrators and developers can create their own custom components for their sites.

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**Note:** For detailed information on the structure of and customizing components, see *Oracle Fusion Middleware Developing with Oracle WebCenter Content*.

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[Table 9–1](#) lists and briefly describes most standard and system Content Server components. Not all components are enabled by default. Detailed information about most components can be found in the WebCenter Content documentation set.

**Table 9–1 Content Server Components**

<b>Component</b>	<b>Description</b>
ActiveDirectoryLdapComponent	Enables the Content Server instance to authenticate users against an Active Directory server using LDAP. The provider also pulls in all group membership and specified user metadata from Active Directory.
AppAdapterCore	Provides Oracle business application attachments framework core functionality. It enables business application users to store and retrieve application business entity attached documents managed in the Content Server repository. Application-specific Content Server integration component(s) also need to be enabled for this component to function correctly. This component is a required part of the E-Business Suite Adapter for Oracle WebCenter Content (Managed Attachments Solution) and the PeopleSoft Adapter for Oracle WebCenter Content (Managed Attachments Solution).
AppAdapterEBS	Creates the E-Business Suite integration search results display page and the customization template required to enable the E-Business Suite Managed Attachments Solution. The AppAdapterCore component also needs to be enabled for this component to function correctly. This component is a required part of the E-Business Suite Adapter for Oracle WebCenter Content (Managed Attachments Solution).
AppAdapterPSFT	Creates the PeopleSoft integration search results display page and the customization template required to enable the PeopleSoft Managed Attachments Solution. The AppAdapterCore component also needs to be enabled for this component to function correctly. This component is a required part of the PeopleSoft Adapter for Oracle WebCenter Content (Managed Attachments Solution).
AppAdapterUniversal	This component is a required part of the Enterprise Application Adapter Framework solution for use with any business application. It contains the customizable UI layout, document profiles, and application field definitions. The AppAdapterCore component also needs to be enabled for this component to function correctly. NOTE: The Enterprise Application Adapter for Oracle WebCenter Content includes other required components that need to be installed on servers other than the Content Server.
ArchiveReplicationExceptions	Enables administrators to prevent failed imports from stopping replication by capturing failed imports and putting them into an exceptions archive, then sending email to the administrator that a failed import has occurred.
AutoSuggestConfig	Supports the WebCenter Content user interface (as opposed to the native 11g interface).
BpelIntegration	Adds the ability to interact with Business Process Execution Language (BPEL) Process Manager from within Content Server workflows. Administrators can configure Content Server workflows to initiate a deployed process on the BPEL server.
BrowserUrlPath	Changes the computation of the Content Server variable <code>HttpBrowserFullCgiPath</code> and the function <code>proxiedBrowserFullCgiWebUrl()</code> so that they are no longer hardwired to a particular protocol. If the request comes in on port 443 (the SSL port), then the variable or function returns a result with HTTPS as the protocol. Otherwise, the variable or function returns a result with HTTP as the protocol.
CheckoutAndOpenInNative	Enables users to check out and open content items in WebDAV-compliant applications directly from the Content Server instance. The <code>CoreWebdav</code> component must be installed and enabled for the check-out-and-open functionality to work properly.
CheckSCSHealth	Adds services used to check on the "health" of the search engine, providers, and the file system. These services are mainly useful when integrating Content Server with a third-party monitoring utility.
ClassifiedEnhancements	Allows DoD classified records requirements.

**Table 9–1 (Cont.) Content Server Components**

<b>Component</b>	<b>Description</b>
CommonUtils	Used by all records management feature levels.
ConfigMigrationUtility	Used to select elements of a Content Server instance to migrate to another Content Server instance.
ContentAccess-system	Performs standard "in place" conversion and filtering for the Content Server instance. It is used to create HTML renderings of native content, extract text for full text indexing, and extract links for link reference management. The specific component name depends on the type of <i>system</i> on which Content Server is installed.
ContentBasket	Enables users to select renditions of content items and place them in a personal storage space called the Content Basket. When this component is installed independently, renditions can be selected and placed in the Content Basket from either the Search Result or Content Information pages via the <b>Actions</b> menu on either page. Users can choose either native file or web-viewable renditions. When using Image Manager or Video Manager, additional rendition types can be selected for the Content Basket via Actions options on the Rendition Information page.  <b>Note:</b> the Content Basket component is required when using either Image Manager or Video Manager.
ContentCategorizer	Suggests metadata values for documents being checked in to the Content Server instance, and it can be used to recategorize the metadata of documents that are already in. Metadata values are determined according to search rules provided by the administrator.
ContentFolios	Provides a quick and effective way to assemble, track, and access logical groupings of multiple content items from within the secure environment of the Content Server instance. For example, this component can be used to set up a new project that requires a virtual place to assemble all relevant content items in a particular hierarchy, whenever they are checked in, with restricted access to particular areas of the hierarchy.
ContentPortletSuiteBundle	Provides portlets used to manage the content creation and distribution process. Portlet support is provided for BEA WebLogic, IBM WebSphere, Plumtree, and Sun ONE portal servers.
ContentTracker	Monitors activity on the Content Server instance and records selected details of those activities. It then generates reports that can help administrators understand the ways in which the system is being used.
ContentTrackerReports	Reports on the data generated by the Content Tracker component.
CoreWebdav	Provides a way to remotely author and manage content in the Content Server repository using clients that support the WebDAV protocol.
DAMConverterSupport	Enables Inbound Refinery to create multiple packaged (zipped) renditions of a checked-in graphic file. The ZipRenditionManagement system component can be used to access the renditions created by the refinery.
DBSearchContainsOpSupport	Adds support of hasAsWord(Contains) operator to DATABASE and DATABASEFULLTEXT on SQL Server, Oracle, and DB2 databases.
DesktopIntegrationSuite	Provides a set of embedded applications that help administrators seamlessly integrate the desktop experience with the Content Server. It provides convenient access to the Content Server from Microsoft Windows Explorer, desktop applications like Microsoft Word and Excel, and email clients like Microsoft Outlook and Lotus Notes.
DesktopTag	Modifies documents supported by the CleanContent component by maintaining a set of custom properties in the documents. These properties are used by the Desktop Integration Suite Microsoft Office integrations to aid in using files with the Content Server.

**Table 9–1 (Cont.) Content Server Components**

<b>Component</b>	<b>Description</b>
DigitalAssetManager	Enables users to define and provide images and videos in specified formats and sizes for download. The component creates multiple formats of digital assets automatically when an image or video is checked in to the Content Server, and lists the formats under one content ID.
DodConfig	Provides functionality for configuring DoD requirements.
DynamicConverter	Converts a document into a web page for everyone to see without use of the application used to create that document.
ElectronicSignatures	Supports the creation and management of Electronic Signatures for managed content objects. The component is loosely integrated with Oracle WebCenter Content Workflow.
EmailMetadata	Extracts information from Microsoft Outlook messages (MSG) and Internet Mail Messages (EML), and populates email specific fields in the Content Server. This process occurs when users check in files using the Content Server Contribution Folders functionality in Microsoft Outlook, Lotus Notes, or Windows Explorer. This also occurs when checking in MSG or EML files using the web browser interface.
ExtendedUserAttributes	Enables administrators to add extended security attributes to Content Server users. The extended security attributes are merged into pre-existing user attributes and enable additional flexibility in managing users.
ExtranetLook	Enables customization of the out-of-box Oracle WebCenter Content default behavior for anonymous users. Anonymous users will be restricted in access to key pages and have reduced experience when visiting those pages
FileStoreProvider	Enables the Content Server to have more control over how files are stored. Files can either be stored in the database or on the file system. The component has extension options where you can write components that store files in other types of storage repositories. When files are stored on the file system, the component allows additional flexibility in path computations. For web-viewable paths, the types of paths allowed are restricted.
Folders_g	Provides a hierarchical folder interface to content in the Content Server.
FoldersStructureArchive	Enables administrators to configure a Content Server Archive to archive the Contribution Folder structure as well as its associated content. The structure of the Contribution Folders is archived using database table replication.
FormEditor	Provides system functionality to process hcsw files into hcsf files.
FrameworkFolders	Provides a hierarchical folder interface, similar to a conventional file system, for organizing and locating some or all of the content in the Content Server repository.
InboundRefinerySupport	Allows the Content Server to use Inbound Refinery for the conversion of files. Without this component the Content Server cannot use Inbound Refinery.
iTextComponent	Provides an iText library that allows components to create and manipulate PDF documents
JpsUserProvider	Enables integration with the Oracle Java Platform Security (JPS) framework.
LinkManager	Extracts URL links of indexed documents, evaluates, filters and parses the URLs according to a pattern engine, and then stores the results in a database table. Because the link extraction occurs during the indexing cycle, only the links of released documents are managed.
Localization	Contains localizations for Content Server, Inbound Refinery, Records, and a number of other components. Allows administrator to control Locales that are enabled on Content Server.

**Table 9–1 (Cont.) Content Server Components**

<b>Component</b>	<b>Description</b>
MetadataSet	Provides functionality to create additional custom metadata that can store additional auxiliary information outside of DocMeta table. Auxiliary metadata is often associated with different but specific properties of the item it represents, such as a image size, video file length, or the character encoding of a document. The same Auxiliary metadata set UI is used for creating, editing, and deleting custom fields of Retention Category, Retention Folders, and Physical Content.
MsoOfficeHtmlConverterSupport	Enables the Content Server and Inbound Refinery to convert select Microsoft Office formats to HTML using the native application.
NativeOsUtils	(Required) Provides the native JNI calls needed by the Content Server instance. The Content Server can run without this component enabled, but it loses some functionality. The two noticeable degradations are as follows: <ul style="list-style-type: none"> <li>■ In schema publishing, all files are rewritten instead of using hard links to have new files link back to existing files when the content does not change.</li> <li>■ When a component is installed that has native executables, the executable bit on the files is not toggled properly. This can affect components such as ContentAccess.</li> </ul>
OCM	Collects the list of components that are enabled and disabled in the Content Server instance and provides the data to the Configuration Manager.
OpssPolicyStore	Integrates Content Server with OPSS policy store.
OracleCleanContent	Contains clean content libraries and generates descriptions of the documents for use by the DesktopTag component.
OracleLocalization	Enables Content Server to parse, sort, and format date, number, and decimal in locally sensitive way.
OracleQueryOptimizer	Aids in tuning queries against the Oracle database by allowing query hints to be added to ensure that the best execution plan is used.
PDFWatermark	Enables watermarks to be applied to PDF files generated by the Inbound Refinery PDFConverter component and returned to the Content Server. PDF files already residing on the Content Server also can be watermarked. Dynamic watermarks are generated on-the-fly and can contain variable information.
PopUpCalendar	Causes a calendar icon to be opened to the right of all date fields on the Content Server's check-in and update pages. Clicking the icon pops up a calendar window where the user can click a date to select it. The calendar loads the selected date into the associated input field on the parent page. May also be configured to open the dialog using JavaScript without opening a window.
ProxyConnections	Provides the capability to perform archive replication of content items over HTTP or HTTPS. Enables better restriction of access to Content Server instances by using named passwords to target master server proxy connections. Provides a user interface for creating password-protected connections to a Content Server instance or for creating credential maps.
RecordsManagement	Provides core records management functionality.
RelatedContent	Provides various ways to link or relate documents. For example: It allows documents to be related as Peer-to-Peer (Renditions), Chained List (Supersedes), Parent-Child (Supporting Content), Cross Reference link (Cross Reference).
ReportPublisher	Generates reports using Oracle BI Publisher.
RetentionManager	Contains configurations for Records Management on Oracle Content Server.
RmaEmail	Provides functionality to manage email records.

**Table 9–1 (Cont.) Content Server Components**

<b>Component</b>	<b>Description</b>
RMFeatureConfig	Used to select various records management feature level.
RoleEntityACL	Integrates Content Server with OPSS access control list permissions.
SecurityProviders	Provides Secure Sockets Layer (SSL) encryption and authentication on the Content Server incoming and outgoing socket providers.
SESCrawlerExport	Adds functionality to allow Content Server to be searched using Oracle Secure Enterprise Search. The service generates a snapshot of content currently on the Content Server and provides it to the Oracle SES Crawler.
SiebelECMIntegration	Part of Siebel Adapter for Oracle WebCenter Content that enables Siebel CRM users to store and retrieve attachments stored in a Content Server repository.
SiebelFilter	An optional part of the Siebel Adapter for Enterprise Content Management. It enables filtering of the attachments list based on metadata such as Document Type, Author, and security Group.
SiebelIntegrationSearchDisplay	Displays Oracle WebCenter Content documents as managed attachments to Siebel entities in an iFrame within the Siebel application.
SiebelSearchExtensions	Determines whether documents not yet released are displayed in the Siebel attachments list. If enabled, all documents in the system are displayed, including those waiting to be indexed, in the Inbound Refinery conversion process, or in workflow. If not enabled, only released documents are displayed in the Siebel attachments list. This component is an optional part of the Siebel Adapter for Oracle WebCenter Content. NOTE: This feature is available only when Metadata Only Search is configured on the Content Server instance.
SiebelSearchExtraParams	Enables the passing of additional Siebel metadata values to the Content Server Siebel Adapter components. If enabled, the configured extra Siebel parameters are added as metadata settings on the New or Scan attachment forms. This component is an optional part of the Siebel Adapter for Oracle WebCenter Content.
SiteStudio	A powerful, flexible web development application suite that offers a comprehensive approach to designing, building, and maintaining enterprise-scale websites. It offers both website creation and content management.
SiteStudioExternalApplications	Extends Site Studio functionality in a website environment where the application server or website is disconnected from the Content Server instance. Also provides functionality for reuse of SiteStudio files in other application environments through support of the VCR services.
SiteStudioPublisher	Provides functionality to build static copies of Site Studio websites and deploy them to a "live" location.
TaskPanel	A dashboard for an administrator and users to organize their tasks and information in one place so that they can access actions and information quickly and efficiently from one place.
ThreadedDiscussions	Enables the ability to create discussion documents about another document. It takes any content item and adds "_d" to the document ID to create a new hcsf style document that is focused on discussion about the originating document.
TiffConverterSupport	Enables Content Server and Inbound Refinery to convert tiff files to searchable PDF files.
UIEnhancements	Utility component required for records management component.

**Table 9–1 (Cont.) Content Server Components**

Component	Description
UrmAgent	The communications intermediary between Oracle WebCenter Content: Records and the Content Server repository. Content is stored in and remains in the Adapter server's content vault while Oracle WebCenter Content: Records server simultaneously enforces corporate retention policies, disposition processes, and legal holds on the stored content.
UserProfileSchemaLoader	Loads user profiles as a schema view.
WebCenterConfigure	Used to configure the Content Server instance by setting necessary configuration parameters and enabling WebCenter required components.
WebUrlMapPlugin	Enables mapping of URLs to other URLs in the Content Server using a simple substitution script for the mapping.
WsdGenerator	Provides web services integration technologies to access the functionality of Content Server.
XMLConverterSupport	Enables Content Server and Inbound Refinery to convert various formats to FlexionDoc or SearchML as either the primary web rendition or an additional rendition. It also enables the Content Server and Inbound Refinery to preform XSLT transformations.
YahooUserInterfaceLibrary	(Required) Provides a wrapper for the Yahoo! User Interface Library (YUI) available under the BSD license. The Content Server adopted the YUI library for its user interface implementation because of its ability to implement folder move operations (move an item from one folder to another) and for its support of Accessibility (specifically keyboard operations). The YUI library is also used for its calendar control and its ability to support popup choice lists in type-ahead fields.

## 9.2 Using the Component Manager

This section describes the tasks you can perform with the Component Manager to manage Content Server and custom components.

- [Section 9.2.1, "Viewing Information about a Component Using the Component Manager"](#)
- [Section 9.2.2, "Enabling or Disabling a Component Using the Component Manager"](#)
- [Section 9.2.3, "Installing a Component Using the Component Manager"](#)
- [Section 9.2.4, "Uninstalling a Component Using the Component Manager"](#)
- [Section 9.2.5, "Downloading a Component Using the Component Manager"](#)
- [Section 9.2.6, "Modifying a Component Configuration Using the Component Manager"](#)

### 9.2.1 Viewing Information about a Component Using the Component Manager

To view a basic description of a component:

1. In the Content Server portal, choose **Administration**, then **Admin Server**, then **Component Manager**.

The Component Manager page opens with a list of component categories and a list of component names

2. Select the category **All Components**.

3. On the Component Manager page, hover the cursor over the name of a component in the list of components.

A description is displayed in a window, whether or not the component is selected.

To view detailed information about a component:

1. In the Content Server portal, choose **Administration**, then **Admin Server**, then **Component Manager**.

The Component Manager page opens with a list of component categories and a list of component names with brief descriptions.

2. On the Component Manager page, in the first paragraph click the underlined text **advanced component manager**.

3. On the Advanced Component Manager page, select a component name either in the list of **Enabled Components** or **Disabled Components**.

Information about the component is displayed in a pane next to the list, including component name, description, tags, location, feature extension, and more.

## 9.2.2 Enabling or Disabling a Component Using the Component Manager

To enable or disable a component:

1. In the Content Server portal, choose **Administration**, then **Admin Server**, then **Component Manager**.

2. On the Component Manager page, select **All Components**.

All components from the Document Management, Folders, Inbound Refinery, Integration, and Web Content Management categories are listed.

3. Select the check box for the component you want to enable.

Deselect the check box for the component you want to disable.

If you do not see the component, verify that the appropriate filter check boxes are selected so the components are displayed. If you do not want to make the changes you selected, click **Reset**.

4. Click **Update**.

5. Restart the Content Server instance. This step is required for changes to take effect. For instructions on restarting the instance, see [Section 3.2.3](#).

The Content Server instance restarts, and the component is now enabled or disabled.

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**Note:** When the Content Server instance is started, enabled components are loaded in the order shown in the Components list.

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6. Navigate to the pages affected by the component to ensure that the addition or removal of the customization is working as you expected.

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**Note:** Components also can be enabled or disabled using the Advanced Component Management page.

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### 9.2.3 Installing a Component Using the Component Manager

To install a component:

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**Tip:** Components can also be unpackaged using the Component Wizard. For details, see [Section 9.6](#).

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1. In the Content Server portal, choose **Administration**, then **Admin Server**, then **Component Manager**.
2. On the Component Manager page, click **advanced component manager**.
3. On the Advanced Component Manager page, click the **Browse** button next to the **Install New Component** field.
4. Navigate to and select the component zip file.
5. Click **Open**.

The path and file name appear in the **Install New Component** field.

6. Click **Install**.

The component files are unpackaged on the Content Server instance, and the name of the component appears in the Disabled Components list.

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**Note:** Installing a component does not enable it; the component must be enabled. For details, see [Section 9.2.2](#).

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7. If you are having difficulty uploading the component, check the Content Server output messages by selecting **Administration**, then **System Audit Information**. Click **View Server Output** to see recent server actions.

### 9.2.4 Uninstalling a Component Using the Component Manager

To uninstall a component:

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**Tip:** Components can also be uploaded (unpacked) using the Component Wizard. For details, see [Section 9.6](#).

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1. On the Content Server portal, choose **Administration**, then **Admin Server**, then **Component Manager**.
2. On the Component Manager page, click **advanced component manager**.
3. On the Advanced Component Manager page, choose a component from the **Uninstall Component** field menu.
4. With the component name to be uninstalled displayed in the **Uninstall Component** field, click **Uninstall**.

### 9.2.5 Downloading a Component Using the Component Manager

A component cannot be downloaded unless it meets these requirements:

- The component must exist outside of the `MW_HOME/WC_CONTENT_ORACLE_HOME/ucm/idc/system/` directory. This excludes all shipped components unless a patch has been uploaded to a component.

- The component must have a zip file with the appropriate name, located inside the component directory. Usually this occurs only when the component has been uploaded or installed manually.

To download a component:

1. In the WebCenter Content portal, choose **Administration**, then **Admin Server**, then **Component Manager**.
2. On the Component Manager page, click **advanced component manager**.
3. On the Advanced Component Manager page, select the component to be packaged from the **Download Component** field menu.
4. Click **Download**.
5. In the File Download window, select the **Save this file to disk** option and click **OK**.
6. In the Save As window, navigate to the directory where you want to save the component zip file.
7. Change the name of the component zip file as necessary.
8. Click **Save**.

The component is saved as a component zip file.

## 9.2.6 Modifying a Component Configuration Using the Component Manager

Several methods are available for modifying, or updating, the configuration of a component after it is installed.

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**Note:** Not all components can have their configuration changed.

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To modify a component using the Component Manager:

1. Choose **Administration**, then **Admin Server**, then **Component Manager**.
2. On the Component Manager page, click **advanced component manager**.
3. On the Advanced Component Manager page, select a component name from the **Update Component Configuration** field menu, then click **Update**.

The Update Component Configuration window for the component opens. The listed component parameters are those defined as being editable after the component is installed.

4. When you have finished modifying the component configuration, click **Update**. The Content Server instance does *not* need to be restarted.

To modify a component using the Configuration for instance page:

1. Choose **Administration**, then **Configuration for instance**.
2. Click **Enabled Components Details**.
3. Click **Configure** next to the name of the component to be configured.
  - If the component can be configured, the Update Component Configuration window for the component opens.
  - If the component cannot be configured, a message opens.

4. When you have finished modifying the component configuration, click **Update**. The Content Server instance does *not* need to be restarted.

## 9.3 Managing Components Using Fusion Middleware Control

This section describes the tasks you can perform with the Component Manager and Advanced Component Manager to manage WebCenter Content Server system and custom components using the Enterprise Manager Fusion Middleware Control interface:

- [Section 9.3.1, "Using the Component Manager"](#)
- [Section 9.3.2, "Using the Advanced Component Manager"](#)

### 9.3.1 Using the Component Manager

You can use Fusion Middleware Control to view and enable or disable components with the WebCenter Content Server Component Manager.

- [Section 9.3.1.1, "Viewing Component Information Using Fusion Middleware Control"](#)
- [Section 9.3.1.2, "Enabling or Disabling a Component Using Fusion Middleware Control"](#)

#### 9.3.1.1 Viewing Component Information Using Fusion Middleware Control

To view a basic description of a component:

1. When you are logged in to Enterprise Manager Fusion Middleware Control, in the navigation tree expand the appropriate domain name (for example, `Content_base_domain`).
2. Expand **WebCenter**, then **Content**, then **Content Server**.
3. Select the WebCenter Content Server instance name (for example, `Oracle WebCenter Content - Content Server (UCM_server1)`).

The home page for your WebCenter Content Server instance appears.

4. On the WebCenter Content Server home page, from the **Content Server** menu choose **Configuration Pages**, then **Component Manager**.

The Component Manager page opens with a list of component categories and a list of component names.

5. On the Component Manager page, select the category **All Components**.
6. On the Component Manager page, hover the cursor over the name of a component in the list of components.

A description is displayed in a window, whether or not the component is selected.

To view detailed information about a component:

1. When you are logged in to Enterprise Manager Fusion Middleware Control, in the navigation tree expand the appropriate domain name (for example, `Content_base_domain`).
2. Expand **WebCenter**, then **Content**, then **Content Server**.
3. Select the WebCenter Content Server instance name (for example, `Oracle WebCenter Content - Content Server (UCM_server1)`).

The home page for your WebCenter Content Server instance appears.

4. On the Webcenter Content Server home page, from the **Content Server** menu choose **Configuration Pages**, then **Advanced Component Manager**.
5. On the Advanced Component Manager page, select a component name either in the list of Enabled Components or Disabled Components.

Information about the component is displayed in a pane next to the list, including component name, description, tags, location, feature extension, and more.

### 9.3.1.2 Enabling or Disabling a Component Using Fusion Middleware Control

To enable or disable a component:

1. When you are logged in to Enterprise Manager Fusion Middleware Control, in the navigation tree expand the appropriate domain name (for example, Content\_base\_domain).

2. Expand **WebCenter**, then **Content**, then **Content Server**.

3. Select the WebCenter Content Server instance name (for example, Oracle WebCenter Content - Content Server (UCM\_server1)).

The home page for your WebCenter Content Server instance appears.

4. On the Webcenter Content Server home page, from the **Content Server** menu choose **Configuration Pages**, then **Component Manager**.

5. On the Component Manager page, select **All Components**.

All components from the Document Management, Folders, Inbound Refinery, Integration, and Web Content Management categories are listed.

6. Select the check box for the component you want to enable.

Deselect the check box for the component you want to disable.

If you do not see the component, verify that the appropriate filter check boxes are selected so the components are displayed. If you do not want to make the changes you selected, click **Revert**.

7. Click **Apply**.

8. Restart the WebCenter Content Server instance. This step is required for changes to take effect. For instructions on restarting the instance, see [Section 3.2.3](#).

---

---

**Note:** When the Webcenter Content Server instance is started, enabled components are loaded in the order shown in the Components list.

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9. Navigate to the pages affected by the component to ensure that the addition or removal of the component is working as you expected.

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**Note:** Components also can be enabled or disabled using the Advanced Component Management page.

---

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## 9.3.2 Using the Advanced Component Manager

You can use Fusion Middleware Control to enable or disable, install or uninstall, download, and modify system and custom components with the WebCenter Content Server Component Manager.

- [Section 9.3.2.1, "Enabling or Disabling a Component Using Fusion Middleware Control"](#)
- [Section 9.3.2.2, "Installing a Component Using Fusion Middleware Control"](#)
- [Section 9.3.2.3, "Uninstalling a Component Using Fusion Middleware Control"](#)
- [Section 9.3.2.4, "Downloading a Component Using Fusion Middleware Control"](#)
- [Section 9.3.2.5, "Modifying a Component Configuration Using Fusion Middleware Control"](#)

### 9.3.2.1 Enabling or Disabling a Component Using Fusion Middleware Control

To enable or disable a component:

1. When you are logged in to Enterprise Manager Fusion Middleware Control, in the navigation tree expand the appropriate domain name (for example, `Content_base_domain`).
2. Expand **WebCenter**, then **Content**, then **Content Server**.
3. Select the WebCenter Content Server instance name (for example, `Oracle WebCenter Content - Content Server (UCM_server1)`).

The home page for your WebCenter Content Server instance appears.

4. On the Webcenter Content Server home page, from the **Content Server** menu choose **Configuration Pages**, then **Advanced Component Manager**.
5. Select the Category Filter to display relevant components: standard, custom, and system.
6. For Additional Filtering, select **All Components**.  
All components from the Document Management, Folders, Inbound Refinery, Integration, and Web Content Management categories are listed.
7. To view information about an enabled component, select the component name in the **Enabled Components** list.
8. To disable an enabled component, select the component name in the **Enabled Components** list, then click **Disable**.
9. To view information about a disabled component, select the component name in the **Disabled Components** list.
10. To enable a disabled component, select the component name in the **Disabled Components** list, then click **Enable**.
11. Restart the WebCenter Content Server instance. This step is required for changes to take effect. For instructions on restarting the instance, see [Section 3.2.3](#).

---

**Note:** When the Webcenter Content Server instance is started, enabled components are loaded in the order shown in the Components list.

---

12. Navigate to the pages affected by the component to ensure that the addition or removal of the component is working as you expected.

### 9.3.2.2 Installing a Component Using Fusion Middleware Control

To install a component:

1. When you are logged in to Enterprise Manager Fusion Middleware Control, in the navigation tree expand the appropriate domain name (for example, `Content_base_domain`).
2. Expand **WebCenter**, then **Content**, then **Content Server**.
3. Select the WebCenter Content Server instance name (for example, `Oracle WebCenter Content - Content Server (UCM_server1)`).

The home page for your WebCenter Content Server instance appears.

4. On the WebCenter Content Server home page, from the **Content Server** menu choose **Configuration Pages**, then **Advanced Component Manager**.
5. On the Advanced Component Manager page, click the **Browse** button next to the **Install Component** field.
6. Navigate to and select the component zip file.
7. Click **Open**.

The path and file name appear in the **Install Component** field.

8. Click **Install**.

The component files are unpackaged in the WebCenter Content Server instance, and the name of the component appears in the **Disabled Components** list.

9. Restart the WebCenter Content Server instance. This step is required for changes to take effect. For instructions on restarting the instance, see [Section 3.2.3](#).
10. If you are having difficulty installing the component, check the WebCenter Content Server output messages by clicking the **View Admin Output** link in the menu.

The Server Output page opens where you can verify the recent actions.

### 9.3.2.3 Uninstalling a Component Using Fusion Middleware Control

To uninstall a component:

1. When you are logged in to Enterprise Manager Fusion Middleware Control, in the navigation tree expand the appropriate domain name (for example, `Content_base_domain`).
2. Expand **WebCenter**, then **Content**, then **Content Server**.
3. Select the WebCenter Content Server instance name (for example, `Oracle WebCenter Content - Content Server (UCM_server1)`). The home page for your WebCenter Content Server instance appears.
4. On the Webcenter Content Server home page, from the **Content Server** menu choose **Configuration Pages**, then **Advanced Component Manager**.
5. On the Advanced Component Manager page, choose a component from the **Uninstall Component** field menu.
6. With the component name to be uninstalled displayed in the **Uninstall Component** field, click **Uninstall**.

- Restart the WebCenter Content Server instance. This step is required for changes to take effect. For instructions on restarting the instance, see [Section 3.2.3](#).

#### 9.3.2.4 Downloading a Component Using Fusion Middleware Control

A component cannot be downloaded unless it meets these requirements:

- The component must exist outside of the `MW_HOME/WC_CONTENT_ORACLE_HOME/ucm/idc/system/` directory. This excludes all shipped components unless a patch has been uploaded to a component.
- The component must have a zip file with the appropriate name, located inside the component directory. Usually this occurs only when the component has been uploaded or installed manually.

To download a component:

- When you are logged in to Enterprise Manager Fusion Middleware Control, in the navigation tree expand the appropriate domain name (for example, `Content_base_domain`).
- Expand **WebCenter**, then **Content**, then **Content Server**.
- Select the WebCenter Content Server instance name (for example, `Oracle WebCenter Content - Content Server (UCM_server1)`).  
The home page for your WebCenter Content Server instance appears.
- On the Webcenter Content Server home page, from the **Content Server** menu choose **Configuration Pages**, then **Advanced Component Manager**.
- On the Advanced Component Manager page, select the component to be packaged from the **Download Component** field menu.
- Click **Download**.
- In the File Download window, select the **Save this file to disk** option and click **OK**.
- In the Save As window, navigate to the directory where you want to save the component zip file.
- Change the name of the component zip file as necessary.
- Click **Save**.

The component is saved as a component zip file.

#### 9.3.2.5 Modifying a Component Configuration Using Fusion Middleware Control

To modify or update the configuration of a component after it is installed:

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**Note:** Not all components can have their configuration changed.

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- When you are logged in to Enterprise Manager Fusion Middleware Control, in the navigation tree expand the appropriate domain name (for example, `Content_base_domain`).
- Expand **WebCenter**, then **Content**, then **Content Server**.
- Select the WebCenter Content Server instance name (for example, `Oracle WebCenter Content - Content Server (UCM_server1)`).

The home page for your WebCenter Content Server instance appears.

4. On the WebCenter Content Server home page, from the **Content Server** menu choose **Configuration Pages**, then **Advanced Component Manager**.
5. On the Advanced Component Manager page, select a component name from the **Update Component Configuration** field menu, then click **Update**.

The Update Component Configuration window for the component opens with configuration selections specific to the component. The listed component parameters are those defined as being editable after the component is installed.

6. When you have finished modifying the component configuration, click **OK**. The Webcenter Content Server instance does *not* need to be restarted.

If you do not want to update the component configuration, click **Cancel**.

## 9.4 Managing Components Using the Command Line

The ComponentTool component enables administrators to use a command line to install, enable, and disable components in the Content Server instance. ComponentTool is installed (enabled) with the Content Server instance.

When Content Server is deployed, the ComponentTool launcher is installed by default for UNIX and Windows. The executable is located in the *DomainHome/ucm/cs/bin/* directory.

### Windows

ComponentTool.exe

### UNIX

ComponentTool

Component Tool supports the commands listed in [Table 9-2](#).

**Table 9-2 Component Tool Commands**

Task	Command
Install a component (also automatically enables the component)	ComponentTool --install <i>path/component_name</i>
Enable a component	ComponentTool --enable <i>component_name</i>
Disable a component	ComponentTool --disable <i>component_name</i>
List enabled components	ComponentTool --list-enabled
List disabled components	ComponentTool --list-disabled
List all components	ComponentTool --list
Access ComponentTool help	ComponentTool --help

## 9.5 Updating Component Configurations

You can update, or modify, the configuration of some Content Server components with the Advanced Component Manager or the Configure for Instance screen, whether the component is enabled or disabled. The Advanced Component Manager shows a list of the components whose configuration you can modify in the Update component configuration field. From the Configure for Instance screen, the Update Component Configuration screen opens for the selected component.

Not all components can have their configuration settings modified. If a component does not support modifying configuration settings using the Update Component Configuration page, a message appears.

Content Server has Update Component Configuration pages for these components:

- [Section 9.5.1, "Updating ContentTracker Component Configuration"](#)
- [Section 9.5.2, "Updating ContentTrackerReports Component Configuration"](#)
- [Section 9.5.3, "Updating DesktopIntegrationSuite Component Configuration"](#)
- [Section 9.5.4, "Updating EmailMetadata Component Configuration"](#)
- [Section 9.5.5, "Updating Folders\\_g Component Configuration"](#)
- [Section 9.5.6, "Updating OCM Component Configuration"](#)
- [Section 9.5.7, "Updating PDFWatermark Component Configuration"](#)
- [Section 9.5.8, "Updating SiteStudio Component Configuration"](#)

### 9.5.1 Updating ContentTracker Component Configuration

You can update configuration settings for the Content Tracker component with the Advanced Component Manager or the Configure for Instance screen, whether the component is enabled or disabled.

To update the configuration using the Advanced Component Manager:

1. Choose **Administration** from the Content Server tray or menu, then choose **Admin Server**, then **Component Manager**.
2. On the Component Manager page, click **advanced component manager** and choose **ContentTracker** from the **Update Component Configuration** list.
3. Click **Update**.

The Update Component Configuration page appears.

4. If the component is not enabled, look at the **Disabled Components** list to find the name of the component to configure, then select the component name and click **Enable**.
5. Make your configuration changes, then click **Update**.

If you want to cancel your changes, click **Reset**.

If you want to change the settings to their original configuration, click **Revert to Install Settings**.

6. Restart the Content Server instance. For instructions, see [Section 3.2.3](#).

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**Note:** You must restart the Content Server instance after making any component configuration change.

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Element	Description
Track Content Access Only	If selected, specifies to track content access only. By default, the check box is selected.
Do Not Populate Access Log Columns	Specifies the access log columns to not populate.

Element	Description
Simplify User Agent String	If selected, simplifies the user agent string. By default, the check box is selected.
Maximum Days to Retain Data	Specifies the maximum number of days that data is retained. The default setting is 60.
Do Not Archive Expired Data	If selected, specifies to not archive expired data. By default, the check box is selected.
Enter Maximum URL Length	Enter the maximum number of characters for the length of URLs. The default setting is 3000.
Enter Maximum Proxy Name Length	Enter the maximum number of characters for the length of a proxy name. The default setting is 50.
Post Reduction Executable	Specifies a post-reduction executable. There is no default.
Web Beacon ID List	Specifies a list of web beacon IDs.

## 9.5.2 Updating ContentTrackerReports Component Configuration

You can update configuration settings for the Content Tracker Reports component with the Advanced Component Manager or the Configure for Instance screen, whether the component is enabled or disabled.

To modify the configuration settings using the Advanced Component Manager page:

1. Choose **Administration** from the Content Server tray or menu, then choose **Admin Server**, then **Component Manager**.
2. On the Component Manager page, click **advanced component manager** and choose **ContentTrackerReports** from the **Update Component Configuration** list.
3. Click **Update**.

The Update Component Configuration page appears.

4. If the component is not enabled, look at the **Disabled Components** list to find the name of the component to configure, then select the component name and click **Enable**.
5. Make your configuration changes, then click **Update**.

If you want to cancel your changes, click **Reset**.

If you want to change the settings to their original configuration, click **Revert to Install Settings**.

6. Restart the Content Server instance. For instructions, see [Section 3.2.3](#).

---

**Note:** You must restart the Content Server instance after making any component configuration change.

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Element	Description
Enable Security Checks on Queries	If selected, enables security checks on Content Tracker Report queries. By default, the check box is not selected.

## 9.5.3 Updating DesktopIntegrationSuite Component Configuration

You can update configuration settings for the DesktopIntegrationSuite component with the Advanced Component Manager or the Configure for Instance screen, whether

the component is enabled or disabled. DesktopIntegrationSuite handles core content management integration functions on the server.

To update configuration settings using the Advanced Component Manager:

1. Choose **Administration** from the Content Server tray or menu, then choose **Admin Server**, then **Component Manager**.
2. On the Component Manager page, click **advanced component manager** and choose **DesktopIntegrationSuite** from the **Update Component Configuration** list.
3. Click **Update**.

The Update Component Configuration page appears

4. If the component is not enabled, look at the **Disabled Components** list to find the name of the component to configure, then select the component name and click **Enable**.
5. Make your configuration changes, then click **Update**.

If you want to cancel your changes, click **Reset**.

If you want to change the settings to their original configuration, click **Revert to Install Settings**.

6. Restart the Content Server instance. For instructions, see [Section 3.2.3](#).

---

**Note:** You must restart the Content Server instance after making any component configuration change.

---

Element	Description
Enable web browser search plug-in	If selected, allows users to add a web browser search provider for this content server instance. This enables them to perform a quick search on the server in their browser without going through the content server web interface.
Web browser search plug-in title	Search engine name for this content server instance as displayed in client web browsers. Make sure this name is unique across the enterprise.
Check-in dialog comment metadata field name	Name of the comments metadata field on this content server instance. The default is xComments.
Check-in dialog default comment	Default comment that is displayed in the check-in comment and close dialogs of Microsoft Office applications.
Check-in dialog comment service	Service to call to obtain the default check-in comment for Microsoft Office documents as they are checked out of the content server. If you leave this field empty, no service is called and the default comment specified above is used. Enter DOC_INFO to use the xComment value from the previous revision as the default check-in comment.
Maximum check-in dialog comment length	Maximum number of characters for comments in the check-in dialog of Microsoft Office applications on client computers. If you leave this field blank, then the limit is set by the maximum text length of the metadata field.

## 9.5.4 Updating EmailMetadata Component Configuration

You can update the configuration for the EmailMetadata component with the Advanced Component Manager or the Configure for Instance screen, whether the

component is enabled or disabled. The EmailMetadata component maps email message fields to email metadata fields and is also required for dragging and dropping email into content folders in Microsoft Outlook and Lotus Notes.

For example, to have the title always be the subject line and the file name be the message ID or UUID, first uncheck (set to false) the following settings:

- Always set content item title to e-mail subject line
- Always set content item file name to e-mail subject line
- Set file name to email subject line if title identical to file name

Then check (set to true) the following option: Set title to e-mail subject line if identical to file name.

To ensure that both the title and the file name are the message ID or UUID, uncheck (set to false) all the check boxes.

To update the configuration using the Advanced Component Manager:

1. Choose **Administration** from the Content Server tray or menu, then choose **Admin Server**, then **Component Manager**.
2. On the Component Manager page, click **advanced component manager** and choose **EmailMetadata** from the **Update Component Configuration** list.
3. Click **Update**.

The Update Component Configuration page appears.

4. If the component is not enabled, look at the **Disabled Components** list to find the name of the component to configure, then select the component name and click **Enable**.
5. Make your configuration changes, then click **Update**.

If you want to cancel your changes, click **Reset**.

If you want to change the settings to their original configuration, click **Revert to Install Settings**.

6. Restart the Content Server instance. For instructions, see [Section 3.2.3](#).

---

**Note:** You must restart the Content Server instance after making any component configuration change.

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Element	Description
Show e-mail metadata mapping menu	If selected, the Configure Email Metadata menu option is displayed in the Administration tray or menu of the content server.
Always set content item title to e-mail subject line	If selected, the title of the checked-in content item is the subject line of the email message. Otherwise, the title will be the email message ID (for received messages, as retrieved from the header) or UUID (for drafts or sent messages), unless it is changed to the subject line based on the next configuration setting.
Set title to e-mail subject line if identical to file name	If selected, the title is set to the email subject line if the title is identical to the file name (without the file extension). Otherwise, the title will not be changed.

Element	Description
Always set content item file name to e-mail subject line	If selected, the file name of the checked-in content item is always the subject line of the email message. Otherwise, the file name will be the email message ID (for received messages, as retrieved from the header) or UUID (for drafts or sent messages), unless it is changed to the subject line based on the next configuration setting.
Set file name to e-mail subject line if title identical to file name	If selected, the file name is set to the email subject line if the title is identical to the file name (without the file extension). Otherwise, the file name will not be changed.
E-mail address separator	Character that separates the email addresses in messages sent to multiple recipients. The default is a semicolon.
Encoding for non-Unicode e-mail messages	Encoding for non-Unicode email messages. The default is the Java Virtual Machine default for the system running this content server instance (which is locale-dependent). You can also specify a different encoding as defined in the Java specification (typically, US-ASCII, ISO-8859-1, or UTF-8).
Encoding for Unicode e-mail messages	Encoding for Unicode email messages. The default is UTF-16LE.

## 9.5.5 Updating Folders\_g Component Configuration

You can update configuration settings for the Folders\_g component with the Advanced Component Manager or the Configure for Instance screen, whether the component is enabled or disabled. The best practice is to keep the default settings unless there is a good business case to make any changes.

To update the configuration using the Advanced Component Manager:

1. Choose **Administration** from the Content Server tray or menu, then choose **Admin Server**, then **Component Manager**.
2. On the Component Manager page, click **advanced component manager** and choose **Folders\_g** from the **Update Component Configuration** list.
3. Click **Update**.

The Update Component Configuration page appears.

4. If the component is not enabled, look at the **Disabled Components** list to find the name of the component to configure, then select the component name and click **Enable**.

---

**Note:** If the FrameworkFolders component is enabled, usually the Folders\_g should not be enabled. For more information, see *Oracle Fusion Middleware Installing and Configuring Oracle WebCenter Content*.

---

5. Make your configuration changes, then click **Update**.

If you want to cancel your changes, click **Reset**.

If you want to change the settings to their original configuration, click **Revert to Install Settings**.

6. Restart the Content Server instance. For instructions, see [Section 3.2.3](#).

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**Note:** You must restart the Content Server instance after making any component configuration change.

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Element	Description
Do you want users to be able to download a copy of content items for which they only have Read permission?	If selected, sets environment variable <code>GetCopyAccess</code> . By default, the check box is selected.
If you want users to be able to specify whether a virtual folder or content item is hidden or visible, enter the name of the information field to specify whether a virtual folder or content item is hidden or visible.	Sets environment variable <code>CollectionHiddenMeta</code> . The default setting is <code>xHidden</code> .
If you want users to be able to specify whether a virtual folder and its contents are read-only, enter the name of the information field to specify whether a virtual folder and its contents are read-only.	Sets environment variable <code>CollectionReadOnlyMeta</code> . The default setting is <code>xReadOnly</code> .
Do you want users to be able to move folders and content items to other folders?	If selected, sets environment variable <code>CollectionMoveEnabled</code> . By default, the check box is selected.
Do you want users to be able to delete folders and content items?	If selected, sets environment variable <code>CollectionDeleteEnabled</code> . By default, the check box is selected.
Enter the name of an inhibit field for the metadata propagation function.	Sets environment variable <code>CollectionInhibitUpdateMeta</code> . The default setting is <code>xInhibitUpdate</code> .
Do you want folder owners to be able to force folder security on folder content?	If selected, sets environment variable <code>CollectionForceFolderSecurityEnabled</code> . By default, the check box is selected.
Enter the name of the metadata field enabling the forcing of folder security:	Sets environment variable <code>CollectionForceFolderSecurityMeta</code> . The default setting is <code>xForceFolderSecurity</code> .
Would you like to set up the optional trashbin settings?	If selected, sets environment variable <code>SetupTrashBinSettings</code> . By default, the check box is not selected. For additional information, see <i>Oracle Fusion Middleware Managing Oracle WebCenter Content</i> .
Specify the key used to encrypt the WebDAV cookie to avoid spoofing and replay attacks.	Sets environment variable <code>WebDAVSecretKey</code> . The default setting is <code>foldersWDAVKey</code> . To make the WebDAV cookie secure, the default setting should be changed to something unique. If the field is not modified there is a risk of spoofing and replay attacks.
Enter the maximum number of folders per virtual folder:	Sets environment variable <code>MaxFolders</code> . 1000 is the largest allowed value. The default setting is 1000.
Enter the maximum number of content items per virtual folder:	Sets environment variable <code>MaxContent</code> . 1000 is the largest allowed value. The default setting is 1000.

Element	Description
Enter the initial folder identifier for this server (in millions):	Sets environment variable <code>InitialFolderID</code> . The default setting is blank.  Leaving this field blank will allow a random initial folder ID to be selected. The best practice is to not set this field.

## 9.5.6 Updating OCM Component Configuration

You can update configuration settings for the OCM component with the Advanced Component Manager or the Configure for Instance screen, whether the component is enabled or disabled. The OCM component collects the list of components that are enabled and disabled in the Content Server instance and provides the data to the Configuration Manager.

To update the configuration using the Advanced Component Manager:

1. Choose **Administration** from the Content Server tray or menu, then choose **Admin Server**, then **Component Manager**.
2. On the Component Manager page, click **advanced component manager** and choose **OCM** from the **Update Component Configuration** list.

3. Click **Update**.

The Update Component Configuration page appears.

4. If the component is not enabled, look at the **Disabled Components** list to find the name of the component to configure, then select the component name and click **Enable**.
5. Make your configuration changes, then click **Update**.

If you want to cancel your changes, click **Reset**.

If you want to change the settings to their original configuration, click **Revert to Install Settings**.

6. Restart the Content Server instance. For instructions, see [Section 3.2.3](#).

---

**Note:** You must restart the Content Server instance after making any component configuration change.

---

Element	Description
Admin User ID	Admin user ID used by OCM when extracting component configuration. It must be a <i>local</i> Content Server admin user. Default: <code>sysadmin</code>

## 9.5.7 Updating PDFWatermark Component Configuration

You can update configuration setting for the PDFWatermark component with the Advanced Component Manager or the Configure for Instance screen, whether the component is enabled or disabled.

To update the configuration using the Advanced Component Manager:

1. Choose **Administration** from the Content Server tray or menu, then choose **Admin Server**, then **Component Manager**.

2. On the Component Manager page, click **advanced component manager** and choose **PDFWatermark** from the **Update Component Configuration** list.
3. Click **Update**.  
The Update Component Configuration page appears.
4. If the component is not enabled, look at the **Disabled Components** list to find the name of the component to configure, then select the component name and click **Enable**.
5. Make your configuration changes, then click **Update**.  
If you want to cancel your changes, click **Reset**.  
If you want to change the settings to their original configuration, click **Revert to Install Settings**.
6. Restart the Content Server instance. For instructions, see [Section 3.2.3](#).

---

**Note:** You must restart the Content Server instance after making any component configuration change.

---

Element	Description
Use PDF optimizer	If selected, specifies to use PDF optimizer. By default, the check box is not selected.
Optimizer Command Line Template	Optimizer command line template.

### 9.5.8 Updating SiteStudio Component Configuration

You can update configuration settings for the Site Studio component with the Advanced Component Manager or the Configure for Instance screen, whether the component is enabled or disabled.

To update the configuration using the Advanced Component Manager:

1. Choose **Administration** from the Content Server tray or menu, then choose **Admin Server**, then **Component Manager**.
2. On the Component Manager page, click **advanced component manager** and choose **SiteStudio** from the **Update Component Configuration** list.
3. Click **Update**.  
The Update Component Configuration page appears.
4. If the component is not enabled, look at the **Disabled Components** list to find the name of the component to configure, then select the component name and click **Enable**.
5. Make your configuration changes, then click **Update**.  
If you want to cancel your changes, click **Reset**.  
If you want to change the settings to their original configuration, click **Revert to Install Settings**.
6. Restart the Content Server instance. For instructions, see [Section 3.2.3](#).

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**Note:** You must restart the Content Server instance after making any component configuration change.

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Element	Description
Fragment Library Content Type	Content type to be used for checking in the fragment libraries.
Custom Element Forms Content Type	Content type to be used for checking in the custom element forms.
Validation Scripts Content Type	Content type to be used for checking in the validation scripts.
Web Site Objects Content Type	Content type to be used for checking in the sample website objects.
Custom Configuration Scripts Content Type	Content type to be used for checking in the custom configuration scripts.
Initial Section ID	Initial value used to name website sections.

## 9.6 Creating Components Using the Component Wizard

This section describes how to use the Component Wizard to create components. It contains the following major sections:

- [Section 9.6.1, "Component Wizard Overview"](#)
- [Section 9.6.2, "Working with Java Code"](#)
- [Section 9.6.3, "Editing the Readme File"](#)
- [Section 9.6.4, "Creating a Component Using Component Wizard"](#)
- [Section 9.6.5, "Additional Component Wizard Tasks"](#)

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**Note:** When using the Component Wizard with Red Hat Linux ES 3, set `UseCustomModaling=FALSE` in your `DomainHome/ucm/cs/bin/intradoc.cfg` file. This variable allows a modal dialog to lock only one frame, instead of all frames. Setting the variable in the `intradoc.cfg` file ensures that other applets are unaffected by this action. For usage details, see *Oracle Fusion Middleware Configuration Reference for Oracle WebCenter Content*.

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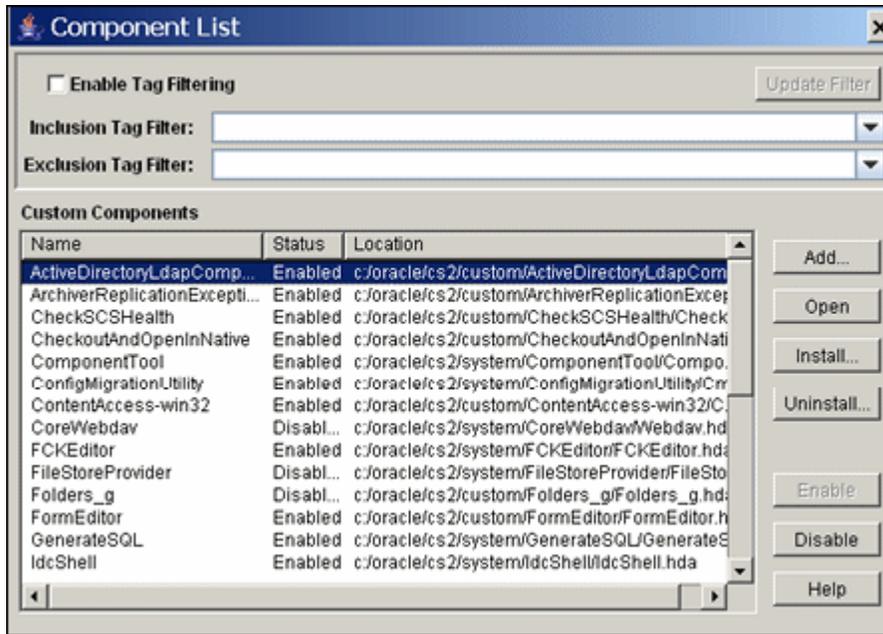


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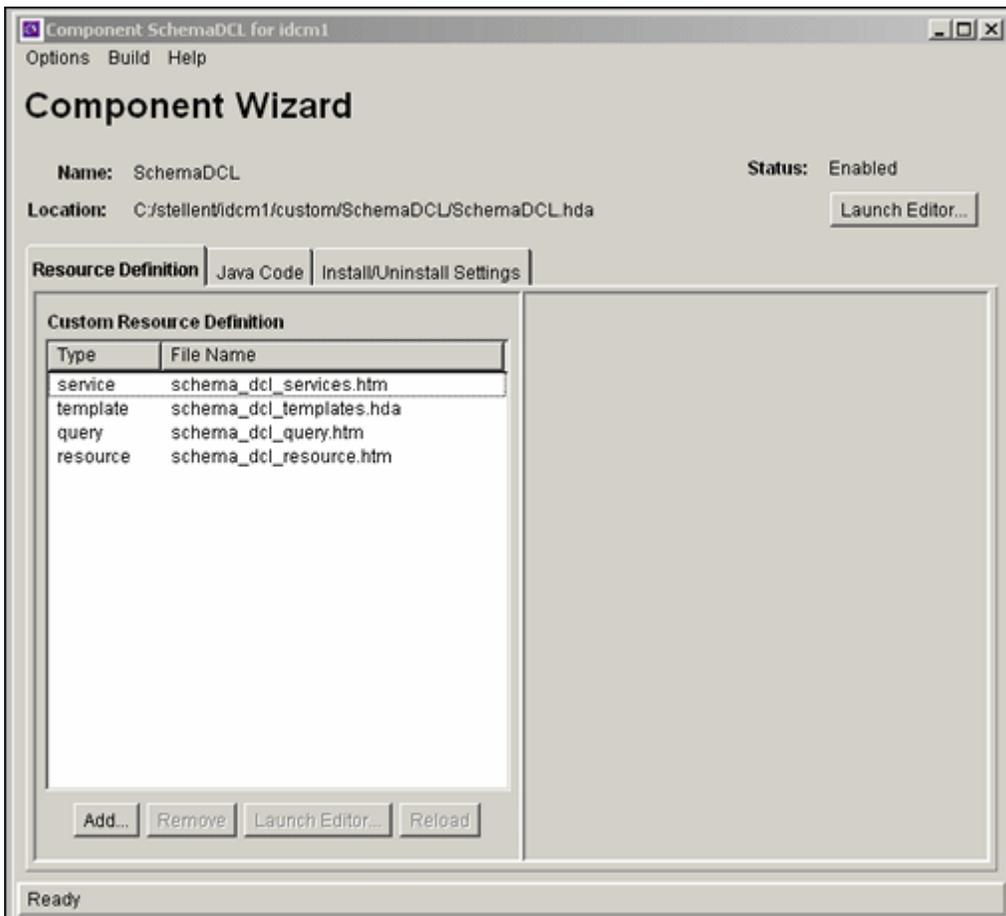
### 9.6.1 Component Wizard Overview

The following steps provide an overview on using the Component Wizard to create a custom component.

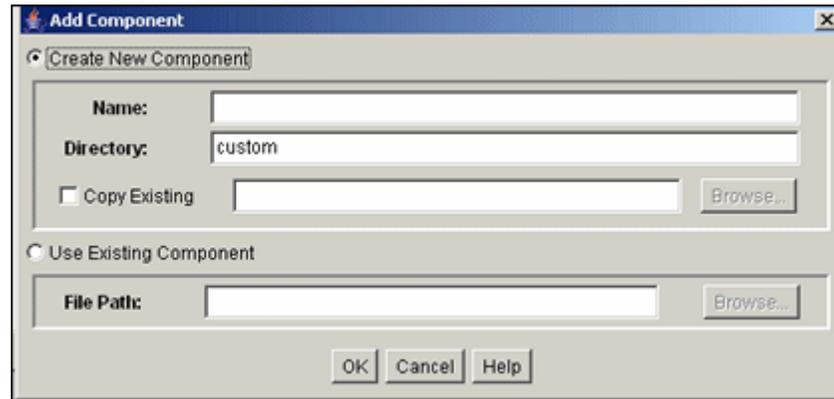
1. Launch the Component Wizard:
  - (Windows) From the **Start** menu, choose **Programs**, then **Content Server**, then *instance\_name*, then **Tools**, then **Component Wizard**.
  - (UNIX) Navigate to the `DomainHome/ucm/cs/bin/` directory and run the ComponentWizard program: `./ComponentWizard`
2. If other components are already available, the Component List window opens. Select **Add**.



If no other components are available, the Component Wizard main window opens. Choose **Options**, then click **Add**.



3. In the Add Component window, make sure the **Create New Component** option is selected, and enter the name of the new component.



4. Click **OK**.
5. In the confirmation window, click **OK**.

The new component opens in the Component Wizard window, as indicated by its name in the **Location** field.

## 9.6.2 Working with Java Code

If your new component includes Java code, you can use the Java Code tab of the Component Wizard to view the contents of the ClassAliases table and the Filters table.

You can also remove classes and filters from the component glue file, although the file that is associated with the class or filter will not be deleted from your system. Select the class or filter and click the associated **Uninstall** button to remove it from the list.

## 9.6.3 Editing the Readme File

The Component Wizard provides a convenient way to create a Readme file for your custom component.

To edit a Readme file:

1. Open the component in the Component Wizard.
2. Choose **Options**, then **Edit Readme File**.

The text editor opens a `readme.txt` file, with the name of the component entered on the first line.

3. Enter text to document your component.
4. Save and close the file.

The `readme.txt` file is saved in the same directory as the component definition file, and will be included as a ComponentExtra entry if you use the Component Wizard to build a component zip file.

## 9.6.4 Creating a Component Using Component Wizard

To create a component using the Component Wizard:

1. Launch the Component Wizard.

- (Windows) From the **Start** menu, click **Programs**, then choose **Content Server**, then *instance\_name*, then **Tools**, then **Component Wizard**.
- (UNIX) Navigate to the *DomainHome/ucm/cs/bin/* directory and run the ComponentWizard program: **./ComponentWizard**

For more information, see [Section 3.5.2](#).

2. The Component Wizard main window opens, or the Component List window opens if other components are already available. The Component List window shows installed components and their status (enabled or disabled).

---

**Note:** If no components are installed, the Component List window does not appear.

---

3. If the Component List window opens, select **Add**.  
If the Component Wizard main window opens, choose **Options**, then **Add**.
4. In the Add Component window, enter a name for the new component in the **Name** field.
5. Accept the default directory (*custom/*), or enter a new location for the component. This can be either an absolute path or can be a path relative to the Content Server install directory. Typically, custom components are located in the *custom* directory.
6. To use an existing component definition file as a starting point for the new component, check **Copy Existing**, click **Browse**, then navigate to and select an existing definition (glue) file (*component\_name.hda*).

The new component will be a copy of the existing component, including all resources and other component files. The new component must have unique name.

If you do not check **Copy Existing**, the new component will be created without any resource files

7. Click **OK**.  
A new component definition (glue) file is created. If you copied an existing component, the resource files are renamed with the new component name and copied to the new component directory.
8. Add and edit custom resources and other files as necessary as described in these sections:
  - [Section 9.6.4.1, "Creating an Environment Resource for a New Component"](#)
  - [Section 9.6.4.2, "Creating a Template Resource"](#)
  - [Section 9.6.4.3, "Creating a Query Resource"](#)
  - [Section 9.6.4.4, "Creating a Service Resource"](#)
  - [Section 9.6.4.5, "Creating a HTML Include"](#)
  - [Section 9.6.4.6, "Creating a String Resource"](#)
  - [Section 9.6.4.7, "Creating a Dynamic Table Resource"](#)
  - [Section 9.6.4.8, "Creating a Static Table Resource"](#)

### 9.6.4.1 Creating an Environment Resource for a New Component

An environment resource defines configuration variables, either by creating new variables or replacing the value in existing variables.

To create an environment resource:

1. Make sure that the **Resource Definition** tab is selected in the Component Wizard main window, then click **Add**.
2. In the Add Resource window, select the **Environment** option for the type of resource to add.
3. Enter the file name for the resource file. The default file name is `componentname_templates.hda`.
  - If a resource file has been created, you can add to the file by selecting the file name. Any changes you make to the load order now will apply to the entire resource file.
  - To create a new resource file with a different file name, enter the file name.
4. If you want the new resource file to be loaded in a particular order, enter the number in the **Load Order** field.

---



---

**Note:** Unless you have a particular reason for the resource file to be loaded after other resources, you should leave the load order set to 1.

---



---

5. Click **Finish**.

A dialog prompts you to launch the text editor to continue editing.

6. Click **Yes** to open the resource file in the text editor (or click **No** to return to the Component Wizard).

The file appears in the **Custom Resource Definition** list.

---



---

**Note:** If a HTML editor is not defined, select **Options** then **Configuration** in the Component Wizard, and enter the path and file name of the desired editor, or click **Browse** and navigate to the executable of the desired editor. For details, see [Section 9.6.5.6](#).

---



---

7. Save the file in the text editor.

The new environment resource opens in the Component Wizard window.

### 9.6.4.2 Creating a Template Resource

A template resource file defines names, types, and locations of custom templates to be loaded for the component. To add a template page:

1. Make sure that the **Resource Definition** tab is selected in the Component Wizard main window, then click **Add**.
2. In the Add Resource window, select the **Template** option.
3. In the Add Resource window, enter the file name for the resource file. The default file name is `componentname_templates.hda`.
  - You can enter `templates/` before the file name to create a new `templates` directory in your component directory.

- If a template resource file has been created, you can append a new template table to the existing file by selecting the file name. Any changes you make to the load order now will apply to the entire resource file.
  - To create a new resource file with a different file name, enter the file name.
4. If you want the new resource file to be loaded in a particular order, enter the number in the **Load Order** field.

---

---

**Note:** Unless you have a particular reason for the resource file to be loaded after other resources, you should leave the load order set to 1.

---

---

5. Click **Next**.
6. In the Add Template Table Information window, enter a name for the table that will be accessed for the template used in the component.
  - It is a good idea to leave the name of the component as a prefix.
  - Each template table in a component must have a unique name, even if the tables are in different resource files.
7. Select which standard table to merge the new template table into:
  - `IntradocTemplates`
  - `SearchResultTemplates`

8. Click **Next**.

9. In the Add/Edit Intradoc Template window, to start with an existing template definition:

- a. Click **Select**.

The Resource Selection Dialog window opens with a list of the predefined templates.

- b. To show the entire list of predefined templates, select **Show All**.

- c. Select a template from the list.

The new template resource will be a copy of the existing template.

- d. Click **OK**.

The template parameters are filled in.

---

---

**Note:** You can also use an existing custom template file as a starting point. Select **Copy From**, then click **Browse** and navigate to and select the template file. The template parameters will not be filled in automatically, but you could select a standard template to fill in the fields before selecting the template file.

---

---

10. Edit the template parameters as necessary.

---

---

**Note:** If you do not change the name of the template and this component is loaded last, the custom template will override the standard template and any other custom templates with the same name.

---

---

**11. Click Finish.**

A dialog prompts you to launch the text editor to continue editing.

**12. Click Yes** to open the resource file in the text editor (or click **No** to return to the Component Wizard).

The file appears in the **Custom Resource Definition** list, and the template table appears in the **Table Name** list in the right pane.

---

**Note:** This function is unavailable if the minimum specifications have not been defined for the resource.

---

**9.6.4.3 Creating a Query Resource**

A query resource defines SQL queries, which are used to manage information in the database. Queries are used with services to perform tasks such as adding, deleting, or retrieving data from the database.

To add a query:

**1. On the Component Wizard main page, click Add in the Resource Definition pane.****2. In the Add Resource window, select the Query option.****3. Enter the file name for the resource file. The default file name is `resources/componentname_query.htm`.**

- If a query resource file has been created with the default file name, the new default file name will have a number (1, 2, and so on) appended to it. You cannot append a query table to the existing default file unless you edit the resource file manually.
- If a query resource file has been created with a file name other than the default, you can append a new query table to the existing file.
- To create a new resource file with a different file name, enter the file name.

**4. If you want the new resource file to be loaded in a particular order, enter the number in the Load Order field.**


---

**Note:** Unless you have a particular reason for the resource file to be loaded after other resources, you should leave the load order set to 1.

---

**5. Click Next.****6. In the Add Query Table Information window, enter a name for the query table. It is a good idea to leave the name of the component as a prefix. The default is the name of the component followed by an underscore and the string *Queries*.**

If you are appending to an existing query resource file, you must enter a new table name. You cannot append a query definition to the existing table unless you edit the resource file manually.

**7. Click Next.****8. In the Add/Edit Query window, to start with an existing query definition:****a. Click Select.**

The Resource Selection dialog opens with a list of predefined queries.

- b. Select a query from the list.
- c. Click **OK**.

The SQL Query expression and parameters appear and the **Name** field is filled in.

---



---

**Note:** If you do not change the name of the query and this component is loaded last, the custom query will override the standard query and any other custom queries with the same name.

---



---

- 9. Edit the query expression and parameters as necessary.
  - Parameters must appear in the **Parameters** list in the order they appear in the query expression. Use the **Up** and **Down** buttons to move the selected parameter.
  - To add a parameter, click **Add**. Enter a parameter Name, select the parameter Type, and click **OK**.
  - To edit a parameter type, select the parameter and click **Edit**. Select the parameter Type, and click **OK**.
  - To remove a parameter, select the parameter and click **Delete**.

10. Click **Finish**.

A dialog prompts you to launch the text editor to continue editing.

---



---

**Note:** This function is unavailable if the minimum specifications have not been defined for the resource.

---



---

11. Click **Yes** to open the resource file in the text editor (or click **No** to return to the Component Wizard).

The query resource file appears in the **Custom Resource Definition** list, and the query table appears in the **Table Name** list in the right pane.

#### 9.6.4.4 Creating a Service Resource

A service resource defines a function or procedure that is performed by the Content Server instance. To create a service resource using the Component Wizard.

- 1. In the Component Wizard, open the component for which the resource will be created.
- 2. On the **Resource Definition** tab, click **Add**.
- 3. In the Add Resource window, select the **Service** option.
- 4. Enter the file name for the resource file. The default file name is `resources/componentname_service.htm`.
  - If a resource file has been created for services, you can append the new service table to the existing file by selecting the file name. Any changes you make to the load order now will apply to the entire resource file.
  - To create a new resource file with a different file name, enter the file name.
- 5. If you want the new resource file to be loaded in a particular order, enter the number in the **Load Order** field.

---

---

**Note:** Unless you have a particular reason for the resource file to be loaded after other resources, you should leave the load order set to 1.

---

---

6. Click **Next**.
7. In the Add Service Table Information window, enter the name of the service table that will be created for the new resource.
  - It is a good idea to leave the name of the component as a prefix.
  - The default is the name of the component followed by an underscore and the string *Services*.
  - Each service table in a component must have a unique name, even if the tables are in different resource files.
8. Click **Next**.
9. In the Add Service window, to start with an existing service definition:
  - a. Click **Select**.

The Resource Selection window opens with a list of commonly used predefined services.
  - b. To show the entire list of predefined services, select **Show All**.
  - c. Select a service from the list.
  - d. To view a service's details, click **Preview**.

Use the Preview Information for Service window to view information about the service and the service actions.
  - e. Click **OK**.

The service attributes and actions are filled in.

---

---

**Note:** If you do not change the name of the service and this component is loaded last, the custom service will override the standard service and any other custom services with the same name.

---

---

10. Edit the service attributes and actions as necessary.

Attributes include the Service Class, Template, Service Type, Access Level, Subjects Notified, and Error Message.

Actions are used to execute a SQL statement, perform a query, run code, cache the results of a query, or load an option list.

  - Actions must appear in the Actions list in order of execution. Use the **Up** and **Down** buttons to move the selected action.
  - To add an action, click **Add**. The Add Action window opens. Enter the action definition and click **OK**.
  - To edit an action, select the action and click **Edit**. Modify the action definition and click **OK**.
  - To remove an action, select the action and click **Delete**.
11. Click **Finish**.

A dialog prompts you to launch the text editor to continue editing.

---



---

**Note:** This function is unavailable if the minimum specifications have not been defined for the resource.

---



---

12. Click **Yes** to open the resource file in the text editor (or click **No** to return to the Component Wizard).

The service resource file appears in the **Custom Resource Definition** list, and the service table appears in the **Table Name** list in the right pane.

#### 9.6.4.5 Creating a HTML Include

An *HTML include* is a piece of reusable code that is referenced from a placeholder in another file or from another location in the same file. An include resource defines pieces of code that are used to build the Content Server web pages. Includes are resolved by the Content Server instance each time a web page is assembled. For this reason, includes are sometimes called *dynamic content resources*.

To add a HTML include resource:

1. In the Component Wizard main window, on the **Resource Definition** tab, click **Add**.
2. In the Add Resource window, select the **Resource - HTML Include/String** option.
3. Enter the file name for the resource file. The default file name is `componentname_resource.htm`.
  - If a resource file has been created for includes, strings, or static tables, or both, you can append the include to the existing file by selecting the file name. Any changes you make to the load order now will apply to the entire resource file.
  - To create a new resource file with a different file name, enter the file name.
4. If you want the new resource file to be loaded in a particular order, enter the number in the **Load Order** field.

---



---

**Note:** Unless you have a particular reason for the resource file to be loaded after other resources, you should leave the load order set to 1.

---



---

5. Click **Next**.
6. In the Add HTML Resource Include/String window, to specify a customized HTML resource or a customized string resource in a component, select the **Include** option.
7. To start with the code from an existing HTML include:
  - a. Click **Select**.  
The Resource Selection window opens with a list of commonly used predefined includes.
  - b. To show the entire list of predefined includes, select **Show All**.
  - c. Select an include from the list.
  - d. Click **OK**.  
The include code appears and the **Name** field is filled in.

---



---

**Note:** If you do not change the name of the include and this component is loaded last, the custom include will override the standard include and any other custom includes with the same name.

---



---

8. Edit the include code as necessary.

9. Click **Finish**.

A dialog prompts you to launch the text editor to continue editing.

10. Click **Yes** to open the resource file in the text editor (or click **No** to return to the Component Wizard).

The resource file appears in the **Custom Resource Definition** list, and the include appears in the **Custom HTML Includes** list.

#### 9.6.4.6 Creating a String Resource

A string resource defines locale-sensitive text strings that are used in error messages and on Content Server web pages and applets. To create a string resource using the Component Wizard.

1. In the Component Wizard, open the component for which the resource will be created.

2. On the **Resource Definition** tab, click **Add**.

3. In the Add Resource window, select the **Resource - HTML Include/String** option.

4. Enter the file name for the resource file. The default file name is *componentname\_resource.htm*.

- If a resource file has been created for includes, strings, or static tables, or both, you can append the include to the existing file by selecting the file name. Any changes you make to the load order now will apply to the entire resource file.
- To create a new resource file with a different file name, enter the file name.

5. If you want the new resource file to be loaded in a particular order, enter the number in the **Load Order** field.

---



---

**Note:** Unless you have a particular reason for the resource file to be loaded after other resources, you should leave the load order set to 1.

---



---

6. Click **Next**.

7. In the Add HTML Resource Include/String window, to specify a customized HTML resource or a customized string resource in the component, select the **String** option.

8. Enter the name of the string in the **Name** field (for example, *myString*.)

---



---

**Note:** If you enter the name of an existing string and this component is loaded last, the custom string will override the standard string and any other custom strings with the same name.

---



---

9. Edit the string code as necessary (for example, *This is my string text.*)

10. Click **Finish**.

A dialog prompts you to launch the text editor to continue editing.

11. Click **Yes** to open the resource file in the text editor (or click **No** to return to the Component Wizard).

The resource file appears in the **Custom Resource Definition** list, and the string appears in the **Custom Strings** list.

#### 9.6.4.7 Creating a Dynamic Table Resource

A dynamic table provides dynamic (often changed) content in table format to the Content Server instance.

To create a dynamic table resource using the Component Wizard.

1. In the Component Wizard, open the component for which the resource will be created.
2. On the **Resource Definition** tab, click **Add**.
3. In the Add Resource window, select the **Resource - Dynamic Table (Hda Format)** option.
4. Enter the file name for the resource file. The default path and file name is `resources/componentname_resource.hda`.
  - If a resource file has been created for dynamic tables, you can append the new table code to the existing file by selecting the file name. Any changes you make to the load order now will apply to the entire resource file.
  - To create a new resource file with a different file name, enter the file name.
5. If you want the new resource file to be loaded in a particular order, enter the number in the **Load Order** field.

---

**Note:** Unless you have a particular reason for the resource file to be loaded after other resources, you should leave the load order set to 1.

---

6. Click **Next**.
7. In the Add Dynamic Resource Table Information, enter a name for the dynamic table. It is a good idea to leave the name of the component as a prefix.
8. To merge the new table with an existing table, select **Merge To**, and select a target table from the list or enter the name of a custom table.
9. Click **Finish**.
  - If you selected a table to merge to, a dialog prompts you to launch the text editor to continue editing.
  - If you did not select a table to merge to, the Column Information window opens.
    - a. Enter a column name in the **Column Name** field.
    - b. Click **Insert**. Repeat these steps until all of the table columns have been entered.
    - c. Click **OK**.

A dialog prompts you to launch the text editor to continue editing.

- d. Click **Yes** to open the resource file in the text editor (or click **No** to return to the Component Wizard).

The resource file appears in the **Custom Resource Definition** list, and the table appears in the right pane of the **Resource Definition** tab.

#### 9.6.4.8 Creating a Static Table Resource

To create a static table resource using the Component Wizard:

1. In the Component Wizard, open the component for which the resource will be created.
2. On the **Resource Definition** tab, click **Add**.
3. In the Add Resource window, select the **Resource - Static Table (HTML Format)** option.
4. Enter the file name for the resource file. The default file name is `componentname_resource.htm`.
  - If a resource file has been created for static tables, includes, or strings, or both, you can append the static table code to the existing file by selecting the file name. Any changes you make to the load order now will apply to the entire resource file.
  - To create a new resource file with a different file name, enter the file name.
5. If you want the new resource file to be loaded in a particular order, enter the number in the **Load Order** field.

---



---

**Note:** Unless you have a particular reason for the resource file to be loaded after other resources, you should leave the load order set to 1.

---



---

6. Click **Next**.
7. In the Add Static Resource Table Information window, enter a name for the static table. It is a good idea to leave the name of the component as a prefix.
8. To merge the new table with an existing table, select **Merge To**, and select a table from the list.
9. Click **Finish**.
  - If you selected a table to merge to, a dialog box asks if you want to launch the text editor to continue editing.
  - If you did not select a table to merge to, the Column Information window opens.
    - a. Enter a column name in the **Column Name** field.
    - b. Click **Insert**.
    - c. Repeat steps a and b until all of the table columns have been entered.
    - d. Click **OK**.

A dialog prompts you to launch the text editor to continue editing.
  - e. Click **Yes** to open the resource file in the text editor (or click **No** to return to the Component Wizard).

The resource file appears in the **Custom Resource Definition** list, and the table appears in the **Resource Tables** list.

#### 9.6.4.9 Enabling the Component

After creating a component, you should enable it and test it.

1. In the Component Wizard main window, choose **Options**, then **Enable**.
2. Restart the Content Server instance.
3. Test the newly created component.

### 9.6.5 Additional Component Wizard Tasks

In addition to creating custom components, you can use the Component Wizard to build zip files of your components and create custom installation parameters.

- [Section 9.6.5.1, "Building a Component Zip File"](#)
- [Section 9.6.5.2, "Working with Installation Parameters"](#)
- [Section 9.6.5.3, "Enabling and Disabling a Component"](#)
- [Section 9.6.5.4, "Removing a Component"](#)
- [Section 9.6.5.5, "Opening a Component"](#)
- [Section 9.6.5.6, "Configuring the Default HTML Editor"](#)
- [Section 9.6.5.7, "Unpackaging a Component"](#)
- [Section 9.6.5.8, "Adding an Unpackaged Component"](#)

#### 9.6.5.1 Building a Component Zip File

The Build function of the Component Wizard enables you to build a component zip file (or *package*), which can then be saved as a backup or unpackaged to deploy the component on other Content Server instances.

To build a component zip file:

1. Open the component in the Component Wizard.
2. From the **Build** menu, choose **Build Settings**.

A Component entry for the definition (glue) file and a ComponentExtra entry for a `readme.txt` file are automatically created. You should not remove the glue file entry, but you can delete the `readme.txt` entry.
3. In the Build Settings window, click **Add**.
4. In the Add window, select an Entry Type.
5. In the **Sub Directory** or **File** field, enter the location of the files for the selected entry type.
  - For the Component entry type, this setting is the file name for the glue file.
  - For other entry types, enter a path to select all files in a particular directory, or enter a path and file name to select an individual file.
  - The location should be a path relative to the `DomainHome/custom/` directory. You can use an absolute path (such as `C:/DomainHome/custom/my_component/`), but then the component can only be installed on Content Server instances with the same installation directory path.

---



---

**Note:** Always use forward slashes in the path.

---



---

6. Continue adding entry types and specifying the subdirectories until all of the files of your component are included.
7. Click **OK**.
8. From the **Build** menu, choose **Build**.
9. In the main Build window, click **OK**.

The Component Wizard builds the component zip file in the `DomainHome/custom/component_name` directory.

### 9.6.5.2 Working with Installation Parameters

The Install/Uninstall Settings tab is used to create customized installation components that can include preference data parameters. These parameters can be user prompts and messages. Depending on how they are defined, the prompts and messages are displayed during the installation processes. These custom installation parameters allow the component author to ask for information from users before the component is installed.

To define custom installation parameters for a component:

1. In the Component List window, select the component to have custom installation parameters defined.
2. Click **Open**.
3. In the Add Preference window, select the **Install/Uninstall Settings** tab, then select the appropriate check boxes:
  - Has Install/Uninstall Filter
  - Has Install Strings

Generally, both options are used to create the desired installation parameters.

4. Click the **Launch Editor** for the Install/Uninstall Filter option to open a Java code template file. Edit the existing code and include additional Java code to the template as necessary to create the filter procedures.

Each filter procedure will run once during the component installation or uninstall procedure. The values of user responses are saved in the installation configuration (`install.cfg` and `config.cfg`) files. For more information, see *Oracle Fusion Middleware Securing WebLogic Web Services for Oracle WebLogic Server*.

5. Save and close the Install/Uninstall Filter Java code file.
6. In the Preference Data Setup pane, click the **Add** button to open the Add Preference window.
7. Click the **Launch Editor** for the Install Strings option to open a Java code template file. Edit the existing code and include additional Java code to the template as necessary to define the set up prompts or messages.

Keep both the Add Preference window and the Install Strings HTML template open to use simultaneously. Complete the fields on the Add Preference window as necessary. Add the actual message or prompt text to the Install Strings HTML.

8. Save and close the Install Strings Java code file.

9. Open the Build Settings window by choosing **Build Settings** from the **Build** menu.
10. Complete the fields on the Build Settings window as necessary.
11. If components have been specified to be included in the component zip file, they will need to be added as component extras using the Add window. Click the **Add** button to open the Add window.  
Add each component individually.
12. Click **OK**.
13. If necessary, add more components to the zip file as component extras.
14. In the Build Settings window, click **OK** to create the component zip file.

The zip file can be shipped to clients and can be installed using either the Component Wizard or the Component Manager within the Content Server instance.

### 9.6.5.3 Enabling and Disabling a Component

Use one of the following procedures to enable or disable a component from the Component Wizard:

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**Tip:** Components can also be enabled and disabled using the Component Manager.

---

---

#### 9.6.5.3.1 Option 1

1. Open the component in the Component Wizard.
2. In the Component Wizard main window, choose **Options**, then **Enable**.
3. Restart the Content Server instance.  
The component is now enabled or disabled.
4. Navigate to the pages affected by the component to ensure that the addition or removal of the customization is working as you expected.

#### 9.6.5.3.2 Option 2

1. Use either of the following methods to display the Component List window:
  - Start the Component Wizard.
  - In the Component Wizard main window, choose **Options**, then **Open**.
2. Select the component to be enabled or disabled.
3. Click **Enable** or **Disable** for the condition you want to set the component.
4. Restart the Content Server instance.  
The component is enabled or disabled.
5. Navigate to the pages affected by the component to ensure that the addition or removal of the customization is working as you expected.

### 9.6.5.4 Removing a Component

To remove a component from the Content Server instance:

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**Note:** Removing a component means that the Content Server instance no longer recognizes the component, but the component files are not deleted from the file system.

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1. Disable the component you want to remove.  
If the component to be removed is open in the Component Wizard, open a different component or close and restart the Component Wizard. (A component cannot be removed if it is open.)
2. To display the Component List window:
  - Start the Component Wizard.
  - In the Component Wizard main window, choose **Options**, then **Open**.
3. From the Component List window, select the component to be removed.
4. Click **Uninstall**.
5. Click **Yes**.

The component no longer appears in the Component List.

#### 9.6.5.5 Opening a Component

To open a component that has already been added to the Content Server instance:

1. To display the Component List window:
  - Start the Component Wizard
  - In the Component Wizard main window choose **Options**, then **Open**.
2. From the Component List window, select the component to open.
3. Click **Open**.

The component resources are shown in the **Custom Resource Definition** list on the Component Wizard main menu.

#### 9.6.5.6 Configuring the Default HTML Editor

You can edit text-based component files directly from the Component Wizard by launching the HTML editor.

- (Windows) Microsoft WordPad (`wordpad.exe`) is the default editor.
- (UNIX) `vi` is the default editor.

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**Important:** Specify a text editor (such as WordPad) rather than a graphical HTML editor. Graphical editors can insert or change HTML tags and might cause Idoc Script tags to be converted into a string of characters that will not be recognized by the Content Server instance.

---

---

To define the default HTML editor:

1. Display the Component Wizard main window.
2. Choose **Options**, then **Configuration**.
3. In the Component Configuration window, click **Browse**.

4. Navigate to and select the executable file for the HTML editor you want to use.
5. Click **Open**.
6. Click **OK**.

When you click any **Launch Editor** button in the Component Wizard, the file will open in the selected program.

### 9.6.5.7 Unpackaging a Component

To unpackage a component Zip file:

---



---

**Note:** If you unpackage a component with the same name as an existing component on the Content Server instance, the older component will be zipped and copied to the *DomainHome/ucm/cs/bin/* directory, with a file name beginning with *backup* and ending with a time stamp (such as *backup1008968718221.zip*).

---



---

1. Use either of the following methods to display the Install window:
  - In the Component Wizard main window, choose **Options**, then **Install**.
  - From the Component List window, click **Install**.
2. Click **Select**.
3. In the Zip File Path window, navigate to and select the component zip file.
4. Click **Open**.

The contents of the component zip file are listed on the Unpackage window.

5. Click **OK**.

The component files are copied to the correct locations (there might be a short delay while the files are unzipped), the Unpackage window closes, and the component resources are shown in the **Custom Resource Definition** list on the Component Wizard main window. The component also is added to the Component List.

---



---

**Note:** Unpackaging a component does not enable it. For more information, see [Section 9.6.5.3](#).

---



---

### 9.6.5.8 Adding an Unpackaged Component

To add an existing unpackaged component to the Content Server instance:

1. Use either of the following methods to display the Add Component window:
  - In the Component Wizard main window, from the **Options** menu choose **Add**.
  - From the Component List window, click **Add**.
2. Choose the **Use Existing Component** option.
3. Click **Browse**.
4. Navigate to and select the component definition (hda) file (*components.hda*).
5. Click **Open**.

The path and file name are displayed in the **FilePath** field.

**6. Click OK.**

The component resources are shown in the **Custom Resource Definition** list on the Component Wizard main window. The component is also added to the Component List.

---

---

**Note:** Adding an existing component does not enable it.

---

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## Managing Search Features

This chapter describes how to configure the OracleTextSearch feature to use Oracle Text 11g as the primary full-text search engine for Oracle WebCenter Content, how to configure Content Server to use Oracle Search Enterprise Search (SES), and how to configure full-text database searching.

This chapter covers the following topics:

- [Section 10.1, "Managing OracleTextSearch"](#)
- [Section 10.2, "Managing Oracle Secure Enterprise Search"](#)
- [Section 10.3, "Configuring Full-Text Database Search Index"](#)

### 10.1 Managing OracleTextSearch

If you have a license to use the OracleTextSearch feature with Oracle Database 11g, then you can configure OracleTextSearch to use the Oracle Text 11g product as the primary full-text search engine for WebCenter Content. Oracle Text 11g offers state-of-the-art indexing capabilities and provides the underlying search capabilities for Oracle Secure Enterprise Search (Oracle SES). However, Oracle Text 11g has its own query syntax, which is intended more for use by applications or information professionals rather than casual end-users.

OracleTextSearch enables administrators to specify certain metadata fields to be optimized for the search index and to customize additional fields. This feature also enables a fast index rebuild and index optimization.

This section covers the following topics:

- [Section 10.1.1, "Considerations for Using OracleTextSearch"](#)
- [Section 10.1.2, "Oracle Text 11g Features and Benefits"](#)
- [Section 10.1.3, "Configuring OracleTextSearch for Content Server"](#)
- [Section 10.1.4, "Managing OracleTextSearch"](#)
- [Section 10.1.5, "Searching with OracleTextSearch"](#)
- [Section 10.1.6, "Using Metadata Wildcards"](#)
- [Section 10.1.7, "Using Internet-Style Search Syntax"](#)
- [Section 10.1.8, "Customizing Search Results with OracleTextSearch"](#)

## 10.1.1 Considerations for Using OracleTextSearch

The following items are important when considering use of the OracleTextSearch feature:

- WebCenter Content version 11g Release 1 (11.1.1) supports all languages supported by Oracle Text 11g. OracleTextSearch can filter and extract content from different document formats in different languages. It supports a large number of document formats, including Microsoft Office file formats, Adobe PDF, HTML, and XML. It can render search results in various formats, including unformatted text, HTML with term highlighting, and original document format.
- Oracle Text 11g runs on Oracle Database 11g. The Content Server database can be Oracle Database 11g, Microsoft SQL Server, or other databases as listed in the Oracle WebCenter Content 11g Release 1 (11.1.1) Certification Matrix. However, if the system database is not Oracle Database 11g, then an external provider for OracleTextSearch must be configured. For details on external providers, see [Section 10.1.3](#).
- When using OracleTextSearch, Oracle Database version 11.1.0.7.0 or higher is required.
- Optimized fields for OracleTextSearch are created as SDATA fields, which have a maximum limit of 249 characters. This limit is imposed by Oracle Database and is reflected in Content Server by the OracleTextSearch component. Default SDATA fields include dDocName, dDocTitle, dDocType, and dSecurityGroup. The total number of SDATA fields is limited to 32 fields. Note that without the Folders\_g component enabled, the dDocTitle field is limited to 80 characters by default.
- While WebCenter Content provides numerous search options using a variety of databases (Oracle, Microsoft SQL Server, IBM DB2), by default the database that serves as the search index is the same system database used by WebCenter Content to manage metadata and other configuration information (users, security groups, and so on). The OracleTextSearch feature enables Oracle Text 11g as a separate search collection instance on Oracle Database 11g for WebCenter Content, which allows the search collection to reside on a separate computer and not compete with WebCenter Content for processors and memory. This can improve indexing and search response time.
- The OracleTextSearch collection instance can be installed on a different platform than the WebCenter Content installation.
- If the OracleTextSearch feature is configured and running, and metadata fields are pushed in to the Content Server instance either by the administrator or by a component (requiring that the Content Server instance be restarted), then the OracleTextSearch index must be rebuilt before content using the new metadata fields can be checked in to the Content Server instance.

## 10.1.2 Oracle Text 11g Features and Benefits

This section covers the following topics:

- [Section 10.1.2.1, "Indexing and Query Speeds and Techniques"](#)
- [Section 10.1.2.2, "Fast Rebuild"](#)
- [Section 10.1.2.3, "Query Syntax"](#)
- [Section 10.1.2.4, "OracleTextSearch Operators"](#)
- [Section 10.1.2.5, "Case Sensitivity and Stemming Rules"](#)

- [Section 10.1.2.6, "Search Results Data Clustering"](#)
- [Section 10.1.2.7, "Snippets"](#)
- [Section 10.1.2.8, "Additional Changes"](#)

### 10.1.2.1 Indexing and Query Speeds and Techniques

Using Oracle Text 11g, WebCenter Content offers a significant increase in index speeds. Oracle Text indexing is transactional. Content Server sends a batch of document to Oracle Text, commits the batch, then starts the Oracle Text indexer. Content Server is notified of which documents failed to index and only those documents are resubmitted to be indexed. Additional capabilities include an automatic Fast Optimization for every 5,000 documents added to the Content Server instance, and a Full Optimization for every 50,000 documents or 20% growth of the repository. Note that Content Server metadata-only search queries may degrade in performance when using Oracle Text.

WebCenter Content uses some of the newest Oracle Text 11g features. For example, Content Server automatically creates a new search index zone for each text information field in order to provide better search speed. Using information zones enables Content Server to query data as if it were full-text data. All text-based information fields (text, long text, and memo) are automatically added to as separate zones. In addition to the zones created for text information fields, Content Server provides an extra zone named `IdcContent`, which enables custom components, Oracle WebCenter Content: Inbound Refinery components, applications, or users to create XML content with tags that will be indexed as full-text metadata fields.

WebCenter Content uses the `SDATA` section feature in Oracle Text 11g to index important text, date, and integer fields and define them as Optimized Fields. The `SDATA` section is a separate XML structure managed by the Oracle Text engine that allows the engine to respond rapidly to requests involving data and integer ranges. Content Server can have up to 32 Optimized Fields, which includes data, integer, standard Content Server fields like `dInDate`, `dOutDate`, and fields selected to be optimized. All Optimized Fields are `SDATA` fields, which by default include `dDocName`, `dDocTitle`, `dDocType`, and `dSecurityGroup`.

---

---

**Note:** If you want to change the set of Optimized Fields defined in Oracle Text 11g, the maximum allowed number of Optimized Fields is 32.

---

---

To avoid errors when indexing, do not add non-existent metadata fields to the Configuration Manager `DrillDownFields` parameter, and do not add memo fields to an `SDATA` section or to the `DrillDownFields` parameter. For information on the Configuration Manager, see *Oracle Fusion Middleware Managing Oracle WebCenter Content*.

### 10.1.2.2 Fast Rebuild

OracleTextSearch provides an Indexer Rebuild window when you use the Collection Rebuild Cycle window on the Repository Manager application Indexer tab. The Fast Rebuild feature allows the search engine to add new information to the search collection without requiring a full collection rebuild. A Fast Rebuild is required in the following cases:

- Adding or removing information fields
- Changing any Optimized Field

- Changing an information field to be an Optimized Field

A Fast Rebuild does not cause all the information (metadata and full-text) to be re-indexed. It adds the changes throughout the collection and updates it. Content Server search functionality is not affected during a Fast Rebuild cycle.

For information on performing a fast rebuild, see [Section 10.1.4.3](#).

### 10.1.2.3 Query Syntax

Queries defined in Universal Query Syntax are supported and generally do not need any modification. This includes queries saved by users, queries defined in custom components, and queries defined in Site Studio pages.

### 10.1.2.4 OracleTextSearch Operators

Oracle Text supports the following defaults:

- CONTAINS
- MATCHES
- Has Word Prefix
- Range searches for dates and integers

The Oracle Text 11g engine supports additional search operators and functions which are not exposed in the user interface by default, but can be exposed through customization that adds to the operator definition HDA table. For details and examples of these operators see the *Oracle Text Reference*.

**10.1.2.4.1 Search Thesaurus** Certain queries, such as *stem* and *Related Term*, may be more effective if you use an Oracle Text thesaurus. Oracle Text enables you to create case-sensitive or case-insensitive thesauri which define synonym and hierarchical relationships between words and phrases. You can then search and retrieve documents that contains relevant text by expanding queries to include similar or related terms as defined in the thesaurus. For example, you can populate a thesaurus with specific product names, associated models, associated features, and so forth.

- **Default thesaurus:** If you do not specify a thesaurus by name in a query, by default, the thesaurus operators use a thesaurus named DEFAULT. However, Oracle Text does not provide a DEFAULT thesaurus.

As a result, if you want to use a default thesaurus for the thesaurus operators, you must create a thesaurus named DEFAULT. You can create the thesaurus through any of the thesaurus creation methods supported by Oracle Text:

- CTX\_THES.CREATE\_THESAURUS (PL/SQL)
- ctxload utility

- **Supplied thesaurus:** Oracle Text does not provide a default thesaurus, but Oracle Text does supply a thesaurus, in the form of a file that you load with ctxload, that can be used to create a general-purpose, English-language thesaurus.

The thesaurus load file can be used to create a default thesaurus for Oracle Text, or it can be used as the basis for creating thesauri tailored to a specific subject or range of subjects.

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**Note:** See the *Oracle Text Reference* to learn more about using `ctxload` and the `CTX_THES` package, and see the chapter, "Working With a Thesaurus in Oracle Text," in the *Oracle Text Application Developer's Guide*.

---

---

### 10.1.2.5 Case Sensitivity and Stemming Rules

Content Server automatically ensures that queries are executed as case-insensitive. By default, all full-text and text field search queries are case-insensitive. Content Server also handles case-insensitive search queries for information stored as Optimized Fields.

*Stemming* is an Oracle Text feature that uses the stem (\$) operator to search for terms that have the same linguistic root as the query term (the syntax is `$term`). For example, the input `$sing` would expand a search to include `sang sung sing`. *Stemming rules* can be used to have searches account for plurals, verbs, and so forth. Content Server does not apply any stemming rules by default for Oracle Text 11g, but a set of stemming rules can be created by using the stem (\$) operator. Other methods for implementing stemming rules include modifying the standard query definition in the `searchindexerrules` configuration file (which requires a custom component), and by making configuration changes in the Oracle Text engine (Oracle Database).

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**Note:** For more information, see the chapter "Oracle Text CONTAINS Query Operators" in the *Oracle Text Reference*.

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Content Server handles content in non-English languages by using the `WORLD_LEXER` feature in the Oracle Text engine. This enables Oracle Text to automatically identify the language and apply the proper tokenization rules.

### 10.1.2.6 Search Results Data Clustering

With the OracleTextSearch feature, Content Server retrieves additional information about a search result list and displays it in a new menu bar on the Search Results page. This information summarizes how many documents are attached to specific values in specific information fields. Content Server supports data clustering for up to four information fields (the default fields are Security Group and Document Type).

This can be useful if you have a query that returns many items. For example, a result set could include 200 content items, including 100 documents that belong to the Public security group, 75 that belong to the Sales group, and 25 that belong to the Marketing group. The menu option for Security Group will show you the list of values and how many documents belong to each value. You can select one of the values (Public, Sales, Marketing) from the menu and it will list only those documents in the result set that belong to that value.

### 10.1.2.7 Snippets

Content Server can retrieve document snippets as part of search results to show the occurrence of search terms in context of their usage. This feature is disabled by default. To enable this feature, although it can affect search query performance, set the following configuration entry in the `config.cfg` file:

```
OracleTextDisableSearchSnippet=false
```

### 10.1.2.8 Additional Changes

Additional changes because of the use of Oracle Text 11g include:

- XML content is automatically indexed.
- There are no visible changes in the Search user interface other than removal of Substring as a search operator option. The default search operators are CONTAINS, MATCHES, and HAS WORD PREFIX. Substring-based queries still work.
- Queries using the MATCHES operator on a non-optimized field behave like a CONTAINS query. For example, if `xDepartment` is not optimized, then the query `xDepartment MATCHES 'Marketing'` behaves like `xDepartment CONTAINS 'Marketing'` and returns hits on content items that have an `xDepartment` value of 'Marketing Services' or 'Product Marketing'.
- Relevancy ranking can be changed in Oracle Text 11g through use of an operator called DEFINESCORE. This operator can be added through a component to the `WhereClause` value of `OracleTextSearch` in the `SearchQueryDefinition` table (in the Oracle Text `searchindexerrules` configuration file). More information about this operator is available in the *Oracle Text Reference* document.
- Complicated queries that previously could be placed into the full-text search box should now be placed in the advanced options on the Query Builder Form. The Query Builder Form is documented in the *Oracle Fusion Middleware Using Oracle WebCenter Content*.
- If you need to specify an escape character, use the configuration variable `AdditionalEscapeChars=`. The default setting is:  
`AdditionalEscapeChars=_:#,-: #`  
  
The default sets an underscore (`_`) and a hyphen (`-`) as escape characters.
- The PDF Highlighting feature has been disabled.
- The Spell Checking feature can be enabled, but it requires a custom component just as it did with Autonomy VDK.

### 10.1.3 Configuring OracleTextSearch for Content Server

If you did not specify `OracleTextSearch` when first installing Content Server, to configure the feature:

1. Open the `config.cfg` file for the Content Server instance in a text editor. For example: `MW_HOME/user_projects/domain/servers/ucm/config/config.cfg`
2. Set the following property value:

```
SearchIndexerEngineName=OracleTextSearch
```

---

**Note:** If you are using ACLs, and `UseEntitySecurity=true` is set with `OracleTextSearch` as the search engine, then the following must also be set in the `config.cfg` file for the Content Server instance:

```
ZonedSecurityFields=xClbraUserList,xClbraAliasList
```

---

3. If you are using an external data source instead of the system database, change the value `SystemDatabase` in the following property setting to the external database provider name:

---

```
IndexerDatabaseProviderName=SystemDatabase
```

---

**Note:** You can specify a separate Oracle Database as the value of `IndexerDatabaseProviderName`, instead of `SystemDatabase`.

If the Content Server database used with OracleTextSearch is not Oracle Database 11g, then an external provider for OracleTextSearch must be configured. Obtain the driver and `fmwgenerictoken.jar` from `MW_HOME/oracle_common/modules/oracle.jdbc_11.1.1/ojdbc6dms.jar`.

---

4. Save the file.
5. Restart the Content Server instance. For instructions, see [Section 3.2.3](#).
6. Rebuild the search index.

For more information on rebuilding the index, see [Section 11.3](#). For more information on configuring Content Server and OracleTextSearch during installation, see *Oracle Fusion Middleware Installing and Configuring Oracle WebCenter Content*.

If you originally configured Content Server to use an external provider with OracleTextSearch, but later need to switch to use `SystemDatabase`, you must manually run the `contentprocedures.sql` script against your system database schema. The script file is located in the `WC_CONTENT_ORACLE_HOME/ucm/idc/database/oracle/admin/` directory.

## 10.1.4 Managing OracleTextSearch

This section covers the following topics:

- [Section 10.1.4.1, "Determining Fields to Optimize"](#)
- [Section 10.1.4.2, "Assigning/Editing Optimized Fields"](#)
- [Section 10.1.4.3, "Performing a Fast Rebuild"](#)
- [Section 10.1.4.4, "Modifying the Fields Displayed on Search Results"](#)

### 10.1.4.1 Determining Fields to Optimize

Consider the following when determining the fields to optimize:

- Do you want an exact match in a query?
- Do you want that match to work faster in a search?
- Do you want to sort search results by field?

By default the OracleTextSearch feature optimizes the Content ID and Document Title metadata fields.

A maximum number of 32 fields can be defined as Optimized Fields with the OracleTextSearch feature. The Content Server instance can have up to 32 Optimized Fields, which includes data, integer, standard Content Server fields like `dInDate`, `dOutDate`, and fields selected to be optimized. All Optimized Fields are `SDATA` fields, which by default include `dDocName`, `dDocTitle`, `dDocType`, and `dSecurityGroup`.

The display of integer fields is dynamic and depends on the Content Server configuration.

#### 10.1.4.2 Assigning/Editing Optimized Fields

You can select metadata Non-Optimized Fields and assign them to be Optimized Fields for search purposes, or edit Optimized Fields and make them Non-Optimized.

To assign or edit Optimized fields:

1. Choose **Administration**, then **Admin Applets**.
2. Select **Configuration Manager**, then the **Information Fields** tab, then **Advanced Search Design**. For more information on the Configuration Manager applet, see *Oracle Fusion Middleware Managing Oracle WebCenter Content*.
3. To make a metadata field Optimized, click **Edit Fields**. In the Advanced Options for "metadata\_field" window, select **Is Optimized**.
4. To edit an Optimized Field and make it Non-Optimized, click **Edit Fields**. In the Advanced Options for "metadata\_field" window, deselect **Is Optimized**.
5. When you have completed moving fields, use **Index Fast Rebuild** in Repository Manager to update the search collection to use the new and modified fields.

---

---

**Note:** The Fast Rebuild does not function if a search collection rebuild is in progress.

---

---

#### 10.1.4.3 Performing a Fast Rebuild

The Fast Rebuild feature allows the search engine to add new information to the search collection without requiring a full collection rebuild. A Fast Rebuild is required in the following cases:

- Adding or removing information fields
- Changing any Optimized Field
- Changing an information field to be an Optimized Field

To perform a fast rebuild:

1. Choose **Administration**, then **Admin Applets**.
2. Choose **Repository Manager**, then select the **Indexer** tab.
3. In the Collection Rebuild Cycle part of the Repository Manager application Indexer tab, click **Start**.

The Indexer Rebuild window opens with a warning that rebuilding the search index is a time-consuming process. If you do not want to start a rebuild now, click **Cancel**; otherwise, continue with this procedure.

4. In the Indexer Rebuild window, click **OK**.

A Fast Rebuild of the search collection is performed.

---

---

**Note:** A Fast Rebuild is not performed if a rebuild of the search collection is in progress.

---

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**Note:** The Fast Rebuild process does not create indexer counter values for Full Text, Meta Only, and Delete. To obtain indexer count statistics, you must perform a full collection rebuild.

---



---

#### 10.1.4.4 Modifying the Fields Displayed on Search Results

The OracleTextSearch feature provides default menu options on the Search Results page (set by the Oracle Database configuration script):

```
DrillDownFields=dDocType, dSecurityGroup
```

Administrators can add one more option from the list of Optimized Fields to further customize the search results. Edit the configuration to add the option to the list of DrillDownFields. (This function does not support multi-value option lists.)

A Fast Rebuild must be performed after making any change in the DrillDownfields setting.

### 10.1.5 Searching with OracleTextSearch

Performing a search with OracleTextSearch is generally the same except there are no visible changes in the Search: Expanded Form other than removal of Substring as a search operator option. The default search operator is CONTAINS. Substring-based queries still work.

For details on performing searches, see Oracle Fusion Middleware Using Oracle WebCenter Content.

The following table describes the default search operators.

Operator	Description	Example
CONTAINS	<p>Finds content items with the specified whole word or phrase in the metadata field.</p> <p>This is available only for OracleTextSearch, or for Oracle Database and Microsoft SQL Server database with the optional DBSearchContainsOpSupport component enabled.</p>	<p>When form is entered in the Title field, the search returns items with the word form in their title, but does not return items with the word performance or reform.</p>
MATCHES	<p>Finds items with the exact specified value in the metadata field.</p>	<p>When address change form is entered in the Title field, the search returns items with the exact title of address change form.</p> <p>A query that uses the MATCHES operator on a non-optimized field behaves the same as a query that uses the CONTAINS operator.</p> <p>For example, if the xDepartment field is not optimized, then the query xDepartment MATCHES 'Marketing' behaves like xDepartment CONTAINS 'Marketing', returning hits on documents that have an xDepartment value of 'Marketing Services' or 'Product Marketing'.</p>

Operator	Description	Example
HAS WORD PREFIX	Finds all content items with the specified word at the beginning of the metadata field. No wildcard character is placed before or after the specified value.	When <code>form</code> is entered in the Title field, the search returns all items with the word <code>form</code> at the beginning of their title, but does not return an item whose title begins with the word <code>performance</code> or <code>reform</code> .

### 10.1.6 Using Metadata Wildcards

The following wildcards can be used in metadata search fields, even when using the Quick Search field.

- An asterisk (\*) indicates zero or many alphanumeric characters. For example:
  - `form*` matches `form` and `formula`
  - `*orm` matches `form` and `reform`
  - `*form*` matches `form`, `formula`, `reform`, and `performance`
- A question mark (?) indicates one alphanumeric character. For example:
  - `form?` matches `forms` and `form1`, but not `form` or `formal`
  - `??form` matches `reform` but not `perform`

---



---

**Note:** If you want to search for an asterisk (\*) or a question mark (?) without treating it as wildcard, you need to put quotation marks around your search term; for example: `"here*"`

---



---

### 10.1.7 Using Internet-Style Search Syntax

Search techniques common to the popular Internet search engines are supported in Content Server. For example, entering `new product` in the Quick Search field will search for `new <AND> product`, while entering `new, product` will search for `new <OR> product`.

To enable this style of search, set the variable `DoMetaInternetSearch=True`. To disable this style of search, set the variable `DoMetaInternetSearch=False`. This is the default. For more information, see *Oracle Fusion Middleware Configuration Reference for Oracle WebCenter Content*.

The following table lists how Content Server interprets common characters.

Character	Interpreted As
Space ( )	AND
Comma (,)	OR
Minus (-)	NOT
Phrases enclosed in double-quotes (" <i>any phrase</i> ")	Exact match of entered phrase

The following table lists examples of how Content Server interprets Internet-style syntax in a full-text search.

Query	Interpreted As
new product	new <AND> product
(new, product) images	(new <OR> product) <AND> images
new product -images	(new <AND> product) <AND> <NOT> images
"new product", "new images"	"new product" <OR> "new images"

The following table lists examples of how Content Server interprets Internet-style syntax when searching title metadata using the substring operator.

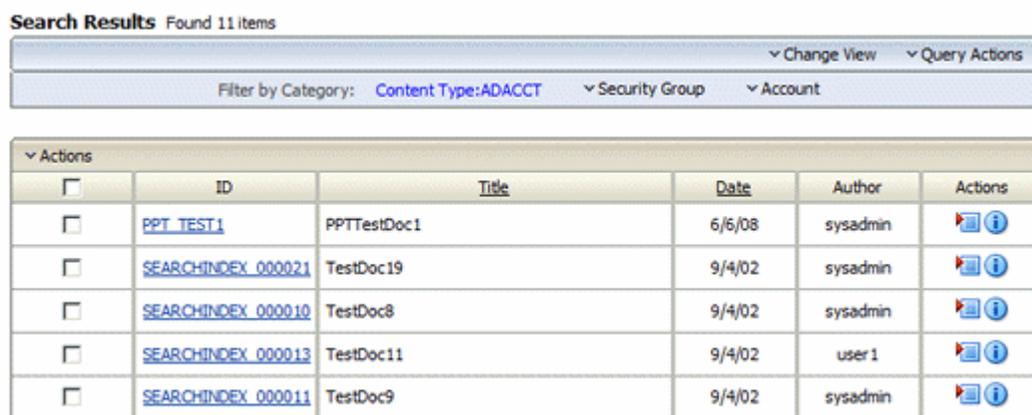
Query	Interpreted As
new product	dDocTitle <substring> 'new' <AND> dDocTitle <substring> 'product'
new, product	dDocTitle <substring> 'new' <OR> dDocTitle <substring> 'product'
new -product	dDocTitle <substring> 'new' <AND> <NOT> 'product'
"new product"	dDocTitle <substring> 'new product'

### 10.1.8 Customizing Search Results with OracleTextSearch

When users run a search using the Search: Expanded Form, the Search Results page displays an additional menu bar with options that enable users to selectively view search results. The options represent categories used to filter the search results. The options can be context-sensitive, so if only one content item is returned for an option, then it shows only the one result in the menu itself, as shown in Figure 10–1. The default set of options include Content Type, Security Group, and Account.

**Note:** Two default menu options on the OracleTextSearch menu for Search Results can be replaced by customized menu options: **Security Group** and **Document Type**.

Figure 10–1 Search Results with OracleTextSearch Default Menu

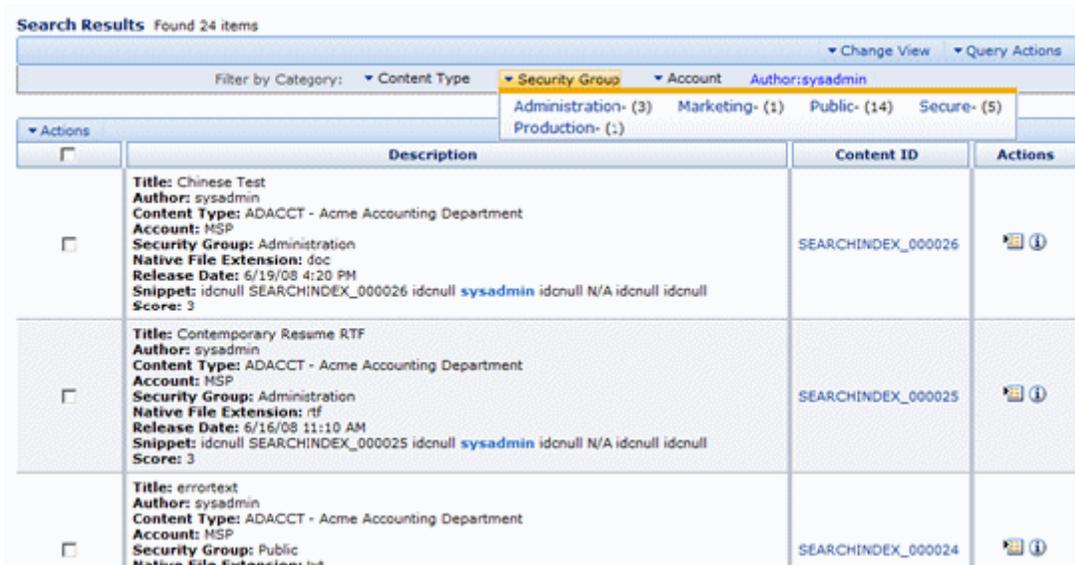


If more than one content item is found for an option, an arrow is displayed next to the option name. When you move your cursor over the option name, a menu displays the list of the categories found in the search results for that option and the number of

content items for each of the categories. You can click any category name on the menu to change the Search Results page to list only those items that match the category

Figure 10–2 shows a list of categories under **Security Group** and the number of items found in each category.

**Figure 10–2 Search Results with Snippets Display and Expanded OracleTextSearch Menu**



Element	Description
Filter by Category	Displays the categories used to filter the search results, for example: Content Type, Security Group, Account.
Content Type	(Default) Lists the types and the number of each type of content items in the search results.  Clicking one of the content type names changes the Search Results to show only those items that match the content type.
Security Group	(Default) Lists the security groups and number of content items assigned to each group in the search results. Security groups include: Administration, Public, and Secure.  Clicking one of the security group names changes the Search Results to show only those items that match the security group.
Account	(Default) Lists the account types and number of items assigned to each account in the search results.  Clicking one of the account types changes the Search Results to show only those content items that match the account.

## 10.2 Managing Oracle Secure Enterprise Search

Oracle Secure Enterprise Search (Oracle SES) 11g enables a secure, high quality, easy-to-use search across all enterprise information assets. If you have a license to use Oracle SES 11g, then you can configure WebCenter Content to use Oracle SES as follows:

- The OracleTextSearch feature supports the use of Oracle SES as an external full-text search engine for WebCenter Content. For details on configuring Oracle SES, see [Section 10.2.1](#).

- The `SESCrawlerExport` component enables Oracle SES to search content in a Content Server instance without being the primary search engine. For details on configuring `SESCrawlerExport`, see [Section 10.2.2](#).

For more information, see the "Cookbook: SES and UCM Setup" blog. For more information about Oracle SES, see *Oracle Secure Enterprise Search Administrator's Guide*.

## 10.2.1 Using Oracle SES as an External Full-Text Search Engine

WebCenter Content can be configured with the `OracleTextSearch` feature to use Oracle Secure Enterprise Search (Oracle SES) 11g as its back-end search engine. With this configuration, users can search multiple Content Server instances for a file.

- [Section 10.2.1.1, "Configuring Oracle SES for Use with OracleTextSearch"](#)
- [Section 10.2.1.2, "Reconfiguring the Search Engine to Use Oracle SES with OracleTextSearch"](#)

### 10.2.1.1 Configuring Oracle SES for Use with OracleTextSearch

To configure Oracle SES for use with the `OracleTextSearch` option:

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**Note:** If you are already using a search engine other than Oracle SES with WebCenter Content, such as the engine set up on the Content Server post-configuration page, and you want to change the search engine to Oracle SES, then you must create a new database provider and configure Oracle SES for using that provider. For more information, see [Section 10.2.1.2](#).

---



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1. After installing Oracle SES, edit the file `ORACLE_HOME/network/admin/sqlnet.ora` to comment out the following two lines:

```
tcp.invited_nodes
tcp.validate_checking
```

2. If Oracle SES is running, shut it down (mid-tier and database):

```
ORACLE_HOME/bin/searchctl stopall
```

3. Start the database:

```
ORACLE_HOME/bin/searchctl start_backend
```

4. Find database connection information for later use in the following file:

```
ORACLE_HOME/search/webapp/config/search.properties
```

5. Run the Repository Creation Utility (RCU) against Oracle SES and create the `OCSEARCH` schema. `OCSEARCH` sets only the search portion of a database already set up by RCU with Oracle SES.

To create this schema, select **Content Server 11g - Search Only** on the RCU Select Components window. For more information about running RCU, see *Oracle Fusion Middleware Installing and Configuring Oracle WebCenter Content*.

6. Perform a standard WebCenter Content installation and Content Server installation. For instructions, see *Oracle Fusion Middleware Installing and Configuring Oracle WebCenter Content*.

---



---

**Caution:** Do not complete the steps on the Content Server post-configuration page, because the page sets up a regular database configuration.

---



---

7. Create a new Data Source (WLS DataSource) on the Oracle WebLogic Server instance to connect to Oracle SES.
  - a. In the Oracle WebLogic Server Administration Console, use the **Services** menu to choose **JDBC**, then **Data Sources**.  
A window listing the Summary of JDBC Data Sources opens.
  - b. Click **New** and enter values for the following items on the Create a New Data Source window:
    - Name:** Enter the new Data Source name.
    - JNDI Name:** Enter the new name again
    - Database Type:** Enter **Oracle**.
    - Database Driver:** Click **\*Oracle's Driver (Thin XA) for Instance Connection**.
  - c. Click **Next** to see the Transaction Options.
  - d. Click **Next** to enter the database parameters. As mentioned in step 4, you can find database connection information in the `search.properties` file.
    - Database Name:** Enter the name of the database to connect to; for example, `ses`.
    - Host Name:** Enter the IP address of the database server.
    - Port:** Enter the database server port number for the database connection.
    - Database User Name:** Enter the database account user name. This is the SchemaOwner name you specified in the RCU creation process.
    - Password:** Enter the database account password to use to create database connections. This is the password you specified in the RCU creation process.
    - Confirm Password:** Enter the database account password again.
  - e. Click **Next**.
  - f. Click **Test Configuration**. Verify that the message "Connection test succeeded" appears at the top of the page, then click **Next**.
  - g. From the list of available target servers, select the target Content Server check box to deploy the new JDBC Data Source. For example, a target Content Server might be named `UCM_server1`.
  - h. Click **Finish**.
8. In the Content Server post-configuration page, click **Select External in Full Text Search options**, then enter the **Data Source** name.
9. Restart the Content Server instance. For instructions, see [Section 3.2.3](#).

### 10.2.1.2 Reconfiguring the Search Engine to Use Oracle SES with OracleTextSearch

If you are already using a search engine other than Oracle SES with WebCenter Content (such as the engine set up on the Content Server post-configuration page),

and you want to change the search engine to Oracle SES, then you must create a new database provider and configure Oracle SES for Content Server using that provider.

1. After installing Oracle SES, edit the file `ORACLE_HOME/network/admin/sqlnet.ora` to comment out the following two lines:

```
tcp.invited_nodes
tcp.validate_checking
```

2. If Oracle SES is running, shut it down (mid-tier and database):

```
ORACLE_HOME/bin/searchctl stopall
```

3. Start the database:

```
ORACLE_HOME/bin/searchctl start_backend
```

4. Find database connection information for later use in the following file:

```
ORACLE_HOME/search/webapp/config/search.properties
```

5. Run the Oracle Repository Creation Utility (RCU) against Oracle SES and create the OCSEARCH schema. OCSEARCH sets only the search portion of a database already set up by RCU with Oracle SES.

To create this schema, select **Content Server 11g - Search Only** on the RCU Select Components window.

For more information about running RCU, see "Creating Oracle WebCenter Content Schemas with the Repository Creation Utility" in *Oracle Fusion Middleware Installing and Configuring Oracle WebCenter Content*.

6. Create a new Data Source (WLS DataSource) on the Content Server instance to connect to Oracle SES.

- a. In the Oracle WebLogic Server Administration Console, use the **Services** menu to choose **JDBC**, then **Data Sources**.

A window listing the Summary of JDBC Data Sources opens.

- b. Click **New** and enter values for the following items on the Create a New Data Source window:

**Name:** Enter the new Data Source name: ExternalSearchProvider

**JNDI Name:** Enter the new name again

**Database Type:** Enter **Oracle**.

**Database Driver:** Click **\*Oracle's Driver (Thin XA) for Instance Connection**.

- c. Click **Next** to see the Transaction Options.

- d. Click **Next** and enter the database parameters. As mentioned in step 4, you can find database connection information in the `search.properties` file.

**Database Name:** Enter the name of the database to connect to; for example, SES.

**Host Name:** Enter the IP address of the database server.

**Port:** Enter the database server port number for the database connection.

**Database User Name:** Enter the database account user name. This is the SchemaOwner name you specified in the RCU creation process.

**Password:** Enter the database account password to use to create database connections. This is the password you specified in the RCU creation process.

**Confirm Password:** Enter the database account password again.

- e. Click **Next**.
- f. Click **Test Configuration**. Verify that the message "Connection test succeeded" appears at the top of the page, then click **Next**.
- g. From a list of available target servers, select the target Content Server check box to deploy the new JDBC Data Source. For example, a target Content Server instance might be named UCM\_server1.
- h. Click **Finish**.

---



---

**Note:** You do not have to restart the Oracle WebLogic Server instance.

---



---

7. Change the search (database) provider in Content Server:
  - a. Choose **Administration**, then **Providers**.
  - b. Click **Add** in the row to create a new database provider.
  - c. Enter or verify the new database provider settings:
 

**Provider Name:** ExternalSearchProvider.

**Provider Description:** External Database Provider

**Provider Class:** intradoc.jdbc.JdbcWorkspace

**Connection Class:** intradoc.jdbc.JdbcConnection

**Database Type:** Select **ORACLE**.

**Use Data Source:** Check this box.

**data source:** Enter the name of your Data Source; for example, SES.

**Test Query:** Enter a test query; for example, `select * from SES.IDCTEXT`

**Number of Connections:** By default, this is set to 5.

**Extra Storage Keys:** By default, this is set to system.
  - d. Click **Add**.
  - e. Restart the Content Server instance. For instructions, see [Section 3.2.3](#).  
The new database provider name should be included in the list displayed on the Providers page.
8. Choose **Administration**, then **Admin Server**, then **General Configuration**.
9. In the **Additional Configuration Variables** section for **General Configuration**, enter or verify the following settings:
 

SearchIndexerEngineName=OracleTextSearch

IndexerDatabaseProviderName=ExternalSearchProvider
10. Restart the Content Server instance. For instructions, see [Section 3.2.3](#).
11. Rebuild the search index using the Repository Manager applet.

For more information on the Repository Manager, see *Oracle Fusion Middleware Managing Oracle WebCenter Content*.

## 10.2.2 Using SESCrawlerExport for Oracle SES to Search Content Server Content

The SESCrawlerExport component adds functionality as a RSS feed generator to the Content Server instance and enables it to be searched by Oracle Secure Enterprise Search (Oracle SES). The component generates a snapshot of content currently on the Content Server instance and provides it to the Oracle SES Crawler.

The SESCrawlerExport component generates RSS feeds as XML files from its internal indexer, based on indexer activity. The component can access the original WebCenter Content content (for example, a Microsoft Word document), the web-viewable rendition, and all the metadata associated with each document. The component also has a template containing an Idoc script that applies the metadata values from the indexer to generate the XML document.

SESCrawlerExport generates RSS feeds for all documents for the initial crawl, as well as feeds for updated and deleted documents for the incremental crawl. Each document can be an item in the feed, together with the operation on the item (for example: insert, delete, update), its metadata (for example: author, summary), URL links, and so on. The indexer wakes up periodically (around 30 seconds) and creates a data feed for the documents that were changed.

The Content Server connector for Oracle SES reads the feeds provided by SESCrawlerExport according to the crawling schedule. Oracle SES parses, extracts the metadata information, and fetches the document content using its generic RSS crawler framework.

The SESCrawlerExport component is not affected by what search engine is used in the Content Server instance. SESCrawlerExport does not affect how Oracle SES performs searches.

---



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**Note:** The YahooUserInterfaceLibrary component must be enabled on the Content Server instance. This component has JavaScript libraries that SESCrawlerExport uses during the initial crawl to report the status of the feed generation.

---



---



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**Note:** By default, SESCrawlerExport does not support snapshots of DigitalMedia document types, and such a document will not be found with an SES search. The `sceCoreFilter` configuration parameter in the `SESExportCrawler` administration page acts as a pre-filter to the source location script and filters out any DigitalMedia content before it is sent to the `sceSourceLocation` script. The default parameter setting for `sceCoreFilter` is:

```
<$if dDocType and dDocType like
'DigitalMedia'$>#none<else$>#customScript#<endif$>
```

To allow DigitalMedia document types by having the core filtering defer to `sceSourceLocationScript`, change the default `sceCoreFilter` configuration parameter to `#customScript#`

---



---

This section covers the following topics:

- [Section 10.2.2.1, "Accessing the SESCrawlerExport Component"](#)
- [Section 10.2.2.2, "Taking a Snapshot of Content"](#)
- [Section 10.2.2.3, "Configuring SESCrawlerExport Parameters"](#)
- [Section 10.2.2.4, "Configuring the Content Server Source Location Script"](#)

### 10.2.2.1 Accessing the SESCrawlerExport Component

To access the SESCrawlerExport component:

1. Choose **Administration**, then **Admin Server**, then **Component Manager**.
2. In the Component Manager page, from the list of Integration components select **SESCrawlerExport**.
3. Click **Update**.

The SESCrawlerExport component is enabled.

4. Choose **Administration**, then **SESCrawlerExport** to open the SESCrawlerExport Administration page. Use this page to take a snapshot of content to generate RSS feeds and to access the Configure SESCrawlerExport page.

### 10.2.2.2 Taking a Snapshot of Content

Taking a snapshot of content on the Content Server instance generates feeds to be provided to Oracle SES Crawler. The snapshot generates a `configFile.xml` at the location specified by the SESCrawlerExport component `FeedLoc` parameter. XML feeds are created in the subdirectory with the source name; for example, *wikis*. Performing a snapshot can take some time depending on the number of items you have stored on the Content Server instance and how many sources you are generating.

To take a snapshot:

1. Choose **Administration**, then **SESCrawlerExport**.
2. In the SES Crawler Export Administration page, select the source or sources you want to capture in the snapshot from the available menu options.

If you select **All Sources** from the list of content sources, SESCrawlerExport generates RSS feeds for all defined sources. You can also choose to select individual sources or select a subset of sources to take a snapshot of just those sources. Any update on the `configFile.xml` document that causes reindexing to occur also generates the feeds in the same location.

3. Click **Take Snapshot**.

---



---

**Note:** The `configFile.xml` file is generated once for the same configuration, either on the initial snapshot or on the first update of any document, whichever occurs first.

---



---

### 10.2.2.3 Configuring SESCrawlerExport Parameters

The SESCrawlerExport component has several parameters you can configure to specify the data feed source, content, metadata, the number of items per data feed, and so forth. Changes to parameters take effect immediately; however, you may need to retake a new snapshot to propagate the changes.

To configure these parameters:

1. Choose **Administration**, then **SESCrawlerExport**.

2. In the SES Crawler Export Administration page, click **Configure SESCrawlerExport**.
3. Specify or confirm values for the following SESCrawlerExport parameter fields.

Element	Description
Hostname (sceHostname)	The string for the hostname of the Content Server instance that hosts the content to be exported. If the value is blank, the hostname is set to the host that performs the Oracle SES export. This field is Idoc capable.
Feed Location (sceFeedLoc)	Directory to which the configuration file and data feeds are written. The configFile.xml file is generated at this location. Data feeds and content are generated in the subdirectory with the Source Name from this location.
Metadata List (sceMetadataList)	A comma-delineated list of metadata values that are exported to Oracle SES. If the value is blank, the list of metadata values consists of the following fields: dID,dDocName,dRevLabel,dDocType,dDocAccount,dSecurityGroup,dOriginalName,dReleaseDate,dOutDate and all custom metadata fields (those beginning with the letter "x").  If this field is filled with a set of metadata fields, <i>only</i> those fields are exported to Oracle SES. These fields can be standard or custom metadata fields.
Admin Email(s) (sceAdminEmail)	A comma-delineated list of email addresses, user names, and user aliases that are notified by email when crawling errors occur.
Custom Metadata Blacklist (sceCustomMetadataBlacklist)	A comma-delineated list of metadata values that are <i>not</i> exported to Oracle SES. These fields can be standard or custom metadata fields.
Maximum Feeds Pending Consumption by SES per Source (sceMaxFeedsPerSource)	A number that limits the creation of new datafeeds if the datafeeds for each source that are pending consumption by SES exceeds the specified value.  To limit the feeds, this number must be set to 0 or a positive value. If this number is set to a negative value, there is no limit on the feeds generated.
Maximum Items Per Datafeed (sceMaxItemsPerFeed)	The maximum number of content items for each data feed. (A content item in the feed is an operation. For example: insert, update, or delete a document.)
Core Filter (sceCoreFilter)	Performs some pre-filtering on content to remove them from being exported to Oracle SES. Oracle recommends that you leave this value at the default setting.

Element	Description
Crawler Role (sceCrawlerRole)	<p>The Content Server role required for the account that Oracle SES uses to crawl the Content Server instance. By default, the Content Server admin role is required.</p> <p><b>Caution:</b> Do not use the default Oracle WebLogic Server administrator account to crawl from Oracle SES. Instead use either an administrator account from an external source (such as an LDAP provider) or the local Content Server account. If necessary, you can change the required role admin to another role, using this SESCrawlerExport field. For example:</p> <ol style="list-style-type: none"> <li>1. On the Content Server instance, create a new role called <code>scecrawlerrole</code>.</li> <li>2. Create a new local user account called <code>sescrawler</code> and assign the role <code>scecrawlerrole</code> to this user account.</li> <li>3. On Oracle SES, change your source definition to use the <code>sescrawler</code> account to crawl the Content Server instance.</li> <li>4. On the Content Server instance, add <code>sceCrawlerRole=sescrawlerrole</code> in the <code>config.cfg</code> file.</li> </ol>
Source Name(s) (sceSourceName)	<p>A comma-delineated list of all content sources created on the Webcenter Content Serve instance. Each listed source is completely identical (mirrored). By having multiple sources, the content on this instance can be independently consumed by multiple Oracle SES servers.</p> <p>These source names are used as the subdirectory names for the Feed Location directory to hold data feeds and contents.</p> <p><b>Note:</b> The name "ssSource" is a reserved source name and must not be used in this field.</p>
Disable Secure APIs (sceDisableSecureAPIs)	<p>A Boolean flag that determines if the security for the services provided by the SESCrawlerExport component are done internally (<code>false</code>) or by the Content Server (<code>true</code>) natively. For more information on Single Sign-On, see "<a href="#">Section 10.2.2.3.2</a>."</p>

**10.2.2.3.1 Configuring Content Server Source in Oracle SES** The Content Server connector enables Oracle SES to search the Content Server instance in WebCenter Content. The connector reads the feeds provided by the Content Server instance according to a crawling schedule. To crawl data from Oracle SES, you must create a source of type `Content Server`. For instructions on installing the connector patch and creating the Content Server source, see the *Oracle Secure Enterprise Search Administrator's Guide*.

The following parameters are used in setting up the Content Server source:

- **Configuration URL:**

`http://host_name/instance_name/idcplg?IdcService=SES_CRAWLER_DOWNLOAD_CONFIG&source=source_name`

The parameter represented by `source_name` must be equal to one of the strings used in SESCrawlerExport component Source Name (`sceSourceName`) parameter. This parameter points to one of the content sources on the Content Server instance. For example:

`http://stahz16/ucm/idcplg?IdcService=SES_CRAWLER_DOWNLOAD_CONFIG&source=cs`

- **HTTP endpoint for authentication and authorization:** You are prompted for the HTTP endpoint values during the Oracle WebCenter Content identity plug-in activation and authorization manager configuration. The two values are usually the same on the same Content Server instance and are usually in the form of

`http://host_name/instance_name/idcplg`. For example,  
`http://host.example.com/ucm/idcplg`. This value is used as the endpoint for any service call to Content Server instance. You can also find the value by choosing **Administration**, then **Admin Server**, then **Internet Configuration**. Use the current URL (without URL parameter) as the HTTP endpoint.

**10.2.2.3.2 Configuring Content Server Source with Oracle Single Sign-On** When the Content Server instance is secured with Oracle Single Sign-On (OSSO), the `SESCrawlerExport` component configuration must be changed to allow Oracle SES access to the services provided by `SESCrawlerExport`. Go to the `Configure SESCrawlerExport` page to disable the internal security mechanisms by setting the **Disable Secure APIs** parameter to `true`.

**10.2.2.3.3 Configuring Content Server Source with Other Single Sign-On** When the Content Server instance is secured with a single sign-on solution other than Oracle Single Sign-On (OSSO), some changes must be made to allow Oracle SES access to the services provided by the `SESCrawlerExport` component.

- **Configuration:** When using a single sign-on solution other than Oracle Single Sign-On, the security for the services provided by the `SESCrawlerExport` component are provided by the component itself. Go to the `Configure SESCrawlerExport` page to enable the internal `SESCrawlerExport` security mechanisms by setting the **Disable Secure APIs** parameter to `false`.
- **Web Server:** Access to the services provided by the `SESCrawlerExport` component must bypass single sign-on because Oracle SES is not compatible with the single sign-on solutions. Depending on the selected single sign-on solution, creating a bypass might be as simple as configuring a web server module to allow access to a subset of services.

If you set up an additional web server on the Content Server instance, the web server must run on a different port than the standard Content Server port (that is, something other than port 80). Configure this additional web server to *not* have any single sign-on protection at all. Also, set up Access Control Lists to allow only Oracle SES access to this web server. In the Oracle SES configuration, use this additional web server port in the configuration URLs for the Content Server source.

#### 10.2.2.4 Configuring the Content Server Source Location Script

The Content Server source location script is a fully customizable Idoc script that evaluates against a content item's metadata and returns the source(s) to which this content item should be set.

To access the page where you can create or update the source location script:

1. Choose **Administration**, then **SESCrawlerExport**.
2. In the `SES Crawler Export Administration` page, click **Configure SESCrawlerExport**.
3. In the `Configure SESCrawlerExport` page, click **Configure Source Location Script**.
4. Enter the Idoc Script in the provided area.

By default, the source location script is set to `#all`, which sends every content item flagged as `Latest Released` to all sources (see the `Source Name` parameter) configured on the Content Server instance. The `#all` source name is a reserved keyword that indicates that all sources receive the content item.

Similarly, the #none source name is also a reserved keyword, but it indicates that the content item should be sent to *no* sources (basically, the content item is not exported to Oracle SES).

**5. Click Update.**

If you want to remove the source location script, click **Reset**.

**6. To test the source location script, enter a content item's Document Name (dDocName) in the field provided, then click Test.**

If there are syntax errors in the script, the errors are either displayed on the page or in the server output, depending on the type of syntax error. Logic errors can be corrected on the SESCrawlerExport Source Location Script page and the test can be run again immediately.

If the script returns a source name that does not exist, an error is generated in the server output. The invalid source name is removed and the item(s) continue to be processed, but it is recorded in the logs. You can correct this problem either by removing the source name from the script or by adding a new Source Name parameter value for your Content Server instance.

You can return multiple source names in the script by separating them with commas.

**Example**

In the following example, the source location script is set up to send all content items that have a Document Type (dDocType) of ADACCT into a source named *accounting*, and everything else falls into the source named *default*. The *accounting* and *default* sources must be set up separately by adding those names into the Source Name parameter on the Configure SESCrawlerExport page.

```
<$if dDocType like "ADACCT" $>
accounting
<$else$>
default
<$endif$>
```

## 10.3 Configuring Full-Text Database Search Index

To set up and use full-text database searching and indexing for SQL Server and other databases:

1. Install WebCenter Content with the Content Server instance and configure it to work with the database.
2. Add the following entry to the *DomainHomeName\ucm\cs\config\config.cfg* file and save the file:

```
SearchIndexerEngineName=DATABASE.FULLTEXT
```

3. Restart the Content Server instance. For instructions, see [Section 3.2.3](#).
4. Rebuild the search index using the Repository Manager.

For information about the Repository Manager, see *Oracle Fusion Middleware Managing Oracle WebCenter Content*.

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**Note:** If you have difficulty rebuilding the full-text database search index after importing the OCS schema, the message Unable to create Oracle text collection 'IdcText1' might be displayed. If this occurs, the solution is to log in as (Content Server) Database administrator and drop the tables IdcText1 and IdcText2.

For more information, see "Backup and Recovery Recommendations for Oracle WebCenter Content" in *Oracle Fusion Middleware Administrator's Guide*.

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## Configuring the Search Index

This chapter describes how to configure the Oracle WebCenter Content Server search index. Content Server interfaces with a variety of indexing tools such as commercial search engines and databases.

This chapter includes the following topics:

- [Section 11.1, "Variances in Indexing Tools and Methods"](#)
- [Section 11.2, "Configuring the Search Index for Databases"](#)
- [Section 11.3, "Working with the Search Index"](#)
- [Section 11.4, "Managing Zone Text Fields"](#)
- [Section 11.5, "Searching Content Using Oracle Query Optimizer"](#)

### 11.1 Variances in Indexing Tools and Methods

Content Server interfaces with a variety of indexing tools such as commercial search engines and databases. The indexing tool to use is chosen before installation based on the purpose and environment in which the Content Server instance performs.

Each indexing tool provides full-text indexing and metadata-only indexing. Full-text indexing means that every word in a file is indexed, not only its metadata. Full-text indexing takes longer than metadata indexing; however, it can return a more comprehensive result set. Metadata-only indexing means that every word in the stored content information is indexed. Metadata-only indexing is faster than full-text indexing. By default the Content Server instance is configured to use metadata-only indexing.

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**Note:** if you frequently search on the title field and your site has more than 1 million records, it is recommended that you create an index based on `dDocTitle` and `dReleaseState` if database search is used.

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### 11.2 Configuring the Search Index for Databases

If your system is set up to provide indexing and searching capabilities with databases, your system integrator would have added one of the following lines in the `IntradocDir/config/config.cfg` file:

- **Metadata Searching Only:**  
`SearchIndexerEngineName=DATABASE.METADATA`

DATABASE.METADATA is supported in all databases supported by Oracle Fusion Middleware 11g Release 1 (11.1.1).

- **Full-text Searching:**

`SearchIndexerEngineName=ORACLETEXTSEARCH`

ORACLETEXTSEARCH is supported in Oracle Database version 11.1.0.7 and newer.

- **Full-text Searching:**

`SearchIndexerEngineName=DATABASE.FULLTEXT`

DATABASE.FULLTEXT is supported in SQL Server, and in Oracle Database (all supported versions).

The `dbfulltextsearch` script appropriate for the supported database would then be run.

- By default, full-text indexing is applied to all converted files.
- By default, the Content Server full-text indexes files that are passed through or converted to any of the following formats:

Oracle Supported Formats

- pdf
- html
- htm
- xls
- hcsp
- text
- txt
- doc
- rtf
- ppt

MS SQL Supported Formats

- text
- txt
- htm
- html
- doc
- msword
- ms-word
- ms-powerpoint
- ppt
- ms-excel
- xls

For example, if you want to convert your Microsoft Word (.doc) files to text files instead of PDF, you can specify this with the Configuration Manager. That is, when you use the File Formats option to map the .doc file extension to a text format, then this defines how the file is converted to a web viewable format. In this case, the text file is fully indexed before it is passed to the website.

For more information about the Configuration Manager's File Formats option, see *Oracle Fusion Middleware Managing Oracle WebCenter Content*.

- You can enable contributors to specify whether to full-text index a file by enabling the format override feature with the System Properties utility. For more information, see [Section 8.3](#).

For example, if you have used the Configuration Manager's File Formats option to map Corel WordPerfect (.wpd) files to use a text format and a contributor selects the **use default** option in the **Format** field on the check-in page, the file will be converted to text and full-text indexed. If the contributor selects **Corel WordPerfect Document**, the file will be passed through in its native format and will not be full-text indexed.

For more information about the Configuration Manager's File Formats option, see *Oracle Fusion Middleware Managing Oracle WebCenter Content*.

When you use full-text searching, a search is case sensitive for metadata, and case insensitive for full text. For Content ID, however, lowercase letters are converted to uppercase letters, so Content ID can not be searched with lowercase letters.

To avoid errors when indexing, do not add non-existent metadata fields to the Configuration Manager `DrillDownFields` parameter, and do not add memo fields to an SDATA section or to the `DrillDownFields` parameter. For more information, see *Oracle Fusion Middleware Managing Oracle WebCenter Content*.

## 11.2.1 Metadata Search with All Databases

To set up and use metadata-only searching and indexing in all databases:

1. Ensure that Content Server is installed and configured to work with the database.
2. Add the following entry to the `DomainHomeName/ucm/cs/config/config.cfg` file and save the file:

```
SearchIndexerEngineName=DATABASE.METADATA
```

3. Restart the Content Server instance.
4. Rebuild the search index using the Repository Manager.
  - To access the Repository Manager, choose **Administration**, then **Admin Applets**, then **Repository Manager**.
  - Click **Start** in the Collection Rebuild Cycle part of the Indexer tab. The search index is entirely rebuilt, and the old index collection is replaced with a new index collection when the rebuild is successfully completed.

## 11.2.2 Full-Text Search with SQL Server

To set up and use full-text database searching and indexing in SQL Server and in Oracle Database (all supported versions):

1. Ensure that Content Server is installed and configured to work with the database.

2. Add the following entry to the `DomainHomeName/ucm/cs/config/config.cfg` file and save the file:  

```
SearchIndexerEngineName=DATABASE.FULLTEXT
```
3. Restart the Content Server instance.
4. Rebuild the search index using the Repository Manager.
  - To access the Repository Manager, choose **Administration**, then **Admin Applets**, then **Repository Manager**.
  - Click **Start** in the Collection Rebuild Cycle part of the Indexer tab. The search index is entirely rebuilt, and the old index collection is replaced with a new index collection when the rebuild is successfully completed.

### 11.2.3 Full-Text Search with OracleTextSearch

To set up and use full-text searching and indexing with OracleTextSearch, which is supported in Oracle Database version 11.1.0.7 and newer:

1. Ensure that Content Server is installed and configured to work with the database.
2. Add the following entry to the `DomainHomeName/ucm/cs/config/config.cfg` file and save the file:  

```
SearchIndexerEngineName=DATABASE.ORACLETEXTSEARCH
```
3. Restart the Content Server instance.
4. Rebuild the search index using the Repository Manager.
  - To access the Repository Manager, choose **Administration**, then **Admin Applets**, then **Repository Manager**.
  - Click **Start** in the Collection Rebuild Cycle part of the Indexer tab. The search index is entirely rebuilt, and the old index collection is replaced with a new index collection when the rebuild is successfully completed.

For more information on OracleTextSearch, see [Section 10.1](#).

### 11.2.4 Optimizing Full Text Search

When using full text search in WebCenter Content, with either of the following two settings, the database uses Oracle Text Index to manage the data for searching.

```
SearchIndexerEngineName=OracleTextSearch  
SearchIndexerEngineName=DATABASE.FULLTEXT
```

When using Oracle Text Index, the index on the database must be maintained in order to keep the disk from becoming fragmented. To avoid fragmentation, an `optimize_index` procedure should be run weekly. This procedure should be scheduled by the database administrator for WebCenter Content.

#### Determine the Active Index

To determine what is the active index on your WebCenter Content system, log in to the WebCenter Content system and select **Administration**, then **Configuration for instance**. On the Configuration page, for Oracle Text Search you will see something like the following information:

```
Search Engine::ORACLETEXTSEARCH  
Index Engine Name:ORACLETEXTSEARCH
```

Active Index:ots2

For full text database, you will see something like the following information:

```
Search Engine::DATABASE.FULLTEXT
Index Engine Name:DATABASE.FULLTEXT
Active index:IdcColl1
```

The Active Index values tell you the table and index active in the database.

SearchIndexerEngineName	Active Table	Database Table	Database Index
OracleTextSearch	ots1	IDCTEXT1	FT_IDCTEXT1
OracleTextSearch	ots2	IDCTEXT2	FT_IDCTEXT2
DATABASE.FULLTEXT	IdcColl1	IDCCOLL1	FT_IDCCOLL1
DATABASE.FULLTEXT	IdcColl2	IDCCOLL2	FT_IDCCOLL2

### Determine if Oracle Text Index Needs Optimization

To determine if an Oracle Text Index is fragmented and possibly in need of optimization, a report called INDEX\_STATS from the CTX\_REPORT package can provide a useful view into the WebCenter Content indexes used for Oracle Text Search. For information on the CTX\_REPORT package, see the *Oracle Text Reference Guide*.

### Implement the optimize\_index Procedure

Request that the database administrator schedule a job on the database to run the optimize\_index procedure weekly (usually best run on weekends or whenever usage is lower) or as needed based on the database administrator's recommendation. The parameters can be tuned as needed in the call to the procedure, but the default execution uses the parameters in this example:

```
begin
ctx_dll.optimize_index('FT_IDCTEXT1','FULL',parallel_degree=>'1');
end;
```

In some cases, running the optimize\_index procedure for the first time can cause a large amount of redo logs to be created on the database. If optimize\_index cannot complete, or the log files on the database are filling up, restart the database in NOARCHIVELOG mode and run the optimize\_index procedure. When the optimization procedure is complete, restart the database in ARCHIVELOG mode.

## 11.2.5 Database-Supported File Formats

If you define a file format to PASSTHRU in the native format, and the format name contains one of the types listed above (such as application/ms-excel.native), the passed through native file will be full-text indexed by default.

Alternatively, you can use configuration variables to control whether a document is full-text indexed. To manage the full-text indexing and search of specific document format types, add applicable entries to *IntradocDir/config/config.cfg* and save the file. Full-text indexing configuration variables include:

- [FormatMap](#)
- [ExceptionFormatMap](#)

### 11.2.5.1 FormatMap

The FormatMap configuration variable controls whether files of a specific format should be included in the full-text search index. It is a comma-delimited list of all the formats that will be full-text indexed. The decision is made by taking the MIME type assigned to a file, splitting the MIME type apart at any slash (/) or period (.), and then checking if that value is in the FormatMap list.

For example, `application/vnd.msword` will turn into a list of three items:

- application
- vnd
- msword

If FormatMap has `msword` in its list, then the indexer engine will attempt to full-text index the file. the comparison test is not case sensitive.

### 11.2.5.2 ExceptionFormatMap

The ExceptionFormatMap configuration variable is used to exclude document formats from the FormatMap test. Any format that satisfies the ExceptionFormatMap test will *not* be full-text indexed. This test is done after splitting the MIME format at slashes (/), but not periods(.). For example, if `msword` is included in the exceptions list, then the MIME format `application/msword` is excluded but not `application/vnd.msword`.

## 11.3 Working with the Search Index

This section covers these topics:

- [Section 11.3.1, "About the Search Index"](#)
- [Section 11.3.2, "Updating the Search Index"](#)
- [Section 11.3.3, "Rebuilding the Collection"](#)
- [Section 11.3.4, "Configuring the Search Index Update or Collection Rebuild"](#)
- [Section 11.3.5, "Full-Text Indexing"](#)
- [Section 11.3.6, "Disabling Full-Text Indexing"](#)
- [Section 11.3.7, "Indexing Native Files by Default"](#)
- [Section 11.3.8, "Indexing Email and Attachments"](#)

### 11.3.1 About the Search Index

The Repository Manager utility provides an Indexer tab which administrators can use to perform actions on the search index.

To access the Repository Manager, choose **Administration**, then **Admin Applets**, then **Repository Manager**. You can also access the Repository Manager as a standalone application. For details, see [Section 3.5.2](#).

The Indexer tab on the Repository Manager window enables administrators to perform these actions:

- **Update the Search Index:** Incrementally updates the index database. This is usually not necessary because the index is automatically updated approximately every five minutes by the server.
- **Rebuild the Collection:** The search index is entirely rebuilt, and the old index collection is replaced with a new index collection.

- **Suspend an Update or a Rebuild:** Stops the update or rebuild temporarily. You can restart the process by clicking the appropriate Start button.
- **Cancel Update Search:** Index update process terminates, and only files processed to that point are accessible to the search engine.
- **Cancel Rebuild Collection:** Index rebuild process terminates, and the previous index database continues to be used by the search engine.

For more information about managing the repository, see *Oracle Fusion Middleware Managing Oracle WebCenter Content*.

## 11.3.2 Updating the Search Index

1. In the Repository Manager window, click the **Indexer** tab.
2. Click **Start** in the Automatic Update Cycle area.

## 11.3.3 Rebuilding the Collection

1. In the Repository Manager window, click the Indexer tab.
2. Click **Start** in the Collection Rebuild Cycle area.

---



---

**Note:** OracleTextSearch provides a Fast Rebuild function, which you can use through the Repository Manager Indexer function if your site uses the OracleTextSearch feature. For details, see [Section 10.1.2.2](#).

---



---

## 11.3.4 Configuring the Search Index Update or Collection Rebuild

To set the parameters for a search index update or collection rebuild:

1. In the Repository Manager window, click the **Indexer** tab.
2. Click **Configure** in either the **Automatic Update Cycle** portion of the screen or the **Collection Rebuild Cycle** portion. Either the Automatic Update Cycle window or the Collection Rebuild Cycle window opens.
3. Specify the number of content items (files) per indexer batch. This is the maximum number of files that the search index will process simultaneously.  
The default is 25. For example, 25 files are indexed together, then the next 25 files are indexed. However, if one item fails, then the batch is processed again.
4. Specify the content items (files) per checkpoint. This is the number of files that will go through all relevant indexing states at a time. You can have multiple batches of files indexed per checkpoint.
5. Specify the indexer debug level. This is the amount of information pertaining to each file to display in the server window. The more debug information is listed in the server window, the slower the indexing progresses. The levels include:
  - **none:** No information for each file access is displayed, and no log will be generated.
  - **verbose:** Displays information for each file accessed. Indicates indexed, ignored, or failed, and generates a full report.
  - **debug:** Displays the medium level of information, which is specifically functional.
  - **trace:** Displays the lowest level of information for each activity performed.

- **all**: Displays the highest level of debug information.
6. If you selected **Automatic Update Cycle**, the **Indexer Auto Updates** check box is available. Select this if you want the index database to be updated automatically.
  7. Click **OK**.

### 11.3.5 Full-Text Indexing

If you have configured the Content Server instance to use DATABASE.FULLTEXT or ORACLETEXTSEARCH as your indexing engine, Content Server uses the Outside In Content Access module to export content to a text file upon check-in. The text file is then passed to the full-text indexer for full-text indexing.

---

---

**Note:** When the Outside In Content Access module converts a PostScript file, the conversion process produces text that contains extra characters. Unfortunately, this creates a file that is full-text indexed but cannot be full-text searched.

---

---

If you use DATABASE.FULLTEXT, a full-text search can be problematic on large documents. By default, the maximum document size that is indexed is 10MB. This can be changed by setting the MaxIndexableFileSize configuration variable in the Content Server repository. The default is MaxIndexableFileSize=10485760. If larger documents require full-text indexing, the value of MaxIndexableFileSize should be increased.

For information on optimizing your search collection when you are using full-text searching with the Oracle database, which would apply to both OracleTextSearch and DATABASE.FULLTEXT search methods, see [Section 11.2.4](#) and also [https://blogs.oracle.com/kyle/entry/full\\_text\\_indexing\\_you\\_must](https://blogs.oracle.com/kyle/entry/full_text_indexing_you_must).

### 11.3.6 Disabling Full-Text Indexing

You might want to disable full-text indexing if, for example, you want to conserve file space or if you do not require full-text searching for specific content types. Even if you disable full-text indexing, metadata is still indexed.

To disable full-text indexing on specific files:

1. Define a format named **application/noindex** on the Configuration Manager page.
2. Enable the **Allow Override Format on Check In** setting. For more information, see [Section 8.3](#).
3. When a user checks in a file that they do not want to be indexed, they should select the **application/noindex** format. This applies to standard files, batch loads, and archived revisions.

### 11.3.7 Indexing Native Files by Default

The search index uses weblayout files for indexing by default. In certain situations it may be useful to index native files by default instead of weblayout files. For example, if a converted PDF file cannot be extracted and indexed because of processing issues, the native Word document or an alternate type of document could be extracted and indexed. Another example is if the primary file cannot be indexed because it is an .exe file, but it has an alternate .txt file, then the alternate file could be indexed.

To have the search index use native files for indexing by default, set the following parameter in the Content Server instance:

---

```
UseNativeFormatInIndex=true
```

### 11.3.8 Indexing Email and Attachments

Content Server supports indexing of email and email attachments (such as original files and zip files). Email messages are indexed by default, and if a message contains an attachment it is extracted and indexed as full text. There is no change on what gets returned on search result: if a search finds information in a document, the document metadata is returned.

All email attachments supported by Outside In Technology are supported by the search index.

## 11.4 Managing Zone Text Fields

The functionality described in this section is only available if you have installed and enabled the Database Search Contains Operator feature.

---

---

**Note:** This feature is not required in the OracleTextSearch component.

---

---

This section covers these topics:

- [Section 11.4.1, "About Zone Text Fields"](#)
- [Section 11.4.2, "Enabling and Disabling Zone Text Fields"](#)
- [Section 11.4.3, "Changing the MinTextFullFieldLength Variable"](#)
- [Section 11.4.4, "Disabling Database Search Contains Operator"](#)

### 11.4.1 About Zone Text Fields

The Database Search Contains Operator feature enables you to use the Contains search operator to search text fields when performing Database and Database Full Text searches on SQL Server and Oracle. You must first enable the text fields that can be queried using the Contains search operator. These text fields are called **zone text fields**.

When a text field is added as a zone text field, the text within the field is parsed and a full-text index for the field is created in the database. The database performs all the work of creating the index, and the index is dropped from the database if the text field is disabled as a zone text field. Therefore, there is no need to rebuild the collection after enabling or disabling text fields as a zone text fields.

---

---

**Important:** Changing a text field to a zone text field can be a very time-consuming operation. The amount of time it takes to parse the text and create the full-text index depends on the number of content items in the Content Server repository and the amount of text stored in the text field. However, after the text field has been indexed, you should not experience significant performance issues when updating and adding content items.

---

---

When a text field has been enabled as a zone text field, the CONTAINS search operator is available for the text field on the Advanced Search page. It is represented as the *Has Word* option in the list next to the text field.

Figure 11–1 Has Word Option

<b>Title</b>	Has Word	<input type="text"/>
<b>Type</b>	Substring	<input type="text"/> <input type="text"/>
<b>Security Group</b>	Substring	<input type="text"/> <input type="text"/>
<b>Author</b>	Substring	<input type="text"/>
<b>Release Date</b>	<b>From</b>	<input type="text"/> <b>To</b> <input type="text"/>
<b>Expiration Date</b>	<b>From</b>	<input type="text"/> <b>To</b> <input type="text"/>
<b>Comments</b>	Has Word	<input type="text"/>

## 11.4.2 Enabling and Disabling Zone Text Fields

---

**Note:** The functionality described here is only available if you have installed and enabled the Database Search Contains Operator feature. The *zone text fields* feature is not required in the OracleTextSearch component.

---

When enabling and disabling zone text fields, consider the following:

- Custom text fields (the **Comments** field and any customer created text fields) are shared between the Database and Database search engines, and therefore changing the status of these text fields for one search engine also applies the changes to the other search engine.
- Standard text fields (**Author**, **Content ID**, **Content Type**, **Title**, and so on) can be enabled or disabled independently for each search engine.
- The database performs all the work of creating the indexes, and the index are dropped from the database if the text fields are disabled as zone text fields. Therefore, there is no need to rebuild the collection after enabling or disabling text fields as a zone text fields.
- You must disable a zone text field before the field can be deleted from the Content Server instance using Configuration Manager. If you delete an enabled zone text field using Configuration Manager and then click **Update Database Design**, you will receive an error.

Disabling the zone text field drops the index for the field from the database, allowing the field to be deleted from the database. As an alternative to disabling the zone text field, you could log in to the database and issue a command to drop the index for the field, and then delete the field.

- You might want to disable all zone text fields before uninstalling the feature. Otherwise, you are not able to delete the zone text fields from the Content Server instance unless you reinstall the feature to disable the zone text fields or drop the indexes for the zone text fields from the database manually.

To enable and disable zone text fields:

1. Choose **Administration**, then **Zone Fields Configuration**.

The screenshot shows a configuration window for search engines. At the top, there is a dropdown menu for 'Search Engine:' currently set to 'Database'. Below this are two side-by-side lists. The left list, titled 'Zone Text Fields', contains 'Comments' and 'Title'. The right list, titled 'Text Fields', contains 'Account', 'Author', 'Content ID', 'Content Type', 'Format', 'Original Name', and 'Security Group'. Between these two lists are two arrow buttons: a right-pointing arrow and a left-pointing arrow. At the bottom of the window are two buttons: 'Update' and 'Reset'.

---

**Note:** Custom text fields (the **Comments** text field and any customer-created text fields) are shared between the Database and DatabaseFullText search engines. Therefore, changing the status of these text fields for one search engine also applies the changes to the other search engine. Standard text fields (**Author**, **Content ID**, **Content Type**, **Title**, and so on) can be enabled or disabled independently for each search engine.

---

2. In the Zone Fields Configuration window, select the search engine to be used to search the zone text fields (either Database or DatabaseFullText).
3. To enable text fields as zone text fields:
  - a. Select the text fields (for the selected search engine) in the Text Fields list. You can press the **Ctrl** and **Shift** keys on your keyboard to select multiple fields.  
By default, text fields with a field length of 20 characters or less are not included in the Text Fields list. You can change this setting by modifying the `MinFullTextFieldLength` configuration variable. For details, see [Section 11.4.3](#).
  - b. Click the left arrow button to move the text fields to the Zone Text Fields list.
  - c. Click **Update**. This action enables the text fields in the Zone Text Fields list as zone text fields, and disables text fields in the Test Field list. This action also parses the text within all zone text fields and creates a full-text index that can be queried using the `Contains` search operator.

---

**Important:** Changing a text field to a zone text field can be a very time-consuming operation. The amount of time it takes to parse the text and create the full-text index depends on the number of content items in the Content Server repository and the amount of text stored in the text field. However, when the text field has been indexed, you should not experience significant performance issues when updating and adding content items.

---

4. To disable zone text fields:
  - a. Select the zone text fields in the Zone Text Fields list. You can press the **Ctrl** and **Shift** keys on your keyboard to select multiple fields.
  - b. Click the right arrow button to move the text fields to the Text Fields list.
  - c. Click **Update**.
5. If you start making changes to the lists and you then want to revert to the last saved lists, click **Reset**.

### 11.4.3 Changing the MinTextFullFieldLength Variable

---

---

**Note:** The functionality described here is only available if you have installed and enabled the Database Search Contains Operator feature. The *zone text fields* feature is not required in the OracleTextSearch component.

---

---

By default, text fields with a field length of 20 characters or less are not included in the Text Fields list. You can change this setting by modifying the `MinFullTextFieldLength` configuration variable. To change this variable:

1. Using a text editor, open the `config.cfg` file located in the `IntradocDir/config/` directory.
2. Add the `MinFullTextFieldLength` configuration variable, and set its value (the default value is 21). For example:  

```
MinFullTextFieldLength=16
```
3. Save your changes to the `config.cfg` file.
4. Restart the Content Server instance.

### 11.4.4 Disabling Database Search Contains Operator

---

---

**Note:** The functionality described here is only available if you have installed and enabled the Database Search Contains Operator feature. The *zone text fields* feature is not required in the OracleTextSearch component.

---

---

Before disabling the Database Search Contains Operator feature, you might want to disable all zone text fields. The database contains an index for each enabled zone text field (the indexes are dropped when the zone text fields are disabled). If the database contains an index for a field, it will not let you delete the field from your Content Server instance using Configuration Manager. For more information, see [Section 11.4.2](#).

If you disable the feature and later want to delete a field that is enabled as a zone text field, you can use one of the following options:

- Reinstall the feature, disable the zone text field, use Configuration Manager to delete the field, and uninstall the feature.
- Log in to the database and issue a command to drop the index for the field, then use Configuration Manager to delete the field.

## 11.5 Searching Content Using Oracle Query Optimizer

The OracleQueryOptimizer component is installed (enabled) by default with the Content Server instance. The functionality only works with the Oracle database.

This section covers these topics:

- [Section 11.5.1, "About Oracle Query Optimizer"](#)
- [Section 11.5.2, "Query Optimization Process"](#)
- [Section 11.5.3, "How Reformatted Queries Optimize Searches"](#)
- [Section 11.5.4, "Types of Recognized Hints"](#)
- [Section 11.5.5, "Query Hints Syntax"](#)
- [Section 11.5.6, "Additional Supported Sort Constructs"](#)
- [Section 11.5.7, "Hint Rules Table"](#)
- [Section 11.5.8, "Edit Hint Rules Form"](#)
- [Section 11.5.9, "The Hint Cache"](#)
- [Section 11.5.10, "Using Hint Rules"](#)
- [Section 11.5.11, "Using the Query Converter"](#)
- [Section 11.5.12, "Updating the Hint Cache"](#)

### 11.5.1 About Oracle Query Optimizer

Oracle database does not automatically select the best execution plan for certain types of user queries. To counter this, the Oracle Query Optimizer adds hints to queries that force Oracle database to perform searches more efficiently.

The hints are based on an intrinsic knowledge of Content Server table data distribution and its index selectivity. To take advantage of this knowledge, Oracle Query Optimizer uses a pre-defined Hint Rules Table to analyze the database query and then add appropriate hints to the query. In turn, the added hints improve Oracle's search performance.

Oracle Query Optimizer takes advantage of Content Server data distribution in database tables and its index selection preferences. Based on these characteristics, the Hint Rules Table included with Oracle Query Optimizer contains pre-defined rules. The feature uses these rules to analyze a database query and to add one or more appropriate hints to the query to optimize the search performance.

In very large collections containing millions of content items, the Content Server software generally has a difficult time selecting an appropriate optimization strategy to resolve even simple queries. To counteract this problem, Oracle Query Optimizer examines the submitted query and, based on its analysis, reformats the query by adding appropriate hints to optimize the search process. To add hints, the feature uses Content Server hints, the Hint Rules Table, and the Hint Cache.

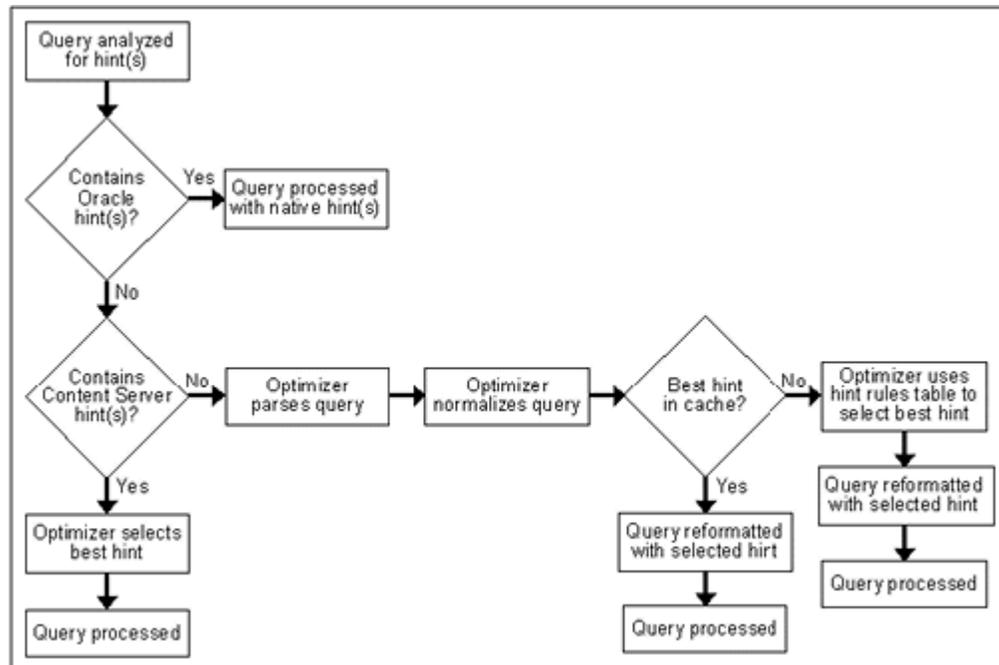
### 11.5.2 Query Optimization Process

The stages of the optimization process are completed in the following sequence:

1. The submitted query is analyzed to verify if it contains one or more hints and, if so, determine the type of hint. For more information, see [Section 11.5.2.1](#).
2. If the query's WHERE clause does not contain a hint, the optimization feature must parse out the WHERE clause. For more information, see [Section 11.5.2.2](#).

3. After parsing, each condition in the query's WHERE clause is evaluated against the Hint Rules Table in an attempt to qualify the condition and normalize the query. For more information, see [Section 11.5.2.3](#).
4. After the WHERE clause conditions are qualified and the query is normalized, a hint is selected or retrieved from the hint cache. For more information, see [Section 11.5.2.4](#).
5. The query is reformatted using the selected hint. For more information, see [Section 11.5.2.5](#).

**Figure 11–2 Optimization Process Sequence**



### 11.5.2.1 Stage 1: Query Analysis

In this stage, a query is checked for both Oracle (native) and Content Server hints. This is determined based on the hint syntax: [Query Hints Syntax](#). A query that contains Oracle hints is passed through. A query that contains Content Server hints bypasses [Stage 2: Parsing](#) and [Stage 3: Normalization](#). If a query contains multiple Content Server hints, the best hint is chosen. Queries that do not contain any hints must be parsed and normalized.

### 11.5.2.2 Stage 2: Parsing

In this stage, a query that does not contain any hints is sent through the query parser and the WHERE clause is parsed out. A WHERE clause consists of one or more conditions joined with either AND or OR conjunctions. For each condition, the field name, operator, and field value are extracted. The AND/OR conjunctions of the clause are preserved; the parentheses are dropped. Conditions must use the following format:

*fieldname operator value*

For example, a properly formatted condition would be `dID = 3`. An incorrect condition would be `3 = dID`.

### 11.5.2.3 Stage 3: Normalization

In this stage, normalization simplifies conditions, finalizes query operators, and provides a stable view of the WHERE clause for additional steps. The result of the normalization process produces a base for generating the cache key and the list of fields to use to search for hints.

---



---

**Note:** To establish which database tables and columns have indexes, the Hint Rules Table is defined on Content Server resources and on the running system.

---



---

- **Qualifying WHERE Clause Conditions:**

Each condition in the WHERE clause is checked against the Hint Rules Table. If a condition's field name is included in the Hint Rules Table, then it is qualified and the condition is considered to be normalized. The condition contains its table name and alias. Then the normalized conditions are sorted to ensure that the same set of conditions is always listed consistently.

- **Discarding WHERE Clause Conditions During Normalization:**

During normalization, the following conditions are not considered relevant and are eliminated from further processing:

- Join conditions.
- Conditions that contain subqueries.
- Conditions whose field names do not have entries in the Hint Rules Table and cannot be qualified.
- OR conditions that contain more than one field. For example:
 

```
(dSecurityGroup = 'Secure' or dDocAccount LIKE 'prj%')
```
- Conditions that contain the LIKE operator whose value begins with a wildcard.

- **Reformatting WHERE Clause Conditions:**

In the normalization step, the query conditions are rewritten to consolidate complex query conditions. OR conditions are reevaluated as follows:

- If all the fields are the same and all the operators are equal (or all the operators are LIKE and no values begin with a wildcard), the conditions are combined and changed to an IN query.
- If the fields are the same but have different operators, the conditions are combined and the generic operator is assigned.
- If the fields are different, the conditions are dropped.

For example, during normalization, the following condition is reformatted:

```
(dReleaseState = 'Y' OR dReleaseState = 'O')
```

It is reformatted as follows:

```
dReleaseState IN ('Y', 'O')
```

- **Finding Potential Range Queries:**

The parsed query is analyzed to find potential range queries that are then consolidated during the normalization process. For example, the conditions

`dInDate > date1` and `dInDate < date2` are changed to one condition with the operator 'range'.

#### 11.5.2.4 Stage 4: Select Hint

In this stage, the normalized conditions are checked against the hint cache. If one or more conditions have applicable hints in the cache, they are included. If applicable hints are not found in the cache, the conditions are analyzed and the preference orders are compared to determine the best possible hint.

#### 11.5.2.5 Stage 5: Reformat Query

In this stage, the query is reformatted by adding in the selected hint. For more information about how reformatting queries with hints helps to optimize searches and some examples of reformatted queries, see [Section 11.5.3, "How Reformatted Queries Optimize Searches."](#)

### 11.5.3 How Reformatted Queries Optimize Searches

The majority of queries in a Content Server instance involve a small, targeted set of content items or return a hundred rows, at most. Content Server software can easily scale to millions of content items. However, testing on an Oracle database with a collection containing 10 million content items indicates that the execution plan that Oracle selects is not the most efficient. Oracle generally does not choose the best optimization strategies to resolve many queries, even some that are trivial. The following examples explain this issue:

- [Example 1: Reformatting a Query by Adding a Single Hint](#)
- [Example 2: Reformatting a Query by Adding Multiple Hints](#)

#### 11.5.3.1 Example 1: Reformatting a Query by Adding a Single Hint

In the environment described above, Oracle does not resolve the following query as efficiently as possible:

```
SELECT *
FROM Revisions, Documents, DocMeta
WHERE Revisions.dID = Documents.dID
      AND Revisions.dID = DocMeta.dID
      AND Revisions.dRevClassID = 333
Order By Revisions.dID
```

Because a fairly selective index is available (`dRevClassID_2` for `Revisions.dRevClassID`), this query should access `dRevClassID_2` and perform a sort on the rows that match the `dRevClassID`. However, in this query example, Oracle chooses to use the `Revisions.dID` index.

This choice is actually worse than performing a full table scan on the `Revisions` table because it does a full index scan and accesses the table to obtain the `dRevClassID` for each row. Obviously, resolving the query using this execution plan does not work well when the Content Server repository has over 10 million content items. In this case, it requires approximately 500 seconds to return the results.

However, the performance improves dramatically when the query is modified by adding a hint as follows:

```
SELECT /*+ INDEX(Revisions dRevClassID_2)*/ *
FROM Revisions, Documents, DocMeta
WHERE Revisions.dID = Documents.dID
      AND Revisions.dID = DocMeta.dID
```

```

AND Revisions.dRevClassID = 333
Order By Revisions.dID

```

The query is modified by adding the following hint to the SELECT clause:

```
/*+ INDEX(Revisions dRevClassID_2)*/
```

This forces Oracle database to choose the dRevClassID\_2 index instead of the index for Revisions.dID. Because no more than a few content items share dRevClassID in this example, the modified query returns the results instantly.

### 11.5.3.2 Example 2: Reformatting a Query by Adding Multiple Hints

In a typical Content Server instance, most documents have a 'Y' (released) status for the dReleaseState with a dInDate earlier than the current date. However, only a few documents have a 'N' (new, not yet indexed) status for the dReleaseState. The following query is searching for content items that have not yet been released:

```

SELECT dID
FROM Revisions
WHERE Revisions.dReleaseState = N'N' AND Revisions.dStatus in
      (N'DONE', N'RELEASED', N'DELETED')
      AND Revisions.dInDate<={ts '2005-02-23 17:46:38.321'}

```

The optimized result for the query uses the index for dReleaseState:

```

SELECT/*+ LEADING(Revisions) INDEX (Revisions dReleaseState)*/
      dID
FROM Revisions
WHERE Revisions.dReleaseState = N'N' AND Revisions.dStatus in
      (N'DONE', N'RELEASED', N'DELETED')
      AND Revisions.dInDate<={ts '2005-02-23 17:46:38.321'}

```

## 11.5.4 Types of Recognized Hints

Content Server queries can be static queries defined in various resources, data sources with additional dynamic WHERE clauses, and dynamic queries that are ad-hoc or defined in the application such as Archiver. Static queries can be updated with Oracle database hints. However, it is nearly impossible to predefine hints for ad-hoc queries and dynamic WHERE clauses.

Content Server hints use a database-neutral hint syntax that supports multiple hints in the same query. A Content Server hint can be used in any query, data source, and WHERE clause. However, it cannot be combined with an Oracle database hint. If a query contains both types of hints, Oracle Query Optimizer will retain the Oracle database hint and ignore the Content Server hint.

## 11.5.5 Query Hints Syntax

During the optimization processing stages, Oracle Query Optimizer recognizes the distinct syntaxes of both types of hints and correspondingly processes the submitted query. For more information on the optimization process, see [Section 11.5.2](#).

### 11.5.5.1 Oracle Hint Syntax

An Oracle hint uses the following format:

```
/*+ hint */
```

For example:

```
/*+ Index(Revisions dID)*/
```

### 11.5.5.2 Content Server Hint Syntax

The Content Server hint syntax is database neutral and can support multiple Content Server hints in the same query. During the optimization process, Content Server hints are evaluated and the best hints are formatted and added back to the query.

During the optimization process, a query that includes one or more Content Server hints is not parsed. Only Content Server hints are considered when choosing indexes.

- **Content Server Hint Syntax:**

When a query undergoes the optimization process, Content Server hints are added to the reformatted query using the following syntax:

```
/*$tableName[ aliasName]:columnName[:operator [:<value>]][, ...]*/
```

Where:

- Values enclosed in angle brackets (<value>) are required.
- Values enclosed in brackets ([value]) are optional.
- Ellipses (...) indicates a repetition of the previous expression(s).

- **Query Before Optimization Process:**

```
SELECT *
FROM Revisions, DocTypes, RoleDefinition
WHERE /*$Revisions:dStatus*/(Revisions.dStatus<>'DELETED' AND
Revisions.dStatus<>'EXPIRED' AND Revisions.dStatus<>'RELEASED') AND
Revisions.dDocType = DocTypes.dDocType AND
/*$Revisions:dReleaseState*/Revisions.dReleaseState<>'E' AND
(Revisions.dSecurityGroup = RoleDefinition.dGroupName AND
RoleDefinition.dRoleName = ? AND RoleDefinition.dPrivilege > 0
```

- **Reformatted Query with Content Server Hints Added:**

After the query has undergone the optimization process, both indexes are used and are added to the native indexes.

```
SELECT/*+ LEADING(revisions) INDEX (revisions dStatus dReleaseState)*/ *
FROM Revisions, DocTypes, RoleDefinition
WHERE (Revisions.dStatus<>'DELETED' AND Revisions.dStatus<>'EXPIRED' AND
Revisions.dStatus<>'RELEASED') AND Revisions.dDocType = DocTypes.dDocType AND
Revisions.dReleaseState<>'E' AND (Revisions.dSecurityGroup =
RoleDefinition.dGroupName AND RoleDefinition.dRoleName = ? AND
RoleDefinition.dPrivilege > 0)
```

## 11.5.6 Additional Supported Sort Constructs

Using Oracle sort constructs in search query clauses allows users greater flexibility when performing a query. Sort constructs specify the row data in two or more tables to be extracted, sorted, and combined. Essentially, the sort constructs serve the purpose of limiting the number of rows that are returned. Oracle Query Optimizer recognizes the following sort constructs:

- **Group by:** Sorts a set of records and specifies how to group the results.
- **Order by:** Sorts a set of records and specifies whether the results are to be returned in ascending or descending order.
- **Inner join:** Sorts a set of records by looking for and returning those that match.

- **Outer join:** Sorts a set of records by looking for and returning those that do not match.

## 11.5.7 Hint Rules Table

The Hint Rules Table contains the rules that the optimization feature uses to determine the proper hints to add to dynamic queries or data sources during the optimization process. Using the Edit Hint Rules form, a hint rule can be defined for a particular field and operator. A hint rule can also be defined based on values or date/number ranges. The hint rule table is extensible by other components, and can be updated while the Content Server instance is running.

**Figure 11–3 Hint Rules Table**

Key	Table	Column	Operator	Index	Order	Values	AllowMultiple	Disabled
PK_Revisions	Revisions	dID	equal	PK_Revisions	5		false	
dDocName	Revisions	dDocName	equal	likedDocName_Revisions	5		false	
RevdRevClassID	Revisions	dRevClassID	equal	dRevClassID_2_Revisions	5		false	

Several default hint rules included with Oracle Query Optimizer are described in the following text. For more detailed descriptions of the table columns, see [Section 11.5.7](#). The content of the Hint Rules Table is available on the Hint Rules Configuration page that is accessed through the Administration tray.

The Hint Rules Table is scheduled to reload every night, and when a rule is added or modified. The hint value is recalculated at each reload.

---

**Important:** Although the Hint Rules Table includes a column allowing multiple indexes to be used with each other, in Oracle only the bitmap index can be combined. This is because the Hint Rules Table was designed for core Content Server functionality.

Therefore, it might not be sufficient for a system with components that create additional tables or add additional metadata fields, or both. However, the Hint Rules Table can be extended or overwritten by other components to provide knowledge of additional tables, indexes and fields.

---

- **Explanation of First Hint Rule:**

For this rule, if the WHERE clause contains the following condition the PK\_Revisions index is used and added as a hint to the optimized query:

```
Revisions.dID = some_value
```

- **Explanation of Second Hint Rule:**

For this rule, if the WHERE clause contains either of the following conditions the dDocName index is used and added as a hint to the optimized query:

```
Revisions.dDocName = some_value
Revisions.dDocName LIKE 'some_value'
```

- **Explanation of Third Hint Rule:**

For this rule, if the WHERE clause contains the following condition the condition does not meet the requirements and cannot be qualified:

```
dStatus = 'DONE'
```

However, if the WHERE clause contains the following condition the dStatus index is used and added as a hint to the optimized query.:

```
dStatus = 'RELEASED'
```

The following sections describe the following columns in the Hint Rules Table:

- [Section 11.5.7.1, "Key"](#)
- [Section 11.5.7.2, "Table"](#)
- [Section 11.5.7.3, "Column"](#)
- [Section 11.5.7.4, "Operators"](#)
- [Section 11.5.7.5, "Index"](#)
- [Section 11.5.7.6, "Order"](#)
- [Section 11.5.7.7, "Values"](#)
- [Section 11.5.7.8, "AllowMultiple"](#)
- [Section 11.5.7.9, "Disabled"](#)

### 11.5.7.1 Key

This column contains the unique name to identify the rule. A component can use the unique key to overwrite a particular rule. This key is usually identical to its index name because the index name is unique in the same database schema.

By default, Oracle uses a B+ Tree (binary tree) as the indexing structure to provide efficient access to logical records. B+ Tree indexes are most useful for queries involving a small number of result rows or when the user needs to execute queries using varying criteria (such as equality and range conditions). Because B+ Tree indexes store the indexed data values, these indexes are useful as sources of data if the requested value is the stored value.

However, bitmapped indexes offer substantial performance improvements with minimal storage cost compared to the default B+ Tree indexes. Bitmapped indexes are particularly effective for searching columns with poor selectivity due to having very few distinct values. Also, a bitmap is built for each value including the NULL value (which means the NULL is indexed). Overall, using bitmapped indexes is very efficient because the index lookup process is a bit-level operation and allows access to multiple indexes.

---

---

**Note:** Because hint rules can be overwritten, Oracle Query Optimizer does not allow you to add a hint rule using an existing key. Therefore, it is important when you are creating your bitmapped indexes for columns that you assign unique keys.

---

---

Oracle recommends that you use bitmapped indexes for the table columns listed below, and set the index name to the corresponding column name.

- Revisions table:
  - dIndexerState
  - dReleaseState
  - dProcessingState

- dIsCheckedOut
- dSecurityGroup
- dStatus
- WorkflowDocuments table:
  - dWfDocState

### 11.5.7.2 Table

This column identifies the specific database table.

### 11.5.7.3 Column

This column identifies the specific column within the database table listed in the Table column.

### 11.5.7.4 Operators

This column is a comma-delimited list of allowable operators. For more information about the valid operator options, see the **Operators** field and menu on the Hint Rules Configuration page. The hint rule's operator is important in the decision of whether a hint rule will be applied to a condition.

For example, if the WHERE clause contains the following condition using the PK\_Revisions index would be a very valuable hint to include in an optimized query:

```
Revisions.dID = 3
```

However, if the WHERE clause contains the following condition then using the PK\_Revisions index would not be useful:

```
Revisions.dID > 3
```

### 11.5.7.5 Index

This column identifies the specific index to use in the optimized query if the condition meets the hint rule requirements.

### 11.5.7.6 Order

This column contains the preferred order to use when the rule is included in the Hint Rules Table. The highest ordered rules in a query are given precedence when deciding which hint to use.

The order values include:

- **5:** This value indicates that the specified index is unique or does not match more than 50 rows for any value. For example, specifying dID with the Revisions, Documents, or DocMeta tables.
- **4:** This value indicates that the specified index should be somewhat less selective. The specified value should typically match a few rows and, at the very most, several hundred rows. For example, specifying dDocTitle with the Revisions table.
- **3:** This value indicates that the specified index matches less than a thousand rows. For example, specifying dInDate or dOutDate.
- **2:** This value indicates that the specified index matches less than ten thousand rows.

- **1:** This value indicates that the specified index matches more than ten thousand rows.

### 11.5.7.7 Values

This column is Idoc scriptable. This column can only be defined when the Operators column value is one of the following:

- **in** or **notIn**: When you use either of these operators, the value should be a comma-delimited list enclosed in parenthesis.
- **range**: When you use this operator, the value must use one of the following formats:

- **Format 1:**

```
([<lowValue>],range[,<highDateValue>])
```

Examples of acceptable values include:

```
('Y', 'O')
(,7d)
({ts '2004-12-11 12:03:23.000'}, 2d, <$dateCurrent()$>)
```

- **Format 2:**

```
#[d|h]
```

For example, a range of five days is 5d and seven hours is 7h.

---

**Tip:** The operators **in** or **notIn** can substitute for the operators **equal** and **notEqual**, respectively, along with their matching values. For more information about operator options, see the **Operators** field and menu on the Edit Hints Rule form.

---

The following use cases demonstrate how this column provides additional flexibility to the hint rules:

- **Use Case 1: State or Status Table Columns**

Table columns that indicate a state or status such as dReleaseState or dStatus are biased regarding the finished states. For example, dReleaseState is predisposed for 'Y' (released) or 'O' (old version). Likewise, dStatus is predisposed for RELEASED. Therefore, in WHERE clauses, conditions such as dReleaseState = Y or dStatus = RELEASED match the majority of rows in the Revisions table. Thus, indexes for these two columns are almost useless. Conversely, the condition dReleaseState = N (new, not yet indexed) matches only a few rows. Consequently, indexes on this column would be very helpful.

- **Use Case 2: Date or Number Table Columns**

Table columns that indicate a date or number exhibit similar behavior to state or status. For example, the condition dInDate < <\$dateCurrent()\$> matches most of the table rows and makes indexes on this field irrelevant. However, the combined conditions dInDate < <\$dateCurrent()\$> AND dInDate > <\$dateCurrent(-1)\$> usually match only a small set of rows and would benefit from using the corresponding index as a hint.

### 11.5.7.8 AllowMultiple

This column indicates whether the defined index is used with other indexes. In Oracle, only the bitmap index can be combined.

### 11.5.7.9 Disabled

This column indicates whether a hint rule has been disabled. Any rule in the table can be enabled/disabled. If you disable a hint rule, a value of 'Y' is displayed. Existing rules can be disabled to match the current Content Server state.

For example, if a Content Server instance contains only a few distinct content revClasses, each revClass may have thousands of revisions. Therefore, the dRevClass\_2 index is not very effective. In this case, this corresponding hint rule should be disabled and you should add one or more new rules with different preference orders.

---



---

**Note:** Although any rule in the table can be enabled or disabled, only the rules that are added using the Edit Hints Rule form can be removed. The default hint rules that are included with the Oracle Query Optimization feature can only be disabled; they cannot be removed.

---



---

## 11.5.8 Edit Hint Rules Form

The Edit Hint Rules Form provides a way to add, remove, enable, or disable rules using the Hint Rules Configuration page. You can add a new rule to reflect new tables and indexes. Existing rules can be removed or disabled to match the current state of the Content Server instance. If you select a hint rule from the hint rule table, the Edit Hint Rules Form fields are automatically populated with the applicable values.

The Edit Hint Rules Form is displayed next to the hint rules configuration table on the Hint Rules Configuration page.

The hint rules configuration table is scheduled to reload every night and whenever a new rule is added or an existing rule is modified. The hint value is recalculated at each reload.

Although any rule in the table can be enabled or disabled, only the rules that are added through the Edit Hint Rules Form can be removed. The default hint rules that are included with the OracleQueryOptimizer component can only be disabled; they cannot be removed.

## 11.5.9 The Hint Cache

Oracle Query Optimizer also contains a hint cache to store dynamically generated hints. For example, a hint derived from a parsed query or data source is cached to maintain persistence. In this way, the hint cache provides stability for queries and data sources.

The hint cache is used during the optimization process to select hints for queries that do not contain Oracle or Content Server hints. The hint cache provides a mechanism to fine tune query hints. In addition, administrator can check/edit cache and change hint for queries at run time.

The hint cache is stored to disk every two hours and is reloaded when the Content Server instance is started.

The characteristics of the hint cache include:

- [Reusing Hint Cache Entries](#)

- [Hint Cache Management](#)
- [Default Capacity Algorithm](#)
- [Origin of Hint Cache Keys](#)
- [Hint Cache Persistence](#)

### 11.5.9.1 Reusing Hint Cache Entries

The same query matches the same cache entry regardless of its values unless the new value does not satisfy the hint rule conditions. Two examples are included below to demonstrate how the same hint cache entry can and cannot be used for multiple queries.

#### Example 1: Using Similar Hint Cache Entries

In the following two queries, the same hint cache entry is used because both queries match the hint rule requirements.

- **QueryA:**

```
SELECT *
FROM Revisions
WHERE dDocName = 'name1'
```

- **QueryB:**

```
SELECT *
FROM Revisions
WHERE dDocName = 'name2'
```

#### Example 2: Using Different Hint Cache Entries

In the following two queries, the same hint cache entry cannot be used because QueryB violates the requirements for the dReleaseState hint rule. The dReleaseState hint rule requires that the dReleaseState values are neither Y (released) nor O (old revision).

- **QueryA:**

```
SELECT *
FROM Revisions
WHERE dReleaseState = 'U' AND dStatus = 'DONE'
```

- **QueryB:**

```
SELECT *
FROM Revisions
WHERE dReleaseState = 'Y' AND dStatus = 'DONE'
```

### 11.5.9.2 Hint Cache Management

In the hint cache, you can add a new entry, edit an existing entry, or remove an existing entry using the Hint Cache Updater page. When adding or editing hint cache entries, you must use the [Content Server Hint Syntax](#). The ability to manage the hint cache is very useful for fine tuning query hints. The example below demonstrates the benefits of fine tuning a hint cache entry.

**Example: Batchloading Unindexed Content**

If you have just batchloaded 100K content items in to the Content Server and they are not yet indexed, the index-based query used above ([Example 2: Using Different Hint Cache Entries](#)) would match all of the batchloaded documents.

- **QueryA:**

If most of the batchloaded documents have not been indexed, the dReleaseState index that is used in this query is not the best choice. For the best results in this case, you should fine tune the hint cache entry to use both the dReleaseState and the dStatus indexes. Use the Hint Cache Updater page to update hint cache entries.

```
SELECT dID
FROM Revisions
WHERE Revisions.dReleaseState = N'N' AND Revisions.dStatus in (N'DONE',
N'RELEASED', N'DELETED') AND Revisions.dInDate<={ts '2005-02-23 17:46:38.321'}
```

- **QueryB:**

After updating the hint cache entry, the new optimized query is:

```
SELECT/*+ LEADING(revisions) INDEX (revisions dReleaseState dStatus)*/ dID
FROM Revisions
WHERE Revisions.dReleaseState = N'N' AND Revisions.dStatus in (N'DONE',
N'RELEASED', N'DELETED') AND Revisions.dInDate<={ts '2005-02-23 17:46:38.321'}
```

**11.5.9.3 Default Capacity Algorithm**

By default, the hint cache has a maximum capacity of 1000 hints. The hint cache uses the midpoint insertion least-recently-used (LRU) algorithm which is similar to the one used by Oracle and MySQL. A new entry is inserted in to the middle of the queue and each subsequent execution moves the entry up one spot.

When the number of hints in the cache exceed the maximum capacity, the entry at the bottom of the queue is removed from the cache. Thus, the LRU algorithm ensures that the most recently executed query hints are in the upper levels of the queue.

**11.5.9.4 Origin of Hint Cache Keys**

The hint cache key is generated from the normalized query; for more information, see [Section 11.5.2.3](#). The cache key consists of the qualified columns (columns that are qualified by table/alias names) and columns that have a hint rule defined. The cache key excludes conditions that contain joins or subqueries.

The following example illustrates how the cache key is generated from a given query:

```
SELECT DocMeta.*, Documents.*, Revisions.*
FROM DocMeta, Documents, Revisions
WHERE DocMeta.dID = Revisions.dID AND Revisions.dID=Documents.dID AND
Revisions.dDocName='abc' AND Revisions.dStatus<>'DELETED' AND
(Revisions.dReleaseState='U' OR Revisions.dReleaseState='I' OR
Revisions.dReleaseState='Y') AND Documents.dIsPrimary<>0
```

The generated cache key is as follows:

```
documents.disprimary:notequal:documents|revisions.ddocname:equal:revisions|revisions.dreleasestate:in:revisions|revisions.dstatus:notequal:revisions
```

### 11.5.9.5 Hint Cache Persistence

The hint cache is designed to be persistent. To ensure the persistence, the hint cache is saved to the file system every two hours. The persisted hint cache is reloaded when the Content Server instance is started.

## 11.5.10 Using Hint Rules

The following tasks are involved in using hint rules:

- [Adding and Enabling New Hint Rules](#)
- [Editing Existing Hint Rules](#)
- [Disabling Hint Rules](#)
- [Enabling Hint Rules](#)
- [Removing Hint Rules](#)

To access the Edit Hint Rules Form, choose **Administration**, then **Oracle Query Optimizer**, then **Hint Rules Configuration**. The Hint Rules Configuration page opens, which includes the Edit Hint Rules Form.

### 11.5.10.1 Adding and Enabling New Hint Rules

To add a new hint rule to the Hint Rules Table:

1. Choose **Administration**, then **Oracle Query Optimizer**, then **Hint Rules Configuration**.
2. In the Edit Hint Rules Form, complete the fields. For more detailed explanations of each field, see [Section 11.5.7](#).
3. Click **Add**. The new hint rule is added to the Hint Rules Table and is effective immediately.

### 11.5.10.2 Editing Existing Hint Rules

To edit an existing hint rule in the Hint Rules Table:

1. Choose **Administration**, then **Oracle Query Optimizer**, then **Hint Rules Configuration**.
2. Select the desired hint rule in the Hint Rules Table on the Hint Rules Configuration page. All of the applicable fields in the Edit Hint Rules Form are populated with the hint rule's values.
3. Edit the fields as desired. For more details on each field, see [Section 11.5.7](#).
4. Change the key.
5. Click **Add**. The Hint Rules Table is refreshed and the new hint rule is added. The modifications are effective immediately.
6. Delete the old hint rule. For additional information, see [Section 11.5.10.5](#).

### 11.5.10.3 Disabling Hint Rules

Although any rule in the table can be enabled/disabled, only the rules that are added through the Hint Rules Configuration page can be removed. The default hint rules that are included with the Oracle Query Optimization feature can only be disabled; they cannot be removed.

To disable a hint rule in the Hint Rules Table:

1. Choose **Administration**, then **Oracle Query Optimizer**, then **Hint Rules Configuration**.
2. Select the desired hint rule in the Hint Rules Table on the Hint Rules Configuration page. All of the applicable fields in the Edit Hint Rules Form are populated with the hint rule's values.
3. Click **Disable**. The Hint Rules Table is refreshed and 'Y' is displayed in the Disabled column, indicating that the hint rule is deactivated.

#### 11.5.10.4 Enabling Hint Rules

Although any rule in the table can be enabled/disabled, only the rules that are added through the Hint Rules Configuration page can be removed. The default hint rules that are included with the Oracle Query Optimization feature can only be disabled; they cannot be removed.

To enable a disabled hint rule in the Hint Rules Table:

1. Choose **Administration**, then **Oracle Query Optimizer**, then **Hint Rules Configuration**.
2. Select the desired hint rule in the Hint Rules Table on the Hint Rules Configuration page. All of the applicable fields in the Edit Hint Rules Form are populated with the hint rule's values.
3. Click **Enable**. The Hint Rules Table is refreshed and the Disabled column is clear, indicating that the hint rule is reactivated.

#### 11.5.10.5 Removing Hint Rules

Although any rule in the table can be enabled or disabled, only the rules that are added through the Hint Rules Configuration page can be removed. The default hint rules that are included with the Oracle Query Optimization feature can only be disabled; they cannot be removed.

To delete a hint rule from the Hint Rules Table:

1. Choose **Administration**, then **Oracle Query Optimizer**, then **Hint Rules Configuration**.
2. Select the desired hint rule in the Hint Rules Table on the Hint Rules Configuration page. All of the applicable fields in the Edit Hint Rules Form are populated with the hint rule's values.
3. Ensure that the hint rule is enabled. If the hint rule is disabled it cannot be removed. To reactivate a disabled hint rule, see [Section 11.5.7](#).
4. Click **Remove**. The Hint Rules Table is refreshed and the selected hint rule is removed.

### 11.5.11 Using the Query Converter

The Query Converter can be used to view the result of a converted query and to modify a converted query by adding, editing, or deleting conditions from the WHERE clause. Modifying a converted query enables you to see exactly what will be executed when the query is submitted. Converted queries optionally can include data sources.

The following tasks are involved when you use the Query Converter:

- [Converting a Data Source](#)
- [Converting a Query](#)

- [Editing a Converted Data Source or Query](#)

### 11.5.11.1 Accessing the Query Converter Page

To access the Query Converter page, choose **Administration**, then **Oracle Query Optimizer**, then **Query Converter**.

### 11.5.11.2 Converting a Data Source

To convert a data source query:

1. If applicable, on the Query Converter page select **Use Data Source**. The data source-related fields are displayed on the Query Converter page.
2. Select the desired data source from the **DS Name** menu. The data source query is displayed in below the **DS Name** field.
3. Enter the applicable information for additional parameters and WHERE clauses.
4. Click **Convert Query**. The data source is converted and the results are displayed in a text area above the **Use Data Source** check box. To view an example of a converted data source query, see [Figure 11-4](#).

### 11.5.11.3 Converting a Query

To convert a query:

1. If applicable, on the Query Converter page deselect **Use Data Source**. The data source-related fields are hidden from the Query Converter page.
2. Enter the applicable information for the query.
3. Click **Convert Query**. The query is converted and the results are displayed in a text area above the Use Data Source check box. To view an example of a converted query, see [Figure 11-5](#).

**Figure 11-4 Example of Converted Data Source Page**

The screenshot displays the Oracle Query Converter interface. At the top, a 'Converted Data Source' section shows a preview of the converted query: 'Name Documents' followed by the SQL: 'SELECT Revisions.\*, DocMeta.\*, Documents.\* FROM Revisions, DocMeta, Documents WHERE Revisions.dID = Documents.dID AND Revisions.dID = DocMeta.dID AND Documents.dIsPrimary <> 0'. Below this, the 'Use Data Source' checkbox is checked. The 'DS Name' dropdown menu is set to 'Documents'. A text area below the dropdown contains the same SQL query. There are empty text boxes for 'Additional Parameters' and 'Where Clause'. At the bottom, a 'Convert Query' button is visible.

**Figure 11–5 Example of Converted Query Page**

The screenshot shows a web interface for a 'Converted Query'. At the top, there is a header 'Converted Query' with the text 'select \* from revisions where did = 3'. Below this is a section with a 'Use Data Source' checkbox, which is unchecked. Underneath the checkbox is a text area labeled 'Query' that is currently empty. At the bottom of the interface is a button labeled 'Convert Query'.

#### 11.5.11.4 Editing a Converted Data Source or Query

After the data source or query is converted, the results are displayed above the Use Data Source check box. Because the conversion process clears the fields, the converted query can only be modified by entering new information in the fields. To edit information for a data source or query, see the applicable sections in [Section 11.5.11.2](#).

### 11.5.12 Updating the Hint Cache

The following tasks are involved when updating the hint cache:

- [Accessing the Hint Cache Updater Page](#)
- [Checking the Hint Cache from a Data Source](#)
- [Checking from a Query](#)
- [Modifying an Existing Hint Cache Query Using Data Source](#)
- [Modifying an Existing Hint Cache Using a Query](#)
- [Removing a Hint Cache Data Source Entry](#)
- [Removing a Hint Cache Query](#)

#### 11.5.12.1 Accessing the Hint Cache Updater Page

To access the Hint Cache Updater page, choose **Administration**, then **Oracle Query Optimizer**, then click **Hint Cache Updater**.

#### 11.5.12.2 Checking the Hint Cache from a Data Source

To check the hint cache using a data source:

1. On the Hint Cache Update page, select **Use Data Source**. The data source-related fields are displayed on the Hint Cache Updater page.
2. Select the desired data source from the **DS Name** menu. The data source query is displayed in below the **DS Name** field.
3. Enter the applicable information for the additional parameters, **WHERE** clause, and hints.
4. Click **Check Cache**. The results are displayed above the Use Data Source check box. To view an example of an unsuccessful hint search, see [Figure 11–6](#).

**Figure 11–6 Example of Hint Cache Updater Results with Data Source**

<b>Hint Not Found</b>	<b>data source</b>	Documents
	<b>where clause</b>	revisions.dreleasestate = n'n'
	<b>cache key</b>	revisions.dreleasestate:notin:('y','o');revisions
	<b>message</b>	Hint does not exist in cache.

**Use Data Source**

**DS Name**

SELECT Revisions.\*, DocMeta.\*, Documents.\* FROM Revisions, DocMeta, Documents WHERE Revisions.dID = Documents.dID AND Revisions.dID = DocMeta.dID AND Documents.dIsPrimary <> 0

**Additional Parameters**

**Where Clause**

**Hints**

### 11.5.12.3 Checking from a Query

To check the hint cache using a query:

1. On the Hint Cache Update page, ensure the **Use Data Source** check box is unselected. The data source-related fields are hidden from the Query Converter page.
2. Enter the applicable information.
3. Click **Check Cache**. The results are displayed above the Use Data Source check box. To view an example of an unsuccessful hint search, see [Figure 11–7](#). To view an example of a successful hint search, see [Figure 11–8](#).

**Figure 11–7 Example of Hint Cache Updater Results without Data Source**

<b>Hint Not Found</b>	<b>query</b>	SELECT Revisions.*, DocMeta.*, Documents.* FROM Revisions, DocMeta, Documents WHERE Revisions.dID = Documents.dID
	<b>message</b>	Hint does not exist in cache.

**Use Data Source**

**Query**

**Hints**

Figure 11–8 Hint Found in Hint Cache

<b>Hint Found</b>	<pre> query  SELECT dID FROM Revisions WHERE Revisions.dReleaseState = N'N'        AND Revisions.dStatus in (N'DONE', N'RELEASED', N'DELETED') AND        Revisions.dInDate&lt;={ts '2005-05-25 05:34:34.432'} cache  Revisions revisions.dindate:le:revisions revisions.dreleasestate:notin: key    ('y','o'):revisions revisions.dstatus:in:revisions old    Revisions Revisions:dReleaseState:dReleaseState:3: hint   ('y','o'):1:Revisions </pre>
<b>Use Data Source</b>	<input type="checkbox"/>
<b>Query</b>	<input type="text"/>
<b>Hints</b>	<input type="text"/>
<input type="button" value="Check Cache"/> <input type="button" value="Update Cache"/> <input type="button" value="Remove"/>	

#### 11.5.12.4 Modifying an Existing Hint Cache Query Using Data Source

To modify a hint cache query using a data source:

1. On the Hint Cache Updater page, select **Use Data Source**. The data source-related fields are displayed on the Hint Cache Updater page.
2. Select the desired data source from the **DS Name** menu. The data source query is displayed below the **DS Name** field.
3. Enter the applicable information for the additional parameters, WHERE clause, and hints.
4. Click **Update Cache** to overwrite the previous hint cache. The results are displayed in a text box above the **Use Data Source** check box. To see an example of successfully adding a new hint to a query and updating the hint cache, see the page capture included in this section.

#### 11.5.12.5 Modifying an Existing Hint Cache Using a Query

To modify a hint cache using a query:

1. On the Hint Cache page, ensure that the **Use Data Source** check box is unselected. The data source-related fields are hidden from the Query Converter page.
2. Enter the applicable information.
3. Click **Update Cache** to overwrite the previous hint cache. The results are displayed above the Use Data Source check box. On the page capture note that the new hint was added and the hint cache was updated.

**Figure 11–9 New Hint Added, Hint Cache Updated**

<b>query</b>	SELECT dID FROM Revisions WHERE Revisions.dReleaseState = N'N' AND Revisions.dStatus in (N'DONE', N'RELEASED', N'DELETED') AND Revisions.dInDate<={ts '2005-05-25 05:34:34.432'}
<b>Updated cache key</b>	Revisions revisions.dindate:le:revisions revisions.dreleasestate:notin: (y,o):revisions revisions.dstatus:in:revisions
<b>old hint</b>	Revisions Revisions:dReleaseState:dReleaseState:3: (y,o):1:Revisions
<b>new hint</b>	Revisions:dInDate:dInDate:3:(,7d):0:revisions
<b>message</b>	Hint cache is updated

**Use Data Source**

**Query**

**Hints**

### 11.5.12.6 Removing a Hint Cache Data Source Entry

To remove a hint cache data source entry:

1. On the Hint Cache Updater page, select **Use Data Source**. The data source-related fields are displayed on the Hint Cache Updater page.
2. Select the desired data source from the **DS Name** menu. The data source query is displayed below the **DS Name** field.
3. Enter the applicable information for the additional parameters, WHERE clause, and hints.
4. Click **Remove**. The information entered in to the fields is removed. To see an example of successfully removing a hint from a query and the hint cache, see the page capture included in this section.

### 11.5.12.7 Removing a Hint Cache Query

To remove a hint cache query:

1. On the Hint Cache Updater page, ensure that the **Use Data Source** check box is unselected. The data source-related fields are hidden from the Query Converter page.
2. Enter the applicable information for the query and hints.
3. Click **Remove**. The results are displayed above the **Use Data Source** check box. On the page capture note that the previously added hint was deleted from the query and hint cache.

**Figure 11–10 Example of a Deleted Hint from Cache**

<b>Removed</b>	<b>query</b>	SELECT dID FROM Revisions WHERE Revisions.dReleaseState = N'N' AND Revisions.dStatus in (N'DONE', N'RELEASED', N'DELETED') AND Revisions.dInDate<={ts '2005-05-25 05:34:34.432'}
	<b>cache key</b>	Revisions revisions.dindate:le:revisions revisions.dreleasestate:notin: (y,o):revisions revisions.dstatus:in:revisions
	<b>old hint</b>	Revisions:dInDate:dInDate:3:(,7d):0:revisions
	<b>message</b>	Hint is removed from cache.
<b>Use Data Source</b> <input type="checkbox"/>		
<b>Query</b>	<input type="text"/>	
<b>Hints</b>	<input type="text"/>	
<input type="button" value="Check Cache"/> <input type="button" value="Update Cache"/> <input type="button" value="Remove"/>		



---

---

## Managing a File Store System

This chapter describes how to configure the Oracle WebCenter Content Server file store system and use the File Store Provider.

This chapter includes the following topics:

- [Section 12.1, "Introduction to the File Store System"](#)
- [Section 12.2, "About the File Store Provider Upgrade"](#)
- [Section 12.3, "Managing the File Store Provider"](#)
- [Section 12.4, "Sample Implementations of File Store Provider"](#)
- [Section 12.5, "Using Sun Storage Archive Manager"](#)

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**Note:** Oracle supports the Sun Storage Archive Manager (SAM-QFS) with the WORM option as an alternative to the Content Server standard file store system. For details, see [Section 12.5](#).

Once you have configured Content Server to use SAM-QFS, you cannot revert to using the standard file store system.

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### 12.1 Introduction to the File Store System

With the release of version 11gR1, Content Server implemented a file store system for data management, replacing the traditional file system for storing and organizing content. The FileStoreProvider component exposes the file store functionality in the Content Server interface and allows additional configuration options. For example, you can configure the Content Server instance to use binary large object (BLOB) data types to store content in a database, instead of using a file system. This functionality offers several advantages:

- Integrates repository management with database management for consistent backup and monitoring processes.
- Helps overcome limitations associated with directory structure and number of files per directory in a file system approach.
- Aids in distributing content more easily across systems, for better scaling of Content Server.
- Allows for different types of storage devices not commonly associated with a file system, for example, content addressed storage systems and write-only devices necessary in some business uses.

With a huge volume of data to manage in a database, one solution to keeping the database running is to use database partitions for your content repository. This

requires careful planning. For more information, see the "Partitioned Repository for WebCenter Content using Oracle Database 11g" blog.

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**Caution:** The FileStoreProvider component is installed, enabled, and upgraded by default during Content Server deployment. It should not be uninstalled or disabled after the default file store is upgraded. For more information on upgrading, see [Section 12.2](#).

If you have an earlier version of Content Server software where you have not yet upgraded the default file store, you can disable the component following the procedure in [Section 9.2.2](#).

---

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This section covers the following topics:

- [Section 12.1.1, "Data Management"](#)
- [Section 12.1.2, "File Store Provider Features"](#)

## 12.1.1 Data Management

Content Server manages content by tracking the storage of electronic files and their associated metadata. It provides the ability for users to store and access their checked in files, any associated information, and any associated renditions. This section discusses the data management methods historically used by Content Server and how they are addressed with the FileStoreProvider component.

- [Section 12.1.1.1, "File Management"](#)
- [Section 12.1.1.2, "Metadata Management"](#)
- [Section 12.1.1.3, "File Stores"](#)

### 12.1.1.1 File Management

The first half of data management is storing electronic files checked in to a Content Server repository. With Content Server, file storage has typically been done with a traditional file system, storing electronic files in a hierarchical directory structure that includes vault and weblayout directories. By using the revision information specified by the content type, security group, and account (if used), files and their associated renditions are placed into particular directories within the vault and weblayout directories. For example, the primary and alternate files specified at check in are stored in subdirectories in the vault directory. The specific file location is defined to be the following:

*IntradocDir/vault/dDocType/account/dID.dExtension*

In this path name, *dDocType* is the content type chosen by the user on check in, *dID* is the unique system-generated identification that identifies this revision, and *dExtension* is the extension of the file checked in. In this hierarchical model, the system uses the *dDocType* metadata field to distribute the files within the hierarchy established in the vault directory. Similarly, any web rendition is distributed across the hierarchy within the *IntradocDir/weblayout/groups/* directory. The web rendition is the file served out of a web server, and in the historical file system storage method, could be the native file, the alternate file, or a web-viewable file generated by Inbound Refinery or some other conversion application.

This straightforward determination of file storage location is helpful to component and feature writers, helping them understand where files are located and how to manipulate them. However, it also has the effect of limiting storage management.

Without careful management of the location metadata, directories can become saturated, causing the system to slow down.

### 12.1.1.2 Metadata Management

The second half of data management is storing metadata associated with an electronic file. With Content Server, metadata management has typically been done using a relational database, primarily involving three database tables. Metadata enables users to catalogue content and provides a means for creating file descriptors to facilitate finding it within the Content Server repository. For users, the retrieval is done by Content Server, and how and where the file is stored can be completely hidden. For component and feature writers, who may need to generate or manipulate files, the metadata provides a robust means of access.

### 12.1.1.3 File Stores

The traditional file system model historically used by Content Server limits scalability. As data management needs grow, adding extra storage devices to increase storage space is not conducive to easy file sharing through a web-based interface. Complex, nested file structures could slow performance. Suppressing the creation of a duplicate web-viewable file when the native file format could be used could be difficult. As a consequence of dealing with large systems, for example over 100 million content items, Content Server has shifted to using a file store. This offers the advantages of scalability, flexibility, and manageability.

## 12.1.2 File Store Provider Features

The FileStoreProvider component enables you to define data-driven rules to store and access content managed by Content Server. File Store Provider offers the following features:

- The ability to relocate files easily
- The ability to have the web-viewable file be optional
- The ability to manage and control directory saturation
- The ability to integrate with third-party storage devices
- An API to use, extend, and enhance different storage paradigms

With File Store Provider, checked-in content and associated metadata are examined and assigned a storage rule based on criteria established by a system administrator. Criteria can include metadata, profiles, or other considerations. The storage rule determines how vault and web files are stored by Content Server and how they are accessed by a web server.

## 12.2 About the File Store Provider Upgrade

The FileStoreProvider component is installed, enabled, and upgraded by default for a Content Server instance with no documents in it. The upgrade includes creation of metadata fields with default values for the file store system (DefaultFileStore). If an existing Content Server instance with documents in it and no File Store Provider is upgraded to a newer version of Content Server, the File Store Provider upgrade is not automatically performed.

If you do not want to upgrade File Store Provider from your current settings, prior to upgrade installation you must add the configuration variable `FsAutoConfigure=false` in the Content Server `config.cfg` file.

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---

**Caution:** If you start the Content Server instance to set the variable in the **Additional Configuration Variables** field on the General Configuration page, then Content Server will automatically upgrade File Store Provider.

---



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## 12.2.1 DefaultFileStore Settings

A Content Server instance containing no documents and with the FileStoreProvider component automatically upgraded uses these DefaultFileStore settings. The settings are single lines of code, not wrapped as shown here.

- Vault Path:

```
$#env.VaultDir$$dDocType$/$dDocAccount$/$dispersion$/$dID$$ExtensionSeparator$
$dExtension$
```

- Dispersion Rule:

```
$dRevClassID[-9:-6:0:b]/$dRevClassID[-6:-3:0:b]
```

If encoding is not required, specify:

```
$dRevClassID[-9:-6:0]/$dRevClassID[-6:-3:0]
```

- Web-viewable Path:

```
$#env.WeblayoutDir$groups/$dSecurityGroup$/$dDocAccount$/documents/$dDocType$/$
dispersion$/$edisp$/$dDocName$$RenditionSpecifier$$RevisionLabel$
$ExtensionSeparator$$dWebExtension$
```

- Web URL File Path:

```
$HttpWebRoot$groups/$dSecurityGroup$/$dDocAccount$/documents/$dDocType$/$
dispersion$/$edisp$/$dDocName$$RenditionSpecifier$$RevisionLabel$
$ExtensionSeparator$$dWebExtension$
```

The dispersion field is added in Path information for the storage rule and can be edited. The Web-viewable Path and Web URL File Path fields cannot be edited. The dispersion rule is added in web paths at the `$dispersion$` location.

The dispersion rule allows you to specify `:b` for base 64 encoding of that part of the URL. For example, the following dispersion rule encodes the two parts to be base 64:

```
$dRevClassID[-9:-6:0:b]/$dRevClassID[-6:-3:0:b]
```

A Content Server instance containing documents and which does not have the FileStoreProvider component upgrade will return an informational message that the Revisions table is not empty, therefore dispersion for the default storage rule is not set for DefaultFileStore.

## 12.2.2 Empty Storage Rule

If a site has used an earlier version of Content Server without using the file store system, then upgraded and implemented the FileStoreProvider component, or a site has uninstalled the FileStoreProvider component completely and also removed the metadata fields added by File Store Provider, then when a user checks in a document it will not have an associated storage rule (no `xStorageRule` field). When File Store Provider is implemented after these types of situations, users will find that documents checked in before File Store Provider was implemented will have an empty `xStorageRule` field. To fix this situation, users must perform an Update to the Content

Information for those documents. The documents will be updated to the default value of the `xStorageRule` field and will be moved to the location specified by the storage rule. For details on `xStorageRule`, see [Section 12.3.2.2](#).

## 12.3 Managing the File Store Provider

A file store for data management is used in Content Server instead of the traditional file system for storing and organizing content. The `FileStoreProvider` component is installed and enabled by default during Content Server deployment. The `FileStoreProvider` component automatically upgrades the default file store (`DefaultFileStore`) to make use of functionality exposed by the component, including modifying the web, vault, and web URL path expressions.

---

---

**Note:** Partitions are not required to run Content Server, but any attempt to check in content before creating a partition, changing the vault path root, or creating a new, well-formed storage rule will fail. For more information, see [Section 12.3.1](#), including the sections on storage rules and path construction.

---

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---

---

**Note:** Oracle WebLogic Server does not support configuring its web server for the Content Server instance to add a new virtual directory and alias to point to the weblayout directory for each partition that is created. Partitions can be used for the vault files, and partitions are supported for web files, but the partition root must exist under the default vault and weblayout directories.

---

---

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---

**Caution:** Resource files should not be edited directly. Proper modification of resource files should be done within the Content Server administration interface or through additional component development. For more information on component development, see [Chapter 9](#).

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Three resource tables are used to define and handle file paths. The defaults for the [PathMetaData Table](#) and [PathConstruction Table](#) cover most scenarios. The [StorageRules Table](#) stores the values specified when a storage rule is defined. These three tables are provider-specific, and as such are defined in the `provider.hda` file of the `defaultfilestore/` directory. The `defaultfilestore/` directory is located in the `IntradocDir/data/providers/` directory. A fourth table, the [FileSystemFileStoreAlgorithmFilters Table](#), requires a component along with Java code to modify.

This section covers the following topics:

- [Section 12.3.1, "Understanding File Store Provider Storage Principles"](#)
- [Section 12.3.2, "About File Store Provider Modifications to Content Server"](#)
- [Section 12.3.3, "File Store Provider Resource Tables"](#)
- [Section 12.3.4, "Working with the File Store Provider"](#)

## 12.3.1 Understanding File Store Provider Storage Principles

When a content item is checked in to Content Server, it consists of metadata, a primary file selected by the user, and potentially an alternate file. The alternate file may also be selected and checked in by the user, and is presumed to be a web-viewable file. In a file system approach to Content Server, the primary file is stored in the `vault` directory at the root of the `DomainHome/` directory and is called the native file. If an alternate file is checked in, it is also stored in the vault, but is copied to the `weblayout` directory or passed to a conversion application, such as Inbound Refinery. If no alternate file is checked in, then the native file is copied from the `vault` directory to the `weblayout` directory, existing in two places. If no alternate file is checked in and Inbound Refinery is installed, a rendition of the native file could be created and stored in `weblayout` directory.

In a file system approach to Content Server, storing content in specified directories defines a path to the content. You can access content from a browser by using a static web URL file path, when you know the content is in a specific location, or using a dynamic Content Server service request, such as `GET_FILE`, when you do not. With File Store Provider, content may or may not be stored in a file system. Consequently, a new approach to defining paths to the content must be taken.

Depending on how you set up File Store Provider, you may or may not have a static web URL. By using a dynamic Content Server service request, you can access content when you do not know the specific location. With File Store Provider, the static web URL is defined as the *web URL file*, and the dynamic access is simply called the *web URL*. Using the File Store Provider interface, you can configure only the static web URL file path. However, you can decide to have the static web URL done as a Content Server service request, essentially making it dynamic.

This section covers the following topics:

- [Section 12.3.1.1, "Using Storage Rules on Renditions to Determine Storage Class"](#)
- [Section 12.3.1.2, "Understanding Path Construction and URL Parsing"](#)

### 12.3.1.1 Using Storage Rules on Renditions to Determine Storage Class

When content is checked in, all versions of the content managed by Content Server are considered renditions. These renditions include the native file, web-viewable file, and any other files that may have been rendered by Inbound Refinery or third-party conversion applications.

Renditions are grouped together into a storage class, which determines where and how a rendition is accessed. Storage classes are grouped together into a storage rule, which defines the vault, web, and web URL path expressions, through a storage class. Additionally, a storage rule determines if a rendition is not stored, as in a web-less file store, or if it is stored in a different device, such as a database rather than a file system.

The following examples illustrate how storage rules can determine where and how different content items can be stored.

#### Example 1

A storage rule is defined as **File system only** on the Storage Rule Name dialog and **Is Webless File Store** is not selected. In this scenario, the system makes a copy of the primary files and places them in the `weblayout` directory.

This traditional file system storage example typically offers the advantage of faster access time to content when compared with database storage. This advantage diminishes if the file system hierarchy is complex or becomes saturated, or as the quantity of content items increases.

**Example 2**

A storage rule is defined as **File system only** on the Storage Rule Name dialog and **Is Webless File Store** is selected. In this scenario, no copy is made of the primary files and so the native files are the only renditions. Requests for web-viewable files are routed to the native files stored in the vault.

---

**Note:** The web-less option of File Store Provider can specify that no web rendition be created. When this is used in conjunction with Inbound Refinery, a web rendition is always created and stored in either the file system or the database, depending on the storage rule in effect.

---

This traditional file system storage example, like the previous one, offers the advantage of faster access time to content. It also saves on storage space by not copying a version of the content from the vault directory to the weblayout directory. Instead, it redirects web-viewable access to the content in the vault directory. This is useful if most of the native files checked in are in a web-viewable format, or if Content Server is being used to manage content that is not required to be viewed in a browser.

**Example 3**

A storage rule is defined as **JDBC Storage** on the Storage Rule Name dialog and no selection is made from the **Renditions** choice list. In this scenario, both the vault and web files are stored in the database.

This database storage example offers the advantage of integrating repository management with database management for consistent backup and monitoring processes, and helps overcome limitations associated with directory structure and number of files per directory in a file system approach.

---

**Important:** When necessary, content items stored in a database can be forced onto the file system, for example, during indexing or conversion. The files on the file system are treated as temporary cache and deleted following the parameters specified in the `config.cfg` file located in the `IntradocDir/config/` directory. For more information on the parameters used, see [Section 12.3.3.7](#).

---

**Example 4**

A storage rule is defined as **JDBC Storage** on the Storage Rule Name dialog and **Web Files** is selected from the **Renditions** choice list. In this scenario, the vault files are stored in the database and the web files are permanently stored on the file system.

This mixed approach of storing native files in a database but web-viewable files on a file system offers the advantages of database storage in the previous example (integrated backup and monitoring, overcoming file system limitations) for the native files, while providing speedy web access to web-viewable renditions. Like the first example, this advantage can be diminished if the file system structure is overly complex, or the quantity of files is extreme.

**12.3.1.2 Understanding Path Construction and URL Parsing**

The path to content stored in Content Server is defined in the PathExpression column of the [PathConstruction Table](#). Paths are made up of pieces, with each piece separated by a slash (/). Each piece can be made of a static string or a sequence of dynamic parts.

A dynamic part is encapsulated by a dollar sign (\$). A part can be calculated using an algorithm, Idoc Script variable, environment variable, or a metadata lookup, and can have the following interpretations:

- It can be a field defined in the PathMetaData table. If it is defined in the PathMetaData table, it can be mapped to an algorithm, for example:

```
$dDocType$
```

- If it has the prefix #env., it is an environment variable, for example:

```
 $#env.VaultDir$ or $#env.WeblayoutDir$
```

- It can be an Idoc Script variable, such as \$HttpWebRoot\$. For example, the standard vault location is defined as follows:

```
$PartitionRoot$/vault/$dDocType$/ $dDocAccount$/ $dID$$ExtensionSeparator$
$dExtension$
```

When parsed, the path expression turns into five pieces, interpreted according to the rules specified in the PathMetaData table, as follows:

- **\$PartitionRoot\$**: mapped to the partitionSelection algorithm and uses the xPartitionId as a lookup into the PartitionList table to determine the partition root
- **/vault/**: a string, so no calculation or substitution
- **\$dDocType\$**: by the PathMetaData table this is a look up in the file parameters
- **\$dDocAccount\$**: this is mapped to a documentAccount algorithm which takes dDocAccount and parses it into the standard Content Server account presentation with all the appropriate delimiters
- **\$dID\$\$ExtensionSeparator\$\$dExtension\$**: this piece has three parts:
  - **\$dID\$**: similar to dDocType, this is defined in the file parameters and is a required field
  - **\$ExtensionSeparator\$**: determined by an algorithm and by default it returns '.'
  - **\$dExtension\$**: similar to dDocType

In the standard configuration for the web-viewable path, the URL contains variables to add the partition root to the web-viewable path, security, dDocType, and dispersion information, as well as the dDocName, rendition, and extension information.

FsWeblayoutDir denotes \$#env.WeblayoutDir\$ by default.

```
$FsWeblayoutDir$groups/$dSecurityGroup$/ $dDocAccount$/documents/$dDocType$/ $dispersion$/~edisp/$dDocName$$Renditi
ionSpecifier$$RevisionLabel$$ExtensionSeparator$$dWebExtension$
```

In the standard configuration for the web URL file path, the URL contains variables to add the partition root to the web-viewable path, security, dDocType, and dispersion information, as well as the dDocName, rendition, and extension information.

FsHttpWebRoot denotes \$HttpWebRoot\$ by default.

```
$FsHttpWebRoot$groups/$dSecurityGroup$/ $dDocAccount$/documents/$dDocType$/ $dispersion$/~edisp/$dDocName$$Renditi
onSpecifier$$RevisionLabel$$ExtensionSeparator$$dWebExtension$
```

The groups separator indicates to Content Server that the directories that follow are the name of the security group and account to which the content item belongs. Accounts are optional and consequently computed by an algorithm. After the security information is the documents separator, which is immediately followed by the dDocType. Dispersion is optional. The last part of the URL is the dDocName, its rendition and revision information, and its format extension.

Because the URL is expected in this format, Content Server can successfully extract metadata from it. More importantly, it can determine the security information for the content item and derive the access privileges for a particular user.

The parsing guidelines have been expanded to allow for dispersion in the web directory. When `$dRevClass$` is encountered, the system processes the dispersion information, then continues with `dDocName` and `dWebExtension` as before. This means that the system can now successfully parse URLs of the form:

```
../groups/$dSecurityGroup$/ $dDocAccount$/documents/$dDocType$/ $dispersion$/~edisp/$dDocName$$RenditionSpecifier$
$RevisionLabel$$ExtensionSeparator$$dWebExtension$
```

## 12.3.2 About File Store Provider Modifications to Content Server

The `FileStoreProvider` component makes several modifications to the Content Server database, Content Server metadata fields, and other configuration files, allowing for possible configuration options.

This section covers the following topics:

- [Section 12.3.2.1, "Database Options"](#)
- [Section 12.3.2.2, "Content Server Metadata Fields"](#)

### 12.3.2.1 Database Options

In some situations, content stored in a database may have to be forced onto a file system. One example would be when Oracle WebCenter Content: Inbound Refinery must have access to a file for conversion. Files forced onto a file system are considered temporary cache. The following configuration values are used to control when the temporarily cached files are to be cleaned up. Note that the system only cleans up files that have an entry in the [FileCache Table](#).

Variable	Description
<code>FsCacheThreshold</code>	Specifies the maximum cache size, in megabytes. The default is 100. When the threshold is met, the Content Server instance starts deleting files that are older than the minimum age, as specified by the <code>FsMinimumFileCacheAge</code> parameter.
<code>FsCleanUpCacheDuringIndexing</code>	Specifies if the cache will be cleaned during the indexing cycle. The default is <code>false</code> .
<code>FsCleanUpCacheIndexingMax</code>	Specifies the number of cache files to delete in each indexing cycle, which limits the load on the cycle. The default is to delete all eligible cache files for the indexing cycle.
<code>FsMaximumFileCacheAge</code>	Specifies the maximum age at which files are cached, expressed in days. The default is 365.
<code>FsMinimumFileCacheAge</code>	Specifies the minimum age at which cached files can be deleted, expressed in days. The default is 1. This parameter is used in conjunction with the <code>FsCacheThreshold</code> parameter to determine when to delete cached files.

### 12.3.2.2 Content Server Metadata Fields

File Store Provider adds several Content Server metadata fields and makes additional options available for use in configuration files.

**12.3.2.2.1 Configuring Metadata Fields** File Store Provider adds three metadata fields to the Content Server instance:

- **xPartitionId:** This metadata field is used in conjunction with the PartitionList table to determine the root location of the content item files. It is recommended that this field be hidden on the user interface, because the partition selection algorithm provides a value.
- **xWebFlag:** This metadata field is used to determine whether a content item has a web-viewable file. Consequently, if the system has content items that have only vault files, then removing this metadata field causes the system to expect the presence of a web-viewable and may cause harm to the system. The metadata field can be specified by the configuration value `WebFlagColumn`.
- **xStorageRule:** This metadata field is used to track the rule that was used to determine how the file is to be stored. The metadata field may be specified by the configuration value `StorageRuleField`.

---

**Note:** These metadata fields are added by File Store Provider on startup and if deleted are added again when the Content Server instance restarts. If the metadata fields must be permanently deleted, set the configuration variable `FsAddExtraMetaFields=false` in the `intradoc.cfg` file to disable the automatic creation of the fields. The `intradoc.cfg` file is located in the `DomainHome/ucm/cs/bin/` directory.

---

**12.3.2.2.2 Setting the Default Storage Directory** A `StorageDir` parameter can be set equal to a root directory, used for all partitions where the `PartitionRoot` column value has not been specified. In this case the storage directory and the partition name is used to create the `PartitionRoot` parameter. The `StorageDir` parameter is set in the `intradoc.cfg` file, located in the `DomainHome/ucm/cs/bin/` directory.

**12.3.2.2.3 Standard File Store Variables** In the `provider.hda` file located in the `IntradocDir/data/providers/defaultfilestore/` directory, the following parameters and classes are standard for a file system store:

```
ProviderType=FileStore
ProviderClass=intradoc.filestore.BaseFileStore
IsPrimaryFileStore=true
# Configuration information specific to a file system store provider.
ProviderConfig=intradoc.filestore.filesystem.FileSystemProviderConfig
EventImplementor=intradoc.filestore.filesystem.FileSystemEventImplementor
DescriptorImplementor=intradoc.filestore.filesystem.FileSystemDescriptorImplementor
AccessImplementor=intradoc.filestore.filesystem.FileSystemAccessImplementor
```

## 12.3.3 File Store Provider Resource Tables

This section covers the following topics:

- [Section 12.3.3.1, "PartitionList Table"](#)
- [Section 12.3.3.2, "StorageRules Table"](#)
- [Section 12.3.3.3, "PathMetaData Table"](#)
- [Section 12.3.3.4, "PathConstruction Table"](#)
- [Section 12.3.3.5, "FileSystemFileStoreAlgorithmFilters Table"](#)
- [Section 12.3.3.6, "FileStorage Table"](#)

- [Section 12.3.3.7, "FileCache Table"](#)

### 12.3.3.1 PartitionList Table

The PartitionList table defines the partitions that are available for the partitionSelection algorithm. The table is defined in the `fsconfig.hda` file, located in the `DomainHome/ucm/cs/data/filestore/config/` directory, and modified using the Add/Edit Partition page in the Content Server interface. The columns of the table are used as follows:

Column	Description
PartitionName	Specifies the name of the partition. This name is referenced in the path expression.
PartitionRoot	An argument passed into the partitionSelection algorithm.
IsActive	Determines if the partition is currently active and accepts new files.
CapacityCheckInterval	Specifies the interval in seconds used in determining the available disk space. This may not work on all platforms.
SlackBytes	Determines if there is sufficient space on a partition to store content. If the available space is lower than the slack bytes, the partition is deactivated and no longer used for contribution.
DuplicationMethods	Specifies how native files are treated when not converted to a web-viewable rendition.  <b>copy</b> (default): copies the native file to the web path. <b>link</b> : Resolves the web path to the native file in the vault Copy and Link rely on functionality of the operating system on which the Content Server instance is installed. As such, not all methods are available on all platforms

### 12.3.3.2 StorageRules Table

The StorageRules table defines the rules used for storing content items. The rule specifies which path expression to use for which storage class, and how content items are to be stored.

The table is defined in the `provider.hda` file, located in the `DomainHome/ucm/cs/data/providers/defaultfilestore/` directory, and it can be modified using the Storage Rule Name dialog in the Content Server interface. The columns of the table are used as follows:

Column	Description
StorageRule	The name of the storage rule. Computed from a dynamic include and stored in the <code>xStorageRule</code> metadata field of a content item.
StorageType	Determines the storage implementation. <b>FileStorage</b> : files are stored on the file system <b>JdbcStorage</b> : files are stored in the database

Column	Description
IsWeblessStore	Used to specify if system allows web-less files.  <b>true:</b> By default, newly created content items do not have a web-viewable file. In certain circumstances it is necessary to insist on a web-viewable file. In such situations, an argument in the calling code can be used to specify that a web-viewable file must be created. Information regarding whether there is a web-viewable file is stored in the <code>xWebFlag</code> metadata field.  <b>false:</b> By default, newly created content items do have a web-viewable file.
RenditionsOnFileSystem	Used by <code>JdbcStorage</code> to determine if any files are to be stored on the file system instead of the database.

### 12.3.3.3 PathMetaData Table

The `PathMetaData` table defines what metadata is used to determine the location of a file. The metadata may come directly from a content item's metadata, or be calculated using an algorithm. The `PathMetaData` table is defined in the `provider.hda` file of the `defaultfilestore/` directory. The `defaultfilestore/` directory is located in the `DomainHome/ucm/cs/data/providers/` directory.

The columns of the table are used as described in the following table.

Column	Description
FieldName	Name of the field as it appears in the path expression.
GenerationAlgorithm	Specifies the algorithm used to resolve or compute the value for the field.
RequiredForStorage	Defines for which storage class the metadata is required. <b>#all:</b> Both vault and web-viewable renditions require the metadata <b>web:</b> Just the web-viewable rendition requires the metadata <b>vault:</b> Just the native file rendition requires the metadata  The field is optional for all renditions not specified. Consequently, if this column is empty, then the metadata field is optional for all renditions or storage classes. If an algorithm has been specified, this value is empty. The algorithm uses the value specified in the <code>ArgumentFields</code> column to dictate which fields are required.
Arguments	Optional arguments passed into the algorithm specified in the <code>GenerationAlgorithm</code> field.
ArgumentFields	A comma-delimited list of fields required by the arguments defined in the <code>Arguments</code> column, and consequently required by the algorithm specified in the <code>GenerationAlgorithm</code> field.

### 12.3.3.4 PathConstruction Table

The `PathConstruction` table maps a file to a path. The `PathConstruction` table is defined in the `provider.hda` file of the `defaultfilestore/` directory. The `defaultfilestore/` directory is located in the `DomainHome/ucm/cs/data/providers/` directory. For more information, see [Section 12.3.1.2](#).

---



---

**Caution:** The defaults provided in the PathConstruction table should work for most scenarios. This resource file should not be edited directly. Proper modification should be done through additional component development. For more information on component development, see the chapter about components in *Oracle Fusion Middleware Developing with Oracle WebCenter Content*.

---



---

The columns of the PathConstruction table are defined in the following table.

Column	Description
FileStore	<p>Specifies the storage path that is being calculated.</p> <p><b>web:</b> Path to the web-viewable file.</p> <p><b>vault:</b> Path to the native file.</p> <p><b>weblink:</b> Generated by Content Server. Tends to be GET_FILE.</p> <p><b>weblink.file:</b> Nicely constructed URL used to access the web-viewable rendition in a browser.</p> <p><b>dispersion:</b> Variable for dispersion of content on the file system.</p> <p><b>FsWebLayoutDir:</b> Variable for the web-viewable path for the weblayout directory.</p> <p><b>FsHttpWebRoot:</b> Variable for the web URL file path for the weblayout directory</p>
PathExpression	Defines the path.
AutoCreateLimit	Specifies the depth of the directories that may be created.
StorageRule	Specifies to which storage rule this path construction belongs.

### 12.3.3.5 FileSystemFileStoreAlgorithmFilters Table

The FileSystemFileStoreAlgorithmFilters table is used to map an algorithm name to an implementation of the FilterImplementor interface. The algorithm can be referenced in the [PathMetaData Table](#) and is used to calculate the desired path field. The class implementing the algorithm must return the required metadata fields it uses for calculation, when the file parameters object is null. Through the ExecutionContext, the doFilter method is passed in information about the field, content item, and file store provider that initiated the call. In particular, for the file system provider, the algorithm will be passed the following information through the ExecutionContext. Bear in mind that other file store providers may choose to pass in more or possibly different information.

```
Properties fieldProperties = (Properties)
    context.getCachedObject("FieldProperties");
Parameters data = (Parameters)
    context.getCachedObject("FileParameters");
Map localData = (Map) context.getCachedObject("LocalProperties");
String algorithm = (String) context.getCachedObject("AlgorithmName");
```

The FileSystemFileStoreAlgorithmFilters table is part of File Store Provider and requires a component along with Java code to modify.

---

---

**Caution:** The defaults provided in the `FileSystemFileStoreAlgorithmFilters` table should work for most scenarios. This resource file should not be edited directly. Proper modification should be done with Java code and through additional component development. For more information on component development, see *Oracle Fusion Middleware Developing with Oracle WebCenter Content*.

---

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### 12.3.3.6 FileStorage Table

The `FileStorage` table is added to Content Server when File Store Provider is installed. It is used exclusively by the `JdbcStorage` storage type, when content is stored in a database. The `FileStorage` table contains the renditions of content items and uses the `DID` of the content item and rendition to uniquely identify what renditions belong to which content item.

### 12.3.3.7 FileCache Table

The `FileCache` table is added to Content Server when File Store Provider is installed. It is used exclusively by the `JdbcStorage` storage type to remember which renditions have been placed on a file system. Renditions stored in a database are placed on a file system when required for a specific event, for example indexing or conversion. These files are often temporary and deleted after a specified interval as part of a scheduled event.

## 12.3.4 Working with the File Store Provider

When the File Store Provider default file store is upgraded, checked-in content and associated metadata are examined and assigned a storage rule based on criteria established by the system administrator. Criteria can include metadata, profiles, or other considerations. The storage rule determines how vault and web files are stored and accessed by Content Server and how they are accessed by a web server. Files can be stored in a database or placed on one or more file systems or storage media. Partitions can be created to help manage storage location, but are not required.

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**Caution:** The `FileStoreProvider` component should not be disabled once it has been used with Content Server.

---

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This section covers these topics:

- [Section 12.3.4.1, "Adding or Editing a Partition"](#)
- [Section 12.3.4.2, "Editing the File Store Provider"](#)
- [Section 12.3.4.3, "Adding or Editing a Storage Rule"](#)

### 12.3.4.1 Adding or Editing a Partition

You can create partitions to define additional root paths to files managed by Content Server but requiring storage in different locations or on different types of media. You create partitions using the Partition Listing page. When a new partition is created, Content Server modifies the `PartitionList` resource table in the `fsconfig.hda` file, located in the `IntradocDir/data/filestore/config/` directory.

---

---

**Note:** Oracle WebLogic Server does not support configuring its web server for the Content Server instance to add a new virtual directory and alias to point to the weblayout directory for each partition that is created. Partitions can be used for the vault files, and partitions are supported for web files.

---

---

To add a partition to the Content Server instance:

1. Log in to the Content Server instance as system administrator.
2. Choose **Administration**, then **File Store Administration**.
3. If there are no partitions defined, click **Add Partition**. Otherwise, the Add/Edit Partition page opens.
4. Enter a partition name. The name must be unique.
5. Modify the partition root, duplication methods, and any other pertinent parameters.
6. Ensure that **Is Active** is enabled.
7. Click **Update**.

#### 12.3.4.2 Editing the File Store Provider

You can edit File Store Provider at any time. To edit the provider:

1. Log in to the Content Server instance as system administrator.
2. Choose **Administration**, then **Providers**.
3. In the Providers page, click **Info** in the Action column next to the DefaultFileStore provider.
4. In the File Store Provider Information page, click **Edit**.
5. In the Edit File Store Provider page, make the necessary modifications and click **Update** to submit the changes.

---

---

**Note:** Do not navigate away from the Edit File Store page before clicking **Update** to submit the change.

---

---

6. Restart the Content Server instance.

#### 12.3.4.3 Adding or Editing a Storage Rule

You can add multiple storage rules to the file store.

---

---

**Important:** Storage rules cannot be deleted. Carefully consider each storage rule before you create it.

---

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---

**Caution:** Changing a storage rule after content has been checked in to the Content Server repository may cause Content Server to lose track of the content.

---

---

To add or edit storage rules:

1. Log in to the Content Server instance as a system administrator.
2. Choose **Administration**, then **Providers**.
3. In the Providers page, click **Info** in the Action column next to the DefaultFileStore provider.
4. In the File Store Provider Information page, click **Edit**.
5. In the Edit File Store Provider page, click **Add new rule**, or select the name of the rule to edit from the Storage choice list, and click **Edit rule**.
6. In the Storage Rule Name dialog, make the necessary modifications to the storage rule, and click **OK**.

---

---

**Note:** If there are records associated with the storage rule being edited, then the following rules can not be modified: `FsWeblayoutDir` (the weblayout directory) and `FsHttpWebRoot` (the HttpWebRoot and URL prefix).

---

---

7. In the Edit File Store Provider page, click **Update**.

---

---

**Important:** If the web root used in the web URL file path defined in the storage rule is something other than the default weblayout directory defined for Content Server, you must add an alias or virtual directory in your web server for the web root used in the storage rule. Otherwise, Content Server does not know where to access the file. For information on adding virtual directories to your web server, see the documentation that came with your web server.

---

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## 12.4 Sample Implementations of File Store Provider

This section lists the contents of the tables contained in the provider definition file (*provider.hda*) for each of the examples. The *provider.hda* file does not need to be edited manually. Proper modification of the *provider.hda* file should be done within the Content Server interface using the Add/Edit Partition page, or through additional component development. The provided default options for other resource tables, such as [PathMetaData Table](#), [PathConstruction Table](#), and [FileSystemFileStoreAlgorithmFilters Table](#), should have sufficient flexibility for most scenarios.

This section covers these topics:

- [Section 12.4.1, "Example PathMetaData Table Options"](#)
- [Section 12.4.2, "Configuration for Standard File Paths"](#)
- [Section 12.4.3, "Configuration for a Webless or Optional Web Store"](#)
- [Section 12.4.4, "Configuration for Database Storage"](#)
- [Section 12.4.5, "Altered Path Construction and Algorithms"](#)

## 12.4.1 Example PathMetaData Table Options

In most of the examples, the following [PathMetaData Table](#) configuration definitions are used. The table has been trimmed of some of its columns not pertinent to the examples for clarity.

```
@ResultSet PathMetaData
6
FieldName
GenerationAlgorithm
RequiredForStorage
  <trimmed columns>
dID
#all
dDocName
#all
dDocAccount
documentAccount
dDocType
#all
dExtension
#all
dWebExtension
weblink
dSecurityGroup
#all
dRevisionID
#all
dReleaseState
#all
dStatus
web
xPartitionId
partitionSelection
ExtensionSeparator
extensionSeparator
xWebFlag
RenditionId
#all
RevisionLabel
revisionLabel
RenditionSpecifier
renditionSpecifier
@end
```

## 12.4.2 Configuration for Standard File Paths

File Store Provider can be configured to place content on a file system in the standard Content Server locations.

### 12.4.2.1 Defining the Storage Rule

The first step is to define the storage rule. In this case, the storage rule will be of type `FileStorage`, because all content is to be stored on the file system.

#### Example:

```
@ResultSet StorageRules
4
StorageRule
StorageType
```

```

IsWeblessStore
RenditionsOnFileSystem
default
FileStorage
@end@

```

### 12.4.2.2 Defining the Path Construction

The second step is to define the path construction for each of the storage classes for the rule. In general, the last part of the path should be standard for all usage examples. If not, then Content Server does not work well with `hcs*` files. However, the root path can be changed without affecting functionality, assuming that changing the web URL file path root is properly acknowledged by the web server as a Content Server web root.

In this configuration, the vault, web, and web URL storage classes need to be defined in the [PathConstruction Table](#). The path expression for the vault has already been discussed in [Section 12.3.1.2](#). `$dispersion$` implements dispersion of content on the file system. The caller can provide this dispersion on the storage rule page.

This setup only looks at the web path expression, which differs from the web URL only in its root. In other words, the web path is an absolute path on the file system, while the web URL is a URL served up by a web server.

#### Example:

```

@ResultSet PathConstruction
4
FileStore
PathExpression
AutoCreateLimit
IsWritable
StorageRule
vault
$#env.VaultDir$$dDocType$/$dDocAccount$/$dispersion$/$dID$$ExtensionSeparator$
  $dExtension$
6
true
default
weblink
$FsHttpWebRoot$groups/$dSecurityGroup$/$dDocAccount$/documents/$dDocType$/
  $dispersion$/~edisp/$dDocName$$RenditionSpecifier$$RevisionLabel$
  $ExtensionSeparator$$dWebExtension$
3
false
default
web
$FsWebLayoutDir$groups/$dSecurityGroup$/$dDocAccount$/documents/$dDocType$/
  $dispersion$/~edisp/$dDocName$$RenditionSpecifier$$RevisionLabel$
  $ExtensionSeparator$$dWebExtension$
3
true
default
@end

```

- The web path construction is defined to be:

```

$FsWebLayoutDir$groups/$dSecurityGroup$/$dDocAccount$/documents/$dDocType$/
$dispersion$/~edisp/$dDocName$$RenditionSpecifier$$RevisionLabel$
$ExtensionSeparator$$dWebExtension$

```

- This is parsed into its parts as described in the following table:

Path Segment	Description
\$FsWeblayoutDir\$	Variable for the web-viewable path for the weblayout directory.
\$FsHttpWebRoot\$	Alternate Idoc Script variable for web URL.
/groups/	String.
\$dSecurityGroup\$	Used by the PathMetaData table. This is a required field and must consequently be provided by the caller or descriptor creator. It is part of a content item's metadata information.
\$dDocAccount\$	This is mapped to a documentAccount algorithm which takes dDocAccount and parses it into the standard Content Server account presentation with all the appropriate delimiters.
/documents/	String.
\$dDocType\$	Used by the PathMetaData table. This is a required field and must consequently be provided by the caller or descriptor creator. It is part of a content item's metadata information.
\$dispersion\$	Implements dispersion of content on the file system.
ledisp	Indicates that dispersion has ended at the point where this marker is placed. Even if dispersion is empty there will be an ~edisp marker.
\$dDocName\$	Used by the PathMetaData table. This is a required field and must consequently be provided by the caller or descriptor creator. It is part of a content item's metadata information.
\$RenditionSpecifier\$	This is provided by the renditionSpecifier, which is only of interest if the system is creating additional renditions such as thumbnails. Otherwise, this returns an empty string.
\$RevisionLabel\$	The revision label is provided by the revisionLabel algorithm which, depending on the status of the content item, adds a '~dRevLabel' to the path.
\$ExtensionSeparator\$	The extensionSeparator algorithm is used here and by default it returns '.'.
\$dWebExtension\$	The dWebExtension is a required field for the web and web URL storage classes and is passed in through the file parameters.

### 12.4.3 Configuration for a Webless or Optional Web Store

In this example, the previous example storage rule is configured to have `IsWeblessStore` set to true and consequently the web-viewable file will not be created by default. However, if the document is processed through Inbound Refinery or WebForms or any other component that requires a web-viewable, the web file will be created. The location of the files is as above in the standard configuration. However, because a file might not have a web rendition, the web URL path must be adjusted. Also, note the use of `weburl.file`. This is used to compute the URL when the web-viewable actually exists. The metadata field `xWebFlag` is used to determine how the file is to be served up in the browser.

#### 12.4.3.1 Defining the Storage Rule Example

```
@ResultSet StorageRules
4
StorageRule
StorageType
```

```

IsWeblessStore
RenditionsOnFileSystem
default
FileStorage
true
@end@

```

### 12.4.3.2 Defining the Path Construction Example

```

@ResultSet PathConstruction
4
FileStore
PathExpression
AutoCreateLimit
IsWritable
vault
$#env.VaultDir$$dDocType$/$dDocAccount$/$dispersion$/$dID$$ExtensionSeparator$
$dExtension$
6
true
default
webrurl
$HttpCgiPath$?IdcService=GET_FILE&dID=$dRevClassID$
&dDocName=$dDocName$&allowInterrupt=1&noSaveAs=1&fileName=$dOriginalName$
3
false
default
webrurl.file
$FsHttpWebRoot$groups/$dSecurityGroup$/$dDocAccount$/documents/$dDocType$/
$ddispersion$/~edisp/$dDocName$$RenditionSpecifier$$RevisionLabel$
$ExtensionSeparator$$dWebExtension$
3
false
default
web
$FsWebLayoutDir$groups/$dSecurityGroup$/$dDocAccount$/documents/$dDocType$/
$ddispersion$/~edisp/$dDocName$$RenditionSpecifier$$RevisionLabel$
$ExtensionSeparator$$dWebExtension$
3
true
default
@end

```

## 12.4.4 Configuration for Database Storage

To store files in the database, you need a storage rule that is of type `JdbcStorage`. By default, all content items belonging to this rule have their files stored in the database. However, even though the files are stored in the database, there is the presumption of an underlying file system and the system may need to temporarily cache a file on the file system. In particular, this may happen for indexing or for some conversions.

---

**Tech Tip:** A rule can be configured to always store renditions belonging to a given storage class on the file system. This is most useful for systems that store vault files in the database, but web files on the file system.

---

## 12.4.5 Altered Path Construction and Algorithms

The previous examples have kept the file paths consistent with the standard configuration. For very large implementations, this can result in directory saturation and slow performance. The following examples aid in dispersing files over several storage options.

### 12.4.5.1 Using Partitioning

File Store Provider makes it easy to use partitions to create a sparser directory structure. By default, the `xPartitionId` metadata field is used and becomes a part of a content item revision's metadata information. It is recommended that this field is disabled on the Content Server interface, instead letting the partition selection algorithm determine the partition to use. The partition selection algorithm looks at all the active partitions, and as a new content enters the system, the partitions are selected in order. Each partition has an entry in the [PartitionList Table](#) and can be declared active. The `PartitionRoot` is calculated from `xPartitionId`, where the value is a look up key into the `PartitionList` table. If no `xPartitionId` is specified, the system finds the next available and active partition and uses this value for the location calculation. The `xPartitionId` is then stored as part of the content item's metadata.

To use the partition selection, define the vault storage class in the `PathConstruction` table as follows:

```
vault
$PartitionRoot$/ $dDocType$/ $dDocAccount$/ $dRevClassID$$ExtensionSeparator$$dExtension$
6
true
```

Partitions can be deactivated using the Add/Edit Partition page at any time if a system administrator needs to close a partition to contribution, for example if maintenance is required on the storage device.

### 12.4.5.2 Adding a Partition to the Weblayout Path

This example shows how to partition both vault and weblayout directories, and also maintain valid web URL file paths.

Add the partition root to the web-viewable path and web URL file path, and edit the variables `$FsWeblayoutDir$` and `$FsHttpWebRoot$` on the Storage Rule Name dialog.

`$FsWeblayoutDir$` represents `$PartitionRoot$/weblayout`. `$FsHttpWebRoot$` represents `$HttpWebRoot$/ $xPartitionId$/weblayout/`.

Define `partitionRoot` in the Add/Edit Partition page as follows:

Partition Name	Partition Root
partition1	<code> \$#env.WeblayoutDir\$/partition1/</code>
partition2	<code> \$#env.WeblayoutDir\$/partition2/</code>

In order to keep the web URL file path consistent with the web-viewable path in the weblayout directory, the variable `xPartitionId` is used so that `partition1` or `partition2` is correctly replaced when creating the web URL file path.

Ensure that the web-viewable path and the web URL file path evaluate into the same path.

- `$FsWeblayoutDir$` represents `$PartitionRoot$/weblayout/`. For `partition1` this evaluates to `#{env.WeblayoutDir$}/partition1/weblayout/`. For `partition2` this evaluates to `#{env.WeblayoutDir$}/partition2/weblayout/`.
- `$FsHttpWebRoot$` represents `$HttpWebRoot$/${xPartitionId$}/weblayout/`. For `partition1` this evaluates to `$HttpWebRoot$/partition1/weblayout/`. For `partition2` this evaluates to `$HttpWebRoot$/partition2/weblayout/`.

If you set up the partitions (`partition1` and `partition2`) to use the partition root of `#{env.VaultDir$}/partition1` and `#{env.VaultDir$}/partition2` instead of the `#{env.WeblayoutDir$}` and `$HttpWebRoot$` settings, then the weblayout file will end up stored in the vault directory. It then can be used only for partitioning the vault files.

### 12.4.5.3 Limiting the Number Files in a Directory

Another way of dispersing files is to alter the path so that files get partitioned out by the `dRevClassID` of the content item. In the example below, the directories are limited to 10,000 files plus extra files for additional renditions.

If your path expression contains

```
#{dRevClassID[-12:-10:0]}/#{dRevClassID[-10:-8:0]}/#{dRevClassID[-8:-4:0]} and  
#{dRevClassID} is 1234567890, the result is 00/12/3456.
```

Note the `#{dRevClassID[-12:-10:0]}` in the path expression. This is interpreted as follows:

- Get the characters starting at 12 back from the end of the string until you get the character 10 back from the end of the string.
- Pad the resulting string to length 2, which 12-10, with 0 characters.

## 12.5 Using Sun Storage Archive Manager

This section introduces the Sun Storage Archive Manager (SAM-QFS) product and explains how to configure Content Server to work with SAM-QFS.

- [Section 12.5.1, "About SAM-QFS"](#)
- [Section 12.5.2, "Considerations for Using SAM-QFS"](#)
- [Section 12.5.3, "Installing SAM-QFS"](#)
- [Section 12.5.4, "Configuring Content Server and SAM-QFS with WORM"](#)

### 12.5.1 About SAM-QFS

The Sun Storage Archive Manager (SAM-QFS) is a hierarchical file storage system that runs on the Oracle Solaris operating system. When configured with the WORM (Write Once Read Many) option, it supports archiving file system data so that it can be only read by users. The SAM-QFS environment includes a storage and archive manager along with Sun QFS file system software. SAM-QFS can be used with a NFS mount by the Content Server machine and additional Content Server configuration.

SAM-QFS comprises two products:

- **Quick File System (QFS)** is a kernel-level file system that can be installed on Oracle Solaris and SPARC platforms. This product provides the WORM feature and retention manager feature, which can be used with Content Server.

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**Note:** Weblayout cannot be stored using WORM.

---

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- **Storage Archive Manager (SAM)** includes several programs that run in user space to archive files initially filed in QFS, retrieve files on demand, and manage the archive by freeing space and so on.
  - The **Archiver** program is proactively notified when files change so that they are archived in an event-driven fashion and not by polling the file system. It also manages the archive and creates backup copies as needed.
  - The **Releaser** program releases the content from primary storage after it validates that all copies have been made by the archiver.
  - The **Stager** program loads data or stages data to primary storage from an archive copy (which can be on an archive disk or an archive tape) so that the data can be retrieved by users from QFS. This activity can be configured to be done on demand or according to policy.
  - The **Recycler** program purges deleted files from secondary storage so that the space can be reclaimed and reused.

Files are stored in the TAR utility format so that the file system metadata is retained along with the actual file. Multiple files can be stored in the same TAR for efficiency.

## 12.5.2 Considerations for Using SAM-QFS

Consider the following before implementing SAM-QFS:

- SAM-QFS provides WORM (Write Once Read Many) capability, along with the ability to specify a retention period after which the WORM constraints are lifted.
- Files can be automatically archived to tape. SAM-QFS provides an integrated, seamless, backup solution with a transparent restore.
- If recycling of files on archive is scheduled with SAM-QFS, then revisions of documents can be retrieved by maintaining the metadata backup snapshots and mounting them as needed.
- Content items cannot be deleted. A delete action will fail and generate an error message.
- Content checked in using a WORM enabled storage rule will not be able to be edited in a workflow step if that step uses the option of "User can edit (replace) the current revision". When a workflow step uses this option, the vault rendition of the file is replaced, which is not possible with a read-only file system.
- The native file path depends on the storage rule vault path field. If the native file path value contains a metadata field as part of its path, the metadata field cannot be updated, because the update action will try to change the file system path (which is not possible in a read-only system). Trying to change the metadata attribute will fail and generate an error message. The recommended settings for a WORM-enabled storage rule is to not have any metadata field in the native file path if the path might be changed in the future.

## 12.5.3 Installing SAM-QFS

For information on how to install SAM-QFS on an Oracle Solaris system and enable WORM, see the Sun QFS and Sun Storage Archive Manager (SAM-QFS) wiki at <https://wikis.oracle.com/display/SAMQFS/Home>. The `SUNWsamfswm` package does not come with SAM-QFS 5.2 download version, so please contact the SAM-QFS group for this package.

## 12.5.4 Configuring Content Server and SAM-QFS with WORM

To work with SAM-QFS, certain configurations must be set. To enable WORM for the default storage rule, the default rule (DispByContentId) in the Content Server File Store Provider must be modified. Other storage rules also can be modified to enable WORM, if needed.

### 12.5.4.1 Configuring the Vault Path

To configure the vault path:

1. In the Content Server instance, choose **Administration**, then **Admin Server**, then **General Configuration**.
2. In the Additional Configuration Variables field, enter the environment variable `IsVaultFileSystemWorm=true`
3. Edit the `DomainHome/ucm/cs/bin/intradoc.cfg` file to set the `VaultDir` parameter to the vault file path for the SAM-QFS location.
4. Starting at the SAM-QFS mount point, apply `chmod -R 4000 directoryName` to the subdirectories *except* for the `vault/~temp` directory. The `vault/~temp` directory must never be WORM enabled.

Work from the top-most level down. The WORM trigger can be applied only if the parent directory has the WORM trigger enabled.

5. Edit the Solaris `/etc/vfstab` file to specify the default retention period.

### 12.5.4.2 Configuring the File Store Provider to Enable WORM

To configure the File Store Provider to Enable WORM for vault files:

1. In the Content Server instance, choose **Administration**, then **Providers**.
2. From the DefaultFileStore row in the list of providers, click **Info** in the Action column.
3. In the File Store Provider Information page, click **Edit**.
4. In the File Store Provider page, in the line for Storage Rules, click **Edit Rule**.
5. In the Storage Rule Name page, ensure that **File system only** is selected.
6. Check **Allow WORM/Retention (SAM-QFS only)**.
7. If a retention period needs to be set, check **Set default retention period for vault files** and enter the number of years and months for retention.

This option has a limitation up to 2038 if either of these two conditions are true: the SAM-QFS file system is 32-bit, or the operating system where Content Server is running is 32-bit. If a greater retention period is needed, use the SAM-QFS `mount` option parameter to set the default retention period instead of checking this Content Server option.

---

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## Configuring Providers

This chapter describes Oracle WebCenter Content supported providers and explains when and how to use provider connections between WebCenter Content Server and Oracle WebLogic Server or other providers such as Lightweight Directory Access Protocol (LDAP).

This chapter includes the following topics:

- [Section 13.1, "About Content Server Providers"](#)
- [Section 13.2, "Choosing an Appropriate Provider"](#)
- [Section 13.3, "Understanding Content Server Security Providers"](#)
- [Section 13.4, "Managing Providers"](#)

### 13.1 About Content Server Providers

A provider is an Application Programming Interface (API) that establishes a connection between the Content Server instance and outside entities. These entities include:

- Oracle WebLogic Server
- LDAP servers
- databases
- server sockets
- file store system
- Inbound Refinery

By default, the Content Server instance has three system providers:

- **SystemDatabase:** The system database.
- **SystemServerSocket:** A server socket that listens for browser requests.
- **DefaultFileStore:** A file store system.

In addition, you can create the following types of providers:

- **Outgoing:** A connection initiated to an outside entity. You can use this type to communicate between Content Server instances. For information on using SSL with an outgoing provider, see [Section 13.3](#).
- **Incoming:** A connection initiated from an outside entity like a browser or client application. The provider listens on a specified port to be aware of incoming

connections. For information on using SSL with an incoming provider, see [Section 13.3](#).

- **Database:** An information repository server that provides an API for connecting and communicating with it. This retrieves information and enables information to be changed in the database. Examples of this type are system databases.
- **Preview:** An outgoing provider connection for use with the optional HTML Preview feature.
- **JpsUser:** A connection to an Oracle WebLogic Server instance. This provider uses Java Platform Security (JPS) to perform user authentication, user authorization, and retrieval of user metadata through an Oracle WebLogic Server instance. This type of provider is supported by the JpsUserProvider component, which is installed (enabled) by default with the Content Server instance.
- **Ldapuser:** A connection initiated to a Lightweight Directory Access Protocol (LDAP) server for managing external user access to the Content Server instance. This type of provider is supported by the ActiveDirectoryLdap component, which is installed (disabled) by default during installation.

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**Note:** As of 11g Release 1 (11.1.1) Ldapuser functionality is superseded by JpsUser, in particular for nested group support.

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- **HTTP:** A connection that allows communication between Content Server instances using the HTTP protocol. This type of provider is supported by the ProxyConnections component, which is installed (enabled) by default during Content Server installation. For information on when and how to use this type of connection, see [Chapter 21](#).

## 13.2 Choosing an Appropriate Provider

The different types of providers described in the previous section are used under specific circumstances to work with various other Oracle products or utilities. The following subsections describe those conditions and the particular provider types that must be used in each scenario.

- [Section 13.2.1, "When to Use an Outgoing Provider"](#)
- [Section 13.2.2, "When to Use a Database Provider"](#)
- [Section 13.2.3, "When to Use an Incoming Provider"](#)
- [Section 13.2.4, "When to Use a Preview Provider"](#)
- [Section 13.2.5, "When to Use a JpsUser Provider"](#)
- [Section 13.2.6, "When to Use a Ldapuser Provider"](#)

### 13.2.1 When to Use an Outgoing Provider

Outgoing providers are necessary to use the Content Server Archiver utility and Oracle WebCenter Content: Inbound Refinery. If you want to use SSL or keepalive with an outgoing provider, see details in [Section 13.3](#).

- **Archiver Utility (Content Server):** The Archiver is a utility within the core Content Server that enables system administrators to copy and remove content and store it for future use. Users can query a set of content from the Content Server instance and export it to an *archive*. Archives can then be imported to other

Content Server instances or can be imported back to the same instance with changed metadata fields.

An outgoing provider is required to use the Archiver Transfer feature, which is used to archive content across a firewall or between two systems that do not share a file system. For more information about the Transfer feature, the different types of transfers and the outgoing provider requirements, see [Chapter 23](#).

- **Inbound Refinery:** The Inbound Refinery server processes content checked in to Content Server and converts it to specified formats. An outgoing connection to the Inbound Refinery server is necessary for communication with Content Server. For details, see *Oracle Fusion Middleware Managing Oracle WebCenter Content*.

## 13.2.2 When to Use a Database Provider

Database providers are necessary to use external databases. Frequently, it is desirable or necessary to perform database queries on databases that are not the default Content Server database. In this case, customized database providers can be created that make it possible to access any data from any application, regardless of which database management system is handling the data. Using customized database providers to integrate external databases into Content Server, search results can be combined and viewed on a single search page. Additionally, data can be imported from these external database sources.

Administrators can create a database provider with one of two methods:

- Use the Oracle WebLogic Server Administration Console to create an Oracle WebLogic Server data source to the database, then configure a Content Server database provider to use that data source. For information on creating a JDBC data source for a WebLogic domain server, see *Oracle Fusion Middleware Fusion Developer's Guide for Oracle Application Development Framework (Oracle Fusion Applications Edition)*.
- Create a Content Server database provider to connect directly to the database through a JDBC connection, without using an Oracle WebLogic Server data source. This mode is provided for instances with pre-existing connections in their configurations.

## 13.2.3 When to Use an Incoming Provider

Incoming providers are necessary to use WebDAV support and the Content Server Archiver utility. If you want to use SSL or keepalive with an incoming provider, see details in [Section 13.3](#).

- **Archiver Utility (Content Server):** The Archiver is a utility within Content Server that enables system administrators to copy and remove content and store it for future use. Users can query a set of content from the Content Server instance and export, import, or replicate to another instance, or change metadata fields. Tasks most frequently performed involve transfer, backup, and reorganization of information within the system.

Generally, when data or content items are moved from one repository to another, the Archiver utility uses a push technology to relocate the files. However, occasionally your system might require that the files be pulled rather than pushed. In this case, an incoming provider must be created.

- **Oracle WebDAV Support:** With Content Server version 7.0 and later, Web-Based Distributed Authoring and Versioning (WebDAV) support is provided by a custom feature, so an incoming provider and servlet engine are not necessary.

For more information about WebDAV, see *Oracle Fusion Middleware Managing Oracle WebCenter Content*.

### 13.2.4 When to Use a Preview Provider

Preview providers are necessary to use HTML Preview and Content Categorizer.

- **HTML Preview:** HTML Preview is a feature that provides users with instant feedback on how their content will display on the published website. This feature enables users to modify the original content before it is actually checked in. HTML Preview also helps users ensure that correct metadata has been assigned to the content. During the installation process, a preview provider must be created. For additional overview and installation information about HTML Preview, see *Oracle Fusion Middleware Managing Oracle WebCenter Content*.
- **Content Categorizer:** Content Categorizer suggests metadata values for documents being checked in to Content Server or for existing documents that need to have metadata reapplied. For Content Categorizer to recognize structural properties of a document, the file must be converted to XML.

For more information about Content Categorizer, see *Oracle Fusion Middleware Managing Oracle WebCenter Content*. This guide provides relevant information about any additional products that may be required or are optional.

### 13.2.5 When to Use a JpsUser Provider

JpsUser is the default provider for the WebCenter Content Server instance to communicate user information and credentials managed through the Oracle WebLogic Server Administration Console. For Oracle WebCenter Content and Content Server instances, it is recommended that you use the JpsUser provider.

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**Note:** As of Release 11gR1, direct LDAP provider functionality is superseded by the JpsUser provider for a Content Server instance, in particular for cases such as nested group support.

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**Note:** If a site is upgrading from an 10g or earlier release of WebCenter Content software and is using Active Directory, LDAP, or Active Directory with LDAP, information about those providers is available in the Release 10gR3 document *Managing Security and User Access*. It is strongly recommended that sites upgrade to use JpsUser provider.

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The system-defined JpsUser provider connects to the Content Server instance and supports the Oracle WebLogic Server authentication mechanism (Basic, Form, Single Sign-On, WNA, and so forth). Java Platform Security (JPS) provides a uniform interface for authenticating and authorizing users from Oracle WebCenter applications regardless of the back-end user storage (XML, LDAP, database, Active Directory, and so on). JPS API calls are used to perform user authentication, user authorization, and retrieval of user metadata.

The JpsUserProvider component is installed and enabled as a system component when the Content Server instance is installed against an Oracle WebLogic Server instance. JpsUserProvider also is available as a standard Content Server component.

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**Caution:** It is unlikely that a site would ever add another JpsUser provider in addition to the system-defined JpsUser provider. Adding another such provider could cause problems for the WebCenter Content Server installation.

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You can edit the JpsUser provider configuration using the Providers page in the Content Server instance. The connection configuration also can be edited through the `jps-config.xml` file to use identity and credential stores.

If you want to authenticate against a JPS store, JpsUser provider can be used to share the same security storage as another application on an Oracle WebLogic Server instance. For example, you could use JpsUser provider to share security storage with Image and Processing Manager software installed on an Oracle WebLogic Server instance.

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**Note:** As of release 11gR1 (11.1.1.6.0) Oracle WebCenter Content supports use of the Oracle Virtual Directory library (LibOVD) feature, which enables a site to use multiple providers for login and group membership information through JpsUserProvider. For example, it would be possible to use both Oracle Internet Directory (OID) and Active Directory as sources of user and role information. For information on multi-LDAP configuration in Oracle WebLogic Server, see *Oracle Fusion Middleware Application Security Guide*.

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### 13.2.5.1 Retrieving Direct and Indirect Group Membership for Users

JpsUser provider includes the `UseNestedGroups` configuration option to specify whether Content Server retrieves users' direct and indirect group membership in the authentication provider, or just users' direct group membership.

If `UseNestedGroups` is set to `FALSE`, only users' direct group membership is retrieved from the authentication provider.

If `UseNestedGroups` is set to `TRUE`, both direct and indirect group membership is retrieved from the authentication provider. This is the default behavior for the JpsUser provider.

The configuration setting is located in the file  
`IntradocDir/data/providers/jpsuserprovider/provider.hda`.

### 13.2.5.2 Custom Field Mapping from LDAP Server

If you map custom fields from your LDAP service to WebCenter Content through the JpsUser provider, the default behavior is to take no action if the custom field is empty. For example, if you had a custom field with the value `123456789` and then removed the value, Oracle WebCenter Content will ignore the missing attribute and continue to reflect `123456789` on the basis that custom fields are unlikely to be empty.

To clear a custom field in WebCenter Content, you must change the default behavior by enabling and setting the variable `ClearMissingAttributes=true` in the `provider.hda` file for JpsUser. The default location for this file is `Domain_Home/ucm/cs/data/providers/jpsuserprovider/provider.hda`. Add the variable before the `@end` line in the file. For example:

```
SourcePath=jpsuser
ProviderClass=idc.provider.jps.JpsUserProvider
ClearMissingAttributes=true
```

@end

For details on this variable, see *Oracle Fusion Middleware Configuration Reference for Oracle WebCenter Content*.

### 13.2.5.3 Single Character Mapping for Accounts

WebCenter Content supports the use of single character mapping to specify an account hierarchy retrieved from a flat LDAP structure, such as a % (percent sign) character as a separator to be mapped to a / (forward slash) character. The mapping takes place after all other filtering and name collapsing is performed.

Three settings control this behavior. They can be specified in the *Domain\_Home/ucm/cs/data/providers/jpsuserprovider/provider.hda* file or in the *DomainHome/ucm/cs/config/config.cfg* file

- **DoAccountCharMap:** (Boolean) Enables or disables the option. Can be set to 1 or true. The default is false.
- **AccountCharMapSource:** Specifies the single character in the user store group (account). The default is %.
- **AccountCharMapTarget:** Specifies the single character in the Oracle WebCenter Content account name. The default is /.

For example:

```
DoAccountCharMap=true
AccountCharMapSource=%
AccountCharMapTarget=/
```

### 13.2.5.4 Credential Map for JpsUser Provider

You can define a Credential Map for the JpsUser provider by enabling and setting the variable *ProviderCredentialsMap=name\_of\_map* in the file *Domain\_Home/ucm/cs/data/providers/jpsuserprovider/provider.hda*. For details on this variable, see *Oracle Fusion Middleware Configuration Reference for Oracle WebCenter Content*. For more information on credentials mapping, see [Section 21.2](#).

## 13.2.6 When to Use a Ldapuser Provider

Lightweight Directory Access Protocol (LDAP) is a directory service protocol that runs over TCP/IP. It provides high-level functionality to manage resources within a network and works with an application to manage security and user authentication. The LDAP directory service model is based on a collection of attributes and is used to access information stored in an information directory. As such, LDAP is used to validate a set of user name and password credentials against an authentication source. This process will grant privileges to a user to give them access to web resources.

An LDAP server provides a single source for user-related information that can be accessed from applications such as Content Server and other Oracle product modules.

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**Note:** As of Release 11gR1, Ldapuser provider functionality is superseded by JpsUserProvider for Content Server. Use of the Content Server LDAP provider is **not** recommended for user and security management for Content Server. For more information, see [Section 13.2.5](#).

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If you decide to use a LDAP server (other than Active Directory, which can be integrated directly with the Content Server instance), you must create a Ldapuser provider to set up communication between the Content Server instance and the LDAP server. When properly configured, the Ldapuser provider authorizes external users through the mapping properties that are linked to role assignments and account permissions (defined on the LDAP Provider page).

For information on LDAP servers that Oracle Fusion Middleware supports, see the certification information on the Oracle Technology Network:

<http://www.oracle.com/technetwork/middleware/webcenter/content/documentation/documentation-155348.html>

Although not required, you are encouraged to have Consulting Services assist you with creating a LDAP security model and deploying the LDAP integration. Contact your sales representative for more information.

LDAP integration can be useful with the following content management products and architectures:

- **Content Tracker:** Content Tracker is a system that is built from a collection of software features that, when combined, enable users to use a standard browser to track content usage through an integrated set of analytical tools. The data provided by the Content Server instance is derived from logged data that includes web server log data, Content Server data, and user information. Content Tracker accesses this data, performs analysis on it, and produces descriptive reports. Integrating an LDAP directory server with Content Tracker is optional. However, if LDAP is used, a LDAP provider must be created.

For more information about the related data repositories, report generation, producing queries and installation procedures, see *Oracle Fusion Middleware Managing Oracle WebCenter Content*.

### 13.3 Understanding Content Server Security Providers

Aside from security configuration integration between Content Server and other Oracle applications, the Content Server's own SecurityProviders component can be used to add security by extending the functionality of basic incoming and outgoing socket providers with two types of providers:

- Secure Socket Layer (SSL) provider
- Keepalive provider

Appropriate use of security providers, along with keys and certificates, can improve the security for network and Internet communication with the Content Server instance. Benefits of using the SecurityProviders component include the following:

- SSL enhances security for web communication by providing communication encryption and authentication.
- Security providers enable use of certificates for socket or server authentication.
- Keepalive and connection pooling logic help avoid SSL expense overhead by reducing the amount of SSL socket creation and teardown.

The SecurityProviders component is installed (enabled) by default with the Content Server instance.

## References

To use the SecurityProviders component it is necessary to be familiar with socket providers, security and authentication, SSL, keepalive, and other aspects of security for network communication. The following sources of information can be useful in working with the SecurityProviders component:

- *Java Secure Socket Extension (JSSE) Reference Guide for the Java 2 SDK, Standard Edition*

This online document is available from Oracle. It contains an extensive Related Documents section that includes web links to reference books, security standards, government security policies and regulations, and a list of books on cryptography and SSL.

- *keytool Key and Certification Management Tool*

This online document is available from Oracle.

- *RSA's Public Key Cryptography Standards*

This online document is available from RSA at

<http://www.rsasecurity.com>

- *RSA's Cryptography FAQ*

This online document is available from RSA at

<http://www.rsasecurity.com>

- *SSL Certificate FAQ*

This online document is available from The Linux Documentation Project at

<http://www.tldp.org>

## Terminology

The following table shows definitions for some of the security terms used in this section. For detailed information refer to the list of information references or to security and authentication standards sources.

Term	Description
Certificate	A digital signature that verifies the identity and public key for an entity (a person or organization). A certificate can be issued by a Certification Authority or by an individual entity.
Certificate Authority (CA)	An entity that issues certificates for other entities, and is recognized as a well-known and trusted source for certificates, such as VeriSign and Thawte.
Keystore	A file or database of information for keys, used for authentication processing.
Private key	Information packaged as a key that is known only to the entity that issues it. Private keys are used in generating signatures.
Public key	Information packaged as a key that is publicly associated with an entity. Public keys are used in verifying signatures.
SSL	Secure Socket Layer, a protocol for secure network communication using a combination of public and secret key technology.
Truststore	A file or database of keys that the trust manager has determined can be trusted.

## 13.3.1 Planning to Use Security Providers

It is recommended that you determine how you want to use security providers before implementing SSL socket providers or keepalive socket providers for Content Server. Examine the keepalive and SSL connection types and determine whether additional configuration is required to use the security providers you select, such as a need to create keystores or a truststore.

The following sections provide more information about the SSL and keepalive provider types, including the Java classes used to control the behavior of the provider types, and additional configuration that may be necessary.

- [Section 13.3.1.1, "Keepalive Connections"](#)
- [Section 13.3.1.2, "SSL Connections"](#)
- [Section 13.3.1.3, "Additional Security Configuration"](#)

### 13.3.1.1 Keepalive Connections

The keepalive feature enables persistent connections and the pooling of socket connections for service requests. The setup for keepalive connections is most useful in situations where connection setup and teardown can take a considerable amount of time, and you want to minimize the time spent on that activity. The SecurityProviders component provides two keepalive socket providers: incoming and outgoing.

The following Java classes are used to set up the keepalive incoming socket provider:

Java Class	Description
Provider Class	idc.provider.ExtendedSocketIncomingProvider
Connection Class	idc.provider.KeepaliveSocketIncomingConnection
Server Thread Class	idc.server.KeepaliveIdcServerThread

The following Java classes are used to set up the keepalive outgoing socket provider:

Java Class	Description
Provider Class	idc.provider.KeepaliveSocketOutgoingProvider
Connection Class	idc.provider.KeepaliveSocketOutgoingConnection
Request Class	idc.server.KeepaliveServerRequest

### 13.3.1.2 SSL Connections

The SSL provider setup enables the use of SSL connections in a keepalive environment. This setup is recommended over a simple SSL provider setup because it helps minimize the cost of SSL socket setup and teardown. The SecurityProviders component provides two SSL socket providers with keepalive: incoming and outgoing.

The following Java classes are used to set up the SSL keepalive incoming socket provider:

Java Class	Description
Provider Class	idc.provider.ssl.SSLSocketIncomingProvider
Connection Class	idc.provider.KeepaliveSocketIncomingConnection
Server Thread Class	idc.server.KeepaliveIdcServerThread

The following Java classes are used to set up the keepalive SSL outgoing socket provider:

Java Class	Description
Provider Class	idc.provider.KeepaliveSocketOutgoingProvider
Connection Class	idc.provider.ssl.SSLSocketOutgoingConnection
Request Class	idc.provider.KeepaliveServerRequest

### 13.3.1.3 Additional Security Configuration

Depending on which type of security provider you choose, there can be additional required configuration.

- **Keepalive and SSL outgoing providers:** The Add Provider page includes a `Num Connections` field, which specifies the number of connections to pool.
- **SSL incoming providers:** The Add Provider page includes two additional options:
  - **Request Client Auth option:** If clients are able, they should authenticate themselves when they make a connection.
  - **Require Client Auth option:** Clients must authenticate themselves in order to make a connection.

SSL providers may also require setup of a keystore or keystores, and a truststore, for both the client and server, depending on the value of the Request Client Auth option, the value of the Require Client Auth option, and what type of Certification Authority signed the certificates handled by these options. For information on keystores and truststore, see [Section 13.3.2](#).

## 13.3.2 Keystores and Truststore

SSL providers may require use of keystores and may require a truststore. Keystores are files that hold public and secret key information for use in SSL. A truststore contains certificates that have been determined to be trusted. If a certificate used on the server and client is signed by a well-known Certification Authority (CA) such as VeriSign or Thawte, then a truststore is not necessary, because the default JVM truststore contains the certificates of these CAs. Truststores are needed when certificates used by the SSL providers are self-signed or signed by a private CA. If SSL providers require keystores, and a truststore, then they must be created and managed.

The following sections provide overview information about keystores and truststore.

- [Section 13.3.2.1, "When to Use Keystores and a Truststore"](#)
- [Section 13.3.2.2, "Specifying Keystore and Truststore Information"](#)
- [Section 13.3.2.3, "Generating a Keystore"](#)
- [Section 13.3.2.4, "Creating a Truststore"](#)

For more information on keystores and truststores see the sources of information listed in [Section 13.3](#).

### 13.3.2.1 When to Use Keystores and a Truststore

The following examples present different situations and uses for keystores and a truststore.

- The server requires a keystore containing a signed SSL certificate in order to create SSL sockets.
- The server requests or requires client authentication, which may require a truststore. If the client's certificate is not signed by a well-known CA, then the server will need a truststore containing that CA's certificate.
- The server requests or requires client authentication, which may require that the client have a keystore in which it stores the certificate the client presents for authentication.
- The server uses a certificate that hasn't been signed by a well-known CA, therefore the client will require a truststore that contains the server's certificate.

### 13.3.2.2 Specifying Keystore and Truststore Information

In order to use keystore and truststore information, the SSL incoming and outgoing providers require that a file named `sslconfig.hda` be set up in the `providers/` directory (next to the `provider.hda` file). The `sslconfig.hda` file contains configuration information you specify for your keystore and truststore. It has a format similar to the following example. For security reasons, there is no web interface to assist in editing this file; all edits must be done manually using a text editor. Make certain no trailing spaces are included at the end of each line of this or any `.hda` file.

```
@Properties LocalData
TruststoreFile=/servers/idc/data/providers/ssloutgoing1/truststore
KeystoreFile=/servers/idc/data/providers/ssloutgoing1/keystore
@end
```

Configuration Name	Value Description
TruststoreFile	The full path to the truststore file.
KeystoreFile	The full path to the keystore file.

### 13.3.2.3 Generating a Keystore

This section describes the basic process for generating a keystore. You must determine the specific requirements and names for keys and keystores you want to create for your SSL providers. You can store keystore files wherever you want, because the `sslconfig.hda` file contains full paths for its `KeystoreFile` config settings. However, it is recommended that keystore files are stored in the

`IntradocDir/data/providers/provider_name` directory (next to the `provider.hda` and `sslconfig.hda` files) or in the `IntradocDir/config/` directory. Aliases and passwords are set using the provider page in the Content Server instance.

For detailed information on how to use the `keytool` utility to generate a keystore, see the document titled *keytool Key and Certification Management Tool*, available online from Oracle.

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**Note:** The Java *keytool* utility has a feature that prevent direct interaction with private keys. This feature means that a certificate that is generated using *keytool* is "stuck" in the keystore; there is no way to retrieve the private key portion of the certificate. Inversely, there is no way for *keytool* to import a pre-existing certificate into a Java keystore.

The Portecle Java keystore allows the import and export of private keys from Java keystores. For information refer to [portecle.sourceforge.net](http://portecle.sourceforge.net).

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To use *keytool* you must have the utility in your path when you enter the command.

1. Create a key in a keystore. The following command-line example shows how to create a key entry with the name *alias* in a keystore with the name *keystore*. This command prompts for a keystore password, for information that will be used to generate the key, and for a password for the key itself. If the password on the key is different from the password on the keystore, then the values *KeystoreAlias* and *KeystoreAliasPassword* are required to retrieve the key.

```
keytool -genkey -v -alias alias -keystore keystore
```

2. Generate a certificate signing request. The following command-line example shows how to generate a certificate signing request for the key entry named *alias* in the keystore named *keystore*, which is then stored in the file named *csr\_file*. This file can be sent to a CA to be signed.

```
keytool -certreq -v -alias alias -keystore keystore -file csr_file
```

3. Import the CA's certificate into the keystore. The *keytool* checks the chain of trust on the user's certificate upon import. If the certificate was signed by a CA that is not well-known and the *keytool* knows nothing about the CA, the certificate is rejected. Therefore any certificate from a CA that is not well-known must first be imported into the keystore to permit the user's certificate to successfully be imported in the next step. The following command line example shows how to import a certificate in a file named *cert\_file* into the keystore named *keystore*:

```
keytool -import -v -alias ca_alias -keystore keystore -file cert_file
```

4. Import the signed certificate back into the keystore. Once the certificate signing request has been received by a CA and the signed certificate is sent back from the CA, the certificate can be read into the keystore entry identified by *alias*. The following command line example shows how to import the signed certificate.

```
keytool -import -v -alias alias -keystore keystore_name -file csr_file
```

5. Check that everything is in the keystore.

```
keytool -list -v -keystore keystore_name
```

#### 13.3.2.4 Creating a Truststore

This section describes the basic process for generating a truststore. A truststore is necessary when a SSL provider uses keys that have not been signed by a well-known Certification Authority. A truststore contains only public certificates that have been verified by the person managing the truststore (the trust manager) for the Content Server instance. You must determine the specific requirements and name for the truststore you want to create. You can store a truststore file wherever you want,

because the `sslconfig.hda` file contains a full path for a `TruststoreFile` config setting. However, it is recommended that a truststore file is stored in the `IntradocDir/data/providers/provider_name` directory (next to the `provider.hda` and `sslconfig.hda` files) or in the `IntradocDir/config/` directory.

For detailed information on how to use the `keytool` utility to generate a truststore refer to the document titled `keytool Key and Certification Management Tool`, available online at <http://docs.oracle.com/javase/6/docs/technotes/tools/solaris/keytool.html>. To use the `keytool` utility you must have the utility in your path when you enter the command.

The following command line example shows how to create a truststore:

```
keytool -import -v -alias alias -keystore keystore -file cert_files
```

Variable	Description
<i>alias</i>	Alias name for the key.
<i>keystore</i>	Name of the keystore.
<i>cert_file</i>	Path to the Certification Authority's certificate.

## 13.4 Managing Providers

This section covers the following topics:

- [Section 13.4.1, "Adding an Outgoing Provider"](#)
- [Section 13.4.2, "Adding a Database Provider"](#)
- [Section 13.4.3, "Adding an Incoming Provider"](#)
- [Section 13.4.4, "Adding a Preview Provider"](#)
- [Section 13.4.5, "Adding an Incoming Security Provider"](#)
- [Section 13.4.6, "Adding an Outgoing Security Provider"](#)
- [Section 13.4.7, "Adding a JpsUser Provider"](#)
- [Section 13.4.8, "Adding a HTTP Outgoing Provider"](#)
- [Section 13.4.9, "Editing Provider Configuration"](#)
- [Section 13.4.10, "Deleting a Provider"](#)

### 13.4.1 Adding an Outgoing Provider

To add an outgoing provider:

1. Using a web browser, access your Content Server home page and choose **Administration**, then **Providers**.
2. In the **Create a New Provider** table on the Providers page, click **Add** in the Action column for the **outgoing** provider type.
3. Enter configuration values on the Outgoing Socket Provider page:

#### Required Fields

- Provider Name
- Provider Description

- Server Host Name
- Server Port
- Provider Class (predefined)

**Optional Fields**

- Connection Class (predefined)
- Configuration Class
- Relative Web Root
- HTTP Server Address
- Instance Name
- Required Roles
- Account Filter

**Optional Check Boxes**

- Proxied
- Notify Target
- Users
- Released Documents

4. Click **Add**. The Providers page opens with the new provider added to the Providers table.
5. Restart the Content Server instance.

### 13.4.2 Adding a Database Provider

Database provider configuration is specified when WebCenter Content and the Content Server instance are installed in an Oracle WebLogic Server domain.

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**Note:** If you want to configure database connections for standalone mode, see [Section 3.5.2.3](#), [Section 3.5.2.4](#), and [Section 3.5.2.5](#).

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To add a database provider:

1. Using a web browser, access your Content Server home page and select **Administration**, then **Providers**.
2. In the **Create a New Provider** section of the Providers page, click **Add** in the Action column for the **database** provider type.
3. Enter configuration values on the Database Provider page:

**Required Fields**

- Provider Name
- Provider Description
- Provider Class (predefined)
- Database Type
- JDBC Driver

- JDBC Connection String
- Test Query

#### Optional Fields

- Connection Class (predefined)
- Configuration Class
- Data Source
- Database Directory
- Database Name
- JDBC User
- JDBC Password
- Number of Connections (default provided)
- Extra Storage Keys (default provided)
- Additional Settings

#### Optional Check Boxes

- Use Data Source

4. Click **Add**. The Providers page opens with the new provider added to the Providers table.
5. Restart the Content Server instance.

### 13.4.3 Adding an Incoming Provider

Consulting Services are required to use providers to connect to server sockets.

To add an incoming provider:

1. Using a web browser, access your Content Server home page and choose **Administration**, then **Providers**.
2. In the Create a New Provider section on the Providers page, click **Add** in the Action column for the **incoming** provider type.
3. Enter configuration values on the Incoming Provider page:

#### Required Fields

- Provider Name
- Provider Description
- Server Port
- Provider Class (predefined)

#### Optional Fields

- Connection Class (predefined)
- Configuration Class

4. Click **Add**. The Providers page opens with the new provider added to the Providers table.
5. Restart the Content Server instance.

### 13.4.4 Adding a Preview Provider

For instructions on adding the Preview provider, see the information provided with the HTML Preview feature zip file. The HTML Preview feature zip file and guide are available for download from the Oracle Technology Network website.

### 13.4.5 Adding an Incoming Security Provider

To add an incoming security provider:

1. Using a web browser, access your Content Server home page and choose **Administration**, then **Providers**.
2. In the **Create a New provider** table on the Providers page, click **Add** in the Action column for the **keepaliveincoming** or the **sslincoming** provider type.
3. Enter configuration values on the keepaliveincoming Provider page or the sslincoming Provider page:

#### Required Fields

- Provider Name
- Provider Description
- Provider Class (predefined)
- Server Port

#### Optional Fields

- Connection Class (predefined)
- Configuration Class
- Server Thread Class (predefined)

#### Optional Check Boxes (sslincoming provider only)

- Request Client Authentication
  - Require Client Authentication
4. Click **Add**. The Providers page opens with the new provider added to the Providers table.
  5. Restart the Content Server instance.

### 13.4.6 Adding an Outgoing Security Provider

To add an outgoing security provider:

1. Using a web browser, access your Content Server home page and choose **Administration**, then **Providers**.
2. In the **Create a New provider** table on the Providers page, click **Add** in the Action column for the **keepaliveoutgoing** or **ssloutgoing** provider type.
3. Enter configuration values on the keepaliveoutgoing Provider page or the ssloutgoing Provider page:

#### Required Fields

- Provider Name
- Provider Description
- Provider Class (predefined)

- Server Host Name (predefined)
- Server Port
- Instance Name
- Relative Web Root

#### Optional Fields

- Connection Class (predefined)
- Configuration Class
- Request Class (predefined)
- Number of Connections (predefined)
- HTTP Server Address
- Required Roles
- Account Filter

#### Optional Check Boxes

- Proxied
- Notify Target
- Users
- Released Documents

4. Click **Add**. The Providers page opens with the new provider added to the Providers table.
5. Restart the Content Server instance.

### 13.4.7 Adding a JpsUser Provider

A default JpsUser provider, which integrates with Oracle JPS (for an Oracle WebLogic Server instance), is provided with installation of the WebCenter Content system.

---



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**Caution:** It is unlikely that a site would ever add another JpsUser provider in addition to the system-defined JpsUser provider. Adding another such provider could cause problems for the Content Server installation.

---



---

For information on configuration options in addition to those specified on the JpsUser Provider page, see [Section 13.2.5.1](#).

To add a JpsUser provider:

1. Using a web browser, access your Content Server home page and choose **Administration**, then **Providers**.
2. In the **Create a New Provider** table on the Providers page, click **Add** in the Action column for the **jpsuser** provider type.
3. Enter configuration values on the JPS User Provider page:

#### Required fields

- Provider Name

- Provider Description
- Provider Class (predefined)
- Source Path

**Optional fields**

- Connection Class
  - Configuration Class
  - JPS Context
  - Default Network Roles
4. To specify an attribute map:
    - a. Select an information field from the JPS Attributes list.
    - b. Select a Content Server user information field from the User Attribute list.
    - c. Click **Add**. The attribute map is added to the text box.
    - d. If necessary, edit the attributes directly in the Attribute Map text box.
  5. If necessary, change or add Default Network Roles.
  6. Click **Add**. The Providers page opens with the new provider added to the Providers table.
  7. Restart the Content Server instance.
  8. Restart the web server.

### 13.4.8 Adding a HTTP Outgoing Provider

To add a HTTP outgoing provider:

1. Using a web browser, access your Content Server home page and choose **Administration**, then **Providers**.
2. In the **Create a New Provider** table on the Providers page, click **Add** in the Action column for the **httpoutgoing** provider type.
3. Enter configuration values on the Outgoing Http Provider page:

**Required fields**

- Provider Name
- Provider Description
- Provider Class (predefined)
- CGI URL
- Instance Name
- Relative Web Root

**Optional fields**

- Connection Class (predefined)
- Configuration Class
- Connection Password Name
- Connection Password

- Client IP Filter
4. Click **Add**. The Providers page opens with the new provider added to the Providers table.
  5. Restart the Content Server instance.

### 13.4.9 Editing Provider Configuration

To edit the configuration for an existing provider (except for default system providers):

1. Using a web browser, access your Content Server home page and choose **Administration**, then **Providers**.
2. In the **Providers** table on the Providers page, click **Info** in the Action column for the provider to edit.
3. In the Provider Information page, click **Edit**.
4. In the Add/Edit Provider page, make the required changes.
5. Click **Update** to save the changes and return to the Providers page.
6. Restart the Content Server instance.

### 13.4.10 Deleting a Provider

To delete an existing provider (except for default system providers):

1. Using a web browser, access your Content Server home page and choose **Administration**, then **Providers**.
2. In the **Providers** table on the Providers page, click the **Info** link in the Action column for the provider you want to delete.
3. In the Provider Information page, click **Delete**.
4. Click **OK** on the confirmation window. The provider is removed from the Providers table.

---

---

**Important:** Ensure that you intend to delete the provider and not just edit the information. When you delete a provider, the provider name and all of its related information is permanently removed from the Providers table.

---

---



This chapter provides information about using the `WebUrlMapPlugin` component to map shortened URLs to other URLs in support of the Oracle WebCenter Content Server use of the Oracle WebLogic Server web server to filter pages through a web browser.

This chapter includes the following topics:

- [Section 14.1, "WebUrlMapPlugin Component"](#)
- [Section 14.2, "Script Construction"](#)
- [Section 14.3, "Supported Variables for Referencing"](#)
- [Section 14.4, "Add/Edit URL Mapping Entries"](#)
- [Section 14.5, "Mapping Examples"](#)

## 14.1 WebUrlMapPlugin Component

WebCenter Content uses an Oracle WebLogic Server, which has a built-in web server, to filter pages through a web browser. User requests are authenticated with the Oracle WebLogic Server user store, or other configured user store, and communicated with the Content Server instance.

The `WebUrlMapPlugin` component enables you to map shortened URLs to other URLs using a substitution script for the mapping, which also enables you to map long URLs to abbreviated versions. The `WebUrlMapPlugin` component is installed (enabled) by default with the Content Server instance.

## 14.2 Script Construction

The shortened URLs that you can create generally use the following format:

```
http://myhostexample.com/prefix/suffix
```

The actual mapping process is based on the part of the URL that follows the host name portion. To resolve the shortened URL, the Content Server instance compares the prefix to those in the list of defined `WebUrlMapPlugin` entries. If a match exists, the Content Server instance uses the map script that corresponds to the matching prefix to display the applicable document or Content Server page. For more information about the suffix, see [Section 14.3](#).

To construct a URL mapping entry using the `WebUrlMaps` page, you must establish a prefix and define the corresponding map.

**Prefix**

The prefix portion of the mapping entry is any abbreviation you want to use to identify URLs of a certain form. For example, if you want your short URL to return the dynamic conversions of documents, you can use `idc` as your prefix (for example, the abbreviated form of dynamic converter).

When you create your prefix, do not enter a slash (/) character at the beginning of it because the Content Server instance removes the first slash from the incoming URL before the prefix test is performed.

---



---

**Caution:** Include a slash (/) at the end of your URL map prefix. Otherwise, your mappings can apply to many more URLs and interfere with standard Content Server operations.

---



---

**Map**

The map portion of the mapping entry is the Idoc Script code that the Content Server instance uses to resolve the shortened URL. You can use substitution tags (`<!--$variable-->`) in the map portion. Examples include:

```
<!--$cgipath-->
<!--$internetuser-->
<!--$suffix-->
```

These substitution tags are variables that refer to the applicable parameters of a URL.

Simple 'if' constructions are also supported. For example, the following script segment performs a test to determine whether a value exists and is not empty:

```
<!--$if myconfigvar-->something<!--$endif-->
```

## 14.3 Supported Variables for Referencing

The map portion of the URL mapping entry uses the following standard variables for referencing:

- The CGI path

This is the current CGI path of the Oracle WebLogic Server web server filter's configured Content Server instance. The web server filter is configured to provide both communication and security for this Content Server instance. A typical example is `/idcm1/idcplg`.

- The 'suffix' parameter

The value of the suffix variable (`<!--$suffix-->`) is derived from the part of the URL that follows the preliminary mapping 'prefix' and before the question mark (?). Any slashes (/) at the beginning of the suffix are removed before being substituted into this variable. For example, in the following URL, 'dc' is the mapping prefix followed by the suffix.

```
http://myhostexample.com/dc/mydocumentname
```

After removing the slash, `mydocumentname` is used as the value for the suffix variable that is used as a substitution tag in the map portion of the mapping entry. Also, the suffix variable does not include any CGI parameters. Therefore, in the following URL, `mydocumentname` is still used as the suffix variable's value.

```
http://myhostexample.com/dc/mydocumentname?a=1
```

To enforce the slash separation between the prefix and suffix, add the slash at the end of your prefix abbreviation.

- Any plugin variable

For example, you could use the construct `<!--$internetuser-->` to substitute for the user ID of the currently logged-in user.

- Any CGI parameter

## 14.4 Add/Edit URL Mapping Entries

To add or edit URL mapping entries:

1. On the Content Server home page, choose **Administration**, then **WebUrlMapPlugin**.
2. In the WebUrlMaps page, enter the appropriate values in the **Prefix** and **Map** fields to edit the existing mapping entries, or define new entries, or both.
3. Click **Update**. The page refreshes and the **Prefix** and **Map** field values are saved. If all of the displayed fields are populated, two additional **Prefix** and **Map** field pairs are displayed after the page is redisplayed.

---



---

**Important:** The WebUrlMapPlugin feature is designed to support hundreds of mapping entries. However, be aware that thousands of mapping entries will impact performance of the web server.

---



---

## 14.5 Mapping Examples

The following examples demonstrate mapping scripts and techniques.

- [Section 14.5.1, "Info Update Form"](#)
- [Section 14.5.2, "Dynamic Conversion"](#)
- [Section 14.5.3, "CGI parameters"](#)

### 14.5.1 Info Update Form

You can define a web URL mapping script that enables you to create a shortened URL to generate the Info Update Form for existing content items. You can write the mapping script to allow users to enter any identification variable for a particular document. For example, all URLs with the following format:

```
http://myhostexample.com/u/mydoc_parameter
```

can be mapped to the URL:

```
http://myhostexample.com/idcm1//idcplg?IdcService=GET_UPDATE_
FORM&dDocName=mydocumentname
```

To map URLs, define the following web URL map entry using the WebUrlMaps page:

- Prefix:

```
u/
```

- Map:

```
<!--$cgipath-->?IdcService=GET_UPDATE_
FORM<!--$suffix-->&myparam=<!--$myparam-->
```

## 14.5.2 Dynamic Conversion

Dynamic Converter must be installed for this URL mapping example to work. For information on Dynamic Converter, see *Oracle Fusion Middleware Managing Oracle WebCenter Content*.

You can define a web URL mapping script that enables you to create shortened URLs to various dynamic conversions of documents. For example, all URLs with the following format:

```
http://myexamplename.com/dc/mydocumentname
```

can be mapped to the URL:

```
http://myhostexample.com/idcm1/idcplg?IdcService=GET_DYNAMIC_
CONVERSION&dDocName=mydocumentname&RevisionSelectionMethod=LatestReleased
```

To map URLs, define the following web URL map entry using the WebUrlMaps page:

- Prefix:
 

```
dc/
```
- Map:
 

```
<!--$cgipath-->?IdcService=GET_DYNAMIC_
CONVERSION&dDocName=<!--$suffix-->&RevisionSelectionMethod=LatestReleased
```

## 14.5.3 CGI parameters

You can also directly reference CGI parameters. For example, URLs with the following format:

```
http://myhostexample.com/dcp/mydocumentname?myparam=myvalue
```

can be mapped to the URL:

```
http://myhostexample.com/idcm1/idcplg?IdcService=GET_DYNAMIC_
CONVERSION&dDocName=mydocumentname&RevisionSelectionMethod=LatestReleased&myparam=myvalue
```

To map URLs, define the following web URL map entry using the WebUrlMaps page:

- Prefix:
 

```
dcp/
```
- Map:
 

```
<!--$cgipath-->?IdcService=GET_DYNAMIC_
CONVERSION&dDocName=<!--$suffix-->&RevisionSelectionMethod=LatestReleased&myparam=<!--$myparam-->
```

# Part V

---

## Administering Security

This part provides information about administering security for Oracle WebCenter Content. It includes details for integrating the system with other Oracle security software; configuring and managing user types, logins, aliases, and accounts; administering ACLs; and managing security for Imaging and Records features.

Part V contains the following chapters:

- [Chapter 15, "Understanding Security and User Access"](#)
- [Chapter 16, "Configuring Fusion Middleware Security for Content Server"](#)
- [Chapter 17, "Managing User Types, Logins, and Aliases"](#)
- [Chapter 18, "Managing Security Groups, Roles, and Permissions"](#)
- [Chapter 19, "Managing Accounts"](#)
- [Chapter 20, "Managing Access Control List Security"](#)
- [Chapter 21, "Managing Additional Content Server Security Connections"](#)
- [Chapter 22, "Customizing Content Server Communication"](#)



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## Understanding Security and User Access

This chapter provides introductory information on Oracle WebCenter Content security as it is integrated with other Oracle products, and its own internal security features and supplemental security options.

This chapter includes the following topics:

- [Section 15.1, "Overview of Content Server Security"](#)
- [Section 15.2, "Security within Content Server"](#)
- [Section 15.3, "Additional Security Options"](#)

### 15.1 Overview of Content Server Security

A Content Server instance is deployed on a WebCenter Content domain, which is deployed on an Oracle WebLogic Server domain in Oracle Fusion Middleware. Security is supported at multiple levels including the Content Server instance, the WebCenter Content domain, the Oracle WebLogic Server domain, and Oracle Platform Security Services (OPSS).

Access to content in the Content Server repository requires a Content Server administrator to manage content, users, and groups, as well as roles, permissions, and accounts. An Oracle WebLogic Server administrator functions as the Content Server administrator. An Oracle WebLogic Server administrator must log in to the Content Server instance and set up the primary Content Server administrator account and password, if no such user was configured during deployment. After the Content Server administrator is configured, management tasks can be performed on the Content Server instance. For more information on the initial configuration of a WebCenter Content administrator, see *Oracle Fusion Middleware Installing and Configuring Oracle WebCenter Content*.

Most user management tasks must be performed using the Oracle WebLogic Server Administration Console instead of the User Admin applet on the Content Server instance. By default, WebCenter Content uses the Oracle WebLogic Server user store to manage user names and passwords, and the credential store is leveraged to grant users access to the Content Server instance. For an enterprise-level system, Oracle Platform Security Services (OPSS) can be used instead of the default Oracle WebLogic Server user store to authenticate and authorize users. For more information on integrating WebCenter Content security with Oracle WebLogic Server and OPSS, see [Chapter 16](#).

Content Server offers several levels of security for repository content: *security groups* (which are required) and *accounts* (which are optional). Each content item is assigned to a security group, and if accounts are enabled then content items can also be assigned to an account. Users are assigned a certain level of permission (Read, Write,

Delete, or Admin) for each security group and account, which enables them to work with a content item only to the extent that they have permissions to the item's security group and account. For more information on users, groups, and accounts internal to Content Server, see [Chapter 17](#), [Chapter 18](#), and [Chapter 19](#).

Access control lists (ACLs) can be configured for a Content Server instance to provide extended control of content access to users on an enterprise-level system. An access control list is a list of users, groups, or Enterprise roles with permission to access or interact with a content item. For more information, see [Chapter 20](#).

## 15.2 Security within Content Server

The administrator sets up initial user and content security within Content Server by using the User Admin application to define user roles, permissions to groups, and accounts. Then the administrator uses the Oracle WebLogic Server Administration Console to create users and assign each user to one or more of the Content Server roles, which in turn are assigned specific permissions to security groups. If accounts are enabled in Content Server, the administrator can assign users specific permissions to certain accounts, which then limits the permissions the users might otherwise have through their assigned roles.

For information on users, see [Chapter 17](#). For information on security groups, roles, and permissions, see [Chapter 18](#). For information on accounts, see [Chapter 19](#).

The following components also can be used to provide additional internal Content Server security:

- Security can be customized for user access by using the ExtranetLook component, which is installed (disabled) with Content Server. For more information, see [Section 22.1](#).

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**Note:** The ExtranetLook component is not applicable when the Oracle WebLogic Server domain is used as the web server for the Content Server instance. Modification of the security implementation is controlled through direct customization of the Oracle WebLogic Server domain and administrative configuration.

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- Security can be customized for user access and search results by using the NeedToKnow component. This component enables you to further configure user access restrictions, modify the display of search results, alter search behavior, and set up *hit list* roles. To use this component, you must install and enable it.

Be aware that Internet Explorer 7 supplies the following message to users logging in with basic authentication without a secure connection:

Warning: This server is requesting that your username and password be sent in an insecure manner

The behavior (sending user name and password in text) is not new for basic authentication and does not cause problems.

## 15.3 Additional Security Options

WebCenter Content can combine additional authentication methods. For example, you can define some users with the Oracle WebLogic Server Administration Console, allow some users to log in using their Microsoft domain identity, and grant other users access to the Content Server instance based on their external Lightweight Directory

Access Protocol (LDAP) credentials. However, authentication is configured through Oracle WebLogic Server, so the combination of methods is limited. Users can authenticate against multiple authentication stores, but because of the Oracle Platform Security Services (OPSS) and Oracle WebLogic Server integration, only one of the configured user stores can be used to extract authorization (group) information.

---

---

**Note:** As of 11g Release 1 (11.1.1.6.0) Oracle WebCenter Content supports use of the Oracle Virtual Directory library (libOVD) feature, which enables a site to use multiple providers for login and group membership information. For example, it would be possible to use both Oracle Internet Directory (OID) and Active Directory as sources of user and role information. For information on multi-LDAP configuration in Oracle WebLogic Server, see *Oracle Fusion Middleware Application Security Guide*.

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The following options can be used to provide additional security:

- Security can be customized to support encrypted socket communication and authentication by using the SecurityProviders component, which is installed (enabled) by default with WebCenter Content. This component enables a Secure Sockets Layer (SSL) provider, which can be configured to use certificates for socket or server authentication.

If you use SSL and HTTPS to connect to WebCenter Content, and are unable to connect through WebDAV, try connecting to the Content Server instance through the browser using the same URL you used in your WebDAV connection string. This lets you see if there is a problem with the certificate, which is used to encrypt communications. If you get a dialog box stating a problem with the certificate, resolve the issue and then try to connect through WebDAV again.

- For users to access the Content Server instance using different web server front ends, when one server front end is HTTPS and the other is HTTP, you can customize the Content Server configuration using the BrowserUrlPath component. This component is installed (disabled) by default with WebCenter Content and supports a web server front end using HTTPS and a load balancer that forwards itself as the HTTP Host header. If you only use one access method (only HTTPS, or only HTTP), or you are not using a load balancer that blocks the "Host" parameter from the browser, then this component is unnecessary. For more information, see [Section 22.2](#).
- Extended security attributes can be assigned to external users or to users for a specific application. The extended attributes are merged into pre-existing user attributes and enable additional flexibility in managing users. For more information, see [Section 22.3](#).

In all environments, a comprehensive understanding of your organization's security needs and a thorough planning phase is crucial to a successful security integration.



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# Configuring Fusion Middleware Security for Content Server

This chapter provides security configuration information and procedures for integrating Oracle Fusion Middleware, Oracle WebLogic Server, and Oracle authentication and authorization software with Oracle WebCenter Content and Oracle WebCenter Content Server.

This chapter includes the following topics:

- [Section 16.1, "LDAP Authentication Providers"](#)
- [Section 16.2, "Configuring Oracle WebCenter Content to Use SSL"](#)
- [Section 16.3, "Configuring WebCenter Content for Single Sign-On"](#)
- [Section 16.4, "Configuring Oracle Infrastructure Web Services"](#)

For more information about Oracle Fusion Middleware and Oracle WebLogic Server security, see the documentation listed in [Table 16-1](#).

## 16.1 LDAP Authentication Providers

Oracle WebCenter Content runs on Oracle WebLogic Server. The Oracle WebLogic Server domain includes an embedded Lightweight Directory Access Protocol (LDAP) server that acts as the default security provider data store for the Default Authentication, Authorization, Credential Mapping, and Role Mapping providers. WebCenter Content provides the default JpsUserProvider to communicate with Oracle WebLogic Server. For information on the embedded LDAP server, see "Managing the Embedded LDAP Server" in *Oracle Fusion Middleware Administering Security for Oracle WebLogic Server*, and "Configure the Embedded LDAP Server" in *Oracle Fusion Middleware Oracle WebLogic Server Administration Console Online Help*.

In almost all cases, an Oracle WebCenter Content production system identity store must be reassociated with an external LDAP authentication provider rather than use the embedded LDAP server. Once the new LDAP authentication provider is configured, then you migrate users from the embedded LDAP provider to the new LDAP provider. The external LDAP authentication provider, such as Oracle Internet Directory (OID), must be listed before all other authentication providers including the default authentication provider. For information on WebCenter Content configuration for external LDAP providers, see *Oracle Fusion Middleware Installing and Configuring Oracle WebCenter Content*.

---



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**Note:** As of 11g Release 1 (11.1.1.6.0) Oracle WebCenter Content supports use of the Oracle Virtual Directory library (libOVD) feature, which enables a site to use multiple providers for login and group membership information. For example, it would be possible to use two Oracle Internet Directory (OID) providers as sources of user and role information. For information on multi-LDAP configuration in Oracle WebLogic Server, see *Oracle Fusion Middleware Application Security Guide*.

---



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Table 16–1 lists some of the LDAP providers that can be configured for user authentication.

**Table 16–1 LDAP Authenticator Types**

LDAP Servers	Authenticator Providers
Microsoft AD	ActiveDirectoryAuthenticator
SunOne LDAP	IPlanetAuthenticator
Oracle Directory Server Enterprise Edition (ODSEE)	IPlanetAuthenticator
Oracle Unified Directory (OUD)	IPlanetAuthenticator
Oracle Internet Directory	OracleInternetDirectoryAuthenticator
Oracle Virtual Directory	OracleVirtualDirectoryAuthenticator
EDIRECTORY	NovellAuthenticator
OpenLDAP	OpenLDAPAuthenticator
EmbeddedLDAP	DefaultAuthenticator

If you want to configure WebCenter Content to use an external LDAP server and have dynamic groups (as well as static groups) on your Directory whose privileges you want recognized by WebCenter Content, additional configuration is necessary. User creation, authentication, and authorization is managed using Oracle Platform Services Security (OPSS), which uses a different mechanism to gather Directory Server information when compared to the native Oracle WebLogic Server providers for an external LDAP server. For more information, see the "Oracle WebCenter and Dynamic Groups from an External LDAP Server" blog.

## 16.2 Configuring Oracle WebCenter Content to Use SSL

You can configure Oracle Fusion Middleware to secure communications with WebCenter Content using SSL, which is an industry standard for securing communications. Oracle Fusion Middleware supports SSL version 3, as well as TLS version 1.

This section covers the following topics:

- [Section 16.2.1, "Configuring WebCenter Content for Two-Way SSL Communication"](#)
- [Section 16.2.2, "Invoking References in One-Way SSL Environments in Oracle JDeveloper"](#)
- [Section 16.2.3, "Configuring WebCenter Content, Oracle HTTP Server for SSL Communication"](#)

- Section 16.2.4, "Switching from Non-SSL to SSL Configurations for WebCenter Content"
- Section 16.2.5, "Configuring SSL Between the WebCenter Content Instance and Oracle WebCache"
- Section 16.2.6, "Using a Custom Trust Store for One-Way SSL"
- Section 16.2.7, "Enabling an Asynchronous Process to Invoke an Asynchronous Process"
- Section 16.2.8, "Configuring RIDC SSL for Valid Certificate Path"

For additional information, see "Configuring SSL" in *Oracle Fusion Middleware Administering Security for Oracle WebLogic Server*. For information on Web Tier configuration, see "SSL Configuration in Oracle Fusion Middleware" in *Oracle Fusion Middleware Administrator's Guide*.

## 16.2.1 Configuring WebCenter Content for Two-Way SSL Communication

WebCenter Content uses the Oracle WebLogic Server secure socket layer (SSL) stacks for two-way SSL configurations.

- For the inbound Web service bindings, WebCenter Content uses the Oracle WebLogic Server infrastructure and, therefore, the Oracle WebLogic Server libraries for SSL.
- For the outbound Web service bindings, WebCenter Content uses JRF HttpClient and, therefore, the Oracle Sun JDK libraries for SSL.

Due to this difference, start Oracle WebLogic Server with the following JVM option:

1. Open the following file:

- On UNIX operating systems, open `$MIDDLEWARE_HOME/user_projects/domains/domain_name/bin/setDomainEnv.sh`.
- On Window operating systems, open `MIDDLEWARE_HOME\user_projects\domains\domain_name\bin\setDomainEnv.bat`.

2. Add the following lines in the `JAVA_OPTIONS` section, if the server is enabled for one-way SSL (server authorization only):

```
-Djavax.net.ssl.trustStore=your_truststore_location
```

For two-way SSL, the keystore information (location and password) is not required.

To enable two-way SSL for WebCenter Content to invoke another application:

---



---

**Note:** Both the server and client are assumed to have been configured for SSL with mutual authentication.

---



---

1. On the client side, provide the keystore location.
  - a. From the **SOA Infrastructure** menu, choose **SOA Administration**, then **Common Properties**.
  - b. At the bottom of the page, click **More SOA Infra Advanced Configuration Properties**.
  - c. Click **KeystoreLocation**.

- d. In the **Value** column, enter the keystore location.
  - e. Click **Apply**.
  - f. Click **Return**.
2. On the client side, provide the keystore location in *DOMAIN\_HOME*\config\soa-infra\configuration\soa-infra-config.xml.
 

```
<keystoreLocation>absolute_path_to_the_keystore_location_and_the_file_name
</keystoreLocation>
```
  3. During design time in Oracle JDeveloper, update the reference section in the *composite.xml* file with the `oracle.soa.two.way.ssl.enabled` property.
 

```
<reference name="Service1"
  ui:wSDLLocation=". . .">
  <interface.wSDL interface=". . ."/>
  <binding.ws port=". . .">
    <property name="oracle.soa.two.way.ssl.enabled">true</property>
  </binding.ws>
</reference>
```
  4. In Oracle Enterprise Manager Fusion Middleware Control Console, select **WebLogic Domain**, then *domain\_name*.
  5. Right-click *domain\_name* and select **Security**, then **Credentials**.
  6. Click **Create Map**.
  7. In the **Map Name** field, enter a name (for example, *SOA*), and click **OK**.
  8. Click **Create Key**.
  9. Enter the following details:

Field	Description
Select Map	Select the map created in Step 7 (for this example, <i>SOA</i> ).
Key	Enter the key name ( <i>KeystorePassword</i> is the default).
Type	Select <b>Password</b> .
User Name	Enter the keystore user name ( <i>KeystorePassword</i> is the default).
Password	Enter the password that you created for the keystore.

---

**Note:** When you set up SSL on an Oracle WebLogic Server domain, a key alias is required. You must enter *mykey* as the alias value. This value is required.

---

10. Set the keystore location in Oracle Enterprise Manager Fusion Middleware Control Console. See Step 1 for instructions.
11. Modify the *composite.xml* syntax to use `https` and `sslport` to invoke Oracle WebCenter Content. For example, change the syntax shown in bold:

```
<?xml version="1.0" encoding="UTF-8" ?>
<!-- Generated by Oracle SOA Modeler version 1.0 at [4/1/09 11:01 PM]. -->
<composite name="InvokeEchoBPELSync"
  revision="1.0"
  label="2009-04-01_23-01-53_994">
```

```

mode="active"
state="on"
xmlns="http://xmlns.example.com/sca/1.0"
xmlns:xs="http://www.w3.org/2001/XMLSchema"
xmlns:wsp="http://schemas.xmlsoap.org/ws/2004/09/policy"
xmlns:orawsp="http://schemas.example.com/ws/2006/01/policy"
xmlns:ui="http://xmlns.example.com/soa/designer/">
<import
namespace="http://xmlns.example.com/CustomApps/InvokeEchoBPELSync/BPELProcess1"
location="BPELProcess1.wsdl" importType="wsdl" />
<import namespace="http://xmlns.example.com/CustomApps/EchoBPELSync/
BPELProcess1"location="http://hostname:port/soa-infra/services/default/EchoBPEL
Sync/BPELProcess1.wsdl"
importType="wsdl" />

```

to use https and *sslport*:

```

location="https://hostname:sslport/soa-infra/services/default/EchoBPELSync
/BPELProcess1.wsdl"

```

## 16.2.2 Invoking References in One-Way SSL Environments in Oracle JDeveloper

When invoking a Web service as an external reference from WebCenter Content in one-way SSL environments, ensure that the certificate name (CN) and the host name of the server exactly match. This ensures a correct SSL handshake.

For example, if a Web service is named *adfb* and the certificate has a server name of *host*, the following results in a SSL handshake exception.

```

<import namespace="/adfb1/common/"
location="https://host.example.com:8002/CustomApps-adfb1-context-root/AppModuleService?WSDL"
importType="wsdl" />
<import namespace="/adfb1/common/" location="Service1.wsdl"
importType="wsdl" />

```

If you switch the order of *import*, the SSL handshake passes.

```

<import namespace="/adfb1/common/" location="Service1.wsdl"
importType="wsdl" />
<import namespace="/adfb1/common/"
location="https://host.example.com:8002/CustomApps-adfb1-context-root/AppModuleService?WSDL"
importType="wsdl" />

```

Note the following restrictions around this issue:

- There are no options for ignoring host name verification in Oracle JDeveloper as exist with the Oracle WebLogic Server Administration Console. This is because the SSL kit used by Oracle JDeveloper is different. Only the trust store can be configured from the command line. All other certificate arguments are not passed.
- In the WSDL file, *https://hostname* must match with that in the certificate, as described above. You cannot perform the same procedures as you can with a browser. For example, if the host name is *host.example.com* in the certificate's CN, then you can use *host*, *host.example.com*, or the IP address from a browser. In Oracle JDeveloper, always use the same name as in the certificate (that is, *host.example.com*).

## 16.2.3 Configuring WebCenter Content, Oracle HTTP Server for SSL Communication

Follow these procedures to configure SSL communication between WebCenter Content and Oracle HTTP Server.

For additional information, see "Configuring SSL for the Web Tier" in *Oracle Fusion Middleware Administrator's Guide*.

**To configure Oracle HTTP Server for SSL communication:**

1. Append `ssl.conf` with the `<Location /cs>` location directive, where `port` is the port number of the target managed server.

```
<Location /cs>
    WebLogicPort 8002
    SetHandler weblogic-handler
    ErrorPage http://host.example.com:port/error.html
</Location>
```

2. Start the Oracle WebLogic Server as described in [Section 16.2.1](#).

**To configure certificates for Oracle Client, Oracle HTTP Server, and Oracle WebLogic Server:**

1. Export the user certificate from the Oracle HTTP Server wallet.

```
orapki wallet export -wallet . -cert cert.txt -dn 'CN=\"Self-Signed
Certificate for ohs1 \",OU=OAS,O=ORACLE,L=REDWOODSHORES,ST=CA,C=US'
```

2. Import the above certificate into the Oracle WebLogic Server truststore as a trusted certificate.

```
keytool -file cert.txt -importcert -trustcacerts -keystore DemoTrust.jks
```

3. Export the certificate from the Oracle WebLogic Server truststore.

```
keytool -keystore DemoTrust.jks -exportcert -alias wls-certgencab -rfc -file
certgencab.crt
```

4. Import the above certificate to the Oracle HTTP Server wallet as a trusted certificate.

```
orapki wallet add -wallet . -trusted_cert -cert certgencab.crt -auto_login_only
```

5. Restart Oracle HTTP Server.

6. Restart the Oracle WebLogic Server as described in [Section 16.2.1](#).

## 16.2.4 Switching from Non-SSL to SSL Configurations for WebCenter Content

Switching from non-SSL to SSL configurations for WebCenter Content requires the **Frontend Host** and **Frontend HTTPS Port** fields to be set in the Oracle WebLogic Server Administration Console. Not doing so results in exception errors when you attempt to create to-do tasks.

1. Log in to the Oracle WebLogic Server Administration Console.
2. In the **Environment** section, select **Servers**.
3. Select the name of the managed server (for example, `UCM_server1`).
4. Select **Protocols**, then select **HTTP**.
5. In the **Frontend Host** field, enter the host name on which the WebCenter Content domain is located.
6. In the **Frontend HTTPS Port** field, enter the SSL listener port.
7. Click **Save**.

## 16.2.5 Configuring SSL Between the WebCenter Content Instance and Oracle WebCache

The Test Web Service page, in an Oracle WebCache and Oracle HTTP Server environment, may require communication back through Oracle WebCache. Therefore, SSL must be configured between the WebCenter Content instance and Oracle WebCache (that is, export the user certificate from the Oracle WebCache wallet and import it as a trusted certificate in the Oracle WebLogic Server truststore).

See "Enabling SSL for Oracle Web Cache Endpoints" in *Oracle Fusion Middleware Administrator's Guide*.

## 16.2.6 Using a Custom Trust Store for One-Way SSL

To invoke WebCenter Content over HTTPS when using a custom trust store created with a tool such as `keytool` or `orapki`, perform the following actions in Oracle JDeveloper:

1. To fetch a WSDL file in the reference section, set the trust store information in **Tools**, then **Preferences**, then **Http Analyzer**, then **HTTPS Setup**, then **Client Trusted Certificate Keystore**.
2. During deployment to a SSL-enabled server, use the JSSE property at the command line:

```
jdev -J-Djavax.net.ssl.trustStore=your_trusted_location
```

## 16.2.7 Enabling an Asynchronous Process to Invoke an Asynchronous Process

To enable an asynchronous process deployed to a SSL-enabled, managed server to invoke another asynchronous process over HTTP, start by assuming you create the following environment:

- Asynchronous BPEL process A that invokes asynchronous BPEL process B
- Asynchronous BPEL process A is deployed to a one-way SSL enabled, managed server
- All WSDL reference and bindings use plain HTTP

At run time, the WSDL is looked for over HTTPS, and the callback message from asynchronous BPEL process B fails.

To resolve this issue, the `callbackServerURL` property must be passed at the reference binding level in the `composite.xml` file. This explicitly indicates the value of the callback URL for the given reference invocation. If the client composite is running in a SSL-managed server, then the callback defaults to SSL.

```
<reference name="Service1" ui:wSDLLocation="http://localhost:8000/soa-infra/services/default/
  AsyncSecondBPELMTOM/BPELProcess1.wsdl">
  <interface.wsdl interface="http://xmlns.example.com/Async/AsyncSecondBPELMTOM/BPELProcess1#
    wsdl.interface(BPELProcess1)" callbackInterface="http://xmlns.example.com/Async/
    AsyncSecondBPELMTOM/BPELProcess1#wsdl.interface(BPELProcess1Callback)" />
  <binding.ws port="http://xmlns.example.com/Async/AsyncSecondBPELMTOM/BPELProcess1#
    wsdl.endpoint(bpelprocess1_client_ep/BPELProcess1_pt)"
    location="http://localhost:8000/soa-infra/services/default/AsyncSecondBPELMTOM
    /bpelprocess1_client_ep?WSDL">
    <wsp:PolicyReference URI="oracle/wss_username_token_client_policy"
      orawsp:category="security" orawsp:status="enabled" />
    <wsp:PolicyReference URI="oracle/wsaddr_policy" orawsp:category="addressing"
      orawsp:status="enabled" />
    <property name="callbackServerURL">http://localhost:8000/</property>
```



```

Key-Arg      : None
Start Time: 1238539378
Timeout      : 300 (sec)
Verify return code: 21 (unable to verify the first certificate)

```

2. Copy and paste the Server Certificate including the surrounding -----BEGIN CERTIFICATE----- and -----END CERTIFICATE----- lines. Save the certificate into a new file. For example:

```
/tmp/host.pem:
```

```

-----BEGIN CERTIFICATE-----
MIIB6zCCAZUCEItVMwHDFXAnYG//RoVbXQgwDQYJKoZIhvcNAQEEBQAweTELMakG
A1UEBhMCMVVMxEDAObgNVBAGTB015U3RhdGUxZDzANBgNVBACTBk15VG93bjEXMBUG
A1UEChMOTXlPcmdhbml6YXRpb24xGTAXBgNVBAsteEZPUIBURVNUSU5HIE9OTFkx
EzARBgNVBAMTCkNlcnRHZW5DQUiWHhcNMDkwMzI5MjM0NDM0WhcNMjQwMzI5MjM0
NDM0WjB5MQswCQYDVQQGEWJUVzEQA1UECBYHTXlTdGF0ZTEPMA0GA1UEBxYGYG
TXlUb3duMRcwFQYDVQQKFg5NeU9yZ2FuaXphdG1vbjEZMBCGA1UECxyQRk9SIFRF
U1RJTkcgT05MWTETMBEGA1UEAxYKZGFkdm1jMDAyMjBcMA0GCSCqGSIb3DQEBAQUA
A0sAMEgCQQCmXv+h8kzOc2xyjMCDPM6By5LY0Vlp4vzWFKmPgEYtp6Wd87sG+YDB
PeFOz210XXGMx6F/14/yFlpCplmazWkdagMBAAEwDQYJKoZIhvcNAQEEBQADQQBn
uF/s6EqCT38Aw7h/406uPhNh6LUF7XH7QzmRv3J1sCxqRnA/fk3JCXELshV1Pk8G
hwE4G1zxpr/JZu6+jLrW
-----END CERTIFICATE-----

```

3. Import the certificate into the local JVM certificate store. You will need the keystore password. For example (the password is changeit):

```

sudo /opt/java/jdk1.6.0_12/bin/keytool -import -alias host -keystore
/opt/java/jdk1.6.0_12/jre/lib/security/cacerts -trustcacerts -file
/tmp/host.pem

```

```

Enter keystore password: changeit
Owner: CN=host, OU=FOR TESTING ONLY, O=MyOrganization, L=MyTown,
ST=MyState, C=US
Issuer: CN=CertGenCAB, OU=FOR TESTING ONLY, O=MyOrganization, L=MyTown,
ST=MyState, C=US
Serial number: -74aaccfe3cea8fd89f9000b97aa4a2f8
Valid from: Sun Mar 29 16:44:34 PDT 2009 until: Sat Mar 30 16:44:34 PDT 2024
Certificate fingerprints:
    MD5:  94:F9:D2:45:7F:0D:E3:87:CF:2B:32:7C:BF:97:FF:50
    SHA1: A8:A5:89:8B:48:9B:98:34:70:56:11:01:5C:14:32:AC:CB:18:FF:1F
Signature algorithm name: MD5withRSA
Version: 1
Trust this certificate? [no]: yes
Certificate was added to keystore

```

## 16.3 Configuring WebCenter Content for Single Sign-On

You can configure one of these single sign-on (SSO) solutions for Oracle WebCenter Content:

- Oracle Access Manager 11g
- Oracle Access Manager 10g
- Oracle Single Sign-On (OSSO)
- Windows Native Authentication (WNA)

Oracle Access Manager (OAM) is the recommended single sign-on (SSO) solution for Oracle Fusion Middleware enterprise-class installations including WebCenter Content. OAM is part of Oracle's suite of enterprise-class products for identity management and security. For more information, see "Choosing the Right SSO Solution for Your Deployment" in *Oracle Fusion Middleware Application Security Guide*.

If your enterprise-class installation uses Microsoft desktop logins that authenticate with a Microsoft domain controller with user accounts in Active Directory, then configuring Windows Native Authentication (WNA) single sign-on may be an option. For more information about WNA, see [Section 16.3.6](#).

For an overview of Oracle WebLogic Server authentication providers, see "Configuring Authentication Providers" in *Oracle Fusion Middleware Administering Security for Oracle WebLogic Server*.

---

---

**Note:** WebDAV (/dav) is protected by basic authentication per WebDAV protocol and is not protected by SSO, which typically requires form-based login. If you want to use a custom SSO solution for WebDAV, then a custom component is necessary.

---

---

Configuration information is provided in the following sections:

- [Section 16.3.1, "Configuring Oracle Access Manager 11g with WebCenter Content"](#)
- [Section 16.3.2, "Configuring Oracle Access Manager 10g with WebCenter Content"](#)
- [Section 16.3.3, "Configuring Oracle Single Sign-On for WebCenter Content"](#)
- [Section 16.3.4, "Configuring the First Authentication Provider"](#)
- [Section 16.3.5, "Configuring the WebCenter Content URL for Single Sign-On"](#)
- [Section 16.3.6, "Configuring WebCenter Content and Single Sign-On for Windows Native Authentication"](#)

## 16.3.1 Configuring Oracle Access Manager 11g with WebCenter Content

This section describes how to integrate WebCenter Content with Oracle Access Manager (OAM) 11g. Configuration information is provided for Oracle WebCenter Content: Content Server (CS), Oracle WebCenter Content: Records (URM), Oracle WebCenter Content: Inbound Refinery (IBR), and Oracle WebCenter Content: Site Studio (SS).

Before you can configure OAM 11g, install the software using the instructions provided in "Installing and Configuring Oracle Identity Management" in *Oracle Fusion Middleware Installation Guide for Oracle Identity Management*.

1. Configure OAM 11g, Oracle HTTP Server (OHS), and WebGate as described in "Setting Up OAM Agents" in *Oracle Fusion Middleware Installation Guide for Oracle Identity Management*.
  - a. Append entries to the `mod_wl_ohs.conf` file to add WebCenter Content Uniform Resource Identifiers (URIs) to forward. Use the appropriate location entries from the following example. Each entry in the example maps the incoming path to the appropriate Oracle WebLogic Server on which the corresponding application resides.

In the following list of entries, *hostname* represents the name of the computer hosting the Content Server, and *portnumber* represents the port number of the Oracle WebLogic Server on which the corresponding applications resides.

Replace *hostname* and *portnumber* with your system's host name and port name.

---

**Note:** The URIs you forward depend on the WebCenter Content functionality that you have installed. Use the appropriate location entry for your functionality. For example: /cs, /adfAuthentication, /\_ocsh, /ibr, /urm.

For Site Studio, the URI to forward is configured by the customer. For example, if the site is accessed as /mysite, then you need to append a location entry for /mysite.

---



---

**Caution:** The Content Server location /cs can be customized, so the /cs designation can't guarantee that HTTP requests will include the correct location. If /cs has been changed, then forward the location the administrator has configured.

---

```
# Content Server
<Location /cs>
    SetHandler weblogic-handler
    WebLogicHost <hostname>
    WebLogicPort <portnumber>
</Location>

# Content Server authentication
<Location /adfAuthentication>
    SetHandler weblogic-handler
    WebLogicHost <hostname>
    WebLogicPort <portnumber>
</Location>

# WebCenter online help
<Location /_ocsh>
    SetHandler weblogic-handler
    WebLogicHost <hostname>
    WebLogicPort <portnumber>
</Location>

# IBR
<Location /ibr>
    SetHandler weblogic-handler
    WebLogicHost <hostname>
    WebLogicPort <portnumber>
</Location>

# URM
<Location /urm>
    SetHandler weblogic-handler
    WebLogicHost <hostname>
    WebLogicPort <portnumber>
</Location>

# SS
<Location /customer-configured-site-studio>
    SetHandler weblogic-handler
    WebLogicHost <hostname>
```

```

        WebLogicPort <portnumber>
    </Location>

```

- b. Use the OAM 11g remote registration tool (oamreg) to register an OAM Agent, specifying Oracle WebCenter Content URIs to protect and to make public. See "Provisioning an OAM Agent with Oracle Access Manager 11g" in *Oracle Fusion Middleware Application Security Guide*.

For more information, see "Setting Up OAM Agents" in *Oracle Fusion Middleware Installation Guide for Oracle Identity Management*.

---



---

**Note:** The URIs you protect and make public depend on the WebCenter Content functionality that you have installed: Content Server (CS), Inbound Refinery (IBR), Records (URM), Site Studio (SS).

For Site Studio, the URI to protect is configured by the customer. For example, if the site is accessed as /mysite, then you need to specify the URI /mysite.

---



---

Functionality	Type	URI
CS	Protect	/adfAuthentication
CS	Public	/cs
CS	Public	/_ocsh
IBR	Protect	/ibr/adfAuthentication
IBR	Public	/ibr
URM	Protect	/urm/adfAuthentication
URM	Public	/urm
SS	Protect	/customer_configured_site_studio

- c. Add the URL /oamssso/logout.html to the logout URL setting for the AccessGate so the single sign-on logout works properly. For details, see topics on configuring a single sign-on logout URL and AccessGate configuration parameters in *Oracle Fusion Middleware Administrator's Guide for Oracle Access Management*.
2. Configure the WebCenter Content domain by ensuring you perform these tasks. See "Deploying the Oracle Access Manager 11g SSO Solution" in *Oracle Fusion Middleware Application Security Guide*.
    - a. Configure the OAM Identity Asserter. The control flag for the OAM Identity Asserter must be set to REQUIRED, and both OAM\_REMOTE\_USER and ObSSOCookie must be selected as Active Types.
 

See "Identity Asserter for Single Sign-on Function," "About Using the Identity Asserter Function with Oracle Access Manager," and "Configuring Identity Assertion for SSO with Oracle Access Manager 11g" in *Oracle Fusion Middleware Application Security Guide*.
    - b. Configure the Authentication provider. This is necessary to specify the external LDAP server for the user store, such as Oracle Internet Directory (OID) or Oracle Virtual Directory (OVD), to match the LDAP server used by

OAM. For example, if OAM is using OID, then an OID Authentication provider must be added to the WebCenter Content domain.

---

**Note:** When the Oracle WebLogic Server domain for WebCenter Content is configured to use a different authentication provider than the DefaultAuthenticator provider, the new authentication provider must be the first authentication provider listed in the security realm configuration, or WebCenter Content will fail to load any user privileges. Make sure to re-order the authentication providers so the new authentication provider is listed before the DefaultAuthenticator provider. Also ensure that the DefaultAuthenticator control flag is set to SUFFICIENT. For more information, see [Section 16.3.4](#).

---

See "Installing the Authentication Provider with Oracle Access Manager 11g" and "Setting Up Providers for Oracle Access Manager Identity Assertion" in *Oracle Fusion Middleware Application Security Guide*.

See the table on "Differences in Authentication Provider Implementation Tasks for OAM 11g versus OAM 10g" in *Oracle Fusion Middleware Application Security Guide* for information on the differences when deploying the Authentication Provider with OAM 10g versus OAM 11g.

- c. Configure the OPSS (OAM) Single Sign-On provider.

See "Configuring Oracle WebLogic Server for a Web Application Using ADF Security, OAM SSO, and OPSS SSO" in *Oracle Fusion Middleware Application Security Guide*.

- 3. After installing and configuring OAM 11g, check that you can access all of the configured applications, and that the login is giving you access to all of your configured applications without prompting you to sign in again. Also test global logout where available and make sure you are logged out of all other related applications.

For more information, see "Configuring Centralized Log Out for Oracle Access Manager 11g" in *Oracle Fusion Middleware Application Security Guide* and the *Oracle Fusion Middleware Administrator's Guide for Oracle Access Management*.

## 16.3.2 Configuring Oracle Access Manager 10g with WebCenter Content

This section describes how to integrate WebCenter Content with Oracle Access Manager (OAM) 10g. Configuration information is provided for Oracle WebCenter Content Server (CS), Oracle WebCenter Content: Records (URM), Oracle WebCenter Content: Inbound Refinery (IBR), and Oracle WebCenter Content: Site Studio (SS).

Before you can configure OAM, install the software. See information on OAM integration in *Oracle Fusion Middleware Enterprise Deployment Guide for Oracle WebCenter Content*, and information on installing the OAM 10g software in *Oracle Fusion Middleware Installation Guide for Oracle Identity Management*.

- 1. Configure OAM 10g, Oracle HTTP Server (OHS), and WebGate as described in "Deploying SSO Solutions with Oracle Access Manager 10g" in *Oracle Fusion Middleware Application Security Guide*.
  - a. Append entries to the `mod_wl.conf` file to add WebCenter Content Uniform Resource Identifiers (URIs) to forward. Use the appropriate location entries from the following example. The entries in the following `Location` list map the

incoming paths to the appropriate Oracle WebLogic Server on which the corresponding applications reside.

In the following list of entries, *hostname* represents the name of the computer hosting the Content Server, and *portnumber* represents the port number of the Oracle WebLogic Server on which the corresponding applications resides. Replace *hostname* and *portnumber* with your system's host name and port name.

---

---

**Note:** The URIs you forward depend on the WebCenter Content functionality that you have installed. Use the appropriate location entry for your functionality. For example: /cs, /adfAuthentication, /\_ocsh, /ibr, /urm.

For Site Studio, the URI to forward is defined by the customer. For example, if the site is accessed as /mysite, then you need to append a location entry for /mysite.

---

---

---

---

**Caution:** The Content Server location /cs can be customized, so the /cs designation can't guarantee that HTTP requests will include the correct location. If /cs has been changed, then forward the location the administrator has configured.

---

---

```
# Content Server
<Location /cs>
    SetHandler weblogic-handler
    WebLogicHost <hostname>
    WebLogicPort <portnumber>
</Location>

# Content Server authentication
<Location /adfAuthentication>
    SetHandler weblogic-handler
    WebLogicHost <hostname>
    WebLogicPort <portnumber>
</Location>

# WebCenter online help
<Location /_ocsh>
    SetHandler weblogic-handler
    WebLogicHost <hostname>
    WebLogicPort <portnumber>
</Location>

# IBR
<Location /ibr>
    SetHandler weblogic-handler
    WebLogicHost <hostname>
    WebLogicPort <portnumber>
</Location>

# URM
<Location /urm>
    SetHandler weblogic-handler
    WebLogicHost <hostname>
    WebLogicPort <portnumber>
```

```

</Location>

# SS
<Location /customer-configured-for-site-studio>
  SetHandler weblogic-handler
  WebLogicHost <hostname>
  WebLogicPort <portname>
</Location>

```

- b. Use the OAM 10g configuration tool (OAMCfgTool) to specify WebCenter Content URIs to protect.

The OAM Configuration tool is a command-line utility you can use to launch a series of scripts to request information and set up the required profiles and policies in OAM. For more information, see "Introduction to OAMCfgTool" in *Oracle Fusion Middleware Application Security Guide*.

---

**Note:** The URIs you protect depend on the WebCenter Content functionality that you have installed: Oracle WebCenter Content (CS), Inbound Refinery (IBR), Records (URM), Site Studio (SS).

For Site Studio, the URI to protect is configured by the customer. For example, if the site is accessed as `/mysite`, then you need to specify the URI `/mysite`.

---

Functionality	URI
CS	<code>/adfAuthentication</code>
IBR	<code>/ibr/adfAuthentication</code>
URM	<code>/urm/adfAuthentication</code>
SS	<code>/customer_configured_site_studio</code>

---

**Note:** If the URL for WebCenter Content does not link correctly after completing the OAM configuration, you might need to change the server host and server port values. For more information, see [Section 16.3.5](#).

---

- c. Configure the WebGate to handle the `end_url` in order to complete the setup for OAM global logout. Without this additional configuration, you are logged out, but not redirected to the end URL because `end_url` is not processed. For information about the configuration procedure, see "Configuring Global Logout for Oracle Access Manager 10g and 10g WebGates" in *Oracle Fusion Middleware Application Security Guide*.
- d. Add the URL `/oamssso/logout.html` to the logout URL setting for the AccessGate so the single sign-on logout works properly. For details, see topics on configuring a single sign-on logout URL and AccessGate configuration parameters in *Oracle Fusion Middleware Administrator's Guide for Oracle Access Management*.

---

---

**Note:** Deploying WebCenter Content version 11gR1 in an environment using OAM version 10g requires additional configuration to process logout requests properly. For detailed information, see the section "Configuring Global Logout for Oracle Access Manager 10g and 10g WebGates" in *Oracle Fusion Middleware Application Security Guide*.

---

---

2. Configure the WebCenter Content domain by performing the following tasks. For details, see "Deploying SSO Solutions with Oracle Access Manager 10g" in *Oracle Fusion Middleware Application Security Guide*.
  - a. Configure the OAM Identity Asserter. The control flag for the OAM Identity Asserter must be set to `REQUIRED`.

See "Configuring OAM Identity Assertion for SSO with Oracle Access Manager 10g" in *Oracle Fusion Middleware Application Security Guide*.
  - b. Configure the Authentication provider. This is necessary to specify the external LDAP server for the user store, such as Oracle Internet Directory (OID) or Oracle Virtual Directory (OVD), to match the LDAP server used by OAM. For example, if OAM is using OID, then an OID Authentication provider must be added to the Oracle WebCenter Content domain.

---

---

**Note:** When the Oracle WebLogic Server domain for WebCenter Content is configured to use a different authentication provider than the `DefaultAuthenticator` provider, the new authentication provider must be the first authentication provider listed in the security realm configuration, or WebCenter Content will fail to load any user privileges. Make sure to re-order the authentication providers so the new authentication provider is listed before the `DefaultAuthenticator` provider. Also ensure that the `DefaultAuthenticator` control flag is set to `SUFFICIENT`. For more information, see [Section 16.3.4](#).

---

---

See "Installing and Setting Up Authentication Providers for OAM 10g" and "Configuring the Authenticator for Oracle Access Manager 10g" in *Oracle Fusion Middleware Application Security Guide*.

See the table on "Differences in Authentication Provider Implementation Tasks for OAM 11g versus OAM 10g" in *Oracle Fusion Middleware Application Security Guide*.

- c. Configure the OPSS (OAM) Single Sign-On provider.

See "Configuring Single Sign-On using Oracle Access Manager 10g" in *Oracle Fusion Middleware Application Security Guide*.
3. After installing and configuring OAM 10g, check that you can access all of the configured applications, and that the login is giving you access to all of your configured applications without prompting you to sign in again. Also test global logout where available and make sure you are logged out of all other related applications.

For more information on configuring global logout for OAM 10g, see *Oracle Fusion Middleware Application Security Guide*, and *Oracle Fusion Middleware Administrator's Guide for Oracle Access Management*.

### 16.3.3 Configuring Oracle Single Sign-On for WebCenter Content

Oracle Single Sign-On (OSSO) is part of the 10g Oracle Application Server suite. OSSO is an enterprise-level single sign-on solution that works with the OC4J application server in conjunction with Oracle Internet Directory and Oracle HTTP Server (OHS) 11g.

If OSSO is already in place as the enterprise solution for your existing Oracle deployment, Oracle Fusion Middleware continues to support the existing OSSO as a solution. However, Oracle recommends that you consider upgrading to OAM 11g Single Sign-On solution.

This section provides information for integrating WebCenter Content with OSSO. Configuration information is provided for Oracle WebCenter Content Server (CS), Oracle WebCenter Content: Records (URM), and Oracle WebCenter Content: Inbound Refinery (IBR), and Oracle WebCenter Content: Site Studio (SS).

See also *Oracle Fusion Middleware Enterprise Deployment Guide for Oracle Identity Management (Oracle Fusion Applications Edition)*, *Oracle Fusion Middleware Application Security Guide*, *Oracle Fusion Middleware Planning an Upgrade*, and *Oracle Fusion Middleware Upgrade Guide for Oracle Identity Management*.

Before you can configure OSSO, ensure that the software is installed. OSSO and Oracle Delegated Administration Service are not part of the 11g release. Customers must download the 10.1.4.\* versions of these products, which are compatible with 11g Oracle Internet Directory and Oracle Directory Integration Platform, to form what was known in 10g as the Application Server Infrastructure. For deployment instructions on these 10g products, read "Installing and Configuring JAZN-SSO/DAS" in the *Oracle Application Server Enterprise Deployment Guide (B28184-02)* for Oracle Identity Management release 10.1.4.0.1. This manual is available on Oracle Technology Network at:

[http://download.oracle.com/docs/cd/B28196\\_01/core.1014/b28184/toc.htm](http://download.oracle.com/docs/cd/B28196_01/core.1014/b28184/toc.htm)

1. Configure OSSO. For details, see "Configuring Single Sign-On using OracleAS SSO 10g" in *Oracle Fusion Middleware Application Security Guide*.
  - a. Append WebCenter Content Uniform Resource Identifier (URI) entries to the `mod_wl_ohs.conf` file. Use the appropriate location entries from the following example. Each entry in the example maps the incoming path to the appropriate Oracle WebLogic Server on which the corresponding application resides.

In the following list of entries, *hostname* represents the name of the computer hosting the Content Server, and *portnumber* represents the port number of the Oracle WebLogic Server on which the corresponding applications resides. Replace *hostname* and *portnumber* with your system's host name and port name.

---

**Note:** The URIs you forward depend on the WebCenter Content functionality that you have installed. Use the appropriate location entry for your functionality. For example: `/cs`, `/adfAuthentication`, `/ocsh`, `/ibr`, `/urm`.

For Site Studio, the URI to forward is configured by the customer. For example, if the site is accessed as `/mysite`, then you need to append a location entry for `/mysite`.

---

---

---

**Caution:** The Content Server location `/cs` can be customized, so the `/cs` designation can't guarantee that HTTP requests will include the correct location. If `/cs` has been changed, then forward the location the administrator has configured.

---

---

```
# Content Server
<Location /cs>
    SetHandler weblogic-handler
    WebLogicHost <hostname>
    WebLogicPort <portnumber>
</Location>

# Content Server authentication
<Location /adfAuthentication>
    SetHandler weblogic-handler
    WebLogicHost <hostname>
    WebLogicPort <portnumber>
</Location>

# WebCenter online help
<Location /_ocsh>
    SetHandler weblogic-handler
    WebLogicHost <hostname>
    WebLogicPort <portnumber>
</Location>

# IBR
<Location /ibr>
    SetHandler weblogic-handler
    WebLogicHost <hostname>
    WebLogicPort <portnumber>
</Location>

# URM
<Location /urm>
    SetHandler weblogic-handler
    WebLogicHost <hostname>
    WebLogicPort <portnumber>
</Location>

# SS
<Location /customer-configured-site-studio>
    SetHandler weblogic-handler
    WebLogicHost <hostname>
    WebLogicPort <portnumber>
</Location>
```

- b. Modify the `mod_osso.conf` file (at `ORACLE_HOME/ohs/conf/`) to include WebCenter Content Uniform Resource Identifiers (URIs) to protect.

---

---

**Note:** The URIs you protect depend on the WebCenter Content functionality that you have installed: Content Server (CS), Inbound Refinery (IBR), Records (URM), and Site Studio (SS).

For Site Studio, the URI to protect is configured by the customer. For example, if the site is accessed as `/mysite`, then you need to specify the URI `/mysite`.

---

---

Functionality	URI
CS	/adfAuthentication
IBR	/ibr/adfAuthentication
URM	/urm/adfAuthentication
SS	/customer_configured_site_studio

2. Configure the WebCenter Content domain by ensuring you perform these tasks. See "Configuring Single Sign-On using OracleAS SSO 10g" in *Oracle Fusion Middleware Application Security Guide*.
  - a. Add and configure the OSSO Identity Asserter for the Oracle WebLogic Server for WebCenter Content. Oracle recommends the following Authentication Providers: OSSO Identity Asserter, OID Authenticator, Default Authenticator.

The OID Authenticator provider is for the Oracle Internet Directory server, which is used in production-level systems. The Default Authenticator provider is for the Oracle WebLogic Server embedded LDAP server.

Ensure that OSSOIdentityAsserter is set as the primary provider authenticator for the domain, so that user profiles can be retrieved from the associated Oracle Internet Directory server. If necessary, reorder the providers so they appear in the following order, with control flags set as listed:

**OSSOIdentityAsserter** (REQUIRED)

**OIDAuthenticator** (SUFFICIENT)

**DefaultAuthenticator** (SUFFICIENT)

---

**Note:** When the Oracle WebLogic Server domain for WebCenter Content is configured to use a different authentication provider than the DefaultAuthenticator provider, the new authentication provider must be the first authentication provider listed in the security realm configuration, or WebCenter Content will fail to load any user privileges. Make sure to re-order the authentication providers so the new authentication provider is listed before the DefaultAuthenticator provider. Also ensure that the DefaultAuthenticator control flag is set to SUFFICIENT. For more information, see [Section 16.3.4](#).

---

- b. Configure the Authentication provider. This is necessary to specify the external LDAP server for the user store, such as Oracle Internet Directory (OID) or Oracle Virtual Directory (OVD), to match the LDAP server used by OAM. For example, if OSSO is using OID, then an OID Authentication provider must be added to the WebCenter Content domain.

---

**Note:** If the URL for WebCenter Content does not link correctly after completing the OSSO configuration, you might need to change the server host and server port values. For more information, see [Section 16.3.5](#).

---

### 16.3.4 Configuring the First Authentication Provider

When the Oracle WebLogic Server domain for WebCenter Content is configured to use an authentication provider other than its default authentication provider for user authentication (such as Oracle Internet Directory or another LDAP provider), the primary provider must be the *first* authentication provider listed in the security realm configuration, or login authentication will fail.

If the primary provider is not listed first (for example, it is listed below the Oracle WebLogic Server provider, `DefaultAuthenticator`), then WebCenter Content will fail to successfully load users' Group membership and therefore fail to load any user privileges. You can use the Oracle WebLogic Server Administration Console to change the order in which the configured authentication providers are called. For details, see *Oracle Fusion Middleware Administering Security for Oracle WebLogic Server*.

---

---

**Note:** When you use Oracle Internet Directory, all WebCenter Content administrator and other users must be defined in Oracle Internet Directory.

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**Note:** Content Server assigns a Content Server administrator role to administrative users defined in the internal Oracle WebLogic Server user store. This is true regardless of whether Oracle Internet Directory is used or not used. However, if you use Oracle Internet Directory and the Oracle Internet Directory Authentication provider is *not* listed first, then any request by the Content Server instance to retrieve the roles of the Oracle WebLogic Server defined administrative users will fail.

---

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**Note:** As of 11g Release 1 (11.1.1.6.0) Oracle WebCenter Content supports use of the Oracle Virtual Directory library (libOVD) feature, which enables a site to use multiple providers for login and group membership information. For example, it would be possible to use both Oracle Internet Directory (OID) and Active Directory as sources of user and role information. For more information about multi-LDAP configuration in Oracle WebLogic Server, see "Configuring the Service for Multiple LDAP using Fusion Middleware Control" in *Oracle Fusion Middleware Application Security Guide*.

---

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### 16.3.5 Configuring the WebCenter Content URL for Single Sign-On

When you configure an Oracle application for use with Single Sign-On (SSO) and have set up Oracle Access Manager (OAM) or Oracle Single Sign-On (OSSO), the WebCenter Content `GET_ENVIRONMENT` service provides the server name, server port, and relative webroot to the application service call (for example, the WebCenter Content Doclib service). However, the values provided by `GET_ENVIRONMENT` might not be correct for your SSO configuration.

If you want to redirect the application service to use the OHS server host and server port (because both OAM and OSSO solutions require front-end applications with OHS), you must modify the Content Server host and server port configuration values.

You can use either of the following two methods to modify the Content Server host and server port values:

- Use the Oracle WebLogic Server Administration Console.
- Use the WebCenter Content standalone System Properties application.
  1. Go to the WebCenter Content domain directory.
  2. Change the directory to **ucm/cs/bin**
  3. Run the standalone application: **./SystemProperties**
  4. In the System Properties window, select the Internet tab.
  5. Update the HTTP Server address to the OHS (or Load Balancer) server host and server port values.
  6. Exit the System Properties window.
  7. Restart the Oracle WebLogic Server domain.

### 16.3.6 Configuring WebCenter Content and Single Sign-On for Windows Native Authentication

Setting up WebCenter Content and single sign-on (SSO) with Microsoft clients for Windows Native Authentication (WNA) requires configuring the Microsoft Active Directory, the client, and the Oracle WebLogic Server domain. Details including system requirements for SSO with Microsoft clients are provided in "Configuring Single Sign-On with Microsoft Clients" in *Oracle Fusion Middleware Administering Security for Oracle WebLogic Server*.

As part of configuring SSO with Microsoft clients, you must specify a LDAP authentication provider to access the external Microsoft Active Directory. Oracle WebLogic Server offers the Active Directory Authentication provider. See "Configuring LDAP Authentication Providers" in *Oracle Fusion Middleware Administering Security for Oracle WebLogic Server*.

---

**Note:** When the Oracle WebLogic Server domain for WebCenter Content is configured to use a different authentication provider than the DefaultAuthenticator provider, the new authentication provider must be the first authentication provider listed in the security realm configuration, or WebCenter Content will fail to load any user privileges. Make sure to re-order the authentication providers so the new authentication provider is listed before the DefaultAuthenticator provider. Also ensure that the DefaultAuthenticator control flag is set to SUFFICIENT. For more information, see [Section 16.3.4](#).

---

As part of configuring SSO with Microsoft clients, you must configure the Negotiate Identity Assertion provider in Oracle WebLogic Server security realm. The identity assertion provider decodes Simple and Protected Negotiate (SPNEGO) tokens to obtain Kerberos tokens, validates the Kerberos tokens, and maps Kerberos tokens to WebLogic users. Use the Oracle WebLogic Server Administration Console to add a new provider in the appropriate security realm in the domain structure, assign it a name, then select **NegotiateIdentityAsserter** for its Type. Activate the changes and restart the Oracle WebLogic Server. Now your server can use the Kerberos ticket it receives from the browser.

You must redeploy each WebCenter Content application (Content Server, Inbound Refinery, Records) that will be used in the Windows Native Authentication (Kerberos) environment, using an associated deployment plan. A deployment plan is a XML document. Oracle provides a plan for each of the three WebCenter Content

applications: [cs-deployment-plan.xml](#), [ibr-deployment-plan.xml](#), and [urm-deployment-plan.xml](#). You also can implement a deployment plan using the Oracle WebLogic Scripting Tool.

1. Log in to the Oracle WebLogic Server Administration Console.
2. Click **Deployments** in the Domain Structure navigation tree.
3. In the **Control** tab, click **Next** until you see the WebCenter Content deployment you want to change:
  - Oracle WebCenter Content Server
  - Oracle WebCenter Content: Inbound Refinery
  - Oracle WebCenter Content: Records
4. Select the check box to the left of the deployment to be changed.
5. Click **Update**.
6. Under the Deployment plan path, select **Change Path**.
7. Navigate to and select the appropriate plan file:
  - `cs-deployment-plan.xml` (for Content Server)
  - `ibr-deployment-plan.xml` (for Inbound Refinery)
  - `urm-deployment-plan.xml` (for Records)
8. Verify that **Redeploy this application using the following deployment files** is selected.
9. Click **Next**.
10. Click **Finish**.
11. To verify that SSO with Microsoft clients is configured properly, point a browser to the Microsoft Web application or Web service you want to use. If you are logged in to a Windows domain and have Kerberos credentials acquired from the Active Directory server in the domain, you should be able to access the Web application or Web service without providing a user name or password.

### **cs-deployment-plan.xml**

Use the provided `cs-deployment-plan.xml` file, or create a `.xml` file and name it **cs-deployment-plan.xml**.

```
<?xml version='1.0' encoding='UTF-8'?>
<deployment-plan
  xmlns="http://xmlns.oracle.com/weblogic/deployment-plan"
  xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance"
  xsi:schemaLocation="http://xmlns.oracle.com/weblogic/deployment-plan
http://xmlns.oracle.com/weblogic/deployment-plan/1.0/deployment-plan.xsd"
  global-variables="false">
  <application-name>cs.ear</application-name>
  <variable-definition>
  <variable>
    <name>http-only</name>
    <value>>false</value>
  </variable>
  </variable-definition>
  <module-override>
    <module-name>cs.war</module-name>
    <module-type>war</module-type>
```

```

<module-descriptor external="false">
  <root-element>weblogic-web-app</root-element>
  <uri>WEB-INF/weblogic.xml</uri>
  <variable-assignment>
    <name>http-only</name>
    <xpath>/weblogic-web-app/session-descriptor/cookie-http-only</xpath>
  </variable-assignment>
</module-descriptor>
</module-override>
</deployment-plan>

```

### **ibr-deployment-plan.xml**

Use the provided ibr-deployment-plan.xml file, or create a .xml file and name it **ibr-deployment-plan.xml**.

```

<?xml version='1.0' encoding='UTF-8'?>
<deployment-plan xmlns="http://xmlns.oracle.com/weblogic/deployment-plan"
xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:schemaLocation=
"http://xmlns.oracle.com/weblogic/deployment-plan
http://xmlns.oracle.com/weblogic/deployment-plan/1.0/deployment-plan.xsd" global-variables="false">
  <application-name>ibr.ear</application-name>
  <variable-definition>
    <variable>
      <name>http-only</name>
      <value>>false</value>
    </variable>
  </variable-definition>
  <module-override>
    <module-name>ibr.war</module-name>
    <module-type>war</module-type>
    <module-descriptor external="false">
      <root-element>weblogic-web-app</root-element>
      <uri>WEB-INF/weblogic.xml</uri>
      <variable-assignment>
        <name>http-only</name>
        <xpath>/weblogic-web-app/session-descriptor/cookie-http-only</xpath>
      </variable-assignment>
    </module-descriptor>
  </module-override>
</deployment-plan>

```

### **urm-deployment-plan.xml**

Use the provided urm-deployment-plan.xml file, or create a .xml file and name it **urm-deployment-plan.xml**.

```

<?xml version='1.0' encoding='UTF-8'?>
<deployment-plan
  xmlns="http://xmlns.oracle.com/weblogic/deployment-plan"
  xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance"
  xsi:schemaLocation="http://xmlns.oracle.com/weblogic/deployment-plan
http://xmlns.oracle.com/weblogic/deployment-plan/1.0/deployment-plan.xsd"
  global-variables="false">
  <application-name>urm.ear</application-name>
  <variable-definition>
    <variable>
      <name>http-only</name>
      <value>>false</value>
    </variable>
  </variable-definition>
  <module-override>

```

```
<module-name>urm.war</module-name>
<module-type>war</module-type>
<module-descriptor external="false">
  <root-element>weblogic-web-app</root-element>
  <uri>WEB-INF/weblogic.xml</uri>
  <variable-assignment>
    <xpath>/weblogic-web-app/session-descriptor/cookie-http-only</xpath>
  </variable-assignment>
</module-descriptor>
</module-override>
</deployment-plan>
```

## 16.4 Configuring Oracle Infrastructure Web Services

Oracle Infrastructure Web services provide the ability to create and attach policy sets to subjects on a global scope (domain, server, application, or SOA composite). Oracle Infrastructure Web services are implemented according to the Web services for Java EE 1.2 specification, which defines the standard Java EE runtime architecture for implementing Web services in Java. The specification also describes a standard Java EE Web service packaging format, deployment model, and runtime services, all of which are implemented by Oracle Infrastructure Web services.

For information on applying OWSM security to Web services, see "Attaching Policies to a Web Service" in *Oracle Fusion Middleware Security and Administrator's Guide for Web Services*.

Differences in behavior, and any limitations, for Oracle Infrastructure Web services supported on IBM WebSphere are described in "Managing Web Services on IBM WebSphere" in *Third-Party Application Server Guide*.

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## Managing User Types, Logins, and Aliases

This chapter describes Oracle WebCenter Content user login types, user logins, user information fields, and aliases. It also explains how to manage the logins and aliases. Oracle WebCenter Content user login types, logins, and aliases information is integrated with Oracle WebLogic Server user information by default, and with OPSS and other sources of user information according to customer configuration.

This chapter includes the following topics:

- [Section 17.1, "Introduction to User Login Types"](#)
- [Section 17.2, "Introduction to User Logins and Aliases"](#)
- [Section 17.3, "Managing Logins and Aliases"](#)
- [Section 17.4, "User Information Fields"](#)

### 17.1 Introduction to User Login Types

Content Server software supports the following user login types:

- [External Users](#)
- [Local Users](#)

#### 17.1.1 External Users

The default user type supported in 11g Release 1 (11.1.1) is *external users*. External users are defined outside the WebCenter Content system and authenticated by external security using the Oracle WebLogic Server Administration Console and Oracle Platform Security Services (OPSS). Once authenticated, external users can access the Content Server instance through Oracle WebLogic Server. Generally, external users are users in a trusted domain to whom you grant access, but do not manage through the WebCenter Content system. Their passwords are owned by the Oracle WebLogic Server domain, the network domain, or another provider such as Oracle Internet Directory, although the User Admin applet can be used to set a user password when converting an external user to a local user. Unlike local users, undefined external users are not assigned the guest role.

The first time users log in to the Content Server instance through Oracle WebLogic Server they are added to the Content Server database, and administrators can view external user information through the Repository Manager. However, external users are not automatically included in user lists, such as the Author field on a content Check In page. If an Override check box is selected on a user's User Profile page, any user information defined in the Content Server database overrides the user information derived from the external user base.

The Admin User applet only shows users after they have logged in at least one time to the Content Server instance. All users from the Oracle WebLogic Server user store or other user store outside the Content Server instance are shown as external users.

By default, external security integrations map a limited set of user information (user name, password, roles, accounts, and some additional information such as email address) from the external user base to the Content Server instance. If you are using LDAP integration, then additional user information, such as email address or user locale, can be mapped from the embedded LDAP server with the Oracle WebLogic Server Administration Console and integrated with Oracle Platform Security Services.

The following is a list of common characteristics of external users:

- **Login (authentication) is defined by:** User ID and password are stored in a user database external to the WebCenter Content system, such as:
  - Trusted domain (such as Oracle WebLogic Server)
  - Lightweight Directory Application Protocol (LDAP)
  - Other database
- **Access (authorization) is determined by:** Credentials (for example, roles) from a trusted domain or other user database (such as the Oracle WebLogic Server user store, Oracle Internet Directory, or another LDAP provider) and WebCenter Content.
- **User login:** Oracle WebLogic Server and the Content Server instance must be running for users to log in.
- **User password:** User passwords are defined on Oracle WebLogic Server or another user database (such as a LDAP server) by the administrator. Users cannot change their passwords on the Content Server instance.
- **Interface issues:** User names do not appear in the content check-in lists. However, users can participate in workflows.

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---

**Note:** The ^ (caret) is a special character in WebCenter Content and it must not be used in a username, group name, or rule name. The ^ character is parsed by WebCenter Content for the StringUtils class where the character is used for string encoding and decoding.

---

---

Follow this process to set up roles, groups, and accounts for external users:

1. Set up security groups. See [Section 18.2.1](#).
2. Establish roles. See [Section 18.4.1](#).
3. Arrange permissions. See [Section 18.4.5](#).
4. (Optional) Use accounts. See [Section 19.2.1](#).

For details about creating external users, see *Oracle Fusion Middleware Oracle WebLogic Server Administration Console Online Help*.

## 17.1.2 Local Users

*Local users* are defined by an administrator within the Content Server instance. Administrators assign these users one or more roles, which provide the user with access to security groups.

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**Caution:** Local users are not supported on the Oracle WebLogic Server domain. Although Content Server administrators can create and configure local users with the User Admin applet, for local users to be authenticated for access to the Content Server instance, the users and passwords also must be created with the Oracle WebLogic Server Administration Console. The default user type supported in 11g Release 1 (11.1.1) is *external users*.

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The following is a list of common characteristics of local users:

- **Logins (authentication) are created by:** Administrator in the Content Server.
- **Access (authorization) is determined by:** Content Server roles, which provide access to security groups.
- **User login:** Local users cannot log in to the Content Server Admin Server because the Admin Server requires logging in through Oracle WebLogic Server.
- **User password:** Users can change their passwords.
- **Interface issues:** User names appear in the content check-in lists. Users can specify whether to change full name, email address, and user type.
- **Considerations:** Previously recommended for 1000 or fewer users, but now recommended only when required by the system administrator for purposes such as troubleshooting Content Server. Because of performance considerations, do not configure more than 1000 local users.

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**Note:** The ^ (caret) is a special character in WebCenter Content and it must not be used in a username, group name, or rule name. The ^ character is parsed by WebCenter Content for the StringUtils class where the character is used for string encoding and decoding.

---



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Follow this process to set up local users:

1. Set up security groups. See [Section 18.2.1](#).
2. Establish roles. See [Section 18.4.1](#).
3. Arrange permissions. See [Section 18.4.5](#).
4. Assign user logins. See [Section 17.3.1](#).
5. (Optional) Use accounts. See [Section 19.2.1](#).

## 17.2 Introduction to User Logins and Aliases

User logins are the names associated with the people who access Content Server. In 11g Release 1 (11.1.1) and later, by default user logins must be created on the Oracle WebLogic Server domain that hosts WebCenter Content and the Content Server instance. Authentication and credentials are handled by default with the Oracle WebLogic Server user store and associated security software instead of by the Content Server. For more information, see *Oracle Fusion Middleware Application Security Guide*.

---



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**Note:** Instructions for using the Oracle WebLogic Server Administration Console apply to users and groups in the Oracle WebLogic Authentication provider only. If you customize the default security configuration to use a custom Authentication provider, use the administration tools supplied by that security provider to create a user. If you are upgrading to the Oracle WebLogic Server Authentication provider, you can load existing users and groups into its database. See "Migrating Security Data" in *Oracle Fusion Middleware Administering Security for Oracle WebLogic Server*.

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**Caution:** Although user logins still can be created and managed on the Content Server with the User Admin applet, they are not valid for authentication purposes unless they also have been created with the Oracle WebLogic Server Administration Console.

If you use a LDAP server and create a user login with the same name as a local user defined in the Content Server with the User Admin applet, the LDAP user is authenticated against LDAP when logging in, but receives roles assigned to the local user.

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The Oracle WebLogic Server administrator assigns one or more groups to each user. A group provides the user access to files within the security groups. Undefined users are assigned to the *guest* group, which allows viewing of documents only in the Public security group by default.

You can also create a group of users that can be then referenced by a single name, or *alias*, in workflows, subscriptions, and projects. For example, it is much easier to add an alias called Support to a workflow than it is to add user1, user2, user3, and so on.

If you log in to multiple browser windows on the same computer using different login methods (such as standard login, Microsoft login, or self-registered login), the Content Server can become confused about which user is logged in to each window. Remember to close any open browser windows while testing different login methods.

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**Important:** User logins are case sensitive.

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## 17.3 Managing Logins and Aliases

By default, user logins must be created and managed with the Oracle WebLogic Server Administration Console. For information and instructions on creating and managing user logins, see *Oracle Fusion Middleware Oracle WebLogic Server Administration Console Online Help*. If you customize the default security configuration to use another Authentication provider, such as Oracle Internet Directory, use the administration tools supplied by that security provider to create and manage user logins.

If you need to set up a user (other than the Content Server administrator) to work with a standalone Content Server utility such as System Properties, you can use the User Admin applet in Content Server to create a local user. However, a user created with the User Admin applet cannot be authenticated for any other functions than standalone Content Server utilities, unless the user is also created with the Oracle WebLogic Server Administration Console.

The remainder of this section discusses the tasks involved in managing only Content Server user logins for standalone utilities.

- [Section 17.3.1, "Adding a User Login"](#)
- [Section 17.3.2, "Editing a User Login"](#)
- [Section 17.3.3, "Deleting a User Login"](#)
- [Section 17.3.4, "Creating an Alias"](#)
- [Section 17.3.5, "Editing an Alias"](#)
- [Section 17.3.6, "Deleting an Alias"](#)

### 17.3.1 Adding a User Login

As of 11g Release 1 (11.1.1), external user logins must be added using the Oracle WebLogic Server Administration Console. Although user logins can be managed in Content Server for special purposes, they are not valid for authentication to the Content Server until they have been created with the Oracle WebLogic Server Administration Console. For information and instructions on creating and managing these user logins, see *Oracle Fusion Middleware Oracle WebLogic Server Administration Console Online Help*.

---

---

**Note:** The ^ (caret) is a special character in WebCenter Content and it must not be used in a username, group name, or rule name. The ^ character is parsed by WebCenter Content for the StringUtils class where the character is used for string encoding and decoding.

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To add a user login *only* for use with Content Server standalone utilities:

1. From the User Admin: Users tab, click **Add**.
2. Set the Authorization Type from the menu. For more information, see [Section 17.1](#).
3. Click **OK**.
4. In the Add/Edit User window, enter information about the user.
  - If you enter a password, you must reenter the same password in the **Confirm Password** field.
  - Keep in mind that the user name and password are case-sensitive.
5. Assign roles to the user.
6. If accounts are enabled, assign accounts to the user.
7. Click **OK**.

### 17.3.2 Editing a User Login

As of 11g Release 1 (11.1.1), external user logins must be edited using the Oracle WebLogic Server Administration Console. Although user logins can be managed in the Content Server for special purposes, they are not valid for authentication to Content Server until they have been created with the Oracle WebLogic Server Administration Console. For information and instructions on editing and managing user logins, see *Oracle Fusion Middleware Oracle WebLogic Server Administration Console Online Help*.

To edit a user login *only* for use with Content Server standalone utilities:

1. From the Users tab of the User Admin window, double-click the user name, or select the user name and click **Edit**.
2. In the Add/Edit User window or Add/Edit User: Info tab (Global User), edit the user login as necessary.

If you change the user locale for a user who has the *sysmanager* role, you must restart the Admin Server service for the Admin Server interface to appear in the user's locale language.

### 17.3.3 Deleting a User Login

As of 11g Release 1 (11.1.1), external user logins must be deleted using the Oracle WebLogic Server Administration Console. Although user logins can be managed in Content Server for special purposes, they are not valid for authentication to Content Server until they have been created with the Oracle WebLogic Server Administration Console. For information and instructions on deleting and managing user logins, see *Oracle Fusion Middleware Oracle WebLogic Server Administration Console Online Help*

To delete a user login *only* for use with Content Server standalone utilities:

1. In the Users tab of the User Admin window, select the user name.
2. Click **Delete**.
3. Click **Yes**.

If you delete a user who is involved in a workflow, you are prompted to confirm the deletion. You must adjust the workflow and remove the user from the list of workflow reviewers.

### 17.3.4 Creating an Alias

As of 11g Release 1 (11.1.1), external user logins must be managed using the Oracle WebLogic Server Administration Console. Although user logins can be managed in Content Server for special purposes, they are not valid for authentication to Content Server until they have been created with the Oracle WebLogic Server Administration Console. For information and instructions on creating and managing user logins, see *Oracle Fusion Middleware Oracle WebLogic Server Administration Console Online Help*.

To define an alias *only* for use with Content Server standalone utilities:

1. Display the User Admin window Aliases tab.
2. Click **Add**.
3. In the **Alias Name** field on the Add New Alias/Edit Alias window, enter a name that identifies the group of users.
4. In the **Description** field, enter a detailed description of the alias.
5. Click **Add**.
6. In the Select Users window, select the user names from the list.
  - To narrow the list of users on the Select Users page, select **Use Filter**, click **Define Filter**, select the filter criteria, and click **OK**.
  - To select a range of users, click one user login, then hold down the Shift key while clicking another user login.
  - To select users individually, hold down the Ctrl key while clicking each user login.

7. Click **OK**.
8. Close the User Admin page.

### 17.3.5 Editing an Alias

As of 11g Release 1 (11.1.1), external user logins must be managed with the Oracle WebLogic Server Administration Console. Although user logins can be managed in Content Server for special purposes, they are not valid for authentication to Content Server until they have been created with the Oracle WebLogic Server Administration Console. For information and instructions on editing and managing user logins, see *Oracle Fusion Middleware Oracle WebLogic Server Administration Console Online Help*.

To edit an alias *only* for use with Content Server standalone utilities:

1. Display the User Admin: Aliases tab window.
2. Highlight an alias and click **Edit**.
3. Alter the information as needed on the Add New Alias/Edit Alias window.
4. In the **Description** field, enter a detailed description of the alias.
5. Click **OK**.
6. Close the User Admin page.

### 17.3.6 Deleting an Alias

As of 11g Release 1 (11.1.1), external user logins must be managed with the Oracle WebLogic Server Administration Console. Although user logins can be managed in Content Server for special purposes, they are not valid for authentication to Content Server until they have been created with the Oracle WebLogic Server Administration Console. For information and instructions on deleting and managing user logins, see *Oracle Fusion Middleware Oracle WebLogic Server Administration Console Online Help*.

To delete an alias *only* for use with Content Server standalone utilities:

1. Display the Add New Alias/Edit Alias window.
2. Highlight the alias to be deleted and click **Delete**.

A page appears, asking you to confirm the deletion. Click **Yes** to delete the entry or **No** to retain it.

3. Close the User Admin page.

## 17.4 User Information Fields

*User information* defines the unique attributes of a user, such as full name, password, and email address. User information fields describe a user in the same way that metadata fields describe a content item. User information is stored in the Content Server database, and can be used to sort users, display user information on Content Server web pages, or customize the display of web pages based on user attributes.

The following user information fields are predefined in the system. These fields cannot be deleted, and the field name and type cannot be changed.

Name	Type	Caption	Is Option List
dFullName	Long Text	Full Name	False
dEmail	Long Text	E-mail Address	False

Name	Type	Caption	Is Option List
dUserType	Text	User Type	True
dUserLocale	Text	User Locale	True

This section covers these topics:

- [Section 17.4.1, "Adding a New User Information Field"](#)
- [Section 17.4.2, "Editing an Option List"](#)
- [Section 17.4.3, "Editing a User Information Field"](#)

### 17.4.1 Adding a New User Information Field

To add a new user information field:

1. In the **User Admin: Information Fields** tab, click **Add**.
2. Enter a new field name in the Add Metadata Field Name window. Duplicate names are not allowed. Maximum field length is 29 characters. The following are not acceptable: spaces, tabs, line feeds, carriage returns and ; ^ ? : @ & + " # % < \* ~ |
3. Click **OK**.
4. In the Edit Metadata field window, configure the properties for the field, and click **OK**.
5. Click **Update Database Design**.

### 17.4.2 Editing an Option List

To edit an option list key:

1. In the Edit Metadata Field window, select **Enable Option List**.
2. Click **Edit**.
3. Add, edit, or delete option values on the Option List window.
  - Each value must appear on a separate line.
  - A blank line will result in a blank value in the option list.
4. To sort the list, select sort options and click **Sort Now**.
5. Click **OK**.

### 17.4.3 Editing a User Information Field

To edit a user information field:

1. Double-click the field, or select the field and click **Edit**.
2. Add, edit, or delete option values on the Edit Metadata Field window.
3. Click **OK**.

---

## Managing Security Groups, Roles, and Permissions

This chapter provides information on the use and management of security groups, roles, and permissions on Oracle WebCenter Content Server.

This chapter includes the following topics:

- [Section 18.1, "Introduction to Content Server Security Groups"](#)
- [Section 18.2, "Managing Content Server Groups"](#)
- [Section 18.3, "Introduction to Content Server Roles and Permissions"](#)
- [Section 18.4, "Managing Content Server Roles and Permissions"](#)

### 18.1 Introduction to Content Server Security Groups

A security group is a set of files grouped under a unique name. Every file in the Content Server repository belongs to a security group. Access to security groups is controlled by the permissions, which are assigned to roles in Content Server. Roles are assigned to users where they are managed with Oracle WebLogic Server.

Users are assigned groups with the Oracle WebLogic Server Administration Console. When a user logs in to the Content Server instance, the user's groups are mapped to Content Server roles. Oracle WebLogic Server user groups that start with a @ ("at") symbol are mapped to Content Server accounts.

For Oracle WebLogic Server groups to be recognized in Content Server, roles with the exact same names must be created in Content Server and assigned to security groups. If this is not done, the Oracle WebLogic Server groups assigned to users have no impact on users' privileges on Content Server.

Security groups enable you to organize content files into distinct groups that can be accessed only by specific users. For example, files could be assigned to a security group with the name HRDocs, which could represent documents under the Human Resources designation, and could be accessed only by people who worked in the Human Resources department. There are two predefined security groups:

- **Public:** By default, any user can view documents in the Public group without logging in.
- **Secure:** System files are stored in the Secure group and are available only to the system administrator.

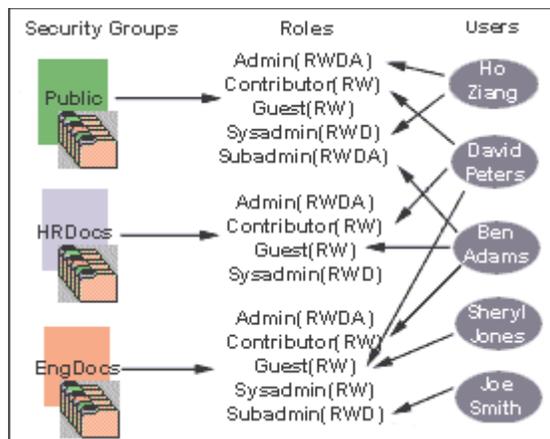
## 18.1.1 Best Practices for Working with Security Groups

Keep these considerations in mind when you define security groups:

- Define security groups *before* anyone checks in files that must be secure.
- The number of security groups should be kept at a minimum to provide optimum search performance and user administration performance. If your security model requires more than 50 security classifications, you should enable accounts and use them to control user permissions. This number varies depending on [Search Performance](#) and [User Admin Performance](#).
- Put all files that share the same access into one security group.
- Set up a logical naming convention for your security groups. For example, use department names if you are setting up an intranet, and use levels of security (internal, classified, and so forth) if you are setting up an extranet.

For example, [Figure 18–1](#) shows three defined security groups (Public, HRDocs, and EngDocs). They are associated with five users assigned different roles (Admin, Contributor, Guest, Sysadmin, Subadmin) and specific sets of permissions (Read, Write, Delete, Admin).

**Figure 18–1 Example of Defining Security Groups**



## 18.1.2 Performance Considerations

Your user access choices for security groups and roles can affect the following system performance areas:

- [Search Performance](#)
- [User Admin Performance](#)

### 18.1.2.1 Search Performance

Search performance is affected by the number of security groups a user has permission to access. To return only content that a user has permission to view, the database WHERE clause includes a list of security groups. The WHERE clause either includes all of the security groups the user has permission to access, or it includes all of the security groups the user does *not* have permission to access. Which approach is taken depends on whether the user has permission to more than 50% or fewer than 50% of the defined security groups.

For example, if 100 security groups are defined, and a user has permission to 10 security groups, the 10 security groups will be included in the WHERE clause. In contrast, for a user with permission to access 90 security groups, the WHERE clause includes the 10 security groups the user does *not* have permission to access.

Therefore, if a user has permission to almost 50% of the security groups, the search performance is less efficient. If a user has permission to all or none of the security groups, the search performance is more efficient.

### 18.1.2.2 User Admin Performance

The total number of security groups multiplied by the total number of roles determines the number of rows in the *RoleDefinition* database table, which affects the performance of the User Admin application for operations involving local users. To determine the approximate time required to perform an operation in the User Admin application, such as adding a security group or changing permission for a role, use the following formula:

$$(\# \text{ of security groups}) \times (\# \text{ of roles}) / 1000 = \text{Time of operation in seconds}$$

For example, using a PC with a 400 MHz processor, 128 MB of RAM, it took approximately 10 seconds to add a security group, or role, or both, using the User Admin application when the *RoleDefinition* table has 10,000 rows.

As the number of security groups increases, administration performance is affected more than consumer search performance.

## 18.2 Managing Content Server Groups

The following tasks are used to manage security groups using Content Server.

- [Adding a Security Group on Content Server](#)
- [Deleting a Security Group on Content Server](#)

For information on managing groups, see *Oracle Fusion Middleware Administering Security for Oracle WebLogic Server*.

### 18.2.1 Adding a Security Group on Content Server

To create a security group and assign permissions:

---



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**Note:** The ^ (caret) is a special character in WebCenter Content and it must not be used in a username, group name, or rule name. The ^ character is parsed by WebCenter Content for the StringUtils class where the character is used for string encoding and decoding.

---



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1. From the User Admin window, choose **Security**, then **Permissions by Group**.
2. In the Permissions By Group window, click **Add Group**.
3. In the Add New Group window, enter a group name and description.
4. Click **OK**.
5. Set permissions for the security group:
  - a. Select the security group.
  - b. Select the role to edit.

- c. Click **Edit Permissions**.
- d. After enabling the permissions that you want the role to have for the group, click **OK** to close the **Permissions by Group** page.

## 18.2.2 Deleting a Security Group on Content Server

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**Note:** Never delete a security group or account if it is associated with a content item stored in the Content Server repository.

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To delete a security group:

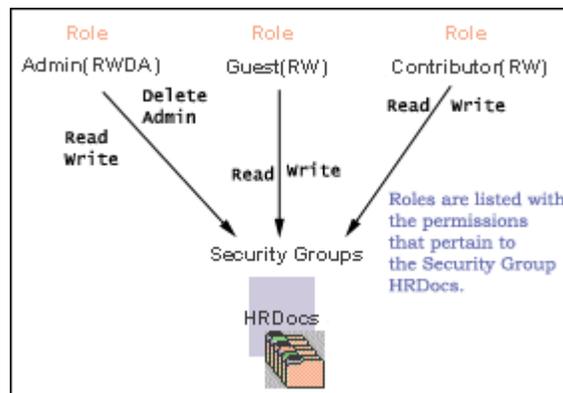
1. Make sure that no content items are assigned to the security group you want to delete. You cannot delete a security group if content still exists in that security group.
2. From the User Admin window, choose **Security**, then **Permissions by Group**.
3. In the **Permissions By Group** window, select the group you want to delete.
4. Click **Delete Group**.
5. Click **Yes**. The security group is deleted.
6. After you have deleted the security group, click **OK** to close the **Permissions by Group** page.

## 18.3 Introduction to Content Server Roles and Permissions

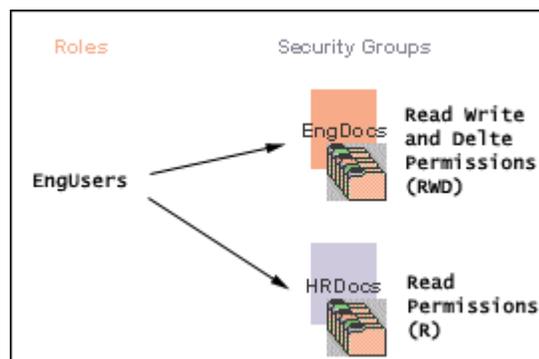
A role is a set of permissions (Read, Write, Delete, Admin) for each security group. You can think of a role as a user's job. Users can have different jobs for various security groups. Users can also have different jobs to identify the different teams in which they participate. You can:

- Define roles.
- Assign multiple roles to a user.
- Set up multiple users to share a role.
- Set the role's permissions to multiple security groups.

For example, [Figure 18-2](#) shows three roles and the permissions those roles have to the same security group.

**Figure 18–2 Example of Roles and Their Permissions**

Roles are assigned to one or more users by the system administrator to provide access to the security groups. Figure 18–3 shows the EngUsers role with only Read permission to the HRDocs security group. However, this role provides Read, Write, and Delete permissions to the EngDocs security group. This provides an added measure of security, ensuring that only users who need access to certain documents can modify them.

**Figure 18–3 Example of Roles and Security Group Access**

### 18.3.1 Predefined Roles

The following roles are predefined in Content Server:

Roles	Description
admin	The <i>admin</i> role is assigned to the system administrator. By default, this role has Admin permission to all security groups and all accounts, and has rights to all administration tools.
contributor	The <i>contributor</i> role has Read and Write permission to the Public security group, which enables users to search for, view, check in, and check out content.
guest	The <i>guest</i> role has Read permission to the Public security group, which enables users to search for and view content.
sysmanager	The <i>sysmanager</i> role has privileges to access the Admin Server links from the Administration menu in the user interface.

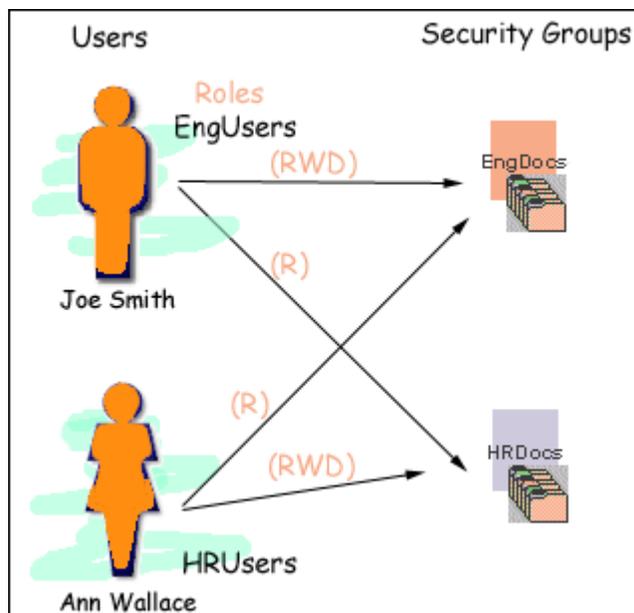
## 18.3.2 About Permissions

Each role allows the following permissions for each security group: Read (R), Write (W), Delete (D), or Admin (A). The permission that a user has to access the files in a security group is the *highest permission defined by any of the user's roles*. If a user has the guest and contributor roles, where guest is given Read permission and contributor is given Write permission to the Public security group, the user will have Write permission to content in the Public security group.

As shown in [Figure 18–4](#), Joe Smith and Ann Wallace have permissions to two security groups:

- Joe Smith has Read, Write, and Delete permission to the EngDocs security group, but only Read permission to the HRDocs security group. As a member of the EngUsers role, he has been given Read, Write, and Delete access to Engineering Documents, but only Read access to Human Resource documents.
- Ann Wallace has Read, Write, and Delete permission to the HRDocs security group, but only Read permission to the EngDocs security group. As a member of the HRUsers role, she has been given Read, Write, and Delete access to Human Resource documents, but only Read access to Engineering documents.

**Figure 18–4 Example of Assigned Permissions**



## 18.3.3 Predefined Permissions

Each role allows the following permissions to be assigned for each security group:

Permission	Description
Read	Allowed to view documents in the security group.
Write	Allowed to view, check in, check out, and get a copy of documents in the security group. The author can change the security group setting of a document if the author has Write permission in the new security group.

Permission	Description
Delete	<p>Allowed to view, check in, check out, get a copy, and delete documents in the security group.</p> <p>If the configuration variable AuthorDelete is set to true, and Content Server is configured to use Folders (enabled by the FrameworkFolders component), the author can delete the author's own revisions as long as the author has Read privilege, otherwise the author would need Delete privilege to the content item's security group.</p> <p>If the configuration variable AuthorDelete is set to true, and Content Server is configured to use Contribution Folders (enabled by the Folders_g component), the author can delete the author's own revisions without Delete permission to the content item's security group.</p>
Admin	<p>Allowed to view, check in, check out, get a copy, and delete files in the security group. If the user has Workflow rights, the user can start or edit a workflow in the security group.</p> <p>The user is allowed to check in documents in the security group with another user specified as the Author. As a non-author of a document, the user can change the security group setting of the document if the user has Write permission in the new security group.</p>

## 18.4 Managing Content Server Roles and Permissions

Roles and permissions are defined and managed in Content Server. Roles are assigned to user logins, which by default are managed with the Oracle WebLogic Server Administration Console.

The following tasks are used to manage user roles.

- [Creating a Role in Content Server](#)
- [Deleting a Role in Content Server](#)
- [Assigning Roles to a User with Oracle WebLogic Server](#)
- [Assigning Roles for a Similar User with Oracle WebLogic Server](#)
- [Adding and Editing Permissions in Content Server](#)

### 18.4.1 Creating a Role in Content Server

To create a role and configure permissions in Content Server:

---

**Note:** The ^ (caret) is a special character in WebCenter Content and it must not be used in a username, group name, or rule name. The ^ character is parsed by WebCenter Content for the StringUtils class where the character is used for string encoding and decoding.

---

1. From the User Admin window, choose **Security**, then **Permissions by Role**.
2. In the Permissions By Role window, click **Add New Role**.
3. In the Add New Role window, enter a Role Name.
4. Set permissions for the role:
  - a. Select the role.
  - b. Select the security group to edit.
  - c. Click **Edit Permissions**.

- d. Edit the permissions.
- e. Click **OK** and close the Permissions By Role page.

### 18.4.2 Deleting a Role in Content Server

To delete a role in Content Server:

1. Make sure that no users are assigned to the role to delete. (You can not delete a role if any users are assigned to it.)
2. From the User Admin window, choose **Security**, then **Permissions by Role**.
3. In the Permissions By Role window, select the role to delete.
4. Click **Delete Role**.
5. Click **Yes**.

### 18.4.3 Assigning Roles to a User with Oracle WebLogic Server

To assign roles to a user for Content Server, use the Oracle WebLogic Server Administration Console. While roles are defined in Content Server, roles must be assigned to users with the Administration Console. For more information, see the Oracle WebLogic Server Administrator's Guide.

Users also can be assigned groups with the Oracle WebLogic Server Administration Console. For Oracle WebLogic Server groups to be recognized in Content Server, roles with the exact same names as the groups must be created in Content Server and assigned to security groups.

### 18.4.4 Assigning Roles for a Similar User with Oracle WebLogic Server

To assign roles when creating a user for Content Server that has similar access to that of another user login, use the Oracle WebLogic Server Administration Console. While roles are defined in Content Server, they must be assigned to users with the Administration Console. For more information, see the *Oracle WebLogic Server Administrator's Guide*.

Users also can be assigned groups with the Oracle WebLogic Server Administration Console. For Oracle WebLogic Server groups to be recognized in Content Server, roles with the exact same names as the groups must be created in Content Server and assigned to security groups.

### 18.4.5 Adding and Editing Permissions in Content Server

To add permissions to a role or edit existing permissions in Content Server:

1. From the User Admin window, choose **Security**, then **Permissions by Role**.
2. In the Permissions By Role window, either select an existing role, or add a new role. The permissions associated with the security groups are displayed.
3. Select an item in the Groups/Rights column.
4. Click **Edit Permissions**.
5. In the Edit Permissions window, specify the permissions to associate with this role and security group. For more information about permissions, see [Section 18.3.3](#).
6. Click **OK**.

---

---

## Managing Accounts

This chapter provides information on Content Server accounts, which are defined and managed in Content Server. Account permissions are assigned to user logins with the Oracle WebLogic Server Administration Console.

This chapter includes the following topics:

- [Section 19.1, "Introduction to Content Server Accounts"](#)
- [Section 19.2, "Managing Content Server Accounts"](#)
- [Section 19.3, "A Content Server Accounts Case Study"](#)

### 19.1 Introduction to Content Server Accounts

Accounts give you greater flexibility and granularity in your security structure than security groups alone provide. Accounts and account permissions are assigned to users with the Oracle WebLogic Server Administration Console, and the server maps groups to Content Server roles and accounts. An account also can be assigned to each content item. To access a content item that has an account assigned to it, the user must have the appropriate permission to the account.

Oracle WebLogic Server user groups that start with a @ ("at") symbol are mapped to Content Server accounts.

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**Note:** If you enable accounts and use them, then later choose to disable accounts, you can have the perception of losing data. The repository remains intact. However, if you make certain changes to the security model, then you also must update the users' access rights so they can continue to access the secure content.

To avoid this situation, examine your requirements and the WebCenter Content security model of groups and accounts to determine what would best match your needs. Unless you are certain that you want to use accounts, do not enable them.

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Some ways accounts can be created:

- The Content Server administrator creates *predefined accounts* using the User Admin tool. For details, see [Section 19.2.2](#).
- A user administrator creates an account while checking in content. For details, see [Section 19.2.3](#).

You must enable accounts to use them. For more information, see [Section 19.2.1](#).

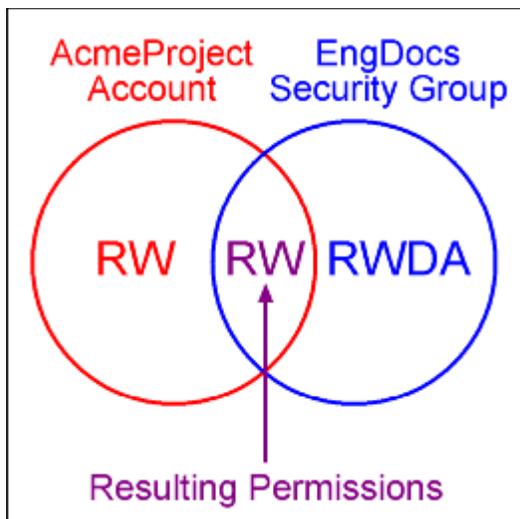
## 19.1.1 Accounts and Security Groups

When accounts are used, the account becomes the *primary permission* to satisfy before security group permissions are applied. You can also think of a user's access to a particular document as the *intersection* between their account permissions and security group permissions.

For example, the EngAdmin role has Read, Write, Delete, and Admin permission to all content in the EngDocs security group. A user is assigned the EngAdmin role, and is also assigned Read and Write permission to the AcmeProject account. Therefore, the user has only Read and Write permission to a content item that is in the EngDocs security group and the AcmeProject account.

Figure 19–1 shows the intersection of the AcmeProject account and EngDocs security group permissions.

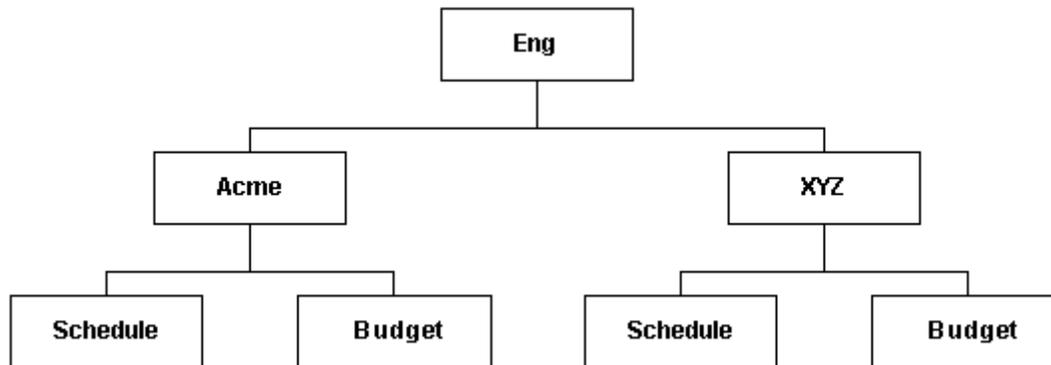
**Figure 19–1 Example of Security Group Permissions**



Security group permissions are ignored if the account does not permit access to any content. Remember that the account acts as a filter that supersedes the permissions defined by the user's roles.

## 19.1.2 Hierarchical Accounts

Accounts can be set up in a hierarchical structure, which enables you to give some users access to entire branches of the structure, while limiting permissions for other users by assigning them accounts at a lower level in the structure. Figure 19–2 shows a typical hierarchical account structure.

**Figure 19–2 Example of Hierarchical Account Structure**


---

**Important:** Because account names form part of the directory path for the URL of a content item, account names cannot exceed 30 characters.

---

- If you use slashes to separate the levels in account names (for example, Eng/Acme/Budget), Content Server creates a weblayout directory structure according to your account structure. (However, each actual directory will not be created until a content item is assigned to the account during the check-in process.) Each lower level in the account name becomes a subdirectory of the upper level, with an @ symbol prefix to indicate that the directory is an account level.

---

**Important:** When using an embedded LDAP server, do not use the slash. The usage of back slashes (/) and forward slashes (\) is not recommended for security groups when using an Oracle WebLogic Server Console.

---

- If a user has permission to a particular account prefix, they have access to all accounts with that prefix. For example, if you are assigned the Eng/XYZ account, you have access to the Eng/XYZ account and any accounts that begin with the Eng/XYZ prefix (such as Eng/XYZ/Schedule and Eng/XYZ/Budget).

---

**Important:** The account prefix does not have to include slashes. For example, if you have accounts called abc, abc\_docs, and abcdefg, all users who have access to the abc account will have access to the other two accounts as well.

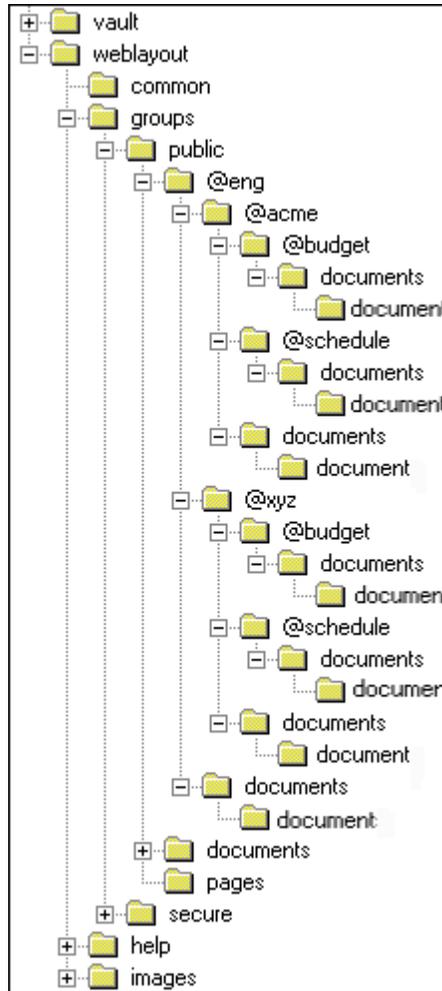
---

To handle the security structure depicted above, you would create the following accounts:

- Eng
- Eng/Acme
- Eng/XYZ
- Eng/Acme/Schedule
- Eng/Acme/Budget

- Eng/XYZ/Schedule
- Eng/XYZ/Budget

**Figure 19–3 Example of a Security File Structure**



### 19.1.3 Performance Considerations

Consider the following performance issues when using accounts in your security model:

- Theoretically, you can create an unlimited number of accounts without affecting Content Server performance. A system with over 100,000 pieces of content has only limited administration performance problems at 200 accounts per person; however, there is significant impact on search performance with over 100 accounts per person. (Note that these are explicit accounts, not accounts that are implicitly associated with a user through a hierarchical account prefix. A user can have permission to thousands of implicit accounts through a single prefix.)
- For performance reasons, do not use more than approximately 50 security groups if you enable accounts.
- Ensure that your security groups and accounts have relatively short names.

### 19.1.4 External Directory Server Considerations

Accounts are available whether or not your Content Server instance is integrated with an external directory server (such as the default Oracle WebLogic Server). When you use accounts with an external directory, ensure that you follow these guidelines:

- Set up a global group with the appropriate users in it to match the account.
- Associate group names to either a role or an account by configuring mapping prefixes.

## 19.2 Managing Content Server Accounts

The following tasks are involved in managing accounts.

- [Enabling Accounts in Content Server](#)
- [Creating Predefined Accounts in Content Server](#)
- [Creating Accounts When Checking In Content in Content Server](#)
- [Deleting Predefined Accounts in Content Server](#)
- [Assigning Accounts to a User with Oracle WebLogic Server](#)

### 19.2.1 Enabling Accounts in Content Server

To enable accounts in the Content Server instance:

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---

**Important:** If you enable accounts and use them, then choose to disable accounts, you can have the perception of losing data. The repository remains intact. However, if you make certain changes to the security model, then you also must update the security settings for users so they can continue to access the content.

---



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1. In the Content Server portal, choose **Administration**, then **Admin Server**, then **General Configuration**.
2. On the General Configuration page, select **Enable Accounts**.
3. Save the changes.
4. Restart the Content Server instance.

Alternately, you can add the following line to the **Additional Configuration Variables** field on the General Configuration page, which shows the contents of the *DomainHome/ucm/cs/config/config.cfg* file:

```
UseAccounts=true
```

Save the changes, and restart the Content Server instance.

### 19.2.2 Creating Predefined Accounts in Content Server

To create a predefined account on the Content Server instance:

1. From the User Admin page, choose **Security**, then **Predefined Accounts**.
2. In the Predefined Accounts window, click **Add**.
3. In the Add New Predefined Account window, add the name of the new account. Keep the names short and consistent. For example, set up all of your accounts with

a three-letter abbreviation by location or department (MSP, NYC, etc.). Account names can be no longer than 30 characters, and the following are not acceptable: spaces, tabs, line feeds, carriage returns, and the symbols : ; ^ ? : & + " # % < > \* ~.

4. Click **OK**.
5. If you already have content checked in to Content Server repository and you are using a database with full text indexing, rebuild your search index.

If you are using only the metadata database search indexer engine, you do not need to rebuild your search index.

### 19.2.3 Creating Accounts When Checking In Content in Content Server

Generally, you should create predefined accounts rather than creating an account during content check-in. For more information about predefined accounts, see [Section 19.2.2](#).

To create an account at the time you check in a content item, you must have User Admin rights:

1. Display the **Content Check In Form** page.
2. Enter all required and optional information.
3. Type an account name in the **Account** field.
4. Click **Check In**. The new account is assigned to the content item.

### 19.2.4 Deleting Predefined Accounts in Content Server

You can delete an account even if content with that account still exists. The account value will remain assigned to the content item, but will be considered a user-defined account.

---

---

**Important:** Never delete an account if it is associated with a content item stored in the Content Server repository.

---

---

To delete a predefined account in the Content Server instance:

1. From the User Admin page, choose **Security**, then **Predefined Accounts**.
2. In the Predefined Accounts window, select the account to delete.
3. Click **Delete**. The account is deleted immediately.

### 19.2.5 Assigning Accounts to a User with Oracle WebLogic Server

To assign an account to a user, use the Oracle WebLogic Server Administration Console to create a group and then assign it to one or more users. The group name must start with the @ sign and end with permissions delimited by an underscore. The following example creates a group named *testaccount* and assigns it Read, Write, and Delete permissions: @testaccount\_RWD. You must also change the JpsUserProvider and ensure an underscore is in the **Accounts Permissions Delimiter** field. For more information about JpsUserProvider, see [Section 13.2.5](#).

Accounts assigned to a user on Oracle WebLogic Server are mapped to the Content Server instance. For more information about creating users and assigning accounts on Oracle WebLogic Server, see *Oracle Fusion Middleware Oracle WebLogic Server Administration Console Online Help*.

## 19.3 A Content Server Accounts Case Study

In this example, Xalco is a worldwide software company with offices in London, New York, and Paris. They have a Content Server instance hosted in the London office, with access from the other offices through the corporate WAN. At the same time, Xalco is replicating some files out to an area of their public website. Initially, the Sales and Finance departments at each location want to use their instance to publish files. The New York office is small and has no Sales department.

The following sections provide sample information for the Xalco case study:

- [Section 19.3.1, "Xalco Security"](#)
- [Section 19.3.2, "Xalco Accounts"](#)
- [Section 19.3.3, "Xalco Roles"](#)
- [Section 19.3.4, "Roles and Permissions Table"](#)
- [Section 19.3.5, "Roles and Users Table"](#)
- [Section 19.3.6, "Accounts and Users Table"](#)

### 19.3.1 Xalco Security

- Xalco staff and security levels:
  - **London:** David Smith, Worldwide CFO, and Jim McGuire, UK Sales Manager
  - **New York:** Catherine Godfrey, Regional Finance Manager
  - **Paris:** Helene Chirac, Finance Clerk (Europe)
- Xalco levels of security clearance (security groups) for Xalco content:
  - **Public:** Files suitable for consumption by members of the public (public content is replicated to the Xalco website)
  - **Internal:** Files which have unrestricted access internally, but are not suitable for public consumption
  - **Sensitive:** Files which are commercially sensitive, and restricted to middle managers and above
  - **Classified:** Highly-sensitive files, suitable only for board members
- Xalco staff access:
  - **David Smith:** As Worldwide CFO, he requires full access to all files held in the instance.
  - **Jim McGuire:** As UK Sales Manager, he must have full control of Sales files in London, and have visibility of sales activities in Paris. As a manager, he has clearance to the Sensitive level.
  - **Helene Chirac:** Based in the Paris office, she must view only files relating to Finance in Europe, and she has clearance only to the Internal level.
  - **Catherine Godfrey:** As a Regional Finance Manager based in New York, she must contribute Finance files for New York and view all other Finance documents. As a manager, she has clearance to Sensitive level.

### 19.3.2 Xalco Accounts

Access varies by location and job function, so this is reflected in the account structure:

- London has Finance and Sales departments, so it needs two accounts:
  - London/Finance
  - London/Sales
- New York has only a Finance department:
  - NewYork/Finance
- Paris has both Finance and Sales departments:
  - Paris/Finance
  - Paris/Sales

This results in three top-level accounts (London, NewYork, Paris) and five lower-level accounts.

### 19.3.3 Xalco Roles

Two roles must be created for each security group (one for Consumers and one for Contributors)

- PublicConsumer
- PublicContributor
- InternalConsumer
- InternalContributor
- SensitiveConsumer
- SensitiveContributor
- ClassifiedConsumer
- ClassifiedContributor

### 19.3.4 Roles and Permissions Table

To give specific users the ability to start workflows, you would need to add Admin permission and Workflow rights to the Contributor role.

<b>Role</b>	<b>Public</b>	<b>Internal</b>	<b>Sensitive</b>	<b>Classified</b>
PublicConsumer	R			
PublicContributor	RWD			
InternalConsumer		R		
InternalContributor		RWD		
SensitiveConsumer			R	
SensitiveContributor			RWD	
ClassifiedConsumer				R
ClassifiedContributor				RWD

### 19.3.5 Roles and Users Table

<b>Role</b>	<b>David Smith</b>	<b>Helene Chirac</b>	<b>Jim McGuire</b>	<b>Catherine Godfrey</b>
PublicConsumer		X		
PublicContributor	X		X	X
InternalConsumer		X		
InternalContributor	X		X	X
SensitiveConsumer				
SensitiveContributor	X		X	X
ClassifiedConsumer				
ClassifiedContributor	X		X	X

### 19.3.6 Accounts and Users Table

It would be sufficient to give David Smith RWDA permission on London, New York, and Paris accounts.

<b>Account</b>	<b>David Smith</b>	<b>Helene Chirac</b>	<b>Jim McGuire</b>	<b>Catherine Godfrey</b>
London/Finance	RWDA	R		R
London/Sales	RWDA		RWDA	
NewYork/Finance	RWDA			RW
Paris/Finance	RWDA			R
Paris/Sales	RWDA		R	



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## Managing Access Control List Security

This chapter provides information on Content Server access control lists (ACLs), which are lists of users, groups, or roles with permission to access or interact with a content item.

This chapter covers the following topics:

- [Section 20.1, "Introduction to Access Control List Security"](#)
- [Section 20.2, "Configuring Access Control List Security"](#)
- [Section 20.3, "Metadata Fields"](#)
- [Section 20.4, "Access Control List Permissions"](#)

### 20.1 Introduction to Access Control List Security

In addition to the standard Content Server security roles, security groups, and accounts, the Content Server can be configured to support access control lists (ACLs). An access control list is a list of users, groups, or Enterprise roles with permission to access or interact with a content item.

When access control list security is configured, three new fields are available for use in several locations in the interface, including checking in content items, updating content items, and searching for content items. The fields are:

- User Access List
- Group Access List
- Role Access List

After the access control list security feature is configured for Content Server, you can use Oracle Platform Security Services (OPSS) to manage the access control lists, including the Oracle Access Manager (OAM) Authentication provider, which works with the Oracle WebLogic Server domain. For information, see *Oracle Fusion Middleware Application Security Guide* and *Oracle Fusion Middleware Administrator's Guide for Oracle Internet Directory*.

Content Server access control lists are supported in Oracle Secure Enterprise Search, and users can perform searches using access control list information. For more information, see [Section 10.2](#).

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**Note:** When using the RoleEntityACL component with Oracle WebCenter Content: Records, the component does not affect any retention objects such as categories or records folders. Therefore, the ability to use ACLs on a Records role is not enabled on the category creation page or folder creation page even if the RoleEntityACL component is enabled. The role ACL functionality is, however, enabled on the content check-in page.

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**Caution:** The NeedToKnow (NtkDocDisclosure, or NTK) component supports customization for Content Server security; however, it may not work together with access control lists because of conflicting security models. For more information, see [Appendix B](#).

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## 20.2 Configuring Access Control List Security

To set up access control lists (ACLs), configure the following items in Content Server:

- To support user and group access control lists, the following configuration variables must be set in the Content Server `config.cfg` file:
  - `UseEntitySecurity`: Set this variable to `true`.
  - `SpecialAuthGroups`: Set this variable to the name of the Content Server security group that will use the ACL security. Out-of-the-box Content Server has only two security groups: Public and Secure. Usually a site will create a third security group for which ACL security is to be applied.

Enter the variables in the **Additional Configuration Variables** field of the General Configuration page, which you can access from the Administration interface for your Content Server instance.

The configuration variable `UseEntitySecurity=true` sets Content Server security to always evaluate the user and group access control lists for content items. This parameter creates two metadata fields: `xClbraUserList` and `xClbraAliasList`.

- To support the enterprise role access control list, the RoleEntityACL component must be enabled in Content Server.

This component is installed (disabled) by default with Content Server. Use the Content Server advanced component manager to enable the component.

The RoleEntityACL component configures Content Server to work with other applications to evaluate the enterprise role access control list. This component turns on the `UseRoleSecurity` parameter, which sets Content Server security to integrate enterprise role access list information for content items. The `UseRoleSecurity` parameter creates the `xClbraRoleList` metadata field.

- If you want non-administrator users to be able to use the Add User menu to select users for the User Access List when checking in content items, set the configuration variable `AllowQuerySafeUserColumns=true`. If this variable is not set, no values are displayed in the menu for the **User Access List** field.

## 20.3 Metadata Fields

Access control lists are computed based on the values in three metadata fields: `xClbraUserList`, `xClbraAliasList`, and `xClbraRoleList`. When the metadata values are

populated with user, group, or enterprise role names and permissions to a content item, they affect which users, groups, and enterprise roles are allowed to search or act on the content item.

These metadata fields are populated from the User Access List, Group Access List, and Role Access List fields, which can be viewed or accessed when checking in a content item, updating a content item, and performing a search using the expanded form.

Administrators can use scripts to specify values to populate the metadata fields for the access lists.

### 20.3.1 xClbraUserList Metadata Field

The xClbraUserList metadata field is used to specify users and their permissions for a content item.

The following list describes requirements for administrators to specify xClbraUserList values in scripts:

- Each user name is preceded by an ampersand (&) symbol.
- Each user's permissions follow the user name in parentheses.
- User names are separated by commas.
- Example: xClbraUserList=&sysadmin(RWDA) , &user1(RW) , &guest(R)

### 20.3.2 xClbraAliasList Metadata Field

The xClbraAliasList metadata field is used to specify groups and their permissions for a content item.

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**Note:** In Content Server, an alias could be used to specify a group of users (which is *not* the same as a LDAP group). For ACLs, instead of calling the implementation an alias access list, it is called a group access list. However, the metadata field name still uses the term *alias*.

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The following list describes requirements for administrators to specify xClbraAliasList values in scripts:

- Each group name is preceded by an 'at' (@) symbol.
- Each group's permissions follow the group name in parentheses.
- Group names are separated by commas.
- Example: xClbraAliasList=@Mktg(RWDA) , @Mktg\_ext(RW)

### 20.3.3 xClbraRoleList Metadata Field

The xClbraRoleList metadata field is used to specify enterprise roles and their permissions for a content item.

The following describes requirements for administrators to specify xClbraRoleList values in scripts:

- Each role name is preceded by a colon (:) symbol.
- Each role's permissions follow the role name in parentheses.
- Role names are separated by commas.

- Example: xClbraRoleList=:role1 (RWDA) , :role2 (RW)

## 20.4 Access Control List Permissions

Access control list permissions determine what type of access a user, group, or enterprise role has to a content item. The following permissions can be granted:

Permission	Description
Read (R)	Allowed to view the content item.
Write (W)	Allowed to view, check in, check out, update, and get a copy of the content item.
Delete (D)	Allowed to view, check in, check out, update, get a copy, and delete the content item.
Admin (A)	Allowed to view, check in, check out, update, get a copy, and delete the content item, and check in a content item with another user specified as the Author.

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**Note:** Access control list permissions do not apply to users with the Content Server *admin* role.

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To associate access control lists with a content item, you add one or more users, groups, or enterprise roles when checking in or updating a content item. For each user, group, or role you add to an access list, you assign the appropriate permission: Read (R), Write (W), Delete (D), or Admin (A). Access control list permission levels are the same as defined for Content Server security groups and accounts. When users are added to any one of the access lists, the users have the specified permissions to access the content item.

At least one of the following must be true for a user to be granted a particular permission:

- The user's name appears in the xClbraUserList metadata field with the appropriate permission.
- The user belongs to a group that appears in the xClbraAliasList metadata field with the appropriate permission.
- The user is part of an Enterprise role that appears in the xClbraRoleList metadata field with the appropriate permission.

Access control list permissions are cumulative. If you assign Write, you automatically assign Read. If you assign Admin, you automatically assign Read, Write, and Delete.

However, users must also satisfy security criteria for access through the Content Server security group and the account (if Accounts are enabled). If any of these security criteria deny a certain permission, users will not have that permission to the content item.

When a user searches for a content item, all three ACL rights fields are combined as an "OR" condition. That result is combined in an "AND" condition with the result of the Security Group and Account fields. The user conducting the search must have Read permission to the security group, to the account (if accounts are enabled), and to at least one of the three ACL fields to be able to find the content item.

## 20.4.1 Empty Access Control List Fields

If all the User Access List, Group Access List, and Role Access List fields are empty, then by default permission is granted to all users. If only the User Access List and Group Access List fields are blank (and the RoleEntityACL component is *not* enabled so there is no Role Access List), permission is granted to all users. This behavior is configured with the `AccessListPrivilegesGrantedWhenEmpty` variable, which is set to `TRUE` by default.

If the `AccessListPrivilegesGrantedWhenEmpty` variable is set to `FALSE`, then when all access control lists are blank, permission is denied to all users except those with the admin role. For a user without the admin role to be able to check in documents, the user must have an access control list role (such as *testrole*) with Read/Write (RW) privileges and specify the role when checking in documents.

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**Note:** If the Content Server instance has been upgraded from release 10g, be aware that empty access control lists will behave differently in Release 11g. Release 10g and earlier had the equivalent configuration of `AccessListPrivilegesGrantedWhenEmpty=false`. The default for release 11g is `AccessListPrivilegesGrantedWhenEmpty=true`.

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## Managing Additional Content Server Security Connections

This chapter provides information on additional security connection options for use with Content Server.

This chapter covers the following topics:

- [Section 21.1, "Proxy Connections"](#)
- [Section 21.2, "Credential Mapping"](#)
- [Section 21.3, "Secured Connections to Content Server"](#)
- [Section 21.4, "Connections Using the HTTP Protocol"](#)

### 21.1 Proxy Connections

Proxy connections, or connections between Content Server instances, provide additional levels of security for Content Server through the following functions:

- Security credentials mapping from one Content Server instance to another Content Server instance.
- Secured "named" password connections to Content Server instances (password protected provider connections).
- HTTP protocol communication between Content Server instances.

While it is possible to use both named password connections and HTTP-based Content Server communication, it is most likely that one type of connection will be more useful. For both types of connections, credentials mapping can provide additional security.

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**Note:** A site can have multiple Content Server instances, but each Content Server instance must be installed on its own Oracle WebLogic Server domain.

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The ProxyConnections component is installed (enabled) by default with Content Server. Typical uses of Proxy Connections include the following:

- To provide the capability to perform archive replication of content items over HTTP or HTTPS. For example, a company has acquired another company, but they do not have a common infrastructure for sharing information. Both companies have a secure sockets layer (SSL) connection to the Internet. The company wants to share content between the two sites. Proxy Connections can be used to set up a

secure Internet connection between the companies' servers so that content can be securely accessed from one site, replicated, and archived at the other site.

- To better restrict access to Content Server instances by using *named* passwords to target proxy connections. For example, a company wants to apply additional security to connections coming from one Content Server instance to another Content Server instance. Using named passwords, an administrator can restrict access by incoming connections to those with preset proxy connections and named passwords.

## 21.2 Credential Mapping

A *credential map* is a mapping of credentials used by a Content Server instance to credentials used in a remote system, which tell the Content Server instance how to connect to a given resource in that system. Administrators can create multiple credential maps for users, roles, and accounts. Credential mapping can be useful in a proxy scenario, for example, where credentials for users, roles, or accounts created on one Content Server instance can be mapped to the users, roles, or accounts on another Content Server instance, thus allowing users controlled access to information on more than one Content Server instance for tasks such as searching.

This section covers the following topics:

- [Section 21.2.1, "About Credential Mapping"](#)
- [Section 21.2.2, "Credential Values"](#)
- [Section 21.2.3, "Matching Accounts and Roles"](#)
- [Section 21.2.4, "Proxy Credentials Map"](#)
- [Section 21.2.5, "Creating a Credential Map"](#)

### 21.2.1 About Credential Mapping

When you create a credential map you enter a unique identifier for the map and specific credential values for users, roles, and accounts. In a proxy connection, when user credentials match an input value, then the user is granted the credentials specified in the output value. The user credentials are evaluated in the following order:

1. All the roles.
2. All the accounts.
3. The user name.

After the translation is performed, the user only has the attribute values that were successfully mapped from input values.

When you have created credential maps, you can specify a credential map along with a named password connection when configuring an outgoing provider. You also can specify a credential map when configuring a user provider (such as LDAP).

The default behavior for a LDAP provider is that the guest role is not automatically assigned to users.

Credential mapping implementation is duplicated in the web server plug-in and in Oracle WebCenter Content. It is designed and implemented for optimal performance, so that any changes in the mapping are applied immediately. (This can be compared to performance in NT or ADSI user storage using the NT administrator interfaces, where

changes are cached and not reflected in the Content Server instance for up to a couple of minutes.)

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**Note:** For information on credential mapping outside of a Content Server instance, see "Credential Mapping Providers" in *Oracle Fusion Middleware Developing Security Providers for Oracle WebLogic Server*.

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## 21.2.2 Credential Values

A credential input value is matched if there is an exact match in the case of a role or user name. An input account value is matched if one of the user accounts has a prefix, except for the case of a filter (see [Section 21.2.3, "Matching Accounts and Roles"](#)). For example, the following credential values reduce all users who might otherwise have the admin role to instead have the guest role:

```
admin, guest
```

The following table lists the basic syntax for credential values:

Value	Prefix or Sequence	Example
User name	&	&name
Role		admin
Account	@	@marketing
Empty account	@#none	@#none
All accounts	@#all	@#all
Ignore the value or "comment out" the value	#	#comment

You can view which credentials are applied by default if no credential map is assigned. Use the following mapping, which maps everything without change. This mapping first filters all roles, then all accounts.

```
|#all|,%%  
@|#all|,@%%
```

For more information about mapping syntax see [Section 21.2.3](#).

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**Caution:** If your credential map does not at least assign the minimum set of privileges that an anonymous user gets when visiting the Content Server website, then logged in users may experience unusual behavior. For example, a common reaction for a browser that receives an ACCESS DENIED response is to revert back to being an anonymous user. In particular, a user may experience unpredictable moments when it is possible or not possible to access a document (depending on whether at that moment the browser chooses to send or not to send the user's authentication credentials). This is particularly true of NTLM authentication because that authentication has to be renewed periodically.

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## 21.2.3 Matching Accounts and Roles

A special filter is available for matching accounts and roles. For example, the syntax for an account filter is designated by starting the account value with specifying the prefix `@|` and ending with a `|` (for example, `@|accountname|`). The pipe (`|`) represents a command redirection operator that processes values through the filter. For proxy connections a space-separated list of accounts is specified; each account optionally starts with a dash (`-`) to denote a negative value. A filter is matched if any of the specified account strings that do not start with a dash are a prefix for a user account and all of the account strings that do start with a dash are not prefixes for that user account.

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**Caution:** The filter will not map the account `@#all`. The `all` accounts account value must be mapped explicitly by using `@#all`, `@#all` mapping.

---

Roles can be mapped (using the same rules) by removing the `@` sign from the beginning of the filter. For example, the following input value passes through all roles except those that begin with the prefix `visitor`. Note that the expression `#all` matches all roles.

```
|#all -visitor|, %%
```

### 21.2.3.1 Reference Input Value

The special sequence `%%` in the output value can be used to reference the input value. For example, given the following mapping, any account that did not start with `financial` as a prefix would map to the same account but with the prefix `employee/` attached at the front:

```
@|#all -financial|, @employee/%%
```

If a user had the account `marketing`, then after the mapping the user would have the account `employee/marketing`.

### 21.2.3.2 Privilege Levels

A particular privilege level (read, write, delete, all) can be granted to an account in the output value by following the account specification with the letters "R", "W", "D", or "A" enclosed in parentheses. For example, all the privilege levels for all the accounts could be reduced to having read privilege by the following syntax:

```
@|#all -financial|, @employee/%%(R)
```

### 21.2.3.3 Substitution

In certain cases it is useful to remove a prefix before the substitution `%%` is applied. An offset for the substitution can be specified by using the syntax `%%[n]` where `n` is the starting offset to use before mapping the input value into the `%%` expression. The offset is zero based so that `%%[1]` removes the first character from the input value. For example, to remove the prefix `DOMAIN1\` from all roles, the following expression can be used:

```
|domain1\|, %%[8]
```

Another use for this function might be to replace all accounts that begin with the prefix `marketing/` and replace it with the prefix `org1/mkt`. The expression for this would look like the following:

```
@|marketing/|, @org1/mkt/%[10]
```

#### 21.2.3.4 Special Characters

In certain cases roles have unusual characters that may be hard to specify in the input values. The escape sequence %xx (where xx is the ASCII hexadecimal value) can be used to specify characters in the input value. For example, to pass through all roles that begin with #, & |@ (hash, comma, ampersand, space, pipe, at) the following expression can be used:

```
|%35%2c%26%20%7c%40|, %%
```

### 21.2.4 Proxy Credentials Map

A proxy credentials map is applied after initial credentials are assigned to the user. This mapping example takes an account value assigned to the user (not to a LDAP group) and grants them the same account value:

```
@|Public|, @Public
```

If you do not apply a suffix such as (R), then whatever privileges the account had before the mapping, it will have after the mapping. If you want to degrade the privileges from the defaults assigned by the LDAP map, try this construction:

```
@|Public|, @%(R)
```

The %% refers to the *input* account value that was matched by the prefix: Public. For example, if the user has the account Public/mysuffix, then %% would have the value Public/mysuffix when it is picked up by the |Public| prefix filter.

### 21.2.5 Creating a Credential Map

To create a credential map:

1. Open a new browser window and log in to the Content Server instance as the system administrator.
2. Choose **Administration**, then **Credential Maps**.
3. In the Credential Maps page, enter the unique identifier for the credentials map you are creating.

More than one named password connection can be used to connect to a Content Server instance. Each named password connection can have a different credential map.

4. Enter values in two columns with a comma to separate the columns and a carriage return between each row of values. The first column specifies input values and the second column specifies output values.
5. Click **Update**.

To apply a credential map to roles and accounts retrieved using NT integration, set the Content Server configuration entry ExternalCredentialsMap to the name of the credential map of your choice.

## 21.3 Secured Connections to Content Server

Secured connections to Content Server instances can be supported by creating password protection on incoming requests. A Content Server instance can communicate with another Content Server instance in a password protected fashion.

This section covers the following topics:

- [Section 21.3.1, "About Named Password Connections"](#)
- [Section 21.3.2, "Guidelines for Proxy Connections Data"](#)
- [Section 21.3.3, "Creating a Proxy Connection"](#)

### 21.3.1 About Named Password Connections

Using the Proxied Connection Authentication/Authorization Information page you can create *named* passwords, which are passwords that you assign to specific connections by name. Each named password can be associated with a host and IP address filter on both the direct socket communication to a Content Server instance and on any communication performed through the controlling web server (the HTTP filter) for a Content Server instance. When an outside agent (such as a web server for another Content Server instance) wants to communicate with the Content Server instance, it can use a named password connection. A named password connection also can be associated with a credentials map so that the privileges of users accessing the Content Server instance can be reduced or changed.

Proxy connections entry fields are provided in the forms for configuring outgoing socket providers and outgoing HTTP providers in which you can specify a named password connection. (To view provider selections for your instance, choose **Administration**, then **Providers**.)

Passwords are hashed (using SHA1 message digest) with their allowed host and IP address wildcard filter on the client side. If the copy of a stored password is exposed, it will only allow access from clients that satisfy both the host and IP address filter.

The expiration implementation for passwords means that the various servers involved must have their clocks reasonably synchronized (within a few minutes at least).

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**Caution:** All passwords are hashed by a time-out value before being sent to a server. If a password value is exposed while in communication to a server, the password will only be usable until the expiration time (approximately fifteen minutes after the time the request is issued). Also, the password will only be usable in a replay attack from the same source host and IP address, as previously described. If firewall-protected internal host and IP addresses are not being used, a very committed attacker could spoof the host and IP addresses by hijacking any of the major DNS servers, an event that has occurred in at least a couple of cases.

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### 21.3.2 Guidelines for Proxy Connections Data

The data you enter in the Proxied Connection Authentication/Authorization Information page defines different passwords that can be used by external agents to connect to a Content Server instance. Instead of an external agent being forced to provide a password for each user, which may be unavailable to the client for many reasons (such as message digest algorithms that do not use clear text passwords), proxy connections enable the agent to authenticate using a single named connection password. Each named password connection can be linked to rules to restrict which hosts can connect to the Content Server instance and to control the privileges granted to users. Each named password connection is uniquely identified, and the calling agent must supply the identifier along with the password.

The host name and IP address filters are used to determine which host names or IP addresses are allowed to use a named password connection when performing direct socket connections to a Content Server instance. The rules for defining the filters are identical to those defined in the System Properties editor (the wildcard symbols \* = *match 0 or many* and | = *match either or* can be used to create flexible rules). If an entry is empty then it provides no restriction on its target attribute (either the host name or IP address of the client depending on which of the following two fields is involved).

Two options are implemented through the Providers page:

- Whenever you add an outgoing provider you have the option to use named password connections and to choose whether the provider is a connecting server (so that web access and security is controlled through a remote server).
- Whenever you add a user provider (such as LDAP) you can choose to use an available credentials map.

No credentials maps are defined in the Proxied Connection Authentication/Authorization Information page. For information on creating a credentials map, see [Section 21.2](#).

### 21.3.3 Creating a Proxy Connection

To create a proxy connection:

1. Open a new web browser window and log in to the Content Server instance as the system administrator.
2. Choose **Administration**, then **Connection Passwords**.
3. In the Proxied Connection Authentication/Authorization Information page, enter information for the fields. If credentials maps exist, you can choose to use an existing credentials map, or you can create one to be used for the proxy connection.
4. Click **Update**.

## 21.4 Connections Using the HTTP Protocol

Administrators can create a proxy connection between Content Server instances using the HTTP protocol. For example, you could have two Content Server instances where both have web servers for accessing their functionality. If you have a large number of users who want to use web browsers to access information on one of the Content Server instances, but not all the users can access that server directly, this feature can be useful.

The HTTP protocol can be useful for transferring Content Server archives. The HTTP provider works with Secure Sockets Layer (SSL), the HTTPS protocol, which enables secure communication between two Content Server instances.

This section covers the following topics:

- [Section 21.4.1, "Using HTTP Protocol for Content Server Connection"](#)
- [Section 21.4.2, "Configuring the HTTP Provider"](#)

### 21.4.1 Using HTTP Protocol for Content Server Connection

Administrators can implement a httpoutgoing provider, configurable through the Providers page, which allows communication from one Content Server instance to another Content Server instance.

If you choose to add a httpoutgoing HTTP provider, you have the following additional options:

- Specify a CGI URL
- Specify a named password connection and client IP filter

To view the httpoutgoing HTTP provider selection, from the Content Server portal, choose **Administration**, then **Providers**.

Creating a proxy connection between Content Server instances can take some preparation. The Content Server instances must not use the same relative web root for their weblayout directories. It may require some component architecture changes to provide the extra navigation links between the servers.

If you set up one Content Server instance with its web server using SSL and the other server's front end uses HTTP, then users who try to access the first server by modifying the other server's URL in a web browser can get an error because of the differences between HTTPS (requiring a credential) and HTTP. To resolve this issue, use the `BrowserUrlPath` component, available with Content Server. For more information, see [Section 22.2](#).

## 21.4.2 Configuring the HTTP Provider

To configure the HTTP provider:

1. Add a httpoutgoing provider on the first Content Server instance.
  - a. In a browser, go to the Administration page and click **Providers**.
  - b. Click **Add** next to the httpoutgoing provider type.
  - c. Enter the necessary information for the httpoutgoing provider. For more information see the table for the Outgoing Http Provider page.
2. Create a proxy connection on the second Content Server instance that uses the named password connection and connection password that you specified in the previous step.
  - a. On this server, choose **Administration**, then **Connection Passwords**.
  - b. Fill in the information for the connection. The IP address filter entry should have the IP address of the first server.

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## Customizing Content Server Communication

This chapter provides information on how to customize access to and communication with a Content Server instance.

This chapter covers the following topics:

- [Section 22.1, "Login/Logout Customization"](#)
- [Section 22.2, "Browser URL Customization"](#)
- [Section 22.3, "Extended User Attributes"](#)

### 22.1 Login/Logout Customization

The ExtranetLook component can be used to customize user access by suppressing the interface for users who are not authenticated by an Oracle WebLogic Server user store through error and challenge pages issued by the web server. For information about changing the interface, see *Oracle Fusion Middleware Developing with Oracle WebCenter Content*.

The ExtranetLook component is installed (disabled) by default with Content Server. To use the component, you must enable it with the Advanced Component Manager.

### 22.2 Browser URL Customization

The BrowserUrlPath component provides support for determining URL paths used in certain configurations of Content Server and web servers. This component is installed (disabled) by default with Content Server. To use this component you must enable it with the Advanced Component Manager.

This component is valid for a Content Server instance deployed on an Oracle WebLogic Server domain and located behind a load balancer.

This section covers the following topics:

- [Section 22.2.1, "About BrowserUrlPath Customization"](#)
- [Section 22.2.2, "Affected Idoc Script Variables and Functions"](#)
- [Section 22.2.3, "Determining the URL Path"](#)
- [Section 22.2.4, "Changing Absolute Full Path Computation"](#)

#### 22.2.1 About BrowserUrlPath Customization

The BrowserUrlPath component overrides certain Idoc Script variables and functions, adds computation to certain variables, and provides additional configuration entries

for determining URL paths. The `BrowserUrlPath` component is only supported with Trays and Top Menu layouts for the Content Server native 11g interface.

- You can configure a system with different web server front ends. One front end can use HTTP and the other can use HTTPS so that the Content Server instance can be accessed simultaneously by websites using HTTP and HTTPS. You then must apply the `BrowserUrlPath` component to enable the Content Server instance to handle both types of access.
- If you are using a load balancer that forwards itself as the HTTP host header, then you must apply the `BrowserUrlPath` component.

`BrowserUrlPath` configuration variables may be placed in the `IntradocDir/config/config.cfg` file.

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**Caution:** The `BrowserUrlPath` component requires extensive configuration using the variables. You may want to back up your configuration before modifying variables

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In typical scenarios, the web server will forward to the Content Server instance two critical pieces of information:

- `HTTP_HOST`: The host header that the browser sends, identifying the host as it appears to the user in their browser address bar.
- `SERVER_PORT`: The port the browser uses in connecting to the Content Server instance.

The browser-based full address is used for two critical pieces of functionality:

1. Automatic creation of URLs in the side frame of the Trays layout for the Content Server instance. In particular, the side mini-search requires a prediction of the full URL, not just the relative URL.
2. The secondary URL (the `#xml-http...` piece following the PDF URL) that does highlighting for PDF documents.

Without any additional configuration, the `BrowserUrlPath` component augments the functionality of certain variables, so if `SERVER_PORT` has the value 433, then the component assumes the protocol is HTTPS instead of HTTP. Likewise, if `SERVER_PORT` does not have the value 433, then the component assumes the browser issued the request using HTTP and not HTTPS. This enhancement allows both a SSL (HTTPS) and non-SSL web server (HTTP) to access the same Content Server instance.

This component also has special functionality for WebDAV access. The configuration entry `WebDavBaseUrl` is augmented so that its usage is dynamic (its host and protocol vary using the "absolute" path rules).

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**Caution:** The functionality for WebDAV access alters the behavior of `CHECKOUT` and `OPEN` functions on some Content Server pages, and alters some behavior in the Site Studio client.

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## 22.2.2 Affected Idoc Script Variables and Functions

The `BrowserUrlPath` component overrides the computation of the following Idoc Script variables and functions:

- `HttpBrowserFullCgiPath`

- `HttpWebRoot`
- `HttpCgiPath`
- `HttpAdminCgiPath`
- `HttpImagesRoot`

The `BrowserUrlPath` component adds computation for the following variables:

- **HttpBrowserFullWebRoot:** Defines the full URL path to the web root of the current Content Server instance using values supplied from the user's current browser's address bar. This variable is similar to `HttpBrowserFullCgiPath` except it is for the web root instead.
- **HttpAbsoluteWebRoot:** Defines the universal full URL path to the web root of the current Content Server instance. It can have a different protocol or host name than the path in `HttpBrowserFullWebRoot`. For example, if the user specifies an IP address for the host name, the `HttpBrowserFullWebRoot` variable might pick up the IP address, but the `HttpAbsoluteWebRoot` variable would ignore it and use the appropriate internally configured host name.
- **HttpAbsoluteCgiPath:** Defines the universal full dynamic root URL for the current Content Server instance. This is the path that executes the plug-in code in the web server that makes calls for dynamic content from the Content Server instance. It can have a different protocol or host name than the path in `HttpBrowserFullCgiPath`. For example, if the user specifies an IP address for the host name, the `HttpBrowserFullCgiPath` variable might pick up the IP address, but the `HttpAbsoluteCgiPath` variable would ignore it and use the appropriately internally configured host name.

In the case of the browser path variables `HttpBrowserFullCgiPath` and `HttpBrowserFullWebRoot`, the implementation code determines what the user is currently using for protocol (HTTP versus HTTPS), port number, and host name in the browser. It bases this determination on what the web server receives in its request.

### 22.2.3 Determining the URL Path

The `BrowserUrlPath` component supports the following configuration entries for guessing the URL path as the browser determines it:

- **HttpIgnoreWebServerInternalPortNumber:** When set to true, this disables the use of the `SERVER_PORT` parameter. This entry is useful in a load balancing scenario where `SERVER_PORT` is not the port used by the browser, but is the port used by the load balancer to communicate with the web server. Enabling this entry will make it impossible (without the `BrowserUrlPath` component) for the Content Server instance to determine which port the browser used to access the web server. Without additional `BrowserUrlPath` configuration, this variable makes it impossible to both support a SSL and non-SSL address to the same Content Server instance. Using this variable prevents a load balancing configuration problem in which the load balancing server is using a different port number than the internal web server actually delivering the response to the request.
- **HttpIgnoreServerNameForHostName:** When set to true, this disables the fallback logic where if the `HTTP_HOST` parameter is missing, the Content Server will typically look for the parameter `SERVER_NAME` (the web server's self identification).
- **HttpBrowserSSLPort:** Only use this configuration entry if the `SERVER_PORT` entry is forwarded to the web server that communicates to the Content Server instance. This entry is used to decide whether a request is HTTPS or HTTP by

comparing it with the `SERVER_PORT` parameter. The default `SERVER_PORT` value is 443. If you use HTTPS, but use a port other than 443, you must use this entry to set the expected HTTPS port number.

- **HttpBrowserUseIsSslCookie:** If you want to look in the cookie to see if it indicates whether to use SSL or not, set this entry to true.
- **HttpBrowserIsSslCookieName:** Only use this entry if the `HttpBrowserUseIsSslCookie` entry is enabled. Set the entry to the name of the cookie used to determine whether the server believes the browser is using SSL or not. The default is the cookie name `UseSSL`. The value of the cookie can be 1 or 0 (zero). If a cookie with this name is present, then it will supersede other rules for determining whether to use SSL.
- **HttpBrowserUseHostAddressCookie:** When set to true, this specifies to use a cookie to determine the full host name of the browser (the part between the protocol and the relative web address).
- **HttpBrowserHostAddressCookieName:** This entry is enabled only if `HttpBrowserUseHostAddressCookie` is enabled. Use this entry to specify the name of the cookie used to determine what the server believes is the browser's current host name. The host name part of the protocol can include the port number. For example, `HttpbrowserHostAddressCookieName=myhost:81` would specify the host `myhost` using the webport 81. If you do use this cookie, then it is unlikely that you need to enable `HttpBrowserUseIsSslCookie`, because if you use `myhost:433`, that will translate to `https://myhost/%rest-of-url%`.

## 22.2.4 Changing Absolute Full Path Computation

The `BrowserUrlPath` component supports the following configuration entries for changing how the absolute full path is computed. This is useful for email, where it is better to use a specific host name and protocol, even if the browser shows a different URL. This path is considered the *absolute* or *universal* path.

- **HttpBrowserAbsoluteUrlHasRelativeSSL:** When set to true, this variable allows a URL computed on the Content Info page to change from HTTP to HTTPS (or the other way if `UseSSL` is enabled in the `config.cfg` file), depending on what Content Server determines as the current use in the user's browser. The change between HTTP and HTTPS also changes the computation of the URL for creating the email body for the "email to" links. This configuration has no effect on automatically generated e-mail.
- **HttpBrowserAlternateWebAddress:** Specifies an alternate absolute host web address (host name plus optional port number). For example, `HttpBrowserAlternateWebAddress=host_name:447`. This web address is used for the absolute path computation if the current SSL choice is different from the default for the Content Server instance. This configuration has no effect on automatically generated e-mail.
- **HttpBrowserAbsoluteUrlUsesBrowserPath:** When set to true, if browser path information can be computed, then the absolute path will use the browser path. This essentially turns off the absolute path except for background activities (such as sending notification e-mail).

## 22.3 Extended User Attributes

The `ExtendedUserAttributes` component enables administrators to add extended security attributes to Content Server users. The extended security attributes are

merged into pre-existing user attributes and enable additional flexibility in managing users. For example, roles and accounts attributes can be added to external LDAP users without needing to perform internal setup. Also, roles and accounts attributes can be added to users for a customized application separately from base user attributes.

The `ExtendedUserAttributes` component is installed (enabled) by default with Content Server. Services installed for the `ExtendedUserAttributes` component are described in the *Oracle Fusion Middleware Services Reference for Oracle WebCenter Content*.

This section covers the following Extended User Attributes topics:

- [Section 22.3.1, "ExtUserAttribInfo ResultSet"](#)
- [Section 22.3.2, "Configuration Variable for Extended User Attributes"](#)

In addition to these resources, there are added queries which can be used to gather data for extended user attributes. The queries can be viewed in the Component Wizard or by looking in the `WC_CONTENT_ORACLE_HOME/ucm/idc/components/ExtendedUserAttributes/resources/extendeduserattributes_query.htm` file.

### 22.3.1 ExtUserAttribInfo ResultSet

`ExtUserAttribInfo` is the `ResultSet` used by Content Server to handle extended user attributes. It is similar to the `UserAttribInfo ResultSet` used for handling regular user attributes, with some additional information.

This `ResultSet` has three columns. You can supply one attribute per row or multiple attributes on a single row (per application). The following columns are included:

- **dUserName:** The user whose attributes are being described.
- **dApplication:** The application to which those attributes are linked.
- **AttributeInfo:** The attribute information. This is a comma-separated entry consisting of three items:
  - **attribute type:** usually either a role or account, depending on if a security group or account is being defined for the user
  - **attribute name:** the title of the role or account
  - **attribute privilege:** a definition of rights given to the user. Rights are defined according to UNIX conventions:
    - \* 1: read permission
    - \* 2: write permission
    - \* 4: delete permission
    - \* 8: admin

For example, the entry `role,contributor,3` gives the user permission to read and write in the contributor security group.

Multiple `AttributeInfo` entries can be added in a single row, separated by commas. For example, this entry adds two attributes into the `AttributeInfo` row: `role,guest,15,account,\#all,15`.

The following is an example of this `ResultSet`:

```
@ResultSet ExtUserAttribInfo
3
dUserName
dApplication
```

```
AttributeInfo
jsmith
app1
role,contributor,15
jsmith
app2
account,abc,15,account,xyz,15
@end
```

### 22.3.2 Configuration Variable for Extended User Attributes

The following configuration variable can be set in Content Server and is useful if you are working with default attributes:

- **DefaultAttributesCacheTimeoutInSeconds:** Defines how long the default attribute cache remains active (default = 600).

# Part VI

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## Administering System Migration and Archiving

This part provides information on moving Oracle WebCenter Content system content information from and to the Oracle WebCenter Content system. Activities include moving information to and from archives, moving information between archives or system installations, and moving information from other systems to Oracle WebCenter Content.

Part VI contains the following chapters:

- [Chapter 23, "Understanding System Migration and Archiving"](#)
- [Chapter 24, "Migrating System Configurations"](#)
- [Chapter 25, "Managing Archives, Collections, and Batch Files"](#)
- [Chapter 26, "Exporting Data in Archives"](#)
- [Chapter 27, "Importing Data from Archives"](#)
- [Chapter 28, "Transferring Files"](#)
- [Chapter 29, "Replicating Files"](#)
- [Chapter 30, "Archiving Contribution Folders"](#)
- [Chapter 31, "Archiving the Contribution Folder Structure"](#)
- [Chapter 32, "Migrating Folders\\_g to Folders"](#)
- [Chapter 33, "Migrating the Folders Structure"](#)
- [Chapter 34, "Archive and Migration Strategies"](#)
- [Chapter 35, "Using Archiver Replication Exceptions"](#)



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## Understanding System Migration and Archiving

This chapter describes the various methods and software tools used to migrate and archive (back up) Oracle WebCenter Content system metadata, content, and structure.

This chapter covers the following topics:

- [Section 23.1, "Introduction to Migration Tools and Components"](#)
- [Section 23.2, "Configuration Migration Utility"](#)
- [Section 23.3, "Archiver Application"](#)
- [Section 23.4, "Folder Archiving Application"](#)
- [Section 23.5, "Folder Structure Archive Application"](#)
- [Section 23.6, "ArchiveReplicationExceptions Application"](#)
- [Section 23.7, "Archive Tool Summary and Comparison"](#)

### 23.1 Introduction to Migration Tools and Components

Several tools are available for archiving and migrating information from and to a Content Server instance. Each tool serves a different purpose and most can be used together.

- **Configuration Migration Utility:** Use to select elements of your Content Server instance to migrate to another instance. This component supports Contribution Folders (also called *virtual folders*, or *Folders\_g* after the name of the component), but does not support the FrameworkFolders component (the replacement for Contribution Folders).
- **Archiver:** A Java applet for transferring and reorganizing Content Server files and information. You can use the Archiver with the Configuration Migration utility to migrate a complete Content Server instance, including content, from one system to another. Supports Contribution Folders for moving content, but supports migrating only tables for Folders.
- **Folder Archiving:** Use to migrate the Contribution Folders structure of your Content Server instance from one location to another.
- **Folder Structure Archive:** Use to copy the Contribution Folders structure (and its content) and create an exact copy on another computer. It ensures that the folder copies and respective contents remain synchronized across different systems.
- **Archiver Replication Exceptions:** Use to prevent failed imports from stopping replication.

## 23.2 Configuration Migration Utility

The Configuration Migration utility (provided by the ConfigMigrationUtility component) is used to select elements of your Content Server instance to migrate to another instance. This component is installed and enabled by default with Content Server.

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**Note:** The ConfigMigrationUtility component supports Contribution Folders (provided by the Folders\_g component), but does not support Folders (provided by the FrameworkFolders component).

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### Overview

You can select individual elements (such as workflow tokens or content types) or entire sections (such as all user-related metadata or all metadata related to workflows). In addition, you can export and import an entire Content Server instance to create a snapshot of the Content Server instance at a certain point in time. It can be used to migrate a system from testing to production, or to provide an upgrade path from older versions of the Content Server instance. By using the migration tool, you can keep an older version of the Content Server software in production while testing new functionality on a newer version.

Each export configuration is packaged as a *bundle* which contains the information needed to re-create the configuration on another system. A bundle is a zip file that can be easily shared with other systems.

### Functions

The Configuration Migration utility is used to configure migration bundles for exporting to other systems. It is also used to upload and import bundles on an importing system. There are four main functions:

- **Upload Bundle:** used to find a copy of an exported bundle and make it available for use on a receiving system.
- **Configuration Bundles:** used to import the configuration from the uploaded bundle. This function creates new metadata fields or overwrites current fields, depending on options chosen during import.
- **Configuration Templates:** used to create *export bundles*, which can later be uploaded and imported to another Content Server instance.
- **Recent Actions:** used to view recent activity such as imports and exports and to view a log of those activities.

By using the Configuration Migration utility with the Archiver, you can create a snapshot in time of your existing Content Server instance or you can use it to keep track of incremental updates to an existing system. The Configuration Migration utility captures configuration information while the Archiver captures content.

For more information about using the Configuration Migration utility, see [Chapter 24, "Migrating System Configurations."](#)

## 23.3 Archiver Application

Archiver can be used with the Configuration Migration utility to migrate a complete Content Server instance, including content, from one system to another.

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This application supports Contribution Folders (enabled by the Folders\_g component), but only supports migrating tables for Folders (enabled by the FrameworkFolders component).

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**Caution:** Do not use Archiver as your primary method of disaster recovery; use standard backup systems for the database and file system.

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**Note:** Archiver does *not* include Digital Asset Management (DAM) video and audio renditions in the archives it creates. The archives do include the native file, thumbnail, the zip rendition that contains storyboard thumbnails, and the web-viewable .hcsp file, but do not include any additional video and audio renditions created by Inbound Refinery.

This limitation is by design. Many video files would make the archive too large, surpassing the 2 GB limit on zip files. Also, in many production instances the video renditions are likely to be stored on a separate file system.

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**Note:** When using the Archiver with the Electronic Signatures component, make sure to use the table archive feature to move the Esig table. If this is not done, an error is returned in the Signatures Listing section on the Signatures Information page after clicking the Signatures tab on a Content Information page.

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## Overview

Archiver can be run as an Admin Applet accessed from the Administration menu, or as a standalone tool. The standalone tool is necessary to:

- Create collections
- Create a new archive by copying from an existing archive
- Browse the local file system to connect to new collections

For more information, see [Section 25.2.5, "Running Archiver as a Standalone Application."](#)

## Functions

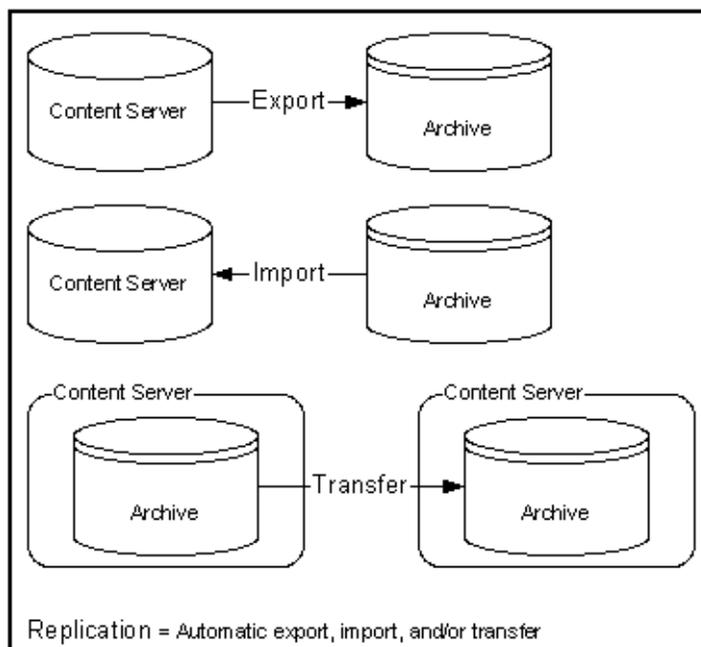
Archiver is a Java applet that is used to transfer and reorganize Content Server files and information. Archiver has four main functions:

- **Export:** Used to copy native and web-viewable files out of the Content Server instance for backup, storage, or import to another Content Server instance. You can also export content types and user attributes. You export to an *archive*, which contains the exported files and their metadata in the form of *batch files*.
- **Import:** Used to retrieve files and Content Server information from an exported archive. Importing is typically used to get a copy of content from another Content Server instance or to restore data that has been in storage. You can also change metadata values during an import.

- **Transfer:** Used to transfer content from one Content Server instance to another instance over sockets. This is typically used to move or copy content across a firewall or between two Content Server instances that do not have access to the same file system. You can also use the Transfer function to transfer archive files between Content Server instances that have access to the same file system.
- **Replicate:** Used to automate the export, import, and transfer functions. For example, you can use replication to automatically export from one Content Server instance, transfer the archive to another computer, and import to another Content Server instance.

The following illustration demonstrates these basic functions.

**Figure 23–1 Archiver Functions**



## 23.4 Folder Archiving Application

You cannot use the Archiver to move folder structure and content, but you can use Folder Archiving to migrate the total folder structure of your Content Server instance from one location to another. This does not archive the folder content, just the folder structure.

Using Folder Archiving you can export and import the folder hierarchical structure directly from the Folders administration interface. The entire folder hierarchy is exported to a text file in HDA format, which can then be read by the Content Server instance when it is imported.

This component supports Contribution Folders (provided by the Folders\_g component), but does not support Folders (provided by the FrameworkFolders component).

## 23.5 Folder Structure Archive Application

The Folder Structure Archive component is a separate product from the Folders\_g component and must be installed separately.

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**Note:** This component supports Contribution Folders (provided by the Folders\_g component), but does not support Folders (provided by the FrameworkFolders component).

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### Overview

The Folder Structure Archive component can be used with the archiving aspect of the Folders component but its functionality differs in several ways:

- It can export selected portions of the folder structure. The Folders Archive function can only export the entire folder structure.
- It can create incremental archives. These are archives that contain only changed folders. The built-in Folder Archive function creates archives that contain all items.
- It can include both the folder structure and folder content in the archives. The Folder Archive function can only export the folder structure and none of the content.

### Functions

This component can be used for three major purposes:

- **As a backup tool.** With this component you can copy the folder structure, including its content.
- **As a duplication tool.** This component can be used to copy the folder structure and content and create an exact copy on another computer, helping to simplify multi-server setups.
- **As a synchronization tool.** With this component you can ensure that copies of your folders and their contents are kept synchronized across different systems.

## 23.6 ArchiveReplicationExceptions Application

The ArchiverReplicationExceptions component is installed (enabled) by default with the Content Server instance. It enables administrators to prevent failed imports from stopping replication. It does this by capturing failed imports and putting them into an *exceptions* archive, then sending email to the administrator that a failed import has occurred.

For content items to be processed by the ArchiverReplicationExceptions component, the administrator must manually set configuration entries in the *IntradocDir/config/config.cfg* file. The configuration variables customize the behavior of the importing Content Server instance to allow for certain situations and to distribute the error reporting based on the configured criteria.

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**Note:** This component supports Contribution Folders (provided by the Folders\_g component), but does not support Folders (provided by the FrameworkFolders component).

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## 23.7 Archive Tool Summary and Comparison

The tools that can be used to archive Content Server structure, content, and folders all serve different purposes. All of the tools can be used together, but sometimes one might be preferred over the other. The following table summarizes each tool and its strengths and limitations.

Feature	Configuration Migration Utility (CMU)	Archiver	Folder Archiving	Folder Structure Archive Component
Primary purpose	A 'snapshot' tool, used to migrate one Content Server instance to another or to migrate to an upgraded instance. Supports only Contribution Folders.	Primarily used for backup, storage, and transfer of data over sockets. Supports Contribution Folders. Supports only migrating tables for the FrameworkFolders component.	Used to export and import a complete folder structure or hierarchy. Supports only Contribution Folders.	Used to backup and duplicate a folder structure to synchronize the contents with another Content Server instance. Supports only Contribution Folders.
Strengths	Enables you to choose specific parts of the Content Server instance to migrate. Provides logging and trace files.	Works with older content. Provides logging and trace files.	Ensures that the collection IDs on the target match those on the source.	Can export selected portions of the folder structure.
Limitations	Cannot be used on pre-6.2 versions of the Content Server software. Migration of components can be difficult.	The standalone version is needed to create collections. Imported revisions do not automatically enter a workflow.	All current folders and content items in the folders are removed from the Content Server instance and replaced by the imported folder hierarchy.	Does not ensure that the collection ID of folders on the target match those on the source content.
What it archives	<ul style="list-style-type: none"> <li>■ Metadata</li> <li>■ Security (roles and accounts)</li> <li>■ Profiles</li> <li>■ Schema</li> <li>■ Workflow</li> <li>■ Personalization</li> <li>■ Add-on components</li> <li>■</li> </ul>	<ul style="list-style-type: none"> <li>■ Content</li> <li>■ Content types</li> <li>■ User attributes</li> <li>■ Subscriptions</li> <li>■ Security groups</li> <li>■ File Formats</li> </ul>	<ul style="list-style-type: none"> <li>■ Complete folder hierarchy (no content)</li> </ul>	<ul style="list-style-type: none"> <li>■ Complete or partial folder hierarchy and content</li> <li>■ Only changed content (if desired)</li> </ul>
What it does not archive	<ul style="list-style-type: none"> <li>■ Content</li> <li>■ Workflow state</li> <li>■ Does not synchronize: this is an additive archive</li> </ul>	<ul style="list-style-type: none"> <li>■ Folder structure</li> <li>■ Metadata, security and other features which are archived by CMU</li> <li>■ Weblayout structure</li> </ul>	<ul style="list-style-type: none"> <li>■ Partial or selected folder hierarchy</li> <li>■ Collaboration folders</li> <li>■ Content</li> <li>■ Metadata, security (other features which are archived by CMU)</li> </ul>	Collaboration folders

## Migrating System Configurations

This chapter provides information on using the Configuration Migration utility with the Archiver utility to migrate content and export configuration and customization metadata.

This chapter covers the following topics:

- [Section 24.1, "Understanding the Configuration Migration Utility"](#)
- [Section 24.2, "Managing Configuration Migration"](#)
- [Section 24.3, "Migration Tips"](#)

### 24.1 Understanding the Configuration Migration Utility

The Configuration Migration utility is used with the Archiver to export one Content Server instance configuration to another Content Server instance. While the Archiver is used to migrate content, the Configuration Migration utility exports the configuration and customization of the Content Server instance.

This section describes the structure of the Configuration Migration utility and how it uses templates and bundles. For an overview of this utility and how it compares to other archiving tools, see [Section 23.1](#).

- [Section 24.1.1, "Migration Structure"](#)
- [Section 24.1.2, "About Migration Templates and Bundles"](#)

#### 24.1.1 Migration Structure

A *bundle* is a set of configuration information that is packaged into a single zipped file and made ready for exporting to another Content Server instance.

Information is stored in the `DomainHome/ucm/cs/cmu/instance/` directory.

**Figure 24–1 Migration Directory Structure**

Name	Size	Type	Date Modified
bundles		File Folder	11/11/2004 9:26 AM
templates		File Folder	11/11/2004 9:26 AM
actionhistory.hda	80 KB	HDA File	11/11/2004 9:26 AM
lockwait.dat	1 KB	DAT File	11/5/2004 10:53 AM

The bundles subdirectory contains specific bundles and associated information. The templates subdirectory contains configuration templates which can be used for new export files.

Information is stored in the *DomainHome/ucm/cs/cmu/instance/bundles/* directory.

**Figure 24–2 The Bundles Subdirectory**

Name ^	Size	Type	Date Modified
bundle-idcm1-25-2...		File Folder	11/10/2004 7:59 AM
bundle-idcm1-26-2...		File Folder	11/11/2004 8:21 AM
CompleteBundle		File Folder	11/8/2004 10:52 AM
NewPartialBundle		File Folder	11/8/2004 9:59 AM
NoErrorNoDepend...		File Folder	11/10/2004 6:57 AM
PartialBundle		File Folder	11/8/2004 11:02 AM
TextBoxBundle		File Folder	11/11/2004 8:47 AM
tossaway		File Folder	11/9/2004 12:26 PM
UserBundle		File Folder	11/8/2004 11:12 AM
UserSecurityandW...		File Folder	11/9/2004 10:24 AM
tasks.hda	4 KB	HDA File	11/11/2004 9:26 AM

Each configuration bundle is in a separate subdirectory and contains all the relevant files needed to export that bundle.

Information is stored in the *DomainHome/ucm/cs/cmu/instance/bundles/UserBundle/* directory.

**Figure 24–3 Files in Configuration Bundle**

Name ^	Size	Type	Date Modified
usermetadef		File Folder	11/8/2004 11:12 AM
aliases.hda	1 KB	HDA File	11/10/2004 7:32 AM
manifest.hda	3 KB	HDA File	11/10/2004 7:32 AM
roles.hda	4 KB	HDA File	11/10/2004 7:32 AM
task.hda	4 KB	HDA File	11/10/2004 7:32 AM
UserBundle.zip	6 KB	WinZip File	11/9/2004 1:30 PM
usermetadef.hda	1 KB	HDA File	11/10/2004 7:32 AM

Within the specific directories, any customization that is unique to the instance in that export (such as customized metadata fields, schemas, and so on) are included in a separate subdirectory.

Information is stored in the *DomainHome/ucm/cs/cmu/instance/bundles/UserBundle/usermetadef/* directory.

**Figure 24–4 Customization Stored in Directory**

Name	Size	Type	Date Modified
usermetadef_dEmail.hda	1 KB	HDA File	11/10/2004 7:32 AM
usermetadef_dFullName.hda	1 KB	HDA File	11/10/2004 7:32 AM
usermetadef_dUserLocale.hda	1 KB	HDA File	11/10/2004 7:32 AM
usermetadef_dUserType.hda	1 KB	HDA File	11/10/2004 7:32 AM

The following files are included in these different subdirectories:

File or Directory	Description
bundle directory	Each bundle has a subdirectory in the <code>bundles/</code> directory. The subdirectory is given the name assigned to the bundle when the configuration export was created.
templates directory	Contains export rules created from bundles. When a configuration export is created and saved, a name is given to that export and the configuration is stored as a template in the templates directory
<i>hda</i> files	Contains definitions and details of customization and other elements of the exported instance. Depending on how the export was defined, information can be bundled into one HDA file or into several.

### 24.1.2 About Migration Templates and Bundles

A migration *template* is a set of configuration options which specify what Content Server items will be exported. For example, a template named *FullCSEExport* may contain all Content Server items (schema, custom metadata, workflows, and so on). Another template named *UserCSEExport* may only contain options that pertain directly to users (security groups, roles, and so on).

These templates are used to create configuration *bundles*. A bundle uses the template to determine what to export and to create the necessary definition files which will be exported with the Content Server items. The bundle name is used to identify the finished result of an import or an export. The bundled information is put into a zipped file, containing all the necessary definition files.

## 24.2 Managing Configuration Migration

Migration consists of tasks such as creating migration templates, creating migration bundles, and exporting or importing the configuration.

- [Section 24.2.1, "Creating a Configuration Migration Template"](#)
- [Section 24.2.2, "Editing a Configuration Template"](#)
- [Section 24.2.3, "Importing a Template"](#)
- [Section 24.2.4, "Creating a One-Time Export"](#)
- [Section 24.2.5, "Exporting a Configuration"](#)
- [Section 24.2.6, "Uploading a Bundle"](#)
- [Section 24.2.7, "Importing a Bundle"](#)
- [Section 24.2.8, "Downloading a Bundle"](#)
- [Section 24.2.9, "Viewing Action Status"](#)

- [Section 24.2.10, "Viewing Action History"](#)

## 24.2.1 Creating a Configuration Migration Template

To create a configuration migration template:

1. Choose **Administration**, then **Config Migration Admin**, then **Configuration Templates**.
2. On the Configuration Templates page, choose **Create New Template** from the **Actions** menu.
3. On the Config Migration Admin page, choose one of the items in the Action Options list for the export.
  - To create an export template that will continue the export process even if an error is encountered, select **Continue on Error**.  
The export will proceed but errors will be reported on the Action History page.
  - To have email sent to the person initiating the export, select **Email Results**.  
Email will be sent to the person who performs the export, not the person who created the export template.
  - To have known dependencies added to the export or import bundle, leave the **Add Dependencies** option selected.  
If this is deselected, dependencies are checked and noted with an error flag in the log file but the bundle action continues.
  - To ignore all dependencies during export or import, select **Ignore Dependencies**. Ignoring dependencies may avoid errors during the export process, but may cause errors when an import is done.  
If you are certain that all the necessary fields are present in the Content Server instance, you can deselect **Add Dependencies** and select **Ignore Dependencies** to import a field without dependencies being added.
4. You can create a custom name for this bundle. Custom names should be used sparingly to avoid possible name collisions. If a custom name is not selected, the system creates a name based on the bundle name given when you save the template. Custom names cannot contain spaces or special characters (#, \$, % and so on).
5. Choose one or more of the Content Server sections from the Content Server Sections list to be included:
  - To use all sections, choose **Select All** from the page **Actions** menu.

---



---

**Note:** Some Content Server sections are not displayed; not all are supported on all versions of Content Server and some cannot be safely migrated.

---



---

- To use only specific Content Server items, click **Content Server Sections**, then click the individual section name to include.  
To include all items in that section, choose **Select All** from the page **Actions** menu.

To use only a subset in the section, select the individual items by putting a check in the selection box on the item's row. Some sections may have action options that are specific to that section. Select the option for the section by checking the selection box.

---

**Tip:** If you want to use the majority of the metadata, choose the **Select All** menu option, then click the individual sections that you do not want to use.

---

6. Preview the selections you made by choosing **Preview** from the page **Actions** menu.
7. On the Preview page, continue editing and adding selections by choosing **Edit** from the page **Actions** menu.

Click **Preview** to view your changes.

8. When the template is complete, choose **Save** from the page **Actions** menu.

---

**Note:** If you do not elect to save the template, your configuration changes will be lost.

---

9. On the Edit Export Rule page, enter a name for the template. Names cannot contain spaces or special characters (#, \$, %, and so on). A name can include details of the date of the export (for example, *Nov10FullExport*) or describe the contents (*FullExportNoDependencies*) or can be meaningful in any way that is appropriate for your use.

Click **Save** when finished entering the name.

10. When the Config Migration Admin page opens again:
  - To create another template using the current template, choose **Save As** from the page **Actions** menu.  
The Edit Export Rule window opens again where you can create a new name.
  - To alter the selections for exporting, make any changes then choose **Save** from the page **Actions** menu to change the selections and retain the name entered in step 9, or choose **Save As** from the page **Actions** menu to give it a new name on the Edit Export Rule page.
  - To export the configuration, choose **Export** from the page **Actions** menu. For more information, see [Section 24.2.5](#).

After creating the configuration, you can export it and create a bundle for use on another system. For more information, see [Section 24.2.5](#).

## 24.2.2 Editing a Configuration Template

To edit a configuration template:

1. Choose **Administration**, then **Config Migration Admin**, then **Configuration Templates**.
2. Choose a template to be edited. Use one of the following methods to choose a template from the Configuration Templates page:
  - Select the template name.

- Choose **Edit** from the individual template **Actions** menu.
3. Using the Config Migration Admin page, follow the steps detailed in [Section 24.2.1](#) to select the items you want in the revised template:
    - Choose one of the Action Options for the template.
    - Choose the sections to be included from the Content Server Sections part of the page.
  4. Preview the selections you made by choosing **Preview** from the page **Actions** menu.
  5. On the Preview page, continue editing and adding selections by choosing **Edit** from the page Actions menu.

Click **Preview** to view your selections.

6. When the template is complete, choose **Save** from the page **Actions** menu to save the template under its current name, or choose **Save As** to give it a new name.

---

---

**Note:** If you do not choose to save the template, your configuration changes will be lost.

---

---

7. Enter a new template name on the Edit Export Rule page.

### 24.2.3 Importing a Template

To import a template from another system for use on the current instance.

1. Choose **Administration**, then **Config Migration Admin**, then **Upload Bundle**.
2. On the Upload Configuration Bundle page, use the **Browse** button to find the bundle that contains the template you want to use.
3. Select **Create Export Template**.
4. Click **Upload**.

The bundle appears on the Configuration Bundles page. To use the template associated with that bundle, see [Section 24.2.2](#).

If you import a template to use for exporting and if the importing system does not have the same metadata fields, you must upload the template, import the configuration then use it for exporting. You cannot use the template for exporting unless the metadata fields are in place on the system that imported the template.

### 24.2.4 Creating a One-Time Export

To create an export template and immediately export the Content Server configuration:

1. Choose **Administration**, then **Config Migration Admin**, then **Configuration Templates**.
2. On the Configuration Templates page, choose **Create New Template** from the page **Actions** menu.
3. Using the Config Migration Admin page, follow the steps detailed in [Section 24.2.1](#) to select the items you want in the configuration:
  - Choose one of the Action Options.

- Choose the sections to be included from the Content Server Sections part of the page.
  - 4. Preview the selections you made by choosing **Preview** from the page **Actions** menu.
  - 5. On the Preview page, continue editing and adding selections by choosing **Edit** from the page Actions menu.
- Click **Preview** to view your changes.
- 6. When the template is complete, choose **Export** from the page **Actions** menu.
- The configuration is immediately exported and the name of the exported bundle appears in the Latest Action page with a unique identifier similar to the following:

```
bundle-idcm1-25-20131110T135912
```

The initial portion of the name (`bundle-idcm1`) indicates the default bundle name (`bundle`) and the instance name (`idcm`). The next portion indicates the sequence number (25). The date follows (20131110 for November 11, 2013). Finally a unique control number is used to identify the exported bundle.

## 24.2.5 Exporting a Configuration

To export a configuration:

1. Choose **Administration**, then **Config Migration Admin**, then **Configuration Templates**.
2. Use one of the following methods to choose an export configuration template from the Configuration Templates page.
  - Click the configuration name.
  - If you want to view the items that will be exported, choose **Preview** from the individual **Actions** menu.
3. On the Preview page, choose **Export** from the page **Actions** menu.
 

If you choose **Export** without previewing the bundle first, you are prompted to confirm that you want to perform the export.

The Latest Action page refreshes automatically to show the most recent activities and their status.
4. To view details of the migration action, click the message in the Status column. For more information, see [Section 24.2.9](#).

After exporting, the bundle name appears on the Configuration Bundles page, indicating that it has been bundled. A date and time indicator is appended to the configuration name, as in the following example:

```
Nov23Bundle-idcm-1-20131123T122436
```

The initial portion of the name is the original bundle name. The instance name follows (`idcm`), followed by the date (20131123 for November 23, 2013) and the time (122436 to indicate 12:24:36). From this Import page, you can download the bundle to a new location so it can be uploaded onto another system.

The original template name (`Nov23Bundle`) continues to appear on the Configuration Templates page, where it can be re-exported at another time.

## 24.2.6 Uploading a Bundle

Before a configuration can be imported it must be first uploaded.

To upload a bundle from another Content Server instance:

1. Choose **Administration**, then **Config Migration Admin**, then **Upload Bundle**.
2. On the Upload Configuration Bundle page, use the **Browse** button to find and select the zipped bundle file you want to use.
3. If you want to use the template included with the bundle, select **Create Export Template**.
4. If you want the new bundle information to overwrite existing Content Server configuration information, select **Force Overwrite**.
5. Click **Upload** to load the bundle.

---

---

**Tip:** If you are uncertain about the contents of a bundle, it is always safe to upload the bundle and preview the configuration contents. The bundle configuration is not applied to the importing system until you choose to import it.

---

---

## 24.2.7 Importing a Bundle

After a bundle is uploaded and resides on the importing system, it can be imported for use.

To import a bundle:

1. Choose **Administration**, then **Config Migration Admin**, then **Configuration Bundles**.
2. On the Configuration Bundles page, choose **Configuration Bundles** from the Configuration Migration Administration page or from the top menu of any Migration page.
3. Select the name of the bundle you want to import.

The Config Migration Admin page opens with **Overwrite Duplicates** in place of the **Custom Name** field. Selecting this field will permit the importing bundle to overwrite any duplicate fields. If not selected, the import will error on duplicates and stop. It will continue if **Continue on Error** was checked but a status of **fail** appears on the Latest Action page.

4. Select an action from the page **Actions** menu:
  - To preview the import configuration, click **Preview**.  
On the Preview page you can either choose **Edit** from the page **Actions** menu to edit the configuration options, or you can choose **Import** to import the selections as is.
  - To import the configuration without previewing, choose **Import** from the Configuration Bundles page **Actions** menu.

You are prompted to confirm that you want to import the configuration without previewing it first.

---

---

**Important:** You should verify that you want to import the settings in the Server Config portion of the Content Server sections. These settings determine configurations such as the type of web server used, the mail server, and other system-specific items. You may not want to import those configuration settings on a new Content Server instance.

---

---

5. After you choose **Import** from either the Preview Page or the Configuration Bundles Page, the Latest Action page opens showing the status of the import. This page refreshes automatically to show the most recent history and status.
6. To view details of the action, click the message in the Status column of the Latest Action page. For more information, see [Section 24.2.9](#).

### 24.2.8 Downloading a Bundle

A bundle can be downloaded and stored in an easily accessible location for other Content Server instances to use.

To download a bundle:

1. Choose **Administration**, then **Config Migration Admin**, then **Configuration Bundles**.
2. On the Configuration Bundles page, choose **Download** from the bundle **Actions** menu of the bundle to be downloaded.  
A prompt appears for the bundle location.
3. Enter the appropriate bundle location and click **Save**.

### 24.2.9 Viewing Action Status

To view status information for any import or export actions:

1. Choose **Administration**, then **Config Migration Admin**, then **Latest Action**.  
The Latest Action page opens with information on action Time, Section, and Message.
2. You can use the **Page Refresh (In Seconds)** menu to select a different number of seconds for the refresh (from 5 seconds to 300 seconds).

---

---

**Note:** The Action History page automatically appears after an export or an import.

---

---

### 24.2.10 Viewing Action History

To view the history of migration actions:

1. Choose **Administration**, then **Config Migration Admin**, then **Action History**.
2. On the Action History page, for each action you can view the name, source, action, start time, and status.
3. Using the **Actions** menu, you can select a specific action history or clear the Action History.

## 24.3 Migration Tips

It is important to remember that migration entails the bundling and copying of information *about* the Content Server instance. It does not include any of the actual content that is in the Content Server instance. The Archiver utility is used to export content. You should take care that if you archive specific content and plan to export it to another system, the metadata information for that content is also migrated using the Configuration Migration utility.

When migrating information from one Content Server instance to another, there is not a merging of information. *Migration is an additive process.* The exporting configuration bundle of metadata information is added to the metadata that currently exists in the importing Content Server instance. If metadata information currently exists that matches the metadata being imported, and if the Force Overwrite rule has been selected during import, then duplicate bundles are replaced. For information about the Force Overwrite option, see [Section 24.2.6](#).

Configuration Migration administration tasks must be performed using a specific node of a cluster. If you do not use a specific node, then an error might occur because the job number assigned to an action is known only to the node that started the action.

You cannot import a configuration on a 6.2 version of the Content Server instance. The Edit, Preview, and History options will not appear on the bundle's options on the Configuration Bundles page on a 6.2 version Content Server instance.

If you import a template to use on another Content Server instance and if the importing system does not have the same metadata fields, you will not be able to use that template for export later. You must upload the template, import the configuration, and then use it for exporting. For details about the import process, see [Section 24.2.3](#).

### 24.3.1 Limitations

Keep the following limitations in mind when using the Configuration Migration utility:

- When exporting workflow configuration information, only the workflow definition is exported. The state of the workflow is not exported.
- If importing and overwriting existing workflows, ensure that you have the same step names for each workflow.
- If you import a workflow to a new Content Server instance, the workflow will not retain the same state information as that of the exporting Content Server instance. For this reason, you should not plan to export active workflows.
- This utility is not a cloner. It does not synchronize information with another system, it only copies and moves information.
- This utility cannot be set up to migrate automatically.
- Errors may arise when migrating docmeta information from earlier versions of the Content Server instance because of the use of schemas in later versions of the Content Server instance.
- You cannot import users from a 6.2 or 7.0 version of Content Server to a later version due to Archiver limitations.
- Migrating the `config.cfg` file may have errors because some values are not migrated for safety reasons (for example, `IDC_Name`). Others values, such as that for `AutoNumberPrefix`, are migrated.

- Migrating components can be difficult because no preference prompts (for example, in Folders or RMA) and no database tables can be migrated.
- No support is provided for bundles in components.

### 24.3.2 Migration Logs

You can track activity during migration events by examining migration trace logs.

To enable Content Server migration trace logs, choose **Administration**, then **System Audit Information**. In the Tracing Section Information portion of the page, choose **Active Sections**, then **cmu**. Configuration Migration utility logs will be included in the trace files that are run.

To access the logs, click **View Server Output** from the **Actions** menu on the page. The Configuration Migration utility log information is included with other tracing logs that are generated.



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## Managing Archives, Collections, and Batch Files

This chapter describes how to manage Oracle WebCenter Content Server content archives, collections, and batch files using the Archiver application.

This chapter covers the following topics:

- [Section 25.1, "Understanding How the Archiver Works"](#)
- [Section 25.2, "Managing Archives"](#)
- [Section 25.3, "Managing Collections"](#)
- [Section 25.4, "Managing Batch Files"](#)

### 25.1 Understanding How the Archiver Works

Archiving Content Server content consists of three elements: the archive itself, a collection, and a batch file. This section describes the structure of the Archiver application and how it uses collections and targets. For an overview of Archiver and how it compares to other archiving tools, see [Section 23.1](#).

- [Section 25.1.1, "Archive Structure"](#)
- [Section 25.1.2, "Collections"](#)
- [Section 25.1.3, "Batch Files"](#)
- [Section 25.1.4, "Archive Targets"](#)
- [Section 25.1.5, "Using Archive Logs"](#)

#### 25.1.1 Archive Structure

An *archive* is a set of exported content files and their associated batch files. Each archive has its own subdirectory in the collection it belongs to.

---

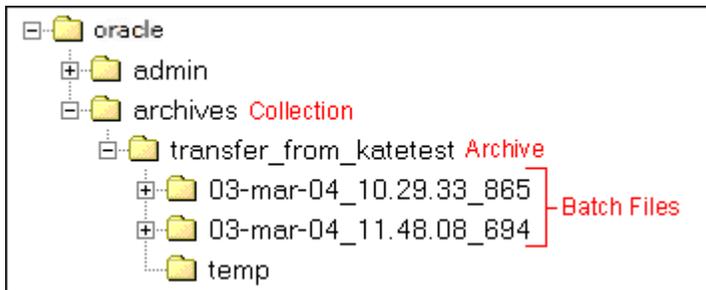
---

**Caution:** Do not edit any of the files created by Archiver.

---

---

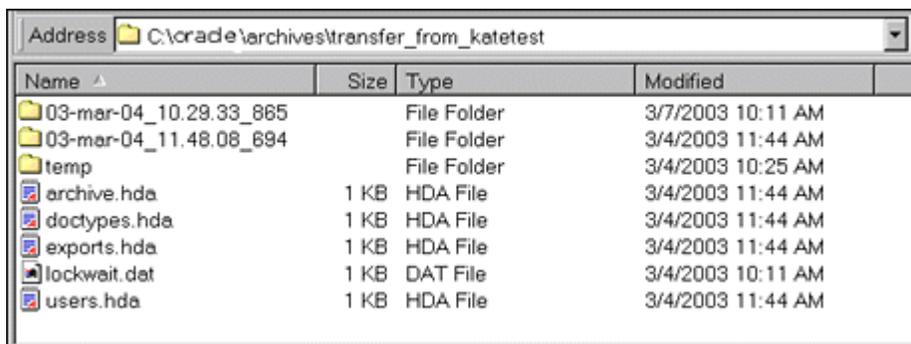
**Figure 25–1 Archive Directory Structure**



An archive subdirectory includes the following:

File or Directory	Description
Batch file directories	Each batch file has a subdirectory in the archive. The subdirectory name reflects the date and time of the export, with a default format of <i>yy-MMM-dd_HH.mm.ss_SSS</i> . For example, <i>03-feb-04_15.04.14_174</i> .
temp directory	Contains transferred Zip files.
archive.hda file	Specifies information about the archive, such as export and import settings, the export query, field and value import maps, archiving history, and so forth.
doctypes.hda file	Lists the content types ( <i>DocTypes</i> database table) in the source Content Server instance. This file is present only if content types were exported.
exports.hda file	Specifies the batch files that are included in the archive.
users.hda file	Lists the user attributes ( <i>Users</i> database table) in the source Content Server instance. This file is present only if user attributes were exported.

**Figure 25–2 Archive Subdirectory Structure**



## 25.1.2 Collections

This section provides information about collections.

### Summary

A *collection* is a set of archives on a particular Content Server instance.

- Each instance has a default collection, which is located in the *IntradocDir/archives/* directory. Additional collections can be created, but are necessary only in rare situations. For example, you could create a new collection if you want to save disk space by archiving to another system that does not have Content Server on it.
- Collections can be created only through the standalone Archiver application. For details about using the standalone Archiver, see [Section 25.2.5](#).
- A collection can be removed from a Content Server instance, but this only makes it unavailable from Archiver; the archive and batch files remain until you delete them from the file system.

---

**Tip:** Archiver collections are normally compatible between different versions of Content Server instances. One possible exception would be User Configuration information that was archived from a pre-3.0 version Content Server instance. The format of the Users database table changed in version 3.0, so this information might not be compatible between pre- and post-3.0 version Content Server instances.

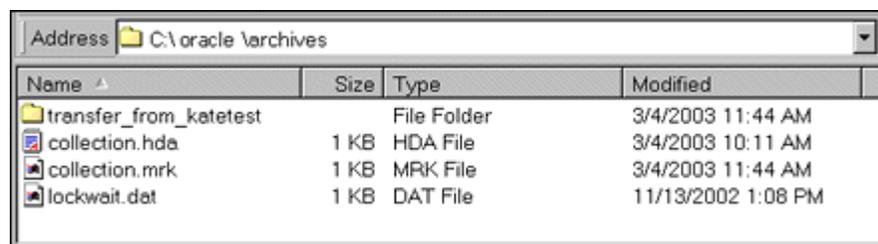
---

### Structure

An archive collection includes the following:

File or Directory	Description
<i>collection.hda</i> file	Specifies the archives that are included in the collection.
<i>collection.mrk</i> file	Internal file used by Archiver.
Archive directories	Each archive has a subdirectory in the collection.

**Figure 25–3** Collection Structure



## 25.1.3 Batch Files

This section provides information about batch files.

### Summary

A *batch file* is a text file that contains the file records for archived content items. Batch files describe the metadata for each exported revision.

- A new batch file subdirectory is created each time an archive is exported.
- Each batch file contains up to 1000 file records. If an export contains more than 1000 revisions, a new batch file is created.

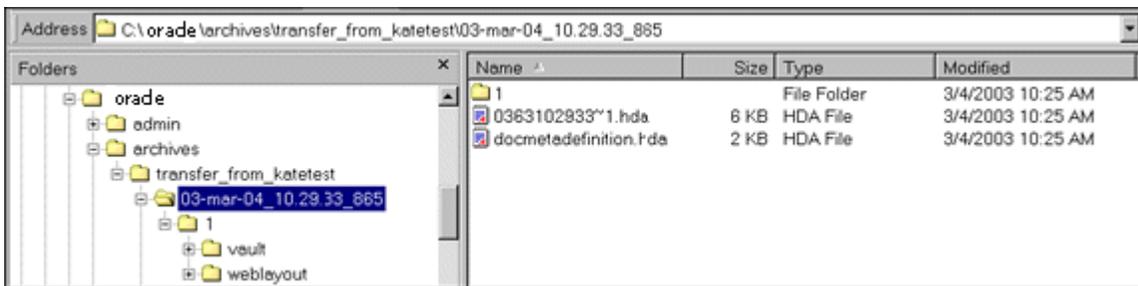
**Note:** Archiver batch files are not the same as the batch files that are used with the Batch Loader application.

**Structure**

A batch file subdirectory includes the following:

File or Directory	Description
Content files	A subdirectory named '1' in the batch file directory contains a <i>vault</i> structure that is copied from the source Content Server instance. If web-viewable files are being archived, this subdirectory also contains a <i>weblayout</i> structure.
Batch file	Specifies the metadata for each revision that was exported. Batch files are HDA files that are named with a unique number generated by Archiver. For example, <i>0335150414~1.hda</i> .
docmetadefinition.hda file	Lists the custom metadata fields in the source Content Server instance ( <i>DocMetaDefinition</i> database table). This file is used by Archiver to create import maps.

**Figure 25–4 Batch File Structure**



**25.1.4 Archive Targets**

You can use Archiver to archive the following content:

- Native files with associated standard metadata values
- Web-viewable files (.pdf, .html, and so forth)
- Metadata fields and changes
- User information fields
- Security groups (user attributes and settings)
- User updates
- Subscription types
- File formats
- Document types
- Content types
- User attributes (such as user login, full name, password, email address, and so forth)

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**Note:** Content types and user attributes can be exported and imported manually, but cannot be transferred or archived automatically through replication. Table replication can be used, though, to replicate user information.

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**Caution:** Archiver cannot be used to move or copy data between two instances that share the same Content Server instance name (*IDC\_Name*). To do so will corrupt the data on the target system.

---



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## 25.1.5 Using Archive Logs

If you are experiencing Archiver problems, view the Archiver logs for more information.

### Summary

The Archiver logs are listed by date and time. They are generated once per day when the first Archiver information status, irrecoverable error, or error occurs.

Click the Archiver Logs link on the Administration page to view information about imports, exports, and replications.

Click the link that appears for the desired log file. A table showing the type, date and time, and description of each action is displayed. It also includes the name of the Content Server instance that created the archive.

**Figure 25–5** Archive Log File

Archiver -- Log File Created: 8/30/04 11:12 AM		
Type	Time	Description
Info	8/30/04 11:12 AM	Log organization created by application.
Info	8/30/04 11:12 AM	Event generated by user 'sysadmin' at host 'jwilsonnote'. Added archive 'JeanTest' to collection 'idcm1'.
Info	8/30/04 1:37 PM	Event generated by user 'sysadmin' at host 'jwilsonnote'. Edited properties for archive 'JeanTest' in collection 'idcm1'. Updated values: aExportQuery = Standard Query ValuePanel UseExportDate 0 AllowExportPublished 0 AllRevisions 1 LatestRevisions 0 NotLatestRevisions 0 CurrentIndex 0 Clauses dDocName:sqlEq:002Tutorial CustomQuery dDocName=%%'002Tutorial' IsCustom 1.

### Log Entries

The following types of archiver log entries are generated:

- **Info:** Displays basic status information. For example, status information is logged when an export and an import starts and finishes.

- **Error:** Displays user and administration errors that occur but do not stop the software from functioning. For example, an error is logged if there is no file information for a content item that you are trying to export.
- **Fatal:** Displays errors that stop the software from functioning. For example, an irrecoverable error is logged if the Content Server instance cannot access the database. Check the connection string, user name, and password.

## 25.2 Managing Archives

After archives are created, they can be added to collections and manipulated as a group.

- [Section 25.2.1, "Creating a New Archive"](#)
- [Section 25.2.2, "Copying an Existing Archive"](#)
- [Section 25.2.3, "Creating a New Archive by Copying"](#)
- [Section 25.2.4, "Deleting an Archive"](#)

### 25.2.1 Creating a New Archive

To create a new, undefined archive:

1. Display the Main Archiver window in either standalone or browser mode.  
For instructions in using standalone mode, see [Section 25.2.5](#).
2. If necessary, open the collection where you want to create the new archive. For more information, see [Section 25.3.1](#).
3. From **Edit**, select **Add**.
4. In the Add Archive window, enter the archive name and description. The archive name cannot contain spaces.
5. Click **OK**.

### 25.2.2 Copying an Existing Archive

To copy an existing archive to a different directory location:

---

---

**Note:** This procedure copies the files in an archive. It does not create a new collection or update the `collection.hda` file if the archive is copied to a collection directory.

---

---

1. Display the archiver in standalone mode.  
For instructions, see [Section 25.2.5](#).
2. If necessary, open the collection that contains the archive to be copied. For more information, see [Section 25.3.1](#).
3. Select the archive to be copied.
4. From **Edit**, select **Copy To**.
5. In the Copy Archive window, accept the original archive name, or change the name as necessary.

6. In the **Copy Archive To Directory** field, enter the directory path where the archive will be copied.
  7. Click **OK**.
- The archive files are copied to the specified directory.

### 25.2.3 Creating a New Archive by Copying

You can copy archives from your system for storage or to your system from another archive if you are using the Archiver standalone version.

To create a new archive in the current collection by copying an existing archive:

1. Display the archiver in standalone mode.  
For instructions, see [Section 25.2.5](#).
2. If necessary, open the collection where you want to create the new archive. See [Section 25.3.1](#).
3. From **Edit**, select **Add**.
4. In the Add Archive window, enter the archive name and description. The archive name cannot contain spaces.
5. Select **Copy From**.
6. Click **Browse**.
7. Navigate to and select the desired archive file (*archive.hda*).
8. Click **Open**.
9. Click **OK**.

The archive files are copied to the default archive directory in the local Content Server instance.

### 25.2.4 Deleting an Archive

To delete an archive from a collection:

1. Open the archive collection.
2. Select the archive to delete in the Current Archives list.
3. From **Edit**, select **Delete**. You are prompted to confirm the action.
4. Click **OK**.

The archive is deleted from the collection.

### 25.2.5 Running Archiver as a Standalone Application

The following information details how to run Archiver as a standalone application, which is required to create collections.

#### To run Archiver in Windows:

To run Archiver on a Windows operating system:

1. Select the application from the Windows **Start** menu, then choose **Programs**, then **Content Server**, then *instance*, then **Analyzer**. A login window or application window opens.

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**Tip:** It may take several seconds for the login window or the application window to appear, and the window may be hidden by other windows.

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2. If required, enter the administrator login name and password, then click **OK**. The Main Archiver window opens.

**To run Archiver in UNIX:**

To run Archiver on a UNIX operating system:

1. Navigate to the *DomainHome/ucm/cs/bin/* directory.
2. Enter **./archive**
3. If required, enter the administrator login name and password. The Main Archiver window of the application opens.

## 25.3 Managing Collections

*Collections* are a set of archives and are used to group archives for different archive functions.

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**Note:** The standalone mode of the Archiver application is required to create new collections or browse the local file system to connect to new collections.

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- [Section 25.3.1, "Opening a Collection"](#)
- [Section 25.3.2, "Creating a Collection"](#)
- [Section 25.3.3, "Removing a Collection"](#)
- [Section 25.3.4, "Moving the Default Archive Collection"](#)

### 25.3.1 Opening a Collection

To open an existing archive collection:

1. Run Archiver in standalone mode.  
For instructions, see [Section 25.2.5](#).
2. From **Options**, choose **Open Archive Collection**.
3. Select the collection from the list of existing collections on the Open Archive Collection window (shows the default collection and any other connected collections).
4. To browse to a new collection, use one of these methods:  
To select the collection from a shared file system location (standalone Archiver only):
  - a. Click **Browse Local**.
  - b. In the Find Archive Collection Definition File window, navigate to and select the collection HDA file.
  - c. Click **Open**.

The Browse to Archiver Collection window opens.

To select the collection from a remote Content Server instance:

- a. Click **Browse Proxied**.

The Browse for Proxied Collection window opens with a list that includes all Content Server instances to which an outgoing provider has been set up.

- b. Select the Content Server instance in the **Proxied Servers** list.
- c. Select the collection in the **Collections** list.
- d. Click **OK**.

## 25.3.2 Creating a Collection

To create a new archive collection:

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**Note:** You can create a new collection only on the local Content Server instance using the standalone Archiver.

---



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1. Run Archiver in standalone mode.  
For instructions, see [Section 25.2.5](#).
2. From **Options**, choose **Open Archive Collection**.
3. In the Open Archiver Collection window, click **Browse Local**.
4. In the Find Archive Collection Definition File window, navigate to and select the directory where you want to create the new collection.
5. Enter a file name for the new collection (`collection.hda` is the default).
6. Click **Open**.  
You are prompted to create a collection definition (HDA) file.
7. Click **Yes**.
8. In the Browse To Archiver Collection window, enter a collection name in the **Name** field.
  - Collection names cannot contain spaces.
  - Use the same name for a collection and its directory to make navigation easier.
9. Enter the directory path for the weblayout and vault directories in the **Web Directory** and **Vault Directory** fields.
  - Use the same path style as shown in the **Location** field.
  - To find the directory paths, display the Configuration Information page.
10. Click **OK**.  
The new collection is shown in the Open Archive Collection page.
11. Click **Open** to open the new collection.

## 25.3.3 Removing a Collection

To remove an archive collection:

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**Note:** You cannot remove the default collection.

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1. From **Options**, choose **Open Archive Collection**.
2. In the Open Archive Collection window, select the collection to be removed.
3. Click **Remove**.

You are prompted to confirm the action.

4. Click **OK**.

The collection is removed from the Content Server instance. (The collection and archive files remain in the file system, and must be deleted manually.)

### 25.3.4 Moving the Default Archive Collection

You can change the file system location of the default archive collection by moving the collection and pointing the Content Server instance to the new location. For example, you might want to keep all of your archive data on a separate drive from the program files for easier backup and expansion.

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**Note:** The default collection is the `archives/` directory.

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To move the default archive collection:

1. For data safety, close any standalone Archiver applications and stop the Content Server instance.
2. Add the `CollectionLocation` configuration variable with a specified path to the new location in the `DomainHome/ucm/cs/bin/intradoc.cfg` file:

```
CollectionLocation=path
```

3. To maintain the previously created archives for the default collection, move the contents of the `archives/` directory to the new location you specified in the `CollectionLocation` setting. If you do not move the contents, the system will create an empty collection.
4. Start the Content Server instance.

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**Note:** The Content Server instance re-creates the default `Domain_home/ucm/cs/archives/` directory when it is restarted, but Archiver defaults to using the collection in the new location.

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## 25.4 Managing Batch Files

A batch file describes the metadata for exported revisions. A batch file is created each time Archiver performs an export.

- [Section 25.4.1, "Removing Revisions from a Batch File"](#)
- [Section 25.4.2, "Deleting a Batch File"](#)

### 25.4.1 Removing Revisions from a Batch File

To remove individual revisions from a batch file:

1. Open the archive collection.  
For instructions, see [Section 25.3.1](#).
2. Select the archive in the Current Archives list.
3. In the Main Archiver window, click **View Batch Files**.
4. In the View Batch files window, select the batch file.
5. Click **Edit**.
6. In the View Exported Content Items window, use the **Filter** element and the navigation buttons to display the revision to be deleted.
7. Select the revision to be deleted.
8. Click **Delete**.  
The Status changes to Deleted for the selected revision.
9. Repeat steps 7 and 8 to delete additional revisions.
10. To undo the last deletion, click **Undo**. To return all deleted revisions to Archived status, click **Refresh**.
11. Click **Apply** to delete the specified revisions.
12. Click **Close**.

## 25.4.2 Deleting a Batch File

To delete a batch file from an archive:

1. Open the archive collection.  
For instructions, see [Section 25.3.1](#).
2. Select the archive in the Current Archives list.
3. In the Archiver window **General** tab, click **View Batch Files**.
4. In the View Batch Files window, select the batch file to delete.
5. Click **Delete**.  
You are prompted to confirm the action.
6. Click **OK**.  
The batch file is deleted from the archive.
7. Specify whether to replace existing batch files upon export:
  - To delete all existing batch files when the next export is initiated, select **Replace Existing Export Files**.
  - To leave existing batch files in place when the next export is initiated, deselect **Replace Existing Export Files**.
8. Specify which files to export:
  - To export the native (*vault*) and web-viewable (*weblayout*) files, select **Copy Web Content**.
  - To export only the native (*vault*) files, deselect **Copy Web Content**.
9. Click **OK**.  
The export options are displayed in the **Export Options** section of the **General** tab.



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## Exporting Data in Archives

This chapter provides information on exporting data from one Oracle WebCenter Content Server instance to another instance for backup, storage, or import.

This chapter covers the following topics:

- [Section 26.1, "Understanding Exporting Data"](#)
- [Section 26.2, "Managing Exports"](#)

### 26.1 Understanding Exporting Data

The Export function in the Archiver utility is used to copy native and web-viewable files out of the Content Server instance for backup, storage, or import to another Content Server instance. This function also can be used to export content types and user attributes. Note that this exports only a copy; the original content remains.

You can export revisions that are in the following status: RELEASED, DONE, EXPIRED, and GENWWW. You cannot export revisions that are in an active workflow (REVIEW, EDIT, or PENDING status) or that are DELETED.

- [Section 26.1.1, "Export Uses"](#)
- [Section 26.1.2, "Export Methods"](#)

#### 26.1.1 Export Uses

Typical uses for the Export function include:

- Copying files from an intranet to make them available to an extranet for vendor or customer viewing.
- Creating an archive of content items that will then be imported back to the same instance with different metadata.
- Removing content from the Content Server instance for permanent or temporary storage. For example, if space becomes limited or performance drops, you could remove all but the latest revision of each file.
- Copying files, content types, and user attributes from a development Content Server instance for use in a production instance.

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**Caution:** Do not use Archiver as your primary method of disaster recovery; use standard backup systems for the database and file system.

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## 26.1.2 Export Methods

After you set up the export criteria, you can export archives in the following ways:

- **Manual:** A one-time export initiated from Archiver by an administrator. This creates an archive on the local Content Server instance.
- **Automatic (Replication):** Export to a local archive is initiated automatically whenever a content item that meets the export criteria is indexed.

[Section 26.2.1](#) and [Chapter 29](#) discuss these processes in more detail.

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**Note:** You can export expired revisions manually, but expired revisions do not get exported automatically.

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## 26.2 Managing Exports

This section provides information about typical tasks used in managing exports.

- [Section 26.2.1, "Manually Exporting"](#)
- [Section 26.2.2, "Creating a Content Item Export Query"](#)
- [Section 26.2.3, "Exporting Configuration Information"](#)
- [Section 26.2.4, "Adding a Table to an Archive"](#)
- [Section 26.2.5, "Editing the Archive Properties of a Table"](#)
- [Section 26.2.6, "Creating a Table Export Query"](#)
- [Section 26.2.7, "Setting Export Options"](#)
- [Section 26.2.8, "Initiating the Export"](#)

### 26.2.1 Manually Exporting

To export content manually:

1. Create an archive where the exported Content Server data will be stored. See [Section 25.2.1](#).
2. Select the archive in the **Current Archives** list.
3. Create an export query. See [Section 26.2.2](#).
4. Set configuration information export options. See [Section 26.2.3](#).
5. Set the general export options. See [Section 26.2.7](#).
6. Initiate the export. See [Section 26.2.8](#).

### 26.2.2 Creating a Content Item Export Query

Export queries define which revisions will be exported. Follow these steps to create an export query:

1. Open the archive collection. See [Section 25.3.1](#).
2. Select the archive in the **Current Archives** list.
3. Click the Main Archiver Export Data window.
4. Click **Edit** in the Export Query (Content) section.

5. In the Edit Export Query (Content) window, select a metadata field from the **Field** list.
6. Select an **Operator** from the list.

- The available operators depend on which field is selected.
- The available operators map to basic SQL query operators. To use other SQL query operators, create a basic expression and then edit it in the **Custom Query Expression** box (see step 10).

7. Enter the criteria in the **Value** field.

Depending on the option selected in the **Field** list, you can enter text directly, click the **Select** button and select from the available values, or select directly from a list of the available values.

8. Click **Add**.

The query expression is added to the **Query Expression** box, and the SQL version of the query expression is displayed in the **Custom Query Expression** box.

9. To add to the query expression, repeat steps 5 through 8. By default, each part of the expression is added using an AND operator.

To update an existing query, select the line to be changed in the **Query Expression** box and edit the **Field**, **Operator**, and **Value** fields as necessary. Click **Update**. The specified query expression replaces the selected line.

To delete a line from the query expression, select the line to be deleted in the **Query Expression** box. Click **Delete**. The selected line is deleted.

10. To edit the SQL expression directly:

- a. Select **Custom Query Expression**.
- b. Edit the text in the **Custom Query Expression** box.

You can use Idoc Script in the query expression. For example, to archive content more than one year old, you could use `<$dateCurrent (-365) $>` as the Release Date value. For more information, see *Oracle Fusion Middleware Developing with Oracle WebCenter Content*.

---

**Caution:** If you deselect the **Custom Query Expression** check box, the query expression reverts to its original definition; all modifications will be lost.

---

11. Specify whether to export revisions based on the last export date:

- To export only revisions that have been released since the last export, select **Export Revisions with Release Date later than most recent Export Date**.
- To export all revisions, deselect **Export Revisions with Release Date later than most recent Export Date**.

12. Specify whether to export revisions that were published to the Content Server instance by Oracle Content Publisher:

- To export published revisions, select **Allow Export of Published Revisions**.
- To export only unpublished revisions, deselect **Allow Export of Published Revisions**.

13. Specify which revisions to export:

- To export all revisions of each content item, select the **All Selected Revisions** option.
- To export only the latest revision of each content item, select the **Latest Revisions** option.
- To export all revisions except the most recent, select the **Not Latest Revisions** option.
- To export the most recent revision that matches the query, select the **Single Revision Replication** option. For details about how this option affects the replication process, see [Section 29.1.3](#).

---

**Caution:** Do not use the **Latest Revision** option and automatic replication. These options, used in conjunction, can cause unpredictable archive behavior. For more details about automatic replication, see [Chapter 29](#).

---

14. Click **OK**. The export query is displayed in the **Export Query** box on the **Content** tab.
15. To see a list of revisions that will be included in the export, click **Preview**.

---

**Note:** Although an unlimited number of revisions can be exported, a maximum of 100 revisions can be displayed in the Content Satisfying the Export Query page. Use the **Filter** and **Release Date since** features to display subsets of the list as necessary.

---

16. Review the list on the Previewing Export Queries (Content) window to ensure that the export includes the intended revisions.
17. Click **Close**.

### 26.2.3 Exporting Configuration Information

To export content type and user attributes:

1. Open the archive collection. See [Section 25.3.1](#).
2. Select the archive in the **Current Archives** list.
3. Click the Main Archiver Export Data window.
4. Click **Edit** in the Additional Data section.

The Edit Additional Data Page appears.

5. To export content types, select **Export Content Configuration Information**.
6. To export user data, select **Export User Configuration Information**.
7. Click **OK**.

The configuration information options are displayed in the **Additional Data** section of the **Export Data** tab.

### 26.2.4 Adding a Table to an Archive

To add a table to an archive:

1. Open the archive collection. See [Section 25.3.1](#).
2. Select the archive in the **Current Archives** list.
3. Click the Main Archiver Export (Table) window.
4. Select an archive from the **Current Archives** list.
5. Click **Add**.
6. In the Add New Table window, complete the fields as appropriate. These fields are used to export the parent/child relationship in any tables used in schemas.
7. Click **OK**.

The table is added to the **Table** list on the **Table** tab.

---

---

**Caution:** When exporting tables, ensure that the column names are the same if you are creating a relationship between two tables. If tables are imported individually, without assigning a relationship, it is not essential to match the column names. But if tables are imported in a relationship, the column names should be the same.

---

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## 26.2.5 Editing the Archive Properties of a Table

To edit the archive properties of a table:

1. Open the archive collection. See [Section 25.3.1](#).
2. Select the archive in the **Current Archives** list.
3. Click the Main Archiver Export (Table) window.
4. Select an archive from the **Current Archives** list.
5. Select a table from the **Table** list.
6. Click **Edit**.
7. In the Edit Table window, edit the fields as appropriate.
8. Click **OK**.

## 26.2.6 Creating a Table Export Query

To create a query that defines which tables will be exported:

1. Open the archive collection. See [Section 25.3.1](#).
2. Select the archive in the **Current Archives** list.
3. Click the Main Archiver Export (Table) window.
4. Select a table from the **Table** list.
5. Click **Edit** in the Export Query section.
6. In the Edit Export Query (Table) window, select a metadata field from the **Field** list.
7. Select an **Operator** from the list.
  - The available operators depend on which field is selected.

- The available operators map to basic SQL query operators. To use other SQL query operators, create a basic expression and then edit it in the **Custom Query Expression** box (see step 10).
- 8. Enter the criteria in the **Value** field.
- 9. Click **Add**.  
The query expression is added to the **Query Expression** box, and the SQL version of the query expression is displayed in the **Custom Query Expression** box.
- 10. To add to the query expression, repeat steps 6 through 9. By default, each part of the expression is added using an AND operator.
- 11. To update an existing query:
  - a. Select the line to be changed in the **Query Expression** box.
  - b. Edit the **Field**, **Operator**, and **Value** fields as necessary.
  - c. Click **Update**. The specified query expression replaces the selected line.
- 12. To delete a line from the query expression:
  - a. Select the line to be deleted in the **Query Expression** box.
  - b. Click **Delete**. The selected line is deleted.
- 13. To edit the SQL expression directly:
  - a. Select **Custom Query Expression**.
  - b. Edit the text in the **Custom Query Expression** box. You can use Idoc Script in the query expression. For more information, see *Oracle Fusion Middleware Developing with Oracle WebCenter Content*.

---



---

**Caution:** If you deselect the **Custom Query Expression** check box, the query expression reverts to its original definition; all modifications will be lost.

---



---

- 14. Click **OK**.  
The export query is displayed in the **Export Query** box on the **Table** tab.
- 15. To see a list of tables that will be included in the export, click **Preview**.

---



---

**Note:** Although an unlimited number of tables can be exported, a maximum of 100 tables can be displayed in the Content Satisfying the Export Query page. Use the **Filter** and **Release Date since** features to display subsets of the list as necessary.

---



---

- 16. Review the list on the Previewing Export Queries (Content) window to ensure that the export includes the intended revisions.
- 17. Click **Close**.

## 26.2.7 Setting Export Options

To set general export options:

- 1. Open the archive collection. See [Section 25.3.1](#).

2. Select the archive in the **Current Archives** list.
3. Click the Main Archiver window.
4. Click **Edit** in the **Export Options** section.
5. In the Edit Export Options window, specify whether to replace existing batch files upon export:
  - To delete all existing batch files when the next export is initiated, select **Replace Existing Export Files**.
  - To leave existing batch files in place when the next export is initiated, deselect **Replace Existing Export Files**.
6. Specify which files to export:
  - To export the native (*vault*) and web-viewable (*weblayout*) files, select **Copy Web Content**.
  - To export only the native (*vault*) files, deselect **Copy Web Content**.
7. Specify whether to export content or not:
  - To export only tables, select **Export Table Only**.
  - To export content items, deselect **Export Table Only**.
8. Click **OK**.

The export options are displayed in the **Export Options** section of the **General** tab.

### 26.2.8 Initiating the Export

To manually export content and configuration information:

1. Open Archiver for the Content Server instance that contains the files you want to export.
2. Open the archive collection. See [Section 25.3.1](#).
3. Select the archive to export to in the **Current Archives** list.
4. From **Actions**, choose **Export**.

---



---

**Note:** If the **Export** option is disabled, the archive is being exported automatically. You must disable the automatic replication to perform a manual export. For details, see [Chapter 29](#).

---



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5. In the Export Archiver window, specify whether to delete the revisions from the Content Server instance after the export is successfully completed:
  - To delete revisions after export, select **Delete revisions after successful archive**.
  - To leave revisions in the Content Server instance after export, deselect **Delete revisions after successful archive**.
6. Click **OK**.

The export process is initiated, and the status bar at the bottom of the Archiver page displays progress messages.



---

---

## Importing Data from Archives

This chapter provides information on retrieving Oracle WebCenter Content Server files and information from an exported Content Server archive by using the Import function of the Archiver application. Importing is typically used to obtain a copy of content from another Content Server instance or to restore data that has been in storage.

This chapter covers the following topics:

- [Section 27.1, "Understanding Importing Files"](#)
- [Section 27.2, "About Import Rules"](#)
- [Section 27.3, "Importing Data"](#)

### 27.1 Understanding Importing Files

Using the Import function of Archiver, you can move archives into the Content Server repository according to specified rules and at specified times. The data in the files can be mapped to fields in the receiving Content Server instance, but care should be taken that the correct rules are applied during import.

The Content Server instance to which you are importing must have the same metadata fields, security groups, and accounts as the instance that the archive was exported from. Errors can result if there are mismatches.

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**Caution:** Do not use Archiver as your primary method of disaster recovery; instead use standard backup systems for the database and file system.

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**Note:** Imported revisions will not enter a workflow upon import, even if they meet the criteria for an active workflow.

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Before beginning the import process, consider the following points:

- Determine the method to be used, either manual or automatic.
- Determine the rules to be used for updating.
- Determine the mapping and import options.
- Test your process by importing selected revisions.

This section covers these topics:

- [Section 27.1.1, "Import Uses"](#)
- [Section 27.1.2, "Import Methods"](#)

### 27.1.1 Import Uses

Typical uses for the Import function include:

- Placing data archived from an intranet on an extranet for vendor or customer viewing.
- Changing metadata for a large number of content items. For example, if an employee leaves the organization, you could export all of their content items and then import them with another user specified as the Author.
- Restoring content that was inadvertently deleted or configuration information that was inadvertently changed.
- Copying files, content types, and user attributes from a development Content Server archive to a production instance.

### 27.1.2 Import Methods

You can import archives in the following ways:

- **Manual:** A one-time import initiated from Archiver by an administrator.
- **Automatic (Replication):** Import from a local archive is initiated automatically, about once per minute.

For more information, see [Section 27.3](#) and [Chapter 29](#).

## 27.2 About Import Rules

An *import rule* defines how revisions are added, replaced, or deleted during import.

- During import, Archiver compares each revision being imported with the existing revisions in the importing Content Server instance. The import rule specifies which action to take (add, replace, delete, or ignore), depending on comparison of the following information:
  - Content ID
  - Original Content Server
  - Revision number
  - Release date
- Only one import rule can be selected for each import of an archive.

This section covers these topics:

- [Section 27.2.1, "Update Import Rule"](#)
- [Section 27.2.2, "Insert Revision Import Rule"](#)
- [Section 27.2.3, "Insert Create Import Rule"](#)
- [Section 27.2.4, "Delete Revision Import Rule"](#)
- [Section 27.2.5, "Delete All Revisions Import Rule"](#)

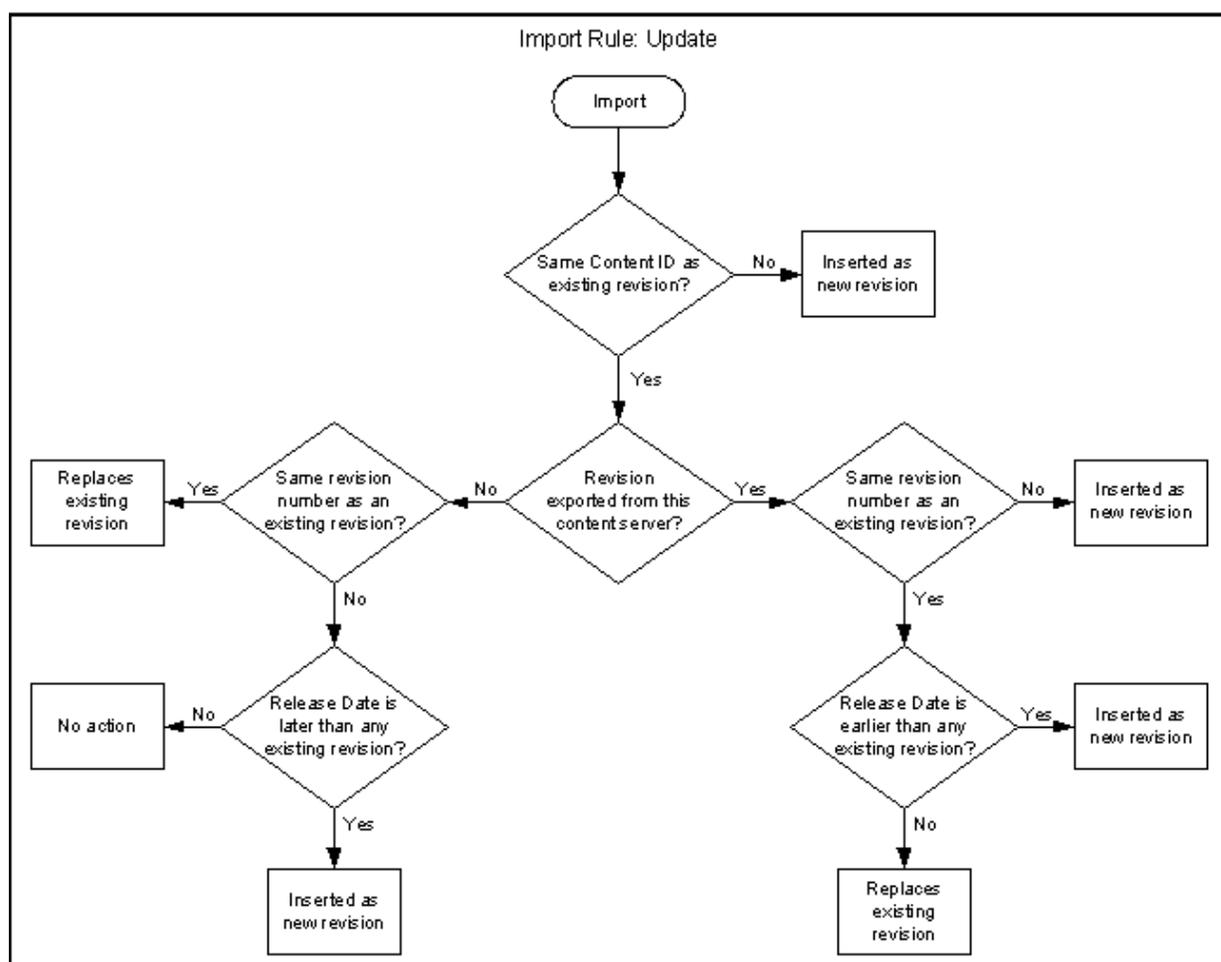
## 27.2.1 Update Import Rule

Use the Update import rule to replace existing revisions and insert new revisions.

**Caution:** The Update import rule will replace existing revisions without saving the existing files. *Be extremely careful when importing so you do not accidentally replace content you meant to keep.*

- If an imported revision has a different Content ID (dDocName) than any existing revision, the imported revision is inserted as a new revision.
- If an imported revision has the same Content ID (dDocName) as an existing revision, the imported revision is inserted, ignored, or replaces the latest existing revision.

Figure 27–1 Import Rules

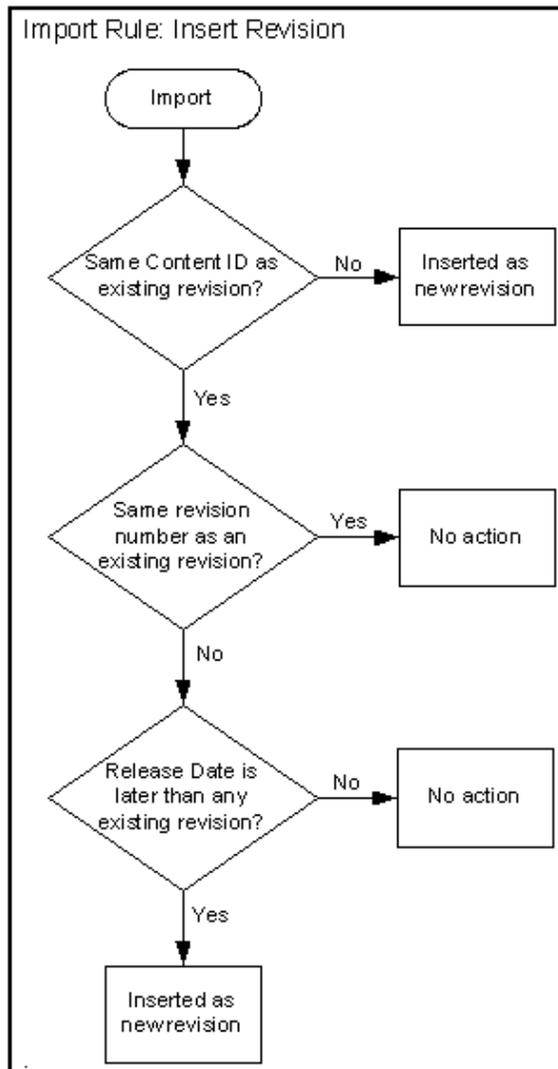


## 27.2.2 Insert Revision Import Rule

The Insert Revision import rule imports only revisions that have both the most recent revision number and the most recent release date.

- If an imported revision has a different Content ID (dDocName) than any existing revision, the imported revision is inserted as a new revision.
- If an imported revision has the same Content ID (dDocName) as an existing revision, but has a different Revision ID (dRevisionID) than any existing revision and a later release date (dInDate) than that of the latest existing revision, the imported revision is inserted as a new revision with a new revision label.

**Figure 27–2 Import Rule: Insert Revision**



### 27.2.3 Insert Create Import Rule

The Insert Create import rule imports only revisions that have the most recent release date, regardless of the revision number.

- If an imported revision has a different Content ID (dDocName) than any existing revision, the imported revision is inserted as a new revision.

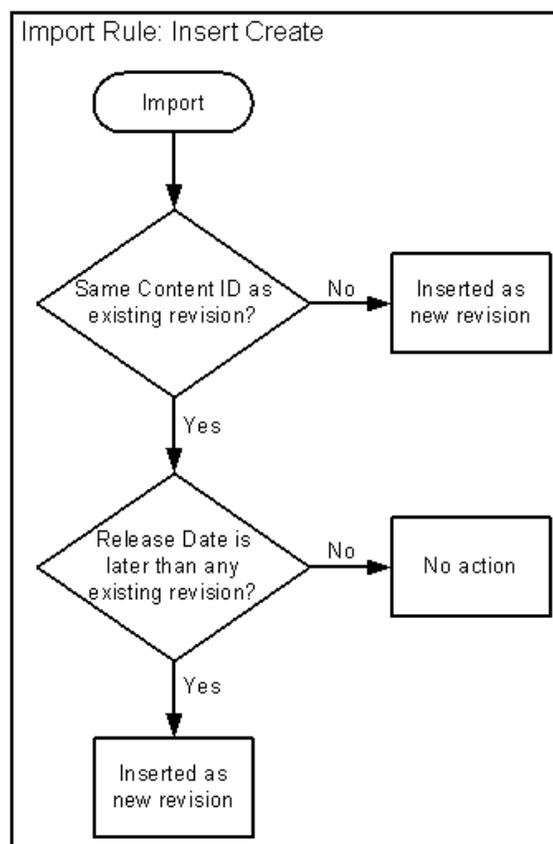
- If an imported revision has the same Content ID (dDocName) as an existing revision, and the release date (dInDate) of the imported revision is later than that of the latest existing revision, the imported revision is inserted as a new revision with a new revision label.

---

**Note:** When an Automatic Import occurs instead of a Manual Import, the Import rule is either `update` or `deleteRev`. The `deleteRev` option is considered in case of an auto-export delete. In all the other cases, the Import rule becomes `update`. If the import rule is set as `Insert Create` and Automatic Import is used, the rule is not considered.

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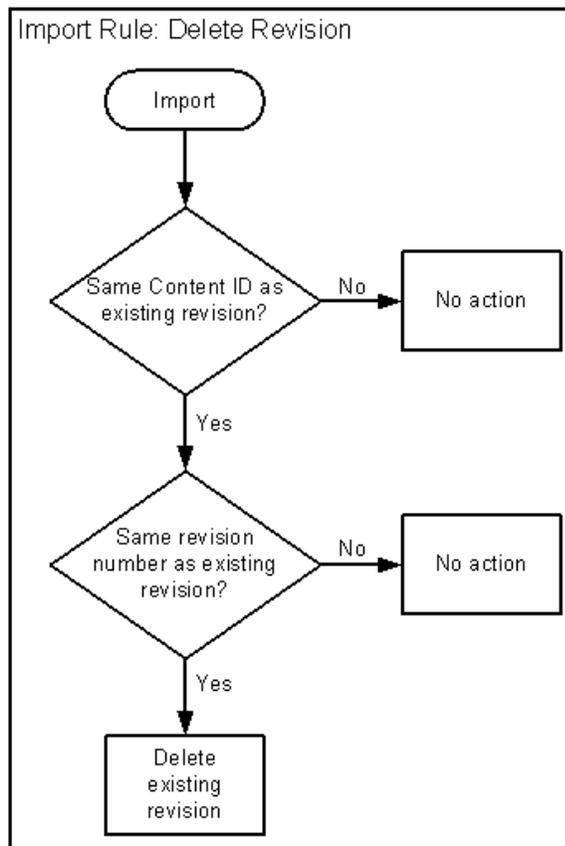
**Figure 27-3 Import Rule: Insert Create**



### 27.2.4 Delete Revision Import Rule

Use the Delete Revision import rule to delete individual revisions.

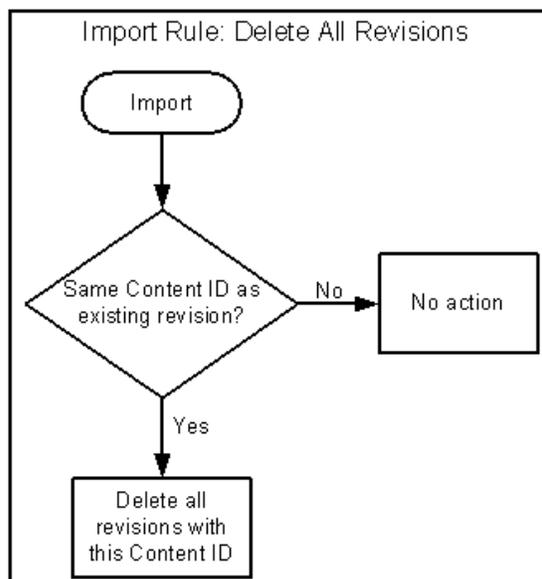
- If an imported revision has the same Content ID (dDocName) and Revision ID (dRevisionID) as an existing revision, the existing revision is deleted.

**Figure 27-4 Import Rule: Delete Revision**

### 27.2.5 Delete All Revisions Import Rule

Use the Delete All Revisions import rule to delete all revisions of a content item.

- If an imported revision has the same Content ID (dDocName) as any existing revision, all existing revisions with that Content ID are deleted.

**Figure 27-5 Import Rule: Delete All Revisions**

## 27.3 Importing Data

This section provides information about the import process and tasks.

---

**Tip:** To determine which archive contains the data you want to retrieve, you can prepare an Archive History report using the Web Layout Editor.

You can also examine the files generated by the archive at the file system level, but preparing a report is more efficient if you frequently need to find archived data.

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**Important:** If you are using Sybase and you want to import an archive, you must perform the following tasks:

1. Make sure you are logged in to the Content Server instance as an administrator.
  2. Choose **Administration**, then **Admin Applets**, then **Repository Manager**.
  3. Select the **Indexer** tab.
  4. In the Automatic Update Cycle section, click **Configure**.
  5. Make sure **Indexer Auto Updates** is deselected.
  6. Close **Repository Manager**.
  7. Use Archiver to import the archive.
  8. Open **Repository Manager** and select **Indexer Auto Updates** again.
- 

This section covers these topics:

- [Section 27.3.1, "Importing Archived Data Manually"](#)
- [Section 27.3.2, "Setting Field Maps"](#)
- [Section 27.3.3, "Setting Value Maps"](#)

- [Section 27.3.4, "Setting Import Options"](#)
- [Section 27.3.5, "Importing an Individual Revision"](#)
- [Section 27.3.6, "Initiating the Import"](#)

### 27.3.1 Importing Archived Data Manually

To manually import archived data:

1. Open the archive collection. See [Section 25.3.1](#).
2. In the **Current Archives** list, select the archive from which to retrieve data.
3. Review the batch files in the archive. If necessary, remove revisions from the batch files. See [Section 25.4.1](#).
4. If you want to change metadata fields or values during the import, set up the field and value mappings. See [Section 27.3.2](#) and [Section 27.3.3](#).
5. Set the general import options. See [Section 27.3.4](#).
6. Test the import mappings and rules on a few individual revisions. See [Section 27.3.5](#).
7. Initiate the import. See [Section 27.3.6](#).

### 27.3.2 Setting Field Maps

Field maps specify how metadata values are copied from one metadata field to another during import. If you do not want to copy metadata values, do not specify any field maps.

To set up field maps:

1. Open the archive collection. See [Section 25.3.1](#).
2. Select the archive in the **Current Archives** list.
3. Click the Import Maps main window.
4. Click **Edit** in the Field Maps section.
5. In the Edit Field/Value Maps window, click **Browse For Fields**.
6. In the Browse for Fields/Values window, select a source for the list of available metadata fields:
  - To retrieve the metadata fields from the local Content Server instance, select **Local System**.
  - To retrieve the metadata fields from a batch file, select **Batch** and then select a batch file from the list.
7. Click **OK**.

The **Export Field** list is populated with the metadata fields that are associated with the Content Server instance or the selected batch file.

8. In the **Export Field** list, select the metadata field from which you want to copy metadata.

The selected metadata field is displayed in the **Export Field**. (You can also edit this field directly; make sure to use the internal field name, such as `dDocAuthor` or `xComments`.)

9. In the **Target Field** list, select the metadata field you want the Export metadata to be copied to.
10. Click **Add**.  
The mapping expression is added to the **Field Maps** box.
11. To add to the mapping expression, repeat steps 8 through 10.
12. To update an existing mapping expression:
  - a. Select the line to be changed in the **Field Maps** box.
  - b. Edit the **Export Field** and **Target Field** as necessary.
  - c. Click **Update**.  
The specified mapping expression replaces the selected line.
13. To delete a line from the mapping expression:
  - a. Select the line to be deleted in the **Field Maps** box.
  - b. Click **Delete**.  
The selected line is deleted.
14. Click **OK**.  
During import, the values from the **Export** field replace any existing values in the **Target** field.
15. To test the results of your field maps, import a few individual revisions from an archive. See [Section 27.3.5](#).

### 27.3.3 Setting Value Maps

Value maps specify how specific metadata values are to be changed during import. If you do not want to change metadata values, do not specify any value maps.

To set up value maps:

1. Open the archive collection. See [Section 25.3.1](#).
2. Select the archive in the **Current Archives** list.
3. Click the Import Maps main window.
4. Click **Edit** in the Value Maps section.
  - In the Edit Field/Value Maps window, to change all metadata values for a particular field, select **All**. Continue with step 11.
  - To change a specific metadata value, click **Browse For Values**.
5. In the Browse for Fields/Values window, select a batch file from the **From Batch File** list.
6. Select a metadata field from the **From Field** list.
7. Click **OK**.  
The **Input Value** list is populated with the values that are associated with the selected metadata field in the selected batch file.
8. In the **Input Value** list, select the metadata value to be changed.
9. In the **Field** list, select the metadata field to be changed.
10. In the **Output Value** field, enter the new metadata value.

- You can use Idoc Script in the output value. For example, to set the expiration date one week in the future for all imported revisions, you could use `<dateCurrent (7) $>`. For more information, see *Oracle Fusion Middleware Developing with Oracle WebCenter Content*.
  - To delete all values from the input metadata field, leave the output value blank.
11. Click **Add**.  
The mapping expression is added to the **Value Maps** box.
  12. To add to the mapping expression, repeat steps 5 through 11.
  13. To update an existing mapping expression:
    - a. Select the line to be changed in the **Value Maps** box.
    - b. Edit the **Input Value**, **Field**, and **Target Value** as necessary.
    - c. Click **Update**.  
The specified mapping expression replaces the selected line.
  14. To delete a line from the mapping expression:
    - a. Select the line to be deleted in the **Value Maps** box.
    - b. Click **Delete**.  
The selected line is deleted.
  15. Click **OK**.  
During import, the specified **Input Values** in the specified metadata Fields will be replaced with the **Target Values**.
  16. To test the results of your value maps, import a few individual revisions from an archive. See [Section 27.3.5](#).

## 27.3.4 Setting Import Options

To set general import options:

1. Open the archive collection. See [Section 25.3.1](#).
2. Select the archive in the **Current Archives** list.
3. In the **General** tab of the Archiver window, click **Edit** in the Import Options section.
4. In the Edit Import Options (Select Rules) window, select an option in the **Override Import Rules** list to specify how existing revisions are added, replaced, or deleted during import. For detailed descriptions, see [Section 27.2](#).

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**Caution:** The *Update* import rule will replace existing revisions without saving the existing files. *Be extremely careful when importing so that you do not accidentally replace content you meant to keep.*

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5. Specify whether option list values are validated during import:
  - To import only revisions with valid option list values (validated option lists only), select **Import only revisions with valid option list values**.

- To skip option list validation, deselect **Import only revisions with valid option list values**.

---

**Tip:** The **Import only revisions with valid option list values** check box applies to all validated option lists. If you want to validate some option list fields but not all of them, you can change the **Option List Type** in the Configuration Manager. Use **Select List Validated** for option lists you want to validate; use **Select List Not Validated** for option lists you do not want to validate.

---

6. Specify whether to recalculate times in metadata date fields to reflect the time zone of the target Content Server instance:
  - To recalculate times, select **Translate the dates to the current system time zone**.  
For example, if the time zone of the source (export) Content Server instance is Central Standard Time and the time zone of the target (import) Content Server instance is Eastern Standard Time, the release times, create times, expiration times, and any custom times will be changed to one hour later.
  - To leave times unchanged, deselect **Translate the dates to the current system time zone**.
7. Click **OK**.
8. To test the results of your import options, import a few individual revisions from an archive. See [Section 27.3.5](#).

### 27.3.5 Importing an Individual Revision

To import a specific revision:

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**Tip:** Before importing an entire batch file, use this procedure to import a few individual revisions to test the results of your import maps and rules.

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1. Open the archive collection. See [Section 25.3.1](#).
2. Select the archive in the **Current Archives** list.
3. In the **General** tab of the Archiver window, click **View Batch Files**.
4. In the Removing Revisions from a Batch File window, select the batch file that contains the file you want to import.
5. Click **Edit**.
6. In the View Exported Content Items window, use the **Filter** feature and the navigation buttons to display the revision to be imported.
7. Select the revision.
8. Click **Import**.

If the revision was imported successfully, a confirmation message is displayed.

## 27.3.6 Initiating the Import

To initiate import of content and configuration information:

1. Open Archiver for the Content Server instance to which you want to import information.
2. Open the archive collection from which you want to import information. (This collection must be accessible through the file system.) See [Section 25.3.1](#).
3. Select the archive in the **Current Archives** list.
4. From the **Actions** menu, choose **Import**.
5. In the Import Archiver window, specify the information to be imported:
  - To import content, select **Import Batched Revisions**.
  - To import content and tables, select **Import Tables**.

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**Note:** The **User Configuration** and **Content Configuration** options are available only if the selected archive includes this information (`users.hda` or `doctypes.hda` file).

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6. Click **OK**.

The import process is initiated, and the status bar at the bottom of the Archiver page displays progress messages.

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## Transferring Files

This chapter provides information on moving or copying content from one Oracle WebCenter Content Server instance to another over sockets by using the Transfer function of the Archiver utility.

This chapter covers the following topics:

- [Section 28.1, "Introduction to Transferring Files"](#)
- [Section 28.2, "Understanding Transfer Types"](#)
- [Section 28.3, "How Transferring Batch Files Works"](#)
- [Section 28.4, "Managing Transfers"](#)

### 28.1 Introduction to Transferring Files

You can use the Transfer function of the Archiver utility to transfer files between Content Server instances on a shared file system, but transfers *do not require* a shared file system. Transferring files between non-shared file systems requires an outgoing provider on the source Content Server instance.

Transfers are successful only between Content Server version 4.5 or newer systems.

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**Caution:** Archiver cannot be used to move or copy data between two instances that share the same Content Server instance name (*IDC\_Name*). To do so will corrupt the data on the target system.

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This section covers these topics:

- [Section 28.1.1, "Transfer Uses"](#)
- [Section 28.1.2, "Transfer Methods"](#)
- [Section 28.1.3, "Transfer Terms"](#)

#### 28.1.1 Transfer Uses

Typical uses for the Transfer function include:

- Exporting and importing content over a firewall.

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**Note:** To transfer across a firewall, you might need to configure the firewall to permit the outgoing provider's socket to pass through it.

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- Transferring content between Content Server instances in different physical locations (buildings, cities, or countries).
- Transferring content between Content Server instances using a shared drive. (A transfer over a file system share can handle large archives better than a socket transfer.)
- Avoiding the need to build a FTP or HTTP interface to move files from one file system to another.
- Combining the batch files from two archives into a single archive.

### 28.1.2 Transfer Methods

You can transfer files in the following ways:

- **Manual Transfer:** A one-time transfer initiated from Archiver by an administrator. This *copies* an archive to another archive.
- **Automatic Transfer:** *Moving* archive files to another archive is initiated automatically whenever the source archive is updated.

### 28.1.3 Transfer Terms

The following terms are related to the Transfer function:

- **local archive:** An archive that belongs to a local collection.
- **local collection:** A collection that the Content Server instance can reach by file access using a mapped or mounted network share.
- **local transfer:** A transfer between local archives. Both the source archive and the target archive are in a local collection.
- **proxied:** In Archiver, the term **proxied** refers to any Content Server instance to which the local Content Server instance is connected through an outgoing provider.
- **proxied archive:** An archive that belongs to a proxied collection.
- **proxied collection:** A collection on another Content Server instance that the local Content Server instance can reach through an outgoing provider.
- **pull transfer:** A transfer over an outgoing provider that is owned by the proxied (remote) Content Server instance.
- **push transfer:** A transfer over an outgoing provider that is owned by the local Content Server instance.
- **source archive:** An archive that contains batch files to be transferred.
- **target archive:** An archive that receives transferred batch files.
- **targetable archive:** An archive that is enabled to be a target archive.
- **transferring:** The process of copying or moving batch files and their associated content files from one archive to another. There are three types of transfers: *local*, *push*, and *pull*.
- **transfer owner:** The Content Server instance that performs and monitors a transfer.
- **transfer source:** See *source archive*.
- **transfer target:** See *target archive*.

## 28.2 Understanding Transfer Types

This section provides information about the different transfer types, listed in order from simplest to most complex.

- [Section 28.2.1, "Local Transfer"](#)
- [Section 28.2.2, "Pull Transfer"](#)
- [Section 28.2.3, "Push Transfer"](#)

### 28.2.1 Local Transfer

A *local transfer* is a transfer between local archives, which belong to collections that both the source and target Content Server instances can reach through a mapped or a mounted drive. An outgoing provider is not required. This type of transfer is typically used to combine the batch files of two archives.

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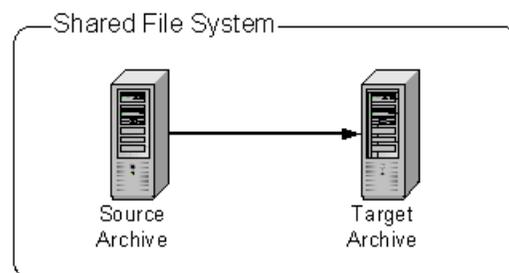
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**Note:** If you are transferring between Content Server instances on a shared file system, the mapped or mounted drive must be available to both Content Server instances. The computers must be on and logged in as a user who has system access to both Content Server instances.

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**Figure 28–1 Local Transfer**



### 28.2.2 Pull Transfer

A *pull transfer* is a transfer that is owned by the proxied (remote) Content Server instance, which is the instance that is the target of the outgoing provider.

- Multiple pull transfers can be concurrent.
- If you are running a pull transfer across a firewall, you might need to configure the firewall to permit the outgoing provider's socket to pass through it.

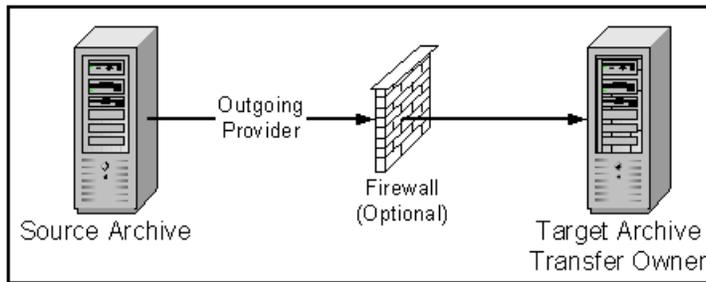
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**Note:** In Archiver, the term *proxied* refers to any Content Server instance to which the local instance is connected through an outgoing provider.

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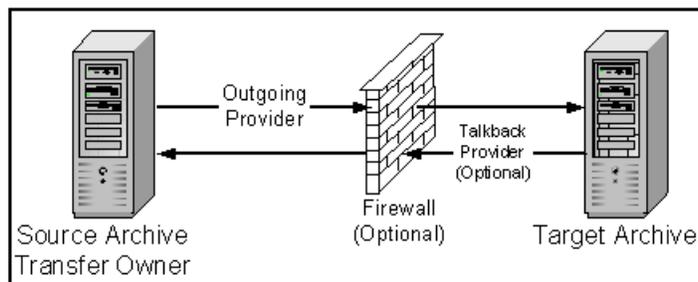
---

**Figure 28–2 Pull Transfer**

### 28.2.3 Push Transfer

A *push transfer* is a transfer that is owned by the local Content Server instance, which is the instance on which the outgoing provider is set up.

- For performance monitoring of a push transfer, you also should set up an outgoing provider from the target (proxied) Content Server instance back to the source (local) Content Server instance. This *talkback* provider can then notify the source Content Server instance when each transfer is complete. A push transfer will work without the talkback provider, but the source Content Server instance would not be aware of transfer completion or problems.
- Only one push transfer can be in progress at a time.
- If you are running a push transfer across a firewall, you might need to configure the firewall to permit the both providers' sockets to pass through it.

**Figure 28–3 Push Transfer**

## 28.3 How Transferring Batch Files Works

This section provides information about how transferring batch files works.

### 28.3.1 Transfer Process Actions

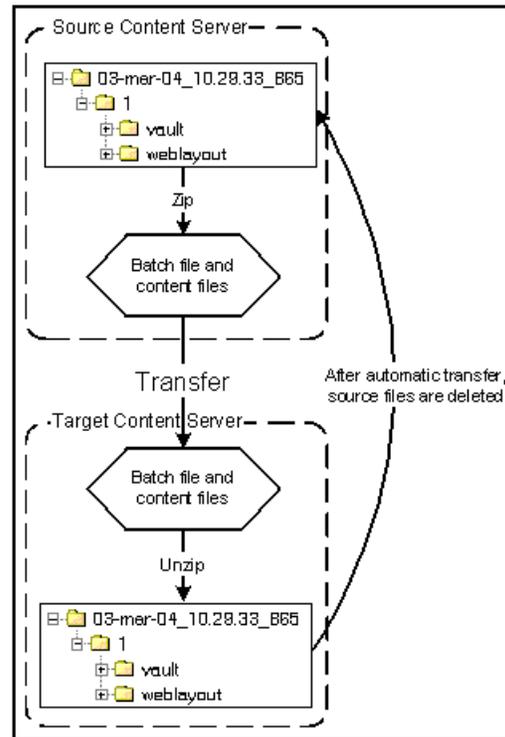
When a transfer is initiated, the following actions occur:

1. Each batch file in the archive is zipped together with its associated content files.
2. The Zip files are transferred to the target Content Server instance by a local file system move (local transfer) or by the outgoing provider (push or pull transfer).
3. The Zip files are unzipped and placed in the appropriate file system locations.

4. For an automated transfer, the batch files and their associated content files are removed from the source Content Server instance. For a manual transfer, the batch files and associated content files remain in the source Content Server instance.

The transferred archive is now available for import through the Archiver of the target Content Server instance.

**Figure 28–4 The Transfer Process**



### 28.3.2 Transfer Rules

The following list provides applicable transfer rules:

- If you are transferring between Content Server instances on a shared file system, the mapped or mounted drive must be available to both Content Server instances. The computers must be on and logged in as a user who has system access to both Content Server instances.
- The Content Server instance that has an outgoing provider set up is considered the local server, and the target Content Server instance for the outgoing provider is considered the proxied server. Files are always transferred in the direction of the outgoing provider, from the local (source) instance to the proxied (target) instance.
- To transfer multiple archives from a Content Server instance, you must set up a separate outgoing provider from the local instance for each target instance.
- Only archives that are identified as *targetable* can be transfer targets. When you are selecting a transfer target, the *targetable* attribute can help you find the target archive quickly.
- At least one archive in the transfer must be local to the transfer owner. For example, you cannot set up a transfer between two Content Server instances that is owned by a third Content Server instance.

- An archive can contain only one copy of each batch file. Therefore, if a batch file being transferred already exists in the target archive, the batch file and its associated content files will be ignored.

## 28.4 Managing Transfers

This section provides information about tasks for managing transfers.

- [Section 28.4.1, "Transferring Content"](#)
- [Section 28.4.2, "Making an Archive Targetable"](#)
- [Section 28.4.3, "Defining an Outgoing Transfer Provider"](#)
- [Section 28.4.4, "Setting a Transfer Destination \(Target\)"](#)
- [Section 28.4.5, "Initiating a Manual Transfer"](#)
- [Section 28.4.6, "Deleting a Transfer"](#)

### 28.4.1 Transferring Content

To transfer content between Content Server instances:

1. In the source Content Server instance, create the archive to be transferred and set up an export to this archive. See [Section 26.2.1](#).
2. In the target Content Server instance, create the archive to receive transferred content and make the target archive targetable. See [Section 28.4.2](#).
3. Set up communications between the Content Server instances:
  - If the source and target archives are on a shared file system, ensure that both computers are on and logged in as a user who has system access to both Content Server instances.
  - If the source and target archives are not on a shared file system, create an outgoing provider from the source Content Server instance to the target Content Server instance. See [Section 28.4.3](#).
4. From the source archive, specify the target archive. See [Section 28.4.4](#).
5. Initiate the transfer. See [Section 28.4.5](#).

The batch files and content files are copied to the target archive.

### 28.4.2 Making an Archive Targetable

To indicate that an archive can receive transfers from other archives (be *targetable*):

1. Open the archive collection that contains the target archive. See [Section 25.3.1](#).
2. Select the target archive in the **Current Archives** list.
3. Click the Main Archiver Transfer window.
4. Click **Edit** in the Transfer Options section.
5. In the Transfer Options window, select **Is Targetable**.
6. Click **OK**.

### 28.4.3 Defining an Outgoing Transfer Provider

To create an outgoing provider for transfer purposes:

1. In the source Content Server instance, create an outgoing provider. Enter the following information:

Element	Description
Provider Name	Enter a name. This will become a subdirectory in the <i>DomainHome/ucm/cs/data/providers/</i> directory.
Provider Description	Enter a user-friendly description. For example, <i>Transfer Provider</i> .
Server Host Name	Enter the server host name of the target Content Server instance. For example, <i>extranet_server</i> .
Server Port	Enter a unique port number on which the provider will communicate with the target Content Server instance.
Instance Name	Enter the name of the target Content Server instance. For example, <i>instance_on_extranet</i> .
Relative Web Root	Enter the relative web root of the target Content Server instance. For example, <i>/company_name/</i> .

2. Using the System Properties utility of the target Content Server instance, set the **IP Address Filter** or **Hostname Filter** to the IP address or host name of the source Content Server instance. (The IP Address Filter setting is recommended.)
3. If you are setting up a push transfer (transfer owned by the local Content Server instance), consider setting up a *talkback* outgoing provider from the target Content Server instance back to the source Content Server instance.
4. If you are transferring across a firewall, configure the firewall to permit the outgoing providers' sockets to pass through it.

#### 28.4.4 Setting a Transfer Destination (Target)

To specify the target archive to receive transferred content:

1. Open Archiver from the Content Server instance that will own the transfer.
  - For a pull transfer, the transfer owner is the target (proxied) Content Server instance.
  - For a push transfer, the transfer owner is the source (local) Content Server instance.
2. Open the archive collection that contains the source archive. See [Section 25.3.1](#).
3. Select the source archive in the **Current Archives** list.
4. Click the Main Archiver Transfer window.
5. Click **Edit** in the Transfer Destination section.
6. In the Archive Collections window, select the collection that contains the target archive.
7. Select the target archive.

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**Note:** The target archive must be identified as targetable. See [Section 28.4.2](#).

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8. Click **OK**.

## 28.4.5 Initiating a Manual Transfer

To transfer content manually:

1. Open Archiver on the source Content Server instance.
2. Open the archive collection that contains the source archive. See [Section 25.3.1](#).
3. Select the source archive in the **Current Archives** list.
4. Select **Actions**, then click **Transfer**.

The transfer process is initiated, and the status bar at the bottom of the Archiver page displays progress messages.

## 28.4.6 Deleting a Transfer

This section describes procedures for deleting a transfer.

### 28.4.6.1 Deleting a Transfer

To delete a transfer from the **Transfer to** tab:

1. Open the archive collection that contains the source archive. See [Section 25.3.1](#).
2. Select the source archive in the **Current Archives** list.
3. Click the Main Archiver Transfer window.
4. Click **Remove** in the Transfer Destination section.
5. When prompted to confirm the action, click **Yes**.

### 28.4.6.2 Deleting an Automated Transfer

To delete an automated transfer from the Automation for Instances page:

1. Open the archive collection. See [Section 25.3.1](#).
2. Choose **Options**, then **View Automation For Instance**.
3. In the Automation window, click the **Transfers** tab.
4. Select the automated transfer to delete.
5. Click **Remove**.

The automated transfer is removed from the list.

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## Replicating Files

This chapter describes how to automate the export, import, and transfer of content files by using the Archiver utility Replication function in Oracle WebCenter Content.

This chapter covers the following topics:

- [Section 29.1, "Understanding Replication"](#)
- [Section 29.2, "Managing Replication"](#)

### 29.1 Understanding Replication

If you are automating the import of WebCenter Content files using replication, each batch file is removed as soon as the automatic import is complete. You can view the archiving results by preparing an Archive History report using the Web Layout Editor. For information on the editor, see *Oracle Fusion Middleware Developing with Oracle WebCenter Content*.

If you are replicating files to a contribution server, you should map the **Security Group** and/or **Account** field so that users have only Read permission to the imported files. Otherwise, changed files in the importing instance could be overwritten by exported files during a later replication cycle.

For performance reasons, replication is not recommended for large archives (approximately 20,000 files or more). Export and import of large archives should be run manually, during periods of non-peak usage if possible.

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**Caution:** The Archiver utility cannot be used to move or copy data between two instances that share the same Content Server instance name (*IDC\_Name*). To do so corrupts the data on the target system.

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When Archiver automatic replication is configured between instances of WebCenter Content, every action is replicated between environments: Check in, Update, and Delete. For information on preventing Archiver from replicating Delete actions, see the "Preventing Deletes from Replicating In Archiver" blog.

This section covers these topics:

- [Section 29.1.1, "Replication Uses"](#)
- [Section 29.1.2, "Replication Methods"](#)
- [Section 29.1.3, "Single Revision Replications"](#)

### 29.1.1 Replication Uses

Typical uses for the Replication function include:

- Automatically exporting content from one Content Server instance and importing to another Content Server instance to synchronize two websites.
- Copying content automatically between two contribution/consumption servers.
- Automatically moving certain documents from a contribution server to a higher-security Content Server instance.
- Automatically moving old content to a storage location.

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**Note:** The Replication function does not import content types and user attributes.

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### 29.1.2 Replication Methods

You can automate Archiver functions in the following ways:

- **Automatic Export:** Export to a local archive is initiated automatically whenever a content item that meets the export criteria is indexed.
- **Automatic Import:** Import from a local archive is initiated automatically, about once per minute.
- **Automatic Transfer:** Moving archive files to a different Content Server instance over sockets is initiated automatically whenever the source archive is updated.

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**Note:** You can export expired revisions manually, but expired revisions do not get exported automatically.

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### 29.1.3 Single Revision Replications

When using the **Single Revision Replication** option on the Edit Export Query (Content) window, be aware of the following considerations:

- If the new document matches the archiver query on check-in, it is archived. If it does not match the query, nothing happens.
- If a document has multiple revisions and the most recent matching revision is deleted or updated so it no longer matches the query, the next most recent matching revision of that document is replicated. If no revisions match the query, that document is deleted through replication.
- If a system (*A*) is replicating to system (*B*) and the **Single Revision Replication** option is used, system *B* will at any given time only have one revision of each document. The revLabel of each revision is 1, no matter what the revLabel was on the document that was replicated.

This archiving option allows an administrator to create a staging system and a production system. The staging system can archive all documents that have a specific metadata field set to 1. The production system will always have the most recent revision of each document that has this metadata flag set. Setting this flag to 0 on the staging system removes it from the production system and rolls it back to the next most recent revision with that metadata field set to 1.

## 29.2 Managing Replication

Several tasks are involved in managing the replication process, including setting up automatic exports, imports and transfers. This section provides information about replication tasks.

- [Section 29.2.1, "Setting Up Automatic Export"](#)
- [Section 29.2.2, "Setting Up Automatic Import"](#)
- [Section 29.2.3, "Setting Up Automatic Transfer"](#)
- [Section 29.2.4, "Disabling Automatic Import"](#)
- [Section 29.2.5, "Disabling Automatic Export"](#)
- [Section 29.2.6, "Disabling Automatic Transfer"](#)
- [Section 29.2.7, "Deleting a Registered Exporter"](#)

### 29.2.1 Setting Up Automatic Export

To set up an automatic export:

1. Set up the export and run a manual export. See [Section 26.2.1](#).
2. Open Archiver on the Content Server instance that content is to be exported from.
3. Open the archive collection.
4. Select the archive to export to automatically in the Current Archives list.
5. Click the **Replication** tab.
6. Click **Edit**.
7. In the Registered Exporter window, select **Enable Automated Export**.
8. Click **Register**.

The current collection is added to the Registered Exporters box.

9. Click **OK**.

Each revision that meets the export criteria will be exported to this archive when it is indexed. The batch file is removed as soon as each export is complete.

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**Note:** You can export expired revisions manually, but expired revisions do not get exported automatically.

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### 29.2.2 Setting Up Automatic Import

To set up an automatic import:

1. Set up the import and run a manual import. See [Section 27.3](#).
2. Open Archiver on the Content Server instance that the archive is to be imported to.
3. Open the archive collection.
4. Select the archive to import automatically in the Current Archives list.
5. Click the **Replication** tab.
6. Click **Register Self**.

7. When prompted to confirm the action, click **OK**.

The selected archive will be imported automatically, about once per minute. All source batch files are removed as soon as each import is complete.

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**Note:** The Replication function does not import content types and user attributes.

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### 29.2.3 Setting Up Automatic Transfer

To set up an automatic transfer:

1. Set up the transfer and run a manual transfer. See [Section 28.1](#).
2. Open Archiver on the source Content Server instance.
3. Open the archive collection.
4. Select the source archive in the Current Archives list.
5. Click the **Transfer To** tab.
6. Click **Edit**.
7. In the Transfer Options window, select **Is Transfer Automated**.
8. Click **OK**.
9. Test the automatic transfer:
  - a. In the source Content Server instance, check in a new document that meets the export criteria.
  - b. If the export is automated, wait until automated export occurs after indexing. Otherwise, export the source archive manually. The archive should be transferred to the target Content Server instance within a few minutes.

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**Note:** The Replication function does not import content types and user attributes.

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### 29.2.4 Disabling Automatic Import

This section provides information about the methods to disable an automatic import.

#### 29.2.4.1 Unregistering an Importer from the Replication Tab

1. Open the archive collection. See [Section 25.3.1](#).
2. Select the archive in the Current Archives list.
3. Click the **Replication** tab.
4. Click **Unregister**.

Automatic importing from the selected archive is disabled.

#### 29.2.4.2 Disabling a Registered Importer from the Automation for Instance Page

1. Open the archive collection. See [Section 25.3.1](#).
2. From **Options**, choose **View Automation For Instance**.
3. In the Automation for Instance page, click the **Importers** tab.

4. Select the registered importer to delete.
5. Click **Remove**.

The registered importer is removed from the list.

## 29.2.5 Disabling Automatic Export

To disable automatic export:

1. Open the archive collection. See [Section 25.3.1](#).
2. Select the archive in the Current Archives list.
3. Click the **Replication** tab.
4. Click **Edit**.
5. In the Registered Exporter window, deselect **Enable Automated Export**.
6. Click **OK**.

Automatic exporting of the selected archive is disabled.

## 29.2.6 Disabling Automatic Transfer

To disable automatic transfer:

1. Open Archiver on the source Content Server instance.
2. Open the source archive collection. See [Section 25.3.1](#).
3. Select the source archive in the Current Archives list.
4. Click the **Transfer To** tab.
5. Click **Edit**.
6. In the Transfer Options window, deselect **Is Transfer Automated**.
7. Click **OK**.

Automatic transfer of the selected archive is disabled.

## 29.2.7 Deleting a Registered Exporter

This section provides information about the methods to delete a registered exporter.

### 29.2.7.1 Deleting a Registered Exporter from the Replication Tab

1. Open the archive collection. See [Section 25.3.1](#).
2. Select the archive in the Current Archives list.
3. Click the **Replication** tab.
4. Click **Edit**.
5. In the Registered Exporter window, select **Enable Automated Export**.
6. Select the Content Server instance to delete in the **Registered Exporters** list.
7. Click **Remove**.

The registered exporter is removed from the list.

8. Click **OK**.

### 29.2.7.2 Deleting a Registered Exporter from the Automation for Instance Window

1. Open the archive collection. See [Section 25.3.1](#).
2. From **Options**, choose **View Automation For Instance**.
3. In the Automation for Instance window, select the registered exporter to delete.
4. Click **Remove**.

The registered exporter is removed from the list.

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## Archiving Contribution Folders

This chapter provides information about backing up and recovering the Contribution Folders structure in the Oracle WebCenter Content system.

This chapter covers the following topics:

- [Section 30.1, "About Folder Archive Functions"](#)
- [Section 30.2, "Exporting an Archived Folder Structure"](#)
- [Section 30.3, "Importing an Archived Folder Structure"](#)

### 30.1 About Folder Archive Functions

*Contribution Folders* is an optional feature supported by the `Folders_g` component. When enabled, Contribution Folders provides a hierarchical folder interface in the form of contribution folders (also called hierarchical folders), enabling the creation of a multilevel folder structure.

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**Note:** In later releases of Oracle WebCenter Content 11g Release 1 (11.1.1) Contribution Folders has been replaced by Folders, which is supported by the FrameworkFolders component.

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You can back up and recover the Contribution Folders structure using the Folder Archive feature, which is part of the `Folders_g` component and has the following functionality:

- **Export a folder hierarchy:** Use to assign a file name to an exported archive file and save it in a specified location.
- **Import folder hierarchy:** Use to specify the file name of an archive to import. The imported folder structure removes all current folders and replaces them with the folder hierarchy.

You use the Virtual Folder Administration Configuration page to perform the export and import folder archive tasks.

**Figure 30–1 Virtual Folder Administration Configuration Page**

## 30.2 Exporting an Archived Folder Structure

To export a folder hierarchy as an archive:

1. Log in to the Content Server instance as an administrator.
2. Choose **Administration**, then **Folder Configuration**.
3. Click **Export Archive**.
4. In the File Download window, click **Save**.
5. Navigate to the directory where you want to save the folder archive file.
6. Specify a new file name so that you can easily identify the archive file (for example, *041127\_CollectionArchive*).

---

**Note:** In the Windows operating system, if you leave the file type as **Text Document**, a **.txt** extension will be appended to the file name (for example, *CollectionArchive.hda.txt*). To save the file with just the **.hda** extension, select the **All Files** file type.

---

7. Click **Save**.

The folder hierarchy is exported to the specified file.

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**Note:** Depending on the size of the folder hierarchy that is being exported as an archive file, the default heap size value for the JVM may not be adequate. If memory errors are issued during the export procedure, the heap size may need to be increased

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## 30.3 Importing an Archived Folder Structure

To import an archived folder structure:

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**Caution:** This procedure removes all current folders and replaces them with the imported folder hierarchy. Typically, you should perform this procedure only on a Content Server instance that has no content items in the repository.

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1. Log in to the Content Server instance as an administrator.
2. Choose **Administration**, then **Folder Configuration**.
3. Click **Browse** and navigate to the archive file you want to import.
4. Click **Open**.

The path and file name appear in the field.

5. Click **Import Archive**.
6. Click **OK**.

The archived folder is imported and re-created.

For more information about exporting and importing folders, see *Oracle Fusion Middleware Managing Oracle WebCenter Content*.



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## Archiving the Contribution Folder Structure

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This chapter describes how to archive Contribution Folders structure and associated content using the Folder Structure Archive feature.

This chapter covers the following topics:

- [Section 31.1, "Understanding Folder Structure Archive"](#)
- [Section 31.2, "Important Implementation Considerations"](#)
- [Section 31.3, "Differences Between Archiving Features"](#)
- [Section 31.4, "Managing Folder Structure Archives"](#)

### 31.1 Understanding Folder Structure Archive

*Contribution Folders* is an optional feature supported by the `Folders_g` component. When enabled, Contribution Folders provides a hierarchical folder interface in the form of contribution folders (also called hierarchical folders), enabling the creation of a multilevel folder structure.

The Folder Structure Archive feature, supported by the `FolderStructureArchive` component, can be used to archive the folder structure and, optionally, its associated content for Contribution Folders. The structure of the folders is archived through database table replication. You can configure which folders (along with all subfolders) to archive. The folder archives can be accessed by the Archiver utility for further processing (for example, replication or transfer to a different Content Server instance).

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**Note:** Folder Structure Archive does not support *Folders*, only *Contribution Folders*. *Folders* is a newer feature meant to be a replacement for Contribution Folders. The Archiver utility can be used to move *Folders* structure and content. For details, see [Chapter 32](#).

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The `FolderStructureArchive` component is installed but disabled by default with the Content Server instance. To use the component you must enable it using the Component Manager (see [Section 9.2.2](#)).

Folder Structure Archive has several uses, including:

- **As a backup tool:** Back up the folder structure (including its content, if desired) and store it in a safe place to be restored in a server malfunction or other calamity.
- **As a duplication tool:** Copy the folder structure (including its content, if desired) and create an exact copy on a different computer to simplify multi-server setups.

- **As a synchronization tool:** Keep the folders environment between two systems synchronized (for example, a development system and a production system, or two identical, redundant systems). Contribution Folders archives created by using this component can be transferred or replicated to another system.

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**Important:** Before using Folder Structure Archive, please ensure that you read [Section 31.2](#).

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## 31.2 Important Implementation Considerations

Please note the following important implementation considerations:

- Folder Structure Archive cannot be used to replicate Site Studio websites. The folder tree on the Folder Archive Configuration page will include all Site Studio website folders, and you can archive and replicate them to another system. However, the replicated website may not work correctly on the target system. If you want to replicate a Site Studio website, use Site Studio's built-in replication features.
- If you are using Folder Structure Archive as a duplication or synchronization tool between two systems, it is recommended that you select different initial collection IDs (`InitialColID` setting) for the source and target system when installing the `Folders_g` component. If the initial collection IDs are the same and users are allowed to manipulate folders on the target system, there may be collection ID collision errors during the duplication or synchronization process.
- You can select a folder in the tree on the Folder Archive Configuration page without selecting its parent folder. This does not affect the folder's virtual folder path; in other words, the virtual path will remain `[Parent_Folder]/[Folder]`, even if `[Parent_Folder]` is not selected. If you transfer or replicate the archive to another Content Server instance and the parent folder does not exist on that server, it is automatically created, but without the metadata of the corresponding folder on the source server.
- If you want to transfer or replicate a folder structure archive between two Content Server instances, it is recommended that you do not manually create the folder structure on the target system. Folders that do not exist on the target system are created automatically during the transfer or replication process. If you do create folders manually, this may lead to out-of-sync errors during the process since the folder names may match, but their underlying unique identifiers (`xCollectionID`) do not. To help reduce mismatching folder issues, you can use the `CollectionIsConsumptionOnly` configuration variable to lock the folders environment on the target system.
- If you set up replication between two systems using Folder Structure Archive, folders that are created or moved on the source system are automatically created or moved on the target system as soon as content is added to the source folder. Also, if you change the metadata of a folder on the source system, these changes are automatically reflected on the target system as well (as soon as content is added to the target folder). Any folders that are deleted on the source system are automatically deleted on the target system. When a folder is deleted, all its information is gone.

However, without Folder Structure Archive, any folders that are deleted on the source system are *not* automatically deleted on the target system, which means the two systems are out of sync. This is because the `Folders_g` component does not keep track of deleted folders. When a folder is deleted, all its information is gone.

When the Archiver utility starts the replication process, it does not know what folder(s) to delete from the target system.

Similarly, if a folder move causes the folder to no longer reside in an archived folder, this folder will not be archived and replicated. Consider a system with folders */FolderA*, */FolderA/SubfolderA*, */FolderB*, and */FolderB/SubfolderB*. If */FolderA* is set up to be archived and */FolderB* is not, moving *SubfolderA* to */FolderB* means it will not be replicated. However, if both */FolderA* and */FolderB* are archived, the move of *SubfolderA* would be replicated.

- If you set up archiving or replication of folders and content items using Folder Structure Archive, the shortcuts of the folders and content items are not archived or replicated.
- It is recommended that you use Folder Structure Archive with the DocFolderArchiving component. This component is installed along with the Contribution Folders add-on if, during the Contribution Folders installation, you chose to preserve the folder structure of content during archiving. When you import a content item that belongs to a folder, this component will create the folder structure on the target system if it does not yet exist on that system. If the identical folder structure (with the same or a different `xCollectionID`) exists on the target system, then it makes sure that the `xCollectionID` of the content item being imported into the target system matches with the existing folder on the target system.

Consider a content item on the source system in a folder. The `xCollectionID` of the content item is 8, and the folder is called *FolderA*. Now assume that you are using DocFolderArchiving component to archive that content item to a target system. If *FolderA* does not exist in the target system at the same level, then DocFolderArchiving will create *FolderA* in the target system and then import the content item into that folder. More than likely the `xCollectionID` of the *FolderA* will be different than *FolderA* on the source system. If *FolderA* already exists on the target system at the same level but has different `xCollectionID` (for example, 7), then DocFolderArchiving will not delete that folder. It will keep the folder, but it will change the `xCollectionID` of the content item that you are transferring from 8 to 7, so that the content item still belongs to the correct folder.

## 31.3 Differences Between Archiving Features

Folder Structure Archive has its own built-in archiving features, which are accessed using the Contribution Folder Administration Configuration page.

- [Section 31.3.1, "Functional Differences"](#)
- [Section 31.3.2, "Process Differences"](#)

### 31.3.1 Functional Differences

Folder Structure Archive can be used alongside built-in archiving features, but its functionality differs in several important ways:

- The application can export selected portions of the folder structure, whereas the built-in Contribution Folders archiving features can only export the *entire* folder structure.
- The application can create incremental archives, that is, archives that contain only changed folders compared to an earlier version; whereas the built-in Contribution Folders archiving features can only create archives that contain *all* items, even unchanged items.

- The application can include both the folder structure and folder content in the archives (depending on the value of a Folder Structure Archive variable), whereas the built-in Contribution Folders archiving features can only export the folder structure and none of the content in the folders.
- Unlike the built-in Contribution Folders archiving features, Folder Structure Archive allows the creation of multiple source folder archives, which can all be imported, transferred, or replicated to the same target Content Server instance using the Archiver utility.

### 31.3.2 Process Differences

If you export the complete folder structure using the built-in Contribution Folders archiving features and you import it into another Content Server instance (using the Contribution Folders interface), then that server's existing folder structure is deleted entirely and replaced with the imported structure.

If you create an archive using Folder Structure Archive and you import, transfer, or replicate it to another Content Server instance (using the Archiver utility), then the existing folder structure is not deleted, and the archived structure is merged into the existing structure.

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**Note:** For more information on the built-in archiving features of the Folders\_g component, see *Oracle Fusion Middleware Managing Oracle WebCenter Content*.

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## 31.4 Managing Folder Structure Archives

This section provides information about working with folder structure archives:

- [Section 31.4.1, "Creating a Folder Structure Archive"](#)
- [Section 31.4.2, "Updating a Folder Structure Archive"](#)
- [Section 31.4.3, "Using a Folder Structure Archive"](#)
- [Section 31.4.4, "Configuration Variables"](#)

### 31.4.1 Creating a Folder Structure Archive

To create a new folder structure archive:

1. Log in to the Content Server instance as an administrator.
2. Choose **Administration**, then **Folder Archive Configuration**.
3. In the **Collection Name** list on the Folder Archive Configuration page, select the archive collection that the new folder structure archive should be part of.
4. In the **Archive Name** field, specify the name of the new folder structure archive.

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**Important:** Ensure that you provide an archive name *before* selecting folders to be included in the archive. If you select folders first and then specify an archive name, nothing happens when you click **Add**. (The folder tree collapses completely and your folder selection is lost).

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5. In the shaded area, select all folders to include in the folder structure archive.

If you click the check box of a parent folder, all its child folders are selected automatically as well. You can also select and deselect any of the child folders individually. A parent folder will only be selected if *all* of its subfolders are selected as well. If you deselect any of the child folders, its parent folder is automatically deselected, too. This does not affect the virtual folder path properties of the child folder.

6. Click **Add**.

A message appears stating that the folder archive was added successfully. The archive is now included in the **Archive Name** list, and also in the list of current archives for the Content Server instance; see [Section 31.4.3](#).

## 31.4.2 Updating a Folder Structure Archive

You can use the definition of an existing folder structure archive, modify it, and create an updated archive. To update a folder structure archive:

1. Log in to the Content Server instance as an administrator.
2. Choose **Administration**, then **Folder Archive Configuration**.
3. If required, on the Folder Archive Configuration page assign the archive to a different collection in the **Collection Name** list.
4. In the **Archive Name** list, select the name of the folder structure archive to update.

The folder archive tree in the shaded area is updated to reflect the current selections for the archive.

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**Note:** You cannot save the selected archive under a different name. If you change the name in the **Archive Name** field and click **Add**, the archive is considered a new archive and you must select the folders again before clicking **Add**.

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5. When defining the folder structure archive on the Folder Archive Configuration page, you can select a folder without selecting its parent folder.

If you click the check box of a parent folder, all its child folders are selected automatically as well. You can also select and deselect any of the child folders individually. A parent folder will only be selected if *all* of its subfolders are selected as well. If you deselect any of the child folders, its parent folder is automatically deselected, too. This does not affect the virtual folder path properties of the child folder.

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**Note:** By default, if a parent folder is not selected, its source collection ID is not passed on to its child folders. If you want the source collection ID of a folder to be retained even if its parent folder is not selected, set the `AllowMigrationOfParentFoldersMeta` variable to `true` (this is not the default). For details, see [Section 31.4.4](#).

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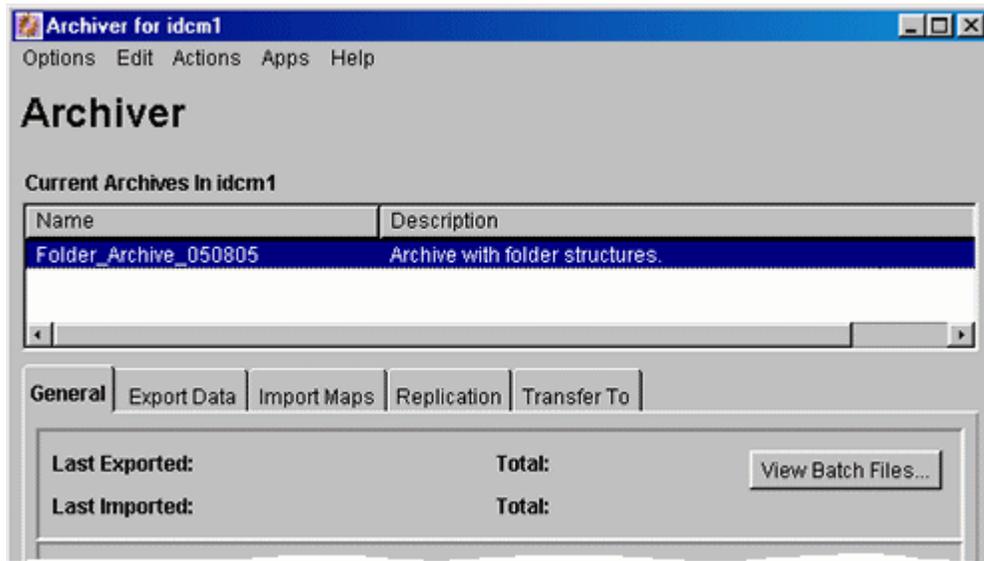
6. Click **Update**.

A message appears stating that the folder archive was updated successfully. To process this archive further, see [Section 31.4.3](#).

### 31.4.3 Using a Folder Structure Archive

After you create a new folder structure archive, its files are located in the *Intradoc\_Dir/archives/Archive\_Name* directory, and it is included in the list of current archives for the Content Server instance in the Archiver utility, as shown in the example in [Figure 31-1](#).

**Figure 31-1** Folder Structure Archive in Archiver Utility



The Name column in the Archiver window lists the name that was given to the archive when it was created (see [Section 31.4.1](#)). The Description column will always say "Archive with folder structures" to indicate the purpose of the archive.

The folder structure archive can now be processed further. All normal Archiver functions can be used. For example, the archive can be transferred or replicated to a different Content Server instance.

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**Note:** Several important considerations that should be taken into account when implementing the Folder Structure Archive component. For details, see [Section 31.2](#).

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### 31.4.4 Configuration Variables

You can use several configuration variables to modify the behavior of folder structure archiving. This section provides information about the types of such variables.

#### 31.4.4.1 Folder Structure Archive Variables

The variables for Folder Structure Archive are set in the following file: *IdcHomeDir/components/FolderStructureArchive/folderstructurearchive\_environment.cfg*. This is a read-only file, so if you want to modify a setting, do so by choosing **Administration**, then **Admin Server**, then **General Configuration**, and enter the setting in the **Additional Configuration Settings** field.

The following configuration parameters are supported:

- ArchiveFolderStructureOnly=true | false:** If this variable is set to true, the archive will only include the folder structure and none of the content items contained in

the structure. This variable enables you to create a copy of the folder structure for backup purposes or identical multi-server setup. The default is `false`, which means that content items are included in the folder archive.

- **AllowArchiveNoneFolderItem=true | false:** If this variable is set to `true`, the archive will include content items, even if they are not in the folder structure. The content that does not belong to any folder is included in the folder structure archive. If this variable is set to `false`, only content items that are in the folder structure are exported. You can use this configuration variable to set up replication for folders and content at the same time; otherwise additional replication for folders and normal content would be required. The default is `true`, which means that content items outside of the folder structure are also included in the folder archive.
- **AllowMigrationOfParentFoldersMeta=true | false:** If this variable is set to `true`, the source collection ID of a folder is retained (migrated from the parent folder), even if the parent folder is not selected on the Folder Archive Configuration page. The default is `false`, which means that metadata of parent folders is not passed on unless the parent folder is specifically selected.

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**Important:** After modifying a configuration parameter value, ensure that you restart the Content Server instance.

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#### 31.4.4.2 Folders\_g Component Variables

The variables for the Folders\_g component are set in the following file:

`IdcHomeDir/components/Folders_g/folders_environment.cfg`. This is a read-only file, so if you want to modify a setting, do so by choosing **Administration**, then **Admin Server**, then **General Configuration**, and enter the setting in the **Additional Configuration Settings** field.

The following Folders\_g configuration variable is useful with Folder Structure Archive:

- **CollectionIsConsumptionOnly=true | false:** If this variable is set to `true`, the folders environment on the Content Server instance is locked, which means the server is set to receive folder data only (hence *consumption*). Users with RWD (Read/Write/Delete) permissions are not allowed to create, move, modify, or delete folders. Users with Admin permissions are not allowed to create folders, but they can move, modify, and delete folders.

Typically, this setting should be set on a Content Server instance that is the target of an archive transfer or replication. It prevents out-of-sync errors between the source server and target server, which could arise if folders were manipulated manually on the target server.

The default setting is `false`, which means the folders environment on the Content Server instance is not locked.

In a replication setup, any deleted folders on the source system are not automatically deleted on the target system. Even with the target system in consumption-only mode, system administrators can manually delete the affected folder on the target system. (Please note that they cannot create folders.)

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**Caution:** If users are allowed to manipulate folders on the target server, ensure that you select a different initial collection ID (`InitialColID` setting) for the target server than for the source server during the `Folders_g` component installation. Otherwise there may be collection ID collision errors.

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**Important:** After modifying a configuration parameter value, ensure that you restart the Content Server instance.

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## Migrating Folders\_g to Folders

This chapter describes how to migrate Oracle WebCenter Content Server folder content and structure from Contribution Folders to Folders by using the Folders Migration utility.

This chapter covers the following topics:

- [Section 32.1, "Understanding Folders\\_g Migration to Folders"](#)
- [Section 32.2, "Preparing to Migrate Folders"](#)
- [Section 32.3, "Migrating to Folders"](#)
- [Section 32.4, "After Folders Migration is Complete"](#)

### 32.1 Understanding Folders\_g Migration to Folders

The Folders Migration utility can be used to migrate folder content and structure from Contribution Folders (provided by the Folders\_g component) to Folders (provided by the FrameworkFolders component). The utility is available when the tables associated with Contribution Folders are present in the database schema and the FrameworkFolders component is enabled. For more information about Folders and the FrameworkFolders component, see *Oracle Fusion Middleware Managing Oracle WebCenter Content*.

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**Note:** *FrameworkFolders* is the name of the component that replaces the older Folders\_g component. The older Folder interface is now referred to as *Contribution Folders*. The interface supported by the FrameworkFolders component is referred to as *Folders*.

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**Note:** WebCenter Portal 11.1.1.8.0 and earlier supports the Folders\_g component only. For information about configuring Content Server with WebCenter Portal, see *Oracle Fusion Middleware Administering Oracle WebCenter Portal*.

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The FrameworkFolders component is installed (disabled) by default with a new installation of WebCenter Content. A WebCenter Content system that is updated from an earlier version using the Folders\_g component can choose to continue to use that component or choose to migrate to use the FrameworkFolders component. You can migrate both Folders\_g folder structure and folders content over to Folders.

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**Important:** Do not have both Folders\_g and FrameworkFolders components enabled and running at the same time in a production system. If you do have both enabled simultaneously, an alert will be displayed on the web interface and certain functionality will not work as expected, such as WebDAV.

Technically you never need to have both components enabled simultaneously. However, during the process of migration it may be convenient to have both components enabled if any of the Folders\_g data needs to be groomed, and it is acceptable to have both components enabled during this process.

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**Caution:** The migration operation can be performed multiple times. This enables you to validate that the migrated data is in the shape you expect after the migration is complete or to otherwise change configurations or modify source data and retry the migration.

The primary concern is if any content has manually been moved from Folders\_g into the new Folders structure before the migration has been done. If this is this case, the migration may result in losing the manually set location of the item in the new Folders structure. To avoid this issue, any item moved into the new Folders structure should be removed from Folders\_g before the migrations or have its xCollectionID field set to 0 (zero).

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## 32.2 Preparing to Migrate Folders

You can set several migration variables in the Content Server `config.cfg` file to modify migration operations.

- **FolderMigrateExcludeList:** Specifies a list of folders to exclude from the migration. This list can include folder IDs and folder marks. Use upper case letters and separate items with commas. This variable is best modified using the Modify Excluded Folders dialog on the Folder migration page. If this variable is not set, only the TRASH folder is excluded.
- **FldMigrateDefaultSecurityGroup:** Specifies the default Security Group to assign to migrated folders if one is not already associated with the folders. If the variable is not set, the default value is *Public*. Folders in Folders\_g do not need and may not have a Security Group setting. Migrated folders are required to have a Security Group setting.
- **FldMigrateRootBaseName:** Specifies the base name for the root folder created in Folders when the migration is run. The root folder has the form: `<$FldMigrateRootBaseName$>_<$date$>_#<$run_index$>`. If the variable is not set, the default value is *Migrate*.
- **ShowFolderMigrationMenu:** Specifies whether the Folder Migration option is displayed in the Administration menu. If migration is possible (Folders\_g tables are available in the database schema) and if the variable is not specified, the default is 1, which displays the option. To prevent the option from showing in the Administration menu, set this variable to 0 (zero).

## 32.3 Migrating to Folders

To migrate Folders\_g folders structure and folders content to Folders:

1. Using a web browser, log in to Content Server instance as administrator.
2. If the FrameworkFolders component is not yet enabled, do so now. For more information, see [Section 9.2.2](#).

---

**Note:** Technically you never need to have both components enabled simultaneously. However, during the process of migration it may be convenient to have both components enabled if any of the Folders\_g data needs to be groomed, and it is acceptable to have both components enabled during this process.

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3. Choose **Administration**, then **Folder Migration**.

**Figure 32–1 Folder Migration Page**

**Folder Migration**

Use this page to migrate folder structure and content from Folders\_g into the newer FrameworkFolders data structure.

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**Run Migration**

The information below describes the artifacts associated with the migration process. Click the **Migrate Folder Data** button to perform the migration.

**Sub-trees to exclude:** [TRASH] [Modify Excluded Folders](#)  
**Folders to migrate:** 9865  
**Content items in folders:** 48  
**Shortcuts to migrate:** 3  
**Folders that will be excluded:** 378

[Show Advanced Migration Options](#)

---

**Recent Migration Runs**

Run#	Started	Ended	User	Migrated Folders	Migrated Content Associations	Migrated Short Cuts
118	8/24/11	8/24/11	sysadmin	9865	48	3
117	8/22/11	8/22/11	sysadmin	9865	48	3
116	8/22/11	8/22/11	sysadmin	9865	48	3
115	8/19/11	8/19/11	sysadmin	9865	48	3
114	8/19/11	8/19/11	sysadmin	9865	48	3
113	8/19/11	8/19/11	sysadmin	9865	48	3

[Show Additional Migration Data](#)

4. In the Run Migration section of the Folder Migration page, the following pre-migration information is displayed:
  - Folder sub-trees that will be excluded from the migrate option (by default, TRASH)
  - Number of folders to migrate
  - Number of content items in folders that will be migrated
  - Number of shortcuts to migrate
  - Number of folders to exclude from migration

To add folders to be excluded from the migration, click **Modify Excluded Folders**. This displays the Folders Migration: Excluded Folders window. Select one or more folders from the Browse Legacy Folders tree and they are automatically moved to the Legacy Folders to Exclude from Migration pane.

5. If the **Show Advanced Migration Options** link is displayed, you can click the link to display options for creating links between content items and folders during the migration. An *owner link* is the primary association between a content item and a folder in Folders. A content item can have only one owner link (as opposed to unlimited secondary *shortcuts*). The owner link options specify how to handle situations where the migration process attempts to create an owner link for a content item that has an existing owner link from a previous migration or prior manual assignment.

The Options for Existing Owner Links section lists the following three options:

- **Remove existing owner link. Allow migration to create new owner link.**

This is the default selection. It is most likely to be used when an administrator is migrating folders and content from a populated Folders\_g hierarchy to a completely empty Folders hierarchy.

- **Convert existing owner link to shortcut. Allow migration to create new owner link.**

If the Folders hierarchy has begun to be populated with folders and content before the folder migration process is started, there is the possibility that a content item exists in both the legacy Folders\_g hierarchy and the new Folders hierarchy. A user can add a content item into a Folders folder while it is also within a Folders\_g folder. When migration occurs, the migration process will try to take the Folders\_g version of that content item and put it into the newly created and migrated Folders folder that corresponds to the Folders\_g folder. However, only a single owner link is allowed to the content item, so that same content item cannot be placed into the new Folders folder without breaking the link to the Folders folder it already resides in. If you want to keep the information instead of breaking the link, this option changes the Folders\_g owner link to a Folders shortcut.

- **Leave existing owner link. Change migrated link to shortcut.**

If the Folders hierarchy has begun to be populated with folders and content before the folder migration process is started, there is the possibility that a content item exists in both the legacy Folders\_g hierarchy and the new Folders hierarchy. A user can add a content item into a Folders folder while it is also within a Folders\_g folder. When migration occurs, the migration process will try to take the Folders\_g version of that content item and put it into the newly created and migrated Folders folder that corresponds to the Folders\_g folder. However, only a single owner link is allowed to the content item, so that same content item cannot be placed into the new Folders folder without breaking the link to the Folders folder it already resides in. If you want the pre-migration Folders folder to have the single owner link to the content item, this option allows the migrated folder have a shortcut to the item.

6. Click **Migrate Folder Data**. A status bar and messages will display the progress of the migration.

When the migration is complete, the following post-migration status information is displayed in a table:

- Migration run number

- Date and time the migration started
  - Date and time the migration ended
  - User ID of the user who ran the migration
  - Number of folders successfully migrated
  - Number of migrated content associations
  - Number of migrated shortcuts
7. To view more details about a specific migration run, click the **Info** icon next to the run number.
- The Folder Migration Information page opens with information about the GUID, legacy folder ID, name, and type of each folder that was migrated.
- When you no longer have any use for the data from a specific migration, you can click **Delete Migration Data** on the Folder Migration Information page.
8. For information on migration runs that may have had data removed, click **Show Additional Migration Data**. This displays a table with the same columns as the post-migration status information, but it contains information about runs that had data removed. If the columns are empty, no runs had data removed.
- To block this display, click **Hide Additional Migration Data**.
9. When you are satisfied with the completed migration, if the Folders\_g component is enabled, then disable it.

## 32.4 After Folders Migration is Complete

When the folder migration process is complete and you have verified the data has been transferred into the Folders structure as desired, it is unlikely that you would want to migrate again. To prevent arbitrary and unwanted future migrations it is recommended that the variable `ShowFolderMigrationMenu=0` is set in the Content Server `config.cfg` file. This variable setting prevents the **Folder Migration** option from being displayed in the **Administration** menu.



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## Migrating the Folders Structure

This chapter explains how to use the Archiver utility to migrate Folders structure data (but not content files) in Oracle WebCenter Content Server. Folders functionality is supported by the FrameworkFolders component.

This chapter covers these topics:

- [Section 33.1, "About Migrating Folders Structure"](#)
- [Section 33.2, "Exporting Folders Structure Data"](#)
- [Section 33.3, "Importing Folders Structure Data"](#)

### 33.1 About Migrating Folders Structure

The Folders structure for a Content Server instance can be migrated (exported or imported) by using the Archiver utility.

For information about how Archiver works, see [Chapter 25](#).

### 33.2 Exporting Folders Structure Data

This section describes the process and tasks for manually exporting data from the Content Server instance for backup, storage, or import to another Content Server instance. The Export function in the Archiver utility can be used to export Folders structure data. Note that this exports only a copy, the original data remains.

A manual export is a one-time export initiated from Archiver by an administrator. This creates an archive on the local Content Server instance.

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**Caution:** Do not use Archiver as your primary method of disaster recovery; use standard backup systems for the database and file system. For information on backup systems, see *Oracle Fusion Middleware Administrator's Guide*.

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To manually export Folders structure data, follow this process:

1. Create an archive where the exported Content Server data will be stored. For details, see [Section 25.2.1](#).
2. Select the archive in the Current Archives list.
3. Add tables to the archive. For details, see [Section 26.2.4](#).

You must add the following tables to the archive:

- FoldersFolders
  - FolderMetaDefaults
4. Initiate the export. For details, see [Section 26.2.8](#).

For more information on how to manage exports using the Archiver utility, see [Chapter 26](#).

### 33.3 Importing Folders Structure Data

This section describes the process and tasks for manually retrieving data from an exported archive. Importing is typically used to obtain a copy of data from another Content Server instance or to restore data that has been in storage. The Import function in the Archiver utility can be used to import Folders structure data.

The Content Server instance to which you are importing must have the same metadata fields, security groups, and accounts as the instance that the archive was exported from. Errors can result if there are mismatches.

To manually import the Folders structure data, follow this process:

1. Using Archiver, in the Current Archives list select the archive from which to retrieve data.
2. Initiate the import. For details, see [Section 27.3.6](#).

For more information on how to manage imports using the Archiver utility, see [Chapter 27](#).

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## Archive and Migration Strategies

This chapter provides information about several typical archiving and migration strategies for Oracle WebCenter Content Server.

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**Note:** All of the scenarios described in this section can be run manually or automatically (through replication).

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This chapter covers the following topics:

- [Section 34.1, "Export"](#)
- [Section 34.2, "Import"](#)
- [Section 34.3, "Self Export/Import"](#)
- [Section 34.4, "One-to-One Archiving"](#)
- [Section 34.5, "One-to-Many Archiving"](#)
- [Section 34.6, "Many-to-One Archiving"](#)
- [Section 34.7, "Archiver Examples"](#)
- [Section 34.8, "Configuration Migration Tips"](#)

### 34.1 Export

This section provides information about strategies for exporting.

#### Summary

A simple export is typically used to:

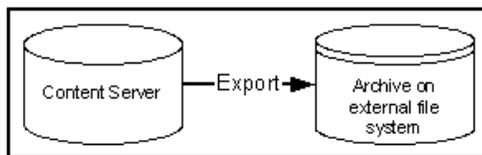
- Store and later remove outdated content on a file system.
- Store content on a file system for later retrieval.
- Retain a snapshot of a Content Server instance at a certain date and time.

#### Configurations

The following are possible export-only configurations, shown in order from most to least typical:

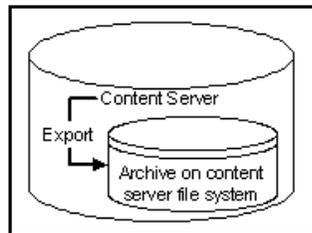
- Export to a collection on an external file system.

**Figure 34–1 Export to External File System**



- Export to one of the Content Server instance's own collections.

**Figure 34–2 Export to Own Collection**



## 34.2 Import

This section provides information about importing.

### Summary

A simple import is typically used to:

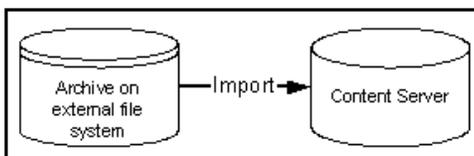
- Retrieve content from storage after an unintended deletion.
- Restore content from an archived 'snapshot' of a Content Server instance.

### Configurations

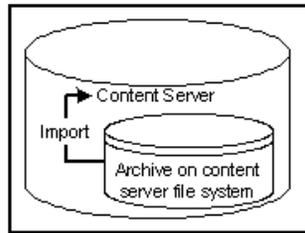
The following are possible import-only configurations, shown in order from most to least typical:

- Import from a collection on an external file system.

**Figure 34–3 Import from External File System**



- Import from one of the Content Server instance's own collections.

**Figure 34–4 Import from Own Collection**

### 34.3 Self Export/Import

This section provides information about self export.

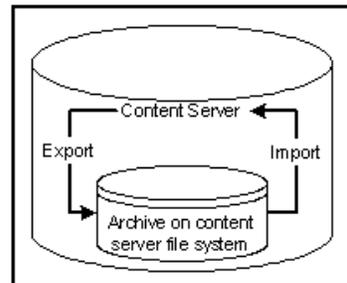
#### Summary

Self export/import is typically used to change content metadata to new values.

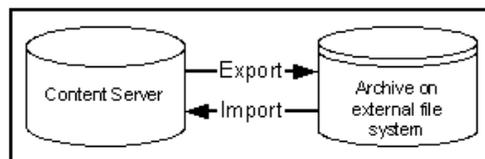
#### Configurations

The following are possible self export/import configurations, shown in order from most to least typical:

- Export to and import from one of the Content Server instance's own collections.

**Figure 34–5 Self Export/Import from Own Collection**

- Export to and import from a collection on an external file system.

**Figure 34–6 Self Export/Import from External File System**

### 34.4 One-to-One Archiving

This section provides information about one-to-one archiving.

#### Summary

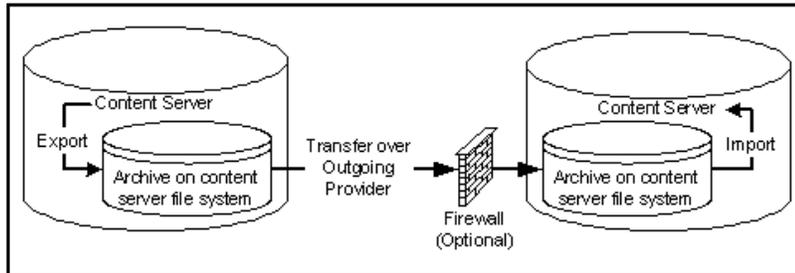
One-to-one archiving is used to copy or move content from one Content Server instance to another.

**Configurations**

The following are possible one-to-one archiving configurations, shown in order from most to least typical:

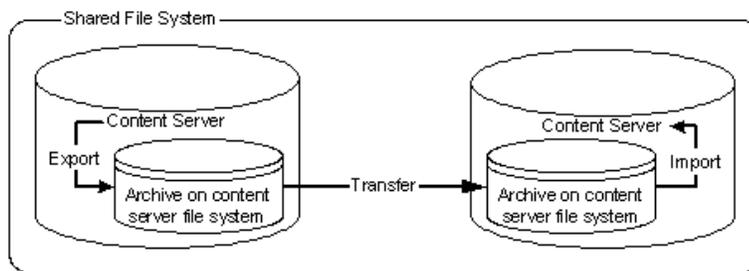
- Export, transfer, and import over sockets.

**Figure 34–7 One-to-One Archiving: Over Sockets**



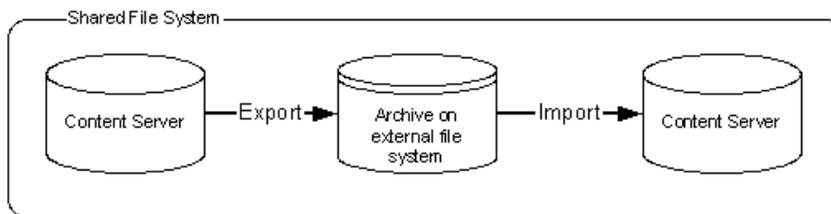
- Export, transfer, and import on a shared file system.

**Figure 34–8 One-to-One Archiving: On Shared File System**



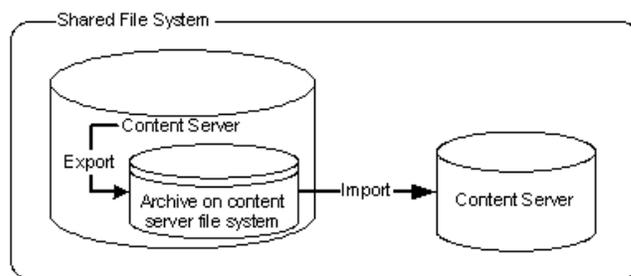
- Export to and import from a collection on a shared external file system.

**Figure 34–9 One-to-One Archiving: On Shared External File System**



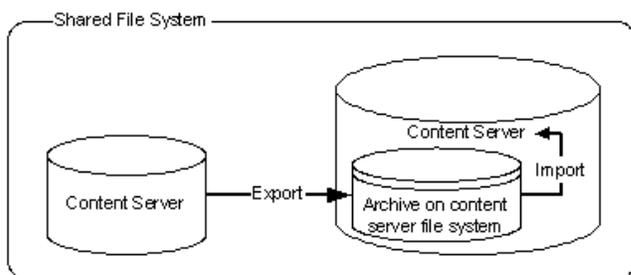
- Export to the source Content Server collection file system and import directly from that collection on a shared file system.

**Figure 34–10 One-to-One Archiving: Export to Collection and Import from Collection on Shared File System**



- Export from the source Content Server instance directly to a collection on the target Content Server instance and import from that collection on a shared file system.

**Figure 34–11 One-to-One Archiving: Export from Source to Collection and Import from Collection on Shared File System**



## 34.5 One-to-Many Archiving

This section provides information about one-to-many archiving.

### Summary

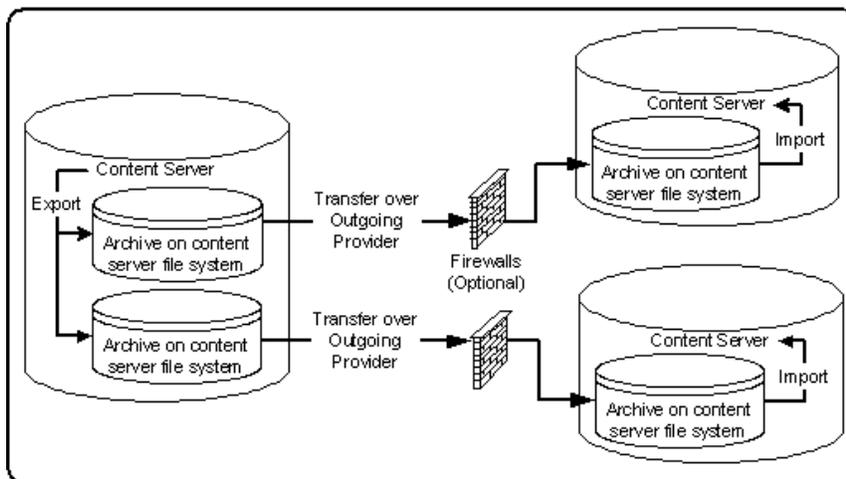
One-to-many archiving is typically used to copy or move content from a contribution server to consumption servers.

### Configurations

The following are possible one-to-many archiving configurations, shown in order from most to least typical:

- Export, transfer, and import over sockets.  
When this configuration is automated using replication, a separate export archive is required for each target server because the source files are deleted upon transfer. However, for manual transfer, you could transfer a single archive to multiple targets.

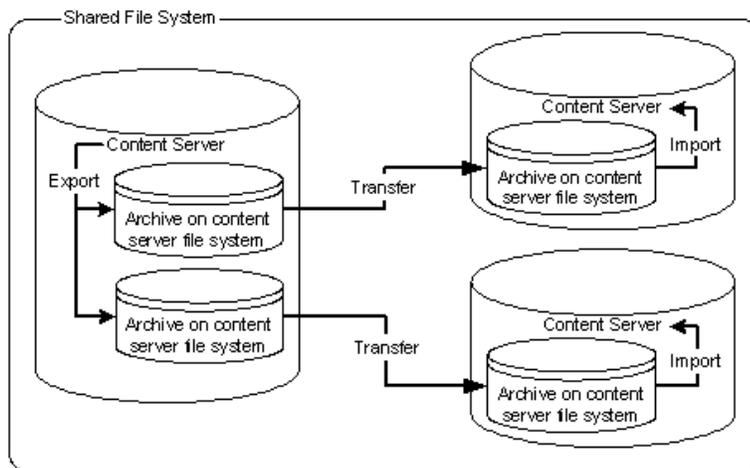
**Figure 34–12 One-to-Many Archiving: Over Sockets**



- Export, transfer, and import on a shared file system.

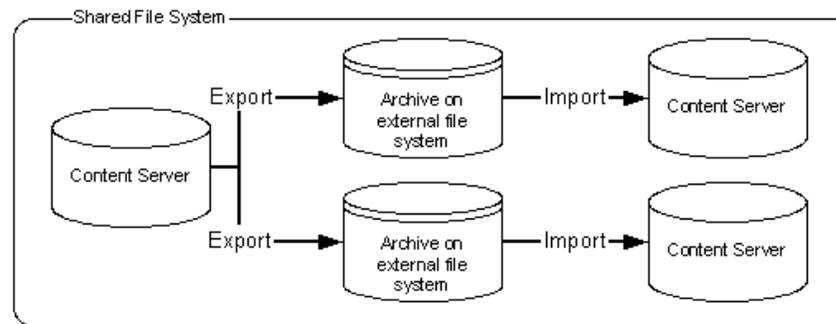
When this configuration is automated using replication, a separate export archive is required for each target server because the source files are deleted upon transfer. However, for manual transfer, you could transfer a single archive to multiple targets.

**Figure 34–13 One-to-Many Archiving: On Shared File System**



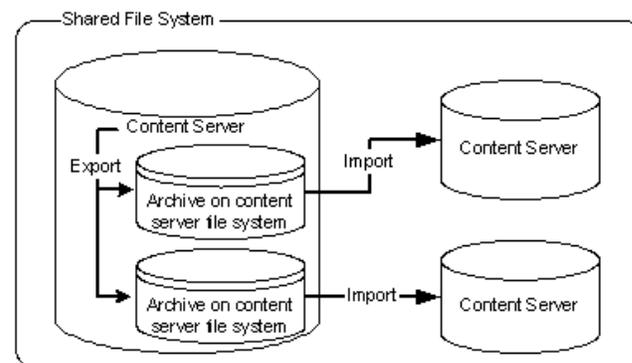
- Export to and import from a collection on a shared external file system.

When this configuration is automated using replication, a separate export archive is required for each target server because the source files are deleted upon import. However, for manual import, you could import a single archive from multiple targets.

**Figure 34–14 One-to-Many Archiving: On Shared External File System**

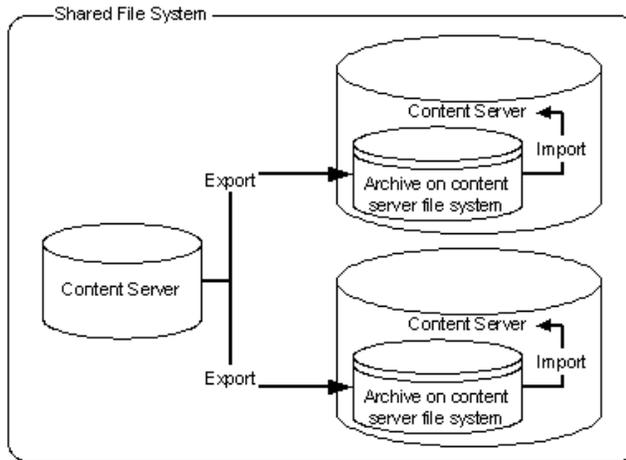
- Export to the source Content Server collection and import directly from that collection on a shared file system.

When this configuration is automated using replication, a separate export archive is required for each target server because the source files are deleted upon import. However, for manual import, you could import a single archive from multiple targets.

**Figure 34–15 One-to-Many Archiving: Export to Collection and Import from Collection on Shared File System**

- Export from the source Content Server instance directly to collections on the target Content Server instances and import from those collections on a shared file system.

**Figure 34–16 One-to-Many Archiving: Export from Source to Collections and Import from Collections on Shared File System**



## 34.6 Many-to-One Archiving

This section provides information about many-to-one archiving.

### Summary

Many-to-one archiving is typically used to:

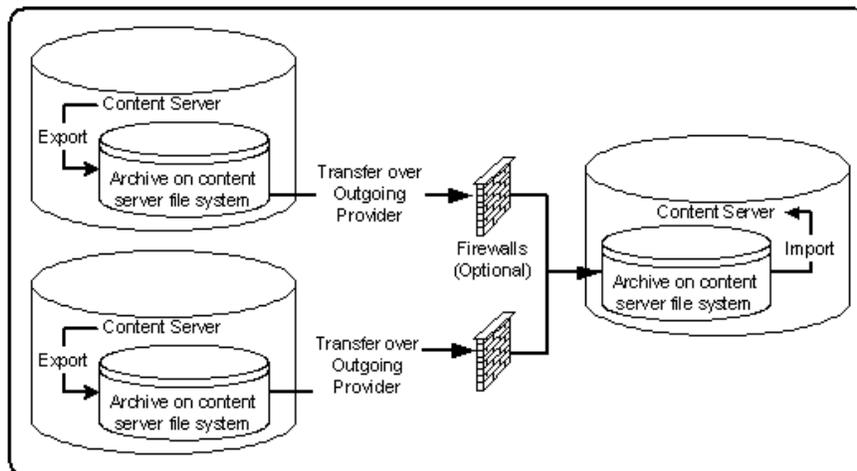
- Copy or move content from several contribution servers to one consumption server.
- Move sensitive content from several contribution servers to a more secure contribution server.

### Configurations

The following are possible many-to-one archiving configurations, shown in order from most to least typical:

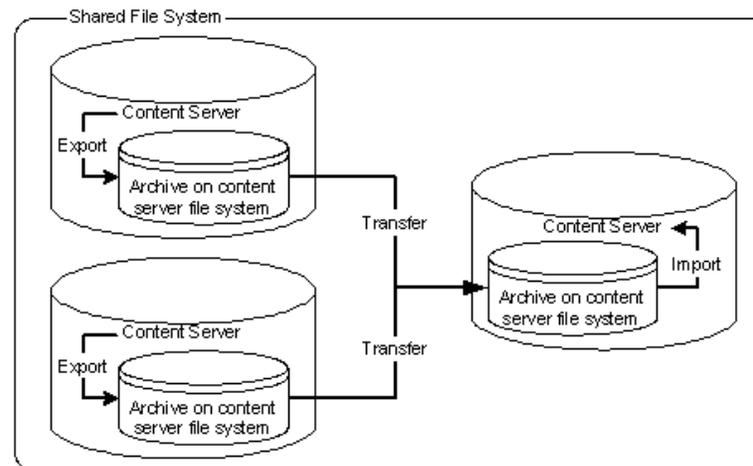
- Export, transfer, and import over sockets.

**Figure 34–17 Many-to-One Archiving: Over Sockets**



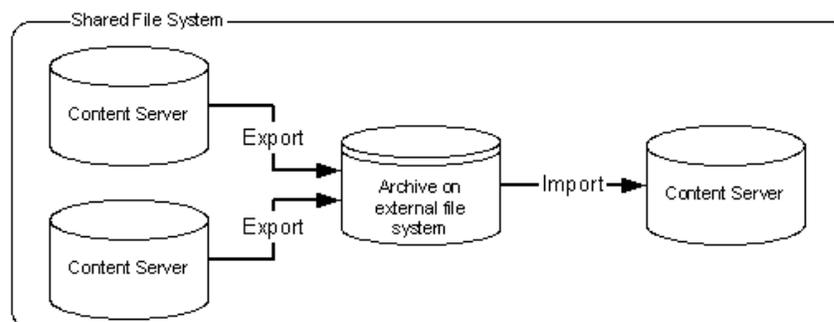
- Export, transfer, and import on a shared file system.

**Figure 34–18 Many-to-One Archiving: On Shared File System**



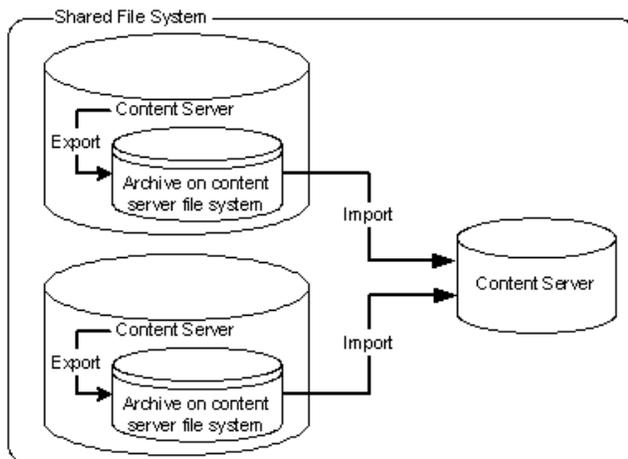
- Export to and import from a collection on a shared external file system.

**Figure 34–19 Many-to-One Archiving: On Shared External File System**



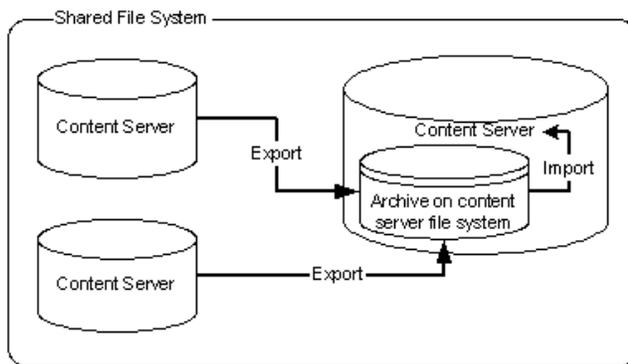
- Export to the source Content Server instances' collections and import directly from those collections on a shared file system.

**Figure 34–20 Many-to-One Archiving: Export to Collections and Import from Collections on Shared File System**



- Export from the source Content Server instances directly to a collection on the target Content Server instance and import from that collection on a shared file system.

**Figure 34–21 Many-to-One Archiving: Export From Sources to Collection and Import from Collection on Shared File System**



## 34.7 Archiver Examples

This section provides examples that illustrate how to use Archiver to solve common business problems.

- [Section 34.7.1, "Copying a Content Server Instance to a Laptop"](#)
- [Section 34.7.2, "Transferring by Content Type and Author"](#)
- [Section 34.7.3, "Changing Metadata Fields"](#)
- [Section 34.7.4, "Adding Content ID Prefixes"](#)
- [Section 34.7.5, "Changing Release Dates"](#)

### 34.7.1 Copying a Content Server Instance to a Laptop

In this example, you want to set up a laptop computer with a copy of a Content Server instance for a colleague who will be traveling.

This procedure assumes that the source Content Server instance and the laptop computer have access to the same file system, and that the laptop computer has Content Server software installed.

1. Open Archiver on the source Content Server instance.
2. Create a new archive.
3. Because you want to export all content, you do not need to create an export query.
4. To limit the file size of the archive, choose the **Latest Revisions** option on the Edit Export Query page.
5. If content types and user attributes need to be copied to the laptop system, select **Content Configuration** and **User Configuration** on the Export Data tab.
6. Set export options from the General tab:
  - To save space on the local system, select **Replace Existing Export Files**.
  - If your colleague needs web-viewable files, select **Copy Web Content**.
7. Initiate the export manually.
8. Open Archiver on the laptop Content Server instance.
9. Open the source collection and select the archive to import.
10. If content type and user attributes were exported, select these options on the Import Archive page.
11. Initiate the import manually.

### 34.7.2 Transferring by Content Type and Author

In this example, you have a contribution Content Server instance where users submit content. You want to automatically archive *HR* content that is contributed by *JChang* to a Content Server instance in another building that serves as a Human Resources portal.

This procedure assumes that the two Content Server instances do not have access to a shared file system, and that the Human Resources portal server should contain only the latest revision of each content item.

**Set up an automated export on the Contribution Content Server instance:**

1. Create an archive.
2. Set these export queries for the archive:

Field	Operator	Value
Content Type	Is	HR
Author	Is	JChang

3. In the Edit Export Query page:
  - Select **Export Revisions with Release Date later than most recent Export Date**.
  - Select the **Latest Revisions** option.
4. Set export options from the General tab:
  - To save space on the local system, select **Replace Existing Export Files**.

- To include web-viewable files in the archive, select **Copy Web Content**.
5. Export the archive manually.
  6. In the Replication tab, register the archive as an automated exporter.

**Set up an automated import on the HR Portal Content Server instance:**

1. Create a target archive.
2. Select the target archive and ensure that the **Update** Override Action is set on the General tab.
3. Import the target archive manually.
4. In the Replication tab, register the archive as an automated importer.

**Set up an automated pull transfer from the Contribution server to the HR Portal server:**

1. In the Contribution Content Server instance, create an outgoing provider to the HR portal Content Server instance.
2. Open **Archiver** on the HR portal Content Server instance.
3. Open the target collection and make the target archive 'targetable.'
4. Open the source collection and select the source archive.
5. In the Transfer To tab, select the target archive as the target destination.
6. Run a manual transfer.
7. Set the transfer to be automated.

### 34.7.3 Changing Metadata Fields

In this example, you have a custom metadata field, *ApprovedBy*, which was used in one Content Server instance, but the field name must be changed to *Sponsor* for consistency with other Content Server instances.

1. Create the new *Sponsor* metadata field.
2. Create an archive.
3. Manually export all content to the archive. (You do not need to create an export query.)
4. Set up the following import field map for the archive:

Export Field	Target Field
xApprovedBy	Sponsor

5. From the General tab, select **Update** as the Override Action.
6. Initiate the import manually.
7. Delete the *ApprovedBy* field from the Content Server instance.

### 34.7.4 Adding Content ID Prefixes

In this example, you have two Content Server instances that are used as contribution servers, but you want to have all content available for consumption from both servers. You can set up an automatic transfer in both directions. However, both Content Server instances use automatic Content ID generation with similar numbering schemes,

which could result in errors or overwritten revisions if you import files with Content IDs that already exist on the target Content Server instance.

- One way to avoid conflicts is to add a unique prefix in the Auto Number Prefix system property on both Content Server instances.
- Another way to accomplish this is to add a unique prefix during the import process:

To add content ID prefixes:

1. Set up the following value map on the first Content Server instance's import archive:

Input Value	Field	Output Value
All check box	Content ID	server2_<\$dDocName\$>

2. Set up the following value map on the second Content Server instance's import archive:

Input Value	Field	Output Value
All check box	Content ID	server1_<\$dDocName\$>

### 34.7.5 Changing Release Dates

In this example, you are copying archives to other Content Server instances using replication or transfer, but you want the release date on the target Content Server instance to be the date the content item was copied.

1. Set up an export and import for replication or transfer.
2. Select the archive to import in the target Content Server instance.
3. Set up the following import value map for the archive:

Input Value	Field	Output Value
All check box	Release Date	<\$dateCurrent()\$>

The release dates will reflect the local date and time of the target Content Server instance.

## 34.8 Configuration Migration Tips

There are several points to keep in mind when using the Configuration Migration utility.

- If you use directory locations on the target system that differ from the standard Content Server installation directories, you cannot use Configuration Migration but must do a manual copy of the pertinent directories.

For example, if you use partitioned file systems and want to split Content Server storage on the partitions, you must add configuration variables to the *DomainHome/ucm/cs/bin/intradoc.cfg* file to point to the correct locations for the directories that are stored elsewhere.

- If you are using different web servers for the source and the target systems, make sure to exclude the web server information when using Configuration Migration to prepare an export.
- Not all components can be exported using the Configuration Migration utility. For example, components that require an interactive installation cannot be exported. They must be installed separately on the target system.
- Dynamic Converter rules are not transferred with the Configuration Migration utility. They must be manually added to the target system by copying the `/data/conversion/cvtemplates.hda` file from the source system to the target system. In addition, you should create an archive for dynamic converter templates and transfer them to the target system before transferring other content. Otherwise an error occurs when a document that is eligible for dynamic conversion is imported.
- The Configuration Migration utility is particularly useful for propagating a part of an instance to another. For example, some customization, such as workflows or content profiles, may best be designed and tested on a development instance. After they are tested they can be migrated to your production system. Other development work, such as component development, is probably best done using the Component Wizard and Component Manager for testing and deployment.
- Problems can occur when importing archives if required fields and validated option lists are not considered. If metadata fields have been changed to be required or if option lists have been altered between one migration and another, it will be difficult to import content into another system with those same metadata field definitions. To avoid this problem, temporarily change required fields to be non-required and change option lists to be non-validated before importing data on a target system.
- You can use the Configuration Migration utility with the archiver to create a regular 'snapshot' of your instance. You should also make sure to make appropriate backups of your databases at the same time, to ensure that the entire system stays synchronized.
- You should create a configuration migration package before creating an archive package to ensure that the appropriate metadata information is available on the importing Content Server instance.
- Remember that migration is an additive process. The exporting configuration bundle of metadata information is added to the metadata that currently exists in the importing Content Server instance. If metadata information currently exists that matches the metadata being imported, and if the Force Overwrite rule has been selected during import, then the metadata on the importing Content Server instance is overwritten by the metadata from the exported bundle.

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## Using Archiver Replication Exceptions

This chapter explains how to use the Archiver Replication Exceptions feature to prevent failed Archiver imports from stopping replication in a Content Server instance.

This chapter covers the following topics:

- [Section 35.1, "Understanding Archiver Replication Exceptions"](#)
- [Section 35.2, "Administering and Using Archiver Replication Exceptions"](#)

### 35.1 Understanding Archiver Replication Exceptions

Archiver Replication Exceptions enables administrators to prevent failed imports from stopping replication. It does this by capturing such failed imports and putting them into an exceptions archive and sending email to the administrator that such a failed import has occurred.

The ArchiverReplicationExceptions component is installed and enabled by default with the Content Server instance.

- [Section 35.1.1, "How Archiver Replication Exceptions Works"](#)
- [Section 35.1.2, "Scenario 1"](#)
- [Section 35.1.3, "Scenario 2"](#)

#### 35.1.1 How Archiver Replication Exceptions Works

Several configuration entries must be manually added to the *IntradocDir/config/config.cfg* file to support Archiver Replication Exceptions. The configuration entries define a variety of conditions to determine the level of error reporting, to direct failed imports to an exceptions directory, and to ignore and handle multiple failed imports when a systemic error is detected. Parameters for both automatic and manual imports are provided.

#### 35.1.2 Scenario 1

In this scenario an import of a document has failed because the content type "DOC" does not exist in the importing server. The error reporting level (ArchiverEmailErrorLevel) was set to *collision*, *standard*, *severe*, and the ArchiverErrorNotifyUser was set to *sysadmin*. The following is an example of an archiver import failure email notification:

```
Archiver Import Failure
There was a serious error during the import of a document which may prevent that
document from being properly synchronized in state with the exporting content
```

```
server. Content item 'test1' was not successfully checked in. The content
type 'DOC' is not defined in the system.
Revision Being Imported
Collection: idc
Archive Name: ar1
Source Instance: idc
Batch Name: 07-sep-24_15.15.41_766/07267151541~1.hda
Content ID: test1
Title: test1
Author: sysadmin
Revision: 1
Release Date: 9/24/07 3:13 PM
Create Date: 9/24/07 3:14 PM
```

The Document Has Been Copied To An Exceptions Archive

```
Collection: idc
Archive Name: ImportExceptions
Batch Name: 07-sep-24_15.15.41_766/07267151541~1.hda
Total Captured In Archive: 1
```

### 35.1.3 Scenario 2

In this scenario an import is being attempted but continually fails. The system administrator is aware that there may be problems during the import, but does not want an email notification of every failure. By setting `ArchiverMaxConsecutiveImportErrors` (default is 10), the system administrator can set several failures that can occur before the cessation of email notification. E-mail is sent until this number of errors is reached. If any import from the exporter should succeed before the set number is reached, or if the Content Server instance is restarted, the counter is reset to 0. Note that when the maximum number of errors is reached the automated import of the archive is aborted.

## 35.2 Administering and Using Archiver Replication Exceptions

The primary purpose for the Archiver Replication Exceptions feature is to allow filtering of failed Archiver imports to optimize the handling and notification of such failures. For content items to be processed by Archiver Replication Exceptions, the administrator must manually set configuration entries in the `IntradocDir/config/config.cfg` file. The configuration variables customize the behavior of the importing Content Server instance to allow for certain situations and to distribute the error reporting based on the configured criteria.

The following configuration variables can be used to customize behavior. These values should be set in the `IntradocDir/config/config.cfg` file under `#Additional Variables`.

By prepending any of the configuration entries with the name of an archive, with a colon (:) as a separator, that configuration entry will only apply to that archive. For example, to enable capturing exceptions for the archive `MyRemoteImportArchive`, use the following entry in the `config.cfg` file:

```
MyRemoteImportArchive:IsArchiverCapturingExceptions=true
```

If an archive name prefix is not applied, then the value set is the global default for all archives.

- **IsArchiverCapturingExceptions:** The primary functionality of this component is not enabled unless this configuration entry is turned on.

The default value is `false`.

- **ArchiverImportExceptionsArchiveName:** The name of the archive to hold failed imports. The archive will be created in the same archive collection as the archive that contained the document that failed an import.

The default value is `ImportExceptions`.

- **ArchiverMaxConsecutiveImportErrors:** The maximum number of consecutive import errors before the import of the archive is aborted.

The default value is `10`.

- **ArchiverErrorNotifyUser:** The user to notify when there is an import failure. The default is `sysadmin`. The email is generated only if the import error is at a level that is configured to generate email.

The entry can be a comma separated list of user names, but all the user names have to be defined in the Content Server instance and have associated email addresses.

- **ArchiverEmailErrorLevels:** The error levels at which an import error should generate email during automated import. The possible levels are as follows:
  - **collision:** The import failed because an existing revision of a document blocked it. Usually this is caused by the importing revision having a release date (or create date depending on configuration) that is earlier than the date of the latest revision of an existing document.
  - **standard:** The import failed because of a normal error. A typical such error would be a metadata field that has an invalid value.
  - **severe:** The import failed because of a severe unexpected error in the Content Server instance. A typical reason for this might be a network failure to either the file system or database.

The configuration entry is set to a comma separated list of any of the above values. If an automated import error occurs, it is classified in one of the above levels and if the level is in the list configured for this parameter then an email is generated for that error.

The default value is `collision,standard,severe` (or all).

- **ArchiverManualImportEmailErrorLevels:** This is similar to `ArchiverEmailErrorLevels` except it applies to manual archive imports. A manual import is one directly driven by an end user or administrator and is not part of an import done by a "registered automated importer".

The default value is empty (or none).

- **ArchiverCaptureExceptionErrorLevels:** A list of error levels for which an import error should capture a copy of the document and put it into the exceptions archive (see `ArchiverImportExceptionsArchiveName`). If the document is captured then the error will not stop an automated import. The automated import will delete the document from the archive when the batch file containing the document has been fully imported. See `ArchiverEmailErrorLevels` for a list of error levels and how to configure the entry.

The default value is `collision,standard`.

- **ArchiverManualImportCaptureExceptionErrorLevels:** This is similar to the `ArchiverCaptureExceptionErrorLevels` parameter except it applies to manual archive imports (see `ArchiverManualImportEmailErrorLevels` for more on manual imports). If an import error is captured it is copied into the exceptions archive but

it does not delete it from the originating archive. If the error is captured it will not count against the maximum number of errors allowed during a manual import (see the standard Content Server configuration entry `MaxArchiveErrorsAllowed` which defaults to 50).

The default value is empty (or none).

- **ArchiveExceptionsMaxNumberDocuments:** The maximum number of documents that can be stored in the exceptions archive.

When this number is reached, then import failure will again prevent continued automated import. However, email is sent to `ArchiverErrorNotifyUser` indicating that the import failed and that the exceptions archive is full. Unlike the other configuration entries, if you use an archive prefix (separated by a colon) to limit the configuration entry to a particular archive, the archive name must be the name of the exceptions archive not the archive with the originating documents being imported.

The default value is 50.

The parameter `ArchiverMaxConsecutiveImportErrors` addresses the issue of skipping over errors and sending email notifications on the errors when the error is caused by a systemic problem (such as all documents having the same wrong metadata field on export). This results in numerous documents being unnecessarily captured and generating the attendant volume of unwanted email. This configuration entry helps detect such scenarios. During an automated import, if too many consecutive import errors are detected, then the current archive import is aborted. Manual imports follow the standard rules for maximum errors (see `MaxarchiveErrorsAllowed`). If any import (from any archive) is successful, then the consecutive import failure count is reset to 0.

If the same document fails an import (twice or more) sequentially email is sent out only for the first failure. If the same document fails an import but is from a different batch load file, the email for it is not suppressed if email for that document has already been sent for a previous error.

# Part VII

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## Appendixes

This part provides information on how to integrate and manage several optional software components for Oracle WebCenter Content.

Part VII contains the following appendixes:

- [Appendix A, "Managing Oracle Fusion Middleware BPEL Component for Content Server"](#)
- [Appendix B, "Managing the Need to Know Component"](#)
- [Appendix C, "Managing Kofax Capture Export Connector to Oracle WebCenter Content"](#)
- [Appendix D, "Troubleshooting Oracle WebCenter Content"](#)



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# Managing Oracle Fusion Middleware BPEL Component for Content Server

This appendix describes how to install and configure the BpelIngetration component for Oracle WebCenter Content, and how to configure Oracle WebCenter Content Server workflows to initiate deployed processes on the Business Process Execution Language (BPEL) server.

This appendix covers the following topics:

- [Section A.1, "Introduction"](#)
- [Section A.2, "Installation"](#)
- [Section A.3, "Configuring the Integration Component"](#)
- [Section A.4, "Configuring a Workflow in Content Server"](#)

## A.1 Introduction

The BpelIngetration component adds the ability to interact with Business Process Execution Language (BPEL) Process Manager from within Content Server workflows. As an administrator, you can configure Content Server workflows to initiate a deployed process on the BPEL server.

The following topics are covered in this section:

- [Appendix A.1.1, "Hardware Requirements"](#)
- [Appendix A.1.2, "Software Requirements"](#)
- [Appendix A.1.3, "Software Distribution"](#)

### A.1.1 Hardware Requirements

At a minimum, the BpelIngetration component has the same hardware requirements as for Content Server and Oracle BPEL Process Manager.

### A.1.2 Software Requirements

This section specifies requirements for Content Server and BPEL Process Manager.

**Oracle Content Server:** Content Server release 11g or higher must be properly installed and running on the target computer.

**Oracle BPEL Process Manager:** Oracle Service-Oriented Architecture (SOA) Suite release 11g or higher must be properly installed and running on the target computer.

### A.1.3 Software Distribution

The BpelIntegration component is shipped with WebCenter Content release 11g.

## A.2 Installation

These instructions assume that you have already installed the release version of Oracle SOA Suite.

This section covers the following steps:

- [Appendix A.2.1, "Integration Instructions"](#)
- [Appendix A.2.2, "Enabling the Integration Component"](#)

### A.2.1 Integration Instructions

There are currently two ways to set up a content server to enable integration with Oracle SOA Suite:

- [Scenario One](#) involves installing WebCenter Content in a domain that has been extended by Oracle SOA Suite. This involves installing all parts into one domain in a particular order. The Oracle SOA Suite libraries are available to all and the class path is augmented to contain the Oracle SOA Suite libraries.
- [Scenario Two](#) involves manually copying the required libraries used by Oracle SOA Suite and augmenting the class path used to launch WebCenter Content inside of Oracle WebLogic Server.

The difference between the two scenarios is that the installation of Oracle SOA Suite augments the class path for you, while in Scenario Two this is a manual step. In the future, WebCenter Content will ship with the appropriate Oracle SOA Suite libraries.

#### A.2.1.1 Scenario One

To install WebCenter Content in a domain that has been extended by Oracle SOA Suite:

1. Create a new domain for Oracle SOA Suite.
2. Extend the Oracle SOA Suite domain by Oracle Business Activity Monitoring (BAM) and Oracle Enterprise Management (EM).
3. Extend the Oracle SOA Suite by WebCenter Content.

You may want to check that the `setDomainEnv` variable has been populated with Oracle SOA Suite-specific libraries. In particular, check that `soa-infra-mgmt.jar` is mentioned in the class path.

#### A.2.1.2 Scenario Two

To update a WebCenter Content domain that has not been extended by Oracle SOA Suite:

1. Copy the `/soa` directory from the Oracle home for Oracle SOA Suite to the Oracle home for WebCenter Content.

Locate the Oracle SOA Suite 11g home directory for the Oracle SOA Suite server you are connecting to through WebCenter Content. There should be a directory called `soa`. Copy this directory to the WebCenter Content home directory and leave it in the top directory, that is, copy `SOA_ORACLE_HOME/soa` to `WC_CONTENT_ORACLE_HOME/soa`.

2. Augment the class path for the WebCenter Content domain by editing the `setDomanEnv.cmd` or `setDomainEnv.sh` file, depending on your operating system.

```
set POST_CLASSPATH=%ORACLE_HOME%\soa\modules\oracle.soa.mgmt_
11.1.1\soa-infra-mgmt.jar;%POST_CLASSPATH%
```

### A.2.1.3 Final Steps

The final step for both scenarios is enabling the BpelIngetration component and starting the servers.

If your Oracle SOA Suite instance is running in a separate server than WebCenter Content, you may see the following security error:

```
vax.xml.ws.WebServiceException: java.lang.SecurityException:
[Security:090398]Invalid Subject: principals=[weblogic, Administrators]
    at com.sun.xml.ws.client.dispatch.DispatchImpl.doInvoke(DispatchImpl.java:209)
    at com.sun.xml.ws.client.dispatch.DispatchImpl.invoke(DispatchImpl.java:216)
```

If you encounter this error, you need to enable cross-domain security for both servers. Follow these instructions:

User will need to setup Trusted Domain on both WLS domain.  
Goto WLS Console->Respected Domainssoainfra or bam ->Security

1. Make sure "Cross Domain Security Enabled"
2. Click on Save
3. Expand Advanced part of setting
4. Make sure you supplement the Credential and Confirm Credential fields.
5. Click on Save

Repeat for the same for the other WLS domain.  
Finally, Restart both WLS Servers.

## A.2.2 Enabling the Integration Component

To enable the Integration component:

1. Log in to the Content Server instance as a system administrator.
2. Choose **Administration**, then **Admin Server**, then **Component Manager**.
3. In the paragraph at the top of the page, click the **Advanced Component Manager** link.
4. Notice that there are two lists of Enabled and Disabled Components. Select **BpelIntegration** in the lower Disabled Components list.
5. Click **Enable** to move the item from the lower list to the upper.
6. At the bottom of the page, click **Update**.
7. Log in to the Oracle WebLogic Server Administration Console.
8. On the left-hand side of the console, click **Domain Structure**, then **Environment**, then **Servers**. The Summary of Servers page is displayed.
9. From the **Control** tab, select your server, then click **Restart SSL**.

## A.3 Configuring the Integration Component

The following topics are covered in this section:

- [Appendix A.3.1, "Architecture"](#)
- [Appendix A.3.2, "Process Configurations"](#)

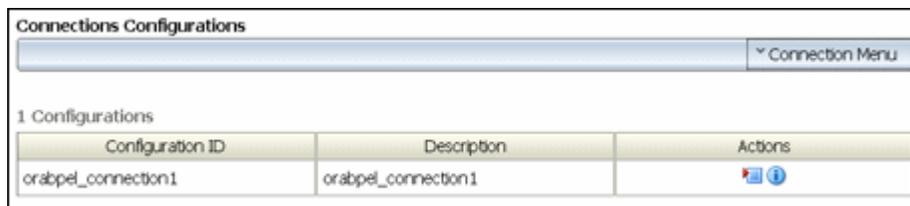
## A.3.1 Architecture

The Integration uses BPEL client libraries to communicate with Oracle BPEL Process Manager. A process configuration is required to identify connection parameters, a BPEL process, and a BPEL operation. Additionally, a process configuration identifies document metadata fields and literal values assigned to the parameters passed to the BPEL operation.

### A.3.1.1 Connection Configuration

Process configurations reside within files located in the `data/orabpel` directory. You may edit these files manually. However, there are some pages provided with the Integration component to make this job easier. The first page is a Connection Configurations page. From the Connection Configurations page you can view the defined connection configurations and add or delete connection configurations.

**Figure A–1** Connections Configurations Page



To access the Connection Configurations page choose **Administration**, then **Oracle BPEL Administration**. Click **Connection Configurations**.

This page contains a Connection menu at top right that is used to add a new connection. Each connection has an **Actions** menu that provides the following choices.

Element	Description
Configuration Information	Allows you to view a connection configuration in more detail.
Test Configuration	Allows you to test the JNDI Properties of the connection configuration.
Delete Configuration	Allows you to delete a connection configuration.

**A.3.1.1.1 Adding a Connection Configuration** To add a connection configuration, choose **Add Connection** from the **Connection** menu at the top right of the Connections Configurations page. The Add Configuration page opens.

The fields on this page are defined in the following table.

Element	Description
Configuration ID	Used to identify the connection configuration. Must be unique.
Description	Used to provide a description of the connection configuration.
Domain	The BPEL process domain identifier.

Element	Description
Initial Context Factory	The initial context factory to use to connect to the BPEL process manager. The value should be the fully qualified class name of the factory class that creates an initial context (for example, "com.evermind.server.ApplicationClientInitialContextFactory" for connecting to an Oracle Application Server running BPEL).
Provider URL	The location of the BPEL process manager. The value should contain a URL string (for example, "opmn:ormi://servername:6003:home/orabpel" for connecting to an Oracle Application Server running BPEL).
Security Principal	The identity of the principal for authenticating the caller to the BPEL process manager. The value should contain a user identifier for a user registered on the BPEL process manager.
Security Credentials	The credentials of the principal for authenticating the caller to the BPEL process manager. The value should contain a password for the user identifier entered as the security principal.
Confirm Security Credentials	Used to confirm the security credentials password.

**A.3.1.1.2 Connection Configuration Information** To view detailed information about a specific connection configuration, choose **Configuration Information** from the **Actions** menu for the specific adapter in the configuration page. The Configuration Information page opens.

The following actions are available from the **Actions** menu at the top of the page.

Element	Description
Update Connection	Allows you to edit the connection configuration.
Delete Connection	Allows you to delete the connection configuration.
Test Connection	Allows you to test the JNDI Properties of the connection configuration.

## A.3.2 Process Configurations

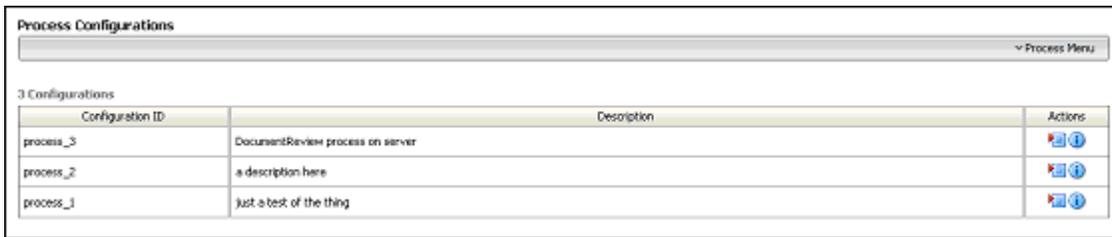
After the connections have been configured, processes can be defined and configured on the Process Configurations page. Use the **Actions** menu to change a process configuration.

---

**Note:** Oracle WebCenter Content only supports a single namespace in SOAP request for WebCenter Content integration with BPEL process.

---

**Figure A–2 Process Configurations Page**



To access the Process Configurations page, choose **Administration**, then **Oracle BPEL Administration**. Click **Process Configurations**.

Element	Description
Add Process	Allows you to add an additional process configuration.
Configuration Information	Opens the Configuration Information page for the process configuration.
Update Process	Enables you to edit the BPEL process and operation.
Update Payload	Enables you to edit the mappings from content item fields to payload properties.
Delete Configuration	Enables you to delete the process configuration.
Test Connection	Allows you to test the JNDI Properties of the connection configuration.

After you create a process configuration, you must define process properties and payload mappings. For information on how to edit process properties, see [Process Properties](#). For information on how to edit fields mappings, see [Payload Mappings](#).

### A.3.2.1 Process Properties

Process properties identify the BPEL process and the BPEL operation used to initiate a new process. These properties can be edited on the Update BPEL Process page.

**Figure A–3 Update BPEL Process Page**



To edit process properties, choose **Update Process...** from the **Actions** menu.

Element	Description
BPEL Process	The process identifier of a deployed, active BPEL process. Each active process is listed with the Process Name and Process Revision. The default revision for each process is identified with an asterisk (*).
BPEL Operation	The name of an operation to initiate a process.

### A.3.2.2 Payload Mappings

Payload mappings define how Content Server fields and literal values are mapped to payload properties to initiate a process.

To edit payload mappings, click **Update Payload** from the **Actions** menu.

The Update BPEL Process: Payload Mapping page displays a form with three columns. Each of the columns is defined in the following table.

Element	Description
Field	The name of the payload element to which values are mapped.
Type	The type of payload element. This is used to filter the options displayed in the value option list. Complex types contain other types. If the type is an array of elements, then the value mapping may be a comma-separated list that is parsed by the component.
Mapping	Used to identify the name of a Content Server field. These fields are the standard Content Item fields (dID, dDocName, dDocTitle, and so on), custom information fields, and some special system fields. The possible special fields are: <ul style="list-style-type: none"> <li>▪ <b>HttpAbsolutePath</b>: The absolute CGI path to the Content Server.</li> <li>▪ <b>HttpAbsoluteWebRoot</b>: The absolute path to the Content Server web root.</li> <li>▪ <b>idcReference</b>: Creates a string with a value of "socket:&lt;HttpServerAddress&gt;:&lt;HttpServerPort&gt;"</li> <li>▪ <b>DocUrl</b>: The computed URL to the web viewable file.</li> <li>▪ <b>ContentViewLink</b>: The computed URL to a content view page, showing a view of the content and links to content information.</li> <li>▪ <b>@Literal</b>: Allows you to assign a literal value. When this option is chosen, an additional text entry field is displayed to provide the value. You can enter array values using comma-separated notation.</li> </ul>

Figure A-4 shows an example of field mappings.

**Figure A-4 Payload Mapping Page - Field Mappings Example**

Update BPEL Process: Payload Mapping

Process: Configuration > Configuration Information > Payload Mapping

Configuration ID: test2  
 BPEL Process: TaskMapping  
 BPEL Operation: ir:labelTask

Field	Type	Mapping
taskId	Context	
taskId	string	id
title	string	Title
creatorData	JustTime	
creator	string	sysadmin
modifyDate	JustTime	
modify	string	
signature	string	
status		

On this page, the following mapping is established:

- The **taskId** payload field is assigned the value of the content's dID.
- The **title** payload field is assigned the value of the content's Title.
- The **creator** payload field is assigned the literal value of sysadmin.

### A.3.2.3 Preparing BPEL Composites for WebCenter Content Integration

The WebCenter Content integration with BPEL requires that the BPEL composite has a `binding.adf` entry in its service. This binding allows WebCenter Content to invoke the BPEL as a service and allows it to set the conversation ID to later query Oracle SOA Suite for status.

Consequently, when creating a BPEL composite and making it available to WebCenter Content, the following must be done:

1. Open the composite in JDeveloper.
2. Open the `composite.xml` file in source mode.
3. Find the service definition.
4. Add the following line to the service definition, where the `serviceName` is something meaningful of your choosing and `registryName` must be empty.

```
<binding.adf serviceName="YourUniqueServiceName" registryName="" />
```

A possible composite example is as follows:

```
<service name="receive" ui:wSDLLocation="receive.wsdl">
<interface.wSDL interface="http://example.com/sca/soapService/aug11_app_
2/myThirdComposite/receive#wsdl.interface(execute_ptt)" />
<binding.ws port="http://example.com/sca/soapService/aug11_app_
2/myThirdComposite/receive#wsdl.endpoint(receive/execute_pt)" />
<binding.adf registryName="" serviceName="my3rdBPELService" />
</service>
```

This can also be done using JDeveloper widgets, but they require a non-empty `registryName`. The `registryName` for a composite without ADF is empty and the composite examples given here need the registry name to be empty. If they are not empty, API calls do not work properly after invoking the composite using the standard Oracle SOA Suite.

## A.4 Configuring a Workflow in Content Server

The following topics are covered in this section:

- [Appendix A.4.1, "Configuring a Workflow"](#)
- [Appendix A.4.2, "BPEL Process Information"](#)

### A.4.1 Configuring a Workflow

To integrate with BPEL process manager, you must first configure a Content Server workflow. There are many possible ways to configure a workflow. The following tasks configure the most basic type of workflow that integrates with BPEL process manager.

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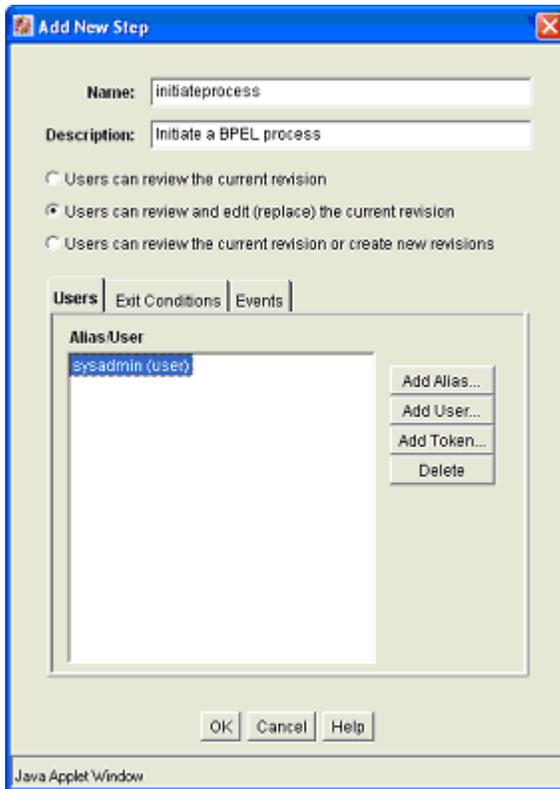
**Note:** Oracle WebCenter Content only supports a single namespace in SOAP request for WebCenter Content integration with BPEL process.

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1. Start the Workflow Administration applet.
2. Add a new Criteria Workflow. For this example, the workflow name is `orabpeltest`.
3. Add a step to the workflow. For this example, use `initiateprocess` as the step name.
4. Add step users.

Figure A-5 Add New Step Dialog



5. Select the **Exit Conditions** tab and select at least one reviewer. (This is an arbitrary setting, but in this instance, it leaves the content item in this workflow step after a BPEL process is initiated.)

**Figure A-6 Add New Step Dialog, Exit Conditions Tab**

**Add New Step**

Name:

Description:

Users can review the current revision  
 Users can review and edit (replace) the current revision  
 Users can review the current revision or create new revisions

Users | **Exit Conditions** | Events

**Required Approvers**

All reviewers  
 At least this many reviewers

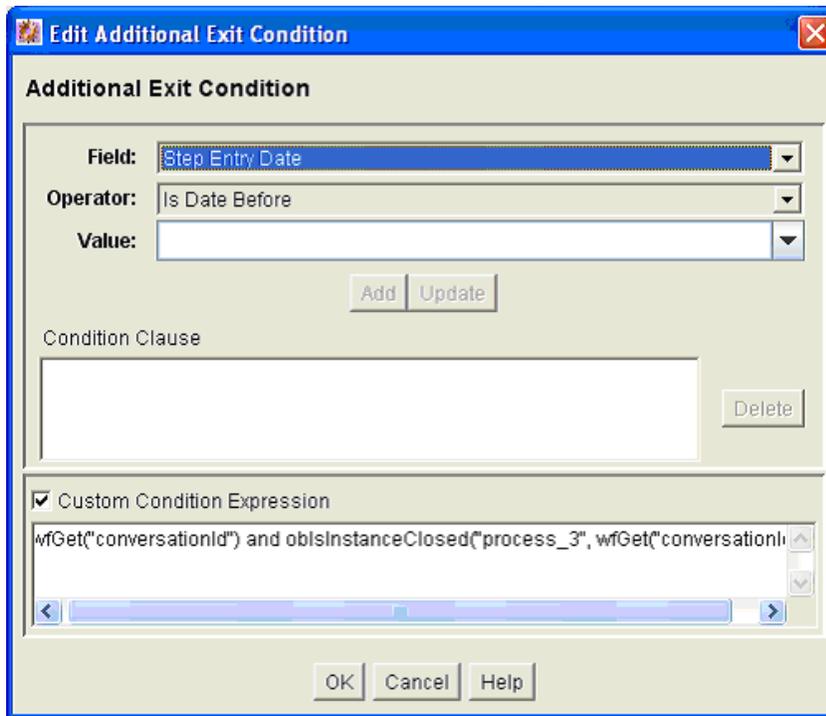
Use Additional Exit Condition

Java Applet Window

6. Add an exit condition by selecting the **Use Additional Exit Condition** check box and then clicking **Edit...**
7. In the Edit Additional Exit Condition dialog, check **Custom Condition Expression** and add the following script:

```
wfGet("conversationId") and
obIsInstanceClosed("process_3", wfGet("conversationId"))
```

**Figure A-7 Additional Exit Condition Dialog**




---

**Note:** Note that the Idoc Script function `obIsInstanceClosed` tests if the BPEL instance with the specified conversation ID is still open. The conversation ID is stored in the workflow companion data when the process is invoked.

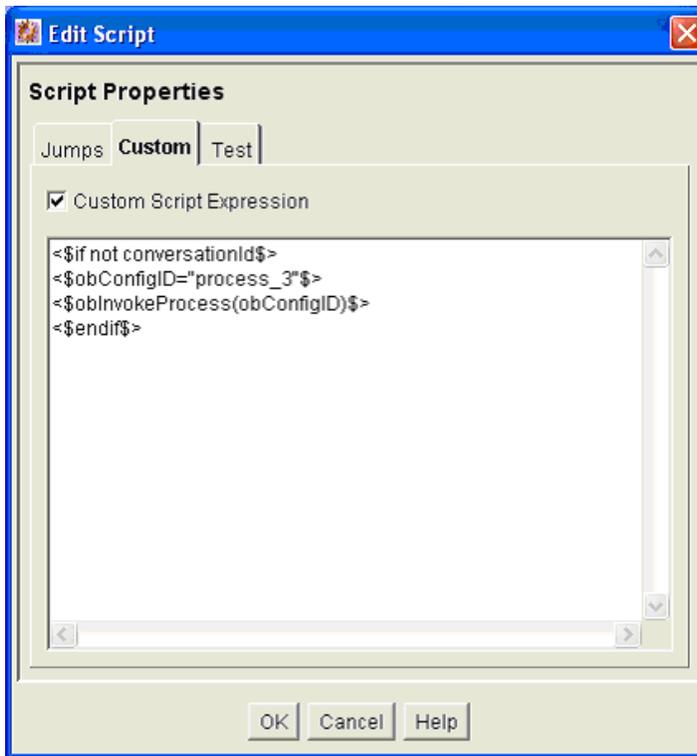
---

8. On the **Events** tab, click **Edit...** for the Entry event.

**Figure A-8 Add New Step Dialog, Events Tab**

9. In the Edit Script dialog, click the **Custom** tab.
10. Click the **Custom Script Expression** check box to enable the script window.
11. Type the following lines into the script window:

```
<$if not conversationId$>
<$obConfigID="process_3"$>
<$obInvokeProcess (obConfigID) $>
<$endif$>
```

**Figure A-9 Edit Script Dialog**


---

**Note:** The component defines Idoc Script functions that can be used to start and determine the state of an invoked process. The `obInvokeProcess` Idoc Script function takes the name of the process configuration ID as its one argument. Alternatively, you can use the `ORABPEL_INVOKE_BPEL` service. This service requires the `obConfigID` variable to be set to the name of a process configuration. The service reads the process configuration and uses it to determine how to connect to BPEL process manager.

---

12. Click **OK** to finish editing the script.
13. Click **OK** to finish editing the workflow step.
14. Enable the workflow.

## A.4.2 BPEL Process Information

When a content item enters the workflow and initiates a BPEL process, an identifier is created and stored in the companion data file to identify the related BPEL process. This identifier is stored with the key "conversationId" and can be obtained from the companion data with custom Idoc Script in a workflow step event.

### Idoc Script Functions

**obInvokeProcess[obConfigID]:** This function invokes the process as defined in the process configuration.

**obIsInstanceClosed[obConfigID, conversationId]:** This function returns true if the process as specified by the specified configuration with the given conversation ID has been closed. Closed includes completed and cancelled.

**obIsInstanceOpen[obConfigID, conversationId]:** This function returns true if the process as specified in the specified configuration and the given conversation ID is open.

**obRetrieveStatus[obConfigID, conversationId]:** This function returns true if it successfully retrieves information about the process. The data binder has information about the instance title, audit trail, trace and metadata as well as the process instance ID and revision tag.



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## Managing the Need to Know Component

This appendix provides information on how to install and configure the Need to Know (NTK or NtkDocDisclosure) component for Content Server. It also describes how to use the component to customize Content Server security areas including user access to content, search results, user credentials, behavior of metadata changes, and use of WHERE clause in searches.

This appendix covers the following topics:

- [Section B.1, "Introduction"](#)
- [Section B.2, "Installing the Need to Know Component"](#)
- [Section B.3, "Configuring the Need to Know Component"](#)
- [Section B.4, "Using the Need to Know Component"](#)
- [Section B.5, "Administration Interface"](#)
- [Section B.6, "Security Customization Samples"](#)

### B.1 Introduction

The Need to Know (NtkDocDisclosure or NTK) component supports customization for these Content Server security areas:

- **Content security:** Changing user access to content items.
- **Search results:** Modifying the display of search results.
- **Hit list roles:** Changing user credentials for query and check-in pages.
- **Content metadata security:** Altering the behavior of metadata changes for content items.
- **WHERE clause calculation:** Modifying use of the WHERE clause in searches.

For example, with standard security, users can only view content for which they have at least Read permission. The Need to Know component can change this in two ways:

- All users can be allowed to see content items from specified security groups in a search results list, even though they may not be able to view the metadata or document itself.
- Read and Write permission can be expanded or restricted within specified security groups using a query against content metadata and user attributes.

The Need to Know component provides a HTML administration interface to display security configuration status information, enable editing of security configuration values, and enable viewing and testing of Idoc Script for security configuration values.

## B.1.1 Features

The Need to Know component is implemented through the following features:

- The Need to Know component is applied by security group. You must identify which security groups will use the component. All content in the specified security groups will appear in the search results for all users.
- The component provides the option of making all accounts visible, so a user can get a search *hit* on a content item regardless of its account.
- The **Security Group** list on the Search page will show all specified security groups. If accounts are enabled, all accounts will appear in the **Accounts** list on the Search page.
- A new **DocDisclosureQuery** metadata field and new *hit list* role must be created to support the Need to Know function. The hit list role is given read access to all specified security groups.
- You can create new user attribute fields or use existing ones in Need to Know queries.
- When a document is checked in, a query can be defined in the **DocDisclosureQuery** metadata field. The query conditions can include content metadata and user attributes, and the query results determine access permission to the document. Queries can be entered manually in Idoc Script, or the Disclosure Query Security applet can be used to build the query.
- Whenever a user does a search, the hit list role is dynamically applied to the user, giving them read access to all content in the specified security groups. Each content item is then checked for a query in the **DocDisclosureQuery** field, which determines the user's access to that content item.
- If the **DocDisclosureQuery** field is empty, standard security applies. Standard security can also be explicitly specified in the query field, or it can be used in a boolean combination with other document and user attributes to expand or refine the read access.
- If a query is entered for a content item that is not in a NTK security group, the query does not run, and standard security applies.
- If a user already has more than Write or higher access to the security group, the query in the **DocDisclosureQuery** field does not run, and standard security applies.
- A global query can be defined for all content, so individual queries do not have to be specified for each content item. You can set up the system to allow the global query to be overridden when a query is entered during check-in.

## B.1.2 Applications

This component can be used as the starting point for a more complicated security implementation, such as:

- Providing integrated tracking for downloads of sensitive documents.
- Controlling Write or higher privileges through custom logic.
- Implementing view limits and subscription control, where documents within a certain security group may only be downloaded so many times.
- Controlling access by incorporating entries from a custom database table or results from a custom API. This is a hook for externally controlled authorization.

## B.2 Installing the Need to Know Component

Install the component using either the Component Wizard or the command-line ComponentTool.

### Installing the NTK component with Component Wizard:

1. Launch the Component Wizard. For information on using standalone applications, see [Section 3.5.2](#).
2. In the Component Wizard page, choose **Options**, then **Add**.
3. In the Add Component window, select the radio button for **Use Existing Component**.
4. Browse to the location where the WebCenter Content shiphome was installed and locate the Need to Know component directory. For example:

```
MW_HOME\WC_CONTENT_ORACLE_HOME\ucm\cs\idc\components\NeedToKnow
```

5. Select the `NeedToKnow.hda` file and click **OK**.
6. Click **Enable**.

The NTK component is enabled.

### Installing the NTK component with ComponentTool:

Run the Component Tool and specify the `NeedToKnow.hda` file with the following path, using your configuration name and path for `WC_CONTENT_ORACLE_HOME`:

```
MW_HOME\WC_CONTENT_ORACLE_HOME\ucm\cs\idc\components\NeedToKnow\NeedToKnow.hda
```

## B.3 Configuring the Need to Know Component

This section describes the procedure to set up a basic security configuration using the Need to Know component. This procedure explains how to set up security configuration variables, a custom metadata field, and a hit list role. After you have set up the basic configuration, you can use the Need to Know component interface to edit, test, and improve the security configuration.

1. On the Content Server portal, choose **Administration**, then **Admin Server**, then **General Configuration**.
2. On the General Configuration page, under the **Additional Configuration Variables** heading, scroll to the bottom of the text area, and add the following code:

```
SpecialAuthGroups=group1,group2,...
```

In the code:

- Replace *group1,group2,...* with the security groups that will use the Need to Know component.
- Security groups must be entered in lowercase letters.
- Any security groups not listed will have standard security applied.

---

---

**Note:** Other products such as Oracle WebCenter Content: Records also can use the `SpecialAuthGroups` configuration variable, so be careful to use unique names for security groups that use the Need to Know component.

---

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3. If you want to specify content item-level queries, use the Configuration Manager to add a new metadata field. (This is not necessary if you will be using only the global query.) A new metadata field must be added by using the Configuration Manager; it cannot be added from the Need to Know component interface.
  - You can use any field name and title you wish, such as *DocDisclosureQuery* or *NeedToKnow*.
  - The field must be specified as a memo field.
  - After adding the field, click **Update Database Design**, then click **Rebuild Search Index**.

---

---

**Note:** If your Content Server instance already has a large amount of content, rebuilding the search index can take a long time (up to a couple of days). Consider rebuilding during system maintenance periods or at times of non-peak system usage.

---

---

4. Use the User Admin administration applet to add a hit list role.
  - You can use any role name you wish, such as *hitlist* or *NTKrole*.
  - Give Read access to all the security groups that were specified in the `SpecialAuthGroups` configuration entry.
  - If you want the security groups that were specified in the `SpecialAuthGroups` configuration entry to be listed on the check-in page or update page, you will need to give Write access to this role.
  - You can create two different hit list roles with different names and permissions. One role can be configured with the Need to Know component to be a Query role in a content search, and the other role can be configured with the Need to Know component to be an Update role in content check-ins and updates.
  - Do not assign this role to any users. If the hit list role is configured to be a Query or Update role, it is automatically added to the user's attributes.
5. If you want to set user access permissions that extend the limits of Need to Know security, use the General Configuration page to include extra security configuration settings in the Additional Configuration Variables section. Scroll to the bottom of the text area and enter the configuration settings as necessary.
6. If you want to add new user attribute fields for use in Need to Know queries, use the User Admin tool to add user attribute fields.
7. Restart the Content Server instance.

---

---

**Note:** When the Need to Know component has been installed, certain security configuration values are stored in the `IntradocDir/data/needtoknow/ntk_config.hda` file. These values can be edited by using the Need to Know administration interface, described in [Appendix B.5](#) or by directly editing the `ntk_config.hda` file.

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## B.4 Using the Need to Know Component

This section covers the following topics:

- [Appendix B.4.1, "Security Configuration Customization"](#)
- [Appendix B.4.2, "Disclosure Query Security Applet"](#)
- [Appendix B.4.3, "Query Syntax"](#)
- [Appendix B.4.4, "Defining a Content-Level Query"](#)

### B.4.1 Security Configuration Customization

The Need to Know component provides additional security configuration support focused on the following areas:

- **Content Security:** Changing user access to content items.
- **Search Results:** Changing the display of search results.
- **Hit List Roles:** Changing user credentials for query and check-in pages.
- **WHERE Clause Calculation:** Changing use of the WHERE clause in searches.
- **Content Metadata Security:** Changing the behavior of metadata changes for content items.

#### B.4.1.1 Content Security

Standard security uses security roles, groups, and accounts to determine if a user has the appropriate privilege level to access a content item. The Need to Know component enables you to customize the process of determining user privilege. You can use the Need to Know component interface to set configuration fields and create Idoc Script to specify Read, Write, and Delete privilege levels. The Idoc Script also can contain user and content metadata values.

The Need to Know component computes content security uses the following process:

1. A user clicks a link to view content information.
2. If the user has the Admin role, standard security is used and the user can view the content.
3. If the security group of the content item is not a Need to Know authorization group, then standard security is used to evaluate the user's Read request.
4. If Need to Know security is not enabled at the Read privilege level, then standard security is used to evaluate the user's Read request.
5. If Need to Know security is not limited at the Read privilege level, and the user has standard security access to the content item, the user is given access to the content.

6. The Need to Know security Idoc Script (in this case the Read security script) is evaluated.
7. The Need to Know access flag (in this case, `isNTKReadAccess`) is evaluated to determine if the user has access to the content. Access is allowed or denied based on the Need to Know access flag.

The Need to Know component also enables you to test security configuration scripts for each access level: Read, Write, and Delete. For a test you can specify a user and a content ID, and you have the option of specifying roles and accounts. These attributes are used in the test instead of the user's actual attributes. For example, you could test Idoc Script using an external user whose attributes may not be accessible. After the test is run, the component reports on whether the user has access to the content item, whether Need to Know security was used, and if Need to Know security was not used then the reason why.

For information on using the Need to Know component interface to configure content security, see the NTK Configuration Information page and the Content Security Configuration Information page. For samples of Idoc Script that can configure content security, see [Appendix B.6](#).

The following Idoc Script functions can be used in the Script fields to determine content security. For more information on Idoc Script, see *Oracle Fusion Middleware Developing with Oracle WebCenter Content*.

Idoc Script Function	Description
<code>allStrIntersect</code>	Takes two required comma-delimited strings and one optional Boolean flag as parameters. If all values in the second string occur in the first string, the function returns true. If the optional parameter is set to true and the second value is an empty string, the function returns true. By default, the optional parameter is false. The comparison of values in the comma-delimited strings are not case sensitive.
<code>includeNTKDeleteSecurityScript</code>	Evaluates the Delete security script and makes the <code>isNTKDeleteAccess</code> variable available for use in the Read or Write security scripts. If this function is used in the Delete security script, it is ignored.
<code>includeNTKReadSecurityScript</code>	Evaluates the Read security script and makes the <code>isNTKReadAccess</code> variable available for use in the Write or Delete security scripts. If this function is used in the Read security script, it is ignored.
<code>includeNTKWriteSecurityScript</code>	Evaluates the Write security script and makes the <code>isNTKWriteAccess</code> variable available for use in the Read or Delete security scripts. If this function is used in the Write security script, it is ignored.
<code>isDisclosureQuery</code>	Evaluates the query for the disclosure field (if specified) and returns true or false. An optional parameter can be specified to determine if the function should return true or false if the disclosure query is empty. If the disclosure field has not been specified or does not exist, this function always returns false.
<code>isMetaChange</code>	This variable is set if the content security call involves a content update or a check in.

Idoc Script Function	Description
isStrIntersect	Takes two required comma-delimited strings and one optional Boolean flag as parameters. If at least one value in the second string occurs in the first string, the function returns true. If the optional parameter is set to true and the second value is an empty string, the function returns true. By default, the optional parameter is false. The comparison of values in the comma-delimited strings are not case sensitive.
stdSecurityCheck	Checks standard security for the current access level. For example, if the function is in the Read security script, it checks security at the Read access level.

### B.4.1.2 Search Results

The Need to Know component enables you to customize the presentation of the search results that are returned from a search query. Two configuration values can be set using the NTK interface: *Hidden Fields*, and *Script*.

The Hidden Fields value is a list of fields that can be hidden from view on the Search Results page. The values are set to empty strings. To hide the fields, the field `hideFields` must be set in the component search results Idoc Script.

Idoc Script controls the presentation of the search results. Idoc Script is evaluated for each row in the search results. A number of fields can be set in script to alter the presentation of search results. To see the list of fields and how to use the Need to Know component interface to customize script for search results presentation, see the Search Results Configuration Information page.

The Need to Know component uses the `securityCheck` Idoc Script function to determine search results presentation. The `securityCheck` function checks the security against the current content item (standard security or Need to Know security), depending on the configuration values. The function has an option parameter to determine what access level to check:

- 1 = Read
- 2 = Write
- 4 = Delete
- 8 = Admin

If no parameter is used with `securityCheck`, by default it checks the Read access level.

For examples of Idoc Script that can alter search results presentation, see [Appendix B.6](#).

### B.4.1.3 Hit List Roles

*Hit list roles* enable you to change user credentials for using content Search, Content Check In, and Update pages. Using the User Admin applet, you can add a hit list role with any name you wish. You do not assign the role to a user; when the role is enabled it is automatically added to a user's attributes when doing a search, check in, or update.

When creating a hit list role, you must give Read access to all the security groups that you specify in the `SpecialAuthGroups` configuration entry. If you want these security groups to be listed on the Content Check In page or Update page, you also need to add Write access to the hit list role.

Using the Need to Know component Hit List Roles Configuration Information page, you can implement hit list roles in two forms: *Query* and *Update*. A hit list role used in a query is applied to content searches. A hit list role used in an update is applied to content check-ins and updates.

For more information about how to use hit list roles, see the NTK Configuration Information page and the Hit List Roles Configuration Information page. For samples of using hit list roles, see [Appendix B.6](#).

#### B.4.1.4 WHERE Clause Calculation

The Need to Know component provides two filters that enable you to customize the query WHERE clause that is used to retrieve search results:

- **preDetermineWhereClause:** Overrides the entire WHERE clause.
- **postDetermineWhereClause:** Appends to the standard security WHERE clause.

The code for these filters is located in the `NTKFilter` Java class. For samples of how these filters work, see [Appendix B.6](#).

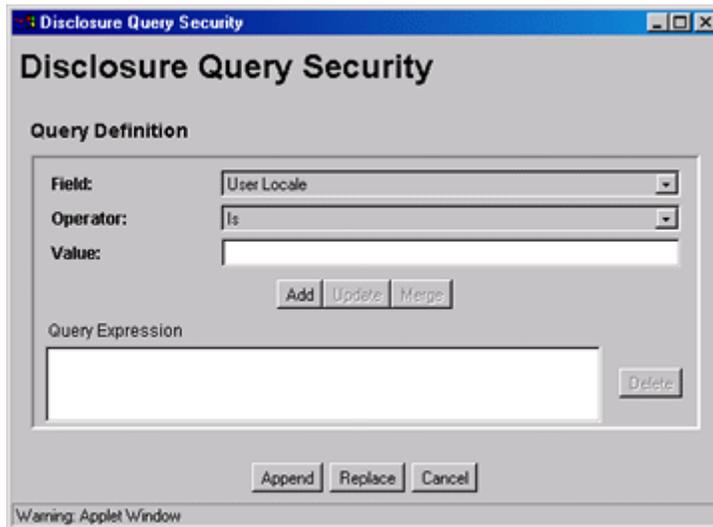
#### B.4.1.5 Content Metadata Security

The Need to Know component provides a filter called `checkMetaChangeSecurity` that enables you to alter the behavior of metadata changes when a content item is checked in or updated.

The code for this filter is located in the `NTKFilter` Java class. For an example of how the filter works, see [Appendix B.6](#).

## B.4.2 Disclosure Query Security Applet

The Disclosure Query Security applet is used to define a query for a particular content item during check-in.



To access the applet, click the **Update** button next to the **DocDisclosureQuery** field on the Content Check In Form page.

Element	Description
Field	Select a user attribute field to be specified in the query. This list includes User Locale, User Name, User Role, and all of your custom user attribute fields.
Operator	Select an operator to apply to the Field and Value. The following operators are used for all fields except User Role: <b>Is:</b> The value in the specified Field matches the specified Value. <b>Is Not:</b> The value in the specified Field does not match the specified Value. <b>Begins With:</b> The value in the specified Field starts with the specified Value. <b>Contains:</b> The value in the specified Field contains the specified Value. The User Role field has only one operator, Has Member, and displays a drop-down list of roles in the Value field.
Value	Enter the value to be specified in the query. <ul style="list-style-type: none"> <li>■ If an option list was specified for the selected field, choose the value from the drop-down list.</li> <li>■ If no option list was specified for the selected field, type the value in the text box.</li> </ul>
Add	Enters the query specified by the Field, Operator, and Value fields into the Query Expression text box. Each click of the Add button appends the current settings to the query as an AND clause.
Update	Updates a selected query clause with the parameters specified in the Field, Operator, and Value fields
Merge	Creates an OR clause (inserts a pipe character) for the selected query clause. This button is enabled under the following conditions: <ul style="list-style-type: none"> <li>■ The Field in the drop-down list matches the Field specified in the selected query clause.</li> <li>■ The Operator in the selected query clause cannot be "Is Not".</li> <li>■ The Operator in the drop-down list cannot be "Is Not".</li> </ul> <b>Note:</b> The pipe character does not appear in the Query Expression for a User Roles query clause, but it will appear in the DocDisclosureQuery field.
Query Expression	Displays each clause of the query as a single line.
Delete	Deletes the selected query clause.
Append	Appends the Query Expression to any existing query in the DocDisclosureQuery field on the Content Check In Form page.
Replace	Replaces any existing query in the DocDisclosureQuery field on the Content Check In Form page with the Query Expression.
Cancel	Closes the Disclosure Query Security applet without applying any query changes.

### B.4.3 Query Syntax

The Disclosure Security Query applet creates queries with the correct Idoc Script syntax, but you can also enter your own queries directly in the DocDisclosureQuery field. The following Idoc Script syntax is used in disclosure queries:

- [Appendix B.4.3.1, "Like Operator"](#)
- [Appendix B.4.3.2, "Boolean Operators"](#)
- [Appendix B.4.3.3, "UserName Variable"](#)
- [Appendix B.4.3.4, "stdSecurity Variable"](#)
- [Appendix B.4.3.5, "User Attribute Fields"](#)
- [Appendix B.4.3.6, "User Roles"](#)

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**Note:** You can learn how to correctly format query clauses for direct entry in the `DocDisclosureQuery` field by experimenting with the Disclosure Query Security Applet.

---

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### B.4.3.1 Like Operator

The `like` operator matches substrings and wildcard strings. Enclose all strings in single quotes.

**B.4.3.1.1 Substrings** Use the `like` operator to match substrings.

**B.4.3.1.2 Wildcard Strings** Use wildcard strings to match variable characters and options. Wildcard strings use the syntax

\* = Match 0 or more characters

? = Match exactly 1 character

| = Separates multiple options, only one of which needs to match

For example, the following code would match "MyClient", "3rd Quarter MyClient Report", "MyClient Visit", "Meeting with MyClient", and "1996 Reports". This string would not match "My Client", "All 1996 Reports", or "1996 Report".

```
dDocName like '*MyClient*|199? Reports'
```

### B.4.3.2 Boolean Operators

Query clauses can be joined by `and`, `or`, and `not` Boolean operators.

- The Boolean operators must be lowercase letters.
- Each clause must be in parentheses. For example:

```
(uRoles like '*:contributor:*') and (uUserLocale like 'hq')
```

### B.4.3.3 UserName Variable

The variable `UserName` is the name of the user who is currently logged in. For example, the following code would grant privileges only to the users *jgreen* or *hbrown*.

```
UserName like 'jgreen|hbrown'
```

### B.4.3.4 stdSecurity Variable

The variable `stdSecurity` specifies the standard security model; it is mapped to the `stdSecurityCheck` Idoc Script function. This variable can be used in Boolean combination with other query clauses to refine access (using the `and` operator) or

expand access (using the or operator). For example, the following code would grant access to the document if the user would normally be able to access the document or they are *jgreen* or *hbrown*.

```
stdSecurity or UserName like 'jgreen|hbrown'
```

### B.4.3.5 User Attribute Fields

When specifying user attribute fields in a query, use the format *uFieldName*. For example:

```
uMyUserField like 'Value'
```

### B.4.3.6 User Roles

User roles require a special form because the `UserRoles` Idoc Script function returns all the roles for the current user in comma delimited form. (In this example, a *uRoles* shortcut has been defined for this function.) For example, the *uRoles* value could be:

```
role1,role2,...,role10
```

Therefore, to specify a query string that includes the value *role1*, wildcards must be included so that the query will recognize the value regardless of its position in the role list. For example:

```
uRoles like '*role1*'
```

However, this query string would also grant security access to a user with the role *role10*, which might not be a role you want to include. To limit the *uRoles* value to only those roles specified in the query, you need to use the `DelimitedUserRoles` function and syntax, which includes single quotes and colons on each side of the role value as follows:

```
uRoles like '*:role1:*
```

To match either *role1* or *role2*, use this syntax:

```
uRoles like '*:role1:*|*:role2:*
```

## B.4.4 Defining a Content-Level Query

To define a query for an individual content item:

1. Open the Content Check In Form page (for a new content item) or the Info Update Form page (for an existing content item).
2. Click the **Update** button next to the **DocDisclosureQuery** field (the name of this field will be whatever you named it during installation).
3. In the Disclosure Query Security applet, select a Field, an Operator, and a Value to create a query clause.
  - **Field:** Select from a user attribute list which includes User Locale, User Name, User Role, and all of your custom user attribute fields.
  - **Operator:** Select an operator to apply to the Field and Value. The following operators are used for all fields except User Role:
    - **Is:** The value in the specified Field matches the specified Value.
    - **Is Not:** The value in the specified Field does not match the specified Value.
    - **Begins With:** The value in the specified Field starts with the specified Value.

- **Contains:** The value in the specified Field contains the specified Value.

The User Role field has only one operator, Has Member, and enables a drop-down list of roles in the Value field.

- **Value:** If an option list was specified for the selected field, choose the value from the drop-down list. If no option list was specified for the selected field, type the value in the text box.

4. Click **Add**.

The query clause is added to the Query Expression text box.

5. Continue building the query:

- To add another query clause with an and operator, enter the values and click **Add**.
- To change an existing query clause, enter the new values, select the query line you want to change, and click **Update**.
- To create an or clause, enter the new values, select the query line you want to change, and click **Merge**.
- To delete a query clause, select the query line and click **Delete**.

6. Enter the query expression in the **DocDisclosureQuery** field.

- To replace the existing query in the **DocDisclosureQuery** field with the query expression in the applet, click **Replace**.
- To append the query expression in the applet to the existing query in the **DocDisclosureQuery** field, click **Append**.

The Disclosure Query Security applet converts the query clauses to the appropriate syntax for the query and enters the query in the **DocDisclosureQuery** field on the Content Check In Form or Info Update Form page.

---

---

**Note:** You can learn how to correctly format query clauses for direct entry in the **DocDisclosureQuery** field by experimenting with the Disclosure Query Security applet.

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---

7. After filling out the rest of the fields, click **Check In** or **Update**.

The disclosure query is validated, and if the query is ill-formed, an error message tells you the specific problem with the query.

## B.5 Administration Interface

After the Need to Know component has been installed, the NTK Configuration Information link is available through the **Administration** tray or menu. This link provides access to the NTK Configuration Information page, which provides security configuration status information and the capability to edit the security configuration.

The Need to Know component provides the following configuration pages:

- [Appendix B.5.1, "NTK Configuration Information Page"](#)
- [Appendix B.5.2, "Content Security Configuration Information Page"](#)
- [Appendix B.5.3, "Search Results Configuration Information Page"](#)
- [Appendix B.5.4, "Hit List Roles Configuration Information Page"](#)

- [Appendix B.5.5, "Test NTK Content Security Page"](#)

## B.5.1 NTK Configuration Information Page

The NTK Configuration Information page provides information about Need to Know content security configuration, search results configuration, and hit list roles configuration. This page also enables you to edit the security configuration, edit the search results configuration, edit the hit list roles configuration, view Idoc Script and hidden fields for the configuration, and test Idoc Script.

### NTK Configuration Information

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#### Content Security Configuration Information

Access Level	Enabled	Limit Access	Script
Read	No	No	<a href="#">View</a> <a href="#">Test</a>
Write	No	No	<a href="#">View</a> <a href="#">Test</a>
Delete	No	No	<a href="#">View</a> <a href="#">Test</a>

**Disclosure Field:** <none>  
**Security Auth Groups:** <All Special Auth Groups>  
**Debug:** No

---

#### Search Results Configuration Information

**Hidden Fields:** [View](#)  
**Script:** [View](#)

---

#### Hit List Roles Configuration Information

**Query Role:** <none>  
**Update Role:** <none>  
**Allow Hit List Role for Anonymous Users:** No

To access this page, from the main menu choose **Administration**, then **NTK Configuration Information**.

Element	Description
Access Level	Displays the permission levels (Read, Write, Delete) for access to content items.
Enabled	Indicates whether Need to Know security is enabled for Read, Write, or Delete access.  <b>No:</b> Need to Know security is disabled for the access level. This is the default.  <b>Yes:</b> Need to Know security is enabled for the access level.

Element	Description
Limit Access	<p>Specifies whether Read, Write, and Delete access is limited by Need to Know security. If Need to Know security is used to limit user access, it does so regardless of whether the user has standard Read, Write, or Delete access to a content item. If Need to Know security is not used to limit user access, the user has standard access to a content item. This feature enables you to create a security model more restrictive than the standard security model.</p> <p><b>No:</b> Access is not limited by Need to Know security. This is the default</p> <p><b>Yes:</b> Access is limited by Need to Know security.</p>
Script	<p>Provides links to view or test Idoc Script that is evaluated to determine if a user has Read, Write, or Delete access to a content item. The Need to Know component uses one of three parameters as a flag to determine if access is given:</p> <p><b>Read access:</b> isNTKReadAccess</p> <p><b>Write access:</b> isNTKWriteAccess</p> <p><b>Delete access:</b> isNTKDeleteAccess</p> <p>Click <b>View</b> in the row for the access level for which you want to view the Idoc Script that the Need to Know component evaluates to determine if a user has Read, Write, or Delete access.</p> <p>Click <b>Test</b> in the row for the access level for which you want to test the Need to Know security configuration. The NTK Test Content Security page appears. You can use this page to create and run a test of Idoc Script for security configuration. For more information, see <a href="#">Appendix B.5.5</a>.</p>
Disclosure Field	<p>Displays the custom metadata field that is evaluated for the Idoc Script function <code>isDisclosureQuery</code>. The disclosure field can be used to create a content-specific query. The default value is <code>&lt;none&gt;</code>.</p> <p>Use the Configuration Manager to create this field, and make it a memo field type. For more information, see <a href="#">Appendix B.2</a> and <a href="#">Appendix B.3</a>.</p> <p>When the disclosure field exists, an Update button appears next to the field where it appears on the Content Check In Form page. Click the button to access the Disclosure Query Security Applet (see <a href="#">Appendix B.4.2</a>). The applet helps you create queries based on the user metadata.</p>
Security Auth Groups	<p>Displays a list of security groups for which Need to Know security is used. The groups must be a subset of the <code>SpecialAuthGroups</code> configuration variable. If no groups are selected, all <code>SpecialAuthGroups</code> are used. The default value for <code>SpecialAuthGroups</code> is <code>&lt;All Special Auth Groups&gt;</code>.</p> <p>Use the Configuration Manager to specify a <code>SpecialAuthGroups</code> value in the <code>config.cfg</code> file. For more information, see <a href="#">Appendix B.2</a> and <a href="#">Appendix B.3</a>.</p>

Element	Description
Debug	<p>Displays the status of the debugging option.</p> <p><b>Yes:</b> Debugging information is written to a log file for any security check that occurs for a content item. Users with the administrator role are not logged because they always receive access to the content item.</p> <p><b>No:</b> Debugging information is not written to a log file.</p>
<b>Edit</b> (Content Security Integration Information)	Displays the Content Security Configuration Information page, where the content security configuration can be changed
Hidden Fields	Click <b>View</b> to display a list of fields that can be hidden on the Search Results page.
Script	Click <b>View</b> to display the Idoc Script that controls the presentation of the Search Results page.
<b>Edit</b> (Search Results Configuration Information)	Displays the Search Results Configuration Information page, where the search results security configuration can be changed.
Query Role	Displays the name of the query role, or <none>. This role is applied on the Search query page.
Update Role	Displays the name of the update role, or <none>. This role is applied on a content check-in or update page.
Allow Hit List Role for Anonymous Users	<p>Applies the hit list role for anonymous users.</p> <p><b>No:</b> The hit list role is not applied for anonymous users. This is the default value.</p> <p><b>Yes:</b> The hit list role is applied for anonymous users.</p>
<b>Edit</b> (Hit List Roles Configuration Information)	Displays the Hit List Roles Configuration Information page, where the hit list roles security configuration can be changed.

## B.5.2 Content Security Configuration Information Page

The Content Security Configuration Information page enables you to change security and access configuration for Read, Write, Delete, and other options for the Need to Know component.

### Content Security Configuration Information

NTK Configuration Information --> Content Security Configuration Information

---

#### Read Options

Use Security

Limit Access

Script

---

#### Write Options

Use Security

Limit Access

Script

---

#### Delete Options

Use Security

Limit Access

Script

---

#### Other Options

Disclosure Field

Security Auth Groups   All Auth Groups

Debug

To access this page, click **Edit** in the Content Security Configuration Information area of the NTK Configuration Information page.

Element	Description
Read Options: Use Security	Use security as specified in the Script field. <b>No:</b> Do not use Need to Know content security. This is the default value. <b>Yes:</b> Use Need to Know content security.
Read Options: Limit Access	Limit access permissions as specified in the Script field. <b>No:</b> Do not limit access permissions. This is the default value. <b>Yes:</b> Limit access permissions.
Read Options: Script	Enter Idoc Script in this field to specify the Need to Know security configuration for Read permission.
Write Options: Use Security	Use security as specified in the Script field. <b>No:</b> Do not use Need to Know content security. This is the default value. <b>Yes:</b> Use Need to Know content security.
Write Options: Limit Access	Limit access permissions as specified in the Script field. <b>No:</b> Do not limit access permissions. This is the default value. <b>Yes:</b> Limit access permissions.
Write Options: Script	Enter Idoc Script in this field to specify the Need to Know security configuration for Write permission.
Delete Options: Use Security	Use security as specified in the Script field. <b>No:</b> Do not use Need to Know content security. This is the default value. <b>Yes:</b> Use Need to Know content security.
Delete Options: Limit Access	Limit access permissions as specified in the Script field. <b>No:</b> Do not limit access permissions. This is the default value. <b>Yes:</b> Limit access permissions.
Delete Options: Script	Enter Idoc Script in this field to specify the Need to Know security configuration for Delete permission.
Other Options: Disclosure Field	Select the name of a disclosure field from the list. This field is used to configure security in a content-specific query. <b>Note:</b> If you create a metadata field for content item-level queries using the Configuration Manager, that field will appear as an option in the list.
Other Options: Security Auth Groups	Enter the <code>SpecialAuthGroups</code> to be used in content-specific queries. If you use the General Configuration page to create a specific security group for the Need to Know component, you can specify the group here. If you need to add a security group, you can also edit the Additional Configuration Variables <code>SpecialAuthGroups</code> value in the <code>config.cfg</code> file.

Element	Description
Other Options: All Auth Groups	<p>Specifies that the Need to Know component use all <code>SpecialAuthGroups</code> instead of a specific group listed in the Security Auth Groups field. This check box is selected by default.</p> <p><b>Note:</b> Other products such as Records Management can also use the <code>SpecialAuthGroups</code> variable. Be careful to specify only the security groups you want to use the Need to Know security configuration.</p>
Other Options: Debug	<p>Select whether to use debugging to view security checking for a content item.</p> <p><b>Yes:</b> Debugging information is written to a log file for any security check that occurs for a content item. Users with the administrator role are not logged because they always receive access to the content item.</p> <p>When debugging is used, two additional options are visible: <i>View</i> and <i>Clear</i>. Click <b>View</b> to view the log file of debugging information. Click <b>Clear</b> to empty the log file of information.</p> <p><b>No:</b> Debugging is not used and information is not written to a log file. This is the default value.</p>
Update	<p>Updates the content security information to use the new settings, restarts the Content Server instance, and returns you to the NTK Configuration Information page.</p>
Reset	<p>Returns the Content Security configuration settings to their last saved values.</p>

### B.5.3 Search Results Configuration Information Page

The Search Results Configuration Information page enables you to customize the search results that are returned from a search query. This does not affect what content items are returned, just how the results appear.

### Search Results Configuration Information

NTK Configuration Information --> Search Results Configuration Information

**Hidden Fields**

<< Add

Remove >>

**Available Fields**

*Standard*

- Content ID
- Content Type
- Title
- Author
- Security Group
- Score
- Account
- Release Date
- Expiration Date

---

Script

---

Update    Reset

To access this page, click **Edit** in the Search Results Configuration Information area of the NTK Configuration Information page.

Element	Description
Hidden Fields	Displays the list of fields that are hidden from view in a content search query result. The values are set to empty strings. These fields are hidden if the field hideFields is set in the search results script.
Available Fields	Displays the list of fields that are included in a content search query result.
<b>Add</b>	Select a field name and click <b>Add</b> to move the field from the Available Fields list to the Hidden Fields list, making the field hidden in a content search result.
<b>Remove</b>	Select a field name and click <b>Remove</b> to move the field from the Hidden Fields list to the Available Fields list, making the field visible in a content search result

Element	Description
Script	<p>Enter Idoc Script in this field to control the presentation of search results. The Idoc Script is evaluated for each row in the search results. A number of fields can be set to alter the presentation:</p> <ul style="list-style-type: none"> <li>▪ <b>docInfo:enabled</b>: Set to 0 to disable the content information link.</li> <li>▪ <b>docInfo:link</b>: Set to alter the content information page link.</li> <li>▪ <b>docInfo:image_small</b>: Set to alter the small image for the information link.</li> <li>▪ <b>docInfo:image_large</b>: Set to alter the large image for the information link.</li> <li>▪ <b>url:enabled</b>: Set to 0 to disable the URL link.</li> <li>▪ <b>url:link</b>: Set to alter the URL link.</li> <li>▪ <b>url:image</b>: Set to alter the image for the URL link.</li> <li>▪ <b>revHistory:enabled</b>: Set to 0 to disable the revision history link.</li> <li>▪ <b>revHistory:link</b>: Set to alter the revision history link.</li> <li>▪ <b>checkout:enabled</b>: Set to 0 to disable to checkout link.</li> <li>▪ <b>checkout:linkF</b>: Set to alter the checkout link.</li> <li>▪ <b>actions:enabled</b>: Set to 0 to disable the actions popup link.</li> <li>▪ <b>checkInSimilar:enabled</b>: Set to 0 to disable the Check In Similar link.</li> <li>▪ <b>email:enabled</b>: Set to 0 to disable the email link.</li> <li>▪ <b>dynConv:enabled</b>: Set to 0 to disable the Dynamic Converter link.</li> </ul>
Update	Updates the configuration for search query results, restarts the Content Server instance, and returns you to the NTK Configuration Information page.
Reset	Returns the Search Results configuration settings to their last saved values.

## B.5.4 Hit List Roles Configuration Information Page

The Hit List Roles Configuration Information page enables you to configure hit list roles for users.

## Hit List Roles Configuration Information

---

NTK Configuration Information --> Hit List Roles Configuration Information

Query Role

Update Role

Allow Hit List Role for Anonymous Users

To access this page, click **Edit** in the Hit List Roles Configuration Information area of the NTK Configuration Information page.

Element	Description
Query Role	<p>Select the hit list role to be applied as the query role when the Search page is used. Security group roles with Read access are displayed in the list of selections, including any security group roles for which the user already has Read access.</p> <p>This role is separate from content security. You could have a content item appear in Search results configured for content security, but the user would not be able to view the Content Information page for that item.</p>
Update Role	<p>Select the hit list role to be applied as the update role when the Update page is used. Security group roles with Write access are displayed in the list of selections, including any security group roles for which the user already has Write access. When the content item is actually checked in or updated, this role is <i>not</i> applied.</p> <p>This field is probably most useful in conjunction with content security. For examples of using this field, see <a href="#">Appendix B.6</a>.</p>
Allow Hit List Role for Anonymous Users	<p>Applies the hit list roles for anonymous users.</p> <p><b>No:</b> Do not apply the hit list roles for anonymous users. This is the default value.</p> <p><b>Yes:</b> Apply the hit list roles for anonymous users.</p>
Update	<p>Updates the hit list configuration, restarts the Content Server instance, and returns you to the NTK Configuration Information page.</p>
Reset	<p>Returns the Hit List Roles configuration settings to their last saved values.</p>

### B.5.5 Test NTK Content Security Page

The Test NTK Content Security page enables you to run a test security script for a user.

To access this page, click **Test** in the Script column for one of the access permission levels displayed on the NTK Configuration Information page.

Element	Description
Access Level	Displays the access level for the permissions level you select to test: Read, Write, or Delete.
Script	Enter Idoc Script for the content security configuration to be tested.
User	Enter the user ID for the test.
Set Attributes	Select the check box to automatically set the user attributes to match the user's existing attributes.
Roles	Enter the roles assigned to the user for the test. Use this field if you are testing with external users where attributes may not be accessible.
Accounts	Enter the accounts assigned to the user for the test. Use this field if you are testing with external users where attributes may not be accessible.
Content ID	Enter the content ID for the test.
Test	Click <b>Test</b> to test the configuration specified on the Test NTK Content Security page. The Need to Know component test returns results on whether the user has the specified access, whether Need to Know security was used, and if Need to Know security was not used then the reason why.
Reset	Returns the Test NTK Content Security configuration settings to their last saved values.

## B.6 Security Customization Samples

This section contains samples of security model customization.

- [Appendix B.6.1, "Content Security Samples"](#)
- [Appendix B.6.2, "Search Result Samples"](#)

- [Appendix B.6.3, "Hit List Roles Samples"](#)

## B.6.1 Content Security Samples

This section contains samples of content security customization:

- [Appendix B.6.1.1, "Simple Idoc Script Function"](#)
- [Appendix B.6.1.2, "Using stdSecurityCheck"](#)
- [Appendix B.6.1.3, "Using isStrIntersect"](#)
- [Appendix B.6.1.4, "Using allStrIntersect"](#)
- [Appendix B.6.1.5, "Using includeNTKReadSecurityScript"](#)

### B.6.1.1 Simple Idoc Script Function

This sample allows Read access if the user *Color* custom field and the content *Color* custom field match.

```
<$if strEquals(uColor, xColor)$>
<$isNTKReadAccess=1$>
<$endif$>
```

### B.6.1.2 Using stdSecurityCheck

This sample allows Read access if the user *Color* is *Blue* and the user has standard security to the content.

```
<$if stdSecurityCheck() and strEquals(uColor, "Blue")$>
<$isNTKReadAccess=1$>
<$endif$>
```

### B.6.1.3 Using isStrIntersect

This sample returns true because 3 is a member of the first string.

```
<$if isStrIntersect("1,2,3,4", "5,3")$>
<$isNTKReadAccess=1$>
<$endif$>
```

This sample returns false because neither 5 or 6 is a member of the first string.

```
<$if isStrIntersect("1,2,3,4", "5,6")$>
<$isNTKReadAccess=1$>
<$endif$>
```

This sample returns false because the second string is empty and the third parameter is not specified.

```
<$if isStrIntersect("1,2,3,4", "")$>
<$isNTKReadAccess=1$>
<$endif$>
```

This sample returns true because the second string is empty and the third parameter is true.

```
<$if isStrIntersect("1,2,3,4", "", 1)$>
<$isNTKReadAccess=1$>
<$endif$>
```

This sample returns false because the second string is empty and the third parameter is false. Note that the third parameter can be a string (for example, "True" or "T") or a number (for example, 1, 0).

```
<$if isStrIntersect("1,2,3,4", "", 0)$>
<$isNTKReadAccess=1$>
<$endif$>
```

#### B.6.1.4 Using allStrIntersect

This sample returns false because 5 is not a member of the first string.

```
<$if allStrIntersect("1,2,3,4", "5,3")$>
<$isNTKReadAccess=1$>
<$endif$>
```

This sample returns true because 3 and 4 are members of the first string.

```
<$if allStrIntersect("1,2,3,4", "3,4")$>
<$isNTKReadAccess=1$>
<$endif$>
```

The samples in Using isStrIntersect (page 4-2) that use the third parameter would work the same with allStrIntersect.

#### B.6.1.5 Using includeNTKReadSecurityScript

Read script:

```
<$if strEquals(dDocType, "Document")$>
<$isNTKReadAccess=1$>
<$endif$>
```

Write script:

```
<$includeNTKReadSecurityScript()$>
<$if isNTKReadAccess and strEquals(uColor, "Red")$>
<$isNTKWriteAccess=1$>
<$endif$>
```

The user has Write access to the content item if they have read access (type is *Document*) and the user's *Color* is *Red*.

## B.6.2 Search Result Samples

This section contains samples of search results customization:

- [Appendix B.6.2.1, "Disabling Links"](#)
- [Appendix B.6.2.2, "Changing Links"](#)
- [Appendix B.6.2.3, "Changing Images"](#)

#### B.6.2.1 Disabling Links

This sample disables the URL and Content Information link if the user does not have Read access to the content item. This could be used if you set the query role to show extra content items in the search results, but don't want users to see links to them.

```
<$if not securityCheck()$>
<$docInfo:enabled=0$>
<$url:enabled=0$>
<$endif$>
```

### B.6.2.2 Changing Links

This sample alters the Content Information and URL link to another service if the *Color* of the content is *Red*.

```
<$if strEquals(xColor, "Red")$>
<$docInfo:link=HttpCgiPath & "?IdcService=GET_USER_INFO"$>
<$url:link="javascript:alert('Cannot view content.')"$>
<$endif$>
```

### B.6.2.3 Changing Images

This sample alters the Content Information link if the *Color* of the content item is *Green*.

```
<$if strEquals(xColor, "Green")$>
<$docInfo:image_small=HttpImagesRoot & "oracle/tree_icons/historical.gif"$>
<$endif$>
```

## B.6.3 Hit List Roles Samples

This section contains samples of hit list roles customization:

- [Appendix B.6.3.1, "Using the Query Hit List Role"](#)
- [Appendix B.6.3.2, "Creating a Black Hole Check In"](#)

### B.6.3.1 Using the Query Hit List Role

If you set the Query role to be *queryRole*, and *queryRole* has Write access to the security group *NTKGroup*, then *NTKGroup* will appear in the security group option list. You could then limit what content information appears by customizing the Search Results configuration values

### B.6.3.2 Creating a Black Hole Check In

By using the Update role, you could create a scenario where a user could check in a content item and then not be able to view or edit it. You would need to do the following:

1. Create a role called *updateRole* that has Read/Write access to the security group *NTKGroup*.
2. Update the Write content security script so that if a meta change is occurring and the security group is *NTKGroup*, allow access.

```
<$if isMetaChange and strEquals(dSecurityGroup, "NTKGroup")$>
<$isNTKWriteAccess=1$>
<$endif$>
```



---

---

# Managing Kofax Capture Export Connector to Oracle WebCenter Content

This chapter describes how to install Kofax Capture and Kofax Capture Export Connector components and configure their batch classes for use with Oracle WebCenter Content Server check-in parameters.

This appendix covers the following topics:

- [Section C.1, "Introduction"](#)
- [Section C.2, "Installation"](#)
- [Section C.3, "Using Kofax Capture Export Connector - Oracle WebCenter Content"](#)
- [Section C.4, "User Interface"](#)
- [Section C.5, "Using Adobe Acrobat Capture"](#)

## C.1 Introduction

This section provides an introduction to Kofax Capture Export Connector to WebCenter Content information.

- [Appendix C.1.1, "Product Overview"](#)
- [Appendix C.1.2, "Software Requirements"](#)

### C.1.1 Product Overview

This information is intended for system administrators who need to install the Kofax Capture component and also to configure Kofax index fields, WebCenter Content check-in parameters, and output file settings. Instructions for using Adobe Acrobat Capture and setting global options are also provided. This document assumes that the product has been installed correctly and that you are familiar with Oracle products in general and the overall architecture of WebCenter Content.

### C.1.2 Software Requirements

The information is subject to change as the product technology evolves and as hardware, operating systems, and third-party software programs are created, updated, or otherwise modified.

This section covers the following topics:

- [Section C.1.2.1, "Compatibility with Oracle WebCenter Content"](#)
- [Section C.1.2.2, "Compatibility with Kofax Capture"](#)

- [Section C.1.2.3, "Compatibility with Adobe Acrobat Capture"](#)

### **C.1.2.1 Compatibility with Oracle WebCenter Content**

The Kofax Capture 11gR1 component is compatible with WebCenter Content 11gR1.

### **C.1.2.2 Compatibility with Kofax Capture**

The Kofax Capture Export Connector 11gR1 component is compatible with Kofax Ascent Capture 8 and 9. Earlier versions of Kofax Ascent Capture are not supported.

### **C.1.2.3 Compatibility with Adobe Acrobat Capture**

The Kofax Capture Export Connector 11gR1 component is compatible with Adobe Acrobat Capture 3.0.

## **C.2 Installation**

This section covers the following topics:

- [Section C.2.1, "Installation Summary"](#)
- [Section C.2.2, "Pre-Installation Tasks and Considerations"](#)
- [Section C.2.3, "Installing Kofax Capture Export Connector"](#)
- [Section C.2.4, "Configuring Kofax Capture"](#)

### **C.2.1 Installation Summary**

The basic installation procedure consists of the following tasks:

- Installing Oracle WebCenter Content Server. For installation information, refer to your WebCenter Content installation documentation.
- Installing Kofax Capture as a standalone or server version. (The server version requires at least one client system.) For installation information, refer to your Kofax Capture documentation.
- Installing the Kofax Capture Export Connector component on the Kofax Capture standalone or server system. For more information, see [Section C.2.3](#).
- (Optional) Installing and configuring Adobe Acrobat Capture. For installation and configuration information, refer to your Adobe Acrobat Capture documentation.
- Configuring Kofax Capture Export Connector for use with Kofax Capture (and optionally, with Acrobat Capture). For configuration and user information, see [Section C.3](#).

### **C.2.2 Pre-Installation Tasks and Considerations**

Complete the following checklist before continuing:

- Specify a user and password to use to check all scanned documents in to Oracle WebCenter Content Server, taking into account the following scenarios:
  - **User has maximum access.**  
If scanned documents will be checked in to all areas of Content Server, then ensure that the user is a system administrator with Admin rights to all security groups.
  - **User has minimal access.**

If scanned documents will be checked in to a limited area of Content Server, then ensure that the user has Write access to the necessary security groups.

– **User must adjust Author content information field.**

If you want the person performing the scan to adjust the Author content information field to reflect the author of the document, then ensure that the user has Admin access to the necessary security groups.

- Record the user name and password. You will enter these names during the new installation procedure. For more information, see [Section C.2.3.1](#).
- Identify the server host name (or IP address) of the Content Server instance. The server name can be found on the Configuration Information page of the Content Server instance. You will enter this name during the new installation procedure. For more information, see [Section C.2.3.2](#).
- If you are installing Kofax Capture Export Connector for use with a proxied instance of Content Server, identify the relative web root from the Configuration Information page of the proxied instance. For example, *cs* (without forward slashes). You will enter this name, if necessary, during the new installation procedure. For more information, see [Section C.2.3.2](#).

## C.2.3 Installing Kofax Capture Export Connector

This section includes step-by-step instructions for installing Kofax Capture Export Connector. The procedures for new and update installs are not the same. Please follow the install procedure that corresponds to your current configuration. This section covers the following topics:

- [Section C.2.3.1, "Instructions for an Update Installation"](#)
- [Section C.2.3.2, "Instructions for a New Installation"](#)

### C.2.3.1 Instructions for an Update Installation

If you are upgrading from a previous version of the Kofax Capture Export Connector (or Ascent Capture, if an older version), you must perform these tasks before installing the new version:

- [Section C.2.3.1.1, "Delete Existing Release Script"](#)
- [Section C.2.3.1.2, "Delete Existing Batch Class"](#)
- [Section C.2.3.1.3, "Remove the Kofax Capture Export Connector"](#)

**C.2.3.1.1 Delete Existing Release Script** To unassign document classes and then delete the previous release script:

1. On the Windows taskbar, click the **Start** button, then choose **Programs**, then **Kofax Capture *version*** (or **Ascent Capture *version*** for older versions of Kofax), then **Administration**.
2. In the **Batch** tab on the Kofax Capture Administration dialog, expand the old batch class, right-click a document class, and select **Release Scripts**.
3. In the Assigned Release Scripts column on the Release Scripts dialog, highlight the old Release Script name, then click **Remove**.
4. Click **Yes** on the validation dialog. This disassociates the document class with the old release script.
5. Click **Close**.

6. Perform steps 2 through 5 for each document class.
7. Choose **Tools**, then **Release Script Manager**.
8. In the Release Script Manager dialog, highlight the old release script and click **Remove**.
9. Click **Close**.

**C.2.3.1.2 Delete Existing Batch Class** To remove the existing batch class:

---

---

**Note:** Before proceeding, it is recommended that you review and note any customizations that were done to the document classes in the batch class, and back up the existing batch class before deleting it.

---

---

1. In the **Batch** tab on the Kofax Capture Administration dialog, right-click the existing batch class, and select **Delete**.
2. Click **Yes** on the confirmation dialog to delete the batch class.
3. Exit Kofax Capture.

**C.2.3.1.3 Remove the Kofax Capture Export Connector** To remove the Kofax Capture Export Connector:

1. On the Windows taskbar, click **Start**, then choose **Settings**, then **Control Panel**, then **Add/Remove Programs**.
2. Choose **Kofax Capture Export Connector**.
3. Click **Change/Remove**. You are asked whether to completely remove the application.
4. Click **OK**. Kofax Capture Export Connector files are removed, and a Maintenance Complete dialog opens.
5. Click **Finish**, then close the Windows Add/Remove Programs dialog.

You may now proceed to [Section C.2.3.2](#).

### **C.2.3.2 Instructions for a New Installation**

To install Kofax Capture Export Connector:

1. Close all other Windows programs.
2. From Windows Explorer, navigate to the Kofax Capture Export Connector executable, and run **setup.exe**.
3. In the Welcome dialog, click **Next**.
4. Read through the License Agreement, and click **Yes**.
5. In the Set Kofax Capture Export Connector - Oracle WebCenter Content dialog, enter the user name and password from [Section C.2.2](#) and click **Next**.
6. In the Scanned Files Directory dialog, accept the default, and click **Next**. This is the directory in which your scanned files will be temporarily stored.
7. In the Enter Text dialog, enter the server host name from [Section C.2.2](#) and click **Next**.
8. In the Setup Type dialog, select the version of your Content Server and click **Next**.

9. In the Setup Type dialog, select the type of Content Server (master or proxy) and click **Next**.
  - If you select a master instance, the Enter Text dialog opens. Skip step 10 and continue at step 11.
  - If you select a proxy instance, continue at step 10.
10. For a proxy server, select from the list of proxied instances, and click **Next**.

---

---

**Note:** If a list of proxied instances is not displayed, enter the Relative Web Root of the proxy server from [Section C.2.2](#) and click **Next**.

---

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11. In the Enter Text dialog, enter a web root, and click **Next**.
12. In the Enter Text dialog, enter any changes to the URL, and click **Next**. The InstallShield Wizard Complete dialog opens.

Only in rare cases is it necessary to specify changes. (For example, if you are using a different cgi name or a web filter.) If you are unsure about whether you need to make a change, verify this information in your web server by examining the properties of your website.
13. Click **Finish**.

## C.2.4 Configuring Kofax Capture

To configure Kofax Capture for use with Kofax Capture Export Connector:

- If Kofax Capture Export Connector is installed on a Kofax Capture client system, copy files from the client system to the server system.
- Configure the Kofax Capture client system to use Kofax Capture Export Connector.
- If Kofax Capture Export Connector was not installed in the default directory, configure the image folder path in Kofax Capture.

This section covers the following topics:

- [Section C.2.4.1, "Configuring Kofax Capture Client Systems"](#)
- [Section C.2.4.2, "Configuring Kofax Capture Client to Use Kofax Capture Export Connector"](#)
- [Section C.2.4.3, "Configuring Kofax Capture Export Connector in a Non-Default Directory"](#)

### C.2.4.1 Configuring Kofax Capture Client Systems

If you are installing Kofax Capture Export Connector on a Kofax Capture client system, certain Legacy files from the first Kofax Capture client system must be copied to the Kofax Capture server system.

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**Note:** You do not need to perform these tasks for additional client systems. However, Kofax Capture must be installed on any other client systems that run the Administration module.

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To configure your client Kofax Capture Export Connector instance:

1. From the client system, copy the `StellentRel` directory, located in `Kofax install Dir\Bin\`.
2. Paste this directory to the server system `\Ascent` directory. For example, `\\servername\shared directory name\Ascent\Bin\`.

### C.2.4.2 Configuring Kofax Capture Client to Use Kofax Capture Export Connector

Configuring Kofax Capture to use Kofax Capture Export Connector involves the following tasks:

- [Section C.2.4.2.1, "Installing the Release Script"](#)
- [Section C.2.4.2.2, "Importing Batch Classes"](#)
- [Section C.2.4.2.3, "Assigning Release Script to Batch Classes"](#)
- [Section C.2.4.2.4, "Publishing Batch Classes"](#)

**C.2.4.2.1 Installing the Release Script** 1. On the Windows taskbar, click **Start**, then choose **Programs**, then **Kofax Capture** (or **Ascent Capture version** for older systems), then **Administration**.

2. In the Administration dialog, select **Tools**, then **Release Script Manager**.
3. In the Release Script Manager dialog, click **Add**.
4. In the Open dialog, from the `StellentRel` directory, select **StellentRel.inf**, and click **Open**.
5. In the Add Release Scripts dialog, select **Kofax Capture Export Connector**, and click **Install**.
6. Click **OK** in the dialog to specify that registration is complete.
7. Click **Close** to close the Add Release Scripts dialog.
8. Click **Close** to close the Release Script Manager dialog.

**C.2.4.2.2 Importing Batch Classes** After installing the release script, perform the following steps from the Kofax Capture Administration dialog.

1. Select **File**, then **Import**.
2. In the Open dialog, select **OracleWebCenterBatch.cab** and click **Open**. Unpacking is performed.
3. Click **OK**. The Import dialog opens, with `ScansOracleWebCenter` and `ScansOracleWebCenterParam` listed as Available Batch Classes.
4. Click **Add All**.
5. In Transfer Mode box, select **Replace duplicates with items imported**, then click **Import**. The files are imported.
6. Click **OK** to close the Import/Export dialog. `ScansOracleWebCenter` and `ScansOracleWebCenterParam` are now displayed in the **Batch** tab on the Kofax Capture Administration dialog.

**C.2.4.2.3 Assigning Release Script to Batch Classes** After importing the batches, perform the following steps from the Kofax Capture Administration dialog.

1. Expand the **ScansOracleWebCenter** batch class, right-click **ScannedDocsOracleWebCenter** document class, and select **Release Scripts**.

2. In the Release Script dialog, select **Kofax Capture Export Connector - Oracle WebCenter Content *version***.
3. In the Kofax Capture Export Connector - Oracle WebCenter Content Release Setup dialog, click **Add >>**.
4. Select the scripts and click **OK**.
5. Click **Close** to exit the Release Scripts dialog.
6. Expand the **ScansOracleWebCenterParam** batch class, right-click **ScannedDocsOracleWebCenterParam** document class, and select **Release Scripts**.
7. In the Release Scripts dialog, select **Kofax Capture Export Connector - Oracle WebCenter Content *version***.
8. In the Kofax Capture Export Connector - Oracle WebCenter Content Release Setup dialog, click **Add >>**.
9. Select the scripts and click **OK**.
10. Click **Close** to exit the Release Scripts dialog.

**C.2.4.2.4 Publishing Batch Classes** After adding the release script to batches, perform the following steps from the Kofax Capture Administration dialog.

1. Select **File**, then **Publish**.
2. Click **Select All**.
3. Click **Publish**. Validation and publishing should occur without warnings or errors.
4. Click **Close**. The icons for the batch classes **ScansOracleWebCenter** and **ScansOracleWebCenterParam** in the **Batch** tab on the Kofax Capture Administration dialog now appear with check marks.

#### **C.2.4.3 Configuring Kofax Capture Export Connector in a Non-Default Directory**

Complete these steps only if you did not install Kofax Capture Export Connector into the default directory.

1. On the Windows taskbar, click the **Start** button, then **Programs**, then **Kofax Capture *version***, then **Administration**.
2. In the **Batch** tab on the Kofax Capture Administration dialog, highlight **ScansOracleWebCenter**, and right-click **Properties**.
3. Adjust the path for the image folder to be your **Ascent\Images** directory.
4. In the **Batch** tab, highlight **ScansOracleWebCenterParam**, and right-click **Properties**.
5. Adjust the path for the image folder to be your **Ascent\Images** directory.
6. Complete the steps in the procedure for [Section C.2.4.2.4](#).

## **C.3 Using Kofax Capture Export Connector - Oracle WebCenter Content**

This section covers the following topics about using Kofax Capture with Kofax Capture Export Connector - Oracle WebCenter Content:

- [Section C.3.1, "Working with Kofax Capture Batch Classes"](#)
- [Section C.3.2, "Customizing the Release Script"](#)
- [Section C.3.3, "Mapping Kofax Index Fields to CHECKIN Parameters"](#)

- [Section C.3.4, "Verifying Kofax Capture Installation"](#)

### C.3.1 Working with Kofax Capture Batch Classes

After you have completed the installation and configuration tasks, your Kofax Capture workstation has two published batch classes: `ScannedDocsOracleWebCenter` and `ScannedDocsOracleWebCenterParam`.

Both batch classes are set up to support the standard required Content Server check-in parameters. In addition, the batch class `ScansOracleWebCenterParam` illustrates how a batch class can be configured for optional Content Server parameters, such as Release Date, Expiration Date, and so forth.

Like all Kofax Capture batch classes, these Content Server batch classes are constructed using field types, index fields, form types, and document classes, which are described in the following sections.

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**Note:** For more information about batch classes, view the Kofax Capture online help.

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This section covers the following topics:

- [Section C.3.1.1, "Folders"](#)
- [Section C.3.1.2, "Field Types"](#)
- [Section C.3.1.3, "Setting Up Field Types"](#)
- [Section C.3.1.4, "Document Classes"](#)
- [Section C.3.1.5, "Setting Up Document Class Index Fields"](#)
- [Section C.3.1.6, "Mapped Index Fields"](#)
- [Section C.3.1.7, "Form Types"](#)

#### C.3.1.1 Folders

Folder classes define the properties of folders for a batch class. Batches are a collection of pages, documents, and folders that are organized into a hierarchy that you define. As with other elements of a batch class, you can create, edit, and delete folder classes.

In addition to organizing your documents within Kofax Capture, the real advantage to using folders comes after the documents have been released from Kofax Capture. If you ensure that the folder hierarchy in Kofax Capture matches (as closely as possible) the hierarchy used by your document management software, you can more easily import those documents into your third-party software.

Folders are created and filled with documents as the documents are processed through the Kofax Capture workflow. You can create folders manually (with batch editing), or you can allow them to be created automatically in accordance with rules you define. Likewise, you can place documents into folders manually or automatically.

Pages can be added to documents, and documents can be added to folders. Folders can be added to other folders (nesting) up to 32,000 levels. However, loose pages cannot be added to a folder (although you may have loose pages at the root level of your batch, they must be placed into a document before they are added to a folder).

### C.3.1.2 Field Types

Installing and configuring the Kofax Capture release script sets up specific Kofax Capture field types. These field types are in turn used to define index fields in the sample document classes: `ScannedDocsOracleWebCenter` and `ScannedDocsOracleWebCenterParam`. When defining new index fields, you may use these field types, or create additional field types as needed. For more information, see [Section C.3.1.3](#).

### C.3.1.3 Setting Up Field Types

To set up field types:

1. From Kofax Capture, open the Administration dialog, then select the **Field Type** tree view tab.
2. Right-click anywhere within the tab and select **New Field Type**.
3. In the Create Field Type dialog, enter values in the fields provided.
  - In the **General** tab, Name and Data type are required; Description and Dictionary are optional. For Data type, Kofax Capture supports 11 ODBC-compliant types.
  - In the **Values** tab, you have the option of entering known values for the field type and specifying settings for Force match and Case sensitive.
4. Click **Save** when complete.

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**Note:** For more information about field types, view the Kofax Capture online help.

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### C.3.1.4 Document Classes

Installing and configuring the Kofax Capture release script as described in [Section C.2.3](#) and [Section C.2.4](#) sets up the following sample Kofax Capture document classes:

- `ScansOracleWebCenter`
- `ScansOracleWebCenterParam`

Each document class that is used with Kofax Capture includes the following:

- Index fields
- Attributes for the index fields
- At least one form type

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**Note:** index fields that are defined for a document class are mapped to Content Server check-in parameters. For more information, see [Section C.3.3](#).

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### C.3.1.5 Setting Up Document Class Index Fields

To set up document class index fields:

1. From Kofax Capture, open the Administration dialog, then select the **Document tree view** tab.

2. Right-click a document class and select **Properties**. The Document Class Properties dialog opens. For examples of the dialogs for ScannedDocs and ScannedDocsParam, see [Section C.3.1.6.1](#) and [Section C.3.1.6.2](#).
3. Click **New** and enter the following information:
  - **Name:** A descriptive name.
  - **Field Type:** Select the appropriate field type from the drop-down list.
  - **Default:** If desired, enter a default value to populate the index field.
 

**Tech Tip:** If the corresponding Content Server metadata field is required, entering a default value is recommended. Check-in will fail if a required metadata field does not contain a value.
  - **Required:** Select **True** if the field must contain a value during validation.
 

**Tech Tip:** If the corresponding Content Server metadata field is required, set this field to **True**.
  - **Verify:** Set to **False**.
  - **Hidden:** Set to **False**.
  - **Sticky:** Set to **False**.
  - **Total:** Set to **False**.
4. When you are done adding the index field, click **Apply** to continue or **OK** to exit.

### C.3.1.6 Mapped Index Fields

This section covers the following topics:

- [Section C.3.1.6.1, "ScannedDocs"](#)
- [Section C.3.1.6.2, "ScannedDocsParam"](#)

**C.3.1.6.1 ScannedDocs** This document class includes "core" index fields that are mapped to Content Server standard required CHECKIN parameters.

**Figure C-1 Mapped Index Fields for ScannedDocs Document Class**

Name	Display Label	Field Type	Default	Requi...	Verify	Hidden	Sticky	Total
Content ID		String32	Kofax0001	False	False	False	False	False
Type		String32	ADENG	True	False	False	False	False
Title		String90	A Default Docume...	True	False	False	False	False
Author		String32	sysadmin	True	False	False	False	False
Security Group		String32	public	True	False	False	False	False

**C.3.1.6.2 ScannedDocsParam** This document class includes core index fields that are mapped to Content Server standard required check-in parameters, plus additional example index fields that could be mapped to Content Server optional check-in parameters using the CHECKIN Parameters Editor (see [Section C.3.2.17](#)).

**Figure C–2 Mapped Index Fields for ScannedDocsParam Document Class**

Name	Display Label	Field Type	Default	Requi...	Verify	Hidden	Sticky	Total
Content ID		String32	Kofax0001	False	False	False	False	False
Type		String32	ADENG	True	False	False	False	False
Title		String80	A Default Docume...	True	False	False	False	False
Author		String32	sysadmin	True	False	False	False	False
Security Group		String32	public	True	False	False	False	False
Release Date		Date	{Current Date}	False	False	False	False	False
Release Time		Time	{Current Time}	False	False	False	False	False
Finished		Boolean	TRUE	False	False	False	False	False
LIDebug		Boolean	FALSE	False	False	False	False	False
Create Date		Date	{Current Date}	False	False	False	False	False
Create Time		Time	{Current Time}	False	False	False	False	False
Revision Label		Integer	0	False	False	False	False	False
Expiration Date		Date	{Current Date}	False	False	False	False	False

Each of the Content Server document classes is configured with the index fields listed in the table below. The index fields that are defined for both document classes (Content ID, Type, Title, Author, and Security Group) are mapped to Content Server parameters that are required for successful check-in of documents to Content Server.

The additional index fields defined for *ScannedDocsParam* are provided in the document class for illustration purposes only. They are examples of index fields that might hypothetically be mapped to Content Server parameters using the CHECKIN Parameters Editor.

ScannedDocs Index Fields	ScannedDocsParam Index Fields
Content ID	Content ID
Type	Type
Title	Title
Author	Author
Security Group	Security Group
N/A	Release Date
N/A	Release Time
N/A	Finished
N/A	LIDebug
N/A	Create Date
N/A	Create Time
N/A	Revision Label
N/A	Expiration Date
N/A	Expiration Time
N/A	Do Security Check

### C.3.1.7 Form Types

Installing and configuring the Kofax Capture release script as described sets up the two sample document classes with the form types shown in the figure below.

The form types (`SimpleForm` and `SimpleFormParameters`) are provided for the Content Server document classes because at least one form type must be defined for a document class. Because a form type defines a unique form, you will set up your own form types to meet the needs of your specific application.

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**Note:** For more information about form types, view the Kofax Capture online help.

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## C.3.2 Customizing the Release Script

This section covers the following topics:

- [Section C.3.2.1, "Accessing the Setup Dialogs"](#)
- [Section C.3.2.2, "Using the Index Storage Tab"](#)
- [Section C.3.2.3, "Setting Index Values"](#)
- [Section C.3.2.4, "Using the Document Storage Tab"](#)
- [Section C.3.2.5, "Using the Image Format Tab"](#)
- [Section C.3.2.6, "Specifying PDF Settings"](#)
- [Section C.3.2.7, "Setting File Type of Released Images"](#)
- [Section C.3.2.8, "Selecting Multipage TIFF Output File Types"](#)
- [Section C.3.2.9, "Selecting TIFF, JPG, or PCX Output File Types"](#)
- [Section C.3.2.10, "Selecting Adobe Acrobat Capture PDF Output File Types"](#)
- [Section C.3.2.11, "Specifying Adobe Acrobat Capture PDF Settings"](#)
- [Section C.3.2.12, "Using the Server Tab"](#)
- [Section C.3.2.13, "Setting URL, User Name, and Password"](#)
- [Section C.3.2.14, "Setting Primary/Alternate File Formats"](#)
- [Section C.3.2.15, "Setting Workflow Status"](#)
- [Section C.3.2.16, "Setting Options for Adobe Acrobat Capture PDF Files With Errors"](#)
- [Section C.3.2.17, "Accessing CHECKIN Parameters Editor"](#)

### C.3.2.1 Accessing the Setup Dialogs

To access the setup dialogs for the Kofax Capture release script:

1. From **Kofax Capture**, open the Administration dialog, then select the **Document tree view** tab.
2. Expand a Content Server batch class, right-click its document class, and select **Release Scripts**.
3. In the list of **Assigned Release Scripts** on the Release Script dialog, highlight **Kofax Capture Export Connector - Oracle WebCenter Content *version***, and click **Setup**.

The Release Setup dialog opens with the following tabs:

- **Index Storage** tab  
Used for index value settings (see [Section C.4.2](#)).
- **Document Storage** tab  
Used for release directory and Acrobat Capture settings (see [Section C.4.3](#)).
- **Image Format** tab  
Used for releases images as file type settings (see [Section C.4.4](#)).
- **Server** tab  
Used for Content Server settings (see [Section C.4.6](#)).

### C.3.2.2 Using the Index Storage Tab

Use the **Index Storage** tab to set index values for the batch class. The Kofax Capture release script establishes assignments for the required information field items found in an initial Content Server installation. The values assigned to the index fields are supplied from the Validation module during Kofax Capture batch processing.

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**Note:** You must add index fields to a document class before they are available to assign as index values in a customized release script. See [Section C.3.1.5](#). By default, all index fields currently defined for the selected document class will be in the list of index values.

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**Note:** For more detailed information about this tab, see [Section C.4.2](#).

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### C.3.2.3 Setting Index Values

To set up index values:

1. Add the desired index field to document class properties. See [Section C.3.1.5](#) or [Section C.3.1.6](#).
2. Navigate to the **Index Storage** tab of the Release Setup dialog, then click **Add**. A blank index value is added to the end of the list of existing index values.
3. Click the context menu button to the right of the blank index value.
4. From the **Index Fields** menu option, select an index field.
5. Click **Apply** to continue or **OK** to exit the dialog.

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**Note:** When selecting index values, do not choose **Kofax Capture Values** or **Text Constant**.

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**Note:** If you want an index value to map to a Content Server optional check-in parameter, you must use the CHECKIN Parameter Editor to create the mapping. However, the following standard check-in parameters do not need to be mapped, because they are assigned automatically:

- Content ID
  - Type
  - Title
  - Author
  - Security Group
  - Account (if enabled in Content Server)
- 
- 

#### **C.3.2.4 Using the Document Storage Tab**

Use the **Document Storage** tab to view or change the directory paths for released files and to set how Kofax Capture monitors the Acrobat Capture PDF conversion process.

For more detailed information about this tab, see [Section C.4.3](#).

#### **C.3.2.5 Using the Image Format Tab**

Use the **Image Format** tab to set the format (file type) of released images.

For more detailed information about this tab, see [Section C.4.4](#).

#### **C.3.2.6 Specifying PDF Settings**

Use the **Settings** button to open the Adobe Acrobat Capture Settings dialog box where you can specify PDF settings.

For more detailed information about this tab, see [Section C.4.5](#).

#### **C.3.2.7 Setting File Type of Released Images**

Kofax Capture supports releasing scanned images in a number of output file formats. The following image files are supported when using Kofax Capture:

- JPG - JPG Compression
- Multipage TIFF - CCITT Group 3
- Multipage TIFF - CCITT Group 3/2D
- Multipage TIFF - CCITT Group 4
- Multipage TIFF - JPEG Compression
- Multipage TIFF - Uncompressed
- PCX - PackBytes
- Adobe Acrobat Capture PDF (from JPEG)
- Adobe Acrobat Capture PDF (from Multipage TIFF)
- Adobe Acrobat Capture PDF (from PCX)
- Adobe Acrobat Capture PDF (from Single Page TIFF)
- TIFF - CCITT Group 3

- TIFF - CCITT Group 3/2D
- TIFF - CCITT Group 4
- TIFF - JPEG Compression
- TIFF - Uncompressed

### C.3.2.8 Selecting Multipage TIFF Output File Types

Select a Multipage TIFF output file type when you have more than one TIFF image in a batch, and you would like to have all of those images bundled together and checked in to Content Server as one content item.

1. Navigate to the **Image Format** tab on the Release Setup dialog.
2. In the **Release Images As Image** file type list, click **Multipage TIFF Output File Type**.

### C.3.2.9 Selecting TIFF, JPG, or PCX Output File Types

Select a TIFF, JPG or PCX output file type if you want to check a file in one of those formats in to Content Server as both the primary (native) and alternate (web viewable) file.

When you select TIFF, JPG or PCX, the first graphic in each batch is checked in to Content Server. Because of this, you may want to use Multipage TIFF (see [Section C.3.2.8](#)) if you have more than one graphic in a batch. Alternatively, you could ensure that each batch contains only one graphic.

1. Navigate to the **Image Format** tab on the Release Setup dialog.
2. In the **Release Images As Image** file type drop-down list, click a **TIFF, JPG or PCX Output File Type**.

### C.3.2.10 Selecting Adobe Acrobat Capture PDF Output File Types

Select Adobe Acrobat Capture PDF as the output file type if you want to check a PDF file in to Content Server as the primary (native) or alternate (web viewable) file.

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**Note:** Selecting Adobe Acrobat Capture PDF as the output file type requires the use of Adobe Acrobat Capture. Before continuing with the following procedure, read through and complete [Section C.5.1](#).

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1. Navigate to the **Image Format** tab on the Release Setup dialog.
2. In the Release Images As Image file type drop-down list, click **Adobe Acrobat PDF (from Multipage TIFF)**. The **Settings** button becomes available.

### C.3.2.11 Specifying Adobe Acrobat Capture PDF Settings

When you choose to release images as Adobe Acrobat Capture PDF (from Multipage TIFF), you then use **Settings** button to specify Adobe Acrobat Capture workgroup hub, watched folder, workflow, and other settings.

1. In the **Image Format** tab of the Release Setup dialog, click **Settings**.

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**Note:** The **Adobe Acrobat Capture PDF (from Multipage TIFF)** setting will work with both single page and multiple-page TIFF files.

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2. Select the location of the Adobe Acrobat Capture workgroup hub:

- a. Click the **browse** button next to the **Workgroup Hub** field.

- b. Navigate to the location of the Hub directory. For example:

mapped drive/Program Files/Adobe/Adobe Acrobat Capture 3.0/Hub

- c. Click **OK**.

Upon selection of a workgroup hub, the **Dictionaries** and **Workflows** drop-down lists will be populated with available options.

3. Select the location of the Adobe Acrobat Capture Watched Folder:

- a. Click the **browse** button next to the **Watched Folder** field.

- b. Navigate to the location of the Watch directory. For example:

mapped drive/Program Files/Adobe/Adobe Acrobat Capture 3.0/Watch

- c. Click **OK**.

4. Select **Formatted Text & Graphics** from **Page Content** drop-down list. If desired, select options for **Language**, **PDF Document Settings**, and **Dictionaries**.

5. Select **StellentScans** from **Workflows** drop-down list. If desired, select options for **Suspect Regions** and **Advanced Settings**.

6. Click **OK**.

### C.3.2.12 Using the Server Tab

The **Server** tab on the Release Setup dialog is used to specify settings for Content Server URL, user name, and password; to select options for workflow and primary/alternate file check in formats; and to access the CHECKIN parameters editor.

### C.3.2.13 Setting URL, User Name, and Password

These settings were made during installation of Kofax Capture and may be changed using the fields provided on the **Server** tab if necessary.

### C.3.2.14 Setting Primary/Alternate File Formats

Kofax Capture lets you control how your released files (as specified on the **Document Storage** tab) are checked in to Content Server.

There are two drop-down menus available: one for the primary file and one for the alternate file. Within each menu, you can choose: **Image**, **Kofax PDF**, **Adobe Acrobat Capture PDF**, or **OCR full text**. The **Alternate file** menu also includes a **None** option in case you do not want to check in an alternate file.

You can use the menus to, for example, select **Image** at the primary (native) file and **Adobe Acrobat Capture PDF** as the alternate (web-viewable) file.

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**Note:** Content Server does not allow two files with the same file extension (such as .pdf) to be both the primary and alternate file.

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**Note:** For information on using Adobe Acrobat Capture and checking in Adobe Acrobat Capture PDFs, see [Section C.5](#).

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### C.3.2.15 Setting Workflow Status

The Kofax Capture release script enables you to initiate an existing workflow in Content Server when an item is released from Kofax Capture.

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**Note:** The workflow setting on this dialog refers to a Content Server workflow, not an Adobe Acrobat Capture workflow.

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**Note:** An active workflow must exist in Content Server before an item released from Kofax Capture can enter it.

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1. Navigate to the **Server** tab on the Release Setup dialog.
2. Set the workflows status using the **Allow Workflows** check box.
  - Select the check box to enable initiation of workflows when content items are released from Kofax and checked in to Content Server.
  - Clear the check box to disable initiation of workflows when content items are released from Kofax and checked in to Content Server.

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**Note:** The Kofax Capture release script will initiate check in of a content item revision if the user specifies an existing content ID on the Validation dialog.

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- If the **Allow Workflows** check box is not selected, the revision will be checked in unconditionally.
- If the **Allow Workflows** check box is selected, the content item identified by the user (on the Validation dialog) must be checked out of Content Server before Kofax Capture initiates check in. If the content item is not checked out, the check in will fail with an error message.

### C.3.2.16 Setting Options for Adobe Acrobat Capture PDF Files With Errors

When an Adobe Acrobat Capture PDF file contains an error, you can stop it from being checked in to Content Server so you can review it.

With the **Check In Adobe Acrobat Capture PDF with Errors** option, you can allow the check in of a PDF generated by Adobe Acrobat Capture that has any errors in the Adobe Acrobat Capture finished document log. In addition, you can choose to keep the PDF file, so it remains in the release directory where you can review it.

To set PDF error options:

1. Navigate to the **Server** tab on the Release Setup dialog.
2. Choose the PDF error checking option:
  - Leave the **Check In Adobe Acrobat Capture PDF with Errors** option unchecked to ensure that all PDF files containing errors are not checked in to Content Server.
  - Check the **Check In Adobe Acrobat Capture PDF with Errors** option to check all PDF files in to Content Server, even if they contain errors.
3. Determine if the files with errors remain or are deleted:

- To keep the PDF files with errors in the release directory, select the **Keep primary and alternate files in the release directory when the check in fails** option, which is selected by default.
- To delete PDF files with errors from the release directory, clear the **Keep primary and alternate files in the release directory when the check in fails** option.

You may also want to use the **Salvage PDF documents** option, described in [Section C.5.3](#)

### C.3.2.17 Accessing CHECKIN Parameters Editor

When you want to map Kofax Capture index fields to Content Server CHECKIN parameters, use the CHECKIN Parameters Editor. To access the editor:

1. Navigate to the **Server** tab on the Release Setup dialog.
2. Click the **CHECKIN Service Parameters** button. The CHECKIN Parameters Editor dialog opens.

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**Note:** For information on how to create mappings, see [Section C.3.3](#).

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## C.3.3 Mapping Kofax Index Fields to CHECKIN Parameters

When a Kofax Capture release script is used to check documents in to Content Server, one of two Content Server IdcCommand services is used:

- The CHECKIN\_ARCHIVE service is used if the **Allow Workflows** check box is selected on the **Server** tab of the Release Setup dialog. See [Section C.3.2.15](#).
- The CHECKIN\_UNIVERSAL service is used if the **Allow Workflows** check box is not selected on the **Server** tab of the Release Setup dialog. See [Section C.3.2.15](#).

Each CHECKIN service specifies certain required parameters to successfully execute the content item check-in process. Other parameters may be specified but are not required.

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**Note:** For more information on Content Server CHECKIN services and parameters, see *Oracle Fusion Middleware Services Reference for Oracle WebCenter Content*.

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This section covers the following topics:

- [Section C.3.3.1, "Setting Up Mappings for Required Parameters"](#)
- [Section C.3.3.2, "Setting Up Mappings for Optional Parameters"](#)
- [Section C.3.3.3, "Setting Up Date and Time Parameters"](#)
- [Section C.3.3.4, "Debugging Using LIIDebug Parameter"](#)

### C.3.3.1 Setting Up Mappings for Required Parameters

When using Kofax Capture, it is necessary for Kofax Capture to have, at a minimum, index fields that correspond to the content information (metadata) fields that Content Server requires for content item check in. The following list of index fields must exist in the Kofax document class or the batch class.

- Content ID (unless auto-generation of Content IDs is enabled in Content Server)
- Type

- Title
- Author
- Security Group
- Account (if security accounts are enabled)

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**Note:** Index fields must be named exactly as they are shown in the list above, so that the release script can recognize them as required fields and correctly format them for Content Server.

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### C.3.3.2 Setting Up Mappings for Optional Parameters

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**Note:** You should have a solid understanding of Content Server CHECKIN services and parameters before proceeding to set up mappings. Invalid parameters will cause a batch to fail during release/check-in.

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To specify other check-in parameters, for example, release date, expiration date, and so forth:

1. Set up index fields for the desired parameters. For more information, see [Section C.3.1.5](#).
2. Set up index values for the Kofax Capture release script. For more information, see [Section C.3.2.3](#).
3. Open the CHECKIN Parameters Editor. For more information, see [Section C.3.2.17](#).
4. Click **Add**.
5. From the **User Interface Name** list in the Parameter Detail dialog, select the desired index field.
6. In the **Content Server Parameter** field, enter the name of the parameter.

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**Note:** Pay close attention to spelling and syntax when entering the parameter.

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7. Click **OK**.
8. From the **CHECKIN Parameters Editor** list mapping, add, edit, or delete mappings as desired. When you are finished, click **Save** to exit and save your changes, or click **Cancel** to exit without saving your changes.
9. Click **Yes** to confirm the action.
10. Click **OK** to exit the Release Setup dialog.
11. Click **Close** to exit the Release Scripts dialog.
12. Publish the batch class so that your changes are in effect when you next use the batch class to import or scan documents.

### C.3.3.3 Setting Up Date and Time Parameters

Content Server date fields include both the date and the time in one field. Kofax Capture uses separate fields for date and time.

To concatenate date and time into a single check-in parameter:

1. Set up an index field for the date field (for example, **Release Date**). Be sure to use the *Date* field type when defining the index field.
2. Set up an index field for the time field (for example, **Release Time**). Be sure to use the *Time* field type when defining the index field.
3. Use the CHECKIN Parameters Editor to map the *date* index field to the desired Content Server check-in parameter. For example, map **Release Date** to dInDate.
4. Use the CHECKIN Parameters Editor to map the *time* index field to the same Content Server check-in parameter. For example, map **Release Time** to dInDate.

### C.3.3.4 Debugging Using LIDebug Parameter

If a mapping LIDebug:LIDebug is created, and if the value is set to TRUE during the validation step, the .hda data that is passed from Kofax Capture to Content Server will be displayed when the release script is run. This allows the user to verify that the correct data and parameters are being passed to Content Server.

## C.3.4 Verifying Kofax Capture Installation

Perform the following tasks to verify that Kofax Capture is installed and configured correctly.

- [Section C.3.4.1, "Create a Batch"](#)
- [Section C.3.4.2, "Process Batch: Scan Queue"](#)
- [Section C.3.4.3, "Process Batch: Validation Queue"](#)
- [Section C.3.4.4, "Process Batch: Release Queue"](#)

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**Note:** Before proceeding, make sure that Content Server is running and that the Kofax dongle (hardware key) is in place.

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### C.3.4.1 Create a Batch

To create a batch:

1. On the Windows taskbar, click **Start**, then choose **Programs**, then **Kofax Capture**, then **Batch Manager**.
2. Select **File**, then **New Batch**.
3. In **Batch class** drop-down list, select **ScansOracleWebCenter**.
4. Click **Save**.
5. Click **Close**. The new batch opens in the Batch Manager main dialog. The batch should be at the **Scan** queue and should show a **Ready** status.

### C.3.4.2 Process Batch: Scan Queue

After creating the batch, perform a scan:

1. In the Kofax Capture Batch Manager main dialog, select **File**, then **Process Batch**.

2. In the Scan module, select **Software Import** from the list.
3. Select **Scan**, then **Start**.
4. In the Import dialog, select a sample TIFF file, and click **Open**. A TIFF image is added to the batch contents.
5. Select **Batch**, then **Close**.
6. Click **Yes** to confirm the action. In the Batch Manager main dialog, the batch should be at the **Validation** queue and should show a *Ready* status.

### C.3.4.3 Process Batch: Validation Queue

After running the **Scan** queue, perform a validation:

1. In the Kofax Capture Batch Manager dialog, select **File**, then **Process Batch**.
2. In the Validation module, enter the required Content Server Field Info values. Specify a Content ID if necessary, based on this information:
  - **Use the default batch with the default Content ID:** The content will be checked in with a unique suffix added to the Content ID `Kofax0001`.
  - **Do not specify a Content ID** (you can remove the default Content ID by changing the batch or by deleting the Content ID in the validation step): If Content Server is configured to automatically assign a Content ID, the content is checked in with this automatic ID. If Content Server is not configured to assign a Content ID, an error message opens during the release process.
  - **Specify a Content ID:** The content is checked in to Content Server with the specified Content ID and without a unique suffix added. If a content item with the same Content ID is already checked in, the new document is checked in as a new revision of the existing content item.
3. Select **Batch**, then **Close**.
4. If prompted, click **Yes** to save data before closing document. In the Batch Manager main dialog, the batch should be at the **Release** queue and should show a *Ready* status.

### C.3.4.4 Process Batch: Release Queue

After running the **Validation** queue, perform a release:

1. In the Kofax Capture Batch Manager dialog, select **File**, then **Process Batch**.
  - If the **Release** queue runs without error, the TIFF image is checked in to Content Server.
  - If the **Release** queue results in errors, check the error messages.
2. Exit the Batch Manager module.

## C.4 User Interface

This section provides information about the user interface and covers the following topics:

- [Section C.4.1, "Release Setup Page"](#)
- [Section C.4.2, "Index Storage Tab"](#)
- [Section C.4.3, "Document Storage Tab"](#)

- [Section C.4.4, "Image Format Tab"](#)
- [Section C.4.5, "Adobe Acrobat Capture Settings"](#)
- [Section C.4.6, "Server Tab"](#)

## C.4.1 Release Setup Page

Use this page to access the setup dialogs for the Kofax Capture release script.

Element	Description
Batch class	The name of this batch class. A batch class describes how the documents in a batch will be processed. A batch class contains one or more document classes, which in turn contain one or more form types. This allows you to have different kinds of documents and forms within one batch.
Document class	The name of this document class. A document class is a definition of a particular type of document, such as an order form or medical form. Document classes provide a convenient mechanism for associating the same group of index fields and processing settings with multiple form types. You can define a document class, and then add one or more form types to it. Then, you can associate a set of index fields and processing settings with the document class. The same set of fields and settings will be shared across all the form types defined for the document class.
Name	The name for this release script.
Index Storage tab	Opens the Index Storage Tab (see <a href="#">Section C.4.2</a> ).
Document Storage tab	Opens the Document Storage Tab (see <a href="#">Section C.4.3</a> ).
Image Format tab	Opens the Image Format Tab (see <a href="#">Section C.4.4</a> ).
Server tab	Opens the Server Tab (see <a href="#">Section C.4.6</a> ).
OK	Saves the current settings.
Cancel	Closes the page without saving the current settings.
Apply	Applies and saves the current settings.
Help	Opens the applicable context-sensitive help window.

## C.4.2 Index Storage Tab

Use the Index Storage tab on the Release Setup page to set index values for the batch class. The Kofax Capture release script establishes assignments for the required information field items found in an initial Content Server installation. The values assigned to the index fields are supplied from the Validation module during Kofax Capture batch processing.

---

**Note:** You must add index fields to a document class before they are available to assign as index values in a customized release script. By default, all index fields currently defined for the selected document class will be in the list of index values.

---

Batch class: Scans  
 Document class: ScannedDocs  
 Name:

Index Storage | Document Storage | Image Format | Server

Index Values

Sequence	Index Value
1	Content ID
2	Type
3	Title
4	Author
5	Security Group

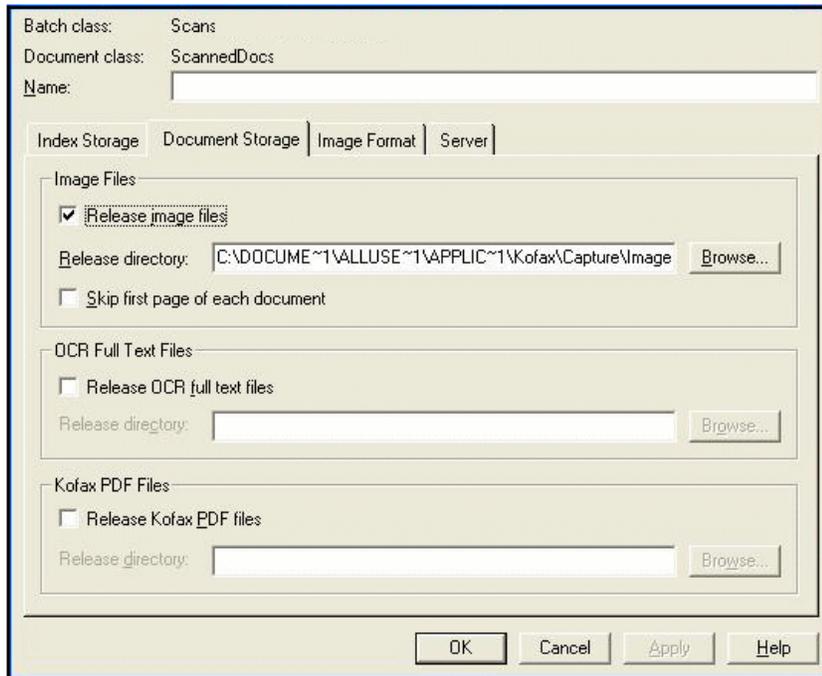
Add  
 Delete  
 Delete All  
 Move

OK Cancel Apply Help

Element	Description
Sequence number	Use the sequence position to establish the priority for the specified index values.
Index Value	The Content Server metadata parameters used for index values associated with the new file check-in.
Add	Opens a dialog to add a new metadata parameter as an index value.
Delete	Removes a selected index value from the list.
Delete All	Removes all of the listed index values.
Up / Down	Used to adjust the specific placement order of the selected entry in the index values list. The position of each entry in the list is relevant to its priority for batch processing. The higher an entry is positioned in the list, the higher its priority is in the processing. Each click on the up or down arrow moves the selected entry up or down one position in the list.

### C.4.3 Document Storage Tab

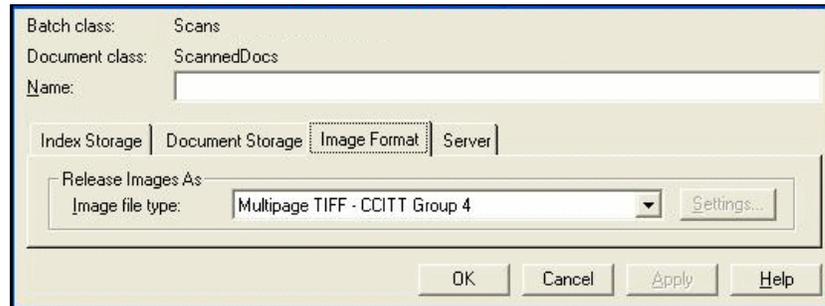
Use the Document Storage tab on the Release Setup page to view or change the directory paths for released files and to set how Kofax Capture monitors the Acrobat Capture PDF conversion process.



Element	Description
<b>Release image files</b>	Select this check box if you want to release your image files.
Release directory	Enter the path to the folder to which you want to release the files. If desired, you can use the Browse button. <b>Note:</b> The path to the Image Files release directory must not exceed 122 characters.
<b>Skip first page of each document</b>	Select this check box if you do not want the first page of your documents released. For example, you might want to check this option if you are using separator sheets to separate the documents in your batches and do not want to release the separator sheets. <b>Note:</b> If you are not using separator sheets, checking this option will cause the first page of each document to be skipped (not released).
<b>Release OCR full text files</b>	Select this check box if your want to release your OCR full text files.
Release directory	Enter the path to the folder to which you want to release the files. If desired, you can use the Browse button. <b>Note:</b> The path to the OCR full text files release directory must not exceed 122 characters.
<b>Release Kofax PDF files</b>	Select this check box to release Kofax PDF files.
Release directory	Enter the path to the folder to which you want to release the files. If desired, you can use the Browse button. <b>Note:</b> The path to the Kofax PDF files release directory must not exceed 122 characters.

## C.4.4 Image Format Tab

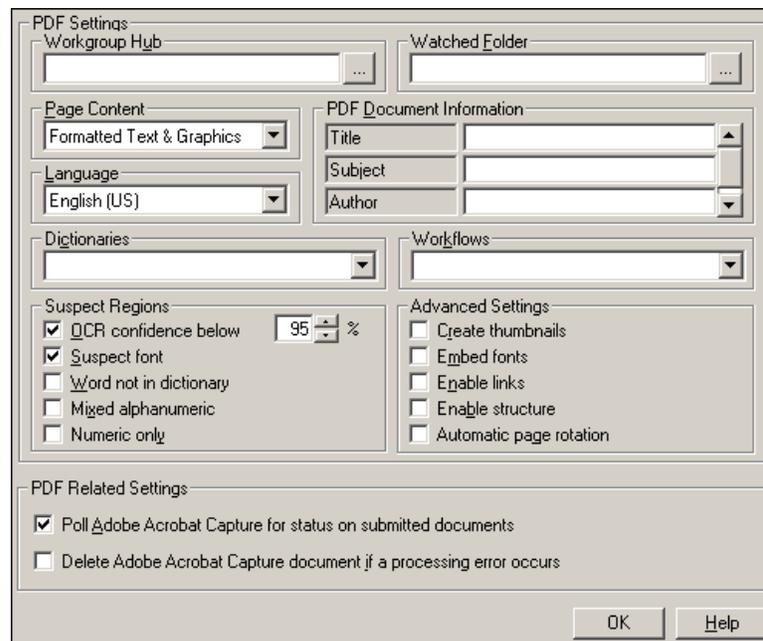
Use the Image Format tab on the Release Setup page to set the format (file type) of released images.



Element	Description
Image file type	Provides a list of file types to use to check documents in to Content Server.
Settings	Opens the Adobe Acrobat Capture Settings (see <a href="#">Section C.4.5</a> ).

## C.4.5 Adobe Acrobat Capture Settings

Use the **Settings** button to open the Adobe Acrobat Capture Settings dialog box where you can specify PDF settings.



Element	Description
Workgroup Hub	Select the location of your Adobe Acrobat Capture workgroup hub by using the Browse button. The workgroup hub is a folder on a drive accessible to all stations off the workgroup. Each workstation in the group needs read and write access to the hub folder to operate. The workgroup hub property is required by Adobe Acrobat Capture. Upon selection of a workgroup hub, the Dictionaries and Workflow's properties will be populated with default values.
Watched Folder	Select the location of your Adobe Acrobat Capture watched folder by using the Browse button. This is where your files and images will be temporarily copied for PDF processing. The watched folder property is required by Adobe Acrobat Capture and is used to submit your files to the Adobe Acrobat Capture workflow.
Page Content	<p>Select the desired output format for your PDF images. You can choose from the following:</p> <ul style="list-style-type: none"> <li>■ Formatted Text &amp; Graphics: Each page of a Formatted Text &amp; Graphics file, also known as PDF Normal, is made up of a combination of text and bitmap images. It is the default page content. It contains text that is scalable and can be indexed, searched, and copied to the clipboard. The documents preserve page formatting and graphic images.</li> <li>■ Searchable Image - Exact: Searchable Image (Exact) page content shares the same features with PDF Normal, but also includes complete bitmaps for each page of the original document. Select this format when you need to keep the original scanned image of a document for legal or archival purposes but want the document to be searchable.</li> <li>■ Searchable Image - Compact: Searchable Image (Compact) is a more compressed version of Searchable Image (Exact) in which text regions that contain no color are stored as monochrome rather than full-color images and can be indexed, searched, and copied to the clipboard.</li> <li>■ Image Only: Image Only page content stores the entire content of each page as one large bitmap. Searches against the contents of these types of files are not available. However, processing PDF files of this type are tremendously faster as the PDF engine does not perform character or font recognition on the images. Note that the Adobe Acrobat Capture 3.0 Personal Edition does not decrement the Adobe hardware key for Image Only page content.</li> </ul> <p><b>Note:</b> The "Formatted Text &amp; Graphics," "Searchable Image (Compact)," and "Searchable Image (Exact)" formats use the Adobe Acrobat Capture OCR engine to perform OCR on the text. You can control the behavior of the engine for words or characters that cannot be recognized by selecting "Suspect Regions" options, as described below.</p>
Language	Select the desired language. The default is English (U.S.). Changing the language from English (U.S.) changes the character set, the primary spelling dictionary, and (with some languages) the recognition engine.
PDF Document Information	Enter or select the desired PDF document information. When viewing the PDF file, your selections will show up as "Document Info." You can enter text, select an index field, batch field, or an Kofax Capture Value for Title, Subject, Author, or Keywords.
Dictionaries	Select the desired dictionary for OCR processing. You can accept the default Adobe Acrobat Capture dictionary or select a predefined custom dictionary to process your documents. Note that the default dictionary is automatically populated after a workgroup hub has been selected.
Workflows	Select the desired workflow for Adobe Acrobat Capture processing. You can accept the default Adobe Acrobat Capture workflow or select a different workflow. Workflow's are automatically populated after a workgroup hub has been selected. Note that your workflow must have a designated watched folder. Adobe Acrobat Capture lets you create your own workflow or use one of the predefined workflow's.

<b>Element</b>	<b>Description</b>
<b>Suspect Regions</b>	Select the desired behavior for how suspect regions should be handled. A suspect region is one that the Adobe Acrobat Capture engine cannot recognize with a confidence level greater than or equal to your selected OCR confidence threshold.
<b>OCR confidence below</b>	<p>Enter or select the desired OCR confidence threshold. If the confidence of a word is below the set confidence threshold, the word will be replaced with the original bitmap region. The default is 95 percent. You can choose a value from 0 to 100 percent.</p> <p>During processing, the Adobe Acrobat Capture engine assigns to each word a value that indicates how confident the engine is that its results are correct. The confidence threshold you choose will determine the minimum value returned from the engine that you want to accept. Only those words with a confidence level greater than or equal to your threshold will be returned as correct. All others will be returned as "Suspect Regions" and replaced with the original bitmap region.</p>
<b>Suspect font</b>	Select to replace unusual fonts with the original bitmap region if the confidence of the font is below the OCR confidence threshold.
<b>Word not in dictionary</b>	Select to replace a word with the original bitmap region if the word is not found in the specified dictionary.
<b>Mixed alphanumeric</b>	Select to replace a word with the original bitmap region if a word is found that contains mixed alpha and numeric characters.
<b>Numeric only</b>	Select to replace a word with the original bitmap region if a word is found that contains only numeric characters.
<b>Advanced Settings</b>	Select the appropriate check boxes to turn on and off advanced features.
<b>Create thumbnails</b>	Select to create thumbnails for every page in the document. Note that enabling this setting increases the file size significantly.
<b>Embed fonts</b>	Select to embed fonts in your document. This ensures that the fonts will be the ones you choose, even if those fonts are absent from the computer displaying the document. Embedded fonts must be identified in the Adobe Acrobat Capture Image Properties dialog box or assigned in Reviewer. Note that enabling this setting increases the file size significantly.
<b>Enable links</b>	Select to enable hyperlinks within your document such as table of contents, chapter, and index references. This will also add bookmarks to your PDF file for any titles and headings in your document.
<b>Enable structure</b>	Select to provide invisible tags for structural elements to use for searching and document navigation with PDF viewers. It is particularly useful to visually impaired users using a text-based user interface such as that provided by Adobe Document Server.
<b>Automatic page rotation</b>	Select to automatically detect the correct orientation of the page and rotate the image to that orientation. You may choose to clear this option if you know that all input pages will be properly oriented or if a step that handles rotation precedes the Capture Image step in your Adobe Acrobat Capture workflow.
<b>Poll Adobe Acrobat Capture for status on submitted documents</b>	<p>Select this check box to allow Kofax Capture to monitor the status of the Adobe Acrobat Capture conversion process. When polling is enabled, status messages are displayed at the Release workstation in the Kofax Capture PDF Release dialog box.</p> <p>Clear this check box to allow Kofax Capture to release document to Adobe Acrobat Capture and close the batch. The status of the Adobe Acrobat Capture conversion process will not be returned to Kofax Capture.</p>

Element	Description
<b>Delete Adobe Acrobat Capture document if a processing error occurs</b>	Select this check box to automatically cancel any "hung" documents in Adobe Acrobat Capture if an error occurs during the PDF conversion process. If cleared, the documents in error will remain in the Adobe Acrobat Capture workflow. This property is only available if you select the "Poll Adobe Acrobat Capture for status on submitted documents" check box.  <b>Note:</b> If an Adobe Acrobat Capture error occurs during release, you must clear your Adobe Acrobat Capture finished documents and cancel any "hung" documents, either automatically or manually, before re-releasing the same documents in Kofax Capture.

### C.4.6 Server Tab

The Server tab on the Release Setup page is used to specify settings for Content Server URL, user name, and password; to select options for workflow and primary/alternate file check in formats; and to access the CHECKIN parameters editor.

Element	Description
URL	Destination URL in Content Server.
User Name	Name of user.
Password	Password for user's name entered in the User Name field.
Primary file	Format type of the new native file check-ins.
Alternate file	Format type of the alternate file check-in that is web-viewable or can be converted to a web-viewable.
<b>Allow Workflows</b>	Select this check box to allow workflows.

Element	Description
Check In Adobe Acrobat Capture PDF with Errors	Select this check box to allow a new PDF file to be checked in that may contain errors.
Keep primary and alternate files in the release directory when the check in fails	Select this check box to retain the primary and alternate files in the release directory if the check-in procedure fails.
CHECKIN Service Parameters	Processes the service parameter settings.

## C.5 Using Adobe Acrobat Capture

This section covers the following topics:

- [Section C.5.1, "Configuring Adobe Acrobat Capture"](#)
- [Section C.5.2, "Checking In Adobe Acrobat Capture PDF Files"](#)
- [Section C.5.3, "Setting Global Options"](#)

### C.5.1 Configuring Adobe Acrobat Capture

If you are using the Adobe Acrobat Capture 3.0 software with Kofax Capture Export Component and Kofax Capture, you need to perform some additional setup tasks.

---

**Note:** Adobe Acrobat Capture must be installed on a different system than the release station for Kofax Capture.

---



---

**Note:** After configuring Adobe Acrobat Capture, the application must be left running at all times.

---

Adobe Acrobat Capture must be configured to watch for files and process them. This section covers the following topics:

- [Section C.5.1.1, "Creating a Watch Directory"](#)
- [Section C.5.1.2, "Creating a Workflow"](#)
- [Section C.5.1.3, "Creating a TIFF Workflow"](#)
- [Section C.5.1.4, "Creating a JPG Workflow"](#)

#### C.5.1.1 Creating a Watch Directory

Acrobat Capture uses a `Watch` directory to find output files from Kofax Capture. The `Watch` directory can be any directory that the Kofax Capture release station and the Adobe Acrobat Capture workstation have access to, with this exception: do not set the location to be the `Ascent\Images\OracleWebCenterScan\` directory.

To create a `Watch` directory in the default installation directory of Acrobat Capture:

1. Navigate to Program Files\Adobe\Adobe Acrobat Capture 3.0\.
2. Create a new directory named Watch.

### C.5.1.2 Creating a Workflow

You will create a workflow to configure Adobe Acrobat Capture for use with Kofax Capture. The type of workflow you create depends on the type of file you are using to create the PDF.

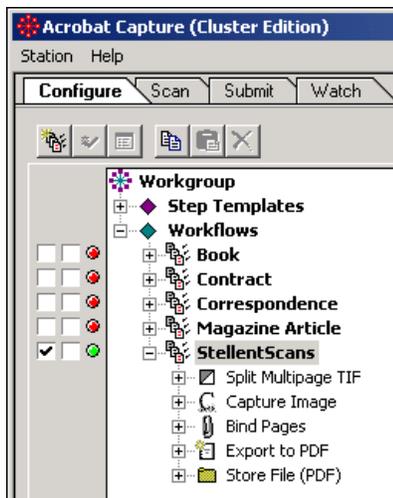
- [Section C.5.1.3, "Creating a TIFF Workflow"](#)
- [Section C.5.1.4, "Creating a JPG Workflow"](#)

### C.5.1.3 Creating a TIFF Workflow

To configure Adobe Acrobat Capture for use with Kofax Capture:

1. On the Windows taskbar, click **Start**, then choose **Programs**, then **Adobe**, then **Acrobat Capture 3.0**, then the applicable *version*.
2. In the Configure tab, select **Workflow**, and right-click **Insert Workflow**. You will create a workflow that looks like [Figure C-3](#).

**Figure C-3 Workflow Example**



3. Name the new workflow (for example, OracleWebCenterScans.)
4. Select the new workflow name, and right-click **Insert Steps**.
5. Set **Insert Step** to **Split Multipage TIF**, and click **Insert**.
6. Set **Insert Step** to **Capture Image**, and click **Insert**.
7. Set **Insert Step** to **Bind Pages**, and click **Insert**.
8. Set **Insert Step** to **Export to PDF**, and click **Insert**.
9. Set **Insert Step** to **Store File (PDF)**, and click **Insert**.
10. Click **Done**.
11. Select the far-left check box to run the workflow ([Figure C-4](#)).

**Figure C-4 Check Box Location**

12. Select the **Watch** tab, and click the **Watched Folder** icon (Figure C-5).

**Figure C-5 Watched Folder Icon**

13. In the Watched Folder Properties dialog, set **Location:** to the Watch directory that you created in the preceding procedure. If you created the Watch directory in the default installation directory of Acrobat Capture, this is Program Files\Adobe\Adobe Acrobat Capture 3.0\Watch\.

---

**Note:** If you set up the Watch directory on a networked drive, use UNC paths (for example, \\hostserver\...\Watch) to the Watch directory. Do not use mapped drives.

---

14. Set **Submit Files to Workflow:** to the new workflow that you created in step 3 (in this example, OracleWebCenterScans).
15. Click **OK**.

---

**Note:** The Adobe Acrobat Capture application must be running at all times so that it can process the Watched Folder contents whenever new files are submitted to it.

---

#### C.5.1.4 Creating a JPG Workflow

To configure Adobe Acrobat Capture for use with Kofax Capture:

1. On the Windows taskbar, click **Start**, then choose **Programs**, then **Adobe**, then **Acrobat Capture 3.0**, then the applicable *version*.
2. In the **Configure** tab, select **Workflow**, and right-click **Insert Workflow**. You will create a workflow that looks like Figure C-6.

**Figure C-6 Workflow Example**

3. Name the new workflow (for example, OracleWebCenterScansPDF.)
4. Select the new workflow name, and right-click **Insert Steps**.

5. Set **Insert Step** to **Capture Image**, and click **Insert**.
6. Set **Insert Step** to **Bind Pages**, and click **Insert**.
7. Set **Insert Step** to **Export to PDF**, and click **Insert**.
8. Set **Insert Step** to **Store File (PDF)**, and click **Insert**.
9. Click **Done**.
10. Select the far-left check box to run the workflow.
11. Select the **Watch** tab, and click the **Watched Folder** icon.
12. In the Watched Folder Properties dialog, set **Location:** to the Watch directory that you created in the preceding procedure. If you created the Watch directory in the default installation directory of Acrobat Capture, this is Program Files\Adobe\Adobe Acrobat Capture 3.0\Watch\.

---

---

**Note:** If you set up the Watch directory on a networked drive, use UNC paths (for example, \\hostserver\.\.Watch) to the Watch directory. Do not use mapped drives.

---

---

13. Set **Submit Files to Workflow:** to the new workflow that you created in step 3 (in this example, OracleWebCenterScansPDF).
14. Click **OK**.

---

---

**Note:** The Adobe Acrobat Capture application must be running at all times so that it can process the Watched Folder contents whenever new files are submitted to it.

---

---

## C.5.2 Checking In Adobe Acrobat Capture PDF Files

This section covers the following topics:

- [Section C.5.2.1, "Setting Up the Primary/Alternate File Formats"](#)
- [Section C.5.2.2, "Setting Up the Computer Running Adobe Acrobat Capture"](#)
- [Section C.5.2.3, "Setting Up the Image Files Release Directory"](#)

### C.5.2.1 Setting Up the Primary/Alternate File Formats

To set up the primary/alternate file formats:

1. Navigate to the **Server** tab on the Release Setup dialog.
2. Choose **Adobe Acrobat Capture PDF** from either the **Primary** or **Alternate** drop-down list.

---

---

**Note:** The Adobe Acrobat Capture PDF option only works if:

- Adobe Acrobat Capture PDF has been selected as the Image file type on the **Image Format** tab of the Release Setup dialog. See [Section C.3.2.10](#).
  - Adobe Acrobat Capture has been installed and properly configured to work with Kofax Capture. See [Section C.5.1](#).
- 
-

### C.5.2.2 Setting Up the Computer Running Adobe Acrobat Capture

To set up the computer running Adobe Capture:

1. Create a local directory to store the PDF file.  
For example: `c:\OracleWebCenterScans`
2. Share that directory.  
For example: `Share c:\OracleWebCenterScans as "OracleWebCenterScans"`
3. In Adobe Capture, set the UNC path in Store File properties.  
For example: `\\AdobeCaptureComputerName\OracleWebCenterScans`
4. In Store File properties, select **No Renaming of Duplicates**.

### C.5.2.3 Setting Up the Image Files Release Directory

In the setup for Content Server for Kofax Capture:

1. Set the Image Files Release directory on the Document Storage tab to the UNC path of the location used by Adobe Capture to store the PDF file.  
For example: `\\AdobeCaptureComputerName\OracleWebCenterScans`
2. Publish the batch class before the new settings can be used in a batch.

## C.5.3 Setting Global Options

This section covers the following topics:

- [Section C.5.3.1, "About Global Options"](#)
- [Section C.5.3.2, "Salvaging PDF Documents"](#)
- [Section C.5.3.3, "Limiting the Error Check of the Adobe Acrobat Capture Log"](#)

### C.5.3.1 About Global Options

There is a Global Options dialog that you can use to:

- Salvage PDF documents
- Limit the error check of the Adobe Acrobat Capture log

To set either of these options, you must have write privileges to the registry. If you have any question regarding these settings, you may want to contact your system administrator or Information Technology department.

These settings only affect the workstation that is running the Release Script. If you use more than one release station, you may want to set these options on each one.

### C.5.3.2 Salvaging PDF Documents

You can salvage PDF documents in the release directory for check in to prevent reconversion of the TIFF file in Adobe Acrobat Capture.

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**Note:** If you run batches unattended, you must disable this feature. It is disabled by default.

---



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It is recommended that you configure a separate release directory for each Kofax release station in order to prevent detection of PDF files generated by another batch running in a different release station. The dialog appears when a TIF would be sent to

Adobe Acrobat Capture for PDF creation. If a format other than PDF is used, the dialog does not appear.

To salvage a PDF:

1. Run `StellentRelOptions.exe`, which is typically installed in *Kofax Capture Install\Bin\StellentRel*, to open the Global Options dialog.
2. Select **Show Salvage PDF Dialog when PDF files are detected in the release directory**.
3. Click **OK**.
4. Run the release script for the batch as usual.

When the release script runs, it will inspect the release directory for PDF files. If PDF files exist, the following dialog opens, from which you can select a file to check in. Using this you can salvage the PDF if the check in fails but the file is still valid, rather than creating a new PDF from Capture.

5. From the list of PDF files that appear, select what you would like to do:
  - Click **Check In** to select the PDF for check in as the primary or alternate file (without needing to go through the Adobe Acrobat Capture step).
  - Click **Open** to display the PDF in its associated application, which is typically Adobe Acrobat Reader.
  - Click **Delete** to delete the PDF file from the release directory.
  - Click **Cancel** (or press the **Esc** key on your keyboard) to have Adobe Acrobat Capture create the PDF as usual.

---

---

**Note:** The **Check In**, **Open** and **Delete** buttons are available once you select a PDF file from the dialog.

---

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### C.5.3.3 Limiting the Error Check of the Adobe Acrobat Capture Log

You can limit the error check of the Adobe Acrobat Capture finished document log to documents that finished within a given number of hours from the present time. This setting can be changed by running the `StellentRelOptions.exe` that is typically installed in *Kofax Install Dir\Bin\StellentRel*.

To set the log history limit:

1. Run `StellentRelOptions.exe`, which is typically installed in *Kofax Capture Install\Bin\StellentRel*, to open the Global Options dialog.
2. Select **Acrobat Capture Document Finished Log History Limit**.
3. Enter the cut off point, in hours, for the log file. The Adobe Acrobat Capture log will be limited to entries within the period of time you specify. Any entries older than the time entered will not be inspected. Typically, you do not need to change this value.
4. Click **OK**.

---

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# Troubleshooting Oracle WebCenter Content

This appendix describes some problems that you might encounter when using Oracle WebCenter Content and specifically Content Server. This appendix provides information on methods and tools that can be helpful with the troubleshooting process.

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**Note:** For details about troubleshooting Oracle WebCenter Content features such as Inbound Refinery, Content Tracker, Records, the WebCenter Content repository, Folios, and so forth, see *Oracle Fusion Middleware Managing Oracle WebCenter Content*.

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This appendix includes the following sections:

- [Section D.1, "Introduction to Troubleshooting Oracle WebCenter Content"](#)
- [Section D.2, "Getting Started with Troubleshooting Basics for Oracle WebCenter Content"](#)
- [Section D.3, "Troubleshooting Oracle WebCenter Content Archiving"](#)
- [Section D.4, "Using My Oracle Support for Additional Troubleshooting Information"](#)

## D.1 Introduction to Troubleshooting Oracle WebCenter Content

This section provides guidelines and a process for using the information in this appendix. Using the following guidelines and process will focus and minimize the time you spend resolving problems.

### Guidelines

When using the information in this appendix, Oracle recommends:

- After performing any of the solution procedures in this chapter, immediately retry the failed task that led you to this troubleshooting information. If the task still fails when you retry it, perform a difference solution procedure in this chapter and then try the failed task again. Repeat this process until you resolve the problem.
- Make notes about the solution procedures you perform, symptoms you see, and data you collect while troubleshooting. If you cannot resolve the problem using the information in this chapter and you must log a service request, the notes you make will expedite the process of solving the problem.

**Process**

Follow the process outlined in when using the information in this appendix. If the information in a particular section does not resolve your problem, proceed to the next step in the process.

**Table D–1 Process for Using the Information in this Appendix**

Step	Section to Use	Purpose
1	<a href="#">Section D.2</a>	Get started troubleshooting Oracle WebCenter Content and the Content Server instance. The procedures in this section quickly address a variety of problems.
2	<a href="#">Section D.3</a>	Perform problem-specific troubleshooting procedures for Oracle Content Server archiving issues. This section describes: <ul style="list-style-type: none"> <li>■ Possible causes of the problems</li> <li>■ Solution procedures corresponding to each of the possible causes</li> </ul>
3	<a href="#">Section D.4</a>	Use My Oracle Support to get additional troubleshooting information. My Oracle Support provides access to several useful troubleshooting resources, including Knowledge Base articles and Community Forums and Discussions.
4	<a href="#">Section D.4</a>	Log a service request if the information in this appendix and My Oracle Support does not resolve your problem. You can log a service request using My Oracle Support at <a href="https://support.oracle.com">https://support.oracle.com</a> .

## D.2 Getting Started with Troubleshooting Basics for Oracle WebCenter Content

This section provides information on using various sources of useful, detailed information that can be helpful with the troubleshooting process.

- [Section D.2.1, "Using Tracing"](#)
- [Section D.2.2, "Using Stack Traces"](#)
- [Section D.2.3, "Using the Environment Packager"](#)
- [Section D.2.4, "Using the Content Server Analyzer"](#)
- [Section D.2.5, "Using Debug Configuration Variables"](#)
- [Section D.2.6, "Analyzing HDA Files"](#)

For information about Content Server logging, see [Part III, "Monitoring Oracle WebCenter Content Server."](#)

### D.2.1 Using Tracing

You can activate Content Server tracing to display detailed system information that may be very useful for troubleshooting and optimizing system performance.

- [Section D.2.1.1, "Server-Wide Tracing"](#)
- [Section D.2.1.2, "Applet-Specific Tracing"](#)

#### D.2.1.1 Server-Wide Tracing

Server-wide tracing is used to view activities throughout the system. There are two ways to activate server-wide tracing.

To activate tracing from the Content Server administration interface:

1. Choose **Administration**, then **System Audit Information**.
2. Enable **Full Verbose Tracing** to see in-depth tracing for any active section that supports it.
3. Specify the traces to activate.
4. Click **Update**.
5. Click **View Server Output**.

---

---

**Tip:** Tracing options are lost on system restart. To ensure your settings are retained after restarting the Content Server instance, enable **Save** before clicking **Update**.

---

---

To activate tracing from an applet:

1. Start an administrative applet.
2. Choose **Options**, then **Tracing**.
3. Select **Server tracing**.
4. Select the tracings to activate or **all** and click **OK**.

The following tracing options are available. Additional tracing sections can be displayed in the list if components are added.

- **applet:** This trace contains result sets from initialized applets, such as the Configuration Manager or User Admin.
- **archiver:** This trace provides information about archiving activities, including the reading and writing of archiver data files and the time the activities were initiated and finished.
- **archiverlocks:** This trace provides information about the locks put on files during archiving activities, including time initiated.
- **chunkedrequest:** This trace displays the messages and headers that are created when large requests are 'chunked' in to smaller requests.
- **docprofile:** This trace displays the computation of content profiles, specifically the evaluation of the rules that determine which fields are labels, hidden, and so on.
- **encoding:** This trace provides information about encoding transformations that have occurred and the activities where encoding occurred.
- **filelock:** This trace displays information about short-term system locks put on directories (during activities like archiving, for example) with a focus on collisions that occur and time outs.
- **filelonglock:** This trace displays information about the creation, removal, and maintenance of long term locks imposed by the system.
- **filequeue:** This trace displays information about accesses to a file queue.
- **indexer:** This trace displays information about index functions that occur when the database is updated, including the steps taken to update the index and the time elapsed for each step.
- **indexermonitor:** This trace provides a brief summary of automatic index activities, including time started and ended.

- **indexerprocess:** This trace displays information about a manually launched index process and indicates if the process terminated properly.
- **localization:** This trace displays information about localization usage and activities.
- **mail:** This trace describes mail sent by the Content Server instance.
- **pagecreation:** This trace displays information about the creation of displayed pages, including the server thread and the time taken to generate the page.
- **requestaudit:** This trace provides summary reports on service requests, including the elapsed time for the requests and the number of requests made.
- **scheduledevents:** This trace provides a list of hourly or daily background scheduled events.
- **schema:** This trace provides information about schema publishing (tables and views published as .js files) and caching (tables cached in to Content Server memory).
- **searchquery:** This trace displays information about recent searches, including the fields used to search on and the order of sorting for results.
- **socketrequests:** This trace displays the date, time, and thread number of socket requests and the actions during the request.
- **system:** This trace displays internal system messages, such as system socket requests and responses.
- **systemdatabase:** This trace provides information about database activities, including queries executed, index updates, threads used, and time initiated.
- **transfermonitor:** This trace displays information about the archiver and the batch file transfer activities.
- **userstorage:** This trace describes the access of external user repositories, including what actions were taken during access.
- **workflow:** This trace displays a list of metadata on content items going through workflow, including document title and revision number.

---

---

**Note:** To facilitate international support, most tracing messages are in English and do not have translations.

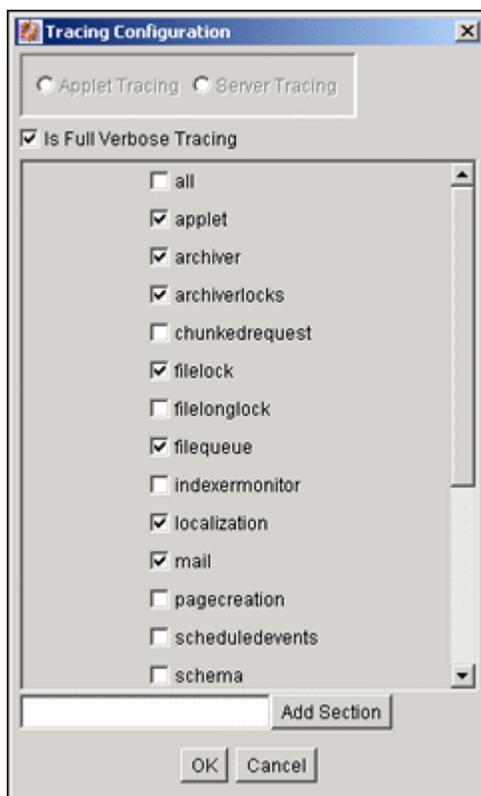
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---

### D.2.1.2 Applet-Specific Tracing

For applet-specific tracing, the output goes to the browser Java console. To perform tracing by applet:

1. Start the administration applet to be traced.
2. Choose **Options**, then **Tracing**.
3. Make your selections, and click **OK**. The output is directed to the browser Java console.

**Figure D-1 Applet-Specific Tracing**

## D.2.2 Using Stack Traces

The stack trace enables you to see what threads are currently running in the Content Server instance. It is a useful troubleshooting tool that provides information about the threads and enables you to monitor Content Server processing.

For instructions to initiate a current stack trace for the Content Server instance, see Oracle WebLogic Server documentation.

## D.2.3 Using the Environment Packager

The Environment Packager is a diagnostic tool. It creates a zip file of the targeted state directories, log files, and other component and resource directories.

To create an environment zip file:

1. Log in to the Content Server instance as an administrator.
2. Choose **Administration**, then **Environment Packager**.
3. On the Environment Packager page, select which parts of the environment should be packaged.
4. When you are ready to create the environment zip file, click **Start Packaging**. A message is displayed while the zip file is being built, with a link to the zip file. The packaging process may take several minutes. The zip file link will not be available until the process has finished.

---

---

**Note:** The packaged zip is named `server_environment_*.zip`. While the Content Server instance builds the packaged zip file, it will be located in `IntradocDir/vault/~temp`. When the build of the zip file is complete, it is moved to `IntradocDir/weblayout/groups/secure/logs/env`.

---

---

## D.2.4 Using the Content Server Analyzer

The Content Server Analyzer application enables you to confirm the integrity of the Content Server repository components, including the file system, database, and search index. It can also assist system administrators in repairing some problems that are detected in the repository components.

Using the Content Server Analyzer, system administrators can do the following:

- Confirm the accuracy of synchronization between three important Content Server database tables (Revisions, Documents, and DocMeta).
- Confirm that the `dRevClassID` and `dDocName` fields are consistent across all revisions of content items.
- Determine if the file system (native and web-viewable file repositories) contains any duplicate or missing files.
- Ensure the accuracy of synchronization between the search index and the file system.
- Ensure the accuracy of synchronization between the search index and the Revisions database table.
- Ensure that the file system contains all necessary files.
- Remove duplicate files from the Content Server repository either permanently or provisionally by moving them in to the `logs/` directory.
- Produce a general report on the state of content items in the Content Server repository.

The method to start the Content Server Analyzer depends on the operating system:

- Windows: Choose **Start**, then **Oracle Content Server**, then *instance*, then **Content Server Analyzer**.
- UNIX: Navigate to the `DomainHome/ucm/cs/bin/` directory and run the Content Server Analyzer program.

These sections describe Content Server Analyzer tasks:

- [Section D.2.4.1, "Accessing the Content Server Analyzer"](#)
- [Section D.2.4.2, "Specifying a Custom Analyzer Log Directory"](#)
- [Section D.2.4.3, "Invoking the Analysis Process"](#)
- [Section D.2.4.4, "Analyzing the Content Server Database"](#)
- [Section D.2.4.5, "Analyzing the Content Server Search Index"](#)
- [Section D.2.4.6, "Analyzing the Content Server File System"](#)
- [Section D.2.4.7, "Viewing the Analysis Progress and Results"](#)
- [Section D.2.4.8, "Generating a Status Report"](#)
- [Section D.2.4.9, "Canceling the Status Report"](#)

### D.2.4.1 Accessing the Content Server Analyzer

To display the Content Server Analyzer, use one of the following methods:

- Windows: Choose **Start**, then **Programs**, then **Content Server**, then *instance*, then **Utilities**, then **Content Server Analyzer**.
- UNIX: Change to the *DomainHome/ucm/cs/bin/* directory, type **./IdcAnalyze** in a shell window, and press the RETURN key on your keyboard.

The Content Server Analyzer application is displayed.

### D.2.4.2 Specifying a Custom Analyzer Log Directory

The *logs/* directory is the default logging directory for the Content Server Analyzer. Analysis output files are written to this directory and extra files detected during a file system analysis process can be transferred here as well. Optionally, the default *logs/* directory name and path can be changed as desired.

To customize the Analyzer log directory name and path:

1. On the Content Server Analyzer: Configuration tab, place the cursor in the **Analyzer log dir** field.
2. Enter the desired directory path. During the next analysis process, the Content Server Analyzer automatically creates the specified directory or directories in the *DomainHome/ucm/cs/bin/* directory hierarchy.

### D.2.4.3 Invoking the Analysis Process

To invoke the analysis process:

1. On the Content Server Analyzer: Configuration tab, select and activate the desired options (checking the corresponding check boxes).
2. Click **Start Analysis**.

---

---

**Note:** If this is the very first time the Content Server Analyzer has been run, the output files in the *logs/* directory are automatically created. On subsequent analysis processes, a confirmation message is displayed asking to overwrite the existing log file.

---

---

3. Click **Yes** to overwrite the existing log file. The Content Server Analyzer: Progress tab automatically opens. A completion message opens when all of the selected analysis processes are finalized.

---

---

**Note:** If you click **No**, the analysis process is terminated and you are prompted to manually remove files from the *logs/* directory before running the Content Server Analyzer again.

---

---

4. Click **OK**.

The results are displayed in the console area on the Progress tab.

### D.2.4.4 Analyzing the Content Server Database

The **Check RevClassIDs** and **Clean database** options are used to check the integrity of the database columns. The available options enable users to examine the three tables that are used to store content item revision information (DocMeta, Documents, and

Revisions). The DocMeta file is examined for extra entries that are not found in the Revisions table. Similarly, the Documents table is examined to verify that there are sufficient entries to correspond to the entries in the Revisions table.

A screenshot of a configuration panel with a grey background. It contains three checkboxes: the first is checked and labeled 'Check database', the second is unchecked and labeled 'Check RevClassIDs', and the third is unchecked and labeled 'Clean database'.

---

**Note:** The **Check RevClassIDs** and **Clean database** options are activated and selectable only when the **Check database** option is selected.

---

To analyze the Content Server database:

1. On the Content Server Analyzer: Configuration tab, select the applicable options.
2. Click **Start Analysis**.

The results are displayed in the console area on the Content Server Analyzer: Progress tab. For information about the analysis procedure, see [Section D.2.4.3, "Invoking the Analysis Process."](#)

#### D.2.4.5 Analyzing the Content Server Search Index

The **Check search index** and **csIDCAnalyzeCleanIndex** options are used to check the entries in the Revisions table to ensure that all of the documents that belong in the index are properly listed. Additionally, a check can be performed to ensure that there are no duplicate entries in the search index.

A screenshot of a configuration panel with a grey background. It contains two checkboxes: the first is checked and labeled 'Check search index', and the second is unchecked and labeled 'csIDCAnalyzeCleanIndex'.

---

**Note:** The **csIDCAnalyzeCleanIndex** option is activated and selectable only when the **Check search index** option is selected.

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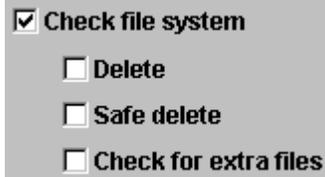
To analyze the Content Server search index:

1. On the Content Server Analyzer: Configuration tab, select the applicable options.
2. Click the **Start Analysis** button (for information about the analysis procedure, see [Section D.2.4.3](#)).

The results are displayed in the console area on the Content Server Analyzer: Progress tab.

#### D.2.4.6 Analyzing the Content Server File System

The **Check file system**, **Delete**, **Safe delete**, and **Check for extra files** options are used to check the integrity of the file system (weblayout and vault file repositories). Using the information in the database, these options ensure that every file in the Revisions table contains accurate entries corresponding to the items in the file system. A check can also be completed to locate any extra files in the vault and weblayout file repositories.




---

**Note:** The **Delete**, **Safe delete**, and **Check for extra files** options are activated and selectable only when the **Check file system** option is selected.

---

To analyze the Content Server file system (vault and weblayout file repositories):

1. On the Configuration tab of the Content Server Analyzer window, select the applicable options.
2. Click **Start Analysis**.

The results are displayed in the console area on the Content Server Analyzer: Progress tab. For information about the analysis procedure, see [Section D.2.4.3](#).

#### D.2.4.7 Viewing the Analysis Progress and Results

The Content Server Analyzer: Progress tab is displayed automatically when the **Start Analysis** button is clicked. The progress bars show when the Content Server Analyzer has completed processing the selected analysis options. The following image shows a partially finished analysis:

When the analysis process is complete, the results are displayed in the console area of the Progress tab. The results depend on what analysis options were selected. The following image of the console area shows the results from selecting database, search index, and file system options:

---

**Note:** The Generate report option was not selected for this example. For an example of the generated status report, see [Section D.2.4.8](#).

---

**Figure D–2 Example Console Display of Results**

```

Analyzing tables...
Error Count: 0.
Analyzing Index
Error Count: 0.
Checking filesystem.
Error Count: 0.
Finding Extra Files
Scanning c:/stellent/weblayout/groups/
Scanning c:/stellent/weblayout/groups/secure/
Scanning c:/stellent/weblayout/groups/public/
Scanning c:/stellent/weblayout/groups/public/documents/
Scanning c:/stellent/weblayout/groups/public/documents/adacct/
Scanning c:/stellent/weblayout/groups/public/documents/adeng/
Scanning c:/stellent/vault/
Scanning c:/stellent/vault/adacct/
Scanning c:/stellent/vault/adeng/
24 items found.
Ignored file: c:/stellent/weblayout/groups/secure/logs.
Ignored file: c:/stellent/weblayout/groups/secure/pages.
Ignored file: c:/stellent/weblayout/groups/public/pages.
Ignored file: c:/stellent/vault/~temp.
Error Count: 0.

```

#### D.2.4.8 Generating a Status Report

The status report generated by the Content Server Analyzer provides statistics about the content items in the repository. The status report output is displayed in the console area of the Progress tab.

To generate a status report:

1. On the Content Server Analyzer: Configuration tab, select **Generate report**.
2. Click **Start Analysis**.

When the analysis process is complete, the status report information is displayed immediately following the standard analysis results in the console area of the Content server Analyzer: Progress tab.

#### D.2.4.9 Canceling the Status Report

The report generation feature can be suppressed after the analysis process has already started. To cancel the content item status report during the analysis process:

1. During the analysis process, click **Cancel** on the Content Server Analyzer Application. You will be prompted about canceling after the current task is finished.
2. Click **Yes** to suppress the status report.

The status report is not included with the analysis results that are displayed in the console area of the Progress tab.

### D.2.5 Using Debug Configuration Variables

The Content Server instance provides the debugging configuration variable `IsDevelopmentEnvironment`, which when set contributes applicable diagnostic information. This variable is set in the Content Server instance's configuration file (`IntradocDir/config/config.cfg`) during installation and when the Content Server instance is updated. `IsDevelopmentEnvironment` does the following:

- Defines whether the Content Server instance should run in debug mode.
- Enables a trace of script errors. If used as a parameter to a service call, script error information can be added to the bottom of the displayed page.

The debugging configuration variable `AlwaysReportErrorPageStackTrace`, also set in the Content Server instance's configuration file (`IntradocDir/config/config.cfg`), specifies that whenever an error occurs the stack trace is reported on the browser showing the Content Server interface.

---

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**Note:** For more details, see *Oracle Fusion Middleware Configuration Reference for Oracle WebCenter Content*.

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### D.2.6 Analyzing HDA Files

WebCenter Content administrators may need to analyze `.hda` (HDA) files in the process of troubleshooting Content Server issues. A HyperData File (HDA) is used to define properties and tabular data in a simple, structured ASCII file format. It is a text file (which can be identified by the suffix `.hda` in a file name) that is used by Content Server to determine which components are enabled and disabled and where to find the definition files for that component. The HDA file format is useful for data that changes frequently because the compact size and simple format make data

communication faster and easier for Content Server. Details about HDA structure and use are available in *Oracle Fusion Middleware Developing with Oracle WebCenter Content*.

One option for reading a HDA is to add the `IsPageDebug=1` option to a page URL. When `IsPageDebug=1` is used, you can see a small gray tab at the bottom right-hand part of the browser window. When you click the tab, it expands and you can choose several pieces of information to display.

- **idocscript trace:** Displays the nested includes you previously could view with the `ScriptDebugTrace=1` variable in the 10gR1 release of Oracle Universal Content Management.
- **initial binder:** Displays the local data and result sets coming back from the service, just as you would by adding the `&IsJava=1` option to a page URL. In this display, it formats the results in easy-to-read tables instead of raw HDA format.
- **final binder:** Displays all of the local data and result sets after executing all of the includes for the display of the page (not just from the Service call).
- **javascript log:** Reports on the javascript functions and times being executed on the page.

For more information, see the Oracle Web page "What do you mean you don't read HDA?" at [https://blogs.oracle.com/kyle/entry/what\\_do\\_you\\_mean\\_you](https://blogs.oracle.com/kyle/entry/what_do_you_mean_you).

## D.3 Troubleshooting Oracle WebCenter Content Archiving

This section provides solutions to several common archiving issues for Content Server. Please attempt the recommended solutions before contacting Support.

This chapter covers the following topics:

- [Section D.3.1, "Importing Issues"](#)
- [Section D.3.2, "Exporting Issues"](#)
- [Section D.3.3, "Transfer Issues"](#)
- [Section D.3.4, "Replication Issues"](#)
- [Section D.3.5, "Oracle Database Issues"](#)
- [Section D.3.6, "Miscellaneous Issues"](#)

### D.3.1 Importing Issues

This section covers the following topics:

- [Section D.3.1.1, "File Extension Errors on Import System"](#)
- [Section D.3.1.2, "Selecting Specific Batch Files for Import"](#)
- [Section D.3.1.3, "Import Maps Do Not Work After Archive Import"](#)
- [Section D.3.1.4, "Identifying Imported Content Items From Archive"](#)
- [Section D.3.1.5, "Duplicate Content Items in Content Server"](#)
- [Section D.3.1.6, "Importing Archived Content to Proxied Server Fails"](#)
- [Section D.3.1.7, "No Importing Errors But Documents Are Missing"](#)
- [Section D.3.1.8, "Errors About Invalid Choice List Values"](#)
- [Section D.3.1.9, "Import Fails Due to Missing Required Field"](#)

- [Section D.3.1.10, "Changed Metadata Field Makes the Archiver Freeze During an Import"](#)

### D.3.1.1 File Extension Errors on Import System

#### Symptom

I am receiving errors on the importing system indicating that there are transfer and file extension problems with the documents.

#### Problem

The following errors were issued to the Archiver log:

```
Error: Event generated by user <user_name> at host <host_name>. File I/O error.
Saving to file collection.hda. Write error.
Error: Import error for archive <archive_name> in collection <collection_name>:
Content item <item_name> was not successfully checked in. The primary and
alternate files must have different extensions.
```

#### Recommendation

The I/O error on the export side probably corrupted the batch file and is, in turn, causing the file extension error on the import side. Possible solutions include:

- Open the batch file in a text editor and check for invalid data. Try deleting the exported `collection.hda` file and manually re-run the export/import function.
- In the exporting server, open the applicable `collection.hda` file and look for the lines associated with the content items that caused the file extension error. Some of the revisions of these content items may have the native file in the vault location listed in the alternate file location. There might also be a format entry for the alternate file. Delete these lines and re-import the files.
- Add an alternate extensions configuration setting to the Content Server configuration `config.cfg` file (`IntradocDir/config/config.cfg`) on the importing server:

1. Open the `IntradocDir/config/config.cfg` file in a text editor.
2. Locate the **General Option Variables** section.
3. Enter the following configuration setting:

```
AllowSamePrimaryAlternateExtensions=true
```

This configuration setting allows checked in content items to use identical document extensions for both the alternate and primary files.

4. Save and close the `config.cfg` file.

---

**Note:** Although it probably is not necessary to add this configuration setting to the Content Server `config.cfg` file on the exporting server, it may be worthwhile to do so for general preventative measures.

---

5. Restart the Content Server instance.

### D.3.1.2 Selecting Specific Batch Files for Import

#### Question

How can I select and re-run specific batch files from the General tab of the Archiver utility without deleting the remaining files that are required for backup purposes?

#### Recommendation

The most efficient method would be to create a new collection, copy the desired archives to the new collection, and run the import from there.

### D.3.1.3 Import Maps Do Not Work After Archive Import

#### Symptom

I configured a value map to change metadata values during the import on an archive collection. But after the transfer, the import maps do not work.

#### Problem

The metadata values didn't reflect the configured metadata value changes.

#### Recommendation

To ensure that metadata value changes are retained when the files are exported into an archive and then later imported from that archive, the value maps must be configured on both sides of the transfer process. This means that the same value map must be configured on both the source (exporting) server as well as the target (importing) server.

### D.3.1.4 Identifying Imported Content Items From Archive

#### Question

Due to a system crash, I need to import content from the old archive into a new archive without changing the content information (metadata) of the documents. How can I preface each content item using a letter or number to indicate that all the documents with this designation are new imports (but actually originated from the old archive)?

#### Recommendation

The archived documents can be re-imported and appropriately marked to distinguish them from other imported content items by applying an import map using the Content ID metadata field. An import map allows you to configure how values are copied from one metadata field to another during import. To set up the import `mapm`, complete the following steps:

1. On the **Import Maps** tab of the Archiver utility, click **Edit** in the **Field Maps** section.
2. On the Edit Value Maps page, select **All** (leave the **Input Value** field blank).
3. Select **Content ID** from the Field list.
4. Enter `X<${dDocName}>` in the **Output Value** field.

Where 'X' is the letter or number used to distinguish the re-imported content items and 'dDocName' is the database table field value for the document Content ID.

5. Click **OK**.

After you re-import the archive, the letter or number used for 'X' should be added to the content ID of each content item. Be sure to configure the same value map on both the source (exporting) server and the target (importing) server. This ensures that the metadata value changes are retained when the files are imported from the archive.

### D.3.1.5 Duplicate Content Items in Content Server

#### Symptom

When I try to check in or import a content item, the following error message is issued:

Content item already exists.

#### Recommendation

This error is issued when archiving is done between contribution servers that are using the same autonumbering scheme for content IDs. For example:

- *Content ID 003* is checked in to Content Server instance A and later archived to Content Server instance B. If a file is checked in to Content Server instance B and the next auto-generated number happens to be 003, the error occurs.
- *Content ID 005* is checked in to both Content Server instance A and Content Server instance B. If this same content item is archived from Content Server instance A to Content Server instance B, the error occurs.

Possible solutions include:

- Set up an import value map that will add a prefix to the content ID of the imported files. For details, see [Section D.3.1.4](#).
- In each Content Server instance, use the System Properties utility to set up an automatic numbering prefix for checked-in content items:
  1. Start the System Properties utility.
  2. Open the Options tab.
  3. Select **Automatically assign a Content ID on check in**.
  4. Enter the desired prefix in the **Auto Name Prefix** field.
  5. Click **OK**.
  6. Restart the Content Server instance.

### D.3.1.6 Importing Archived Content to Proxied Server Fails

#### Symptom

I am trying to import content from an exported archive to my proxied Content Server instance, but the import fails.

#### Recommendation

For more information about Archiver problems, open and view the Archiver logs (accessible from the Content Server instance's Administration page). These logs provide the type of message along with more descriptive information about the logged messages.

For example, if the Archiver log indicates that an import problem involves a metadata field option value that is unavailable, information about configured option lists for metadata fields can be found on the **Information Fields** tab of the Configuration Manager utility (accessible from the Administration page).

Using this information, compare the option list for the problem metadata field on both the exporting and importing servers. If there are any differences, corrections in one of the servers will make both option lists identical. This would resolve the unavailable option discrepancy.

### D.3.1.7 No Importing Errors But Documents Are Missing

#### Symptom

When I run the import function, no errors are issued, but not all of the documents are being imported.

#### Problem

I exported 428 documents from the development server along with the configuration information (the metadata fields). Then, I transferred the archive to the main production server and ran the import. No errors were issued, so I thought everything had gone well. Unfortunately, when I searched the documents, I discovered that only 198 of the original 428 were actually imported.

#### Recommendation

Suggestions to resolve this problem include:

- Make sure that all Microsoft Word documents are included in the search index.

Particular versions of the search component do not include Microsoft Word documents with embedded links in the search index. Thus, these files will not be found in search queries.

You can remove all embedded links from the affected documents or add the following configuration setting to the *IntradocDir/config/config.cfg* file:

```
CheckMkvdkDocCount=true
```

This configuration setting ensures that all Word files are included in the search index. However, only the metadata is included, not the full text.

- Try exporting the original set of documents and ensure that the source files are deleted. Then re-import the archive that was just exported.

### D.3.1.8 Errors About Invalid Choice List Values

#### Symptom

My imports are failing.

#### Problem

The system issues error messages indicating that there are invalid choice list values. I am currently using an option list in the Dependent Choice List applet to configure and control the values.

#### Recommendation

Apparently a specific metadata taxonomy has been established for your option lists such that there are probably fields that are dependent on each other. In this case, certain values in option lists are available based on what values have been selected in a previous option list. Unfortunately, when using the Archiver, the dependencies in your option lists are obviously conflicting with the Content Server instance's capacity to work with custom metadata fields.

A workaround for the conflict involves using the Content Server instance's Configuration Manager utility rather than the Dependent Choice List applet. This necessitates that you enter the metadata fields and corresponding option list values on the **Information Fields** tab of Configuration Manager:

1. Log in to the Content Server instance as an administrator.
2. Choose **Administration**, then **Configuration Manager**.
3. In the Configuration Manager window, select the **Information Fields** tab.
4. Click the **Add** button and enter one of your metadata field names in the Add Custom Info Field dialog.
5. Click **OK**.
6. In the Add Custom Info Field window, complete the fields as appropriate.
7. In the **Option List Type** field, choose the **Select List Not Validated** option.
8. This option ensures that content whose specified value does not match one currently entered in the **Use Option List** field are nevertheless checked in with the specified value. The **Use Option List** field lists the name for the list of values a user may choose from for the specified field.
9. Click **OK**.
10. Click **Update Database Design**.
11. Click **Rebuild Search Index**.

Use this method for the duration of your import process.

### D.3.1.9 Import Fails Due to Missing Required Field

#### Symptom

I used the Archiver to export documents. Now, I'm trying to import them and the process fails.

#### Problem

When I try to import the previously exported documents, the Content Server issues an error indicating that the 'Company' metadata file is required.

#### Recommendation

You will need to use the Content Server instance's Configuration Manager utility to edit the *Company* field and make it a non-required field.

1. Log in to the Content Server instance as an administrator.
2. Choose **Administration**, then **Configuration Manager**.
3. In the Configuration Manager window, select the **Information Fields** tab.
4. Select the **Company** metadata field from the **Field Info** list.
5. Click **Edit**.
6. In the Edit Custom Info Field window, deselect **Require Value**.
7. Click **OK**.
8. Click **Update Database Design**.
9. Click **Rebuild Search Index**.

You should now be able to successfully re-import the archive.

### D.3.1.10 Changed Metadata Field Makes the Archiver Freeze During an Import

#### Symptom

Some of our product names have changed and we need to update one of the metadata fields in the affected documents. After exporting all the documents with the old product name metadata field, I then attempt to import the documents using the new product name metadata field. But, every time I try this, the Archiver processes only a portion of the total archiving task and then stops.

#### Problem

Once the Archiver freezes, I am unable to navigate the Content Server user interface and I must shut down all of the open browsers. Also, during the next five minutes after shutting down the browsers, I have no connectivity to the Content Server instance at all. After this five-minute interval, I can access the Content Server instance again.

In addition to this freezing problem, the following error message is issued:

```
Stream error (299) - SKIPPING
```

#### Recommendation

One or more processes seem to be interrupting the import. Some possible problem solutions could be any of the following:

- [Checking the Metadata Field Properties](#)
- [Checking the Indexing Automatic Update Cycle](#)

**D.3.1.10.1 Checking the Metadata Field Properties** The product name metadata field may not have been properly updated in Configuration Manager. Depending on the type of metadata field that the 'product name' is, changing the value could be the reason for the lock-up problem. Is the product name metadata field a (long) text field only or also an option list? If it is an option list, make sure that the new name value is a selection on the corresponding list.

1. Log in to the Content Server instance as an administrator.
2. Choose **Administration**, then **Configuration Manager**.
3. In the Configuration Manager window, select the **Information Fields** tab.
4. Select the product name metadata field from the **Field Info** list.
5. Click **Edit**.
6. In the Edit Custom Info Field window, if the **Field Type** value is `Text` or `Long Text` and **Enable Option List** is deselected, click **OK** or **Cancel** (this should not cause the lock-up problem).

Otherwise,

If **Enable Option List** is selected, then make sure that the new product name metadata field value is included as a selection on the corresponding list:

- a. Locate the **Use Option List** field and click **Edit**.
- b. Enter the new product name metadata field value in the Option List dialog.
- c. Click **OK**.

7. Click **OK** again (on the Edit Custom Info Field window).
8. Click **Update Database Design**.
9. Click **Rebuild Search Index**.

**D.3.1.10.2 Checking the Indexing Automatic Update Cycle** The lock-up problem may be due to the indexer's automatic update cycle. The error message indicates that the indexer is failing because it loses connectivity. Every five minutes, the indexer executes an automatic update cycle and could somehow be grabbing the index file and locking it. If so, it might be useful to disable the indexer's automatic update cycle while you run the import.

1. Log in to the Content Server instance as an administrator.
2. Choose **Administration**, then **Repository Manager**.
3. In the Repository Manager window, select the **Indexer** tab.
4. Click the **Configure** button in the Automatic Update Cycle section of the tab.
5. In the Automatic Update Cycle window, deselect **Indexer Auto Updates**.
6. Click **OK**.

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**Note:** Be sure to reactivate the automatic update cycle after completing the import. Otherwise, the server will no longer automatically update the index database, which could adversely impact future search results.

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## D.3.2 Exporting Issues

This section covers the following topics:

- [Section D.3.2.1, "Total Export Possible with Blank Export Query"](#)
- [Section D.3.2.2, "New Check-Ins and Batch File Transfers"](#)
- [Section D.3.2.3, "Exporting User Attributes"](#)
- [Section D.3.2.4, "Folder Archive Export Doesn't Work If Collections Table Has Many Records"](#)

### D.3.2.1 Total Export Possible with Blank Export Query

#### Question

If I do not create an export query to define the content items to export, will the entire contents of my Content Server be exported?

#### Recommendation

Yes, test exports have confirmed that leaving the Export Query section blank (not defining an export query) will ensure that the Content Server contents are completely exported.

### D.3.2.2 New Check-Ins and Batch File Transfers

#### Question

If I check some documents in to the Content Server after I have initiated a large export (but before it completes), will these documents be included in the export? Or, does the

Archiver read the timestamp information and determine that the new files are more recent than those originally allocated for the export and not include them? Also, what happens to the archive export if the connection between the servers is interrupted or lost during the export?

### Recommendation

When the export is initiated, Archiver runs a query on the system to build a list of the documents that are to be exported. This information is cached and used to build the export archive. Therefore, any new documents that are checked in during the export process will not be included even if they match the export query definition.

If the connection between servers is disrupted, the export process on the source server continues but the transfer to the target server stops. The source server accumulates a number of batch files. While waiting to transfer these files, the source server continues to ping the target server for a connection at regular interval. When the connection is reestablished, the accumulated batch files are transferred to the target server.

If you have used an automated (replicated) transfer, the batch files and their associated content files are removed from the source Content Server. If you have used a manual transfer, the batch files and their associated content files remain in the source Content Server.

### D.3.2.3 Exporting User Attributes

#### Question

How can I export users in an archive?

#### Recommendation

You can export a users .hda file, which contains the user attributes from the Users database table, as follows:

1. Log in to the Content Server instance as an administrator.
2. Choose **Administration**, then **Archiver**.
3. In the Archiver window, select the **Export Data** tab.
4. Click **Edit** in the Additional Data section.
5. In the Edit Additional Data dialog, select **Export User Configuration Information**.
6. Click **OK**.

### D.3.2.4 Folder Archive Export Doesn't Work If Collections Table Has Many Records

#### Symptom

I use the folder archive export feature to move my website hierarchy created by Site Studio. Initially, I can export folders by using the Virtual Folder Administration Configuration page without any problem. However, as my website grows, this function does not work anymore. The following errors are issued during the export procedure:

```
Error <timestamp> Event generated by user '<user>' at host '<host_name>'. Referred to by http://<host>/intradoc-cgi/nph-idc_cgi.exe?IdcService= COLLECTION_GET_ADMIN_CONFIG. Unable to retrieve content. Unable to execute service method 'loadCollectionArchive'. (System Error: Unknown error.)
```

```
Error <timestamp> IdcAdmin: Event generated by user '<user>' at host '<host>'. Unable to obtain the console output. Unable to execute the service
```

'GET\_SERVER\_OUTPUT' on Content Server 'contribution'. Unable to receive request. Response from host has been interrupted. Read timed out.

There is also an out-of-memory error in the Content Server output console:

```
<timestamp> SystemDatabase#Thread-13: SELECT * FROM Collections, ColMeta WHERE
Collections.dCollectionID=ColMeta.dCollectionID AND dParentCollectionID=564
java.lang.OutOfMemoryError
Reporting error on thread Thread-13 occurring at <timestamp>.
java.lang.OutOfMemoryError
java.lang.OutOfMemoryError
```

### Problem

Depending on the size of the folder hierarchy that is being exported as an archive file, the default heap size value for the Java Virtual Machine (JVM) may not be adequate.

### Recommendation

Modify the heap size setting in the application server to provide more heap memory for Content Server. For details, see the appropriate application server documentation.

After restarting the Content Server instance, the archive export function should work correctly again.

## D.3.3 Transfer Issues

This section covers the following topics:

- [Section D.3.3.1, "Transfer Stopped When Target Locked Up"](#)
- [Section D.3.3.2, "Aborting/Deleting a Running Transfer"](#)
- [Section D.3.3.3, "Verifying the Integrity of Transferred Files"](#)
- [Section D.3.3.4, "Transfer Process Is Not Working"](#)

### D.3.3.1 Transfer Stopped When Target Locked Up

#### Symptom

The automated transfer function stopped when the target server locked up.

#### Problem

After restarting the target server, the log file listed an error message stating that there was a problem with a security group and that this prevented the import on the target server.

#### Recommendation

In this case, obviously the security group problem on the target server must be corrected before the transfer can proceed. Two additional procedures to perform that can help include:

- [Verifying and Testing the Outgoing Provider](#)
- [Restarting the Content Server](#)

**D.3.3.1.1 Verifying and Testing the Outgoing Provider** Verifying and testing the outgoing provider ensures that it is set up and working properly:

1. Log in to the source Content Server instance as an administrator.

2. Go to the Administration page and click the **Providers** link.
3. Click the **Info** link of the appropriate outgoing provider.
4. Verify the information on the Outgoing Provider Information page.
5. Return to the Providers page and click the **Test** link corresponding to the outgoing provider.

**D.3.3.1.2 Restarting the Content Server** In some cases, after problems have been corrected on either the source or the target server, the source server may stop transferring or possibly the automation function no longer works. In either case, restarting the Content Server instance should resolve the problem.

### D.3.3.2 Aborting/Deleting a Running Transfer

#### Question

I accidentally started transferring an excessively large file to the production Content Server instance. What is the most efficient way to stop the transfer process while it is running?

#### Recommendation

There are several methods to abort or delete a transfer, including:

- [Disabling the Outgoing Provider](#)
- [Deleting a Transfer from the Transfer To Tab](#)
- [Deleting an Automated Transfer](#)

**D.3.3.2.1 Disabling the Outgoing Provider** The fastest method to abort a running transfer is to disable the source server's outgoing provider:

1. Log in to the source Content Server instance as an administrator.
2. Go to the Administration page and click the **Providers** link.
3. Click the **Info** link of the appropriate outgoing provider on the Providers page.
4. In the Outgoing Provider Information page, click the **Disable** button.

**D.3.3.2.2 Deleting a Transfer from the Transfer To Tab** To delete a transfer from the Transfer To tab, complete the following steps:

1. Log in to the source Content Server instance as an administrator.
2. Choose **Administration**, then **Archiver**. The Archiver utility starts.
3. Select **Options**, then **Open Archive Collection**.
4. Select the applicable collection from the list.
5. Click **Open**.
6. In the Archiver window, select the source archive in the Current Archives list.
7. Open the **Transfer To** tab.
8. Click **Remove** in the Transfer Destination section.
9. You are prompted to confirm the action.
10. Click **Yes**.

**D.3.3.2.3 Deleting an Automated Transfer** To delete an automated transfer from the Automation for *Instance* page:

1. Log in to the source Content Server instance as an administrator.
2. Choose **Administration**, then **Archiver**. The Archiver utility starts.
3. Choose **Options**, then **View Automation For Instance**.
4. In the Automation For *Instance* window, open the **Transfers** tab.
5. Select the automated transfer to delete.
6. Click **Remove**. The automated transfer is removed from the list.

### D.3.3.3 Verifying the Integrity of Transferred Files

#### Question

What is the best approach to verify the integrity of the files that have been transferred between two servers? Obviously, the documents in the target Content Server instance should be identical to those in the source instance. I need to ensure that all documents were in fact transferred and if some were not transferred, I must determine which ones failed to transfer.

#### Recommendation

To ensure that the transferred documents are identical to those on the source server, two items can easily be checked.

- **The Revisions table:**

Specifically, match the contents of the dDocName and dRevLabel columns on both instances and verify the accuracy or discrepancies between them.

- **The file system:**

Check the native file repository:

*(DomainHome/ucm/cs/vault/content\_type)*

and web-viewable file repository:

*(DomainHome/ucm/cs/weblayout/groups/public/documents/content\_type)*

on each server and verify the accuracy or discrepancies between them.

### D.3.3.4 Transfer Process Is Not Working

#### Symptom

The transfer process is not setting up properly.

#### Recommendation

If the transfer process is not functioning correctly, check the outgoing provider on the source server and ensure that the information is correct. In particular, make sure that the server host name is correct and matches the HTTP server address.

To verify the server host name on the source server:

1. Start the System Properties utility:
  - **./SystemProperties**
2. Open the Internet tab.

3. Note the HTTP server address setting.
4. Go to the Administration page and click **Providers**.
5. Click the **Info** link for the appropriate outgoing provider on the Providers page.
6. In the Outgoing Provider Information page, check the server host name and make sure it corresponds exactly to the HTTP server address setting in System Properties.
7. If the server host name setting is different than the HTTP server address, click the **Edit** button.
8. Modify the **Server Host Name** setting as necessary.
9. Click **Update**.
10. Restart the Content Server instance.

### D.3.4 Replication Issues

This section covers the following topic:

- [Section D.3.4.1, "Stopping the Automatic Import Function"](#)

#### D.3.4.1 Stopping the Automatic Import Function

##### Question

How can I stop the automatic import function?

##### Recommendation

When content meets the specified criteria, the automatic importer is, by default, configured to automatically perform an import every five minutes. However, there are two ways to disable the automatic import function:

- [Unregistering an Importer from the Replication Tab](#)
- [Deleting a Registered Importer from the Automation for Instance Page](#)

**D.3.4.1.1 Unregistering an Importer from the Replication Tab** To unregister an importer from the Replication tab:

1. Log in to the source Content Server instance as an administrator.
2. Choose **Administration**, then **Archiver**.  
The Archiver utility starts.
3. Select the archive in the Current Archives list.
4. Select the **Replication** tab.
5. Click **Unregister**.

The automatic import function is disabled from the selected archive.

**D.3.4.1.2 Deleting a Registered Importer from the Automation for Instance Page** To delete a registered importer from the Automation for the *Instance* page:

1. Log in to the source Content Server instance as an administrator.
2. Choose **Administration**, then **Archiver**. The Archiver utility starts.
3. Choose **Options**, then **View Automation For Instance**.

4. In the Automation For Instance window, open the **Importers** tab.
5. Select the registered importer to delete.
6. Click **Remove**.

The registered importer is removed from the list.

## D.3.5 Oracle Database Issues

This section covers the following topic:

- [Section D.3.5.1, "Allotted Tablespace Exceeded"](#)
- [Section D.3.5.2, "Slow Oracle WebCenter Content Performance with Oracle Database"](#)

### D.3.5.1 Allotted Tablespace Exceeded

#### Symptom

I cannot transfer files. Every time I try to transfer files, I get 'max extents' error messages.

#### Problem

The following error messages (or similar) are issued:

```
IdcApp: Unable to execute query '<query_name>'. Error: ORA-01631: max # extents
(50) reached in table <table_name>.
ORA-01631 max # extents (<text_string>) reached in table <table_name>.
```

#### Recommendation

When the Content Server instance creates its database tablespace, it only allocates 50 extents. As the database grows and is re-indexed, it uses more space (extents). Eventually, the 50 extents limit is exceeded. At some point in the transfer, one of your files tried to extend past the 'max extents' limit. In this case, try implementing one or more of the following solutions:

- Look for weblayout queries that are excessively large, eliminate them, and retry your transfer.
- Perhaps a Content Server user does not have the right permission grants (resource and connect) to the Content Server schema. That user must have the temporary tablespace and default tablespace set to the Content Server defaults.
- If the system 'max extents' limit is less than the system maximum, you must increase the number of extents that are available. Refer to your Oracle Database documentation or ask your database administrator for the appropriate Oracle SQL command to increase the tablespace extents.
- You can optionally choose to re-create the database using larger initial, next or percent to grow parameters for the tablespaces. In this case, it is advisable to set the initial extents and next extents to 1Mb. Set the percent to grow parameter (PCTINCREASE) to 0% to allow the tables to automatically grow on an as-needed basis.

### D.3.5.2 Slow Oracle WebCenter Content Performance with Oracle Database

#### Symptom

My Oracle WebCenter Content instance is running slow. I checked the memory and CPU usage of the application server and it has plenty of resources. What could be going wrong?

#### Recommendation

An Oracle WebCenter Content instance runs on an application server and relies on a database server on the back end. If your application server tier is running fine, chances are that your database server tier may host the root of the problem. While many things could cause performance problems, on active Enterprise Content Management systems, keeping database statistics updated is extremely important.

Oracle Database has a set of built-in optimizer utilities that can help make database queries more efficient. It is strongly recommended to update or re-create the statistics about the physical characteristics of a table and the associated indexes in order to maximize the efficiency of optimizers. For more information, see:

[https://blogs.oracle.com/ATEAM\\_WEBCENTER/entry/gathering\\_statistics\\_for\\_an\\_oracle](https://blogs.oracle.com/ATEAM_WEBCENTER/entry/gathering_statistics_for_an_oracle)

## D.3.6 Miscellaneous Issues

This section covers the following topics:

- [Section D.3.6.1, "Archiving Does Not Work With Shared File System"](#)
- [Section D.3.6.2, "Archiving Does Not Work Over Outgoing Provider"](#)

### D.3.6.1 Archiving Does Not Work With Shared File System

#### Symptom

I am trying to transfer between two Content Server instances with access to a shared file system but it is not working.

#### Recommendation

When transferring between Content Server instances on a shared file system, the mapped or mounted drive must be available to both Content Server instances. This means that the computers must be on and logged in as a user who has system access to both Content Server instances. Make sure that all of the following conditions are met:

- Both computers are turned on.
- Both computers are logged in as a user with system access to both Content Server file systems.
- The shared drive has been properly mapped or mounted so the Content Server instance can 'see' it. Having network access to the computer is not sufficient.

### D.3.6.2 Archiving Does Not Work Over Outgoing Provider

#### Symptom

I am trying to transfer between two Content Server instances over an outgoing provider but it is not working.

### **Recommendation**

The Content Server instance that has an outgoing provider set up is considered the 'local' server, and the target Content Server instance for the outgoing provider is considered the 'proxied' server. Files are always transferred in the direction of the outgoing provider, from the local (source) instance to the proxied (target) instance.

It is possible that when the outgoing provider was added and defined for the source Content Server instance, the Proxied check box was selected. However, because the relative web root is the same for both Content Server instances, the outgoing provider is confused. The Proxied check box should be selected only if the target Content Server instance was installed as an actual proxy of the local (master) Content Server instance. This server option should not be selected if the relative web root is the same for both Content Server instances.

## **D.4 Using My Oracle Support for Additional Troubleshooting Information**

You can use My Oracle Support (formerly MetaLink) to help resolve Oracle Fusion Middleware problems. My Oracle Support contains several useful troubleshooting resources, such as:

- Knowledge base articles
- Community forums and discussions
- Patches and upgrades
- Certification information

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**Note:** You can also use My Oracle Support to log a service request.

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You can access My Oracle Support at <https://support.oracle.com>.