

Budget Module

Materials Control

Setup

micros | FIDELIO

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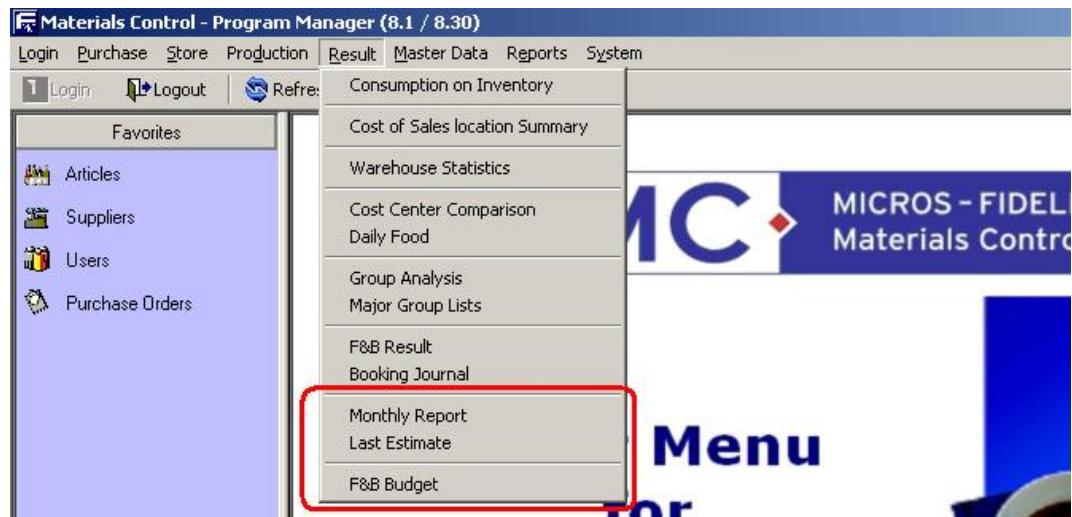
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Budgeting:

This module allows to compare actual revenue and consumption values with predefined "Budget" values.

In the result section you can find three new functions:



Monthly Report:

Comparing actual month with budget figures in values and percentages

Last Estimate:

Reading actual values per selected period (month) and comparison to total year's budget figures

F&B Budget:

Function to import budget figures from Excel template into MC

The following detailed explanation will begin with the import function "F&B Budget" and explain the result reports afterwards.

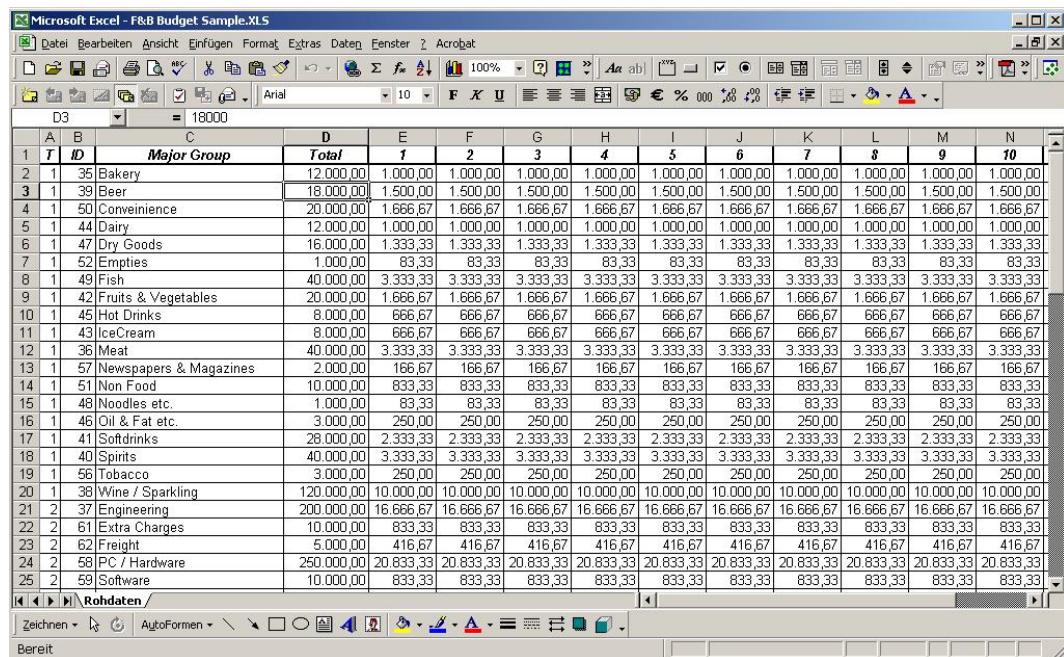
F&B BUDGET:

To import the customers budget figures the excel template must be prepared and filled. This template can be found in the installation directory in the subdir \templates\.

The name of the file is:

F&B Budget Template.XLS

Before editing this file take a look at the file **F&B Budget Sample.XLS**:



		= 18000											
A	B	C	D	E	F	G	H	I	J	K	L	M	N
		Major Group	Total	1	2	3	4	5	6	7	8	9	10
2	1	35 Bakery	12.000,00	1.000,00	1.000,00	1.000,00	1.000,00	1.000,00	1.000,00	1.000,00	1.000,00	1.000,00	1.000,00
3	1	39 Beer	18.000,00	1.500,00	1.500,00	1.500,00	1.500,00	1.500,00	1.500,00	1.500,00	1.500,00	1.500,00	1.500,00
4	1	50 Convenience	20.000,00	1.666,67	1.666,67	1.666,67	1.666,67	1.666,67	1.666,67	1.666,67	1.666,67	1.666,67	1.666,67
5	1	44 Dairy	12.000,00	1.000,00	1.000,00	1.000,00	1.000,00	1.000,00	1.000,00	1.000,00	1.000,00	1.000,00	1.000,00
6	1	47 Dry Goods	16.000,00	1.333,33	1.333,33	1.333,33	1.333,33	1.333,33	1.333,33	1.333,33	1.333,33	1.333,33	1.333,33
7	1	52 Empties	1.000,00	83,33	83,33	83,33	83,33	83,33	83,33	83,33	83,33	83,33	83,33
8	1	49 Fish	40.000,00	3.333,33	3.333,33	3.333,33	3.333,33	3.333,33	3.333,33	3.333,33	3.333,33	3.333,33	3.333,33
9	1	42 Fruits & Vegetables	20.000,00	1.666,67	1.666,67	1.666,67	1.666,67	1.666,67	1.666,67	1.666,67	1.666,67	1.666,67	1.666,67
10	1	45 Hot Drinks	8.000,00	666,67	666,67	666,67	666,67	666,67	666,67	666,67	666,67	666,67	666,67
11	1	43 IceCream	8.000,00	666,67	666,67	666,67	666,67	666,67	666,67	666,67	666,67	666,67	666,67
12	1	36 Meat	40.000,00	3.333,33	3.333,33	3.333,33	3.333,33	3.333,33	3.333,33	3.333,33	3.333,33	3.333,33	3.333,33
13	1	57 Newspapers & Magazines	2.000,00	166,67	166,67	166,67	166,67	166,67	166,67	166,67	166,67	166,67	166,67
14	1	51 Non Food	10.000,00	833,33	833,33	833,33	833,33	833,33	833,33	833,33	833,33	833,33	833,33
15	1	48 Noodles etc.	1.000,00	83,33	83,33	83,33	83,33	83,33	83,33	83,33	83,33	83,33	83,33
16	1	46 Oil & Fat etc.	3.000,00	250,00	250,00	250,00	250,00	250,00	250,00	250,00	250,00	250,00	250,00
17	1	41 Softdrinks	28.000,00	2.333,33	2.333,33	2.333,33	2.333,33	2.333,33	2.333,33	2.333,33	2.333,33	2.333,33	2.333,33
18	1	40 Spirits	40.000,00	3.333,33	3.333,33	3.333,33	3.333,33	3.333,33	3.333,33	3.333,33	3.333,33	3.333,33	3.333,33
19	1	56 Tobacco	3.000,00	250,00	250,00	250,00	250,00	250,00	250,00	250,00	250,00	250,00	250,00
20	1	38 Wine / Sparkling	120.000,00	10.000,00	10.000,00	10.000,00	10.000,00	10.000,00	10.000,00	10.000,00	10.000,00	10.000,00	10.000,00
21	2	37 Engineering	200.000,00	16.666,67	16.666,67	16.666,67	16.666,67	16.666,67	16.666,67	16.666,67	16.666,67	16.666,67	16.666,67
22	2	61 Extra Charges	10.000,00	833,33	833,33	833,33	833,33	833,33	833,33	833,33	833,33	833,33	833,33
23	2	62 Freight	5.000,00	416,67	416,67	416,67	416,67	416,67	416,67	416,67	416,67	416,67	416,67
24	2	58 PC / Hardware	250.000,00	20.833,33	20.833,33	20.833,33	20.833,33	20.833,33	20.833,33	20.833,33	20.833,33	20.833,33	20.833,33
25	2	59 Software	10.000,00	833,33	833,33	833,33	833,33	833,33	833,33	833,33	833,33	833,33	833,33

Explanation of the columns:

A: **T** Type of record: 0 = Revenue related, 1 = COS related, 2 = Expense related

B: **ID** Internal ID of the major group retrieved from table SPARTE.SPA_ID

C: **Major Group** Name of the major group retrieved from the table SPARTE.SPA_NAME

D: **Total** Total budget value for entire year (value entered here will be devided by 12 and filled into the following columns)

E: **1** Budget for this record for the 1st month of the fiscal year

F: **2** Budget for this record for the 2nd month of the fiscal year

G: **3** Budget for this record for the 3rd month of the fiscal year

H: **4** Budget for this record for the 4th month of the fiscal year

I: **5** Budget for this record for the 5th month of the fiscal year

J: **6** Budget for this record for the 6th month of the fiscal year

K: **7** Budget for this record for the 7th month of the fiscal year

L: **8** Budget for this record for the 8th month of the fiscal year

M: **9** Budget for this record for the 9th month of the fiscal year

N: **10** Budget for this record for the 10th month of the fiscal year

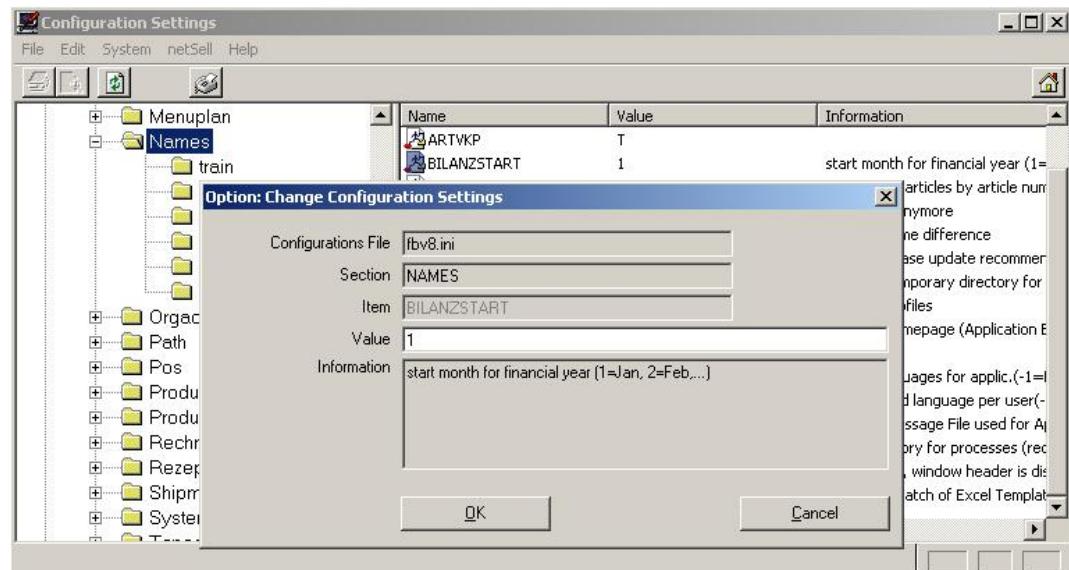
O: **11** Budget for this record for the 11th month of the fiscal year

P: **12** Budget for this record for the 12th month of the fiscal year

FISCAL YEAR:

The fiscal year can be defined at:

System > Configuration > FBV8.INI > Names > BILANZSTART



Enter here the calendar month number to define the start month for the customers fiscal year (e.g. 1 = January, 2 = February, 3 = March, etc.)

F&B BUDGET TEMPLATE.XLS

Now the template for the budget import can be prepared and filled. Copy the template from the installation directory to another location on the PC. The template in the installation directory will be overwritten with every update!

Open the file F&B Budget Template.xls:

			C	D	E	F	G	H	I	J	K	L	M	N
1	I	ID	Major Group	Total	1	2	3	4	5	6	7	8	9	10
2	0	Type 0 = Revenue Major Group		0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
3	0				0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
4	0				0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
5	0				0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
6	0				0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
7	0				0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
8	0				0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
9	1	Type 1 = COS Major Groups		0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
10	1				0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
11	1				0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
12	1				0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
13	1				0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
14	1				0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
15	1				0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
16	1				0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
17	1				0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
18	1				0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
19	2	Type 2 = Expenses		0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
20	2				0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
21	2				0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
22	2				0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
23	2				0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
24	2				0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00
25	2				0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00

In order to enter the budget per major group, these must be inserted into the sheet. The budget will be entered for the three different types of major groups:

- 0 = Groups with budgeted revenue
- 1 = Groups with budgeted COS
- 2 = budgeted Expense groups

Groups with budgeted revenue & Groups with budgeted COS

The two following cases are possible here:

Case 1)

Stock Major Groups and POS Major Groups were created separately
(see sample screenshot for "Monthly Report" below).

Case 2) Only one set of major groups is used for Stock Items and Sales Items
(e.g. MC's Major Group "Food" is assigned to POS's Major Group "Food").

Ad Case 1)

Connect with SQLTALK to your database and run the following script:

```
Select spa_id, spa_name from sparte where spa_typ = 1 and spa_kasse > 0 order by spa_name;
```

This will list your major groups created in MC and assigned to POS. These are the groups for the revenue budget.

The groups have to be entered into F&B Budget Template.xls.

Column A (**T**) must be filled with 0, column B (**ID**) must be filled with the value of spa_id for the major group, column C (**Major Group**) must be filled with the major group name from spa_name.

Then run the following script:

```
Select spa_id, spa_name from sparte where spa_typ = 1 and spa_kasse is NULL order by spa_name;
```

This will list your major groups created in MC and **not** assigned to POS. These are the groups for the COS / Purchase budget.

The groups have to be entered into F&B Budget Template.xls.

Column A (**T**) must be filled with 1, column B (**ID**) must be filled with the value of spa_id for the major group, column C (**Major Group**) must be filled with the major group name from spa_name.

Then run the following script:

```
select spa_id, spa_name from sparte where spa_typ = 0 order by spa_dbkl, spa_name;
```

This will list your major groups created in MC and defined as Expenses.

The groups have to be entered into F&B Budget Template.xls.

Column A (**T**) must be filled with 2, column B (**ID**) must be filled with the value of spa_id for the major group, column C (**Major Group**) must be filled with the major group name from spa_name.

Ad Case 2)

Connect with SQLTALK to your database and run the following script:

```
Select spa_id, spa_name from sparte where spa_typ = 1 order by spa_name;
```

This will list all major groups created in MC not defined as Expenses. These are the groups for the revenue budget now.

The groups have to be entered into F&B Budget Template.xls.

Column A (**T**) must be filled with 0, column B (**ID**) must be filled with the value of spa_id for the major group, column C (**Major Group**) must be filled with the major group name from spa_name.

Enter the same records again below the first set, but fill Column A (**T**) with 0
These are the groups for the COS / Purchase budget now.

Then run the following script:

```
select spa_id, spa_name from sparte where spa_typ = 0 order by spa_dbkl, spa_name;
```

This will list your major groups created in MC and defined as Expenses.

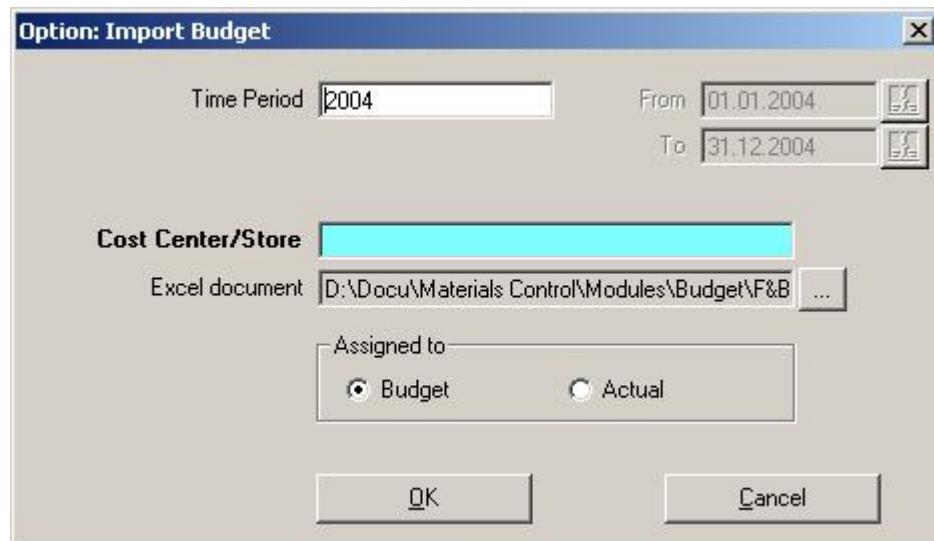
The groups have to be entered into F&B Budget Template.xls.

Column A (**T**) must be filled with 2, column B (**ID**) must be filled with the value of spa_id for the major group, column C (**Major Group**) must be filled with the major group name from spa_name.

Save the Excel sheet and close it.

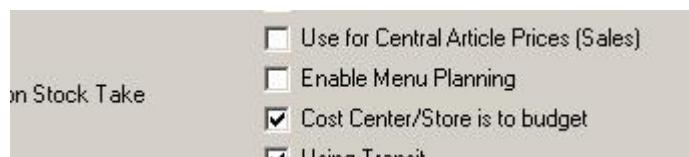
Open MC and goto Results > F&B Budget:

The module opens up and shows the options dialog:



Enter the year for the budget you want to import.

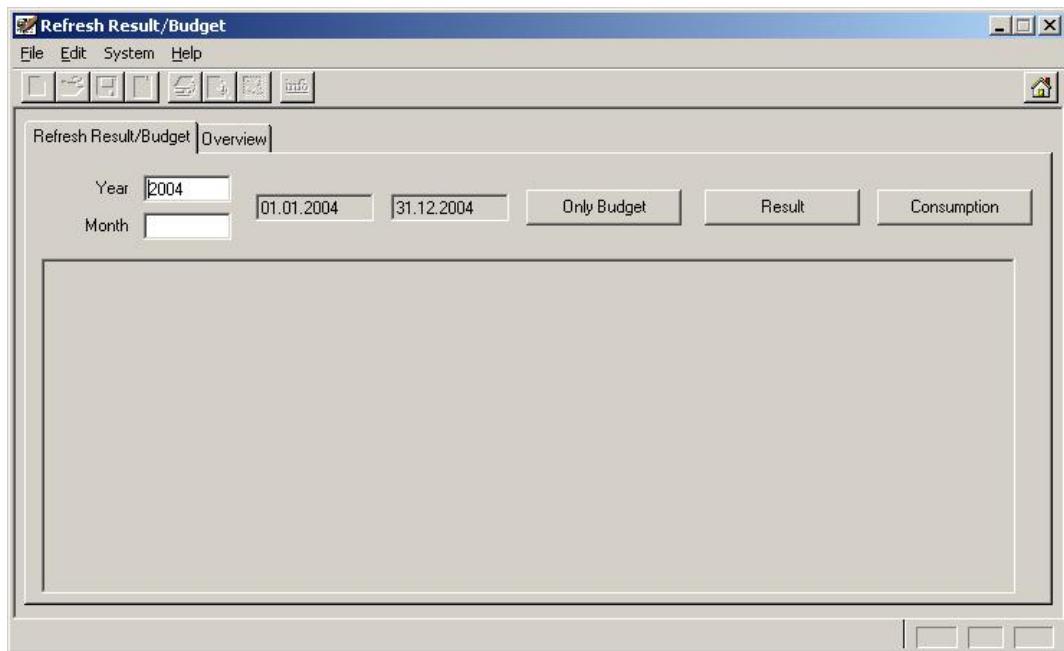
Select the Cost Center / Store. Please note that only those stores will be displayed which have the flag "Cost Center/Store is to budget" active.



Click on [...] to browse to the Excel sheet and select it.

Mark the radio button "Assigned to Budget" and click on OK. The system will now import the figures from the Excel sheet into the database. After this is done, please click on [] to save the data. Close the module.

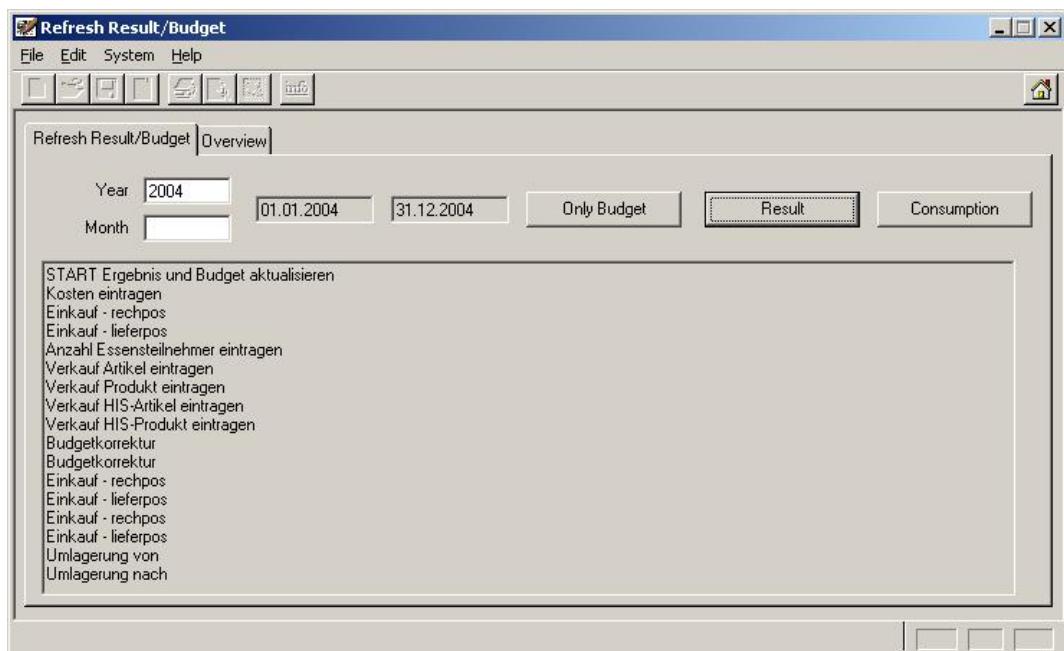
Goto System > Data Administration > Refresh Result:



Enter the year you have imported the budget for and click on the button "Result"

Result

the system will now recalculate the figures necessary for the budget.

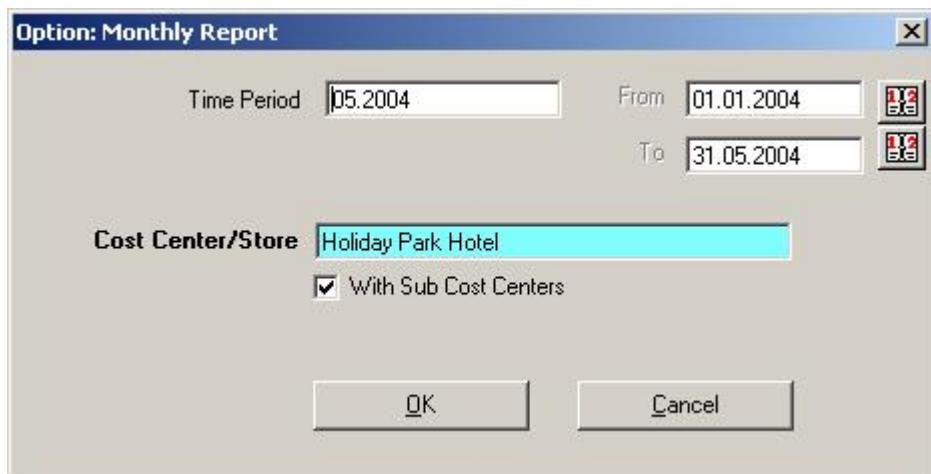


Close the screen to exit the function.

Now the budget figures are available in the two following reports.

MONTHLY REPORT:

Goto Results > Monthly Report:



Select the month you want to evaluate and use the TAB key to jump into the date fields.
The system will now adjust the displayed dates there.
Select the cost center you want to evaluate and click on OK.

Major Group	Actual	%	Budget	%	Dev.	Dev. %	Last Year	%	Dev.	Dev. %	Actual (+)	%	Budget (+)	%	Dev.	Dev. %
POS-Beer	397.20	2.07%	1,000.00	9.09%	-602.80	-60.28%	1,214.17	1.16%	-816.97	-67.29%	818.04	1.66%	3,000.00	9.09%	-2,181.96	-72.73%
POS-C&E Equipm. Rental	262.25	1.37%	1,000.00	9.09%	-737.75	-73.78%	683.00	0.65%	-420.75	-61.60%	575.33	1.17%	3,000.00	9.09%	-2,424.67	-80.82%
POS-Cigars	0.00	0.00%	1,000.00	9.09%	-1,000.00	-100.00%	19.92	0.02%	-19.92	-100.00%	0.00	0.00%	3,000.00	9.09%	-3,000.00	-100.00%
POS-Food	15,117.90	78.90%	1,000.00	9.09%	14,117.90	141.79%	73,877.35	70.80%	58,759.45	79.54%	38,372.53	77.80%	3,000.00	9.09%	35,372.53	117.90%
POS-Modifiers	163.00	0.85%	1,000.00	9.09%	-837.00	-83.70%	40.21	0.04%	122.79	305.37%	669.54	1.36%	3,000.00	9.09%	-2,330.46	-77.68%
POS-NA Beverage	1,422.80	7.43%	1,000.00	9.09%	-422.80	-42.28%	5,193.16	4.98%	-3,770.36	-72.60%	3,895.72	7.90%	3,000.00	9.09%	895.72	29.66%
POS-Retail	15.00	0.08%	1,000.00	9.09%	-985.00	-98.50%	317.54	0.30%	-302.54	-95.28%	192.19	0.39%	3,000.00	9.09%	-2,807.81	-93.59%
POS-Roomrental	955.00	4.98%	1,000.00	9.09%	-45.00	-4.50%	1,224.35	1.17%	-269.35	-22.00%	2,564.59	5.20%	3,000.00	9.09%	-435.41	-14.51%
POS-Services	0.00	0.00%	1,000.00	9.09%	-1,000.00	-100.00%	78.27	0.08%	-78.27	-100.00%	0.00	0.00%	3,000.00	9.09%	-3,000.00	-100.00%
POS-Spirits	114.05	0.60%	1,000.00	9.09%	-885.95	-88.60%	2,554.29	2.45%	-2,440.24	-95.53%	798.75	1.62%	3,000.00	9.09%	-2,201.25	-73.38%
POS-Treatments	0.00	0.00%	1,000.00	9.09%	-1,000.00	-100.00%	11,883.62	11.39%	-11,883.62	-100.00%	0.00	0.00%	3,000.00	9.09%	-3,000.00	-100.00%
POS-Wine	714.60	3.73%	0.00	0.00%	714.60	7.254.18	6.95%	-6,539.58	-90.15%	1,437.47	2.91%	0.00	0.00%	1,437.47		
Gross Revenue	19,161.80		11,000.00		8,161.80	74.20%	104,340.06		-85,178.26	-81.64%	49,324.16		33,000.00		16,324.16	49.47%
-VAT	0.00		1,677.97		-1,677.97	-100.00%	0.00		0.00		680.71		5,033.90		4,353.19	-86.48%
Net Revenue	19,161.80		9,322.03		9,839.77	105.55%	104,340.06		-85,178.26	-81.64%	48,643.45		27,966.10		20,677.35	73.94%
-Bhv. TAX	0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	
10 Meat	0.00		1,000.00		-1,000.00	-100.00%	4,603.14		-4,603.14	-100.00%	0.00		3,000.00		-3,000.00	-100.00%
11 Fish	0.00		1,500.00		-1,500.00	-100.00%	2,146.84		-2,146.84	-100.00%	0.00		4,500.00		-4,500.00	-100.00%
12 Fruits & Vegetables	6.95		1,666.67		-1,659.72	-99.58%	4,784.92		-4,777.37	-99.85%	14.72		5,000.01		-4,985.29	-99.71%

This report compares
monthly actual vs. budget values
monthly actual vs. last year actual
accumulated YTD vs. budget YTD

Column Explanation:

Actual:

Actual value for this group

%:

Percentage of the total value for all groups of this type

Budget:

Entered budget value for this group

%:

Percentage of the total budget for all groups of this type

Dev: Deviation between Actual and Budget in value

Dev%: Deviation between Actual and Budget as percentage

Last Year: Actual value last year for this group

%: Percentage of the total value for all groups of this type

Dev: Deviation between Actual and Last Year in value

Dev %: Deviation between Actual and Last Year as percentage

Actual (+): Accumulated actual value for this group YTD

%: Percentage of the total value for all groups of this type YTD

Budget (+): Accumulated entered budget value for this group YTD

%: Percentage of the total budget for all groups of this type YTD

Dev: Deviation between accumulated Actual YTD and accumulated Budget YTD in value

Dev %: Deviation between accumulated Actual YTD and accumulated Budget YTD as percentage

Last Year (+): Accumulated actual value last year for this group

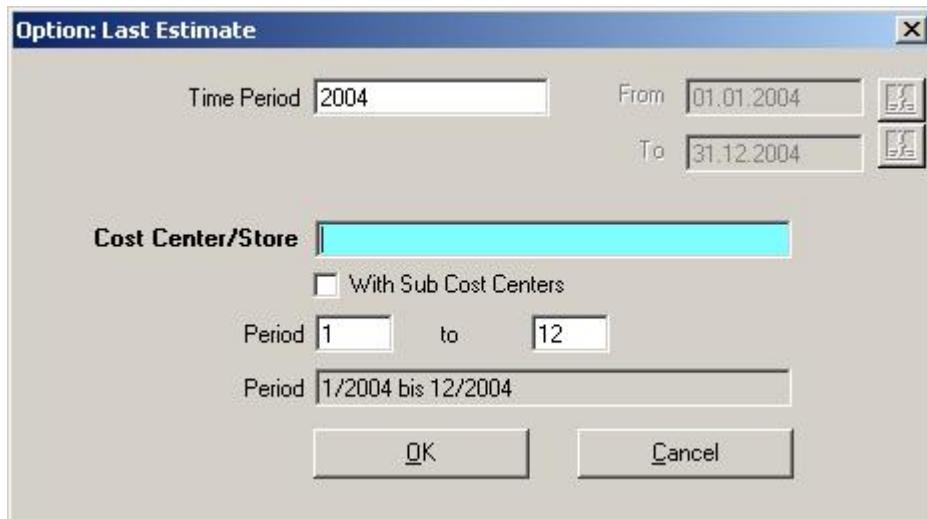
%: Percentage of the total value for all groups of this type

Dev: Deviation between accumulated Actual and accumulated Last Year in value

Dev %: Deviation between accumulated Actual and accumulated Last Year as percentage

LAST ESTIMATE:

Goto Results > Last Estimate:



Select the year you want to evaluate and use the TAB key to jump into the date fields.
The system will now adjust the displayed dates there.

Select the cost center and and the periods (months of fiscal year) you want to evaluate
Click on OK.

Major Group	Jan 04	Feb 04	Mar 04	Apr 04	May 04	Jun 04	Jul 04	Aug 04	Sep 04	Oct 04	Nov 04	Dec 04	Year 04	Budget	Deviation	Dev. %
POS-Beer	150,85	269,99	397,20	109,80	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	927,84	12,000,00	-11,072,16	-32,27%
POS-C&E Equipm. Rental	162,18	150,90	262,25	97,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	672,39	12,000,00	-11,327,67	-94,40%
POS-Cigars	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	12,000,00	-12,000,00	-100,00%
POS-Food	11,932,70	11,321,93	15,117,90	2,978,50	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	41,351,03	12,000,00	29,351,03	244,59%
POS-Modifiers	183,46	323,08	163,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	669,54	12,000,00	-11,330,46	-94,42%
POS-NA Beverage	1.337,59	1.135,33	1.422,80	411,75	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	4.307,47	12,000,00	-7.692,53	-64,10%
POS-Retail	65,48	111,71	15,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	132,19	12,000,00	-11,807,81	-98,40%
POS-Roomiental	788,96	820,63	955,00	580,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	3.144,59	12,000,00	-8.855,41	-73,80%
POS-Services	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	12,000,00	-12,000,00	-100,00%
POS-Spirits	358,57	326,13	114,05	44,50	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	843,25	12,000,00	-11,156,75	-32,97%
POS-Treatments	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	12,000,00	-12,000,00	-100,00%
POS-Wine	68,08	654,79	714,60	89,25	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	1.526,72	0,00	1.526,72	
Gross Revenue	15.047,87	15.114,49	19.161,80	4.310,80	0,00	53.634,96	132,000,00	-78.385,04	-59,37%							
- VAT	436,16	244,56	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	680,72	20,135,59	-19,454,87	-96,62%
Net Revenue	14.611,71	14.869,93	19.161,80	4.310,80	0,00	52.954,24	111,864,41	-58.910,17	-52,66%							
- Bev. TAX	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	
10 Meat	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	12,000,00	-12,000,00	-100,00%
11 Fish	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	18,000,00	-18,000,00	-100,00%
12 Fruits & Vegetables	5,02	2,74	6,95	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	14,71	20,000,04	-19,985,33	-99,93%
13 Dairy	0,00	-0,33	-4,40	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	-4,73	12,000,00	-12,004,73	-100,04%

This report shows the actual values per month, accumulated for the actual year, compared vs.budget and deviation in amount and percetage.

Column Explanation:

Month' columns

Actual value for this group in the displayed month

Year column

Accumulated Actual for the year

Budget:

Accumulated Budget value for this group

Dev:

Deviation between Actual and Budget in value

Dev%:

Deviation between Actual and Budget as percentage