Oracle® Hospitality Cruise Shipboard Property Management System POS Discount Handling





Oracle Hospitality Cruise Shipboard Property Management System POS Discount Handling Release 8.0

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Preface

Purpose

This guide explains the Point-of-Sale (POS) Discounts feature and set up in the Oracle Hospitality Cruise Shipboard Property Management System (SPMS). This feature works with Oracle MICROS POS 9700 and MICROS Simphony 18.2

A discount is applied automatically when the discount level is set up. The guest check will display the net payable amount when a discount is applied at the MICROS outlet

Audience

This document is intended for Oracle Hospitality Cruise Shipboard Property Management System application specialists and users

Customer Support

To contact Oracle Customer Support, access My Oracle Support at the following URL:

https://support.oracle.com

When contacting Customer Support, please provide the following:

- Product version and program/module name
- Functional and technical description of the problem (include business impact)
- Detailed step-by-step instructions to re-create
- Exact error message received
- Screen shots of each step you take

Documentation

Oracle Hospitality product documentation is available on the Oracle Help Center at

http://docs.oracle.com/en/industries/hospitality/

Table 1 Revision History

Date	Description
May 2020	Initial Publication

1 MICROS 9700 POS Discount Setup

For the discount to work in Oracle MICROS POS, an additional setting at the MICROS Enterprise Management Console (EMC) is required. The below sections describe the requirement for each of the modules. Discount Record Setup.

- 1. Log in to the MICROS EMC module and go to the Configurator menu.
- 2. Select Discounts from the System Information section.
- 3. Select a discount record that you want to a POS discount to apply automatically on a guest check.
- 4. Under the **Option** column, click the **Ellipsis** (...) button to open the **Discount Type Definition** window.
- 5. Select each checkbox as needed.

#	a Name	Tax Class	Option	15	Itemizers	Outp
1	* OPEN % DISC *	0 - None	C0A180	FC00		EO
2	OPEN % FOOD DISC	3 - Tax 12.5% 🛛 🗤 🖣	808000	··· FF00	🖣	EO
3	OPEN % BEV ALC	Discount Type Definition				EO
4	OPEN % BEV NON	m biscourie rype benneton				EO
5	OPEN % MISC DISC	Filter				EO
6	ITEM DISC					EO
10	* OPEN \$ DISC *	Search within Context 9	ensitive Heln			00
11	OPEN \$ FOOD DISC		childrenholp			EO
12	OPEN \$ BEV ALC	1 ON - Open: OFF - Pres				EO
13	OPEN \$ BEV NON	\checkmark 2 · 0N = Open; OFF = Fies	a Icentade			EO
14	OPEN \$ MISC DISC	C 3 - The clantic Densar	contage			EO
15	* 10% DISCOUNT *	4 - Employee Meal		•		00
16	50% FOOD DISC	5 - Reference Entry Require	d			EO
17	10% BEV ALC DISC	6 - Validation Required				EO
18	10% BEV NON DISC	7 - Discount 100% Up to An	ount			EO
19	10% MISC DISC	8 - If No Amount is Entered	, Use the Full I	Discountable Ai	mount	EO
20	5% TOBACCO DISC	9 - Reset Itemizer(s)	for Subtotal D	iscounte)		EO
21	15% DISCOUNT	III - Affects Auto Service (harge (Only Si	ubtotal Discoun	tsì	EO
22	30% DISCOUNT	12 - Check for Valid DHC E	mployee Numb	er	,	EO
23	10% RETAIL DISC	🔲 🗆 13 - Treat Percentage Disc	ount As An Am	iount Discount '	When Calcul	EO
25	* 20% DISCOUNT *	🔲 🔲 14 - Do Not Allow Subtotal	Discount While	e Seat Filteris A	Active	00
26	20% FOOD DISC	🔄 15 - Pinale Oconvet Read:	ы.			EO
27	20% BEV ALC DISC	16 - Allocate Subtotal Disci	unt as an Item	Discount		EO
28	20% BEV NON DISC	19 Employee Meel Disco	int Applies to (Cohodulad Emr		EO
29	20% MISC DISC	19 - Beserved	inic Applies (0 a	scheduled Emp	Joyces Only	EO
30	20% BP DISC	20 - Reserved				EO
31	25% MISC DISC	🔲 🗆 21 - Order Type Maskable [iscount			EO
32	15% MISC DISC					EO
35	*50% DISCOUNT*] [EO
36	50% FOOD DISC]] I				EO
37	50% BEV ALC DISC	1			1	EO
38	50% BEV NON ALC	🖌 ОК	×	Cancel		EO
39	50% MISC DISC					FO

Figure 1-1 – MICROS EMC Discount Record Setup

- 1 ON = Open OFF (Selected)
- 2 ON = Amount OFF (Selected)
- 3 This is an Item Discount (Deselect)



- 6. Click OK to save
- 7. Launch the Administration module.
- 8. Go to the Administration, POS Discount, POS Discount Rate (Advance) setup window.
- Expand the Discount Rate; select a revenue center and a MICROS Discount Record (Only Open Amount Subtotal Discount) from the drop-down list to link a discount record.
- 10. Click Apply to save.

Setting Up POS Discount Key

In order to view the discount level entitlement and to automatically apply the discount on the guest check, a new payment key is needed at the POS workstation. This is created on the MICROS PCWS Payment window.

EMC								-16
File Edit View Window He	dp							
N N I R GIR X R		ABRAN						
Menu 9	X and Configurator Interfaces Desire Table	Manu Dan Maintenance England	Mantenance Interfaces	Discounts Discounts Disc	ounte Discounte	Tender M	ada Touchara	
Wednesday, December 16, 302		and a real real real of the	THE NUMBER OF TAXABLE		ours paroute	1 10-500-19	Touchers	
MODULES	Number 10	S B B B X D G						
Configurator	Invariant con				H	2		
Audit Trail	Name PATMENT SUN	1			(-	1	
reevopoint CVCTEM	Filter By: 3 - All Keys			-				
Control Panel		CASH	CREDIT CARD	OFFLINE PAYMENTS	POS Discourt	OID [PREVIOUS S	CANCEL TRA
Workstation	Ney Demaion							
 Software Key 	Legend: POS Discourk		1	0		0		
CC 195/e	Legend Size 1					u		
CREDIT CARD	Key Type: 21 - SIM 1 Inguity	CORP CARD HOTEL	CITYLEDGER	LBoon Charge	DISCO	UNT	ENTER	CLEAR -m
• Edit	KeyNumber 23							
Report	Abby							
Transfer				1	r i		1	
	Preset MLvt: 0+None							
	Preset SLvt 0-None	Comp Ent	DRS eCash	Credit Card Auth	7	8	9	EXEMPT SVC
	Calor 0 - No Color Defined							
	Icon 0-None			1 Contract 1	4 4		1	
	Icon 0 - Not shown							
	Placement	eCash Manual	CC Lookup	CC Finalize		5	6	PRINT
	Next Screen: 0 - None							
		1		i '	í l		1	
		SVP Manual	Bonus Manual	Debiltek	1	2	3	STORE
		1		1 I.	1 1		1	
		SVPPDINT	DRS Bonus	INQ 20 INQ 2		0	CABIN INQ	CABIN CHAR
				and the second se			1 CONTRACTOR	
		1			1			·

- 1. Log in to MICROS EMC module and go to the Configurator menu.
- 2. From the Touchscreens and Keyboard section, select a Workstations Design.
- 3. Double-click the **Payment SCN** to open the **Touchscreen Design** window.
- 4. Enter a new key '**POS Discount**' on the **Payment** window and enter all the required details.
- 5. The Key **Type** must be set to "21 SIM 1 Inquiry", and enter the respective inquiry type using the below INQ number.
- INQ 22: Loyalty Discount Net Off Manual Discount (Discount by itemizer)
- INQ 23: Advance Loyalty Discount Net Off Manual Discount

- **INQ 24:** Loyalty Discount (Discount by itemizer)
- INQ 25: Advance Loyalty Discount

You can create four discount keys and assign them to a different discount handling.

6. Click **OK** to save

Discount Itemizer Setting (PCWS)

If you have a debit department code set up in the Administration module, you need to enable the POS Discount function and configure the discount itemizer for every MICROS Discount record in the ISL Setup.

- 1. Log in to the MICROS Server
- 2. Go to \\Micros\LES\POS\9700\etc folder.



Figure 1-2 - ISLSetup.exe Home Screen

- 3. Run ISLSetup.exe.
- 4. Click the **Discount** icon on the ribbon bar to open the Discount Maintenance window.
- 5. Select a discount record that has **POS Discount** set up in the Administration module, **POS Discount Rate/POS Discount Rate (Advance)** setup.
- 6. Enter the **Discount Itemizer number** of the Revenue Center sub-department code (debit) in the **Discount Itemizer Settings** field.

Di:	scount Maintenance	- ¤ x
System Revenue Center Tend Parameter Parameter Med	er Discount Discount Convert Macro Parameter File	Save Undo Close Discount Maintenance
 I OPEN ♦ DISCOUNT 2 OPEN Amount DISC 3 DISCOUNT 4 20% CREW DISC. 5 DISCOUNT % 6 50% DISCOUNT 7 10% DISCOUNT 8 15% DISCOUNT 9 20% DISCOUNT 	Checked Item mean alread Show sales itemizer from this revenuce center : Itemizer 1 to 16, 17-32 Sales Itemizer 1 to 1 Discount Itemizer Setting 2	dy configured r .6, 0 = Use multiple discount itemizer as below

Figure 1-3 - ISL Discount Itemizer Setting

- 7. Select the applicable Itemizer checkbox and click Save.
- 8. Click **Close** to exit the ISL Setup.

MICROS ISL Script

You must have the appropriate ISL Script on the MICROS Server for the POS Discount Handling to work. Below is the script version compatible with SPMS.

Fable 1-1 - SPMS Product and MICROS ISL Script	Versions
--	----------

SPMS Product Version	MICROS ISL Script Version
8.0.x	1.30t

2 POS Discount Setup

There are two methods to set up the POS discount:

- A Basic Setup with discount applicable to MICROS discount itemizer level.
- An Advance Setup with discount applicable to MICROS major group, family group, and menu item level.

You can choose to set up one or both methods to provide for different type of discounts. To configure the discounts, go to the **Administration module**, **POS Discount**.

Setting Up MICROS Server Connection

You must establish a connection with the MICROS Server before you can retrieve any of the data. The MICROS Database id (SID) needs to be in the **tnsname.ora** before you set up the connection in SPMS.

Figure 2-1 - MICROS Database Connection	
262247	

÷.	Database Pa	arameters Setup		
MMSystem Maintenance Medical Micros Detail	Quick Search Group/ Name:			
Mobile Muster Not Specified Package Package PassengerInfo Passengers Payment Departments Payroll EDM Paryol GL EOM Portuguese Tax	Parameter Details Enabled: Version: Access: Value Data Type Value: Description:	1 7.30 1 S - String v /mcrspos Micros Database Service Name	Search	Reset
Construction C	Comments:			~

- 1. Log in to the Administration module, System Setup, Database Parameters Setup.
- 2. In the Database Parameters Setup window, expand the **Promo** group.
- 3. Enter these values in their respective parameter field:
 - MICROS Server Name: Database Net Service name
 - MICROS Server Type: Set value to '0' for Oracle Server
 - MICROS User Name: Database username

- MICROS Password: Database password
- 4. The system prompts an error "*MICROS Server is offline, MICROS setup will be disabled*" when the parameter is entered incorrectly.
- 5. Log in to the Management module and select the Options, General tab.
- 6. Select Enable Access to MICROS Database in Management.
- 7. Click Apply to save.

Figure 2-2 - Management, Options Setup

Options							
General	Colors	Hardware	Video Parameters	Document Scanner	Field Definition	Support	Boardcard Printer
- General				Internet PC N	1ode & Control		

General Hide BCard Wizard Information Card Default to Department field in Pay Invoice screen Use Separate Print Job for board card printing and encoding Image: Enable Access to Micros Database in Management (If configure in PAR)] Disable Camera (Restart Application Require) Authorization Change Cabin Password: Change Cabin Status Password:	Internet PC Mode & Control Charge Type : Use Time Blocking for Guests Use Time Blocking for Crew Members Enable Daily Limit for Crew Members
	OK Cancel Apply

POS Discount Level Setup

Figure 2-3 - POS Discount Level Setup

POS Discount Level Setup	
All POS Discount Level	POS Discount Level
S ONE STAR S S THREE STAR S S THREE STAR S S FIVE STAR S FIVE STAR FT FIRST TIMER LV1 Disc Template 1-10% LV2 Disc Template 2-15% K Remove	Description: LV1 Disc Template 1-10%
	Common Access Area -None Common Access Area None Common Access Area None Apply

- 1. From the Administration, POS Discount menu, select POS Discount Level Setup.
- 2. In POS Discount Level Setup window, right-click and select Add New.
- 3. In the **Description** field, enter a code and the description and comments, if any.
- 4. Click Apply to save and OK to exit.
- 5. Repeat the above steps to enter more discounts.

POS Discount Rate Setup

The POS Discount Rate Setup is the basic setup and is only applicable to the MICROS Discount Itemizer Level. The setup requires a connection to the MICROS Server. Before setting up the Discount Rate, you must configure the settings as shown below. For more information, see Setting Up MICROS Server Connection.

biscount L Discount Record (Only Op ant Rate Int Itemizer 1 Percentage Int Itemizer 2 Percentage Int Itemizer 3 Percentage Int Itemizer 4 Percentage Int Itemizer 5 Percentage Int Itemizer 6 Percentage	Init Per C en Amoui 10 10 10 10 10	Check (0-No Limit) 0 nt Subtotal Discount)
Int Rate Int Remizer 1 Percentage Int Itemizer 2 Percentage Int Itemizer 3 Percentage Int Itemizer 4 Percentage Int Itemizer 5 Percentage Int Itemizer 6 Percentage	10 10 10 10	Assign Rate To All
Int Rate Int Itemizer 1 Percentage Int Itemizer 2 Percentage Int Itemizer 3 Percentage Int Itemizer 4 Percentage Int Itemizer 5 Percentage Int Itemizer 5 Percentage	10 10 10 10	Assign Rate To All
nt Itemizer 1 Percentage nt Itemizer 2 Percentage nt Itemizer 3 Percentage nt Itemizer 4 Percentage nt Itemizer 5 Percentage nt Itemizer 6 Percentage	10 10 10 10 10	Assign Rate To All
nt Itemizer 2 Percentage Int Itemizer 3 Percentage Int Itemizer 4 Percentage Int Itemizer 5 Percentage Int Itemizer 6 Percentage	10 10 10 10	
nt Itemizer 3 Percentage nt Itemizer 4 Percentage nt Itemizer 5 Percentage nt Itemizer 6 Percentage	10 10 10	-
nt Itemizer 4 Percentage int Itemizer 5 Percentage int Itemizer 6 Percentage	10	-
nt Itemizer 5 Percentage Int Itemizer 6 Percentage	10	-
int Itemizer 6 Percentage	10	
	110	-
int Itemizer 7 Percentage	10	-
nt Itemizer 8 Percentage	10	-
nt Itemizer 9 Percentage	10	-
nt Itemizer 10 Percentage	10	-
nt Itemizer 11 Percentage	10	-
nt Itemizer 12 Percentage	10	-
nt Itemizer 13 Percentage	10	-
nt Itemizer 14 Percentage	10	-
nt Itemizer 15 Percentage	10	-
	Int Itemizer 9 Percentage Int Itemizer 10 Percentage Int Itemizer 11 Percentage Int Itemizer 12 Percentage Int Itemizer 13 Percentage Int Itemizer 14 Percentage Int Itemizer 15 Percentage	Int Itemizer 9 Percentage 10 Int Itemizer 10 Percentage 10 Int Itemizer 11 Percentage 10 Int Itemizer 12 Percentage 10 Int Itemizer 13 Percentage 10 Int Itemizer 14 Percentage 10 Int Itemizer 15 Percentage 10

Figure 2-4 - POS Discount Rate Setup

- 1. From the Administration, POS Discount menu, select POS Discount Rate.
- 2. In the POS Discount Rate Setup window, expand the tree-view of the discount level to display the MICROS Revenue Center.
- 3. Select MICROS Revenue Center of the discount level.
- Assign the discount priority number in the **Priority** field for each of the outlets. The lower priority number would be the higher chance for the discount to be applied to the guest with the same cabin and booking number. For more information, see Discount Level Assignment.
- 5. Enter the total discount limit per sales check in the **Discount Limit Per Check (0-No Limit)** field. For more information, see **Discount Limit Per Check**.
- 6. In the **MICROS Discount Record (Only Open Amount Subtotal Discount)** dropdown list, select the MICROS discount record representing the discount key.

- 7. In the Discount Itemizer 1 Percentage, enter the discount rate.
- 8. To apply the same discount rate to the rest of the discount itemizers, click Assign Rate To All.
- 9. Click Apply to save.

Discount Level Assignment

In the following table, there are two POS Discount levels set up with a different priority number and discounts at each outlet. This will apply to the guest when:

- Guest X and Guest Y are staying in the same cabin and both have the same booking number;
- Guest X assigned to Four-Star POS Discount level and Guest Y assigned to Five-Star POS Discount level.

POS Discount Level	Revenue Center (Outlet)	Priority Number	Discount (%) for all itemizers
Four-Star	А	1	40
	В	2	30
	С	0	20
Five-Star	A	0	50
	В	2	40
	С	1	30

Table 2-1 - POS Discount Level Assignment

The Discount Levels applied are:

- 1. Guest X spends in outlet A and is entitled to a Five-Star discount rate of 50% (The Five-Star level has a lower priority number in outlet A).
- 2. Guest X spends at outlet B and is entitled to a Four-Star discount rate of 30% (both Four-Star and Five-Star levels have the same priority number for outlet B).
- 3. Guest X spends in outlet C and is entitled to a Four-star discount rate of 20% (Four-Star level has the lowest priority number for outlet C)
- 4. Guest Y spends at outlet A and can be entitled to a Five-Star discount rate of 50%.
- 5. Guest Y spends at outlet B and can be entitled to a Five-Star discount rate of 40% (both Four-Star and Five-Star levels have the same priority number for outlet B).
- 6. Guest Y spends in outlet C and can be entitled to a Four-star discount rate of 20% (Four-Star level has the lowest priority number for outlet C).

Discount Limit per Check

The default value is set to zero (0 = no limit) per check. If you set a value per check at 50, the maximum discount is limited to \$50 per check. When the total discount value for a check exceeds the predefined limit, the full value applies.

For example, One-Star POS Discount Level has a discount rate of 10% and a discount limit up to \$100 per Guest check. A check posting at an outlet has a total of \$1200, the Guest is only entitled to a maximum of a \$100 POS Discount instead of \$120.

POS Discount Eligibility Group Setup

The POS Discount Eligibility Group is the first set of configurations for the Advance POS Discount. This is to define the group eligible for a specific POS discount.

To configure, repeat the steps in the POS Discount Level Setup.

POS Discount Eligibility Setup

Administration Keposts Security About Exit Add New Delete Save Undo Copy Paste	Duplicate Refresh	£
Family Member of Crew For Crew DisC100 Discount 100% DisC10 Discount Group 10 DisC15 Discount Group 15 New Detail	Image: Active Group GCRW For Crew Code FB00009 Name Selected Wine Image: Micros Object Type	,
	2 - Mator Group V 16 Crew Wine P V	
	Number Name	
	0 - None 16 Crew Wine P	00
	0 - None T 17 Crew Wine NP	3
	18 Crew Beer P	
	0 - None 19 Crew Beer NP	3
	20 Crew Non - Alc P	_
	0 - None 21 Crew Non - Alc NP 22 Crew Non - Alc NP 22	3
	22 Crew I obacco	_
	0 - None V 23 Party / Price bill	5
		-
	0 - None	32
	27 Goodie Basket	e l
	0 - None	30
	115 Home/Decor	0
	125 Trading	00
	130 Plush/Dolls	\$
	145 Specialty / PWP	00
	150 Sports / Rec	
	160 Toys/Glow	
	199 **************	
	200 Accessories Appl	ly
	201 Sunglasses	
	202 Inch Of Gold	

Figure 2-5 - POS Discount Eligibility Setup

- 1. From the Administration, POS Discount menu, select POS Discount Eligibility Setup.
- 2. In the POS Discount Eligibility Setup window, click Add New on the ribbon bar.

- 3. In the Group field, select a group from the drop-down list.
- 4. Enter the code and the name.
- 5. Go to the **MICROS Object Type** section and select one of the following options; 0 = None, 1 = Menu, 2= Major Group, or 3 = Family Group.
- 6. Select the respective item from the MICROS Object number drop-down list or click the **Binocular** icon to search.
- 7. To enter more menu items, repeat the steps above.
- 8. Click Apply to save.

POS Discount Rate (Advance)

The POS Discount Rate (Advance) is the final part of the Advance POS Discount. This is used to define the discount eligible group per POS discount level, using a specific discount rate, and supports up to nine discount groups per revenue center.

iear Save Undo				
	Priority Micros Discou	Discount Limit Per Check	(0-No Limit) tal Discount)	0
	Always Va	lid 2 2000		
	Valid From	Tuesday , February 3, 2009	* 12:00:00	AM .
	1 (Not A 2 (Not A 3 (Not A	nt Engline Group pplicable) pplicable) pplicable) pplicable)	Uiso 	
Discount Template 2 - 100%	5 (Not A	pplicable)		0
	6 (Not A	pplicable)	 •	0
	7 (Not A	pplicable)	•	0
	8 (Not A	pplicable)	•	0
	9 (Not A	pplicable)	•	0
				Ann

Figure 2-6 - POS Discount Rate (Advance)

- 1. From the Administration, POS Discount menu, select POS Discount Rate (Advance).
- 2. Repeat steps 2 to 5 of the POS Discount Rate Setup.
- 3. The **Always Valid** is checked by default. Deselect the checkbox, if you need to change the validity period.

- 4. In the **Discount Eligible Group** section, select the discount group/rate from the drop-down list.
- 5. In the **Discount Rate** column, enter the discount percentage.
- 6. Repeat steps 4 and 5 if the POS Discount Level has more than one discount eligibility group.
- 7. If the discount applies to all itemizers, click Assign Rate To All.
- 8. Click **Apply** to save.

3 POS Discount Department

To track the respective POS Discounts that you have applied, a separate Financial Department code is required in each debit department and the code must link to a POS Sales Itemizer. The current Sales Itemizer discount department for Food, Beverage, Alcohol, and others are configured for the basic discount posting.

To separate the POS Discount amount from the regular discount, you must set up a separate sale itemizer in the POS Discount posting department.

🍓 Debit Department Cod	de Setup			×
Current Main Department:	2000	 Department Discounts 		
Type of Posting	D Posting Department	Guest Discounts Dept.	2001	-
Department Code:	2001	Crew Discounts Dept.	2001	-
Description		Department Security		
Other Description	В	Dept. Security Level	Debit Department Level 1	-
Department Grouping	•	Non-Refundable Coup	on	
- Department Representati	on in POS Subsystem	Eligible Departments:		
POS Revenue Center	10	(All)		^
POS Sales Itemizer No	1	(pre) All Bars		
POS Sales Period		(pre) All Champagne		
POS Revenue C.Desc.		(pre) All Food		~
D.Code for Gratuities M.	. •	Reset Count Period.	(inone)	
D.Code for Gratuities A.	•	Account:	Angle Values	
D.Code for Taxes	2008 Tax Collection 💌	Apply Count:	Apply value:	
Gratuity Typ	None	Representation in General Origin:	Ledger System	
🔲 Gratuity/Service Tax D	epartment	· · · · ·		
Department Representati	on in PBX Subsystem		5 5 5 5	,
PBX Call Type	(undefined)	General Ledger Description	account number. You may use special codes a	۹ م
Department Representati	on in Casino	below. General Ledger inter	face when run will replace the codes with prop	er
Max. Daily Limit	0.00	SCR_COMMENT;	ioing greater/smaller than signs. <cruise> -</cruise>	
Service Charge Dept.	•			\sim
Service Charge		Department VAT Tax		
Max. Cruise Limit	0.00	VAT Tax Class	(No Tax)	-
Payroll		Casino Department		
Req. Signature During Folio	o Payout Not Specified 🗨	Exclude from Revenue O	verview OK	Cancel

Figure 3-1 - Discount Debit Department

For each Debit main department code, create a sub-department for the POS Discount sale itemizer as shown in the above figure. You must link the **Guest/Crew Department Discount Department** to the **POS Discount Posting Department Code**.

You can set up the POS Discount level individually in a guest account from the **New Guest Information** and/or the **Edit Guest Information** window. This would determine the applicable discount rate on the guest check. The eligible discount rate for a guest is sent to MICROS POS through the Advanced MICROS Interface when you swipe the guest board card at the outlet.

Assigning Discount Level in Management/Crew Module

Name/Reservation	Addresses/Other Info	
Name	Travel Information	Documents
Surname	Embarkation Date 3/9/2014	Checked Collected
Forename	Embarkation Port	Dining Preferences
Middle Initial	Port Comments	Table/Seating (undefined)
Other Name	Disambark Data 9/21/2016	Location
Other First Name	Disembark Date 8/31/2016	Other Parameter
Salutation	Disembark Port	Resident Non-inclusive Guest Type
Title	Port Comments	Air/sea operator T Charge for Checked-Out Cal
Royalty No.0	Cabin ?	Intoxication Switch to Crew in Manifest
Marital Status (Indefined)	Muster Station Default Cabin Muster Station	Express Check Out Stay overnight shoreside
VIP (ast seelestic)	On Board C No C Yes	Completed Online Form
(not appicable)	Deny Boarding No	Guet Categories
	Deny Reason	Tender Group 1
Prequent No @		Wireless Plan
Award Level	Telephone Pincode	
Shore-Res.ID	National ID	L'
Onboard EMail	Special Need ?	Payments/Remarks
Total No of Cruise Days 0	Special Need	Payment 9001 Cash
Number of Cruises	Remarks	Payment 9001 Cash
Disc Template V1 Disc Template 1 - 10%	Manifest Printout	Remarks
Passnort Infor Code Description	Oueue ID	
Passport No (not applicable)	Shore C ID	PPD Type Regular Guest
Issue Date UV2 Disc Template 1 - 1	Default Cable Life Roat	the house does
Issue Place LV3 Discount Template 2 - 3	2	
Issue Country	Document Image Snapshot (Visible only from support	ed Document) Photo
Expiry Date		
Birthdata		
Birth Place		
Nationality		
naunaity		
Language		
Profession		
Gender C Female C Male		<u>,</u>
Smoker C Yes		Assign as Guest Picture
	Save Document Image	
Dista Matian (ast sectorial)		

Figure 3-2 - Disc Template Assignment in Edit Guest Info

- 1. Log in to the **Management** module and select **Cashier**, **Guest** from the drop-down list.
- 2. In the Guest Info tab, click Edit Information of the selected guest.
- 3. In the Edit Information window, **Name/Reservation** section, select the POS Discount level from the **Disc Template** drop-down list.
- 4. Click **OK** to save. The Assigned Disc. Template is shown in the Guest Info tab, Passport Information section.
- 5. In the **Disc & Route, Pkg** tab, it displays the eligible POS Discount department information in MICROS POS in different tabs.

Tab	Description
MICROS Discount	Displays the MICROS Discount Itemizer for the Basic POS Discount.
MICROS Advance Discount tab	Displays the Advance Discounts Items such as Menu Item/Family Group/Major Group details.

Table 3-1 - MICROS POS Tabs and Descriptions

4 Assigning Discount Level in Quick Check-In Module

The assignment of discounts in the Quick Check-In module varies, depending on the layout.

To set the **Disc Template** drop-down list as visible in ONE TAB, TWO TABS, or FOUR TABS format, make sure the field column **UXP_A_LOYALTY** is set to **Visible, Editable in AQCI Setup, Field Definition, Additional Details** tab.

Personal Details	Additional Details	Addresses	Documents	Travel Document	Luggage Linking	
Other Details						
Document Co	lected			d	Alaska Land Tour	
Returning Cu:	stomer			🔲 Returning Cu	ustomer (Other)	
Completed Or	line Form				Exclude From	n Quick Billing Printing
Cruise Days					No. of Cruises	
Award Level					Frequent No	
Group No					✓ Ceia No	
Classification					Ship Email	
PPD Type					 Disc Template 	Disc Template 1-10% -
Other Name					Sequence	
Royality No					Queue ID	
Special Need Coc						•
Special Need Not						
Cruise Fare Det	ails					
Cruise Fare Code						
Cruise Fare						
Cruise Full Fare						
Cruise Fare Balar						

Figure 4-1 - AQCI Discount Template Field

Importing Reservation with POS Discount Level using Data Import

The POS Discount status can be imported using the Data Import module.

Figure 4-2 - Data Import

Master Reservation				Master Reservation Setup					_
	ID Description	Length Data Type	Date Format	Reservation Ref	Passenger Ref	Bil Ref	Travel Agent Ref	Arrival Flight Ref	Т
Amenity	19 DISEMBARKATION PORT	20 OTHERS		RES SIGNOFFPORT ID					-
	20 STREET	30 OTHERS			PAX_STREET	BIL_STREET			
Special Request	21 ZIP CODE	10 OTHERS			PAX_ZIP	BIL_ZIP			T
	22 CITY	30 OTHERS			PAX_CITY	BIL_CITY			T
Pre/Post Cruise	23 COUNTRY	6 OTHERS			PAX_COUNTRY	BIL_COUNTRY			T
Pre/Post Clube	24 TEMP US ADDRESS	30 OTHERS			PAX VISA ADDRESS1	BIL NAME1			-
Description	25 TEMP US STREET	30 OTHERS			PAX VISA STREET	-			
Excursions	26 TEMP US CITY	30 OTHERS			PAX_VISA_CITY				
	27 TEMP US ZIP	10 OTHERS			PAX_VISA_ZIP				T
Fight Into	28 TEMP US STATE	30 OTHERS			PAX_VISA_STATE				T
	29 UNIQUE GUEST ID	10 OTHERS		RES_V_GUESTID					
History Info	30 BOOKING NUMBER	8 OTHERS		RES_BOOKNR					
	31 AGENT ID	20 OTHERS					TAI_COMPANY1		Т
Documents Info	32 ADDITIONAL DATA	100 OTHERS		RES_REMARKS					Т
	33 HANDICAPPED	2 OTHERS	7654321		PAX_HANDICAPED				T
Pre Posting/Payment	34 HANDICAPPED CODE	10 OTHERS		RES_HANDICAPCODE					T
	35 NEXT CABIN	5 OTHERS		RES_NEXTCABIN					T
Group	36 MSC CLUB	7 OTHERS			PAX_A_FRQ_CARDNO				T
	37 GROUP	7 OTHERS		RES_GRP					Т
Crew Master Reservation	38 RESTAURANT SEATING	3 OTHERS		RES_SHOW_SEATING					Т
,	39 TRAVEL WITH	10 OTHERS		RES_REST_TBS_ID					Т
Course and Certificates	40 VIP TYPE	3 OTHERS		RES_CLASSIFICATION					Т
y course and certainates	41 CRUISE DAYS	2 OTHERS		RES_CRUISE_DAYS					Т
Bronoid Evoursions	42 PAX ITEM ID	20 OTHERS		RES_BOOKCODE					Т
Prepara Excursions	43 PAX DTS CRUISE ID	40 OTHERS		RES_REFERENZ					Т
	44 POS DISCOUNT								
Visitors	45 EMERGANCY CONTACT ADDRESS	30 OTHERS			PAX_CONT_STREET	BIL_NAME2			Т
	46 EMERGENCY CONTACT STREET	30 OTHERS			PAX_CONT_STREET2				Т
Restaurant/Dining	47 EMERGENCY CONTACT ZIP CODE	10 OTHERS			PAX_CONT_ZIP				Т
	48 EMERGENCY CONTACT CITY	30 OTHERS			PAX_CONT_CITY				Т
Excursion Wait List	49 EMERGENCY CONTACT STATE	10 OTHERS			PAX_CONT_STATE				Т
	50 EMERGENCY CONTACT COUNTRY	6 OTHERS			PAX_CONT_COUNTRY				T
Guest History Details	51 EMERGENGY CONTACT PHONE	30 OTHERS			PAX_CONT_PHONE				
	52 EMERGENCY CONTACT EMAIL	50 OTHERS			PAX_CONT_EMAIL				
Crew History Details									٠Ì
Discount Details	Create New Edit	Inse	ert Next	Delete				Close	

- 1. Open the **Data Import** application.
- 2. In the Setup menu, select Reservation Related from the drop-down list.
- 3. In the **Master Reservation** window, select a line and click **Insert Next** to add a new field.

Figure 4-3 - Edit Data Import Fields

🖉 Edit	– 🗆 X
Field ID :	45
Field Description :	POS DISCOUNT
Field Length :	10
Field Data Type :	OTHERS 💌
Data Format :	_
Handle Type :	
🗆 RES 🔽 PAX 🗔 BIL	TAI AIR DIT Travel ID
RES Table Reference :	_
PAX Table Reference :	PAX_LOYALTY
BIL Table Reference :	
TAI Table Reference :	
DIT Table Reference :	
AIR Table Reference :	T
Use for compare	Arrival C Departure
	Save Cancel

- 4. Enter the required information.
- 5. Check the PAX checkbox, and in the PAX Table Reference drop-down list, select PAX_LOYALTY.
- 6. Click Save and click Close to exit.

NOTE:

The reservation manifest should contain the POS Discount code, for example, FIRST, ONE, TWO, THREE, FOUR, and FIVE for reservation with POS Discount status.

5 MICROS Simphony POS Discount Setup

In order for the discount to work with Oracle MICROS Simphony POS, you are required to set up the following setting at the MICROS Enterprise Management Console (EMC). The below sections describe the requirement for each of the modules. Discount Record Setup.

- 1. Log in to the **MICROS EMC** module and go to the **Property Level Configuration** Tab.
- 2. Select Discounts from the Sales section.
- Select a discount record that you want to a POS discount to apply automatically on a guest check.
- 4. Under the **Option** column, click the **Ellipsis** (...) button to open the **Discount Type Definition** window.
- 5. Select each checkbox as needed.

	# 🔺	Name	RVC Ty	pe		т	Tax Class Options Itemizers						Tax Class Options Itemizers			Output	:
	1	Open % Item Discount	0000000		4	9 - ALL VAT			4	A80000000000000		FFFE		4	E0		
	2	Open \$ Item Discount	0000000		4	9 - ALL VAT			4	E8000000000000		FFFE		4	E0		
	101101	Open % Food Discount	0000000		4	9 - ALL VAT			4	80A000000000000		FFFE		4	E0		
	101102	Open \$ Food Discount	0000000		4	9 - ALL VAT			4	C0200000000000		FFFE		4	E0		
Þ	101103	Open \$ Food Discount (NEW)	0000000		4	9 - ALL VAT			4	C0200000000000		FFFE		4	E0		
	101201	10% Food Item Discount	0000000		4	9 - ALL V	101103 -	One	n ()	Food Discount (NE)	<u>۸</u> ۰۰۱	Disco —		1	×		
	101202	\$10 Food Item Discount	0000000		4	9 - ALL V	101105	ope		ood biscount (HE		Jiscom.					
	101301	Open % Food Item Discount	0000000		∢	9 - ALL V	ILL V Filter										
	101302	Open \$ Food Item Discount	0000000		4	9 - ALL V	ALL V ALL V Search within Context Sensitive Help ALL V										
	102101	Open % Beverage Discount	0000000		4	9 - ALL V											
	102102	Open \$ Beverage Discount	0000000		4	9 - ALL V											
	102201	10% Beverage Discount	0000000		4	9 - ALL V	ALL V 2 - ON = Amount; OFF = Percentage										
	102202	\$10 Beverage Discount	0000000		4	9 - ALL V	ALL V 3 - This is an Item Discount ALL V 4 - Employee Meal ALL V 5 - Reference Entry Required										
	102301	Open % Beverage Item Discount	0000000		4	9 - ALL V											
	102302	Open \$Bererage Item Discount	0000000		4	9 - ALL V	_ 6 - Vali	idatio it Dis	n Re	equired nt to Value in Amoun	t Fie	ad.					
	103101	Open % Health Culb Discount	0000000		4	9 - ALL V	8 - If N	o Am	ount	is Entered, Use the	Full	Discountable Am	ount				
	103102	Open \$ Health Club Discount	0000000		4	9 - ALL V	9 - Sim	ple It	em I Ren	Exclusivity wired (Only for Subt	otal	Discounts)					
	104101	Open % SPA Discount	0000000		4	9 - ALL V	III - Af	fects	Auto	Service Charge (O	nly S	Subtotal Discounts)				
	104102	Open \$ SPA Discount	0000000		4	9 - ALL V	14 - Do	Not	Allo	w Subtotal Discount	Whi	le Seat Filter is Ac	tive				
	105101	Open % Laundry Discount	0000000		4	9 - ALL V	23 - 3i	scour	ntis	Final							
	105102	Open \$ Laundry Discount	0000000		4	9 - ALL V	25 - Di	scour	nt Co	ombo Meal Group Ite	ms						
	105201	50% Laundry Discount	0000000		4	9 - ALL V	29 - Me	enu to	em t d me	ouse check open tir enu item to include p	ne arer	t menu item in dis	cour	nt			
	199901	100% ENT Food	0000000		4	9 - ALL V	🗌 31 - Ne	et Aut	oma	tic Service Charge I	temi	zer					
	199902	100% ENT Non-Alc.	0000000		4	9 - ALL V	□ 32 - Lii □ 33 - Ca	nit Di ash M	sco ana	unt value to value of gement Transaction	Item	countable Item					
	199903	100% ENT Beer	0000000		4	9 - ALL V	🗌 34 - Afi	fects	Cas	h Pull Threshold							
	199904	100% ENT Wine	0000000		4	9 - ALL V											
	199905	100% ENT Liquor	0000000		4	9 - ALL V											
	199906	100% ENT Cigarettes	0000000		4	9 - ALL V	Select All							цÌ,	Λ		
	199907	100% ENT Others	0000000		∢	9 - ALL V	<u>Clear All</u>			😽 ОК		× Cancel		J j	V		
	199908	100% ENT Seafood	0000000		4	9 - ALL VAT			•	00000000000000000		0002		•	EO		
<	199951	100% Duty Mest Food	000000		4	9.ΔΗ ΥΔΤ			4	000000000000000000000000000000000000000		8000		4	FO		

Figure 5-1 – MICROS EMC Discount Record Setup

• 1 - ON = Open OFF (Selected)



- 2 ON = Amount OFF (Selected)
- 3 This is an Item Discount (Deselect)
- 6. Click OK to save
- 7. Launch the Administration module.
- 8. Go to the Administration, POS Discount, POS Discount Rate (Advance) setup window.
- Expand the Discount Rate; select a revenue center and a MICROS Discount Record (Only Open Amount Subtotal Discount) from the drop-down list to link a discount record.
- 10. Click Apply to save.

Setting Up POS Discount Key

In order to view the discount level entitlement and to automatically apply the discount on the guest check, a new payment key is needed at the POS workstation. This is created on the Page Design in Configuration Tab in Revenue Center.

		Edit	Configuration	Navigation	Manage							
#	Name	Button Other	• ¥ ab 🕞 🕻	⊥ X Edit -	View As I Ha		rt e 🖽 e In	Template				
1	Sign in	, button other		D to care i	The As I have	anony Aspec		riempiate				Ŧ
2	Home Screen	Button : Cabi	in with Advanced L	ovaltv ~								
3	Food Screen			^								
4	Beverage Screen	BUTTON										
11	Payment Screen	General Adva	anced									
12	Adjust Payment											
		Style	Amber					Last En	itry Area			
			Amber	-				-				
			POS Advance Disc	ount				Paym	ent Page			
		Legend			Chk Name	/T	OA # 1			Y Y		0-11
			Gene	rate Legend	Chk Emp I	Name	Ok Open Time 2	Corp Card Hotel	Cabin Charge Event 10	Event 121 Tips	\$ Exempt Auto SVC	On-Line
		Туре	Function	~			3	≦ ≻		↓ ↓	-++	OPI +
			Pup Extensibility A				-	Cash	Entertain Complime	CL Club Sen	ice Tax Exempt	Offline
			From File	••			4		ment ntary	Cine	AII .	
							5		POS	POS		Discount
		Index	0				6	Account	Mic os DISCOUN	Advance C Discount	ash Tips	-
							^ 7	1		ân de la cal		Tips/SVC
								Change Charge				SPMS
		Text					~ <mark>-</mark>	Account				7.3 Payment
			Type=DLL:AppNag				9					SPMS
		Arguments	Type been pprior				• 0					8.0
		Auto Active										SPMS
								Guest Ing		Package -		8.0
		IMAGE					× ×		Buy Package	Breakfast		Android
		Source	Content	~	中文	by Sear Conv	h Seat#	Gst#	aid Room	Boyro Pr	int Print 🐃	Exit
					Englis Er	igli Chn. Item R	ReOr Cuit	update I	tem Inq	rage C	IK CHK Se	nd Save
		Name			Wor	kstation Name	IPadd	tress	Trans Employe	e Fuli Name	Training M	ode Text
		Placement	No Image	*								
		Text Alignment	Center	~								
		Text V Alignment	Center	~								
		N /D /D	1	~	/							

- 1. Log in to **MICROS EMC** module and go to the **Property** menu on the configuration tab.
- 2. Select Page Design from the user Interface.
- 3. Double-click the Payment SCN to open the Touchscreen Design window.
- 4. Enter a new key '**POS Discount**' on the **Payment** window and enter all the required details.
- 5. The Key Type must be set in the Arguments field:

POS

Discount:Type=DLL;AppName=MICROS73;FileName=FidelioSPMSInterface.dll;Scri pt=LoyaltyDiscount;Arg=1,31,0

POS Advance Discount:

Type=DLL;AppName=MICROS73;FileName=FidelioSPMSInterface.dll;Script=Advan ceLoyaltyDiscount;Arg=1,31,0

- a. First Argument indicates the discount is net off manual discount 1 = Net Off, 0 No
- b. Second Argument is the tender media number
- c. Third Argument is 0-Same Cabin or Same Booking Number,1-Specific Passenger only
- 6. You can create two discount keys and assign them to a different discount handling.
- 7. Click OK to save.

6 POS Discount Setup

There are two methods to set up the POS discount:

- A Basic Setup with discount applicable to MICROS discount itemizer level.
- An Advance Setup with discount applicable to MICROS major group, family group, and menu item level.

You can choose to set up one or both methods to provide for different types of discounts. To configure the discounts, go to the **Administration module, POS Discount.**

The set up of the POS Discount and usage of the application is similar to MICROS 9700 POS Discount, with the exception of the MICROS Server Connection.

See section

- POS Discount Level Setup
- POS Discount Rate Setup
- POS Discount Eligibility Group Setup
- POS Discount Eligibility Setup
- POS Discount Rate (Advance)
- POS Discount Department
- Assigning Discount Level In Quick Check-In Module

Setting Up MICROS Server Connection

You must establish a connection with the MICROS Server before you can retrieve any of the data. The MICROS Database id (SID) needs to be in the **tnsname.ora** before you set up the connection in SPMS.

Database Parameters Setup					
	Quick Search				
MMItems 🗸					
MMSystem	Group/Name:				
Maintenance					
Medical					
				Search	Reset
Mobile				bearen	
- Muster	- Parameter Details				
Not Specified					
OPI	Enabled:	1			
OTHER	Version:	7.30			
PCADR	Access	4			
Package	ACCESS:	1			
PassengerInfo	Value Data Type:	S - String 💌			
Passengers	Value	MCRSPOS			
Payment Departments	value;				
Pavrol	Description:	Micros Database Service Name	•		
Payroll GLEOM					
Personal Itin	Communities.				_
	Comments:				· · · · · · · · · · · · · · · · · · ·
Posting Departments					
Printing					
Promo		J			
Deshboard Auto Refresh Minutes					
TTV Server Path					
Kinsk Picture Display Time					
Micros Server Name					
Micros Server Type					
Micros User Name					
Pequire Approval before activate rule					
SMTD Server ID Address					
SMTP Server IP Address					
SMTP Server Dequire Legis Authoptic					
SMTP Lear Name					
Shire User Name					
Conder o mail Address					
Server e-mail Address			OK I	Cancel	(apply
>			UK	Cancer	Apply

Figure 6-1 - MICROS Database Connection

- 1. Log in to the Administration module, System Setup, Database Parameters Setup.
- 2. In the Database Parameters Setup window, expand the **Promo** group.
- 3. Enter these values in their respective parameter field:
 - MICROS Server Name: Database Net Service name
 - MICROS Server Type: Set value to '0' for Oracle Server
 - MICROS User Name: Database username
- 4. Login to OHC Tools, Change Password and enter the Database password values in the respective password fields.

Change Database Encryption Key and DB Password Verify Database Encrypted Data Password PGP Key	Update Cert Copy System ThumbPrint Account	Change Log Trigger	Deletion Log Trigger	Insertion Log Trigger	Upgrade DPAPI Key
	Main	Menu			
🚯 Password Manager	×				
Database Password MICROS Password SMTP Password	Voip Password				
MICROS Password					
Confirm MICROS Password					
Save	Close				

- 5. The system prompts an error "*MICROS Server is offline, MICROS setup will be disabled*" when the parameter is entered incorrectly.
- 6. Log in to the Management module and select the Options, General tab.
- 7. Select 'Enable Access to MICROS Database in Management.
- 8. Click Apply to save.

Figure 6-2 - Management, Options Setup

Options							
General	Colors	Hardware	Video Parameters	Document Scanner	Field Definition	Support	Boardcard Printer
General General Hide BCard Wizard Information Card General Default to Department field in Pay Invoice screen Use Separate Print Job for board card printing and encoding Fenable Access to Micros Database in Management (If configure in PAR)) Disable Camera (Restart Application Require) Authorization Change Cabin Password: Change Cabin Status Password:				Internet PC I Charge Type Use Time I Use Time I Enable Da	Mode & Control : Docking for Guests Blocking for Crew Me ily Limit for Crew Me	mbers mbers	
					OK	Cancel	Apply