

**Oracle Banking Security Management System User Guide**

## **Oracle Banking Branch**

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## Oracle Banking Security Management System User Guide

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# 1. Preface

## 1.1 Purpose

This user guide provides an overview to the module and takes you through the various steps involved setting up and using the security features that Oracle offers.

## 1.2 Audience

This document is intended for Oracle Implementers, SMS Administrator for the Bank, SMS Administrator for the Branch, and an Oracle user.

## 1.3 Document Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/us/corporate/accessibility/index.html>.

## 1.4 Diversity and Inclusion

Oracle is fully committed to diversity and inclusion. Oracle respects and values having a diverse workforce that increases thought leadership and innovation. As part of our initiative to build a more inclusive culture that positively impacts our employees, customers, and partners, we are working to remove insensitive terms from our products and documentation. We are also mindful of the necessity to maintain compatibility with our customers' existing technologies and the need to ensure continuity of service as Oracle's offerings and industry standards evolve. Because of these technical constraints, our effort to remove insensitive terms is ongoing and will take time and external cooperation.

## 1.5 Conventions

The following text conventions are used in this document:

Convention	Meaning
<b>boldface</b>	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text or the glossary.
<i>italic</i>	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.

Convention	Meaning
monospace	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

## 1.6 Screenshot Disclaimer

Personal information used in the interface or documents are dummy and does not exist in the real world. It is only for reference purposes.

## 1.7 Acronyms and Abbreviations

The following are the acronyms and abbreviations used in the guide:

**Table 1.1: Acronyms and Abbreviations**

Abbreviations	Description
SMS	Security Management System
PII	Personally Identifiable Information

## 1.8 List of Topics

This guide is organized into the following topics:

**Table 1.2: List of Topics**

Topics	Description
<b>Welcome to Security Management</b>	Provides an overview to the module and takes you through the various steps involved in setting up and using the security features.
<b>Error Codes and Messages</b>	Provides the list of error codes and its descriptions.

## 1.9 Basic Actions

Most of the screens contain buttons to perform all or few of the basic actions. The actions which are called here are generic, it varies based on the usage and the applicability. The table below gives a snapshot of them:

**Table 1.3: Basic Actions**

Action	Description
<b>Back</b>	Navigate to the previous tab.
<b>Submit</b>	Click to complete the transaction after you specify all the input parameters for a particular transaction.
<b>Cancel</b>	Click to cancel the transaction input midway without saving any data.
<b>Clear</b>	Click to clear the transaction input data. The system displays a pop-up screen with confirmation to clear data. You can click OK to confirm or click x icon to retain the data.
<b>Query</b>	On completion of input of necessary parameters, click this button to fetch and display the details.
<b>Save</b>	Click to save the details specified in the screen.
<b>Exit</b>	Click to close the screen and go to Home screen.
<b>OK</b>	Click to confirm the details in the pop-up screen.

## 1.10 Symbols and Icons

The following symbols and icons are used in the guide:

**Table 1.4: Symbols and Icons**

Symbols and Icons	Description
	Add a record
	Authorized or Open
	Authorized Status
	Close
	Closed Status

Symbols and Icons	Description
	Date and Time
	Grid View
	List View
	Maximize
	Minimize
	Navigate to first record
	Navigate to last record
	Navigate to next record
	Navigate to previous record
	Notes
	Open List
	Open Status
	Refresh
	Search

Symbols and Icons	Description
	Unauthorized Status
	Tips
	Users
	Warning

## 1.11 Related Resources

For more information on any related features, you can refer to the following documents:

- Oracle Banking Getting Started User Guide
- Oracle Banking Common Core User Guide

## 2. Welcome to Security Management

This user guide provides an overview to the module and takes you through the various steps involved setting up and using the security features that Oracle offers.

This document is intended for Oracle Implementers, SMS Administrator for the Bank, SMS Administrator for the Branch, and an Oracle user.

This section includes following topics:

- [2.1 Role](#)
- [2.2 User](#)
- [2.3 Functional Activity](#)

## 2.1 Role

It is likely that users working in the same department at the same level of hierarchy need to have similar user profiles. In such cases, you can define a Role Profile that includes access rights to the functional activities that are common to a group of users. A user can be linked to a Role Profile by which you give the user access rights to all the functional activities in the Role Profile. The roles defined is effective only after the dual authorization.

### Prerequisite

Specify **User Id** and **Password**, and login to **Home screen**.

This section includes following subsections:

- [2.1.1 View Role](#)
- [2.1.2 Create Role](#)

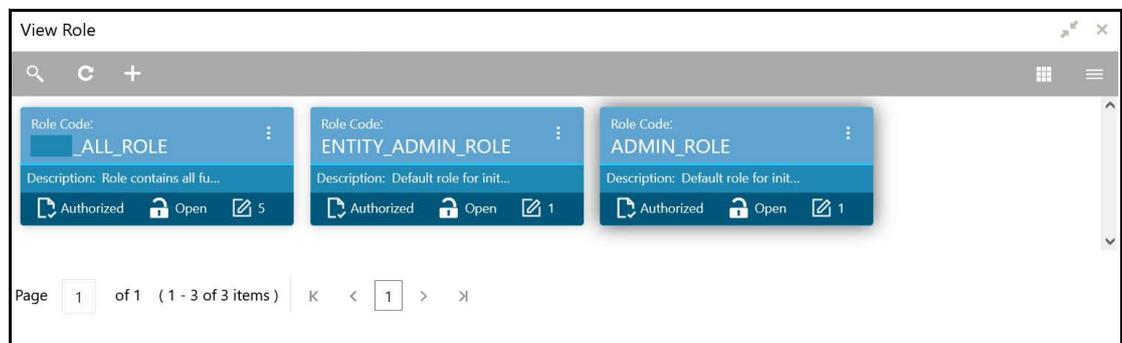
### 2.1.1 View Role

The summary screen provides a list of configured roles. You can configure a role using the [2.1.2 Create Role](#). To process this screen, perform the following steps:

- 1) From **Home screen**, click **Security Management**. Under **Security Management**, click **Role**.
- 2) Under **Role**, click **View Role**.

STEP RESULT: The **View Role** screen is displayed.

**Figure 2.1: Role Summary**



For more information on menus, refer to [Table 2.1: Role Summary - Field Description](#).

**Table 2.1: Role Summary - Field Description**

Field	Description
<b>Role Code</b>	Displays the code of the role.
<b>Description</b>	Displays additional details about the role.

Field	Description
<b>Authorization Status</b>	Displays the authorization status of the record.  The available options are: <ul style="list-style-type: none"> <li>• <b>Authorized</b></li> <li>• <b>Rejected</b></li> <li>• <b>Unauthorized</b></li> </ul>
<b>Record Status</b>	Displays the status of the record.  The available options are: <ul style="list-style-type: none"> <li>• <b>Open</b></li> <li>• <b>Closed</b></li> </ul>
<b>Modification Number</b>	Displays the number of modification performed on the record.

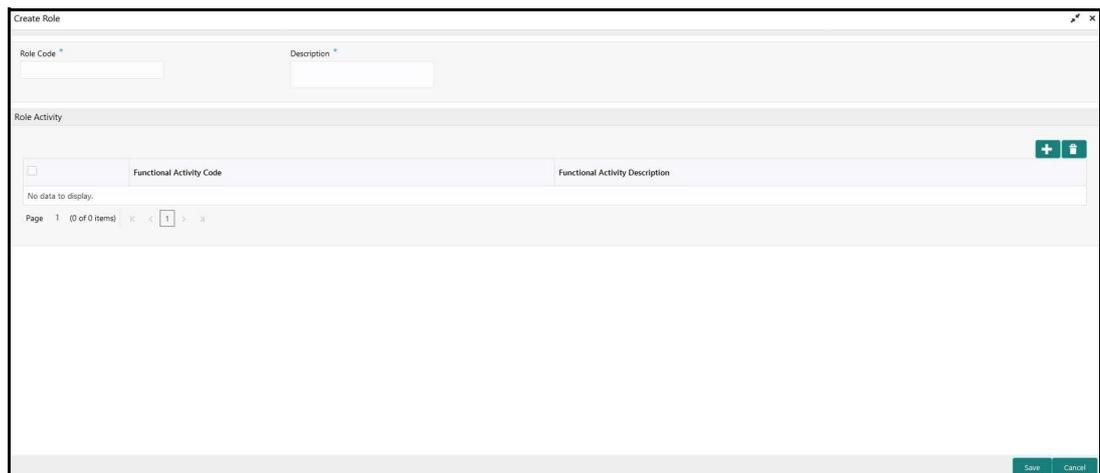
### 2.1.2 Create Role

The maintenance screen allows you to create roles and assign their activities. To process this screen, perform the following steps:

- 1) From **Home screen**, click **Security Management**. Under **Security Management**, click **Role**.
- 2) Under **Role**, click **Create Role**.

STEP RESULT: The **Create Role** screen is displayed.

**Figure 2.2: Create Role**



- 3) Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to [Table 2.2: Create Role - Field Description](#).

**Table 2.2: Create Role - Field Description**

Field	Description
<b>Role Code</b>	Specify the code of the role.
<b>Role Description</b>	Specify the additional details about the role.
<b>Role Activity</b>	Specify the role activity details.

- 4) Click + to add a functional activity code and select the required functional activities to which the role profile must have access. For more information on functional activity, see [2.3 Functional Activity](#).
- 5) Click **Save**. You can view the configured roles in the [2.1.1 View Role](#).

## 2.2 User

Controlled access to the system is a basic parameter that determines the robustness of the security in banking software. Only authorized users can access the system with the help of a unique User Login ID and password. The user profile of a user contains the details of the user in four sections - User details, Status, Other details and User role branches.

### Prerequisites

Specify **User Id** and **Password**, and login to **Home screen**.

This section includes following subsections:

- [2.2.1 View User](#)
- [2.2.2 Create User](#)
- [2.2.3 Clear User](#)

### 2.2.1 View User

The summary screen provides a list of configured roles. You can configure a role using the [2.2.2 Create User](#). To process this screen, perform the following steps:

- 1) From **Home screen**, click **Security Management**. Under **Security Management**, click **User**.
- 2) Under **User**, click **View User**.

STEP RESULT: The **View User** screen is displayed.

**Figure 1.3: View User**



For more information on menus, refer to [Table 2.3: View User - Field Description](#).

Table 2.3: View User - Field Description

Field	Description
<b>User Login ID</b>	Displays the user login ID details.
<b>User Name</b>	Displays the user who has created the record.
<b>Home Branch</b>	Displays the details of the home branch associated with the user.
<b>Authorization Status</b>	<p>Displays the authorization status of the record.</p> <p>The available options are:</p> <ul style="list-style-type: none"> <li>• <b>Authorized</b></li> <li>• <b>Rejected</b></li> <li>• <b>Unauthorized</b></li> </ul>
<b>Record Status</b>	<p>Displays the status of the record.</p> <p>The available options are:</p> <ul style="list-style-type: none"> <li>• <b>Open</b></li> <li>• <b>Closed</b></li> </ul>
<b>Modification Number</b>	Displays the number of modification performed on the record.

## 2.2.2 Create User

The maintenance screen allows you to create users and assign their activities. To process this screen, perform the following steps:

- 1) From **Home screen**, click **Security Management**. Under **Security Management**, click **User**.
- 2) Under **User**, click **Create User**.

STEP RESULT: The **Create User** screen is displayed.

**Figure 2.4: Create User**

The screenshot shows the 'Create User' interface with the following sections:

- User Details:** Username, Login ID, Home Branch.
- Status:** User Status (dropdown), Status Changed On, End Date, Is Supervisor (radio buttons), System User (radio buttons), Manager ID.
- Other Details:** Access to PII (radio), Staff Customer Restriction Required (radio), Customer ID, Mobile Number, Telephone Number, Home Phone Number, Email ID, Fax, Language Code.
- User Role Branches:** A table with columns for Branch Code, Role Code, and Role Description. It shows 'No data to display'.
- User Applications:** A table with columns for Application Name and Application Description. It shows 'No data to display'.
- Customer Access Groups:** A table with columns for Customer Access Group and Customer Access Description. It shows 'No data to display'.

At the bottom right, there are 'Save' and 'Cancel' buttons.

- 3) Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on fields, refer to [Table 2.4: Create User - Field Description](#).

**Table 2.4: Create User - Field Description**

Field	Description
<b>User Details</b>	Specify the user details.
<b>Username</b>	Specify the user name.
<b>Login ID</b>	Specify login ID with which a user logs into the system. This login ID is unique across all branches. The minimum length of login ID must be six and the maximum number can be 12 characters.
<b>Home Branch</b>	Search and select required home branch.
<b>Status</b>	Specify the status.
<b>User Status</b>	Select the user status from the drop-down list.
<b>Status Changed On</b>	Displays a status changed.
<b>Is Supervisor</b>	By default, this option is disabled. If selected, indicates the user is a supervisor.
<b>Manager ID</b>	Search and select the required manager ID.
<b>Start Date</b>	Select the start date from which the user is valid from the calendar.
<b>End Date</b>	Select the end date for the user from the calendar.
<b>System User</b>	By default, this option is disabled. If enabled, indicates the system user. This system user will never be disabled or closed.  <b>Example:</b> Mainly enabled for users to provide service API access.
<b>Other Details</b>	Specify the other details.
<b>Access to PII</b>	By default, this option is disabled. If enabled, it provides the user access to personally identifiable information of the entity that they are accessing.
<b>Staff Customer Restriction Required</b>	By default, this option is disabled. If enabled, it provides the staff customer restriction.

Field	Description
<b>Customer ID</b>	Search and select required customer ID.
<b>Email ID</b>	Specify the user Email ID at the time of the creation. All system generated password is communicated to the user through this mail ID.
<b>Telephone Number</b>	Specify the user contact number.
<b>Home Phone Number</b>	Specify the user's home contact number.
<b>Mobile Number</b>	Specify the user's mobile number.
<b>Fax</b>	Specify the fax details of the user.
<b>Language Code</b>	Search and select the required language code.
<b>User Role Branches</b>	Specify the user role branches details.
<b>Branch Code</b>	Search and select the required branch code.
<b>Role Code</b>	Search and select the required role code.
<b>Role Description</b>	Displays additional information about the role, based on the selected role code.
<b>User Applications</b>	Specify the user application details.
<b>Application Name</b>	Search and select the required application.
<b>Application Description</b>	Displays additional information about the application based on the selected application.
<b>Customer Access Groups</b>	Specify the customer access group details.
<b>Customer Access Group</b>	Search and select the required customer access group from the list.
<b>Customer Access Description</b>	Displays the additional information about the customer access based on the selected group.

- 4) Click + to add a row and provide the required details in the columns.
- 5) Click **Select All Applications** button to select all the applications for which the user needs the access.
- 6) Click **Save**. You can view the configured users in the [2.2.1 View User](#).

**Note:**

User modification will not be allowed while the user is logged in. However, the administrator can clear off the user and perform modifications. For more information, refer to section [1.2.3 Clear User](#).

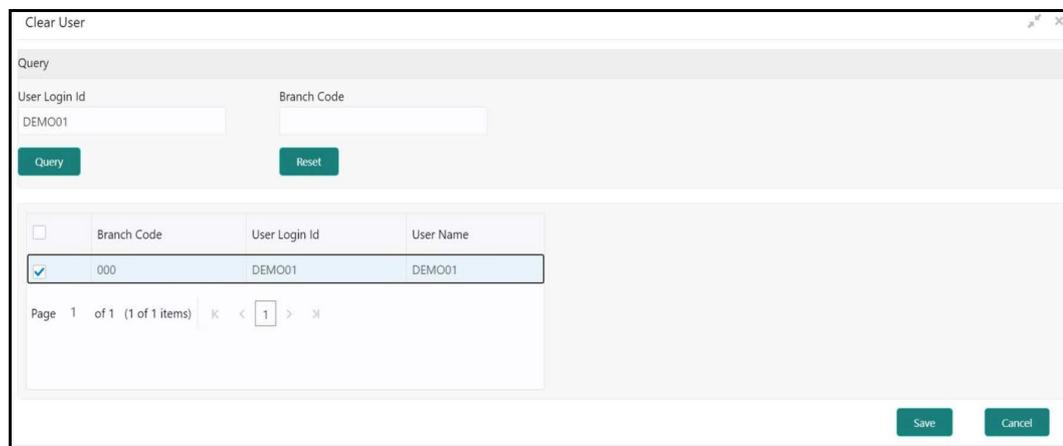
**2.2.3 Clear User**

The **Clear User** screen allows you to clear off the current users. To process this screen, perform the following steps:

- 1) From **Home screen**, click **Security Management**. Under **Security Management**, click **User**.
- 2) Under **User**, click **Clear User**.

STEP RESULT: The **Clear User** screen is displayed.

**Figure 2.5: Clear User**



- 3) You can search for the user based on the **User Login ID** and **Branch Code** parameters. Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on fields, refer to [Table 2.5: Clear User](#).

**Table2.5: Clear User**

Field	Description
<b>User Login ID</b>	Enter the user login ID.
<b>Branch Code</b>	Enter the branch code.

- 4) Click **Query**, once you have specified the parameters. System displays the following details of the users who have logged into the system.
  - Branch Code
  - User Login ID
  - User Name

Click **Reset**, if you need to reset the query parameters.

- 5) To force log out of a user, check the box against the relevant user record and click **Save**.

## 2.3 Functional Activity

SMS manages the user access by associating various functional activities to a role. Based on the business use cases, the granular level activities / operations are defined at Functional activity.

SMS related functional activities which must be mapped to a Role for Menu, Dashboard, User maintenance, and Role maintenance related access are as follows:

**Table 2.6: Functional Activity**

Functional Activity	Description
<b>SMS_FA_LOAN_DASHBOARD_PREFERENCE</b>	Functional activity for reading User Dashboard preference.
<b>SMS_FA_LOAN_DASHBOARD_PREFERENCE_PUT</b>	Functional activity for updating User Dashboard preference.
<b>SMS_FA_LOAN_DASHBOARD_VIEW</b>	Functional activity for reading User Dashboard tiles.
<b>SMS_FA_MENU_DASHBOARD_VIEW</b>	Functional activity for constructing menu.
<b>SMS_FA_ROLE_AMEND</b>	Functional activity for modifying a role record.
<b>SMS_FA_ROLE_AUTHORIZE</b>	Functional activity for authorizing a role record including Authority query and View changes.
<b>SMS_FA_ROLE_CLOSE</b>	Functional activity for closing a role record.
<b>SMS_FA_ROLE_REOPEN</b>	Functional activity for reopening a role record.
<b>SMS_FA_ROLE_VIEW</b>	Functional activity for viewing a role record including role LOV validation.
<b>SMS_FA_ROLE_DELETE</b>	Functional activity for deleting a role record.
<b>SMS_FA_ROLE_NEW</b>	Functional activity for creating a role record.
<b>SMS_FA_USER_AMEND</b>	Functional activity for modifying a user record.
<b>SMS_FA_USER_AUTHORIZE</b>	Functional activity for authorizing a user record including Authority query and View changes.
<b>SMS_FA_USER_CLOSE</b>	Functional activity for closing a user record.
<b>SMS_FA_USER_DELETE</b>	Functional activity for deleting a user record.
<b>SMS_FA_USER_NEW</b>	Functional activity for creating a user record.

Functional Activity	Description
<b>SMS_FA_USER_REOPEN</b>	Functional activity for reopening a user record.
<b>SMS_FA_USER_VIEW</b>	Functional activity for viewing a user record including user LOV validation.
<b>SMS_FA_USER_GET_HIERARCHY</b>	Functional activity for getting the user hierarchy.
<b>SMS_FA_USER_GET_PEER_REPORTTEES</b>	Functional activity for getting the peer reportees.
<b>SMS_FA_USER_GET_LOGIN_STATUS</b>	Functional activity for getting the login status.
<b>SMS_FA_USER_AUDIT_TRAIL_GET</b>	Functional activity for getting the audit trail.
<b>SMS_FA_USER_GET_USER_FUNCTIONAL_ACTIVITIES</b>	Functional activity for getting the user functional activities.
<b>SMS_FA_USER_LOGIN</b>	Functional activity for logging in the user.
<b>SMS_FA_USER_CLEAR</b>	Functional Activity for Clear User.
<b>SMS_FA_USER_VIEW_NEW</b>	Functional activity to validate existing User.
<b>SMS_FA_USER_SERVICE_AMEND</b>	Functional Activity for user amendment using service API.
<b>SMS_FA_USER_SERVICE_NEW</b>	Activity for user creation using service API.
<b>SMS_FA_GET_ALL_FUNCTIONAL_ACTIVITIES</b>	Functional activity for getting all the functional activities.
<b>SMS_FA_USER_GET_REPORTTEES</b>	Functional activity for getting the reportees.
<b>SMS_FA_GET_ALL_FUNCTIONAL_ACTIVITIES_SUB</b>	Functional activity for getting all the functional activities for subordinates.
<b>SMS_FA_USER_GET_FILTERED_USERS</b>	Functional activity for getting users filtered using and branch code and role code.

Functional Activity	Description
<b>SMS_FA_USER_MAINT_BATCH</b>	Functional activity for maintaining the user batch.
<b>SMS_FA_USER_CUST_ACCESS_GROUP</b>	Functional activity for getting the user customer access group.

### 3. Error Codes and Messages

This section contains error codes and messages.

**Table 3.1: Error Codes and Messages**

Error Code	Messages
GCS-AUTH-01	Record Successfully Authorized
GCS-AUTH-02	Valid modifications for approval were not sent. Failed to match
GCS-AUTH-03	Maker cannot authorize
GCS-AUTH-04	No Valid unauthroized modifications found for approval.
GCS-CLOS-002	Record Successfully Closed
GCS-CLOS-01	Record Already Closed
GCS-CLOS-02	Record Successfully Closed
GCS-CLOS-03	Unauthorized record cannot be closed, it can be deleted before first authorization
GCS-COM-001	Record does not exist
GCS-COM-002	Invalid version sent, operation can be performed only on latest version
GCS-COM-003	Please Send Proper ModNo
GCS-COM-004	Please send makerId in the request
GCS-COM-005	Request is Null. Please Resend with Proper Values
GCS-COM-006	Unable to parse JSON
GCS-COM-007	Request Successfully Processed
GCS-COM-008	Modifications should be consecutive.
GCS-COM-009	Resource ID cannot be blank or "null".
GCS-COM-010	Successfully cancelled \$1.
GCS-COM-011	\$1 failed to update.
GCS-DEL-001	Record deleted successfully
GCS-DEL-002	Record(s) deleted successfully
GCS-DEL-003	Modifications didnt match valid unauthorized modifications that can be deleted for this record

<b>Error Code</b>	<b>Messages</b>
GCS-DEL-004	Send all unauthorized modifications to be deleted for record that is not authorized even once.
GCS-DEL-005	Only Maker of first version of record can delete modifications of record that is not once authorized.
GCS-DEL-006	No valid unauthroized modifications found for deleting
GCS-DEL-007	Failed to delete. Only maker of the modification(s) can delete.
GCS-MOD-001	Closed Record cannot be modified
GCS-MOD-002	Record Successfully Modified
GCS-MOD-003	Record marked for close, cannot modify.
GCS-MOD-004	Only maker of the record can modify before once auth
GCS-MOD-005	Not amendable field, cannot modify
GCS-MOD-006	Natural Key cannot be modified
GCS-MOD-007	Only the maker can modify the pending records.
GCS-REOP-003	Successfully Reopened
GCS-REOP-01	Unauthorized Record cannot be Reopened
GCS-REOP-02	Failed to Reopen the Record, cannot reopen Open records
GCS-REOP-03	Successfully Reopened
GCS-REOP-04	Unauthorized record cannot be reopened, record should be closed and authorized
GCS-SAV-001	Record already exists
GCS-SAV-002	Record Saved Successfully.
GCS-SAV-003	The record is saved and validated successfully.
GCS-VAL-001	The record is successfully validated.
GCS-REJ-001	A rejected record cannot be closed. Please delete this modification.
GCS-REJ-002	A rejected record cannot be reopened. Please delete this modification.
GCS-REJ-003	Invalid modifications sent for reject. Highest modification must also be included.
GCS-REJ-004	Record Rejected successfully
GCS-REJ-005	Maker cannot reject the record.

<b>Error Code</b>	<b>Messages</b>
GCS-REJ-006	Checker remarks are mandatory while rejecting.
GCS-REJ-007	No valid modifications found for reject.
GCS-REJ-008	Invalid modifications sent for reject. Consecutive modifications must be included.
SMS-COM-001	End Date cannot be less than Start Date
SMS-COM-002	Start Date Cannot be less than Application Date and Application date is \$1
SMS-COM-003	Cannot create/modify own User record
SMS-COM-004	Cannot authorize own User record
SMS-COM-005	Start date cannot be modified
SMS-COM-006	User is already logged in. Modification not allowed.
SMS-COM-007	User is unauthorized.
SMS-COM-008	Invalid RoleCode.
SMS-COM-009	Invalid Role Description.
SMS-COM-010	Invalid User LoginId.
SMS-COM-011	Invalid User Name.
SMS-COM-012	Invalid Home Branch.
SMS-COM-100	\$1 is a Duplicate Application Number in Users Applications.
SMS-LOV-001	Invalid Home Branch
SMS-LOV-003	User Login ID should not contain Special Characters or Spaces
SMS-LOV-004	Invalid Manager Id
SMS-LOV-005	Not a Valid Email Id format
SMS-URB-001	Duplicate records present under User Role Branches for Branch code \$1 and Role code \$2
SMS-ROLE-001	\$1 is a Duplicate Functional Activity Code in Role Activity
ST-SAVE-027	Request Successfully Processed

## 4. Glossary

This section provides a glossary of all terms and abbreviations used in the user manual.

### **Accounts**

Continuing financial relationship between a bank and a customer, in which deposits and debts are held and processed within a framework of established rules and procedures.

### **Reports**

A page containing information organized in a narrative, graphic, or tabular format, prepared on ad-hoc, periodic, recurring, regular, or as required basis. Reports may refer to specific periods, events, occurrences, or subjects.

### **Pareto Chart**

It is a type of chart that consists of both bars and a line graph, where individual values are represented in descending order by bars, and the cumulative total is represented by the line.

### **Sunburst Chart**

It is a type of chart that is ideal for displaying hierarchical data. Each level of the hierarchy is represented by one ring or circle with the innermost circle as the top of the hierarchy. A sunburst chart without any hierarchical data (one level of categories), looks similar to a doughnut chart.

### **Virtual Account**

Virtual accounts are provided to a corporate by its banking partner. Each account is a subsidiary or sub-account of the client's own physical account with the bank; they cannot exist outside of the immediate relationship, hence they are virtual.

### **Virtual Identifier**

Virtual identifier serves to segregate any funds from any other funds in the same main account and yet is inextricably linked to the virtual account.

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