Oracle ® Financials for China User's Guide

RELEASE 11

March, 1998

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Oracle® Financials for China User's Guide Release 11

The part number for this volume is A57610-01

Contents

Preface

Welcome to Release 11 of the *Oracle® Financials for China User's Guide.*

This user's guide includes information to help you effectively work with Oracle Financials for China and contains detailed information about the following:

- Overview and reference information
- Specific tasks that you can accomplish with Oracle Financials for China
- How to use Oracle Financials for China windows
- Oracle Financials for China programs, reports, and listings
- Oracle Financials for China functions and features

This preface explains how this user's guide is organized and introduces other sources of information that can help you use Oracle Financials for China.

About this Country-Specific User's Guide

This user's guide documents country-specific functionality developed for use within your country and supplements our core Financials user's guides. This user's guide also includes tips about using core functionality to meet your country's legal and business requirements, as well as task and reference information. The following chapters are included:

- Chapter 1 describes Oracle Payables functionality developed for China, including Value Added Tax (VAT) overview, entering invoice format information, the VAT File Payables Report, bank reconciliation overview, entering quick payment descriptions, and the Check Report.

- Chapter 2 describes Oracle Receivables functionality developed for China, including Value Added Tax (VAT) overview, entering invoice format information, the VAT File Receivables Report, printing VAT invoices, reprinting VAT Invoices, bank reconciliation overview, entering the customer's account number, and the Bank Reconciliation Report.

- Chapter 3 describes Oracle General Ledger functionality developed for China, including the Journal Entry report.

- Chapter 4 describes Oracle Assets functionality developed for China, including the Depreciation by Cost Center report and the Asset Journal Entry report.

- The Appendix describes how to use globalization flexfields and run reports and listings.

This user's guide is available online

All Oracle Applications user's guides are available online, in both HTML and Adobe Acrobat format. Most other Oracle Applications documentation is available in Adobe Acrobat format.

The paper and online versions of this manual have identical content; use whichever format is most convenient.

The translated HTML version of this book is optimized for on-screen reading, and lets you follow hypertext links for easy access to books across our entire online library; you can also search for words and phrases if your national language is supported by Oracle's Information Navigator. You can access our HTML documentation from the Oracle Applications toolbar, or from a URL provided by your system administrator.

You can order an Oracle Applications Documentation Library CD that contains Adobe Acrobat versions of each manual in the Oracle Applications documentation set. With this CD, you can search our documentation for information, read the documentation online, and print individual pages, sections, or entire books. When you print from Adobe Acrobat, the resulting printouts look just like pages from an Oracle Applications hardcopy manual.

There may be additional material that was not available when this user's guide was printed. To learn if there is a documentation update for this product, look at the main menu of your country's HTML help.

Assumptions

This guide assumes you have a working knowledge of the principles and customary practices of your business area. It also assumes you are familiar with Oracle Financials for China. If you have never used Oracle Financials for China, we suggest you attend training classes available through Oracle Education. See *Other Information Sources* for more information about Oracle Financials and Oracle training.

This guide also assumes that you are familiar with the Oracle Applications graphical user interface. To learn more about the Oracle Applications graphical user interface, read the *Oracle Applications User's Guide*.

Do Not Use Database Tools to Modify Oracle Applications Data

Oracle provides powerful tools you can use to create, store, change, retrieve, and maintain information in an Oracle database. If you use Oracle tools like SQL*Plus to modify Oracle Applications data, you risk destroying the integrity of your data and you lose the ability to audit changes to your data.

Because Oracle Applications tables are interrelated, any change you make using an Oracle Applications form can update many tables at once. But when you modify Oracle Applications data using anything other than Oracle Applications forms, you may change a row in one table without making corresponding changes in related tables. If your tables get out of synchronization with each other, you risk retrieving erroneous information and you risk unpredictable results throughout Oracle Applications.

When you use Oracle Applications forms to modify your data, Oracle Applications automatically checks that your changes are valid. Oracle Applications also keeps track of who changes information. But, if you enter information into database tables using database tools, you may store invalid information. You also lose the ability to track who has changed your information because SQL*Plus and other database tools do not keep a record of changes.

*Consequently, we STRONGLY RECOMMEND that you never use SQL*Plus, Oracle Data Browser, database triggers, or any other tool to modify Oracle Applications tables, unless we tell you to do so in our manuals.*

Other Information Sources

You can choose from other sources of information, including documentation, training, and support services, to increase your knowledge and understanding of Oracle Financials for China.

Most Oracle Applications documentation is available in Adobe Acrobat format on the *Oracle Applications Documentation Library* CD. We supply this CD with every software shipment.

If this user's guide refers you to other Oracle Applications documentation, use only the Release 11 versions of those manuals unless we specify otherwise.

Oracle Applications User's Guide

This guide explains how to navigate, enter data, query, run reports, and introduces other basic features of the graphical user interface (GUI) available with this release of Oracle Financials for China and any other Oracle Applications product. This guide also includes information on setting user profiles, as well as running and reviewing reports and concurrent requests.

You can also access this user's guide online by choosing *Getting Started with Oracle Applications* from any Oracle Applications help file.

Related User's Guides

This user's guide documents country-specific functionality developed in addition to our Oracle Financials core products. Because our country-specific functionality is used in association with our core Financials products and shares functional and setup information with other Oracle Applications, you should consult other related user's guides when you set up and use Oracle Financials for China.

If you do not have the hardcopy version of these manuals, you can read them by choosing Library from the Help menu, or by reading from the Oracle Applications Documentation Library CD, or by using a Web browser with a URL that your system administrator provides.

Oracle General Ledger User's Guide

Use this manual when you plan and define your chart of accounts, accounting period types and accounting calendar, functional currency, and set of books. It also describes how to define journal entry sources and categories so that you can create journal entries for your general ledger. If you use multiple currencies, use this manual when you define additional rate types and enter daily rates. This manual also includes complete information on implementing budgetary control.

Oracle Cash Management User's Guide

This manual explains how you can reconcile your payments with your bank statements.

Oracle Purchasing User's Guide

Use this manual to read about entering and managing the purchase orders that you match to invoices.

Oracle HRMS User's Guide

This manual explains how to enter your employees, so you can enter expense reports for them. It also explains how to set up organizations and site locations.

Oracle Payables User's Guide

This manual describes how accounts payable transactions are created and entered into Oracle Payables. This manual also contains detailed setup information for Oracle Payables. Use this manual to learn how to implement flexible address formats for different countries. You can use flexible address formats in the suppliers, customers, banks, invoices, and payments windows in both Oracle Payables and Oracle Receivables.

Oracle Receivables User's Guide

Use this manual to learn how to implement flexible address formats for different countries. You can use flexible address formats in the suppliers, customers, banks, invoices, and payments windows in both Oracle Payables and Oracle Receivables. This manual also explains how to set up your system, create transactions, and run reports in Oracle Receivables.

Oracle Projects User's Guide

Use this manual to learn how to enter expense reports in Projects that you import into Payables to create invoices. You can also use this manual to see how to create Project information in Projects which you can then record for an invoice or invoice distribution.

Oracle Assets User's Guide

Use this manual to add assets and cost adjustments directly into Oracle Assets from invoice information.

Oracle Applications Flexfields Guide

This manual provides flexfields planning, setup, and reference information for your implementation team, as well as for users responsible for the ongoing maintenance of Oracle Applications product data. This manual also provides information on creating custom reports on flexfields data.

Oracle Workflow Guide

This manual explains how to define new workflow business processes as well as customize existing Oracle Applications-embedded workflow processes. You also use this guide to complete the setup steps necessary for any Oracle Applications product that includes workflow-enabled processes.

Oracle Alert User's Guide

This manual explains how to define periodic and event alerts to monitor the status of your Oracle Applications data.

Country-Specific User's Guides

These manuals document functionality developed to meet legal and business requirements in countries that you do business in. Look for a User's Guide appropriate to your country; for example, see the *Oracle Financials for the Czech Republic User's Guide* for more information about using this software in the Czech Republic.

Oracle Applications Character Mode to GUI Menu Path Changes

This is a quick reference guide for experienced Oracle Applications end users migrating from character mode to a graphical user interface (GUI). This guide lists each character mode form and describes which GUI windows or functions replace it.

Oracle Financials Open Interfaces Guide

This guide contains a brief summary of each Oracle Financial Applications open interface.

Multiple Reporting Currencies in Oracle Applications

If you use Multiple Reporting Currencies feature to report and maintain accounting records in more than one currency, use this manual before implementing Oracle Financials for China. The manual details additional steps and setup considerations for implementing Oracle Financials for China with this feature.

Multiple Organizations in Oracle Applications

If you use the Oracle Applications Multiple Organization Support feature to use multiple sets of books for one Oracle Financials installation, use this guide to learn about setting up and using Oracle Financials with this feature.

Report eXchange User's Guide

Read this guide to learn more about Report eXchange, which lets you customize the output of certain reports and download them to a spreadsheet program.

Oracle Applications Implementation Wizard User's Guide

If you are implementing more than one Oracle product, you can use the Oracle Applications Implementation Wizard to coordinate your setup activities. This guide describes how to use the wizard.

Oracle Applications Developer's Guide

This guide contains the coding standards followed by the Oracle Applications development staff. It describes the Oracle Application Object Library components needed to implement the Oracle Applications user interface described in the *Oracle Applications User Interface Standards*. It also provides information to help you build your custom Developer/2000 forms so that they integrate with Oracle Applications.

Oracle Applications User Interface Standards

This manual contains the user interface (UI) standards followed by the Oracle Applications development staff. It describes the UI for the Oracle Applications products and how to apply this UI to the design of an application built by using Oracle Forms 4.5.

Installation and System Administration

Oracle Applications Installation Manual

This manual and the accompanying release notes provide information you need to successfully install Oracle Financials, Oracle Public Sector Financials, Oracle Manufacturing, or Oracle Human Resources in your specific hardware and operating system software environment.

Oracle Financials Country-Specific Installation Supplement

Use this manual to learn about general country information, such as responsibilities and report security groups, as well as any post-install steps required by some countries.

Oracle Applications Upgrade Manual

This manual explains how to prepare your Oracle Applications products for an upgrade. It also contains information on finishing the upgrade procedure for each product. Refer to this manual and the *Oracle Applications Installation Manual* when you plan to upgrade your products.

Oracle Applications System Administrator's Guide

This manual provides planning and reference information for the Oracle Applications System Administrator. It contains information on how to define security, customize menus and online help, and manage processing.

Oracle Financials Regional Technical Reference Manual

The *Oracle Financials Regional Technical Reference Manual* contains database diagrams and a detailed description of regional and related applications database tables, forms, reports, and programs. This information helps you convert data from your existing applications, integrate Oracle Financials with non-Oracle applications, and write custom reports for Oracle Financials.

You can order a technical reference manual for any product you have licensed. Technical reference manuals are available in paper format only.

Oracle Applications Product Update Notes

This manual contains a summary of each new feature we added since Release 10.7, as well as information about database changes and seed data changes that may affect your operations or any custom reports you have written. If you are upgrading from Release 10.6 or earlier, you also need to read Oracle Applications Product Update Notes Release 10.7.

Training and Support

Training

Oracle Education offers a complete set of training courses to help you and your staff master Oracle Applications. We can help you develop a training plan that provides thorough training for both your project team and your end users. We will work with you to organize courses appropriate to your job or area of responsibility.

Training professionals can show you how to plan your training throughout the implementation process so that the right amount of information is delivered to key people when they need it the most. You can attend courses at any one of our many Educational Centers, or you can arrange for our trainers to teach at your facility. In addition, we can tailor standard courses or develop custom courses to meet your needs.

Support

From on-site support to central support, our team of experienced professionals provides the help and information you need to keep Oracle Financials for China working for you. This team includes your technical representative, account manager, and Oracle's large staff of consultants and support specialists with expertise in your business area, managing an Oracle server, and your hardware and software environment.

About Oracle

Oracle Corporation develops and markets an integrated line of software products for database management, applications development, decision support, and office automation, as well as Oracle Applications, an integrated suite of more than 45 software modules for financial management, supply chain management, manufacturing, project systems, human resources, and sales and service management.

Oracle products are available for mainframes, minicomputers, personal computers, network computers, and personal digital assistants, allowing organizations to integrate different computers, different operating systems, different networks, and even different database management systems, into a single, unified computing and information resource.

Oracle is the world's leading supplier of software for information management, and the world's second largest software company. Oracle offers its database, tools, and applications products, along with related consulting, education, and support services, in over 140 countries around the world.

Thank You

Thank you for using Oracle Financials for China and this user's guide.

We value your comments and feedback. At the end of this manual is a Reader's Comment Form you can use to explain what you like or dislike about Oracle Financials or this user's guide. Mail your comments to the following address or call us directly at (650) 506-7000.

Oracle Applications Documentation Manager

Oracle Corporation

500 Oracle Parkway

Redwood Shores, CA 94065

U.S.A.

Or send electronic mail to globedoc@us.oracle.com.

Oracle Payables

This chapter overviews Oracle Payables functionality developed for China, including:

- Value Added Tax (VAT) Overview

- Entering Invoice Format Information

- VAT File Payables Report

- Bank Reconciliation Overview

- Entering Quick Payment Descriptions

- Check Report

Value Added Tax (VAT) Overview

VAT Handling for Oracle Financials for China lets you do the following:

- Enter an invoice format code in the globalization flexfield in the Invoice Workbench.

- Produce flat files of Payables VAT invoices in the government-regulated format. The Chinese government requires these files at the end of each month.

Entering Invoice Format Information
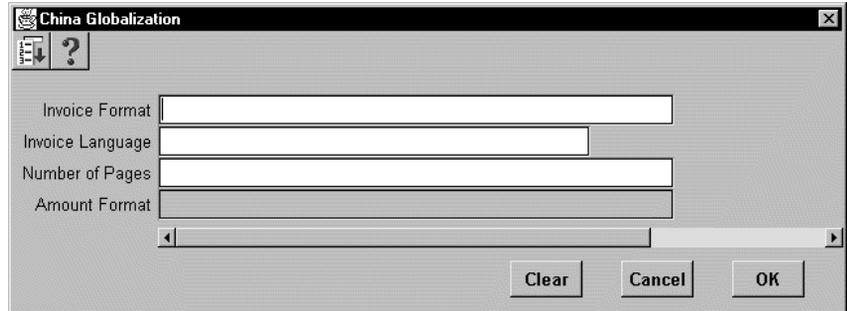
When you enter a Payables invoice in the Transaction Workbench, use the globalization flexfield to enter invoice format information.

To enter format information in the Invoice Workbench:

1. Navigate to the Invoice Workbench.

2. Navigate to the globalization flexfield. For instructions, see *Using Globalization Flexfields* on page 60.

3. In the pop-up window, enter codes for invoice version, invoice language, number of pages, and amount format. Refer to the table below for valid values. Note that the values for amount format vary depending on the invoice version.

Field	Code	Meaning	
Invoice Version	0	Old invoice format	
	1 - 9	New invoice format	
Invoice Language	1	Chinese	
	2	Chinese-English	
	3	Zang	
	4	Wei	
Number of Pages	4	4 pages	
	7	7 pages	
Amount Format		**If Invoice Version = 0**	**If Invoice Version ≠ 0**
	0	Computer	Computer
	1	Tens of thousands	Tens of thousands
	2	Millions	Hundreds of thousands
	3	Tens of millions	Millions
	4	N/A	Tens of millions

See also
Entering Invoices, *Oracle Payables User's Guide*

VAT File Payables Report

Use the VAT File Payables report to create the VAT invoices file. This file is supplied to the Chinese government at the end of each month.

Run the VAT File Payables report from the Submit Requests window. For instructions about using this window, see *Running Reports and Listings* on page 61.

Record#	NB	FPLX	FPHM	KPRQ	GFNSH	SFNSH	JE	SE
1	1		55598	930101	5234	9876	26798.14	1798.14
2	1		55598-4	930101	5234	4545	10000.00	71.90
3	1		55598-5	930101	5234	21342	10000.00	342.78
4	1		55598-6	930101	5234	2323	1000000.00	124.89
5	1		6066A	930101	5234	54315	214.39	14.39
6	1		55001	930201	5234	531531	132103.63	132103.63
7	1		90G	930328	5234	232431	80.39	5.39

*** End of Report - ***

Report Parameters

Enter the following parameters to specify the desired reporting options:

Start Date

Enter the starting date for the range of invoices that you want to include in the file.

End Date

Enter the ending date for the range of invoices that you want to include in the file.

Column Headings

In this column …	Oracle Payables prints…
Record#	A sequential number for each record
NB	The copy number. This is always 1 for the VAT File Payables report.
FPLX	The invoice type in abcd format, where:

	Code	Means
a:	0	Old invoice format
	1-9	New invoice format
b:	1	Chinese
	2	Chinese-English
	3	Zang
	4	Wei
c:	4	4 pages
	7	7 pages
d:	**If a = 0 then**	
	0	Computer
	1	Tens of thousands
	2	Millions
	3	Tens of millions
	If a ≠ 0 then	
	0	Computer
	1	Tens of thousands
	2	Hundreds of thousands
	3	Millions
	4	Tens of millions

In this column …	Oracle Payables prints…
FPHM	The invoice number
KPRQ	The invoice date in YY-MM-DD format
GFNSH	The company's tax registration number
SFNSH	The customer's tax registration number
JE	The total invoice amount
SE	The total tax amount

Oracle Financials for China

Bank Reconciliation Overview

Bank Reconciliation lets you do the following:

- Enter a check description in the globalization flexfield in the Payments window when you use Quick Payments. The description prints on the Check report.

- Print a Check report. This report is intended for use with a special format check used by the Bank of Industry and Commerce. This special check acts exactly as any other check. See *Check Report* on page 29 for more information.

Entering Quick Payment Descriptions

When you use the Quick Payments (QuickCheck) feature to make payments, you can enter a check description in the globalization flexfield.

To enter a Quick Payment description:

1. Navigate to the Payments window.

2. Navigate to the globalization flexfield. For instructions, see *Using Globalization Flexfields* on page 60.

3. In the pop-up window, enter the Quick Payment description. This field is optional.

See also
Paying Invoices with Quick Payments, *Oracle Payables User's Guide*

Check Report

The Check report prints all newly entered checks in the check number that you specify.

Run the Check report   . For instructions about using this window, see on page 61

```
97  02  11
    1099R Tax Central           CALVIN, CORY

    699123
    North CRaleigRaleigh        CA   Redwood


    ÒÔÔªª                                    200.00
```

Report Parameters

Enter the following parameters to specify the desired reporting options:

Location

Enter the location to print checks for a specific location. Leave this field blank to print checks for all locations.

Bank Name

Enter the bank name.

Bank Account

Enter the account number.

Check Start Number

Enter the beginning check number for the range of checks you want to include in the report.

Check End Number

Enter the ending check number for the range of checks you want to include in the report.

Report Headings

In this heading …	Oracle Payables prints…
Date	Check date in YY-MM-DD format
Customer Name	Customer name
Customer Account	Customer account number
Customer Address	Customer address
Receiver Name	Receiver (supplier) name
Receiver Account	Receiver (supplier) account number
Receiver Address	Receiver (supplier) address
Total	Total amount, spelled out
Total	Total amount
Description	Check description

Oracle Financials for China

Oracle Receivables

This chapter overviews Oracle Receivables functionality developed for China, including:

- Value Added Tax (VAT) Overview

- Entering Invoice Format Information

- VAT File Receivables Report

- Printing VAT Invoices

- Reprinting VAT Invoices

- Bank Reconciliation Overview

- Entering the Customer's Account Number

- Bank Reconciliation Report

Value Added Tax (VAT) Overview

VAT Handling lets you do the following:

- Enter an invoice format code in the globalization flexfield in the Transaction Workbench.

- Produce flat files of Receivables VAT invoices in the government-regulated format. The files are required by the Chinese government at the end of each month.

- Print VAT invoices in the government-regulated format on pre-printed, pre-numbered forms.

- Refresh press numbers so that invoices can be reprinted.

When you enter a Receivables invoice in the Transaction Workbench, use the globalization flexfield to enter invoice format information.

To enter format information in the Transaction Workbench:

1. Navigate to the Transaction Workbench.

2. Navigate to the globalization flexfield. For instructions, see *Using Globalization Flexfields* on page 60.

3. In the globalization flexfield window, enter codes for invoice version, invoice language, number of pages, and amount format. Refer to the table below for valid values. Note that the values for amount format vary depending on the invoice version.

Field	Code	Meaning	
Invoice Version	0	Old invoice format	
	1 - 9	New invoice format	
Invoice Language	1	Chinese	
	2	Chinese-English	
	3	Zang	
	4	Wei	
Number of Pages	4	4 pages	
	7	7 pages	
Amount Format		**If Invoice Version = 0**	**If Invoice Version ≠ 0**
	0	Computer	Computer
	1	Tens of thousands	Tens of thousands
	2	Millions	Hundreds of thousands
	3	Tens of millions	Millions
	4	N/A	Tens of millions

See also

Entering Transactions, *Oracle Receivables User's Guide*

VAT File Receivables Report

Use the VAT File Receivables report to create the VAT invoices file. This file is supplied to the Chinese government at the end of each month.

Run the VAT File Receivables report from the Print China Reports window. For instructions about using this window, see *Running Reports and Listings* on page 61.

Report Parameters

Enter the following parameters to specify the desired reporting options:

Start Date

Enter the starting date for the range of invoices that you want to include in the file.

End Date

Enter the ending date for the range of invoices that you want to include in the file.

Column Headings

In this column …	Oracle Receivables prints…
Record#	A sequential number for each record
NB	The copy number. This is always 0 for the VAT File Receivables report.
FPLX	The invoice type in abcd format, where:

	Code	Means
a:	0	Old invoice format
	1-9	New invoice format
b:	1	Chinese
	2	Chinese-English
	3	Zang
	4	Wei
c:	4	4 pages
	7	7 pages
d:	**If a = 0 then**	
	0	Computer
	1	Tens of thousands
	2	Millions
	3	Tens of millions
	If a ≠ 0 then	
	0	Computer
	1	Tens of thousands
	2	Hundreds of thousands
	3	Millions
	4	Tens of millions

In this column …	Oracle Receivables prints…
FPHM	The invoice number
KPRQ	The invoice date in YY-MM-DD format
GFNSH	The company's tax registration number
SFNSH	The customer's tax registration number
JE	The total invoice amount
SE	The total tax amount

Oracle Financials for China

Printing VAT Invoices

Use the VAT Invoice report to print VAT invoices on pre-printed invoice forms. These forms are sequentially numbered with a press number. Oracle Receivables assigns a press number to each invoice selected for printing based on the starting press number that you enter in the report parameters. To reprint invoices, you must refresh the press numbers (see *Reprinting VAT Invoices* on page 42).

Run the VAT Invoice report from the Print China Reports window. For instructions about how to use this window, see *Running Reports and Listings* on page 61.

Report Parameters

Enter the following parameters to specify the desired reporting options:

Batch Source

Enter the batch source (batch number).

Start Invoice

Enter the starting invoice number for the range of invoices that you want to print.

End Invoice

Enter the ending invoice number for the range of invoices that you want to print.

Start Press Number

Enter the starting press number of the invoice forms that is fed to the printer.

Report Headings

In this heading…	Oracle Receivables prints…
Invoice Date	The invoice date in YY-MM-DD format
Invoice Number	The invoice number
Customer Name	The bill-to name
Customer Address	The bill-to address
Customer's Tax Registration Number	The customer's tax registration number
Customer Bank Name and Account	The customer's bank name and account
Company Name	The remit to company name
Company Address/Phone Number	The remit to company address and phone number
Company's Tax Registration Number	The remit to company's tax registration number
Company Bank Name and Account	The remit to company bank name and account
Total Amount	The total invoice amount plus total tax amount, spelled out
Total Amount	The total invoice amount plus total tax amount
Special Instructions	Special instructions

Column Headings

In this column…	Oracle Receivables prints…
Invoice Line Item	The item name
Description	The item description
UOM	The unit of measure
Quantity	The quantity
Unit Price	The unit price
Invoice Amount	The invoice amount without tax
Tax Rate	The tax rate that applies to the invoice line
Tax Amount	The tax amount
Total Invoice Amount	The summary of all invoice amounts
Total Tax Amount	The summary of all tax amounts

Reprinting VAT Invoices

Use the Reprint Invoice Workbench to reset the press number for a VAT invoice so that it can be reprinted.

Oracle Receivables keeps track of the press number assigned to each invoice so that an invoice is not inadvertently printed twice. If you need to reprint an invoice, you must first reset the press number using the Reprint Invoice Workbench. Once the press number is reset, you can reprint the invoice using the VAT Invoice report.

To refresh a press number:

1. Navigate to the Reprint Invoice Workbench (Transactions > Reprint).

2. In the Find Invoices window, enter the batch source, invoice type, and invoice number.

3. Review the invoice details that Oracle Receivables displays in the Reprint Invoices window.

4. Click the Refresh button to refresh the press number for this invoice.

5. Save your work.

6. Print the invoice with the VAT Invoice report (see page 39).

Bank Reconciliation Overview

Bank Reconciliation reporting lets you:

- Enter the customer's account number in the Pay by Account field in the Receipts window.

- Print a Bank Reconciliation report, which is submitted to the bank when you deposit a customer's payment.

Entering the Customer's Account Number

When you enter a cash receipt, use the Pay By Account field in the Receipts window to enter the customer's account number. The account number is required for the Bank Reconciliation report (see page 45).

To enter an account number in the Receipts window:

1. Navigate to the Receipts window.

2. Navigate to the globalization flexfield. For instructions, see *Using Globalization Flexfields* on page 60.

3. In the pop-up window, enter the customer's account number in the Pay By Account field.

See also
Entering Receipts, *Oracle Receivables User's Guide*

Bank Reconciliation Report

Submit the Bank Reconciliation report to the bank when you deposit a customer's payment. This report prints on a pre-printed form.

Run the Bank Reconciliation report from the Print China Reports window. For instructions about using this window, see *Running Reports and Listings* on page 61.

Report Parameters

Enter the following parameters to specify the desired reporting options:

Remittance Batch Number

Enter the remittance batch number that you are generating the report for.

Report Headings

In this heading…	Oracle Receivables prints…
Date	The remittance batch date in YY-MM-DD format
Payment Source	The customer name
Receiver Name	The remittance bank account name
Receiver Account	The remittance bank account number
Total	The total amount of the remittance, spelled out
Total	The total amount of the remittance

Column Headings

In this column…	Oracle Receivables prints…
Customer Account	The customer bank account number
Receipt Number	The receipt number
Receipt Method	The payment method
Receipt Amount	The receipt amount

Oracle General Ledger

This chapter overviews Oracle General Ledger functionality developed for China, including the Journal Entry report.

Journal Entry Report

Use the Journal Entry report to list the journal entry lines for a given period by batch and category.

Run the Journal Entry report from the Submit Requests window. For instructions about using this window, see *Running Reports and Listings* on page 61.

```
                                    BAO STEEL COMPANY
                                        Dec -97
                                                      Category     Accrual
C Batch Name     China GL Batch 1                     C Je Number          -1
+------------------------------------------------------------------------------------+
|Summary                                                         Attached            |
+------------------------------------------------------------------------------------+

+------------------------------------------------------------------------------------+
|Cr/Dr     Account                    Description                          Amount |
+------------------------------------------------------------------------------------+

 DR       01.000.000.2210.000.0000    US-....                              200.00

 CR       01.000.000.2210.000.0000    US-....                              400.00

 Total                                              200.00

 Manager:                  Check:                   Operator         Operator
```

Report Parameters

Enter the following parameters to specify the desired reporting options:

Set of Books

Enter the set of books identifier.

Period

Enter the journal period name.

Batches

Enter the journal batch name.

Category Name

Enter the journal category.

Report Headings

In this heading…	Oracle General Ledger prints…
C Batch Name	The batch name
Category	The journal category
C Je Number	The document sequence name
Summary	The journal description
Attached	The journal reference
Manager	Space for user to enter manager approval
Check	Space for user entry
Operator	Space for user entry

Column Headings

In this column…	Oracle General Ledger prints…
Cr/Dr	DR for a debit journal or CR for a credit journal
Account	The journal account code combination
Description	The journal account description
Amount	The journal line amount
Total	The total amount in the functional currency

Oracle Assets

This chapter overviews Oracle Assets functionality developed for China, including:

- Depreciation by Cost Center report

- Asset Journal Entry report

Depreciation by Cost Center Report

Use the Depreciation by Cost Center report to print a depreciation summary of assets by cost center with a running total for each cost center.

Run the Depreciation by Cost Center report from the Submit Requests window. For instructions about using this window, see *Running Reports and Listings* on page 61.

```
                                  Depreciation Summary Report by Cost Center

DOMINATION, INC.                                   JAN-95                                  1        Unit

                         Beginning      Beginning      Beginning Cost                    Rented     Rented
Cost Center  Cost Center Name  Cost    Net Cost        Deprec Assets    Depreciation     Beg Cost   Depreciation
000          None     750.00   750.00          750.00           1.61             0.00       0.00
```

Report Parameters

Enter the following parameters to specify the desired reporting options:

Book Name

Enter the name of the asset book.

Acct Flex Structure

Oracle Assets supplies this value after you enter the book name.

Cost Center From

Enter the starting cost center number for the range of cost centers you want to include in the report.

Cost Center To

Enter the ending cost center number for the range of cost centers you want to include in the report.

Period Date

Enter the accounting period month and year for the report.

Report Headings

In this heading…	Oracle Assets prints…
Year, Month	The accounting period year and month
Company Name	The company name
Period	The accounting period

Column Headings

In this column …	Oracle Assets prints…
Cost Center	The cost center number
Cost Center Name	The cost center description
Beginning Cost	The asset cost at the beginning of this period
Beginning Net Cost	The asset net cost at the beginning of this period
Beginning Cost Depreciable Assets	The total cost of the depreciable assets at the beginning of this period
Depreciation	The depreciation taken during this period
Rented Beginning Cost	The cost of rented assets at the beginning of this period
Rented Depreciation	The depreciation taken on the rented assets during this period

Asset Journal Entry Report

Use the Asset Journal Entry report to list all assets that belong to selected cost centers during a specified period. The assets are ordered by category within cost center.

Run the Asset Journal Entry report from the Submit Requests window. For instructions about using this window, see *Running Reports and Listings* on page 61.

```
                                              FA Journal Entry Report


  C Company Code 01


  COST CENTER 000     Acct Cc Description

  Major Cat NONE
  Asset Name          Asset Model              Current Cost         LTD Depreciation Depreciable Date Placed      Life Category        Source          UNTS
  ------------------- -----------  ----------------------------- ---------------------------- ----------- --------------- ------ --------------- --------------- ------
  AUTO PARTS                                            0.00                         1.61 YES         31-JAN-95         35 AUTO                                         1

     C Sum Cat Cost D                                   0.00 C Sum Cat Deprn D                    1.61

     C Sum Center Cost D                                0.00 C Sum Center Deprn D                 1.61

  COST CENTER 200     Acct Cc Description

  Major Cat SALES
  Asset Name          Asset Model              Current Cost         LTD Depreciation Depreciable Date Placed      Life Category        Source          UNTS
  ------------------- -----------  ----------------------------- ---------------------------- ----------- --------------- ------ --------------- --------------- ------
  TEST TOM 3                                            0.00                         0.00 YES         10-JAN-95            AUTO                                         1

     C Sum Cat Cost D                                   0.00 C Sum Cat Deprn D                    0.00

     C Sum Center Cost D                                0.00 C Sum Center Deprn D                 0.00

  COST CENTER 300     Acct Cc Description

  Major Cat SALES
  Asset Name          Asset Model              Current Cost         LTD Depreciation Depreciable Date Placed      Life Category        Source          UNTS
  ------------------- -----------  ----------------------------- ---------------------------- ----------- --------------- ------ --------------- --------------- ------
  TEST TOM 3                                            0.00                         0.00 YES         10-JAN-95            AUTO                                         1

     C Sum Cat Cost D                                   0.00 C Sum Cat Deprn D                    0.00

     C Sum Center Cost D                                0.00 C Sum Center Deprn D                 0.00

  COST CENTER 400     Acct Cc Description

  Major Cat LUXURY
  Asset Name          Asset Model              Current Cost         LTD Depreciation Depreciable Date Placed      Life Category        Source          UNTS
  ------------------- -----------  ----------------------------- ---------------------------- ----------- --------------- ------ --------------- --------------- ------
  TEST 2 TOM                                            0.00                         0.00 YES         28-JAN-95            AUTO                                         1

     C Sum Cat Cost D                                   0.00 C Sum Cat Deprn D                    0.00

     C Sum Center Cost D                                0.00 C Sum Center Deprn D                 0.00

  COST CENTER 500     Acct Cc Description

  Major Cat STANDARD
  Asset Name          Asset Model              Current Cost         LTD Depreciation Depreciable Date Placed      Life Category        Source          UNTS
  ------------------- -----------  ----------------------------- ---------------------------- ----------- --------------- ------ --------------- --------------- ------
  TEST TOM COMPUTER                                 1,000.00                         0.00 YES         15-FEB-95         15 COMPUTER                                     4

     C Sum Cat Cost D                               1,000.00 C Sum Cat Deprn D                    0.00

     C Sum Center Cost D                            1,000.00 C Sum Center Deprn D                 0.00

     C Sum Comp Cost D                              1,000.00 C Sum Comp Deprn D                   1.61
```

Report Parameters

Enter the following parameters to specify the desired reporting options:

Book Name

Enter the name of the asset book.

Acct Flex Structure

Oracle Assets supplies this value after you enter the book name.

Cost Center From

Enter the starting cost center number for the range of cost centers you want to include in the report.

Cost Center To

Enter the ending cost center number for the range of cost centers you want to include in the report.

Period Date

Enter the accounting period month and year.

Report Headings

In this heading…	Oracle Assets prints…
Company Name	The company name. This information usually comes from the accounting flexfield.
Year and Month	The accounting period
Cost Center	The cost center name

Column Headings

In this column …	Oracle Assets prints…
Major Category	The category that the assets belong to
Asset Name	The asset description
Asset Model	The asset model
Current Cost	The current cost of all units of the asset
LTD Depreciation	The life-to-date depreciation since the asset was added to the system
Depreciable	*Yes* or *No* to indicate if the asset is depreciable
Date Placed	The date the asset was placed in service
Life	The life of the asset so far in years
Category	The subcategory the assets belong to
Source	The source of capital
Units	The quantity of the asset

Appendix

This Appendix describes how to use globalization flexfields and run reports and listings.

Using Globalization Flexfields

Oracle Financials for China uses globalization flexfields, which let you enter country-specific information. The globalization flexfields for Payables and Receivables are accessed differently.

Payables

There are globalization flexfields on the Invoice Workbench and the Payments window.

1. Select Show Field on the Folders menu.

2. Select "( )" from the list of fields.

China Payables displays the globalization pop-up window and adds the globalization flexfield column, labeled with "( )", to the window.

Once the globalization flexfield column is added to the window, you can access the pop-up window at any time by clicking in it.

Receivables

There are globalization flexfields on the Transaction Workbench and the Receipts window.

The globalization flexfield is located next to the descriptive flexfield and is enclosed in round brackets like this: (ÿ).

Click in the globalization flexfield to display the pop-up window.

Running Reports and Listings

Reports for Oracle Payables, General Ledger, and Assets for China are submitted from the Submit Requests window. Reports for Oracle Receivables for China are submitted from the Print China Reports window.

You can run a single report or submit a request set to run several reports as a group.

To run a standard report or request set:

1. Open the Submit Requests or Print China Reports window.

2. In the Type field, choose whether to run a single report or a request set.

3. In the Name field, choose the report or request set you want to run.

4. Enter the report parameters in the pop-up window.

5. Choose Submit to submit your request.

6. Review the status of your request.

See also
Defining Request Sets, Submitting a Request, Submitting a Request Set, *Oracle Applications User's Guide*

Oracle Financials for China

Index

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- Is the information presented clearly?
- Are the examples correct? Do you need more examples?
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Thank you for your help.

Oracle Financials for China