Oracle® Financials for Finland User’s Guide Release 11

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Contents

PREFACE .......................................................................................................................... 5
  About this Country-Specific User's Guide ................................................................. 6
  Assumptions ................................................................................................................. 8
  Do Not Use Database Tools to Modify Oracle Applications Data ...................... 9
  Other Information Sources ........................................................................................ 10
  Related User's Guides ............................................................................................... 11
  Installation and System Administration ................................................................. 16
  Training and Support ............................................................................................... 18
  About Oracle ............................................................................................................ 19
  Thank You ................................................................................................................ 20

ORACLE GENERAL LEDGER .................................................................................. 21
  FINNISH ACCOUNT ANALYSIS DETAIL REPORT ........................................ 22
  Prerequisites ............................................................................................................. 23
  Report Parameters ................................................................................................. 24
  Report Headings ..................................................................................................... 25
  Column Headings ................................................................................................. 25
  Row Headings ........................................................................................................ 26
  FINNISH DAILY JOURNAL BOOK ........................................................................ 27
  Prerequisites ............................................................................................................. 28
  Report Parameters ................................................................................................. 29
  Report Headings ..................................................................................................... 31
  Column Headings ................................................................................................. 31
  Row Headings ........................................................................................................ 33

ORACLE PAYABLES .................................................................................................. 35
  WORK FLOW OF FINNISH ELECTRONIC FUNDS TRANSFER (EFT) .......... 36
  Prerequisites ............................................................................................................. 36
  Define Finnish Payment Formats ........................................................................... 36
  PAYMENT FORMAT EFT FLEXFIELD ATTRIBUTES .................................. 38
  LMP Format ............................................................................................................. 39
  LUM 2/U LMP Formats .......................................................................................... 40
  Setting up Your Bank Accounts ............................................................................ 41
  SUPPLIER SITE FLEXFIELD ATTRIBUTES .................................................. 42
  Entering Invoices ................................................................................................... 43
  INVOICE EFT FLEXFIELD ATTRIBUTES ....................................................... 44
  A-lomake (A-Form) ............................................................................................... 44
  B-lomake (B-Form) ............................................................................................... 45
  Konekielinen viite (Invoice Reference Number) .................................................. 45
Preface


This user’s guide includes information to help you effectively work with Oracle Financials for Finland and contains detailed information about the following:

- Overview and reference information
- Specific tasks that you can accomplish with Oracle Financials for Finland
- How to use Oracle Financials for Finland windows
- Oracle Financials for Finland programs, reports, and listings
- Oracle Financials for Finland functions and features

This preface explains how this user’s guide is organized and introduces other sources of information that can help you use Oracle Financials for Finland.
About this Country-Specific User's Guide

This user's guide documents country-specific functionality developed for use within your country and supplements our core Financials user's guides. This user's guide also includes tips about using core functionality to meet your country's legal and business requirements, as well as task and reference information. The following chapters are included:

- Chapter 1 describes two new legal audit trail reports for Finland in Oracle General Ledger, the Account Analysis Detail and the Daily Journal Book.

- Chapter 2 describes Oracle Payables functionality developed for Finland, including EFT payments both for domestic and foreign invoices.

- Chapter 3 describes Oracle Receivables functionality developed for Finland, including the Adjustment Register, miscellaneous transactions, the Receipt Register, the Transaction Register, and the Applied Receipt Register with Gain and Loss Information.

This user's guide is available online

All Oracle Applications user's guides are available online, in both HTML and Adobe Acrobat format. Most other Oracle Applications documentation is available in Adobe Acrobat format.

The paper and online versions of this manual have identical content; use whichever format is most convenient.

The translated HTML version of this book is optimized for on-screen reading, and lets you follow hypertext links for easy access to books across our entire online library; you can also search for words and phrases if your national language is supported by Oracle's Information Navigator. You can access our HTML documentation from the Oracle Applications toolbar, or from a URL provided by your system administrator.
You can order an Oracle Applications Documentation Library CD that contains Adobe Acrobat versions of each manual in the Oracle Applications documentation set. With this CD, you can search our documentation for information, read the documentation online, and print individual pages, sections, or entire books. When you print from Adobe Acrobat, the resulting printouts look just like pages from an Oracle Applications hardcopy manual.

There may be additional material that was not available when this user's guide was printed. To learn if there is a documentation update for this product, look at the main menu of your country's HTML help.
Assumptions

This guide assumes you have a working knowledge of the principles and customary practices of your business area. It also assumes you are familiar with Oracle Financials for Finland. If you have never used Oracle Financials for Finland, we suggest you attend training classes available through Oracle Education. See Other Information Sources for more information about Oracle Financials and Oracle training.

This guide also assumes that you are familiar with the Oracle Applications graphical user interface. To learn more about the Oracle Applications graphical user interface, read the Oracle Applications User’s Guide.
Do Not Use Database Tools to Modify Oracle Applications Data

Oracle provides powerful tools you can use to create, store, change, retrieve, and maintain information in an Oracle database. If you use Oracle tools like SQL*Plus to modify Oracle Applications data, you risk destroying the integrity of your data and you lose the ability to audit changes to your data.

Because Oracle Applications tables are interrelated, any change you make using an Oracle Applications form can update many tables at once. But when you modify Oracle Applications data using anything other than Oracle Applications forms, you may change a row in one table without making corresponding changes in related tables. If your tables get out of synchronization with each other, you risk retrieving erroneous information and you risk unpredictable results throughout Oracle Applications.

When you use Oracle Applications forms to modify your data, Oracle Applications automatically checks that your changes are valid. Oracle Applications also keeps track of who changes information. But, if you enter information into database tables using database tools, you may store invalid information. You also lose the ability to track who has changed your information because SQL*Plus and other database tools do not keep a record of changes.

Consequently, we STRONGLY RECOMMEND that you never use SQL*Plus, Oracle Data Browser, database triggers, or any other tool to modify Oracle Applications tables, unless we tell you to do so in our manuals.
Other Information Sources

You can choose from other sources of information, including documentation, training, and support services, to increase your knowledge and understanding of Oracle Financials for Finland.

Most Oracle Applications documentation is available in Adobe Acrobat format on the Oracle Applications Documentation Library CD. We supply this CD with every software shipment.

If this user’s guide refers you to other Oracle Applications documentation, use only the Release 11 versions of those manuals unless we specify otherwise.

Oracle Applications User’s Guide

This guide explains how to navigate, enter data, query, run reports, and introduces other basic features of the graphical user interface (GUI) available with this release of Oracle Financials for Finland and any other Oracle Applications product. This guide also includes information on setting user profiles, as well as running and reviewing reports and concurrent requests.

You can also access this user’s guide online by choosing Getting Started with Oracle Applications from any Oracle Applications help file.
Related User's Guides

This user’s guide documents country-specific functionality developed in addition to our Oracle Financials core products. Because our country-specific functionality is used in association with our core Financials products and shares functional and setup information with other Oracle Applications, you should consult other related user’s guides when you set up and use Oracle Financials for Finland.

If you do not have the hardcopy version of these manuals, you can read them by choosing Library from the Help menu, or by reading from the Oracle Applications Documentation Library CD, or by using a Web browser with a URL that your system administrator provides.

Oracle General Ledger User’s Guide

Use this manual when you plan and define your chart of accounts, accounting period types and accounting calendar, functional currency, and set of books. It also describes how to define journal entry sources and categories so that you can create journal entries for your general ledger. If you use multiple currencies, use this manual when you define additional rate types and enter daily rates. This manual also includes complete information on implementing budgetary control.

Oracle Cash Management User’s Guide

This manual explains how you can reconcile your payments with your bank statements.

Oracle Purchasing User’s Guide

Use this manual to read about entering and managing the purchase orders that you match to invoices.

Oracle HRMS User’s Guide

This manual explains how to enter your employees, so you can enter expense reports for them. It also explains how to set up organizations and site locations.
Oracle Payables User’s Guide

This manual describes how accounts payable transactions are created and entered into Oracle Payables. This manual also contains detailed setup information for Oracle Payables. Use this manual to learn how to implement flexible address formats for different countries. You can use flexible address formats in the suppliers, customers, banks, invoices, and payments windows in both Oracle Payables and Oracle Receivables.

Oracle Receivables User’s Guide

Use this manual to learn how to implement flexible address formats for different countries. You can use flexible address formats in the suppliers, customers, banks, invoices, and payments windows in both Oracle Payables and Oracle Receivables. This manual also explains how to set up your system, create transactions, and run reports in Oracle Receivables.

Oracle Projects User’s Guide

Use this manual to learn how to enter expense reports in Projects that you import into Payables to create invoices. You can also use this manual to see how to create Project information in Projects which you can then record for an invoice or invoice distribution.

Oracle Assets User’s Guide

Use this manual to add assets and cost adjustments directly into Oracle Assets from invoice information.

Oracle Applications Flexfields Guide

This manual provides flexfields planning, setup, and reference information for your implementation team, as well as for users responsible for the ongoing maintenance of Oracle Applications product data. This manual also provides information on creating custom reports on flexfields data.
**Oracle Workflow Guide**

This manual explains how to define new workflow business processes as well as customize existing Oracle Applications-embedded workflow processes. You also use this guide to complete the setup steps necessary for any Oracle Applications product that includes workflow-enabled processes.

**Oracle Alert User's Guide**

This manual explains how to define periodic and event alerts to monitor the status of your Oracle Applications data.

**Country-Specific User's Guides**

These manuals document functionality developed to meet legal and business requirements in countries that you do business in. Look for a User’s Guide appropriate to your country; for example, see the Oracle Financials for the Czech Republic User's Guide for more information about using this software in the Czech Republic.

**Oracle Applications Character Mode to GUI Menu Path Changes**

This is a quick reference guide for experienced Oracle Applications end users migrating from character mode to a graphical user interface (GUI). This guide lists each character mode form and describes which GUI windows or functions replace it.

**Oracle Financials Open Interfaces Guide**

This guide contains a brief summary of each Oracle Financial Applications open interface.

**Multiple Reporting Currencies in Oracle Applications**

If you use Multiple Reporting Currencies feature to report and maintain accounting records in more than one currency, use this manual before implementing Oracle Financials for Finland. The manual details additional steps and setup considerations for implementing Oracle Financials for Finland with this feature.
Multiple Organizations in Oracle Applications

If you use the Oracle Applications Multiple Organization Support feature to use multiple sets of books for one Oracle Financials installation, use this guide to learn about setting up and using Oracle Financials with this feature.

There are special considerations for using Multiple Organizations in Europe with document sequences, legal entity reporting, and drill-down from General Ledger. Consult the Multiple Organizations in Oracle Applications guide for more information about using Multiple Organizations in Europe.

Report eXchange User's Guide

Read this guide to learn more about Report eXchange, which lets you customize the output of certain reports and download them to a spreadsheet program.

Global Accounting Engine

Use the Global Accounting Engine to replace the transfer to General Ledger and create subledger accounting entries that meet additional statutory standards within some countries. The Accounting Engine provides subledger balances, legal reports, and bi-directional drilldown from General Ledger to the subledger transaction.

Oracle Applications Implementation Wizard User's Guide

If you are implementing more than one Oracle product, you can use the Oracle Applications Implementation Wizard to coordinate your setup activities. This guide describes how to use the wizard.

Oracle Applications Developer's Guide

This guide contains the coding standards followed by the Oracle Applications development staff. It describes the Oracle Application Object Library components needed to implement the Oracle Applications user interface described in the Oracle Applications User Interface Standards. It also provides information to help you build your custom Developer/2000 forms so that they integrate with Oracle Applications.
Oracle Applications User Interface Standards

This manual contains the user interface (UI) standards followed by the Oracle Applications development staff. It describes the UI for the Oracle Applications products and how to apply this UI to the design of an application built by using Oracle Forms 4.5.
Installation and System Administration

**Oracle Applications Installation Manual**
This manual and the accompanying release notes provide information you need to successfully install Oracle Financials, Oracle Public Sector Financials, Oracle Manufacturing, or Oracle Human Resources in your specific hardware and operating system software environment.

**Oracle Financials Country-Specific Installation Supplement**
Use this manual to learn about general country information, such as responsibilities and report security groups, as well as any post-install steps required by some countries or the Global Accounting Engine.

**Oracle Applications Upgrade Manual**
This manual explains how to prepare your Oracle Applications products for an upgrade. It also contains information on finishing the upgrade procedure for each product. Refer to this manual and the Oracle Applications Installation Manual when you plan to upgrade your products.

**Oracle Applications System Administrator’s Guide**
This manual provides planning and reference information for the Oracle Applications System Administrator. It contains information on how to define security, customize menus and online help, and manage processing.

**Oracle Financials Regional Technical Reference Manual**
The Oracle Financials Regional Technical Reference Manual contains database diagrams and a detailed description of regional and related applications database tables, forms, reports, and programs. This information helps you convert data from your existing applications, integrate Oracle Financials with non-Oracle applications, and write custom reports for Oracle Financials.

You can order a technical reference manual for any product you have licensed. Technical reference manuals are available in paper format only.
Oracle Applications Product Update Notes

This manual contains a summary of each new feature we added since Release 10.7, as well as information about database changes and seed data changes that may affect your operations or any custom reports you have written. If you are upgrading from Release 10.6 or earlier, you also need to read Oracle Applications Product Update Notes Release 10.7.
Training and Support

Training

Oracle Education offers a complete set of training courses to help you and your staff master Oracle Applications. We can help you develop a training plan that provides thorough training for both your project team and your end users. We will work with you to organize courses appropriate to your job or area of responsibility.

Training professionals can show you how to plan your training throughout the implementation process so that the right amount of information is delivered to key people when they need it the most. You can attend courses at any one of our many Educational Centers, or you can arrange for our trainers to teach at your facility. In addition, we can tailor standard courses or develop custom courses to meet your needs.

Support

From on-site support to central support, our team of experienced professionals provides the help and information you need to keep Oracle Financials for Finland working for you. This team includes your technical representative, account manager, and Oracle’s large staff of consultants and support specialists with expertise in your business area, managing an Oracle server, and your hardware and software environment.
About Oracle

Oracle Corporation develops and markets an integrated line of software products for database management, applications development, decision support, and office automation, as well as Oracle Applications, an integrated suite of more than 45 software modules for financial management, supply chain management, manufacturing, project systems, human resources, and sales and service management.

Oracle products are available for mainframes, minicomputers, personal computers, network computers, and personal digital assistants, allowing organizations to integrate different computers, different operating systems, different networks, and even different database management systems, into a single, unified computing and information resource.

Oracle is the world's leading supplier of software for information management, and the world's second largest software company. Oracle offers its database, tools, and applications products, along with related consulting, education, and support services, in over 140 countries around the world.
Thank You

Thank you for using Oracle Financials for Finland and this user’s guide.

We value your comments and feedback. At the end of this manual is a Reader’s Comment Form you can use to explain what you like or dislike about Oracle Financials or this user’s guide. Mail your comments to the following address or call us directly at (650) 506-7000.

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500 Oracle Parkway
Redwood Shores, CA 94065
U.S.A.

Or, send electronic mail to globedoc@us.oracle.com.
Oracle General Ledger tracks and maintains your company’s account balances. This chapter describes two new legal audit trail reports for Finland in Oracle General Ledger.

- Account Analysis Detail
- Daily Journal Book
You must print the Finnish Account Analysis Detail, one of Finland’s legal general ledger audit trail reports, for each closed accounting period. This report verifies that transactions are recorded systematically and it ensures the audit trail from Oracle General Ledger to subledgers.

With this report you can review your general ledger actual account balances and respective journal entries for a company, account and period range. You can also select the report to be printed for journal entries from a specific source, such as Payables or Receivables.

The report is ordered by company, account, document number, and subledger document number. The report prints a total by account and company and has a landscape format.
Finnish Account Analysis Detail helps you review balances and journal entries in document number order by account for these areas:

- A particular company range
- Account range
- Period range
- Source

Use the Run Reports window to submit the Finnish Account Analysis Detail.

**Prerequisites**

There are two prerequisites. You must:

- Set up document sequencing according to Oracle System Administrator documentation
- Use detail posting from subledgers to Oracle General Ledger

**Attention:** If posting from subledgers is in summary, the report will not print subledger document sequence data.
Report Parameters

When you request Finnish Account Analysis Detail, General Ledger prompts you to enter the following:

**Segment Range**

Enter the low and high balancing segment (company) values that you want to report on.

**Period Range**

Choose the account period range that you wish to report.

**Currency**

Choose your functional currency or STAT, for statistical balances.

**Account Range**

Choose the low and high account segment values that you want to report on.

**Source**

Select the journal source to see balances and transactions for a particular journal source. If you leave this field blank, all journal sources are selected for the report.
### Report Headings

<table>
<thead>
<tr>
<th>In this heading...</th>
<th>Oracle General Ledger prints...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Company</td>
<td>The balancing segment range that you requested for your report</td>
</tr>
<tr>
<td>Account</td>
<td>The account range that you requested for your report</td>
</tr>
<tr>
<td>Currency</td>
<td>The currency that you requested for your report</td>
</tr>
<tr>
<td>Period</td>
<td>The accounting period range that you requested for your report</td>
</tr>
<tr>
<td>Source</td>
<td>The journal source that you requested for your report</td>
</tr>
</tbody>
</table>

### Column Headings

<table>
<thead>
<tr>
<th>In this heading...</th>
<th>Oracle General Ledger prints...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Company</td>
<td>The balancing segment range that you requested for your report</td>
</tr>
<tr>
<td>Acc.</td>
<td>The account value and description</td>
</tr>
<tr>
<td>Beginning Bal.</td>
<td>Account’s balance at the start of the period range selected</td>
</tr>
<tr>
<td>Per. Debits</td>
<td>Total of all debit transactions in the period range you selected</td>
</tr>
<tr>
<td>Per. Credits</td>
<td>Total of all credit transactions in the period range you selected</td>
</tr>
<tr>
<td>End Bal.</td>
<td>Account’s balance at the end of the period range selected</td>
</tr>
<tr>
<td>DocSequence</td>
<td>Transaction’s document sequence name</td>
</tr>
<tr>
<td>DocNum</td>
<td>Transaction’s document number</td>
</tr>
<tr>
<td>In this heading...</td>
<td>Oracle General Ledger prints...</td>
</tr>
<tr>
<td>-------------------</td>
<td>--------------------------------</td>
</tr>
<tr>
<td>GL Date</td>
<td>Journal creation date</td>
</tr>
<tr>
<td>Source</td>
<td>The journal source of the transaction</td>
</tr>
<tr>
<td>S.DocNum</td>
<td>The transaction document sequence number</td>
</tr>
<tr>
<td>S.GL Date</td>
<td>Transaction's subledger General Ledger date</td>
</tr>
<tr>
<td>Description</td>
<td>Supplier name for your Payables transaction, Customer name of Receivables transaction, or journal entry description</td>
</tr>
<tr>
<td>Cur</td>
<td>Transaction's entered currency</td>
</tr>
<tr>
<td>Acc. Debits</td>
<td>Transaction's accounted debits</td>
</tr>
<tr>
<td>Acc. Credits</td>
<td>Transaction's accounted credits</td>
</tr>
<tr>
<td>Entered Debits</td>
<td>Transaction's entered debits</td>
</tr>
<tr>
<td>Entered Credits</td>
<td>Transaction's entered credits</td>
</tr>
</tbody>
</table>

**Row Headings**

<table>
<thead>
<tr>
<th>In this heading...</th>
<th>Oracle General Ledger prints...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account Total</td>
<td>Each account’s total functional debit and credit amounts</td>
</tr>
<tr>
<td>Company Total</td>
<td>Your company’s total functional debit and credit amounts</td>
</tr>
</tbody>
</table>
Your must print the Daily Journal Book report, one of Finland’s legal General Ledger audit trail reports, for each accounting period. This report verifies that transactions are recorded in chronological order, and ensures the audit trail from General Ledger to subledgers.

Use this report to review each journal entry’s detailed information. Oracle General Ledger sorts the journal entries by document sequence, document number, and subledger document number. With this report you can also review journal entries for a specific batch, category, General Ledger document number range, and subledger document number range. You can also use this report to review unposted transactions.

The report prints a total by subledger document sequence number, General Ledger document sequence number, General Ledger document sequence, and company. It has a landscape format.
The Finnish Daily Journal Book reviews journal entries in document sequence number order for the following:

- A particular company
- Document sequence
- Document sequence range
- Journal batch
- Journal category
- Subledger sequence range
- Date range or specific period
- Posting status

Use the Run Reports window to submit the Finnish Account Analysis Detail report.

### Prerequisites

There are two prerequisites. You must:

- Set up document sequencing according to the Oracle System Administrator User's Guide.
- Use detail posting from subledgers to Oracle General Ledger.  
  **Note:** If you are posting from subledgers is in summary, the report will not print subledger document sequence data.
Report Parameters

When you request the Finnish Daily Journal Book, General Ledger prompts you to enter the following:

Balance Type
Select the account balance type for your report:
- Actual (A) Balances
- Budget (B) Balances.

Period
Enter the report period. If you do not enter a period but enter a Date Range (see next page), the report will work on the specified dates; otherwise all opened periods will be reported using the following parameters.

Posted to General Ledger
Enter Yes to report journal entries posted to General Ledger. Enter No to review unposted journal transactions. Leave this field blank to see all journal transactions.

Batch Name
Select the required General Ledger journal batch.

Attention: This option is available only if you have entered a period and selected either Yes or No in the Posted to General Ledger parameter. If you enter a Batch Name, the remaining optional parameters are ignored.

Category
Select the journal category for your report.

Document Sequence Name
Enter the General Ledger document sequence name for the report that you want. This parameter is required if you print the report for the document number range.
Document Number Range

Enter the General Ledger document number range that is required for the report.

Subledger Document Sequence

Select the subledger document sequence name. If this parameter is required, you print the report for subledger document number range.

Attention: This parameter applies only if you run postings from subledgers in detail mode.

Subledger Document Number Range

Enter the subledger document number range you want to print.

General Ledger Date Range

Enter the General Ledger Date range for the report. If you do not select a date range and you do not enter a value for the Period parameter, Oracle General Ledger includes information for all dates in the report. If you do enter a period, the date range parameters are ignored.

Company

Enter the balancing segment value that you want to report for.
## Report Headings

<table>
<thead>
<tr>
<th>In this heading</th>
<th>Oracle General Ledger prints...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance Type</td>
<td>Report’s balance type</td>
</tr>
<tr>
<td>Period</td>
<td>Report’s accounting period</td>
</tr>
<tr>
<td>Company</td>
<td>Report’s balancing segment</td>
</tr>
<tr>
<td>Posting Status</td>
<td>Report’s posting status</td>
</tr>
<tr>
<td>Date Range</td>
<td>Report’s General Ledger date range</td>
</tr>
</tbody>
</table>

## Column Headings

<table>
<thead>
<tr>
<th>In this heading</th>
<th>Oracle General Ledger prints...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Document Sequence</td>
<td>Transaction’s document sequence name</td>
</tr>
<tr>
<td>DocSeq</td>
<td>Transaction’s document sequence number</td>
</tr>
<tr>
<td>GL Date</td>
<td>Transaction’s General Ledger date</td>
</tr>
<tr>
<td>Curr</td>
<td>Transaction’s currency code</td>
</tr>
<tr>
<td>Period</td>
<td>Transaction’s accounting period name</td>
</tr>
<tr>
<td>Batch</td>
<td>The journal batch name (if selected)</td>
</tr>
<tr>
<td>Descr.</td>
<td>The journal batch description</td>
</tr>
<tr>
<td>Category</td>
<td>Journal entry’s document category name</td>
</tr>
<tr>
<td>Subledger Doc. Sequence Number</td>
<td>Transaction’s subledger document sequence number</td>
</tr>
</tbody>
</table>

*Note:* This field is omitted if the transfers from subledgers are done in summary mode.

(continued)
<table>
<thead>
<tr>
<th>In this heading...</th>
<th>Oracle General Ledger prints...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting Flexfield</td>
<td>Journal entry's accounting flexfield</td>
</tr>
<tr>
<td>SourceDate</td>
<td>Transaction's subledger General Ledger date</td>
</tr>
<tr>
<td>Description</td>
<td>Journal entry's description</td>
</tr>
<tr>
<td>User</td>
<td>User name of the latest journal entry update, and the person who transferred subledger transactions</td>
</tr>
<tr>
<td>Date</td>
<td>Date of most recent document change</td>
</tr>
<tr>
<td>VAT Code</td>
<td>Transaction's VAT code in General Ledger VAT entries</td>
</tr>
<tr>
<td>Acc. Debits</td>
<td>Journal entry line's functional debit amount</td>
</tr>
<tr>
<td>Acc. Credits</td>
<td>Journal entry line's functional credit amounts</td>
</tr>
<tr>
<td>Entered Debits</td>
<td>Journal entry line’s entered currency debit amount</td>
</tr>
<tr>
<td>Entered Credits</td>
<td>Journal entry line’s entered credit amount</td>
</tr>
</tbody>
</table>
## Row Headings

<table>
<thead>
<tr>
<th>In this heading...</th>
<th>Oracle General Ledger prints...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subledger Document Sequence Total</td>
<td>Total debit and credit amounts (both entered and accounted) for each subledger document sequence number. <strong>Note:</strong> These sums are omitted if transfers from subledgers are done in summary mode.</td>
</tr>
<tr>
<td>Document Total</td>
<td>Total debit and credit amounts (both entered and accounted) for each General Ledger document number.</td>
</tr>
<tr>
<td>Document GL Sequence Total</td>
<td>Total accounted debit and credit amounts for each journal entry category.</td>
</tr>
<tr>
<td>Report Total</td>
<td>Total accounted debit and credit amounts for your report.</td>
</tr>
</tbody>
</table>
Oracle Payables for Finland supports EFT payments both for domestic and foreign invoices. Globalizations include three payment formats: LMP2, for domestic payments; ULMP and LUM2-formats for foreign payments.
Work Flow of Finnish Electronic Funds Transfer (EFT)

Prerequisites

You must complete the following prerequisites for EFT:

- Set Finland as your VAT member state in the Financial Options window.
- Define payment formats
- Set up bank accounts
- Enter supplier site EFT information.
- Enter invoices

Define Finnish Payment Formats

1. Define Finnish payment formats with this path:

   Setup > Payments > Formats

2. Choose Electronic Payments payment method for all your Finnish payment formats.

3. Enter these values:

   **Payment Format: Domestic Batch Payments**

<table>
<thead>
<tr>
<th>In this field...</th>
<th>Enter this...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Currency</td>
<td>FIM</td>
</tr>
<tr>
<td>Format Payments program</td>
<td>Finnish LMP JEFILLMP</td>
</tr>
</tbody>
</table>
### Payment Format: Domestic Quick Payments

<table>
<thead>
<tr>
<th>In this field...</th>
<th>Enter this...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Currency</td>
<td>FIM</td>
</tr>
<tr>
<td>Format Payments program</td>
<td>Finnish LMP JEFILLMP</td>
</tr>
</tbody>
</table>

### Payment Format: Foreign Multi-Currency Payments

<table>
<thead>
<tr>
<th>In this field...</th>
<th>Enter this value...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multi-currency</td>
<td>Yes</td>
</tr>
<tr>
<td>Format Payments program</td>
<td>Finnish LUM2 (JEFLUM) or Finnish ULMP (JEFLULM)</td>
</tr>
</tbody>
</table>

### Payment Format: DEM Payments

<table>
<thead>
<tr>
<th>In this field...</th>
<th>Enter this value...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Currency</td>
<td>DEM</td>
</tr>
<tr>
<td>Format Payments program</td>
<td>Finnish LUM2 (JEFLUM)</td>
</tr>
<tr>
<td></td>
<td>Finnish ULMP (JEFLULM)</td>
</tr>
</tbody>
</table>

4. Open the Payment Format EFT information window (Special: View EFT Details) and enter additional required information, depending on the payment preference, such as EFT user number, and illegal characters.
Payment Format EFT Flexfield Attributes

This section describes the flexfields in the Payment Format EFT Information window.

Use the Payment Formats window to enter the Payment Format EFT information.

Attention: From the Payment Format window, you view the Payment Format EFT information window. Use the special menu and select the option View EFT Details.

Payment Preference

Enter the payment format type. The list of flexfield values is different depending on the format type you enter.
LMP Format

**Check A/B-form Info?**
Check that the Bank of Finland information exists.

**Illegal Characters**
Banks may specify certain illegal characters that must not appear in the formatted payment batch. The string of illegal characters must appear in single quote marks.

**Replace Them With**
Enter the legal character used to replace an illegal character. The string of legal characters must appear in single quote marks.

**EDI Identifier**
Enter the EDI identifier.

**Processing Type**
Enter the processing type.
LUM 2/ULMP Formats

Check A/B-form Info?
Check that the Bank of Finland information exists.

Exchange Rate Contract Number
Enter the exchange rate contract number.

Illegal Characters
Banks may specify certain illegal characters that must not appear in the formatted payment batch. The string of illegal characters must appear in single quote marks.

Replace Them With
Enter the legal character used to replace an illegal character. The string of legal characters must appear in single quote marks.

EFT User Number
Enter the EFT user number.
Setting up Your Bank Accounts

Because there is a validation routine that fires when the bank country is Finland and bank branch number is LMP, one bank branch can contain either domestic or foreign bank accounts, but not both.

1. Set up valid bank accounts with this path:
   SetUp > Payment > Banks

2. Enter your bank information in these fields:

   **Domestic Bank Account**

<table>
<thead>
<tr>
<th>In this field...</th>
<th>Enter this value...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank</td>
<td>Bank XXX/ domestic</td>
</tr>
<tr>
<td>Branch</td>
<td>FIM bank accounts</td>
</tr>
<tr>
<td>Branch Number</td>
<td>LMP</td>
</tr>
<tr>
<td>Country</td>
<td>Finland</td>
</tr>
</tbody>
</table>

   **Foreign Bank Account**

<table>
<thead>
<tr>
<th>In this field...</th>
<th>Enter this value...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank</td>
<td>Bank XXX/ foreign</td>
</tr>
<tr>
<td>Branch</td>
<td>Foreign currency</td>
</tr>
<tr>
<td></td>
<td>bank accounts</td>
</tr>
</tbody>
</table>
Supplier Site Flexfield Attributes

This section describes flexfields that appear on the Supplier Site EFT Information window.

Use the Suppliers window to enter the Supplier Site EFT information.

Attention: From the Supplier Site window, you can view the Supplier Site EFT information window. Use the Special menu, and select the option View EFT Details.

All additional EFT fields are required only for foreign payment formats. If this information is not entered, the payment format is assumed to be LMP.

Country Code

Country Code defaults to a two character country code according to the value entered for VAT Member State within Financial Options (Setup > Options > Financials).

Payment Format

Select your vendor’s payment format.

Dependence Code

Select the vendor dependence code.
**Bank Expense Code**

Select if the buyer or payer will pay the bank cost of payment.

**Payment Type**

Select the payment type for the payment format you selected previously.

**Entering Invoices**

1. Enter Invoices and Prepayments with this path:

   Invoices > Entry > Invoices

2. Commit the invoice line.

3. Select View EFT Details from the Special menu.

4. Enter the required information.

5. Approve the invoices.

You can also generate recurring invoices or ExpenseReport invoices. The EFT information for both types must be completed at the standard Invoice Entry window.
Invoice EFT Flexfield Attributes

This section describes the flexfields in the Maintain Invoice EFT Information window.

Use the Enter Invoices window to enter the Invoice EFT information.

Attention: From the main Invoice window, you can view the Invoice EFT information window. Use the Special menu, and select the option View EFT Details.

Payment Preference

The values displayed are in Finnish and are not translatable. There are four payment preference options: A-lomake, B-lomake, konekinen viite, and Vapaa viite.

A-lomake (A-Form)

Transaction Type

Enter the transaction type (normally the same as the Payment Preference).

Payment Reason Code

Enter the payment reason code.

Payment Reason Text

Enter text to describe the payment reason.

Goods Owner’s Tax Payer ID

Enter the tax payer ID. Use available values from Reporting Entities window.
<table>
<thead>
<tr>
<th>Transaction Type</th>
<th>Enter the transaction type (normally the same as the Payment Preference).</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payment Reason Code</td>
<td>Enter the payment reason code.</td>
</tr>
<tr>
<td>Importing Date</td>
<td>Enter the date of import for the foreign goods.</td>
</tr>
<tr>
<td>Foreign Trade Ref. No</td>
<td>Enter the trade reference number.</td>
</tr>
<tr>
<td>Goods Owner’s Tax Payer ID</td>
<td>Enter the tax payer ID. Values are available from the Reporting Entities report.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Konekielinen viite (Invoice Reference Number)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reference Number</td>
</tr>
<tr>
<td>Check Digit</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Vapaa viite (Invoice Reference Text)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reference Text</td>
</tr>
</tbody>
</table>
Payment Schedules EFT Flexfield Attributes

This section describes flexfields that appear on the Scheduled Payment EFT Information window.

Use the Invoices window to enter the Payment Schedule EFT information.

Attention: From the main Scheduled Payments window, you can view scheduled payment EFT information. Use the special menu, and select the View EFT Details option.

Payment Preference

The values displayed are in Finnish and are non translatable. The payment preference options are A-lomake and B-lomake.

A-lomake (A-Form)

Transaction Type

Enter the transaction type (normally the same as the Payment Preference).

Payment Reason Code

Enter the payment reason code.

Payment Reason Text

Enter text describing the payment reason.

Goods Owner's Tax Payer ID

Enter the tax payer ID.
B-lomake (B-Form)

**Transaction Type**

Enter the transaction type (normally the same as the Payment Preference).

**Payment Reason Code**

Enter the payment reason code.

**Importing Date**

Enter the date of import for foreign goods.

**Foreign Trade Ref No**

Enter the foreign trade reference number.

**Goods Owner's Tax Payer ID**

Enter the tax payer ID.
Creating EFT Payments

This section describes the steps required to create Foreign and Domestic Payment Data Files.

Maintain Payment Batches

Use this window to submit your payment selection process to select invoices and build payments.

Run the Preliminary Payment Register from the Payment Batch Actions window. The Preliminary Payment Register is the standard Preliminary Payment Register (supplied by Oracle Payables). Any output from this report is not valid for the Finnish EFT payment process.

Run Finnish Payment Build Set

1. Use the Standard Report Submission window in the Finnish Localizations responsibility to submit the Finnish Payment Build Set.

   Other > Requests > Run

2. Enter the Batch Name parameter for the Reports.

The Finnish Payment Build Set runs a validation program first. Finnish validation has these data checks.

- **Bank of Finland Information**: Foreign payment formats (LUM 2, ULMP) require you to enter additional information against invoice and/or payment schedules. This extra detail holds Bank of Finland information.

- **Bank Account Type**: The vendor bank account type (when it exists) must be the same as the payment format type. If you create a domestic payment, the bank account type should be domestic. If you create foreign payments, the bank account type should be foreign. The validation program assumes that if additional EFT information is entered, the bank account type is foreign; otherwise, it is domestic.
The Report Set then runs the Standard Build Payments program.

Finally the Report Set produces the Preliminary Payment Register for the batch.

The Preliminary Payment Register output is used to review the payments Oracle Payables creates when you format payments for the invoices in a payment batch. You can review the Preliminary Payment Register to see which invoices and vendors are paid, the discounts taken, and the total amount paid to each vendor.

See also
Preliminary Payment Register, Oracle Payables User’s Guide

Formatting Payments

Format the payments from the Payments Batch Actions window.

Attention: Once you format a payment batch, you cannot modify it.

See also
Automatic Payment Processing, Oracle Payables User’s Guide

Confirming Payments

Confirm Payments from the Payments Batch Actions window.

Attention: Once you confirm a payment batch, you cannot modify it.

See also
Automatic Payment Processing, Oracle Payables User’s Guide
### Finnish Account Payables by Detail Report

<table>
<thead>
<tr>
<th>Date</th>
<th>Amount</th>
<th>Base Amount</th>
<th>Discounts</th>
<th>Pay Date</th>
<th>Pay Doc Seq</th>
<th>Paid Amount</th>
<th>Open Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-JAN-96</td>
<td>100.00</td>
<td>320.00</td>
<td></td>
<td></td>
<td></td>
<td>100.00</td>
<td>320.00</td>
</tr>
<tr>
<td>10-JAN-96</td>
<td>150.00</td>
<td>480.00</td>
<td></td>
<td></td>
<td></td>
<td>150.00</td>
<td>480.00</td>
</tr>
<tr>
<td>09-JAN-96</td>
<td>60.00</td>
<td>186.00</td>
<td></td>
<td></td>
<td></td>
<td>60.00</td>
<td>186.00</td>
</tr>
</tbody>
</table>

**Vendor Sum:**
- **310.00**
- **986.00**

<table>
<thead>
<tr>
<th>Date</th>
<th>Amount</th>
<th>Base Amount</th>
<th>Discounts</th>
<th>Pay Date</th>
<th>Pay Doc Seq</th>
<th>Paid Amount</th>
<th>Open Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-JAN-96</td>
<td>100.00</td>
<td>320.00</td>
<td></td>
<td></td>
<td></td>
<td>100.00</td>
<td>320.00</td>
</tr>
</tbody>
</table>

**Vendor Sum:**
- **100.00**
- **320.00**

**Currency Sum:**
- **410.00**
- **1,306.00**

---

You must print the Finnish Account Payables by Detail, one of Finnish legal payables audit trail reports, for each closed payables period. This report verifies that transactions, invoices and payments, are recorded systematically. The report also ensures the audit trail from Oracle Payables to original documents.

Finnish Account Payables by Detail report shows open invoices with a specific date. It also shows paid invoices in an accounting date range grouped by liability account and supplier name (alphabetical order). Finnish accounting legislation requires this report after the accounting period has closed.

Finnish Account Payables supports a variety of payables transactions. Use this report to reconcile your liability balances for specific dates and paid amounts for a specific period in General Ledger. This report is typically used after the accounting period has closed; however, you can reconcile total amounts anytime between Account Payables and General Ledger.

The report shows:

- Original invoice amount in foreign currency as well as functional currency
- Open invoice amounts grouped by liability account both in foreign and functional currency
- Paid amounts in accounting date range
- Discounts taken in accounting date range
- Exchange rate gain/loss amounts in accounting date range
Invoice open total amounts are reconciled to YTD balances for liability accounts. Paid total amounts are reconciled to the PTD balances of cash accounts. Discount total amounts are reconciled to the PTD balances of discount accounts. Exchange rate gain/loss total amounts are reconciled to the PTD balances of gain/loss accounts.

The Report supports the following summary layouts:

- **Liability Account Summary** displays the total account amounts.
- **Currency Summary** displays the total account and currency amounts.
- **Vendor Summary** displays the total account, currency, and vendor/customer amounts.
- **Invoice Summary** displays each invoice when calculating totals for an account, currency, and a vendor/customer.

Use the Run Reports window to submit Finnish Account Payables by Detail.

---

**Prerequisites**

You must complete these setup steps before you can use the report.

**Set up Financials System Options**

Set VAT Registration State to Finland.

**Set up System Options**

Use automatic offset and set Offset Account Flexbuilder Method to Balancing Segment.

- Set default accounting date to system date
- Set discount distribution to prorate tax
- Use multiple currencies
Report Parameters

When you request the Finnish Account Payables by Detail report, Oracle Payables prompts you to enter the following:

Report Format

Enter report format or formats for this report:

<table>
<thead>
<tr>
<th>If you select this format...</th>
<th>Oracle Payables displays...</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Account</td>
<td>Liability Account Summary report</td>
</tr>
<tr>
<td>2. Currency</td>
<td>Currency Summary report</td>
</tr>
<tr>
<td>3. Vendor</td>
<td>Vendor Summary report</td>
</tr>
<tr>
<td>4. Invoice</td>
<td>The amounts for each invoice by account, by currency, and by vendor.</td>
</tr>
<tr>
<td>6. All Summary Reports</td>
<td>All three different summary reports: Account, Currency, and Vendor Summary reports</td>
</tr>
<tr>
<td>7. All Reports</td>
<td>All summary reports and invoice detail report</td>
</tr>
</tbody>
</table>

Liability Account

Enter the liability account. If you leave this field blank, the report displays all liability accounts.

Currency

Enter the invoice currency. If you leave this field blank, the report displays all currencies.
Vendor Name

Enter the vendor name. If you leave this field blank, the report displays all vendors.

As of Date

Enter the date. Oracle Payables selects all invoices that:

- Have an opening balance before the As of Date and
- Are paid between your period start date and the As of Date

Paid Invoices?

If you enter Yes, Oracle Payables selects invoices paid between the Period Start Date and the As of Date.

Approval Status?

To include only approved invoices, enter Approved. To include only unapproved invoices, enter Unapproved. To include all invoices, leave this field blank. Default value is Approved.

Invoices Posted?

To include only posted invoices, enter Yes. To include only unposted invoices, enter No. To include all invoices, leave this field blank. Default value is Yes.

Payments Posted?

To include only posted payments, enter Yes. To include only unposted payments, enter No. To include all payments, leave this field blank. Default value is Yes.

Payments Cleared?

To include only cleared payments, enter Yes. To include only uncleared payments, enter No. To include all payments, leave this field blank. Default value is Yes.
Report Headings

<table>
<thead>
<tr>
<th>In this field...</th>
<th>Oracle Payables prints...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account</td>
<td>Liability account</td>
</tr>
<tr>
<td>Currency</td>
<td>Invoice currency</td>
</tr>
</tbody>
</table>

Column Headings

Column headings describe each column in your standard report or listing.

<table>
<thead>
<tr>
<th>In this field...</th>
<th>Oracle Payables prints...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor Name</td>
<td>Vendor name.</td>
</tr>
<tr>
<td>DocSeq</td>
<td>Invoice document sequence number.</td>
</tr>
<tr>
<td>Invoice No</td>
<td>Invoice number.</td>
</tr>
<tr>
<td>Approved</td>
<td>Approval status of an invoice or credit/ debit.</td>
</tr>
</tbody>
</table>

This field displays Yes if you submitted AutoApproval for the item and it is available for payment.

This field displays No if you have not submitted AutoApproval for the item or need to reapprove the item.

| Due Date         | Date an invoice is due, assuming discounts are taken. If the invoice has many due dates, Oracle Payables prints the earliest date. |
In this field... | Oracle Payables prints...
---|---
Amount | Invoice amount in a foreign currency. If the invoice is partly paid, then Oracle Payables prints only the remaining amount of the invoice. Exceptions are:
  * The payment information is between the Period Date and the As of Date.
  * Paid Invoices parameter is set to Yes.

<table>
<thead>
<tr>
<th>Base Amount</th>
<th>Invoice amount in the functional currency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taken Discounts</td>
<td>Taken discounts in the functional currency</td>
</tr>
<tr>
<td>Gain/ Loss</td>
<td>Gain or loss amount</td>
</tr>
<tr>
<td>Pay Date</td>
<td>Payment date</td>
</tr>
<tr>
<td>Payment DocSeq</td>
<td>Payment document sequence number</td>
</tr>
<tr>
<td>Base Cur. Paid Amount</td>
<td>Paid amount in the functional currency</td>
</tr>
<tr>
<td>Open Amount</td>
<td>Open amount in the foreign currency</td>
</tr>
<tr>
<td>Base Cur. Open Amount</td>
<td>Open amount in functional currency</td>
</tr>
</tbody>
</table>
Row Headings

<table>
<thead>
<tr>
<th>In this field...</th>
<th>Oracle Payables calculates...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor Sum</td>
<td>Vendor totals</td>
</tr>
<tr>
<td>Currency Sum</td>
<td>Invoice currency totals</td>
</tr>
<tr>
<td>Account Sum</td>
<td>Liability account totals</td>
</tr>
</tbody>
</table>

Row Ordering

Row ordering explains how a report is ordered.

Report invoices are organized in four ways:

- By liability account
- By invoice currency
- By vendor name
- By invoice document sequence number
### Finnish Cash Requirement Report

You can print the Finnish Cash Requirement report before you begin to pay invoices. The report shows invoices due before a specific date, grouped by payment group and currency.

The Finnish Cash Requirement report shows invoices due before a specific date. It groups invoices two ways: by payment group and by payment currency.

Use this report before you begin to pay invoices. It reports those paygroups and currencies that have unpaid invoices.

The report shows:
- Original invoice amount in currency and in base currency
- Open invoice amounts grouped by payment group and by currency in both foreign and functional currency

The report supports the following summary layouts:
- **Payment Group Summary** displays the total payment group amount.
- **Currency Summary** displays the total amounts by payment group and by currency.
- **Vendor Summary** displays the total amounts by payment group, by currency and by vendor.
- **Invoice Summary** displays the amounts for each invoice by payment group, by currency and by vendor.

Use the Run Reports window to submit the Finnish Cash Requirement report.

---

<table>
<thead>
<tr>
<th>DocSeq</th>
<th>Invoice No</th>
<th>Approved</th>
<th>Pay Date</th>
<th>Pay Group/Currency/Vendor</th>
<th>Due Date</th>
<th>Amount</th>
<th>Base Amount</th>
<th>Discounts</th>
<th>Loss</th>
<th>Pay Date/Pay/Due</th>
<th>Base Cur.</th>
<th>Open Amount</th>
<th>Open Amount</th>
<th>Base Cur.</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>JEFILPIP#2</td>
<td>Yes</td>
<td>10-JAN-96</td>
<td>09-JAN-96</td>
<td>10-JAN-96</td>
<td>100.00</td>
<td>700.00</td>
<td>0.00</td>
<td>0.00</td>
<td>10-JAN-96</td>
<td>100.00</td>
<td>700.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>960042</td>
<td>Yes</td>
<td>10-JAN-96</td>
<td>09-JAN-96</td>
<td>10-JAN-96</td>
<td>150.00</td>
<td>1,050.00</td>
<td>0.00</td>
<td>0.00</td>
<td>10-JAN-96</td>
<td>150.00</td>
<td>1,050.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Vendor Sum.**

- JEFILPIP#2: 100.00, 700.00
- 960042: 150.00, 1,050.00

**Cur. Sum.**

- 250.00, 1,750.00
Prerequisites

You must set up the Financials System Options and Setup System Options before you can use this report.

Set up Financials System Options

Set VAT Registration State to Finland.

Set up System Options

- Use automatic offset and set Offset Account Flexbuild Method to Balancing Segment.
- Set default accounting date to system date.
- Set discount distribution to prorate tax.
- Use multiple currencies.
Report Parameters

When you request the Finnish Cash Requirement Report, Oracle Payables prompts you to enter the following:

### Report Format

Enter report format or formats for this report:

<table>
<thead>
<tr>
<th>If you select this format...</th>
<th>Oracle Payables displays...</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Paygroup</td>
<td>Payment Group summary report</td>
</tr>
<tr>
<td>2. Currency</td>
<td>Currency summary report</td>
</tr>
<tr>
<td>3. Vendor</td>
<td>Vendor summary report</td>
</tr>
<tr>
<td>4. Invoice</td>
<td>The amounts for each invoice by payment group, by currency, and by vendor</td>
</tr>
<tr>
<td>5. Payment Group and Currency</td>
<td>Two separate reports: Payment Group Summary and Currency Summary</td>
</tr>
<tr>
<td>6. All Summary Reports</td>
<td>All three summary reports: Payment Group, Currency, and Vendor Summary Reports</td>
</tr>
<tr>
<td>7. All Reports</td>
<td>All summary reports and Invoice Detail report.</td>
</tr>
</tbody>
</table>

### Pay Group

Enter the payment group. If the value is blank, Oracle Payables displays all liability accounts.

### Currency

Enter the invoice currency. If you leave this field blank, the report displays all currencies.
Vendor Name

Enter the vendor name. If you leave this field blank, the report displays all vendors.

As of Date

Enter the date. Oracle Payables selects all invoices that:

- Have an opening balance before the As of Date and
- Are paid between your period start date and the As of Date

Approval Status?

Enter a value to determine if Oracle Payables includes approved, unapproved, or all invoices. If the value is blank, Oracle Payables selects all invoices. Default value is Approved.

Invoices Posted?

To include only posted invoices, enter Yes. To include only unposted invoices, enter No. To include all invoices, leave this field blank.

Payments Posted?

To include only posted payments, enter Yes. To include only unposted payments, enter No. To include all payments, leave this field blank.

Payments Cleared?

To include only cleared payments, enter Yes. To include only uncleared payments, enter No. To include all payments, leave this field blank.
### Report Headings

<table>
<thead>
<tr>
<th>In this field...</th>
<th>Oracle Payables prints...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pay Group</td>
<td>Payment group</td>
</tr>
<tr>
<td>Currency</td>
<td>Invoice currency</td>
</tr>
</tbody>
</table>

### Column Headings

<table>
<thead>
<tr>
<th>In this field...</th>
<th>Oracle Payables prints...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor Name</td>
<td>Vendor name</td>
</tr>
<tr>
<td>DocSeq</td>
<td>Invoice document sequence number</td>
</tr>
<tr>
<td>Invoice No</td>
<td>Invoice number</td>
</tr>
</tbody>
</table>
| Approved         | Approval status of an invoice or credit/debit  
                  | This field displays Yes if you have submitted AutoApproval for the item and it is available for payment.  
                  | This field displays No if you have not submitted AutoApproval for the item, or needs reapproval. |
| Due Date         | Date an invoice is due, assuming discounts are taken. If the invoice has several due dates, Oracle Payables prints the earliest date. |

(continued)
<table>
<thead>
<tr>
<th>In this field</th>
<th>Oracle Payables prints...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount</td>
<td>Invoice amount in a foreign currency. If the invoice is partly paid, then Oracle Payables prints only the remaining amount of the invoice.</td>
</tr>
<tr>
<td>Base Amount</td>
<td>Invoice amount in a functional currency</td>
</tr>
<tr>
<td>Taken Discounts</td>
<td>Taken discounts in a functional currency</td>
</tr>
<tr>
<td>Gain/ Loss</td>
<td>Gain or loss amount, if the invoice is partly paid</td>
</tr>
<tr>
<td>Pay Date</td>
<td>Payment date, if the invoice is partly paid</td>
</tr>
<tr>
<td>Pay.DocSeq</td>
<td>Payment document sequence number</td>
</tr>
<tr>
<td>Base Cur. Paid Amount</td>
<td>Paid amount in a functional currency, if the invoice is partly paid</td>
</tr>
<tr>
<td>Open Amount</td>
<td>Open amount in a functional currency</td>
</tr>
<tr>
<td>Base Cur. Open Amount</td>
<td>Open amount in a functional currency</td>
</tr>
</tbody>
</table>

**Row Headings**

<table>
<thead>
<tr>
<th>In this field</th>
<th>Oracle Payables calculates...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor Sum</td>
<td>Vendor totals</td>
</tr>
<tr>
<td>Currency Sum</td>
<td>Invoice currency totals</td>
</tr>
<tr>
<td>Payment Group Sum</td>
<td>Payment group totals</td>
</tr>
</tbody>
</table>

Oracle Financials for Finland
Row Ordering

Row ordering explains how a report is ordered.

Report invoices are ordered in four ways:

• by payment group
• by invoice currency
• by vendor name
• by invoice document sequence number
Oracle Receivables

Oracle Receivables for Finland includes additions to core product reports required by Finnish accounting law. These reports show document numbers for:

- Adjustment Register
- Miscellaneous Transactions
- Receipt Register
- Transaction Register
- Applied Receipt Register with Gain and Loss Information
### Adjustment Register by Document Numbers Report

<table>
<thead>
<tr>
<th>Document Sequence Name</th>
<th>Invoice Date From</th>
<th>To</th>
<th>GL Date From</th>
<th>To</th>
<th>Document Number</th>
<th>Number</th>
<th>GL Date</th>
<th>Type</th>
<th>Currency</th>
<th>Amount 1</th>
<th>Amount 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andys Bannanas</td>
<td>13-NOV-95</td>
<td>13-DEC-95</td>
<td>03-JAN-96</td>
<td>Line Adjustments</td>
<td>FRF</td>
<td>100.00</td>
<td>710.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Andys Bannanas</td>
<td>13-NOV-95</td>
<td>13-DEC-95</td>
<td>03-JAN-96</td>
<td>Line Adjustments</td>
<td>FRF</td>
<td>150.00</td>
<td>1,065.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Prerequisites**

Set up document sequencing according to the *Oracle Receivables User's Guide*.
Report Parameters

When you request the Adjustment Register by Document Numbers, Oracle Receivables prompts you to enter the following:

Order by

Order by Document Number.

Document Sequence Name

Choose the required AR document sequence name.

Document Sequence Range

Enter the low and high values for your document number range.

Column Headings

<table>
<thead>
<tr>
<th>In this heading...</th>
<th>Oracle Receivables prints...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Document Number</td>
<td>Adjustment’s document number</td>
</tr>
<tr>
<td>GL Date</td>
<td>Adjustment’s General Ledger date</td>
</tr>
</tbody>
</table>
**Applied Receipt Register with Gain and Loss Information**

Use this report to review all activities of a receipt. You can review how your customer's receipts were applied to invoices and debit memos or reversed from invoices and debit memos. The report also shows the possible exchange rate gain or loss for foreign currency receipts.

This report is based on the core product applied receipt register. You can find this documented in the Oracle Receivables User's Guide; only the additions are documented in this manual. Additions were made to the General Ledger ordering layout where all transactions are shown in base currency.

Use the Run Reports window to submit Applied Receipt Register with Gain and Loss Information.

### Column Headings

<table>
<thead>
<tr>
<th>In this heading...</th>
<th>Oracle Receivables prints...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Document Number</td>
<td>Document number of the receipt</td>
</tr>
<tr>
<td>Exchange Rate Gain +/- Loss -</td>
<td>Possible exchange rate gain or loss. Exchange rate gain is positive; loss is negative.</td>
</tr>
</tbody>
</table>

Use the following table to review the applied receipts:

<table>
<thead>
<tr>
<th>GL Date</th>
<th>Customer</th>
<th>Invoice Number</th>
<th>Document Number</th>
<th>Receipt Number</th>
<th>Applied Amount</th>
<th>Exchange Rate Gain/Loss</th>
<th>Discount</th>
<th>Earned</th>
<th>Unearned</th>
</tr>
</thead>
<tbody>
<tr>
<td>22-NOV-95</td>
<td>Andys Bananas</td>
<td>1002</td>
<td>2</td>
<td>1</td>
<td>1,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>1,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td>1002</td>
<td>Andys Bananas</td>
<td>20003</td>
<td>2</td>
<td>2</td>
<td>(1,000.00)</td>
<td>0.00</td>
<td>0.00</td>
<td>(1,000.00)</td>
<td>0.00</td>
</tr>
<tr>
<td>1021</td>
<td>CMC (Germany)</td>
<td>1021</td>
<td>3</td>
<td>3</td>
<td>1,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>1,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td>---------------</td>
<td>----------------</td>
<td>----------------</td>
<td>-----------------</td>
<td>----------------</td>
<td>-----------------</td>
<td>-------------------------</td>
<td>----------</td>
<td>--------</td>
<td>----------</td>
</tr>
</tbody>
</table>

**COUNTRY: 00**

Total Functional Amount for Currency: DEM

1,000.00 0.00 0.00 1,000.00
## Miscellaneous Transactions by Document Numbers Report

### Use Oracle Receivables Miscellaneous Transactions by Document Numbers to review your other receipts activity with document number information. You enter your non-invoice related receipts, such as investment income, interest income, and refunds, in the Enter Miscellaneous Transactions window.

The Miscellaneous Transactions by Document Numbers report is based on the core product miscellaneous transactions report. You can find this documented in the Oracle Receivables User’s Guide only the additions are documented in this manual.

Use the Run Reports window to submit Miscellaneous Transactions by Document Numbers.

### Prerequisites

Set up document sequencing according to the Oracle Receivables User’s Guide.
Report Parameters

When you request Miscellaneous Transactions by Document Numbers, Oracle Receivables prompts you to enter the following:

**Order by**

Order by Document Number.

**Document Sequence Name**

Choose the required AR document sequence name.

**Document Sequence Range**

Enter the low and high values for your document number range.

Column Headings

<table>
<thead>
<tr>
<th>In this heading...</th>
<th>Oracle Receivables prints...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Document Number</td>
<td>Miscellaneous transaction’s document number</td>
</tr>
</tbody>
</table>
Receipt Register by Document Numbers Report

<table>
<thead>
<tr>
<th>Document Number</th>
<th>GL Date</th>
<th>Batch</th>
<th>Date</th>
<th>Customer</th>
<th>Number</th>
<th>Sequence</th>
<th>GL Date</th>
<th>Batch</th>
<th>Date</th>
<th>Customer</th>
<th>Number</th>
<th>Sequence</th>
<th>Entered Amount</th>
<th>Accounted Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>29</td>
<td>20-NOV-95</td>
<td>55</td>
<td>20-NOV-95</td>
<td>Andys Bannanas</td>
<td>1002</td>
<td>20111</td>
<td>20-NOV-95</td>
<td>55</td>
<td>20-NOV-95</td>
<td>Andys Bannanas</td>
<td>1002</td>
<td>23111</td>
<td>1,000.00</td>
<td>7,500.00</td>
</tr>
<tr>
<td>30</td>
<td>23-NOV-95</td>
<td>56</td>
<td>23-NOV-95</td>
<td>Andys Bannanas</td>
<td>1002</td>
<td>23111</td>
<td>23-NOV-95</td>
<td>56</td>
<td>23-NOV-95</td>
<td>Andys Bannanas</td>
<td>1002</td>
<td>23111</td>
<td>1,010.00</td>
<td>6,868.00</td>
</tr>
</tbody>
</table>

**Total for COUNTRY**: 00

**Total for Invoice-Related Receipts**: 14,368.00

**Total for Miscellaneous Transactions**: 0.00

Use the Receipt Register by Document Numbers report to review a list of receipts for:

- Date range
- Receipt number range
- Document sequence range

The Receipt Register is printed in document number order.

The Receipt Register by Document Numbers report is based on the core product receipt register. You can find this documented in the Oracle Receivables User's Guide; only the additions are documented in this manual. Because you can print this report ordered only by the sequence number, the Order By parameter was omitted.

Use the Run Reports window to submit Receipt Register by Document Numbers.

**Prerequisites**

Set up document sequencing according to the Oracle Receivables User's Guide.
Report Parameters

When you request Receipt Register by Document Numbers, Oracle Receivables prompts you to enter the following:

**Document Sequence Name**
Choose the required AR document sequence name.

**Document Sequence Range**
Enter the low and high values for your document number range.

Report Headings

<table>
<thead>
<tr>
<th>In this heading...</th>
<th>Oracle Receivables prints...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Document Numbers</td>
<td>Document number range you requested for the report</td>
</tr>
</tbody>
</table>

Column Headings

<table>
<thead>
<tr>
<th>In this heading...</th>
<th>Oracle Receivables prints...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Document Number</td>
<td>Document number of the miscellaneous transaction</td>
</tr>
</tbody>
</table>
Use the Transaction Register by Document Numbers report to see the document numbers of your transactions.

The Transaction Register by Document Numbers report is based on the core product transaction register, which is documented in the Oracle Receivables User's Guide only the additions are documented in this manual.

Use the Run Reports window to submit Transaction Register by Document Numbers.

**Prerequisites**

Set up document sequencing according to the Oracle Receivables User's Guide.
Report Parameters

When you request Transaction Register by Document Numbers, Oracle Receivables prompts you to enter the following:

Order by
Order by Document Number.

Document Sequence Name
Choose the required AR document sequence name.

Document Sequence Range
Enter the low and high values for your document number range.

Column Headings

<table>
<thead>
<tr>
<th>In this heading...</th>
<th>Oracle Receivables prints...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Document Number</td>
<td>Transaction’s document number</td>
</tr>
</tbody>
</table>
Index

--- A ---
Adjustment Register, 65
Adjustment Register by Document Numbers, 66
A-lomake (A-Form), 44, 46
Applied Receipt Register with Gain and Loss Information, 68

--- B ---
Bank Expense Code, 43
B-lomake (B-Form), 44, 45, 47

--- C ---
Cash Requirement Report, 57
Check A/ B-form Info, 39, 40

--- D ---
Daily Journal Book, 27
Dependence Code, 42

--- E ---
EFT user, 37, 40

--- F ---
Foreign bank account, 41

--- I ---
Illegal characters, 37, 39, 40
Invoice EFT Flexfield Attributes, 44

--- K ---
Konekielinen viite, 44

--- L ---
LMP2, 35
LUM2, 35

--- M ---
Miscellaneous Transactions, 65
Miscellaneous Transactions by Document Numbers, 69, 70

--- P ---
Payment Format, 42
Payment Reason Code, 44
Payment Reason Text, 44
Payment Type, 43
Preliminary Payment Register, 48

--- R ---
Receipt Register, 65
Run Reports form, 69

--- T ---
Tax Payer ID, 44
Transaction Register, 65, 74
Transaction Register by Document Numbers, 73, 74

--- U ---
ULMP, 35

--- V ---
Validation, 48
Validation routine, 41
Vapaa viite, 44
Vendor Site Flexfield Attributes, 42

--- W ---
Work Flow of Finnish Electronic Funds Transfer (EFT), 36

Oracle Financials for Finland 75
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