

Oracle[®] Financials for Italy User's Guide

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Oracle® Financials for Italy User's Guide Release 11

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Preface

Welcome to Release 11 of the *Oracle® Financials for Italy User's Guide*.

This user's guide includes information to help you effectively work with Oracle Financials for Italy and contains detailed information about the following:

- Overview and reference information
- Specific tasks that you can accomplish with Oracle Financials for Italy
- How to use Oracle Financials for Italy windows
- Oracle Financials for Italy programs, reports, and listings
- Oracle Financials for Italy functions and features

This preface explains how this user's guide is organized and introduces other sources of information that can help you use Oracle Financials for Italy.

About this Country-Specific User's Guide

This user's guide documents country-specific functionality developed for use within your country and supplements our core Financials user's guides. This user's guide also includes tips about using core functionality to meet your country's legal and business requirements, as well as task and reference information. The following chapters are included:

- Chapter 1 describes Oracle Payables for Italy, including reports prerequisites, the Annual Vendor List, how to define VAT registers, the Purchase VAT Register Report, the Sales Register Report, the VAT Summary Report, Exemption Letters, how to assign exemption letters to suppliers, the Exemption Letter Process, the Exemption Letter Register, Italian payment processes, the Italian Banking Transfer Order, and the Italian EFT Payment Format.
- Chapter 2 describes Oracle Receivables for Italy, including reports prerequisites, how to define VAT registers, the Sales VAT Register, the Deferred VAT Register, the Annual Customer List, the Sales Invoice, Credit Memo, and Debit Memo, the Receipt Format for Bills of Exchange, and the EFT Remittance Format for Bills of Exchange.
- Chapter 3 describes Oracle General Ledger for Italy, including Libro Giornale, Libro Partitario, Libro Inventario, the Generic Report Header, and the Unposted Transaction Report.
- Chapter 4 describes Oracle Inventory for Italy, including the Inventory Item Schedule History Report and the Inventory Packing Slip.
- Chapter 5 describes Oracle Purchasing for Italy, including the Purchasing Packing Slip report.
- Chapter 6 describes Oracle Order Entry for Italy, including the Packing Slip report.
- Chapter 7 describes Oracle Assets for Italy, including the Assets Register report.
- Chapter 8 includes topical essays that overview specific topics by reviewing their effects throughout Oracle Applications. Topics covered include sequence numbering, customs bills, self invoices, and VAT subledgers.
- The Appendix describes how to run reports and listings.

This user's guide is available online

All Oracle Applications user's guides are available online, in both HTML and Adobe Acrobat format. Most other Oracle Applications documentation is available in Adobe Acrobat format.

The paper and online versions of this manual have identical content; use whichever format is most convenient.

The translated HTML version of this book is optimized for on-screen reading, and lets you follow hypertext links for easy access to books across our entire online library; you can also search for words and phrases if your national language is supported by Oracle's Information Navigator. You can access our HTML documentation from the Oracle Applications toolbar, or from a URL provided by your system administrator.

You can order an Oracle Applications Documentation Library CD that contains Adobe Acrobat versions of each manual in the Oracle Applications documentation set. With this CD, you can search our documentation for information, read the documentation online, and print individual pages, sections, or entire books. When you print from Adobe Acrobat, the resulting printouts look just like pages from an Oracle Applications hardcopy manual.

There may be additional material that was not available when this user's guide was printed. To learn if there is a documentation update for this product, look at the main menu of your country's HTML help.

Assumptions

This guide assumes you have a working knowledge of the principles and customary practices of your business area. It also assumes you are familiar with Oracle Financials for Italy. If you have never used Oracle Financials for Italy, we suggest you attend training classes available through Oracle Education. See *Other Information Sources* for more information about Oracle Financials and Oracle training.

This guide also assumes that you are familiar with the Oracle Applications graphical user interface. To learn more about the Oracle Applications graphical user interface, read the *Oracle Applications User's Guide*.

Do Not Use Database Tools to Modify Oracle Applications Data

Oracle provides powerful tools you can use to create, store, change, retrieve, and maintain information in an Oracle database. If you use Oracle tools like SQL*Plus to modify Oracle Applications data, you risk destroying the integrity of your data and you lose the ability to audit changes to your data.

Because Oracle Applications tables are interrelated, any change you make using an Oracle Applications form can update many tables at once. But when you modify Oracle Applications data using anything other than Oracle Applications forms, you may change a row in one table without making corresponding changes in related tables. If your tables get out of synchronization with each other, you risk retrieving erroneous information and you risk unpredictable results throughout Oracle Applications.

When you use Oracle Applications forms to modify your data, Oracle Applications automatically checks that your changes are valid. Oracle Applications also keeps track of who changes information. But, if you enter information into database tables using database tools, you may store invalid information. You also lose the ability to track who has changed your information because SQL*Plus and other database tools do not keep a record of changes.

*Consequently, we STRONGLY RECOMMEND that you never use SQL*Plus, Oracle Data Browser, database triggers, or any other tool to modify Oracle Applications tables, unless we tell you to do so in our manuals.*

Other Information Sources

You can choose from other sources of information, including documentation, training, and support services, to increase your knowledge and understanding of Oracle Financials for Italy.

Most Oracle Applications documentation is available in Adobe Acrobat format on the *Oracle Applications Documentation Library* CD. We supply this CD with every software shipment.

If this user's guide refers you to other Oracle Applications documentation, use only the Release 11 versions of those manuals unless we specify otherwise.

Oracle Applications User's Guide

This guide explains how to navigate, enter data, query, run reports, and introduces other basic features of the graphical user interface (GUI) available with this release of Oracle Financials for Italy and any other Oracle Applications product. This guide also includes information on setting user profiles, as well as running and reviewing reports and concurrent requests.

You can also access this user's guide online by choosing *Getting Started with Oracle Applications* from any Oracle Applications help file.

Related User's Guides

This user's guide documents country-specific functionality developed in addition to our Oracle Financials core products. Because our country-specific functionality is used in association with our core Financials products and shares functional and setup information with other Oracle Applications, you should consult other related user's guides when you set up and use Oracle Financials for Italy.

If you do not have the hardcopy version of these manuals, you can read them by choosing Library from the Help menu, or by reading from the Oracle Applications Documentation Library CD, or by using a Web browser with a URL that your system administrator provides.

Oracle General Ledger User's Guide

Use this manual when you plan and define your chart of accounts, accounting period types and accounting calendar, functional currency, and set of books. It also describes how to define journal entry sources and categories so that you can create journal entries for your general ledger. If you use multiple currencies, use this manual when you define additional rate types and enter daily rates. This manual also includes complete information on implementing budgetary control.

Oracle Cash Management User's Guide

This manual explains how you can reconcile your payments with your bank statements.

Oracle Purchasing User's Guide

Use this manual to read about entering and managing the purchase orders that you match to invoices.

Oracle HRMS User's Guide

This manual explains how to enter your employees, so you can enter expense reports for them. It also explains how to set up organizations and site locations.

Oracle Payables User's Guide

This manual describes how accounts payable transactions are created and entered into Oracle Payables. This manual also contains detailed setup information for Oracle Payables. Use this manual to learn how to implement flexible address formats for different countries. You can use flexible address formats in the suppliers, customers, banks, invoices, and payments windows in both Oracle Payables and Oracle Receivables.

Oracle Receivables User's Guide

Use this manual to learn how to implement flexible address formats for different countries. You can use flexible address formats in the suppliers, customers, banks, invoices, and payments windows in both Oracle Payables and Oracle Receivables. This manual also explains how to set up your system, create transactions, and run reports in Oracle Receivables.

Oracle Projects User's Guide

Use this manual to learn how to enter expense reports in Projects that you import into Payables to create invoices. You can also use this manual to see how to create Project information in Projects which you can then record for an invoice or invoice distribution.

Oracle Assets User's Guide

Use this manual to add assets and cost adjustments directly into Oracle Assets from invoice information.

Oracle Applications Flexfields Guide

This manual provides flexfields planning, setup, and reference information for your implementation team, as well as for users responsible for the ongoing maintenance of Oracle Applications product data. This manual also provides information on creating custom reports on flexfields data.

Oracle Workflow Guide

This manual explains how to define new workflow business processes as well as customize existing Oracle Applications-embedded workflow processes. You also use this guide to complete the setup steps necessary for any Oracle Applications product that includes workflow-enabled processes.

Oracle Alert User's Guide

This manual explains how to define periodic and event alerts to monitor the status of your Oracle Applications data.

Country-Specific User's Guides

These manuals document functionality developed to meet legal and business requirements in countries that you do business in. Look for a User's Guide appropriate to your country; for example, see the *Oracle Financials for the Czech Republic User's Guide* for more information about using this software in the Czech Republic.

Oracle Applications Character Mode to GUI Menu Path Changes

This is a quick reference guide for experienced Oracle Applications end users migrating from character mode to a graphical user interface (GUI). This guide lists each character mode form and describes which GUI windows or functions replace it.

Oracle Financials Open Interfaces Guide

This guide contains a brief summary of each Oracle Financial Applications open interface.

Multiple Reporting Currencies in Oracle Applications

If you use Multiple Reporting Currencies feature to report and maintain accounting records in more than one currency, use this manual before implementing Oracle Financials for Italy. The manual details additional steps and setup considerations for implementing Oracle Financials for Italy with this feature.

Multiple Organizations in Oracle Applications

If you use the Oracle Applications Multiple Organization Support feature to use multiple sets of books for one Oracle Financials installation, use this guide to learn about setting up and using Oracle Financials with this feature.

There are special considerations for using Multiple Organizations in Europe with document sequences, legal entity reporting, and drill-down from General Ledger. Consult the Multiple Organizations in Oracle Applications guide for more information about using Multiple Organizations in Europe.

Report eXchange User's Guide

Read this guide to learn more about Report eXchange, which lets you customize the output of certain reports and download them to a spreadsheet program.

Global Accounting Engine

Use the Global Accounting Engine to replace the transfer to General Ledger and create subledger accounting entries that meet additional statutory standards within some countries. The Accounting Engine provides subledger balances, legal reports, and bi-directional drilldown from General Ledger to the subledger transaction.

Oracle Applications Implementation Wizard User's Guide

If you are implementing more than one Oracle product, you can use the Oracle Applications Implementation Wizard to coordinate your setup activities. This guide describes how to use the wizard.

Oracle Applications Developer's Guide

This guide contains the coding standards followed by the Oracle Applications development staff. It describes the Oracle Application Object Library components needed to implement the Oracle Applications user interface described in the *Oracle Applications User Interface Standards*. It also provides information to help you build your custom Developer/2000 forms so that they integrate with Oracle Applications.

Oracle Applications User Interface Standards

This manual contains the user interface (UI) standards followed by the Oracle Applications development staff. It describes the UI for the Oracle Applications products and how to apply this UI to the design of an application built by using Oracle Forms 4.5.

Installation and System Administration

Oracle Applications Installation Manual

This manual and the accompanying release notes provide information you need to successfully install Oracle Financials, Oracle Public Sector Financials, Oracle Manufacturing, or Oracle Human Resources in your specific hardware and operating system software environment.

Oracle Financials Country-Specific Installation Supplement

Use this manual to learn about general country information, such as responsibilities and report security groups, as well as any post-install steps required by some countries or the Global Accounting Engine.

Oracle Applications Upgrade Manual

This manual explains how to prepare your Oracle Applications products for an upgrade. It also contains information on finishing the upgrade procedure for each product. Refer to this manual and the *Oracle Applications Installation Manual* when you plan to upgrade your products.

Oracle Applications System Administrator's Guide

This manual provides planning and reference information for the Oracle Applications System Administrator. It contains information on how to define security, customize menus and online help, and manage processing.

Oracle Financials Regional Technical Reference Manual

The *Oracle Financials Regional Technical Reference Manual* contains database diagrams and a detailed description of regional and related applications database tables, forms, reports, and programs. This information helps you convert data from your existing applications, integrate Oracle Financials with non-Oracle applications, and write custom reports for Oracle Financials.

You can order a technical reference manual for any product you have licensed. Technical reference manuals are available in paper format only.

Oracle Applications Product Update Notes

This manual contains a summary of each new feature we added since Release 10.7, as well as information about database changes and seed data changes that may affect your operations or any custom reports you have written. If you are upgrading from Release 10.6 or earlier, you also need to read Oracle Applications Product Update Notes Release 10.7.

Training and Support

Training

Oracle Education offers a complete set of training courses to help you and your staff master Oracle Applications. We can help you develop a training plan that provides thorough training for both your project team and your end users. We will work with you to organize courses appropriate to your job or area of responsibility.

Training professionals can show you how to plan your training throughout the implementation process so that the right amount of information is delivered to key people when they need it the most. You can attend courses at any one of our many Educational Centers, or you can arrange for our trainers to teach at your facility. In addition, we can tailor standard courses or develop custom courses to meet your needs.

Support

From on-site support to central support, our team of experienced professionals provides the help and information you need to keep Oracle Financials for Italy working for you. This team includes your technical representative, account manager, and Oracle's large staff of consultants and support specialists with expertise in your business area, managing an Oracle server, and your hardware and software environment.

About Oracle

Oracle Corporation develops and markets an integrated line of software products for database management, applications development, decision support, and office automation, as well as Oracle Applications, an integrated suite of more than 45 software modules for financial management, supply chain management, manufacturing, project systems, human resources, and sales and service management.

Oracle products are available for mainframes, minicomputers, personal computers, network computers, and personal digital assistants, allowing organizations to integrate different computers, different operating systems, different networks, and even different database management systems, into a single, unified computing and information resource.

Oracle is the world's leading supplier of software for information management, and the world's second largest software company. Oracle offers its database, tools, and applications products, along with related consulting, education, and support services, in over 140 countries around the world.

Thank You

Thank you for using Oracle Financials for Italy and this user's guide.

We value your comments and feedback. At the end of this manual is a Reader's Comment Form you can use to explain what you like or dislike about Oracle Financials or this user's guide. Mail your comments to the following address or call us directly at (650) 506-7000.

Oracle Applications Documentation Manager
Oracle Corporation
500 Oracle Parkway
Redwood Shores, CA 94065
U.S.A.

Or, send electronic mail to globedoc@us.oracle.com.

Oracle 1 Payables

This chapter overviews Oracle Payables for Italy, including:

- Annual Vendor List
- Define VAT Registers
- Purchase VAT Register Report
- Sales Register Report
- VAT Summary Report
- Exemption Letters
- Assign Exemption Letters to Suppliers
- Exemption Letter Process
- Exemption Letter Register
- Italian Payment Processes
- Italian Banking Transfer Order
- Italian EFT Payment Format

You must post transactions to General Ledger from the subledgers in detail (not summary) and audit mode where applicable.

Reports Prerequisites

Because reports obtain the company address from the location that is assigned to the reporting entity, you should complete these tasks before you use the reports in this chapter:

- Define a location
- Define a reporting entity and assign the location to the entity

Annual Vendor List

Use the Annual Vendor List report to print the total value of invoices received from Italian suppliers that a valid VAT Registration Number exists for. The Annual Vendor List report includes all invoices posted to General Ledger in the fiscal year that you select. These invoices are printed on two lines with separate totals for invoices entered with dates in the fiscal year reported and invoices with dates in a prior year but posted to General Ledger in the year reported.

The Annual Vendor List report does not include self invoices or fuel cards. Custom bills are reported as a separate line on the last page of the report.

The Annual Vendor List report is ordered by VAT Registration Number.

Use the Run Reports window to print the Annual Vendor List. See page 146 for more information.

Parameters :		31-DEC-95		Report Date: 21-AUG-95		Page: 1 of 2			
No	Seq	Vendor Name VAT Registration	No	Num Inv's	Vendor Address/ Taxable Amt	Tax Amt	Exempt Amt	Non Taxable Amt	Total
1		ORACLE UK LTD GB0000001		10 0	ORACLE COURT WARFIELD ROAD 44,931.91 0.00	BRACKNELL BERKSHIRE RG12 GB 6,018.09 0.00	0.00 0.00	0.00 0.00	50,930.00 0.00
2		ORACLE CORP PLC GB4328761		3 1	CORP HQ HOUSE BRACKNELL 2,000.00 2,000.00	RG12 GB 200.00 200.00	1,000.00 0.00	0.00 0.00	3,200.00 2,200.00
Custom Bills									
Actual Page Total					48,931.91	6,418.09	1,000.00	0.00	56,330.00
Running Page Total					48,931.91	6,418.09	1,000.00	0.00	56,330.00
***** End of Report *****									

Prerequisites

Before you can run the Annual Vendor List report, you must:

- Define the supplier with the Federal Reportable check box set to *Yes* and a site defined as the Tax Reporting Site
- Define a VAT Registration Number for the Supplier Tax Reporting Site
- Post invoices to General Ledger in detail and audit mode

The Annual Vendor List report is printed for the primary legal site only. Enter *Yes* in the Office Site field in the Define Location window to assign a site as the primary legal site for reporting.

Report Parameters

Fiscal year

Enter the fiscal year that you want to report invoice totals for.

Report Headings

The Annual Vendor List report is printed on preprinted stationery. You can generate these printed report headings by running the *Generic Report Header* report.

In this heading...	Oracle Payables prints...
---------------------------	----------------------------------

Parameters

The year ending date of the fiscal year that you selected.

Column Headings

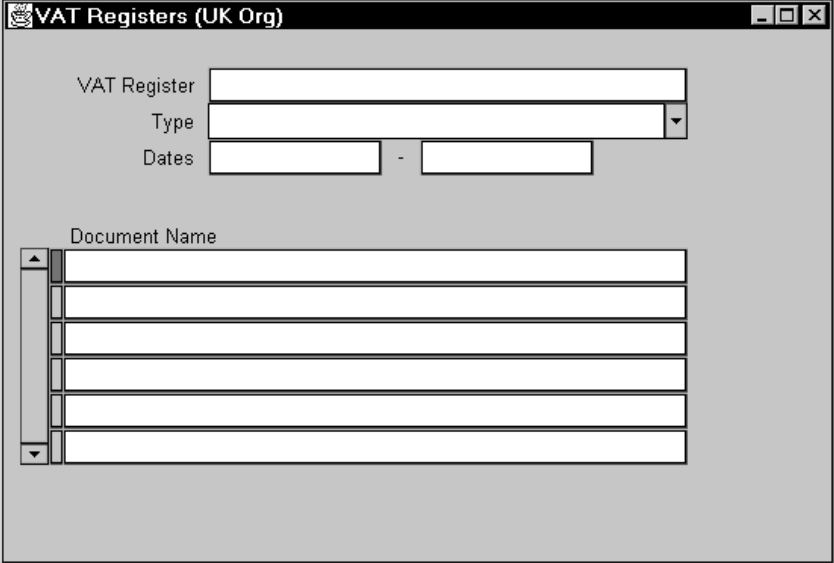
In this column...	Oracle Payables prints...
No Seq	A consecutive number for each supplier in the report.
Vendor Name	Name of the supplier.
VAT Registration Number	VAT Registration Number from the site defined as the tax reporting site.
Num Inv's	Total number of invoices posted to General Ledger in the year that you selected.
Vendor address	Supplier's address from the site defined as the tax reporting site.
Taxable amount	Total taxable amount of taxable invoices.
Tax amount	Total tax amount of taxable invoices.
Exempt amount	Total invoice amounts for all invoices with a tax type of Exempt VAT.
Non taxable amount	Total invoice amount of all non-taxable invoices.
Total	Total amount of the invoices.

Row Headings

In this row...	Oracle Payables prints...
Custom Bills	The total of all Custom Bills.
Actual Page Total	The total of all monetary columns for the page.
Running Page Total	The cumulative page totals and the final total on the last page.

Define VAT Registers

Use the VAT Registers window in Italian Localizations to set up your VAT Registers. You can assign one or more Document Sequence names for each VAT Register. The VAT Register is used when you run the VAT Register reports.



The screenshot shows a window titled "VAT Registers (UK Org)". It contains the following fields and controls:

- VAT Register:** A text input field.
- Type:** A dropdown menu.
- Dates:** Two text input fields separated by a hyphen (-).
- Document Name:** A list box containing five empty text input fields, with a vertical scrollbar on the left.

Prerequisites

Before using the VAT Registers window you must define document sequence names. See VAT Subledgers on page 141 for more information.

To define VAT registers:

1. Navigate to the VAT Registers window (Italian Localizations: VAT Register).

2. Enter the name of the VAT register in the VAT Register field.

Choose a name that easily identifies the document, such as Purchases1995. This name cannot be changed once it is saved.

3. In the Type field, enter the type of register that you are defining.

These register types are available from the list of values:

- **Deferred VAT Register** — Register that contains invoices issued to customers where you can delay VAT payment until invoices are paid.
- **Purchase VAT Register** — Register that contains only invoices and credit memos received from suppliers, debit memos issued to suppliers, custom bills and all documents that must be entered in this type of register according to Italian legal requirements.
- **Sales Register (Self Invoice, EU VAT)** — Register that contains self invoices issued for foreign suppliers invoices and EU suppliers invoices, according to Italian legal requirements.
- **Sales VAT Register** — Register that contains only invoices, credit memos, and debit memos issued to customers, as well as all similar documents that must be entered in this type of register according to Italian legal requirements.

4. Enter the start and end dates for transactions that you entered. You cannot update these dates after the register is defined. Enter the date in DD-MON-YYYY format.

A blank space in the date field means that there is no inactive date.

5. Enter the document sequence name for transactions that are reported in the defined VAT register. You can choose a name from the list of values.
6. Save your work.

Purchase VAT Register Report

Use the Purchase VAT Register report to print all invoices that have General Ledger dates within the period range that is being reported. These invoices are assigned to the document sequence name for the VAT Register Name that you selected. Preliminary Reports show both posted and unposted transactions. Final Reports, however, only show Posted invoices. Only invoice lines that have a Tax Code assigned to them are included in the Purchase VAT Register report.

The Purchase VAT Register report is run in the functional currency of your set of books. The report is ordered by document sequence number within sequence name. A summary of invoice totals by tax rate and a grand total are printed at the end of the report.

Use the Run Reports window to print the Purchase VAT Register report. See page 146 for more information.

Purchase Vat Register: Z AP Invoices							Date: 22-JAN-1998	Unposted
Report From: 01-JAN-90 To 31-MAR-00							Page : 1	invoices
								denoted by
								'*'
Seq Name/ Prt Seq	G/L Date Seq No	Vendor Name/ Vat Registration	Inv No/ Inv Date	Tax Code	Taxable Amt	Tax Amt	Total Note	
Z AP Invoi	21/03/00	ZZ International Trading Co	0011	VAT 25%	65,384.48	16,346.00	81,731.00 *	
1 1		GB123	21/03/00					
Z AP Invoi	22/03/00	ZZ International Trading Co	0012	VAT 12%	94,436.62	11,332.00	105,768.00 *	
2 2		GB123	22/03/00					
Tax Rate	Description	Taxable Amount	Tax Amount	Total				
12	VAT Recoverable 12%	94,436.62	11,332.00	105,768.00				
25	VAT Recoverable 25%	65,384.48	16,346.00	81,731.00				
Total :		159,821.10	27,678.00	187,499.00				

Prerequisites

Before you can run the Purchase VAT Register report, you must:

- Define VAT Register
- Post invoices to General Ledger in detail and audit mode to produce final VAT Registers. You should also post all resulting journals to General Ledger for reconciliation purposes.

Report Parameters

Accounting Period to

Enter the accounting period that you want to print invoices up to. If you have previously printed the Purchase VAT Register report and set the Register Report check box to *Yes*, the current report will include invoices from the period that follows that report's Period To. If the Register Report check box has never been set to *Yes*, the report will print invoices from the Start Date that you entered in the VAT Registers window for the VAT Register Name.

VAT Register Name

Enter the VAT Register that you require. The VAT Register determines which invoices are included in the report by reference to the Start and End Date as well as the Document Sequence Names that are assigned to it.

Register Report

Enter *Yes* if you want to print a final Purchase VAT Register report up to the period that you selected. Subsequent reports will start at the next period if a final report is requested. A preliminary report is printed if *No* is entered. The default value for this field is *No*.

Report Headings

The Purchase VAT Register report is printed on preprinted stationery. You can generate these printed report headings by running the *Generic Report Header* report.

In this heading... Oracle Payables prints...

From Date/To Date The *From Date* and the *To Date* for which the report was selected.

VAT Register The name of the VAT Register selected.

Date The date and time that the report was printed.

Column Headings

In this column...	Oracle Payables prints...
Seq Name	Sequence name that the invoice is assigned to.
GL Date	Invoice General Ledger date.
Vendor Name	Supplier's name.
Invoice Number	Supplier's invoice number.
Tax Code	Tax code for the invoice. A line is printed for each tax code if the invoice has more than one tax code.
Taxable Amt	Taxable amount for the tax code shown in the Tax Code column.
Tax Amt	Tax amount for the tax code shown in the Taxable Amt column.
Total	Total invoice amount for the tax code shown in the Tax Amt column. Note: Oracle Receivables prints an asterisk (*) if the invoice was not posted to General Ledger. Oracle Payables leaves a space for you to write a note on the report.
Prt Seq	An absolute sequence number that is common to all documents that are entered in the register.
Seq No	The sequence number that was attributed, automatically or manually, to the document at the time it was entered.
VAT Registration	Supplier's VAT Registration Number.
Inv Date	Date of the invoice.

Footnote

In this column...	Oracle Payables prints...
Tax Rate	The tax rate. When the tax rate is zero, a separate line is printed for each tax code. The tax code description is printed instead of the tax rate.
Tax Description	The tax code description.
Taxable amount	The total taxable amount for each tax rate and description that applies to invoices included in the report.
Tax amount	The total tax amount for each tax rate that applies to invoices included in the report.
Total	The total of the taxable amount and tax amount for each tax rate that applies to invoices included in the report.

Sales Register Report

Use the Sales Register report to print a sales VAT register for all European Union invoices or all self invoices that have General Ledger dates within the period range being reported and are:

- Issued according to article 17 D.P.R. 633/72
- Posted to General Ledger
- Assigned to the document sequence name for the VAT Register Name that you selected

Only invoice lines that have a Tax Code assigned to them are included in the Sales Register report. See Self Invoices on page 139 and VAT Subledgers on page 141 for more information.

The Sales Register report is run in the functional currency for your set of books. The report is ordered by document sequence number within sequence name. A summary of invoice totals by tax rate and a grand total are printed at the end of the Sales Register report.

Use the Run Reports window to print the Sales Register report. See page 146 for more information.

Date 26-JAN-1998									
Vat Register : Z Self								Unposted transactions denoted by '*'	
Date From : 01-JAN-90 to 31-MAR-00									
Seq Name/ Prt Seq	G/L Date Inv No	Seq No/ Inv Date	Customer Name/ Vat Registration	Tax Code	Taxable Amt	Tax Amount	Total	Note	
Z AP Invo	21/03/00	1	ZZ International Trading Co	VAT 25%	65,384.48	16,346.00	81,731.00	DEM 136000	
1	0011	21/03/00	GB123						
Z AP Invo	22/03/00	2	ZZ International Trading Co	VAT 12%	94,436.62	11,332.00	105,768.00	DEM 196429	
2	0012	22/03/00	GB123						
Z AP Invo	24/03/00	3	ZZ International Trading Co	NK AC 10	221,153.40	22,115.00	243,268.00	DEM 460000	
3	4500	24/03/00	GB123						
Tax Rate	Description	Taxable Amount	Tax Amount	Total					
10	ACCOUNT LEVEL TAX	221,153.40	22,115.00	243,268.00					
12	VAT Recoverable 12%	94,436.62	11,332.00	105,768.00					
25	VAT Recoverable 25%	65,384.48	16,346.00	81,731.00					
Total :		380,974.50	49,793.00	430,767.00					

Prerequisites

Before you can run the Sales Register report, you must:

- Define VAT Register
- Post invoices to General Ledger in detail and audit mode. You should also post all resulting journals to General Ledger for reconciliation purposes.

Report Parameters

Accounting Period to

Enter the accounting period that you want to print invoices up to. If you have previously printed the Sales Register report and set the Register Report check box to *Yes*, the current report will include invoices from the period that follows that report's Period To. If the Register Report check box has never been set to *Yes*, the report prints invoices from the Start Date that is entered in the VAT Registers window for the VAT Register Name.

Sales Register

Enter the VAT Register that you require. The VAT Register determines which invoices are included in the Sales Register report by reference to the Start and End Date as well as to the Document Sequence Names assigned to it.

Register Report

Enter *Yes* if you want to print a final Sales VAT Register up to the period that you selected. Subsequent reports will start at the next period if a final report is requested. A preliminary report is printed if *No* is entered. The default value for this field is *No*.

Page size

Enter the number of lines that you require to be printed on each page of the report. The default value for this field is 66 lines.

Report Headings

The Sales Register report is printed on preprinted stationery. You can generate these printed report headings by running the *Generic Report Header* report.

In this heading...	Oracle Payables prints...
VAT Register	The name of the VAT Register selected.
From Period/To Period	The From Period and the To Period for which the report was selected.
Date	The date and time that the report was printed.

Column Headings

In this column...	Oracle Payables prints...
Doc Cat	Sequence name that the invoice is assigned to.
GL Date	Invoice General Ledger date.
Seq No	The sequence number that was attributed, automatically or manually, to the document at the time it was entered.
Customer Name	Customer name.
Tax Code	Tax code for the invoice. If the invoice has more than one tax code, a line is printed for each tax code.
Taxable Amount	Taxable amount for the tax code that is shown in the Tax Code column.
Tax Amount	Tax amount for the tax code that is shown in the Taxable Amount column.
Total	Total invoice amount for the tax code that is shown in the Tax Amount column. Note: Oracle Payables prints the invoice foreign currency amount and currency ISO name.
Prt Seq	An absolute sequence number that is common to all documents that are entered in the register.
Inv No	Invoice number.
Inv Date	Date of the invoice.
VAT Registration	The customer's VAT Registration Number.

Footnote

In this column...	Oracle Payables prints...
Tax Rate	The tax rate. When the tax rate is zero, a separate line is printed for each tax code. The tax code description is printed instead of the tax rate.
Taxable amount	The total taxable amount for each tax rate and description that applies to invoices included in the report.
Tax amount	The total tax amount for each tax rate that applies to invoices included in the report.
Total	The total of the taxable amount and tax amount for each tax rate that applies to invoices included in report.

VAT Summary Report

Use the VAT Summary report to print a summary of the taxable amount and VAT amount by tax code for each VAT type and VAT register for the period that you select. You can print the VAT Summary report from the Italian Localizations responsibility for transactions in both Oracle Payables and Oracle Receivables.

Use the Run Reports window in Italian Localizations to run the VAT Summary report. See page 146 for more information.

```

Date : 18-AUG-95                VAT SUMMARY REPORT                Page 1 Of 2
                                From Period APR-95  To Period APR-95

VAT Type : Sales VAT Register
Register Name : Sales Reg
Tax Name          Taxable Amount          VAT Amount
-----
DE 17.5%          8000000          1400000
DE 8%             3600000          2880000
Def STD           -750             -133
DefExpt           -300              0
ExNonStd10        300              20
ExStd17.5         300              36
Exempt            6806030          0
Non-Std 10        1800             180
Non-Std Deferred  -350             -35
STD 17.5%         1400             250
Std 17.5%         1200             187
Zero              12000000         0
-----
Sum               62809630          4280505

VAT Type : Purchase VAT Register
Register Name : Purc. 1
Tax Name          Taxable Amount          VAT Amount
-----
19 cb             1000             190
STD 8%            200              16
-----
Sum               1200             206

Total VAT On Sales:          4280505
Variation On Sales:         1000

Total VAT On Purchases:      206
Variation On Purchases:      100

Previous Period VAT Credit:  0
Amount To Pay:               4281199
  
```

The VAT Summary report is only available if the final VAT Registers are printed in the subledgers. The report covers the period range from the first period since the last final summary report was printed up to the period that you selected in the report parameters.

The VAT Summary report prints a grand total of all sales and purchases VAT amounts, together with any manual adjustments and credit balances from the previous report, to give a net amount of VAT to be paid.

Prerequisites

Before you can run the VAT Summary report, you must:

- Post all subledger transactions to General Ledger in detail and audit mode
- Print the final VAT Registers for Oracle Payables and Oracle Receivables up to the period that you want to print the Summary VAT report for

Report Parameters

Accounting Period to

Oracle Payables prints the VAT summary balances since the last final report was printed up to the end of the period that you enter here.

Variation on Sales

Enter the amount (debit) that you want to reduce the sales VAT by for net payment purposes. This amount is printed at the end of the report. The default value for this field is zero.

Variation on Purchases

Enter the amount (credit) that you want to reduce the purchase VAT by for net payment purposes. This amount is printed at the end of the report. The default value for this field is zero.

Register Report

Oracle Payables prints the final VAT Summary Report if you enter *Yes*. A preliminary report is printed if you enter *No*. The default for this field is *No*.

Pay VAT for this Period?

Enter *Yes* if you will pay the calculated Amount to Pay over to the tax authority. The Amount to Pay is reset to 0 for the next period. Any VAT credits are carried over to the next period.

Enter *No* to have the Amount to Pay carried over to the next period, where the next period tax liability includes this amount carried over.

Report Headings

The VAT Summary report is printed on preprinted stationery. You can generate these printed report headings by running the *Generic Report Header* report.

In this heading...	Oracle Payables prints...
Date	Report date for the Summary VAT Register.
VAT SUMMARY REPORT	Register name.
Page	Page number of the report.
From Period/To Period	Period range that is covered by the report.

Row Headings

In this row...	Oracle Payables prints...
VAT Type	VAT Type name for the summarized VAT amounts.
Register Name	The name of the register that VAT balances refer to within each reported VAT type.
Tax Name	Tax code that the VAT balances are reported for.
Taxable Amount	The total taxable amount of the transactions entered for each tax code for each register name.
VAT Amount	The total VAT amount of the transactions entered for each tax code for each register name.
Total Amount	The total taxable amount and total VAT amount for each tax code.
Total VAT on Sales	Total VAT amount for all sales VAT types.
Variation on Sales	Amount of the possible sales debit VAT variations. The value is entered in the report parameters.
Total VAT on Purchases	Total VAT amounts for all purchase VAT types.
Variation on Purchases	Amount of the possible purchases credit VAT variations. The value is entered in the report parameters.
Previous Period VAT Credit	Total credit VAT amount that results from the previous Summary VAT Report. This amount will be carried over indefinitely until a period where it can be offset against the tax liability.
Amount to Pay	Amount to pay or credit amount (-) that results from the balances printed in the report.

Exemption Letters

The exemption letters functionality lets you instruct suppliers not to include VAT on invoices that are sent to you. A letter is sent to the supplier. The transmission of this letter is recorded in Oracle Payables, along with details of the period that the letter applies to and the type of company that the letter is sent to. Each letter is given a unique sequential number within a calendar year.

There are three modules which comprise the exemption letter functionality:

- Assign Exemption Letters to Suppliers window, page 42
- Exemption Letter Process report, page 44
- Exemption Letter Register report, page 48

Assign Exemption Letters to Suppliers

Use the Exemption Letters window to assign exemption letters to your suppliers. Each letter may apply to all or part of a calendar year, and the effective date range for a letter that pertains to a given supplier must not overlap the dates of any other exemption letter that pertains to that supplier. Once an exemption letter is created, the letter cannot be repealed, and numbers that are mistakenly allocated to exemption letters cannot be recovered.

Exemption Letter ID	Effective Dates		Clause	Print	Issue	Custom
	From	To				
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Prerequisites

Before using the Exemption Letters window to assign exemption letters to your suppliers, you should define your suppliers and supplier sites, and set the income tax reporting site to *Yes* at site level.

Procedure

To assign exemption letters to your suppliers:

1. Navigate to the Exemption Letters window (Italian Localizations: Exemption Letters).
2. Select the name of the supplier who you will send an exemption letter to. A list of values is available.

Once a supplier's name is entered, the supplier's number, fiscal code and VAT number automatically appear.

3. Enter the details of the exemption letters that you want to assign to your supplier. Enter effective dates to activate the letters that you want to use.

When a supplier is selected, any existing exemption letters are listed on-screen.

4. Save your changes to generate a unique exemption letter ID.

Exemption Letter Process

Use the Exemption Letter Process report to generate and print an exemption letter for each record. The Print check box must be set to Yes in the Exemption Letter assignment window.

The report also produces a listing of all letters that were printed in order to be issued for the Italian Post Office (the Issue check box must also be set to Yes).

Use the Run Reports window to submit the Exemption Letter Process report. See page 146 for more information.

D I C H I A R A Z I O N E D I I N T E N T O		N.3 Anno 1994
di acquistare o importare beni e servizi senza		attribuite dal dichiarante
applicazione dell'imposta sui valore aggiunto	
(Art. 1 lett. C) D.L.29/12/1983, n. 746,	
convertito nella legge 27/2/1984 n. 17	
D I C H I A R A N T E		
Partita IVA TAX00107YT	. attribuita dall'ufficio IVA di Roma	
P E R S O N A F I S I C A		
cognome	nome	
data di nascita	sesso	localita' (o stato estero) di nascita
SOGGETTO DIVERSO DA PERSONA FISICA		
Denominazione o Ragione Sociale Local Set of Books		
DOMICILIO FISCALE		
Via e Numero Civico	C.A.P localita'	
Park Gate House	RG12 1TF Bracknell I	
.....		
Il sottoscritto, intendendo avvalersi della facolta' prevista per i soggetti		
che hanno effettuato cessioni all'esportazione od operazione assimilate di		
acquistare beni e servizi o importare beni senza applicazione dell'IVA ai 8 BIS		
del DPR 633/72, chiede sotto la propria responsabilita' di acquistare o		
importare beni e servizi.		
senza addebito della relativo imposta.		
Per gli acquisti di beni e servizi effettuati nello Stato, precisa inoltra c		
la presenti dichiarazione ha valore per:		
Le operazione effettuate nell'anno 1994 per il periodo da 16DEC a 31DEC		
D E S T I N A T A R I O D E L L A D I C H I A R A Z I O N E		
dogana di		
Ovvero		
ALTRA PARTE CONTRAENTE		
Denominazione o Ragione Sociale ovvero, se persona fisica, cognome e nome		
Big Corp		
DOMICILIO FISCALE		
Via e Numero Civico	C.A.P localita'	
1, Avenue Des Anglais1234Paris FR		
.....		
data	25-JAN-95	firma Local Set of Books
		La Direzione
Big Corp		
1, Avenue Des Anglais		
1234 Paris FR		

Prerequisites

The Exemption Letter Process report is printed for the primary legal site only. Enter *Yes* in the Office Site field in the Define Location window to assign a site as the primary legal site for reporting.

Report Parameters

When you request the Exemption Letter Process report, you are not prompted for any parameters.

The Exemption Letter Process report picks up hidden parameters from the environment that your system administrator should have already set up. These parameters are:

- Set of books ID
- Province

Report Headings

In this heading...	Oracle Payables prints...
Company Name	The company name for the current company indicated by your set of books.

Column Headings

In this column...	Oracle Payables prints...
Letter ID	The sequence number for the exemption letter, which is a unique and sequential number for the year that the letter is effective.
Year	The year that the exemption letter is effective.
VAT Number	The VAT code for your company, based on your set of books ID.
Company Name	The name of your company, based on your set of books ID.
Street	The street from your company's address, based on your set of books ID.
Code and City	The code and city from your company's address, based on your set of books ID.
Clause	<p>The number of the clause from Italian legislation that relates to exemption letters applied to this supplier.</p> <p>The clause types are:</p> <ul style="list-style-type: none"> • art. 8 - Export sales • art. 8 bis - Absorbed operations • art. 9 - International services
Effective From Date	The start date of the period that the exemption letter is effective for.
Effective To Date	The end date of the period that the exemption letter is effective for.
Custom Name	The name of the customs office related to this exemption letter.
Supplier Name	The name of the supplier that this exemption letter applies to.
Supplier Street	The street of the supplier's address.
Supplier Code, City and Country	The code, city and country of the supplier's address.
Issue Date	The date that the exemption letter was first issued.

Exemption Letter Listing (Coversheet)

Data	25-JAN-95	Local Set of Books Distinta Raccomandate		
Num	Nome, Ditta o Ragione Sociale	Via e Numero Civico	C.A.P	Localita
	-----			-----
	1 Big Corp	1, Avenue Des Anglais	1234	Paris FR
	2 Big Corp	1, Avenue Des Anglais	1234	Paris FR

Column Headings

In this column...	Oracle Payables prints...
Num	A program-generated line number for each letter, starting with 1.
Nomo, Ditta o Ragione sociale	The name of the supplier that the exemption letter applies to.
Via e numero civica	The street of the supplier's address.
C.A.P	The code of the supplier's address.
Localita	The city of the supplier's address.

Exemption Letter Register

Use the Exemption Letter Register report to produce a listing of all exemption letters issued within a given month, such as letters that have gone through the Exemption Letter Process.

Use the Run Reports window to submit the Exemption Letter Register report. See page 146 for more information.

Local Set of Books				Exemption Letter Register		Page : 001
Park Gate House						
10 Bagshot Road						
Bracknell RG12 1TF GB						Month: December
Letter Number	Issue Date	Registration Date	Company Name Address	Town	VAT Registration Number	
001 /94	16-DEC-94	16-DEC-94	Davis Industries Suite 35, Lion House	Croydon	TAX001A	
002 /94	16-DEC-94	16-DEC-94	Davis Industries Suite 35, Lion House	Croydon	TAX001A	
003 /94	16-DEC-94	16-DEC-94	Big Corp 1, Avenue Des Anglais	Paris		
004 /94	16-DEC-94	16-DEC-94	Smith & Co 75, High Street	Manchester		
001 /95	16-DEC-94	16-DEC-94	Davis Industries Suite 35, Lion House	Croydon	TAX001A	
002 /95	16-DEC-94	16-DEC-94	Davis Industries Suite 35, Lion House	Croydon	TAX001A	
003 /95	16-DEC-94	16-DEC-94	Davis Industries Suite 35, Lion House	Croydon	TAX001A	
004 /95	16-DEC-94	16-DEC-94	Davis Industries Suite 35, Lion House	Croydon	TAX001A	
005 /95	16-DEC-94	16-DEC-94	Big Corp 1, Avenue Des Anglais	Paris		
001 /96	16-DEC-94	16-DEC-94	Davis Industries Suite 35, Lion House	Croydon	TAX001A	
001 /97	16-DEC-94	16-DEC-94	Davis Industries Suite 35, Lion House	Croydon	TAX001A	
001 /98	16-DEC-94	16-DEC-94	Davis Industries Suite 35, Lion House	Croydon	TAX001A	

Prerequisites

The Exemption Letter Register report is printed for the primary legal site only. Enter *Yes* in the Office Site field in the Define Location window to assign a site as the primary legal site for reporting.

Report Parameters

Month

Enter the calendar month that you want to run the report for.

Year

Enter the year that you want to run the report for.

The Exemption Letter Register report also picks up the hidden parameter set of books ID which your system administrator should have already set up.

Report Headings

In this heading...	Oracle Payables prints...
Company Name and Address	Your company name and address, based on your set of books ID.
Month	The month you requested in the parameter window.

Column Headings

In this column...	Oracle Payables prints...
Letter Number	Sequence number for the exemption letter, which is a unique number for the year that the letter is effective.
Issue Date	Issue date for the exemption letter.
Registration Date	Registration date for the exemption letter.
Company Name	Supplier's name that the exemption letter applies to.
Address	Street of the supplier's address.
Town	City of the supplier's address.
VAT Registration Number	Supplier's VAT registration number.

Italian Payment Processes

In Italy, Wire payments are the most common payment method by multinationals. There are two established forms of Wire format:

- Notification Letter
- Electronic File Transfer (EFT) by magnetic media

In both formats, invoices are paid by notifying your bank to debit your account and credit your supplier's account with the appropriate funds. You might need to print a Separate Remittance Advice for either format.

Manual payments are the same as the Notification Letter format and automatic payments associated with the magnetic-based files (EFT). Oracle Payables lets you set up both payment formats with either or both manual and automatic payment processing.

The following section details the requirements for both the Notification Letter Banking Transfer Order and the (EFT) magnetic media Wire Payment formats.



See also

Electronic Payments, *Oracle Payables User's Guide*

Italian Banking Transfer Order

Use this Italian Banking Transfer Order Payment Format to pay your suppliers with the Italian wire process. This format produces payment output in letter format for your company that is sent to your bank. Each letter contains a request to credit an amount in favor of a supplier as payment for the invoices your company received from the supplier.

IAG SET OF BOOKS 1	Sede Legale Oracle Court Warfield Road Bracknell RG12 1BW GB	Cod. Fiscale 123456 P. IVA GB1234567
		Spett. Bianco Bank Bianco Italian Lira Acc 6624525844
Bracknell , 21 Agosto 1995		
Prot. 3		
Oggetto: Ordine di Bonifico. A valere sul nostro c/c bancario n. 6624525844 vogliate provvedere a bonificare, con valuta fissa per il beneficiario, gli importi seguenti:		
A favore di:	Scandinavian Airlines Oslogt 1	
	Oslo Lufthavn 1330	
c/o:	DnB	5555 66 7777
Abi.Cab.Cin:	5	
In data	04/07/95 ITL	#67,100#
(sessantasettemilacent)		
con le seguenti causali:		
Fattura Num. 04-JUN-95 del 04/06/95		
Fattura Num. scan-0005 del 04/06/95		
Distinti saluti.		

Prerequisites

The Italian Banking Transfer Order is printed for the primary legal site only. Enter *Yes* in the Office Site field in the Define Location window to assign a site as the primary legal site for reporting.

Before you use the Italian Banking Transfer Order as a Payment Format, you must:

- Assign a default payment method of *Wire* to the supplier site for each supplier.
- Set up a bank account with the appropriate Italian transfer order payment format defined as a payment document. The currency must be set to Italian Lira.

Report Headings

In this heading...	Oracle Payables prints...
Company Name and Address	Your company name, legal address, VAT Registration Number, and taxpayer ID.
Set Of Books Name	Your set of books name.
Your Bank Account Name	Your bank account name, address, and account number.

Column Headings

In this column...	Oracle Payables prints...
Date of Issue	The town and date of issue.
Protocol Number	The payment's voucher number.
Text of the letter	The text of your letter.
Beneficiary's Details	Information about the beneficiary such as the business name, address of the site, and the bank account.
Payment Amount	The amount to be paid to the supplier for the invoices that are listed.
Invoices	References to the invoice number and the invoice date that indicate the value date of the operation (expiration date of the invoice calculated by Oracle Financials according to the invoice date and to the payment terms applied by the supplier) and the currency of the amount to credit.

Italian EFT Payment Format

This section discusses electronic funds transfers (EFT) and payments that use the Italian EFT Payment Format in Oracle Payables. EFT payment formats conform to the SETIF standard.

This procedure lets you create a flat file that is:

- Copied to electronic media
- Sent to the bank to initiate the payment

Each file must have seven sections of data (record types) as well as a file header and footer:

Record Type	Description
10	Payment Order
20	Debtor Description
30	Creditor Description
40	Creditor Address
50	Payment Description I
60	Payment Description II
70	Additional information for the bank

Only 5 type 60 records are allowed if the payment amount description is more than 90 characters. This gives a total of 450 characters to display the invoice numbers and amounts. The remaining description is truncated and not displayed if the description is more than 450 characters long.

The file is created according to the SETIF standard. Records have a fixed length of 120 characters.

Suggestion: Contact Oracle Consulting Services if you want to modify Italian EFT to meet your needs.

Prerequisites

The Italian EFT Payment Format is printed for the primary legal site only. Enter *Yes* in the Office Site field in the Define Location window to assign a site as the primary legal site for reporting.

Before you use Italian EFT as a payment method, you must:

- Assign a default payment method to the supplier site for each supplier
- Set up a bank account with the appropriate Italian EFT payment format defined as a payment document

Oracle 2 Receivables

This chapter overviews Oracle Receivables for Italy, including:

- Define VAT Registers
- Sales VAT Register
- Deferred VAT Register
- Annual Customer List
- Sales Invoice, Credit Memo and Debit Memo
- Receipt Format for Bills of Exchange
- EFT Remittance Format for Bills of Exchange

You must post transactions to General Ledger from the subledgers in detail (not summary) and audit mode where applicable.

Reports Prerequisites

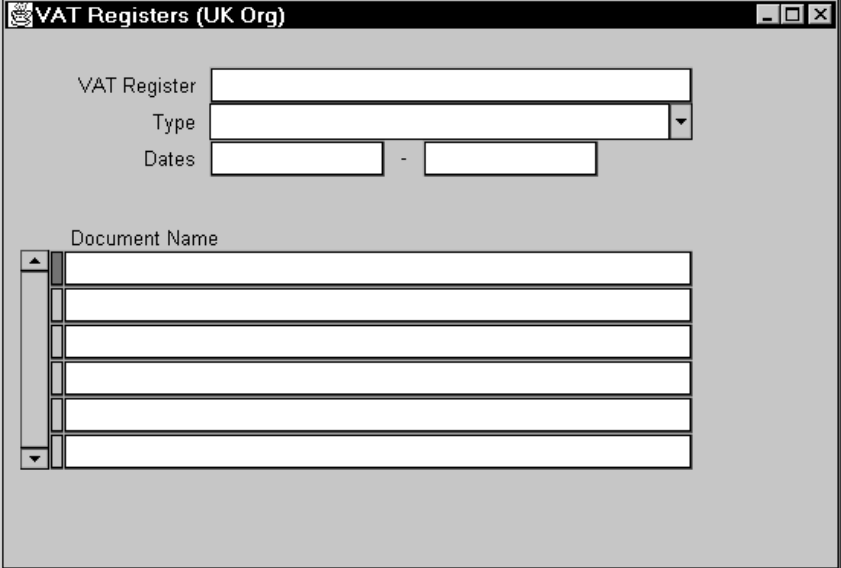
Because reports obtain the company address from the location that is assigned to the reporting entity, you should complete these tasks before you use the reports in this chapter:

- Define a location
- Define a reporting entity and assign the location to the entity

Define VAT Registers

Use the VAT Registers window in Italian Localizations to set up your VAT Registers. You can assign one or more Document Sequence names for each VAT Register. The VAT Register is used when you run the VAT Register reports.

See page 26 for more information.



The screenshot shows a window titled "VAT Registers (UK Org)". It contains the following fields:

- VAT Register:** A text input field.
- Type:** A dropdown menu.
- Dates:** Two text input fields separated by a hyphen.
- Document Name:** A list of five empty text input fields, each with a small vertical scrollbar on the left side.

Sales VAT Register Report

Use the Sales VAT Register report to print all invoices that are posted to General Ledger that:

- Have General Ledger dates within the date range that is reported
- Are assigned to the document sequence name for the VAT register name that you selected

Preliminary reports show both posted and unposted invoices. Final reports show only posted invoices. Only invoice lines that have a tax code assigned to them are included in the Sales VAT Register report. The report is run in the functional currency of your set of books.

The report is ordered by document sequence number within sequence name. A summary of invoice totals by tax rate and a grand total are printed at the end of the report.

Use the Run Reports window to print the Sales VAT Register report. See page 146 for more information.

Page: 1		Date: 26-JAN-1998						
Vat Register : IVA Vendite		Unposted transactions denoted by '*'						
Date From : 01-OCT-96 to 25-JAN-98								
Doc Cat/	GL Date/	Seq No/	Customer Name/	Tax Code	Taxable Amount	Tax Amount	Total	Note
Prt Seq	Inv No	Inv Date	Inv Date	Vat Registration				
Fatt.Cli	07/10/96	63	San Benedetto SpA	Imp. 19%	150,000,000.00	28,500,000.00	178,500,000.00	*
35 54		07/10/96	02040860963					
Fatt.Cli	20/10/96	59	San Benedetto SpA	Imp. 13%	175,000,000.00	22,750,000.00	197,750,000.00	*
36 50		01/10/96	02040860963	Imp. 19%	130,000,000.00	24,700,000.00	154,700,000.00	*
Fatt.Cli	20/10/96	60	San Benedetto SpA	Non Imp. a	87,500,000.00	0.00	87,500,000.00	*
37 51		03/10/96	02040860963					
Fatt.Cli	20/10/96	61	ITI SpA	Imp. 19%	185,000,000.00	35,150,000.00	220,150,000.00	*
38 52		04/10/96	10850910158					
Fatt.Cli	20/10/96	62	San Benedetto SpA	Imp. 4%	160,000,000.00	6,400,000.00	166,400,000.00	*
39 53		04/10/96	02040860963					
Tax Rate Description					Taxable Amount	Tax Amount	Total	
0 Non Imp. art74					87,500,000.00	0.00	87,500,000.00	
4 Imp. 4%					160,000,000.00	6,400,000.00	166,400,000.00	
13 Imp. 13%					175,000,000.00	22,750,000.00	197,750,000.00	
19 Imp. 19%					465,000,000.00	88,350,000.00	553,350,000.00	
Total :					887,500,000.00	117,500,000.00	1005000000.00	

Prerequisites

Before you can run the Sales VAT Register report, you must:

- Define VAT Register.
- Post invoices to General Ledger in detail and audit mode. You should also post all resulting journals to General Ledger for reconciliation purposes.

Report Parameters

Date to

Enter the date that you want to print invoices up to. If you have already printed the report and set the Register Report check box to *Yes*, the current report will include invoices from the date after the report's Date To. If the Register Report check box is not set to *Yes*, the report prints invoices from the Start Date that you entered in the VAT Registers window for the VAT Register Name.

Sales VAT Register

Enter the VAT Register that you require. The VAT Register determines which invoices are included in the report by referencing the Start and End Date as well as the Document Sequence Names assigned to it.

Register Report

Enter *Yes* if you want to print a final Sales VAT Register up to the date that you selected. Subsequent reports will start the next day if you request a final report. A preliminary report is printed if you enter *No*. The default value for this field is *No*.

Report Headings

The Sales VAT Register report is printed on preprinted stationery. You can generate these printed report headings by running the *Generic Report Header* report.

In this heading...	Oracle Receivables prints...
VAT Register	The name of the VAT Register that you selected.
From Date/To Date	The From Date and To Date that the report was selected for.
Date	The date and time that the report was printed.

Column Headings

In this column...	Oracle Receivables prints...
Doc Cat	Sequence name that the invoice is assigned to.
GL Date	Invoice General Ledger date.
Seq No	The sequence number that was attributed, automatically or manually, to the document at the time it was entered.
Customer Name	Customer's name.
Tax Code	Tax code of the invoice. If the invoice has more than one tax code, a line is printed for each tax code.
Taxable Amount	Taxable amount for the tax code shown in the Tax Code column.
Tax Amount	Tax amount for the tax code shown in the Taxable Amount column.
Total	Total invoice amount for the tax code shown in the Tax Amount column. Note: Oracle Receivables prints an asterisk (*) if the invoice is not posted to General Ledger. Oracle Receivables leaves a space for you to write a note on the report.
Prt Seq	An absolute sequence number that is common to all documents that are entered in the register.
Inv No	Invoice number.
Inv Date	Date of the invoice.
VAT Registration	VAT Registration Number of the customer.

Footnote

In this column...	Oracle Receivables prints...
Tax Rate	The tax rate. When the tax rate is zero, a separate line is printed for each tax code. The tax code description is printed instead of the tax rate.
Tax Description	The tax code description.
Taxable amount	The total taxable amount for each tax rate and description that applies to invoices included in the report.
Tax amount	The total tax amount for each tax rate that applies to invoices included in the report.
Total	The total of the taxable amount and tax amount for each tax rate that applies to invoices included in the report.

Deferred VAT Register

Use the Deferred VAT Register report to print all invoices that are posted to General Ledger that:

- Have General Ledger dates within the date range being reported
- Are assigned to the document sequence name for the VAT Register Name that you selected

Preliminary reports show both posted and unposted invoices. Final reports show only posted invoices. Only invoice lines that have a tax code assigned to them are included in the Deferred VAT Register report. The report is run in the functional currency of your set of books.

The Deferred VAT Register report is ordered by document sequence number within sequence name. A summary of invoice totals by tax rate and a grand total are printed at the end of the report.

Use the Run Reports window to print the Deferred VAT Register report. See page 146 for more information.

Page: 1		Date: 26-JAN-1998		Unposted Transactions denoted by *			
Vat Register :		Z Deferred Invoices					
Date From :		01-JAN-90 to 31-MAR-00					
Doc Cat/	GL Date/	Seq No/	Customer Name/	Tax Code	Taxable Amount	Tax Amount	Total Note
Prt Seq	Inv No	Inv Date	Vat Registration				
Z AR	Inv 24/03/00	3	Z German Customer 01	10% Deferr	510,000.00	51,000.00	561,000.00 *
1	10101	24/03/00	DE01				
Z AR	Inv 24/03/00	4	Z German Customer 01	15% Deferr	900,000.00	135,000.00	1,035,000.00 *
2	10102	24/03/00	DE01				
Tax Rate	Description	Taxable Amount	Tax Amount	Total			
10	10% Deferred	510,000.00	51,000.00	561,000.00			
15	15% Deferred	900,000.00	135,000.00	1,035,000.00			
Total :		1,410,000.00	186,000.00	1,596,000.00			

Prerequisites

Before you can run the Deferred VAT Register report, you must:

- Define VAT Register
- Enter Receivables invoices that have a VAT type of *Deferred VAT* on the invoice line
- Post invoices to General Ledger in detail and audit mode to produce Final Registers. You should also post all resulting journals to General Ledger for reconciliation purposes.

Report Parameters

Date to

Enter the accounting date that you want to print invoices up to. If you have already printed the report and set the Register Report check box to *Yes*, the current report will include invoices from the date that follows the previous report's Date To. If the Register Report check box has never been set to *Yes*, the report prints invoices from the Start Date that you entered in the VAT Registers window.

Deferred VAT Register

Enter the VAT Register that you require. The VAT Register determines which invoices are included in the report by referencing the Start and End Date as well as the Document Sequence Names that are assigned to it.

Register Report (Y/N)?

Enter *Yes* if you want to print a final Deferred VAT Register report up to the date selected. Subsequent reports start from the next day if a final report is requested. A preliminary report is printed if you enter *No*. The default value for this field is *No*.

Page Size

Enter the number of lines that you want printed on each page of the report. The default value for this field is 66 lines.

Report Headings

The Deferred VAT Register report is printed on preprinted stationery. You can generate these printed report headings by running the *Generic Report Header* report.

In this heading...	Oracle Receivables prints...
VAT Register	The name of the VAT Register selected.
From Date/To Date	The From Date and To Date that the report was selected for.
Date	The date and time that the report was printed.

Column Headings

In this heading...	Oracle Receivables prints...
Doc Cat	Sequence name that the invoice is assigned to.
GL Date	Invoice General Ledger date.
Seq No	The sequence number that was attributed, automatically or manually, to the document at the time it was entered.
Customer Name	Customer's name.
Tax Code	Tax code of the invoice. If the invoice has more than one tax code, a line is printed for each tax code.
Taxable Amount	Taxable amount for the tax code shown in the Tax Code column.
Tax Amount	Tax amount for the tax code shown in the Taxable Amount column.
Total	Total invoice amount for the tax code shown in the Tax Amount column. Note: Oracle Receivables prints an asterisk (*) if the invoice is not posted to the General Ledger. Oracle Receivables also leaves a space for you to write a note on the report.
Prt Seq	An absolute sequence number that is common to all documents that are entered in the register.
Inv No	Invoice number.
Inv Date	Date of the invoice.
VAT Registration	The customer's VAT registration number.

Footnote

In this heading...	Oracle Receivables prints...
Tax Code	The tax rate. When the tax rate is zero, a separate line is printed for each tax code. The tax code description is printed instead of the tax rate.
Tax Description	The tax code description.
Taxable Amount	The taxable amount for each tax rate and description that applies to invoices included in the report.
Tax Amount	The total tax amount for each tax rate that applies to invoices included in the report.
Total	The total of the taxable amount and tax amount for each tax rate that applies to invoices included in the report.

Annual Customer List

Use the Annual Customer List report to print the total value of invoices received from Italian customers that a valid VAT Registration Number exists for. The Annual Customer List report includes all invoices posted to General Ledger in the fiscal year that you select. These invoices are printed on two lines with separate totals for invoices entered with dates in the fiscal year reported and invoices with dates in a prior year but posted to General Ledger in the year reported.

The Annual Customer List report is ordered by VAT Registration number.

Use the Run Reports window to run the Annual Customer List. See page 146 for more information.

Parameters : YR-95		Report Date: 21-AUG-95						
		Page: 1 of 2						
No	Seq	Customer Name	Num	Customer Address	Tax Amt	Exempt Amt	Non-Taxable	Total
		VAT Registration No.	Invs	Taxable Amt			Amt	
1		Italian Upgrade		130 High Street Shepherds Bush London W1 3DR GB				
		A1001001	2	31,500.00	3,150.00	0.00	0.00	34,650.00
			0	0.00	0.00	0.00	0.00	0.00
Page Total :				31,500.00	3,150.00	0.00	0.00	34,650.00
Running Total :				31,500.00	3,150.00	0.00	0.00	34,650.00

Prerequisites

Before you can run the Annual Customer List report, you must:

- Define the customer, with an address defined both as the legal site and the primary legal site
- Enter Yes in the Office Site field in the Define Location window to assign a site as the primary legal site for reporting. This report is printed for the primary legal site only.
- Define a VAT Registration Number for the customer
- Post invoices to General Ledger in detail and audit mode

Report Parameters

Fiscal year

Enter the fiscal year that you want to report invoice totals for.

Report Headings

The Annual Customer List report is printed on preprinted stationery. You can generate these printed report headings by running the *Generic Report Header* report.

Column Headings

In this column...	Oracle Receivables prints...
No Seq	A consecutive number for each customer in the report.
Customer Name	Customer's name.
VAT Registration Number	VAT Registration number for the customer.
Num Inv's	Total number of invoices posted to General Ledger in the year selected.
Customer Address	Address of the customer from the site defined as the legal site.
Taxable Amount	Total taxable amount of taxable invoices.
Tax Amount	Total tax amount of taxable invoices.
Exempt Amount	Total invoice amounts of all invoices with a tax type of Exempt VAT.
Non taxable Amount	Total invoice amount of all non-taxable invoices.
Total	Total amount of the invoices.

Row Headings

In this row...	Oracle Receivables prints...
Page Total	The total of all monetary columns for the page.
Running Total	The cumulative page totals and the final total on the last page.

Sales Invoice, Debit Memo, and Credit Memo

Oracle Receivables prints invoices, debit memos, and credit memos. Only a final report of invoices, credit memos, and debit memos is available. Preliminary reports are managed by standard windows.

The final reports are available through the Run Reports option which requires the AR Invoices Format report. See page 146 for more information.

Data: 01-JAN-95					
Pag.: 1 di 1					
Invoice n. 10047					
Spett.le:					
CONTRA 4					
CONTRA 4					
CONTRA 4 RGL2					
n1.	Descrizione	IVA	Q.ta'	Prezzo Unitario	Prezzo totale
1	TEST	10	1	10,000.00	L. 10,000.00
					L. 10,000.00
		Imponibile		Aliquota IVA	
	L.	10,000.0	10		L. 1,000.00
				Totale IVA:	L. 1,000.00
				Totale fattura:	L. 11,000.00
Cond. Pag.: 30 NET					
su ns. c/c: 666999-1					
BIG BANK (UK) MULTINATIONAL ABI.CAB.CIN 11-22-33					

Prerequisites

This report is printed for the primary legal site only. Enter Yes in the Office Site field in the Define Location window to assign a site as the primary legal site for reporting.

You must set up the Inestazione parameter. Enter Yes/No to indicate whether to print the company header details before you run this report.

Report Parameters

Ordered By

The required order for printing invoices. The transaction number is the default value for this field.

Transaction Class

The invoice that is required. Leave the field blank to print all transaction classes.

Transaction Type

The invoice type that is required. Leave the field blank to print all transaction types.

Print Date Low

The date range that you want to print invoices, credit memos, and debit memos from.

Print Date High

The date range that you want to print invoices, credit memos, and debit memos to.

Leave the Print Date Low and Print Date High parameters blank to print all invoices, credit memos, and debit memos.

Only Open Invoices

Enter *Yes* to print invoices that do not have a balance of zero. The default value is *Yes*.

Bank Name

The name of the bank that the customer must pay the invoice to.

Bank Account Number

The bank account number of the previously selected bank that the customer has to pay the invoice through.

Report Contents

Oracle Receivables prints invoices, credit memos, and debit memos, according to the parameters that you select. The invoice contains the following information:

In this column... Oracle Receivables prints...

Business Name, Legal Site, VAT Registration Number, and Fiscal Code	Details about the company that issued the document. This is optional information because you can use preprinted stationery. To print the report you must select the value Heading in the Personal Profile Options and enter the value Y. If no values are entered for the option Heading or the value N is entered, the report is not available. The Business Name is defined in the Name field in the Define Set of Books window, the Legal Site in the Address field in the Define Location window, the VAT Registration Number in the VAT Registration Number field in the Define Financials Options window, and the Fiscal Code in the Define Reporting Entities window.
Data	The document date that you entered in the Invoice Date field in the Enter Invoices window or that you entered in the Credit Memo Date field of the Enter Credit Memo window.
Pag.	The running page number of the invoice, credit memo, and debit memo.
Invoice n.	The number of the invoice, debit memo, and credit memo.
Business Name or Customer Name, Legal Site, VAT Registration Number, and Customer Fiscal Code	Details about the customer who receives the invoice, the credit memo, and the debit memo, that you entered in the Enter Customers window.
Packing Slip Reference	The packing slip number and date, if they exist. This information is printed for deferred invoices.

(continued)

In this column... Oracle Receivables prints...

nl.	The number of lines that form the invoice, credit memo, and debit memo.
Descrizione	The description of the taxable goods or service for each line reported in the invoice, credit memo, and debit memo.
IVA	The VAT rate applied or the reference to the rule stating its exemption for each line reported in the invoice, credit memo, and debit memo.
Q.ta'	The quantity of the corresponding goods or service for each line reported in the invoice, credit memo, and debit memo.
Prezzo Unitario	The unit price of the corresponding goods or service for each line reported in the invoice, credit memo, and debit memo.
Prezzo totale	The total price of the corresponding goods or service for each line reported in the invoice, credit memo, and debit memo.
Imponibile	The total amount of the corresponding total prices for each group, if the invoice, credit memo, and debit memo contains transactions with different VAT rates.
Aliquota IVA	The corresponding applied VAT rate for each Taxable amount line, if the invoice, credit memo, and debit memo contains transactions with different VAT rates. The corresponding total tax amount is printed for each line.
Totale IVA	The VAT amount for each group.
Totale fattura	The total amount (Taxable amount and VAT) of the invoice, credit memo, and debit memo.
Cond. Pag.	The document terms of the payment that you selected during the document entry. The bank name and bank account that the customer can use for payments are also printed, depending on the report parameters that you selected.

Receipt Format for Bills of Exchange Report

Use the Receipt Format for Bills of Exchange report to review the format of a receipt for Bills of Exchange for Italy. This format is specified in the Receipt Print Program field in the Define Payment Methods window. If you require a different format for your receipt print program, you must copy the format that is provided, and then modify the format accordingly. These receipts are sent to the customer either as notification or for confirmation.

The layout of this report consists of three sections. The first section shows the receipt date, receipt number and company name. The second section shows a list of the invoices that the receipt is applied to and shows the invoice number, invoice date, and invoice amount. The third section is the last page, which shows the customer and customer bank details, receipt date and number, company name and address, and the total amount to be paid in numbers and words.

You can produce this receipt by using the Format option in the Action field in the Create Automatic Receipts window or the Approve Automatic Receipts window. You can also use the Format Automatic Receipts window.

06-JUN-95	56	
IAG BOOKS		
Invoice Number	Invoice Date	Invoice Amount
-----	-----	-----
10197	06-JUN-95	100.00
	Total Amount:	100.00
06-JUN-95	56	
Penguin Products PLC		
Penguin Place Sardine Street		
PG1 1UN A.N.Iceberg		
IAG BOOKS		
Oracle Court Warfield Road Bracknell RG12 1BW GB		
GBP	100.00	(cento)
06-JUN-95		
Lloyds Bank		
Lewes		
451245 10001000		
10010		

Note: The report example is an execution report which is automatically generated when you submit a batch of receipts for formatting.

Report Parameters

Batch Name

Enter the name of the receipt batch that is to be formatted.

EFT Remittance Format for Bills of Exchange

Use this format to produce a file that contains an automatic remittance for Bills of Exchange for Italy. This format is specified in the Remittance Transmission Program and Factoring Transmission Program fields in the Define Payment Methods window. If you need a different format for your remittance transmission program, you must copy the program that is provided, and then modify the format accordingly. This remittance format is sent to the bank to initiate the transfer of funds.

This EFT format is made up of a header record, detail records that describe the receipts, and an end record. The following table is a summary of the detail records:

Record Type	Description
14	Receipt Details
20	Supplier Name
30	Customer Name
40	Customer Address
50	Invoice Details
51	Supplier Details
70	Additional information for the bank

You can produce this EFT format by using the Format option in the Action field in the Create Automatic Remittances window or the Remit Receipts window. You can also use the Format Remittances window.

Report Parameters

Batch Name

Enter the name of the remittance batch that is to be formatted.

Oracle General Ledger

This chapter overviews General Ledger for Italy, including:

- Libro Giornale
- Libro Partitario
- Libro Inventario
- Generic Report Header
- Unposted Transaction Report

You must post transactions to General Ledger from the subledgers in detail (not summary) and audit mode where applicable.

Libro Giornale Report

Use the Libro Giornale report to collect and report information on all posted journal transactions in General Ledger. General Ledger prints the journal entries ordered by date, sequence name, and document sequence number. The report prints the total of all transactions for the period range that you selected. The report is run in the functional currency of your set of books. Foreign currency transactions are reported using the daily exchange rate applied when you create the journal.

Choose the Libro Giornale report in the Run Reports window to run the Libro Giornale report. See page 146 for more information.

Parameters :		From Period :	01-SEP-95	To Period :	30-SEP-95	Report Date :	15-AUG-1995
Gl Date	Voucher Type	Voucher	Description	A/C Number and A/C Description	Debit	Credit	
01-SEP-95	pur_vat_test_1	350	200 Litres of Red	Paint di:GONZO GIN CO. del:01-SEP-95 num:1000			
				4000 Raw Materials	4,000.00	0.00	
				8400 AP Payables Control	0.00	4,000.00	
				Total :	4,000.00	4,000.00	
01-SEP-95	pur_vat_test_1	351	Insurance Premium for Lost Property	di:lawrence del:01-SEP-95 num:RTL100			
				5201 Insurance	1,000.00	0.00	
				8303 IN 10% VAT Control	100.00	0.00	
				8400 AP Payables Control	0.00	1,000.00	
				8400 AP Payables Control	0.00	100.00	
				Total :	1,100.00	1,100.00	
01-SEP-95			Transaction Unknown				
				4000 Raw Materials	4,000.00	0.00	
				8500 Purchasing Accrual	0.00	4,000.00	
				Total :	4,000.00	4,000.00	
---				Report Totals :	9,100.00	9,100.00	
				***** End of Report			

Prerequisites

Before you can run the Libro Giornale report, you must post all transactions from the subledgers to General Ledger in detail and audit mode.

Journal import is run from all subledgers. All journals are posted to General Ledger for the selected periods in the report.

Report Parameters

Accounting Period From

General Ledger displays the starting period.

Accounting Period To

General Ledger displays the ending period.

Page Size

Enter the number of lines to be printed on each page of the report. The default for this field is 66 lines.

Official Check Flag

Enter *Yes* for General Ledger to print the final Libro Giornale report. Enter *No* for General Ledger to print a preliminary report. The default for this field is *No*.

Report Headings

The Libro Giornale report is printed on preprinted stationery. You can generate these printed report headings by running the *Generic Report Header* report.

In this heading...

General Ledger prints...

From Period/To
Period

The From Period and the To Period that the report
was selected for.

Report Date

The date and time that the report was printed.

Column Headings

In this column...	General Ledger prints...
GL Date	Transaction General Ledger date.
Voucher Type	Name of the sequence used and correlated to the transaction category.
Voucher	Document sequence number within the sequence name, attributed, automatically or manually, to the transaction when it was entered.
Description	For each entry, the transaction description, the customer/supplier name, date of the transaction and the transaction document number. Note that this line prints the first 96 characters of this information, starting with the full description and printing the remaining data only if there is space available.
A/c Number	For each line of entry, the number of the relative account from the accounting flexfield segment qualified as the account segment.
Account Description	For each line of entry, the account description of the account number.
Debit	For each line of entry, the debit amount.
Credit	For each line of entry, the credit amount.

Row Headings

In this row...	General Ledger prints...
Total	Debit and credit total for each voucher type.
Report Total	Debit and credit total for all transactions listed in the report.
Transaction Unknown	A list of transactions that do not have voucher numbers within the General Ledger date, showing account number, account description, debit, and credit.

Libro Partitario Report

Use the Libro Partitario report to collect and report information about all posted journal transactions in General Ledger for the period and account ranges that you select. General Ledger prints the journal entries ordered by account number, date, sequence name and document sequence number, as well as the opening and closing account balance for the period range. The report is run in the functional currency of your set of books. Foreign currency transactions are reported using the daily exchange rate applied when you create the journal. The account number is a validated value from the accounting flexfield segment qualified as the account segment.

Choose the Libro Partitario report in the Run Reports window to print the Libro Partitario report. See page 146 for more information.

Parameters : From Period :01-SEP-95 To Period :30-SEP-95 Ac. From :0500 Ac. To :9999 Report Date : 16-AUG-1995						
09:23:01						
			Debit	Credit		
Balance	A/C No & A/C Description	GL Date	Voucher Type	Voucher	Description	
-	5201 Insurance				Begin Balance:	0.00 0.00 0.00
		01-SEP-95	ap_inv	6	Insurance Premiums di:ORACLE UK LTD del:01-SEP-95 num:ORA1000	1,000.00 0.00 1,000.00
		01-SEP-95	Not found		Transaction Unknown	1,000.00 0.00 2,000.00
						5,600.00 0.00 7,600.00
-					Total:	7,600.00 0.00 7,600.00
	5402 Travel				Begin Balance:	0.00 0.00 0.00
		10-SEP-95	ap_inv	7	AIR TICKETS di:Scandinavian Airlines del:10-SEP-95 num:AIR2000	1,000.00 0.00 1,000.00
-					Total:	1,000.00 0.00 1,000.00
	8303 Input VAT 10% Control				Begin Balance:	11,098.33 133.33 10,965.00
		01-SEP-95	ap_inv	6	Insurance Premiums di:ORACLE UK LTD del:01-SEP-95 num:ORA1000	100.00 0.00 11,065.00
-					Total:	11,198.33 133.33 11,065.00
	8400 AP Payables Control				Begin Balance:	56,450.00 215,607.95
(159,157.95)		01-SEP-95	ap_inv	6	Insurance Premiums di:ORACLE UK LTD del:01-SEP-95 num:ORA1000	0.00 1,000.00
(160,157.95)						0.00 100.00
(160,257.95)		10-SEP-95	ap_inv	7	AIR TICKETS di:Scandinavian Airlines del:10-SEP-95 num:AIR2000	0.00 1,000.00
(161,257.95)					Total:	56,450.00 217,707.95
(161,257.95)					Begin Balance:	0.00 0.00 0.00
	8500 Purchasing Accruals				Transaction Unknown	0.00 1,000.00
(1,000.00)		01-SEP-95	Not found			0.00 5,600.00
(6,600.00)					Total:	0.00 6,600.00
(6,600.00)					Report Total:	76,248.33 224,441.28
(148,192.95)						

Prerequisites

Before you can run the Libro Partitario report, you must post all transactions from the subledgers to General Ledger in detail and audit mode.

Journal import is run from all subledgers. All journals are posted to General Ledger for the selected periods in the report.

Report Parameters

Accounting Period From

General Ledger displays the starting period.

Accounting Period To

General Ledger displays the ending period.

Account From

Enter the starting account number for the range that you want to report from.

Account To

Enter the ending account number for the range that you want to report to.

Page Size

Enter the number of lines to be printed on each page of the report. The default for this field is 66 lines.

Official Check Flag

Enter *Yes* to print the final Libro Partitario report. Enter *No* to print a preliminary report. The default for this field is *No*.

Report Headings

The Libro Partitario report is printed on preprinted stationery. You can generate these printed report headings by running the *Generic Report Header* report.

In this heading...	General Ledger prints...
From Period/To Period	The From Period and the To Period that the report is selected for.
Ac. From/Ac. To	The Account From and the Account To that the report is selected for.
Report Date	The date and time that the report was printed.

Column Headings

In this column...	General Ledger prints...
A/C No	For each line of entry, the relative account.
A/C Description	For each line of entry, the account description of the account number.
GL Date	Transaction General Ledger date.
Voucher Type	Name of the sequence used and correlated to the transaction category.
Voucher	Document sequence number within the sequence name, attributed, automatically or manually, to the transaction when it was entered.
Description	For each entry, the transaction description, the Customer/Supplier name, date of the transaction and the transaction document number. Note that this line prints the first 63 characters of this information, starting with the full description and printing the remaining data only if there is space available.
Balance	Net balance of the debit and credit columns.
Debit	For each line, the debit amount.
Credit	For each line, the credit amount.

Row Headings

In this row...	General Ledger prints...
Begin Balance	Account balance (debit, credit, and balance) at the start of the period range that you selected.
Total	Account balance (debit, credit, and balance) at the end of the period range that you selected.
Report Total	Total of all account balances in the report (debit, credit, and balance) at the end of the period range that you selected.

Libro Inventario Report

Use the Libro Inventario report to collect and report information about all posted journal transactions in General Ledger for the period range that you select. General Ledger prints the report ordered by account number and shows the total of transactions for the period range that you select for each account for debits, credits and the net total of these.

The report is run in the functional currency of your set of books. Foreign currency transactions are reported using the daily exchange rate applied when you create the journal. The account number is validated from the accounting flexfield segment qualified as the account segment.

Choose the Libro Inventario report in the Run Reports window to print the Libro Inventario report. See page 146 for more information.

Parameters :	From Period :	01-SEP-95	To Period :	30-SEP-95	Report Date :	16-AUG-1995 12:45:38
				Debit	Credit	
Balance						

-						
Account: 1000 Sales - Home Country						
Italian Upgrade		0.00		1,000.00		(1,000.00)
				5,000.00		(5,000.00)

		0.00		6,000.00		(6,000.00)
Account: 5201 Insurance						
		7,600.00		0.00		7,600.00

		7,600.00		0.00		7,600.00
Account: 5402 Travel						
		2,000.00		0.00		2,000.00

		2,000.00		0.00		2,000.00
Account: 8250 AR Receivables Control						
		6,000.00		0.00		6,000.00

		6,000.00		0.00		6,000.00
Account: 8303 Input VAT 10% Control						
		100.00		0.00		100.00

		100.00		0.00		100.00
Account: 8400 AP Payables Control						
Scandinavian Airlines		0.00		2,000.00		(2,000.00)
ORACLE UK LTD		0.00		1,100.00		(1,100.00)

		0.00		3,100.00		(3,100.00)
Account: 8500 Purchasing Accruals						
				6,600.00		(6,600.00)

				6,600.00		(6,600.00)

Report Totals :		15,700.00		15,700.00		0.00
***** End of Report						

Prerequisites

Before you can run the Libro Inventario report, you must post all transactions from the subledgers to General Ledger in detail and audit mode.

Journal import is run from all subledgers. All journals are posted to General Ledger for the selected periods in the report.

Report Parameters

Accounting Period From

General Ledger displays the starting period.

Accounting Period To

General Ledger displays the ending period.

Page Size

Enter the number of lines to be printed on each page of the report. The default for this field is 66 lines.

Official Check Flag

Enter *Yes* to print the final Libro Inventario report. Enter *No* to print a preliminary report. The default for this field is *No*.

Report Headings

The Libro Inventario report is printed on preprinted stationery. You can generate these printed report headings by running the *Generic Report Header* report.

In this heading...

General Ledger prints...

From Period/To Period

The From Period and the To Period that the report is selected for.

Report Date

The date and time that the report was printed.

Column Headings

In this column...	General Ledger prints...
Debit	The total debit amount entered for the account number in the period range that you selected.
Credit	Total credit amount entered for the account number in the period range that you selected.
Balance	Net balance for the account number in the period range that you selected as the difference between the debit and credit columns.

Row Headings

In this row...	General Ledger prints...
Account	Account number and its description. For some accounts, supplier and customer names are printed with account balance information.
Report Total	Total of all account balances in the report (debit, credit, and balance) at the end of the period range that you selected.

Generic Report Header Report

Use the Generic Report Header report to print report headers for your own reports, such as Libro Giornale. You can use the pages that are produced to print the actual reports that are required.

The report can be run from the Run Reports window in General Ledger, Oracle Payables, or Oracle Receivables under the report type Report. See page 146 for more information.

Company's Name	IAG SET OF BOOKS	Page:	1
Address	Oracle Court	VAT Registration:	
	Warfield Road		
GB1234567	Bracknell RG12 1BW GB	Fiscal Code:	123456
	Libro Giornale for September 1995		

Prerequisites

Before you can run the Generic Report Header report, you must define your set of books name and address, VAT Registration number, and fiscal code in Oracle Payables and Oracle Receivables.

This report is printed for the primary legal site only. Enter *Yes* in the Office Site field in the Define Location window to assign a site as the primary legal site for reporting.

Report Parameters

Set of Books

General Ledger displays the Set_Of_Books_ID for the set of books used to run the report.

No. of pages

Enter the number of pages that you require the report headers to be printed on. The default for this field is 1.

Report Title

Enter the report title that you want printed on each report header.

System

Enter the Oracle Financials module that you want to collect the set of books name, VAT registration number, and fiscal code information. The choices available are AP for Accounts Payable and AR for Accounts Receivable. The default for this field is AP.

Year

Enter the year that you want printed as part of the report title.

Report Headings

In this heading...	General Ledger prints...
Company Name	The set of books name.
Page	The page number.
Address	Your company's address.
VAT Registration	Your company's VAT registration number.
Fiscal Code	Your company's fiscal code number.

Unposted Transaction Report

Use the Unposted Transaction report to print:

- The General Ledger account balance for the account periods and ranges that you select (the Accounting Flexfield Account Segment).
- Unposted transactions to General Ledger.
- Unposted transactions in Oracle Payables. Only approved transactions that can be posted to General Ledger are included. The liability account is not included because it is not created until the transfer to General Ledger is completed.
- Unposted transactions in Oracle Receivables. Only completed transactions that can be posted to General Ledger are included. The Receivables account is not included because it is not created until the transfer to General Ledger is completed.
- The potential account balance in General Ledger.

The report can be run in detail or summary format.

- Detail format prints a summary line for each account and the transaction details of all unposted transactions that make up the totals.
- Summary format prints only the summary line for each account.

Use the Run Reports window attached to menus accessed by an Italian General Ledger responsibility to submit the Unposted Transaction report to the concurrent manager. See page 146 for more information.

Italiana SpA		Unposted Transactions Report			Report Date: 26-Jan-98 18:28	
					Page: 1 of 1	
Company	: 01 Italia SpA	* Denotes Prior Year(s)Transactions				
Functional Currency	: ITL					
Period Name	: SET-97					
Report Type	: DETAIL					
Account Segment From	: 11001					
Account Segment To	: 11001					
Account Description		GL Posted Balance	GL Unposted Balance	Unposted SubLedger Payables	Distributions Receivables	Potential GL Closing

-						
* 11001	Soci c/cap. sottoscritto	0.00	93,930.00	0.00	0.00	93,930.00
Current ----- Voucher ---- Description						
GL Date	Type	Number				

* 01-FEB-96			93,930.00	0.00	0.00	
Journal Import Created						

-						
REPORT SUMMARY:			93,930.00	0.00	0.00	93,930.00

Report Parameters

Company

Select the balancing segment value that you want to report on (normally the company code).

Period Name

Select the accounting period from your calendar. Only periods that have a status of *Closed*, *Open*, or *Future Entry* are displayed.

Report Type

Select Detail or Summary.

- **Detail:** General Ledger prints a summary line plus details of all unposted transactions for each account that you select.
- **Summary:** General Ledger prints a summary line for each account that you select.

Account From

Enter the account number for the range of accounts that you want to report from.

Account To

Enter the account number for the range of accounts that you want to report to.

Report Headings

In this heading...	General Ledger prints...
Company	Balancing Segment value that you selected and its description (normally the company code).
Period Name	Period name that you selected.
Report Type	Whether the report is in detail or summary format.
Account From/To	Account range that you selected.

Column Headings

In this heading...	General Ledger prints...
Account	Account code in ascending alphanumeric order.
Description	Description of the account code.
GL Posted Balance	Year-to-date balance for the account code from all code combinations that include that account code.
GL Unposted Balance	Total balance for the account code from all code combinations in unposted General Ledger journals that include that account code. When the report type is detail, each transaction that makes up the balance is also printed.
Unposted Subledger Distribution: Payables	Total balance for the account code from all code combinations that include that account code and are approved transactions in Oracle Payables that can be posted to General Ledger. When the report type is detail, each transaction that makes up the balance is also printed.
Unposted Subledger Distribution: Receivables	Total balance for the account code from all code combinations that include that account code and are completed transactions in Oracle Receivables that can be posted to General Ledger. When the report type is detail, each transaction that makes up the balance is also printed.
Potential GL Closing Balance	Potential year-to-date balance for the account code after adding the GL Posted Balance, GL Unposted Balance, Unposted Subledger Distribution: Payables, and Unposted Subledger Distribution: Receivables columns.

Additional Column Headings: Detail Report

If you print the detail report, General Ledger prints additional columns for each unposted transaction. The transactions are printed by voucher number within voucher type within General Ledger date.

In this heading...	General Ledger prints...
Current GL Date	The General Ledger date of the unposted transaction.
Voucher Type	The document sequence name of the unposted transaction.
Voucher Number	The document sequence number of the unposted transaction.
Description	Description of the unposted transaction.

Row Headings

In this heading...	General Ledger prints...
Report Summary	The total for all account codes in the report for the following columns: GL Posted Balance, GL Unposted Balance, Unposted Subledger Distributions (Payables and Receivables), and Potential GL Balances.

Oracle 4 Inventory

This chapter overviews Oracle Inventory for Italy, including:

- Inventory Item Schedule History Report
- Inventory Packing Slip

Inventory Item Schedule History Report

Use the Inventory Item Schedule History report to print all inventory movements, both in and out, for the inventory organization/ subinventory organization within the period range that you select. The report prints the running stock balance after each transaction for the item that is reported.

Run the Inventory Item Schedule History report from the Request Reports window.

BRACKNELL WAREHOUSE			Inventory Item Schedule History Report		Report Date: 15-AUG-95	
Organization ID: 1			From 01-JAN-90 to 12-DEC-95		Page: 2 Of 24	
Subinventory: 1RY SUBINV			Inventory Item: BLUE SHIRT STOCK 0009			
Date	Transaction Type Name	Document Reference	Transaction Reference	Quantity In	Quantity Out	Balance
28-MAR-95	Account receipt	0030140000000		239	0	239
28-MAR-95	Sales order issue	124	1000	0	-12	227
31-MAR-95	Account receipt	0030140000000		5000	0	5227
05-APR-95	Sales order issue	126	1100	0	-10	5217
05-APR-95	Sales order issue	126	1102	0	-301	4916

Report Parameters

Period Start Date

Enter the start date for the report. Oracle Inventory prints transactions starting from those entered on the selected date.

Period End Date

Enter the end date for the report. Oracle Inventory prints transactions entered up to the selected date.

Print Preliminary Report

Enter *Yes* if you want to print a preliminary report. Preliminary reports are printed with all the default headings. Enter *No* if you want to print the report on preprinted paper.

Organization

Enter the inventory organization that you want to print movement transactions for.

Start Item Range

Enter the first item in the range that you want to report on.

End Item Range

Enter the last item in the range that you want to report on.

Subinventory

Enter the subinventory that you want to report on. All subinventories are selected if you leave this field blank.

Report Headings

In this heading...	Oracle Inventory prints...
Organization Name	Name of the inventory organization.
Report Name	Name of the report (Inventory Item Schedule History).
Report Date	Date that the report was printed.
From/To	Period start date and period end date that you selected for the report.
Page	Page number of the report.
Organization ID	Identification number of the inventory organization.
Subinventory	Name of the subinventory.
Inventory Item	Description of the inventory item.

Column Headings

In this column...	Oracle Inventory prints...
Date	Date of the inventory movements.
Transaction Type Name	Movements transaction type.
Document Reference	Document reference for the transaction movement, such as the packing slip number.
Transaction Reference	Transaction reference that you entered in the Transaction Reference field in the Perform Miscellaneous Transactions window.
Quantity In	Quantity received into the subinventory.
Quantity Out	Quantity issued from the subinventory.
Balance	Quantity that remains in the subinventory.

Inventory Packing Slip Report

Use the Inventory Packing Slip report when you transfer inventory between organizations.

The Packing Slip report verifies that the carrier is not the owner of the goods that are being shipped. This packing slip (or waybill) must be issued to transport goods that are not related to a sale, such as the transfer of goods between warehouses that have a transaction type of either trasferimento interno or deposito presso terzi.

The Packing Slip report is manually generated by running the Inventory Packing Slip report after you initiate a transaction.

You can print the Inventory Packing Slip report on preprinted stationery.

SHIPMENT	PACKING	SLIP				
SHIP FROM:		Document Date: 22-MAR-97				
UK Operation		Document Number: 1				
3450 Industrial Park Road		Page: 1 Of 1				
Bracknell BR12 3BH						
Vat Registration Number:						
Fiscal Code: 78-9564431						
SHIP TO:						
Baxter Media						
470 Bush Street, 12th Floor						
San Francisco 86652 US						
Sacramento manuf. fac.						
1000 Global Parkway						
Sacramento 95801 US						
Reason For Shipment:		Deposito presso terzi				
Shipment Date:		_____				
Shipment Time:		_____				
Shipment Place:		UK Operation				
		3450 Industrial Park Road				
		Bracknell BR12 3BH				
Shipment	Shipment	Line	Item			Quantity
Number	Date	Num	Description	UM	Shipped	
-----	-----	-----	-----	-----	-----	
123456		21-DEC-96	1 Blue shirt		Each	6
External Aspect Of Goods: _____		Number of Containers: 1				
Carrier: Federal Express						
Carrier's Signature: _____		Consignee's Signature _____				
Packing Instructions:						

Prerequisites

Before you run the Inventory Packing Slip report, you must:

- Check that you have set the INV_PACKING_SLIP profile option if you want to print this report on preprinted stationery
- Check that you use only one packing slip per shipment

Report Parameters

Issuing Warehouse

Enter the warehouse that the goods are issued from.

Shipment Number From/To

Enter the shipment transactions that you want to produce a packing slip for, using a From and a To Shipment Number.

Receiving Warehouse From/To

Select the warehouses that you have set up in Oracle Inventory to receive the shipment, using a From and a To Warehouse.

Freight Carrier From/To

Enter the name of the carriers that you want to produce a packing slip for, using a From and a To Freight Carrier.

Packing Slip Number From/To

Enter the packing slip numbers that you want to produce a packing slip for, using a From and a To Packing Slip Number.

Report Headings

The Inventory Packing Slip report is printed on preprinted stationery. You can generate these printed report headings by running the *Generic Report Header* report.

In this heading...	Oracle Inventory prints...
Document Date	The packing slip issue date.
Document Number	The packing slip number.
Page	The page number of the report.
Ship From	The organization name and address for the warehouse that issues the packing slip.
Ship To	The organization name and address for the receiving warehouse.
Reason for Shipment	The reason code for the shipment.
Shipment Date (User)	A space for you to write the shipment date.
Shipment Time (User)	A space for you to write the shipment time.
Shipment Place (User)	A space for you to write the shipment place.
Number of Containers	The number of containers in the shipment.
Carrier	The name of the freight carrier.
Carrier's Signature (User)	A space for the carrier's signature.
Consignee's Signature (User)	A space for the consignee's signature.
Shipment Packing Notes	Any comments entered against the shipment.
External Aspect of Goods (User)	A space for you to write the external aspect of the goods that are shipped.
Number of Containers	The number of containers in the shipment.

Column Headings

In this column...	Oracle Inventory prints...
Shipment Number	The shipment number that the transfer relates to. Each shipment can contain one or more lines. Each line refers to an item.
Shipment Date	The date of the shipment.
Line	The shipment line number.
Item Description	A description of the item.
UM	The unit of measure for each shipment line.
Qty Shipped	The quantity of items shipped for the line in numeric code.
Qty Code	The quantity shipped.



CHAPTER

Oracle 5 Purchasing

This chapter overviews Oracle Purchasing for Italy, including the Purchasing Packing Slip report.

Purchasing Packing Slip Report

Use the Purchasing Packing Slip report when goods are returned to suppliers for:

- Faulty Goods
- Incorrect Order Item Delivered
- Incorrect Quantity Received

Attach the Purchasing Packing Slip report to the items that are returned.

A unique packing slip number is created for all the return to supplier transactions for each supplier.

A new packing slip number is generated for a different set of return to supplier transactions for the same supplier when the report is run again.

If there are a number of return to supplier transactions for a supplier, the transactions are printed with the same packing slip number in the report listing. When the report is run again with a set of transactions, a new packing slip number is generated only for those return to supplier transactions that were not generated earlier.

Shipment Code	Return Date	Item Description	UOM	Quantity Shipped
6165/1/14247/1	21-DEC-96	Network central unit	Each	1

PACKING SLIP

SHIPPER:
UK Operation
3450 Industrial Park Road
Austin 78701 US
Vat Registration Number:
Fiscal Code: 78-9564431

Document Date: 22-MAR-97
Document Number: 1
Page: 1 Of 1

SHIP TO:
Baxter Media
470 Bush Street, 12th Floor
San Francisco 86652 US

Sacramento manuf. fac.
1000 Global Parkway
Sacramento 95801 US

Reason For Shipment: Reso a forniture
Shipment Date: _____
Shipment Time: _____
Shipment Place: _____

External Aspect Of Goods: _____
Number of Containers: _____
Carrier: _____

PACKSLIP NOTES:

Prerequisites

Before you run the Purchasing Packing Slip report, you must:

- Check that you have set the INV_PACKING_SLIP profile option if you want to print this report on preprinted stationery
- Check that you use only one packing slip per shipment

Report Parameters

Organization ID

Select an organization from the list of organizations.

Item

Select an item range.

Supplier

Select a supplier range.

Destination

Select a Ship To Location range. The Ship To Location is recorded for each supplier.

Shipment Date

Select a Shipment Date range. The shipment date is the date that you entered in the Date field in the Enter Returns and Adjustments window.

Packslip Number

Select a Packing Slip range to reprint previously printed packing slips.

Note

Enter a note that you want printed on the report for each packing slip.

Carrier

Select a carrier that you want printed in the report.

Report Headings

The Purchasing Packing Slip report is printed on preprinted stationery. You can generate these printed report headings by running the *Generic Report Header* report.

In this heading...	Oracle Purchasing prints...
Document Date	The current date if no packing slip exists. If a packing slip exists, the packing slip document date is printed.
Document Number	The next available document number. If a packing slip exists, the packing slip number is printed.
Page	The current page. Each packing slip resets the page count.
Ship From	The ship from name and address.
VAT Registration	The VAT registration number.
Fiscal Code	The tax identification number.
Ship To	Ship To and Destination name and address, depending on which transaction type is used: trasferimento interno or deposito presso terzi.
Reason for Shipment	The reason that the shipment is made.
Shipment Date	The shipment date.
Shipment Time	The shipment time.
Shipment Place	The name and address of the shipment destination.
External Aspect of Goods	A description of the goods that are being shipped.
Number of Containers	The number of containers in the shipment.
Carrier	The carrier's name.
Carrier's Signature	A space for the carrier's signature.
Consignee's Signature	A space for the consignee's signature.
Shipment Packing Notes	Notes about the packaging of the shipment.

Column Headings

In this column...	Oracle Purchasing prints...
Shipment Code	The code of the shipment.
Return Date	The return date of the shipment.
Item Description	A description of the item.
UOM	The UOM code.
Qty Shipped	The quantity of the current item that was shipped.



CHAPTER

Oracle 6 Order Entry

This chapter overviews Oracle Order Entry for Italy, including the Packing Slip report.

Packing Slip Report

Use the Packing Slip report to print the packing slip in accordance with Italian fiscal law.

Print the Packing Slip report from the Run Reports window. See page 146 for more information.

P A C K I N G S L I P		Document Date: 19/JUL/95 Document Number: 126 Page: 1 Of 4																																									
BILL TO: Bracknell Fashion House Meyer and Sons No 34 Dyce Industrial Estate The Road Aberdeen, 123 890 United Kingdom	SHIP TO: Bracknell Fashion House unit 23 The Shopping Mall 123 -130 THE High Street Bracknell Bracknell, 123890 United Kingdom																																										
Reason For Shipment: R	Shipment Date: _____																																										
Customer Code: 1000	Shipment Time _____																																										
Payment Terms: IMMEDIATE	Shipment Place _____																																										
<table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Order Number</th> <th style="text-align: left;">Order Date</th> <th style="text-align: left;">Line</th> <th style="text-align: left;">Item Description</th> <th style="text-align: left;">UM</th> <th style="text-align: left;">Quantity Shipped</th> <th style="text-align: left;">Quantity Code</th> </tr> <tr> <td colspan="7">-----</td> </tr> </thead> <tbody> <tr> <td>2</td> <td>04-APR-95</td> <td>1</td> <td>RED DRESS 0001 this is a one line note for RD0001.</td> <td>EA</td> <td>1231</td> <td>AEGA</td> </tr> <tr> <td></td> <td></td> <td>2</td> <td>RED DRESS - TYPE 0002 this is a packsliip note. It should appear on the packsliip report only. It is for item RD0002 and should not appear on ny other item.</td> <td>EA</td> <td>4</td> <td>H</td> </tr> <tr> <td></td> <td></td> <td>3</td> <td>BLUE SHIRT STOCK 0009</td> <td>EA</td> <td>10</td> <td>AZ</td> </tr> <tr> <td></td> <td></td> <td>4</td> <td>STRAW HAT (SET OF SIX) SH2134</td> <td>EA</td> <td>19</td> <td>AK</td> </tr> </tbody> </table>	Order Number	Order Date	Line	Item Description	UM	Quantity Shipped	Quantity Code	-----							2	04-APR-95	1	RED DRESS 0001 this is a one line note for RD0001.	EA	1231	AEGA			2	RED DRESS - TYPE 0002 this is a packsliip note. It should appear on the packsliip report only. It is for item RD0002 and should not appear on ny other item.	EA	4	H			3	BLUE SHIRT STOCK 0009	EA	10	AZ			4	STRAW HAT (SET OF SIX) SH2134	EA	19	AK	
Order Number	Order Date	Line	Item Description	UM	Quantity Shipped	Quantity Code																																					

2	04-APR-95	1	RED DRESS 0001 this is a one line note for RD0001.	EA	1231	AEGA																																					
		2	RED DRESS - TYPE 0002 this is a packsliip note. It should appear on the packsliip report only. It is for item RD0002 and should not appear on ny other item.	EA	4	H																																					
		3	BLUE SHIRT STOCK 0009	EA	10	AZ																																					
		4	STRAW HAT (SET OF SIX) SH2134	EA	19	AK																																					
External Aspect Of Goods _____		Number Of Packages: 9																																									
Carrier: CAVEWOOD TRANSPORT SERVICES		Shipment Weight: 138.40 KG																																									
Carrier's Signature _____		Consignee's Signature _____																																									
PACKSLIP NOTES																																											
**** END OF PACKSLIP ****																																											

Prerequisites

Set up the OE PACKING SLIP profile option and enter *Yes* to print your company name and address details on the report. Enter *No* to print the report on preprinted stationery.

Report Parameters

The following logic applies to values entered in the From/To fields of these optional parameters.

From:	Blank	The corresponding packing slip is
To:	Value	printed for the value in To.
From:	Value	The corresponding packing slip is
To:	Blank	printed for the value in From.
From:	Blank	Packing slips are printed for all values.
To:	Blank	
From:	Value	The corresponding packing slips are
To:	Value	printed for the range of values entered.

Warehouse

Warehouse that the goods are issued from.

Item description displayed

Enter *Yes* if you want to print the item description. Enter *No* to print the item name. The default value for this field is *Yes*.

Picking Batch Name

Enter the name of the shipping batch that you want printed in this document.

Order number From/To

Enter the order numbers that you want printed in this document.

Carrier From/To

Enter the name of the carriers that you want printed in this document.

Packslip Number From/To

Enter the packslip numbers that you want printed in this document.

Customer Name From/To

Enter the customer names that you want printed in this document.

Order Type From/To

Enter the order types that you want printed in this document.

Shipment Priority From/To

Enter the shipment priorities that you want printed in this document

Packslip From/To

Enter the packslips that you want printed in this document.

Report Contents

In this column...	Oracle Order Entry prints...
Shipper	The company name, legal site, VAT registration number, fiscal code, and the sender's warehouse name. This information is optional and can be omitted if the company uses letterhead. See profile option prerequisite.
Document Date	The packing slip issue date.
Document Number	The packing slip number.
Page	The page number of the report.
Bill To	The company name and the legal site of the customer.
Ship To	The company name and the destination address of the goods.
Shipment Date	A space for you to write the goods shipment date.
Shipment Time	A space for you to write the shipment time.
Shipment Place	A space for you to write the shipment place.
Customer Code	The customer number.
Payment Terms	The payment terms applied to the goods.
Reason for Shipment	The reason for shipment.
Order number	The order number that the delivery relates to. Each order can contain one or more lines. Each line refers to an item.
Order date	The date of each order printed on the packing slip.
Line	The order line number.

(continued)

In this column...	Oracle Order Entry prints...
Item Description	The description of the shipped item. If a note is attached to an order line, the note is printed below the item description.
UM	For each order line, the unit of measure.
Quantity Shipped	The goods quantity shipped for the line in numeric code.
Quantity Code	The quantity shipped expressed in alphabetical code.
External aspect of goods	A space for you to write the external aspect of goods.
Number of Packages	The number of packages in the shipment.
Carrier	The name of the freight carrier.
Weight	The weight of the shipment.
Carrier's Signature	A space for the freight carrier's signature.
Consignee's Signature	A space for the consignee's signature.
Packslip Notes	Any other notes attached to the shipment.



CHAPTER

Oracle Assets

7

This chapter overviews Oracle Assets for Italy, including the Assets Register report.

Assets Register Report

The Assets Register report contains details about assets at the close date of each fiscal year, as required by Italian fiscal law.

The report is available through the Run Reports option requiring the Fixed Assets Register report. See page 146 for more information.

Parameters		Book : IAG TAX BO		Date 17-AUG-1995				
		Fiscal Year : 1995						
Category 9		:FURNITURE:CABINETS						
Depreciation Rate		:						
Purchase Year		:1993						
Starting Depreciation Year		:1993						
AssetDescription	Invoice	Supplier Name	Ordinary	In Advance	Allowance	Allowance	Net	
Book Num.	Asset	Cost	Revaluation	Depreciation	Depreciation	Ordinary Dep.	Bonus Dep.	
Value								

1001TEST	disc 1	ORACLE UK LTD	0.0	0.00	0.00	0.00	0.0	
1,000.00		1,000.00						

1,000.00	Total :	1,000.00	0.0	0.00	0.00	0.00	0.0	

Category 9		:FURNITURE:CABINETS						
Depreciation Rate		:						
Purchase Year		:1995						
Starting Depreciation Year		:1993						
AssetDescription	Invoice	Supplier Name	Ordinary	In Advance	Allowance	Allowance	Net	
Book Num.	Asset	Cost	Revaluation	Depreciation	Depreciation	Ordinary Dep.	Bonus Dep.	
Value								

1000TEST PAYMENT DISCOU	disc 3	ORACLE UK LTD	0.0	0.00	0.00	0.00	0.0	
3,000.00		3,000.00						

3,000.00	Total :	3,000.00	0.0	0.00	0.00	0.00	0.0	

4,000.00	Year Total :	4,000.00	0.0	0.00	0.00	0.00	0.0	

**								

Report Parameters

Book

Enter the asset book that you want to report for.

Fiscal Year

Enter the fiscal year that you want to report for.

Register Report

Enter *Yes* to print the final register. Enter *No* to print the preliminary register.

Report Headings

In this heading...	Oracle Assets prints...
Book	The name of the asset book.
Fiscal Year	The fiscal year selected.
Date	The register report date.

Column Headings

In this column...	Oracle Assets prints...
Period	The year. The year is updated automatically in every tax period.
Category	Assets according to asset category.
Depreciation Rate	The corresponding depreciation rate applied for each reported asset category.
Purchase Year	The purchase year of the assets included in each category.
Starting Depreciation Year	The starting depreciation year of the assets included in each category.
Asset Number	The assets identification number.
Description	The assets description.
Invoice	The purchase invoice number and date for each asset, where applicable.
Supplier Name	The reference to the supplier name for each asset included in each category, where applicable.
Asset Cost	The asset cost of each asset.
Revaluation	The amount of any revaluation in the reference tax period for each asset.
Ordinary Depreciation	The amount of the ordinary depreciation of the reference tax period for each asset.
In Advance Depreciation	The amount of the in advance depreciation of the reference tax period for each asset included in each category.

In this column...	Oracle Assets prints...
Allowance Ordinary Depreciation	The amount of the allowance ordinary depreciation at the end of the previous tax period for each asset.
Allowance Bonus Depreciation	The amount of the allowance bonus depreciation at the end of the previous tax period for each asset.
Net Book Value	The net book value at the end of the reference tax period for each asset.
Total	The total summary of the assets costs, ordinary depreciation, revaluations, in advance depreciation, and net book values for each category that assets are grouped in depending on their purchase year and starting depreciation year.
Year Total	The general total of the tax period for assets costs, revaluations, ordinary depreciation, in advance depreciation, allowance ordinary deposit, allowance bonus deposit, and net book values.
Retirements Period	Data regarding the retirements of the tax period considered with details as follows:
Category	Data regarding the retirements of the indicated assets category.
Asset Number	The identification number of each retired asset.
Description	The description of each retired asset.
Sales Invoice	The sales invoice number of each retired asset, where applicable.
Sales Amount	The sales amount of each retired asset.
Asset Cost	The original cost of each retired asset.
Allowance Ordinary Depreciation	The total amount of the allowance ordinary depreciation of each retired asset at the end of the previous tax period.
Allowance Bonus Depreciation	The amount of the allowance bonus depreciation of each retired asset at the end of the previous tax period.

(continued)

In this column...	Oracle Assets prints...
Capital Net Book	The capital net book of each retired asset at the end of the reference tax period.
Gain/Loss	The amount of possible gain/loss of each retirement.
Retirements Total	The general total of invoiced amounts, costs, ordinary and in advance depreciation, net book values, and the balance between gains/loss.

Topical Essays

These Topical Essays overview specific topics by reviewing their effects throughout Oracle Applications. Topics covered include:

- Sequence Numbering
- Customs Bills
- Self invoices
- VAT Subledgers

Sequence Numbering

Oracle Financials lets you:

- Define an unlimited number of sequences, fixing the initial value for each sequence and the Applications that may use them



See also

Define Document Sequences, *Oracle Applications System Administration User's Guide*

- Choose if the sequence numbers must be automatically generated by Oracle Financials or manually assigned by you
- Define a time period during which these sequences can generate or have numbers assigned
- Define an unlimited number of documents categories. There are, however, a number of default categories that come with the installation
- Combine one or more documents categories with a definite sequence
- Define a time period during which this combination is valid



See also

Define Document Categories, Define Document Sequences, Assign Document Sequences, *Oracle Applications System Administration User's Guide*

These features can be used to manage the definition (automatic or manual) of VAT voucher numbers and other bookkeeping transactions.

To use the voucher correctly, you must enter only one company (Balancing Segment) for each set of books.

To define the vouchers structure to represent the particular characteristics of your company, for each area, you must follow the analysis and construction process as described below:

1. Define the documents managed by the company in the area of interest (for example, invoices A and invoices B).
2. Single out the document groups that (for organization, control, or fiscal reasons) can or must share the same voucher or, on the contrary, can or must have a different voucher.
3. Determine the voucher definition formalities (manual or automatic).
4. Define documents using standard functionality.



See also

Define Document Categories, *Oracle Applications System Administration User's Guide*

5. Define sequences using standard functionality.



See also

Define Document Sequences, *Oracle Applications System Administration User's Guide*

6. Combine documents and sequences using standard functionality.



See also

Assign Document Sequences, *Oracle Applications System Administration User's Guide*

The following example illustrates how General Ledger, Oracle Payables, and Oracle Receivables define documents and sequences.

Voucher Definition in General Ledger

The company wants to use General Ledger, Oracle Payables, and Oracle Receivables for the accounting period 1996. In addition, the company wants to assign a single sequence of voucher numbers to all manual entries and to entries automatically generated using Recurring Journal Entries. The company has two offices carrying out journal entries. In order to immediately identify which office has carried out each entry, the company decides to have a double sequence of documents, identical but characteristic of each office.

The company decides to implement the following new documents:

1. General Ledger manual entries - office A
2. General Ledger manual entries - office B
3. Passive invoices - office A
4. Passive invoices - office B
5. Payments - office A
6. Payments - office B
7. Active invoices-office A
8. Active invoices - office B
9. Encashments - office A
10. Encashments - office B
11. Rectifications - office A
12. Rectifications - office B

The company decides to define the following sequences:

CGM_96_	For all documents manually entered in General Ledger (Documents 1 and 2)
NOCGM_96_	For all documents relative to summary entries coming from Oracle Payables and Oracle Receivables (Documents 3 to 12)

Voucher Definition and General Ledger Hints

Always choose a sequence name that easily identifies the entry type (taking into account the maximum printable size, which is 14 characters). In addition, choose a name that is easy to update every year.

Before you start to define the structure, you must set the *Sequence Numbering* profile option to *Always Used* using Oracle Financials Administrator responsibility.



See also

Overview of User Profiles, *Oracle Applications System Administration User's Guide*

You can carry out the next transactions using the System Administrator responsibility or using a similar group of functions available in the General Ledger SuperUser responsibility.

Document definition occurs through the standard functionality in the Define Journal Entries Categories window in General Ledger, according to the following scheme:

Name	Description
GL manual entries office A	GL manual entries office A
GL manual entries office B	GL manual entries office B
Rectifications office A	Rectifications office B

Use the standard functionality in the Define Documents Sequences window to define sequences according to the following scheme:

Name	Application	Start Date	End Date	Type	Initial Value	Message
CGM_96	General Ledger	01-JAN-98	31-DEC-98	Gapless		Yes
NOCGM_96	General Ledger	01-JAN-98	31-DEC-98	Gapless		Yes

Use the standard functionality in the Assign Document Sequences window to assign documents to sequences according to the following scheme:

Document Flexfield	Start Date	End Date	Sequence Name
Application = General Ledger	01-JAN-98	31-DEC-98	CGM_96
Set of Books = Reference Set of Books			
Category = GL manual entries - office A			
Method = manual			
Application = General Ledger	01-JAN-98	31-DEC-98	NOCGM_96
Set of Books =Reference Set of Books			
Category = Rectifications - office B			
Method = manual (or automatic if Recurring Journal Entries are used)			



See also

Assign Document Sequences, *Oracle Applications System Administration User's Guide*

Voucher Definition in Oracle Payables

The company wants to use General Ledger, Oracle Payables, and Oracle Receivables for the accounting period 1996, assigning to all passive invoices, credit memos, and custom bills manually entered in Oracle Financials a single sequence of voucher numbers. In order to benefit from the functionality which reduces the number of transactions necessary to enter *EU Invoices* and *Payables Self Invoices*, the company decides to assign two further different sequences to these documents. The company has two offices entering invoices. To easily identify which office has carried out each entry, the company decides to have a double sequence of documents, identical but characteristic of each office.

The company decides to define the following new documents:

1. Passive invoices - office A
2. Passive invoices - office B
3. EU invoices - office A
4. EU invoices - office B
5. Self invoices - office A
6. Self invoices - office B
7. Non-VAT passive documents - office A
8. Non-VAT passive documents - office B
9. Payments - office A
10. Payments - office B

The company decides to define the following vouchers:

FATPAS_96_	For all passive invoices, credit memos, and custom bills manually entered (Documents 1 and 2)
CEEFAT_96_	For all EU VAT passive invoices and credit memos manually entered (Documents 3 and 4)
AUTFAT_96_	For all suppliers self invoices (Documents 5 and 6)
NONIVA_96_	For all non-VAT passive documents (bills of costs, fuel cards, extra-EU invoices) (Documents 7 and 8)
PAGAM_96_	For all payments (Documents 9 and 10)

Voucher Definition and Oracle Payables Hints

Always choose a sequence name that easily identifies the entry type (taking into account the maximum printable size, which is 14 characters for vouchers). In addition, choose a name that is easy to update every year.

Before you start to define the structure, you must set the *Sequence Numbering* profile option to *Always Used* using the System Administrator responsibility.



See also

Overview of User Profiles, *Oracle Applications System Administration User's Guide*

The next transactions must be carried out using the same responsibility.

Use the standard functionality in the Define Document Categories window to define documents according to the following scheme:

Application	Code	Name	Description	Table
Oracle Payables	Passive invoices = A	Passive invoices A	Passive invoices entry A	AP_INVOICES
Oracle Payables	Payment B with check	Payments with check	Customers bank check payments entries - office B	AP_CHECKS

Use the standard functionality in the Define Documents Sequences window to define sequences according to the following scheme:

Name	Application	Start Date	End Date	Type	Initial Value	Message
FATPAS_96	Oracle Payables	01-JAN-98	31-DEC-98	Gapless		Yes
PAGAM_96	Oracle Payables	01-JAN-98	31-DEC-98	Gapless		Yes

Use the standard functionality in the Assign Document Sequences window to assign documents to sequences according to the following scheme:

Document Flexfield	Start Date	End Date	Sequence Name
Application = Oracle Payables Set of Books =Reference Set of Books Category = Passive invoices - A Method = manual	01-JAN-98	31-DEC-98	CGM_96
Application = Oracle Payables Set of Books =Reference Set of Books Category = Passive invoices - B Method = manual	01-JAN-98	31-DEC-98	NOCGM_96
Application = Oracle Payables Set of Books =Reference Set of Books Category = Payments B with check Method = manual	01-JAN-98	31-DEC-98	NOCGM_96



See also

Assign Document Sequences, *Oracle Applications System Administration User's Guide*

Voucher Definition in Oracle Receivables

The company wants to use Oracle General, Oracle Payables, and Oracle Receivables for the accounting period 1996, assigning to all manually entered active invoices, credit memos, encashments and customer balances rectifications entries (for example, allowances, losses) separate voucher number sequences. The company has two offices entering invoices. To easily identify which office has carried out each entry, the company decides to have a double sequence of documents, identical but characteristic of each office.

The company decides to define the following new documents:

1. Active invoices - office A
2. Active invoices - office B
3. Credit memos - office A
4. Credit memos - office B
5. Adjustments - office A
6. Adjustments - office B
7. Encashments - office A
8. Encashments - office B

The company decides to define the following vouchers:

FATATT_96_	For all active invoices (Documents 1 and 2)
NOTECR_96_	For all credit memos (Documents 3 and 4)
AGGIUS_96_	For all adjustments (Documents 5 and 6)
INCASS_96_	For all encashments (Documents 7 and 8)

Voucher Definition and Oracle Receivables Hints

Always choose a name that easily identifies the entry type (taking into account the maximum printable size, which is 14 characters). In addition, choose a name that is easy to update every year.

Before you start to define the structure, you must set the *Sequence Numbering* profile option to *Always Used* using the System Administrator responsibility.



See also

Overview of User Profiles, *Oracle Applications System Administration User's Guide*

The next transactions must be implemented with the same responsibility.

Use the standard functionality in the Define Document Categories window to define documents according to the following scheme:

Application	Code	Name	Description	Table
Oracle Receivables	Active invoices - office A	Active invoice - A	Active invoices entry - A	RA_CUSTOMER_TRX
Oracle Receivables	Encashments - office B	Encashments with check	Customers encashments entries - check - Office B	AR_CASH_RECEIPTS

Use the standard functionality in the Define Documents Sequences window to define sequences according to the following scheme:

Name	Application	Start Date	End Date	Type	Initial Value	Message
FATATT_96	Oracle Receivables	01-JAN-98	31-DEC-98	Gapless		Yes
INCASS_96	Oracle Receivables	01-JAN-98	31-DEC-98	Gapless		Yes

Use the standard functionality in the Assign Document Sequences window to assign documents to sequences according to the following scheme:

Document Flexfield	Start Date	End Date	Sequence Name
Application = Oracle Receivables Set of Books =Reference Set of Books Category = Active invoice - A Method = manual	01-JAN-98	31-DEC-98	FATATT_96
Application = Oracle Receivables Set of Books =Reference Set of Books Category = Encashments B with check Method = manual	01-JAN-98	31-DEC-98	INCASS_96
Application = Oracle Receivables Set of Books =Reference Set of Books Category = Payments B with check Method = manual	01-JAN-98	31-DEC-98	PAGAM_96



See also

Assign Document Sequences, *Oracle Applications System Administration User's Guide*

You must define in Oracle Receivables the same documents defined at the System Administrator level, as follows:

Use the Define Transactions Types window (Transactions > Transaction Types) in Oracle Receivables to define the following:

1. Active invoices - office A
2. Active invoices - office B
3. Credit memos - office A
4. Credit memos - office B



See also

Define Transaction Types, *Oracle Receivables User's Guide*

Use the Define Receivable Activity window (Receipts > Receivable Activity) in Oracle Receivables to define the following:

5. Adjustments - office A
6. Adjustments - office B



See also

Define Receivables Activity, *Oracle Receivables User's Guide*

Use the Define Payment Method window (Setup > Receipt > Method) to define the following:

7. Encashments - office A
8. Encashments - office B



See also

Define Payment Method, *Oracle Receivables User's Guide*

Ensure that the Name you enter coincides exactly with the value defined in the Form Code field in the Define Document Categories window under the System Administrator responsibility.



See also

Define Document Categories, *Oracle Applications System Administration User's Guide*

Customs Bills

Oracle Payables lets you:

- Define specific tax codes relative to custom bills entries
- Enter customs bills in a rapid and reliable way

Administrative Requisites

Customs bill entries involve the following bookkeeping and managing transactions:

- Customs bill entry in the Purchase VAT Register, using as the invoice taxable amount the import value determined by the customs authority and the possible import duties, and using the VAT rate indicated on the document
- VAT General Ledger entry in the purchases VAT account and on the sales VAT account

Functional Description

You can perform these transactions using the standard functions or an ad hoc developed function to reduce the number of transactions needed to correctly enter the document.

The use of the standard function involves the following:

- The definition of a transitory account named, for instance, *Customs bills transitory*
- The definition of a *fictitious* bank account using for its payments the above mentioned account
- The definition of a *Customs* supplier

In this example, you want to enter the following customs bill:

Customs value	80
Duties	20
VAT	19
Total	119

The amount 39 is paid by the shipper, Delta.

Perform these transactions:

1. To enter the customs bill for the amount 119 with the following counterparts:

Customs bills transitory (item)	80
Duties (item)	20
Purchases VAT (tax)	19

2. To enter the shipper's invoice for the amount 39 with the following counterpart:

Customs bills transitory (item)	39
---------------------------------	----

3. To pay the customs bill using the *fictional* bank account and the supplier account *Customs* with the following counterpart:

Customs bills transitory	119
--------------------------	-----

The entry, with the standard functions, involves the following:

- Enable the entry of statistical and monetary values into the purchase VAT account (on which the VAT paid at the Customs is entered) by setting the System Profile Journals: Mix Statistical and Monetary to *Yes*
- Define a statistical unit of measure to be assigned to the purchase VAT account on which the customs VAT is entered. This is defined in General Ledger, using the setup option \Navigate Setup Accounts Unit, and this unit of measure should be the functional currency of the Set of Books (for example, Lire)

(continued)

- Define of one or more specific Tax names (one for every rate) to be used exclusively for customs bills VAT. These Tax names must be assigned the tax type Customs Bill. The use of a Tax Name based on such Tax type allows the Purchase VAT Register definition program to assume that the taxable amount consists of the following:
- The value contained in the statistical amount field in the detail region of the tax distribution, where the statistical taxable amount determined by customs is entered
- The amounts of the invoice qualified as taxable elements (e.g. duties)
- Define a customs supplier

To enter a customs bill you can enter a normal invoice referred to the customs supplier previously selected. In the first zone the amount resulting from the total amount of the received bill (VAT + duties) must be indicated. Then you have access to the invoice distribution. In the Tax line the VAT amount must be indicated. For the same line go to the More field and choose the detail option from the list of values. In the Invoice Distribution Detail region that appears, the statistical unit of measure should already be determined on the basis of the setup (lire). Enter the customs tax amount in the quantity field, excluding duty. The duty will have to be represented on other line of the cost distribution.

The entered invoices during the approval are placed on two holds. To release them use the standard function of invoice approval.

This transaction should be carried out periodically to allow payment to be made.

Self Invoices

Oracle Payables lets you:

- Define specific tax codes relative to self invoices entries
- Enter self invoices in a rapid and reliable way
- Print Purchases VAT Self Invoices and Sales VAT Self Invoices Registers and to carry out with a single transaction entry, entries on VAT accounts, Purchases VAT account, and Sales VAT account

Administrative Requisites

The entry of a self invoice involves the following General Ledger transactions:

- Self invoice entry on Purchases VAT Register and Sales VAT Register
- General Ledger entry of the VAT on the Purchases VAT account and on the Sales VAT account

Functional Description

In order to allow a correct self invoices entry on VAT Registers, a procedure has been defined characterized by the following steps:

- Enable the entry of statistical and monetary values by setting the System Profile Journals:Mix Statistical and Monetary to *Yes*
- Define a dummy Self Invoice Supplier
- Define the statistical unit of measure to assign to the account(s) on which the self invoice VAT are entered. This definition is done by General Ledger using the normal setup option (Setup > Accounts > Unit) and this unit of measure should be the functional currency of the set of books (for example, Lire)
- Define one or more Tax names with Tax type Self Invoice, on which the *Purchase VAT account* amounts are entered
- Define one or more Tax names with Tax type Offset on which the *Sales VAT account* amounts are entered

The use of a Tax name based on the Tax type Self Invoice allows Oracle Financials to correctly enter the transactions on the VAT Registers (determining the taxable value on the basis of the content of the field Statistical Amount) and on the Libro Giornale (only the VAT amount is entered)

To enter a self invoice you can enter a normal invoice against the Self Invoices supplier. The amount to enter in the first zone of the field Invoice Amount is 0.

In this way you have access to the invoice distribution. In the Tax distribution line enter the VAT amount. On the same line, enter the More field and choose the detail option of the list of values. In the Invoice Distribution Detail zone, the statistical unit of measure will already be determined, so you will need to enter the taxable amount of the self invoice in the field quantity (Qty).

Another VAT line will have to be included having negative amount and relative to the transactions of sales VAT account (entering the Tax name previously defined as taxable type offset).

For the same invoice, you will have to enter a document category of Self Invoice. This is entered in Invoice Voucher zone. This allows the entry of the self invoices of this document on the VAT Subledgers (*Purchases Self Invoices* and *Sales Self Invoices*) as envisaged by the procedure.

The entered invoices, during the approval, are placed on two holds. These can be released through the standard function of invoice approval.

This procedure should be repeated periodically to clear the self invoices.

VAT Subledgers

This chapter contains the information necessary to manage specific VAT Subledgers, using the Voucher and the Document Categories definition in Oracle Receivables and Oracle Payables.

The following is a possible structure of VAT registers, Purchase VAT Register, and Sales VAT Register:

- EU Purchase VAT Register
- EU Sales VAT Register
- Deferred VAT Sales Register
- Purchase Self Invoices Register
- Sales Self Invoices Register

EU Purchase VAT Register

This register lists all passive invoices relative to EU purchases entered and posted in the date range of the report. The report submission, the report parameters, the register and column headings are managed by Oracle Financials in a way similar to that used for the Purchase VAT Register.

See Purchase VAT Register Report on page 28 for more information.

To obtain this register in Oracle Payables, it is necessary to carry out the following setup procedures:

- Define the sequences related to each type of document entered, such as sequences for:
 - EU invoices
 - EU debit memos
 - EU credit memos
- Define the document categories relative to the different types of entered transactions, such as:
 - EU invoices
 - EU credit memos
 - EU debit memos
- Assign each sequence to the corresponding document category

When you enter the EU invoice, you must enter the document category of the invoice and assign the voucher number. You can request the printing of the EU Purchase VAT Register after the Oracle Payables posting of the transactions

EU Sales VAT Register

This register lists all invoices relative to EU purchases entered and posted in the date range of the report, which as specified by the EU law, must also be entered in the Sales Register. The report submission, the report parameters, the register and column headings are managed by Oracle Financials in a way similar to the one used for the Sales VAT Register.

See Sales Register Report on page 32 for more information.

It is not necessary to carry out further setup procedures besides the ones illustrated in the description of the EU Purchase VAT Register.

During the entry of the EU passive invoice, you must add, for each VAT line reported in the invoice, another VAT line with negative amount and Tax Name to which the Tax type Offset was assigned.

After the transactions posting, it is possible to request, in Oracle Payables, the EU Sales VAT Register report.

Purchase Self Invoice Register

The report of the self invoices register on the Purchase VAT Register can be managed in Oracle Payables by a report in which all self invoices entered and posted on the date of drawing, are listed. The report submission, the report parameters and the register and column headings are managed by Oracle Financials in a way similar to the one used for the Purchase VAT Register.

See Purchase VAT Register Report on page 28 for more information.

In order to obtain this register, you must carry out the following setup procedures in Oracle Payables:

- Define the self invoices sequence
- Define the self invoices document category
- Assign the sequence to the corresponding document category

During the entry of the self invoice the corresponding document category is selected and the voucher number is assigned. After posting of the transactions has occurred, it will be possible to print the Purchase Self Invoices Register.

Sales Self Invoices Register

The report of the self invoices register on the Sales VAT Register can be managed, in Oracle Payables, from this report in which all self invoices entered and posted in the date range of the report are listed. The report submission, the report parameters, the register and column headings are managed by Oracle Financials in a way similar to the one used for the Sales VAT Register.

See Sales Register Report on page 32 for more information.

In order to obtain this register, it is necessary to carry out, in Oracle Payables, the setup procedures described in the previous paragraph. You must carry out the self invoice entry as described above.



Reports Appendix

This Appendix describes how to run reports and listings.

Running Reports and Listings

Reports are submitted from the Submit Requests window.

You can run a single report or submit a request set to run several reports as a group.

To run a standard report or request set:

1. Navigate to the Submit Requests window.
2. In the Type field, choose whether to run a single report or a request set.
3. In the Name field, choose the report or request set you want to run.
4. Enter the report parameters in the pop-up window.
5. Choose Submit to submit your request.
6. Review the status of your request.



See also

Defining Request Sets, Submitting a Request, Submitting a Request Set, *Oracle Applications User's Guide*

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