

Oracle[®] Financials for Turkey User's Guide

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Oracle® Financials for Turkey User's Guide Release 11

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Preface

Welcome to Release 11 of the *Oracle® Financials for Turkey User's Guide*.

This user's guide includes information to help you effectively work with Oracle Financials for Turkey and contains detailed information about the following:

- Overview and reference information
- Specific tasks that you can accomplish with Oracle Financials for Turkey
- Oracle Financials for Turkey programs, reports, and listings
- Oracle Financials for Turkey functions and features

This preface explains how this user's guide is organized and introduces other sources of information that can help you use Oracle Financials for Turkey.

About this Country-Specific User's Guide

This user's guide documents country-specific functionality developed for use within your country and supplements our core Financials user's guides. This user's guide also includes tips about using core functionality to meet your country's legal and business requirements, as well as task and reference information. The following chapters are included:

- Chapter 1 describes Oracle General Ledger functionality developed for Turkey, including the Account Analysis report, the Daily Journal report, and the Trial Balance report.

This user's guide is available online

All Oracle Applications user's guides are available online, in both HTML and Adobe Acrobat format. Most other Oracle Applications documentation is available in Adobe Acrobat format.

The paper and online versions of this manual have identical content; use whichever format is most convenient.

The translated HTML version of this book is optimized for on-screen reading, and lets you follow hypertext links for easy access to books across our entire online library; you can also search for words and phrases if your national language is supported by Oracle's Information Navigator. You can access our HTML documentation from the Oracle Applications toolbar, or from a URL provided by your system administrator.

You can order an Oracle Applications Documentation Library CD that contains Adobe Acrobat versions of each manual in the Oracle Applications documentation set. With this CD, you can search our documentation for information, read the documentation online, and print individual pages, sections, or entire books. When you print from Adobe Acrobat, the resulting printouts look just like pages from an Oracle Applications hardcopy manual.

There may be additional material that was not available when this user's guide was printed. To learn if there is a documentation update for this product, look at the main menu of your country's HTML help.

Assumptions

This guide assumes you have a working knowledge of the principles and customary practices of your business area. It also assumes you are familiar with Oracle Financials for Turkey. If you have never used Oracle Financials for Turkey, we suggest you attend training classes available through Oracle Education. See Other Information Sources for more information about Oracle Financials and Oracle training.

This guide also assumes that you are familiar with the Oracle Applications graphical user interface. To learn more about the Oracle Applications graphical user interface, read the *Oracle Applications User's Guide*.

Do Not Use Database Tools to Modify Oracle Applications Data

Oracle provides powerful tools you can use to create, store, change, retrieve, and maintain information in an Oracle database. If you use Oracle tools like SQL*Plus to modify Oracle Applications data, you risk destroying the integrity of your data and you lose the ability to audit changes to your data.

Because Oracle Applications tables are interrelated, any change you make using an Oracle Applications form can update many tables at once. But when you modify Oracle Applications data using anything other than Oracle Applications forms, you may change a row in one table without making corresponding changes in related tables. If your tables get out of synchronization with each other, you risk retrieving erroneous information and you risk unpredictable results throughout Oracle Applications.

When you use Oracle Applications forms to modify your data, Oracle Applications automatically checks that your changes are valid. Oracle Applications also keeps track of who changes information. But, if you enter information into database tables using database tools, you may store invalid information. You also lose the ability to track who has changed your information because SQL*Plus and other database tools do not keep a record of changes.

*Consequently, we STRONGLY RECOMMEND that you never use SQL*Plus, Oracle Data Browser, database triggers, or any other tool to modify Oracle Applications tables, unless we tell you to do so in our manuals.*

Other Information Sources

You can choose from other sources of information, including documentation, training, and support services, to increase your knowledge and understanding of Oracle Financials for Turkey.

Most Oracle Applications documentation is available in Adobe Acrobat format on the *Oracle Applications Documentation Library* CD. We supply this CD with every software shipment.

If this user's guide refers you to other Oracle Applications documentation, use only the Release 11 versions of those manuals unless we specify otherwise.

Oracle Applications User's Guide

This guide explains how to navigate, enter data, query, run reports, and introduces other basic features of the graphical user interface (GUI) available with this release of Oracle Financials for Turkey and any other Oracle Applications product. This guide also includes information on setting user profiles, as well as running and reviewing reports and concurrent requests.

You can also access this user's guide online by choosing *Getting Started with Oracle Applications* from any Oracle Applications help file.

Related User's Guides

This user's guide documents country-specific functionality developed in addition to our Oracle Financials core products. Because our country-specific functionality is used in association with our core Financials products and shares functional and setup information with other Oracle Applications, you should consult other related user's guides when you set up and use Oracle Financials for Turkey.

If you do not have the hardcopy version of these manuals, you can read them by choosing Library from the Help menu, or by reading from the Oracle Applications Documentation Library CD, or by using a Web browser with a URL that your system administrator provides.

Oracle General Ledger User's Guide

Use this manual when you plan and define your chart of accounts, accounting period types and accounting calendar, functional currency, and set of books. It also describes how to define journal entry sources and categories so that you can create journal entries for your general ledger. If you use multiple currencies, use this manual when you define additional rate types and enter daily rates. This manual also includes complete information on implementing budgetary control.

Oracle Cash Management User's Guide

This manual explains how you can reconcile your payments with your bank statements.

Oracle Purchasing User's Guide

Use this manual to read about entering and managing the purchase orders that you match to invoices.

Oracle HRMS User's Guide

This manual explains how to enter your employees, so you can enter expense reports for them. It also explains how to set up organizations and site locations.

Oracle Payables User's Guide

This manual describes how accounts payable transactions are created and entered into Oracle Payables. This manual also contains detailed setup information for Oracle Payables. Use this manual to learn how to implement flexible address formats for different countries. You can use flexible address formats in the suppliers, customers, banks, invoices, and payments windows in both Oracle Payables and Oracle Receivables.

Oracle Receivables User's Guide

Use this manual to learn how to implement flexible address formats for different countries. You can use flexible address formats in the suppliers, customers, banks, invoices, and payments windows in both Oracle Payables and Oracle Receivables. This manual also explains how to set up your system, create transactions, and run reports in Oracle Receivables.

Oracle Projects User's Guide

Use this manual to learn how to enter expense reports in Projects that you import into Payables to create invoices. You can also use this manual to see how to create Project information in Projects which you can then record for an invoice or invoice distribution.

Oracle Assets User's Guide

Use this manual to add assets and cost adjustments directly into Oracle Assets from invoice information.

Oracle Applications Flexfields Guide

This manual provides flexfields planning, setup, and reference information for your implementation team, as well as for users responsible for the ongoing maintenance of Oracle Applications product data. This manual also provides information on creating custom reports on flexfields data.

Oracle Workflow Guide

This manual explains how to define new workflow business processes as well as customize existing Oracle Applications-embedded workflow processes. You also use this guide to complete the setup steps necessary for any Oracle Applications product that includes workflow-enabled processes.

Oracle Alert User's Guide

This manual explains how to define periodic and event alerts to monitor the status of your Oracle Applications data.

Country-Specific User's Guides

These manuals document functionality developed to meet legal and business requirements in countries that you do business in. Look for a User's Guide appropriate to your country; for example, see the *Oracle Financials for the Czech Republic User's Guide* for more information about using this software in the Czech Republic.

Oracle Applications Character Mode to GUI Menu Path Changes

This is a quick reference guide for experienced Oracle Applications end users migrating from character mode to a graphical user interface (GUI). This guide lists each character mode form and describes which GUI windows or functions replace it.

Oracle Financials Open Interfaces Guide

This guide contains a brief summary of each Oracle Financial Applications open interface.

Multiple Reporting Currencies in Oracle Applications

If you use Multiple Reporting Currencies feature to report and maintain accounting records in more than one currency, use this manual before implementing Oracle Financials for Turkey. The manual details additional steps and setup considerations for implementing Oracle Financials for Turkey with this feature.

Multiple Organizations in Oracle Applications

If you use the Oracle Applications Multiple Organization Support feature to use multiple sets of books for one Oracle Financials installation, use this guide to learn about setting up and using Oracle Financials with this feature.

There are special considerations for using Multiple Organizations in Europe with document sequences, legal entity reporting, and drill-down from General Ledger. Consult the Multiple Organizations in Oracle Applications guide for more information about using Multiple Organizations in Europe.

Report eXchange User's Guide

Read this guide to learn more about Report eXchange, which lets you customize the output of certain reports and download them to a spreadsheet program.

Global Accounting Engine

Use the Global Accounting Engine to replace the transfer to General Ledger and create subledger accounting entries that meet additional statutory standards within some countries. The Accounting Engine provides subledger balances, legal reports, and bi-directional drilldown from General Ledger to the subledger transaction.

Oracle Applications Implementation Wizard User's Guide

If you are implementing more than one Oracle product, you can use the Oracle Applications Implementation Wizard to coordinate your setup activities. This guide describes how to use the wizard.

Oracle Applications Developer's Guide

This guide contains the coding standards followed by the Oracle Applications development staff. It describes the Oracle Application Object Library components needed to implement the Oracle Applications user interface described in the *Oracle Applications User Interface Standards*. It also provides information to help you build your custom Developer/2000 forms so that they integrate with Oracle Applications.

Oracle Applications User Interface Standards

This manual contains the user interface (UI) standards followed by the Oracle Applications development staff. It describes the UI for the Oracle Applications products and how to apply this UI to the design of an application built by using Oracle Forms 4.5.

Installation and System Administration

Oracle Applications Installation Manual

This manual and the accompanying release notes provide information you need to successfully install Oracle Financials, Oracle Public Sector Financials, Oracle Manufacturing, or Oracle Human Resources in your specific hardware and operating system software environment.

Oracle Financials Country-Specific Installation Supplement

Use this manual to learn about general country information, such as responsibilities and report security groups, as well as any post-install steps required by some countries or the Global Accounting Engine.

Oracle Applications Upgrade Manual

This manual explains how to prepare your Oracle Applications products for an upgrade. It also contains information on finishing the upgrade procedure for each product. Refer to this manual and the *Oracle Applications Installation Manual* when you plan to upgrade your products.

Oracle Applications System Administrator's Guide

This manual provides planning and reference information for the Oracle Applications System Administrator. It contains information on how to define security, customize menus and online help, and manage processing.

Oracle Financials Regional Technical Reference Manual

The *Oracle Financials Regional Technical Reference Manual* contains database diagrams and a detailed description of regional and related applications database tables, forms, reports, and programs. This information helps you convert data from your existing applications, integrate Oracle Financials with non-Oracle applications, and write custom reports for Oracle Financials.

You can order a technical reference manual for any product you have licensed. Technical reference manuals are available in paper format only.

Oracle Applications Product Update Notes

This manual contains a summary of each new feature we added since Release 10.7, as well as information about database changes and seed data changes that may affect your operations or any custom reports you have written. If you are upgrading from Release 10.6 or earlier, you also need to read Oracle Applications Product Update Notes Release 10.7.

Training and Support

Training

Oracle Education offers a complete set of training courses to help you and your staff master Oracle Applications. We can help you develop a training plan that provides thorough training for both your project team and your end users. We will work with you to organize courses appropriate to your job or area of responsibility.

Training professionals can show you how to plan your training throughout the implementation process so that the right amount of information is delivered to key people when they need it the most. You can attend courses at any one of our many Educational Centers, or you can arrange for our trainers to teach at your facility. In addition, we can tailor standard courses or develop custom courses to meet your needs.

Support

From on-site support to central support, our team of experienced professionals provides the help and information you need to keep Oracle Financials for Turkey working for you. This team includes your technical representative, account manager, and Oracle's large staff of consultants and support specialists with expertise in your business area, managing an Oracle server, and your hardware and software environment.

About Oracle

Oracle Corporation develops and markets an integrated line of software products for database management, applications development, decision support, and office automation, as well as Oracle Applications, an integrated suite of more than 45 software modules for financial management, supply chain management, manufacturing, project systems, human resources, and sales and service management.

Oracle products are available for mainframes, minicomputers, personal computers, network computers, and personal digital assistants, allowing organizations to integrate different computers, different operating systems, different networks, and even different database management systems, into a single, unified computing and information resource.

Oracle is the world's leading supplier of software for information management, and the world's second largest software company. Oracle offers its database, tools, and applications products, along with related consulting, education, and support services, in over 140 countries around the world.

Thank You

Thank you for using Oracle Financials for Turkey and this user's guide.

We value your comments and feedback. At the end of this manual is a Reader's Comment Form you can use to explain what you like or dislike about Oracle Financials or this user's guide. Mail your comments to the following address or call us directly at (650) 506-7000.

Oracle Applications Documentation Manager
Oracle Corporation
500 Oracle Parkway
Redwood Shores, CA 94065
U.S.A.

Or, send electronic mail to globedoc@us.oracle.com.

Oracle General Ledger

This chapter provides an overview of Oracle General Ledger functionality developed for Turkey, including:

- Account Analysis report
- Daily Journal report
- Trial Balance report

Account Analysis Report

Use the Account Analysis report to print a listing of all posted journal entries by originating document within each account and the account balance that results. The report displays entries in the functional currency only and reports only those subledger journals that were created for your organization, regardless of the set of books. The report layout is 180 characters wide.

You must post all subledger transactions from Oracle Payables and Oracle Receivables in detail. If you do not post in detail, the report does not list the originating transactions for the subledger journals; it reports the name of the summary General Ledger journal.

European Operations		Turkish Account Analysis Report			Report Date : 15-JAN-98		
Period From: FEB-96					Page : 1 / 1		
To: FEB-96							
Currency: GBP							
Degree: 3							
Balancing Segment:							
Account Code From: 0000							
To: 2000							
Account:	111	Miscellaneous Cash	Brought Forward:	184,775.80	62,448.30		122,327.50
Sequence	GL Date	Journal Transaction Description	Debit	Credit	Net Activity	Ending Balance	
10-FEB-96		Misc Receipts 1509002	100.00		100.00	122,427.50	
10-FEB-96		Misc Receipts 1509003	50.00		50.00	122,477.50	
10-FEB-96		Trade Receipts Trade Receipts GBP	20.00		20.00	122,497.50	
10-FEB-96		Trade Receipts 1509001	200.00		200.00	122,697.50	
10-FEB-96		Trade Receipts 1509002	40.00		40.00	122,737.50	
15-FEB-96		150108 Trade Receipts 150105	230.00		230.00	122,967.50	
18-FEB-96		Trade Receipts US-0448	9.80		9.80	122,977.30	
18-FEB-96		Trade Receipts US-0449	816.00		816.00	123,793.30	
18-FEB-96		Trade Receipts US-0450	600.00		600.00	124,393.30	
20-FEB-96		62 Trade Receipts Trade Receipts GBP	18,730.30		18,730.30	143,123.60	
20-FEB-96		Trade Receipts 1	2,817.50		2,817.50	145,941.10	
20-FEB-96		Trade Receipts 123	2,000.00		2,000.00	147,941.10	
20-FEB-96		Trade Receipts 1509		115.15	(115.15)	147,825.95	
20-FEB-96		Trade Receipts 2	100.00		100.00	147,925.95	
20-FEB-96		Trade Receipts a-01	50.00		50.00	147,975.95	
20-FEB-96		Trade Receipts a-02	25.00		25.00	148,000.95	
20-FEB-96		Trade Receipts a-03	15.00		15.00	148,015.95	
Page Total:			25,803.60	115.15	25,688.45		
Carry Forward:			210,579.40	62,563.45		148,015.95	

Report Parameters

Run the Account Analysis report from the Standard Report Submission window. Enter the following parameters to specify the desired reporting options:

Range Type

Enter the range type: Period Range or Date Range.

Period Range

Enter the start period and end period for information that you want to include in the report.

Date Range

If you select a period range, the Date Range parameter is disabled. Enter the start date and end date for information that you want to include in the report. If you select a start date and end date that are in different fiscal years, the report does not complete successfully.

Accounting Flexfield Range

Enter the low account and high account that you want to run the report for.

Report Headings

In this heading...	Oracle General Ledger prints...
Set of Books	The set of books name that the report is run for.
Date	The date the report is run.
Report Title	The report's name.
Page	The page number for each page of the report.
Report Parameters	The selected values for each report parameter.
Account	The accounting flexfield associated with the transaction.
Description	The description of the natural account segment for each accounting flexfield.
Begin Balance (Brought Forward)	<p>The beginning balance for the accounting flexfield. If the activity for the accounting flexfield covers more than one page, this heading changes to the brought forward balance from the preceding page.</p> <p>If the report is run for a period range, the balance is for all activity through the period prior to the start period. If the report is run for a date range, the balance is through the date prior to the start date that you requested.</p>

Row Headings

In this row...	Oracle General Ledger prints...
Page Total	The sum of the debits and credits for the entries listed on the current page.
Carry Forward	<p>The sum of the debits and credits of the current page, plus either:</p> <ul style="list-style-type: none">• The beginning year to date activity if it is the first page of the reportor• The brought forward amount if it is not the first page of the report. <p>The carry forward amount at the bottom of a page should equal the brought forward amount at the top of the succeeding page.</p>

Column Headings

In this column...	Oracle General Ledger prints...
Sequence Number	The sequence number for each transaction in the report. The sequence number is determined by ordering the selected transactions based on the General Ledger date and the originating document number.
GL Date	The General Ledger date for each transaction.
Document Reference	The document number for each transaction. For General Ledger transactions, the document number is the journal name. For Oracle Payables and Receivables transactions, the document number is the transaction number of the originating transaction. For example, the invoice number for Oracle Payables.
Description	The description for each transaction on the report. For General Ledger transactions, the document number is the description of the journal. For Oracle Payables and Receivables transactions, the description is from the originating transaction. For example, the invoice number, invoice date, supplier name, and description of the invoice for Oracle Payables.
Activity Debit	The debit amount for each transaction.
Activity Credit	The credit amount for each transaction.
Balance Debit	The debit balance change for each transaction.
Balance Credit	The credit balance change for each transaction.

Daily Journal Report

Use the Daily Journal report to print a listing of all posted journal entries by originating document in Oracle General Ledger. The Daily Journal report displays entries in the functional currency only and reports only those subledger journals that were created for your organization, regardless of the set of books. The report layout is 180 characters wide.

You must post all subledger transactions from Oracle Payables and Oracle Receivables in detail. If you do not post in detail, the Daily Journal report does not list the originating transactions for the subledger journals; it reports the name of the summary General Ledger journal.

The transactions that appear on the report are only numbered at the end of the accounting period during the final run of the report. This ensures that the report numbers are unique, gapless, and in chronological order. The generated numbers are stored in the database, and you can view them via the reconciliation flexfield in the Journal Lines window in Oracle General Ledger.

If new documents are entered into a period after the final report is run for that period, the new documents are not assigned a report number. New documents are also not reported on the legal report for the period. You can identify these transactions by running the report in preliminary mode for that period.

Set of Books: European Operations		Turkish Journal Report		Oracle Financials 11.0.27	
Start Period: JAN-98 (01-JAN-98 - 31-JAN-98)				Report Date: 15-JAN-98	
End Period: JAN-98 (01-JAN-98 - 31-JAN-98)				Page: 4 of 4	
Year: 1998 (01-JAN-98 - 31-DEC-98)					
Report Type: Final		Brought forward:		3,667,00	3,667,00
Seq Number: 13		Journal Batch: AR 1002340 Receivables 1483289: A 1002340		Category: Trade Receipts	
GL Date: 15-JAN-98		Journal Name: Trade Receipts GBP		Description: {Trade Receipts	
Source: {Receivables *****}		Customer Name: Forecast Test Customer 01		User Name: POL	
Type: Manual Receipt		Bank Account: Forecast Test Bank 02			
Document: 99999					
Applied To:		Accounting Flexfield	Account Description	Dr	Cr
		04 000 000 1112 000 0000	Cash - UK Banks	500,00	0,00
		04 000 000 1112 000 0000	Cash - UK Banks	500,00	0,00
		04 000 000 1112 000 0000	Cash - UK Banks	0,00	500,00
Invoice cc2		04 000 000 1210 000 0000	Accounts Receivable, Tra	0,00	500,00
Seq Number: 14		Journal Batch: PJL GL B2		Category: Adjustment	
GL Date: 02-JAN-98		Journal Name: PJL GL J4		Description: Adjustment	
Source: Manual				User Name: POL	
Type: PJL GL B2					
Document: PJL GL J4					
		Accounting Flexfield	Account Description	Dr	Cr
		01 000 000 1210 000 0000	Accounts Receivable, Tra	99,00	0,00
		01 000 000 4410 000 0000	Training Revenue- Direct	0,00	99,00
			Page Total:	1,099,00	1,099,00
			Report Activity:	4,766,00	4,766,00
			YTD Activity:	4,766,00	4,766,00
*** End of Report ***					

Prerequisites

Before running this report you must complete the following tasks:

Sequential Numbering

Set the Sequential Numbering Profile option equal to *Always Used*. Ensure that all document categories have valid sequences assigned.

Payables / Receivables Transfer to General Ledger

Transfer all subledger journal entries to the General Ledger in either detail or audit mode, and import all journals in detail. If you do not post in detail, the Daily Journal report only displays journal information and not the originating document.

Setup Set of Books

You must set the Allow Suspense Posting and Balance Intercompany Journals options in the General Ledger Set of Books setup window to *No*. In addition, you must ensure that all documents are entered within a single balancing segment. If you allow documents to cross balancing segments, the Daily Journal report displays the intercompany entries separately from the originating transaction.

Report Parameters

Run the Daily Journal report from the Standard Report Submission window. Enter the following parameters to specify the desired reporting options:

Report Type

Select the type of report you want to request. Valid choices are:

- **Final** - Select a final report only when you have closed your reporting period and are certain that you have recorded all transactions. The final report updates the report sequence numbers by General Ledger date. Once you run a final report, you cannot modify the assigned sequence numbers. In addition, you cannot run a Final report for the same period more than once.
- **Preliminary** - Select a preliminary report for all daily and non-final reporting requirements. Some of the report sequence numbers may be blank if you have not yet run a final report for all of the selected transactions.
- **Reprint** - You may need to reprint a previously requested final version of the report to provide audit support. The reprint matches the original final version.

Period Range

You can select the start period and end period that you want to run the report for. This parameter may be required depending on the report type that you selected.

- **Final** - If you selected a final report, the Period Range parameter is required. The end period defaults to the start period and cannot be updated. The valid values for the start period are limited to closed periods that you have not already run a final report for.
- **Preliminary** - If you select a preliminary report, the Period Range parameter is optional. You can select from any valid period with the same period type as your set of books, except for never opened periods. The end period list of values is limited to those periods that are later than or equal to the start period.
- **Reprint** - If you select to reprint a previously requested final version of the report, the Period Range parameter is required. The end period defaults to the start period and cannot be updated. The valid values for the start period are limited to periods that you have already run a final report for.

Date Range

You can select the start date and end date that you want to run the report for. The Date Range parameter may be required depending on the report type that you selected.

- **Final** - If you selected a Final report, the Date Range parameter is disabled. You can only request a final report for a predefined period, not any date range.
- **Preliminary** - If you select a preliminary report, the Date Range parameter is optional. If you selected a period range, the Date Range parameter is disabled. If you select a start date and end date that are in different fiscal years, the report is not run.
- **Reprint** - If you select to reprint a previously requested final version of the report, the Date Range parameter is disabled. You can only reprint final reports for periods that you have already run a Final report for.

Order By

Select the order that you want your journal transactions to appear in. The Order By parameter may be required depending on the report type that you have selected.

- **Final** - If you have selected a final report, the Order By parameter is disabled. You can only order a final report by date.
- **Preliminary** - If you select a preliminary report, the Order By parameter is required. You can either sort the report by date or by document reference, which is the originating document within General Ledger date.
- **Reprint** - If you select to reprint a previously requested final version of the report, the Order By parameter is required. You can only order a final report by date.

Report Headings

In this heading...	Oracle General Ledger prints...
Set of Books	The set of books name that the report is run for.
Date	The date the report is run.
Report Title	The name of the report.
Page	The page number for each page of the report.
Report Parameters	The value that you selected for each report parameter.
YTD Activity	The year to date activity for your set of books prior to the start date of the selected reporting date parameters. If the report is run for a period range, the activity is through the period prior to the start period. If the report is run for a date range, the activity is through the date prior to the start date requested.

Row Headings

In this row...	Oracle General Ledger prints...
Page Total	The sum of the debits and credits for the entries listed on the current page.
Carry Forward	<p>The sum of the debits and credits of the current page, plus either:</p> <ul style="list-style-type: none">• The beginning year to date activity if it is the first page of the report or• The brought forward amount if it is not the first page. <p>The carry forward amount at the bottom of a page should equal the brought forward amount at the top of the succeeding page.</p>
Brought Forward	The sum of the debits and credits carried over from the previous page. The brought forward amount at the top of a page should equal the carry forward amount at the bottom of the preceding page.

Column Headings

In this column...	Oracle General Ledger prints...
Sequence Number	The sequence number for each transaction. The sequence number is determined by ordering the selected transactions based on the General Ledger date and the originating document number.
GL Date	The General Ledger date for each transaction.
Document Reference	The document number for each transaction in the report. For General Ledger transactions, the document number is the journal name. For Oracle Payables and Receivables transactions, the document number is the transaction number of the originating transaction. For example, the invoice number for Oracle Payables.
Description	The description for each transaction in the report. For General Ledger transactions, the document number is the description of the journal. For Oracle Payables and Receivables transactions, the description is from the originating transaction. For example, the invoice number, invoice date, supplier name, and description of the invoice for Oracle Payables.
Account	The accounting flexfields associated with the transactions.
Account Description	The description for the natural account segment for each accounting flexfield.
Debit	The debit amount for each transaction.
Credit	The credit amount for each transaction.

Trial Balance Report

Turkish Set of Books		Turkish Trial Balance (PTE)			Report Date : 15-JAN-98	
Expanded Report: N						
Period From: 02-98						
To: 02-98						
Currency: PTE						
Degree: 4						
Account Code From: 000000						
To: 999999						
Balancing Segment: 1						
Account	Description	Beginning Balance	----- Period Activity -----	Ending Balance	-----	
			Debit Credit	Debit Credit		
1	Current Assets	0.00	0.00 0.00	0.00	0.00	
10	Current Assets	0.00	0.00 0.00	0.00	0.00	
100	Cash	8,000.00	0.00 0.00	8,000.00	0.00	
101	Checks Receivable	(8,000.00)	0.00 0.00	0.00	8,000.00	
2	Fixed Assets	5,000.00	0.00 0.00	5,000.00	0.00	
25	Tangible Assets	5,000.00	0.00 0.00	5,000.00	0.00	
254	Vehicles - Cost	5,000.00	0.00 0.00	5,000.00	0.00	
3	Current Liabilities	(5,000.00)	0.00 0.00	0.00	5,000.00	
34	Prepayments Received	(5,000.00)	0.00 0.00	0.00	5,000.00	
340	Prepayments Received	(5,000.00)	0.00 0.00	0.00	5,000.00	
5	Owner's Equity	0.00	9,000.00 0.00	9,000.00	0.00	
52	Retained Earnings	0.00	9,000.00 0.00	9,000.00	0.00	
522	Fixed Assets Revaluation	0.00	9,000.00 0.00	9,000.00	0.00	
6	Income Statement Accounts	0.00	0.00 9,000.00	0.00	9,000.00	
63	Ordinary Expenses	0.00	0.00 9,000.00	0.00	9,000.00	
633	Unearned Discounts	0.00	0.00 9,000.00	0.00	9,000.00	
Balancing Segment 1 Total:		0.00	9,000.00 9,000.00	22,000.00	22,000.00	
Report Total:		0.00	9,000.00 9,000.00	22,000.00	22,000.00	

Use the Trial Balance report to list all actual account balances for a selected period range and account range. You can restrict the level of detail that is printed by selecting the degree to which the report should be summarized. A degree of 3 will subtotal the account balances by the first 3 characters of the natural account segment. The report is 180 characters wide and can be run for any defined currency.

Prerequisites

You must define a segment value for each degree to be reported. The segment value is used to report the account description. The degree accounts must have the Postable checkbox set to *No*. If you do not define an account value for each degree, the Trial Balance report does not provide summary information for that degree.

Report Parameters

Run the Trial Balance report from the Standard Report Submission window. Enter the following parameters to specify the desired reporting options:

Expanded Report

Select *Yes* if you want to run the expanded version of the report, which displays the entire accounting flexfield. Select *No* if you want to run the standard version of the report, which only displays the natural account segment. The default value for this parameter is *Yes*.

Period Range

Enter the period range that you want to report on.

Currency

Enter any currency that is defined in your system. If you select the functional currency for your set of books, the Trial Balance report lists all foreign currency transactions in the functional currency, based on the conversion rate associated with the transaction.

Balancing Segment

Enter the balancing segment that you want to report on. If you do not select a balancing segment, the Trial Balance report lists all of the balancing segments. Each balancing segment is printed on a new page.

Account Segment From/To

Enter the account segment range you want to report on. If you do not select an account segment range, the Trial Balance report lists all accounts for the selected period range and currency.

Degree

Enter a value between 1 and 9 to indicate the level of detail that you need to report on. Only the selected degree level is summarized. For example, a degree of 4 subtotals the first 4 digits for each account only.

Report Headings

In this heading...	Oracle General Ledger prints...
Set of Books	The name of the set of books that the report is run for.
Date	The date that the report was run.
Report Title	The name of the report.
Page	The page number for each page of the report.
Report Parameters	The value you selected for each report parameter.

Column Headings

In this column...	Oracle General Ledger prints...
Account	The account segment of the accounting flexfield for each of the transactions and balances in the report. This column also displays the degree of the account segment that the report is run for.
Accounting Flexfield	The entire flexfield, if you selected the expanded version of the report.
Description	The description for each account segment and degree of account segment in the accounting flexfield.
Beginning Balance	The net beginning balance for each account.
Period Activity Debit	The debit amount for each transaction.
Period Activity Credit	The credit amount for each transaction.
Ending Balance	The ending balance as either a debit or credit for each account in the report.

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