

# Oracle® Financials for Finland

User Guide

Release 11*i*

May, 2000

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**ORACLE®**



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# Send Us Your Comments

**Oracle Financials for Finland User Guide, Release 11i**

**Part No. A81229-02**

Oracle Corporation welcomes your comments and suggestions on the quality and usefulness of this user guide. Your input is an important part of the information used for revision.

- Did you find any errors?
- Is the information clearly presented?
- Do you need more information? If so, where?
- Are the examples correct? Do you need more examples?
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If you find any errors or have any other suggestions for improvement, please indicate the document title and part number, and the chapter, section, and page number (if available). You can send comments to us in the following ways:

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If you have problems with the software, please contact your local Oracle Support Services.







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# Preface

Welcome to Release 11i of the *Oracle® Financials for Finland User Guide*.

This user guide includes information to help you effectively work with Oracle Financials for Finland and contains detailed information about the following:

- Overview and reference information
- Specific tasks that you can accomplish with Oracle Financials for Finland
- How to use Oracle Financials for Finland windows
- Oracle Financials for Finland programs, reports, and listings
- Oracle Financials for Finland functions and features

This preface explains how this user guide is organized and introduces other sources of information that can help you use Oracle Financials for Finland.



## About this Country-Specific User Guide

This user guide documents country-specific functionality developed for use within your country and supplements our core Financials user guides. This user guide also includes tips about using core functionality to meet your country's legal and business requirements, as well as task and reference information. The following chapters are included:

- Chapter 1 describes Oracle General Ledger for Finland, including the Finnish Account Analysis Detail and the Finnish Daily Journal Book.
- Chapter 2 describes Oracle Payables for Finland, including EFT payments both for domestic and foreign invoices, Invoice Gateway, the Finnish Final Payment Register report, the Finnish Payables Account by Detail report, and the Finnish Cash Requirement report.
- Chapter 3 describes Oracle Assets for Finland, including the Finnish Asset Summary report.
- Appendix A describes how to use globalization flexfields.
- Appendix B describes the profile options that you need to set for Oracle Financials for Finland.
- Appendix C describes how Oracle Payables and Receivables validate banking codes for Oracle Financials for Finland.



## Audience for this Guide

This guide assumes you have a working knowledge of the following:

- The principles and customary practices of your business area.
- Oracle Financials for Finland.

If you have never used Oracle Financials for Finland, we suggest you attend one or more of the Oracle training classes available through Oracle University.

- The Oracle Applications graphical user interface.

To learn more about the Oracle Applications graphical user interface, read the *Oracle Applications User Guide*.

See Other Information Sources for more information about Oracle Applications product information.



## Other Information Sources

You can choose from other sources of information, including online documentation, training, and support services, to increase your knowledge and understanding of Oracle Financials for Finland.

If this user guide refers you to other Oracle Applications documentation, use only the Release 11i versions of those guides unless we specify otherwise.

### Online Documentation

All Oracle Applications documentation is available online (HTML and PDF). The technical reference guides are available in paper format only. Note that the HTML documentation is translated into over twenty languages.

The HTML version of this guide is optimized for onscreen reading, and you can use it to follow hypertext links for easy access to other HTML guides in the library. When you have an HTML window open, you can use the features on the left side of the window to navigate freely throughout all Oracle Applications documentation.

- You can use the Search feature to search by words or phrases.
- You can use the expandable menu to search for topics in the menu structure we provide. The Library option on the menu expands to show all Oracle Applications HTML documentation.

You can view HTML help in the following ways:

- From an application window, use the help icon or the help menu to open a new Web browser and display help about that window.
- Use the documentation CD.
- Use a URL provided by your system administrator.

Your HTML help may contain information that was not available when this guide was printed.

### Related User Guides

This user guide documents country-specific functionality developed in addition to our Oracle Financials core products. Because our country-specific functionality is used in association with our core Financials products and shares functional and setup information with other Oracle Applications, you should consult other related user guides when you set up and use Oracle Financials for Finland.

You can read the guides online by choosing Library from the expandable menu on your HTML help window, by reading from the Oracle Applications Document



Library CD included in your media pack, or by using a Web browser with a URL that your system administrator provides.

If you require printed guides, you can purchase them from the Oracle store at <http://oraclestore.oracle.com>.

### **Oracle Applications User Guide**

This guide explains how to navigate the system, enter data, and query information, and introduces other basic features of the GUI available with this release of Oracle Financials for Finland (and any other Oracle Applications product).

You can also access this user guide online by choosing "Getting Started and Using Oracle Applications" from the Oracle Applications help system.

### **Oracle Financials Common Country Features User Guide**

This manual describes functionality developed to meet specific legal and business requirements that are common to several countries in a given region. Consult this user guide along with your country-specific user guide and your financial product's manual to effectively use Oracle Financials in your country.

### **Oracle Financials Country-Specific User Guides**

These manuals document functionality developed to meet legal and business requirements in countries that you do business in. Look for a user guide that is appropriate to your country; for example, see the Oracle Financials for the Czech Republic User Guide for more information about using this software in the Czech Republic.

### **Oracle Financials RXi Reports Administration Tool User Guide**

Use the RXi reports administration tool to design the content and layout of RXi reports. RXi reports let you order, edit, and present report information to better meet your company's reporting needs.

### **Oracle General Ledger User Guide**

Use this manual when you plan and define your chart of accounts, accounting period types and accounting calendar, functional currency, and set of books. It also describes how to define journal entry sources and categories so that you can create journal entries for your general ledger. If you use multiple currencies, use this manual when you define additional rate types and enter daily rates. This manual also includes complete information on implementing budgetary control.



## **Oracle Purchasing User Guide**

Use this manual to read about entering and managing the purchase orders that you match to invoices.

## **Oracle Payables User Guide**

This manual describes how accounts payable transactions are created and entered into Oracle Payables. This manual also contains detailed setup information for Oracle Payables. Use this manual to learn how to implement flexible address formats for different countries. You can use flexible address formats in the suppliers, customers, banks, invoices, and payments windows in both Oracle Payables and Oracle Receivables.

## **Oracle Receivables User Guide**

Use this manual to learn how to implement flexible address formats for different countries. You can use flexible address formats in the suppliers, customers, banks, invoices, and payments windows in both Oracle Payables and Oracle Receivables. This manual also explains how to set up your system, create transactions, and run reports in Oracle Receivables.

## **Oracle Assets User Guide**

Use this manual to add assets and cost adjustments directly into Oracle Assets from invoice information.

## **Oracle Projects User Guide**

Use this manual to learn how to enter expense reports in Projects that you import into Payables to create invoices. You can also use this manual to see how to create Project information in Projects which you can then record for an invoice or invoice distribution.

## **Oracle Cash Management User Guide**

This manual explains how you can reconcile your payments with your bank statements.

## **Using Oracle HRMS - The Fundamentals**

This user guide explains how to setup and use enterprise modeling, organization management, and cost analysis. It also includes information about defining payrolls.



## **Oracle Workflow Guide**

This manual explains how to define new workflow business processes as well as customize existing Oracle Applications-embedded workflow processes. You also use this guide to complete the setup steps necessary for any Oracle Applications product that includes workflow-enabled processes.

## **Oracle Financials Open Interfaces Guide**

This guide contains a brief summary of each Oracle Financial Applications open interface.

## **Oracle Applications Character Mode to GUI Menu Path Changes**

This is a quick reference guide for experienced Oracle Applications end users migrating from character mode to a graphical user interface (GUI). This guide lists each character mode form and describes which GUI windows or functions replace it.

## **Multiple Reporting Currencies in Oracle Applications**

If you use Multiple Reporting Currencies feature to report and maintain accounting records in more than one currency, use this manual before implementing Oracle Financials for Finland. The manual details additional steps and setup considerations for implementing Oracle Financials for Finland with this feature.

## **Multiple Organizations in Oracle Applications**

If you use the Oracle Applications Multiple Organization Support feature to use multiple sets of books for one Oracle Financials installation, use this guide to learn about setting up and using Oracle Financials with this feature.

There are special considerations for using Multiple Organizations in Europe with document sequences, legal entity reporting, and drill-down from General Ledger. Consult the Multiple Organizations in Oracle Applications guide for more information about using Multiple Organizations in Europe.

## **Oracle Applications Flexfields Guide**

This guide provides flexfields planning, setup, and reference information for your implementation team, as well as for users responsible for the ongoing maintenance of Oracle Applications product data. This guide also provides information on creating custom reports on flexfields data.



## **Oracle Alert User Guide**

Use this guide to define periodic and event alerts that monitor the status of your Oracle Applications data.

## **Oracle Applications Implementation Wizard User Guide**

If you are implementing more than one Oracle product, you can use the Oracle Applications Implementation Wizard to coordinate your setup activities. This guide describes how to use the wizard.

## **Oracle Applications Developer's Guide**

This guide contains the coding standards followed by Oracle Applications development. It describes the Oracle Application Object Library components needed to implement the Oracle Applications user interface described in the *Oracle Applications User Interface Standards*. It also provides information to help you build your custom Oracle Developer forms so that they integrate with Oracle Applications.

## **Oracle Applications User Interface Standards**

This guide contains the user interface (UI) standards followed by Oracle Applications development. It describes the UI for the Oracle Applications products and how to apply this UI to the design of an application built by using Oracle Forms.



# Installation and System Administration

## **Installing Oracle Applications**

This guide provides instructions for managing the installation of Oracle Applications products. In Release 11*i*, much of the installation process is handled using Oracle One-Hour Install, which minimizes the time it takes to install Oracle Applications and the Oracle 8*i* Server technology stack by automating many of the required steps. This guide contains instructions for using Oracle One-Hour Install and lists the tasks you need to perform to finish your installation. You should use this guide in conjunction with individual product user guides and implementation guides.

## **Oracle Financials Country-Specific Installation Supplement**

Use this manual to learn about general country information, such as responsibilities and report security groups, as well as any post-install steps required by some countries or the Global Accounting Engine.

## **Upgrading Oracle Applications**

Refer to this guide if you are upgrading your Oracle Applications Release 10.7 or Release 11.0 products to Release 11*i*. This guide describes the upgrade process in general and lists database upgrade and product-specific upgrade tasks. You must be at either Release 10.7 (NCA, SmartClient, or character mode) or Release 11.0 to upgrade to Release 11*i*. You cannot upgrade to Release 11*i* directly from releases prior to 10.7.

## **Oracle Applications Product Update Notes**

Use this guide as a reference if you are responsible for upgrading an installation of Oracle Applications. It provides a history of the changes to individual Oracle Applications products between Release 11.0 and Release 11*i*. It includes new features and enhancements and changes made to database objects, profile options, and seed data for this interval.

## **Oracle Applications System Administrator's Guide**

This guide provides planning and reference information for the Oracle Applications System Administrator. It contains information on how to define security, customize menus and online help, and manage processing.



## **Oracle Global Financial Applications Technical Reference Manual**

The *Oracle Global Financial Applications Technical Reference Manual* contains database diagrams and a detailed description of regional and related applications database tables, forms, reports, and programs. This information helps you convert data from your existing applications, integrate Oracle Financials with non-Oracle applications, and write custom reports for Oracle Financials.

You can order a technical reference manual for any product you have licensed. Technical reference manuals are available in paper format only.



# Training and Support

## **Training**

We offer a complete set of training courses to help you and your staff master Oracle Applications. We can help you develop a training plan that provides thorough training for both your project team and your end users. We will work with you to organize courses appropriate to your job or area of responsibility.

Training professionals can show you how to plan your training throughout the implementation process so that the right amount of information is delivered to key people when they need it the most. You can attend courses at any one of our many Educational Centers, or you can arrange for our trainers to teach at your facility. We also offer Net classes, where training is delivered over the Internet, and many multimedia-based courses on CD. In addition, we can tailor standard courses or develop custom courses to meet your needs.

## **Support**

From on-site support to central support, our team of experienced professionals provides the help and information you need to keep Oracle Financials for Finland working for you. This team includes your Technical Representative, Account Manager, and Oracle's large staff of consultants and support specialists with expertise in your business area, managing an Oracle server, and your hardware and software environment.



## Do Not Use Database Tools to Modify Oracle Applications Data

We **STRONGLY RECOMMEND** that you never use SQL\*Plus, Oracle Data Browser, database triggers, or any other tool to modify Oracle Applications tables, unless we tell you to do so in our guides.

Oracle provides powerful tools you can use to create, store, change, retrieve, and maintain information in an Oracle database. But if you use Oracle tools such as SQL\*Plus to modify Oracle Applications data, you risk destroying the integrity of your data and you lose the ability to audit changes to your data.

Because Oracle Applications tables are interrelated, any change you make using an Oracle Applications form can update many tables at once. But when you modify Oracle Applications data using anything other than Oracle Applications forms, you might change a row in one table without making corresponding changes in related tables. If your tables get out of synchronization with each other, you risk retrieving erroneous information and you risk unpredictable results throughout Oracle Applications.

When you use Oracle Applications forms to modify your data, Oracle Applications automatically checks that your changes are valid. Oracle Applications also keeps track of who changes information. But, if you enter information into database tables using database tools, you may store invalid information. You also lose the ability to track who has changed your information because SQL\*Plus and other database tools do not keep a record of changes.



## About Oracle

Oracle Corporation develops and markets an integrated line of software products for database management, applications development, decision support and office automation, as well as Oracle Applications. Oracle Applications provides the E-business Suite, a fully integrated suite of more than 70 software modules for financial management, Internet procurement, business intelligence, supply chain management, manufacturing, project systems, human resources and sales and service management.

Oracle products are available for mainframes, minicomputers, personal computers, network computers, and personal digital assistants, enabling organizations to integrate different computers, different operating systems, different networks, and even different database management systems, into a single, unified computing and information resource.

Oracle is the world's leading supplier of software for information management, and the world's second largest software company. Oracle offers its database, tools, and application products, along with related consulting, education and support services, in over 145 countries around the world.



## Thank You

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500 Oracle Parkway  
Redwood Shores, CA 94065  
USA

Or send electronic mail to [globedoc@us.oracle.com](mailto:globedoc@us.oracle.com).



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# Oracle General Ledger

Oracle General Ledger tracks and maintains your company's account balances. This chapter describes two new legal audit trail reports for Finland in Oracle General Ledger.

- Finnish Account Analysis Detail
- Finnish Daily Journal Book



You must print the Finnish Account Analysis Detail report, one of Finland's legal General Ledger audit trail reports, for each closed accounting period. This report verifies that transactions are recorded systematically and ensures the audit trail from General Ledger to subledgers.

The Finnish Account Analysis Detail report is ordered by balancing segment, account, document number, and subledger document number. This report prints a total by account and company.

- A particular balancing segment range
- Account range
- Period range
- Source

**See also:** Using Standard Request Submission, *Oracle Applications User Guide*



## Prerequisites

Before submitting the Finnish Account Analysis Detail report, you must:

- Set up document sequencing according to the *Oracle Applications System Administrator's Guide*.

**See also:** Defining a Document Sequence, *Oracle Applications System Administrator's Guide*

**See also:** Assigning a Document Sequence, *Oracle Applications System Administrator's Guide*

- Use detail posting from subledgers to General Ledger.

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**Note:** If posting from subledgers is in summary, the Finnish Account Analysis Detail report will not print subledger document sequence data.

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## Report Parameters

**Segment From**

Enter the first balancing segment (company) value that you want to report on.

**Segment To**

Enter the last balancing segment (company) value that you want to report on.

**Period From**

Enter the earliest account period that you want to report on.

**Period To**

Enter the latest account period that you want to report on.

**Currency**

Select your functional currency or STAT, statistical currency, for statistical balances.

**Account From**

Enter the first account segment value that you want to report on.

**Account To**

Enter the last account segment value that you want to report on.

**Source**

Select the journal source from which you want to see balances and transactions. If you leave this field blank, all journal sources are selected for the report.



## Report Headings

<b>In this heading...</b>	<b>General Ledger prints...</b>
<Set of Books>	The set of books
<Report Title>	Finnish Account Analysis Detail
Report Date	The date and time that the report is run
Page	The current and total pages of the report
Company	The balancing segment range that you selected
Accounts	The account range that you selected
Currency	The currency that you selected
Period	The accounting period range that you selected
Source	The journal source that you selected



## Column Headings

<b>In this column...</b>	<b>General Ledger prints...</b>
Company	The balancing segment range that you selected
Acct	The account value and description
Beginning Balance	The account's balance at the start of the period range that you selected
Period Debits	The total of all debit transactions in the period range that you selected
Period Credits	The total of all credit transactions in the period range that you selected
Ending Balance	The account's balance at the end of the period range that you selected
Doc Sequence	The journal's document sequence name
Doc Num	The journal's document number
GL Date	The journal creation date
Source	The journal source of the transaction
Seq Doc Num	The transaction document sequence number
Subledger Date	The Transaction's accounting date in the subledger
Description	The supplier name for a Payables transaction, the customer name for a Receivables transaction, or a journal entry description
Curr	The transaction's entered currency
Acct Debits	The transaction's accounted debits
Acct Credits	The transaction's accounted credits
Entered Debits	The transaction's entered debits
Entered Credits	The transaction's entered credits



## Row Headings

In this row...	General Ledger prints...
Account <Account> Total	The total functional debit and credit amounts of each account
Company Total	The total functional debit and credit amounts of each balancing segment value



# Finnish Daily Journal Book Report

Finnish Test										Finnish Daily Journal Book										Report Date :		26-APR-2001 02:33	
Balance Type : Actual																				Page :		2 / 9	
Company : 01																							
Posting Status : All																							
Document Sequence Name										GL sarja													
Doc Seq 980007										GL Date 28-MAY-00													
										Curr FIM													
										Period MAY-00													
										Batch srl Payables 265570: A 2289													
										Desc Journal Import Category Purchase Invoices													
										265570:													
Subledger Doc Sequence Number 980006										AP lasku													
Accounting Flexfield										Source Date													
										Description													
19000.650.00000.000.000.0										28-MAY-98													
19100.650.00000.000.000.0										28-MAY-98													
32000.650.00000.000.000.0										28-MAY-98													
25161.650.00000.000.000.0										28-MAY-98													
										980006													
										Debits													
										Date													
										User													
										Date													
										VAT Code													
										Acct Debits													
										Acct Credits													
										Entered Debits													
										Entered Credits													
19000.650.00000.000.000.0										EU VAT22%													
19100.650.00000.000.000.0										Offset VAT 22%													
32000.650.00000.000.000.0										FINLAND													
25161.650.00000.000.000.0										FINLAND													
										FINLAND													
										FINLAND													
										07-JUL-00													
										07-JUL-00													
										07-JUL-00													
										07-JUL-00													
										Total :													
										Total :													
										20.34													
										20.34													
										122.00													
										122.00													
										122.00													
										122.00													
										Report Total :													
										20.34													
										20.34													

You must print the Finnish Daily Journal Book report, one of Finland’s legal General Ledger audit trail reports, for each accounting period. This report verifies that transactions are recorded in chronological order and ensures the audit trail from General Ledger to subledgers.

Use this report to review each journal entry’s detailed information. General Ledger sorts the journal entries by document sequence, document number, and subledger document number. With this report you can also review journal entries for a specific batch, category, General Ledger document number range, and subledger document number range. You can also use this report to review unposted transactions.

The Finnish Daily Journal Book report prints totals by subledger document sequence number, General Ledger document sequence number, General Ledger document sequence, and company.



The Finnish Daily Journal Book report reviews journal entries in document sequence number order for the following:

- A particular company
- Document sequence
- Document sequence range
- Journal batch
- Journal category
- Subledger sequence range
- Date range or specific period
- Posting status

Use the Standard Request Submission windows to submit the Finnish Daily Journal Book report.

**See also:** Using Standard Request Submission, *Oracle Applications User Guide*

## Prerequisites

Before submitting the Finnish Daily Journal Book report, you must:

- Set up document sequencing according to the *Oracle Applications System Administrator's Guide*.

**See also:** Defining a Document Sequence, *Oracle Applications System Administrator's Guide*

**See also:** Assigning a Document Sequence, *Oracle Applications System Administrator's Guide*

- Use detail posting from subledgers to General Ledger.

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**Note:** If you are posting from subledgers in summary, the report will not print subledger document sequence data.

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## Report Parameters

### Balance Type

Select the account balance type for your report:

- Actual (A) Balances
- Budget (B) Balances

### Period

Enter the accounting period. If you do not enter a period but a Date From and Date To, the report will run for those dates that you specify; otherwise, all opened periods will be reported using the following parameters.

### Posted to GL

Enter *Yes* to report journal entries posted to General Ledger. Enter *No* to review unposted journal transactions. Leave this field blank to see all journal transactions.

### Batch

Select the required General Ledger journal batch.

---

---

**Note:** This option is available only if you have entered a period and selected either *Yes* or *No* in the Posted to GL parameter. If you enter a batch name, the remaining optional parameters are ignored.

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### Category

Select the journal category for your report.

### Document Sequence Name

Enter the General Ledger document sequence name that you want to report on. This parameter is required if you print the report for the document number range.

### Document Number From

Enter the first journal's document sequence number that is required for the report.

### Document Number To

Enter the last journal's document sequence number that is required for the report.



**Subledger Document Sequence**

Select the subledger document sequence name. This parameter is required if you print the report for subledger document number range.

---

**Note:** This parameter applies only if you run postings from subledgers in detail mode.

---

**Subledger Document Number From**

Enter the first subledger document sequence number that you want to report on.

**Subledger Document Number To**

Enter the last subledger document sequence number that you want to report on.

**Date From**

Enter the earliest accounting date that you want to report on. If you do not select a date range and you do not enter a value for the Period parameter, General Ledger includes information for all dates in the report. If you do enter a period, the date range parameters are ignored.

**Date To**

Enter the latest accounting date that you want to report on. If you do not select a date range and you do not enter a value for the Period parameter, General Ledger includes information for all dates in the report. If you do enter a period, the date range parameters are ignored.

**Company**

Enter the balancing segment value that you want to report on.



## Report Headings

<b>In this heading...</b>	<b>General Ledger prints...</b>
<Set of Books>	The set of books
<Report Title>	Finnish Daily Journal Book
Report Date	The date and time that the report is run
Page	The current and total pages of the report
Balance Type	The report's balance type
Period	The report's accounting period
Company	The report's balancing segment
Posting Status	The report's posting status

## Column Headings

<b>In this column...</b>	<b>General Ledger prints...</b>
Accounting Flexfield	The journal entry's accounting flexfield.
Source Date	The journal's accounting date in the subledger.
Description	The journal entry's description.
User	The user name of the latest journal entry update, and the person who transferred subledger transactions.
Date	Date of most recent document change.
VAT Code	The transaction's VAT code in General Ledger VAT entries.
Acct Debits	The journal entry line's functional debit amount.
Acct Credits	The journal entry line's functional credit amounts.
Entered Debits	The journal entry line's entered currency debit amount.
Entered Credits	The journal entry line's entered credit amount.



## Row Headings

In this row...	General Ledger prints...
Document Sequence Name	The journal's document sequence name.
Doc Seq	The journal's document sequence number.
GL Date	The journal's accounting date.
Curr	The journal's currency code.
Period	The journal's accounting period name.
Batch	The journal batch name (if selected).
Desc	The journal batch description.
Category	Journal entry's document category name.
Subledger Doc Sequence Number	Transaction's subledger document sequence number.  <b>Note:</b> This field is omitted if the transfers from subledgers are done in summary mode.
Subledger Document Sequence Total	The total debit and credit amounts (both entered and accounted) for each subledger document sequence number.  <b>Note:</b> These sums are omitted if transfers from subledgers are done in summary mode.
Document Total	The total debit and credit amounts (both entered and accounted) for each General Ledger document number.
Document Sequence Total	The total accounted debit and credit amounts for each journal entry category.
Report Total	Total accounted debit and credit amounts for your report.







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# Oracle Payables

This chapter describes Oracle Payables functionality developed for Finland, including:

- Finnish Electronic Funds Transfer (EFT)
- Invoice Gateway
- Finnish Final Payment Register report
- Finnish Payables Account by Detail report
- Finnish Cash Requirement report



## Finnish Electronic Funds Transfer (EFT)

Oracle Payables for Finland supports electronic funds transfer (EFT) payments for both domestic and foreign invoices. Use the LM02 payment format for domestic payments in FIM and the LM03 payment format for domestic payments in either FIM or EUR. Use the ULMP and LUM2 payment formats for foreign payments.



## Prerequisites

Before you can use EFT, you must:

- Define your VAT registration. For more information, see *Defining Your VAT Registration* on page 2-4.
- Set up your bank accounts. For more information, see *Setting Up Your Bank Accounts* on page 2-5.
- Define your reporting entity in the Reporting Entity window. The tax ID number that you define for your reporting entity is included in the EFT payment files. In the Balancing Segment Values region of the Reporting Entity window, you should enter the same balancing segment value that you entered in the Bank Accounts window for the cash GL account associated with your bank account.

**See also:** Reporting Entities, *Oracle Payables User Guide*

- Set up supplier bank accounts. For more information, see *Setting Up Supplier Bank Accounts* on page 2-7.
- Define payment formats. For more information, see *Defining Finnish Payment Formats* on page 2-8.
- Enter payment format EFT information. For more information, see *Entering Payment Format EFT Information* on page 2-10.
- Enter supplier site EFT information. For more information, see *Entering Supplier Site EFT Information* on page 2-13.
- Enter invoice EFT information. For more information, see *Entering Invoice EFT Information* on page 2-15.



## Defining Your VAT Registration

Before you can enter EFT information, you must define your VAT member state as *Finland* in the Financials Options window. Use the Member State field in the Tax alternative region to enter your VAT member state. The EFT requirements that appear in the EFT descriptive flexfields are based on the country code that you enter here. You must also enter your company's VAT registration number in the VAT Registration Number field.

**See also:** Financials Options, *Oracle Payables User Guide*



## Setting Up Your Bank Accounts

Use the Banks window to set up your domestic and foreign bank accounts. Because a validation routine fires when the bank country is Finland and the bank branch number is LMP, one bank branch can contain either domestic or foreign bank accounts, but not both.

**To set up a domestic bank account:**

1. Navigate to the Banks window.
2. In the Name field in the Bank region, enter the name of your bank followed by the word *Domestic*. For example, enter *Bank XXX/Domestic*.
3. In the Name field in the Bank Branch region, enter *FIM Bank Accounts*.
4. In the Number field in the Bank Branch region, enter *LMP*.
5. Navigate to the Address alternative region.
6. In the Country field, enter *Finland*.
7. Enter appropriate information in the remaining fields.
8. Press the Bank Accounts button.

The Bank Accounts window appears.

9. Enter your bank account information.
10. Save your work.

**See also:** Defining Banks, *Oracle Payables User Guide*

**See also:** Defining Bank Accounts, *Oracle Payables User Guide*



**To set up a foreign bank account:**

1. Navigate to the Banks window.
2. In the Name field in the Bank region, enter the name of your bank followed by the word *Foreign*. For example, enter *Bank XXX/Foreign*.
3. In the Name field in the Bank Branch region, enter *Foreign Currency Bank Accounts*.
4. Enter appropriate information in the remaining fields.
5. Press the Bank Accounts button.  
The Bank Accounts window appears.
6. Enter your bank account information.
7. Save your work.

**See also:** Defining Banks, *Oracle Payables User Guide*

**See also:** Defining Bank Accounts, *Oracle Payables User Guide*



## Setting Up Supplier Bank Accounts

Before you can pay a supplier with EFT payments, you must set up a bank account for the supplier and assign the bank account to the supplier site. For payments with LMP, you must enter a valid bank account number for your supplier in the Number field in the Bank Accounts window.

For the LM02 and LM03 payment formats, you can also set up a bank account for payments to a payee other than the original supplier. Enter the payee name in the Account Holder field in the Account Holder region of the Bank Accounts window. For example, if your original supplier sells your invoices to a factor and you must send your payment to the factor, you can enter the factor's name in the Account Holder field.

Information about the payee appears in the supplier information fields of the EFT payment record. If you enter a payee name in the Account Holder field to make a payment to a different payee, then the payee name appears in the first supplier information field and the original supplier name appears in the second supplier information field.

If you want to make a payment to your original supplier, however, leave the Account Holder field blank. In this case, the supplier name appears in the first supplier information field of the EFT payment record, and the supplier site address appears in the second supplier information field.

**See also:** Defining Supplier Bank Accounts, *Oracle Payables User Guide*

**See also:** Entering Suppliers, *Oracle Payables User Guide*



# Defining Finnish Payment Formats

Use the Payment Formats window to define your Finnish payment formats.

**To define Finnish payment formats:**

- 1. Navigate to the Payment Formats window.
- 2. Enter the name of your payment format in the Payment Format field, such as *Domestic Batch Payments*, *Domestic Quick Payments*, *Foreign Multi-Currency Payments*, or *DEM Payments*.
- 3. Select the *Electronic Payments* payment method from the pull-down list in the Payment Method field for all your Finnish payment formats.
- 4. Enter the appropriate information for the payment format you are defining according to this table:

For this payment format...	Follow these steps...
Domestic Batch Payments	<p>In the Currency region, select <i>Single</i> and enter <i>FIM</i>.</p> <p>In the Format Payments field in the Programs region, enter <i>Finnish LMP JEFILLMP</i>.</p>
Domestic Quick Payments	<p>In the Currency region, select <i>Single</i> and enter <i>FIM</i>.</p> <p>In the Format Payments field in the Programs region, enter <i>Finnish LMP JEFILLMP</i>.</p>
Finnish Domestic Payments LM03	<p>In the Currency region, select <i>Multiple</i> and enter either <i>EUR</i> or <i>FIM</i>.</p> <p>In the Format Payments field in the Programs region, enter <i>Finnish LM03</i>.</p>
Foreign Multi-Currency Payments	<p>In the Currency region, select <i>Multiple</i>.</p> <p>In the Format Payments field in the Programs region, enter either <i>Finnish LUM2 (JEFILLUM)</i> or <i>Finnish ULMP (JEFILULM)</i>.</p>
DEM Payments	<p>In the Currency region, select <i>Single</i> and enter <i>DEM</i>.</p> <p>In the Format Payments field in the Programs region, enter either <i>Finnish LUM2 (JEFILLUM)</i> or <i>Finnish ULMP (JEFILULM)</i>.</p>



5. Enter the additional EFT information for the Format Payments program that you entered for this payment format. The additional fields that appear in the Payment Format EFT Details flexfield vary based on the payment preference that you choose. For instructions, see *Entering Payment Format EFT Information* on page 2-10.



## Entering Payment Format EFT Information

Use the Payment Format EFT Details descriptive flexfield in the Payment Formats window to enter additional EFT information, such as identification numbers and restrictions on the characters in the electronic payment files, at payment format level.

### To enter payment format EFT information:

1. Navigate to the Payment Formats window.
2. Enter a payment format or query an existing payment format.
3. Choose *View EFT Details* from the Tools menu.

The Payment Format EFT Information flexfield appears.



The screenshot shows a software window titled "Payment Format EFT Information (Finnish Org: EUR) - [New]". Inside the window, there is a label "Payment Preference" followed by a pull-down menu. Below this, there is a large, empty text input field enclosed in brackets "[ ]".

4. Choose the payment preference that you want from the Payment Preference pull-down list. There are four payment preference options:
  - LM02
  - LM03
  - LUM2
  - ULMP
5. Click in the descriptive flexfield.
 

The Payment Format EFT Details flexfield appears.
6. Enter the Finnish EFT information for your payment preference. For more information, see *Entering Payment Format EFT Information for LM02/LM03* on page 2-11 and *Entering Payment Format EFT Information for LUM2/ULMP* on page 2-12.
7. Save your work.



## Entering Payment Format EFT Information for LM02/LM03

Use this Payment Format EFT Details flexfield to enter additional domestic payment format EFT information, such as identification numbers and restrictions on the characters in the electronic payment files, when you choose the LM02 or LM03 payment preference.

### To enter domestic payment format EFT information:

1. Navigate to the Payment Format EFT Details flexfield for the LM02 and LM03 payment preferences. For instructions, see Entering Payment Format EFT Information on page 2-10.
2. Enter the illegal characters specified by your bank in the Illegal Characters field. Banks may specify certain illegal characters that must not appear in the formatted payment batch. The string of illegal characters must appear in single quote marks.
3. Enter the legal characters used to replace the illegal characters in the Legal Replacement Characters field. The string of legal characters must appear in single quote marks.
4. In the EDI Identifier field, enter the Electronic Data Interchange identifier given to you by your bank. Your EDI identifier appears in the header record of your LMP payment.
5. Enter the processing type in the Processing Type field.
6. Save your work.



## Entering Payment Format EFT Information for LUM2/ULMP

Use this Payment Format EFT Details flexfield to enter additional foreign payment format EFT information, such as identification numbers and restrictions on the characters in the electronic payment files, when you choose the LUM2 or ULMP payment preference.

### To enter foreign payment format EFT information:

1. Navigate to the Payment Format EFT Details flexfield for the LUM2 and ULMP payment preferences. For instructions, see Entering Payment Format EFT Information on page 2-10.
2. Enter the exchange rate contract number in the Exchange Rate Contract Number field.
3. Enter the illegal characters specified by your bank in the Illegal Characters field. Banks may specify certain illegal characters that must not appear in the formatted payment batch. The string of illegal characters must appear in single quote marks.
4. Enter the legal characters used to replace the illegal characters in the Legal Replacement Characters field. The string of legal characters must appear in single quote marks.
5. Enter the EFT user number in the EFT User Number field.
6. Save your work.



## Entering Supplier Site EFT Information

If you are using a foreign payment format, use the Supplier Site EFT Details descriptive flexfield in the Supplier Sites window to enter additional EFT information, such as your supplier's preferred payment format, at supplier site level.

This additional EFT information is required only for foreign payment formats. Do not enter this information for domestic payments. If you do not enter this information, Oracle Payables uses a domestic payment format.

### To enter supplier site EFT information:

1. Navigate to the Suppliers window.
2. Enter or query a supplier.
3. Navigate to the Sites alternative region.
4. Select a site and press the Open button to open an existing site, or press the New button to open a new site.

The Supplier Sites window opens for that site.

5. Choose *View EFT Details* from the Tools menu.

The Supplier Site EFT Information flexfield appears.



6. The Country Code field defaults to a two-character country code according to the value that you entered as your VAT Member State.

(continued)



7. Click in the descriptive flexfield.

The Supplier Site EFT Details flexfield appears.

8. Select your supplier's payment format from the list of values in the Payment Format field.
9. Select the supplier dependence code from the list of values in the Dependence Code field.
10. Select the bank expense code from the list of values in the Bank Expense Code field. The bank expense code indicates whether the buyer or the payer will pay the bank cost of the EFT payment.
11. Select the payment type from the list of values in the Payment Type field. Ensure that you select an appropriate payment type for the payment format that you selected in the Payment Format field.
12. In the Short Message Line field, enter the short line of the payment message to the supplier.
13. In the Long Message Line 1 field, enter the first long line of the payment message to the supplier.
14. In the Long Message Line 2 field, enter the second long line of the payment message to the supplier.
15. Save your work.



## Entering Invoice EFT Information

Use the Invoice EFT Details descriptive flexfield in the Invoices window to enter additional EFT information, such as a payment reason or reference, at invoice level. You can enter additional EFT information for standard invoices, prepayments, recurring invoices, and expense report invoices.

### To enter invoice EFT information:

1. Navigate to the Invoices window.
2. Enter or query an invoice.
3. Choose *View EFT Details* from the Tools menu.

The Invoice EFT Information flexfield appears.

4. Choose the payment preference that you want from the Payment Preference pull-down list. The values displayed are in Finnish. There are four payment preference options:
  - Invoice Reference Number (Konekielinen viite)
  - Invoice Reference Text (Vapaa viite)
  - Tax Message (Vero)
  - Message (Viesti)
5. Click in the descriptive flexfield.

The Invoice EFT Details flexfield appears.

(continued)




6. Enter the Finnish EFT information for your payment preference. For more information, see:
  - Entering Invoice EFT Information for Invoice Reference Number (Konekielinen viite) on page 2-17
  - Entering Invoice EFT Information for Invoice Reference Text (Vapaa viite) on page 2-18
  - Entering Invoice EFT Information for Tax Message (Vero) on page 2-19
  - Entering Invoice EFT Information for Message (Viesti) on page 2-20
7. Save your work.



## Entering Invoice EFT Information for Invoice Reference Number (Konekielinen viite)

Use this Invoice EFT Details flexfield to enter additional invoice EFT information as a reference when you choose the Invoice Reference Number (Konekielinen viite) payment preference for domestic payments.

The screenshot shows a window titled "Invoice EFT Details". Inside, there are three main input fields: "Context Value" with the text "Invoice Reference Number", "Reference Number" (empty), and "Check Digit" (empty). To the right of the "Context Value" field is a small button with a double arrow and the text "Invoice Reference Number". Below these fields is a horizontal bar with a slider. At the bottom right of the window are four buttons: "OK", "Cancel", "Clear", and "Help".

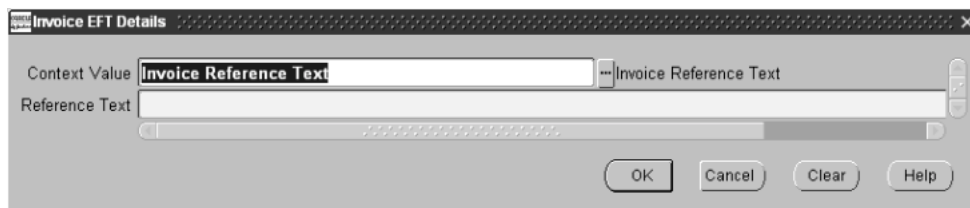
### To enter invoice EFT information for Invoice Reference Number (Konekielinen viite):

1. Navigate to the Invoice EFT Details flexfield for the Invoice Reference Number (Konekielinen viite) payment preference. For instructions, see Entering Invoice EFT Information on page 2-15.
2. Enter the invoice reference number in the Reference Number field. Your supplier uses this number to match a receipt to an invoice.
3. Enter the check digit to validate the invoice reference number in the Check Digit field.
4. Save your work.



## Entering Invoice EFT Information for Invoice Reference Text (Vapaa viite)

Use this Invoice EFT Details flexfield to enter additional invoice EFT information as a reference when you choose the Invoice Reference Text (Vapaa viite) payment preference for domestic payments.

The screenshot shows a window titled "Invoice EFT Details" with a close button (X) in the top right corner. Inside the window, there are two main input areas. The first is labeled "Context Value" and contains a text field with "Invoice Reference Text" entered, followed by a small dropdown arrow and the text "Invoice Reference Text". The second is labeled "Reference Text" and contains a large, empty text field. At the bottom of the window, there are four buttons: "OK", "Cancel", "Clear", and "Help".

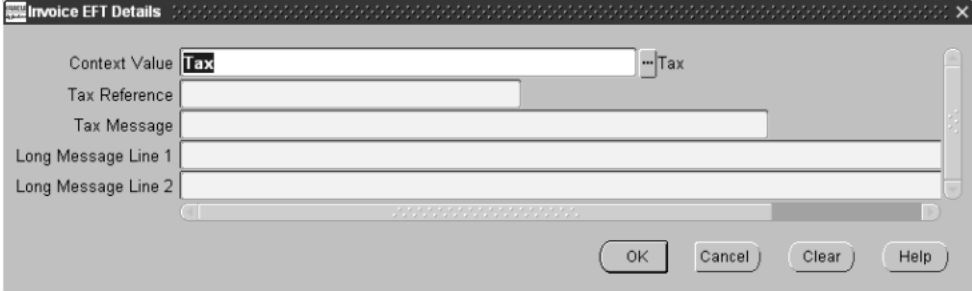
### To enter invoice EFT information for Invoice Reference Text (Vapaa viite):

1. Navigate to the Invoice EFT Details flexfield for the Invoice Reference Text (Vapaa viite) payment preference. For instructions, see Entering Invoice EFT Information on page 2-15.
2. Enter a reference for your supplier in the Reference Text field. This text appears on the supplier's bank statement.
3. Save your work.



## Entering Invoice EFT Information for Tax Message (Vero)

Use this Invoice EFT Details flexfield to enter additional invoice EFT information, such as a tax message, when you choose the Tax Message (Vero) payment preference.

The screenshot shows a window titled "Invoice EFT Details" with a close button (X) in the top right corner. The window contains several input fields: "Context Value" with a dropdown menu showing "Tax", "Tax Reference", "Tax Message", "Long Message Line 1", and "Long Message Line 2". Each field has a corresponding text input area. At the bottom right, there are four buttons: "OK", "Cancel", "Clear", and "Help".

### To enter invoice EFT information for Tax Message (Vero):

1. Navigate to the Invoice EFT Details flexfield for the Tax Message (Vero) payment preference. For instructions, see Entering Invoice EFT Information on page 2-15.
2. Enter the tax reference in the Tax Reference field.
3. Enter the tax message text in the Tax Message field.
4. Enter the first long line of the tax message in the Long Message Line 1 field.
5. Enter the second long line of the tax message in the Long Message Line 2 field.
6. Save your work.



## Entering Invoice EFT Information for Message (Viesti)

Use this Invoice EFT Details flexfield to enter additional invoice EFT information, such as a tax message, when you choose the Message (Viesti) payment preference.



### To enter invoice EFT information for Message (Viesti):

1. Navigate to the Invoice EFT Details flexfield for the Message (Viesti) payment preference. For instructions, see Entering Invoice EFT Information on page 2-15.
2. Enter the short line of the payment message to the supplier in the Short Message Line field.
3. Enter the first long line of the payment message to the supplier in the Long Message Line 1 field.
4. Enter the second long line of the payment message to the supplier in the Long Message Line 2 field.
5. Save your work.



## Invoice Gateway Overview

You can enter invoices in either the Invoice Gateway window or the Invoice Workbench. The Invoice Gateway window is the quickest way to enter most invoices. Use the Invoice Gateway window to enter a large number of invoices that do not require extensive online validation or extensive online defaulting of values.

Payables uses information that you enter in the Invoice Gateway window to create invoices in Payables. When you enter invoice records in the Invoice Gateway window, you enter invoice header and line information. This invoice information is stored in the Payables Open Interface tables. Because Oracle Payables does not validate and default invoice values while you enter invoices, you can enter invoices more quickly in the Invoice Gateway than you can in the Invoice Workbench (the Invoice Workbench is the Invoices window and associated windows).

After you enter invoice records using the Invoice Gateway, you can submit a customized workflow program to automate your business processes for managing invoices. For example, you can customize the workflow program to validate the cost center on all invoices before you import them.

You submit the Payables Open Interface Import Program to validate the values that you entered, provide any default values, and create invoices with distributions and scheduled payments in the regular Payables invoice tables.

After invoices are imported, Payables provides a report that lists both the invoice records that were successfully imported, and any invoice records that could not be imported due to invalid or missing information. You can query rejected invoice records in the Invoice Gateway window and correct and resubmit the invoices for import.

When you successfully import invoice records, Payables creates regular invoices that you can view, modify, and approve in the Invoice Workbench. After approval, the invoices are ready for payment.

After you have successfully created invoices based on the information in the invoice records, you can purge invoice records purge from the Open Interface tables.

**See also:** Invoice Gateway, *Oracle Payables User Guide*



## Entering Country-Specific Information in the Invoice Gateway Window

You must enter additional country-specific information when you record and pay invoices in Finland. Oracle Payables captures this information in globalization flexfields on the Invoice Workbench and in the Invoice Gateway window. You can enter the same country-specific information in both windows. The Invoice Gateway window, however, lets you enter information more quickly for invoices that do not require extensive online validation or extensive online defaulting of values.

The Invoice Gateway window has globalization flexfield in the header region. You can customize your Invoice Gateway folder forms to show or hide the globalization flexfield for Finland.

### Header Region

Finland requires different country-specific invoice header information in the context of different features. When you enter invoices in the Invoice Workbench, you click in the globalization flexfield to navigate to a window that lets you choose the feature that you want. Oracle Payables then displays the flexfield window that lets you enter information for that feature.

The Invoice Gateway window lets you enter information more quickly, if your invoices do not require extensive online validation or extensive online defaulting of values, by choosing the feature you want in the flexfield window itself. When you click in the globalization flexfield in the header region of the Invoice Gateway window, Oracle Payables displays the flexfield window with the Context Value field as the first field. The context value represents the country and feature that you choose and determines which other fields appear in the flexfield window to let you enter country and feature-specific information.

Because Finland has two contexts for different features, the default is the first context in the list. You can override the default by entering the other valid context value for Finland. Oracle Payables prevents you from saving information for a context that is not valid for Finland.

#### **To enter country and feature-specific information in the header region of the Invoice Gateway window:**

1. Navigate to the Invoice Gateway window.

The Invoice Gateway Identification window appears on top of the Invoice Gateway window.



2. In the Invoice Gateway Identification window, enter the source in the Source field and the batch name in the Gateway Batch field.
3. Press the Enter button.
4. In the header region of the Invoice Gateway window, enter header information to record your invoice.
5. Click in the globalization flexfield to navigate to the flexfield window. For more information, see Using Globalization Flexfields on page A-2.

In the flexfield window, the Context Value field defaults to Finland's context. The context value determines which other fields appear in the flexfield window to let you enter country and feature-specific information.

Because Finland has two contexts for different features, the default is the first context in the list. You can override the default by entering the other valid context value for Finland. These values include:

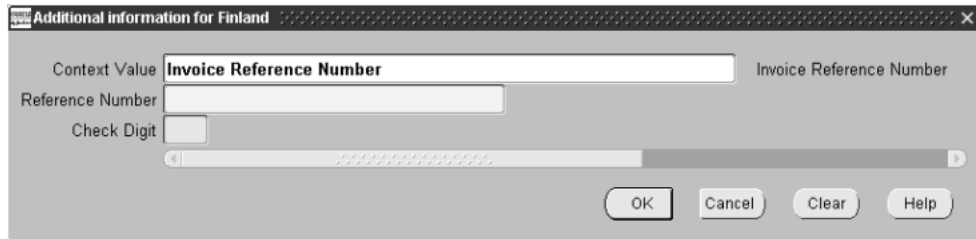
Feature	Context Value
Invoice Reference Number (Konekielinen viite)	Invoice Reference Number
Invoice Reference Text (Vapaa viite)	Invoice Reference Text

Oracle Payables prevents you from saving information for a context that is not valid for Finland.

6. Enter your country and feature-specific information in the remaining fields in the flexfield window. For more details about the information required for each context, see:
  - Entering Invoice Reference Number (Konekielinen viite) Information in the Invoice Gateway Window on page 2-24
  - Entering Invoice Reference Text (Vapaa viite) Information in the Invoice Gateway Window on page 2-26
7. Press the OK button to save your work and return to the Invoice Gateway window.



## Entering Invoice Reference Number (Konekielinen viite) Information in the Invoice Gateway Window



**To enter Invoice Reference Number (Konekielinen viite) information in the header region of the Invoice Gateway window:**

1. Navigate to the Invoice Gateway window. The Invoice Gateway Identification window appears on top of the Invoice Gateway window.
2. In the Invoice Gateway Identification window, enter the source in the Source field and the batch name in the Gateway Batch field.
3. Choose the Enter button.
4. In the header region of the Invoice Gateway window, enter information to record your invoice.
5. Click in the globalization flexfield to navigate to the flexfield window. For more information, see Using Globalization Flexfields on page A-2.

In the flexfield window, the Context Value field defaults to the Invoice Reference Number (Konekielinen viite) context. The context value determines which other fields appear in the flexfield window to let you enter country and feature-specific information.

Oracle Payables prevents you from saving information for a context that is not valid for Finland.

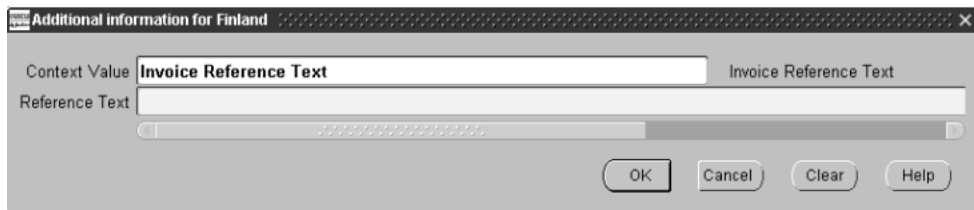
6. Enter the invoice reference number in the Reference Number field. Your supplier uses this number to match a receipt to an invoice.



7. Enter the check digit to validate the invoice reference number in the Check Digit field.
8. Choose the OK button to save your work and return to the Invoice Gateway window.



## Entering Invoice Reference Text (Vapaa viite) Information in the Invoice Gateway Window



The screenshot shows a window titled "Additional information for Finland". It contains two text input fields: "Context Value" and "Reference Text". The "Context Value" field is populated with "Invoice Reference Text". The "Reference Text" field is empty. Below the fields are four buttons: "OK", "Cancel", "Clear", and "Help".

**To enter Invoice Reference Text (Vapaa viite) information in the header region of the Invoice Gateway window:**

1. Navigate to the Invoice Gateway window. The Invoice Gateway Identification window appears on top of the Invoice Gateway window.
2. In the Invoice Gateway Identification window, enter the source in the Source field and the batch name in the Gateway Batch field.
3. Choose the Enter button.
4. In the header region of the Invoice Gateway window, enter information to record your invoice.
5. Click in the globalization flexfield to navigate to the flexfield window. For more information, see Using Globalization Flexfields on page A-2.

In the flexfield window, the Context Value field defaults to Invoice Reference Number (Konekielinen viite) context. The context value determines which other fields appear in the flexfield window to let you enter country and feature-specific information.

Because Finland has two contexts for different features, the default is the first context in the list. You can override the default by entering Invoice Reference Text for Invoice Reference Text (Vapaa viite).

Oracle Payables prevents you from saving information for a context that is not valid for Finland.



6. Enter a reference for your supplier in the Reference Text field. This text appears on the supplier's bank statement.
7. Choose the OK button to save your work and return to the Invoice Gateway window.



## Payables Open Interface Tables

The Payables Open Interface tables store invoice information. The Payables Open Interface Import program builds Payables invoices based on invoice records in the Payables Open Interface tables. After the import program builds the invoices, you can view, modify, and approve the invoices in the Invoice Workbench.

The invoice information derives from Electronic Data Interchange (EDI) invoices from your suppliers, invoice records that you entered in the Invoice Gateway window, invoices that you loaded with Oracle SQL\*Loader, and credit card transaction data.



## Understanding the Payables Open Interface Tables

Use the Invoice Gateway window, Oracle e-Commerce Gateway, the Credit Card Invoice Interface Summary, or SQL\*Loader to load invoice information into the AP\_INVOICES\_INTERFACE and AP\_INVOICE\_LINES\_INTERFACE interface tables. The Payables Open Interface program validates each record that you select for import. If the record contains valid information, the program creates a Payables invoice with distributions and scheduled payments based on the invoice header and line information in the record.

Records in the AP\_INVOICE\_LINES\_INTERFACE table create one or more invoice distributions. Note that one row may create more than one distribution. For example, if you enter a tax line in this table and prorate the tax line across three item lines, during the Open Interface Import process Oracle Payables creates three tax invoice distributions based on the single tax line in this table.

The interface tables include columns, which Oracle Payables uses to categorize and store specific invoice information. For example, invoice source information is stored in the SOURCE column within AP\_INVOICES\_INTERFACE.



## Payables Open Interface Table AP\_INVOICES\_INTERFACE

This table lists the columns in the AP\_INVOICES\_INTERFACE Payables Open Interface table. The column descriptions indicate which columns are required values for importing invoices into Oracle Payables with Finnish features.

**See also:** Payables Open Interface Import, *Oracle Payables User Guide*

**See also:** Table Definitions, *Oracle Payables Applications Technical Reference Manual*

Column Name	Type
GLOBAL_ATTRIBUTE_CATEGORY	VARCHAR2(150)
GLOBAL_ATTRIBUTE1	VARCHAR2(150)
GLOBAL_ATTRIBUTE2	VARCHAR2(150)
GLOBAL_ATTRIBUTE3	VARCHAR2(150)
GLOBAL_ATTRIBUTE4	VARCHAR2(150)
GLOBAL_ATTRIBUTE5	VARCHAR2(150)
GLOBAL_ATTRIBUTE6	VARCHAR2(150)
GLOBAL_ATTRIBUTE7	VARCHAR2(150)
GLOBAL_ATTRIBUTE8	VARCHAR2(150)
GLOBAL_ATTRIBUTE9	VARCHAR2(150)
GLOBAL_ATTRIBUTE10	VARCHAR2(150)
GLOBAL_ATTRIBUTE11	VARCHAR2(150)
GLOBAL_ATTRIBUTE12	VARCHAR2(150)
GLOBAL_ATTRIBUTE13	VARCHAR2(150)
GLOBAL_ATTRIBUTE14	VARCHAR2(150)
GLOBAL_ATTRIBUTE15	VARCHAR2(150)
GLOBAL_ATTRIBUTE16	VARCHAR2(150)
GLOBAL_ATTRIBUTE17	VARCHAR2(150)



Column Name	Type
GLOBAL_ATTRIBUTE18	VARCHAR2(150)
GLOBAL_ATTRIBUTE19	VARCHAR2(150)
GLOBAL_ATTRIBUTE20	VARCHAR2(150)



## Invoice Reference Number (Konekielinen viite) Columns

### GLOBAL\_ATTRIBUTE\_CATEGORY

Enter the context value JE.FI.APXIISIM.KKL\_VIITE to import Finnish Invoice Reference Number (Konekielinen viite) descriptive flexfield information.

Required:	Yes, if you want to import country-specific information
Validation:	None
Destination:	AP_INVOICES_ALL.GLOBAL_ATTRIBUTE_CATEGORY

### GLOBAL\_ATTRIBUTE1

Enter the reference number.

Required:	Yes
Validation:	None
Destination:	AP_INVOICES_ALL.GLOBAL_ATTRIBUTE1

### GLOBAL\_ATTRIBUTE2

Enter the check digit.

Required:	Yes
Validation:	Valid values are user-defined
Destination:	AP_INVOICES_ALL.GLOBAL_ATTRIBUTE2



# Invoice Reference Text (Vapaa viite) Columns

## GLOBAL\_ATTRIBUTE\_CATEGORY

Enter the context value JE.FI.APXIISIM.VAPAA\_VIITE to import Finnish Invoice Reference Text (Vapaa viite) descriptive flexfield information.

Required:	Yes, if you want to import country-specific information
Validation:	None
Destination:	AP_INVOICES_ALL.GLOBAL_ATTRIBUTE_CATEGORY

## GLOBAL\_ATTRIBUTE1

Enter the reference text.

Required:	Yes
Validation:	None
Destination:	AP_INVOICES_ALL.GLOBAL_ATTRIBUTE1



## How the Invoice Gateway Window Populates the Open Interface Tables

You may find these tables helpful in understanding the Rejections Report. These tables show the column that is populated by each field in the Invoice Gateway globalization flexfields for Finland.

### Invoice Reference Number (Konekielinen viite)

Invoice Gateway field name - Header region flexfield	Corresponding column in AP_INVOICES_INTERFACE
Context Value	GLOBAL_ATTRIBUTE_CATEGORY
Reference Number	GLOBAL_ATTRIBUTE1
Check Digit	GLOBAL_ATTRIBUTE2

### Invoice Reference Text (Vapaa viite)

Invoice Gateway field name - Header region flexfield	Corresponding column in AP_INVOICES_INTERFACE
Context Value	GLOBAL_ATTRIBUTE_CATEGORY
Reference Text	GLOBAL_ATTRIBUTE1



## Creating EFT Payments

Use the Payment Batch Actions window and the Standard Request Submission windows to create foreign and domestic EFT payment data files.

**To create EFT payments:**

1. Navigate to the Payment Batches window.
2. Enter the information that you want for your payment batch.
3. Press the Actions button.  
The Payment Batch Actions window appears.
4. Check the Select Invoices check box and the Build Payments check box. Then press the OK button to submit your payment selection process to select invoices and build payments.
5. You can run the Preliminary Payment Register report from the Payment Batch Actions window by checking the Print Preliminary Register check box and pressing the OK button. This Preliminary Payment Register report, however, is the standard Preliminary Payment Register report supplied by Oracle Payables. The output from this report is not valid for the Finnish EFT payment process.
6. Use the Standard Request Submission windows to submit the Finnish Payment Build Set. Enter your payment batch in the Batch Name parameter for the reports.
  - The Finnish Payment Build Set runs these three programs and reports:
  - A validation program. Finnish validation performs a data check on bank account type:

The supplier bank account type, if one has been defined, must match the payment format type. When you create domestic payments, the bank account type should be domestic. When you create foreign payments, the bank account type should be foreign.

If you enter additional supplier site EFT information, the validation program assumes that the bank account type is foreign. If you do not enter supplier site EFT information, the validation program assumes that the bank account type is domestic.

*(continued)*



- The Build Payments program
- The Finnish Preliminary Payment Register report.

**See also:** Using Standard Request Submission, *Oracle Applications User Guide*

**See also:** Finnish Post-Install Steps, *Oracle Financials Country-Specific Installation Supplement*

7. Use the Finnish Preliminary Payment Register report to review the payments Oracle Payables creates when you format payments for the invoices in a payment batch. The Finnish Preliminary Payment Register report shows the invoices and suppliers that are paid, the discounts that are taken, and the total amount that is paid to each supplier.

**See also:** Preliminary Payment Register, *Oracle Payables User Guide*

8. Navigate back to the Payment Batch Actions window.
9. If you want to modify your payment batch, check the Modify Payment Batch check box and press the OK button.
10. When the payment batch is ready, format your payments by checking the Format Payments check box and pressing the OK button.

---

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**Note:** Once you format a payment batch, you cannot modify it.

---

---

11. To confirm your payment batch, check the Confirm Payment Batch check box and press the OK button.

---

---

**Note:** Once you confirm a payment batch, you cannot modify it.

---

---

**See also:** Paying Invoices in Payment Batches, *Oracle Payables User Guide*



## Finnish Final Payment Register Report

TAG SET OF BOOKS		Finnish Final Payment Register						Report Date : 04-JAN-2001	
								Page : 1 / 1	
Document Num	Status	Supplier Name		Supplier Site	Supplier Bank	Document Amount		Pay	
DocPayment Seq	Num	Invoice Num	Invoice Date	Description	Due Date	Discount Date	Gross Amount	Discount Amount	Payment Amount
374393				cmc limited		fi/cmc/002	lmp:083482	150.00	Yes
165	3	inv/lum/1	01-JUL-00		01-JUL-00		50.00		50.00
124	5	inv/lum/2	01-JUL-00		01-JUL-00		50.00		50.00
145	6	inv/lum/3	01-JUL-00		01-JUL-00		50.00		50.00

Use the Finnish Final Payment Register report to list each actual payment that you create for a payment batch. The Finnish Final Payment Register report is a version of the standard Oracle Payables Final Payment Register report and is modified to meet Finnish payment process requirements.

In Finland, each payment made through the domestic LMP EFT payment format can only correspond to one invoice. Each domestic payment is made separately to the supplier with an invoice reference number to identify the invoice being paid.

To make the payment process more efficient and user-friendly in Oracle Payables, however, payments are grouped by supplier when a payment batch is created. The Pay Alone option in Oracle Payables is not used. Consequently, information about the invoices being paid must be included with the standard payment information in order to list actual payments according to the configuration of the LMP payment format.

The Finnish Final Payment Register report meets these requirements by showing both payments and paid invoices. Oracle Payables lists each payment in a payment batch, together with its paid invoices, in ascending order by payment number and then by invoice document sequence number. You can compare your actual payments against the Finnish Final Payment Register report to verify that Oracle Payables has recorded your payments correctly.

The Finnish Final Payment Register report covers the same information for confirmed payment batches that the Finnish Preliminary Payment Register report does for payment batches that are built but not yet confirmed.

**See also:** Final Payment Register, *Oracle Payables User Guide*



## Report Submission from a Finnish-Only Installation

If your installation of Oracle Payables is set up for Finland only, then you can submit the Finnish Final Payment Register report either from the Standard Request Submission windows or from the Payment Batch Actions window. Check with your system administrator to find out how the Finnish Final Payment Register is set up in your installation.

Use the Standard Request Submission windows to submit the Finnish Final Payment Register report. You can run the report for any confirmed payment batch.

**See also:** Using Standard Request Submission, *Oracle Applications User Guide*

To submit the Finnish Final Payment Register report from the Payment Batch Actions window, select the payment batch that you want in the Payment Batches window and press the Actions button. The Payment Batch Actions window appears. You can run the Finnish Final Payment Register report automatically during the Confirm process by checking both the Confirm Payment Batch check box and the Print Final Register check box. You can also print the report separately at any time after you have confirmed the payment batch.

## Report Submission from a Multi-Country Installation

If your installation of Oracle Payables is set up for multiple countries, use the Standard Request Submission windows to submit the Finnish Final Payment Register report.

**See also:** Using Standard Request Submission, *Oracle Applications User Guide*

You can run the Finnish Final Payment Register report for any confirmed payment batch. Check with your system administrator to find out how the Finnish Final Payment Register is set up in your installation.

In a multi-country installation, the Final Payment Register report that Oracle Payables runs from the Payment Batch Actions window is the standard Final Payment Register report. The output from this report is not valid for the Finnish EFT payment process. You must use the Finnish Final Payment Register report that you submit from the Standard Request Submission windows instead.



## Report Parameters

### Batch Name

Select the name of the payment batch that you want to review. You can select only confirmed payment batches.

You can enter the Payment Batch parameter when you submit the Finnish Final Payment Register report from the Standard Request Submission windows.

When you submit the Finnish Final Payment Register report from the Payment Batch Actions window in a Finnish-only installation, the report is run for the payment batch that you selected in the Payment Batches window.

## Report Headings

In this heading...	Oracle Payables prints...
<Set of Books>	The set of books
<Report Title>	Finnish Final Payment Register
Report Date	The date that the report is run
Page	The current and total pages of the report

## Column Headings

In this column...	Oracle Payables prints...
Document Num	The payment document sequence number.
Status	A blank space.
Supplier Name	The name of the supplier that is paid with this payment batch.
Supplier Site	The name of the supplier site that is paid with this payment batch.
Supplier Bank	The name of the supplier bank for this supplier site.
Document Amount	The total amount that is paid with this payment document for all the invoices from this supplier site.
Pay	Yes to show that Oracle Payables has created a payment document for the invoice payment.



<b>In this column...</b>	<b>Oracle Payables prints...</b>
Doc Seq	The invoice document sequence number for an invoice confirmed for payment in the payment batch.
Payment Num	The number of the scheduled payment for the invoice.
Invoice Num	The invoice number.
Invoice Date	The invoice date.
Description	A partial description of the invoice.
Due Date	The due date for the invoice.
Discount Date	The discount date for the invoice. If no discount is taken, this column is left blank.
Gross Amount	The gross amount due on the invoice. Oracle Payables subtracts the discount amount from the gross amount to calculate the payment amount.
Discount Amount	The discount amount that you took on the invoice payment. Oracle Payables subtracts the discount amount from the gross amount to calculate the payment amount.
Payment Amount	The amount paid for the invoice. Oracle Payables subtracts the discount amount from the gross amount to calculate the payment amount.
Pay	Yes to show that Oracle Payables has created a payment document for the invoice payment.



## Finnish Payables Account by Detail Report

Finnish Company OY		Finnish Account Payables by Detail						Report Date: 11-JAN-00 15:01			
Account :8002-01		Invoices group By		Account/Currency/Supplier				Page : 7/ 8			
Currency :DEM											
Doc Seq Invoice Num	Approved				Discounts	Gain/					
	Due Date	Amount	Base Amount	Taken	Loss	Pay Date	Doc Seq Num	Paid Amount	Base Curr	Base Curr	
									Paid Amount	Open Amount	
-----											
~JEFILPIP#2 DEM1 960037 5	Yes										
10-JAN-00	100.00	320.00							100.00	320.00	
960040 5/3	Yes										
10-JAN-00	150.00	480.00							150.00	480.00	
960043 P1	Yes	Prepayment									
09-JAN-00	60.00	186.00							60.00	186.00	
=====											
Supplier Summary		310.00	986.00	0.00	0.00			0.00	310.00	986.00	
JEFILPIP#2 DEM2 4											
960039 5/2	Yes										
10-JAN-00	100.00	320.00							100.00	320.00	
=====											
Supplier Summary		100.00	320.00	0.00	0.00				100.00	320.00	
=====											
Curr Summary		410.00	1,306.00	0.00	0.00			0.00	410.00	1,306.00	

You must print the Finnish Payables Account by Detail report, one of the Finnish legal Payables audit trail reports, for each closed Payables period. This report verifies the invoices and payments that were recorded in Oracle Payables. The report also ensures the audit trail from Oracle Payables to original documents.

The Finnish Payables Account by Detail report shows open invoices at a specific date. This report also shows paid invoices in an accounting date range grouped by liability account and supplier name (alphabetical order). Finnish accounting legislation requires this report after the accounting period has closed.

Oracle Payables for Finland supports a variety of Payables transactions. Use this report to reconcile your liability balances for specific dates and paid amounts for a specific period in General Ledger. This report is typically used after the accounting period has closed; however, you can reconcile total amounts between Account Payables and General Ledger at any time.

The Finnish Payables Account by Detail report shows:

- Original invoice amounts in entered currency as well as functional currency
- Open invoice amounts grouped by liability account in both entered invoice currency and functional currency
- Paid amounts in an accounting date range
- Discounts taken in an accounting date range
- Exchange rate gain/loss amounts in an accounting date range



Invoice open total amounts are reconciled to YTD balances for liability accounts. Paid total amounts are reconciled to the PTD balances of cash accounts. Discount total amounts are reconciled to the PTD balances of discount accounts. Exchange rate gain/loss total amounts are reconciled to the PTD balances of gain/loss accounts.

The report organizes invoices in four ways:

- By liability account
- By invoice currency
- By supplier name
- By invoice document sequence number

The Finnish Payables Account by Detail report supports these layouts:

- **Liability Account Summary** - displays the total account amounts.
- **Currency Summary** - displays the total account and currency amounts.
- **Supplier Summary** - displays the total account, currency, and supplier amounts.
- **Invoice Detail** - displays details of each invoice by account, currency, and supplier.

Use the Standard Request Submission windows to submit the Finnish Payables Account by Detail report.

**See also:** Using Standard Request Submission, *Oracle Applications User Guide*

## Prerequisites

Before submitting the Finnish Payables Account by Detail report, you must:

- Set up Financials System Options. Set your VAT Member State to *Finland*.
- Set up System Options.
- Set discount distribution to *prorate tax*.
- Use multiple currencies.



## Report Parameters

### Report Format

Enter report format or formats for this report:

If you select this format...	Oracle Payables displays...
Account	Liability Account Summary report
Currency	Currency Summary report
Supplier	Supplier Summary report
Invoice	Invoice Detail report - the amounts for each invoice by account, by currency, and by supplier
Account and Currency	Two separate reports - Liability Account Summary report and Currency Summary report
All Summary Reports	All different summary reports - Liability Account, Currency, and Supplier Summary reports
All Reports	All summary reports and Invoice Detail report

### Liability Account

Enter the liability account. If you leave this parameter blank, the report displays all liability accounts.

### Currency

Enter the invoice currency. If you leave this parameter blank, the report displays all currencies.

### Supplier Name

Enter the supplier name. If you leave this field parameter, the report displays all suppliers.

### As of Date

Enter the date. Oracle Payables selects all invoices with an open balance on or before the As of Date and, depending on the value of the Paid Invoices parameter, any invoices that are paid between your period start date and the As of Date.

### Invoices Paid

Enter *Yes* to select all open invoices at the As of Date and invoices paid between the period start date and the As of Date. If you enter *No*, the report does not show invoices that were paid between the period start date and the As of Date.



**Approval Status**

Enter *Approved* to include only approved invoices. Enter *Unapproved* to include only unapproved invoices. Leave this parameter blank to include all invoices. The default value is *Approved*.

**Invoices Posted**

Enter *Yes* to include only invoices that were transferred to General Ledger. Enter *No* to include only invoices that were not transferred to General Ledger. Leave this parameter blank to include all invoices. The default value is *Yes*.

**Payments Posted**

Enter *Yes* to include only payments that were transferred to General Ledger. Enter *No* to include only payments that were not transferred to General Ledger. Leave this parameter blank to include all payments. The default value is *Yes*.

**Payments Cleared**

Enter *Yes* to include only cleared payments. Enter *No* to include only uncleared payments. Leave this parameter blank to include all payments. The default value is *Yes*.

**Report Headings**

In this heading...	Oracle Payables prints...
<Set of Books>	The set of books
<Report Title>	Finnish Account Payables by Detail
Report Date	The date and time that the report is run
Page	The current and total pages of the report
Account	The liability account (balancing segment and account segment values)
Currency	The invoice currency
Invoices group By	The way that the report invoices are organized



## Column Headings

In this column...	Oracle Payables prints...
Supplier Name	The supplier name.
Doc Seq	The invoice document sequence number.
Invoice Num	The invoice number.
Approved	<p>The approval status of an invoice or credit/debit memo.</p> <ul style="list-style-type: none"> <li>■ <b>Yes</b> - If you submitted AutoApproval for the item and it is available for payment.</li> <li>■ <b>No</b> - If you have not submitted AutoApproval for the item or need to reapprove the item.</li> </ul>
Due Date	The date that an invoice is due, assuming that discounts are taken. If the invoice has many due dates, Oracle Payables prints the earliest date.
Amount	The invoice amount in the entered invoice currency. If the invoice is partly paid, Oracle Payables prints only the remaining amount of the invoice. Exceptions are if the Paid Invoices parameter is set to Yes and the payment information is between the period date and the As of Date.
Base Amount	The invoice amount in the functional currency.
Discounts Taken	The discounts taken in the functional currency.
Gain/Loss	The foreign exchange rate gain or loss amount.
Pay Date	The payment date.
Doc Seq Num	The payment document sequence number.
Base Curr Paid Amount	The paid amount in the functional currency.
Open Amount	The open amount in the invoice currency.
Base Curr Open Amount	The open amount in functional currency.



Row Headings

In this row...	Oracle Payables prints...
Supplier Summary	The supplier totals
Curr Summary	The invoice currency totals
Account Sum	The liability account totals



## Finnish Cash Requirement Report

Finnish Company OY				Finnish Cash Requirement Report					Report Date:		09-JAN-00		17:01		
Pay Group :JEFILPIP#2				Invoices Group By				Pay Group/Currency/Supplier				Page :		2/5	
Currency :GBP															
Doc Seq	Invoice Num	Approved	Due Date	Amount	Base Amount	Discount Taken	Gain/Loss	Pay Date	Doc Seq Num	Base Curr	Paid Amount	Open Amount	Base Curr	Open Amount	
4	JEFILPIP#2	GBF1													
		Yes	10-JAN-00	100.00	700.00							100.00		700.00	
Supplier Summary					100.00	700.00	0.00	0.00			0.00	100.00		700.00	
4	JEFILPIP#2	GBF2													
960042	8	Yes	10-JAN-00	150.00	1,050.00							150.00		1,050.00	
Supplier Summary					150.00						0.00		150.00		
Curr Summary					250.00	1,750.00	0.00	0.00			0.00	250.00		1,750.00	

Use the Finnish Cash Requirement report before you begin to pay invoices. The report shows unpaid invoices due on or before a specific date, grouped by payment group and payment currency.

The Finnish Cash Requirement report shows:

- Original invoice amount in payment currency and in base currency
- Open invoice amounts grouped by payment group and by currency in both payment and functional currency

The report orders invoices in four ways:

- By payment group
- By invoice currency
- By supplier name
- By invoice document sequence number

The Finnish Cash Requirement report supports these layouts:

- **Payment Group Summary** - displays the total account amounts.
- **Currency Summary** - displays the total amounts by payment group and currency.
- **Supplier Summary** - displays the total amounts by payment group, currency, and supplier.
- **Invoice Detail** - displays invoice amounts in detail by payment group, currency, and supplier.



Use the Standard Request Submission windows to submit the Finnish Cash Requirement report.

**See also:** Using Standard Request Submission, *Oracle Applications User Guide*

**Prerequisites**

Before submitting the Finnish Cash Requirement report, you must:

- Set up Financials System Options. Set your VAT Member State to *Finland*.
- Set up System Options
- Set discount distribution to *prorate tax*.
- Use multiple currencies.

**Report Parameters**

**Report Format**

Enter report format or formats for this report:

If you select this format...	Oracle Payables displays...
Pay Group	Payment Group Summary report
Currency	Currency Summary report
Supplier	Supplier Summary report
Invoice	Invoice Detail report - the amounts for each invoice by payment group, by currency, and by supplier
Pay Group and Currency	Two separate reports - Payment Group Summary report and Currency Summary report
All Summary Reports	All three summary reports - Payment Group, Currency, and Supplier Summary reports
All Reports	All summary reports and Invoice Detail report

**Pay Group**

Enter the payment group. If you leave this parameter blank, Oracle Payables displays all pay groups.



**Currency**

Enter the payment currency. If you leave this parameter blank, the report displays all currencies.

**Supplier Name**

Enter the supplier name. If you leave this parameter blank, the report displays all suppliers.

**As of Date**

Enter the date. Oracle Payables selects all invoices that have an opening balance on or before the As of Date and are due for payment, with discounts taken, on or before the As of Date.

**Approval Status**

Enter *Approved* to include only approved invoices. Enter *Unapproved* to include only unapproved invoices. Leave this parameter blank to include all invoices. The default value is *Approved*.

**Report Headings**

In this heading...	Oracle Payables prints...
<Set of Books>	The set of books
<Report Title>	Finnish Cash Requirement Report
Report Date	The date and time that the report is run
Page	The current and total pages of the report
Pay Group	The payment group
Currency	The payment currency
Invoices Group By	How report invoices are organized



## Column Headings

In this column...	Oracle Payables prints...
Supplier Name	The supplier name.
Doc Seq	The invoice document sequence number.
Invoice Num	The invoice number.
Approved	<p>The approval status of an invoice or credit/debit memo.</p> <ul style="list-style-type: none"> <li>■ <b>Yes</b> - If you have submitted AutoApproval for the item and it is available for payment.</li> <li>■ <b>No</b> - If you have not submitted AutoApproval for the item, or it needs reapproval.</li> </ul>
Due Date	The date that an invoice is due, assuming that discounts are taken. If the invoice has several due dates, Oracle Payables prints the earliest date.
Amount	The invoice amount in the payment currency. If the invoice is partly paid, Oracle Payables prints only the remaining amount of the invoice.
Base Amount	The invoice amount in the functional currency.
Discounts Taken	The discounts taken in a functional currency.
Gain/Loss	The foreign exchange rate gain or loss amount, if the invoice is partly paid.
Pay Date	The payment date, if the invoice is partly paid.
Doc Seq Num	The payment document sequence number.
Base Curr Paid Amount	The paid amount in a functional currency, if the invoice is partly paid.
Open Amount	The open amount in a functional currency.
Base Curr Open Amount	The open amount in a functional currency.



## Row Headings

In this row...	Oracle Payables prints...
Supplier Summary	The supplier totals
Curr Summary	The payment currency totals
Account Sum	The liability account totals







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## Oracle Assets

This chapter describes Oracle Assets for Finland, including the Finnish Asset Summary report.



# Finnish Asset Summary Report

## Summary

European Operations		Finnish Asset Summary Report				Report Date: 29-JAN-2001,12:29		
		2000 (GBP)				Page: 8 / 13		
Tax Book: VESA TAX								
Corporate Book: GILES CORP								
Period Name: 13-00								
Cost Account: 1515								
Description: Comp/Comm- Asset Cost								
Category: COMM								
PHONE								
----- Asset -----		Tax Initial	Additions	Tax Retired	----- Depreciation -----		Tax Closing	Sales
Description - Number		NBV	(Tax)	NBV	Corporate	Deferred	NBV	Proceeds
VESA	-VV03	2,336.07	0.00	2,304.33	666.67	(634.93)	0.00	500.00
VESA	-VV04	7,008.20	0.00	6,912.96	2,000.00	(1,904.76)	0.00	2,500.00
VESA/OCT	-VV16	77,868.80	0.00	0.00	27,777.79	(21,548.29)	71,639.30	0.00
Category Sum:		87,213.07	0.00	9,217.29	30,444.46	(24,087.98)	71,639.30	3,000.00

## Detail

Asset Cost	01-JAN-00	112,000.00
Additions		0.00
Retirements		12,000.00
Asset Cost	31-DEC-00	100,000.00
Corporate Book		
Depreciation Reserve	01-JAN-00	81,555.54
YTD Depreciation		30,444.46
Retirements		12,000.00
Depreciation Reserve	31-DEC-00	100,000.00
Net Book Value	01-JAN-00	30,444.46
Net Book Value	31-DEC-00	0.00
Tax and Corporate Book Difference		
Deferred Depreciation Reserve	01-JAN-00	(56,768.61)
Deferred Depreciation YTD		(24,087.98)
Retirements		9,217.29
Deferred Depreciation Reserve	31-DEC-00	(71,639.30)
Tax Book Net Book Value	01-JAN-00	87,213.07
Tax Book Net Book Value	31-DEC-00	71,639.30

Use the Finnish Asset Summary report to analyze the differences between corporate and tax book depreciation. You can print information for assets for a selected period. At the end of each fiscal year, run the report on the capitalized assets.

In Finland, tax book depreciation is calculated at the category level. This affects the tax depreciation calculation of assets sold during the year because Oracle Assets generates loss/gain amounts based on individual assets, not on the whole category. Because calculation on individual assets is illegal in Finland, Oracle Assets sets up each category with a new sales asset. It creates new sales assets for the categories at the end of each financial year.



The value of this sales asset in the corporate book is zero. The value of the sales asset in the tax book depends on whether you copy the retirements from the corporate book to the tax book or not. If you copy retirements to the tax book, the value of the sales asset equals the total gain/loss retirement value in the tax book. If you do not copy retirements, the value of the sales asset equals the sum of all proceeds received from the sale of retirements in the category.

You can choose to report assets by detail asset category either individually (detail report), or in a summary format (summary report). Both the detail and summary reports contain separate pages for each asset category. Both reports contain information for category. The reports are ordered by cost account and category. The detail report contains the financial information of every individual asset in the category. Report totals are printed for category, cost account, and report levels.

Note that asset category selection is restricted to the detail category, and you can use different accounting calendars for the tax and corporate book.

Use the Standard Request Submission windows to submit the Finnish Asset Summary report.

**See also:** Using Standard Request Submission, *Oracle Applications User Guide*



## Prerequisites

Before submitting the Finnish Asset Summary report, you must:

- Check that the fiscal year used in Oracle Assets books has the same start and end dates as the calendar assigned to the associated set of books in General Ledger.
- Close the period that you want to run the report for.

## Report Parameters

### **Tax Book**

Select any depreciation book with a type of Tax.

### **Period**

Select the period that you want to report on for the tax book that you entered. Only closed periods appear in the list of values.

### **Report Type**

Select Detail or Summary.

- **Detail** - Oracle Assets prints all capitalized assets in the tax book that are valid from the start of the fiscal year to the period that you entered. The report contains information at the individual asset level.
- **Summary** - Oracle Assets prints summary totals of the assets in the tax book that are valid from the start of the fiscal year to the period that you entered. The report contains information at the category level.

### **Category From**

Enter the first asset category that you want to report on. Leave this parameter blank to specify all categories.

### **Category To**

Enter the last asset category that you want to report on. Leave this parameter blank to specify all categories.

### **Asset Number From**

Enter the first asset number that you want to report on. Leave this parameter blank to specify all assets.

### **Asset Number To**

Enter the last asset number that you want to report on. Leave this parameter blank to specify all assets.



## Report Headings

In this heading...	Oracle Assets prints...
<Set of Books>	The set of books
<Report Title>	Finnish Asset Summary Report
Report Date	The date and time that the report is run
Page	The current and total pages of the report
Tax Book	The tax book that you selected
Corporate Book	The corporate book associated with the tax book
Period Name	The period that you selected
Cost Account	The cost account related to the asset categories
Description	The description of the cost account
Category	The detail category that the assets are assigned to



Detail Column Headings

In this column...	Oracle Assets prints...
Asset Description - Number	The description and number of the asset.
Tax Initial NBV	The initial net book value of the asset in the tax book at the start of the fiscal year.
Additions (Tax)	The value of any additions or cost adjustments made to the asset in the tax book from the start of the fiscal year to the period that you selected.
Tax Retired NBV	The net book value of any retirements, partial or full, made to the asset in the tax book from the start of the fiscal year to the period that you selected.
Depreciation - Corporate	The amount of YTD depreciation in the corporate book for the asset from the start of the fiscal year to the period that you selected.
Depreciation - Deferred	The amount of YTD deferred depreciation for the asset from the start of the fiscal year to the period that you selected. Deferred depreciation is calculated as the difference between the YTD tax book depreciation and the YTD corporate book depreciation.
Tax Closing NBV	The value of the tax book NBV at the end of the period that you selected. It is calculated as follows: Tax Initial NBV + Tax Additions - Tax Retired NBV - Corporate YTD Depreciation - Deferred Depreciation.
Sales Proceeds	The value of any sales proceeds as a result of a partial or full retirement made on the asset in the tax book from the start of the fiscal year to the period that you selected.



## Detail Row Headings

In this row...	Oracle Assets prints...
Category Sum	The sum of the asset columns described above for each detail category.
Account Total	The sum of the asset categories belonging to the cost account.
Report Total	The sum of the asset account totals.

## Summary Row Headings

In this row...	Oracle Assets prints...
Asset Cost (From)	The sum of the corporate initial cost values for all assets in the category at the start of the fiscal year.
Additions	The sum of the corporate additions/adjustments for all assets in the category made from the start of the fiscal year to the period that you selected.
Retirements	The sum of the corporate retirements for all assets in the category made from the start of the fiscal year to the period in the period name.
Asset Cost (To)	The sum of the corporate end cost values for all assets in the category. This value is calculated as: Asset Cost (From) + Additions - Retirements.
Corporate Book Depreciation Reserve (From)	The sum of the corporate book depreciation reserve values for all assets in the category at the start of the fiscal year.
YTD Depreciation	The sum of the corporate book YTD depreciation values for all assets in the category.
Retirements	The sum of the corporate book reserve retired values for all assets in the category.
Depreciation Reserve	The sum of the corporate book depreciation reserve values at the end of the period.
Net Book Value (Initial)	The sum of the corporate book net book values for the assets in the category at the start of the fiscal year.
Net Book Value (End)	The sum of the corporate book net book values for the assets in the category at the end of the period in the period that you selected.



In this row...	Oracle Assets prints...
Deferred Depreciation Reserve (Initial)	The difference between the sum of the corporate and tax depreciation reserve at the start of the fiscal year for all assets in the category.
Deferred Depreciation YTD	The difference between the sum of the corporate and tax YTD depreciation values for all assets in the category.
Retirements	The difference between the sum of the corporate and tax retirements for all assets in the category.
Deferred Depreciation Reserve (End)	The difference between the sum of the corporate and tax depreciation reserve for all assets in the category at the end of the period that you selected.
Tax Book Net Book Value (Initial)	The sum of the tax book initial NBV values for all assets in the category at the start of the fiscal year.
Tax Book Net Book Value (End)	The sum of the tax book end NBV values for all assets in the category at the end of the period that you selected.



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## Using Globalization Flexfields

This appendix describes how to use globalization flexfields.



## Using Globalization Flexfields

Oracle Financials for Finland uses globalization flexfields that let you enter country-specific information in Oracle Payables. Your system administrator should complete setup steps to enable globalization flexfields for your country-specific responsibilities.

**See also:** Setting Up Globalization Flexfields, *Oracle Financials Country-Specific Installation Supplement*

There are globalization flexfields on the following windows:

### Oracle Payables

- Invoice Gateway

The globalization flexfield appears in the window after you complete all setup steps to enable globalization flexfields. The globalization flexfield is enclosed in round brackets. Click in the globalization flexfield to display the pop-up window.



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## Profile Options

This appendix lists the profile options that affect the operation of Oracle Financials for Finland. This appendix includes a brief description of each profile option that you or your system administrator can set at the site, application, responsibility, or user levels.



## Profile Options

During implementation, your system administrator sets a value for each user profile option to specify how Oracle Financials for Finland controls access to and processes data.

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**Note:** To enable globalization flexfields within Oracle Financials for Finland, you must set the JG: Application, JG: Territory, and JG: Product profile options.

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**See also:** Setting Up Globalization Flexfields, *Oracle Financials Country-Specific Installation Supplement*

**See also:** Overview of Setting User Profiles, *Oracle Applications System Administrator's Guide*



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## Bank Validation

This appendix describes how Oracle Payables and Receivables validate banking codes for Oracle Financials for Finland.



## Bank Information Validation

Oracle Payables and Oracle Receivables provide country-specific bank validation for banks in Finland. Oracle Financials displays a warning if you enter invalid bank information.



## Setting up Your Country

To use bank validation functionality for Finland, you must first set up Finland as your “home” country.

**To set up Oracle Payables for bank validation:**

1. Define the Default Country profile option.
2. Define countries and territories and assign VAT member state codes in the Countries and Territories window.
3. Enter your VAT member state code in the Financials Options window.
4. Save your work.

Oracle Payables compares the bank's country address that you entered in the Address region of the Banks window with your VAT member state code that you entered in the Financials Options window. If both countries match, the bank is in your home country and country-specific validation is performed.

If these countries do not match, Oracle Payables performs this default minimum validation:

Required Fields	Accepted Data Type	Maximum Length
Bank Account Name	alphanumeric	25
Bank Account Number	alphanumeric	30
Currency Code	value set	15



**To set up Oracle Receivables for bank validation:**

- 1. Define the Default Country profile option.
- 2. Specify Finland in the Default Country field in the Miscellaneous region in the System Options window.
- 3. Save your work.

Oracle Receivables compares the bank’s country address that you entered in the Address region of the Banks window with the Default Country that you entered in the System Options window. If both countries match, the bank is in your home country and country-specific validation is performed.

If these countries do not match, Oracle Receivables performs this default minimum validation:

Required Fields	Accepted Data Type	Maximum Length
Bank Account Name	alphanumeric	25
Bank Account Number	alphanumeric	30
Currency Code	value set	15

- See also:** Countries and Territories, *Oracle Payables User Guide*
- See also:** Defining Financials Options, *Oracle Payables User Guide*
- See also:** Miscellaneous System Options, *Oracle Receivables User Guide*
- See also:** Overview of Setting User Profiles, *Oracle Applications System Administrator’s Guide*



# Code Validation

Oracle Financials validates this bank information for Finland:

- Bank Number
- Branch Number
- Bank Account Number
- Check Digit

If you leave these fields blank, Oracle Financials prompts you to enter a number.  
Oracle Financials uses these additional rules when validating bank information:

Bank Information	Maximum Length	Accepted Data Type	If less than the maximum length, prefix with zeros	Eliminate Spaces
Account Number	14	Numeric only	No	No



## Finland Account Number Algorithm

### Calculating a Check Value

In Finland, Oracle Financials calculates a check value from the account number that you entered through one of two methods. The first digit of the account number determines the method that Oracle Financials uses to calculate a check value:

If the 1st digit of the account number is...	Use this check method...
1	1
2	1
3	1
4	2
5	2
6	1
7	2
8	1
9	1

### Method 1

Method 1 determines a check value in two parts.

1. Form the first part of the value from the first six digits of the account number.  
To illustrate, if the account number is 123456789, this method is adopted and the first part of the check value is 123456.
2. Form the second part of the check value as an eight-digit value, comprising the 8th to 15th digits of the account number, prefixed with as many leading zeros as is required to make the value length eight digits.  
Using the same example, the second part of check value is 00000089.
3. To complete the check value, join the two parts together and replace any hyphens with zeros.  
The check value is 12345600000089.



**Method 2**

Method 2 forms a check value in three parts:

1. Form the first part of the check value from the first six digits of the account number.  
  
To illustrate, if the account number is 423456789 this method is adopted and the first part of the check value is 423456.
2. Form the second part of check value from the 8th digit of the account number.  
  
Using the same example, the second part of check is 8.
3. Form the third part of check value from the 9th to 15th digits of the account number. Prefix the value with as many leading zeros as is required to make the value length seven digits.  
  
Using the same example, the third part of the check value is 0000009.
4. To complete the check value, join together all three parts and replace any hyphens with zeros.  
  
Check value is therefore 42345680000009.

**Performing the Check**

A computed sum is calculated based on the check value. Depending on whether the first two digits of the formed check value are equal to 88, one of two different calculations is performed.

**If the first two digits of the check value are 88:**

1. Multiply the 8th through 13th digits of the check value by the associated factor in this factor table provided by the Finnish government. Then sum all results.

Digit	8th	9th	10th	11th	12th	13th
Factor	1	3	7	1	3	7

*(continued)*



For example, use a check value of 88345600000089:

Digit	Value	Factor	Result
8th Digit	0	1	0
9th Digit	0	3	0
10th Digit	0	7	0
11th Digit	0	7	0
12th Digit	0	3	0
13th Digit	8	7	56
Sum			56

The computed sum for this example is 56.

2. Verify that either one of these two conditions is met:
- The 14th digit of the check value is equal to the last digit of the computed sum subtracted from 10.
  - Both the 14th digit of check value and the last digit of the computed sum are 0.

If either of the two criteria is met, the validation is successful. If neither is true, the validation fails.

To illustrate, suppose the check value is 88345600000089 and the computed sum is 56:

- The last digit of the computed sum subtracted from 10 ( $10 - 6$ ) is equal to 4. The validation fails since the 14th digit is 9.
- Neither the 14th digit of the check value nor the last digit of the computed sum is zero. The validation fails as well.



**If the first two digits of check value are not 88:**

1. Perform this calculation on all of the values in the odd digits of the check value:
  - Multiply the digit by 2.
  - Divide the result by 10.
  - Calculate the integer of the result.
  - Multiply the integer by 10 and subtract the result from the sum that you calculated in step a above to calculate the remainder.
  - Add the remainder to the integer.
2. Add all the even digits from the 2nd to the 12th digit to the results from the odd digit calculations.

For example, use account number 12345600000089:

Digit	Value	Multiply (*2)	Divide (/10)	Integer	Remainder	Result
1st Digit	1	2	0.2	0	2	2
2nd Digit	2					2
3rd Digit	3	6	0.6	0	6	6
4th Digit	4					4
5th Digit	5	10	1	1	0	1
6th Digit	6					6
7th Digit	0	0	0	0	0	0
8th Digit	0					0
9th Digit	0	0	0	0	0	0
10th Digit	0					0
11th Digit	0	0	0	0	0	0
12th Digit	0					0
13th Digit	8	16	1.6	1	6	7
Sum						28

(continued)



3. Add 9 to the sum.

In the example,  $28 + 9 = 37$ .

4. Divide the result by 10 and calculate the integer.

$37/10$  equals 3.7. Integer of 3.7 is 3.

5. Multiply the integer by 10.

$3 * 10 = 30$

6. Subtract the original computed sum (step 2) from the result.

$30 - 28 = 2$ .

7. Compare the result to the 14th digit of the account number that you entered.

If the 14th digit and the result match, the account number is valid. If the digits do not match, Oracle Financials returns an Invalid Account Number error message.

In our example, the validation fails because the 14th digit of the account number is 9 and our computed result is 2.



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