

Oracle® Financials for France

User Guide

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Oracle Financials for France User Guide, Release 11*i*

Part No. A81228-02

Oracle Corporation welcomes your comments and suggestions on the quality and usefulness of this user guide. Your input is an important part of the information used for revision.

- Did you find any errors?
- Is the information clearly presented?
- Do you need more information? If so, where?
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If you find any errors or have any other suggestions for improvement, please indicate the document title and part number, and the chapter, section, and page number (if available). You can send comments to us in the following ways:

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If you have problems with the software, please contact your local Oracle Support Services.

Preface

Welcome to Release 11*i* of the *Oracle® Financials for France User Guide*.

This user guide includes information to help you effectively work with Oracle Financials for France and contains detailed information about the following:

- Overview and reference information
- Specific tasks that you can accomplish with Oracle Financials for France
- How to use Oracle Financials for France windows
- Oracle Financials for France programs, reports, and listings
- Oracle Financials for France functions and features

This preface explains how this user guide is organized and introduces other sources of information that can help you use Oracle Financials for France.

About this Country-Specific User Guide

This user guide documents country-specific functionality developed for use within your country and supplements our core Financials user guides. This user guide also includes tips about using core functionality to meet your country's legal and business requirements, as well as task and reference information. The following chapters are included:

- Chapter 1 describes functionality in Oracle Payables for France, including DAS2 reporting, French format payment programs, and the French Deductible VAT Declaration report.
- Chapter 2 describes functionality in Oracle Receivables for France for the French bill of exchange, including setup, French dunning letters, and bill of exchange bank remittance.
- Appendix A describes standard navigation paths in Oracle Financials for France.
- Appendix B describes how to navigate to character mode forms and GUI windows.
- Appendix C describes the profile options that you must set for Oracle Financials for France.
- Appendix D describes how Oracle Payables and Receivables validate banking codes for Oracle Financials for France.
- Glossary provides definitions of terms specific to Oracle Financials for France that are used in this guide.

Audience for this Guide

This guide assumes you have a working knowledge of the following:

- The principles and customary practices of your business area.
- Oracle Financials for France.

If you have never used Oracle Financials for France, we suggest you attend one or more of the Oracle training classes available through Oracle University.

- The Oracle Applications graphical user interface.

To learn more about the Oracle Applications graphical user interface, read the *Oracle Applications User Guide*.

See Other Information Sources for more information about Oracle Applications product information.

Other Information Sources

You can choose from other sources of information, including online documentation, training, and support services, to increase your knowledge and understanding of Oracle Financials for France.

If this user guide refers you to other Oracle Applications documentation, use only the Release 11*i* versions of those guides unless we specify otherwise.

Online Documentation

All Oracle Applications documentation is available online (HTML and PDF). The technical reference guides are available in paper format only. Note that the HTML documentation is translated into over twenty languages.

The HTML version of this guide is optimized for onscreen reading, and you can use it to follow hypertext links for easy access to other HTML guides in the library. When you have an HTML window open, you can use the features on the left side of the window to navigate freely throughout all Oracle Applications documentation.

- You can use the Search feature to search by words or phrases.
- You can use the expandable menu to search for topics in the menu structure we provide. The Library option on the menu expands to show all Oracle Applications HTML documentation.

You can view HTML help in the following ways:

- From an application window, use the help icon or the help menu to open a new Web browser and display help about that window.
- Use the documentation CD.
- Use a URL provided by your system administrator.

Your HTML help may contain information that was not available when this guide was printed.

Related User Guides

This user guide documents country-specific functionality developed in addition to our Oracle Financials core products. Because our country-specific functionality is used in association with our core Financials products and shares functional and setup information with other Oracle Applications, you should consult other related user guides when you set up and use Oracle Financials for France.

You can read the guides online by choosing Library from the expandable menu on your HTML help window, by reading from the Oracle Applications Document

Library CD included in your media pack, or by using a Web browser with a URL that your system administrator provides.

If you require printed guides, you can purchase them from the Oracle store at <http://oraclestore.oracle.com>.

Oracle Applications User Guide

This guide explains how to navigate the system, enter data, and query information, and introduces other basic features of the GUI available with this release of Oracle Financials for France (and any other Oracle Applications product).

You can also access this user guide online by choosing "Getting Started and Using Oracle Applications" from the Oracle Applications help system.

Oracle Financials Common Country Features User Guide

This manual describes functionality developed to meet specific legal and business requirements that are common to several countries in a given region. Consult this user guide along with your country-specific user guide and your financial product's manual to effectively use Oracle Financials in your country.

Oracle Financials Country-Specific User Guides

These manuals document functionality developed to meet legal and business requirements in countries that you do business in. Look for a user guide that is appropriate to your country; for example, see the Oracle Financials for the Czech Republic User Guide for more information about using this software in the Czech Republic.

Oracle Applications Global Accounting Engine User Guide

Use the Global Accounting Engine to replace the transfer to General Ledger and create subledger accounting entries that meet additional statutory standards in some countries. The Accounting Engine provides subledger balances, legal reports, and bi-directional drilldown from General Ledger to the subledger transaction. The Global Accounting Engine is required for Oracle Financials for France users in Release 11*i*.

Oracle Financials RXi Reports Administration Tool User Guide

Use the RXi reports administration tool to design the content and layout of RXi reports. RXi reports let you order, edit, and present report information to better meet your company's reporting needs.

Oracle General Ledger User Guide

Use this manual when you plan and define your chart of accounts, accounting period types and accounting calendar, functional currency, and set of books. It also describes how to define journal entry sources and categories so that you can create journal entries for your general ledger. If you use multiple currencies, use this manual when you define additional rate types and enter daily rates. This manual also includes complete information on implementing budgetary control.

Oracle Purchasing User Guide

Use this manual to read about entering and managing the purchase orders that you match to invoices.

Oracle Payables User Guide

This manual describes how accounts payable transactions are created and entered into Oracle Payables. This manual also contains detailed setup information for Oracle Payables. Use this manual to learn how to implement flexible address formats for different countries. You can use flexible address formats in the suppliers, customers, banks, invoices, and payments windows in both Oracle Payables and Oracle Receivables.

Oracle Receivables User Guide

Use this manual to learn how to implement flexible address formats for different countries. You can use flexible address formats in the suppliers, customers, banks, invoices, and payments windows in both Oracle Payables and Oracle Receivables. This manual also explains how to set up your system, create transactions, and run reports in Oracle Receivables.

Oracle Assets User Guide

Use this manual to add assets and cost adjustments directly into Oracle Assets from invoice information.

Oracle Projects User Guide

Use this manual to learn how to enter expense reports in Projects that you import into Payables to create invoices. You can also use this manual to see how to create Project information in Projects which you can then record for an invoice or invoice distribution.

Oracle Cash Management User Guide

This manual explains how you can reconcile your payments with your bank statements.

Using Oracle HRMS - The Fundamentals

This user guide explains how to setup and use enterprise modeling, organization management, and cost analysis. It also includes information about defining payrolls.

Oracle Workflow Guide

This manual explains how to define new workflow business processes as well as customize existing Oracle Applications-embedded workflow processes. You also use this guide to complete the setup steps necessary for any Oracle Applications product that includes workflow-enabled processes.

Oracle Financials Open Interfaces Guide

This guide contains a brief summary of each Oracle Financial Applications open interface.

Oracle Applications Character Mode to GUI Menu Path Changes

This is a quick reference guide for experienced Oracle Applications end users migrating from character mode to a graphical user interface (GUI). This guide lists each character mode form and describes which GUI windows or functions replace it.

Multiple Reporting Currencies in Oracle Applications

If you use Multiple Reporting Currencies feature to report and maintain accounting records in more than one currency, use this manual before implementing Oracle Financials for France. The manual details additional steps and setup considerations for implementing Oracle Financials for France with this feature.

Multiple Organizations in Oracle Applications

If you use the Oracle Applications Multiple Organization Support feature to use multiple sets of books for one Oracle Financials installation, use this guide to learn about setting up and using Oracle Financials with this feature.

There are special considerations for using Multiple Organizations in Europe with document sequences, legal entity reporting, and drill-down from General Ledger. Consult the Multiple Organizations in Oracle Applications guide for more information about using Multiple Organizations in Europe.

Oracle Applications Flexfields Guide

This guide provides flexfields planning, setup, and reference information for your implementation team, as well as for users responsible for the ongoing maintenance of Oracle Applications product data. This guide also provides information on creating custom reports on flexfields data.

Oracle Alert User Guide

Use this guide to define periodic and event alerts that monitor the status of your Oracle Applications data.

Oracle Applications Implementation Wizard User Guide

If you are implementing more than one Oracle product, you can use the Oracle Applications Implementation Wizard to coordinate your setup activities. This guide describes how to use the wizard.

Oracle Applications Developer's Guide

This guide contains the coding standards followed by Oracle Applications development. It describes the Oracle Application Object Library components needed to implement the Oracle Applications user interface described in the *Oracle Applications User Interface Standards*. It also provides information to help you build your custom Oracle Developer forms so that they integrate with Oracle Applications.

Oracle Applications User Interface Standards

This guide contains the user interface (UI) standards followed by Oracle Applications development. It describes the UI for the Oracle Applications products and how to apply this UI to the design of an application built by using Oracle Forms.

Installation and System Administration

Installing Oracle Applications

This guide provides instructions for managing the installation of Oracle Applications products. In Release 11*i*, much of the installation process is handled using Oracle One-Hour Install, which minimizes the time it takes to install Oracle Applications and the Oracle 8*i* Server technology stack by automating many of the required steps. This guide contains instructions for using Oracle One-Hour Install and lists the tasks you need to perform to finish your installation. You should use this guide in conjunction with individual product user guides and implementation guides.

Oracle Financials Country-Specific Installation Supplement

Use this manual to learn about general country information, such as responsibilities and report security groups, as well as any post-install steps required by some countries or the Global Accounting Engine.

Upgrading Oracle Applications

Refer to this guide if you are upgrading your Oracle Applications Release 10.7 or Release 11.0 products to Release 11*i*. This guide describes the upgrade process in general and lists database upgrade and product-specific upgrade tasks. You must be at either Release 10.7 (NCA, SmartClient, or character mode) or Release 11.0 to upgrade to Release 11*i*. You cannot upgrade to Release 11*i* directly from releases prior to 10.7.

Oracle Applications Product Update Notes

Use this guide as a reference if you are responsible for upgrading an installation of Oracle Applications. It provides a history of the changes to individual Oracle Applications products between Release 11.0 and Release 11*i*. It includes new features and enhancements and changes made to database objects, profile options, and seed data for this interval.

Oracle Applications System Administrator's Guide

This guide provides planning and reference information for the Oracle Applications System Administrator. It contains information on how to define security, customize menus and online help, and manage processing.

Oracle Global Financial Applications Technical Reference Manual

The *Oracle Global Financial Applications Technical Reference Manual* contains database diagrams and a detailed description of regional and related applications database tables, forms, reports, and programs. This information helps you convert data from your existing applications, integrate Oracle Financials with non-Oracle applications, and write custom reports for Oracle Financials.

You can order a technical reference manual for any product you have licensed. Technical reference manuals are available in paper format only.

Oracle Applications Global Accounting Engine Technical Reference Manual

The *Oracle Applications Global Accounting Engine Technical Reference Manual* contains database diagrams and a detailed description of Global Accounting Engine and related applications database tables, forms, reports, and programs. This information helps you convert data from your existing applications, integrate Oracle Financials with non-Oracle applications, and write custom reports for Oracle Financials.

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Training and Support

Training

We offer a complete set of training courses to help you and your staff master Oracle Applications. We can help you develop a training plan that provides thorough training for both your project team and your end users. We will work with you to organize courses appropriate to your job or area of responsibility.

Training professionals can show you how to plan your training throughout the implementation process so that the right amount of information is delivered to key people when they need it the most. You can attend courses at any one of our many Educational Centers, or you can arrange for our trainers to teach at your facility. We also offer Net classes, where training is delivered over the Internet, and many multimedia-based courses on CD. In addition, we can tailor standard courses or develop custom courses to meet your needs.

Support

From on-site support to central support, our team of experienced professionals provides the help and information you need to keep Oracle Financials for France working for you. This team includes your Technical Representative, Account Manager, and Oracle's large staff of consultants and support specialists with expertise in your business area, managing an Oracle server, and your hardware and software environment.

Do Not Use Database Tools to Modify Oracle Applications Data

We STRONGLY RECOMMEND that you never use SQL*Plus, Oracle Data Browser, database triggers, or any other tool to modify Oracle Applications tables, unless we tell you to do so in our guides.

Oracle provides powerful tools you can use to create, store, change, retrieve, and maintain information in an Oracle database. But if you use Oracle tools such as SQL*Plus to modify Oracle Applications data, you risk destroying the integrity of your data and you lose the ability to audit changes to your data.

Because Oracle Applications tables are interrelated, any change you make using an Oracle Applications form can update many tables at once. But when you modify Oracle Applications data using anything other than Oracle Applications forms, you might change a row in one table without making corresponding changes in related tables. If your tables get out of synchronization with each other, you risk retrieving erroneous information and you risk unpredictable results throughout Oracle Applications.

When you use Oracle Applications forms to modify your data, Oracle Applications automatically checks that your changes are valid. Oracle Applications also keeps track of who changes information. But, if you enter information into database tables using database tools, you may store invalid information. You also lose the ability to track who has changed your information because SQL*Plus and other database tools do not keep a record of changes.

About Oracle

Oracle Corporation develops and markets an integrated line of software products for database management, applications development, decision support and office automation, as well as Oracle Applications. Oracle Applications provides the E-business Suite, a fully integrated suite of more than 70 software modules for financial management, Internet procurement, business intelligence, supply chain management, manufacturing, project systems, human resources and sales and service management.

Oracle products are available for mainframes, minicomputers, personal computers, network computers, and personal digital assistants, enabling organizations to integrate different computers, different operating systems, different networks, and even different database management systems, into a single, unified computing and information resource.

Oracle is the world's leading supplier of software for information management, and the world's second largest software company. Oracle offers its database, tools, and application products, along with related consulting, education and support services, in over 145 countries around the world.

Thank You

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Redwood Shores, CA 94065
USA

Or send electronic mail to globedoc@us.oracle.com.

Oracle Payables

This chapter overviews functionality in Oracle Payables for France, including:

- DAS2 Reporting
- French format payment programs
- French Deductible VAT Declaration report

Declaring DAS2 for Independent Consultants

Companies in France that do business with independent consultants must declare to tax authorities all payments to consultants that exceed 500 French francs (76.22 euro) each year for each supplier. These third party payments include fees, commissions, and rebates.

Your company submits this information to tax authorities in a formatted, electronic file. This file contains information about each supplier and supplier site, invoice details, and supplier payment totals. If a company has more than one location that makes payments to independent consultants, the company can submit the formatted file as either:

- Separate files for each location that falls under a different tax district
- or
- One file if all locations are under the same tax district

You must provide complete and accurate information because the information in the DAS2 file is used to check the consultant supplier's tax declaration and tax payment and because omissions and errors in your DAS2 declaration may result in heavy penalties.

Oracle Financials for France provides the functionality needed to prepare and maintain third party information for DAS2 reporting, including:

- Extract program to extract supplier information into the DAS2 tables
- Verification report to review extracted data
- DAS2 update windows to update and modify information in the DAS2 tables
- Update report to review your modifications
- Formatted file, as specified by tax authorities, that contains the amount paid to each independent consultant for that year
- Letters to the consultant suppliers that provide a breakdown of money earned per tax type

Setting Up for DAS2 Reporting

Use this checklist to help you complete the appropriate steps in the correct order to set up Oracle Financials for France for DAS2 reporting.

- 1. Define Suppliers and Supplier Sites on page 1-4
- 2. Define Locations on page 1-6
- 3. Define Reporting Entities on page 1-7
- 4. Enter Invoices on page 1-8

Prerequisites

Before you can set up Oracle Payables for France for DAS2 reporting, you must run the Adpatch utility to load the French income tax types.

See Also: French Post-Install Steps, *Oracle Financials Country-Specific Installation Supplement*

1. Define Suppliers and Supplier Sites

Use the Supplier window to enter address and tax information for each consultant supplier. You can also enter tax information at the invoice line level.

If the supplier is a French company, enter the company's full 14-digit SIRET (Système Informatisé du Registre Etablissements), or taxpayer ID number, in the Tax Registration Number field. Oracle Payables does not validate the SIRET.

Note: You must enter the correct SIRET for each company to produce an accurate DAS2 for your consultant suppliers

You must enter a default income tax type and an organization type for the supplier in the Tax Reporting alternative name region.

The value that you enter for income tax type determines the type of fee paid to the consultant supplier. Oracle Payables defaults this value to the supplier's invoice distributions. If necessary, you can change the income tax type at the invoice line level. See Step 4. Enter Invoices on page 1-8 for more information.

The value that you enter for organization type determines how the DAS2 report identifies the consultant supplier:

- **Corporation** - For consultants that are companies. The DAS2 report identifies the consultant by supplier name (or Raison Sociale).
- **Individual** - For consultants that are individuals. The DAS2 report identifies the consultant by the name of the supplier's primary contact.
- **Foreign Corporation** - For consultants that are companies located outside France. The DAS2 report identifies the consultant by supplier name (or Raison Sociale).
- **Foreign Individual** - For consultants that are individuals located outside France. The DAS2 report identifies the consultant by the name of the supplier's primary contact.

If the tax district of a supplier site that receives consultant fees differs from the tax district of the division of your company that issues payment, you must enter this tax district address information as the third line of the supplier site address.

To define supplier information for consultants:

1. Navigate to the Supplier window.
2. In the Supplier field, query or enter the supplier that you want.
3. If the supplier is a French company, enter the 14-digit SIRET in the Tax Registration Number field.
4. Navigate to the Tax Reporting alternative name region.
5. Check the Federal check box.
6. In the Income Tax Type field, enter a default income tax type to identify consultant fees for this supplier.
7. In the Organization Type field, select the supplier's organization type from the list of values:
 - **Corporation** - French company
 - **Individual** - French individual
 - **Foreign Corporation** - Foreign company
 - **Foreign Individual** - Foreign individual
8. Navigate to the Supplier Sites window by pressing the Sites button.
9. Enter address information for each applicable supplier site.
10. If a supplier site tax district differs from the tax district of the office that issues payments, enter the tax district address information in the Address Line 3 field.
11. Navigate to the Tax Reporting alternative name region.
12. If the supplier site is a French company that receives consultant fees, enter the 14-digit SIRET in the Tax Registration Number field.
13. Check the Income Tax Reporting Site check box.
14. Save your work.

See Also: Suppliers, *Oracle Payables User Guide*

2. Define Locations

Each company location is called a *division*. Each division is identified by a 020 record in the DAS2 file.

The main company location is called the *legal company*. The legal company is identified by the 010 record in the DAS2 file. Normally the legal company issues the DAS2 declaration, though other divisions of your company that are reporting entities can issue DAS2 declarations for their tax district. For small companies, the legal company and the main division can be the same.

Divisions that belong to the same legal company share the same SIREN (Système Informatisé du Registre Enterprise) - the first nine digits of the SIRET. By default, Oracle Financials for France designates the division with the lowest SIRET as the legal company when you perform the DAS2 extract.

Use the Location window to enter address information for each division in your company that conducts transactions with third-party consultants. If a division's tax district differs from the tax district of the supplier, you must enter this tax district address information as the third line of the location address in the French Location Address flexfield.

After you define location information for all of the divisions in your company, use the Organization window to assign the legal company to an organization.

After you enter location information and assign the legal company, you must declare all divisions that conduct business with consultants as reporting entities. See Step 3. Define Reporting Entities on page 1-7 for more information.

See Also: *Setting Up Locations, Using Oracle HRMS - The Fundamentals*

3. Define Reporting Entities

Use the Define Reporting Entities window to declare your company divisions as tax reporting entities for DAS2 payments to consultants.

Create a tax reporting entity record for each of your division locations that you defined in the Location window that makes DAS2 payments. Oracle Financials for France uses the location name as the company name (Raison Sociale) on the DAS2 report. You must enter at least one row in the Balancing Segment Value alternative name region for each division to identify the division on an invoice distribution.

To define a division as a reporting entity:

1. Navigate to the Define Reporting Entities window.
2. In the Name field, enter a name for the division.
3. In the Location field, select a location from the list of values.
4. In the Description field, enter a description that identifies this location for DAS2 reporting.

For example, enter *<Location Name> with DAS2 Declaration*.

5. In the Tax ID Number field, enter the division's SIRET.
6. Navigate to the Balancing Segment Values alternative name region.
7. In the Value fields, enter at least one balancing segment value for the division.
8. In the Description field, enter a description of the balancing segment value.
9. Save your work.
10. Repeat steps 2 to 9 for each division.

4. Enter Invoices

Use the Invoices window to enter invoices for consultant suppliers. The income tax type that you entered for each supplier defaults to the invoice distributions. Use the Distributions window to change the default income tax type for individual invoice lines.

All consultant supplier invoices that are partially or completely paid are included in the data extracted to the DAS2 temporary tables for DAS2 reporting.

Prerequisites

Before you can enter invoices for consultants, you must:

- Define consultant suppliers and supplier sites
- Define locations for your company divisions
- Define your company divisions as reporting entities

See Also: Entering Invoices Overview, *Oracle Payables User Guide*

Producing the DAS2 File

Prepare and generate the DAS2 file to submit your company's declaration of all payments to consultants for the current tax year. The report contains:

- Total invoiced amount for each consultant tax code for all divisions of the company
- Total invoiced amount or each consultant tax code for each company division
- Total invoiced amount for each consultant for each tax code

You prepare and generate the DAS2 file by extracting consultant transaction information into DAS2 temporary tables, reviewing and updating the extracted data, and submitting the formatted file to tax authorities.

To prepare and generate the DAS2 file, you must:

- **Extract consultant information** - Extract transaction information for all consultants to the DAS2 temporary tables and print a report of extracted data. See French DAS2 Verification Report on page 1-10 for more information.
- **Review and modify data** - Review and modify the transaction information using the DAS2 update windows. See Modifying DAS2 Information on page 1-14 for more information.
- **Review your updates** - Review the changes that you made in the DAS2 update windows. See French DAS2 Type 210 Updates Report on page 1-24 for more information.
- **Generate the DAS2 file** - After you have modified and confirmed the contents of the extracted data, generate the DAS2 file. See French DAS2 Extract File on page 1-25 for more information.
- **Print the consultant letters** - Print the letters to consultants that provide a breakdown of money earned per tax type. See French DAS2 Consultant Letters on page 1-26 for more information.

French DAS2 Verification Report

State of Control DAS2.								Date : 31-AUG-2000 18:00
								Page 1
Note: all supplier sites having a total less than 500F are not included in the DAS2 Verification report.								
Reporting Entity : All								
Supplier Name	Supplier Number	Supplier Site	DAS2 Code	Invoice Number	Invoice Date	Payment Number	Payment	
AKKIDOS	3	LYON	DHON/H	ac001 alzz01 alzz01	01-JAN-2000 12-AUG-2000 12-AUG-2000	8673 8700 8718	600 1000 1000	----
				Total for site			2600	
		PARIS	DHON/H	ve06	08-AUG-2000	8728	5400	----
				Total for site			5400	
				Total for Supplier			----	8000
				Report Total			8000	=====
*** End of Report ***								

Use the French DAS2 Verification report to verify supplier information that is extracted into the DAS2 tables. You can use the French DAS2 Verification report to:

- Purge tables of existing data, extract new data into tables, and print new information
- Print existing data in the DAS2 temporary tables

Purge the tables and extract new data for a new reporting period. Print existing data to review the accuracy of information after you enter your modifications. You can run the report for a single tax reporting entity or all tax reporting entities in your company.

After you review the printed report, you can make changes to extracted data with the DAS2 update windows. See *Modifying DAS2 Information* on page 1-14 for more information.

For each supplier site, the report prints one line for each paid invoice distribution line that includes a DAS2 income tax code. The French DAS2 Verification report is sorted by supplier, supplier site, DAS2 income tax code, and invoice number. The pages break at the supplier level. The report displays subtotals for each DAS2 income tax code for each supplier site as well as subtotals for each supplier site and supplier.

Note: Supplier sites with an annual total less than 500 French francs (76.22 euro) are not included in the French DAS2 Verification Report

Use the Standard Request Submission windows to submit the French DAS2 Verification report.

See Also: Using Standard Request Submission, *Oracle Applications User Guide*

Report Parameters

Year

Enter a reporting year.

Reporting Entity

Enter a reporting entity. If you leave this field blank, all reporting entities are selected.

Extract Data

Enter *No* to run the report only. Enter *Yes* to purge existing data from the tables, extract new data, and print the report.

Pay Salaries

Enter *Yes* for DAS2 reporting type 5 to indicate to the French government that you pay both salaries and consultant fees and that an additional salaried report accompanies the DAS2 report.

Enter *No* for DAS2 reporting type 6 to indicate to the French government that you pay consultant fees only and that there is no additional report.

Report Headings

In this heading...	Oracle Payables prints...
<Report Title>	<i>State of Control DAS2</i>
Date	Date and time the report is run
Page	Current page of the report
Note	<i>All supplier sites having a total less than 500F are not included in the DAS2 Verification Report</i>
Reporting Entity	Reporting entity that you selected, or <i>All</i> if you left the Reporting Entity parameter blank

Column Headings

In this heading...	Oracle Payables prints...
Supplier Name	Supplier name
Supplier Number	Supplier number
Supplier Site	Supplier sites that have more than 500 French francs (76.22 euro) in fee income over the current fiscal year
DAS2 Code	Income tax type code that corresponds to the type of fees that you declared
Invoice Number	Invoice number of fee income that you paid to the supplier
Invoice Date	Invoice date
Payment Number	Document number assigned to the invoice during payment
Payment	Payment amount in the functional currency

Row Headings

In this row...	Oracle Payables prints...
Total for Tax Code	Subtotal per DAS2 code per supplier site.
Total for site	Subtotal for the supplier site.
Total for Supplier	Subtotal for the supplier.
Report Total	Total of all supplier subtotals. This value is the total amount of fee invoices that you paid to suppliers during the current fiscal year for all the DAS2 entities that you have extracted data into the DAS2 tables.

Modifying DAS2 Information

Use the DAS2 update windows to view and modify extracted data after you use the French DAS2 Verification report to extract data to the DAS2 temporary tables.

You can modify this information:

- Legal company name, address, and tax information in the DAS2 Company window
- Division name, address, and tax information in the DAS2 Divisions window
- Consultant information and invoiced amount totals per tax code in the DAS2 210 Third Parties window

After you modify information in the DAS2 temporary tables, run the French DAS2 Type 210 Updates report to review the updates that you made in the DAS2 update windows. See French DAS2 Type 210 Updates Report on page 1-24 for more information.

Prerequisites

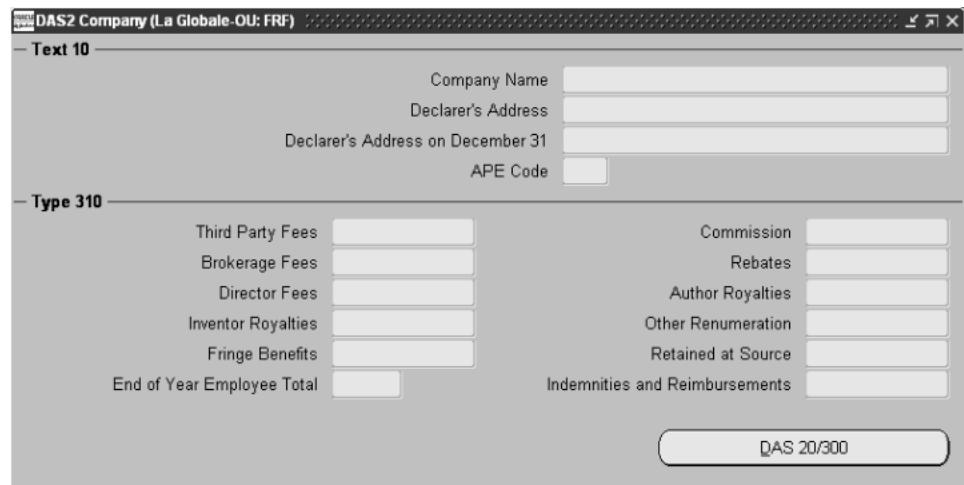
Before you use the DAS2 update windows to update DAS2 information, you must run the French DAS2 Verification report to extract current data into the DAS2 temporary tables.

Modifying Company Information

Use the DAS2 Company window to modify legal company information. You can modify this information:

- Legal company address
- Legal company address after December 31 (if different)
- Legal company APE (Activité Principale des Enterprises) code

You can also view invoice amount totals for each consultant tax code.



To modify company information:

1. Navigate to the DAS2 Company window.
2. In the Company Name field, select your legal company from the list of values.
3. In the Declarer's Address field, enter the address for the legal company.
4. In the Declarer's Address on December 31 field, enter the legal company's address as of December 31 if the address changed between December 31 and the declaration date.

(continued)

5. In the APE Code field, enter the legal company's APE code.

Note: Oracle Payables does not validate this field.

6. Navigate to the Type 310 alternative name region to view company invoice totals for all consultants.

The Type 310 alternative name region displays the total invoiced amount for each consultant tax code for all divisions (for the current DAS2 year). You can modify these totals in the DAS2 210 Third Parties window. If you change a consultant tax code amount in the DAS2 210 Third Parties window, the corresponding total in this region is automatically updated.

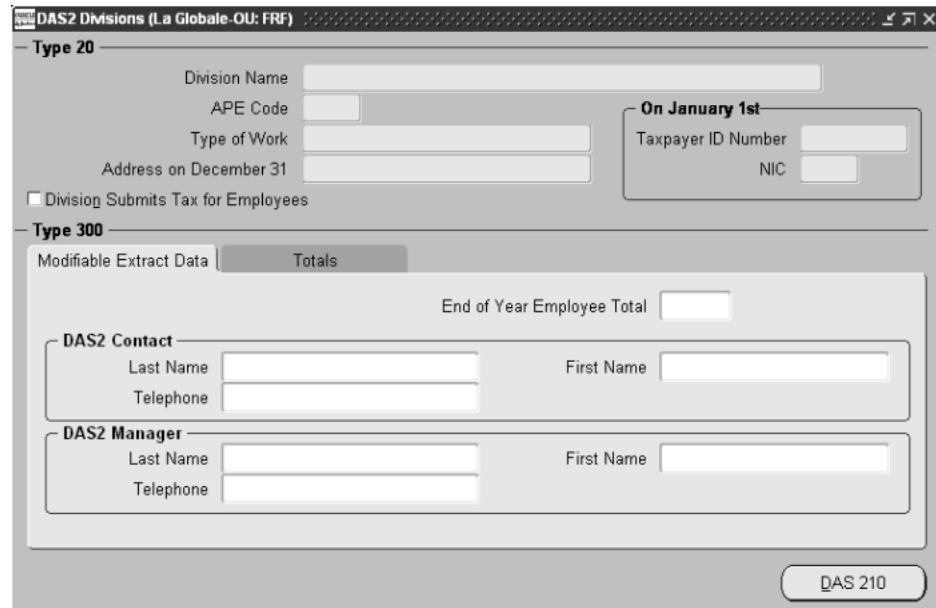
7. Save your work.

Modifying Division Information

Use the DAS2 Divisions window to modify information for a division of your company. You can modify this information for a division:

- Division INSEE APE code
- Division activity or profession
- Division address after December 31 (if different)
- Division SIRET
- Identify division as a tax reporting entity
- Number of employees
- Division contact information
- Division manager information

You can also view invoice amount totals for each consultant tax code for this division.



To modify division information:

1. Navigate to the DAS2 Company window.
2. Navigate to the DAS2 Divisions window by pressing the DAS 20/300 button.
3. In the Division Name field, query the division that you want.
4. In the APE Code field, enter the division's INSEE APE code.

Note: Oracle Payables does not validate this field.

5. In the Type of Work field, enter the division's area of business.
6. In the Address on December 31 field, enter the division's address as of December 31 if the address has changed between December 31 and the declaration date.
7. Navigate to the On January 1st region.
8. In the Taxpayer ID Number field, enter the company's old SIREN if the division's SIRET (SIREN + NIC) changed in the past year.

9. In the NIC field, enter the division's old NIC if the division's SIRET (SIREN+ NIC) changed in the past year.
10. Check the Division Submits Tax for Employees check box if the division submits taxes for its employees.

Note: The French DAS2 Verification report enters a default value during the extraction process, but you can change the default value by checking or unchecking the check box.

11. Navigate to the Modifiable Extract Data alternative name region to modify DAS2 contact information for the division.
12. In the End of Year Employee Total field, enter the number of employees in the division at the end of the year.
13. Navigate to the DAS2 Contact region.
14. In the Last Name field, enter the last name of the division's contact person.
15. In the First Name field, enter the first name of the division's contact person.
16. In the Telephone field, enter the work telephone number of the division's contact person.
17. Navigate to the DAS2 Manager region.

The default values in these fields are the name and telephone number of the division contact.

18. In the Last Name field, enter the last name of the division manager.
19. In the First Name field, enter the first name of the division manager.
20. In the Telephone field, enter the business telephone number of the division manager.
21. Save your work.

(continued)

22. Navigate to the Totals alternative name region to view division invoice totals for all consultants.

The Totals alternative name region displays the total invoiced amount for each consultant tax code for this division (for the current DAS2 year). You can modify these totals in the DAS2 210 Third Parties window. If you change a consultant tax code amount in the DAS2 210 Third Parties window, the corresponding total in this region is automatically updated.

23. Repeat steps 3 to 22 for each division that you want.

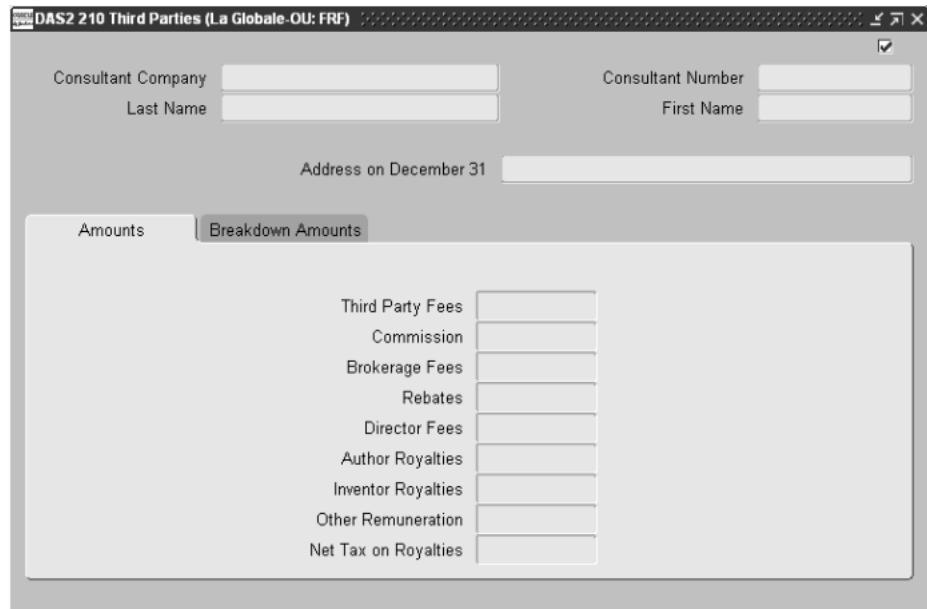
Modifying Consultant Information

Use the DAS2 210 Third Parties window to modify information for a consultant supplier included in the DAS2 declaration. The information you can modify for a consultant includes:

- Consultant address, if the address has changed since the end of the previous year
- Total invoiced amount per tax code
- Total invoiced amount per tax code category
- Categories that contribute to a total invoiced tax code amount

When you update a consultant invoiced amount, Oracle Payables automatically updates the corresponding totals in the DAS2 Company window and DAS2 Divisions window.

Note: Only one user can update consultant tax code amounts at any one time. Oracle Payables locks the company and division amounts as soon as the consultant amount is updated. You should save your work as often as possible when you update the consultant invoiced amounts.



To modify consultant information:

1. Navigate to the DAS2 Company window.
2. Navigate to the DAS2 Divisions window by pressing the DAS 20/300 button.
3. In the Division Name field, query the division that you want.
4. Navigate to the DAS2 210 Third Parties window by pressing the DAS 210 button.
5. In the Consultant Company field, query the consultant that you want.
6. In the Address on December 31 field, enter the consultant's address as of December 31 if the address has changed between December 31 and the declaration date.
7. Navigate to the Amounts alternative name region.

The Amounts alternative name region displays the total invoiced amount for each consultant, for each consultant tax code (for this DAS2 year).

8. Modify the total invoiced amount for a tax code by entering a new value in the appropriate field.
9. Save your work.
10. Navigate to the Breakdown Amounts alternative name region.

The Breakdown Amounts alternative name region displays the total invoiced amount for three main categories of consultant tax code: Fringe Benefits, Indemnities and Reimbursements, and Retained at Source.

 11. For each tax code, check the check boxes that contribute to the invoiced amount.
 12. Modify the total invoiced amount for a tax code by entering a new value in the appropriate field.
 13. Save your work.

French DAS2 Type 210 Updates Report

Commentaire: Cet état liste tous les enregistrements de type 210, modifiés par les écrans. Seules apparaissent les variations des champs modifier. En cas de modification, vous visualiserez la situation avant (X) et après (Y) sous la forme (X, Y).						
CONTROLE DE LA SAISIE DU DAS2 210						
Raison Sociale du Tiers (SIRET de l'établissement)	Numero	Prenom Nom				
Qui	Quand	HONOR	COMM	COURT	RIST	JETON
DAUT	DINV	AUTRE	INDE	AVAN	RETE	TVA
AGESSA				AVANOU AVALOG AVAVOI AVAAUT NATALL NATREM NATRED NATDIS		
HOULD_SUPPLIER01 (1000567890001)	10145				(0, 1000)	
FRANCE	07-MAR-00	(0, 800)	(0, 1000)			(, R)
(0, 900)						

Use the French DAS2 Type 210 Updates report to print the modifications that you made to data in the DAS2 temporary tables.

The French DAS2 Type 210 Updates report prints a list of all changes to DAS2 temporary tables that you made using the DAS2 update windows since the last extract. Changes to the DAS2 temporary tables include:

- Company name, address, and tax information
- Division name, address, and tax information
- Consultant information
- Invoiced amount totals per tax code
- Categories that contribute to invoiced amount per tax code

After you run the French DAS2 Type 210 Updates report, you can compare changes to the French DAS2 Verification report to confirm that the DAS2 tables contain correct information.

Use the Standard Request Submission windows to submit the French DAS2 Type 210 Updates report. This report has no parameters.

See Also: Using Standard Request Submission, *Oracle Applications User Guide*

French DAS2 Extract File

Use the French DAS2 Extract File to generate the DAS2 electronic file that you submit to the tax authorities. You should only run the French DAS2 Extract File after you have:

- Extracted consultant transaction information into the DAS2 temporary tables with the French DAS2 Verification report
- Reviewed the French DAS2 Verification printed report
- Updated information with the DAS2 update windows
- Run the French DAS Type 210 Update report to review your updates to information in the DAS2 temporary tables and confirmed the accuracy of all information

You can run the French DAS2 Extract File for a single reporting entity (division) or all reporting entities. You normally run the French DAS2 Extract File for a single reporting entity when you need to prepare a separate DAS2 file for this reporting entity's regional tax authority.

Use the Standard Request Submission windows to submit the French DAS2 Extract File.

See Also: Using Standard Request Submission, *Oracle Applications User Guide*

Report Parameters

Reporting Entity

Enter the division reporting entity for the report. If you leave this field blank, Oracle Payables produces a DAS2 file for all divisions that are reporting entities.

French DAS2 Consultant Letters

Ref. Fournisseur: 10145	M. Jean PINSARD 107 RUE FRANCOIS ARGOT 92000 NANTERRE								
Etablissement: M. Jean PINSARD	Paris, le 06/03/00								
Objet: DECLARATION DES SOMMES VERSEES EN 1999									
Madame, Monsieur,									
Vous trouverez ci-dessous le détail des sommes (en Francs), que nous déclarons pour notre part à l'Administration Fiscale:									
<ul style="list-style-type: none"> - Honoraires, vacations - Commissions - Courtage - Ristournes - Jetons de présence - Droits d'auteur - Droits d'inventeur - Autres rénumérations - Avantages en Nature - Indemnités / Remboursement de frais - TVA nette sur droits d'auteur - Retenue à la source 									

TOTAL (TVA comprise): 11708									
Sommes à déclarer à l'Administration Fiscale:									
<table border="0" style="width: 100%;"> <tr> <td style="width: 40%;">TOTAL Revenus:</td> <td style="width: 60%; text-align: right;">11708</td> </tr> <tr> <td>- Cotisations</td> <td style="text-align: right;">0</td> </tr> <tr> <td colspan="2" style="text-align: right;">-----</td> </tr> <tr> <td>= TOTAL REVENU IMPOSABLE:</td> <td style="text-align: right;">11708</td> </tr> </table>		TOTAL Revenus:	11708	- Cotisations	0	-----		= TOTAL REVENU IMPOSABLE:	11708
TOTAL Revenus:	11708								
- Cotisations	0								

= TOTAL REVENU IMPOSABLE:	11708								
Pour tout renseignement complémentaire, vous pouvez vous adresser à Mme Kassante (Tél. 01 69 48 12 31).									
Nous vous prions d'agréer, Madame, Monsieur, nos salutations distinguées.									
Jacques Lesec Directeur Comptable									

Use the French DAS2 Consultant Letters to print letters to all consultants whose income is reported in the DAS2 file for the current year.

The letters describe, for each consultant, the total invoiced amounts and other DAS2 data that was reported to tax authorities for the current year.

Use the Standard Request Submission windows to submit the French DAS2 Consultant Letters. This report has no parameters because the report runs all consultants reported for the current year from the DAS2 temporary tables.

See Also: Using Standard Request Submission, *Oracle Applications User Guide*

Prerequisites

Before you run the French DAS2 Consultant Letters, you must:

- Review and update extracted data in the DAS2 temporary tables
- Run the French DAS2 Extract File to generate the DAS2 Report file for the consultants concerned

Report Parameters

Supplier

Enter the supplier that you want to report for.

Reporting Entity

Enter the reporting entity that you want to report on.

French Format Payment Programs

Use the French format payment programs to define French payment formats for payment documents. Each of the French format payment programs prints a separate remittance advice.

The French format payment programs are:

- French Check Accompanying Letter
- French Payables Promissory Note
- French Payables Bank Transfer

Define payment formats in the Payment Formats window and link the formats to your disbursement bank account information.

Payment Format Setup

To use French format payment programs, you must complete these setup tasks. Use this checklist to help you complete the appropriate steps in the correct order.

- 1. Define Payables Financials Options on page 1-30
- 2. Define Pay Groups on page 1-31
- 3. Define Payment Formats on page 1-32
- 4. Define Banks on page 1-33
- 5. Define Suppliers on page 1-34

1. Define Payables Financials Options

Use the Financials Options window to set options and defaults for Oracle Payables.

In the Supplier-Purchasing alternative name region, define the name of the originator of payments in the Bill To Location field. The bill to location is the location where a supplier sends invoices for goods and services. The value that you enter here is defaulted to the Purchasing alternative name region of the Suppliers window.

If necessary, define the location for the originator of payments in the Location window before using the Financials Options window.

See Also: Financials Options, *Oracle Payables User Guide*

2. Define Pay Groups

Use the Lookups window to define Lookups for pay groups. You can select Lookups from lists of values after you define them.

Enter *Pay Group* in the Type field to identify the lookup codes that you create. Use pay groups to initiate payment batches in the Payment Batches window. The pay group name should indicate the payment format and payment method to use for the payment batch.

Examples of pay group codes are:

- **Check_CL** - Payment by check via Crédit Lyonnais
- **BaO_BNP** - Future-dated payment via BNP
- **EFT_BNP** - Bank transfer paid via BNP

To define Lookups for pay groups:

1. Navigate to the Lookups window.
2. In the Type field, enter *Pay Group*.
3. In the Name field, enter a name for the Lookup that identifies the method and type of payment.
4. In the Description field, enter a description of the Lookup.
5. Check the Active check box to enable the Lookup for data entry.
6. In the Inactive Date field, enter a date to deactivate this Lookup, if necessary.
7. Repeat steps 2 to 7 for each Lookup that you want to define.
8. Save your work.

See Also: Lookups, *Oracle Payables User Guide*

3. Define Payment Formats

Use the Payment Formats window to define payment formats for payment documents that you create for your disbursement bank accounts. After you define payment formats, link the formats to payment documents in the Banks window.

To define a payment format:

1. Navigate to the Payment Formats window.
2. In the Payment Format field, enter a unique name for the payment format.
3. Enter the payment method in the Payment Method field.
4. Specify the currency to use for this payment format in the Currency region.
5. In the Remittance Advice field, enter:
 - **None** - if you use the *French Check Accompanying Letter* or *French Payables Promissory Note*
 - **After Document** - if you use the *French Payables Bank Transfer*
6. In the Number of Invoices field, enter the number of invoices that you want to appear on the remittance advice.
7. In the Build Payments field, enter the build payments program that you want to use for this payment format.
8. In the Format Payments field, enter:
 - **Accompanying Letter** - to pay invoice batches using the payment method *Check*
 - **Promissory Note** - to pay invoice batches using the payment method *Future Dated* or *Manual Future Dated*
 - **Bank Transfer** - to pay invoice batches using the payment method *Electronic* or *Wire*
9. In the Separate Remittance field, enter the remittance advice program to use for this payment format.
10. Save your work.

See Also: Payment Formats, *Oracle Payables User Guide*

4. Define Banks

Use the Banks window to define payment documents for your disbursement bank account. Payment documents let you use the disbursement bank account to create invoice payments according to the payment format that you assign to the payment document.

If your bank uses an EFT payment method (*Electronic* or *Wire*), enter the bank branch EFT number.

Use the Payment Document window to define payment documents. In the Payment Format field, enter one of the payment formats that you previously defined to use with your payment documents.

See Also: Banks, *Oracle Payables User Guide*

5. Define Suppliers

Use the Suppliers window to enter supplier information. Use the Bank Accounts window to enter bank account and payment information for your suppliers.

You must enter supplier bank account information for suppliers that you pay with an EFT payment method (*Electronic* or *Wire*). Enter default payment information to identify the payment method for a supplier. This payment information defaults to each supplier site and supplier invoice. You can modify the default information at the supplier site and invoice level.

In the Bank Accounts window, enter supplier bank account information. In the Payment alternative name region, enter payment information for your suppliers. Each supplier invoice must have a pay group and payment method assigned to it for the invoice to be selected during the payment process. In the Pay Group field, enter the pay group code that identifies the payment format and payment method to pay supplier invoices. In the Payment Method field, enter the method that you use to pay supplier invoices.

See Also: Suppliers, *Oracle Payables User Guide*

French Check Accompanying Letter

Nanterre , le 28 decembre 00	Fournisseur 25 Rue des paquerettes 92000 Nanterre France		
Messieurs,			
Veuillez trouver ci-dessous un cheque Credit Du Nord No 10005 d'un montant de 166500,00 FRF en reglement des factures suivantes :			
NUMERO	DATE	LIBELLE	MONTANT
94082501	02-OCT-00		1500,00
94082502	08-OCT-00		45000,00
94082503	14-OCT-00		120000,00
.			
.			
		TOTAL	----- 166500,00
Page 1/1			
Nous vous prions d'agreeer, Messieurs, l'expression de nos salutations distinguees.			
****166500,00*	28/12/2000	****166500,00*	
Fournisseur			

Use the French Check Accompanying Letter (Lettre Cheque) program to pay an invoice batch using the *Check* payment method.

You may need to adjust your preprinted form using Oracle Reports. The number of invoices that you can print per page depends on the number of invoices per remittance that you defined for the payment format that you use to generate payments.

See Also: Automatic Payment Programs, *Oracle Payables User Guide*

French Payables Promissory Note

Nanterre , le 30 novembre 00		Fournisseur 25 Rue des paquerettes 92000 Nanterre France	
Messieurs,			
Veuillez trouver ci-dessous un billet a ordre-releve No 100001 d'un montant de 1500,00 FFR en reglement des factures suivantes :			
NUMERO	DATE	ECHEANCE	LIBELLE
950530014	20-OCT-00	30-OCT-00	
			1500,00
		TOTAL	1500,00

			Page 1 /1
Nous vous prions d'agreeer, Messieurs, l'expression de nos salutations distinguees.			
Fournisseur 25 Rue des paquerettes 92000 Nanterre France		*****1500,00* 30/11/1994 30/10/1994 *****1500,00*	
30076.02082.909090.25071000300.66		Credit Du Nord	
Nanterre Rue des 3 Fontanot Nanterre			

Use the French Payables Promissory Note (Billet a Ordre) program to make future dated payments for invoices that have the same due date.

The number of invoices that you can print per page depends on the number of invoices per remittance that you defined for the payment format that you use to generate payments.

See Also: Paying Invoices in Payment Batches, *Oracle Payables User Guide*

French Payables Bank Transfer

0302 888888	03010French mon Ad	F 2222233333333333	11111
0602 888888	1111120002French BAZARD	French BAZARD CL Account 000001000000000B10000012345679100	11000
0802 888888		0000012345679100	

LaGlobale SA - FR REMITTANCE ADVICE Date: 14-JUN-2001 10:20			
Payee:			
France Telecom		Bank Name: BNP	
		Account Name: Compte Francs BNP	
		Account No.: 333333333333	
Invoice Date	Invoice Number	Description	Discount Value
01-JUN-01	S61519		60,000.00
01-JUN-01	S61520		75,000.00
10-JUN-01	S61522		55,000.00
		Total:	190,000.00
Remittance Advice Summary			
Check Run :	stwfirvir	Date:	14-JUN-01
Total Number of Payment Documents: 2			
Total Number of Invoices processed: 3			
Total Value of Invoices processed: 190,000.00			

Use the French Payables Bank Transfer (Virement) program to pay invoice batches using an EFT payment method (*Electronic* or *Wire*). The French Payables Bank Transfer program generates both an electronic file and a separate remittance advice when you create payments.

Note: Do not modify the format of this file. The French Payables Bank Transfer file complies with the ETEBAC standards of the CFONB (Comité Français d'Organisation et de Normalisation Bancaire) of the AFB (Association Française de Banques).

You can use the French Payables Bank Transfer program for payments in euros or French francs. Oracle Payables includes a code in the header record of the French Payables Bank Transfer to show the currency of the payment:

- **E** - Euros
- **F** - French francs

Note: You can send the remittance file in one currency only.

Prerequisites

Before you can use the French Payables Bank Transfer program, you must:

- Enter EFT information for your payment bank
- Enter bank account information for your suppliers

French Deductible VAT Declaration Report

TAX DECLARATION As of 31-AUG-2000							Report Date: 02-FEB-2001	Page: 1 of 1		
Currency: FRF French Franc Company: 01 Ste 01										
Tax	Tax Rule	Rate Account Number	Supplier Number	Invoice Number	Invoice Amount	Payment Amount	Taxable Amount	Recoverable Tax Amount	Recovery % Date	Invoice Date
CRE/M	20.60	445665	FR_002	French SER	FT_001	60,000.00	20,000.00	16,583.75	3,416.25	100.00% 15-AUG-2000
CRE/M	20.60	445665	FR_002	French SER	FT_002pp	30,000.00	30,000.00	24,875.62	5,124.37	100.00% 15-AUG-2000
Total for Tax Account : 445665							90,000.00	50,000.00	41,459.37	8,540.62
Total for Rate : 20.60							90,000.00	50,000.00	41,459.37	8,540.62
Total for Tax Rule : CRE/M							90,000.00	50,000.00	41,459.37	8,540.62
Company: 01 Ste 01										
Tax	Tax Rule	Rate Account Number	Supplier Number	Invoice Number	Invoice Amount	Payment Amount	Taxable Amount	Recoverable Tax Amount	Recovery % Date	Invoice Date
DEB/M	20.60	445662	FR_001	French BAZ	FT_004pp	50,000.00	0.00	41,459.37	8,540.63	100.00% 20-AUG-2000
Total for Tax Account : 445662							50,000.00	0.00	41,459.37	8,540.63
Total for Rate : 20.60							50,000.00	0.00	41,459.37	8,540.63
Total for Tax Rule : DEB/M							50,000.00	0.00	41,459.37	8,540.63
Total for Company : 01							140,000.00	50,000.00	82,918.74	17,081.25
Total for All Companies :							140,000.00	50,000.00	82,918.74	17,081.25
**** End of Report ****										

Use the French Deductible VAT Declaration report to list your VAT declaration. Run this report at the end of each month to get the deductible VAT amount from each Payables invoice as well as the corresponding total VAT amounts for the month.

You do not have to post your invoices to see invoice information in the report. French VAT laws do not use accounting dates to define the month that VAT amounts become deductible. Instead, Oracle Payables separates deductible VAT on purchases of goods and services, with the use of the *Option pour les débits* rule (when applicable), to determine when VAT is deductible. The *Option pour les débits* rule states that VAT amounts become deductible as soon as you receive the invoice.

Deduction tax rules designate when VAT amounts are deductible, and are represented in Oracle Payables with these codes:

- **DEB/M** - VAT is deductible on received invoices for goods or services that the supplier has selected the *TVA sur les débits* option for
- **CRE/M** - VAT is deductible on payments only for services that the supplier has not selected the *TVA sur les débits* option for

The French Deductible VAT Declaration report sorts and totals by:

- Company
- Deduction Tax Rules
- Tax Rate
- Tax Account

Use the Standard Request Submission windows to submit the French Deductible VAT Declaration report.

See Also: Using Standard Request Submission, *Oracle Applications User Guide*

Prerequisites

Before you submit the French Deductible VAT Declaration report, you must:

- Link all Payables documents to a DEB/M or CRE/M tax rule using the Deduction Tax Rule field in the Additional Information for France globalization flexfield on the Invoices window
- Set the JG: Application, JG: Product, and JG: Territory profile options at the responsibility level

See Also: Lookups, *Oracle Payables User Guide*

See Also: Tax Codes, *Oracle Payables User Guide*

See Also: Setting Up Globalization Flexfields, *Oracle Financials Country-Specific Installation Supplement*

See Also: Overview of Setting User Profiles, *Oracle Applications System Administrator's Guide*

Report Parameters

Date of Declaration

Enter your tax declaration date.

Balancing Segment

Enter your tax account's balancing segment.

Report Headings

In this heading...	Oracle Payables prints...
<Set of Books>	Set of books name
<Report Title>	Tax Declaration
As of	Declarations reported up to and including this date
Report Date	Date the report is run
Page	Current and total report pages
Currency	Your reporting currency

Column Headings

In this column...	Oracle Payables prints...
Tax Rule	Tax type for payment transactions
Tax Rate	Tax rate applied to payment transactions
Account Number	Account number for the tax code
Supplier - Number	Supplier number
Supplier - Name	Supplier name
Invoice Number	Invoice number
Invoice Amount	Total amount of the invoice, including any tax and freight
Payment Amount	Payment amount for the reporting period
Taxable Amount	Amount that tax is applied to
Recoverable Tax Amount	Actual recoverable tax amount. Non-recoverable tax amounts are not included
Recovery %	Recovery % applied to the Recoverable Tax Amount displayed
Invoice Date	Invoice date

Row Headings

In this row...	Oracle Payables prints...
Company	Balancing segment and account name for payment transactions
Total for Tax Account	Totals for each tax account
Total for Rate	Totals for each tax rate
Total for Tax Rule	Totals for each tax type
Total for Company	Totals for each balancing segment
Total for All Companies	Report totals for all balancing segments

Oracle Receivables

This chapter overviews functionality in Oracle Receivables for France for the French bill of exchange, including:

- French Bill of Exchange setup
- French Dunning Letters (for bills of exchange)
- French Bills of Exchange Bank Remittance

French Bill of Exchange

LaGlobale SA -
1 av des Champs Elysés
Immeuble La Glob
75008 Paris

SA LeBON
1 rue de Rivoli
75001 PARIS

Paris, August 1 2000

Please find attached a bill of exchange of 724500,00 FRF due on 30-NOV-2000.
Please send it back to us with your approval as soon as possible.

Invoice Date	Invoice Number	Due Date	Purchase Order	Amount
01-AUG-2000	1110421	30-NOV-2000		720000,00
01-AUG-2000	1110422	30-NOV-2000		4500,00
				724500,00

1/1

Thank you for your attention to this matter.

Paris LaGlobale SA -
***724500,00* 01-AUG-2000 30-NOV-2000 French_001 French LeBON ***724500,00*
LaGlobale SA - 2000001
1111 22222 000000C0001 SA LeBON BNP La Defense
1 rue de Rivoli 92065 La Defense
75001 PARIS

Use the French Bill of Exchange (Lettre de Change) program to send out your bills of exchange for customer approval of invoices. You customarily send a customer your invoice or invoices, followed by a bill of exchange that requests approval of these invoices. After your customer returns the approved bill of exchange, you can forward the bill of exchange to your remittance bank.

You can use French Dunning Letters to send your customers reminder letters for unconfirmed bills of exchange. See French Dunning Letters on page 2-12 for more information.

After you receive the approved bill of exchange, you can use the French Receivables Bank Remittance to transfer the bill of exchange to your remittance bank. See French Receivables Bank Remittance on page 2-15 for more information.

French Bill of Exchange Setup

To use the French Bill of Exchange, you must complete these setup tasks. Use this checklist to help you complete the appropriate steps in the correct order.

- 1. Define Receivables Profile Options on page 2-4
- 2. Define Banks on page 2-5
- 3. Define Customers on page 2-6
- 4. Define Receipt Classes on page 2-7
- 5. Define Document Sequences on page 2-9
- 6. Create Automatic Receipts on page 2-11

1. Define Receivables Profile Options

Use the System Profile Values window to set Receivables profile options for bills of exchange and bank remittance.

Set these options at the Responsibility level:

- **AR: Receipt Batch Source** - Enter a default receipt source
- **AR: Transaction Batch Source** - Enter a default transaction source

Enter the receipt source and transaction source that you use most frequently for entering receipts and transactions.

See Also: Overview of Receivables User Profile Options, *Oracle Receivables User Guide*

See Also: Overview of Setting User Profiles, *Oracle Applications System Administrator's Guide*

2. Define Banks

Use the Banks window to enter bank information for your company's remittance bank and your customer banks.

For your company remittance bank:

- Enter an EFT number for the branch that uses EFT receiving methods (*Electronic* or *Wire*)
- Define bank accounts for receipts with a type of *Internal Account Use*

For your customer banks:

- Define customer bank accounts with a type of *Customer Account Use*
- Assign the bank accounts that you define here to your customers (see Step 3. Define Customers on page 2-6)

See Also: Banks, *Oracle Receivables User Guide*

3. Define Customers

Use the Customers - Standard window to enter information for your customers. The information that relates to French Bill of Exchange is:

- **Customer bank account information** - Assign the customer bank account that you defined in Step 2. Define Banks on page 2-5 that will transfer funds to your remittance bank
- **Payment method** - Assign a payment method for the bill of exchange to the customer

See Also: Assigning Customer Banks, *Oracle Receivables User Guide*

See Also: Assigning Payment Methods to Customers, *Oracle Receivables User Guide*

4. Define Receipt Classes

Use the Receipt Classes window to define a receipt class and payment method for bill of exchange receipts. You enter this receipt class and payment method in the Receipt Batches window when you create an automatic receipt batch.

Identify the receipt class for bill of exchange with a creation method of *Automatic*. Use the French Bill of Exchange (Lettre de Change) as the automatic print program. If necessary, you can define two receipt classes for bills of exchange, with and without confirmation.

Oracle Receivables automatically creates a document category for the payment method names that you enter here. After you define receipt class and payment method, you must create a document sequence and assign it to the document category automatically created. See Step 5. Define Document Sequences on page 2-9 for more information.

To define a receipt class for bill of exchange:

1. Navigate to the Receipt Classes window.
2. Enter a name for the receipt class in the Name field.
3. Enter *Automatic* in the Creation Method field.
4. Check the Require Confirmation check box to create a receipt class with confirmation. Leave the check box unchecked to create a receipt class without confirmation.

Note: If you check the Require Confirmation check box, you must confirm receipts before creating a remittance batch.

5. Enter one of these values in the Remittance Method field:
 - **Standard** - for standard receipts
 - **Factoring** - for bank loan payments
 - **Standard and Factoring** - to choose the payment method when you create the remittance batch
6. Navigate to the Payment Method alternative region.

(continued)

7. In the Name field, enter a name for the payment method that indicates that this is a French bill of exchange payment method (for example, *BOE-confirm*).
8. Enter a rule in the Number of Receipts Rule field.
9. In the Lead Days field, enter the number of days from bill of exchange creation to maturity date inclusive.
10. Enter a rule in the Receipt Maturity Date Rule field.
11. In the Automatic Print Program field, enter *Bill of Exchange (Lettre de Change)*.
12. In the Effective Dates field, enter the range of effective dates for this payment method.
13. Save your work.

See Also: Receipt Classes, *Oracle Receivables User Guide*

See Also: Payment Methods, *Oracle Receivables User Guide*

5. Define Document Sequences

Define a document sequence for bill of exchange receipts and assign the sequence to the document category that Receivables automatically creates for the bill of exchange payment method.

Define the bill of exchange document sequence

Use the Document Sequences window to define a document sequence for bill of exchange receipts.

To define a document sequence:

1. Navigate to the Document Sequences window.
2. In the Name field, enter a name for this document sequence.
3. In the Application field, enter *Oracle Receivables*.
4. In the From and To fields, enter the effective dates.
5. In the Type field, enter *Automatic*.
6. In the Initial Value field, enter the first sequence number.
7. Save your work.

Assign document categories to document sequences

Use the Sequence Assignments window to assign the document sequence to the bill of exchange document category.

To assign a document category to a document sequence:

1. Navigate to the Sequence Assignments window.
2. In the Application field, enter *Oracle Receivables*.
3. In the Category field, choose the document category that corresponds to the bill of exchange payment method.
4. In the Set of Books field, enter the set of books to use for this document sequence.
5. In the Method field, enter *Automatic*.
6. Navigate to the Assignment region.
7. In the Start Date and End Date fields, enter the effective dates for this sequence assignment.
8. In the Sequence field, enter the document sequence that you defined above.
9. Save your work.

See Also: Defining a Document Sequence, *Oracle Applications System Administrator's Guide*

6. Create Automatic Receipts

Use the Receipt Batches window to create an automatic receipt batch for your bills of exchange. Use the receipt class and payment method that you defined in Step 4. Define Receipt Classes for the automatic receipt batch.

After you press the Create button, enter the range of invoices that apply to this bill of exchange. You can use the receipt batch approval process to check and modify your receipts and the invoices included in each receipt.

During the payment formatting process, you may need to adjust your preprinted form using Oracle Report.

Note: The number of invoices that you can print per page on the bill of exchange may depend on the Number of Receipts rule applied to the payment method that you are using.

See Also: Creating Automatic Receipts, *Oracle Receivables User Guide*

See Also: Approving Automatic Receipts, *Oracle Receivables User Guide*

French Dunning Letters

French First Dunning Letter

SA LeBON 1 rue de Rivoli 75001 PARIS			
Ref: First Reminder Dated 20/06/2001			
Dear Customer, Please find here the bills of exchange presented for acceptance but for which we have not yet received an answer.			
Document Number	Date	Due Date	Amount
1	26-DEC-00	15-JUL-00	1000000,00
2	26-DEC-00	31-JUL-00	218709032,64
----- 219709032,64			
1/1 We would be grateful if you could return the approved documents without delay.			
Thank you in advance for your understanding. Sincerely.			
Collections Department			

French Second Dunning Letter

SA LeBON 1 rue de Rivoli 75001 PARIS			
Ref: Second Reminder Dat 20/06/01			
Dear Customer, Despite our reminder, we have not received payment for the documents listed below which are now past due. We would like you to verify the outstanding amounts below, and send us the related payment or contact us in case you do not agree.			
Document Number	Date	Due Date	Amount
1	26-DEC-00	15-JUL-00	1000000,00
2	26-DEC-00	31-JUL-00	218709032,64
----- 219709032,64			
1/1 In case we do not receive an answer within three days, we will have to transfer your file to our Bad Debt Department.			
Sincerely.			
Collections Department			

Use the French Dunning Letters to send your customers reminder letters about unconfirmed bills of exchange. The French Dunning Letters remind customers that you are waiting for acceptance of the bill of exchange.

There are two French Dunning Letters:

- French First Dunning Letter
- French Second Dunning Letter

Use the French First Dunning Letter to send a reminder on a date on or near the bill of exchange due date. Use the French Second Dunning Letter to send a reminder after the bill of exchange due date.

You can modify the content of the French Dunning Letters to meet your business needs using Oracle Report.

Note: The French Dunning Letters are separate from the standard Receivables dunning letters and are only used with the French Bill of Exchange.

Use the Standard Request Submission windows to submit the French First Dunning Letter and the French Second Dunning Letter.

See Also: Using Standard Request Submission, *Oracle Applications User Guide*

Report Parameters

Date Due

Enter the bill of exchange due date. Oracle Receivables prints all unconfirmed bills of exchange with a due date prior to the date you enter.

Customer Name

Enter the customer name. Oracle Receivables prints a reminder letter for this customer. If you do not enter a customer name, Oracle Receivables prints reminder letters for all customers with the applicable due date.

Customer Number

Enter the customer number. Oracle Receivables prints a reminder letter for this customer number. If you do not enter a customer number, Oracle Receivables prints reminder letters for all customer numbers with the applicable due date.

Column Headings

In this column...	Oracle Receivables prints...
Document Number	Bill of exchange receipt number
Date	Bill of exchange date
Due Date	Bill of exchange due date
Amount	Bill of exchange amount

Row Headings

In this row...	Oracle Receivables prints...
<Total>	Total amount of the dunning letter. The bill of exchange documents are entered using a unique currency.

French Receivables Bank Remittance

036000000001888888	220700LaGlobale SA	- FR	Compte Francs BNP	30F11111222223333333333	1012
066000000002	SA LeBON		SA LeBON BNP Account	1 111112222200000C0001000072450000	301100200800
086000000003				000072450000	

LaGlobale SA - FR		Print Remittances		Report Date: 20-AUG-2000 02:34	
Currency: FRF				Page:	1 of 1
Remittance Bank: BNP		Branch: BNP La Defense	Branch Number: 22222		
		Name : Compte Francs BNP	Account Number: 333333333333		
Customer Number	Customer Bank Account	Payment Method	Due Date	Receipt Number	Customer Name
French_001	22222 00000C0001 SA LeBON BNP Account	French Lettre de C	30-NOV-00	20000001	SA LeBON
					724,500.00
					=====
				Total for Bank Branch:	724,500.00

Use the French Receivables Bank Remittance (Etat de Remise a la Banque) program to transmit one or more bills of exchange for bank remittance.

Note: Do not modify the format of this file. The French Receivables Bank Remittance file complies with the ETEBAC standards of the CFONB (Comité Francais d'Organisation et de Normalisation Bancaire) of the AFB (Association Francaise de Banques).

You can use the French Receivables Bank Remittance for remittances in euros or French francs. Oracle Receivables includes a code in the header record of the French Receivables Bank Remittance to show the currency of the remittance:

- **E** - Euros
- **F** - French francs

Note: You can send the remittance file in one currency only.

To transmit bills of exchange for bank remittance, you must complete these tasks. Use this checklist to help you complete these steps in the correct order.

- 1. Set Up the French Receivables Bank Remittance Program on page 2-16
- 2. Create a Remittance Batch on page 2-17

1. Set Up the French Receivables Bank Remittance Program

Use the Receipt Classes window to query the receipt class that you want. Use the Remittance Banks window to set up the French Receivables Bank Remittance program.

In the Formatting Programs alternative name region of the Remittance Banks window, enter *French Receivables Bank Remittance (Etat de Remise a la Banque)* in the Remittance Transmission field. If you want a printed report of the remittance, enter *Print Bank Remittances Program* in the Remittance Print field or, if your remittance is to be factored, in the Factoring Print field.

See Also: Banks, *Oracle Receivables User Guide*

See Also: Confirming Automatic Receipts, *Oracle Receivables User Guide*

2. Create a Remittance Batch

Use the Remittances window to create a remittance batch using the receipt class that you previously defined.

Enter the receipt class that you previously defined for bill of exchange receipts in the Receipt Class field. Enter the payment method that you previously defined for bill of exchange receipts in the Payment Method field. In the Remittance alternative region, enter the information for your bank.

Note: If the receipts were created with a Require Confirmation receipt class, you must confirm these receipts before you create the remittance batch.

Prerequisites

Before you can create a remittance batch, you must:

- Enter invoices for customers
- Enter receipts against invoices

See Also: Creating Remittance Batches, *Oracle Receivables User Guide*

2. Create a Remittance Batch

A

Standard Navigation Paths

This appendix describes how to navigate to each window in Oracle Financials for France.

Standard Navigation Paths

Although your system administrator may have customized your navigator, typical navigation paths include the following:

Window Name	Navigation Path
DAS2 Company	French AP Localizations: DAS2

If you have upgraded from a Character Mode version of Oracle Applications, see Character Mode to GUI Navigation Paths on page B-2 for a cross reference between character mode menu paths and Release 11*i* navigation paths.

B

Character Mode to GUI Navigation Paths

This appendix describes how to navigate to character mode forms and GUI windows.

Character Mode to GUI Navigation Paths

This appendix maps Oracle Financials for France character mode menu paths and form names to GUI menu paths and windows or processes.

Character Mode Form and Menu Path	GUI Window or Process, and Navigation Path
French Local Payables DAS2 window \\ Navigate Reports DAS2 Panneaux 10	French AP Localizations DAS2 Company window Navigator: DAS2
\\ Navigate Reports DAS2 Panneaux 20	(maps to GUI window above)
\\ Navigate Reports DAS2 Panneaux 210	(maps to GUI window above)
\\ Navigate Reports DAS2 Panneaux 300	(maps to GUI window above)
\\ Navigate Reports DAS2 Panneaux 310	(maps to GUI window above)

C

Profile Options

This appendix lists the profile options that affect the operation of Oracle Financials for France. This appendix includes a brief description of each profile option that you or your system administrator can set at the site, application, responsibility, or user levels.

Profile Options

During implementation, your system administrator sets a value for each user profile option to specify how Oracle Financials for France controls access to and processes data.

See Also: Overview of Setting User Profiles, *Oracle Applications System Administrator's Guide*

Profile Options in Oracle Receivables

This section lists the profile options in Oracle Receivables that are referenced in this user's guide.

See Also: Profile Options, *Oracle Receivables User Guide*

AR: Receipt Batch Source

Use the System Profile Values window to set the AR: Receipt Batch Source profile option at the Responsibility level. Enter the receipt source that you use most frequently for entering receipts.

AR: Transaction Batch Source

Use the System Profile Values window to set the AR: Transaction Batch Source profile option at the Responsibility level. Enter the transaction source that you use most frequently for entering transactions.

D

Bank Validation

This appendix describes how Oracle Payables and Receivables validate banking codes for Oracle Financials for France.

Bank Information Validation

Oracle Payables and Oracle Receivables provide country-specific bank validation for banks in France. Oracle Financials displays a warning if you enter invalid bank information.

Setting up Your Country

To use bank validation functionality for France, you must first set up France as your “home” country.

To set up Oracle Payables for bank validation:

1. Define the Default Country profile option.
2. Define countries and territories and assign VAT member state codes in the Countries and Territories window.
3. Enter your VAT member state code in the Financials Options window.
4. Save your work.

Oracle Payables compares the bank's country address that you entered in the Address region of the Banks window with your VAT member state code that you entered in the Financials Options window. If both countries match, the bank is in your home country and country-specific validation is performed.

If these countries do not match, Oracle Payables performs this default minimum validation:

Required Fields	Accepted Data Type	Maximum Length
Bank Account Name	alphanumeric	25
Bank Account Number	alphanumeric	30
Currency Code	value set	15

To set up Oracle Receivables for bank validation:

1. Define the Default Country profile option.
2. Specify France in the Default Country field in the Miscellaneous region in the System Options window.
3. Save your work.

Oracle Receivables compares the bank's country address that you entered in the Address region of the Banks window with the Default Country that you entered in the System Options window. If both countries match, the bank is in your home country and country-specific validation is performed.

If these countries do not match, Oracle Receivables performs this default minimum validation:

Required Fields	Accepted Data Type	Maximum Length
Bank Account Name	alphanumeric	25
Bank Account Number	alphanumeric	30
Currency Code	value set	15

See also: Countries and Territories, *Oracle Payables User Guide*

See also: Defining Financials Options, *Oracle Payables User Guide*

See also: Miscellaneous System Options, *Oracle Receivables User Guide*

See also: Overview of Setting User Profiles, *Oracle Applications System Administrator's Guide*

Code Validation

Oracle Financials validates this bank information for France:

- Bank Number
- Branch Number
- Bank Account Number
- Check Digit

If you leave these fields blank, Oracle Financials prompts you to enter a number. Oracle Financials uses these additional rules when validating bank information:

Bank Information	Maximum Length	Accepted Data Type	If less than the maximum length, prefix with zeros	Eliminate Spaces
Bank Number	5	Numeric only	Yes	Yes
Branch Number	5	Numeric only	Yes	Yes
Account Number	11	*See below	Yes	Yes
Check Digit	2	Numeric only	Yes	Yes

*Additional Account Number Validation

The first nine digits of the account number must contain only the characters A to Z or the numbers 1 to 9. The first nine digits cannot contain any zeros except the system-generated zeros that were prefixed to the account to make the number 11 digits.

For example, the account number 1234567 is converted to the 11-digit number 00001234567 and passes the test because the only zeros are those added by the system. But, the account number 1230567 is converted to the 11-digit number 00001230567 and fails the test because the user-entered zero occurs within the first 9 digits of the extended account number.

If the validation fails, the user is informed that an invalid account number has been used, and Oracle Financials prompts the user to re-enter a correct account number.

Check Digit Algorithm

If the bank number, branch number, and account number are valid to this point, Oracle Financials applies the check digit algorithm.

To compare to the check digit that you entered, Oracle Financials calculates a check value from the bank, branch, and account numbers this way:

1. Convert any alpha characters in the account number to numbers using this table provided by the French government.

Character	A	B	C	D	E	F	G	H	I	J	K	L	M
Conversion	1	2	3	4	5	6	7	8	9	1	2	3	4

Character	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
Conversion	5	6	7	8	9	2	3	4	5	6	7	8	9

For example, use account number A1234567890:

The letter A is converted to 1. The account number becomes 11234567890.

2. Combine the bank number, branch number, and converted account number.

For example, with the bank number 12345, the branch number 67890, and the converted account number 11234567890.

The result is 123456789011234567890.

3. Suffix the number with 00.

The example becomes 12345678901123456789000.

4. Divide the number by 97 and calculate the integer.

In the example, $12345678901123456789000 \div 97 = 12345678901123456788914$.

5. Derive the remainder by multiplying the integer by 97 and subtracting the result from the result from step 3.

In the example,

$12345678901123456789000 - (12345678901123456788914 * 97) = 86$

6. Subtract the remainder from 97.

In the example, $97 - 86 = 11$. For this example, the calculated check value is 11.

If the result is equal to the check digit, the check digit is valid. If the result is not equal, Oracle Financials displays an Invalid Check Digit error message.

In this example, if you entered a check digit other than 11, the validation fails.

Check Digit Algorithm

Glossary

This glossary defines terms specific to Oracle Financials for France that are used in this manual.

AFB

Association Francaise de Banques. The Association of French Banks.

APE

Activité Principale des Enterprises. A code that identifies the principal activity or line of business of a company.

CFONB

Comité Francais d'Organisation et de Normalisation Bancaire. A committee of the AFB that oversees banking standards.

Division

A single location of a company, also called in French établissement.

INSEE

The French Economic Survey and Statistics Institute. INSEE issues and maintains the SIREN and SIRET ID numbers for all companies in France.

Legal company

The main division of a company.

NIC

Numero Interne de Classement. The last 5 digits of the 14-digit SIRET. The NIC is a sequential number that identifies each division within a company.

Option pour les débits

An accounting rule that states that, under certain circumstances, VAT amounts become deductible as soon as a customer receives the invoice.

Reporting Entity

A division of a company that pays consultant suppliers.

SIREN

Système Informatisé du Registre Enterprise. The first nine digits of the 14-digit SIRET. The SIREN identifies the company to which each SIRET belongs.

SIRET

Système Informatisé du Registre Etablissements. The 14-digit taxpayer ID number for companies registered in France.

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