

Oracle® Financials for Italy

User Guide

Release 11*i*

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ORACLE®

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Send Us Your Comments

Oracle Financials for Italy User Guide, Release 11*i*

Part No. A81255-02

Oracle Corporation welcomes your comments and suggestions on the quality and usefulness of this user guide. Your input is an important part of the information used for revision.

- Did you find any errors?
- Is the information clearly presented?
- Do you need more information? If so, where?
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If you would like a reply, please give your name, address, telephone number, and (optionally) electronic mail address.

If you have problems with the software, please contact your local Oracle Support Services.

Preface

Welcome to Release 11*i* of the *Oracle® Financials for Italy User Guide*.

This user guide includes information to help you effectively work with Oracle Financials for Italy and contains detailed information about the following:

- Overview and reference information
- Specific tasks that you can accomplish with Oracle Financials for Italy
- How to use Oracle Financials for Italy windows
- Oracle Financials for Italy programs, reports, and listings
- Oracle Financials for Italy functions and features

This preface explains how this user guide is organized and introduces other sources of information that can help you use Oracle Financials for Italy.

About this Country-Specific User Guide

This user guide documents country-specific functionality developed for use within your country and supplements our core Financials user guides. This user guide also includes tips about using core functionality to meet your country's legal and business requirements, as well as task and reference information. The following chapters are included:

- Chapter 1 describes Oracle Purchasing for Italy, including the Italian Purchasing Packing Slip.
- Chapter 2 describes Oracle Payables for Italy, including reports prerequisites, defining suppliers, entering invoice distribution information, the Italian Annual Supplier Listing, how to define VAT registers, the Italian Purchase VAT Register, the Italian Payables Sales VAT Register, the Italian Payables Summary VAT report, exemption letters, and Italian payment processes.
- Chapter 3 describes Oracle Inventory for Italy, including the Italian Inventory Packing Slip.
- Chapter 4 describes Oracle Receivables for Italy, including reports prerequisites, defining customers, how to define VAT registers, the Italian Receivables Sales VAT Register, the Italian Receivables Deferred VAT Register, the Italian Annual Customer Listing, the Italian Receipt Format for Bills of Exchange, and the Italian EFT Remittance Format for Bills of Exchange.
- Chapter 5 describes Oracle Assets for Italy, including the Italian Assets Register report.
- Chapter 6 overviews statutory report headings for Oracle Financials for Italy.
- Chapter 7 includes topical essays that overview specific topics by reviewing their effects throughout Oracle Applications. Topics covered include sequence numbering, customs bills, self invoices, and VAT subledgers.
- Appendix A describes standard navigation paths in Oracle Financials for Italy.
- Appendix B describes how to use globalization flexfields.
- Appendix C describes how to navigate to character mode forms and GUI windows.
- Appendix D describes the profile options that you must set for Oracle Financials for Italy.

Audience for this Guide

This guide assumes you have a working knowledge of the following:

- The principles and customary practices of your business area.
- Oracle Financials for Italy.

If you have never used Oracle Financials for Italy, we suggest you attend one or more of the Oracle training classes available through Oracle University.

- The Oracle Applications graphical user interface.

To learn more about the Oracle Applications graphical user interface, read the *Oracle Applications User Guide*.

See Other Information Sources for more information about Oracle Applications product information.

Other Information Sources

You can choose from other sources of information, including online documentation, training, and support services, to increase your knowledge and understanding of Oracle Financials for Italy.

If this user guide refers you to other Oracle Applications documentation, use only the Release 11*i* versions of those guides unless we specify otherwise.

Online Documentation

All Oracle Applications documentation is available online (HTML and PDF). The technical reference guides are available in paper format only. Note that the HTML documentation is translated into over twenty languages.

The HTML version of this guide is optimized for onscreen reading, and you can use it to follow hypertext links for easy access to other HTML guides in the library. When you have an HTML window open, you can use the features on the left side of the window to navigate freely throughout all Oracle Applications documentation.

- You can use the Search feature to search by words or phrases.
- You can use the expandable menu to search for topics in the menu structure we provide. The Library option on the menu expands to show all Oracle Applications HTML documentation.

You can view HTML help in the following ways:

- From an application window, use the help icon or the help menu to open a new Web browser and display help about that window.
- Use the documentation CD.
- Use a URL provided by your system administrator.

Your HTML help may contain information that was not available when this guide was printed.

Related User Guides

This user guide documents country-specific functionality developed in addition to our Oracle Financials core products. Because our country-specific functionality is used in association with our core Financials products and shares functional and setup information with other Oracle Applications, you should consult other related user guides when you set up and use Oracle Financials for Italy.

You can read the guides online by choosing Library from the expandable menu on your HTML help window, by reading from the Oracle Applications Document

Library CD included in your media pack, or by using a Web browser with a URL that your system administrator provides.

If you require printed guides, you can purchase them from the Oracle store at <http://oraclestore.oracle.com>.

Oracle Applications User Guide

This guide explains how to navigate the system, enter data, and query information, and introduces other basic features of the GUI available with this release of Oracle Financials for Italy (and any other Oracle Applications product).

You can also access this user guide online by choosing “Getting Started and Using Oracle Applications” from the Oracle Applications help system.

Oracle Financials Common Country Features User Guide

This manual describes functionality developed to meet specific legal and business requirements that are common to several countries in a given region. Consult this user guide along with your country-specific user guide and your financial product's manual to effectively use Oracle Financials in your country.

Oracle Financials Country-Specific User Guides

These manuals document functionality developed to meet legal and business requirements in countries that you do business in. Look for a user guide that is appropriate to your country; for example, see the Oracle Financials for the Czech Republic User Guide for more information about using this software in the Czech Republic.

Oracle Applications Global Accounting Engine User Guide

Use the Global Accounting Engine to replace the transfer to General Ledger and create subledger accounting entries that meet additional statutory standards in some countries. The Accounting Engine provides subledger balances, legal reports, and bi-directional drilldown from General Ledger to the subledger transaction. The Global Accounting Engine is required for Oracle Financials for Italy users in Release 11*i*.

Oracle Financials RXi Reports Administration Tool User Guide

Use the RXi reports administration tool to design the content and layout of RXi reports. RXi reports let you order, edit, and present report information to better meet your company's reporting needs.

Oracle General Ledger User Guide

Use this manual when you plan and define your chart of accounts, accounting period types and accounting calendar, functional currency, and set of books. It also describes how to define journal entry sources and categories so that you can create journal entries for your general ledger. If you use multiple currencies, use this manual when you define additional rate types and enter daily rates. This manual also includes complete information on implementing budgetary control.

Oracle Purchasing User Guide

Use this manual to read about entering and managing the purchase orders that you match to invoices.

Oracle Payables User Guide

This manual describes how accounts payable transactions are created and entered into Oracle Payables. This manual also contains detailed setup information for Oracle Payables. Use this manual to learn how to implement flexible address formats for different countries. You can use flexible address formats in the suppliers, customers, banks, invoices, and payments windows in both Oracle Payables and Oracle Receivables.

Oracle Receivables User Guide

Use this manual to learn how to implement flexible address formats for different countries. You can use flexible address formats in the suppliers, customers, banks, invoices, and payments windows in both Oracle Payables and Oracle Receivables. This manual also explains how to set up your system, create transactions, and run reports in Oracle Receivables.

Oracle Assets User Guide

Use this manual to add assets and cost adjustments directly into Oracle Assets from invoice information.

Oracle Projects User Guide

Use this manual to learn how to enter expense reports in Projects that you import into Payables to create invoices. You can also use this manual to see how to create Project information in Projects which you can then record for an invoice or invoice distribution.

Oracle Cash Management User Guide

This manual explains how you can reconcile your payments with your bank statements.

Using Oracle HRMS - The Fundamentals

This user guide explains how to setup and use enterprise modeling, organization management, and cost analysis. It also includes information about defining payrolls.

Oracle Workflow Guide

This manual explains how to define new workflow business processes as well as customize existing Oracle Applications-embedded workflow processes. You also use this guide to complete the setup steps necessary for any Oracle Applications product that includes workflow-enabled processes.

Oracle Financials Open Interfaces Guide

This guide contains a brief summary of each Oracle Financial Applications open interface.

Oracle Applications Character Mode to GUI Menu Path Changes

This is a quick reference guide for experienced Oracle Applications end users migrating from character mode to a graphical user interface (GUI). This guide lists each character mode form and describes which GUI windows or functions replace it.

Multiple Reporting Currencies in Oracle Applications

If you use Multiple Reporting Currencies feature to report and maintain accounting records in more than one currency, use this manual before implementing Oracle Financials for Italy. The manual details additional steps and setup considerations for implementing Oracle Financials for Italy with this feature.

Multiple Organizations in Oracle Applications

If you use the Oracle Applications Multiple Organization Support feature to use multiple sets of books for one Oracle Financials installation, use this guide to learn about setting up and using Oracle Financials with this feature.

There are special considerations for using Multiple Organizations in Europe with document sequences, legal entity reporting, and drill-down from General Ledger.

Consult the Multiple Organizations in Oracle Applications guide for more information about using Multiple Organizations in Europe.

Oracle Applications Flexfields Guide

This guide provides flexfields planning, setup, and reference information for your implementation team, as well as for users responsible for the ongoing maintenance of Oracle Applications product data. This guide also provides information on creating custom reports on flexfields data.

Oracle Alert User Guide

Use this guide to define periodic and event alerts that monitor the status of your Oracle Applications data.

Oracle Applications Implementation Wizard User Guide

If you are implementing more than one Oracle product, you can use the Oracle Applications Implementation Wizard to coordinate your setup activities. This guide describes how to use the wizard.

Oracle Applications Developer's Guide

This guide contains the coding standards followed by Oracle Applications development. It describes the Oracle Application Object Library components needed to implement the Oracle Applications user interface described in the *Oracle Applications User Interface Standards*. It also provides information to help you build your custom Oracle Developer forms so that they integrate with Oracle Applications.

Oracle Applications User Interface Standards

This guide contains the user interface (UI) standards followed by Oracle Applications development. It describes the UI for the Oracle Applications products and how to apply this UI to the design of an application built by using Oracle Forms.

Installation and System Administration

Installing Oracle Applications

This guide provides instructions for managing the installation of Oracle Applications products. In Release 11*i*, much of the installation process is handled using Oracle One-Hour Install, which minimizes the time it takes to install Oracle Applications and the Oracle 8*i* Server technology stack by automating many of the required steps. This guide contains instructions for using Oracle One-Hour Install and lists the tasks you need to perform to finish your installation. You should use this guide in conjunction with individual product user guides and implementation guides.

Oracle Financials Country-Specific Installation Supplement

Use this manual to learn about general country information, such as responsibilities and report security groups, as well as any post-install steps required by some countries or the Global Accounting Engine.

Upgrading Oracle Applications

Refer to this guide if you are upgrading your Oracle Applications Release 10.7 or Release 11.0 products to Release 11*i*. This guide describes the upgrade process in general and lists database upgrade and product-specific upgrade tasks. You must be at either Release 10.7 (NCA, SmartClient, or character mode) or Release 11.0 to upgrade to Release 11*i*. You cannot upgrade to Release 11*i* directly from releases prior to 10.7.

Oracle Applications Product Update Notes

Use this guide as a reference if you are responsible for upgrading an installation of Oracle Applications. It provides a history of the changes to individual Oracle Applications products between Release 11.0 and Release 11*i*. It includes new features and enhancements and changes made to database objects, profile options, and seed data for this interval.

Oracle Applications System Administrator's Guide

This guide provides planning and reference information for the Oracle Applications System Administrator. It contains information on how to define security, customize menus and online help, and manage processing.

Oracle Global Financial Applications Technical Reference Manual

The *Oracle Global Financial Applications Technical Reference Manual* contains database diagrams and a detailed description of regional and related applications database tables, forms, reports, and programs. This information helps you convert data from your existing applications, integrate Oracle Financials with non-Oracle applications, and write custom reports for Oracle Financials.

You can order a technical reference manual for any product you have licensed. Technical reference manuals are available in paper format only.

Oracle Applications Global Accounting Engine Technical Reference Manual

The *Oracle Applications Global Accounting Engine Technical Reference Manual* contains database diagrams and a detailed description of Global Accounting Engine and related applications database tables, forms, reports, and programs. This information helps you convert data from your existing applications, integrate Oracle Financials with non-Oracle applications, and write custom reports for Oracle Financials.

You can order a technical reference manual for any product you have licensed. Technical reference manuals are available in paper format only.

Training and Support

Training

We offer a complete set of training courses to help you and your staff master Oracle Applications. We can help you develop a training plan that provides thorough training for both your project team and your end users. We will work with you to organize courses appropriate to your job or area of responsibility.

Training professionals can show you how to plan your training throughout the implementation process so that the right amount of information is delivered to key people when they need it the most. You can attend courses at any one of our many Educational Centers, or you can arrange for our trainers to teach at your facility. We also offer Net classes, where training is delivered over the Internet, and many multimedia-based courses on CD. In addition, we can tailor standard courses or develop custom courses to meet your needs.

Support

From on-site support to central support, our team of experienced professionals provides the help and information you need to keep Oracle Financials for Italy working for you. This team includes your Technical Representative, Account Manager, and Oracle's large staff of consultants and support specialists with expertise in your business area, managing an Oracle server, and your hardware and software environment.

Do Not Use Database Tools to Modify Oracle Applications Data

We STRONGLY RECOMMEND that you never use SQL*Plus, Oracle Data Browser, database triggers, or any other tool to modify Oracle Applications tables, unless we tell you to do so in our guides.

Oracle provides powerful tools you can use to create, store, change, retrieve, and maintain information in an Oracle database. But if you use Oracle tools such as SQL*Plus to modify Oracle Applications data, you risk destroying the integrity of your data and you lose the ability to audit changes to your data.

Because Oracle Applications tables are interrelated, any change you make using an Oracle Applications form can update many tables at once. But when you modify Oracle Applications data using anything other than Oracle Applications forms, you might change a row in one table without making corresponding changes in related tables. If your tables get out of synchronization with each other, you risk retrieving erroneous information and you risk unpredictable results throughout Oracle Applications.

When you use Oracle Applications forms to modify your data, Oracle Applications automatically checks that your changes are valid. Oracle Applications also keeps track of who changes information. But, if you enter information into database tables using database tools, you may store invalid information. You also lose the ability to track who has changed your information because SQL*Plus and other database tools do not keep a record of changes.

About Oracle

Oracle Corporation develops and markets an integrated line of software products for database management, applications development, decision support and office automation, as well as Oracle Applications. Oracle Applications provides the E-business Suite, a fully integrated suite of more than 70 software modules for financial management, Internet procurement, business intelligence, supply chain management, manufacturing, project systems, human resources and sales and service management.

Oracle products are available for mainframes, minicomputers, personal computers, network computers, and personal digital assistants, enabling organizations to integrate different computers, different operating systems, different networks, and even different database management systems, into a single, unified computing and information resource.

Oracle is the world's leading supplier of software for information management, and the world's second largest software company. Oracle offers its database, tools, and application products, along with related consulting, education and support services, in over 145 countries around the world.

Thank You

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Oracle Applications Global Financials Documentation
Oracle Corporation
500 Oracle Parkway
Redwood Shores, CA 94065
USA

Or send electronic mail to globedoc@us.oracle.com.

1

Oracle Purchasing

This chapter overviews Oracle Purchasing for Italy, including the Italian Purchasing Packing Slip.

Italian Purchasing Packing Slip Report

P A C K I N G S L I P					
SHIP FROM: IT Operation Via dei Mille, 56 Mestre IT	Document Date: 03-AUG-2000				
	Document Number: 1				
	Page: 1 Of 1				
Vat Registration :					
SHIP TO: Rossi S.p.A. Via Manzoni, 24					
Torino IT					
Reason For Shipment: Reso a fornitore					
Shipment Date: _____					
Shipment Time: _____					
Shipment Place: _____ _____					
Shipment Number	Return Date	Line Num	Item Description	UM	Quantity Shipped
-----	-----	-----	-----	-----	-----
6165/1/14247/1	03-AUG-2000	1	Network central unit	Each	1
External Aspect Of Goods:	_____				
Number of Containers:	_____				
Carrier:	_____				
Carrier's Signature	Consignee's Signature _____				
**** END OF PACKSLIP ****					

Use the Italian Purchasing Packing Slip report when goods are returned to suppliers for:

- Faulty goods
- Incorrect order item delivered
- Incorrect quantity received

Attach the Italian Purchasing Packing Slip report to the items that are returned.

A unique packing slip number is created for all the return to supplier transactions for each supplier.

A new packing slip number is generated for a different set of return to supplier transactions for the same supplier when the report is run again.

If there are a number of return to supplier transactions for a supplier, the transactions are printed with the same packing slip number in the report listing. When the report is run again with a set of transactions, a new packing slip number is generated only for those return to supplier transactions that were not generated earlier.

Prerequisites

Before you run the Italian Purchasing Packing Slip report, you must:

- Check that you have set the INV Packslip: Shipper Data Printed profile option if you want to print this report on preprinted stationery. For more information about this profile option, see Profile Options on page D-2.
- Check that you use only one packing slip per shipment.

Report Parameters

Organization Name

Select the organization that you want to print packing slips for.

Low Item

Enter the first item that you want to print packing slips for.

High Item

Enter the last item that you want to print packing slips for.

Low Supplier

Enter the first supplier that you want to print packing slips for.

High Supplier

Enter the last supplier that you want to print packing slips for.

Low Ship To Location

Enter the first ship to location that you want to print packing slips for. The ship to location is recorded for each supplier.

High Ship To Location

Enter the last ship to location that you want to print packing slips for.

Low Return Date

Enter the first return date that you want to print packing slips for. The return date is the date that you entered in the Date field in the Enter Returns and Adjustments window.

High Return Date

Enter the last return date that you want to print packing slips for.

Low Packslip Number

If you want to reprint previously printed packing slips, select the number of the first packing slip that you want to reprint.

High Packslip Number

If you want to reprint previously printed packing slips, select the number of the last packing slip that you want to reprint.

Carrier

Select the carrier that you want to print packing slips for.

Packslip Notes

Enter any notes that you want to print on each packing slip.

Set of Books

Oracle Purchasing displays the set of books ID for your set of books.

Report Headings

The Italian Purchasing Packing Slip report is printed on preprinted stationery. You can generate these printed report headings by running the Italian Statutory Headings report. For more information, see Italian Statutory Headings Report on page 6-2.

In this heading...	Oracle Purchasing prints...
Document Date	The current date if no packing slip exists. If a packing slip exists, the packing slip document date is printed.
Document Number	The next available document number. If a packing slip exists, the packing slip number is printed.
Page	The current and total pages. Each packing slip resets the page count.
Ship From	The ship from name and address.
VAT Registration	The VAT registration number.
Ship To	Ship To and Destination name and address, depending on which transaction type is used trasferimento interno or deposito presso terzi
Reason for Shipment	The reason that the shipment is made.
Shipment Date	The shipment date.
Shipment Time	The shipment time.
Shipment Place	The name and address of the shipment destination.
External Aspect of Goods	A description of the goods that are being shipped.
Number of Containers	The number of containers in the shipment.
Carrier	The carrier's name.
Carrier's Signature	A space for the carrier's signature.
Consignee's Signature	A space for the consignee's signature.
<Shipment Packing Notes>	Notes about the packaging of the shipment.

Column Headings

In this column...	Oracle Purchasing prints...
Shipment Number	The code of the shipment.
Return Date	The return date of the shipment.
Line Num	The line number
Item Description	A description of the item.
UM	The unit of measure code.
Quantity Shipped	The quantity of the current item that was shipped.

2

Oracle Payables

This chapter overviews Oracle Payables for Italy, including:

- Defining suppliers
- Entering invoice distribution information
- Defining VAT registers
- Italian Annual Supplier Listing
- Italian Purchase VAT Register
- Italian Payables Sales VAT Register
- Italian Payables Summary VAT Report
- Exemption letters
- Italian payment processes

Prerequisites

You must post transactions to General Ledger from the subledgers in detail (not summary) and audit mode where applicable.

Because reports obtain the company address from the location that is assigned to the reporting entity, you should complete these tasks before you use the reports in this chapter:

- Define a location.
- Define a reporting entity and assign the location to the entity.

Define Suppliers

Some Oracle Financials for Italy reports filter and summarize supplier information at the supplier level. Do not define more than one supplier for each third party fiscal entity or group more than one fiscal identity under one supplier header. If you do, VAT registers may provide incorrect fiscal reporting results and the reports may not summarize the supplier information in the way that you or the tax authorities expect.

The Suppliers window issues a warning message if you enter a supplier with a taxpayer ID already assigned to an existing supplier. Query the existing supplier with the same taxpayer ID and proceed according to your situation:

- The existing supplier taxpayer ID is for a completely different, foreign supplier registered in another country. Ignore the warning message and enter the supplier.
- The existing supplier taxpayer ID is for a completely different Italian supplier. Because the Italian taxpayer ID should be unique, investigate whether the taxpayer ID that your supplier has provided is correct.
- The existing supplier taxpayer ID is for the same supplier. Do not enter a new supplier, but decide if you want to use an existing supplier site for your transactions or define a new supplier site for the existing supplier.

Note: A warning message does not appear if you enter a VAT registration number that is already assigned to another supplier.

Enter Invoice Distribution Information

Use the globalization flexfield in the Distributions window to record the taxable amount for self invoices and customs bills. For more information, see [Custom Bills on page 7-14](#) and [Self Invoices on page 7-19](#).

Prerequisites

Before entering invoice distribution information, you must set the JG: Application, JG: Product, and JG: Territory profile options at the responsibility level.

See also: [Overview of User Profiles, Oracle Applications User Guide](#)

See also: [Setting Up Globalization Flexfields, Oracle Financials Country-Specific Installation Supplement](#)



To enter additional invoice distribution information:

1. Navigate to the Invoices window.
2. Enter or query an invoice and press the Distributions button.
The Distributions window appears.
3. Navigate to the globalization flexfield. For instructions, see [Using Globalization Flexfields on page B-2](#).
4. In the Taxable Amount field, enter the taxable amount of the customs bill or self invoice.
5. Press the OK button.
6. Save your work.

Italian Annual Supplier Listing

Parameters: FY-00								
Seq Num	Supplier Name/ VAT Registration Num	Num of Invoices	Supplier Address/ Taxable Amount	Tax Amount	Exempt Amount	Non-Taxable Amount	Total	
1	AD INTERNATIONAL SPA 23458539759	9	Na zelene louce 1 Milan 6754321 IT	89,907	0	0	1,501,714	
		0		0	0	0	0	
Custom Bills:								
			1,411,807	89,907	0	0	1,501,714	
Actual Page Total:								
			1,411,807	89,907	0	0	1,501,714	
Running Page Total:								
			1,411,807	89,907	0	0	1,501,714	
***** End of Report *****								

Use the Italian Annual Supplier Listing to print the total value of invoices received from Italian suppliers that have valid VAT registration numbers. The Italian Annual Supplier Listing includes all invoices posted to General Ledger in the fiscal year that you select. These invoices are printed on two lines with separate totals for invoices entered with dates in the fiscal year reported and invoices with dates in a prior year but posted to General Ledger in the year reported.

The Italian Annual Supplier Listing does not include self invoices or fuel cards. Custom bills are reported as a separate line on the last page of the report.

The Italian Annual Supplier Listing is ordered by VAT registration number.

Use the Standard Request Submission windows to submit the Italian Annual Supplier Listing.

See also: Using Standard Request Submission, *Oracle Applications User Guide*

Prerequisites

Before you can run the Italian Annual Supplier Listing, you must:

- Check the Federal Reportable check box when you define the supplier and define a site as the tax reporting site.
- Define a VAT registration number for the supplier tax reporting site.
- Post invoices to General Ledger in detail and audit mode.
- Enter Yes in the Office Site field in the Location window to assign a site as the primary legal site for reporting. The Italian Annual Supplier Listing report is printed for the primary legal site only.

Report Parameters

Fiscal year

Enter the fiscal year that you want to report invoice totals for.

Report Headings

The Italian Annual Supplier Listing report is printed on preprinted stationery. You can generate these printed report headings by running the Italian Statutory Headings report. For more information, see Italian Statutory Headings Report on page 6-2.

In this heading...	Oracle Payables prints...
Parameters	The year ending date of the fiscal year that you selected

Column Headings

In this column...	Oracle Payables prints...
Seq Num	A consecutive number for each supplier in the report
Supplier Name/ VAT Registration Num	The supplier name and the VAT registration number for the site defined as the tax reporting site
Num of Invoices	The total number of invoices posted to General Ledger in the year that you selected
Supplier Address/ Taxable Amount	The supplier address for the site defined as the tax reporting site and the total taxable amount of taxable invoices
Tax Amount	The total tax amount of taxable invoices
Exempt Amount	The total invoice amounts for all invoices with a tax type of Exempt VAT
Non-Taxable Amount	The total invoice amount of all non-taxable invoices
Total	The total amount of the invoices

Row Headings

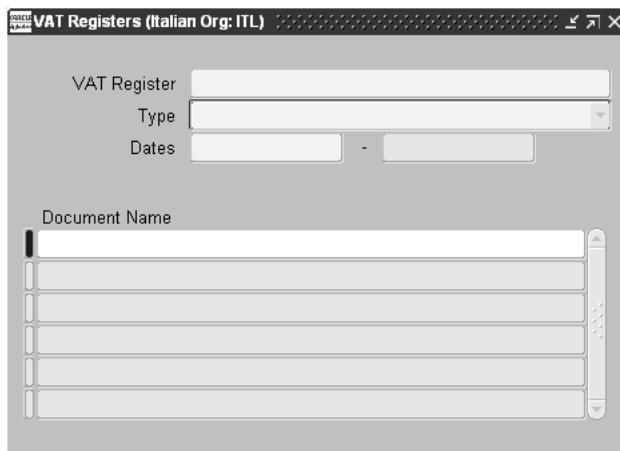
In this row...	Oracle Payables prints...
Custom Bills	The total of all custom bills
Actual Page Total	The total of all monetary columns for the page
Running Page Total	The cumulative page totals and the final total on the last page

Define VAT Registers

Use the VAT Registers window to set up your VAT registers. You can assign one or more document sequence names for each VAT Register. The VAT register is used when you run the VAT register reports.

Prerequisites

Before using the VAT Registers window you must define document sequence names. See VAT Subledgers on page 7-23 for more information.



To define VAT registers:

1. Navigate to the VAT Registers window.
2. Enter the name of the VAT register in the VAT Register field.

Choose a name that easily identifies the document, such as Purchases2000. This name cannot be changed once it is saved.

3. In the Type field, enter the type of register that you are defining:
 - **Deferred VAT Register** - Register that contains invoices issued to customers where you can delay VAT payment until invoices are paid.
 - **Purchase VAT Register** - Register that contains only invoices and credit memos received from suppliers, debit memos issued to suppliers, custom bills, and all documents that must be entered in this type of register according to Italian legal requirements.
 - **Sales Register (Self Invoice, EU VAT)** - Register that contains self invoices issued for foreign suppliers invoices and EU suppliers invoices, according to Italian legal requirements.
 - **Sales VAT Register** - Register that contains only invoices, credit memos, and debit memos issued to customers, as well as all similar documents that must be entered in this type of register according to Italian legal requirements.
4. Enter the start and end dates in the Dates fields for transactions that you entered. You cannot update these dates after the register is defined. Enter the date in DD-MON-YYYY format.

A blank space in the date field means that there is no inactive date.
5. Enter the document sequence name in the Document Name field for transactions that are reported in the defined VAT register. You can choose a name from the list of values.
6. Save your work.

Italian Purchase VAT Register Report

Purchase VAT Register: Z AP Invoices					Date: 22-JAN-2001
Report From: 01-JAN-99 To 31-MAR-00					Page : 1
					Unposted invoices denoted by **
Seq Name/ Print Seq	GL Date Seq Num	Supplier Name/ VAT Registration	Invoice Num Invoice Date	Tax Code Taxable Amount	Total Note
Z AP Invoi 1	21/03/00	ZZ International Trading Co GB123	0011 21/03/00	VAT 25% 65,384.48	16,346.00 81,731.00 *
Z AP Invoi 2	22/03/00	ZZ International Trading Co GB123	0012 22/03/00	VAT 12% 94,436.62	11,332.00 105,768.00 *
Tax Rate	Description	Taxable Amount	Tax Amount	Total	
12	VAT Recoverable 12%	94,436.62	11,332.00	105,768.00	
25	VAT Recoverable 25%	65,384.48	16,346.00	81,731.00	
	Total :	159,821.10	27,678.00	187,499.00	

Use the Italian Purchase VAT Register report to print all invoices that have General Ledger dates within the period range that is being reported. These invoices are assigned to the document sequence name for the VAT register name that you selected. Both preliminary and final reports show invoices that have been posted to General Ledger. Final reports, however, mark the invoices so that these invoices cannot be included in subsequent reports. Only invoice lines that have a tax code assigned to them are included in the Italian Purchase VAT Register report. The report displays the recoverable and non-recoverable elements of both the tax and taxable amounts.

The Italian Purchase VAT Register report is run in the functional currency of your set of books. The report is ordered by document sequence number within sequence name. A summary of invoice totals by tax rate and a grand total are printed at the end of the report.

Use the Standard Request Submission windows to submit the Italian Purchase VAT Register report.

See also: Using Standard Request Submission, *Oracle Applications User Guide*

Prerequisites

Before you can run the Italian Purchase VAT Register report, you must:

- Define VAT registers.
- Define tax codes with recovery rates or rules.
- Enter invoices and assign them to the relevant purchase VAT register sequence name. For information on how to enter custom bills and self invoices, see Functional Description of custom bills on page 7-16 and Functional Description of self invoices on page 7-21.
- Create accounting entries for your invoices with AX posting.
- Post all resulting journals in detail and audit mode to General Ledger, for reconciliation purposes.
- Set the MO: Top Reporting Level profile option to *Set of Books* at the responsibility level.

Report Parameters

Accounting Date To

Enter the last date for the invoices that you want to include on the report.

If you have never printed a final Italian Purchase VAT Register report for this VAT register, the current report starts with the start date for the VAT register and ends with the date that you specify in the Accounting Date To parameter.

If you have previously printed a final Italian Purchase VAT Register report for this VAT register, the current report starts with the date of the earliest accounted invoice that was not previously included on a final report, and ends with the date that you specify in the Accounting Date To parameter. In this way, Oracle Payables ensures that all accounted transactions are included on a final Italian Purchase VAT Register report.

VAT Register Name

Enter the VAT register for the invoices that you want to include on the report.

Oracle Payables uses the start date, the end date, and the document sequence names for this VAT register to determine which invoices to include on the report.

Register Type

Enter *Final* to print the final Italian Purchase VAT Register report up to the date that you specified in the Accounting Date To parameter. After you print the final report for a particular date, subsequent reports start with the date of the earliest unreported accounted invoice.

Enter *Reprint* to reprint a previously printed final report.

Enter *Preliminary* to print a preliminary report only. The default value for this parameter is *Preliminary*.

Report Headings

The Italian Purchase VAT Register report is printed on preprinted stationery. You can generate these printed report headings by running the Italian Statutory Headings report. For more information, see Italian Statutory Headings Report on page 6-2.

In this heading...	Oracle Payables prints...
Purchase VAT Register	The name of the VAT register selected
Report From - To	The date from and the date to for which the report was selected
Date	The date that the report was printed
Page	The page number

Column Headings

In this column...	Oracle Payables prints...
Seq Name	The sequence name that the invoice is assigned to.
GL Date	The invoice General Ledger date.
Supplier Name	The supplier name.
Invoice Num	The supplier invoice number.
Tax Code	The tax code for the invoice. A line is printed for each tax code if the invoice has more than one tax code.
Recoverable Taxable Amount	The recoverable taxable amount for the tax code.
Nonrecoverable Taxable Amount	The non-recoverable taxable amount for the tax code.
Recoverable Tax	The recoverable tax amount for the tax code.
Nonrecoverable Tax	The non-recoverable tax amount for the tax code.
Total	The total invoice amount for the tax code.
Note	The foreign currency invoice amount and currency ISO name for foreign currency invoices, as well as an asterisk for unposted invoices.
Print Seq	An absolute sequence number that is common to all documents that are entered in the register.
Seq Num	The sequence number that was attributed, automatically or manually, to the document at the time it was entered.
VAT Registration	The supplier's VAT registration number.
Invoice Date	The invoice date.

Footnote

In this column...	Oracle Payables prints...
Tax Rate	The tax rate. A separate line is printed for each tax code. When the tax rate is zero, the tax code description is printed instead of the tax rate.
Description	The tax code description.
Recoverable Taxable Amount	The total recoverable taxable amount for each tax rate and description that applies to invoices included in the report.
Nonrecoverable Taxable Amount	The total non-recoverable taxable amount for each tax rate and description that applies to invoices included in the report.
Recoverable Tax Amount	The total recoverable tax amount for each tax rate that applies to invoices included in the report.
Nonrecoverable Tax Amount	The total non-recoverable tax amount for each tax rate that applies to invoices included in the report.
Total	The total of the taxable amounts and tax amounts for each tax rate that applies to invoices included in the report.

Italian Payables Sales VAT Register Report

Date 26-JAN-2001							
Vat Register : Z Self Date From : 01-JAN-90 to 31-MAR-00				Unposted transactions denoted by '**'			
Seg Name/	G/L Date	Seq No/	Customer Name/	Tax Code	Taxable Amt	Tax Amount	Total Note
Prt Seq	Inv No	Inv Date	Vat Registration				
Z AP Invo	21/03/00	1	ZZ International Trading Co	VAT 25%	65,384.48	16,346.00	81,731.00
	1 0011	21/03/00	GB123				DEM 136000
Z AP Invo	22/03/00	2	ZZ International Trading Co	VAT 12%	94,436.62	11,332.00	105,768.00
	2 0012	22/03/00	GB123				DEM 196429
Z AP Invo	24/03/00	3	ZZ International Trading Co	NK AC 10	221,153.40	22,115.00	243,268.00
	3 4500	24/03/00	GB123				DEM 460000
Tax Rate				Taxable Amount		Tax Amount	
						Total	
10	ACCOUNT LEVEL TAX			221,153.40	22,115.00	243,268.00	
12	VAT Recoverable 12%			94,436.62	11,332.00	105,768.00	
25	VAT Recoverable 25%			65,384.48	16,346.00	81,731.00	
Total :				380,974.50	49,793.00	430,767.00	

Use the Italian Payables Sales VAT Register report to print a sales VAT register for all European Union invoices or all self invoices that have General Ledger dates within the period range being reported and are:

- Issued according to article 17 D.P.R. 633/72
- Posted to General Ledger
- Assigned to the document sequence name for the VAT register name that you selected

Both preliminary and final reports show invoices that have been posted to General Ledger. Final reports, however, mark the invoices so that these invoices cannot be included in subsequent reports. For the invoices, the Italian Payables Sales VAT Register report displays the recoverable and non-recoverable elements of both the tax and taxable amounts.

Only invoice lines that have a tax code assigned to them are included in the Italian Payables Sales VAT Register report. See Self Invoices on page 7-19 and VAT Subledgers on page 7-23 for more information.

The Italian Payables Sales VAT Register report is run in the functional currency for your set of books. The report is ordered by document sequence number within sequence name. A summary of invoice totals by tax rate and a grand total are printed at the end of the Italian Payables Sales VAT Register report.

Use the Standard Request Submission windows to submit the Italian Payables Sales VAT Register report.

See also: Using Standard Request Submission, *Oracle Applications User Guide*

Prerequisites

Before you can run the Italian Payables Sales VAT Register report, you must:

- Define VAT registers.
- Define tax codes with recovery rates or rules.
- Enter invoices and assign them to the relevant sales register sequence name. For information on how to enter custom bills and self invoices, see Functional Description of custom bills on page 7-16 and Functional Description of self invoices on page 7-21.
- Create accounting entries for your invoices with AX posting.
- Post all resulting journals in detail and audit mode to General Ledger, for reconciliation purposes.
- Set the MO: Top Reporting Level profile option to *Set of Books* at the responsibility level.

Report Parameters

Accounting Date To

Enter the last date for the invoices that you want to include on the report.

If you have never printed a final Italian Payables Sales VAT Register report for this VAT register, the current report starts with the start date for the VAT register and ends with the date that you specify in the Accounting Date To parameter.

If you have previously printed a final Italian Payables Sales VAT Register report for this VAT register, the current report starts with the date of the earliest accounted invoice that was not previously included on a final report, and ends with the date that you specify in the Accounting Date To parameter. In this way, Oracle Payables ensures that all accounted transactions are included on a final Italian Payables Sales VAT Register report.

VAT Register Name

Enter the VAT register for the invoices that you want to include on the report.

Oracle Payables uses the start date, the end date, and the document sequence names for this VAT register to determine which invoices to include on the report.

Register Type

Enter *Final* to print the final Italian Purchase VAT Register report up to the date that you specified in the Accounting Date To parameter. After you print the final report for a particular date, subsequent reports start with the date of the earliest unreported accounted invoice.

Enter *Reprint* to reprint a previously printed final report.

Enter *Preliminary* to print a preliminary report only. The default value for this parameter is *Preliminary*.

Report Headings

The Italian Payables Sales VAT Register report is printed on preprinted stationery. You can generate these printed report headings by running the Italian Statutory Headings report. For more information, see Italian Statutory Headings Report on page 6-2.

In this heading...	Oracle Payables prints...
Date	The date that the report was printed
VAT Register	The name of the VAT register selected
Date From - to	The period up to the date that you entered in the Accounting Date To parameter

Column Headings

In this column...	Oracle Payables prints...
Seq Name	The sequence name that the invoice is assigned to.
GL Date	The invoice General Ledger date.
Seq Num	The sequence number that was attributed, automatically or manually, to the document at the time it was entered.
Customer Name	The customer name.
Tax Code	The tax code for the invoice. If the invoice has more than one tax code, a line is printed for each tax code.
Recoverable Taxable Amount	The recoverable taxable amount for the tax code.
Nonrecoverable Taxable Amount	The non-recoverable taxable amount for the tax code.
Recoverable Tax	The recoverable tax amount for the tax code.
Nonrecoverable Tax	The non-recoverable tax amount for the tax code.
Total	Total invoice amount for the tax code.
Note	The invoice foreign currency amount and currency ISO name, as well as an asterisk for unposted transactions.
Print Seq	An absolute sequence number that is common to all documents that are entered in the register.
Invoice Num	Invoice number.
Invoice Date	Date of the invoice.
VAT Registration	The customer's VAT Registration Number.

Footnote

In this column...	Oracle Payables prints...
Tax Rate	The tax rate. A separate line is printed for each tax code. When the tax rate is zero, the tax code description is printed instead of the tax rate.
Description	The tax code description.
Recoverable Taxable Amount	The total recoverable taxable amount for each tax rate and description that applies to invoices included in the report.
Nonrecoverable Taxable Amount	The total non-recoverable taxable amount for each tax rate and description that applies to invoices included in the report.
Recoverable Tax Amount	The total recoverable tax amount for each tax rate that applies to invoices included in the report.
Nonrecoverable Tax Amount	The total non-recoverable tax amount for each tax rate that applies to invoices included in the report.
Total	The total of the taxable amounts and tax amounts for each tax rate that applies to invoices included in the report.

Italian Payables Summary VAT Report

VAT SUMMARY REPORT			Page 1 Of 2
From Period APR-00 To Period APR-00			
VAT Type : Sales VAT Register	Register Name : Sales Reg	Taxable Amount	VAT Amount
DE 17.5%	800000	1400000	
DE 8%	3600000	2880000	
Def STD	-750	-133	
DefExpt	-300	0	
ExNonStd10	300	20	
ExStd17.5	300	36	
Exempt	6806030	0	
Non-Std 10	1800	180	
Non-Std Deferred	-350	-35	
STD 17.5%	1400	250	
Std 17.5%	1200	187	
Zero	12000000	0	
Sum	62809630	4280505	
 VAT Type : Purchase VAT Register			
Register Name : Purc. 1			
Tax Name	Taxable Amount	VAT Amount	
19 cb	1000	190	
STD 8%	200	16	
Sum	1200	206	
Total VAT On Sales:	4280505		
Variation On Sales:	1000		
Total VAT On Purchases:	206		
Variation On Purchases:	100		
Previous Period VAT Credit:	0		
Amount To Pay:	4281199		

Use the Italian Payables Summary VAT report to print a summary of the taxable amount and VAT amount by tax code for each VAT type and VAT register for the period that you select. You can print the Italian Payables Summary VAT report from the Italian Localizations responsibility for transactions in both Oracle Payables and Oracle Receivables.

The Italian Payables Summary VAT report is only available if the final VAT registers are printed in the subledgers. The report covers the period range from the first date since the last final summary report was printed up to the date that you selected in the report parameters.

The Italian Payables Summary VAT report prints a grand total of all sales and purchases VAT amounts and adjusts for any deferred VAT which is either payable or not yet payable, together with any manual adjustments and credit balances from the previous report, to give a net amount of VAT to be paid to the authorities.

Deferred VAT invoices can be either included the Italian Sales VAT Register report and maintained in the Italian Receivables Deferred VAT Register report, or reported only in the Italian Receivables Deferred VAT Register report.

If you report deferred VAT invoices in both reports, the Italian Payables Summary VAT report does not display summarized deferred VAT register information. The report takes into account the deferred VAT issued and deferred VAT payable in the sales VAT registers and adjusts accordingly in the Amount to Pay row heading calculation.

If you report deferred VAT invoices in the Italian Receivables Deferred VAT Register report only, the Italian Payables Summary VAT report displays summarized deferred VAT register information. The report takes into account the deferred VAT payable from this register and adjusts accordingly in the Amount to Pay row heading calculation.

Use the Standard Request Submission windows to submit the Italian Payables Summary VAT report.

See also: *Using Standard Request Submission, Oracle Applications User Guide*

Prerequisites

Before you can run the Italian Payables Summary VAT report, you must:

- Post all subledger transactions to General Ledger with AX posting.
- Post all resulting journals in detail and audit mode to General Ledger, for reconciliation purposes.
- Print the final VAT registers for Oracle Payables and Oracle Receivables up to the period that you want to print the Italian Payables Summary VAT report for.
- Set the MO: Top Reporting Level profile option to *Set of Books* at the responsibility level.

Report Parameters

Accounting Date To

Enter the last date that you want to print VAT summary balances for. The current report starts with the date after the last date included on the previous final report and ends with the date that you specify here.

Variation on Sales

Enter the debit amount that you want to reduce the sales VAT by for net payment purposes. This amount is printed at the end of the report. The default value for this parameter is zero.

Variation on Purchases

Enter the credit amount that you want to reduce the purchase VAT by for net payment purposes. This amount is printed at the end of the report. The default value for this parameter is zero.

Register Type

Enter *Final* to print the final Italian Purchase VAT Register report up to the date that you specified in the Accounting Date To parameter. After you print the final report for a particular date, subsequent reports start with the date of the earliest unreported accounted invoice.

Enter *Reprint* to reprint a previously printed final report.

Enter *Preliminary* to print a preliminary report only. The default value for this parameter is *Preliminary*.

Report Headings

The Italian Payables Summary VAT report is printed on preprinted stationery. You can generate these printed report headings by running the Italian Statutory Headings report. For more information, see Italian Statutory Headings Report on page 6-2.

In this heading...	Oracle Payables prints...
Date	The report date
<Report Title>	VAT SUMMARY REPORT
Page	The current and total page numbers of the report
From Period - To Period	The period range that is covered by the report

Column Headings

In this row...	Oracle Payables prints...
Tax Name	The tax code that the VAT balances are reported for
Recoverable Taxable Amount	The total recoverable taxable amount of the transactions entered for each tax code for each register name
Nonrecoverable Taxable Amount	The total non-recoverable taxable amount of the transactions entered for each tax code for each register name
Recoverable VAT Amount	The total recoverable VAT amount of the transactions entered for each tax code for each register name
Nonrecoverable VAT Amount	The total non-recoverable VAT amount of the transactions entered for each tax code for each register name

Row Headings

In this row...	Oracle Payables prints...
VAT Type	The VAT type name for the summarized VAT amounts.
Register Name	The name of the register that VAT balances refer to within each reported VAT type
Sum	The total taxable amount and total VAT amount for each tax code.
Total VAT on Sales	Total VAT amount for all sales VAT transactions. Note: If deferred VAT invoices have been assigned to the sales VAT register, then this total also includes the total VAT amount for issued deferred VAT transactions.
Deferred VAT Issued	The total VAT amount for all issued deferred VAT transactions that are included in the sales VAT register.
Deferred VAT Payable	The total payable VAT amount for all deferred VAT transactions.
Total VAT On Sales	The total VAT amounts for all sales VAT types.
Variation On Sales	The amount of the possible sales debit VAT variations. The value is entered in the report parameters.
Total VAT On Purchases	The total VAT amounts for all purchase VAT types.
Variation On Purchases	The amount of the possible purchases credit VAT variations. The value is entered in the report parameters.
Previous Period VAT Credit	The total credit VAT amount that results from the previous Italian Payables Summary VAT report. This amount will be carried over indefinitely until a period where it can be offset against the tax liability.
Amount To Pay	Amount to pay or credit amount (-) that results from the balances printed in the report.

Exemption Letters

The exemption letters functionality lets you instruct suppliers not to include VAT on invoices that are sent to you. A letter is sent to the supplier. The transmission of this letter is recorded in Oracle Payables, along with details of the period that the letter applies to and the type of company that the letter is sent to. Each letter is given a unique sequential number within a calendar year.

Three modules comprise the exemption letter functionality:

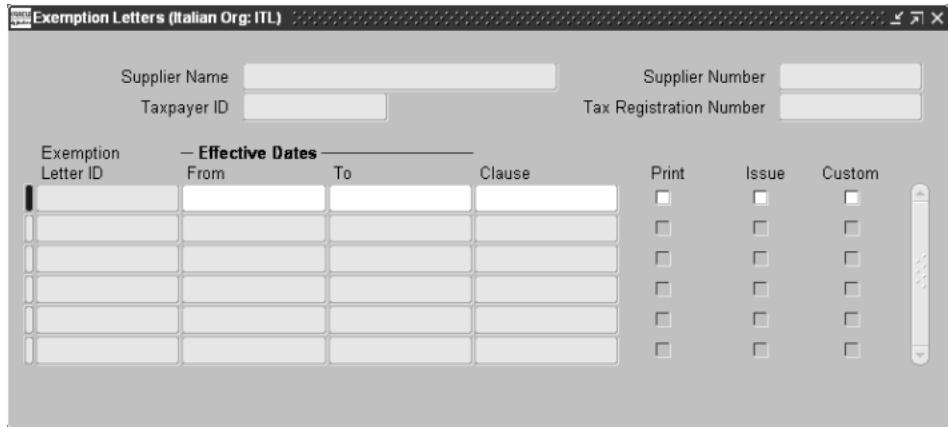
- Exemption Letters window, on page 2-28
- Italian Payables Exemption Letter Process, on page 2-30
- Italian Payables Exemption Letter Register, on page 2-34

Assign Exemption Letters to Suppliers

Use the Exemption Letters window to assign exemption letters to your suppliers. Each letter may apply to all or part of a calendar year, and the effective date range for a letter that pertains to a given supplier must not overlap the dates of any other exemption letter that pertains to that supplier. Once an exemption letter is created, the letter cannot be repealed, and numbers that are mistakenly allocated to exemption letters cannot be recovered.

Prerequisites

Before using the Exemption Letters window to assign exemption letters to your suppliers, you should define your suppliers and supplier sites, and set the income tax reporting site to *Yes* at site level.

**To assign exemption letters to your suppliers:**

1. Navigate to the Exemption Letters window.
2. Select the name of the supplier who you will send an exemption letter to. A list of values is available.
Once a supplier's name is entered, the supplier's number, taxpayer ID, and VAT registration number automatically appear.
3. Enter the details of the exemption letters that you want to assign to your supplier. Enter effective dates to activate the letters that you want to use.
When a supplier is selected, any existing exemption letters are listed on-screen.
4. Save your changes to generate a unique exemption letter ID.

Italian Payables Exemption Letter Process

D I C H I A R A Z I O N E D I I N T E N T O		N.3 Anno 1994
di acquistare o importare beni e servizi senza applicazione dell'Imposta sui valori aggiunto (Art. 1 lett. C) D.L.29/12/1983, n. 746,		attribuite dal dichiarante
.....		
Comperto nella legge 27/2/1984 n. 17	
D I C H I A R A N T E	
Partita IVA TAX00107YT		attribuita dall'ufficio IVA di Roma
P E R S O N A F I S I C A		
cognome		nome
data di nascita		seso
localita' (o stato estero) di nascita		
SOGGETTO DIVERSO DA PERSONA FISICA		
Denominazione o Ragione Sociale		Local Set of Books
DOMICILIO FISCALE		
Via e Numero Civico		C.A.P localita'
Park House		RG12 1TF Bracknell I
.....		
il sottoscritto, intendendo avvalersi della facolta' prevista per i soggetti che hanno effettuato cessioni all'esportazione od operazione assimilate di acquistare beni e servizi o importare beni senza applicazione dell'IVA ai 8 BIS del DPR 637/72, chiede sotto la propria responsabilita' di acquistare o importare beni e servizi.		
senza addebito della relativo imposta.		
Per gli acquisti di beni e servizi effettuati nello Stato, precisa inoltra c la presenti dichiarazione ha valore per:		
Le operazione effettuate nell'anno 1994 per il periodo da 16DEC a 31DEC		
D E S T I N A T A R I O D E L L A D I C H I A R A Z I O N E		
dogana di		
Ovvero		
ALTRA PARTE CONTRARRE		
Denominazione o Ragione Sociale ovvero, se persona fisica, cognome e nome		
Big Corp		
DOMICILIO FISCALE		
Via e Numero Civico		C.A.P localita'
1, Avenue Des Anglais		1234 Paris FR
.....		
data 25-JAN-95		Local Set of Books
		La Direzione
.....		
Big Corp		
1, Avenue Des Anglais		
1234 Paris FR		

Use the Italian Payables Exemption Letter process to generate and print an exemption letter for each record. The Print check box must be set to Yes in the Exemption Letters window.

The process also produces a listing of all letters that were printed in order to be issued for the Italian Post Office (the Issue check box must also be set to Yes).

Use the Standard Request Submission windows to submit the Italian Payables Exemption Letter process.

See also: Using Standard Request Submission, *Oracle Applications User Guide*

Prerequisites

The Italian Payables Exemption Letter process is printed for the primary legal site only. Enter *Yes* in the Office Site field in the Location window to assign a site as the primary legal site for reporting.

Report Headings

In this heading...	Oracle Payables prints...
Number	The sequence number for the exemption letter, which is a unique and sequential number for the year that the letter is effective.
Year	The year that the exemption letter is effective.
VAT registration number	The VAT code for your company, based on your set of books ID.
Company Name	The name of your company, based on your set of books ID.
Street and Number	The street from your company address, based on your set of books ID.
Postal Code	The postal code from your company address, based on your set of books ID.
City	The city from your company address, based on your set of books ID.
<Letter Text and Clause>	<p>The body of the letter, including the number of the clause from Italian legislation that relates to exemption letters applied to this supplier.</p> <p>The clause types are:</p> <ul style="list-style-type: none"> ■ art. 8 - Export sales ■ art. 8 bis - Absorbed operations ■ art. 9 - International services
<Effective Period>	The start and end dates of the period that the exemption letter is effective for.
Custom of	The name of the customs office related to this exemption letter.
<Supplier Name>	The name of the supplier that this exemption letter applies to.
Street and Number	The street of the supplier address.
Postal Code	The postal code of the supplier address.
City	The city of the supplier address
Date	The date that the exemption letter was first issued.

Exemption Letter Listing (Coversheet)

Data 25-JAN-00		Local Set of Books Distinta Raccomandate		
Num	Nome, Ditta o Ragione Sociale	Via e Numero Civico	C.A.P	Localita
1	Big Corp	1, Avenue Des Anglais	1234	Paris FR
2	Big Corp	1, Avenue Des Anglais	1234	Paris FR

Column Headings

In this column...	Oracle Payables prints...
Number	A program-generated line number for each letter, starting with 1.
Individual or Company Name	The name of the supplier that the exemption letter applies to.
Street and Number	The street of the supplier address.
Postal Code	The code of the supplier address.
City	The city of the supplier address.

Italian Payables Exemption Letter Register

Local Set of Books				Exemption Letter Register	Page : 001
Park Gate House					Month: December
10 Bagshot Road					
Bracknell RG12 1TF GB					
Letter Number	Issue Date	Registration Date	Company Name Address	Town	VAT Registration Number
001 /94	16-DEC-00	16-DEC-00	Davis Industries Suite 35, Lion House	Croydon	TAX001A
002 /94	16-DEC-00	16-DEC-00	Davis Industries Suite 35, Lion House	Croydon	TAX001A
003 /94	16-DEC-00	16-DEC-00	Big Corp 1, Avenue Des Anglais	Paris	
004 /94	16-DEC-00	16-DEC-00	Smith & Co 75, High Street	Manchester	
001 /95	16-DEC-00	16-DEC-00	Davis Industries Suite 35, Lion House	Croydon	TAX001A
002 /95	16-DEC-00	16-DEC-00	Davis Industries Suite 35, Lion House	Croydon	TAX001A
003 /95	16-DEC-00	16-DEC-00	Davis Industries Suite 35, Lion House	Croydon	TAX001A
004 /95	16-DEC-00	16-DEC-00	Davis Industries Suite 35, Lion House	Croydon	TAX001A
005 /95	16-DEC-00	16-DEC-00	Big Corp 1, Avenue Des Anglais	Paris	
001 /96	16-DEC-00	16-DEC-00	Davis Industries Suite 35, Lion House	Croydon	TAX001A
001 /97	16-DEC-00	16-DEC-00	Davis Industries Suite 35, Lion House	Croydon	TAX001A
001 /98	16-DEC-00	16-DEC-00	Davis Industries Suite 35, Lion House	Croydon	TAX001A

Use the Italian Payables Exemption Letter Register to list all exemption letters issued within a given month, such as letters that have gone through the Italian Payables Exemption Letter process.

Use the Standard Request Submission windows to submit the Italian Payables Exemption Letter Register.

See also: Using Standard Request Submission, *Oracle Applications User Guide*

Prerequisites

The Italian Payables Exemption Letter Register is printed for the primary legal site only. Enter *Yes* in the Office Site field in the Location window to assign a site as the primary legal site for reporting.

Report Parameters

Month

Enter the calendar month that you want to run the report for.

Year

Enter the year that you want to run the report for.

Report Headings

In this heading...	Oracle Payables prints...
<Company Name and Address>	Your company name and address, based on your set of books ID
<Report Title>	Exemption Letter Register
Page	The page number
Month	The month you requested in the parameter window

Column Headings

In this column...	Oracle Payables prints...
Letter Number	Sequence number for the exemption letter, which is a unique number for the year that the letter is effective.
Issue Date	Issue date for the exemption letter.
Registration Date	Registration date for the exemption letter.
Company Name	Supplier's name that the exemption letter applies to.
Address	Street of the supplier's address.
Town	City of the supplier's address.
VAT Registration Number	Supplier's VAT registration number.

Italian Payment Processes

In Italy, two common established payment processes are:

- Wire payments with a banking transfer order notification letter
- Electronic File Transfer (EFT) by magnetic media

Wire payments are the most common payment method used by multinationals.

In both formats, you pay invoices by notifying your bank to debit your account and credit your supplier's account with the appropriate funds. You might need to print a separate remittance advice for either format.

The following sections describe the requirements for the banking transfer order notification letter format and the EFT magnetic media format.

See also: *Electronic Payments, Oracle Payables User Guide*

Italian Banking Transfer Order

IAG SET OF BOOKS 1	Sede Legale Oracle Court Warfield Road Bracknell RG12 1BW Cod. Fiscale 123456 GB P. IVA GB1234567
	Spett Bianco Bank Bianco Italian Lira Acc 6624525844
Bracknell , 21 Agosto 2000	
Prot. 3	
Oggetto: Ordine di Bonifico. A valere sul nostro c/c bancario n. 6624525844 vogliate provvedere a bonificare, con valuta fissa per il beneficiario, gli importi seguenti:	
A favore di: Scandinavian Airlines Oslogt 1	
c/o: Oslo Lufthavn 1330 Abi.Cab.Cin: 5555 66 77777	
In data 04/07/00 ITL #67,100# (sessantasettemilacento) con le seguenti causali: Fattura Num. 04-JUN-95 del 04/06/00 Fattura Num. scan-0005 del 04/06/00	
Distinti saluti.	

Use the Italian Banking Transfer Order payment format to pay your suppliers with the Italian wire process. This format produces payment output in letter format for your company that is sent to your bank. Each letter contains a request to credit an amount in favor of a supplier as payment for the invoices your company received from the supplier.

Prerequisites

The Italian Banking Transfer Order is printed for the primary legal site only. Enter **Yes** in the Office Site field in the Location window to assign a site as the primary legal site for reporting.

Before you use the Italian Banking Transfer Order as a payment format, you must:

- Assign a default payment method of *Wire* to the supplier site for each supplier.
- Set up a bank account with the appropriate Italian transfer order payment format defined as a payment document. The currency must be set to Italian Lira.
- Set the AP Payment: Company Details Printed profile option to **Yes** if you want to print company information details on the Italian Banking Transfer Order. For more information about this profile option, see **Profile Options** on page D-2.

Report Headings

In this heading...	Oracle Payables prints...
<Set of Books>	Your set of books name
<Company Information>	Your company name, legal address, VAT registration number, and taxpayer ID
<Bank Account Information>	Your bank account name, address, and account number

Column Headings

In this column...	Oracle Payables prints...
<Date of Issue>	The town and date of issue.
Protocol Number	The payment's voucher number.
<Text of the Letter>	The text of your letter.
<Beneficiary's Details>	Information about the beneficiary such as the business name, address of the site, and the bank account.
<Payment Amount>	The amount to be paid to the supplier for the invoices that are listed.
<Invoices>	References to the invoice number and the invoice date that indicate the value date of the operation (expiration date of the invoice calculated by Oracle Financials according to the invoice date and to the payment terms applied by the supplier) and the currency of the amount to credit.

Italian EFT Payment Format

This section discusses electronic funds transfers (EFT) and payments that use the Italian EFT payment format in Oracle Payables. EFT payment formats conform to the SETIF standard.

This procedure lets you create a flat file that is:

- Copied to electronic media
- Sent to the bank to initiate the payment

Each file must have seven sections of data (record types) as well as a file header and footer:

Record Type	Description
10	Payment Order
20	Debtor Description
30	Creditor Description
40	Creditor Address
50	Payment Description I
60	Payment Description II
70	Additional information for the bank

Only 5 type 60 records are allowed if the payment amount description is more than 90 characters. This gives a total of 450 characters to display the invoice numbers and amounts. The remaining description is truncated and not displayed if the description is more than 450 characters long.

The file is created according to the SETIF standard. Records have a fixed length of 120 characters.

Suggestion: Contact Oracle Consulting Services if you want to modify Italian EFT to meet your needs.

Prerequisites

The Italian EFT Payment Format is printed for the primary legal site only. Enter **Yes** in the Office Site field in the Location window to assign a site as the primary legal site for reporting.

Before you use Italian EFT as a payment method, you must:

- Assign a default payment method to the supplier site for each supplier.
- Set up a bank account with the appropriate Italian EFT payment format defined as a payment document.

3

Oracle Inventory

This chapter overviews Oracle Inventory for Italy, including the Italian Inventory Packing Slip.

Italian Inventory Packing Slip Report

P A C K I N G S L I P				
SHIP FROM: ARMANI Cie Strada de Venisia Venise IT Vat Registration:	SHIP TO: FERRARI Roma Avenue Rome IT	Document Date: 03-AUG-2000 Document Number: 181 Page: 1 Of 1		
Reason For Shipment: {Trasferimento interno *****}				
Shipment Date: _____	Shipment Time: _____	Shipment Place: _____ _____		
Shipment Number	Shipment Date	Line Item Num Description	UM	Quantity Shipped
992	03-APR-2001	1 ITF POPS1	Ea	3
External Aspect Of Goods Number of Containers: 4 Carrier: _____				
Carrier's Signature _____		Consignee's Signature _____		
***** END OF PACKSLIP *****				

Use the Italian Inventory Packing Slip report when you transfer inventory between organizations.

The report verifies that the carrier is not the owner of the goods that are being shipped. This packing slip (or waybill) must be issued to transport goods that are not related to a sale, such as the transfer of goods between warehouses that have a transaction type of either *trasferimento interno* or *deposito presso terzi*.

The packing slip is manually generated by running the Italian Inventory Packing Slip report after you initiate a transaction.

You can print the Italian Inventory Packing Slip report on preprinted stationery.

Prerequisites

Before you run the Italian Inventory Packing Slip report, you must:

- Check that you have set the INV Packslip: Shipper Data Printed profile option if you want to print this report on preprinted stationery. For more information about this profile option, see Profile Options on page D-2.
- Check that you use only one packing slip per shipment.

Report Parameters

Issuing Warehouse

Enter the warehouse that the goods are issued from.

Start of Shipment Number Range

Enter the first shipment number for the range of shipment transactions that you want to print packing slips for.

End of Shipment Number Range

Enter the last shipment number for the range of shipment transactions that you want to print packing slips for.

From Receiving Warehouse

Select the first warehouse that you have set up in Oracle Inventory to receive the shipment.

To Receiving Warehouse

Select the last warehouse that you have set up in Oracle Inventory to receive the shipment.

Start of Freight Carrier Range

Enter the first carrier name that you want to print packing slips for.

End of Freight Carrier Range

Enter the last carrier name that you want to print packing slips for.

Start of Packing Slip Range

If you want to reprint previously printed packing slips, select the number of the first packing slip that you want to reprint.

End of Packing Slip Range

If you want to reprint previously printed packing slips, select the number of the last packing slip that you want to reprint.

Start of Reason Range

Enter the first reason that you want to print packing slips for.

End of Reason Range

Enter the last reason that you want to print packing slips for.

Print Shipper Details

Enter *Yes* if you want to print details about the shipper on the packing slips. Otherwise, enter *No*.

Report Headings

The Italian Inventory Packing Slip report is printed on preprinted stationery. You can generate these printed report headings by running the Italian Statutory Headings report. For more information, see Italian Statutory Headings Report on page 6-2.

In this heading...	Oracle Inventory prints...
Document Date	The packing slip issue date
Document Number	The packing slip number
Page	The current and total page numbers of the report
Ship From	The organization name and address for the warehouse that issues the packing slip
VAT Registration	The VAT registration number
Ship To	The organization name and address for the receiving warehouse
Reason for Shipment	The reason code for the shipment
Shipment Date	A space for you to write the shipment date
Shipment Time	A space for you to write the shipment time
Shipment Place	A space for you to write the shipment place
External Aspect of Goods	A space for you to write the external aspect of the goods that are shipped
Number of Containers	The number of containers in the shipment
Carrier	The name of the freight carrier
Carrier's Signature	A space for the carrier's signature
Consignee's Signature	A space for the consignee's signature
<Shipment Packing Notes>	Any comments entered against the shipment

Column Headings

In this column...	Oracle Inventory prints...
Shipment Number	The shipment number that the transfer relates to. Each shipment can contain one or more lines. Each line refers to an item.
Shipment Date	The date of the shipment.
Line	The shipment line number.
Item Description	A description of the item.
UM	The unit of measure for each shipment line.
Quantity Shipped	The quantity of items shipped for the line in numeric code.

Oracle Receivables

This chapter overviews Oracle Receivables for Italy, including:

- Defining customers
- Defining VAT registers
- Italian Receivables Sales VAT Register
- Italian Receivables Deferred VAT Register
- Italian Annual Customer Listing
- Italian Receipt Format for Bills of Exchange
- Italian EFT Remittance Format for Bills of Exchange

Prerequisites

You must post transactions to General Ledger from the subledgers in detail (not summary) and audit mode where applicable.

Because reports obtain the company address from the location that is assigned to the reporting entity, you should complete these tasks before you use the reports in this chapter:

- Define a location.
- Define a reporting entity and assign the location to the entity.

Define Customers

Some Oracle Financials for Italy reports filter and summarize customer information at the customer level. Do not define more than one customer for each third party fiscal entity or group more than one fiscal identity under one customer header. If you do, VAT registers may provide incorrect fiscal reporting results and the reports may not summarize the customer information in the way that you or the tax authorities expect.

The Customers window issues a warning message if you enter a customer with a taxpayer ID already assigned to an existing customer. Query the existing customer with the same taxpayer ID and proceed according to your situation:

The existing customer taxpayer ID is for a completely different, foreign customer registered in another country. Ignore the warning message and enter the customer.

The existing customer taxpayer ID is for a completely different Italian customer. Because the Italian taxpayer ID should be unique, investigate whether the taxpayer ID that your customer has provided is correct.

The existing customer taxpayer ID is for the same customer. Do not enter a new customer, but decide if you want to use an existing customer site for your transactions or define a new customer site for the existing customer.

Note: A warning message does not appear if you enter a VAT registration number that is already assigned to another customer.

Define VAT Registers

Use the VAT Registers window in Italian Localizations to set up your VAT registers. You can assign one or more document sequence names for each VAT register. The VAT register is used when you run the VAT register reports.

See page Define VAT Registers on page 2-8 for more information.

Italian Receivables Sales VAT Register Report

Sales VAT Register: Sales VAT Register 1999 Date From: 01-JAN-1999 to 31-DEC-1999							Page: 1 Date: 05-JUN-2001 Unposted transactions denoted by '*'
Doc Category/ Print Seq	GL Date/ Invoice Num	Seq Num/ Invoice Date	Customer Name/ VAT Registration	Tax Code	Taxable Amount	Tax Amount	Total Note
20	25-DEC-1999	IT99 AR Tra	WIRLWINDS Airlines	IVA 4%	1,000,000	40,000	1,040,000
17	ITar11	25-DEC-1999	IT123456789				
21	25-DEC-1999	IT99 AR Tra	WIRLWINDS Airlines	IVA 10%	7,000,000	700,000	7,700,000
18	ITar12	25-DEC-1999	IT123456789				
22	22-DEC-1999	IT99 AR Tra	WIRLWINDS Airlines	IVA 20%	10,037	2,008	12,045
19	ITxar23	22-DEC-1999	IT123456789				
23	30-DEC-1999	IT99 AR Tra	PARTENOPE	ESCLUSO AR	770,000	0	770,000 *
20	ITxar27	30-DEC-1999	IT0987654321	IVA 10%	1,235,000	123,500	1,358,500 *
				IVA 20%	-30,000	-6,000	-36,000 *
24	30-DEC-1999	IT99 AR Tra	PARTENOPE	ESCLUSO AR	12,000	0	12,000
21	ITxar25	30-DEC-1999	IT0987654321	ESENTE ART	3,000	0	3,000
Tax Rate Description				Taxable Amount	Tax Amount	Total	
0	ESCLUSO ART. 15			782,000	0	782,000	
0	ESENTE ART. 10			3,000	0	3,000	
4	IVA 4%			1,000,000	40,000	1,040,000	
10	IVA 10%			8,235,000	823,500	9,058,500	
20	IVA 20%			-19,963	-3,992	-23,955	
Total:				10,000,037	859,508	10,859,545	

Use the Italian Receivables Sales VAT Register report to print all invoices that are posted to General Ledger that:

- Have General Ledger dates within the date range that is reported
- Are assigned to the document sequence name for the VAT register name that you selected

Preliminary reports show both invoices that are unposted and invoices that have been posted to General Ledger. Final reports, however, only show invoices that have been posted to General Ledger. Final reports also mark the invoices so that these invoices cannot be included in subsequent reports. Only invoice lines that have a tax code assigned to them are included in Italian Receivables Sales VAT Register report. The report is run in the functional currency of your set of books.

The report is ordered by document sequence number within sequence name. A summary of invoice totals by tax rate and a grand total are printed at the end of the report.

Use the Standard Request Submission windows to submit the Italian Receivables Sales VAT Register report.

See also: Using Standard Request Submission, *Oracle Applications User Guide*

Prerequisites

Before you can run the Italian Receivables Sales VAT Register report, you must:

- Define VAT registers.
- Enter invoices and assign them to the relevant sales vat register sequence name.
- Create accounting entries for your invoices with AX posting for Final reporting purposes.
- Post all resulting journals in detail and audit mode to General Ledger, for reconciliation purposes.
- Set the MO: Top Reporting Level profile option to *Set of Books* at the responsibility level.

Report Parameters

Sales VAT Register

Enter the VAT register for the invoices that you want to include on the report. Oracle Receivables uses the start date, the end date, and the document sequence names for this VAT register to determine which invoices to include on the report.

Accounting Date To

Enter the last date for the invoices that you want to include on the report.

If you have never printed a final Italian Receivables Sales VAT Register report for this VAT register, the current report starts with the start date for the VAT register and ends with the date that you specify in the Accounting Date To parameter.

If you have previously printed a final Italian Receivables Sales VAT Register report for this VAT register, the current report starts with the date of the earliest accounted invoice that was not previously included on a final report, and ends with the date that you specify in the Accounting Date To parameter. In this way, Oracle Receivables ensures that all accounted transactions are included on a final Italian Receivables Sales VAT Register report.

Register Type

Enter *Final* to print the final Italian Purchase VAT Register report up to the date that you specified in the Accounting Date To parameter. After you print the final report for a particular date, subsequent reports start with the date of the earliest unreported accounted invoice.

Enter *Reprint* to reprint a previously printed final report.

Enter *Preliminary* to print a preliminary report only. The default value for this parameter is *Preliminary*.

Report Headings

The Italian Receivables Sales VAT Register report is printed on preprinted stationery. You can generate these printed report headings by running the Italian Statutory Headings report. For more information, see Italian Statutory Headings Report on page 6-2.

In this heading...	Oracle Receivables prints...
Sales VAT Register	The name of the VAT register that you selected
Date From - to	The date from and date to that the report was selected for
Page	The page number
Date	The date that the report was printed

Column Headings

In this column...	Oracle Receivables prints...
Doc Category	The sequence name that the invoice is assigned to.
GL Date	The invoice General Ledger date.
Seq Num	The sequence number that was attributed, automatically or manually, to the document at the time it was entered.
Customer Name	The customer name.
Tax Code	The tax code of the invoice. If the invoice has more than one tax code, a line is printed for each tax code.
Taxable Amount	The taxable amount for the tax code shown in the Tax Code column.
Tax Amount	The tax amount for the tax code shown in the Taxable Amount column.
Total	The total invoice amount for the tax code shown in the Tax Amount column.
Note	An asterisk (*) if the invoice is not posted to General Ledger. Oracle Receivables leaves a space for you to write a note on the report.
Print Seq	An absolute sequence number that is common to all documents that are entered in the register.
Invoice Num	The invoice number.
Invoice Date	The invoice date.
VAT Registration	The VAT registration number of the customer.

Footnote

In this column...	Oracle Receivables prints...
Tax Rate	The tax rate. A separate line is printed for each tax code. When the tax rate is zero, the tax code description is printed instead of the tax rate.
Description	The tax code description.
Taxable Amount	The total taxable amount for each tax rate and description that applies to invoices included in the report.
Tax Amount	The total tax amount for each tax rate that applies to invoices included in the report.
Total	The total of the taxable amount and tax amount for each tax rate that applies to invoices included in the report.

Italian Receivables Deferred VAT Register

Page: 1						Date: 26-JAN-2001
Vat Register : Z Deferred Invoices						Unposted
Date From : 01-JAN-00 to 31-MAR-00						Transactions denoted by *
Doc Cat/ GL Date/ Seq No/	Customer Name/	Tax Code	Taxable Amount	Tax Amount	Total	Note
Prt Seq	Inv No	Inv Date	Vat Registration			
Z AR Inv 24/03/00 3	Z German Customer 01	10% Deferr	510,000.00	51,000.00	561,000.00	*
1 10101 24/03/00 DE01						
Z AR Inv 24/03/00 4	Z German Customer 01	15% Deferr	900,000.00	135,000.00	1,035,000.00	*
2 10102 24/03/00 DE01						
Tax Rate Description		Taxable Amount	Tax Amount	Total		
10	10% Deferred	510,000.00	51,000.00	561,000.00		
15	15% Deferred	900,000.00	135,000.00	1,035,000.00		
Total :		1,410,000.00	186,000.00	1,596,000.00		

Use the Italian Receivables Deferred VAT Register report to print all invoices that reference a deferred type tax code, are posted to General Ledger, and:

- Have General Ledger dates within the date range being reported
- Are assigned to the document sequence name for the VAT Register Name that you selected

Preliminary reports show both invoices that are unposted and invoices that have been posted to General Ledger. Final reports, however, only show invoices that have been posted to General Ledger. Final reports also mark the invoices so that these invoices cannot be included in subsequent reports. Only invoice lines that have a tax code assigned to them are included in the Italian Receivables Deferred VAT Register report. The report is run in the functional currency of your set of books.

The Italian Receivables Deferred VAT Register report is ordered by document sequence number within sequence name. At the end of the report are two summary sections of invoice totals, one for deferred invoices and one for receipts and adjustments. The summaries display totals by tax rate and print a grand total.

Use the Standard Request Submission windows to submit the Italian Receivables Deferred VAT Register report.

See also: Using Standard Request Submission, *Oracle Applications User Guide*

Prerequisites

Before you can run the Italian Receivables Deferred VAT Register report, you must:

- Define VAT registers.
- Define deferred type tax codes.
- Enter Receivables invoices that have deferred tax codes and assign these invoices to the relevant deferred VAT sequence name.
- Post all resulting journals in detail and audit mode to General Ledger, for reconciliation purposes.
- Set the MO: Top Reporting Level profile option to *Set of Books* at the responsibility level.

Report Parameters

Deferred VAT Register

Enter the VAT register for the invoices that you want to include on the report. Oracle Receivables uses the start date, the end date, and the document sequence names for this VAT register to determine which invoices to include on the report.

Accounting Date To

Enter the last date for the invoices that you want to include on the report.

If you have never printed a final Italian Receivables Deferred VAT Register report for this VAT register, the current report starts with the start date for the VAT register and ends with the date that you specify in the Accounting Date To parameter.

If you have previously printed a final Italian Receivables Deferred VAT Register report for this VAT register, the current report starts with the date of the earliest accounted invoice that was not previously included on a final report, and ends with the date that you specify in the Accounting Date To parameter. In this way, Oracle Receivables ensures that all accounted transactions are included on a final Italian Receivables Deferred VAT Register report.

Register Type

Enter *Final* to print the final Italian Purchase VAT Register report up to the date that you specified in the Accounting Date To parameter. After you print the final report for a particular date, subsequent reports start with the date of the earliest unreported accounted invoice.

Enter *Reprint* to reprint a previously printed final report.

Enter *Preliminary* to print a preliminary report only. The default value for this parameter is *Preliminary*.

Report Headings

The Italian Receivables Deferred VAT Register report is printed on preprinted stationery. You can generate these printed report headings by running the Italian Statutory Headings report. For more information, see Italian Statutory Headings Report on page 6-2.

In this heading...	Oracle Receivables prints...
Page	The page number
VAT Register	The name of the VAT register selected
Date From - to	The Fdate from and date to that the report was selected for
Date	The date that the report was printed

Column Headings

In this heading...	Oracle Receivables prints...
Doc Cat	The sequence name that the invoice is assigned to.
GL Date	The invoice General Ledger date.
Seq No	The sequence number that was attributed, automatically or manually, to the document at the time it was entered.
Customer Name	The customer name.
Tax Code	The tax code of the invoice. If the invoice has more than one tax code, a line is printed for each tax code.
Taxable Amount	The taxable amount for the tax code shown in the Tax Code column.
Tax Amount	The tax amount for the tax code shown in the Taxable Amount column.
Total	The total invoice amount for the tax code shown in the Tax Amount column.
Note	An asterisk (*) if the invoice is not posted to the General Ledger. Oracle Receivables also leaves a space for you to write a note on the report.
Prt Seq	An absolute sequence number that is common to all documents that are entered in the register.
Inv No	Invoice number.
Inv Date	Date of the invoice.
VAT Registration	The customer VAT registration number.

Footnote

In this heading...	Oracle Receivables prints...
Tax Rate	The tax rate. A separate line is printed for each tax code. When the tax rate is zero, the tax code description is printed instead of the tax rate.
Description	The tax code description.
Taxable Amount	The taxable amount for each tax rate and description that applies to invoices included in the report.
Tax Amount	The total tax amount for each tax rate that applies to invoices included in the report.
Total	The total of the taxable amount and tax amount for each tax rate that applies to invoices included in the report.

Italian Annual Customer Listing

Parameters: FY-00						Page 1	
Seq Num	Customer Name/ VAT Registration Num	Num of Invoices	Customer Address/ Taxable Amount	Tax Amount	Exempt Amount	Non-Taxable Amount	Total
1	AD INTERNATIONAL SPA 23458539759	9	Na zelene louce 1	Milan 6754321 IT 1,411,807 89,907	0	0	1,501,714 0
	Page Total:		1,411,807	89,907	0	0	1,501,714
	Running Total:		1,411,807	89,907	0	0	1,501,714

***** End of Report *****

Use the Italian Annual Customer Listing report to print the total value of invoices received from Italian customers that have valid VAT registration numbers. The Italian Annual Customer Listing report includes all invoices posted to General Ledger in the fiscal year that you select. These invoices are printed on two lines with separate totals for invoices entered with dates in the fiscal year reported and invoices with dates in a prior year but posted to General Ledger in the year reported.

The Italian Annual Customer Listing report is ordered by VAT registration number.

Use the Standard Request Submission windows to submit the Italian Annual Customer Listing report.

See also: Using Standard Request Submission, *Oracle Applications User Guide*

Prerequisites

Before you can run the Italian Annual Customer Listing report, you must:

- Define the customer, with an address defined both as the legal site and the primary legal site.
- Enter Yes in the Office Site field in the Location window to assign a site as the primary legal site for reporting. This report is printed for the primary legal site only.
- Define a VAT registration number for the customer.
- Post invoices to General Ledger in detail and audit mode.

Report Parameters

Fiscal year

Enter the fiscal year that you want to report invoice totals for.

Report Headings

The Italian Annual Customer Listing report is printed on preprinted stationery. You can generate these printed report headings by running the Italian Statutory Headings report. For more information, see Italian Statutory Headings Report on page 6-2.

In this heading...	Oracle Receivables prints...
Parameters	The fiscal year that you selected

Column Headings

In this column...	Oracle Receivables prints...
Seq Num	A consecutive number for each customer in the report
Customer Name	The customer name
VAT Registration Num	The VAT registration number for the customer
Num of Invoices	The total number of invoices posted to General Ledger in the year selected
Customer Address	The address of the customer from the site defined as the legal site
Taxable Amount	The total taxable amount of taxable invoices
Tax Amount	The total tax amount of taxable invoices
Exempt Amount	The total invoice amounts of all invoices with a tax type of Exempt VAT
Non-Taxable Amount	The total invoice amount of all non-taxable invoices
Total	The total amount of the invoices

Row Headings

In this row...	Oracle Receivables prints...
Page Total	The total of all monetary columns for the page
Running Total	The cumulative page totals and the final total on the last page

Italian Receipt Format for Bills of Exchange Report

Receipt Format for Bills of Exchange		
02-AUG-2000 ITA Operation	Document Date: 03-AUG-2000 Document Number: 77 Page: 1 Of 1	
Invoice Number	Invoice Date	Invoice Amount
10197	06-JUN-00	100.00
Total Amount:		100.00
<p>Penguin Products PLC London Street PG1 1UN A.N.Iceberg ITA Operation Warfield Road Bracknell RG12 1BW GB GBP 100.00 (cento) 02-AUG-2000</p> <p>Lloyds Bank Lewes 451245 10001000 10010</p>		

Use the Italian Receipt Format for Bills of Exchange report to review the format of a receipt for bills of exchange for Italy. This format is specified in the Receipt Print Program field in the Payment Methods window. If you require a different format for your receipt print program, you must copy the format that is provided, and then modify the format accordingly. These receipts are sent to the customer either as notification or for confirmation.

The layout of this report consists of three sections. The first section shows the receipt date, receipt number and company name. The second section shows a list of the invoices that the receipt is applied to and shows the invoice number, invoice date, and invoice amount. The third section is the last page, which shows the customer and customer bank details, receipt date and number, company name and address, and the total amount to be paid in numbers and words.

You can produce this receipt by using the Format option in the Action field in the Create Automatic Receipts window or the Approve Automatic Receipts window. You can also use the Format Automatic Receipts window.

Note: The report example is an execution report which is automatically generated when you submit a batch of receipts for formatting.

Report Parameters

Batch Name

Enter the name of the receipt batch that is to be formatted.

Italian EFT Remittance Format for Bills of Exchange

Use this format to produce a file that contains an automatic remittance for bills of exchange for Italy. This format is specified in the Remittance Transmission Program and Factoring Transmission Program fields in the Payment Methods window. If you need a different format for your remittance transmission program, you must copy the program that is provided, and then modify the format accordingly. This remittance format is sent to the bank to initiate the transfer of funds.

This EFT format is made up of a header record, detail records that describe the receipts, and an end record. This table is a summary of the detail records:

Record Type	Description
14	Receipt Details
20	Supplier Name
30	Customer Name
40	Customer Address
50	Invoice Details
51	Supplier Details
70	Additional information for the bank

You can produce this EFT format by using the Format option in the Action field in the Create Automatic Remittances window or the Remit Receipts window. You can also use the Format Remittances window.

Report Parameters

Batch Name

Enter the name of the remittance batch that is to be formatted.

5

Oracle Assets

This chapter overviews Oracle Assets for Italy, including the Italian Assets Register report.

Italian Assets Register Report

Parameters		Book : IAG TAX BO		Date 17-AUG-2000					
		Fiscal Year : 2000							
Category 9 :FURNITURE:CABINETS									
Depreciation Rate :									
Purchase Year :1999									
Starting Depreciation Year :1999									
AssetDescription	Invoice Num.	Supplier Name	Ordinary Depreciation	In Advance Depreciation	Allowance Ordinary Dep.	Allowance Bonus Dep.	Net Book Value		
		Asset Cost	Revaluation	Depreciation					
1001TEST	disc 1	ORACLE UK LTD							
		1,000.00	0.0	0.00	0.00	0.0	1,000.00		
	Total :	1,000.00	0.0	0.00	0.00	0.0	1,000.00		
Category 9 :FURNITURE:CABINETS									
Depreciation Rate :									
Purchase Year :1995									
Starting Depreciation Year :1993									
AssetDescription	Invoice Num.	Supplier Name	Ordinary Depreciation	In Advance Depreciation	Allowance Ordinary Dep.	Allowance Bonus Dep.	Net Book Value		
		Asset Cost	Revaluation	Depreciation					
1000TEST PAYMENT DISCCOU	disc 3	ORACLE UK LTD							
		3,000.00	0.0	0.00	0.00	0.0	3,000.00		
	Total :	3,000.00	0.0	0.00	0.00	0.0	3,000.00		
	Year Total :	4,000.00	0.0	0.00	0.00	0.0	4,000.00		

The Italian Assets Register report contains details about assets at the close date of each fiscal year, as required by Italian fiscal law.

Use the Standard Request Submission windows to submit the Italian Assets Register report.

See also: Using Standard Request Submission, *Oracle Applications User Guide*

Report Parameters

Book

Enter the asset book that you want to report on.

Fiscal Year

Enter the fiscal year that you want to report on.

Register Report

Enter *Yes* if you want to print the final Italian Assets Register report for this fiscal year. Enter *No* to print a preliminary report only. The default value for this parameter is *No*.

Report Headings

In this heading...	Oracle Assets prints...
Book	The name of the asset book.
Fiscal Year	The fiscal year selected.
Date	The register report date.

Column Headings

In this column...	Oracle Assets prints...
Period	The year. The year is updated automatically in every tax period.
Category	Assets according to asset category.
Depreciation Rate	The corresponding depreciation rate applied for each reported asset category.
Purchase Year	The purchase year of the assets included in each category.
Starting Depreciation Year	The starting depreciation year of the assets included in each category.
Asset Num	The assets identification number.
Description	The assets description.
Invoice	The purchase invoice number and date for each asset, where applicable.

In this column...	Oracle Assets prints...
Supplier Name	The reference to the supplier name for each asset included in each category, where applicable.
Asset Cost	The asset cost of each asset.
Revaluation	The amount of any revaluation in the reference tax period for each asset.
Ordinary Depreciation	The amount of the ordinary depreciation of the reference tax period for each asset.
In Advance Depreciation	The amount of the in advance depreciation of the reference tax period for each asset included in each category.
Allowance Ordinary Dep.	The amount of the allowance ordinary depreciation at the end of the previous tax period for each asset.
Allowance Bonus Dep.	The amount of the allowance bonus depreciation at the end of the previous tax period for each asset.
Net Book Value	The net book value at the end of the reference tax period for each asset.
Capital Net Book	The capital net book of each retired asset at the end of the reference tax period.
Gain/Loss	The amount of possible gain/loss of each retirement.
Retirements Total	The general total of invoiced amounts, costs, ordinary and in advance depreciation, net book values, and the balance between gains/loss.

6

Statutory Report Headings

This chapter overviews statutory report headings for Oracle Financials for Italy.

Italian Statutory Headings Report

Company Name: Address:	Italiana SpA Via Laurentina 756 Roma 00143 IT	Page: Year: VAT Registration: Fiscal Code:	1 / 1 2000 01988350276 123123123456
Italian Exemption Letter Register			

Use the Italian Statutory Headings report to print the official heading that appears on all statutory reports in Italy.

The heading contains company information entered in the Location window. The header also displays the company's taxpayer ID that you entered in the globalization flexfield of the Location window as well as the VAT registration number that you entered in the System Options window in Oracle Receivables or the Financials Options window in Oracle Payables. After the tax authority approves the header information for your company, this header must appear on all your statutory official company reports.

You can prepare a set of documents for each statutory report that you require for the calendar year. The Italian Statutory Headings report prints a sequential page number on each sheet. If necessary, you can print additional sheets beginning from the next page number in the sequence.

- Use the Italian Statutory Headings report for:
- Italian Purchasing Packing Slip
- Italian Annual Supplier Listing
- Italian Purchase VAT Register
- Italian Payables Sales VAT Register
- Italian Payables Summary VAT
- Italian Inventory Packing Slip
- Italian Receivables Sales VAT Register
- Italian Receivables Deferred VAT Register
- Italian Annual Customer Listing

Use the Standard Request Submission windows to submit the Italian Statutory Headings report from General Ledger, Oracle Payables, Oracle Receivables, or Oracle Assets

See also: Using Standard Request Submission, *Oracle Applications User Guide*

Prerequisites

Before running the Italian Statutory Headings report, you must:

- Enter the address of the location that you want in the statutory heading and assign the location to the operating unit that you run the Italian Statutory Headings report for.
- Enter the company's taxpayer ID in the Fiscal Code field in the globalization flexfield of the Location window.
- Enter the VAT registration number in the System Options window in Oracle Receivables or the Financials Options window in Oracle Payables.

Report Parameters

Operating Unit

Enter your company's operating unit to indicate the location that the heading information is taken from.

First Page Number

Enter the starting page number for the report.

Number of Pages

Enter the number of pages that you want to print.

Report Title

Enter the statutory report that the heading is used for.

System

Enter the application you want to use for header information:

- Oracle Payables
- Oracle Receivables

Year

Enter the current year.

Report Headings

In this heading...	Oracle Applications prints...
Company Name	The company set of books
Address	The company address
Page	The current page number
Year	The year of the report
VAT Registration	The company VAT registration number
Fiscal Code	The company taxpayer ID
<Report Title>	The report title

Topical Essays

These Topical Essays overview specific topics by reviewing their effects throughout Oracle Applications. Topics covered include:

- Sequence Numbering
- Customs Bills
- Self invoices
- VAT Subledgers

Sequence Numbering

Oracle Financials lets you:

- Define an unlimited number of sequences, fixing the initial value for each sequence and the Applications that may use them.

See also: Defining a Document Sequence, *Oracle Applications System Administrator's Guide*

- Choose if the sequence numbers must be automatically generated by Oracle Financials or manually assigned by you.
- Define a time period during which these sequences can generate or have numbers assigned.
- Define an unlimited number of document categories. There are, however, a number of default categories that come with the installation.
- Combine one or more documents categories with a definite sequence.
- Define a time period during which this combination is valid.

See also: Defining Document Categories, *Oracle Applications System Administrator's Guide*

See also: Defining Document Categories, *Oracle Applications System Administrator's Guide*

See also: Assigning a Document Sequence, *Oracle Applications System Administrator's Guide*

These features can be used to manage the definition (automatic or manual) of VAT voucher numbers and other bookkeeping transactions.

To use the voucher correctly, you must enter only one company (balancing segment) for each set of books.

To define the vouchers structure to represent the particular characteristics of your company, you must follow this analysis and construction process for each area:

1. Define the documents managed by the company in the area of interest (for example, invoices A and invoices B).
2. Single out the document groups that (for organization, control, or fiscal reasons) can or must share the same voucher or, on the contrary, can or must have a different voucher.
3. Determine the voucher definition formalities (manual or automatic).
4. Define documents using standard functionality.

See also: Defining Document Categories, *Oracle Applications System Administrator's Guide*

5. Define sequences using standard functionality.

See also: Defining a Document Sequence, *Oracle Applications System Administrator's Guide*

6. Combine documents and sequences using standard functionality.

See also: Assigning a Document Sequence, *Oracle Applications System Administrator's Guide*

The following example illustrates how General Ledger, Oracle Payables, and Oracle Receivables define documents and sequences.

Voucher Definition in General Ledger

The company wants to use General Ledger, Oracle Payables, and Oracle Receivables for the accounting period 2000. In addition, the company wants to assign a single sequence of voucher numbers to all manual entries and to entries automatically generated using Recurring Journal Entries. The company has two offices carrying out journal entries. In order to immediately identify which office has carried out each entry, the company decides to have a double sequence of documents, identical but characteristic of each office.

The company decides to implement these new documents:

- General Ledger manual entries - office A
- General Ledger manual entries - office B
- Purchase Invoices - office A
- Purchase Invoices - office B
- Payments - office A
- Payments - office B
- Sales invoices - office A
- Sales invoices - office B
- Encashments - office A
- Encashments - office B
- Rectifications - office A
- Rectifications - office B

The company decides to define these sequences:

CGM_00_ For all documents manually entered in General Ledger (Documents 1 and 2)

NOCGM_00_ For all documents relative to summary entries coming from Oracle Payables and Oracle Receivables (Documents 3 to 12)

Voucher Definition and General Ledger Hints

Always choose a sequence name that easily identifies the entry type (taking into account the maximum printable size, which is 14 characters). In addition, choose a name that is easy to update every year.

Before you start to define the structure, you must set the Sequence Numbering profile option to *Always Used* using Oracle Financials Administrator responsibility.

See also: Overview of Setting User Profiles, *Oracle Applications System Administrator's Guide*

You can carry out the next transactions using the System Administrator responsibility or using a similar group of functions available in the General Ledger responsibility

Document definition occurs through the standard functionality in the Journal Categories window in General Ledger, according to this scheme:

Category	Description
GL manual entries office A	GL manual entries office A
GL manual entries office B	GL manual entries office B
Rectifications office A	Rectifications office B

Use the standard functionality in the Document Sequences window to define sequences according to this scheme:

Name	Application	From	To	Type	Initial Value	Message
CGM_00	General Ledger	01-JAN-00	31-DEC-00	Gapless		Yes
NOCGM_00	General Ledger	01-JAN-00	31-DEC-00	Gapless		Yes

Use the standard functionality in the Sequence Assignments window to assign documents to sequences according to this scheme:

Document Flexfield	Start Date	End Date	Sequence
Application = General Ledger	01-JAN-00	31-DEC-00	CGM_00
Set of Books = Reference Set of Books			
Category = GL manual entries - office A			
Method = manual			
Application = General Ledger	01-JAN-00	31-DEC-00	NOCGM_00
Set of Books = Reference Set of Books			
Category = Rectifications - office B			
Method = manual (or automatic if Recurring Journal Entries are used)			

See also: Assigning a Document Sequence, *Oracle Applications System Administrator's Guide*

Voucher Definition in Oracle Payables

The company wants to use General Ledger, Oracle Payables, and Oracle Receivables for the accounting period 2000, assigning to all purchase invoices, credit memos, and custom bills manually entered in Oracle Financials a single sequence of voucher numbers. In order to benefit from the functionality which reduces the number of transactions necessary to enter *EU Invoices* and *Payables Self Invoices*, the company decides to assign two further different sequences to these documents. The company has two offices entering invoices. To easily identify which office has carried out each entry, the company decides to have a double sequence of documents, identical but characteristic of each office.

The company decides to define these new documents:

- Purchase Invoices - office A
- Purchase Invoices - office B
- EU invoices - office A
- EU invoices - office B
- Self invoices - office A
- Self invoices - office B
- Non-VAT purchase documents - office A
- Non-VAT purchase documents - office B
- Payments - office A
- Payments - office B

The company decides to define these vouchers:

FATPAS_00_	For all purchase invoices, credit memos, and custom bills manually entered (Documents 1 and 2)
CEEFAT_00_	For all EU VAT purchase invoices and credit memos manually entered (Documents 3 and 4)
AUTFAT_00_	For all suppliers self invoices (Documents 5 and 6)
NONIVA_00_	For all non-VAT purchase documents (bills of costs, fuel cards, extra-EU invoices) (Documents 7 and 8)
PAGAM_00_	For all payments (Documents 9 and 10)

Voucher Definition and Oracle Payables Hints

Always choose a sequence name that easily identifies the entry type (taking into account the maximum printable size, which is 14 characters for vouchers). In addition, choose a name that is easy to update every year.

Before you start to define the structure, you must set the Sequence Numbering profile option to *Always Used* using the System Administrator responsibility.

See also: Overview of Setting User Profiles, *Oracle Applications System Administrator's Guide*

The next transactions must be carried out using the same responsibility.

Use the standard functionality in the Document Categories window to define documents according to this scheme:

Application	Code	Name	Description	Table Name
Oracle Payables	Purchase Invoices = A	Purchase Invoices A	Purchase Invoices entry A	AP_INVOICES
Oracle Payables	Payment B with check	Payments with check	Customers bank check payments entries - office B	AP_CHECKS

Use the standard functionality in the Document Sequences window to define sequences according to this scheme:

Name	Application	From	To	Type	Initial Value	Message
FATPAS_00	Oracle Payables	01-JAN-00	31-DEC-00	Gapless		Yes
PAGAM_00	Oracle Payables	01-JAN-00	31-DEC-00	Gapless		Yes

Use the standard functionality in the Sequence Assignments window to assign documents to sequences according to this scheme:

Document Flexfield	Start Date	End Date	Sequence Name
Application = Oracle Payables	01-JAN-00	31-DEC-00	CGM_00
Set of Books =Reference Set of Books			
Category = Purchase Invoices - A			
Method = manual			
Application = Oracle Payables	01-JAN-00	31-DEC-00	NOCGM_00
Set of Books =Reference Set of Books			
Category = Purchase Invoices - B			
Method = manual			
Application = Oracle Payables	01-JAN-00	31-DEC-00	NOCGM_00
Set of Books =Reference Set of Books			
Category = Payments B with check			
Method = manual			

See also: Assigning a Document Sequence, *Oracle Applications System Administrator's Guide*

Voucher Definition in Oracle Receivables

The company wants to use General Ledger, Oracle Payables, and Oracle Receivables for the accounting period 2000, assigning to all manually entered sales invoices, credit memos, encashments and customer balances rectifications entries (for example, allowances, losses) separate voucher number sequences. The company has two offices entering invoices. To easily identify which office has carried out each entry, the company decides to have a double sequence of documents, identical but characteristic of each office.

The company decides to define these new documents:

- Sales invoices - office A
- Sales invoices - office B
- Credit memos - office A
- Credit memos - office B
- Adjustments - office A
- Adjustments - office B
- Encashments - office A
- Encashments - office B

The company decides to define these vouchers:

FATATT_00_	For all sales invoices (Documents 1 and 2)
NOTECR_00_	For all credit memos (Documents 3 and 4)
AGGIUS_00_	For all adjustments (Documents 5 and 6)
INCASS_00_	For all encashments (Documents 7 and 8)

Voucher Definition and Oracle Receivables Hints

Always choose a name that easily identifies the entry type (taking into account the maximum printable size, which is 14 characters). In addition, choose a name that is easy to update every year.

Before you start to define the structure, you must set the Sequence Numbering profile option to *Always Used* using the System Administrator responsibility.

See also: Overview of Setting User Profiles, *Oracle Applications System Administrator's Guide*

The next transactions must be implemented with the same responsibility.

Use the standard functionality in the Document Categories window to define documents according to this scheme:

Application	Code	Name	Description	Table Name
Oracle Receivables	Sales invoices - office A	Sales invoice - A	Sales invoices entry - A	RA_CUSTOMER_TRX
Oracle Receivables	Encashments - office B	Encashments with check	Customers encashments entries - check - Office B	AR_CASH_RECEIPTS

Use the standard functionality in the Document Sequences window to define sequences according to this scheme:

Name	Application	From	To	Type	Initial Value	Message
FATATT_00	Oracle Receivables	01-JAN-00	31-DEC-00	Gapless		Yes
INCASS_00	Oracle Receivables	01-JAN-00	31-DEC-00	Gapless		Yes

Use the standard functionality in the Sequence Assignments window to assign documents to sequences according to this scheme:

Document Flexfield	Start Date	End Date	Sequence Name
Application = Oracle Receivables	01-JAN-00	31-DEC-00	FATATT_00
Set of Books =Reference Set of Books			
Category = Sales invoice - A			
Method = manual			
Application = Oracle Receivables	01-JAN-00	31-DEC-00	INCASS_00
Set of Books =Reference Set of Books			
Category = Encashments B with check			
Method = manual			
Application = Oracle Receivables	01-JAN-00	31-DEC-00	PAGAM_00
Set of Books =Reference Set of Books			
Category = Payments B with check			
Method = manual			

See also: Assigning a Document Sequence, *Oracle Applications System Administrator's Guide*

You must define in Oracle Receivables the same documents defined at the System Administrator level:

Use the Transaction Types window in Oracle Receivables to define:

- Sales invoices - office A
- Sales invoices - office B
- Credit memos - office A
- Credit memos - office B

See also: Transaction Types, *Oracle Receivables User Guide*

Use the Receivable Activities window in Oracle Receivables to define:

- Adjustments - office A
- Adjustments - office B

See also: Receivables Activities, *Oracle Receivables User Guide*

Use the Payment Methods window to define:

- Encashments - office A
- Encashments - office B

See also: Payment Methods, *Oracle Receivables User Guide*

Ensure that the name you enter coincides exactly with the value defined in the Form Code field in the Document Categories window under the System Administrator responsibility.

See also: Defining Document Categories, *Oracle Applications System Administrator's Guide*

Customs Bills

Oracle Payables lets you:

- Define specific tax codes relative to custom bills entries
- Enter customs bills in a rapid and reliable way

Administrative Requisites

Customs bill entries involve these bookkeeping and managing transactions:

- Customs bill entry in the Purchase VAT Register, using as the invoice taxable amount the import value determined by the customs authority and the possible import duties, and using the VAT rate indicated on the document
- VAT General Ledger entry in the Purchases VAT account and on the Sales VAT account

Functional Description

You can perform these transactions using the standard functions or an ad hoc developed function to reduce the number of transactions needed to correctly enter the document.

The use of the standard function involves:

- The definition of a transitory account named, for instance, *Customs bills transitory*
- The definition of a *fictitious* bank account using for its payments the above mentioned account
- The definition of a *Customs* supplier

In this example, you want to enter this customs bill:

Customs value	80
Duties	20
VAT	19
Total	119

The amount 39 is paid by the shipper, Delta.

Perform these transactions:

1. To enter the customs bill for the amount 119 with these counterparts:

Customs bills transitory (item)	80
Duties (item)	20
Purchases VAT (tax)	19

2. To enter the shipper's invoice for the amount 39 with this counterpart:

Customs bills transitory (item)	39
---------------------------------	----

3. To pay the customs bill using the fictitious bank account and the supplier account Customs with this counterpart:

Customs bills transitory 119

The entry, with the standard functions, involves:

- Definition of one or more specific tax codes (one for every rate) to be used exclusively for customs bills VAT. These tax codes must be assigned the tax type Customs Bill. The use of a tax code based on such tax type allows the Purchase VAT Register definition program to assume that the taxable amount consists of the following:
- The amounts of the invoice qualified as taxable elements (for example, duties)
- Definition of a customs supplier

To enter a customs bill, you can enter a normal invoice referring to the customs supplier previously selected. In the first zone, indicate the amount resulting from the total amount of the received bill (VAT + duties) to gain access to the invoice distribution. In the Tax line, indicate the VAT amount. For the same line, navigate to the globalization flexfield in the Distributions window and enter the customs taxable amount. For more information, see Enter Invoice Distribution Information on page 2-4. The duty must be represented on other line of the cost distribution.

If your tax amount is partially recoverable, enter two tax distribution lines, one for the recoverable amount and one for the non-recoverable amount. Manually calculate and enter the recoverable and non-recoverable amounts. Check the Recoverable check box at the invoice distribution level for the recoverable tax distribution line, but not for the non-recoverable tax distribution line.

Make sure in the accounting flexfield that the tax account is entered for the recoverable tax line and the appropriate expense account is entered for the non-recoverable tax line. Enter the taxable amount against each tax distribution line in the globalization flexfield. For more information, see Enter Invoice Distribution Information on page 2-4.

If your tax amount is fully recoverable or non-recoverable, enter one tax distribution line. Accordingly check or leave unchecked the Recoverable check box.

Note: Oracle Payables does not automatically create partially recoverable tax distributions for tax-only invoices.

The entered invoices during the approval are placed on two holds. To release them, use the standard function of invoice approval.

This transaction should be carried out periodically to allow payment to be made.

Self Invoices

Oracle Payables lets you:

- Define specific tax codes relative to self invoices entries
- Enter self invoices in a rapid and reliable way
- Print Purchases VAT Self Invoices and Sales VAT Self Invoices Registers and to carry out with a single transaction entry, entries on VAT accounts, Purchases VAT account, and Sales VAT account

Administrative Requisites

The entry of a self invoice involves these General Ledger transactions:

- Self invoice entry on Purchases VAT Register and Sales VAT Register
- General Ledger entry of the VAT on the Purchases VAT account and on the Sales VAT account

Functional Description

To allow a correct self invoices entry on VAT Registers, you must:

- Define a dummy self invoice supplier
- Define one or more tax codes with tax type Self Invoice, on which the *Purchase VAT account* amounts are entered
- Define one or more tax codes with tax type Offset on which the *Sales VAT account* amounts are entered

The use of a tax code based on the tax type Self Invoice allows Oracle Financials to correctly enter the transactions on the VAT Registers (determining the taxable value on the basis of the amount that you entered in the globalization flexfield at the invoice distribution level).

To enter a self invoice, you can enter a normal invoice against the self invoices supplier. The amount to enter in the first zone of the Invoice Amount field is 0.

In this way, you have access to the invoice distribution. In the Tax distribution, enter the VAT amount. On the same line, navigate to the globalization flexfield in the Distributions window and enter the taxable amount of the self invoice. For more information, see Enter Invoice Distribution Information on page 2-4.

If your tax amount is partially recoverable, enter two tax distribution lines, one for the recoverable amount and one for the non-recoverable amount. Manually calculate and enter the recoverable and non-recoverable amounts. Check the Recoverable check box at the invoice distribution level for the recoverable tax distribution line, but not for the non-recoverable tax distribution line.

Make sure in the accounting flexfield that the tax account is entered for the recoverable tax line and the appropriate expense account is entered for the non-recoverable tax line. Enter the taxable amount against each tax distribution line in the globalization flexfield. For more information, see Enter Invoice Distribution Information on page 2-4.

If your tax amount is fully recoverable or non-recoverable, enter one tax distribution line. Accordingly check or leave unchecked the Recoverable check box.

Note: Oracle Payables does not automatically create partially recoverable tax distributions for tax-only invoices.

Another VAT line must be included having negative amount and relative to the transactions of sales VAT account (entering the tax code previously defined as taxable type offset).

For the same invoice, enter a document category of Self Invoice in the Invoice Voucher zone. This allows the entry of the self invoices of this document on the VAT Subledgers (*Purchases Self Invoices* and *Sales Self Invoices*).

The entered invoices, during the approval, are placed on two holds. You can release the holds through the standard function of invoice approval.

Periodically repeat this procedure to clear the self invoices.

VAT Subledgers

This chapter contains the information necessary to manage specific VAT Subledgers, using the Voucher and the Document Categories definition in Oracle Receivables and Oracle Payables.

A possible structure of VAT registers, Purchase VAT Register, and Sales VAT Register is:

- EU Purchase VAT Register
- EU Sales VAT Register
- Deferred VAT Sales Register
- Purchase Self Invoices Register
- Sales Self Invoices Register

EU Purchase VAT Register

This register lists all invoices relative to EU purchases entered and posted in the date range of the report. The report submission, the report parameters, the register and column headings are similar to those of the Italian Purchase VAT Register.

See [Italian Purchase VAT Register Report](#) on page 2-10 for more information.

To obtain this register in Oracle Payables, it is necessary to carry out the following setup procedures:

- Define the sequences related to each type of document entered, such as sequences for:
 - EU invoices
 - EU debit memos
 - EU credit memos
- Define the document categories relative to the different types of entered transactions, such as:
 - EU invoices
 - EU credit memos
 - EU debit memos
- Assign each sequence to the corresponding document category

When you enter the EU invoice, you must enter the document category of the invoice and assign the voucher number. You can request the printing of the EU Purchase VAT Register after the Oracle Payables posting of the transactions.

EU Sales VAT Register

This register lists all invoices relative to EU purchases entered and posted in the date range of the report, which, as specified by the EU law, must also be entered in the Sales VAT Register. The report submission, the report parameters, the register and column headings are similar to those of the Italian Payables Sales VAT Register.

See Italian Payables Sales VAT Register Report on page 2-16 for more information.

It is not necessary to carry out further setup procedures from those for the EU Purchase VAT Register.

During the entry of the EU invoice, you must add, for each VAT line reported in the invoice, another VAT line with a negative amount and tax code to which the tax type Offset was assigned.

After the transactions posting, you can request the EU Sales VAT Register report in Oracle Payables.

Purchase Self Invoice Register

The report of the self invoices register on the Purchase VAT Register can be managed in Oracle Payables by a report in which all self invoices entered and posted on the date of drawing are listed. The report submission, the report parameters and the register and column headings are similar to those of the Italian Purchase VAT Register.

See Italian Purchase VAT Register Report on page 2-10 for more information.

In order to obtain this register, you must carry out the following setup procedures in Oracle Payables:

- Define the self invoices sequence
- Define the self invoices document category
- Assign the sequence to the corresponding document category

When you enter the EU invoice, you must add, for each VAT line reported in the invoice, another VAT line with negative amount and tax code to which the tax type Offset was assigned.

Sales Self Invoices Register

The report of the self invoices register on the Sales VAT Register can be managed, in Oracle Payables, from a report in which all self invoices entered and posted in the date range of the report are listed. The report submission, the report parameters, the register and column headings are similar to those of the Italian Payables Sales VAT Register.

See Italian Payables Sales VAT Register Report on page 2-16 for more information.

In order to obtain this register, it is necessary to carry out, in Oracle Payables, the setup procedures described in the previous section. You must enter the self invoices as described.

A

Standard Navigation Paths

This appendix describes how to navigate to each window in Oracle Financials for Italy.

Standard Navigation Paths

Although your system administrator may have customized your navigator, typical navigation paths include:

Window Name	Navigation Path
Exemption Letters	Italian AP Localizations: Exemption Letters
VAT Registers	Italian AP Localizations: VAT Register or Italian AR Localizations: VAT Register

If you have upgraded from a Character Mode version of Oracle Applications, see Appendix C for a cross reference between character mode menu paths and Release 11*i* navigation paths.

B

Using Globalization Flexfields

This appendix describes how to use globalization flexfields.

Using Globalization Flexfields

Oracle Financials for Italy uses globalization flexfields that let you enter country-specific information in Oracle Payables. Your system administrator should complete setup steps to enable globalization flexfields for your country-specific responsibilities.

See also: Setting Up Globalization Flexfields, *Oracle Financials Country-Specific Installation Supplement*

There is a globalization flexfield on this window:

Oracle Payables

- Distributions

The globalization flexfield appears in the window after you complete all setup steps to enable globalization flexfields. The globalization flexfield is enclosed in round brackets. Click in the globalization flexfield to display the pop-up window.

C

Character Mode to GUI Navigation Paths

This appendix describes how to navigate to character mode forms and GUI windows.

Character Mode to GUI Navigation Paths

This appendix maps Oracle Financials for Italy character mode menu paths and form names to GUI menu paths and windows or processes.

Character Mode Form and Menu Path	GUI Window or Process, and Navigation Path
Italian Local Payables	Italian AP Localizations
Assign Exemption Letters to Vendors window	Exemption Letters window
\ Navigate Vendors Exemption	Navigator: Exemption Letters
Italian Local Payables	Italian AP Localizations
Defining VAT Registers window	VAT Registers window
\ Navigate Setup Invoices VAT Register	Navigator: VAT Register

D

Profile Options

This appendix lists the profile options that affect the operation of Oracle Financials for Italy. This appendix includes a brief description of each profile option that you or your system administrator can set at the site, application, responsibility, or user levels.

Profile Options

During implementation, your system administrator sets a value for each user profile option to specify how Oracle Financials for Italy controls access to and processes data.

See also: Overview of Setting User Profiles, *Oracle Applications System Administrator's Guide*

Profile Options Summary

This table indicates whether you can view or update profile options and at which levels your system administrator can update these profile options: the user, responsibility, application, or site levels.

A *Required* profile option requires you to provide a value. An *Optional* profile option already provides a default value which you can change.

Profile Option	User	System Administrator					Requirements	
	User	User	Resp	App	Site	Value Required?	Default Value Provided?	
AP Payment: Company Details Printed	Y	-	-	-		Required	No Default	
INV Packslip: Shipper Data Printed	Y		Y	Y	Y	Required	No Default	
Province	Y				Y	Required	No Default	
Key	Y	You can update the profile option						
	-	You can view the profile option but cannot change it						
	0	You cannot view or change the profile option value						

Country-Specific Profile Options

This section lists the profile options in Oracle Financials for Italy that are referenced in this user guide.

AP Payment: Company Details Printed

Set the AP Payment: Company Details Printed profile option to **Yes** if you want to print company information details on the Italian Banking Transfer Order report.

INV Packslip: Shipper Data Printed

Use the System Profile Values window in the System Administrator responsibility to set the INV Packslip: Shipper Data Printed profile option to **Yes** if you want to print the Italian Purchasing Packing Slip report and the Italian Inventory Packing Slip report on preprinted stationery.

Province

Set the Province profile option before you submit the Exemption Letter Process report.

Profile Options in Oracle Application Object Library

This section lists the profile options in Oracle Application Object Library that are referenced in this user guide.

See also: [Profile Options in Oracle Application Object Library, *Oracle Applications System Administrator's Guide*](#)

Sequential Numbering

Sequential Numbering assigns numbers to documents that you create in Oracle financial products.

Use the System Profile Values window in the System Administrator responsibility to define this profile option.

Profile Options in Oracle General Ledger

This section lists the profile options in Oracle General Ledger that are referenced in this user guide.

See also: Setting General Ledger Profile Options, *Oracle General Ledger User Guide*

Journals: Mix Statistical and Monetary

To report on statistical amounts in addition to monetary amounts that you enter in the Enter Journals window, set the Journals: Mix Statistical and Monetary profile option to Yes.

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