Oracle® Financials for Korea

User Guide

Release 11*i*

May, 2000
Part No. A81257-02

ORACLE®

Oracle Financials for Korea User Guide, Release 11*i*

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Contents

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- Is the information clearly presented?
- Do you need more information? If so, where?
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Preface

Welcome to Release 11*i* of the *Oracle® Financials for Korea User Guide.*

This user guide includes information to help you effectively work with Oracle Financials for Korea and contains detailed information about the following:

- Overview and reference information

- Specific tasks that you can accomplish with Oracle Financials for Korea

- Oracle Financials for Korea programs, reports, and listings

- Oracle Financials for Korea functions and features

This preface explains how this user guide is organized and introduces other sources of information that can help you use Oracle Financials for Korea.

About this Country-Specific User Guide

This user guide documents country-specific functionality developed for use within your country and supplements our core Financials user guides. This user guide also includes tips about using core functionality to meet your country's legal and business requirements, as well as task and reference information.

- Chapter 1 describes Oracle Assets for Korea, including the Korean Depreciation Detail by Assets report and the Korean Depreciation Adjustment Detail report.

Audience for this Guide

This guide assumes you have a working knowledge of the following:

- The principles and customary practices of your business area.

- Oracle Financials for Korea.

    If you have never used Oracle Financials for Korea, we suggest you attend one or more of the Oracle training classes available through Oracle University.

- The Oracle Applications graphical user interface.

To learn more about the Oracle Applications graphical user interface, read the *Oracle Applications User Guide.*

See Other Information Sources for more information about Oracle Applications product information.

Other Information Sources

You can choose from other sources of information, including online documentation, training, and support services, to increase your knowledge and understanding of Oracle Financials for Korea.

If this user guide refers you to other Oracle Applications documentation, use only the Release 11*i* versions of those guides unless we specify otherwise.

Online Documentation

All Oracle Applications documentation is available online (HTML and PDF). The technical reference guides are available in paper format only. Note that the HTML documentation is translated into over twenty languages.

The HTML version of this guide is optimized for onscreen reading, and you can use it to follow hypertext links for easy access to other HTML guides in the library. When you have an HTML window open, you can use the features on the left side of the window to navigate freely throughout all Oracle Applications documentation.

- You can use the Search feature to search by words or phrases.

- You can use the expandable menu to search for topics in the menu structure we provide. The Library option on the menu expands to show all Oracle Applications HTML documentation.

You can view HTML help in the following ways:

- From an application window, use the help icon or the help menu to open a new Web browser and display help about that window.

- Use the documentation CD.

- Use a URL provided by your system administrator.

Your HTML help may contain information that was not available when this guide was printed.

Related User Guides

This user guide documents country-specific functionality developed in addition to our Oracle Financials core products. Because our country-specific functionality is used in association with our core Financials products and shares functional and setup information with other Oracle Applications, you should consult other related user guides when you set up and use Oracle Financials for Korea.

You can read the guides online by choosing Library from the expandable menu on your HTML help window, by reading from the Oracle Applications Document

Library CD included in your media pack, or by using a Web browser with a URL that your system administrator provides.

If you require printed guides, you can purchase them from the Oracle store at http://oraclestore.oracle.com.

Oracle Applications User Guide

This guide explains how to navigate the system, enter data, and query information, and introduces other basic features of the GUI available with this release of Oracle Financials for Korea (and any other Oracle Applications product).

You can also access this user guide online by choosing "Getting Started and Using Oracle Applications" from the Oracle Applications help system.

Oracle Financials Common Country Features User Guide

This manual describes functionality developed to meet specific legal and business requirements that are common to several countries in a given region. Consult this user guide along with your country-specific user guide and your financial product's manual to effectively use Oracle Financials in your country.

Oracle Financials Country-Specific User Guides

These manuals document functionality developed to meet legal and business requirements in countries that you do business in. Look for a user guide that is appropriate to your country; for example, see the Oracle Financials for the Czech Republic User Guide for more information about using this software in the Czech Republic.

Oracle Financials RXi Reports Administration Tool User Guide

Use the RXi reports administration tool to design the content and layout of RXi reports. RXi reports let you order, edit, and present report information to better meet your company's reporting needs.

Oracle General Ledger User Guide

Use this manual when you plan and define your chart of accounts, accounting period types and accounting calendar, functional currency, and set of books. It also describes how to define journal entry sources and categories so that you can create journal entries for your general ledger. If you use multiple currencies, use this manual when you define additional rate types and enter daily rates. This manual also includes complete information on implementing budgetary control.

Oracle Purchasing User Guide

Use this manual to read about entering and managing the purchase orders that you match to invoices.

Oracle Payables User Guide

This manual describes how accounts payable transactions are created and entered into Oracle Payables. This manual also contains detailed setup information for Oracle Payables. Use this manual to learn how to implement flexible address formats for different countries. You can use flexible address formats in the suppliers, customers, banks, invoices, and payments windows in both Oracle Payables and Oracle Receivables.

Oracle Receivables User Guide

Use this manual to learn how to implement flexible address formats for different countries. You can use flexible address formats in the suppliers, customers, banks, invoices, and payments windows in both Oracle Payables and Oracle Receivables. This manual also explains how to set up your system, create transactions, and run reports in Oracle Receivables.

Oracle Assets User Guide

Use this manual to add assets and cost adjustments directly into Oracle Assets from invoice information.

Oracle Projects User Guide

Use this manual to learn how to enter expense reports in Projects that you import into Payables to create invoices. You can also use this manual to see how to create Project information in Projects which you can then record for an invoice or invoice distribution.

Oracle Cash Management User Guide

This manual explains how you can reconcile your payments with your bank statements.

Using Oracle HRMS - The Fundamentals

This user guide explains how to setup and use enterprise modeling, organization management, and cost analysis. It also includes information about defining payrolls.

Oracle Workflow Guide

This manual explains how to define new workflow business processes as well as customize existing Oracle Applications-embedded workflow processes. You also use this guide to complete the setup steps necessary for any Oracle Applications product that includes workflow-enabled processes.

Oracle Financials Open Interfaces Guide

This guide contains a brief summary of each Oracle Financial Applications open interface.

Oracle Applications Character Mode to GUI Menu Path Changes

This is a quick reference guide for experienced Oracle Applications end users migrating from character mode to a graphical user interface (GUI). This guide lists each character mode form and describes which GUI windows or functions replace it.

Multiple Reporting Currencies in Oracle Applications

If you use Multiple Reporting Currencies feature to report and maintain accounting records in more than one currency, use this manual before implementing Oracle Financials for Korea. The manual details additional steps and setup considerations for implementing Oracle Financials for Korea with this feature.

Multiple Organizations in Oracle Applications

If you use the Oracle Applications Multiple Organization Support feature to use multiple sets of books for one Oracle Financials installation, use this guide to learn about setting up and using Oracle Financials with this feature.

There are special considerations for using Multiple Organizations in Europe with document sequences, legal entity reporting, and drill-down from General Ledger. Consult the Multiple Organizations in Oracle Applications guide for more information about using Multiple Organizations in Europe.

Oracle Applications Flexfields Guide

This guide provides flexfields planning, setup, and reference information for your implementation team, as well as for users responsible for the ongoing maintenance of Oracle Applications product data. This guide also provides information on creating custom reports on flexfields data.

Oracle Alert User Guide

Use this guide to define periodic and event alerts that monitor the status of your Oracle Applications data.

Oracle Applications Implementation Wizard User Guide

If you are implementing more than one Oracle product, you can use the Oracle Applications Implementation Wizard to coordinate your setup activities. This guide describes how to use the wizard.

Oracle Applications Developer's Guide

This guide contains the coding standards followed by Oracle Applications development. It describes the Oracle Application Object Library components needed to implement the Oracle Applications user interface described in the *Oracle Applications User Interface Standard*s. It also provides information to help you build your custom Oracle Developer forms so that they integrate with Oracle Applications.

Oracle Applications User Interface Standards

This guide contains the user interface (UI) standards followed by Oracle Applications development. It describes the UI for the Oracle Applications products and how to apply this UI to the design of an application built by using Oracle Forms.

Installation and System Administration

Installing Oracle Applications

This guide provides instructions for managing the installation of Oracle Applications products. In Release 11*i*, much of the installation process is handled using Oracle One–Hour Install, which minimizes the time it takes to install Oracle Applications and the Oracle 8*i* Server technology stack by automating many of the required steps. This guide contains instructions for using Oracle One–Hour Install and lists the tasks you need to perform to finish your installation. You should use this guide in conjunction with individual product user guides and implementation guides.

Oracle Financials Country-Specific Installation Supplement

Use this manual to learn about general country information, such as responsibilities and report security groups, as well as any post-install steps required by some countries or the Global Accounting Engine.

Upgrading Oracle Applications

Refer to this guide if you are upgrading your Oracle Applications Release 10.7 or Release 11.0 products to Release 11*i*. This guide describes the upgrade process in general and lists database upgrade and product–specific upgrade tasks. You must be at either Release 10.7 (NCA, SmartClient, or character mode) or Release 11.0 to upgrade to Release 11*i*. You cannot upgrade to Release 11*i* directly from releases prior to 10.7.

Oracle Applications Product Update Notes

Use this guide as a reference if you are responsible for upgrading an installation of Oracle Applications. It provides a history of the changes to individual Oracle Applications products between Release 11.0 and Release 11*i*. It includes new features and enhancements and changes made to database objects, profile options, and seed data for this interval.

Oracle Applications System Administrator's Guide

This guide provides planning and reference information for the Oracle Applications System Administrator. It contains information on how to define security, customize menus and online help, and manage processing.

Oracle Global Financial Applications Technical Reference Manual

The *Oracle Global Financial Applications Technical Reference Manual* contains database diagrams and a detailed description of regional and related applications database tables, forms, reports, and programs. This information helps you convert data from your existing applications, integrate Oracle Financials with non-Oracle applications, and write custom reports for Oracle Financials.

You can order a technical reference manual for any product you have licensed. Technical reference manuals are available in paper format only.

Training and Support

Training

We offer a complete set of training courses to help you and your staff master Oracle Applications. We can help you develop a training plan that provides thorough training for both your project team and your end users. We will work with you to organize courses appropriate to your job or area of responsibility.

Training professionals can show you how to plan your training throughout the implementation process so that the right amount of information is delivered to key people when they need it the most. You can attend courses at any one of our many Educational Centers, or you can arrange for our trainers to teach at your facility. We also offer Net classes, where training is delivered over the Internet, and many multimedia–based courses on CD. In addition, we can tailor standard courses or develop custom courses to meet your needs.

Support

From on-site support to central support, our team of experienced professionals provides the help and information you need to keep Oracle Financials for Korea working for you. This team includes your Technical Representative, Account Manager, and Oracle's large staff of consultants and support specialists with expertise in your business area, managing an Oracle server, and your hardware and software environment.

Do Not Use Database Tools to Modify Oracle Applications Data

We STRONGLY RECOMMEND that you never use SQL*Plus, Oracle Data Browser, database triggers, or any other tool to modify Oracle Applications tables, unless we tell you to do so in our guides.

Oracle provides powerful tools you can use to create, store, change, retrieve, and maintain information in an Oracle database. But if you use Oracle tools such as SQL*Plus to modify Oracle Applications data, you risk destroying the integrity of your data and you lose the ability to audit changes to your data.

Because Oracle Applications tables are interrelated, any change you make using an Oracle Applications form can update many tables at once. But when you modify Oracle Applications data using anything other than Oracle Applications forms, you might change a row in one table without making corresponding changes in related tables. If your tables get out of synchronization with each other, you risk retrieving erroneous information and you risk unpredictable results throughout Oracle Applications.

When you use Oracle Applications forms to modify your data, Oracle Applications automatically checks that your changes are valid. Oracle Applications also keeps track of who changes information. But, if you enter information into database tables using database tools, you may store invalid information. You also lose the ability to track who has changed your information because SQL*Plus and other database tools do not keep a record of changes.

About Oracle

Oracle Corporation develops and markets an integrated line of software products for database management, applications development, decision support and office automation, as well as Oracle Applications. Oracle Applications provides the E–business Suite, a fully integrated suite of more than 70 software modules for financial management, Internet procurement, business intelligence, supply chain management, manufacturing, project systems, human resources and sales and service management.

Oracle products are available for mainframes, minicomputers, personal computers, network computers, and personal digital assistants, enabling organizations to integrate different computers, different operating systems, different networks, and even different database management systems, into a single, unified computing and information resource.

Oracle is the world's leading supplier of software for information management, and the world's second largest software company. Oracle offers its database, tools, and application products, along with related consulting, education and support services, in over 145 countries around the world.

Thank You

Thank you for using Oracle Financials for Korea and this user guide.

We value your comments and feedback. Please use the Reader's Comment Form to explain what you like or dislike about Oracle Financials or this user guide. Mail your comments to the following address or call us directly at (650) 506-7000.

Oracle Applications Global Financials Documentation
Oracle Corporation
500 Oracle Parkway
Redwood Shores, CA 94065
USA

Or send electronic mail to globedoc@us.oracle.com.

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Oracle Assets

This chapter overviews Oracle Assets for Korea, including:

- Korean Depreciation Detail by Assets report
- Korean Depreciation Adjustment Detail report

Korean Depreciation Detail by Assets Report

```
                                           Korean Depreciation Detail by Assets Report
         Book Type Code: KR CORP01                                                                        Report Date:        01-MAY-2001 11:05
     Asset Main Category: BUILDING                                                                         Page:                              1
                 Period: Jan-00    -      Apr-00                                                           Unit:                      Thousands

             Category: OFFICE
                                                                     New
                                                                 Acquisition
                                                       Beginning  |  |  Cost
                                                       Asset Cost |  |  Adjustment
                                        Depreciation   |          |  |              Ending     |----  Depreciation Amount   ----|
                                            Rate       |          |  |              Asset       |     Current Expense             |
Asset         Asset          Date in                   |          |  |              Cost        From                  To      Salvage    Net Book
Number        Name      Qty  Service   Life  |         |          |  |                          Period              Period     Value        Value
------        ------    ---  -------   ----  -------   ----------  -----------  ----------    ----------  -----------  ------------  ----------  -----------
KR0001        St Kilda Road  1 30-NOV-99  36  33.33     7,000          0       3,000    10,000        0   2,777.778   2,777.778    0    7,222.222
KR0002        Bourke Street  1 30-NOV-99  36  33.33     8,000          0           0     8,000        0   2,222.221   2,222.221    0    5,777.779
KR0004        St. Kilda      1 31-MAR-99  36  33.33         0    100,000           0   100,000        0  11,111.112  11,111.112    0   88,888.888
              Road 6
                                                       ----------  -----------  ----------  ----------  ----------  -----------  ------------  ----------  -----------
Subtotal (Normal Depreciation):                        15,000    100,000       3,000   118,000        0  16,111.111  16,111.111    0  101,888.889
KR0003        Beach Road     1 30-NOV-99  36  33.33     5,000          0           0         0        0           0           0    0            0
                                                       ----------  -----------  ----------  ----------  ----------  -----------  ------------  ----------  -----------
Subtotal (Retirement Depreciation):                     5,000          0           0         0        0           0           0    0            0
                                                       ----------  -----------  ----------  ----------  ----------  -----------  ------------  ----------  -----------
Subtotal for Category:                                 20,000    100,000       3,000   118,000        0  16,111.111  16,111.111    0  101,888.889
                                                       ----------  -----------  ----------  ----------  ----------  -----------  ------------  ----------  -----------
Total:                                                 20,000    100,000       3,000   118,000        0  16,111.111  16,111.111    0  101,888.889
                                                       ----------  -----------  ----------  ----------  ----------  -----------  ------------  ----------  -----------

                                                             *** End of Report ***
```

Use the Korean Depreciation Detail by Assets report to print the depreciation of your assets by asset category. Depreciation information in the report is arranged in two groups:

- Normal Depreciation assets
- Retirement assets

Use the Standard Request Submission windows to submit the Korean Depreciation by Assets report.

> **See also:** Using Standard Request Submission, *Oracle Applications User Guide*

Report Parameters

Book Type
Enter the depreciation book that you want to run the report for.

Asset Category
Enter the asset major category for this report.

Period From
Enter the beginning period that you want to report from.

Period To
Enter the ending period that you want to report to.

Report Headings

In this heading…	Oracle Assets prints…
Book Type Code	The depreciation book
Asset Main Category	The asset major category
Period	The beginning and ending accounting period for the report
<Report Title>	Korean Depreciation Detail by Assets Report
Report Date	Date and time that the report is run
Page	The page number
Unit	The unit of the amounts in the report

Column Headings

In this column…	Oracle Assets prints…
Asset Number	The asset number.
Asset Name	The name of the asset.
Qty	The asset quantity.
Date in Service	The date that the asset was placed in service.
Life	The useful life of the asset in years.
Depreciation Rate	The depreciation rate of the asset.
Beginning Asset Cost	The asset cost at the start of the From period.
New Acquisition	The cost of new assets placed in service between the From and To periods.
Cost Adjustment	The adjusted cost for the asset during the From and To periods.
Ending Asset Cost	The ending asset cost. This is the sum of the Beginning Asset Cost, New Acquisition, and Cost Adjustment column values.
Depreciation Amount - From Period	The depreciation reserve amount up to the From period.
Depreciation Amount - Current Expense	The depreciation expense during the From and To periods.
Depreciation Amount - To Period	The ending depreciation reserve. This is the sum of the Depreciation Amount - From Period and the Depreciation Amount - Current Expense column values.
Salvage Value	The salvage value (normal depreciation assets only).
Net Book Value	The net book value of the asset at the end of the To period. This is the Ending Asset Cost less the Depreciation Amount - To Period column values.

Row Headings

In this row…	Oracle Assets prints…
Category	The asset category
Subtotal (Normal Depreciation)	The subtotals of the normal depreciation
Subtotal (Retirement Depreciation)	The subtotals of the retirement depreciation
Subtotal for Category	The subtotals for the asset category
Total	The totals for the report

Korean Depreciation Adjustment Detail Report

```
                                              Korean Depreciation Adjustment Detail Report                    Report Date: 01-MAY-2001 11:07
                                                                                                                          Page:             1
                  Book Type Code:  KR CORP01
              Asset Main Category:  BUILDING
                           Period:  Jan-00      -      Apr-00


                                                                          Cumulative                        Prior
                                                                Ending    Depreciation                      From-Period            Current         To-Period
                                          Useful Date Placed    Asset     Reserve         Net Book           Cumulative            Depreciation    Cumulative
    Asset Name                            Life   in Service     Cost      Amount          Value              Depreciation           Expense         Depreciation
                                                                                                             Reserve                                Reserve
    --------------------  ------------ -------------  ----------------- ---------------------- ----------------- ---------------------- ----------------- ----------------------
    Beach Road                            3 30-NOV-1999              0         1,111,111      <1,111,111>              972,222           138,889          1,111,111

    Bourke Street                         3 30-NOV-1999      8,000,000         2,222,221        5,777,779          1,555,555           666,666          2,222,221

    St Kilda Road                         3 30-NOV-1999     10,000,000         2,777,778        7,222,222          1,361,110         1,416,668          2,777,778

                                                           -----------------  ---------------------- ----------------- ---------------------- ----------------- ----------------------
    Total:                                                 18,000,000         6,111,110       11,888,890          3,888,887         2,222,223          6,111,110

                                                           ================= ====================== ================= ====================== ================= ======================
                                                                        *** End of Report ***
```

Use the Korean Depreciation Adjustment Detail report to print the depreciation of assets by category. Use this report to submit asset information to your tax authorities.

Use the Standard Request Submission windows to submit the Korean Depreciation Adjustment Detail report.

> **See also:** Using Standard Request Submission, *Oracle Applications User's Guide*

Report Parameters

Book Type
Enter the depreciation book that you want to run the report for.

Asset Category
Enter the asset major category for this report.

> **Note:** The report format for the major category *Utensils* differs slightly from the other categories.

Period From
Enter the beginning period that you want to report from.

Period To
Enter the ending period that you want to report to.

Report Headings

In this heading…	Oracle Assets prints…
Book Type Code	The depreciation book
Asset Main Category	The asset major category
Period	The beginning and ending accounting period for the report
<Report Title>	Korean Depreciation Adjustment Detail Report
Report Date	Date and time that the report is run
Page	The page number

Column Headings

In this column…	Oracle Assets prints…
Asset Name	The name of the asset
Useful Life	The useful life of the asset in years.
Date Placed in Service	The date that the asset was placed in service.
Ending Asset Cost	The ending asset cost up to the To period.
Cumulative Depreciation Reserve Amount	The cumulative depreciation reserve up to the To period.
Net Book Value	The net book value of the asset at the end of the To period. This is the Ending Asset Cost less the To-Period Cumulative Depreciation Reserve column values.
Prior From-Period Cumulative Depreciation Reserve	The depreciation reserve amount up to the From period.
Current Depreciation Expense	The depreciation expense during the From and To periods.
To-Period Cumulative Depreciation Reserve	The depreciation reserve at the end of the To period.

Row Headings

In this row…	Oracle Assets prints…
Total	The totals for the report

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