

Oracle® Contracts for Rights

Concepts and Procedures

Release 11*i*

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ORACLE®

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Oracle Contracts for Rights, Release 11*i*

Part No. A90445-01

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Preface

Welcome to the **Oracle Contracts for Rights, Release 11i**. This Concepts and Procedures provides information and instructions to help you work effectively with Oracle Contracts for Rights.

Intended Audience

This guide is aimed at the following users:

- Technical Service Representatives (TSR)
- Customer Service Representatives (CSR)
- System Administrators and others with similar responsibility.
- Web Site Managers

This guide assumes you have the following pre-requisites:

- Understanding of the company business processes.
- Knowledge of products and services as defined by your marketing policies.
- Basic understanding of Oracle and Developer/2000.

Structure

This document contains the following chapters:

Chapter 1 "Understanding Oracle Contracts for Rights" provides overviews of the application and its components, explanations of capabilities, features, and functions.

Chapter 2 "Using Contracts for Rights" provides process-oriented, task-based procedures for using the application to perform essential business tasks.

Chapter 3 "Implementing Oracle Contracts for Rights" provides general descriptions of the setup and configuration tasks required to implement the application successfully.

Conventions

The following conventions are used in this manual:

Convention	Meaning
.	Vertical ellipsis points in an example mean that information not directly related to the example has been omitted.
. . .	Horizontal ellipsis points in statements or commands mean that parts of the statement or command not directly related to the example have been omitted.
boldface text	Boldface type in text indicates a term defined in the text, the glossary, or in both locations.
< >	Angle brackets enclose user-supplied names.
[]	Brackets enclose optional clauses from which you can choose one or none.

Understanding Oracle Contracts for Rights

1.1 Introduction to Contracts for Rights

This topic group provides overviews of the application and its capabilities, explanations of key concepts and product features. The following topics are presented:

- [Overview of Oracle Contracts for Rights](#)
- [Contracts for Rights Capabilities](#)
- [Typical Business Uses](#)
- [Contracts for Rights Features](#)

1.2 Overview of Contracts for Rights

This overview covers the following:

- [Business Rights Management](#)
- [Intellectual Property and Rights](#)
- [Contract for Rights Solution](#)

1.2.1 Business Rights Management

Oracle Contracts for Rights addresses the business needs for the "Business Rights Management" domain. Business Rights Management is the systems and processes related to the acquisition and licensing of intellectual property. Business Rights Management processes are used to manage contracts and financial transactions captured in the contracts related to the acquisition and/or licensing of rights associated with intellectual properties used or created by a company or individual.

Oracle Contracts for Rights was initially released for 11.5.4. Oracle Contracts for Rights offers an integrated approach to manage intellectual property and related rights which are represented by contracts. It provides users with a property catalog to capture meta information about intellectual property and to categorize and locate it in a centralized secure repository. It also provides users with the ability to capture the rights to properties which are added through the contracts module.

1.2.2 Intellectual Property and Rights

The management of intellectual property is an essential function of many companies. Intellectual properties can take many forms (written works, photographs, illustrations, audiovisual, music, patents, trademarks, etc.). Entertainment and media, pharmaceutical, broadcast and other industries are based on creation or acquisition of intellectual property. These properties are then sold or licensed.

The source of the intellectual property rights lies in laws which define the rights granted to the original creator of the work. In the case of copyrighted works, these include the right to control the reproduction, distribution, public performance and display of copyrighted material. Also included is the right to control the making of adaptations or modifications to the original work, known as derivative works. The effect of the copyright law is to give the creator of the work a limited term monopoly on the use of their work. There is a similar set of controlling rights granted to patent holders and trademarked properties.

Copyright owners typically grant others rights to use their intellectual property by means of a license agreement or contract which defines the specific terms and conditions for the use. The nature of these agreements will vary broadly depending on the property being transacted, the parties involved and the extent that the rights are loaned or transferred. While there will be industry standards which dictate the terms of these agreements, these contracts will vary on a case by case basis. Normally, the party purchasing the license will pay a flat fee or will agree to pay royalties based on revenue generated from the licensed property.

Intellectual property rights types could include:

- n Reproduction (Book, Movie, photo)
- n Derivative Work (book, movie)
- n Distribution (book, movie, photo)
- n Public Performance (music)
- n Public Display (photo)
- n Merchandising: Right to create merchandise based on the work (book, movie).
- n Permission: Permission to use or copy works (book, article).

- North American Serial Rights: Right to reproduce and distribute in North America (Book, article).

1.2.3 Contracts for Rights Solution

Oracle Contracts for Rights provides software solutions for publishing, media, and other industries transacting their intellectual property and related rights. Oracle Contracts for Rights provides the following solutions:

- Cataloging of intellectual property
- Capturing rights information to an intellectual property through the contracts module
- Managing acquisition contracts (for acquisition rights)
- Searching intellectual property and associated rights
- Is scalable and extensible

Companies acquire intellectual properties in various ways and for different divisions, departments, or other entities. Property can be created internally, licensed from third parties or acquired as part of a corporate merger. As a result of these variations, companies may not have a centralized catalog of their intellectual properties and related rights. Contracts for rights addresses this need by allowing the creation of a single globally accessible catalog of a company's intellectual property and rights information.

The Business Rights Management solution incorporates a property catalog that is populated with the user's intellectual properties. Properties are categorized by property type. Each property type has a set of rights types which can logically be associated with the property type. The properties could be organized under various user-defined classifications/genre (such as children for movies/books, technical area for software patents etc.).

1.3 Contracts for Rights Capabilities

Contracts for Rights include the following capabilities:

- [Centralized intellectual property catalog](#)
- [Assigning rights to an intellectual property by creating contracts](#)
- [Managing organizations and persons](#)

Centralized Intellectual Property Catalog

Contracts for Rights allows you to populate a property catalog. The property catalog supports different property types across industries with a customizable unique set of

attributes for each of them. The following property types are supported in the property catalog:

- Literary work such as books or articles
- Audiovisual work such as a motion pictures
- Visual art such as photographs

The property catalog allows you to review, and update property details and also to view all rights for an intellectual property.

References

For more information please refer to [Property Catalog](#).

Assigning Rights to an Intellectual Property

It is important for companies to know what rights they own or have acquired for an intellectual property to avoid infringements, potential lawsuits, and identifying new opportunities to increase revenue. Having this information readily available for an intellectual property in the catalog adds tremendous value.

Contracts for Rights allows users to create contracts which represent the rights acquired for a property. It also provides the ability to associate contracts with property in the intellectual property catalog to create an "inventory" of property rights owned or acquired.

References

For more information please refer to [Rights Contracts](#).

Managing Organizations and Persons

You can capture information about customers and vendors to a rights contract or contributors to an intellectual property. You can also define information about the organization that the individuals represent.

References

For more information please refer to [Customer Information](#).

1.4 Typical Business Uses

Contracts for Rights provides you with the tools to:

- Define rights types that can be used to create an inventory of rights for a given property type.

- Define classification and other codes which can help to identify your intellectual properties.
- Capture information about the contracts which define the rights acquired/licensed for your intellectual property and link the contract and rights to the property.
- Maintain, browse or search your property catalog.
- Locate the rights acquired and related contracts for any intellectual property in your catalog.

Acquisition Rights

Acquisition rights refers to securing rights to use new or previously unpublished property created by third parties. In this case, contracts between the right holders/creators are used to transfer an extensive, and often exclusive set of rights. Examples of acquisition of property rights may include:

- Agreement to publish and distribute a book.
- Agreement to make a movie based upon a novel.
- Agreement between musicians and record companies.

For obtaining rights to use existing property created by third parties, permission is obtained to use the property for a specific use. Examples include:

- Obtaining right to a photograph or illustration in a textbook.
- Obtaining right to use a photograph or illustration in a magazine.
- Hiring a photographer to shoot a series of photographs for use in a larger work.

1.5 Contracts for Rights Features

Contracts for Rights features include the following:

- [Home Page](#)
- [Property Catalog](#)
- [Rights Contracts](#)
- [Customer Information](#)
- [Search and Browse](#)
- [Application Administration](#)

1.5.1 Home Page

After you login, a home page appears. From this home page you can navigate to various functions such as catalog, contract, and so on.

The home page has two regions along with a Find Catalog Items and Browse menu:

- Recent Properties region: A bin showing recent properties cataloged by the user. This bin displays Property Name, Property Type and Date Information. Select and click a property name to access a property. The Catalog tab appears showing the property details such as type, title, classification, and so on. You can also use the menu (appearing to the left of the screen) to drill down for more details such as Contributors, Release Schedules, and View Rights.
- Recent Contracts region: A bin showing recent contracts created by the user. This bin displays Contract Name, Contract Type and Date Information. Select and click a contract name to access the contract. The Contract tab appears showing the contract summary such as contract number, type, property, and so on. You can also use the menu (appearing to the left of the screen) to drill down for more details such as Parties and Rights.
- Find Catalog Items menu: You can use the list of values (LOV) to select a specific property (such as article, book, and so on) and click Go. You can also narrow a search by clicking Advanced Search, entering search criteria and clicking Go. The results of the search appear in the Results region.
- Browse menu: Enables you to browse a property by clicking a hotlink within the catalog tab.
- Menu Shortcuts: Enables you to navigate directly to a functions such as create contracts, view customer, browse property, and so on.
- Useful Links: Enables you to navigate directly to a related link for additional information such as copyright, intellectual property, and so on.

1.5.2 Property Catalog

Create new property. Enter various attributes of a property and classify the property under one or more categories:

- Classifications: These are used to define codes which help to organize your intellectual property catalog.
- Thumbnail Image: You can upload an image showing a book cover, movie poster, and so on.

- Contributors: You can add contributor roles such as authors, publishers, along with customer names.
- Release Schedule: You can select the medium (such as for a book; hard cover, soft cover, and so on) and the release date for the property.
- View Rights: This displays contracts associated with the property. From this point you can select a contract and review its details.
- Edit property: Edit existing properties by adding or deleting contributors, release schedules and properties.

References

For more information, please refer to [Adding a New Property](#).

1.5.3 Rights Contracts

- Enter various attributes of a contract:
 - Define parties to a contract
 - Define Rights by property type
 - Contract Lines representing acquired rights
 - Rights
 - Exclusivity
 - Effective dates
 - Language/Territory
 - Select contract type, parties, intent (buy/sell), and link it to a property.
 - Associate property from catalog to contracts
- Edit contract by updating party and rights information.

References

For more information, please refer to [Entering Contract Related Information](#).

1.5.4 Customer Information

You can capture information about customers, who are parties to a rights contract or contributors to an intellectual property. You can also define information about the organizations that the individuals represent:

- Add new organization and new persons.
- Edit an existing customer.

References

For additional information please refer to [Maintaining Customers](#).

1.5.5 Search and Browse

You can conduct a search for the following:

- Property: Enter a search string and system displays the list of all properties contained in the string.
- Contract: Select contracts tab and enter search criteria.
- Customer: Select Customer tab and enter search criteria.
- Users: Select Adman tab and enter search criteria.

Browse function differs from search in that it enables you to browse by navigating through a property or contract and clicking on a URL. You can browse the following:

- Catalog properties, such as books, articles, motion pictures, photographs and so on.
- Any contract by clicking on the contract number from the contract list.

The Browse function also enables you to edit and update a property or contract.

1.5.6 Application Administration

Oracle Contracts for Rights allows you to configure the application to fit your business requirements. The application administration provides the following features:

- Manage users: Search, add, edit, and delete users.
- Catalog administration: Add new values for attributes describing a property such as Classification Codes, Classification Types, Contributor Roles and so on.
- Valid Classification Codes: Add and delete valid classification codes for property types.
- Valid Rights types: Add, and delete rights types.
- Rights type association: Add and delete valid rights types for property types.
- Valid Contributor Roles: Define valid contributor roles for a property types.

References

For more information on Application Administration, see [Implementing Contracts for Rights](#).

Using Contracts For Rights

2.1 Introduction to Using Contracts for Rights

This topic group provides process-oriented, task-based procedures for using the application to perform essential business tasks which includes the following:

- [Accessing Contracts for Rights](#)
- [Using the Search and Browse](#)
- [Adding a Property](#)
- [Entering Contract Related Information](#)
- [Maintaining Customers](#)

2.2 Accessing Contracts for Rights

Oracle Contracts for Rights has two versions available for use:

- [CD Version](#)
- [Hosted Version](#)

2.2.1 Using the CD Version

Steps

1. Create a user with responsibility OKR_SUBSCRIBER_USER (non-admin user) or OKR_ADMIN_USER (admin_user) in Forms.
2. Assign the following system profile values for the user created in step 1:
 - JTF_PROFILE_DEFAULT_APPLICATION 541

- JTF_PROFILE_DEFAULT_RESPONSIBILITY 22712 (for non-admin user) or 22601 (for admin user).
3. The user can now login to the system through JTF login page `jtflogin.jsp`.

2.2.2 Using the Hosted Version

Oracle Contracts for Rights is available as a hosted service. It can be accessed from this url: <http://rights.oracle.com>. Contracts for Rights provides security that is based on the same e-business suite from Oracle that proven to be reliable, scaleable, and secure, and relying on Oracle database technology.

Access is password controlled. User access and passwords can be assigned by someone with administrator responsibilities.

Registration and Login

Steps

1. Click the Register link on <http://rights.oracle.com>.
2. Enter Company and Administrator Information.
3. Click Submit. Once the company is registered the administrator is notified.
4. Set your browser to the following URL: <http://rights.Oracle.com>. The login screen appears.
5. Enter the following:
 - Company Name
 - User Name
 - Password
6. Click Go. The Rights.Oracle.Com home page appears.

References

For more information, please refer to [Setting Up Users](#).

2.3 Using the Search and Browse

Using this function enables you to search/browse for a property or contract details. Using "Search" you can locate a property and associated contract details. Using the "Browse" you can update or delete property and associated contract information.

2.3.1 Searching for a Property and Associated Contract Details

Steps

1. To find a property from the Home tab, enter a search string (for example %music will bring up all properties that contain music in the property title). You can also click "Advanced Search" and enter specific search criteria.
2. Click Go. The Catalog tab appears showing results of your search.
3. Click the title for your selection. The General window showing property appears.
4. Click a detail such as Contributors, Release Schedules, and so on from the left menu to show more information of the given property.
5. If you want to view associated contract details, then click Rights from the left menu. The Acquired Rights window appears displaying Contract Number, Rights Type, and Dates.
6. If you want to view contract related details, then click the Contract Number. The Contract Summary window appears.
7. If you want to view additional details of the contract, click one the additional functions on the left menu.

2.3.2 Browsing and Updating Property

Steps

1. To Browse for a property from the Home tab, click the property type. The property type window appears.
2. Click the name for your selection. The Details window showing the property appears.
3. Select the attribute from the left menu that you wish to browse and edit.
4. Click Edit. A window opens (the same window used to initially create the attribute). If you edit Contributors and Release Schedules, select either the "Update" or "Delete" functions.
5. Enter your edits.
6. Click Update. You also have the option to select "Revert" when you don't want to save the changes.

2.3.3 Browsing and Updating Contract Information

Steps

1. From the Home tab, select Browse Contracts from the Menu Shortcuts. The Search window within the Contracts tab appears.
2. Enter contract name and number or use LOV to limit search results.
3. Click Go.
4. Select a contract to browse from the Results region. The Contract Summary window appears.
5. Select the attribute from the left menu that you wish to browse and edit.
6. Click Update. A window opens (the same window used to initially create the attribute). If you edit Parties and Rights, select either the "Update" or "Delete" functions.
7. Enter your edits.
8. Click Update. You also have the option to select "Revert" when you don't want to save the changes.

2.4 Adding a Property

This function allows you to create new properties against a property type. Property types include articles, books, photographs, and so on. To add a property you perform the following:

- n [Enter General Information](#)
- n [Enter Contributor Information](#)
- n [Enter Release Schedule Information](#)

2.4.1 Entering General Information

Steps

1. Select the Catalog tab.
2. Select Create from the menu bar.
3. Select Property Type from the LOV.
4. Enter a description of the property.

5. If desired, load an image. The format must be jpg.
6. Enter the General Details for the property.
7. Click Create. The General Information window appears, displaying your information.
8. If desired, click edit. You can make necessary changes, when finished, click Update.

2.4.2 Entering Contributor Information

Steps

1. Select Contributors. The Contributor window appears.
2. Click Add Contributor. The Add Contributor window appears.
3. Select Role from LOV.
4. Enter Name.
5. Click Go.
6. Select Name from Search Results region. This step must be performed before you can click Create to add a new contributor.
7. Click Create. You should see the Role and Name of the contributor you have just added.
8. Repeat steps 2-7 for additional contributors.

2.4.3 Entering Release Schedule Information

Steps

1. Select Release Schedules. The Release Schedule window appears.
2. Click Add Release Schedule. The Add to Release Schedule window appears.
3. Enter release schedule details.
4. Click Create. The Release Schedule window appears.
5. Repeat steps 2-4 for additional release schedules.

References

To associate the property to a contract see, [Entering Contract Related Information](#).

2.5 Entering Contract Related Information

After entering contract related information into appropriate fields you select a property to associate it with. This task consists of the following procedures:

- [Entering Summary Information](#)
- [Adding Parties to the Contract](#)
- [Selecting Rights for the Contract](#)

2.5.1 Entering Summary Information

Steps

1. Select the Contracts tab.
2. Select Create from the menu bar. The Contract Summary window appears.
3. Enter the Contract Summary details.
4. Click Go.
5. Select a Property Name from the Search Results region. The Contract Summary window appears showing the property you selected.
6. Click Create.
7. Click Update to change any of your information.

2.5.2 Adding Parties

Steps

1. Select Parties. The Parties window appears.
2. Click Add Party. The Add Party window appears.
3. Select Party Type from LOV.
4. Enter Name (or leave blank to return list with all names).
5. Click Go.
6. Select name from Search Results region. The Add Party window appears showing the name you selected.
7. Click Create. The Parties window appears.

8. Repeat steps 2-7 for additional parties.

2.5.3 Selecting Rights

Steps

1. Select Rights. The Rights window appears.
2. Click Add Rights. The Add Rights window appears.
3. Enter Rights details.
4. Click Create. The Rights window appears.
5. Repeat steps 2-4 for adding additional rights.

2.6 Maintaining Customers

Maintaining customers, consists of adding, updating both customer organizations and people. Customers should be setup before adding property items and contracts. Follow these procedures for maintaining customers:

- [Adding an Organization](#)
- [Adding a Person](#)

2.6.1 Adding an Organization

Steps

1. Select the Customer tab.
2. Select Organization from the menu bar.
3. Click Add Organization. The Create Organization window appears.
4. Enter Details information.
5. Click Create. The Organization window appears.
6. If you want to make changes, click Edit.
7. Select Addresses. The Addresses window appears.
8. Click Add Addresses. The Add Address window appears.
9. Enter address information.

10. Click Create. The Address window appears.
11. If you want to make changes, click Update.

2.6.2 Adding a Person

Steps

1. Select Person from the menu bar.
2. Click Add Person. The Create Person window appears.
3. Enter the details information.
4. Click Create.
5. Select Addresses.
6. Click Add Addresses.
7. Enter address information.
8. Click Create.
9. If you want to make changes, click Update.

Implementing Contracts for Rights

3.1 Introduction to Implementing Contracts for Rights

This topic group provides process-oriented task-based procedure for implementing the application to perform the essential business tasks. Implementing Contracts for Rights includes the following:

- n [Implementing Overview](#)
- n [Setting Up Users](#)
- n [Setting Up Catalog](#)
- n [Setting Up Valid Classification Codes](#)
- n [Setting Up Valid Contributor Roles](#)
- n [Setting Up Valid Right Types](#)

3.2 Implementing Overview

Technology Stack

Oracle Contracts for Rights uses the standard CRM 11*i* technology stack.

Product Dependencies

Oracle Contracts for Rights requires Oracle Contracts Core.

Software Requirements

Rights.Oracle.com is accessible to any company through any industry standard browser. Both Netscape Navigator and Internet Explorer browsers are certified to access Rights.Oracle.com. For better performance the Internet Explorer browser is preferred.

Customer Support

As an e-business it is recommended you use the built in "Contact Us" function selectable from the Home tab. You use this for requesting support and also as a means to provide feedback.

3.3 Setting Up Users

This function enables you to [add users](#) and [search/update users](#).

3.3.1 Adding Users

Steps

1. Select the Admin tab.
2. Select User from the menu bar.
3. Click Add User. The Add User window appears.
4. Enter User Name and Password.
5. Click Create. The Registered User window appears.
6. If you want to update user information, select Update.

3.3.2 Searching and Updating Users

Steps

1. Select the Admin tab.
2. Select User from the menu bar.
3. Enter a search string or you can click Go to see the list of all users currently in the system.
4. Click Go (if you entered a search string).
5. Select user from the Results.
6. Click Update.
7. Update user information.
8. Click Update.

3.4 Setting Up Catalog

The Intellectual Property Catalog is a central repository for all intellectual properties being dealt by a business entity. This function enables you to manage the catalog like [adding new values](#) for the various attributes for a property. Examples of attributes include Contributor Role, Classification Type, Film Rating, and so on. You can also use this function for [updating existing values](#).

3.4.1 Adding Values for Catalog Attributes

Steps

1. Select the Admin tab.
2. Select Setup from menu bar.
3. Select a Catalog Item from the LOV.
4. Click Add.
5. Enter your information.
6. Click Create.

3.4.2 Updating Values for Catalog Attributes

Steps

1. Select the Admin tab.
2. Select Setup from menu bar.
3. Select a Catalog Item from the LOV.
4. Select a value.
5. Click Update.
6. Enter your changes.
7. Click Update.

3.5 Setting Up Valid Classification Codes

You use the function for [adding classification codes](#) and [deleting classification codes](#) for property types.

3.5.1 Adding Classification Codes

Steps

1. Select the Admin tab.
2. Select Setup from menu bar.
3. Select Valid Classification Codes.
4. Select a Property Type from the LOV.
5. Click Add Classification Code.
6. Enter a Classification or click Go to see the full List of Classification Codes.
7. Select a Classification Code from the list.
8. Click Create. The Classification Code is added to Classification Codes for the selected Property Type.

3.5.2 Deleting Classification Codes

Steps

1. Select the Admin tab.
2. Select Setup from menu bar.
3. Select Valid Classification Codes.
4. Select a Property Type from the LOV.
5. Click Delete.

3.6 Setting Up Valid Contributor Roles

You use this function for [adding a contributor role](#) to a property type or [deleting a contributor role](#) from a property type.

3.6.1 Adding a Contributor Role to a Property Type

Steps

1. Select the Admin tab.
2. Select Setup from menu bar.

3. Select Valid Contributor Roles.
4. Select a Property Type from the LOV.
5. Click Add Contributor Role.
6. Enter Contributor Role or click Go to see list of all Contributor Roles.
7. If you entered a Contributor role, Click Go.
8. Select a Contributor Role from the results list.
9. Click Create. The Valid Contributor Roles for Property Type window appears showing the role you have added.
10. Repeat steps 5-9 for additional roles.

3.6.2 Deleting a Contributor Role From a Property Type

Steps

1. Select the Admin tab.
2. Select Setup from menu bar.
3. Select Valid Contributor Roles.
4. Select a Property Type.
5. Select a Contributor Role Name for deletion.
6. Click Delete. The Valid Contributor Roles for Property Type window appears and the Contributor Role Name you deleted should not be present.

3.7 Setting Up Valid Right Types

This function consists of the following tasks:

- [Adding Right Types](#)
- [Updating Rights Types](#)
- [Adding Valid Right Types to a Property](#)
- [Deleting Valid Right Types to a Property](#)

3.7.1 Adding Right Types

Steps

1. Select the Admin tab.
2. Select Setup from menu bar.
3. Select Right Types.
4. Click Add Rights Type. The Add Right Type window appears.
5. Enter Name for right type.
6. Optionally, enter Description.
7. Click Create. The Rights Type window appears showing new Rights Type.
8. Repeat steps 4-7 to add additional Right Types.

3.7.2 Updating Right Types

Steps

1. Select the Admin tab.
2. Select Setup from menu bar.
3. Locate the Right Types Name you wish to update.
4. Click Update.
5. Enter your updates.
6. Click Update. The Rights Type window appears showing your updates.
7. Repeat steps 3-6 for additional updates.

3.7.3 Adding Valid Right Types to a Property

Steps

1. Select the Admin tab.
2. Select Setup from menu bar.
3. Select Valid Right Types.
4. Select a Property Type from the LOV.

5. Click Add Valid Rights Type.
6. Enter a Rights Type or Select Go to see all Rights Types.
7. Select a Rights Type from Search Results Region. The Add Valid Rights Types for a Property window appears showing the Rights Type you selected.
8. Click Create. The Add Valid Rights Types for a Property window appears showing the Rights Type you added.
9. Repeat steps 5-8 to add additional Valid Rights to the same property.

3.7.4 Deleting Valid Right Types to a Property

Steps

1. Select the Admin tab.
2. Select Setup from menu bar.
3. Select Valid Right Types.
4. Select a Property Type from the LOV.
5. Locate the Name of the Valid Rights Type you wish to delete.
6. Click Delete. The Valid Right Types for a Property window appears with a confirmation showing the Valid Rights Type was deleted.
7. Repeat steps 5 and 6 for deleting additional Valid Right Types to a Property.

