

PeopleSoft®

PeopleSoft 8.8
ePerformance Reports

December 2002

PeopleSoft 8.8
ePerformance Reports
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Contents

Reports Preface

- About This PeopleBook v**
- Related Documentation..... v
 - Obtaining Documentation Updates..... v
 - Ordering Printed Documentation..... v
- Comments and Suggestions..... vi

Chapter 1

- PeopleSoft ePerformance Reports..... 1**
- PeopleSoft ePerformance Reports: A to Z..... 1

Chapter 2

- Report Samples..... 3**

About This PeopleBook

PeopleBooks provide you with the information that you need to implement and use PeopleSoft applications.

This preface discusses:

- Related documentation.
- Comments and suggestions.

Related Documentation

This section discusses how to:

- Obtain documentation updates.
- Order printed documentation.

Obtaining Documentation Updates

You can find updates and additional documentation for this release, as well as previous releases, on the PeopleSoft Customer Connection Website. Through the Documentation section of PeopleSoft Customer Connection, you can download files to add to your PeopleBook Library. You'll find a variety of useful and timely materials, including updates to the full PeopleSoft documentation that is delivered on your PeopleBooks CD-ROM.

Important! Before you upgrade, you must check PeopleSoft Customer Connection for updates to the upgrade instructions. PeopleSoft continually posts updates as the upgrade process is refined.

See Also

PeopleSoft Customer Connection Website, <http://www.peoplesoft.com/corp/en/login.asp>

Ordering Printed Documentation

You can order printed, bound volumes of the complete PeopleSoft documentation that is delivered on your PeopleBooks CD-ROM. PeopleSoft makes printed documentation available for each major release shortly after the software is shipped. Customers and partners can order printed PeopleSoft documentation by using any of these methods:

- Web
- Telephone
- Email

Web

From the Documentation section of the PeopleSoft Customer Connection Website, access the PeopleSoft Press Website under the Ordering PeopleBooks topic. The PeopleSoft Press Website is a joint venture between PeopleSoft and Consolidated Publications Incorporated (CPI), the book print vendor. Use a credit card, money order, cashier's check, or purchase order to place your order.

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See Also

PeopleSoft Customer Connection Website, <http://www.peoplesoft.com/corp/en/login.asp>

Comments and Suggestions

Your comments are important to us. We encourage you to tell us what you like, or what you would like to see changed about PeopleBooks and other PeopleSoft reference and training materials. Please send your suggestions to:

PeopleSoft Product Documentation Manager PeopleSoft, Inc. 4460 Hacienda Drive Pleasanton, CA 94588

Or send email comments to doc@peoplesoft.com.

While we cannot guarantee to answer every email message, we will pay careful attention to your comments and suggestions.

CHAPTER 1

PeopleSoft ePerformance Reports

This appendix provides an overview of PeopleSoft ePerformance reports.

Note. For samples of these reports, see the Portable Document Format (PDF) files published on CD-ROM with your documentation.

PeopleSoft ePerformance Reports: A to Z

This table lists the PeopleSoft ePerformance reports, sorted alphanumerically by report ID.

Report ID and Report Name	Description	Navigation	Run Control Page
HEP001 Missing Documents	Create a list of missing performance documents for a group of employees and a given document type and date range. Note. A performance document is reported as missing if it was not created by the mass review creation process or directly by a manager for the date range and document type specified (the report ignores employees who have been terminated).	Workforce Development, ePerformance, Reports	RUNCTL_EP_RPT
HEP002 Late Documents	Create a list of late performance documents for a group of employees and a given document type. Note. To determine whether a report is late, the system looks at the document due date and compares this date to the current date. If the current date is greater than the due date, and the status of the document is not yet <i>Complete</i> , the document is reported as late (the report ignores performance documents that have been cancelled).	Workforce Development, ePerformance, Reports	RUNCTL_EP_RPT

CHAPTER 2

Report Samples

This chapter provides report samples.

For the online samples of these reports, see the PDF files that are published on CD-ROM with your online documentation.

PeopleSoft
EMPLOYEES WITH MISSING DOCUMENTS

Report ID: HEP001

Page No. 1
Run Date 11/07/2002
Run Time 14:38:16

Group ID: H0GRP1 As Of Date: 11/07/2002
Document Type: H0PROJ
Documents with: Period End Date From: 01/01/2001 To: 12/31/2001

Employee Name	Employee ID	Rcd#	Company	Bus. Unit	Dept#	Dept. Description	Job Code	Position	Salary	Grade
Betson, Norman	H0RPT105	0	HX1	HXBUI	H0PM4	Accounting	H0PM11			
Calson, Edward	H0RPT107	0	HX1	HXBUI	H0PM4	Accounting	H0PM11			
Davidson, Harold	H0RPT115	0	HX1	HXBUI	H0PM4	Accounting	H0PM11			
Davidson, Philip	H0RPT103	0	HX1	HXBUI	H0PM4	Accounting	H0PM11			
Dodds, Thomas	H0RPT114	0	HX1	HXBUI	H0PM4	Accounting	H0PM11			
Franklin, Derek	H0RPT121	0	HX1	HXBUI	H0PM4	Accounting	H0PM11			
Gallagher, Robert	H0RPT119	0	HX1	HXBUI	H0PM4	Accounting	H0PM11			
Hall, Carl	H0RPT101	0	HX1	HXBUI	H0PM4	Accounting	H0PM11			
Heller, Ryan	H0RPT122	0	HX1	HXBUI	H0PM4	Accounting	H0PM11			
Lotts, Willilam	H0RPT109	0	HX1	HXBUI	H0PM4	Accounting	H0PM11			
Mason, Brian	H0RPT112	0	HX1	HXBUI	H0PM4	Accounting	H0PM11			
Mathers, Bruce	H0RPT111	0	HX1	HXBUI	H0PM4	Accounting	H0PM11			
Mayer, Mark	H0RPT110	0	HX1	HXBUI	H0PM4	Accounting	H0PM11			
Nathanson, Daniel	H0RPT117	0	HX1	HXBUI	H0PM4	Accounting	H0PM11			
Peters, Bill	H0RPT113	0	HX1	HXBUI	H0PM4	Accounting	H0PM11			
Roseman, Derrick	H0RPT116	0	HX1	HXBUI	H0PM4	Accounting	H0PM11			
Smith, Michael	H0RPT120	0	HX1	HXBUI	H0PM4	Accounting	H0PM11			
Stetson, Samuel	H0RPT104	0	HX1	HXBUI	H0PM4	Accounting	H0PM11			
Thompson, Steven	H0RPT118	0	HX1	HXBUI	H0PM4	Accounting	H0PM11			

Total with missing documents 19
Total in group: 19

End of Report

PeopleSoft
EMPLOYEES WITH LATE DOCUMENTS

Page No. 1
Run Date 11/07/2002
Run Time 15:05:02

Report ID: HEP002

Group ID: H0GRP5 As Of Date: 11/07/2002
Document Type: H0PA

Employee Name	Emplid	Rcd#	Dept#	Dept. Description	Manager ID	Manager Name	Document Status	Due Date
Blooms, Connie	H0RPT159	0	H0PM4	Accounting	H0RPT193	Heller, Stephanie	IP	06/30/2002
Blothman, Carrie	H0RPT157	0	H0PM4	Accounting	H0RPT193	Heller, Stephanie	IP	06/30/2002
Brown, Holly	H0RPT161	0	H0PM4	Accounting	H0RPT193	Heller, Stephanie	IP	06/30/2002
Dunnigan, Darcy	H0RPT150	0	H0PM4	Accounting	H0RPT193	Heller, Stephanie	IP	06/30/2002
Jankins, Tammy	H0RPT154	0	H0PM4	Accounting	H0RPT193	Heller, Stephanie	IP	06/30/2002
O'Conner, Judy	H0RPT151	0	H0PM4	Accounting	H0RPT193	Heller, Stephanie	IP	06/30/2002
Rolando, Sarah	H0RPT152	0	H0PM4	Accounting	H0RPT193	Heller, Stephanie	IP	06/30/2002
Smith, Betty	H0RPT155	0	H0PM4	Accounting	H0RPT193	Heller, Stephanie	IP	06/30/2002

Total Late Documents: 8

Total Incomplete Documents: 8

End of Report