

PeopleSoft®

PeopleSoft Enterprise Global Payroll for Hong Kong 8.9 Reports

April 2005

PeopleSoft Enterprise Global Payroll for Hong Kong 8.9 Reports
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About This PeopleBook Preface

PeopleBooks provide you with the information that you need to implement and use PeopleSoft applications.

This preface discusses:

- Related documentation.
- Comments and suggestions.

Documentation Updates and Printed Documentation

This section discusses how to:

- Obtain documentation updates.
- Order printed documentation.

Obtaining Documentation Updates

You can find updates and additional documentation for this release, as well as previous releases, on the PeopleSoft Customer Connection website. Through the Documentation section of PeopleSoft Customer Connection, you can download files to add to your PeopleBook Library. You'll find a variety of useful and timely materials, including updates to the full PeopleSoft documentation that is delivered on your PeopleBooks CD-ROM.

Important! Before you upgrade, you must check PeopleSoft Customer Connection for updates to the upgrade instructions. PeopleSoft continually posts updates as the upgrade process is refined.

See Also

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PeopleSoft Product Documentation Manager PeopleSoft, Inc. 4460 Hacienda Drive Pleasanton, CA 94588

Or send email comments to doc@peoplesoft.com.

While we cannot guarantee to answer every email message, we will pay careful attention to your comments and suggestions.

CHAPTER 1

Appendix: Global Payroll for Hong Kong Reports

The tables in this appendix list the Global Payroll for Hong Kong reports sorted alphanumerically by report ID. There is additional information about some report run control pages within the chapter for particular features.

Note. For samples of these reports, see the PDF files published on CD-ROM with your documentation. You can print all of the reports in the Hong Kong official language: Traditional Chinese.

Global Payroll for Hong Kong Reports: A to Z

This section provides detailed information on individual reports.

Payroll and Absence Reports

Report ID and Report Name	Description	Navigation	Run Control Page
GPHKPY11 Payroll Results Register	Lists a summary of all earnings, deductions, and net pay for the period for each payee. Lists the payroll results by pay entity and reports across multiple pay periods.	Global Payroll & Absence Mgmt, Absence and Payroll Processing, Reports, Payroll Results Register HKG	GPHK_RC_PY11
GPHKPY12 Reconciliation	Assists you in the reconciliation process. Contains a summary of all earnings and deductions paid in the pay period and year to date (YTD) values.	Global Payroll & Absence Mgmt, Absence and Payroll Processing, Reports, Reconciliation HKG	GPHK_RC_PY12
GPHKPY13 Pay Components	Lists all of the amounts taken from the employee's pay by element code. Provides the option to report by pay component separately (such as earnings only) or on specific elements in a component (such as overtime).	Global Payroll & Absence Mgmt, Absence and Payroll Processing, Reports, Pay Components HKG	GPHK_RC_PY13

Mandatory Provident Fund Reports

Report ID and Report Name	Description	Navigation	Run Control Page
GPHKEE01 New — Terminated Rpt	Enables you to report on new and terminated employees. The report is not specific to MPF and has the general purpose of reporting new and terminated employees. Depending on the report type you select, the program will generate either a new or terminated employee report.	Global Payroll & Absence Mgmt, Authority Correspondence, New – Terminated Rpt HKG	GPHK_EE01_RC
GPHKMPP1 MPF Remittance Statement	Enables you to report on mandatory and voluntary MPF contributions that were deducted for the contribution period for the MPF provider. Used to inform the trustee of the amount of MPF contributions paid for relevant employees.	Global Payroll & Absence Mgmt, Authority Correspondence, MPF Remittance Statement HKG	GPHK_MPF1_RC

Recipient Payment Reports

Report ID and Report Name	Description	Navigation	Run Control Page
GPHKEFT1 Net Payment Report	Contains information on amounts transferred to employee accounts. Lists the same details that are written to the electronic file (generated for net payments).	Global Payroll & Absence Mgmt, Payment Processing, Net Payment Report HKG	GPHK_NPY_RUNCTL
GPHKEFT2 Recipient Payment Report	Contains details of amounts collected from employees on behalf of a recipient. Lists the same details that are written to the electronic file (generated for recipients).	Global Payroll & Absence Mgmt, Payment Processing, Recipient Payment Report HKG	GPHK_RCP_RUNCTL

Inland Revenue - Legislative Reports

Report ID and Report Name	Description	Navigation	Run Control Page
GPHKIRR1 - IR56B Employer's Return of Remuneration and Pensions	Provides an annual report generated for tax declaration purposes. It includes a summary of the earnings and deductions for each employee, reported in a predetermined format. The information is also generated in a predetermined electronic file format and submitted electronically.	Global Payroll & Absence Mgmt, Year-End Processing, IR56B Report HKG	GPHK_IR56B_RUNCTL
GPHKIRR2 - IR56M Notification of Remuneration Paid to Persons Other Than an Employee	Reports on candidates other than employees who received remuneration during a period for a given tax year and are about to cease employment. You must run the data creation process before running this report.	Global Payroll & Absence Mgmt, Year-End Processing, IR56M Report HKG	GPHK_IR5M_RUNCTL
GPHKIRR5 - IR56E Notification by Employer of an Employee Commencing Work	Lists employees who joined the organisation during a period. It must be sent within three months of the date on which employment commenced.	Global Payroll & Absence Mgmt, Authority Correspondence, IR56E Report HKG	GPHK_IR56E_RUNCTL
GPHKIRR4 - IR56F Notification by Employer of an Employee About to Cease Employment	Reports on employees who are about to cease employment during a period. You must run the data creation process before running this report. You are not required to submit the report if a terminated employee is about to depart Hong Kong. Instead, you should submit an IR56G report.	Global Payroll & Absence Mgmt, Authority Correspondence, IR56F Report HKG	GPHK_IR56FG_RUNCTL
GPHKIRR3 - IR56G Notification by Employer of an Employee About to Depart Hong Kong	Reports on employees who are about to depart from Hong Kong. All tax liabilities are to be settled before the employee's departure.	Global Payroll & Absence Mgmt, Authority Correspondence, IR56G Report HKG	GPHK_IR56FG_RUNCTL

Additional Report

Report ID and Report Name	Description	Navigation	Run Control Page
GPHKPYSL Hong Kong Payslip	Lists payee details of period earnings, taxes and other deductions, leave balances, and payment distributions.	Global Payroll & Absence Mgmt, Payslips, Create/Print Payslips HKG	GPHK_RUNCTL_PSLP

CHAPTER 2

Report Samples

This chapter provides report samples.

For the online samples of these reports, see the PDF files that are published on CD-ROM with your online documentation.

Report ID: GPHKEE01

PeopleSoft
TERMINATED EMPLOYEES REPORT

Page No. 1
Run Date 11/10/2001
Run Time 15:41:29

Pay Entity : Hong Kong Business Institute
From : 01/01/2001
To : 01/07/2001

Emplid	Rcd	Name	Hkid/ Address	Term Date	Department	Job Cd	Plan	Grade	Step	Reg/Temp	Full/Prt	Compensation
KH0016	0	Chow,Kin	BB3234111 RM242 TAI TUNG HOUSE	31/05/2001	Sales 60 HENNESSY ROAD WAN CHAI Hong Kong Island	KH0202	KH02	002	0	R	F	17500.00

End of Report

PeopleSoft
NET PAYMENTS REPORT - DETAILED

Report ID: GPHKEFT1

Page No. 1
Run Date 10/10/2001
Run Time 14:03:44

Calendar Group ID : KHMJAN01
Payment Date : 01/15/2001
Pay Entity : KHHKBI

HKID	EmplID	Empl Rcd	Name	Amount	Mode of Transfer
B325094(1)	KH0001	0	Lee,William	269250.00	Bank Transfer
CC764882(2)	KH0002	0	Schaefer,Peter	23416.67	Bank Transfer
BB876999(3)	KH0003	0	Chow,Jessica	16862.50	Bank Transfer
DD654387(2)	KH0004	0	Tay,Suzy	16912.74	Bank Transfer
FF111232(7)	KH0005	0	Khoo,Lin	23916.67	Bank Transfer
GG345879(2)	KH0006	0	Lim,An	15833.34	Bank Transfer
GG897443(0)	KH0007	0	Tan,Chin	24000.00	Bank Transfer
KK936567(6)	KH0008	0	Scott,Maryanne	12686.92	Bank Transfer
KK124312(3)	KH0009	0	Wang,Chin	6333.34	Bank Transfer
CC763574(2)	KH0011	0	Wu,Sonia	14250.00	Bank Transfer
BB521113(6)	KH0012	0	Yeung,Khim	36500.00	Bank Transfer
DD722346(0)	KH0013	0	Lim,Jimmy	14250.00	Bank Transfer
CC561322(7)	KH0014	0	Tan,Kheng	15437.50	Bank Transfer
CC776121(2)	KH0015	0	Hung,Lawrence	6333.34	Bank Transfer
BB323411(1)	KH0016	0	Chow,Kin	16625.00	Bank Transfer
BB654211(2)	KH0017	0	Chua,Brandon	17812.50	Bank Transfer

Total Records : 16
Total Amount : 530420.52

End of Report

Detail Report for Debit Date : 10/10/2001

Recipient ID : K0BKIR1 Banking - Individual Rec. 1
Pay Entity : KHHKBI Hong Kong Business Institute Registration Number :

HKID	Membership#	EmplID	Empl Rcd	Name	Amount	Mode of Transfer
KK936567(6)		KH0008	0	Scott,Maryanne	11313.08	Bank Transfer

Total Records : 1
Total Amount : 11313.08

PeopleSoft
RECIPIENT PAYMENTS REPORT

Report ID: GPHKEFT2

Page No. 2
Run Date 10/10/2001
Run Time 14:13:02

Detail Report for Debit Date : 10/10/2001

Recipient ID : KHHSBC HSBC (MPF)
Pay Entity : KHHKBI Hong Kong Business Institute Registration Number : 44234452332

HKID	Membership#	EmplID	Empl Rcd	Name	Amount	Mode of Transfer
B325094(1)		KH0001	0	Lee,William	2000.00	Bank Transfer
CC764882(2)		KH0002	0	Schaefer,Peter	2000.00	Bank Transfer
BB876999(3)		KH0003	0	Chow,Jessica	1775.00	Bank Transfer
DD654387(2)		KH0004	0	Tay,Suzy	1780.28	Bank Transfer
FF111232(7)		KH0005	0	Khoo,Lin	2000.00	Bank Transfer
GG345879(2)		KH0006	0	Lim,An	1666.66	Bank Transfer
GG897443(0)		KH0007	0	Tan,Chin	2000.00	Bank Transfer
KK936567(6)		KH0008	0	Scott,Maryanne	2000.00	Bank Transfer
KK124312(3)		KH0009	0	Wang,Chin	666.66	Bank Transfer
CC763574(2)		KH0011	0	Wu,Sonia	1500.00	Bank Transfer
BB521113(6)		KH0012	0	Yeung,Khim	2000.00	Bank Transfer
DD722346(0)		KH0013	0	Lim,Jimmy	1500.00	Bank Transfer
CC561322(7)		KH0014	0	Tan,Kheng	1625.00	Bank Transfer
CC776121(2)		KH0015	0	Hung,Lawrence	666.66	Bank Transfer
BB323411(1)		KH0016	0	Chow,Kin	1750.00	Bank Transfer
BB654211(2)		KH0017	0	Chua,Brandon	1875.00	Bank Transfer

Total Records : 16
Total Amount : 26805.26

End of Report

INLAND REVENUE DEPARTMENT
EMPLOYER'S RETURN OF REMUNERATION AND PENSIONS
FOR THE YEAR ENDED 31 March 2001

Employee's tax file no. in Inland Revenue Department Sheet No: 6 ****

1. Employer's file no: 6A1-12345676
Name of employer: Hong Kong Business Institute

2. Surname of employee or pensioner: LEE ****
Other names in full: William
Full name in Chinese:

3. (a) H.K. Identity Card number: B325094(1) ****
(b) Passport Number and country of issue:

4. Sex (M=Male, F=Female) M ****

5. Marital Status (1=Single/Widowed/Divorced/Seperated, 2=Married): 1 ****

6. (a) If married, full name of spouse:
(b) Spouse's H.K. Identity Card Number:
Spouse's passport number and country of issue:

7. Residential address: RM 4 7/F BLK, SUI LAM ESTATE SHATIN New Territories

8. Correspondence address:

9. (a) Capacity in which employed: Marketing Manager
(b) If part time, the name of his/her principal employer:

10. Period of employment during the year ended 01/04/2000 to 31/03/2001 ****

11. Particulars of income accruing during the year ended 31 March 2001

	<u>Periods</u>	<u>Amount (HK\$)</u>
(a) Salary/Wages	01/04/2000 - 31/03/2001	829,346
(b) Leave pay		
(c) Director's fee		
(d) Commission/fees		
(e) Bonus		
(f) Back pay, terminal awards and gratuities, etc.		
(g) Certain payments from Occupational Retirement Scheme		
(h) Salaries tax paid by employer		
(i) Education benefits		
(j) Gain realized under share option scheme		
(k) Any other rewards, allowances or perquisites		
Nature:		
Nature:		
Nature:		
(l) Pensions:		
Total:		829,346 ****

12. Particulars of quarters provided: (0=No quarters provided, 1=Quarters provided by employer) 0 ****

(a) Quarters 1 Address:

Nature:	Period provided:	
Rent paid to landlord by employer:		HK\$
Rent paid to landlord by employee:		HK\$
Rent refunded to employee:		HK\$
Rent paid to employer by employee:		HK\$

(b) Quarters 2 Address:

Nature:	Period provided:	
Rent paid to landlord by employer:		HK\$
Rent paid to landlord by employee:		HK\$
Rent refunded to employee:		HK\$
Rent paid to employer by employee:		HK\$

13. Whether the employee was wholly or partly paid by an overseas concern either in Hong Kong or overseas (0=No, 1=Yes) 0 ****

Name of overseas concern:
Address:
Amount:

14. Remarks:

Signature: MR KD YUNG Designation: ACCOUNT MANAGER
Employer's official chop Date: 09/04/2001

NOTIFICATION
OF REMUNERATION PAID TO PERSONS OTHER THAN EMPLOYEES
FOR THE YEAR ENDED 31 March 2002

PAYER'S EMPLOYER' RETURN FILE REFERENCE: 6A1-12345676

Sheet No: 900002 ****

NAME OF PAYER: Hong Kong Business Institute

THE FOLLOWING ARE THE PARTICULARS OF THE RECIPIENT

1. FOR A PERSON OTHER THAN AN INDIVIDUAL
NAME OF COMPANY

BUSINESS REGISTRATION NO.:

2. FOR AN INDIVIDUAL

(a) NAME OF RECIPIENT: Miss Tay, khoo

TAY, KHOO ****

(b) H.K.IDENTITY CARD NUMBER :

FF222343(7)****

(c) SEX (M=MALE, F=FEMALE)

F ****

(d) MARITAL STATUS, IF KNOWN:

1 ****

(1=SINGLE/WIDOWED/DIVORCED/SEPERATED, 2=MARRIED):

(e) (i) IF MARRIED, FULL NAME OF SPOUSE:

(ii) SPOUSE'S H.K. IDENTITY CARD NUMBER/PASSPORT NO.
AND COUNTRY OF ISSUE (IF KNOWN)

3. RECIPIENT' TAX FILE NO. WITH THIS DEPARTMENT/BUSINESS
REGISTRATION NO., IF KNOWN

4. CORRESPONDENCE ADDRESS:

(a) TEL NO.

5. CAPACITY ENGAGED Marketing Executive

6. PERIOD FOR WHICH SERVICE IS RENDERED:

01/05/2001 to 31/03/2002 ****

7. PARTICULARS OF INCOME ACCRUING DURING THE PERIOD OF SERVICE:

<u>PARTICULARS</u>	<u>Periods</u>	<u>Amount (HK\$)</u>
TYPE 1: SUBCONTRACTING FEES	01/05/2001 - 31/03/2002	250,000
TYPE 2: COMMISSION		
TYPE 3: WRITER'S CONTRIBUTOR'S FEES		
OTHERS: (a) ARTISTE'S FEES		
(b) COPYRIGHT / ROYALTIES		
(c) CONSULTANCY / MANAGEMENT FEES		
(d)		

Total: 250,000 ****
=====

8. WHETHER A SUM HAS BEEN WITHHELD FROM THE ABOVE PAYMENT
TO SETTLE THE AMOUNT OF TAX DUE BY THE RECIPIENT: (0=NO, 1 = YES)
IF YES, PLEASE STATE THE AMOUNT WITHHELD

0 ****

9. REMARKS:

0 ****

COMPANY'S OFFICIAL CHOP

Signature
Designation
Date

MR KD YUNG
ACCOUNT MANAGER
11/10/2001

NOTIFICATION

(Under Section 52(6) of the Inland Revenue Ordinance, Chapter 112)

BY AN EMPLOYER OF AN EMPLOYEE WHO IS ABOUT TO DEPART FROM HONG KONG

Employer's Return File No 6A1-12345676 12345676 ****
 Name of employer: Hong Kong Business Institute
 Address of employer: 3 Canton Road Harbour City Tsim Sha Tsui Hong Kong Island

PARTICULARS OF EMPLOYEE WHO WILL BE LEAVING HONG KONG

ON OR ABOUT THE 20 DAY OF 4 (Month) 2001 (Year)

1. Name of Employee Miss Khoo, Lin KH00 ****
 2. Employee's Tax File No. with this Department
 3. (a) H.K. Identity Card number: FF111232(7)****
 (b) Passport Number and country of Issue:
 4. Sex (M=Male, F=Female) F ****
 5. Marital Status (1=Single/Widowed/Divorced/Seperated, 2=Married): 1 ****
 6. (a) If married, full name of spouse:
 (b) Spouse's H.K. Identity Card Number/ Passport number and country of issue:
 7. Residential address: RM 8 17F SUMMER MANSION HUNG TAO ROAD KWUN TONG Kowloon
 8. Correspondence address:
 9. (a) Capacity in which employed: Accountant
 (b) If part time, the name of his/her principal employer:
 10. Period of employment from the 1 April last to the date of cessation of employment: 01/04/2001 to 31/03/2002 ****
 11. If not returning, details of income paid or payable from the 1 April last to the date of cessation of employment

Particulars	Periods	Amount (HK\$)
(a) Salary / Wages /Director/Fees / Pensions	01/04/2001 - 31/03/2002	24,916
(b) Leave pay		
(c) Commission/fees		
(d) Back pay, terminal awards and gratuities, etc.		
(e) Certain payments from Occupational Retirement Scheme / Mandatory Provident Fund Scheme		
(f) Salaries tax paid by employer		
(g) Gain realized under share option scheme		
(h) Other Rewards, Allowances or Perquisites e.g. Bonus, Education benefits, Shares		
(i) Payments that have not been declared above but will be made AFTER the employee has left employment are:		
		Total: 24,916 ****

12. Particulars of Place of Residence provided:
 (0 = No quarters provided, 1=Quarters provided by employer) 0 ****
 Address of place of residence:
 Nature of place of residence:
 Period provided:
 Rent paid to landlord by employer / employee : HK\$
 Rent refunded to employee: HK\$
 Rent paid to employer by employee: HK\$
13. Whether the employee was wholly or partly paid by an overseas company either in Hong Kong or overseas
 (0=No, 1=Yes) if yes, please state: Name of overseas Company: 0 ****
 Address:
 Amount:
14. The employee's Salaries Tax borne by employer. (0 - No, 1 = Yes) : 0
 15. Any money held under Section 52(7) of the Inland Revenue Ordinance : - (State "Yes" or "No") No
 If Yes, the estimated amount held \$ 0 ; if No, the reason is _____
16. Reason for departure : - (Please select the reason and mark a " X " in the box)
 Emigrate to / retire and leave Hong Kong to reside in Australia
 Expatriate staff on termination of Hong Kong employment and return to home country _____
 / seconded to _____
 Other, please specify _____
17. Whether the employee would return to Hong Kong (Please select the reason and mark a " X " in the box)
 Yes, probable date of return is _____
 No / Very unlikely

Signature: Name: MR KD YUNG Designation: ACCOUNT MANAGER Date: 11/10/2001
 I.R. 56G

Name of Scheme : KHHSBC
 Scheme Registration No. : 453535354

MANDATORY PROVIDEDNT FUND SCHEMES ORDINANCE (CAP.485)

REMITTANCE STATEMENT

Name of Employer : Hong Kong Business Institute
 Name of Contact Person :
 Address : 3 Canton Road Harbour City Tsim Sha Tsui Hong Kong Island
 Telephone No. :
 Employer Participation No. : 12313132432

Contribution for the Period from 01/01/2001 To 10/11/2001

Part II - For Existing Employees (Note 2)

No.	Name of Employee	HKID Card No or Scheme Membership No.	Relevant Income (\$)	Employer's Contributions		Employee's Contributions		Total (\$)		Date of Employment (DD/MM/YY)
				(a)	(b)	(c)	(d)	(a) + (c)	(b) + (d)	
				Mandatory Contributions (\$)	Voluntary Contributions (\$)	Mandatory Contributions (\$)	Voluntary Contributions (\$)	Mandatory Contributions (\$)	Voluntary Contributions (\$)	
1	Lee,William	B3250941()	270,250.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	03/04/1984
			279,596.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	
			Sub-Total:	2,000.00	0.00	2,000.00	0.00	4,000.00	0.00	
2	Schaefer,Peter	CC764882(2)	24,417.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	06/23/1985
			25,376.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	
			Sub-Total:	2,000.00	0.00	2,000.00	0.00	4,000.00	0.00	
3	Chow,Jessica	BB876999(3)	17,750.00	887.50	0.00	887.50	0.00	1,775.00	0.00	02/10/1987
			17,750.00	887.50	0.00	887.50	0.00	1,775.00	0.00	
			Sub-Total:	1,775.00	0.00	1,775.00	0.00	3,550.00	0.00	
4	Tay,Suzy	DD654387(2)	17,803.00	890.14	0.00	890.14	0.00	1,780.29	0.00	09/09/1999
			17,500.00	875.00	0.00	875.00	0.00	1,750.00	0.00	
			Sub-Total:	1,765.14	0.00	1,765.14	0.00	3,530.29	0.00	
5	Khoo,Lin	FF111232(7)	24,917.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	05/01/1997
			24,917.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	
			Sub-Total:	2,000.00	0.00	2,000.00	0.00	4,000.00	0.00	
6	Lim,An	GG345879(2)	16,667.00	833.33	0.00	833.33	0.00	1,666.67	0.00	10/02/1987
			16,667.00	833.33	0.00	833.33	0.00	1,666.67	0.00	
			Sub-Total:	1,666.67	0.00	1,666.67	0.00	3,333.34	0.00	
7	Tan,Chin	GG897443(0)	25,000.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	12/01/1997
			Sub-Total:							

Name of Scheme : KHHSBC
 Scheme Registration No. : 453535354

MANDATORY PROVIDEDNT FUND SCHEMES ORDINANCE (CAP.485)

REMITTANCE STATEMENT

Name of Employer : Hong Kong Business Institute
 Name of Contact Person :
 Address : 3 Canton Road Harbour City Tsim Sha Tsui Hong Kong Island
 Telephone No. :
 Employer Participation No. : 12313132432

Contribution for the Period from 01/01/2001 To 10/11/2001

Part II - For Existing Employees (Note 2)

No.	Name of Employee	HKID Card No or Scheme Membership No.	Relevant Income (\$)	Employer's Contributions		Employee's Contributions		Total (\$)		Date of Employment (DD/MM/YY)
				(a)	(b)	(c)	(d)	(a) + (c)	(b) + (d)	
				Mandatory Contributions (\$)	Voluntary Contributions (\$)	Mandatory Contributions (\$)	Voluntary Contributions (\$)	Mandatory Contributions (\$)	Voluntary Contributions (\$)	
			25,000.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	
			Sub-Total:	2,000.00	0.00	2,000.00	0.00	4,000.00	0.00	
8	Scott,Maryanne	KK936567(6)	25,000.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	06/11/1982
			37,500.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	
			Sub-Total:	2,000.00	0.00	2,000.00	0.00	4,000.00	0.00	
9	Wang,Chin	KK124312(3)	6,667.00	333.33	0.00	333.33	0.00	666.67	0.00	10/23/1999
			17,500.00	875.00	0.00	875.00	0.00	1,750.00	0.00	
			Sub-Total:	1,208.33	0.00	1,208.33	0.00	2,416.67	0.00	
10	Wu,Sonia	CC763574(2)	15,000.00	750.00	0.00	750.00	0.00	1,500.00	0.00	02/06/1991
			15,000.00	750.00	0.00	750.00	0.00	1,500.00	0.00	
			Sub-Total:	1,500.00	0.00	1,500.00	0.00	3,000.00	0.00	
11	Yeung,Khim	BB521113(6)	37,500.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	09/16/1986
			37,500.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	
			Sub-Total:	2,000.00	0.00	2,000.00	0.00	4,000.00	0.00	
12	Lim,Jimmy	DD722346(0)	15,000.00	750.00	0.00	750.00	0.00	1,500.00	0.00	08/23/1992
			15,000.00	750.00	0.00	750.00	0.00	1,500.00	0.00	
			Sub-Total:	1,500.00	0.00	1,500.00	0.00	3,000.00	0.00	
13	Tan,Kheng	CC561322(7)	16,250.00	812.50	0.00	812.50	0.00	1,625.00	0.00	07/01/1998

Name of Scheme : KHHSBC
 Scheme Registration No. : 453535354

**MANDATORY PROVIDEDNT FUND SCHEMES ORDINANCE (CAP.485)
 REMITTANCE STATEMENT**

Name of Employer : Hong Kong Business Institute
 Name of Contact Person :
 Address : 3 Canton Road Harbour City Tsim Sha Tsui Hong Kong Island
 Telephone No. :
 Employer Participation No. : 12313132432

Contribution for the Period from 01/01/2001 To 10/11/2001

Part II - For Existing Employees (Note 2)

No.	Name of Employee	HKID Card No or Scheme Membership No.	Relevant Income (\$)	Employer's Contributions		Employee's Contributions		Total (\$)		Date of Employment (DD/MM/YY)
				(a)	(b)	(c)	(d)	(a) + (c)	(b) + (d)	
				Mandatory Contributions (\$)	Voluntary Contributions (\$)	Mandatory Contributions (\$)	Voluntary Contributions (\$)	Mandatory Contributions (\$)	Voluntary Contributions (\$)	
			16,250.00	812.50	0.00	812.50	0.00	1,625.00	0.00	
			Sub-Total:	1,625.00	0.00	1,625.00	0.00	3,250.00	0.00	
14	Hung, Lawrence	CC776121(2)	6,667.00	333.33	0.00	333.33	0.00	666.67	0.00	07/01/1998
			6,667.00	333.33	0.00	333.33	0.00	666.67	0.00	
			Sub-Total:	666.67	0.00	666.67	0.00	1,333.34	0.00	
15	Chow, Kin	BB323411(1)	17,500.00	875.00	0.00	875.00	0.00	1,750.00	0.00	07/01/1998
			17,500.00	875.00	0.00	875.00	0.00	1,750.00	0.00	
			Sub-Total:	1,750.00	0.00	1,750.00	0.00	3,500.00	0.00	
16	Chua, Brandon	BB654211(2)	18,750.00	937.50	0.00	937.50	0.00	1,875.00	0.00	07/01/1998
			18,750.00	937.50	0.00	937.50	0.00	1,875.00	0.00	
			Sub-Total:	1,875.00	0.00	1,875.00	0.00	3,750.00	0.00	

Date :

 (Signature of the employer)

Note: If the employer is not an individual, this statement
 must be signed by a duly authorised signatory.

Notes:

- (1) Employers should state clearly in this remittance statement for each new employee:
 - (a) the relevant income for each of the relevant contribution periods included in this statement; and
 - (b) the respective employer's and employee's contributions for each of these periods,
 so as to enable the scheme trustee to check the arithmetic accuracy of the contributions.
- (1) Employees who do not have any relevant income (such as those on no-paid leave) should also be reported in this part.

Name of Scheme : KHHSBC
Scheme Registration No. : 453535354

MANDATORY PROVIDEDNT FUND SCHEMES ORDINANCE (CAP.485)
REMITTANCE STATEMENT

Name of Employer : HK Manufacturing Industries

Name of Contact Person :

Address : 3 Canton Rd Harbour City Tsim Sha Tsui Hong Kong Island

Telephone No. :

Employer Participation No. : 65756756757

Contribution for the Period from 01/01/2001 **To** 10/11/2001

*** End of Report ***

Pay Period : 01/01/2001 To 01/31/2001
 Payment Date : 01/15/2001

Employee : KH0001
 Pay Entity : Hong Kong Business Institute
 Department : Sales
 Location : Hong Kong Head Office
 Pay Rate : 280000 (Monthly)
 Job Description : Marketing Manager

Lee,William
 RM 4 7/F
 BLK, SUI LAM ESTATE
 New Territories
 SHATIN

Hong Kong

Pay Summary

	GROSS	NET
Pay Period	270250.00	269250.00
Year To Date	270250.00	269250.00

Payment Details

| _____ Current Values _____ | Payback | _____ Adjustments _____ | _____ YTD Values _____ |

EARNINGS

Description	Base	Percent	Rate	Units	Amount	Amount	Base	Unit	Units	Amount
Basic Salary					270000.00					270000.00
Mobile/Page allowanc					250.00					
Mobile/Page allowanc					250.00					
Total					270500.00					

Mandatory Provident Fund

Description	Base	Percent	Rate	Units	Amount	Amount	Base	Unit	Units	Amount
Employer MPF Mand	20000.00	5.00			1000.00					
Employee MPF Mand	20000.00	5.00			1000.00					
Total					2000.00					

MPF Details

	Begin Date	End Date	Base Amount
Mandatory Contribution made by Employer	01/01/2001	01/31/2001	\$270250.00
Mandatory Contribution made by Employee	01/01/2001	01/31/2001	\$270250.00
Date When Amount Paid to Trustee			

Leave Balances

Description	Entitlement	Adjustment	Taken	End Balance
Genl Annual Leave Entitlement	1.17			1.17
Sick Leave Entitlement	4.00			4.00

Disbursement Details

Bank	B.S.B	Account #	Amount
Hong Kong Bank (HSBC)	156	9990087	269250.00

Messages

1 JANUARY MONTHLY PAYROLL 2001

***** End of Payslip *****

Calendar Group ID: KHMJAN01	January Monthly Payroll 2001	Pay Group: KHMONTLY	Monthly Pay Group	Currency: HKD
Pay Entity: KHHKBI	Hong Kong Business Institute			
Department: 10000	Personnel Department			

Employee ID: KH0006	Record Number: 0.00	Name: Lim,An
Calendar ID: KHMJAN01PAY	Run Type: KHPAYROLL	
Calendar Period ID: KHMJAN01	January Monthly Payroll 2001	Pay Period Begin Date: 01/01/2001
		End Date: 01/31/2001
		Payment Date: 01/15/2001

Segment Number: 1	Payment Key 1: KHB	Gross Pay: 16,666.67
Version Number: 1	Payment Key 2:	Net Pay: 15,833.34
Revision Number: 1	Payment Key 3:	
Segment Status: Active in Segment	Payment Key 4:	
Segment Begin Date: 01/01/2001	End Date: 01/31/2001	Exchange Rate Type: Official Rate

Earnings and Deductions

Element Name	Instance	Slice Dates	Amount/Adjustment	Base/Adjustment	Rate	Unit/Adjustment	Percent
BASSAL	0	01/01/2001 01/31/2001	16,666.67				
EEMPFMN1	0	01/01/2001 01/31/2001	833.33	16,666.67			5.00
ERMPPMN1	0	01/01/2001 01/31/2001	833.33	16,666.67			5.00

Accumulators

Element Name	From - To	Value	Key 1/Key 3	Key 2/Key 4	Slice Dates	Adjustment	Period
BASSAL_FMTDA	01/01/2001 01/31/2001	16,666.67	KHHKBI		01/01/2001 01/31/2001	0.00	Month to Date
BASSAL_FYTDA	04/01/2000 03/31/2001	16,666.67	KHHKBI	000	01/01/2001 01/31/2001	0.00	Year to Date
EEMPFMN1_FMTDA	01/01/2001 01/31/2001	833.33	KHHKBI	000	01/01/2001 01/31/2001	0.00	Month to Date
EEMPFMN1_FYTDA	04/01/2000 03/31/2001	833.33	KHHKBI	000	01/01/2001 01/31/2001	0.00	Year to Date
ERMPPMN1_FMTDA	01/01/2001 01/31/2001	833.33	KHHKBI	000	01/01/2001 01/31/2001	0.00	Month to Date
ERMPPMN1_FYTDA	04/01/2000 03/31/2001	833.33	KHHKBI	000	01/01/2001 01/31/2001	0.00	Year to Date
ALV GENL ENT_BAL	01/01/2001 12/31/2001	1.17			01/01/2001 01/31/2001	0.00	Year to Date
ALV GENL ENT_ENT	01/01/2001 12/31/2001	1.17			01/01/2001 01/31/2001	0.00	Year to Date

Calendar Group ID: KHMJAN01	January Monthly Payroll 2001	Pay Group: KHMONTLY	Monthly Pay Group	Currency: HKD
Pay Entity: KHHKBI	Hong Kong Business Institute			

Department: 10000 Personnel Department

Calendar ID: KHMJAN01PAY	Run Type: KHPAYROLL				
Calendar Period ID: KHMJAN01	January Monthly Payroll 2001	Pay Period Begin Date: 01/01/2001	End Date: 01/31/2001	Payment Date: 01/15/2001	

Earnings and Deductions

Element Name	Amount	Amt Adjustment	Units	Unit Adjustment	YTD
ERMPPMN1	4,145.83				
EEMPPMN1	4,145.83				
BASSAL	100,416.67				

Department: 13000 Operations- Paris

Calendar ID: KHMJAN01PAY	Run Type: KHPAYROLL				
Calendar Period ID: KHMJAN01	January Monthly Payroll 2001	Pay Period Begin Date: 01/01/2001	End Date: 01/31/2001	Payment Date: 01/15/2001	

Earnings and Deductions

Element Name	Amount	Amt Adjustment	Units	Unit Adjustment	YTD
COMCHST	11,313.08				
ERMPPMN1	3,000.00				
EEMPPMN1	3,000.00				
BASSAL	74,916.67				

Department: 21500 Sales and Marketing - Osaka

Calendar ID: KHMJAN01PAY	Run Type: KHPAYROLL				
Calendar Period ID: KHMJAN01	January Monthly Payroll 2001	Pay Period Begin Date: 01/01/2001	End Date: 01/31/2001	Payment Date: 01/15/2001	

Earnings and Deductions

Element Name	Amount	Amt Adjustment	Units	Unit Adjustment	YTD
ERMPPMN1	5,319.30				
EEMPPMN1	5,319.30				
BASSAL	358,000.01				
OT1.5	302.88		2.00		
MEAL	2,000.00				
MOBILE	750.00				

Calendar Group ID: KHMJAN01	January Monthly Payroll 2001	Pay Group: KHMONTLY	Monthly Pay Group	Currency: HKD
Pay Entity: KHHKBI	Hong Kong Business Institute			
Department: 10000	Personnel Department			

Employee ID: KH0006	Record Number: 0.00	Name: Lim,An
Calendar ID: KHMJAN01PAY	Run Type: KHPAYROLL	
Calendar Period ID: KHMJAN01	January Monthly Payroll 2001	Pay Period Begin Date: 01/01/2001
		End Date: 01/31/2001
		Payment Date: 01/15/2001

Earnings

Element Name	Units	Amount	Unit Adjustment	Amt Adjustment
BASSAL		16,666.67		

Employee ID: KH0011	Record Number: 0.00	Name: Wu,Sonia
Calendar ID: KHMJAN01PAY	Run Type: KHPAYROLL	Hong Kong Payroll
Calendar Period ID: KHMJAN01	January Monthly Payroll 2001	Pay Period Begin Date: 01/01/2001
		End Date: 01/31/2001
		Payment Date: 01/15/2001

Earnings

Element Name	Units	Amount	Unit Adjustment	Amt Adjustment
BASSAL		15,000.00		

Employee ID: KH0012	Record Number: 0.00	Name: Yeung,Khim
Calendar ID: KHMJAN01PAY	Run Type: KHPAYROLL	Hong Kong Payroll
Calendar Period ID: KHMJAN01	January Monthly Payroll 2001	Pay Period Begin Date: 01/01/2001
		End Date: 01/31/2001
		Payment Date: 01/15/2001

Earnings

Element Name	Units	Amount	Unit Adjustment	Amt Adjustment
BASSAL		37,500.00		

Employee ID: KH0013	Record Number: 0.00	Name: Lim,Jimmy
Calendar ID: KHMJAN01PAY	Run Type: KHPAYROLL	Hong Kong Payroll
Calendar Period ID: KHMJAN01	January Monthly Payroll 2001	Pay Period Begin Date: 01/01/2001
		End Date: 01/31/2001
		Payment Date: 01/15/2001

Earnings

Element Name	Units	Amount	Unit Adjustment	Amt Adjustment
BASSAL		15,000.00		

Employee ID: KH0014	Record Number: 0.00	Name: Tan,Kheng
Calendar ID: KHMJAN01PAY	Run Type: KHPAYROLL	Hong Kong Payroll
Calendar Period ID: KHMJAN01	January Monthly Payroll 2001	Pay Period Begin Date: 01/01/2001
		End Date: 01/31/2001
		Payment Date: 01/15/2001

Earnings

Element Name	Units	Amount	Unit Adjustment	Amt Adjustment
BASSAL		16,250.00		

>>> No Data Found, Calendar Group ID: KHMJAN01

End of Report