

PeopleSoft®

PeopleSoft EnterpriseOne Agreement Management 8.11 PeopleBook

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About This PeopleBook Preface

PeopleBooks provide you with the information that you need to implement and use PeopleSoft applications.

This preface discusses:

- PeopleSoft application prerequisites.
- PeopleSoft application fundamentals.
- Documentation updates and printed documentation.
- Additional resources.
- Typographical conventions and visual cues.
- Comments and suggestions.
- Common elements in PeopleBooks.

Note. PeopleBooks document only page elements, such as fields and check boxes, that require additional explanation. If a page element is not documented with the process or task in which it is used, then either it requires no additional explanation or it is documented with common elements for the section, chapter, PeopleBook, or product line. Elements that are common to all PeopleSoft applications are defined in this preface.

PeopleSoft Application Prerequisites

To benefit fully from the information that is covered in these books, you should have a basic understanding of how to use PeopleSoft applications.

You might also want to complete at least one PeopleSoft introductory training course, if applicable.

You should be familiar with navigating the system and adding, updating, and deleting information by using PeopleSoft menus, and pages, forms, or windows. You should also be comfortable using the World Wide Web and the Microsoft Windows or Windows NT graphical user interface.

These books do not review navigation and other basics. They present the information that you need to use the system and implement your PeopleSoft applications most effectively.

PeopleSoft Application Fundamentals

Each application PeopleBook provides implementation and processing information for your PeopleSoft applications. For some applications, additional, essential information describing the setup and design of your system appears in a companion volume of documentation called the application fundamentals PeopleBook. Most PeopleSoft product lines have a version of the application fundamentals PeopleBook. The preface of each PeopleBook identifies the application fundamentals PeopleBooks that are associated with that PeopleBook.

The application fundamentals PeopleBook consists of important topics that apply to many or all PeopleSoft applications across one or more product lines. Whether you are implementing a single application, some combination of applications within the product line, or the entire product line, you should be familiar with the contents of the appropriate application fundamentals PeopleBooks. They provide the starting points for fundamental implementation tasks.

Documentation Updates and Printed Documentation

This section discusses how to:

- Obtain documentation updates.
- Order printed documentation.

Obtaining Documentation Updates

You can find updates and additional documentation for this release, as well as previous releases, on the PeopleSoft Customer Connection website. Through the Documentation section of PeopleSoft Customer Connection, you can download files to add to your PeopleBook Library. You'll find a variety of useful and timely materials, including updates to the full PeopleSoft documentation that is delivered on your PeopleBooks CD-ROM.

Important! Before you upgrade, you must check PeopleSoft Customer Connection for updates to the upgrade instructions. PeopleSoft continually posts updates as the upgrade process is refined.

See Also

PeopleSoft Customer Connection, <https://www.peoplesoft.com/corp/en/login.jsp>

Ordering Printed Documentation

You can order printed, bound volumes of the complete PeopleSoft documentation that is delivered on your PeopleBooks CD-ROM. PeopleSoft makes printed documentation available for each major release shortly after the software is shipped. Customers and partners can order printed PeopleSoft documentation by using any of these methods:

- Web
- Telephone
- Email

Web

From the Documentation section of the PeopleSoft Customer Connection website, access the PeopleBooks Press website under the Ordering PeopleBooks topic. The PeopleBooks Press website is a joint venture between PeopleSoft and MMA Partners, the book print vendor. Use a credit card, money order, cashier's check, or purchase order to place your order.

Telephone

Contact MMA Partners at 877 588 2525.

Email

Send email to MMA Partners at peoplesoftpress@mmapartner.com.

See Also

PeopleSoft Customer Connection, <https://www.peoplesoft.com/corp/en/login.jsp>

Additional Resources

The following resources are located on the PeopleSoft Customer Connection website:

Resource	Navigation
Application maintenance information	Updates + Fixes
Business process diagrams	Support, Documentation, Business Process Maps
Interactive Services Repository	Interactive Services Repository
Hardware and software requirements	Implement, Optimize + Upgrade, Implementation Guide, Implementation Documentation & Software, Hardware and Software Requirements
Installation guides	Implement, Optimize + Upgrade, Implementation Guide, Implementation Documentation & Software, Installation Guides and Notes
Integration information	Implement, Optimize + Upgrade, Implementation Guide, Implementation Documentation and Software, Pre-built Integrations for PeopleSoft Enterprise and PeopleSoft EnterpriseOne Applications
Minimum technical requirements (MTRs) (EnterpriseOne only)	Implement, Optimize + Upgrade, Implementation Guide, Supported Platforms
PeopleBook documentation updates	Support, Documentation, Documentation Updates
PeopleSoft support policy	Support, Support Policy
Prerelease notes	Support, Documentation, Documentation Updates, Category, Prerelease Notes
Product release roadmap	Support, Roadmaps + Schedules
Release notes	Support, Documentation, Documentation Updates, Category, Release Notes
Release value proposition	Support, Documentation, Documentation Updates, Category, Release Value Proposition
Statement of direction	Support, Documentation, Documentation Updates, Category, Statement of Direction

Resource	Navigation
Troubleshooting information	Support, Troubleshooting
Upgrade documentation	Support, Documentation, Upgrade Documentation and Scripts

Typographical Conventions and Visual Cues

This section discusses:

- Typographical conventions.
- Visual cues.
- Country, region, and industry identifiers.
- Currency codes.

Typographical Conventions

This table contains the typographical conventions that are used in PeopleBooks:

Typographical Convention or Visual Cue	Description
Bold	Indicates PeopleCode function names, business function names, event names, system function names, method names, language constructs, and PeopleCode reserved words that must be included literally in the function call.
<i>Italics</i>	Indicates field values, emphasis, and PeopleSoft or other book-length publication titles. In PeopleCode syntax, italic items are placeholders for arguments that your program must supply. We also use italics when we refer to words as words or letters as letters, as in the following: Enter the letter <i>O</i> .
KEY+KEY	Indicates a key combination action. For example, a plus sign (+) between keys means that you must hold down the first key while you press the second key. For ALT+W, hold down the ALT key while you press the W key.
Monospace font	Indicates a PeopleCode program or other code example.
“ ” (quotation marks)	Indicate chapter titles in cross-references and words that are used differently from their intended meanings.

Typographical Convention or Visual Cue	Description
... (ellipses)	Indicate that the preceding item or series can be repeated any number of times in PeopleCode syntax.
{ } (curly braces)	Indicate a choice between two options in PeopleCode syntax. Options are separated by a pipe ().
[] (square brackets)	Indicate optional items in PeopleCode syntax.
& (ampersand)	<p>When placed before a parameter in PeopleCode syntax, an ampersand indicates that the parameter is an already instantiated object.</p> <p>Ampersands also precede all PeopleCode variables.</p>

Visual Cues

PeopleBooks contain the following visual cues.

Notes

Notes indicate information that you should pay particular attention to as you work with the PeopleSoft system.

Note. Example of a note.

If the note is preceded by *Important!*, the note is crucial and includes information that concerns what you must do for the system to function properly.

Important! Example of an important note.

Warnings

Warnings indicate crucial configuration considerations. Pay close attention to warning messages.

Warning! Example of a warning.

Cross-References

PeopleBooks provide cross-references either under the heading “See Also” or on a separate line preceded by the word *See*. Cross-references lead to other documentation that is pertinent to the immediately preceding documentation.

Country, Region, and Industry Identifiers

Information that applies only to a specific country, region, or industry is preceded by a standard identifier in parentheses. This identifier typically appears at the beginning of a section heading, but it may also appear at the beginning of a note or other text.

Example of a country-specific heading: “(FRA) Hiring an Employee”

Example of a region-specific heading: “(Latin America) Setting Up Depreciation”

Country Identifiers

Countries are identified with the International Organization for Standardization (ISO) country code.

Region Identifiers

Regions are identified by the region name. The following region identifiers may appear in PeopleBooks:

- Asia Pacific
- Europe
- Latin America
- North America

Industry Identifiers

Industries are identified by the industry name or by an abbreviation for that industry. The following industry identifiers may appear in PeopleBooks:

- USF (U.S. Federal)
- E&G (Education and Government)

Currency Codes

Monetary amounts are identified by the ISO currency code.

Comments and Suggestions

Your comments are important to us. We encourage you to tell us what you like, or what you would like to see changed about PeopleBooks and other PeopleSoft reference and training materials. Please send your suggestions to:

PeopleSoft Product Documentation Manager PeopleSoft, Inc. 4460 Hacienda Drive Pleasanton, CA 94588

Or send email comments to doc@peoplesoft.com.

While we cannot guarantee to answer every email message, we will pay careful attention to your comments and suggestions.

Common Elements Used in PeopleBooks

Address Book Number

Enter a unique number that identifies the master record for the entity. An address book number can be the identifier for a customer, supplier, company, employee, applicant, participant, tenant, location, and so on. Depending on the application, the field on the form might refer to the address book number as the customer number, supplier number, or company number, employee or applicant id, participant number, and so on.

As If Currency Code	Enter the three-character code to specify the currency that you want to use to view transaction amounts. This code allows you to view the transaction amounts as if they were entered in the specified currency rather than the foreign or domestic currency that was used when the transaction was originally entered.
Batch Number	Displays a number that identifies a group of transactions to be processed by the system. On entry forms, you can assign the batch number or the system can assign it through the Next Numbers program (P0002).
Batch Date	Enter the date in which a batch is created. If you leave this field blank, the system supplies the system date as the batch date.
Batch Status	Displays a code from user-defined code (UDC) table 98/IC that indicates the posting status of a batch. Values are: <i>Blank</i> : Batch is unposted and pending approval. <i>A</i> : The batch is approved for posting, has no errors and is in balance, but it has not yet been posted. <i>D</i> : The batch posted successfully. <i>E</i> : The batch is in error. You must correct the batch before it can post. <i>P</i> : The system is in the process of posting the batch. The batch is unavailable until the posting process is complete. If errors occur during the post, the batch status changes to E. <i>U</i> : The batch is temporarily unavailable because someone is working with it, or the batch appears to be in use because a power failure occurred while the batch was open.
Branch/Plant	Enter a code that identifies a separate entity as a warehouse location, job, project, work center, branch, or plant in which distribution and manufacturing activities occur. In some systems, this is called a business unit.
Business Unit	Enter the alphanumeric code that identifies a separate entity within a business for which you want to track costs. In some systems, this is called a branch/plant.
Category Code	Enter the code that represents a specific category code. Category codes are user-defined codes that you customize to handle the tracking and reporting requirements of your organization.
Company	Enter a code that identifies a specific organization, fund, or other reporting entity. The company code must already exist in the F0010 table and must identify a reporting entity that has a complete balance sheet.
Currency Code	Enter the three-character code that represents the currency of the transaction. PeopleSoft EnterpriseOne provides currency codes that are recognized by the International Organization for Standardization (ISO). The system stores currency codes in the F0013 table.
Document Company	Enter the company number associated with the document. This number, used in conjunction with the document number, document type, and general ledger date, uniquely identifies an original document. If you assign next numbers by company and fiscal year, the system uses the document company to retrieve the correct next number for that company.

If two or more original documents have the same document number and document type, you can use the document company to display the document that you want.

Document Number

Displays a number that identifies the original document, which can be a voucher, invoice, journal entry, or time sheet, and so on. On entry forms, you can assign the original document number or the system can assign it through the Next Numbers program.

Document Type

Enter the two-character UDC, from UDC table 00/DT, that identifies the origin and purpose of the transaction, such as a voucher, invoice, journal entry, or time sheet. PeopleSoft EnterpriseOne reserves these prefixes for the document types indicated:

P: Accounts payable documents.

R: Accounts receivable documents.

T: Time and pay documents.

I: Inventory documents.

O: Purchase order documents.

S: Sales order documents.

Effective Date

Enter the date on which an address, item, transaction, or record becomes active. The meaning of this field differs, depending on the program. For example, the effective date can represent any of these dates:

- The date on which a change of address becomes effective.
- The date on which a lease becomes effective.
- The date on which a price becomes effective.
- The date on which the currency exchange rate becomes effective.
- The date on which a tax rate becomes effective.

Fiscal Period and Fiscal Year

Enter a number that identifies the general ledger period and year. For many programs, you can leave these fields blank to use the current fiscal period and year defined in the Company Names & Number program (P0010).

G/L Date (general ledger date)

Enter the date that identifies the financial period to which a transaction will be posted. The system compares the date that you enter on the transaction to the fiscal date pattern assigned to the company to retrieve the appropriate fiscal period number and year, as well as to perform date validations.

PeopleSoft EnterpriseOne Agreement Management Preface

This preface discusses:

- PeopleSoft products.
- PeopleSoft application fundamentals.
- Common elements used in this PeopleBook.

PeopleSoft Products

This PeopleBook refers to these PeopleSoft products:

- PeopleSoft Advanced Pricing
- PeopleSoft Sales Order Management
- Inventory Management
- Procurement

PeopleSoft Application Fundamentals

Additional, essential information describing the setup and design of the system appears in two companion volumes of documentation called *PeopleSoft EnterpriseOne Inventory Management 8.11 PeopleBook* and *PeopleSoft EnterpriseOne Procurement 8.11 PeopleBook*.

See Also

PeopleSoft EnterpriseOne Inventory Management 8.11 PeopleBook, “PeopleSoft EnterpriseOne Inventory Management Preface”

PeopleSoft EnterpriseOne Inventory Management 8.11 PeopleBook, “PeopleSoft EnterpriseOne Inventory Management Preface”

Common Elements Used in This PeopleBook

Due To

A code that identifies which partner is due to receive the listed item. Values are:

C: Company

Your company expects to receive product from the partner.

P: Partner

Your partner expects to receive product from the company.

Destination

A value that identifies where an item on the agreement is delivered. This required field must match these Destination Type codes:

- If the destination type is AB, the destination must be an address book number in the Address Book Master table (F0101).
- If the destination type is CC, the destination must be a business unit in the Business Unit Master table (F0006).
- If the destination type is *A, the destination must be *ANY.

CHAPTER 1

Getting Started with PeopleSoft Agreement Management

This chapter discusses:

- Agreement Management overview
- Agreement Management integrations
- Agreement Management implementation

Agreement Management Overview

Agreements are established between partners to move inventory between the partners' locations or to the partners' customers. You enter into agreements with business partners to save money and time, provide better service to your customers, and save on capital expenses. The Agreement Management system complements and enhances your day-to-day contract negotiations by providing a comprehensive documenting and monitoring system.

The purpose of the Agreement Management system is to record all transactions, monitor volume or amount balances, and determine whether you and your business partners are in compliance with the contract terms. With the Agreement Management system, you can establish agreements easily, enter orders against them immediately, and maintain volume or amount monitoring.

Agreement Management Integrations

The Agreement Management system integrates with these EnterpriseOne systems:

- Advanced Pricing
- Sales Order Management
- Procurement
- Bulk Stock Management

The Agreement Management system works with other PeopleSoft EnterpriseOne systems to ensure that all information is fully integrated into manufacturing processes. The Agreement Management system is designed to be fully integrated with other systems. The Agreement Management system allows you to create and monitor the status of many types of distribution agreements. We discuss integration considerations in the implementation chapters in this PeopleBook. This system integrates with other systems to enable you to:

- Enter transactions to move inventory to fulfill contracts.

- Create unique pricing structures for transactions that are used to fulfill the terms of contracts.
- Create penalty schedules to apply if your business partner does not meet the terms of the contract.

This table illustrates how the Agreement Management system integrates with other systems:

Function	System
Create contracts and define terms.	Agreement Management (system 38)
Set up and apply pricing and penalty schedules for one or more partners and contracts.	Advanced Price and Adjustments (system 42)
Ship product to your partner.	Sales Order Management (system 42)
Receive product from your partner.	Procurement (system 43)
Exchange product.	Bulk Stock Management (system 41)
Monitor status, print statements, and adjust balances.	Agreement Management (system 38)

Agreement Management Implementation

This section provides an overview of the steps that are required to implement the Agreement Management system.

In the planning phase of your implementation, take advantage of all PeopleSoft sources of information, including the installation guides and troubleshooting information. A complete list of these resources appears in the preface in the PeopleSoft EnterpriseOne Inventory Management PeopleBook, with information about where to find the most current version of each.

Global Implementation Steps

This table lists the suggested global implementation steps for PeopleSoft EnterpriseOne <product name>:

Step	Reference
1. Set up global user defined codes.	<i>PeopleSoft EnterpriseOne Tools 8.94: Foundation PeopleBook</i>
2. Set up companies, fiscal date patterns, and business units.	<i>PeopleSoft EnterpriseOne Financial Management Solutions Application Fundamentals 8.11 PeopleBook, "Setting Up an Organization"</i>
3. Set up next numbers.	<i>PeopleSoft EnterpriseOne Tools 8.94: Foundation PeopleBook</i>
4. Set up accounts, and the chart of accounts.	<i>PeopleSoft EnterpriseOne Financial Management Solutions Application Fundamentals 8.11 PeopleBook, "Setting Up Accounts"</i>
5. Set up the General Accounting constants.	<i>PeopleSoft EnterpriseOne General Accounting 8.11 PeopleBook, "Setting Up the General Accounting System"</i>

Step	Reference
6. Set up multicurrency processing, including currency codes and exchange rates.	<ul style="list-style-type: none"> • <i>PeopleSoft EnterpriseOne Multicurrency Processing 8.11 PeopleBook</i>, “Setting Up General Accounting for Multicurrency Processing” • <i>PeopleSoft EnterpriseOne Multicurrency Processing 8.11 PeopleBook</i>, “Setting Up Exchange Rates”
7. Set up ledger type rules.	<i>PeopleSoft EnterpriseOne Financial Management Solutions Application Fundamentals 8.11 PeopleBook</i> , “Setting Up Ledger Type Rules for General Accounting”
8. Enter address book records.	<i>PeopleSoft EnterpriseOne Address Book 8.11 PeopleBook</i> , “Entering Address Book Records”
9. Set up inventory information such as branch/plant constants, default locations and printers, manufacturing and distribution AAIs, and document types.	<i>PeopleSoft EnterpriseOne Inventory Management 8.11 PeopleBook</i> , “Setting Up the Inventory Management System”
10. Set up shop floor calendars.	<i>PeopleSoft EnterpriseOne Shop Floor Management 8.11 PeopleBook</i> , “Setting Up Shop Floor Management”
11. Set up manufacturing constants.	<i>PeopleSoft EnterpriseOne Product Data Management 8.11 PeopleBook</i> , “Setting Up Product Data Management”

Implementation Steps for the Agreement Management System

This table lists the implementation steps for the Agreement Management system.

Step	Reference
1. Set up integration with other systems,	<u>Chapter 3, “Setting Up Agreement Management,” page 9</u>
2. Set up agreement selection or assignment, confirm shipments, and confirm loads for agreements.	<u>Chapter 3, “Setting Up Agreement Management,” page 9</u>
3. Set up user defined codes and AAIs.	<u>Chapter 3, “Setting Up Agreement Management,” page 9</u>

CHAPTER 2

Understanding Agreement Management

This chapter discusses:

- Types of agreements
- Information structure

Types of Agreements

Many companies use actual written legal documents that include all the terms and stipulations for each contract. Different kinds of agreements are used in the purchasing and sales cycles.

With the Agreement Management system, you can readily monitor many types of contracts. You can identify the volume or currency amount on each transaction that has been assigned a specific contract number and identify any out-of-balance contracts.

Exchange Agreements

An exchange agreement allows products to be traded between companies. The partners often agree to exchange specific quantities of product for a given time period. Exchanges involve different products or multiple products and often include a differential that one party pays per unit of product exchanged. Financial differentials are not currently handled by the Agreement Management system, but are supported with the integrated systems.

If the agreement is for an extended period (one year, for example), the parties normally agree on monthly quantities to exchange. Partners generally expect exchanges of physical product to remain roughly in balance. However, imbalances do occur and are usually monitored on a monthly basis. Partners often review their contracts annually to bring the contracts in balance with adjustments, monetary payment, or product repayment.

Loan or Borrow Agreements

A loan or borrow agreement is the simplest type of product exchange and often is used in response to a potential stock shortage. It is usually for the same product and does not involve product or price differentials. In a shared facility, a simple loan or borrow agreement can occur when a company depletes its stock. If another company at the depot has stock available, it might agree to loan the stock against a planned replenishment. Or, a company might pick up product from a partner at another depot and replace it with product at a later date. Normally, loans and borrows are informal agreements that are settled in product.

Tonne per Tonne Agreements

A tonne per tonne (transport) agreement involves moving product for a partner. Partner A transports its product along with Partner B's product and then unloads, stores, and delivers the product to Partner B. Partner B does the same for Partner A at another location. These agreements are limited to one physical product, but can involve one or more depots per partner.

Imbalance settlements usually involve throughput fees and transport charge differentials and are settled with a financial transaction instead of physical product.

Throughput Agreements

A throughput agreement is essentially a service agreement in which Partner A agrees to store and manage product for Partner B for a specified time period. Partner B actually owns the stock that is stored in Partner A's depot, but Partner A monitors the stock level, suggests replenishments, and unloads, stores, and delivers product to the partner or its customers. Partner A might process customer sales for Partner B, or Partner B might simply pick up product for distribution to its customers. Partner A charges Partner B a service fee for managing, transporting, storing, and delivering product.

Consignment Agreements

In a consignment agreement, the retailer acts as agent for the company. The product that is sold from the retail site is owned by the company. The company agrees to supply a specific volume of product to the retailer, based upon expected demand. The agent does not pay for the product upon delivery, but only upon sale of the product (at the agreed-upon price).

Storage Agreements

In a storage agreement, one company provides storage facilities for another and charges a fee based on the quantity stored (cost per unit volume) and for the time that the product is stored or the storage space is held. The volume is monitored through the Agreement Management system and the associated fees are handled through supporting systems.

Information Structure

The Agreement Management system contains master maintenance and transaction processing tables.

Master Maintenance Tables

This table describes the master maintenance tables:

Table Name	Description
F38010	Contains information on the partner, contract effective dates, and other information that the system uses to process the contract.
F38011	Contains information on products and quantities/amounts, which partner is receiving or shipping the product, and the unit of measure for the product.
F38012	Contains information on all sources from which product can be moved.
F38013	Contains information on the forecasted schedule for shipment and receipt of product between you and your business partner.
F38014	Contains the information to balance unlike products on an agreement.

Transaction Processing Tables

This table describes the transaction processing tables:

Table Name	Description
F38111	Contains quantity and amount information for all agreement transactions and adjustments.
F38112	Holds temporarily the quantities that are committed on transactions until the processing moves them to actual quantities.
F4211	Contains detailed information for each sales order line.
F4311	Contains detailed information for each purchase order line.
IF4111	Contains history information for all inventory transactions. The system records any changes to the inventory in this table.
F41500	Contains supplemental information that pertains to bulk transactions only.

CHAPTER 3

Setting Up Agreement Management

This chapter provides an overview of PeopleSoft Agreement Management setup and discusses how to:

- Set up integration with other systems.
- Set up agreement selection or assignment.
- Confirm shipments and confirm loads or agreements.
- Set up user defined codes.
- Set up automatic accounting instructions (AAIs).

Understanding Agreement Management Setup

Before you can use Agreement Management, you must complete certain tasks to define information that the system uses during processing. You can customize much of this information to meet the company's business needs.

This information includes:

- User defined codes
Define customized codes, such as documents types and item pools, that are appropriate for the business needs.
- Automatic accounting instructions
Define the rules for the chart of accounts and establish how the system creates automatic entries.

Setting Up Integration with Other Systems

To use Agreement Management with other systems, complete these setup tasks:

- Define each of the four penalty schedules that you use for the distribution agreements, using the same forms that you use to define price adjustment definitions.
- Optionally, define the order detail group to create adjustments that the system uses to determine the price of order lines, including penalties.
- Set up the preference for agreement penalties using the penalty (PN) user defined code.
- Define the schedule for each of the four penalty schedules using the Price Adjustment Schedule program (P4070).
- Assign the penalty schedules to any combination of partner and item number using the Price Adjustment Schedule preference.

If you do not install PeopleSoft Advanced Pricing and PeopleSoft Sales Order Management, you can use Agreement Management as a repository to create agreements and adjustments.

See Also

PeopleSoft EnterpriseOne Advanced Pricing 8.11 PeopleBook, “Working with Schedules and Adjustments,” Setting Up a Preference Master

PeopleSoft EnterpriseOne Advanced Pricing 8.11 PeopleBook, “Defining Override Search Groups,” Defining Order Detail Groups

PeopleSoft EnterpriseOne Advanced Pricing 8.11 PeopleBook, “Working with Schedules and Adjustments,” Setting Up Advanced Pricing Hierarchies

PeopleSoft EnterpriseOne Advanced Pricing 8.11 PeopleBook, “Working with Schedules and Adjustments,” Building Adjustment Schedules

PeopleSoft EnterpriseOne Advanced Pricing 8.11 PeopleBook, “Working with Schedules and Adjustments,” Setting Up Adjustment Details

Setting Up Agreement Selection or Assignment

You must assign agreements to transactions for the system to match the transaction to the correct agreement and to monitor the activity. Companies that use the Agreement Management system have different requirements and operating procedures. Therefore, you can select the method that you want to use to assign agreement numbers. You can assign agreement and supplement numbers to transactions in one of these ways

- Manually assign the agreement and supplement numbers during order entry.
- Automatically assign agreement and supplement numbers during order entry, including batch and EDI processing.
- Select an agreement during order entry.

You must set the associated processing options for each of the programs that integrate with the Agreement Management system to process agreement transactions during order entry.

Note. If you leave the processing option blank in the order entry programs, you cannot assign agreements in that program. Agreement Management processing is not activated.

You can set processing options for Agreement Management in these order entry programs:

- Sales Order Entry (P4210) and related order entry programs.
- Batch Edit and Creation (R4210Z).
- EDI Order Edit/Create.
- Purchase Orders (P4310).

You can set up the Shipment Confirmation program (P4205) in PeopleSoft Sales Order Management and the Transportation Load Confirmation program (P49640) in PeopleSoft Transportation Management to process borrow agreements that involve foreign depots. At those points in the process, the system requires an agreement. You can select the method of assignment.

Setting Up Confirm Shipments and Confirm Loads for Agreements

The Agreement Management system enables you to make agreements to borrow product from your partner and not take possession of the product at your depot. In these situations, your partner's branch/plant is referred to as a foreign depot.

To use a foreign depot, you must select the Foreign Depot constant for your partner's branch/plant in the Branch/Plant Constants program (P41001) in PeopleSoft Inventory Management.

The system uses the branch/plant that you identify when you set up the agreement to search for contracts that include the foreign depot as the source.

To assign borrow agreements during ship confirmation, set the processing options on the Agreements tab in the Shipment Confirmation program (P4205) in PeopleSoft Sales Order Management. You can use this program or the Work With Shipments program (P4915) in Transportation Management to confirm the shipment. The Work With Shipments program calls the Transportation Shipment Confirmation program (P49645), which in turn calls the Shipment Confirmation program.

To assign borrow agreements during load confirmation in Transportation Management, you must set the processing options on the Agreements tab for the Transportation Load Confirmation program (P49640) or for the Shipment Confirmation program. If the transaction refers to a vehicle that is compartmentalized, as indicated by the load type, the system calls the Transportation Load Confirmation program. If the vehicle is not compartmentalized, the system calls the Shipment Confirmation program.

In the processing options on the Agreements tab for the ship and load confirmation programs, you identify this information:

- The branch/plant or branch/plants for the agreement search program to use as the destination.
- The type of assignment (selection type) that you want to occur.

Note. If you leave the selection processing option blank, the system assigns the agreement with the earliest expiration date. Unlike the order entry programs, you do not need to set the selection type for assignment to occur. The system requires an agreement number for borrow assignments that involve foreign depots.

Setting Up User Defined Codes

You can define most standard information in user defined code (UDC) lists. Many of these codes are set up and are included when you install the system. When a UDC is referred to as hard-coded, the programming has been defined to work with hard-coded UDCs. If you change a hard-coded UDC, the programming will not work correctly.

Each system has its own system number and UDC types. Agreement Management is system 38. UDCs are referenced by the system number and type. Therefore, System 38/Type CA indicates that CA (Agreement Adjustments) is a UDC type for the Agreement Management system.

User Defined Codes for Agreement Management

Agreement Management also integrates with other systems, such as PeopleSoft Procurement. Therefore, in addition to System 38 UDCs, you will need to set up UDCs for other systems. This table lists the UDC types that associated with agreements and the information you should include in each:

User Defined Code Type	Information That You Should Include
System 38, type CA (Agreement Adjustments)	Include the types of adjustments that you want to use.
System 38, type CC (Agreement Cancellations)	Include the different reasons for canceling an agreement.
System 38, type CP (Agreement Purpose)	Include the different reasons or purpose for making agreements.
System 38, type CV (Agreement Types)	Include the different types of agreements that your company uses for different partners.
System 38, type R1 through type R4 (Agreement Reporting Codes)	Include UDCs for four different groups. Within each group, you can assign different UDCs for reporting and other business purposes to organize and associate your agreements and business partners.
System 40, type AS (Schedule Name)	<p>Include the four penalty adjustments to use for the penalty schedules. It is recommended that you use these UDCs for the penalty schedules:</p> <ul style="list-style-type: none"> • TRANSMIN (transaction minimum) • TRANSMAX (transaction maximum) • UNDCOMIT (under commitment) • OVRCOMIT (over commitment)
System 40, type PR (Preference Profiles)	Include PN as the agreement penalties preference that you use to set up the penalty schedules.
System 40, type SD (Sales Detail Groups)	Include a UDC called Penalty to define the price group for the penalty schedules.

Setting Up AAI

This section provides an overview of automatic accounting instructions (AAIs) and discusses how to set up AAI.

Understanding AAI

AAI determine how to create general ledger entries for programs that generate automatic journal entries. AAI are the user— defined bridge between program functions, your chart of accounts, and financial reporting. AAI direct transactions to the appropriate general ledger accounts.

The system already contains predefined AAI. You need to ensure that these AAI are appropriate for your business needs. You can revise existing AAI and set up additional AAI to accommodate growth and change in your business functions and financial reporting. Follow the same setup steps to create a new AAI or to revise an existing AAI.

For distribution systems, you must create AAIs for each unique combination of company, transaction, document type, and general ledger class that you will use. Each AAI identifies a specific general ledger account consisting of a business unit, an object, and a subsidiary (optional). When the system processes a transaction, it creates accounting entries.

When setting up each AAI, verify that a default for company 00000 exists. For each company that requires specific instructions, verify that a business unit or object account exists. In many companies, the accounting department is responsible for AAI setup and maintenance.

Alternate AAIs for Loan or Borrow Agreements

The system uses alternate AAIs to write accommodations for loan or borrow agreements. If you select the Write Accommodations option on the Agreement Master Revisions form, the system uses alternate AAIs during sales order, purchase order, and general stock movement processing.

Type of Processing	AAIs
Sales order processing	<p>Depending on the processing performed when the system processes a sales order, the system typically uses these AAIs:</p> <ul style="list-style-type: none"> • Cost of Goods Sold (AAI 4220). • Deferred Cost of Goods Sold (AAI 4221). • Inventory (AAI 4240). • Inventory in Transit (AAI 4241). <p>If the specified agreement has the Write Accommodations option turned on, the system uses these AAIs instead of 4220 and 4221:</p> <ul style="list-style-type: none"> • Cost of Goods Sold - Accommodations (AAI 4222). • Deferred Cost of Goods Sold - Accommodations (AAI 4223). <p>If the specified borrow agreement at load confirmation has the Write Accommodations option turned on, the system uses these AAIs instead of 4240 and 4241:</p> <ul style="list-style-type: none"> • Accommodations (AAI 4242). • Accommodations in Transit (AAI 4244).

Type of Processing	AAIs
Purchase order processing	<p>Typically, when you receive a purchase order, the system writes these G/L entries:</p> <ul style="list-style-type: none"> • DR - Inventory (AAI 4310) • CR - Received Not Vouchered (AAI 4320) <p>If the specified agreement has the Write Accommodations option turned on, the system writes these G/L entries:</p> <ul style="list-style-type: none"> • DR - Accommodations (AAI 4311) • CR - Received Not Vouchered (AAI 4321)
General stock movements	<p>Typically, when you enter a stock movement, the system uses these AAI: Inventory (AAI 4122).</p> <p>When you enter a stock movement and specify an agreement with the Write Accommodations option turned on, the system uses these AAI instead of 4122: Accommodations (AAI 4123).</p>

Form Used to Set Up AAIs

Form Name	Form ID	Navigation	Usage
Account Revisions	W40950D	<p>Access AAIs from the setup menu for the appropriate systems from the setup menu for the appropriate system, such as Sales Order Management or Procurement.</p> <p>Procurement System Setup (G43A41), Automatic Accounting Instructions</p> <p>Sales Order Management Setup (G4241), Automatic Accounting Instructions</p> <p>Select an AAI on the Work With AAIs form, and click Select.</p>	Set up AAIs.

Setting Up AAIs

Access the Account Revisions form.

Automatic Accounting Instructions - Account Revisions

OK Find Delete Cancel Form Tools

AAI Table Number 3120 Work in Process

Records 1 - 10 Customize Grid

	Co	G/L Cat	Description G/L	Or Ty	Description	Cost Type	Branch Plant	Obj Acct	Sub
<input checked="" type="radio"/>	00000		Blank G/L Posting Ca						
<input type="radio"/>	00200	****		WO	Real (firm) Work Ord	D1		1710	
<input type="radio"/>	00200	IN30	Manufactured Finishe	WO	Real (firm) Work Ord	A1		1710	A1
<input type="radio"/>	00200	IN30	Manufactured Finishe	WO	Real (firm) Work Ord	A2		1710	A2
<input type="radio"/>	00200	IN30	Manufactured Finishe	WO	Real (firm) Work Ord	B1		1720	B1
<input type="radio"/>	00200	IN30	Manufactured Finishe	WO	Real (firm) Work Ord	B2		1720	B2
<input type="radio"/>	00200	IN30	Manufactured Finishe	WO	Real (firm) Work Ord	B3		1720	B3
<input type="radio"/>	00200	IN30	Manufactured Finishe	WO	Real (firm) Work Ord	B4		1720	B4
<input type="radio"/>	00200	IN30	Manufactured Finishe	WO	Real (firm) Work Ord	C1		1730	C1
<input type="radio"/>	00200	IN30	Manufactured Finishe	WO	Real (firm) Work Ord	C2		1730	C2

Account Revisions form

Note. You can use the Notes function to attach explanatory messages to any AAI.

Do Ty

Enter a user defined code (00/DT) that identifies the origin and purpose of the transaction. The system reserves several prefixes for document types, such as vouchers, invoices, receipts, and time sheets. The reserved document type prefixes for codes are:

P: Accounts payable documents

R: Accounts receivable documents

T: Time and Pay documents

I: Inventory documents

O: Purchase order documents

S: Sales order documents

G/L Cat

Enter a user defined code (41/9) that identifies the G/L offset that system uses when it searches for the account to which it posts the transaction. If you do not want to specify a class code, you can enter **** (four asterisks) in this field.

You can use automatic accounting instructions (AAIs) to predefine classes of automatic offset accounts for the Inventory Management, Procurement, and Sales Order Management systems. You might assign G/L class codes such as:

IN20: Direct Ship Orders

IN60: Transfer Orders

IN80: Stock Sales

The system can generate accounting entries based upon a single transaction. For example, a single sale of a stock item can trigger the generation of accounting entries similar to:

- Sales-Stock (Debit) xxxxx.xx
- A/R Stock Sales (Credit) xxxxx.xx
- Posting Category: IN80
- Stock Inventory (Debit) xxxxx.xx
- Stock COGS (Credit) xxxxx.xx

The system uses the class code and the document type to find the AAI.

Branch Plant

Enter an alphanumeric code that identifies a separate entity within a business for which you want to track costs. For example, a business unit might be a warehouse location, job, project, work center, branch, or plant.

You can assign a business unit to a document, entity, or person for purposes of responsibility reporting. For example, the system provides reports of open accounts payable and accounts receivable by business unit to track equipment by responsible department.

Business unit security might prevent you from viewing information about business units for which you have no authority.

If you leave this field blank, the system uses the business unit that you entered on the work order, in the Charge to Cost Center field.

Obj Acct

Enter a value that specifies the portion of a general ledger account that refers to the division of the Cost Code (for example, labor, materials, and equipment) into subcategories. For example, you can divide the Cost Code for labor into regular time, premium time, and burden.

Note. If you use a flexible chart of accounts and the object account is set to 6 digits, PeopleSoft recommends that you use all 6 digits. For example, entering 000456 is not the same as entering 456 because if you enter 456 the system enters three blank spaces to fill a 6-digit object.

Sub

Enter a subset of an object account. Subsidiary accounts include detailed records of the accounting activity for an object account.

Note. If you are using a flexible chart of accounts and the object account is set to six digits, you must use all six digits. For example, entering 000456 is not the same as entering 456, because if you enter 456, the system enters three blank spaces to fill a six-digit object.

If you leave this field blank, the system uses the value you entered on the work order in the Cost Code field.

CHAPTER 4

Processing Agreements

This chapter provides overviews of agreement processing and other agreement management functions and discusses how to:

- Create agreements.
- Assign agreements.
- Manage agreements.

Understanding Agreement Processing

Although each company's actual agreements are unique documents, the Agreement Management system provides a standardized format for creating and managing all of the item and scheduling information.

After you create an agreement, you can assign the number to the transactions that move product to fulfill the agreement's terms. You use the same applications for agreement transactions that you use to place sales orders, purchase orders, or bulk stock control transactions. Frequently, you do not know if you should apply a product to an agreement until load confirmation. You can also assign an agreement number to an order at this time.

You can prepare balance statements to determine if you and your partner are in compliance with the terms of the agreement. The statement includes the agreement information and identifies what you owe or what your partner owes to meet the terms.

As you manage agreements, you might note that the terms have not been met or that you need to assign a transaction. You can correct the out-of-balance conditions with an adjustment or a sales order transaction.

Understanding Other Agreement Management Functions

This section describes other agreement management functions.

Revising an Agreement

After you have entered an agreement and assigned it to transactions, the system prohibits changes to some fields. For example:

- You cannot change Agreement Quantity if transactions exist.
- You cannot shorten the Effective Dates if the changed date would exclude existing transactions.

Extending or Renewing an Agreement

You have several options for renewing or extending agreements. The option that you use depends on your company's operating procedures and policies. You can:

- Create a new agreement.
- Copy an existing agreement and identify the original agreement in the Created From field.
- Add a supplement number to extend or renew an agreement.
- Change the expiration date in the original agreement and create numbered supplements.

Closing an Agreement

An agreement is no longer active when the expiration date equals the current system date. To close an agreement earlier than the expiration date, change the status or enter a cancellation date and reason on the Agreement Master Revisions form.

You can also close an agreement while making agreement adjustments.

See [Chapter 4, "Processing Agreements," Creating Agreements, page 18](#).

Attaching a Note to an Agreement

You can choose from these memo functions to attach an explanatory message to an agreement:

- Agreement notes
- Opening notes
- Closing notes

When you attach a note:

- The opening, closing, and transaction notes print on the Agreement Balance Statement.
- You can work with the notes in the transaction programs.

Multicurrency

The Agreement Management system can accommodate multi-currency agreements. If you establish a base currency for your depot, the base currency appears on each of the forms. Additionally, you can identify different currencies for different sources and destinations when you define the agreement values and locations.

Currency Amount or Item Quantity

You can create an agreement with a partner for a currency amount rather than item quantity. The forms display information as either amounts or quantities, depending on how you define the terms of the agreement.

Creating Agreements

This section provides an overview of agreement definition, lists prerequisites, and discusses how to:

- Define agreement relationships.
- Set processing options for Agreement Master (P38010).
- Define items and destinations.

- (Optional) Define price overrides and cost rules.
- Define product sources.
- Define time frames.
- Define exchange ratios.
- Set processing options for Agreement Exchange Ratios (P38014).

Understanding Agreement Definition

The Agreement Management system provides methods to document and track the terms, products, quantities or currency amounts, and penalties on each of your agreements with business partners. Depending on the agreement terms and your company's procedures, you can choose some or all of the methods to define your agreements.

You must define the relationships for each agreement. This creates a master for each agreement that you can use to define the terms of the agreement, extend the agreement, or create additional agreements.

Each agreement has values that might differ from other agreements or from the system values. In addition to the product quantity values, you can specify unique prices and penalties if agreement terms are not met.

An agreement might have multiple sources and destinations. For example, you might want to specify one or more destinations that can receive a product to fulfill the agreement. You might want to identify only one or several locations that can provide a product.

Some agreements are based on moving specific product quantities during specific periods of time. If you define specific time frames, you can also monitor the actual maintenance of the agreement to the schedule.

Some agreements include terms to exchange products. Not all products have the same unit value. If your agreement includes unlike products or products with unequal values, you can define the ratios that make exchanges equal.

Agreement Relationships

Choose Agreement Master to perform these functions:

- Set up an agreement in the system
- Enter the information that defines the agreement's relationships with your partner and to other agreements
- Access other programs that define the agreement

Agreement Values

After you enter basic information for the agreement, you can define agreement values, including:

- Items included in the agreement
- Destinations where each item will be delivered
- Price overrides and cost rules

Each agreement is based on either you, or your partner, moving inventory. When you enter an item, you must indicate if the item is due to your company (C) or due to your partner (P). For example:

- When you loan to your partner, product is due to your partner.
- When you borrow from your partner, product is due to your company.

Some agreements stipulate pricing that might differ from the amounts that you have set up for your direct customers. You can use this program to override the price when an agreement is assigned to a transaction. You also can define a cost rule that the system uses as a default value for a purchase order. The cost rule tells the system how to process costs that exceed the actual price of the item.

Use Agreement Quantities to define which types of quantity checking you want the system to perform:

- Agreement level
- Minimum/maximum agreement quantity level
- Balance level

Product Sources

If the agreement states that your partner will ship the product to you (product due to company), your partner's address book or cost center number is the source. If the agreement states that you will ship the product to your partner (product due to partner), your company is the source. An agreement might allow you to move an item from more than one source to the destination specified in the agreement detail line. You can list each address book or cost center source that the agreement allows.

If the agreement stipulates only one source, you do not need to define the product source. When you enter information on Agreement Quantities for agreements that stipulate only one source, the system automatically creates records in the Product Source/Destination Master table (F38012).

Time Frames

You can schedule the dates and quantities that you anticipate for the duration of the agreement. The information that you enter is a forecast of the activity that will fulfill the agreement. When you complete this schedule, you can use the Online Statement program (P38300) to compare the actual activity to the forecast.

Exchange Ratios

If an agreement contains two or more different items (items with different values), you might need a method to balance them. You can define exchange ratios for quantity agreements if the agreements contain items of unequal value.

To define exchange ratios, designate an item as the balancing item, list the ratios for the unlike items, and specify effective and expiration dates for the ratio. The ratio must equal one unit of measure for the balancing item. You can have only one balancing item per agreement.

In this example, you have an exchange agreement with a partner to exchange unleaded gasoline for various additives or lubricants. Liter for liter, the items are not of equal value. According to the agreement, the exchange requires that you receive more liters of gasoline for every liter of additive and lubricant that you provide.

Product	Product Multiplier	Balance Multiplier
Unleaded gasoline (balancing item)	1	1
Additive	1	1.5

Prerequisites

Before creating agreements, set up your partner in the address book and branch/plant constants.

See *PeopleSoft EnterpriseOne Inventory Management 8.11 PeopleBook*, “Setting Up the Inventory Management System,” Defining Branch/Plant Constants.

Before defining agreement values:

- Set up the pricing schedules.

See *PeopleSoft EnterpriseOne Advanced Pricing 8.11 PeopleBook*, “Working with Schedules and Adjustments,” Building Adjustment Schedules.

- Set up the landed cost rules.

See *PeopleSoft EnterpriseOne Procurement 8.11 PeopleBook*, “Setting Up the System,” Setting Up Landed Costs.

Forms Used to Create Agreements

Form Name	Form ID	Navigation	Usage
Agreement Master Revisions	W38010A	Daily Processing (G381), Agreement Master Click Add one Work With Agreement Master.	Define agreement relationships.
Agreement Quantities	W38011B	Daily Processing (G381), Agreement Quantities Select an agreement on the Work With Agreement Master form, and select Agreement Quantity from the Row menu.	Define items and destinations. Define price overrides and cost rules. Note. When you create a new agreement, the Agreement Quantities form appears after you click OK on Agreement Master Revisions.
Agreement Source/Destination	W38012A	Daily Processing (G381), Agreement Quantities Select an agreement on the Work With Agreement Master form, and select Agreement Quantity from the Row menu. Select an item and destination on the Agreement Quantities form, and select Source/Destination from the Row menu.	Define product sources.
Agreement Quantities Schedule	W38013A	Select a row on the Agreement Source/Destination form, and select Quantities Schedule from the Row menu.	Define time frames.
Agreement Exchange Ratios	W38014A	Daily Processing (G381), Exchange Ratio Select an agreement on the Work With Agreement Master form, and then select Exchange Ratios from the Row menu.	Define exchange ratios.

Defining Agreement Relationships

Access the Agreement Master Revisions form.

Agreement Master - Agreement Master Revisions

OK Cancel Form Tools

Agreement Number/Supp	CONSIGN5	Depot	30
Name/Description	Sample Consignment Agrmnt -	Date	01/01/05
		Status	A
		Active	

Dates

Effective Date	01/01/99	<input type="checkbox"/> Amendments
Expiration Date	12/29/05	<input type="checkbox"/> Write Accommodations

Cancel

Date	
Reason	

Partner/Vendor/Cust	505	Consignment Agent
Agreement Type/Purpose	N	Consignment Blank Value
Agreement Mgr/Admin		

New/Renewal	N	Update at Amb/Std/Wgt (A,S,W)	A
Partner Agreement		Commingled Agreement	N
Agreement Qty Type	Q Quantity	<input checked="" type="checkbox"/> Quantity Control	

Associated Agreement		
Parent Agreement		
Created From Agreement		
Closed To Agreement		

Reporting Codes

Code 1	
Code 2	
Code 3	
Code 4	

Agreement Master Revisions form

- Agreement Number/Supp** A unique number your company assigns to identify a particular agreement. You might want to assign some significance to the agreement number (for example, an agreement type code, location, year, and so forth). An agreement might have multiple supplements to record changes, for example.
- Name/Description** A user defined name or remark.
- Status** A user defined code that indicates the current status of the agreement.
- Amendments** A flag used to indicate whether amendments exist for this agreement.
- Agreement Type/Purpose** (Optional) A user defined code that indicates the general type of the agreement.
- Agreement Mgr/Admin** (Optional) The Address Book Number of the manager of this particular contract. The coding considerations for this number are the same as for data item AN8 and this item is verified in the Address Master File.
- Partner Agreement** (Optional) The agreement number assigned by your partner. Frequently, business partners maintain numbering systems that are different from yours. If your company requires both agreement numbers for tracking purposes, enter your partner's number in this field.
- Update at Amb/Std/Wgt (A,S,W)** (Optional) This code determines the method the system uses to update the agreement. Values are:

	<p><i>A</i>: Use the ambient volume, when available, to update agreement balances</p> <p><i>S</i>: Use the standard volume, when available, to update agreement balances</p> <p><i>W</i>: Use weight, when available, to update agreement balances</p>
Commingled Agreement	(Optional) A value that indicates the agreement uses commingled inventory. During load confirmation, if you load product from a commingled tank, you must enter an agreement number designated as commingled
Code 1	(Optional) A user defined code to group agreements that have similar attributes. Use reporting codes to link or group related agreement constants. The system uses this information in the Agreement Search and Online Balance Inquiry programs to determine the agreement information to display.
Associated Agreement	<p>(Optional) A unique number assigned by the company to identify a particular agreement.</p> <p>Your company might base or associate the terms of a new or renewal agreement or supplement on an existing agreement. If so, enter the agreement number of that agreement here.</p> <p>The system uses the agreement number in the Agreement Search, Online Statement, and Online Balance Inquiry programs to determine the data to display</p>
Parent Agreement	(Optional) A number that identifies a parent agreement for the displayed agreement. Use the parent agreement and supplement numbers to define a relationship between two or more agreements. The system uses the parent agreement and supplement numbers in the Agreement Search, Online Statement, and Online Balance Inquiry programs to determine the data to display.
Created From Agreement	(Optional) To identify that a previous agreement is related to this agreement and supplement, enter the agreement number and supplement for the previous agreement. The system can use this field as a selection field during Agreement Search.
Closed To Agreement	<p>(Optional) If this contract is created from an existing contract, enter the number in this field.</p> <p>You can use this field as a selection field during Contract Search.</p>
Date	The actual date the contract or agreement was signed. This may or may not be the same as the Effective Date.
Effective Date	The date the agreement becomes effective.
Expiration Date	The date that the agreement ceases to be in effect. If you do not enter a date in this field, the system enters a date that you defined during system setup.
Write Accommodations	<p>A value that indicates whether the agreement is a loan/borrow type of agreement. Values are:</p> <p><i>Y</i> or <i>1</i>: Yes, include accommodations.</p> <p><i>N</i> or <i>0</i>: No, do not include accommodations.</p> <p>If you include accommodations, the system uses alternate AAIs during purchase order, sales order, and general stock movement processing.</p>

If you do not want the system to send transactions covered by the agreement to the standard inventory account in the general ledger, set the Write Accommodations indicator to include accommodations. For example, you might want the system to send transactions to a different account for agreements that involve a foreign depot.

New/Renewal	A flag that indicates whether this is a new agreement or a renewal agreement. Values are: <i>N</i> : New (Default) <i>R</i> : Renewal
Agreement Qty Type	A code that indicates if this agreement is based on quantity by item or currency amount. Valued values are: <i>Q</i> : Quantity If you specify <i>Q</i> , you can enter quantity and unit of measure for the products covered by the agreement. <i>A</i> : Currency Amount If you specify <i>A</i> , you can enter currency amounts covered by the agreement. The system calculates currency amounts on the price for sales order transactions or the cost for purchase transactions.

Setting Processing Options for Agreement Master (P38010)

Processing options enable you to specify the default processing for programs and reports.

For programs, you can specify options such as the default values for specific transactions, whether fields appear on a form, and the version of the program that you want to run.

For reports, processing options enable you to specify the information that appears on reports. For example, you set a processing option to include the fiscal year or the number of aging days on a report.

Do not modify EnterpriseOne demo versions, which are identified by ZJDE or XJDE prefixes. Copy these versions or create new versions to change any values, including the version number, version title, prompting options, security, and processing options.

Defaults

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program.

- 1. Depot** Use this processing option to specify the depot.
- 2. Quantity or Amount Flag for agreement balance updates** Use this processing option to specify the Quantity or Amount Flag for agreement balance updates.
- 3. Agreement Type that identifies a reporting agreement** Use this processing option to specify the Agreement Type that identifies a reporting agreement

Display

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program.

Enter a '1' to protect the price override and price schedule fields

Use this processing option to specify whether the system protects the price override and price schedule fields. Values are:

1: The price override and price schedule fields are protected.

0 or Blank: The price override and price schedule fields are not protected.

Versions

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program. Enter the version for each application. If left blank, the system uses ZJDE0001.

1. Agreement Exchange Ratio (P38014)

Use this processing option to specify the program version for the Agreement Exchange Ratio program.

2. Online Statement (P38300)

Use this processing option to specify the program version for the Online Statement program.

3. Online Balance Inquiry (P38375)

Use this processing option to specify the program version for the Online Balance Inquiry program.

Defining Items and Destinations

Access the Agreement Quantities form.

Agreement Master - Agreement Quantities										
OK Delete Cancel Row Form Tools										
Agreement Nbr/Supp		CONSIGN5		Sample Consignment Agrmnt - US						
Currency Code		USD		Depot		510				
Effective Date		01/01/99		Expired Date		12/29/05				
Records 1 - 3										
	Due To	Destination	Ds Ty	Item Number	Agreement Quantity	UM	Cur Cod	Effective Date	Expired Date	
<input checked="" type="radio"/>	C	510	CC	5300	500000	GA	USD	01/01/99	12/29/05	
<input type="radio"/>	P	00000505	AB	5300	500000	GA	USD	01/01/99	12/29/05	
<input type="radio"/>										

Agreement Quantities form

Agreement Quantities form

Ds Ty

A code that identifies the type of destination. Values are:

AB: The destination must be an Address Book number.

CC: The destination must be a business unit.

**A*: The destination can be any location.

Agreement Quantity	Enter the gross quantity for the life of the contract. If you defined the agreement as a quantity type (Q) agreement, complete this field.
UM	A user defined code (00/UM) that indicates the quantity in which to express an inventory item, for example, CS (case) or BX (box). If you defined the agreement as a quantity type (Q) agreement complete this field.
Amount	Enter an amount if you defined the agreement as a currency amount type (A).
Currency Code	Enter an appropriate code for amount agreements.

(Optional) Defining Price Overrides and Cost Rules

Access the Agreement Quantities form.

Effective Date	(Optional) The date the agreement becomes effective.
Expired Date	(Optional) The date that the agreement ceases to be in effect. If you do not enter a date in this field, the system enters a date that you defined during system setup.
Minimum Quantity	(Optional) The minimum transaction quantity allowed for any transaction to fulfill the agreement. If you apply quantity control to the agreement, the system checks that each transaction meets the minimum allowed. If a transaction is entered for less than this quantity, a penalty can be assessed
Maximum Quantity	(Optional) The maximum transaction quantity allowed for any transaction assigned to this agreement. If you apply quantity control to the agreement and a transaction is entered for more than this quantity, a penalty can be assessed.
Unit Price	The list or base price to charge for one unit of this item. The unit price you enter here overrides the current price whenever you assign this agreement to a transaction.
Adj. Schedule	For Agreement Penalty Schedules: Set up a schedule for each of the penalties: <ul style="list-style-type: none"> • Minimum Quantity (for example, TRANSMIN) • Maximum Quantity (for example, TRANSMAX) • Under Commitment (for example, UNDCOMIT) • Over Commitment (for example, OVRCOMIT)

See Also

[Chapter 4, "Processing Agreements," Defining Agreement Relationships , page 22](#)

Defining Product Sources

Access the Agreement Source/Destination form.

Agreement Master - Agreement Source/Destination

OK Delete Cancel Row Form Tools

Agreement Nbr/Supp: CONSIGN5 Depot: 510

Due To: C U/M GA Base Currency: USD

Destination/Type: 510 CC Fuel Depot Agreement Currency: USD

Item: 5300

Effective Date: 01/01/99

Expired Date: 12/29/05

Totals

Agreement Quantity: 500,000

Total Quantity: 500,000

Records 1 - 2 Customize Grid

Transaction Source	Type	Description	Quantity	Minimum Quantity	Maximum Quantity
580	CC	Depot 580 - Foreign US	500000		

Agreement Source/Destination form

Transaction Source

A value that identifies the location that supplies the item to fulfill the agreement. The value must match these Source Type codes:

- If the source type is AB, the transaction source must be an address book number in the Address Book Master table (F0101).
- If the source type is CC, the transaction source must be a business unit in the Business Unit Master table (F0006).
- If the source type *A, the transaction source must be *ANY.

Type

A code that specifies the type of source entered in the Transaction Source field:

- If the transaction source is an address book number in the Address Book Master table (F0101), the source type must be AB.
- If the transaction source is a business unit in the Business Unit Master table (F0006), the source type must be CC.
- If the transaction source is *ANY, the source type must be *A.

Minimum Quantity

(Optional) The minimum transaction quantity allowed for any transaction to fulfill the agreement.

If you apply quantity control to the agreement, the system checks that each transaction meets the minimum allowed. If a transaction is entered for less than this quantity, a penalty can be assessed

Maximum Quantity

(Optional) The maximum transaction quantity allowed for any transaction assigned to this agreement. If you apply quantity control to the agreement and a transaction is entered for more than this quantity, a penalty can be assessed.

Defining Time Frames

Access the Agreement Quantities Schedule form.

Agreement Master - Agreement Quantities Schedule

OK Delete Cancel Form Tools

Agreement Information Totals

Depot 510

Agreement Number CONSIGN5 Sample Consignment A... Due To P

Item Number 5300 Unleaded Fuel U/M GA

Source/Type/Description 510 CC Fuel Depot

Destination/Type/Description 00000505 AB Consignment Agent

Records 1 - 1 Customize Grid

Scheduled Quantity	Effective Date	Expired Date

Agreement Quantities Schedule form

Defining Exchange Ratios

Access the Agreement Exchange Ratios form.

Agreement Master - Agreement Exchange Ratios

OK Find Delete Cancel Form Tools

Agreement Number CONSIGN5 * Business Unit 510

Sample Consignment Agrmn... Effective Date 01/01/99

Expired Date 12/29/05

Currency Code USD

Records 1 - 1 Customize Grid

Due To	Item Number	Description	U/M	B/P	Product Multiplier	Balance Multiplier	Multiplier	Agreement Number	Supp No

Agreement Exchange Ratios form

Complete the fields for each balancing item starting on the first open line of the detail area.

Setting Processing Options for Agreement Exchange Ratios (P38014)

Processing options enable you to specify the default processing for programs and reports.

For programs, you can specify options such as the default values for specific transactions, whether fields appear on a form, and the version of the program that you want to run.

For reports, processing options enable you to specify the information that appears on reports. For example, you set a processing option to include the fiscal year or the number of aging days on a report.

Do not modify EnterpriseOne demo versions, which are identified by ZJDE or XJDE prefixes. Copy these versions or create new versions to change any values, including the version number, version title, prompting options, security, and processing options.

Versions

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program. Enter the version for each application. If left blank, ZJDE0001 will be used.

1. Agreement Master (P38010)	Use this processing option to specify the program version for the Agreement Master program.
2. Agreement Quantities (P38011)	Use this processing option to specify the program version for the Agreement Quantities program.
3. Online Statement (P38300)	Use this processing option to specify the program version for the Online Statement program.
4. Online Balance Inquiry (P38300)	Use this processing option to specify the program version for the Online Balance Inquiry program.

Assigning Agreements

This section provides an overview of agreement assignment, lists prerequisites, and discusses how to:

- Select agreements to assign.
- Assign borrow agreements during ship confirmation.
- Assign borrow agreements during load confirmation.

Understanding Agreement Assignment

You enter transactions to move the inventory that fulfills an agreement. When you assign an agreement, you include the agreement number and supplement number, if necessary, on a transaction. The system uses these numbers to match the transaction to the correct agreement and monitor the activity.

You can perform these functions:

- Manually assign the agreement numbers to transactions.
- Choose from a list of agreements that the system selects.
- Enable the system to make the assignment automatically.

Your company's operating procedures determine which method you should use.

You can assign an agreement number as you enter transactions for most types of agreements. If the transaction is a sale to your customer and the source branch/plant in the transaction detail is your partner's depot, you must also assign borrow agreements during ship or load confirmation. When you borrow from your partner to ship directly to your customer, your partner's branch/plant is referred to as a foreign depot.

The processing option for agreement selection allows you to choose one of three methods for assigning the agreement number:

1. The system assigns an agreement if there is only one agreement in the system. If more than one matching agreement exists, the system displays a check mark in the row header column and in the Agreement Exists column. Use the row exit to review the list of agreements and select the agreement to assign.
2. The system searches all available agreements, and displays a check mark in the row header column and in the Agreement Exists column. Use the row exit to review the list of agreements and select the agreement to assign.
3. The system searches on all available agreements and automatically assigns the agreement with the earliest expiration date.

Note. Setting this processing option to specify one of the choices activates Agreement Management processing in the order entry programs. If you leave this processing option blank in the order entry programs, you cannot assign agreements to transactions during order entry. When you leave the processing option blank in the shipment and load confirmation programs and the branch/plant is a foreign depot, the system assigns the agreement with the earliest expiration date.

Types of Transactions

You use different types of transactions depending on the terms of the agreement. For example:

- When you have a borrow agreement with a partner, the partner ships you product based on a purchase order with the agreement number assigned to it.
- When you have a loan agreement with a partner, you enter a sales order, assign the agreement number to it, and ship the product to your partner.

Agreement Number Assignment

You can set the Agreement Processing option, on the Process tab, so that you can select an agreement to assign whenever you enter one of the transactions that could fulfill the agreement. Alternatively, if you know the agreement number, you can enter the agreement number and, if necessary, the supplement number manually.

You can assign an agreement number to:

- Purchase orders

To borrow from a partner, use the Purchase Orders program (P4310).

- Sales orders

Use the Sales Order Entry program (P4210) to:

- Loan product and ship it to your partner
- Loan product and ship it to your partner's customer
- Borrow product and ship it from your partner's foreign depot to your customer

The system can also assign agreements for Electronic Data Interchange (EDI) and batch orders.

- Transfer orders

To move products between branch/plants, use the Transfer Order Processing program (P4242).

- Direct ship orders

To create both a purchase order and a sales order to move product from a supplier directly to another partner or customer, use the Sales Order Entry program (P4210).

- Bulk or general stock movements

To record non-sale packaged or bulk movements, use the appropriate form in the General Stock Movement program (P415101).

For example, if you are entering a sales order that includes the partner number and item defined in a loan and borrow agreement, the system searches for an agreement that matches the information. If the system locates one or more agreements, you can choose the list from the Row menu. You can select the agreement to assign and return to the transaction. The system records the agreement and supplement numbers in the appropriate fields.

This feature is not available during purchase order receipts. To change a purchasing agreement after order entry, return to the order entry program.

To change a sales or loan agreement after order entry, return to the order entry program. The agreement number that you can assign during ship or load confirmation is used only for borrow agreements involving a foreign depot.

When you choose an agreement from a list or have the system automatically assign an agreement to a transaction, the system uses search criteria to identify the agreements.

Agreement Selection in Sales Order Entry

When you enter a sales order, the system selects agreements that meet these criteria:

- The item on the sales order and the item on the agreement must be the same.
- The Due To on the agreement must be P (partner), which indicates that product is due to the partner for this product and agreement.
- The Sold To or Ship To on the sales order must be the same as the Destination on the agreement.
- The detail branch/plant or its owner on the sales order must be the source on the agreement.
- The date on the sales order must be within the active date range for the agreement.
- For agreements that have quantity control activated, the quantity on the sales order must not exceed the quantity remaining to be fulfilled before the system selects the agreement.

The system uses the same criteria for transfer, direct ship, EDI, and batch orders.

Agreement Selection in Purchase Order Entry

When you enter a purchase order, the system selects agreements that meet these criteria:

- The item on the purchase order and item on the agreement must be the same.
- The Due To on the agreement must be C (company), which indicates that product is due to your company for this product and agreement.
- The supplier on the purchase order must be the same as the source on the agreement.
- The detail branch/plant on the purchase order must be the destination on the agreement.
- The date on the purchase order must be within the active date range for the agreement.
- For agreements that have quantity control activated, the quantity on the purchase order must not exceed the quantity remaining to be fulfilled before the system selects the agreement.

Agreement Selection in Stock Movement Transactions

When you enter a stock movement transaction, the system selects agreements:

- The item on the stock movement and the item on the agreement must be the same.

- If the From/To field is To, the system locates agreements with Due To equal to C (company) and with a destination that is the same as your branch/plant.
- If the From/To field is From, the system locates agreements with Due To equal to P (partner) and with a source that is the same as your branch/plant.
- For agreements that have quantity control activated, the quantity on the stock movement must not exceed the quantity remaining to be fulfilled before the system selects the agreement.

Agreement Selection During Ship or Load Confirmation

You can borrow product from your partner without actually receiving the product into your inventory. Your partner can ship the product directly to your customer. In these situations, you identify your partner's depot as the detail branch/plant on your customer's sales order.

You can assign agreements for borrow agreements involving foreign depots during ship or load confirmation.

Note. The system uses the Agreement Number field in these programs only for borrow agreements involving a foreign depot. In these programs, the system does not display the agreement number assigned during order entry.

To assign agreements during load confirmation, you must use the Transportation Management system and the vehicle for the order must be compartmentalized. If the vehicle is not compartmentalized, the Transportation Management system calls the Shipment Confirmation program in the Sales Order Management system to assign agreements.

The Agreement Processing tab's processing options for the ship and load confirmation programs determine whether the system assigns the agreement or you need to select it from the Agreement Selection Window.

See Also

See these topics in the Procurement Guide:

PeopleSoft EnterpriseOne Procurement 8.11 PeopleBook, "Entering Orders," Entering Order Header Information

PeopleSoft EnterpriseOne Procurement 8.11 PeopleBook, "Entering Orders," Entering Order Detail Information

PeopleSoft EnterpriseOne Procurement 8.11 PeopleBook, "Using Receipt Processing," Entering Receipts

See these topics in the Sales Order Management Guide:

PeopleSoft EnterpriseOne Sales Order Management 8.11 PeopleBook, "Entering Additional Orders, Holding and Releasing Orders," Entering Direct Ship Orders

PeopleSoft EnterpriseOne Sales Order Management 8.11 PeopleBook, "Entering Additional Orders, Holding and Releasing Orders," Entering Transfer Orders

Prerequisite

Before assigning agreements, set the agreement processing options in transaction programs.

See [Chapter 3, "Setting Up Agreement Management," Setting Up Agreement Selection or Assignment, page 10.](#)

Before assigning borrow agreements during ship confirmation:

- Verify that your partner has been identified as a foreign depot in the Branch/Plant Constants for Inventory Management.
- Set the Agreement processing options on the Agreements tab for the Confirm Shipments program (P4205) in the Sales Order Management system.

Before assigning borrow agreements during load confirmation:

- Verify that your partner has been identified as a foreign depot in the Branch/Plant Constants for Inventory Management.
- Set the Agreement processing options for the Transportation Load Confirmation program (P49640) and the Shipment Confirmation program (P4205) in the Sales Order Management system.

Forms Used to Assign Agreements

Form Name	Form ID	Navigation	Usage
Sales Order Detail Revisions	W4210A	Sales Order Processing (G4211), Sales Order Detail Select a record on Sales Order Detail and then click Select.	Enter transactions for which you want to select agreements. Perform this task if the Agreements processing option requires that you must assign agreements to transactions.
Agreement Selection Window	W38200WB	Select a row on the Sales Order Detail Revisions form, and select Agreement from the Row menu.	Select agreements to assign when you enter transactions.
Shipment Confirmation	W4205K	Sales Order Processing (G4211), Confirm Shipments Select a row on the Work with Shipment Confirmation form, and click Select. Select a row on the Shipment Confirmation form, and select Agreements from the Row menu. Select a row on the Agreement Selection Window form, and click Select.	Assign borrow agreements during ship confirmation. Note. To assign borrow agreements during ship confirmation, you can use either the Sales Order Management system or the Transportation Management system.
Work with Loads	W4960A	Shipments and Loads (G4911), Load Building	Build loads that require agreements. To assign borrow agreements during load confirmation, you must use the Transportation Management system.

Page Name	Object Name	Navigation	Usage
Confirm Load	W49640A	Select a row on the Work with Loads form, and select Confirm Load from the Row menu.	Confirm loads.
Confirm Load - Compartments	W49640B	Confirm a load on the Confirm Load form, and click OK.	Select agreements for compartmentalized vehicles.
Purchase Order Detail	W4310A	Purchase Order Processing (G43A11), Enter Purchase Orders	Add purchase order header information. Enter the transaction lines for which you want to select agreements. Perform this task if the Agreements processing option requires you to assign agreements to transactions.
Agreement Selection Window	W38200WB	Select a row on the Purchase Order Detail form, and select Agreement from the Row menu.	Select the agreement to use for the selected detail line.

Selecting Agreements to Assign

Access any of the transaction forms that you use to fulfill an agreement, such as the Sales Order Detail Revisions form.

To select an agreement to assign:

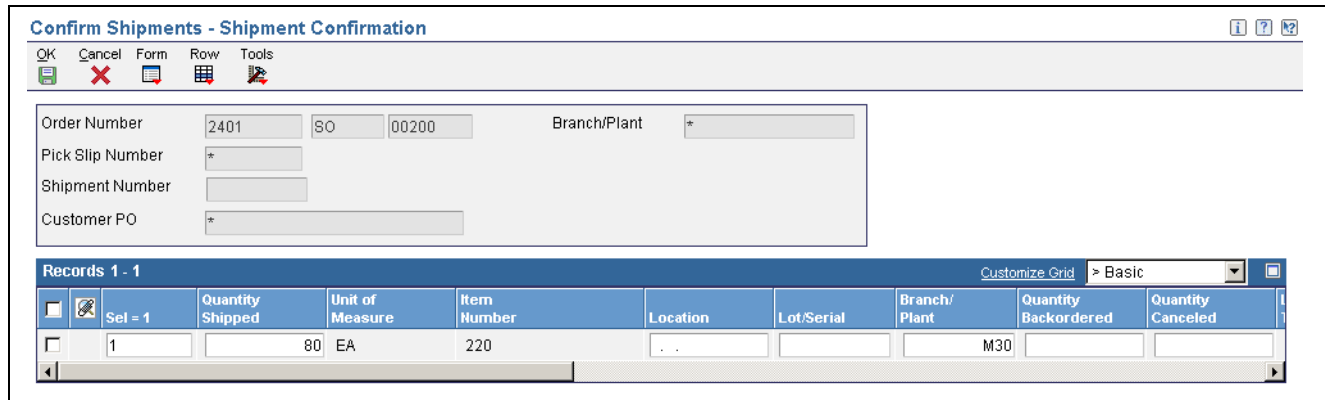
1. Complete the steps for entering the transaction that is appropriate to the form that you accessed.
2. To manually assign the agreement, enter the agreement number and supplement. To select the agreement that you want to assign to the selected row, select Agreement from the Row menu.

Note. The name of the selection on the Row menu varies slightly for different transactions. For example, the name of the selection for purchase orders is Agreements.

3. On the Agreement Selection Window form, review the item number and the quantity remaining to fulfill the agreement in the detail area.
4. Select the agreement to which the transaction applies, and click Select.
The system inserts the agreement number and supplement number, if any, on the transaction form, and selects the Agreement Exists field.
5. Complete the transaction after the standard procedures.

Assigning Borrow Agreements During Ship Confirmation

Access the Shipment Confirmation form.



Confirm Shipments - Shipment Confirmation

Order Number: 2401 SO: 00200 Branch/Plant: *

Pick Slip Number: *

Shipment Number:

Customer PO: *

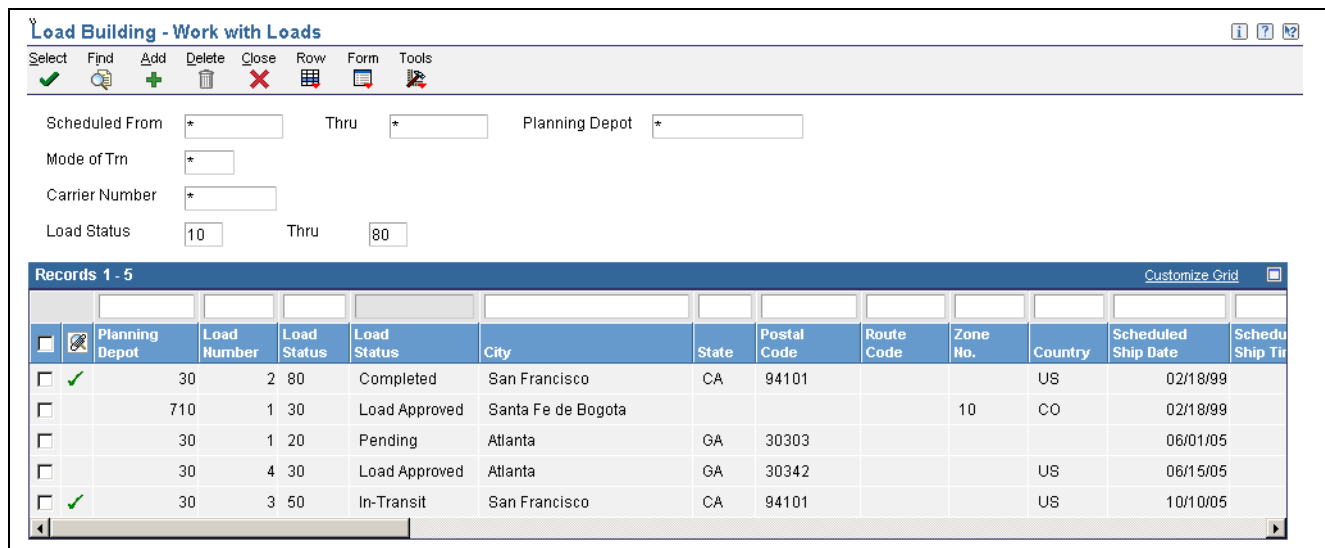
Sel	Quantity Shipped	Unit of Measure	Item Number	Location	Lot/Serial	Branch/Plant	Quantity Backordered	Quantity Canceled
1	80	EA	220	.	.	M30		

Shipment Confirmation form

Complete the steps for confirming the shipment. When you click OK, the system assigns the agreement number to the order.

Assigning Borrow Agreements During Load Confirmation

Access the Work with Loads form.



Load Building - Work with Loads

Scheduled From: * Thru: * Planning Depot: *

Mode of Trn: *

Carrier Number: *

Load Status: 10 Thru: 80

Planning Depot	Load Number	Load Status	Load Status	City	State	Postal Code	Route Code	Zone No.	Country	Scheduled Ship Date	Schedu Ship Tr
30	2	80	Completed	San Francisco	CA	94101			US	02/18/99	
710	1	30	Load Approved	Santa Fe de Bogota				10	CO	02/18/99	
30	1	20	Pending	Atlanta	GA	30303				06/01/05	
30	4	30	Load Approved	Atlanta	GA	30342			US	06/15/05	
30	3	50	In-Transit	San Francisco	CA	94101			US	10/10/05	

Work with Loads form

To assign borrow agreements during load confirmation:

1. Complete the steps to build a load that requires an agreement.

Note. If the load uses a vehicle that is compartmentalized, assign the appropriate load type.

2. Select a row and select Confirm Load from the Row menu.
3. On Confirm Load, complete the steps for confirming the load and click OK.

If the vehicle is not compartmentalized, the system calls the Shipment Confirmation program to assign the agreement. Refer to the steps for assigning agreements during ship confirmation.

If the vehicle is compartmentalized, the system displays the Confirm Load - Compartments form. The next step applies to compartmentalized vehicles only.

4. On Confirm Load - Compartments, select the agreement.

The system searches for the applicable agreement number and commits or adjusts the borrow agreement.

Managing Agreements

Managing agreements

This section provides an overview of statement management and discusses how to:

- Set processing options for Agreement Master (P38010).
- Review online statements.
- Set processing options for Online Statement (P38300).
- Set processing options for Transaction Ledger (P38350).
- Print balance statements.
- Set processing options for Balance Statement (R38400).
- Create adjustments.
- Set processing options for Agreement Adjustments (P38020).

Understanding Agreement Management

After you have created an agreement, you need to manage it. For example, you can monitor the transactions that fulfill the terms and stipulations of the agreement, and you can make adjustments to correct agreements that are not in balance.

Online Statements

You can compare the forecasted time frame that you entered on the Agreement Quantities form with the actual quantities that are included on transactions that the system has assigned to the agreement. This allows you to compare the forecasted schedule to the actual compliance.

The system subtracts the actual quantity and committed quantity from the agreement quantity to calculate the remaining quantity to fulfill the agreement. The system displays and calculates the quantities:

- The agreement quantity is the total for this item when the agreement was initiated.
- The actual quantity is the amount delivered to the destination.

The actual quantity appears after receipts, delivery confirmation or sales update. Stock movement transactions appear immediately. The system updates this quantity as ambient, standard, or weight, depending on the value that you defined on the Agreement Master Revisions form.

- The committed quantity is the amount entered on a transaction.

The committed quantity displays immediately after you enter the transaction.

Transaction Ledger

The Transaction Ledger program provides a running balance of the transactions that affect a specific agreement with a partner.

Balance Inquiry

Use the Online Balance Inquiry program (P38300) to identify the quantity of product that you have shipped, the quantity that you have received, and the quantity that is outstanding on the agreement.

The system subtracts the quantity delivered and quantity received from the quantity identified in the agreement to calculate the outstanding balance.

The processing options for this program are the same as those for Online Statement.

Adjustments

If an imbalance on an agreement exists, you can create an adjustment to bring the agreement to a status that is agreed upon by your company and your partner. For example, an imbalance might exist if a transaction was not correctly assigned.

You must assign a document number and type for all adjustments so that the system can track the adjustment.

Depending on the terms that your company and your partner agree upon, you can create adjustments with different types of information. For example, you can:

- Make a manual adjustment and enter a specific quantity of a product
- Have the system reduce the product quantity to zero
- Create a sales order from the adjustment information
- Close the agreement

You cannot change or delete an existing adjustment. If you enter an incorrect adjustment, you must create a new adjustment to correct the error.

When you access the Agreement Adjustment program (P38020) from either the Online Statement or the Online Balance Inquiry menu options, the system uses the agreement information as default entries for certain fields. You cannot change these fields on the Agreement Adjustment form.

Forms Used to Manage Agreements

Form Name	Form ID	Navigation	Usage
Work With Agreement Master	W38010L	Daily Processing (G381), Agreement Search	Search for and select agreements to review.
Work With Online Statement	W38300A	Daily Processing (G381), Online Statement Daily Processing (G381), Online Balance Inquiry	Review amount and quantity information for online statements. Review balance and quantity information for contracts.
Agreement Committed Quantities	W38300D	Select a row on the Work With Online Statement form, and select Committed Quantity from the Row menu.	View the transaction detail lines for a specific committed quantity.
Agreement Transaction	W38300C	Select a row on the Work With Online Statement form, and select Agreement Trans (Transactions) from the Row menu.	View the agreement and transaction information for the actual quantity on a specific line on the Work With Online Statement form.
Work With Online Statement	W38300B	Select a row on the Agreement Transaction form, and select Transaction Notes from the Row menu.	Work with notes for individual transactions.
Work With Agreement Adjustments	W38020B	Daily Processing (G381), Agreement Adjustments Click Add on the Work With Agreement Adjustments form. Select a row on the Work With Online Statement form, and then select Adjustment from the Row menu.	Work with adjustments.
Work With Transaction Ledger	W38350A	Daily Processing (G381), Transaction Ledger	Review the transactions that have been assigned to an agreement as of the current date.

Setting Processing Options for Agreement Master (P38010)

Processing options enable you to specify the default processing for programs and reports.

For programs, you can specify options such as the default values for specific transactions, whether fields appear on a form, and the version of the program that you want to run.

For reports, processing options enable you to specify the information that appears on reports. For example, you set a processing option to include the fiscal year or the number of aging days on a report.

Do not modify EnterpriseOne demo versions, which are identified by ZJDE or XJDE prefixes. Copy these versions or create new versions to change any values, including the version number, version title, prompting options, security, and processing options.

Defaults

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program.

- | | |
|-----------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| 1. Depot | Use this processing option to specify the Depot. |
| 2. Quantity or Amount Flag for agreement balance updates | Use this processing option to specify the Quantity or Amount Flag for agreement balance updates. |
| 3. Agreement Type that identifies a reporting agreement | Use this processing option to specify the Agreement Type that identifies a reporting agreement. |

Display

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program.

- | | |
|----------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Enter a '1' to protect the price override and price schedule fields | Use this processing option to specify whether the system protects the price override and price schedule fields. Values are:
<i>0</i> or Blank: The system does not protect the price override and price schedule fields.
<i>1</i> : The system protects the price override and price schedule fields. |
|----------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Versions

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program. Enter the version for each application. If left blank, the system uses ZJDE0001.

- | | |
|---------------------------------------------|-----------------------------------------------------------------------------------------------------|
| 1. Agreement Exchange Ratio (P38014) | Use this processing option to specify the program version for the Agreement Exchange Ratio program. |
| 2. Online Statement (P38300) | Use this processing option to specify the program version for the Online Statement program. |
| 3. Online Balance Inquiry (P38375) | Use this processing option to specify the program version for the Online Balance Inquiry program. |

Reviewing Online Statements and Balance Information

Access the Work With Online Statement form.

Online Statement - Work With Online Statement i ? ?

Find Close Row Tools

Agreement Quantity Type Depot

Agreement Number Parent Agreement

Product Source/Type CC Due To Level

Destination/Type From/Thru Date

Item Number UM Currency

Summary

Records 1 - 5 Customize Grid

Item Number	Due To	Scheduled Quantity	Agreement Quantity	Actual Quantity	Committed Quantity	Remaining Quantity	UM	Agreement Number	Supp No
5300	P		500000-		0	-500000	GA	CONSIGN5	
5300	P		25000-		0	-25000	GA	EXCHANGE5	
5300	P		250000-		0	-250000	GA	LB5	
5300	P		4000000-		0	-4000000	GA	SALES5	
TOTALS			4775000-		0	-4775000			

Work With Online Statement form

To view Work With Online Statement in summary mode, select the Summary option and click Find. The system subtotals the information by agreement, item number, and due to. You cannot access Committed Quantities, Agreement Transactions, or Agreement Adjustments in summary mode.

To view Work With Online Statement in detail mode, clear the Summary option and click Find.

You can access the Agreement Adjustment program (P38020) in detail mode. When you do this, the system copies the agreement information to the adjustment fields.

Setting Processing Options for Online Statement (P38300)

Processing options enable you to specify the default processing for programs and reports.

For programs, you can specify options such as the default values for specific transactions, whether fields appear on a form, and the version of the program that you want to run.

For reports, processing options enable you to specify the information that appears on reports. For example, you set a processing option to include the fiscal year or the number of aging days on a report.

Do not modify EnterpriseOne demo versions, which are identified by ZJDE or XJDE prefixes. Copy these versions or create new versions to change any values, including the version number, version title, prompting options, security, and processing options.

Defaults

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program.

- 1. Enter the default Unit of Measure.** Use this processing option to specify the default unit of measure.
- 2. Enter the default Currency Code.** Use this processing option to specify the default currency code.

- 3. Enter the default Due To for the selection criteria.** Use this processing option to specify the default value that the system displays for the Due To field in the selection criteria.

Versions

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program.

- 5. Agreement Master (P38010)** Use this processing option to specify a program version for the Agreement Master program.
- 6. Agreement Quantities (P38011)** Use this processing option to specify a program version for the Agreement Quantities program.
- 7. Agreement Source/Destination (P38012)** Use this processing option to specify a program version for the Agreement Source/Destination program.
- 8. Agreement Quantities Schedule** Use this processing option to specify a program version for the Agreement Quantities Schedule program.
- 9. Agreement Adjustments** Use this processing option to specify a program version for the Agreement Adjustments program.

Processing

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program.

- 10. Enter a '1' to display Due To partner transactions as positive. Any other value will display Due To partner transactions as negative.** Use this processing option to specify whether the system displays Due To partner transactions as positive. Values are:
- 0* or Blank: The system displays Due To partner transactions as negative.
- 1*: The system displays Due To partner transactions as positive.

Setting Processing Options for Transaction Ledger (P38350)

Processing options enable you to specify the default processing for programs and reports.

For programs, you can specify options such as the default values for specific transactions, whether fields appear on a form, and the version of the program that you want to run.

For reports, processing options enable you to specify the information that appears on reports. For example, you set a processing option to include the fiscal year or the number of aging days on a report.

Do not modify EnterpriseOne demo versions, which are identified by ZJDE or XJDE prefixes. Copy these versions or create new versions to change any values, including the version number, version title, prompting options, security, and processing options.

Defaults

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program.

- 1. Enter the default Unit of Measure** Use this processing option to specify the default unit of measure.
- 2. Enter the default Currency Code** Use this processing option to specify the default currency code.
- 3. Enter the default Agreement Type** Use this processing option to specify the default agreement type.

Display

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program.

- 1. Display Thru Level (if left blank, the default is 9)** Use this processing option to specify whether the system automatically displays the Thru Level. Values are:
0 or Blank: The system uses a display level of 9.
 Enter a specific value.

Versions

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program. Enter the version of each program. If left blank, the system uses ZJDE0001.

- 4. Agreement Master (P38010)** Use this processing option to specify the program version for the Agreement Master program.
- 5. Agreement Quantities (P38011)** Use this processing option to specify the program version for the Agreement Quantities program.
- 6. Agreement Source/Destination (P38012)** Use this processing option to specify the program version for the Agreement Source/Destination program.
- 7. Agreement Quantities Schedule (P38012) (FUTURE)** Use this processing option to specify the program version for the Agreement Quantities Schedule program. This processing option is reserved for future use.
- 8. Online Statement (P38300)** Use this processing option to specify the program version for the Online Statement program.

Printing Balance Statements

From the Agreement Reports menu (G382), choose Balance Statement.

You might want to print statements that display the current status of one or more agreements that you have with your business partners. You can set the data selection values before running the program. You can also use any of the fields in the Agreement Master table (F38010) to select agreements for printing statements. For example, you can create a statement for a single partner or for an agreement number. You can also produce statements for any of the agreements that match one or more of the reporting codes.

Setting Processing Options for Balance Statement (R38400)

Processing options enable you to specify the default processing for programs and reports.

For programs, you can specify options such as the default values for specific transactions, whether fields appear on a form, and the version of the program that you want to run.

For reports, processing options enable you to specify the information that appears on reports. For example, you set a processing option to include the fiscal year or the number of aging days on a report.

Do not modify EnterpriseOne demo versions, which are identified by ZJDE or XJDE prefixes. Copy these versions or create new versions to change any values, including the version number, version title, prompting options, security, and processing options.

Report Dates

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program.

1. **'As of' Date for Beginning Balances** Enter the date that the system uses for the as of date for beginning balances. Do not leave this processing option blank.
2. **'As of' Date for Ending Balances** Enter the date that the system uses for the as of date for ending balances. Do not leave this processing option blank.
3. **'Prepared' Date** In the Prepared Date field, enter the date to be printed at the top of the statement. If you leave this processing option blank, the system uses today's date.

Return Address

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program.

1. **Return Address** Enter the address book number that the system uses to locate the return address in the address book. If you leave this processing option blank, the system uses zero.

Unit of Measure

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program.

1. **Unit of Measure for Statement Balances** Enter the user defined code for the unit of measure that the system uses for statement balances on quantity type agreements. If you leave this processing option blank, the system uses the agreement information.

Currency

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program.

1. **Currency Code for Statement Balances** If you are using multi-currency, enter the currency code for statement balances on amount-type agreements. If you leave this processing option blank, the system uses the agreement information.

Creating Adjustments

Access the Agreement Adjustments form.

Agreement Adjustments - Agreement Adjustment

OK Cancel Form Tools

Document Number 2565 SO Depot

Doc Line Number G/L Date Base Currency

Adjustment Type Adj Date Adj Reason

Explanation

Agreement Information Bulk Information

Agreement Nbr

Product Source

Destination

Product 72571

Due To Cancel Date Cancel Reason

Close Agreement Currency Code

Agreement Adjustments form

To create an adjustment:

1. Enter the adjustment type and reason.
2. Accept the defaults, or complete these fields:
 - Document Number
 - G/L Date
 - Adj Date
 - Explanation
3. Click the Agreement Information tab and complete these fields:
 - Agreement Nbr
 - Product Source
 - Destination
 - Product
 - Due To
4. Click the Bulk Information tab and enter the transaction quantity.
5. To close the agreement, click the Agreement Information tab and choose the Close Agreement option.
6. Enter the cancellation date and reason, and click OK:

Setting Processing Options for Agreement Adjustments (P38020)

Processing options enable you to specify the default processing for programs and reports.

For programs, you can specify options such as the default values for specific transactions, whether fields appear on a form, and the version of the program that you want to run.

For reports, processing options enable you to specify the information that appears on reports. For example, you set a processing option to include the fiscal year or the number of aging days on a report.

Do not modify EnterpriseOne demo versions, which are identified by ZJDE or XJDE prefixes. Copy these versions or create new versions to change any values, including the version number, version title, prompting options, security, and processing options.

Defaults

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program.

- | | |
|-------------------------------------------------------|--------------------------------------------------------------------|
| 1. Enter the default Document Type. (Required) | Use this processing option to specify the default Document Type. |
| 2. Enter the default Adjustment Type. | Use this processing option to specify the default adjustment type. |

Process

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program. Enter the version for each application. If left blank, the system uses ZJDE0001 except for the Online Balance program.

- | | |
|------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| 1. Enter the Agreement Status to use when canceling a contract. | Use this processing option to specify the agreement status to use when canceling a contract. |
|------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|

Versions

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program.

- | | |
|------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Agreement Master (P38010) | Use this processing option to specify the program version for the Agreement Master program. |
| 2. Agreement Quantities (P38011) | Use this processing option to specify the program version for the Agreement Quantities program. |
| 3. Product/Source Destination (P38012) | Use this processing option to specify the program version for the Product/Source Destination program. |
| 4. Online Statement (P38300) | Use this processing option to specify the program version for the Online Statement program. |
| 5. Online Balance (P38300), defaults ZJDE0002 | Use this processing option to specify the program version for the Online Balance program. If this processing option is left blank, the system uses ZJDE0002. |
| 6. Sales Order Entry (P4210) | Use this processing option to specify the program version for the Sales Order Entry program. This processing option is reserved for future use. |

Transaction Processing Tables

This table lists the transaction processing tables.

Table	Description
Agreements Transaction Ledger (F38111)	Contains quantity and amount information for all agreement transactions and adjustments.
Agreements Committed Quantities (F38112)	Holds temporarily the quantities committed on transactions until the processing moves them to actual quantities.
Sales Order Detail File (F4211)	Contains detail information for each sales order line.
Purchase Order Detail File (F4311)	Contains detail information for each purchase order line.
Item Ledger File (F4111)	Contains history information for all inventory transactions. The system records any changes to the inventory in this table.
Tank Master File (F41500)	Contains supplemental information pertaining to bulk transactions only.

APPENDIX A

Using Agreement Management Reports

This appendix discusses how to review penalties.

Reviewing Penalties

This section provides an overview of the Agreement Penalties report and discusses how to:

- Set processing options for the Agreement Penalties report (R38450).
- Run the Agreement Penalties report.

See Also

[Chapter 3, “Setting Up Agreement Management,” Setting Up Integration with Other Systems, page 9](#)

Understanding the Agreement Penalties Report

You can print a report that includes one, several, or all customers whose agreements have incurred a penalty status. This report identifies any of the business partners who have not met the terms of the agreement or have exceeded them. In addition, the report specifies the penalty schedule that applies to each agreement or transaction with a penalty status.

Processing Options for the Agreement Penalties Report (R38450)

Processing options enable you to specify the default processing for programs and reports.

For programs, you can specify options such as the default values for specific transactions, whether fields appear on a form, and the version of the program that you want to run.

For reports, processing options enable you to specify the information that appears on reports. For example, you set a processing option to include the fiscal year or the number of aging days on a report.

Do not modify EnterpriseOne demo versions, which are identified by ZJDE or XJDE prefixes. Copy these versions or create new versions to change any values, including the version number, version title, prompting options, security, and processing options.

Report Dates

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program.

1. Enter the date which will be the 'From' Date for Calculated Penalties. (THIS DATE IS REQUIRED)

Use this processing option to specify the date which will be the From Date for Calculated Penalties. The first two report dates are required. This option identifies which transactions to select.

2. Enter the date which will be the 'Thru' Date for Calculated Penalties. (THIS DATE IS REQUIRED)

Use this processing option to specify the date which will be the Thru Date for Calculated Penalties. The first two report dates are required. This option identifies which transactions to select.

3. Enter the date which will be used to calculate penalties when not at the transaction level. If left blank, the 'Thru' Date will be used.

Use this processing option to specify the date which will be used to calculate penalties when not at the transaction level.

The third report date is the penalty calculation date. This date establishes the cutoff for the over-commitment or under-commitment penalties. The system compares this date to the dates in the Agreement Quantities program (P38011) and the date you included in the penalty schedule.

Penalty Calculations

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program. The schedule names that you enter in the penalty calculation options must be the same user defined codes you set up in the Price Adjustment Schedule program (P4070).

1. To calculate 'Trans Qty < Minimum' Penalties, enter the Adjustment Schedule Name here:

Use this processing option to specify a name for the Adjustment Schedule. The system performs the calculation only when a name is provided.

2. To calculate 'Trans Qty > Maximum' Penalties, enter Adjustment Schedule Name here:

Use this processing option to specify a name for the Adjustment Schedule. The system performs the calculation only when a name is provided.

3. To calculate 'Agreement Over Committed' Penalties, enter the Adjustment Schedule Name here:

Use this processing option to specify a name for the Adjustment Schedule. The system performs the calculation only when a name is provided.

4. To calculate 'Agreement Under Committed' Penalties, enter Adjustment Schedule Name here:

Use this processing option to specify a name for the Adjustment Schedule. The system performs the calculation only when a name is provided.

Currency

Although processing options are set up during EnterpriseOne implementation, you can change processing options each time you run a program.

1. If you are using Multi-Currency, enter the Currency Code for calculated penalties. If left blank, the company Currency Code will be used.

Use this processing option to specify the currency code for calculated penalties. If left blank, the system uses the currency code that is set up for the company.

Running the Agreement Penalties Report

From the Agreement Reports menu (G382), choose Agreement Penalties Report.

Glossary of PeopleSoft Terms

activity	A scheduling entity in PeopleSoft EnterpriseOne Form Design Aid that represents a designated amount of time on a calendar.
activity rule	The criteria by which an object progresses from one given point to the next in a flow.
add mode	A condition of a form that enables users to input data.
Advanced Planning Agent (APAg)	A PeopleSoft EnterpriseOne tool that can be used to extract, transform, and load enterprise data. APAg supports access to data sources in the form of relational databases, flat file format, and other data or message encoding, such as XML.
application server	A server in a local area network that contains applications shared by network clients.
as if processing	A process that enables you to view currency amounts as if they were entered in a currency different from the domestic and foreign currency of the transaction.
alternate currency	<p>A currency that is different from the domestic currency (when dealing with a domestic-only transaction) or the domestic and foreign currency of a transaction.</p> <p>In PeopleSoft EnterpriseOne Financial Management, alternate currency processing enables you to enter receipts and payments in a currency other than the one in which they were issued.</p>
as of processing	A process that is run as of a specific point in time to summarize transactions up to that date. For example, you can run various PeopleSoft EnterpriseOne reports as of a specific date to determine balances and amounts of accounts, units, and so on as of that date.
back-to-back process	A process in PeopleSoft EnterpriseOne Workflow Management that contains the same keys that are used in another process.
batch processing	<p>A process of transferring records from a third-party system to PeopleSoft EnterpriseOne.</p> <p>In PeopleSoft EnterpriseOne Financial Management, batch processing enables you to transfer invoices and vouchers that are entered in a system other than EnterpriseOne to PeopleSoft EnterpriseOne Accounts Receivable and PeopleSoft EnterpriseOne Accounts Payable, respectively. In addition, you can transfer address book information, including customer and supplier records, to PeopleSoft EnterpriseOne.</p>
batch server	A server that is designated for running batch processing requests. A batch server typically does not contain a database nor does it run interactive applications.
batch-of-one immediate	<p>A transaction method that enables a client application to perform work on a client workstation, then submit the work all at once to a server application for further processing. As a batch process is running on the server, the client application can continue performing other tasks.</p> <p>See also direct connect and store-and-forward.</p>
business function	A named set of user-created, reusable business rules and logs that can be called through event rules. Business functions can run a transaction or a subset of a transaction (check inventory, issue work orders, and so on). Business functions also contain the application programming interfaces (APIs) that enable them to be called from a form, a database trigger, or a non-EnterpriseOne application. Business functions can be combined with other business functions, forms, event rules, and other components to make up an application. Business functions can be created through

	event rules or third-generation languages, such as C. Examples of business functions include Credit Check and Item Availability.
business function event rule	See named event rule (NER).
business view	A means for selecting specific columns from one or more PeopleSoft EnterpriseOne tables whose data is used in an application or report. A business view does not select specific rows, nor does it contain any actual data. It is strictly a view through which you can manipulate data.
central objects merge	A process that blends a customer's modifications to the objects in a current release with objects in a new release.
central server	A server that has been designated to contain the originally installed version of the software (central objects) for deployment to client computers. In a typical PeopleSoft EnterpriseOne installation, the software is loaded on to one machine—the central server. Then, copies of the software are pushed out or downloaded to various workstations attached to it. That way, if the software is altered or corrupted through its use on workstations, an original set of objects (central objects) is always available on the central server.
charts	Tables of information in PeopleSoft EnterpriseOne that appear on forms in the software.
connector	Component-based interoperability model that enables third-party applications and PeopleSoft EnterpriseOne to share logic and data. The PeopleSoft EnterpriseOne connector architecture includes Java and COM connectors.
contra/clearing account	A general ledger account in PeopleSoft EnterpriseOne Financial Management that is used by the system to offset (balance) journal entries. For example, you can use a contra/clearing account to balance the entries created by allocations in PeopleSoft EnterpriseOne General Accounting.
Control Table Workbench	An application that, during the installation Workbench processing, runs the batch applications for the planned merges that update the data dictionary, user-defined codes, menus, and user override tables.
control tables merge	A process that blends a customer's modifications to the control tables with the data that accompanies a new release.
cost assignment	The process in PeopleSoft EnterpriseOne Advanced Cost Accounting of tracing or allocating resources to activities or cost objects.
cost component	In PeopleSoft EnterpriseOne Manufacturing Management, an element of an item's cost (for example, material, labor, or overhead).
cross segment edit	A logic statement that establishes the relationship between configured item segments. Cross segment edits are used to prevent ordering of configurations that cannot be produced.
currency restatement	The process of converting amounts from one currency into another currency, generally for reporting purposes. You can use the currency restatement process, for example, when many currencies must be restated into a single currency for consolidated reporting.
database server	A server in a local area network that maintains a database and performs searches for client computers.
Data Source Workbench	An application that, during the Installation Workbench process, copies all data sources that are defined in the installation plan from the Data Source Master and Table and Data Source Sizing tables in the Planner data source to the System-release number data source. It also updates the Data Source Plan detail record to reflect completion.

date pattern	A calendar that represents the beginning date for the fiscal year and the ending date for each period in that year in standard and 52-period accounting.
denominated-in currency	The company currency in which financial reports are based.
deployment server	A server that is used to install, maintain, and distribute software to one or more enterprise servers and client workstations.
detail information	Information that relates to individual lines in PeopleSoft EnterpriseOne transactions (for example, voucher pay items and sales order detail lines).
direct connect	A transaction method in which a client application communicates interactively and directly with a server application. See also batch-of-one immediate and store-and-forward.
Do Not Translate (DNT)	A type of data source that must exist on the iSeries because of BLOB restrictions.
dual pricing	The process of providing prices for goods and services in two currencies.
edit code	A code that indicates how a specific value for a report or a form should appear or be formatted. The default edit codes that pertain to reporting require particular attention because they account for a substantial amount of information.
edit mode	A condition of a form that enables users to change data.
edit rule	A method used for formatting and validating user entries against a predefined rule or set of rules.
Electronic Data Interchange (EDI)	An interoperability model that enables paperless computer-to-computer exchange of business transactions between PeopleSoft EnterpriseOne and third-party systems. Companies that use EDI must have translator software to convert data from the EDI standard format to the formats of their computer systems.
embedded event rule	An event rule that is specific to a particular table or application. Examples include form-to-form calls, hiding a field based on a processing option value, and calling a business function. Contrast with the business function event rule.
Employee Work Center	A central location for sending and receiving all PeopleSoft EnterpriseOne messages (system and user generated), regardless of the originating application or user. Each user has a mailbox that contains workflow and other messages, including Active Messages.
enterprise server	A server that contains the database and the logic for PeopleSoft EnterpriseOne or PeopleSoft World.
EnterpriseOne object	A reusable piece of code that is used to build applications. Object types include tables, forms, business functions, data dictionary items, batch processes, business views, event rules, versions, data structures, and media objects.
EnterpriseOne process	A software process that enables PeopleSoft EnterpriseOne clients and servers to handle processing requests and run transactions. A client runs one process, and servers can have multiple instances of a process. PeopleSoft EnterpriseOne processes can also be dedicated to specific tasks (for example, workflow messages and data replication) to ensure that critical processes don't have to wait if the server is particularly busy.
Environment Workbench	An application that, during the Installation Workbench process, copies the environment information and Object Configuration Manager tables for each environment from the Planner data source to the System-release number data source. It also updates the Environment Plan detail record to reflect completion.
escalation monitor	A batch process that monitors pending requests or activities and restarts or forwards them to the next step or user after they have been inactive for a specified amount of time.

event rule	A logic statement that instructs the system to perform one or more operations based on an activity that can occur in a specific application, such as entering a form or exiting a field.
facility	An entity within a business for which you want to track costs. For example, a facility might be a warehouse location, job, project, work center, or branch/plant. A facility is sometimes referred to as a <i>business unit</i> .
fast path	A command prompt that enables the user to move quickly among menus and applications by using specific commands.
file server	A server that stores files to be accessed by other computers on the network. Unlike a disk server, which appears to the user as a remote disk drive, a file server is a sophisticated device that not only stores files, but also manages them and maintains order as network user request files and make changes to these files.
final mode	The report processing mode of a processing mode of a program that updates or creates data records.
FTP server	A server that responds to requests for files via file transfer protocol.
header information	Information at the beginning of a table or form. Header information is used to identify or provide control information for the group of records that follows.
interface table	See Z tables.
integration server	A server that facilitates interaction between diverse operating systems and applications across internal and external networked computer systems.
integrity test	A process used to supplement a company's internal balancing procedures by locating and reporting balancing problems and data inconsistencies.
interoperability model	A method for third-party systems to connect to or access PeopleSoft EnterpriseOne.
in-your-face-error	In PeopleSoft EnterpriseOne, a form-level property which, when enabled, causes the text of application errors to appear on the form.
IServer service	Developed by PeopleSoft, this internet server service resides on the web server and is used to speed up delivery of the Java class files from the database to the client.
jargon	An alternative data dictionary item description that PeopleSoft EnterpriseOne or People World displays based on the product code of the current object.
Java application server	A component-based server that resides in the middle-tier of a server-centric architecture. This server provides middleware services for security and state maintenance, along with data access and persistence.
JDBNET	A database driver that enables heterogeneous servers to access each other's data.
JDEBASE Database Middleware	A PeopleSoft proprietary database middleware package that provides platform-independent APIs, along with client-to-server access.
JDECallObject	An API used by business functions to invoke other business functions.
jde.ini	A PeopleSoft file (or member for iSeries) that provides the runtime settings required for EnterpriseOne initialization. Specific versions of the file or member must reside on every machine running PeopleSoft EnterpriseOne. This includes workstations and servers.
JDEIPC	Communications programming tools used by server code to regulate access to the same data in multiprocess environments, communicate and coordinate between processes, and create new processes.

jde.log	The main diagnostic log file of PeopleSoft EnterpriseOne. This file is always located in the root directory on the primary drive and contains status and error messages from the startup and operation of PeopleSoft EnterpriseOne.
JDENET	PeopleSoft proprietary communications middleware package. This package is a peer-to-peer, message-based, socket-based, multiprocess communications middleware solution. It handles client-to-server and server-to-server communications for all PeopleSoft EnterpriseOne supported platforms.
Location Workbench	An application that, during the Installation Workbench process, copies all locations that are defined in the installation plan from the Location Master table in the Planner data source to the System data source.
logic server	A server in a distributed network that provides the business logic for an application program. In a typical configuration, pristine objects are replicated on to the logic server from the central server. The logic server, in conjunction with workstations, actually performs the processing required when PeopleSoft EnterpriseOne and World software runs.
MailMerge Workbench	An application that merges Microsoft Word 6.0 (or higher) word-processing documents with PeopleSoft EnterpriseOne records to automatically print business documents. You can use MailMerge Workbench to print documents, such as form letters about verification of employment.
master business function (MBF)	An interactive master file that serves as a central location for adding, changing, and updating information in a database. Master business functions pass information between data entry forms and the appropriate tables. These master functions provide a common set of functions that contain all of the necessary default and editing rules for related programs. MBFs contain logic that ensures the integrity of adding, updating, and deleting information from databases.
master table	See published table.
matching document	A document associated with an original document to complete or change a transaction. For example, in PeopleSoft EnterpriseOne Financial Management, a receipt is the matching document of an invoice, and a payment is the matching document of a voucher.
media storage object	Files that use one of the following naming conventions that are not organized into table format: Gxxx, xxxGT, or GTxxx.
message center	A central location for sending and receiving all PeopleSoft EnterpriseOne messages (system and user generated), regardless of the originating application or user.
messaging adapter	An interoperability model that enables third-party systems to connect to PeopleSoft EnterpriseOne to exchange information through the use of messaging queues.
messaging server	A server that handles messages that are sent for use by other programs using a messaging API. Messaging servers typically employ a middleware program to perform their functions.
named event rule (NER)	Encapsulated, reusable business logic created using event rules, rather than C programming. NERs are also called business function event rules. NERs can be reused in multiple places by multiple programs. This modularity lends itself to streamlining, reusability of code, and less work.
<i>nota fiscal</i>	In Brazil, a legal document that must accompany all commercial transactions for tax purposes and that must contain information required by tax regulations.
<i>nota fiscal factura</i>	In Brazil, a nota fiscal with invoice information. See also <i>nota fiscal</i> .

Object Configuration Manager (OCM)	In PeopleSoft EnterpriseOne, the object request broker and control center for the runtime environment. OCM keeps track of the runtime locations for business functions, data, and batch applications. When one of these objects is called, OCM directs access to it using defaults and overrides for a given environment and user.
Object Librarian	A repository of all versions, applications, and business functions reusable in building applications. Object Librarian provides check-out and check-in capabilities for developers, and it controls the creation, modification, and use of PeopleSoft EnterpriseOne objects. Object Librarian supports multiple environments (such as production and development) and enables objects to be easily moved from one environment to another.
Object Librarian merge	A process that blends any modifications to the Object Librarian in a previous release into the Object Librarian in a new release.
Open Data Access (ODA)	An interoperability model that enables you to use SQL statements to extract PeopleSoft EnterpriseOne data for summarization and report generation.
Output Stream Access (OSA)	An interoperability model that enables you to set up an interface for PeopleSoft EnterpriseOne to pass data to another software package, such as Microsoft Excel, for processing.
package	EnterpriseOne objects are installed to workstations in packages from the deployment server. A package can be compared to a bill of material or kit that indicates the necessary objects for that workstation and where on the deployment server the installation program can find them. It is point-in-time snap shot of the central objects on the deployment server.
package build	A software application that facilitates the deployment of software changes and new applications to existing users. Additionally, in PeopleSoft EnterpriseOne, a package build can be a compiled version of the software. When you upgrade your version of the ERP software, for example, you are said to take a package build. Consider the following context: “Also, do not transfer business functions into the production path code until you are ready to deploy, because a global build of business functions done during a package build will automatically include the new functions.” The process of creating a package build is often referred to, as it is in this example, simply as “a package build.”
package location	The directory structure location for the package and its set of replicated objects. This is usually \\deployment server\release\path_code\package\package name. The subdirectories under this path are where the replicated objects for the package are placed. This is also referred to as where the package is built or stored.
Package Workbench	An application that, during the Installation Workbench process, transfers the package information tables from the Planner data source to the System-release number data source. It also updates the Package Plan detail record to reflect completion.
PeopleSoft Database	See JDEBASE Database Middleware.
planning family	A means of grouping end items whose similarity of design and manufacture facilitates being planned in aggregate.
preference profile	The ability to define default values for specified fields for a user-defined hierarchy of items, item groups, customers, and customer groups.
print server	The interface between a printer and a network that enables network clients to connect to the printer and send their print jobs to it. A print server can be a computer, separate hardware device, or even hardware that resides inside of the printer itself.
pristine environment	A PeopleSoft EnterpriseOne environment used to test unaltered objects with PeopleSoft demonstration data or for training classes. You must have this environment so that you can compare pristine objects that you modify.

processing option	A data structure that enables users to supply parameters that regulate the running of a batch program or report. For example, you can use processing options to specify default values for certain fields, to determine how information appears or is printed, to specify date ranges, to supply runtime values that regulate program execution, and so on.
production environment	A PeopleSoft EnterpriseOne environment in which users operate EnterpriseOne software.
production-grade file server	A file server that has been quality assurance tested and commercialized and that is usually provided in conjunction with user support services.
program temporary fix (PTF)	A representation of changes to PeopleSoft software that your organization receives on magnetic tapes or disks.
project	In PeopleSoft EnterpriseOne, a virtual container for objects being developed in Object Management Workbench.
promotion path	<p>The designated path for advancing objects or projects in a workflow. The following is the normal promotion cycle (path):</p> <p>11>21>26>28>38>01</p> <p>In this path, <i>11</i> equals new project pending review, <i>21</i> equals programming, <i>26</i> equals QA test/review, <i>28</i> equals QA test/review complete, <i>38</i> equals in production, <i>01</i> equals complete. During the normal project promotion cycle, developers check objects out of and into the development path code and then promote them to the prototype path code. The objects are then moved to the productions path code before declaring them complete.</p>
proxy server	A server that acts as a barrier between a workstation and the internet so that the enterprise can ensure security, administrative control, and caching service.
published table	Also called a master table, this is the central copy to be replicated to other machines. Residing on the publisher machine, the F98DRPUB table identifies all of the published tables and their associated publishers in the enterprise.
publisher	The server that is responsible for the published table. The F98DRPUB table identifies all of the published tables and their associated publishers in the enterprise.
pull replication	One of the PeopleSoft methods for replicating data to individual workstations. Such machines are set up as pull subscribers using PeopleSoft EnterpriseOne data replication tools. The only time that pull subscribers are notified of changes, updates, and deletions is when they request such information. The request is in the form of a message that is sent, usually at startup, from the pull subscriber to the server machine that stores the F98DRPCN table.
QBE	An abbreviation for query by example. In PeopleSoft EnterpriseOne, the QBE line is the top line on a detail area that is used for filtering data.
real-time event	A service that uses system calls to capture PeopleSoft EnterpriseOne transactions as they occur and to provide notification to third-party software, end users, and other PeopleSoft systems that have requested notification when certain transactions occur.
refresh	A function used to modify PeopleSoft EnterpriseOne software, or subset of it, such as a table or business data, so that it functions at a new release or cumulative update level, such as B73.2 or B73.2.1.
replication server	A server that is responsible for replicating central objects to client machines.
quote order	In PeopleSoft EnterpriseOne Procurement and Subcontract Management, a request from a supplier for item and price information from which you can create a purchase order.

	In PeopleSoft EnterpriseOne Sales Order Management, item and price information for a customer who has not yet committed to a sales order.
selection	Found on PeopleSoft menus, a selection represents functions that you can access from a menu. To make a selection, type the associated number in the Selection field and press Enter.
Server Workbench	An application that, during the Installation Workbench process, copies the server configuration files from the Planner data source to the System-release number data source. It also updates the Server Plan detail record to reflect completion.
spot rate	An exchange rate entered at the transaction level. This rate overrides the exchange rate that is set up between two currencies.
Specification merge	A merge that comprises three merges: Object Librarian merge, Versions List merge, and Central Objects merge. The merges blend customer modifications with data that accompanies a new release.
specification	A complete description of a PeopleSoft EnterpriseOne object. Each object has its own specification, or name, which is used to build applications.
Specification Table Merge Workbench	An application that, during the Installation Workbench process, runs the batch applications that update the specification tables.
store-and-forward	The mode of processing that enables users who are disconnected from a server to enter transactions and then later connect to the server to upload those transactions.
subscriber table	Table F98DRSUB, which is stored on the publisher server with the F98DRPUB table and identifies all of the subscriber machines for each published table.
supplemental data	<p>Any type of information that is not maintained in a master file. Supplemental data is usually additional information about employees, applicants, requisitions, and jobs (such as an employee's job skills, degrees, or foreign languages spoken). You can track virtually any type of information that your organization needs.</p> <p>For example, in addition to the data in the standard master tables (the Address Book Master, Customer Master, and Supplier Master tables), you can maintain other kinds of data in separate, generic databases. These generic databases enable a standard approach to entering and maintaining supplemental data across PeopleSoft EnterpriseOne systems.</p>
table access management (TAM)	The PeopleSoft EnterpriseOne component that handles the storage and retrieval of use-defined data. TAM stores information, such as data dictionary definitions; application and report specifications; event rules; table definitions; business function input parameters and library information; and data structure definitions for running applications, reports, and business functions.
Table Conversion Workbench	An interoperability model that enables the exchange of information between PeopleSoft EnterpriseOne and third-party systems using non-PeopleSoft EnterpriseOne tables.
table conversion	An interoperability model that enables the exchange of information between PeopleSoft EnterpriseOne and third-party systems using non-PeopleSoft EnterpriseOne tables.
table event rules	Logic that is attached to database triggers that runs whenever the action specified by the trigger occurs against the table. Although PeopleSoft EnterpriseOne enables event rules to be attached to application events, this functionality is application specific. Table event rules provide embedded logic at the table level.
terminal server	A server that enables terminals, microcomputers, and other devices to connect to a network or host computer or to devices attached to that particular computer.

three-tier processing	The task of entering, reviewing and approving, and posting batches of transactions in PeopleSoft EnterpriseOne.
three-way voucher match	In PeopleSoft EnterpriseOne Procurement and Subcontract Management, the process of comparing receipt information to supplier's invoices to create vouchers. In a three-way match, you use the receipt records to create vouchers.
transaction processing (TP) monitor	A monitor that controls data transfer between local and remote terminals and the applications that originated them. TP monitors also protect data integrity in the distributed environment and may include programs that validate data and format terminal screens.
transaction set	An electronic business transaction (electronic data interchange standard document) made up of segments.
trigger	One of several events specific to data dictionary items. You can attach logic to a data dictionary item that the system processes automatically when the event occurs.
triggering event	A specific workflow event that requires special action or has defined consequences or resulting actions.
two-way voucher match	In PeopleSoft EnterpriseOne Procurement and Subcontract Management, the process of comparing purchase order detail lines to the suppliers' invoices to create vouchers. You do not record receipt information.
User Overrides merge	Adds new user override records into a customer's user override table.
variance	In Capital Asset Management, the difference between revenue generated by a piece of equipment and costs incurred by the equipment. In EnterpriseOne Project Costing and EnterpriseOne Manufacturing Management, the difference between two methods of costing the same item (for example, the difference between the frozen standard cost and the current cost is an engineering variance). Frozen standard costs come from the Cost Components table, and the current costs are calculated using the current bill of material, routing, and overhead rates.
Version List merge	The Versions List merge preserves any non-XJDE and non-ZJDE version specifications for objects that are valid in the new release, as well as their processing options data.
visual assist	Forms that can be invoked from a control via a trigger to assist the user in determining what data belongs in the control.
vocabulary override	An alternate description for a data dictionary item that appears on a specific PeopleSoft EnterpriseOne or World form or report.
wchar_t	An internal type of a wide character. It is used for writing portable programs for international markets.
web application server	A web server that enables web applications to exchange data with the back-end systems and databases used in eBusiness transactions.
web server	A server that sends information as requested by a browser, using the TCP/IP set of protocols. A web server can do more than just coordination of requests from browsers; it can do anything a normal server can do, such as house applications or data. Any computer can be turned into a web server by installing server software and connecting the machine to the internet.
Windows terminal server	A multiuser server that enables terminals and minimally configured computers to display Windows applications even if they are not capable of running Windows software themselves. All client processing is performed centrally at the Windows terminal server and only display, keystroke, and mouse commands are transmitted over the network to the client terminal device.

work day calendar	In EnterpriseOne Manufacturing Management, a calendar that is used in planning functions that consecutively lists only working days so that component and work order scheduling can be done based on the actual number of work days available. A work day calendar is sometimes referred to as planning calendar, manufacturing calendar, or shop floor calendar.
workflow	The automation of a business process, in whole or in part, during which documents, information, or tasks are passed from one participant to another for action, according to a set of procedural rules.
workgroup server	A server that usually contains subsets of data replicated from a master network server. A workgroup server does not perform application or batch processing.
XAPI events	A service that uses system calls to capture PeopleSoft EnterpriseOne transactions as they occur and then calls third-party software, end users, and other PeopleSoft systems that have requested notification when the specified transactions occur to return a response.
XML CallObject	An interoperability capability that enables you to call business functions.
XML Dispatch	An interoperability capability that provides a single point of entry for all XML documents coming into PeopleSoft EnterpriseOne for responses.
XML List	An interoperability capability that enables you to request and receive PeopleSoft EnterpriseOne database information in chunks.
XML Service	An interoperability capability that enables you to request events from one PeopleSoft EnterpriseOne system and receive a response from another PeopleSoft EnterpriseOne system.
XML Transaction	An interoperability capability that enables you to use a predefined transaction type to send information to or request information from PeopleSoft EnterpriseOne. XML transaction uses interface table functionality.
XML Transaction Service (XTS)	Transforms an XML document that is not in the PeopleSoft EnterpriseOne format into an XML document that can be processed by PeopleSoft EnterpriseOne. XTS then transforms the response back to the request originator XML format.
Z event	A service that uses interface table functionality to capture PeopleSoft EnterpriseOne transactions and provide notification to third-party software, end users, and other PeopleSoft systems that have requested to be notified when certain transactions occur.
Z table	A working table where non-PeopleSoft EnterpriseOne information can be stored and then processed into PeopleSoft EnterpriseOne. Interface tables also can be used to retrieve PeopleSoft EnterpriseOne data. Interface tables are also known as interface tables.
Z transaction	Third-party data that is properly formatted in interface tables for updating to the PeopleSoft EnterpriseOne database.

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