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PeopleSoft Enterprise Global Payroll for Thailand 9.0 Application Supplemental Installation Guide

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Oracle's PeopleSoft Enterprise Global Payroll for Thailand 9.0 Application Supplemental Installation Guide

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P R E F A C E

ABOUT THIS DOCUMENTATION

This chapter provides pre-installation considerations and installation notes and instructions specific to the PeopleSoft Enterprise Global Payroll for Thailand application. Installation notes are tips about a specific issue in a product whereas installation instructions are step-by-step instructions on how to install the PeopleSoft Global Payroll for Thailand product.

Important! This chapter is not a standalone installation guide. It does not contain installation instructions for PeopleSoft Enterprise PeopleTools or PeopleSoft Enterprise HRMS. When installing PeopleSoft Global Payroll for Thailand, be sure to use the PeopleSoft PeopleTools Installation Guide, the PeopleSoft HRMS Installation Guide for your database platform, and this supplemental PeopleSoft Global Payroll for Thailand installation guide. The PeopleSoft PeopleTools Installation Guide and PeopleSoft HRMS Installation Guide are available on Oracle's PeopleSoft Customer Connection website.

Audience

This book is written for the individuals responsible for installing and administering the PeopleSoft environment. Oracle assumes that you are familiar with your operating environment and RDBMS and that you have the necessary skills to support that environment. You should also have a working knowledge of SQL. Oracle recommends that you complete at least one introductory PeopleSoft training course (particularly the Server Administration and Installation course) and have a basic understanding of the PeopleSoft system. The most important component in the installation and maintenance of your PeopleSoft system is your onsite expertise. Only qualified and experienced individuals should attempt to install PeopleSoft applications and products. If you have any doubts as to whether your onsite staff is capable of successfully completing an installation, contact your PeopleSoft representative.

C H A P T E R 1

INSTALLING THE PEOPLESOFT HRMS GLOBAL PAYROLL FOR THAILAND 9.0 APPLICATION

Pre-Installation Considerations

Consider the following before you install PeopleSoft Global Payroll for Thailand 9.0.

PeopleSoft PeopleTools Version

To run PeopleSoft Global Payroll for Thailand 9.0, you must be using PeopleSoft PeopleTools 8.49.08 or higher.

PeopleSoft HRMS Application Version

To run PeopleSoft Global Payroll for Thailand 9.0, you must be using PeopleSoft HRMS 9.0 MP2. In addition to MP2, you must also add the following resolutions in the specified order.

1. UPD745514 - Translation for: Global Payroll 9.0 Bundle #4
2. UPD748019 - Translation for: HRMS 9.0 Bundle #4
3. UPD737218 - Translation for: Address Formats need to be created for China
4. UPD744857 - GP features for Thailand CE
5. UPD755264 - Translation for: Address Formats need to be created for Thailand
6. UPD752212 - Translation for: HR features for Thailand CE

Installation Task Overview

The following table summarizes the tasks in this chapter:

Task No.	Task Name
Task 1-1	Installing the PeopleSoft Global Payroll for Thailand Product from the CD
Task 1-2	Enabling the Thai Language Flag
Task 1-3	Copying the PeopleSoft GP Thailand Project to the PeopleSoft HRMS 9 Database
Task 1-4	Building the PRJ900THAILAND Project
Task 1-5	Installing Additional Database Changes Using PeopleSoft Data Mover

Task 1-6	Adjusting Versions and Running Audit Reports on the PeopleSoft HRMS 9 Database
Task 1-7	Granting Security to GP Thailand Objects
Task 1-8	Setting Installation Options
Task 1-9	Installing Instructions for PeopleSoft Global Payroll for Thailand Extensions
Task 1-10	Configuring PeopleSoft Global Payroll for Thailand Extensions

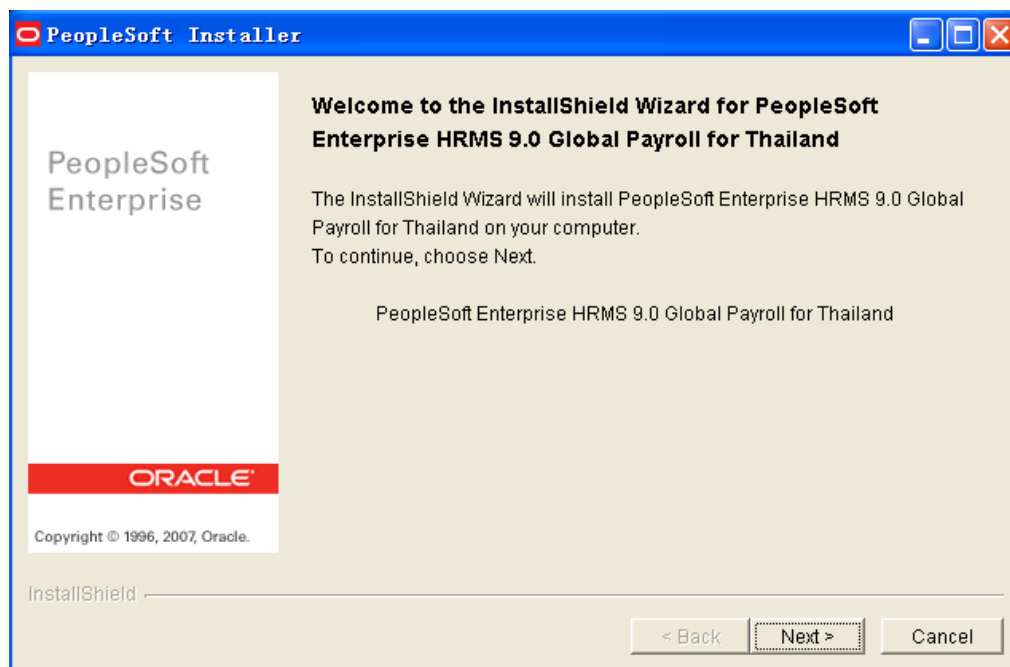
Note. Before you begin the installation process, run audit reports to ensure that your target databases are clean.

Task 1-1 Installing the PeopleSoft Global Payroll for Thailand Product from the CD

These additional steps walk you through how to load the Country Extension-specific data.

To install the PeopleSoft Global Payroll for Thailand 9.0 product:

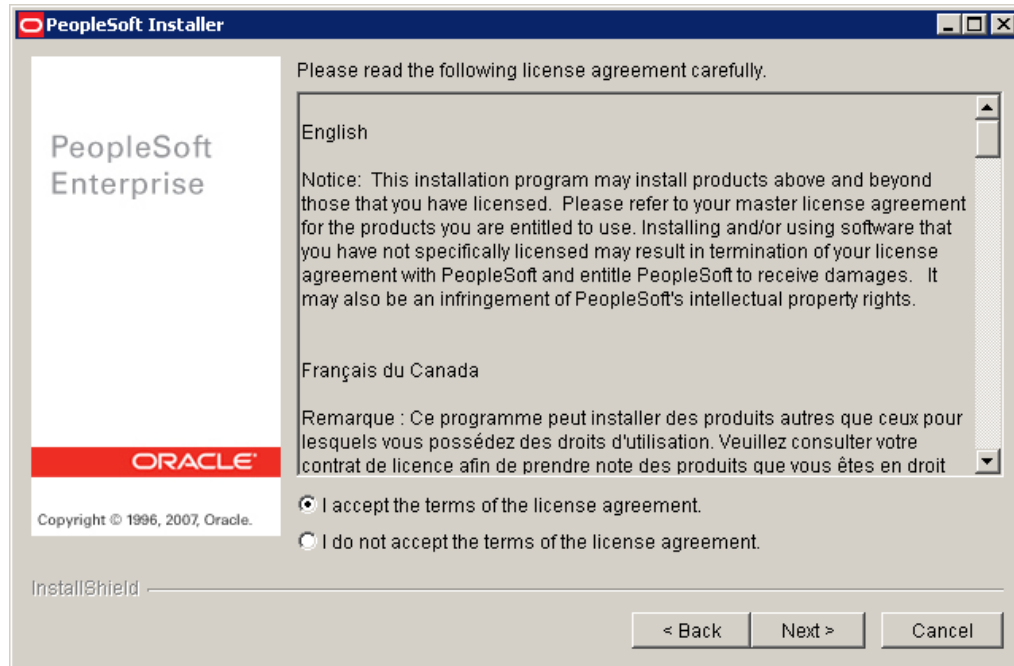
1. Run SETUP.EXE from the PeopleSoft Global Payroll for **Thailand** CD.
If prompted, enter the product license code that is contained in the product letter that you received with the PeopleSoft Global Payroll for Thailand CD.
2. After the PeopleSoft Setup loads, the PeopleSoft CD-ROM installation page appears.



PeopleSoft Installer - Welcome page

3. Click **Next**.

The PeopleSoft Installer license agreement page appears.

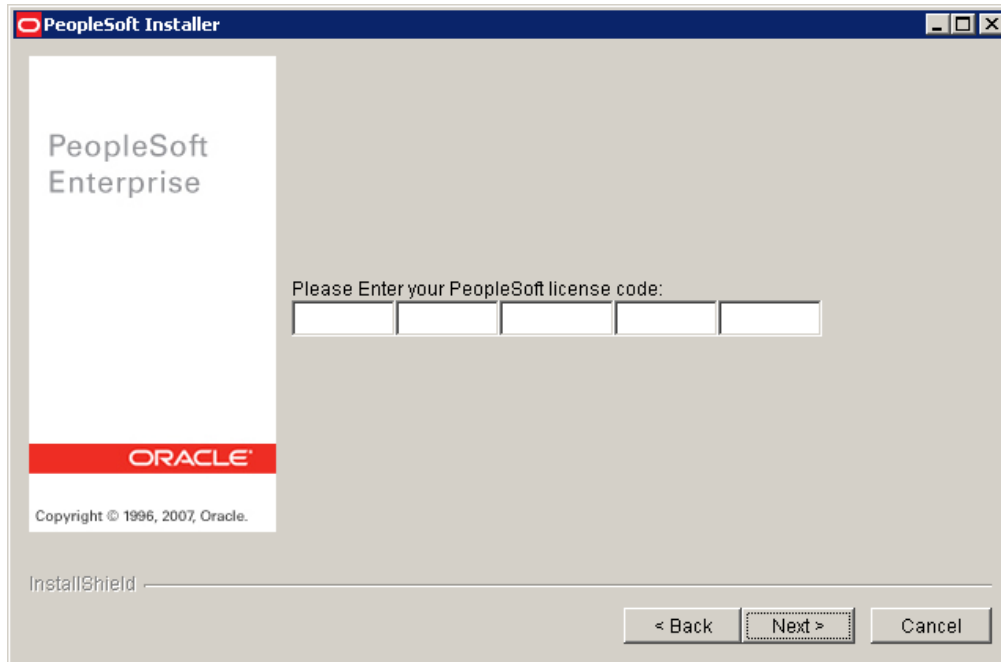


[PeopleSoft Installer - License Agreement page](#)

4. Read the License Agreement carefully and select an option.

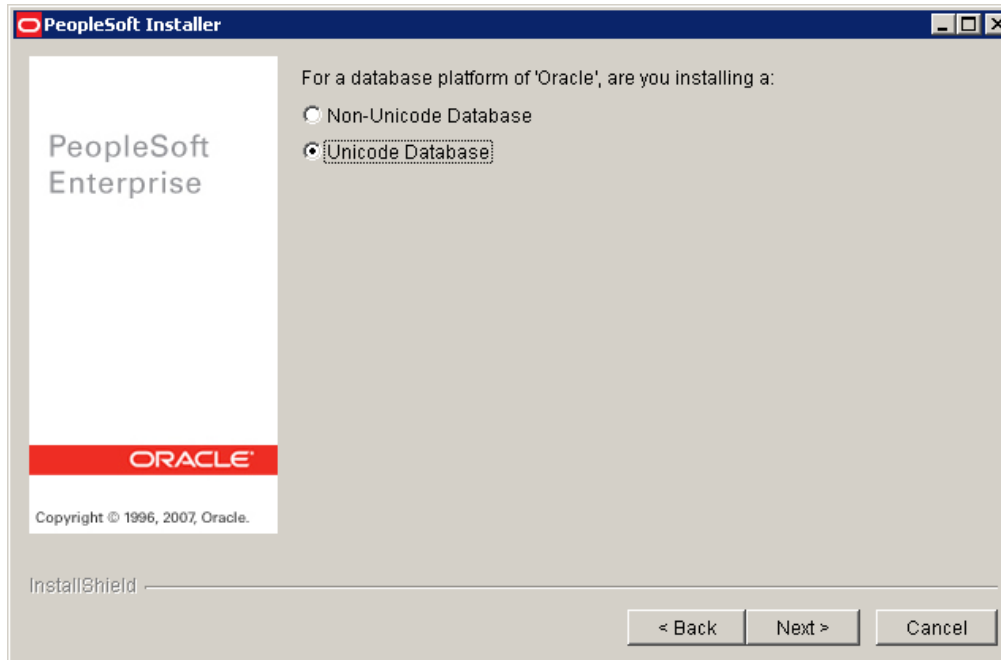
5. Click **Next**.

The PeopleSoft Installer license code page appears.



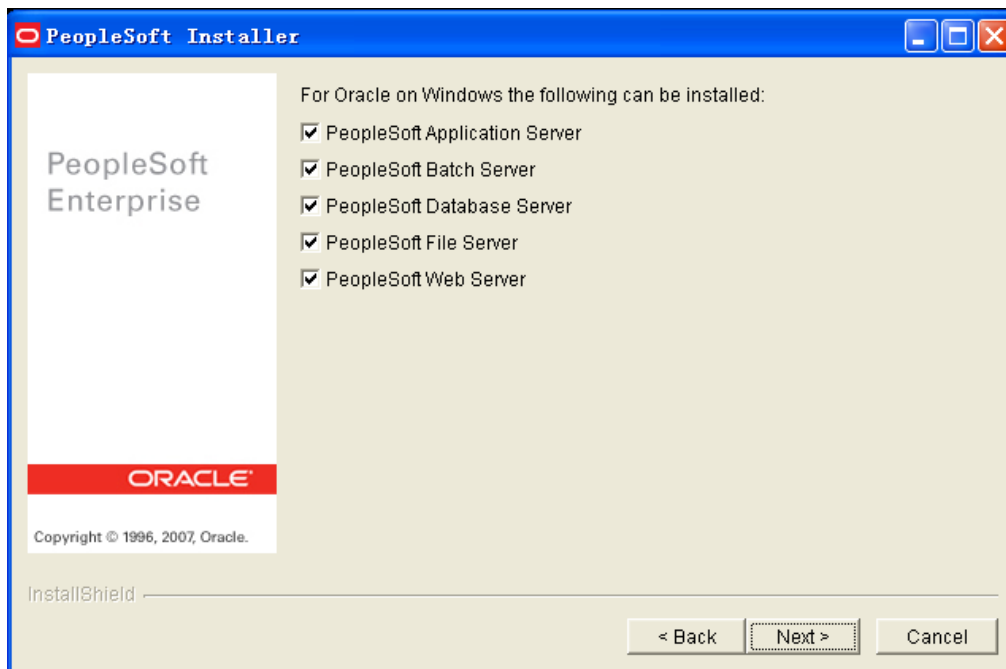
PeopleSoft Installer - License Code page

6. In the **License Code** field, enter your PeopleSoft license code.
7. Click **Next**.
The PeopleSoft Installer database platform option page appears.



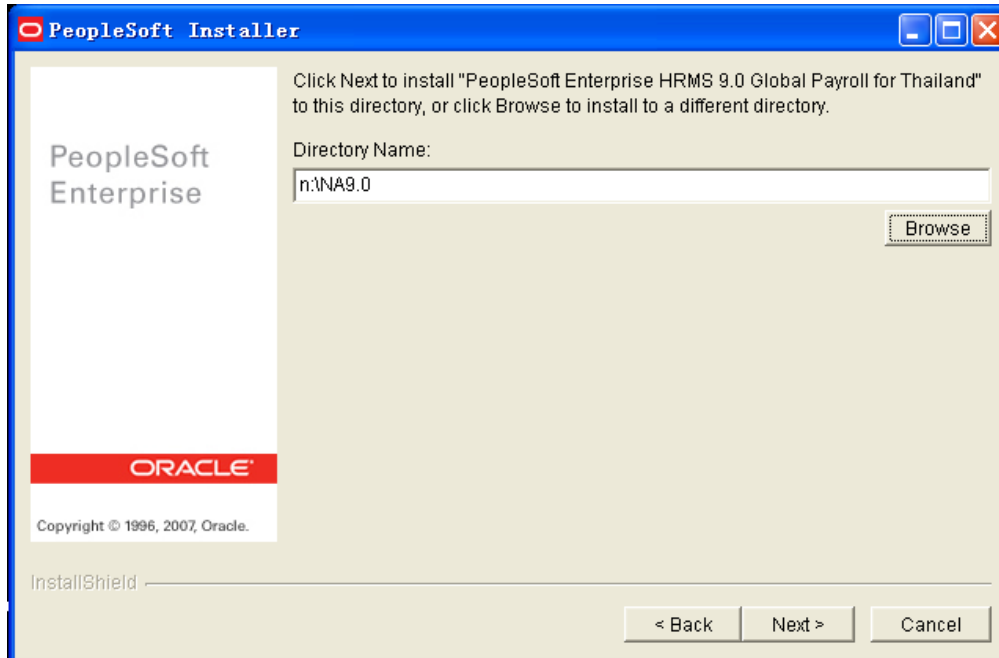
PeopleSoft Installer - Database platform install option page

8. Select the database install option that is based on your existing PeopleSoft HRMS 9.0 installation.
9. Click **Next**.
The PeopleSoft Installer Oracle on Windows server option page appears.



PeopleSoft Installer - Oracle on Windows server option page

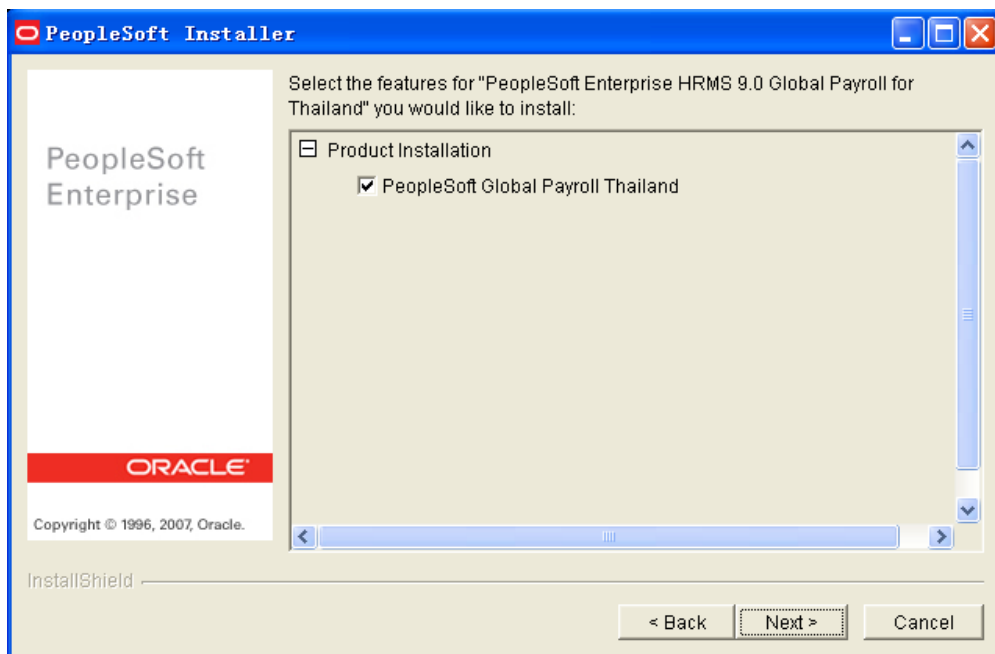
10. Select the PeopleSoft component that you want to install.
11. Click **Next**.
The PeopleSoft Installer directory selection page appears.



PeopleSoft Installer - Directory Name selection page

12. Specify the directory in which you want to install the application.
 The directory that you select should be the one in which you installed PeopleSoft Enterprise HRMS 9.0. If you need to change the drive letter or directory name, click **Browse**.

13. Click **Next**.
 The PeopleSoft Installer available product selection page appears.



PeopleSoft Installer - Select the features page

14. Select the PeopleSoft Global Payroll Thailand check box if it is not already selected.

Note. The PeopleSoft Setup program displays only the application that you license. If the application does not appear, it is possible that you made an error while entering the product license code during the CD-ROM installation. If the product is missing, restart the SETUP.EXE from the PeopleSoft CD-ROM and verify the license code.

15. After selecting the product, click **Next**.
Confirm your selection. If the incorrect directory appears, click **Back** to return to the main page where you can specify the correct installation directory.
16. Click **Next**; the set up program begins to install the files that are associated with the products that you selected.
If you need to cancel the installation process, click **Cancel** or press the Esc key.

Note. This documentation does not provide detailed information about the installation of application projects. For more information and details, see the PeopleSoft PeopleTools documentation.

Task 1-2 Enabling the Thai Language Flag

Run the following script in PeopleSoft Data Mover to enable the Thai-language sessions:

DMS File Name	Description
Th90_01_i.dms	Enable the Thai language flag.

Task 1-3 Copying the PeopleSoft GP Thailand Project to the PeopleSoft HRMS 9 Database

After you complete the PeopleSoft Global Payroll for Thailand 9.0 CD installation process, the PRJ900THAILAND project is located in the <PS_HOME>\Projects directory for PeopleSoft PeopleTools.

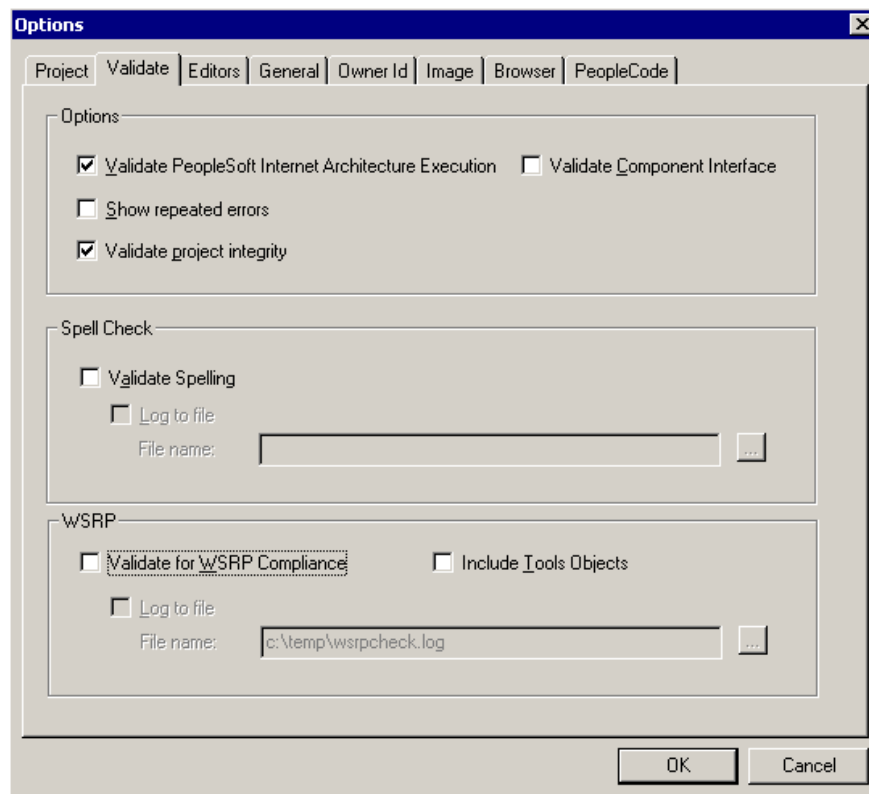
To copy the PRJ900THAILAND project into the PeopleSoft HRMS 9.0 database:

1. Sign in to the PeopleSoft HRMS 9.0 database using PeopleSoft Application Designer.
2. Start a PeopleSoft Application Designer session in the database.

3. Select **Tools, Copy Project**, and **From File**.
4. For Import Directory, browse to folder <PS_HOME>\Projects.
5. Select the **PRJ900THAILAND** project, and click **Select**.
6. Click **Options...**, and ensure that **English** and **Common** are selected in the Copy options tab.
7. Click **OK**.
8. Click **Select All** to ensure that all objects are selected.
9. Click **Copy**.
10. Validate the project integrity.

Before you validate, ensure that you select the **Validate Project Integrity** option. You can do this by selecting **Tools, Options**, and **Validate**. Then do the following:

- Select the **Validate project integrity** check box.
- Clear the remaining check boxes as they appear in the next page.



Options page: Validate tab

- Select **Tools, Validate Project**.

Note. When you validate the project, the system may prompt you to remove objects that are *not* valid from the project. You should select *No* to this prompt (*leave invalid objects in the project*). You can ignore the numerous Invalid Message Catalog Entries messages that you receive. The message catalog entries are added to the database in a later step.

Task 1-4 Building the PRJ900THAILAND Project

This step synchronizes the physical database structure for the tables in the PRJ900THAILAND project.

To Build the PRJ900THAILAND Project:

1. In PeopleSoft Application Designer, open the PRJ900THAILAND project and select **Build** and **Project**.

Note. DB2/OS390 installations require adjustments to these instructions: For table alters and creates, perform the build using the Build script file option. Adjust the script database information to match the environment before you execute the script. For more information about how to build the projects, refer to the PeopleSoft PeopleTools documentation for your database platform.

2. From the Build Options menu select **Create Tables** and from the Build Execute Options menu select **Execute and build script**.
3. Click **Settings** and select the following:
 - **Create** tab - **Skip table if it already exists**.
 - **Logging** tab - **Fatal errors and warnings, Log to output window, and Log to file**.
 - **Scripts** tab - Specify the output script file name.
4. Click **OK** to exit the Build Settings dialog.
5. Click **Build**.

You should receive no errors or warnings.
6. In PeopleSoft Application Designer, again using the PRJ900THAILAND project, select **Build** and **Project**.
7. From the Build Options menu select **Create Views** and from the Build Execute Options menu select **Execute and build script**.
8. Click **Settings** and select the following:
 - **Create** tab - **Recreate View if it already exists**.
 - **Logging** tab - **Fatal errors and warnings, Log to output window, and Log to file**.

- **Scripts** tab - Specify the output script file name.
9. Click **OK** to exit the Build Settings dialog.
 10. Click **Build**.

You should receive no errors or warnings.

Task 1-5 Installing Additional Database Changes Using PeopleSoft Data Mover

Run these scripts in PeopleSoft Data Mover to import Message Catalog data and Strings Table entries:

DMS Script Files: Global Payroll for Thailand 9.0		
DMS File Name	Data File	Description
th90_msg_i.dms	th90_msg.dat	Message catalog data.
th90_str_i.dms	th90_str.dat	Strings Table Entries.

Task 1-6 Adjusting Versions and Running Audit Reports on the PeopleSoft HRMS 9 Database

Use *psae.exe*, located in directory `<PS_HOME>\bin\client\winx86`, to run the **VERSION Application Engine** program in the target PeopleSoft HRMS 9.0 database.

Use the following command to execute the VERSION program:

```
psae.exe -CD <dbname> [-CS <server>] -CT <type> -CO <operid> -CP <pswd>
-R <run control id> -I <process instance> -AI VERSION
```

Note. For RDBMS platform installations that require tablespaces, you must run SETSPACE.SQR to synchronize the tablespace information with the system catalog.

To complete the process, run the **DDDAUDIT.SQR** and **SYSAUDIT.SQR** reports to ensure that PeopleSoft Global Payroll for Thailand 9.0 did not introduce any exceptions.

Task 1-7 Granting Security to GP Thailand Objects

Use the Portal Security Sync from PeopleSoft Pure Internet Architecture to grant security to PeopleSoft Global Payroll Thailand objects.

Step	Navigation or Tool	Description/Action
1	PeopleTools, Portal, Portal Security Sync	Run Portal Security Sync <ul style="list-style-type: none"> ➤ Select Run Control ID as PORTAL_CSS. If it is not already present, please add a new run control value from the "Add a new value" page. ➤ Select the "Delete invalid security" check box. ➤ Click Run. ➤ Click Ok.

Task 1-8 Setting Installation Options

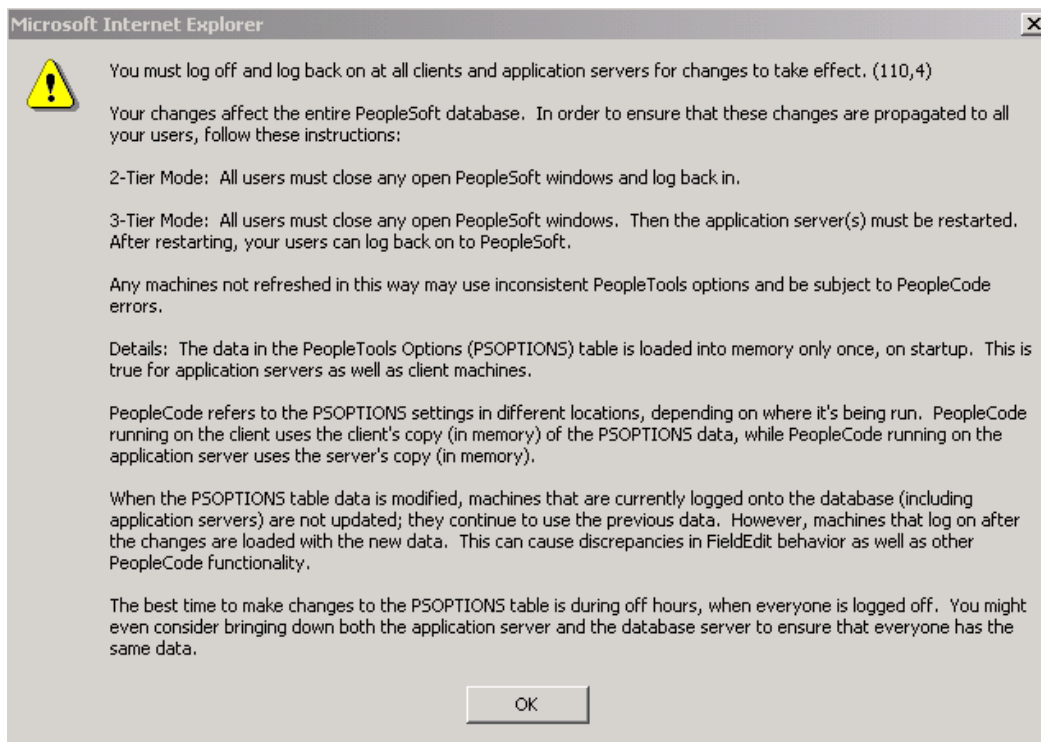
Oracle recommends that you update the PeopleSoft Global Payroll Country Extension indicators on the Installation page on both your HRSYS and HRDMO databases. This ensures that only the Country Extensions that you have licensed are turned on.

To set installation options:

1. Select **Set Up HRMS, Install, Installation Table**.
2. On the Products page, click the **Installed GP Countries** link to display a list of Countries.
3. Select the check box for Thailand that you have licensed (the only clear check boxes remaining should be for those Country Extensions that you *have not* licensed.)
4. On the Country-Specific page, click the **Installed HR Countries** link to display a list of Countries.
5. Select the check box for Thailand that you have licensed.

Important! Later in this task these indicators are used to identify any additional updates that are necessary (as they are conditionally based on the Country Extensions that you have licensed). These indicators are also used in the Upgrade process, in the event that you are also upgrading to this release.

If it is necessary to make any changes to the Installation Table, the following informational message appears. You must then log off all clients, shut down and restart all application servers, and then log back on to PeopleSoft HRMS for this change to take effect.



Informational Message

Task 1-9 Installing Instructions for PeopleSoft Global Payroll for Thailand Extensions

This section describes the additional installation steps that are required to install the PeopleSoft Global Payroll for Thailand Extensions.

This section uses the following abbreviations and terms:

Abbreviation	PeopleSoft Global Payroll Terms
CE	Country Extension
GP	Global Payroll
HRDMO	HRMS DEMO database
HRSYS	HRMS SYSTEM database
THRUL	Global Payroll Thailand Rule Data
THSYS	Global Payroll Thailand System Data
THDMO	Global Payroll Thailand Demo Data

The objects for the PeopleSoft Global Payroll (GP) Country Extensions (CE) are delivered as part of the HRSYS and HRDMO databases. These additional steps walk you through how to load the Country Extension-specific data.

Note. The CE objects already exist in your HRSYS and HRDMO databases. This installation process installs the additional data that applies to each CE and includes the CE rule definitions.

Important! Before you install any GP CE, you must complete the generic installation tasks in the PeopleSoft PeopleTools Installation Guide. In particular, you must set up the Process Scheduler before you install a GP CE.

To install GP Thailand:

1. Install the THRUL Rule Package into an HRSYS or HRDMO database.

Step	Navigation or Tool	Description/Action
1.1	Data Mover	Import Rule Package ➤ Run the script thru_imp.dms
<p>Note. Oracle recommends that you run Update Statistics on the GP_PKG_ELEMENTS and GP_PKG_PINMAP tables after each import of a Global Payroll Country Extension into a database. These tables increase in size substantially when you are installing Rules for a Country Extension. If you are using DB2, you can run this against tablespace GPAPP.</p>		

<p>1.II Set Up HRMS, Product Related, Global Payroll & Absence Mgmt, Elements, Manage Global Payroll Packages, Apply Rule Package</p>	<p>Compare Rule Package</p> <ul style="list-style-type: none"> ➤ Select Find an Existing Value page (Search Page). ➤ Enter THRUL in the field Package ID and click Search. ➤ Select the Package Processing page. ➤ Select the Compare Package check box. ➤ Click Process. <p>This will launch the GP_PKG_CMP Application Engine program. You need to have the Process Scheduler running.</p> <ul style="list-style-type: none"> ➤ Verify that the program completed with no errors (by reviewing the message log). ➤ Click the Go Back to Apply Rule Package hyperlink. ➤ Enter THRUL in the field Package ID and click the Search. ➤ Select the Package Elements page. Select the Package Upgrade tab. ➤ Make sure that the first element shows 'Success' in the Results column (as any invalid compares will sort to the top). <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Note. If you do not see 'Success', refer to the PeopleSoft Enterprise Global Payroll 9.0 PeopleBook: Using the Utilities. If you are unable to resolve the issue, contact Oracle's Global Support Center (GSC).</p> </div>
<p>1.III Set Up HRMS, Product Related, Global Payroll & Absence Mgmt, Elements, Manage Global Payroll Packages, Apply Rule Package</p>	<p>Upgrade Rule Package</p> <ul style="list-style-type: none"> ➤ Select Find an Existing Value page (Search Page). ➤ Enter THRUL in the field Package ID and click Search. ➤ Select the Package Processing page. ➤ Select the Upgrade Package check box. ➤ Click Process. <p>This will launch the GP_PKG_COPY Application Engine program. You need to have the Process Scheduler running.</p> <ul style="list-style-type: none"> ➤ Verify that the program completed with no errors (by reviewing the message log). ➤ Click the Go Back to Apply Rule Package hyperlink. ➤ Enter THRUL in the field Package ID and click Search. ➤ Select the Package Elements page. Select the Package Upgrade tab. ➤ Make sure that the first element shows 'Success' in the Results column. Then scroll down until you are at the first element that has the Upgrade check box turned on and make sure that the Upgrade Status shows 'Done'. <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Note. If you do not see 'Success', refer to the PeopleSoft Enterprise Global Payroll 9.0 PeopleBook: Using the Utilities. If you are unable to resolve the issue, contact GSC.</p> </div>

This completes the installation of the THRUL Rule Package for GP Thailand.

2. Install the THSYS Non-Rule Package Elements and Records into an HRSYS or HRDMO database.

Step	Navigation or Tool	Description/Action
2.I	Data Mover	Import Non-Rule Package <i>Elements</i> <ul style="list-style-type: none"> ➤ Run the script thsys_elements_imp.dms
2.II	Set Up HRMS, Product Related, Global Payroll & Absence Mgmt, Elements, Manage Global Payroll Packages, Compare Non-Rule Package	Compare Non-Rule Package Elements <ul style="list-style-type: none"> ➤ Enter THSYS in the field Package ID and click Search. ➤ Select the Package Elements page. ➤ Click Compare. The following message should be displayed. <ul style="list-style-type: none"> - Compare Process completed successfully. (17000,3013) - Import Non-Rule records can now be imported from the Source database. ➤ Click OK.
2.III	Data Mover	Import Non-Rule Package Records <ul style="list-style-type: none"> ➤ Run the script thsys_records_imp.dms.
2.IV	Set Up HRMS, Product Related, Global Payroll & Absence Mgmt, Elements, Manage Global Payroll Packages, Upgrade Non-Rule Package	Upgrade Non-Rule Package <ul style="list-style-type: none"> ➤ Enter THSYS in the field Package ID and click Search. ➤ Select the Package Records page. ➤ Click Upgrade. The following message should be displayed. <ul style="list-style-type: none"> - Upgrade Process completed successfully (17000,3014) - Your data has been upgraded successfully. ➤ Click OK.

This completes the installation of the THSYS Non-Rule Package for GP Thailand.

3. Install the THDMO Non-Rule Package Elements and Records into an HRDMO database *only*.

Step	Navigation or Tool	Description/Action
3.I	Data Mover	Import Non-Rule Package <i>Elements</i> <ul style="list-style-type: none"> ➤ Run the script thdmo_elements_imp.dms

3.II	Set Up HRMS, Product Related, Global Payroll & Absence Mgmt, Elements, Manage Global Payroll Packages, Compare Non-Rule Package	<p>Compare Non-Rule Package Elements</p> <ul style="list-style-type: none"> ➤ Enter THDMO in the field Package ID and click Search. ➤ Select the Package Elements page. ➤ Click Compare. The following message should be displayed. <ul style="list-style-type: none"> - Compare Process completed successfully (17000,3013) - Import Non-Rule records can now be imported from the Source database. ➤ Click OK.
3.III	Data Mover	<ul style="list-style-type: none"> ➤ Import Non-Rule Package Records ➤ Run the script thdmo_records_imp.dms.
3.IV	Set Up HRMS, Product Related, Global Payroll & Absence Mgmt, Elements, Manage Global Payroll Packages, Upgrade Non-Rule Package	<p>Upgrade Non-Rule Package</p> <ul style="list-style-type: none"> ➤ Enter THDMO in the field Package ID and click Search. ➤ Select the Package Records page. ➤ Click Upgrade. The following message should be displayed. <ul style="list-style-type: none"> - Upgrade Process completed successfully (17000,3014) - Your data has been upgraded successfully. ➤ Click OK.

This completes the installation of the THDMO Non-Rule Package for GP Thailand.

Task 1-10 Configuring PeopleSoft Global Payroll for Thailand Extensions

This section describes the additional configuration steps that are required to run the PeopleSoft Global Payroll for Thailand Extensions.

To Configure the PeopleSoft Global Payroll for Thailand 9.0 product:

1. Open PeopleSoft Pure Internet Architecture and select **PeopleTools, Process Scheduler, Jobs**.
2. Select **GP_PAYE job**.
3. Select the Job Definition Options tab.
4. Click the Add button (+) to insert a new *Component* row in the Job Definition Security section, and then browse to select **GP_RUNCTL** from the Component list, as shown in the following example.

[Job Definition](#) | **[Job Definition Options](#)** | [Job Distribution](#) | [Job Notification](#) | [▶](#)

Process Type: PSJob [JobSet Report](#)
Job Name: GP_PAYE GLOBAL PAYROLL with AE PGM
Server Name:
Recurrence Name:

Job Recovery Process

Process Type: **Process Name:**

Job Definition Security

Component	Process Groups
GP_RUNCTL <input type="button" value="🔍"/> <input type="button" value="+"/> <input type="button" value="-"/>	GPALL <input type="button" value="🔍"/> <input type="button" value="+"/> <input type="button" value="-"/>
	HRALL <input type="button" value="🔍"/> <input type="button" value="+"/> <input type="button" value="-"/>

[Job Definition Options tab](#)

5. Save the component after you make changes.
6. Before you run the final Audit reports, run the Version Application Engine again as instructed in Task 1-6, "Adjusting Versions and Running Audit Reports on the PeopleSoft HRMS 9 Database."

Important! Always select the GP_PAYE job process when you run payroll for PeopleSoft Global Payroll for Thailand.