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- Did you understand the context of the procedures?
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Preface

The Oracle® Retail Merchandising System Reports User Guide describes the reports available through the Oracle Retail Merchandising System Reports functions.

Audiences

This Reports User Guide is for users and administrators of Oracle Retail Merchandising System. This includes merchandisers, buyers, business analysts, and administrative personnel.

Documentation Accessibility

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Related Documents

For more information, see the following documents:

- Oracle® Retail Merchandising System Installation Guide
- Oracle® Retail Merchandising System Operations Guide
- Oracle® Retail Merchandising System User Guide and Online Help
- Oracle® Retail Merchandising System Release Notes
- Oracle® Retail Merchandising System Custom Flex Attribute Solution Implementation Guide
- Oracle® Retail Merchandising Security Guide
- Oracle® POS Suite/Merchandising Operations Management Implementation Guide
- Oracle® Retail Merchandising Batch Schedule
- Oracle® Retail Merchandising System Data Model
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When contacting Customer Support, please provide the following:

- Product version and program/module name
- Functional and technical Description of the problem (include business impact)
- Detailed step-by-step instructions to re-create
- Exact error message received
- Screen shots of each step you take

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When you install the application for the first time, you install either a base release (for example, 14.1) or a later patch release (for example, 14.1.1). If you are installing the base release and additional patch releases, read the documentation for all releases that have occurred since the base release before you begin installation. Documentation for patch releases can contain critical information related to the base release, as well as information about code changes since the base release.

Improved Process for Oracle Retail Documentation Corrections

To more quickly address critical corrections to Oracle Retail documentation content, Oracle Retail documentation may be republished whenever a critical correction is needed. For critical corrections, the republication of an Oracle Retail document may at times not be attached to a numbered software release; instead, the Oracle Retail document will simply be replaced on the Oracle Technology Network Web site, or, in the case of Data Models, to the applicable My Oracle Support Documentation container where they reside.

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http://www.oracle.com/technetwork/documentation/oracle-retail-100266.html

An updated version of the applicable Oracle Retail document is indicated by Oracle part number, as well as print date (month and year). An updated version uses the same part number, with a higher-numbered suffix. For example, part number E123456-02 is an updated version of a document with part number E123456-01.
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**Oracle Retail Documentation on the Oracle Technology Network**

Documentation is packaged with each Oracle Retail product release. Oracle Retail product documentation is also available on the following Web site:

http://www.oracle.com/technology/documentation/oracle_retail.html

(Data Model documents are not available through Oracle Technology Network. These documents are packaged with released code, or you can obtain them through My Oracle Support.)

Documentation should be available on this Web site within a month after a product release.

**Conventions**

The following text conventions are used in this document:

<table>
<thead>
<tr>
<th>Convention</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>boldface</td>
<td>Boldface type indicates graphical user interface elements associated with an action, or terms defined in text or the glossary.</td>
</tr>
<tr>
<td>italic</td>
<td>Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.</td>
</tr>
<tr>
<td>monospace</td>
<td>Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.</td>
</tr>
</tbody>
</table>
This chapter explains the steps to view reports from the Oracle Retail Merchandising System (RMS) application.

**Navigate:** From the main menu, select Action -> View Reports. The Report Request window opens.

**Figure 1–1 Report Request Window**

Report Request Window

To view the Report Request window, perform the following steps:

1. In the Module field, click the List of Values (LOV) button and select the module. You can also enter a module name in the Module field. The List of Modules window opens.

**Figure 1–2 List of Modules Window**

2. Select the module from the list.

3. Click OK.
4. In the Report field, click the LOV button and select the report. You can also enter a report name. The List of Reports window opens.

*Figure 1–3 List of Reports Window*

5. Select the report from the list.

6. Click OK in the List of Reports window.

7. Click OK in the Report Request window.

Oracle Business Intelligence opens in your Web browser.

*Figure 1–4 Oracle BI Publisher Enterprise Window*

8. Depending on the report, you can use prompts to select report Parameters.

- Some prompts allow you to filter the report contents and limit the information in the report. For example, you can filter on Dept or Item to filter the content of the Pick List report.

- Some reports require a parameter, such as a letter of credit ID.

- Some reports require no parameters, and no prompts are displayed.
a. Select values as needed from the list for the prompts displayed.

9. Select the report output you may want to view.
   - HTML (default, Web page format)
   - PDF (Adobe Acrobat Portable Document Format)
   - RTF (Rich Text Format, used by Microsoft Word and other programs)
   - Excel (Microsoft Excel format)
   - PowerPoint (Microsoft PowerPoint format)
   - CSV (comma-separated values file)
   - Data (XML)

   **Note:** Not all output formats may be available.

10. Click **View**. The report is displayed in Oracle BI Publisher. (If you select another output format, you have the option to save the report to disk. You can also open the report with another program, such as Microsoft Excel).

   **Figure 1–5 Letter of Credit Amendments Report**

11. Close the browser window when you are finish viewing, printing, or saving the report.

12. In the Report Request window:
   - If you want to view another report, repeat steps 4 through 10.
   - If you finish viewing the reports, click **Cancel** to close the Report Request window.
This chapter describes the RMS reports available through the Report Request window. The reports are organized according to module, as listed in the List of Modules window.

**Figure 2–1  List of Modules**

Control Report

The following section describes the Control report.

**Daily Purge Report**

**Module:** Control

**Description:** A regularly scheduled batch program deletes records that you have marked for deletion. Some records may not be deleted if the system determines that the record is still in use in RMS. If an item is marked for deletion the dlyprg.pc program checks that the item was not put on order later in the day. If the relations are found to exist, a record is written to an error table (DAILY_PURGE_ERROR_LOG).

**Parameters:** None
Cost Management Reports

The following section describes the Cost Management reports.

Cost Overlap/Conflicts Report

Module: Cost Management

Description: The Cost Overlap/Conflicts report identifies any conflicting cost changes that are entered into the system.

Parameters: None
**Item Catalog Report**

**Module:** Cost Management

**Description:** The Item Catalog report lists the items available for sale to wholesale stores, showing the current cost and suggested retail for each item.

**Parameters:**
- Customer Group
- Customer
- Loc List
- Store
- Division
- Group
- Dept
- Class
- Subclass
The following section describes the Finance reports.

**Fixed Deal Data Report**

**Module:** Finance

**Description:** This report shows the fixed deal data for accounting entry by deal and supplier.

**Parameter:** None

**Letter of Credit Amendments Report**

**Module:** Finance

**Description:** The Letter of Credit Amendments report displays the details of amendments made to a given letter of credit.
**Parameter:** Letter of credit ID (this is a mandatory field)

**Figure 2–6  Letter of Credit Amendments Report**

**Letter of Credit Details Report**

**Module:** Finance

**Description:** The Letter of Credit Details report displays the details of a given letter of credit.

**Parameter:** Letter of credit ID (this is a mandatory field)

**Figure 2–7  Letter of Credit Details Report**

**NWP Inventory Valuation Report**

**Module:** Finance

**Description:** This report shows the inventory valuation for a fiscal year at the location and division level.

**Parameter:** Fiscal Year
Figure 2–8  NWP Inventory Valuation Report

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Location</th>
<th>Location Name</th>
<th>Division Number</th>
<th>Division Name</th>
<th>Inventory Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>91</td>
<td>Franchise store US</td>
<td>1</td>
<td>F Release Division 1</td>
<td></td>
</tr>
<tr>
<td>2013</td>
<td>3333</td>
<td>Franchise store HQ</td>
<td>1</td>
<td>F Release Division 1</td>
<td></td>
</tr>
<tr>
<td>2013</td>
<td>3344</td>
<td>Franchise store CO</td>
<td>2</td>
<td>F Release Division 2</td>
<td></td>
</tr>
<tr>
<td>2013</td>
<td>5127</td>
<td>F Store T</td>
<td>1</td>
<td>F Release Division 1</td>
<td></td>
</tr>
<tr>
<td>2013</td>
<td>5671</td>
<td>F Store T</td>
<td>1</td>
<td>F Release Division 1</td>
<td></td>
</tr>
<tr>
<td>2013</td>
<td>5674</td>
<td>F Store T</td>
<td>1</td>
<td>F Release Division 1</td>
<td></td>
</tr>
<tr>
<td>2013</td>
<td>16001</td>
<td>F-Release store 10001</td>
<td>2</td>
<td>F Release Division 2</td>
<td></td>
</tr>
<tr>
<td>2013</td>
<td>16001</td>
<td>F-Release store 10002</td>
<td>1</td>
<td>F Release Division 1</td>
<td></td>
</tr>
<tr>
<td>2013</td>
<td>16101</td>
<td>F-Release store 10003</td>
<td>1</td>
<td>F Release Division 1</td>
<td></td>
</tr>
<tr>
<td>2013</td>
<td>16101</td>
<td>F-Release SF Store</td>
<td>1</td>
<td>F Release Division 1</td>
<td></td>
</tr>
<tr>
<td>2013</td>
<td>12001</td>
<td>Trendy virtual warehouse</td>
<td>1</td>
<td>F Release Division 1</td>
<td></td>
</tr>
</tbody>
</table>

Transaction History Report

Module: Finance

Description: This report shows the transaction history of the accounting entry detail by item and location.

Parameter: Fiscal Year

Figure 2–9  Transaction History Report

Year End Valuation Report

Module: Finance

Description: This report shows a fiscal year end summary of inventory value by location and department.

Parameter: Fiscal Year
Harmonized Tariff Schedule (HTS) Maintenance Reports

The following section describes the HTS Maintenance reports.

HTS Mass Update Impact Report

Module: HTS Maintenance

Description: The HTS Mass Update Impact report lists the items and purchase order/items that were affected by a change in the harmonized tariff schedule.

Parameters:

- Displays only item (restricts the report to the affected items or to the affected items on all purchase orders)
- Displays only unapproved orders
- Effective date (effective date of the HTS change)
The following section describes the Inventory report.

**Inventory Adjustments Report**

**Module:** Inventory

**Description:** This report shows inventory adjustments grouped by location.

**Parameters:**
- Location
- Location list
- Item
- Item list
- Start date (this is a mandatory field)
- End date
Items Reports

The following section describes the Item report.

Mass Item Change Rejection Report

Module: Items

Description: You can enter a request in RMS to make the same change to multiple items. The Mass Item Change Rejection report lists those changes that are rejected by the system and why the request could not be completed.

Parameter: Change type (item indicator, location-level attributes, merchandise hierarchy, seasons/phases, replenishment, substitute items, user-defined attributes, VAT indicator).

Orders Reports

The following section describes the Orders reports.

Open PO Report

Module: Orders
Orders Reports

Description: This report shows details about purchase orders that are not fully received.

Parameters:
- Division
- Group
- Dept
- Class
- Subclass
- Item
- Item list
- Supplier
- Supplier trait
- Not before/not after date
- Location
- Location list
- Start date (this is a mandatory field)
- End date

Figure 2–14 Open PO Report

Open to Buy Summary Report

Module: Orders

Description: This report shows open-to-buy and related information by week for a selected department, class, or subclass for a selected time period.

Parameters:
- Dept
- Class
- Subclass
- Start date (this is a mandatory field)
- End date (this is a mandatory field)

Figure 2–15  Open to Buy Summary Report

Order Redistribution Report

Module: Orders

Description: Sometimes orders are distributed to a dummy location (also referred to as a redistribution warehouse) because the order is placed before the buyer knows which locations need the ordered items. The Order Redistribution report lists those purchase orders that must be redistributed by a specified buyer. If a buyer is not specified, the report lists such orders for each buyer.

Parameter: Buyer

Figure 2–16  Order Redistribution Report
Pre-Issued Order Numbers Report

**Module:** Orders

**Description:** The Pre-Issued Order Numbers Report displays the numbers already issued for specific suppliers and sites.

**Parameter:** None

*Figure 2–17 Pre-Issued Order Numbers Report*

Purchase Order Report

**Module:** Orders

**Description:** The Purchase Order report displays the details of a given purchase order.

**Parameter:** Purchase order number (this is a mandatory field)

*Figure 2–18 Purchase Order Report*
Point of Sale Reports

The following section describes the Point of Sale report.

Off-Retail Report

Module: Point of Sale

Description: The Off Retail report lists the items that are sold at an unexpected retail price. The report provides the date, type of discount, expected retail price, and the retail price actually charged at the point of sale.

Parameters: None

![Off-Retail Report]

Shipping and Receiving Reports

The following section describes the Shipping and Receiving reports.

Bill of Lading Manifest Report

Module: Shipping and Receiving

Description: This report displays relevant information for each item on a bill of lading, such as the quantity, unit cost, and unit retail price for each item.

Parameters:

- Location
- Ship date
- Bill of lading number

Note: You must supply either the bill of lading number, or the location and ship date.
Inbound PO Shipments Report

**Module:** Shipping and Receiving

**Description:** This report shows details about inbound purchase order shipments for a specified time range and location. The warehouse can use this report along with the Open PO report to aid in creating schedules.

**Parameters:**
- To location
- Start date
- End date

Open Transfers and Allocations Report

**Module:** Shipping and Receiving

**Description:** This report shows information about open transfers and allocations that have been shipped. Optionally, the report can include information about transfers and allocations that have been approved but not yet shipped.
Parameters:
- From location
- To location
- Location list
- Department
- Class
- Subclass
- Item
- Start date
- End date
- Show future

**Note:** When Show Future is Yes, the start date must be blank.

---

**Figure 2–22 Open Transfers and Allocations Report**

---

**Pick List Report**

**Module:** Shipping and Receiving

**Description:** The Pick List report shows items and quantities to be picked in the specified warehouse for outbound transfers and allocations.

**Parameters:**
- Department
The following section describes the Stock Count reports.

**Missing Stock Count Result Report**

**Module:** Stock Count

**Description:** The Missing Stock Count Result report identifies the locations where a stock count is scheduled for the current week but for which stock count data has not yet been entered into the system.

**Parameters:** None
Figure 2–24  Missing Stock Count Result Report

Stock Count Variance Report

Category: Stock Count

Description: The Stock Count Variance Report displays items that exceed the unit, cost, or retail stocktake variance system settings.

Parameter: None

Figure 2–25  Stock Count Variance Report

Stock Count Worksheet Report

Category: Stock Count

Description: The Stock Count Worksheet report lists the items that are to be counted at a location on a specified date. You can enter the results of the physical count next to each item on the worksheet.

Parameter: Stock count ID
Supplier Compliance Reports

The following section describes the Supplier Compliance report.

Supplier Compliance Order Summary Report

**Category:** Supplier Compliance

**Description:** This report shows a summary of performance by supplier by month, including order quantities, quantities received, late receipts, and compliance percents.

**Parameters:**

- Not before/not after date
- Division
- Group
- Department
- Class
- Subclass
- Supplier
- Supplier trait
- Start month (this is a mandatory field)
- End month
Transfer Reports

The following section describes the Transfer report.

Stock Transfer Manifest Report

Category: Transfer

Description: The Stock Transfer Manifest report displays the details of a given transfer.

Parameter: Transfer number

Figure 2–28 Stock Transfer Manifest Report