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PeopleSoft Enterprise ePerformance 9.1 Reports

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PeopleSoft Enterprise ePerformance 9.1 Reports
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Report Samples

Contents

ePerformance Reports

This appendix provides an overview of ePerformance reports.

Note. For samples of these reports, see the PDF files that are published on CD-ROM with your documentation.

See Also

Enterprise PeopleTools PeopleBook: PeopleSoft Process Scheduler

ePerformance Reports: A to Z

This table lists the ePerformance reports, sorted alphanumerically by report ID. The reports listed are all Structured Query Reports (SQRs). If you need more information about a report, refer to the report details at the end of this appendix.

Report ID and Report Name	Description	Navigation	Run Control Page
HEP001 Missing Documents	Create a list of missing documents for a group of employees and a given document type and date range. **Note.** A document is reported as missing if it is not created by the mass review creation process or directly by a manager for the date range and document type specified (the report ignores former employees.	Workforce Development, Performance Management, Reports	RUNCTL_EP_RPT

Report ID and Report Name	Description	Navigation	Run Control Page
HEP002 Late Documents	Create a list of late documents for a group of employees and a given document type. **Note.** To determine whether a document is late, the system looks at the document due date and compares this date to the current date. If the current date is greater than the due date, and the status of the document is not yet complete, the document is reported as late (the report ignores documents that are canceled).	Workforce Development, Performance Management, Reports, Late Documents Report, Late Documents	RUNCTL_EP_RPT

```
                                                  PeopleSoft
Report ID:  HEP001                       EMPLOYEES WITH MISSING DOCUMENTS                          Page No.  1
                                                                                                   Run Date 09/10/2004
Group ID:          H0GRP7            As Of Date:     09/10/2004                                     Run Time 12:57:54
Document Type:     H0AP
Documents with:    Period Begin Date      From:       01/01/2002     To:  01/01/2002
```

```
Employee Name                                   Employee ID  Rcd#    Company   Bus. Unit  Dept#    Dept. Description              Job Code   Position   Sal Plan Grade
=============================================   ===========  ======  =======   =========  =======  =============================  ========== ========== ======== ======
Amy Issaks                                      H0RPT172      0      HX1       HXBU1      H0PM5    Payroll                        H0PM11
Anna Green                                      H0RPT171      0      HX1       HXBU1      H0PM5    Payroll                        H0PM11
Hanna Newman                                    H0RPT184      0      HX1       HXBU1      H0PM5    Payroll                        H0PM11
Holly Miller                                    H0RPT185      0      HX1       HXBU1      H0PM5    Payroll                        H0PM11
Jackie Magee                                    H0RPT186      0      HX1       HXBU1      H0PM5    Payroll                        H0PM11
Louise Newman                                   H0RPT178      0      HX1       HXBU1      H0PM5    Payroll                        H0PM11
Patricia Wayland                                H0RPT173      0      HX1       HXBU1      H0PM5    Payroll                        H0PM11
Rhonda Olander                                  H0RPT170      0      HX1       HXBU1      H0PM5    Payroll                        H0PM11
Rita Lewis                                      H0RPT174      0      HX1       HXBU1      H0PM5    Payroll                        H0PM11
Stella Eckles                                   H0RPT176      0      HX1       HXBU1      H0PM5    Payroll                        H0PM11
Tayna King                                      H0RPT175      0      HX1       HXBU1      H0PM5    Payroll                        H0PM11


Total with missing documents    11
Total in group:                 11
```

End of Report

```
                                                      PeopleSoft
Report ID:  HEP002                           EMPLOYEES WITH LATE DOCUMENTS                                    Page No.  1
                                                                                                             Run Date 09/09/2004
                                                                                                             Run Time 17:27:35
```

```
Group ID:      H0GRP1          As Of Date:     09/09/2004
Document Type: H0PA
```

Employee Name	Emplid	Rcd#	Dept#	Dept. Description	Manager ID	Manager Name	Document Status	Due Date
Brian Mason	H0RPT112	0	H0PM4	Accounting		Stephanie Heller	InProgress	03/30/2003
Daniel Nathanson	H0RPT117	0	H0PM4	Accounting		Stephanie Heller	Acknowldgd	02/14/2003
Derrick Roseman	H0RPT116	0	H0PM4	Accounting		Stephanie Heller	Acknowldgd	02/14/2003
Edward Calson	H0RPT107	0	H0PM4	Accounting		Stephanie Heller	Rvw Held	02/14/2003
Harold Davidson	H0RPT115	0	H0PM4	Accounting		Stephanie Heller	Rvw Held	02/14/2003
Mark Mayer	H0RPT110	0	H0PM4	Accounting		Stephanie Heller	Rvw Held	02/14/2003
Michael Smith	H0RPT120	0	H0PM4	Accounting		Stephanie Heller	Acknowldgd	02/14/2003
Norman Betson	H0RPT105	0	H0PM4	Accounting		Stephanie Heller	Available	11/14/2002
Samual Stetson	H0RPT104	0	H0PM4	Accounting		Stephanie Heller	InProgress	03/31/2003
Thomas Dodds	H0RPT114	0	H0PM4	Accounting		Stephanie Heller	Available	02/14/2003

```
Total Late Documents:         10
Total Incomplete Documents:   10
```

```
                                                     End of Report
```