



ORACLE® ESSBASE ADMINISTRATION SERVICES

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ACCESSIBILITY GUIDE

ORACLE®
ENTERPRISE PERFORMANCE
MANAGEMENT SYSTEM

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Introduction

This guide describes accessibility features for Oracle Essbase Administration Services. This guide is accessible in HTML format.

Oracle customers have access to electronic support through My Oracle Support. For information, visit <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=info> or visit <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=trs> if you are hearing impaired.

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

Enabling Accessibility for Administration Services

Essbase Studio has accessibility features built into it. These features focus on keyboard shortcuts to some mouse actions. These features are always available, there is nothing to enable or disable in Essbase Studio for the keyboard shortcuts to work.

Keyboard shortcuts common to Microsoft Windows, such as Ctrl+S for Save, are not documented.

Note: If you are using JAWS® Screen Reading Software, we recommend using the Microsoft Internet Explorer browser.

Administration Services Accessibility Features

Oracle recognizes the importance of making its products accessible to all users, including customers with disabilities.

Administration Services Console provides the following accessibility features:

- All right-click menu items have equivalents in a menu on the console menu bar or through a button or other keyboard action. You can also press Shift+F10 to invoke a right-click menu on a selected object.
- All menu items and dialog box/window controls have access keys, denoted by an underlined character (mnemonic), for all menus and menu items. To access a mnemonic, press and hold Alt + the letter that is underlined in the control that you want to select.
- All tree structures, such as Enterprise View, are traversible and editable using the keyboard. To put a selected tree node in edit mode, press F2. If the node is a check box or a radio button, pressing F2 is equivalent to changing the status of the check box or radio button. For example, if the check box is selected, pressing F2 clears the check box.
- All editable tables are traversible and editable using the keyboard. To put a selected field in edit mode, press F2.
- All dialog boxes and windows provide a default focus.
- All dialog boxes and windows provide a default action button, such as the OK button.

- All dialog boxes and windows have a logical Tab order.
- Scroll bars are accessible through tabbing, and the arrow keys or the Page Up and Page Down keys scroll up and down.
- Tool tips describe all labels in dialog boxes, windows, and toolbars.
- The help system provides accessibility features.

For more information about accessibility features for Java applications, see the [Java Look and Feel site](#).

Administration Services Keyboard Shortcuts

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Table 1 Accessing Actions Common to All Elements

Keyboard Shortcut	Action
F1	Access help
Alt-K	OK
Alt+C	Cancel
Alt+R	Refresh
Alt+W	Browse
Alt+P	Apply
Alt+L	Close
Alt+D	Perform Default action
Ctrl+Shift+E	Set focus to Enterprise View
Ctrl+Shift+S	Set focus to Messages
Ctrl+Shift+T	Set focus to first Toolbar button within the frame

Keyboard Shortcut	Action
Ctrl+Shift+G	Set focus to first global Toolbar button
Alt+Enter	Double-click selected table cell
Ctrl+Enter	Double-click selected tree node
Space bar	Select or clear a checkbox, select a button, or activate a button, depending on context
F2	Edit a table cell or rename a tree node, depending on context
Ctrl+F4	Close an internal frame, such as Outline Editor
Ctrl+Tab	Transfer focus from a table or text area
Alt+Down Arrow	Expand list box contents

Table 2 Accessing Common Elements in Calculation Script Editor and Report Script Editor

Keyboard Shortcut	Action
Ctrl+Shift+M	Set focus to member tree

Table 3 Accessing Login Dialog Elements

Keyboard Shortcut	Action
Alt+A	Set focus to Administration Server selection
Alt+U	Set focus to Username
Alt+W	Set focus to Password
Alt+S	Enable or disable SSL option

Table 4 Accessing Console Options Dialog Elements

Keyboard Shortcut	Action
Alt+Y	Set focus to Display
Alt+O	Set focus to Script Editor Options
Alt+E	Set focus to Essbase
Alt+U	Set focus to Outline Tools
Alt+M	Set focus to MaxL Editor
Alt+X	Set focus to MDX Editor

Table 5 Accessing Options Dialog—Display Tab Elements

Keyboard Shortcut	Action
Alt+F	Set focus to Font
Alt+Z	Set focus to Size
Alt+B	Enable or disable Bold style
Alt+I	Enable or disable Italic style
Alt+A	Select Advanced toolbar layout
Alt+N	Select Inline toolbar layout
Alt+S	Select Standard toolbar layout

Table 6 Accessing Options Dialog—Script Editor Options Tab Elements

Keyboard Shortcut	Action
Alt+C	Set focus to Color Options
Alt+T	Set focus to Tab size
Alt+N	Enable or disable Line wrap
Alt+W	Enable or disable Word wrap

Table 7 Accessing Options Dialog—Outline Tools Tab Elements

Keyboard Shortcut	Action
Alt+T	Enable or disable Delete member
Alt+V	Enable or disable Move member

Table 8 Accessing Options Dialog—Essbase Tab Elements

Keyboard Shortcut	Action
Alt+J	Set focus to When opening Oracle Essbase objects
Alt+C	Set focus to When executing calculation scripts
Alt+S	Set focus to When executing report scripts
Alt+B	Set focus to When executing data loads/dimension builds
Alt+A	Set focus to When associating an outline in editor
Alt+W	Enable or disable Show MaxL statements in the message pane

Table 9 Accessing Add Provider Dialog Elements

Keyboard Shortcut	Action
Alt+P	Set focus to Provider Name field
Alt+U	Set focus to URL field
Alt+A	Set focus to Authenticating Essbase Server

Table 10 Accessing Provider Server Properties Dialog Elements

Keyboard Shortcut	Action
Alt+I	Set focus to Logging
Alt+S	Set focus to Settings
Alt+D	Set focus to Client Deployment

Table 11 Accessing Add Standalone Server Dialog Elements

Keyboard Shortcut	Action
Alt+S	Set focus to Essbase Server

Table 12 Accessing Edit Authenticating Essbase Server Dialog Elements

Keyboard Shortcut	Action
Alt+S	Set focus to Essbase Server

Table 13 Accessing Add Essbase Cluster Dialog Elements

Keyboard Shortcut	Action
Alt+N	Set focus to Cluster Name
Alt+D	Set focus to Description
Alt+R	Set focus to Remove
Alt+A	Set focus to Add
Alt+U	Set focus to Cluster components

Table 14 Accessing Select Cluster Component Dialog Elements

Keyboard Shortcut	Action
Alt+S	Set focus to Essbase Server
Alt+A	Set focus to Application
Alt+D	Set focus to Database

Table 15 Accessing Edit Cluster Dialog Elements

Keyboard Shortcut	Action
Alt+S	Set focus to Description
Alt+A	Add an entry
Alt+M	Remove the selected entry
Alt+E	Enable the selected entry
Alt+D	Disable the selected entry

Table 16 Accessing Add Administration Server Dialog Elements

Keyboard Shortcut	Action
Alt+A	Set focus to Administration Server
Alt+S	Enable or disable Use SSL

Table 17 Accessing Add Essbase Server Dialog Elements

Keyboard Shortcut	Action
Alt+S	Set focus to Essbase Server
Alt+U	Set focus to Username
Alt+O	Enable or disable Use Single Sign On
Alt+W	Set focus to Password
Alt+F	Set focus to Confirm password

Table 18 Accessing Create User on Administration Server Dialog Elements

Keyboard Shortcut	Action
Alt+E	Select Native authentication
Alt+X	Select External authentication
Alt+U	Set focus to Username
Alt+W	Set focus to Password
Alt+O	Set focus to Confirm password
Alt+S	Search
Alt+N	Set focus to E-mail full name
Alt+M	Set focus to E-mail address
Alt+D	Set focus to Administrator privileges

Table 19 Accessing Create Application Dialog Elements

Keyboard Shortcut	Action
Alt+A	Set focus to Application name
Alt+U	Enable or disable Unicode mode
Alt+S	Set focus to Essbase server

Table 20 Accessing Create Database Dialog Elements

Keyboard Shortcut	Action
Alt+D	Set focus to Database name
Alt+N	Select Normal database type
Alt+U	Select Currency database type
Alt+L	Enable or disable Allow duplicate member names
Alt+S	Set focus to Essbase server
Alt+A	Set focus to Application

Table 21 Accessing Create New Variable Dialog Elements

Keyboard Shortcut	Action
Alt+S	Set focus to Essbase server
Alt+N	Set focus to Name
Alt+V	Set focus to Value
Alt+A	Set focus to Application
Alt+D	Set focus to Database

Table 22 Accessing Create New Macro Dialog Elements

Keyboard Shortcut	Action
Alt+N	Set focus to Name
Alt+G	Set focus to Signature
Alt+X	Set focus to Expansion
Alt+P	Set focus to Spec
Alt+M	Set focus to Comment, if enabled
Alt+O	Set focus to Scope
Alt+S	Set focus to Essbase Server

Keyboard Shortcut	Action
Alt+T	Set focus to Statement

Table 23 Accessing Create New Function Dialog Elements

Keyboard Shortcut	Action
Alt+N	Set focus to Name
Alt+J	Set focus to Java class
Alt+D	Set focus to Java method
Alt+P	Set focus to Spec
Alt+M	Set focus to Comment, if enabled
Alt+R	Enable or disable Runtime
Alt+O	Set focus to Scope
Alt+S	Set focus to Essbase Server
Alt+T	Set focus to Statement

Table 24 Accessing Data Load Dialog Elements (Block Storage Outlines)

Keyboard Shortcut	Action
Alt+B	Enable or disable Execute in background
Alt+E	Enable or disable Deferred-restructure dimension build
Alt+V	Set focus to Data load values
Alt+F	Find Data File
Alt+R	Find Rules File
Alt+I	Insert
Alt+D	Delete
Alt+O	Open
Alt+S	Save

Table 25 Accessing Data Load Dialog Elements (Aggregate Storage Outlines)

Keyboard Shortcut	Action
Alt+B	Enable or disable Execute in background
Alt+E	Enable or disable Deferred-restructure dimension build
Alt+V	Set focus to Data load values

Keyboard Shortcut	Action
Alt+M	Enable or disable Ignore missing values
Alt+Z	Enable or disable Ignore zero values
Alt+N	Enable or disable Create new slice
Alt+G	Enable or disable Aggregate Use Last
Alt+U	Set focus to Resource usage
Alt+F	Find Data File
Alt+R	Find Rules File
Alt+I	Insert
Alt+D	Delete
Alt+O	Open
Alt+S	Save

Table 26 Accessing Execute Database Calculation Dialog Elements

Keyboard Shortcut	Action
Alt+S	Set focus to State
Alt+C	Set focus to Calculation script
Alt+B	Enable or disable Execute in the background

Table 27 Accessing Export Database Dialog Elements

Keyboard Shortcut	Action
Alt+E	Set focus to Export to file
Alt+A	Select All data export option
Alt+L	Select Level 0 data blocks export option
Alt+I	Select Input level data blocks export option
Alt+M	Enable or disable Export in column format
Alt+B	Enable or disable Execute in the background

Table 28 Accessing Archive Database Dialog Elements

Keyboard Shortcut	Action
Alt+A	Set focus to Archive to file
Alt+F	Enable Force archive

Keyboard Shortcut	Action
Alt+B	Enable or disable Archive in the background

Table 29 Accessing Restore Database Dialog Elements

Keyboard Shortcut	Action
Alt+R	Set focus to Restore from file
Alt+A	Add a disk volume
Alt+D	Delete a disk volume
Alt+F	Enable Force restore
Alt+B	Enable or disable Restore in the background
Alt+V	Display or hide Advanced options

Table 30 Accessing Change Password Dialog Elements

Keyboard Shortcut	Action
Alt+N	Set focus to New password
Alt+F	Set focus to Confirm password
Alt+P	Set focus to Current Password

Table 31 Accessing Configure Plug-in Components Dialog Elements

Keyboard Shortcut	Action
Alt+C	Set focus to Installed plug-ins
Alt+A	Add a plug-in
Alt+R	Remove the selected plug-in
Alt+U	Move the selected plug-in up in the list
Alt+D	Move the selected plug-in down in the list

Table 32 Accessing Display Transactions Dialog Elements

Keyboard Shortcut	Action
Alt+B	Select Based on last replay time option
Alt+S	Select Since time option
Alt+R	Enable or disable Redirect output to file (on essbase server)
Alt+O	Enable or disable Overwrite file if exists

Table 33 Accessing Copy Database Dialog Elements

Keyboard Shortcut	Action
Alt+D	Set focus to Database name
Alt+S	Set focus to Essbase Server
Alt+A	Set focus to Application

Table 34 Accessing Assign Calculations Dialog Elements

Keyboard Shortcut	Action
Alt+I	Enable or disable Assign all calculations
Alt+S	Set focus to Selected calculations
Alt+A	Set focus to Available calculations

Table 35 Accessing Edit User/Group Access Dialog Elements

Keyboard Shortcut	Action
Alt+P	Set focus to Application access
Alt+D	Set focus to Database access
Alt+F	Set focus to Filters
Alt+I	Enable or disable Assign all calculations
Alt+S	Set focus to Selected calculations
Alt+A	Set focus to Available calculations

Table 36 Accessing Propagate Password to Essbase Server Dialog Elements

Keyboard Shortcut	Action
Alt+U	Set focus to User
Alt+P	Set focus to Password
Alt+F	Set focus to Confirm password
Alt+S	Set focus to Selected
Alt+A	Set focus to Available

Table 37 Accessing Copy User Dialog Elements

Keyboard Shortcut	Action
Alt+S	Set focus to Essbase Server
Alt+U	Set focus to New username

Keyboard Shortcut	Action
Alt+E	Enable or disable Essbase Server authentication
Alt+P	Set focus to Password
Alt+F	Set focus to Confirm password
Alt+R	Enable or disable Replace existing user(s)

Table 38 Accessing Copy All Functions Dialog Elements

Keyboard Shortcut	Action
Alt+S	Set focus to Essbase Server
Alt+A	Set focus to Application
Alt+L	Check All
Alt+E	Clear All
Alt+O	Enable or disable Overwrite existing functions

Table 39 Accessing New/Edit Triggers Dialog Elements

Keyboard Shortcut	Action
Alt+D	Set focus to Database
Alt+N	Set focus to Name
Alt+L	Set focus to Where Clause
Alt+O	Set focus to When Conditions
Alt+U	Set focus to Else Clause
Alt+E	Set focus to Definition

Table 40 Accessing New/Edit Triggers Dialog—Where Clause Tab Elements

Keyboard Shortcut	Action
Alt+W	Set focus to Where Condition
Alt+A	Enable or disable After Update
Alt+V	Enable or disable Log Values

Table 41 Accessing New/Edit Triggers Dialog—When Condition Tab Elements

Keyboard Shortcut	Action
Alt+W	Set focus to When Condition

Keyboard Shortcut	Action
Alt+S	Select Spool
Alt+M	Select Mail
Alt+V	Set focus to SMTP Server
Alt+T	Set focus to To
Alt+F	Set focus to From
Alt+J	Set focus to Subject
Alt+N	Create a new condition
Alt+P	Apply settings to current condition
Alt+R	Remove current condition

Table 42 Accessing Export LROs Dialog Elements

Keyboard Shortcut	Action
Alt+S	Select Essbase Server
Alt+F	Select Local file
Alt+L	Set focus to LRO export directory

Table 43 Accessing Area Mapping Member Selection Elements

Keyboard Shortcut	Action
Alt+D	Set focus to Dimensions
Alt+A	Add selected items to Rules
Alt+T	Open the Member Information dialog box
Alt+F	Find members
Alt+E	Open the Subset dialog box
Alt+R	Set focus to Rules
Alt+P	Move item up
Alt+N	Move item down
Alt+O	Remove selected item
Alt+M	Remove all items in Rules
Alt+Y	View by member name
Alt+G	View by generation name

Keyboard Shortcut	Action
Alt+V	View by level name
Alt+S	View by Dynamic Time Series
Alt+U	Enable or disable Use aliases
Alt+B	Enable or disable Suppress shared members
Alt+W	Open the Member Preview dialog box
Alt+I	Define import selection rules
Alt+X	Define export selection rules

Table 44 Accessing Find Member Dialog Elements

Keyboard Shortcut	Action
Alt+F	Set focus to Search for:
Alt+W	Enable or disable Match words only
Alt+S	Enable or disable Match case
Alt+O	Set focus to Select dimensions
Alt+A	Set focus to Select alias tables
Alt+N	Enable or disable Match text in Member names option
Alt+M	Enable or disable Match text in Formulas option
Alt+U	Enable or disable Match text in UDAs option

Table 45 Accessing Subset Dialog Elements

Keyboard Shortcut	Action
Alt+A	Add as an “AND” condition
Alt+R	Add as an “OR” condition
Alt+D	Add a condition
Alt+O	Remove a condition
Alt+P	Preview the set of conditions

Table 46 Accessing Area-Specific Member Mapping Dialog Box Elements

Keyboard Shortcut	Action
Alt+S	Set focus to Source
Alt+T	Set focus to Target

Keyboard Shortcut	Action
Alt+M	Select Use member selection tool editing option
Alt+X	Select Use text editor editing option
Alt+G	Select Use inline editing option
Alt+D	Delete selected member

Table 47 Accessing Define Generations Dialog Box Elements

Keyboard Shortcut	Action
Alt+D	Set focus to Dimensions
Alt+G	Set focus to Defined Generations
Alt+R	Revert to previous

Table 48 Accessing Replace in Outline Dialog Box Elements

Keyboard Shortcut	Action
Alt+F	Set focus to Search for
Alt+E	Set focus to Replace with
Alt+W	Enable or disable Match words only
Alt+S	Enable or disable Match case
Alt+D	Set focus to Select dimensions
Alt+T	Set focus to Select alias tables
Alt+M	Enable or disable matching text in member names
Alt+O	Enable or disable matching text in formulas
Alt+U	Enable or disable matching text in UDAs
Alt+N	Find next match
Alt+R	Replace
Alt+A	Replace all

Table 49 Accessing Import Member Mappings Dialog Box Elements

Keyboard Shortcut	Action
Alt+M	Set focus to Mapping file
Alt+S	Format Source column first
Alt+T	Format Target column first

Table 50 Accessing Execute Report Script Dialog Box Elements

Keyboard Shortcut	Action
Alt+B	Enable or disable Execute in the background
Alt+N	Enable or disable sending report to console
Alt+P	Enable or disable sending report to printer
Alt+O	Enable or disable sending report to an output file
Alt+F	Find a report file

Table 51 Accessing Set Default Calculation Dialog Box Elements

Keyboard Shortcut	Action
Alt+T	Use calculation string
Alt+S	Use calculation script

Table 52 Accessing Find External User Dialog Box Elements

Keyboard Shortcut	Action
Alt+U	Find by username
Alt+N	Find by name
Alt+E	Find by email

Table 53 Accessing Update Outline Dialog Box Elements

Keyboard Shortcut	Action
Alt+T	Use a file as a data source
Alt+S	Use a SQL database as a data source
Alt+U	Set focus to SQL user name
Alt+P	Set focus to SQL password
Alt+F	Find data file
Alt+D	Delete selected item
Alt+L	Use a rules file (select or clear checkbox)
Alt+R	Find a rules file (if Use a rules file is selected)
Alt+E	Set focus to error file name
Alt+O	Overwrite existing error file (select or clear checkbox)

Table 54 Accessing Field Properties Dialog Box Elements

Keyboard Shortcut	Action
Alt+G	Select Global Properties tab
Alt+L	Select Data Load Properties tab
Alt+B	Select Dimension Build Properties tab

Table 55 Accessing Open SQL Data Sources Dialog Box Elements

Keyboard Shortcut	Action
Alt+T	Use SQL data source
Alt+O	Use Oracle Call Interface (OCI) source
Alt+E	Set focus to Server
Alt+P	Set focus to Application
Alt+D	Set focus to Database
Alt+I	Set focus to Dictionary path
Alt+L	Set focus to SQL statement - Select
Alt+F	Set focus to SQL statement - From
Alt+W	Set focus to SQL statement - Where
Alt+R	Execute statement and retrieve data

Table 56 Accessing SQL Connect Dialog Box Elements

Keyboard Shortcut	Action
Alt+U	Set focus to User name
Alt+W	Set focus to Password
Alt+S	Select Essbase server
Alt+A	Select Application
Alt+D	Select Database

Table 57 Accessing Add Custom Filter Dialog Box Elements

Keyboard Shortcut	Action
Alt+N	Set focus to Filter name
Alt+O	Set focus to Text contains
Alt+A	Select Application

Keyboard Shortcut	Action
Alt+D	Select Database
Alt+U	Select User
Alt+R	Select Message number
Alt+S	Enter Start date
Alt+E	Enter End date
Alt+P	Select Predefined duration
Alt+Y	Select Message type
Alt+X	Select X-axis
Alt+G	Select Granularity
Alt+Y	Select Y-axis
Alt+I	Select Series

Table 58 Accessing Attribute Viewer Dialog Box Elements

Keyboard Shortcut	Action
Alt+E	Select Base dimension
Alt+T	Select Attribute dimension
Alt+B	Search by base member
Alt+M	Search by attribute member
Alt+P	Set focus to Name pattern
Alt+O	Display only varying associations (enable/disable option)
Alt+A	Add a rule
Alt+D	Delete a rule
Alt+S	Perform search

Table 59 Accessing Select Calendar Hierarchy Dialog Box Elements

Keyboard Shortcut	Action
Alt+G	Select Gregorian calendar type
Alt+R	Select Retail calendar type
Alt+M	Select Manufacturing calendar type
Alt+F	Select Fiscal calendar type

Keyboard Shortcut	Action
Alt+I	Select ISO calendar type
Alt+T	Set starting week number in month
Alt+N	Set ending week number in month
Alt+Y	Select year starting on a week including a specific date
Alt+E	Select year ending on a week including a specific date
Alt+S	Select year starting on a week on a specific date
Alt+O	Select starting month
Alt+W	Select starting week number
Alt+D	Select starting day number
Alt+U	Month semantic rules - starting week number specified
Alt+B	Month semantic rules - By Qtr-Month pattern
Alt+A	Add linked attributes

Table 60 Accessing Admin Server Properties Dialog Box-Configuration Tab Elements

Keyboard Shortcut	Action
Alt+M	Set focus to SMTP Server
Alt+N	Set focus to Shared Services server name
Alt+O	Set focus to Shared Services server port
Alt+E	Set focus to Shared Services log level
Alt+R	Refresh settings
Alt+P	Apply settings
Alt+D	Select Data Storage tab
Alt+S	Enable or disable SSL
Alt+U	Enable or disable Shared Services security mode

Table 61 Accessing Admin Server Properties Dialog Box-Data Storage Tab Elements

Keyboard Shortcut	Action
Alt+M	Set focus to JDBC RDBMS
Alt+I	Set focus to JDBC archive
Alt+E	Set focus to JDBC driver

Keyboard Shortcut	Action
Alt+U	Set focus to JDBC URL
Alt+N	Set focus to JDBC username
Alt+S	Set focus to JDBC password
Alt+O	Set focus to JDBC pool size
Alt+C	Select Configuration tab

Table 62 Accessing User Properties Dialog Box-User Info Tab Elements

Keyboard Shortcut	Action
Alt+E	Select Native authentication type
Alt+X	Select External authentication type
Alt+U	Set focus to Username
Alt+W	Set focus to Password
Alt+O	Set focus to Confirm password
Alt+N	Set focus to E-mail full name
Alt+M	Set focus to Email address
Alt+D	Set focus to Administrator privileges
Alt+A	Apply changes
Alt+R	Refresh screen
Alt+B	Select Essbase Servers tab

Table 63 Accessing User Properties Dialog Box-Essbase Servers Tab Elements

Keyboard Shortcut	Action
Alt+S	Set server
Alt+D	Delete server
Alt+A	Apply changes
Alt+R	Refresh screen
Alt+I	Select User Info tab

Table 64 Accessing User Pane Elements

Keyboard Shortcut	Action
Alt+N	Create new user

Keyboard Shortcut	Action
Alt+E	Edit selected user
Alt+C	Copy selected user
Alt+D	Delete selected user
Alt+R	Refresh window

Table 65 Accessing Create User/User Properties pane Elements

Keyboard Shortcut	Action
Alt+U	Set focus to Username
Alt+S	Set focus to Essbase Server
Alt+I	Select User Info tab
Alt+U	Select Groups tab
Alt+C	Select App/Db Access tab
Alt+E	Perform search

Table 66 Accessing Create Group/Group Properties Dialog Box Elements

Keyboard Shortcut	Action
Alt+G	Set focus to Group
Alt+S	Set focus to Oracle Essbase Server
Alt+I	Select Group Info tab
Alt+U	Select Users tab
Alt+C	Select App/Db Access tab

Table 67 Accessing User/Group Access Pane Elements

Keyboard Shortcut	Action
Alt+U	Select Users tab
Alt+O	Select Groups tab
Alt+I	Select Show Assigned Users
Alt+W	Select Show All Users
Alt+C	Perform assigned calculations
Alt+E	Edit user or group
Alt+P	Apply changes

Keyboard Shortcut	Action
Alt+R	Refresh pane

Table 68 Accessing Filter Editor Elements

Keyboard Shortcut	Action
Alt+U	Enable or disable “Use aliases”
Ctrl+Shift+M	Set focus to Member Tree
Alt+I	Enable or disable “Insert arguments”
Alt+C	Show commands and functions by category
Alt+B	Show commands and functions alphabetically
Alt+R	Select Filter Definition tab
Alt+W	Select Filter rows
Alt+V	Verify filter
Alt+D	Delete row

Table 69 Accessing Report Script and Calculation Script Editor Elements

Keyboard Shortcut	Action
Alt+U	Enable or disable “Use aliases”
Ctrl+Shift+M	Set focus to Member Tree
Alt+I	Enable or disable “Insert arguments”
Alt+C	Show commands and functions by category
Alt+B	Show commands and functions alphabetically
Alt+N	Enable or disable auto-completion
Alt+R	Select Script area

Table 70 Accessing Outline Editor Elements

Keyboard Shortcut	Action
Alt+O	Select Outline tab
Alt+R	Select Properties tab
Alt+Q	Select Query Hints tab
Alt+X	Select Text List Manager tab
Alt+M	Select Modifications tab

Keyboard Shortcut	Action
Alt+Y	Verify outline
Alt+B	Use member selection tool to edit (Query Hints tab)
Alt+I	Use inline editing (Query Hints tab)
Alt+D	Delete selected entry
Alt+N	Create a new text list (Text Lists Manager tab)
Alt+D	Delete selected Text List (Text Lists Manager tab)
Alt+P	Apply changes to selected Text List (Text Lists Manager tab)

Table 71 Accessing Create Partition for Block Storage Applications Elements

Keyboard Shortcut	Action
Alt+Y	Select Type tab
Alt+C	Select Connection tab
Alt+R	Select Areas tab
Alt+M	Select Mappings tab
Alt+O	Select Validation tab
Alt+P	Select Replicated partition type (Type tab)
Alt+K	Select Linked partition type (Type tab)
Alt+N	Select Transparent partition type (Type tab)
Alt+E	Select or clear “Outline changes move in the same direction as data changes” (Type tab)
Alt+U	Select “The target partition can be updated” (Type tab)
Alt+I	Validate changes
Alt+D	Select source database (Connection tab)
Alt+U	Select source user (Connection tab)
Alt+P	Enter source password (Connection tab)
Alt+B	Select target database (Connection tab)
Alt+E	Select target user (Connection tab)
Alt+W	Enter target password (Connection tab)
Alt+B	Edit using member selection tool (Areas tab)
Alt+X	Use text editor (Areas tab)

Keyboard Shortcut	Action
Alt+N	Use inline editing (Areas tab)
Alt+W	Enable or disable “Show cell count” (Areas tab)
Alt+D	Delete mapping (Areas tab)

Table 72 Accessing Common Wizard Elements

Keyboard Shortcut	Action
Alt+N	Go to the next screen
Alt+B	Go to the previous screen
Alt+F	Finish

Table 73 Accessing User Setup Wizard—Administration Server Username Page Elements

Keyboard Shortcut	Action
Alt+A	Set focus to Administration Server
Alt+V	Create the user as a native Administration Server user
Alt+X	Create the user using external authentication
Alt+S	Search for an external user
Alt+M	Search for external user by name
Alt+L	Search for external user by e-mail address
Alt+U	Set focus to Username
Alt+F	Set focus to First name
Alt+T	Set focus to Last name
Alt+E	Set focus to E-mail address

Table 74 Accessing User Setup Wizard—Administration Server User Info Page Elements

Keyboard Shortcut	Action
Alt+A	Set focus to Administration Server
Alt+V	Create the user as a native Administration Server user
Alt+L	Set focus to E-mail full name
Alt+W	Set focus to Password
Alt+M	Set focus to Confirm password
Alt+L	Set Administrator privileges true or false

Keyboard Shortcut	Action
Alt+D	Set focus to Username
Alt+E	Set focus to E-mail address

Table 75 Accessing User Setup Wizard—Essbase Server Connections Page Elements

Keyboard Shortcut	Action
Alt+S	Set Essbase Server connection
Alt+D	Delete Essbase Server connection

Table 76 Accessing User Setup Wizard—Setup Complete Page Elements

Keyboard Shortcut	Action
Alt+A	Create another user

Table 77 Accessing Aggregate Storage Outline Conversion Wizard—Select Source Outline Page Elements

Keyboard Shortcut	Action
Alt+F	Select from File System tab
Alt+E	Select from Essbase Server tab
Alt+L	Select file location
Alt+N	Enter file name
Alt+T	Select file type

Table 78 Accessing Aggregate Storage Outline Conversion Wizard—Verify Corrections to Outline Page Elements

Keyboard Shortcut	Action
Alt+A	Select automatic outline correction
Alt+I	Select interactive outline correction

Table 79 Accessing Aggregate Storage Outline Conversion Wizard—Select Destination for Aggregate Storage Outline Page Elements

Keyboard Shortcut	Action
Alt+F	Select from File System tab
Alt+E	Select from Essbase Server tab
Alt+L	Select file location
Alt+N	Enter file name
Alt+T	Select file type

Keyboard Shortcut	Action
Alt+A	Create aggregate storage application

Table 80 Accessing Aggregate Storage Outline Conversion Wizard—Outline Conversion Completed Page Elements

Keyboard Shortcut	Action
Alt+A	Create another user

Table 81 Accessing Create Date-Time Dimension Wizard—Select Common Attributes Page Elements

Keyboard Shortcut	Action
Alt+D	Enter date-time dimension name
Alt+S	Select Sunday as first day of the week
Alt+M	Select Monday as first day of the week
Alt+U	Select Tuesday as first day of the week
Alt+W	Select Wednesday as first day of the week
Alt+T	Select Thursday as first day of the week
Alt+R	Select Friday as first day of the week
Alt+A	Select Saturday as first day of the week

Table 82 Accessing Create Date-Time Dimension Wizard—Add Calendar Hierarchies Page Elements

Keyboard Shortcut	Action
Alt+E	Edit selected hierarchy
Alt+D	Delete selected hierarchy

Table 83 Accessing Create Date-Time Dimension Wizard—Select Day Attributes Page Elements

Keyboard Shortcut	Action
Alt+S	Select Sunday as a reserve day
Alt+O	Select Monday as a reserve day
Alt+U	Select Tuesday as a reserve day
Alt+W	Select Wednesday as a reserve day
Alt+T	Select Thursday as a reserve day
Alt+R	Select Friday as a reserve day
Alt+A	Select Saturday as a reserve day

Keyboard Shortcut	Action
Alt+D	Add a holiday
Alt+E	Remove selected holiday
Alt+P	Perform day modeling

Table 84 Accessing Migration Wizard—Select Essbase Servers Page Elements

Keyboard Shortcut	Action
Alt+U	Select user level
Alt+S	Select source Essbase server
Alt+R	Select target Essbase server
Alt+M	Migrate in background

Table 85 Accessing Migration Wizard—Select Applications Page Elements

Keyboard Shortcut	Action
Alt+S	Select source application
Alt+T	Select target application
Alt+L	Replace target objects if they exist

Table 86 Accessing Migration Wizard—Select Security Migration Options Page Elements

Keyboard Shortcut	Action
Alt+N	Select “Do not change permissions of user/group”
Alt+R	Select “Reduce permissions of user/group”
Alt+G	Select “Grant extra permissions to user/group”
Alt+Y	Copy Administrators

Table 87 Accessing Migration Wizard—Select Groups Page Elements

Keyboard Shortcut	Action
Alt+S	Set focus to “Selected groups”
Alt+A	Set focus to “Available groups”
Alt+M	Migrate associated users

Table 88 Accessing Migration Wizard—Select Users Page Elements

Keyboard Shortcut	Action
Alt+S	Set focus to “Selected Users”
Alt+A	Set focus to “Available Users”

Table 89 Accessing Aggregate Storage Partition Wizard—Select Partition Source and Target Page Elements

Keyboard Shortcut	Action
Alt+S	Select source Essbase server
Alt+A	Select source application
Alt+D	Select source database
Alt+U	Select source user
Alt+P	Enter source password
Alt+T	Add comment on source
Alt+R	Select target Essbase server
Alt+L	Select target application
Alt+B	Select target database
Alt+E	Select target user
Alt+W	Enter target password
Alt+M	Add comment on target

Table 90 Accessing Aggregate Storage Partition Wizard—Select Target Dimensions Page Elements

Keyboard Shortcut	Action
Alt+S	Select all dimensions
Alt+L	Clear all dimensions

Table 91 Accessing Aggregate Storage Partition Wizard—Add Members to Write-Back Dimension Page Elements

Keyboard Shortcut	Action
Alt+E	Edit the write-back dimension

Table 92 Accessing Aggregate Storage Partition Wizard—Verify and Create Partition Page Elements

Keyboard Shortcut	Action
Alt+V	Verify the partition definition

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