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PeopleSoft Enterprise Global Payroll for New Zealand 9.1 Reports

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PeopleSoft Enterprise Global Payroll for New Zealand 9.1 Reports
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Contents

Report Samples

Contents

CHAPTER 1

Global Payroll for New Zealand Reports

The table in this appendix lists the Global Payroll for New Zealand reports sorted alphanumerically by report ID. There is additional information about some report run control pages within the chapter for particular features.

Note. For samples of these reports, see the PDF files published on CD-ROM with your documentation.

Global Payroll for New Zealand Reports: A to Z

Reports that can be at detail or summary level add "- A" or "- B" respectively as a suffix to their ID when printed.

Note. An asterisk after the report name in the first column indicates that there is more information in this PeopleBook and a See Also link after the table.

Report ID and Report Name	Description	Navigation	Run Control Page
GPNZAM01 Absence History *	Lists, for each employee, all leave taken, with dates and duration, paid status, and other information. If you don't specify a leave Type, the report lists all types.	Global Payroll & Absence Mgmt, Absence and Payroll Processing, Reports, Leave History NZL, Leave History NZL	GPNZ_RC_ABS_HIST
GPNZAM02 Leave Liability *	Lists, for each employee, absence entitlement converted to leave liability. It includes the earning codes used to pass liability to GLI. It shows rate and unit type, category, accrual date (pay date) balance units and the balance amount (rate × balance).	Global Payroll & Absence Mgmt, Absence and Payroll Processing, Reports, Leave Liability NZL, Leave Liability NZL	GPNZ_RC_LVELIAB
GPNZPY01 Payslip *	Lists payee details of period earnings, taxes and other deductions, leave balances, and payment distributions.	Global Payroll & Absence Mgmt, Payslips, Create/Print Payslips NZL, Create/Print Payslips NZL	GPNZ_RUNCTL_PSLP
GPNZPY51 Net Payment Report *	Extracts data from the MT9 Transaction and Header tables, from Personal Data, and from Job. You can have report at summary or detail level.	Global Payroll & Absence Mgmt, Payment Processing, Net Payment Report NZL, Net Payment Report NZL	GPNZ_NET_PAY_RC

Report ID and Report Name	Description	Navigation	Run Control Page
GPNZPY52 Recipient File Report	SQR version of the Recipient File - Electronic which details payment of deductions sent to recipients by MT9 file. You can get the report automatically by running the AE for the electronic file. When you have run the AE and got the report once, you can rerun the report by itself.	Global Payroll & Absence Mgmt, Payment Processing, Create Recipient File NZL, Create Recipient File NZL	GPNZ_RUNCTL_RCP_FL
GPNZIR01 EMS – IR348	Prints the IR 348 data held in the tables populated by IRD Data Create AE program.	Global Payroll & Absence Mgmt, Authority Correspondence, Create IR348 Report NZL, Create IR348 Report NZL	GPNZ_RC_IR348
GPNZTX01 Invalid IRD number *	Lists, by Employee ID only employees who have either no IRD number in the system or have the system's representation of an invalid number	Global Payroll & Absence Mgmt, Authority Correspondence, Create Invalid IRD Report NZL, Create Invalid IRD Report NZL	GPNZ_RC_IRD_INVLD
GPNZQS01 Quarterly Employment Survey	Generates statistics required by the New Zealand Statistics Organization on a quarterly basis. The report provides statistics on the number of employees, their ordinary time earnings and their overtime earnings for the payroll period(s) and the selection of employees you choose.	Global Payroll & Absence Mgmt, Authority Correspondence, Print QES Report NZL, Print QES Report NZL	GPNZ_RUNCTL_QES

See Also

hgpz, Using the General Ledger Interface, Reporting Leave Liability

hgpz, Printing and Viewing Payslips, Printing Payslips

hgpz, Running Banking and Recipient Processes, Reporting Net Payment

hgpz, Managing Tax Calculations, Running the Invalid IRD Number Report

```
                                        PeopleSoft
Report ID:  GPNZAM01                  ABSENCE HISTORY                          Page No.  1
                                                                              Run Date 11/18/2002
                                                                              Run Time 21:40:45
```

```
Pay Entity   : KZNZLBI        - New Zealand Business Institute
Terminated Employees Not Included
From : 01/02/2003  To : 01/05/2003
```

Emplid	Empl Rcd	Name	Type	Begin Date	End Date	Paid ?	Mgr App ?	Duration	Duration Comp Y/N	Voided	Reason
KZ0002	0	Reed,Bruce	ANN	04/01/2003	04/30/2003	P	Y	96.00	N	N	
KZ0003	0	Riley,Neal	ANN	02/18/2003	02/28/2003	P	Y	38.00	N	N	

End of Report

```
                                              PeopleSoft
Report ID:  GPNZAM02                       LEAVE LIABILITY                                      Page No.  1
                                                                                               Run Date 11/19/2002
                                                                                               Run Time 13:43:28
```

```
Pay Entity: KZNZLBI          - New Zealand Business Institute
Deptid:     10000            -
As Of Date: 30/04/2003
```

Emplid	Name	Entitlement	Rate	Category	Accrual Date	Attrition %	Balance Units	Unit Type	Balance Amount
KZ0007	Johnston,Sybil	LIAB ANN DYS	276.922999		31/03/2003	0	16.500000		$4,569.23
KZ0007	Johnston,Sybil	LIAB LSL DYS	276.922999		31/03/2003	50	1.833326		$253.85

TOTAL FOR : $4,823.08

```
                                           PeopleSoft
Report ID:  GPNZAM02                       LEAVE LIABILITY                              Page No.  2
                                                                                       Run Date 11/19/2002
                                                                                       Run Time 13:43:28
```

```
Pay Entity: KZNZLBI         - New Zealand Business Institute
Deptid:     13000           -
As Of Date: 30/04/2003
```

Emplid	Name	Entitlement	Rate	Category	Accrual Date	Attrition %	Balance Units	Unit Type	Balance Amount
KZ0006	Kingston,Robert	LIAB ANN DYS	576.922999		31/03/2003	0	25.750000		$14,855.77
KZ0006	Kingston,Robert	LIAB LSL DYS	576.922999		31/03/2003	100	2.249991		$1,298.07
KZ0008	Blair,David	LIAB ANN DYS	519.230999		31/03/2003	0	2.500000		$1,298.08
KZ0008	Blair,David	LIAB LSL DYS	519.230999		31/03/2003	0	4.583326		$0.00
KZ0009	Jenner,Sue	LIAB ANN DYS	596.153999		31/03/2003	0	6.500000		$3,875.00
KZ0009	Jenner,Sue	LIAB LSL DYS	596.153999		31/03/2003	0	1.833326		$0.00
KZ0010	Green,Lee	LIAB ANN DYS	476.922999		31/03/2003	0	2.500000		$1,192.31
KZ0010	Green,Lee	LIAB LSL DYS	476.922999		31/03/2003	100	2.249991		$1,073.07
KZ0010	Green,Lee	LIAB ANN DYS	476.922999		31/03/2003	0	2.500000		$1,192.31
KZ0010	Green,Lee	LIAB LSL DYS	476.922999		31/03/2003	100	2.249991		$1,073.07
KZ0100	Lloyd,Alex	LIAB ANN DYS	230.768999		31/03/2003	0	1.250000		$288.46
KZ0100	Lloyd,Alex	LIAB LSL DYS	230.768999		31/03/2003	0	0.083333		$0.00

TOTAL FOR : $26,146.14

Pay Period   : 02/01/2003 To 02/28/2003
Payment Date   : 02/15/2003

Employee   : KZ0004
Pay Entity   : New Zealand Business Institute
Department   : Sales
Location   : Wellington Office
Pay Rate   : 5,166.67 (Monthly)
Job Description : Representative-Sales

Bellings,Aston
9 Lemon Grove
Wellington

Pay Summary

	GROSS	TAX	NET
Period to Date	5166.67	1135.50	3721.17

Payment Details

| | Current Values | | | | Payback | Adjustments | | | YTD Values | |

Earnings

Description	Base	Percent	Rate	Units	Amount	Amount	Amount	Base	Unit	Units	Amount
Regular Salary P			29.81	173.33	5166.67					1758.67	52421.82
Overtime 1.5										5.00	223.56
Oncall Allowance										20.00	500.00
Annual Leave										98.00	2921.16
Sick Leave										2.00	59.62
Public Holiday										48.00	1430.76
Total					5166.67						57556.92

Tax

Description	Base	Percent	Rate	Units	Amount	Amount	Amount	Base	Unit	Units	Amount
Withholding Tax					1033.20						11510.00
Spec Super Contr					102.30						1139.61
Total					1135.50						12649.61

Deductions

Description	Base	Percent	Rate	Units	Amount	Amount	Amount	Base	Unit	Units	Amount

Superannuation

Description	Base	Percent	Rate	Units	Amount	Amount	Amount	Base	Unit	Units	Amount
National Provide	5166.67	6.00			310.00						3453.41
National Provide	5166.67	6.00			207.70						2313.79
Total					517.70						5767.20

Messages

1   SUBMISSIONS FOR THE SHARE OWNERSHIP PLAN MUST BE SUBMITTED BY 31/1/2003

***** End Of Payslip *****

Employee   : KZ0008
Pay Entity   : New Zealand Business Institute
Department   : Finance
Location   : Wellington Office
Pay Rate   : 11,250.00 (Monthly)
Job Description : Manager-Finance

Blair,David
46 Benelong Drive
Wellington

Pay Summary

	GROSS	TAX	NET
Period to Date	6490.38	1880.23	4602.57

Payment Details

| | Current Values | | | | | Payback | Adjustments | | | | YTD Values | |

Earnings

Description	Base	Percent	Rate	Units	Amount	Amount	Amount	Base	Unit	Units	Amount
Regular Salary P			64.90	100.00	6490.38					1100.00	71394.18
Oncall Allowance										8.00	500.00
Annual Leave										200.00	12980.77
Sick Leave										32.00	2076.92
Leave Without Pa										32.00	
Public Holiday										48.00	3115.38
Total					6490.38						90067.25

Tax

Description	Base	Percent	Rate	Units	Amount	Amount	Amount	Base	Unit	Units	Amount
PAYE Tax					1880.23						28035.16
Total					1880.23						28035.16

Deductions

Description	Base	Percent	Rate	Units	Amount	Amount	Amount	Base	Unit	Units	Amount
Union Fees					7.58						83.38
Total					7.58						83.38

Superannuation

Description	Base	Percent	Rate	Units	Amount	Amount	Amount	Base	Unit	Units	Amount

Messages

1   SUBMISSIONS FOR THE SHARE OWNERSHIP PLAN MUST BE SUBMITTED BY 31/1/2003

***** End Of Payslip *****

Green,Lee
4 Rose Way
Wellington

Pay Summary

	GROSS	TAX	NET
Period to Date	10333.33	2066.60	8167.73

Payment Details

| |_____Current Values_____|Payback|_____Adjustments_____|____YTD Values____|

Earnings

Description	Base	Percent	Rate	Units	Amount	Amount	Amount	Base	Unit	Units	Amount
Regular Salary P			59.62	173.33	10333.33					1562.67	93158.97
Bonus Payment											150.00
Annual Leave										250.00	15215.38
Sick Leave										40.00	2384.62
Leave Without Pa										6.00	
Public Holiday										48.00	2861.54
Total					10333.33						113770.51

Tax

Description	Base	Percent	Rate	Units	Amount	Amount	Amount	Base	Unit	Units	Amount
Withholding Tax					2066.60						22753.20
Total					2066.60						22753.20

Deductions

Description	Base	Percent	Rate	Units	Amount	Amount	Amount	Base	Unit	Units	Amount

Superannuation

Description	Base	Percent	Rate	Units	Amount	Amount	Amount	Base	Unit	Units	Amount
Super Government					99.00						1089.00
Total					99.00						1089.00

Messages

1   SUBMISSIONS FOR THE SHARE OWNERSHIP PLAN MUST BE SUBMITTED BY 31/1/2003

***** End Of Payslip *****

```
                                                     PeopleSoft
Report ID:  GPNZPY51                            NET PAYMENTS REPORT - SUMMARY                                        Page No.  1
                                                                                                                    Run Date 10/05/2004
                                                                                                                    Run Time 15:34:19
```
```
--------------------------------------------------------------------------------------------------------------------------------------
Calendar Group ID  :  KZ04F25DEC          December F25 Payroll 2004
Debit Date         :  10/05/2004
Pay Entity         :  KZNZLBI             New Zealand Business Institute
--------------------------------------------------------------------------------------------------------------------------------------


                                     Total Amount    :           11646.80


                                     Number of Pays  :                  9
```

```
                                                    End of Report
```

Calendar Group ID : KZ04F25DEC   December F25 Payroll 2004
Debit Date   : 10/05/2004
Pay Entity   : KZNZLBI   New Zealand Business Institute

            EmplID   Empl Rcd# Name   Amount   Payment Method
----

            KZ0012   0   Black,Shirley   1690.89   Bank Transfer
            KZ0013   0   Filo,Tia Tia   906.07   Bank Transfer
            KZ0014   0   Umaga,Tania   1856.77   Bank Transfer
            KZ0014   1   Umaga,Tania   740.01   Bank Transfer
            KZ0015   0   Randal,Roger   2219.71   Bank Transfer
            KZ0016   0   Preston,Joan   1532.20   Bank Transfer
            KZ0017   0   Smith,Rebecca   347.85   Bank Transfer
            KZ0017   1   Smith,Rebecca   839.98   Bank Transfer
            KZ0020   0   Banks,James   1513.32   Check

                                             Total Amount   :   11646.80

                                             Number of Pays :   9

                                                                  End of Report

```
                                          PeopleSoft
Report ID:  GPNZPY52                     RECIPIENT REPORT                              Page No.  1
                                                                                      Run Date 11/18/2002
                                                                                      Run Time 19:38:53
```

```
Recipient              KZIRD                     Payment Date        28/02/2003
Pay Entity             New Zealand Business Institute Group Number


Membership No EmplID    Rcd  First Name                 Last Name                        Amount
              KZ0010    0    Lee                        Green                          2,452.80
              KZ0009    0    Sue                        Jenner                           200.00
              KZ0009    0    Sue                        Jenner                         3,722.46
              KZ0009    0    Sue                        Jenner                        14,380.38


Total Contribution:            20,755.64
Total Commission:                   0.00
Net Contribution:              20,755.64
```

```
Report ID: GPNZIR01                        IR348 - EMPLOYER MONTHLY SCHEDULE (FULL)                      Page No.  1
                                                        NOVEMBER, 2003                                  Run Date:11/11/2004
                                                                                                        Run Time:10:27:32

Pay Entity:    KZNZLBI - New Zealand Business Institute
IRD Number:    049091850
Contact:       Riley Neal
Phone:         555-8909                                                                                 Created:28/09/2004
                                                                                                       Issued:
                                                                                                       Status: Ready
===================================================================================================================================
EmplID/Name                     Tax     IRD      Start   Finish    Gross Taxable  Not Liable for EP       PAYE  Lump  Child    CS        Student Loan Message
                                Code    Number   Date    Date                                                   Sum   Support  Code
===================================================================================================================================

KZ0012 Black Shirley            M       036410232                      4,538.00               0.00    1,156.68  N              0.00               0.00
KZ0013 Filo Tia Tia             M       036410232                      2,747.00               0.00      565.74  N              0.00               0.00
KZ0014 Umaga Tania              ML      036410232                      7,710.00               0.00    2,416.48  N              0.00               0.00
KZ0015 Randal Roger             MSL     036410232                      7,306.00               0.00    2,258.92  N              0.00             607.80
KZ0016 Preston Joan             M       036410232                      4,614.00               0.00    1,182.68  N              0.00               0.00
KZ0017 Smith Rebecca            M       036410232                      3,382.00               0.00      762.68  N              0.00               0.00

Totals for KZNZLBI   (excluding -ve values):                         30,297.00               0.00    8,343.18                 0.00             607.80




                                                        End of Report
```

```
=================================================================================================================================
Employee ID   Name                            Empl Balance   Tax Code   Comments
                                              Rcd  Group
=================================================================================================================================

KZ0002        Reed,Bruce                       0    000        ML         Employee has not supplied an IRD Number
```

End of Report