

**Activity Name:** A Manager's Primer  
**Activity Code:** EXT MGR PRIMER ILT 02  
**# of Session:** 2

**Session 1**

**Date:** 10/6/2009      **Start Time:** 9:00 AM PST      **Facility:**  
**# of Learners:** 2      **End Time:** 5:00 PM PST      **Room :**

Learner Id	Learner Name	Sign In	Sign Out
786	Rhonda Starr		
787	Ursula Carnes		

**Session 2**

**Date:** 10/7/2009      **Start Time:** 9:00 AM PST      **Facility:**  
**# of Learners:** 2      **End Time:** 5:00 PM PST      **Room :**

Learner Id	Learner Name	Sign In	Sign Out
786	Rhonda Starr		
787	Ursula Carnes		

Catalog Item : SCORM and AICC compliant course

Activity Code : SCORM 1.2

Learning Component : SCORM 1.2

W_LESSON	Wanadu Content Lesson
W_SCO	Wanadu SCO Opener file

Activity Code : AICC

Learning Component : AICC

Root	Achieving Top Sales Performance
A100	Top Sales Performance

Activity Code : SCORM 1.1

Learning Component : SCORM 1.1

d99	Introduction
d77s000	Test No Score
d7s005	Test Score
d01s050w	Simple Course Test

Name: Friedrich Bauer

Dear Friedrich

This letter is to notify you that as of December 11, 2008 , your DIF balance is 10.000 hours

Sincerely,  
The Learning Administrator

**Dyer,Julie**

	<b>Attendance Status</b>	<b>Passing Status</b>	<b>Grade</b>	<b>Score</b>	<b>Enrollment Status</b>
<b>Activity Status</b>		<b>Pending</b>	<b>Not Graded</b>		<b>Enrolled</b>
<b>Medical and Dental Overview</b>	Unknown	Pending	Not Graded		Not Attempted
<b>Long-Term Disability</b>	Unknown	Pending	Not Graded		Not Attempted
<b>401k: Saving for the Future</b>	Unknown	Pending	Not Graded		Not Attempted
<b>Pre-Test: What Benefits are Important to You</b>	Unknown	Pending	Not Graded		Not Attempted
<b>Meet with Your Benefits Coordinator</b>	Unknown	Not Required	Not Graded		Not Attempted
<b>Benefits: Here What People Are Saying</b>	Unknown	Pending	Not Graded		Not Attempted
<b>Class Evaluation</b>	Unknown	Pending	Not Graded		Not Attempted

**Webster,Holly**

	<b>Attendance Status</b>	<b>Passing Status</b>	<b>Grade</b>	<b>Score</b>	<b>Enrollment Status</b>
<b>Activity Status</b>		<b>Pending</b>	<b>Not Graded</b>		<b>In-Progress</b>
<b>Medical and Dental Overview</b>	Unknown	Pending	Not Graded		Not Attempted
<b>Long-Term Disability</b>	Unknown	Pending	Not Graded		Not Attempted
<b>401k: Saving for the Future</b>	Unknown	Pending	Not Graded		Not Attempted
<b>Pre-Test: What Benefits are Important to You</b>	Attended	Pending	Not Graded		In-Progress
<b>Meet with Your Benefits Coordinator</b>	Unknown	Not Required	Not Graded		Completed
<b>Benefits: Here What People Are Saying</b>	Unknown	Pending	Not Graded		Not Attempted
<b>Class Evaluation</b>	Unknown	Pending	Not Graded		Not Attempted

Catalog Item ID 58 Catalog Title SCORM 1.1

Activity Code SCORM 1.1

Student Name Baran,Charles

Enrollment ID 1279

Learning Component :

SCORM 1.1

<u>Lesson ID</u>	<u>Lesson Title</u>	<u>Score</u>	<u>Status</u>
d01s050w	Simple Course Test		Completed
d7s005	Test Score	5	Passed
d77s000	Test No Score		Completed

Student Name Parsons,Jean

Enrollment ID 1280

Learning Component :

SCORM 1.1

<u>Lesson ID</u>	<u>Lesson Title</u>	<u>Score</u>	<u>Status</u>
d01s050w	Simple Course Test		Incomplete
d7s005	Test Score	1	Failed
d77s000	Test No Score		Completed

Student Name Aliverdi,Reza

Enrollment ID 1276

Learning Component :

SCORM 1.1

<u>Lesson ID</u>	<u>Lesson Title</u>	<u>Score</u>	<u>Status</u>
d01s050w	Simple Course Test		Not Attempted



## Learning Plan Transcript by Organization

Page No: 1 of 2  
Run Date: 08/20/2003  
Run Time: 4:27:40 PM

Report ID: LM001

Learning Environment	Organization Name	Course Name	Student Name	Completed Date	Enrollment Status	Pass Status	Grade
North America	Finance						
		<b>Communication Etiquette</b>					
			Dyer,Julie	06/03/2003	Completed	Not Required	Not Graded
		<b>Email and Organizational Comm</b>					
			Kwan,Wendy	06/03/2003	Completed	Not Required	Not Graded
		<b>Business Fundamentals I</b>					
			Dyer,Julie	08/20/2003	Completed	Not Required	Pass
		<b>Business Fundamentals II</b>					

Student Name	Course Name	Completed Date	Enrollment Status	Passing Status	Grade
<b>Dyer,Julie</b>	Account Management	06/02/2003	Completed	Not Required	Pass
	Business Fundamentals I	08/20/2003	Completed	Not Required	Pass
	Business Fundamentals II	06/02/2003	Completed	Not Required	Not Graded
	Communication Etiquette	06/03/2003	Completed	Not Required	Not Graded
	IBS Sales Fundamentals	06/02/2003	Completed	Not Required	Pass



# General Ledger Detail Report

Page No: 1 of 1

Run Date: 08/19/2003

Run Time: 3:11:47 PM

Report ID: LMBO001

**Subledger ID:** Q2 2003  
**Subledger Name:** Second Quarter 2003

Subledger Status	Export Date	Learner Name	Amount	Activity / Program ID	Activity / Program Name	Transaction Type	Journal ID	Journal Date
Pending	08/19/2003	Hood,Keith	100.00 USD	33_NGPR_02	The Negotiation Process	Pending Payment		
Pending	08/19/2003	Manning,Margaret I.	100.00 USD	33_OVCS_02	Overcoming Challenging Service	Pending Payment		
Pending	08/19/2003	Manning,Margaret I.	100.00 USD	33_TDCS_02	Turning Difficult Callers	Pending Payment		
Pending	08/19/2003	Morrison,Alice Denis	100.00 USD	33_OVCS_02	Overcoming Challenging Service	Pending Payment		
Pending	08/19/2003	Morrison,Alice Denis	100.00 USD	33_WCAA_02	Writing Concisely and Accurate	Pending Payment		
Pending	08/19/2003	Worth,Frank Joseph	100.00 USD	33_WCAA_02	Writing Concisely and Accurate	Pending Payment		
Updated Since Posting	08/19/2003	Reddy,Jared	50.00 USD	33_TDCS_02	Turning Difficult Callers	Dropped		
			<b>650.00 USD</b>					





# Payment Update Report

Page No: 1 of 1

Run Date: 08/19/2003

Run Time: 3:25:41 PM

Report ID: LMBO002

Enrollment ID	Payment ID	Learner Name	Organization /Department Name	Activity / Program Name	GL Status	Payment Details	Sub-Ledger
1118	1268	Reddy,Jared	Human Resources	Navigating the Change Process	Updated Since Posting	50.00 USD	Q1 2003
	1117	Reddy,Jared	Human Resources	Navigating the Change Process	Posted	175.00 USD	Q1 2003
1120	1266	Reddy,Jared	Human Resources	Turning Difficult Callers	Updated Since Posting	50.00 USD	Q2 2003
	1120	Reddy,Jared	Human Resources	Turning Difficult Callers	Posted	100.00 USD	Q1 2003
1136	1269	Connor,Maureen T	Governmental Affairs	PeopleSoft Fundamentals 101	Updated Since Posting	300.00 USD	Q1 2003
	1134	Connor,Maureen T	Governmental Affairs	PeopleSoft Fundamentals 101	Posted	500.00 USD	Q1 2003

End Of Report

## External Payment Report

**Organization Name:** Big Bank Corporation  
**Organization ID:** 245  
**Organization Address:** 2930 Avenue of the Americas New York NY 02394  
**Learning Environment:** North America

Learner Name	Activity / Program Code	Activity / Program Name	Enrollment Status	Activity Start Date	Activity End Date	Payment Method	Amount Paid
1 Manning,Margaret I.	33_NGPR_03_FRENCH	The Negotiation Process	Enrolled	01/01/2003		Cash	165.00 CHF
2 Pettigrove,Glen A.	33_NGPR_03_FRENCH	The Negotiation Process	Enrolled	01/01/2003		Cash	165.00 CHF
							<b>330.00 CHF</b>
3 Hood,Keith	33_NVCP_03_DUTCH	Navigating the Change Process	Enrolled	01/01/2003		Cash	125.00 EUR
							<b>125.00 EUR</b>
4 Hood,Keith	33_TDCS_01	Turning Difficult Callers	Pending Payment	05/19/2003	05/23/2003	Cash	175.00 USD
5 Hood,Keith	33_UGLS_01	Using Good Letters	Pending Payment	05/19/2003	05/23/2003	Cash	175.00 USD
6 Manning,Margaret I.	33_NVCP_01	Navigating the Change Process	Dropped	05/19/2003	05/23/2003	Cash	0.00 USD
7 Manning,Margaret I.	33_NVCP_01	Navigating the Change Process		05/19/2003	05/23/2003	Cash	175.00 USD
8 Manning,Margaret I.	33_TDCS_02	Turning Difficult Callers	Pending Payment	05/05/2003		Cash	100.00 USD
9 Manning,Margaret I.	33_NGPR_01	The Negotiation Process	Pending Payment	05/19/2003	05/23/2003	Cash	175.00 USD
10 Morrison,Alice Denise	33_NVCP_01	Navigating the Change Process	Dropped	05/19/2003	05/23/2003	Cash	0.00 USD
11 Morrison,Alice Denise	33_NVCP_01	Navigating the Change Process		05/19/2003	05/23/2003	Cash	175.00 USD
12 Morrison,Alice Denise	33_OVCS_02	Overcoming Challenging Service	Pending Payment	05/05/2003		Cash	100.00 USD
13 Morrison,Alice Denise	33_WCAA_02	Writing Concisely and Accurate	Pending Payment	05/05/2003		Cash	100.00 USD
14 Morrison,Alice Denise	33_NGPR_01	The Negotiation Process	Pending Payment	05/19/2003	05/23/2003	Cash	175.00 USD
15 Pettigrove,Glen A.	33_NGPR_01	The Negotiation Process	Dropped	05/19/2003	05/23/2003	Cash	0.00 USD
16 Pettigrove,Glen A.	33_NGPR_01	The Negotiation Process		05/19/2003	05/23/2003	Cash	175.00 USD
17 Worth,Frank Joseph	33_WCAA_02	Writing Concisely and Accurate	Pending Payment	05/05/2003		Cash	100.00 USD
18 Worth,Frank Joseph	33_OVCS_01	Overcoming Challenging Service	Pending Payment	05/19/2003	05/23/2003	Cash	175.00 USD
19 Worth,Frank Joseph	33_NGPR_01	The Negotiation Process	Pending Payment	05/19/2003	05/23/2003	Cash	175.00 USD
20 Worth,Frank Joseph	33_UGLS_01	Using Good Letters	Pending Payment	05/19/2003	05/23/2003	Cash	175.00 USD
							<b>2,150.00 USD</b>

## Training Unit Pool Usage Report

Report ID: LMBO004

**Organization Name:** Big Bank Corporation  
**Organization ID:** 245  
**Training Unit Pool ID:** FIN0001  
**Training Unit Pool Description:** New Customer Training Pool

Learner Name	Activity / Program ID	Activity / Program Name	Enrollment Status	Activity Start Date	Activity End Date	Training Pool Used
1 Worth, Frank Joseph	33_NVCP_01	Navigating the Change Process	Dropped	05/19/2003	05/23/2003	250
2 Morrison, Alice Denise	33_UGLS_02	Using Good Letters	Dropped	05/05/2003		250
3 Pettigrove, Glen A.	33_UGLS_01	Using Good Letters	Enrolled	05/19/2003	05/23/2003	250
4 Hood, Keith	33_NVCP_01	Navigating the Change Process	Enrolled	05/19/2003	05/23/2003	250
5 Pettigrove, Glen A.	33_TDCS_01	Turning Difficult Callers	Enrolled	05/19/2003	05/23/2003	250
6 Pettigrove, Glen A.	33_NVCP_03_DUTCH	Navigating the Change Process	Enrolled	01/01/2003		250
7 Pettigrove, Glen A.	33_UGLS_02	Using Good Letters	Enrolled	05/05/2003		250
8 Manning, Margaret I.	33_WCAA_02	Writing Concisely and Accurate	Enrolled	05/05/2003		250

**Training Unit Pool ID:** 125000  
**Training Unit Pool Description:** Training

Learner Name	Activity / Program ID	Activity / Program Name	Enrollment Status	Activity Start Date	Activity End Date	Training Pool Used
9 Hood, Keith	33_NGPR_03_FRENCH	The Negotiation Process	Enrolled	01/01/2003		150
					<b>Total</b>	<b><u>2,150</u></b>



## Training Unit Expiration Report

Page No: 1 of 1  
Run Date: 3:18:59 PM  
Run Time: 08/19/2003

Report ID: LMBO005

**Organization Name:** Big Bank Corporation  
**Organization ID:** 245

**Training Unit Pool Name:** FIN0001  
**Training Unit Pool Description:** New Customer Training Pool  
**Training Unit Pool Owner:**

<u>Purchase Date</u>	<u>Expiration Date</u>	<u>Training Units Purchased</u>	<u>Amount Paid</u>	<u>Currency</u>	<u>Training Unit Balance</u>
01/01/2003	01/01/2004	250	2500.00	USD	165

**Training Unit Pool Name:** 125000  
**Training Unit Pool Description:** Training  
**Training Unit Pool Owner:**

<u>Purchase Date</u>	<u>Expiration Date</u>	<u>Training Units Purchased</u>	<u>Amount Paid</u>	<u>Currency</u>	<u>Training Unit Balance</u>
01/01/2003	01/01/2004	150	1800.00	USD	125



## External Customer Payment Pending Report

Page No: 1 of 1  
Run Date: 08/19/2003  
Run Time: 3:16:51 PM

Report ID: LMBO006

**Organization Name:** Big Bank Corporation  
**Organization ID:** 245  
**Organization Address:** 2930 Avenue of the Americas, New York, NY 02394

Learner Name	Activity / Program Code	Activity / Program Name	Activity Start Date	Activity End Date	Activity Cost
1 Manning,Margaret I.	33_OVCS_02	Overcoming Challenging Service	05/05/2003		100.00 USD
2 Morrison,Alice Denise	33_OVCS_02	Overcoming Challenging Service	05/05/2003		100.00 USD
3 Hood,Keith	33_NGPR_02	The Negotiation Process	05/05/2003		100.00 USD
4 Manning,Margaret I.	33_TDCCS_02	Turning Difficult Callers	05/05/2003		100.00 USD
5 Morrison,Alice Denise	33_WCAA_02	Writing Concisely and Accurate	05/05/2003		100.00 USD
6 Worth,Frank Joseph	33_WCAA_02	Writing Concisely and Accurate	05/05/2003		100.00 USD
7 Worth,Frank Joseph	33_OVCS_01	Overcoming Challenging Service	05/19/2003	05/23/2003	175.00 USD
8 Manning,Margaret I.	33_NGPR_01	The Negotiation Process	05/19/2003	05/23/2003	175.00 USD
9 Morrison,Alice Denise	33_NGPR_01	The Negotiation Process	05/19/2003	05/23/2003	175.00 USD
10 Worth,Frank Joseph	33_NGPR_01	The Negotiation Process	05/19/2003	05/23/2003	175.00 USD
11 Hood,Keith	33_TDCCS_01	Turning Difficult Callers	05/19/2003	05/23/2003	175.00 USD
12 Hood,Keith	33_UGLS_01	Using Good Letters	05/19/2003	05/23/2003	175.00 USD
13 Worth,Frank Joseph	33_UGLS_01	Using Good Letters	05/19/2003	05/23/2003	175.00 USD
					<b>1,825.00 USD</b>



Report ID: LMBO007

# Purchase Order Usage Report

Page No: 1 of 1

Run Time: 3:18:25 PM

Run Date: 08/19/2003

**Organization Name:** Big Bank Corporation

**Organization ID:** 245

PO ID	Learner Name	Activity Cost	Activity / Program Code	Activity / Program Name	Enrollment Status	Enrollment Date	Activity Start Date	Activity End Date
120156	Manning,Margaret I.	100.00 USD	33_UGLS_02	Using Good Letters	Enrolled	05/16/2003	05/05/2003	
<b>120156 Subtotal:</b>		<b>100.00</b>						
FIN0010	Worth, Frank Joseph	175.00 USD	33_TDCS_01	Turning Difficult Callers	Enrolled	05/16/2003	05/19/2003	05/23/2003
	Hood, Keith	175.00 USD	33_WCAA_01	Writing Concisely and Accurate	Enrolled	05/16/2003	05/19/2003	05/23/2003
	Morrison, Alice Denise	175.00 USD	33_WCAA_01	Writing Concisely and Accurate	Enrolled	05/16/2003	05/19/2003	05/23/2003
	Pettigrove, Glen A.	100.00 USD	33_NVCP_02	Navigating the Change Process	Enrolled	05/16/2003	05/05/2003	
	Manning, Margaret I.	100.00 USD	33_UGLS_02	Using Good Letters	Enrolled	05/16/2003	05/05/2003	
<b>FIN0010 Subtotal:</b>		<b>725.00</b>						
		<b>825.00 USD</b>						



## Purchase Order Balance Report

Page No: 1 of 1  
Run Date: 3:18:23 PM  
Run Time: 08/19/2003

Report ID: LMBO008

Organization Name: Big Bank Corporation  
Organization ID: 245

Purchase Order ID	Creation Date	Amount	Currency	Expiration Date	Balance	Owner
FIN0010	01/01/2003	2500.00	USD	01/01/2004	1875.00	Pettigrove, Glen A.
					<b>1875.00 USD</b>	
120156	01/01/2003	5000.00	USD	01/01/2004	4900.00	
					<b>4900.00 USD</b>	

End Of Report

## Learning Component Report

**Category** Workplace Basics  
**Activity Code**  
**From Date**  
**To Date**

<b>Parent Category</b>	Workplace Basics
<b>Category</b>	Workplace Basics

**Catalog Item** Writing Effective Email Messages

**Description** Studies show that email is now the most important and frequent form of communication within organizations today. Learn how to write more effective emails.

**Activity Code** Cen-110  
**Delivery Method** IBS Scheduled Learning **Status** 1  
**Start Date** 6/2/2003 **End Date**

Learning Component	Type	Required	Score	Passing
Centra 110	Webcast	Y		Y

**Activity Code** IW-120  
**Delivery Method** IBS Scheduled Learning **Status** 1  
**Start Date** 6/16/2003 **End Date**

Learning Component	Type	Required	Score	Passing
Interwise 120	Webcast	Y		Y



# **Certificate of Completion**

This certifies that

**William Lee**

has successfully completed

**A Manager's Primer**

as of 03-23-2012

Report ID: LMCOMPRT

**Organization Name** Policy & Health Statistics

**Catalog Item Name**

**Start Activity Date**

**End Activity Date**

**Organization Name** Policy & Health Statistics  
**Catalog Item Name** Communication Etiquette  
**Delivery Method** External Vendor Self Paced

<u>Activity Code</u>	<u>Learner's Name</u>	<u>Enrollment Status</u>	<u>Pass Status</u>	<u>Grade Status</u>	<u>Comments</u>
EXT COMM ETIQUETTE WBT 01	Holly Webster	Completed	Not Required	Not Graded	

**Catalog Item Name** Email and Organizational Comm  
**Delivery Method** External Vendor Self Paced

<u>Activity Code</u>	<u>Learner's Name</u>	<u>Enrollment Status</u>	<u>Pass Status</u>	<u>Grade Status</u>	<u>Comments</u>
EXT EMAIL ORG WBT 01	Holly Webster	Completed	Not Required	Not Graded	

Report ID: LMCRTCMP

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**Program Code:** DBA001  
**Program Name:** Database Administration  
**Effective Date:** 8/25/2003  
**Revision:**

<u>Learner</u>	<u>Employee ID</u>	<u>Organization</u>	<u>Status</u>	<u>Registration Date</u>	<u>Completion Date</u>	<u>Expiration Date</u>	<u>Recertification Date</u>
Channing,Rosanna	KU0046	Human Reso	Complete	8/25/2003	8/25/2003	7/25/2005	9/13/2005
Sharpe,Kenneth	KU0047	Human Reso	Complete	8/25/2003	8/25/2003	7/25/2005	9/13/2005
Tyler,Sylena	KU0050	Human Reso	Complete	8/25/2003	8/25/2003	7/25/2005	9/13/2005
Galang,Justin	KU0060	Human Reso	Complete	8/25/2003	8/25/2003	7/25/2005	9/13/2005
Palisco,Tina	KU0071	Human Reso	Complete	8/25/2003	8/25/2003	7/25/2005	9/13/2005
Mosley,Wayne	KU0072	Human Reso	Complete	8/25/2003	8/25/2003	7/25/2005	9/13/2005
Tomita,Jason	KU0078	Human Reso	Complete	8/25/2003	8/25/2003	7/25/2005	9/13/2005

Report ID: LMCURCMP

**Program Code:** PROFDEV01  
**Program Name:** Professional Development  
**Effective Date:** 5/19/2003  
**Revision:** 1001

<b>Learner</b>	<b>Employee ID</b>	<b>Organization</b>	<b>Status</b>	<b>Registration Date</b>	<b>Completion Date</b>
Li,Rochelle	KU0094	Human Resources	Completed	6/3/2003	6/3/2003

**Learning History by Department (Cost Center)****Organization Name** Human Resources**Learner Name****Start Activity Date****End Activity Date****Organization Name** Human Resources

<u>Learner Name</u>	<u>Catalog Name</u>	<u>Enrollment Status</u>	<u>Completion Date</u>
Colins Carter	Account Management	Enrolled	
Fran Castle	Account Management	Enrolled	
Jane Taylor	Account Management	Completed	11/13/2002
Jimmy Lim	Account Management	Enrolled	
John Laidlaw	Account Management	Completed	11/13/2002
Kevin Baker	Account Management	Enrolled	
Maria Cortes	Account Management	Not Completed	11/13/2002
Rachel Norris	Account Management	Enrolled	
Terry Jones	Account Management	Enrolled	
William Franks	PeopleSoft Financials	Enrolled	



Report ID: LMMASDST

## Mass Enrollment Status Report

Page No: 1 of 2  
Run Date: 8/19/2003  
Run Time: 11:00:48 AM

**Request Id** 1003  
**Request Name** MassCurr01  
**Requestor Name** Susan Jones  
**Enrolled Date** 08/19/2003

<b>Learner Name</b>	<b>Employee Id</b>	<b>Enrollment Id</b>	<b>Organization</b>	<b>Organization Id</b>	<b>Status</b>	<b>Error/Alert</b>
Rudolf van de Meer	570	1408	Sales and Services	111	Successful	
Peter Bosshard	573	1409	Sales and Services	111	Successful	
Edi Wohnlich	613	1434	Sales and Services	111	Successful	
Hans Ott	591	1420	Headquarters	110	Successful	
Renato Combertaldi	578	1410	Human Resources	109	Successful	
Anna Egli	579	1411	Human Resources	109	Successful	
Corinne Farine	581	1412	Human Resources	109	Successful	
Heinz Ganz	582	1413	Human Resources	109	Successful	
Monica Herz	583	1414	Human Resources	109	Successful	
Rosa Inglese	584	1415	Human Resources	109	Successful	
Pia Lusser	587	1416	Human Resources	109	Successful	
Rene Martin	588	1417	Human Resources	109	Successful	
Paula Nestler	589	1418	Human Resources	109	Successful	
Maria Nunez	590	1419	Human Resources	109	Successful	
Maria Paganini	592	1421	Human Resources	109	Successful	

Report ID: LMPRGOBJ

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<b>Program Type</b>	<b>Program Code</b>	<b>Program</b>	<b>Effective Date</b>	<b>Objective Code</b>	<b>Objective</b>
CU	DC-CU09	Business Development	8/8/2003	5.00	Business Planning
CU	DC-CU09	Business Development	8/8/2003	6.00	Conceptual Thinking
CU	DC-CU09	Business Development	8/8/2003	8.00	Decision Making

**Program Code** DC-CU03  
**Program Name** Personal Development

<b>Learner</b>	<b>Employee ID</b>	<b>Organization</b>	<b>Status</b>	<b>Registration Date</b>	<b>Completion Date</b>
Crane,Ione Imogene	KUTZ505	Benefits	Dropped	8/13/2003	8/13/2003
Silva Marín, José	KY0005	Research and Development	Dropped	8/13/2003	
Campo Cruz, Carmen	KY0016	Research and Development	Completed	8/12/2003	8/13/2003
Tay, Suzy		Supplier1	Payment Approv	8/13/2003	
Roost, Alois		PowerPlan Inc.	In-Progress	8/13/2003	
Widmer, Anna		PowerPlan Inc.	Registered	8/12/2003	
Widmer, Anna		PowerPlan Inc.	Dropped	8/12/2003	



Report ID: LMPRQRPT

**Activity Name** Building Customer Loyalty

**Course Code** CSQM1001

**Start Date** 1/9/2003

**End Date** 1/9/2003

**Facility**

**Instructor**

Learner Id	Learner Name	Status	PreRequisite	Code	Type	Status	Start Date	End Date
36	Lucas Ridgestone	Enrolled	Basics of Management Communication Etiquette	BasMgmt01 COMM1001	Program Catalog Item			
37	Joanne Paulik	Enrolled	Basics of Management Communication Etiquette	BasMgmt01 COMM1001	Program Catalog Item			
42	Cathy Douglas	Enrolled	Basics of Management Communication Etiquette	BasMgmt01 COMM1001	Program Catalog Item			
43	Steven Bones	Enrolled	Basics of Management Communication Etiquette	BasMgmt01 COMM1001	Program Catalog Item			

Report ID: LMROSTRT

**Activity Code** Business Fundamentals 1-1  
**Catalog Item Name**  
**Enrollment Status**  
**Start Activity Date**  
**End Activity Date**

**Catalog Item Name** Business Fundamentals I  
**Learning Activity Code** Business Fundamentals 1-1  
**Delivery Method** External Vendor Self Paced  
**Start Date** 8/31/2003  
**End Date** 9/1/2003

<u>Learner Name</u>	<u>Enrollment Status</u>	<u>Waitlist Number</u>	<u>Job Title</u>	<u>City</u>	<u>Location</u>	
					<u>State</u>	<u>Country</u>
Alice Summer	Enrolled	0.00	Consultant - Senior	Miami	FL	USA
An Lim	Dropped	0.00	Customer Support			USA
Antonio Santos	Enrolled	0.00	Administrative As	Sacramento	CA	USA
Arthur Erickson	Enrolled	0.00	Manager-Finance	Albany	NY	USA
Carmichael Espinosa	Enrolled	0.00	Consultant - Senior	San Antonio	TX	USA
Clare Justin	Enrolled	0.00	Business Analyst		CA	USA
Danny Johnson	Enrolled	0.00	Administrative As	Aspen	CO	USA
Darlene Bergsten	Enrolled	0.00	Business Analyst		CA	USA
Daryl Reese	Enrolled	0.00	Administrative As	Baltimore	MD	USA
David Martignoni	Enrolled	0.00	Consultant - Senior	Waterloo	IA	USA
Fred Giles	Enrolled	0.00	Consultant - Senior	Medford	OR	USA
Ginger Buckalew	Enrolled	0.00	Business Analyst		CA	USA
James Fung	Enrolled	0.00	Consultant - Senior	Butte	MT	USA
Jason Tomita	Enrolled	0.00	Manager-Compens	Fargo	ND	USA
Joanna Strunsky	Enrolled	0.00	Consultant - Senior	Minneapolis	MN	USA
John Pak	Enrolled	0.00	Data Entry Clerk	Honolulu	HI	USA
Jorge Enriquez	Enrolled	0.00	Administrative As	Pittsburgh	PA	USA
Justin Galang	Enrolled	0.00	Consultant - Senior	Topeka	KS	USA
Kenneth Sharpe	Enrolled	0.00	Data Entry Clerk	Indianapolis	IN	USA
Lin Khoo	Enrolled	0.00	Customer Support E			USA
Marc Kessler	Enrolled	0.00	Administrative As	Detroit	MI	USA
Marilyn Drake	Enrolled	0.00	Financial Analyst		CA	USA
Michelle Kelly	Enrolled	0.00	Health & Safety Sp	Dover	DE	USA
Netty Owyang	Enrolled	0.00	Manager-Finance	San Juan	PR	USA
Reza Aliverdi	Enrolled	0.00	Director-Human Res	Syracuse	NY	USA
Rosanna Channing	Enrolled	0.00	Manager-Finance	Casper	WY	USA
Stanley Lowe	Enrolled	0.00	Data Entry Clerk	Denver	CO	USA
Stephanie Turbic	Enrolled	0.00	Data Entry Clerk	San Jose	CA	USA
Susan Jones	Enrolled	0.00	Financial Analyst	Castroville	CA	USA
Suzy Tay	Enrolled	0.00	Customer Support			USA
Sylena Tyler	Enrolled	0.00	Manager-Finance	Ponce	PR	USA
Tina Palisco	Enrolled	0.00	Manager-Finance	Springfield	IL	USA
Wayne Mosley	Enrolled	0.00	Manager-Employment	Milwaukee	WI	USA

**Selection Criteria**

**Catalog Item Name**

**Activity Code** EXT COMM ETIQUETTE WBT 01

**Catalog Item Name** Communication Etiquette  
**Learning Activity Code** EXT COMM ETIQUETTE WBT 01  
**Delivery Method** External Vendor Self Paced  
**Start Activity Date** 1/6/2003  
**End Activity Date**

<u>Learner Name</u>	<u>Organization Name</u>	<u>Enrollment Status</u>	<u>Pass Status</u>	<u>Grade Status</u>	<u>Comments</u>
Holly Webster	Policy & Health Statistics	Completed	Not Required	Not Graded	
José Silva	Research and Development	Completed	Not Required	Not Graded	
Ione Crane	Benefits	Completed	Not Required	Not Graded	
Carmen Campo	Research and Development	Completed	Not Required	Not Graded	
Rochelle Li	Human Resources	Completed	Not Required	Not Graded	
Julie Dyer	Finance	Completed	Not Required	Not Graded	

# Compliance Report

Page No 1 of 2  
Run Date 3/30/2006  
Run Time 8:47:55 AM

Report ID: LMREGAUD

**Program Name** Sales Director  
**Learner Name** Margaret Tucker

<b>Status</b>	<b>Status Change Date</b>	<b>Changed By</b>
Waived	3/24/2006	Tom Ouren

**Program Name** Sales Director  
**Learner Name** Conrad Smith

<b>Status</b>	<b>Status Change Date</b>	<b>Changed By</b>
Revoked	3/24/2006	Tom Ouren
Completed	3/24/2006	Tom Ouren
Warning	3/24/2006	Tom Ouren
Waived	3/24/2006	Tom Ouren

**Program Name** Network Engineer Level 01 Certification  
**Learner Name** Julie Dyer

<b>Status</b>	<b>Status Change Date</b>	<b>Changed By</b>
Registered	3/24/2006	Tom Ouren

**Program Name** Professional Development  
**Learner Name** Tina Palisco

<b>Status</b>	<b>Status Change Date</b>	<b>Changed By</b>
In-Progress	12/12/2005	Susan Jones
Registered	12/12/2005	Susan Jones
Pending Approval	11/29/2005	Susan Jones
Pending Approval	11/29/2005	Susan Jones

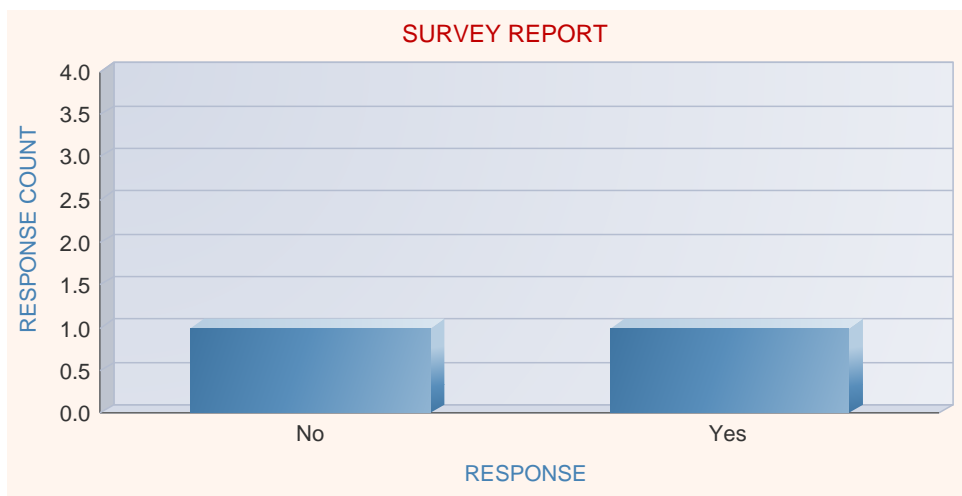
**Program Name** Product Sales Rep 1  
**Learner Name** Carmen Campo

<b>Status</b>	<b>Status Change Date</b>	<b>Changed By</b>
Warning	3/28/2006	Tom Ouren
Reissue	3/28/2006	Tom Ouren

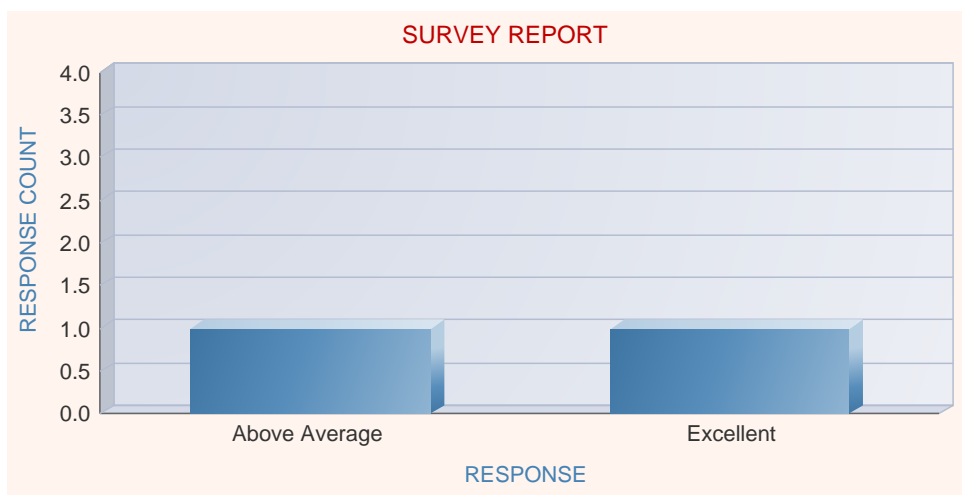
# SURVEY REPORT

<b>Activity Code</b>	: SURVEY_COM
<b>Activity Name</b>	: Communication Etiquette
<b>Survey Name</b>	: SURVEY_COM1
<b>Survey Description</b>	: Sample Survey
<b>Total Number of Questions</b>	: 5
<b>Total Number of Respondents</b>	: 2

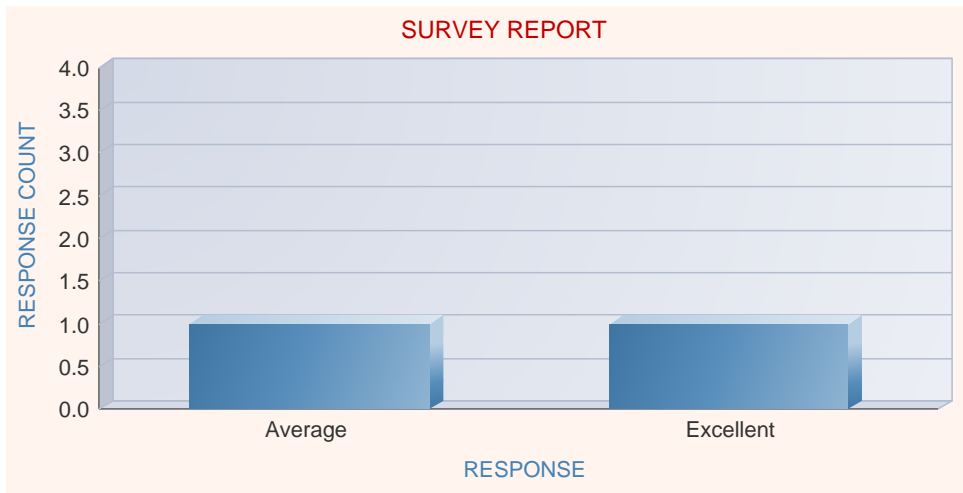
1. Was this the first time you have taken this course?



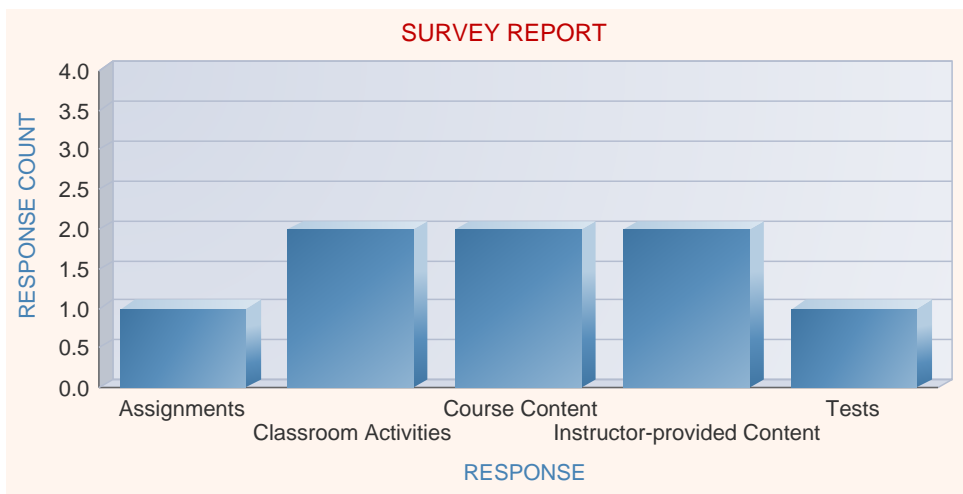
2. How would you rate the course material?



3. How would you rate the instructor?



4. What aspects of the course did you find to be the most beneficial?



**Comments**

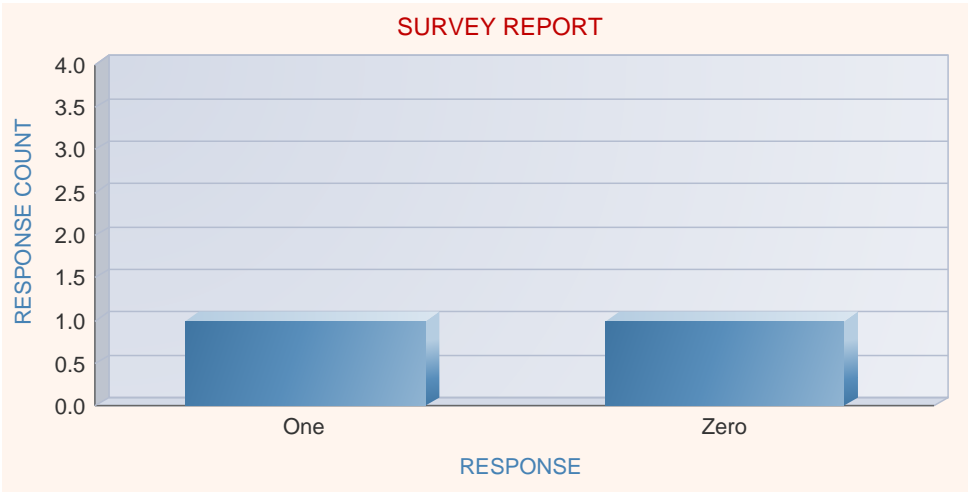
- GOOD
- WELL ORGANIZED

<b>Activity Code</b>	: SURVEY_COM
<b>Activity Name</b>	: Communication Etiquette
<b>Survey Name</b>	: SURVEY_COM2
<b>Survey Description</b>	: Sample Survey 2
<b>Total Number of Questions</b>	: 4
<b>Total Number of Respondents</b>	: 2

1. How long have you been working in your current position?



2. How many training courses have you taken in the past year?



3. What kind of training have you taken in the past year?



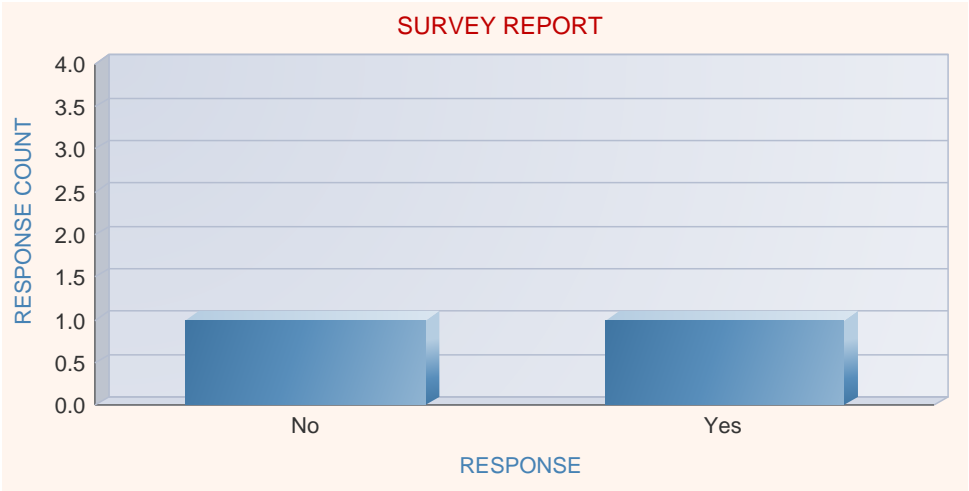
### Comments

- GOOD EXPERIENCE
- USEFUL

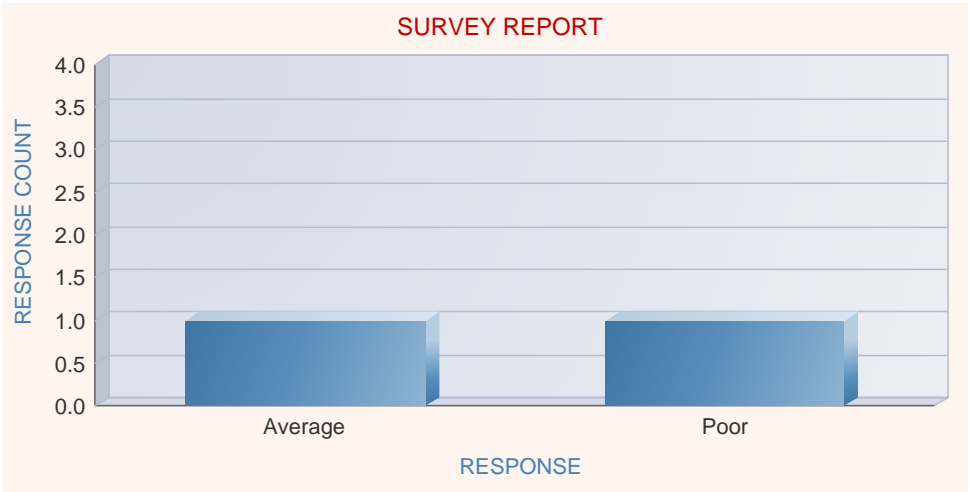


<b>Activity Code</b>	: SURVEY_CRAFT
<b>Activity Name</b>	: Crafting A Deal
<b>Survey Name</b>	: SUR_CRAFT1
<b>Survey Description</b>	: Sample Survey
<b>Total Number of Questions</b>	: 5
<b>Total Number of Respondents</b>	: 2

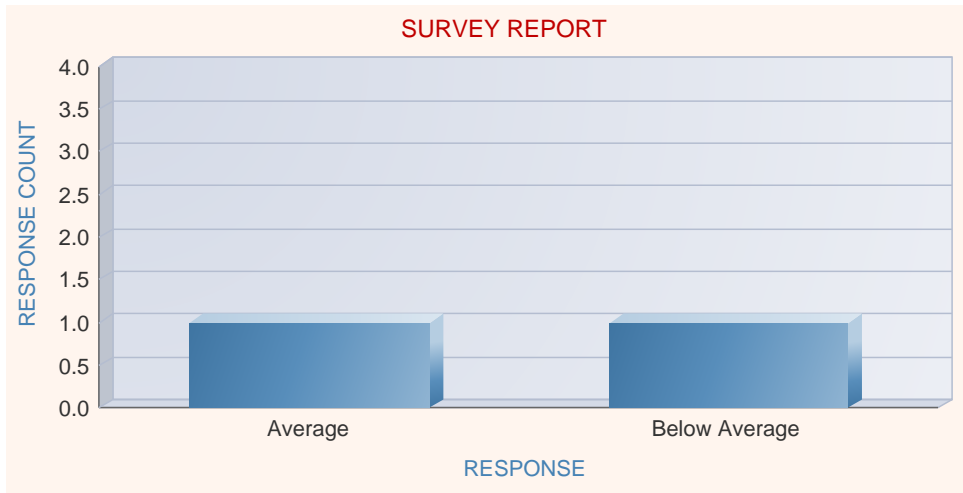
1. Was this the first time you have taken this course?



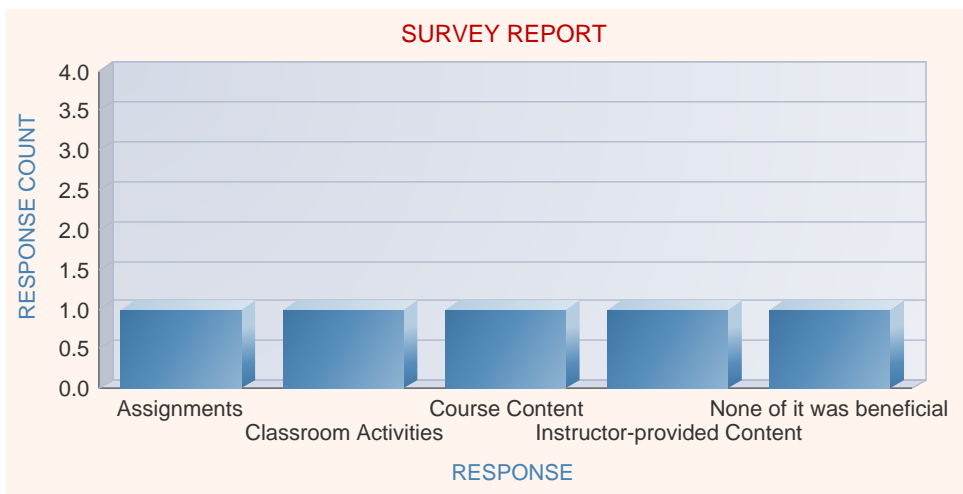
2. How would you rate the course material?



3. How would you rate the instructor?



4. What aspects of the course did you find to be the most beneficial?

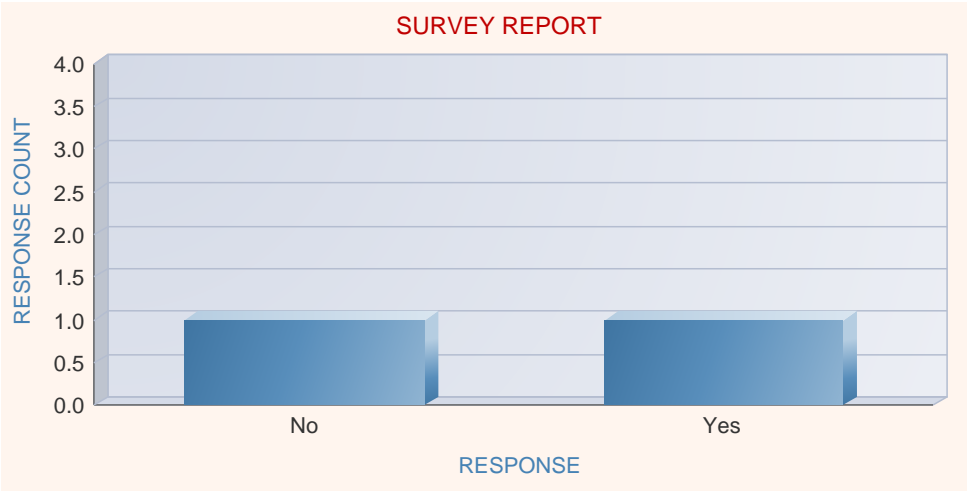


**Comments**

- BAD APPROACH
- EXTREMELY GOOD

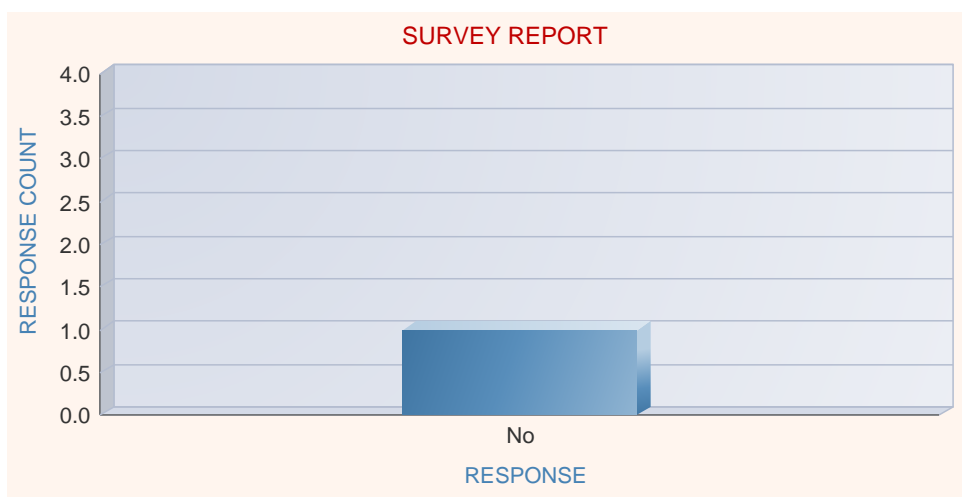
<b>Activity Code</b>	: SURVEY_CRAFT
<b>Activity Name</b>	: Crafting A Deal
<b>Survey Name</b>	: SUR_CRA2
<b>Survey Description</b>	: Survey Definition to verify launch
<b>Total Number of Questions</b>	: 1
<b>Total Number of Respondents</b>	: 2

1. Are you able to launch it successfully?

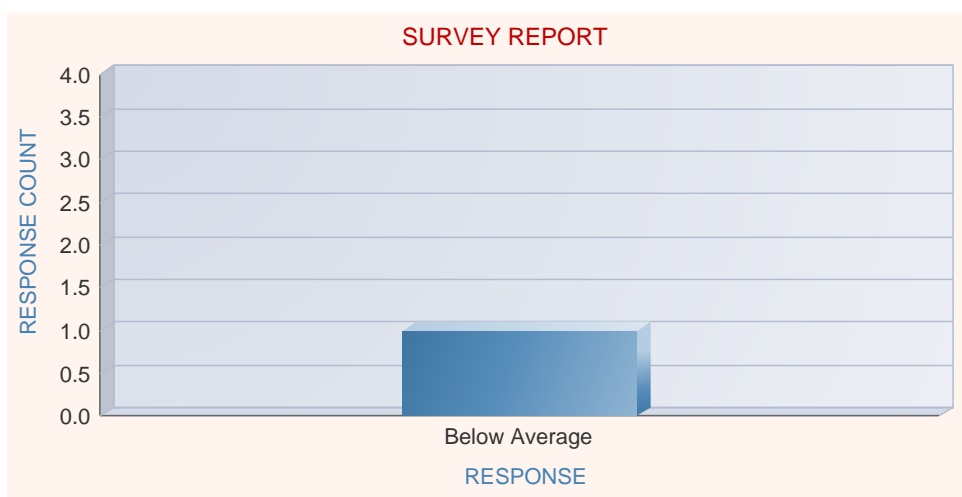


<b>Activity Code</b>	: SURVEY_SAME
<b>Activity Name</b>	: Email and Organizational Comm
<b>Survey Name</b>	: SUR_SAME2
<b>Survey Description</b>	: Sample Survey
<b>Total Number of Questions</b>	: 5
<b>Total Number of Respondents</b>	: 1

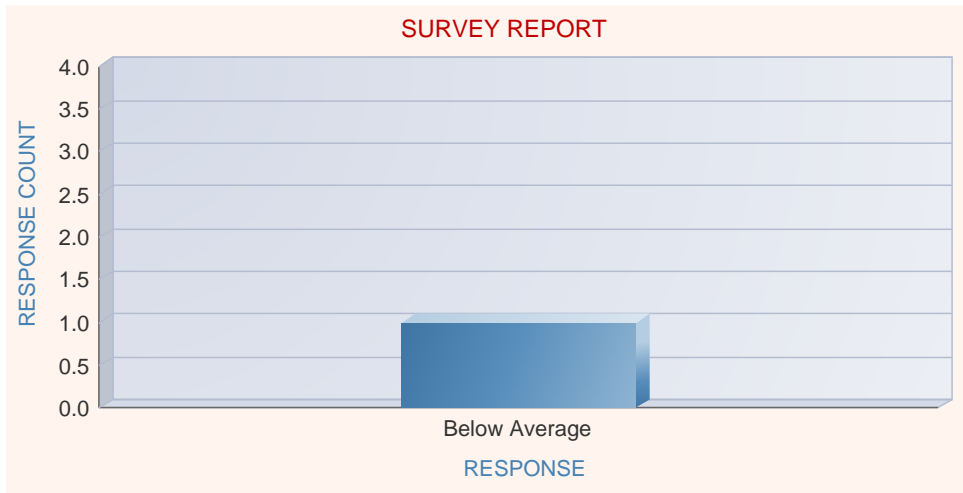
1. Was this the first time you have taken this course?



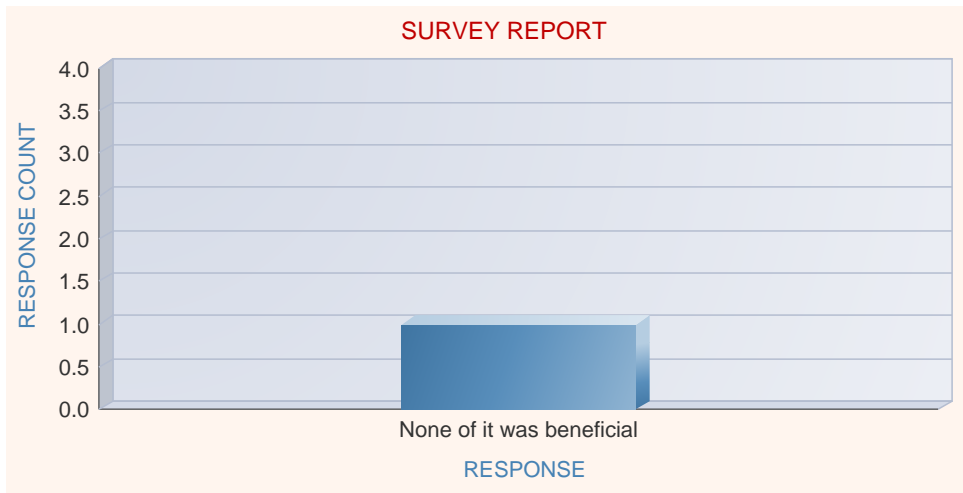
2. How would you rate the course material?



3. How would you rate the instructor?



4. What aspects of the course did you find to be the most beneficial?

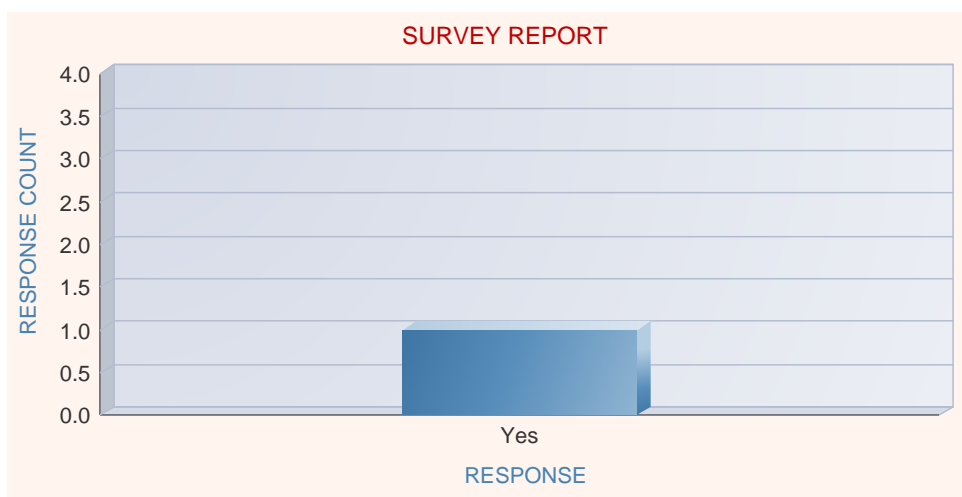


Comments

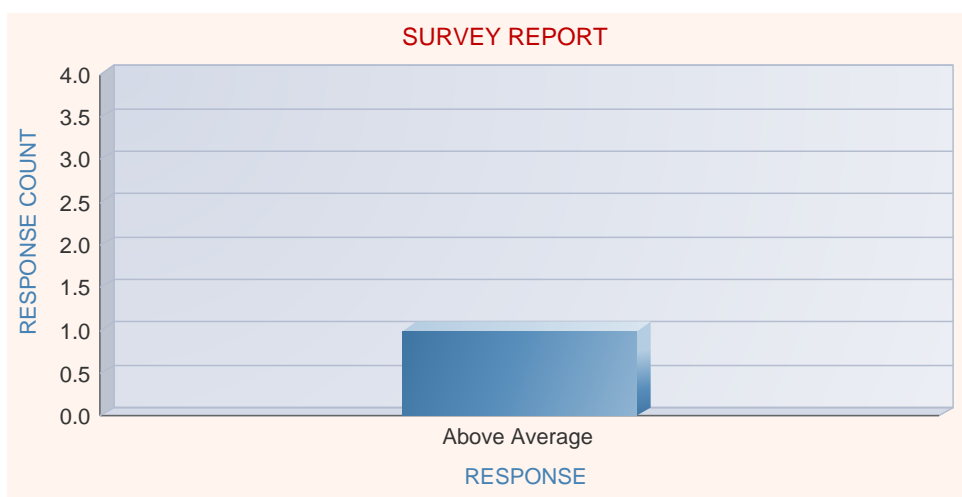
- BAD EXPERIENCE

<b>Activity Code</b>	: SURVEY_SAME
<b>Activity Name</b>	: Email and Organizational Comm
<b>Survey Name</b>	: SUR_SAME1
<b>Survey Description</b>	: Sample Survey
<b>Total Number of Questions</b>	: 5
<b>Total Number of Respondents</b>	: 1

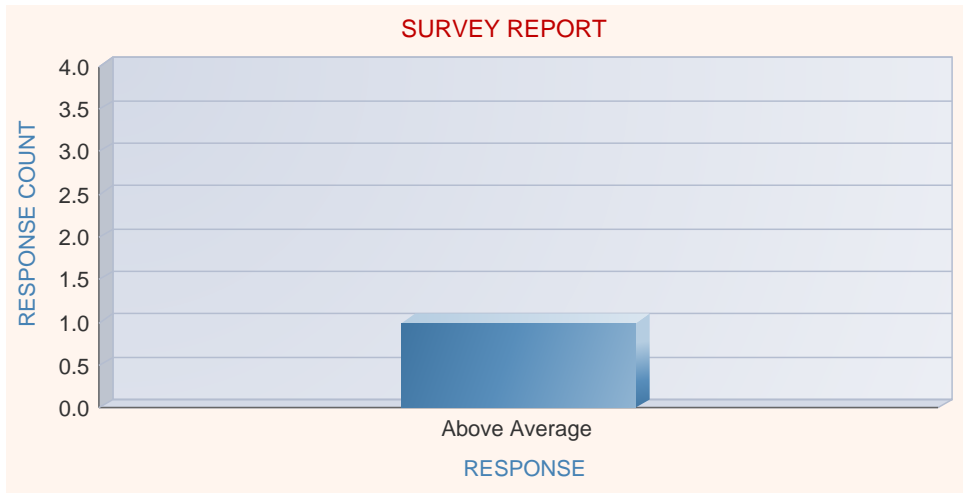
1. Was this the first time you have taken this course?



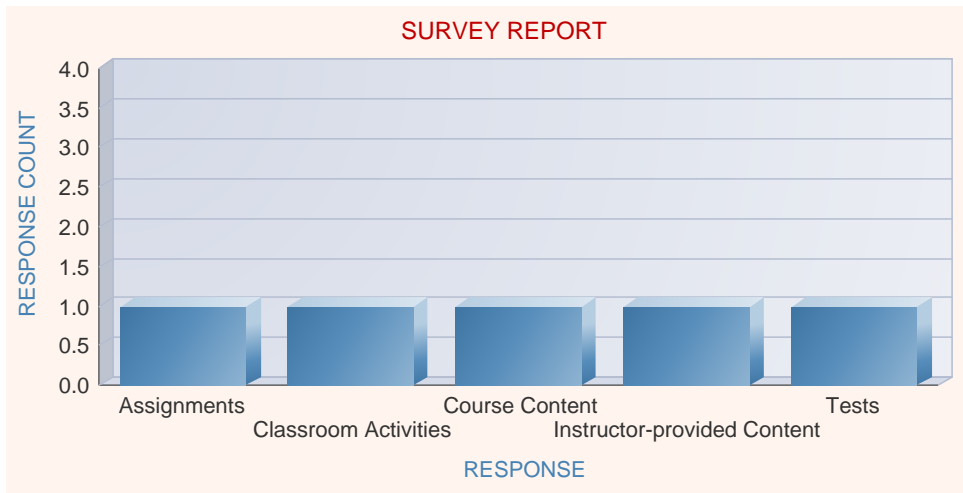
2. How would you rate the course material?



3. How would you rate the instructor?



4. What aspects of the course did you find to be the most beneficial?



**Comments**

- TIMED WELL

# Training Plan Report

**Run Control Id** ELMW  
**Start Date** 1/1/2004  
**End Date** 4/30/2006  
**Finalization Date**  
**As of Date** 4/4/2006  
**Learning Environment**  
**Company** Business Institute - France

**Objective**

**Activity Name** MDC Accounting Fundamentals 3 - Accounting Fundamentals 3  
**Start Date** 11/21/2005  
**End Date**  
**Internal/External Offering**  
**Vendor Description**  
**Instructor Name**

Count of Female learners 2  
 Count of Male learners 1  
 Count of learners whose age is between 26 and 49 3  
 Count of learners with training classification "Not 3

No of Learners	Emplid	Learner Name	Company	Department	Enrolled Date	Attendance
In Plan (Yes/No)	Classification		DIF Indicator(yes/No)	Category 1	Category 2	Category 3
Labor Agreement	Setid		Learner Age			
1	KF0015	Jean-Pierre Levasseur	Business Institute -	Operations- Paris	3/6/2006	
N	Not Specified		Y	ETAM		
KF01			31			
1	KF0016	Mireille Breton	Business Institute -	Operations- Paris	3/6/2006	
N	Not Specified		Y	OQ		
KF01			27			
1	KF0016	Mireille Breton	Business Institute -	Operations- Paris	3/16/2006	
N	Not Specified		Y	OQ		
KF01			27			



**Activity Name** MDC CAD/CAM Programming 01 - CAD/CAM Programming Using  
**Start Date** 10/19/2005  
**End Date**  
**Internal/External Offering**  
**Vendor Description**  
**Instructor Name**

Count of Male learners 2  
 Count of learners whose age is between 26 and 49 1  
 Count of learners who age is over 49 1  
 Count of learners with training classification "Not 2

No of Learners	Emplid	Learner Name	Company	Department	Enrolled Date	Attendance
In Plan (Yes/No)	Classification		DIF Indicator(Yes/No)	Category 1	Category 2	Category 3
Labor Agreement	Setid		Learner Age			
1	KF0018	Yves Chabot	Business Institute -	Operations- Paris	3/7/2006	
N	Not Specified		Y	CAD		
KF01			51			
1	KF0017	Louis Ledoux	Business Institute -	Operations- Paris	3/6/2006	
N	Not Specified		Y	CAD		
KF01			39			

**Activity Name** MDC Manufacturing Materials 01 - Manufacturing Materials and  
**Start Date** 10/19/2005  
**End Date**  
**Internal/External Offering**  
**Vendor Description**  
**Instructor Name**

Count of Male learners 2  
 Count of learners whose age is between 26 and 49 1  
 Count of learners who age is over 49 1  
 Count of learners with training classification "Not 2

No of Learners	Emplid	Learner Name	Company	Department	Enrolled Date	Attendance
In Plan (Yes/No)	Classification		DIF Indicator(Yes/No)	Category 1	Category 2	Category 3
Labor Agreement	Setid		Learner Age			
1	KF0017	Louis Ledoux	Business Institute -	Operations- Paris	3/6/2006	
N	Not Specified		Y	CAD		
KF01			39			
1	KF0018	Yves Chabot	Business Institute -	Operations- Paris	3/7/2006	
N	Not Specified		Y	CAD		
KF01			51			

## Training Plan Report - Budget

**Training Plan Id** 12  
**Start Date** 1/1/2008  
**End Date** 12/31/2009  
**Finalization Date**  
**As of Date** 8/6/2009  
**Learning Environment** EMEA  
**Company**

**Department** Operations- Paris  
**Allocated Budget** 10,000.00 USD

<b>Forecasted Cost</b>	278.00	USD					
<b>Activity Name</b>	<b>Forecasted Cost</b>		<b>No Of Learners</b>	<b>Employee Id</b>	<b>Learner Name</b>	<b>Job Title</b>	<b>Activity Hours</b>
<b>Training Class Description</b>	<b>Category1</b>		<b>Category2</b>	<b>Category3</b>	<b>Labor</b>	<b>Setid</b>	<b>Learning Request</b>
FRENCHACTIVITY10A - FRENCH ITEM1	222.00 USD		1	KF0017	Louis Ledoux	Operations Manager	0.00
Not Specified	CAD				KF01		Y
Test Learning Request	56.00 USD		1	KF0017	Louis Ledoux	Operations Manager	3.00
	CAD				KF01		

<b>Forecasted Cost</b>	390.39	EUR					
<b>Activity Name</b>	<b>Forecasted Cost</b>		<b>No Of Learners</b>	<b>Employee Id</b>	<b>Learner Name</b>	<b>Job Title</b>	<b>Activity Hours</b>
<b>Training Class Description</b>	<b>Category1</b>		<b>Category2</b>	<b>Category3</b>	<b>Labor</b>	<b>Setid</b>	
MDC CAD/CAM Programming 01 - CAD/CAM Programming Using Mastercam (Part 1) Not Specified	0.00 EUR		1	KF0018	Yves Chabot	Sales Manager	0.00
	CAD				KF01		
MDC CAD/CAM Programming 01 - CAD/CAM Programming Using Mastercam (Part 1) Not Specified	0.00 EUR		1	KF0017	Louis Ledoux	Operations Manager	0.00
	CAD				KF01		
MDC Manufacturing Materials 01 - Manufacturing Materials and Processes (Part 1) Not Specified	0.00 EUR		1	KF0017	Louis Ledoux	Operations Manager	0.00
	CAD				KF01		
MDC Manufacturing Materials 01 - Manufacturing Materials and Processes (Part 1) Not Specified	0.00 EUR		1	KF0018	Yves Chabot	Sales Manager	0.00
	CAD				KF01		
MDC Medical Terminology 02 - Medical Terminology/Common Diseases (Part 2) Not Specified	173.51 EUR		1	KF0003	Serge Granjean	Operations Director	0.00
	CAD				KF01		
MDC Medical Terminology 03 - Medical Terminology/Common Diseases (Part 3) Not Specified	216.88 EUR		1	KF0020	Martin Carboneaux	Junior assistant	0.00
	ETAM				KF01		
MDC Accounting Fundamentals 3 - Accounting Fundamentals 3 Not Specified	0.00 EUR		1	KF0015	Jean-Pierre Levasseur	Assistant	0.00
	ETAM				KF01		
MDC Accounting Fundamentals 3 - Accounting Fundamentals 3 Not Specified	0.00 EUR		1	KF0016	Mireille Breton	Junior assistant	0.00
	OQ				KF01		
MDC Accounting Fundamentals 3 - Accounting Fundamentals 3 Not Specified	0.00 EUR		1	KF0016	Mireille Breton	Junior assistant	0.00
	OQ				KF01		
TCMATHS - Finite Mathematics Not Specified	0.00 EUR		1	KF0018	Yves Chabot	Sales Manager	0.00
	CAD				KF01		
TCMATHS - Finite Mathematics Not Specified	0.00 EUR		1	KF0010	Beatrice Dante	Senior assistant	0.00
	CAD				KF01		
TSTNB - Account Management Not Specified	0.00 EUR		1	KF0020	Martin Carboneaux	Junior assistant	0.00
	ETAM				KF01		
INTRO HRMS 03/2005 - Intro to PeopleSoft HRMS Training Plan Category -	0.00 EUR		1	KF0018	Yves Chabot	Sales Manager	0.00
	CAD				KF01		
INTRO HRMS 03/2005 - Intro to PeopleSoft HRMS Training Plan Category -	0.00 EUR		1	KF0019	Michel Louzaouen	Senior assistant	0.00
	ETAM				KF01		
INTRO HRMS 03/2005 - Intro to PeopleSoft HRMS Not Specified	0.00 EUR		1	KF0020	Martin Carboneaux	Junior assistant	0.00
	ETAM				KF01		