

Istisna Creation
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1. *Istisna* Origination

1.1 Introduction

The process of *Istisna* finance origination gets initiated when a prospective customer approaches the bank, with a finance account opening request or when the bank approaches a prospective customer, taking lead from its database. In case of a bank-initiated request, the process moves forward only if the prospective customer is interested. The entire process is carried out in multiple stages and on successful completion of each stage, it moves automatically to the next stage.

When the customer approaches the bank for its products and offers, before initiating the finance origination process, the bank can create a mock-proposal which would have the personal details of the customer, the finance offers the customer is interested in as well as the schedules associated with the finance offer. This can be stored as reference in the system to be retrieved when the actual finance process flow is initiated.

1.2 Stages in *Istisna*

Istisna process flow uses Oracle BPEL framework with multiple human tasks for workflow stages. The capture and enrichment of information in multiple steps can be dynamically assigned to different user roles, so that multiple users can take part in the transaction. Oracle Business rules are used for dynamic creation of multiple approval stages.

The following details need to be maintained for originating a *Istisna*:

- Finance Application Capture
- Application Verification
- Application Management Verification (Configurable)
- Internal Blacklist Check
- External Blacklist Check
- Underwriting (Credit Evaluation)
- Finance Approval
- Document Verification
- Finance details upload
- Sale Confirmation
- User Acceptance
- Disbursement
- Manual Liquidation

The *Istisna* origination process flow is composed of following stages:

The following are different types of the asset categories in *Istisna*:

- Vehicle
- Equipment
- Home

1.3 Maintaining Finance Prospect Details

You can maintain the details of a prospective borrower or a finance applicant, when the borrower initially approaches the bank enquiring about the various finance products that are being offered.

The following details are captured as part of this maintenance:

- Prospective customer's personal and location details
- Prospective customer's employment details
- Requested finance details

You can maintain the details related to the prospective customer in 'Prospect Details' screen. You can invoke this screen by typing 'ORDLEADM' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

The screenshot displays the 'Prospect Details' window. At the top, there's a blue header with the title and navigation buttons. Below this, a form contains fields for 'Lead Id *', 'Description', 'Reason', and 'Date of Enquiry'. A tabbed menu below these fields has 'Customer', 'Details', and 'Requested' tabs, with 'Customer' currently selected. Underneath the tabs is a table with columns: 'Sequence Number *', 'Type', 'Salutation', 'First Name', 'Middle Name', 'Last Name', and 'National Id'. The table contains one data row with 'Primary' as the type and 'Mr.' as the salutation. Below the table, the form continues with fields for 'Short Name *', 'Gender' (set to 'Male'), 'Date of Birth', 'Mothers Maiden Name', 'Customer Category *', 'Country *', 'Nationality *', 'Language *', 'Mobile Number *', 'Landline Number', 'Office Number', 'Fax', 'Passport Number', 'Passport Issue Date', 'Passport Expiry Date', 'Passport Issue Place', 'Email', 'Dependents', and 'Marital Status' (set to 'Married'). The bottom section of the window includes fields for 'Maker', 'Checker', 'Date Time:', 'Mod No', 'Record Status', 'Authorization Status', and an 'Exit' button.

You can specify the following details in this screen:

Lead Id

Specify a unique identification for the prospective finance customer.

Description

Specify a suitable description for the prospective finance customer.

Reason

Specify the reason for the finance enquiry.

Date of Enquiry

Specify the date when the prospective customer has made the enquiry about the finance. You can also select the date by clicking the adjoining 'Calendar' icon.

1.3.1 Customer Tab

You can capture the following personal and geographical details related to a prospective customer:

Type

Select the type of the customer from the drop-down list provided. The following options are available:

- Primary
- Co-Applicant

Salutation

Select the salutation preference of the customer from the drop-down list provided. You can select any of the following options:

- Mr
- Mrs
- Miss
- Dr

First Name

Specify the first name of the customer.

Middle Name

Specify the middle name of the customer.

Last Name

Specify the last name of the customer.

National Id

Specify the national Id or country code of the customer or select the national Id from the option list provided.

Short Name

Specify the short name of the customer.

Gender

Select the gender of the customer from the drop-down list.

Date of Birth

Specify the date of birth of the customer or select the date by clicking the 'Calendar' icon provided.

Mother's Maiden Name

Specify the customer's mother's maiden name.

Customer Category

Specify the category to which the customer belongs or select the customer category from the option list that displays all valid customer categories.

Country

Specify the country of domicile of the customer or select the country code from the option list provided.

Nationality

Specify the country of which the customer is a national or select the country code from the option list provided.

Language

Specify the primary language of the customer or select the language from the option list provided.

Mobile Number

Specify the mobile phone number of the prospective customer.

Landline No

Specify the land phone number of the prospective customer.

Office No

Specify the office phone number of the prospective customer.

Fax

Specify the fax number of the prospective customer.

Passport No

Specify the passport number of the prospective customer.

Passport Issue Date

Specify the date on which the customer's passport was issued or select the date from by clicking the adjoining 'Calendar' icon.

Passport Expiry Date

Specify the date on which the customer's passport expires or select the date from by clicking the adjoining 'Calendar' icon.

Passport Issue Place

Specify the place where the customer's passport was issued.

E-mail

Specify the e-mail Id of the prospective customer.

Dependents

Specify the number of dependents for the customer.

Marital Status

Select the marital status of the prospective customer from the drop-down list. The following options are available:

- Married
- Unmarried
- Divorcee

1.3.2 Details Tab

You can capture the address and employment related details of the prospective customer in 'Details' tab.

The screenshot displays the 'Prospect Details' form. At the top, there are tabs for 'Customer', 'Details', and 'Requested', with 'Details' currently selected. The form is divided into two main sections: 'Address Details' and 'Employment Details', each with a '1 of 1' indicator. The 'Address Details' section includes fields for 'Sequence Number', 'Address Type' (with a dropdown menu showing 'Permanent' and a checkbox for 'Mailing'), and three 'Address Line' fields. The 'Employment Details' section includes fields for 'Sequence Number', 'Employment Type' (with a dropdown menu showing 'Part Time'), 'Employer', 'Occupation', 'Designation', and 'Employee Id'. To the right of these sections are fields for 'Contact Number', 'Zip', 'Country', 'Extension', 'Contact', 'Contact Name', 'Contact Phone', 'Contact Extension', 'Comments', 'Department', 'Stated Years', and 'Stated Months'. At the bottom of the form, there are fields for 'Maker', 'Checker', 'Date Time', 'Mod No', 'Record Status', and 'Authorization Status', along with an 'Exit' button.

Address Details

Seq No

The sequence number is automatically generated by the system.

Address Type

Select the address type of the customer from the following options provided in the drop-down list:

- Permanent
- Home

- Work
- Temporary
- Others

Mailing

Check this box to indicate that the address you specify here is the customer's mailing address.

Address Line 1 – 3

Specify the address of the customer in three lines starting from Address Line 1 to Address Line 3.

Contact Number

Specify the contact telephone number of the customer.

Zip

Specify the zip code associated with the address specified.

Country

Specify the country associated with the address specified.

Employment Details**Seq No**

The sequence number is automatically generated by the system.

Employment Type

Select the customer's employment type from the drop-down provided. The following options are available:

- Part Time
- Full Time
- Contract Based

Employer

Specify the name of the employer of the prospective customer.

Occupation

Specify the occupation of the prospective customer.

Designation

Specify the designation of the prospective customer.

Employee Id

Specify the employee Id of the prospective customer.

Address Line 1 – 3

Specify the employment address of the customer in three lines starting from Address Line 1 to Address Line 3.

Zip

Specify the zip code associated with the office address specified.

Country

Specify the country associated with the employment address specified.

Phone No

Specify the official phone number of the prospective customer.

Extn

Specify the telephone extension number, if any, of the prospective customer.

Contact

Specify the contact number of the prospective customer.

Contact Name

Specify the name of a contact person at the customer's office.

Contact Phone

Specify the contact phone number of the customer's contact person.

Contact Extn

Specify the telephone extension number, if any, associated with contact person.

Comments

Specify comments, if any, related to the customer's employment.

Department

Specify the department to which the customer belongs.

Stated Years

Specify the number of years the customer has spent with his current employer.

Stated Months

Specify the number of months the customer has spent with his current employer.

1.3.3 Requested Tab

You can capture the details related to the requested finance in 'Requested' tab.

The screenshot shows a software window titled "Prospect Details" with a blue header bar. Below the header, there are tabs: "Customer", "Details", and "Requested" (which is highlighted in red). The "Requested" tab contains several input fields for financial details. At the bottom of the window, there is a dark blue footer bar with labels for "Maker", "Checker", "Date Time:", "Mod No", "Record Status", "Authorization Status", and an "Exit" button.

Field	Value
Lead Id *	
Description	
Reason	
Date of Enquiry	
Financing Requested	
Currency	
Requested Amount *	
EMI Amount	
Tenor(In Months)	
Rate	
Hamish Jiddayah %	
Hamish Jiddayah Amount	

Maker: _____ Date Time: _____ Mod No: _____
Checker: _____ Date Time: _____ Record Status: _____
Authorization Status: _____ Exit

You can capture the following details here:

Currency

Specify the finance currency preference of the customer or select the currency from the option list provided.

Requested Amount

Specify the finance amount requested by the prospective customer.

EMI Amount

Specify the preferred EMI amount of the prospective customer.

Tenor (in months)

Specify the preferred finance tenor (in months) of the prospective customer.

Rate

Specify the preferred profit rate of the prospective customer.

Hamish Jiddayah %

Specify the percentage of amount that the prospective customer can provide as *Hamish Jiddayah*.

Hamish Jiddayah Amount

Specify the preferred amount that the prospective customer can provide as *Hamish Jiddayah*.

1.4 Viewing Finance Prospect Summary

You can view a summary of the prospective finance customers or the borrowers in 'Finance Prospect Details' screen. You can also query for a particular record based on desired search criteria.

You can invoke this screen by typing 'ORSLEADM' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

Loan Prospect details

Authorization Status Record Status

Lead Id Date of Enquiry

Records per page 15 1 Of 1

☐	Authorization Status	Record Status	Lead Id	Date of Enquiry
☐				
☐				
☐				
☐				
☐				
☐				
☐				
☐				
☐				
☐				
☐				
☐				
☐				
☐				
☐				

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Lead Id
- Date of Enquiry

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

1.5 **Maintaining Credit Rating Rules**

You can maintain a set of questions along with a possible set of answers with associated scores, to assess the credit rating of a prospective finance customer. You can also calculate the risk factor associated with the finance and arrive at a credit grade based on the scores obtained.

You can maintain these details in 'Rule Details' screen. You can invoke this screen by typing 'ORDRULMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

Rule Maintenance

New Enter Query

Rule Id *

Account Description

Type ☒ Retail ☐ Corporate

Mark Risk Factor

Question Details

Question Id *	Category	Question

Answer Details

Sequence Number *	Possible Answer	Score

Rating

Maker Date Time:

Checker Date Time:

Mod No Record Status

Authorization Status

Exit

You can specify the following details in this screen:

Rule Id

Specify a unique identification for the credit rating rule.

Description

Specify a suitable description for the credit rating rule.

Type

Select the type of the finance from the following options available:

- Retail
- Corporate

1.5.1 **Main Tab**

You can maintain the following details in this tab:

Question Details

Question Id

The question Id is automatically generated by the system.

Category

Select the category to which the question belongs from the option list provided.

Question

Specify the question to be asked to the prospective customer to derive the credit rating score.

Answer Details

Sequence Number

The sequence number is automatically generated by the system.

Possible Answer

Specify a set of possible answers to be associated with a question.

Score

Specify the score associated with an answer.

1.5.2 Risk Factor Tab

You can specify the risk details associated with the finance and also indicate the formula for calculating the credit score in this tab.

The screenshot shows the 'Rule Maintenance' window with the 'Risk Factor' tab selected. The window has a blue header bar with the title 'Rule Maintenance' and standard window controls. Below the header, there is a toolbar with 'New' and 'Enter Query' buttons. The main area is divided into sections. The top section contains input fields for 'Rule Id *' and 'Account Description', and radio buttons for 'Type' with options 'Retail' (selected) and 'Corporate'. Below this is a tabbed interface with 'Main' and 'Risk Factor' tabs; 'Risk Factor' is active and highlighted in red. The 'Risk Factor' section contains a table with columns 'Risk Id *', 'Account Description', and 'Formula'. The table has one row with a 'Formula' button in the 'Formula' column. Below the table is a 'Rating' section with a blue background, containing fields for 'Maker', 'Checker', 'Mod No', 'Date Time:', 'Record Status', and 'Authorization Status'. An 'Exit' button is located in the bottom right corner of the window.

You can specify the following details here:

Risk Id

Specify a unique identifier for the credit risk being maintained.

Description

Specify a suitable description for the credit risk.

1.5.2.1 Specifying Formula Details

You can specify the formula to calculate the credit score by clicking the 'Formula' button corresponding to a credit risk entry in Risk Factor tab.

The 'Formula' screen is displayed where you can specify the condition for calculating the credit score associated with a risk condition.

Sequence Number *	Condition	Result	

Elements

Functions

Braces

Operators

Logical Operators

Accept

Ok Exit

You can specify the following details here:

Sequence Number

The sequence number is automatically generated by the system.

Condition

The condition specified using the Elements, Functions, Operators etc. gets displayed here.

Result

Specify the result to be associated with the condition specified.

Elements

Specify the data elements to be used to define the formula for credit score calculation or select the element from the option list provided.

Functions

Select the mathematical function to be used to define the formula from the drop-down list provided.

Braces

Select the opening or the closing brace from the drop-down list provided, to define the credit score calculation formula.

Operators

Select the mathematical operator to be used to define the credit score calculation formula. You can select '+', '-', '*', or '/'.

Logical Operators

Select the logical operator to be used to define the credit score calculation formula. You can select '<', '>', '=', '<>', '>=', '<=', 'AND' or 'OR'.

1.5.3 Specifying Credit Grades

You can maintain different credit grades based on the credit scores obtained. Click 'Rating' button in Rule Details screens to invoke the 'Rating' screen, where you can maintain these details.

The screenshot shows a software window titled "Rating". Inside the window, there is a table with four columns: "Sequence Number *", "Score", "Grade", and an empty column. The table has a header row and several empty rows below it. Above the table, there are navigation controls including arrows and a "Go" button. At the bottom right of the window, there are "Ok" and "Exit" buttons.

You can specify the following details here:

Sequence Number

The sequence number is automatically generated by the system.

Score

Specify the score associated with a credit risk.

Grade

Specify the credit grade based on the score obtained.

1.6 Viewing Credit Rule Summary

You can view a summary of the credit rules in 'Rule Maintenance' screen. You can also query for a particular record based on desired search criteria.

You can invoke this screen by typing 'ORSRULMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

The screenshot shows the 'Rule Maintenance' application window. At the top, there are two dropdown menus for 'Authorization Status' and 'Record Status', and a text field for 'Rule Id' with a search icon. Below these are buttons for 'Search', 'Advanced Search', 'Refresh', and 'Reset'. A pagination bar shows 'Records per page' set to 15, '1 Of 1' records, and a 'Go' button. The main area is a table with columns: 'Authorization Status', 'Record Status', 'Rule Id', and 'Account Description'. The table is currently empty. At the bottom right, there is an 'Exit' button.

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Rule Id

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

1.7 **Maintaining Credit Ratios**

You can maintain the rules to calculate the credit ratios in 'Credit Ratio Maintenance' screen.

You can invoke this screen by typing 'ORDRATMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

The screenshot shows the 'LMC Eligibility Ratio' application window. At the top, there's a title bar and a menu bar with 'New' and 'Enter Query' options. Below the menu bar, there are input fields for 'Group Id *' and 'Description'. To the right, there's a 'Type' section with two radio buttons: 'Retail' (which is selected) and 'Corporate'. Below this, there's a 'Ratio Id' section with a search bar containing '10f1' and a 'Go' button. A table is displayed with three columns: 'Ratio Id *', 'Description', and 'Formula'. The first row of the table has a 'Formula' button in the 'Formula' column. The bottom of the window has a dark blue footer area containing fields for 'Maker', 'Checker', 'Mod No', 'Date Time:', 'Record Status', and 'Authorization Status', along with an 'Exit' button.

You can specify the following details in this screen:

Group Id

Specify a unique identification code for the ratio group.

Description

Specify a suitable description for the ratio group.

Type

Select the type of the finance from the following options available:

- Retail
- Corporate

Ratio Id

Specify a unique identification for the credit ratio being maintained.

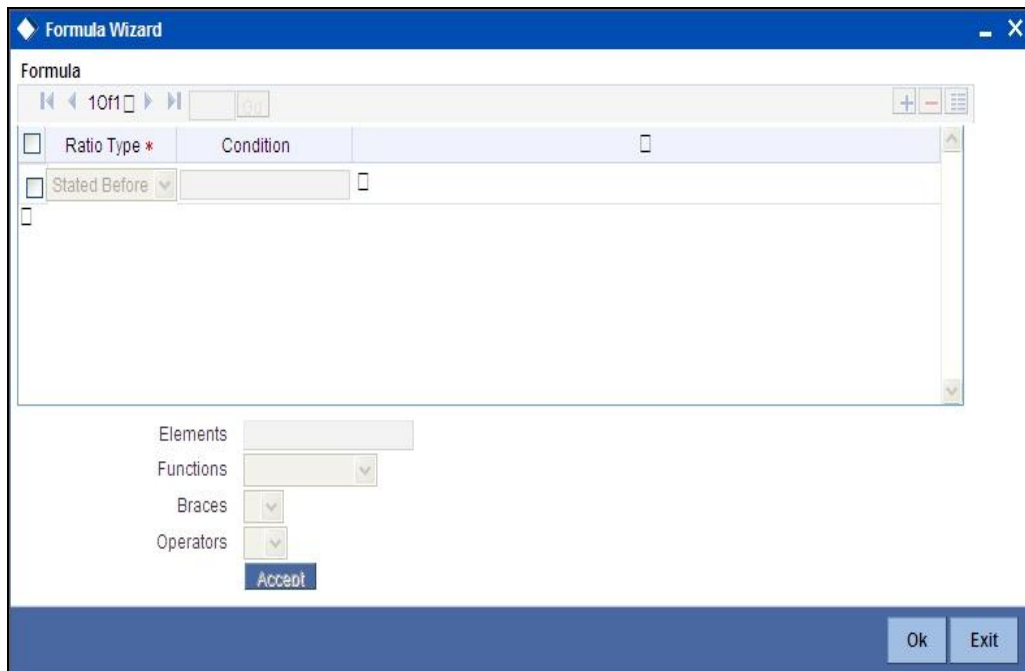
Description

Specify a suitable description for the credit ratio.

1.7.1 Specifying Formula Details

You can specify the formula to calculate the credit ratio by clicking the 'Formula' button corresponding to a ratio Id.

The 'Formula' screen is displayed where you can specify the condition for calculating the credit ratio associated with a ratio Id.

The screenshot shows a 'Formula Wizard' dialog box with a blue title bar. Inside, there's a 'Formula' section with a text input field containing '10f1' and a 'Go' button. Below this is a table with two columns: 'Ratio Type *' and 'Condition'. The first row has 'Stated Before' in the first column and an empty field in the second. Below the table is a large empty text area. At the bottom, there are four dropdown menus labeled 'Elements', 'Functions', 'Braces', and 'Operators', followed by an 'Accept' button. The bottom of the dialog has 'Ok' and 'Exit' buttons.

You can specify the following details here:

Ratio Type

Select the type of the ratio being maintained, from the drop down list provided. The following options are available:

- Stated Before
- Stated After
- Actual Before
- Actual After

Condition

The condition specified using the Elements, Functions, Operators etc. gets displayed here.

Elements

Specify the data elements to be used to define the formula for credit ratio calculation or select the element from the option list provided.

Functions

Select the mathematical function to be used to define the formula from the drop-down list provided.

Braces

Select the opening or the closing brace from the drop-down list provided, to define the credit ratio calculation formula.

Operators

Select the mathematical operator to be used to define the credit ratio calculation formula. You can select '+', '-', '*', or '/'.

1.8 Viewing Credit Ratio Summary

You can view a summary of the credit ratios in 'Credit Ratio Maintenance' screen. You can also query for a particular record based on desired search criteria.

You can invoke this screen by typing 'ORSRATMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

The screenshot displays the 'Credit Ratio Maintenance' application window. At the top, there are search filters for 'Authorization Status' and 'Record Status', each with a dropdown arrow. Below these is a 'Group Id' text field with a small icon to its right. To the right of the filters are buttons for 'Search', 'Advanced Search', 'Refresh', and 'Reset'. Below the search area, a status bar indicates 'Records per page 15' and '1 Of 1'. The main area contains a table with the following columns: 'Authorization Status', 'Record Status', 'Group Id', and 'Description'. The table has 15 rows, each with a checkbox in the first column. The bottom right corner of the window has an 'Exit' button.

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status

- Group Id

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

1.9 Maintaining Override Details

You can maintain the formulae to verify if overrides need to be generated dynamically, in 'Override Maintenance' screen.

You can invoke this screen by typing 'ORDOVDMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

You can specify the following details in this screen:

Process Code

Specify the process code of the process for which you wish to maintain override conditions or select the process code from the option list provided.

Application Category

Specify the category to which the finance application belongs or select the application category from the option list provided.

Type

Select the type of the finance from the following options available:

- Retail

- Corporate

Stage

Select the stage of the finance origination process from the option list provided. The various stages can be Application Entry, Application Verification, Underwriting, Finance Approval etc.

Description

Specify a suitable description for the finance origination stage.

Overrides

Here, you can capture the details of the conditions to be checked for generating override messages.

Sequence Number

The sequence number is automatically generated by the system.

Condition

The condition specified using the Elements, Functions, Operators etc. gets displayed here.

Error Code

Specify the error code to be used to generate the override message or select the error code from the option list provided.

Error Parameter

Specify the error parameter to be substituted in the override messages.

Elements

Specify the data elements to be used to define the conditions for generating override messages or select the element from the option list provided.

Functions

Select the mathematical function to be used to define the condition from the drop-down list provided.

Braces

Select the opening or the closing brace from the drop-down list provided, to define the conditions for generating override messages.

Operators

Select the mathematical operator to be used to define the conditions for generating override messages. You can select '+', '-', '*', or '/'.

Logical Operators

Select the logical operator to be used to define the conditions for generating override messages. You can select '<', '>', '=', '<>', '>=', '<=', 'AND' or 'OR'.

1.10 Viewing Override Summary

You can view a summary of the overrides in 'Override Maintenance' screen. You can also query for a particular record based on desired search criteria.

You can invoke this screen by typing 'ORSOVDMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

Override Maintenance

Authorization Status Record Status

Process Code Application Category

Records per page 15 1 Of 1

☐	Authorization Status	Record Status	Process Code	Application Category
☐				
☐				
☐				
☐				
☐				
☐				
☐				
☐				
☐				
☐				
☐				
☐				
☐				
☐				
☐				

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Process Code
- Application Category

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

1.11 Maintaining Document Checklist and Advices

You can maintain the list of documents that are required during the finance origination process, in 'Documents and Advice Maintenance' screen. Document checklists are maintained for an application category and for the various stages in the origination process. You can also maintain the details of the Advices that need to be generated on completion of a stage in the process.

You can invoke 'Documents and Advice Maintenance' screen by typing 'ORDDOCMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

The screenshot shows the 'Document & Advice Maintenance' application window. It features a blue title bar and a toolbar with 'New' and 'Enter Query' buttons. The main area is divided into several sections: 'Process Code' and 'Application Category' input fields; a 'Process Stages' table with 'Stage' columns and a '1 of 1' indicator; a 'Document Details' table with columns for 'Document Category', 'Document Type', 'Mandatory', and a checkbox; and a 'BI Advices' table with columns for 'Report Name', 'Template', 'Format', 'Locale', and a checkbox. The bottom of the window has a footer bar with fields for 'Maker', 'Checker', 'Date Time', 'Mod No', 'Record Status', 'Authorization Status', and an 'Exit' button.

You can specify the following details in this screen:

Process Code

Specify the process code of the process for which you wish to maintain override conditions or select the process code from the option list provided.

Application Category

Specify the category to which the finance application belongs or select the application category from the option list provided.

Stage

Select the stage of the finance origination process from the option list provided. The various stages can be Application Entry, Application Verification, Underwriting, Finance Approval etc.

Stage Title

Specify a suitable description for the finance origination stage.

Document Details

Document Category

Specify the category to which the document belongs or select the document category from the option list provided.

Document Type

Specify the type of the document or select the document type from the option list provided.

Mandatory

Select the option to indicate whether the document is mandatory or not. You can select any of the following options from the drop-down list provided:

- Mandatory
- Overridden
- Others

BI Advices

Report Name

Specify the name of the advice report to be generated on completion of the process stage.

Template

Specify the template to be used to generate the advice report.

Format

Select the format in which the advice report needs to be generated from the drop-down list provided. The following options are available:

- PDF
- RTF

Locale

Select the locale information to be used for generating the advices from the drop-down list. The following options are available:

- en-US

1.12 Viewing Document Checklist Summary

You can view a summary of the document checklists and advices in 'Document Details' screen. You can also query for a particular record based on desired search criteria.

You can invoke this screen by typing 'ORSDOCMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Process Code
- Application Category

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

1.13 Maintaining Application Category Details

You can maintain various application categories linked to multiple finance products that cater to the requirements of different customers, in 'Application Category Maintenance' screen. The entire process of finance origination depends mainly on the category to which the application belongs.

You can invoke 'Application Category Maintenance' screen by typing 'ORDCATMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

You can specify the following details in this screen:

Application Category

Specify a unique identification for the finance application category.

Category Description

Specify a suitable description for the finance application category.

Rule Id

Specify the credit rule to be associated with the application category or select the Rule Id from the option list provided.

Ratio Id

Specify the credit ratio to be associated with the application category or select the Ratio Id from the option list provided.

1.13.1 Main Tab

You can capture the following details in the 'Main' tab.

Product Details

You can specify the following details related to the finance product here:

Product Code

Specify the identification code of the finance product to be linked to the application category being maintained. You can also select the product code from the option list provided.

Product Description

The description associated with the selected finance product gets displayed here.

Default

Check this box to indicate if the finance product selected should be maintained as the default product for the application category.

Other Details

You can capture the additional details related to the finance product here:

Offer Id

Specify a unique identification for the finance offer being made to the customer.

No of Installments

Specify the number of instalments associated with the finance.

Units

Select the units based on which the finance disbursement should be carried out. The following options are available in the option list:

- Daily
- Weekly
- Monthly
- Quarterly
- Half Yearly
- Yearly

Frequency

Specify the frequency at which the finance disbursement should be carried out.

Rate

Specify the profit rate to be associated with the finance.

Rate Code

Specify the rate code used to derive the rate or select the rate code from the option list provided.

Spread

Specify the spread that is applicable for the finance being offered.

Effective Rate

The effective profit rate gets displayed here, based on the profit and the spread specified.

Default

Check this box to indicate if the finance offer specified should be maintained as the default offer for the application category.

1.13.2 Agency Tab

In 'Agency' tab, you can capture the details of the credit rating agencies and credit bureaus that provide credit rating details for customer securities.

The screenshot displays the 'Application Category Maintenance Detail' window. At the top, there are fields for 'Application Category *', 'Category Description', 'Financing Type' (set to 'Retail'), 'Rule Id *', and 'Ratio Id'. Below these is a tabbed interface with 'Main' and 'Agency' tabs. The 'Agency' tab is active, showing three sections: 'Credit Agency', 'Bureau Details', and 'Investigation Agency'. Each section has a table with columns for 'Agency Code *', 'Agency Name', 'Bureau Code *', 'Bureau', and 'Verification Type'. The 'Credit Agency' and 'Bureau Details' sections have one row each, while the 'Investigation Agency' section has two rows. At the bottom, there is a status bar with fields for 'Maker', 'Checker', 'Date Time', 'Mod No', 'Record Status', and 'Authorization Status', along with an 'Exit' button.

You can specify the following details in this screen:

Credit Agency

You can capture the details related to the credit rating agencies here.

Agency Code

Specify the identification code of the rating agency that provides credit rating details for customer securities.

Agency Name

Specify the name of the rating agency that provides credit rating details for customer securities.

Bureau Details

You can capture the details related to the credit bureau here.

Bureau Code

Specify the identification code of the credit bureau that provides credit ratings for customer securities.

Bureau

Specify the name of the credit bureau that provides credit rating details for customer securities.

1.14 Viewing Application Category Summary

You can view a summary of the application categories in 'Category Details' screen. You can also query for a particular record based on desired search criteria.

You can invoke this screen by typing 'ORSCATMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

The screenshot shows a web application window titled "Category Details". At the top, there are search filters: "Authorization Status" (dropdown), "Application Category" (text input with a red X icon), "Record Status" (dropdown), and "Financing Type" (dropdown). Below these are buttons for "Search", "Advanced Search", "Refresh", and "Reset". A pagination bar shows "Records per page" set to 15, "1 Of 1" records, and a "Go" button. The main area contains a table with the following headers: "Authorization Status", "Record Status", "Application Category", "Category Description", and "Financing Type". The table has 15 rows, each with a checkbox in the first column. The bottom right corner of the window has an "Exit" button.

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Application Category

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

1.15 **Stages in *Istisna* Finance Origination**

The different stages in *Istisna* process flow are designed using Oracle BPEL framework. The process of finance origination consists of several manual as well as system tasks, carried out in a sequential manner. Many users can be involved in the completion of a transaction and at each stage of the process, a user or a group of users, assigned with a task, acquire and work on the relevant transaction.

Oracle Business rules that are embedded help the dynamic creation of multiple approval stages. The different stages and sub-stages in the process flow can be summarized as follows:

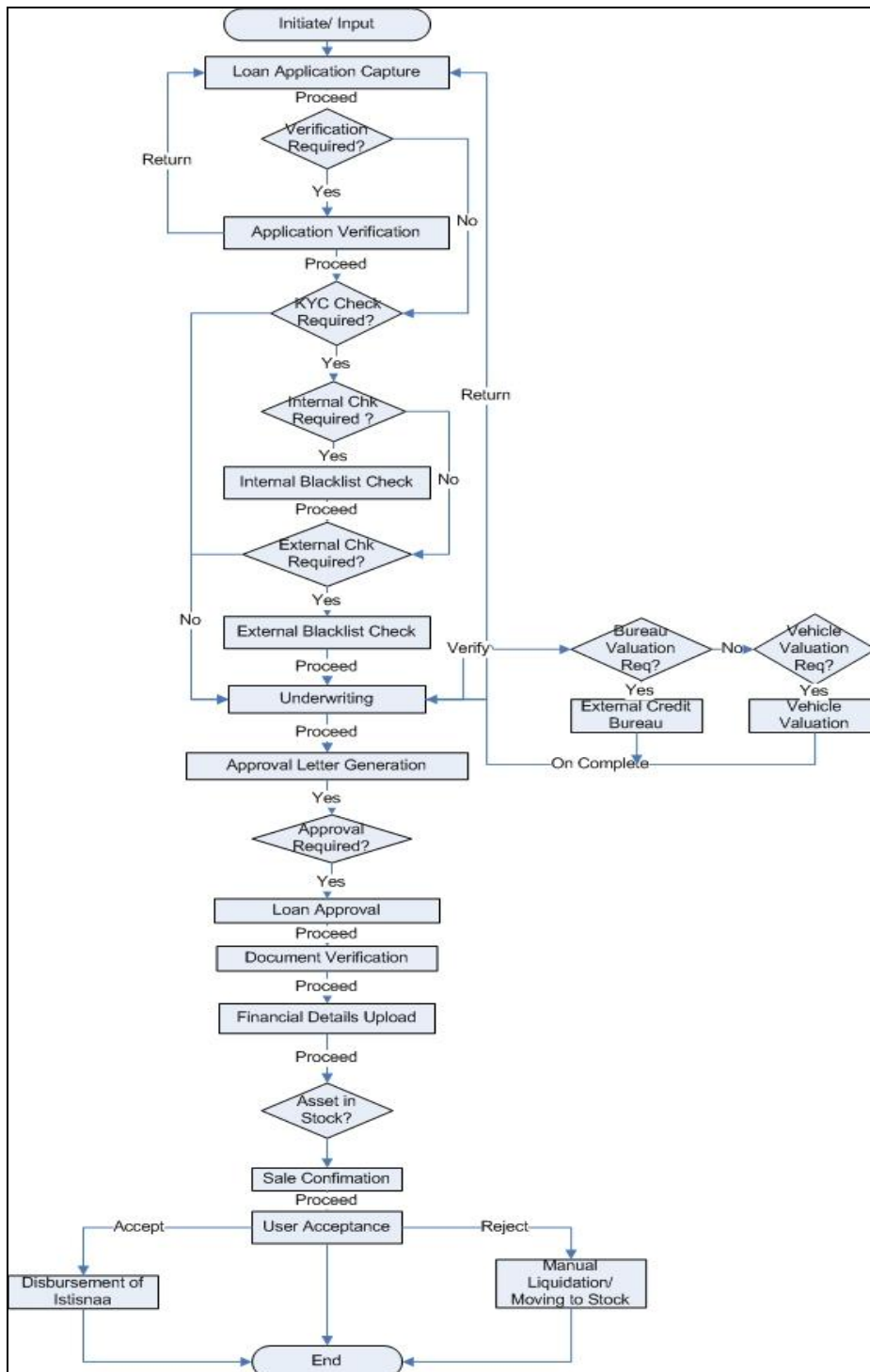
- Application Entry – the following details are captured in this stage

- Applicant Information
- Application details
- Requested Finance Details
- Collateral Details
- Checklist
- Documents
- Advice Generation
- Application Verification
 - Information captured during 'Application Entry' stage is verified
 - Advice Generation
- Underwriting
 - Collateral Valuation Information
 - Applicant Financial Ratios
 - Applicant Credit Score
 - Applicant Bureau Report
 - Finance Offers
 - Finance Schedules
 - FINANCE Charges
 - Field Investigation
 - Document Capture
 - Advice Generation
- Finance Approval
 - Information captured during Previous stages are verified
 - Advice Generation
- Document Verification
 - Information captured during Previous stages are verified
 - All documents obtained are verified against checklist
 - Advice Generation
- Customer, Customer Account Contract / Collateral Creation
 - Customer Creation
 - Customer Account Creation
 - Finance Account Creation
 - Collateral Creation
 - Advice Generation

The various tasks carried out in these stages will be explained in detail in the subsequent sections.

1.15.1 Process Flow Diagram

The process flow diagram given below illustrates the activities carried out during the different stages of the workflow.



1.15.2 Process Matrix

The process matrix given below lists out the different stages, the user role handling each stage, the function Ids involved and the exit points for each stage.

Stage	Stage Title	Description	Roles	Function Id	Exit point
1	Application Entry	The following details are captured as part of this stage Application Details Applicant Details Requested Finance Details Limits Information Collateral Details Check List User Defined Fields and Comments Document Capture	CEROLE	ORDISTAE	PROCEED
2	Application Verification	The details captured as part of 'Application Entry' stage is verified	CMROLE	ORDISTAV	PROCEED
3	Application Management Verification	The details captured as part of 'Application Entry' stage is verified if approval level is more than 1.		ORDISTMV	PROCEED
4	Internal Blacklist Check	The Customer details captured as part of 'Application Entry' stage can be verified for Internal Blacklist check		ORDISTKI	PROCEED
5	External Blacklist Check	The Customer details captured as part of 'Application Entry' stage can be verified for External Blacklist check		ORDISTKE	PROCEED

Stage	Stage Title	Description	Roles	Function Id	Exit point
6	Underwriting	The following details are captured as part of this stage Applicant Financial Ratios Applicant Credit Score Applicant Bureau Report Finance Offers Finance Schedules Finance Charges Collateral Valuation Document Capture	CMROLE	ORDISTUD	VERIFY, PROCEED
7	Finance Approval	Finance Approval	CMROLE	ORDISTAR	PROCEED
8	Document Verification	Document Verification Final Verification Customer Creation Finance Account Creation	CMROLE	ORDISTDV	PROCEED, REJECT, CANCEL
9	Customer / Finance / Collateral / Facility / Account Creation	The system task is used to create the following Customer creation <i>Istisna</i> Account Creation Facility Creation Collateral Creation Finance Creation	N/A	ORDISCUS/ ORDISLIA / ORDISLOA / ORDISCOL	RETRY OR TERMINATE
10	Sale Confirmation	The outcome of the sale confirmation of the underlying assets triggers the <i>Istisna</i> origination in the next stage.		ORDITSAC	PROCEED

Stage	Stage Title	Description	Roles	Function Id	Exit point
11	User Acceptance	The outcome of the User acceptance on sale confirmation of the underlying assets triggers the <i>Istisna</i> origination in the next stage.		ORDITUSA	ACCEPT, REJECT
12	Disbursement of <i>Istisna</i>	Based on the outcome of the previous stage, the disbursement of <i>Istisna</i> for the underlying asset or moving the asset to inventory is decided.			N/A
13	Manual Liquidation	Based on the outcome of the User Acceptance stage, the manual liquidation/ moving the asset to inventory is decided.		ORDITPMT	PROCEED

The stages are explained in detail in the sections that follow.

Step 1. Finance Application Details Entry Stage

In this stage, the bank receives an application for a finance along with the relevant documents and financial statements from a prospective customer. If the applicant does not have an account but intends to open one, the bank also obtains the account opening form and related documents as part of this activity.

The details related to the applicant, contact information, employment information, requested finance details, collateral details etc. are captured during this stage. Documents obtained from the applicant are uploaded and advices maintained for the stage are generated by the process after completion of the stage.

Users belonging to user role 'CEROLE' are authorized to perform these tasks.

You can key-in the finance application details required in 'Istisna Application Entry' screen. You can also invoke this screen by typing 'ORDISTAE' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

The screenshot shows the 'Istisna Application Entry' screen. At the top, there's a 'New' button and a 'Workflow Reference #' field. Below this, there are fields for 'Application Category', 'Product Code', 'Branch Code', 'Date', 'Lead Id', 'Enquiry ID', 'Offline Application Number', 'Application Number *', 'User Reference *', 'Priority', and 'Status'. A 'Default' button is also present. The main section is titled 'Applicant Details' and contains a table with columns: Existing, Customer No, Default, Type, Customer Name, Short Name *, National Id, De dup, and Finances. Below the table, there are fields for 'Country *', 'Nationality *', 'Language *', 'Customer Category *', 'Financial Currency *', 'Mobile Number *', 'Landline Number', 'Email', 'Fax', 'First Name', 'Middle Name', 'Last Name', 'Salutation', 'Gender', 'Date of Birth', 'Mothers Maiden Name', 'Passport Number', 'Passport Issue Date', 'Passport Expiry Date', 'Marital Status', 'Dependents', 'Incorporation Date', 'Capital', 'Net Worth', 'Business Description', 'Country', 'Account Number', 'Branch Code', and 'Account Class'. A 'Default' button is also present. The bottom section has tabs for 'Documents', 'KYC Review', 'Home Asset', 'Vehicle Asset', 'Equipment Asset', and 'Inventory Tracking'. Below these tabs, there are fields for 'Prev Remarks', 'Remarks', 'Outcome', and an 'Exit' button.

The Application Number is automatically generated by the system. You can capture the following details in the main screen:

Application Category

Specify the finance application category to be used or select the application category from the option list provided.

Product Code

Specify the *Istisna* product to be used for initiating the finance or select the product code from the option list provided.

Branch Code

The system displays the branch code here.

Lead ID

Specify the lead Id of the finance applicant or select the lead Id from the option list provided.

Enquiry ID

Specify an enquiry Id, if you wish to retrieve information on the finance offer selected by the customer. You can also select the ID from the adjoining option list. The list contains all the Enquiry IDs created for the customer as part of the finance simulation process.

Offline Application Number

Specify the application number captured in an offline mode, if any.

Application Number

Specify the application number of the customer.

User Reference Number

Specify the user reference number for the finance application.

Priority

Select the type of priority from the drop-down list provided. The following options are available:

- Low
- Medium
- High

Status

The status of the application gets displayed here.

Click 'Default' button to default the details related corresponding to the prospective finance customer.

1.15.3 Main Tab

The details corresponding to the lead Id selected gets displayed in the 'Main' tab, once you click the 'Default' button. You can modify these details if needed.

Channel

Specify the channel Id for the finance. The adjoining option list displays all valid channels maintained in the system. You can select the appropriate one.

Intermediary Code

Specify the intermediary code. The adjoining option list displays all valid intermediary code maintained in the system. You can select the appropriate one.

KYC Required

Check this box if the KYC is required.

For existing customers of the bank, you need to specify the following details:

Existing

Check this box to indicate if the customer applying for the finance is an existing customer of the bank.

Customer No

For existing customers you need to select the customer number from the option list provided.

Click 'Default' button to default the details of existing customers.

Type

Select the type of customer from the drop-down list provided. The following options are available:

- Primary
- Co Applicant

Customer Name

Specify the name of customer.

Short Name

Specify the short name of the customer.

National Id

Specify the notional identification of the customer.

Applicant Details**Country**

This is the country as given in the address of correspondence of this customer.

Language

As part of maintaining customer accounts and transacting on behalf of your customer,

Customer Category

In this category, you can classify customers of your bank.

Nationality

Specify the nationality of the customer.

Financial Currency

Specify the financial currency or select the financial currency from the option list provided.

Mobile Number

Specify the mobile number of the customer.

Landline Number

Specify the landline number of the customer.

E-mail

Specify the E-mail address of this customer.

Fax

Specify the fax number of the customer.

Retail**First Name**

Specify the First name of the customer.

Middle Name

Specify the Middle name of the customer.

Last Name

Specify the Last name of the customer.

Salutation

Select the salutations of customer from the drop-down list provided. The following options are available:

- Mr.
- Mrs
- Miss
- Dr

Gender

Select the gender of the customer from the drop-down list provided. The following options are available:

- Male
- Female

Date of Birth

Specify the date of birth of the customer.

Mother Maiden Name

Specify the mother maiden name.

Passport Number

Specify the passport number of beneficial owner.

Passport Issue Date

Specify the issue date of the passport.

Passport Expiry Date

Specify the expiry date of the passport.

Marital Status

Indicate the marital status of the customer here. You may select one of the following from the list available here:

- Single
- Married
- Divorcee

Dependents

Specify the number of family members (children and others) who are dependent on the customer financially. You can indicate any number between 0 and 99.

Corporate**Incorp Date**

Specify the date on which the customer's company was registered as an organization.

Capital

Specify the particular customer's various financial details like total Paid Up capital.

Net Worth

Specify the Net worth of the customer organization,

Business Description

Specify the nature of the business and the business activities carried out by the customer organization.

Country

Specify the Country of registration of the office of the corporate.

Account**Account Number**

The account number gets generated when you click the 'P' button, after specifying the account class.

Account Class

Specify the account class or select the account class of the customer from the option list provided.

Click 'Default' button to view the account generation details through 'Account Number Generation' screen.

The 'Account Number Generation' window features a blue title bar with a diamond icon and standard window controls. The main area contains two columns of input fields. The left column includes 'Account Class', 'Customer No', and 'Account Code', followed by three empty fields. The right column includes 'Account Currency', 'Account Currency Type', and 'Account Mask', followed by three empty fields. A horizontal scrollbar is located at the bottom of the input area. The bottom of the window has a dark blue bar with 'Ok' and 'Exit' buttons.

1.15.3.1 Dedupe

You can verify if the customer details are duplicated by clicking the 'Dedupe' button. 'Duplicate Customer List' screen gets displayed where any duplicate customer details are displayed.

The 'Duplicate Customers List' window has a blue title bar with a diamond icon and standard window controls. Below the title bar is a subtitle 'Duplicate Customers List'. A toolbar contains navigation icons, a text field with '1011', and a 'Go' button. Below this is a table with columns: 'First Name', 'Last Name', 'Short Name', 'National Id', 'Customer Category', and 'Date of Birth'. The table has a vertical scrollbar on the right. The bottom of the window has a dark blue bar with 'Ok' and 'Exit' buttons.

You can enter the following details;

First Name

Specify the First name of the customer.

Last Name

Specify the Last name of the customer.

Short Name

Specify the short name of the customer.

National Id

Specify the National Identification Number of this customer.

Customer Category

In this category, you can classify customers of your bank.

Date of Birth

Specify the date of birth of the customer.

E-Mail

Specify the E-mail address of this customer.

Passport Number

Specify the passport number of customer.

Mobile Number

Specify the customer's mobile phone number on which they can be reached any time.

1.15.3.2 Finances

You can view the existing finance for the customer by clicking the 'Finances' button against the Applicant record.

The screenshot shows a window titled "Financing List" with a standard Windows-style title bar (minimize, maximize, close buttons). Below the title bar, the text "Financing List" is displayed. There is a navigation bar with buttons for first, previous, next, last, and a search icon. Below this is a table with the following columns: Currency, Amount, Value Date, Maturity Date, Amount, Rate, and a checkbox column. The table is currently empty. At the bottom right of the window, there are "Ok" and "Exit" buttons.

☐	Currency	Amount	Value Date	Maturity Date	Amount	Rate	☐
☐							☐
☐							☐

1.15.4 Details Tab

The address and employment related details of the customer corresponding to the Lead Id selected are displayed in this tab. You can modify these details if required.

The screenshot shows the 'Istisnaa Application Entry' application window. The 'Details' tab is selected, showing fields for application metadata, address details, and employment details. The 'Details' tab is highlighted in red in the tab bar. The 'Address Details' section has a '1 of 1' indicator. The 'Employment Details' section also has a '1 of 1' indicator. The 'Outcome' dropdown is set to 'Audit'. The 'Exit' button is visible in the bottom right corner.

Istisnaa Application Entry

New

Workflow Reference # Priority

Application Category Lead Id Application Number *

Product Code Enquiry ID

Branch Code Offline Application Number User Reference *

Date Priority Status

Main **Details** Financials Requested Limits Collaterals Comments

Address Details

1 of 1

Address Type * ☐ Mailing

Address Line 1 * Country

Address Line 2 Zip

Address Line 3 Contact Number

Employment Details

1 of 1

Employer *

Employment Type

Occupation

Designation

Employee Id

Address Line 1 Extension

Address Line 2 Contact Phone

Address Line 3 Contact Name

Country Contact Extension

Zip Comments

Phone Number Department

Documents KYC Review Home Asset Vehicle Asset Equipment Asset Inventory Tracking

Prev Remarks Remarks Outcome

In this screen, you can capture multiple address and employment details, if required.

1.15.5 Financials Tab

You can capture the financial details corresponding to the customer in this screen.

The screenshot displays the 'Istisnaa Application Entry' window. At the top, there's a 'New' button and a 'Workflow Reference #' field. Below this, a 'Priority' dropdown is set to 'Low'. The main form area is divided into several sections: 'Application Category', 'Product Code', 'Branch Code', and 'Date' on the left; 'Lead Id', 'Enquiry ID', and 'Offline Application Number' in the center; and 'Application Number *', 'User Reference *', 'Priority' (set to 'Low'), and 'Status' (set to 'New Application') on the right. A 'Default' button is located below the 'Offline Application Number' field. A tabbed interface at the bottom of the form area includes 'Main', 'Details', 'Financials' (which is highlighted in red), 'Requested', 'Limits', 'Collaterals', and 'Comments'. The 'Financials' tab is active, showing 'Income Details' and 'Liability Details' sections. The 'Income Details' section has a table with columns: 'Income Type', 'Currency', 'Amount', and 'Frequency'. A row is visible with 'Salary' selected in the 'Income Type' dropdown and 'Monthly' in the 'Frequency' dropdown. The 'Liability Details' section has a table with columns: 'Liability Type *', 'Liability Sub Type', 'Frequency', 'Currency', 'Amount', 'Account Balance', 'Start Date', and 'End Date'. A row is visible with 'Financing' selected in the 'Liability Type *' dropdown and 'Monthly' in the 'Frequency' dropdown. Below these sections is the 'Asset Details' section, which is further divided into 'Vehicle' and 'Home' sub-sections. The 'Vehicle' sub-section has a table with columns: 'Type *' (set to 'Vehicle'), 'Asset Sub Type', 'Description', 'Currency', 'Asset Value', 'Make', 'Model', 'Manufacture Year', 'Body', and 'Reg#'. The 'Home' sub-section has a table with columns: 'Address Line 1', 'Address Line 2', 'Address Line 3', 'Width', 'Length', and 'Occupancy'. At the bottom of the window, there's a 'Documents' tab and a 'KYC Review' tab. Below these, there's a 'Home Asset', 'Vehicle Asset', 'Equipment Asset', and 'Inventory Tracking' section. A 'Prev Remarks' button is on the left, and a 'Remarks' field is in the center. On the right, there's an 'Audit' button, an 'Outcome' dropdown, and an 'Exit' button.

Income Details

You can capture the following details corresponding to the finance applicant's income:

Income Type

Select the type of income associated with the customer from the drop-down list provided. The following options are available:

- Salary
- Rent

- Business
- Others

Currency

Specify the currency in which the customer draws his income or select the currency from the option list provided.

Amount

Specify the amount that the customer draws as his income.

Frequency

Select the frequency at which the customer earns income. The following options are available in the drop-down list:

- Daily
- Weekly
- Monthly
- Quarterly
- Half Yearly
- Yearly

Liability Details

You can capture the following details corresponding to the finance applicant's liabilities:

Liability Type

Select the type of the liability from the following options provided in the drop-down list:

- Finance
- Lease
- Rent
- Others

Liability Sub Type

Specify the sub type corresponding to the liability.

Frequency

Select the frequency at which the customer pays his liability amount. The following options are available in the drop-down list:

- Daily
- Weekly
- Monthly
- Quarterly
- Half Yearly
- Yearly

Amount

Specify the amount that the customer pays as his liability.

Account Balance

Specify the balance associated with the liability account.

Start Date

Specify a start date for the liability or select the start date by clicking the 'Calendar' icon.

End Date

Specify an end date for the liability or select the end date by clicking the 'Calendar' icon.

Asset Details**Type**

Select the type of the asset from the following options available in the drop-down list:

- Vehicle
- Home
- Others

Asset Sub Type

Specify the sub type associated with the asset.

Description

Specify a suitable description for the asset type.

Asset Value

Specify the value associated with the asset.

Vehicle

You can specify the following details for the asset type 'Vehicle'.

Make

Specify the make of the vehicle.

Model

Specify the model of the vehicle.

Manufacturing Year

Specify the year of manufacture of the vehicle.

Body

Specify the body details of the vehicle.

Reg#

Specify the registration number of the vehicle.

Home

Address Line 1-3

Specify the address of customer's residence in the three Address lines provided.

Width

Specify the width of the customer's residence.

Length

Specify the length of the customer's residence.

Occupancy

Specify the number of people who occupy of the customer's residence.

1.15.6 Requested Tab

The details related to the requested finance corresponding to the Lead Id selected are displayed in this tab. You can modify these details if required. If you have selected an 'Enquiry ID' for the customer, then the requested details that have been stored for the corresponding finance proposal are displayed here.

The screenshot shows the 'Istisnaa Application Entry' window with the 'Requested' tab selected. The form contains the following fields and sections:

- Workflow Reference #**: Text input field.
- Priority**: Dropdown menu set to 'Low'.
- Application Category**: Text input field.
- Lead Id**: Text input field.
- Application Number ***: Text input field.
- Product Code**: Text input field.
- Enquiry ID**: Text input field.
- User Reference ***: Text input field.
- Branch Code**: Text input field.
- Offline Application Number**: Text input field.
- Date**: Text input field.
- Default**: Button.
- Priority**: Dropdown menu set to 'Low'.
- Status**: Dropdown menu set to 'New Application'.
- Tabs**: Main, Details, Financials, **Requested** (active), Limits, Collaterals, Comments.
- Financing Requested**: Section header.
- Currency ***: Text input field.
- Rate**: Text input field.
- Requested Amount ***: Text input field.
- Hamish Jiddayah**: Text input field.
- Tenor(In Months)**: Text input field.
- Promotion Id**: Text input field.
- Tabs**: Documents, KYC Review, Home Asset, Vehicle Asset, **Equipment Asset** (active), Inventory Tracking.
- Prev Remarks**: Text input field.
- Remarks**: Text input field.
- Audit**: Button.
- Outcome**: Dropdown menu.
- Exit**: Button.

You can also capture the following itemization details corresponding to the requested finance:

Finance Requested

Currency

Specify the currency for transaction. The adjoining option list displays all valid currencies maintained in the system. You can select the appropriate one.

Requested Amount

Specify the amount requested corresponding to the itemization specified.

Tenor (In Months)

Enter the tenor in months.

Rate

Enter the profit rate for the finance.

Hamish Jiddayah

Specify the amount paid as *Hamish Jiddayah*.

Promotion Id

Specify a unique 4-character alphanumeric code to identify the promotion in the system.

1.15.7 Limits Tab

You can capture the details related to the limits provided by the customer in this tab.

The screenshot shows the 'Istisnaa Application Entry' window with the 'Limits' tab selected. The form is divided into several sections:

- Workflow Reference #**: A text field.
- Priority**: A dropdown menu set to 'Low'.
- Application Category**: A text field.
- Product Code**: A text field.
- Branch Code**: A text field.
- Date**: A text field.
- Lead Id**: A text field.
- Enquiry ID**: A text field.
- Offline Application Number**: A text field.
- Application Number ***: A text field.
- User Reference ***: A text field.
- Priority**: A dropdown menu set to 'Low'.
- Status**: A dropdown menu set to 'New Application'.
- Default**: A button.

The 'Limits' tab is highlighted in red. Below the tabs, there are three main sections:

- Liability Details**:
 - Liability No: Text field
 - Liability Name: Text field
 - Liability Branch: Text field
 - Liability Currency: Text field
 - Overall Limit: Text field
- Line Details**:
 - Line Code: Text field
 - Line Serial: Text field
 - Main Line Code: Text field
 - Line Currency: Text field
 - Expected Limit Amount: Text field
 - Collateral Amount: Text field
 - Effective Line Amount Basis: Text field
 - Limit Amount + Collateral Contribution: Dropdown menu
 - Effective Line Amount: Text field
 - Additional Line Amount: Text field
- Pool Details**:
 - Pool Code: Text field
 - Pool Description: Text field
 - Pool Currency: Text field
 - Pool Amount: Text field
 - Pool Utilized: Text field

At the bottom, there are tabs for 'Documents', 'KYC Review', 'Home Asset', 'Vehicle Asset', 'Equipment Asset', and 'Inventory Tracking'. Below these tabs are fields for 'Prev Remarks', 'Remarks', 'Outcome' (with a dropdown menu), and an 'Audit' button. An 'Exit' button is located at the bottom right.

You can specify the following details here:

Liability Details

Liability Number

Specify the Liability Number. If the Liability Number is customer group then all customers under this group should have same Liability Number.

Liability Name

Specify the Liability Name here. A maximum of 35 characters are allowed in this field.

Liability Branch

Specify the branch in which liability is associated.

Liability Currency

Specify the currency with which the liability is associated. This cannot be changed post authorization.

Overall Limit

Specify the overall limit amount for that liability. Value entered in the field will be in the currency stated above. If liability is of customer group then overall limits stated will be common to all the customers.

Line Details

Line Code

Specify the Line Code to which the liability ID is to be associated with. Allocating credit limits for the Line-Liability combination can be done. The customer(s) who fall under this Liability Code will in turn avail credit facilities under this Credit line.

By linking a Credit Line to a Liability code the customer also gets linked to the Credit Line. This is true because a Liability code has been assigned to every credit seeking customer and the credit facilities granted to the customer are defined and tracked against this code.

Line Serial

Each time a customer - line code combination is specified, Oracle FLEXCUBE ELCM system assigns a unique serial number to the combination. This serial number is unique to the line-liability code combination. Thus, for every new record entered for a Line-Liability combination, a new serial number is generated. The Line - Liability - Serial number forms a unique combination.

Main Line Code

Specify the main line code. The adjoining option list displays all valid main line codes maintained in the system. You can choose the appropriate one.

Line Currency

Specify the currency in which the facility is defined. The currency that has been selected will have the following implications:

- The limit amount that has been specified for this Line-Liability combination is taken to be in this currency.

- The line that has been defined will be available for Utilization only in the line currency, unless specified otherwise under Currency Restrictions in this screen.

Once the entry is authorized you cannot change the currency.

If the limit allotted to this Line-Liability combination can be utilized by accounts and transactions in currencies other than the limit currency, the limit utilization will be arrived at by using the mid rate for the currency pair as of that day.

Expected Limit Amount

Enter the expected limit amount.

Collateral Amount

The system displays the collateral amount here.

Effective Line Amount Basis

For defining drawing power of line the elements mentioned below are treated as the basis for the effective line amount calculation.

- Limit Amount + Collateral Contribution
- Maximum Credit Turnover Allowed
- Minimum Limit

Effective Line Amount

The effective line amount basis will be validated for the following criteria:

- Effective line amount basis will be defaulted from the template
- Effective line amount basis will be made as a mandatory field
- Effective line amount basis will be allowed to change only before first authorization of line

The Effective Limit Amount can be modified only before the first authorization of the Line.

Additional Line Amount

Enter the effective line amount.

Pool Details

Pool Code

Specify the Pool Code here. The pool code assigned to each collateral pool can be linked to a Liability while creating credit limits.

Pool Description

Specify a brief description of the collateral pool here.

Pool Currency

Specify the currency in which the Collateral Pool has to be maintained.

Pool Amount

The entire Collateral Linked amount will be displayed in this field.

Pool Utilized

This field displays the pool amount that has been linked to a various credit lines, hence displaying the total pool amount utilized at any point in time.

1.15.8 Collaterals Tab

You can capture the details related to the collaterals provided by the customer in this tab.

The screenshot shows the 'Istisnaa Application Entry' window with the 'Collaterals' tab selected. The form is divided into several sections:

- Application Entry Fields:** Includes Workflow Reference #, Priority (Low), Application Category, Product Code, Branch Code, Date, Lead Id, Enquiry ID, Offline Application Number, Application Number *, User Reference *, Priority (Low), and Status (New Application).
- Collateral Details:** Includes Collateral Id, Collateral Description, Collateral Currency, Collateral Value, Start Date, End Date, Collateral Category, Collateral Type (Normal), Linked Percentage, Number, Linked Amount, Haircut, Revision Date, Charge Type, Revaluation Date, and a checkbox for Revalue Collateral.
- Market Value Based / Guarantor Based:** Includes Security Id, Units/Nominal Value, Cap Amount, Guarantor Id, and Rating.
- Vehicle Details:** Includes Identification Number, Year, Make, Model, Body, Usage, Valuation Source (None), and Valuation Status (Not Required). A 'Report' button is present.
- Covenant Details:** A table with columns: Covenant Name *, Description, Reversal Date, Mandatory, Grace Days, Notice Days, Frequency, and Start Month. The table is currently empty.
- Bottom Section:** Includes tabs for Documents, KYC Review, Home Asset, Vehicle Asset, Equipment Asset, and Inventory Tracking. Below these are fields for Prev Remarks, Remarks, Outcome (Audit), and an Exit button.

In this screen, specify the following details to facilitate vehicle evaluation:

Vehicle Details

You can capture the details of the vehicle which is to be evaluated in the following fields:

Identification Number

Enter the unique identification number associated with the vehicle.

Year

Specify the year of manufacture for the vehicle.

Make

Specify the make of the vehicle.

Model

Specify the vehicle model.

Body

Specify the vehicle body details.

Usage

Specify the mileage used by the vehicle till date.

These details will be used at the underwriting stage to evaluate the vehicle.

For more details on capturing Collateral details, refer the chapter titled 'Maintaining Collateral Details' in Enterprise Limits and Collateral Management user manual.

1.15.9 Vehicle Asset

Click 'Vehicle Asset' button 'Istisna Application Entry' screen to invoke 'Vehicle Asset' screen.

Vehicle Asset

Application Number

Vehicle Details

Asset Sequence Number

Asset Status: Active

Asset Type: New Asset

Asset Category

Chassis Number

Class

Color

No of Cylinders

Vehicle Condition

Description

Year of Manufacturing

Maker Code

Sub Model

Year Model

Engine Number

Registered

Registration Type

Registration Name

Registration Emirate

Registration Number

Registration Date

Delivery Date

Vendor Details

Vendor Code

Agent Sales Name

Agent Name

Agent Branch

Appraiser Details

Appraiser Name

Appraiser Value

Appraiser Date

Amount Details

Currency

Requested Finance Amount

Percentage Amount Appraised

Total Amount Details

Hamish Jiddayah

Vehicle Value

Maintenance Cost

Insurance Amount

Asset Finance Amount

Insurance Details

Insured By Bank

Insurance Company

Premium Amount

Balance Details

Outstanding Asset Amount

Ok Exit

Here you can capture the following details:

Account Number

The account number is defaulted from the 'Account Details - Main' screen.

Asset Sequence Number

The system generates a sequence number for the asset and displays it here.

Status

The status of the asset is displayed here. The statuses available are 'Active' and 'Settled'. During account initiation the status will be 'Active'. Once the prepayment of the asset begins the asset will be completely settled. Then the status will change to 'Settled'. An asset can only be completely settled. No partial payment is allowed.

1.15.10 Capturing Vehicle Information

Asset Type

Select the type of asset from the drop-down list. The options available are:

- New - New Asset
- Used - Used Asset

Asset Category

Select the category to which the asset belongs from the option list. This list displays all options maintained using the 'Limits Type Maintenance' screen.

Application Number

Specify the application number for the asset here.

Color

Specify the color of the vehicle.

Class

Specify the class of the vehicle.

Number of Cylinder

Specify the number of cylinders for the vehicle. This has to be a numeric value.

Vehicle Condition

Describe the condition of the vehicle.

Vehicle Description

Enter a description for the vehicle. For example: Car, Van etc.

Make

Select the code indicating the make of the vehicle from the option list. All the vehicle maker codes, that you have maintained in the 'Vehicle Maker Details' screen, are listed for selection.

Sub Model

Select the sub-model of the vehicle from the adjoining option list. This list displays all models maintained using the 'Vehicle Maker Details' screen.

Year Model

Specify the year when the model was first launched.

Year of Manufacture

Specify the year in which the vehicle was manufactured.

Engine Number

Specify the engine number of the vehicle here. This can be an alphanumeric value.

Chassis Number

Specify the chassis number of the vehicle here.

1.15.11 Specifying Registration Details

Type

Specify the registration type here. You can choose from the following values in the adjoining drop-down list:

- S – Self
- TP – Third Party
- N - None

Name

Specify the name in which the vehicle is registered.

Emirate

Select the emirate in which the vehicle was registered, from the option list. All the emirates maintained using the 'Limits Type Maintenance' screen will be listed for you to select.

Registration Number

Specify the registration number of the vehicle here.

Date

Specify the date on which the vehicle was registered.

Delivery Date

Specify the date on which the vehicle was delivered.

1.15.12 Specifying Vendor Details

Vendor Code

Select the vendor code from the option list. All the vendor codes maintained using the 'Vendor Maintenance' screen, are listed for you to select.

Vendor Name

Once the Vendor code is selected the corresponding vendor name is defaulted here.

Agent Sales Staff Name

Specify the name of the agent sales staff.

Agent Name

Specify the name of the agent.

Agent Branch

Specify the agent branch.

1.15.13 Specifying Amount Details

Currency

Specify the currency of the account.

Requested Amount

Specify the amount requested to be financed.

% Amt Financed/Appraised Value

Specify the percentage of amount financed that is appraised.

1.15.14 Specifying Appraiser Details**Appraiser Name**

Specify the name of the appraiser here.

Appraised Value

Specify the value appraised.

Appraisal Date

Specify the date on which the appraisal was done.

1.15.15 Specifying Total Amount Details**Downpayment**

Specify the amount paid as down payment.

Vehicle Value

Specify the value of the vehicle.

Maintenance Cost

Specify the maintenance cost of the vehicle.

Insurance Amount

Specify the insurance amount for the vehicle.

Asset Finance Amount

Specify the amount financed for the asset.

1.15.16 Specifying Insurance Details

Insured By Bank

Check this box to indicate that the asset is insured by the bank.

Insurance Company

Select the name of the company through which the assets is insured.

Premium Amount

Specify the premium amount to be paid for the insurance.

1.15.17 Specifying Balance Details

Outstanding Principal

The outstanding principal on the account for this vehicle is displayed here.

Outstanding Profit

The outstanding profit on the account for this vehicle is displayed here.

1.15.18 Equipment Asset

Click 'Equipment Asset' button '*Istisna* Application Entry' screen to invoke "Equipment Asset" screen.

The screenshot shows the 'Equipment Asset' application window. It features a top header bar with the title 'Equipment Asset' and standard window controls. Below the header, there is a section for 'Application Number' with a text input field. The main area is divided into several sections: 'Equipment Details' with fields for 'Asset Sequence Number', 'Asset Status' (set to 'Active'), 'Owner', 'Engine Number', 'Description', 'Currency', 'Equipment Location' (with sub-fields for 'Street', 'Area', 'City', 'Country'), and 'Asset Finance Amount'. Below this is a 'Seller' section with fields for 'Vendor Code', 'Sell Date', 'Invoice Number', and 'Invoice Date'. To the right of the seller section is a 'Balance Details' section with an 'Outstanding Principal' field. At the bottom, there is an 'Equipment Evaluation Details' section with a table that has columns for 'Evaluator Name', 'Evaluator Value', and 'Evaluator date'. The table currently contains one empty row. At the very bottom of the window are 'Ok' and 'Exit' buttons.

Here you can capture the following details:

Account Number

The account number is defaulted from the 'Account Details - Main' screen.

Asset Sequence Number

The system generates a sequence number for the asset and displays it here.

Status

The status of the asset is displayed here. The statuses available are 'Active' and 'Settled'. During account initiation the status will be 'Active'. Once the prepayment of the asset begins the asset will be completely settled. Then the status will change to 'Settled'. An asset can only be completely settled. No partial payment is allowed.

1.15.19 Specifying Equipment Details

Engine Number

Specify the engine number of the equipment here.

Equipment Location

Specify the location where the equipment is.

Street

Specify the name of the street where the equipment is.

Area

Select the area where the equipment is from the option list. The different areas that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

City

Select the city where the equipment is from the option list. The different cities that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

Country

Select the country where the equipment is from the option list. The different countries that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

Owners

Specify the name of the person who owns the equipment.

Description

Enter a description for the equipment.

Currency

Specify the currency of the account.

Downpayment

Specify the amount paid as down payment.

Asset Finance Amount

Specify the amount financed for the asset.

1.15.20 Specifying Seller Details**Vendor Code**

Select the vendor code from the option list. All the vendor codes maintained using the 'Vendor Maintenance' screen is listed for you to select.

Vendor Name

The vendor name corresponding to the vendor code selected is displayed here.

Selling Date

Specify the date on which the equipment was sold.

Invoice Date

Specify the date on which the invoice was created.

Invoice Number

Specify the invoice number here.

1.15.21 Specifying Balance Details**Outstanding Principal**

The outstanding principal on the account for this equipment is displayed here.

Outstanding Profit

The outstanding profit on the account for this equipment is displayed here.

1.15.22 Specifying Evaluator Details**Name**

Specify the name of the evaluator here.

Value

Specify the evaluated value of the equipment.

Date

Specify the date of evaluation.

1.15.23 Property Asset

Click 'Home Asset' button 'Istisna Application Entry' screen to invoke "Home Asset" screen.

The screenshot displays the 'Home Asset' application window, which is organized into several sections for data entry:

- Application Number:** A single text input field at the top.
- Property Detail:** A large section containing multiple input fields arranged in three columns:
 - Left column: Asset Sequence Number, Asset Status (Active), New Property Type (Yes), Property Type, Description, Builder Name, Building Name, Project Name, Wing Name, District/Area, City, Area in Another Country.
 - Middle column: Plot Number, Property Status, Property Area, Property Usage, Date of Completion, Title Deed Number, Registration Name, Title Deed Issue From, Registration Number, Registration Date, Title Deed Issue Date.
 - Right column: Villa/Apt. Number, Building compound Name, Street Name, Post Box No., Emirate, Area In Emirate, Country, Mortgage Degree, Lot Number.
- Amount Detail:** Fields for Currency, Requested Amount, Hamish Jiddayah Amount, Valuation, Insurance Value, and Asset Finance Amount.
- Vendor Details:** Fields for Vendor Code and Vendor Name.
- Insurance Details:** Fields for Insurance Company, Insurance Paid By, Premium Amount, Insured Name, and Expiry Date.
- Evaluation Details:** A table with columns: Evaluator Name, Evaluation Value, Evaluation Date, and a checkbox. It includes a toolbar with navigation and action icons.
- Vendor Details (Table):** A table with columns: Vendor Type, Vendor Code, Chosen By, Account Value, Account Date, Account Start Date, Account End Date, and a checkbox. The first row is pre-filled with 'Contractor' and 'Bank'.
- Management:** Fields for Company Name, Managed By, Contact Person, and Contact Number.

At the bottom right of the window are 'Ok' and 'Exit' buttons.

Here you can capture the following details:

Account Number

The account number is defaulted from the 'Account Details - Main' screen.

Asset Sequence Number

The system generates a sequence number for the asset and displays it here.

Status

The status of the asset is displayed here. The statuses available are 'Active' and 'Settled'. During account initiation the status will be 'Active'. Once the prepayment of the asset begins the asset will be completely settled. Then the status will change to 'Settled'. An asset can only be completely settled. No partial payment is allowed.

1.15.24 Capturing Property Details**Property Type New**

Select if the property is new or old. The options available are:

- Y - Yes
- N - No

Type of Property

Select the type of property from the option list. The types of properties that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

Description

Specify a description for the property.

Builder Name

Specify the name of the builder of the property.

Project Name

Specify the name of the project.

Building Name

Specify the name of the building for which finance is taken.

Wing Name

Specify the name of the wing in which the property is.

District/Area (Hoz Raqam)

Select the district or area within the selected Emirate by clicking on the option list. The different districts within the Emirates that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

City

Select the city where the property is by clicking on the option list. The different cities that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

Area in Another Country

Select the area in another country where the property is by clicking on the option list. The different areas in another country that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

Plot Number

Specify the plot number here.

Property Status

Specify the status of the property financed.

Property Area

Specify the area of the property.

Property Usage

Specify the usage of the property here. For example: Primary, Secondary etc.

Date of Completion

Specify the date of completion of the property construction.

Title Deed Number

Specify the title deed number. This has to be an alphanumeric value.

Registered on Name

Specify on whose name the property is registered.

Title Deed Issued From

Specify from where the title deed was issued.

Registration Number

Specify the registration number of the property here.

Date

Specify the date on which the property was registered.

Title Deed Issue Date

Specify the date on which the title deed was issued.

Villa/Apartment Number

Specify the number of the villa or the apartment.

Building Compound Name

Specify the name of the compound in which the building is located.

Street Name

Specify the name of the street in which the property is located.

PO Box

Specify the post office box number of the location where the property is located.

Emirate

Select the Emirate where the property is by clicking on the option list. The Emirates that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

Area within Emirate

Specify the area within the selected Emirate by clicking on the option list. The different areas with Emirate that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

Country

Specify the country where the property.

Mortgage Degree

Specify the degree of mortgage of the property.

Lot Number

Specify the lot number of the property.

1.15.25 Specifying Vendor Details**Vendor Code**

Select the vendor code from the option list. All the vendor codes maintained using the 'Vendor Maintenance' screen, are listed for you to select.

Vendor Name

The vendor name corresponding to the vendor code selected is displayed here.

1.15.26 Specifying Amount Details**Currency**

Specify the currency of the account.

Requested Amount

Specify the amount requested for finance.

Downpayment

Specify the amount paid as down payment.

Property Value

Specify the value of the property here.

Insurance Value

Specify the amount for which the property is insured.

Asset Finance Amount

Specify the amount financed for the asset.

1.15.27 Specifying Insurance Details**Insurance Company**

Select the name of the company from which insurance coverage is taken for the property.

Insurance Paid By

Specify by whom the insurance for the property is paid.

Premium Amount

Specify the premium amount to be paid for the insurance.

Insured Name

Specify on whose name the insurance is taken.

Insurance Expiry Date

Specify the date on which the insurance expires.

1.15.28 Specifying Evaluator Details**Name**

Specify the name of the evaluator in this field.

Value

Specify the evaluation value in this field.

Date

Specify the date of evaluation in this field.

1.15.29 Specifying Balance Details**Outstanding Principal**

The outstanding principal on the finance contract for this property is displayed here.

Outstanding Profit

The outstanding profit on the finance contract for this property is displayed here.

Vendor Type

Select the vendor type from the drop-down list. The options available are:

- C - Contractor
- N - Consultant
- P - Project Manager

Chosen By

Select by whom the property is chosen from the drop-down list. The options available are:

- B - Bank
- C - Customer

Code

Select the vendor code from the options list available.

Name

The name of the vendor is displayed here.

Account Value

Specify the value of the account here.

Date

Specify the date of the contract here.

Construction Start Date

Specify the date on which the construction of the property started.

Proposed Completion Date

Specify the proposed date of completion of the property.

1.15.30 Comments Tab

In this tab, you can specify comments, if any, related to the finance application.

The screenshot shows the 'Istisnaa Application Entry' window with the 'Comments' tab selected. The window has a blue header bar with the title 'Istisnaa Application Entry'. Below the header, there's a 'New' button. The main area contains several input fields: 'Workflow Reference #', 'Priority' (dropdown), 'Application Category', 'Product Code', 'Branch Code', 'Date', 'Lead Id', 'Enquiry ID', 'Offline Application Number', 'Application Number *', 'User Reference *', 'Priority' (dropdown), and 'Status' (dropdown). A 'Default' button is also present. Below these fields is a tabbed interface with 'Main', 'Details', 'Financials', 'Requested', 'Limits', 'Collaterals', and 'Comments' (selected). The 'Comments' tab shows a table with columns: 'Sequence Number *', 'Comments', 'Comment By', and 'Comment Date'. There are also navigation icons and a 'Log' button. At the bottom, there's a 'Documents' tab and a 'Prev Remarks' button. The footer contains 'Remarks', 'Outcome' (dropdown), 'Audit' (button), and 'Exit' (button).

You can specify the following details here:

Sequence Number

The sequence number is automatically generated by the system.

Comments

Specify comments, if any, to be associated with the finance application.

Comment Type

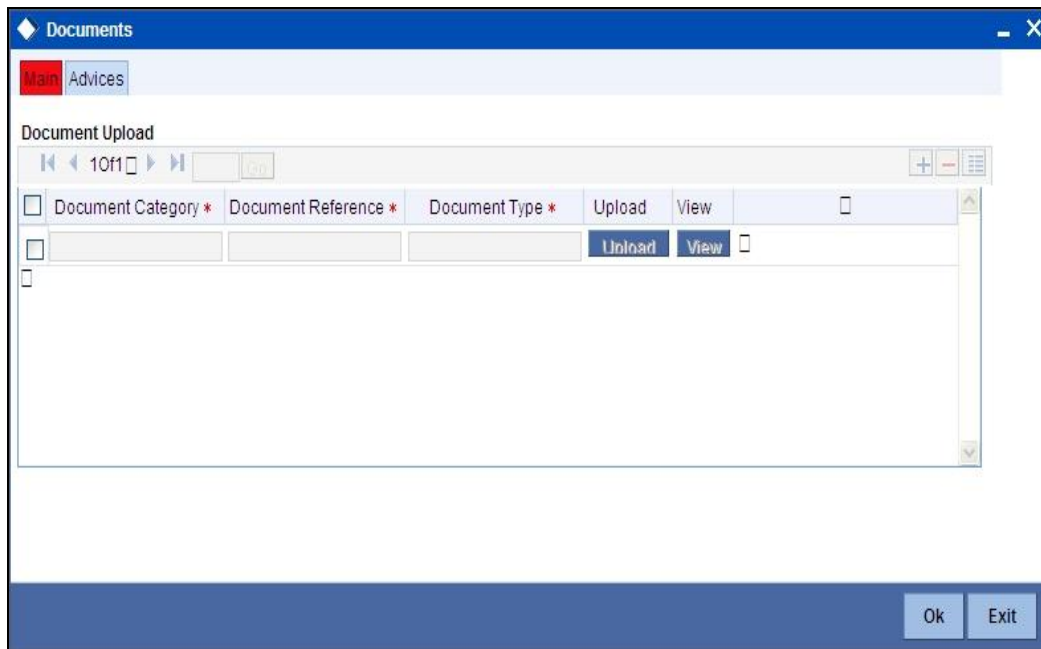
Specify the type of the comment given.

Comment Date

Specify the date on which the comment was given or select the date by clicking the 'Calendar' icon.

1.15.31 Capturing Document Details

You can capture the customer related documents in central content management repository through the 'Documents' screen. Click 'Documents' button to invoke this screen.



Here, you need to specify the following details:

Document Category

Specify the category of the document to be uploaded.

Document Reference

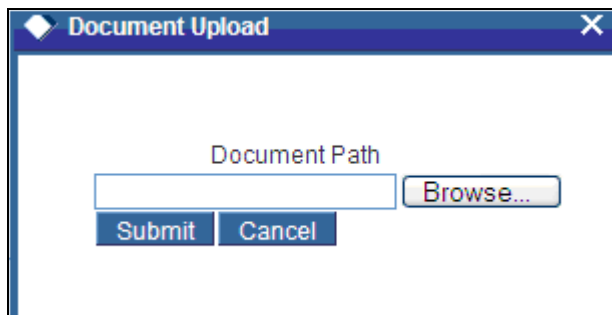
The system generates and displays a unique identifier for the document.

Document Type

Specify the type of document that is to be uploaded.

Upload

Click 'Upload' button to open the 'Document Upload' sub-screen. The 'Document Upload' sub-screen is displayed below:



In the 'Document Upload' sub-screen, specify the corresponding document path and click the 'Submit' button. Once the document is uploaded through the upload button, the system displays the document reference number.

View

Click 'View' to view the document uploaded.

In 'Istisna Lending' process, 'Document Upload' feature is not available in all the stages. Its availability in this process is given below:

Stage Title	Function Id	Doc Callform Exists	Upload(Available/Not Available)	View(Available/Not Available)
Application Entry	ORDISTAE	Available	Available	Available
Application Verification	ORDISTAV	Available	Available	Available
Application Management Verification	ORDISTMV	Available	Available	Available
Internal Blacklist Check	ORDISTKI	Available	Available	Available
External Blacklist Check	ORDISTKE	Available	Available	Available
Underwriting	ORDISTUD	Available	Available	Available
Loan Approval	ORDISTAR	Available	Available	Available
Document Verification	ORDISTDV	Available	Available	Available
Customer / Account / Facility / Loan / Collateral Creation	ORDISCUS/ ORDISLIA / ORDISLOA / ORDISCOL	Available	Available	Available
Sale Confirmation	ORDITSAC	Not Available		
User Acceptance	ORDITUSA	Not Available		
Disbursement of Istisnaa		Not Available		
Manual Liquidation	ORDITPMT	Not Available		

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option.

DOCUMENT - 002 - 000 - Oracle FLEXCUBE UBS1.1.2 - ENG - 2012-11-07 - Transaction Input - Windows Internet Explorer

Home | Interactions | Customer | Workflow | Tasks | Preferences

Change Branch Options Window Help Sign Off LCDTR001

Tasks

- Search
- Standard
 - Acquired(1)
 - Assigned(4)
 - Completed(0)
 - Pending(0)
 - Supervisor(0)

Task List

Acquire Release Resume Reassign Page 1 Of 1 Jump to page: Go

	Workflow Reference	Transaction Reference	Title	Assignee Group	Assignee Users	Customer Name	Amount	Creation Date (FromTo)	Priority
☐	IslamicJarrahAccount1362		Application Entry	ALLROLES				2012-04-30 11:14:27 IST	
☐	IslamicJarrahAccount1574		Application Entry	ALLROLES				2012-05-10 15:16:46 IST	
☐	IslamicJarrahAccount1575		Application Entry	ALLROLES				2012-05-10 15:40:50 IST	
☐	ImportLCProcessFlow1587		Receive and Verify LC Import	ALLROLES:CCSEROLE				2012-05-11 12:11:04 IST	

Task History

All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The following message gets displayed on successful acquisition of the task.

Information Message

Information Message

Acquire Successful

Ok

Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open '*Istisna* Finance Application Verification' screen.

Step 2. Application Verification Stage

The information captured in the previous stage is verified in the Application Verification stage. Application verification is carried out by the user role 'CMROLE'.

You can key-in the finance application details required in '*Istisna* Application Verification' screen.

You can also invoke this screen by typing 'ORDISTAV' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

The details related to the finance application entry are displayed in this screen, which can be verified by the verifier. The details cannot be modified in this stage, but comments can be added appropriately. On completion of this stage, the advices that are maintained for the stage are generated.

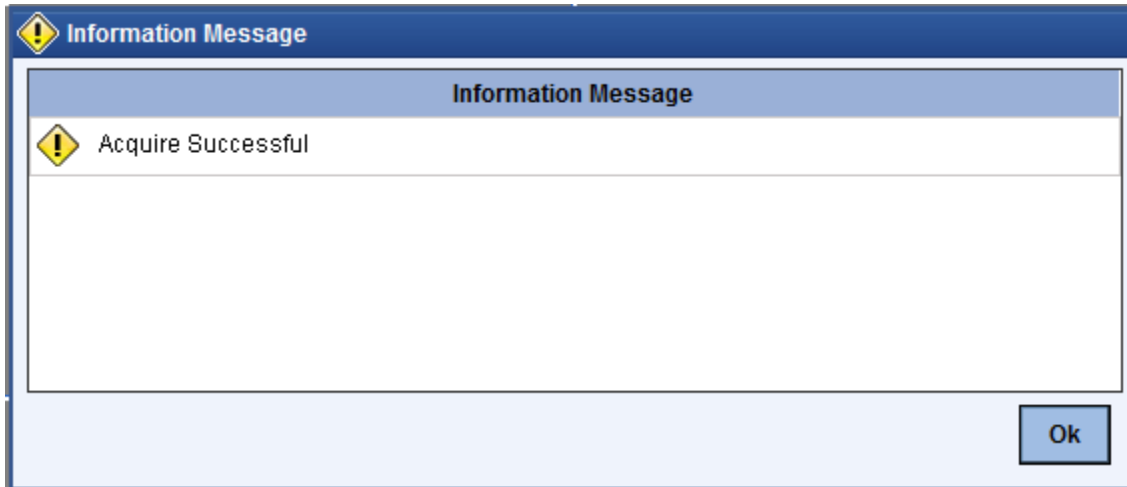
The verifier can either send the application back to the previous stage if the information provided is not adequate or can cancel it if the information captured is not satisfactory.

If the application details are verified successfully, the verifier can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The verifier can select 'REJECT' to return the process to previous stage for data correction or 'CANCEL' to terminate the process.

On successful verification a message, stating that the task is successfully completed, gets displayed.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The following message gets displayed on successful acquisition of the task.



Step 3. Application Management Verification Stage

The information captured in the previous stage is verified for the second time and for second level approval in the Application management Verification stage. Application verification is carried out by the user role 'CMROLE'.

You can key-in the finance application details required in 'Istisna Application Management Verification' screen. You can also invoke this screen by typing 'ORDISTMV' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

The screenshot shows the 'Istisnaa Application Management Verification' window. At the top, there's a 'New' button and a 'Workflow Reference #' field. Below this are fields for 'Application Category', 'Product Code', 'Branch Code', 'Date', 'Lead Id', 'Enquiry ID', 'Offline Application Number', 'Application Number *', 'User Reference *', 'Priority', and 'Status'. A 'Default' button is also present. A tabbed interface follows with tabs for 'Details', 'Financials', 'Requested', 'Limits', 'Collaterals', and 'Comments'. Below the tabs are 'Channel' and 'Intermediary Code' fields, and a 'KYC Required' checkbox. The 'Applicant Details' section features a table with columns: Existing, Customer No, Default, Type, Customer Name, Short Name *, National Id, De dup, Finances, and a checkbox. Below the table are fields for 'Country *', 'Nationality *', 'Language *', 'Customer Category *', 'Financial Currency *', 'Mobile Number *', 'Landline Number', 'Email', 'Fax', 'First Name', 'Middle Name', 'Last Name', 'Salutation' (with a dropdown), 'Gender' (with a dropdown), 'Date of Birth', 'Mothers Maiden Name', 'Passport Number', 'Passport Issue Date', 'Passport Expiry Date', 'Marital Status' (with a dropdown), 'Dependents', 'Incorporation Date', 'Capital', 'Net Worth', 'Business Description', 'Country', 'Account Number', 'Branch Code', and 'Account Class'. A 'Default' button is next to the 'Account Class' field. At the bottom, there's a bar with 'Documents', 'KYC Review', 'Home Asset', 'Vehicle Asset', 'Equipment Asset', and 'Inventory Tracking' tabs. Below these are 'Prev Remarks', 'Remarks', 'Audit', 'Outcome' (with a dropdown), and 'Exit' buttons.

The details related to the finance application entry are displayed in this screen, which can be verified by the verifier. The details cannot be modified in this stage, but comments can be added appropriately. On completion of this stage, the advices that are maintained for the stage are generated.

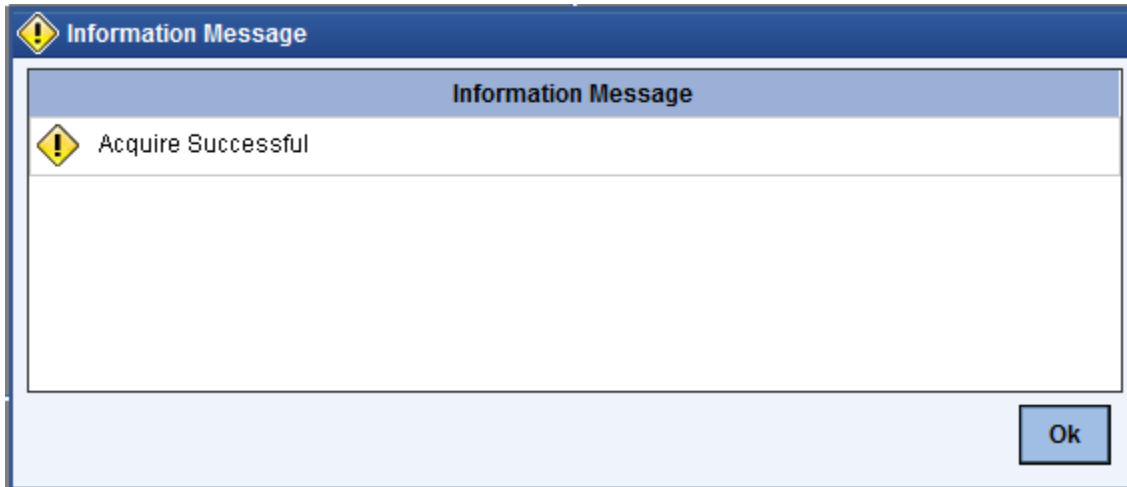
The verifier can either send the application back to the previous stage if the information provided is not adequate or can cancel it if the information captured is not satisfactory.

If the application details are verified successfully, the verifier can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The verifier can select 'REJECT' to return the process to previous stage for data correction or 'CANCEL' to terminate the process.

On successful verification a message, stating that the task is successfully completed, gets displayed.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The following message gets displayed on successful acquisition of the task.



Step 4. Internal Blacklist Check Stage

The information against an Internal Black list of customers is verified in Internal blacklist check stage.

Only users belonging to the 'CEROLE' (Compliance Executive) can perform this task. If you have requisite rights, acquire it from the list by clicking the 'Acquire' button adjoining the desired task. The following screen will be displayed. You can also invoke '*Istisna* KYC Internal Review' screen by typing 'ORDISTKI' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

The task will be moved to the 'Assigned' task list. Go to the 'Assigned' task list and double-click on the record to invoke the following screen.

Istisnaa KYC Internal Review

New

Workflow Reference # Priority

Application Category Lead Id Application Number *

Product Code Enquiry ID

Branch Code Offline Application Number User Reference *

Date Priority Status

Details Financials Requested Limits Collaterals Comments

Channel Intermediary Code ☐ KYC Required

Applicant Details

1 of 1

Existing	Customer No	Default	Type	Customer Name	Short Name *	National Id	De dup	Finances
☐		Default	Primary				De dup	Finances

Retail

Country * Nationality * Language *

Customer Category * Financial Currency *

Mobile Number * Landline Number

Email Fax

First Name Middle Name Last Name

Salutation Gender

Date of Birth Mothers Maiden Name

Passport Number Passport Issue Date

Passport Expiry Date Marital Status

Dependents

Corporate

Incorporation Date Capital

Net Worth Business Description

Country

Account

Account Number Branch Code

Account Class

Documents KYC Review Home Asset Vehicle Asset Equipment Asset Inventory Tracking

Prev Remarks Remarks Outcome

The system displays all the customers associated with the finance application with internal status displaying whether the customer information is available or not.

Click 'KYC Review' button to view all customer information and check against black listed customer lists.

KYC Review

Application Number

KYC Review

Customer No	First Name	Last Name	Date of Birth	Country	Internal	Internal Remarks	External

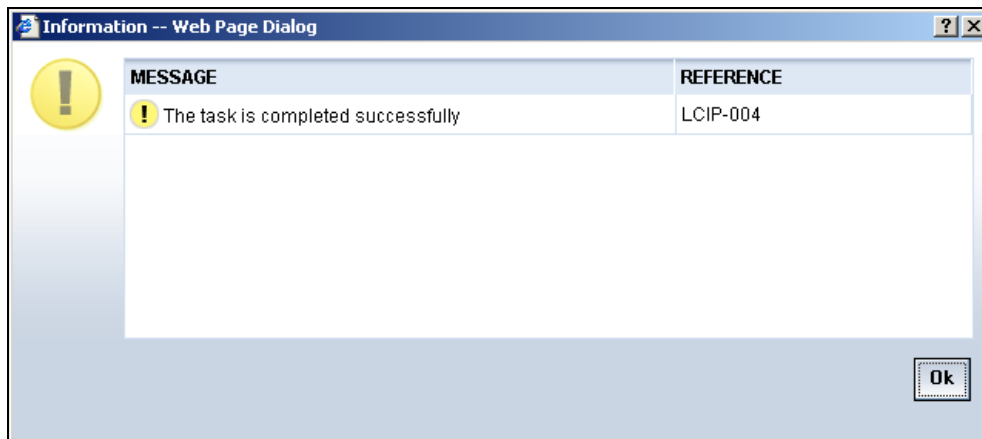
Ok Exit

You can perform a check on the customer record against the blacklisted customer database. You need to query on the records using all or a combination of the following criteria:

- Customer Number
- First Name
- Last Name
- Date Of Birth
- Country
- Internal
- Internal Remarks
- External
- External Remarks
- SDN status
- Review

Click the 'Query' button to view all records that match the specified criteria.

If the customer details do not match any of the displayed records, select the action 'CLEARED' from the drop-down list adjoining the 'Audit' button. Click the 'Save' icon in the tool bar to save the record. The following screen will be displayed.



Step 5. External Blacklist Check Stage

The information against an external Black list of customers is verified in external blacklist check stage.

Only users belonging to the 'CEROLE' (Compliance Executive) can perform this task. If you have requisite rights, acquire it from the list by clicking the 'Acquire' button adjoining the desired task. The following screen will be displayed. You can also invoke '*Istisna* KYC External Review' screen by typing 'ORDISTKE' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

The task will be moved to the 'Assigned' task list. Go to the 'Assigned' task list and double-click on the record to invoke the following screen.

Istisnaa KYC External Review

New

Workflow Reference # Priority

Application Category Lead Id Application Number *

Product Code Enquiry ID

Branch Code Offline Application Number User Reference *

Date Priority Status

Details Financials Requested Limits Collaterals Comments

Channel Intermediary Code ☐ KYC Required

Applicant Details

1 of 1

☐ Existing	Customer No	Default	Type	Customer Name	Short Name *	National Id	De dup	Finances
☐		Default	Primary				De dup	Finances

Retail

Country * Nationality * Language *

Customer Category * Financial Currency *

Mobile Number * Landline Number

Email Fax

First Name Middle Name Last Name

Salutation Gender

Date of Birth Mothers Maiden Name

Passport Number Passport Issue Date

Passport Expiry Date Marital Status

Dependents

Corporate

Incorporation Date Capital

Net Worth Business Description

Country

Account

Account Number Branch Code

Account Class

Documents KYC Review Home Asset Vehicle Asset Equipment Asset Inventory Tracking

Prev Remarks Remarks Outcome

The system displays all the customers associated with the finance application with internal status displaying whether the customer information is available or not.

Click 'KYC Review' button to view all customer information and check against black listed customer lists.

KYC Review

Application Number

KYC Review

☐	Customer No	First Name	Last Name	Date of Birth	Country	Internal	Internal Remarks	External
☐								
☐								

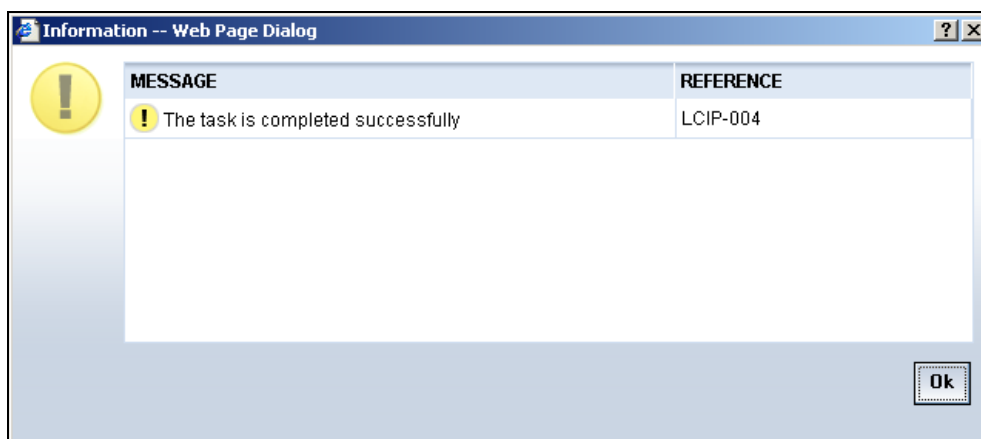
Ok Exit

You can perform a check on the customer record against the blacklisted customer database. You need to query on the records using all or a combination of the following criteria:

- Customer Number
- First Name
- Last Name
- Date Of Birth
- Country
- Internal
- Internal Remarks
- External
- External Remarks
- SDN status
- Review

Click the 'Query' button to view all records that match the specified criteria.

If the customer details do not match any of the displayed records, select the action 'CLEARED' from the drop-down list adjoining the 'Audit' button. Click the 'Save' icon in the tool bar to save the record. The following screen will be displayed.



Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open 'Istisna Finance Underwriting' screen.

Step 6. Underwriting

In this stage, the bank assesses the eligibility of the borrower for the requested finance offer, based on the analysis of the borrower's financial ratios and credit scores. The bank also obtains credit details from external agencies and field investigation agencies. The tasks in underwriting stage are also carried out by the user role 'CMROLE'.

You can key-in the finance application details required in 'Istisna Underwriting' screen. You can also invoke this screen by typing 'ORDISTUD' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

After ascertaining the eligibility of the customer, the bank provides multiple finance offers for the borrower and uses one offer chosen by the customer to generate payment schedule and schedule details. The advices that are maintained for the stage are generated on completion of the stage.

In this stage, the bank also conducts vehicle evaluation based on the details that have been captured at the 'Application Entry' stage. This evaluation can be done with details from an external agency in the collateral tab.

1.15.32 Collateral Tab

You can carry out the evaluation of vehicles in the collateral tab. Here, the details provided as part of the 'Application Entry' stage are defaulted, which you can modify. The evaluation can be done by interfacing with external agencies.

The screenshot shows the 'Istisnaa Underwriting' application window. The 'Collateral' tab is selected in the top navigation bar. The interface is divided into several sections:

- Application Entry:** Fields for Workflow Reference #, Priority (Low), Application Category, Product Code, Branch Code, Date, Lead Id, Enquiry ID, Offline Application Number, Application Number *, User Reference *, Priority (Low), and Status (New Application).
- Collateral Details:** Fields for Collateral Id, Collateral Description, Collateral Currency, Collateral Value, Start Date, End Date, Collateral Category, Collateral Type (Normal), Linked Percentage Number, Linked Amount, Haircut, Revision Date, Charge Type, and Revaluation Date. There is also a checkbox for 'Revalue Collateral'.
- Market Value Based / Guarantor Based:** Fields for Security Id, Units/Nominal Value, Cap Amount, Guarantor Id, and Rating.
- Vehicle Details:** Fields for Identification Number, Year, Make, Model, Body, Usage, Valuation Source (None), and Valuation Status (Not Required). A 'Report' button is present.
- Covenant Details:** A table with columns: Covenant Name *, Description, Reversal Date, Mandatory, Grace Days, Notice Days, Frequency, and Start Month. The table is currently empty.
- Bottom Navigation:** Tabs for Documents, KYC Review, Home Asset, Vehicle Asset, Equipment Asset, and Inventory Tracking. Below these are fields for Prev Remarks, Remarks, Outcome (Audit), and an Exit button.

In this screen, capture the following details:

Vehicle Details

You can modify the details of the vehicle which is to be evaluated in the fields listed below.

Identification Number

Enter the unique identification number associated with the vehicle.

Year

Specify the year of manufacture for the vehicle.

Make

Specify the make of the vehicle.

Model

Specify the vehicle model.

Body

Specify the vehicle body details.

Usage

Specify the mileage used by the vehicle till date.

You can retrieve vehicle details from an external agency either by specifying the identification number for the vehicle or all of the following fields:

- Year
- Make
- Model
- Body
- Usage

Valuation Source

Select the valuation source from the adjoining drop-down list. The options are:

- INTERNAL
- NONE

Select 'INTERNAL' if you wish the evaluation to be done by interfacing with an external agency.

Status

Select the status from the adjoining drop-down list. The options are:

- RECOMMENDED
- NOT RECOMMENDED
- COMPLETE
- NO DATA

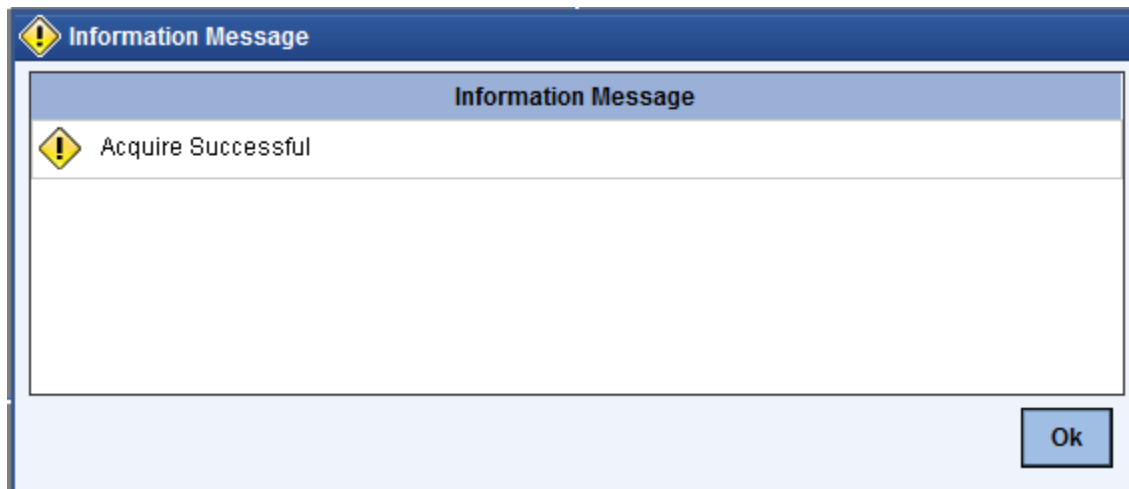
The evaluation will be done only if the valuation source is selected as 'INTERNAL' and the status is 'RECOMMENDED'. For any other combination of values for the two fields, the system will display an error message and will not proceed with the evaluation till the values are set as specified above.

After entering the required details, select 'VERIFY' as the Outcome and click 'Save'. If you have indicated that evaluation should be done you will not be allowed to select 'PROCEED' or 'CANCEL' as the Outcome till the verification has been successfully done.

The system will display a message stating that the task is successfully completed on saving the record.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The following message gets displayed on successful acquisition of the task.



Click 'Ok' to proceed to the next stage which will again be the underwriting stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open 'Istisna Underwriting' screen.

The system will invoke the external valuation agency for vehicle evaluation. You can view the details in the collateral tab. In the collateral tab, click the 'Evaluate' button. The system will check for the data within the FLEXCUBE database. If there are none for the corresponding vehicle, it will try to obtain the details from the external agency and display them in the 'Vehicle Evaluator' screen.

In this screen, you can view the information available for the vehicle based on the information provided by you. If the information in this screen matches the details available in the system database for the same vehicle, the status is updated to 'COMPLETED' in the collateral tab. If it does not match, then the status is updated to 'NO DATA'.

Once the verification is completed, you can select the Outcome as 'PROCEED' and move to the next stage.

For more details on capturing Collateral details, refer the chapter titled 'Maintaining Collateral Details' in Enterprise Limits and Collateral Management user manual.

1.15.33 Credit Score Tab

The credit score tab is used to calculate the credit score details of the customer. You can also interface with external Credit engines and display recommendations and report. Internal Credit engine obtains information from customer and calculates credit score and displays system recommendation.

Istisnaa Underwriting

New

Workflow Reference # Priority

Application Category Lead Id Application Number *

Product Code Enquiry ID

Branch Code Offline Application Number User Reference *

Date Priority Status

Main | Details | Financials | Requested | Limits | Collaterals | **Credit Score** | Bureau | Ratio | Financing | Schedule | Charges | Investigation | Check List | Comments

Internal Credit Rating

10f1

Category	Question	Answer
☐		

Rule Id
Grade
Score

Risk Factor Details

10f1

Risk Factor	Description
☐	

Documents | KYC Review | Home Asset | Vehicle Asset | Equipment Asset | Inventory Tracking

Prev Remarks Remarks Outcome

The set of questions used to assess the credit rating of a prospective finance customer, associated Rule Id are displayed in this screen. You can specify the following details here:

Answer

Specify the answer to be associated with the question used for calculating the credit score.

Risk Factor

Specify the risk factor associated with the finance, if any.

Description

Specify a suitable description for the risk factor associated with the finance.

Click 'Calculate' button to calculate the credit score and the grade, based on the formula maintained for calculating the credit score. The 'Grade' and the 'Score' are displayed based on this calculation.

1.15.34 Bureau Tab

You can interface with external credit bureaus and view report obtained from them in 'Bureau' tab. Based on the reports that are obtained from the external bureaus, the underwriter determines whether to approve the finance to the customer or not.

The screenshot shows the 'Istisnaa Underwriting' application window. The 'New' button is visible. The 'Workflow Reference #' field is empty. The 'Priority' dropdown is set to 'Low'. The 'Application Category' field is empty. The 'Product Code' field is empty. The 'Branch Code' field is empty. The 'Date' field is empty. The 'Lead Id' field is empty. The 'Enquiry ID' field is empty. The 'Offline Application Number' field is empty. The 'Application Number *' field is empty. The 'User Reference *' field is empty. The 'Priority' dropdown is set to 'Low'. The 'Status' dropdown is set to 'New Application'. The 'Default' button is visible. The 'Main' tab is selected. The 'Details' tab is selected. The 'Financials' tab is selected. The 'Requested' tab is selected. The 'Limits' tab is selected. The 'Collaterals' tab is selected. The 'Credit Score' tab is selected. The 'Bureau' tab is selected. The 'Ratio' tab is selected. The 'Financing' tab is selected. The 'Schedule' tab is selected. The 'Charges' tab is selected. The 'Investigation' tab is selected. The 'Check List' tab is selected. The 'Comments' tab is selected. The 'External Credit Rating' section shows '1 of 1' results. The 'External Agency' dropdown is set to 'None'. The 'Score' field is empty. The 'Recommended' dropdown is set to 'Not Recommended'. The 'Remarks' field is empty. The 'Status' dropdown is set to 'Not Required'. The 'Report' button is visible. The 'Documents' tab is selected. The 'KYC Review' tab is selected. The 'Home Asset' tab is selected. The 'Vehicle Asset' tab is selected. The 'Equipment Asset' tab is selected. The 'Inventory Tracking' tab is selected. The 'Prev Remarks' field is empty. The 'Remarks' field is empty. The 'Audit' button is visible. The 'Outcome' dropdown is empty. The 'Exit' button is visible.

The credit agencies and the bureaus maintained for the Application Category are displayed in this screen: You can capture the remarks and recommendations from these agencies in this tab. You can also view the credit report obtained from the agencies and bureaus.

Credit Bureau Details

Customer Id

The identification of the finance customer gets displayed here.

Bureau

The credit bureau maintained for the Application Category in 'Application Category Maintenance' gets displayed here.

Status

Select the status for the credit bureau check from the following options in the drop-down list:

- Completed
- Pending

Remarks

Specify remarks, if any, associated with the finance application.

External Credit Rating

External Agency

Specify the external agency that you want to use for the evaluation,. If you do not specify a value here, the system will display an error message.

Recommended

Select the recommendation of the credit agency for the finance requested from the following options provided in the drop-down list:

- Recommended
- Not Recommended

Remarks

Specify remarks, if any, associated with the finance application.

Status

The following statuses are available:

- Initiated
- Completed

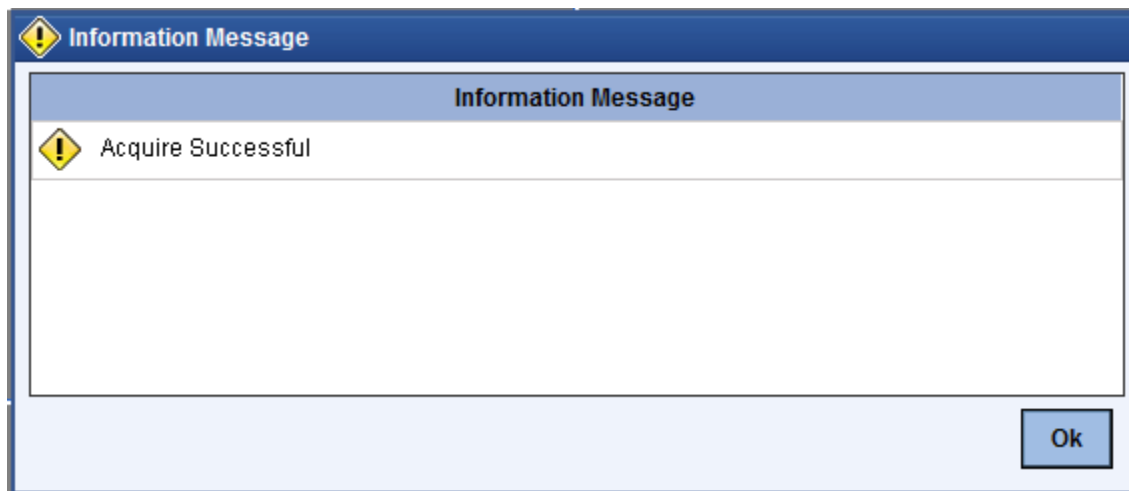
The evaluation will be done only if the external agency has been specified and the 'Recommended' field has the value 'Recommended' status is 'RECOMMENDED'. For any other combination of values for the two fields, the system will display an error message and will not proceed with the evaluation till the values are set as specified above.

After entering the required details, select 'VERIFY' as the Outcome and click 'Save'. If you have indicated that evaluation should be done you will not be allowed to select 'PROCEED' or 'CANCEL' as the Outcome till the verification has been successfully done.

The system will display a message stating that the task is successfully completed on saving the record.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task which will be the underwriting stage again.

The following message gets displayed on successful acquisition of the task.



Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open 'Istisna Underwriting' screen.

The system will invoke the external valuation agency for credit evaluation. You can view the details in the bureau tab. This includes the score assigned by the agency for the customer.

In this screen, you can view the information available for the customer by clicking the 'Report' button under the field 'Status' in the External Credit Rating section. If the information is available, the status is updated to 'COMPLETED' in the collateral tab. If it does not match, then the status is updated to 'NO DATA'.

Once the verification is completed, you can select the Outcome as 'PROCEED' and move to the next stage.

You can click 'Report' button adjacent to credit rating record or credit bureau record to view the report obtained from the credit rating agency or the credit bureau.

The following reports can be viewed:

Summary1

Credit Bureau Report

Report Header

Bureau

Credit Report Id

First Name

Report Date

MI

Unique Id

Last Name

On File Date

Birth Date

☐ Best Match

Summary 1

Summary 2

Trade Lines

Public Records

Collections

Fraud Messages

Inquiries

Also Known As

Consumer Statement

Credit Scores

Bankruptcy

Life

Recent

Open

Chapter 7

Chapter 7

Chapter 7

Chapter 11

Chapter 11

Chapter 11

Chapter 13

Chapter 13

Chapter 13

Total

Total

Total

Exit

Summary 2

Credit Bureau Report

Report Header

Bureau

Credit Report Id

First Name

Report Date

MI

Unique Id

Last Name

On File Date

Birth Date

☐ Best Match

Summary 1

Summary 2

Trade Lines

Public Records

Collections

Fraud Messages

Inquiries

Also Known As

Consumer Statement

Credit Scores

Inquiries

Auto

6M

Bank

12M

Card

24M

Retail

Total

Financing

Newest

Sales Finance

Oldest

Exit

Trade Lines

Credit Bureau Report

Report Header

Bureau		Credit Report Id	
First Name		Report Date	
MI		Unique Id	
Last Name		On File Date	
Birth Date		☐ Best Match	

Summary 1 | Summary 2 | **Trade Lines** | Public Records | Collections | Fraud Messages | Inquiries | Also Known As | Consumer Statement | Credit Scores

Trade Lines

10 of 1

☐	Creditors Name	Status	Type	Type Code	Past Due Amt	Balance	Balance Date
☐							
☐							

Exit

Public Records

Credit Bureau Report

Report Header

Bureau		Credit Report Id	
First Name		Report Date	
MI		Unique Id	
Last Name		On File Date	
Birth Date		☐ Best Match	

Summary 1 | Summary 2 | Trade Lines | **Public Records** | Collections | Fraud Messages | Inquiries | Also Known As | Consumer Statement | Credit Scores

Public Records

10 of 1

☐	Record Type	Status	Amount	Filed Date	Satisfied Date
☐					
☐					

Exit

Collections

Credit Bureau Report

Report Header

Bureau		Credit Report Id	
First Name		Report Date	
MI		Unique Id	
Last Name		On File Date	
Birth Date		☐ Best Match	

Summary 1 | Summary 2 | Trade Lines | Public Records | **Collections** | Fraud Messages | Inquiries | Also Known As | Consumer Statement | Credit Scores

Collections

10 of 1

☐	Creditors Name	Account #	Acct Balance	High Balance	Term Type	Balance Date	Open Date	Last Act
☐								
☐								

Exit

Fraud Messages

Credit Bureau Report

Report Header

Bureau		Credit Report Id	
First Name		Report Date	
MI		Unique Id	
Last Name		On File Date	
Birth Date		☐ Best Match	

Summary 1 | Summary 2 | Trade Lines | Public Records | Collections | **Fraud Messages** | Inquiries | Also Known As | Consumer Statement | Credit Scores

Fraud Messages

10 of 1

☐	Product	Message
☐		
☐		

Exit

Inquiries

Credit Bureau Report

Report Header

Bureau		Credit Report Id	
First Name		Report Date	
MI		Unique Id	
Last Name		On File Date	
Birth Date		☐ Best Match	

Summary 1 | Summary 2 | Trade Lines | Public Records | Collections | Fraud Messages | **Inquiries** | Also Known As | Consumer Statement | Credit Scores

Inquiries

1011

☐	Inquirer Name	Inquirer Subscriber #	Inquirer Industry Code	Inquiry Date	Rate Shopping	Duplicate	☐
☐					☐	☐	☐
☐							

Exit

Also Known As

Credit Bureau Report

Report Header

Bureau		Credit Report Id	
First Name		Report Date	
MI		Unique Id	
Last Name		On File Date	
Birth Date		☐ Best Match	

Summary 1 | Summary 2 | Trade Lines | Public Records | Collections | Fraud Messages | Inquiries | **Also Known As** | Consumer Statement | Credit Scores

Also Known As

1011

☐	First Name	MI	Last Name	Suffix	Spouse First Name	☐
☐						☐
☐						

Exit

Consumer Statements

The screenshot shows the 'Credit Bureau Report' window with the 'Consumer Statement' tab selected. The 'Report Header' section contains fields for Bureau, Credit Report Id, First Name, Report Date, MI, Unique Id, Last Name, On File Date, and Birth Date. Below the header is a tabbed interface with 'Consumer Statement' highlighted. The 'Consumer Statement' section includes a table with columns 'Reported Date' and 'Text'. The 'Exit' button is located at the bottom right.

Credit Score Details

The screenshot shows the 'Credit Bureau Report' window with the 'Credit Scores' tab selected. The 'Report Header' section is identical to the previous screenshot. Below the header is a tabbed interface with 'Credit Scores' highlighted. The 'Credit Scores' section includes fields for Score Model, Score Factor, and a list of scores. The 'Exit' button is located at the bottom right.

1.15.35 Ratios Tab

In the 'Ratios' tab, the system calculates the stated and actual income/debt ratios and also calculates the ratio based on 'What if payment amount'.

The stated income and debt of the customer are displayed here You can capture the following additional details here.

Actual

Monthly Income

Specify the actual monthly income of the customer based on documentary proof provided.

Monthly Debt

Specify the actual monthly debt of the customer based on documentary proof provided.

Click 'Calculate Ratios' button to calculate the asset/ liability ratios for the customer.

What if Pmt Amt

Specify the EMI amount that the customer is ready to pay.

Click 'Update Ratio' button to update the asset/ liability ratios for the customer, taking into account the EMI payments also.

The ratios for Installment, Finance To Value and Disposable Income are calculated for the following conditions:

- Stated Before
- Stated After

- Actual Before
- Actual After

1.15.36 Financing Tab

In the 'Financing' tab, the system displays the list of the multiple finance offers that are attached to the application category specified. If you have selected an 'Enquiry ID' for the customer, then the finance details that have been stored for the corresponding finance proposal are displayed here. You can modify these details, if required.

The screenshot displays the 'Istisnaa Underwriting' application window. The top section contains various input fields for application details, including Workflow Reference #, Priority (Low), Application Category, Product Code, Branch Code, Date, Lead Id, Enquiry ID, Offline Application Number, Application Number, User Reference, and Status (New Application). Below this is a tabbed interface with the 'Financing' tab selected. The 'Multiple Offers' section shows a table with columns: Offer Id, No of Installments, Unit, Frequency, Rate, Rate Code, Spread, Effective Rate, Check, and Apply. The 'Financing Details' section below the table includes fields for Financing Currency, Financing Amount, Profit Rate, Account Number, Installation Start Date, Hamish Jiddayah, Value Date, Maturity Date, No of Installments, Unit (Monthly), and Frequency. At the bottom, there are tabs for Documents, KYC Review, Home Asset, Vehicle Asset, Equipment Asset, and Inventory Tracking. The footer contains 'Prev Remarks', 'Remarks', 'Outcome' (Audit), and an 'Exit' button.

The details related to the finance offer like the number of installments, frequency, unit, rate etc. are displayed here. Select the required offer by clicking the 'Check' option and click then click the 'Apply' button to apply the selected finance offer. The details corresponding to the selected finance offer are displayed in 'Finance Details' section. You can modify these details, if required, and click 'Apply' button to calculate the schedule details.

The payment schedules are derived based on the offer selected.



You can select only one finance offer in this screen.

1.15.37 Schedule Tab

In 'Schedule' tab, the system calculates and displays the payment schedules and the schedule details based on the finance offer selected. If you have selected an 'Enquiry ID' for the customer, then the schedule details that have been stored for the corresponding finance proposal are displayed here. You can modify them, if required.

The screenshot shows the 'Istisnaa Underwriting' application window. The 'New' button is visible. The 'Workflow Reference #' field is empty. The 'Priority' dropdown is set to 'Low'. The 'Application Category' field is empty. The 'Product Code' field is empty. The 'Branch Code' field is empty. The 'Date' field is empty. The 'Lead Id' field is empty. The 'Enquiry ID' field is empty. The 'Application Number *' field is empty. The 'User Reference *' field is empty. The 'Offline Application Number' field is empty. The 'Default' button is visible. The 'Priority' dropdown is set to 'Low'. The 'Status' dropdown is set to 'New Application'. The 'Main' tab is selected. The 'Schedule' tab is active. The 'Schedule' table has columns: Component Name, Schedule Type *, First Due Date, No, Frequency, Units, Amount. The 'Details' table has columns: Component Name, Due Date *, Amount Due, EMI amount, Amortized Principal. The 'Documents' tab is selected. The 'Prev Remarks' field is empty. The 'Remarks' field is empty. The 'Outcome' dropdown is set to 'Audit'. The 'Exit' button is visible.

The following details related to the schedule are displayed here:

- Component name
- Schedule type
- First due date
- Number
- Frequency
- Units
- Amount

For each component of the components listed, the system calculates and displays the details like the Due Date, Amount Due, EMI Amount and Amortized Principal.

1.15.38 Charges Tab

In 'Charges' tab, the system calculates and displays charges, if any applicable.

The screenshot displays the 'Istisnaa Underwriting' application window. The 'New' tab is active, showing various input fields for application details. The 'Charges' tab is highlighted in the navigation bar. Below the navigation bar, the 'Details' section shows a table with columns: Component Name, Schedule Date, Event Code, Currency, Amount, Waive, and a checkbox. The 'Waive' column has a checkbox that is currently unchecked. The bottom of the window features a 'Prev Remarks' section, a 'Remarks' text area, an 'Audit' button, an 'Outcome' dropdown menu, and an 'Exit' button.

The system calculates and displays the charge details associated with the finance. The following details are displayed:

- Component Name
- Event Code
- Associated currency
- Amount

Waive

Check this box to waive the charges associated with the finance.

1.15.39 Investigation Tab

In this tab, the system captures the field investigation details associated with the customer.

The screenshot shows the 'Istisnaa Underwriting' application window. The 'New' tab is active, displaying various input fields for application details. The 'Investigation' tab is highlighted in the main navigation bar. Below the navigation bar, there is a table with columns for 'Verification Type', 'Agency', and 'Status'. The table is currently empty. At the bottom of the window, there are buttons for 'Prev Remarks', 'Remarks', 'Audit', 'Outcome', and 'Exit'.

Verification Type	Agency	Status
-------------------	--------	--------

The following details related to the customer can be captured here:

- Verification Type
- Verification agency

You can view the investigation report associated with the customer by clicking the 'Report' button.

1.15.40 Checklist Tab

In this tab, the system lists the checklists that are associated with the application category.

The screenshot shows the 'Istisnaa Underwriting' application window. The 'New' tab is active, displaying various input fields for application details. Below these fields is a horizontal tab bar with the following tabs: Main, Details, Financials, Requested, Limits, Collaterals, Credit Score, Bureau, Ratio, Financing, Schedule, Charges, Investigation, **Check List** (highlighted in red), and Comments. The 'Check List' tab is selected, showing a table with columns: Check List Id *, Description, Verified, and Comments. The table is currently empty. At the bottom of the window, there is a 'Prev Remarks' section, a 'Remarks' text area, an 'Outcome' dropdown menu, and an 'Exit' button.

The following details are displayed in this screen:

- Checklist Id
- Description

Verified

Check this box to indicate that checklist maintained has been verified for the customer.

Comments

Specify comments, if any, associated with the finance application.

1.15.41 Comments Tab

In this tab, you can capture the comments by the users.

The screenshot displays the 'Istisnaa Underwriting' application window. The top section contains various input fields for application details, including Workflow Reference #, Priority (set to Low), Application Category, Product Code, Branch Code, Date, Lead Id, Enquiry ID, Offline Application Number, Application Number (marked with an asterisk), User Reference (marked with an asterisk), and Status (set to New Application). A 'Default' button is located below the Offline Application Number field. Below the input fields is a horizontal tab bar with the following tabs: Main, Details, Financials, Requested, Limits, Collaterals, Credit Score, Bureau, Ratio, Financing, Schedule, Charges, Investigation, Check List, and Comments (which is currently selected and highlighted in red). The main content area of the 'Comments' tab shows a table with the following columns: Sequence Number (marked with an asterisk), Comments, Comment By, and Comment Date. The table is currently empty. At the bottom of the application window, there is a footer section with buttons for 'Prev Remarks', 'Remarks', 'Audit', and 'Exit'. The 'Outcome' field is set to 'Proceed'.

You can capture the following details:

Comments

Specify comments, if any, to be associated with the finance application.

Comment Type

Specify the type of the comment given.

Comment Date

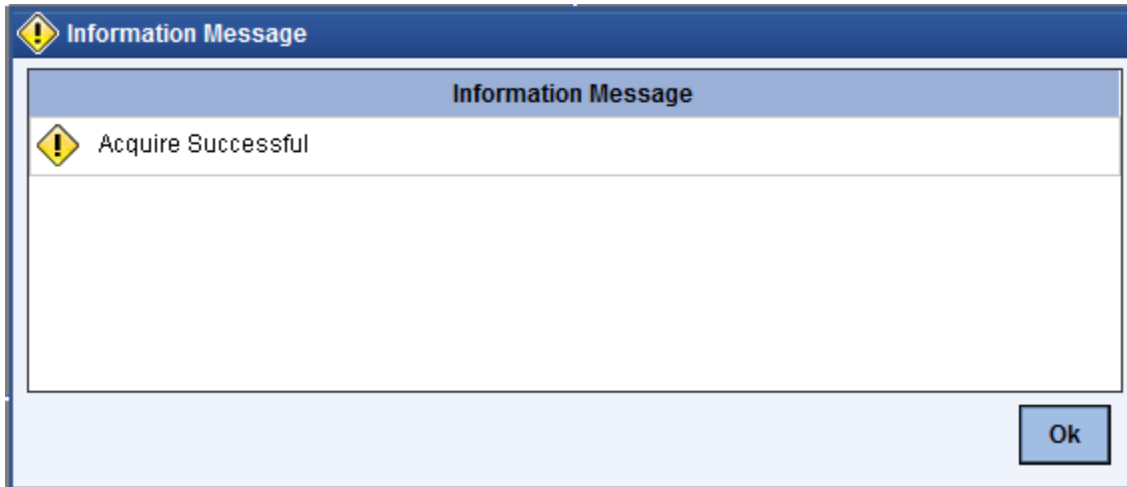
Specify the date on which the comment was given or select the date by clicking the 'Calendar' icon.

If the underwriting stage is successfully completed, the underwriter can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The underwriter can select 'REJECT' to return the process to previous stage for data correction or 'CANCEL' to terminate the process.

On successful completion a message, stating that the task is successfully completed, gets displayed.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The following message gets displayed on successful acquisition of the task.



Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open '*Istisna* Application Approval' screen.

Step 7. Finance Approval Stage

In the Finance Approval stage, the approver verifies the finance application, analyzes the applicant's financial status, credit rating and field investigation reports and based on the credit worthiness of the customer approves the finance offered to the customer.

You can key-in the finance application details required in '*Istisna* Application Approval' screen. You can also invoke this screen by typing 'ORDISTAR' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

Users belonging to user role 'CMROLE' are authorized to perform these tasks.

The screenshot shows the 'Istisnaa Application Approval' form. At the top, there's a 'New' button and a 'Workflow Reference #' field. Below this, there are several input fields for 'Application Category', 'Product Code', 'Branch Code', 'Date', 'Lead Id', 'Enquiry ID', 'Offline Application Number', 'Application Number *', 'User Reference *', 'Priority', and 'Status'. A 'Default' button is also present. A horizontal tab bar includes 'Main', 'Details', 'Financials', 'Requested', 'Limits', 'Collaterals', 'Credit Score', 'Bureau', 'Ratio', 'Financing', 'Schedule', 'Charges', 'Investigation', 'Check List', and 'Comments'. Below the tabs, there are 'Channel' and 'Intermediary Code' fields, along with a 'KYC Required' checkbox. The 'Applicant Details' section features a table with columns: Existing, Customer No, Default, Type, Customer Name, Short Name *, National Id, De dup, and Finances. Below this, there are input fields for 'Country *', 'Nationality *', 'Language *', 'Customer Category *', 'Financial Currency *', 'Mobile Number *', 'Landline Number', 'Email', 'Fax', 'First Name', 'Middle Name', 'Last Name', 'Salutation', 'Gender', 'Date of Birth', 'Mothers Maiden Name', 'Passport Number', 'Passport Issue Date', 'Passport Expiry Date', 'Marital Status', 'Dependents', 'Incorporation Date', 'Capital', 'Net Worth', 'Business Description', 'Country', 'Account Number', 'Branch Code', and 'Account Class'. A 'Default' button is also present. At the bottom, there's a 'Documents' tab bar with 'KYC Review', 'Home Asset', 'Vehicle Asset', 'Equipment Asset', and 'Inventory Tracking'. The bottom section includes 'Prev Remarks', 'Remarks', an 'Audit' button, an 'Outcome' dropdown, and an 'Exit' button.

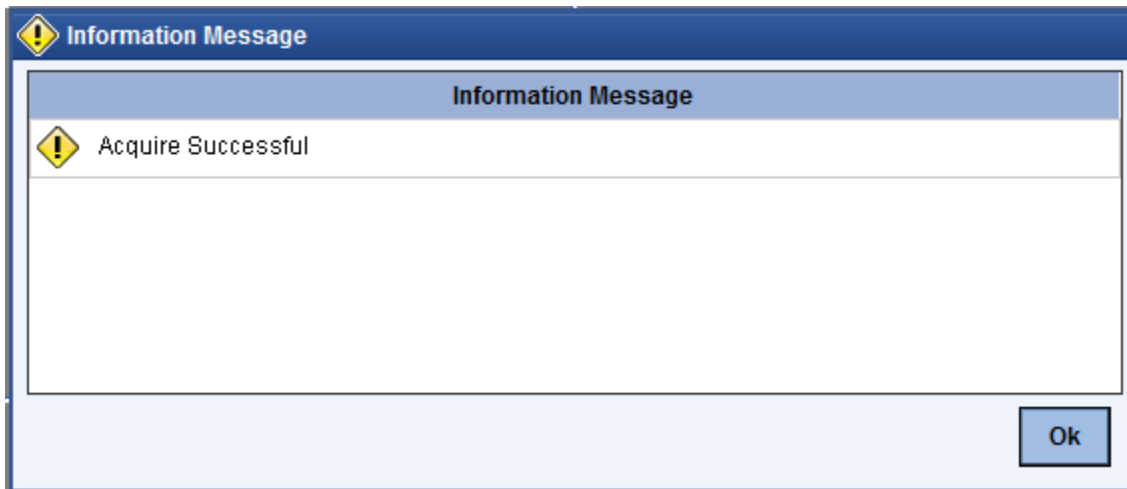
The approver can send the application back to the previous stage if the information provided is not adequate or choose to cancel it if the information captured is not satisfactory.

If the application details are verified successfully, the approver can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The approver can select 'RETURN' to return the process to previous stage for data correction or 'CANCEL' to terminate the process.

On successful completion, a message stating that the task is successfully completed gets displayed.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The following message gets displayed on successful acquisition of the task.



Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open 'Istisna Finance Document Verification' screen.

Any advices maintained for this stage are generated after the completion of the stage.

Step 8. Document Verification Stage

In the Document Verification stage, the documents captured in the previous stages are verified. It is ensured that all documents in the checklist maintained are obtained from the customer. In this stage, the application and applicant information captured as part of the previous stages undergoes a final verification.

Users belonging to user role 'CMROLE' are authorized to perform these tasks.

You can key-in the Finance application details required in 'Istisna Document Verification' screen. You can also invoke this screen by typing 'ORDISTDV' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

The screenshot shows the 'Istisnaa Document Delivery' application window. At the top, there's a 'New' button and a 'Workflow Reference #' field. Below this, there are several input fields for 'Application Category', 'Product Code', 'Branch Code', 'Date', 'Lead Id', 'Enquiry ID', 'Offline Application Number', 'Application Number *', 'User Reference *', 'Priority', and 'Status'. A 'Default' button is also present. A horizontal tab bar includes 'Details', 'Financials', 'Requested', 'Limits', 'Collaterals', 'Credit Score', 'Bureau', 'Ratio', 'Financing', 'Schedule', 'Charges', 'Investigation', 'Check List', and 'Comments'. Below the tabs, there are fields for 'Channel', 'Intermediary Code', and a 'KYC Required' checkbox. The 'Applicant Details' section features a table with columns for 'Existing', 'Customer No', 'Default', 'Type', 'Customer Name', 'Short Name *', 'National Id', 'De dup', and 'Finances'. Below this, there are input fields for 'Country *', 'Nationality *', 'Language *', 'Customer Category *', 'Financial Currency *', 'Mobile Number *', 'Landline Number', 'Email', 'Fax', 'First Name', 'Middle Name', 'Last Name', 'Salutation', 'Gender', 'Date of Birth', 'Mothers Maiden Name', 'Passport Number', 'Passport Issue Date', 'Passport Expiry Date', 'Marital Status', 'Dependents', 'Incorporation Date', 'Capital', 'Net Worth', 'Business Description', 'Country', 'Account Number', 'Branch Code', and 'Account Class'. A 'Default' button is also present. At the bottom, there's a 'Documents' tab bar with 'KYC Review', 'Home Asset', 'Vehicle Asset', 'Equipment Asset', and 'Inventory Tracking'. The bottom section includes 'Prev Remarks', 'Remarks', an 'Audit' button, an 'Outcome' dropdown, and an 'Exit' button.

The verifier can choose to send the application back to the previous stage if the information provided is not adequate or choose to cancel it if the information captured is not satisfactory.

If the applicant, application and document details are verified successfully, the verifier can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The verifier can select 'RETURN' to return the process to underwriting stage for data correction or 'CANCEL' to terminate the process.

On successful completion, a message stating that the task is successfully completed gets displayed. The customer, customer account, collateral etc. are created in the system on completion of the Document verification stage.

1.16 Message Generation

In this stage generation of offer letter and sending the contractual agreements takes place.

Step 9. Customer, Finance, Collateral, Facility, Account Creation

In this final stage, the finance and collateral are created. Customer is also created if the applicant is a new customer. Customer account is also created if information is captured for the same.

The system creates a Customer / Finance / Collateral / Facility / Account in Oracle FLEXCUBE with details captured from previous stages. A user in manager level role handles this stage. The creation of customer, collateral and finance can be verified in ORDISCUS/ ORDISLIA / ORDISLOA / ORDISCOL screens respectively.

Step 10. Sale Confirmation Stage

In this stage the sale confirmation of the underlying assets generates the *Istisna* origination through '*Istisna* Sale Confirmation' screen. You can invoke this screen by typing 'ORDITSAC' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

The screenshot shows the 'Istisna Sale Confirmation' application window. The title bar is blue with the text 'Istisna Sale Confirmation' and standard window controls. Below the title bar is a light gray header area containing a 'New' button (with a document icon) and a 'Workflow Reference #' text input field. To the right of the text input is a 'Priority' dropdown menu currently showing 'Low'. The main content area is white and contains several input fields: 'Branch Code *', 'Account *', 'Sale Date', and 'Remarks'. Each of these fields has a small red asterisk indicating a required field. At the bottom of the window is a dark blue footer bar. It contains the text 'Prev Remarks' and 'Remarks' on the left, an 'Audit' button in the center, and an 'Outcome' dropdown menu on the right. An 'Exit' button is located in the bottom right corner of the footer bar.

You can maintain the following details:

Branch Code

You can specify the branch code from the option list.

Account Number

You can specify the account number of the customer from the option list. The option list displays all the authorized, uninitiated accounts of the product whose 'Sale Confirmation Required' option is checked in the 'Preference' screen.

Sale Date

In this field the current application date will get defaulted.

Remarks

You can specify the remarks for the sale confirmation. This field is applicable only for the accounts under the product whose 'Sale Confirmation Required' option is checked in the 'Preference' screen.

If everything is found acceptable, select the action 'PROCEED' in the textbox adjoining the 'Audit' button in this screen and save the record by clicking the 'Save' icon in the tool bar. The following screen will be displayed.

Step 11. User Acceptance Stage

In this stage based on the outcome of the previous stage, the sale confirmation of *Istisna* origination in the next stage.

You can also invoke 'Istisna User Acceptance' screen by typing 'ORDITUAC' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

The screenshot shows the 'Istisna User Acceptance' window. The title bar includes a diamond icon and the text 'Istisna User Acceptance'. The toolbar contains a 'Save' icon and a 'Hold' icon. The main area contains four input fields: 'Branch Code *', 'Account *', 'Sale Date', and 'Remarks'. The 'Remarks' field has a small icon to its right. At the bottom, there is a blue bar containing 'Prev Remarks', 'Remarks', an 'Audit' button, and an 'Exit' button. A partially visible 'Outcome' field is at the bottom left.

The system creates a task 'Manual Liquidation' in the 'Reject' task list.

Task Details

+

Search

-

Standard

→ Acquired(0)

→ Assigned(8)

→ Completed(1)

→ Pending(1)

→ Supervisor(0)

Task List

Branch	Module	Work Id	Work Title	Customer No	Txn Amt	Txn Currency	User Ref No	Product	Assigned Date	Actions
CHD	IslamicMurtabahaAccounts	90129	Manual Liquidation						Fri Jul 25 11:11:037 QNT409.34 2008	Acquire

Step 12. Disbursement of *Istisna* Stage

In this stage based on the outcome of the previous stage, the disbursement of *Istisna* for the underlying asset or moving the asset to inventory is decided.

If sale is confirmed, the system will trigger the disbursement of *Istisna* based on the value date.

If the sale is rejected, the system will display the asset detail capture detail.

Step 13. Manual Liquidation Stage

You can also invoke 'Istisna Manual Liquidation' screen by typing 'ORDITPMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

The screenshot displays the 'Payments' application window. At the top, there's a 'New' button and a 'Workflow Reference #' field. Below this, there are fields for 'Account *', 'Branch Code *', and 'ESN *'. A tabbed interface is present with 'Payment Details' selected, and other tabs include 'Compensation Rates', 'Fields', and 'Check List'. The 'Payment Details' section contains fields for 'Customer Id', 'Value Date', 'Execution Date', 'Limit Date', 'Main Profit Rate', 'Installment(s)', 'Gross Profit', 'Excess Profit', 'Customer Incentive', and 'Bank Profit'. There are also buttons for 'Populate Due' and 'Allocate'. Below this is a 'Payment Details' table with columns: 'Reversed', 'Payment Mode', 'Settlement Currency', 'Settlement Amount', 'Finance Currency Equivalent', 'Original Exchange Rate', and 'Exchange Rate'. The table has one row with 'Account' in the 'Payment Mode' column. Below the table is a 'Component Details' section with a table having columns: 'Component Name', 'Currency', 'Amount Due', 'Adjustment Due', 'Amount Overdue', 'Amount Not Due', and 'Amount Waive'. At the bottom, there are sections for 'Prepayment of Amortized Finance' and 'Prepayment of Simple Finance', each with 'Recomputation Basis' and 'Recompute Schedules' options. The bottom bar includes 'Prev Remarks', 'Remarks', 'Audit', 'Outcome', and 'Exit' buttons.

This screen is identical to the 'CI Payment Detailed' screen of Oracle FLEXCUBE. Refer the chapter titled 'Operations' in the Islamic Financing User Manual for further details about the other fields in the screen.

If everything is found acceptable, select the action 'PROCEED' in the textbox adjoining the 'Audit' button in this screen and the process is completed. Otherwise the process displays the following screen.



Istisna Creation

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Version 12.0

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