*Mudarabah* Creation Oracle FLEXCUBE Universal Banking Release 12.0 [June] [2012] Oracle Part Number E51527-01





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# 1. Mudarabah Origination

## 1.1 Introduction

The process of *Mudarabah* finance origination gets initiated when a prospective customer approaches the bank, with a finance account opening request or when the bank approaches a prospective customer, taking lead from its database. In case of a bank-initiated request, the process moves forward only if the prospective customer is interested. The entire process is carried out in multiple stages and on successful completion of each stage, it moves automatically to the next stage.

When the customer approaches the bank for its products and offers, before initiating the finance origination process, the bank can create a mock-proposal which would have the personal details of the customer, the finance offers the customer is interested in as well as the schedules associated with the finance offer. This can be stored as reference in the system to be retrieved when the actual finance process flow is initiated.

## 1.2 Stages in Mudarabah

*Mudarabah* process flow uses Oracle BPEL framework with multiple human tasks for workflow stages. The capture and enrichment of information in multiple steps can be dynamically assigned to different user roles, so that multiple users can take part in the transaction. Oracle Business rules are used for dynamic creation of multiple approval stages.

The following details need to be maintained for originating a *Mudarabah*:

- Finance Application Capture
- Application Verification
- Application Management Verification (Configurable)
- Internal Blacklist Check
- External Blacklist Check
- Underwriting (Credit Evaluation)
- Finance Approval
- Document Verification
- Manual Disbursement
- Manual Liquidation

The *Mudarabah* origination process flow is composed of following stages:

The following are different types of the asset categories in *Mudarabah*:

- Vehicle
- Equipment
- Home

## 1.3 Maintaining Finance Prospect Details

You can maintain the details of a prospective borrower or a finance applicant, when the borrower initially approaches the bank enquiring about the various finance products that are being offered.



The following details are captured as part of this maintenance:

- Prospective customer's personal and location details
- Prospective customer's employment details
- Requested finance details

You can maintain the details related to the prospective customer in 'Prospect Details' screen. You can invoke this screen by typing 'ORDLEADM' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

ew 🎦 Enter Query									
Lead Id *									
Description									
Reason									
Date of Enquiry									
tomer Details Reque	sted								
4 10f1 ▶ ▶I								+-=	
Sequence Number *	Туре	Salutation	First Name	Middle Name	Last Name	National Id		<u>^</u>	1
	Primary	✓ Mr. ✓							
	r minary	⊻ Mr. ⊻							
	r minary	× m, ×					_	8	
Short Name *	r mildry		Cou	untry *	P	assport Number		8	
	Male v		Cou Nation			assport Number sport Issue Date		Ŵ	
Short Name *				ality *	Pas			8	
Short Name * Gender Date of Birth			Nation	ality * age *	Pas: Pas:	sport Issue Date		8	
Short Name * Gender Date of Birth			Nation Langu	ality * age * aber *	Pas: Pas:	sport Issue Date sport Expiry Date		2	
Short Name * Gender Date of Birth thers Maiden Name			Nation Langu Mobile Num	ality * age * bber * bber	Pas: Pas:	sport Issue Date sport Expiry Date port Issue Place		8	
Short Name * Gender Date of Birth thers Maiden Name			Nation Langu Mobile Num Landline Num Office Num	ality * age * bber * bber	Pas: Pas:	sport Issue Date sport Expiry Date port Issue Place Email		8	
Short Name * Gender Date of Birth others Maiden Name			Nation Langu Mobile Num Landline Num Office Num	ality *age * age * nber * nber	Pas: Pas: Pass	sport Issue Date sport Expiry Date port Issue Place Email Dependents		×	

You can specify the following details in this screen:

### Lead Id

Specify a unique identification for the prospective finance customer.

### Description

Specify a suitable description for the prospective finance customer.

### Reason

Specify the reason for the finance enquiry.

### Date of Enquiry

Specify the date when the prospective customer has made the enquiry about the finance. You can also select the date by clicking the adjoining 'Calendar' icon.

### 1.3.1 Customer Tab

You can capture the following personal and geographical details related to a prospective customer:



### Туре

Select the type of the customer from the drop-down list provided. The following options are available:

- Primary
- Co-Applicant

### Salutation

Select the salutation preference of the customer from the drop-down list provided. You can select any of the following options:

- Mr
- Mrs
- Miss
- Dr

### First Name

Specify the first name of the customer.

### Middle Name

Specify the middle name of the customer.

### Last Name

Specify the last name of the customer.

### National Id

Specify the national Id or country code of the customer or select the national Id from the option list provided.

### Short Name

Specify the short name of the customer.

### Gender

Select the gender of the customer from the drop-down list.

### Date of Birth

Specify the date of birth of the customer or select the date by clicking the 'Calendar' icon provided.

### Mother's Maiden Name

Specify the customer's mother's maiden name.

### **Customer Category**

Specify the category to which the customer belongs or select the customer category from the option list that displays all valid customer categories.



### Country

Specify the country of domicile of the customer or select the country code from the option list provided.

### Nationality

Specify the country of which the customer is a national or select the country code from the option list provided.

### Language

Specify the primary language of the customer or select the language from the option list provided.

#### **Mobile Number**

Specify the mobile phone number of the prospective customer.

#### Landline No

Specify the land phone number of the prospective customer.

#### **Office No**

Specify the office phone number of the prospective customer.

#### Fax

Specify the fax number of the prospective customer.

#### **Passport No**

Specify the passport number of the prospective customer.

### **Passport Issue Date**

Specify the date on which the customer's passport was issued or select the date from by clicking the adjoining 'Calendar' icon.

### Passport Expiry Date

Specify the date on which the customer's passport expires or select the date from by clicking the adjoining 'Calendar' icon.

#### Passport Issue Place

Specify the place where the customer's passport was issued.

#### E-mail

Specify the e-mail Id of the prospective customer.

#### Dependents

Specify the number of dependents for the customer.

### **Marital Status**

Select the marital status of the prospective customer from the drop-down list. The following options are available:



- Married
- Unmarried
- Divorcee

### 1.3.2 Details Tab

You can capture the address and employment related details of the prospective customer in 'Details' tab.

Prospect Details					-
] New  Enter Query					
Lead Id * Description Reason Date of Enquiry Customer Details	< 150f51 }>	Address Line 1 * Address Line 2		Contact Number Zip	
Sequence Number * Address Type * Permane		Address Line 3		Country	
Employment Details	100f01 ▶	Address Line 1 Address Line 2		Extension Contact	
Sequence Number * Employment Type Employer * Occupation Designation Employee Id	2	Address Line 3 Zip Country Phone Number		Contact Name Contact Phone Contact Extension Comments Department Stated Years Stated Months	
Maker Checker	Date Time: Date Time:		Mod No Record Status Authorization Status		Ex

### Address Details

### Seq No

The sequence number is automatically generated by the system.

### Address Type

Select the address type of the customer from the following options provided in the drop-down list:

- Permanent
- Home
- Work
- Temporary
- Others

### Mailing

Check this box to indicate that the address you specify here is the customer's mailing address.

### Address Line 1 – 3

Specify the address of the customer in three lines starting from Address Line 1 to Address Line 3.



### **Contact Number**

Specify the contact telephone number of the customer.

### Zip

Specify the zip code associated wit the address specified.

### Country

Specify the country associated with the address specified.

### Employment Details

### Seq No

The sequence number is automatically generated by the system.

### **Employment Type**

Select the customer's employment type from the drop-down provided. The following options are available:

- Part Time
- Full Time
- Contract Based

#### Employer

Specify the name of the employer of the prospective customer.

### Occupation

Specify the occupation of the prospective customer.

### Designation

Specify the designation of the prospective customer.

### Employee Id

Specify the employee Id of the prospective customer.

### Address Line 1 – 3

Specify the employment address of the customer in three lines starting from Address Line 1 to Address Line 3.

### Zip

Specify the zip code associated with the office address specified.

### Country

Specify the country associated with the employment address specified.

### Phone No

Specify the official phone number of the prospective customer.



### Extn

Specify the telephone extension number, if any, of the prospective customer.

### Contact

Specify the contact number of the prospective customer.

### **Contact Name**

Specify the name of a contact person at the customer's office.

### **Contact Phone**

Specify the contact phone number of the customer's contact person.

### Contact Extn

Specify the telephone extension number, if any, associated with contact person.

### Comments

Specify comments, if any, related to the customer's employment.

### Department

Specify the department to which the customer belongs.

### **Stated Years**

Specify the number of years the customer has spent with his current employer.

### **Stated Months**

Specify the number of months the customer has spent with his current employer.

### 1.3.3 Requested Tab

You can capture the details related to the requested finance in 'Requested' tab.

Prospect Details			
🚹 New  Enter Query			
Lead Id *			
Description			
Reason			
Date of Enquiry			
Customer Details Requested			
Financing Requested	Rate		
Currency	Hamish Jiddayah %		
Requested Amount *	Hamish Jiddayah Amount		
EMI Amount			
Tenor(In Months)			
Maker	Date Time:	Mod No	
Checker	Date Time:	Record Status Authorization Status	
		Autionzation Status	



You can capture the following details here:

### Currency

Specify the finance currency preference of the customer or select the currency from the option list provided.

### **Requested Amount**

Specify the finance amount requested by the prospective customer.

### **EMI** Amount

Specify the preferred EMI amount of the prospective customer.

### Tenor (in months)

Specify the preferred finance tenor (in months) of the prospective customer.

### Rate

Specify the preferred profit rate of the prospective customer.

### Hamish Jiddayah %

Specify the percentage of amount that the prospective customer can provide as *Hamish Jiddayah*.

### Hamish Jiddayah Amount

Specify the preferred amount that the prospective customer can provide as Hamish Jiddayah.

## 1.4 Viewing Finance Prospect Summary

You can view a summary of the prospective finance customers or the borrowers in 'Finance Prospect Details' screen. You can also query for a particular record based on desired search criteria.

You can invoke this screen by typing 'ORSLEADM' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.



🔶 Loan F	Prospect details				_ ×
A	Authorization Status	1	Record Status	*	
	Lead Id	25	Date of Enquiry	Ē.	
	Q Search	Advanced Search		Refresh	Reset
	erpage 15 💌 📢 有 1 Of 1 🕞 🛛				A
	Authorization Status	Record Status	Lead Id	Date of Enquiry	
					~
<					
					Exit

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Lead Id
- Date of Enquiry

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

## 1.5 Maintaining Credit Rating Rules

You can maintain a set of questions along with a possible set of answers with associated scores, to assess the credit rating of a prospective finance customer. You can also calculate the risk factor associated with the finance and arrive at a credit grade based on the scores obtained.



You can maintain these details in 'Rule Details' screen. You can invoke this screen by typing 'ORDRULMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

🔶 Rule Maintenance				_ × _
🚹 New 資 Enter Query				
Rule Id Account Description			Type   Retail  Corporate	
Main Risk Factor				
Question Details				
I4 4 10f1⊡ ▶ ▶I	30			+ - =
Question Id *	Category	Question		
				8
Answer Details	Gal			+ - =
Sequence Number *	Possible Answer	Score	۵	
				8
Rating				
Maker Checker		Date Time:		
		Date Time:		Exit
Mod No		ecord Status		
	Authoriz	ation Status		

You can specify the following details in this screen:

### Rule Id

Specify a unique identification for the credit rating rule.

### Description

Specify a suitable description for the credit rating rule.

### Туре

Select the type of the finance from the following options available:

- Retail
- Corporate



### 1.5.1 Main Tab

You can maintain the following details in this tab:

### **Question Details**

### **Question Id**

The question Id is automatically generated by the system.

### Category

Select the category to which the question belongs from the option list provided.

### Question

Specify the question to be asked to the prospective customer to derive the credit rating score.

### **Answer Details**

### Sequence Number

The sequence number is automatically generated by the system.

### Possible Answer

Specify a set of possible answers to be associated with a question.

### Score

Specify the score associated with an answer.



### 1.5.2 Risk Factor Tab

You can specify the risk details associated with the finance and also indicate the formula for calculating the credit score in this tab.

🔶 Rule Maintenance				_ ×
🚹 New  Enter Query				
and a second	Rule Id *		Type   Retail  Corporate	
Risk Factor	150			+-==
Rating	Account Description	Formula		
Maker Checker		Date Time: Date Time:		Fride
Mod No		Record Status ization Status		Exit

You can specify the following details here:

### **Risk Id**

Specify a unique identifier for the credit risk being maintained.

### Description

Specify a suitable description for the credit risk.



### 1.5.2.1 Specifying Formula Details

You can specify the formula to calculate the credit score by clicking the 'Formula' button corresponding to a credit risk entry in Risk Factor tab. The 'Formula' screen is displayed where you can specify the condition for calculating the credit score associated with a risk condition.

♦ Formula				_ ×
I4 4 10f1□ ► ▶I	90			+ - =
Sequence Number *	Condition	Result		
Elements Functions Braces Operators Logical Operators	>			
				Ok Exit

You can specify the following details here:

### Sequence Number

The sequence number is automatically generated by the system.

### Condition

The condition specified using the Elements, Functions, Operators etc. gets displayed here.

### Result

Specify the result to be associated with the condition specified.

### Elements

Specify the data elements to be used to define the formula for credit score calculation or select the element from the option list provided.

### Functions

Select the mathematical function to be used to define the formula from the drop-down list provided.

### Braces

Select the opening or the closing brace from the drop-down list provided, to define the credit score calculation formula.



### Operators

Select the mathematical operator to be used to define the credit score calculation formula. You can select '+', '-', '\*', or '/'.

### Logical Operators

Select the logical operator to be used to define the credit score calculation formula. You can select '<', '>', '=', '<>', '>=', '<=', 'AND' or 'OR'.

### 1.5.3 Specifying Credit Grades

You can maintain different credit grades based on the credit scores obtained. Click 'Rating' button in Rule Details screens to invoke the 'Rating' screen, where you can maintain these details.

♦ Rating				_ ×
Rating				
	90			
Sequence Number *	Score	Grade		~
Sequence Number *				
				-
				Ok Exit

You can specify the following details here:

### **Sequence Number**

The sequence number is automatically generated by the system.

### Score

Specify the score associated with a credit risk.

### Grade

Specify the credit grade based on the score obtained.

## 1.6 Viewing Credit Rule Summary

You can view a summary of the credit rules in 'Rule Maintenance' screen. You can also query for a particular record based on desired search criteria.



You can invoke this screen by typing 'ORSRULMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

🔶 Rule	e Maintenance				_ ×
	Authorization Status	*	Record Status	*	
	Rule Id	<b>×</b> :			
	Q Se	arch Advanced Search		Refresh	Reset
Records	s per page 15 🗸 📢 🚽 1 Of			Kelleoli	Reset
	Authorization Status	Record Status	Rule Id	Account Description	~
<					>
					Exit

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Rule Id

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

## 1.7 Maintaining Credit Ratios

You can maintain the rules to calculate the credit ratios in 'Credit Ratio Maintenance' screen.



You can invoke this screen by typing 'ORDRATMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

LMC Eligibility Ratio				_ × _
🚹 New  Enter Query				
Group Descripti			Type <ul> <li>Retail</li> <li>Corporate</li> </ul>	
Ratio Id				
I∢ ∢ 10f1 D ► ►	Ga			+ - =
Ratio Id \star	Description	Formula	D	~
		Formula 🗌		
				8
Maker Checker		Date Time:		
		Date Time:		Exit
Mod No		Record Status		

You can specify the following details in this screen:

### Group Id

Specify a unique identification code for the ratio group.

### Description

Specify a suitable description for the ratio group.

### Туре

Select the type of the finance from the following options available:

- Retail
- Corporate

### Ratio Id

Specify a unique identification for the credit ratio being maintained.

### Description

Specify a suitable description for the credit ratio.

### 1.7.1 Specifying Formula Details

You can specify the formula to calculate the credit ratio by clicking the 'Formula' button corresponding to a ratio Id.



The 'Formula' screen is displayed where you can specify the condition for calculating the credit ratio associated with a ratio Id.

🔶 Formula Wizard			_ ×
Formula			
I	laa		+ - =
Ratio Type *	Condition		<u>^</u>
Stated Before 😒			
			 0
	ments		
	ictions	~	
	Braces v erators v Accept		
			Ok Exit

You can specify the following details here:

### **Ratio Type**

Select the type of the ratio being maintained, from the drop down list provided. The following options are available:

- Stated Before
- Stated After
- Actual Before
- Actual After

### Condition

The condition specified using the Elements, Functions, Operators etc. gets displayed here.

### Elements

Specify the data elements to be used to define the formula for credit ratio calculation or select the element from the option list provided.

### Functions

Select the mathematical function to be used to define the formula from the drop-down list provided.

#### Braces

Select the opening or the closing brace from the drop-down list provided, to define the credit ratio calculation formula.



### Operators

Select the mathematical operator to be used to define the credit ratio calculation formula. You can select '+', '-', '\*', or '/'.

## 1.8 Viewing Credit Ratio Summary

You can view a summary of the credit ratios in 'Credit Ratio Maintenance' screen. You can also query for a particular record based on desired search criteria.

You can invoke this screen by typing 'ORSRATMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

🔶 Credit Ratio Maintenan	ce				_ ×
Authorization Statu	IS 🖌		Record Status	*	
Group	ld	×:			
	Q Search			Refresh	Reset
Records per page 15 🗸		Advanced Search		Reiresii	Reset
Authorization Stat		Record Status	Group Id	Description	~
			oroup to	Dooonphon	
					~
<					
					Exit

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Group Id

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

## 1.9 Maintaining Override Details

You can maintain the formulae to verify if overrides need to be generated dynamically, in 'Override Maintenance' screen.



You can invoke this screen by typing 'ORDOVDMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

Override Maintenance				_ ×
🚹 New  Enter Query				
Process Code * Application Category *			Type 💿 Reta	
Stage				
				4 1⊡0f⊡1
Stage * Description				
Overrides				
I	Go-			+ - =
Sequence Number *	Condition	Error Code	Error Parameter	
				~
Elements				
Functions	~			
Braces	~			
Operators Logical Operators	~			
Maker		Date Time:		
Checker		Deb Trees		
		Date Time:		Exit
Mod No	R	ecord Status		8
	Authoric	zation Status		

You can specify the following details in this screen:

### Process Code

Specify the process code of the process for which you wish to maintain override conditions or select the process code from the option list provided.

### **Application Category**

Specify the category to which the finance application belongs or select the application category from the option list provided.

### Туре

Select the type of the finance from the following options available:

- Retail
- Corporate



### Stage

Select the stage of the finance origination process from the option list provided. The various stages can be Application Entry, Application Verification, Underwriting, Finance Approval etc.

### Description

Specify a suitable description for the finance origination stage.

### **Overrides**

Here, you can capture the details of the conditions to be checked for generating override messages.

#### Sequence Number

The sequence number is automatically generated by the system.

### Condition

The condition specified using the Elements, Functions, Operators etc. gets displayed here.

### **Error Code**

Specify the error code to be used to generate the override message or select the error code from the option list provided.

#### **Error Parameter**

Specify the error parameter to be substituted in the override messages.

#### Elements

Specify the data elements to be used to define the conditions for generating override messages or select the element from the option list provided.

### Functions

Select the mathematical function to be used to define the condition from the drop-down list provided.

#### Braces

Select the opening or the closing brace from the drop-down list provided, to define the conditions for generating override messages.

### Operators

Select the mathematical operator to be used to define the conditions for generating override messages. You can select '+', '-', '\*', or '*l*'.

#### Logical Operators

Select the logical operator to be used to define the conditions for generating override messages. You can select '<', '>', '=', '<>', '>=', '<=', 'AND' or 'OR'.



## 1.10 Viewing Override Summary

You can view a summary of the overrides in 'Override Maintenance' screen. You can also query for a particular record based on desired search criteria.

You can invoke this screen by typing 'ORSOVDMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

Ov	erride Maintenance				_ ×
	Authorization Status	~	Record Status	*	
	Process Code	21	Application Category	×:	
			_		
		Q Search Advanced Search		Refresh	Reset
Record	ls per page 🛛 15 🔽 🙀 🧃	1 Of 1 🕨 📔 🕞			
	Authorization Status	Record Status	Process Code	Application Category	<u>^</u>
					~
<		III			<b>&gt;</b>
					Exit

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Process Code
- Application Category

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.



## 1.11 Maintaining Document Checklist and Advices

You can maintain the list of documents that are required during the finance origination process, in 'Documents and Advice Maintenance' screen. Document checklists are maintained for an application category and for the various stages in the origination process. You can also maintain the details of the Advices that need to be generated on completion of a stage in the process.



You can invoke 'Documents and Advice Maintenance' screen by typing 'ORDDOCMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

Document & Advice Maintenance			_ ×
🚹 New  Enter Query			
Process Code *			
Application Category *			
Process Stages			
			4 1⊡0f⊡1
Stage *			
Stage			
Document Details			
I4 ◀ 10f1 🗆 🕨 📔 🔤 👘			+ - =
Document Category * Document Typ	e * Mandatory		
	Mandatory 😒 🗆		
BIAdvices			8
			+ - =
Report Name * Template	Format Locale	0	
	PDF v en-US v D		
			8
Maker	Date Time:	Mod No	
Checker	Date Time:	Record Status Authorization Status	Exit

You can specify the following details in this screen:

### **Process Code**

Specify the process code of the process for which you wish to maintain override conditions or select the process code from the option list provided.

### Application Category

Specify the category to which the finance application belongs or select the application category from the option list provided.

#### Stage

Select the stage of the finance origination process from the option list provided. The various stages can be Application Entry, Application Verification, Underwriting, Finance Approval etc.

#### **Stage Title**

Specify a suitable description for the finance origination stage.



### **Document Details**

### **Document Category**

Specify the category to which the document belongs or select the document category from the option list provided.

### Document Type

Specify the type of the document or select the document type from the option list provided.

### Mandatory

Select the option to indicate whether the document is mandatory or not. You can select any of the following options from the drop-down list provided:

- Mandatory
- Overridden
- Others

### **BI Advices**

### **Report Name**

Specify the name of the advice report to be generated on completion of the process stage.

### Template

Specify the template to be used to generate the advice report.

### Format

Select the format in which the advice report needs to be generated from the drop-down list provided. The following options are available:

- PDF
- RTF

### Locale

Select the locale information to be used for generating the advices from the drop-down list. The following options are available:

• en-US

## 1.12 Viewing Document Checklist Summary

You can view a summary of the document checklists and advices in 'Document Details' screen. You can also query for a particular record based on desired search criteria.



You can invoke this screen by typing 'ORSDOCMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

♦ Documents Details				_ ×
Authorization Sta	atus 💌	Record Status	*	
Process C	ode 🗾	Application Category	25	
		ed Search	Refresh	Reset
Records per page 15 💌				
Authorization St	atus Record Statu	s Process Code	Application Category	<u>^</u>
<				<b>)</b>
				Exit
				LAIL

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Process Code
- Application Category

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

## 1.13 Maintaining Application Category Details

You can maintain various application categories linked to multiple finance products that cater to the requirements of different customers, in 'Application Category Maintenance' screen. The entire process of finance origination depends mainly on the category to which the application belongs.



You can invoke 'Application Category Maintenance' screen by typing 'ORDCATMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

Application Categoria	ory Maintenance Detail												-
New 🎁 Enter Qu	ary												
Application Cates Category Descrip				ng Type Ro Rule Id * Ratio Id	etail 💌								
ain Agency													
roduct Details	1 30										+		
Product Code	* Product Des	cription	Default									2	
offer Details													
ffer Details I€ € 10f1 □ ▶ 1		Units	Fre	anuancy	Pate	Pate Code	Sn	read	Effective	Pate			
Offer Details	No of Installments	Units Daily V		equency	Rate	Rate Code	Sp	read	Effective	Rate	Default		
ffer Details I				equency	Rate	Rate Code	Sp	read	Effective	Rate	Default		
iffer Details				equency		od No	Sp	read	Effective	Rate	Default		Exi

You can specify the following details in this screen:

### **Application Category**

Specify a unique identification for the finance application category.

### **Category Description**

Specify a suitable description for the finance application category.

#### Rule Id

Specify the credit rule to be associated with the application category or select the Rule Id from the option list provided.

### Ratio Id

Specify the credit ratio to be associated with the application category or select the Ratio Id from the option list provided.

### 1.13.1 <u>Main Tab</u>

You can capture the following details in the 'Main' tab.



### Product Details

You can specify the following details related to the finance product here:

### **Product Code**

Specify the identification code of the finance product to be linked to the application category being maintained. You can also select the product code from the option list provided.

### **Product Description**

The description associated with the selected finance product gets displayed here.

### Default

Check this box to indicate if the finance product selected should be maintained as the default product for the application category.

### **Other Details**

You can capture the additional details related to the finance product here:

### Offer Id

Specify a unique identification for the finance offer being made to the customer.

### No of Installments

Specify the number of installments associated with the finance.

### Units

Select the units based on which the finance disbursement should be carried out. The following options are available in the option list:

- Daily
- Weekly
- Monthly
- Quarterly
- Half Yearly
- Yearly

### Frequency

Specify the frequency at which the finance disbursement should be carried out.

### Rate

Specify the profit rate to be associated with the finance.

### Rate Code

Specify the rate code used to derive the profit rate or select the rate code from the option list provided.



### Spread

Specify the spread that is applicable for the finance being offered.

### **Effective Rate**

The effective profit rate gets displayed here, based on the profit and the spread specified.

### Default

Check this box to indicate if the finance offer specified should be maintained as the default offer for the application category.

### 1.13.2 Agency Tab

In 'Agency' tab, you can capture the details of the credit rating agencies and credit bureaus that provide credit rating details for customer securities.

Application Category Ma	aintenance Detail				_ ×
🚹 New 🍃 Enter Query					
Application Category * Category Description			ng Type Retail V Rule Id * Ratio Id		
Main Agency					
Credit Agency					
I4 4 10f1⊡ ▶ ▶I					+-1
Agency Code *	Agency Name		D		~
Bureau Details					<u>~</u>
					+
Bureau Code *	Bureau		۵		~
Investigation Agency					×
					+ - =
Agency Code *		Verification Type		٥	~
					8
Maker		Date Time:	Mod No		
Checker		Date Time:	Record Status Authorization Status		Exit

You can specify the following details in this screen:



### Credit Agency

You can capture the details related to the credit rating agencies here.

### Agency Code

Specify the identification code of the rating agency that provides credit rating details for customer securities.

### **Agency Name**

Specify the name of the rating agency that provides credit rating details for customer securities.

### Bureau Details

You can capture the details related to the credit bureau here.

### Bureau Code

Specify the identification code of the credit bureau that provides credit ratings for customer securities.

### Bureau

Specify the name of the credit bureau that provides credit rating details for customer securities.

## 1.14 Viewing Application Category Summary

You can view a summary of the application categories in 'Category Details' screen. You can also query for a particular record based on desired search criteria.

You can invoke this screen by typing 'ORSCATMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.



Category Details				_ ×
Authorization Status	~	Record	d Status 🖌 🗸	
Application Category	25	Financi	ng Type 🛛 🗸 🗸	
		ed Search	Ret	resh Reset
Records per page 15 💌 💽 1				
Authorization Status	Record Status	Application Category	Category Description	Financing Type 🖄
C				
<				
				Exit

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Application Category

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

## 1.15 Stages in Mudarabah Finance Origination

The different stages in *Mudarabah* process flow are designed using Oracle BPEL framework. The process of finance origination consists of several manual as well as system tasks, carried out in a sequential manner. Many users can be involved in the completion of a transaction and at each stage of the process, a user or a group of users, assigned with a task, acquire and work on the relevant transaction.

Oracle Business rules that are embedded help the dynamic creation of multiple approval stages. The different stages and sub-stages in the process flow can be summarized as follows:

• Application Entry – the following details are captured in this stage



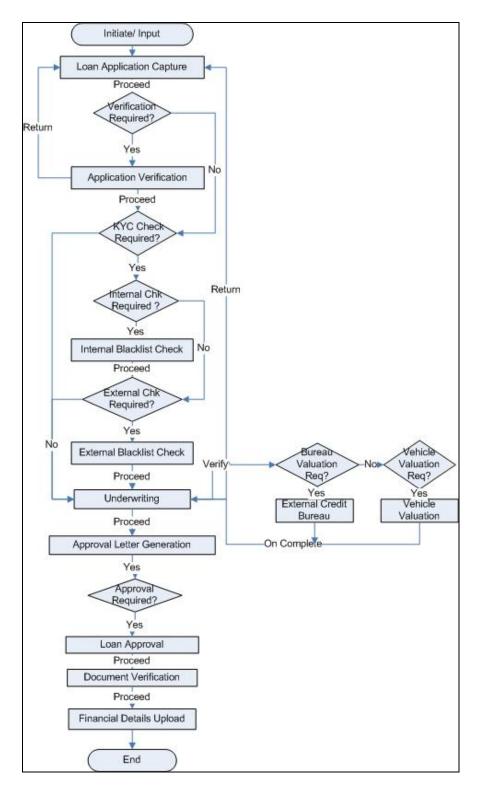
- > Applicant Information
- Application details
- Requested Finance Details
- Collateral Details
- Checklist
- Documents
- Advice Generation
- Application Verification
  - > Information captured during 'Application Entry' stage is verified
  - Advice Generation
- Underwriting
  - Collateral Valuation Information
  - > Applicant Financial Ratios
  - > Applicant Credit Score
  - > Applicant Bureau Report
  - > Finance Offers
  - Finance Schedules
  - > FINANCE Charges
  - Field Investigation
  - > Document Capture
  - Advice Generation
- Finance Approval
  - > Information captured during Previous stages are verified
  - Advice Generation
- Document Verification
  - > Information captured during Previous stages are verified
  - > All documents obtained are verified against checklist
  - Advice Generation
- Customer, Customer Account Contract / Collateral Creation
  - Customer Creation
  - Customer Account Creation
  - Finance Account Creation
  - Collateral Creation
  - Advice Generation

The various tasks carried out in these stages will be explained in detail in the subsequent sections.

### 1.15.1 Process Flow Diagram

The process flow diagram given below illustrates the activities carried out during the different stages of the workflow.





### 1.15.2 Process Matrix

The process matrix given below lists out the different stages, the user role handling each stage, the function Ids involved and the exit points for each stage.



Stage	Stage Title	Description	Function Id	Exit point
1	Application Entry	The following details are captured as part of this stage	ORDMUDAE	PROCEED
		Application Details		
		Applicant Details		
		Requested Loan Details		
		Limits Information		
		Collateral Details		
		Check List		
		User Defined Fields and Comments		
		Document Capture		
2	Application Verification	The details captured as part of 'Application Entry' stage is verified	ORDMUDAV	PROCEED
3	Application Management Verification	The details captured as part of 'Application Entry' stage is verified if approval level is more than 1.	ORDMUDMV	PROCEED
4	Internal Blacklist Check	The Customer details captured as part of 'Application Entry' stage can be verified for Internal Blacklist check	ORDMUDKI	PROCEED
5	External Blacklist Check	The Customer details captured as part of 'Application Entry' stage can be verified for External Blacklist check	ORDMUDKE	PROCEED
6	Underwriting	The following details are captured as part of this stage	ORDMUDUD	VERIFY, PROCEED
		Applicant Financial Ratios		
		Applicant Credit Score		
		Applicant Bureau Report		
		Loan Offers		
		Loan Schedules		
7	Loan Approval	Loan Approval	ORDMUDAR	PROCEED



Stage	Stage Title	Description	Function Id	Exit point
8	Document Verification	Document Verification Final Verification Customer Creation Loan Account Creation Advice Generation	ORDMUDDV	PROCEED
9	Customer / Account / Facility / Loan / Collateral Creation	The system task is used to create the following Customer Creation Mudarabah Account Creation Facility Creation Collateral Creation Loan Creation	ORDMDCUS/ ORDMDLIA / ORDMDLOA / ORDMDCOL	RETRY OR TERMINATE

The stages are explained in detail in the sections that follow.

# Step 1. Finance Application Details Entry Stage

In this stage, the bank receives an application for a finance along with the relevant documents and financial statements from a prospective customer. If the applicant does not have an account but intends to open one, the bank also obtains the account opening form and related documents as part of this activity.

The details related to the applicant, contact information, employment information, requested finance details, collateral details etc. are captured during this stage. Documents obtained from the applicant are uploaded and advices maintained for the stage are generated by the process after completion of the stage.

Users belonging to user role 'CEROLE' are authorized to perform these tasks.



You can key-in the finance application details required in '*Mudarabah* Application Entry' screen. You can also invoke this screen by typing 'ORDMUDAE' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

Vorkflow Reference #			Priority [	Low 🗸					
Application Category			Lead Id		A	pplication Num	ber *		
Product Code			Enquiry ID						
Branch Code			Offline Application Number			User Referer			
Date			Number	Default		Prio		×	
						Stat	tus New Ap	plication	V
n Details Financials Req	uested Limits	Collaterals	Comments						
Channel		1	Intermediary Code	KY	C Required				
licant Details									
4 4 10f1 🗋 🕨 射 📃	60							+ -	
Existing Customer No	Default	Туре	Customer Name	Short Name *	National Id	De dup	Finances		~
	Default Pr	rimary	v			De duo	Finances		
									~
Country *			Retail		Согро	rate			×
Country *			Retail		- Corpo		ate		X
Nationality *			First Name			Incorporation D			×
							ital		~
Nationality *			First Name Middle Name	Mr. ¥		Incorporation D Cap	ital orth		2
Nationality * Language * Customer Category *			First Name Middle Name Last Name	Mr. V Male V		Incorporation D Cap Net Wo	ital orth ion		×
Nationality * Language * Customer Category * Financial Currency *			First Name Middle Name Last Name Salutation		Bus	Incorporation D Cap Net Wo siness Descripti Cour	ital orth ion		~
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email			First Name Middle Name Last Name Salutation Gender			Incorporation D Cap Net Wo siness Descript Cour	ital orth ion ntry		×
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number			First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number		Bus	Incorporation D Cap Net Wo siness Descripti Cour	ital		20
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email			First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number Passport Issue Date		Bus	Incorporation D Cap Net Wo siness Descript Cour <b>int</b> Account Numl	italion _		~
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email			First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number Passport Issue Date Passport Expiry Date	Male 🗸	Bus	Incorporation D Cap Net Wo siness Descript Cour nt Account Num Branch Co	italion _	R	×
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email			First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number Passport Issue Date		Bus	Incorporation D Cap Net Wo siness Descript Cour nt Account Num Branch Co	ital	t	
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email Fax	orme Asset Vet		First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number Passport Isue Date Passport Expiry Date Marital Status Dependents	Male 🗸	Bus	Incorporation D Cap Net Wo siness Descript Cour nt Account Num Branch Co	ital	t	×

The Application Number is automatically generated by the system. You can capture the following details in the main screen:

## **Application Category**

Specify the finance application category to be used or select the application category from the option list provided.

### **Product Code**

Specify the *Mudarabah* product to be used for initiating the finance or select the product code from the option list provided.

## **Branch Code**

The system displays the branch code here.



## Lead ID

Specify the lead Id of the finance applicant or select the lead Id from the option list provided.

## **Enquiry ID**

Specify an enquiry Id, if you wish to retrieve information on the finance offer selected by the customer. You can also select the ID from the adjoining option list. The list contains all the Enquiry IDs created for the customer as part of the finance simulation process.

### Offline Application Number

Specify the application number captured in an offline mode, if any.

#### **Application Number**

Specify the application number of the customer.

#### **User Reference Number**

Specify the user reference number for the finance application.

## Priority

Select the type of priority from the drop-down list provided. The following options are available:

- Low
- Medium
- High

#### Status

The status of the application gets displayed here.

Click 'Default' button to default the details related corresponding to the prospective finance customer.

## 1.15.3 Main Tab

The details corresponding to the lead Id selected gets displayed in the 'Main' tab, once you click the 'Default' button. You can modify these details if needed.

#### Channel

Specify the channel Id for the finance. The adjoining option list displays all valid channels maintained in the system. You can select the appropriate one.

#### **Intermediary Code**

Specify the intermediary code. The adjoining option list displays all valid intermediary code maintained in the system. You can select the appropriate one.

## **KYC** Required

Check this box if the KYC is required.

For existing customers of the bank, you need to specify the following details:



## Existing

Check this box to indicate if the customer applying for the finance is an existing customer of the bank.

## **Customer No**

For existing customers you need to select the customer number from the option list provided.

Click 'Default' button to default the details of existing customers.

## Туре

Select the type of customer from the drop-down list provided. The following options are available:

- Primary
- Co Applicant

#### **Customer Name**

Specify the name of customer.

## Short Name

Specify the short name of the customer.

## National Id

Specify the notional identification of the customer.

## Applicant Details

#### Country

This is the country as given in the address of correspondence of this customer.

## Language

As part of maintaining customer accounts and transacting on behalf of your customer,

#### **Customer Category**

In this category, you can classify customers of your bank.

#### Nationality

Specify the nationality of the customer.

#### **Financial Currency**

Specify the financial currency or select the financial currency from the option list provided.

## Mobile Number

Specify the mobile number of the customer.



## Landline Number

Specify the landline number of the customer.

## E-mail

Specify the E-mail address of this customer.

## Fax

Specify the fax number of the customer.

## <u>Retail</u>

#### **First Name**

Specify the First name of the customer.

## Middle Name

Specify the Middle name of the customer.

#### Last Name

Specify the Last name of the customer.

## Salutation

Select the salutations of customer from the drop-down list provided. The following options are available:

- Mr.
- Mrs
- Miss
- Dr

#### Gender

Select the gender of the customer from the drop-down list provided. The following options are available:

- Male
- Female

#### Date of Birth

Specify the date of birth of the customer.

#### Mother Maiden Name

Specify the mother maiden name.

#### **Passport Number**

Specify the passport number of beneficial owner.



### Passport Issue Date

Specify the issue date of the passport.

## **Passport Expiry Date**

Specify the expiry date of the passport.

### **Marital Status**

Indicate the marital status of the customer here. You may select one of the following from the list available here:

- Single
- Married
- Divorcee

#### Dependents

Specify the number of family members (children and others) who are dependent on the customer financially. You can indicate any number between 0 and 99.

## **Corporate**

#### **Incorp Date**

Specify the date on which the customer's company was registered as an organization.

#### Capital

Specify the particular customer's various financial details like total Paid Up capital.

#### **Net Worth**

Specify the Net worth of the customer organization,

#### **Business Description**

Specify the nature of the business and the business activities carried out by the customer organization.

#### Country

Specify the Country of registration of the office of the corporate.

Account

#### Account Number

The account number gets generated when you click the 'P' button, after specifying the account class.

#### Account Class

Specify the account class or select the account class of the customer from the option list provided.



Click 'Default' button to view the account generation details through 'Account Number Generation' screen.

Account Number Generation			_ ×
Account Class	Account Currency		
Customer No	Account Currency Type		
Account Code	Account Mask		
<			>
			1
		Ok	Exit



## 1.15.3.1 <u>Dedupe</u>

You can verify if the customer details are duplicated by clicking the 'Dedupe' button. 'Duplicate Customer List' screen gets displayed where any duplicate customer details are displayed.

4 10f1 ▶ ▶					-	+ - =
First Name	Last Name	Short Name	National Id	Customer Category	Date of Birth	
						>
		100				

You can enter the following details;

## **First Name**

Specify the First name of the customer.

## Last Name

Specify the Last name of the customer.

#### **Short Name**

Specify the short name of the customer.

#### National Id

Specify the National Identification Number of this customer.

## **Customer Category**

In this category, you can classify customers of your bank.

## Date of Birth

Specify the date of birth of the customer.

#### E-Mail

Specify the E-mail address of this customer.

#### **Passport Number**

Specify the passport number of customer.



## Mobile Number

Specify the customer's mobile phone number on which they can be reached any time.

## 1.15.3.2 <u>Finances</u>

You can view the existing finance for the customer by clicking the 'Finances' button against the Applicant record.

Currency Amount Value Date Maturity Date Amount Rate	+-=	
	~	
	~	
		_
	Ok Exit	



# 1.15.3.3 Details Tab

The address and employment related details of the customer corresponding to the Lead Id selected are displayed in this tab. You can modify these details if required.

New				
Workflow Reference #	Priority	Low		
Application Category	Lead Id		Application Number *	
Product Code	Enquiry ID			
Branch Code	Offline Application		User Reference *	
Date	Number	Default	Priority	Low 🗸
		Delault	Status	New Application
ddress Details	Address Line 14		Country	
a 1	Ofc1 > Address Line 1*		Country	
Address Type * Permanent 🗸	Address Line 2		Zip	
	Address Line 3		Contact Number	
mployment Details				
∢ 1	□Of□1 ▶ Address Line 1		Extension	
Employer *	Address Line 2		Contact Phone	
Employment Type Part Time 🗸			Contact Name	
Occupation	Country		Contact Extension	
Designation	Zip		Comments	
Employee Id	Phone Number		Department	
ocuments KYC Review Home Asset Vel	hicle Asset Equipment Asset Invent	tory Tracking		
	and a boot a chaip month boot a month			
Prev Remarks	Remarks		Audit	

In this screen, you can capture multiple address and employment details, if required.



## 1.15.3.4 <u>Financials Tab</u>

You can capture the financial details corresponding to the customer in this screen.

Norkflow Reference #		Priority 1	_ow v				
		Thong L	LOW T				
Application Category		Lead Id		Application	Number *		
Product Code		Enquiry ID					
Branch Code	Offline	e Application Number		User H	Reference *	v ~	
Date		Number	Default			w Application	
		Ê			1144	in the process of the	
	imits Collaterals Comments						
ncome Details						+	- =
Income Type Currency	Amount Frequ	iency					
Salary	Month			-			
ability Details							>
iability Details	Freedoment		Amount	Account Polymon	Start Date		
I 4 10f1 I III Coo	Frequency Curre Monthly	ency	Amount	Account Balance	Start Date	End Date	
I I I I I I I I I I I I I I I I I I I		ency	Amount	Account Balance	Start Date		
I I I I I I I I I I I I I I I I I I I	Monthly M	ancy	Amount		Start Date		C A
I dotti I bility Type * Liability Sub Type Financing M	Monthly Monthly	aitt	Amount	Home			
I I I I I I I I I I I I I I I I I I I	Monthly M	ancy and	Amount	Home	Start Date		
I I I I I I I I I I I I I I I I I I I	Monthly Vehicle	Make	Amount	Home Addre Addre	ss Line 1		
I I Offi I I I I I I I I I I I I I I I I I I	Monthly Vehicle	Make Model	Amount	Home Addre Addre	ss Line 1 ss Line 2		
I I I I I I I I I I I I I I I I I I I	Monthly Vehicle	Make Model Ifacture Year	Amount	Home Addre Addre	ss Line 1 ss Line 2 ss Line 3 Width Length		
I d d 1011 ) I Co Liability Type * Liability Sub Type Financing V Saset Details	Monthly Vehicle	Make Model Ifacture Year Body	Amount	Home Addre Addre	ss Line 1 ss Line 2 ss Line 3 Width		

## Income Details

You can capture the following details corresponding to the finance applicant's income:

## Income Type

Select the type of income associated with the customer from the drop-down list provided. The following options are available:

- Salary
- Rent
- Business
- Others



## Currency

Specify the currency in which the customer draws his income or select the currency from the option list provided.

### Amount

Specify the amount that the customer draws as his income.

## Frequency

Select the frequency at which the customer earns income. The following options are available in the drop-down list:

- Daily
- Weekly
- Monthly
- Quarterly
- Half Yearly
- Yearly

## **Liability Details**

You can capture the following details corresponding to the finance applicant's liabilities:

## Liability Type

Select the type of the liability from the following options provided in the drop-down list:

- Finance
- Lease
- Rent
- Others

#### Liability Sub Type

Specify the sub type corresponding to the liability.

#### Frequency

Select the frequency at which the customer pays his liability amount. The following options are available in the drop-down list:

- Daily
- Weekly
- Monthly
- Quarterly
- Half Yearly
- Yearly

#### Amount

Specify the amount that the customer pays as his liability.



## Account Balance

Specify the balance associated with the liability account.

## Start Date

Specify a start date for the liability or select the start date by clicking the 'Calendar' icon.

## End Date

Specify an end date for the liability or select the end date by clicking the 'Calendar' icon.

## **Asset Details**

## Туре

Select the type of the asset from the following options available in the drop-down list:

- Vehicle
- Home
- Others

## Asset Sub Type

Specify the sub type associated with the asset.

## Description

Specify a suitable description for the asset type.

## Asset Value

Specify the value associated with the asset.

## **Vehicle**

You can specify the following details for the asset type 'Vehicle'.

Make

Specify the make of the vehicle.

### Model

Specify the model of the vehicle.

## Manufacturing Year

Specify the year of manufacture of the vehicle.

## Body

Specify the body details of the vehicle.

## Reg#

Specify the registration number of the vehicle.



## <u>Home</u>

## Address Line 1-3

Specify the address of customer's residence in the three Address lines provided.

## Width

Specify the width of the customer's residence.

## Length

Specify the length of the customer's residence.

## Occupancy

Specify the number of people who occupy of the customer's residence.

## 1.15.4 <u>Requested Tab</u>

The details related to the requested finance corresponding to the Lead Id selected are displayed in this tab. You can modify these details if required. If you have selected an 'Enquiry ID' for the customer, then the requested details that have been stored for the corresponding finance proposal are displayed here.

Mudarabah Application	Entry	_ ×
🗋 New		
Workflow Reference #	Priority	Low 😪
Application Category	Lead Id	d Application Number *
Product Code	Enquiry ID	
Branch Code	Offline Application	
Date	Number	Thong Low
1.150-550 · ·		Default Status New Application 🗸
Main Details Financials	Requested Limits Collaterals Comments	
Financing Requested		
Currency *	Rate	
Requested Amount *	Hamish Jiddayah	
Tenor(In Months)	Promotion Id	
Documents KYC Review	Home Asset Vehicle Asset Equipment Asset Inven	ntory Tracking
Prev Remarks	Remarks	Audit: Outcome Exit

You can also capture the following itemization details corresponding to the requested finance:

#### Finance Requested

#### Currency

Specify the currency for transaction. The adjoining option list displays all valid currencies maintained in the system. You can select the appropriate one.

#### **Requested Amount**

Specify the amount requested corresponding to the itemization specified.

## **Tenor (In Months)**

Enter the tenor in months.



## Rate

Enter the profit rate for the finance.

## Hamish Jiddayah

Specify the amount paid as Hamish Jiddayah.

## **Promotion Id**

Specify a unique 4-character alphanumeric code to identify the promotion in the system.

## 1.15.5 Limits Tab

You can capture the details related to the limits provided by the customer in this tab.

Mudarabah Application Entry		
New 1		
Workflow Reference #	Priority Low 🗸	
Application Category Product Code	Lead Id Enquiry ID	Application Number *
Branch Code Date	Offline Application Number Default	User Reference * Priority Low  Status New Application
Main Details Financials Requested	d Limits Collaterals Comments	
Liability Details	- Line Details	- Pool Details
Liability No	Line Code	Pool Code
Liability Name	Line Serial	Default
Liability Branch	Main Line Code	Pool Description
Liability Currency	Line Currency	Pool Currency
Overall Limit	Expected Limit Amount	Pool Amount
	Collateral Amount	Pool Utilized
	Effective Line Amount Basis	
	Limit Amount + Collateral Contribution 😒	
	Effective Line Amount	
	Additional Line Amount	
Documents KYC Review Home As	sset Vehicle Asset Equipment Asset Inventory Tracking	
Prev Remarks	Remarks	Audit

You can specify the following details here:

## Liability Details

## **Liability Number**

Specify the Liability Number. If the Liability Number is customer group then all customers under this group should have same Liability Number.

## **Liability Name**

Specify the Liability Name here. A maximum of 35 characters are allowed in this field.

#### **Liability Branch**

Specify the branch in which liability is associated.



## Liability Currency

Specify the currency with which the liability is associated. This cannot be changed post authorization.

#### **Overall Limit**

Specify the overall limit amount for that liability. Value entered in the field will be in the currency stated above. If liability is of customer group then overall limits stated will be common to all the customers.

## Line Details

#### Line Code

Specify the Line Code to which the liability ID is to be associated with. Allocating credit limits for the Line-Liability combination can be done. The customer(s) who fall under this Liability Code will in turn avail credit facilities under this Credit line.

By linking a Credit Line to a Liability code the customer also gets linked to the Credit Line. This is true because a Liability code has been assigned to every credit seeking customer and the credit facilities granted to the customer are defined and tracked against this code.

#### Line Serial

Each time a customer - line code combination is specified, Oracle FLEXCUBE ELCM system assigns a unique serial number to the combination. This serial number is unique to the line-liability code combination. Thus, for every new record entered for a Line-Liability combination, a new serial number is generated. The Line - Liability - Serial number forms a unique combination.

#### Main Line Code

Specify the main line code. The adjoining option list displays all valid main line codes maintained in the system. You can choose the appropriate one.

#### Line Currency

Specify the currency in which the facility is defined. The currency that has been selected will have the following implications:

- The limit amount that has been specified for this Line-Liability combination is taken to be in this currency.
- The line that has been defined will be available for Utilization only in the line currency, unless specified otherwise under Currency Restrictions in this screen.

Once the entry is authorized you cannot change the currency.

If the limit allotted to this Line-Liability combination can be utilized by accounts and transactions in currencies other than the limit currency, the limit utilization will be arrived at by using the mid rate for the currency pair as of that day.

#### **Expected Limit Amount**

Enter the expected limit amount.

#### Collateral Amount

The system displays the collateral amount here.



## Effective Line Amount Basis

For defining drawing power of line the elements mentioned below are treated as the basis for the effective line amount calculation.

- Limit Amount + Collateral Contribution
- Maximum Credit Turnover Allowed
- Minimum Limit

#### **Effective Line Amount**

The effective line amount basis will be validated for the following criteria:

- Effective line amount basis will be defaulted from the template
- Effective line amount basis will be made as a mandatory field
- Effective line amount basis will be allowed to change only before first authorization of line

The Effective Limit Amount can be modified only before the first authorization of the Line.

#### **Additional Line Amount**

Enter the effective line amount.

#### **Pool Details**

### **Pool Code**

Specify the Pool Code here. The pool code assigned to each collateral pool can be linked to a Liability while creating credit limits.

#### **Pool Description**

Specify a brief description of the collateral pool here.

#### **Pool Currency**

Specify the currency in which the Collateral Pool has to be maintained.

#### **Pool Amount**

The entire Collateral Linked amount will be displayed in this field.

#### **Pool Utilized**

This field displays the pool amount that has been linked to a various credit lines, hence displaying the total pool amount utilized at any point in time.

## 1.15.6 Collaterals Tab

You can capture the details related to the collaterals provided by the customer in this tab.



Mudarabah Application E	ntry								i.
New									
Workflow Reference #			Priority L	.0W ¥					
Application Category			Lead Id			Application Number	*		
Product Code		E	nquiry ID						
Branch Code		Offline Ap				User Reference			
Date			Number	Default		Priority Status		n	~
Main Details Financials Re	equested Limits Collatera	Is Comments							
Collateral Details									
	< 1⊡0f⊡1 ⊧	St	art Date			Haircut			
Collateral Id		E	nd Date			Revision Date			
Collateral Description		Collateral C	_			Charge Type			
Collateral Currency		Collate	ral Type	Vormal	*	Revaluation Date			
Collateral Value			centage Number Amount			B	Revaluate Col	lateral	
Market Value Based		- Guarantor Base							
Security Id		Gua	arantor Id						
Units/Nominal Value			Rating						
Cap Amount									
Vehicle Details									
Identification Number			Model			Valuation Source	None 🗸		
Year			Body			Valuation Status	Not Required		
Make			Usage				Report		
Covenant Details									
I4 4 10f1 □ ▶ ▶I								+ -	
Covenant Name *	Description	Reversal Date	Mandatory	Grace Days	Notice Days	Frequency	Start Month		~
									~
Documents KYC Review	Home Asset Vehicle Asse	t Equipment Asse	et Inventory	/ Tracking					
Prev Remarks	F	emarks			Audit				
				Outcor	ne 🗸 🗸				Ex

In this screen, specify the following details to facilitate vehicle evaluation:

## Vehicle Details

You can capture the details of the vehicle which is to be evaluated in the following fields:

## **Identification Number**

Enter the unique identification number associated with the vehicle.

## Year

Specify the year of manufacture for the vehicle.

## Make

Specify the make of the vehicle.

#### Model

Specify the vehicle model.



## Body

Specify the vehicle body details.

## Usage

Specify the mileage used by the vehicle till date.

These details will be used at the underwriting stage to evaluate the vehicle.

For more details on capturing Collateral details, refer the chapter titled 'Maintaining Collateral Details' in Enterprise Limits and Collateral Management user manual.

## 1.15.7 Vehicle Asset

Click 'Vehicle Asset' button '*Mudarabah* Application Entry' screen to invoke 'Vehicle Asset' screen.

Application Number			
Vehicle Details			
	4 1⊡0f⊡1	Year of Manufacturing	
Asset Sequence Number	Color	Maker Code	
Asset Status Active	No of Cylinders	Sub Model	
Asset Type New Ass	Vehicle Condition	Year Model	
Asset Category	Description	Engine Number	
Chassis Number			
Registered	- Vendor Details	Appraiser Details	
Registration Type	Vendor Code	Appraiser Name	
Registration Name	Agent Sales Name	Appraiser Value	
Registration Emirate	Agent Name	Appraiser Date	
Registration Number	Agent Branch		
Registration Date			
Delivery Date			
Amount Details	- Total Amount Details	Insurance Details	
Currency	Hamish Jiddayah	Insured By Bank	
Requested Finance	Vehicle Value	Insurance Company	
Amount Percentage Amount	Maintenance Cost	Premium Amount	
Appraised	Insurance Amount	- Balance Details	
	Asset Finance Amount	Outstanding Asset Amount	

Here you can capture the following details:

#### **Account Number**

The account number is defaulted from the 'Account Details - Main' screen.

#### Asset Sequence Number

The system generates a sequence number for the asset and displays it here.



## Status

The status of the asset is displayed here. The statuses available are 'Active' and 'Settled'. During account initiation the status will be 'Active'. Once the prepayment of the asset begins the asset will be completely settled. Then the status will change to 'Settled'. An asset can only be completely settled. No partial payment is allowed.

## 1.15.8 Capturing Vehicle Information

### Asset Type

Select the type of asset from the drop-down list. The options available are:

- New New Asset
- Used Used Asset

## Asset Category

Select the category to which the asset belongs from the option list. This list displays all options maintained using the 'Limits Type Maintenance' screen.

#### **Application Number**

Specify the application number for the asset here.

#### Color

Specify the color of the vehicle.

#### Class

Specify the class of the vehicle.

#### Number of Cylinder

Specify the number of cylinders for the vehicle. This has to be a numeric value.

### Vehicle Condition

Describe the condition of the vehicle.

#### Vehicle Description

Enter a description for the vehicle. For example: Car, Van etc.

#### Make

Select the code indicating the make of the vehicle from the option list. All the vehicle maker codes, that you have maintained in the 'Vehicle Maker Details' screen, are listed for selection.

#### Sub Model

Select the sub-model of the vehicle from the adjoining option list. This list displays all models maintained using the 'Vehicle Maker Details' screen.

## Year Model

Specify the year when the model was first launched.



## Year of Manufacture

Specify the year in which the vehicle was manufactured.

## **Engine Number**

Specify the engine number of the vehicle here. This can be an alphanumeric value.

### **Chassis Number**

Specify the chassis number of the vehicle here.

## 1.15.9 Specifying Registration Details

## Туре

Specify the registration type here. You can choose from the following values in the adjoining drop-down list:

- S Self
- TP Third Party
- N None

#### Name

Specify the name in which the vehicle is registered.

## Emirate

Select the emirate in which the vehicle was registered, from the option list. All the emirates maintained using the 'Limits Type Maintenance' screen will be listed for you to select.

#### **Registration Number**

Specify the registration number of the vehicle here.

## Date

Specify the date on which the vehicle was registered.

#### **Delivery Date**

Specify the date on which the vehicle was delivered.

## 1.15.10 Specifying Vendor Details

## Vendor Code

Select the vendor code from the option list. All the vendor codes maintained using the 'Vendor Maintenance' screen, are listed for you to select.

## Vendor Name

Once the Vendor code is selected the corresponding vendor name is defaulted here.

#### Agent Sales Staff Name

Specify the name of the agent sales staff.



## Agent Name

Specify the name of the agent.

## **Agent Branch**

Specify the agent branch.

## 1.15.11 Specifying Amount Details

## Currency

Specify the currency of the account.

## **Requested Amount**

Specify the amount requested to be financed.

## % Amt Financed/Appraised Value

Specify the percentage of amount financed that is appraised.

## 1.15.12 Specifying Appraiser Details

## **Appraiser Name**

Specify the name of the appraiser here.

## **Appraised Value**

Specify the value appraised.

## **Appraisal Date**

Specify the date on which the appraisal was done.

# 1.15.13 Specifying Total Amount Details

## Downpayment

Specify the amount paid as down payment.

#### Vehicle Value

Specify the value of the vehicle.

## Maintenance Cost

Specify the maintenance cost of the vehicle.

#### **Insurance Amount**

Specify the insurance amount for the vehicle.

### Asset Finance Amount

Specify the amount financed for the asset.



# 1.15.14 Specifying Insurance Details

## **Insured By Bank**

Check this box to indicate that the asset is insured by the bank.

## Insurance Company

Select the name of the company through which the assets is insured.

### **Premium Amount**

Specify the premium amount to be paid for the insurance.

## 1.15.15 Specifying Balance Details

## **Outstanding Principal**

The outstanding principal on the account for this vehicle is displayed here.

## **Outstanding Profit**

The outstanding profit on the account for this vehicle is displayed here.

## 1.15.16 <u>Equipment Asset</u>

Click 'Equipment Asset' button '*Mudarabah* Application Entry' screen to invoke 'Equipment Asset' screen.

Equipment Asset								_ ×
Application Number								
Equipment Details								
	∢ 1⊡0	fa1 🕨 Equip	ment Location					
Asset Sequence Number			Street					
Asset Status	Active 🗸		Area					
Owner	Fichie Fi		City					
Engine Number			Country					
Description		Har	nish Jiddayah					
Currency		Asset Fir	nance Amount					
Seller		Balance D	)etails					
Vendor Code		Outsta	nding Principal					
Sell Date								
Invoice Number								
Invoice Date								
Equipment Evaluation Det	ails							
I	Ga							
Evaluator Name	Evaluator Value	Evaluator date			1			
					×			
							Ok	Exit

Here you can capture the following details:



#### **Account Number**

The account number is defaulted from the 'Account Details - Main' screen.

### **Asset Sequence Number**

The system generates a sequence number for the asset and displays it here.

### Status

The status of the asset is displayed here. The statuses available are 'Active' and 'Settled'. During account initiation the status will be 'Active'. Once the prepayment of the asset begins the asset will be completely settled. Then the status will change to 'Settled'. An asset can only be completely settled. No partial payment is allowed.

## 1.15.17 Specifying Equipment Details

## Engine Number

Specify the engine number of the equipment here.

## **Equipment Location**

Specify the location where the equipment is.

#### Street

Specify the name of the street where the equipment is.

#### Area

Select the area where the equipment is from the option list. The different areas that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

## City

Select the city where the equipment is from the option list. The different cities that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

#### Country

Select the country where the equipment is from the option list. The different countries that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

#### Owners

Specify the name of the person who owns the equipment.

#### Description

Enter a description for the equipment.

#### Currency

Specify the currency of the account.

#### Downpayment

Specify the amount paid as down payment.



## **Asset Finance Amount**

Specify the amount financed for the asset.

## 1.15.18 Specifying Seller Details

#### Vendor Code

Select the vendor code from the option list. All the vendor codes maintained using the 'Vendor Maintenance' screen is listed for you to select.

### **Vendor Name**

The vendor name corresponding to the vendor code selected is displayed here.

## **Selling Date**

Specify the date on which the equipment was sold.

## **Invoice Date**

Specify the date on which the invoice was created.

## **Invoice Number**

Specify the invoice number here.

## 1.15.19 Specifying Balance Details

## **Outstanding Principal**

The outstanding principal on the account for this equipment is displayed here.

#### **Outstanding Profit**

The outstanding profit on the account for this equipment is displayed here.

## 1.15.20 Specifying Evaluator Details

#### Name

Specify the name of the evaluator here.

#### Value

Specify the evaluated value of the equipment.

## Date

Specify the date of evaluation.



# 1.15.21 Property Asset

Click 'Home Asset' button 'Mudarabah Application Entry' screen to invoke 'Home Asset' screen.

Application Number Property Detail			
sset Sequence Number			
sset Sequence Number	∢ 1⊡0	fo1 Plot Number	Villa/Apt. Number
		Property Status	Building compound
Asset Status		Property Area	Name
New Property Type		Property Usage	Street Name
Property Type		Date of Completion	Post Box No. Emirate
Description		Title Deed Number	
Builder Name		Registration Name	Area In Emirate
Building Name		Title Deed Issue From	Country
Project Name		Registration Number	Mortgage Degree
Wing Name		Registration Date	Lot Number
District/Area		Title Deed Issue Date	
City			
Area in Another Country			
Amount Detail		Vendor Details	Insurance Details
Currency		Vendor Code	Insurance Company
Requested Amount			Insurance Paid By
amish Jiddayah Amount			Premium Amount
Valuation			Insured Name
Insurance Value			Expiry Date
Asset Finance Amount			
I			
Evaluator Name	Evaluation Value	Evaluation Date	
	Evaluation Value	Evaluation Date	
/endor Details			
Vendor Details			
Vendor Details			
Vendor Details			

Here you can capture the following details:

## Account Number

The account number is defaulted from the 'Account Details - Main' screen.

#### Asset Sequence Number

The system generates a sequence number for the asset and displays it here.



## Status

The status of the asset is displayed here. The statuses available are 'Active' and 'Settled'. During account initiation the status will be 'Active'. Once the prepayment of the asset begins the asset will be completely settled. Then the status will change to 'Settled'. An asset can only be completely settled. No partial payment is allowed.

## 1.15.22 Capturing Property Details

## **Property Type New**

Select if the property is new or old. The options available are:

- Y Yes
- N No

## **Type of Property**

Select the type of property from the option list. The types of properties that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

#### Description

Specify a description for the property.

#### **Builder Name**

Specify the name of the builder of the property.

#### **Project Name**

Specify the name of the project.

#### **Building Name**

Specify the name of the building for which finance is taken.

#### Wing Name

Specify the name of the wing in which the property is.

#### District/Area (Hoz Raqam)

Select the district or area within the selected Emirate by clicking on the option list. The different districts within the Emirates that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

#### City

Select the city where the property is by clicking on the option list. The different cities that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

## Area in Another Country

Select the area in another country where the property is by clicking on the option list. The different areas in another country that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.



#### **Plot Number**

Specify the plot number here.

#### **Property Status**

Specify the status of the property financed.

## **Property Area**

Specify the area of the property.

#### **Property Usage**

Specify the usage of the property here. For example: Primary, Secondary etc.

#### Date of Completion

Specify the date of completion of the property construction.

#### **Title Deed Number**

Specify the title deed number. This has to be an alphanumeric value.

#### **Registered on Name**

Specify on whose name the property is registered.

## Title Deed Issued From

Specify from where the title deed was issued.

#### **Registration Number**

Specify the registration number of the property here.

#### Date

Specify the date on which the property was registered.

#### Title Deed Issue Date

Specify the date on which the title deed was issued.

#### Villa/Apartment Number

Specify the number of the villa or the apartment.

#### **Building Compound Name**

Specify the name of the compound in which the building is located.

#### Street Name

Specify the name of the street in which the property is located.

## PO Box

Specify the post office box number of the location where the property is located.



## Emirate

Select the Emirate where the property is by clicking on the option list. The Emirates that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

#### Area within Emirate

Specify the area within the selected Emirate by clicking on the option list. The different areas with Emirate that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

#### Country

Specify the country where the property.

#### **Mortgage Degree**

Specify the degree of mortgage of the property.

#### Lot Number

Specify the lot number of the property.

## 1.15.23 Specifying Vendor Details

## Vendor Code

Select the vendor code from the option list. All the vendor codes maintained using the 'Vendor Maintenance' screen, are listed for you to select.

#### Vendor Name

The vendor name corresponding to the vendor code selected is displayed here.

## 1.15.24 Specifying Amount Details

#### Currency

Specify the currency of the account.

#### **Requested Amount**

Specify the amount requested for finance.

#### Downpayment

Specify the amount paid as down payment.

### **Property Value**

Specify the value of the property here.

#### **Insurance Value**

Specify the amount for which the property is insured.

### Asset Finance Amount

Specify the amount financed for the asset.



# 1.15.25 Specifying Insurance Details

## Insurance Company

Select the name of the company from which insurance coverage is taken for the property.

## **Insurance Paid By**

Specify by whom the insurance for the property is paid.

### **Premium Amount**

Specify the premium amount to be paid for the insurance.

## **Insured Name**

Specify on whose name the insurance is taken.

## **Insurance Expiry Date**

Specify the date on which the insurance expires.

## 1.15.26 Specifying Evaluator Details

## Name

Specify the name of the evaluator in this field.

## Value

Specify the evaluation value in this field.

### Date

Specify the date of evaluation in this field.

## 1.15.27 Specifying Balance Details

## **Outstanding Principal**

The outstanding principal on the finance contract for this property is displayed here.

#### **Outstanding Profit**

The outstanding profit on the finance contract for this property is displayed here.

## Vendor Type

Select the vendor type from the drop-down list. The options available are:

- C Contractor
- N Consultant
- P Project Manager

#### **Chosen By**

Select by whom the property is chosen from the drop-down list. The options available are:

B - Bank



• C - Customer

## Code

Select the vendor code from the options list available.

## Name

The name of the vendor is displayed here.

## Account Value

Specify the value of the account here.

### Date

Specify the date of the contract here.

## **Construction Start Date**

Specify the date on which the construction of the property started.

## **Proposed Completion Date**

Specify the proposed date of completion of the property.

## 1.15.28 <u>Comments Tab</u>

In this tab, you can specify comments, if any, related to the finance application.

Mudarabah Application	Entry						_ × _
🚹 New							
Workflow Reference #			Priority Low 🗸				
Application Category Product Code Branch Code Date			Lead Id Enquiry ID pplication Number Default	Ap	uplication Number * User Reference * Priority Status	Low Manual Low Manual Low Manual Low Manual Low Manual Low	2
Main Details Financials F	Requested Limits Co	llaterals Comments					
Comments							
	66				-	+ -	
Sequence Number *	Comments	Comment By	Comment Date				
							8
Documents KYC Review	Home Asset Vehicle	Asset Equipment Ass	et Inventory Tracking				
Prev Remarks		Remarks	Ou	Audit utcome			Exit

You can specify the following details here:



## Sequence Number

The sequence number is automatically generated by the system.

## Comments

Specify comments, if any, to be associated with the finance application.

## **Comment Type**

Specify the type of the comment given.

## **Comment Date**

Specify the date on which the comment was given or select the date by clicking the 'Calendar' icon.

## 1.15.29 Capturing Document Details

You can capture the customer related documents in central content management repository through the 'Documents' screen. Click 'Documents' button to invoke this screen.

ocument Upload				+-=
Document Category *	Document Type *	Upload	View	
		Unload	View	
				~

Here, you need to specify the following details:

#### **Document Category**

Specify the category of the document to be uploaded.

#### **Document Reference**

The system generates and displays a unique identifier for the document.

#### **Document Type**

Specify the type of document that is to be uploaded.



## Upload

Click 'Upload' button to open the 'Document Upload' sub-screen. The 'Document Upload' sub-screen is displayed below:

Document Upload	×
Document Path Browse Submit Cancel	

In the 'Document Upload' sub-screen, specify the corresponding document path and click the 'Submit' button. Once the document is uploaded through the upload button, the system displays the document reference number.

## View

Click 'View' to view the document uploaded.

In 'Mudarabah Lending' process, 'Document Upload' feature is not available in all the stages. Its availability in this process is given below:

Stage Title	Function Id	Doc Callform Exists	Upload(Available/Not Available)	View(Available/Not Available)
Application Entry	ORDMUDAE	Available	Available	Available
Application Verification	ORDMUDAV	Available	Available	Available
Application Management Verification	ORDMUDMV	Available	Available	Available
Internal Blacklist Check	ORDMUDKI	Available	Available	Available
External Blacklist Check	ORDMUDKE	Available	Available	Available
Underwriting	ORDMUDUD	Available	Available	Available
Loan Approval	ORDMUDAR	Available	Available	Available
Document Verification	ORDMUDDV	Available	Available	Available



Stage Title	Function Id	Doc Callform Exists	Upload(Available/Not Available)	View(Available/Not Available)
Customer / Account / Facility / Loan / Collateral Creation	ORDMDCUS/ ORDMDLIA / ORDMDLOA / ORDMDCOL	Available	Available	Available

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option.

ask Details 47	Tas	k List Acquire	Release	esume Reassign 🕅	🖣 Page 1 of 6 🕨 🕪	Jump to page	Go			
E Search Standard		Workflow Ref No	Txn Ref N	Title	Assignee Group	Assignee Users	Customer Name	Amount	Creation Date	Priority
<ul> <li>Acquired(8)</li> </ul>		RetailLending1362		Document Verification	ALLROLES,ALLREAD				2010-06-29 20:13:10 IST	Low
<ul> <li>Assigned(55)</li> <li>Completed(150)</li> </ul>		RetailLending1461		Application Entry	ALLROLES, ALLREAD				2010-07-01 18:41:27 IST	
<ul> <li>Pending(0)</li> </ul>		RetailLending1464		Application Entry	ALLROLES, ALLREAD				2010-07-01 18:57:11 IST	
<ul> <li>Supervisor(0)</li> </ul>		OpenSavingsAccount14	65	Receive And Verify	ALLROLES, RCSEROLE, ALLREAD				2010-07-01 19:06:37 IST	
		OpenCurrentAccount14	ie .	RecieveandVerifyCustDetails	ALLROLES,ALLREAD				2010-07-01 19:07:20 IST	
		RetailLending1467		Application Entry	ALLROLES, ALLREAD				2010-07-01 19:07:44 IST	
		RetailLending1469	-	Application Entry	ALLROLES, ALLREAD				2010-07-01 19:45:10 IST	
		RetailLending1471		Application Entry	ALLROLES, ALLREAD				2010-07-01 19:55:02 IST	
		RetailLending1364		Document Verification	ALLROLES, ALLREAD				2010-07-02 11:24:34 IST	Low
		RetailLending1478		Underwriting	ALLROLES, ALLREAD				2010-07-02 14:14:12 IST	Low
	Tas	k History								
	Tas	k History	Diable Time	line D		6	A silas Das acisti		Report	
	Tas	k History Action Time	PickUp Time	User D	User Name Action Co	de	Action Descriptio	n	Branch F	temarks
	Tas		PickUp Time	User D	User Name Action Co	de	Action Descriptio	n	Branch R	lemarks
	Tas		PickUp Time	User D	User Name Action Co	de	Action Descriptio	n	Branch F	temarks
	Tas		PickUp Time	User D	User Name Action Co	de	Action Descriptio	n	Branch F	lemarks
R Harri	Tas		PickUp Time	User D	User Name Action Co	de	Action Descriptio	n	Branch F	lemarks
Menu	Tas		PickUp Time	User D	User Name Action Co	de	Action Descriptio	n	Branch F	temarks
Workflow	Tas		PickUp Time	User D	User Name Action Co	de	Action Descriptio	n	Branch F	lemarks
Workflow Tasks	Tas		PickUp Time	User D	User Name Action Co	de	Action Descriptio	n	Branch F	temarks
-	Tas		PickUp Time	User D	User Name Action Co	de	Action Descriptio	n	Branch F	temarks

All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The following message gets displayed on successful acquisition of the task.

Information Message	
Information Message	
Acquire Successful	
	Ok



Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open '*Mudarabah* Application Verification' screen.

# Step 2. Application Verification Stage

The information captured in the previous stage is verified in the Application Verification stage. Application verification is carried out by the user role 'CMROLE'.

You can key-in the finance application details required in '*Mudarabah* Application Verification' screen.



You can also invoke this screen by typing 'ORDMUDAV' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

ew									
Workflow Reference #			Priority	Low 🗸					
Application Category			Lead Id		A	pplication Num	nber *		
Product Code			Enquiry ID						
Branch Code			Offline Application			User Refere	ince *		
Date			Number			Pri	ority Low	~	
				Default		Sta	atus New Ap	plication	~
In Details Financials Re	quested Lin	nits Collaterals	Comments						
Channel		,	Intermediary Code	KY	C Required				
plicant Details									
I								+	-
Existing Customer No	Default	Туре	Customer Name	Short Name *	National Id	De dup	Finances		~
	Default	Primary	4			De duo	Finances		_
			Potoil		Corros	rate			×
Country *			Retail		- Corpo				×
Nationality *			First Name			Incorporation D			×
Nationality * Language *			First Name Middle Name			Incorporation E Caj	pital		M
Nationality * Language * Customer Category *			First Name Middle Name Last Name	Mer inc		Incorporation E Caj Net W	pital Iorth		8
Nationality * Language * Customer Category * Financial Currency *			First Name Middle Name Last Name Salutation	Mr. M		Incorporation E Caj Net W siness Descrip	pital Iorth Ition		×
Nationality * Language * Customer Category *			First Name Middle Name Last Name Salutation Gender	Mr. V Male V	Bus	Incorporation E Caj Net W siness Descrip Cou	pital Iorth		×
Nationality * Language * Customer Category * Financial Currency * Mobile Number *			First Name Middle Name Last Name Salutation Gender Date of Birth			Incorporation E Caj Net W siness Descrip Cou	pital forth tion untry		×
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number			First Name Middle Name Last Name Salutation Gender		Bus	Incorporation E Caj Net W siness Descrip Cou <b>nt</b> Account Nurr	pital vorth		×
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email			First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name		Bus	Incorporation D Caj Net W siness Descrip Cou nut Account Num Branch C	pital		
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email			First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number		Bus	Incorporation E Caj Net W siness Descrip Cou <b>nt</b> Account Nurr	pital conth conth conth conth conth conth conth conth conth control co		
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email			First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number Passport Issue Date		Bus	Incorporation D Caj Net W siness Descrip Cou nut Account Num Branch C	pital		8
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email			First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number Passport Issue Date Passport Expiry Date	Mate 🗸	Bus	Incorporation D Caj Net W siness Descrip Cou nut Account Num Branch C	pital conth conth conth conth conth conth conth conth conth control co		
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email Fax	Home Asset		First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number Passport Issue Date Passport Explry Date Marital Status Dependents	Mate 🗸	Bus	Incorporation D Caj Net W siness Descrip Cou nut Account Num Branch C	pital conth conth conth conth conth conth conth conth conth control co		×
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email Fax	iome Asset	Vehicle Asset	First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number Passport Issue Date Passport Expliry Date Marital Status Dependents	Married V	Bus	Incorporation D Caj Net W siness Descrip Cou nut Account Num Branch C	pital conth conth conth conth conth conth conth conth conth control co		X

The details related to the finance application entry are displayed in this screen, which can be verified by the verifier. The details cannot be modified in this stage, but comments can be added appropriately. On completion of this stage, the advices that are maintained for the stage are generated.

The verifier can either send the application back to the previous stage if the information provided is not adequate or can cancel it if the information captured is not satisfactory.

If the application details are verified successfully, the verifier can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The verifier can select 'REJECT' to return the process to previous stage for data correction or 'CANCEL' to terminate the process.

On successful verification a message, stating that the task is successfully completed, gets displayed.



To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.



The following message gets displayed on successful acquisition of the task.

## Step 3. Application Management Verification Stage

The information captured in the previous stage is verified for the second time and for second level approval in the Application management Verification stage. Application verification is carried out by the user role 'CMROLE'.



You can key-in the finance application details required in '*Mudarabah* Application Management Verification' screen. You can also invoke this screen by typing 'ORDMUDMV' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

Product Code Oritine Application   Date Oritine Application   Date Number   Channel Intermediary Code   Cototorer No Default   Type Customer Name +   National Id De dup   Financias Financias   Customer No Default   Type Customer Name +   National Id De dup   Financias Financias   Customer Category + Last Name   Indiele Name Capital   Customer Category + Last Name   Indie Male   Customer Category + Business Description   Indie Mothers Malden Name   Financial Currency + Passport Expiry Date   Passport Expiry Date Account   Branch Code Account   Passport Expiry Date Account Class   Default Martial Status   Default Martial Status	/orkflow Reference #		Priority	Low 🗸				
Product Code Branch Code Date Date Details Financials Contantel Intermediary Code Intermediary Code								
Branch Code Ottine Application   Date Ottine Application   Platis Financials   Channel Intermediary Code   Number KYC Required     Dicati Series     Channel   Intermediary Code   KYC Required     Dicati Series     Status   Number     Channel   Intermediary Code   KYC Required     Dicati Series     Status   Number   Status   Number   Status   Number   Status     Number   Status   Number   Status   Number   Status   Number   Status   Number   Status   Number   Status   Status   Number   Status	Application Category		Lead Id		A	pplication Num	nber *	
Date Comme Application     Date Priority     Details Financials     Channel Intermediary Code     Channel Intermediary Code     Channel Intermediary Code     Picont Details     Channel Intermediary Code     KYC Required     picont Details     Countor     Details     Countor     Primary     Countor     Retail     Ret						U		
Date       Default       Status       New Application         Details       Financials       Requested       Linits       Collaterals       Comments         Channel       Intermediary Code								
Details       Financials       Requested       Linits       Collaterals       Comments         channel       Intermediary Code       KYC Required         picationality       Intermediary Code       KYC Required         picationality       Default       Type       Customer Name       National Id       De dup       Finances         Country       - Retail       - Corporate       Incorporation Date       Incorporat	Date			Default				
Channel       Intermediary Code       INYC Required         picant Details       ++++++++++++++++++++++++++++++++++++	_						Tracer ca	prosser
picant Details  I 1011 I I C  Existing Customer No Default Type Customer Name Short Name National Id De dup Finances  Default Primary  Retail Customer Category Country Retail Customer Category Customer	In Details Financials Reque	ested Limits Collateral	Is Comments					
Existing       Customer No       Defauit       Type       Customer Name       Short Name *       National Id       De dup       Finances       Image: Customer Name       Finances       Image: Customer Category *       Image: Customer Categ	Channel		Intermediary Code	KY	'C Required			
Existing       Customer No       Default       Type       Customer Name       Short Name *       National Id       De dup       Finances         Default       Primary       Default       Primary       De dup       Finances       Image: Customer Name       Short Name *       National Id       De dup       Finances       Image: Customer Name       First Name       Image: Customer Category *       Image:								
Country       Retail       Corporate         Nationality       Retail       Corporate         Nationality       Middle Name       Capital         Customer Category       Last Name       Net Worth         Financial Currency       Salutation       Mr.         Mobile Number       Gender       Male         Email       Mothers Maiden Name       Account         Fax       Passport Issue Date       Account         Passport Issue Date       Passport Issue Date       Account Class         Default       Married       Married		3						Internet Instant
Country *       - Retail       - Corporate         Nationality *       First Name       Incorporation Date         Language *       Middle Name       Capital         Customer Category *       Last Name       Net Worth         Financial Currency *       Salutation       Mr. *         Mobile Number *       Gender       Male *       Country         Landline Number       Date of Birth       - Account         Email       Mothers Maiden Name       Account Number         Fax       Passport Number       Branch Code         Passport Support Expiry Date       Account Class       Dependents		Default Type	Customer Name	Short Name *	National Id	De dup	Finances	1.000
Nationality *       First Name       Incorporation Date         Language *       Middle Name       Capital         Customer Category *       Last Name       Net Worth         Financial Currency *       Salutation       Mr. *       Business Description         Mobile Number *       Gender       Male *       Country         Landline Number       Date of Birth       -       -         Financial Currency *       Mothers Maiden Name       -       Account         Fax       Passport Number       Branch Code       -         Passport Sub Date       Passport Sub Date       -       Account Class         Passport Expiry Date       Married *       -       -         Dependents       Dependents       -       -								
Nationality First Name   Language Middle Name   Customer Category Last Name   Customer Category Last Name   Financial Currency Salutation   Mobile Number Gender   Landline Number Gender   Landline Number Date of Birth   Fax Passport Number   Passport Issue Date Account Number   Passport Issue Date Account Class   Marital Status Marited   Dependents Dependents								
Language Middle Name   Customer Category Last Name   Financial Currency Salutation   Mobile Number Gender   Landline Number Gender   Landline Number Date of Birth   Fax Passport Number   Fax Passport Issue Date   Passport Issue Date Account Number   Married Default	Country *		Retail		- Согро	rate		×
Customer Category*       Last Name       Net Worth         Financial Currency*       Salutation       Mr.       Business Description         Mobile Number*       Gender       Male       Country         Landline Number       Date of Birth       - Account         Email       Mothers Maiden Name       - Account         Fax       Passport Number       Branch Code         Passport Expiry Date       Married       - Account Class         Married       Dependents       - Default							Date	×
Mobile Number *     Gender     Male     Country       Landline Number     Date of Birth     -     -       Email     Mothers Maiden Name     -     -       Fax     Passport Number     -     Branch Code       Passport Issue Date     -     -       Marital Status     Marited     -       Dependents     -     -	Nationality *		First Name			Incorporation D		×
Landline Number Date of Birth Email Mothers Maiden Name Account Number Account Number Branch Code Branch Code Branch Code Account Class Dependents Dependents	Nationality *		First Name Middle Name			Incorporation D Caj	pital	×
Email     Mothers Maiden Name     Account       Fax     Passport Number     Branch Code       Passport Issue Date     Account Class       Passport Expiry Date     Account Class       Marital Status     Dependents	Nationality * Language * Customer Category *		First Name Middle Name Last Name	Mr. v		Incorporation E Caj Net W	pital Iorth	×
Email       Mothers Maiden Name       Account Number         Fax       Passport Number       Branch Code         Passport Issue Date       Account Class       Account Class         Passport Expiry Date       Married       Dependents	Nationality * Language * Customer Category * Financial Currency *		First Name Middle Name Last Name Salutation			Incorporation E Caj Net W siness Descrip	pital 'orth ition	×
Fax     Passport Number     Branch Code       Passport Issue Date     Account Class       Passport Expiry Date     Account Class       Marital Status     Married       Dependents	Nationality * Language * Customer Category * Financial Currency * Mobile Number *		First Name Middle Name Last Name Salutation Gender		Bus	Incorporation I Ca Net W siness Descrip Cou	pital 'orth ition	×
Passport Expiry Date Marital Status Dependents	Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number		First Name Middle Name Last Name Salutation Gender Date of Birth		Bus	Incorporation E Caj Net W siness Descrip Cou	pital forth tion untry	×
Marital Status Married  Dependents	Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email		First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name		Bus	Incorporation E Ca Net W siness Descrip Cou <b>nt</b> Account Num	pital vorth	
Dependents	Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email		First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number		Bus	Incorporation D Caj Net W siness Descrip Cou nt Account Num Branch C	pital	
	Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email		First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number Passport Issue Date Passport Expiry Date		Bus	Incorporation D Caj Net W siness Descrip Cou nt Account Num Branch C	pital	
currents KYC Review Home Asset Vehicle Asset Equipment Asset Inventory Tracking	Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email		First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number Passport Issue Date Passport Expiry Date	Male V	Bus	Incorporation D Caj Net W siness Descrip Cou nt Account Num Branch C	pital	
	Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email		First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number Passport Issue Date Passport Expiry Date Marital Status	Male V	Bus	Incorporation D Caj Net W siness Descrip Cou nt Account Num Branch C	pital	

The details related to the finance application entry are displayed in this screen, which can be verified by the verifier. The details cannot be modified in this stage, but comments can be added appropriately. On completion of this stage, the advices that are maintained for the stage are generated.

The verifier can either send the application back to the previous stage if the information provided is not adequate or can cancel it if the information captured is not satisfactory.

If the application details are verified successfully, the verifier can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The verifier can select 'REJECT' to return the process to previous stage for data correction or 'CANCEL' to terminate the process.

On successful verification a message, stating that the task is successfully completed, gets displayed.



To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

Information Message	
Information Message	
Acquire Successful	
	Ok

The following message gets displayed on successful acquisition of the task.

## Step 4. Internal Blacklist Check Stage

The information against an Internal Black list of customers is verified in Internal blacklist check stage.

Only users belonging to the 'CEROLE' (Compliance Executive) can perform this task. If you have requisite rights, acquire it from the list by clicking the 'Acquire' button adjoining the desired task. The following screen will be displayed. You can also invoke '*Mudarabah* KYC Internal Review' screen by typing 'ORDMUDKI' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.



The task will be moved to the 'Assigned' task list. Go to the 'Assigned' task list and double-click on the record to invoke the following screen.

Mudarabah KYC Internal F	review								
Vew									
Workflow Reference #			Priority	Low 👻					
Application Category			Lead Id		A	pplication Nun	nber *		
Product Code			Enquiry ID			User Refere			
Branch Code			Offline Application Number				iority Low	~	
Date			Hamber	Default				plication	~
						00	arus Thew Ap	prication	
Details Financials Re	quested Lim	nits Collaterals	Comments						
Channel		1	Intermediary Code	□ K)	C Required				
plicant Details									
🖣 🖣 10f1 🗋 🕨 🕅								+	-
Existing Customer No	Default	Туре	Customer Name	Short Name *	National Id	De dup	Finances		~
	Default	Primary	~			De duo	Finances		
					0				X
Country *			Retail		- Согрс				2
Nationality *		.+	First Name			Incorporation [			×
Nationality * Language *			First Name Middle Name			Incorporation [ Ca	pital		×
Nationality * Language * Customer Category *			First Name Middle Name Last Name			Incorporation [ Ca Net W	pital /orth		×
Nationality * Language * Customer Category * Financial Currency *			First Name Middle Name Last Name Salutation	Mr.		Incorporation I Ca Net W siness Descrip	pital /orth ption		×
Nationality * Language * Customer Category * Financial Currency * Mobile Number *		-	First Name Middle Name Last Name Salutation Gender	Mr. V Male V	Bu	Incorporation I Ca Net W siness Descrip Cou	pital /orth		~
Nationality * Language * Customer Category * Financial Currency *			First Name Middle Name Last Name Salutation Gender Date of Birth			Incorporation I Ca Net W siness Descrip Cou	pital /orth btion untry		×
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number			First Name Middle Name Last Name Salutation Gender		Bu	Incorporation D Ca Net W siness Descrip Cou <b>unt</b> Account Nun	pital //orth //o		×
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email			First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name		Bu	Incorporation D Ca Net W siness Descrip Cou <b>unt</b> Account Nun Branch C	pital		×
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email			First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number		Bu	Incorporation I Ca Net W siness Descrip Cou <b>unt</b> Account Nun	pital conthe control c		
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email			First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number Passport Issue Date		Bu	Incorporation D Ca Net W siness Descrip Cou <b>unt</b> Account Nun Branch C	pital		~
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email			First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number Passport Issue Date Passport Expiry Date	Mate v	Bu	Incorporation D Ca Net W siness Descrip Cou <b>unt</b> Account Nun Branch C	pital conthe control c		×
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email Fax	ome Asset		First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number Passport Issue Date Passport Expiry Date Marital Status Dependents	Mate v	Bu	Incorporation D Ca Net W siness Descrip Cou <b>unt</b> Account Nun Branch C	pital conthe control c		8
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email Fax	Iome Asset	Vehicle Asset	First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number Passport Issue Date Passport Expiry Date Marital Status Dependents	Married V	Bu	Incorporation D Ca Net W siness Descrip Cou <b>unt</b> Account Nun Branch C	pital conthe control c		

The system displays all the customers associated with the finance application with internal status displaying whether the customer information is available or not.



Click 'KYC Review' button to view all customer information and check against black listed customer lists.

Review	Review    Customer No First Name Last Name Date of Birth Country Internal Internal Remarks Exter	KYC Review							
Image: Customer No       First Name       Last Name       Date of Birth       Country       Internal Remarks       Exter Image: Customer No         Image: Customer No       First Name       Last Name       Date of Birth       Country       Internal Remarks       Exter Image: Customer No	Image: Customer No       First Name       Last Name       Date of Birth       Country       Internal Internal Remarks       Exter Image: Customer No         Image: Customer No       First Name       Last Name       Date of Birth       Country       Internal Remarks       Exter Image: Customer No	Application Number							
Customer No     First Name     Last Name     Date of Birth     Country     Internal     Internal Remarks     Exter	Customer No First Name Last Name Date of Birth Country Internal Internal Remarks Exter	YC Review							
			30						
		Customer No	First Name	Last Name	Date of Birth	Country	Internal	Internal Remarks	Exter
							~	~	
							_		~

You can perform a check on the customer record against the blacklisted customer database. You need to query on the records using all or a combination of the following criteria:

- Customer Number
- First Name
- Last Name
- Date Of Birth
- Country
- Internal
- Internal Remarks
- External
- External Remarks
- SDN status
- Review

Click the 'Query' button to view all records that match the specified criteria.



If the customer details do not match any of the displayed records, select the action 'CLEARED' from the drop-down list adjoining the 'Audit' button. Click the 'Save' icon in the tool bar to save the record. The following screen will be displayed.

🎒 Informat	ion Web Page Dialog	<u>? ×</u>
	MESSAGE	REFERENCE
	! The task is completed successfully	LCIP-004
		Ok

# Step 5. External Blacklist Check Stage

The information against an external Black list of customers is verified in external blacklist check stage.

Only users belonging to the 'CEROLE' (Compliance Executive) can perform this task. If you have requisite rights, acquire it from the list by clicking the 'Acquire' button adjoining the desired task. The following screen will be displayed. You can also invoke '*Mudarabah* KYC External Review' screen by typing 'ORDMUDKE' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.



The task will be moved to the 'Assigned' task list. Go to the 'Assigned' task list and double-click on the record to invoke the following screen.

Mudarabah KYC External	Review								
New									
Workflow Reference #			Priority	Low ~					
Application Category			Lead Id		A	pplication Nun	nber *		
Product Code			Enquiry ID						
Branch Code			Offline Application Number			User Refere		~	
Date			Number	Default				pplication	¥
						01	atus TYEW A	opheation	×
ain Details Financials Re	quested Lim	nits Collaterals	Comments						
Channel			Intermediary Code	KY	C Required				
plicant Details					errequires				
I∢ ∢ 10f1 □ ▶ ▶I									- =
Existing Customer No	Default	Туре	Customer Name	Short Name *	National Id	De dup	Finances		~
	Default	Primary	~			De duo	Finances	0	
			Potoil		Como				×
Country *			Retail		- Corpo		Data		8
Nationality *			First Name		12	Incorporation I			×
Nationality * Language *			First Name Middle Name		12	Incorporation I Ca	pital		×
Nationality *			First Name	M		Incorporation I Ca Net W	pital /orth		8
Nationality * Language * Customer Category *			First Name Middle Name Last Name	Mr. v Male v		Incorporation I Ca Net W siness Descrip	pital /orth		×
Nationality * Language * Customer Category * Financial Currency *			First Name Middle Name Last Name Salutation		Bus	Incorporation I Ca Net W siness Descrip Col	pital /orth otion		×
Nationality * Language * Customer Category * Financial Currency * Mobile Number *			First Name Middle Name Last Name Salutation Gender			Incorporation I Ca Net W siness Descrip Cou	pital /orth btion untry		
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number			First Name Middle Name Last Name Salutation Gender Date of Birth		Bus	Incorporation I Ca Net W siness Descrip Cou <b>nt</b> Account Nun	pital		8
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email			First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number Passport Issue Date		Bus	Incorporation I Ca Net W siness Descrip Cou	pital		
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email			First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number Passport Issue Date Passport Expiry Date	Mate 🗸	Bus	Incorporation I Ca Net W siness Descrip Cou nnt Account Nun Branch C	pital	R	
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email			First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number Passport Issue Date Passport Expiry Date Marital Status		Bus	Incorporation I Ca Net W siness Descrip Cou nnt Account Nun Branch C	pital	IT I I I I I I I I I I I I I I I I I I	
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email			First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number Passport Issue Date Passport Expiry Date	Mate 🗸	Bus	Incorporation I Ca Net W siness Descrip Cou nnt Account Nun Branch C	pital	AP .	
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email Fax	tome Asset	Vehicle Asset	First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number Passport Issue Date Passport Expiry Date Marital Status Dependents	Mate 🗸	Bus	Incorporation I Ca Net W siness Descrip Cou nnt Account Nun Branch C	pital	IT I	
Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email Fax	ome Asset		First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number Passport Issue Date Passport Expiry Date Marital Status Dependents	Mare V	Bus - Accou	Incorporation I Ca Net W siness Descrip Cou nnt Account Nun Branch C	pital	JR	¥.

The system displays all the customers associated with the finance application with internal status displaying whether the customer information is available or not.



Click 'KYC Review' button to view all customer information and check against black listed customer lists.

C Review ◀ ◀ 10f1 □ ▶ ▶							
Customer No	First Name	Last Name	Date of Birth	Country	Internal	Internal Remarks	~
]						~	
		101					>
view							

You can perform a check on the customer record against the blacklisted customer database. You need to query on the records using all or a combination of the following criteria:

- Customer Number
- First Name
- Last Name
- Date Of Birth
- Country
- Internal
- Internal Remarks
- External
- External Remarks
- SDN status
- Review

Click the 'Query' button to view all records that match the specified criteria.



If the customer details do not match any of the displayed records, select the action 'CLEARED' from the drop-down list adjoining the 'Audit' button. Click the 'Save' icon in the tool bar to save the record. The following screen will be displayed.

Informat	ion Web Page Dialog	<u>? ×</u>
	MESSAGE	REFERENCE
	The task is completed successfully	LCIP-004
		Ok

Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open '*Mudarabah* Underwriting' screen.

# Step 6. Underwriting

In this stage, the bank assesses the eligibility of the borrower for the requested finance offer, based on the analysis of the borrower's financial ratios and credit scores. The bank also obtains credit details from external agencies and field investigation agencies. The tasks in underwriting stage are also carried out by the user role 'CMROLE'.

You can key-in the finance application details required in '*Mudarabah* Underwriting' screen. You can also invoke this screen by typing 'ORDMUDUD' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

After ascertaining the eligibility of the customer, the bank provides multiple finance offers for the borrower and uses one offer chosen by the customer to generate payment schedule and schedule details. The advices that are maintained for the stage are generated on completion of the stage.

In this stage, the bank also conducts vehicle evaluation based on the details that have been captured at the 'Application Entry' stage. This evaluation can be done with details from an external agency in the collateral tab.



## 1.15.30 <u>Collateral Tab</u>

You can carry out the evaluation of vehicles in the collateral tab. Here, the details provided as part of the 'Application Entry' stage are defaulted, which you can modify. The evaluation can be done by interfacing with external agencies.

its Collaterate Credit ( 100f01 ) Collaterate Li	Priority Lead Id Enquiry ID Offline Applicatior Numbe lit Score Bureau F Start Date End Date Collateral Category Collateral Type Linked Percentage Number Linked Percentage Start Date Collateral Type Linked Percentage Number Linked Amount antor Based Guarantor Id Rating	d Default Ratio Financing	Schedul		Application Number User Reference Priority Status westigation Check I Haircut Revision Date Charge Type Revaluation Date	* Low V New Applicatio		×
its Collaterate Credit ( 100f01 ) Collaterate Li	Lead Id Enquiry ID Offline Application Numbe Hit Score Bureau F Start Date End Date Collateral Category Collateral Type Linked Percentage Number Linked Amount antor Based Guarantor Id	d Default Ratio Financing	3 Schedul		User Reference Priority Status westigation Check L Haircut Revision Date Charge Type Revaluation Date	* Low M New Applicatio		×
its Collaterate Credit ( 100f01 ) Collaterate Li	Enquiry IC Offline Application Numbe lit Score Bureau F Start Date End Date Collateral Category Collateral Type Linked Percentage Number Linked Amount antor Based Guarantor Io	Default Default Normal	Schedul		User Reference Priority Status westigation Check L Haircut Revision Date Charge Type Revaluation Date	* Low M New Applicatio		2
its Collaterate Credit ( 100f01 ) Collaterate Li	Offline Application Numbe	Ratio Financing	3 Schedul	le Charges In	Priority Status westigation Check L Haircut Revision Date Charge Type Revaluation Date	Low V New Applicatio		
its Collaterate Credit ( 100f01 ) Collaterate Li	Start Date End Date Collateral Category Collateral Type Linked Percentage Number Linked Amount antor Based Guarantor Io	Ratio Financing	) Schedul	le Charges In	Priority Status westigation Check L Haircut Revision Date Charge Type Revaluation Date	Low V New Applicatio		~
( 120f21 ) C	tit Score Bureau F Start Date End Date Collateral Category Collateral Type Linked Percentage Number Linked Amount antor Based Guarantor Io	Default Ratio Financing Normal	3 Schedul	le Charges In	Status westigation Check L Haircut Revision Date Charge Type Revaluation Date	New Applicatio		>
( 120f21 ) C	Start Date End Date Collateral Category Collateral Type Linked Percentage Number Linked Amount antor Based Guarantor Io	Normal	) Schedul	le Charges Ir	Haircut Revision Date Charge Type Revaluation Date		lateral	
C.	End Date Collateral Category Collateral Type Linked Percentage Number Linked Amount antor Based Guarantor Io	Normal	~	e	Revision Date Charge Type Revaluation Date	Revaluate Col	lateral	
C.	End Date Collateral Category Collateral Type Linked Percentage Number Linked Amount antor Based Guarantor Io	Normal	2		Revision Date Charge Type Revaluation Date	Revaluate Col	lateral	
L	Collateral Category Collateral Type Linked Percentage Number Linked Amount antor Based Guarantor Io	Normal	2		Charge Type Revaluation Date	Revaluate Col	lateral	
L	Collateral Type Linked Percentage Number Linked Amount antor Based Guarantor Id	Normal	2		Revaluation Date	Revaluate Col	lateral	
	Linked Percentage Number Linked Amount antor Based Guarantor Id	1	2			Revaluate Col	lateral	
	Number Linked Amount antor Based Guarantor Io	1			D	Revaluate Col	lateral	
- Guara	antor Based Guarantor Id	1						
	Rating	)						
	Model				Valuation Source	None 🗸		
	Body				Valuation Status	Not Required V		
	Usage					Report		
							+ -	
tion Reversa	sal Date Manda	atory Grace	Days N	Notice Days	Frequency	Start Month		-
tion	Revers	Reversal Date Manda	Reversal Date Mandatory Grace	Reversal Date Mandatory Grace Days 1	Reversal Date Mandatory Grace Days Notice Days	Reversal Date Mandatory Grace Days Notice Days Frequency	Reversal Date Mandatory Grace Days Notice Days Frequency Start Month	Reversal Date Mandatory Grace Days Notice Days Frequency Start Month

In this screen, capture the following details:

### Vehicle Details

You can modify the details of the vehicle which is to be evaluated in the fields listed below.

#### **Identification Number**

Enter the unique identification number associated with the vehicle.

#### Year

Specify the year of manufacture for the vehicle.



#### Make

Specify the make of the vehicle.

#### Model

Specify the vehicle model.

#### Body

Specify the vehicle body details.

#### Usage

Specify the mileage used by the vehicle till date.

You can retrieve vehicle details from an external agency either by specifying the identification number for the vehicle or all of the following fields:

- Year
- Make
- Model
- Body
- Usage

#### Valuation Source

Select the valuation source from the adjoining drop-down list. The options are:

- INTERNAL
- NONE

Select 'INTERNAL' if you wish the evaluation to be done by interfacing with an external agency.

#### Status

Select the status from the adjoining drop-down list. The options are:

- RECOMMENDED
- NOT RECOMMENDED
- COMPLETE
- NO DATA

The evaluation will be done only if the valuation source is selected as 'INTERNAL' and the status is 'RECOMMENDED'. For any other combination of values for the two fields, the system will display an error message and will not proceed with the evaluation till the values are set as specified above.

After entering the required details, select 'VERIFY' as the Outcome and click 'Save'. If you have indicated that evaluation should be done you will not be allowed to select 'PROCEED' or 'CANCEL' as the Outcome till the verification has been successfully done.

The system will display a message stating that the task is successfully completed on saving the record.



To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The following message gets displayed on successful acquisition of the task.

Click 'Ok' to proceed to the next stage which will again be the underwriting stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open '*Mudarabah* Underwriting' screen.

The system will invoke the external valuation agency for vehicle evaluation. You can view the details in the collateral tab. In the collateral tab, click the 'Evaluate' button. The system will check for the data within the FLEXCUBE database. If there are none for the corresponding vehicle, it will try to obtain the details from the external agency and display them in the 'Vehicle Evaluator' screen.

~



In this screen, you can view the information available for the vehicle based on the information provided by you. If the information in this screen matches the details available in the system database for the same vehicle, the status is updated to 'COMPLETED' in the collateral tab. If it does not match, then the status is updated to 'NO DATA'.

Once the verification is completed, you can select the Outcome as 'PROCEED' and move to the next stage.

For more details on capturing Collateral details, refer the chapter titled 'Maintaining Collateral Details' in Enterprise Limits and Collateral Management user manual.

### 1.15.31 <u>Credit Score Tab</u>

The credit score tab is used to calculate the credit score details of the customer. You can also interface with external Credit engines and display recommendations and report. Internal Credit engine obtains information from customer and calculates credit score and displays system recommendation.

🔶 Mudarabah Underwr	iting						_ × _
🗋 New							
Workflow Reference #		1	Priority Low 🖌				
Application Category	r I		Lead Id		Application Number *		
Product Code		En	quiry ID				
Branch Code		Offline App			User Reference *		
Date		ľ.	Number Default			Low 🔽	
			Deladit		Status	New Application	*
Main Details Financial	s Requested Limits	Collaterals Credit Score Bu	reau Ratio Financing	Schedule Charges	Investigation Check List	t Comments	
Internal Credit Rating					Rule Id		
I III I 10f1 □ ► ► I	Gri			+ - =	Grade		
Category	Question	Answer		~	Score		
						Calculate	
				2			
Risk Factor Details							
	66			_		+ -	
Risk Factor	Description	_					
							-
							2
Documents KYC Revie	w Home Asset Veh	icle Asset Equipment Asset	Inventory Tracking				
Prev Remarks		Remarks		Audit Dutcome	4		Exit

The set of questions used to assess the credit rating of a prospective finance customer, associated Rule Id are displayed in this screen. You can specify the following details here:

#### Answer

Specify the answer to be associated with the question used for calculating the credit score.



#### **Risk Factor**

Specify the risk factor associated with the finance, if any.

#### Description

Specify a suitable description for the risk factor associated with the finance.

Click 'Calculate' button to calculate the credit score and the grade, based on the formula maintained for calculating the credit score. The 'Grade' and the 'Score' are displayed based on this calculation.

### 1.15.32 <u>Bureau Tab</u>

You can interface with external credit bureaus and view report obtained from them in 'Bureau' tab. Based on the reports that are obtained from the external bureaus, the underwriter determines whether to approve the finance to the customer or not.

🔶 Mudarabah Underwriti	ng					_ ×
🗋 New						
Workflow Reference #		Priority	Low 🖌			
Application Category		Lead Id		Application Nun	nber*	
Product Code		Enquiry ID				
Branch Code		Offline Application		User Refere		
Date		Number	Default	Pri	ority Low 🗸	
			Delault	St	atus New Application	~
Main Details Financials External Credit Rating External Agency Score	Requested Limits Collaterats	Credit Score <b>Burna</b> Ra Recommended Remarks Status	Not Recommended V Not Recommended V Not Required V	Charges Investigation Ch	eck List Comments	
Documents KYC Review	Home Asset Vehicle Asset	Equipment Asset Invent	ory Tracking			
Prev Remarks	Re	marks	Outcome	Audit 🔽		Exit

The credit agencies and the bureaus maintained for the Application Category are displayed in this screen: You can capture the remarks and recommendations from these agencies in this tab. You can also view the credit report obtained from the agencies and bureaus.

#### Credit Bureau Details

#### Customer Id

The identification of the finance customer gets displayed here.

#### Bureau

The credit bureau maintained for the Application Category in 'Application Category Maintenance' gets displayed here.

#### Status

Select the status for the credit bureau check from the following options in the drop-down list:

- Completed
- Pending



#### Remarks

Specify remarks, if any, associated with the finance application.

#### External Credit Rating

#### External Agency

Specify the external agency that you want to use for the evaluation,. If you do not specify a value here, the system will display an error message.

#### Recommended

Select the recommendation of the credit agency for the finance requested from the following options provided in the drop-down list:

- Recommended
- Not Recommended

#### Remarks

Specify remarks, if any, associated with the finance application.

#### Status

The following statuses are available:

- Initiated
- Completed

The evaluation will be done only if the external agency has been specified and the 'Recommended' field has the value 'Recommended' status is 'RECOMMENDED'. For any other combination of values for the two fields, the system will display an error message and will not proceed with the evaluation till the values are set as specified above.

After entering the required details, select 'VERIFY' as the Outcome and click 'Save'. If you have indicated that evaluation should be done you will not be allowed to select 'PROCEED' or 'CANCEL' as the Outcome till the verification has been successfully done.

The system will display a message stating that the task is successfully completed on saving the record.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task which will be the underwriting stage again.

The following message gets displayed on successful acquisition of the task.



Information Message	
Information Message	
Acquire Successful	
	Ok

Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open '*Mudarabah* Underwriting' screen.

The system will invoke the external valuation agency for credit evaluation. You can view the details in the bureau tab. This includes the score assigned by the agency for the customer.

In this screen, you can view the information available for the customer by clicking the 'Report' button under the field 'Status' in the External Credit Rating section. If the information is available, the status is updated to 'COMPLETED' in the collateral tab. If it does not match, then the status is updated to 'NO DATA'.

Once the verification is completed, you can select the Outcome as 'PROCEED' and move to the next stage.

You can click 'Report' button adjacent to credit rating record or credit bureau record to view the report obtained from the credit rating agency or the credit bureau.

The following reports can be viewed:

#### Summary1

<u></u>								
Bureau			Credit Report Id					
First Name			Report Date					
M			Unique Id					
Last Name			On File Date					
Birth Date				Best Match	1			
ary 1 Summary 2 ptcy	Trade Lines	Public Records	Collections Fraud Messag	es Inquiries	Also Known As	Consumer Statement	Credit Scores	
			-			Open		
			Recent					
Chapter 7			Chapter 7			Cha	apter 7	
Chapter 7 Chapter 11							apter 7 oter 11	
			Chapter 7			Chap		



### Summary 2

ader						
Bureau		Credit Repor	tid			
<b>First Name</b>		Report D	ate			
MI		Unique	e Id			
Last Name		On File D	ate			
Birth Date			🗆 🗌 Best M	atch		
Auto			6M			
Bank		1	2M			
		1				
Bank		1 2	2M			
Bank Card		1 2	2M 4M otal			

### **Trade Lines**

ort Header							
Bureau		Credit Repo	rt Id				
First Name		Report D	ate				
MI		Uniqu	e Id				
Last Name		On File D	)ate				
Birth Date			Best Match				
mmary 1 Summary 2 Tra	de Lines Public Records	Collections Fraud Mes	sages Inquiries A	Iso Known As Consumer	Statement Credit Sc	ores	
de Lines ◀ ◀ 10f1 ☐  ѝ							
Creditors Name	Status	Туре	Type Code	Past Due Amt	Balance	Balance Date	-
							~

#### **Public Records**

ort Header							
Bureau		Credit Rep	ort Id				
First Name		Report					
MI		Uniqu	ue Id				
Last Name		On File	Date				
Birth Date			•	Best Match			
mary 1 Summary 2 Tra	ade Lines Public Records	Collections Fraud Me	ssages	Inquiries Also Known	As Consumer Statement	Credit Scores	
c Records							
Record Type	Status	Amount	Filed Dat	e Satisfied Date			<u>A</u>
					0		



### Collections

ort Header							
Bureau		Credit Report Io	i				
First Name		Report Date	9				
MI		Unique lo	t				
Last Name		On File Date	3				
Birth Date		E	Best Match				
nmary 1 Summary 2 Tra		S Collections Fraud Messa		so Known As Consun			
ections							
(	100						
		Acct Balance	ligh Balance	Term Type	Balance Date	Open Date	Last Act
Creditors Name	Account #	Acci Balance P	light balance				
Creditors Name	Account #	Acct Balance P	ligh balance				
Creditors Name	Account #	Acci Barance	ingin Datance				
Creditors Name	Account #	Accession	iigii balance				
Creditors Name	Account #	Acct balance	ingi balance				
Creditors Name	Account #		ingii Davance				
Creditors Name	Account #	ALCU Balance P	iigin balance				

### Fraud Messages

🔶 Credit Bureau Report	t					- 3
Report Header						
Bureau			Credit Report Id			
First Name			Report Date			
MI			Unique Id			
Last Name			On File Date			
Birth Date			0	Best Match		
Summary 1 Summary 2	. Trade Lines	Public Records	Collections Fraud Message	es Inquiries Also Known As	Consumer Statement Credit Sco	ires
Fraud Messages						
Product	Mess	age				<u>A</u>
						~
						Exit



### Inquiries

First Name MI Last Name	Credit Report Id Report Date Unique Id On File Date					
MI Last Name	Unique Id					
Last Name						
	On Eilo Data					
S. H. S. J.	On File Date					
Birth Date	🗆 🗌 Bes	t Match				
	-					
Summary 1 Summary 2 Trade Lines Public Records Collections	Fraud Messages Inqui	ines Also Known As	Consumer	Statement Ci	redit Scores	
nquiries I4 4 10f1 □ ▶ ▶I						
Inquirer Name Inquirer Subscriber # Inquirer Industr	y Code Inquiry Date	Rate Shopping	Duplicate			~

### Also Known As

🔶 Credit Bureau Report							_ ×
Report Header							
Bureau		Credit Report Id					
First Name		Report Date					
MI		Unique Id					
Last Name		On File Date					
Birth Date		0	Best Match				
0	Trade Lines Public Records	Collections Frond Descent	an Inconstruction and	Charles and	r Statement Credi		
1	Trade Lines Public Records	Collections Fraud Message	es inquines Ais	o Known As	r Statement Credi	L'Scores	
Also Known As							
First Name	MI	Last Name	Suffix	Spouse First Name			~
							×.
							Exit
							EXIL



#### **Consumer Statements**

🔶 Credit Bureau Report										_ ×
Report Header										
Bureau			Cre	edit Report Id						
First Name				Report Date						
MI				Unique Id						
Last Name				On File Date						
Birth Date					Best Mate	h				
Summary 1 Summary 2	Trade Lines F	Public Records	Collections F	raud Messages	Inquiries	Also Known A:	S Consumer Statem	ent Credit Scores		
Consumer Statement										
I∢ ∢ 10f1 □ ► ►I	Go									
Reported Date	Text								<u>^</u>	
									*	
									E	xit

#### **Credit Score Details**

eport Header							
Bureau		c	redit Report Id				
First Name			Report Date				
MI			Unique Id				
LastName			On File Date				
Birth Date			0	Best Mat	ch		
Score Model			Score Factor				
Score Model			Score Factor				
Score							

## 1.15.33 Ratios Tab

In the 'Ratios' tab, the system calculates the stated and actual income/debt ratios and also calculates the ratio based on 'What if payment amount'.



🔶 Mudarabah Underwritin	g						
New 1							
Workflow Reference #		Pr	iority Low 🗸				
Application Category			ad Id		Application Number *		
Product Code		Enqu			User Reference *		
Branch Code		Offline Applic	ation		User Reference * Priority	Low 🗸	
Date		144	Default		Status	Low Very Application	n v
Iain Details Financials F	Requested Limits Collaterals	Credit Score Bures	au Ratio Financing	Schedule Charges	Investigation Check Lis	st Comments	
itated		Actual			Assets		
Monthly Income		Monthly Inc	come		Liabilities (-)		
Monthly Debt		Monthly			Net Worth		
tatios							+ - =
Ratios *	Stated Before	Stated After	Actual Before	Actual After			~
							10.00
locuments KYC Review	Home Asset Vehicle Asset	Equipment Asset	Inventory Tracking				

The stated income and debt of the customer are displayed here You can capture the following additional details here.

#### Actual

#### Monthly Income

Specify the actual monthly income of the customer based on documentary proof provided.

#### Monthly Debt

Specify the actual monthly debt of the customer based on documentary proof provided.

Click 'Calculate Ratios' button to calculate the asset/ liability ratios for the customer.

#### What if Pmt Amt

Specify the EMI amount that the customer is ready to pay.

Click 'Update Ratio' button to update the asset/ liability ratios for the customer, taking into account the EMI payments also.

The ratios for Installment, Finance To Value and Disposable Income are calculated for the following conditions:

- Stated Before
- Stated After
- Actual Before
- Actual After



## 1.15.34 Financing Tab

In the 'Financing' tab, the system displays the list of the multiple finance offers that are attached to the application category specified. If you have selected an 'Enquiry ID' for the customer, then the finance details that have been stored for the corresponding finance proposal are displayed here. You can modify these details, if required.

Mudarabah Underwri	iting												-
New													
Workflow Reference #				Priority	Low 🗸								
Application Category				Lead Id				Application N	lumhe	or *			
Product Code			F	nquiry ID				Application	anno	51			
Branch Code			Offline Ap					User Re	erenc	e *			
Date				Number	In the second seco				Priori	ty Low	×		
					Default				Statu	IS New	Applicati	on	v
Main Details Financials	Requested Lin	nits Collaterals	Credit Score B	ureau R	atio Financing S	chedule	Charges	Investigation	Check	List Co	mments		
Multiple Offers													
I	Gri											+ -	
Offer Id * 1	lo of Installments	Unit	Frequency	Rate	Rate Code	5	Spread	Effective R	ate	Check	Apply		~
		Monthly >	+								Analy		
Financing Details													×
Financing Currency			Hamish J	iddavah				No of Installr	nents				
Financing Amount				ue Date					Unit		IV V		
Profit Rate			Matu	rity Date				Freq	uency				
Account Number				٥	Asset In Stock	k				vlaaA			
Installment Start Date													
Documents KYC Review	W Home Asset	Vehicle Asset	Equipment Asse	et Invent	tory Tracking								
Prev Remarks		Ren	narks		Ou	tcome	Audit						Exit

The details related to the finance offer like the number of installments, frequency, unit, profit rate etc. are displayed here. Select the required offer by clicking the 'Check' option and click then click the 'Apply' button to apply the selected finance offer. The details corresponding to the selected finance offer are displayed in 'Finance Details' section. You can modify these details, if required, and click 'Apply' button to calcualte the schedule details.

The payment schedules are derived based on the offer selected.

You can select only one finace offer in this screen.



## 1.15.35 <u>Schedule Tab</u>

In 'Schedule' tab, the system calculates and displays the payment schedules and the schedule details based on the finance offer selected. If you have selected an 'Enquiry ID' for the customer, then the schedule details that have been stored for the corresponding finance proposal are displayed here. You can modify them, if required.

🔶 Mudarabah Underwriti	ing										_ × _
🛅 New											
Workflow Reference #				Priority L	w w						
Application Category			8	Lead Id				Application	Number *		
Product Code			En	quiry ID				127. 28			
Branch Code			Offline App					User Re	eference *		
Date			Ę	lumber	Default				Priority	Low 🗠	
				_					Status	New Application	~
Main Details Financials	Requested Limits	Collaterals Credi	it Score Bu	reau Ratio	Financing S	chedule Ch	narges	Investigation	Check Li:	st Comments	
Schedule											
I	Gal									+ -	
Component Name	Schedule Type *	First Due Date	No I	Frequency	Units	Amount					~
	Payment 🗸				Monthly	Y					
Details											X
I										+ -	
Component Name	Due Date *	Amount Due	EI	VII amount	Amorti	zed Principa	al 🛛				~
	1			1							~
Documents KYC Review	Home Asset Veh		ment Asset	Inventory	Tracking	-					
Prev Remarks		Remarks			Out	Aud tcome	Jit	<u>~</u>			Exit

The following details related to the schedule are displayed here:

- Component name
- Schedule type
- First due date
- Number
- Frequency
- Units
- Amount

For each component of the components listed, the system calculates and displays the details like the Due Date, Amount Due, EMI Amount and Amortized Principal.



## 1.15.36 Charges Tab

In 'Charges' tab, the system calculates and displays charges, if any applicable.

🔶 Mudarabah Underwriti	ing								_ ×
🚹 New									
Workflow Reference #			Priority	Low 🗸					
Application Category			Lead Id			Applicat	tion Number *	¢	
Product Code			Enquiry ID						
Branch Code		Offline /	Application			Use	er Reference *		
Date			Number	Default			Priority	Low 🗸	
				Delaut			Status	New Application	~
Main Details Financials	Requested Limits	Collaterals Credit Score	Bureau Ra	atio Financing	g Schedule Charg	ies Investigat	tion Check Li	ist Comments	
Details									
I∢ ∢ 10f1⊡ ▶ ▶I	Gai								
Component Name	Schedule Date *	Event Code *		Currency *	Amount	Waive		٥	
									×.
Documents KYC Review	Home Asset Veh	hicle Asset Equipment As	set Invent	tory Tracking					
Prev Remarks		Remarks			Audit Outcome	<b>X</b>			Exit

The system calculates and displays the charge details associated with the finance. The following details are displayed:

- Component Name
- Event Code
- Associated currency
- Amount

#### Waive

Check this box to waive the charges associated with the finance.



## 1.15.37 Investigation Tab

In this tab, the system captures the field investigation details associated with the customer.

New	ng					
Workflow Reference #			Priority L	ow 🖌		
Application Category Product Code Branch Code Date		Offline	Lead Id Enquiry ID Application Number	Default		Low V
Main Details Financials	Requested Limits	Collaterals Credit Score	Bureau Ratio	Financing Schedule Charge	es Investigation Check List	Comments
						+ - =
Verification Type	Agency	Status				
]						
						V
	Home Asset Veh	nicle Asset Equipment A	sset Inventory	Tracking		
ocuments KYC Review						

The following details related to the customer can be captured here:

- Verification Type
- Verification agency

You can view the investigation report associated with the customer by clicking the 'Report' button.



## 1.15.38 Checklist Tab

In this tab, the system lists the checklists that are associated with the application category.

Mudarabah Underwriting	9						= >
New 🛛							
Workflow Reference #			Priority L	ow y			
Application Category			Lead Id		Application Number	er *	
Product Code			Enquiry ID		User Reference		
Branch Code			Offline Application Number		Oser Reference Priori		
Date			1 dillost	Default	Statu		
					0.010	a Hew Application	
Main Details Financials R	Requested Limits C	ollaterals Cred	it Score Bureau Ratio	Financing Schedule	Charges Investigation Check	List Comments	
Check List							
I							
Check List Id *	Description	Verified	Comments				~
				0			
							V
		10.000	1				
Documents KYC Review	Home Asset Vehic	le Asset Equip	oment Asset Inventory	/ Tracking			
Prev Remarks		Remarks		A	Audit		
				Outcome			Exit

The following details are displayed in this screen:

- Checklist Id
- Description

#### Verified

Check this box to indicate that checklist maintained has been verified for the customer.

#### Comments

Specify comments, if any, associated with the finance application.



## 1.15.39 Comments Tab

In this tab, you can capture the comments by the users.

🔶 Mudarabah Underwritin	g					_ ×
🚹 New						
Workflow Reference #			Priority Low	Y		
Application Category Product Code Branch Code Date			Lead Id Enquiry ID pplication Number Default	1	Application Number * User Reference * Priority Low s Status New Appli	✓ cation ✓
Providence ( Construction ( Providence ( ) )	Requested Limits	Collaterals Credit Score	Bureau Ratio Finan	ing Schedul	e Charges Investigation Check List Comme	nts
Comments						+ - =
Sequence Number *	Comments	Comment By	Comment Date		٥	
						8
Documents KYC Review	Home Asset Vehi	cle Asset Equipment Ass	set Inventory Trackin	D		
Prev Remarks		Remarks		Outcome	Audit	Exit

You can capture the following details:

#### Comments

Specify comments, if any, to be associated with the finance application.

#### **Comment Type**

Specify the type of the comment given.

#### **Comment Date**

Specify the date on which the comment was given or select the date by clicking the 'Calendar' icon.

If the underwriting stage is successfully completed, the underwriter can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The underwriter can select 'REJECT' to return the process to previous stage for data correction or 'CANCEL' to terminate the process.

On successful completion a message, stating that the task is successfully completed, gets displayed.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.



The following message gets displayed on successful acquisition of the task.

Information Message	
Information Message	
() Acquire Successful	
	Ok

Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open '*Mudarabah* Application Approval' screen.

# Step 7. Finance Approval Stage

In the Finance Approval stage, the approver verifies the finance application, analyzes the applicant's financial status, credit rating and field investigation reports and based on the credit worthiness of the customer approves the finance offered to the customer.

You can key-in the finance application details required in '*Mudarabah* Application Approval' screen. You can also invoke this screen by typing 'ORDMUDAR' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.



lew									
Vorkflow Reference #			Priority	Low 🗸					
Application Category			Lead Id		A	pplication Nun	nber *		
Product Code			Enquiry ID						
Branch Code			Offline Application			User Refere			
Date			Number	Default			ority Low	~	
				Deladit		St	atus New Ap	plication	Y
n Details Financials Re	quested Limits	Collaterals Credit	it Score Bureau Ra	tio Financing Sche	dule Charges Inv	estigation Ch	eck List Comn	nents	
Channel		Interme	ediary Code	□ KY	C Required				
licant Details									
<ul> <li>4 10f1 □ ▶ ▶</li> </ul>	60							+	
Existing Customer No	Default	Type C	Customer Name	Short Name *	National Id	De dup	Finances		~
	Default	Primary 🗸				De duo	Finances		
									X
Country *		Retail			- Corpo				X
Nationality *		- Retail	First Name			Incorporation (			×
Nationality * Language *		- Retail	First Name Middle Name			Incorporation ( Ca	pital		~
Nationality * Language * Customer Category *		- Retail	First Name Middle Name Last Name			Incorporation I Ca Net W	pital /orth		8
Nationality * Language * Customer Category * Financial Currency *		- Retail	First Name Middle Name Last Name Salutation	Mr.		Incorporation I Ca Net W siness Descrip	pital /orth otion		×
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Users belonging to user role 'CMROLE' are authorized to perform these tasks.

The approver can send the application back to the previous stage if the information provided is not adequate or choose to cancel it if the information captured is not satisfactory.

If the application details are verified successfully, the approver can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The approver can select 'RETURN' to return the process to previous stage for data correction or 'CANCEL' to terminate the process.

On successful completion, a message stating that the task is successfully completed gets displayed.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.



The following message gets displayed on successful acquisition of the task.

Information Message	
Information Message	
Acquire Successful	
	Ok

Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open '*Mudarabah* Document Verification' screen.

Any advices maintained for this stage are generated after the completion of the stage.

# Step 8. Document Verification Stage

In the Document Verification stage, the documents captured in the previous stages are verified. It is ensured that all documents in the checklist maintained are obtained from the customer. In this stage, the application and applicant information captured as part of the previous stages undergoes a final verification.

Users belonging to user role 'CMROLE' are authorized to perform these tasks.

You can key-in the Finance application details required in '*Mudarabah* Document Verification' screen.



You can also invoke this screen by typing 'ORDMUDDV' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button

Mudarabah Document De	aivery								
New									
Workflow Reference #			Priority	Low 🖌					
Application Category			Lead Id		A	pplication Nun	nber *		
Product Code			Enquiry ID			User Refere			
Branch Code			Offline Application Number				ority Low	~	
Date			5000000000000	Default				plication	
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ain Details Financials Re	equested Limits	s Collaterals	Credit Score Bureau Ra	atio Financing Schedu	le Charges Inv	estigation Ch	eck List Comn	nents	
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plicant Details									
I4 4 10f1 □ 🕨 🕨									
Existing Customer No	Default	Туре	Customer Name	Short Name *	National Id	De dup	Finances		~
	Default	Primary N	/			De dun	Finances		
			Deta:						×
Country *			Retail		- Согро				M
Nationality *			First Name		0.83	Incorporation (			X
Nationality * Language *		-1	First Name Middle Name		0.83	Incorporation ( Ca	pital		<u>M</u>
Nationality * Language * Customer Category *		-1	First Name Middle Name Last Name	Mr		Incorporation ( Ca Net W	pital forth		×
Nationality * Language *		-	First Name Middle Name	Mr. V		Incorporation I Ca Net W siness Descrip	pital forth		×
Nationality * Language * Customer Category * Financial Currency *			First Name Middle Name Last Name Salutation	Mr. v Male v	Bus	Incorporation I Ca Net W siness Descrip Cou	pital /orth otion		×
Nationality * Language * Customer Category * Financial Currency * Mobile Number *		-	First Name Middle Name Last Name Salutation Gender			Incorporation I Ca Net W siness Descrip Cou	pital		
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Nationality * Language * Customer Category * Financial Currency * Mobile Number * Landline Number Email Fax	Home Asset Ve	ehide Asset 1	First Name Middle Name Last Name Salutation Gender Date of Birth Mothers Maiden Name Passport Number Passport Issue Date Passport Expiry Date Marital Status Dependents	Mate	Bus	Incorporation I Ca Net W siness Descrip Cou nt Account Nun Branch C	pital		

The verifier can choose to send the application back to the previous stage if the information provided is not adequate or choose to cancel it if the information captured is not satisfactory.

If the applicant, application and document details are verified successfully, the verifier can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The verifier can select 'RETURN' to return the process to underwriting stage for data correction or 'CANCEL' to terminate the process.

On successful completion, a message stating that the task is successfully completed gets displayed. The customer, customer account, collateral etc. are created in the system on completion of the Document verification stage.

# 1.16 Message Generation

In this stage generation of offer letter and sending the contractual agreements takes place.



# Step 9. Customer, Finance, Collateral, Facility, Account Creation

In this final stage, the finance and collateral are created. Customer is also created if the applicant is a new customer. Customer account is also created if information is captured for the same.

The system creates a Customer / Finance / Collateral / Facility / Account in Oracle FLEXCUBE with details captured from previous stages. A user in manager level role handles this stage. The creation of customer, collateral and finance can be verified in ORDISCUS/ ORDISLIA / ORDISLOA / ORDISCOL screens respectively.





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