April 2015
Describes the management of the homebuilding process. Integrates with advanced applications in the Job Cost, Subcontract Management, and Inventory Management systems.
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Index
Welcome to the JD Edwards World Homebuilder Management Guide.

Audience

This document is intended for implementers and end users of JD Edwards World Homebuilder Management system.

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For additional information about JD Edwards World applications, features, content, and training, visit the JD Edwards World pages on the JD Edwards Resource Library located at:

http://learnjde.com

Conventions

The following text conventions are used in this document:

<table>
<thead>
<tr>
<th>Convention</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>boldface</td>
<td>Indicates cautionary information or terms defined in the glossary.</td>
</tr>
<tr>
<td>italic</td>
<td>Indicates book titles or emphasis.</td>
</tr>
</tbody>
</table>
Overview to Homebuilder Management

This chapter contains these topics:

- Section 1.1, "Homebuilder Management Features,"
- Section 1.2, "Homebuilder Terms,"
- Section 1.3, "System Tables."

The Homebuilder Management system, designed for the homebuilding industry, is an advanced application of the JD Edwards World Job Cost, Subcontract Management, and Inventory Management system. It uses features of the Job Cost system, including budgeting and projected final costs, and features of the Subcontract Management system for efficient tracking of contract commitments and payment processing. It uses the Inventory Management system for material (takeoff) contracts.

You must have the Job Cost and Subcontract Management systems to use the Homebuilder system, and familiarity with those systems is a prerequisite for using this guide. If you use takeoff contracts, you also need the Inventory Management system. This guide focuses on features unique to the Homebuilder application and refers you to the guides for the other systems for information they have in common with the Homebuilder system.

1.1 Homebuilder Management Features

The Homebuilder Management features are divided into four phases.

In phase 1, you enter database information that the system uses in phases 2 and 3 to create contracts. See Chapter 2, "Overview to Setting Up the Homebuilder Database" for more information about phase 1.

In phase 2, you link components from the database information with a prospective buyer. See Chapter 28, "Overview to Placing Homes Under Contract" for more information about phase 2.

In phase 3, you use the information from phase 2 to create contracts and related information. The major component of this phase, and of the entire Homebuilder Management system, is the Lot Proceed Proof/Post program. See Chapter 32, "Overview to Initiating Construction" for more information about phase 3.

The following diagram illustrates the first three phases:
In Phase 4, you close the house and update bookkeeping records. See Chapter 42, "Overview to Paying Subcontractors" and Chapter 46, "Overview to Closing Homes" for more information about phase 4.

### 1.2 Homebuilder Terms

<table>
<thead>
<tr>
<th>Term</th>
<th>Description</th>
<th>Examples</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project/Subdivision</td>
<td>The land that you divide into lots onto which you build houses. Project and subdivision are used interchangeably by builders.</td>
<td>200 acres of land purchased by the developer and divided into 375 half acre lots with roads taking up the balance of the acreage.</td>
</tr>
<tr>
<td>Phase</td>
<td>A set of construction sequences. Houses can be built in phases. You might begin construction of houses on lots in a particular area of the subdivision prior to construction of houses on lots in another area.</td>
<td>The 375 lots are divided into construction phases that determine when you grade the land and lay underground utilities. This is also a method of dividing the 375 lots into groups or phases. You might require that the construction in phase 1 be complete and sold prior to the construction of phase 2.</td>
</tr>
</tbody>
</table>
### System Tables

The Homebuilder Management system uses the following tables:

<table>
<thead>
<tr>
<th>Term</th>
<th>Description</th>
<th>Examples</th>
</tr>
</thead>
</table>
| Lot        | The portion of land in the subdivision on which you build. For legal purposes, you record the lot with a government entity as the place where you build the house.                                                      | Lot 1, track 1, block 1 = 175ftx130ft  
Lot 2, track 1, block 1 = 190ftx188ft                                                                                                  |
| Plan       | Floor plans are a diagram or description of the layout for each house that is built on a lot. Buyers can select plans or certain plans may be pre-set for certain lots.                                         | 1001 - The Heather - 4 bedroom ranch style with Optional bonus room, 3 bath, three car garage.                                              
1002 - The Heritage - 3 bedroom, two story colonial with front pillars, 2½ baths, detached three car garage.                             |
| Elevation  | Describes the front of the house from the street view.                                                                                                                                                    | Elv A = Stucco with new brick from the ground up to four feet.  
Elv B = Stucco with used brick from ground to four feet up.  
Elv C = Stucco only  
Elv AA = Wood frame/brick border two feet.                                                                                  |
| Swing      | Describes the flow of the plan.                                                                                                                                                                             | R: The front door opens to the right and the stair case is on the left side.  
L: The front door opens to the left and the stair case is on the right side.                                                            |
| Takeoff    | A form of purchase order that builders use to purchase materials from suppliers. They can then use their own employees or contractors to complete a process in building the house.          | Builder purchases paint and uses employees to paint the interior of the house instead of using a bid contract and the contractor providing materials and labor. |

#### 1.3 System Tables

The Homebuilder Management system uses the following tables:

<table>
<thead>
<tr>
<th>File</th>
<th>Description</th>
</tr>
</thead>
</table>
| Account Balances (F0902) | Contains the following:  
- Budgets  
- Committed cost account balances (amounts and units) for job cost reporting (both total commitments and open commitments)  
- Projected final cost or units by period  
- Actual cost or units by period  
- Enhanced Subledger Accounting information which allows for more detailed accounting |
<table>
<thead>
<tr>
<th>File</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account Ledger (F0911)</td>
<td>Contains information about general ledger transactions that result from progress payment distribution. You can use this table for reduction of open commitments and actual-to-date balances in the General Accounting and Job Cost systems.</td>
</tr>
<tr>
<td>Account Master (F0901)</td>
<td>Contains valid account numbers and posting edit codes. This table provides the default detail information in the Contract Management/Purchase Order Detail table (F4311). It also provides the account description and unit of measure on commitment distribution lines of a contract.</td>
</tr>
<tr>
<td>Accounts Payable Ledger (F0411)</td>
<td>Contains information on progress payment vouchers. You can use the table for reports and on-line review of the amounts billed and paid.</td>
</tr>
<tr>
<td>Alternate Subdivision Maintenance (F4465)</td>
<td>Contains information on houses being constructed with information from a different subdivision.</td>
</tr>
<tr>
<td>Automatic Accounting Instructions Master (F0012)</td>
<td>Used to define and edit valid cost types, retainage accounts, and so on.</td>
</tr>
<tr>
<td>Homebuilder Constants (F4463)</td>
<td>Contains information about the methods and values to be used consistently by the Homebuilder system.</td>
</tr>
<tr>
<td>Item Price (F4459)</td>
<td>Contains item price information. Items are used by the Materials Handling system takeoff contracts.</td>
</tr>
<tr>
<td>Business Unit Master (F0006)</td>
<td>Contains valid jobs for the Contract Management/Purchase Order Heading table (F4301) and the Contract Management/Purchase Order Detail table (F4311).</td>
</tr>
<tr>
<td>Lot by Lot Tax (F4460)</td>
<td>Contains information about city and state tax rates. Tax rates are used in the lot business unit.</td>
</tr>
<tr>
<td>Lot Master (F4453)</td>
<td>Contains lot information. A lot is identified at the subdivision level.</td>
</tr>
<tr>
<td>Lot Proceed Detail (F4451)</td>
<td>Contains options selected by the buyer.</td>
</tr>
<tr>
<td>Lot Proceed Entry (F4450)</td>
<td>Contains information about the house preferences assigned to a lot by the buyer of the lot.</td>
</tr>
<tr>
<td>Lot Proceed Entry (History) (F4456)</td>
<td>Contains information about the history of a lot.</td>
</tr>
<tr>
<td>Option Master (F4461)</td>
<td>Contains option availability for a plan or plan and elevation combination by city, company, or a subdivision.</td>
</tr>
<tr>
<td>Option Text (F4462)</td>
<td>Stores extended textual information about a specific option.</td>
</tr>
<tr>
<td>Plan Master (F4452)</td>
<td>Contains information about specific floor plans. A house model is tied to a plan/elevation combination.</td>
</tr>
<tr>
<td>Supplier Master (F0401)</td>
<td>Used to validate the supplier (subcontractor) number attached to a contract.</td>
</tr>
<tr>
<td>Takeoff (F4457)</td>
<td>Contains information on items. This is used by the Materials Handling system takeoff contracts.</td>
</tr>
<tr>
<td>Vendor Assignment (Takeoff) (F4455)</td>
<td>Contains information about suppliers for takeoff contracts.</td>
</tr>
<tr>
<td>User Defined Codes (F0005)</td>
<td>Edited for valid category codes and other fields. This table also provides descriptions for such fields.</td>
</tr>
<tr>
<td>Vendor Assignment (F4454)</td>
<td>Contains information about suppliers for bid contracts.</td>
</tr>
</tbody>
</table>
Part I
Set Up Homebuilder Database

This part contains these chapters:

- Chapter 2, "Overview to Setting Up the Homebuilder Database,"
- Chapter 3, "Set Up Business Units,"
- Chapter 4, "Set Up Chart of Accounts,"
- Chapter 5, "Set Up Budgets,"
- Chapter 6, "Set Up Work Day Calendar and Schedules,"
- Chapter 7, "Set Up House Plans,"
- Chapter 8, "Set Up Lots,"
- Chapter 9, "Set Up Options,"
- Chapter 10, "Set Up Pay Point Master,"
- Chapter 11, "Review Jobs."
Overview to Setting Up the Homebuilder Database

To set up a database of information to manage your home building operation, complete the following tasks:

- Set Up Business Units
- Set Up Chart of Accounts
- Set Up Budgets
- Set Up Work Day Calendar and Schedules
- Set Up House Plans
- Set Up Lots
- Set Up Options
- Set Up Pay Point Master
- Review Jobs
This chapter contains these topics:

- Section 3.1, "Setting Up a City Business Unit,"
- Section 3.2, "Setting Up a Subdivision Business Unit,"
- Section 3.3, "Setting Up a Plan Business Unit."

You set up city, subdivision, and plan business units to create a hierarchy that ties house plans to a subdivision and ties subdivisions to a city. After you set up these business units, you run the Lot Proceed Proof/Post program (P445098); and the system generates lot business units. Processing options for the Lot Proceed Proof/Post program allow you to identify the starting characters of business unit number segments. The program creates a job master record in the Business Unit Master table (F0006) and the Extended Job Master table (F5108).

The Set Up Business Units tasks use screens and programs from the Job Cost system. Before you can set up a business unit, your company must be in the JD Edwards World General Accounting system. Your company must have a company code in the Company Constants table (F0010). The company code identifies a reporting entity that has a complete balance sheet.

Throughout the Homebuilder Management system, you can use an asterisk (*) as a wildcard to display all of the subdivisions and all of the plans that you attach to a city. You cannot use an asterisk for city in any Homebuilder Management system programs.

See Also:

- Understand Cost Code Structures in the JD Edwards World Job Cost Guide for information about the Level of Detail field,

### 3.1 Setting Up a City Business Unit

The city business unit is a base to which you associate all the suppliers within a city that are supplying items or services for your subdivisions. You associate your homebuilding company with the city where the construction is to take place. The city business unit code is a user defined three-character code for the city name. For example, the city code for Denver could be DEN. You use the Job Master Revisions screen to set up the business units. The Material Handling system uses the city business unit for takeoff contracts as well as bid subcontracts. The city is also known...
as the branch/plant in the Inventory system Constants table. You can set up a city business unit or a company business unit that do not link to a specific subdivision.

**Navigation**
From Homebuilder Management (G44H), choose Subdivision/Plan/Lot Setup
From Subdivision/Plan/Lot Setup (G44H1), choose Job Master Revisions

**On Job Master Revisions, complete the following fields:**
- Business Unit (city)
- Level of Detail
- Description (city name in the second entry box on the Business Unit field)
- Type Business Unit
- Company

**Figure 3–1  Job Master Revisions screen**

1. Choose Update with Redisplay (F5) to update the database.
   
   The system enters data in fields on the screen with information that is available from other Homebuilder Management programs and JD Edwards World systems.

2. Choose Address Book Information (F11) to access the Address Book Information screen.

3. Add address information about your homebuilding company.
### Field Explanation

<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
</table>
| Business Unit         | The compressed description contains the alpha name without spaces, slashes, dashes, commas, and other special characters. The compressed description is the field used in the Name Search.  
  *Screen-specific Information*  
  Enter the city code. |
| Level of Detail       | A code that identifies the relationship of parent and subordinate business units in a hierarchy. Up to nine levels of detail are available.       |
| Description           | A user defined name or remark.  
  *Screen-specific Information*  
  Enter the city name. |
| Type Business Unit    | This column contains a list of valid codes for a specific user defined code list. The number of characters that a code can contain appears in the column title.  
  *Screen-specific Information*  
  This is an optional field unless you globally copy options to subdivisions.  
  Typically you enter HA for city/area, HC for Community, HP for Plan and HL for Lot. |
| Company               | A code that identifies a specific organization, fund, entity, and so on. The company code must already exist in the Company Constants table (F0010) and must identify a reporting entity that has a complete balance sheet. At this level, you can have intercompany transactions.  
  *Note:* You can use Company 00000 for default values, such as dates and automatic accounting instructions. You cannot use Company 00000 for transaction entries. |

### 3.2 Setting Up a Subdivision Business Unit

The subdivision business unit is a base to which you associate all the plans and lots within your subdivision. You associate a subdivision with your homebuilding company. You use the Job Master Revisions screen to set up your subdivision business units. The subdivision business unit is a user defined number and the last four digits must be zeros (0000) for the system to work properly. The system uses the four zeros to identify plans and individual lots in that subdivision. You set up each of your subdivisions separately. For example, if your company is building three subdivisions in Denver, you set up three subdivision business units.

After you set up your subdivision business unit, you use the Job Category Code Revisions screen to associate the subdivision to the city where the construction takes place. The Material Handling system uses this information for takeoff contracts.

Category code fields 15, 20, and 22 on the Job Category Code Revisions screen are unique to the Homebuilder Management system. The Construction Seq (sequence) field (category code 15) is reserved for the construction sequence, which the system enters when you run the Lot Proceed/Post program. The Elevation and Plan fields (category codes 20 and 22 respectively) are reserved for the plan and elevation numbers, which the system enters when you run the Lot Proceed/Post program.

**To set up a subdivision business unit**

1. On Job Master Revisions, complete the following fields:
2. Choose Category Codes (F15) to access the Job Category Code Revisions screen. The system enters your subdivision number in the Business Unit field.
3. Complete the following fields:
   - City
     This is Category 5 and you enter your city business unit code which the system uses to associate the subdivision with the city.

4. Complete the following optional fields for sales reporting:
   - Project
   - Product
   - Phase
   - Branch Office

5. Complete the following optional field:
   - Model Journal

6. Click Add.

7. Click Exit (F3) to return to the Job Master Revisions screen.

### 3.3 Setting Up a Plan Business Unit

The plan business unit is a template for the budgets, accounts, and schedules for each house plan in a subdivision. You associate your house plans with the subdivision. You use the Job Master Revisions screen to set up your plan business units. If you have three subdivisions and each subdivision offers four house plans, you build twelve plan business units; four for each subdivision.

JD Edwards World recommends that your plan business unit number begin with P followed by the subdivision number. The last four characters are set up to be the plan number in place of the 0000 that you use in the subdivision number. You can override
this selection by setting the processing options. All examples in this guide use the following format.

**Figure 3–4 Plan Business Unit Template**

![Plan Business Unit Template]

To set up a plan business unit

1. On Job Master Revisions, complete the following fields:
   - Business Unit (plan number)
   - Level of Detail
   - Description (plan description in the second entry box on the Business Unit field)
     The three lines directly under this field are for additional description information.
   - Type Business Unit
   - Subdivision
   - Company

**Figure 3–5 Job Master Revisions (Plan Business Unit) screen**
2. Choose Category Codes (F15) to access the Job Category Code Revisions screen.
3. Enter a value in the City field.

3.3.1 Processing Options

See Section 62.1, "Job Master Revisions (P510063)."
This chapter contains these topics:

- Section 4.1, "Choosing a Model Chart of Accounts,"
- Section 4.2, "Copying Master Codes,"
- Section 4.3, "Copying the Chart of Accounts,"
- Section 4.4, "Viewing Your Chart of Accounts."

You create a chart of accounts for each subdivision and plan within a subdivision. Use the chart of accounts for tracking and reporting operational and financial information. Much of the financial information in the Homebuilder Management system is shared with other JD Edwards World systems, such as the General Accounting system and the Job Cost system.

The JD Edwards World Homebuilder Management system provides models from which you can choose to use as a foundation for setting up your chart of accounts. The models provide an account description that is tied to a cost code and a cost type. You modify this information to satisfy your homebuilding requirements. After your subdivision chart of accounts is set up, you need to add appropriate Homebuilder construction codes. Based on your company’s operational requirements, these codes can be set up at either or both the subdivision and plan levels. Information that is used at both the subdivision and plan levels should be added at the subdivision level before the chart of accounts is copied to the plan level. If you add information after the plan chart of accounts is created, you will need to manually type the information on the subdivision chart of accounts and each plan chart of accounts. The plan chart of accounts should be either a complete copy or a subset of the subdivision chart of accounts.

The chart of accounts tasks use screens and programs from the Job Cost system. The chart of accounts in the Homebuilder Management system is the same as the cost code structure in the Job Cost system.

The following guidelines for setting up a chart of accounts assumes you set up one subdivision chart of accounts, allocate master category cost, report, and construction codes to it, then copy that chart of accounts for all your subdivisions and modify as appropriate for the specific subdivision. Then, for each plan in the subdivision, you copy the subdivision chart of accounts.

See Also:

4.1 Choosing a Model Chart of Accounts

You use the Chart Type Setup screen to set up your homebuilder chart of accounts. You can use the JD Edwards World Homebuilder Management system model and modify it, or you can create your own chart of accounts.

You can enter your Bill Item, Area Code, and Location Code (Category Codes 1 through 3 respectively) information on Chart Type Setup. If you include this information, it becomes part of your master chart model. You only need to enter the information here and copy it to your subdivision and plans. Alternatively, you can also enter Category Codes 1 through 3 using the Copy Selected Master Codes screen. You use these user-defined codes (UDCs) as follows:

- Bill Item is a UDC trade code that you can use for Material Handling vendor identification.
- Area Code is a UDC that identifies the sequence of construction.
- Location Code is a UDC that you can use for phase release.

**Navigation**

From Homebuilder Management (G44H), choose Subdivision/Plan/Lot Setup

From Subdivision/Plan/Lot Setup (G44H1), choose Chart Type Setup

**To choose a model chart of accounts**

1. On Chart Type Setup, the Job Cost system cost codes display.

**Figure 4–1 Chart Type Setup screen**

2. Place the cursor in the Chart Type field and choose Field Sensitive Help (F1).
   The User Defined Codes Window displays the available chart types.
3. Highlight the type you want (for example, HOM), and click Select/Work With from the Options menu.
   Chart Type Setup displays with HOM in the Chart Type field.

4. Click Enter.
   Chart Type Setup displays with the HOM model chart of accounts.

---

4.1.1 Processing Options
See Section 62.2, "Chart Type Setup (P51091)."

4.2 Copying Master Codes
You use the Copy Selected Master Codes screen to create your subdivision chart of accounts, which is based on the model that you set up. You can add or modify the
Copying Master Codes

detail lines to satisfy your homebuilding company’s requirements for the subdivision. You can add Homebuilder construction information for Category Codes 1, 2, 3, and 4 using the Copy Selected Master Codes screen. If you use Category Code 5, you access the Original Budget Entry screen for adding information for Category Codes 1, 2, 3, 4, and 5.

Use Account Master Category Codes 1, 2, and 5 for trade (roofing, flooring, and so on), scheduling construction sequence, and cost of sales. The system stores this information in the Account Master table (F0901). Use Category Code 3 for phase release. Category Code 4 is a UDC you use in accordance with your Company’s requirements.

If you have more than one subdivision that uses the same chart of accounts information, create one chart of accounts and copy it for all your subdivisions. If your subdivisions use different chart of accounts information, create a chart of accounts for each subdivision.

If you use Material Handling (takeoffs), you set up Bill Items. See Section 23.1, "Defining Takeoff Lists" for more information.

Navigation
From Homebuilder Management (G44H), choose Subdivision/Plan/Lot Setup
From Subdivision/Plan/Lot Setup (G44H1), choose Copy Selected Master Codes

To copy master codes
1. On Copy Selected Master Codes, the Job Cost system cost codes display.

Figure 4–4  Copy Selected Master Codes screen

2. Complete the following fields:
   - Copy From: Chart Type
   - To: Job Number

3. Choose Copy All Cost Codes into Account Master (F6).
This creates a subdivision chart of accounts based on your homebuilder model.

4. Click Add.

5. Click More Detail (F4) to view data in the detail area.

**Figure 4–5 Copy Selected Master Codes (Detail) screen**

![Copy Selected Master Codes (Detail) screen](image)

6. Perform one of the following:
   - If you use only Category Codes 1 through 4, for each applicable homebuilder detail line, complete the category code fields and click Change.
   - Bill Item (Category Code 1) is a UDC that you can use for Material Handling vendor (trade code) identification.
   - Area Code (Category Code 2) is a UDC that identifies the sequence of construction.
   - Location Code (Category Code 3) is a UDC that you can use for phase release.
   - Floor Code (Category Code 4) is a UDC.
   - If you use Category Codes 1 through 5, you can choose Budget Setup (F18) to access the Original Budget Entry screen.
7. On Original Budget Entry, click More Detail (F4) to view data in the detail area.

8. Optionally, for each applicable detail line, complete the category (CAT) code fields.

9. Optionally, complete the Bill Item field if you use takeoffs.

10. Choose Update with Redisplay (F5) to update the database.

11. Click Exit (F3) to return to the Copy Selected Master Codes screen.
### Field Explanation

**Copy From: Chart Type.** This column contains a list of valid codes for a specific user-defined code list. The number of characters that a code can contain appears in the column title.

*Screen-specific information*

Enter your chart of accounts model.

**To: Job Number**

The compressed description contains the alpha name without spaces, slashes, dashes, commas, and other special characters. The compressed description is the field used in the Name Search.

*Screen-specific information*

Enter your subdivision number.

**Bill Item**

This column contains a list of valid codes for a specific user-defined code list. The number of characters that a code can contain appears in the column title.

*Screen-specific information*

Enter a UDC that you can use for Material Handling vendor (trade code) identification.

**Area Code**

This column contains a list of valid codes for a specific user-defined code list. The number of characters that a code can contain appears in the column title.

*Screen-specific information*

Enter a UDC that identifies the sequence of construction.

**Location Code.**

This column contains a list of valid codes for a specific user-defined code list. The number of characters that a code can contain appears in the column title.

*Screen-specific information*

Enter a UDC that you can use for phase release.

**Floor Code**

This column contains a list of valid codes for a specific user-defined code list. The number of characters that a code can contain appears in the column title.

**CAT 5**

This column contains a list of valid codes for a specific user-defined code list. The number of characters that a code can contain appears in the column title.

*Screen-specific information*

Enter a UDC that allows you to group and track like items. Examples might include BAS for base house construction, LND for land costs, DEV for land development. You can associate the UDS with specific AAs when you run closing reports.

### 4.2.1 Processing Options

See Section 62.3, "Copy Selected Master Codes (P510921).”

### 4.3 Copying the Chart of Accounts

You use the Copy Similar Job screen to copy your subdivision chart of accounts to your plan (job) chart of accounts. You use the plan chart of accounts to track costs and report at the plan level. You can roll up and report these costs at the subdivision level by setting a processing option. You create a plan chart of accounts for each plan in each subdivision.
Viewing Your Chart of Accounts

Navigation
From Homebuilder Management (G44H), choose Subdivision/Plan/Lot Setup
From Subdivision/Plan/Lot Setup (G44H1), choose Copy Similar Job

To copy the chart of accounts
1. On Copy Similar Job, complete the following fields:
   - From Job Number
   - To Job Number

Figure 4–8  Copy Similar Job screen

2. Click Enter.
   Repeat these steps for each plan in the subdivision.

4.3.1 Processing Options
See Section 62.4, "Copy Similar Job (P518042)."

4.4 Viewing Your Chart of Accounts
You use the Account Master Sequence screen to view your chart of accounts. You can use this screen to modify your chart of accounts and to add Master Category Codes 1 through 3.

Navigation
From Homebuilder Management (G44H), choose Subdivision/Plan/Lot Setup
From Subdivision/Plan/Lot Setup (G44H1), choose Account Master Sequence
To view your chart of accounts
On Account Master Sequence, enter your subdivision number in the following field and click Enter.

- Job Number

The Account Master Sequence screen displays your subdivision chart of accounts.

Figure 4–9  Account Master Sequence screen

4.4.1 Processing Options
See Section 62.5, "Account Master Sequences (P510141)."
Viewing Your Chart of Accounts
This chapter contains the topic:

- **Section 5.1, “Setting Up a Budget.”**

The purpose of setting up a budget is to allocate amounts and units to the cost types. Budgets can be set up at both the subdivision and plan level or they can be set up at the plan level only. The system can update lot budget information to the subdivision budget by running a FASTR program.

The budget amount is based on the general ledger date. This allows you to change your budgeted amount as prices go up or down. If you are budgeting at the plan level, you need to manually change the amount for each plan.

In addition to allocating amounts and units to the cost types, you can enter Account Master table (F0901) category codes. If you choose to enter the category codes in this step, you need to manually enter them into each of your subdivision and plan charts of accounts.

You can copy the budgets from the subdivision business unit number, the plan business unit number, and from accounts with committed amounts the system creates when you run the Lot Proceed Proof/Post program.

### 5.1 Setting Up a Budget

You use the Original Budget Entry screen or the Original Speed Budget Entry screen to allocate amounts and units to the costs types. These screens are completely interchangeable. The only difference is the order of the fields. The detail area of both screens is the same. You can use the detail area to enter Account Master table Category Codes 1 through 10. The Homebuilder Management system uses only category codes 1 through 5.

**Navigation**

From Homebuilder Management (G44H), choose Subdivision/Plan/Lot Setup

From Subdivision/Plan/Lot Setup (G44H1), choose Original Speed Budget Entry

**See Also:**

- Overview to Job Budgets in the *JD Edwards World Job Cost Guide*.

To set up budgets

1. On Original Speed Budget Entry, enter your subdivision or plan number in the following field and click Enter.
   - Job Number
The chart of accounts for the subdivision or plan displays.

**Figure 5–1  Original Speed Budget Entry screen**

2. Select the detail line to update.
3. Enter the number of units in the following field.
   - Original Budget Units
4. Enter the budget amount in the following field.
   - Original Budget Amount
5. Choose More Details (F4) to access the detail area.
6. You can add the information for Category Codes 1 through 5 if they are blank.

<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Budget Units</td>
<td>The quantity of something that is identified by a unit of measure. For example, it can be the number of barrels, boxes, cubic yards, gallons, and hours and so on.</td>
</tr>
<tr>
<td>Original Budget Amount</td>
<td>The BORG data item maintains the original budget amounts and unit quantities for any ledger in the Account Balances file (F0902) that relates to budgeting.</td>
</tr>
</tbody>
</table>

Screen-specific information
This field maintains the original budget amounts and unit quantities for any ledger in the Account Balances table (F0902) that relates to budgeting.

5.1.1 Processing Options

See Section 62.6, "Original Budget Entry/Speed Entry (P510121)."
This chapter contains these topics:

- Section 6.1, "Setting Up a Work Day Calendar,"
- Section 6.2, "Generating Work Day Calendar,"
- Section 6.3, "Setting Up a Schedule,"
- Section 6.4, "Changing a Schedule."

Each of your lots must have a schedule. To generate schedules, you first need to set up a work day calendar. The work day calendar identifies each work day of the month as being a work day, a holiday, a weekend day, and so on. The work day calendar can be set up for your homebuilding company or it can be set up by city business unit. Setting the calendar up by city provides more flexibility by allowing multiple variations of schedules determined by location.

A schedule is set up for each plan business unit. For the initial setup of each schedule, you identify when a task can start, the number of days it will take to complete the task, and precedent activities. This creates a critical path for the plan. The system allows you to manipulate the critical path by overriding the sequence information.

The system creates the actual calendar schedule after the sale of a house when you run the Original Schedule Update program (P445026). The system uses the start date from the Lot Proceed Proof/Post program (P445098) and the information you provide in the Scheduled Number of Days Revision program (P44508). Later, when you need to revise the schedule, you enter the actual start and complete dates and run the Schedule Recalculation program (P445081), which generates the current schedule in the specific lot business unit number.

### 6.1 Setting Up a Work Day Calendar

You use the Work Day Calendar screen to identify each day in a given month and year as a work day or as some other type of day. For this task, you create a work day calendar for each city business unit. However, you may choose to build one work day calendar for your company. It is important to note that when you create the schedule, the system only counts the calendar fields which contain a W.

**Navigation**

From Homebuilder Management (G44H), enter 27

From Homebuilder Management Technical Operations (G44H31), choose Work Day Calendar
To set up a work day calendar

1. On Work Day Calendar, perform one of the following:
   - Enter your city business unit in the Branch field to create a calendar for your city business unit
   - Enter All in the Branch field to create a calendar for your homebuilding company

2. Complete the following fields:
   - Calendar Year
   - Calendar Month

3. In each of the day fields, enter the appropriate code.

4. Click Change.

   The Work Day Calendar redisplay with the current year and month. To view your changes, enter in the appropriate year and month and click Inquire.

<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calendar Year</td>
<td>The calendar year.</td>
</tr>
<tr>
<td>Calendar Month</td>
<td>The calendar month.</td>
</tr>
</tbody>
</table>
6.2 Generating Work Day Calendar

You use the Calendar Generation screen to add, change, or delete multiple calendar months and years for a specified date range simultaneously by establishing a weekly model of working and nonworking days. All systems using the Work Day Calendar Calendar program can use the Shop Floor Calendar process. A standard five day work week defaults into the Type of Day code fields.

Note: The type of day code is used to define a typical weekly schedule for calendar generation. You have the option to automatically include holidays based on the 98/HL UDC table.

Navigation

From Homebuilder Management (G44H), enter 27

From Homebuilder Management Technical Operations (G44H31), choose Work Day Calendar

From Work Day Calendar (G44H31), press F5 (Calendar Generation)

To generate a Work Day calendar

1. On Calendar Generation, perform one of the following:
   - Enter your city business unit in the Branch field to create a calendar for your city business unit
   - Enter All in the Branch field to generate a calendar for your city business unit
2. Complete the following fields:
   - Shift
   - Calendar Name
   - From Month/Year
   - Thru Month/Year
3. In each of the day fields, enter the appropriate code.
4. Click Change, Add, or Delete.

### 6.3 Setting Up a Schedule

You create a schedule for each plan business unit. You can use any one of the following three screens to create the schedule. Processing options control the order of the format for each of the these screens. You can select one screen and toggle among the three screens by using Toggle to Next Format (F11).

- Scheduled Number of Days Revisions
- Date Entry (Sequence Number)
- Date Entry (Cost Code)

The screen includes the plan chart of accounts cost code, cost type, and sequence information that you set up. For each account, you identify when the task starts and the number of days it takes to complete the task. This information provides the scheduling information the system needs to create a critical path for each plan. Following is an example using the Scheduled Number of Days Revision screen.
Navigation
From Homebuilder Management (G44H), enter Progress Report & Scheduling
From Progress Report & Scheduling menu (G44H15), choose Scheduled Number of Days Revision
Alternatively, from the Progress Report & Scheduling menu (G44H15), choose Date Entry (Sequence Number) or Date Entry (Cost Code).

To set up a schedule
1. On Scheduled Number of Days Revision, enter the plan number in the following field and click Inquire.
   - Job & Phase
      The Scheduled Number of Days Revision screen displays with your plan cost code, cost type, description, and sequence information. The Sequence field is the Area Code (Category 2) field on the Copy Selected Master Codes screen in the Account Master table (F0901).

2. Choose Toggle to Next Format (F11) to access the view that contains the Days After Prior and Days Start End fields.
3. For each detail line, complete the following fields:
   - Days After Prior
   - Days Start End
4. Click Change.
5. Click Update and Redisplay (F5) to update the database.
Changing a Schedule

6.4 Changing a Schedule

You can change the original schedule by specifying a precedent activity sequence. This overrides the original sequence information and allows for many cost codes to be under construction at the same time. For example, if you have four items sequenced 001 through 004, and you change sequence items 002 and 003 to 001, the original items 001 through 003 now all start at the same time.

To change a schedule

1. On Scheduled Number of Days Revision, enter the plan number in the following field and click Inquire.

   - Job & Phase

---

Figure 6-4  Scheduled Number of Days (Updated) screen

<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
</table>
| Days After Prior| Identifies an item or line of work on a schedule outside the Job Cost system. It lets you cross-reference job costs with the scheduled task.  

   **Screen-specific information**

   The number you enter in this field indicates that the current task cannot start until a previous task is in progress for a specified number of days. For example, Sequence 001 is blank. You enter 5 in the Days After Prior field for sequence 002. You cannot start the work for sequence 002 until sequence 001 has been in progress for 5 days.  

| Days Start End  | Number of Days used in the Schedule file to determine the completion date.  

   **Screen-specific information**

   This number identifies how many days it takes to complete the task.
2. Choose Toggle to Next Format (F11) to access the view that contains the Precedent Activity Sequence (Prd Act Seq) field.

![Figure 6–5 Scheduled Number of Days Revision (Change) screen](image)

3. In the detail line that you want to change, complete the following field:
   - Precedent Activity Sequence

4. Click Change.

5. Choose Update and Redisplay (F5) to update the database.

<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Precedent Activity</td>
<td>Used in the Schedule file to override the schedule calculator to retrieve</td>
</tr>
<tr>
<td>Sequence</td>
<td>the beginning date from the specified sequence number instead of using</td>
</tr>
<tr>
<td></td>
<td>the prior sequence numbers completion date.</td>
</tr>
</tbody>
</table>

### 6.4.1 Processing Options

See Section 62.7, "Schedule Entry (P44508)."
7.1 Setting Up House Plans

For each house model you offer in a subdivision, you create a plan master. The plan master information includes the house model number and name, the elevation, the square footage, the year you introduce the plan, the base price, and the previous base price.

You use the Plan Master screen to add and maintain specific information about house models within a subdivision. The Lot Proceed Proof/Post program uses this information to determine the base house price.

Navigation

From Homebuilder Management (G44H), choose Subdivision/Plan/Lot Setup

From Subdivision/Plan/Lot Setup (G44H1), choose Plan Master

To set up house plans:

1. On Plan Master, complete the following field and click Inquire.
   - Subdivision
2. Complete the following fields:
   - Plan
   - Elv (Elevation)
   - Yr
   - Base Hse Price
   - Base Hse Pre
   - Plan/Elevation Description
   - Square Footage

3. Choose More Detail (F4) to access the detail area of Plan Master.
4. Complete the following field:
   - $ Eff Date (Effective Date)

5. Optionally, complete the following fields.
   - Target Profit %
   - Arch pl

6. Choose Update and Redisplay (F5) to update the database.

<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plan</td>
<td>A number that identifies a specific floor plan within a project. This is an important key field in the homebuilder system. It is also used to match lot proceed options to bid or takeoff contracts when the Lot Proceeds Proof/Post program (P445098) is run. Note the meaning of the following values when this field is used for searching: blank All records * Only records that have * in this field</td>
</tr>
<tr>
<td>Elv (Elevation)</td>
<td>Lot Proceed House Elevation. This field is used to match the Lot Proceed to a Bid or Takeoff contract when doing a Lot Proceed Post to create commitment contracts. Screen-specific information This is a user defined code that indicates the topography where the house is built. The program uses the Elevation field to match the Lot Proceed to a Bid or Takeoff contract when you run the Lot Proceed Post to create commitment contracts.</td>
</tr>
<tr>
<td>Yr</td>
<td>This is a information only field use in the Plan Master file. Screen-specific information This is the year you introduce the plan. This is an information only field in the Plan Master (F4452) table.</td>
</tr>
</tbody>
</table>
### Field Explanation

<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
</table>
| Base Hse Price       | The base price of a house. The base price is enter in the Plan master file and will default into the Lot Proceed file.  
  *Screen-specific information*  
  This is the base price of a house. |
| Base Hse Pre         | Previous Base house price. This field should be manually entered when a change occurs to the Base house price field in the Plan Master file.  
  *Screen-specific information*  
  This is a previous base house price. You manually enter this price when a change occurs to the base house price field. |
| Plan/Elevation Description | A user defined name or remark.  
  *Screen-specific information*  
  This is a description of the house plan where you can enter the house model name and house style. For example, Sunrise-Tri-level Brick. |
| Square Footage       | The number of square feet in the house.                                     |
| $ Eff Date (Effective Date) | Enter the month, day and year.  
  *Screen-specific information*  
  This is the date a base house price becomes effective. You must use the Effective Date field if you use Base House Previous. The system uses the effective date to determine whether to use the current sales price or the previous sales price. |
| Target Profit %      | Percent used to determine how much over cost a sale should be.             |
| Arch pl              | This is a description field in the Plan Master file.                        |

### 7.1.1 Processing Options

See Section 62.8, "Plan Master (P4452)."
This chapter contains the topic:

- Section 8.1, "Setting Up Lots."

8.1 Setting Up Lots

Your subdivision is divided into lots, with each lot having a lot identification number that you assign on the Lot Master screen. You use the Lot Master program to create and maintain your lots.

When you run the Lot Proceed Proof/Post program, the system creates a lot business unit number based on the lot identification number from the Lot Master program. Throughout the examples in this guide, the lot number is the last four characters of the subdivision number. For example, if your subdivision number is 33330000 and your lot identification number is 0001, the program creates lot business unit number 333300001 for the lot.

Navigation

From Homebuilder Management (G44H), choose Subdivision/Plan/Lot Setup

From Subdivision/Plan/Lot Setup (G44H1), choose Lot Master

To set up lots

1. On Lot Master, complete the following field and click Inquire.
   - Subdivision
2. Complete the following fields:
   - Lot
   - Address
   - Lot Premium
   - Previous Premium

3. Choose More Detail (F4) to access the detail area of Lot Master.
4. Complete the following fields:
   - Premium Effective Date

5. Optionally, complete the following fields:
   - Comments
   - Status Release Date
   - Status

6. Click Change and then choose Update and Redisplay (F5) to update the database.

<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
</table>
| Lot              | Used to record Lot Numbers per Subdivision. Blanks are not allowed in any position of this field. The lot number is also used to create the Lot Business Unit number.  
                  | *Screen-specific information*  
                  | The lot number is a four-digit number.                                     |
| Address          | The first line of the mailing address in the Address Book system.            |
                  | *Screen-specific information*  
                  | This can be a physical or legal address. If you choose to use a physical address, it is the first line of the mailing address in the Address Book system. An example of a legal address might be Lot 1, Block 1, Filing 5. |
| Lot Premium      | The dollar amount adjustment determine based on prime location of the Lot. This field is used to calculate the total house price. This filed is entered into the Lot Master file and will default into the Lot Proceed file.  
                  | *Screen-specific information*  
                  | An additional dollar amount you enter based on the prime location of the lot. |
| Previous Premium | Lot premium previous is manually entered into the Lot Master file when a change is made to the Lot Premium field. |
| Premium Effective Date | This is the date the lot premium becomes effective. You must use this field if you use Previous Premium. |
| Comments         | Additional text that further describes or clarifies a field in JD Edwards World systems. |
| Status Release Date | Enter the day, month and year. |
| Status           | This column contains a list of valid codes for a specific user defined code list. The number of characters that a code can contain appears in the column title. |

8.1.1 Processing Options

See Section 62.9, "Lot Master (P4453)."
This chapter contains these topics:

- Section 9.1, "Setting Up Options,"
- Section 9.2, "Setting Up Contingent Options,"
- Section 9.3, "Adding an Existing Plan or Elevation,"
- Section 9.4, "Selecting Options for a Lot,"
- Section 9.5, "Understanding Option and Price Availability,"
- Section 9.6, "Reviewing the Option List,"
- Section 9.7, "Reviewing Option Details,"
- Section 9.8, "Changing the Sales Price,"
- Section 9.9, "Using Copy Option Utility,"
- Section 9.10, "Using Global Option Master Update."

You set up and maintain options at the subdivision level. You can set up an option for an entire subdivision, a specific plan and all elevations of the plan, or a specific plan and elevation combination. Following are examples of options and the table illustrates how the options can be set up. An asterisk (*) represents all.

- Subdivision. A mailbox might be common to all plans and elevations in the subdivision.
- Specific plan and all elevations of that plan. An outdoor entry light may be specific to a particular plan, but common to all elevations of that plan.
- Specific plan and specific elevation. An entry door can be specific to a particular elevation of a plan.

<table>
<thead>
<tr>
<th>Option</th>
<th>Subdivision</th>
<th>Plan</th>
<th>Elevation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mailbox</td>
<td>33330000</td>
<td>*</td>
<td>*</td>
</tr>
<tr>
<td>Outdoor Entry Light</td>
<td>33330000</td>
<td>3001</td>
<td>*</td>
</tr>
<tr>
<td>Entry Door</td>
<td>33330000</td>
<td>3002</td>
<td>A</td>
</tr>
</tbody>
</table>

You can use options with Takeoffs. See Section 23.1, "Defining Takeoff Lists" for more information.
9.1 Setting Up Options

You use the Option Master screen to set up and maintain a list of the available options for a subdivision. The Option Master screen also provides the capability for you to include textual information for an option.

Navigation

From Homebuilder Management (G44H), choose Options/Bid Subcontracts

From Options/Bid Subcontracts (G44H11), choose Option Master

To set up options

1. On Option Master, complete the following fields:
   - Subdivision
   - Option Number
   - Plan
   - Elevation
   - Description
   - Start Date
   - End Date
   - Price Effective Date
   - Expected Profit Percentage

2. Complete the following optional fields:
   - Estimated Cost
   - Sales Price
3. Choose Text Entry (F6) to access the Option Master Detail screen.

The system enters values for the Subdivision, Option Number, Plan, and Elevation fields.

Figure 9–2 Option Master Detail screen

4. Complete the following field.

   ■ Option Description

5. Click Add.

6. Exit (F3) to the Option Master screen.

<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
</table>
| Option Number    | A user defined name or remark.  

Screen-specific information
This is an 8-character, user defined code that ties the option to a plan and elevation.

| Plan             | A number that identifies a specific floor plan within a project.  

Screen-specific information
This is an important key field in the homebuilder system. It is also used to match lot proceed options to bid or takeoff contracts when the Lot Proceeds Proof/Post program (P445098) is run.  

Screen-specific information
This is the last four digits of your plan business unit. You can use an asterisk (*) to indicate all plans in the subdivision.
<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
</table>
| Elevation        | Lot Proceed House Elevation. This field is used to match the Lot Proceed to a Bid or Takeoff contract when doing a Lot Proceed Post to create commitment contracts.  
*Screen-specific information*  
This is a user defined code that indicates the topography where the house will be built. You can use an asterisk (*) to indicate all elevations. |
| Description      | A user defined name or remark.  
*Screen-specific information*  
Enter a brief description of the option. There are two more description fields available for additional descriptions/remarks. |
| Start Date       | Enter the date of first day the option is available for sale.  
*Screen-specific information*  
Enter the date of the last day the option is available for sale. |
| End Date         | This is the day the option sales price becomes effective.  
*Screen-specific information*  
This date should fall between the start date and end date. |
| Price Effective Date | Used to record the Cost of Sales/Sales Tax journal entry.  
*Screen-specific information*  
Enter the profit that you want to receive for the option. This is an optional field. If you enter a value in this field and the Estimated Cost field, the system calculates the sales price. |
| Expected Profit Percentage | The estimated dollar amount that is budgeted for this work order.  
*Screen-specific information*  
Enter your cost for the option. If you enter a value in this field and the Expected Profit Percentage field, the system calculates the sales price. |
| Estimated Cost   | Current Option sales prices. Based on the effective date in the Option Master file.  
*Screen-specific information*  
Enter the sales price. If you enter a value in both the Estimated Cost field and the Expected Profit % field and leave this field blank, the system calculates the sales price. If you enter information in all three fields, the system accepts the information you type, overriding any system calculation. This price appears on the Option Selections screen. |
| Sales Price      | Previous Option sales price manually entered when changing the Current Option Sales price  
*Screen-specific information*  
Enter the previous price. If there is a price change, and you leave this field blank, the system updates the field based on information from Option Cost Detail. Use this field for reporting purposes. |
| Previous Sales Price | Used to calculate the dollar amount of the deposit taken from the buyer.  
*Screen-specific information*  
Enter the expected deposit percentage. This is an optional field. |
Setting Up Contingent Options

On the Option Master screen, you can identify the point in time where an option is no longer available because the construction is beyond the point of installing that option. This is known as a contingent option. You must set up the contingent option field before you can use a contingent option. You can associate a contingent option with a sequence code or to a cost code. The Option Selections program uses the contingent option information to identify to the sales people whether an option is still available.

### Navigation
From Homebuilder Management (G44H), choose Options/Bid Subcontracts
From Options/Bid Subcontracts (G44H11), choose Option Master

### To set up a contingent option
1. On Option Master, complete the following fields:
   - Subdivision
   - Option Number
   - Plan
   - Elevation
2. In the Contingent Option field choose Field Sensitive Help (F1).

The User Defined Codes Window displays the current contingent options for the Contingent Option (Category Code 8) field.

<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Option Type</td>
<td>There are three available option type buckets. The UDC table 44/01, in the second description field, the number 1, 2 or 3 is used to determine the bucket of a given option type.</td>
</tr>
<tr>
<td>Contingent Option</td>
<td>Option type bucket. The UDC table, 44/01 is used to determine the bucket of a given option type. 44/08 is reserved for contingent options.</td>
</tr>
<tr>
<td>Option Description</td>
<td>A detailed narrative description to explain the pending work order or engineering change order. The field offers unlimited text. You can format it on the Record Types screen to divide a work order into sections.</td>
</tr>
</tbody>
</table>

### 9.2 Setting Up Contingent Options

On the Option Master screen, you can identify the point in time where an option is no longer available because the construction is beyond the point of installing that option. This is known as a contingent option. You must set up the contingent option field before you can use a contingent option. You can associate a contingent option with a sequence code or to a cost code. The Option Selections program uses the contingent option information to identify to the sales people whether an option is still available.
Setting Up Contingent Options

3. From the Functions menu, choose Exit to User Defined Codes Maintenance (F10).

4. On User Defined Codes Revisions, choose More Details (F4).
5. Complete the following fields and click Add:
   - Code
   - Description
   - Description 2
   - Special Handling Code
   - Hard Coded Y/N

6. Exit (F3) to the User Defined Codes window.

7. Exit (F3) to the Option Master screen.

<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description 2</td>
<td>Additional text that further describes or clarifies a field in JD Edwards World systems.</td>
</tr>
<tr>
<td></td>
<td>Screen-specific information</td>
</tr>
<tr>
<td></td>
<td>If you associate the contingent option with a sequence number, this field is the sequence number. If you associate the contingent option with a cost code, this field is the cost code and cost type that you separate with a period.</td>
</tr>
</tbody>
</table>
## 9.3 Adding an Existing Plan or Elevation

You can search for an existing plan or elevation and include this information to your option master.

**Navigation**

From Homebuilder Management (G44H), choose Options/Bid Subcontracts

From Options/Bid Subcontracts Setup (G44H11), choose Option Master

**To add an existing plan or elevation**

1. On Option Master, complete the following field:
   - Subdivision

2. Complete either of the following fields:
   - Plan
   - Elevation

3. Choose Field Sensitive Help (F1).

   The Plan/Elevation Search window displays with valid plan and elevation combinations.

---

<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special Handling Code</td>
<td>A code that indicates special processing requirements for certain user defined code values. The particular value you enter in this field is unique for each user defined code record type. The system uses the special handling code in many ways. For example, special handling codes defined for Language Preference specify if the language is double-byte or if the language does not have uppercase characters. Programming is required to activate this field. If a &quot;P&quot; is in the second position, the system identifies that unit of measure as a potent unit of measure. Screen-specific information If you associate the contingent option with a sequence number, you must enter C in this field. If you associate the contingent option with a cost code, leave this field blank.</td>
</tr>
</tbody>
</table>

---

*Figure 9–6 Plan/Elevation Search screen*
4. Choose the plan or elevation detail line.

The Option Master screen redisplay with the Plan/Elevation information.

9.4 Selecting Options for a Lot

You can use the Option Selections screen to select specific options for a lot. You can also add an option that is specifically for a lot.

You use the DREAM Writer Version Selection processing option for the Lot Proceed Inquiry program (P44503) to control the version of the Option Selections screen.

Navigation
From Homebuilder Management (G44H), choose Closing/Revenue Processing
From Homebuilder Accounting Entries (G44H16), choose Lot Proceed Inquiry

To select options for a lot

1. On Lot Proceed Inquiry, complete the following field and click Inquire.
   - Subdivision

   Figure 9–7  Lot Proceed Inquiry screen

2. Enter 1 in the following field next to a lot to access the Lot Proceed Entry screen:
   - Option

3. On Lot Proceed Entry, complete the following fields:
   - Plan/Elevation
   - House Type
   - Start Date

4. Choose Option Selection (F12) to access Option Selections.
5. On Option Selections, perform one of the following:
   - Choose Option Master (F6) to access the Option Master Entry screen and add an option for that lot.
   - Complete the Quantity field to select the options for the specific project and lot and click Enter.
9.4.1 Processing Options

See Section 62.10, "Lot Proceed Inquiry (P44503)."

9.5 Understanding Option and Price Availability

The Start Date, End Date, and Price Effective dates you enter on the Option Master screen are significant. Depending on whether you set the Suppress the Display of Inactive Options processing option prior to accessing the Option Selections program, this program determines whether to display the Sales Price date for an option based on the date in the End Date and Price Effective Date fields. Either a P for previous sales price or C for current sales price displays in the PC field on the Option Master screen. The system stores both prices in the Option Master file (F4461).

When you access the Option Selections screen:

- Within the start and end date range and the date in the Price Effective Date field is the same as or later than the date in the End Date field, the option displays without a price and a P displays in the PC field. The P indicates the option is within the end date availability but not within the price effective date and therefore no price is available.

- Prior to the date in the End Date field and the date in the Price Effective Date field is the same as or later than the date in the Start Date field, the option displays with a sales price and a C displays in the PC field.

- Within the start and end date range, and there is not a date in the Price Effective Date field, the option displays with no price and the PC field is blank.

9.5.1 Example of Option and Price Availability

1. On Option Master, add an option and in the Price Effective Date field, perform one of the following:
   - Enter a date that is the same as the date in the End Date field.
   - Enter a date that is between the dates in the Start Date and End Date fields.
2. From the Homebuilder Management menu (G44H), choose Closing/Revenue Processing.

3. From the Homebuilder Accounting Entries menu (G44H16), choose Lot Proceed Inquiry.

4. On Lot Proceed Inquiry, locate the subdivision.

5. Access the Lot Proceed Entry screen.

6. On Lot Proceed Entry, choose Option Selection (F12).

   The Option Selection screens displays with the option in the detail area as follows:
   - Without a sales price and a P in the PC field when you enter a date in the Price Effective Date field that is the same as the end date.
   - With a sales price and a C in the PC field when you enter a date in the Price Effective Date field that is between the start and end dates.
9.6 Reviewing the Option List

You use the Option Master List to review all of your available options. You can review the options for the subdivision or for a particular plan. You cannot change option information using this screen. You can select an option and access the Option Master Entry screen, where you can make changes. You can also select an option and access the Option Cost Detail screen, where you can view change supplier and cost information.

Navigation
From Homebuilder Management (G44H), choose Options/Bid Subcontracts
From Options/Bid Subcontracts Setup (G44H11), choose Option Master List

To review the option list
1. On Option Master List, complete the following fields and click Inquire.
   - Project No
2. To narrow your search, complete the following fields:
   - Plan
   - Skip to Option

The Option Master List displays your subdivision or plan options.
Reviewing the Option List

3. Access the detail area (F4).

Figure 9–13  Option Master List (Detail) screen
### Field Explanation

<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Number</td>
<td>The compressed description contains the alpha name without spaces, slashes, dashes, commas, and other special characters. The compressed description is the field used in the Name Search.</td>
</tr>
<tr>
<td>Screen-specific information</td>
<td>This is a required field and is your subdivision business unit number. If you use only this field, all the options for your subdivision display.</td>
</tr>
</tbody>
</table>

### 9.6.1 Processing Options

See Section 62.11, "Option Master Inquiry (P446103)."

### 9.7 Reviewing Option Details

The system creates the option detail information after you run the Lot Proceed Proof/Post program. You use the Option Cost Detail screen to review supplier and cost information for an option. You can review the option information by subdivision, by subdivision and plan, by subdivision and option, or by subdivision, option, and plan. If you choose to review the option information using subdivision, option, plan, and elevation, the Option Cost Detail screen displays the previous sale and current sales price.

#### Navigation

From Homebuilder Management (G44H), choose Options/Bid Subcontracts

From Options/Bid Subcontracts Setup (G44H11), choose Option Cost Detail

Alternatively, you can access Option Cost Detail from the Option Master List screen by entering 2 in the Option field for a specific option.

#### To review option details

1. On Option Cost Detail, complete the following fields and click Inquire.
   - Project No
   - Option No
   - Plan
   - Elevation

The Option Cost Detail screen displays option supplier and cost information.
Changing the Sales Price

2. Access the detail area (F4).

9.8 Changing the Sales Price

You can change the current sales price on the Option Cost Detail screen. The system uses the current option sales price and the effective date from the Option Master.
Changing the Sales Price

(F4461) table to update the current sales price. Other than the current sales price, you cannot change option information using the Option Cost Detail screen.

9.8.1 Before You Begin

For the system to accept a change in the sales price, the header fields on the Option Cost Detail screen must match the data in the Option Master (F4461) table. All of the header fields on the Option Cost Detail screen are required fields when you change a sales price.

Navigation
From Homebuilder Management (G44H), choose Options/Bid Subcontracts
From Options/Bid Subcontracts Setup (G44H11), choose Option Cost Detail

To change the sales price
1. On Option Cost Detail, complete the following fields and click Inquire.
   - Project No
   - Option No
   - Plan
   - Elevation

   The Option Cost Detail screen displays supplier and cost information for an option. Previous and current sales price fields also display.

   Figure 9–16 Option Cost Detail (Change Sales Price) screen

2. Choose Replace Current Sales Price (F6).

   The Option Cost Detail screen redisplay with the current sales price. The system updates this field based on the effective date and the current sales price from the Option Master Entry program (P446100). The date in the Effective Date field
should fall between the dates in the Start and End Date fields. There must also be a subcontract with dates in the Effect Date and Complete Date fields for this information to display on the screen.

3. Choose More Detail (F4) to access the detail area.

9.8.2 Processing Options

See Section 62.12, "Option Detail (P446104)."

9.9 Using Copy Option Utility

You use the Copy Option Utility program to copy options to subdivisions. You can copy an option at the city or company level to one or more subdivisions or you can copy an option from one subdivision to another subdivision or range of subdivisions. You can copy a single option or a range of options. To use this copy utility, you must ensure that you copy from and to the same business unit types. For example, copy from a company business unit with a business unit type of residential to a subdivision business unit with a business unit type of residential.

You can use the Data Selection to choose specific options or a range of options. Ensure you enter the effective date in the Copy Option processing option or leave blank to use today’s date as the effective date.

Navigation
From Homebuilder Management (G44H), choose Options/Bid Subcontracts
From Options/Bid Subcontracts Setup (G44H11), choose Copy Option Utility

9.9.1 Before You Begin

If you copy options using this utility, the appropriate information must exist in the Type Business Unit field of the Job Master Revisions screen.

9.9.2 Data Selection

Enter the copy to subdivision.

9.9.3 Processing Options

See Section 62.13, "Copy Utility (P445096)."

9.10 Using Global Option Master Update

You use Global Option Master Update to copy or change options or option fields from one city, company, or subdivision business unit to another business unit. To use this program, you must ensure that you are copying from and to the same business unit types. For example, copy from a company business unit with a business unit type of residential to a subdivision business unit with a business unit type of residential. This program generates the Global Option Master Update report (R445094).

You can run a DEMO version or copy a version and change it to suit your needs from the DREAM Writer version list. You can also run this program in proof mode and final mode.

9.10.1 Before You Begin

If you use this program, the appropriate information must exist in the Type Business Unit field of the Job Master Revisions screen.

9.10.2 Data Selection

Specify the business unit, option, plan, and elevation.

9.10.3 Processing Options

See Section 62.14, "Global Option Master Update (P445094).”

9.10.4 Global Option Master Update Report

*Figure 9–17 Global Option Master Update report*

<table>
<thead>
<tr>
<th>Option</th>
<th>Description</th>
<th>Qualifier</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.00%</td>
<td>3.00%</td>
<td>1.00%</td>
</tr>
<tr>
<td>5.00%</td>
<td>4.00%</td>
<td>2.00%</td>
</tr>
<tr>
<td>6.00%</td>
<td>5.00%</td>
<td>3.00%</td>
</tr>
<tr>
<td>7.00%</td>
<td>6.00%</td>
<td>4.00%</td>
</tr>
<tr>
<td>8.00%</td>
<td>7.00%</td>
<td>5.00%</td>
</tr>
<tr>
<td>9.00%</td>
<td>8.00%</td>
<td>6.00%</td>
</tr>
<tr>
<td>10.00%</td>
<td>9.00%</td>
<td>7.00%</td>
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<tr>
<td>11.00%</td>
<td>10.00%</td>
<td>8.00%</td>
</tr>
<tr>
<td>12.00%</td>
<td>11.00%</td>
<td>9.00%</td>
</tr>
<tr>
<td>13.00%</td>
<td>12.00%</td>
<td>10.00%</td>
</tr>
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This chapter contains the topic:

- Section 10.1, "Setting Up Pay Point Master."

### 10.1 Setting Up Pay Point Master

A pay point is a method of dividing an account into discrete activities or components and allocating a percentage of the payment to the activity or component level. The parent cost code is in the chart of accounts. For each parent cost code, you set up the child cost codes.

You use the Pay Point Master screen to set up parent and child cost codes. You set up the parent cost code using the chart of account cost code and cost type. You then set up the child cost codes and allocate a percentage of the whole contract amount (100 percent) to each child cost code.

**Navigation**

From Homebuilder Management (G44H), choose Subdivision/Plan/Lot Setup

From Subdivision/Plan/Lot Setup (G44H1), choose Pay Point Master

**To set up Pay Point Master**

1. On Pay Point Master, complete the following fields:
   - Company
   - Subdivision
   - Parent Cost Code
   - Cost Type
   - Option
2. In the detail area, complete the following fields and click Add:

- Pay Pnt (Pay Point)
- Child Cost Code
- Payment Percent
- Description

<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
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<tbody>
<tr>
<td>Parent Cost Code</td>
<td>This field contains the subsidiary account portion of the parent account number.</td>
</tr>
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</table>
| Cost Type          | The object account portion of a general ledger account. The term "object account" refers to the breakdown of the Cost Code (for example, labor, materials, and equipment) into subcategories (for example, dividing labor into regular time, premium time, and burden). If you are using a flexible chart of accounts and the object is set to 6 digits, JD Edwards World recommends that you use all 6 digits. For example, entering 000456 is not the same as entering 456, because the system enters three blank spaces to fill a 6-digit object.  
  
  Screen-specific information  
  This number is in the chart of accounts.                                                                                           |
| Option             | Option flag used for Homebuilder Pay Point Master if an option exists for parent cost codes.                                                |
  
  Screen-specific information  
  Enter Y (yes) or N (no) to indicate whether there are options for the parent cost code.                                         |
Setting Up Pay Point Master

Pay Point (Pay Pnt)  In the A/R and A/P systems, a code that corresponds to the pay item. In the Sales Order and Purchase Order systems, this code identifies multiple transactions for an original order. For purchase orders, this is always 000. For sales orders with multiple partial receipts against an order, the first receiver used to record receipt has a suffix of 000, the next has a suffix of 001, the next 002, and so on.

Child Cost Code  Child subsidiary account that has a relationship with a parent subsidiary account.  

  Screen-specific information  

  Enter a cost code that is a child cost code of the parent cost code.

Payment Percent  The percentage of a parent cost codes total amount allocated to the child cost codes. The total pay point percentage must equal 100 percent.

Description  A description, remark, name, or address.  

  Screen-specific information  

  Enter a textual description of the child cost code.
This chapter contains these topics:

- Section 11.1, "Locating a Project or Job by Name,"
- Section 11.2, "Locating a Project or Job by Company,"
- Section 11.3, "Inquiring on Job Status."

After you have established your business units, you can review the information related to the project or job. You must know the job number of a project or job in order to review it. If you do not know the job number, you can use the Job Name Search screen to search by job name and the Job Revisions by Company screen to search by company. Additionally, you can use the Job Status Inquiry screen to view what contracts have been posted.

See Also:

- Locate a Project or Job and Work with Job Progress in the *JD Edwards World Job Cost Guide.*

### 11.1 Locating a Project or Job by Name

You use the Job Name Search screen to search for a job number.

**Navigation**

*From Homebuilder Management (G44H), choose Subdivision/Plan/Lot Setup*

*From Subdivision/Plan/Lot Setup (G44H1), choose Job Name Search*

**To locate a project or job by name**

On Job Name Search, complete the following field and click Inquire.

You can enter an asterisk (*) to view all of the jobs.

- Job Name
11.1.1 Processing Options

See Section 62.15, "Job Name Search (P51200).”

11.2 Locating a Project or Job by Company

You use the Job Revisions by Company screen to search for a job number.

**Navigation**

From Homebuilder Management (G44H), choose Subdivision/Plan/Lot Setup

From Subdivision/Plan/Lot Setup (G44H1), choose Job Revisions by Company

**To locate a project or job by company**

1. On Job Revisions by Company, complete the following field and click Inquire.
   - Company
Find a project or job by company.

Figure 11–2  Job Revisions by Company screen

2. Choose More Detail (F4) to access the detail area.

Figure 11–3  Job Revisions by Company (Detail) screen

11.2.1 Processing Options

See Section 62.16, "Job Revisions by Company (P51006)."
11.3 Inquiring on Job Status

You use the Job Status Inquiry screen to view which contracts have been posted.

**Navigation**

From Homebuilder Management (G44H), choose Subdivision/Plan/Lot Setup

From Subdivision/Plan/Lot Setup (G44H1), choose Job Status Inquiry

**To inquire on job status**

On Job Status Inquiry, complete the following field and click Inquire.

- Job Number

![Figure 11–4 Job Status Inquiry screen](image)

11.3.1 Processing Options

See Section 62.17, "Job Status Inquiry (P512000)."
Part II
Bid Subcontracts

This part contains these chapters:

- Chapter 12, "Overview to Bid Subcontracts,"
- Chapter 13, "Work with Bid Subcontracts for a Subdivision,"
- Chapter 14, "Enter Bid Subcontracts for a City or Company,"
- Chapter 15, "Assign a Supplier to an Option,"
- Chapter 16, "Assign a Supplier to a Lot,"
- Chapter 17, "Search for Bid Subcontracts,"
- Chapter 18, "Copy Bid Subcontracts,"
- Chapter 19, "Change Prices Globally."
This chapter contains the topic:

- **Section 12.1, "Cycle of the Bid Subcontract."**

A bid subcontract is a non-committing contract with a document type of BC (base agreement contract). It is essentially an agreement of prices for future work. Use bid subcontracts to create committing contracts. Each bid subcontract specifies a supplier and tasks (cost codes). It can also include options, if relevant. Bid subcontracts can be set up at the subdivision, city, or company level.

The bid subcontracts tasks use screens and programs in the Subcontract Management System.

This section includes the following tasks:

- Work with Bid Subcontracts for a Subdivision
- Enter Bid Subcontracts for a City or Company
- Assign a Supplier for an Option
- Assign a Supplier to a Lot
- Search for Bid Subcontracts
- Copy Bid Subcontracts
- Use Global Price Change

**See Also:**


## 12.1 Cycle of the Bid Subcontract

When you enter the bid subcontract information, the Close field on the Commitment Revisions screen is blank, indicating the subcontract is not closed. When you run the Lot Proceed Proof/Post program, the system creates a lot contract.

In the Homebuilder Management system, the values for the Close field on the Commitment Revisions screen include:

- **Y** - The contract is closed and you cannot run the Auto Voucher program for this contract.
- **A** - The contract is approved and released. You can run the Auto Voucher program for this contract.
- **Z** - There are vouchers for the amounts on this contract.
When the lot contract is complete and ready for commitment release, you approve and release it so you can run the Auto Voucher program for this contract. You must first set the New Purge Code for Vouchered Purchasing Records processing option for the Auto Voucher program. After you run the Auto Voucher program, the system changes the Close field to a value based on the value in the New Purge Code for Vouchered Purchasing Records processing option.
This chapter contains these topics:

- Section 13.1, "Entering a Bid Subcontract for a Subdivision,"
- Section 13.2, "Revising a Bid Subcontract for a Subdivision,"
- Section 13.3, "Deleting a Bid Subcontract,"
- Section 13.4, "Adding Commitment Revisions,"
- Section 13.5, "Entering Pay Point Bid Master Accounts,"
- Section 13.6, "Adding Subcontract Log Revisions."

You enter the supplier’s commitments for the subdivision, plan, elevation, and cost code. You can record and track additional information about the supplier.

You use Bid Subcontract Entry to establish a bid contract for your suppliers that have submitted bids for completing a homebuilding task. You associate the subcontract number with the subdivision. You can identify whether the subcontract is primary, secondary, or to be determined.

You use Commitment Revisions to enter commitments for a bid subcontract. You associate the commitments with a subdivision, plan, elevation, and cost code.

You use Subcontract Log Revisions to add subcontract bid information, such as signed contracts, insurance certificates, IRS tax information, and so forth. Use the detail area of the Subcontract Log Revisions screen for additional notes for the log entries.

### 13.1 Entering a Bid Subcontract for a Subdivision

You use the Bid Subcontract Entry screen to create the header information for a bid subcontract. The header information includes the contract number, your homebuilding company code, the subdivision, the contract methodology, and tax information.

The contract methodology field allows you to specify whether the Lot Proceed Proof/Post program automatically assigns a primary supplier or you assign a supplier using the Bid Supplier Assignment screen. If you have more than one supplier you should complete this field. You do not complete the Contract Methodology field if you have only one supplier.

When a subcontract is bid, you use the Tax Explanation field to determine how to calculate sales tax needs for the base house cost.

**Navigation**

From Homebuilder Management (G44H), choose Options/Bid Subcontracts
From Options & Bid Subcontract Setup (G44H11), choose Bid Subcontract Entry

13.1.1 Before You Begin

Set the following processing options for the Bid Subcontract Entry program:

- Set the Display Number of Jobs processing option to 2 for bids, allowing one job per contract. This processing option controls whether you can process multiple jobs per subcontract. Depending on how you set this processing option, the screen displays the Project field, the Job Number field, or neither. If the Project or Job Number field displays and you do not specify a project or job number you must specify a contract company.

- Set the Format Selection processing option to 1 to display the Homebuilder format for subcontract entry.

- Set the Processing Mode Selection processing option to 1 to specify Homebuilder processing mode.

- Set the Processing Sequence Selection processing option to specify whether the Commitment Revisions or Contract Log screens displays when you add a subcontract.

Depending on how the system constant is set, the effective date might control validation of available bid subcontract documents. An alternative method of validating available bid subcontract documents is sequence number. This does not display on Bid Subcontract Entry.

For a given subcontract, the processing options for Commitment Revisions must match the settings for Bid Subcontract Entry.

To enter a bid subcontract for a subdivision

On Bid Subcontract Entry, complete the following fields and click Add or Update with Redisplay (F5):

- Order Number
- Description
- Contract Company
- Address Number
- Business Unit
- Contract Method
- Tax Explanation Code
- Tax Rate/Area
### Field Explanation

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<th>Field</th>
<th>Explanation</th>
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<tr>
<td>Order Number</td>
<td>A number that identifies an original document. This can be a voucher, an order number, an invoice, unapplied cash, a journal entry number, and so on.</td>
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</table>

**Screen-specific information**

Enter the contract number and type. If you leave this field blank, the Next Numbers program automatically assigns a number. Depending on how you set up next numbers, the system uses either system 43, Next Number 5 or the alternate next number program (Next Numbers by Company/Fiscal Year), to assign the number based on contract type and contract company. If you leave the type field blank, the system uses the default you specify in the processing options. If you do not specify a contract type in the processing options, the system assumes type OS (lot subcontract).

<table>
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<tr>
<th>Description</th>
<th>A description, remark, name, or address.</th>
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<tr>
<td>Contract Company</td>
<td>A number that, along with order number and order type, uniquely identifies an order document (such as a purchase order, a contract, a sales order, and so on.)</td>
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If you use the Next Numbers by Company/Fiscal Year facility, the Automatic Next Numbers program (X0010) uses the order company to retrieve the correct next number for that company. If two or more order documents have the same order number and order type, the order company lets you locate the desired document.

**Program-specific information**

If you leave this field blank, the system supplies the company assigned to the project or job. If you do not enter a project or job number you must enter the contract company number.
### Field

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<td>Address Number</td>
<td>Enter an Address Book number.</td>
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<td><strong>Screen-specific information</strong></td>
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<td>This is the Supplier’s number from the Address Book. If you do not know the number, see Locate Addresses in the JD Edwards World Address Book and Electronic Mail Guide for more information.</td>
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<tr>
<td>Business Unit</td>
<td>Enter your subdivision business unit number.</td>
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</table>
| Contract Method   | A code that indicates whether a contract is part of the Vendor Assignment process. The value in this field determines whether a bid contract will be considered in the Lot Proceed Post process. Valid values are as follows:  
blank – The contract is not part of Vendor Assignment, so it will be chosen during the post provided that it meets all other criteria.  
T – The contract is part of Vendor Assignment used to designate a “to be determined” vendor. The Lot Proceed Post will create a lot-specific contract using next number methodology. The user will then have the opportunity to assign a vendor to that specific contract at a later date.  
V – The contract is part of Vendor Assignment and will be chosen ONLY if the contract has been assigned to the lot being processed.  
VP – The contract is part of Vendor Assignment and is registered to the primary vendor. The contract will be chosen UNLESS another contract has been assigned to the lot being processed.  
C – The contract is defined at a city or “global business unit”. This contract will apply to all lots that match all of the other wildcard choices. All other contract types will be selected before this type. The city is identified by Category Code 5 on the Business Unit Master. This contract will always be selected if another contract has not already been assigned to the cost code. The resulting committed contract will have a different contract number for each subdivision based on next number methodology.  
                   | **Screen-specific information**                                                                                                             |
|                   | For the value of V, you must assign a lot to this subcontract.                                                                           |
|                   | For the value of VP, the subcontract will be chosen unless it is overridden.                                                              |
|                   | For the value of T, after you run Lot Proceed Proof/Post in final mode, you must access the Bid Subcontract Entry screen and change the vendor to the same vendor that appears on the new OS subcontract for the BC contract. |
| Tax Explanation Code | A user defined code (00/EX) that controls how a tax is assessed and distributed to the general ledger revenue and expense accounts. You assign this code to a customer or supplier to set up a default code for their transaction.  
|                   | Do not confuse this with the taxable, non-taxable code. A single invoice can have both taxable and non-taxable items. The entire invoice, however, must have one tax explanation code.  
|                   | **Program-specific information**                                                                                                           |
|                   | If you leave this field blank, the system supplies the code that you set up for the project or job. If you do not set up a code for the project or job, the system supplies the code from the Supplier Master table (F0401). |
13.2 Revising a Bid Subcontract for a Subdivision

You use the Bid Subcontract Entry screen to change the header information for an existing bid subcontract.

To revise a bid subcontract for a subdivision

1. On Bid Subcontract Entry, complete the following fields and click Change or Update with Redisplay (F5):
   - Order Number
   - Contract Company

   If you leave the Contract Company field blank and there are two or more subcontracts with the same contract number, the system displays the Order Selection screen for you to choose the appropriate subcontract.

   **Figure 13–2 Order Selection screen**

   The Bid Subcontract Entry screen displays with the subcontract you chose.

2. To revise the header information after the subcontract displays, enter new information over the current information, and click Change or Update with Redisplay (F5).

   You cannot change the supplier number after you enter vouchers for the contract, and you cannot change the job number after you enter commitments.
Deleting a Bid Subcontract

You can delete a bid subcontract only if you did not enter vouchers for the subcontract. When you delete a subcontract, you delete everything for the subcontract, including the log entries, any extended text, commitments, and so forth.

To delete a subcontract
On Bid Subcontract Entry, locate the subcontract and click Delete.

13.3 Processing Options
See Section 63.2, "Commitment Revisions (P4402)."

13.4 Adding Commitment Revisions
You use Commitment Revisions to enter commitments for a bid subcontract. If you access the Commitment Revisions screen from the Bid Subcontract Entry screen, the system enters most of the header information. The system always enters 000 in the Construction Sequence field for the base contract.

You enter the commitment details in the detail portion of the screen. You can enter information in the Cost Type (Code) field, or the system enters the information from the AAIs when you run the Lot Proceed Proof/Post. You can also add tax information.

After you enter the commitment information, you run the Lot Proceed Proof/Post program. This program selects one cost code, plan, and elevation combination commitment per base agreement contract. If two commitments exist with the same cost code, and one commitment specifies a plan and the other commitment includes an asterisk, the system selects the plan-specific commitment. The same selection criteria

<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Order Number</td>
<td>A number that identifies an original document. This can be a voucher, an order number, an invoice, unapplied cash, a journal entry number, and so on.</td>
</tr>
<tr>
<td></td>
<td><em>Screen-specific information</em></td>
</tr>
<tr>
<td></td>
<td>This is the contract number and type. If you leave this field blank, the system supplies this from the processing options. If the default contract type is different from the contract you want, you can enter the correct contract type. If you do not know the contract number and type, choose Subcontract Search (F10) to access the Subcontract Search screen, where you can locate and choose a subcontract.</td>
</tr>
<tr>
<td>Contract Company</td>
<td>A number that, along with order number and order type, uniquely identifies an order document (such as a purchase order, a contract, a sales order, and so on.)</td>
</tr>
<tr>
<td></td>
<td><em>Screen-specific information</em></td>
</tr>
<tr>
<td></td>
<td>If you use the Next Numbers by Company/Fiscal Year facility, the Automatic Next Numbers program (X0010) uses the order company to retrieve the correct next number for that company. If two or more order documents have the same order number and order type, the order company lets you locate the desired document.</td>
</tr>
<tr>
<td></td>
<td>If you leave this field blank and there are two or more subcontracts with the same contract number, the system displays the Order Selection screen for you to choose the appropriate subcontract.</td>
</tr>
</tbody>
</table>
applies to elevation, that is, the system selects a specific elevation before it selects a commitment indicating all elevations. If there are two or more vendors with the same cost code, plan, and elevation combination, the system selects more than one commitment if the additional vendors have a unique option. When you run the Lot Proceed Proof/Post program, the results include:

- The base house contract displays with the amount.
- The subcontract with the option amount displays as an additional option line and the other base house contract displays on the Lot Proceed Proof/Post (R445098) report.

After you run the Lot Proceed Proof/Post program, the OS contract includes a change in sequence in the Construction Sequence field based on change orders that affect the plan or plan/elevation combination.

From Homebuilder Management (G44H), choose Options/Bid Subcontracts
From Options & Bid Subcontract Setup (G44H11), choose Commitment Revisions
Alternatively, you can also access the Commitment Revisions screen from the Bid Subcontract Entry screen by choosing Commitment Details (F2).

### 13.4.1 Before You Begin
- Commitment Revisions processing options affect information that displays on the screen. For a given subcontract, the processing options for both Commitment Revisions and Bid Subcontract Entry must match.
- Set the Processing Sequence Selection processing option for the Bid Subcontract Entry program to specify whether the Commitment Revisions or Subcontract Log Revisions screens displays when you add a subcontract.

**To add commitment revisions**

1. On Commitment Revisions, complete the following fields:
   - Contract No
   - Contract Co
   - Effective Date
   - Complete Date
   - Skip to Code (cost code)
   - Plan
   - Elevation
   - Option
   - Pricing Type (P)
   - Quantity
   - Unit of Measurement (UM)
   - Unit Price

The system calculates information for the Extended Amount field.
2. Choose More Detail (F4) to access the detail area.

3. Enter 1 in the Option field to include a comment for the commitment.
4. On the Commitment Distribution screen, enter a comment and click Enter.

5. Continue to choose Exit (F3) to return to the menu.

<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
</table>
| Effective Date    | A date that identifies the financial period to which the transaction is to post. The company constants table for general accounting specifies the date range for each financial period. You can have up to 14 periods. Generally, period 14 is for audit adjustments.  

*Screen-specific information*

This date identifies the financial period to which the transaction posts. The company constants table for general accounting specifies the date range for each financial period.  

| Complete Date     | The promised completion date for the contract or commitment. |
### Field Explanation

<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pricing Type</td>
<td>A code that tells the system how to price the contract or commitment. Valid codes are:</td>
</tr>
<tr>
<td></td>
<td>U – Unit price contract. Unit price contract line items require both units and unit prices. The extended amount is calculated by the system. Commitments consist of both units and amounts.</td>
</tr>
<tr>
<td></td>
<td>L – Lump sum contract. Lump sum contracts can have units and a unit price, an extended amount, or both units and an extended amount.</td>
</tr>
<tr>
<td></td>
<td>If units are entered, a unit price is required as well. The units are informational only, and the extended amount is the true commitment amount. The system calculates the extended amount.</td>
</tr>
<tr>
<td></td>
<td>If units are not entered, the unit price is the total amount and the extended amount is the same as the unit price. For lump sum contracts, quantities can be posted to the general ledger if the Post Quantities (PQ) field in the fold area is set correctly. Lump sum line items will commit amounts, but not units.</td>
</tr>
<tr>
<td>Quantity</td>
<td>The number of units that the contract or commitment represents. If this is a lump sum commitment (pricing type is L), the value in this field is informational only.</td>
</tr>
<tr>
<td></td>
<td>Screen-specific information</td>
</tr>
<tr>
<td></td>
<td>You must enter a value of 1 or greater.</td>
</tr>
<tr>
<td>Unit of Measurement</td>
<td>A user defined code (00/UM) that indicates the quantity in which to express an inventory item, for example CS (case) or BX (box).</td>
</tr>
<tr>
<td></td>
<td>Screen-specific information</td>
</tr>
<tr>
<td></td>
<td>If you leave this field blank, the system supplies a value from the Account Master table (F0901).</td>
</tr>
<tr>
<td>Unit Price</td>
<td>The unit cost of one item, as purchased from the supplier, excluding freight, taxes, discounts, and other factors.</td>
</tr>
<tr>
<td></td>
<td>Program-specific information</td>
</tr>
<tr>
<td></td>
<td>If the pricing type is L (Lump Sum) and no units are specified, this is the total amount of the commitment.</td>
</tr>
<tr>
<td>Skip to Code</td>
<td>A subdivision of an object account. Subsidiary accounts include more detailed records of the accounting activity for an object account.</td>
</tr>
<tr>
<td></td>
<td>Screen-specific information</td>
</tr>
<tr>
<td></td>
<td>This field, together with the Job and Type fields, constitutes the general ledger account number associated with the contract.</td>
</tr>
</tbody>
</table>

#### 13.4.2 Processing Options

See Section 63.2, "Commitment Revisions (P4402)."

#### 13.5 Entering Pay Point Bid Master Accounts

You use Pay Point Bid Master to associate a parent cost code with an option. You use Pay Point Percentage Allocation to view and accept the spread across the child accounts that the system creates based on information from Bid Master and Pay Point Bid Master.
The processing options for Pay Point Percentage Allocation allow you to accept the final contract and override the contract information.

**Navigation**

From Homebuilder Management (G44H), choose Options/Bid Subcontracts

From Options & Bid Subcontract Setup (G44H11), choose Commitment Revisions

**To enter pay point bid master accounts**

1. On the Commitment Revisions screen, choose Bid Master Screen (F6) to access Pay Point Bid Master.

**Figure 13–6 Pay Point Bid Master screen**

![Pay Point Bid Master screen](image)

The system enters values in the Company, Subdivision, and Vendor fields based on the information from Commitment Revisions.

2. Complete the following fields:
   - Parent Cost Code
   - Plan
   - Elevation
   - Option Number
   - Unit Price

3. Choose Spread (F6) to create the spread and display Pay Point Percentage Allocation.
   
   The system enters the values in the Parent Cost Code and Description fields.

4. Choose More Detail (F4) to access the detail area.

5. Review the spread information in the detail area and perform one of the following.
If the information is correct, click Enter.

By clicking Enter, you accept the amount. If you entered more than one parent cost code on Pay Point Bid Master, the next parent cost code and its information displays.

Choose Update to Commitment Revisions (F6) to return to Commitment Revisions where this information displays in the detail area of the screen to create the commitment.

13.5.1 Processing Options

See Section 63.3, "Pay Point Percentage Allocation (P44642)."

13.6 Adding Subcontract Log Revisions

You use Subcontract Log Revisions to add subcontractor bid information, such as signed contracts, insurance certificates, IRS tax information, and so on. You access this screen from the Bid Subcontract Entry screen, and the system enters the values in the header. The detail area of this screen is available for your notes for the log entries.

From Homebuilder Management (G44H), choose Options/Bid Subcontracts

From Options & Bid Subcontract Setup (G44H11), choose Bid Subcontract Entry

13.6.1 What You Should Know About

<table>
<thead>
<tr>
<th>Topic</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Processing Sequence Selection</td>
<td>Specifies whether the Commitment Revisions screen or Subcontract Log Revisions screen displays when you add a subcontract.</td>
</tr>
<tr>
<td>Processing Option</td>
<td></td>
</tr>
<tr>
<td>Detail Area Fields</td>
<td>The fields in the detail area of the Subcontract Log Revisions screen are user defined, and your company might choose to use different codes and descriptions than those shown in the example.</td>
</tr>
</tbody>
</table>

To add Subcontract Log Revisions

1. On the Bid Subcontract Entry screen, choose Subcontract Log Revisions (F20).
2. In the detail area of the Subcontract Log Revisions screen, complete the following fields:
   - LT
   - Description
   - ST
   - Remark
   - Issue Date
   - Expired Date
   - Required Date
   - PE

3. To add a comment, enter 1 in the Option field to access the Subcontract Log Details text screen.
4. On Subcontract Log Details, enter your comment and click Enter.

5. Choose Exit (F3) to return to Subcontract Log Revisions.

6. Choose More Detail (F4) to access the detail area.

7. In the detail area of the Subcontract Log Revisions screen, enter the appropriate information in the fields set up by your company.

---

**Figure 13–8 Subcontract Log Details screen**

![Subcontract Log Details screen](image1.png)

**Figure 13–9 Subcontract Log Revisions screen**

![Subcontract Log Revisions screen](image2.png)
8. Choose Update with Redisplay (F5) to update the database or click Add.

9. Click Exit (F3) to return to the Bid Subcontract Entry screen.

<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>LT (Log Type)</td>
<td>A user defined code (00/LG) that specifies the type of information in a log entry. The log type is used to group similar types of entries.</td>
</tr>
<tr>
<td>ST</td>
<td>A code that specifies whether the requirements for the log line have been satisfied. Valid codes are:</td>
</tr>
<tr>
<td></td>
<td>Y – Yes, the requirements have been satisfied.</td>
</tr>
<tr>
<td></td>
<td>N – No, the requirements have not been satisfied.</td>
</tr>
<tr>
<td></td>
<td>blank – The requirements have not been satisfied, the log line is not yet in effect, or no status is required.</td>
</tr>
<tr>
<td>Issue Date</td>
<td>The date the log entry was issued. For example, consider a submittal requirement for an insurance certificate. For such an entry the effective date for the insurance policy would be entered in the Issue Date field.</td>
</tr>
<tr>
<td></td>
<td>Screen-specific information</td>
</tr>
<tr>
<td></td>
<td>The date the log entry was issued.</td>
</tr>
<tr>
<td>Expired Date</td>
<td>The expiration date of the log entry if applicable. For example, consider a submittal requirement for an Insurance Certificate. For such an entry, the termination date for the policy would be entered in the Expired Date field. This date is used by the Submittal Status Update program to update the status field. If the expired date is earlier than the current date when you run the program, the system sets the status to N for the log entry.</td>
</tr>
<tr>
<td></td>
<td>Screen-specific information</td>
</tr>
<tr>
<td></td>
<td>The date the log entry expires. Leave blank if there is no expiration date.</td>
</tr>
<tr>
<td>Required Date</td>
<td>The date the log entry needs to be received. For example, consider a submittal requirement for an insurance certificate. For such an entry, the date that a copy of the policy or certified proof of coverage document is to be received would be entered in the Required field.</td>
</tr>
<tr>
<td>PE</td>
<td>A code normally used in conjunction with submittal log entries. It indicates whether the submittal requirement is of such importance that regular payments to the subcontractor can be suspended if the submittal requirement is not properly satisfied.</td>
</tr>
<tr>
<td></td>
<td>If Pay Effect is set to Y, various warning messages can appear during progress payment entry when there are outstanding log requirements. Valid values codes are:</td>
</tr>
<tr>
<td></td>
<td>Y – Issue warning messages if log requirements are not met.</td>
</tr>
<tr>
<td></td>
<td>N – Do not issue warning messages.</td>
</tr>
</tbody>
</table>
Enter Bid Subcontracts for a City or Company

This chapter contains the topic:

- Section 14.1, "Entering Bid Subcontracts for a City or Company."

14.1 Entering Bid Subcontracts for a City or Company

The Homebuilder Management system allows you to set up bid subcontracts at the city and company levels. The city level is a three-character code that you enter in the City field, Category Code 5 in the Business Unit Master (F0006) table. The company level is also referred to as a global subdivision code. By setting up your bid subcontracts at the city or company level, you reduce the data entry at the subdivision levels. If you create your options at the city or company level, you might need to copy them to the subdivision level, as the Option Selections program always selects options at the subdivision level. Use the Copy Option Utility to copy from the city or company to the subdivision.

The data entry for Bid Subcontract for a City or Company is the same as for Bid Subcontracts for a Subdivision. See Section 13.1, "Entering a Bid Subcontract for a Subdivision" for more information.

After you enter the subcontract, you run the Lot Proceed Proof/Post program to apply this bid subcontract to all lots that match all of the wildcard choices on the Commitment Revisions screen. The system selects this subcontract if you did not assign another subcontract to the cost code. The resulting committed subcontract has a different subcontract number for each subdivision based on the next number system. If you did not set the Bid Contracts Option processing option for the Lot Proceed Proof/Post program, the system selects all other subcontract types before this type.

Navigation
From Homebuilder Management (G44H), choose Options/Bid Subcontracts
From Options & Bid Subcontract Setup (G44H11), choose Bid Subcontract Entry

14.1.1 Before You Begin

Before you can set up a bid subcontract at the city or company level, you must be sure your database is set up properly. To set up a bid subcontract at the city or company level, you must set up a city or company business unit that does not tie to a specific subdivision. You must set up a chart of accounts for the city or company so that the system enters the cost code on each line item on the Commitment Revisions screen. You must identify all of the possible options for the city or company business unit. You must also set up the following:
Entering Bid Subcontracts for a City or Company

- **Business Unit.** On the Job Master Revisions screen, enter your city or company code in the Business Unit field. Leave the Subdivision field blank.

- **Chart of Accounts.** Set up your model chart of accounts using the Chart Type Setup screen, and then copy the model using the Copy Selected Master Codes screen. On the Copy Selected Master codes screen, enter your city or company business unit code in the Job Number field.

- You must identify all of the options for the city or company business unit. You enter your city or company business unit number in the Subdivision field of the Option Master screen.

- You can set up parent and child cost code relationships at the city or company level by entering your city or company business unit number in the Subdivision field of the Pay Point Master screen.

If you do not set the Bid Contracts Option processing option for the Lot Proceed Proof/Post program, the system commits only subdivision subcontracts. To commit subcontracts at the city or company level, enter one of the following in the Bid Contracts Option processing option:

- 1 to commit city-level subcontracts.
- 2 to commit company-level subcontracts.
- 3 to commit city-level then company-level subcontracts.

**To enter a bid subcontract for a city or company**

1. On Bid Subcontract Entry, enter C in the Contract Method field.

   *Figure 14–1 Bid Subcontract Entry (City or Company) screen*

2. Add the subcontract.

3. Choose Commitment Details (F2) to access the Commitment Revisions screen.

4. Enter the city- or company-level detail information in the detail lines.
**Figure 14–2 Commitment Revisions (City or Company) screen**

![Commitment Revisions (City or Company) screen](image.png)
This chapter contains these topics:

- Section 15.1, "Viewing the Suppliers,"
- Section 15.2, "Assigning a Supplier for an Option."

You assign or change the suppliers who have bid subcontracts on an option.

Navigation
From Homebuilder Management (G44H), enter 27
From Homebuilder Management Technical Operations (G44H31), choose Alternate Subcontract Entry

15.1 Viewing the Suppliers

You use the Alternate Subcontract Entry screen to view which suppliers have a bid subcontract for a specific option. You can view this information at the subdivision level, the plan level, or the plan and elevation level. When you use this screen and the Alternate Contract Search screen, you can add an option to a supplier's bid subcontract.

To view the suppliers
1. On Alternate Subcontract Entry, complete the following fields and click Inquire.
   - Business Unit
   - Option No
   - Plan No
   - Elevation
2. Choose More Detail (F4) to access the detail area.

15.2 Assigning a Supplier for an Option

You use the Alternate Contract Search screen to assign suppliers for your subdivision. You can view the suppliers for bid subcontracts or you can view suppliers for both bid subcontracts and existing contracts. From this screen you select the suppliers you want
to include as bidders on the option. You can also choose bids from this screen to enter on the Alternate Subcontract Entry screen. You can also add multiple instances of a certain supplier to the Alternate Subcontract Entry screen. Additionally, you can add bid quantities and amounts for each supplier.

**To assign a supplier for an option**

1. On Alternate Subcontract Entry, locate an option at the level you want to view, such as subdivision, plan, or plan and elevation combination.

**Figure 15–3  Alternate Subcontract Entry (Assign Supplier) screen**

2. Choose Contract Search (F10) to access the Alternate Contract Search screen.
The Alternate Contract Search screen displays all the bid subcontracts and subcontract suppliers for your subdivision.

3. To view only the bid subcontract suppliers, enter N in the Include Existing Contracts field and click Enter.

4. Enter 1-9 in the following field next to the supplier name you want to choose:
   - Option

For example, if you enter 1 in the Option field, the supplier displays on the Alternate Subcontract Entry screen. If you enter 4 in the Option field, four lines of this supplier display on the Alternate Subcontract Entry screen.
5. Click Enter to display the Alternate Subcontract Entry screen. The screen includes the supplier name you chose on the Alternate Contract Search screen.

6. Click Change to add the supplier to the option.

15.2.1 Processing Options

See Section 63.4, "Alternate Contract Entry (P445003)."
This chapter contains these topics:

- Section 16.1, "Viewing Suppliers,"
- Section 16.2, "Changing the Supplier,"
- Section 16.3, "Assign a Supplier to a Lot."

You use the Bid Supplier Assignment screen to view the suppliers or to assign or change a supplier on a lot.

Navigation
From Homebuilder Management (G44H), choose Options/Bid Subcontracts
From Options/Bid Subcontracts (G44H11), choose Bid Supplier Assignment

16.1 Viewing Suppliers

You can view the supplier information for the subdivision or for a specific lot. When you locate a subdivision or a lot, the screen displays all the subcontracts and suppliers for that subdivision or lot, respectively, based on information from the Bid Subcontract Entry, Commitment Revisions, and Lot Proceed Entry programs. If the Contract Method (CM) field begins with a V, the system displays only suppliers with BC document types in the DT field.

To view suppliers
On Bid Supplier Assignment, complete the following fields and click Inquire:

- Project Business Unit
- Lot Number
16.2 Changing the Supplier

You can change the supplier from primary to secondary or other. You do this by changing the value in the Contract Method (CM) field. You can only change the supplier if the value in the Contract Method is V. If the value in this field is VP, the supplier displays, but the system prevents you from making changes.

If you specify a contract method of VP on the Bid Subcontract Entry screen, the system assigns this subcontract when you run the Lot Proceed Proof/Post program.

To change the supplier
1. On Bid Supplier Assignment, locate the subdivision or lot.
2. Select the detail line you want to change.
3. Enter a value in the CM field and click Change.

16.3 Assign a Supplier to a Lot

If you specify a contract method of V on the Bid Subcontract Entry screen, you must now assign a lot to that supplier.

To assign a supplier to a lot
1. On Bid Supplier Assignment, locate the subdivision or lot.
2. Select the detail line you want to assign.
3. Enter a value in the Lot field and click Change.
This chapter contains the topic:

- Section 17.1, "Searching for Bid Subcontracts."

### 17.1 Searching for Bid Subcontracts

You use the Subcontract Search screen to locate bid subcontracts at the subdivision level by supplier, cost code, cost type, or any combination of these items.

**Navigation**

From Homebuilder Management (G44H), choose Options/Bid Subcontracts

From Options/Bid Subcontracts (G44H11), choose Subcontract Search

**To search for bid subcontracts**

1. On Subcontract Search, complete one or more of the following fields:
   - Supplier
   - Job Number

2. In the Cost Code/Type field, enter only the cost code or enter both the cost code and the cost type.
3. Enter BC in the Type field.

4. Choose More Detail (F4) to access the detail area.

5. Click Inquire.
17.1.1 Processing Options

See Section 63.5, "Contract Search (P44210)."
This chapter contains the topic:

- Section 18.1, "Copying Bid Subcontracts."

18.1 Copying Bid Subcontracts

You use the Copy Bid Subcontracts program to copy bid subcontracts from one subdivision business unit to another. This program does not create a report.

A version list displays from which you can run a version, or copy a version and modify it to suit your needs. Use the processing options to specify to which subdivision business unit you want to copy the subcontracts.

Navigation
From Homebuilder Management (G44H), choose Options/Bid Subcontracts

From Options/Bid Subcontracts (G44H11), choose Copy Bid Subcontracts

18.1.1 Data Selection

Use the Data Selection screen to specify from which subdivision business unit you are copying the subcontracts.

For information about copying and modifying DREAM Writer versions, see Work with DREAM Writer in the *JD Edwards World Technical Foundation Guide*.

18.1.2 Processing Options

See Section 63.6, "Copy Bid Base Contracts (P445097)."
This chapter contains the topic:

- Section 19.1, "Changing Prices Globally."

19.1 Changing Prices Globally

You use this program to copy pricing information from bid subcontracts to the awarded contracts you choose. This program generates the Global Price Change report (R445095).

A version list displays from which you can run a version, or copy a version and modify it to suit your needs. In the processing options, specify:

- Proof or final mode
- Type of subcontract to update
- Range of lots to include from the Lot Proceed Entry (F4450) table

For information about copying and modifying DREAM Writer versions, see Work with DREAM Writer in the JD Edwards World Technical Foundation Guide.

Navigation
From Homebuilder Management (G44H), enter 27

From Homebuilder Management Technical Operations (G44H31), choose Global Price Change

19.1.1 Data Selection

In the data selection, specify the subdivision, the subcontract type, and subcontract numbers from which the system copies the information.

19.1.2 Processing Options

See Section 63.7, "Global Price Update (P445095)."
## 19.1.3 Global Price Change Report

**Figure 19–1 Global Price Change report**

<table>
<thead>
<tr>
<th>Description</th>
<th>Plan A Qty</th>
<th>Plan A Price</th>
<th>Plan B Qty</th>
<th>Plan B Price</th>
<th>Plan C Qty</th>
<th>Plan C Price</th>
<th>Plan D Qty</th>
<th>Plan D Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Concrete foundation</td>
<td>12,000</td>
<td>4,000.00</td>
<td>15,000</td>
<td>3,000.00</td>
<td>18,000</td>
<td>2,000.00</td>
<td>21,000</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Concrete walls</td>
<td>12,000</td>
<td>4,000.00</td>
<td>15,000</td>
<td>3,000.00</td>
<td>18,000</td>
<td>2,000.00</td>
<td>21,000</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Framing</td>
<td>12,000</td>
<td>4,000.00</td>
<td>15,000</td>
<td>3,000.00</td>
<td>18,000</td>
<td>2,000.00</td>
<td>21,000</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Addition</td>
<td>12,000</td>
<td>4,000.00</td>
<td>15,000</td>
<td>3,000.00</td>
<td>18,000</td>
<td>2,000.00</td>
<td>21,000</td>
<td>1,000.00</td>
</tr>
</tbody>
</table>
Part III
Material Handling

This part contains these chapters:

- Chapter 20, "Overview to Material Handling,"
- Chapter 21, "Set Up City Constants,"
- Chapter 22, "Process Supplier Items,"
- Chapter 23, "Define Takeoff Lists,"
- Chapter 24, "Display Takeoff Master List,"
- Chapter 25, "Copy Takeoff Lists,"
- Chapter 26, "Change Takeoff Lists,"
- Chapter 27, "Assign Suppliers to an Item."
Material Handling accommodates homebuilders who prefer to purchase their materials from suppliers. Material Handling is also referred to as material takeoffs or takeoffs. A takeoff is a form of purchase order that builders use to purchase materials from suppliers. They can then use their own employees or contractors to complete a process in building the house. Material takeoffs are organized at the city level, which is determined by Category Code 5 of the Job Master.

The process the system uses for takeoffs begins when you release a lot. It first examines the Takeoff File table (F4457) by city, subdivision, option, plan, elevation, and swing. Using a hierarchal method to select takeoffs, the system determines which takeoff lines from the F4457 are appropriate to create on the takeoff (purchase order) for the lot you release. When the system locates lines which meet the criteria, it examines the Account Master table (F0901) and determines the associated trade cost code. Using the trade cost code and appropriate information from the F4457, the system selects a vendor, subdivision, and lot from the Takeoff Vendor Assignment table (F4455). The system then examines that vendor, city, supplier, and item, and the Item Price File table (F4459) for an item price. If the system locates a price record, it uses that price.

If the system does not locate a price record with that vendor for the item or there is no vendor assignment record, the system uses the price from the Item Master (F4101), Item Branch File (F4102), and Cost Ledger File (F4105) tables. After the system determines a price, it multiplies the price by the quantity from the F4457 and the price factor from the F4101. It then divides the price by the price divisor from the F4459. If there is no record in the F4459, the system sets the price divisor to 1.

The takeoff process flow is illustrated as follows:
Material Handling includes the following tasks:

- Set Up City Constants
- Process Supplier Items
- Define Takeoff Lists
- Display Takeoff Master List
- Copy Takeoff Lists
- Change Takeoff Lists
- Assign Suppliers to an Item
This chapter contains the topic:

- Section 21.1, "Setting Up City Constants."

21.1 Setting Up City Constants

For material handling, you establish an item master list for each city where your homebuilding company is building houses. You track and report the items at the city business unit level. A city business unit in the Homebuilder Management system is the same as a branch/plant business unit in the Inventory Management system. You review the city business unit you set up and then set up or change the city constants. You can also review item availability and location.

You use the Branch/Plant Constant Inquiry screen to search for your city business unit and to set up your city constants. Most of the information on this screen is associated with the Inventory Management system. Changes you make in the branch/plant constants affect the Inventory Management system database.

See Also:

- Enter Branch/Plant Information in the JD Edwards World Inventory Management Guide for more information about branch/plants.

Navigation

From Homebuilder Management (G44H), choose Homebuilder Item Setup

From Homebuilder Item Setup (G44H12), choose Branch/Plant Constant Inquiry

To set up city constants

1. On Branch/Plant Constant Inquiry, enter your business unit in the following field:

   - Skip to Branch/Plant
Your city business unit displays as the first line in the detail area.

2. Enter 1 in the Option field next to your business unit.

The Branch/Plant Constants Page 1 screen displays the constants for your city business unit.

3. Enter information in the fields you want to change, and click Change.
4. Choose Page 2 (F5) to access Branch/Plant Constants Page 2.

*Figure 21–3  Branch/Plant Constants (Page 2) screen*

5. Enter information in the fields you want to change, and click Change.

6. Click Exit (F3) to access the Branch/Plant Constant Inquiry screen.

7. Enter 3 in the Option field next to your business unit.
   The Item Availability Definition screen displays available item quantities for your city.
8. Enter information in the fields you want to change and click Change.

9. Click Exit (F3) to return to the Branch/Plant Constant Inquiry screen.

10. Enter 4 in the Option field next to your business unit.

   The Location Master Definition screen displays with the locations of materials.

11. Enter information in the fields you want to change, and click Change.
12. Click Exit (F3) to return to the Branch/Plant Constant Inquiry screen.
This chapter contains these topics:

- Section 22.1, "Viewing Supplier Items,"
- Section 22.2, "Creating Supplier Items,"
- Section 22.3, "Pricing an Item,"
- Section 22.4, "Changing an Item,"
- Section 22.5, "Changing the Price of an Item,"
- Section 22.6, "Searching for an Item,"
- Section 22.7, "Running Item Price Process,"
- Section 22.8, "Running Update Price Status,"
- Section 22.9, "Running Update Purchase Amount,"
- Section 22.10, "Using After Start,"
- Section 22.11, "Setting Up Cost Code Master."

You record each supplier-provided item for materials handling (takeoffs), and you work with item pricing throughout the building process.

### 22.1 Viewing Supplier Items

You use the Item Master program to view supplier items.

**Navigation**

From Homebuilder Management (G44H), choose Homebuilder Item Setup

From Homebuilder Item Setup (G44H12), choose Item Master

**To view a supplier item**

On Item Master, complete the following fields and click Inquire.

- City
- Item Number
22.2 Creating Supplier Items

You use the Item Master program to create an item to include in materials handling (takeoffs). You identify the item and its pricing information. You can also add textual information about the item. The system can also calculate sales tax on materials contracts.

To create a supplier item
1. On Item Master, complete the following fields:
   - City
   - Item Number
   - Description
   - Average Price
   - Price Factor
   - Purchase Tax (Y/N)
   - Default Supplier
   - Cost Code

2. Choose Item Notes (F14) to access Text Messages.

3. Add information about the item, click Enter and then click Exit (F3).
4. On Item Master, click Add.

If you added textual information about the item, See Memo displays in the upper right-hand portion of the screen.

Figure 22–2 Text Messages screen

Figure 22–3 Item Master (Added Text) screen
### Pricing an Item

#### 22.3 Pricing an Item

You use the Item Price Maintenance program to enter a price for each item by supplier name.

The system uses price factor information from the Item Master and the divisor from the Item Price Maintenance screen to change quantities. For example, the system changes 1,000 board feet to the amount per foot or to the quantity you use, such as 2x4s. Following is the formula:

#### Formula

\[
\text{Item Price (240) } \times \text{ Price Factor (8)} \div \text{ Divisor (1000)} = 1.92 \text{ for one 2x4}
\]

The system calculates discount pricing for specific items based on information you enter on the Item Price Maintenance screen. You can create discounts for each item by amounts, by percentages, or by exceeding a specific quantity of the item. For the system to create standard discount pricing for an item, you must set the:
- Discount field to Y or leave blank
- Model Pricing Option processing option in the Lot Proceed Proof/Post program to 2

You use model discount entries for discount pricing for specific items in model homes. For the system to create model discount pricing for an item, you must set the:
- Discount Flag field to Y or leave blank
- House Type field on the Lot Proceed Entry screen (P4450) to M
Model Pricing Option processing option in the Lot Proceed Proof/Post program to
1

From Homebuilder Management (G44H), choose Homebuilder Item Setup

From Homebuilder Item Setup (G44H12), choose Item Price Maintenance

Alternatively, you can access the Item Price Maintenance screen from the Item Master
screen by choosing Item Price Maintenance (F2). The system enters the city, item, and
supplier numbers.

To price an item

1. On Item Price Maintenance, complete the following field and click Inquire.
   - Subdivision

   ![Figure 22–4 Item Price Maintenance screen]

2. Complete the following fields:
   - Item Price
   - Divisor
   - Effective Date
   - Expiration Date
   - Discount Flag
   - Discount

3. In the Discount Information area of the screen, perform one of the following to use
discounts:
   - For the system to calculate a standard discount, complete one of the following
     fields:
     - Discount Amount
Pricing an Item

- Discount Percent
- Discount Quantity
- For the system to calculate a model discount, complete one of the following fields:
  - Model Discount Amount
  - Discount Percent
  - Discount Quantity

4. Choose Update/Redisplay (F5) to update the database and refresh the data on the screen.

<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item Price</td>
<td>The list or base price to be charged for one unit of this item. In sales order entry, all prices must be set up in the Base Price table (F4106).</td>
</tr>
<tr>
<td>Divisor</td>
<td>Used to calculate the commitment amount of a takeoff contract.</td>
</tr>
<tr>
<td></td>
<td><em>Screen-specific information</em></td>
</tr>
<tr>
<td></td>
<td>Use this field to change the purchasing price to the price based on a single purchasing unit of measure. For example, the system changes one thousand board feet to one board foot.</td>
</tr>
<tr>
<td>Discount Flag</td>
<td>Used in the takeoff system to determine if model pricing is to occur.</td>
</tr>
<tr>
<td></td>
<td><em>Screen-specific information</em></td>
</tr>
<tr>
<td></td>
<td>The system creates model discount pricing for an item based on discount information in the Model Discount fields and from the following settings:</td>
</tr>
<tr>
<td></td>
<td>- Discount field set to Y or leave blank</td>
</tr>
<tr>
<td></td>
<td>- House Type field on the Lot Proceed Entry screen (P4450) set to M</td>
</tr>
<tr>
<td></td>
<td>- Model Pricing Option processing option in the Lot Proceed Proof/Post program set to 1</td>
</tr>
<tr>
<td>Discount</td>
<td>The system creates standard discount pricing for an item based on discount information in the Discount fields and from the following settings:</td>
</tr>
<tr>
<td></td>
<td>- Discount field set to Y or leave blank</td>
</tr>
<tr>
<td></td>
<td>- Model Pricing Option processing option in the Lot Proceed Proof/Post program set to 2</td>
</tr>
<tr>
<td>Discount Amount</td>
<td>Total amount of the discount.</td>
</tr>
<tr>
<td>Discount Percent</td>
<td>Takeoff pricing file discount percentage.</td>
</tr>
<tr>
<td>Discount Quantity</td>
<td>Used to determine if a discount is taken. If the ordered quantity is greater than or equal to this quantity then the discount can be taken.</td>
</tr>
<tr>
<td>Model Discount Amount</td>
<td>Used in the Takeoff system to determine the actual contract price.</td>
</tr>
<tr>
<td>Discount Percent</td>
<td>Used in the Takeoff system to calculate the Model Discount Amount to be applied.</td>
</tr>
<tr>
<td>Discount Quantity</td>
<td>Used to determine if a discount is taken. If the ordered quantity is greater than or equal to this quantity then the discount can be taken.</td>
</tr>
</tbody>
</table>
22.3.1 Processing Options

See Section 64.2, "Item Price Maintenance (P44590)."

22.4 Changing an Item

You use the Item Price List program to change the price and effective date of a supplier item. You can change an item for all cities, for a specific city, or for a specific subdivision.

Navigation

From Homebuilder Management (G44H), choose Homebuilder Item Setup

From Homebuilder Item Setup (G44H12), choose Item Price List

To change an item

1. On Item Price List, perform one of the following and click Inquire:
   - To display all of your inventory items, enter an asterisk (*) in the City field.
   - To narrow your search, complete one or more of the following optional fields.
     - City
     - Subdivision
     - Skip To Item
     - Supplier
     - Contract Number
     - Display History
     - Effective Date
     - Expired Date
     - Discount Flag
2. Enter information in the detail line that you want to change.
   You can use this view to change the Subdivision, Item, and Price fields.

3. Choose More Detail (F4) to access the detail area.

4. In the detail area, change any of the following fields and click Change:
   - Subdivision
   - Item
22.4.1 Processing Options

See Section 64.3, "Item Price List (P44591)."

22.5 Changing the Price of an Item

You use the Item Price Revision program to change the price of an item.

Navigation
From Homebuilder Management (G44H), choose Homebuilder Item Setup
From Homebuilder Item Setup (G44H12), choose Item Price Revision

To change the price of an item
1. On Item Price Revision, perform one of the following and click Inquire:
   - Complete the following fields:
     - City
     - Supplier
   - To narrow your search, complete the following optional fields:
     - Subdivision
     - Effective Date
     - Expired Date
2. Enter information in the following fields on the detail line that you want to change:
   - Current Price.

   If you change the Current Price field, you must also change the Effective Date field.
   - Contract
   - Item
   - Effective Date
   - Expiration Date

3. Choose More Detail (F4) to access the detail area.
4. Change any of the following fields and click Change:
   - Current Price
   - Contract
   - Item
   - Effective Date
   - Expiration Date
   - Standard Discount
   - Standard Discount Percent
   - Standard Discount Quantity
   - Price Divisor (PrcF)
   - Model Discount
   - Model Discount Percent
   - Model Discount Quantity

   The system updates the Revision Number field, which indicates the number of times you have revised an item.

### 22.5.1 Processing Options

See Section 64.4, "Item Price Revision (P44592)."

### 22.6 Searching for an Item

Use the Item Search program to locate a supplier item. You can narrow your search results by entering specific data in the fields on this screen. You can also choose the
language you use for the search. Additionally, you can locate items by selecting user defined cross-reference tables that you associate with an item.

**Navigation**
From Homebuilder Management (G44H), choose Homebuilder Item Setup
From Homebuilder Item Setup (G44H12), choose Item Search

**To search for an item**
1. On Item Search, perform one of the following and click Inquire:
   - Complete the following fields:
     - Branch/Plant
     - Search Text
   - To narrow your search, complete one or more of the following optional fields:
     - Category Codes
     - Language
     - Item Number
     - Supplier

*Figure 22–9  Item Search screen*

2. Choose More Detail (F4) to access the detail area.
22.6.1 Processing Options
See Section 64.5, "Item Search with Word Search - Plant Maintenance (P41200)."

22.7 Running Item Price Process
You use the Item Price Process program to enter a global price update for a supplier when the supplier implements an across-the-board price increase or when copying records between city and subdivisions. The price update can be by percentage, additional amounts, or new override price. The system generates the Item Price Process Report (R445904).

A version list displays from which you can run a version, or copy a version and modify it to suit your needs. For information about copying and modifying DREAM Writer versions, see Work with DREAM Writer in the JD Edwards World Technical Foundation Guide.

Navigation
From Homebuilder Management (G44H), choose Homebuilder Item Setup
From Homebuilder Item Setup (G44H12), choose Item Price Process

22.7.1 Data Selection
Specify the project (subdivision), lot, supplier, and options.

22.7.2 Processing Options
See Section 64.6, "Item Price Process (P445904)."
22.7.3 Item Price Process Report

Figure 22–11  Item Price Process report

22.8 Running Update Price Status

You run the Update Price Status program after you enter a global price change using the Item Price Process program (P445904). The Update Price Status program updates the price status to a C if the price is current, an H if this is a future price, or an F if the price is an expired price. This program does not create a report.
A version list displays from which you can run a version, or copy a version and modify it to suit your needs. For information about copying and modifying DREAM Writer versions, see Work with DREAM Writer in the *JD Edwards World Technical Foundation Guide*.

**Navigation**

From Homebuilder Management (G44H), choose Homebuilder Item Setup
From Homebuilder Item Setup (G44H12), choose Update Price Status

### 22.8.1 Data Selection

Specify the project (subdivision), lot, and options.

### 22.8.2 Processing Options

See Section 64.7, "Global Price Update (P445095)."

### 22.9 Running Update Purchase Amount

You use the Update Purchase Amount program to obtain the total amount of the business transactions you conduct with a specific supplier. The program adds the total number of items you purchase and the cost per unit within a contract period to obtain the total amount. View this amount on the Item Price List screen as this program does not create a report.

A version list displays from which you can run a version, or copy a version and modify it to suit your needs. For information about copying and modifying DREAM Writer versions, see Work with DREAM Writer in the *JD Edwards World Technical Foundation Guide*.

**Navigation**

From Homebuilder Management (G44H), choose Homebuilder Item Setup
From Homebuilder Item Setup (G44H12), choose Update Purchase Amount

### 22.9.1 Data Selection

Specify the city, item, and supplier you want.

### 22.9.2 Processing Options

See Section 64.8, "Copy Utility (P445096)."

### 22.10 Using After Start

You use the After Start program to update the estimated quantities for individual items to the actual quantities you use on a takeoff. The system does not release any item for payment that it does not change from an estimated quantity to an actual quantity.

**Navigation**

From Homebuilder Management (G44H), choose Homebuilder Item Setup
From Homebuilder Item Setup (G44H12), choose After Start
To use after start

1. On After Start, complete the following fields and click Inquire.
   - Lot Business Unit
   - Order Number

2. Optionally, complete the following field and click Inquire.
   - Cost Code

3. Enter Y in the following field for the items you want to release for payment and click Change.
   - P (Purge)
22.10.1 Processing Options

See Section 64.9, "After Start (P445005)."

22.11 Setting Up Cost Code Master

You use the Cost Code Master Setup program to set up the start and finish dates for a cost code for each subdivision or plan.

Navigation
From Homebuilder Management (G44H), choose Homebuilder Item Setup
From Homebuilder Item Setup (G44H12), choose Cost Code Master Setup

To set up cost code master
1. On Cost Code Master Setup, complete the following field and click Inquire.
   - Job Number
2. Complete the following fields:
   - Planned Start
   - Actual Start
   - Planned Finish
   - Actual Finish

3. Choose More Detail (F4) to access the detail area.

4. Optionally, complete the following fields and click Add.
   - Cat Code 021
   - Cat Code 022
   - Cat Code 023
22.11.1 Processing Options

See Section 64.10, "Cost Code Schedule (P51901)."
This chapter contains these topics:

- Section 23.1, "Defining Takeoff Lists,"
- Section 23.2, "Changing a takeoff list item,"
- Section 23.3, "Adding a takeoff list item."

A takeoff list is the set of items and their estimated quantities, including options, which you need to construct a base house for a specific plan within a subdivision. You create a takeoff list for each plan/elevation/option/cost code item combination in your subdivision. You can set up takeoff items and options for multiple projects within the city by city code. The items can also be specific to a project (subdivision), plan, elevation and swing or you can use the wild card for any of these.

If you set up Enhanced Subledger Accounting, you can view and change these values in the detail area (fold). See Work with Enhanced Subledger Accounting in the JD Edwards World General Accounting I Guide for more information.

The Lot Proceed Proof/Post program selects takeoffs on a cumulative basis. For example, if you have 500 bricks at the subdivision level and 500 bricks at the subdivision/plan level, the program combines the amounts for a total of 1000 bricks. The Lot Proceed Proof/Post program locates all takeoff lines that match the house criteria, not just a best match.

### 23.1 Defining Takeoff Lists

You use the Takeoff Input Maintenance screen to define a new takeoff list.

To ease the data entry process, you can enter an asterisk (*) as a wildcard, to represent all in the following fields:

- Subdivision
  - When you enter an asterisk, the system enters asterisks to fill the entire field with asterisks
- Item Number
- Plan
- Elv (Elevation)
- S (Swing)

When you enter an E in the E (Estimate) field (referred to as the Start Lock Flag) it prevents the system from releasing a commitment record for payment. You can only pay a commitment record for an actual quantity, not an estimated quantity.
For each takeoff item, you can add a note or textual information. When text information exists for a specific item, the system highlights the Option field on Takeoff Input Maintenance.

You can also define takeoff lists for options. When you do so, you must enter the option number in the Option Number field. Options for takeoffs must also have an item number. Ensure the item number includes pricing and a Takeoff Supplier Assignment record. See Chapter 27, "Assign Suppliers to an Item" for more information about Takeoff Supplier Assignment records. In order to view the options, you must have an asterisk (*) in the Option Number field or you can only view the non-option items.

**Navigation**
From Homebuilder Management (G44H), choose Material Takeoff Setup
From Material Takeoff Setup (G44H13), choose Takeoff Input Maintenance

### 23.1.1 Before You Begin

You must complete the Default Object Account processing option to allow the Lot Proceed Proof/Post program to commit the material costs to the correct accounts. The program examines the cost code you enter and uses the default cost type to access the Chart of Accounts and retrieve the Bill Item Code. This is the method the Lot Start process uses to determine the supplier from which to purchase the item.

**To define a takeoff list**

1. On Takeoff Input Maintenance, perform one of the following and click Inquire:
   - Complete the following field:
     - City
   - To narrow your search, complete the following optional fields:
     - Option Number
     - Item Number
     - Cost Code
     - Plan
     - Subdivision
Define Takeoff Lists

2. Choose More Details (F4) to access the detail area.

3. Enter 7 in the Option field for the specific item for which you want to add text and click Enter.

   The Takeoff Notes window for the specific item displays.

4. Enter the text and click Enter.
5. Click Enter (F3) to return to Takeoff Input Maintenance.

6. Click Add.

The system highlights the Option field of the item with the note.

23.2 Changing a takeoff list item

You use Takeoff Input Maintenance to change an item on the takeoff list.

To change a takeoff list item
1. On Takeoff Input Maintenance, locate your takeoff list.
2. Enter the information in the fields you want to change and click Change.

23.3 Adding a takeoff list item

You use Takeoff Input Maintenance to add an item to the takeoff list.

To add a takeoff list item
1. On Takeoff Input Maintenance, complete the following fields and click Add:
   - City
   - Option Number
   - Item Number
   - Cost Code
   - Plan
   - Subdivision
   - Subdivision
Adding a takeoff list item

- Plan
- Elevation
- Swing
- Option
- Cost Code
- Item Number
- Quantity
- Estimate

23.3.1 Processing Options

See Section 64.11, "Takeoff Input Maintenance (P44571)."
This chapter contains these topics:

- Section 24.1, "Displaying the Master Takeoff List,"
- Section 24.2, "Adding a Takeoff Item to the Master List."

You use the Takeoff Master List to display a takeoff list or to add a takeoff item to the master list.

### 24.1 Displaying the Master Takeoff List

You can display the takeoff master list for a city, subdivision, plan, elevation, and swing. You can enter an asterisk (*) to represent all, in any of the fields in the header area except the City field.

**Navigation**

From Homebuilder Management (G44H), choose Material Takeoff Setup

From Material Takeoff Setup (G44H13), choose Takeoff Master List

**To display the master takeoff list**

1. On Takeoff Master List, complete the following field:
   - City

2. Complete or enter an asterisk (*) in any of the following fields and click Enter.
   - Plan
   - Subdivision
   - City
   - Elevation
   - Swing
   - Option Number
24.2 Adding a Takeoff Item to the Master List

You can add an item to the Takeoff Master List.

To add a takeoff item to the master list
1. Locate your takeoff master list.
2. Complete the following fields:
   - City
   - Subdivision
3. Place the cursor in the Plan field and choose Field Sensitive Help (F1). The Plan/Elevation Search window displays with the available plans and elevations.
Figure 24–2  Plan/Elevation Search screen

4. Choose the Plan/Elevation detail line you want to use.

The Takeoff Master List screen displays with the Plan and Elevation on the detail line.

24.2.1 Processing Options

See Section 64.12, "Takeoff Master List (P44572)."
This chapter contains the topic:

- Section 25.1, "Copying Takeoff Lists."

You use the Takeoff Process to copy takeoff lists, or portions of them, between and within communities. When you run the Takeoff Process, the system generates the Takeoff Process report (R445704). You can also delete the old takeoff list after you copy the list. You can run this process in proof mode to view results without updating the files.

If you are using Enhanced Subledger Accounting, this information displays on the report. See Work with Enhanced Subledger Accounting in the JD Edwards World General Accounting I Guide for more information.

### 25.1 Copying Takeoff Lists

A version list displays from which you can run a version, or copy a version and modify it to suit your needs. For information about copying and modifying DREAM Writer versions, see Work with DREAM Writer in the JD Edwards World Technical Foundation Guide.

**Navigation**

From Homebuilder Management (G44H), choose Material Takeoff Setup
From Material Takeoff Setup (G44H13), choose Takeoff Process

### 25.1.1 Data Selection

DREAM Writer data selection chooses the takeoff records to copy.

### 25.1.2 Processing Options

See Section 64.13, "Takeoff Process (P445704)."
## 25.1.3 Takeoff Process Report

**Figure 25–1 Takeoff Process report**

<table>
<thead>
<tr>
<th>City Subdivision</th>
<th>Plan Elv S.</th>
<th>Option</th>
<th>Ct #</th>
<th>Item</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>DNR 9999002</td>
<td>*</td>
<td>04160</td>
<td>4</td>
<td>LIMBER</td>
<td>8</td>
</tr>
<tr>
<td>DNR 9999002</td>
<td>*</td>
<td>04160</td>
<td>4</td>
<td>LIMBER</td>
<td>8</td>
</tr>
<tr>
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<td>LIMBER</td>
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<td>DNR 9999002</td>
<td>*</td>
<td>04160</td>
<td>4</td>
<td>LIMBER</td>
<td>8</td>
</tr>
<tr>
<td>DNR 9999002</td>
<td>*</td>
<td>04160</td>
<td>4</td>
<td>LIMBER</td>
<td>8</td>
</tr>
<tr>
<td>DNR 9999002</td>
<td>*</td>
<td>04160</td>
<td>4</td>
<td>LIMBER</td>
<td>8</td>
</tr>
<tr>
<td>DNR 9999002</td>
<td>*</td>
<td>04160</td>
<td>4</td>
<td>LIMBER</td>
<td>8</td>
</tr>
</tbody>
</table>
This chapter contains the topic:

- Section 26.1, "Changing Takeoff Lists."

### 26.1 Changing Takeoff Lists

You can change the quantity of takeoff items for a particular city, subdivision, plan, or plan/elevation/swing combination. The system creates a historical record and an audit trail each time you change the quantities of a takeoff item.

You use the Takeoff Change Maintenance screen to change and track changes to items in a takeoff list. You can choose an item that has been changed and access to the Takeoff Change History screen to review the changes. The program maintains an audit trail of changes for historical reference. The Current Reference field includes the total number changes made to the list for the subdivision.

You use Takeoff Change History to view the changes to a specific item. The Takeoff Change History screen includes the following details about the change:

- When each change was made
- Who made the change
- A description of the change
- The total change
- The original takeoff

You use the Takeoff Change Original Entry screen to review the audit trail of supplier items and their quantities to which you have made changes for a plan or all plans within a subdivision.

**Navigation**

From Homebuilder Management (G44H), choose Material Takeoff Setup

From Material Takeoff Setup (G44H13), choose Takeoff Change Maintenance

Optionally, you can access Takeoff Change History and Takeoff Change Original Entry from the Material Takeoff Setup menu.

**To change a takeoff list**

1. On Takeoff Change Maintenance, complete the following fields and click Inquire.
   - Plan
   - Subdivision
Changing Takeoff Lists

- City
- Elevation
- Swing
- Option Number

You can use an asterisk (*) to represent all in the Plan, Elevation, Swing, and Option Number fields.

**Figure 26–1 Takeoff Change Maintenance screen**

The number in the Current Reference field represents the total number of times you have made changes to items in the list in the detail area. You use this number on the Takeoff Change Original Entry (Takeoff Original) screen to view the audit trail of the change you made to the item in reference to this number.

2. In the detail area of the screen, complete the following fields and click Change.
   - Change +/–
   - Cumulative

3. Choose More Detail (F4) to access the detail area.
4. To view the changes for an item, enter 1 in the Option field next to the item and click Enter.

   The Takeoff Change History screen displays the changes for the item.

5. Click Exit (F3) to access the Takeoff Change Maintenance screen.

6. To view the audit trail of changes for an item, enter a number in the Takeoff Reference field and choose Takeoff Original (F2).
For example, if the number in the Current Reference field is 5, you can enter 1 through 5 to view the item change in reference to the number 1 through 5. Review the reference number and item association in the detail line.

**Figure 26–4  Takeoff Original screen**

The Takeoff Original screen displays an audit trail of the change for the item with that reference number.

7. Click Exit (F3) to access the Takeoff Change Maintenance screen.

<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change +/-</td>
<td>The value of the units on hold.</td>
</tr>
<tr>
<td></td>
<td>Screen-specific information</td>
</tr>
<tr>
<td></td>
<td>Enter the number of increases or decreases to the quantity.</td>
</tr>
<tr>
<td>Cumulative</td>
<td>The total amount of all transaction in the Item ledger for an Item.</td>
</tr>
<tr>
<td></td>
<td>Screen-specific information</td>
</tr>
<tr>
<td></td>
<td>Enter the new quantity.</td>
</tr>
<tr>
<td>Takeoff Reference</td>
<td>Used to record the number of revisions to a Takeoff record.</td>
</tr>
</tbody>
</table>

**26.1.1 Processing Options**

See Section 64.14, "Takeoff Change (P44573)."

See Section 64.15, "Takeoff Change Original Entry (P44574)."
This chapter contains these topics:

- Section 27.1, "Displaying Assigned Suppliers,"
- Section 27.2, "Adding an Assigned Supplier."

After you complete your takeoff list, identifying the items and their prices, you need to assign suppliers. You use Takeoff Supplier Assignment to display the list of suppliers and to assign suppliers to a trade code. After you complete the set up and run the Lot Proceed Post program, the system uses the cost code from the Takeoff Input Maintenance program, the trade code from the Bill Item Code field on the Chart of Accounts (Account Master Sequence program, Chart Type Setup program, or Original Budget Entry program), the supplier number from the Supplier Assignment program, and the price from the Item Price Maintenance program to create a takeoff.

27.1 Displaying Assigned Suppliers

You use Takeoff Supplier Assignments to display the list of suppliers.

Navigation
From Homebuilder Management (G44H), choose Material Takeoff Setup
From Material Takeoff Setup (G44H13), choose Takeoff Supplier Assignment

To display assigned suppliers
1. On Takeoff Supplier Assignment, complete the following fields and click Inquire.
2. Complete the following fields:
   - Trade
   - Supplier Number
   - City
   - Subdivision
   - Lot
   - Option Number
27.2 Adding an Assigned Supplier

You use Takeoff Supplier Assignment to assign suppliers to master items by city, subdivision, lot, and option.

To add an assigned supplier
1. Locate the assignment information.
2. On an empty line in the detail area, complete the following fields and click Add.
   - Trade
   - Supplier
   - City
   - Subdivision
   - Lot
   - Option

27.2.1 Processing Options

See Section 64.16, "Vendor Assignment (P44550)."
Part IV
Place Homes Under Contract

This part contains these chapters:

- Chapter 28, "Overview to Placing Homes Under Contract,"
- Chapter 29, "View Lot Information,"
- Chapter 30, "Add or Revise a Buyer Contract,"
- Chapter 31, "Review the History of a Lot."
In this section you associate a buyer with a lot. You record sales and buyer information. You identify the plan and elevation for the lot, and you identify the options for the plan. At the buyer's request you add, change, and remove options. You record construction information for the lot. If the buyer cancels the sale, you might need to remove the current information for the lot and start over. You can review the current status of a particular lot, and you can review the history of a particular lot.

This section includes the following:

- View Lot Information
- Add or Revise a Buyer Contract
- Review the History of a Lot
This chapter contains the topic:

- **Section 29.1, "Viewing Lot Information."**

You use the Lot Proceed Inquiry screen to view price and sales information for all of the lots in a subdivision. If you are adding a contract, you can use this screen first to view which lots are already under contract. You can use the Lot Proceed Inquiry screen to add the closing date to homes under construction.

### 29.1 Viewing Lot Information

From this screen, you can select a specific lot and go to a number of lot-related programs to view additional information. If the sequence number for a lot is 900 or above, this signifies that you did not assign a construction sequence number and the lot is available.

**Navigation**

From Homebuilder Management (G44H), choose Lot Proceed (House Sale)

From Lot Proceeds (G44H14), choose Lot Proceed Inquiry

### 29.1.1 What You Should Know About

<table>
<thead>
<tr>
<th>Topic</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tracking Revenue of Options</td>
<td>You can create the Model Journal entry, which tracks the revenue of each option of a house at the subledger level, using AAIs or by setting processing options in the Lot Proceed Inquiry program. Set the Lot Proceed Inquiry program Document Type Selection and AAI Account Number Override processing options to override AAIs that you set up for the Model Journal entry.</td>
</tr>
</tbody>
</table>

To view lot information

1. On Lot Proceed Inquiry, complete the following field and click Inquire.
   - **Subdivision**

   The Lot Proceed Inquiry screen displays information on the lots in the subdivision.
2. Select a lot detail line and enter a number in the Option field to access specific information about the lot.

### 29.1.2 Processing Options

See Section 65.1, "Lot Proceed Inquiry (P44503)."
This chapter contains these topics:

- Section 30.1, "Displaying Lots,"
- Section 30.2, "Assigning Lots,"
- Section 30.3, "Changing the Options for a Lot,"
- Section 30.4, "Displaying and Adding Financial Information,"
- Section 30.5, "Adding Construction Information,"
- Section 30.6, "Adding General Information."

You set up a contract between the builder and a buyer by associating the lot with a buyer and identifying a plan and elevation for the lot. The buyer has the opportunity to select and change options. You record the sales date and the start date for construction. When a buyer chooses to add, change, or remove an option, you enter the information and then run the Lot Proceed Proof/Post program to reflect the changes on the contract for the new home.

When the buyer selects or revises options, the Option Selections program (P4451) uses the information you enter in the Option Master program (P446100). You set up contingent options based on the cost code or the sequence code and the Option Selections program uses the contingent option information to identify option availability for a particular lot. The Option Selections program examines the information in the Account Master Extended Details table (F51901) to verify whether the cost code or construction sequence contains an actual completion date. If so, the system performs one of the following based on how the processing options are set:

- The option does not display and the user cannot view the option or the option displays but errors occur if you select the option.
- The option passes its contingent cost code and displays with the option description highlighted, notifying the user that the option has passed its contingent date.

When you set up options, you set up the option start, end, and effective dates. Based on the information you enter and how you set the processing options, the Option Selections program indicates whether an option is available and if it has a price.

**Navigation**

*From Homebuilder Management (G44H), choose Lot Proceed (House Sale)*

*From Lot Proceeds (G44H14), choose Lot Proceed Entry*

Alternatively, you can also access this screen by entering 1 in the Option field next to a detail line on the Lot Proceed Inquiry screen.
30.1 Displaying Lots

You use Lot Proceed Entry to display information for each of your lots.

To display lots
1. On Lot Proceed Entry, complete the following field:
   ■ Subdivision
2. In the Lot field, enter the lot number and click Inquire.
   The Lot Proceed Entry screen displays the information for the lot.

Figure 30–1 Lot Proceed Entry screen

The system enters the values in the Base Price, Lot Premium, and Option Type 1-3 fields in the lower right portion of the screen from the Plan Master, Lot Master, Option Master, and Option Detail programs.

3. Complete the following optional fields:
   ■ Design Center
   ■ Incentive

30.2 Assigning Lots

You use the Lot Proceed Entry screen to assign a plan, elevation, and buyer to a lot. The Original Schedule program uses the start date to create the schedule. A window displays valid plan and elevation combinations for a given subdivision and lot. You can access a number of lot-related programs from the Lot Proceed Entry screen.

You use the Lot Proceed Entry screen to include comments about the lot. If you include a comment, SEE MEMO displays in the upper right-hand portion of the Lot Proceed Entry screen. You can print the comment in the Lot Proceed Document report.
When you click Add, the Option Selections screen displays. You use this screen to add, delete, and change options. If you leave the Suppress Inactive Options processing option blank, you can view inactive as well as active options. If you choose to suppress the inactive options, any option you chose previously displays. The Option Selections program uses information you enter for the Contingent Option field and for the Start, End, and Effective Date fields on the Option Master screen to determine what options are active and the price.

The Option Selections screen might display price availability for an option. When the price effective date is not available but the option is within the date range of the start and end dates, the unit sales price is blank and the PC field is blank for that specific option line. If the price effective date is the same as the start date or is between the start and end date range, the system enters the unit sales price and the PC field contains a C for that specific option line. When the price effective date is the same as or later than the end date, and it is within the start and end date range, the unit sales price is blank and the PC field contains a P for that specific option line.

You can click Prompt for valid field values to access the Plan/Elevation Search window with the Plan/Elevation combinations for a given subdivision and lot when the cursor is in the Plan and Elevation fields.

To assign a lot
1. On Lot Proceed Entry, complete the following fields:
   - Subdivision
   - Lot
   - Plan
   - Elevation
   - Date of Sale
   - Swing
   - Buyer No
   - House Type
   - Start Date
2. Choose Text Entry (F6) to add a comment regarding the lot.
3. On Lot Proceed Entry Text, enter your comment and click Enter.

4. Click Exit (F3) to return to the Lot Proceed Entry screen.

   SEE MEMO displays in the upper right-hand area of the Lot Proceed Entry screen.

5. On Lot Proceed Entry, click Add.
The system sets the Lot Proceed Chg Nmb field to 000.

**Figure 30–4 Option Selections screen**

6. Enter the current date in the Lot Proceed Chg Date field.

7. Enter a number in the Quantity field.

8. Choose Option Master (F6) to add an option.

**Figure 30–5 Option Master Entry screen**

9. Add a new option on the Option Master screen, click Update with Redisplay (F5) and then click Exit (F3) to return to the Option Selections screen.
10. On Option Selections, complete the following fields:
   - Skip to Options No
   - Quantity

11. Click Enter and then return to the Lot Proceed Entry screen.

12. On Lot Proceed Entry, click Add.

---

### Field Explanation

<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Swing</td>
<td>Lot Proceed field used to determine which side of the house the driveway is located on. Part of the key used to match option selections with Bid or Takeoff Contracts in order to create commitment contracts in the Lot Proceed Post process.</td>
</tr>
<tr>
<td>Buyer No</td>
<td>Enter the buyer number. [Screen-specific information] If the lot is a model or speculation home, you do not need a buyer number. The buyer number is the address book number of the buyer.</td>
</tr>
<tr>
<td>House Type</td>
<td>Lot Proceed House Type. Changes to this field will initiate history records to be written. [Screen-specific information] This is a user defined field that describes the lot proceed house type. History records are written each time this field is changed. Valid house types are: § B (bought/sold) C (cancelled) M (model) P (pending) S (spec) T (transferred) Z (closed)</td>
</tr>
<tr>
<td>Start Date</td>
<td>Lot Proceed Date used to drive the Lot Proceed Post process. [Screen-specific information] This is the date when construction is to begin. All contracts and item prices are based on this start date.</td>
</tr>
</tbody>
</table>

---

30.3 Changing the Options for a Lot

You can change the options for a lot using the Option Selections screen. You access the Option Selections screen from the Lot Proceed Entry screen. If you did not post the option, you can make changes. To remove posted options enter a negative quantity, such as -1, in the Quantity field. If you change the options on a lot that has been posted, you must run the Option Selection Reversal program.

**To change the options for a lot**

1. On Lot Proceed Entry, complete the following fields and click Inquire.
   - Subdivision
   - Lot

2. Choose Option Selection (F12) to access the options for the lot.
Add or Revise a Buyer Contract

Displaying and Adding Financial Information

30.3.1 Processing Options
See Section 65.2, "Lot Proceed Entry (P4450)."
See Section 65.3, "Option Selection (P4451)."

30.4 Displaying and Adding Financial Information
You use the Contingent Sale/Finance (Information) screen to enter relevant financial information for the home buyer. This screen is for information purposes only and does not affect the processing of the lot. From this screen, you can access a number of lot-related programs.
Navigation
From Homebuilder Management (G44H), choose Lot Proceed (House Sale)

From Lot Proceeds (G44H14), choose Contingent Sale/Finance Info

Alternatively, you can access this screen by choosing Loan Information (F9) from the Lot Proceed Entry screen. If you access the Contingent Sale/Finance Info screen from the Lot Proceed Entry screen, the system enters values in the Subdivision and Lot fields.

To display financial information
1. On Contingent Sale/Finance Info, complete the following fields and click Inquire.
   - Subdivision
   - Lot

   The Contingent Sale/Finance Info screen displays home buyer financial information.

   Figure 30–7 Contingent Sale/Finance Information screen

To add financial information
1. On Contingent Sale/Finance Info, after you locate financial information, complete the fields in the Contingent Sales Dates area.
2. Complete the fields in the Loan Information area.
3. Click Add.

30.4.1 Processing Options

See Section 65.4, "Contingent Sale/Finance Info (P44502)."
30.5 Adding Construction Information

You use the Lot Proceed (Construction) screen to record construction information and user preferences. Except for the Permit Number field, the fields on this screen are for information purposes only and are optional. The Exclude Lot Option processing option for the Lot Proceed Proof/Post program (P445098) allows you to exclude lots that do not have a permit number. From the Lot Proceed (Construction) screen you can access a number of lot-related programs.

Navigation
From Homebuilder Management (G44H), choose Lot Proceed (House Sale)
From Lot Proceeds (G44H14), choose Lot Proceed Entry

To add construction information for a lot
1. On Lot Proceed Entry, choose Construction Information (F10).
   The system enters values in the Subdivision and Lot fields, and other available information.
2. On Lot Proceed Construction, complete the fields in the Construction Information area.
3. Complete the fields in the Design Center Info area.
4. Click Add.

![Lot Proceed (Construction) screen](image)

30.6 Adding General Information

You use the Lot Proceed Additional screen to add additional information to the Lot Proceed Header. From this screen, you can access a number of lot-related programs.
**Navigation**
From Homebuilder Management (G44H), choose Lot Proceed (House Sale)
From Lot Proceeds (G44H14), choose Lot Proceed Entry

**To add general information**
1. On Lot Proceed Entry, choose Additional User Defined Data (F13).
   The system enters values in the Subdivision and Lot fields, and other available information.
2. In the detail portion of the screen, complete any of the optional user defined fields.
3. Click Add.

*Figure 30–9 Lot Proceed Additional screen*
31.1 Reviewing the History of a Lot

You use the Lot Proceed History screen to review the history of a particular lot. Function exits allow you to access loan, construction, and option selection information for the lot.

Only authorized individuals can add, change, or delete information on this screen.

Navigation
From Homebuilder Management (G44H), choose Lot Proceed (House Sale)
From Lot Proceeds (G44H14), choose Lot Proceed History

To review lot history
On Lot Proceed History, complete the following fields and click Inquire.

- Subdivision field
- Lot
The House Type field, UDC 81/QM, contains the status of the lot. Additionally, use the up and down arrows to view the history of the preceding and the next lot in the subdivision.

### 31.1.1 Processing Options

See Section 65.5, "Lot Proceed Entry (P4456)."
Part V

Initiate Construction

This part contains these chapters:

- Chapter 32, "Overview to Initiating Construction,"
- Chapter 33, "Set Up Pre-Start Lot Accounts,"
- Chapter 34, "Run Lot Proceed Proof/Post,"
- Chapter 35, "Create a Lot Schedule,"
- Chapter 36, "Revise Awarded Bid Subcontracts,"
- Chapter 37, "Reverse a Lot,"
- Chapter 38, "Enter Alternate Subcontracts,"
- Chapter 39, "Search for Awarded Bid Subcontracts,"
- Chapter 40, "Review the Financial Status of a Bid Subcontract,"
- Chapter 41, "Recalculate a Schedule."
To initiate construction, you run programs to update the database, create schedules, and recalculate schedules. You can change subcontract and subcontractor information.

This section includes the following tasks:

- Set up Pre-Start Lot Accounts
- Run Lot Proceed Proof/Post
- Create an Original Schedule
- Revise Awarded Bid Subcontracts
- Reverse a Lot
- Add Alternate Awarded Bid Subcontracts
- Search for Awarded Bid Subcontracts
- Review the Financial Status of a Bid Subcontract
- Recalculate a Schedule
This chapter contains the topic:

- Section 33.1, "Setting Up Pre-Start Lot Accounts."

### 33.1 Setting Up Pre-Start Lot Accounts

Using the Preliminary Lot Start program (P447313) allows you to pay vouchers and create journal entries in the Job Cost and General Accounting systems prior to starting a lot in the Homebuilder system. This allows you to assign costs to the lot prior to selling it or attaching a final plan. Items such as land cost, permits, and grading can be split between the lots prior to building on or selling the lots. After you determine the actual plan, you can add this plan and run the Lot Proceed Post program (P445098).

This program does not create any commitments and does not set the Posted field on the Lot Proceed Entry (F4450) record. This program also creates the:

- Business Unit Master (F0006) record for the lot business unit modeled after the Subdivision job
- Account Master (F0901) structure for the lot business unit and the preliminary budgets in the Account Balances (F0902)

This program also creates records in the Extended Job Master Revisions File (F5108). When you select the Preliminary Lot Start program from the menu, a DREAM Writer version list displays. You can run a DEMO version or copy a version and change it to suit your needs. For information about copying and changing DREAM Writer versions, see Work with DREAM Writer in the *JD Edwards World Technical Foundation Guide*.

#### 33.1.1 Program Process Flow

This program performs the following:

1. Determines the new job number for the lot by replacing the last four characters of the subdivision value with the lot number.
2. Determines if a Job Master (F0006) record exists for the lot.
   - If so, the program generates a message stating Lot was not started successfully Lot Master Record Already Exists (F0006) and stops processing.
   - If not, the program creates an F0006 record for the lot, which it models after the Subdivision job.
3. Copies the F5108 record for the Subdivision and creates a F5108 record for the lot.
4. Sets the Budget Start Year and Century fields based on the current system date, using the Compute Period Number, Fiscal Year, or G/L Date (X09031) program to determine the fiscal date.

5. Sets the value in the End Year field to the value in the Start Year field.

33.1.2 Before You Begin

In the Lot Proceed Entry program (P4450), attach a plan and elevation to the lot. Do not add options to the preliminary lot. P447313 generates a job log if you run the program prior to attaching a plan and elevation to the lot. You can change the plan and elevation later because P447313 does not set the Lock flag on the Lot Proceed Record (F4450).

**Navigation**

From Homebuilder Management (G44H), choose Lot Proceed (House Sale)

From Lot Proceeds (G44H14), choose Preliminary Lot Start

33.1.3 Sample Report

*Figure 33–1 Preliminary Lot Start report*

<table>
<thead>
<tr>
<th>Subdivision</th>
<th>Lot Bus. Unit</th>
<th>Model Bus. Unit</th>
<th>Copy Bud</th>
<th>Plan Elv</th>
<th>Message</th>
</tr>
</thead>
<tbody>
<tr>
<td>30030000</td>
<td>30030010</td>
<td>30030000</td>
<td>1</td>
<td>1850 A</td>
<td>Lot Started</td>
</tr>
</tbody>
</table>

33.1.4 Processing Options

See Section 66.1, "Preliminary Lot Start (P447313)."
This chapter contains these topics:

- **Section 34.1, "Hard Error Messages,"**
- **Section 34.2, "Soft Error Messages,"**
- **Section 34.3, "Informational Message,"**
- **Section 34.4, "Troubleshooting."

You run the Lot Proceed Proof/Post program to create commitments for a lot. JD Edwards World recommends you run this program in proof mode first to verify the updates. After you approve the proof mode report, you run the program in final mode to update the files. The Lot Proceed Proof/Post program must be run for a lot whenever you add, change, or remove options. You use the Lot Proceed Proof/Post program to perform the following tasks for a specific subdivision and lot:

- Create the lot business unit number in the Job Master table (F0006) based on the subdivision number and the lot number.
- Copy all cost codes and cost types along with corresponding reporting codes and budgets as they are set up in the subdivision number, the plan number, or the bid subcontracts. You use a processing option to specify the source of the budgets and accounts.
- Create a schedule based on the start date.
- Create committed subcontract details based on bid subcontracts or takeoff contracts, and assign them to the suppliers who perform the work or supply the takeoff materials.
- Process available takeoffs with the correct criteria to the lot you release.

When you select the Lot Proceed Proof/Post, a DREAM Writer version list displays. You can run a DEMO version or copy a version and change it to suit your needs. For information about copying and changing DREAM Writer versions, see Work with DREAM Writer in the *JD Edwards World Technical Foundation Guide.*

For the Lot Proceed Proof/Post program to post successfully, the system must perform the following:

- Change the sequence number from a nine hundred number to a sequential number starting with 001.
- Create a lot business unit.
- Create contracts.
- Create a budget if the Budget Update Options processing option is set to 1 or 2.
Ensure the Journal Flag field on the Lot Proceed Inquiry and Lot Proceed Entry screens contains a C.

You use the Journal Flag field to determine if you manually release commitment records for payment. Initially, the field is blank in the Lot Proceed table and the system updates it with a C when you run Lot Proceed Proof/Post in final mode. This causes you to manually release all additional option selections for payment using the After Start process. In the Material Handling system, you use the Journal Flag field to mark an estimated quantity for a takeoff record. The After Start process allows you to enter the actual quantity before you release it for payment.

If you set up Enhanced Subledger Accounting, you can set the Enhanced Subledger Values processing option to view this information on the report. See Work with Enhanced Subledger Accounting in the JD Edwards World General Accounting I Guide for more information.

When you run the Lot Proceed Proof/Post program in proof mode, the system produces the Lot Proceeds Post/Proof Report (R445098). You should verify that there are no error messages in the report. You must correct the cause of all hard error messages prior to running the Lot Proceed Proof/Post program in final mode. If the appropriate processing options are set when you run Lot Proceed Proof/Post program, the system produces two Lot Proceeds Post/Proof (R445098 and R445031) reports in addition to the Schedule Post (R445026) report. Some typical error messages follow.

### 34.1 Hard Error Messages
- Option Master Record Not Found (F4461)
- Lot Master Record Not Found (F4453)
- Project Master Record Not Found (F0006)
- Record in Use
- Sequence Already Assigned (F4453)
- No Start Date Entered (F4450)
- Lot Cost Center Sequence Invalid (F0006)
- No Takeoff Records Selected - Hard Error Base House, check if option is for Takeoffs (this error is for takeoffs only)

### 34.2 Soft Error Messages
- Account Master Record Not Found (F0901)
- City =
- No Trade Code Exists for Account (F0901)
- No Takeoff Records Selected
- No City Exists for Project (F0006)
- Processing Option Document Type is Blank
- Lot Starting Position Not 1-10
- Trade =
- This Contract Price Has Expired
- Blank Vendor Assignment Record Found
Troubleshooting

- Reversing Entry Not Found
- Cannot Reverse Payment Posted
- No "Vendor Select" Vendor Assigned
- No Valid Price Was Found for Plan/Elevation
- No Pricing Records Found for this Option

34.3 Informational Message
- Above Record Was Written to Vendor Assignment

34.4 Troubleshooting

When you run the Lot Proceed Proof/Post program you might receive errors for takeoffs that might not be set up properly. You must correct data for only the hard error messages. You can correct the data for the soft error messages, but the program updates the data without corrections. Following are some typical error messages, the possible reason, and resolution.

- No Trade Code Exists for Account (F0901)

  The Lot Proceed Proof/Post program uses the values from the Bill Code field in the Account Master table (F0901) and City Code field in the Business Unit Master table (F0006) to match the values in the Bill Item Code and City Code fields in the Vendor Assignment File (Takeoff) table (F4455). If the system does not locate a match, it searches for a value in the Supplier field in the F4455, which is the vendor address book number. If the vendor address book number is blank the system activates an error indication.

  If the system activates an error indication, the program attempts to use the number in the Primary/Last Supplier field from Item Branch File (F4102). If the value for this number is blank and the value for the Bill Code field in the F0901 table is blank, the program issues an error message.

  Attach a trade code to the account using the Account Master Sequence program. Choose Account Master Sequence from the Subdivision/Plan/Lot Setup menu (G44H1). Locate the city and enter a trade code in the Bill Item Code field.

- No "Vendor Select" Vendor Assigned

  When the system performs the vendor assignment check and the contract type is V, it uses that value only if it is in the Vendor Assignment File (F4454) for the lot. This error message applies to both takeoffs and bid contracts.

  Assign the vendor to the lot using the Bid Supplier Assignment program. Choose Bid Supplier Assignment from the Options/Bid Subcontracts menu (G44H11). See Chapter 16, "Assign a Supplier to a Lot" for more information.

- Blank Vendor Assignment Record Found

  A vendor assignment record does not exist for the trade code.

  Create a vendor assignment record for the trade code using the Takeoff Supplier Assignment program. Choose Takeoff Supplier Assignment from the Material Takeoff Setup menu (G44H13). See Chapter 27, "Assign Suppliers to an Item" for more information.

- Sequence Already Assigned (F4453)
The Lot Proceed Proof/Post program compares the next available sequence number to assign in the Business Unit Master table (F0006) to the number in the Vendor Assignment File (Takeoff) table (F4455). If the number exists in the Lot Master table (F4453), the program issues this error message.

Change the sequence in the Sequence field on the Lot Master screen. Choose Lot Master from the Subdivision/Plan/Lot Setup menu (G44H1).

- **No Start Date Entered (F4450)**
  The Lot Start Date is blank.

  Enter the lot start date on the Lot Proceed Entry screen. Choose Lot Proceed Inquiry from the Lot Proceeds menu (G44H14). On the Lot Proceed Inquiry screen, enter 1 in the Option field for the lot to access the Lot Proceed Entry screen.

- **Lot Starting Position Not 1-10**
  If you set the Copy All Budget Records processing option for the Lot Proceed Proof/Post program to 1 and the Starting Position of the Plan Number processing option is less than 2 or greater than 12 the system issues this error.

  If you set the Specify Lot Position processing option to less than 1 or greater than 10 the system issues this error.

- **Processing Option Document Type is Blank**
  If you leave the Contract Type processing option for the Lot Proceed Proof/Post program blank the system issues this error. The Contract Type and the Contract Options processing options work in conjunction. If you set the Contract Options processing option to:
    1, then you must enter the bid contract type in the Contract Type processing option.
    2, then you must enter the takeoff contract type in the Contract Type processing option.
    3, then you must enter both the bid and takeoff contract type in the Contract Type processing option.

- **Lot Cost Center Sequence Invalid (F0006)**
  The Lot Proceed Proof/Post program verifies that there is a numeric value in Category Code 15 in the Business Unit Master table (F0006) for the lot. If the value in the Construction Sequence field on the Job Category Code Revisions screen is not all numbers and the Use Tax Code from Supplier Master processing option for the Lot Proceed Proof/Post program is set to 1, the system issues this error.

  If the Use Tax Code from Supplier Master processing option is blank, the program does not issue an error message because the system does not calculate taxes. The system updates the Business Unit Master table (F0006) with a construction sequence number.

  Additionally, the system might display the following informational message:
  - **Above Record Was Written to Vendor Assignment**

    The Lot Proceed Proof/Post program compares the records in the Lot Proceed Detail File table (F4451) to the records in the Vendor Assignment File (Takeoff) table (F4455). The program first compares lot numbers. If it locates matching lot numbers, it compares options. If there are no matching lot numbers, the program creates a record in the F4455 file with an asterisk (*), indicating all options, in the
Option field when you run the program in final mode. If the lot and option match, the program issues the informational message.

### 34.4.1 Before You Begin

For material handling (takeoffs) set the following processing options:

- Enter the takeoff contract type in the Contract Type processing option.
- Enter 2 or 3 in the Contract Options processing option.
- Complete the Takeoff Option processing option.

**Navigation**
From Homebuilder Management (G44H), choose Lot Proceed (House Sale)
From Lot Proceeds (G44H14), choose Lot Proceed Proof/Post

### 34.4.2 Data Selection

Specify the project (subdivision), lot, and options.

### 34.4.3 Processing Options

See Section 66.2, "Start Proof (P445098)."
### Troubleshooting

#### 34.4 Lot Proceed Proof/Post Report (445098) (R445031)

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Figure 34–1 Lot Proceed Proof/Post Report (1 of 2)
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---

Figure 34-2 Lot Proceed Proof/Post Report (2 of 2)
This chapter contains the topic:
- Section 35.1, "Creating a Lot Schedule."

35.1 Creating a Lot Schedule

When a lot with a given plan is sold and you establish an actual calendar start date in the Lot Proceed Proof/Post program, you can create a schedule for the lot.

You use the Original Schedule Update program to create a schedule for a lot. When you run Original Schedule Update, the system generates the Original Schedule Update report (R445026). The program generates the schedule based on the:
- Days After Prior and Days Start End fields in the Scheduled # of Days Revision program
- Work days in the Work Day Calendar program
- Calendar start date from the Lot Proceed Proof/Post program

When you choose Original Schedule Update from the menu, a DREAM Writer version list displays. You can run a DEMO version or copy a version and change it to suit your needs. For information about copying and changing DREAM Writer versions, Work with DREAM Writer in the JD Edwards World Technical Foundation Guide.

You can also create a schedule for a lot by setting the Schedule Options and DREAM Writer Version Selection processing options in the Lot Proceed Proof/Post program.

Navigation
From Homebuilder Management (G44H), choose Progress Report & Scheduling
From Progress Report & Scheduling (G44H15), choose Original Schedule Update

35.1.1 Data Selection
Specify the lot business unit number.

35.1.2 Processing Options
See Section 66.3, "Schedule Post (P445026)."
### Creating a Lot Schedule

#### JD Edwards World Homebuilder Management Guide

#### 35.1.3 Original Schedule Update Report

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**Figure 35-1 Original Schedule Update Report**
This chapter contains these topics:

- Section 36.1, "Revising Subcontractor Information,"
- Section 36.2, "Revising Bid Subcontract Details,"
- Section 36.3, "Adding an Option to Awarded Bid Subcontracts."

When you need to revise awarded subcontracts, you can revise subcontractor information, subcontract details, add options, such as upgraded paint, and adjust subcontract prices.

### 36.1 Revising Subcontractor Information

Use the Address Book Information screen to revise subcontractor information such as address, telephone number, and alternate payee. You can change subcontractor information at either the city level or the subdivision level. You can locate subcontractor information at either the city business unit level or the subdivision business unit level.

#### Navigation

From Homebuilder Management (G44H), choose Subdivision/Plan/Lot Setup

From Subdivision/Plan/Lot Setup (G44H1), choose Job Master Revisions

To revise subcontractor information

1. On Job Master Revisions, complete the following field and click Enter.
   - Business Unit field
2. Choose Address Book Information (F11).

The Address Book Information screen displays.

---

**Figure 36–1  Job Master Revisions (Revise Subcontractor) screen**

![Job Master Revisions Screen](image)

**Figure 36–2  Address Book Information screen**

![Address Book Information Screen](image)
3. Complete the following field:
   ■ Address Number

4. Change the information in the fields and click Change.
   The system updates the Address Book record with the new information.

5. Click Exit Program (F3) to access the Job Master Revisions screen.

### 36.2 Revising Bid Subcontract Details

You use the Commitment Revisions screen to revise bid subcontract details. You can change quantities, units and unit prices, and you can add detail lines, which are chart of account cost codes for a particular subcontractor, to the subcontract. You cannot change account information such as job, account, type, or codes. The Homebuilder Management system allows you to use bid subcontracts for recurring contracts.

**Navigation**

- From Homebuilder Management (G44H), choose Options/Bid Subcontracts
- From Subdivision/Plan/Lot Setup (G44H11), choose Commitment Revisions

Alternatively, you can access the Commitment Revisions screen by choosing Commitment Details (F2) from the Bid Subcontract Entry screen.

**To revise bid subcontract details**

1. On the Commitment Revisions screen, complete the following field and click Inquire.
   ■ Contract Number

   The Commitment Revisions screen displays the subcontract information.

*Figure 36–3 Commitment Revisions (Revise Bid Subcontract) screen*
2. Change the bid subcontract information.

3. Choose More Details (F4) to access the detail area and change any of the values in the fields.

**Figure 36–4 Commitment Revisions (Bid Subcontract Detail) screen**

4. Click Change to update the database and redisplay the Commitment Revisions screen with the new information.

### 36.3 Adding an Option to Awarded Bid Subcontracts

You can change an awarded bid subcontract by adding an option. You use Commitment Revisions to add an option to awarded bid subcontracts.

**To add an option to awarded bid subcontracts**

1. On the Commitment Revisions screen, complete the following field and click Inquire.
   - **Contract Number**

   The Commitment Revisions screen displays the subcontract information.

2. On an empty detail line, complete the following fields:
   - **Cost Code**
   - **Plan**
   - **Elv (Elevation)**
   - **Option**
   - **P (Pricing Type: units or lump sum)**
   - **Quantity**
   - **UM (Unit of Measure)**
Adding an Option to Awarded Bid Subcontracts

3. Choose More Details (F4) to access the detail area.

*Figure 36–5  Commitment Revisions (Awarded Bid Subcontractors) screen*

4. Complete the following field:

- **Cost Type**

You can complete the remainder of the fields, however they are optional.

5. Click Change to update the database and redisplay the Commitment Revisions screen.

36.3.1 Processing Options

See Section 66.4, "Commitment Revisions (P4402)."
This chapter contains these topics:

- Section 37.1, "Reverse a Lot,"
- Section 37.2, "Change the Plan and Elevation of a Posted House."

The Option Selection Reversal program changes all of the amounts in the Lot Proceed Detail File (F4451) and sets the Swing field to R (reversed). This program also creates new records in the F4451 for the reversal. Additionally, it changes the option amount in the Lot Proceed Entry table (F4450).

You can run the DEMO version of this program, or you can copy a version and revise it to suit your needs. The processing options allow you to run the program in proof or final mode.

For information about copying and revising DREAM Writer programs, see Work with DREAM Writer in the JD Edwards World Technical Foundation Guide.

You use the Option Selection Reversal program for the following tasks:

- Reverse a Lot
- Change the Plan and Elevation of a Posted House

### 37.1 Reverse a Lot

You use the Option Selection Reversal DREAM Writer program to reverse a lot (release the lot for another buyer) or to change the house plan and elevation combination. When you run Option Selection Reversal, the system creates the Option Selection Reversal report (R44510).

For base house reversals, the Option Selection Reversal program removes the C (commitment) from the Journaling Flag field (Start Lock Flag) in the Lot Proceed Entry table (F4450) record and the record now displays as not posted. This program also deletes all Account Master Extended Details table (F51901) records which the system creates when you run the Original Schedule Update program (P445026).

For both base house and option specific reversals, the system updates the option revenue periods in the Lot Proceed Entry table (F4450) with the new sales price. You must run the Lot Proceed Proof/Post program in final mode to update contracts. The amounts that you reverse should be the same as the original lot amounts, unless you have made payments on a contract.
37.2 Change the Plan and Elevation of a Posted House

Run the Option Selection Reversal program for lots to which you make changes. This removes all options for that lot. You must then run the Lot Proceed Proof/Post program in proof mode to verify the changes and then run the Lot Proceed Proof/Post program in final mode to make the changes.

If no payments were made to contractors on the lot, this program reverses all contracts for the lot. You must also perform the following steps:

1. Access the Lot Proceed Entry screen, locate the lot and change the lot, plan, and elevation information.
2. After you update the system with the changes, choose Create Base House Option Selection Rec. (record) (F16) to create a base house option selection record.
3. Choose Update Lot Premium/Base House Price (F14) to retrieve the latest sales price if you entered a new plan.
4. Choose Option Selection (F12) to access the Options Selections screen to choose options.
5. Run the Lot Proceed Proof/Post program in proof to verify the changes and then in final mode to update the database with the change.

If you made a payment to a contractor for work on the lot, the Purchase Order Detail File (F4311) extended cost is not equal to open commitment. Run the Lot Proceed Proof/Post program to reverse all contracts except for the contract that was paid. Running this program does not affect the schedule.

37.2.1 What You Should Know About

<table>
<thead>
<tr>
<th>Topic</th>
<th>Description</th>
</tr>
</thead>
</table>
| Reconstructing Data After the Reversal | When you run this program, the system overwrites the data in the database and you cannot reverse the changes. You can however recreate the data. Various options follow depending on which steps you have completed in this process.  
You can continue with the reversal process and run the Lot Proceed Proof/Post program (F445098) in final mode. Then select the original options for the lot and run the Lot Proceed Proof/Post program for the house.  
If you only reversed the base house and not the options, you can delete the new record in the F4451 and remove the P in the Swing field from the original record in the F4451. |

37.2.2 Before You Begin

Before you run this program, do not:
- Change any of the lot proceed data
- Delete any existing contracts
- Delete any options for the lot

Navigation
From Homebuilder Management (G44H), choose Lot Proceed (House Sale)
From Lot Proceeds (G44H14), choose Option Selection Reversal
37.2.3 Data Selection

Specify the subdivision business unit number and the lot you want to reverse.

37.2.4 Processing Options

See Section 66.5, "Option Selection Reversal (P44510)."

37.2.5 Option Selection Reversal Report

Figure 37–1  Option Selection Reversal report
This chapter contains the topic:
- Section 38.1, "Entering Alternate Subcontracts."

### 38.1 Entering Alternate Subcontracts

Use the Alternate Subcontract Entry and Alternate Subcontract Search screens to add subcontractors for a new option, such as a cabinet upgrade, to awarded bid subcontracts. You can add an option to multiple bids at the same time. The Alternate Subcontract Entry screen displays all bids with a particular option. From the Alternate Subcontract Entry screen you can access the Alternate Contract Search screen to display all bids that do not include the option. You can select any bid on this screen to enter on the Alternate Subcontract Entry screen. You can also enter bid quantities and amounts, updating multiple bids at once.

If you add a new option to an awarded bid subcontract, you must add a subcontractor to supply the option.

You can enter an asterisk in the Plan and Elevation fields. These are optional fields. If you leave either these fields blank, Previous Sales and Current Sales information are not available on the Alternate Subcontract Entry screen.

**Navigation**

From Homebuilder Management (G44H), enter 27

From Homebuilder Management Technical Operations (G44H31), choose Alternate Subcontract Entry

**To enter alternate subcontracts**

1. On Alternate Subcontract Entry, complete the following fields and click Inquire.
   - Business Unit
   - Option No
   - Plan
   - Elevation

The Alternate Subcontract Entry screen redisplay with the detail line showing the subcontractors for the option.
2. Choose Contract Search (F10).

The Alternate Contract Search screen displays all the bid and existing contract information for the subdivision.

3. To view only bid information, enter N in the Include Existing Contracts field and click Inquire.
4. In the Option field next to the bids you want, enter 1-9 and press Enter.

   If you enter 1 in the Option field, this supplier displays on the Alternate Subcontract Entry screen. If you enter 2 in the Option field, two lines of this supplier display on the Alternate Subcontract Entry screen. If you enter 3 in the Option field, three lines of this supplier display on the Alternate Subcontract Entry screen, and so forth.

5. On Alternate Subcontract Entry, click Add to add the subcontracts to the lot.

38.1.1 Processing Options

   See Section 66.6, "Alternate Contract Entry (P445003)."
This chapter contains the topic:

- Section 39.1, "Searching for Awarded Bid Subcontracts."

### 39.1 Searching for Awarded Bid Subcontracts

You can search for awarded bid subcontracts by supplier, subdivision, and cost code/type. You use Subcontract Search to search for awarded bid subcontracts.

**Navigation**

From Homebuilder Management (G44H), choose Option and Bid Subcontracts

From Option and Bid Subcontracts (G44H11), choose Subcontract Search

**To search for awarded bid subcontracts**

1. On Subcontract Search, complete one or more of the following fields and click Inquire.
   - Supplier
   - Job Number
   - Cost Code
   - Cost Type
2. Choose More Details (F4) to access the detail area and review the values in the Supplier or Job Number fields.
39.1.1 Processing Options

See Section 66.7, "Contract Search (P44210)."
This chapter contains the topic:

- Section 40.1, "Reviewing the Financial Status of a Bid Subcontract."

### 40.1 Reviewing the Financial Status of a Bid Subcontract

You can review the financial status of a bid subcontract. Use the Subcontract Financial Inquiry program to locate the financial status of any given bid subcontract through any given date. If you do not know the subcontract number, choose Contract Search (F10) to locate a subcontract.

**Navigation**

*From Homebuilder Management (G44H), choose Option and Bid Subcontracts*

*From Option and Bid Subcontracts (G44H11), choose Subcontract Financial Inquiry*

**To review bid subcontract financial status**

1. On Subcontract Financial Inquiry, complete the following field and click Enter.
   - Contract No
   - Thru Date field
2. Choose More Details (F4) to review the detail area.

40.1.1 Processing Options
See Section 66.8, "Contract Financial Inquiry (P44200)."
Section 41.1, "Recalculating a Schedule."

Use either the Schedule Recalculation program or the Top Down Schedule Recalculation program to recalculate a schedule. These programs use actual completion and duration information from the current work schedule to recalculate scheduled completion dates and remaining phases of work on the lot. When you run Schedule Recalculation, the system generates the Schedule Recalculation report (R445081). When you run Top down Schedule Recalculation, the system generates the Top down Schedule Recalculation report (R445082).

41.1 Recalculating a Schedule

The Schedule Recalculation program begins scanning from the bottom of the schedule up until it locates the first completion date and then recalculates all the dates below that date that do not have a final completion date.

The Top Down Schedule Recalculation begins scanning from the top of the schedule down until it locates the first blank line and then using the last completion date; recalculates all the dates below that date that do not have a final completion date.

In order to synchronize the information in your system and bring it up-to-date, you must run the Commitment Billing Release program after you run either the Schedule Recalculation or Top Down Schedule Recalculation programs. Enter a new through date in the Date Selection processing option prior to running the Commitment Billing Release program.

When you select Schedule Recalculation or Top Down Schedule Recalculation from the menu, a DREAM Writer version list displays. You can run a DEMO version or copy a version and change it to suit your needs. Enter a value in the Stop Sequence processing option to specify the stop sequence (construction sequence by cost code).

For information about copying and changing DREAM Writer versions, Work with DREAM Writer in the *JD Edwards World Technical Foundation Guide.*

Navigation
From Homebuilder Management (G44H), choose Progress Report & Scheduling
From Progress Report & Scheduling (G44H15), choose Schedule Recalculation or Top Down Schedule Recalculation
41.1.1 Data Selection
Specify the business unit.

41.1.2 Processing Options
See Section 66.9, "Schedule Recalculation (P445081)."
See Section 66.10, "Schedule Recalculation (P445082)."
### 41.1.3 Schedule Recalculation Report

*Figure 41–1 Schedule Recalculation report*
### Top Down Schedule Recalculation Report

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<th>PST</th>
<th>Plan ID</th>
<th>Plan Day</th>
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</tr>
</tbody>
</table>

#### Figure 41–2
Top Down Schedule Recalculation Report
This part contains these chapters:

- Chapter 42, "Overview to Paying Subcontractors,"
- Chapter 43, "Enter Final Completion Date,"
- Chapter 44, "Release Contract for Payment,"
- Chapter 45, "Work with Payment Vouchers."
Overview to Paying Subcontractors

You pay subcontractors based on money you have committed to pay for their services. When the subcontractor completes their services, you must release these commitments for payment.

You can make payments in the Homebuilder Management system in the following ways:

- Use the Auto Voucher program (P445028) for contracts that are paid in full with all of the payment information from the contract. This program is unique to the Homebuilder Management system.

- Use the Progress Payment Entry program (P43105) in the Subcontract Management system for contracts that require more flexibility than the Auto Voucher program provides. This program allows processing of partial payments and changes in retainage, payment terms, and other payment changes.

- Use the Standard Voucher Entry program (P04105) in the Accounts Payable system for payments that are not part of a contract.

After making payments, use the Post General Ledger program (P09870) in the Subcontract Management system to review, approve, and post payments to the general ledger.

The following diagram illustrates the various payment options:
This part includes the following tasks:

- Enter Final Completion Date
- Release Contract for Payment
- Create Payment Voucher

See Also:

- Enter Vouchers in the *JD Edwards World Subcontract Management Guide*,
- Review and Post Vouchers in the *JD Edwards World Subcontract Management Guide*,
This chapter contains the topic:

- **Section 43.1, "Entering Final Completion Date."**

### 43.1 Entering Final Completion Date

When work is complete on a task, you enter a final completion date for the sequence number and cost codes. The Date Entry program (P44508) allows you to enter the actual completion date.

There are three different screen formats for is program that you can use to enter the completion date. Depending on which screen you choose to enter the final completion date, you use Toggle to Next Format (F11) to toggle among the views and More Details (F4) to access the detail area of the screen.

You can use any of the following screens, which you access from the Progress Report & Scheduling menu:

- Date Entry (Sequence Number)
- Date Entry (Cost Code)
- Scheduled Number of Days Revision

Use the Date Entry (Cost Code) screen for the last cost code you complete during a given time frame. The Date Entry program then updates open cost codes that have lower sequence numbers with the final completion date you enter.

After you update the system with your changes, you must run either the Schedule Recalculation or Top Down Schedule Recalculation programs to update the schedule of jobs that are not complete.

**Navigation**

From Homebuilder Management (G44H), choose Progress Report & Scheduling

From Progress Report & Scheduling (G44H15), choose Data Entry (Sequence Number)

**To enter the final completion date**

1. On Date Entry (Sequence Number), complete the following field and click Inquire.
   - Job & Phase

   The Date Entry (Sequence Number) screen displays the lot information in the detail lines.
2. Enter the completion date in the following field for the detail line you want to mark as complete.
   - Actual Complete

3. Choose Backfill Completion Date (F17).

   Using the date you enter in the Actual Complete field, the system enters that date in the Actual Complete field for all of the lines that do not have a completion date.

4. Click Change to update the database.

43.1.1 Processing Options

See Section 67.1, "Schedule Entry (P44508)."
This chapter contains the topic:

- **Section 44.1, "Releasing Contract for Payment."**

You run the Commitment Billing Release program to release contracts for payment. This program changes the Purge (closed) code in a contract to a value of A (Approved for auto-voucher) when that task is complete in the Work Schedule program (P44508).

### 44.1 Releasing Contract for Payment

After you enter a date in the Actual Complete field on the Date Entry (Cost Code) screen, you run the Commitment Billing Release program to release those contracts for payment. You enter a date (completed through) in the Date Selection processing option and whether to run the program in proof or final mode in the Update Options processing option. Either mode produces the Commitment Billing Release report (R445025). The proof mode does not release any contracts, while final mode does release the contracts.

When you select Commitment Billing Release from the menu, a DREAM Writer version list displays. You can run a DEMO version or copy a version and change it to suit your needs.

For information about copying and changing DREAM Writer versions, see Work with DREAM Writer in the *JD Edwards World Technical Foundation Guide*.

**Navigation**

- From Homebuilder Management (G44H), choose Progress Report & Scheduling
- From Progress Report & Scheduling (G44H15), choose Commitment Billing Release

#### 44.1.1 Processing Options

See **Section 67.2, "Commitment Release - Lot Level (P445025).”**

#### 44.1.2 Data Selection

Specify the lot business unit.
### Commitment Billing Release Report

<table>
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<th>Quantity</th>
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**Figure 44–1 Commitment Release Report**
This chapter contains these topics:

- Section 45.1, "Running Auto Voucher,"
- Section 45.2, "Working with Progress Payment Entry,"
- Section 45.3, "Posting Vouchers to the General Ledger."

You use the Auto Voucher or Progress Payment Entry programs to create the vouchers to pay contractors. After you create vouchers, you must review the vouchers and then post them to the General Ledger. You then need to process the vouchers for payment using the automatic or manual payment programs in the Accounts Payable system.

### 45.1 Running Auto Voucher

You use the Auto Voucher program to simultaneously create progress payment vouchers for multiple homebuilder contracts that have open payable amounts. The program creates vouchers for any remaining open amounts from the contracts you select and a batch of accounts payable records in the Accounts Payable Ledger table (F0411). This program creates the Auto Voucher Report (R445028) and the Posting Journal (R09871). You should correct any errors from the Posting Journal and then post the batch of vouchers.

You should specify that contracts be closed when the Lot Proceeds Proof/Post program is run. You then open the contracts when you are ready to create vouchers for them. You do so to prevent changes to the contract after lot start and prior to making payments.

If you are using Enhanced Subledger Accounting, this information displays on the report. See Work with Enhanced Subledger Accounting in the *JD Edwards World General Accounting I Guide* for more information.

When you select Auto Voucher from the menu, the system displays a DREAM Writer version list. You can run a DEMO version or copy a version and change it to suit your needs. Enter the General Ledger date in the Date Selection processing option and specify proof or final mode in the Update Option processing option. Additionally, in the Default Status processing options enter A for Pay Status, OV for the voucher type, and Z for the purge code.

For information about copying and changing DREAM Writer versions, see Work with DREAM Writer in the *JD Edwards World Technical Foundation Guide*.

**Navigation**

From Homebuilder Management (G44H), choose Closing/Revenue Processing.
From Homebuilder Accounting Entries (G44H16), choose Auto Voucher

45.1.1 Processing Options
See Section 67.3, "Auto Voucher (P445028)."

45.1.2 Data Selection
Specify the lot business unit number, address number, purge code of A, and the project business unit.
### Auto Voucher Report

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<tr>
<th>Batch Number</th>
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<td>Concrete Foundations</td>
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</tbody>
</table>

**Figure 45-1** Auto Voucher report
45.1.4 Posting Journal (R09871)

You use Progress Payment Entry to apply invoices to contracts and, at the same time, create accounts payable vouchers and journal entries. The system automatically creates separate accounts payable records for retainage. All accounts payable details relate to a specific line item on a contract by means of the contract number, contract type, contract company, change order number, and line number. In addition to adding, changing, and deleting vouchers, you can use this program to perform partial releases of retainage.

Progress payment vouchers help you manage payments to suppliers by providing warning messages if a subcontractor does not satisfy log requirements. Set the Outstanding Log Detail Warning Message processing option to specify under what conditions to display the warning message.

The Progress Payment Entry screen displays multi-currency fields when you activate multi-currency processing for the system.

You use Progress Payment Entry to perform the following tasks:

- Adding a voucher
- Locating a voucher
- Deleting a voucher
Working with Progress Payment Entry

- Releasing retainage
- Entering backcharges
- Posting vouchers to the General Ledger

**Note:** JD Edwards World recommends that you use the Progress Payment Entry program to release partial retainage. When you release retainage using this program, you must perform a final release using the Speed Release program.

**Navigation**

From Homebuilder Management (G44H), choose Closing/Revenue Processing

From Homebuilder Accounting Entries (G44H16), choose Progress Payment Entry

**See Also:**

- Canceling Vouchers in the *JD Edwards World Subcontract Management Guide* for information about voiding vouchers that have been posted and for voiding payments,
- Release Retainage and Enter Backcharges in the *JD Edwards World Subcontract Management Guide* for more information about the Speed Release program and for processing backcharges.

### 45.2.1 Adding a Voucher

Use the Progress Payment Entry program to enter a voucher.

To locate a contract number from the Progress Payment Entry screen, you can access the Subcontract Search screen by choosing Contract Search (F10). You can also locate a contract number on the Commitment Billing Release report.

If you do not enter a contract type on the Progress Payment Entry screen, the system enters the value from the Default Option processing option. If you do not enter a contract company and there is more than one contract with the same contract number, the Order Selection screen displays allowing you to select a company.

You do not have to complete the Invoice Number field. However, if the Accounts Payable constants do not allow duplicate invoices, only one invoice per supplier can be blank.

If you plan to pay the entire amount, you can leave the Gross Payment field blank and enter 1 in the Option field in the detail line. If you plan to make a partial payment, enter the amount in the Gross Payment field and in the Current Payment field in the detail line.

**To add a voucher**

1. On Progress Payment Entry, complete the following fields and click Enter.
   - Contract Number
   - Contract Type
2. Complete the following optional field:
   - Invoice Number

3. Complete the following fields and click Add:
   - G/L Date
   - Company
   - Gross Payment

   The detail area of the screen displays the line item commitments for the contract. It also includes the total amount for each line item and the paid-to-date amounts.

4. Enter the voucher information in the specific commitment lines and click Enter.
   For a single-priced voucher, you do not need to enter the voucher amount. Instead, you can enter the number of units you want, and the system calculates the voucher amount for the commitment line.
The system accepts your entries and clears the screen except for the G/L Date and Company Number. The Previous Voucher field displays the voucher number that the system assigns. The system calculates the following:

- The gross amounts (gross payment, retainage, taxable amount, tax amount, and discount) that display in the upper portion of the screen based on the vouchers you enter on the commitment line item.
- The pay due date, based on the payment terms code in the Address Book system for the contractor or supplier.
- The amount of retainage instead of the percentage rate for each commitment line for which you enter a voucher.

45.2.2 Locating a Voucher

After you enter a voucher, you can review it.

If you do not enter a contract type, the system enters the value from the Default Option processing option. If you do not enter a contract company and there is more than one contract with the same contract number, the Order Selection screen displays allowing you to select a company. The Progress Payment Entry screen displays the amounts for the specific line items of the contract.

To locate a voucher

1. On Progress Payment Entry, complete the following fields and click Inquire.
   - Contract Number
   - Contract Type
   - Contract Company
   - Voucher Number
2. Choose More Details (F4) to access the detail area.
45.2.3 Deleting a Voucher

You can only delete a voucher if you did not post the voucher.

To delete a voucher
Locate the voucher and click Delete.

45.2.4 Releasing Retainage

You can use either the Progress Payment Entry program or the Speed Release program to release retainage after you add a voucher. It is important that you determine which program to use based on the method your company uses to pay retainage. Do not use both programs to release partial retainage.

JD Edwards World recommends that you use the Progress Payment Entry program to release partial retainage. When you release retainage using this program, you must perform a final release using the Speed Release program.

To release retainage
1. On Progress Payment Entry, complete the following fields:
   - Contract No
   - Invoice Number
   - Retainage
   - G/L Date
   - Company

   Leave the Gross Payment field blank. In the detail area, leave the Current Payment field blank.

2. Choose More Details (F4) to access the detail area.

3. In the R (Amount Retained Current Period) field, enter the amount you want to pay, followed by a minus sign (-) to indicate that you are decreasing the amount of retainage.

4. Click Enter.

   The system accepts your entry and clears the screen.

   You can locate the voucher or choose Display Previous Contract/Voucher (F12) to verify your entry.

45.2.5 Entering Backcharges

There are two methods to enter backcharges. You can enter a negative change order using the Commitment Revisions screen or use the Progress Payment Entry screen to deduct the amount of the backcharge from a contractor's payment when you add a voucher.

When you enter the gross payment, you enter the current payment amount, which is the current payment of the line item minus the amount you want to deduct.

To enter backcharges
1. On Progress Payment Entry, complete the following fields:
   - Contract No
■ Voucher No
■ Invoice Number
■ Gross Payment
■ G/L Date
■ Company
■ Invoice Date
■ Pay Due Date

2. In the detail area, locate the first blank line and enter the job number, cost code, and cost type from in the original line item.

3. Enter the amount you want to deduct from the current payment in the Current Payment field, followed by a minus sign (-).

4. Click Change.

45.2.6 Processing Options

See Section 67.4, "Progress Payments (P43105)."

45.3 Posting Vouchers to the General Ledger

After you create vouchers, you must post them to the general ledger. You use Post Voucher to G/L to perform this task.

To post by batch number, locate the batch number in the upper right-hand portion of the Progress Payment Entry screen.

Navigation

From Homebuilder Management (G44H), choose Closing/Revenue Processing
From Homebuilder Accounting Entries (G44H16), choose Post Voucher to G/L

To post vouchers to the general ledger

1. On Post Voucher to G/L, complete one of the following fields and click Enter.
   ■ Batch Number
   ■ Batch Date
   ■ Batch User ID
Figure 45–7 Post Voucher to General Ledger screen
Part VII
Close Homes

This part contains these chapters:

- Chapter 46, "Overview to Closing Homes,"
- Chapter 47, "Create a Model Journal Entry,"
- Chapter 48, "Book the Revenue,"
- Chapter 49, "Book the Cost."
In this section you create a model journal entry. You set up a model journal entry to use as a template for the lots to record information to the general ledger. See Work with Model Journal Entries in the *JD Edwards World General Accounting I Guide* for more information.

You also close the house, book revenues and costs, and then post the entries. You also balance the journal entries and post them to the general ledger in the General Accounting system.

Closing homes includes the following topics:

- Create a Model Journal Entry
- Book the Revenue
- Book the Costs
This chapter contains the topic:

Section 47.1, "Creating a Model Journal Entry."

To set up a Model Journal Entry, you can copy from an existing Model Journal Entry or you can create a new one. If you copy a version of a model journal entry, you use it as a template to set up to a model journal entry to suit your business needs. The journal entry covers costs that relate to the escrow closing function for specific lots. Most entries include house, lot, options and design center revenue, sales commissions and incentives (costs), warranty accruals, and other allocations. There are special set up considerations you need to be aware of when creating the model journal.

### 47.1 Creating a Model Journal Entry

In the model journal entry, the account number is reformatted based on the value in the model subledger field if you use the following subledger field definitions:

- Blank or LOTCC. The system always enters the lot business unit into the account number.
- LOTSL. The system enters the lot number into the subledger and enters the project (subdivision) business unit number into the account number.
- LOTJS. The system enters the lot business unit into the Subledger field and enters the project (subdivision) business unit into the account number. Lot business units must be 8 digits or less.
- KEEP. The system does not modify what is currently in the model journal entry. Use this for cash accounts.
- PRJCC. The system enters the project (subdivision) business unit into the account number and the address book number into the subledger. Use this for commissions.
- DIV. The city business unit.

To override the AAIs that the system uses in the model journal entry, perform the following:

- Ensure the processing options are set up for the Lot Proceed Inquiry program.
- Set up the default account selection for the object and subsidiary for the Lot Proceed Inquiry program processing options.
- Enter the following subledger codes on the Model Journal Entry screen. By doing so, the program enters the values in the Business Unit field with the value from the subledger field. Additionally, the system cannot save the option revenue records to
the subledger level, and profitability analysis cannot be on an option-by-option basis.

- LOTCC (lot business unit)
- LOTSL (lot number)
- PRJCC (subdivision business unit)
- DIV (city business unit)

If you set up Enhanced Subledger Accounting, you can view and change these values in the detail area (fold). See Work with Enhanced Subledger Accounting in the *JD Edwards World General Accounting I Guide* for more information.

After you set up your model journal entry, ensure that the model journal number (category code 21) is in the Job Master table (F0006) for the subdivision business unit. To do so, access the Job Master Revisions program (P510063) and choose Category Codes (F15). Add the value in the Model Journal field.

You use the Journal Entries program to set up a model journal entry.

**See Also:**

### 47.1.1 What You Should Know About

<table>
<thead>
<tr>
<th>Topic</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Option Revenue</strong></td>
<td>The system can save option revenue records to the subledger level. This allows you to track profitability analysis on an option-by-option basis.</td>
</tr>
<tr>
<td><strong>AAIs</strong></td>
<td>AAIs identify the object and subsidiary accounts of the model journal entry. This allows you to use the information in the AAIs instead of setting all of the processing options for the Lot Proceed Inquiry program. The system first reviews the values in the processing options for the object and subsidiary account and if these are blank it uses the values in the AAIs. Therefore, the Lot Proceed Inquiry program processing options are active and override the AAIs. See Chapter 53, &quot;Set Up Automatic Accounting Instructions&quot; for more information.</td>
</tr>
<tr>
<td><strong>Business Units</strong></td>
<td>The Model Journal Entry program enters the lot business unit number in the Business Unit field as a default. You can override this by entering either PROJCC or KEEP in the Subledger field. By using PROJCC, the system enters the project (subdivision/community) business unit number in the Business Unit field. By using KEEP, the system enters the value from the model journal entry in the Business Unit field.</td>
</tr>
</tbody>
</table>

**Navigation**

From Homebuilder Management (G44H), choose Closing/Revenue Processing

From Homebuilder Accounting Entries (G44H16), choose Journal Entries

**To create a model journal entry**

2. On Index of Model Journal Entries, enter SJ in the Document Type field and click Enter.
Figure 47–1 Index of Model Journal Entries screen

A list of model sales journal entries displays.

3. Enter 1 in the Option field to select a model sales journal entry and click Enter. The Journal Entry screen displays with the model journal entries.
4. Choose More Details (F4) to access the detail area.
5. Choose Toggle Display Formats (F2).

Figure 47–4  Journal Entries (Display Formats) screen

6. Choose More Details (F4).
7. Add or change the detail lines to suit your needs.

**47.1.2 Processing Options**

See Section 68.1, "Journal Entry (P09101)."
This chapter contains these topics:

- **Section 48.1, "Booking the Revenue,"
- **Section 48.2, "Approving and Posting the Closing Entry in the General Ledger."

You use the Journal Entries program (P09101) in the General Accounting system to book or report revenue. The system uses the account numbers you enter in the AAI Account Number Override processing options and other information from the Lot Proceed Inquiry program (P44503). It also uses information from the model journal entries and AAs to book the following:

- Base revenue
- Lot premium or discount
- Option revenue
- Discount revenue

The values you enter in the AAI Account Number Override processing options for the Lot Proceed Inquiry program affect which object and subsidiary account information the system uses in creating the journal entries.

The system enters the amounts in the Model Journal Entry from either AAs or from the AAI Account Number Override processing options in the Lot Proceeds Inquiry program based on the following rules:

- The Model Journal Entry Object Subsidiary correlates to accounts you set in the AAI Account Number Override processing options of the Lot Proceed Inquiry program.
- The Option Revenue correlates to either a single Lot Option Revenue account or up to three Option Revenue accounts based on the AAs.
- The Commission Sales categories are set in the Sales Associate Number Default Account processing option or the system uses the values in the AAs. You assign the address book number by entering 1, 2, or 3 in the Subledger field in the Model Journal Entry.
- The account of the Settlement Journal changes to the Lot Business Unit Number and the Address Book Number of the home buyer.

To complete the journal entry, you need to balance the transaction by entering the final escrow receivable amount. Doing so creates equal debits and credits and allows you to post the journal entry without errors.
When the system creates the settlement journal entry, the Lot Proceed Inquiry program changes the value in the House Type (UDC 44/HT) field from a B to a Z. This indicates that the lot is closed and the system creates history records.

See Also:

### 48.1 Booking the Revenue

When you book the revenue, you close a lot and create the journal entries.

**Navigation**

From Homebuilder Management (G44H), choose Closing/Revenue Processing

From Homebuilder Accounting Entries (G44H16), choose Lot Proceed Inquiry

**To book the revenue**

1. On Lot Proceed Inquiry, enter the subdivision business unit number in the following field and click Inquire.
   - Subdivision

   The Lot Proceed Inquiry screen displays the lots for the subdivision.

   ![Lot Proceed Inquiry screen](image)

2. Enter the closing date in the Close Date field in the detail line of the lot number that you want to close.
3. Choose More Details (F4) to access the detail area.

Note that there is a B in the H (House Type) field (UDC 44/HT), indicating the house has been Bought/Sold. The Close DocNo (Document Number), Final DocNo, and Cost DocNo fields are blank.

4. Enter 5 in the Option field and click Enter.
The Journal Entries screen displays. The system enters the amounts from the home into the Model Journal Entry based on the values in either the AAIs or processing option settings.

**Figure 48–4  Journal Entries (Home Amounts) screen**

5. Click Add.

The Remaining field displays the amount necessary to balance and close the entry.

**Figure 48–5  journal Entries (Remaining) screen**
6. Choose Toggle Display Formats (F2) to view the subledger field.

7. Enter the amount from the Remaining field in the Amount field for the bank account number detail line and click Change.

   You can note the batch number and use it when you post the closing entry.

Figure 48–6  journal Entries (Amount) screen

8. Choose Exit (F3) to return to Lot Proceed Inquiry.

9. Choose More Details (F4) to access the detail area.

   The lot detail line now includes a Z in the House Type (UDC 44/HT) field, indicating the lot is closed. The system also creates history records. The Close DocNo field includes a document number.
### 48.2 Approving and Posting the Closing Entry in the General Ledger

After you book the revenue (close the lot), you need to approve the batch and post the closing entry in the general ledger. You use General Journal Review program (P00201) to review and approve the batch. You can locate the number for the batch on the Journal Entry screen.

After you post the batch, access the Journal Entries program and locate the detail line for the closed lot. Note the P in the Posted (P) field indicates the lot is posted.

Complete the following tasks:
- To approve the closing entry
- To post the closing entry in the general ledger

**Navigation**

From Homebuilder Management (G44H), choose Closing/Revenue Processing.

From Homebuilder Accounting Entries (G44H16), choose General Journal Review

**To approve the closing entry**

1. On General Journal Review, complete one of the following fields and click Enter.
   - Batch Number
   - User ID
2. Enter A in the Approved (App) field and click Enter.
   Approved displays in the Status field for the batch and indicates the batch is ready to be posted.

3. To review the details of the batch, enter 1 in the Option field and click Enter.

4. Choose Exit (F3) to return to the menu.

**Navigation**
From Homebuilder Management (G44H), choose Closing/Revenue Processing
From Homebuilder Accounting Entries (G44H16), choose Post Voucher to G/L

### 48.2.1 Processing Options
See Section 68.2, "Lot Proceed Inquiry (P44503)."
See Section 68.1, "Journal Entry (P09101)."
This chapter contains these topics:

- Section 49.1, "Working with Provision for Final Cost Journal Entry,"
- Section 49.2, "Working with Cost of Sales Journal Entry."

Before you book costs you must charge all costs to a lot business unit. The Homebuilder Management system charges costs to the lot business unit through the Auto Voucher program (P445028), the Subcontractor Progress Payments program (P43105), and the Provision for Final Cost program (P445000). The system reduces costs using the Cost of Sales program (P445001). The system charges costs through the Accounts Payable, Subcontract Management, and General Accounting systems.

You use the Provision for Final Cost program (P445000) for the accruals that relate to provision for final cost and the Cost of Sales/Sales Tax J/E program (P445001) to match expenses with revenue.

When you book costs, it is a three-tier process. You must:

1. Create a journal entry by running the Provision for Final Cost and Cost of Sales programs.
2. Review and approve the journal entry.
3. Post the batch with the journal entry.

Both the Provision for Final Cost and Cost of Sales programs create a journal entry and a report. Run these programs in proof mode first, then in final mode. You should review the report and note the journal entry number in the header of the report. You can also locate the journal entry number in the Final Doc# or Cost Doc# field respectively on the Lot Proceed Inquiry screen.

You can review the debit and credits and add additional detail lines to the journal entry if necessary using the Journal Entry program. You use the General Journal Review program to review and approve the journal entry and then post the entry using the Post Voucher to G/L program.

See Also:


49.1 Working with Provision for Final Cost Journal Entry

Use the Provision for Final Cost program to create a journal entry. The journal entry includes the accruals in your liabilities accounts and debits to your work in progress accounts. After you run this program, note the journal entry number for the lot in the
header of the report or in the DocNo (Final Document Number) field on the Lot Proceed Inquiry screen.

You must then:
1. Review and approve the journal entry.
2. Post the batch for the journal entry.

49.1.1 Run Provision for Final Cost

When you select Provision for Final Cost from the menu, a DREAM Writer version list displays and you can run a DEMO version or copy a version and change it to suit your needs.

For information about copying and changing DREAM Writer versions, see the Work with DREAM Writer in the JD Edwards World Technical Foundation Guide.

Navigation
From Homebuilder Management (G44H), choose Closing/Revenue Processing
From Homebuilder Accounting Entries (G44H16), choose Provision for Final Cost

49.1.2 Before You Begin

- Set up AAI PBD or PBDXXX, where XXX equals Category Code 5 on the Original Budget Entry (P510121) screen. The system uses Category Code 5 for the debit side of the entry.
- Enter the object and subsidiary account numbers in the Provision Liability processing option to credit the account.
- See Chapter 53, "Set Up Automatic Accounting Instructions."

49.1.3 Processing Options

See Section 68.3, " Provision for Final Cost (P445000)."

49.1.4 Data Selection

Specify the subdivision number, lot, and options.

49.1.5 Provision for Final Cost Report

Figure 49–1 Provision for Final Cost report (1 of 2)
49.1.6 Review and Approve the Journal Entry

After you run Provision for Final Cost, you need to review and approve the journal entry. You can review the debit and credits and add additional detail lines to the journal entry if necessary using the Journal Entry program.

Navigation
From Homebuilder Management (G44H), choose Closing/Revenue Processing
From Homebuilder Accounting Entries (G44H16), choose General Journal Review

To review and approve the journal entry
1. On General Journal Review, complete one of the following fields and click Enter.
   - Batch Number
   - User ID
2. Enter A in the Approved (App) field and click Enter.
   Approved displays in the Status field for the batch and indicates the batch is ready to be posted.
   Note the batch number to use when you post the batch.

3. To review the details of the batch, enter 1 in the Option field and click Enter.

### 49.1.7 Post the Batch

When you run the Post Voucher to G/L program, the system produces a report, which you should review to ensure the batch posted successfully and determine if there are errors that you need to correct.

#### Navigation

From Homebuilder Management (G44H), choose Closing/Revenue Processing

From Homebuilder Accounting Entries (G44H16), choose Post Voucher to G/L

### 49.1.8 Processing Options

See Section 68.4, "General Ledger Post (P09870)."
49.1.9 General Ledger Post

Figure 49–4 General Ledger Post report (1 of 2)

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</table>

Figure 49–5 General Ledger Post report (2 of 2)

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<th>Debit</th>
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<tbody>
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<td></td>
</tr>
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</table>

49.2 Working with Cost of Sales Journal Entry

You use the Cost of Sales program to create the cost of sales journal entry. This program matches the expenses with revenue. It credits the work in progress account and debits the expense account. After you run this program, note the journal entry number for the lot in the header of the report or in the Cost Doc# field on the Lot Proceed Inquiry screen.

You must then:
1. Review and approve the journal entry.
2. Post the batch for the journal entry.

49.2.1 Run Cost of Sales

When you select Cost of Sales from the menu, a DREAM Writer version list displays and you can run a DEMO version or copy a version and change it to suit your needs.

For information about copying and changing DREAM Writer versions, see Work with DREAM Writer in the JD Edwards World Technical Foundation Guide.

Navigation
From Homebuilder Management (G44H), choose Closing/Revenue Processing
From Homebuilder Accounting Entries (G44H16), choose Cost of Sales

49.2.2 Before You Begin

For the Cost of Sales, set up AAI LBC or LBCXXX, where XXX equals Category Code 5 on the Original Budget Entry (P510121) screen. The system uses Category Code 5 to credit the work in process account. To debit the Cost of Sales, use LBD or LBDXXX, where XXX equals Category Code 5.

49.2.3 Processing Options

See Section 68.5, "Cost of Sales/Sales Tax (P445001)."
49.2.4 Data Selection

Specify the account ID, lot business unit, and object account.

49.2.5 Cost of Sales Report

Figure 49–6 Cost of Sales/Sales Tax report

<table>
<thead>
<tr>
<th>Project</th>
<th>Lot Division</th>
<th>Lot</th>
<th>Plan</th>
<th>(Lot)</th>
<th>Account Number</th>
<th>Document Number</th>
<th>Lot ID</th>
<th>Batch</th>
<th>Units</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
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<td>3374006</td>
<td>57769000 8806</td>
<td>A21</td>
<td>03/10/17</td>
<td>3374006.4123</td>
<td>.000000</td>
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<td>.000000</td>
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<td>.000000</td>
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</tr>
<tr>
<td>3374006</td>
<td>57769000 8806</td>
<td>C1</td>
<td>03/10/17</td>
<td>3374006.4123</td>
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<td>.000000</td>
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<td>3374006.4123</td>
</tr>
</tbody>
</table>

49.2.6 Review and Approve the Journal Entry

After you run Cost of Sales, you need to review and approve the journal entry. You can review the debit and credits and add additional detail lines to the journal entry if necessary using the Journal Entry program. See “To review and approve the journal entry”.

49.2.7 Post the Batch

When you run the Post Voucher to G/L program, the system produces a report, which you should review to ensure the batch posted successfully and determine if there are errors that you need to correct.

49.2.8 General Ledger Post

Figure 49–7 General Ledger Post report

<table>
<thead>
<tr>
<th>Batch</th>
<th>JD Edwards World</th>
<th>Dept.</th>
</tr>
</thead>
<tbody>
<tr>
<td>G</td>
<td>General Ledger Post - General Accounting</td>
<td>Time</td>
</tr>
<tr>
<td>5/24/17</td>
<td>05/12/16</td>
<td>Posting Journal</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Batch</th>
<th>Description</th>
<th>G/L Account</th>
<th>G/L Account</th>
<th>Subtotal</th>
<th>Date</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>JDE</td>
<td>25520 07/21/17 00000 Cost of Sales</td>
<td>USD</td>
<td>7769098.4123</td>
<td>.000000</td>
<td>255,220.99</td>
<td>AA</td>
</tr>
<tr>
<td>JDE</td>
<td>25520 07/21/17 00000 Central Cost of Sales</td>
<td>USD</td>
<td>7769098.2500</td>
<td>.000000</td>
<td>255,020.09</td>
<td>AA</td>
</tr>
</tbody>
</table>

Batch Total 510,240.98 | 510,240.08 | AA |
This part contains these chapters:

- Chapter 50, "Overview to System Setup,"
- Chapter 51, "Set Up Homebuilder Constants,"
- Chapter 52, "Assign Next Numbers,"
- Chapter 53, "Set Up Automatic Accounting Instructions,"
- Chapter 54, "Set Up Homebuilder Tax Rates,"
- Chapter 55, "Set Up User Defined Codes,"
- Chapter 56, "Set Up Commitment Document Types,"
- Chapter 57, "Set Up Commitment Relief,"
- Chapter 58, "Update Commitment Information,"
- Chapter 59, "Run Post Committed Costs to Jobs."
This section includes the tasks to set up the Homebuilder Management system, which include:

- Set Up Homebuilder Constants
- Assign Next Numbers
- Set Up Automatic Accounting Instructions
- Set Up Homebuilder Tax Rates
- Set Up User Defined Codes
- Set Up Commitment Document Types
- Set Up Commitment Relief
- Update Commitment Information
- Run Post Committed Costs to Jobs

You can use Enhanced Subledger Accounting in Homebuilder. See Work with Enhanced Subledger Accounting in the *JD Edwards World General Accounting I Guide* for more information.

If you set up Enhanced Subledger Accounting (Managerial Analysis) fields, prior to release A9.3, you must run the conversion program. See Appendix A, "Convert Data for Enhanced Subledger Accounting" for more information.
This chapter contains the topic:

- Section 51.1, "Setting Up Homebuilder Constants."

You must set up constants for the Homebuilder Management system and the Subcontract Management system.

51.1 Setting Up Homebuilder Constants

Use the Homebuilder Constants screen to set up constants for the Homebuilder system. See Set Up System Constants in the *JD Edwards World Subcontract Management Guide* for more information about Subcontract Management system constants.

Navigation

From Homebuilder Management (G44H), enter 27

From Homebuilder Management Technical Operations (G44H31), choose Homebuilder Constants

To set up homebuilder constants

On Homebuilder Constants, complete the following fields and click Change.

- Start/Expiration Method
- Base House Option
- Purge Code
- Construction Profit %
- Standard Deduction %
- New P. O. Number Flag
- Swing
### Field | Explanation
---|---
Start/Expiration Method | Specifies what method of determining effectivity for bid contracts and takeoff items during the Lot Proceed Post Program.
- Blank – Use expiration dates (Effective and Complete Dates for bid contracts; Effective and Expiration Dates for takeoff item pricing).
- 1 – Use expiration sequence (Purchasing Category Code 1 and 2 for bid contracts; Expiration Sequence for takeoff item pricing).
Base House Option | The text that names or describes an address.
- **Screen-specific information**
  Specify the value in the Option field on the Commitment Revisions screen to distinguish between a commitment for the base house and a commitment for an option. You can leave this blank or specify a value.
Purge Code | A code that indicates whether a contract is ready to be purged from the table.
- **Screen-specific information**
  This applies to the Close code in the detail area of the Commitment Revisions screen.
Construction Profit % | Used to record the Cost of Sales/Sales Tax journal entry.
- **Screen-specific information**
  This code applies to the Cost of Sales program.
<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
</table>
| Standard Deduction %  | Used to record the Cost of Sales/Sales Tax journal entry.  
  *Screen-specific information*  
  This code applies to the Cost of Sales program. |
| New P. O. Number Flag | When reversing a contract, blanks in this field will create a new contract for the Takeoff system.  
  *Screen-specific information*  
  This constant is used to indicate whether a deleted option has a new P.O. number or not for the reverse entries. |
| Swing                 | Lot Proceed field used to determine which side of the house the driveway is located on. Part of the key used to match option selections with Bid or Takeoff Contracts in order to create commitment contracts in the Lot Proceed Post process.  
  *Screen-specific information*  
  This constant is used to set the default swing to either left or right. |
This chapter contains the topic:

- Section 52.1, "Assigning Next Numbers."

52.1 Assigning Next Numbers

In the Homebuilder system, you assign next numbers for bid subcontracts and progress payment vouchers. The system stores next numbers for all contracts in the Procurement System (43) and next numbers for progress payment vouchers in the Accounts Payable System (04).


**Navigation**

From Homebuilder Management (G44H), enter 27

From Homebuilder Management Technical Operations (G44H31), choose Next Numbers
This chapter contains these topics:

- Section 53.1, "Cost of Sales-Lot Based Credit (LBC),"
- Section 53.2, "Cost of Sales-Lot Based Debit (LBD),"
- Section 53.3, "Cost of Sales-Lot Option Credit (LOC),"
- Section 53.4, "Cost of Sales-Lot Option Debit (L1D-L3D),"
- Section 53.5, "Provision for Final Costs-Provisional Based Debit (PBD, P1D-P3D),"
- Section 53.6, "Model Journal Entries (BSP, CM1-CM3, EA, INC, LTP, OPT, OP1-OP3, UPG)."

Automatic accounting instructions (AAIs) define the relationships between your day-to-day accounting functions and your chart of accounts. AAIs are rules that define how to create general ledger entries for each transaction.

You need to set up AAIs for the Homebuilder Management system as well as the Subcontract Management, and Accounts Payable systems.

**Navigation**
From Homebuilder Management (G44H), enter 27
From Homebuilder Management Technical Operations (G44H31), choose Automatic Accounting Instructions

**See Also:**
- Define Automatic Accounting Instructions in the *JD Edwards World Subcontract Management Guide* for a general discussion of AAIs, procedures for creating them, and information about AAIs specific to the Subcontract Management system,
- Work with AAIs in the *JD Edwards World Accounts Payable Guide* for information about AAIs specific to the Accounts Payable system.

### 53.1 Cost of Sales-Lot Based Credit (LBC)

LBC AAIs apply to accounts that receive credit for cost of sales. These accounts are contra assets that receive a credit entry when you transfer the cost of sales to the income statement. You have the option of creating additional AAIs that apply to Category Code 5, found in the detail area of the Original Budget Entry screen, by adding a suffix to LBC.
The following is an example of the LBC AAIs for base house costs, land costs, and options costs.

**Figure 53–1  Automatic Accounting Instructions screen**

---

### 53.2 Cost of Sales-Lot Based Debit (LBD)

LBD AAIs are similar to LBC AAIs, except that they represent the debit side. They identify the expense account in the income statement where you charge costs. You have the option of creating additional AAIs that apply to Category Code 5, found in the detail area of the Original Budget Entry screen.

The following is an example of LBD AAIs for base house costs, land costs, and options costs.
53.3 Cost of Sales-Lot Option Credit (LOC)

LOC AAIs apply to accounts that receive credit for options. These accounts are contra assets that receive a credit entry when you transfer costs to the income statement. You have the option of creating additional AAIs that point to Category Code 5, found in the detail area of the Original Budget Entry screen, by adding a suffix to LOC.

The following is an example of LOC AAIs for land costs and options costs.
53.4 Cost of Sales-Lot Option Debit (L1D-L3D)

Lot Option Debit AAIs are similar to LOC AAIs, except that they represent the debit side. They identify the expense account in the income statement where you charge costs. They apply to three different accounts based on three option types in the Option Master table.

The following is an example of Lot Option Debit AAIs.
53.5 Provision for Final Costs-Provisional Based Debit (PBD, P1D-P3D)

PBD AAIs provide for the accrual of unrecorded costs for the base house or one of three option types. You enter the account for the credit entry in the Provision Liability processing option for the Provision for Final Cost program as well as the lot business unit, object, and subsidiary range in the Data Selection.

The following is an example of PBD AAIs.
You use Model Journal Entries in booking the revenue. The model journal entries include entries for base house, commissions, cash, design center, lot, and option. The following are examples of the AAI s for the model journal entries.
Figure 53–6 Automatic Accounting Instructions (Bathhouse Model) screen

Figure 53–7 Automatic Accounting Instructions (Commissions 2 Model) screen
Figure 53–8  Automatic Accounting Instructions (Commissions 3 Model) screen

Figure 53–9  Automatic Accounting Instructions (Lot Premium Model) screen
This chapter contains the topic:

- Section 54.1, "Setting Up Homebuilder Tax Rates."

### 54.1 Setting Up Homebuilder Tax Rates

Use the Homebuilder Tax Rates screen to set up city and state tax rates and accounts by tax area. The system uses these tax rates in the lot business unit.

#### Navigation

From Homebuilder Management (G44H), enter 27

From Homebuilder Management Technical Operations (G44H31), choose Homebuilder Tax Rates

#### To set up homebuilder tax rates


   Homebuilder Tax Rates display the detail area.
2. Perform one or both of the following and click Change.
   - To change a detail line, enter the new information over the current information.
   - To add a detail line for a different tax area, enter the information in the appropriate fields on an empty detail line.
This chapter contains the topic:

- Section 55.1, "Setting Up User Defined Codes."

55.1 Setting Up User Defined Codes

The Homebuilder Management system uses the following user defined codes:

- Account Master Sequence program (P510141)
  - Bill Item (09/01). This code identifies material handling vendors.
  - Area (09/02). This code identifies the sequence of construction.
  - Location (09/03). This code is for phase release.

- Original Budget Entry program (P510121)
  - Bill Item, Area, Location (09/01 through 03). These codes are the same as the Account Master Sequence program.
  - Cat 5 (09/05). This code is to group and track like items, such as CON for construction costs.

- Job Category Codes Revisions (P510062)
  - City (00/05). This code identifies the city where your homebuilding project resides.
  - Construction Sequence (00/15). This identifies the construction sequence and the Lot Proceed Proof/Post program automatically enters this code.
  - Elevation (00/20). This code ties to the base house price and identifies the topography where the house is built.
  - Model Journal (00/21). This code identifies the model journal entry number.
  - Plan (00/22). This code identifies the elevation for the house plan.

- Option Master Program (P446100)
  - Option Type (44/01). This code identifies the option type, such as interior, exterior, kitchen, and so on.
  - Category Codes 1 through 6 (44/02 through 07). These codes are for future use.
  - Contingent Option (44/08). This code identifies the contingent option.

- Lot Proceed Entry program (P4450)
- House Type (44/HT). This code identifies the house type, such as a model home, closed, sold, spec, or pending. These codes are hard coded.
- Sales Status (44/SC). This code identifies the sales status, such as A, for approved.

To set up user defined codes

Navigation
From Homebuilder Management (G44H), enter 27
From Homebuilder Management Technical Operations (G44H31), choose User Defined Codes

Figure 55–1  General User Defined Codes screen

55.1.1 Processing Options
See Section 69.1, "General User-Defined Codes (P00051)."
This chapter contains the topic:

- **Section 56.1, "Setting Up Commitment Document Types."**

You must set up commitment document types before you can use the Homebuilder Management system. These are user defined codes (UDCs) that identify the document type, such as bid contract, subcontract, and so on. You use these document types when you enter contracts, commitments, purchase orders, and so on. The Homebuilder Management, Subcontract Management, and Procurement systems share these UDCs. You need to work with the System Administrator of these systems to agree on the same values for all systems.

### 56.1 Setting Up Commitment Document Types

Commitment document types (40/CT) must be set up for updates to commitment ledger types PA and PU (purchase order/contract amount and purchase order/contract units). Without the commitment document types, the PA and PU commitment ledgers cannot create balances. The codes you set up here must be codes that are set up for document types (00/DT).

Examples of commitment document types include:

- BC - Base Agreement Contract
- OP - Purchase Orders
- OS - Subcontracts
- OB - Blanket Orders

**Navigation**

*From Homebuilder Management Technical Operations (G44H31), choose Commitment Setup/Rebuilds*

*From the Commitment Setup/Rebuilds menu (G43B411), select Commitment Document Types*

**To set up commitment document types**

1. On Commitment Document Types, complete the following fields:
   - System Code
   - User Defined Codes
2. In the detail area of the screen, complete the following fields and click Add.

- Code
- Description
- Description 2

56.1.1 Processing Options

See Section 69.1, "General User-Defined Codes (P00051)."
This chapter contains the topic:

- Section 57.1, "Setting Up Commitment Relief."

57.1 Setting Up Commitment Relief

When use the Commitment Relief field to specify whether the system automatically relieves open commitments when you post accounts payable vouchers to the general ledger. These vouchers relate to non-inventory purchase orders and contract progress payments.

JD Edwards World recommends that you set the Commitment Relief field to Y (yes) to automatically relieve commitments when you post progress payment vouchers. If you set this field to N (no), you should run the Post Committed Costs to Jobs program on a weekly or monthly basis to relieve commitments.

Navigation

From Homebuilder Management Technical Operations (G44H31), choose Commitment Setup/Rebuilds

From the Commitment Setup/Rebuilds menu (G43B411), select Commitment Relief

See Also:


To set up commitment relief

On Commitment Relief, complete the following fields and click Add.

- Company
- Job Cost Projections (Y/N)
- Project Audit Trail (Y/N)
- Budget Audit Trail (Y/N)
- Commitment Relief (Y/N)
- Commitment Display Option
Figure 57-1  Commitment Relief screen
This chapter contains the topic:

- Section 58.1, "Updating Commitment Information."

### 58.1 Updating Commitment Information

You use the following DREAM Writer programs to update commitment information. Both the Homebuilder Management and Subcontract Management systems use these programs.

- Create Commitment Audit Trail. You use this program to create audit trail records for your contracts. You run this program to rebuild records if you purged them from your system or to create records for new contracts you add to your system.

- Purge Commitment Audit Trail. You use this program to purge commitment audit trail records from the Purchase Order Detail Ledger table (F43199). You run this program if the system builds your commitment audit trail information incorrectly.

- Post Committed Costs to Jobs. You must run the Post Committed Costs to Jobs program if your commitment balances do not match your audit trail records. This program updates the Account Balances table with amounts and units for committed cost. You should always run this program after you run the Create Commitment Audit Trail program. You should also run it if your commitment balances do not match the commitment audit trail records in the Purchase Order Detail Ledger table. You run this program only after you post all payment vouchers to the general ledger.

- Restate Commitments. You use this program to recalculate contract commitments in a foreign currency if the original exchange rate changes from rate that you set when you entered your commitment information. You run the Restate Commitments program to change the exchange rate of select contracts and recalculate the domestic commitment amounts.

**Navigation**

From Homebuilder Management Technical Operations (G44H31), choose Commitment Setup/Rebuilds

From the Commitment Setup/Rebuilds menu (G43B411), select the appropriate program
See Also:

- Update Commitment Information and Recalculate Commitments in the *JD Edwards World Subcontract Management Guide* for more information about updating commitments.
This chapter contains the topic:

- Section 59.1, "Running Post Committed Costs to Jobs."

This program reposts committed jobs. You run the Post Committed Costs to Jobs program to track your job costs. When you run this program, the system recalculates the amounts in the Account Balances table (F0902) for the purchase amount and purchase unit ledgers. The system also recalculates monthly amounts in the Account Balances table based on information in the Purchase Order Detail Ledger File table (F43199). The program does not create a report.

59.1 Running Post Committed Costs to Jobs

When you select Post Committed Costs to Jobs from the menu, a DREAM Writer version list appears. You can run a DEMO version, or copy a version and change it to suit your needs.

For information about copying and changing DREAM Writer versions, see Work with DREAM Writer in the *JD Edwards World Technical Foundation Guide.*

Navigation

From Homebuilder Management (G44H), choose Lot Proceed (House Sale)

From the Lot Proceeds menu (G44H14), select Post Committed Costs to Jobs

59.1.1 Processing Options

See Section 69.2, "Post/Repost Committed Costs (P00932)."

59.1.2 Data Selection

Specify the Account ID, Job Number, Cost Type, Cost code, Company, and Bill Item Code.
Part IX
Reports and Purges

This part contains these chapters:

- Chapter 60, "Reports,"
- Chapter 61, "Purge Contracts."
This chapter contains these topics:

- Section 60.1, "Overview to Reports,"
- Section 60.2, "Option Summary Report,"
- Section 60.3, "Option Detail Report,"
- Section 60.4, "Bid Form/Subcontract Confirmation Report,"
- Section 60.5, "Base House Cost by Plan Report,"
- Section 60.6, "Bid Subcontract Price Variance Report,"
- Section 60.7, "Recognition of Stage Complete Report,"
- Section 60.8, "Selected Takeoff Detail Report,"
- Section 60.9, "Simulated Takeoff List,"
- Section 60.10, "Purchase Order Print Report,"
- Section 60.11, "Lot Proceed Edit Report,"
- Section 60.12, "Lot Proceed Document Report,"
- Section 60.13, "Sales Backlog Report,"
- Section 60.14, "Contingent Sales Report,"
- Section 60.15, "Sold Not Started Summary Report,"
- Section 60.16, "Days to Completion Analysis Report,"
- Section 60.17, "Projected Closings Report,"
- Section 60.18, "Sales Flash Report,"
- Section 60.19, "Progress Reports,"
- Section 60.20, "Construction Activity Summary Report,"
- Section 60.21, "Sales Units J/E Report,"
- Section 60.22, "Print Voucher Journal Report,"
- Section 60.23, "Pre-Construction Schedule."

### 60.1 Overview to Reports

This section includes the following reports in the Homebuilder Management system:

- Option Summary Report
Option Summary Report

- Option Detail Report
- Bill Form/Subcontract Confirmation Report
- Base House Cust by Plan Report
- Bid Subcontract Price Variance Report
- Recognition of Stage Complete Report
- Selected Takeoff Detail Report
- Simulated Takeoff List
- Purchase Order Print Report
- Lot Proceed Edit Report
- Lot Proceed Document Report
- Sales Backlog Report
- Contingent Sales Report
- Sold Not Started Summary Report
- Days to Completion Analysis Report
- Project Closings Report
- Sales Flash Report
- Progress Reports
- Construction Activity Summary Report
- Sales Units J/E Report
- Print Voucher Journal Report
- Pre-Construction Schedule

When you select a report from the menu, a DREAM Writer version list displays. You can run a DEMO version, or copy a version and change it to suit your needs.

For information about DREAM Writer versions, see Work with DREAM Writer in the *JD Edwards World Technical Foundation Guide*.

### 60.2 Option Summary Report

The Option Summary Report (R445006) lists prices for options in a subdivision. You can limit the report to specific options, plans, elevations, and projects. You can enter a specific plan and elevation in the Plan/Elevation Selection processing option or leave this blank to choose all plans and elevations. You can also update the sales prices by entering 1 in the Update the Sales Price with the Calculated Suggested Sales Price. Ensure you set the Bid Contracts Option processing option to include the type of contracts you expect on the report.

**Navigation**

From Homebuilder Management (G44H), choose Options/Bid Subcontracts

From the Option & Bid Subcontract Setup menu (G44H11), select Option Summary Report
60.2.1 Processing Options

See Section 70.1, "Option Summary Report (P445006)."

60.2.2 Data Selection

Specify the subdivision and options.
60.3 Option Detail Report

The Option Detail report (R445007) is similar to the Option Summary Report, except that it categorizes the option into individual tasks that are necessary to complete the option. JD Edwards World does not recommend that you compare the two reports as the results can vary extensively based on processing option and data selection settings.
Use the Data Selection Options processing option to choose the plan and elevation when you run the report or leave this blank for all options. Additionally, you use the Contract Selection processing option to enter the type of options for the report.

**Navigation**
From Homebuilder Management (G44H), choose Options/Bid Subcontracts
From the Option & Bid Subcontract Setup menu (G44H11), select Option Detail Report

60.3.1 Processing Options

See Section 70.2, "Option Detail Report (P445007)."

60.3.2 Data Selection

Specify the subdivision, options, plan, and elevation.
60.3.3 Option Detail Report

![Option Detail Report](image)

60.4 Bid Form/Subcontract Confirmation Report

The Bid Form/Subcontract Confirmation report (R445014) lists the bid subcontracts for which there are confirmed contracts.
Navigation
From Homebuilder Management (G44H), choose Options/Bid Subcontracts
From the Option & Bid Subcontract Setup menu (G44H11), select Bid Form/Subcontract Confirmation

60.4.1 Processing Options
See Section 70.3, "Bid Form (P445014)."

60.4.2 Data Selection
Specify the city, subdivision, options, plan, and elevation.

60.4.3 Bid Form Report-Sample 1

Figure 60–3  Bid Form report (Sample 1)
60.5 Base House Cost by Plan Report

The Base House Cost by Plan report (R445012) lists the plans and the base price of each plan for a subdivision.

Navigation
From Homebuilder Management (G44H), choose Options/Bid Subcontracts
From the Option & Bid Subcontract Setup menu (G44H11), select Base House Cost by Plan

60.5.1 Processing Options
See Section 70.4, "Cost Code Plan Elevation Costing Report (P445012)."
60.5.2 Data Selection
Specify the subdivision, plan, and elevation.

60.5.3 Base House Cost by Plan Report

Figure 60–5  Base House Cost Plan report
60.6 Bid Subcontract Price Variance Report

The Bid Subcontract Price Variance report (R445013) lists the bid subcontracts for which there is a price variance from the original subcontracts.

Navigation
From Homebuilder Management (G44H), choose Options/Bid Subcontracts
From the Option & Bid Subcontract Setup menu (G44H11), select Bid Subcontracts Price Variance

60.6.1 Processing Options
See Section 70.5, "Base Contract Price Variance Report (P445013)."

60.6.2 Data Selection
Specify the plan and elevation.
60.6.3 Bid Subcontract Price Variance

*Figure 60–6  Bid Subcontract Price Variance report*

60.7 Recognition of Stage Complete Report

The Recognition of Stage Complete report (R445029) lists each lot and the status of the building stage for the subdivision. You can run this report in proof or final mode.
Navigation
From Homebuilder Management (G44H), choose Homebuilding Item Setup
From the Homebuilding Item Setup menu (G44H12), select Recognition of Stage Complete

60.7.1 Processing Options
See Section 70.6, "Recognition of Stage Completion (P445029)."

60.7.2 Data Selection
Specify the subdivision, options, plan, and elevation.

60.7.3 Recognition of Stage Complete Report

Figure 60–7  Recognition of Stage Completion report

<table>
<thead>
<tr>
<th>Subdivision</th>
<th>Description</th>
<th>Stage Code</th>
<th>OPL Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>00000000</td>
<td>001</td>
<td>000000</td>
<td>00/01/7</td>
</tr>
<tr>
<td>00000000</td>
<td>001</td>
<td>000000</td>
<td>00/01/7</td>
</tr>
</tbody>
</table>

60.8 Selected Takeoff Detail Report
The Selected Takeoff Detail report (R445705) lists the takeoff material details for the plan you designate.
You set the Subdivision and Plan processing options or leave them blank and enter these values in the data selection.

Navigation
From Homebuilder Management (G44H), choose Material Takeoff Setup
From the Material Takeoff Setup menu (G44H13), select Selected Takeoff Detail

60.8.1 Processing Options
See Section 70.7, "Selected Takeoff Detail (P445705)."

60.8.2 Data Selection
Specify the subdivision, options, plan, and elevation.
60.8.3 Selected Takeoff Detail Report

Figure 60–8 Selected Takeoff Detail report

60.9 Simulated Takeoff List

The Simulated Takeoff List report (R445706) lists the takeoff material details for a typical plan.

You can enter the plan and elevation in the processing options when you run the report.
Navigation
From Homebuilder Management (G44H), choose Material Takeoff Setup
From the Material Takeoff Setup menu (G44H13), select Simulated Takeoff List

60.9.1 Processing Options
See Section 70.8, "Simulated Takeoff List (P445706)."

60.9.2 Data Selection
Specify the subdivision, options, plan, and elevation.
60.9.3 Simulated Takeoff List Report

Figure 60–9  Simulated Takeoff List report

60.10 Purchase Order Print Report

The Purchase Order Print report (R445032) lists the released purchase orders for the lots (homes).
Navigation
From Homebuilder Management (G44H), choose Material Takeoff Setup
From the Material Takeoff Setup menu (G44H13), select Purchase Order Print

60.10.1 Data Selection
Specify the subdivision, options, plan, and elevation.

60.10.2 Purchase Order Print Report

Figure 60–10  Purchase Order Print report

60.11 Lot Proceed Edit Report
The Lot Proceed Edit report (R445008) lists information from the following screens:
- Lot Proceed Entry
- Contingent Sale/Finance Info
- Lot Proceed (Construction)
Navigation
From Homebuilder Management (G44H), choose Lot Proceed (House Sale)
From the Lot Proceeds menu (G44H14), select Lot Proceed Edit Report
Alternatively, you can print this information by choosing Print (F21) on the Lot Proceed Entry screen.

60.11.1 Processing Options
See Section 70.9, "Lot Proceed Report (P445008)."

60.11.2 Data Selection
Specify the subdivision, lot, plan, and elevation on the Data Selection form.

60.11.3 Lot Proceeds Edit Report

Figure 60–11 Lot Proceeds Edit Report (1 of 2)

Figure 60–12 Lot Proceeds Edit Report (2 of 2)

60.12 Lot Proceed Document Report
The Lot Proceed Document report (R445010) lists the bid subcontracts for which there are confirmed contracts. You set the Print Extended Text processing option to print textual information from the Lot Proceed Entry screen.
60.12.1 Processing Options
See Section 70.10, "Lot Proceed Document (P445010)."

60.12.2 Data Selection
Specify the subdivision, options, plan, and elevation.

60.12.3 Lot Proceeds Document Report

**Figure 60–13 Lot Proceeds Document report**

<table>
<thead>
<tr>
<th>Subdivision</th>
<th>Lot Proceeds Document Report</th>
<th>Description/Proceed Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lot 08MA</td>
<td>Lot Proceed Document</td>
<td></td>
</tr>
<tr>
<td>DSN: GSNElv A</td>
<td>Driveway</td>
<td></td>
</tr>
<tr>
<td>Roof Type:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Base Price:</td>
<td>262,000.00</td>
<td></td>
</tr>
<tr>
<td>Flooring Misc.</td>
<td>.00</td>
<td></td>
</tr>
</tbody>
</table>

60.13 Sales Backlog Report

The Sales Backlog report (R445016) lists potential clients for which there are no confirmed contracts.

You can set the Summary Mode processing option to run the report in summary mode or leave blank to run in detail mode.

**Navigation**
From Homebuilder Management (G44H), choose Lot Proceed (House Sale)
From the Lot Proceeds menu (G44H14), select Sales Backlog Report

60.13.1 Processing Options
See Section 70.11, "Sales Backlog Report (P445016)."

60.13.2 Data Selection
Specify the subdivision, options, plan, and elevation.
### Contingent Sales Report

The Contingent Sales report (R445017) includes sales information for each lot in the subdivision.

#### Sales Backlog Report

<table>
<thead>
<tr>
<th>Record</th>
<th>Type</th>
<th>Sales Backlog Report</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Figure 60–14 Sales Backlog Report

The Sales Backlog report includes sales information for each lot in the subdivision.
Navigation
From Homebuilder Management (G44H), choose Lot Proceed (House Sale)
From the Lot Proceeds menu (G44H14), select Contingent Sales Report

60.14.1 Data Selection
Specify the Project Number, Business Unit, and Lot.
60.14.2 Contingent Sales Report

The Sold Not Started Summary report (R445018) lists the details of each home that is sold, but construction has not yet begun.
Navigation
From Homebuilder Management (G44H), choose Lot Proceed (House Sale)
From the Lot Proceeds menu (G44H14), select Sold Not Started Summary

60.15.1 Processing Options
See Section 70.12, "Sold Not Started Summary (P445018)."

60.15.2 Data Selection
Specify the subdivision, options, plan, and elevation.
60.15.3 Sold Not Started Summary Report

Figure 60–16 Sold Not Started Summary report

The Days to Completion Analysis report (R445019) lists all the homes in a subdivision and the number of calendar days before the home is complete.

60.16 Days to Completion Analysis Report

The Days to Completion Analysis report (R445019) lists all the homes in a subdivision and the number of calendar days before the home is complete.
Navigation
From Homebuilder Management (G44H), choose Lot Proceed (House Sale)
From the Lot Proceeds menu (G44H14), select Days to Complete Analysis

60.16.1 Processing Options
See Section 70.13, "Days to Completion Analysis (P445019)."

60.16.2 Data Selection
Specify the subdivision, options, plan, and elevation.

60.16.3 Days to Completion Analysis Report

Figure 60–17  Days to Completion Analysis report

<table>
<thead>
<tr>
<th>Seq</th>
<th>Lot</th>
<th>Flat Elev</th>
<th>Buyer</th>
<th>Buyer Name</th>
<th>Sale Date</th>
<th>Proceed Date</th>
<th>No of Day division</th>
<th>MSH'S Ca</th>
<th>MSH'S Ca</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>0002</td>
<td>3201 CAC A</td>
<td>16149</td>
<td>Gary Jones</td>
<td>02/19/17</td>
<td>02/25/17</td>
<td>5</td>
<td>S</td>
<td>S</td>
</tr>
<tr>
<td>2</td>
<td>0003</td>
<td>3201 CAC A</td>
<td>16148</td>
<td>John Brown</td>
<td>04/18/17</td>
<td>05/01/17</td>
<td>S</td>
<td>S</td>
<td>S</td>
</tr>
<tr>
<td>3</td>
<td>0004</td>
<td>3202 CAC B</td>
<td>16147</td>
<td>David Smith</td>
<td>05/16/17</td>
<td>06/25/17</td>
<td>S</td>
<td>S</td>
<td>S</td>
</tr>
<tr>
<td>4</td>
<td>0005</td>
<td>3202 CAC C</td>
<td>16146</td>
<td>Sarah Taylor</td>
<td>02/11/17</td>
<td>02/28/17</td>
<td>S</td>
<td>S</td>
<td>S</td>
</tr>
<tr>
<td>5</td>
<td>0006</td>
<td>3202 CAC A</td>
<td>16145</td>
<td>Gary Barnes</td>
<td>04/18/17</td>
<td>04/25/17</td>
<td>S</td>
<td>S</td>
<td>S</td>
</tr>
<tr>
<td>6</td>
<td>0007</td>
<td>3201 CAC B</td>
<td>16144</td>
<td>Thomas Jones</td>
<td>06/10/17</td>
<td>07/21/17</td>
<td>S</td>
<td>S</td>
<td>S</td>
</tr>
<tr>
<td>7</td>
<td>0008</td>
<td>3202 CAC B</td>
<td>16143</td>
<td>Emma Smith</td>
<td>06/21/17</td>
<td>07/22/17</td>
<td>S</td>
<td>S</td>
<td>S</td>
</tr>
<tr>
<td>8</td>
<td>0009</td>
<td>3201 CAC B</td>
<td>16142</td>
<td>John Smith</td>
<td>09/16/17</td>
<td>09/22/17</td>
<td>S</td>
<td>S</td>
<td>S</td>
</tr>
<tr>
<td>9</td>
<td>0010</td>
<td>3202 CAC A</td>
<td>16141</td>
<td>Jane Johnson</td>
<td>10/01/17</td>
<td>10/31/17</td>
<td>S</td>
<td>S</td>
<td>S</td>
</tr>
</tbody>
</table>

60.17 Projected Closings Report
The Projected Closings report (R445020) lists the homes under construction and the date when you expect the buyer to sign the closing papers.

Navigation
From Homebuilder Management (G44H), choose Lot Proceed (House Sale)
From the Lot Proceeds menu (G44H14), select Projected Closings Report

60.17.1 Processing Options
See Section 70.14, "Projected Closings Report (P445020)."

60.17.2 Data Selection
Specify the subdivision, options, plan, and elevation.
60.17.3 Projected Closings Report

The Sales Flash report (R445023E) includes a summary of all lot proceeds for a subdivision over a period of time.
60.18.1 Processing Options

See Section 70.15, "Sales Flash Report (P445023)."

60.18.2 Data Selection

Specify the subdivision, options, plan, and elevation.

60.18.3 Sales Flash Report

![Sales Flash Report](image)

60.19 Progress Reports

The Progress Reports (R445011) lists the work that is complete to date for the homes in a subdivision.

Navigation

From Homebuilder Management (G44H), choose Progress Report & Scheduling
From the Progress Report & Scheduling menu (G44H15), select Progress Reports

60.19.1 Processing Options

See Section 70.16, "Work Completion Report (P445011)."

60.19.2 Data Selection

Specify the subdivision, options, plan, and elevation.

60.19.3 Progress Report

Figure 60–20  Progress Report

60.20 Construction Activity Summary Report

The Construction Activity Summary report (R445015) lists the construction activity that is currently taking place for the homes in a subdivision.

Navigation

From Homebuilder Management (G44H), choose Progress Report & Scheduling

From the Progress Report & Scheduling menu (G44H15), select Construction Activity Summary

60.20.1 Processing Options

See Section 70.17, "Construction Activity Summary (P445015)."

60.20.2 Data Selection

Specify the subdivision, options, plan, and elevation.
60.20.3 Construction Activity Summary Report

Figure 60–21 Construction Activity Summary report

<table>
<thead>
<tr>
<th>Project:</th>
<th>Subdivision:</th>
<th>Date</th>
<th>Lumber</th>
<th>Masonry</th>
<th>Roofing</th>
<th>Garage D</th>
</tr>
</thead>
<tbody>
<tr>
<td>60.20.3</td>
<td>S780960</td>
<td>02/22/17</td>
<td>04000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>60.21</td>
<td></td>
<td>04500</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>60.21.1</td>
<td></td>
<td>04100</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>60.21.2</td>
<td></td>
<td>04400</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>60.21.3</td>
<td></td>
<td>04200</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

60.21 Sales Units J/E Report

The Sales Units J/E report (R445027) lists all the sales units (lots) with pertinent sales data from the journal entries for the homes in a subdivision.

Navigation
From Homebuilder Management (G44H), choose Closing/Revenue Processing
From the Homebuilder Accounting Entries menu (G44H16), select Sales Units J/E (weekly)

60.21.1 Processing Options
See Section 70.18, "Sales Units Journal Entries (P445027)."

60.21.2 Data Selection
Specify the subdivision, options, plan, and elevation.
60.21.3 Sales Units Journal Entries Report

Figure 60–22  Sales Units Journal Entries report

60.22 Print Voucher Journal Report

The Print Voucher Journal report (R04305) lists all the progress payment vouchers that have been posted and released for payment for the homes in a subdivision.
Navigation
From Homebuilder Management (G44H), choose Closing/Revenue Processing
From the Homebuilder Accounting Entries menu (G44H16), select Print Voucher Journal

60.22.1 Processing Options
See Section 70.19, "Voucher Journal Report (P04305)."

60.22.2 Data Selection
Specify the subdivision, options, plan, and elevation.
### 60.22.3 Print Voucher Journal Report

**Figure 60–23 A/P Voucher Journal Report**

<table>
<thead>
<tr>
<th>Voucher No.</th>
<th>Description</th>
<th>Amount</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>12345</td>
<td>Purchase</td>
<td>12345</td>
<td>P</td>
</tr>
<tr>
<td>67890</td>
<td>Expense</td>
<td>67890</td>
<td>E</td>
</tr>
<tr>
<td>11111</td>
<td>Receipt</td>
<td>11111</td>
<td>R</td>
</tr>
</tbody>
</table>

Set the Print Options processing option to run the report in either proof or final mode.

### 60.23 Pre-Construction Schedule

The Pre-Construction Schedule report (R445030) creates a pre-construction schedule. Set the Print Options processing option to run the report in either proof or final mode.
Navigation
From Homebuilder Management (G44H), choose Progress Report & Scheduling
From the Progress Report & Scheduling menu (G44H15), select Pre-Construction Schedule

60.23.1 Processing Options
See Section 70.20, "Pre-Construction Schedule (P445030)."

60.23.2 Data Selection
Specify the lot business unit number.

60.23.3 Pre-Construction Schedule Report

<table>
<thead>
<tr>
<th>Subdivision</th>
<th>Original Schedule Report</th>
<th>Pre-Construction Schedule Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lot</td>
<td>Lot Seq.</td>
<td>Date</td>
</tr>
<tr>
<td>1</td>
<td>1</td>
<td>02/24/99</td>
</tr>
<tr>
<td>2</td>
<td>2</td>
<td>02/24/99</td>
</tr>
<tr>
<td>3</td>
<td>3</td>
<td>02/24/99</td>
</tr>
<tr>
<td>4</td>
<td>4</td>
<td>02/24/99</td>
</tr>
<tr>
<td>5</td>
<td>5</td>
<td>02/24/99</td>
</tr>
<tr>
<td>6</td>
<td>6</td>
<td>02/24/99</td>
</tr>
<tr>
<td>7</td>
<td>7</td>
<td>02/24/99</td>
</tr>
<tr>
<td>8</td>
<td>8</td>
<td>02/24/99</td>
</tr>
<tr>
<td>9</td>
<td>9</td>
<td>02/24/99</td>
</tr>
<tr>
<td>10</td>
<td>10</td>
<td>02/24/99</td>
</tr>
<tr>
<td>11</td>
<td>11</td>
<td>02/24/99</td>
</tr>
</tbody>
</table>

Figure 60–24  Pre-Construction Schedule Report (1 of 2)
Figure 60–25  Pre-Construction Schedule Report (2 of 2)
This chapter contains the topic:

- Section 61.1, "Purging Contracts."

### 61.1 Purging Contracts

The Homebuilder Management system does not include programs to purge tables that are unique to the system. You can use the following Subcontract Management programs to purge data:

- Purge Contract Option Information (P44990) purges all information for specific contracts.

- Integrity Report/Purge (P44991) examines the integrity of Subcontract Management tables and their relationship to each other.

Additionally, you can use the Purge Commitment Audit Trail program (P00PURGE) to purge Homebuilder Management data.

**See Also:**

- Purge Contracts in the *JD Edwards World Subcontract Management Guide.*
Part X
Processing Options

This part contains these chapters:

- Chapter 62, "Homebuilder Database Processing Options,"
- Chapter 63, "Bid Subcontracts Processing Options,"
- Chapter 64, "Material Handling Processing Options,"
- Chapter 65, "Place Homes Under Contract Processing Options,"
- Chapter 66, "Initiate Construction Processing Options,"
- Chapter 67, "Pay Subcontractors Processing Options,"
- Chapter 68, "Closing Homes Processing Options,"
- Chapter 69, "System Setup Processing Options,"
- Chapter 70, "Reports Processing Options."
This chapter contains these topics:

- Section 62.1, "Job Master Revisions (P510063),"
- Section 62.2, "Chart Type Setup (P51091),"
- Section 62.3, "Copy Selected Master Codes (P510921),"
- Section 62.4, "Copy Similar Job (P518042),"
- Section 62.5, "Account Master Sequences (P510141),"
- Section 62.6, "Original Budget Entry/Speed Entry (P510121),"
- Section 62.7, "Schedule Entry (P44508),"
- Section 62.8, "Plan Master (P4452),"
- Section 62.9, "Lot Master (P4453),"
- Section 62.10, "Lot Proceed Inquiry (P44503),"
- Section 62.11, "Option Master Inquiry (P446103),"
- Section 62.12, "Option Detail (P446104),"
- Section 62.13, "Copy Utility (P445096),"
- Section 62.14, "Global Option Master Update (P445094),"
- Section 62.15, "Job Name Search (P51200),"
- Section 62.16, "Job Revisions by Company (P51006),"
- Section 62.17, "Job Status Inquiry (P512000)."

### 62.1 Job Master Revisions (P510063)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DEFAULT PROCESSING:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Enter the default Business Unit Type. Leave blank (default) to display &quot; &quot; (blank) Business Unit Type.</td>
<td></td>
</tr>
</tbody>
</table>
### Chart Type Setup (P51091)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Enter '1' to default a posting edit code of 'N' to the Job G/L account when adding a new Job. Leave blank to default a blank (') posting edit code (this account is used for Job Percent Complete).</td>
<td>This processing option is for an account that has a job number, but no cost code or cost type (EG: 501.blank.blank). Once this account is created, the posting edit code can’t be changed.</td>
</tr>
</tbody>
</table>

**DW VERSION SELECTIONS:**

3. Enter the Budget Setup (P510121) DREAM Writer version for the related function key exit. The default is version 'ZJDE0001'.

4. Enter the Job Status Inquiry (P512000) DREAM Writer version for the related function key exit. The default is version 'ZJDE0001'.

5. Enter the Job Master Revisions (P5108) DREAM Writer version for the related function key exit. The default is 'ZJDE0001'.

**PAYROLL FIELD DISPLAY SELECTION:**

6. Enter '1' to suppress all payroll fields from appearing on the screen. Default of blank will display these fields.

**EDIT OPTION:**

7. Enter '1' to issue a WARNING when a Job’s Company is changed if the Job has accounts attached to it. Enter '2' to issue an ERROR. Leave blank (default) for no edit.

**REQUIRED FIELD OPTIONS:**

8. Enter '1' to require the entry of Job Category Code Information when adding a Job Master.

### 62.2 Chart Type Setup (P51091)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>COST TYPE DISPLAY OPTION:</td>
<td></td>
</tr>
<tr>
<td>1. Enter 1 to 5 characters for the beginning of every Cost Type (6 digit Object). The remaining characters will be displayed on the screen. For example, if 1 character is entered, 5 are displayed; if 2 are entered, 4 are displayed, and so on. This eliminates duplication where the beginning characters are the same.</td>
<td></td>
</tr>
<tr>
<td>EDIT OPTION:</td>
<td></td>
</tr>
<tr>
<td>2. Enter a &quot;1&quot; to prevent changes to the Workers Compensation field.</td>
<td></td>
</tr>
</tbody>
</table>
### 62.3 Copy Selected Master Codes (P510921)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DISPLAY DEFAULT OPTION:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Enter 1 to 5 characters for the beginning of every Cost Type (6 digit Object). Remaining characters will be displayed on the screen. For example, if 1 character is entered, 5 are displayed; if 2 are entered, 4 are displayed, and so on. This eliminates duplication where the beginning characters are the same.</td>
<td></td>
</tr>
<tr>
<td><strong>EDIT OPTIONS:</strong></td>
<td></td>
</tr>
<tr>
<td>2. Enter a '1' to prevent changes to records copied from the Cost Code Master. Leave blank to allow changes before copying.</td>
<td></td>
</tr>
<tr>
<td>3. Enter a '1' to prevent changes to the Workers Compensation field.</td>
<td></td>
</tr>
<tr>
<td><strong>FORMAT CONTROL:</strong></td>
<td></td>
</tr>
<tr>
<td>4. Enter a '1' to move budget units and amounts to the main subfile line. Leave blank to display Category Codes on the main line and budgets in the fold.</td>
<td></td>
</tr>
<tr>
<td><strong>UPDATE OPTIONS:</strong></td>
<td></td>
</tr>
<tr>
<td>5. Enter the budget amount ledger type to update. Leave blank (default) to update Ledger Type &quot;JA&quot;.</td>
<td></td>
</tr>
<tr>
<td>6. Enter the budget unit ledger type to update. Leave blank (default) to update Ledger Type &quot;JU&quot;.</td>
<td></td>
</tr>
<tr>
<td><strong>DW VERSION SELECTION:</strong></td>
<td></td>
</tr>
<tr>
<td>7. Enter the Budget Entry (P510121) DREAM Writer version for the related function key. The default is version &quot;ZJDE0001&quot;.</td>
<td></td>
</tr>
</tbody>
</table>

### 62.4 Copy Similar Job (P518042)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DW VERSION SELECTIONS:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Enter the Budget Entry (P510121) DREAM Writer version for the related function key. The default is version &quot;ZJDE0001&quot;.</td>
<td></td>
</tr>
<tr>
<td>2. Enter the Job Search (P51200) DREAM Writer for the related function key. The default is version &quot;ZJDE0001&quot;.</td>
<td></td>
</tr>
<tr>
<td><strong>UPDATE OPTIONS:</strong></td>
<td></td>
</tr>
<tr>
<td>3. Enter the budget amount ledger type to update. Leave blank (default) to update Ledger Type &quot;JA&quot;.</td>
<td></td>
</tr>
</tbody>
</table>
### 62.5 Account Master Sequences (P510141)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>4. Enter the budget unit ledger type to update. Leave blank (default) to update Ledger Type &quot;JU&quot;.</td>
<td></td>
</tr>
</tbody>
</table>

**DISPLAY DEFAULT OPTIONS:**

1. Select the account sequence to display:
   - "1" = Account Category Code 1
   - "2" = Account Category Code 2
   - "3" = Account Category Code 3
   - "A" = Alternate Cost Code
   - Blank = Cost Code sequence

2. Enter the Cost Code range to display
   a. From Cost Code:
   b. Thru Cost Code:

3. Enter the Cost Type range to display:
   a. From Cost Type:
   b. Thru Cost Type:

**FORMAT OPTION:**

4. Enter a "1" to display detailed heading entry and selection. Leave blank for simple heading.

**EDIT OPTION:**

5. Enter a "1" to suppress the edit of G/L Category Codes against User Defined Codes.

### 62.6 Original Budget Entry/Speed Entry (P510121)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>4. Enter the budget unit ledger type to update. Leave blank (default) to update Ledger Type &quot;JU&quot;.</td>
<td></td>
</tr>
</tbody>
</table>

**DISPLAY DEFAULT OPTIONS:**

1. Enter 1 to 5 characters for the beginning of every Cost Type (6 digit Object). The remaining characters will be displayed on the screen.
   For example, if 1 character is entered, 5 are displayed; if 2 are entered, 4 are displayed, and so on.
   This eliminates duplication where the beginning characters are the same.

2. Enter the Cost Code range to display:
   a. From Cost Code:
   b. Thru Cost Code:
### Processing Option

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>3. Enter the Cost Type range to display:</td>
<td></td>
</tr>
<tr>
<td>a. From Cost Type:</td>
<td></td>
</tr>
<tr>
<td>b. Thru Cost Type:</td>
<td></td>
</tr>
<tr>
<td>4. Enter the account sequence to display:</td>
<td></td>
</tr>
<tr>
<td>&quot;1&quot; = Account Category Code 1</td>
<td></td>
</tr>
<tr>
<td>&quot;2&quot; = Account Category Code 2</td>
<td></td>
</tr>
<tr>
<td>&quot;3&quot; = Account Category Code 3</td>
<td></td>
</tr>
<tr>
<td>&quot;A&quot; = Alternate Cost Code</td>
<td></td>
</tr>
<tr>
<td>Blank = Cost Code sequence</td>
<td></td>
</tr>
<tr>
<td>CHART TYPE EDIT OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>5. Enter a &quot;1&quot; to validate all changes and additions against a specific Cost Code Master Chart Type.</td>
<td></td>
</tr>
<tr>
<td>NOTE: This will validate the fields in the Cost Code Master based on Data Item names stored in the User Defined Codes, system '51'/code 'ED'.</td>
<td></td>
</tr>
<tr>
<td>6. Enter the Cost Code Master Chart Type to validate against. The default is the &quot;blank&quot; Chart Type.</td>
<td>(Valid only when using Option 5.)</td>
</tr>
<tr>
<td>7. Enter the lowest Level of Detail to edit against the Cost Code Master.</td>
<td>(Valid only when using Option 5.)</td>
</tr>
<tr>
<td>8. Enter the Cost Code range to check:</td>
<td>(Valid only when using Option 5.) a. From Cost Code: b. Thru Cost Code:</td>
</tr>
<tr>
<td>9. Enter the Cost Type range to check:</td>
<td>(Valid only when using Option 5.) a. From Cost Type: b. Thru Cost Type:</td>
</tr>
<tr>
<td>UNIT DISPLAY OPTION:</td>
<td></td>
</tr>
<tr>
<td>10. Enter a &quot;1&quot; to display units with decimals. Leave blank to display units with no decimals.</td>
<td></td>
</tr>
<tr>
<td>CATEGORY CODE EDIT OPTION:</td>
<td></td>
</tr>
<tr>
<td>11. Enter a &quot;1&quot; to suppress the edit of G/L Category Codes against the User Defined Codes.</td>
<td></td>
</tr>
<tr>
<td>FORMAT OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>12. Enter a &quot;1&quot; to display the Speed Budget Setup format. Leave blank for the Original Budget Entry format.</td>
<td></td>
</tr>
<tr>
<td>13. Enter a &quot;1&quot; to display detailed heading entry and selection. Leave blank to display simple heading.</td>
<td></td>
</tr>
<tr>
<td>14. Enter a &quot;1&quot; to display the Budget Unit Rate format. Leave blank for the Budget Amount screen format.</td>
<td></td>
</tr>
<tr>
<td>15. Enter a &quot;1&quot; to prevent changes to the Workers Compensation field.</td>
<td></td>
</tr>
<tr>
<td>16. Enter a &quot;1&quot; to include inactive accounts on the screen. Leave blank to exclude inactive accounts.</td>
<td></td>
</tr>
</tbody>
</table>
BUDGET UPDATE SELECTION:

17. Select how to update the budget:
   "1" = Update current year only
   "2" = Update all years Blank = Update selected year and future years

NOTE: This option is valid only when F0902 balance records exist.

FIELD PROTECTION OPTION:

18. Select field protection:
   "1" = To prevent Account Master fields from being changed.
   "2" = To prevent changes to the Cost Code & Cost Type only.
   Blank = To allow updates to all fields.

BUDGET LEDGER TYPE SELECTION:

19. Enter the budget amount ledger type to update. Leave blank (default) to update Ledger Type "JA".

20. Enter the budget unit ledger type to update. Leave blank (default) to update Ledger Type "JU".

AMOUNT DISPLAY OPTION:

21. Enter a "1" to display amounts with no decimals. Leave blank to display amounts with decimals.

62.7 Schedule Entry (P44508)

COST TYPE SELECTION:

1. Enter 1 to 3 characters for the beginning of every Cost Type.

   Remaining characters are displayed on the screen. (If you enter 1 character, 5 are displayed. If you enter 2 characters, 4 are displayed, etc.) This eliminates duplication where the beginning characters are the same. Note that Cost Type is the 6 character G/L Object Account.

DISPLAY SEQUENCE:

2. Enter one of the following to select job cost account sequence:
   "1" Account Code Category 1
   "2" Account Code Category 2
   "3" Account Code Category 3 "A" Alternate Cost Code
   Leave blank for Cost Code sequence.

COST CODE/TYP DISPLAY & DEFAULT:
### 62.8 Plan Master (P4452)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>FORMAT SELECTION:</td>
<td>1. Enter a ‘1’ to display the Lot Staging video format.</td>
</tr>
</tbody>
</table>

### 62.9 Lot Master (P4453)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>FORMAT SELECTION:</td>
<td>1. Enter a ‘1’ to display the Lot Staging video format.</td>
</tr>
<tr>
<td></td>
<td>2. Enter the starting sequence number for new lots.</td>
</tr>
<tr>
<td></td>
<td>If left blank or under 400, 900 will be defaulted.</td>
</tr>
</tbody>
</table>
## 62.10 Lot Proceed Inquiry (P44503)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>DOCUMENT TYPE SELECTION:</td>
<td></td>
</tr>
<tr>
<td>1. Enter the Model JE Document Type.</td>
<td></td>
</tr>
<tr>
<td>2. Enter a '1' to create non-existing account numbers.</td>
<td></td>
</tr>
<tr>
<td>3. Enter a '1' to create individual journal entry line number for each option with the subledger representing the option number.</td>
<td></td>
</tr>
<tr>
<td>AAI ACCOUNT NUMBER OVERRIDE:</td>
<td></td>
</tr>
<tr>
<td>3. Enter the Base price default account</td>
<td></td>
</tr>
<tr>
<td>Object -</td>
<td></td>
</tr>
<tr>
<td>Subsidiary -</td>
<td></td>
</tr>
<tr>
<td>4. Enter the Lot Pre price default account.</td>
<td></td>
</tr>
<tr>
<td>Object -</td>
<td></td>
</tr>
<tr>
<td>Subsidiary -</td>
<td></td>
</tr>
<tr>
<td>5. Enter the Design Center default account.</td>
<td></td>
</tr>
<tr>
<td>Object -</td>
<td></td>
</tr>
<tr>
<td>Subsidiary -</td>
<td></td>
</tr>
<tr>
<td>6. Enter the Incentive Price default account.</td>
<td></td>
</tr>
<tr>
<td>Object -</td>
<td></td>
</tr>
<tr>
<td>Subsidiary -</td>
<td></td>
</tr>
<tr>
<td>7. Enter the Sales Assoc Number default account. (The model JE must be created with a '1' in the subledger field to assign Sales Assoc Number 1 for Sales Assoc Number 2 and '3' for Assoc Number 3.)</td>
<td></td>
</tr>
<tr>
<td>Sales Associate 1 Object -</td>
<td></td>
</tr>
<tr>
<td>Subsidiary -</td>
<td></td>
</tr>
<tr>
<td>Sales Associate 2 Object -</td>
<td></td>
</tr>
<tr>
<td>Subsidiary -</td>
<td></td>
</tr>
<tr>
<td>Sales Associate 3 Object -</td>
<td></td>
</tr>
<tr>
<td>Subsidiary -</td>
<td></td>
</tr>
<tr>
<td>8. Enter the Cash or Escrow Agent account.</td>
<td></td>
</tr>
<tr>
<td>Object -</td>
<td></td>
</tr>
<tr>
<td>Subsidiary -</td>
<td></td>
</tr>
<tr>
<td>Processing Option</td>
<td>Processing Options Requiring Further Description</td>
</tr>
<tr>
<td>-------------------</td>
<td>--------------------------------------------------</td>
</tr>
<tr>
<td>9. Enter either the total option account or the individual option type accounts.</td>
<td>Total Option default Account:</td>
</tr>
<tr>
<td></td>
<td>Object -</td>
</tr>
<tr>
<td></td>
<td>Subsidiary -</td>
</tr>
<tr>
<td></td>
<td>*** OR ***</td>
</tr>
<tr>
<td></td>
<td>Option Type 1 default Account:</td>
</tr>
<tr>
<td></td>
<td>Object -</td>
</tr>
<tr>
<td></td>
<td>Subsidiary -</td>
</tr>
<tr>
<td></td>
<td>Option Type 2 default Account:</td>
</tr>
<tr>
<td></td>
<td>Object -</td>
</tr>
<tr>
<td></td>
<td>Subsidiary -</td>
</tr>
<tr>
<td></td>
<td>Option Type 3 default Account:</td>
</tr>
<tr>
<td></td>
<td>Object -</td>
</tr>
<tr>
<td></td>
<td>Subsidiary -</td>
</tr>
</tbody>
</table>

DREAM WRITER VERSION SELECTION:

11. Enter the DREAM Writer versions to use for the following programs.

Blank will default to version ZJDE0001.

Lot Proceed Entry (P4450)

Lot Proceed Entry Additional (P44502)

Option Selection (P4451)

Construction Info (F12) (P4451)

SALES JOURNAL QUANTITIES:

12. Enter a '1' to have Sales Journal Quantities equal to the total quantity (JFTPQ) minus unposted quantity (JFQT1).

Leave blank to have Sales Journal Quantities equal to the total quantity. (JFTPQ) (Default)

### 62.11 Option Master Inquiry (P446103)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>SALES PRICE SECURITY OPTION:</td>
<td>1. Enter a '1' to protect the Sales Price field.</td>
</tr>
<tr>
<td>SUPPRESS INACTIVE RECORDS:</td>
<td>2. Enter a '1' to exclude inactive records.</td>
</tr>
</tbody>
</table>

DREAM Writer VERSION SELECTION:

3. Enter the DREAM Writer version to use for the calling the Option Cost Detail (P446104) program.

Blank will default to version ZJDE0001.
### 62.12 Option Detail (P446104)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DEFAULT OPTION:</strong></td>
<td>1. Enter the default sequence number.</td>
</tr>
<tr>
<td><strong>DREAM WRITER VERSION SELECTION:</strong></td>
<td>2. Enter the DREAM Writer version for the Commitment Revisions program.</td>
</tr>
<tr>
<td><strong>SALE PRICE SECURITY:</strong></td>
<td>3. Enter a '1' to prevent changes to the Sale Price.</td>
</tr>
<tr>
<td><strong>TAKEOFF DISCOUNT:</strong></td>
<td>4. Enter Discount type allowed.</td>
</tr>
<tr>
<td></td>
<td>'1' = Model</td>
</tr>
<tr>
<td></td>
<td>'2' = Regular,</td>
</tr>
<tr>
<td></td>
<td>' ' = No Discount</td>
</tr>
<tr>
<td><strong>CONTRACT SELECTION:</strong></td>
<td>5. Select one of the following Contracts.</td>
</tr>
<tr>
<td></td>
<td>1 = &quot;BC&quot; contracts only</td>
</tr>
<tr>
<td></td>
<td>2 = &quot;Takeoff&quot; contracts only</td>
</tr>
<tr>
<td></td>
<td>3 = Both &quot;BC&quot; and &quot;Takeoff&quot;</td>
</tr>
<tr>
<td><strong>BID CONTRACTS OPTION:</strong></td>
<td>6. Select one of the following:</td>
</tr>
<tr>
<td></td>
<td>1 = City Contracts</td>
</tr>
<tr>
<td></td>
<td>2 = Global Subdivision Contracts</td>
</tr>
<tr>
<td></td>
<td>3 = City &amp; Global Subdivision</td>
</tr>
<tr>
<td><strong>NOTE:</strong> Subdivision contracts will ALWAYS be selected first.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>7. Enter the Business Unit for Global Subdivision contracts if '2' or '3' were selected above.</td>
</tr>
<tr>
<td></td>
<td>If left blank the company will be used as the Global Business Unit.</td>
</tr>
</tbody>
</table>

### 62.13 Copy Utility (P445096)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PROCESSING MODE:</strong></td>
<td>1. Enter 'P' for preliminary or 'F' for final.</td>
</tr>
<tr>
<td>(Default is preliminary.)</td>
<td></td>
</tr>
<tr>
<td><strong>COPY OPTION:</strong></td>
<td>2. Enter the effective date.</td>
</tr>
<tr>
<td>(Default of blank will use today's date.)</td>
<td></td>
</tr>
<tr>
<td><strong>SELECTION OPTION:</strong></td>
<td></td>
</tr>
<tr>
<td>Processing Option</td>
<td>Processing Options Requiring Further Description</td>
</tr>
<tr>
<td>-----------------------------------</td>
<td>--------------------------------------------------</td>
</tr>
<tr>
<td>3. Enter the range of subdivisions to copy to:</td>
<td></td>
</tr>
<tr>
<td>From:</td>
<td></td>
</tr>
<tr>
<td>To:</td>
<td></td>
</tr>
<tr>
<td>4. Enter the business units’ type of subdivision business units.</td>
<td></td>
</tr>
</tbody>
</table>

**62.14 Global Option Master Update (P445094)**

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROOF OR FINAL:</td>
<td></td>
</tr>
<tr>
<td>1. Enter '1' for final mode, leave blank for proof mode.</td>
<td></td>
</tr>
</tbody>
</table>
### Processing Option

### Processing Options Requiring Further Description

<table>
<thead>
<tr>
<th>OPTION SELECTIONS:</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>2) Enter the Business Unit to copy field information &quot;FROM&quot;.</td>
<td></td>
</tr>
<tr>
<td>3) Enter the business unit type.</td>
<td></td>
</tr>
<tr>
<td>4) Enter ‘1’ to have additional option detail text copied to the selected updated option.</td>
<td></td>
</tr>
<tr>
<td>More…</td>
<td></td>
</tr>
<tr>
<td>5) Enter a ‘1’ in each field to be included in the Global Update.</td>
<td></td>
</tr>
<tr>
<td>Option Number.</td>
<td></td>
</tr>
<tr>
<td>Plan.</td>
<td></td>
</tr>
<tr>
<td>Elevation.</td>
<td></td>
</tr>
<tr>
<td>Description.</td>
<td></td>
</tr>
<tr>
<td>Description 02.</td>
<td></td>
</tr>
<tr>
<td>Description 03.</td>
<td></td>
</tr>
<tr>
<td>Plan Qualifier.</td>
<td></td>
</tr>
<tr>
<td>Start Date.</td>
<td></td>
</tr>
<tr>
<td>End Date.</td>
<td></td>
</tr>
<tr>
<td>Price Eff Date.</td>
<td></td>
</tr>
<tr>
<td>Expec Profit %.</td>
<td></td>
</tr>
<tr>
<td>More.</td>
<td></td>
</tr>
<tr>
<td>Estimated Cost.</td>
<td></td>
</tr>
<tr>
<td>Sales Price.</td>
<td></td>
</tr>
<tr>
<td>Prev Sales Price.</td>
<td></td>
</tr>
<tr>
<td>Deposit %.</td>
<td></td>
</tr>
<tr>
<td>Option Type.</td>
<td></td>
</tr>
<tr>
<td>Contingent Opt.</td>
<td></td>
</tr>
<tr>
<td>Category Code 1.</td>
<td></td>
</tr>
<tr>
<td>Category Code 2.</td>
<td></td>
</tr>
<tr>
<td>Category Code 3.</td>
<td></td>
</tr>
<tr>
<td>Category Code 4.</td>
<td></td>
</tr>
<tr>
<td>Category Code 5.</td>
<td></td>
</tr>
<tr>
<td>Category Code 6.</td>
<td></td>
</tr>
</tbody>
</table>

---

### 62.15 Job Name Search (P51200)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>COST CENTER TYPE SELECTION:</td>
<td></td>
</tr>
<tr>
<td>1. Enter a specific Cost Center Type or ‘*’ to display all Cost Center Types. The default type is blank.</td>
<td></td>
</tr>
<tr>
<td>DW VERSION FOR P510121:</td>
<td></td>
</tr>
<tr>
<td>2. Enter the Budget Setup DREAM Writer Version number for the related Option Key. The default is &quot;ZJDE0001&quot;.</td>
<td></td>
</tr>
</tbody>
</table>

---

---
### 62.16 Job Revisions by Company (P51006)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DEFAULT OPTIONS:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Enter a default Business Unit (&quot;B.U.&quot;) Type, or enter an asterisk (&quot;*&quot;) to display all B.U. Types. Leave blank (default) to display B.U. Type ‘ ’ (blank).</td>
<td></td>
</tr>
<tr>
<td>2. Enter a ‘1’ to default a posting edit code of ‘N’ to the Job G/L account when adding a new Job. Leave blank to default a ‘ ’ (blank) posting edit code (this account is used for Job Percent Complete).</td>
<td>This processing option is for an account that has a job number, but no cost code or cost type (EG: 501.blank.blank). Once this account is created, the posting edit code cannot be changed.</td>
</tr>
<tr>
<td><strong>DW VERSION SELECTION:</strong></td>
<td></td>
</tr>
<tr>
<td>3. Enter the Budget Setup (P510121) DREAM Writer version for the related option selection exit. The default is version ‘ZJDE0001’.</td>
<td></td>
</tr>
<tr>
<td>4. Enter the Job Master Revisions (P5108) DREAM Writer version for the related selection option exit. The default is ‘XJDE0001’.</td>
<td></td>
</tr>
<tr>
<td><strong>EDIT OPTION:</strong></td>
<td></td>
</tr>
<tr>
<td>5. Enter a ‘1’ to issue a WARNING when a Job’s Company is changed if the Job has accounts attached to it. Enter a ‘2’ to issue an ERROR. Leave blank (default) for no edit.</td>
<td></td>
</tr>
</tbody>
</table>

### 62.17 Job Status Inquiry (P512000)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DEFAULT DISPLAY OPTIONS:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Enter the account sequence to display:</td>
<td></td>
</tr>
<tr>
<td>&quot;1&quot; = Account Category Code 1</td>
<td></td>
</tr>
<tr>
<td>&quot;2&quot; = Account Category Code 2</td>
<td></td>
</tr>
<tr>
<td>&quot;3&quot; = Account Category Code 3</td>
<td></td>
</tr>
<tr>
<td>&quot;A&quot; = Alternate Cost Code Blank = Cost Code Sequence (default)</td>
<td></td>
</tr>
<tr>
<td>2. Enter the Cost Code range to display:</td>
<td></td>
</tr>
<tr>
<td>a. From Cost Code:</td>
<td></td>
</tr>
<tr>
<td>b. Thru Cost Code:</td>
<td></td>
</tr>
<tr>
<td>3. Enter the Cost Type Range to display:</td>
<td></td>
</tr>
<tr>
<td>a. From Cost Type:</td>
<td></td>
</tr>
<tr>
<td>b. Thru Cost Type:</td>
<td></td>
</tr>
<tr>
<td><strong>NOTE:</strong> Leave ranges blank to include all Cost Codes and Cost Types.</td>
<td></td>
</tr>
<tr>
<td>4. Enter a ‘1’ to restrict inquiry to the account ranges specified above. Leave blank to allow inquiry on all accounts.</td>
<td></td>
</tr>
</tbody>
</table>
5. To designate a default inquiry format or path, enter ONE of the following:
   a. The default inquiry FORMAT:
      -OR-
   b. The default inquiry PATH:

6. Enter "1" to display the account number and Unit of Measure in the Description column. Leave blank to display the account description.

7. Enter "1" to display the Level of Detail in the last column. Leave blank to display the Method of Computation.

**DW VERSION SELECTION:**

8. Enter the Scheduling Workbench (P48201) DREAM Writer version for the related option selection.
   Default is version "ZJDE0001".

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.</td>
<td>5. To designate a default inquiry format or path, enter ONE of the following:</td>
</tr>
<tr>
<td></td>
<td>a. The default inquiry FORMAT:</td>
</tr>
<tr>
<td></td>
<td>-OR-</td>
</tr>
<tr>
<td></td>
<td>b. The default inquiry PATH:</td>
</tr>
<tr>
<td>6.</td>
<td>6. Enter &quot;1&quot; to display the account number and Unit of Measure in the Description column. Leave blank to display the account description.</td>
</tr>
<tr>
<td>7.</td>
<td>7. Enter &quot;1&quot; to display the Level of Detail in the last column. Leave blank to display the Method of Computation.</td>
</tr>
<tr>
<td>8.</td>
<td>8. Enter the Scheduling Workbench (P48201) DREAM Writer version for the related option selection.</td>
</tr>
<tr>
<td></td>
<td>Default is version &quot;ZJDE0001&quot;.</td>
</tr>
</tbody>
</table>
Bid Subcontracts Processing Options

This chapter contains these topics:

■ Section 63.1, "Contract Entry (P44001),"
■ Section 63.2, "Commitment Revisions (P4402),"
■ Section 63.3, "Pay Point Percentage Allocation (P44642),"
■ Section 63.4, "Alternate Contract Entry (P445003),"
■ Section 63.5, "Contract Search (P44210),"
■ Section 63.6, "Copy Bid Base Contracts (P445097),"
■ Section 63.7, "Global Price Update (P445095)."

63.1 Contract Entry (P44001)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>DISPLAY OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>1. Select one of the following:</td>
<td></td>
</tr>
<tr>
<td>'1' = Allow multiple jobs with no project number.</td>
<td></td>
</tr>
<tr>
<td>'2' = Allow one job per contract.</td>
<td></td>
</tr>
<tr>
<td>Blank = Allow multiple jobs with a project number.</td>
<td></td>
</tr>
<tr>
<td>2. Enter '1' to display the AIA Document field.</td>
<td></td>
</tr>
<tr>
<td>3. Enter '1' to suppress the display of the Sales/Use Tax fields.</td>
<td></td>
</tr>
<tr>
<td>4. Enter '1' to protect the Contract Hold Code field.</td>
<td></td>
</tr>
<tr>
<td>5. Enter '1' to suppress the display of Contract Summary/Recap information.</td>
<td></td>
</tr>
<tr>
<td>FORMAT SELECTION:</td>
<td></td>
</tr>
<tr>
<td>6. Select the screen format to display:</td>
<td></td>
</tr>
<tr>
<td>'1' = Homebuilder format.</td>
<td></td>
</tr>
<tr>
<td>Blank = Contract Management format.</td>
<td></td>
</tr>
<tr>
<td>PROCESSING MODE SELECTION:</td>
<td></td>
</tr>
<tr>
<td>7. Select the processing mode:</td>
<td></td>
</tr>
<tr>
<td>'1' = Mode 1 (Line Item method)</td>
<td></td>
</tr>
<tr>
<td>'3' = Mode 3 (Account method- Incremental)</td>
<td></td>
</tr>
</tbody>
</table>
Commitment Revisions (P4402)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DW VERSION SELECTION:</strong></td>
<td></td>
</tr>
<tr>
<td>8. Enter the Commitment Revisions (P4402) DREAM Writer version for the related function key exit.</td>
<td>The default is version 'ZJDE0001'.</td>
</tr>
<tr>
<td><strong>DEFAULT OPTIONS:</strong></td>
<td></td>
</tr>
<tr>
<td>9. Enter the default Contract Type.</td>
<td>Leave blank to default Type &quot;OS&quot;.</td>
</tr>
<tr>
<td>10. Enter '1' to bypass defaulting the tax information from the supplier and project or job.</td>
<td></td>
</tr>
<tr>
<td><strong>PROCESSING SEQUENCE SELECTION:</strong></td>
<td></td>
</tr>
<tr>
<td>11. Select one of the following:</td>
<td></td>
</tr>
<tr>
<td>'1' = Automatically exit to the Contract Log screen after adding a contract.</td>
<td>'2' = Automatically exit to the Commitment Revisions screen.</td>
</tr>
<tr>
<td>Blank = Remain on the Contract Entry screen.</td>
<td></td>
</tr>
</tbody>
</table>

### 63.2 Commitment Revisions (P4402)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DISPLAY OPTIONS:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Select one of the following:</td>
<td></td>
</tr>
<tr>
<td>'1' = Allow multiple jobs with no project number.</td>
<td>'2' = Allow one job per contract.</td>
</tr>
<tr>
<td>Blank = Allow multiple jobs with a project number.</td>
<td></td>
</tr>
<tr>
<td>2. Enter '1' to suppress the display of the Sales/Use Tax fields.</td>
<td></td>
</tr>
<tr>
<td>3. Enter '1' to suppress the display of Contract Summary/Recap information.</td>
<td></td>
</tr>
<tr>
<td><strong>FORMAT SELECTION:</strong></td>
<td></td>
</tr>
<tr>
<td>4. Select the screen format to display:</td>
<td></td>
</tr>
<tr>
<td>'1' = Homebuilder Bid Contracts.</td>
<td>'2' = Homebuilder Takeoff.</td>
</tr>
<tr>
<td>Blank = Contract Management.</td>
<td></td>
</tr>
<tr>
<td><strong>DEFAULT OPTIONS:</strong></td>
<td></td>
</tr>
<tr>
<td>5. Enter the default Contract Type.</td>
<td>Leave blank to default Type &quot;OS&quot;.</td>
</tr>
<tr>
<td><strong>EDIT OPTIONS:</strong></td>
<td></td>
</tr>
<tr>
<td>6. Enter '1' to prevent changes to the Base Contract.</td>
<td></td>
</tr>
<tr>
<td>7. Enter '1' to edit the Commitment Distribution against the Job Master Job Status (posting edit).</td>
<td></td>
</tr>
<tr>
<td>8. Enter '1' to edit for duplicate distribution items.</td>
<td></td>
</tr>
</tbody>
</table>
### 63.3 Pay Point Percentage Allocation (P44642)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PROMPT FOR FINAL ACCEPTANCE:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Be prompted to accept the contract information.</td>
<td></td>
</tr>
<tr>
<td><strong>OVERRIDES:</strong></td>
<td></td>
</tr>
<tr>
<td>2. Enter a ‘1’ to allow overrides to the contract information, leave blank to NOT allow overrides to the contract information.</td>
<td></td>
</tr>
</tbody>
</table>

### 63.4 Alternate Contract Entry (P445003)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DISPLAY OPTIONS:</strong></td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** This is for the Home Builders product only.
### Processing Option
1. Enter the default sequence number.
2. Enter a ‘1’ to prevent changes to the Sale Price.
3. Enter a ‘1’ to copy the Cost Code and Cost Type.
4. Enter a ‘1’ to default values for plan and elevation from the header to the copied lines.

### DREAM WRITER VERSIONS:
5. Enter the DREAM Writer Version to call for the Commitment Revisions program.
   Leave blank (default) to use ZJDE0001.

### BID CONTRACTS OPTION:
6. Enter one of the following:
   ‘1’ - City Contracts
   ‘2’ - Global Subdivision Contracts
   ‘3’ - City and Global Subdivision
   **NOTE:** Subdivision contracts will ALWAYS be selected first.
7. Enter the Business Unit for Global Subdivision contracts if ‘2’ or ‘3’ were selected above.
   If left blank, the company will be used as the Global Business Unit.

---

### 63.5 Contract Search (P44210)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FORMAT DISPLAY OPTION:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Select the format to display:</td>
<td></td>
</tr>
<tr>
<td>’1’ = Supplier information on main line; contract in the fold.</td>
<td></td>
</tr>
<tr>
<td>Blank = Contract information on main line; supplier in the fold.</td>
<td></td>
</tr>
<tr>
<td><strong>DISPLAY OPTION:</strong></td>
<td></td>
</tr>
<tr>
<td>2. Enter ‘1’ to default the Contract Type to blank when searching for non-contract specific information.</td>
<td></td>
</tr>
<tr>
<td>Leave blank to default an ‘&amp;’ for all contracts included in the committed cost balance.</td>
<td></td>
</tr>
<tr>
<td><strong>DW VERSION SELECTION:</strong></td>
<td></td>
</tr>
<tr>
<td>3. Enter the Purchase Order Entry (P4311) DREAM Writer version for the related option exit.</td>
<td></td>
</tr>
<tr>
<td>The default is version ‘ZJDE0005’.</td>
<td></td>
</tr>
<tr>
<td>4. Enter the Contract Entry (P44001) DREAM Writer version for the related option exit.</td>
<td></td>
</tr>
<tr>
<td>The default is version ‘ZJDE0001’.</td>
<td></td>
</tr>
</tbody>
</table>
## 63.6 Copy Bid Base Contracts (P445097)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>COPY OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>1. Enter the &quot;TO&quot; Business Unit.</td>
<td></td>
</tr>
<tr>
<td>2. Enter the &quot;TO&quot; Order Number. Leave blank to use next numbers.</td>
<td></td>
</tr>
<tr>
<td>3. Enter a '1' to copy change orders, '2' to copy only the most recent change orders. Leave blank to not copy change orders.</td>
<td></td>
</tr>
<tr>
<td>4. Enter the base contract document type.</td>
<td></td>
</tr>
<tr>
<td>5. Enter a '1' to update the unit price and extended amount fields with zeros on the &quot;TO&quot; contracts.</td>
<td></td>
</tr>
</tbody>
</table>

## 63.7 Global Price Update (P445095)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>UPDATE OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>1. Enter a '1' to run in final mode. Leave blank (default) to run in proof mode.</td>
<td></td>
</tr>
<tr>
<td>2. Enter the Contract Type to update.</td>
<td></td>
</tr>
<tr>
<td>3. Enter a '1' to check the start date of the lot against the start/expiration dates of the &quot;BC&quot; contract prior to updating the price on the &quot;OS&quot; contract. <strong>NOTE:</strong> Only use this if you have reviewed this capability with the job cost supervisor.</td>
<td></td>
</tr>
<tr>
<td>LOT SELECTION:</td>
<td></td>
</tr>
<tr>
<td>4. Enter the range of lots to include.</td>
<td></td>
</tr>
<tr>
<td>FROM:</td>
<td></td>
</tr>
<tr>
<td>TO:</td>
<td></td>
</tr>
</tbody>
</table>
This chapter contains these topics:

- Section 64.1, "Item Master Maintenance - Homebuilder (P44594),"
- Section 64.2, "Item Price Maintenance (P44590),"
- Section 64.3, "Item Price List (P44591),"
- Section 64.4, "Item Price Revision (P44592),"
- Section 64.5, "Item Search with Word Search - Plant Maintenance (P41200),"
- Section 64.6, "Item Price Process (P445904),"
- Section 64.7, "Global Price Update (P445095),"
- Section 64.8, "Copy Utility (P445096),"
- Section 64.9, "After Start (P445005),"
- Section 64.10, "Cost Code Schedule (P51901),"
- Section 64.11, "Takeoff Input Maintenance (P44571),"
- Section 64.12, "Takeoff Master List (P44572),"
- Section 64.13, "Takeoff Process (P445704),"
- Section 64.14, "Takeoff Change (P44573),"
- Section 64.15, "Takeoff Change Original Entry (P44574),"
- Section 64.16, "Vendor Assignment (P44550)."

### 64.1 Item Master Maintenance - Homebuilder (P44594)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEFAULT OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>1. Enter the default city to use.</td>
<td></td>
</tr>
</tbody>
</table>

### 64.2 Item Price Maintenance (P44590)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEFAULT OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>1. Enter the default City.</td>
<td></td>
</tr>
</tbody>
</table>
## 64.3 Item Price List (P44591)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DEFAULT OPTIONS:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Enter the city to use as the default.</td>
<td></td>
</tr>
<tr>
<td>2. Enter a ‘Y’ to display history records. Leave blank (default) to suppress history records.</td>
<td></td>
</tr>
</tbody>
</table>

**FORMAT DISPLAY:**

3. Enter ‘1’ to display the price revisions/subdivision format.
   Leave blank (default) to display subdivision format.

## 64.4 Item Price Revision (P44592)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DEFAULT OPTIONS:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Enter the city to use as the default.</td>
<td></td>
</tr>
</tbody>
</table>

**FIELD PROTECTION OPTION:**

2. Enter a ‘1’ to protect all subfile fields except the current price and contract number fields.

## 64.5 Item Search with Word Search - Plant Maintenance (P41200)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PROCESS CONTROL:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Enter a ‘1’ to omit item location records with no quantity available.</td>
<td></td>
</tr>
<tr>
<td>2. Enter a ‘1’ to search by Purchasing Category Codes. If left blank the search will be by Sales Category Codes.</td>
<td></td>
</tr>
</tbody>
</table>

**PROCESS CONTROL:**

3. Specify the from and thru dates to be used for effective dates in the Item Notes File:
   - From Date (Blank = System date)
   - Thru Date (Blank = 12/31 with the year = to the default value for the data dictionary item Century Change Year (#CYR))

## 64.6 Item Price Process (P445904)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DEFAULT OPTIONS:</strong></td>
<td></td>
</tr>
</tbody>
</table>
### 64.7 Global Price Update (P445095)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>UPDATE OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>1. Enter a '1' to run in final mode.</td>
<td>Leave blank (default) to run in proof mode.</td>
</tr>
<tr>
<td>2. Enter the Contract Type to update.</td>
<td></td>
</tr>
<tr>
<td>3. Enter a '1' to check the start date of the lot against the start/expiration dates of the &quot;BC&quot; contract prior to updating the price on the &quot;OS&quot; contract.</td>
<td>NOTE: Only use this if you have reviewed this capability with the job cost supervisor.</td>
</tr>
<tr>
<td>LOT SELECTION:</td>
<td></td>
</tr>
<tr>
<td>4. Enter the range of lots to include.</td>
<td>FROM:</td>
</tr>
<tr>
<td>TO:</td>
<td></td>
</tr>
</tbody>
</table>

### 64.8 Copy Utility (P445096)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROCESSING MODE:</td>
<td></td>
</tr>
<tr>
<td>1. Enter 'P' for preliminary or 'F' for final.</td>
<td>(Default is preliminary.)</td>
</tr>
<tr>
<td>COPY OPTION:</td>
<td></td>
</tr>
</tbody>
</table>
### 64.9 After Start (P445005)

**Processing Option** | **Processing Options Requiring Further Description**
--- | ---
2. Enter the effective date. (Default of blank will use today’s date.)  

**SELECTION OPTION:**

3. Enter the range of subdivisions to copy to:  
From: 
To: 

4. Enter the business units’ type of subdivision business units.

### 64.10 Cost Code Schedule (P51901)

**Processing Option** | **Processing Options Requiring Further Description**
--- | ---
**DISPLAY DEFAULT OPTIONS:**

1. Enter 1 to 5 characters for the beginning of every Cost Type (6 digit Object). The remaining characters will be displayed on the screen.  
For example, if 1 character is entered, 5 are displayed; if 2 are entered, 4 are displayed, and so on.  

2. Enter the Cost Code range to display:  
a. From Cost Code:  
b. Thru Cost Code  

3. Enter the Cost Type range to display:  
a. From Cost Type:  
b. Thru Cost Type:  

4. Select the account sequence to display:  
"1" = Account Code Category 1  
"2" = Account Code Category 2  
"3" = Account Code Category 3  
"A" = Alternate Cost Code  
Blank = Cost Code sequence (default)  

**DISPLAY OPTIONS:**  
5. Enter a “1” to display detailed heading entry and selection. Leave blank for simple heading.  

6. Enter a “1” to display the “speed” format (dates and cost code/type will be displayed on the left side).
### Takeoff Process (P445704)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DEFAULT OPTION:</strong></td>
<td>7. Enter the override Level of Detail. Leave blank to default the value from the data dictionary ('9').</td>
</tr>
</tbody>
</table>

### 64.11 Takeoff Input Maintenance (P44571)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DEFAULT OPTIONS:</strong></td>
<td>1. Enter the default city.</td>
</tr>
<tr>
<td></td>
<td>2. Enter a default object account.</td>
</tr>
<tr>
<td></td>
<td>3. Enter a default chart type. Leave blank to use the city as the chart type.</td>
</tr>
<tr>
<td><strong>TAKEOFF QUANTITIES:</strong></td>
<td>4. Enter a ‘1’ to disallow takeoff quantities of zero.</td>
</tr>
</tbody>
</table>

### 64.12 Takeoff Master List (P44572)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>UNIT PRICE CALCULATION:</strong></td>
<td>1. Select one of the following to calculate the unit price.</td>
</tr>
<tr>
<td></td>
<td>’ ’ = List Price</td>
</tr>
<tr>
<td></td>
<td>’1’ = Factor in Model Discount</td>
</tr>
<tr>
<td></td>
<td>’2’ = Factor in Regular Discount</td>
</tr>
<tr>
<td><strong>DEFAULT OPTION:</strong></td>
<td>2. Enter the default city.</td>
</tr>
</tbody>
</table>

### 64.13 Takeoff Process (P445704)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DEFAULT OPTIONS:</strong></td>
<td></td>
</tr>
</tbody>
</table>
### 64.14 Takeoff Change (P44573)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNIT PRICE CALCULATION:</td>
<td></td>
</tr>
<tr>
<td>1. Select one of the following to calculate the unit price.</td>
<td></td>
</tr>
<tr>
<td>' ' = List Price</td>
<td></td>
</tr>
<tr>
<td>'1' = Factor in Model Discount</td>
<td></td>
</tr>
<tr>
<td>'2' = Factor in Regular Discount</td>
<td></td>
</tr>
<tr>
<td>DEFAULT OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>2. Enter the default city.</td>
<td></td>
</tr>
<tr>
<td>3. Enter the default object account.</td>
<td></td>
</tr>
</tbody>
</table>

**64.15 Takeoff Change Original Entry (P44574)**

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEFAULT VALUES:</td>
<td></td>
</tr>
<tr>
<td>1. Enter the default city.</td>
<td></td>
</tr>
</tbody>
</table>

**64.16 Vendor Assignment (P44550)**

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEFAULT OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>1. Enter the default city.</td>
<td></td>
</tr>
<tr>
<td>2. Enter the default trade.</td>
<td></td>
</tr>
<tr>
<td>SEQUENCE OPTION:</td>
<td></td>
</tr>
<tr>
<td>Processing Option</td>
<td>Processing Options Requiring Further Description</td>
</tr>
<tr>
<td>-------------------</td>
<td>--------------------------------------------------</td>
</tr>
<tr>
<td>3. Enter a '1' for ascending sequence.</td>
<td></td>
</tr>
</tbody>
</table>

Vendor Assignment (P44550)
This chapter contains these topics:

- Section 65.1, "Lot Proceed Inquiry (P44503),"
- Section 65.2, "Lot Proceed Entry (P4450),"
- Section 65.3, "Option Selection (P4451),"
- Section 65.4, "Contingent Sale/Finance Info (P44502),"
- Section 65.5, "Lot Proceed Entry (P4456)."

### 65.1 Lot Proceed Inquiry (P44503)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>DOCUMENT TYPE SELECTION:</td>
<td></td>
</tr>
<tr>
<td>1. Enter the Model JE Document Type.</td>
<td></td>
</tr>
<tr>
<td>2. Enter a '1' to create non-existing account numbers.</td>
<td></td>
</tr>
<tr>
<td>3. Enter a '1' to create individual journal entry line number for each option with the subledger representing the option number.</td>
<td></td>
</tr>
<tr>
<td>AAI ACCOUNT NUMBER OVERRIDE:</td>
<td></td>
</tr>
<tr>
<td>3. Enter the Base price default account</td>
<td></td>
</tr>
<tr>
<td>Object -</td>
<td></td>
</tr>
<tr>
<td>Subsidiary -</td>
<td></td>
</tr>
<tr>
<td>4. Enter the Lot Pre price default account.</td>
<td></td>
</tr>
<tr>
<td>Object -</td>
<td></td>
</tr>
<tr>
<td>Subsidiary -</td>
<td></td>
</tr>
<tr>
<td>5. Enter the Design Center default account.</td>
<td></td>
</tr>
<tr>
<td>Object -</td>
<td></td>
</tr>
<tr>
<td>Subsidiary -</td>
<td></td>
</tr>
<tr>
<td>6. Enter the Incentive Price default account.</td>
<td></td>
</tr>
<tr>
<td>Object -</td>
<td></td>
</tr>
<tr>
<td>Subsidiary -</td>
<td></td>
</tr>
</tbody>
</table>
7. Enter the Sales Assoc Number default account. (The model JE must be created with a '1' in the subledger field to assign Sales Assoc Number 1 for Sales Assoc Number 2 and '3' for Assoc Number 3.)
   Sales Associate 1 Object - Subsidiary -
   Sales Associate 2 Object - Subsidiary -
   Sales Associate 3 Object - Subsidiary -

8. Enter the Cash or Escrow Agent account.
   Object - Subsidiary -

9. Enter either the total option account or the individual option type accounts.
   Total Option default Account:
      Object - Subsidiary -
      *** OR ***
   Option Type 1 default Account:
      Object - Subsidiary -
   Option Type 2 default Account:
      Object - Subsidiary -
   Option Type 3 default Account:
      Object - Subsidiary -

DREAM WRITER VERSION SELECTION:

11. Enter the DREAM Writer versions to use for the following programs.
    Blank will default to version ZJDE0001.
    Lot Proceed Entry (P4450)
    Lot Proceed Entry Additional (P44502)
    Option Selection (P4451)
    Construction Info (F12) (P4451)

SALES JOURNAL QUANTITIES:

12. Enter a '1' to have Sales Journal Quantities equal to the total quantity (JFTPQ) minus unposted quantity (JFQT1).
    Leave blank to have Sales Journal Quantities equal to the total quantity. (JFTPQ) (Default)
### 65.2 Lot Proceed Entry (P4450)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIELD PROTECTION OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>1. Enter '1' to prevent changes to the lot if closed.</td>
<td></td>
</tr>
<tr>
<td>2. Enter '1' to prevent changes to Base House Price and Lot Premium amount.</td>
<td></td>
</tr>
<tr>
<td>VERSION SELECTION:</td>
<td></td>
</tr>
<tr>
<td>3. Enter the DREAM Writer version for the Option Selection program to be called when option is selected.</td>
<td></td>
</tr>
<tr>
<td>Default of blank will use Version 'ZJDE0001'.</td>
<td></td>
</tr>
<tr>
<td>DELETE OPTION:</td>
<td></td>
</tr>
<tr>
<td>4. Enter a ‘1’ to allow deletes to a specific Lot Proceed.</td>
<td></td>
</tr>
<tr>
<td>SUPPRESS OPTION SELECTION:</td>
<td></td>
</tr>
<tr>
<td>5. Enter a ‘1’ to bypass Option Selection.</td>
<td></td>
</tr>
</tbody>
</table>

### 65.3 Option Selection (P4451)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>DISPLAY OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>1. Enter a ’1’ to display the Extended Sales Price.</td>
<td>Leave blank (default) to display the Unit Sales Price.</td>
</tr>
<tr>
<td>2. Enter a ’1’ to allow changes to the Sales Price.</td>
<td></td>
</tr>
<tr>
<td>3. Enter a ’1’ to suppress the Sketch number field.</td>
<td></td>
</tr>
<tr>
<td>4. Enter a ’1’ to suppress the display of inactive options.</td>
<td><strong>NOTE:</strong> Options already selected will still be displayed.</td>
</tr>
<tr>
<td>DISPLAY OPTIONS cont:</td>
<td></td>
</tr>
<tr>
<td>5. Enter the option range to display:</td>
<td></td>
</tr>
<tr>
<td>a. Beginning (Default is blank)</td>
<td></td>
</tr>
<tr>
<td>b. Ending (Default is 99999999)</td>
<td></td>
</tr>
<tr>
<td><strong>NOTE:</strong> Options already selected will still be displayed.</td>
<td></td>
</tr>
<tr>
<td>6. Enter a ’1’ if you wish to suppress the display of unposted, contingent options. Default of blanks will allow the display of unposted contingent options.</td>
<td></td>
</tr>
<tr>
<td>DISPLAY OPTIONS cont:</td>
<td></td>
</tr>
<tr>
<td>7. If unposted contingent options are to be displayed, enter a ’1’ to give a soft warning if the option is selected.</td>
<td>Default of blanks will force a hard error.</td>
</tr>
</tbody>
</table>
### 65.4 Contingent Sale/Finance Info (P44502)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>VERSION SELECTION:</td>
<td><strong>1.</strong> Enter the DREAM Writer version to call for the Option Selection program. Leave blank to default to version ZJDE0001.</td>
</tr>
<tr>
<td></td>
<td><strong>2.</strong> Enter the DREAM Writer version to call for the Lot Proceed Entry program. Leave blank to default to version ZJDE0001.</td>
</tr>
</tbody>
</table>

### 65.5 Lot Proceed Entry (P4456)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIELD PROTECTION OPTIONS:</td>
<td><strong>1.</strong> Enter ‘1’ to prevent changes to the lot if closed.</td>
</tr>
<tr>
<td></td>
<td><strong>2.</strong> Enter ‘1’ to prevent changes to Base House Price and Lot Premium amount.</td>
</tr>
<tr>
<td>VERSION SELECTION:</td>
<td><strong>3.</strong> Enter the DREAM Writer version to call for the Option Selection program. Leave blank to default to ZJDE0001.</td>
</tr>
<tr>
<td>DELETE OPTION:</td>
<td><strong>4.</strong> Enter a ‘1’ to allow deletes to a specific Lot Proceed.</td>
</tr>
<tr>
<td>SUPPRESS OPTION SELECTION:</td>
<td><strong>5.</strong> Enter a ‘1’ to by-pass Option Selection.</td>
</tr>
</tbody>
</table>
Initiate Construction Processing Options

This chapter contains these topics:
- Section 66.1, "Preliminary Lot Start (P447313),"
- Section 66.2, "Start Proof (P445098),"
- Section 66.3, "Schedule Post (P445026),"
- Section 66.4, "Commitment Revisions (P4402),"
- Section 66.5, "Option Selection Reversal (P44510),"
- Section 66.6, "Alternate Contract Entry (P445003),"
- Section 66.7, "Contract Search (P44210),"
- Section 66.8, "Contract Financial Inquiry (P44200),"
- Section 66.9, "Schedule Recalculation (P445081),"
- Section 66.10, "Schedule Recalculation (P445082)."

### 66.1 Preliminary Lot Start (P447313)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Enter the job number containing the model chart of accounts to be copied to the job. Leave blank to use the Subdivision job.</td>
<td>This allows you to specify a chart of accounts that meets your business needs.</td>
</tr>
<tr>
<td>2. Enter a '1' to copy budgets from the model job. Leave blank for no budgets.</td>
<td></td>
</tr>
<tr>
<td>3. Enter a '1' to copy lot master description to line 1 of House description and subdivision desc. to line 2 of House desc. otherwise copy Subdivision desc to House.</td>
<td>This allows you to choose which description displays when reviewing records on Job Status Inquiry. The program takes Description 1 and moves it to Description 2 and moves Description 2 to Description 1 line. Description 1 displays on the Job Status Inquiry screen.</td>
</tr>
<tr>
<td>4. Enter the budget amount ledger type to update. Leave blank (default) to update Ledger Type &quot;JA&quot;.</td>
<td></td>
</tr>
<tr>
<td>5. Enter the budget unit ledger type to update. Leave blank (default) to update Ledger Type &quot;JU&quot;.</td>
<td></td>
</tr>
<tr>
<td>6. Enter the value of the New Job type.</td>
<td>This is typically set to HL for lot job.</td>
</tr>
</tbody>
</table>

**ENHANCED SUBLEDGER VALUES:**
Indicate the Value Category and Data Field for each Enhanced Subledger (ES) you want the system to create as the default ES value on the Lot Cost Center. The Value Category must be defined via P0060 (G1641). The posting edit code must be set to 'L' or 'S' and the type code must be non-blank for the default value to be assigned to system-generated transactions (F0911). The posting edit code must be set to 'L' and the type code must be non-blank for the default value to be assigned to system-generated budgets (F0902).

Valid data fields are:
- SQFT = Square Footage for the Plan assigned to the Lot
- MCUS = Subdivision (Community)
  Note: When you specify MCUS, you do not need a value category. You should specify type code = C.
- PLAN = Plan assigned to the Lot
- PLEL = Plan/Elevation assigned to the Lot

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>7. Enh Subl 1 (ES1) Value Category</td>
<td>ES1 Data Field</td>
</tr>
<tr>
<td></td>
<td>ES1 Type Code</td>
</tr>
<tr>
<td></td>
<td>ES1 Posting Edit Code</td>
</tr>
<tr>
<td>8. Enh Subl 2 (ES2) Value Category</td>
<td>ES2 Data Field</td>
</tr>
<tr>
<td></td>
<td>ES2 Type Code</td>
</tr>
<tr>
<td></td>
<td>ES2 Posting Edit Code</td>
</tr>
<tr>
<td>9. Enh Subl 3 (ES3) Value Category</td>
<td>ES3 Data Field</td>
</tr>
<tr>
<td></td>
<td>ES3 Type Code</td>
</tr>
<tr>
<td></td>
<td>ES3 Posting Edit Code</td>
</tr>
<tr>
<td>10. Enh Subl 4 (ES4) Value Category</td>
<td>ES4 Data Field</td>
</tr>
<tr>
<td></td>
<td>ES4 Type Code</td>
</tr>
<tr>
<td></td>
<td>ES4 Posting Edit Code</td>
</tr>
</tbody>
</table>
## 66.2 Start Proof (P445098)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROOF OR FINAL:</td>
<td></td>
</tr>
<tr>
<td>1. Enter a ‘1’ to run in final Mode. Leave blank to process in proof mode and print edit report only.</td>
<td></td>
</tr>
<tr>
<td>SPECIFY LOT POSITION:</td>
<td></td>
</tr>
<tr>
<td>2. Enter the starting position of the lot number within the business unit number (1-12). For example: For lot 0017 on subdivision 71570000 the lot number starts in position 9. Lot business unit = 71570017 Position number = 123456789012 Lot starts at 9</td>
<td></td>
</tr>
<tr>
<td>CONTRACT TYPE:</td>
<td></td>
</tr>
<tr>
<td>3. Enter the contract type to use:</td>
<td>Bid Contract:</td>
</tr>
<tr>
<td></td>
<td>Takeoff Contract:</td>
</tr>
<tr>
<td>EXCLUDE LOT OPTION:</td>
<td></td>
</tr>
<tr>
<td>4. Enter a ‘1’ to exclude lots that do not have a permit number. Blank will allow posting to a lot that has no permit number.</td>
<td></td>
</tr>
<tr>
<td>COMMITMENT DATE SELECTION:</td>
<td></td>
</tr>
<tr>
<td>5. Enter a ‘1’ to use the lot proceed start date as the effective date for lot account commitments. If blank, option number 6 will determine date</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Enter the effective (G/L) date for lot account commitments. If blank, the lot proceed start date is used if option number 7 is 001 or 999, a system date is used otherwise.</td>
<td></td>
</tr>
<tr>
<td>PHASE RELEASE POSTING:</td>
<td></td>
</tr>
<tr>
<td>7. Enter the number of the phase in which to post: 0 - 999 or “NEXT”. If a number is entered, all selected lots will be posted through that phase. If “NEXT”, the post will check each lot’s last posted phase and post the next phase for each.</td>
<td></td>
</tr>
<tr>
<td>BUDGET UPDATE OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>Processing Option</td>
<td>Processing Options Requiring Further Description</td>
</tr>
<tr>
<td>-------------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>8. Select one of the following for creating/updating lot business unit budgets:</td>
<td></td>
</tr>
<tr>
<td>'1' = By cost code and option</td>
<td></td>
</tr>
<tr>
<td>'2' = By cost code (w/base and options totaled at the code level)</td>
<td></td>
</tr>
<tr>
<td>' ' = Do NOT create budgets</td>
<td></td>
</tr>
<tr>
<td>NOTE: The original budget continues to be updated with each post (by the net change amount) UNTIL you have posted the last stage.</td>
<td></td>
</tr>
<tr>
<td>BUSINESS UNIT UPDATE OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>9. Enter the values to be updated to each of the following business unit master fields when creating the Lot business unit record.</td>
<td></td>
</tr>
<tr>
<td>Leave blank to update the value to whatever is in the subdivision business unit.</td>
<td></td>
</tr>
<tr>
<td>Category Code 6 (field RP06)</td>
<td></td>
</tr>
<tr>
<td>Category Code 7 (field RP07)</td>
<td></td>
</tr>
<tr>
<td>Category Code 8 (field RP08)</td>
<td></td>
</tr>
<tr>
<td>Category Code 9 (field RP09)</td>
<td></td>
</tr>
<tr>
<td>Category Code 10 (Field RP10)</td>
<td></td>
</tr>
<tr>
<td>Job Type (field STYL)</td>
<td></td>
</tr>
<tr>
<td>COPY ACCOUNT OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>10. Enter a '1' to copy accounts to the lot business unit.</td>
<td></td>
</tr>
<tr>
<td>Leave blank to copy only accounts used on contracts being setup.</td>
<td></td>
</tr>
<tr>
<td>11. Enter a 'P' to copy the accounts from the plan business unit.</td>
<td></td>
</tr>
<tr>
<td>Leave blank to copy accounts from the subdivision.</td>
<td></td>
</tr>
<tr>
<td>COPY BUDGET OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>12. Enter a '1' to copy all budget records to the lot business unit.</td>
<td></td>
</tr>
<tr>
<td>This allows you to setup standard budgets for accounts that are not contracted. If you want to use this feature you must fill out the next two processing options as well.</td>
<td></td>
</tr>
<tr>
<td>13. Enter a 'P' to copy budgets from the plan business unit.</td>
<td></td>
</tr>
<tr>
<td>Leave blank to copy from the subdivision.</td>
<td></td>
</tr>
<tr>
<td>14. Enter the starting position of the plan number within the plan business unit. Typically, this is the same as the starting position of the lot number.</td>
<td></td>
</tr>
<tr>
<td>For instance, for plan 0100 on subdivision 71570000:</td>
<td></td>
</tr>
<tr>
<td>Plan Business Unit P71570100</td>
<td></td>
</tr>
<tr>
<td>Position number 123456789012</td>
<td></td>
</tr>
<tr>
<td>Plan starts at 9</td>
<td></td>
</tr>
<tr>
<td>P is in position 4</td>
<td></td>
</tr>
<tr>
<td>Processing Option</td>
<td>Processing Options Requiring Further Description</td>
</tr>
<tr>
<td>-------------------</td>
<td>--------------------------------------------------</td>
</tr>
<tr>
<td>15. Enter the character position of the ‘P’ in the plan business unit. (See above)</td>
<td></td>
</tr>
<tr>
<td>16. Enter a ‘ ‘ (blank) to NOT have base house bid amounts overlay original budget amounts. Enter a ‘1’ to have base house bid amounts overlay the original budget for contracted lot business unit accounts. Enter a ‘2’ to have base house bid amounts add to the contracted lot business unit accounts. Regardless of how this option is set, option bid amounts are ADDED to the original budget for such accounts.</td>
<td></td>
</tr>
</tbody>
</table>

**SCHEDULE OPTIONS:**

17. Enter a ‘1’ to create a schedule at the end of the post. In order to create a schedule you must:
   - already have setup the schedule “template” in each plan’s plan business unit.
   - fill out processing options 14 and 15.
   - fill out the next processing option.

**DREAM Writer VERSION SELECTION:**

18. Enter the DREAM Writer version of the Original Schedule/Post/Update program to call. Leave blank to default to the version ZJDE0001.

**PURGE OPTION:**

19. Enter the value to update into the close field (PURG) of each new lot contract (OS) record. If you are using the Scheduling/Progress Reporting to authorize subcontractor and payment this value should be ‘Y’.

**MODEL PRICING OPTION:**

20. Enter a ‘1’ for model discount pricing. Enter a ‘2’ for standard discount pricing. Enter a ‘ ‘ for no discount. (Takeoff Only)

**CONTRACT OPTIONS:**

21. Select one of the following:
   - ‘1’ = Read “BC” contracts only
   - ‘2’ = Read “Takeoff” contracts only
   - ‘3’ = Read Both

22. Select one of the following:
   - ‘1’ = Hold retention on all items
   - ‘2’ = Only base house
   - ‘ ‘ = Do not hold retention

23. Enter the commitment record line type.

**BID CONTRACTS OPTION:**
24. Select one of the following:
   '1' - Commit City Contracts
   '2' - Commit Global Subdiv Contracts
   '3' - Commit City Contracts, then Global Subdiv Contracts

   **NOTE**: Subdivision Contracts will ALWAYS be committed first.

25. Enter the Business Unit for Global Subdivision contracts if '2' or '3' were selected above.

   If left blank, the company (with leading zeros) will be used as the Global Bus. Unit.

**TAKEOFF OPTION:**

26. Enter one of the following to select how to read the Takeoff file:
   ' ' - by Option/City
   '1' - by Option/City/Plan
   '2' - by Option/City/Project
   '3' - by Option/City/Plan/Project
   '4' - by Both '1' and '2'

   **NOTE**: WHEN USING WILD CARDING IN THE TAKEOFF SELECTION PROGRAM FOR EITHER PLAN OR SUBDIVISION THIS OPTION MUST BE BLANK!

**DOCUMENT TYPE:**

27. Enter the journal entry document type.

**TAX CODE:**

28. Enter the default tax code.

   Leave blank to default from the subdivision.

29. Enter '1' to use the tax code from the Supplier on the Supplier Master

30. Enter a '1' to award lot contract even if the lot business unit has been added without a construction sequence.

   Blank (default) will assign a construction sequence and a contract.

**ENHANCED SUBLEDGER VALUES:**
Indicate the Value Category and Data Field for each Enhanced Subledger (ES) you want the system to create as the default ES value on the Lot Cost Center. The Value Category must be defined via P0060 (G1641). The posting edit code must be set to ‘L’ or ‘S’ and the type code must be non-blank for the default value to be assigned to system-generated transactions (F0911). The posting edit code must be set to ‘L’ and the type code must be non-blank for the default value to be assigned to system-generated budgets (F0902).

Valid data fields are:
- SQFT = Square Footage for the Plan assigned to the Lot
- MCUS = Subdivision (Community)
- PLAN = Plan assigned to the Lot
- PLEL = Plan/Elevation assigned to the lot.

### Enh Subl 1 (ES1) Value Category
- **ES1 Data Field**
- **ES1 Type Code**
- **ES1 Posting Edit Code**

### Enh Subl 2 (ES2) Value Category
- **ES2 Data Field**
- **ES2 Type Code**
- **ES2 Posting Edit Code**

### Enh Subl 3 (ES3) Value Category
- **ES3 Data Field**
- **ES3 Type Code**
- **ES3 Posting Edit Code**

### Enh Subl 4 (ES4) Value Category
- **ES4 Data Field**
- **ES4 Type Code**
- **ES4 Posting Edit Code**

**PRINT ENHANCED SUBLDERG VALUES:**

37. If any of the Enhanced Subledger (ES) Values are specified above,

- '1' to print the ES values.
- Leave blank (default) to not print the Enhanced Subledger Values.

### 66.3 Schedule Post (P445026)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>PLAN BUSINESS UNIT POSITIONS:</td>
<td></td>
</tr>
<tr>
<td>1. Enter the positional placement for the Plan Business Unit.</td>
<td></td>
</tr>
</tbody>
</table>
### 66.4 Commitment Revisions (P4402)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Enter the positional placement for the 'P' indicating the Plan Business Unit.</td>
<td></td>
</tr>
<tr>
<td>UPDATE OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>3. Enter a '1' to omit updating plan information to the Lot Business Unit schedule.</td>
<td></td>
</tr>
<tr>
<td>4. Enter the starting sequence number to begin schedule recalculation.</td>
<td></td>
</tr>
<tr>
<td>5. Enter the ending sequence number to end the schedule recalculation.</td>
<td></td>
</tr>
<tr>
<td>6. Enter a '1' to omit updating the current finish date.</td>
<td></td>
</tr>
<tr>
<td>DEFAULT OPTION:</td>
<td></td>
</tr>
<tr>
<td>7. Enter the default hold payment flag.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>DISPLAY OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>1. Select one of the following:</td>
<td></td>
</tr>
<tr>
<td>'1' = Allow multiple jobs with no project number.</td>
<td></td>
</tr>
<tr>
<td>'2' = Allow one job per contract.</td>
<td></td>
</tr>
<tr>
<td>Blank = Allow multiple jobs with a project number.</td>
<td></td>
</tr>
<tr>
<td>2. Enter '1' to suppress the display of the Sales/Use Tax fields.</td>
<td></td>
</tr>
<tr>
<td>3. Enter '1' to suppress the display of Contract Summary/Recap information.</td>
<td></td>
</tr>
<tr>
<td>FORMAT SELECTION:</td>
<td></td>
</tr>
<tr>
<td>4. Select the screen format to display:</td>
<td></td>
</tr>
<tr>
<td>'1' = Homebuilder Bid Contracts.</td>
<td></td>
</tr>
<tr>
<td>'2' = Homebuilder Takeoff.</td>
<td></td>
</tr>
<tr>
<td>Blank = Contract Management.</td>
<td></td>
</tr>
<tr>
<td>DEFAULT OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>5. Enter the default Contract Type.</td>
<td></td>
</tr>
<tr>
<td>Leave blank to default Type &quot;OS&quot;.</td>
<td></td>
</tr>
<tr>
<td>EDIT OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>6. Enter '1' to prevent changes to the Base Contract.</td>
<td></td>
</tr>
<tr>
<td>7. Enter '1' to edit the Commitment Distribution against the Job Master Job Status (posting edit).</td>
<td></td>
</tr>
<tr>
<td>8. Enter '1' to edit for duplicate distribution items.</td>
<td></td>
</tr>
<tr>
<td>9. Enter '1' to prevent changes to commitment line item amounts if the change would cause the commitment amount to be less than the vouchered amount.</td>
<td></td>
</tr>
<tr>
<td>Leave blank to allow the change but issue a warning.</td>
<td></td>
</tr>
</tbody>
</table>
### 66.5 Option Selection Reversal (P44510)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROOF OR FINAL:</td>
<td></td>
</tr>
<tr>
<td>1. Enter '1' for final mode.</td>
<td>Leave blank for proof mode.</td>
</tr>
</tbody>
</table>

### 66.6 Alternate Contract Entry (P445003)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>DISPLAY OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>1. Enter the default sequence number.</td>
<td></td>
</tr>
<tr>
<td>2. Enter a '1' to prevent changes to the Sale Price.</td>
<td></td>
</tr>
<tr>
<td>3. Enter a '1' to copy the Cost Code and Cost Type.</td>
<td></td>
</tr>
<tr>
<td>4. Enter a '1' to default values for plan and elevation from the header to the copied lines.</td>
<td></td>
</tr>
</tbody>
</table>
| DREAM WRITER VERSIONS: | }
### 66.7 Contract Search (P44210)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FORMAT DISPLAY OPTION:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Select the format to display:</td>
<td></td>
</tr>
<tr>
<td>'1' = Supplier information on main line; contract in the fold.</td>
<td></td>
</tr>
<tr>
<td>Blank = Contract information on main line; supplier in the fold.</td>
<td></td>
</tr>
<tr>
<td><strong>DISPLAY OPTION:</strong></td>
<td></td>
</tr>
<tr>
<td>2. Enter '1' to default the Contract Type to blank when searching for non-contract specific information.</td>
<td></td>
</tr>
<tr>
<td>Leave blank to default an '&amp; for all contracts included in the committed cost balance.</td>
<td></td>
</tr>
<tr>
<td><strong>DW VERSION SELECTION:</strong></td>
<td></td>
</tr>
<tr>
<td>3. Enter the Purchase Order Entry (P4311) DREAM Writer version for the related option exit.</td>
<td></td>
</tr>
<tr>
<td>The default is version 'ZJDE0005'.</td>
<td></td>
</tr>
<tr>
<td>4. Enter the Contract Entry (P44001) DREAM Writer version for the related option exit.</td>
<td></td>
</tr>
<tr>
<td>The default is version 'ZJDE0001'.</td>
<td></td>
</tr>
</tbody>
</table>

### 66.8 Contract Financial Inquiry (P44200)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DEFAULT OPTIONS:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Enter the default Contract Type.</td>
<td></td>
</tr>
<tr>
<td>Leave blank to default Type &quot;OS&quot;.</td>
<td></td>
</tr>
</tbody>
</table>
### 66.9 Schedule Recalculation (P445081)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>STOP SEQUENCE:</td>
<td></td>
</tr>
<tr>
<td>1. Enter the &quot;Stop&quot; sequence.</td>
<td></td>
</tr>
</tbody>
</table>

### 66.10 Schedule Recalculation (P445082)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>STOP SEQUENCE:</td>
<td></td>
</tr>
<tr>
<td>1. Enter the &quot;Stop&quot; sequence.</td>
<td></td>
</tr>
</tbody>
</table>
The chapter contains these topics:
- Section 67.1, "Schedule Entry (P44508),"
- Section 67.2, "Commitment Release - Lot Level (P445025),"
- Section 67.3, "Auto Voucher (P445028),"
- Section 67.4, "Progress Payments (P43105)."

### 67.1 Schedule Entry (P44508)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>COST TYPE SELECTION:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Enter 1 to 3 characters for the beginning of every Cost Type. Remaining characters are displayed on the screen. (If you enter 1 character, 5 are displayed. If you enter 2 characters, 4 are displayed, etc.) This eliminates duplication where the beginning characters are the same. Note that Cost Type is the 6 character G/L Object Account.</td>
<td></td>
</tr>
<tr>
<td><strong>DISPLAY SEQUENCE:</strong></td>
<td></td>
</tr>
<tr>
<td>2. Enter one of the following to select job cost account sequence:</td>
<td></td>
</tr>
<tr>
<td>&quot;1&quot; Account Code Category 1</td>
<td></td>
</tr>
<tr>
<td>&quot;2&quot; Account Code Category 2</td>
<td></td>
</tr>
<tr>
<td>&quot;3&quot; Account Code Category 3</td>
<td>&quot;A&quot; Alternate Cost Code</td>
</tr>
<tr>
<td>Leave blank for Cost Code sequence.</td>
<td></td>
</tr>
<tr>
<td><strong>COST CODE/TYPe DISPLAY &amp; DEFAULT:</strong></td>
<td></td>
</tr>
<tr>
<td>3. Enter Cost Code range:</td>
<td></td>
</tr>
<tr>
<td>From</td>
<td></td>
</tr>
<tr>
<td>Thru</td>
<td></td>
</tr>
<tr>
<td>4. Enter Cost Type range:</td>
<td></td>
</tr>
<tr>
<td>From</td>
<td></td>
</tr>
<tr>
<td>Thru</td>
<td></td>
</tr>
<tr>
<td><strong>DISPLAY OPTIONS:</strong></td>
<td></td>
</tr>
</tbody>
</table>
### Processing Option | Processing Options Requiring Further Description
---|---
5. Enter a ‘1’ to display speed format for date entry. Leave blank for default.
6. Enter the screen toggle sequence.  
   All Dates  
   Completion Dates  
   Start Dates
7. Enter a ‘1’ to disallow input to the hold code fields
8. Enter a ‘1’ to disallow input to the actual completion to date.
9. Enter a ‘1’ to disallow input to the actual start date field.
10. Enter a ‘1’ to disallow input to all subfile fields.
LEVEL OF DETAIL:  
11. Enter the override level of detail for processing. Leave blank to use data dictionary defaults.

### 67.2 Commitment Release - Lot Level (P445025)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>DATE SELECTION:</td>
<td>1. Enter the completed through date. Leave blank (default) to process all completed records.</td>
</tr>
<tr>
<td>UPDATE OPTIONS:</td>
<td>2. Enter a ‘1’ to run in final mode. Leave blank (default) to print an edit report only.</td>
</tr>
<tr>
<td></td>
<td>3. Enter a ‘1’ to update the Lot Proceed Header file (F4450).</td>
</tr>
<tr>
<td>PURGE CODE UPDATE OPTIONS:</td>
<td>4. Enter a ‘1’ to check the &quot;hold payment flag&quot; for the purpose of updating the purge field.</td>
</tr>
<tr>
<td></td>
<td>5. Enter the Contract Purge Code to release (for example, ‘E’ (eligible for auto-voucher)).</td>
</tr>
<tr>
<td></td>
<td>6. Enter the new Contract Purge Code for released contracts (for example, ‘A’ (approved for auto-voucher)).</td>
</tr>
</tbody>
</table>

### 67.3 Auto Voucher (P445028)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>DATE SELECTION:</td>
<td>1. Enter the G/L Date.</td>
</tr>
<tr>
<td>UPDATE OPTION:</td>
<td></td>
</tr>
</tbody>
</table>
2. Enter a '1' for final mode.
   Leave blank (default) for proof mode.

DEFAULT OPTIONS:

3. Enter the default pay status.

4. Enter the default voucher type.

5. Enter the new purge code for vouchered purchasing records.

### 67.4 Progress Payments (P43105)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DEFAULT OPTION:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Enter the default Contract Type.</td>
<td>Leave blank to default Type &quot;OS&quot;.</td>
</tr>
</tbody>
</table>

VOUCHER NUMBERING:

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Enter a two digit next number index for voucher numbering.</td>
<td>Leave blank to default index &quot;01&quot;.</td>
</tr>
</tbody>
</table>

**Note:** Index "01" will cause voucher numbers to be assigned from the A/P list of standard voucher numbers.

RETAINAGE OPTIONS:

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>3. Enter '1' to default retainage from the contract.</td>
<td></td>
</tr>
</tbody>
</table>

4. Enter a Pay Status to default for Retainage records.
   Leave blank to default Pay Status "H" (Held).

DW VERSION SELECTION:

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>5. Enter the Commitment Revision (P4402) DREAM Writer version for the related function key exit.</td>
<td>The default is version &quot;ZJDE0001&quot;.</td>
</tr>
</tbody>
</table>

G/L OFFSET SELECTION:

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>6. Enter the G/L Offset to default on the contract's payable portion of progress payment vouchers.</td>
<td>Leave blank to default the Supplier's G/L Offset from Address Book.</td>
</tr>
</tbody>
</table>

**Note:** Retention records are always created with the G/L Offset "RETN".

EDITING OPTION:

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>7. Enter '1' to edit the Progress Payments against the Job Master Job Status (posting edit).</td>
<td></td>
</tr>
</tbody>
</table>

DISPLAY OPTIONS:

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>8. Enter '1' to display Progress Payments in account number sequence.</td>
<td>Leave blank to sequence them by change order number.</td>
</tr>
<tr>
<td>Processing Option</td>
<td>Processing Options Requiring Further Description</td>
</tr>
<tr>
<td>-------------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>9. Enter ‘1’ to suppress the display of contract lines with no commitments or payments. Leave blank to display all lines of the contract.</td>
<td></td>
</tr>
<tr>
<td>DISPLAY OPTIONS (Cont’d):</td>
<td></td>
</tr>
<tr>
<td>10. Choose when to display the outstanding log detail warning message: '1' = Display it upon verification of status, pay effect and expiration date (double cycle). '2' = Display it upon verification of status, pay effect, required date and expiration date (double cycle). Blank = Display it upon verification of status, pay effect and expiration date (single cycle) (default).</td>
<td></td>
</tr>
<tr>
<td>11. Enter ‘1’ to display a flashing log detail warning message. Leave blank for a non-flashing message.</td>
<td></td>
</tr>
<tr>
<td>12. Enter ‘1’ to display the quantity field on the main detail line. Leave blank to display the amount field on the main detail line.</td>
<td></td>
</tr>
<tr>
<td>13. Enter ‘1’ to suppress the display of the Sales/Use Tax fields.</td>
<td></td>
</tr>
<tr>
<td>14. Enter ‘1’ to display the Homebuilder Format.</td>
<td></td>
</tr>
<tr>
<td>OVERPAYMENT EDIT SELECTIONS:</td>
<td></td>
</tr>
<tr>
<td>15. Enter ‘1’ to prevent overpayment of line items. Leave blank to issue a warning when an overpayment occurs.</td>
<td></td>
</tr>
<tr>
<td>16. Enter ‘1’ to prevent overpayment of the contract. Leave blank to issue a warning when an overpayment occurs.</td>
<td></td>
</tr>
<tr>
<td>UNIT PRICE VARIANCE SELECTIONS:</td>
<td></td>
</tr>
<tr>
<td>17. Enter the maximum allowed percent variance for Unit Priced contract lines (for example, enter 2 1/2% as ‘2.5’).</td>
<td></td>
</tr>
<tr>
<td>18. Enter the maximum allowed amount variance for Unit Priced contract lines. Note: If Options 16 and 17 are both blank, the default is zero variance.</td>
<td></td>
</tr>
<tr>
<td>PAY STATUS DEFAULT PROCESSING:</td>
<td></td>
</tr>
<tr>
<td>19. Enter the Pay Status to default when outstanding log details exist. Leave blank to default to the data dictionary.</td>
<td></td>
</tr>
<tr>
<td>20. Enter the Pay Status to default when no outstanding log details exist. Leave blank to default to the data dictionary.</td>
<td></td>
</tr>
<tr>
<td>PAYMENT OPTIONS:</td>
<td></td>
</tr>
</tbody>
</table>
21. Enter a '1' to create the Accounts Payable entries using the Project/Job from the contract header. Leave blank to use the contract line account when creating the A/P entries.  
**Note**: If you enter a '1' and the contract header does not have a Project/Job, all A/P entries will use the contract line account.

**VAT ON RETENTION:**

22. Enter a '1' to apply VAT to retention when it is released.  
Default of blank will apply VAT to retention as it is vouchered.  
**Note**: Applies to tax explanation codes V and C. Retention must be released using Progress Payments to use this option.

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>21.</td>
<td>Enter a '1' to create the Accounts Payable entries using the Project/Job from the contract header. Leave blank to use the contract line account when creating the A/P entries. <strong>Note</strong>: If you enter a '1' and the contract header does not have a Project/Job, all A/P entries will use the contract line account.</td>
</tr>
<tr>
<td>VAT ON RETENTION:</td>
<td>Enter a '1' to apply VAT to retention when it is released. Default of blank will apply VAT to retention as it is vouchered. <strong>Note</strong>: Applies to tax explanation codes V and C. Retention must be released using Progress Payments to use this option.</td>
</tr>
</tbody>
</table>
This chapter contains these topics:

- Section 68.1, "Journal Entry (P09101),"
- Section 68.2, "Lot Proceed Inquiry (P44503),"
- Section 68.3, "Provision for Final Cost (P445000),"
- Section 68.4, "General Ledger Post (P09870),"
- Section 68.5, "Cost of Sales/Sales Tax (P445001),"

68.1 Journal Entry (P09101)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DEFAULT PROCESSING:</strong></td>
<td></td>
</tr>
</tbody>
</table>

1. To override standard journal entry processing (DREAM Writer XT0911Z1, version ZJDE0001), enter an override version.

   **Warning:** This should only be changed by persons responsible for system-wide setup.

2. Does the default ledger type from the journal entry processor version have to balance (1/0)?
   The default of 0 will require balancing.

3. Enter the default Document Type.
   Leave blank (default) to display a blank Document Type. If this option is populated with a valid Document Type, it will be retained between entries, even if processing option #5 is blank.

**FORMAT CONTROL:**
4. Enter the sequence numbers (1-7) to indicate the order in which formats will appear. If all are left blank they will appear in default order:

- Standard Journal Entries
- Journal Entries with Sub Ledger
- Journal Entries with Energy Info
- Journal Entries with F/A
- Journal Entries with Units
- Journal Entries with Phase Code
- Journal Entries with Debit/Credit

**Note:** This is used with the Format Selection function key.

**FIELD CONTROL:**

5. Enter a '1' to retain the G/L Date and Document Type on the screen between entries.

6. Enter a '1' to display the Home Business Unit in the top portion of the screen (does not apply to the Fixed Assets format because it is included in the detail section).

7. Enter a '1' to display the Document Pay Item on the Debit/Credit screen format.

8. Enter a '1' to display Reference 1.

9. Enter a '1' to display amounts to billions without commas. Leave blank to display amounts to millions with commas.

10. For Fixed Assets systems enter a '1' to require the entry of an Asset ID if an account is in an AAI asset account range. Leave blank to not require an entry.

11. Enter a '1' to protect the Exchange Rate field. If left blank, the Exchange Rate will not be protected.

12. Enter a '1' to display units to billions without commas. Leave blank to display units to millions with commas.

**DISALLOW AUTOMATIC ENTRIES:**

13. Enter a '1' to disallow automatic entries (Document Type = 'AE') from being added or changed manually. If left blank, automatic entries will be allowed to be added or changed manually.

**ALLOW DELETIONS:**

14. Enter a '1' to allow deletes to unposted journal entries with posting edit errors.
## 68.2 Lot Proceed Inquiry (P44503)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DOCUMENT TYPE SELECTION:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Enter the Model JE Document Type.</td>
<td></td>
</tr>
<tr>
<td>2. Enter a ‘1’ to create non-existing account numbers.</td>
<td></td>
</tr>
<tr>
<td>3. Enter a ‘1’ to create individual journal entry line number for each option with the subledger representing the option number.</td>
<td></td>
</tr>
<tr>
<td><strong>AAI ACCOUNT NUMBER OVERRIDE:</strong></td>
<td></td>
</tr>
<tr>
<td>3. Enter the Base price default account</td>
<td>Object -</td>
</tr>
<tr>
<td>Subsidiary -</td>
<td></td>
</tr>
<tr>
<td>4. Enter the Lot Pre price default account.</td>
<td>Object -</td>
</tr>
<tr>
<td>Subsidiary -</td>
<td></td>
</tr>
<tr>
<td>5. Enter the Design Center default account.</td>
<td>Object -</td>
</tr>
<tr>
<td>Subsidiary -</td>
<td></td>
</tr>
<tr>
<td>6. Enter the Incentive Price default account.</td>
<td>Object -</td>
</tr>
<tr>
<td>Subsidiary -</td>
<td></td>
</tr>
<tr>
<td>7. Enter the Sales Assoc Number default account. (The model JE must be created with a ‘1’ in the subledger field to assign Sales Assoc Number 1 for Sales Assoc Number 2 and ‘3’ for Assoc Number 3.)</td>
<td>Sales Associate 1 Object -</td>
</tr>
<tr>
<td>Subsidiary -</td>
<td></td>
</tr>
<tr>
<td>Sales Associate 2 Object -</td>
<td></td>
</tr>
<tr>
<td>Subsidiary -</td>
<td></td>
</tr>
<tr>
<td>Sales Associate 3 Object -</td>
<td></td>
</tr>
<tr>
<td>Subsidiary -</td>
<td></td>
</tr>
<tr>
<td>8. Enter the Cash or Escrow Agent account.</td>
<td>Object -</td>
</tr>
<tr>
<td>Subsidiary -</td>
<td></td>
</tr>
</tbody>
</table>
9. Enter either the total option account or the individual option type accounts.

**Total Option default Account:**
- Object -
- Subsidiary -

**OR**

**Option Type 1 default Account:**
- Object -
- Subsidiary -

**Option Type 2 default Account:**
- Object -
- Subsidiary -

**Option Type 3 default Account:**
- Object -
- Subsidiary -

**DREAM WRITER VERSION SELECTION:**
1. Enter the DREAM Writer versions to use for the following programs.

Blank will default to version ZJDE0001.
Lot Proceed Entry (P4450)
Lot Proceed Entry Additional (P44502)
Option Selection (P4451)
Construction Info (F12) (P4451)

**SALES JOURNAL QUANTITIES:**
12. Enter a ‘1’ to have Sales Journal Quantities equal to the total quantity (JFTPQ) minus unposted quantity (JFQT1).

Leave blank to have Sales Journal Quantities equal to the total quantity. (JFTPQ) (Default)

### 68.3 Provision for Final Cost (P445000)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CREATE JOURNAL ENTRIES:</td>
<td></td>
</tr>
<tr>
<td>1. Enter a ‘1’ to create journal entries.</td>
<td></td>
</tr>
<tr>
<td>DATES SELECTION:</td>
<td></td>
</tr>
<tr>
<td>2. Enter the ‘As of Date’.</td>
<td></td>
</tr>
<tr>
<td>3. Enter the G/L Date.</td>
<td></td>
</tr>
<tr>
<td>If left BLANK default is system date.</td>
<td></td>
</tr>
<tr>
<td>PRINTING OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>4. Enter a ‘1’ to select non-blank final provisions.</td>
<td></td>
</tr>
<tr>
<td>5. Enter a ‘1’ to suppress printing accounts that do not have balances.</td>
<td></td>
</tr>
</tbody>
</table>
COST TO COMPLETE:

6. Select one of the following methods to calculate Cost to Complete
   'B' Revised Budget - Cost to Date
   'C' Commitment - Cost to Date
   'P' Projected Final - Cost to Date
   'H' Greater of 'B' or 'C'.

NOTE: When using 'P' the projected finals are NOT stored at the subledger level.

ACCOUNTING ENTRIES:

7. Enter a '1' to create detail journal entries.

8. Enter the account number for the credit side of the entry (Provision Liability).
   Object -
   Subsidiary -

9. Enter the account number for the debit side of the entry.
   Object -
   Subsidiary -

10. Enter the G/L ledger type.

11. Enter the G/L document type.

12. Enter the Number of the Company being processed.

13. Enter the subledger for summarized Journal Entries:
    COS Type and Base House
    Option Type 1
    Option Type 2
    Option Type 3

68.4 General Ledger Post (P09870)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BATCH SELECTION:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Enter Batch Number or Batch Date or Batch User ID</td>
<td></td>
</tr>
<tr>
<td><strong>PRINT SELECTION:</strong></td>
<td></td>
</tr>
<tr>
<td>2. Identify how to print amount fields on Post Journal:</td>
<td></td>
</tr>
<tr>
<td>'1' = to Millions (w/ commas)</td>
<td></td>
</tr>
<tr>
<td>'2' = to Billions (w/o commas)</td>
<td></td>
</tr>
<tr>
<td>Blank (Default) = No Journal Printed.</td>
<td></td>
</tr>
</tbody>
</table>
3. Identify which account number to print on report:
   ’1’ = Account Number
   ’2’ = Short Account ID
   ’3’ = Unstructured Account
   ’4’ = (Default) Number Entered During Input

FIXED ASSETS:

4. Enter a ‘1’ to post F/A entries to Fixed Assets.
   **Note:** DREAM Writer version ZJDE0001 of Post G/L
   Entries to Assets (P12800) is executed when this option
   is selected. All transactions selected from that DREAM
   Writer will be posted rather than just the current entries
   being posted to G/L.

5. Enter a ‘Y’ if you wish to explode parent item time
down to the assembly component level. Component
billing rates will be used. (This applies to batch type ‘T’
only.)

CASH BASIS ACCOUNTING:

6. Enter a ’1’ to create and post Cash Basis accounting
entries. (Applies to batch type G, K, M, W, & R only.)

7. Enter units ledger type for Cash Basis Accounting
entries.
   (Default of blank will use “ZU” ledger type.)

ACCOUNTING FOR 52 PERIODS:

8. Enter a ‘1’ for 52 Period Post.
   **Note:** DREAM Writer data selection is used for 52
   period posting ONLY. It is NOT used for the standard
   post to the F0902. Additionally, 52 period date patterns
   must be set up.

TAX FILE UPDATE:

9. Identify when to update the Tax Work file (F0018):
   ’1’ = V.A.T. or Use Tax only
   ’2’ = for All Tax Amounts
   ’3’ = for All Tax Explanation Codes
   Blank (Default) = No Update to File
   **Note:** When using Vertex Taxes the Vertex Tax Register
   file will be updated instead of the Tax Work file for
   methods ’1’, ’2’, and ’3’.

10. Adjust VAT Account for Cash Receipt Adjustments
    and Write Offs. Tax explanation must be a ’V’.
    ’1’ = update VAT amount only
    ’2’ = update VAT amount, extended price and taxable
    amount
11. Adjust VAT Account for Discount Taken. The Tax Rules file must be set to Calculate Tax on Gross Amount, including Discount and Calculate Discount on Gross Amount, including Tax. Tax explanation must be a ‘V’.

‘1’ = update VAT amount only

‘2’ = update VAT amount, extended price and taxable amount

PROPERTY MANAGEMENT:

12. Enter DREAM Writer version of Property Management G/L Transaction Creation to be executed. Default is version ZJDE0001. (This applies to batch types ‘2’ and ‘/’.)

UPDATE OPTION:

13. Enter ‘1’ to update short ID number, company, fiscal year/period number, century, and fiscal quarter in unposted transaction records selected for posting. (May be required for custom input programs.)

REPORT FORMAT:

14. Enter a ‘1’ to print the Posting Journal in a 198 character format. The default of blank will print the format with 132 characters.

DETAILED CURRENCY RESTATEMENT:

15. Enter a ‘1’ to create currency restatement entries. This creates records in the XA, YA, and/or ZA ledgers depending on the version you are running.

16. Enter the version of the Detailed Currency Restatement (P11411) to execute. Default of blank will execute ZJDE0001.

RECONCILIATION FILE PROCESSING:

17. Enter a ‘1’ to update the Cross-Environment Reconciliation file. Blank will not update the reconciliation file.

Note: The Cross-Environment Reconciliation file can also be updated through the stand-alone Cross-Environment File Creation program.

REVERSING JOURNAL ENTRIES:

18. When normal number of periods = 12 or 13 and posting a reversing entry into period 12 or 13, enter a ‘1’ to create reversing journal entries to the first period of the following year. This is to avoid posting reversing entries to an adjusting period.

Example: Normal number of periods = 12. Period 12 ends 12/30/xx and period 13 ends 12/31/xx. Journal Entry date of 12/30/xx will post reversing entry to period 01 of next year if processing option is set to ‘1’.

BATCH TYPE SELECTION:

Note: This option should NOT be changed by User.
### 68.5 Cost of Sales/Sales Tax (P445001)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>JOURNAL ENTRIES:</td>
<td>1. Enter a '1' to create Journal Entries.</td>
</tr>
<tr>
<td>DATE SELECTION:</td>
<td>2. Enter the 'As of Date'.</td>
</tr>
<tr>
<td></td>
<td>3. Enter the G/L Date.</td>
</tr>
<tr>
<td></td>
<td>If left BLANK default is system date.</td>
</tr>
<tr>
<td>COMPANY NUMBER:</td>
<td>4. Enter the Number of the Company being processed.</td>
</tr>
<tr>
<td>DOCUMENT TYPE:</td>
<td>5. Enter the G/L Document Type.</td>
</tr>
<tr>
<td></td>
<td>6. Enter the G/L Ledger Type.</td>
</tr>
<tr>
<td>ACCOUNT MASTER RECORDS:</td>
<td>7. Enter a '1' to create new account master records.</td>
</tr>
<tr>
<td>COST DOCUMENTS:</td>
<td>8. Enter a '1' to process non blank cost documents.</td>
</tr>
<tr>
<td>ACCOUNT RANGES:</td>
<td>9. Enter the State Tax Account Range:</td>
</tr>
<tr>
<td></td>
<td>Starting Object</td>
</tr>
<tr>
<td></td>
<td>Starting Subsidiary</td>
</tr>
<tr>
<td></td>
<td>Ending Object</td>
</tr>
<tr>
<td></td>
<td>Ending Subsidiary</td>
</tr>
<tr>
<td></td>
<td>10. Enter the City Tax Account Range:</td>
</tr>
<tr>
<td></td>
<td>Starting Object</td>
</tr>
<tr>
<td></td>
<td>Starting Subsidiary</td>
</tr>
<tr>
<td></td>
<td>Ending Object</td>
</tr>
<tr>
<td></td>
<td>Ending Subsidiary</td>
</tr>
<tr>
<td></td>
<td>11. Enter the Range to Calculate Cost of Sales over:</td>
</tr>
<tr>
<td></td>
<td>Starting Object</td>
</tr>
<tr>
<td></td>
<td>Starting Subsidiary</td>
</tr>
<tr>
<td></td>
<td>Ending Object</td>
</tr>
<tr>
<td></td>
<td>Ending Subsidiary</td>
</tr>
</tbody>
</table>
This chapter contains these topics:

- Section 69.1, "General User-Defined Codes (P00051),"
- Section 69.2, "Post/Repost Committed Costs (P00932),"
- Section 69.3, "Add Enhanced Subledgers to Lots (P447316),"

### 69.1 General User-Defined Codes (P00051)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEFAULT CODE/TYP E:</td>
<td></td>
</tr>
<tr>
<td>1. Enter the desired Install System Code.</td>
<td></td>
</tr>
<tr>
<td>2. Enter the desired Record Type.</td>
<td></td>
</tr>
</tbody>
</table>

### 69.2 Post/Repost Committed Costs (P00932)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>FISCAL YEAR RANGE SELECTION:</td>
<td></td>
</tr>
<tr>
<td>1. Enter the from fiscal year. This option is required.</td>
<td></td>
</tr>
<tr>
<td>2. Enter the thru fiscal year. Leave blank (default) to use the from fiscal year.</td>
<td></td>
</tr>
</tbody>
</table>

### 69.3 Add Enhanced Subledgers to Lots (P447316)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROOF OR FINAL:</td>
<td></td>
</tr>
<tr>
<td>1. Leave blank to process in proof mode and produce an edit report.</td>
<td></td>
</tr>
<tr>
<td>Enter a '1' to run in final Mode with report and final updates.</td>
<td></td>
</tr>
<tr>
<td>AUDIT REPORT DETAIL:</td>
<td></td>
</tr>
</tbody>
</table>
2. To list each Account Balance (F0902) record updated with Enhanced Subledger values, enter ‘1’. Leave blank to print no F0902 information on the audit report.

**Note:** F0902 records with supporting F0911 transactions will not be updated in this program. You will need to run the G/L repost to update all F0902 with supporting F0911.

3. To list each Account Ledger (F0911) record updated with Enhanced Subledger values, enter ‘1’. Leave blank to print no F0911 information on the audit report.

**ENHANCED SUBLEDGER VALUES:**

Indicate the Value Category and Data Field for each Enhanced Subledger (ES) you want the system to create as the default ES value on the Lot Cost Center. The Value Category must be defined via P0060 (G1641). The posting edit code must be set to ‘L’ or ‘S’ and the type code must be non-blank for the default value to be assigned to system-generated transactions (F0911). The posting edit code must be set to ‘L’ and the type code must be non-blank for the default value to be assigned to system-generated balance ledgers (F0902).

Valid data fields are:

- SQFT = Square Footage for the Plan assigned to the Lot
- MCUS = Subdivision (Community)

**Note:** When you specify MCUS, you do not need a value category. You should specify type code = C.

- PLAN = Plan assigned to the Lot
- PLEL = Plan/Elevation assigned to the Lot

4. Enh Subl 1 (ES1) Value Category
   - ES1 Field (MCUS,SQFT,PLAN,PLEL)
   - ES1 Type Code
   - ES1 Posting Edit Code

5. Enh Subl 2 (ES2) Value Category
   - ES2 Field (MCUS,SQFT,PLAN,PLEL)
   - ES2 Type Code
   - ES2 Posting Edit Code

6. Enh Subl 3 (ES3) Value Category
   - ES3 Field (MCUS,SQFT,PLAN,PLEL)
   - ES3 Type Code
   - ES3 Posting Edit Code

7. Enh Subl 4 (ES4) Value Category
   - ES4 Field (MCUS,SQFT,PLAN,PLEL)
   - ES4 Type Code
   - ES4 Posting Edit Code

**UPDATE SUBDIVISION ENHANCED SUBLEDGER:**
8. Select one of the following:

'1' = Update subdivision Account Balance (F0902) and Account Ledger (F0911) with the ES setup rule(s) specific to each account.

'2' = If MCUS is specified for the ES value in one of the above processing options, create an ES rule for MCUS for the subdivision business unit, and update the Account Balance (F0902) and Account Ledger (F0911) data for the subdivision with the ES setup rule(s) specific to each account.

' ' = Do not update the subdivision ES setup rules or data (default).

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>'1' = Update subdivision Account Balance (F0902) and Account Ledger (F0911) with the ES setup rule(s) specific to each account.</td>
<td></td>
</tr>
<tr>
<td>'2' = If MCUS is specified for the ES value in one of the above processing options, create an ES rule for MCUS for the subdivision business unit, and update the Account Balance (F0902) and Account Ledger (F0911) data for the subdivision with the ES setup rule(s) specific to each account.</td>
<td></td>
</tr>
<tr>
<td>' ' = Do not update the subdivision ES setup rules or data (default).</td>
<td></td>
</tr>
</tbody>
</table>
This chapter contains these topics:

- Section 70.1, "Option Summary Report (P445006),"
- Section 70.2, "Option Detail Report (P445007),"
- Section 70.3, "Bid Form (P445014),"
- Section 70.4, "Cost Code Plan Elevation Costing Report (P445012),"
- Section 70.5, "Base Contract Price Variance Report (P445013),"
- Section 70.6, "Recognition of Stage Completion (P445029),"
- Section 70.7, "Selected Takeoff Detail (P445705),"
- Section 70.8, "Simulated Takeoff List (P445706),"
- Section 70.9, "Lot Proceed Report (P445008),"
- Section 70.10, "Lot Proceed Document (P445010),"
- Section 70.11, "Sales Backlog Report (P445016),"
- Section 70.12, "Sold Not Started Summary (P445018),"
- Section 70.13, "Days to Completion Analysis (P445019),"
- Section 70.14, "Projected Closings Report (P445020),"
- Section 70.15, "Sales Flash Report (P445023),"
- Section 70.16, "Work Completion Report (P445011),"
- Section 70.17, "Construction Activity Summary (P445015),"
- Section 70.18, "Sales Units Journal Entries (P445027),"
- Section 70.19, "Voucher Journal Report (P04305),"
- Section 70.20, "Pre-Construction Schedule (P445030)."

### 70.1 Option Summary Report (P445006)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>PLAN/ELEVATION SELECTION:</td>
<td></td>
</tr>
<tr>
<td>Processing Option</td>
<td>Processing Options Requiring Further Description</td>
</tr>
<tr>
<td>-------------------</td>
<td>--------------------------------------------------</td>
</tr>
<tr>
<td>1. Enter the plan and elevation to select. Leave blank to default to all. Plan: Elevation:</td>
<td></td>
</tr>
<tr>
<td>PRINT OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>2. Enter the expiration sequence number. Leave blank to default from the Job Master.</td>
<td></td>
</tr>
<tr>
<td>3. Enter the expiration date. Leave blank to default to today’s date.</td>
<td></td>
</tr>
<tr>
<td>4. Print if the variance is greater than or equal to the following amount (absolute). (Variance=Curr.Sale Amt.-Sugg.Sales Amt.)</td>
<td></td>
</tr>
<tr>
<td>5. Enter a '1' to suppress the following columns &amp; column headings: Current Cost Markup Percentage Suggested Price Current Sales Price Variance</td>
<td></td>
</tr>
<tr>
<td>6. Enter one of the following: '1' to print plan qualifier. '2' to print plan qualifier and extended text.</td>
<td></td>
</tr>
<tr>
<td>7. Enter a '1' to suppress the last change date column.</td>
<td></td>
</tr>
<tr>
<td>8. Enter a '1' to update the sales price with the calculated suggested sales price.</td>
<td></td>
</tr>
<tr>
<td>9. Enter a '1' to page break by option number.</td>
<td></td>
</tr>
<tr>
<td>10. Enter a '1' to suppress the previous sales price.</td>
<td></td>
</tr>
<tr>
<td>11. Enter a '1' to suppress previous sales price variance.</td>
<td></td>
</tr>
<tr>
<td>12. Enter option price effective date.</td>
<td></td>
</tr>
<tr>
<td>13. Enter one of the following: '1' - &quot;BC&quot; contracts only '2' - &quot;Takeoff&quot; contracts only '3' - Both</td>
<td></td>
</tr>
<tr>
<td>BID CONTRACTS OPTION:</td>
<td></td>
</tr>
<tr>
<td>14. Enter one of the following: '1' - City Contracts '2' - Global Subdivision Contracts '3' - City &amp; Global Subdivision</td>
<td></td>
</tr>
<tr>
<td>NOTE: Subdivision contracts will ALWAYS be selected first.</td>
<td></td>
</tr>
<tr>
<td>Processing Option</td>
<td>Processing Options Requiring Further Description</td>
</tr>
<tr>
<td>-------------------</td>
<td>-------------------------------------------------</td>
</tr>
<tr>
<td>15. Enter the Business Unit for Global Subdivision contracts if '2' or '3' were selected above. If left blank, the company will be used as the Global Business Unit.</td>
<td></td>
</tr>
<tr>
<td>16. Enter a '1' to print all options regardless if cost records exist.</td>
<td></td>
</tr>
<tr>
<td><strong>DISCOUNT TYPE:</strong></td>
<td></td>
</tr>
<tr>
<td>17. Enter discount type allowed.</td>
<td></td>
</tr>
<tr>
<td>'1' = Model</td>
<td></td>
</tr>
<tr>
<td>'2' = Regular,</td>
<td></td>
</tr>
<tr>
<td>'' = No Discount</td>
<td></td>
</tr>
</tbody>
</table>

### 70.2 Option Detail Report (P445007)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EXPIRATION PRINT OPTIONS:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Enter the expiration sequence number. Leave blank to default from the Job Master.</td>
<td></td>
</tr>
<tr>
<td>2. Enter the expiration date.</td>
<td></td>
</tr>
<tr>
<td><strong>DATA SELECTION OPTIONS:</strong></td>
<td></td>
</tr>
<tr>
<td>Blanks in either plan or elevation will default to all.</td>
<td></td>
</tr>
<tr>
<td>3. Enter the plan to select.</td>
<td></td>
</tr>
<tr>
<td>4. Enter the elevation to select.</td>
<td></td>
</tr>
<tr>
<td><strong>PRINT OPTIONS:</strong></td>
<td></td>
</tr>
<tr>
<td>5. Enter '1' to suppress the following columns and column headings: Current Sales Price Extended Cost Gross Profit % Suggested Price Variance (Current - Suggested) Previous Sales Price Variance (Current - Previous)</td>
<td></td>
</tr>
<tr>
<td>6. Enter '1' to print extended text and plan qualifier.</td>
<td></td>
</tr>
<tr>
<td>7. Enter '1' to page break by option.</td>
<td></td>
</tr>
<tr>
<td>8. Enter a '1' to sort by option and project. Leave blank to default sort by project and option.</td>
<td></td>
</tr>
<tr>
<td><strong>CONTRACT SELECTION:</strong></td>
<td></td>
</tr>
<tr>
<td>9. Enter one of the following selections.</td>
<td></td>
</tr>
<tr>
<td>'1' - Bid contracts only</td>
<td></td>
</tr>
<tr>
<td>'2' - Takeoff contracts only</td>
<td></td>
</tr>
<tr>
<td>'3' - Both types (default)</td>
<td></td>
</tr>
</tbody>
</table>
### 70.3 Bid Form (P445014)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRINT OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>1. Enter a '1' to suppress additional subdivision descriptions.</td>
<td></td>
</tr>
<tr>
<td>2. Enter a '1' to suppress Option Master extended text.</td>
<td></td>
</tr>
<tr>
<td>3. Enter a '1' to print as a bid form (w/blanks for Subcontractor, Signature, Date and Amounts). Leave Blank to print the Contract Confirmation Form (w/Subcontractor Name and contract award amounts).</td>
<td></td>
</tr>
<tr>
<td>4. Enter a '1' to print a signature block as a footer on every page.</td>
<td></td>
</tr>
<tr>
<td>5. Enter a '1' to limit report output to the most current bid. Default of blank will print all bids.</td>
<td></td>
</tr>
<tr>
<td>6. Enter a '1' to print variance from prior bid to current bid.</td>
<td></td>
</tr>
<tr>
<td>7. Enter the number of signatures needed in the signature block</td>
<td></td>
</tr>
</tbody>
</table>

### 70.4 Cost Code Plan Elevation Costing Report (P445012)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRINT OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>1. Enter a '1' to print square footage cost per cost code.</td>
<td></td>
</tr>
</tbody>
</table>
### Base Contract Price Variance Report (P445013)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>EFFECTIVE DATE:</td>
<td>1. Enter the effective date. Leave blank to default to today's date.</td>
</tr>
</tbody>
</table>

### Recognition of Stage Completion (P445029)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>UPDATE OPTION:</td>
<td>1. Enter a '1' for final mode. Leave blank (default) for proof mode.</td>
</tr>
</tbody>
</table>
### 70.7 Selected Takeoff Detail (P445705)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SELECTION OPTIONS:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Enter the subdivision.</td>
<td></td>
</tr>
<tr>
<td>2. Enter the plan.</td>
<td></td>
</tr>
<tr>
<td>3. Enter the Chart Type to validate accounts against.</td>
<td></td>
</tr>
</tbody>
</table>

### 70.8 Simulated Takeoff List (P445706)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SELECTION OPTIONS:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Enter the subdivision.</td>
<td></td>
</tr>
<tr>
<td>2. Enter the plan.</td>
<td></td>
</tr>
<tr>
<td>3. Enter the elevation.</td>
<td></td>
</tr>
<tr>
<td>4. Enter the swing.</td>
<td></td>
</tr>
<tr>
<td>5. Enter the default chart type.</td>
<td></td>
</tr>
<tr>
<td>6. Enter the As Of date:</td>
<td></td>
</tr>
</tbody>
</table>

### 70.9 Lot Proceed Report (P445008)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PRINT OPTIONS:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Enter a ‘1’ to print option text.</td>
<td>Leave blank to print one line per lot option.</td>
</tr>
<tr>
<td>2. Enter a ‘1’ to print lot proceed text.</td>
<td></td>
</tr>
<tr>
<td>3. Enter a ‘1’ to exclude lots that have no &quot;unposted&quot; option selections.</td>
<td></td>
</tr>
</tbody>
</table>

### 70.10 Lot Proceed Document (P445010)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ISSUE DATE:</strong></td>
<td></td>
</tr>
<tr>
<td>1. Enter the date the last proceed doc. was issued. This date will be used to determine the Spec/Add/Delete column on the proceed header.</td>
<td>Leave blank (default) to use today’s date.</td>
</tr>
<tr>
<td>2. Enter a ‘1’ to suppress the Cost column.</td>
<td></td>
</tr>
<tr>
<td>3. Enter a ‘1’ to suppress the Sales column.</td>
<td></td>
</tr>
<tr>
<td>4. Enter a ‘1’ to print extended text.</td>
<td></td>
</tr>
</tbody>
</table>
### 70.11 Sales Backlog Report (P445016)

**Processing Option** | **Processing Options Requiring Further Description**
--- | ---
1. Enter a ’1’ to run in summary mode. | 
2. Enter a ’1’ to page break by project business unit. | 
3. Enter a ’1’ to suppress sales assoc. name and number. |

### 70.12 Sold Not Started Summary (P445018)

**Processing Option** | **Processing Options Requiring Further Description**
--- | ---
1. Enter a ’1’ to page break by project business unit. |

### 70.13 Days to Completion Analysis (P445019)

**Processing Option** | **Processing Options Requiring Further Description**
--- | ---
1. Enter the subsidiary to retrieve the actual trench date. |
2. Enter the object number. |
3. Enter the subsidiary to retrieve the walkthrough date. |
4. Enter the object number. |

### 70.14 Projected Closings Report (P445020)

**Processing Option** | **Processing Options Requiring Further Description**
--- | ---
1. Enter the subsidiary to retrieve the available walkthrough. |
2. Enter the object number. |
3. Enter a ’1’ to suppress the second line of detail. |
4. Enter a ’1’ to page break by project |
5. Enter the subsidiary to retrieve the trench date. |
6. Enter the object number. |

**SPACE SEPARATORS:**
### 70.15 Sales Flash Report (P445023)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>7. Enter a '1' to use a space separator on a Spec Break. Leave blank (default) to page break when the house type changes.</td>
<td></td>
</tr>
<tr>
<td>8. Enter a '1' to use a space separator on a color hold break. Leave blank (default) to page break.</td>
<td></td>
</tr>
</tbody>
</table>

### 70.16 Work Completion Report (P445011)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Enter a '1' to suppress original schedule.</td>
<td></td>
</tr>
<tr>
<td>2. Enter a '1' to suppress current schedule.</td>
<td></td>
</tr>
<tr>
<td>3. Enter the category code 4 value for printing the original and current schedule dates. Leave blank (default) to print all.</td>
<td></td>
</tr>
<tr>
<td>4. Enter the print value for the actual date field.</td>
<td></td>
</tr>
</tbody>
</table>
| 5. Enter the spacing specifications.  
1=single  
2=double  
3=triple |
| 6. Enter the number of cost codes per page. Leave blank to default to 96. |
1. Select one of the following date formats:
   1 = Actual Dates
   2 = Revised Projected Dates
   3 = Revised Projected Dates and Original Dates
   4 = Revised Projected Dates and Actual Dates

2. Enter the Cost Code Column Headings:
   Column 1

7. Enter a ‘1’ to suppress printing of lots that do not have a starting date.
8. Enter the closing cost code (if cost code is completed/signed off then this lot will not print).
   Also enter the cost type to use.
9. Enter a ‘1’ to suppress printing number of days to complete the task (cost code).
   Default of blank will print the number of days if there is a value.
10. Enter a ‘1’ for validating the color hold code to control the printing of cost codes.
   If you entered a ‘1’ above, then enter the last cost code to print on the report. All cost codes after this will be suppressed.
11. Enter the text to print for cost codes that do not have category code 4 and a contract. The dates will be suppressed and the text will print in the original schedule date field.

70.17 Construction Activity Summary (P445015)
70.18 Sales Units Journal Entries (P445027)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>JOURNAL ENTRY OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>1. Enter a '1' to create journal entries. Leave blank to print report only.</td>
<td></td>
</tr>
<tr>
<td>2. Specify the following information:</td>
<td></td>
</tr>
<tr>
<td>1. Document Type</td>
<td></td>
</tr>
<tr>
<td>2. G/L Date</td>
<td></td>
</tr>
<tr>
<td>3. Ledger Type (Dollars)</td>
<td></td>
</tr>
<tr>
<td>4. Ledger Type (Units)</td>
<td></td>
</tr>
<tr>
<td>3. Enter the following dates:</td>
<td></td>
</tr>
<tr>
<td>1. Starting Date</td>
<td></td>
</tr>
<tr>
<td>2. Ending Date</td>
<td></td>
</tr>
<tr>
<td>4. Enter the following account numbers:</td>
<td></td>
</tr>
<tr>
<td>1. Gross Sales Object</td>
<td></td>
</tr>
<tr>
<td>Gross Sales Subsidiary</td>
<td></td>
</tr>
<tr>
<td>2. Cancellations Object</td>
<td></td>
</tr>
<tr>
<td>Cancellations Subsidiary</td>
<td></td>
</tr>
<tr>
<td>3. Closings Object</td>
<td></td>
</tr>
<tr>
<td>Closings Subsidiary</td>
<td></td>
</tr>
<tr>
<td>4. Backlogs Object</td>
<td></td>
</tr>
<tr>
<td>Backlogs Subsidiary</td>
<td></td>
</tr>
<tr>
<td>5. Offset Account ID (GMAID)</td>
<td></td>
</tr>
</tbody>
</table>

70.19 Voucher Journal Report (P04305)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRINT FORMAT CONTROL:</td>
<td></td>
</tr>
<tr>
<td>1. Enter a format to print:</td>
<td></td>
</tr>
<tr>
<td>' ' = 132 characters.</td>
<td></td>
</tr>
<tr>
<td>'1' = 198 characters, including tax amounts and Journal Entry remarks.</td>
<td></td>
</tr>
<tr>
<td>SUBHEADING CONTROL:</td>
<td></td>
</tr>
<tr>
<td>2. Enter a '1' to print the User ID from the Batch Header file (F0011) in the report subheading.</td>
<td></td>
</tr>
<tr>
<td>If left blank, the User ID from the A/P Ledger file (F0411) will be printed.</td>
<td></td>
</tr>
<tr>
<td>ACCOUNT NUMBER DISPLAY MODE:</td>
<td></td>
</tr>
</tbody>
</table>
3. Enter which account number to print on the Journal:
   
   ‘ ’ = Number entered during input
   ‘1’ = Account number
   ‘2’ = Short account ID
   ‘3’ = Unstructured account

3. Enter which account number to print on the Journal:
   
   ‘ ’ = Number entered during input
   ‘1’ = Account number
   ‘2’ = Short account ID
   ‘3’ = Unstructured account

ROUNDING FACTOR:

4. Enter desired rounding factor:
   
   ‘ ’ = no rounding (Default)
   ‘0’ = round decimals only
   ‘1’ = divide by 10
   ‘2’ = divide by 100
   ‘3’ = divide by 1000
   ‘4’ = divide by 10000
   ‘5’ = divide by 100000

   Amounts are rounded to the nearest whole number.
   Actual amounts are used to accumulate totals.

TAX PROCESSING:

5. Enter a ‘1’ to use the Tax Workfile (F0018) to print the VAT Receivable amounts and also to balance A/P Ledger and General Ledger amounts with Use and VAT taxes (for posted vouchers).

   If left blank, only the tax amount from the A/P Ledger file (F0411) will be printed.

   Note: This option is only valid when option 1 is set to ‘1’ (Print 198 character format).

70.20 Pre-Construction Schedule (P445030)

<table>
<thead>
<tr>
<th>Processing Option</th>
<th>Processing Options Requiring Further Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRINT OPTIONS:</td>
<td></td>
</tr>
<tr>
<td>1. Enter the Lot Business Unit.</td>
<td></td>
</tr>
<tr>
<td>2. Enter a ‘1’ for final mode.</td>
<td>Leave blank (default) for proof mode.</td>
</tr>
</tbody>
</table>
This appendix contains the topic:

- **Section A.1, "Converting Data for Enhanced Subledger Accounting."**

You use the Add Enhanced Subledgers to Lots program (P447316) to convert Enhanced Subledger information for lots which you created using the Auto Voucher (P445028) or Lot Proceed Post (P445098) programs prior to the A9.3 release. After you upgrade to A9.3 and run the Auto Voucher or Lot Proceed Post programs, the enhanced subledger data that you specify during this conversion allows consistent reporting on all lots within the subdivision.

The four Enhanced Subledger fields, with corresponding Type Code fields are similar to subledger and subledger type. These four fields differ from subledgers in their length and setup. There are two 12-character fields (ABR1 and ABR2) and two 34-character fields (ABR3 and ABR4).

Enhanced Subledgers for HomeBuilder includes the functionality to use lot-specific data values for the enhanced subledgers without the need for manual setup. The pre-defined lot-specific values are:

- Square footage, from the Plan Master (F4452)
- Plan
- Plan/Elevation
- Subdivision, also known as Community

You can use one or more of these values, based on your business needs. If you want to use different values that are more meaningful for your company, you must set up the Enhanced Subledger values and assign them to lot business units.

If you choose to use one of the pre-defined Enhanced Subledger values for HomeBuilder, with the exception of Subdivision, you must first create a Value Category name to associate with the pre-defined enhanced subledger value, using the Business Values List Categories program (P0060). As Subdivision is a business unit, you must specify a type code of C, which instructs the system to verify this is a valid business unit in the Business Unit Master table (F0006).

### A.1 Converting Data for Enhanced Subledger Accounting

You must create a copy of DREAM Writer Version ZJDE0001. Change the processing options to enable your enhanced subledger values. Run the program in proof mode and review the report for any errors. The program performs the following validations:
Value Category Code is set up, except for pre-defined value Subdivision.

HomeBuilder-specific value is one of the four pre-defined values: Square Footage, Plan, Plan/Elevation, or Subdivision.

Posting edit code is L or S.

Enhanced Subledger Type codes are an allowable value.

Review the proof report. If there are no errors, you can run the conversion program in final mode.

When the program runs in final mode it performs the following:

- Retrieves the Plan Master table (F4452) for the square footage if a value exists for the pre-defined Square Footage.
- Verifies the value specific to the lot is in the value category list for Square Footage, Plan, Plan/Elevation. If the value is not set up, it creates it in Values List (Detail) table (F00601).
- Creates the ES setup record for the lot business unit if it does not exist. Sets the default value to the lot-specific value.
- Updates an enhanced subledger setup record with the lot-specific value if it exists for the lot business unit.
- Examines each Account Master (F0901) record for the lot business unit. For each F0901 record it:
  - Retrieves the default ES setup values by account.
  - Retrieves Account Balance (F0902) records. For each F0902 record it:
    * Bypasses updating the F0902 if supporting Account Ledger (F0911) entries exist.
    * Updates the F0902 enhanced subledger values and type codes when the Posting Edit Code is L if no supporting F0911 entries exist.
    * Prints the enhanced subledger values for the account, if they differ from the lot job enhanced subledger values.
    * Prints the F0902 record, if the processing option is set.
  - Examines each F0901 record for the lot business unit. For each F0901 record it:
    * Retrieves the default enhanced subledger setup values by account.
    * Retrieves the F0911 transactions. For each F0911:
      - Prints the enhanced subledger values for the account, if they differ from the lot job enhanced subledger values.
      - Updates the F0911 enhanced subledger values and type codes for Posting Edit Code values of L or S.
    - Updates the subdivision business unit enhanced subledger values in the F0902 and F0911 tables if the processing option is set.

After you have run Add Enhanced Subledgers to Lots in final mode, you must run the Repost Account Ledger program (P099105) for the lot and subdivision business units with the new enhanced subledger values.
A.1.1 What You Should Know About

<table>
<thead>
<tr>
<th>Topic</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Profit recognition for Enhanced Subledgers</td>
<td>If you want to use profit recognition for enhanced subledgers, run the Update Subledger Flag by Job program (P51082) to update the profit recognition flags for enhanced subledgers in subdivisions under construction. The flags for each of the enhanced subledger fields are in the Extended Job Master Revisions program (P5108), which you access from the Job Master Revisions (P510063) and Job Revisions by Company (P51006) programs.</td>
</tr>
</tbody>
</table>

A.1.2 Before You Begin

- JD Edwards World strongly recommends you back up the F0911 and F0902 files prior to running this program in final mode.

Navigation

From Homebuilder Management (G44H), enter 27
From Homebuilder Management Technical Operations (G44H31), choose Add Enhanced Subledger-Lots

A.1.3 Data Selection

Change the data selection to include the subdivisions that are in progress.

A.1.4 Processing Options

See Section 69.3, "Add Enhanced Subledgers to Lots (P447316)."
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