

*Ijarah* Creation User Guide

# **Oracle FLEXCUBE Universal Banking**

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*Ijarah* Creation User Guide  
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Oracle Financial Services Software Limited

Oracle Park

Off Western Express Highway  
Goregaon (East)  
Mumbai, Maharashtra 400 063  
India  
Worldwide Inquiries:  
Phone: +91 22 6718 3000  
Fax: +91 22 6718 3001  
[www.oracle.com/financialservices/](http://www.oracle.com/financialservices/)

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# Contents

<b>1. Preface .....</b>	<b>1-1</b>
1.1 Introduction.....	1-1
1.2 Audience.....	1-1
1.3 Documentation Accessibility .....	1-1
1.4 Abbreviations.....	1-1
1.5 Organization .....	1-1
1.6 Related Documents .....	1-2
1.7 Glossary of Icons.....	1-2
<b>2. Ijarah Origination .....</b>	<b>2-1</b>
2.1 Stages in Ijarah.....	2-1
2.2 Finance Prospect Details Maintenance .....	2-2
2.2.1 <i>Maintaining Finance Prospect Details</i> .....	2-2
2.2.2 <i>Main Tab</i> .....	2-4
2.2.3 <i>Details Tab</i> .....	2-6
2.2.4 <i>Requested Tab</i> .....	2-8
2.2.5 <i>Viewing Finance Prospect Summary</i> .....	2-8
2.3 Credit Rating Rules .....	2-9
2.3.1 <i>Maintaining Credit Rating Rules</i> .....	2-9
2.3.2 <i>Main Tab</i> .....	2-10
2.3.3 <i>Risk Factor Tab</i> .....	2-11
2.3.4 <i>Specifying Credit Grades</i> .....	2-12
2.3.5 <i>Specifying Auto Decision Details</i> .....	2-13
2.3.6 <i>Viewing Credit Rule Summary</i> .....	2-14
2.4 Credit Ratio.....	2-14
2.4.1 <i>Maintaining Credit Ratios</i> .....	2-15
2.4.2 <i>Specifying Formula Details</i> .....	2-15
2.4.3 <i>Viewing Credit Ratio Summary</i> .....	2-16
2.5 Override Maintenance .....	2-17
2.5.1 <i>Maintaining Override Details</i> .....	2-17
2.5.2 <i>Viewing Override Summary</i> .....	2-19
2.6 Document Checklist and Advices .....	2-20
2.6.1 <i>Maintaining Document Checklist and Advices</i> .....	2-20
2.6.2 <i>Process Flow (BPEL) Report</i> .....	2-22
2.6.3 <i>Viewing Document Checklist Summary</i> .....	2-22
2.7 Application Category .....	2-23
2.7.1 <i>Maintaining Application Category Details</i> .....	2-23
2.7.2 <i>Main Tab</i> .....	2-24
2.7.3 <i>Agency Tab</i> .....	2-26
2.7.4 <i>Viewing Application Category Summary</i> .....	2-27
2.8 Maintaining Pricing Details .....	2-27
2.9 Stages in Ijarah Finance Origination .....	2-30
2.9.1 <i>Stages</i> .....	2-31
2.9.2 <i>Process Flow Diagram</i> .....	2-32
2.9.3 <i>Process Matrix</i> .....	2-34

2.10	Finance Application Details Entry Stage .....	2-36
2.10.1	<i>Making Application Entry</i> .....	2-37
2.10.2	<i>Main Tab</i> .....	2-38
2.10.3	<i>Capturing Customer MIS</i> .....	2-43
2.10.4	<i>Capturing Customer Account MIS</i> .....	2-44
2.10.5	<i>Details Tab</i> .....	2-45
2.10.6	<i>Financials Tab</i> .....	2-46
2.10.7	<i>Requested Tab</i> .....	2-48
2.10.8	<i>Limits Tab</i> .....	2-50
2.10.9	<i>Collaterals Tab</i> .....	2-52
2.10.10	<i>Vehicle Asset</i> .....	2-55
2.10.11	<i>Equipment Asset</i> .....	2-59
2.10.12	<i>Property Asset</i> .....	2-62
2.10.13	<i>Comments Tab</i> .....	2-66
2.10.14	<i>Capturing Document Details</i> .....	2-67
2.11	Application Verification Stage .....	2-69
2.12	Application Management Verification Stage .....	2-71
2.13	Internal Blacklist Check Stage .....	2-72
2.14	External Blacklist Check Stage .....	2-74
2.15	Underwriting .....	2-77
2.15.1	<i>Collateral Tab</i> .....	2-78
2.15.2	<i>Credit Score Tab</i> .....	2-80
2.15.3	<i>Bureau Tab</i> .....	2-82
2.15.4	<i>Credit Details</i> .....	2-82
2.15.5	<i>External Credit Rating</i> .....	2-82
2.15.6	<i>Ratios Tab</i> .....	2-88
2.15.7	<i>Financing Tab</i> .....	2-89
2.15.8	<i>Component Tab</i> .....	2-91
2.15.9	<i>Charges Tab</i> .....	2-92
2.15.10	<i>Investigation Tab</i> .....	2-93
2.15.11	<i>Comments Tab</i> .....	2-93
2.16	Finance Approval Stage .....	2-94
2.17	Document Verification Stage .....	2-96
2.18	Message Generation .....	2-97
2.19	Finance Applications Details Upload .....	2-97
2.20	User Acceptance Stage .....	2-98
2.21	Disbursement of Ijarah Stage .....	2-98
2.22	Manual Liquidation Stage .....	2-99
2.23	Asset Capture Stage .....	2-100
<b>3.</b>	<b>Function ID Glossary .....</b>	<b>3-1</b>

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# 1. Preface

## 1.1 Introduction

This manual is designed to help you quickly get acquainted with the workflow of *Ijarah* finance, maintaining the prospect details, and other features supported in Oracle FLEXCUBE.

## 1.2 Audience

This manual is intended for the following User/User Roles:

Role	Function
Corporate Customer Service Executive	Collection of applications
Trade Finance Executive	Updation of details of contracts
Trade Finance Manager	Verification and authorization of contracts
Compliance Executive	Performance of compliance details of all parties in a contract
Compliance Manager	Verification of compliance check carried out by Compliance Executive

## 1.3 Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

## 1.4 Abbreviations

The following abbreviations are used in this User Manual:

Abbreviation	Description
BPEL	Business Process Execution Language
WF	Workflow

## 1.5 Organization

This manual is organized into the following chapters:

Chapter	Description
Chapter 1	<i>About this Manual</i> gives information on the intended audience. It also lists the various chapters covered in this User Manual.
Chapter 2	<i>Ijarah Origination</i> explains the workflow of Ijarah finance and process of maintaining the prospect details.





<b>Chapter 3</b>	<i>Function ID Glossary</i> has alphabetical listing of Function/Screen ID's used in the module with page references for quick navigation.
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## 1.6 Related Documents

- Procedures User Manual

## 1.7 Glossary of Icons

This User Manual may refer to all or some of the following icons:

Icons	Function
	Exit
	Add row
	Delete row
	Option List

---

## 2. *Ijarah* Origination

The process of *Ijarah* finance origination gets initiated when a prospective customer approaches the bank, with a finance account opening request or when the bank approaches a prospective customer, taking lead from its database. In case of a bank-initiated request, the process moves forward only if the prospective customer is interested. The entire process is carried out in multiple stages and on successful completion of each stage, it moves automatically to the next stage.

When the customer approaches the bank for its products and offers, before initiating the finance origination process, the bank can create a mock-proposal which would have the personal details of the customer, the finance offers the customer is interested in as well as the schedules associated with the finance offer. This can be stored as reference in the system to be retrieved when the actual finance process flow is initiated.

This chapter contains the following sections:

- [Section 2.1, "Stages in Ijarah"](#)
- [Section 2.2, "Finance Prospect Details Maintenance"](#)
- [Section 2.3, "Credit Rating Rules"](#)
- [Section 2.4, "Credit Ratio"](#)
- [Section 2.5, "Override Maintenance"](#)
- [Section 2.6, "Document Checklist and Advices"](#)
- [Section 2.7, "Application Category"](#)
- [Section 2.8, "Maintaining Pricing Details"](#)
- [Section 2.9, "Stages in Ijarah Finance Origination"](#)
- [Section 2.10, "Finance Application Details Entry Stage"](#)
- [Section 2.11, "Application Verification Stage"](#)
- [Section 2.12, "Application Management Verification Stage"](#)
- [Section 2.13, "Internal Blacklist Check Stage"](#)
- [Section 2.14, "External Blacklist Check Stage"](#)
- [Section 2.15, "Underwriting"](#)
- [Section 2.16, "Finance Approval Stage"](#)
- [Section 2.17, "Document Verification Stage"](#)
- [Section 2.18, "Message Generation"](#)
- [Section 2.19, "Finance Applications Details Upload"](#)
- [Section 2.20, "User Acceptance Stage"](#)
- [Section 2.21, "Disbursement of Ijarah Stage"](#)
- [Section 2.22, "Manual Liquidation Stage"](#)
- [Section 2.23, "Asset Capture Stage"](#)

### 2.1 Stages in *Ijarah*

*Ijarah* process flow uses Oracle BPEL framework with multiple human tasks for workflow stages. The capture and enrichment of information in multiple steps can be dynamically assigned to different user roles, so that multiple users can take part in the transaction. Oracle Business rules are used for dynamic creation of multiple approval stages.

The following details need to be maintained for originating a *Ijarah*:

- Finance Application Capture
- Application Verification
- Application Management Verification (Configurable)
- Internal Blacklist Check
- External Blacklist Check
- Underwriting (Credit Evaluation)
- Finance Approval
- Document Verification
- Finance details upload
- User Acceptance
- Disbursement
- Manual Liquidation
- Asset Capture

The *Ijarah* origination process flow is composed of following stages:

The following are different types of the asset categories in *Ijarah*:

- Vehicle
- Property
- Equipment
- Goods
- Service Ijarah
- Project
- Home

## 2.2 **Finance Prospect Details Maintenance**

This section contains the following topics:

- [Section 2.2.1, "Maintaining Finance Prospect Details"](#)
- [Section 2.2.2, "Main Tab"](#)
- [Section 2.2.3, "Details Tab"](#)
- [Section 2.2.4, "Requested Tab"](#)
- [Section 2.2.5, "Viewing Finance Prospect Summary"](#)

### 2.2.1 **Maintaining Finance Prospect Details**

You can maintain the details of a prospective borrower or a finance applicant, when the borrower initially approaches the bank enquiring about the various finance products that are being offered.

The following details are captured as part of this maintenance:

- Prospective customer's personal and location details
- Prospective customer's employment details
- Requested finance details



You can maintain the details related to the prospective customer in 'Prospect Details' screen. You can invoke this screen by typing 'ORDLEADM' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

You can specify the following details in this screen:

#### **Lead Id**

Specify a unique identification for the prospective finance customer.

#### **Description**

Specify a suitable description for the prospective loan customer.

#### **Request ID**

The system generates the request ID.

#### **Channel**

Specify the channel.

#### **Promotion Code**

Specify the promotion code, if any.

#### **Branch**

Specify the branch code in which the application is processed.

#### **Date of Request**

The system displays the current system date as the date of request.

#### **New Account Number**

The system displays the new account number.

#### **Application Type**

Select the application type from the adjoining drop-down list. The available options are:

- Retail
- Corporate
- CASA
- Ijarah

- Istisna
- Mudarabah
- Murabaha
- Musharaka

#### **Current Status**

The system displays the current status.

#### **New Status**

Select the new status from the option list.

#### **Conversation ID**

Select the conversation ID from the adjoining option list.

### **2.2.2 Main Tab**

You can capture the following personal and geographical details related to a prospective customer:

#### **Type**

Select the type of the customer from the drop-down list provided. The following options are available:

- Primary
- Co-Applicant

#### **Salutation**

Select the salutation preference of the customer from the drop-down list provided. You can select any of the following options:

- Mr
- Mrs
- Miss
- Dr

#### **First Name**

Specify the first name of the customer.

#### **Middle Name**

Specify the middle name of the customer.

#### **Last Name**

Specify the last name of the customer.

#### **National Id**

Specify the national Id or country code of the customer or select the national Id from the option list provided.

#### **Short Name**

Specify the short name of the customer.

#### **Gender**

Select the gender of the customer from the drop-down list.

#### **Date of Birth**

Specify the date of birth of the customer or select the date by clicking the 'Calendar' icon provided.

**Mother's Maiden Name**

Specify the customer's mother's maiden name.

**Customer Category**

Specify the category to which the customer belongs or select the customer category from the option list that displays all valid customer categories.

**Country**

Specify the country of domicile of the customer or select the country code from the option list provided.

**Nationality**

Specify the country of which the customer is a national or select the country code from the option list provided.

**Language**

Specify the primary language of the customer or select the language from the option list provided.

**Mobile Number**

Specify the mobile phone number of the prospective customer.

**Landline No**

Specify the land phone number of the prospective customer.

**Office No**

Specify the office phone number of the prospective customer.

**Fax**

Specify the fax number of the prospective customer.

**Passport No**

Specify the passport number of the prospective customer.

**Passport Issue Date**

Specify the date on which the customer's passport was issued or select the date from by clicking the adjoining 'Calendar' icon.

**Passport Expiry Date**

Specify the date on which the customer's passport expires or select the date from by clicking the adjoining 'Calendar' icon.

**Passport Issue Place**

Specify the place where the customer's passport was issued.

**E-mail**

Specify the e-mail Id of the prospective customer.

**Dependents**

Specify the number of dependants for the customer.

**Marital Status**

Select the marital status of the prospective customer from the drop-down list. The following options are available:

- Married
- Unmarried
- Divorcee
- Remarried

- Separated
- Spouse Expired

### 2.2.3 Details Tab

You can capture the address and employment related details of the prospective customer in 'Details' tab.

#### Address Details

##### Seq No

The sequence number is automatically generated by the system.

##### Address Type

Select the address type of the customer from the following options provided in the drop-down list:

- Permanent
- Home
- Work
- Temporary
- Others

##### Mailing

Check this box to indicate that the address you specify here is the customer's mailing address.

##### Address Line 1 – 3

Specify the address of the customer in three lines starting from Address Line 1 to Address Line 3.

##### Contact Number

Specify the contact telephone number of the customer.

##### Zip

Specify the zip code associated with the address specified.

##### Country

Specify the country associated with the address specified.

## **Employment Details**

### **Seq No**

The sequence number is automatically generated by the system.

### **Employment Type**

Select the customer's employment type from the drop-down provided. The following options are available:

- Part Time
- Full Time
- Contract Based

### **Employer**

Specify the name of the employer of the prospective customer.

### **Occupation**

Specify the occupation of the prospective customer.

### **Designation**

Specify the designation of the prospective customer.

### **Employee Id**

Specify the employee Id of the prospective customer.

### **Address Line 1 – 3**

Specify the employment address of the customer in three lines starting from Address Line 1 to Address Line 3.

### **Zip**

Specify the zip code associated with the office address specified.

### **Country**

Specify the country associated with the employment address specified.

### **Phone No**

Specify the official phone number of the prospective customer.

### **Extn**

Specify the telephone extension number, if any, of the prospective customer.

### **Contact**

Specify the contact number of the prospective customer.

### **Contact Name**

Specify the name of a contact person at the customer's office.

### **Contact Phone**

Specify the contact phone number of the customer's contact person.

### **Contact Extn**

Specify the telephone extension number, if any, associated with contact person.

### **Comments**

Specify comments, if any, related to the customer's employment.

### **Department**

Specify the department to which the customer belongs.

### Stated Years

Specify the number of years the customer has spent with his current employer.

### Stated Months

Specify the number of months the customer has spent with his current employer.

## 2.2.4 Requested Tab

You can capture the details related to the requested finance in 'Requested' tab.

The screenshot shows the 'Prospect Details' form with the 'Requested' tab selected. The form is divided into several sections: 'Lead Information' (Lead ID, Description, Branch, Date of Request, New Account Number, Application Type, Current Status, New Status, Conversation ID), 'Requested Loan Details' (Requested Currency, Requested Amount, Rate, Tenor (in Months), Loan Type, Loan Purpose), 'Vehicle Details' (Vehicle Type, Purchase Type), and 'Requested CASA Details' (Type of Account, Purpose of Account, Overdraft Limit Required). The 'Requested' tab is highlighted in the top navigation bar. The bottom of the form has a 'Cancel' button and a status bar with fields for Maker, Checker, Date Time, and Authorization Status.

You can capture the following details here:

### Currency

Specify the finance currency preference of the customer or select the currency from the option list provided.

### Requested Amount

Specify the finance amount requested by the prospective customer.

### EMI Amount

Specify the preferred EMI amount of the prospective customer.

### Tenor (in months)

Specify the preferred finance tenor (in months) of the prospective customer.

### Rate

Specify the preferred profit rate of the prospective customer.

## 2.2.5 Viewing Finance Prospect Summary

You can view a summary of the prospective finance customers or the borrowers in 'Finance Prospect Details' screen. You can also query for a particular record based on desired search criteria.

You can invoke this screen by typing 'ORSLEADM' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Lead Id
- Date of Enquiry

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

## 2.3 Credit Rating Rules

This section contains the following topics:

- [Section 2.3.1, "Maintaining Credit Rating Rules"](#)
- [Section 2.3.2, "Main Tab"](#)
- [Section 2.3.3, "Risk Factor Tab"](#)
- [Section 2.3.4, "Specifying Credit Grades"](#)
- [Section 2.3.5, "Specifying Auto Decision Details"](#)
- [Section 2.3.6, "Viewing Credit Rule Summary"](#)

### 2.3.1 Maintaining Credit Rating Rules

You can maintain a set of questions along with a possible set of answers with associated scores, to assess the credit rating of a prospective finance customer. You can also calculate the risk factor associated with the finance and arrive at a credit grade based on the scores obtained.

You can maintain these details in 'Rule Details' screen. You can invoke this screen by typing 'ORDRULMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

You can specify the following details in this screen:

### **Rule Id**

Specify a unique identification for the credit rating rule.

### **Description**

Specify a suitable description for the credit rating rule.

### **Type**

Select the type of the finance from the following options available:

- Retail
- Corporate

## **2.3.2 Main Tab**

You can maintain the following details in this tab:

### **Question Details**

#### **Question Id**

The question Id is automatically generated by the system.

#### **Category**

Select the category to which the question belongs from the option list provided.

#### **Question**

Specify the question to be asked to the prospective customer to derive the credit rating score.

### **Answer Details**

#### **Sequence Number**

The sequence number is automatically generated by the system.



### Possible Answer

Specify a set of possible answers to be associated with a question.

### Score

Specify the score associated with an answer.

## 2.3.3 Risk Factor Tab

You can specify the risk details associated with the finance and also indicate the formula for calculating the credit score in this tab.

The screenshot shows the 'Rule Maintenance' window with the 'Risk Factor' tab selected. The window has a title bar with a diamond icon and standard window controls. Below the title bar are buttons for 'New' and 'Enter Query'. The main area contains a 'Rule Id \*' text box, an 'Account Description' text box, a 'Type' dropdown menu set to 'Retail', and a 'New Route' checkbox. Below this is a 'Risk Factor' section with a table. The table has columns for 'Risk Id \*', 'Account Description', and 'Formula'. The 'Formula' column has a blue button labeled 'Formula'. At the bottom of the window, there is a 'Rating | Auto Decision' section with fields for 'Maker', 'Checker', 'Mod No', 'Date Time:', 'Record Status', and 'Authorization Status'. An 'Exit' button is located in the bottom right corner.

You can specify the following details here:

### Risk Id

Specify a unique identifier for the credit risk being maintained.

### Description

Specify a suitable description for the credit risk.

### 2.3.3.1 Specifying Formula Details

You can specify the formula to calculate the credit score by clicking the 'Formula' button corresponding to a credit risk entry in Risk Factor tab. The 'Formula' screen is displayed where you can specify the condition for calculating the credit score associated with a risk condition.

Sequence Number *	Condition	Result

Elements   
 Index   
 Functions   
 Braces   
 Operators   
 Logical Operators

Ok Exit

You can specify the following details here:

### **Sequence Number**

The sequence number is automatically generated by the system.

### **Condition**

The condition specified using the Elements, Functions, Operators etc. gets displayed here.

### **Result**

Specify the result to be associated with the condition specified.

### **Elements**

Specify the data elements to be used to define the formula for credit score calculation or select the element from the option list provided.

### **Functions**

Select the mathematical function to be used to define the formula from the drop-down list provided.

### **Braces**

Select the opening or the closing brace from the drop-down list provided, to define the credit score calculation formula.

### **Operators**

Select the mathematical operator to be used to define the credit score calculation formula. You can select '+', '-', '\*', or '/'.

### **Logical Operators**

Select the logical operator to be used to define the credit score calculation formula. You can select '<', '>', '=', '<>', '>=', '<=', 'AND' or 'OR'.

## **2.3.4 Specifying Credit Grades**

You can maintain different credit grades based on the credit scores obtained. Click 'Rating' button in Rule Details screens to invoke the 'Rating' screen, where you can maintain these details.

Sequence Number *	Score	Grade
-------------------	-------	-------

You can specify the following details here:

### Sequence Number

The sequence number is automatically generated by the system.

### Score

Specify the score associated with a credit risk.

### Grade

Specify the credit grade based on the score obtained.

## 2.3.5 Specifying Auto Decision Details

While creating finance, you need to decide whether the applicant is eligible to receive finance from the bank. Auto Decision feature in Oracle FLEXCUBE decides whether to approve or reject an application. It also gives the stipulations or reasons for the decision.

To use this feature, you need to maintain the Auto Decision details in 'Auto Decision' screen.

Serial Number *	Score	Credit Decision
1	10	AUTO REJECT
2	20	RECOMMEND REJECT
3	30	RECOMMEND APPROVE
4	40	AUTO APPROVE

Specify the following details:

### Serial Number

The system displays the serial number.

## Score

Specify the maximum credit score of the finance applicant for the system to make the corresponding auto decision. The score is maintained based on the Risk Factor maintained in Rule details screen.

## Auto Decision

Specify the auto decision to be made for each credit score. You can maintain the maximum credit scores for each of the following decisions:

- Auto Approved
- Recommend Approval
- Recommend Reject
- Auto Rejected

While creating finance, based on the applicant's credit score and auto decision mapping maintained in here, the system decides whether to approve, reject, recommend approval or recommend rejection of the application..

### 2.3.6 Viewing Credit Rule Summary

You can view a summary of the credit rules in 'Rule Maintenance' screen. You can also query for a particular record based on desired search criteria. You can invoke this screen by typing 'ORSRULMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

The screenshot shows the 'Rule Maintenance' application window. At the top, there are 'Advanced Search' and 'Reset' buttons. Below these are search filters: 'Authorization Status' (a dropdown menu), 'Record Status' (a dropdown menu), and 'Rule Id' (a text input field with a search icon). Below the filters, there is a 'Records per page' dropdown set to '15' and a '1 Of 1' indicator. The main area contains a table with the following headers: 'Authorization Status', 'Record Status', 'Rule Id', and 'Account Description'. The table has several empty rows, each with a checkbox on the left. At the bottom right of the window is an 'Exit' button.

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Rule Id

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

## 2.4 Credit Ratio

This section contains the following topics:

- [Section 2.4.1, "Maintaining Credit Ratios"](#)
- [Section 2.4.2, "Specifying Formula Details"](#)
- [Section 2.4.3, "Viewing Credit Ratio Summary"](#)

## 2.4.1 Maintaining Credit Ratios

You can maintain the rules to calculate the credit ratios in 'Credit Ratio Maintenance' screen. You can invoke this screen by typing 'ORDRATMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

LMC Eligibility Ratio

New Enter Query

Group Id \* Description Type ☒ New Route Retail

Ratio Id

1 Of 1

Ratio Id *	Description	Formula
		Formula

Range

Maker Date Time: Checker Date Time: Mod No Record Status Authorization Status Exit

You can specify the following details in this screen:

### Group Id

Specify a unique identification code for the ratio group.

### Description

Specify a suitable description for the ratio group.

### Type

Select the type of the finance from the following options available:

- Retail
- Corporate

### Ratio Id

Specify a unique identification for the credit ratio being maintained.

### Description

Specify a suitable description for the credit ratio.

## 2.4.2 Specifying Formula Details

You can specify the formula to calculate the credit ratio by clicking the 'Formula' button corresponding to a ratio Id.

The 'Formula' screen is displayed where you can specify the condition for calculating the credit ratio associated with a ratio Id.



You can specify the following details here:

### Ratio Type

Select the type of the ratio being maintained, from the drop down list provided. The following options are available:

- Stated Before
- Stated After
- Actual Before
- Actual After

### Condition

The condition specified using the Elements, Functions, Operators etc. gets displayed here.

### Elements

Specify the data elements to be used to define the formula for credit ratio calculation or select the element from the option list provided.

### Functions

Select the mathematical function to be used to define the formula from the drop-down list provided.

### Braces

Select the opening or the closing brace from the drop-down list provided, to define the credit ratio calculation formula.

### Operators

Select the mathematical operator to be used to define the credit ratio calculation formula. You can select '+', '-', '\*', or '/'.

## 2.4.3 Viewing Credit Ratio Summary

You can view a summary of the credit ratios in 'Credit Ratio Maintenance' screen. You can also query for a particular record based on desired search criteria.

You can invoke this screen by typing 'ORSRATMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Group Id

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

## 2.5 Override Maintenance

This section contains the following topics:

- [Section 2.5.1, "Maintaining Override Details"](#)
- [Section 2.5.2, "Viewing Override Summary"](#)

### 2.5.1 Maintaining Override Details

You can maintain the formulae to verify if overrides need to be generated dynamically, in 'Override Maintenance' screen.

You can invoke this screen by typing 'ORDOVDMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

You can specify the following details in this screen:

### Process Code

Specify the process code of the process for which you wish to maintain override conditions or select the process code from the option list provided.

### Application Category

Specify the category to which the finance application belongs or select the application category from the option list provided.

### Type

Select the type of the finance from the following options available:

- Retail
- Corporate
- Ijarah
- Istisna
- Mudarabah
- Murabaha
- Musharaka
- Tawarooq

### Stage

Select the stage of the finance origination process from the option list provided. The various stages can be Application Entry, Application Verification, Underwriting, Finance Approval etc.



**Description**

Specify a suitable description for the finance origination stage.

**Overrides**

Here, you can capture the details of the conditions to be checked for generating override messages.

**Sequence Number**

The sequence number is automatically generated by the system.

**Condition**

The condition specified using the Elements, Functions, Operators etc. gets displayed here.

**Error Code**

Specify the error code to be used to generate the override message or select the error code from the option list provided.

**Error Parameter**

Specify the error parameter to be substituted in the override messages.

**Elements**

Specify the data elements to be used to define the conditions for generating override messages or select the element from the option list provided.

**Functions**

Select the mathematical function to be used to define the condition from the drop-down list provided.

**Braces**

Select the opening or the closing brace from the drop-down list provided, to define the conditions for generating override messages.

**Operators**

Select the mathematical operator to be used to define the conditions for generating override messages. You can select '+', '-', '\*', or '/'.

**Logical Operators**

Select the logical operator to be used to define the conditions for generating override messages. You can select '<', '>', '=', '<>', '>=', '<=', 'AND' or 'OR'.

**2.5.2 Viewing Override Summary**

You can view a summary of the overrides in 'Override Maintenance' screen. You can also query for a particular record based on desired search criteria.

You can invoke this screen by typing 'ORSOVDMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Process Code
- Application Category

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

## 2.6 **Document Checklist and Advices**

This section contains the following topics:

- [Section 2.6.1, "Maintaining Document Checklist and Advices"](#)
- [Section 2.6.2, "Process Flow \(BPEL\) Report"](#)
- [Section 2.6.3, "Viewing Document Checklist Summary"](#)

### 2.6.1 **Maintaining Document Checklist and Advices**

You can maintain the list of documents that are required during the finance origination process, in 'Documents and Advice Maintenance' screen. Document checklists are maintained for an application category and for the various stages in the origination process. You can also maintain the details of the Advices that need to be generated on completion of a stage in the process.

You can invoke 'Documents and Advice Maintenance' screen by typing 'ORDDOCMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

**Document verify Maintenance**

New Enter Query

Process Code \*

Application Category \*

Process Stages

Stage \*

Stage

Document Details

Document Category \* Document Type \* Mandatory

BI Advises

Report Name *	Description	Template	Type	Format	Locale	Outcome
			Query	PDF	en-US	

Checklist Details

Sequence Number \* Checklist Item \* Mandatory

Maker

Checker

Date Time:

Date Time:

Mod No

Record Status

Authorization Status

Exit

You can specify the following details in this screen:

### Process Code

Specify the process code of the process for which you wish to maintain override conditions or select the process code from the option list provided.

### Application Category

Specify the category to which the finance application belongs or select the application category from the option list provided.

### Stage

Select the stage of the finance origination process from the option list provided. The various stages can be Application Entry, Application Verification, Underwriting, Finance Approval etc.

### Stage Title

Specify a suitable description for the finance origination stage.

### Document Details

#### Document Category

Specify the category to which the document belongs or select the document category from the option list provided.

#### Document Type

Specify the type of the document or select the document type from the option list provided.

#### Mandatory

Select the option to indicate whether the document is mandatory or not. You can select any of the following options from the drop-down list provided:

- Mandatory
- Overridden
- Others

## **BI Advices**

### **Report Name**

Specify the name of the advice report to be generated on completion of the process stage.

### **Template**

Specify the template to be used to generate the advice report.

### **Format**

Select the format in which the advice report needs to be generated from the drop-down list provided. The following options are available:

- PDF
- RTF

### **Locale**

Select the locale information to be used for generating the advices from the drop-down list. The following options are available:

- en-US

## **2.6.2 Process Flow (BPEL) Report**

Based on the details maintained on this screen, you can generate a report from any stage of the process flow. To generate this report from a particular stage, you need to click the 'Document' tab at that stage. Under the frame 'Advices', you have the option to generate this report.

You can generate the report only if you maintain 'ORRPICAL\_en\_US.rtf' as the template.

You can generate this report in 'PDF' or 'RTF' formats.

### **Contents of the Report**

This report contains the following details of the finance account:

Field	Description
Financing Application Number	The application number of the finance
Approved Financing Amount	The amount approved for the finance
Tenor (In Months)	Tenor, in terms of months
Applied On	The date of application of the finance
Profit Rate	The rate of profit applicable on the finance

## **2.6.3 Viewing Document Checklist Summary**

You can view a summary of the document checklists and advices in 'Document Details' screen. You can also query for a particular record based on desired search criteria.

You can invoke this screen by typing 'ORSDOCMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Process Code
- Application Category

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

## 2.7 Application Category

This section contains the following topics:

- [Section 2.7.1, "Maintaining Application Category Details"](#)
- [Section 2.7.2, "Main Tab"](#)
- [Section 2.7.3, "Agency Tab"](#)
- [Section 2.7.4, "Viewing Application Category Summary"](#)

### 2.7.1 Maintaining Application Category Details

You can maintain various application categories linked to multiple finance products that cater to the requirements of different customers, in 'Application Category Maintenance' screen. The entire process of finance origination depends mainly on the category to which the application belongs.

You can invoke 'Application Category Maintenance Detail' screen by typing 'ORDCATMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

You can specify the following details in this screen:

### Application Category

Specify a unique identification for the finance application category.

### Category Description

Specify a suitable description for the finance application category.

### Rule Id

Specify the credit rule to be associated with the application category or select the Rule Id from the option list provided.

### Ratio Id

Specify the credit ratio to be associated with the application category or select the Ratio Id from the option list provided.

### Pricing Group

Specify the pricing group to be linked to the ljarah application category. The option list displays all valid pricing groups applicable. Choose the appropriate one.

## 2.7.2 Main Tab

You can capture the following details in the 'Main' tab.

### Product Details

You can specify the following details related to the finance product here:

#### Product Code

Specify the identification code of the finance product to be linked to the application category being maintained. You can also select the product code from the option list provided.

#### Product Description

The description associated with the selected finance product gets displayed here.

**Default**

Check this box to indicate if the finance product selected should be maintained as the default product for the application category.

**Other Details**

You can capture the additional details related to the finance product here:

**Offer Id**

Specify a unique identification for the finance offer being made to the customer.

**No of Installments**

Specify the number of installments associated with the finance.

**Units**

Select the units based on which the finance disbursement should be carried out. The following options are available in the option list:

- Daily
- Weekly
- Monthly
- Quarterly
- Half Yearly
- Yearly
- Bullet

**Frequency**

Specify the frequency at which the finance disbursement should be carried out.

**Rate**

Specify the profit rate to be associated with the finance.

**Rate Code**

Specify the rate code used to derive the profit rate or select the rate code from the option list provided.

**Spread**

Specify the spread that is applicable for the finance being offered.

**Effective Rate**

The effective profit rate gets displayed here, based on the profit and the spread specified.

**Default**

Check this box to indicate if the finance offer specified should be maintained as the default offer for the application category.

## 2.7.3 Agency Tab

In 'Agency' tab, you can capture the details of the credit rating agencies and credit bureaus that provide credit rating details for customer securities.

**Application Category Maintenance Detail**

Save Hold

Application Category \*  Application Type: Retail

Category Description  Rule Id

Ratio Id

Pricing Group

Main | **Agency**

**Credit Agency**

1 Of 1

<input checked="" type="checkbox"/>	Agency Code *	Agency Name
<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>

**Bureau Details**

1 Of 1

<input checked="" type="checkbox"/>	Bureau Code *	Bureau	Call Priority
<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>	1 <input type="text"/>

Maker  
Checker

Date Time:  
Date Time:

Mod No  
Record Status  
Authorization Status

You can specify the following details in this screen:

### **Credit Agency**

You can capture the details related to the credit rating agencies here.

#### **Agency Code**

Specify the identification code of the rating agency that provides credit rating details for customer securities.

#### **Agency Name**

Specify the name of the rating agency that provides credit rating details for customer securities.

### **Bureau Details**

You can capture the details related to the credit bureau here.

#### **Bureau Code**

Specify the identification code of the credit bureau that provides credit ratings for customer securities.

#### **Bureau**

Specify the name of the credit bureau that provides credit rating details for customer securities.



## 2.7.4 Viewing Application Category Summary

You can view a summary of the application categories in 'Category Details' screen. You can also query for a particular record based on desired search criteria.

You can invoke this screen by typing 'ORSCATMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

The screenshot shows the 'Category Details' window. At the top, there are four search criteria: 'Authorization Status', 'Record Status', 'Application Category', and 'Application Type', each with a dropdown or text input field. Below these are four buttons: 'Search', 'Advanced Search', 'Refresh', and 'Reset'. A table below displays search results with columns: 'Authorization Status', 'Record Status', 'Application Category', 'Category Description', and 'Application Type'. The table has 15 rows, all of which are empty. At the bottom right of the window is an 'Exit' button.

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Application Category

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

## 2.8 Maintaining Pricing Details

Oracle FLEXCUBE allows you to maintain pricing groups and apply a suitable pricing rule to an application category during ijarah finance origination. The pricing rule automatically selects the best matched finance offer for the finance application from the available offers for the application category.

You need to maintain pricing groups and define the price IDs and formulae for the group using 'Pricing Maintenance' screen. To invoke the screen, type 'ORDPRCMT' in the field at the top right corner of the application toolbar and click the adjoining arrow button.

**Pricing Details**

Save

Price Group ID \*  Price Type **Retail**

Description

**Pricing Details**

<input checked="" type="checkbox"/>	Price ID *	Price Description	Default	Formula	Offer
<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<b>Formula</b>	<b>Offer</b>

Maker  
Checker  
Mod No

Date Time:  
Date Time:  
Record Status  
Authorization Status

**Cancel**

Specify the following details:

### **Pricing Group**

Specify a unique name to identify the price group.

### **Description**

Specify a brief description of the price group.

### **Price Type**

Specify the price type associated with the price group. You can choose one of the following price types:

- Retail
- Corporate
- Ijarah
- Istisna
- Mudarabah
- Murabaha
- Musharaka
- Tawarooq

### **Pricing Details**

Specify the following details.

### **Price ID**

Specify a unique price ID.

This price ID can be applied to a finance at underwriting stage.

### **Price Description**

Specify a brief description of the price ID.

## Default

Check this box to set this as the default price ID for the price group that you maintain.

## Formula

Click 'Formula' button to define the pricing rule for each price ID. You can define the formula using origination system elements in Oracle FLEXCUBE.

The screenshot shows the 'Formula Maintenance' window. It contains a table with the following data:

Sequence Number	Condition	Score
1		

Below the table, there are input fields for 'Elements', 'Index', 'Functions', 'Braces', and 'Operators'. The 'Functions' field is a dropdown menu. The 'Braces' and 'Operators' fields are also dropdown menus. At the bottom right, there are 'Ok' and 'Cancel' buttons.

You can specify the following details here:

### Sequence Number

The sequence number is automatically generated by the system.

### Condition

The condition specified using the Elements, Functions, Operators etc. gets displayed here.

### Result

Specify the result to be associated with the condition specified.

### Elements

Specify the data elements to be used to define the formula for pricing details or select the element from the option list provided.

### Functions

Select the mathematical function to be used to define the formula from the drop-down list provided.

### Braces

Select the opening or the closing brace from the drop-down list provided, to define the pricing details formula.

### Operators

Select the mathematical operator to be used to define the pricing details formula. You can select '+', '-', '\*', or '/'.

### Logical Operators

Select the logical operator to be used to define the pricing details formula. You can select '<', '>', '=', '<>', '>=', '<=', 'AND' or 'OR'.

Based on the formula and the finance application category, the system automatically applies a price ID to the application. You can apply a different price ID that matches the application only at the Underwriting Stage.

If you change a price ID selected by the system and reapply a different price ID, the system changes the score of the pricing rule. The score determines the price ID to be automatically applied.

### Offer

Click 'Offer' button to define the offers for pricing ID.

<input checked="" type="checkbox"/>	Sequence Number *	Score From	Score Up To	Rate	No of Installments	Frequency	Units
<input checked="" type="checkbox"/>	1						Monthly

Based on the score and the finance application category, the system automatically applies a price ID to the application. You can apply a different price ID that matches the application only at the Underwriting Stage.

### Sequence Number

The system displays the sequence number.

### Score From

Specify the minimum score range for the offer.

### Score Up To

Specify the maximum score range for the offer.

### Rate

Specify the loan rate for the loan.

### No of Installments

Specify the Number of Loan Installments/Schedules.

### Frequency

Specify the Loan Schedule Frequency.

### Units

Specify the Loan Schedule Frequency Unit/Basis.

## 2.9 Stages in *Ijarah* Finance Origination

The different stages in *Ijarah* process flow are designed using Oracle BPEL framework. The process of finance origination consists of several manual as well as system tasks, carried out

in a sequential manner. Many users can be involved in the completion of a transaction and at each stage of the process, a user or a group of users, assigned with a task, acquire and work on the relevant transaction.

This section contains the following topics:

- [Section 2.9.1, "Stages"](#)
- [Section 2.9.2, "Process Flow Diagram"](#)
- [Section 2.9.3, "Process Matrix"](#)

## **2.9.1 Stages**

Oracle Business rules that are embedded help the dynamic creation of multiple approval stages. The different stages and sub-stages in the flow can be summarized as follows:

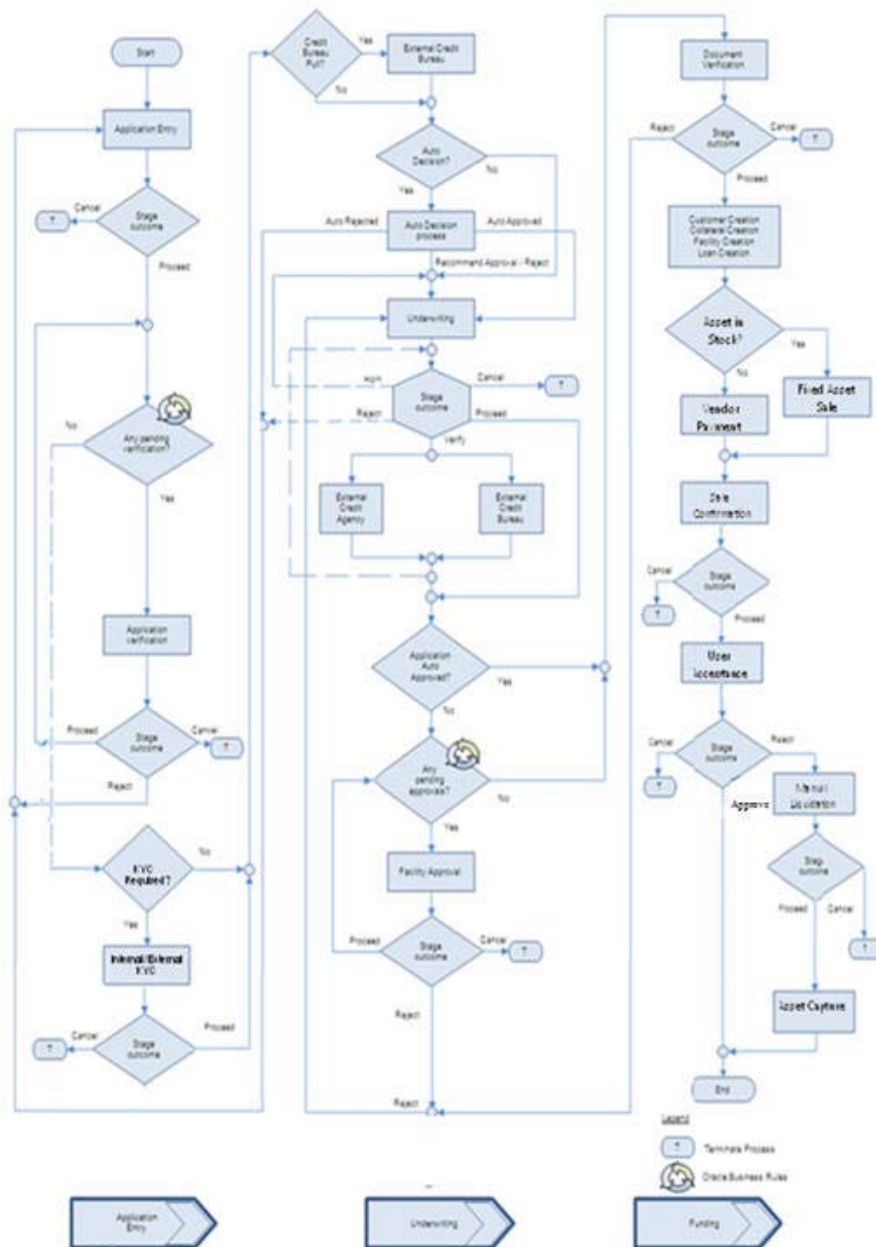
- Application Entry – the following details are captured in this stage
  - Applicant Information
  - Application details
  - Requested Finance Details
  - Collateral Details
  - Checklist
  - Documents
  - Advice Generation
- Application Verification
  - Information captured during 'Application Entry' stage is verified
  - Advice Generation
- Application Management Verification
  - Information captured in the application verification stage is verified for the second time.
- Internal Blacklist Check
  - Information against Internal blacklist of customers is verified.
  - KYC Review
- External Blacklist Check
  - Information against external blacklist of customers is verified.
  - KYC Review
- Underwriting
  - Collateral Valuation Information
  - Applicant Financial Ratios
  - Applicant Credit Score
  - Applicant Bureau Report
  - Finance Offers
  - Finance Schedules
  - FINANCE Charges
  - Field Investigation
  - Document Capture
- Finance Approval
  - Information captured during Previous stages are verified
  - Advice Generation

- Document Verification
  - Information captured during Previous stages are verified
  - All documents obtained are verified against checklist
- Customer, Customer Account Contract / Collateral Creation
  - Customer Creation
  - Customer Account Creation
  - Finance Account Creation
  - Collateral Creation
  - Advice Generation
- User Acceptance
- Disbursement of Ijarah
- Manual Liquidation
- Asset Capture

The various tasks carried out in these stages will be explained in detail in the subsequent sections.

### **2.9.2 Process Flow Diagram**

The process flow diagram given below illustrates the activities carried out during the different stages of the workflow.



### 2.9.3 Process Matrix

The process matrix given below lists out the different stages, the user role handling each stage, the function ids involved and the exit points for each stage.

Stage	Stage Title	Description	Function Id	Exit point
1	Application Entry	The following details are captured as part of this stage  Application Details Applicant Details Requested Finance Details Limits Information Collateral Details Check List User Defined Fields and Comments Document Capture	ORDIJAAE	PROCEED, CANCEL
2	Application Verification	The details captured as part of 'Application Entry' stage is verified	ORDIJAAV	PROCEED, RETURN, CANCEL
3	Application Management Verification	The details captured as part of 'Application Entry' stage is verified if approval level is more than 1.	ORDIJAMV	PROCEED, RETURN, CANCEL
4	Internal Blacklist Check	The Customer details captured as part of 'Application Entry' stage can be verified for Internal Blacklist check	ORDIJAKI	PROCEED, CANCEL
5	External Blacklist Check	The Customer details captured as part of 'Application Entry' stage can be verified for External Blacklist check	ORDIJAKE	PROCEED, CANCEL
6	Underwriting	The following details are captured as part of this stage  Applicant Financial Ratios Applicant Credit Score Applicant Bureau Report Finance Offers	ORDIJAUD	VERIFY, PROCEED, RETURN, CANCEL



Stage	Stage Title	Description	Function Id	Exit point
7	Finance Approval	Finance Approval	ORDIJAAR	PROCEED, RETURN, CANCEL
8	Document Verification	Document Verification Final Verification Customer Creation Finance Account Creation Advice Generation	ORDIJADV	PROCEED, RETURN, CANCEL
9	Customer / Account / Liability / Finance / Collateral Creation	The system task is used to create the following Customer Creation Ijarah Account Creation Liability Creation Collateral Creation Finance Creation	ORDIJMCU	PROCEED
10	User Acceptance	The outcome of the User acceptance on sale confirmation of the underlying assets triggers the Ijarah origination in the next stage.	ORDIJUAC	ACCEPT, REJECT
11	Disbursement of Ijarah	If outcome of stage 13 is ACCEPT the disbursement of Ijarah for the underlying asset happens		N/A
12	Manual Liquidation	If outcome of stage 13 is REJECT the manual liquidation happens	ORDIJPMT	PROCEED, CANCEL

Stage	Stage Title	Description	Function Id	Exit point
13	Add to Inventory or Move to Stock	<p>Based on the outcome of the User Acceptance stage, the manual liquidation/ moving the asset to inventory is decided.</p> <p>This stage is applicable only to a finance created with products that have a fixed asset product linked to it.</p> <p>If there is no fixed asset product linked to the finance product, then the application does not move to this stage.</p>	ORDIJPRO	PROCEED, CANCEL

The stages are explained in detail in the sections that follow.

## 2.10 Finance Application Details Entry Stage

In this stage, the bank receives an application for finance along with the relevant documents and financial statements from a prospective customer. If the applicant does not have an account but intends to open one, the bank also obtains the account opening form and related documents as part of this activity.

The details related to the applicant, contact information, employment information, requested finance details, collateral details etc. are captured during this stage. Documents obtained from the applicant are uploaded and advices maintained for the stage are generated by the process after completion of the stage.

Users belonging to user role 'CEROLE' are authorized to perform these tasks.

This section contains the following topics:

- [Section 2.10.1, "Making Application Entry"](#)
- [Section 2.10.2, "Main Tab"](#)
- [Section 2.10.3, "Capturing Customer MIS"](#)
- [Section 2.10.4, "Capturing Customer Account MIS"](#)
- [Section 2.10.5, "Details Tab"](#)
- [Section 2.10.6, "Financials Tab"](#)
- [Section 2.10.7, "Requested Tab"](#)
- [Section 2.10.8, "Limits Tab"](#)
- [Section 2.10.9, "Collaterals Tab"](#)
- [Section 2.10.10, "Vehicle Asset"](#)
- [Section 2.10.11, "Equipment Asset"](#)
- [Section 2.10.12, "Property Asset"](#)
- [Section 2.10.13, "Comments Tab"](#)
- [Section 2.10.14, "Capturing Document Details"](#)

## 2.10.1 Making Application Entry

You can key-in the finance application details required in '*Ijarah* Application Entry' screen. You can also invoke this screen by typing 'ORDIJAAE' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

The screenshot shows the 'Islamic Ijarah Loan Application Entry' window. At the top, there are fields for 'Application Branch \* 000', 'Application Date \* 2011-01-04', and 'Application Status' set to 'Application Entry'. Below this is a tabbed interface with 'Main', 'Details', 'Financial', 'Requested', 'Limit', 'Collateral', and 'Comments'. The 'Main' tab is active, showing a table for 'Applicant Details' with columns: Type, Existing, Local Branch, Customer No, Default, Short Name, Customer Name, and National Id. Below the table are various input fields for personal and corporate details, including Country, Nationality, Language, SSN, Customer Category, Financial Currency, Group Code, Home Phone, Work Phone, Mobile Phone, Email, Fax, Passport Number, and Date. There are also sections for 'Power of Attorney', 'Account Details', and 'US Resident Status'. The bottom of the screen features a navigation bar with buttons for 'Previous Remarks', 'Remarks', 'Audit', 'Outcome', and 'Exit'.

The Application Number is automatically generated by the system. You can capture the following details in the main screen:

### Application Category

Specify the finance application category to be used or select the application category from the option list provided.

### Product Code

Specify the *Ijarah* product to be used for initiating the finance or select the product code from the option list provided.

### Lead ID

Specify the lead Id of the finance applicant or select the lead Id from the option list provided.

### Enquiry ID

Specify an enquiry Id, if you wish to retrieve information on the finance offer selected by the customer. You can also select the ID from the adjoining option list. The list contains all the Enquiry IDs created for the customer as part of the finance simulation process.

### Application Branch

Specify the application branch.

**Application Number**

System displays the application number of the customer.

**User Reference**

Specify the user reference number for the finance application.

**Application Priority**

Select the type of priority from the drop-down list provided. The following options are available:

- Low
- Medium
- High

**Application Status**

The status of the application gets displayed here.

Click 'Default' button to default the details related corresponding to the prospective finance customer.

## **2.10.2 Main Tab**

The details corresponding to the lead Id selected gets displayed in the 'Main' tab, once you click the 'Default' button. You can modify these details if needed.

**Channel**

Specify the channel Id for the finance. The adjoining option list displays all valid channels maintained in the system. You can select the appropriate one.

**Intermediary Group**

Specify the intermediary group. The adjoining option list displays all valid intermediary groups maintained in the system. You can select the appropriate one.

**KYC Required**

Check this box to indicate the KYC check is required for the customer.

If you check this box, the system will evaluate a business rule. Based on that rule, the system initiates both Internal KYC and External KYC during application entry and verification stage.

If you do not check this box, the system then skips the Internal KYC and External KYC stages after completing the application entry and verification stages.

**Auto Decision Required**

Check this box to enable auto decision on finance application. If you check this box, based on the applicant credit score – auto decision mapping maintained in 'Auto Decision' screen, the system decides whether to approve, reject, recommend approval or recommend rejection of the application. If you do not check this box, the system will not make an auto decision with regard to approval of the application.

You can set the status of this check box only during Application Entry stage.

**External Credit Check Required**

Check this box to enable external credit bureau service for credit evaluation of the finance applicant.

If you check this box, the system will automatically initiate external credit check. If you do not check this box, the system will not initiate external credit bureau check.

The credit check initiation happens before underwriting stage.

## **Applicant Details**

### **Type**

Select the type of the customer from the drop-down list provided. The following options are available:

- Primary
- Co-Applicant

### **Existing**

Check this box to indicate if the customer applying for the finance is an existing customer of the bank.

### **Local Branch**

Specify the local branch (home branch) of the finance applicant. Select the appropriate one from the option list.

### **Customer No**

The system displays the customer number. However, you can modify it. For existing customers you need to select the customer number from the option list provided.

Click 'Default' button to default the details of existing customers.

The system defaults the customer number if the local branch is specified and the check box 'Existing' remains unchecked.

### **Default**

On clicking the default button after specifying the customer number, the system displays the existing customer number.

On clicking the default button without specifying the customer number, the new customer number gets defaulted.

If the branch code is not specified then the application branch gets defaulted.

### **Short Name**

Specify the short name of the applicant.

### **Customer Name**

Specify the customer name.

### **National Id**

Specify the country of which the customer is a national or select the country code from the option list provided.

### **Responsibility**

Specify the Co-Applicant's Responsibility for all parties other than primary Applicant.

### **Liability**

Specify the liability for all parties other than primary applicant.

### **RM ID**

Select the ID of the Relationship Manager from the adjoining option list.

### **RM Name**

Specify the name of the Relationship Manager of the finance applicant.

**Country**

This is the country as given in the address of correspondence of this customer.

**SSN**

Specify the SSN of the customer.

**Language**

As part of maintaining customer accounts and transacting on behalf of your customer,

**Customer Category**

In this category, you can classify customers of your bank.

**Nationality**

Specify the nationality of the customer.

**Financial Currency**

Specify the financial currency or select the financial currency from the option list provided.

**Mobile ISD Code +**

Specify the international dialling code for the mobile number of the customer. The adjoining option list displays valid ISD codes maintained in the system. Select the appropriate one.

**Mobile Number**

Specify the mobile number of the customer.

**Telephone ISD Code +**

Specify a valid international dialling code for the telephone number of the customer. The adjoining option list displays valid ISD codes maintained in the system. Select the appropriate one.

**Landline Number**

Specify the landline number of the customer.

**E-mail**

Specify the E-mail address of this customer.

**Fax ISD Code**

Specify the international dialling code for the fax number of the customer. The adjoining option list displays valid ISD codes maintained in the system. Select the appropriate one.

**Fax**

Specify the fax number of the customer.

**Retail****First Name**

Specify the First name of the customer.

**Middle Name**

Specify the Middle name of the customer.

**Last Name**

Specify the Last name of the customer.

**Salutation**

Select the salutations of customer from the drop-down list provided. The following options are available:

- Mr.
- Mrs
- Miss
- Dr

**Gender**

Select the gender of the customer from the drop-down list provided. The following options are available:

- Male
- Female

**Birth Place**

Specify the birth place of the customer.

**Birth Country**

Specify the birth country of the customer. If 'FATCA Applicable' is enabled at the bank level, then it is mandatory to specify the birth country.

**Date of Birth**

Specify the date of birth of the customer.

**Mother Maiden Name**

Specify the mother maiden name.

**Passport Number**

Specify the passport number of beneficial owner.

**Passport Issue Date**

Specify the issue date of the passport.

**Passport Expiry Date**

Specify the expiry date of the passport.

**Marital Status**

Indicate the marital status of the customer here. You may select one of the following from the list available here:

- Single
- Married
- Divorcee
- Remarried
- Separated
- Spouse Expired

**Dependents**

Specify the number of family members (children and others) who are dependent on the customer financially. You can indicate any number between 0 and 99.

## **Corporate Details**

### **Incorp Date**

Specify the date on which the customer's company was registered as an organization.

### **Capital**

Specify the particular customer's various financial details like total Paid Up capital.

### **Net Worth**

Specify the Net worth of the customer organization,

### **Business Description**

Specify the nature of the business and the business activities carried out by the customer organization.

### **Country**

Specify the Country of registration of the office of the corporate.

## **Power of Attorney**

---

### **Note**

If the FATCA is enabled at the bank and the check box 'Power of Attorney' is checked here, then it is mandatory to specify the Power of Attorney information.

---

### **Power of Attorney**

Check this box to indicate that the customer account is to be operated by the power of attorney holder.

### **Holder Name**

The person who has been given the power of attorney.

### **Address**

Specify the address of the power of attorney holder.

### **Country**

Specify the country of the power of attorney holder.

### **Nationality**

Specify the nationality of the power of attorney holder.

### **Telephone ISD Code +**

Specify the international dialling code for the telephone number of the power of attorney holder. The adjoining option list displays valid ISD codes maintained in the system. Select the appropriate one.

### **Telephone Number**

Specify the telephone number of the power of attorney holder.



## **Account Details**

### **Account Branch**

Select the account branch from the adjoining option list.

### **Account Number**

The account number gets generated when you click on 'Default' button, after specifying the account class.

If the account branch is auto-generation enabled, then the account number gets auto-generated.

### **Account Class**

Specify the account class or select the account class of the customer from the option list provided.

Click 'Default' button to view the account generation details through 'Customer Account Mask' screen.

The screenshot shows a software window titled "Customer Account Mask". It contains several input fields for data entry: "Customer No", "Account Class", "Account Code", "Currency", "Account Currency Type", and "Account Mask". Below these fields are two rows of checkboxes. At the bottom right of the window are "Ok" and "Exit" buttons.

## **US Resident Status**

### **Permanent US Resident Status**

Check this box to indicate that the corresponding director is a permanent US resident.

### **Visited US in last 3 years?**

Check this box to indicate that the beneficial owner has visited U S in the last three years.

## **2.10.3 Capturing Customer MIS**

You can capture the MIS details for the customer, if any by clicking 'MIS' button in the Application Entry screen.

The 'Customer MIS' screen gets displayed where you can maintain the MIS details.

Customer MIS

Application Number \* IslamicIstisnaAccount4

Customer No \* 00006651

MIS Group

Local Branch \* 000

Link to Group

Default From MIS Group

Customer MIS Composite MIS

Customer MIS Classes

1 Of 1

MIS Class MIS Code

Change Log | Transfer Log

Ok Cancel

## 2.10.4 Capturing Customer Account MIS

You can capture the MIS details for the Customer Accounts by clicking 'Customer Account MIS' button in the Application Entry Screen.

The 'Customer Account MIS' screen gets displayed where you can maintain the MIS details.

Customer Account MIS

Application Number \* IslamicIstisnaAccount4

Customer \* 00006651

Branch Code \* 000

Account \*

Account Class \*

Currency \* GBP

Calc Method

Rate Code

Rate Type \* Fixed

Reference Rate

Spread

Pool Code

Account Level

Link to Group

MIS Group

Default MIS Group

Transaction MIS

Transaction MIS 1

Transaction MIS 2

Transaction MIS 3

Transaction MIS 4

Transaction MIS 5

Transaction MIS 6

Transaction MIS 7

Transaction MIS 8

Transaction MIS 9

Transaction MIS 10

Composite MIS

Composite MIS 1

Composite MIS 2

Composite MIS 3

Composite MIS 4

Composite MIS 5

Composite MIS 6

Composite MIS 7

Composite MIS 8

Composite MIS 9

Composite MIS 10

Cost MIS

Cost MIS 1

Cost MIS 2

Cost MIS 3

Cost MIS 4

Cost MIS 5

Change Log | Transfer Log

Ok Cancel

## 2.10.5 Details Tab

The address and employment related details of the customer corresponding to the Lead Id selected are displayed in this tab. You can modify these details if required.

The screenshot shows the 'Islamic Ijarah Loan Application Entry' form, specifically the 'Details' tab. The form is divided into several sections:

- Application Details:** Includes fields for Application Category, Product Code, Description (Ijara-Financial with ass), Application Branch (000), Application Date (2011-01-04), Lead Id, Enquiry ID (Default), Application Number (IslamicIjarahAccount37), User Reference, Application Priority (Low), and Application Status (Application Entry).
- Applicant Details:** Includes Type (Primary), Local Branch (000), Customer No (000006150), and Customer Name.
- Address Details:** Includes Address Type (Permanent), Current checkbox, and fields for Address Line 1, Address Line 2, Address Line 3, Country, Zip, and Contact Number.
- Employment Details:** Includes Employer, Employment Type (Full Time), Occupation, Designation, Employee Id, Address Line 1, Address Line 2, Address Line 3, Country, Zip, Phone Number, Extension, Contact Phone, Contact Name, Contact Extension, Comments, and Department.

The form has a navigation bar at the bottom with tabs: Documents, Multiple Asset, Customer Dedupe, Finance Dedupe, Customer MIS, Customer Account MIS, and Customer/Account Fields. There are also buttons for Previous Remarks, Remarks, Audit, Outcome, and Exit.

In this screen, you can capture multiple address and employment details, if required.

## 2.10.6 Financials Tab

You can capture the financial details corresponding to the customer in this screen.

The screenshot displays the 'Islamic Ijarah Loan Application Entry' window. The 'Financial' tab is selected, showing 'Income Details' and 'Liability Details' sections. The 'Income Details' section has a table with columns: Income Type, Frequency, Currency, and Amount. The 'Liability Details' section has a table with columns: Liability Type, Liability Sub Type, Frequency, Currency, Amount, Account Balance, Start Date, and End Date. The 'Asset Details' section is also visible, with fields for Type, Asset Sub Type, Description, Make, Model, Manufacture Year, Body, Reg#, Address Line 1, Address Line 2, Address Line 3, Width, and Length. The bottom of the screen shows a navigation bar with links like 'Documents', 'Multiple Asset', 'Customer Dedupe', 'Finance Dedupe', 'Customer MIS', 'Customer Account MIS', and 'Customer/Account Fields'. There is also a 'Previous Remarks' section and an 'Outcome' dropdown menu.

### Income Details

You can capture the following details corresponding to the finance applicant's income:

#### Income Type

Select the type of income associated with the customer from the drop-down list provided. The following options are available:

- Salary
- Rent
- Business
- Others

#### Currency

Specify the currency in which the customer draws his income or select the currency from the option list provided.

#### Amount

Specify the amount that the customer draws as his income.

**Frequency**

Select the frequency at which the customer earns income. The following options are available in the drop-down list:

- Daily
- Weekly
- Monthly
- Quarterly
- Half Yearly
- Yearly

**Liability Details**

You can capture the following details corresponding to the finance applicant's liabilities:

**Liability Type**

Select the type of the liability from the following options provided in the drop-down list:

- Finance
- Lease
- Rent
- Others

**Liability Sub Type**

Specify the sub type corresponding to the liability.

**Frequency**

Select the frequency at which the customer pays his liability amount. The following options are available in the drop-down list:

- Daily
- Weekly
- Monthly
- Quarterly
- Half Yearly
- Yearly

**Amount**

Specify the amount that the customer pays as his liability.

**Account Balance**

Specify the balance associated with the liability account.

**Start Date**

Specify a start date for the liability or select the start date by clicking the 'Calendar' icon.

**End Date**

Specify an end date for the liability or select the end date by clicking the 'Calendar' icon.

**Asset Details****Type**

Select the type of the asset from the following options available in the drop-down list:

- Vehicle

- Home
- Others

**Asset Sub Type**

Specify the sub type associated with the asset.

**Description**

Specify a suitable description for the asset type.

**Asset Value**

Specify the value associated with the asset.

**Vehicle**

You can specify the following details for the asset type 'Vehicle'.

**Make**

Specify the make of the vehicle.

**Model**

Specify the model of the vehicle.

**Manufacturing Year**

Specify the year of manufacture of the vehicle.

**Body**

Specify the body details of the vehicle.

**Reg#**

Specify the registration number of the vehicle.

**Home****Address Line 1-3**

Specify the address of customer's residence in the three Address lines provided.

**Width**

Specify the width of the customer's residence.

**Length**

Specify the length of the customer's residence.

**Occupancy**

Specify the number of people who occupy of the customer's residence.

**2.10.7 Requested Tab**

The details related to the requested finance corresponding to the Lead Id selected are displayed in this tab. You can modify these details if required. If you have selected an 'Enquiry ID' for the customer, then the requested details that have been stored for the corresponding finance proposal are displayed here.

You can also capture the following itemization details corresponding to the requested finance:

## **Requested Details**

### **Requested Currency**

Specify the currency for transaction. The adjoining option list displays all valid currencies maintained in the system. You can select the appropriate one.

### **Requested Amount**

Specify the amount requested corresponding to the itemization specified.

### **Tenor (In Months)**

Enter the tenor in months.

### **Rate**

Enter the profit rate for the finance.

### **Hamish Jiddayah**

Specify the amount paid as *Hamish Jiddayah*.

### **Promotion Id**

Specify a unique 4-character alphanumeric code to identify the promotion in the system.

### **No of Installments**

Specify the requested Number of Finance Installments/Schedules.

### **Frequency**

Specify the requested Finance Schedule Frequency.

### **Unit**

Select the requested Finance Schedule Frequency Unit/Basis from the adjoining drop down list.

The system defaults the values of the following in the loan block in the underwriting stage:

- No of installments
- Frequency
- Unit

## Financing against Salary

Check this box to indicate that the finance should be associated with the applicant salary account.

## Financing Purpose

Give a brief description on the purpose of financing.

## Itemization Details

### Itemization

Specify the tenor itemization that is required. For example, you can specify the itemizations like 'Booking Amount', 'Payment', 'Interiors' etc.

### Amount

Specify the amount requested corresponding to the itemization specified.

### Comments

Give your comments, if any corresponding to the itemization.

## 2.10.8 Limits Tab

You can capture the details related to the limits provided by the customer in this tab.

The screenshot shows the 'Limits Tab' of the 'Islamic Ijarah Loan Application Entry' form. The form is divided into several sections: 'Applicant Details', 'Main', 'Details', 'Financial', 'Requested', 'Limit', 'Collateral', and 'Comments'. The 'Limit' tab is currently selected. The 'Limit' section contains fields for 'Line Code', 'Line Serial', 'Main Line Code', 'Line Branch', 'Line Currency', 'Limit Amount', 'Collateral Amount', 'Effective Line Amount', and 'Basis'. The 'Collateral' section contains fields for 'Collateral Amount', 'Effective Line Amount', and 'Basis'. The 'Requested' section contains fields for 'Requested Amount', 'Effective Line Amount', and 'Basis'. The 'Financial' section contains fields for 'Financial Amount', 'Effective Line Amount', and 'Basis'. The 'Details' section contains fields for 'Details Amount', 'Effective Line Amount', and 'Basis'. The 'Main' section contains fields for 'Main Amount', 'Effective Line Amount', and 'Basis'. The 'Comments' section contains a text area for comments. The form also includes a 'Save' button and a 'Hold' button. The 'Outcome' dropdown menu is set to 'Audit'.

You can specify the following details here:

## Liability Details

### Liability Number

Specify the Liability Number. If the Liability Number is customer group then all customers under this group should have same Liability Number.

### Liability Name

Specify the Liability Name here. A maximum of 35 characters are allowed in this field.

### Liability Branch

Specify the branch in which liability is associated.



**Liability Currency**

Specify the currency with which the liability is associated. This cannot be changed post authorization.

**Overall Limit**

Specify the overall limit amount for that liability. Value entered in the field will be in the currency stated above. If liability is of customer group then overall limits stated will be common to all the customers.

**Line Details****Line Code**

Specify the Line Code to which the liability ID is to be associated with. Allocating credit limits for the Line-Liability combination can be done. The customer(s) who fall under this Liability Code will in turn avail credit facilities under this Credit line.

By linking a Credit Line to a Liability code the customer also gets linked to the Credit Line. This is true because a Liability code has been assigned to every credit seeking customer and the credit facilities granted to the customer are defined and tracked against this code.

**Line Serial**

Each time a customer - line code combination is specified, Oracle FLEXCUBE ELCM system assigns a unique serial number to the combination. This serial number is unique to the line-liability code combination. Thus, for every new record entered for a Line-Liability combination, a new serial number is generated. The Line - Liability - Serial number forms a unique combination.

**Line Branch**

Select the line branch code from the adjoining option list.

**Main Line Code**

Specify the main line code. The adjoining option list displays all valid main line codes maintained in the system. You can choose the appropriate one.

**Line Currency**

Specify the currency in which the facility is defined. The currency that has been selected will have the following implications:

- The limit amount that has been specified for this Line-Liability combination is taken to be in this currency.
- The line that has been defined will be available for Utilization only in the line currency, unless specified otherwise under Currency Restrictions in this screen.

Once the entry is authorized you cannot change the currency.

If the limit allotted to this Line-Liability combination can be utilized by accounts and transactions in currencies other than the limit currency, the limit utilization will be arrived at by using the mid rate for the currency pair as of that day.

**Expected Limit Amount**

Enter the expected limit amount.

**Collateral Amount**

The system displays the collateral amount here.

**Effective Line Amount Basis**

For defining drawing power of line the elements mentioned below are treated as the basis for the effective line amount calculation.

- Limit Amount + Collateral Contribution
- Maximum Credit Turnover Allowed
- Minimum Limit

#### **Effective Line Amount**

The effective line amount basis will be validated for the following criteria:

- Effective line amount basis will be defaulted from the template
- Effective line amount basis will be made as a mandatory field
- Effective line amount basis will be allowed to change only before first authorization of line

The Effective Limit Amount can be modified only before the first authorization of the Line.

#### **Additional Line Amount**

Enter the effective line amount.

#### **Pool Details**

##### **Pool Code**

Specify the Pool Code here. The pool code assigned to each collateral pool can be linked to a Liability while creating credit limits.

##### **Pool Description**

Specify a brief description of the collateral pool here.

##### **Pool Currency**

Specify the currency in which the Collateral Pool has to be maintained.

##### **Pool Amount**

The entire Collateral Linked amount will be displayed in this field.

##### **Pool Utilized**

This field displays the pool amount that has been linked to a various credit lines, hence displaying the total pool amount utilized at any point in time.

### **2.10.9 Collaterals Tab**

You can capture the details related to the collaterals provided by the customer in this tab.

**Islamic Ijarah Loan Application Entry**

Save | Hold

Application Category \* IJAC1 | Lead Id | Application Number \* IslamicIjarahAccount37  
Product Code \* IJF3 | Enquiry ID | User Reference \*  
Description Ijara-Financial with ass | Default | Application Priority Low  
Application Branch \* 000 | Application Status Application Entry  
Application Date \* 2011-01-04

**Applicant Details**

Type Primary | Local Branch 000 | Customer No 000006149 | Customer Name

**Collateral Details**

1 Of 1

Collateral Branch \* | Collateral ID \* | Collateral Description | Collateral Currency \* | Collateral Value \*  
Default

Start Date | End Date | Collateral Category \* | Collateral Type Normal | Linked Percent (%) | Linked Amount | Haircut %

Revalue Collateral | Revaluation Date | Revision Date | Charge Type | Utilization Order | Commitment Product

**Market Value Based**

Security Id | Number Of Units / Nominal Value | Cap Amount

**Guarantor Based**

Guarantor Id | Rating

**Haircut Schedule**

1 Of 1

Effective Date \* | Haircut %

**Vehicle Details**

1 Of 1

Vehicle ID \* | Vehicle Number | Year | Make | Model | Body | Usage | Valuation Source None | Valuation Status Not Required

**Covenant Details**

1 Of 1

Covenant Name *	Description	Reversal Date	Mandatory	Grace Days	Notice Days	Due Date On

Documents | Multiple Asset | Customer Dedupe | Finance Dedupe | Customer MIS | Customer Account MIS | Customer/Account Fields

Previous Remarks | Remarks | Outcome | Audit | Exit

In this screen, specify the following details to facilitate vehicle evaluation:

## **Collateral Details**

### **Collateral Branch**

Select the finance applicant's collateral branch from the adjoining option list.

### **Collateral ID**

Select the collateral ID from the adjoining option list.

### **Collateral Description**

Give a brief description on the collateral.

### **Collateral Currency**

Select the collateral currency from the adjoining option list.

### **Collateral Value**

Specify the collateral value.

### **Start Date and End Date**

Specify the tenor of the collateral using the Start Date and End Date fields. The collateral is considered effective only during this period.

### **Collateral Category**

Select the collateral category from the adjoining option list.

**Collateral Type**

Select the collateral from the adjoining drop down list.

The options are:

- Market based
- Guarantee
- Normal

**Linked Percent**

Specify percentage of the part of the collateral amount which has to be linked to the pool.

**Linked Amount**

Specify the part of the collateral amount which has to be linked to the pool.

**Haircut %**

Specify the bank's margin (Haircut) to be assigned for Collateral. Haircut% applied by the system as per the Haircut schedule would be displayed here

**Revalue Collateral**

Check this box to revalue the collateral.

**Revaluation Date**

Specify the date on which the next revaluation has to be done.

**Revision Date**

Specify the date on which this collateral has to be revisited for review.

**Charge Type**

Select the charge type from the adjoining drop down list:

- Lien
- Pledge
- Hypothecation
- Mortgage
- Assignment
- This is only for information and not for processing.

**Utilization Order**

Specify the utilization order.

**Commitment Product**

Select the product code from the adjoining option list to be used for creating the commitment contract.

In this screen, specify the following details to facilitate vehicle evaluation:

**Market Value Based****Security ID**

Select the security id from the option list.

**Number of units/Nominal value**

Specify the number of units.

**Cap Amount**

Specify the cap amount.

**Guarantor Based****Guarantor ID**

Select the Guarantor Id from the option list.

**Rating**

The system displays the rating.

**Vehicle Details**

You can capture the details of the vehicle which is to be evaluated in the following fields:

**Identification Number**

Enter the unique identification number associated with the vehicle.

**Year**

Specify the year of manufacture for the vehicle.

**Make**

Specify the make of the vehicle.

**Model**

Specify the vehicle model.

**Body**

Specify the vehicle body details.

**Usage**

Specify the mileage used by the vehicle till date.

These details will be used at the underwriting stage to evaluate the vehicle

**2.10.10 Vehicle Asset**

Click 'Vehicle Asset' button 'Ijarah Application Entry' screen to invoke 'Vehicle Asset' screen

Here you can capture the following details:

### Account Number

The account number is defaulted from the 'Account Details - Main' screen.

### Asset Sequence Number

The system generates a sequence number for the asset and displays it here.

### Status

The status of the asset is displayed here. The statuses available are 'Active' and 'Settled'. During account initiation the status will be 'Active'. Once the prepayment of the asset begins the asset will be completely settled. Then the status will change to 'Settled'. An asset can only be completely settled. No partial payment is allowed.

### Vehicle Information

#### Asset Type

Select the type of asset from the drop-down list. The options available are:

- New - New Asset
- Used - Used Asset

**Asset Category**

Select the category to which the asset belongs from the option list. This list displays all options maintained using the 'Limits Type Maintenance' screen.

**Application Number**

Specify the application number for the asset here.

**Color**

Specify the color of the vehicle.

**Class**

Specify the class of the vehicle.

**Number of Cylinder**

Specify the number of cylinders for the vehicle. This has to be a numeric value.

**Vehicle Condition**

Describe the condition of the vehicle.

**Vehicle Description**

Enter a description for the vehicle. For example: Car, Van etc.

**Make**

Select the code indicating the make of the vehicle from the option list. All the vehicle maker codes, that you have maintained in the 'Vehicle Maker Details' screen, are listed for selection.

**Sub Model**

Select the sub-model of the vehicle from the adjoining option list. This list displays all models maintained using the 'Vehicle Maker Details' screen.

**Year Model**

Specify the year when the model was first launched.

**Year of Manufacture**

Specify the year in which the vehicle was manufactured.

**Engine Number**

Specify the engine number of the vehicle here. This can be an alphanumeric value.

**Chassis Number**

Specify the chassis number of the vehicle here.

**Registration Details****Type**

Specify the registration type here. You can choose from the following values in the adjoining drop-down list:

- S – Self
- TP – Third Party
- N - None

**Name**

Specify the name in which the vehicle is registered.

**Emirate**

Select the emirate in which the vehicle was registered, from the option list. All the emirates maintained using the 'Limits Type Maintenance' screen will be listed for you to select.

**Registration Number**

Specify the registration number of the vehicle here.

**Date**

Specify the date on which the vehicle was registered.

**Delivery Date**

Specify the date on which the vehicle was delivered.

**Specifying Vendor Details****Vendor Code**

Select the vendor code from the option list. All the vendor codes maintained using the 'Vendor Maintenance' screen, are listed for you to select.

**Vendor Name**

Once the Vendor code is selected the corresponding vendor name is defaulted here.

**Agent Sales Staff Name**

Specify the name of the agent sales staff.

**Agent Name**

Specify the name of the agent.

**Agent Branch**

Specify the agent branch.

**Amount Details****Currency**

Specify the currency of the account.

**Requested Amount**

Specify the amount requested to be financed.

**% Amt Financed/Appraised Value**

Specify the percentage of amount financed that is appraised.

**Appraiser Details****Appraiser Name**

Specify the name of the appraiser here.

**Appraised Value**

Specify the value appraised.

**Appraisal Date**

Specify the date on which the appraisal was done.

**Total Amount Details****Downpayment**

Specify the amount paid as down payment.



**Vehicle Value**

Specify the value of the vehicle.

**Maintenance Cost**

Specify the maintenance cost of the vehicle.

**Insurance Amount**

Specify the insurance amount for the vehicle.

**Asset Finance Amount**

Specify the amount financed for the asset.

**Insurance Details****Insured By Bank**

Check this box to indicate that the asset is insured by the bank.

**Insurance Company**

Select the name of the company through which the assets is insured.

**Premium Amount**

Specify the premium amount to be paid for the insurance.

**Balance Details****Outstanding Principal**

The outstanding principal on the account for this vehicle is displayed here.

**Outstanding Profit**

The outstanding profit on the account for this vehicle is displayed here.

**2.10.11 Equipment Asset**

Click 'Equipment Asset' button 'Islamic *Ijarah* Application Entry' screen to invoke 'Equipment Asset' screen.

Here you can capture the following details:

### Account Number

The account number is defaulted from the 'Account Details - Main' screen.

### Asset Sequence Number

The system generates a sequence number for the asset and displays it here.

### Status

The status of the asset is displayed here. The statuses available are 'Active' and 'Settled'. During account initiation the status will be 'Active'. Once the prepayment of the asset begins the asset will be completely settled. Then the status will change to 'Settled'. An asset can only be completely settled. No partial payment is allowed.

### Equipment Details

#### Engine Number

Specify the engine number of the equipment here.

#### Equipment Location

Specify the location where the equipment is.

#### Street

Specify the name of the street where the equipment is.

**Area**

Select the area where the equipment is from the option list. The different areas that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

**City**

Select the city where the equipment is from the option list. The different cities that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

**Country**

Select the country where the equipment is from the option list. The different countries that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

**Owners**

Specify the name of the person who owns the equipment.

**Description**

Enter a description for the equipment.

**Currency**

Specify the currency of the account.

**Downpayment**

Specify the amount paid as down payment.

**Asset Finance Amount**

Specify the amount financed for the asset.

**Seller Details****Vendor Code**

Select the vendor code from the option list. All the vendor codes maintained using the 'Vendor Maintenance' screen is listed for you to select.

**Vendor Name**

The vendor name corresponding to the vendor code selected is displayed here.

**Selling Date**

Specify the date on which the equipment was sold.

**Invoice Date**

Specify the date on which the invoice was created.

**Invoice Number**

Specify the invoice number here.

**Balance Details****Outstanding Principal**

The outstanding principal on the account for this equipment is displayed here.

**Outstanding Profit**

The outstanding profit on the account for this equipment is displayed here.

## **Evaluator Details**

### **Name**

Specify the name of the evaluator here.

### **Value**

Specify the evaluated value of the equipment.

### **Date**

Specify the date of evaluation.

## **2.10.12 Property Asset**

Click 'Property Asset' button 'Ijarah Application Entry' screen to invoke "Property Asset" screen.

The screenshot shows the 'Multiple Asset' application window with the 'Property' tab selected. The window contains the following sections:

- Application Number:** IslamicIjarahAccount6255
- Asset Status:** Active
- Asset Sequence Number:** 1
- LBL\_PROPERTY\_DET:**
  - New Property Type:** No
  - Property Type:**
  - Description:**
  - Building Name:**
  - Builder Name:**
  - Project Name:**
  - Wing Name:**
  - District/Area:**
  - Area In Other Country:**
  - Plot Number:**
  - Lot Number:**
  - Property Status:**
  - Property Area:**
  - Property Usage:**
  - Property Area In:**
  - Date of Completion:**
  - Title Deed Number:**
  - Registration On Name Of:**
  - Reg#:**
  - Registration Date:**
  - Title Deed Issue Date:**
  - Title Deed Issue From:**
  - Villa/Apartment Number:**
  - Building compound Name:**
  - Street Name:**
  - Post Box Number:**
  - Emirate:**
  - Area In Emirate:**
  - City:**
  - Country:**
  - Mortgage Degree:**
- Amount Details:**
  - Currency:**
  - Requested Amount:**
  - Hamish Jiddayah Amount:**
  - Valuation:**
  - Insurance Value:**
  - Asset Finance Amount:**
- Insurance Details:**
  - Insurance Company:**
  - Insurance Paid By:**
  - Premium Amount:**
  - Insurance Name:**
  - Expiry Date:**
- Property Management:**
- Vendor Details:**

At the bottom right, there are 'Ok' and 'Cancel' buttons.

Here you can capture the following details:

### **Account Number**

The account number is defaulted from the 'Account Details - Main' screen.

### **Asset Sequence Number**

The system generates a sequence number for the asset and displays it here.

### **Status**

The status of the asset is displayed here. The statuses available are 'Active' and 'Settled'. During account initiation the status will be 'Active'. Once the prepayment of the asset begins

the asset will be completely settled. Then the status will change to 'Settled'. An asset can only be completely settled. No partial payment is allowed.

## **Property Details**

### **Property Type New**

Select if the property is new or old. The options available are:

- Y - Yes
- N - No

### **Type of Property**

Select the type of property from the option list. The types of properties that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

### **Description**

Specify a description for the property.

### **Builder Name**

Specify the name of the builder of the property.

### **Project Name**

Specify the name of the project.

### **Building Name**

Specify the name of the building for which finance is taken.

### **Wing Name**

Specify the name of the wing in which the property is.

### **District/Area (Hoz Raqam)**

Select the district or area within the selected Emirate by clicking on the option list. The different districts within the Emirates that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

### **City**

Select the city where the property is by clicking on the option list. The different cities that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

### **Area in Another Country**

Select the area in another country where the property is by clicking on the option list. The different areas in another country that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

### **Plot Number**

Specify the plot number here.

### **Property Status**

Specify the status of the property financed.

### **Property Area**

Specify the area of the property.

### **Property Usage**

Specify the usage of the property here. For example: Primary, Secondary etc.

### **Date of Completion**

Specify the date of completion of the property construction.

**Title Deed Number**

Specify the title deed number. This has to be an alphanumeric value.

**Registered on Name**

Specify on whose name the property is registered.

**Title Deed Issued From**

Specify from where the title deed was issued.

**Registration Number**

Specify the registration number of the property here.

**Date**

Specify the date on which the property was registered.

**Title Deed Issue Date**

Specify the date on which the title deed was issued.

**Villa/Apartment Number**

Specify the number of the villa or the apartment.

**Building Compound Name**

Specify the name of the compound in which the building is located.

**Street Name**

Specify the name of the street in which the property is located.

**PO Box**

Specify the post office box number of the location where the property is located.

**Emirate**

Select the Emirate where the property is by clicking on the option list. The Emirates that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

**Area within Emirate**

Specify the area within the selected Emirate by clicking on the option list. The different areas with Emirate that you have maintained using the 'Limits Type Maintenance' screen will be listed here for selection.

**Country**

Specify the country where the property.

**Mortgage Degree**

Specify the degree of mortgage of the property.

**Lot Number**

Specify the lot number of the property.

**Vendor Details****Vendor Code**

Select the vendor code from the option list. All the vendor codes maintained using the 'Vendor Maintenance' screen, are listed for you to select.

**Vendor Name**

The vendor name corresponding to the vendor code selected is displayed here.

### **Amount Details**

#### **Currency**

Specify the currency of the account.

#### **Requested Amount**

Specify the amount requested for finance.

#### **Downpayment**

Specify the amount paid as down payment.

#### **Property Value**

Specify the value of the property here.

#### **Insurance Value**

Specify the amount for which the property is insured.

#### **Asset Finance Amount**

Specify the amount financed for the asset.

### **Insurance Details**

#### **Insurance Company**

Select the name of the company from which insurance coverage is taken for the property.

#### **Insurance Paid By**

Specify by whom the insurance for the property is paid.

#### **Premium Amount**

Specify the premium amount to be paid for the insurance.

#### **Insured Name**

Specify on whose name the insurance is taken.

#### **Insurance Expiry Date**

Specify the date on which the insurance expires.

### **Evaluator Details**

#### **Name**

Specify the name of the evaluator in this field.

#### **Value**

Specify the evaluation value in this field.

#### **Date**

Specify the date of evaluation in this field.

### **Balance Details**

#### **Outstanding Principal**

The outstanding principal on the finance contract for this property is displayed here.

#### **Outstanding Profit**

The outstanding profit on the finance contract for this property is displayed here.

#### **Vendor Type**

Select the vendor type from the drop-down list. The options available are:

- C - Contractor
- N - Consultant
- P - Project Manager

### Chosen By

Select by whom the property is chosen from the drop-down list. The options available are:

- B - Bank
- C - Customer

### Code

Select the vendor code from the options list available.

### Name

The name of the vendor is displayed here.

### Account Value

Specify the value of the account here.

### Date

Specify the date of the contract here.

### Construction Start Date

Specify the date on which the construction of the property started.

### Proposed Completion Date

Specify the proposed date of completion of the property.

## 2.10.13 Comments Tab

In this tab, you can specify comments, if any, related to the finance application.

The screenshot shows the 'Islamic Ijarah Loan Application Entry' form with the 'Comments' tab selected. The form includes fields for Application Category, Product Code, Description, Application Branch, Application Date, Lead Id, Enquiry ID, Application Number, User Reference, Application Priority, and Application Status. The 'Comments' tab is active, showing a large text area for entering remarks. The bottom of the form has a navigation bar with tabs: Documents, Multiple Asset, Customer Dedupe, Finance Dedupe, Customer MIS, Customer Account MIS, and Customer/Account Fields. The 'Previous Remarks' and 'Remarks' tabs are visible, along with an 'Audit' button and an 'Outcome' dropdown menu.

You can specify the following details here:

### Sequence Number

The sequence number is automatically generated by the system.



### Comments

Specify comments, if any, to be associated with the finance application.

### Comment By

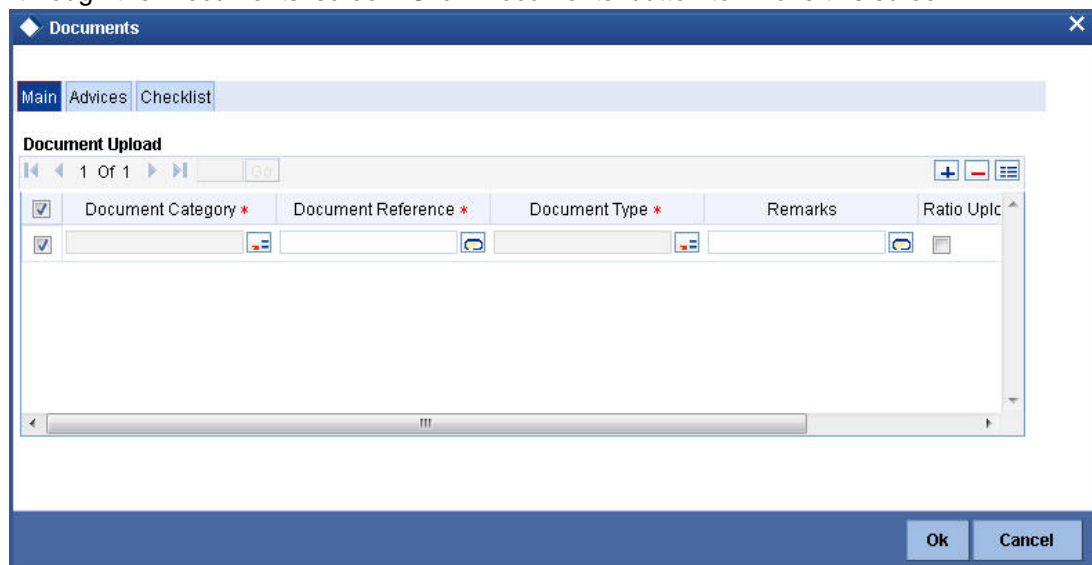
The system defaults the name of the commenter.

### Comment Date

Specify the date on which the comment was given or select the date by clicking the 'Calendar' icon.

## 2.10.14 Capturing Document Details

You can capture the customer related documents in central content management repository through the 'Documents' screen. Click 'Documents' button to invoke this screen.



Here, you need to specify the following details:

### Document Category

Specify the category of the document to be uploaded.

### Document Reference

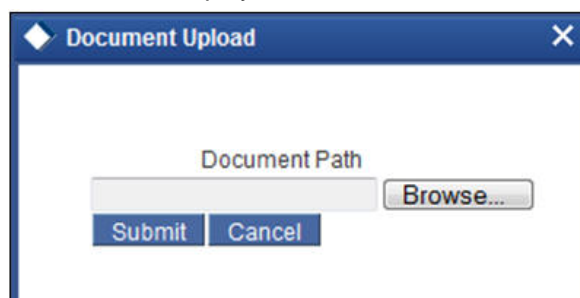
The system generates and displays a unique identifier for the document.

### Document Type

Specify the type of document that is to be uploaded.

### Upload

Click 'Upload' button to open the 'Document Upload' sub-screen. The 'Document Upload' sub-screen is displayed below:



In the 'Document Upload' sub-screen, specify the corresponding document path and click the 'Submit' button. Once the document is uploaded through the upload button, the system displays the document reference number.

### View

Click 'View' to view the document uploaded.

In 'Ijarah Lending' process, 'Document Upload' feature is not available in all the stages. Its availability in this process is given below:

Stage Title	Function Id	Doc Callform Exists	Upload(Available/Not Available)	View(Available/Not Available)
Application Entry	ORDIJAAE	Available	Available	Available
Application Verification	ORDIJAAV	Available	Available	Available
Application Management Verification	ORDIJAMV	Available	Available	Available
Internal Black-list Check	ORDIJAKI	Available	Available	Available
External Black-list Check	ORDIJAKE	Available	Available	Available
Underwriting	ORDIJAUD	Available	Available	Available
Finance Approval	ORDIJAAR	Available	Available	Available
Document Verification	ORDIJADV	Available	Available	Available
Customer / Account / Liability / Finance / Collateral Creation	ORDIJMCU	Available	Available	Available
User Acceptance	ORDIJUSA	Not Available		
Manual Liquidation	ORDIJPMT	Not Available		
Add to Inventory or Move to Stock	ORDIJPRO	Not Available		

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option.

Workflow Reference	Transaction Reference	Title	Customer Name	Creation Date(FromTo)	Priority	Channel	Originated By	Status	Comment
OpenSavingsAccount5975		Receive And Verify		2013-09-02 10:17:21 IST	Low				
RetailLending5015		Application Input		2013-09-02 15:13:48 IST	Low				
RetailLending5018		Application Input		2013-09-02 15:18:41 IST	Low			NEWAPP	
IslamicIslamicAccount5028		Application Entry		2013-09-02 16:21:47 IST	Low				
RetailLending5035		Application Input		2013-09-02 17:13:00 IST	Low				
RetailLending5036		Application Input		2013-09-02 17:16:24 IST	Low				
OpenSavingsAccount5045		Receive And Verify	DAVID BOON	2013-09-02 19:03:56 IST	Low	FLEXCUBE	SUPPORT01	RECWNIFY	
OpenSavingsAccount5063		Input savings account details	DAVID BOON	2013-09-02 21:09:55 IST	Low	FLEXCUBE	SUPPORT01	RECWNIFY	
RetailLending5077		Application Verification	DAVID BOON	2013-09-03 09:35:38 IST	Low			NEWAPP	
RetailLending5112		Application Verification		2013-09-03 15:12:17 IST	Low			VFYAPP	

All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The system displays the information message as "...xxx Acquire Successful"

Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open 'Ijarah Application Verification' screen.

## 2.11 Application Verification Stage

The information captured in the previous stage is verified in the Application Verification stage. Application verification is carried out by the user role 'CMROLE'.

You can key-in the finance application details required in 'Ijarah Application Verification' screen.

The details related to the finance application entry are displayed in this screen, which can be verified by the verifier. The details cannot be modified in this stage, but comments can be added appropriately. On completion of this stage, the advices that are maintained for the stage are generated.

The verifier can either send the application back to the previous stage if the information provided is not adequate or can cancel it if the information captured is not satisfactory.

If the application details are verified successfully, the verifier can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The verifier can select 'REJECT' to return the process to previous stage for data correction or 'CANCEL' to terminate the process.

On successful verification a message, stating that the task is successfully completed, gets displayed.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The system displays the information message as "xxx Acquire Successful"

## 2.12 Application Management Verification Stage

The information captured in the previous stage is verified for the second time and for second level approval in the Application management Verification stage. Application verification is carried out by the user role 'CMROLE'.

You can key-in the finance application details required in 'Ijarah Application Management Verification' screen.

The screenshot displays the 'Islamic Ijarah Management Verification' application window. The interface includes a top menu bar with 'Save' and 'Hold' options. The main area is divided into several sections: 'Application Details' (Application Category, Product Code, Description, Application Branch, Application Date, Lead Id, Enquiry ID, Application Number, User Reference, Application Priority, Application Status), 'Applicant Details' (Channel, Intermediary Group, KYC Required, External Credit Check Required, Auto Decision Required), and a table for 'Previous Remarks' and 'Remarks'. The bottom section features an 'Outcome' dropdown menu and an 'Exit' button. The application is designed for verifying finance application details.

The details related to the finance application entry are displayed in this screen, which can be verified by the verifier. The details cannot be modified in this stage, but comments can be added appropriately. On completion of this stage, the advices that are maintained for the stage are generated.

The verifier can either send the application back to the previous stage if the information provided is not adequate or can cancel it if the information captured is not satisfactory.

If the application details are verified successfully, the verifier can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The verifier can select 'REJECT' to return the process to previous stage for data correction or 'CANCEL' to terminate the process.

On successful verification a message, stating that the task is successfully completed, gets displayed.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side

of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The system displays the information message as "xxx Acquire Successful"

## 2.13 Internal Blacklist Check Stage

The information against Internal KYC and SDN checks are verified in Internal blacklist check stage.

Only users belonging to the 'CEROLE' (Compliance Executive) can perform this task. If you have requisite rights, acquire it from the list by clicking the 'Acquire' button adjoining the desired task. The following screen will be displayed.

The task will be moved to the 'Assigned' task list. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button. Go to the 'Acquired' task list and double-click on the record to invoke the following screen.

The screenshot shows the 'Islamic Ijarah Internal KYC Check' application window. The interface includes a top navigation bar with tabs: Main, Details, Financial, Requested, Limit, Collateral, and Comments. The 'Main' tab is active, displaying a form with the following sections:

- Application Details:** Fields for Application Category, Product Code, Description, Application Branch (000), Application Date (2011-01-04), Lead Id, Enquiry ID, Application Number, User Reference, Application Priority (Low), and Application Status (Application Entry).
- Channel and Intermediary Group:** Fields for Channel and Intermediary Group.
- Applicant Details:** A table with columns: Type, Existing, Local Branch, Customer No, Default, Short Name, Customer Name, National Id, Responsibility, Liability, RM ID, and RM Name. The table is currently empty.
- Personal Information:** Fields for Country, Nationality, Language, SSN, Customer Category, Financial Currency, Group Code, Home Phone, Work Phone, Mobile Phone, Mobile Number, Email, Fax, and Passport Number.
- Corporate Details:** Fields for First Name, Middle Name, Last Name, Salutation (Mr.), Gender (Male), Birth Place, Birth Country, Date of Birth, Mothers Maiden Name, Marital Status (Married), and Dependents.
- Power of Attorney:** Fields for Holder Name, Address, Country, Nationality, Telephone ISD Code, and Telephone Number.
- Account Details:** Fields for Account Branch, Account Class, and Account Number.
- US Resident Status:** A checkbox for 'Permanent US Resident'.

The bottom of the window features a 'Previous Remarks' section and a 'Remarks' section. The 'Remarks' section includes an 'Audit' dropdown menu and an 'Exit' button.

The system displays all the customers associated with the finance application with internal status displaying whether the customer information is available or not.



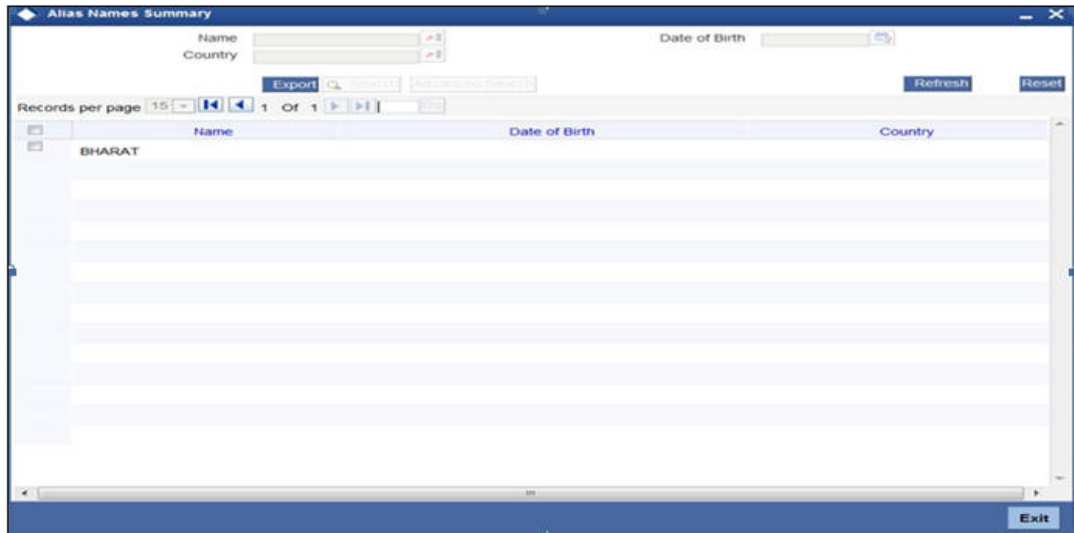
Click 'Review' button to view all customer information and perform KYC and SDN checks.

The screenshot shows the 'KYC Review' window. It has a title bar with a diamond icon and the text 'KYC Review'. Below the title bar, there are two input fields: 'Application Number' and 'Customer No'. The main area is titled 'KYC Review Details' and contains two columns of form fields. The left column includes 'Local Branch', 'First Name', 'Middle Name', 'Last Name', 'Date of Birth', 'Country', and 'Nationality'. The right column includes 'KYC Internal Status', 'KYC Internal Remarks', 'SDN Status', and 'SDN Remarks'. A blue 'Review' button is located below the 'SDN Remarks' field. At the bottom right, there are 'Ok' and 'Cancel' buttons.

The KYC Review Screen (STSKYCMN) and SDN Review Screens (ORSSDNMN) are displayed.

The screenshot shows the 'KYC Maintenance Summary' window. It has a title bar with a diamond icon and the text 'KYC Maintenance Summary'. Below the title bar, there are several filter fields: 'Authorization Status', 'Record Status', 'KYC Reference', 'Full Name of Customer', and 'KYC Customer Type'. There are also 'Export', 'Advanced Search', 'Refresh', and 'Reset' buttons. Below the filters, there is a table with the following columns: 'Authorization Status', 'Record Status', 'KYC Reference', 'Full Name of Customer', 'KYC Customer Type', and 'Risk Level'. The table contains 10 rows of data. At the bottom right, there is an 'Exit' button.

Authorization Status	Record Status	KYC Reference	Full Name of Customer	KYC Customer Type	Risk Level
Authorized	Open	000ZKYC112450005	MILLER	Retail Customer	Level 1
Authorized	Open	001ZKYC112450004	WARDRU S	Retail Customer	Level 2
Authorized	Open	001ZKYC112450005	CLARKS	Retail Customer	Level 2
Authorized	Open	001ZKYC112450007	PULASCAR AAPOUL	Retail Customer	Level 1
Authorized	Open	001ZKYC112450001	GOLDSMITH M	Retail Customer	Level 1
Authorized	Open	001ZKYC112450002	COMMERZAG SUOP	Retail Customer	Level 3
Authorized	Open	001ZKYC112450003	ALLENA PUAL	Retail Customer	Level 2
Authorized	Open	001ZKYC112450006	SCOTTS	Retail Customer	Level 3
Authorized	Open	019ZKYC112490001	DSFSDF	Retail Customer	Level 1
Authorized	Open	022ZKYC121530002	022003725	Retail Customer	Level 1
Authorized	Open	WB1ZKYC121300003	David Walter	Retail Customer	Level 1



Once reviewed the verifier provides the review status and remarks.

You can perform a check on the customer record based on the KYC Review and SDN Review screens and choose the internal KYC status and SDN status respectively based on the review. You need to query on the records using all or a combination of the following criteria:

- Customer Number
- First Name
- Last Name
- Date Of Birth
- Country
- Internal
- Internal Remarks
- External
- External Remarks
- SDN status
- Review

Click the 'Query' button to view all records that match the specified criteria.

If the customer details do not match any of the displayed records, select the action 'CLEARED' from the drop-down list adjoining the 'Audit' button. Click the 'Save' icon in the tool bar to save the record.

The system displays the information message as "The task is completed successfully. The Workflow Reference Number is ...xxx"

## 2.14 External Blacklist Check Stage

The information against external KYC and SDN checks are verified in external blacklist check stage.

Only users belonging to the 'CEROLE' (Compliance Executive) can perform this task. If you have requisite rights, acquire it from the list by clicking the 'Acquire' button adjoining the desired task. The following screen will be displayed.



The task will be moved to the 'Assigned' task list. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button. Go to the 'Acquired' task list and double-click on the record to invoke the following screen.

The system displays all the customers associated with the finance application with internal status displaying whether the customer information is available or not.

Click 'Review' button to view all customer information and perform KYC and SDN checks.

The KYC Review Screen (STSKYCMN) and SDN Review Screens (ORSSDNMN) are displayed.

**KYC Maintenance Summary**

Authorization Status:  Record Status:   
 KYC Reference:  Full Name of Customer:   
 KYC Customer Type:  Risk Level:

Export Search Advanced Search Refresh Reset

Records per page: 15 1 Of 1

	Authorization Status	Record Status	KYC Reference	Full Name of Customer	KYC Customer Type	Risk Level
<input type="checkbox"/>	Authorized	Open	000ZKYC112450005	MILLER	Retail Customer	Level 1
<input type="checkbox"/>	Authorized	Open	001ZKYC112450004	WARDRU S	Retail Customer	Level 2
<input type="checkbox"/>	Authorized	Open	001ZKYC112450005	CLARKS	Retail Customer	Level 2
<input type="checkbox"/>	Authorized	Open	001ZKYC112450007	PULASCAR AAPOL	Retail Customer	Level 1
<input type="checkbox"/>	Authorized	Open	001ZKYC112450001	GOLDSMITH M	Retail Customer	Level 1
<input type="checkbox"/>	Authorized	Open	001ZKYC112450002	COMMERZAG SUOP	Retail Customer	Level 3
<input type="checkbox"/>	Authorized	Open	001ZKYC112450003	ALLENA PUAL	Retail Customer	Level 2
<input type="checkbox"/>	Authorized	Open	001ZKYC112450006	SCOTTS	Retail Customer	Level 3
<input type="checkbox"/>	Authorized	Open	019ZKYC112490001	DSFSDF	Retail Customer	Level 1
<input type="checkbox"/>	Authorized	Open	022ZKYC121530002	022003725	Retail Customer	Level 1
<input type="checkbox"/>	Authorized	Open	WB1ZKYC121300003	David Walter	Retail Customer	Level 1

Exit

**Alias Names Summary**

Name:  Date of Birth:   
 Country:

Export Search Advanced Search Refresh Reset

Records per page: 15 1 Of 1

	Name	Date of Birth	Country
<input type="checkbox"/>	BHARAT		

Exit

Once reviewed the verifier provides the review status and remarks.

You can perform a check on the customer record based on the KYC Review and SDN Review screens and choose the external KYC status and SDN status respectively based on the review. You need to query on the records using all or a combination of the following criteria:

- Customer Number
- First Name
- Last Name
- Date Of Birth
- Country

- Internal
- Internal Remarks
- External
- External Remarks
- SDN status
- Review

Click the 'Query' button to view all records that match the specified criteria.

If the customer details do not match any of the displayed records, select the action 'CLEARED' from the drop-down list adjoining the 'Audit' button. Click the 'Save' icon in the tool bar to save the record. The system displays the information message as "The task is completed successfully. The Workflow Reference Number is ...xxx"

Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open '*Ijarah* Underwriting' screen.

## 2.15 Underwriting

In this stage, the bank assesses the eligibility of the borrower for the requested finance offer, based on the analysis of the borrower's financial ratios and credit scores. The bank also obtains credit details from external agencies and field investigation agencies. The tasks in underwriting stage are also carried out by the user role 'CMROLE'.

You can key-in the finance application details required in '*Ijarah* Underwriting' screen.

After ascertaining the eligibility of the customer, the bank provides multiple finance offers for the borrower and uses one offer chosen by the customer to generate payment schedule and schedule details. The advices that are maintained for the stage are generated on completion of the stage.

In this stage, the bank also conducts vehicle evaluation based on the details that have been captured at the 'Application Entry' stage. This evaluation can be done with details from an external agency in the collateral tab.

This section contains the following topics:

- [Section 2.15.1, "Collateral Tab"](#)
- [Section 2.15.2, "Credit Score Tab"](#)
- [Section 2.15.3, "Bureau Tab"](#)
- [Section 2.15.4, "Credit Details"](#)
- [Section 2.15.5, "External Credit Rating"](#)
- [Section 2.15.6, "Ratios Tab"](#)
- [Section 2.15.7, "Financing Tab"](#)
- [Section 2.15.8, "Component Tab"](#)
- [Section 2.15.9, "Charges Tab"](#)
- [Section 2.15.10, "Investigation Tab"](#)
- [Section 2.15.11, "Comments Tab"](#)

## 2.15.1 Collateral Tab

You can carry out the evaluation of vehicles in the collateral tab. Here, the details provided as part of the 'Application Entry' stage are defaulted, which you can modify. The evaluation can be done by interfacing with external agencies.

Islamic Ijarah Underwriting

New Enter Query

Workflow Reference # Priority Low

Application Category \* Lead Id Application Number \*  
Product Code \* Enquiry ID User Reference \*  
Description Application Priority Low  
Application Branch \* Application Status Application Entry  
Application Date \*

Applicant Details  
Type Primary Local Branch Customer No Customer Name

Main Details Financial Requested Limit Collateral Credit Score Bureau Ratio Financing Component Charge Investigation Comments Asset Details

Collateral Details  
Collateral Branch \* Collateral Id \* Collateral Description \* Collateral Currency \* Collateral Value \*  
Start Date End Date Collateral Category \* Collateral Type Normal Linked Percent (%) Linked Amount Haircut %  
Revaluation Date Revision Date Charge Type Mortgage Utilization Order Commitment Product

Market Value Based  
Security Id Number Of Units / Nominal Value Cap Amount

Guarantor Based  
Guarantor Id Rating

Haircut Schedule  
Effective Date \* Haircut %

Vehicle Details  
Vehicle ID \* Vehicle Number Year Make Model Body Usage Valuation Source None Valuation Status Not Required

Covenant Details  
Covenant Name \* Description Reversal Date Mandatory Grace Days Notice Days Due Date On Frequency Monthly

Documents | Multiple Asset | KYC Review | Customer Dedupe | Finance Dedupe | Customer MIS | MIS | Customer/Account Fields | Vehicle Evaluator |  
Bureau Report | Finance MIS | Finance Fields

Prev Remarks Remarks Outcome Audit Exit

In this screen, capture the following details:

### Vehicle Details

You can modify the details of the vehicle which is to be evaluated in the fields listed below.

#### **Identification Number**

Enter the unique identification number associated with the vehicle.

#### **Year**

Specify the year of manufacture for the vehicle.

#### **Make**

Specify the make of the vehicle.

#### **Model**

Specify the vehicle model.

#### **Body**

Specify the vehicle body details.

#### **Usage**

Specify the mileage used by the vehicle till date.

You can retrieve vehicle details from an external agency either by specifying the identification number for the vehicle or all of the following fields:

- Year
- Make
- Model
- Body
- Usage

#### **Valuation Source**

Select the valuation source from the adjoining drop-down list. The options are:

- INTERNAL
- NONE

Select 'INTERNAL' if you wish the evaluation to be done by interfacing with an external agency.

#### **Status**

Select the status from the adjoining drop-down list. The options are:

- REQUIRED
- PENDING
- COMPLETED
- NOT REQUIRED
- NOT AVAILABLE

The evaluation will be done only if the valuation source is selected as 'INTERNAL' and the status is 'RECOMMENDED'. For any other combination of values for the two fields, the system will display an error message and will not proceed with the evaluation till the values are set as specified above.

After entering the required details, select 'VERIFY' as the Outcome and click 'Save'. If you have indicated that evaluation should be done you will not be allowed to select 'PROCEED' or 'CANCEL' as the Outcome till the verification has been successfully done.

The system will display a message stating that the task is successfully completed on saving the record.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The system displays the information message as "...xxx Acquire Successful"

Click 'Ok' to proceed to the next stage which will again be the underwriting stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open 'Ijarah Finance Underwriting Stage' screen.

The system will invoke the external valuation agency for vehicle evaluation. You can view the details in the collateral tab. In the collateral tab, click the 'Evaluate' button. The system will check for the data within the FLEXCUBE database. If there are none for the corresponding

vehicle, it will try to obtain the details from the external agency and display them in the 'Vehicle Evaluator' screen.

**Vehicle Evaluator**

Application Number \* IslamicJarahAccount54      Vehicle Id \* 77874      Collateral Code \*

**Vehicle Details**

Valuation Source: N      Model: undefined  
 Identification Number: undefined      Body: undefined  
 Year: undefined      Usage: undefined  
 Make: undefined

**Vehicle Valuations**

Wholesale Value:      Attribute Value:      Total Value:      Usage Value:      Retail Value:      Attribute Value:

**Vehicle Attributes**

10/1

Attribute Description	Attribute Code	Attribute Value	Package Included	Selected
-----------------------	----------------	-----------------	------------------	----------

Ok Cancel

In this screen, you can view the information available for the vehicle based on the information provided by you. If the information in this screen matches the details available in the system database for the same vehicle, the status is updated to 'COMPLETED' in the collateral tab. If it does not match, then the status is updated to 'NO DATA'.

Once the verification is completed, you can select the Outcome as 'PROCEED' and move to the next stage.

## 2.15.2 Credit Score Tab

The credit score tab is used to calculate the credit score details of the customer. You can also interface with external Credit engines and display recommendations and report. Internal Credit engine obtains information from customer and calculates credit score and displays system recommendation.

The screenshot shows the 'Islamic Ijarah Underwriting' application window. The interface includes a top menu bar with 'New' and 'Enter Query' options. The main workspace is divided into several sections for data entry and calculation.

**Workflow Reference #**: A text field for entering the workflow reference number.

**Priority**: A dropdown menu currently set to 'Low'.

**Application Details**: Fields for 'Application Category', 'Product Code', 'Description', 'Application Branch', and 'Application Date'.

**Lead Id**: A text field for the lead identifier.

**Enquiry ID**: A text field for the enquiry ID, with a 'Default' button next to it.

**Application Number**: A text field for the application number.

**User Reference**: A text field for the user reference.

**Application Priority**: A dropdown menu currently set to 'Low'.

**Application Status**: A dropdown menu currently set to 'Application Entry'.

**Applicant Details**: Fields for 'Type' (Primary), 'Local Branch', 'Customer No', and 'Customer Name'.

**Internal Credit Rating**: A tabbed interface with tabs for 'Main', 'Details', 'Financial', 'Requested', 'Limit', 'Collateral', 'Credit Score', 'Bureau', 'Ratio', 'Financing', 'Component', 'Charge', 'Investigation', 'Comments', and 'Asset Details'. The 'Credit Score' tab is currently active.

**Internal Credit Rating**: A table with columns 'Category', 'Question', and 'Answer'. It shows a list of questions and their corresponding categories and answers.

**Risk Factor Details**: A table with columns 'Risk Factor', 'Description', and 'Score'. It shows a list of risk factors and their descriptions and scores.

**Bottom Section**: A navigation bar with links to 'Documents', 'Multiple Asset', 'KYC Review', 'Customer Dedupe', 'Finance Dedupe', 'Customer MIS', 'MIS', 'Customer/Account Fields', 'Vehicle Evaluator', 'Bureau Report', 'Finance MIS', and 'Finance Fields'. It also includes 'Prev Remarks', 'Remarks', 'Outcome' (Audit), and an 'Exit' button.

The set of questions used to assess the credit rating of a prospective finance customer, associated Rule Id are displayed in this screen.

System defaults the Category and Question as maintained in the Rule.

You can select the Answer from the option list.

You can specify the following details here:

Click 'Calculate' button to calculate the credit score and the grade, based on the formula maintained for calculating the credit score. The 'Grade' and the 'Score' are displayed based on this calculation.



### 2.15.3 Bureau Tab

You can interface with external credit bureaus and view report obtained from them in 'Bureau' tab. Based on the reports that are obtained from the external bureaus, the underwriter determines whether to approve the finance to the customer or not.

The screenshot displays the 'Islamic Ijarah Underwriting' application window. The interface includes a top navigation bar with 'New' and 'Enter Query' buttons. Below this, there are input fields for 'Workflow Reference #', 'Priority' (set to 'Low'), 'Application Category', 'Product Code', 'Description', 'Application Branch', and 'Application Date'. To the right, there are fields for 'Lead Id', 'Enquiry ID', 'Application Number', 'User Reference', 'Application Priority' (set to 'Low'), and 'Application Status' (set to 'Application Entry'). A 'Default' button is located below the 'Enquiry ID' field. The 'Applicant Details' section includes 'Type' (set to 'Primary'), 'Local Branch', 'Customer No', and 'Customer Name'. A horizontal tab bar at the bottom of the main content area includes 'Main', 'Details', 'Financial', 'Requested', 'Limit', 'Collateral', 'Credit Score', 'Bureau' (which is the active tab), 'Ratio', 'Financing', 'Component', 'Charge', 'Investigation', 'Comments', and 'Asset Details'. Below the 'Bureau' tab, there is a section for 'External Credit Rating' with a 'Request ID' field (set to '1'), 'External Agency', 'Score', 'Recommended' (set to 'Not Recommended'), 'Status' (set to 'Not Required'), and 'Remarks' fields. At the bottom of the window, there is a footer bar with links to 'Documents', 'Multiple Asset', 'KYC Review', 'Customer Dedupe', 'Finance Dedupe', 'Customer MIS', 'MIS', 'Customer/Account Fields', 'Vehicle Evaluator', 'Bureau Report', 'Finance MIS', and 'Finance Fields'. The bottom-most bar contains 'Prev Remarks', 'Remarks', 'Outcome' (set to 'Audit'), and an 'Exit' button.

In the application entry stage, if the external credit required flag is checked, the bureau report gets generated in the underwriting stage.

If the credit bureau is not checked in the application entry stage, the underwriter can verify it in the underwriting stage by giving status as Required and Outcome as Verify. On giving the outcome as verify the credit bureau verification happens and the application moves to underwriting stage again.

The credit agencies and the bureaus maintained for the Application Category are displayed in this screen: You can capture the remarks and recommendations from these agencies in this tab. You can also view the credit report obtained from the agencies and bureaus.

### 2.15.4 Credit Details

#### Customer Id

The identification of the finance customer gets displayed here.

#### Bureau

The credit bureau maintained for the Application Category in 'Application Category Maintenance' gets displayed here.

#### Status

Select the status for the credit bureau check from the following options in the drop-down list:

- Completed
- Pending

#### Remarks

Specify remarks, if any, associated with the finance application.

### 2.15.5 External Credit Rating

#### External Agency

Specify the external agency that you want to use for the evaluation,. If you do not specify a value here, the system will display an error message.



### **Recommended**

Select the recommendation of the credit agency for the finance requested from the following options provided in the drop-down list:

- Recommended
- Not Recommended

### **Remarks**

Specify remarks, if any, associated with the finance application.

### **Status**

The following statuses are available:

- Required
- Pending
- Completed
- Not Required
- Not Available

The evaluation will be done only if the external agency has been specified and the 'Recommended' field has the value 'Recommended' status is 'RECOMMENDED'. For any other combination of values for the two fields, the system will display an error message and will not proceed with the evaluation till the values are set as specified above.

After entering the required details, select 'VERIFY' as the Outcome and click 'Save'. If you have indicated that evaluation should be done you will not be allowed to select 'PROCEED' or 'CANCEL' as the Outcome till the verification has been successfully done.

The system will display a message stating that the task is successfully completed on saving the record.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task which will be the underwriting stage again.

The system displays the information message as "...xxx Acquire Successful"

Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open 'Ijarah Underwriting' screen.

The system will invoke the external valuation agency for credit evaluation. You can view the details in the bureau tab. This includes the score assigned by the agency for the customer.

In this screen, you can view the information available for the customer by clicking the 'Report' button under the field 'Status' in the External Credit Rating section. If the information is available, the status is updated to 'COMPLETED' in the collateral tab. If it does not match, then the status is updated to 'NO DATA'.

Once the verification is completed, you can select the Outcome as 'PROCEED' and move to the next stage.

You can click 'Report' button adjacent to credit rating record or credit bureau record to view the report obtained from the credit rating agency or the credit bureau.

The following reports can be viewed:

## Summary1

**Credit Bureau Report**

Application Number \* IslamicIjarahAccount61  
Requested Id \* 7439  
Customer No \* 00009388  
Bureau Code \* AGENT\_CRISIL

**Report Header**

Bureau		Credit Report Id	
First Name		Report Date	
MiddleName		Unique Id	
Last Name		On File Date	
Birth Date		<input type="checkbox"/> Best Match	

**Summary 1** | Summary 2 | Trade Lines | Public Records | Collections | Fraud Messages | Inquiries | Also Known As | Consumer Statement | Credit Scores

**Life** | Recent | Open

Chapter7		Chapter7		Chapter7	
Chapter11		Chapter11		Chapter11	
Chapter13		Chapter13		Chapter13	
Total		Total		Total	
1					

Ok Cancel

## Summary 2

**Credit Bureau Report**

Application Number \* IslamicIjarahAccount61  
Requested Id \* 7439  
Customer No \* 00009388  
Bureau Code \* AGENT\_CRISIL

**Report Header**

Bureau		Credit Report Id	
First Name		Report Date	
MiddleName		Unique Id	
Last Name		On File Date	
Birth Date		<input type="checkbox"/> Best Match	

**Summary 1** | **Summary 2** | Trade Lines | Public Records | Collections | Fraud Messages | Inquiries | Also Known As | Consumer Statement | Credit Scores

**Inquiries**

Auto		6M	
Bank		12M	
Card		24M	
Retail		Total	
Financing		Newest	
Sales Finance		Oldest	

Ok Cancel

## Trade Lines

**Credit Bureau Report**

Application Number \* IslamicIjarahAccount61  
Requested Id \* 7439  
Customer No \* 00009388  
Bureau Code \* AGENT\_CRISIL

**Report Header**

Bureau		Credit Report Id	
First Name		Report Date	
MiddleName		Unique Id	
Last Name		On File Date	
Birth Date		<input type="checkbox"/> Best Match	

**Summary 1** | **Summary 2** | **Trade Lines** | Public Records | Collections | Fraud Messages | Inquiries | Also Known As | Consumer Statement | Credit Scores

**Trade Lines**

1 Of 1

Creditors Name	Status	Type	Type Code	Past Due Amt	Balance	Balance Date	Open Date	History Date	History Data	30	60	90	Cre

Ok Cancel

## Public Records

**Credit Bureau Report**

Application Number \* IslamicJarahAccount61      Customer No \* 00009388  
Requested Id \* 7439      Bureau Code \* AGENT\_CRISIL

**Report Header**

Bureau		Credit Report Id	
First Name		Report Date	
MiddleName		Unique Id	
Last Name		On File Date	
Birth Date		<input type="checkbox"/> Best Match	

Summary 1 | Summary 2 | Trade Lines | **Public Records** | Collections | Fraud Messages | Inquiries | Also Known As | Consumer Statement | Credit Scores

**Public Records**

1 Of 1

Record Type	Status	Amount	Filed Date	Satisfied Date
-------------	--------	--------	------------	----------------

Ok Cancel

## Collections

**Credit Bureau Report**

Application Number \* IslamicJarahAccount61      Customer No \* 00009388  
Requested Id \* 7439      Bureau Code \* AGENT\_CRISIL

**Report Header**

Bureau		Credit Report Id	
First Name		Report Date	
MiddleName		Unique Id	
Last Name		On File Date	
Birth Date		<input type="checkbox"/> Best Match	

Summary 1 | Summary 2 | Trade Lines | Public Records | **Collections** | Fraud Messages | Inquiries | Also Known As | Consumer Statement | Credit Scores

**Collections**

1 Of 1

Creditors Name	Account #	Acct Balance	High Balance	Term Type	Balance Date	Open Date	Last Activity Date	History Date	ECOA	Special
----------------	-----------	--------------	--------------	-----------	--------------	-----------	--------------------	--------------	------	---------

Ok Cancel

## Fraud Messages

**Credit Bureau Report**

Application Number \* IslamicJarahAccount61      Customer No \* 00009388  
Requested Id \* 7439      Bureau Code \* AGENT\_CRISIL

**Report Header**

Bureau		Credit Report Id	
First Name		Report Date	
MiddleName		Unique Id	
Last Name		On File Date	
Birth Date		<input type="checkbox"/> Best Match	

Summary 1 | Summary 2 | Trade Lines | Public Records | Collections | **Fraud Messages** | Inquiries | Also Known As | Consumer Statement | Credit Scores

**Fraud Messages**

1 Of 1

Product	Message
---------	---------

Ok Cancel

## Inquiries

**Credit Bureau Report**

Application Number \* IslamicIjarahAccount61  
Requested Id \* 7439  
Customer No \* 00009388  
Bureau Code \* AGENT\_CRISIL

**Report Header**

Bureau  
First Name  
MiddleName  
Last Name  
Birth Date

Credit Report Id  
Report Date  
Unique Id  
On File Date

☐ Best Match

Summary 1 | Summary 2 | Trade Lines | Public Records | Collections | Fraud Messages | **Inquiries** | Also Known As | Consumer Statement | Credit Scores

**Inquiries**

1 Of 1

☐ Inquirer Name | Inquirer Subscriber # | Inquirer Industry Code | Inquiry Date | Rate Shopping | Duplicate

Ok Cancel

## Also Known As

**Credit Bureau Report**

Application Number \* IslamicIjarahAccount61  
Requested Id \* 7439  
Customer No \* 00009388  
Bureau Code \* AGENT\_CRISIL

**Report Header**

Bureau  
First Name  
MiddleName  
Last Name  
Birth Date

Credit Report Id  
Report Date  
Unique Id  
On File Date

☐ Best Match

Summary 1 | Summary 2 | Trade Lines | Public Records | Collections | Fraud Messages | Inquiries | **Also Known As** | Consumer Statement | Credit Scores

**Also Known As**

1 Of 1

☐ First Name | MI | Last Name | Suffix | Spouse First Name

Ok Cancel

## Consumer Statements

**Credit Bureau Report**

Application Number \* IslamicIjarahAccount61  
Requested Id \* 7439  
Customer No \* 00009388  
Bureau Code \* AGENT\_CRISIL

**Report Header**

Bureau  
First Name  
MiddleName  
Last Name  
Birth Date

Credit Report Id  
Report Date  
Unique Id  
On File Date

☐ Best Match

Summary 1 | Summary 2 | Trade Lines | Public Records | Collections | Fraud Messages | Inquiries | Also Known As | **Consumer Statement** | Credit Scores

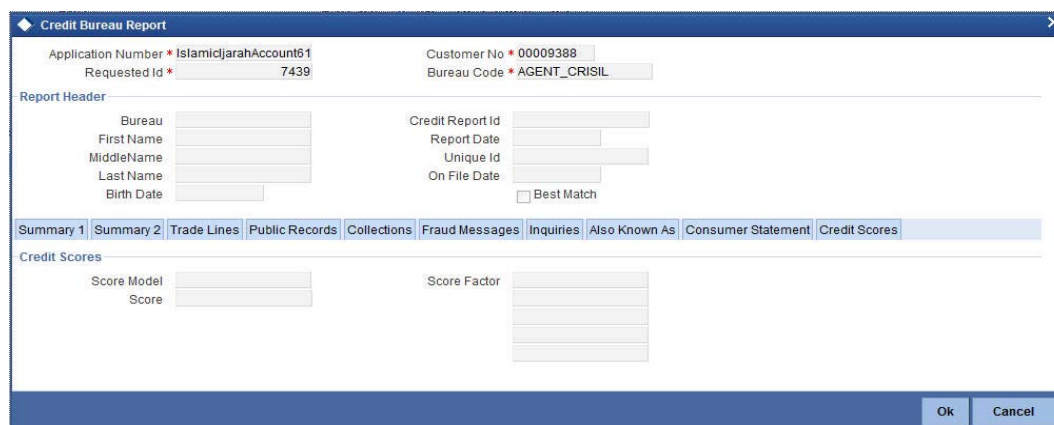
**Consumer Statement**

1 Of 1

☐ Reported Date | Text

Ok Cancel

## Credit Score Details

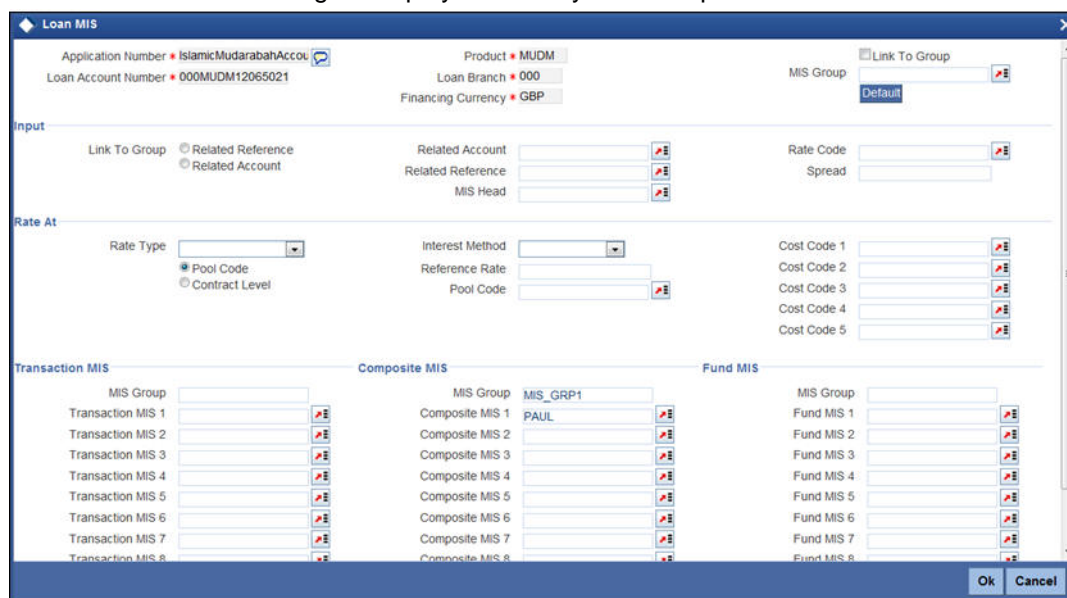


The 'Credit Bureau Report' window displays application and customer information. It includes a 'Report Header' section with fields for Bureau, First Name, Middle Name, Last Name, Birth Date, Credit Report Id, Report Date, Unique Id, and On File Date. A 'Best Match' checkbox is also present. Below this is a tabbed interface with tabs for Summary 1, Summary 2, Trade Lines, Public Records, Collections, Fraud Messages, Inquiries, Also Known As, Consumer Statement, and Credit Scores. The 'Credit Scores' tab is active, showing fields for Score Model, Score, and Score Factor. The window concludes with 'Ok' and 'Cancel' buttons.

### 2.15.5.1 Capturing Loan MIS Details

You can capture the Finance MIS details by clicking 'Finance MIS' button in 'Ijarah Finance Underwriting' screen.

The 'Finance MIS' screen gets displayed where you can capture the details



The 'Loan MIS' window is used for capturing loan details. It features fields for Application Number, Loan Account Number, Product, Loan Branch, Financing Currency, and MIS Group. The 'Input' section includes 'Link To Group' (with radio buttons for 'Related Reference' and 'Related Account'), 'Related Account', 'Related Reference', 'MIS Head', 'Rate Code', and 'Spread'. The 'Rate At' section includes 'Rate Type', 'Interest Method', 'Reference Rate', 'Pool Code', and 'Cost Code' (1 through 5). The bottom section is divided into three columns: 'Transaction MIS', 'Composite MIS', and 'Fund MIS', each with a 'MIS Group' field and a list of MIS entries (1 through 8) with associated fields. The window ends with 'Ok' and 'Cancel' buttons.

### 2.15.5.2 Capturing Loan UDF Details

You can capture the Finance UDF details by clicking 'Finance Fields' button in 'Ijarah Finance Underwriting' screen.

The 'Finance UDF' screen gets displayed where you can capture the details.

## 2.15.6 Ratios Tab

In the 'Ratios' tab, the system calculates the stated and actual income/debt ratios and also calculates the ratio based on 'What if payment amount'.

The stated income and debt of the customer are displayed here You can capture the following additional details here.

### Actual

#### Monthly Income

Specify the actual monthly income of the customer based on documentary proof provided.



## Monthly Debt

Specify the actual monthly debt of the customer based on documentary proof provided.

Click 'Calculate Ratios' button to calculate the asset/ liability ratios for the customer.

## What if Pmt Amt

Specify the EMI amount that the customer is ready to pay.

Click 'Update Ratio' button to update the asset/ liability ratios for the customer, taking into account the EMI payments also.

The ratios for Installment, Finance To Value and Disposable Income are calculated for the following conditions:

- Stated Before
- Stated After
- Actual Before
- Actual After

## 2.15.7 Financing Tab

In the 'Financing' tab, the system displays the list of the multiple finance offers that are attached to the application category specified. If you have selected an 'Enquiry ID' for the customer, then the finance details that have been stored for the corresponding finance proposal are displayed here. You can modify these details, if required.

Islamic Ijarah Underwriting

Save Hold

Application Category \* APCAT Lead ID Enquiry ID Application Number \* IslamicIjarahAccount61

Product Code \* IJ79 User Reference \* 000IJF3110040006

Description Ijarah Application Priority Low

Application Branch \* 000 Application Status Underwriting

Application Date \* 2011-01-04

Main Details Financial Requested Limit Collateral Credit Score Bureau Ratio Financing Component Charge Investigation Comments Asset Details

Pricing

Pricing ID SC\_P4 Apply

Multiple Offers

Offer ID *	No of Installments	Frequency	Unit	Rate	Rate Code	Check	Apply
UJAOFF11	65	3	Quarterly	11.25		<input checked="" type="checkbox"/>	Apply
UJAOFF12	1	1	Bullet	10		<input type="checkbox"/>	Apply

Financing Details

Branch \* 000 Value Date 2011-01-04 No of Installments 12

Account Number \* Maturity Date Frequency 1

Financing Currency \* GBP Installment Start Date Unit Daily

Financing Amount \* 1,000.00 Status Change Mode Auto Apply

Hamish Jiddayah % Close Collateral Property Handover

Hamish Jiddayah End Construction Date

Property Handover Date

Documents | Multiple Asset | KYC Review | Customer Dedupe | Finance Dedupe | Customer MIS | Customer Account MIS | Customer/Account Fields |

Vehicle Evaluator | Bureau Report | Finance MIS | Finance Fields

Previous Remarks Remarks Outcome Audit Exit

Specify the following details:

## **Pricing ID**

Based on the formula maintained in 'Pricing Maintenance' screen, the system automatically applies a price ID to the application. However, you can apply a different price ID that matches the application. You can select a different price ID from the option list.

If you change a price ID selected by the system and reapply a different price ID, the system changes the score of the pricing rule. The score determines the price ID to be automatically applied.

Click 'Apply' button to apply the selected price ID to the finance. The details related to the finance offer like the number of installments, finance branch, frequency, unit, profit rate etc. are displayed here. Select the required offer by clicking the 'Check' option and click then click the 'Apply' button to apply the selected finance offer. The details corresponding to the selected finance offer are displayed in 'Finance Details' section. You can modify these details, if required, and click 'Apply' button to calculate the schedule details.

The offers maintained at the category level is displayed in the multiple offers block. The system compares the number of installments, frequencies and unit with the value in the requested tab at application entry stage. The rate in the offers block is compared with rate maintained in the pricing ID. The system applies that offer which matches with the mentioned criteria in the offer block. If the offer fails to match then a new row is added which will take its value from the pricing ID.

## **Hamish Jiddayah**

The system displays the calculated Hamish Jiddayah amount from the entry stage. If the value is not given in the entry stage then the Hamish Jiddayah Amount gets calculated based on the Hamish Jiddayah %.

## **Hamish Jiddayah %**

The system captures the Hamish Jiddayah percentage value. This value should not be a negative value. However, you can modify it.

## **Property Handover**

Check this box to indicate whether the handover period is allowed or not.

## **Effective Date**

The system captures the effective date of user defined elements. However, you can modify it in the underwriting stage.

## **User Defined Element Values**

The system supports multiple User Defined Elements here based on the effective dates maintained.

### **UDE Id**

Select the User Defined Element Id from the adjoining option list.

### **Value**

Specify the UDE value.

### **Rate Code**

Select the rate code for UDE from the adjoining option list.

### **Code Usage**

Select the code usage from the adjoining drop down list.

### **Resolved Value**

The system defaults the system revised UDE value.



## Intermediary

System displays the intermediary details including the compensation percentage for each Intermediary, based on the Inetrmediary group mainatined in Application Entry stage.However, you can modify it.

The payment schedules are derived based on the offer selected.

---

### Note

You can select only one finance offer in this screen.

---

The payment schedules are derived based on the offer selected.

---

### Note

You can select only one finance offer in this screen.

---

## 2.15.8 Component Tab

In 'Component' tab, the system calculates and displays the payment schedules and the schedule details based on the finance offer selected. If you have selected an 'Enquiry ID' for the customer, then the schedule details that have been stored for the corresponding finance proposal are displayed here. You can modify them, if required.

The screenshot displays the 'Islamic Ijarah Underwriting' application window. The 'Component' tab is selected, showing fields for Component Name, Component Currency, and Liquidity Mode. Below these, a table titled 'Schedules' is visible, containing one row with the following details: Schedule Type: Payment, Schedule Flag: Normal, Formula: (empty), First Due Date: (empty), No of Schedules: (empty), Frequency: Monthly, Units: (empty), Schedule Start Date: (empty), and End Date: (empty). The bottom of the window features a navigation bar with links such as 'Documents', 'Multiple Asset', 'KYC Review', 'Customer Dedupe', 'Finance Dedupe', 'Customer MIS', 'MIS', 'Customer/Account Fields', 'Vehicle Evaluator', 'Bureau Report', 'Finance MIS', and 'Finance Fields'. The status bar at the very bottom includes 'Prev Remarks', 'Remarks', 'Outcome' (set to 'Audit'), and an 'Exit' button.

The following details related to the schedule are displayed here:

- Component name
- Schedule type
- First due date

- Number
- Frequency
- Units
- Amount

For each component of the components listed, the system calculates and displays the details like the Due Date, Amount Due, EMI Amount and Amortized Principal.

## 2.15.9 Charges Tab

In 'Charges' tab, the system calculates and displays charges, if any applicable.

The screenshot displays the 'Islamic Ijarah Underwriting' application window. The 'Charge' tab is selected in the navigation bar. The form includes sections for 'Workflow Reference #', 'Priority' (set to Low), 'Application Category', 'Product Code', 'Description', 'Application Branch', 'Application Date', 'Lead Id', 'Enquiry ID', 'Application Number', 'User Reference', 'Application Priority' (set to Low), and 'Application Status' (set to Application Entry). The 'Applicant Details' section includes 'Type' (Primary), 'Local Branch', 'Customer No', and 'Customer Name'. The 'Charge' tab shows 'Component Name', 'Component Currency', 'Effective Date', 'Due Date', 'Amount Due', and 'Amount Waived'. A 'Waive' checkbox is present. The bottom of the window shows 'Prev Remarks', 'Remarks', 'Outcome' (set to Audit), and an 'Exit' button.

The system calculates and displays the charge details associated with the finance. The following details are displayed:

- Component Name
- Event Code
- Associated currency
- Amount

### Waive

Check this box to waive the charges associated with the finance.

## 2.15.10 Investigation Tab

In this tab, the system captures the field investigation details associated with the customer.

Islamic Ijarah Underwriting

Save Hold

Application Category \* APCAT Lead Id Enquiry ID Application Number \* IslamicIjarahAccount61  
Product Code \* IJ79 User Reference \* 000IJF3110040006  
Description Ijarah Application Priority Low  
Application Branch \* 000 Application Status Underwriting  
Application Date \* 2011-01-04

Applicant Details

Type Primary Local Branch 000 Customer No 00009388 Customer Name

Main Details Financial Requested Limit Collateral Credit Score Bureau Ratio Financing Component Charge Investigation Comments Asset Details

Invest

1 Of 1

Verification Type	Status
-------------------	--------

Documents | Multiple Asset | KYC Review | Customer Dedupe | Finance Dedupe | Customer MIS | Customer Account MIS | Customer/Account Fields |  
Vehicle Evaluator | Bureau Report | Finance MIS | Finance Fields

Previous Remarks Remarks Outcome Audit Exit

The following details related to the customer can be captured here:

- Verification Type
- Verification agency

You can view the investigation report associated with the customer by clicking the 'Report' button.

## 2.15.11 Comments Tab

In this tab, you can capture the comments by the users.

Islamic Ijarah Underwriting

Save Hold

Application Category \* APCAT Lead Id Enquiry ID Application Number \* IslamicIjarahAccount61  
Product Code \* IJ79 User Reference \* 000IJF3110040006  
Description Ijarah Application Priority Low  
Application Branch \* 000 Application Status Underwriting  
Application Date \* 2011-01-04

Applicant Details

Type Primary Local Branch 000 Customer No 00009388 Customer Name

Main Details Financial Requested Limit Collateral Credit Score Bureau Ratio Financing Component Charge Investigation Comments Asset Details

Comments

1 Of 1

Serial No	Comments	Comment By	Comment Date
-----------	----------	------------	--------------

Documents | Multiple Asset | KYC Review | Customer Dedupe | Finance Dedupe | Customer MIS | Customer Account MIS | Customer/Account Fields |  
Vehicle Evaluator | Bureau Report | Finance MIS | Finance Fields

Previous Remarks Remarks Outcome Audit Exit

You can capture the following details:

**Comments**

Specify comments, if any, to be associated with the finance application.

**Comment By**

The system defaults the name of the commenter.

**Comment Date**

Specify the date on which the comment was given or select the date by clicking the 'Calendar' icon.

If the underwriting stage is successfully completed, the underwriter can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The underwriter can select 'REJECT' to return the process to previous stage for data correction or 'CANCEL' to terminate the process.

On successful completion a message, stating that the task is successfully completed, gets displayed.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The following message gets displayed on successful acquisition of the task.

The system displays the information message as "...xxx Acquire Successful"

Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open '*Ijarah* Approval' screen.

## **2.16 Finance Approval Stage**

In the Finance Approval stage, the approver verifies the finance application, analyzes the applicant's financial status, credit rating and field investigation reports and based on the credit worthiness of the customer approves the finance offered to the customer.

You can key-in the finance application details required in '*Ijarah* Application Approval' screen

Users belonging to user role 'CMROLE' are authorized to perform these tasks.

The approver can send the application back to the previous stage if the information provided is not adequate or choose to cancel it if the information captured is not satisfactory.

If the application details are verified successfully, the approver can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The approver can select 'RETURN' to return the process to previous stage for data correction or 'CANCEL' to terminate the process.

On successful completion, a message stating that the task is successfully completed gets displayed.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The system displays the information message as "...xxx Acquire Successful"

Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open 'Islamic Ijarah Finance Document Verification' screen.

If you have checked the option 'Auto Decision Required' during Application Entry stage, the based on the applicant credit score – auto decision mapping maintained in 'Auto Decision' screen, the system decides whether to approve the finance or not. The system makes one of the following decisions in that case:

- Auto Approved

- Recommend Approval
- Recommend Reject
- Auto Rejected

If the auto decision made by the system is 'Auto Approval', you can skip the finance approval stage.

If the auto decision made by the system is 'Recommend Approval' or 'Recommend Reject', you need to manually verify and confirm the decision at this stage.

If the auto decision made by the system is 'Auto-Reject' then the application moves back to the application entry stage.

If any price group is associated with the application category, then the system will apply auto pricing after proceeding the Application Entry stage by considering the default 'Price ID' linked to the pricing group. Further, based on the selected finance offer, the finance is applied and schedules are defaulted. However, at underwriting stage, the underwriter may proceed or re-apply the finance by selecting a different finance offer.

Any advices maintained for this stage are generated after the completion of the stage.

## **2.17 Document Verification Stage**

In the Document Verification stage, the documents captured in the previous stages are verified. It is ensured that all documents in the checklist maintained are obtained from the customer. In this stage, the application and applicant information captured as part of the previous stages undergoes a final verification.

Users belonging to user role 'CMROLE' are authorized to perform these tasks.

You can key-in the Finance application details required in 'Ijarah Document Verification' screen.

The verifier can choose to send the application back to the previous stage if the information provided is not adequate or choose to cancel it if the information captured is not satisfactory.

If the applicant, application and document details are verified successfully, the verifier can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The verifier can select 'RETURN' to return the process to underwriting stage for data correction or 'CANCEL' to terminate the process.

On successful completion, a message stating that the task is successfully completed gets displayed. The customer, customer account, collateral etc. are created in the system on completion of the Document verification stage.

## 2.18 Message Generation

In this stage generation of offer letter and sending the contractual agreements takes place.

## 2.19 Finance Applications Details Upload

In this final stage, the finance and collateral are created. Customer is also created if the applicant is a new customer. Customer account is also created if information is captured for the same.

The system creates a Customer / Finance / Collateral / Facility / Account in Oracle FLEXCUBE with details captured from previous stages. A user in manager level role handles this stage. The creation of customer, collateral and finance can be verified in [ORDJMCU](#) screen.



## 2.20 User Acceptance Stage

In this stage based on the outcome of the previous stage, the sale confirmation of *Ijarah* origination in the next stage.

Manual disbursement is done for the accounts created with a manual disbursement product. For accounts created with auto disbursement products, disbursement occurs on save of document verification stage.

**Ijarah User Acceptance**

Save Hold

Application Number  
Application Branch 000  
Application Date 2011-01-04  
Status User Acceptance  
Branch \* 000  
Account \*  
Sale Date 2011-01-04  
Remarks

Previous Remarks Remarks Audit Outcome Exit

The system creates a task 'Manual Liquidation' in the 'Reject' task list.

**Task Details**

Search

Standard

- Acquired(0)
- Assigned(8)
- Completed(1)
- Pending(1)
- Supervisor(0)

**Task List**

Branch's Module	Work Id	Work Title	Customer	Job	Job Amt	Currency	User	Product	Assigned Date	Actions
OMO	IslandMunibahAccounts00009	Manual Liquidation							Fri Jul 25 11:10:07 GMT+05:30 2011	Acquire

## 2.21 Disbursement of Ijarah Stage

In this stage based on the outcome of the previous stage, the disbursement of *Ijarah* for the underlying asset or moving the asset to inventory is decided.

If sale is confirmed, the system will trigger the disbursement of *Ijarah* based on the value date.

If the sale is rejected, the system will display the asset detail capture detail.



## 2.22 Manual Liquidation Stage

Manual Liquidation is possible only if disbursement is done.

**Ijarah Manual Liquidation**

Save Hold

Application Number: [ ] Application Date: 2011-01-04 Status: Manual Liquidation

Account: [ ] Customer Id: [ ] Product: [ ] Product Description: [ ] Branch Code: [ ] Event Sequence Number: [ ]

**Payment Details** | Penalty Rates | Check List

Value Date: 2011-01-04 Execution Date: 2011-01-04 Limit Date: [ ] Main Interest Rate: [ ]

☐ Installment(s)

☐ Mudarabah

LBL\_GROSS\_PROFIT [ ] LBL\_EXCESS\_PROFIT [ ] LBL\_CUST\_INCENTIVE [ ] LBL\_BANKS\_ADD\_PROFIT [ ]

**Payment Details**

1 Of 1

Reversed	Payment Mode	Settlement Currency	Settlement Amount	Financing Currency Equivalent	Original Exchange Rate	Exchange Rate	Settlement
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**Component Details**

1 Of 1

Component Name	Currency	Amount Due	Adjustment Due	Amount Overdue	Amount Not Due	Amount Waived	Amount Capitalized	Amount Paid
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**Fields**

Previous Remarks: [ ] Remarks: [ ] Outcome: [ ]

If everything is found acceptable, select the action 'PROCEED' in the textbox adjoining the 'Audit' button in this screen and the process is completed. Otherwise the process displays the following screen.

### Note

This screen is identical to the 'CI Payment Detailed' screen of Oracle FLEXCUBE. Refer the chapter titled 'Operations' in the Islamic Financing User Manual for further details about the other fields in the screen.

## 2.23 Asset Capture Stage

During Asset Capture stage, the asset is moved to the inventory of the bank. You will be navigated to the Asset Capture stage only if the outcome of Manual Liquidation is 'PROCEED'. Business validations are not done as part of this stage.

The screenshot shows the 'Ijarah Asset Capture' window. The 'Application Information' section includes fields for Application Number, Branch (000), Application Date (2011-01-04), Status (Asset Capture), Product Code, Contract Reference, User Reference, Source Reference, Version Number, and Version Number. The 'Asset Details' tab is active, showing fields for Category, Location, Location Description, Fund Id, Vendor Code, Asset Currency, Asset Cost, Asset Description, Status, Book Date, Acquisition Date, Useful Life (Year/Months), Acquired Depreciation, Residual Value, Original Reference, Capitalization date, Effective Depreciation date, and Depreciation Suspension (Suspended Depreciation checkbox, Suspension Date). The bottom navigation bar includes links for Asset Details, Ad hoc Schedule, Linkage Details, Settlements, Advices, Charges, MIS, and Fields. Below the navigation bar are fields for Previous Remarks, Remarks, Audit, Outcome, and an Exit button.

This stage is applicable only to a finance created with products that have a fixed asset product linked to it.

If there is no fixed asset product linked to the finance product, then the application does not move to this stage.

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### 3. Function ID Glossary

#### O

ORDCATMT .....2-23  
ORDDOCMT .....2-20  
ORDIJAAE .....2-37  
ORDLEADM .....2-3  
ORDOVDMT .....2-17  
ORDPRCMT .....2-27

ORDRATMT ..... 2-15  
ORDRULMT ..... 2-9  
ORSCATMT ..... 2-27  
ORSDOCMT ..... 2-23  
ORSLEADM ..... 2-9  
ORSOVDMT ..... 2-19  
ORSRATMT ..... 2-17  
ORSRULMT ..... 2-14