

# **MICROS Materials Control**

## Account Classes

**micros®**  
Materials Control

Product Version **8.7.10.40.1382**

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## General Information:

This document will describe the setup and use of Account Classes, based on version 8.7.10.40.13.82.

## Introduction:

In the previous versions it was only possible to have single financial account assignment per item group.

Sometimes it is necessary to have different accounts per item group depending on the cost center in which the goods are delivered.

On the accounting side it may be important that identical item groups use the different accounts, depending on the affected cost center:

**30001** if delivered to **Main Store**

**30002** if delivered to **Main Kitchen**

Theoretically all combinations of item groups multiplied by cost centers should be possible.

For this we now have Account Classes, which hold the accounting information for each item group.

The setup is similar to the known one, but the taxes are neglected now, because that information is read directly from the tax schema defined in the tax setup.

Those Account Classes, which then have the account information for each item group, may be assigned to the cost center/store.

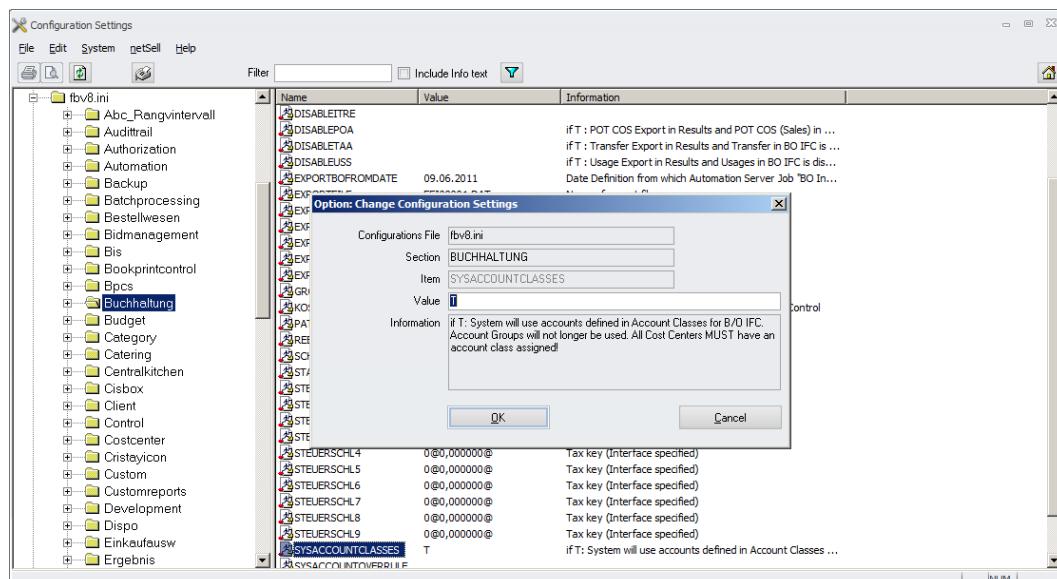
It probably is a good idea to have 1 account class per cost center/store (except statistical stores). This makes it transparent and easier to track later on.

## Configuration:

### System > Configuration

In the configuration the use of account classes must be activated.

Go to System > Configurations > FBV8.INI > BUCHHALTUNG:



If set to T:

- The system will use the accounts per item group defined in the account class assigned to the cost center. It will not be possible to export records to the B/O IFC if no account class is assigned to the cost center.  
Accounts defined in the item group setup will no longer be considered.

If set to F:

- The system will use the usual account groups defined in the item groups.

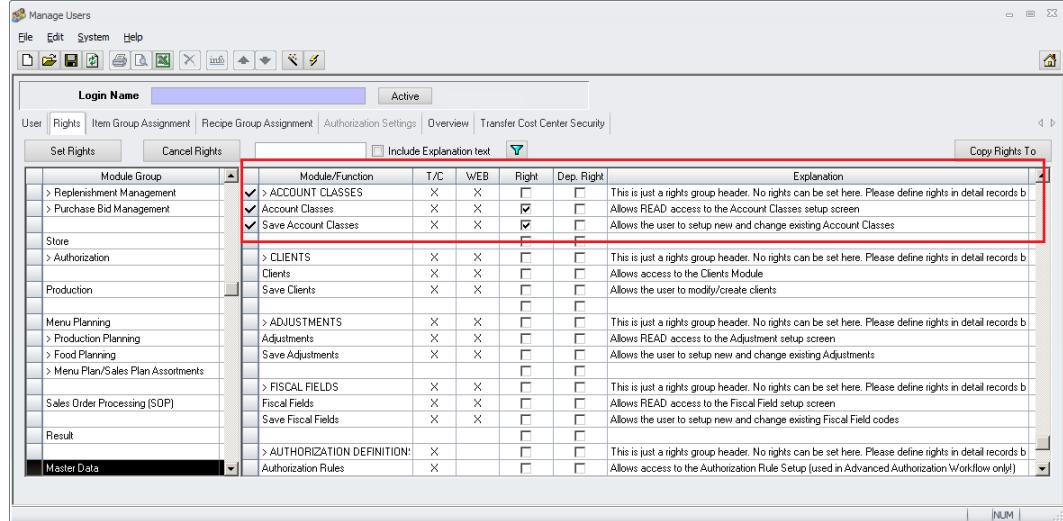
If left blank:

- The system will use the usual account groups defined in the item groups.

## System > User Rights

In the configuration the use of account classes must be activated.

Go to System > Users > select the user > click on the tab “Rights” > mark the section “Master Data”:



Here the new user rights can be found:

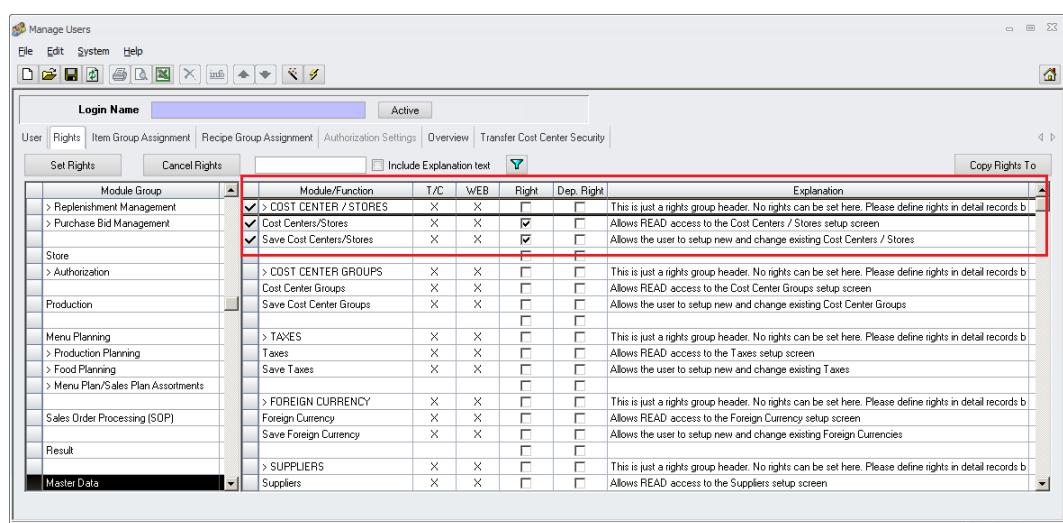
### Account Classes:

- This right will allow the read access to the account classes.

### Save Account Classes:

- This right allows to edit and save the account classes.

In addition to this the user will need to have rights to adjust the cost center configuration:



### Cost Centers/Stores:

- This right will allow the read access to the Cost Center configuration.

### Save Cost Centers/Stores:

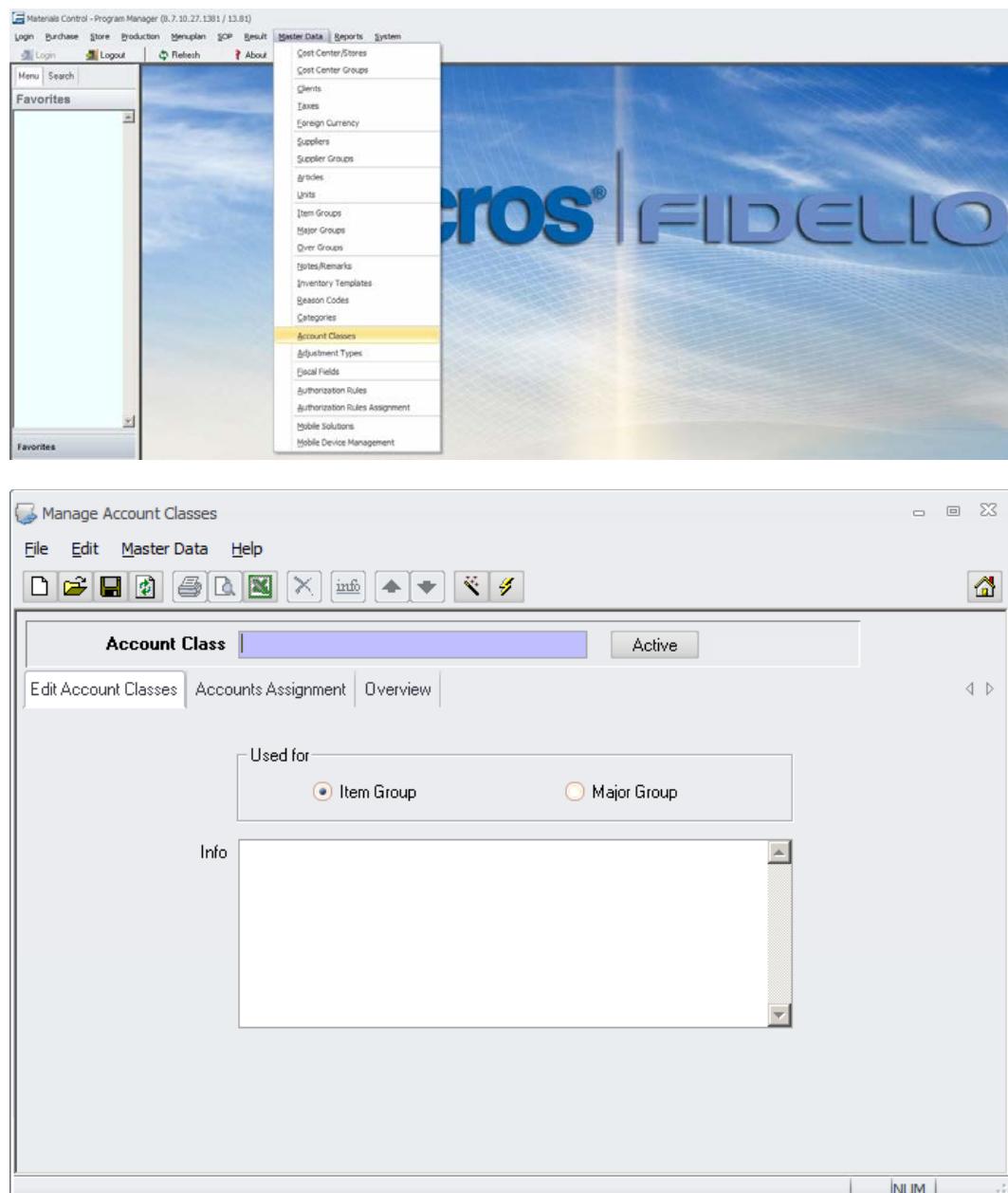
- This right allows to edit and save the Cost Centers/Stores.

## Definition:

### Master Data > Account Classes

In the section Master Data the user can find the module to define the different Account Classes.

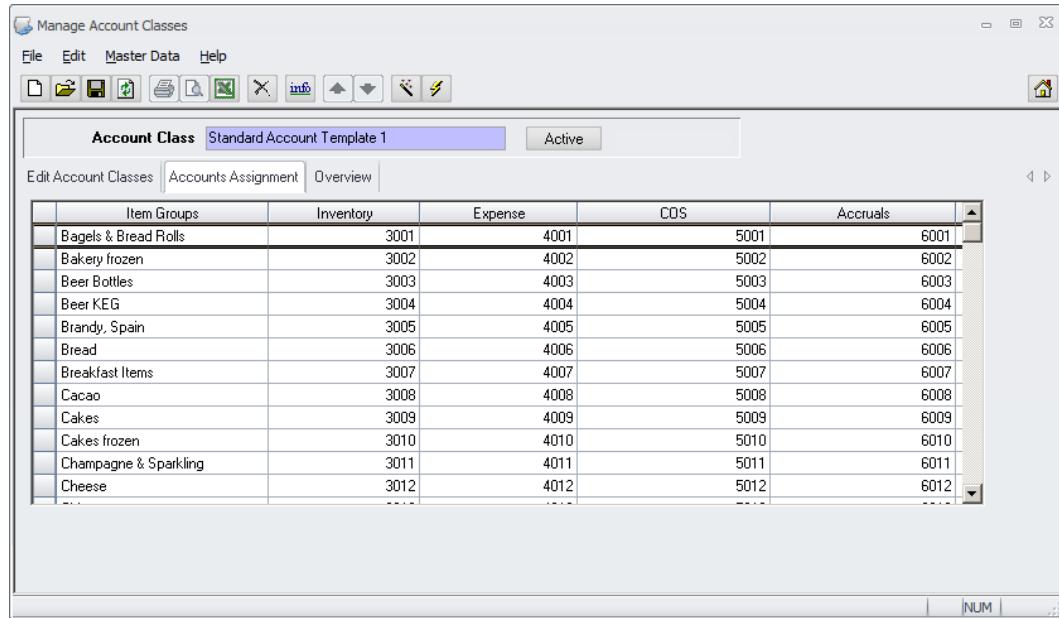
Go to Master Data > Account Classes:



On this first screen the user can search for existing account classes or define the name for a new account class. The info field can be used to note some general information for this account class.

NOTE: Please select the option "Item Group" only. The option to assign account classes to major groups is not yet usable.

Click on the tab “Accounts Assignment”:



The screenshot shows a software window titled "Manage Account Classes" with a sub-title "Standard Account Template 1". The window has a toolbar with various icons and a menu bar with "File", "Edit", "Master Data", and "Help". Below the menu is a toolbar with icons for file operations like Open, Save, Print, and a search bar. The main area has three tabs: "Edit Account Classes" (selected), "Accounts Assignment" (highlighted in blue), and "Overview". The "Accounts Assignment" tab displays a grid of data with columns: "Item Groups", "Inventory", "Expense", "COS", and "Accruals". The data rows list various item groups with their corresponding account numbers. For example, "Bagels & Bread Rolls" is assigned to Inventory 3001, Expense 4001, COS 5001, and Accruals 6001. The grid has scroll bars on the right and bottom.

Item Groups	Inventory	Expense	COS	Accruals
Bagels & Bread Rolls	3001	4001	5001	6001
Bakery frozen	3002	4002	5002	6002
Beer Bottles	3003	4003	5003	6003
Beer KEG	3004	4004	5004	6004
Brandy, Spain	3005	4005	5005	6005
Bread	3006	4006	5006	6006
Breakfast Items	3007	4007	5007	6007
Cacao	3008	4008	5008	6008
Cakes	3009	4009	5009	6009
Cakes frozen	3010	4010	5010	6010
Champagne & Sparkling	3011	4011	5011	6011
Cheese	3012	4012	5012	6012

Here the user can create and maintain the data. A fresh Account Class gives a screen with just the item group list on it. The user can fill in the accounts for the individual item groups. A filled setup may look like above.

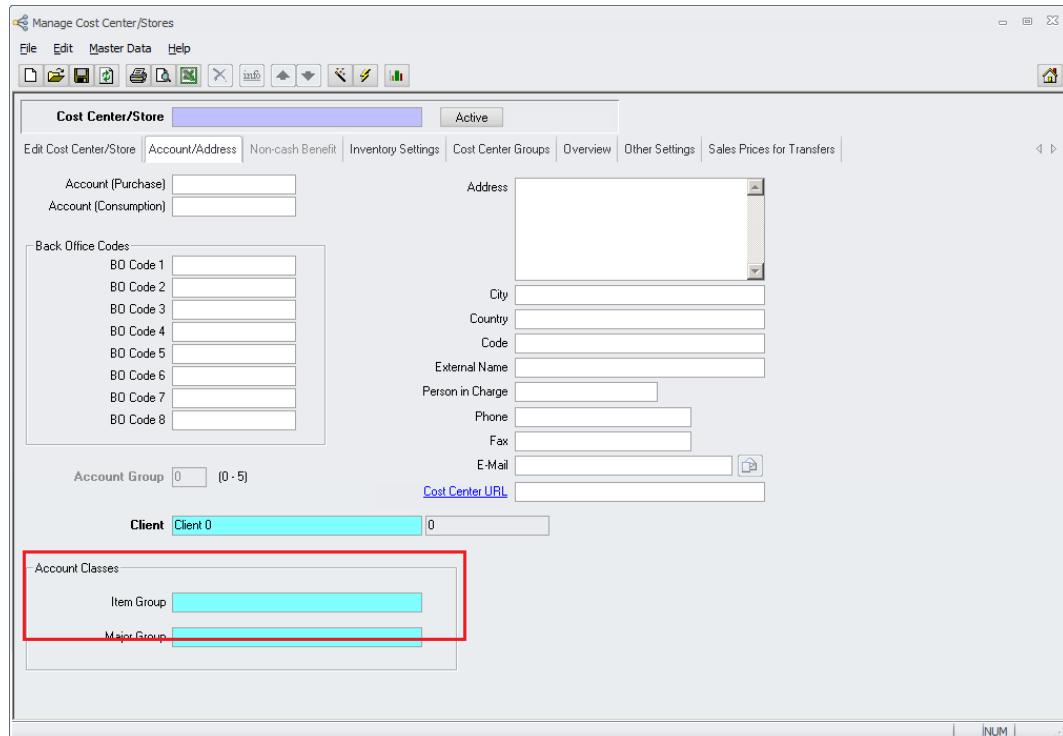
If just one account per over- or major group is required, just fill the same account-no for each item group belonging to this major- or over group.

The overview tab just gives the usual overview grid for saved data.

## Cost Centers > Account Classes

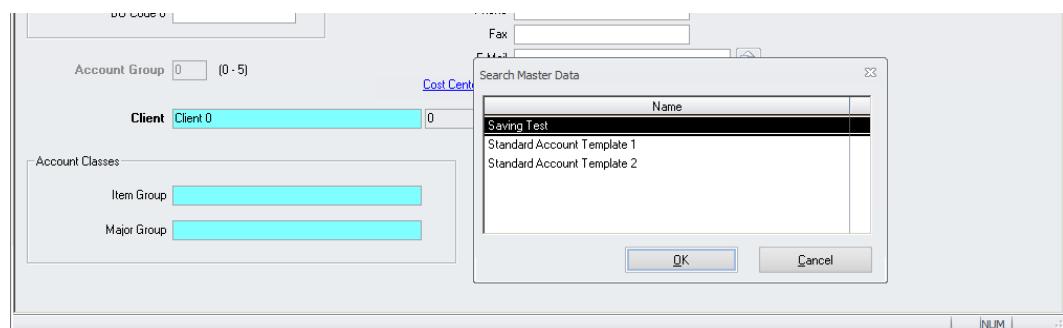
Now the Account Classes must be assigned to the Cost Centers.

Go to Master Data > Cost Center / Stores > select the cost center > click on the tab "Account/Address":



The old definition field "Account Group" is disabled since the user defined to use account classes in the configuration.

In the new field "Account Classes" the user can select now the previously defined account classes.



Save the assignment and repeat that step until every Cost Center/Store has an Account Class assigned.

These accounts defined in the Account Classes will now be used when doing the usual transactions (Receiving, Invoicing and Book to B/O).

The accounts as defined above will be available for the B/O interface.

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