



# OPERA Property Pre-Built Content

## Getting Started Guide

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## Overview

This ZIP file contains Oracle User Productivity Kit (UPK) pre-built content developed by Oracle using the UPK developer. This content can be used as delivered or customized by your organization using the UPK Developer (purchased separately).

## Content Import Instructions

In the Content File to Import folder, you will find a file with an .odarc extension. This is a UPK content archive file. Use the following procedure to import the contents of the archive file into the UPK developer:

1. Open the UPK Developer.
2. From within the UPK developer, click the **Tools** menu.
3. Click **Import, Documents**.
4. Click **Browse** next to the **Select content to Import** field. Navigate to where the .odarc file is located (the Content File to Import folder). Click **Open**.
5. In the **Import content to** field, change the value to **/(root of the library)**.
6. Click **Import**.

Once the content has been imported into the UPK Developer, you can customize it as needed and then publish it in the format of your choice. Refer to the Content Development guide for instructions on how to work with content in the UPK developer and how to publish it. You can find this guide where you have the UPK developer installed (for example, C:\Program Files\User Productivity Kit\UPK Developer3xClient\Documentation\EN\Reference)



If you are using a multi-user version of the UPK Developer, remember to check in the content after you import it. See the **Use the Developer in a Multi-user Environment** chapter in the Content Development guide for instructions on checking in content.

## Pre-Published Content

The UPK content in this ZIP file has been pre-published in the following outputs for your convenience:

- Player and LMS
- HTML Web Site
- System Process
- Job Aid
- Training Guide
- Instructor Manual
- Test Document
- Test Results
- Test Case
- Presentation

These published outputs can be found in the Publish folder in the zip file. For instructions on deploying a UPK Player (placing the player in a location that can be accessed by end users), see the **Deploy Player Content** section in the Content Deployment guide. You can find this guide where you have the UPK Developer installed (for example, C:\Program Files\User Productivity Kit\UPK Developer 3xClient\Documentation\EN\Reference).