

**Oracle® Retail MICROS Stores2**

Functional Document  
Stores2 Tax Free 2018  
Release 1.39.4

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# Table of Contents

Introduction ..... 1

Settings..... 1

User Experience ..... 3

**Note:** The rebranding for the latest version of this documentation set is in development as part of post MICROS acquisition activities. References to former MICROS product names may exist throughout this existing documentation set.

## Introduction

Starting from 1<sup>st</sup> September 2018, new rules related to Tax Free invoices used for VAT refund will be adopted from EU countries.

The scope of this document is to explain how to correctly set up Stores2.

Main topics from the POS application point of view are related to additional required data that needs to be supplied to tax free providers and to the issue of credit notes instead of the void of tax free invoices.

## Settings

In the Tax Free settings of stores, new settings have been added:

- Enable credit notes on Tax free: the new requirements require the issuing of credit notes instead of invoice voiding. This flag is used to enable credit notes in this case.
- Prefix for credit notes: credit notes can have their own prefix in numeration.
- Classification parameter: in Portugal, it is required to provide an additional merchandise code related to items:
  - ALI – Food;
  - ALT – Alcohol and tobacco;
  - CUL – Cultural products;
  - DEP – Sports and leisure;
  - EDM – Appliances;
  - CAS – Home products;
  - PCS – Computer and electronic;
  - MOD – Fashion and accessories;
  - PER – Perfume, cosmetics, and pharmaceutical products;
  - JOI – Jewelry and watches.

The application will use the code of the specified product parameter.

- Include receipt signature: in Portugal, it is required to provide the receipt signature in the Tax Free invoice.
- Use the receipt number instead of the invoice number: the application will provide the receipt number instead of the movement key to the tax free provider (used in Portugal).
- Delay days for tax free: different countries have different rules related to days of delay for tax free issuing. For example in Italy, the tax free needs to be issued the same day of the receipt; in other countries, within 90 days.

Other data related to the customer could be mandatory for different countries and will be managed directly in the user interface of the client application of the tax free provider.

### Sample settings for Italy:

The screenshot shows a 'Tax free options' dialog box with the following settings:

- TaxFree code: 06 Global Blue
- Exclusive tax free print:
- Client code is mandatory in Tax Free print-out:
- Enable sequence control numeration:
- Allow manual setting of receipt number:
- Range date:
- Delay days for tax free: 0
- Product parameter: (empty)
- Enable credit note in case of void:
- Include receipt signature:
- Use receipt number instead of invoice number:
- Number on tax free: 1 Number of receipt
- Invoice prefix: TF
- Credit note prefix: NC
- Default number of copies: 2
- Tax Free ID: (empty)
- Don't allow print in presence of:
  - Returns:
  - Departments:
  - Services:

### Sample settings for Portugal:

The screenshot shows a 'Tax free options' dialog box with the following settings:

- TaxFree code: 06 Global Blue
- Exclusive tax free print:
- Client code is mandatory in Tax Free print-out:
- Enable sequence control numeration:
- Allow manual setting of receipt number:
- Range date:
- Delay days for tax free: 90
- Product parameter: 20 GOOD CLASSIFICATION
- Enable credit note in case of void:
- Include receipt signature:
- Use receipt number instead of invoice number:
- Number on tax free: 1 Number of receipt
- Invoice prefix: TF
- Credit note prefix: (empty)
- Default number of copies: 1
- Tax Free ID: (empty)
- Don't allow print in presence of:
  - Returns:
  - Departments:
  - Services:

## User Experience

From the user point of view, the process will be the same as previous versions:

- It will be possible to issue a Tax Free invoice during a sale, after a sale, or from a group of sales;
- It will be possible to reprint issued Tax Free invoices from the Tax Free list;
- It will be possible to delete a Tax Free invoice; a credit note will be issued from the tax free provider, but the operation will not affect the user experience;
- It will not be possible to delete a sale linked to a tax free invoice without having issued the tax free credit note before.

A few little things will change:

- Some additional fields on the tax free provider client application will be mandatory;
- Information on the tax free invoice report could be different.