Oracle® Retail Process Orchestration and Monitoring

JET UI User Guide

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Oracle Retail Process Orchestration and Monitoring User Guide, Release 19.1

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Preface

The Oracle Retail Process Orchestration and Monitoring User Guide describes the tracking and managing of batch jobs.

Audience

This guide is for system administrators and operations personnel, integrators and implementation staff personnel as well as users of the module.

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- Functional and technical description of the problem (include business impact)
- Detailed step-by-step instructions to re-create
- Exact error message received
- Screen shots of each step you take

Review Patch Documentation

When you install the application for the first time, you install either a base release (for example, 19.0) or a later patch release (for example, 19.0.1). If you are installing the base release, additional patch, and bundled hot fix releases, read the documentation

for all releases that have occurred since the base release before you begin installation. Documentation for patch and bundled hot fix releases can contain critical information related to the base release, as well as information about code changes since the base release.

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Conventions

The following text conventions are used in this document:

Convention	Meaning
boldface	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text or the glossary.
italic	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.
monospace	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

Common User Interface Controls

Oracle Retail applications, such as the Oracle Retail Process Orchestration and Monitoring (POM) application, include some common interface options and controls that you can use throughout the application workflow. The following sections describe these user interface controls in more detail.

Although you may have more than one Oracle Retail application installed on your system, each application may use many of the same interface components and abide by common rules and constraints.

You can quickly access the tasks of current applications and switch to other applications from the Navigation bar. For more information on the Navigation bar, see the Navigation Area section.

The following topics are covered in this chapter:

- Logging on to the Application
- Navigation Area
- Table Menu Options
- Logging Out of the Application

Logging on to the Application

To log on to the application:

Go to the URL for the application in a web browser. The Welcome Screen opens.

Figure 1-1 Welcome Screen



- Provide the following login information:
 - **a.** Enter your user name in the **Username** field.

- **b.** Enter your password in the **Password** field.
- Click **Login**.

Navigation Area

You can quickly access the tasks of current applications and switch to other applications from the Navigation bar.

Figure 1–2 Navigation Bar



The following Navigation bar options are common across all the applications:

- Tasks
- **Notifications**

Tasks

Oracle Retail applications support a variety of navigational tools and methods that allow you to move efficiently between application pages. Information on how to use and manage each of the tools and methods is included in this section.

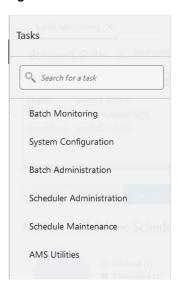
A task is a set of links to a series of task flows organized in a specific sequence to accomplish a business process or procedure. For example, tasks can be defined for common multi-step procedures or processes so that you can quickly step through tasks. By navigating sequentially to the pages outlined in the task, you are assisted in stepping through the business process or activity.

Your Tasks list appears on the top left side of the home page. All of the tasks to which you have access are listed on the Tasks window. You can either click on the specific task name to open, or use the Task Search component to search for a Task that you want to open.

To begin working with a task, choose the application feature or process from the list.

Note: Your task menu may appear slightly different, depending on your retail application.

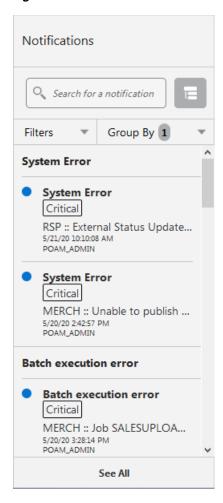
Figure 1–3 Tasks Menu



Notifications

The Notifications option brings events within the application to your attention. See the following examples:

Figure 1-4 Notifications



Notification Badge

The Notification Badge displays the number of unread notifications for the user in the sidebar menu. The Notification Badge displays '99+', when there are more than 99 notifications.

The notification count is periodically refreshed at regular intervals. This interval is determined by a system-configured value.

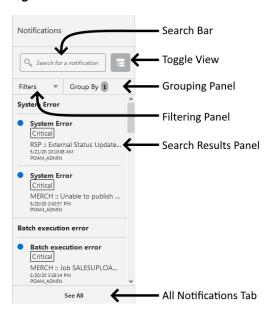
Figure 1-5 Notification Badge



Notification Sidebar

When you click the Notification icon, a Notifications Sidebar is shown that displays the most recent set of unread notifications in the notifications screen (depending on the filter set).

Figure 1-6 Notifications Sidebar



Each component of the Notifications Sidebar is discussed in detail in the following sections:

Search Bar

A search bar at the top of the panel allows for searching through notifications. The search bar has auto-suggest enabled, so it displays notifications as the user types.

Right next to the search bar is the 'List/Group' view toggle button. This causes the Notification results to be displayed either in a flat or grouped view.

Figure 1-7 Search Bar



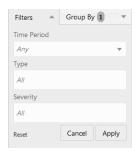
Filtering Panel

The Filtering Panel allows you to filter notifications based on the creation Time Period, Type and Severity.

The values for the Time Period and Severity components are pre-seeded constants. The Type drop-down lists all the notification types available in the system.

When you click the Apply button, notifications that match the criteria are shown in the Results Panel.

Figure 1-8 Filtering Panel

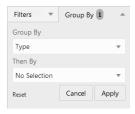


Grouping Panel

This panel allows you to group notifications based on different attributes.

The values of the 'Group by' and the 'Then by' components are pre-seeded.

Figure 1-9 Grouping Panel

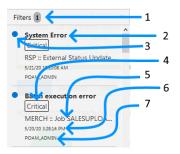


Results Panel - List View

When no selection is made in the Grouping panel, the Results Panel displays notifications in a list format.

The image below shows a simple search without any filtering or grouping.

Figure 1-10 Results Panel - List View



- 1. Indicates that one filter was applied.
- Notification Type A description of the Type is displayed.
- 3. Read/Unread - A blue icon • is shown next to the notification if it is unread.
- 4. Notification Severity - A label indicating the severity of the notification is shown.
- Description The description associated with the notification. If the notification was designed to launch into a relevant flow, then this is displayed as a link. Otherwise, the description is rendered as plain text.
- Creation Time A timestamp that shows the date and time at which the notification was created.

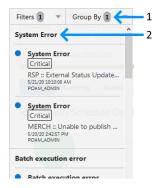
7. User name - Creator of the notification.

Results Panel - Grouped View

Notifications are displayed in a grouped format within the Results panel, when the Group By drop-down in the Grouping Panel is selected.

Notifications are displayed in groups with three notifications shown for each group.

Figure 1-11 Results Panel - Grouped View



- Indicates the Group-By drop-down is selected on the Grouping Panel. 1.
- The value of the Group-By attribute. In this example, the results were grouped by Notification Type. Hence the Notification Type is shown as the header of the group.

For each group, three notifications are shown followed by a 'See More' link. When you click this link, up to 25 notifications are displayed for that group.

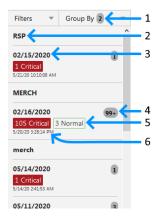
Results Panel - Summarized View

Notifications are summarized as shown in this example, when both the Group By and the Then By drop-downs in the Grouping Panel are selected.

The summary view displays various groups and within them subgroups based on the selections on the Grouping panel. For each subgroup, a count of the notifications within that subgroup, grouped by severity is displayed.

The example here depicts a grouping by department, then by class.

Figure 1-12 Results Panel - Summarized View

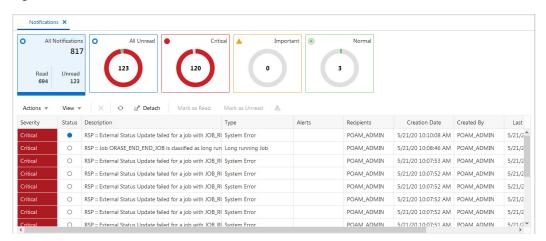


- Indicates that both options on the Grouping Panel have been selected.
- First level of grouping is by Schedule Name. Here the first type shown is 'RSP'.
- The subgroup within Type 'RSP'. In this example, this is the Business Date.
- The number of notifications within that combination of Group and Subgroup.
- A grouping by severity of all notifications within that combination of Group and Subgroup.
- The timestamp of the most recent notification of that combination of Group and Subgroup.

Notifications Tab

The Notifications tab opens when you click the 'See All' link at the bottom of the Notifications side panel.

Figure 1–13 Notifications Tab

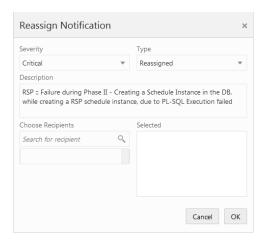


This tab lists all the notifications for the logged-in user, regardless of whether they are in Read or Unread status. Information tiles display a break-up of the total notifications by severity. Clicking these tiles refreshes the table below to display only those notifications that are relevant to that tile.

You can perform the following operations from this tab.

- Delete The table allows for multiple selection and hence multiple notifications can be deleted at a time. Use the row header to select the row.
- Refresh - This refreshes the list of notifications in the table.
- Mark as Read Multiple Unread Notifications can be marked as Read by clicking this button.
- Mark as Unread Multiple Read Notifications can be marked as Unread by clicking this button.
- Reassign Notifications 4 Notifications can be reassigned to individual recipients or a group by clicking the Reassign Notifications icon. On selecting a row in the All Notifications table, and clicking the icon, the reassign notification popup is displayed. The Type is set to Reassigned by default, and the Severity and Description are pre-populated from the selected row; you can then change any of these values and assign the notification to one or more recipients.

Figure 1–14 Reassign Notification



The All Notifications table displays the following columns:

- Severity A colored label indicating the Notification Severity.
- Status If the status is unread, an icon is shown. Otherwise it is blank.
- Description The description of the notification itself.
- Type- The description of the Notification Type for the notification.
- Alerts -
- Recipients In case of individual notifications, this column contains the user ID of the user to whom the notification is assigned. When the notification is assigned to multiple users, it displays the text 'Multiple' and enables a context popup which lists all the recipients. This field is empty when the notification is assigned to a group associated with a type.
- Creation Date Timestamp showing the date and time of creation.
- Created By User ID of the user who created the notification.
- Last Updated Date Timestamp showing the date and time when the last update was made.
- Last Updated By User ID of the user who last updated the notification.
- Application ID Unique identifier that identifies the application. Not visible by default.
- Department The Department associated with the notification. Not visible by default.
- Class The Class associated with the notification. Not visible by default.
- Subclass The Subclass associated with the notification. Not visible by default.
- Location The Location associated with the notification. Not visible by default.
- Supplier The Supplier associated with the notification. Not visible by default.
- Performance The Performance value associated with the notification. Not visible by default.
- Brand The Brand associated with the notification. Not visible by default.
- Rollup Count The Rollup Count associated with the notification. Not visible by default.

Additional Information - Refers to the Additional Information attribute associated with the notification. Not visible by default.

Reports

The functionality of Reports works similar to the Tasks menu.

Table Menu Options

Note: Figure 1–15, Figure 1–16 are representations and may be different for every window/table/popup.

The Actions menu, View menu, and icons are displayed in the form of a table. For more information on these options, see the sections Action Menu and Icons and View Menu.

Action Menu and Icons

The Actions menu provides the option to take different actions related to entries in the table. Depending on the nature of the table, these actions can be add, view, delete or edit table rows, create by moving to a new screen or export the table contents to the spreadsheet. Alternatively these actions can also be performed by using the icon buttons on the table toolbar. For more information on the icon/buttons, see the Screen Level Action - Icons and Buttons.

In some tables, it may also contain some table specific actions.

Figure 1-15 Actions Menu and Icons

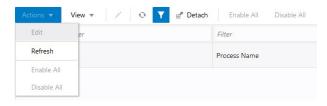


Table 1–1 Actions Menu/Icons and Descriptions

Actions Menu/Icon	Description
Refresh and Refresh icon	Select Actions > Refresh or the Refresh icon to update the records in the table.
Filter icon	Select the Filter icon volve open fields that will filter the results.
	Use the filter fields to only show the rows matching or containing the entered information.
Detach and Detach Icon	Select Actions > Detach or the Detach icon to open the table in a separate window.

View Menu

The View menu provides the options for managing the table columns and sorting and filtering the table data.

In some tables you have the option to choose a saved custom view, which is an arrangement of columns different from the default view of the table.

Figure 1-16 View Menu



Table 1–2 View Menu/Icons and Descriptions

View Menu List	Description	
Detach and Detach icon	You can view the tables in the application in a separate window	
Demen and Demen Roll —	by selecting $\mathbf{View} > \mathbf{Detach}$ or by using the Detach icon \mathbf{E} .	
Query by Example	You can filter the items by one or multiple column values by selecting View > Query by Example .	

Screen Level Action - Icons and Buttons

The screen level actions display the icons and buttons.

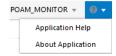
Table 1–3 Screen Level Action - Icons/Buttons and Description

Icons/Buttons	Description
Close window X	Click the x icon to close the window.

Application Help and About Application Links

Use the Help list menu on the top right of the window, to open tabs for Application Help or About Application.

Figure 1-17 Application Help Menu



Logging Out of the Application

Use the **User** list menu on the top right of the window, to log out of the application.

Figure 1–18 Logging Out of the Application



Process Orchestration and Monitoring

The Process Orchestration and Monitoring (POM) application is a user interface for scheduling, tracking and managing batch jobs.

Process Orchestration and Monitoring has the following tabs:

- **Batch Monitoring**
- System Configuration
- **Batch Administration**
- Scheduler Administration
- Schedule Maintenance
- **AMS Utilities**

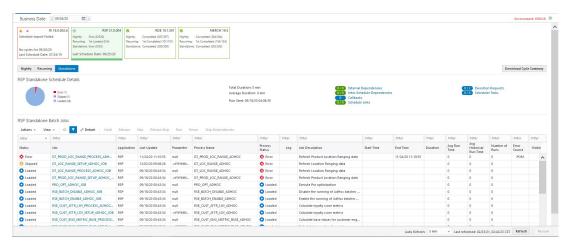
Batch Monitoring

The Batch Monitoring tab provides a runtime view of the statuses and dependencies with regard to the different batch cycles for the selected business day.

Select **Batch Monitoring** in the Navigation Area to open the Batch Monitoring tab.

The application will by default open for a business date where at least one schedule is active. If none found, it will open for the most recent business date where at least one schedule is active.

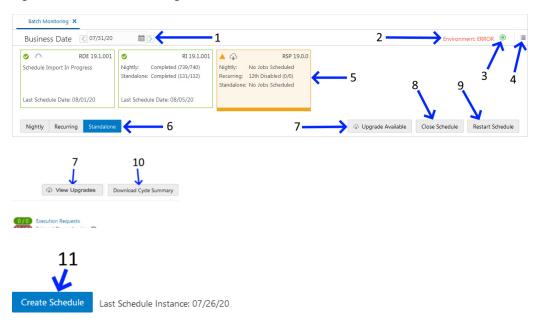
Figure 2-1 Batch Monitoring



Header

The header displays information about the batches displayed in the Batch Monitoring tab. You can also use the header selection to choose which schedule batches to display.

Figure 2-2 Batch Monitoring Header



1. Business Date - Displays the business date for the oldest schedules displayed in Batch Monitoring.

Use this field to select the oldest schedule displayed in Batch Monitoring.

Environment Status - If there is an error in an environment, this field will show an ERROR status. Click this link to expand the right hand Status panel

Note: An error in this field does not necessarily mean that the system is not working. For example, it will show an error if a schedule has an error, or if a batch is not working.

3. Environment Status Icon - Also displays the status of the environment.

Click this icon to show the status of the Scheduler, Execution Engine and the environments, or to manage the information displayed. See "Status" for more information.

- **4. Activity Feed** Click this icon to display a panel at the right side of the screen containing activities performed by the system and by the user.
- Environments Displays information about each environment integrated with Process Orchestration and Monitoring.

Select one of these panels to display information about that environment's batch processes.

6. Monitoring Cycle - Displays the monitoring cycle of the batches displayed. Select a monitoring cycle to see the batches scheduled for that cycle. The following monitoring cycles are available:

- Nightly
- Recurring
- Standalone
- **7. Upgrade Available** Use this button to navigate to the Schedule Maintenance screen for the option to upgrade the batch schedule to a new version. This button only appears when there is a new version of the schedule available and there is no upgrade in progress or in error. When an upgrade is in progress or in error, the button caption changes to View Upgrades which also navigates the user to the Schedule Maintenance screen.
- **Close Schedule** Use this button to close the schedule. This button only appears for Active schedules.
- **9. Restart Schedule** Use this button to restart the schedule. This button only appears for Active schedules.
- **10. Download Cycle Summary** Use this button to download a summary for the currently selected business day for the selected schedule. Once clicked, the Download Cycle Summary dialog provides the user options to select the cycle and format. This button only appears for Completed schedules.
- 11. Create Schedule Use this button to create a new Scheduler Day. This button only appears when a schedule tile is selected for which there is no open Scheduler Day. Click this button to create a new Scheduler Day for the selected schedule for the business date following the last schedule instance.

Schedule Tiles

Each schedule tile displays information for a batch schedule that POM is responsible for running.

Select a tile to display the list of batch processes for that schedule.

Each panel displays the following information:

Figure 2–3 Schedule Tile



Note:

- A red tile with a red cloud indicates that a new schedule version upgrade has failed. Navigate to the Schedule Maintenance screen by clicking on the **View Upgrades** button to address the failure.
- A blue spinner in the top left of the tile (2) indicates that the schedule is in the process of being upgraded to a new version. The user can navigate to the Schedule Maintenance screen by clicking on the View Upgrades button to check the progress of the upgrade.

When a schedule is being upgraded or when the schedule upgrade has failed, the user is prevented from most activities on the Batch Monitoring and on the Batch Administration screen.



- An orange tile indicates that there is no instance of the schedule for the selected business date.
- 1. Schedule name and Version Displays the abbreviation of the application or application group and the software version.
- **2. Run Status** Displays the status of the batch processes.
 - Completed
 - Active
 - Error
- 3. Schedule Upgrade A grey cloud indicates that a newer version of the batch schedule is available.

A red cloud indicates that schedule upgrade has failed. Navigate to the Schedule Maintenance screen to address the failure.

A blue spinner indicates that a schedule upgrade is in progress.

- 4. Monitoring Cycles and Statuses Displays the number of completed and total processes for each monitoring cycle.
- 5. Last Schedule Date Indicates the last date on which the batch processes were configured.

Batch Jobs Header

The batch jobs header displays the following information:

Figure 2–4 Batch Jobs Header



Run Status Chart

The run status chart shows a chart summary of the status of the different batches (including the number of batch jobs with that status) that are included in the selected cycle for the selected schedule. The possible statuses are:

- Loaded Jobs are in loaded state when the scheduler day is first created.
- Pending Job is waiting to run.
- Completed Job ran successfully on the system.
- Error A failure occurred due to an issue in the environment or the job's application.
- Held An administrator placed the job on hold.
- Skipped An administrator has skipped the running of the job so the remaining jobs in the cycle can proceed.
- Running Job is currently running on the system.
- Long Running The job's run time has exceeded a threshold. This threshold is calculated by multiplying the job's average run time and the Long Run Average Time Multiplier defined on the schedule Settings section of the System Configuration screen.
- Disabled Job was disabled by an administrator on the Batch Administration screen.
- System Held Job was placed on hold by the system due to a lack of resources to run it.
- Skipped on Error Job was preconfigured to be skipped on a failure.
- Waiting Job is waiting for completion of pre-dependencies (Hourly Cycle, Nightly Cycle, External Dependency and Inter-Schedule Predecessor Jobs).

Completed Batch Job Statistics

For completed batch jobs, the batch job header shows the following information:

- Run Start
- Run End
- **Total Duration**
- Average Duration

Active Batch Job Statistics

Note: Active Batch Job Statistics are not yet implemented. They will be implemented in a future version of POM.

For active batch jobs, the batch job header shows the following information:

- **Estimated Completion Time**
- **Estimated Time Remaining**
- **Total Duration**
- Average Duration

Run Start

Batch Information

The batch information area displays the following information about the batch process results:

- **Execution Requests** Displays the number of completed executions and the total number of execution requests. Click to open the Execution Requests Window.
- Scheduler Tasks Displays all tasks scheduled to run during the current scheduler day. Click to open the Scheduler Tasks window.
- External Dependencies Displays the number of successful and total number of external dependencies. Click to open the Batch Cycle Details Screen.
- **Inter-Schedule Dependencies** Displays the number of successful and total number of inter-schedule dependencies. Click to open the Batch Cycle Details Screen.
- Callbacks Displays the number of successful and total number of callbacks. Click to open the Batch Cycle Details Screen.
- Schedule Links Displays the number of successful and total number of schedule links. Click to open the Batch Cycle Details Screen.

Execution Requests Window

The Execution Requests window displays information about execution requests for a batch.

Click **Done** or the close window icon ** to close the window.

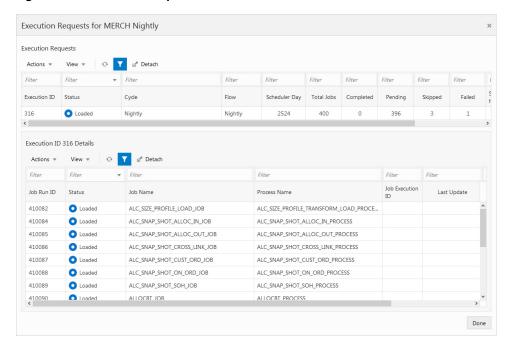


Figure 2-5 Execution Requests Window

Execution Requests

This section displays the following information about each execution request in the batch process:

- **Execution ID**
- Status
- Cycle
- Flow
- Scheduler Day
- Total Jobs
- Completed
- Pending
- Skipped
- Failed
- System Held
- Submitted

See Table Menu Options in the "Common User Interface Controls" for information about the options available for this section.

Execution Details

This section displays the following information about each job run by the execution request:

- Job Run ID
- Status
- Job Name
- Process Name
- Job Execution ID
- Last Update
- First Job
- Error Info

See Table Menu Options in the "Common User Interface Controls" for information about the options available in this section.

Scheduler Tasks

The Scheduler Tasks window displays information about tasks that are scheduled to run during the current scheduler day. See the Scheduler Administration section of this chapter.

When the new scheduler day is created every day (at the end of the Nightly batch run), it creates the scheduler tasks according to the way they are set up in the Scheduler Administration screen.

Figure 2-6 Nightly Scheduler Task Window

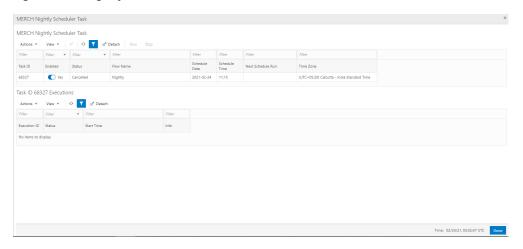
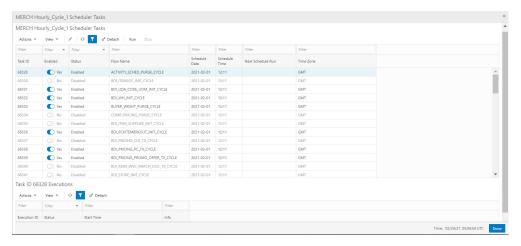


Figure 2-7 Recurring Scheduler Tasks Window



Click **Done** or the close window icon (**x**) to close the window.

The Scheduler Tasks window for the Nightly and Recurring cycles display the same task attributes listed below. The difference is that there is only one Nightly task for a scheduler day whereas there could be multiple Recurring flows running throughout the day.

Nightly/Recurring Scheduler Tasks

This section displays the following information about each Nightly/Recurring Scheduler task:

- Task ID
- Enabled Switch to enable or disable the execution of the task
- Status Possible values are: Enabled, Disabled, Completed, Skipped On Delay, Scheduled, Error, or Cancelled
- Flow Name Nightly or recurring flow name
- Schedule Date
- Schedule Time
- Time Zone

Note: When the New Scheduler Day is created, if the start time for a certain task has elapsed, the task will be scheduled for the next day. The Next Schedule Run column will show the next time the task will execute.

See "Table Menu Options" in "Common User Interface Controls" for information about the options available for this section.

Task Executions

This section displays the following information about each task executions:

- Status Possible values are: Completed, Error
- Start Time
- Info If the Status is Error, this field changes to a link which, when clicked, will open a dialog showing error details.

See "Table Menu Options" in "Common User Interface Controls" for information about the options available in this section.

The user can edit the Nightly or Recurring tasks to change the time they run for the day. Permanent changes need to be entered in the Scheduler Administration screen.

Note: If the user makes a change to the time, he or she needs to click the **Run** action to schedule the task.

Also, for the task to be editable, it must be in a state other than Scheduled. If it is in a Scheduled state, the user can click the stop action, which puts the task in a Cancelled state and it is therefore editable.

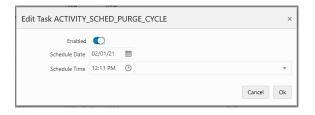
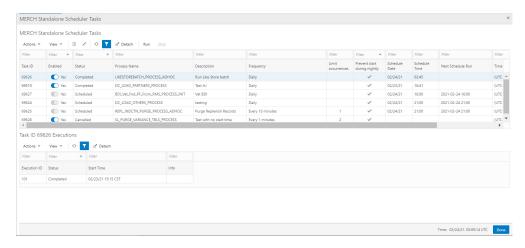


Figure 2-8 Standalone Scheduler Tasks Window



Click **Done** or the close window icon (**x**) to close the window.

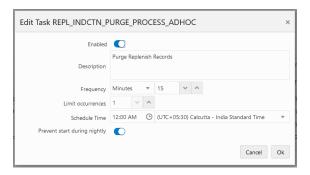
Standalone Scheduler Tasks

This section displays the following information about each Standalone Scheduler task:

- Task ID
- **Enabled** Switch to enable or disable the execution of the task.
- Status Possible values are: Enabled, Disabled, Completed, Skipped On Delay, Scheduled, Error, Cancelled.
- **Process Name**
- **Frequency** Daily or Every x minutes.
- **Limit Occurrences** -If this field has a value, the process will run every x minutes for y occurrences.
- Prevent Start During Nightly Indicates that the process should not start running when Nightly is in progress. If the process starts running before Nightly start, it will continue running even if the run extends into the Nightly run.
- **Schedule Date**
- Schedule Time
- **Next Scheduled Run** Displays the date and time the next run will occur.
- Time Zone

See "Table Menu Options" in "Common User Interface Controls" for information about the options available in this section.

The user can edit a Standalone task to change any of the fields in the window below. Edits are effective just for the day's run. Permanent changes must be entered in the Scheduler Administration screen.



Note: If the time is left blank for a standalone task, it will execute immediately upon clicking Ok.

When the New Scheduler Day is created, if the start time for a certain task has elapsed, the task will be scheduled for the next day. The Next Schedule Run column will show the next time the task will execute.

Task Executions

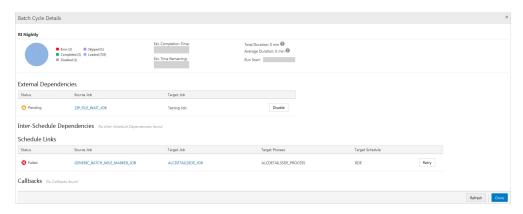
This section displays the following information about each task execution:

Execution ID

- Status Possible values are: Completed, Error
- Start Time
- Info If the Status is Error, this field changes to a link which, when clicked, will open a dialog showing the error details.

See "Table Menu Options" in "Common User Interface Controls" for information about the options available in this section.

Batch Cycle Details Screen



The Batch Cycle Details screen displays the following sections:

Header

The header displays the following information about the batch cycle:

Run Status Chart

Completed Batch Job Statistics For completed batch jobs, the batch job header shows the following information:

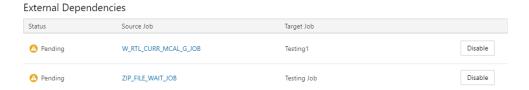
- Run Start
- Run End
- **Total Duration**
- Average Duration

Active Batch Job Statistics For active batch jobs, the batch job header shows the following information:

> **Note:** Active Batch Job Statistics are not yet implemented. They will be implemented in a future version of POM.

- **Estimated Completion Time**
- **Estimated Time Remaining**
- **Total Duration**
- Average Duration
- Run Start

External Dependencies



The External Dependencies section lists all the external batch job dependencies for the entire current Schedule. These dependencies are only shown if the system level external dependencies indicator is turned on. An external dependency is usually a dependency on a customer's internal process. This dependency is released once the customer calls an endpoint into POM for a specific POM job.

The following information is displayed for each external dependency:

- Status
- Source Job Click to open the job in the Batch Job Details screen. The source job is a job in the current schedule which is dependent on the external (target) job.
- Target Job The job that, when complete, will release the dependency which the source job is waiting on.
- A **Disable/Enable** button to disable or enable the dependency.

Inter-Schedule Dependencies



The Inter-Schedule Dependencies section lists all the inter-schedule batch job dependencies for the entire current Schedule. These dependencies are only show if the system level inter-schedule dependencies indicator is turned on. An inter-schedule dependency links the current schedule and a target schedule where a job in the target schedule is dependent on the completion of a job in the current schedule.

The following information is displayed for each inter-schedule dependency:

- Status
- Source Job Click to open the job in the Batch Job Details screen.
- Target Job Click to open the job in the Batch Job Details screen. Target job is dependent on the source job.
- Target Process Process containing the target job.
- Target Schedule Schedule containing the target process/job.
- A **Disable/Enable** button to disable or enable the dependency.

Schedule Links



A schedule link links the current schedule and a target schedule where the current schedule does not start until the completion of a job in the target schedule.

The following information is displayed for each schedule link:

- Status
- Source Job Click to open the job in the Batch Job Details screen. The job in the current schedule which starts the current batch when the Target Job completes.
- Target Job Click to open the job in the Batch Job Details screen. The job in the Target Schedule which when completes fulfills the dependency for the Source Job in the current schedule.
- Target Process The process which the Target job belongs to. The schedule whose job is a dependency for the job in the current schedule.
- Info Shows information regarding error if failed or skipped.
- Target Schedule
- If it was not successful, a **Retry** button to retry the schedule link.

Callbacks

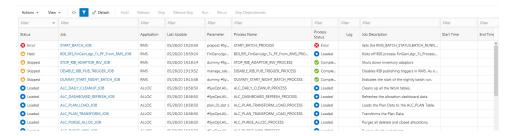


The Callbacks section lists all the external status update request and response callbacks based on the External Status Update mode set in the External System Configuration screen.

The following information is displayed for each callback:

- Status
- Job Click to open the job in the Batch Job Details screen.
- Process Process containing the job.
- Date of callback
- A **Payload** link to display the Payload Window for the callback.
- An **Info** link to display the **Info** Window describing the callback response.
- If the callback was not successful, a **Retry** button to retry the callback.

Batch Jobs



The Batch Jobs section lists all the batch jobs for the selected schedule and the selected cycle. The table displays the following information:

Status

- Loaded Jobs are in loaded state when the scheduler day is first created.
- Pending Job is waiting to run.
- Completed Job ran successfully on the system.
- Error A failure occurred due to an issue in the environment or the job's application.
- Held An administrator placed the job on hold.
- Skipped An administrator has skipped the running of the job so the remaining jobs in the cycle can proceed.
- Running Job is currently running on the system.
- Long Running The job's run time has exceeded a threshold. This threshold is calculated by multiplying the job's average run time and the Long Run Average Time Multiplier defined on the schedule Settings section of the System Configuration screen.
- Disabled Job was disabled by an administrator on the Batch Administration screen.
- System Held Job was placed on hold by the system due to a lack of resources to run it.
- Skipped on Error Job was preconfigured to be skipped on a failure.
- Waiting Job is waiting for completion of pre-dependencies (Hourly Cycle, Nightly Cycle, External Dependency and Inter-Schedule Predecessor Jobs).
- Job Click to open the job in the Batch Job Details screen.
- Application
- Last Update
- Parameter
- Process Name
- **Process Status**
- Log
- Job Description
- Start Time
- **End Time**
- Duration
- Average Run Time
- Average Historical Run Time
- Number of Runs
- **Error Source**
- Waiting
- Waiting Reasons

Actions Menu and Icons

See "Action Menu and Icons" for common actions that can be performed through the Action menu and the icons. You can also perform the following actions:

Table 2–1 Batch Jobs - Actions Menu/Icons and Description

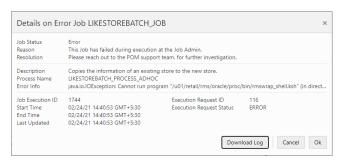
Actions Menu/Icons	Description
Hold	Use the Actions > Hold or the Hold button to put the process on hold.
Skip	Use the Actions > Skip or the Skip button to skip the process.
Run	Use the Actions > Run or the Run button to run the process immediately.
Rerun	Use the Actions > Rerun or the Rerun button to run the job again.
Edit Parameters	Use the Actions > Edit Parameters or the Edit Parameters button to edit the parameters for the job. The new parameters are only effective for the current day's batch run.

View Menu

See "View Menu" for information about the options in the View menu.

Status Details for Job

Certain status values on the Batch Jobs section such as 'Error' or 'Long Running' act as a link. When clicked a popup is displayed containing more details about why the job is in the given status and helpful suggestions for resolving the issue. An example is shown below for a job in error.



Footer

The screen can be set to auto refresh periodically by selecting the pre-defined interval from the **Auto Refresh** list. By default, this value is set to five minutes on page load.

Use the **Refresh** button to refresh the screen immediately.

Use the **Recover** button to automatically attempt fixing system failures and resume the schedule. This is useful if there is a system or communications failure that interrupts the execution of a schedule.

Last refreshed shows the time and date of the last refresh of the interface.

Batch Job Details

The Batch Job Details screen provides detailed information about a batch job.

Depending upon the status of the job, one or more of the following buttons will be available at the top of the screen:

- Hold
- Run This is available only for Standalone jobs.

- Release
- Release Skip
- Rerun
- Skip

Figure 2-9 Batch Job Details

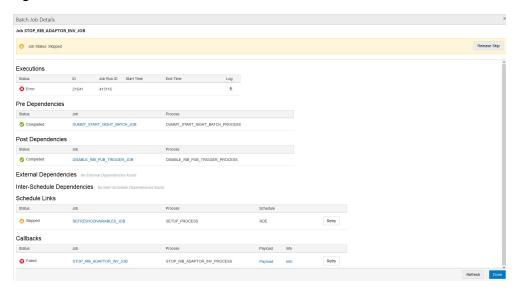
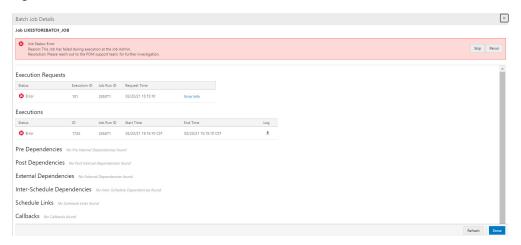


Figure 2-10 Batch Job Details with Status Information



Execution Requests

If the job was executed, this section displays the following information about the job execution:

- Status
- **Execution ID**
- Request Time
- Error Info This will only show in case of an error status.

Executions

If the job was executed, this section displays the following information about the job

- Status
- ID
- Job Run ID
- Start Time
- **End Time**
- Log Provides a link to download the execution log.

Pre Dependencies

This section displays the following information about job pre-dependencies:

- Status
- Job Click to open the job in the Batch Job Details screen.
- **Process**
- A **Disable/Enable** button is available for jobs that have not yet completed.

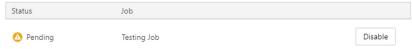
Post Dependencies

This section displays the following information about job post-dependencies:

- Status
- Job Click to open the job in the Batch Job Details screen.
- **Process**
- A **Disable/Enable** button is available for jobs that have not yet completed.

External Dependencies

External Dependencies



An external dependency is usually a dependency on a customer's internal process. This dependency is released once the customer calls an endpoint into POM for a specific POM job. This section displays the following information about job external dependencies:

- Status
- Job Click to open the job in the Batch Job Details screen. The job that, when complete, will release the dependency which the currently displayed job is waiting
- A **Disable/Enable** button is available for jobs that have not yet completed.

Inter-Schedule Dependencies



An inter-schedule dependency links the current schedule and a target schedule where a job in the target schedule is dependent on the completion of the currently displayed job in the current schedule. This section displays the following information about job inter-schedule dependencies:

- Status
- Job Click to open the job in the Batch Job Details screen. Job which is dependent on the source job.
- Process Process containing the job.
- Schedule Schedule containing the process/job.
- A **Disable/Enable** button is available for jobs that have not yet completed.

Schedule Links



This section displays the following information about schedule links for a job:

- Status
- Job Click to open the job in the Batch Job Details screen. The job in the Target Schedule that., when completed, will fulfill the dependency for the currently displayed schedule.
- Process The process the job belongs to.
- Schedule The schedule whose job is a dependency for the job in the current schedule.
- Info Shows information regarding error if failed or skipped.
- A **Disable/Enable** button is available for jobs that have not yet completed.
- A **Retry** button is available for schedule links with a Skipped or Failed status.

Callbacks



This section displays the external status update request and response callbacks based on the External Status Update mode set in the External System Configuration screen. This section displays the following information about job callbacks:

- Status
- Job Click to open the job in the Batch Job Details screen.
- **Process**

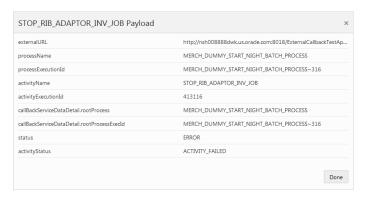
- A **Payload** link to display the Payload Window for the callback.
- An Info link to display the Info Window describing the callback response.
- A **Retry** button is available for callbacks with a Skipped or Failed status.

Payload Window

The callback payload window shows the field name and value for each field in the payload.

Select **Done** to close the window.

Figure 2-11 Callback Payload Window



Info Window

The callback info window shows information about a request and response. Select **Done** to close the window.

Figure 2-12 Callback Info Window



Status

The Status sidebar displays information about the execution engine and the environments that Process Orchestration and Monitoring communicates with to execute batches.

Figure 2-13 Status Sidebar



Scheduler

Displays the status of the Scheduler, and an **Admin** link to enable or disable the scheduler for a particular batch schedule in the Scheduler Administration window.

Execution Engine

Displays the status of the execution engine, and an Admin link to configure the execution engine in Execution Engine Administration.

Environment Statuses

Displays the following for each environment:

Figure 2-14 Environment Status



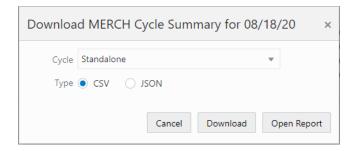
- 1. Status Icon indicating the current status of the integration with the environment. This will be either success \bigcirc or error \bigcirc .
- **Environment** Abbreviation of the environment name.
- **Health Check** Opens the Health Check for the environment.
- **Job Admin** Opens the Job Admin for the environment.
- Link An icon which indicates if Inter-Schedule Dependencies are enabled or disabled.
- Active/Inactive Switch Turning the switch deactivates the job administration for the environment.

Download Cycle Summary

Use the Download Cycle Summary window to download information about a completed batch cycle:

Click **Download Cycle Summary** in the Batch Jobs Header. The Batch Cycle Summary window opens.

Figure 2-15 Download Cycle Summary Window



- Use the **Cycle** menu to select the cycle for which to download the summary.
- Select the **Type** of data to download: **CSV** (comma-separated values) or **JSON**.
- Click **Download** to download the summary file, or click **Cancel** to close the window without downloading.

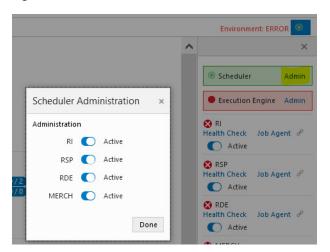
Scheduler Administration Window

The Scheduler Administration window allows you to enable or disable batch schedules.

When the Scheduler is disabled for a particular schedule, tasks will still be scheduled and will still trigger at the specified time but will immediately move to the Canceled state.

Select the **Done** button to close the window.

Figure 2–16 Scheduler Administration Window



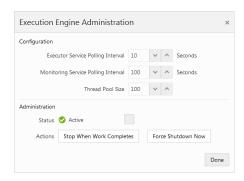
Execution Engine Administration

The Execution Engine Administration window allows you to configure the communication between the user interface and the execution engine.

Select the **Done** button to close the window.

This window has the following configurations:

Figure 2–17 Execution Engine Administration Window

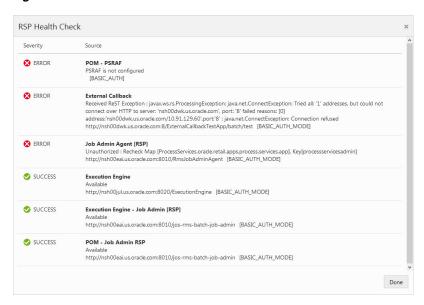


- Executor Service Polling Interval Determines the number of seconds between each polling interval for the batch execution process on Process Orchestration and Monitoring.
- Monitoring Service Polling Interval Determines the number of seconds between each polling interval for the monitoring process on Process Orchestration and Monitoring.
- Thread Pool Size Maximum number of concurrent threads permitted for use by the Execution Engine.
- **Status** The status of the communication with the Execution Engine for Process Orchestration and Monitoring.
- **Refresh** This button refreshes the information in the user interface.
- Stop When Work Complete This button shuts down batch processing when the currently running batch processes have stopped.
- Force Shutdown Now This button shuts down batch processing immediately, including all batch processing currently running.

Health Check

The Health Check window displays the status of the processes communicating with the environment.

Figure 2-18 Health Check Window



This window displays the following for each communication process:

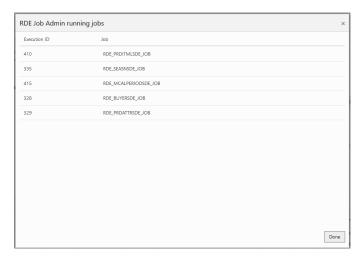
- **Severity** The severity of any errors in communication:
 - SUCCESS The process communicates successfully.
 - **ERROR** The process is not communicating with the environment.
- **Source** The name of the process and the response received by the process.

Job Admin

The Job Admin Running Jobs window displays the batch jobs currently running on an integrated environment.

Select the Done button to close the window.

Figure 2–19 Job Admin Running Jobs Window



This window displays the following information for each process.

Execution ID

Job

Activity Feed

The Batch Monitoring screen includes an Activity Feed icon at the top right corner.



When the icon is clicked, the Activity Feed panel opens on the right side of the screen. The panel displays up to seven days' worth of activities performed both by the system and by users through the user interface.

Click the close window icon (X) to close the window.

Figure 2–20 Activity Feed

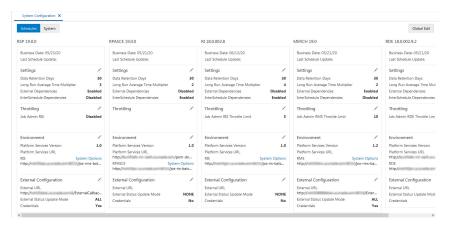


System Configuration

The System Configuration screen allows an administrator to modify parameters and connection properties for the environments integrated with Process Orchestration and Monitoring. It also allows an administrator to maintain POM application level configurations.

Select **System Configuration** in the Navigation Area to open the System Configuration tab.

Figure 2-21 System Configuration



Schedule Settings and Connections Configuration

Select the Schedules tab on the System Configuration screen to configure the settings and connections for an environment.

The following information is shown for each environment:

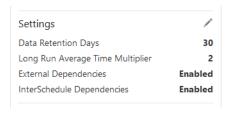
- Schedule name abbreviation.
- Schedule version number.

MERCH 19.1.002

- Business Date Date for which the specific schedule's batches will run next.
- **Last Schedule Update** Last date on which the schedule was updated.



- **Settings** See Edit Settings for details.
 - Data Retention Days
 - Long Run Average Time Multiplier
 - **External Dependencies**
 - InterSchedule Dependencies



- **Throttling -** See Edit Throttling for details.
 - Job Admin Throttle Limit



- **Environment** See Edit Environment for details.
 - Platform Services Version
 - Schedule System Options link
 - Job Admin version



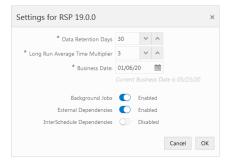
- **External Configuration See Edit External Configuration for details.**
 - External URL
 - External Status Update Mode
 - Credentials



Edit Settings

To edit the settings for an environment, click the edit icon / in the Settings section to open the Settings window.

Figure 2-22 Edit Settings Window



The following settings are available in this window:

- Data Retention Days Number of days for which data is to be retained
- Long Run Average Time Multiplier Used to calculate when a job is considered long running.

A job is long running when its current run time is longer than this number times than the average run time of that job. For example, if a job's average run time is 3 minutes, and the Long Run Average Time Multiplier is 3, then the job is considered long running if it has been running for at least 9 minutes. A notification is sent when a job is deemed long running.

- Business Date The earliest business date for which to run batch schedules. See "Business Date Explained" for an explanation of how POM uses this setting.
- **Background Jobs** Enable or disable background jobs.
- **External Dependencies** A switch for enabling or disabling external dependencies.
- InterSchedule Dependencies A switch for enabling or disabling InterSchedule dependencies.

Select **OK** to save the changes, or select **Cancel** to exit the window without saving changes.

Business Date Explained

When the business date is initially set, it's supposed to be set as the First Run Business Date. It's meant for the POM application to compare to the Current Business Date (shown below the Business Date on the screen). If the (First Run) Business Date is earlier than the Current Business Date, POM will run the next batch schedule for the day after the Current Business Date. If the (First Run) Business Date is later than the Current Business Date, POM will run the next batch schedule for that date rather than the day after the Current Business Date.

Note: the Current Business Date advances automatically every time batch completes for the day

The reason the (First Run) Business Date is updatable on this screen, is to give the ability to start the next schedule run at that date, skipping some run days. Here are a couple example scenarios:

Scenario 1: Common Scenario

System Configuration screen's Business Date: 11/28/2019

System Configuration screen's Current Business Date: 08/12/2019

The next batch schedule run will be for business date 08/13/2019.

When that batch run starts, the Current Business Date advances to 08/13/2019 and the screen is updated accordingly.

Scenario 2: Skip a Few Days

System Configuration screen's Business Date: 11/28/2019

System Configuration screen's Current Business Date: 08/12/2019

User changes the Business Date on the Config UI to 08/18/2019

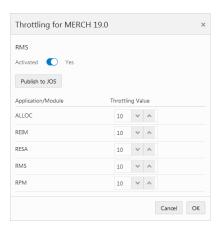
The next schedule run will be for business date 08/18/2019.

When that batch run starts, the Current Business Date moves to 08/18/2019 (since the (First Run) Business Date is greater than Current Business Date) and the screen will be updated accordingly. The (First Run) Business date will remain at 08/18/2019 until changed by an administrator on this screen.

Edit Throttling

The throttling settings can be changed by selecting the edit icon / in the Throttling section to open the Throttling window.

Figure 2-23 Edit Throttling Window



The following settings are available in this window:

- **Activated** When set to Yes, the Job Admin will throttle the running of jobs according to the setting defined here.
- **Publish to JOS** Pushes the throttle values from this screen to the JOS Job Admin.
- **Application/Module** This section allows for update of the throttling value for each application or module in the environment.

Select **OK** to save the changes, or select **Cancel** to exit the window without saving changes.

Edit Environment

The environment settings can be changed by selecting the edit icon / in the Environment section to open the Environment window.

Figure 2–24 Edit Environment Window



The following settings are available in this window:

- Platform Services Version Version of the currently deployed Platform Services
- **Platform Services URL**
- Job Admin Version Version of the currently deployed Job Admin
- Job Admin URL

Select **OK** to save the changes, or select **Cancel** to exit the window without saving changes.

Edit External Configuration

The external configuration settings can be changed by selecting the edit icon / in the External Configuration section to open the External Configuration window.

Figure 2–25 Edit External Configuration Window



The following settings are available in this window:

- External Status URL Customer system's URL that is called when POM is to notify the customer's system. Note that this calling feature is also referred to as Callback.
- External Status Update Mode Job status for which POM is to call the customer's URL. This menu has the following options:
 - ALL POM will make a call for each job's execution regardless of success or failure.
 - **FAILED** POM will make a call only for failed jobs.
 - NONE POM will never make a call.
- **Update Credentials** When clicked, User Name and Password fields are shown. Setting these values will update the credentials POM uses to call the customer's

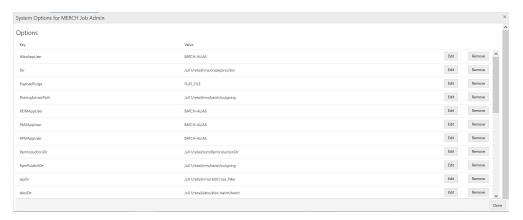
Select **OK** to save the changes, or select **Cancel** to exit the window without saving changes.

Schedule System Options

Each Schedule is associated with a number of system options specific to its environment and settings. Those can be edited by clicking on the System Options link located next to the Job Admin in the Environment section.



Figure 2-26 Edit System Options



The system options are a set of key-value pair of attributes and values specific to the given schedule.

The user can edit the values, remove or add options.

System Settings

Select the System button in the System Configuration tab to view the system configuration for Process Orchestration and Monitoring.

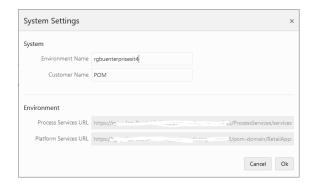
Figure 2-27 System Information Screen



Edit System Settings

Select the edit icon / in the System Information screen to open the System Settings window.

Figure 2–28 Edit System Settings Window



The following settings are available in this window:

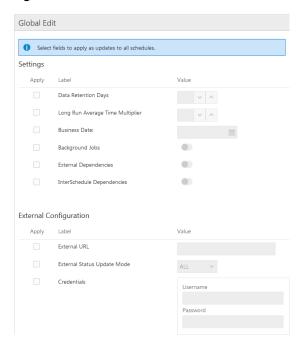
- Environment Name This is the physical environments name such as '<customer name> stage 1'.
- **Customer Name**
- Process Services URL This setting cannot be changed. It shows the value of POM's services URL.
- Platform Services URL This setting cannot be changed. It shows the value of the Platform Services URL.

Select **OK** to save the changes, or select **Cancel** to exit the window without saving changes.

Global Edit

Select the Global Edit button to open the Global Edit screen. This screen sets configurations for all the schedules. Refer to the sections above for explanation of the different configurations.

Figure 2-29 Global Edit Screen



Use the Apply check boxes to activate the fields for the settings to be applied to all schedules. The following settings can be applied to all schedules:

- **Data Retention Days**
- Long Run Average Time Multiplier
- **Business Date**
- Background Jobs
- **External Dependencies**
- InterSchedule Dependencies
- External URL
- External Status Update Mode

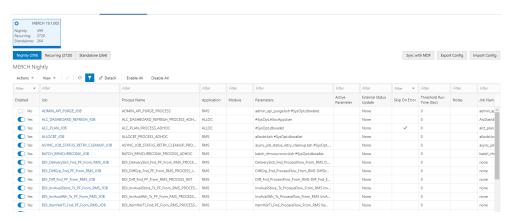
- Credentials:
 - Username
 - Password

Batch Administration

The batch administration screen provides the ability to maintain information specific to the batch schedule.

Select Batch Administration in the Navigation Area to open the Batch Administration tab.

Figure 2-30 Batch Administration



Batch Administration Header

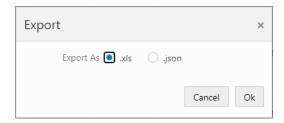
The Batch Administration header includes the following options:

- **Batch Tiles** There is a batch tile for each software environment Process Orchestration and Management connects to. Select a tile to show the batch processes for that environment. See "Batch Tiles" for more information about these tiles.
- **Cycle Tabs** Displays the cycles for which batch information is to be maintained.

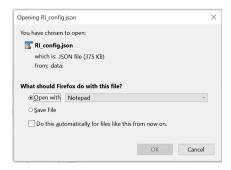
Select a cycle tab to see the batch details for that cycle. The following cycles are available:

- Nightly
- Recurring
- Standalone
- **Export Config** Use this button to export configurations for the selected schedule and cycle. These configurations include Scheduler tasks, throttle values, data retention values and (most importantly) which jobs are enabled or disabled.

When clicked, the user is presented with a dialog for selecting the type of file to export (JSON or Excel)



Depending on the user's browser setting, the file is either saved in the default local file system directory or a file save/open dialog is presented first.

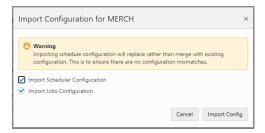


If the export is done for the purpose of applying the same configurations on another environment (Lift & Shift), the user is recommended to export to a JSON file. This file is then used in the Import Config function (explained below) to import the configurations into another environment.

The user has the option to manipulate the exported file before importing back into the same environment or a different one. In that case an export to an Excel file is more suitable for ease of manipulation. Caution needs to be taken when manipulating the content of the exported file, especially for maintaining proper data format.

Refer to the Process Orchestration and Monitoring Implementation Guide for details on applying changes to the exported spreadsheet before importing it back in.

Import Config - Use this button to import new batch configurations for the selected schedule and cycle. When clicked, the user is presented with a dialog to select the desired type of import.



The user can select to import Scheduler tasks configuration or Jobs configuration or both. The jobs configuration includes such settings as throttle values, data retention values, enabled/disabled setting.

Once the import type is selected and the Import Config button is clicked, the user is presented with a file selector dialog (not shown). User can then choose to import a JSON or an Excel file.

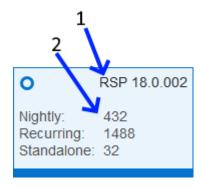
5. When a schedule is being upgraded using the Schedule Maintenance screen or when the schedule upgrade has failed, the user is prevented from most activities on the Batch Monitoring and on the Batch Administration screen.



Batch Tiles

Each tile displays the following information:

Figure 2-31 Batch Tile



- Schedule Name and Version Displays the abbreviation of the application or application group and the software version.
- **Cycles and Statuses** Displays the number of batch processes for each cycle.

Batch List

The information in the batch list depends upon the cycle chosen:

- Nightly
- Recurring
- Standalone

Actions Menu and Icons

See "Action Menu and Icons" for common actions that can be performed through the Action menu and the icons. You can also perform the following actions:

Table 2–2 Batch Jobs - Actions Menu/Icons and Description

Actions Menu/Icons	Description
Edit and Edit icon	Select an item in the table, then select Actions > Edit or the edit icon to edit the item.
Enable All	Use the Actions > Enable All or the Enable All button to put the process on hold.
Disable All	Use the Actions > Disable All or the Disable All button to skip the process.

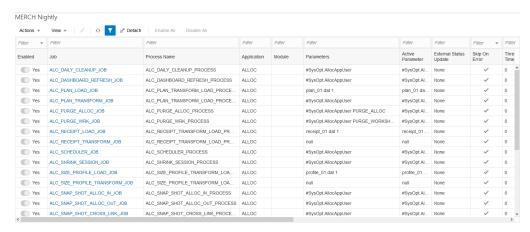
View Menu

See "View Menu" for information about the options in the View menu.

Nightly

The nightly cycle displays the following information for each batch:

Figure 2-32 Nightly Batch List



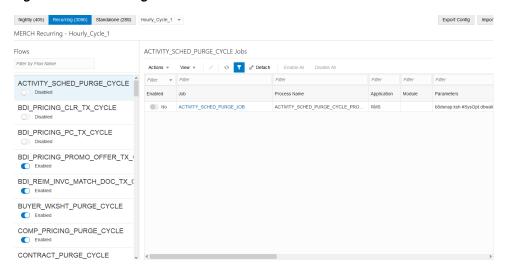
- Enabled
- Job Click the Job to open the batch in the Batch Job Details screen.
- Process Name
- Application A schedule may be made up of multiple applications. There needs to be at least one application.
- Module An application may be made up of multiple modules. Modules within an application are optional.
- Parameters A job may be run with a list of input parameters. This column always shows the original list of parameters.
- Active Parameter This column shows the customized list of parameters.
- External Status Update Job status for which POM is to call a customer's URL. The URL is defined in the External Configuration section of the System Configuration screen. This column has the following possible values:
 - ALL POM will make a call for this job's execution regardless of success or failure.
 - FAILED POM will make a call only for if this job fails.
 - NONE POM will not make a call.
- Skip On Error Skip this job if it fails.
- Threshold Run Time (Seconds) Amount of time greater than which the job is deemed long running.
- Notes
- **Job Name**
- Job Wrapper Name
- Days of the Week Days of the week for which the job is to be run.

Recurring

The Recurring cycle includes an Hourly Cycle menu. Select an hour in this menu to choose the hour of the day during which the displayed jobs will run.

The recurring cycle includes the following information for each batch:

Figure 2-33 Recurring Batch List

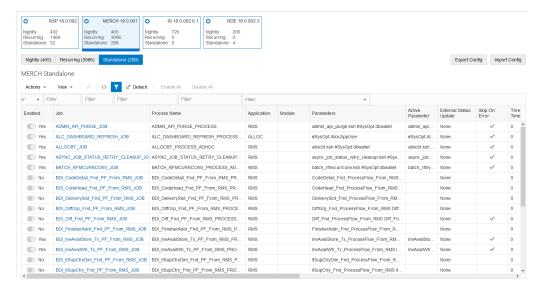


- Flows Select a flow in the Flows list to view all jobs for that flow. The following information is shown for each flow:
 - Flow Name
 - **Enabled or Disabled**
- Jobs The Jobs list shows the following information for each job. Refer to the Nightly cycle above for an explanation of each field:
 - Enabled
 - Job Click the Job to open the batch in the Batch Job Details screen.
 - **Process Name**
 - Application
 - Module
 - **Parameters**
 - Active Parameter
 - External Status Update
 - Skip On Error
 - Threshold Run Time (Seconds)
 - Notes
 - Job Name
 - Job Wrapper Name
 - Days of the Week

Standalone

The standalone monitoring cycle includes the following information for each batch. Refer to the Nightly cycle above for an explanation of each field:

Figure 2-34 Standalone Batch List

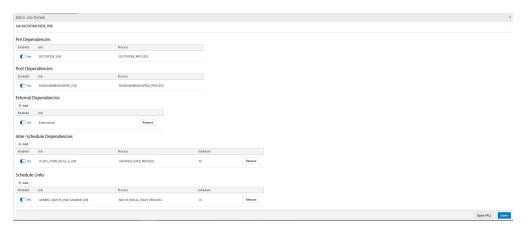


- Enabled
- Job Click the Job to open the batch in the Batch Job Details screen.
- Process Name
- Application
- Module
- **Parameters**
- **Active Parameter**
- External Status Update
- Skip On Error
- Threshold Run Time (Seconds)
- Notes
- Job Name
- Job Wrapper Name
- Days of the Week

Batch Job Details

The Batch Job Details screen allows maintenance of various types of dependencies associated with a batch job.

Figure 2–35 Batch Job Details



Pre Dependencies

This section displays the following information about a job's pre-dependencies:

- Enabled Switch to enable or disable the pre-dependency.
- Job
- Process

Post Dependencies

This section displays the following information about a job's post-dependencies:

- Enabled Switch to enable or disable the post-dependency.
- Job
- **Process**

External Dependencies

This section allows for the maintenance of the following information about a job's external dependencies. An external dependency is normally a process internal to a customer's system.

- Enabled Switch to enable or disable the external dependency.
- Job
- A **Remove** button is available to delete the external dependency.

Inter-Schedule Dependencies

This section allows for the maintenance of the following information about a job's inter-schedule dependencies. An inter-schedule dependency is a dependency for the current job on a job belonging to another batch schedule. The job for which this Jobs Detail screen is shown will wait for the job entered here.

- Enabled Switch to enable or disable the inter-schedule dependency.
- Job Name of job belonging to the other schedule.
- Process Name of process containing Job.
- Schedule Name of other schedule containing the dependency.
- A **Remove** button is available to delete the inter-schedule dependency.

Schedule Links

This section allows for the maintenance of the following information about schedule links for a job. Schedule links are a way to link schedules together where the completion of the job in the current schedule causes the start of execution of the dependent schedule.

- Enabled Switch to enable or disable the schedule link.
- Job Name of job belonging to the dependent schedule.
- Process Name of process containing Job.
- Schedule Name of the dependent schedule.
- A **Remove** button is available to delete the schedule link.

Scheduler Administration

The Scheduler Administration screen displays information about the different cycles' Scheduler tasks and allows for their administration.

When an application's batch schedule is first created within POM, Scheduler tasks are created for each of the different cycles as follows:

- One task for Nightly
- One task for each of the recurring flows
- One task for each of the standalone processes

The tasks are all originally created in a disabled state.

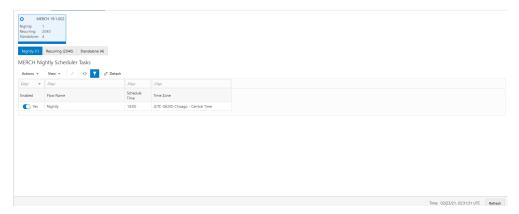
An administrator would then access the Scheduler Administration screen to configure all available tasks according to the specific customer's needs.

Nightly Scheduler Task Administration

On the Scheduler Administration screen, the user selects a schedule tile at the top of the screen and the Nightly tab right below the tile. The Nightly cycle's Scheduler task is shown in the tasks table below.

Note: There is only one Nightly Scheduler task, as there is only one Nightly batch run.

Figure 2-36 Nightly Scheduler Task Administration



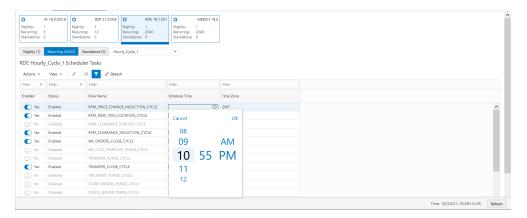
The user can either edit the schedule time in-line or select the row, click the edit icon then edit the schedule run time in the Edit Task Nightly popup.



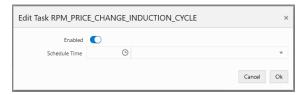
Recurring Scheduler Tasks Administration

On the Scheduler Administration screen, the user selects a schedule tile at the top of the screen then the Recurring tab right below the tile then the hourly flow from the drop down to the right of the Recurring tab. The Recurring flow's Scheduler tasks are shown in the tasks table.

Figure 2–37 Recurring Scheduler Tasks Administration



The user can either edit the schedule time for each task in-line or select a task, click on the edit icon then edit the schedule run time in the Edit Task popup.



Standalone Scheduler Tasks Administration

In the Scheduler Administration screen, the user selects a schedule tile at the top of the screen and the Standalone tab right below the tile. The Standalone cycle's Scheduler tasks are shown in the tasks table.

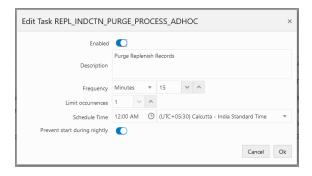
MERCH Adhoc Scheduler Tasks Actions v View v 🛽 🖍 🗙 🗘 🔽 💅 Detach

Figure 2–38 Standalone Scheduler Tasks Administration

The user can either edit the schedule time for each task in-line, or select a task then click the edit icon to change any of the fields shown in the Edit popup below.

The user can also create and delete Standalone tasks.

Note: The user has the option to enter a blank time as long as a frequency in minutes is entered. This will cause the first occurrence to execute immediately.



Note: The Prevent start during nightly switch prevents the task from running while the Nightly batch is running. However, it won't stop a run that is in progress when the Nightly process starts.

Schedule Maintenance

The Schedule Maintenance screen displays information about the batch schedule upgrade results. You can upgrade a batch schedule to a new version through this screen.

MERCH 19.0.002 RDE 18.0.002.3 Versions

Figure 2–39 Schedule Maintenance Tab

- **Batch Tiles** There is a batch tile for each schedule available in Process Orchestration and Management. Select a tile to show the history of the selected schedule's upgrades or available upgrades.
- Import Latest Schedule Use this button to upgrade the selected schedule from a spreadsheet. When clicked, a file selector dialog is displayed (not shown).

The import file is a spreadsheet.

- **Update History Status List** Displays information about each past or available upgrade of the batch schedule. This menu displays the following information for each batch upgrade:
 - Upgrade Status
 - Version
 - Date Upgraded
 - Description
- **Upgrade** Use this button to upgrade the schedule. This button only appears for schedules for which an upgrade available.
- **Retry** Use this button to retry a failed update. This button only appears for schedules that have not completed successfully.
- Download files menu Use this menu to download schedule files. See "Download Files" for more information.



Download Files

Click on the ellipses then select from the download files menu to download files for an upgrade version. This menu has the following options:

- **Download Previous Configuration**
- Download POM Seed File
- Download JOS Seed File

Download Previous Configuration

Use the **Download Previous Configuration** option to download a file containing the specific schedule version configurations. This file is in JSON format.

Download POM Seed File

Use the **Download POM Seed File** to download an SQL file with POM seed data for the specific schedule version.

Download JOS Seed File

Use the **Download JOS Seed File** option to download an XML file with JOS Job Admin seed data for the specific schedule version.

Footer

The screen can be set to auto refresh periodically by selecting the pre-defined interval from the Auto Refresh list. By default, this value is set to 30 minutes on page load which means the Auto Refresh is turned off.

Use the **Refresh** button to refresh the screen immediately.

Last refreshed shows the time and date of the last refresh of the interface.

AMS Utilities

The AMS Utilities are functions performed only by the Oracle administrators.

Select **AMS** Utilities in the Navigation Area to open the AMS Utilities tab.

Manual Job Run

The AMS Utilities screen contains multiple utilities, the first of which is the Manual Job Run. An Oracle administrator uses this utility to run a job for a particular schedule from either the Nightly or Hourly cycle. Once the selections are made, the user clicks on Run to submit the job for execution. The user then uses the Batch Monitoring screen to monitor the execution of the job.

Note that a job that is manually run on this UI is run standalone without regard to dependencies.

Figure 2–40 Manual Job Run



User Roles

Roles are used to classify users based on job responsibilities and actions to be performed in the Oracle Retail Process Orchestration and Monitoring application (POM). Using roles, a user's access can be restricted to specific areas or functions within the application. In POM, users must be associated with at least one job role in order to access the application.

The following topics are covered in this chapter:

- Roles
- Functional Access by Role

Roles

POM comes available with a set of pre-defined roles described in the table below. In addition to the roles, the table contains an alias for each role which is used in the next section for easier reading.

Note: The first three roles have thus far been associated with POM's classic user interface and are being deprecated along with the classic user interface itself. Customers need to migrate to the other four roles before those classic roles are removed.

These roles have been given similar access in the new user interface as the access they had in the classic user interface.

Table 3-1 Roles

Role	Alias	Description
BATCH_MONITORING_JOB	Monitor	One of the classic user interface roles. Users within this role are typically retailer administrators responsible for monitoring and executing batch. They can perform select activities on the Batch Monitor screen to move the schedule along.
BATCH_BUSINESS_JOB	Business User	Another one of the classic user interface roles. Users within this role are typically retailer business users responsible for just monitoring batch and configuring POM to enable callbacks into the Company's systems.

Table 3–1 (Cont.) Roles

Role	Alias	Description
BATCH_ADMINISTRATOR_JOB	Administrator	Another one of the classic user interface roles. Users within this role are typically Oracle AMS administrators who monitor, maintain and configure the batch schedules. They also maintain POM application configurations for efficient operations. They troubleshoot batch issues and work with other Oracle development and support personnel to address those issues. Finally they apply POM and batch schedule patches and upgrades.
		In the new POM user interface, they have additionally been given access to the new AMS Utilities screen.
BATCH_VIEWER_JOB	Viewer	Users within this role are retailer business users responsible for just monitoring batch. They have view access to all POM screens except AMS Utilities.
BATCH_SCHEDULE_ CONFIGURATION_MANAGER_ JOB	Schedule Config Mgr	Users within this role are typically retailer administrators responsible for just monitoring batch and configuring external dependencies and callbacks into the Company's systems. They have view access to all POM screens except AMS Utilities.
BATCH_SCHEDULE_ ADMINISTRATOR_JOB	Schedule Admin	Users within this role are typically retailer administrators responsible for maintaining monitoring and executing batch. They have view access to all POM screens except AMS Utilities. They can perform select activities on the Batch Monitor screen to move the schedule along. They also have update access to the Batch Administration screen.
BATCH_ORACLE_AMS_ ADMINISTRATOR_JOB	AMS Admin	Users within this role are typically Oracle AMS administrators who monitor, maintain and configure the batch schedules. They also maintain POM application configurations for efficient operations. They troubleshoot batch issues and work with other Oracle development and support personnel to address those issues. Finally they apply POM and batch schedule patches and upgrades.

Functional Access by Role

This section lists all roles that have update access for each functional aspect of every screen. It is organized by screen, except for the first two tables.

Table 3–2 External Integration

Feature	Roles (aliases) with access
Invoking batch execution	Monitor
from an external system	Schedule Admin
Requesting the status of a batch execution	Administrator
Releasing dependency on an external process	AMS Admin

Table 3–3 POM Task Menu

Feature	Roles (aliases) with access
Show Batch Monitoring task	Monitor
	Business User
	Administrator
	Viewer
	Schedule Config Mgr
	Schedule Admin
	AMS Admin
Show System Configuration task	Business User
	Administrator
	Viewer
	Schedule Config Mgr
	Schedule Admin
	AMS Admin
Show Batch Administration task	Administrator
	Viewer
	Schedule Config Mgr
	Schedule Admin
	AMS Admin
Show Scheduler Administration task	Administrator
	Monitor
	Schedule Admin
	AMS Admin
Show Schedule Maintenance task	Administrator
	Viewer
	Schedule Config Mgr
	Schedule Admin
	AMS Admin
Show AMS Utilities task	AMS Admin

Table 3-4 Screen: Batch Monitoring

Feature	Roles (aliases) with update access
Buttons for Create Schedule, Close	Monitor
Schedule and Restart Schedule	Schedule Admin
	Administrator
	AMS Admin
Jobs table on Batch Monitoring screen -	Monitor
Buttons for Run, Rerun, Hold, Release, Skip, Release Skip, and action for Add	Schedule Admin
Comments	Administrator
	AMS Admin
Jobs table Actions menu on Batch	Monitor
Monitoring screen - Edit Parameters (for selected job)	Schedule Admin
sciected jobj	Administrator
	AMS Admin
Job Details screen - Enable/Disable	Monitor
External Dependencies	Administrator
	Schedule Config Mgr
	Schedule Admin
	AMS Admin
Job Details screen - Retry Schedule Link	Monitor
button	Administrator
	AMS Admin
Job Details screen - Retry Callback	Monitor
button	Administrator
	AMS Admin
Execution Engine admin dialog	Administrator
Configuration	AMS Admin
Execution engine admin dialog start,	Monitor
stop, and force shutdown buttons	Administrator
	AMS Admin
Download Job Log	All authenticated users
Download Cycle Summary	All authenticated users
Scheduler Tasks Monitoring and actions	Monitor
0	Administrator
	Schedule Admin
	AMS Admin

Table 3–5 Screen: System Configuration

Feature	Roles (aliases) with update access
System tab - Update actions	Administrator
	AMS Admin

Table 3–5 (Cont.) Screen: System Configuration

Feature	Roles (aliases) with update access
Schedule tab - Update actions for	Administrator
general & environment settings	AMS Admin
Schedule tab - Job admin system options	Administrator
dialog	AMS Admin
Schedule tab - Update actions for MDF	Administrator
configuration	AMS Admin
Schedule tab - Update actions for job	Administrator
admin throttling configuration	AMS Admin
System tab - Update actions for external	Business User
configurations	Administrator
	Schedule Config Mgr
	Schedule Admin
	AMS Admin
Global Edit - Settings updates	Administrator
	AMS Admin
Global Edit - External Configuration	Business User
updates	Administrator
	Schedule Config Mgr
	Schedule Admin
	AMS Admin

Table 3–6 Screen: Batch Administration

Feature	Roles (aliases) with update access
Export Config and Import Config buttons	Administrator
	Schedule Admin
	AMS Admin
Enable/disable switch on each of the	Administrator
Recurring Flows and Jobs within each Flow	Schedule Admin
110W	AMS Admin
Jobs table on main UI - Edit and	Administrator
Enable/Disable actions	Schedule Admin
	AMS Admin
Batch Job Details - Enable/Disable	Administrator
Dependencies	AMS Admin
Batch Job Details -	Administrator
Create/Enable/Disable/Delete Inter-Schedule Dependencies	AMS Admin
Batch Job Details -	Administrator
Create/Enable/Disable/Delete Schedule links	AMS Admin

Table 3-6 (Cont.) Screen: Batch Administration

Feature	Roles (aliases) with update access
Batch Job Details -	Administrator
Create/Enable/Disable/Delete External Dependencies	Schedule Config Mgr
	Schedule Admin
	AMS Admin

Table 3–7 Screen: Scheduler Administration

Feature	Roles (aliases) with update access
All Functions on the Scheduler	Monitor
Administration screen	Administrator
	Schedule Admin
	AMS Admin

Table 3-8 Screen: Schedule Maintenance

Feature	Roles (aliases) with update access
All actions: Import Latest Schedule	Administrator
button,	AMS Admin
Upgrade, Retry buttons in table row	
Download Configuration and download POM & JOS seed data	

Table 3-9 Screen: AMS Utilities

Feature	Roles (aliases) with update access
Manual Job Run	Administrator
	AMS Admin