Oracle® Retail Merchandise Financial Planning Enterprise Edition Cloud Service and Assortment Planning Enterprise Edition Cloud Service

Administration Guide

Release 16.0

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Oracle Retail Merchandise Financial Planning Enterprise Edition Cloud Service and Assortment Planning Enterprise Edition Cloud Service Administration Guide, Release 16.0

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Preface

Oracle Retail Administration Guides are designed so that you can view and understand the application's behind-the-scenes processing, including such information as the following:

- Key system administration configuration settings
- Technical architecture
- Functional integration dataflow across the enterprise
- Batch processing

Audience

This document is intended for the users and administrators of Oracle Retail Predictive Application Server. This may include merchandisers, buyers, and business analysts.

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Related Documents

For more information, see the following documents in the Oracle Retail Predictive Application Server Enterprise Edition Cloud Service documentation set:

- *Oracle Retail Merchandise Financial Planning Enterprise Edition Cloud Service and Assortment Planning Enterprise Edition Cloud Service Implementation Guide*
- *Oracle Retail Assortment Planning Enterprise Edition Cloud Service Release Notes*
- *Oracle Retail Merchandise Financial Planning Enterprise Edition Cloud Service Release Notes*
- *Oracle Retail Merchandise Financial Planning Enterprise Edition Cloud Service Starter Kit*

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- Detailed step-by-step instructions to re-create
- Exact error message received
- Screen shots of each step you take

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Conventions

The following text conventions are used in this document:

Convention	Meaning
boldface	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text or the glossary.

Convention	Meaning
italic	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.
`monospace`	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

1

Administrative Tasks

This chapter describes the processes for maintaining users and roles. For more information regarding standard end-user activities and application-specific administrative tasks such as history mapping and location setup activities, see the *Oracle Retail Merchandise Financial Planning Retail Cloud Service User Guide*, *Oracle Retail Merchandise Financial Planning Cost Cloud Service User Guide*, and *Oracle Retail Assortment Planning & Optimization for Grocery/Hardlines Cloud Service User Guide*.

Oracle Support

It is considered to be a best practice to have all Oracle Retail Merchandise Financial Planning Enterprise Edition Cloud Service (MFP EE CS) and Oracle Retail Assortment Planning Enterprise Edition Cloud Service (AP EE CS) support requests submitted through a single point-of-contact for that customer environment; the client-designated administrator is usually designated to perform this role.

The link to use when submitting Service Requests (SR) is:

`https://support.oracle.com`

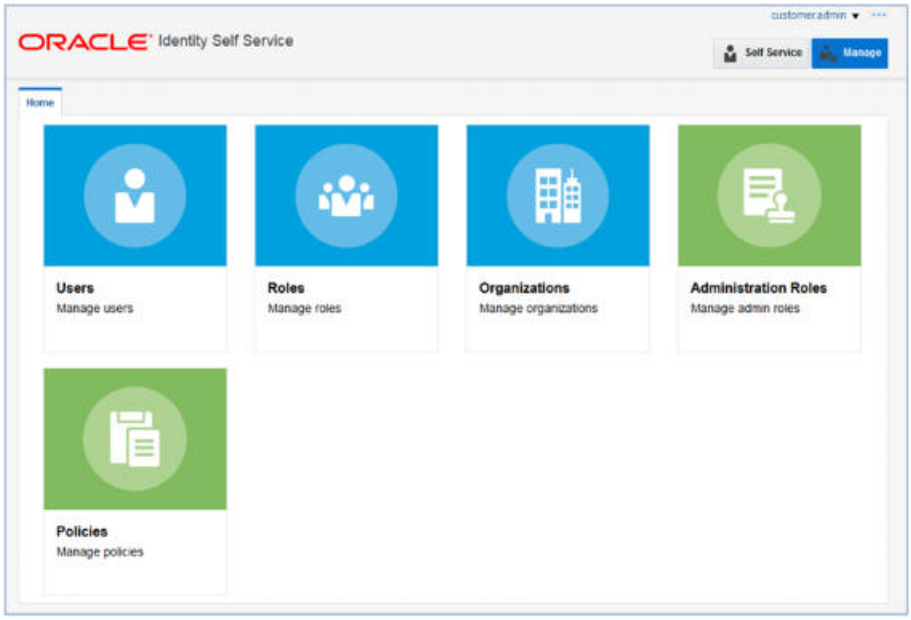
OIM User Creation

Before users can access the MFP EE CS and AP EE CS applications, it is necessary to provision access to the system for each user and to assign roles to each user to control what functionality will be available to the user. The access provisioning is done using

Oracle Identity Management (OIM). The following steps explain how to define users, assign roles, and revoke access for users when needed. The OIM Application URL and the login with the required administrator access are needed to complete the following steps:

1. Log in to the OIM application.
2. Click **Manage Administration**.

Figure 1–1 Identity Self Service Window

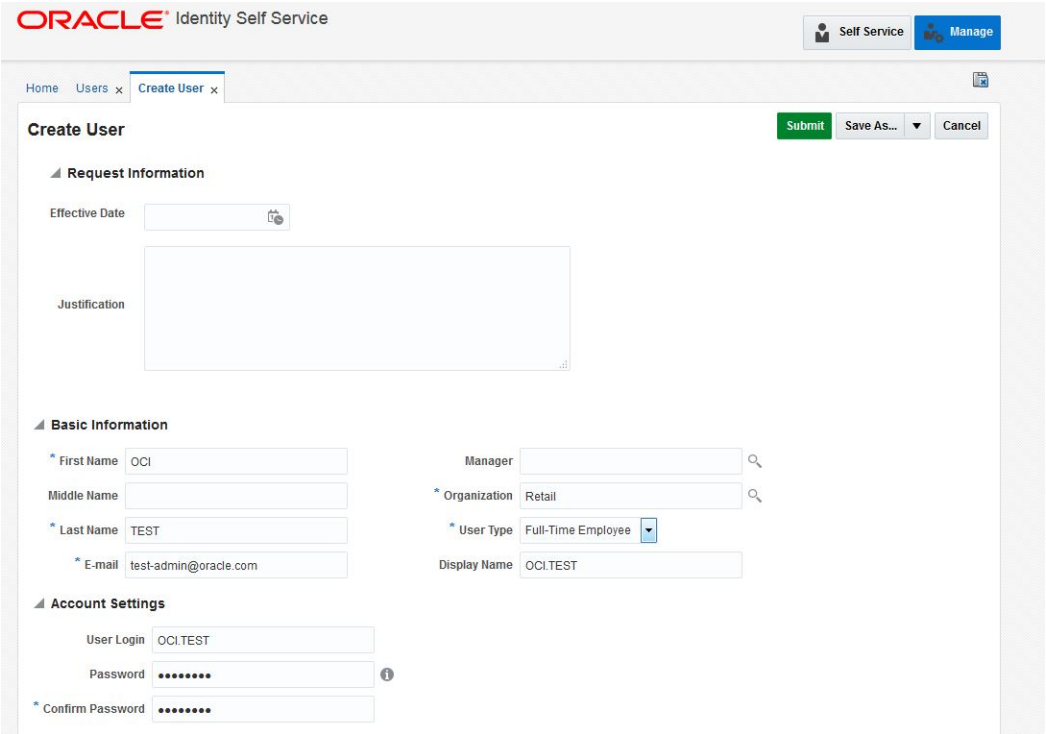


3. Click **Users**.

Figure 1–2 Users Window

4. Under Actions, click **Create**. The Create User window appears.

Figure 1–3 Create User Window



5. Under Basic Information, enter the following:
   - First Name
   - Last Name
   - For Organization, enter Retail
   - For User, enter Full Time Employee
   - For E-mail: E-mail address of employee
6. Under Account Settings, enter:
   - User Login: <firstname>.<lastname>

     Note: Oracle recommends that the User Login be entered in upper case.

   - Password
   - Confirm Password

     Note: If two employees have the same first name and last name or if you want to reuse the user login of a user that was deleted earlier, use the middle name initial in between the user login. For example: <firstname>.x.<lastname>

7. Click **Submit**.

8. To complete the user creation, follow the steps in the User Maintenance chapter in the *Oracle Retail Predictive Application Server Administration Guide for the Fusion Client*.

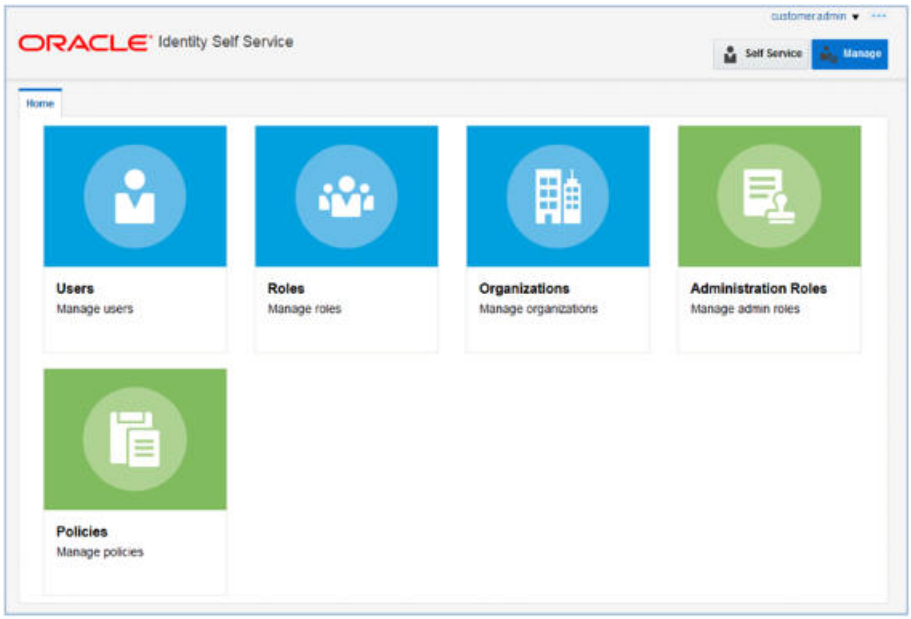
> **Note:** The user name created in RPAS must exactly match the original case of the User Login entered in Step 6.

Assigning Members to a Role

To assign members to a role:

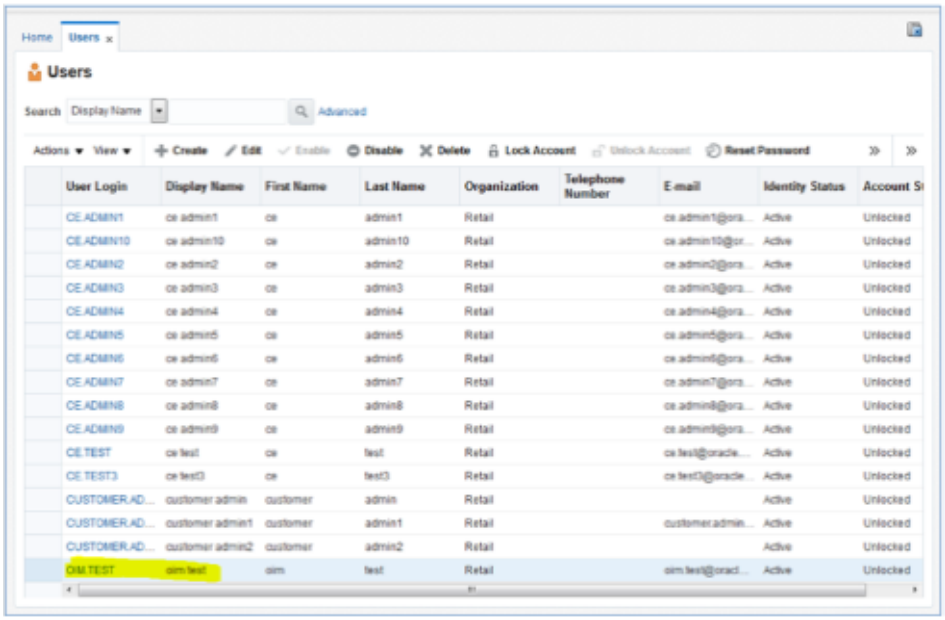
1. Log into the OIM application.

Figure 1–4 Identity Self Service Window



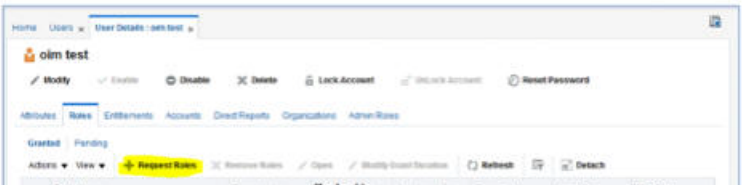
2. Click **Users**. The Users window appears.

Figure 1–5 Users Window



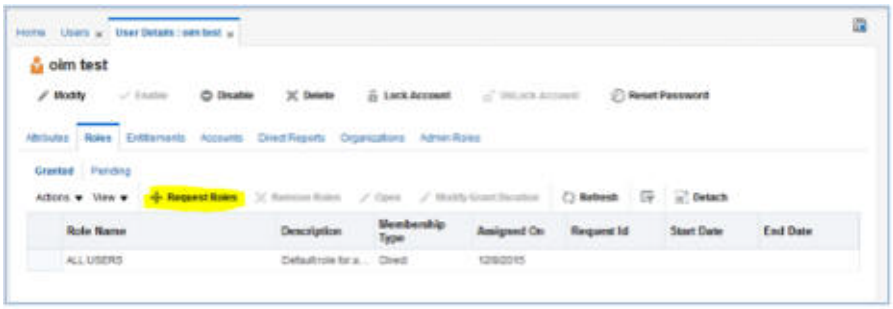
3. Click the user you want to select. In this example, oim.test is used. The User Details window appears.

Figure 1–6 User Details Tab



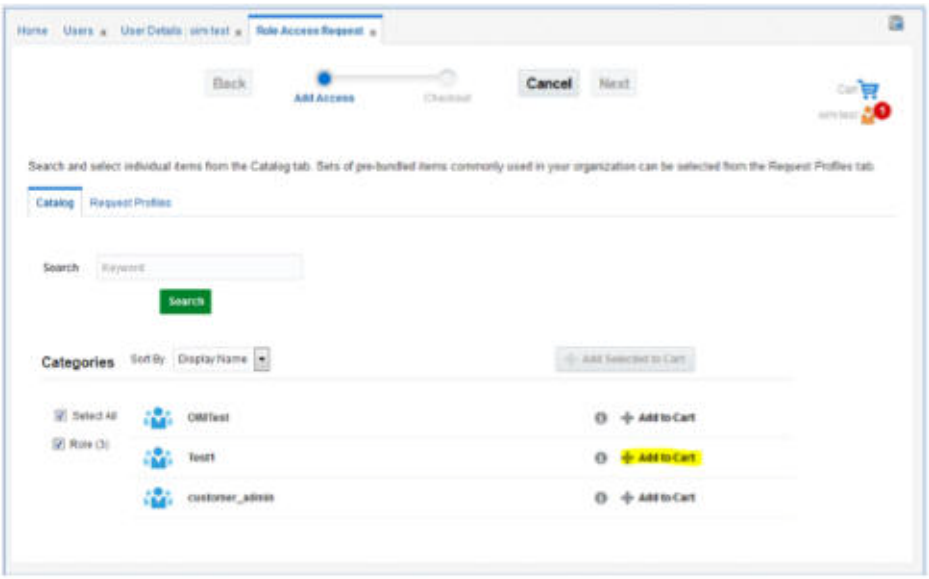
4. Click the **Roles** tab. The Request Roles list appears.

Figure 1–7 Request Roles List



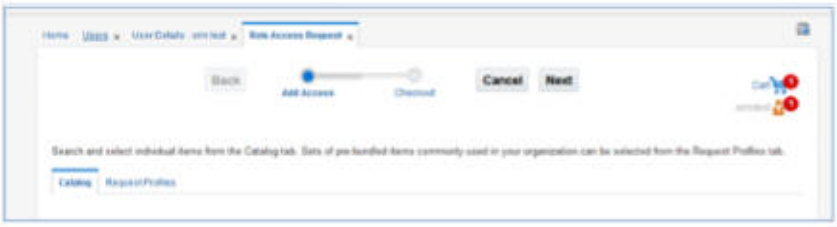
5. Click **Request Roles**. The Role Access Request window appears.

Figure 1–8 Role Access Request Tab



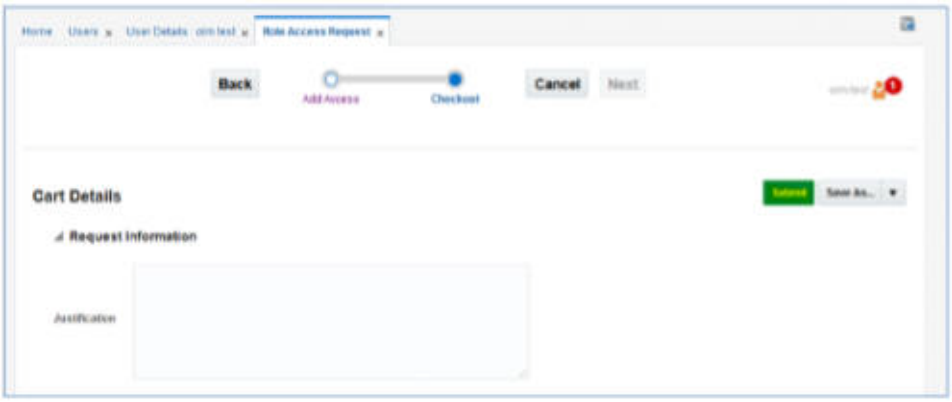
6. Click **Add to Cart** next to the role to assign.
7. Click **Next** in the Cart Options window.

Figure 1–9 Cart Options



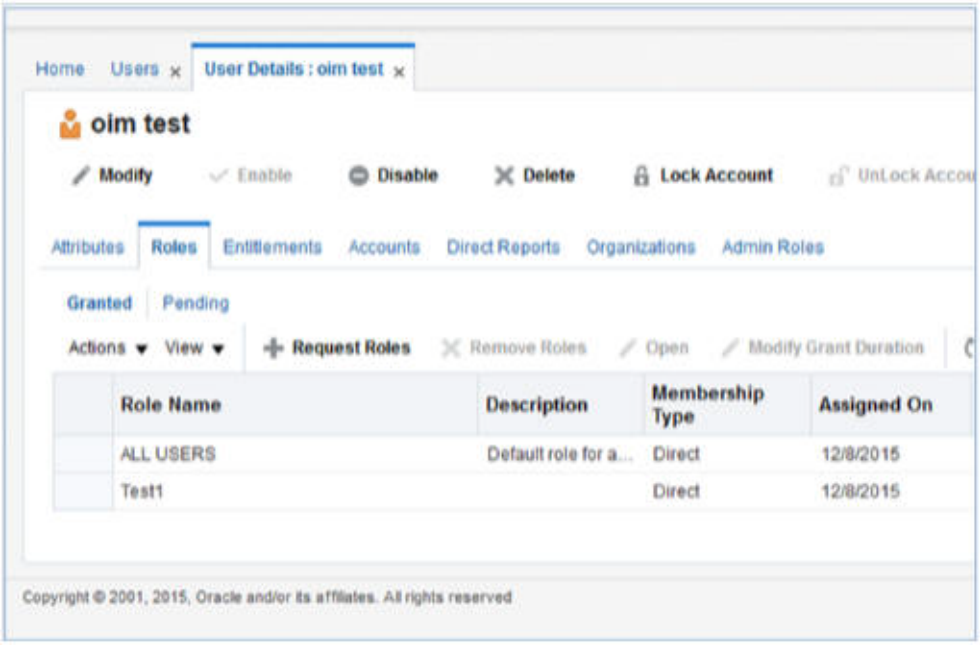
8. Click **Submit**.

Figure 1–10 Submit Option



The role is assigned to the user.

Figure 1–11 Role Assigned to User



MFP EE CS and AP EE CS Default Enterprise Roles

MFP EE CS and AP EE CS are built with role-based access. Permissions are associated with roles. See Table 1–1 for a list of available roles.

Table 1–1 RPAS EE Cloud Service Default Enterprise Roles

Application Module	Default Application Roles	Corresponding Application Roles
EECS	EECS_ADMIN	EECS-ADMIN
EECS	EECS_USERS	EECS-USERS

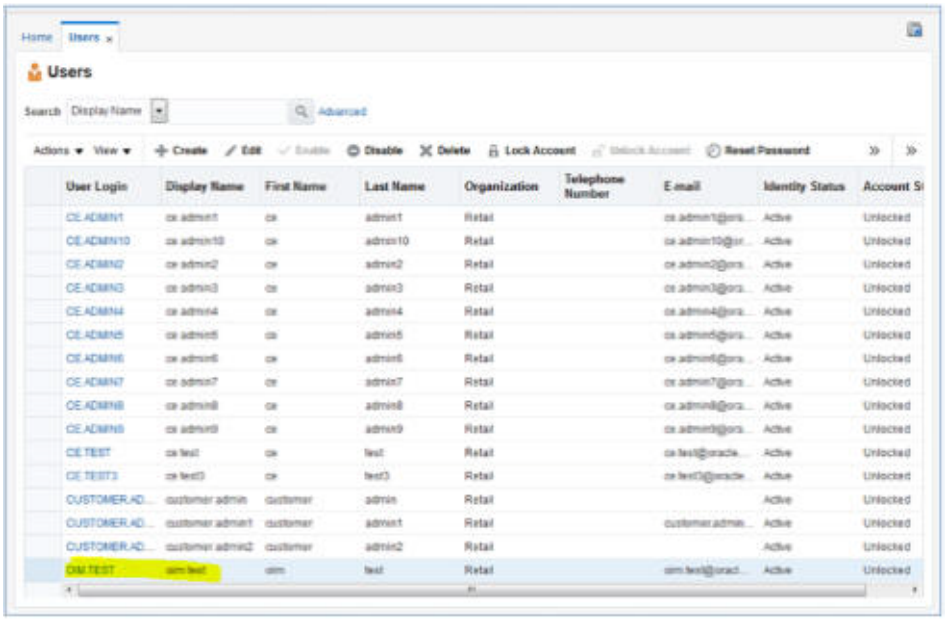
Assign the above roles to the user following the steps in the previous section as per your requirement.

Revoking Role Membership

To revoke the membership of a member in a role:

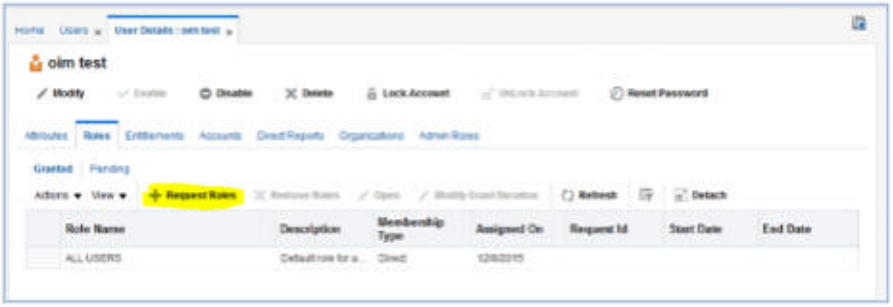
1. Log into the OIM application
2. Click **Users**.
3. Click the user you want to select. In this example, oim.test is used.

Figure 1–12 Users Window



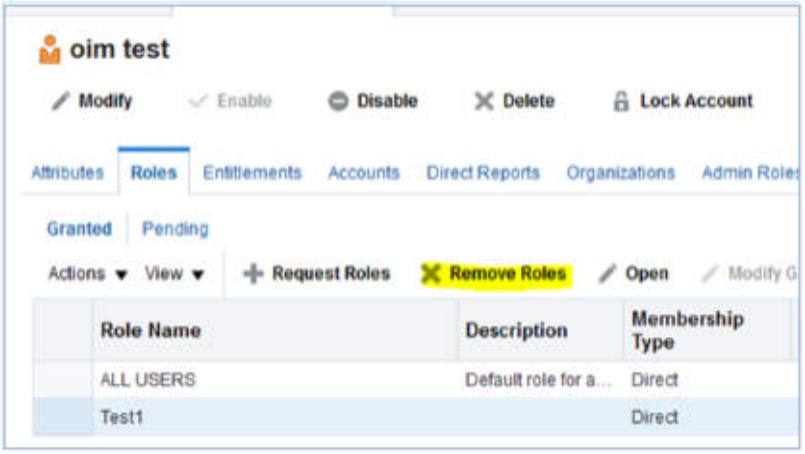
4. The User Details window appears. Click the **Roles** tab.

Figure 1–13 User Details Window



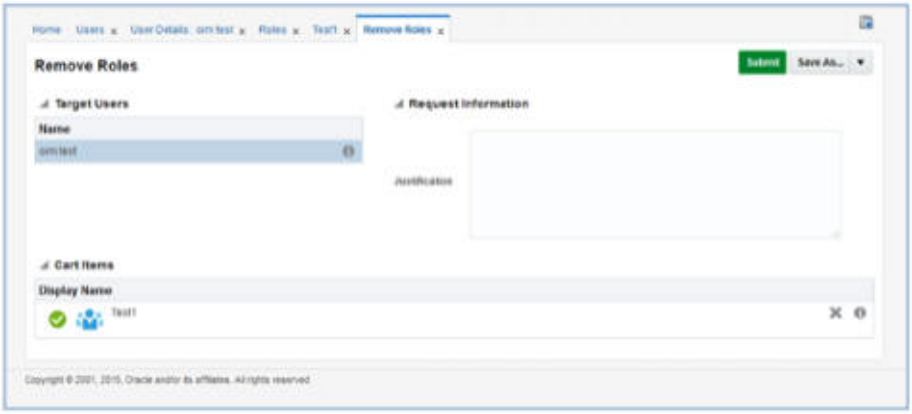
5. Select the role you want to revoke and click **Remove Roles**.

Figure 1–14 Remove Roles



6. In the next window, click **Submit**.

Figure 1–15 Submit

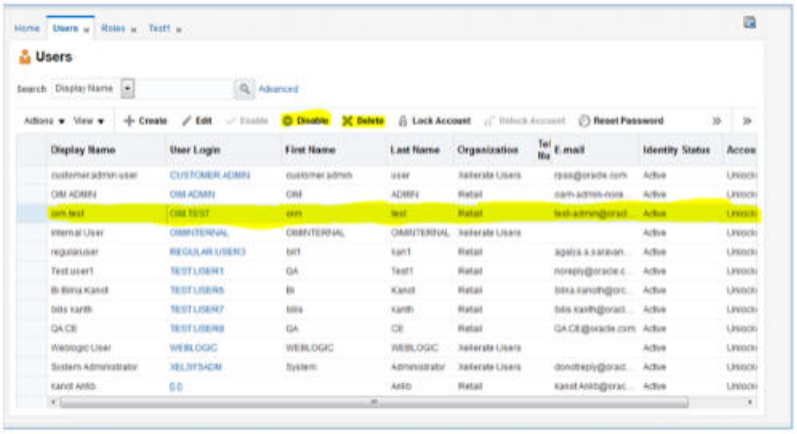


Deleting a User or Disabling User Privileges

To delete or disable a user:

1. Log into the OIM application.
2. Under Administration, click **Users**.
3. Select the user and click **Disable** or **Delete** as necessary.

Figure 1–16 Users Window



Locking or unlocking a particular user can also be done from this same window if needed.

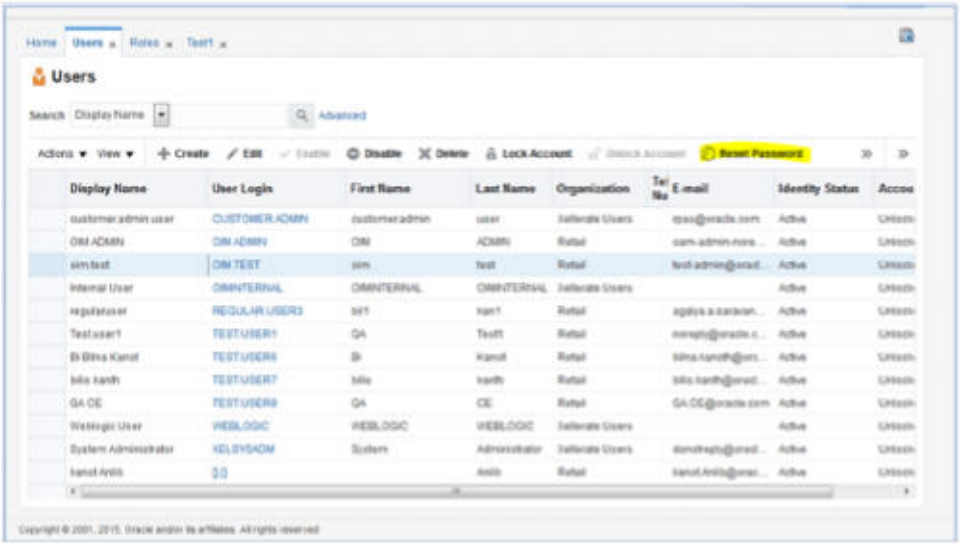
Resetting a User Password

To reset a user password, complete the following steps:

1. Log into the OIM application.
2. Under Administration, click **Users**.
3. Click the **Search** tab and then select the user that you want to reset the password for.

4. Click **Reset Password**.

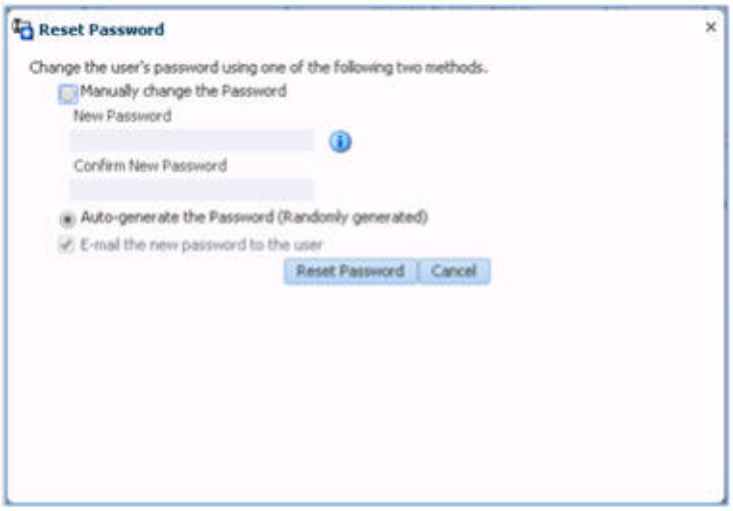
Figure 1–17 Reset Password



5. In the Reset Password window, make sure Auto-generate the Password is selected and click **Reset Password**. The system auto-generates the password and sends an email to the user.

   If you want to set the password manually, click **Manually Change the Password**, update the new password, and click **Reset Password**.

Figure 1–18 Reset Password Dialog Box

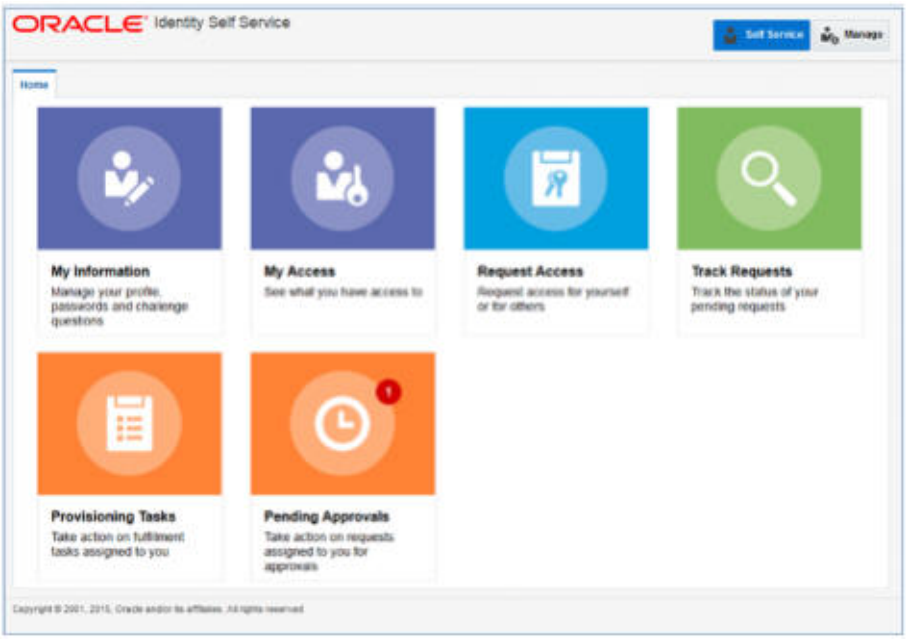


Approve Requests from a User

Users can also request additional roles that are available for users to access the MFP EE CS or AP EE CS (or ask to revoke them). To approve the request from a user:

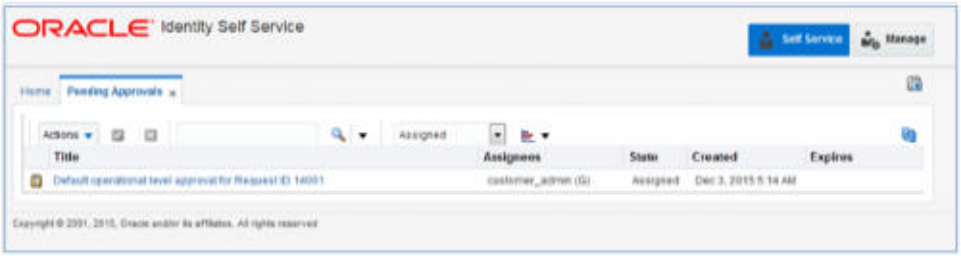
1. Log into the OIM application.
2. Click **Pending Approvals**.

Figure 1–19 Pending Approvals



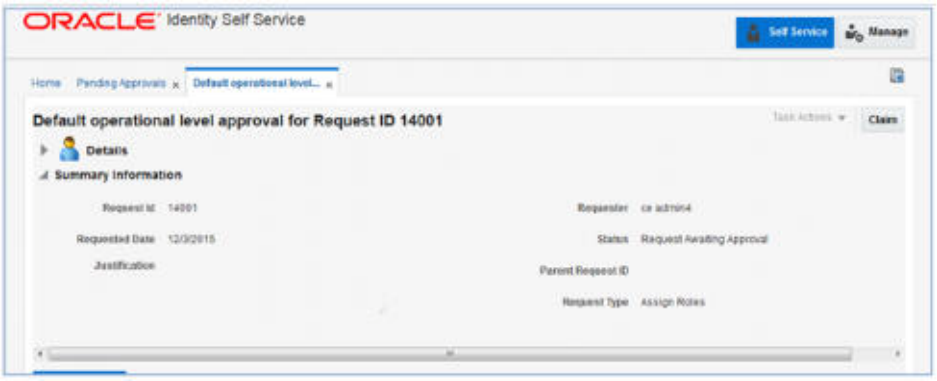
3. Click the action assigned to you.

Figure 1–20 Pending Approvals Tab



4. Click **Claim**.

Figure 1–21 Pending Approval Summary



5. Click **Approve** or **Reject**. The request completes.

Importing a Batch of User Accounts

If a large number of users must be created, the Oracle team can bulk load the users into the OIM application. When users are bulk loaded, each initial password is set to the current password of a template user. The new users are required to change the password on their first login.

To request the creation of accounts by bulk loading:

1. Create a CSV file listing all users to create. Here is an example of this file.

```
##################
 filename.csv
###################
##########################################
USR_LOGIN,USR_FIRST_NAME,USR_LAST_NAME,USR_EMAIL,ORG_NAME
CE.ADMIN1,ce,admin1,CE.ADMIN1@oracle.com,Retail
CE.ADMIN2,ce,admin2,CE.ADMIN2@oracle.com,Retail
CE.ADMIN3,ce,admin3,CE.ADMIN3@oracle.com,Retail
CE.ADMIN4,ce,admin4,CE.ADMIN4@oracle.com,Retail
CE.ADMIN5,ce,admin5,CE.ADMIN5@oracle.com,Retail
CE.ADMIN6,ce,admin6,CE.ADMIN6@oracle.com,Retail
CE.ADMIN7,ce,admin7,CE.ADMIN7@oracle.com,Retail
CE.ADMIN8,ce,admin8,CE.ADMIN8@oracle.com,Retail
CE.ADMIN9,ce,admin9,CE.ADMIN9@oracle.com,Retail
CE.ADMIN10,ce,admin10,CE.ADMIN10@oracle.com,Retail
##########################################
```

2. Create or identify a user whose password will be used as the initial password for all created users.
3. Open an SR with Oracle Support and provide the CSV file and users from Steps 1 and 2.

Bulk Role Membership Update

If a considerable number of users must have roles assigned, the Oracle team can bulk update the role membership into the OIM application.

To update the membership by bulk update:

1. Create a CSV file with the user role mapping. Note that the user name must be in upper case. Here is an example:

```
##################
 role.csv
###################
##########################################
UGP_NAME,USR_LOGIN
Role1,CE.ADMIN1
Role1,CE.ADMIN2
Role3,CE.ADMIN3
Role4,CE.ADMIN4
Role5,CE.ADMIN5
Role6,CE.ADMIN6
Role7,CE.ADMIN7
Role8,CE.ADMIN8
Role2,CE.ADMIN8
Role2,CE.ADMIN9
##########################################
```

2. Open an SR with Oracle Support and provide the CSV file and user name from Step 1.

Note: If more than one role is to be attached to a particular user, add one more row with the role that the user is to have and the user name.

Refer to the CE.ADMIN1 in the above example.

Nightly Batch File Uploads

The following steps describe the file upload process. For details regarding file contents and formatting, see the *Oracle Retail Merchandise Financial Planning Enterprise Edition Cloud Service and Assortment Planning Enterprise Edition Cloud Service Implementation Guide*. For information about how the uploaded files are used for different administration tasks, see Online Administration Tools.

The Private/Public keys must be generated and the Public key must be associated with your SFTP Account for the file uploads. The Adding Authorized Keys section describes the step-by-step method to generate the keys (2048 bit RSA Keys).

Adding Authorized Keys

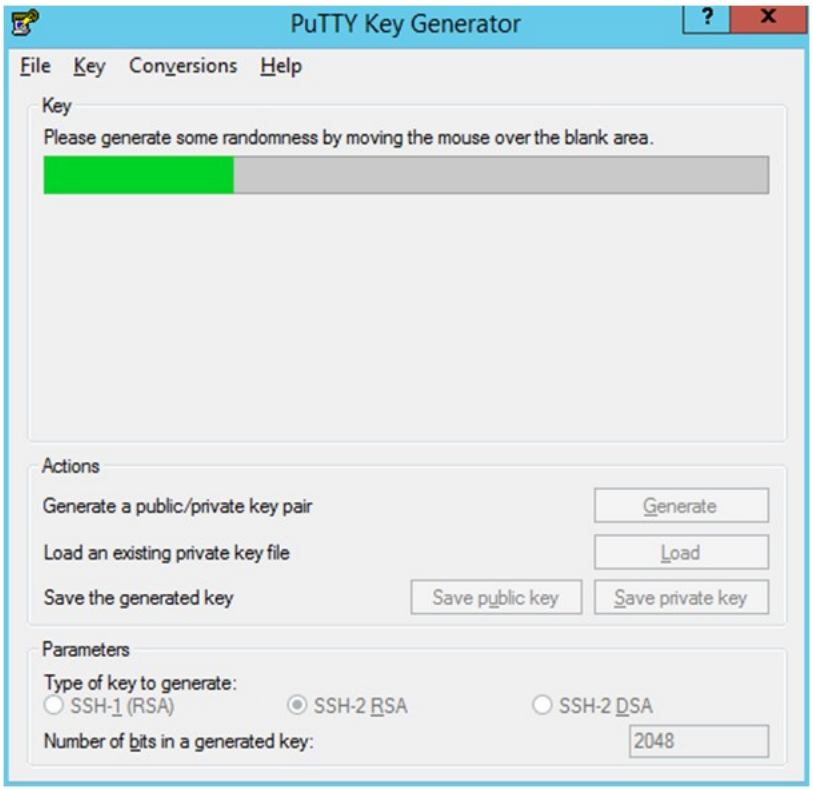
The following is the process to generate a 2048 bit RSA key and add the same to the SFTP server. This is done with the help of the WinSCP tool on Windows. However, the same can be done using ssh-keygen on Linux as well.

1. Launch WinSCP and select Tools > Run PuttyGen.
2. Select "SSH-2 RSA" for the type of key to generate and enter "2048" for the number of bits in a generated key field. Click **Generate**.

Figure 1–22 Key Generator

3. Move the mouse over the blank space in the window until the key is generated.

Figure 1–23 Key Generator Progress



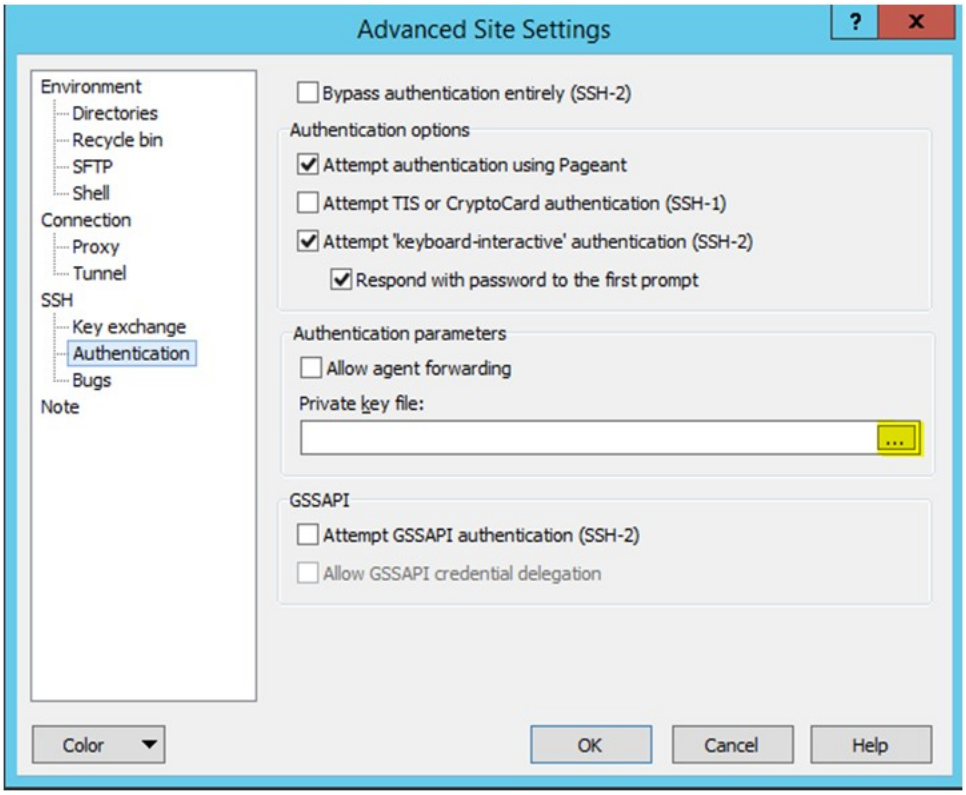
4. Once the key is generated, click **Save public key** to save the public key to a file.
5. Click **Save private key** to save the private key to a file. Confirm to save it with or without a passphrase.
6. Open an SR with Oracle Support, to associate the public half of the key with your SFTP account (attach the key with the SR).

Logging In to WinSCP

The upload steps use the private key generated in the Adding Authorized Keys section.

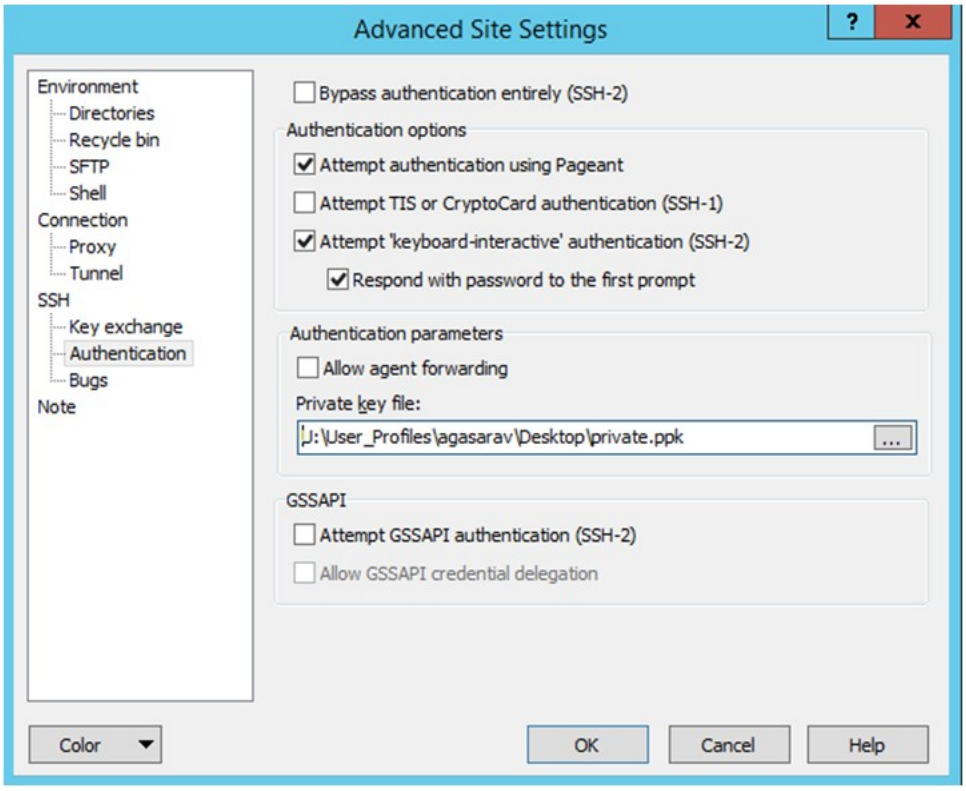
1. Launch WinSCP and connect to <SFTP Server> using port 22.
2. Enter the user name and click **Advanced**.
3. Click **Authentication**.
4. In the Private Key File field, click **Browse** and select the private key created in the Adding Authorized Keys section.

Figure 1–24 Advanced Site Settings Dialog



5. After loading the private key file, click **OK**.

Figure 1–25 Private Key File Loaded



6. Click **Login**. The window does not prompt for a password and logs in to the SFTP server. Provide a passphrase if one has been set up.

Uploading the Batch File

To upload the batch file:

1. Log in to WinSCP. Follow the steps in "Logging In to WinSCP."
2. Transfer all the data files to the directory /<SFTP User>.
3. Create a directory named COMMAND under /<SFTP User> if it does not already exist.
4. Change to the /<SFTP User>/COMMAND directory.
5. Transfer an empty file named COMPLETE.

Export File Downloads

The following is the download file process. For information about different administration tasks that create different exports from the application, see Online Administration Tools. For information about the file contents of various exports and formatting, see the *Oracle Retail Merchandise Financial Planning Enterprise Edition Cloud Service and Assortment Planning Enterprise Edition Cloud Service Implementation Guide*.

1. Log in to WinSCP. Follow the steps in "Logging In to WinSCP."
2. Change directory to /<SFTP User>/EXPORT.
3. Download all data files.

2

Online Administration Tools

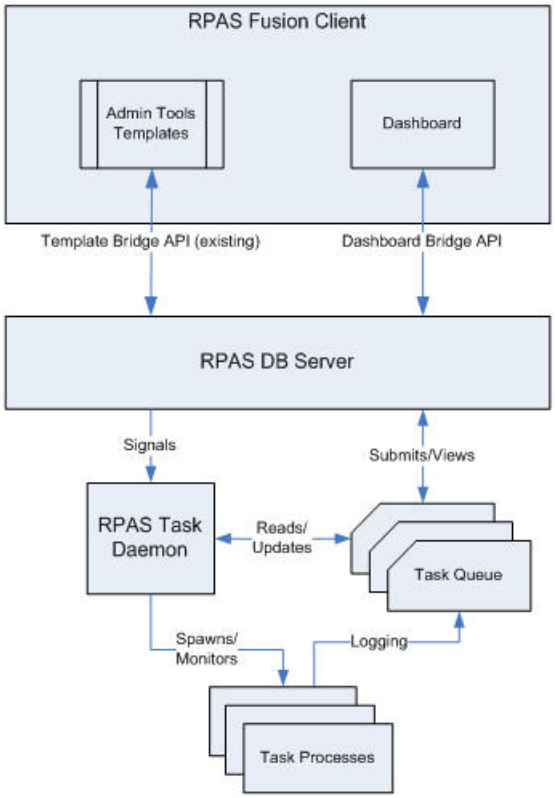
Oracle Retail Merchandise Financial Planning Enterprise Edition Cloud Service (MFP EE CS) and Oracle Retail Assortment Planning Enterprise Edition Cloud Service (AP EE CS) use the Oracle Retail Predictive Application Server (RPAS) Online Administration Tools to help schedule RPAS utilities and scripts that must be scheduled to run batch on Cloud, as the users cannot directly schedule scripts or run utilities on the domain server. Administration users can view the results of the scheduled scripts and utilities by logging into a dashboard through the Fusion Client.

RPAS Online Administration Tools support the scheduling of selected standard RPAS utilities and, in addition, the scheduling of application-specific batch processes defined through the Enterprise Edition batch framework. Details on creating the Enterprise Edition batch tasks are available in the *Oracle Retail Merchandise Financial Planning Enterprise Edition Cloud Service and Assortment Planning Enterprise Edition Cloud Service Implementation Guide*.

For details about Online Administration Tools and standard administration tasks, see the *Oracle Retail Predictive Application Server Administration Guide for the Fusion Client.*

Figure 2–1 shows the high level architecture of the RPAS Online Administration Tools.

Figure 2–1 RPAS Online Administration Tools Architecture



Standard Administration Tasks

The pre-configured tasks within the Standard Administration Tasks section are those that are not specific to the Cloud environment (that is, they are also available to on-premise deployments), but that may be useful in Cloud deployments as well. For details on the standard administration tasks, see the *Oracle Retail Predictive Application Server Administration Guide for the Fusion Client.*

Standard administration tasks that require file inputs (such as Load Hierarchy or Load Measure) check for required data files under the input subdirectory of the SFTP server. Tasks that generate output files (such as Export Hierarchy or Export Measure) place resulting files under the top level directory of the SFTP server. When uploading files to be processed, remember to place a "COMPLETE" file in the "COMMAND" top-level directory, which is the trigger for the files to be moved to an internal processing area and made available to the Admin tasks.

Cloud-Specific Administration Tasks

Enterprise Edition deployments also include a number of administration tasks that are specific to Cloud deployments. Some of these tasks are entirely pre-configured, and some use configuration files produced during the implementation phase. For details on these configuration files, see the *Oracle Retail Merchandise Financial Planning Enterprise Edition Cloud Service and Assortment Planning Enterprise Edition Cloud Service Implementation Guide*.

As with the standard administration tasks, some of the Cloud-specific tasks require hierarchy or measure data files as inputs. These files must be uploaded via FTP before

the tasks that use them are executed. Some tasks create export files, and these are copied to the FTP location so that they may be downloaded after the task is complete.

Typically, implementations include batch processes that are scheduled to run on a daily or weekly basis. In addition, some tasks may be defined as separate individual tasks as well to be able to run them when needed on an ad hoc basis.

Batch Task Group

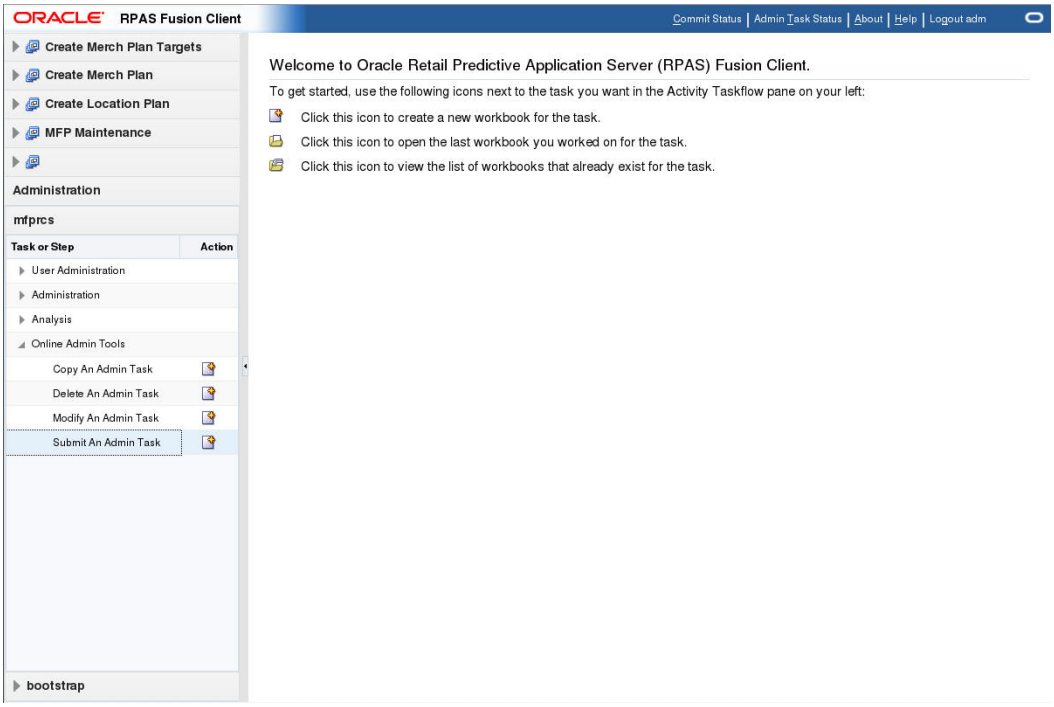
This section walks through all the details for the running and scheduling of the Batch Task Group option. The Batch Task Group is normally configured to execute an implementation-specific sequence of tasks that are to be run nightly or weekly. Additional Batch Task Groups may be configured for other purposes, and they may be run either on-demand or on a defined schedule.

For further details about scheduling and monitoring Online Administration tasks, see the *Oracle Retail Predictive Application Server Administration Guide for the Fusion Client*.

To select, schedule, and monitor a Batch Task Group execution:

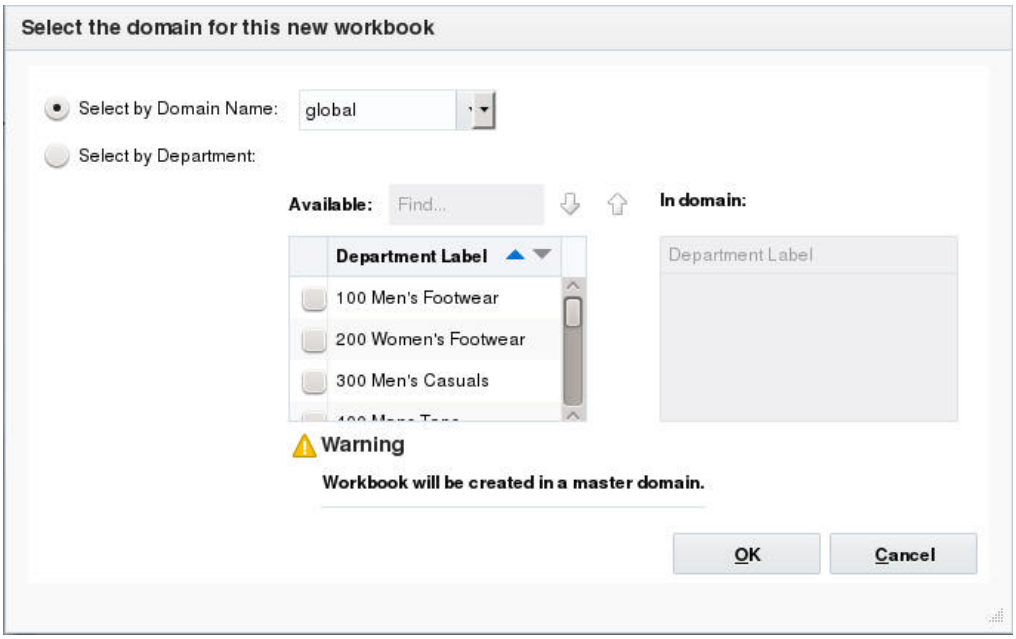
1. Log into the application with a user account having Administrator privileges.
2. Under Administration, select your application domain (not the Bootstrap section), and then Online Admin Tools. Click **Submit An Admin Tas**k.

Figure 2–2 Administration Task



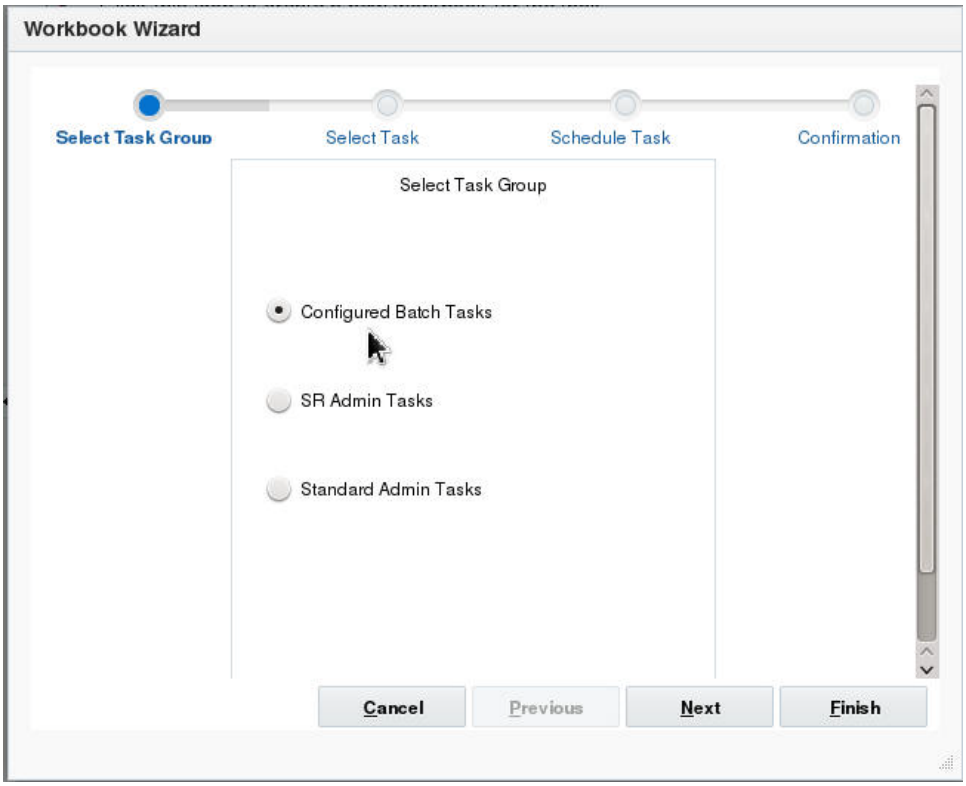
3. Choose global for Select by Domain Name and click **OK**. Normally, batch tasks are scheduled in the global domain only.

Figure 2–3 Select Domain



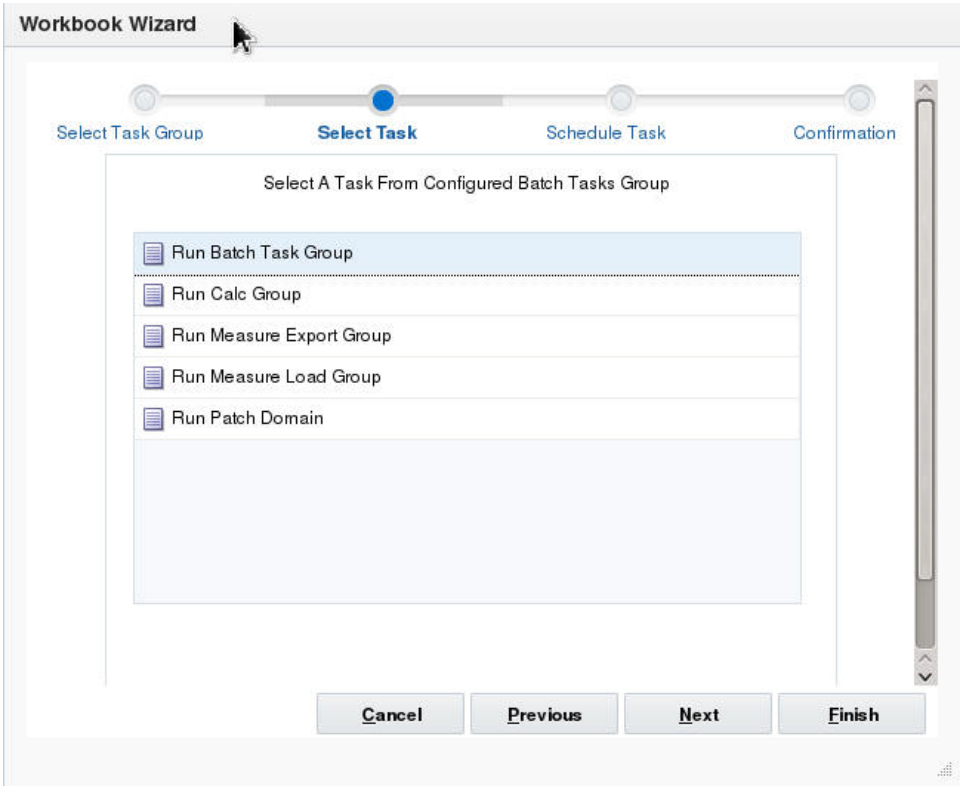
4. Select the Configured Batch Tasks for Task Group and click **Next**.

Figure 2–4 Select Task Group



5. In the task list, select Run Batch Task Group. Click **Next**.

Figure 2–5 Select Task

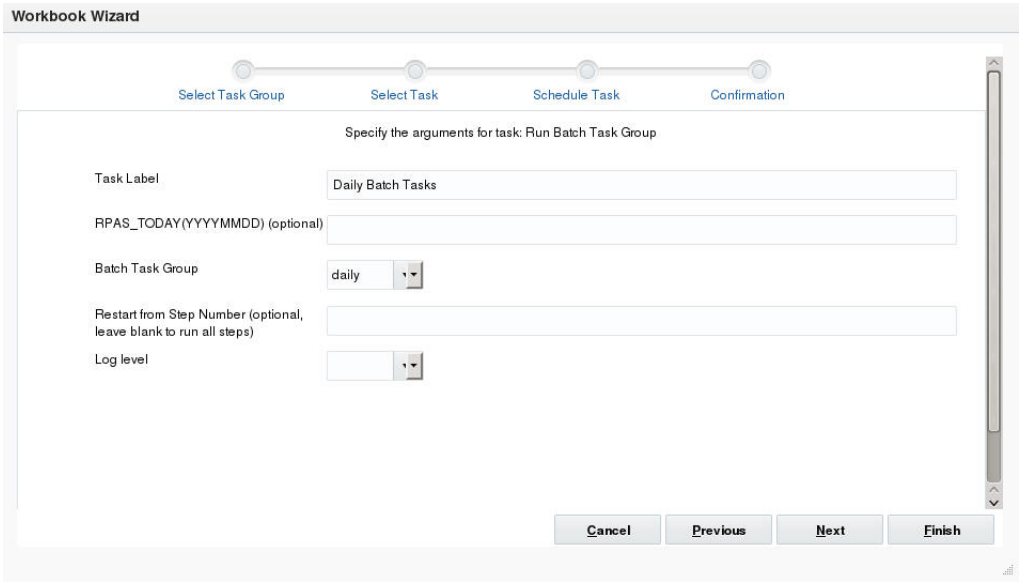


6. Enter a Task Label (to help identify this task if you have several scheduled items). If you need this batch task to run as though it were on a different date, fill in the optional RPAS_TODAY value (date formatted according to YYYYMMDD, for example 20181225). Note that if you are scheduling a recurring task, this RPAS_TODAY value will remain fixed, so this feature is mainly used for one-off task runs. Select a Batch Task Group from the drop-down list (selections come from the batch_exec_list.txt file, defined at implementation time). You also have the option to re-start a batch task group from a particular step. This is not normally required, but can help with restarting a nightly batch in exception cases.

   The Log Level drop-down list offers selections for the level of detail that must be written into the log files produced by this task. This is an optional setting, and if not specified, the Warning level will be used. The Debug setting may be useful during early stages of implementation, or when working with Oracle Support to diagnose issues, but keeping the Warning level is recommended during normal operation, as the other settings will produce much larger log files and might cause the performance of some tasks to be slower.

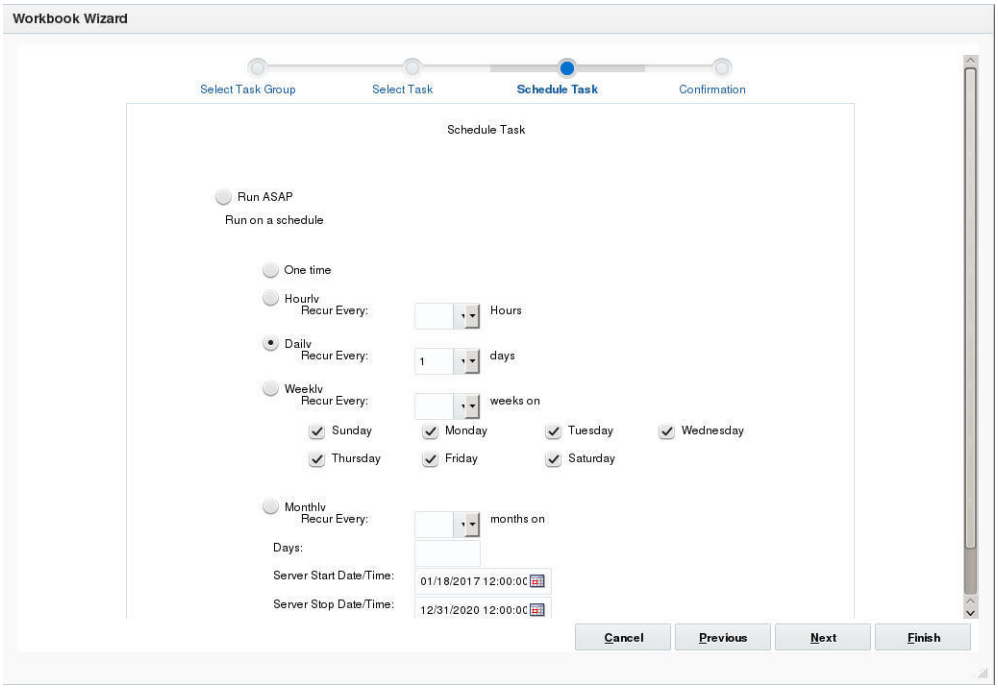
   Click **Next**.

Figure 2–6 Batch Task Group



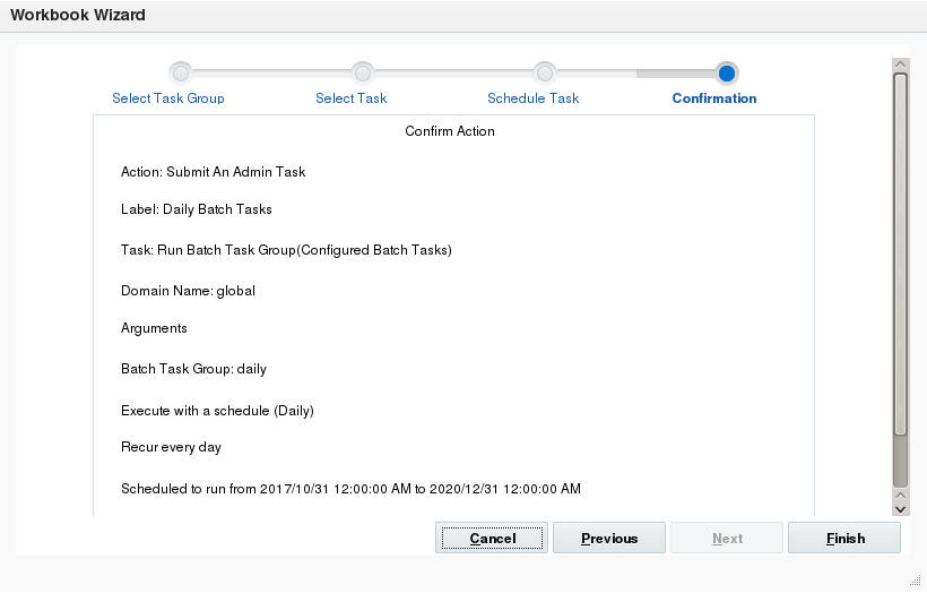
7. To submit the task to be run immediately, select **Run ASAP** and click **Next**. To run on a particular date and time, or to schedule ongoing runs (for example, daily at midnight), configure that information here.

Figure 2–7 Submit Task



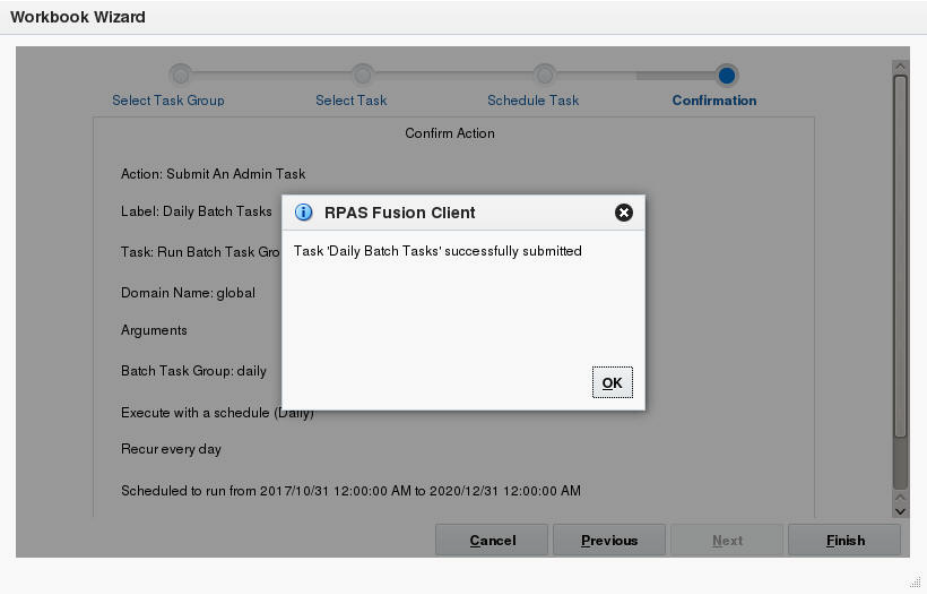
8. In the Confirm Action window, review the task scheduling details. To submit the task, click **Finish**.

Figure 2–8 Confirm Action



9. The task submitted confirmation window appears. Click **OK**.

Figure 2–9 Confirmation

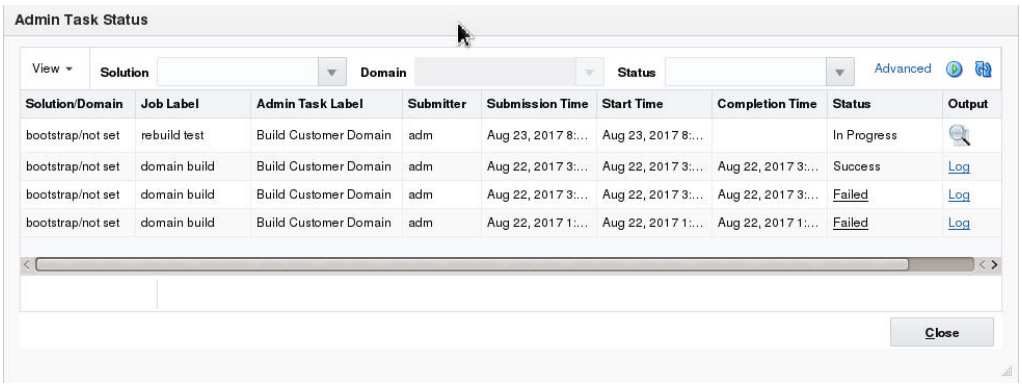


10. To check the status of all submitted tasks in the Fusion Client Dashboard, click **Admin Task Status**.

Figure 2–10 Location of Admin Task Status Button

A separate window opens with the list of tasks and their status.

Figure 2–11 Admin Task Status Window



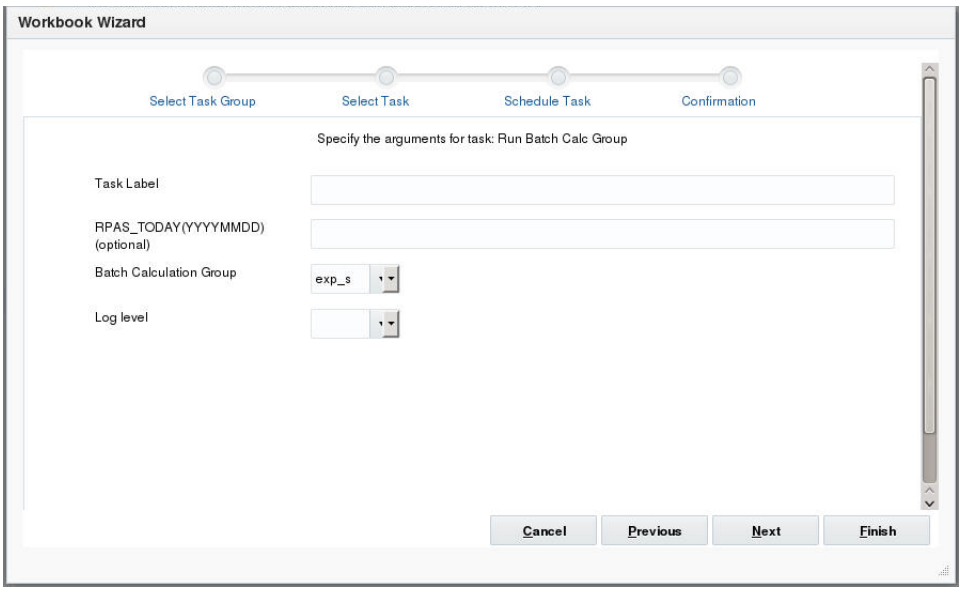
For tasks that are in progress, click to open a window with a live view of the log file. Once the tasks are completed (showing success or failure), the log file may be opened or saved to your local system. Also, the full log output for each completed batch task is available in .tar.gz archive format on the FTP site under the logs directory. Task logs are identified with the task name, timestamp, and an indicator of whether the task succeeded or failed. An example log file archive name is: log_201709141943_eebatch_exec_success.tar.gz. When an overall batch exec task is run, the logs for all subtasks, such as hierarchy loads, measure loads,calculations, and so on, will be included in this unified log archive package.

Note: Currently the log files available through the Fusion Client may show details only for the "top level" script or utility that is being executed. Some batch scripts call other internal batch scripts or utilities internally. To view the full output details from these internal sub-tasks, retrieve the log .tar.gz packages through the FTP interface.

Batch Calc Group

Calculation Groups, which are specified in the control file batch_calc_list.txt during the implementation process, are normally run as part of a larger Batch Task Group. This task is provided for situations where a particular Calculation group must be run on its own. As with Batch Task Groups, the Batch Calc Group task must be specified to run in the global domain. Parameters specific to this task are shown in Figure 2–12.

Figure 2–12 Batch Calc Group Parameters

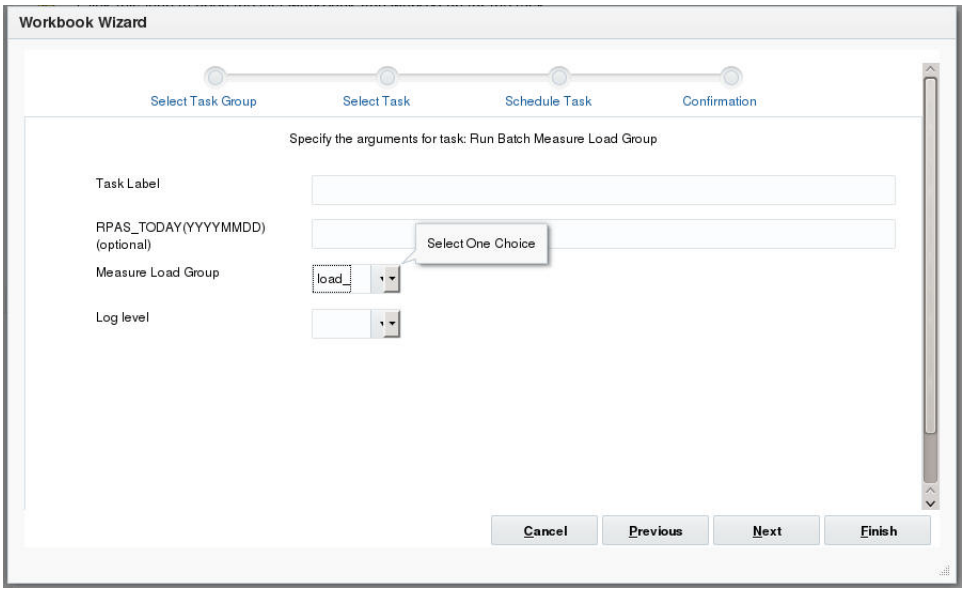


The task label is used to help identify this task in a list of scheduled or completed tasks in the Online Administration dashboard. The RPAS_TODAY is optionally available for cases in which this task must be run as though it were on a different date (date formatted according to YYMMDD), and may be left blank to use the current date. The Batch Calculation Group drop-down list is populated with selections configured in the batch_calc_list.txt control file and is a required selection. The Log Level drop-down list is optional, defaulting to Warning if no selection is given.

Measure Load Group

Measure Load Groups, which are specified in the control file batch_loadmeas_list.txt during the implementation process, are normally run as part of a larger Batch Task Group. This task is provided for situations where a particular Measure Load group must be run on its own. The Measure Load Group task must be specified to run in the global domain. Parameters specific to this task are shown in Figure 2–13.

Figure 2–13 Batch Measure Load Group Parameters

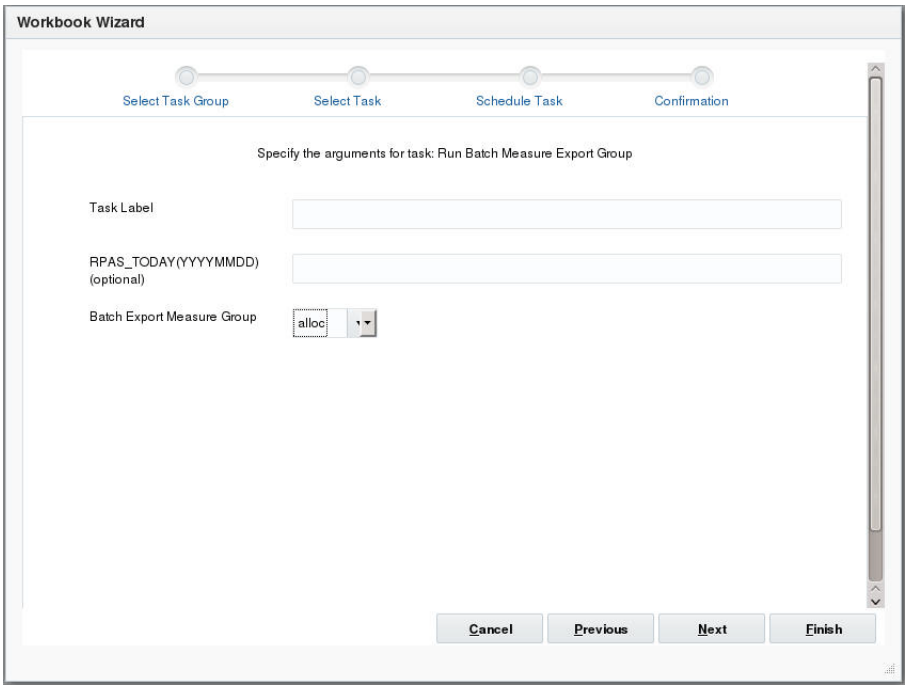


The task label is used to help identify this task in a list of scheduled or completed tasks in the Online Administration dashboard. The RPAS_TODAY is optionally available for cases in which this task must be run as though it were on a different date (date formatted according to YYMMDD), and may be left blank to use the current date. The Batch Measure Load Group drop-down list is populated with selections configured in the batch_loadmeas_list.txt control file and is a required selection. The Log Level drop-down list is optional, defaulting to Warning if no selection is given.

Measure Export Group

Measure Export Groups, which are specified in the control file batch_exportmeas_list.txt during the implementation process, are normally run as part of a larger Batch Task Group. This task is provided for situations where a particular Measure Export group must be run on its own. The Measure Export Group task must be specified to run in the global domain. Parameters specific to this task are shown in Figure 2–14.

Figure 2–14 Batch Measure Export Group Parameters

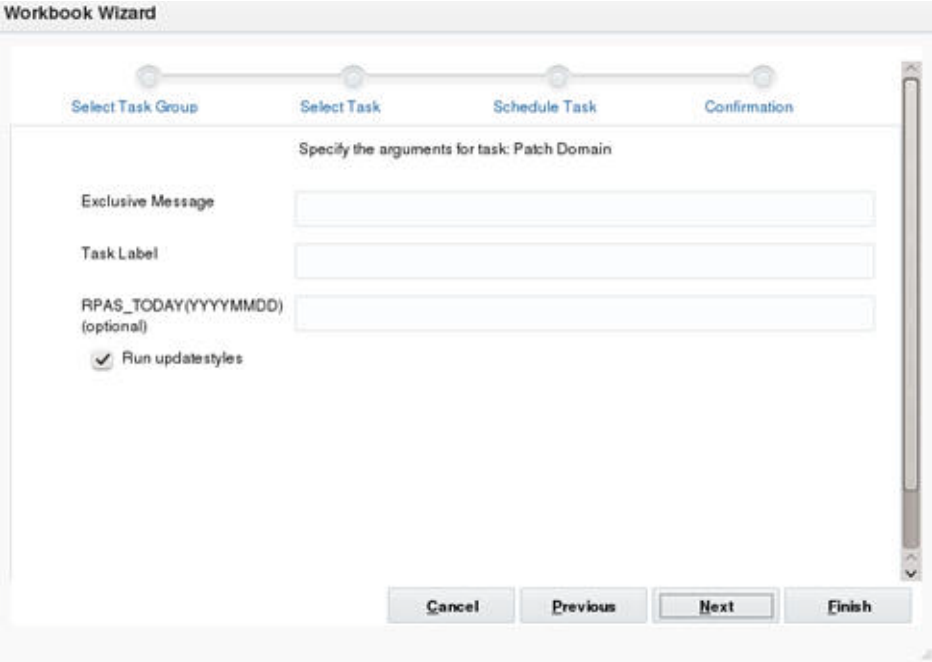


The task label is used to help identify this task in a list of scheduled or completed tasks in the Online Administration dashboard. The RPAS_TODAY is optionally available for cases in which this task must be run as though it were on a different date (date formatted according to YYMMDD), and may be left blank to use the current date. The Batch Measure Export Group drop-down list is populated with selections configured in the batch_exportmeas_list.txt control file and is a required selection.

Patch Domain

This task is used to patch the customer domain when the configuration has been modified. Domain details that were given in the bootstrap domain build task do not need to be re-specified here. The Patch Domain task must be run at the global domain level and is found under the Configured Batch Tasks section of the Online Administration Tool.

Figure 2–15 Patch Domain



Exclusive Message

This is an exclusive notification message for a domain administrative task. After the task has been started and is in progress in the domain, if the user tries to access domain data, by, for example, committing or refreshing a workbook, this message will be displayed and the operation will be terminated.

Task Label

Provide any label for the patch domain task.

RPAS_TODAY

This should be ignored.

Run updatestyles

Indicates whether the -updatestyles flag should be passed on to rpasInstall utility during the patching of the domain. It is checked by default; this means that the updatestyles utility will be run by rpasInstall as part of the patch process. This check box can be unchecked to indicate updatestyles can be skipped during patching.

Retrieve Batch Control Files

This task allows the currently configured batch control files to be retrieved, in case they must be inspected or modified. The set of files are packaged together as archive file batch_control.tar.gz, and placed into the FTP area for retrieval. No parameters are required for this OAT task.

Clean FTP Holding Area

When incoming files are sent to the FTP site, a process then moves those files to an internal holding area from which the batch framework can process them. In cases where files are sent via FTP and then not used by any batch process (for example, if the

batch configuration has changed or if a file was mis-named), then it becomes stranded in the internal holding area. The Clean FTP Holding Area task is provided to remove all files from the internal holding area. Note that all files currently in the internal holding area will be removed, so this task must not be run when any scheduled batch processes are executing.

Clean FTP Export Area

This task is provided to remove all files from outgoing FTP holding area.

Clean Processed Folders

This task is provided to remove all the processed directories.

Figure 2–16 Clean FTP Export Area