Oracle Financial Services Regulatory Reporting Nigeria Suspicious Transaction Report User Guide

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Oracle Financial Services Regulatory Reporting **Nigeria Suspicious Transaction Report User Guide** 

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# About this Guide

This guide provides overview of the Oracle Financial Services Regulatory Reporting (herein referred to as RRS), life cycle of the Regulatory Reports. This chapter focuses on the following topics:

- Naming Discrepancies
- Scope of this Guide
- How this Guide is Organized
- Where to Find More Information
- Conventions Used in this Guide

#### Naming Discrepancies

The product branding in the screen shots shown in this guide retains the original product name (Oracle Mantas) and original logo. The Oracle Financial Services Regulatory Reporting Solution might be referred to as Mantas Regulatory Reporting Solution, Mantas RRS, or RRS.

### Who Should Use this Guide

The Oracle Financial Services RRS User Guide, is designed for use by a variety of Oracle Financial Services users. Their roles and responsibilities, as they operate within the Oracle Financial Services RRS application, include the following:

- Analyst: This user is responsible for updating the data related to the report through UI screens and can add comments to the report. This user can send reports to the supervisor for further action (such as Approve, Reject, or Close).
- **Supervisor**: This user is responsible for taking action on the reports submitted by the Analyst, such as Approve, Close, and Reject, and can add comments to the report. This user should verify all the details of the report before taking action which files the report with the Regulatory Authorities.
- Admin User: This user is responsible for managing the security attributes of the users and filing the reports approved by the Supervisor.
- **Super User**: This user is responsible for updating the data related to the report through UI screens, approving and closing reports, generating reports, adding comments to the reports, and filing the reports from the list of approved reports.
- System/Application Administrator: This user is responsible for managing the static data used in the application, creating application users, mapping users to user groups, and configuring the various parameters used in the application.

## Scope of this Guide

The purpose and scope of this guide is to define how users can view, edit and generate report data, and to file the regulatory reports to the Regulatory Authorities. It also guides the users to adjust the application parameters.

This guide explains how the User Interface (UI) in the Oracle Financial Services RRS is organized, how the application uses the data entered, and guides the user to generate the XML report defined by the regulatory body.

## How this Guide is Organized

The Oracle Financial Services Regulatory Reporting User Guide, includes the following topics:

- Chapter 1, *About Regulatory Reporting*, describes the default page setting and Regulatory report workflow in Oracle Financial Services RRS login process.
- Chapter 2, *Nigerian STR*, describes how to search, view, and edit the regulatory reports.
- Chapter 3, *Report Summary*, describes the life cycle of the report, and details the suspicious transaction report analysis.
- Chapter 4, *File Regulatory Reports*, describes the process of filing the Regulatory Reports to the Regulatory Authorities.
- Chapter 5, *User Administration*, describes how to map and maintain the security attributes for each user in Oracle Financial Services RRS.

### Where to Find More Information

For additional information about the Oracle Financial Services Regulatory Reporting application, refer to the following documents:

- Oracle Financial Services Regulatory Reporting Data Model Reference Guide: This guide explains the structures of the entities in the Oracle Financial Services RRS data model and provides in-depth information on data handling of the Oracle Financial Services RRS system.
- Oracle Financial Services Regulatory Reporting Web Service Guide: This guide explains how and in what format the source business data should be provided to the Oracle Financial Services RRS application through a web service for the Nigerian STR report type.
- Oracle Financial Services Regulatory Reporting Installation Guide: This guide provides step-by-step instructions for installing the Oracle Financial Services RRS on an existing Oracle Financial Services Platform hosted in a Windows environment.
- Oracle Financial Services Regulatory Reporting Administration Guide: This guide describes comprehensive activities of the Oracle Financial Services Analytical Applications Infrastructure Administrator in the Oracle Financial Services Regulatory Reporting and associated solution set. This guide details the Regulatory Reporting, and provides information about configuring and maintaining users and static data.

To find additional information about how Oracle Financial Services Regulatory Reporting solves real business problems, see our website at www.oracle.com/financialservices.

## Conventions Used in this Guide

Table 1 lists the conventions used in this guide.

Table 1.	Conventions	Used in t	this Guide
----------	-------------	-----------	------------

Convention	Meaning
Italics	<ul> <li>Names of books, chapters, and sections as references</li> </ul>
	Emphasis
Bold	<ul> <li>Object of an action (menu names, field names, options, button names) in a step-by-step procedure</li> </ul>
	<ul> <li>Commands typed at a prompt</li> </ul>
	User input
Monospace	Directories and subdirectories
	<ul> <li>File names and extensions</li> </ul>
	Process names
	<ul> <li>Code sample, including keywords and variables within text and as separate paragraphs, and user-defined program elements within text</li> </ul>
<variable></variable>	Substitute input value

## **CHAPTER 1**

# About Regulatory Reporting

This chapter explains the Oracle Financial Services RRS Login and User access process and covers the following topics:

- Introduction to RRS
- About RRS Login
- Regulatory Report Workflow
- User Access

#### Introduction to RRS

As a part of regulations and compliances, the organizations are required to perform appropriate analysis and report the suspicious activities that lead to fraud and money laundering in institution, to the Regulatory Authorities. These regulatory bodies are responsible for safeguarding financial institutions and consumers from abuse, providing transparency in the country's financial system, enhancing that country's security, and deterring and detecting criminal activity in the financial system.

As part of this goal, these regulatory bodies require the Financial Crimes Unit (FCU), also referred to as Financial Intelligence Units (FIUs), in financial institutions to provide data regarding suspicious activities. These reports, depending on the regulatory geographic region, can be delivered in either printed or electronic format.

RRS supports the management, delivery, and resolution of these regulatory reports across multiple geographic regions and across multiple financial lines of business. Since there are several differences in requirements for paper-based formats versus electronic formats, and between different geographic regions and the data elements that are required on these reports, the approach to satisfying the end goal is to provide a Regulatory Reporting framework that is configured to support paper-based and electronic formats for different geographic regions and to generate and file different types of reports.

RRS is integrated with the Oracle Financial Services Behavior Detection platform to allow users to generate reports automatically populated with information relevant to the investigation which triggered the need for the report to be filed.

# About RRS Login

The Oracle Financial Services Behavior Detection UI enables you to view and edit the report information, generate the XML for the report and generate an electronic file (E-File), which is filed with the Regulatory Authorities.

The Regulatory Reporting link is enabled for users who have access to the Oracle Financial Services RRS.

Click the **Regulatory Reporting** link in the Oracle Financial Service Behavior Detection UI page. The RRS login page will open in a pop-up window. This allows you to log into the RRS application.

For information about changing your password, refer to the Oracle Financial Services Regulatory Reporting Administration Guide.

ORACLE	Financial Services Analytical Applications Infrastructure
Language US-English User ID Password	
Version 7.3.4.0.0 Copyright © 1993, 2014 Oracle a	ind/or its affiliates. All rights reserved.

#### Figure 1. RRS Application Login

Follow these steps to log into the Oracle Financial Services RRS Application:

1. Select the Language for the application.

- 2. Enter your User ID.
- 3. Enter your Password.
- 4. Click Login.

The System Administrator can see all links on the application menu, whereas other users can see only the RRS link. Users will see the links as per their roles and privileges.

Figure 2 and Figure 3 shows the landing screen for various users.

To see the data required, select the information domain and click the **Regulatory Reporting** link. This takes you to the application page (Figure 4).

	tial Services Analytical Applications Infras	Inacture				User: PRSSUPCA Cervinected to : RISSOCIUM In Setup
Connected to : RRSDollan M R Home R G Unded Metadata Manager E RRS						
		Make	Defaul Sorrer	w my Start Page	lest.	

Figure 2. Home Page for all the Roles (except the RRS System Administrator)

🥙 DFSAA Infrastructure - Windows Interne				
	Services Analytical Applications Intrastructure			User: Syden Administry
Citractice Land Ca	ege Farmert And			Connected to 11 (1411) - In Setue
Home     Home     Durket Netschits Nanage     Home     Durket Netschits Nanage     Deratons     Server Datals     Dutabase Details     OLAP Datals     Dutabase Details     OLAP Datals     Segment Nap Security     Herarthy Security     Design OFSA4 Menu     Rules Schip Configuration     Security Vanagement     Save Wetadats     Utities		Defluit Screer	my Start Page	

Figure 3. Home Page for the RRS System Administrator Role

### Setting the Default Page

From the **Make my Start Page**, select **Financial Services Regulatory Reporting** from the drop-down list and click Save. This saves the application page as the Start page.

If the Application page is the start page, the Home link and the Logout link will also be enabled on the page. If not, the Logout link is available only in the Home page. The Application page has Regulatory Reports and File Regulatory Reports. The page displays the Regulatory Report Search and List of the Regulatory Reports, by default (Figure 4).

Regulatory Reporting Administration						
🗄 Regulatory Report Search 📫 Go 🛛	À Reset					
Report Name		] St	atus	٧	Alert/Case ID	
ReportType	v	Jurisdio	ction	v	Created By	*
Transaction number		InvolvedPartyN	ame		SSN	
Created Date From	2	j	То	<b>E</b> 2		
Report List						
Regulatory Report List (8)						
Export to Excel						
Report Name	Report Type Juri	sdiction Alert/Case ID Repo	ort Id Created Date	Created By	Status Xml	
CA400121-10062015213852676	NGSTR JR1	7 CA400121 9361	10/06/2015	CMSUPERVISOR	E-File Generated	
CA400121-10012015175919647	NGSTR JR1	7 CA400121 8489	10/01/2015	CMSUPERVISOR	E-File Generated	
CA400121-09282015185816947	NGSTR JR1	7 CA400121 6954	09/28/2015	CMSUPERVISOR	Open	
CA400121-09282015113941937	NGSTR JR1	7 CA400121 6418	09/28/2015	CMSUPERVISOR	E-File Generated	
CA400121-09282015113347246	NGSTR JR1	7 CA400121 6415	09/28/2015	CMSUPERVISOR	E-File Generated	

Figure 4. RRS Application Page

## **Regulatory Report Workflow**

The life cycle or stages of the regulatory report are described in the workflow diagram (Figure 5). The report can be in any of the following statuses at any point.

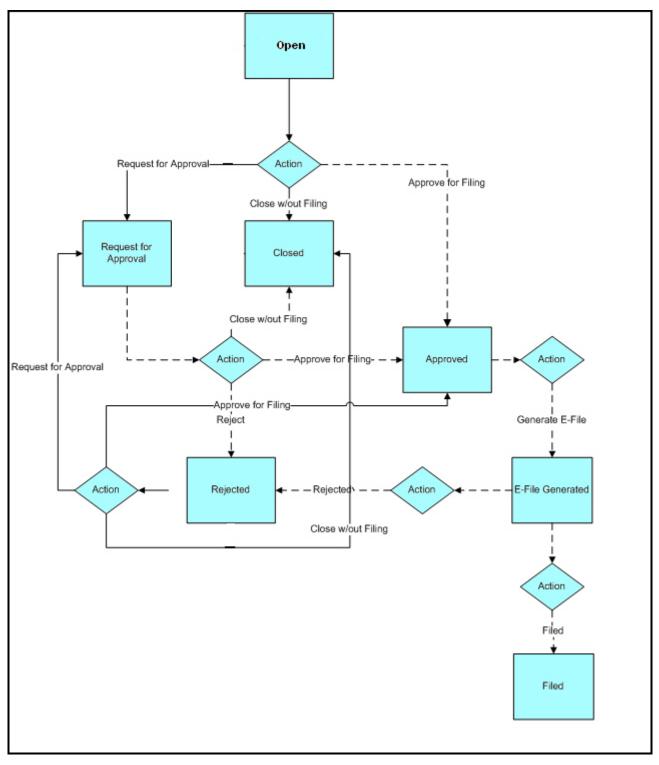


Figure 5. Regulatory Reporting Workflow

**Note:** The dotted line in Figure 5 represents the workflow of Super User - Mapped to Analyst, Supervisor, and Administrator roles.

When the RRS user selects **Recommend** action on an Alert or Case, the data is passed to RRS through the web service and a report is opened in the RRS.

The users can then work on open or rejected reports and send them for approval.

The user with the Supervisor role may do the following:

- Approve the report for filing
- Reject the report for rework
- Close the report
- Take no further action

Every action taken on a report is recorded in the Audit Tab of the Regulatory Report Actions. Refer to section *Audit* on page 75 for more information.

# **User Access**

The following user roles are defined in the RRS application:

- Analyst
- Supervisor
- Admin
- Super user (Analyst , Supervisor, and Admin Role)
- System Administrator

The User Role - Function mapping required for RRS is defined in Table 2. These functions are required to set the privileges for each role.

Table 2. User Role - Function Mapping

	Roles				
Function	Analyst	Supervisor	Super User	Administ rator	System Administrato r
Show Regulatory Reports Menu	X	Х	X		
Show File Regulatory Reports Menu			Х	Х	
Show User Attributes Menu			Х	X	
View RRS	X	X	X		
Edit RRS	Х		Х		
Action RRS (Request for Approval)	X				
Action RRS (Reject/Approve)		X	Х		
Action RRS (Generate E-File)			Х	X	
Action RRS (Filed)			X		
Action RRS (Close (without filing))		X	Х		
Add RRS Comments	X	X	Х		
View / Edit Configuration					x
View/Edit User Attributes			X	X	
Action RRS (File Regulatory report)			X	X	

# Nigerian STR

This chapter explains how to view, edit, and generate XML files for the report. This chapter covers the following topics:

- RR Application Menu
- Icons Used
- Regulatory Reports- User Interface

### **RR** Application Menu

**CHAPTER 2** 

This section explains the modules that can be accessed through the UI and their functions. Each module facilitates a list of possible actions that are visible based on the roles and privileges assigned for each user. The RR application menu includes links for Regulatory Reports, Generate Regulatory Reports, and User Administration.

#### Regulatory Reports

This is the default opening screen for users after clicking the **Regulatory Reports** link. Generated reports are displayed and accessed on this page, based on user privileges. You can view Report Summary details by clicking a report.

The **Search** option allows users to search for reports based on the following components:

- Report ID
- Status
- Alert/Case ID
- Involved Party Name
- SSN
- Focus
- Transaction Number
- Jurisdiction
- Created By
- Created From Date
- Created To Date

### Oracle Financial Services Regulatory Reporting User Guide NGSTR

# **Icons Used**

Table 3 details the icons used in the application.

Table 3. RR lcons

Icon	Conventions	Description
⇔	Go	Displays search results for the selected search components.
~	Drop Down List	Displays the possible values that can be selected for the field.
0	Calendar	Opens the calendar to select the date.
Ď	Clear	Clears a selection made on the calendar or the hierarchy browser.
4	Reset	Clears the selections and values and shows the previous selected values if any are made.
2	Edit	Edits the report details with respect to context.
<u>+</u>	Add	Adds a new entry with respect to context.
8	Close	Closes the report after successful validation for unsaved data.
	Save	Saves any changes made, after successful validation of the fields.
	Delete	Deletes the selected records after user confirmation.
Logout	Logout	Allows the user to log out of the application.
<b>Q</b>	Details	Displays details for the selected report.
S S	Validate	Allows the users to identify for any missing mandatory information.
<b>S</b>	Approve	Approves the reports for filing with the regulatory bodies.
<b>X</b>	Request for Approval	Submits the report for approval.
	Add Comments	Allows the user to add comments to a specific report.
5	Contact Details	Allows the user to view contact details.
2	Address Details	Allows the user to view address details.
<u> </u>	Identification Details	Allows the user to view identification details.
S.	Reject	Rejects the reports from filing.
<u>a</u> ,	View	Allows the user to view report details when in read-only mode.

## **Regulatory Reports- User Interface**

The Regulatory Reports user interface displays the list of reports generated. This list provides the following details:

- Report Name
- Report Type
- Jurisdiction
- Alert/Case ID
- Report ID
- Created Date
- Created By
- Status
- Xml

Users are permitted to take action on reports which are not locked by another user. Users can perform actions on reports using the Actions bar on the Report Summary page. The Analyst/Super user may open the report to edit or view the contents by clicking the report name. This opens the page in the Edit/View mode. Only reports in the Open or Rejected status can be edited.

The Supervisor can navigate to the Report Summary page by clicking the required report name in the Regulatory Report List.

#### **Regulatory Report Search**

Users can search the Report based on the following components:

- Report ID
- Status
- Alert/Case ID
- Report Type
- Involved Party Name
- SSN
- Focus
- Transaction Number
- Jurisdiction
- Created By
- Created From Date
- Created To Date

Click **Reset** on the Regulatory Report Search to clear all the selections made and display a blank search container (Figure 8).

### **Regulatory Report List**

The Regulatory Report List provides the following details:

- Report Name
- Report Type
- Jurisdiction
- Alert/Case ID
- Report ID
- Created Date
- Created By
- Status
- XML

You can view the report details by clicking the required report.

### Export to Excel

You can export all the reports in the Regulatory Report List to a new excel spreadsheet by clicking on the **Export to Excel** icon present on the Regulatory Report List grid header. By clicking on the **Export to Excel** icon you will see a new prompt on the screen (Figure 6). Make your selection as mentioned below.

- 1. Select Grid Data.
- 2. Select Document Type as Excel.
- 3. Display From Name as Yes.
- 4. Click **Export button**. All the data under Regulatory Report List will be populated in a new Excel spread sheet.

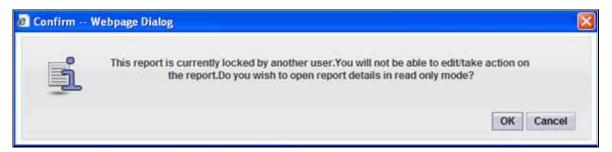
Export Denaits		
Select Form Data Grid Bate :	Grid Data	4
Instructs Magginer Informations		
Include Search Information (		
Document Type :	Eter	100
Terrigitate :	General Excel Template	-
Disging Forrer Rarrer 1	© Yes C No	
<b>Display Respirate per Page 1</b>	1.40	
Epot	Cancel	

Figure 6. Export Properties Dialog Box

### View/Edit Report

You can view and edit the report details by clicking the report name. If the report is already opened by another user, the system displays the message as shown in Figure 7. After confirmation from the logged in user, the report details are displayed in the

View mode. The report opens in View or Edit mode based on the roles and privileges of the user who has logged in and the report status.





Andrewistation       Regulatory Report Search       © Col = 2 Reset         Report Type       Anisaction       Image of type         Transaction number       To       To         Transaction number       To       To         Report Type       To       To         Report Type       To       To         Report Type       To       To         Report List       Status       Created Dir         Report List       Status       Created Dir         Activation       To       To         Activation       Anisaction       Anisaction         Activation       To       To         Report List       Status       Created Dir         Activation       Anisaction       Anisaction         Activation       Anisaction       Anisaction         Activation       Anisaction       Anisaction       Created Dir         Activation       Anisaction       Anisaction       Anisaction       Created Dir         Activation       Anisaction       Anisaction       Anisaction       Created Dir       Existing         Activation       Anisaction       Anisaction       Created Dir       Existing       Created Dir         Activatio		egulatory Reporti	ng				👗 Welcome, RR	SSUPER 🥘 Friday, Au	gust 26, 2011
Report Hame       Alert Case D       Created By         Transaction number       To       To       To         Report Hame       To       To       To       To         Report Hame       To       To       To       To       To         Report Hame       To       To       To       To       To       To       To         Report Hame       To       To <th>Administration Regulatory Reports - NGSTR</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th>	Administration Regulatory Reports - NGSTR								
Report Hame       Alert Case D       Created By         Transaction number       To       To       To         Report Hame       To       To       To       To         Report Hame       To       To       To       To       To         Report Hame       To       To       To       To       To       To       To         Report Hame       To       To <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th>									
Auriadiation       Auriadiation       Created bit       Created bit       Statistics         Created Date from       Image: Statistics       To       Image: Statistics       Statistics       Statistics         Report List       Image: Statistics       Report Type       Auriadiation       Report Statistics       Report									
Tarinaction number         131           Created Date From         10           Report Lat         10           Image: Created Date From         10           Image: Created Date From         10						*			
Created Date From         Image: Created Date From           Report List                • Report lane:             Accessing		~				*			~
Report List ▼ Regulatory Report List (0) Report Hame <u>Report Type</u> Jurisdiction <u>AlertiCae D</u> <u>Report Id</u> <u>Created Date</u> <u>Created Dy</u> <u>Status</u> <u>And</u> <u>ACRIDICALENCEOPERCENTIONSABOUS</u> NOSTR <u>AlEA</u> 6947 10190 - <u>ACRIDICALENCEOPERCENTIONSABOUS</u> NOSTR <u>AlEA</u> 6960 10224 08252011 RRSSUFER <u>CHEVENHOL</u> <u>ACRIDICALENCEOPERCENTIONSABOUS</u> NOSTR <u>AlEA</u> 6960 10224 08252011 case_supervisor <u>Construes.com</u> 000000056.062520110335408 NOSTR <u>AlEA</u> 6979 10205 08252011 case_supervisor <u>Construes.com</u> 0000 082520110235288 <u>ACRIDICALENCEOPERCENTIONSABOUS</u> NOSTR <u>AlEA</u> 6960 10300 08252011 case_supervisor <u>Construes.com</u> 0000 086.062520110235408 NOSTR <u>AlEA</u> 5844 10000 08252011 case_supervisor <u>Open</u> <u>M</u> <u>Cunt</u> TRRCHERGECCO.00120010004568 NOSTR <u>AlEA</u> 5844 10000 08252011 RRSSUFER Filed <u>M</u>			-		_		\$31		
▼ Regulatory Report List (6)         Aport Name       Report Type       Jurisdiction       Aert/Case ID       Report Id       Created Date       Created by       Status       Xml         ACICITIVEDACIONADO2-0005001003728054       NGSTR       AMEA       6047       10160       -       -       Rejected from       EFINE         ACCITIVEDACIONADO2-0005001003350525       NGSTR       AMEA       5980       10224       08252011       case_supervisor       Closed       Imital Activity Accide Accident Status       EFINE       EFINE       EFINE       Imital Accide Accident Status       Control Accident Status       Control Accident Accident Status       Control Accident Accident Status       Control Accident Accide	Created Date From	1		•	0	2			
▼ Regulatory Report List (6)         © Report Name       Report Type       Jurisdiction       Aert/Case ID       Report Id       Created Date       Created by       Status       Xml         ACMISTENDA.002.0025001003728054       NOSTR       AMEA       6047       10160       -       -       Rejected from       EFINE         ACCINIVAD02.0025001003350025       NOSTR       AMEA       5980       10224       08252011       RRSSUPER       EFINE       ACMINUMUUUUUUUUUUUUUUUUUUUUUUUUUUUUUUUUUU									
Percent Name         Percent Type         Jutisdiction         AlertiCase ID         Report Id         Created By         Status         Xml           ADJETTENDAGED16026010122218418         NGSTR         AUEA         6947         10160         -         -         Rejected for E4.66         E4.66         E4.66 </td <td>port List</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	port List								
Proport Name         Report Type         Jurisdiction         AlertiCase ID         Report Id         Created Date         Created Date         Created Date         Status         Xml           Addrictarian Coordinatization         NGSTR         AllEA         6047         10160         -         -         Rejected for E4 for General and Case_Supervisor         Fef in General and Case_Supervisor         Fef in General and Case_Supervisor         Cosed         Im Case_Supervisor         Cosed         Im Case_Supervisor         Cosed         Im Case_Supervisor         Copert Case_Supervisor									
ACKETERIBACTIVE.002.00250011012718448         NGSTR         AUEA         6047         10160         -         -         Residuation E-File Generated         Image: California E-File Generated         Image: California E-File G	<ul> <li>Regulatory Report List (6)</li> </ul>								
ACMENTERBARCTIME 002.002520110122718448         NGSTR         AUEA         6047         10160         -         -         Residuation E-File Generated         Image: Control E-File Generated         Image: Control E-File Generated <thimage: control<br="">E-File Generat</thimage:>	Report Name	Report Type	Jurisdiction	Alert/Case ID	Report Id	Created Date	Created By	Status	Xml
ALCUTUNEQUEAGESCUTUDISSESS NUGIR ALEA 5900 10224 0632011 ERBOURER Generaled Be ACMUNICO12.42522011013458178 NGSTR ALEA 5901 10238 06252011 case_supervisor Open ACANOMATUREXIDOL005.6252001013258818 NGSTR ALEA 5907 1000 06252011 case_supervisor Open ACMUNITERCORFIGAC.006.622400110004666 NGSTR ALEA 5944 10000 06252011 RRSSUPER Field E								E-File	
ACMININGEL2-682520110135418478         NGSTR         AMEA         5981         10238         08/25/2011         case_supervisor         Closed           ACANDMATHE XXXXCU 405.60252011013754186         NGSTR         AMEA         5050         10180         08/25/2011         case_supervisor         Open         Image: supervisor         Image: supervisor         Image: supervisor         Image: supervisor         Image: supervisor         Image: s	ACFTNEXTENAC-004-08252011013359325	NGSTR	AMEA	5980	10224	08/25/2011	RRSSUPER		
ACMERTERRACION-001-02232011012758415 NGSTR AMEA 6050 10180 0825/2011 case_supen/sor Open mo CMIR_TERROPFIRAC_002-02242011080048508 NGSTR AMEA 5944 10000 08/25/2011 RRSSUPER Filed 2020	ACNTVIK0012-08252011013416178	NGSTR	AMEA	5981	10238	08/25/2011	case_supervisor		
CUMUTERRORFINFAC-008-08242011080048686 NIGSTR ANEA 5944 10000 08/25/2011 RRSSUPER Filed	ACANOMATMEX/NDCU-005-08252011013343468	NGSTR	AMEA	5979	10205	08/25/2011	case_supervisor	Open	
	ACHRTRHRACTCU-001-08252011012759815	NGSTR	AMEA	6050	10180	08/25/2011	case_supervisor	Open	
	CUMUTERRORFNFAC-009-08242011080049588	NGSTR	AMEA	5944	10000	08/25/2011	RRSSUPER	Filed	
		NGSIK	AlleA	5944	10000	08/25/2011	KKSSUPEK	Pile0	261
									8
									LE . ALL RIGHTS RESE

Figure 8. Regulatory Report Search and List

# Report Summary

This chapter discusses the life cycle of the report, bank information, customer particulars, account information, entity information, and the suspicious transaction information. This chapter focuses on the following topics:

- About the Report Summary Page
- Action Bar
- Report Context
- Reporting Entity Information Tab
- Transaction Details Tab (Edit Mode)
- Transaction Details Tab (View Mode)
- Activity Details (View Mode)
- Activity Details Tab (Edit Mode)
- Narrative
- Audit

### About the Report Summary Page

**CHAPTER 3** 

The Report Summary page provides information about the report. You can navigate to the Report Summary page from the Regulatory Report List by clicking a report.

The Report Summary page has three sections – the Actions bar, Report Context, and Report Tabs. Each section is detailed below:

- The Actions bar displays the various actions that can be taken on the report. This list of action buttons is updated based on the logged in user and the report status.
- The **Report Context** displays information about the report, such as Report Name, Alert/Case ID, Report Type, Report Status, Created Date, Created By, Jurisdiction, Last Modified Date, Last Modified By, Report Generated Date, and Report Generated By.
- The **Report tabs** display the related information that needs to be submitted with the regulatory authorities.

Every report generated in the RR can have any of the following statuses:

- Open (New/Reopened)
- Request for Approval
- Approved for Filing
- Closed without Filing
- Rejected
- E-File Generated
- E-File Rejected
- Filed

You can view the following tabs in the Report Summary page:

- Reporting Entity Information
- Transaction Details
- Activity Details
- Narrative
- Audit

# Action Bar

The Action Bar lists actions that can be taken by users on the report. The buttons are displayed based on the user logged in, report status and the mode in which the report is opened (Edit or View). Table 4 details the Actions buttons.

#### Table 4. Action Bar

Action	Report Status	User	Description
Request for Approval	Open/Reopened/Rejected	Analyst / Super User	This action is taken once the report details have been updated and it is sent for approval.
Approve for Filing	Request for Approval/ Open/Reopened	Supervisor/Super User	This action is taken once the report is reviewed and the Supervisor/Super User determines that it is ready to be filed.
Close without Filing	Open/Reopened/Request for Approval	Supervisor/Super User	This action is taken once the report is reviewed and the Supervisor/Super User determines it need not be filed.
Reject	Request for Approval/Approved for filing	Supervisor/Super User	This action is taken once the report is reviewed and the Supervisor/Super User determines that further corrections are required.
Add Regulatory Report Comment	Open /Reopened/Request for Approval/Approved for Filing/ Closed without Filing/ Filed	All Users	This action allows users to add comments to the report details to assist with the investigations.
Generate E-File	Approved	Super user / Admin	This action is taken once the report is reviewed and the Supervisor/Admin User determines it is ready to be filed
Filed	E-File Generated	Super user / Admin	This action is taken once the report is approved and an e-file is generated.

# **Report Context**

Report Context displays the following information related to the report:

- Report ID
- Alert/Case ID
- Report Type
- Report Status
- Created Date
- Created By
- Jurisdiction
- Last Modified Date
- Last Modified By
- Report Generated Date
- Report Generated By

Report Name	ACANTPRFINCMAC-002- 11302011070031676	Alert/Case ID	10453	Report Status	Open
Report Type	NGSTR	Created Date	2011-11-30 07:00:50	Created By	test_supervisor
Jurisdiction	AMEA	Last Modified Date		Last Modified By	
Report Generated Date	-	Report Generated By	-		

Figure 9. Report Context

# **Reporting Entity Information Tab**

Reporting Entity Information tab is the default tab for Regulatory Report Summary page.

## **Reporting Entity Information Tab - Edit Mode**

Reporting Entity ID*	011	Reporting Entity Branch	Entity Branch	
leporting Entity Reference	5342	Currency Code *	Afghani	
Report Indicator	Bdesc	Address	dbangalore	
Address Type	B	Town	town1	
City	kansas	State	ohio	
Country	US	Zip	GTR5632	
Address Comments	fgfgf			

Figure 10. Reporting Entity Information – Edit Mode

The Reporting Entity Information Container provides the following details:

- Reporting Entity ID
- Reporting Entity Branch
- Reporting Entity Reference
- Currency Code
- Report Indicator
- Address
- Address Type
- Town
- State
- City
- Zip
- Country
- Address Comments
- FIU Reference Number

Save	Click <b>Save</b> to save the details you have entered. The page is refreshed and displays the saved Reporting Entity Information data.
Reset	Click <b>Reset</b> to clear the updated data. The page is refreshed and displays the last saved data of the Reporting Entity Information.

# **Reporting Entity Information Tab: View Mode**

All the information in the Reporting Entity Information Tab - View Mode is in read-only mode. The Save and Reset buttons are hidden.

Reporting Entity Information	Transaction Det	tails	Activity Details	Narrative	Audit
Reporting Entity Information	📓 Save 丨 🌙 Re:	set			
R	eporting Entity ID*	011	Reporting E	ntity Branch	branchtestr
Reportin	g Entity Reference	11	Curr	ency Code *	Bermudian Dollar
Report Indicator		Adesc		Address	dbangalore
	Address Type	В		Town	town1
	City	kansas		State	ohio
	Country	US		Zip	GTR5632
Address Comments		vbvbv			
FIU Refe	rence Number ?	435436			

Figure 11. Reporting Entity Information - View Mode

# Transaction Details Tab (Edit Mode)

The Transaction Details tab displays the following information:

• Transactions

Click the Transaction Number to view all the transactions associated with the report. When you click on Transaction Number, the following details are displayed:

- Transaction Details
- Involved Parties
- Goods and Services

Transactions (4)						
🖞 Add 🛛 🥘 Delete 🗏 📆 Validate						
🕺 🔲 Transaction Number	Transaction Category	Transaction date	Transaction Method	Amount	Value Date	
<u>12334</u>	Multi-Party	2015-09-17 00:00:00	Courier	213212	2	
Test1	Multi-Party	2015-09-28 00:00:00	ATM	33445346546	2015-09-28 00:00:00	
<u>32</u>	Bi-Party	2015-08-28 00:00:00	Electronic transaction	324	2015-09-22 00:00:00	
TRANS2	Multi-Party	2015-09-23 00:00:00	ATM	60000	2015-09-23 00:00:00	
Transaction Dotails 🗐 Save 🜙 Depart						
Transaction Categ	an a series and a series of	ırty		al Deference Humber		
Transaction Categ Transaction Numl	er* TRANS2	ity		al Reference Number	Internal Reference Number	
Transaction Catego Transaction Numl Transaction Loca	tion Transaction Location	ıty	Tra	insaction Description	Transaction Description	
Transaction Categ Transaction Numl Transaction Loca Transaction D	tion Transaction Location 19/23/2015	ity		nsaction Description Teller	Transaction Description Teller	
Transaction Categ Transaction Numl Transaction Loca Transaction D: Authorized	her* TRANS2 tion Transaction Location tet* 09/23/2015 IBy Authorized By	ıty	Tra	insaction Description Teller Value date	Transaction Description	
Transaction Categ Transaction Numl Transaction Loca Transaction D: Authorized	tion Transaction Location 19/23/2015	ity	Tra	nsaction Description Teller	Transaction Description Teller	
Transaction Numl Transaction Loca Transaction D; Authorized	her* TRANS2 tion Transaction Location tet* 09/23/2015 LBy Authorized By No	ıty	Tra	insaction Description Teller Value date Date of Posting	Transaction Description Teller 09/23/2015	

Figure 12. Transaction Details Tab - Edit Mode

# **Transactions – Edit Mode**

The Transactions container provides the following details:

- Transaction Number
- Transaction Category
- Transaction Date
- Transaction Method
- Amount
- Value Date

Add	Click <b>Add</b> (Figure 12) to add a new Transaction. The page is refreshed and displays Transaction details' container with Involved parties and Goods and Services grid. Enter the information required in transaction details container and click <b>Save</b> . User is not allowed to add Involved parties details and Good and services without saving the mandatory information in transaction details container. A new row is added to the existing Transactions grid.
Delete	Select the Transaction you want to remove for a record and click <b>Delete</b> to clear the Transaction information (Figure 12).
Validate	When you click <b>Validate</b> , a popup message is displayed on the screen giving the information of Transaction number in which the <i>Mandatory</i> information is missing.

**Transaction Category** Transaction category are of two types:

#### • Bi-Party:

Transactions can be considered as bi-party where there are only two parties reported on the transaction, *From* side and To side. A maximum of one party should be on the To side and a maximum of one party should be on the *From* side. If a user is trying to approve any report having a transaction linked with a single party, then the system warns the user to add another party to the Transaction.

Following are the party validations to be considered if a user saves a new party or modifies party classifications:

- Transaction cannot have both a To and a To My Client classification on the same transaction. The following error message is displayed: It is not allowed to have two parties classified on the same side of a transaction. Please correct this error before submitting this report.
- Transaction cannot have both a From and a From My Client classification on the same transaction. The following error message is displayed: It is not allowed to have two parties classified on the same side of a transaction. Please correct this error before submitting this report.
- Multi-Party: Transactions can be considered as multiple parties where there are more than two parties on the transaction.

Note: User can add more than two parties if transaction is of multi party type.

## **Transactions –View Mode**

All the information in the Transactions - View Mode page is in read-only mode. The Save and Reset buttons are hidden.

## Transaction Details –Edit Mode

The Transaction details container displays the following information:

- Transaction Category
- Transaction Number
- Internal Reference Number
- Transaction Location
- Transaction Description
- Transaction Date
- Teller
- Authorized By
- Value date
- Late Deposit
- Date of Posting
- Transaction Method
- Transaction Method Description
- Amount
- Comments

Save	Click <b>Save</b> to save the details you have entered. The page is refreshed and displays the saved data of the Transaction Details.
Reset	Click <b>Reset</b> to clear the updated data. The page is refreshed and displays the last saved data of the Transaction Details.

## **Transaction Details – View Mode**

All the information in the Transaction details - View Mode page is in read-only mode. The Save and Reset buttons are hidden.

## **Involved Parties- Edit Mode**

The Involved Parties grid displays the following information:

- Party Type
- Role
- Involved party Name

- SSN
- Account Number

#### Add Involved Parties

- 1. Click **Add** to add a New Involved Party.
- 2. Select an appropriate option from Add New Involved Party or Select from Existing List radio buttons from the Add Involved party popup. Click Go. The container will refresh based on the selection made.

C Add Involved Party - Windows Internet Explorer	
Entry Type" C Selectrom Existing List C Add New Involved Party	8
Close	

#### Figure 13. Add Involved Party (a)

3. If you select **Add New Involved Party** radio button, the container will refresh. Select the appropriate party type from the party type dropdown. The container will refresh based on the selection made and displays either Account/Account Customer, Entity/Entity Customer, or Person/Person Customer details page. Enter the required information. Click **Save** to save the new Party details entered.

🖉 Add Involved Party - Windows Internet Explorer		
Entry Type" C Selection Existing List @ Add New Invol	d Party	15
🗢 New Party 📫 Go L 🎝 Reset		
Party Type"	*	

### Figure 14. Add Involved Party (b)

4. If you select **Select from Existing List,** the list of involved parties is displayed. Select the checkbox of the appropriate party type from the list of involved parties. Click **Add**.

Add Involved Party Windows Intern	et Explorer			
Entry Type" /F Select from Existing	List C Add New Involved Party			3
· Internet Party (2)				
Add				2
and a restantion	Instituted Party Bassa	100	Account Number	-
Account Customer	RICHARDS	-	ACHERTRIHRACTOU-801	
Person	194990		5	
		Close		

Figure 15. Add Involved Party (c)

Edit	Select the record you wish to edit the Involved Parties details and click Edit.
Save	Click <b>Save</b> to save the details you have entered. The page is refreshed and displays the saved involved parties data.
Delete	Select the Involved parties you want to remove and then click <b>Delete</b> to clear the involved parties information.
Validate	When you click <b>Validate</b> , a popup message is displayed on the screen giving the information of the involved parties name in which the <i>Mandatory</i> information is missing.

**Note:** If the removal of the party results in no parties being associated to the transaction the system will warn the user.

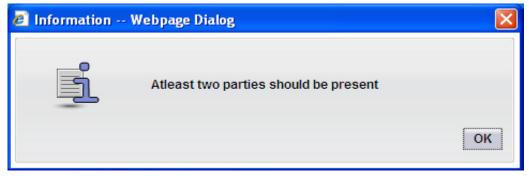


Figure 16. Involved Parties Warning Message (a)

**Note:** In case of bi-party transaction, if you click **Add** to add a new involved party and there are already two involved parties in the matrix, a From and a To, the system will warn the user.



Figure 17. Involved Parties Warning Message (b)

In case of multi-party transaction, user can add any number of involved parties.

## Involved Parties –View Mode

All the information in the Involved Parties- View Mode page is in read-only mode. The Save and Reset buttons are hidden.

## Person/Person Customer Details Page

The template for Person and Person Customer details page is the same. However, mandatory and non mandatory information are different as there are more stringent requirements for information pertaining to internal customers.

Person Details Page/Person Customer Details Page (Edit Mode) This page displays the following details:

- Person information
- Transaction information
- Employer's contact information

E Person Information 📓 Save	e 🛛 🎝 Reset		
Title*	Title	Prefix	Prefix
First Name*	First Name	Middle Name	Middle Name
Last Name*	LastName	Gender*	F
Date of Birth*	09/23/2015 🔳 🖉	Place of birth	Place of birth
Mother Name	Mother Name	Alias	
Nationality 1*	ALGERIA 🗸	Nationality 2	BANGLADESH
Nationality 3	BERMUDA	Country of Residence*	ANTIGUA AND BARBUDA
Email	Email	Alternate Email ID	Alternate Email ID
Occupation*	Occupation	Employer Name	Employer Name
SSN	SSN		
Passport Number	Passport Number	Passport Country	BANGLADESH
ID Number	ID Number	Source of wealth	Source of wealth
Deceased*	• No C Yes	Deceased Date	09/01/2015 🔳 🖉
Person Tax Number	Person Tax Number	Person Tax Registration Number	Person Tax Registration Number
Comments	Comments	Ruinbei	
Contact Details	1 🕾		
Address Details	1 2		
Identification Details	1 🗯		

Figure 18. Person Details Page - Edit Mode

E Person Information 📓 Save	e   🌙 Reset		
Title*	Title	Prefix	Prefix
First Name*	First Name	Middle Name	Middle Name
Last Name*	Last Name	Gender*	F
Date of Birth*	09/23/2015	Place of birth	Place of birth
Mother Name	Mother Name	Alias	
Nationality 1*	ALGERIA 🗸	Nationality 2	BANGLADESH 🗸
Nationality 3	BERMUDA	Country of Residence*	ANTIGUA AND BARBUDA
Email	Email	Alternate Email ID	Alternate Email ID
Occupation*	Occupation	Employer Name	Employer Name
SSN	SSN	]	
Passport Number	Passport Number	Passport Country	BANGLADESH 🗸
ID Number	ID Number	Source of wealth	Source of wealth
Deceased*	No C Yes	Deceased Date	09/01/2015 🔳 🖉
Person Tax Number	Person Tax Number	Person Tax Registration Number	Person Tax Registration Number
Comments	Comments		
Contact Details	1 🔤		
Address Details	1 🖄		

#### Figure 19. Person Customer Details Page - Edit Mode

Person Information- Edit Mode The Person Information container displays the following information:

- Title
- Prefix
- First Name
- Middle Name
- Last Name
- Gender
- Date Of Birth
- Place of Birth
- Mother Name
- SSN
- Alias

- Nationality 1
- Nationality 2
- Nationality 3
- Country of Residence
- Email
- Alternate Email ID
- Occupation
- Employer Name
- Passport Number
- Passport Country
- ID Number
- Source of wealth
- Deceased
- Deceased Date
- Person Tax Number
- Person Tax Registration Number
- Comments
- Contact Details: Refer section Add Contact Details for more information.
- Address Details: Refer section Add Address Details for more information.
- Identification Details: Refer section *Add Identification Details* for more information.

Save	Click <b>Save</b> to save the details you have entered. The page is refreshed and displays the saved data of Person Information.
Reset	Click <b>Reset</b> to clear the updated data. The page is refreshed and displays the last saved data of Person Information.

#### Add Contact Details

Click to view contact details. The Contact Details container displays the following information:

- Contact Type
- Communication Type
- Area Code
- Phone Number
- Comments

• Extension

Add	Click <b>Add</b> to add new contact information. A popup is displayed as shown in Figure 20. Enter the required information and click <b>Save</b> .
Save	Click <b>Save</b> to save the details entered. The page is refreshed and displays saved Contact Details.
Delete	Select the updated row and click <b>Delete</b> to clear the updated contact details information.

<u>^</u>
Ξ
- -

Figure 20. Add Contact Details PopUp

#### Add Address Details

Click to view address details. The address details container displays the following information:

- Address Type
- Address
- City
- Town
- Zip Code
- Country
- State
- Comments

Add	Click <b>Add</b> to add new address details. A
	popup is displayed as shown in Figure 21.
	Enter the required information and click Save

Save	Click <b>Save</b> to save the address details entered. The page is refreshed and displays saved address details data.
Delete	Select the updated row and click <b>Delete</b> to clear the updated address details information.

Address Type*	•	Address*		<b>^</b>
Town		City*		
Zip Code		Country*	▼	
State				E
Comments		·		]

Figure 21. Add Address Details Popup

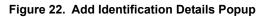
Add Identification Details

Click to view identification details. The identification details container displays the following information:

- Identification Type
- Identification Number
- Issue Date
- Expiry Date
- Issuing Authority
- Comments

Add	Click <b>Add</b> to add new identification details. A popup is displayed as shown in Figure 22. Enter the required information and click <b>Save</b>
Save	Click <b>Save</b> to save the identification details entered. The page is refreshed and displays the saved identification details.
Delete	Select the updated row and click <b>Delete</b> to clear the updated identification details information.

Identification Type*	▼	Identification Number*		<u>^</u>
Issue Date		Expiry Date	Z	
Issuing Country*		Issuing Authority		
Comments				=
				•



Transaction Information-Edit Mode The Transaction Information container displays the following information:

- Funds Code
- Foreign Currency Code
- Foreign Amount
- Exchange Rate
- Country
- Funds Code Description
- Bi-Party Role
- Multi-Party Role
- Significance
- Conductor
- Update Conductor
- Remove Conductor
- Comments

Note:

- Bi-Party Role will be enabled when transaction category is selected as *Bi-Party*.
- Multi-Party Role will be enabled when transaction category is selected as *Multi-Party*.
- Significance will be enabled when transaction category is selected as *Multi-Party*.
- Conductor will be enabled when transaction category is selected as *Bi-Party*.
- Comments will be enabled when transaction category is selected as Multi-Party.

Save	Click <b>Save</b> to save the details you have entered. The page is refreshed and displays saved transaction information data.
Reset	Click <b>Reset</b> to clear the updated data. The page is refreshed and displays the last saved transaction information data.
Update	Click <b>Update</b> to update conductor information. A page is displayed as shown in Figure 23. Enter the required information. Click <b>Save</b> .
Delete	Click <b>Delete</b> to delete the conductor information.

E Transaction Information	Save 🛛 🌙 Reset			
Funds Code*	Bank draft	Ţ	Currency	•
Amount			Exchange Rate	
Country*	ALBANIA	•	Funds Code Description	Description
Bi-Party Role*		•	Multi-Party Role*	V
Significance		Ŧ	]	
Comments				
Conductor Infor	mation Namefvdggbf Lastcc Update	e Delete		

Figure 23. Transaction Information

Employer's Contact Information-Edit Mode The Employer Contact Information Container displays the following information:

- Address Type
- Address
- Town
- City
- Zip Code
- Country
- State
- Address Comments
- Contact Type
- Communication type
- Area Code
- Phone Number
- Extension

• Phone Comments

Save	Click <b>Save</b> to save the details you have entered. The page is refreshed and displays saved employer contact details information.
Reset	Click <b>Reset</b> to clear the updated data. The page is refreshed and displays the last saved employer contact details data.

Employer's Contact Informati	on 屇 Save 🛛 🌙 Reset		
Address Type	Private -	Address	EMP
Town	EMP	City	EMP
Zip Code	EMP	Country	ALAND ISLANDS
State	EMP	]	
Address Comments	78i86ki		
Contact Type	Private -	Communication Type	Email
Area Code	EMP	Phone Number	EMP
Extension	EMP	]	
Phone Comments		-	
	CI	Validate	

Figure 24. Employer's Contact Information

#### Person/Person Customer Details Page- View Mode

All the details including Person Information, Transaction Information, and Employer's Contact Details in the Person/Person Customer Details Page - View Mode is in read-only mode. The Save and Reset buttons are hidden..

the basic operation of the second	Internet Explorer		<u> </u>
erson Information 🔛	Nor I insri		
Title		Prafia	
First Name*	asidasid.	Middle Name	
Lost Neme"	adsfaudta	Gentler	
Date of Birth		Place of birth	
Muther liame	-	550	
Nationality 1		Bationality 2	
Nationality 2		Country of Passiterion	
Ernail	6	Alternate Email ID	
Occupation		Employer Name	
<b>Contact Details</b>	0 111		
Address Setails	0 23		
Identification Details	0.58		
ansaction Information	(2 test) - Arter		
Funds Code'	Casino chips	Currency	
Amount		Exchange Rate	
Country	BHUTAN	Funds Code Description	
Hote*	Beneficiary		
Conductor In	formation -	View	
tiployer's Contact Inform	ution (1) from ( ) from (		
Address Type		Address	
City		Ele Code	
Country		State	
Contact Type		Communication Type	
Area Code	-	Phone Number	
Extension			
		Close Validate	
		the second s	

Person Information	New Liss Prest			
Titlet	Title	Preta	Profix	
first lame	Finitivane	Aliddie Name	Midde liame	
Last Name*	LastName	Gender*	F	
Date of Birth	parts/1908	Place of birth		
Mother Name	Mother Name	858	512512	
flationality #*	AMERICAN SAMOA	Nationality 3	BOLMA	
Rationality 3	BANGLADESH	Country of Residence"	AUSTRIA	
Lmai	ngstitest@testing.com	Atternate Email ID	ngstrfest@testing.com	
Cocupation	Testing	Employer Name	Employer	
Contact Details	10			
Autoresis Details	1 82			
Atentification Details	18			
Transaction Information	State 1 - Anno			
Funds Code	Other	Cuttercy	Eshamian Dollar	
Amusutt	123	Eachange Rate	12	
Country	BELIZE	Funds Code Description		
Role*	Originator			
Conductor Information	stgasfasf astrafastra	( View )		
Employer's Contact Inform	nation 10 Sect 1 Area			
Address Type	Operational	Address	Address	
City	Ch	Zp Code	Zp	
	CHINA	State	State	
Country			A second s	
	Operational	Communication Type	Langine Phone	
		Communication Type Phase Burnder		

Figure 25. Person Customer Page-View Mode

## **Entity/Entity Customer Details Page**

Entity Details can be associated with an account type party on the transaction for bi-directional transactions.

Entity/Entity Customer			
Details Page- Edit			
Mode			

This page displays the following details:

- Entity Details Information
- Transaction Information
- Entity Director Information

🖃 Entity Details 📓 Save 🛛 🌙 Reset			
Name*	ENTNAME	Commercial Name	Commercial Name
Entity Registration Number*	Registration	Incorporation Date	09/22/2015 🔳 💆
Company URL Address	Company URL Address	State*	State
Country*	ALAND ISLANDS	Legal Form	Ordinary Business Registration 🔹
Type of Business*	Type of Business	Email	Email
Business Closed	No C Yes	Business Closed Date	09/24/2015 🔳 💆
Entity Tax Number	Entity Tax Number	Entity Tax Reg Number	Entity Tax Reg Number
Comments	Comments		
Contact Details			
Address Details	0 🏠		
Transaction Information 📓 Save 🛛	Reset		
Funds code*	Bank draft 🔹 🔻	Currency	▼
Amount		Exchange Rate	
Country*	ANTIGUA AND BARBUDA	Funds Code Description	Description
Bi-Party Role*	v	Multi-Party Role*	▼
Significance	•		
Comments		·	
Entity Director Information (1)			
📩 Add 🛛 🌌 Edit 🗍 🔚 Save 🗏 🔕 Delete	9		
Name		Occupation	
First Name		Occupation	

Figure 26. Entity Details Page

🖃 Entity Details 📓 Save 🛛 🌙 Reset				
Name*	ENTNAME		Commercial Name	Commercial Name
Entity Registration Number*	Registration		Incorporation Date	09/22/2015 🔳 💆
Company URL Address	Company URL Address		State*	State
Country*	ALAND ISLANDS		Legal Form	Ordinary Business Registration 🔹
Type of Business*	Type of Business		Email	Email
Business Closed	No C Yes		Business Closed Date	09/24/2015 🔳 🖉
Entity Tax Number	Entity Tax Number		Entity Tax Reg Number	Entity Tax Reg Number
Comments	Comments			
Contact Details	3 🖀			
Address Details				
🗏 Transaction Information 📓 Save 🛛	Reset			
Funds code*	Bank draft 🔹		Currency	<b>•</b>
Amount			Exchange Rate	
Country*	ANTIGUA AND BARBUDA	F	unds Code Description	Description
Bi-Party Role*	▼ ▼		Multi-Party Role*	T
Significance				
Comments				
Entity Director Information (1)				
📶 Add 🛛 🛃 Edit 🗍 🔚 Save 🗏 🙆 Delete	e			
🕮 🔲 Name			Occupation	
First Name			Occupation	

#### Figure 27. Entity Customer Details Page

Entity Details Information - Edit Mode The Entity Details container displays the following information:

• Entity Name

- Commercial Name
- Legal Form
- Entity Registration Number
- Type of Business
- Company URL Address
- Incorporation Date
- Country of Incorporation
- Business Closed
- Business Closed Date
- Entity Tax Number
- Entity Tax Registration Number
- Comments
- Contact Details. Refer to section Add Contact Details for more information.
- Address details. Refer to section Add Address Details for more information.

Save	Click <b>Save</b> to save the details you have entered. The page is refreshed and displays the saved entity details information.
Reset	Click <b>Reset</b> to clear the updated data. The page is refreshed and displays the last saved entity details information.

Transaction Information-Edit Mode

The Transaction Information container displays the following information:

- Funds Code
- Currency
- Amount
- Exchange Rate
- Country
- Funds Code Description
- Bi-Party Role
- Multi-Party Role
- Significance
- Conductor
- Update Conductor
- Remove Conductor
- Comments
  - Note:

- Bi-Party Role will be enabled when transaction category is selected as Bi-Party.
- Multi-Party Role will be enabled when transaction category is selected as Multi-Party.
- Significance will be enabled when transaction category is selected as Multi-Party.
- Conductor will be enabled when transaction category is selected as Bi-Party.
- Comments will be enabled when transaction category is selected as Multi-Party.

Save	Click <b>Save</b> to save the details you have entered. The page is refreshed and displays saved transaction information data.
Reset	Click <b>Reset</b> to clear the updated data. The page is refreshed and displays the last saved transaction information data.

Entity Director The Entity Director Information container displays the following information: Information-Edit Mode Is Primary •

- Role

Note: User is allowed to edit these two fields at the g rid level only.

Add	Click <b>Add</b> to add entity director information. Select the record you wish to add entity director information for by selecting the corresponding row. Click <b>Add</b> . A popup page is displayed. Enter the details and click <b>Save</b> .
Edit	Click <b>Edit</b> to edit entity director information. Select the record you wish to edit entity director information for by selecting the corresponding row. Click <b>Edit</b> . Enter the details and click <b>Save</b> . The page is refreshed and displays the saved entity director information.
Delete	Select the updated row and click <b>Delete</b> to clear the updated entity director information.

Entity/Entity Customer	All the information in the Entity/Entity Customer Details Page - View Mode that is
Details Page – View	Entity Information, Transaction Information, Entity Director Information is in
Mode	read-only mode. The Save and Reset buttons are hidden.

## Account /Account Customer Details Page

The template for Account /Account Customer Details Page is the same. However, mandatory and non mandatory information are different as there are more stringent requirements for information pertaining to internal customers.

Account /Account Customer Details Page- Edit Mode This page displays the following details:

- Account Information
- Transaction Information
- Signatory
- Entity Details
- Entity Director Information

count Information 📓 🔤 🗳	Reset				
Institution Name	i6m		Institution Code		
Bwett			Non Banking Institution	C tio C Yes	
Briendtr'	indiana		Account	123455789	
Currency *	Ugandan Shilling		Account Name	savings	
Romy	1224		Cherit Number*	2020020	
Account Type"	Bavings	×	Assount Opening Date"	08/01/2011	(三) (二)
Account Closing Date	08/17/2011	1 (C) (C)	Account Balance"	40	
Account Status*	Dormant	1	Beroficiary	5	
Comment on Deneticiary					
ransaction Information	J Reset				
Funds code*	Bank draft		Currency	E.	U
Amount			Exchange Rate		
Country*	ALGER84	~	Funds Code Description	Č	
Role*	Beneficiary	~			
Conductor Information	Upd	Iste Delete			
	100 m	- 1920 - 192			
Signatory (0)					
sad   🚮 Edit   🔛 Save   🙂 Defete					
ntity Details 📓 Save   🍃 Reset					
Name*	-		Legal form		¥.
Entity Registration Rumber*			Type of Business"		
Company IIRL Address			State*	100	
Country*		1	Contact Details	12	
	25				
AddressDetaits					
Address Details					

Figure 28. Account Details Page- Edit Mode

count Information Windows Infe Account Information 📓 🗤 🖓	A SHARE HE WAS A REAL OF A				
TITLE SOLARIA SHARE ASSAULT AND					
the trtution tiame	18m		Institution Code	1	
Bwette			Ron Banking Institution		
	indiana			123455789	
	Ugandan Shilling	v.		savings	
	1224	1	Cherit Number*	2020020	
Account Type:	Savings	. M	Account Opening Data"	06012011	1 B
Account Closing Date	08/17/2011		Account Balance"	40	
Account Eletive*	Dormant	1	Beroficiary		
Comment on Deneticary	2010 Marcana				
Transaction Information	2 Reset				
Funda code*	Bank draft		Currency	Ĩ.	0
Amount			Exchange Rate	C	
Country	ALGER84		Funds Code Description		
Rolet	Benefician				
Conductor Information		1 [			
	Update	Deleta			
Signatory (0)					
Add   🚮 Edit   🔛 Save   🙂 Delete					
Entity Details 📓 Save   🌛 Reset					
Name*			Legit form.		~
Entity Registration Rumber*			Type of Business*		
Cumpany IIRL Address			State*	2	
Country*		1	Contect Details	11	1
AddressDetails	20				
Entity Director Information (0)					

Figure 29. Account Customer Page- Edit Mode

Account Information-Edit Mode The Account Information container displays the following information:

- Institution Name
- Institution Code
- Swift
- Non-Banking Institution
- Branch
- Account
- Currency
- Account Name
- IBAN
- Client Number
- Account Type
- Account Opening Date
- Account Closing Date
- Account Balance

- Balance Date
- Account Status
- Beneficiary
- Comment on Beneficiary
- Comments

Save	Click <b>Save</b> to save the details you have entered. The page is refreshed and displays the saved account information data.
Reset	Click <b>Reset</b> to clear the updated data. The page is refreshed and displays the last saved account information data.

Transaction Information-Edit Mode The Transaction Information container displays the following information:

- Funds Code Description
- Currency
- Amount (Activity Currency)
- Exchange Rate
- Country
- Funds Code Description
- Bi-Party Role
- Multi-Party Role
- Significance
- Conductor
- Update Conductor
- Remove Conductor
- Comments

Note:

- Bi-Party Role will be enabled when transaction category is selected as *Bi-Party*.
- Multi-Party Role will be enabled when transaction category is selected as *Multi-Party*.
- Significance will be enabled when transaction category is selected as *Multi-Party*.
- Conductor will be enabled when transaction category is selected as *Bi-Party*.

• Comments will be enabled when transaction category is selected as *Multi-Party*.

Save	Click <b>Save</b> to save the details you have entered. The page is refreshed and displays saved transaction information data.
Reset	Click <b>Reset</b> to clear the updated data. The page is refreshed and displays the last saved transaction information data.

Signatory

The Signatory Container displays the following information:

- Is Primary
- Role

Note: User is allowed to edit these two fields at the grid level only.

Add	Select the record you wish to add signatory details for by selecting the corresponding row. Click <b>Add</b> . A popup page is displayed. Enter the details and click <b>Save</b> .
Edit	Click <b>Edit</b> button to edit a signatory. Select the record you wish to edit signatory details for by selecting the corresponding row. Click <b>Edit</b> . Enter the details and click <b>Save</b> . The page is refreshed and displays the saved signatory details.
Save	Click <b>Save</b> to save the signatory details entered. The page is refreshed and displays saved data of signatory details.
Delete	Select the updated row and click <b>Delete</b> to clear the updated signatory details.

*Entity Details-Edit Mode* The Entity Details container displays the following information: .

- Entity Name
- Commercial Name
- Legal Form
- Entity Registration Number
- Type of Business
- Company URL Address
- State of Incorporation
- Country of Incorporation
- Business Closed
- Business Closed Date
- Entity Tax Number
- Entity Tax Registration Number

- Comments
- Contact details. Refer the section Add Contact Details for more information.
- Address details. Refer the section Add Address Details for more information.

Save	Click <b>Save</b> to save the details you have entered. The page is refreshed and displays the saved entity details information.
Reset	Click <b>Reset</b> to clear the updated data. The page is refreshed and displays the last saved entity details information.

**Note:** Entity details will only be validated if the information has been entered. If No entity is associated with the account, do not enter any details in this section.

Entity Director Information-Edit Mode The Entity Director Information container displays the following information:

- Is Primary
- Role

Note: User is allowed to edit these two fields at the grid level only.

Add	Click <b>Add</b> to add entity director information. Select the record you wish to add entity director information for by selecting the corresponding row. Click <b>Add</b> . A popup page is displayed. Enter the details and click <b>Save</b> .
Edit	Click <b>Edit</b> to edit entity director information. Select the record you wish to edit entity director information for by selecting the corresponding row. Click <b>Edit</b> . Enter the details and click <b>Save</b> . The page is refreshed and displays the saved entity director information.
Delete	Select the updated row and click <b>Delete</b> to clear the updated entity director information.

Account / AccountAll the information in the Account/Account Customer Details Page - View ModeCustomer DetailsAll the information, in the Account/Account Customer Details Page - View ModePage - View ModeEntity Director Information is in read-only mode. The Save and Reset buttons are<br/>hidden.

Account Information Save	Reset		
Institution Name	Institution	Institution Code	-
Swift	sadsa	Non Banking Institution	No
Branch	Branch	Account	Account
Currency	Canadian Dollar	Account Name	Name
Iban	Iban	Client Number	Client
Account Type	Business	Account Opening Date	08/24/2010
Account Closing Date	08/23/2011	Account Balance	123
Account Status	Active	Benificiary	Benificiary
Comment on Beneficiary	Comment		
	V		
Transaction Information 🔲 Save			
Funds code*		Currency	
Amount		Exchange Rate	4111
	UNITED KINGDOM	Funds Code Description	
	Beneficiary		
Conductor Information	-	View	
<ul> <li>Signatory (1)</li> </ul>			
l 🔍 View			
I 💫 View			Is Primary
I 🔍 View IIII Name □ name			
View Name name			Is Primary
View Name name Sector Control			
View Name name Save I > Reset Rame*	sdqsf	Legal Form	GmbH
View Name name Entity Details Save   Reset Hame* Entity Registration Number	sdqsf Entry Reg	Type of Business	GmbH Business
View Name name Entity Details Save   Reset Name Entity Registration Number Company URL Address	sdqsf Entry Reg URLURLURL	Type of Business State	GmbH Business DFASDF
View View Name name Tentity Details Save   Reset Itame* Entity Registration Number Company URL Address Country	sdqsf Entry Reg URLURLURL CHINA	Type of Business	GmbH Business DFASDF
View Name name Entity Details Save   Reset Name Entity Registration Number Company URL Address	sdqsf Entry Reg URLURLURL CHINA	Type of Business State	GmbH Business DFASDF
I Save I Name I name I name I name I Entity Details Save I Reset Name Entity Registration Number Company URL Address Country	sdqsf Entry Reg URLURLURL CHINA	Type of Business State	GmbH Business DFASDF
Name     Name     name     name     Entity Details    Save      Reset     Name*     Entity Registration Number     Company URL Address     Country     Address Details	sdqsf Entry Reg URLURLURL CHINA	Type of Business State	GmbH Business DFASDF
View View View View View View View View	sdqsf Entry Reg URLURLURL CHINA	Type of Business State Contact Details	GmbH Business DFASDF
View Name name Centity Details Save Reset Hame' Entity Registration Number Company URL Address Country Address Details Company URL Address Details Lettity Director Information (1)	sdqsf Entry Reg URLURLURL CHINA	Type of Business State	GmbH Business DFASDF

Figure 30. Account Page - View Mode

C Account Information - Windows Inte	ernet Explorer		E 16 🛛
Account Information	Bild		6
Institution Name	sadaga	Institution Code	bapba
Swift		Non Banking Institution	
Branch*	BRANCH-001	Account	ACFTWERTENAC-004
Currency*	United States Dollar	Account Name	DAVID
Ren	-	Client lumber*	CUFTNEXTENAC-004
Account Type*	Samga	Account Opening Data*	12/31/2008
Account Closing Date	-	Account Balance*	54121
Account Status'	Active	Benificiary	
Comment on Beneficiary			
Transaction Information	i ji Beart		
Funda code*	Cash	Currency	United States Dollar
Amount	7000	Exchange Rate	20
Country*	UNITED STATES	Funds Code Description	volisio
Role*	Originator		and the second
Conductor Information	dvdsav dvdsavdsa	Mew	
			9
Squattery (1)			
In Ame			is Primary
DAVID			No
Entity Details			
Name*	6.052	Legal Form	
Entity Registration Number*		Type of Business*	
Company URL Address			begba
	CANADA	Contact Details	
AddressDetails	and the state of the		
<ul> <li>Entity Director Information (1)</li> </ul>			
I way View			
All and the second seco		Occupation	
🗖 sďas		-	
		Close Validate	*

Figure 31. Account Customer Page - View Mode

## **Goods and Services**

The RR application will also capture the Goods and Services linked to the transaction. The Goods and Services template have the details related to the underlying item which is a part of the transaction.

#### Goods and Services Information Page -Edit Mode

🗢 Goods And Services 🛛 🔚	Save   🌙 Reset			
Item Type*	Car 🗸	Manufacturer		
Previous Owner Name	ТТТТ	Current Owner Name		
Estimated Value	1111	Status	×	
Disposed value	22222	Total Area		
Unit Of Measurment	3331	Registration Date		
Registration Number		Identification Number		
Address Type	×	Address		
City		State		
Country	×	Zip		
Item Description				
Commente				
Comments				
				1
Status Description				1
				J
		Close		

#### Figure 32. Goods and Services Page - Edit Mode

Goods and Services Information Page displays the following information:

- Item Type
- Manufacturer
- Previous Owner Name
- Current Owner Name
- Estimated Value
- Status
- Disposed value
- Currency Code
- Total Area
- Unit Of Measurement
- Registration Date
- Registration Number
- Identification Number
- Address Type
- Address
- City

- State
- Country
- Zip
- Item Description
- Comments
- Status Description

Save	Click <b>Save</b> to save the details you have entered. The page is refreshed and displays the saved goods and services information.
Reset	Click <b>Reset</b> to clear the updated data. The page is refreshed and displays the last saved goods and services information.

#### Goods and Services Information Page-View Mode

All the information in the Goods and Services Information Page - View Mode is in read-only mode. The Save and Reset buttons are hidden.

🖉 Goods and Services - Win	dows Internet Explorer		
🗢 Goods And Services 📄	Save   👙 Reset		20
Item Type*	Car	Manufacturer	· •
Previous Owner Name	safasf	Current Owner Name	
Estimated Value	32132		Destroyed
Disposed value	545	Total Area	454
Unit Of Measurment		Registration Date	
Registration Number		Identification Number	
Address Type		Address	
City		State	
Country		Zip	-
Item Description			
Comments			
Status Description	-		
		Close	
			×

Figure 33. Goods and Services Page-View Mode

# Transaction Details Tab (View Mode)

All the information in the Transaction Details - View Mode is in read-only mode. The Save and Reset buttons are hidden..

🗏 Transaction Details 🛛 🗟 Save 🛛 🌙 Reset					
Transaction Category*	Bi-Party				
Transaction Number* TRANS			Internal	Reference Number	5654645
Transaction Location transloc			Tran	saction Description	desc
Transaction Date* 08/25/20				Teller	serer
Authorized By	rrere			Value date	08/25/2015
Late Deposit	No			Date of Posting	08/25/2015
Transaction Method* ATM			Transaction	Method Description	fdsfdf
Amount* 4673					
Comments commi					
∃ Involved Parties (2)					
🔍 View					
📲 🔲 Party Type Role		Involved Party Name	SSN	Account Number	
Person Customer Origina	tor	vfdsvsdv	SSN	-	
Entity Benefic	iary	fgdg	-	-	
$\boxdot$ Goods and Services (2)					

# Activity Details (View Mode)

All the information in the Activity Details - View Mode is in read-only mode The Save and Reset buttons are hidden.

N V	orted Parties (7)					1/2 《 《	1
. 6						5174,579 1 - 2	
ž 🗆	Party Type	Involved Party I	Name	Significance	Reason	Comments	
	Person	klp		5	1	7	
	Person	Ravi		35		17.	
	Entity	entpoyu		2	1977 1977		
	Person	fm		55	10 <del>10 1</del> 0 10 10 10	17	
	Person	fpp		-	-		

# Activity Details Tab (Edit Mode)

The Activity Details tab contains the information related to activities and parties involved in these activities. This tab provides the following details:

- Reported Parties
- Goods and Services

🗄 Reported Parties (6)					
📩 Add 🗏 🛃 Edit 🛛 📓 Save	🙆 Delete 🛛 🛱 Validate				1/2 《   <   >   \$
al 15 192			1	la v	
🗟 📄 Party Type	Involved Party Name	Significance	Reason	Comments	
Entity	trfsdfdfsdfdfdf	4	REASON2	gffgfgfy78y78	
Entity	NAME	10	REASON	Commentsvfdbvbfdsb	
Person	ghngvn		-	-	
Entity	gtdg		1	-	
C Account	-			<u>-</u>	
Goods and Services (1)					
🗂 Add 🛛 🔣 Edit 🗍 🕘 Delete					
📲 🖂 ltem type	Status		Registration Date	Registration Number	
Commodity	Inherited		09/17/2015	Registration	

Add	Click <b>Add</b> to an activity. The Involved parties and Goods and Services grid get populatd with no data.
Edit	Select the activity that you want to modify and click Edit.
Delete	Select the activity that you want to remove and click <b>Delete</b> .

Figure 34. Activity Details - Edit Mode

## **Reported Parties- Edit Mode**

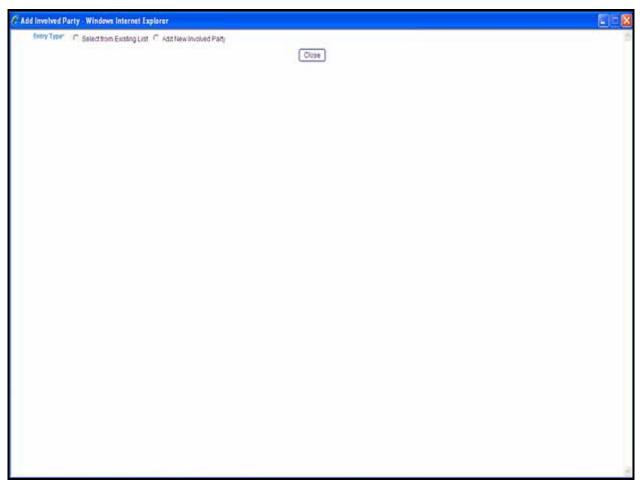
The Reported Party grid provides the following information:

- Involved Party Name
- Significance
- Reason
- Comments

#### Add Involved Parties

1. Click **Add** to add a New Involved Party.

2. Select an appropriate option from **Add New Involved Party** or **Select from Existing List** radio buttons from the Add Involved party popup. Click **Go**. The container will refresh based on the selection made.



### Figure 35. Add Involved Party (a)

3. If you select **Add New Involved Party** radio button, the container will refresh. Select the appropriate party type from the party type dropdown. The container will refresh based on the selection made and displays either Person, Account or Entity details page. Enter the required information. Click **Save** to save the new Party details entered.

C Add Involved Party - Windows Internet Explorer		
thiry Type" C Select from Existing List @ Add New In	volved Party	10
Thew Party 📫 Go i 🌙 Reset		
Party Type"	*	
	[2007]	
	Close	
		2

#### Figure 36. Add Involved Party (b)

4. If you select **Select from Existing List,** the list of involved parties is displayed. Select the checkbox of the appropriate party type from the list of involved parties. Click **Add**.

Add Involved Party - Windows Intern Entry Type" /F: Select from Existing				
<ul> <li>Involved Party (2)</li> </ul>	Cist · Address Invented Party			
T Adt				-
Perty Tape	Inchest Party Baster	100	Account Burnher	
Account Customer	RICHARDS	-	ACHIRTRINEACTOU-801	
	12.1281	Close		

Figure 37. Add Involved Party (c)

Edit	Select the record you wish to edit the Involved Parties details and click Edit.
Save	Click <b>Save</b> to save the details you have entered. The page is refreshed and displays the saved involved parties data.
Delete	Select the Involved parties you want to remove and then click <b>Delete</b> to clear the involved parties information.
Validate	When you click <b>Validate</b> , a popup message is displayed on the screen giving the information of the involved parties name in which the <i>Mandatory</i> information is missing.

#### Involved Parties –View Mode

All the information in the Involved Parties - View Mode page is in read-only mode. The Save and Reset buttons are hidden.

Person Details Page This page displays (Edit Mode)

- This page displays the following details:
  - Person information
  - Employer's contact information

n Information 📓				
Tider	Ma	Pretta		
First Name*	tiate	Middle Name		
Last Name <sup>1</sup>	Goodwill	Gender	F	2
Date of Birth	06/01/1963	Place of birth		
Mother Same	and the second s	3.58		
Retionality t*	UNITED STATES	Rationality 2	1	+
Hetionality 3	×	Country of Residence"	ALGERIA	9
Empl		Afternate Ernall ID		
Occupation	Test	Employer Name		
Contact Details Address Details	2			
Contect Details Address Details Identification Details	2			
Contect Details Address Details Identification Details	anton 😰 Serv I 🕹 Reset	Address		
Contact Details Address Details Identification Details yer's Contact Inform	ation ⊒ iere i⊋ feret	Address Zip Code		
Contact Details Address Details Mentituation Details yet's Contact Inform Address Type	ation ⊒ iere i⊋ feret			
Contact Details Address Details Identification Details yet's Contact Inform Address Type City	III Po SR Inston III Servi⊋ Headt ✓ ✓	Zip Code		
Contact Details Address Details Nembhadon Details yeir's Contact Inform Address Type Chy Country	III Po SR Inston III Serv I → Reset V V V V	Zip Code State		

Figure 38. Person Details Page - Edit Mode

Person Information- Edit The Person Information Mode

The Person Information container displays the following information:

- Title
- Prefix
- First Name
- Middle Name
- Last Name
- Gender
- Date Of Birth
- Place of Birth
- Mother Name
- SSN
- Alias
- Nationality 1
- Nationality 2
- Nationality 3
- Country of Residence
- Email

- Alternate Email ID
- Occupation
- Employer Name
- Passport Number
- Passport Country
- ID Number
- Source of wealth
- Deceased
- Deceased Date
- Person Tax Number
- Person Tax Registration Number
- Comments
- Contact Details: Refer section Add Contact Details for more information.
- Address Details: Refer section Add Address Details for more information.
- Identification Details: Refer section *Add Identification Details* for more information.

Save	Click <b>Save</b> to save the details you have entered. The page is refreshed and displays the saved data of Person Information.
Reset	Click <b>Reset</b> to clear the updated data. The page is refreshed and displays the last saved data of Person Information.

Add Contact Details

Click to view contact details. The Contact Details container displays the following information:

- Contact Type
- Communication Type
- Area Code
- Phone Number
- Comments
- Extension

Add	Click Add to add new contact information. A popup is
	displayed as shown in Figure 20. Enter the required
	information and click <b>Save</b> .

Save	Click <b>Save</b> to save the details entered. The page is refreshed and displays saved Contact Details.
Delete	Select the updated row and click <b>Delete</b> to clear the updated contact details information.

Contac	t Type*	Communication Type*	•
Are	a Code	Phone Number*	
Ext	tension		
Com	nments		=

Figure 39. Add Contact Details Popup

Add Address Details

Click to view address details. The address details container displays the following information:

- Address Type
- Address
- City
- Town
- Zip Code
- Country
- State
- Comments

Add	Click <b>Add</b> to add new address details. A popup is displayed. Enter the required information and click Save
Save	Click <b>Save</b> to save the address details entered. The page is refreshed and displays saved address details data.
Delete	Select the updated row and click <b>Delete</b> to clear the updated address details information.

Address Type*	<b></b>	Address*		*
Town		City*		
Zip Code		Country*	▼	
State				E
Comments		·		٦ II

Figure 40. Add Address Details Popup

Add Identification Details

Click to view identification details. The identification details container displays the following information:

- Identification Type
- Identification Number
- Issue Date
- Expiry Date
- Issuing Authority
- Comments

Add	Click <b>Add</b> to add new identification details. A popup is displayed as shown in Figure 22. Enter the required information and click <b>Save</b>
Save	Click <b>Save</b> to save the identification details entered. The page is refreshed and displays the saved identification details.
Delete	Select the updated row and click <b>Delete</b> to clear the updated identification details information.

Identification Type*	▼	Identification Number*	<u>^</u>
Issue Date		Expiry Date	
Issuing Country*		Issuing Authority	
Comments			
			_
			•

#### Figure 41. Add dentification Details Popup

Employer's Contact Information-Edit Mode The Employer Contact Information Container displays the following information:

- Address Type
- Address
- Town
- City
- Zip Code
- Country
- State
- Address Comments

- Contact Type
- Communication type
- Area Code
- Phone Number
- Extension
- Phone Comments

Save	Click <b>Save</b> to save the details you have entered. The page is refreshed and displays saved employer contact details information.	
Reset	Click <b>Reset</b> to clear the updated data. The page is refreshed and displays the last saved employer contact details data.	

#### Person Details Page-View Mode

All the details including Person Information, Transaction Information, and Employer's Contact Details in the Person Details Page - View Mode is in read-only mode. The Save and Reset buttons are hidden..

Person Information	Save   Reset		
Title	<u>2</u>	Prefix	
First Name*	asdfasdf	Middle Name	
Last Name*	adsfasdfa	Gender	
Date of Birth		Place of birth	
Mother Name	-	SSN	22
Nationality 1		Nationality 2	
Nationality 3		Country of Residence	
Email		Alternate Email ID	
Occupation		Employer Name	2
Contact Details	0 🛅 0		
Address Details	0 🏠		
Identification Details	0 🖓		
Employer's Contact Inform	ation 📓 Save I 👙 Reset		
Address Type		Address	
City		Zip Code	
Country		State	-
Contact Type		Communication Type	
Area Code		Phone Number	-
Extension	-		

Figure 42. Person Details Page- View Mode

Entity Details Page	
	Entity Details can be associated with an account type party on the transaction for bi-directional transactions.
Entity Details Page- Edit Mode	<ul><li>This page displays the following details:</li><li>Entity Details</li><li>Entity Director Information</li></ul>
Entity Details Information - Edit Mode	<ul><li>The Entity Details container displays the following information:</li><li>Entity Name</li></ul>

- Commercial Name
- Legal Form
- Entity Registration Number
- Type of Business
- Company URL Address
- Incorporation Date
- Country of Incorporation
- Business Closed
- Business Closed Date
- Entity Tax Number
- Entity Tax Registration Number
- Comments
- Contact Details. Refer to section Add Contact Details for more information.
- Address details. Refer to section Add Address Details for more information.

Save	Click <b>Save</b> to save the details you have entered. The page is refreshed and displays the saved entity details information.	
Reset	Click <b>Reset</b> to clear the updated data. The page is refreshed and displays the last saved entity details information.	

Entity Director Information-Edit Mode

The Entity Director Information container displays the following information:

- Is Primary
- Role

Note: User is allowed to edit these two fields at the g rid level only.

Add	Click <b>Add</b> to add entity director information. Select the record you wish to add entity director information for by selecting the corresponding row. Click <b>Add</b> . A popup page is displayed. Enter the details and click <b>Save</b> .
Edit	Click <b>Edit</b> to edit entity director information. Select the record you wish to edit entity director information for by selecting the corresponding row. Click <b>Edit</b> . Enter the details and click <b>Save</b> . The page is refreshed and displays the saved entity director information.
Delete	Select the updated row and click <b>Delete</b> to clear the updated entity director information.

#### Entity Details Page – View Mode

All the information in the Entity Details Page - View Mode that is Entity Information and Entity Director Information is in read-only mode. The Save and Reset buttons are hidden.

The template for Account Details Page is the same. However, mandatory and non mandatory information are different as there are more stringent requirements for information pertaining to internal customers.

#### Account Details Page-Edit Mode

This page displays the following details:

- Account Information
- Signatory
- Entity Details
- Entity Director Information

C Account Information - Windows Inte	rnet Explorer		
🗢 Account Information 🛛 📓 Save   🌙	Reset		
Institution Name	IBm ·	Institution Code	
Swift		Non Banking Institution	C No C Yes
Branch	indiana	Account*	123456789
Currency	Ugandan Shilling 😽	Account Name	savings
lban	1224	Client Number	2020020
Account Type	Savings 🗸	Account Opening Date	08/01/2011
Account Closing Date	08/17/2011 🔤 🙋	Account Balance	40
Account Status	Dormant 🗸	Benificiary	
Comment on Beneficiary			
Signatory (0)			
🗂 Add   Z Edit   📓 Save   🙆 Delete			
🗢 Entity Details 🛛 🗟 Save   🌙 Reset			
Name*		Legal Form	×
Entity Registration Number		Type of Business	
Company URL Address		State	
Country	~	Contact Details	2
Address Details	22		
500 m ann 193			
Entity Director Information (0)			
🗂 Add   🌌 Edit   🔕 Delete			
	Close	Validate	

#### Figure 43. Account Page- Edit Mode

Account Information-Edit Mode

The Account Information container displays the following information:

- Institution Name
- Institution Code

- Swift
- Non-Banking Institution
- Branch
- Account
- Currency
- Account Name
- IBAN
- Client Number
- Account Type
- Account Opening Date
- Account Closing Date
- Account Balance
- Balance Date
- Account Status
- Beneficiary
- Comment on Beneficiary
- Comments

Save	Click <b>Save</b> to save the details you have entered. The page is refreshed and displays the saved account information data.	
Reset	Click <b>Reset</b> to clear the updated data. The page is refreshed and displays the last saved account information data.	

Signatory

The Signatory Container displays the following information:

- Is Primary
- Role

Note: User is allowed to edit these two fields at the grid level only.

Add	Select the record you wish to add signatory details for by selecting the corresponding row. Click <b>Add</b> . A popup page is displayed. Enter the details and click <b>Save</b> .
Edit	Click <b>Edit</b> button to edit a signatory. Select the record you wish to edit signatory details for by selecting the corresponding row. Click <b>Edit</b> . Enter the details and click <b>Save</b> . The page is refreshed and displays the saved signatory details.

Save	Click <b>Save</b> to save the signatory details entered. The page is refreshed and displays saved data of signatory details.
Delete	Select the updated row and click <b>Delete</b> to clear the updated signatory details.

Entity Details-Edit Mode The Entity D

The Entity Details container displays the following information:

- Entity Name
- Commercial Name
- Legal Form
- Entity Registration Number
- Type of Business
- Company URL Address
- State of Incorporation
- Country of Incorporation
- Business Closed
- Business Closed Date
- Entity Tax Number
- Entity Tax Registration Number
- Comments
- Contact details. Refer the section Add Contact Details for more information.
- Address details. Refer the section Add Address Details for more information.

Save	Click <b>Save</b> to save the details you have entered. The page is refreshed and displays the saved entity details information.	
Reset	Click <b>Reset</b> to clear the updated data. The page is refreshed and displays the last saved entity details information.	

**Note:** Entity details will only be validated if the information has been entered. If No entity is associated with the account, do not enter any details in this section.

Entity Director Information-Edit Mode

The Entity Director Information container displays the following information:

- Is Primary
- Role

Note: User is allowed to edit these two fields at the g rid level only.

Add	Click <b>Add</b> to add entity director information. Select the record you wish to add entity director information for by selecting the corresponding row. Click <b>Add</b> . A popup page is dis played. Enter the details and click <b>Save</b> .
Edit	Click <b>Edit</b> to edit entity director information. Select the record you wish to edit entity director information for by selecting the corresponding row. Click <b>Edit</b> . Enter the details and click <b>Save</b> . The page is refreshed and displays the saved entity director information.
Delete	Select the updated row and click <b>Delete</b> to clear the updated entity director information.

#### Account Details Page – View Mode

All the information in the Account Page - View Mode that is Account Information, Transaction Information, Signatory, Entity Details, and Entity Director Information is in read-only mode. The Save and Reset buttons are hidden.

	Reset		
Institution Name	Institution	Institution Code	-
Swift	sadsa	Non Banking Institution	No
Branch	Branch	Account	Account
Currency	Canadian Dollar	Account Name	Name
Iban	Iban	Client Number	Client
Account Type	Business	Account Opening Date	08/24/2010
Account Closing Date	08/23/2011	Account Balance	123
Account Status	Active	Benificiary	Benificiary
Comment on Beneficiary	Comment		
<ul> <li>Signatory (1)</li> </ul>			
View			
Name			Is Primary
name			
1			
🗢 Entity Details 📓 Save 🛙 💡 Reset			
Name*	sdqsf	Legal Form	GmbH
Entity Registration Number	Entry Reg	Type of Business	Business
Company URL Address	URLURLURL	State	DFASDF
Country	CHINA	Contact Details	0 🔄
Address Details	0 8		
<ul> <li>Entity Director Information (1)</li> </ul>			
I Q View			
Name		Occupation	
xcbxc		ghjvh	
		Close Validate	
0		Close Validate	

Figure 44. Account Details Page - View Mode

#### **Goods and Services**

The RR application will also capture the Goods and Services linked to the activities. Goods and Services Information Page displays the following information:

- Item Type
- Manufacturer
- Previous Owner Name
- Current Owner Name
- Estimated Value
- Status
- Disposed value

- Currency Code
- Total Area
- Unit Of Measurement
- Registration Date
- Registration Number
- Identification Number
- Address Type
- Address
- City
- State
- Country
- Zip
- Item Description
- Comments
- Status Description

Save	Click <b>Save</b> to save the details you have entered. The page is refreshed and displays the saved goods and services information.
Reset	Click <b>Reset</b> to clear the updated data. The page is refreshed and displays the last saved goods and services information.

# Narrative

The Narrative tab includes the suspicion details and the details of action taken.

Reporting Entity Information Transaction De	tails Activity Details Narrative Audit	
Narrative Save ↓ Reset Grounds for Suspicion*           Base         Base	Grounds for Suspicion	
Description of Action Taken*	Description of Action Taken*	_

Figure 45. Narrative Tab - Edit Mode

## Narrative – Edit Mode

The Narrative tab provides the following details:

- Grounds for Suspicion
- Description of Action Taken

Users can provide details regarding the suspicious activity in Grounds for Suspicion and Description of Action column.

Save	Click <b>Save</b> , to save the data you have entered. The page is refreshed and displays the saved narrative data.
Reset	Click <b>Reset</b> to clear the updated data. The page is refreshed and displays the last saved narrative data.

## Narrative –View Mode

All the information in Narrative - View Mode is in read-only mode. The Save and Reset buttons are hidden.

Reporting Entity Information	Transaction Det	ails Activity [	)etails	Narrative	Audit
🖃 Narrative 🔚 Save I À Res	set				
	nds for Suspicion* n of Action Taken*	Groounds for susp Description of Action			



# Audit

The Audit tab displays actions that may be taken on the report. This tab contains the Regulatory Report Actions and the Regulatory Report Comments container.

Reporting Entity Information	Transaction Details	Activity Details	Narrative	Audit
Regulatory Report Actions (	34)			
े Date	Action	Ву		Comments
09/25/2015 17:10:18	E-File Generated	RRNG	SUPER	- <del>.</del>
09/25/2015 17:10:08	Approve	RRNGSUPER		fgfgf
09/25/2015 12:14:31	E-File Generated	RRNG	SUPER	
09/25/2015 12:03:22	E-File Generated	RRNG	SUPER	577.9
09/25/2015 11:55:30 E-File Genera		RRNG	SUPER	-

Figure 47. Audit Tab

### **Regulatory Report Actions**

The Regulatory Report Actions container (Figure 47) displays the actions taken on the report with the following details:

- Date: When the action was taken.
- Action: What was done.
- By: The user who took the action.
- Comments: Displays the comments entered.

### **Regulatory Report Comments**

The Regulatory Report Comments container (Figure 47) displays all the actions taken on the Add Comments section of the report with the following details:

- Date: When the action was taken
- By: The user who took the action
- Comments: Displays the comments entered.
- Status: The status of the report while taking in the action. This is read-only information

## **CHAPTER 4**

# File Regulatory Reports

Approved Reports Search page is the default home page for Admin User. All the other users can access this page by choosing the **Generate Regulatory Reports** option from the RR menu.

This chapter covers the following topics:

- Approved Reports
- E-File Generation
- E-Filed Status Tab

## **Approved Reports**

The Approved Reports page displays the following information:

- Approved Report Search
- Approved Report List

oved Report List							
Approved Reports E-Find Status							
Approved Report Search 🔍 Search	l 🞝 Reeri						
Report to			Approved From Data			1 (A)	
AlertCase ID Report Type		1221	Approved To Dete Approved by			1 B	
Autadiction							
Contraction of the second		100					
<ul> <li>Approved Report Est (1)</li> </ul>							_
Generale E-File	Report Crost	American	Alerthese B	Greated Date	Approved Take	Aspend By	-
ACHRTRHRACTCU-001-0825201	IO12759815 NGSTR	ABEA	6050	08/25/2011	08/29/2011	ARSSUPER	
	INTERNETS NORTH	ALIE A	6010	08/25/2911		RR30/PR	
	INTERSETS NUMBER	ABEA	6050	08252911		NRUUVEN	
	INT275DETS NGETH	ABEA	6050	08252011		MASULEN.	
	IO12750015 NGGTR	AIEA	6050	08252011		MASSUREM.	
	IO12750015 NGGTR	AREA	6050	08252011		MASSUREM.	
	IO12750015 NGGTR	ABEA	6050	08252011		MASSURE M	
	IO12750015 NGGTA	AREA	6050	08252011		nnasur en	
	IO12750015 NGGTA	AREA	6050	08252011		MASSURE M	
	IO12759815 NGGTA	AREA	6050	08252011		MASSURE M	
	IO12759815 NGGTA	AREA	6050	08252011		MASSURE M	
	1012759815 NGGTR	AREA	6050	08252011		MASSURE M	
	IO12759815 NGGTA	AREA	6050	08252011		And a second sec	

Figure 48. Approved Reports Page

## **Approved Report Search**

You can search for the list of Approved Reports from Approved Report Search container based on the following information:

- Report ID
- Approved From Date
- Alert/Case ID
- Approved to Date
- Report Type
- Approved By
- Jurisdiction

Reset	Click <b>Reset</b> on the approved reports search to clear all the selections made and display a blank search container.
Search	Enter the appropriate information in the approved reports search container. Click <b>Search</b> to find the approved report that you are looking for.

#### **Approved Report List**

It displays the list of approved reports. The Approved Report List container displays the following information:

- Report ID
- Report Type
- Jurisdiction
- Alert/Case ID
- Created Date
- Approved Date
- Approved By

## **E-File Generation**

This section details how to generate an E-File. The E-File generation option is not available if your installation is not configured to file reports electronically.

## **Generate E-File**

- 1. Select the appropriate report for which you wish to generate E-file from Approved Report List.
- 2. Click Generate E-File.

Once the E-File is generated, the system prompts to complete generation of the E-File and the status of the report is changed to **E-File Generated**. The Reports for which the E-file is generated are listed in the E-File Generated Report List.

## E-Filed Status Tab

This tab lists all the E-Files which have been generated. It displays the following information:

- E-File Search
- E-File List

• E-File Details

	irer					
RACLE' Financial Ser	vices Regulatory Reporting		C. Martin	me, HRSSUPER 🗐 Mored		tome di Looput
distinistration Regulatory Reports				and and the state of the second		state Marketonia
And and A second second	I HEALTH					
roved Report List						
in the second						
Approved Reports D Crowd	Status					
- E Jile Search 🔍 Search )	Reset					
Report ID	STRAFF M		E-File Generated From Date		<b>2</b>	
Alers Coost ID			E-File Generated To Date			
Report Type		~	E-file Generated By			
Jurisdiction		0				
ETROUGH (1)						
🛃 Edit I 🧶 Repect from Ellie						_
C File Kame	Report Type Autobation	Alert Case D	E File Generated Date	E File Generated By	Report Barrier	Elite
EFILE08252011074551	NOSTR AMEA	5980	08/25/2011	RRSSUPER	ACFTNEXTENAC-004 08252011013358325	100

Figure 49. E-file Status Tab

## **E-File Search**

You can search for the reports currently in E-File Generated status by choosing the search components (Figure 49). The E-File Generated Report Search container displays the following information:

- Report ID
- E-File Generated From Date
- Alert/Case ID
- E-File Generated To Date
- Report Type
- E-File Generated By
- Jurisdiction

Search	Enter the appropriate information in the E-File Search container. Click <b>Search</b> to find the report you are looking for.
Clear	Click <b>Clear</b> on the E-File Search container to clear all the selections made and display a blank search container.

#### E-File List

This list displays the reports for which the E-file is generated (Figure 49). The E-File Generated Report List container displays the following information:

- E-File Name
- Report Type
- Jurisdiction
- Alert/Case ID
- E-File Generated Date
- E-File Generated By
- Report Name
- E-File

Once the E-file is generated, the Admin user/Super User can file the generated E-files to the Regulatory bodies. On filing the reports with the regulatory bodies, the Admin user receives either a positive or a negative acknowledgement from the regulatory bodies. The user can enter the acknowledgement details in the Report-Filing Updates Grid.

## **E-File Details**

Select the checkbox of the report for which you want to update the acknowledgement details for. This displays the E-file details grid (Figure 50). You can enter the following acknowledgement information in E-file details grid:

- Filed Date
- Filed by
- Comments
- Filing Conf Number (Acknowledgement Number)

		Services Regulator	y Reporting			S. Welc	ome, RRSSUPER 🥘 Monda	y, August 29, 2011 💦 🙆 🗄	ome 🚮 Logout
User A	dministration Regulatory R	eports - NGSTR							
C		-							
Αρρ	roved Report List								
	Approved Reports	Filed Status							
IIC	· E-File Search Q. Search	h L \lambda Reset							
	Report ID				E-File Generated Fr	om Date		<b>I</b> 82	
	Alert/Case ID				E-File Generated	To Date		I 🚵	
	Report Type			~	E-File Gene	rated By			
	Jurisdiction			2					
	E-File List (1)								
	🛃 Edit   🥘 Reject from Efile	,							
	dia E-File Name	Report Type	Jurisdiction	Alert/Case ID	E-File Genera	ated Date	E-File Generated By	Report Name	E-File
	FiLE08252011074651	NGSTR	AMEA	5980	08/25/2011		RRSSUPER	ACFTNEXTENAC-004- 08252011013359325	- 🖻
	🗢 E-File Details 📓 Save	A Reset							
		08/29/2011		1		Supervisor			
	Comments*	Ready fro filing		14	Filing Conf Num				
ш.									
ш.									

Figure 50. E-File Details

Save	Click <b>Save</b> to save the details you have entered. The page is refreshed and displays saved E-file details. The reports are in <i>Filed</i> status.
Reset	Click <b>Reset</b> to clear the updated data. The page is refreshed and displays the last saved E-file details.

# User Administration

CHAPTER 5

This section shows how to map and maintain the security attributes for each user role (Figure 51). This chapter discussed the following topics:

- View Security Attribute Mapping
- Add Security Attribute Mapping
- Delete Security Attribute Mapping
- Clear Security Attribute Mapping

Security Attributes are configured for an installation by the System Administrator. These security attribute can then be mapped to users.

Attributes of generated reports are based on the Alert or Case for which the report is generated. Users will be able to access reports based on the Security Attributes mapped to each user and report.

This is available for the Admin and Super user roles only.

ORACLE' Financial Services Regulatory Reporting	🔿 Welcome, RRSSUPERUSER 🛞 Friday, July 22, 2011 📄 🐔 Home 🛛 📲 Locaut
User Administration Regulatory Reports - NGSTR	
🗇 User Attributes 🖨 Go	
User Name RRSSUPERVISOR	×
Attribute 1 CA, BA, US, NDA, ANEA, SG( 8G0	×
Attribute 2 RBIPC.RET.INST.GEN.CWIS.ENP.c.d.e.f	×
Attribute 3 CST2,AML	×
Attribute 4 AML_TER.FR_AC	w
Attribute 5 NockOrgB	×
Save	Clear
	CORACLE ALL ROUTS RESERVED

Figure 51. User Attributes

# View Security Attribute Mapping

To view the security mapping for a user, follow these steps:

- 1. Select the user whose security attribute mapping is to be viewed.
- 2. Click **Go**. The page is refreshed with the security attributes and values mapped for the user. These values are comma separated.

# Add Security Attribute Mapping

To add a security attribute value to a security attribute, follow these steps:

- 1. Select the required Security Attribute from the drop-down list.
- 2. Click Save.

# Delete Security Attribute Mapping

To delete the security attribute value mapping, follow these steps:

- 1. De-select the Security Attribute you wish to delete from the drop-down list.
- 2. Click Save. The new security mappings to the user are saved.

# Clear Security Attribute Mapping

To clear the security attribute value mapping, follow these steps:

- 1. De-select the Security Attribute you wish to clear from the drop-down list.
- 2. Click Clear. The page is refreshed and displays the last saved security attributes.

