Deposit Screen Processing Samples



A reservation with no deposit payments recorded

[NEW] will record a new deposit request

[PAYMENT] will record a deposit payment

The top section of the form shows requests

The bottom section of the form shows the payments recorded for each of the selected (highlighted) requests in the top section

(one request could have multiple payments)

Posting a single payment (no request recorded) will result in an unallocated payment being recorded

Block	Cancellatio	in j										
Name Code	Tour - Nort	h South SOU	Tours Inc Winter									Ciau
Property	Туре	%	Deposit Reg	Due	Date	Paid D	eposits	Due Amount	Rule Code	Comments	-	Irans
	CHURCH						100.00		_	Constituee and		Paym
						1 ₂						
fotal			6.0	0)		-100		0.00	Balance	-100.0	00	Parel
)ate -	Payment Method Ar			mount			Reference / Remark		Re	celpt No -	-	Gees
11/01/08	Check		1.0			-100.00				21	54	-110

Name Code	Tour - Nort	n South IOU	Tours inc Wink							
roperty	Туре	%	Deposit Reg.	Due Date	Paid D	eposits	Due Amount	Rule Code	Comments	-
OPERAT	Unatiocat					-300.00		1	Unallocated	
					N	_		-		
					55	•				
				_	_					
Totai		-	0	00	-	-300.00		Balance	-	00.00
Date	Payment	lethod	1	Amount	9	Referenc	e / Remark	Re	celpt No	-
31/01/08	Check				-100.00	1.				254
31/01/08	Check				-200.00	_				255
										-11
										-

Block	e Tour - Nort	h South	Tours Inc Wint	e i						
Cod	e 0902NORS	300								
Property	Type	%	Deposit Reg.	Due	Date	Paid Deposits	Due Antount	Rule Code	Comments	-
OPERAT	Rooms		150.	00 31/0	1/08		150.00		Constant of the	
OPERA1	Unallocat				~	-300.00			Unallocated	
Total		1 P	150	80		-300.00	àu.	Balance		150.00
Date	Payment k	fethod		Amount	8	Referenc	e / Remark	Re	ceipt No	
Contraction of the second	No. of Concession, Name				8		Christen (Mil	1		15

Posting a second payment will result in a second payment row in the bottom section for the unallocated payment.

The following options are now activated

[transfer] transfer the deposit payment [receipt] regenerate receipt for deposit payment [payment] process additional payments

Adding a new deposit request for \$150 will result in a new request row added to the top section of the form.

[edit] option now available to edit the request [delete] option to delete the request [payment] option to post payment against the selected request

As no payment has been recorded for this request, the bottom of the form shows blank (no payment)



Deposit Screen Processing Samples



Nam	e Tour - North	n South	Tours Inc Winter	l.					
Cod	e 0902NORS	ou							
roperty	Type	%	Deposit Req.	Due Date	Paid Deposit	s Due Amount	Rule Code	Comments	
PERAT	Rooms	-	150.00	31/01/08		150.0	00		
OPERAT	Unallocat	ļ.	0		300	00		Unallocated	
		-							
Total			150.00		+300	.00	Balance	-150	00
Sate	Payment M	ethod	Al	nount	Reten	Ince / Premiark	Ren	celpt No	-
31/01/08	Check		10		-100.00		10		254
31/01/08	Check				-200.00				255
	_								

Selecting the 'unallocated' row in the top of the form and the 2 unallocated payments are listed in the bottom of the form.

Selecting the deposit request of \$150 and selecting [payment] will record the deposit payment against this request.

Once payment is posted, it is shown in the lower section of the form.

Deposit	Cancellatio	n								(r
Name	Tour North	South	Torre Inc Winter	2						New
Code	000000000	011	r rugo o nie rinner							Edit
Code	[USU 214UNG	00		-		12			120	Delete
Property	Туре	2.96	Deposit Req.	Due Date	Paid Deposits	Due Amount	Rule Code	Comments	-	Transfer
OPERAT	Rooms		150.00	31/01/08	-150.00	0.00				Transier
OPERA1	Unallocat	_			+300.00			Unallocated		Paymen
		_				₽ .				
									-	TEAMP?
Total		1	150.00		-450.00	Second and	Balance	-30	0.00	Persiet
ate	Parment M	hords	4	touund	Feference	a / Remark	Re	eipt No	-	Deceda
901/01/08	Check				-150.00	I and the second	12		256	Vite?
										Unapph

Deposit Screen Processing Samples