

**Oracle® Retail Merchandising Foundation Cloud  
Service/Retail Merchandising System**

Reports User Guide

Release 19.0

**F22623-01**

January 2020

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Oracle® Merchandising Reports User Guide, Release 19.0.

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Your feedback is important, and helps us to best meet your needs as a user of our products. For example:

- Are the implementation steps correct and complete?
- Did you understand the context of the procedures?
- Did you find any errors in the information?
- Does the structure of the information help you with your tasks?
- Do you need different information or graphics? If so, where, and in what format?
- Are the examples correct? Do you need more examples?

If you find any errors or have any other suggestions for improvement, then please tell us your name, the name of the company who has licensed our products, the title and part number of the documentation and the chapter, section, and page number (if available).

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# Preface

The *Oracle® Merchandising Reports User Guide* describes the reports available through the Oracle Retail Merchandising System Reports functions.

## Audience

This Reports User Guide is for users and administrators of Oracle Retail Merchandising System. This includes merchandisers, buyers, business analysts, and administrative personnel.

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## Related Documents

For more information, see the following documents:

- *Oracle Retail Merchandising System Release Notes*
- *Oracle Retail Merchandising Batch Schedule*
- *Oracle Retail Merchandising Implementation Guide*
- *Oracle Retail Merchandising Security Guide*
- Oracle Retail Sales Audit documentation set
- Oracle Retail Allocation documentation set
- Oracle Retail Invoice Matching documentation set
- Oracle Retail Merchandising System documentation set

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<https://support.oracle.com>

When contacting Customer Support, please provide the following:

- Product version and program/module name
- Functional and technical Description of the problem (include business impact)
- Detailed step-by-step instructions to re-create
- Exact error message received
- Window shots of each step you take

## Review Patch Documentation

When you install the application for the first time, you install either a base release (for example, 16.0) or a later patch release (for example, 16.0.21). If you are installing the base release and additional patch releases, read the documentation for all releases that have occurred since the base release before you begin installation. Documentation for patch releases can contain critical information related to the base release, as well as information about code changes since the base release.

## Improved Process for Oracle Retail Documentation Corrections

To more quickly address critical corrections to Oracle Retail documentation content, Oracle Retail documentation may be republished whenever a critical correction is needed. For critical corrections, the republication of an Oracle Retail document may at times not be attached to a numbered software release; instead, the Oracle Retail document will simply be replaced on the Oracle Technology Network Web site, or, in the case of Data Models, to the applicable My Oracle Support Documentation container where they reside.

This process will prevent delays in making critical corrections available to customers. For the customer, it means that before you begin installation, you must verify that you have the most recent version of the Oracle Retail documentation set. Oracle Retail documentation is available on the Oracle Technology Network at the following URL:

<http://www.oracle.com/technetwork/documentation/oracle-retail-100266.html>

An updated version of the applicable Oracle Retail document is indicated by Oracle part number, as well as print date (month and year). An updated version uses the same part number, with a higher-numbered suffix. For example, part number E123456-02 is an updated version of a document with part number E123456-01.

If a more recent version of a document is available, that version supersedes all previous versions.

## Oracle Retail Documentation on the Oracle Technology Network

Oracle Retail product documentation is available on the following web site:

<http://www.oracle.com/technetwork/documentation/oracle-retail-100266.html>

(Data Model documents are not available through Oracle Technology Network. You can obtain them through My Oracle Support.)

## Conventions

The following text conventions are used in this document:

<b>Convention</b>	<b>Meaning</b>
<b>boldface</b>	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text or the glossary.
<i>italic</i>	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.
<code>monospace</code>	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the window, or text that you enter.



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# Introducing Oracle Retail Merchandising Reporting

There are two different types of reporting used in the Oracle Retail Merchandising System, each of which are used for different purposes for a retailer.

The first are referred to as Operational Insights. These types of reports embed exception management into the application through the use of dashboards and contextual business intelligence (BI). Dashboards are role-based and focus on key areas of a retailer's business most useful and interesting for a user in that role. They read real-time from the Merchandising database to flag action items and work flows that may need a user's attention and provide quick actions for the user to resolve issues, such as approving one or more purchase orders, or drill into a transaction in-context to review details and take additional actions. Contextual BI is used to provide additional information to the user while in an application screen to assist in decision making.

The second type of reports are operational reports that are used for specific functional purposes as required. Often for these types of reports, the information in the report needs to be shared with other parties, such as the report of purchase order details that can be sent to a supplier when placing an order. These reports are available using BI Publisher and accessed from the main Merchandising task list, based on user's privileges.





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## Operational Insights Reports

Merchandising has two types of Operational Insights (OI) reports, Dashboard and In-context.

Dashboard reports are role-based and usually the first screen displayed to you upon opening the application; intended to highlight actionable or frequently monitored activity. Actions taken from dashboard reports generally launch into a solution's screen passing parameters in a specific format. The dashboards are specific to various roles such as Buyer, Inventory Analyst, Inventory Control Analyst, Finance Analyst, and Data Steward and contain role specific reports. These Dashboards highlight the areas of focus for a user and help to prioritize work for the day.

In-context reports are displayed in the selected Merchandising windows and allow for an extension of information available in the associated screen to provide further details about a transaction or entity that is not present on the screen. It dynamically refreshes when certain actions (called contextual events) are performed on the task flow.

Users can configure dashboard reports by defining various parameters such as threshold values, default options, department level exceptions and so on. These values are defined during installation and can be modified later.

The Merchandising OI reports are as follows:

- Buyer Dashboard
  - Sales Report
  - Early/Late Shipments Report
  - Open to Buy Report
  - Orders Pending Approval Report
- Data Steward Dashboard
  - Incomplete Items Report
- Finance Analyst Dashboard
  - WAC Variance Report
  - Cumulative Markon Variance Report
  - Stock Count Value Variance Report
  - Shrinkage Variance Report
  - Late Posted Transactions Report
- Inventory Analyst Dashboard
  - Order Alerts

- Inventory Variance to Forecast Report
- Inventory by Store Report
- Inventory by Warehouse Report
- Lead Times Report
- Open Orders Report
- Negative Inventory Report
- Inventory Control Dashboard
  - Overdue Transfers Report
  - Overdue Allocations Report
  - Overdue RTVs Report
  - Stock Count Missing Report
  - Stock Count Unit Variance Report
  - Stock Orders Pending Close Report
  - Transfers Pending Approval Report
  - Unexpected Inventory Report
- In-context Reports
  - Item Details Report
  - Margin Impact Report
  - Open to Buy Report
  - Order Shipments Report
  - Order Summary Report
  - Parent/Diff Summary Report

## Filtering Dashboard Reports

You can use the dashboard level filter criteria to filter the reports by entering, selecting, or searching the criteria present in the Merchandising application. For example, you can filter the buyer dashboard reports by providing specific values in the Filters section. The criteria can be provided either in Basic or Advanced mode, depending on the requirement. Basic is the default mode when the dashboard is entered. Click **Advanced** to access the filters panel in advanced mode and allow for additional criteria to be selected, as well. You can return to Basic mode by clicking **Basic Buyer Dashboard**.

## Filtering Dashboard Reports Through the Basic Search Criteria

To filter the dashboard reports through the basic search criteria:

1. Enter, select or search the default filters through the basic search criteria.

**Figure 2–1 Filters Section in Basic Search Criteria**

The screenshot shows the 'Buyer Dashboard' interface. On the left, there is a 'Filters' section with three dropdown menus: 'Department' (set to 2010), 'Subclass', and 'Supplier Site'. On the right, there is a 'Saved Search' dropdown menu (set to 'Benny') with a 'Required' indicator. Below these are buttons for 'Search', 'Reset', and 'Save...'.

2. You can also click on the Saved Search drop down to select one of the saved sets of filter criteria. Selecting a saved search will populate the filter criteria section with saved filter criteria. If the saved search is selected to run automatically then the search will be executed too. You can also choose to manage and personalize the saved searches by clicking Personalize in the list. The Personalize Saved Searches window appears. For more information on the Personalize Saved Searches, see the section [Personalize Saved Search](#).
3. Click **Search**. The data that matches the filter criteria is displayed in the dashboard reports.
4. Click **Reset** to remove the specified filter criteria.
5. Click the **Save..** button to save the current set of filter criteria as a Saved Search. The Create Saved Search window appears. For information on the Create Saved Search window, see the section [Create Saved Search](#).

## Filtering Dashboard Reports Through the Advanced Search Criteria

To filter the dashboard reports through the advanced search criteria:

1. Enter, select or search the filter criteria in the advanced filter pane.

**Figure 2–2 Filters Section in Advanced Search Criteria**

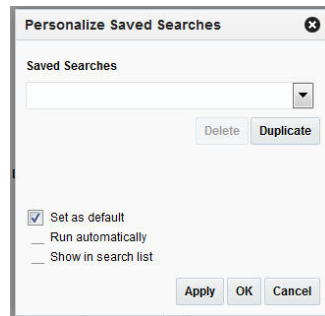
The screenshot shows the 'Buyer Dashboard' interface. On the left, there is a 'Filters' section with five dropdown menus: 'Department' (set to 2010), 'Subclass', 'Supplier Site', 'Store', and 'Brand'. On the right, there is a 'Saved Search' dropdown menu (set to 'Benny') with a 'Required' indicator. Below these are buttons for 'Search', 'Reset', 'Save...', 'Add Fields', and 'Reorder'.

2. You can also click on the Saved Search drop down to select one of the saved sets of filter criteria. Selecting a saved search will populate the filter criteria section with saved filter criteria. If the saved search is selected to run automatically then the search will be executed too. You can also choose to manage and personalize the saved searches by clicking Personalize in the list. The Personalize Saved Searches window appears. For more information on the Personalize Saved Searches, see the section [Personalize Saved Search](#).
3. Click **Search**. The data that matches the filter criteria is displayed in the dashboard reports.
4. Click **Reset** to remove the specified filter criteria.
5. Click the **Save..** button to save the current set of search filter criteria as a Saved Search. The Create Saved Search window appears. For information on the Create Saved Search window, see the section [Create Saved Search](#).

## Personalize Saved Search

Select Personalize from the **Saved Search** list to view the personalized saved search. The Personalize Saved Searches pop up allows you to edit, copy, or delete saved search criteria set.

**Figure 2–3 Personalize Saved Searches Window**



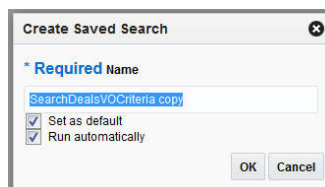
## Create Saved Search

You can create a Saved Search by clicking the **Save..** button in the Search Criteria panel after you have entered the criteria for your search. The **Save** button will call up the Create Saved Search window where the search is given a name and the user determines whether it should be the default search as well as whether it should be run automatically.

To view the created saved search:

1. Click the **Save..** button. The Create Saved Search window appears.

**Figure 2–4 Create Saved Search Window**



2. Enter the name of the search.
3. You can also choose to save the combination of the search criteria by selecting the following check boxes:
  - Set as default
  - Run automatically

## Buyer Dashboard

This dashboard is intended to be used by buyers in a retail organization. A Buyer generally focuses on managing sales and margin.

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**Note:** \*\* One of the filters is mandatory.

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This dashboard has following filters:

- Basic
  - Department\*
  - Class
  - Subclass
  - Supplier Site
- Advanced
  - Store
  - Brand
  - Country of Sourcing
  - Order Context

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**Note:**

- The fields marked with an asterisk (\*) are mandatory.
  - The fields marked with two asterisk (\*\*) denotes at least one field is mandatory.
- 
- 

## Viewing Buyer Dashboard

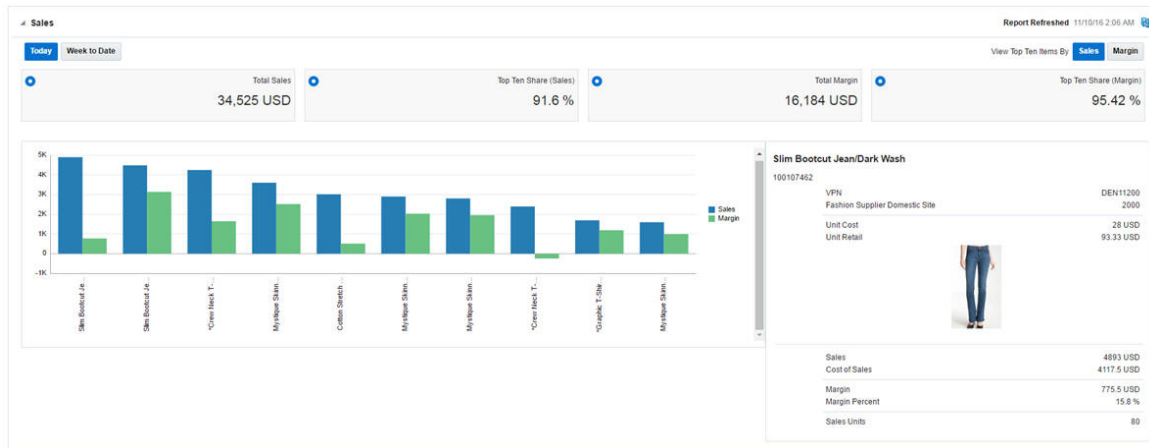
To view the buyer dashboard:

1. From the Tasks menu select **Reports > Buyer Dashboard**. The Buyer Dashboard window appears.
2. The following sections includes the Buyer Dashboard reports.

## Sales Report

This report shows the sales and margin information of the top ten items by sales or margin for the user specified filter criteria. You can choose to see this information for today or week to date days. It gives you the visibility to value and unit sales of items, proportion of top ten items, proportion of top ten items' sales and margin to total sales and margin of chosen filter criteria. For every item it shows various other information such as VPN, Cost and Retail and image in the information pane contextually. To determine top ten items by sales/margin, the level of item considered is item parent/diff aggregate wherever applicable otherwise level 1 (transaction item). For a parent item with diff aggregation defined, sales/margin data of applicable diffs would be summed up accordingly and displayed. All monetary values shown in the report are in the primary currency of the retailer. There are no direct actions from the report.

**Figure 2-5 Sales Report - Buyer Dashboard**



## Early/Late Shipments Report

This report shows the orders with shipments that have potential issues, such as ASN not received, Late/Early Shipments, OTB Date breach window for a particular department, class, and subclass over the next 8 weeks. OTB Date Breach happens on orders where the shipment Estimated Arrival Date is either too close to OTB date or either beginning or end of week or already breached the OTB date. It can have two scenarios - one for when the date needs to move back (OTB Shift In) and one where it needs to move out (OTB Shift Out). Orders where Estimated Arrival Date is before 'Not Before Date' are classified as Early Shipment and if the Estimated Arrival Date of an order is after 'Not After Date', it is classified as Late Shipment.

With the help of this report, the buyer can make a preemptive and informed decision to update the Not After Date, Not Before Date, and OTB EOW dates for the order.

The buyer can make a decision to cancel or View/Edit the order by selecting **Actions > Cancel Order** or **View/Edit Order**. The buyer can also click on the Order No hyperlink to open the Order window. The Order window is editable if you have the Maintain Privilege, else view mode.

**Figure 2-6 Early/Late Shipments Report - Buyer Dashboard**



## Open to Buy Report

This report summarizes the open to buy position for a particular department, class, or subclass over the next 8 weeks. It is intended to give a buyer visibility to where they are over and under bought for their area, and will work in conjunction with the

Early/Late Shipments report to help a buyer understand how late or early shipments may impact their OTB. The bars in the chart give visibility to the value of orders for the department, class, subclass, and date that have been received and approved. The line in the Gantt chart represents the budget.

The Buyer can navigate to Order Search window by clicking on the bars in the chart to view the Orders for the selected Open to Buy End Of Week Date.

**Figure 2-7 Open to Buy Report - Buyer Dashboard**



## Orders Pending Approval Report

This report shows the orders in 'Submitted' or 'Submitted and Worksheet' status, based on the system level parameters that need to be reviewed by the buyer for approval or rejection. The orders shown in the table are limited by total cost or retail values that are inside the configurable user's threshold, as defined in Merchandising.

You can approve or reject one or more orders from the dashboard or launch In-context to see the details in the order. Rejecting an order will bring the order back to 'Worksheet' status. You have the option to add/edit comments while rejecting orders in the 'Reject Order' popup. This popup appears only when rejecting a single order. In case multiple orders are being rejected together, that will be done without a popup. Worksheet orders can be approved using the Approve action on the report.

The orders are listed as a tabular report with information related to the order. This includes order number, supplier, NBD, NAD, Total Order Cost/Retail, Created by, and order comments (optional column).

Only users with the 'Approve Purchase Orders' privilege are able to approve an order. For rejecting an order, the 'Maintain Purchase Orders' privilege is required. The Order Number is hyperlinked to navigate to the Order Details window in edit mode if the user has the maintain privilege, else view mode.

**Figure 2-8 Orders Pending Approval Report**

Order No.	Supplier Site Name	Not Before Date	Not After Date	Total Cost	Total Retail	Currency	Created By	Comments
1705	Fashion Supplier Domestic Site	7/31/16	7/31/16	15000.00	50000.00	USD	RMS_ADMIN	Order with 3% freight term
1205	Fashion Supplier Domestic Site	7/31/16	7/31/16	1245.00	4150.00	USD	RMS_ADMIN	
1704	Fashion Supplier Domestic Site	7/31/16	7/31/16	15000.00	50000.00	USD	RMS_ADMIN	Freight Terms - 3% Add to Invoice
1009	Fashion Supplier Domestic Site	7/13/16	7/13/16	15000.00	50000.00	USD	RMS_ADMIN	
1013	Fashion Supplier Domestic Site	7/19/16	7/25/16	15000.00	50000.00	USD	RMS_ADMIN	
1717	Fashion Supplier Domestic Site	7/13/16	7/27/16	8400.00	28000.00	USD	RMS_ADMIN	To be shipped by 7/15/2016

## Data Steward Dashboard

This dashboard is intended to be used by user who is responsible to maintain data standards and accuracy of foundation and item data. This dashboard focuses on timeliness and completeness of data setup.

This dashboard has following filters:

- Basic
  - Department\*
  - Class
  - Subclass
  - Supplier Site
  - Country of Sourcing
  - Created Date
- Advanced
  - Location
  - Brand
  - Item Type
  - Item Level
  - Transaction Level
  - UDA/Value

**Figure 2–9 Data Steward Dashboard**

The screenshot displays the Data Steward Dashboard interface. At the top, there are filter controls for Department (4501), Class, Subclass, Supplier Site, Country of Sourcing, and Created Date. Below the filters is a section for 'Incomplete Items' with a table listing various items with columns for Required Completion, Parent Item, Item, Description, Status, Created Date, Primary Supplier Site, Primary Country, Unit Cost, Selling Retail, Reference Items, VAT, UDAs, Locations, Seasons / Phases, and Replenishm. At the bottom right, there is a table with columns for Replenishment, Substitute Items, Tickets, HTS, Import Attributes, and Images.

Required Completion	Parent Item	Item	Description	Status	Created Date	Primary Supplier Site	Primary Country	Unit Cost	Selling Retail	Reference Items	VAT	UDAs	Locations	Seasons / Phases	Replenishm
<input type="radio"/>	100109610	100109628	Hotel Collection Bath To...	Approved	6/3/2016	2000	US	17	29.75	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	100115438		King Filled Sheet - Hotel...	Approved	6/3/2016	2000	US	60	105	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	100109610	100109644	Hotel Collection Bath To...	Approved	6/3/2016	2000	US	17	29.75	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	100109652	100118436	Monogram Bath Towel W...	Approved	6/3/2016	2000	US	17	29.75	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	100109652	100118444	Monogram Bath Towel Gr...	Approved	6/3/2016	2000	US	17	29.75	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	100109652	100118452	Monogram Bath Towel N...	Approved	6/3/2016	2000	US	17	29.75	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	100109732	100109741	Hotel Collection Hand To...	Approved	6/3/2016	2000	US	7	12.25	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	100110186	100110207	Queen Flat Sheet - Hotel...	Approved	6/3/2016	2000	US	60	105	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	100110186	100110215	Queen Flat Sheet - Hotel...	Approved	6/3/2016	2000	US	60	105	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="radio"/>	100115391		Twin Filled Sheet - Hotel...	Approved	6/3/2016	2000	US	40	70	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Replenishment	Substitute Items	Tickets	HTS	Import Attributes	Images
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>



## Viewing Data Steward Dashboard

To view the data steward dashboard:

1. From the Tasks menu select **Reports > Data Steward Dashboard**. The Data Steward Dashboard window appears.
2. The following section includes the Data Steward Dashboard reports.

## Incomplete Items Report

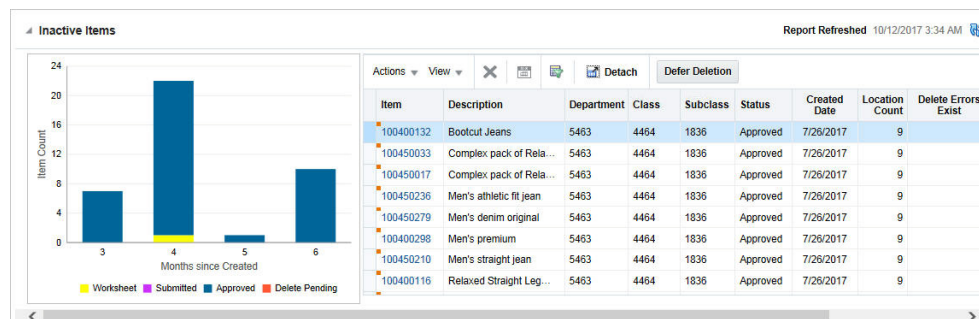
The purpose of the Incomplete Items report is to introduce work flow into the item creation process by providing visibility to what item-related data has been set up for new items and what still requires setup. This report displays all items that satisfy the defined filter criteria and are created within a configurable number of days.

The attributes to be tracked in the report can be configured by department. Each attribute can be either designated as required, optional, or not applicable.

Clicking the harvey ball icon which shows the completion status, contextually launches into the appropriate screen. Users will access the screens in either Edit or View, depending on their privileges. Users can also click on the item hyperlink to open Item screen for access to all attributes. You can decide to mark an item to Completed even if the data entry for the item is incomplete by selecting the Mark Complete from Actions or the **Mark Complete** button.

## Inactive Items Report

**Figure 2–10 Inactive Items Report**



The Inactive Items Report shows inactive items, and allows the data steward to prune items that are no longer relevant. The report comprises of a bar graph and a table, displaying inactive items that meet the filter criteria.

On executing a query, the graph displays inactive items by status and the table lists the complete set of inactive items. Clicking on the bar or on any of the segments on the bar filters the report, based on the bar or the bar segment selected.

The table menu provides the following Actions:

- Delete

This function is available if the selection includes at least one item in either Worksheet, Submitted or Approved status. If you delete the item the status changes to Delete Pending. If the item has any transaction level child items associated, they are also marked for delete.

---

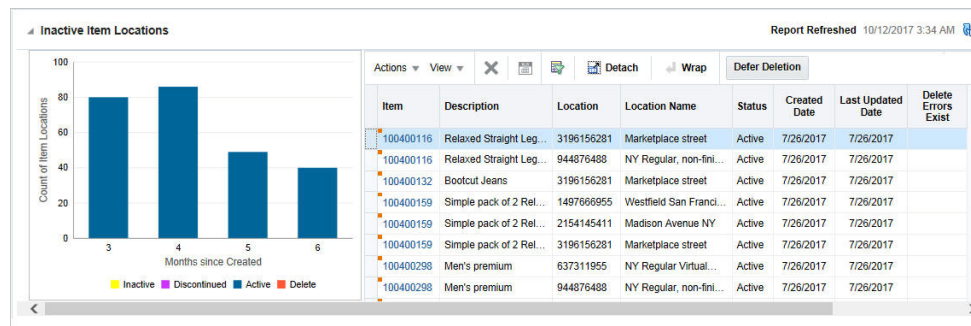
**Note:** Multiple rows can be selected. If the selected items already hold the status Delete Pending, they are ignored during this process.

---

- **Defer**  
Removes items from the report view till a designated date.
- **Edit/View Items**  
Opens the Item Master screen in Edit or View mode based on your privileges.
- **View Errors**  
Opens the View Errors screen displaying errors encountered by the purge batch while deleting the item record.

## Inactive Item Locations Report

**Figure 2–11 Inactive Items Report**



This report displays inactive item locations and allows the data steward to prune item locations that are no longer relevant.

The report comprises of a bar graph and a table, displaying inactive item locations which meet the filter criteria.

On executing a query, the graph shows all inactive item locations by status and the table lists the complete set of inactive item locations. Clicking on the bar or on any of the segments on the bar filters the report, based on the bar or the bar segment selected.

The table menu provides the following Actions:

- **Delete**  
This function is available if the selection includes one or more items that are not in Deleted status. If you delete the item the status changes to Deleted.

---

**Note:** Multiple rows can be selected. If the selected items already hold the status Deleted, they are ignored during this process.

---

- **Defer**  
Removes items locations from the report view till a designated date.
- **Edit/View Items**

Opens the Item Master screen in Edit or View mode based on your privileges.

- View Errors

Opens the View Errors screen displaying errors encountered by the purge batch during deleting the item record.

---



---

**Note:** The View Errors option is only available for item locations with the status Deleted, for which delete errors exist.

---



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## Financial Analyst Dashboard

Finance Analyst will use this dashboard for evaluating inventory valuation and stock ledger accuracy. The report contains WAC and Cumulative Markon variances reports which will highlight to the users the item locations or subclass locations which have WAC and Cumulative Markon percentage which is outside the configured threshold values. The analyst can review and approve the valuation of physical inventory at each location for the business and resolve discrepancies if there are any. You can also evaluate late posted transactions, transactions that are posted to a month after the month is closed so that these transactions are accounted correctly in General Ledger.

The tiles in this dashboard will be flagged to green, yellow or red as an indicator of criticality.

This dashboard has the following fields:

- Basic
  - Set of Books\*\*
  - Org Unit\*\*
  - Location\*\*
  - Department
- Advanced
  - Class
  - Subclass

## Viewing Financial Analyst Dashboard

To view the financial analyst dashboard:

1. From the Tasks menu select **Reports > Financial Analyst Dashboard**. The Financial Analyst Dashboard window appears.
2. The following sections include the Financial Analyst Dashboard reports.

## WAC Variance Report

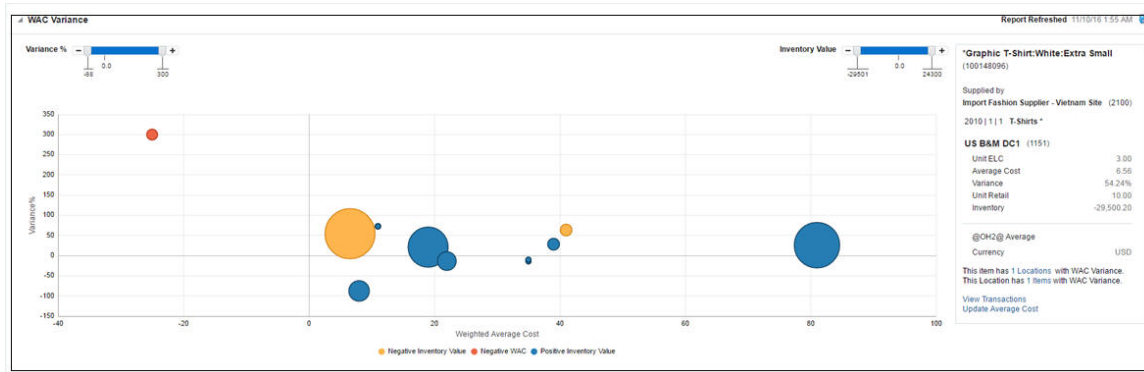
This report displays the item/locations having a variance between the unit cost and weighted average cost (WAC) that falls outside of a defined tolerance.

You can view the item/locations with WAC variance. In normal scenarios Merchandising does not allow WAC to become negative. This report highlights an item/location if the WAC falls to a negative value, regardless of tolerances, because this is of critical significance to business. In the chart, users are able to restrict the data shown by variance percentage and inventory value.

You can launch the Stock Ledger screen to view transactions to further inquire about the potential transactions causing WAC variance. Also, users can launch the Average Cost Adjustment screen to correct average cost if they wish. The report will be refreshed after average cost is corrected.

There is a provision to see all the locations with WAC variance outside tolerance for the selected item or all the items with WAC variance outside tolerance for the selected location in separate popups.

**Figure 2–12 WAC Variance Report - Financial Analyst Dashboard**

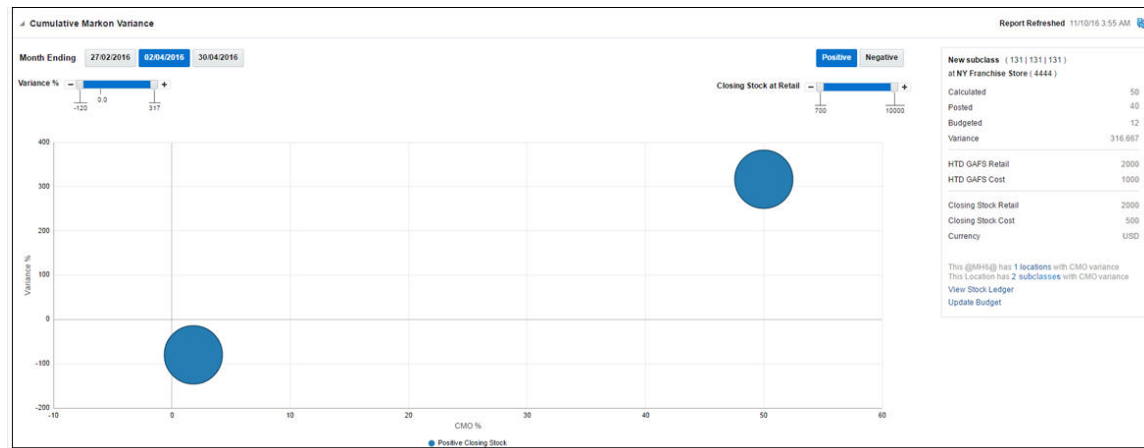


### Cumulative Markon Variance Report

This report shows the subclass/location combinations having a cumulative markon variance (variance between calculated CMO of displayed month and the department budgeted intake percentage) that falls outside of a user defined tolerance and all negative cumulative markon percentages. The report displays the CMO Percentage variance for any one of the last three months based on the month the user selects.

You can launch into the Stock Ledger screen to analyze the reason for the cumulative markon variances. You can update the budgeted intake value for the department from this report. There are provisions to see all the locations with cumulative markon variances (outside tolerance or negative) for a specific subclass or all subclasses for a specific location in separate popups.

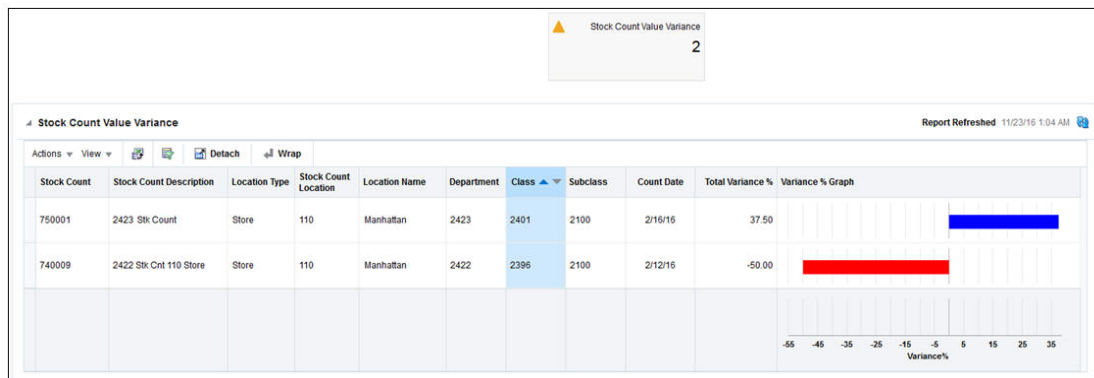
**Figure 2–13 Cumulative Markon Variance Report - Financial Analyst Dashboard**



## Stock Count Value Variance Report

This report is used by the Finance Analyst to have visibility into 'Unit & Value' Stock Counts that have a value variance that is greater than a system defined tolerance. The number of stock counts with variances exceeding the threshold will be displayed on the report tile. The color will be set to green, yellow or red reflecting different levels of criticality based on the number of stock counts exceeding the tolerance and the existence of counts with variances are unresolved for more than a week after the count date. Clicking on the tile will display the details of these stock counts in a tabular format. The table menu provides the Finance Analyst options to view the value variances and accept the count results.

**Figure 2-14 Stock Count Value Variance Report - Financial Analyst Dashboard**

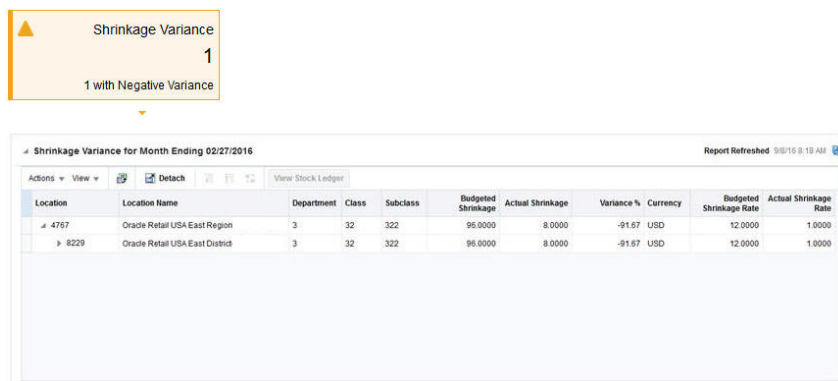


## Shrinkage Variance for Month Ending Report

This report displays the actual shrinkage for subclass/location in the last month and compares it to the budgeted shrinkage rate, summarized to the region level. Values outside of a tolerance specified by the user are displayed to the analyst for research, and these values can be drilled down to the location level.

You can navigate to the Stock Ledger screen from this report UI in order to view the transactions corresponding to the subclass/location combination to further understand the potential transactions that could be causing the shrinkage variance.

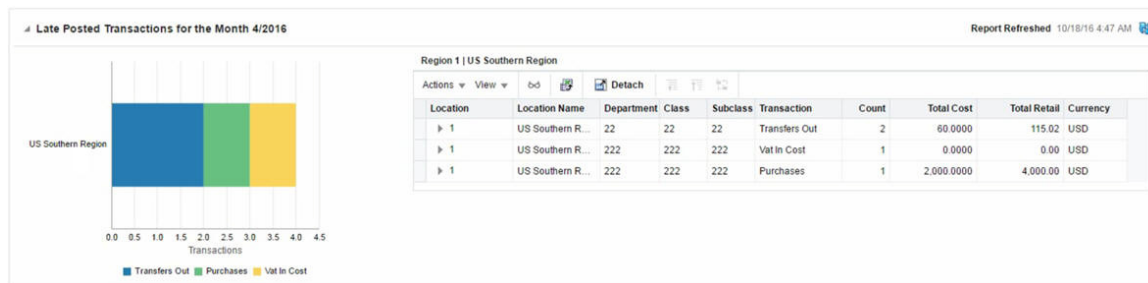
**Figure 2-15 Shrinkage Variance Report**



## Late Posted Transactions for the Month Report

This report provides visibility to the Finance Analyst of any late posted transactions that have occurred since the last month close for the entire company and by location. Users can configure the organizational hierarchy level on which they want to see the late posted transactions. The table allows drill down feature for drilling down to late transactions at a store level. You can navigate to Transaction Data window by clicking Location hyperlink or by action drop down to view the transaction data.

**Figure 2–16 Late Posted Transaction Report - Finance Analyst Dashboard**



## Inventory Analyst Dashboard

This dashboard is intended to be used for managing inventory levels across the set of locations linked with the retailer. It helps in monitoring stock variance to plan for the assigned merchandise hierarchies and creating adjustments to open orders or replenishment settings.

This dashboard has the following filters:

- Basic
  - Department\*
  - Store Grade/Area\*\*
  - Store\*\*
  - Supplier Site
- Advanced
  - Class
  - Subclass
  - Brand
  - Order Context

## Viewing Inventory Analyst Dashboard

To view the inventory analyst dashboard:

1. From the Tasks menu select **Reports > Inventory Analyst Dashboard**. The Inventory Analyst Dashboard window appears.
2. The following sections include the Inventory Analyst Dashboard reports.

## Order Alerts Report

This report is focused on monitoring potential issues with purchase orders and providing a series of suggested actions. The following examples are a few of the conditions to be monitored:

- Orders that are not fully received but more than x days past cancel date
- Import orders that are missing lading ports, discharge ports, or have items missing HTS classifications
- Orders that have never been approved

This report provides the Inventory Analyst a count of approved or previously approved orders that are due to arrive in the next 4 weeks, and are missing any of the following for one or more of the items on the order:

- HTS Classification missing or in Worksheet status (for import orders only)
- Reference Item not defined or not associated
- Zero or negative margin

The tile will include a chart that visually shows the number of these orders spread across the next 4 weeks, based on their Not Before Date. Clicking on the tile displays the details of these orders in a tabular format. The table menu provides the following set of Actions:

- Edit/ View Order
- Edit/ View Order Details
- Edit/ View Item
- Edit/ View Item Parent
- Add HTS
- Add Reference

In case a reference item has not been defined any of these item in Merchandising, then for such items the results table will provide an in line icon based launch into the item children screen to allow for definition of a new reference item.

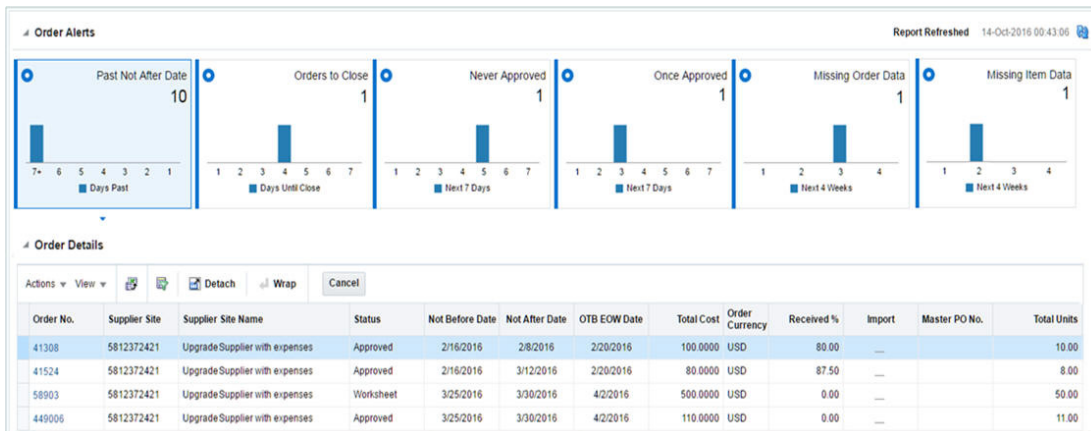
## Past Not After Date Report

This report on the Inventory Analyst dashboard provides the Inventory Analyst with a view of the total number of orders that are past their Not After Date. The count of such orders is displayed on the report tile. The tile also includes a bar chart that visually depicts the number of orders that are past their Not After Date by durations between 1- 6 days and beyond. Clicking on the tile displays the details of these orders in a tabular format.

The table menu provides the Inventory Analyst the following set of Actions for orders selected in the table:

- Edit/ View Order
- Edit/ View Order Details
- Cancel Order
- Update Dates
- Update Comments

**Figure 2–17 Past Not After Date Report - Inventory Analyst Dashboard**



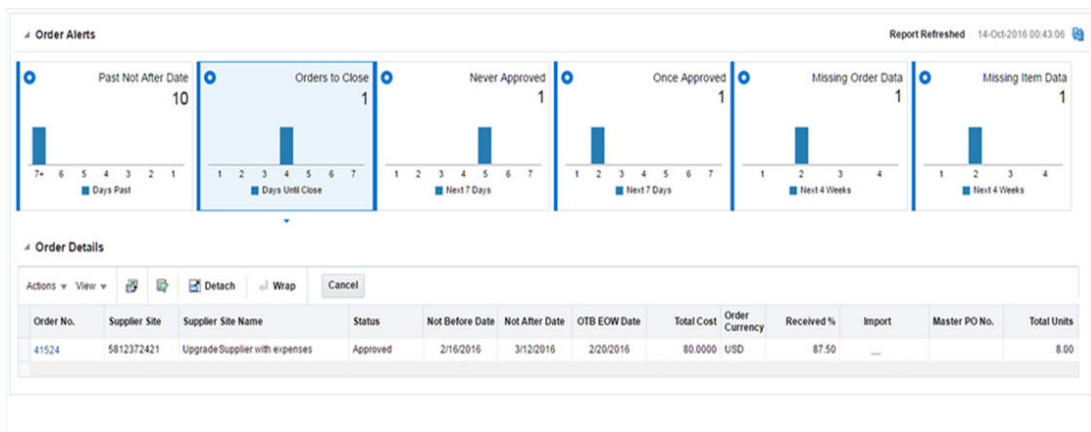
## Orders to Close Report

This report provides the Inventory Analyst visibility into orders that are within a week of their Not After Date and have no open shipments against them. The number of orders meeting these criteria is displayed on the tile. The tile also includes a bar chart that displays by day, the number of orders with Not After Dates falling in the next seven days. Clicking on the tile displays the details of these orders in a tabular format.

The table menu provides the Inventory Analyst the following set of Actions for orders selected in the table:

- Edit/ View Order
- Edit/ View Order Details
- Cancel Order
- Update Dates
- Update Comments

**Figure 2–18 Orders to Close Report - Inventory Analyst Dashboard**





## Never Approved Orders Report

This report displays a count of orders that have never been approved and which need to be approved within seven days from the current date. The report tile includes a bar chart that visually depicts the number of orders that need to be approved (at the latest) on the current day and on each of the next six days. Clicking on the tile displays details of these orders in a tabular format. The table menu allows the Inventory Analyst to Edit, View, Approve or Delete the Order and if required make updates to the Order Dates for orders selected in the table.

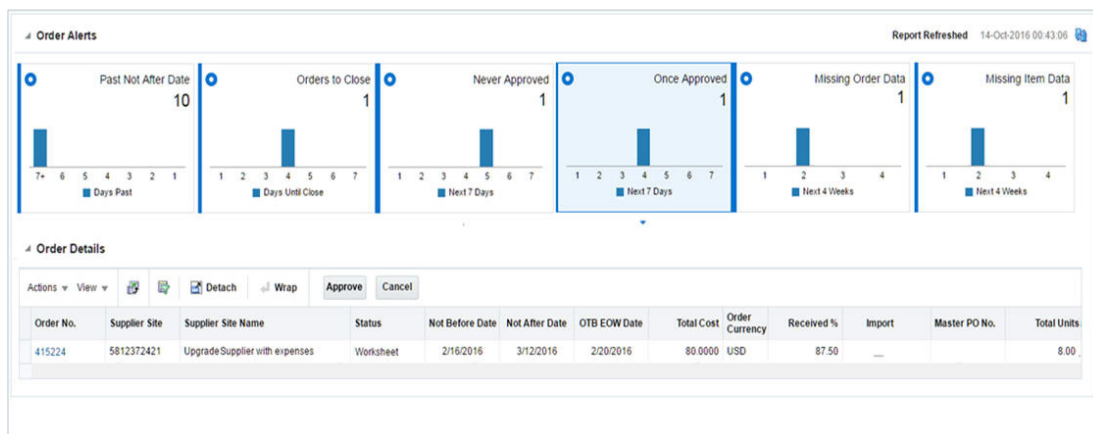
**Figure 2–19 Never Approved Orders - Inventory Analyst Dashboard**



## Once Approved Orders Report

This report displays a count of orders that have been approved in the past, but are in now in Worksheet or Submitted Status and which need to be approved within seven days from the current date. The report tile includes a bar chart that visually depicts the number of orders that need to be approved (at the latest) on the current day and on each of the next six days. Clicking on the tile displays the details of these orders in a tabular format. The table menu allows the Inventory Analyst to Edit, View, and Approve or Cancel the Order and if required make updates to the Order Dates for orders selected in the table.

**Figure 2–20 Once Approved Orders - Inventory Analyst Dashboard**



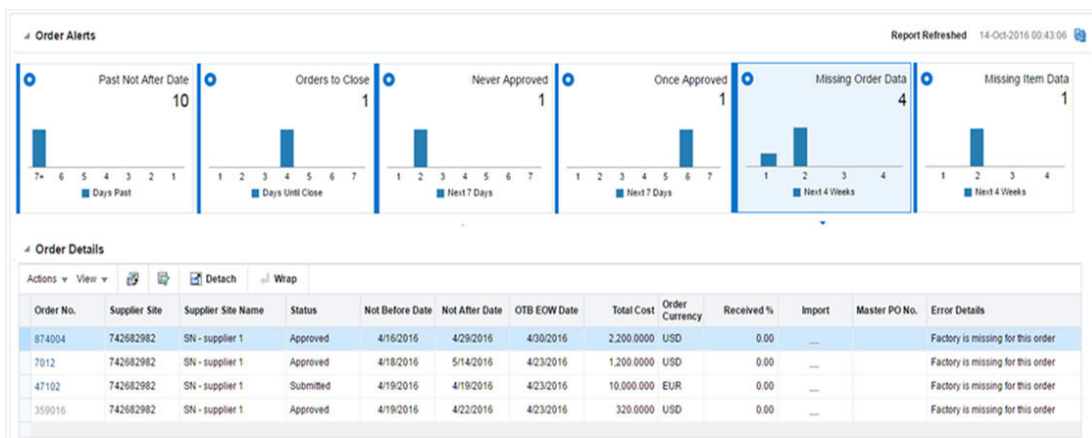
## Missing Order Data Report

This report provides the Inventory Analyst a count of approved or previously approved orders that are due to arrive in the next 4 weeks, and are missing one of the following:

- Lading Port (for import orders only)
- Discharge Port (for import orders only)
- Factory

The report tile also includes a bar chart that shows the spread of these orders across each of the next 4 weeks, based on their Not Before Date. Clicking on the tile displays the details of these orders in a tabular format. The table menu provides Actions to View or Edit the Order details to complete the Order.

**Figure 2–21 Missing Order Data Report - Inventory Analyst Dashboard**



## Missing Item Data Report

This report provides the Inventory Analyst a count of approved or previously approved orders that are due to arrive in the next 4 weeks, and are missing any the following for one or more of the items on the order:

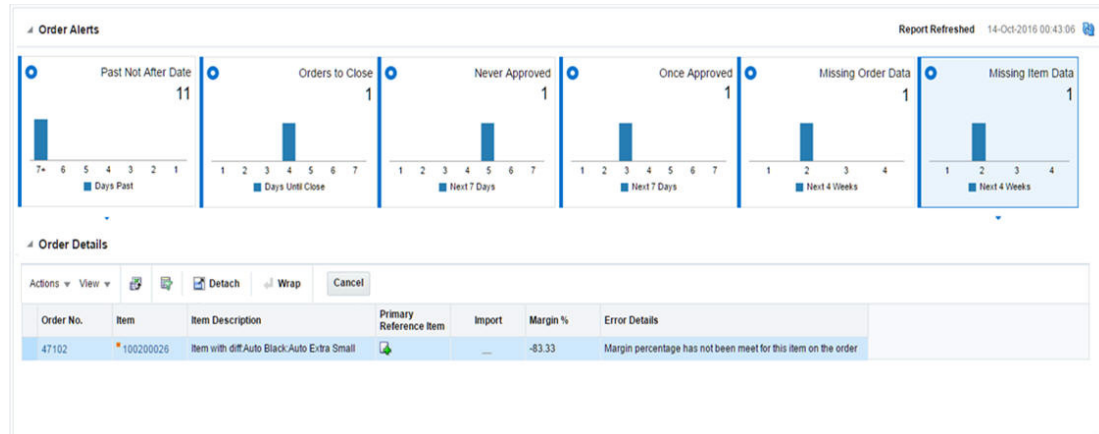
- HTS Classification missing or in Worksheet status (for import orders only)
- Reference Item not defined or not associated
- Zero or negative margin

The tile will include a chart that visually shows the number of these orders spread across the next 4 weeks, based on their Not Before Date. Clicking on the tile displays the details of these orders in a tabular format. The table menu provides the below set of Actions:

- Edit/View Order
- Edit/View Order Details
- Edit/View Item
- Edit/View Item Parent
- Add HTS
- Add Reference

In case a reference item has not been defined any of these item in Merchandising, then for such items the results table will provide an inline icon based launch into the item children screen to allow for definition of a new reference item.

**Figure 2–22 Missing Item Data Report - Inventory Analyst Dashboard**



## Negative Inventory Report

This report shows item/location combinations with negative inventory balances in order to alert the retailer to take necessary action. Only those item/locations with inventory values less than their configured 'inventory variance' number of units (from zero) are shown. You can navigate to Transaction Data window by clicking Item hyperlink or by action drop down to view the transaction data for the selected item.

**Figure 2–23 Negative Inventory Report - Inventory Analyst Dashboard**

Item	Description	Location	Location Name	Stock On Hand	In Progress Shipments		
					Orders	Transfers	Allocations
100300043	Mystique Skinny Jeans:Antique:34WM:Short	1331	Allianta	-36	4	0	0

## Inventory Variance to Forecast Report

This report is used by an Inventory Analyst to provide a weekly review of their business by highlighting items that have a significant inventory variance to forecasted sales over the next four weeks. It contains related reports that are used to provide more context and assist in decision making, as well as a number of actions that can be taken from the dashboard to resolve issues. Only forecasted, inventoried items will appear in this report.

You can filter the set of items based on their variance percentage from the set of inventory variance ranges that are present in the form of tiles as shown in the report layout, and view only the items matching the desired inventory variance range. You can choose to view the items at Parent, Parent/Diff or Item level. These items are displayed in the form of a table.

This report also allows you to defer or postpone a line item, as in some cases, there may not be anything that the Inventory Analyst can do to resolve this issue at this

point of time. This allows you to clear the issue from the list for a defined period of time.

You can View/Edit the item by selecting the Item hyperlink or by selecting **Actions > View/Edit Item**, which navigates to Item window.

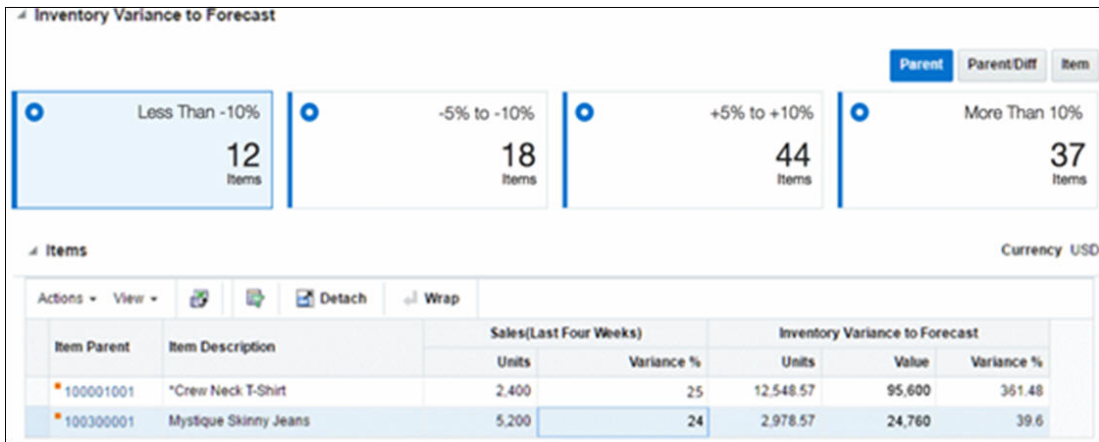
The Item window is editable if you have the Maintain Privilege, else view mode.

You can opt to create order for the selected items by selecting **Actions > Create Order**. You can also opt to create Allocations for the selected items by selecting **Actions > Create Allocations**.

You can update the Replenishment attributes by selecting **Actions > Update Replenishment Attributes**, which navigates to Replenishment Attributes window.

You can decide to defer the variance report for a designated amount of time for the selected items by selecting **Actions > Defer Variance**.

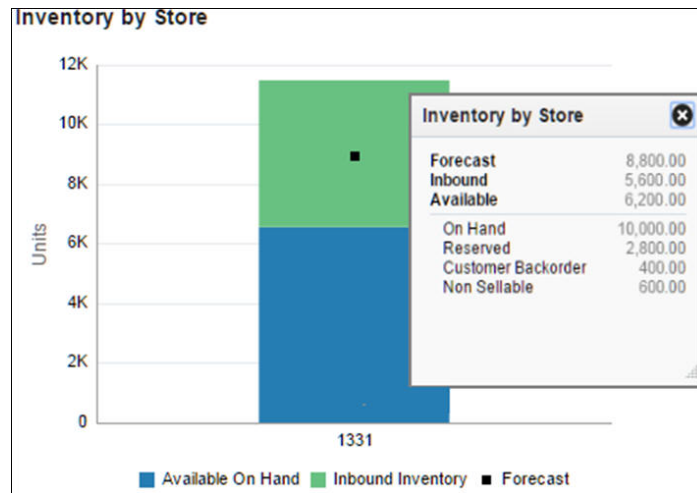
**Figure 2–24 Inventory Variance to Forecast Report - Inventory Analyst Dashboard**



## Inventory by Store Report

This report shows the inventory figures by active, ranged, store, store grade, or region for a particular item. It provides visibility to sales forecast data for the items in the same time period. This is shown in context of the main Inventory Variance to Forecast report on the Inventory Analyst dashboard based on a Parent item, Parent Item/Diff Aggregate or Transaction Item, depending on the level of the report. For each location, the report will display the Available on Hand, Inbound units and Forecasted Sales values. The location with the highest inventory will be shown first.

**Figure 2–25 Inventory by Store Report - Inventory Analyst Dashboard**

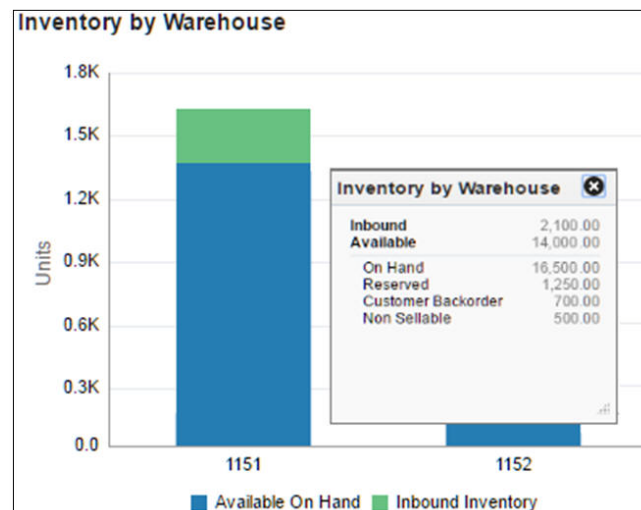


## Inventory by Warehouse Report

This report shows the inventory figures by active, ranged, or virtual warehouse for a particular item. It is shown in context of the main Inventory Variance to Forecast report on the Inventory Analyst dashboard based on a parent item, parent item/diff aggregate, or transaction item, depending on the level of the report. For each warehouse, the available stock and inbound inventory will be displayed.

This report is contextual to Inventory Variance to Forecast report.

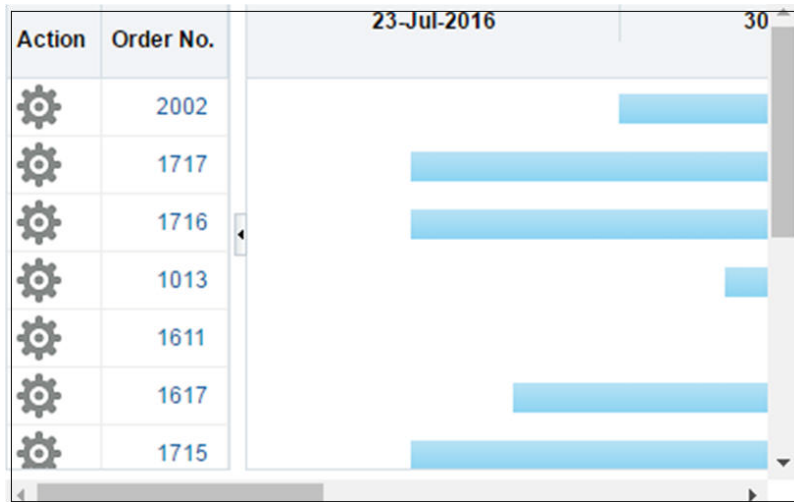
**Figure 2–26 Inventory by Warehouse Report - Inventory Analyst Dashboard**



## Open Orders Report

This report allows you to see open orders due in the next four weeks for the parent item, or parent item/diff aggregate, or transaction item selected to help determine whether there are any open orders that could be cancelled. It is shown in the context of the Inventory Variance to Forecast item table.

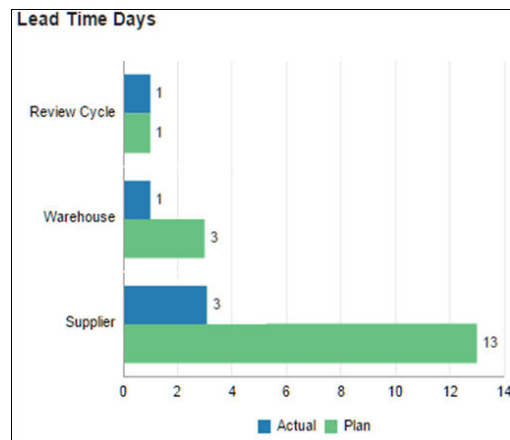
**Figure 2–27 Open Orders Report - Inventory Analyst Dashboard**



### Lead Times Report

This report compares the "order to" levels set in the system, which drive the 'days of supply' calculations used in replenishment for replenished items, and the actual values based on recent order history. For items not on replenishment, only the Supplier Lead Time will be displayed.

**Figure 2–28 Lead Times Report - Inventory Analyst Dashboard**



### Inventory Control Dashboard

This dashboard is intended to be used by a Corporate Inventory Control Analyst. The purposed of this dashboard to help in resolve inventory discrepancies and manage stock counts at the corporate level. By using this dashboard the user can ensure that the stock orders and RTVs are reconciled and closed in a timely manner and also the stock counts are reported, reconciled and processed within an acceptable processing window. Each report can be viewed by clicking on the respective tile on the left side of the dashboard. The tiles in this dashboard will be flagged to green, yellow, or red as an indicator of criticality.

Filters for this dashboard are:

- Chain\*\*
- Area\*\*
- Location\*\*
- Supplier Site
- Department
- Class
- Subclass

## Viewing Inventory Control Dashboard

To view the inventory control dashboard:

1. From the Tasks menu select **Reports > Inventory Control Dashboard**. The Inventory Control Dashboard window appears.
2. The following sections include the Inventory Control Dashboard reports.

## Transfers Pending Approval Report

This report shows the transfers in 'Submitted' status that have passed a certain configurable number of days after creation without being approved or deleted and will need to be reviewed before approval or deletion.

You can approve or delete one or more transfers from the dashboard or launch Transfer Window in context to see the details in the transfer. Deleting a transfer will move the transfer to 'Deleted' status.

**Figure 2–29 Transfers Pending Approval Report - Inventory Control Dashboard**

Transfer	Type	From Location	To Location	Created Date	Delivery Date	Transfer Cost	Currency	Intercompany
300000302	Manual Requisition	1151	1211	7/5/16	9/7/16	55.00	USD	—
300000309	Manual Requisition	1151	1111	7/5/16	9/8/16	110.00	USD	—
300000306	Intercompany	1151	2321	7/7/16	8/1/16	6.56	USD	✓
300000305	Intercompany	1151	2411	7/7/16	9/8/16	13.11	USD	✓
300000301	Manual Requisition	1151	1111	7/7/16		165.00	USD	—

## Overdue Transfer Shipment Report

This report provides visibility to approved transfers that have passed their Not After Date plus a configurable number of days and not shipped. If Not After Date is not available for transfers then the report will consider Delivery Date. This report will exclude franchise order transfers and franchise return transfers. In case OMS\_IND = 'Y', customer order transfers will be excluded too. This report will show only intra-company transfers if the user doesn't have inter-company privileges otherwise all. Overdue Transfer Shipment report will be accessible through tile in the dashboard. You can make a decision to Delete or view the Transfer by selecting **Actions > Delete** or **View Transfer**.

**Figure 2–30 Overdue Transfer Shipment Report**

Transfer	Type	From Location	To Location	Approval Date	Not After Date	Transfer Quantity	Multiple UOM
300005601	Manual Requisition	7001	1101	12/24/15	12/31/15	3.00	---
300005601	Manual Requisition	7001	1101	12/25/15	12/41/15	8.00	---
300005606	Administrative	7001	10011	12/25/15	12/41/15	3.00	---
300007004	Manual Requisition	7001	1101	12/25/15	12/41/15	11.00	---
300006603	Manual Requisition	7001	1101	12/25/15	12/41/15	4.00	---
300005604	Manual Requisition	7001	1101	12/25/15	12/41/15	58.00	---
300005608	Manual Requisition	7001	1101	12/25/15	12/41/15	0.00	---
300005800	Manual Requisition	7001	1101	12/25/15	12/41/15	95.00	---
300012710	Manual Requisition	7001	1101	12/27/15	12/61/15	18.00	---
300008202	Manual Requisition	7001	1101	12/27/15	12/61/15	12.00	---
300009514	Manual Requisition	7001	1101	12/27/15	12/61/15	7.00	---
300011702	Manual Requisition	7001	1101	12/27/15	12/61/15	3.00	---
300009204	Manual Requisition	7001	1101	12/27/15	12/61/15	7.00	---
300009603	Manual Requisition	7001	1101	12/27/15	12/61/15	8.00	---
300009512	Manual Requisition	7001	1101	12/27/15	12/61/15	7.00	---
300015705	Manual Requisition	7001	1101	1/2/16	2/11/16	200.00	---
300015701	Manual Requisition	7001	1101	1/2/16	2/11/16	10.00	---
300018100	Intercompany	7001	1918463327	1/4/16	2/3/16	3.00	---

## Overdue Allocation Shipments Report

This report will provide visibility to approved allocations that have passed their Release Date plus a configurable number of days and not shipped. Overdue Allocation Shipments report will be accessible through tile in the dashboard. You can view allocation details, by clicking the Allocation hyperlink or the menu option, by selecting **Actions > View Allocations**.

**Figure 2–31 Overdue Allocation Shipments Report**

Allocation	From Location	Item	Item Description	Release Date	Quantity
1000020009	1151	*100950046	Wool Pencil Mini Skirt Black-8	7/5/16	5,000.00
1000015001	1151	*100400079	Mystique Skinny Jeans Dark W...	7/8/16	10.00
1000015003	1151	*100400087	Mystique Skinny Jeans Washe...	7/8/16	10.00
1000015000	1151	*100400091	Mystique Skinny Jeans Dark W...	7/8/16	10.00
1000015002	1151	*100400052	Mystique Skinny Jeans Washe...	7/8/16	10.00

## Overdue RTV Shipment Report

This report will provide visibility to approved RTVs that have passed their Not After Date plus a configurable number of days and not shipped. If Not After Date is not available for RTVs then the report will consider Created Date. Overdue RTV Shipment report will be accessible through tile in the dashboard. You can make a decision to Cancel or Edit RTV by selecting **Actions > Cancel RTV** or **Edit RTV**.

**Figure 2–32 Overdue RTV Shipment Report**

RTV	From Location	Supplier Site	Not After Date	Created Date	RTV Quantity	Multiple UOM
15902	11113	154		1/17/16	192.00	✓
15900	11113	154		1/18/16	20.00	---
15901	11113	154		1/18/16	24.00	---
17204	11113	154		1/23/16	60.00	✓
21001	11113	742682982		2/15/16	3.00	---
21003	11113	742682982		2/15/16	4.00	---
21004	11113	742682982		2/15/16	3.00	---
21614	11113	742682982	3/19/16	3/19/16	10.00	---
22010	11113	742682982	3/15/16	3/15/16	10.00	---
22006	11113	742682982	3/15/16	3/15/16	48.00	---
22007	11113	742682982	3/15/16	3/15/16	24.00	---
122200	11113	742682982	5/10/16	5/10/16	10.00	---

## Stock Orders Pending Close Report

This report is used by the Corporate Inventory Control Analyst to have visibility into stock orders that are either



- Past their receipt date and have not been closed due to mismatches between the shipped and received quantities or
- Shipped but not yet received despite being past their date of delivery

The number of such stock orders will be summarized on the report tile. The tile will be flagged green, yellow or red as an indicator of criticality. The criteria governing tile criticality takes account of two parameters; an acceptable processing delay in days and a threshold number of stock orders, both of which can be defined through configuration. Clicking on the tile will display the details of these stock orders in a tabular format. The table menu provides the Inventory Control Analyst with the Actions to View the Stock Order shipments and Reconcile them.

**Figure 2–33 Stock Orders Pending Close Report - Inventory Control Dashboard**

Type	Stock Order	From Location	Finisher	To Location	Receipt Date	Quantity to be Reconciled	Stock Order Quantity	Shipped Quantity	Received Quantity	Cancelled Quantity
Transfer	3000020405	1151		1331	7/7/2016	15	150	150	135	

## Stock Counts Missing Report

This report is used by the Corporate Inventory Control user for visibility to stock count locations from which physical count reports are pending/missing for both 'unit' and 'unit and value' type counts. Users have the option to view such counts based on relative aging and also edit or delete locations for which counts are pending. Users can also enter physical count data manually for select count locations that are missing count data.

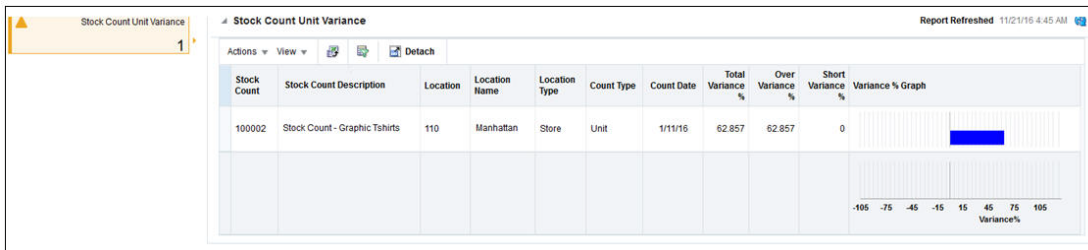
**Figure 2–34 Stock Counts Missing Report - Inventory Control Dashboard**

Stock Count	Stock Count Description	Location Type	Location	Location Name	Count Date
35001	Stock Count - Graphic Tshirts	Warehouse	1151	US B&M DC1	7/7/16

## Stock Count Unit Variance Report

This report is used by the Corporate Inventory Control Analyst to have visibility into Stock Counts (both 'Unit' and 'Unit & Value') that have an unit variance that is greater than a system defined tolerance. The number of stock counts with exceeding variances will be displayed on the report tile. The color will be set to green, yellow or red reflecting different levels of criticality based on the number of stock counts exceeding the tolerance and the existence of counts with variances are unresolved for more than a week after the count date. Clicking on the tile will display the details of these stock counts in a tabular format. The table menu provides the Inventory Controller options to view the unit variances and to accept or update the count results.

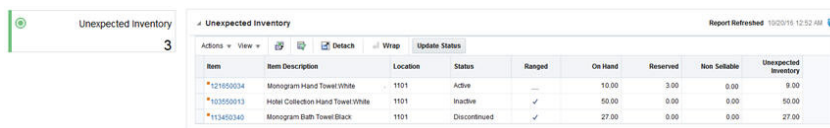
**Figure 2–35 Stock Count Unit Variance Report - Inventory Control Dashboard**



## Unexpected Inventory Report

This report is used to provide visibility to items that were incidentally ranged to a location through transaction processing such as a customer return to a store. This report also shows user ranged item locations which have available inventory but is in a status other than "Active". This report is accessible via the tile "Unexpected Inventory" where the number on the tile will represent the count of item/locations that are present in the report. Users are able to make a decision on what action should be taken for these item/locations, such as updating the item/location status to "Active", changing them to "Ranged" locations or initiating transfers or RTVs. Users are able to launch the transaction data screen by which they are able to track the past transactions for the item location.

**Figure 2–36 Unexpected Inventory Report - Inventory Control Dashboard**



## Merchandising In Context Reports

In-context reports are shown in selected Merchandising screens in collapsible panels and containers. These reports allow for an extension of information available in the associated screens to provide further details about a transaction or entity that is not present on the screen and dynamically refresh when certain actions (called contextual events) are performed on the task flow.

The Merchandising In-context BI reports are as follows:

- Item Details Report
- Margin Impact Report
- Open to Buy Report
- Order Shipments Report
- Order Summary Report
- Parent/Diff Summary Report

### Item Details Report

This report displays item details including a description of the item, item image, supplier site name, and hierarchical information. The unit cost, unit retail, VPN, Origin Country, and Pack Size are also included in this report.

It shows in the contextual pane of following Merchandising window:

- Item Search
- Item
- Item Children
- Item Children by Diff
- Simple Pack
- Related Items
- Order Distribution
- Order Details
- Return to Vendor
- Transfer Details
- Mass Return Transfers
- Stock Count Results
- Contract

**Figure 2–37** *Item Details Report*

Item Details	
*Crew Neck T-Shirt	
2010   1   1   1 T-Shirts *	
	
Supplied by Import Fashion Supplier - Vietnam Site (2100)	
Unit Cost	3.00 USD
Unit Retail	0.00 USD
VPN	CNT3456
Origin Country	VN
Pack Size	20

## Margin Impact Report

This report displays in the contextual pane of Cost Change by Item or Cost Change by Location in Merchandising to provide additional information about the item margins. The report displays the impact that the given cost change will have on the margin as well as the margin trend in the near future.

The report will show the Cost, Retail, and Margin values for cost change events two months in the past before the Effective Date of the given cost change and two months in future just after the Effective Date of the given cost change.

The report is contextual to the item, supplier, origin country, and effective date in the cost change by item screen and to the Item, location, and effective date in the cost change by location window.

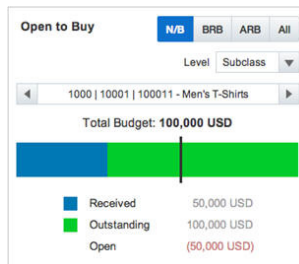
**Figure 2–38 Margin Impact Report - In-context**



### Open to Buy Report

This report shows OTB information for the subclasses for the items on an order. The user can choose to view this information either by a particular order type or all order types together by subclass, class or department. It provides deeper insight to take decision regarding PO approval or date changes. The report displays a stacked horizontal bar graph showing the Received and Outstanding order values and vertical line showing the OTB budget. This can be accessed in the Order Header screen for order types in ARB, N/B or BRB.

**Figure 2–39 Open to Buy Report**



### Order Shipments Report

This report summarizes the shipments associated with a given order on Order Search window. It provides greater insight into the order by showing all associated shipments, ASN, Received Date/Expected Arrival Date, and Status. You can launch Shipment window by clicking on Shipment No.

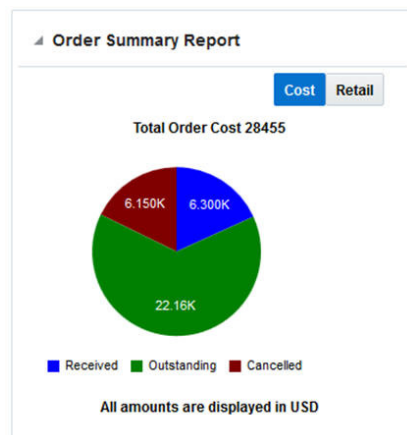
**Figure 2–40 Order Shipments Report**

Shipment	Received Date	Status
502	7/24/16*	Input
602	7/3/16	Received

\* indicates Estimated Arrival Date

## Order Summary Report

This report shows the total order cost and its breakup by received, outstanding and cancelled values. It displays the order summary information, either in terms of the associated cost or retail, based on the tab selected (cost/retail). This report can be seen on the Order Search screen and Can be used for taking decision regarding cancellation or date change of order when seen along with Order Shipments report.

**Figure 2–41 Order Summary Report**

## Parent/Diff Summary Report

This report shows the summary of order or transfer quantity by parent/diff contextually. Users can choose which diffs to use for aggregating. For pack items, if it contains items from different parent items, you can toggle through different parent items. This report is available on Order Details and Transfer Details window.

**Figure 2–42 Parent/Diff Summary Report**

Parent / Diff Summary

**Women's Satin Shorts**

Aggregate By: COLORS

Actions View [Icons] »

COLORS	Ordered Quantity
YS_GREEN	4.00
YS_BLUE	200.00
	204.00

Include Pack Components

---

---

## Merchandising BI Publisher Reports

This chapter describes the steps to view the Merchandising Business Intelligence (BI) Publisher reports by accessing Reports from the Tasks menu in the Oracle Retail Merchandising System (RMS) application.

1. Depending on the report, you can use prompts to select report Parameters.
  - Some prompts allow you to filter the report contents and limit the information in the report. For example, you can filter on Dept or Item to filter the content of the Pick List report.
  - Some reports require a parameter, such as a letter of credit ID.
  - Some reports require no parameters, and no prompts are displayed.
  - Select values as needed from the list for the prompts displayed.
2. Select the report output you may want to view.
  - HTML (default, Web page format)
  - PDF (Adobe Acrobat Portable Document Format)
  - RTF (Rich Text Format, used by Microsoft Word and other programs)
  - Excel (Microsoft Excel format)
  - PowerPoint (Microsoft PowerPoint format)
  - CSV (comma-separated values file)
  - Data (XML)
3. Click **View**. The report is displayed in Oracle BI Publisher.

(If you select another output format, you have the option to save the report to disk. You can also open the report with another program, such as Microsoft Excel).
4. Close the browser window when you are finish viewing, printing, or saving the report.

The Merchandising BI Publisher reports are as follows:

- Daily Purge Report
- Mass Item Change Rejection
- Cost Change Conflicts
- Franchise Item Catalog
- Orders
  - Order Details

- Open Orders
- Open to Buy Summary
- Order Redistribution
- Supplier Compliance Order Summary
- Inventory
  - Transfer Details
  - Open Stock Orders
  - Bill of Lading Manifest
  - Stock Order Pick List
  - Inbound Purchase Orders
  - Inventory Adjustments
  - Missing Stocktake Results
  - Stock Count Worksheet
  - Off Retail Sales
- Import Management
  - HTS Mass Update Impact
  - Letter of Credit Details
  - Letter of Credit Amendments
- Finance
  - Financial Transaction Data
  - Fixed Deal Transaction Data
  - Division Year End Valuation
  - Department Year End Valuation

## Daily Purge Report

A regularly scheduled batch program deletes records that you have marked for deletion. Some records may not be deleted if the system determines that the record is still in use in Merchandising. If an item is marked for deletion the dlyprg.pc program checks that the item was not put on order later in the day. If the relations are found to exist, a record is written to an error table (DAILY\_PURGE\_ERROR\_LOG).

## Viewing Daily Purge Report

To view the daily purge report:

1. From the Tasks menu, select **Reports > Daily Purge**. The Daily Purge Report window appears.



Figure 3–1 Daily Purge Report

Attempted To Delete	From	Reason Record Could Not Be Deleted
100000008	ALC_HEAD	[ITEM_EXIST_ALC]
100000008	ITEM_MASTER	Orders still exist for this item.
100000008	ITEM_MASTER	Inventory adjustment records exist for this item.
100000008	ITEM_MASTER	Stock on hand exists in some locations for this item.
123400080	ITEM_MASTER	Stock on hand exists in some locations for this item.
133150109	ITEM_MASTER	[CONCESSION_DATA]
135200106	ITEM_MASTER	This item is a part of pack
135200173	ITEM_MASTER	This item is a part of pack
135200173	ITEM_MASTER	Stock on hand exists in some locations for this item.
100000008	ORDLOC_EXP	Orders still exist for this item.
2107	STORE	Items still exist for this store.

End of Report

## Mass Item Change Rejection Report

You can enter a request in Merchandising to make the same change to multiple items. The Mass Item Change Rejection report lists those changes that are rejected by the system and why the request could not be completed.

### Viewing Mass Item Change Rejection Report

To view the mass item change rejection report:

1. From the Tasks menu, select **Reports > Mass Item Change Rejection**. The Mass Item Change Rejection Report window appears.

Figure 3–2 Mass Item Change Rejection Report

Change Type	Item	Description	Location Type	Location	Reason for Rejection
User-defined Attributes	100850088	Classic Oxford Shirt: Slim Fit			NO_REQUIRED_UIDA

End of Report

## Cost Change Conflicts Report

The Cost Change Conflicts report identifies any conflicting cost changes that are entered into the system.

## Viewing Cost Change Conflicts Report

To view the cost change conflicts report:

1. From the Tasks menu, select **Reports > Cost Change Conflicts**. The Cost Change Conflicts Report window appears.

**Figure 3–3 Cost Change Conflicts Report**

The screenshot shows the Oracle BI Publisher Enterprise interface. The report title is "Cost Overlap/Conflicts Report" for "ORACLE RETAIL". The report date is 17-Nov-16 and it is page 1 of 1. The report is titled "Report (CSTOVRPL)".

Cost Change:	20003	100200350						Active Date	Unit Cost
Item	Supplier Site	Loc Type	Location	Country ID	Bracket Value				
100200350	742682982			US		28-Dec-15	14.00		
Conflicting Cost Change	Item	Supplier Site	Loc Type	Location	Country ID	Bracket Value	Active Date	Unit Cost	
20004	100200350	742682982			US		28-Dec-15	11.00	
Cost Change:	35014	100900081 - loc-future cost						Active Date	Unit Cost
Item	Supplier Site	Loc Type	Location	Country ID	Bracket Value				
100900081	742682982	S	2	US		3-Jan-16	7.00		
100900081	742682982	S	110	US		3-Jan-16	7.00		
100900081	742682982	S	888	US		3-Jan-16	7.00		
100900081	742682982	S	1000	US		3-Jan-16	7.00		
100900081	742682982	S	1101	US		3-Jan-16	7.00		
100900081	742682982	S	1102	US		3-Jan-16	7.00		
100900081	742682982	S	1111	US		3-Jan-16	7.00		
100900081	742682982	S	1112	US		3-Jan-16	7.00		
100900081	742682982	S	8635	US		3-Jan-16	7.00		
100900081	742682982	S	341341	US		3-Jan-16	7.00		
100900081	742682982	S	3962568437	US		3-Jan-16	7.00		
100900081	742682982	S	5499661145	US		3-Jan-16	7.00		
100900081	742682982	S	5584325995	US		3-Jan-16	7.00		
100900081	742682982	S	5864162826	US		3-Jan-16	7.00		
100900081	742682982	S	7763982766	US		3-Jan-16	7.00		
100900081	742682982	S	7988329562	US		3-Jan-16	7.00		
100900081	742682982	S	8599537352	US		3-Jan-16	7.00		

## Franchise Item Catalog Report

The Franchise Item Catalog report lists the items available for sale to wholesale stores, showing the current cost and suggested retail for each item.

### Viewing Franchise Item Catalog Report

To view the franchise item catalog report:

1. From the Tasks menu, select **Reports > Franchise Item Catalog**. The Franchise Item Catalog Report window appears.

Figure 3–4 Franchise Item Catalog Report

The screenshot shows the Oracle BI Publisher Enterprise interface for the 'wfitcat' report. The report title is 'Item Catalog Report' for 'ORACLE RETAIL'. The report date is 18-Nov-16 and it is page 1 of 1. The report displays a table of item details for a specific store (1967) and division (3).

GrParent Item	Desc	Parent Item	Desc	Trans Item	Desc	Cost	Sug Retail
	OI Item 2		OI ITEM 2	1250000			
				04	OI ITEM 2	100.00	200.00
	OI Item 2		OI ITEM 2	1250000			
				04	OI ITEM 2	75.00	200.00

Additional report details include: Store: 1967, SB OI USD Fran Store, @MH2 3 OI Division, @MH3@ 3 OI Group, @MH4@ 3 OI dept, @MH5 31 Class A, @MH6@ 311 SClass 311A, and Item Parent: 3/31/312, 12465011.

## Orders Report

The Orders report are as follows:

- Order Details
- Open Orders
- Open to Buy Summary
- Order Redistribution
- Supplier Compliance Order Summary

## Order Details Report

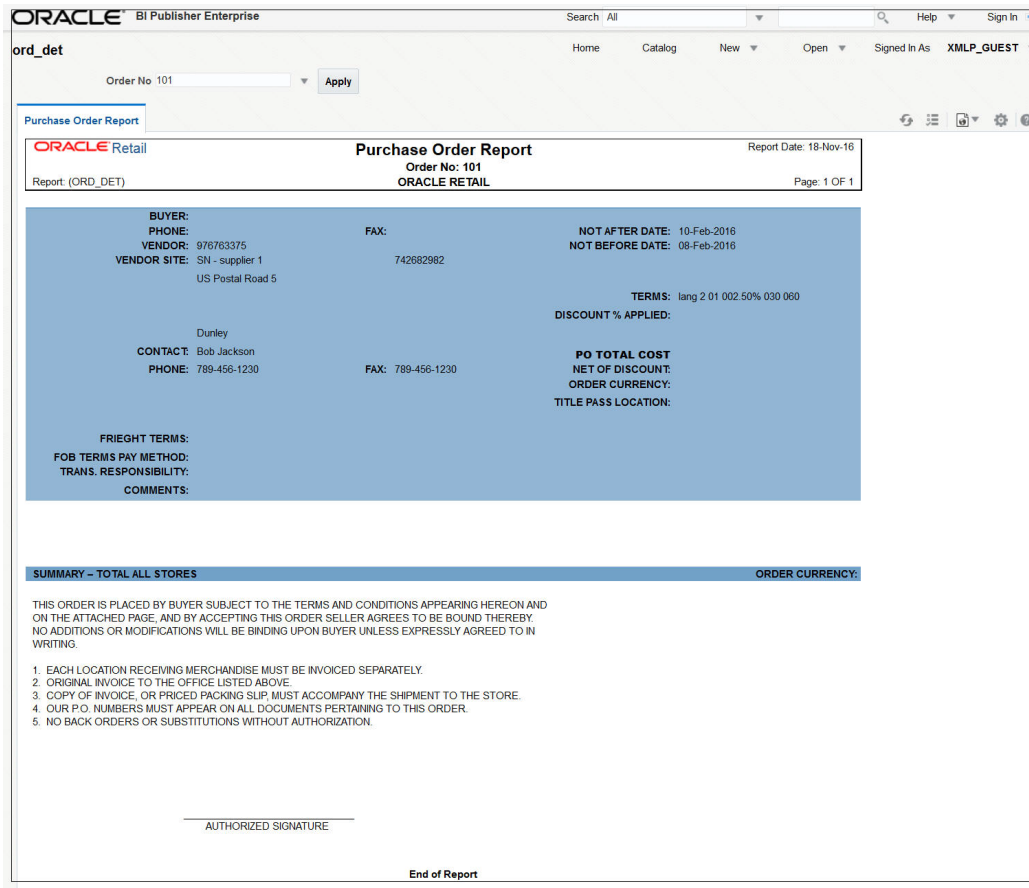
The Order Details report displays the details of a given purchase order.

## Viewing Order Details Report

To view the order details report:

1. From the Tasks menu, select **Reports > Orders > Order Details**. The Order Details Report window appears.

**Figure 3–5 Order Details Report**



## Open Orders Report

The Open Orders report shows details about purchase orders that are not fully received.

## Viewing Open Orders Report

To view the open orders report:

1. From the Tasks menu, select **Reports > Orders > Open Orders**. The Open Orders Report window appears.

Figure 3-6 Open Orders Report

Oracle BI Publisher Enterprise - Open PO Report

Report Date: 20-Nov-16

Page: 1 OF 1

PO#	Sup#	Sup Site#	Supplier Site Name	Not After	Item#	Item Desc	Qty Ordered	Open ASN	QTY	Unit Cost	Unit Retail	Total Cost	Total Retail
NOT BEFORE DATE: 1-Nov-16													
LOC: 912 Alloy Demo Store													
1839002	153	154	Bharti_Supplier	30-Nov-16	115550483	test catch weight	10	NO	10	100.00	166.67	1000.00	1666.70
											Order Totals	1000.00	1666.70
LOC: 100101 Do Not Use - Reg CO VWH for ReIM Automation													
1514002	5812374202	581237420	3	Do Not Use -	22-Dec-16	143950020	2	NO	2	8.50	14.17	17.00	28.34
SS for ReIM Automation - Default VAT(1000)													
	5812374202	581237420	3	Do Not Use -	22-Dec-16	143950038	4	NO	4	8.50	14.17	34.00	56.68
SS for ReIM Automation - Default VAT(1000)													
1519002	5812374202	581237420	3	Do Not Use -	22-Dec-16	143950020	2	NO	2	8.50	14.17	17.00	28.34
SS for ReIM Automation - Default VAT(1000)													

### Open to Buy Summary Report

The Open to Buy Summary report shows open-to-buy and related information by week for a selected department, class, or subclass for a selected time period.

### Viewing Open to Buy Summary Report

To view the open to buy summary report:

1. From the Tasks menu, select **Reports > Orders > Open to Buy Summary**. The Open to Buy Summary Report window appears.

Figure 3-7 Open to Buy Summary Report

Oracle BI Publisher Enterprise - Open to Buy Summary Report

Report Date: 20-Nov-16

Page: 1 OF 1

Dept: 5821 Class: All Subclass: All

Start Date (DD-MMM-YYYY): 01-Jan-2015 End Date (DD-MMM-YYYY): 06-Nov-2016

Report (OTB):

Buyer: ALLOY\_SMOKE Buyer

Week Ending:	Non Basic	Auto Replenishment	Buyer Replenishment	Summary
Week Ending: 26-May-2016				
Budget Purchases	0.00	0.00	0.00	0.00
Approved	400.00	0.00	0.00	400.00
OTB	-400.00	0.00	0.00	-400.00
Receipts	0.00	0.00	0.00	0.00
On Order	400.00	0.00	0.00	400.00
Cancelled				0.00
Week Ending: 04-Jun-2016				
Budget Purchases	0.00	0.00	0.00	0.00
Approved	1,448.05	0.00	0.00	1,448.05
OTB	-1,448.05	0.00	0.00	-1,448.05
Receipts	0.00	0.00	0.00	0.00
On Order	1,448.05	0.00	0.00	1,448.05
Cancelled				0.00

End of Report

## Order Redistribution Report

The Order Redistribution report shows open-to-buy and related information by week for a selected department, class, or subclass for a selected time period.

### Viewing Order Redistribution Report

To view the order distribution report:

1. From the Tasks menu, select **Reports > Orders > Order Redistribution**. The Order Redistribution Report window appears.

**Figure 3–8 Order Redistribution Report**

The screenshot shows the Oracle BI Publisher Enterprise interface. The main window displays the 'Order Redistribution Report' for 'Buyer: 7466 - ALLOY\_SMOKE Buyer'. The report is dated 20-Nov-16 and is page 1 of 1. The data is organized into three sections, each with a table of order information.

Order No.	Supplier	Supplier Name	Not Before Date	Not After Date	Currency
<b>Buyer: 7466 - ALLOY_SMOKE Buyer</b>					
@Mh4@: 4412 Common used department					
26703	976763375	SN - supplier 1	18-Jan-16	19-Jan-16	USD
26704	976763375	SN - supplier 1	18-Jan-16	19-Jan-16	USD
26801	976763375	SN - supplier 1	18-Jan-16	19-Jan-16	USD
27517	976763375	SN - supplier 1	23-Jan-16	28-Jan-16	USD
27509	976763375	SN - supplier 1	24-Jan-16	25-Jan-16	USD
<b>Buyer:</b>					
@Mh4@: 4412 Common used department					
27003	976763375	SN - supplier 1	18-Jan-16	18-Jan-16	USD
<b>@Mh4@:</b>					
539	5812375162	Oracle Retail US Supplier Site-SFO	8-Feb-16	8-Feb-16	USD
545	5812375162	Oracle Retail US Supplier Site-SFO	8-Feb-16	8-Feb-16	USD
546	5812375162	Oracle Retail US Supplier Site-SFO	8-Feb-16	8-Feb-16	USD
547	5812375162	Oracle Retail US Supplier Site-SFO	8-Feb-16	8-Feb-16	USD
548	5812375162	Oracle Retail US Supplier Site-SFO	8-Feb-16	8-Feb-16	USD

## Supplier Compliance Order Summary Report

The Supplier Compliance Order Summary report shows open-to-buy and related information by week for a selected department, class, or subclass for a selected time period.

### Viewing Supplier Compliance Order Summary Report

To view the supplier compliance order summary report:

1. From the Tasks menu, select **Reports > Orders > Supplier Compliance Order Summary**. The Supplier Compliance Order Summary Report window appears.

Figure 3–9 Supplier Compliance Order Summary Report

ORACLE BI Publisher Enterprise

ordsupp

Not Before/Not After Date: Not Before Date  
 Department: All  
 Supplier: All  
 Division: All  
 Class: All  
 Supplier Trait: All  
 Group: All  
 Subclass: All  
 Start Month (MMM-YYYY): Nov-2015  
 End Month (MMM-YYYY): Nov-2016

Supplier Compliance

ORACLE Retail  
 Report (ORDSUPCP)  
 Supplier Compliance Order Summary  
 ORACLE RETAIL  
 Report Date: 20-Nov-16  
 Page: 1 OF 1

Supplier:	22	Compliance %	Total Original Order (less buyer cancelled)	Total Received	Late Orders Recd	Total Outstanding	Late Outstanding	Vendor Cancelled
Month	Units	Cost	Units	Cost	GP	Units	Cost	GP
DEC-2015	-5	-4	103719	1257120	909447	17531	172384	122662
JAN-2016	-1668	598	1663	-288820	-515750	130	4900	4634
FEB-2016	6	18	8780	446545	460889	1000	112495	117468
MAR-2016	0	-2	48277	2850931	3395535	3375	185273	122809
APR-2016	-45	-87	52457	3544461	1035554	7400	382339	406579
MAY-2016	-9	-15	18351	993163	4505862	0	0	0
JUN-2016	225	187	153	-28009	-28000	0	0	0
AUG-2016	104	107	54581	2454430	8753008	56847	2614687	927939
SEP-2016	105	102	24400	5441481	1534771	25700	5564468	200544
NOV-2016	0	0	2500	87500	104950	0	0	0

Supplier:	51	Compliance %	Total Original Order (less buyer cancelled)	Total Received	Late Orders Recd	Total Outstanding	Late Outstanding	Vendor Cancelled
Month	Units	Cost	Units	Cost	GP	Units	Cost	GP
APR-2016	0	0	4000	40000	12320	0	0	0

## Inventory Report

The Inventory report are as follows:

- Transfer Details
- Open Stock Orders
- Bill of Lading Manifest
- Stock Order Pick List
- Inbound Purchase Orders
- Inventory Adjustments
- Missing Stocktake Results
- Stock Count Worksheet
- Off Retail Sales

## Transfer Details Report

The Transfer Details report displays the details the details of a given transfer.

## Viewing Transfer Details Report

To view the transfer details report:

1. From the Tasks menu, select **Reports > Inventory > Transfer Details**. The Transfer Details Report window appears.

Figure 3–10 Transfer Details Report

Oracle BI Publisher Enterprise interface showing the 'Stock Transfer Manifest No.' report. The report is for 'Transfer Number 2' and is dated 18-Nov-16. It shows details for a transfer from '9001 PT.Closed Company Store' to '111111 Bharti\_Store'. The total cost is 40.00 and the total sell is 66.66. The currency is USD. A table lists one item: 100951882 PT.II with a quantity of 2.00, unit of measure EA, and unit of transfer EA.

ITEM	ITEM DESCRIPTION	QTY	UOM	QTY UOT	UOT
100951882	PT.II	2.00	EA	2.00	EA

### Open Stock Orders Report

The Open Stock Orders report shows information about open transfers and allocations that have been shipped. Optionally, the report can include information about transfers and allocations that have been approved but not yet shipped.

### Viewing Open Stock Orders Report

To view the open stock orders report:

1. From the Tasks menu, select **Reports > Inventory > Open Stock Orders**. The Open Stock Orders Report window appears.

Figure 3–11 Open Stock Orders Report

Oracle BI Publisher Enterprise interface showing the 'Open Transfers and Allocations Report'. The report is dated 20-Nov-16 and shows data for two locations: 7001 FT.VW1 and 7002 FT.VW2. The first section shows item 10260056 PT.D# Parent Auto Gray with a quantity of 12. The second section shows item 115050075 PT Demo Item with a quantity of 20.

Item	Description	Distro Type	Shipped Future	Appr/Rel Date	Alloc #	RMS Distro #	Loc Type	From Loc	Unit Cost	Unit Retail	Tst/Alloc Qty	Ship Qty	Rec'd Qty	Cancel Qty	Outst Qty
10260056	PT.D# Parent Auto Gray	T	S	18-Jan-2016	3000024600	S	1101		40.00	66.67	12	12	0	0	12
Item Totals:															
SUBCLASS TOTALS:															
115050075	PT Demo Item	T	S	18-Jan-2016	3000024710	S	5765996424		2.2190	4.0579	20	20	0	0	20
Item Totals:															
SUBCLASS TOTALS:															

### Bill of Lading Manifest Report

The Bill of Lading Manifest report displays relevant information for each item on a bill of lading, such as the quantity, unit cost, and unit retail price for each item.

### Viewing Bill of Lading Manifest Report

To view the bill of lading manifest report:



1. From the Tasks menu, select **Reports > Inventory > Bill of Lading Manifest**. The Bill of Lading Manifest Report window appears.

**Figure 3–12 Bill of Lading Manifest Report**

ORACLE BI Publisher Enterprise

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bolm Location 11111 Ship Date (DD-MMM-YYYY): All BOL No. 10000235002 Apply

Bill of Lading Manifest... Report Date: 29-Nov-16 Page: 1 of 1

ORACLE Retail Bill of Lading Manifest Report ORACLE RETAIL

FROM: 11111 TO: 1001 BOL#: 100000235002 SHIP DATE: 25-Nov-2016 CURRENCY: USD

Dept	Distro Type	RMS Distro #	Item	Item Description	Qty Shipped	Unit Cost	Unit Retail	Total Cost	Total Retail
3754	T	300004601	100750001	Mahogany Bar Stool	5	50.00	100.00	250.00	500.00

End of Report

## Stock Order Pick List Report

The Stock Order Pick List report shows items and quantities to be picked in the specified warehouse for outbound transfers and allocations.

## Viewing Stock Order Pick List Report

To view the stock order pick list report:

1. From the Tasks menu, select **Reports > Inventory > Stock Order Pick List**. The Stock Order Pick List Report window appears.

**Figure 3–13 Stock Order Pick List Report**

ORACLE BI Publisher Enterprise

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opi Warehouse 222 - SB's warehouse Start Date (DD-MMM-YYYY): 29-Nov-2016 End Date (DD-MMM-YYYY): 02-Dec-2016

Order All Allocation 1000010001 Dept All

Class All Subclass All Item 100850504

To Loc All Loc List All Apply

Pick List Report Report Date: 29-Nov-16 Page: 1 OF 1

ORACLE Retail Pick List Report ORACLE RETAIL

Dept: 22 Item: 100850504 Dress Shirt - Slim fit White - Medium Class: 22 Pack Size: 10 UOP: EA

Distro Type	RMS Distro #	To Loc Name	To Loc Type / #	Pick Qty	Picked
A	1000010001	SB's Store	S2000	10	

ITEM TOTAL: 10

End of Report

## Inbound Purchase Orders Report

The Inbound Purchase Orders report shows details about inbound purchase order shipments for a specified time range and location. The warehouse can use this report along with the Open PO report to aid in creating schedules.

### Viewing Inbound Purchase Orders Report

To view the inbound purchase orders report:

1. From the Tasks menu, select **Reports > Inventory > Inbound Purchase Orders**. The Inbound Purchase Orders Report window appears.

**Figure 3–14 Inbound Purchase Orders Report**

Ship Date	Supplier	Item	Item Description	PO#	ASN	Qty Shipped	Unit Retail
25-Dec-2015	5812371805	103700085	Test Item Malar 2	8110	8110_01	10	33.33
25-Dec-2015	5812371805	103700085	Test Item Malar 2	8305	8305_01	4	33.33
27-Dec-2015	153	108550127	test	16101	vw	60	333.33
02-Jan-2016	5812374409	111350003	Tst Item Mutlu	20601	12345	120	216.67

End of Report

## Inventory Adjustments Report

The Inventory Adjustments report displays items that exceed the unit, cost, or retail stocktake variance system settings.

### Viewing Inventory Adjustment Report

To view the inventory adjustments report:

1. From the Tasks menu, select **Reports > Inventory > Inventory Adjustments**. The Inventory Adjustments Report window appears.

Figure 3–15 Inventory Adjustments Report

Loc Type	Loc #	Loc Desc	Item	Item Desc	Prev Qty	Adj Qty	Adj Reason	Adj Date	Userid
S	2	SB's Store of Peace	103100215	Content Item - Carrot Juice	0	5	(+) due to item transfer	13-Feb-2016	rms_admin
			100850491	Dress Shirt - slim fit Auto Black Auto Medium	0	50	(+) due to inventory conversion	25-Dec-2015	RMS_ADMIN
			100850539	Dress Shirt - slim fit Auto Navy Auto Large	0	100	(+) due to inventory conversion	21-Dec-2015	RMS_ADMIN
			100850539	Dress Shirt - slim fit Auto Navy Auto Large	0	12	(+) due to inventory conversion	25-Dec-2015	RMS_ADMIN
			100850547	Dress Shirt - slim fit Auto White Auto Large	0	100	(+) due to inventory conversion	25-Dec-2015	RMS_ADMIN
			100850555	Dress Shirt - slim fit Auto White Auto Large	0	100	(+) due to inventory conversion	25-Dec-2015	RMS_ADMIN
			100850555	Dress Shirt - slim fit Auto White Auto Large	0	7	(+) due to inventory conversion	25-Dec-2015	RMS_ADMIN
			100850555	Dress Shirt - slim fit Auto White Auto Large	0	15	(+) due to inventory conversion	25-Dec-2015	RMS_ADMIN
S	22	SB store of prosperity#	100850555	Dress Shirt - slim fit Auto White Auto Large	0	6	(+) due to inventory conversion	25-Dec-2015	RMS_ADMIN
			100850555	Dress Shirt - slim fit Auto White Auto Large	0	100	(+) due to outbound audit	25-Dec-2015	RMS_ADMIN
			100850555	Dress Shirt - slim fit Auto White Auto Large	0	10	(+) due to inventory conversion	26-Dec-2015	RMS_ADMIN
			114550019	PFR TV Basic Item	0	100	(+) due to inventory conversion	18-Jan-2016	RMS_ADMIN
			120050011	UOP - case	0	1000	(+) due to inventory conversion	15-May-2016	rms_admin
			109700457	Vizio Boom Box Auto	0	500	(+) due to general	23-Jan-2016	rms_admin

## Missing Stocktake Results Report

The Missing Stocktake Results report identifies the locations where a stock count is scheduled for the current week but for which stock count data has not yet been entered into the system.

## Viewing Missing Stocktake Results Report

To view the missing stocktake results report:

1. From the Tasks menu, select **Reports > Inventory > Missing Stocktake Results**. The Missing Stocktake Results Report window appears.

Figure 3–16 Missing Stocktake Results Report

Physical Location	Location	@Mh4@	@Mh5@	@Mh6@	Stock Number	Count Date	Stock Count Description
1111 Bharti Regression Testing Store		1	1	1	970001	10-May-2016	B_stock_count_loc1111
1111 Bharti Regression Testing Store		1	1	2	970001	10-May-2016	B_stock_count_loc1111
1111 Bharti Regression Testing Store		1	1	3	970001	10-May-2016	B_stock_count_loc1111
1111 Bharti Regression Testing Store		1	2	1	970001	10-May-2016	B_stock_count_loc1111
1111 Bharti Regression Testing Store		1	2	2	970001	10-May-2016	B_stock_count_loc1111
1002		22	22	22	550001	01-May-2016	ds_external_finisher_test
101		22	22	22	550001	01-May-2016	ds_external_finisher_test
1042		22	22	22	550001	01-May-2016	ds_external_finisher_test
1055		22	22	22	550001	01-May-2016	ds_external_finisher_test
1070		22	22	22	550001	01-May-2016	ds_external_finisher_test
1089		22	22	22	550001	01-May-2016	ds_external_finisher_test

## Stock Count Worksheet Report

The Stock Count Worksheet report lists the items that are to be counted at a location on a specified date. You can enter the results of the physical count next to each item on the worksheet.

### Viewing Stock Count Worksheet Report

To view the stock count worksheet report:

1. From the Tasks menu, select **Reports > Inventory > Stock Count Worksheet**. The Stock Count Worksheet Report window appears.

**Figure 3–17 Stock Count Worksheet Report**

Item Description	Item	Stock Count
NCL Shirts	126000204	
SCL Shirts	126000305	
OTTO Shirts	126000583	
Ruvy Shirts	126000591	
SCL Shirts	126000604	
SDC Shirts	126200500	
John Players	126250021	
Gwailor Suits-Blue	126350401	
Gwailor Suits-White	126350410	
JohnPlayers-SP	127000041	
Louis Philippe	127500379	
SCS Shirts	127500395	
SP SCS Shirts	127500416	
Van Sport	127960071	
Van Sport Shirt	127950989	
Zero Shirts	128100027	
Nero Shirts	128100043	
Derby T-Shirt	128150163	
SVD Shirts	128150294	
Roovy Jeans	132300005	
GH Jeans-Black	126250478	
GH Jeans-Blue	126250489	
CP Item	127050056	
Repl Item	127050224	
Derby	127050267	
ALLEN SOLLTY	127500029	

## Off Retail Sales Report

The Off Retail Sales report lists the items that are sold at an unexpected retail price. The report provides the date, type of discount, expected retail price, and the retail price actually charged at the point of sale.

### Viewing Off Retail Sales Report

To view the off retail sales report:

1. From the Tasks menu, select **Reports > Inventory > Off Retail Sales**. The Off Retail Sales Report window appears.

Figure 3–18 Off Retail Sales Report

Date	Discount	Tran Type	@MH4@	Item	Item Desc	Qty	POS	Selling UOM	Expected Retail
05-Jan-2016	Off Retail	S	9678	118700580	Parent Inv By WH:YS: YELLOW:YS: Short:YS: Grunge:YS: LARGE	27	18.34	EA	27.00
13-Jan-2016	Off Retail	S	9678	118700580	Parent Inv By WH:YS: YELLOW:YS: Short:YS: Grunge:YS: LARGE	53	18.34	EA	27.00
19-Jan-2016	Off Retail	S	9678	118700580	Parent Inv By WH:YS: YELLOW:YS: Short:YS: Grunge:YS: LARGE	213	24.59	EA	27.00
27-Jan-2016	Off Retail	S	9678	118700580	Parent Inv By WH:YS: YELLOW:YS: Short:YS: Grunge:YS: LARGE	103	20.76	EA	27.00
29-Dec-2015	Off Retail	S	9678	118700580	Parent Inv By WH:YS: YELLOW:YS: Short:YS: Grunge:YS: LARGE	113	28.66	EA	27.00
20-Jan-2016	Off Retail	S	1332	126250574	Parent item for Inv by WH:YS: RED:YS: Short	113	3,922.46	EA	16.67
27-Jan-2016	Off Retail	S	1332	126250574	Parent item for Inv by WH:YS: RED:YS: Short	27	2,056.38	EA	16.67
03-Feb-2016	Off Retail	S	1332	126250574	Parent item for Inv by WH:YS: RED:YS: Short	53	1,263.62	EA	16.67

## Import Management Report

The Import Management report are as follows:

- HTS Mass Update Impact
- Letter of Credit Details
- Letter of Credit Amendments

## HTS Mass Update Impact Report

The HTS Mass Update Impact report lists the items and purchase order /items that were affected by a change in the harmonized tariff schedule.

## Viewing HTS Mass Update Impact Report

To view the HTS mass update impact report:

1. From the Tasks menu, select **Reports > Import Management > HTS Mass Update Impact**. The HTS Mass Update Impact Report window appears.

**Figure 3–19 HTS Mass Update Impact Report**

Order No	Unappr. Ind	Item	Description	HTS	Effective Date: From	Effective Date: To	Import Country	Date/Time
101284541		101284541	181 FP defect 15977997	1105	11-Dec-2010	08-Sep-2019	US	16-Oct-2013 05:39
101312919		101312919	test_hts	1105	11-Dec-2010	08-Sep-2019	US	18-Oct-2013 12:44
101284541		101284541	181 FP defect 15977997	1105	11-Dec-2010	08-Sep-2019	US	17-Oct-2013 11:31
101285543		101285543	test_hts	1105	11-Dec-2010	08-Sep-2019	US	17-Oct-2013 11:31
101287573		101287573	test_hts	1105	11-Dec-2010	08-Sep-2019	US	17-Oct-2013 11:31
101307597		101307597	test_hts 181 PB	1105	11-Dec-2010	08-Sep-2019	US	17-Oct-2013 11:31
101305671		101305671	181 PB Test 15977997 FP	1105	11-Dec-2010	08-Sep-2019	US	17-Oct-2013 11:31
101284541		101284541	181 FP defect 15977997	1105	11-Dec-2010	08-Sep-2019	US	18-Oct-2013 12:05
101285543		101285543	test_hts	1105	11-Dec-2010	08-Sep-2019	US	18-Oct-2013 12:05
101287573		101287573	test_hts	1105	11-Dec-2010	08-Sep-2019	US	18-Oct-2013 12:05
101307597		101307597	test_hts 181 PB	1105	11-Dec-2010	08-Sep-2019	US	18-Oct-2013 12:05
101305671		101305671	181 PB Test 15977997 FP	1105	11-Dec-2010	08-Sep-2019	US	18-Oct-2013 12:05
101284541		101284541	181 FP defect 15977997	1105	11-Dec-2010	08-Sep-2019	US	16-Oct-2013 05:55
101285543		101285543	test_hts	1105	11-Dec-2010	08-Sep-2019	US	16-Oct-2013 05:55
101287573		101287573	test_hts	1105	11-Dec-2010	08-Sep-2019	US	16-Oct-2013 05:55
101284541		101284541	181 FP defect 15977997	1105	11-Dec-2010	08-Sep-2019	US	17-Oct-2013 11:57
101285543		101285543	test_hts	1105	11-Dec-2010	08-Sep-2019	US	17-Oct-2013 11:57
101287573		101287573	test_hts	1105	11-Dec-2010	08-Sep-2019	US	17-Oct-2013 11:57

## Letter of Credit Details Report

The Letter of Credit Details report displays the details of a given letter of credit.

## Viewing Letter of Credit Details Report

To view the letter of credit details report:

1. From the Tasks menu, select **Reports > Import Management > Letter of Credit Details**. The Letter of Credit Details Report window appears.

**Figure 3–20 Letter of Credit Details Report**

Order No.	Item	Description	Origin Country	Cost()	Qty(UOM)	Earliest	Latest
3901	100450041	DESC	IN	10.00	100.00(EA)	21-Dec-2015	20-Jan-2016
4201	100450041	DESC	IN	10.00	100.00(EA)	21-Dec-2015	20-Jan-2016

## Letter of Credit Amendments Report

The Letter of Credit Amendments report displays the details of amendments made to a given letter of credit.

## Viewing Letter of Credit Amendments Report

To view the letter of credit amendments report:

1. From the Tasks menu, select **Reports > Import Management > Letter of Credit Amendments**. The Letter of Credit Amendments Report window appears.

**Figure 3–21 Letter of Credit Amendments**

Amend No.	Order No.	Item	Original	New	Effect	Amendment Text
1			02	01		Place of expiry-from Advising Bank to Issuing Bank.
1			Y	N		Has been made Non-Transhippable
1			Y	649		Document added-"Item Commercial Invoice".
1			Y	N		Does not permit partial shipments.
1			Y	N		Has been made Non-Transferable.
1			Y	N		Has been made Non-Transhippable.
2			02	03		Place of expiry-from Advising Bank to Miami.
3			N	934		Document added-"Item Commercial Invoice".
			N	Y		Permits partial shipments.
			N	Y		Has been made Transferable.
			N	Y		Has been made Transhippable.
			P	A		Presentation terms-from By Payment to By Acceptance.
			10	20		Documents must be presented no later than 20 days(s) from the date of issuance of bills of lading (or other shipping documents), but prior to the expiration date of this letter of credit.
			670	120000	119,330.00	Net Amount-from 670 to 120000 , resulting effect is 119330 (USD).
			03	05		Place of expiry-from Miami to Los Angeles.
			29-FEB-16	01-JUN-16		Expiration Date-from 29-FEB-16 to 01-JUN-16.

## Finance Report

The Finance report are as follows:

- Financial Transaction Data
- Fixed Deal Transaction Data
- Department Year End Valuation

## Financial Transaction Data Report

The Financial Transactional Data report shows the transaction history of the accounting entry detail by item and location.

## Viewing Financial Transaction Data Report

To view the financial transaction data report:

1. From the Tasks menu, select **Reports > Finance > Financial Transaction Data**. The Financial Transaction Data Report window appears.

**Figure 3–22 Financial Transaction Data Report**

Post Date	Tran Date	Item	Location	Loc Name	Units	Tran Code	Tran Desc	Adj Type	Ref 1	Ref 2	GL Ref	Curr	Retail	Cost	
21-Dec-2015	21-Dec-2015	100450009	2221	Virtual WH of Peace	-10	20	Purchases	U	601	5301		USD	-177.50	-206.71	
													Totals	-177.50	-206.71

### Fixed Deal Transaction Data Report

The Fixed Deal Transaction Data report shows the fixed deal data for accounting entry by deal and supplier.

### Viewing Fixed Deal Transaction Data Report

To view the fixed deal transaction data report:

1. From the Tasks menu, select **Reports > Finance > Fixed Deal Transaction Data**. The Fixed Transaction Data Report window appears.

**Figure 3–23 Fixed Deal Transaction Data Report**

Deal #	Deal Description	Supplier	Supplier Desc	Dept	Class	Subclass	Loc	Loc Desc	Contrib Ratio	Collect Date	Currency	Amount
250001	test hello	976763375	SN - supplier	5821	6484	7192	1101	Alloy store 2 test123	2	27-Dec-2015	USD	100.00

### Division Year End Valuation Report

The Division Year End Valuation Report shows the inventory valuation for a fiscal year at the location and division level.

### Viewing Division Year End Valuation Report

To view the division year end valuation report:



1. From the Tasks menu, select **Reports > Finance > Division Year End Valuation**. The Division Year End Valuation Report window appears.

**Figure 3–24 Division Year End Valuation Report**

Fiscal Year	Location	Location Name	Division Number	Division Name	Inventory Value
2013	90	Fran store- loc = US	1	F Release Division 1	
2013	3333	Franchise stock holding	1	F Release Division 1	
2013	3344	Stock holding CO store	2	F Release Division 2	
2013	5437	F Store T	1	F Release Division 1	
2013	5671	F store T	1	F Release Division 1	
2013	5674	F Store T	1	F Release Division 1	
2013	10001	F-Release wh 10001	1	F Release Division 1	
2013	10001	F-Release wh 10001	2	F Release Division 2	
2013	10003	F-release wh 10003	1	F Release Division 1	
2013	10101	E2E San Francisco Store	1	F Release Division 1	
2013	12001	Trendy virtual warehouse	1	F Release Division 1	

## Department Year End Valuation Report

The Department Year End Valuation report shows a fiscal year end summary of inventory value by location and department.

## Viewing Department Year End Valuation Report

To view the department year end valuation report:

1. From the Tasks menu, select **Reports > Finance > Department Year End Valuation**. The Department Year End Valuation Report window appears.

**Figure 3–25 Department Year End Valuation Report**

Fiscal Year	Location	Location Name	Department	Department Name	Inventory Value
2013	90	Fran store- loc = US	100	E2E Cost Dept	
2013	3333	Franchise stock holding	100	E2E Cost Dept	
2013	3344	Stock holding CO store	10	Dept	
2013	5437	F Store T	100	E2E Cost Dept	
2013	5671	F store T	100	E2E Cost Dept	
2013	5674	F Store T	100	E2E Cost Dept	
2013	10001	F-Release wh 10001	10	Dept	
2013	10001	F-Release wh 10001	100	E2E Cost Dept	
2013	10001	F-Release wh 10001	101	F Release Dept 101(Retail Based)	
2013	10001	F-Release wh 10001	201	F Release Dept 201(Retail Based)	
2013	10003	F-release wh 10003	100	E2E Cost Dept	
2013	10101	E2E San Francisco Store	100	E2E Cost Dept	
2013	12001	Trendy virtual warehouse	100	E2E Cost Dept	
2013	12345	Company store	100	E2E Cost Dept	

