## Oracle® Hospitality Cruise Shipboard Property Management System POS Discount Handling



Release 20.1 F33504–01 September 2020

ORACLE

Oracle Hospitality Cruise Shipboard Property Management System POS Discount Handling, Release 20.1

F33504-01

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### Preface

This guide explains the feature, Point-of-Sale (POS) Discounts, used in the Oracle Hospitality Cruise Shipboard Property Management System (SPMS). It uses the Advanced MICROS Interface to handle the loyalty discount program.

A discount is applied automatically when the discount level is set up. The guest check will display the net payable amount when a discount is applied at the MICROS outlet.

#### Audience

This document is intended for application specialists and users of Oracle Hospitality Cruise Shipboard Property Management System.

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#### https://support.oracle.com

When contacting Customer Support, please provide the following:

- Product version and program/module name
- · Functional and technical description of the problem (include business impact)
- Detailed step-by-step instructions to re-create
- Exact error message received and any associated log files
- Screen shots of each step you take

#### **Documentation**

Oracle Hospitality product documentation is available on the Oracle Help Center at http://docs.oracle.com/en/industries/hospitality/cruise.html.

#### **Revision History**

#### Table 1 Revision History

Date	Description of Change
September 2020	Initial publication



## 1 MICROS POS Discount Setup

For the discount to work in Oracle MICROS POS, an additional setting at the MICROS Enterprise Management Console (EMC) is required. The below sections describe the requirement for each of the modules. Discount Record Setup.

- 1. Log in to MICROS EMC module and go to the Configurator menu.
- 2. Select **Discounts** from the **System Information** section.
- 3. Select a discount record that you want to a POS discount to apply automatically on a guest check.
- 4. Under the **Option** column, click the **Ellipsis** (...) button to open the **Discount Type Definition** window.
- 5. Select each check box as needed.

# 4	Name	Tax Class		Options	Iten	nizers	Outpu
1	* OPEN % DISC *	0 - None	<	C0A180	FC00	4	EO
2	OPEN % FOOD DISC	3 - Tax 12.5%	🔺	808000	··· FF00	🔺	EO
3	OPEN % BEV ALC	🛗 Discount Type Del	in itinan	ą			<b>E</b> 0
4	OPEN % BEV NON	B Discounc Type Dei	inicion				EO
5	OPEN % MISC DISC	Filter					EO
6	ITEM DISC						EO
10	* OPEN \$ DISC *		ontout Cr	maitine Hole			00
11	OPEN \$ FOOD DISC		Unitext 36	ansiuve neip			EO
12	OPEN \$ BEV ALC						EO
13	OPEN \$ BEV NON	✓ 1 - ON = Open; OFF ✓ 2 - ON = Amount; O					EO
14	OPEN \$ MISC DISC	2 Context Amount C		centage			EO
15	* 10% DISCOUNT *	4 - Employee Meal					00
16	50% FOOD DISC	5 Reference Entry	Required	ł			EO
17	10% BEV ALC DISC	🗌 🗌 6 - Validation Requi					EO
18	10% BEV NON DISC		7 - Discount 100% Up to Amount     8 - If No Amount is Entered, Use the Full Discountable Amount				EO
19	10% MISC DISC					t I	EO
20	5% TOBACCO DISC	····· 9 - Reset Itemizer(s) □ 10 - Tender Requir		for Subtotal Dia	o unto)		EO
21	15% DISCOUNT						EO
22	30% DISCOUNT	12 · Check for Valid					EO
23	10% RETAIL DISC	🔲 13 - Treat Percenta	ige Disco	unt As An Amou	unt Discount Wher	n Calcul	EO
25	* 20% DISCOUNT *	🗌 🗌 14 - Do Not Allow S			eat Filter is Active		00
26	20% FOOD DISC	🗌 15 - Strvate Garchy					EO
27	20% BEV ALC DISC	I6 - Allocate Subto		unt as an Item D	iscount		EO
28	20% BEV NON DISC	IT - Item is Shareat IT - Item is Shareat IT - Item is Shareat		at Applica to Co	hadulad Employee	n Only	EO
29	20% MISC DISC	10 · Employee Mea	a Discou	ni. Applies to 50	neuuleu Employee	s only	EO
30	20% BP DISC	20 - Reserved					EO
31	25% MISC DISC	🔲 21 - Order Type Ma	skable Di	iscount			EO
32	15% MISC DISC						EO
35	*50% DISCOUNT*						EO
36	50% FOOD DISC						EO
37	50% BEV ALC DISC				I		EO
38	50% BEV NON ALC		OK	× .	Cancel		EO
39	50% MISC DISC					1	EO

Figure 1-1 MICROS EMC Discount Record Setup



- 1 ON = Open OFF (Selected)
- 2 ON = Amount OFF (Selected)
- 3 This is an Item Discount (Deselect)
- 6. Click **OK** to save.
- 7. Launch the **Administration** module.
- 8. Go to the Administration, POS Discount, POS Discount Rate (Advance) setup window.
- Expand the Discount Rate, select a revenue center and a MICROS Discount Record (Only Open Amount Subtotal Discount) from the drop-down list to link a discount record.
- **10.** Click **Apply** to save.

### Setting Up POS Discount Key

In order to view the discount level entitlement and to automatically apply the discount on the guest check, a new payment key is needed at the POS workstation. This is created on the MICROS PCWS Payment window.

knu 9 Vednesday, Desembor (1976)	nel   Configurato	e   Interfaces   Device Tabl	Menu Item Mainten	ance   Employee	Maintenance   Interfaces	Discounts   Dis	counts   Disc	ounts   Discounts	Tender M	edia Touchad	reen Design
IODULES	Number	10.4		× 🖪 🖨							
Configurator Audit Trail NetVupoint	Name	PAYMENT SCN		1		1	E	-		Î	ĥ
STEM	Filter By:	3 - All Keys		ASH	CREDIT CARD			POS Discount	VOID	PREVIOUS S	CANCEL TR
Control Panel Workstation	Key Definition	7.000		san -	CHEDIT CHED	OFFERE	ATRACTO (	ruspitoda	1 1010	THE HOUS S	Conce in
Software Key CC Table		POS Discount								1	
EDIT CARD	Legend Sizer	and the second									
Create Edit	Key Type: Key Number:		CORPCA	IND HOTEL	CITYLEDGER	LRoom	Charge	DISCO	UNT	ENTER -90	CLEAR 4
Report	Alpha										
Transfer	Preset MLvt	0 - None	a			1		1		1	
	10110000000	0 - None		Ent	DRS eCash	Credit C	ardAuth	7	8	9	EXEMPT SV
	Color:	0 - No Color Defined	3								
		0 - None	3					1		1	1
	Icon Placement:	0 - Not shown	3	Manual	CCLookup	CCF			5	6	PRINT
	Next Screen;	0 - None 💌 🖻	e.an	A PERSONAL PROPERTY AND A PERSON AND A PERS	CC LOOKUP	ccn	haitze		9		Phint
			SVP	Manual	Bonus Manual	Det	ink	1	2	3	STORE
										1	

Figure 1-2 MICROS EMC Payment SCN Window

- 1. Log in to MICROS EMC module and go to the Configurator menu.
- 2. From the Touchscreens and Keyboard section, select a Workstations Design.
- 3. Double-click the Payment SCN to open the Touchscreen Design window.
- 4. Enter a new key '**POS Discount**' on the **Payment** window and enter all the required details.
- 5. The Key **Type** must be set to "21 SIM 1 Inquiry", and enter the respective inquiry type using the below INQ number.



- INQ 22: Loyalty Discount Net Off Manual Discount (Discount by itemizer)
- **INQ 23:** Advance Loyalty Discount Net Off Manual Discount
- INQ 24: Loyalty Discount (Discount by itemizer)
- INQ 25: Advance Loyalty Discount

You can create four discount keys and assign them to a different discount handling.

6. Click **OK** to save.

### **Discount Itemizer Setting (PCWS)**

If you have a debit department code set up in the Administration module, you need to enable the POS Discount function and configure the discount itemizer for every MICROS Discount record in the ISL Setup.

- 1. Log in to MICROS SERver
- 2. Go to \\Micros\LES\POS\9700\etc folder.

Figure 1-3 SPMS ISL Setup Window

63		ISL Setup		-	x
Home					_
Ø 1	F 🥽 第 [	- 0			
System Revenu Parameter Parar	e Center Tender Discount Di	iscount Convert Macro Parameter File	Exit		
	Main Menu				
			<b>•</b>		
	OR				
	HOS	PITALI	ТҮ		
			••		

- 3. Run ISLSetup.exe.
- 4. Click the **Discount** icon on the ribbon bar to open the Discount Maintenance window.



- 5. Select a discount record that has **POS Discount** set up in the Administration module, **POS Discount Rate/POS Discount Rate (Advance)** setup.
- 6. Enter the **Discount Itemizer number** of the Revenue Center sub-department code (debit) in the **Discount Itemizer Settings** field.

Disc	count Maintenance	- = x
Parameter Parameter Media Discount Maintenance ×	Aain Menu	Save Undo Close Discount Maintenance
1 OPEN ♦ DISCOUNT         2 OPEN Amount DISC         3 DISCOUNT         4 20% CREW DISC.         5 DISCOUNT %         6 50% DISCOUNT         7 10% DISCOUNT         8 15% DISCOUNT         9 20% DISCOUNT	Checked Item mean alread Show sales itemizer from this revenuce cente : Itemizer 1 to 16, 17-32 Sales Itemizer 1 to 1 Discount Itemizer Setting 2 V F V F F F F F F F F F F F F F F	

Figure 1-4 ISL Discount Itemizer Setting

- 7. Select the applicable **Itemizer** checkebox and click **Save**.
- 8. Click Close to exit the ISL Setup.

### **MICROS ISL Script**

You must have the appropriate ISL Script on the MICROS Server for the POS Discount Handling to work. Below is the script version compatible with SPMS.

#### Table 1-1 MICROS ISL Script

SPMS Product Version	MICROS ISL Script Version
8.0.x	1.30t



## 2 POS Discount Setup

There are two methods to set up the POS discount:

- A Basic Setup with discount applicable to MICROS discount itemizer level.
- An Advance Setup with discount applicable to MICROS major group, family group, and menu item level.

You can choose to set up one or both methods to provide for different type of discounts. To configure the discounts, go to the **Administration module**, **POS Discount**.

### Setting Up MICROS Server Connection

You must establish a connection with the MICROS Server before you can retrieve any of the data. The MICROS Database id (SID) needs to be in the **tnsname.ora** before you set up the connection in SPMS.

13	Database Pa	arameters Setup		×
MMSystem Maintenance Medical Micros Detail Mobile Muster Not Specified PCADR Package Passenger Info	Quick Search     Group/Name:     Parameter Details     Enabled:     Version:		Search	Reset
Passenger info Passengers Payroll Payroll GL EOM Personal Itin Portuguese Tax Posting Departments	Version: Access: Value Data Type: Value: Description:	1		• • • • • • • • • • • • • • • • • • •
Promo     Dashboard Auto Refresh Minutes     TrV Server Path     Kosk Picture Display Time     Micros Server Name     Micros Server Type     Micros User Name     Micros User Password	Comments:			~

- 1. Login to the Administration module, System Setup, Database Parameters Setup.
- 2. In the Database Parameters Setup window, expand the **Promo** group.
- 3. Enter these values in their respective parameter field:
  - MICROS Server Name: Database Net Service name
  - MICROS Server TYpe: Set value to '0' for Oracle Server
  - MICROS User Name: Database username
  - MICROS Password: Database password



- 4. The system prompts an error "*MICROS Server is offline, MICROS setup will be disabled*" when the parameter is entered incorrectly.
- 5. Log in to Management module and select the Options, General tab.
- 6. Select "Enable Access to MICROS Database in Management".
- 7. Click Apply to save.

General	Colors	Hardware	Video Parameters	Document Scanner	Field Definition	Support	Boardcard Printe
Default to Dep     Use Separate     Enable Access		/ Invoice screen card printing and er in Management (If		Charge Type :	Node & Control		
					ОК	Cancel	Apply

### **POS Discount Level Setup**

🧼 POS Discount Level Setup	
All POS Discount Level	POS Discount Level
S ONE STAR     S TWO STAR     S THREE STAR     S FOUR STAR     S FIVE STAR     S FIVE STAR     F FIRST TIMER	Description: LV1 Disc Template 1-10% Comments:
LV1 Disc Template 1-10%     K Add New     K Remove	×
	Common Access Area
	OK Cancel Apply

Figure 2-1 POS Discount Level Setup

- 1. From the Administration, POS Discount menu, select POS Discount Level Setup.
- 2. In POS Discount Level Setup window, right-click and select Add New
- 3. In the **Description** field, enter a code and the description and comments, if any.
- 4. Click Apply to save and OK to exit.
- 5. Repeat the above steps to enter more discounts.



### **POS Discount Rate Setup**

The POS Discount Rate Setup is the basic setup and is only applicable to the MICROS Discount Itemizer Level. The setup requires a connection to the MICROS Server. Before setting up the Discount Rate, you must configure the settings as shown below. For more information, see Setting Up Micros Server Connection

POS Discount Rate Setup			- 0 🔀
Clear Save Undo			
□ □ Disc Template 1 - 10% - \$ 500 - \$ 501 - \$ 503	Micros Discount Record (Only Ope		eck (0-No Limit) 0 Subtotal Discount)
- 505	17		<u>•</u>
	Discount Rate		
- 🗟 516	Discount Itemizer 1 Percentage	10	Assign Rate To All
	Discount Itemizer 2 Percentage	10	
	Discount Itemizer 3 Percentage	10	
- 🗟 553	Discount Itemizer 4 Percentage	10	
- 600	Discount Itemizer 5 Percentage	10	
	Discount Itemizer 6 Percentage	10	
	Discount Itemizer 7 Percentage	10	
- 700	Discount Itemizer 8 Percentage	10	
- 3 711 - 3 800	Discount Itemizer 9 Percentage	10	
🗉 📄 Disc Template 2 - 15%	Discount Itemizer 10 Percentage	10	
🖻 📄 Discount Template 2 - 100%	Discount Itemizer 11 Percentage	10	
	Discount Itemizer 12 Percentage	10	
	Discount Itemizer 13 Percentage	10	
	Discount Itemizer 14 Percentage	10	
	Discount Itemizer 15 Percentage	10	
			Apply
1			.499

- 1. From the Administration, POS Discount menu, select POS Discount Rate.
- 2. In the POS Discount Rate Setup window, expand the tree-view of the discount level to display the MICROS Revenue Center.
- 3. Select MICROS Revenue Center of the discount level.
- 4. Assign the discount priority number in the **Priority** field for each of the outlets. The lower priority number would be the higher chance for the discount to be applied to the guest with the same cabin and booking number. For more information, see Discount Level Assignment.
- 5. Enter the total discount limit per sales check in the **Discount Limit Per Check (0-No Limit)** field. For more information, see Discount Limit Per Check.



- 6. In the MICROS Discount Record (Only Open Amount Subtotal Discount) dropdown list, select the MICROS discount record representing the discount key.
- 7. In the Discount itemizer 1 Percentage, enter the discount rate.
- 8. To apply the same discount rate to the rest of the discount itemizers, click Assign Rate To All.
- 9. Click Apply to save.

#### **Discount Level Assignment**

In the following table, there are two POS Discount levels set up with a different priority number and discounts at each outlet. This will apply to the guest when:

- Guest X and Guest Y are staying in the same cabin and both have the same booking number;
- Guest X assigned to Four-Star POS Discount level and Guest Y assigned to Five-Star POS Discount level.

POS Discount Level	Revenue Center (Outlet)	Priority Number	Discount (%) for all itemizers
Four-Star	А	1	40
	В	2	30
	С	0	20
Five-Star	А	0	50
	В	2	40
	С	1	30

#### Table 2-1 POS Discount Level Assignment

The Discount Level applied are:

- 1. Guest X spends in outlet A and is entitled to a Five-Star discount rate of 50% (The Five-Star level has a lower priority number in outlet A).
- 2. Guest X spends at outlet B and is entitled to a Four-Star discount rate of 30% (both Four-Star and Five-Star levels have the same priority number for outlet B).
- Guest X spends in outlet C and is entitled to a Four-star discount rate of 20% (Four-Star level has the lowest priority number for outlet C).
- 4. Guest Y spends at outlet A and can be entitled to a Five-Star discount rate of 50%.
- 5. Guest Y spends at outlet B and can be entitled to a Five-Star discount rate of 40% (both Four-Star and Five-Star levels have the same priority number for outlet B).
- 6. Guest Y spends in outlet C and can be entitled to a Four-star discount rate of 20% (Four-Star level has the lowest priority number for outlet C).

#### **Discount Limit per Check**

The default value is set to zero (0 = no limit) per check. If you set a value per check at 50, the maximum discount is limited to \$50 per check. When the total discount value for a check exceeds the predefined limit, the full value applies.

For example, One-Star POS Discount Level has a discount rate of 10% and a discount limit up to \$100 per Guest check. A check posting at an outlet has a total of \$1200, the Guest is only entitled to a maximum of a \$100 POS Discount instead of \$120.



#### **POS Discount Eligibility Group Setup**

The POS Discount Eligibility Group is the first set of configurations for the Advance POS Discount. This is to define the group eligible for a specific POS discount.

To configure, repeat the steps in the POD Discount Level Setup.

### POS Discount Eligibility Setup

Image: Second	aste Duplicate Refresh Exit	N	ew Record	
☐ Family Member of Crew ☐ ☐ For Crew ☐ ☐ DISC100 Discount 100%	Code FB00009	GCRW For Cre	w 💌	
📄 Disc10 Discount Group 10	1 800005			
📄 Disc15 Discount Group 15	Name Selected	Wine		
New Detail	<ul> <li>Micros Object Type</li> </ul>	Micros Object N	umber	
Discount for Shorex	inicios object type	maros object N	ander	
	2 - Major Group	▼ 16 Crew W	/ine P	- 💰
			······	
	0 - None	▼ Number	Name	<u></u> ▲ 🕏
	,	10	Crew Wine P	
	0 - None	▼ 17 10	Crew Wine NP	्हे
		- 18	Crew Beer P Crew Beer NP	
	0 - None	✓ 19 20	Crew Beer NP Crew Non - Alc P	\$
		<ul> <li>20</li> <li>21</li> <li>22</li> </ul>	Crew Non - Alc NP	
	0 - None		Crew Tobacco	्हे
		22	Party / Price Diff	
	0 - None	✓ 23 24	C Store	3
			Books	
	0 - None	✓ 25 26	Beer Non- Alc P	3
			Goodie Basket	
	0 - None		Soda	5
		115	Home/Decor	्रि
	0 - None	<ul> <li>✓</li> <li>115</li> <li>125</li> </ul>	Trading	100
	0 - None	<ul> <li>▼</li> <li>130</li> <li>145</li> </ul>	Plush/Dolls	5
	ju - None	145	Specialty / PWP	- 20
		150	Sports / Rec	
		160	Toys/Glow	
		199	***********	
		200	Accessories	\pply
		201	Sunglasses	
		202	Inch Of Gold	

#### Figure 2-2 POS Discount Eligibility Setup

- 1. From the Administration, POS Discount menu, select POS Discount Eligibility Setup.
- 2. In the POS Discount Eligibility Setup window, click Add New on the ribbon bar.
- 3. In the Group field, select a group from the drop-down list.
- 4. Enter the code and the name.
- Go to the MICROS Object Type section and select one of the following options; 0 = None, 1 = Menu, 2= Major Group, or 3 = Family Group
- 6. Select the respective item from the MICROS Object number drop-down list or click the **Binocular** icon to search.
- 7. To enter more menu items, repeat the steps above.
- 8. Click Apply to save.



### POS Discount Rate (Advance)

The POS Discount Rate (Advance) is the final part of the Advance POS Discount. This is used to define the discount eligible group per POS discount level, using a specific discount rate, and supports up to nine discount groups per revenue center.

Administration Reports Security About Exit Save Undo Copy Poste Refresh Exit				-	ł
Disc Template 1 - 10%	Priority Micros Discou	Discount Limit Per Check		0	_
				_	-
	Valid From	Tuesday , February 3 , 2009	¥ 12:00:00 A	M	
	Valid To	Tuesday , February 3, 2009	* 12:00:00 A	M	1.1.1.1.1
		it Eligible Group		unt Rate	e
		pplicable)	•	0	_
	and the second second	pplicable)	•	0	-
Disc Template 2 - 15%		pplicable)	percent of the second se	0	
Discount Template 2 - 100%	5 (Not A	pplicable)	•	0	
		pplicable)	•	0	
		pplicable)		0	
		pplicable)	-	0	

Figure 2-3 POS Discount Rate (Advance)

- 1. From the Administration, POS Discount menu, select POS Discount Rate (Advance).
- 2. Repeat steps 2 to 5 of the POS Discount Rate Setup.
- 3. The **Always Valid** is checked by default. Deselect the checkbox if you need to change the validity period.
- 4. In the **Discount Eligible Group** section, select the discount group/rate from the drop-down list.
- 5. In the **Discount Rate** column, enter the discount percentage.
- 6. Repeat steps 4 and 5 if the POS Discount Level has more than one discount eligibility group.
- 7. If the discount applies to all itemizers, click Assign Rate To All.
- 8. Click Apply to save.



## 3 POS Discount Department

To track the respective POS Discounts that you have applied, a separate Financial Department code is required in each debit department and the code must link to a POS Sales Itemizer. The current Sales Itemizer discount department for Food, Beverage, Alcohol, and others are configured for the basic discount posting.

To separate the POS Discount amount from the regular discount, you must set up a separate sale itemizer in the POS Discount posting department.

To separate the POS Discount amount from the regular discount, you must set up a separate sale itemizer in the POS Discount posting department

Current Main Department	: 2000	<ul> <li>Department Discounts</li> </ul>		
Type of Posting	D Posting Department	Guest Discounts Dept.	2001	-
Department Code:	2001	Crew Discounts Dept.	2001	-
Description		<ul> <li>Department Security</li> </ul>	1	
Other Description	В	Dept. Security Level	Debit Department Level 1	•
Department Grouping		Non-Refundable Cou	Ipon	
Department Representat	ion in POS Subsystem	Eligible Departments:		
OS Revenue Center	10			^
OS Sales Itemizer No	1	(pre) All Bars		
OS Sales Period		(pre) All Champagne		
OS Revenue C.Desc.		(pre) All Food		~
.Code for Gratuities M.		Reset Count Period:	(None)	Y
.Code for Gratuities A.	7	Redirection Account:		v
).Code for Taxes	2008 Tax Collection	Apply Count:	Apply Value:	
Gratuity Typ		Representation in Genera	l Ledger System	
		Origin:		
Gratuity/Service Tax [	•			1
Department Representat		General Ledger Descriptio	n	
BX Call Type	(undefined)		er account number. You may use special codes as	
Department Representat	And a second		erface when run will replace the codes with proper luding greater/smaller than signs. <cruise> -</cruise>	3
lax. Daily Limit	0.00	SCR_COMMENT;		
ervice Charge Dept.	E	-		4
Service Charge		Department VAT Tax		
Max. Cruise Limit	0.00	VAT Tax Class	(No Tax)	•
Pavroll		Casino Department		

#### Figure 3-1 Discount Debit Department

For each Debit main department code, create a sub-department for the POS Discount sale itemizer as shown in the above figure. You must link the **Guest/Crew Department Discount Department** to the **POS Discount Posting Department Code.** 



You can set up the POS Discount level individually in a guest account from the **New Guest Information** and/or the **Edit Guest Information** window. This would determine the applicable discount rate on the guest check. The eligible discount rate for a guest is sent to MICROS POS through the Advanced MICROS Interface when you swipe the guest board card at the outlet.

### Assigning Discount Level in Management/Crew Module

P64	ame/Reservation	1	Addresses/Other Info		
Name		Travel Information	1	Documents -	
Surname		Embarkation Date	3/9/2014		Checked Collected
Forename		Embarkation Port	-	Dining Preferen	ces
Middle Initial		Port Comments		Table/Seating	(undefined)
Other Name		Disembark Date	8/31/2016	Location	
Other First Name				Other Parameter	
Salutation		Disembark Port		Resident	Non-inclusive Guest Type
Title		Port Comments		Air/sea opera	
Royality No@		Cabin		Intoxication	Switch to Crew in Manifest
	Undefined)	Muster Station	Default Cabin Muster Station		ck Out 🔲 Stay overnight shoreside
		On Board	C No @ Yes	Group Leade	
	not applicable) 🔹	Deny Boarding	( No C Yes		
Classification		Deny Reason		Guest Categorie	
Frequent No@		Deny Reason		- Tender Grou	
Award Level		Telephone Pincode		- Wreess Pa	n
Shore-Res.ID		National ID			
Onboard EMail		Special Need	?	Payments/Rema	arks Payment by Credit Card
otal No of Cruise	e Days 0	Special Need			9001 Cash
Number of Cruise	s	Remarks		Payment	9001 Cash
Disc Template	V1 Disc Template 1 - 10%	Manifest Print	out	Remarks	
Passoort Infor		Oueue ID		-	
Passport No	(not applicable)	Shore-G.ID		PPD Type	Regular Guest
	V1 Disc Template 1 - 10' V2 Disc Template 2 - 15'		Default Cabin Life Boat	-	Tregular obest
	V2 Disc Template 2 - 15' V3 Discount Template 2	Life Boat		-	
Issue Country		Document Image	Snapshot (Visible only from supp	orted Document)	Photo
Expiry Date					-
Birthdate					
Birth Place					
Nationality					
Nationality					
Language					
Profession					
Constant State	🗇 Female 🛛 🤇 Male				
Gender					Assign as Guest Picture
Gender	( € No C Yes				IV Assign as diest Picture

Figure 3-2 Disc Template Assignment in Edit Guest Info

- 1. Log in to **Management** module and select **Cashier, Guest** from the drop-down list.
- 2. In the Guest Info tab, click Edit Information of the selected guest.
- 3. In the Edit Information window, Name/Reservation section, select the POS Discount level from the Disc Template drop-down list.
- 4. Click **OK** to save. The Assigned Disc. Template is shown in the Guest Info tab, Passport Information section.
- 5. In the **Disc & Route, Pkg** tab, it displays the eligible POS Discount department information in MICROS POS in different tabs.

Tab	Description
MICROS Discount	Displays the MICROS Discount Itemizer for the Basic POS Discount.
MICROS Advance Discount tab	Displays the Advance Discounts Items such as Menu Item/Family Group/Major Group Details.

Table 3-1 MICROS POS Tabs and Descriptions



### 4

# Assigning Discount Level in Quick Check-In Module

The assignment of discounts in the Quick Check-in module varies, depending on the layout.

To set the **Disc Template** drop-down list as visible in ONE TAB, TWO TABS, or FOUR TABS format, make sure the field column **UXP\_A\_LOYALTY** is set to **Visible, Editable in AQCI Setup, Field Definition, Additional Details** tab.

Personal Details	Additional Details	Addresses Docum	ents Travel Documen	t Luggage Linking	
Other Details					
Document Co	ollected		Document Chec	ked	Alaska Land Tour
🔲 Returning Cu	istomer			Returning	Customer (Other)
Completed C	nline Form			Exclude F	rom Quick Billing Printing
Cruise Days				No. of Cruise	25
Award Level				Frequent No	
Group No				👻 Ceia No	
Classification				Ship Email	
PPD Type				<ul> <li>Disc Templat</li> </ul>	e Disc Template 1-10%
Other Name				Sequence	
Royality No				Queue ID	
Special Need Coo					•
Special Need Not					
Cruise Fare De	tails				
Cruise Fare Code					
Cruise Fare					
Cruise Full Fare					
Cruise Fare Balar					

#### Figure 4-1 AQCI Discount Template Field

### Importing Reservation with POS Discount Level using Data Import

The POS Discount status can be imported using the Data Import module.



Master Reservation				Master Reservation Setup				
	ID Description	Length Data Type	Date Format	Reservation Ref	Passenger Ref	Bil Ref	Travel Agent Ref	Arrival Flight Ref
Master Reservation ^	19 DISEMBARKATION PORT	20 OTHERS		RES SIGNOFFPORT ID				
	20 STREET	30 OTHERS			PAX STREET	BIL STREET		
§ Special Request	21 ZIP CODE	10 OTHERS			PAX ZIP	BIL ZIP		
	22 CITY	30 OTHERS			PAX_CITY	BIL_CITY		
Pre/Post Cruise	23 COUNTRY	6 OTHERS			PAX_COUNTRY	BIL_COUNTRY		
Pre/Post Cluse	24 TEMP US ADDRESS	30 OTHERS			PAX_VISA_ADDRESS1	BD. NAME1		
Constant of the second s	25 TEMP US STREET	30 OTHERS			PAX VISA STREET			
Excursions	26 TEMP US CITY	30 OTHERS			PAX VISA CITY			
	27 TEMP US ZIP	10 OTHERS			PAX VISA ZIP			
Flight Info	28 TEMP US STATE	30 OTHERS			PAX VISA STATE			
	29 UNIQUE GUEST ID	10 OTHERS		RES_V_GUESTID				
History Info	30 BOOKING NUMBER	8 OTHERS		RES BOOKNR				
	31 AGENT ID	20 OTHERS					TAL COMPANY1	
Documents Info	32 ADDITIONAL DATA	100 OTHERS		RES REMARKS				
	33 HANDICAPPED	2 OTHERS	7654321		PAX HANDICAPED			
Pre Posting/Payment	34 HANDICAPPED CODE	10 OTHERS		RES HANDICAPCODE				
	35 NEXT CABIN	5 OTHERS		RES NEXTCABIN				
Group	36 MSC CLUB	7 OTHERS			PAX & FRO CARDNO			
Gibbp	37 GROUP	7 OTHERS		RES_GRP				
Crew Master Reservation	38 RESTAURANT SEATING	3 OTHERS		RES SHOW SEATING				
Crew Master Reservation	39 TRAVEL WITH	10 OTHERS		RES REST TES ID				-
	40 VIP TYPE	3 OTHERS		RES CLASSIFICATION				-
Course and Certificates	41 CRUISE DAYS	2 OTHERS		RES CRUISE DAYS				
	42 PAX ITEM ID	20 OTHERS		RES BOOKCODE				
Prepaid Excursions	43 PAX DTS CRUISE ID	40 OTHERS		RES_REFERENZ				
	44 POS DISCOUNT	10 OTHERS			PAX LOYALTY			
Visitors	45 EMERGANCY CONTACT ADDRESS	30 OTHERS			PAX CONT STREET	BIL NAME2		
	46 EMERGENCY CONTACT STREET	30 OTHERS			PAX CONT STREET2			
Restaurant/Dining	47 EMERGENCY CONTACT ZIP CODE	10 OTHERS			PAX CONT ZIP			
	48 EMERGENCY CONTACT CITY	30 OTHERS			PAX_CONT_CITY			-
Excursion Walt List	49 EMERGENCY CONTACT STATE	10 OTHERS			PAX CONT STATE			
	50 EMERGENCY CONTACT COUNTRY	6 OTHERS			PAX CONT COUNTRY			
Guest History Details	51 EMERGENGY CONTACT PHONE	30 OTHERS			PAX_CONT_PHONE			
duest History Decals	52 EMERGENCY CONTACT FINAL	50 OTHERS			PAX CONT EMAIL			
Crew History Details	SZ EMERGENET CONTACT EMAIL	SUCTIERS			PACCONT_DHAIL			
Crew History Details								
Discount Details	1. [	dit Ins						

#### Figure 4-2 Data Import

- **1.** Open the **Data Import** application.
- 2. In the Setup menu, select Reservation Related from the drop-down list.
- 3. In the **Master Reservation** window, select a line and click **Insert Next** to add a new field.



🔑 Edit		-		×
Field ID : Field Description : Field Length : Field Data Type : Data Format :	45 POS DISCOUNT 10 OTHERS			
Handle Type :				
☐ RES  PAX  BIL RES Table Reference :		DIT	Travel	ID -
PAX Table Reference : BIL Table Reference :	PAX_LOYALTY		-	- -
TAI Table Reference : DIT Table Reference :				<u>न</u>
AIR Table Reference :	Arrival C Depa	arture		-
Use for compare				
	Save		Cancel	

Figure 4-3 Edit Data Import Fields

- 4. Enter the required information.
- 5. Check the PAX checkbox, and in the PAX Table Reference drop-down list, select PAX\_LOYALTY.
- 6. Click Save and click Close to exit.

#### Note:

The reservation manifest should contain the POS Discount code, for example, FIRST, ONE, TWO, THREE, FOUR, and FIVE for reservation with POS Discount status.

