

**Oracle FCCM Cloud Service**

**Master Data Guide**

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**ORACLE®**

**Financial Services**

## Oracle FCCM Know Your Customer Cloud Service Master Data Guide

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## Document Control

**Table 1: Document Control**

Revision Number	Revision Date	Change Log
24.2.1	February 2024	No updates in this document for this release.
23.11.1	November 2023	Updated the <b>Customer Data Slice</b> section to include the information on Customer Screening batches.
23.8.1	August 2023	<ul style="list-style-type: none"><li>Added <b>Customer Data Slice</b> section.</li><li>Removed the <b>Matching Target</b> section as the application doesn't support Elastic Search from 23.8.1 release.</li></ul>
23.5.1	May 2023	Created the first version of Know Your Customer Master Data Guide for 23.5.1 Release.

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# 1 Master Data

The Master Data Configuration page contains the following configurations that can be performed. These configurations are done through the data load service and can be connected to fields in the onboarding JSON. For more information on the tables used, see [Preparing Data](#).

- [Account Type](#)
- [Address Purpose](#)
- [Citizenship Status](#)
- [Countries](#)
- [Employment Type](#)
- [Gender](#)
- [Marital Status](#)
- [Markets Served](#)
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- [Relationship Type](#)
- [Source of Wealth](#)
- [Watchlist Category](#)
- [Watchlist Subtype](#)
- [Watchlist Type](#)
- [Customer Data Slice](#)

To access the master data, select the Master Data menu. You can either add a new configuration or edit an existing configuration. There are two ways to add configurations:

1. Add a record by using **Add**  and save the record. When you add a new record, it appears on the UI grid. To edit a record, select the record you want to edit, then click **Edit** , and then save the record.
2. Export the master data, add values in the applicable columns, or add a new row and provide values in the applicable columns, and upload the file. You cannot change the structure of the file.

## NOTE


Fields marked with an asterisk ( \* ) are mandatory.

## 1.1 Account Type

Account type is the type of account an individual or entity uses.

### 1.1.1 Adding a New Account Type

To add a new account type, follow these steps:

1. Click **Add Account Type**  to open the **Add New Account Type Code** window.
2. Enter values in the following fields:

[Table 2](#) describes the fields in **Add New Account Type** window.


**Table 2: Account Type Fields**

Name	Description
Account Type Code *	Enter the account type code. Valid values are Alphanumeric and Underscore with a maximum length of 20.
Account Type Code Name *	Enter the account type code name. Valid values are Alphanumeric, Underscore, Comma, Space and Hyphen with a maximum length of 255. These values consumed by other screens do not remain the same as given during the configuration or batch execution or assessment creation or case creation. But they will get updated as they are updated here. You will see the updated values as of date.
Locale *	Select a value from the drop-down list.

3. Click **Save** to save the account type. The new account type appears on the **Account Type** grid.



### 1.1.2 Editing an Account Type

To edit an existing account type name, follow these steps:

1. Select the check box in line with the account type.
2. Click **Edit Account Type**  to open the **Edit Account Type Code** window.
3. Enter the new name.
4. Click **Save** to save the account type. The new account type appears on the **Account Type** grid.

### 1.1.3 Exporting or Importing the Records

To export or import records, follow these steps:

1. Click **Export**  to download all records in the selected menu.
2. A CSV file will be downloaded to local system.
3. Click **Import**  and select the file to upload.




Uploading the file displays the records.

## 1.2 Address Purpose

Address purpose is a description of how an individual or entity uses the address.

### 1.2.1 Adding aAddress Purpose

To add a new address purpose, follow these steps:

1. Click **Add Address Purpose**  to open the **Add Address Purpose** window.
2. Enter values in the following fields:

**Table 3** describes the fields in **Add Address Purpose** window.


**Table 3: Address Purpose Fields**

Name	Description
Address Purpose Code *	Enter the address purpose code. Valid values are Alphanumeric and Underscore with a maximum length of 20.
Address Purpose Name *	Enter the address purpose name. Valid values are Alphanumeric, Underscore, Comma, Space and Hyphen with a maximum length of 255. NOTE:These values consumed by other screens do not remain the same as given during the configuration or batch execution or assessment creation or case creation. But they will get updated as they are updated here. You will see the updated values as of date.
Locale *	Select a value from the drop-down list.

3. Click **Save** to save the address purpose. The new address purpose appears on the **Address Purpose** grid.


### 1.2.2 Editing a Record


To edit an existing address type name, follow these steps:

1. Select the check box in line with the address type.
2. Click **Edit Add Address Purpose**  to open the **Edit Address Purpose** window.
3. Enter the new name.
4. Click **Save** to save the address purpose. The new address purpose appears on the **Address Purpose** grid.

### 1.2.3 Exporting or Importing Records

To export or import records, follow these steps:


1. Click **Export**  to download all records in the selected menu.

2. A CSV file will be downloaded to local system.
3. Click **Import**  and select the file to upload.

Uploading the file displays the records.

## 1.3 Citizenship Status

Citizenship status is an individual's legal status to live in a country. To add a new citizenship status, follow these steps:

1. Click **Add Citizenship Status**  to open the **Add Citizenship Status** window.
2. Enter values in the following fields:

**Table 4** describes the fields in **Add Citizenship Status** window.


**Table 4: Citizenship Status Fields**

Name	Description
Citizenship Status Code *	Enter the citizenship status code. Valid values are Alphanumeric and Underscore with a maximum length of 20.
Citizenship Status Name *	Enter the citizenship status name. Valid values are Alphanumeric, Underscore, Comma, Space and Hyphen with a maximum length of 255. NOTE: These values consumed by other screens do not remain the same as given during the configuration or batch execution or assessment creation or case creation. But they will get updated as they are updated here. You will see the updated values as of date.
Locale *	Select a value from the drop-down list.

3. Click **Save** to save the citizenship status. The new citizenship status appears on the **Citizenship Status** grid.

### 1.3.1 Editing a Record


To edit an existing citizenship status name, follow these steps:

1. Select the check box in line with the citizenship status.
2. Click **Edit Citizenship Status**  to open the **Edit Citizenship Status** window.
3. Enter the new name.
4. Click **Save** to save the citizenship status. The new citizenship status appears on the **Citizenship Status** grid.

### 1.3.2 Exporting or Importing Records

To export or import records, follow these steps:

1. Click **Export**  to download all records in the selected menu.

2. A CSV file will be downloaded to local system.
3. Click **Import**  and select the file to upload.


Uploading the file displays the records.

## 1.4 Countries

Add one or more countries to be used in the onboarding JSON.

### 1.4.1 Adding a New Country

To add a new country, follow these steps:

1. Click **Add Country**  to open the **Add New Country** window.
2. Enter values in the following fields:

[Table 5](#) describes the fields in **Add New Country** window.


**Table 5: Country Fields**

Name	Description
Country Code *	Enter the country code. Valid values are Alphanumeric and Underscore with a maximum length of 20.
Country Name *	Enter the country name. Valid values are Alphanumeric, Underscore, Comma, Space and Hyphen with a maximum length of 255.  NOTE:These values consumed by other screens do not remain the same as given during the configuration or batch execution or assessment creation or case creation. But they will get updated as they are updated here. You will see the updated values as of date.
Locale *	Select a value from the drop-down list.

3. Click **Save** to save the country name. The new country name appears on the **Country** grid.



### 1.4.2 Editing a Record

To edit an existing country name, follow these steps:

1. Select the check box in line with the country.
2. Click **Edit Country**  to open the **Edit Country** window.
3. Enter the new name.
4. Click **Save** to save the country name. The new country name appears on the **Country** grid.

### 1.4.3 Exporting or Importing Records

To export or import records, follow these steps:

1. Click **Export**  to download all records in the selected menu.
2. A CSV file will be downloaded to local system.
3. Click **Import**  and select the file to upload.


Uploading the file displays the records.

## 1.5 Employment Type

Employment type is an individual's employment contract type.

### 1.5.1 Adding a New Employment Type

To add a new employment type, follow these steps:

1. Click **Add Employment Type**  to open the **Add Employment Type** window.
2. Enter values in the following fields:

[Table 6](#) describes the fields in **Add Employment Type** window.


**Table 6: Employment Type Fields**

Name	Description
Employment Type Code *	Enter the employment type code. Valid values are Alphanumeric and Underscore with a maximum length of 20.
Employment Type Name *	Enter the employment type name. Valid values are Alphanumeric, Underscore, Comma, Space and Hyphen with a maximum length of 255. NOTE:These values consumed by other screens do not remain the same as given during the configuration or batch execution or assessment creation or case creation. But they will get updated as they are updated here. You will see the updated values as of date.
Locale *	Select a value from the drop-down list.

3. Click **Save** to save the employment type. The new employment type appears on the **Employment Type** grid.

### 1.5.2 Editing a Record



To edit an existing employment type name, follow these steps:

1. Select the check box in line with the employment type.
2. Click **Edit Employment Type**  to open the **Edit Employment Type** window.
3. Enter the new name.

4. Click **Save** to save the employment type. The new employment type appears on the **Employment Type** grid.

### 1.5.3 Exporting or Importing Records

To export or import records, follow these steps:


1. Click **Export**  to download all records in the selected menu.
2. A CSV file will be downloaded to local system.
3. Click **Import**  and select the file to upload.

Uploading the file displays the records.

## 1.6 Gender

### 1.6.1 Adding a Gender Type

To add a new gender type, follow these steps:

1. Click **Add Gender**  to open the **Add New Gender** window.
2. Enter values in the following fields:

**Table 7** describes the fields in **Add New Gender** window.


**Table 7: Gender Fields**

Name	Description
Gender Code *	Enter the gender code. Valid values are Alphanumeric and Underscore with a maximum length of 20.
Gender Name *	Enter the gender name. Valid values are Alphanumeric, Underscore, Comma, Space and Hyphen with a maximum length of 255. NOTE:These values consumed by other screens do not remain the same as given during the configuration or batch execution or assessment creation or case creation. But they will get updated as they are updated here. You will see the updated values as of date.
Locale *	Select a value from the drop-down list.

3. Click **Save**. The new gender appears on the **Gender** grid.

### 1.6.2 Editing a Record



To edit an existing marital status name, follow these steps:

1. Select the check box in line with the gender.
2. Click **Edit Gender**  to open the **Edit Gender** window.

3. Enter the new name.
4. Click **Save** to save the gender. The updated gender appears on the **Gender** grid.

### 1.6.3 Exporting or Importing Records

To export or import records, follow these steps:

1. Click **Export**  to download all records in the selected menu.
2. A CSV file will be downloaded to local system.
3. Click **Import**  and select the file to upload.

Uploading the file displays the records.

## 1.7 Marital Status

Marital status is an individual's relationship status.

### 1.7.1 Adding a New Marital Status

To add a new marital status, follow these steps:

1. Click **Add Marital Status**  to open the **Add Marital Status** window.
2. Enter values in the following fields:

[Table 8](#) describes the fields in **Add Marital Status** window.

**Table 8: Marital Status Fields**


Name	Description
Marital Status Code *	Enter the marital status code. Valid values are Alphanumeric and Underscore with a maximum length of 20.
Marital Status Name *	Enter the marital status name. Valid values are Alphanumeric, Underscore, Comma, Space and Hyphen with a maximum length of 255.  NOTE:These values consumed by other screens do not remain the same as given during the configuration or batch execution or assessment creation or case creation. But they will get updated as they are updated here. You will see the updated values as of date.
Locale *	Select a value from the drop-down list.

3. Click **Save** to save the marital status. The new marital status appears on the **Marital Status** grid.

### 1.7.2 Editing a Record



To edit an existing marital status name, follow these steps:

1. Select the check box in line with the marital status.

2. Click **Edit Marital Status**  to open the **Edit Marital Status** window.
3. Enter the new name.
4. Click **Save** to save the marital status. The new marital status appears on the **Marital Status** grid.

### 1.7.3 Exporting or Importing Records

To export or import records, follow these steps:

1. Click **Export**  to download all records in the selected menu.
2. A CSV file will be downloaded to local system.
3. Click **Import**  and select the file to upload.


Uploading the file displays the records.

## 1.8 Markets Served

Market served is the business domain or market the individual or entity operates in.

### 1.8.1 Adding a New Market Name

To add a new market name, follow these steps:

1. Click **Add Markets Served**  to open the **Add New Code** window.
2. Enter values in the following fields:

**Table 9** describes the fields in **Add New Code** window.


**Table 9: Markets Served Fields**

Name	Description
Markets Served Code *	Enter the market code. Valid values are Alphanumeric and Underscore with a maximum length of 20.
Markets Served Name *	Enter the market name. Valid values are Alphanumeric, Underscore, Comma, Space and Hyphen with a maximum length of 255. NOTE: These values consumed by other screens do not remain the same as given during the configuration or batch execution or assessment creation or case creation. But they will get updated as they are updated here. You will see the updated values as of date.
Locale *	Select a value from the drop-down list.

3. Click **Save** to save the market name. The new market name appears on the **Markets Served** grid.



### 1.8.2 Editing a Record

To edit an existing market name, follow these steps:

1. Select the check box in line with the market name.
2. Click **Edit Markets Served**  to open the **Edit Code** window.
3. Enter the new name.
4. Click **Save** to save the market name. The new market name appears on the **Markets Served** grid.

### 1.8.3 Exporting or Importing Records

To export or import records, follow these steps:

1. Click **Export**  to download all records in the selected menu.
2. A CSV file will be downloaded to local system.
3. Click **Import**  and select the file to upload.


Uploading the file displays the records.

## 1.9 Method of Account Opening

Method of account opening how an individual or entity opens their account.

### 1.9.1 Adding a New Account Opening Type

To add a new method, follow these steps:

1. Click **Add Account Opening Type**  to open the **Add New Account Opening Type Code** window.
2. Enter values in the following fields:

**Table 10** describes the fields in **Add New Account Opening Type Code** window.

**Table 10: Method of Account Opening Fields**


Name	Description
Account Opening Type Code *	Enter the account opening type code. Valid values are Alphanumeric and Underscore with a maximum length of 20.
Account Opening Type Code Name *	Enter the account opening type code name. Valid values are Alphanumeric, Underscore, Comma, Space and Hyphen with a maximum length of 255. NOTE:These values consumed by other screens do not remain the same as given during the configuration or batch execution or assessment creation or case creation. But they will get updated as they are updated here. You will see the updated values as of date.
Locale *	Select a value from the drop-down list.



3. Click **Save** to save the method. The new method appears on the **Account Opening Type** grid.



## 1.9.2 Editing a Record

To edit an existing method name, follow these steps:

1. Select the check box in line with the method name.
2. Click **Edit Account Opening Type**  to open the **Edit Account Opening Type Code** window.
3. Enter the new name.
4. Click **Save** to save the method. The new method appears on the **Account Opening Type** grid.

## 1.9.3 Exporting or Importing Records

To export or import records, follow these steps:

1. Click **Export**  to download all records in the selected menu.
2. A CSV file will be downloaded to local system.
3. Click **Import**  and select the file to upload.


Uploading the file displays the records.

## 1.10 NAICS Codes

The North American Industry Classification System (NAICS) code is a code used to classify business entities.

### 1.10.1 Adding a New NAICS Code

To add a new NAICS code, follow these steps:

1. Click **Add NAICS**  to open the **Add New NAICS Code** window.
2. Enter values in the following fields:

**Table 11** describes the fields in **Add New NAICS Code** window.

**Table 11: NAICS Codes Fields**

Name	Description
NAICS Code *	Enter the NAICS code. Valid values are Alphanumeric and Underscore with a maximum length of 20.


Table 11: NAICS Codes Fields

Name	Description
NAICS Code Name *	Enter the NAICS code name. Valid values are Alphanumeric, Underscore, Comma, Space and Hyphen with a maximum length of 255. NOTE: These values consumed by other screens do not remain the same as given during the configuration or batch execution or assessment creation or case creation. But they will get updated as they are updated here. You will see the updated values as of date.
Locale *	Select a value from the drop-down list.

3. Click **Save** to save the NAICS code. The new NICS code appears on the **NAICS Code** grid.



## 1.10.2 Editing a Record

To edit an existing NAICS code name, follow these steps:

1. Select the check box in line with the NAICS code name.
2. Click **Edit NAICS**  to open the **Edit NAICS Code** window.
3. Enter the new name.
4. Click **Save** to save the NAICS code. The new NICS code appears on the **NAICS Code** grid.

## 1.10.3 Exporting or Importing Records

To export or import records, follow these steps:

1. Click **Export**  to download all records in the selected menu.
2. A CSV file will be downloaded to local system.
3. Click **Import**  and select the file to upload.

Uploading the file displays the records.

## 1.11 Occupation

Occupation is the individual's primary source of income.

### 1.11.1 Adding a New Occupation

To add a new occupation, follow these steps:


1. Click **Add Occupation**  to open the **Add New Occupation** window.
2. Enter values in the following fields:

Table 12 describes the fields in **Add New Occupation** window.


**Table 12: Occupation Fields**

Name	Description
Occupation Code *	Enter the occupation code. Valid values are Alphanumeric and Underscore with a maximum length of 20.
Occupation Name *	Enter the occupation name. Valid values are Alphanumeric, Underscore, Comma, Space and Hyphen with a maximum length of 255. NOTE:These values consumed by other screens do not remain the same as given during the configuration or batch execution or assessment creation or case creation. But they will get updated as they are updated here. You will see the updated values as of date.
Locale *	Select a value from the drop-down list.

3. Click **Save** to save the occupation. The new occupation appears on the **Occupation** grid.



## 1.11.2 Editing a Record

To edit an existing occupation name, follow these steps:

1. Select the check box in line with the occupation name.
2. Click **Edit Occupation**  to open the **Edit Occupation** window.
3. Enter the new name.
4. Click **Save** to save the occupation. The new occupation appears on the **Occupation** grid.

## 1.11.3 Exporting or Importing Records

To export or import records, follow these steps:

1. Click **Export**  to download all records in the selected menu.
2. A CSV file will be downloaded to local system.
3. Click **Import**  and select the file to upload.


Uploading the file displays the records.

## 1.12 Organization Legal Structure

Organization legal structure is the entity's business ownership structure or business form.

### 1.12.1 Adding a New Legal Structure

To add a new legal structure, follow these steps:

1. Click **Add Legal Structure**  to open the **Add New Legal Structure** window.
2. Enter values in the following fields:

**Table 13** describes the fields in **Add New Legal Structure** window.


**Table 13: Organization Legal Structure Fields**

Name	Description
Legal Structure Code *	Enter the legal structure code. Valid values are Alphanumeric and Underscore with a maximum length of 20.
Legal Structure Name *	Enter the legal structure name. Valid values are Alphanumeric, Underscore, Comma, Space and Hyphen with a maximum length of 255. NOTE:These values consumed by other screens do not remain the same as given during the configuration or batch execution or assessment creation or case creation. But they will get updated as they are updated here. You will see the updated values as of date.
Locale *	Select a value from the drop-down list.

3. Click **Save** to save the organization legal structure. The new organization legal structure appears on the **Organization Legal Structure** grid.



## 1.12.2 Editing a Record

To edit an existing legal structure name, follow these steps:

1. Select the check box in line with the legal structure name.
2. Click **Edit Legal Structure**  to open the **Edit Legal Structure** window.
3. Enter the new name.
4. Click **Save** to save the organization legal structure. The new organization legal structure appears on the **Organization Legal Structure** grid.

## 1.12.3 Exporting or Importing Records

To export or import records, follow these steps:

1. Click **Export**  to download all records in the selected menu.
2. A CSV file will be downloaded to local system.
3. Click **Import**  and select the file to upload.


Uploading the file displays the records.

## 1.13 Phone Purpose

Phone purpose is a description of why the individual or entity uses a specific phone number.

### 1.13.1 Adding a New Phone Purpose

To add a new phone purpose, follow these steps:

1. Click **Add Phone Purpose**  to open the **Add Phone Purpose** window.
2. Enter values in the following fields:

**Table 14** describes the fields in **Add Phone Purpose** window.


**Table 14: Phone Purpose Fields**

Name	Description
Phone Purpose Code *	Enter the phone purpose code. Valid values are Alphanumeric and Underscore with a maximum length of 20.
Phone Purpose Name *	Enter the phone purpose name. Valid values are Alphanumeric, Underscore, Comma, Space and Hyphen with a maximum length of 255. NOTE: These values consumed by other screens do not remain the same as given during the configuration or batch execution or assessment creation or case creation. But they will get updated as they are updated here. You will see the updated values as of date.
Locale *	Select a value from the drop-down list.

3. Click **Save** to save the phone purpose. The new phone purpose appears on the **Phone Purpose** grid.


### 1.13.2 Editing a Record


To edit an existing phone purpose name, follow these steps:

1. Select the check box in line with the phone purpose name.
2. Click **Edit Phone Purpose**  to open the **Edit Phone Purpose** window.
3. Enter the new name.
4. Click **Save** to save the phone purpose. The new phone purpose appears on the **Phone Purpose** grid.

### 1.13.3 Exporting or Importing Records

To export or import records, follow these steps:

1. Click **Export**  to download all records in the selected menu.
2. A CSV file will be downloaded to local system.

3. Click **Import**  and select the file to upload.


Uploading the file displays the records.

## 1.14 Products Offered

Products offered are the products the individual or entity sells.

### 1.14.1 Adding a New Product

To add a new product, follow these steps:

1. Click **Add Products Offered**  to open the **Add New Code** window.
2. Enter values in the following fields:

[Table 15](#) describes the fields in **Add New Code** window.


**Table 15: Products Offered Fields**

Name	Description
Product Offered Code *	Enter the product code. Valid values are Alphanumeric and Underscore with a maximum length of 20.
Product Offered Name *	Enter the product name. Valid values are Alphanumeric, Underscore, Comma, Space and Hyphen with a maximum length of 255. NOTE:These values consumed by other screens do not remain the same as given during the configuration or batch execution or assessment creation or case creation. But they will get updated as they are updated here. You will see the updated values as of date.
Locale *	Select a value from the drop-down list.

3. Enter the product code and product name.
4. Click **Save** to save the product name. The new product name appears on the **Products Offered** grid.



### 1.14.2 Editing a Record

To edit an existing product name, follow these steps:

1. Select the check box in line with the product name.
2. Click **Edit Products Offered**  to open the **Edit Code** window.
3. Enter the new name.
4. Click **Save** to save the product name. The new product name appears on the **Products Offered** grid.

### 1.14.3 Exporting or Importing Records

To export or import records, follow these steps:

1. Click **Export**  to download all records in the selected menu.
2. A CSV file will be downloaded to local system.
3. Click **Import**  and select the file to upload.


Uploading the file displays the records.

## 1.15 Public or Private

This is the entity's ownership type.

### 1.15.1 Adding a New Public or Private Code

To add a new type, follow these steps:

1. Click **Add Public or Private**  to open the **Add New Public or Private Code** window.
2. Enter values in the following fields:

**Table 16** describes the fields in **Add New Public or Private Code** window.


**Table 16: Public or Private Code Fields**

Name	Description
Public or Private Code *	Enter the code as PUB for Public or PVT for Private.
Public or Private Code Name *	Enter the name as Public or Private. NOTE:These values consumed by other screens do not remain the same as given during the configuration or batch execution or assessment creation or case creation. But they will get updated as they are updated here. You will see the updated values as of date.
Locale *	Select a value from the drop-down list.

3. Enter the code and name.
4. Click **Save** to save the ownership type. The new ownership type appears on the **Public or Private** grid.

### 1.15.2 Editing a Record



To edit an existing type, follow these steps:

1. Select the check box in line with the type.
2. Click **Edit Public or Private**  to open the **Edit Public or Private Code** window.

3. Enter the new name.
4. Click **Save** to save the ownership type. The new ownership type appears on the **Public or Private** grid.

### 1.15.3 Exporting or Importing Records

To export or import records, follow these steps:

1. Click **Export**  to download all records in the selected menu.
2. A CSV file will be downloaded to local system.
3. Click **Import**  and select the file to upload.


Uploading the file displays the records.

## 1.16 Relationship Type

This is the relationship that a secondary or related customer has with the primary customer.

### 1.16.1 Adding a New Relationship Type

To add a new relationship type, follow these steps:

1. Click **Add Relationship Type**  to open the **Add New Relationship Type Code** window.
2. Enter values in the following fields:

**Table 17** describes the fields in **Add New Relationship Type Code** window.

**Table 17: Relationship Type Fields**


Name	Description
Relationship Type Code *	Enter the relationship type code. Valid values are Alphanumeric and Underscore with a maximum length of 20.
Relationship Type Code Name *	Enter the relationship type code name. Valid values are Alphanumeric, Underscore, Comma, Space and Hyphen with a maximum length of 255.  NOTE:These values consumed by other screens do not remain the same as given during the configuration or batch execution or assessment creation or case creation. But they will get updated as they are updated here. You will see the updated values as of date.
Locale *	Select a value from the drop-down list.

3. Enter the relationship type code and relationship type code name.
4. Click **Save** to save the relationship type. The new relationship type appears on the **Relationship Type** grid.





## 1.16.2 Editing a Record

To edit an existing relationship type code name, follow these steps:

1. Select the check box in line with the relationship type code name.
2. Click **Edit Relationship Type**  to open the **Edit Relationship Type Name** window.
3. Enter the new name.
4. Click **Save** to save the relationship type code name. The new relationship type appears on the **Relationship Type** grid.

## 1.16.3 Exporting or Importing Records

To export or import records, follow these steps:

1. Click **Export**  to download all records in the selected menu.
2. A CSV file will be downloaded to local system.
3. Click **Import**  and select the file to upload.


Uploading the file displays the records.

## 1.17 Source of Wealth

Source of wealth is a description of the individual or entity that obtains funds.

### 1.17.1 Adding a New Source of Wealth

To add a new source, follow these steps:

1. Click **Add Source of Wealth**  to open the **Add New Source of Wealth** window.
2. Enter values in the following fields:

**Table 18** describes the fields in **Add New Source of Wealth** window.

**Table 18: Source of Wealth Fields**

Name	Description
Source of Wealth Code *	Enter the source code. Valid values are Alphanumeric and Underscore with a maximum length of 20.
Source of Wealth Name *	Enter the source name. Valid values are Alphanumeric, Underscore, Comma, Space and Hyphen with a maximum length of 255.  NOTE: These values consumed by other screens do not remain the same as given during the configuration or batch execution or assessment creation or case creation. But they will get updated as they are updated here. You will see the updated values as of date.


**Table 18: Source of Wealth Fields**

Name	Description
Locale *	Select a value from the drop-down list.

3. Enter the source code and source name.
4. Click **Save** to save the source of wealth. The new source of wealth appears on the **Source of Wealth** grid.



### 1.17.2 Editing a Record

To edit an existing source name, follow these steps:

1. Select the check box in line with the source name.
2. Click **Edit Source of Wealth**  to open the **Edit Source of Wealth** window.
3. Enter the new name.
4. Click **Save** to save the source of wealth. The new source of wealth appears on the **Source of Wealth** grid.

### 1.17.3 Exporting or Importing Records

To export or import records, follow these steps:

1. Click **Export**  to download all records in the selected menu.
2. A CSV file will be downloaded to local system.
3. Click **Import**  and select the file to upload.

Uploading the file displays the records.

## 1.18 Watchlist Category

The Watchlist Category shows whether the Sanctioned Individuals (SAN), Politically Exposed Persons (PEP), or Enhanced Due Diligence (EDD) watch list is used.

### 1.18.1 Adding a New Watchlist Category

To add a new watchlist category, follow these steps:


1. Click **Add Watchlist Category**  to open the **Add New Watchlist Category Code** window.
2. Enter values in the following fields:

Table 19 describes the fields in **Add Watchlist Category Name** window.


**Table 19: Watchlist Category Fields**

Name	Description
Code *	Enter the watchlist category code. Valid values are Alphanumeric and Underscore with a maximum length of 20.
Name *	Enter the watchlist category name. Valid values are Alphanumeric, Underscore, Comma, Space and Hyphen with a maximum length of 255. NOTE:These values consumed by other screens do not remain the same as given during the configuration or batch execution or assessment creation or case creation. But they will get updated as they are updated here. You will see the updated values as of date.
Locale *	Select a value from the drop-down list.

3. Click **Save** and click **OK** to save the record. The new record appears on the **Watchlist Category** grid.



## 1.18.2 Editing a Record

To edit a record, follow these steps:

1. Select the check box in line with the record you want to edit.
2. Click **Edit Watchlist Category**  to open the **Edit Watchlist Category** window.
3. Edit the required fields.
4. Click **Save** and click **OK** to save the record.

## 1.18.3 Exporting or Importing Records

To export or import records, follow these steps:


1. Click **Export**  to download all records in the selected menu.
2. A CSV file will be downloaded to local system.
3. Click **Import**  and select the file to upload.

Uploading the file displays the records.

## 1.19 Watchlist Subtype

### 1.19.1 Adding a New Watchlist Subtype

To add a new watchlist subtype, follow these steps:

1. Click **Add Watchlist Subtype**  to open the **Add New Watchlist Subtype** window.
2. Enter values in the following fields:

**Table 20** describes the fields in **Add New Watchlist Subtype** window.


**Table 20: Watchlist Subtype Fields**

Name	Description
Watchlist Subtype Code *	Enter the watchlist subtype code. Valid values are Alphanumeric and Underscore with a maximum length of 20.
Watchlist Subtype Name *	Enter the watchlist subtype name. Valid values are Alphanumeric, Underscore, Comma, Space and Hyphen with a maximum length of 255. NOTE: These values consumed by other screens do not remain the same as given during the configuration or batch execution or assessment creation or case creation. But they will get updated as they are updated here. You will see the updated values as of date.
Watchlist Subtype Description	Enter the watchlist subtype description
Watchlist Type *	Select a watchlist type from the drop-down list.
Locale *	Select a value from the drop-down list.

3. Click **Save** and click **OK** to save the record. The new record appears on the **Watchlist Subtype** grid.



## 1.19.2 Editing a Record

To edit a record, follow these steps:

1. Select the check box in line with the record you want to edit.
2. Click **Edit Watchlist Subtype**  to open the **Edit Watchlist Subtype** window.
3. Edit the required fields.
4. Click **Save** and click **OK** to save the record.

## 1.19.3 Exporting or Importing Records

To export or import records, follow these steps:


1. Click **Export**  to download all records in the selected menu.
2. A CSV file will be downloaded to local system.
3. Click **Import**  and select the file to upload.

Uploading the file displays the records.

## 1.20 Watchlist Type

### 1.20.1 Adding a New Watchlist Type

To add a new watchlist type, follow these steps:

1. Click **Add Watchlist Type**  to open the **Add New Watchlist Type** window.
2. Enter values in the following fields:

**Table 21** describes the fields in **Add New Watchlist Type** window.


**Table 21: Watchlist Type Fields**

Name	Description
Watchlist Type Code *	Enter the watchlist type code. Valid values are Alphanumeric and Underscore with a maximum length of 20.
Watchlist Type Name *	Enter the watchlist type name. Valid values are Alphanumeric, Underscore, Comma, Space and Hyphen with a maximum length of 255. NOTE:These values consumed by other screens do not remain the same as given during the configuration or batch execution or assessment creation or case creation. But they will get updated as they are updated here. You will see the updated values as of date.
Watchlist Type Alias	Enter a alias name for the watchlist type.
Watchlist Type Description	Enter the watchlist type description.
Locale *	Select a value from the drop-down list.

3. Click **Save** and click **OK** to save the record. The new record appears on the **Watchlist Type** grid.


### 1.20.2 Editing a Record


To edit a record, follow these steps:

1. Select the check box in line with the record you want to edit.
2. Click **Edit Watchlist Type**  to open the **Edit Watchlist Type** window.
3. Edit the required fields.
4. Click **Save** and click **OK** to save the record.

### 1.20.3 Exporting or Importing Records

To export or import records, follow these steps:

1. Click **Export**  to download all records in the selected menu.

2. A CSV file will be downloaded to local system.
3. Click **Import**  and select the file to upload.

Uploading the file displays the records.

## 1.21 Customer Data Slice

Customer Data Slice is used to split the complete set of customers into smaller parts called slices on which the following batches can be triggered:


- KYCDeploymentInitiation
- IndividualDIScreening
- EntityDIScreening
- Individual314aDIScreening
- Entity314aDIScreening

### ATTENTION

- You cannot run slices with the exact data origin parallel.
- While scheduling the KYCDeploymentInitiation Batch, enter the **Slice Name** in the `$SLICENAME$` field of the **Edit Dynamic Params** window. For more information on KYC batches, see [Pipeline Designer Guide](#) and for more information on editing dynamic parameters of a batch, see [Scheduler Service Guide](#).

### 1.21.1 Adding the Customer Data Slice Details

To add new customer slice details, follow these steps:

1. Click **Create Slice**  to open the **Create Slice** window.
2. Enter values in the following fields:

[Table 22](#) describes the fields in **Create Slice** window.

**Table 22: Create Slice Fields**

Name	Description
Data Origin *	Enter the Data Origin name of the customers to be sliced.
Customer Count *	Based on the Data Origin entered, the customer count will be populated automatically.
Slice Size *	Enter the size of the slice. The default size is 2000000. You can reduce the size as required. Note: Slice Size cannot be greater than 2000000.

3. Click **Submit**.

- Based on the **Customer Count**, all the slice details will be added to the grid. The following fields are populated after submitting the slice details for a data origin.

**NOTE** **KYC Processed** and **CS Processed** fields will be automatically populated in the grid with status **N**.

Table 22 describes the **Customer Data Slice** details.


**Table 23: Customer Data Slice Details**

Name	Description
Data Origin	Shows the name of the sliced Data Origin.
Slice Name	Shows the name of the Slice. The values in this field are automatically populated based on the total customer count of the data origin and the slice size of that data origin.
Customer Count	Shows the slice size.
KYC Processed	Provides the status of the KYC Processing. The following statuses are shown. <ul style="list-style-type: none"> <li><b>N</b> indicates Not Started.</li> <li><b>S</b> indicates Started.</li> <li><b>C</b> indicates Completed.</li> </ul>
CS Processed	Provides the status of the CS Processing. The following statuses are shown. <ul style="list-style-type: none"> <li><b>N</b> indicates Not Started.</li> <li><b>S</b> indicates Started.</li> <li><b>C</b> indicates Completed.</li> </ul>

## 1.21.2 Editing the Slice Details

To edit the slice size, follow these steps:

**NOTE** You can only edit the slices if the **KYC Processed** and **CS Processed** field statuses of all the slices of that data origin are either **N** or **C**.

- Click **Edit Slice**  to open the **Edit Slice** window.
- Select the **Data Origin** from the drop-down.
- Update the Slice Size as required.
- Click **Submit** and the slice details of that data origin will be updated accordingly.

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