### Common Core User Guide

# Oracle FLEXCUBE Onboarding

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#### **Common Core User Guide**

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# 1 Preface

### 1.1 Introduction

This user guide is designed to help you quickly get acquainted with the many functions routinely executed every day.

### 1.2 Audience

This user manual is intended for the central administrator of the Bank who controls the system and application parameters and ensures smooth functionality and flexibility of the banking application.

# 1.3 Document Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc.

# 1.4 Acronyms and Abbreviations

Following are some of the acronyms and abbreviations you are likely to find in this user manual:

Abbreviation	Description	
System	Core Maintenance Module	
NLP	Natural Language Processing	

### 1.5 List of Topics

This user manual is organized as follow:

Topics	Description		
Core Maintenance	This topic describes about Core Maintenance module.		
NLP Framework	This topic describes about NLP Framework.		
List of Glossary	This topic has alphabetical list of Core Maintenance processes with page references for quick navigation.		

### 1.6 Related Documents

For more information on any related features, you can refer to the following documents:

- Security Management System User Guide
- Getting Started User Guide



# 1.7 Symbols

This user manual may refer to the following symbols:

→ Represents Results
----------------------



# 2 Core Maintenance

This section is designed to help you quickly get acquainted with the many functions routinely executed everyday.

#### **Pre-requisites**

Specify User Id and Password, and login to Home screen.

This section contains the following topics:

- 2.1 Advice
- 2.2 Amount Text Language
- 2.3 BIC Directory
- 2.4 Branch EOD
- 2.5 Country Code
- 2.6 Currency Definition
- 2.7 Currency Exchange Rate
- 2.8 Currency Holiday Master
- 2.9 Currency Pair Definition
- 2.10 Currency Rate Type
- 2.11 Customer Category
- 2.12 ECA System
- 2.13 External Bank Parameters
- 2.14 External Branch Parameters
- 2.15 External Chart Account
- 2.16 External Customer
- 2.17 External Customer Account
- 2.18 External Customer Account Structured Address
- 2.19 External Virtual Account Structured Address
- 2.20 Forget Process
- 2.21 Host Code
- 2.22 Language Code
- 2.23 Local Holiday
- 2.24 Media

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- 2.25 Process Code
- 2.26 System Dates
- 2.27 Transaction Code
- 2.28 Upload Source
- 2.29 Upload Source Preference
- 2.30 Pricing Source System

#### 2.1 Advice

You can configure various BIP advices that are available for the process.

This section contains following subsections:

- 2.1.1 Advice Summary
- 2.1.2 Advice Maintenance

#### 2.1.1 Advice Summary

The summary screen provides a list of configured advice. You can configure an advice for a process using the Advice Maintenance. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Advice.
- 2. Under Advice, click View Advice.

→ The View Advice screen is displayed.

#### Figure 1: View Advice

View Advice			,, <sup>,e</sup> ×
ч с +			
Advice Name:	Advice Name:	Advice Name:	Advice Name:
GTEEREJ	CAGRE	LoanApproval	COAGR
Advice Description: GTEEREJ	Advice Description: Collateral Agreeme	Advice Description: Loan Approval Advi	Advice Description: COAGR
Micro Service Name:	Micro Service Name:	Micro Service Name: loanapplication-se	Micro Service Name:
Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open
Advice Name:	Advice Name:	Advice Name:	Advice Name:
CFPM1	CFP7	LoanRejection	CF03
Advice Description: CFPM1	Advice Description: CFP7	Advice Description: Loan Rejection Adv	Advice Description: CF03
Micro Service Name:	Micro Service Name:	Micro Service Name: loanapplication-se	Micro Service Name:
Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open

For more information on menus, refer to Table 1: View Advice - Field Description.

Table 1: View Advice – Field Description

Field	Description
Advice Name	Displays the name of the advice.



Field	Description
Advice Description	Displays information about the advice.
Micro Service Name	Displays the name of the micro service.
Status	Displays the status of the record.



### 2.1.2 Advice Maintenance

The maintenance screen allows you to configure advices. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Advice.
- 2. Under Advice, click Create Advice.
  - $\rightarrow$  The **Create Advice** screen is displayed.

#### Figure 2: Create Advice

Create Advice			$_{\mu}^{\mu}$ $\times$
New			
Advice Name *			
Advice Description *	Micro Service Name	Swift Micro Service	Micro Service Endpoint
Application Name *	Application Description *		
A :			
Media *	Branch *	Currency *	Report Locale *
Report Absolute Path *	Format * Select an option *	Swift Endpoint	
			Save Cancel

3. Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 2: Create Advice – Field Description.

Table 2:	Create	Advice -	Field	Description
----------	--------	----------	-------	-------------

Field	Description
Advice Name	Specify the name of the advice.
Advice Description	Specify the information about the advice.
Micro Service Name	Specify the name of the micro service.
Swift Micro Service	Specify the information about the swift micro service.
Micro Service Endpoint	Specify the endpoint micro service.
Application Name	Specify the application name for which advice is generated.
Application Description	Specify the additional information about the application.
•	Click + icon to add multiple media details.



Field	Description
	Click - icon to remove media details.
Media	Search and select the required media.
Branch	Search and select the required branch.
Currency	Search and select the required currency.
Report Locale	Specify the locale report details.
Report Absolute Path	Specify the report absolute path.
Format	Select a download file format for an advice from the dropdown list. The formats available are, PDF, PPTX, HTML, XLS, and RTF.
Swift Endpoint	Specify the swift endpoint.

4. Click Save. You can view the confirmation advice details in the Advice Summary.



# 2.2 Amount Text Language

You can configure an amount text language.

This section contains following subsections:

- 2.2.1 Amount Text Language Summary
- 2.2.2 Amount Text Language Maintenance

### 2.2.1 Amount Text Language Summary

The summary screen provides a list of configured amount text language. You can configure an amount text language using the Amount Text Language Maintenance. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Amount Text Language.
- 2. Under Amount Text Language, click View Amount Text Language.
  - → The View Amount Text Language screen is displayed.

#### Figure 3: View Amount Text Language

View Amount Text Language				۲ ×
ч с +				
Language Code: F38 Language Code: F38	Language Code: ENG Language Code: ENG	Language Code: F41 Language Code: F41	Language Code: F74 Language Code: F74	
🗟 Unauthorized 🔒 Open				
Language Code: KAN	Language Code: F85	Language Code: ARA	Language Code: F77	
Language Code: KAN	Language Code: F85	Language Code: ARA	Language Code: F77	
🖹 Unauthorized 🔒 Open	🖹 Unauthorized 🔒 Open	🚯 Unauthorized 🔒 Open	🔥 Authorized 🔒 Open	

For more information on menus, refer to Table 3: View Amount Text Language - Field

Description.

#### Table 3: View Amount Text Language – Field Description

Field	Description	
Language Code	Displays the language code associated with the amount word.	
Status	Displays the status of the record.	



### 2.2.2 Amount Text Language Maintenance

The maintenance screen allows you to configure amount text language. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Amount Text Language.
- 2. Under Amount Text Language, click Create Amount Text Language.
  - → The Create Amount Text Language screen is displayed.

Figure 4: Create Amount Text Language

Create Am	nount Text Langua	ge						,* ×
New								
Language Co	ode *	٩						
Amount W	Vord Currency List							
	CCY Symbol	Decimals As Fraction	Final Text	CCY	Post Decimal	Pre Decimal	Text Before	+ - Text Between
No data	to display.							
Page 1	(0 of 0 items) K							
Amount W	Vord Text List							
	Amount	One Flag	+ Text	-				
No data	to display.							
Page 1	(0 of 0 items) K	< 1 > ×						
							1	Save Cancel

3. Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 4: Create Amount Text Language – Field Description.

 Table 4: Create Amount Text Language – Field Description

Field	Description
Language Code	Search and select the required language code.
Amount Word Currency List	Specify the amount word currency details.
CCY Symbol	Specify the CCY symbols.



Field	Description
Decimals As Fraction	Select a decimals as fraction value from the drop-down list.
Final Text	Specify the final text for the amount word currency list.
ССҮ	Search and select the CCY.
Post Decimal	Specify the post decimal details.
Pre Decimal	Specify the pre decimal details.
Text Before	Select an option for the before text.
Text Between	Specify the text that must appear between the amount word currency list.
Amount Word Text List	Specify the amount word text details.
•	Click + icon to add the required amount word text list details.
-	Click - icon to remove the required amount word text list details.
Amount	Select the amount details.
One Flag	Select an option for the amount word text list.
Text	Specify the text for the amount word.

4. Click **Save**. You can view the configured amount text language details in the Amount Text Language Summary.



# 2.3 BIC Directory

As part of setting up basic information, you must maintain Bank Identifier Codes (BIC). You can configure the BIC directory for a customer.

This section contains following subsections:

- 2.3.1 BIC Directory Summary
- 2.3.2 BIC Directory Maintenance

#### 2.3.1 BIC Directory Summary

The summary screen provides a list of configured BIC directory. You can configure the BIC directory using the BIC Directory Maintenance. To process this screen, perform the following steps:

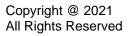
- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click BIC Directory.
- 2. Under BIC Directory, click View BIC Directory.
  - → The View BIC Directory screen is displayed.

#### Figure 5: View BIC Directory

View BIC Directory				
ч с +				
Customer Number:	Customer Number: 00093594	Customer Number:	Customer Number: 00093594	
Sub Type Code:	Sub Type Code:	Sub Type Code:	Sub Type Code:	
BIC Code: IOBAINBBA63	BIC Code: ALLAINBBKHA	BIC Code: APACGB61BCN	BIC Code: ALLAINBBFOR	
Bank Name: FUTURA BANK	Bank Name: ALLAHABAD BANK	Bank Name: FUTURA BANK	Bank Name: SBI	
Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open	🗟 Unauthorized 🔒 Open	

For more information on menus, refer to Table 5: View BIC Directory - Field Description.

Field	Description
Customer Number	Displays the number of the customer.
Sub-type Code	Displays the sub-type code associated with the customer number.
BIC Code	Displays the defined BIC code for the associated customer
Bank Name	Displays the name of the bank.
Status	Displays the status of the record.





# 2.3.2 BIC Directory Maintenance

The maintenance screen allows you to configure a BIC directory for a customer. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click BIC Directory.
- 2. Under **BIC Directory**, click **Create BIC Directory**.
  - → The Create BIC Directory screen is displayed.

#### Figure 6: Create BIC Directory

Create BIC Directory			,, <sup>14</sup> ×
New			
BIC Code *	Bank Name *	Customer Number	Customer Name
		٩,	Not Selected
Bank Address 1	Bank Address 2	Bank Address 3	SWIFT Key
Telex Key	SWIFT Key Arrangement	Relationship	Sub Type Code
	Ŧ	No Mail Keys	9,
BEI Indicator	ADB Member		
Not Selected	Ŧ		
Payment Message			
MT103+ Preferred	Blacklisted	CUG Member	Remit Member
		$\bigcirc$	
Update During Upload			
$\bigcirc$			
Multi-Customer Credit Transfer			
Multi-Customer Credit Transfer	Generate 102+	Maximum Size in Bytes	
		Having the highest	
Request for Transfer			
Generate MT101	Number of Transactions Per Page		
			Save Cancel

3. Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 6: Create BIC Directory – Field Description.

Field	Description
BIC Code	Specify the unique BIC Code by which the bank is identified by SWIFT.
Bank Name	Specify the name for the bank.
Customer Number	Search and select the required customer number.
Customer Name	Based on the <b>Customer Number</b> selected, the information is auto-populated.
Bank Address 1-3	Based on the <b>Customer Number</b> selected, the information is auto-populated.
SWIFT Key	Specify the swift key details.
Telex Key	Specify the unique telex key for the BIC directory.

Table 6: Create BIC Directory – Field Description



Field	Description	
SWIFT Key Arrangement	Select the SWIFT key arrangement from the drop-down list.	
Relationship	Select one of the following options:	
	<ul> <li>No: If selected, indicates that the BIC Entity is not a customer of your bank</li> </ul>	
	• Mail: If selected, the BIC entity is not a recognized SWIFT entity but an address internal to your bank. In such cases, all correspondence directed to the particular BIC entity is sent as mail messages.	
	• Keys: If selected, a SWIFT/Telex connectivity exists between your bank and the bank for which you are maintaining details. Subsequently, you must specify the SWIFT/Telex Key in the adjacent field.	
Sub-type Code	Search and select the required sub-type code.	
BEI Indicator	Based on the <b>Sub-type Code</b> selected, the information is auto- populated.	
ADB Member	Select the ADB member from the drop-down list.	
Payment Message	Specify the payment message details.	
MT103+ Preferred	By default, this is disabled. If selected, indicates the counter party whose BIC code details you are capturing capacitate to receive payment messages in the MT 103 format.	
Blacklisted	By default, this is disabled. If selected, indicates the BIC entity is blacklisted.	
CUG Member	By default, this is disabled. If selected, indicates the BIC entity is a closed user group member. Remit Member: By default, this is disabled. If selected, indicates the customer is registered with MT 103 extended remittance information multiple user group.	
Update During Upload	By default, this is disabled. If selected, updated the BIC directory during an upload.	
Multi-Customer Credit Transfer	Specify the Multi-Customer Credit Transfer details.	
Multi-Customer Credit Transfer	By default, this is disabled. If selected, indicates multiple credit transfer feature [MT102 support] exists between the bank and the BIC entity.	



Field	Description
Generate 102+	By default, this is disabled. If selected, generates 102+ message.
Maximum Size in Bytes	Specify the maximum size.
Request for Transfer	Specify the Request for Transfer details.
Generate MT101	By default, this is disabled. If selected, indicates MT101 can be sent/received from this BIC. Select to generate MT101 message.
Number of Transactions Per Page	Specify the number of transactions to view per page. If you do not specify a value it is defaulted to 10.
Real Customer Number	Search and select the required real customer number.
Real Customer Name	Based on the <b>Real Customer Number</b> selected, the information is auto- populated.

4. Click **Save**. You can view the configure BIC directory in the BIC Directory Summary.



# 2.4 Branch EOD

You can invoke End of Day (EOD) to indicate that all the activities for the day are complete. Activities can be performed on the system only after the system date is changed to the next working day and authorized.

Most of the automated functions are part of the beginning of day operations. Thereafter, some of them must be executed when the system is in the EOTI (End of Transaction Input) stage.

This section contains following subsections:

• 2.4.1 Branch EOD Maintenance

### 2.4.1 Branch EOD Maintenance

The maintenance screen allows you to invoke the branch EOD process. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Branch EOD.
- 2. Under Branch EOD, click Invoke EOD.

 $\rightarrow$  The **Invoke EOD** screen is displayed.

#### Figure 7: Invoke EOD

Invoke	nvoke EOD					
BIB	ranch Code * Description BIB OBLM TEST BRANCH Start Retry Reset		Current Branch Date 2018-12-01			
View I Refre		ele Processes				
Stage	Batch Task	Start Time	End Time	Status	Error Code	
EOD	IC	Dec 28, 2020 00:16:36	Dec 28, 2020 00:16:36	FAILED	IC batch failed	
EOD	POOL	Dec 28, 2020 00:16:27	Dec 28, 2020 00:16:35	COMPLETED		
EOD	SWEEP	Dec 27, 2020 21:08:02	Dec 27, 2020 21:08:04	COMPLETED		
EOD	markcutoff	Dec 27, 2020 21:07:58	Dec 27, 2020 21:08:01	COMPLETED		



3. Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 7: Invoke EOD – Field Description.

Field	Description
Branch Code	Displays the branch code that is associated with the logged in user.
Description	Displays the description of the branch.
Current Branch Date	Displays the logged in application date.
Start	Click Start to initiate EOD for a branch.
Retry	Click <b>Retry</b> to retrigger the last failed EOD task.
Reset	Click <b>Reset</b> to reset all the configured details to current application's configured details.
View End of Cycle Processes	Specifies the list of EOD processes.
Refresh	Click <b>Refresh</b> to view the latest status of EOD tasks.
Stage	Displays the stage of EOD. A stage can have multiple tasks.
Batch Task	Displays the task name of the relevant stage.
Start Time	Displays the start time of batch task.
End Time	Displays the end time of batch task.
Status	Based on the operation performed the status is updated.
Error Code	Displays the error code for the failed batches.

For more information on EOD stages, please refer to **EOD Configurations Guide** of the respective products.



# 2.5 Country Code

You can configure a country code.

This section contains following subsections:

- 2.5.1 Country Code Summary
- 2.5.2 Country Code Maintenance

### 2.5.1 Country Code Summary

The summary screen provides a list of configured country code. You can configure a country code using the Country Code Maintenance. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Country Code.
- 2. Under Country Code, click View Country Code.

 $\rightarrow$  The View Country Code screen is displayed.

#### Figure 8: View Country Code

View Country Code			," ×	
९ <b>с</b> +				
Country Code: USA	Country Code: AUS	Country Code: GB	Country Code: I31	
Country Name: United States ISO Numeric Code: USA	Country Name: AUSTRALIA ISO Numeric Code: AUS	Country Name: Great Britain ISO Numeric Code: GBR	Country Name: INDIA ISO Numeric Code: IND	
Ruthorized 🔒 Open	🂫 Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open	
Country Code: IN	Country Code: SG			
Country Name: India ISO Numeric Code: IND	Country Name: Singapore ISO Numeric Code: SGP			
🗟 Unauthorized 🔒 Closed	Authorized 🔒 Open			

For more information on menus, refer to Table 8: View Country Code - Field Description.

Table 8: View Country Code – Field Description

Field	Description
Country Code	Displays the country code details.
Country Name	Displays the name of the country.
ISO Numeric Code	Displays the ISO numeric code details of the country code.
Status	Displays the status of the record.



# 2.5.2 Country Code Maintenance

The maintenance screen allows you to configure a country code. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Country Code.
- 2. Under Country Code, click Create Country Code.
  - → The Create Country Code screen is displayed.

#### Figure 9: Create Country Code

Create Country Code			$_{\mu}^{\mu'}$ $\times$
New			
Country code *			
Country Name *	Alternate Country code *	Region Code	ISO Country code
ISD code	Limit Currency	Overall Limit *	Blacklist
			<u> </u>
EU Member	Generate 205	IBAN Check Required *	BIC Clearing Code
Intra European	$\sim$	0	<u> </u>
			Save Cancel

3. Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 9: Create Country Code – Field Description.

Table 9: Create Country Code – Field Description

Field	Description
Country Code	Specify the country code.
Country Name	Specify the name of the country.
Alternate Country Code	Specify the alternate country code.
Region Code	Specify the region code.
ISO Country Code	Specify the ISO country code.
ISO Code	Specify the ISO code.
Limit Currency	Specify the limit currency.
Overall Limit	Specify the overall limit.



Field	Description
Blacklist	By default, this is disabled. If selected, indicates the country is blacklisted.
EU Member	By default, this is disabled. If selected, indicates the country is recognized by Swift as a part of the Intra European countries.
Generate 205	By default, this is disabled. If selected, indicates the cover message 205COV or 205 need to be generated for transactions involving this country. If you do not select this option, RTGS, 202 or 202COV message is generated.
IBAN Check Required	By default, this is disabled. If selected, indicates check required for an IBAN is mandatory.
BIC Clearing Code	By default, this is disabled. If selected, indicates the National ID in the BIC plus file is the clearing code. During upload of clearing codes from BIC plus file, the records belong to countries against which this box is selected.
Intra European	By default, this is disabled. If selected, indicates the country is an intra European country.

4. Click **Save**. You can view the configured country code details in the Country Code Summary.



# 2.6 Currency Definition

You can define the attributes of the currencies in which the bank can deal. For each currency, you can define attributes such as, the SWIFT code for the currency, the country the currency belongs, the interest method, the spot days, the settlement days, and so on.

Currencies can be maintained only at the Head Office. The list of currencies are available to the branches based on the currencies defined for the country linked to the branch.

This section contains following subsections:

- 2.6.1 Currency Definition Summary
- 2.6.2 Currency Definition Maintenance

### 2.6.1 Currency Definition Summary

The summary screen provides a list of defined currency. You can define a currency using the Currency Definition Maintenance. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Currency Definition.
- 2. Under Currency Definition, click View Currency Definition.

→ The View Currency Definition screen is displayed.



Figure 10: View Currency Definition

For more information on menus, refer to Table 10: View Currency Definition - Field Description.

Table 10: View Currency Definition – Field Description

Field	Description
Currency Code	Displays the code of the currency.
Currency Name	Displays the name of the currency.



Field	Description
Alternate Currency Code	Displays the code of the alternate currency.
Country	Displays the country associated with the currency.
Maintenance Country	Displays the maintenance country.
Status	Displays the status of the record.



# 2.6.2 Currency Definition Maintenance

The maintenance screen allows you to define currency. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Currency Definition.
- 2. Under Currency Definition, click Create Currency Definition.
  - $\rightarrow$  The Create Currency Definition screen is displayed.

Figure 11: Create Currency Definition

Create Currency Definition							,,* ×
Currency Code *		Maintenance Country *					
		٩					
Currency Name		Alternate Currency Code		Currency Type		ISO Numerical Currency Code	
Currency Country *		Currency Decimals *		Currency Interest Method *		Currency Spot Days *	
9		V A				× •	
Foreign Exchange Netting Days		Settlement Message Days *		Position GL		Position Equivalent GL	
· · ·		v *		٩,		٩,	
Currency Tolerance Limit		Index Base Currency		Commodity Code			
		٩,					
Cut Off Time							
Cut Off Days		Cut Off Hour *		Cut Off Min *		CLS Currency	
V A		~ ^		V A			
Generate 103+		Index Flag		Euro Conversion Required		New Cover Message Format Required	
$\bigcirc$		$\bigcirc$		$\bigcirc$		$\bigcirc$	
Validate Tag-50F							
$\bigcirc$							
Rounding							
Currency Round Rule *		Currency Round Unit					
Currency Format Mask							
Currency Format Mask							
Euro Type							
Currency Euro Type							
EURO Currency							
O In Currency							
Out Currency     EUTO Closed							
C EOIO CIONED							
Auto Exchange Rate							
Credit Auto Exchange Rate Limit		Debit Auto Exchange Rate Limit					
Currency Country Mapping							
Cou			Causta Mana		C		10 C
	untry code		Country Name		Currency Code		
No data to display. Page 1 (0 of 0 items) K <							
Take 1 (our owning) K C							
							Save Cancel

3. Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 11: Create Currency Definition – Field Description.

Field	Description		
Currency Code	Specify the currency code.		
Maintenance Country	Search and select the required maintenance country.		



Field	Description
Currency Name	Specify the name of the currency.
Alternate Currency Code	Specify the code of the alternate currency.
Currency Type	Specify the currency type.
ISO Numerical Currency Code	Specify the International Standardization Organization numerical currency code.
Currency Country	Search and select the required currency country.
Currency Decimals	Select the currency decimals.
Currency Interest Method	Select the currency interest method from the drop-down list.
Currency Spot Days	Select the number of spot working days applicable for the currency.
Foreign Exchange Netting Days	Select the number of days for the foreign exchange netting.
Settlement Message Days	Select the settlement message days.
Position GL	Search and select the required position GL.
Position Equivalent GL	Search and select the required position equivalent GL.
Currency Tolerance Limit	Specify the currency tolerance limit.
Index Base Currency	Search and select the required index base currency.
Commodity Code	By default, this is disabled. If selected, enables a commodity code.
Cut Off Time	Specify the cut off time details.
Cut Off Days	Select the cut off days for the payment transaction involving the currency.
Cut Off Hour	Select the hour of the day for the cut off.
Cut Off Min	Select the minute of the hour for the cut off.



Field	Description		
CLS Currency	By default, this is disabled. If selected, allow customers of your bank to settle their FX deals via the CLS (Continuous Linked Settlements) Bank, you can identify the currency to be a CLS Currency. FX deals in the CLS currency is only eligible to be routed through the CLS bank.		
Generate 103+	By default, this is disabled. If selected, generate outgoing MT 103 messages in the MT 103 + format.		
Index Flag	By default, this is disabled. If selected, derives index rate of the currency.		
Euro Conversion Required	By default, this is disabled. If selected, indicates the Euro conversion is required.		
New Cover Message Format Required	By default, this is disabled. If selected, indicates a new cover message format is required.		
Validate Tag-50F	By default, this is disabled. If selected, indicates validations must be performed for the 50F details captured for the ordering customer during contract input.		
Rounding	Specify the Rounding details of currency.		
Currency Round Rule	Select the currency round rule from the dropdown list.		
Currency Round Unit	Select the currency round unit.		
Currency Format Mask	Specify the currency format mask details.		
Currency Format Mask	Select one of the currency format.		
Euro Type	Specify the Euro Type details.		
Currency Euro Type	Select one of the currency Euro type.		
Auto Exchange Rate	Specify the Auto exchange rate details.		
Credit Auto Exchange Rate Limit	Specify the credit automatic exchange rate limit.		
Debit Auto Exchange Rate Limit	Specify the debit automatic exchange rate limit.		



Field	Description
Currency Country Mapping	Specify the currency country mapping details.
+	Click + icon to add the required currency country mapping details.
	Click - icon to remove the required currency country mapping details.
Country Code	Search and select the required country code.
Country Name	Specify the name of the country.
Currency Code	Search and select the required currency code.

#### **Cut Off Time**

Refers to the time by which all transactions involving a currency should be generated. For a currency, you can indicate the cut-off hour and minute. This time should be expressed in the local time of the bank.

The maintenance of a cut-off time for a currency has particular reference to outgoing funds transfers involving it.

Example: The value date of a funds transfer transaction (incoming payment) involving USD, is 3rd June 2018. The number of cut-off days specified for the currency is 2. This means that the payment must be received on or before 1st June 2018. If the payment is received on 1st June, it must be received before the cut-off time specified for USD.

If the USD cut-off time is 1200 hrs, if the payment is received on 1st June 2018, it must be received before 1200 hrs.

4. Click Save. You can view the defined currency in the Currency Definition Summary.



# 2.7 Currency Exchange Rate

You can maintain exchange rates for a currency pair, the rates at which you buy and sell one currency for another. A bank determines its buy and sell rate for a currency pair by applying a spread (that is, its profit margin) to the mid-rate of the currency pair. Mid-rate is the basic rate at which a currency pair is exchanged.

The spread applied for a currency pair varies with the transaction type, while the mid-rate usually remains constant. Consequently, different rates are applicable to different transaction types. For instance dollars in currency are purchased at a certain rate, while USD traveler's checks are bought at a different rate. You can define a rate type which you would like to associate with a transaction type example: CASH, TRAVCHKS, and so on.

You can define the mid-rate, buy and sell spread applicable to each rate type; the buy and sell exchange rates are computed by the system. Buy rates and sell rates can either be maintained by individual branches or can be input by the HO and propagated to all the branches.

If the branch for which the rate is being uploaded or maintained is the head office branch, then the rate would be copied to all those branches that have the same country code as the head office branch.

If the branch for which the rate is being uploaded or maintained is not the head office branch, but it has the same country code as the head office branch, then the rate being uploaded or maintained would be specific to the branch and would not be copied to any other branch.

If the branch for which the rate is being uploaded or maintained is not the head office branch and also does not have the same country code as the head office branch, then the rate being maintained would be copied to all the branches that has the same country code linked as the branch for which the rate is being maintained or uploaded.

This section contains following subsections:

- 2.7.1 Currency Exchange Rate Summary
- 2.7.2 Currency Exchange Rate Maintenance

### 2.7.1 Currency Exchange Rate Summary

The summary screen provides a list of configured currency exchange rates. You can configure a currency exchange rate using the Currency Exchange Rate Maintenance. To process this screen, perform the following steps:

1. From Home screen, click Core Maintenance. Under Core Maintenance, click Currency Exchange Rate.



2. Under Currency Exchange Rate, click View Currency Exchange Rate.

→ The View Currency Exchange Rate screen is displayed.

Figure 12: View Currency Ex	change Rate
-----------------------------	-------------

ч <b>с</b> +			=
Branch code:	Branch code:	Branch code:	Branch code:
861	003	000	003
Currency1: LDP	Currency1: USD	Currency1: MNP	Currency1: MNP
Currency2: GBP	Currency2: SGD	Currency2: GBP	Currency2: GBP
💫 Authorized 🔒 Open	🖹 Unauthorized 🔒 Open	🗟 Unauthorized 🔒 Open	🗟 Unauthorized 🔒 Open
Branch code:	Branch code:	Branch code:	Branch code:
000	000	861	000
Currency1: USD	Currency1: USD	Currency1: USD	Currency1: LDP
Currency2: SGD	Currency2: GBP	Currency2: SGD	Currency2: GBP
Authorized 🔒 Closed	Authorized 🔒 Open	Unauthorized 🗛 Closed	Authorized 🔒 Open

For more information on menus, refer to Table 12: View Currency Exchange Rate – Field Description.

Field	Description
Branch Code	Displays the code of the branch.
Currency 1-2	Displays the currency associated with the branch code
Status	Displays the status of the record.

Table 12: View Currency	y Exchange Rate – Fiel	d Description
-------------------------	------------------------	---------------



# 2.7.2 Currency Exchange Rate Maintenance

The maintenance screen allows you to configure a currency exchange rate. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Currency Exchange Rate.
- 2. Under Currency Exchange Rate, click Create Currency Exchange Rate.
  - → The Create Currency Exchange Rate screen is displayed.

Figure 13: Create Currency Exchange Rate

Create Cu	rrency Exchange Rate						,,,* ×
New							
Branch code			Currency1 *		Currency2 *		
	٩			Q.			
Currency	Rate						
	Rate Type	Buy Rate	Buy Spread	Mid Rate	Sale Spread	Sale Rate	Rate Date
	(0 of 0 items) K < 1 > X						
Page	(0 or 0 items) K < 1 > 3						
							Save Cancel

 Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 13: Create Currency Exchange Rate – Field Description.

Field	Description
Branch Code	Search and select the required branch code.
Currency 1	Search and select the required currency.
Currency 2	Search and select the required currency.
Currency Rule	Specify the currency rule details.
+	Click + icon to add the required details.
	Click - icon to remove the required details.
Rate Type	Select a rate type from the drop-down list.



Field	Description
Buy Rate	Specify the buy rate details.
Buy Spread	Specify the buy spread details.
Mid Rate	Specify the mid-rate details.
Sale Spread	Specify the sale spread details.
Sale Rate	Specify the sale rate details.
Rate Date	Select a rate date from the drop-down calendar.

4. Click **Save**. You can view the configured currency exchange rate details in the Currency Exchange Rate Summary.



# 2.8 Currency Holiday Master

You can configure a yearly list of holidays, for the currencies, defined in the currency screen. The system uses the information maintained to check if any settlement involving a foreign currency (in the foreign Exchange, Money market, and Funds Transfer, Loans and Deposit modules) falls on that currency's holiday. If yes, the system displays a message stating and ask the user for an override.

For any schedule or contract maturing at a future date, five years hence, you can input the future date, only if the calendar for that year is maintained. The currency holiday is maintained at the bank level by the Head Office.

This section contains following subsections:

- 2.8.1 Currency Holiday Master Summary
- 2.8.2 Currency Holiday Master Maintenance

### 2.8.1 Currency Holiday Master Summary

The summary screen provides a list of configured currency holiday. You can configure a currency holiday using the Currency Holiday Master Maintenance. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Currency Holiday Master.
- 2. Under Currency Holiday Master, click View Currency Holiday Master.
  - → The View Currency Holiday Master screen is displayed.

Figure 14: View Currency Holiday Master

View Currency Holiday Master 🕺 🕺 🗡				
ч с +			■ =	
Currency:	Currency:	Currency:	Currency:	
NOK	ZAR	INR	GBP	
Weekly Holidays: Y	Weekly Holidays:	Weekly Holidays:	Weekly Holidays: Y	
Year: 2019	Year: 2017	Year: 2017	Year: 2018	
Authorized 🔒 Open	🔂 Unauthorized 🔒 Open	🖹 Unauthorized 🔒 Open	Unauthorized 🔒 Open	
Currency:	Currency:	Currency:		
NOK	NZD	ZAR		
Weekly Holidays: Y	Weekly Holidays: Y	Weekly Holidays:		
Year: 2034	Year: 2020	Year: 2007		
Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open		

For more information on menus, refer to Table 14: View Currency Holiday Master – Field Description.

Table 14: View Currency Holiday Master – Field Description

Field	Description
Currency	Displays the currency details.



Field	Description
Weekly Holidays	Displays the weekly holidays associated with the currency.
Status	Displays the status of the record.



## 2.8.2 Currency Holiday Master Maintenance

The maintenance screen allows you to configure a currency holiday. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Currency Holiday Master.
- 2. Under Currency Holiday Master, click Create Currency Holiday Master.
  - $\rightarrow$  The Create Currency Holiday Master screen is displayed.

Figure 15: Create Currency Holiday Master

reat	e Cur	renc	y Hol	iday I	Mast	er																					
urre	ncy					0		Y	'ear *								We	ekly F	lolida	ays							
																	0										
		lanu	ary	201	8			F	ebru	ary	201	8				Mar	ch	2018	5				Apr	il 2	2018		
S	М	Т	W	T	F	S	S	М	Т	W	Т	F	S	S	М	Τ	W	Ţ	F	S	S	М	т	W	Т	F	S
	1	2	3	4	5	6					1	2	3					1	2	3	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	18	19	20	21	22	23	24	22	23	24	25	26	27	28
28	29	30	31				25	26	27	28				25	26	27	28	29	30	31	29	30					
		Ma	y Z	018					lun	0	2018					hub	y 2	018					Aug	ist	201	8	
S	м	Т	W	T	F	S	S	М	т	W	T	Ē	S	S	М	T	W	T	E	S	S	м	T	W	T	F	s

 Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 15: Create Currency Holiday Master – Field Description.

Field	Description
Currency	Search and select the required currency.
Year	Specify the year details.
Weekly Holidays	By default, this is disabled. If selected, indicates the weekly holidays.

#### Table 15: Create Currency Holiday Master – Field Description

- 4. Select the dates using the calendar. The selected dates appear in blue highlighted circle.
- 5. Click **Save**. You can view the configured currency holidays in the Currency Holiday Master Summary.



# 2.9 Currency Pair Definition

In the foreign exchange markets, the exchange rates for some currency pairs such as the USD-GBP or USD-JPY are easily obtainable, since these are frequently traded. The exchange rates of other currencies such as the ZAR-INR (South African Rand - Indian Rupee), which is not traded very often, is determined through a third currency. The third currency is usually the US dollar, since the US dollar is quoted in all trading centers.

You can define the static attributes of currency pairs for which a regular market quote is readily available. For other pairs, which do not have a regular market quote, you need to specify the third currency through which the system should compute the exchange rate. The currency pair is maintained at the bank level by the Head Office branch.

This section contains following subsections:

- 2.9.1 Currency Pair Definition Summary
- 2.9.2 Currency Pair Definition Maintenance

### 2.9.1 Currency Pair Definition Summary

The summary screen provides a list of define a currency pair. You can define a currency pair using the Currency Pair Definition Maintenance. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Currency Pair Definition.
- 2. Under Currency Pair Definition, click View Currency Pair Definition.
  - → The View Currency Pair Definition screen is displayed.

Figure 16: View Currency Pair Definition

ч <b>с</b> +			
Maintenance Country:	Maintenance Country: GB	Maintenance Country: GB	Maintenance Country: USA
Number of Units:	Number of Units: 1	Number of Units: 2	Number of Units: 1
Currency 1: LLS	Currency 1: GBP	Currency 1: LDP	Currency 1: USD
Currency 2: LKJ	Currency 2: LOP	Currency 2: GBP	Currency 2: SGD
Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🎧 Open

For more information on menus, refer to Table 16: View Currency Pair Definition – Field Description.

Field	Description
Maintenance Country	Displays the maintenance country details.
Number of Units	Displays the number of units.

Table 16: View Currency Pair Definition – Field Description



Field	Description
Currency 1-2	Displays the currency associated with the country.
Status	Displays the status of the record.



# 2.9.2 Currency Pair Definition Maintenance

The maintenance screen allows you to define currency pair. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Currency Pair Definition.
- 2. Under Currency Pair Definition, click Create Currency Pair Definition.
  - $\rightarrow$  The Create Currency Pair Definition screen is displayed.

Figure 17: Create Currency Pair Definition

Create Currency Pair Definition				$_{\mu^{n'}}$ $\times$
New				
Currency 1	Currency 2	2	Maintenance Country	
Checkthrough Currency	Through Currency	Number of Units One Hundred Thousand	Points Multiplier	
Quotation *	Spread Definition * Prirontage Points			
				Save Cancel

3. Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 17: Create Currency Pair Definition – Field Description.

Field	Description
Currency 1-2	Search and select the required currency. A currency pair (specified as currency 1 and currency 2, in the currency pair) represents the two currencies for which you need to maintain exchange rates.
	To specify the pair, choose from the list provided against Currency 1. Select the pair for which you want to maintain parameters. The pair must be selected according to the quotation method followed by the market, which can be direct or indirect. Exchange rates can be defined for currency 1 against currency 2 or currency 2 against currency 1.
Maintenance Country	Search and select the required maintenance country.

Table 17: Create Currency Pair Definition – Field Description

Г



Field	Description		
Check through Currency	By default, this is disabled. If selected, indicates a check through currency.		
Through Currency	Search and select the required through currency for which the exchange rate between the currencies must be calculated.		
Number of Units	Select one of the number of units.		
Points Multiplier	Select the points multiplier.		
Quotation	Select one of the required quotation:		
	• Direct method the exchange rate for the currency pair is quoted as follows: Buy rate = mid rate - buy spread		
	Sell rate = mid rate + sell spread		
	Ccy 1 = Rate x Ccy 2		
	<ul> <li>Indirect method the exchange rate for the currency pair is quoted as follows: Buy rate = mid rate + buy spread</li> </ul>		
	Sell rate = mid rate - sell spread		
	Ccy 2 = Rate x Ccy 1		
Spread Definition	Select one spread definition. The effective spread can be		
	calculated using any of the following two methods:		
	Percentage: Spread/100 x mid rate		
	Points: Spread x points multiplier		
	The method of spread definition that you specify applies to two		
	instances:		
	• While maintaining exchange rates for the currency pair		
	While maintaining customer spread for the currency pair		

4. Click **Save**. You can view the defined currency pair details in the Currency Pair Definition Summary.



# 2.10 Currency Rate Type

You can configure a currency rate type.

This section contains following subsections:

- 2.10.1 Currency Rate Type Summary
- 2.10.2 Currency Rate Type Maintenance

### 2.10.1 Currency Rate Type Summary

The summary screen provides a list of configured currency rate type. You can configure a currency rate type using the Currency Rate Type Maintenance. To process this screen, perform the following steps:

- From Home screen, click Core Maintenance. Under Core Maintenance, click Currency Rate Type.
- 2. Under Currency Rate Type, click View Currency Rate Type.
  - $\rightarrow$  The View Currency Rate Type screen is displayed.

Figure 18: View Currency Rate Type

View Currency Rate Type			× 1
Currency Rate Type: F41	Currency Rate Type: F33	Currency Rate Type: F31	Currency Rate Type: F37
Description: Forward Rate Type	Description: Forward Rate Type	Description: Forward Rate Type	Description: Forward Rate Type
Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open
Currency Rate Type: STAND	Currency Rate Type: F40	Currency Rate Type: STANDARD	Currency Rate Type: F42
Description: abcd	Description: Forward Rate Type	Description: Standard Rate Types	Description: Forward Rate Type
🗟 Unauthorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open

For more information on menus, refer to Table 18: View Currency Rate Type - Field Description.

Table 18: View Currency Rate Type – Field Description

Field	Description
Currency Rate Type	Displays the currency rate type.
Description	Displays additional information about the currency rate type.
Status	Displays the status of the record.



## 2.10.2 Currency Rate Type Maintenance

The maintenance screen allows you to configure currency rate type. To process this screen, perform the following steps:

- From Home screen, click Core Maintenance. Under Core Maintenance, click Currency Rate Type.
- 2. Under Currency Rate Type, click Create Currency Rate Type.
  - → The Create Currency Rate Type screen is displayed.

#### Figure 19: Create Currency Rate Type

Create Currency Rate Type	,,** ×
New	
Currency Rate Type *	
Currency Rate Type Description	>
	Save Cancel

3. Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 19: Create Currency Rate Type – Field Description.

 Table 19: Create Currency Rate Type – Field Description

Field	Description
Currency Rate Type	Specify the currency rate type.
Currency Rate Type Description	Specify additional information about the currency rate type.

4. Click **Save**. You can view the configured currency rate type details in the Currency Rate Type Summary.



# 2.11 Customer Category

You can configure a customer category.

This section contains following subsections:

- 2.11.1 Customer Category Summary
- 2.11.2 Customer Category Maintenance

### 2.11.1 Customer Category Summary

The summary screen provides a list of configured customer category. You can configure a customer category using the Customer Category Maintenance. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Customer Category.
- 2. Under Customer Category, click View Customer Category.
  - $\rightarrow$  The View Customer Category screen is displayed.

Figure 20: View Customer Category

View Customer Category			$\mu^{\ell}$ ×
ч <b>с</b> +			
Customer Category: C Description: Corporate	Customer Category: R88 Description: Virtual Accounts Creation	Customer Category: R95 Description: Virtual Accounts Creation	Customer Category: R127 Description: Virtual Accounts Creation
Customer Category: R84 Description: Virtual Accounts Creation	Customer Category: CORP Description: Corporate	Customer Category: R87 Description: Virtual Accounts Creation	Customer Category: R118 Description: Virtual Accounts Creation
Authorized 🔒 Open	Authorized 🔒 Open	Unauthorized 🔒 Open	Authorized 🔒 Open

For more information on menus, refer to Table 20: View Customer Category - Field Description.

Table 20: View Customer Category – Field Description

Field	Description
Customer Category	Displays the customer category.
Description	Displays additional information about the customer category.
Status	Displays the status of the record.



## 2.11.2 Customer Category Maintenance

The maintenance screen allows you to configure a customer category. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Customer Category.
- 2. Under Customer Category, click Create Customer Category.
  - → The Create Customer Category screen is displayed.

#### Figure 21: Create Customer Category

Create Customer Category			$_{p}^{s'}$ $\times$
New			
Customer Category *			
Customer Category Description	Populate Changes		
		Save	Cancel

 Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 21: Create Customer Category – Field Description.

 Table 21: Create Customer Category – Field Description

Field	Description
Customer Category	Specify the customer category.
Customer Category Description	Specify the additional information about the customer category.
Populate Changes	By default, this is disabled. If selected, displays the changes.

4. Click **Save**. You can view the configured customer category details in the Customer Category Summary.



# 2.12 ECA System

You can configure the External Credit Approval (ECA) system.

This section contains following subsections:

- 2.12.1 ECA System Summary
- 2.12.2 ECA System Maintenance

#### 2.12.1 ECA System Summary

The summary screen provides a list of configured ECA system. You can configure the ECA system details using the ECA System Maintenance. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click ECA System.
- 2. Under ECA System, click View ECA System.

 $\rightarrow$  The View ECA System screen is displayed.

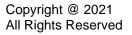
#### Figure 22: View ECA System

View ECA System			×*
ч <b>с</b> +			
Description: CUBS CASystem: FCUBS	Description: ORACLE BANKING ECA System: OBVAMI2	Description:	Description: flexcube ECA System: ECA74
Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open
Description:	Description:	Description:	Description:
ECA System: ECA85	ECA System: ECA135	ECA System: ECA72	ECA System: ECA37
Authorized 🔒 Open	Authorized 🔒 Open	🂫 Authorized 🔒 Open	Authorized 🔒 Open

For more information on menus, refer to Table 22: View ECA System - Field Description.

#### Table 22: View ECA System – Field Description

Field	Description
Description	Displays any additional information of the ECA system.
ECA System	Displays the name of the ECA system.
Status	Displays the status of the record.





## 2.12.2 ECA System Maintenance

The maintenance screen allows you to configure ECA system details. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click ECA System.
- 2. Under ECA System, click Create ECA System.
  - → The Create ECA System screen is displayed.

#### Figure 23: Create ECA System

Create ECA System		$_{\mu}^{a^{\prime}}$ $\times$
New		
Source System *	Description	
		Save Cancel

3. Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 23: Create ECA System – Field Description.

Table 23:	Create	ECA S	System –	Field	Description
-----------	--------	-------	----------	-------	-------------

Field	Description	
Source System	Specify the source system.	
Description	Specify the additional information about the ECA system.	

4. Click Save. You can view the configure ECA system details in the ECA System Summary.



## 2.13 External Bank Parameters

You can configure bank level parameters.

This section contains following subsections:

- 2.13.1 External Bank Parameters Summary
- 2.13.2 External Bank Parameters Maintenance

### 2.13.1 External Bank Parameters Summary

The summary screen provides a list of configured external bank parameters. You can configure the external bank parameters using the External Bank Parameters Maintenance. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click External Bank Parameters.
- 2. Under External Bank Parameters, click View External Bank Parameters.
  - → The View External Bank Parameters screen is displayed.

Figure 24: View External Bank Parameters

View External Bank Parameters	$_{\mu}^{x}$ $\times$
<ul><li>&lt; c +</li></ul>	
Head Office branch:	
Maker: ROHIT1 OnceAuthorized: Y	
Bank Code: 0000 Bank Name: OBVAM UNIVERSAL BANK	
Authorized 🔒 Open	

For more information on menus, refer to Table 24: View External Bank Parameters – Field Description.

Field	Description	
Head Office Branch	Displays the head office branch details.	
Maker	Displays the name of the user who has configured the bank details	
Once Authorized	Indicates if the record is authorized once or not.	
Bank Code	Displays the code of the bank.	



Field	Description	
Bank Name	Displays the name of the bank.	
Status	Displays the status of the record.	

#### 2.13.2 External Bank Parameters Maintenance

The maintenance screen allows you to configure external bank parameters. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click External Bank Parameters.
- 2. Under External Bank Parameters, click Create External Bank Parameters.
  - → The Create External Bank Parameters screen is displayed.

#### Figure 25: Create External Bank Parameters

Create External Bank Parameters		" <sup>st</sup> ×
New		
Bank Code *	Bank Name	
Head Office Branch	Branch Description	
٩	Not Selected	
No of Days to Forget Customer		
		Save Cancel

 Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 25: Create External Bank Parameters – Field Description.

Field	Description		
Bank Code	Specify the code for the bank.		
Bank Name	Specify the name of the bank.		
Head Office Branch	Search and select the required head office branch.		

#### Table 25: Create External Bank Parameters – Field Description



Field	Description
Branch Description	Based on the Head Office Branch selected, the information is auto-populated.
Number of Days to Forget Customer	Specify the number of days to inactive/forget the customer.

4. Click **Save**. You can view the configure core bank parameter details in the External Bank Parameters Summary.



## 2.14 External Branch Parameters

You can configure branch level parameters.

This section contains following subsections:

- 2.14.1 External Branch Parameters Summary
- 2.14.2 External Branch Parameters Maintenance

### 2.14.1 External Branch Parameters Summary

The summary screen provides a list of configured external branch parameters. You can configure the external branch parameters using the External Branch Parameters Maintenance. To process this screen, perform the following steps:

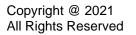
- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click External Branch Parameters.
- 2. Under External Branch Parameters, click View External Branch Parameters.
  - → The View External Branch Parameters screen is displayed.

View External Branch Parameters 2ª X nch Code: nch Cod 005 003 242 000 Branch Name: Flexcube Branch Name: Bannerghata Branch Name: FLEXCUBE UNIVERSAL BR... Branch Name: sbi Local Currency: INR Local Currency: GBP Local Currency: GBP Local Currency: GBP Source Branch Code: 0045345454535 Source Branch Code: 003 Source Branch Code: 242 Authorized 🔒 Open 💫 Authorized 🛛 🔒 Open Authorized 🔒 Open 💫 Authorized 🛛 🔒 Open Branch Code **Branch Code** Branch Code DN1 AT2 Branch Name: Atlanta Bank Branch Name: Demo Bank Branch Name: KHALIKOT Branch Name: test1 Local Currency: USD Local Currency: GBP Local Currency: GBP Local Currency: GBP Source Branch Code: 861 Source Branch Code: 004 Source Branch Code: 999 Source Branch Code: AT2 Authorized 🔒 Oper Authorized 🔒 Open Authorized 🔒 Open 🗟 Unauthorized 🔒 Open

For more information on menus, refer to Table 26: View External Branch Parameters – Field Description.

#### Table 26: View External Branch Parameters – Field Description

Field	Description	
Branch Code	Displays the code of the branch associated with the bank.	
Branch Name	Displays the name of the branch associated with the bank.	
Local Currency	Displays the local currency details.	





#### Figure 26: View External Branch Parameters

Field	Description	
Source Branch Code	Displays the code of the source branch.	
Status	Displays the status of the record.	



### 2.14.2 External Branch Parameters Maintenance

The maintenance screen allows you to configure the branch parameters. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click External Branch Parameters.
- 2. Under External Branch Parameters, click Create External Branch Parameters.
  - → The Create External Branch Parameters screen is displayed.

Figure 27: Create External Branch Parameters

Create External Branch Parameters			$_{\mu^{W^{-}}}\times$
Tiese			
Branch Details			
Branch Code *	Branch Name *	Local Currency * Source System	
Source Branch Code *			
Branch Address			
Address Line 1	Address Line 2	Address Line 3	
Other Details		SWIFT Address	
Host Code *	Country Code Not Selected	SWIFT Address * Default BIC	
Host Name	Walk-in Customer	No data to display.	
Weekly Holiday 1 👻	Weekly Holiday 2		
Auto Authorization	Report DSN		
DSN Name		Page 1 (D of 0 items) K < 1 > x	
		Sar	Gancel

 Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 27: Create External Branch Parameters – Field Description.

Table 27: Create External Branc	h Parameters – Field Description
---------------------------------	----------------------------------

Field	Description
Branch Details	Specify the branch details.
Branch Code	Specify a branch code.
Branch Name	Specify a name for the branch.
Local Currency	Search and select the required local currency.
Source System	Search and select the required source system.
Source Branch Code	Specify a source branch code.
Branch Address	Specify the branch address details.



Field	Description					
Address Line 1-3	Specify the address details.					
Other Details	Specify the other details.					
Host Code	Search and select the required host code.					
Country Code	Based on the Host Code selected, the information is auto-populated.					
Host Name	Specify the name for the host.					
Walk-in Customer	Search and select the required walk-in customer.					
Weekly Holiday 1-2	Select a weekly holiday from the dropdown list. <b>Note</b> There are two days of weekly holiday depending on the geographical zone.					
	<ul> <li>Auto Authorization: By default, it is disabled. If selected, the record is automatically authorized.</li> <li>Benert DSN. Specify the dataile of the report DSN.</li> </ul>					
	Report DSN: Specify the details of the report DSN.					
Swift Address	Specify the swift address details.					
+	Click + icon to add the required details.					
	Click - icon to remove the required details.					
SWIFT Address	Search and select the required SWIFT address.					
Default BIC	If selected, indicates the selected SWIFT address as the default BIC.					

4. Click **Save**. You can view the configure branch parameter details in the External Branch Parameters Summary.



# 2.15 External Chart Account

You can configure an external charts.

This section contains following subsections:

- 2.15.1 External Chart Account Summary
- 2.15.2 External Chart Account Maintenance

### 2.15.1 External Chart Account Summary

The summary screen provides a list of configured external chart accounts. You can configure an external chart account using the External Chart Account Maintenance. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click External Chart Account.
- 2. Under External Chart Account, click View External Chart Account.
  - → The View External Chart Account screen is displayed.

#### Figure 28: View External Chart Account

View External Chart Account			$_{\mu}^{x}$ $\times$	
ч <b>с</b> +			:	=
General Ledger Code: 200000111	General Ledger Code: 200000112	General Ledger Code: 200000115	General Ledger Code: 2000001127	>
Source System: FCUBS Source System GL Code: 200000111	Source System: OBVAM Source System GL Code: 200000112	Source System: OBVAM Source System GL Code: 200000112	Source System: OBVAM Source System GL Code: 2000001127	
Authorized 🔒 Open	Unauthorized 🔒 Open	🗟 Unauthorized 🔒 Open	Ruthorized 🔒 Open	
General Ledger Code: 2000001122	General Ledger Code: 45	General Ledger Code: 45	General Ledger Code: 200000197	
Source System: OBVAM Source System GL Code: 2000001122	Source System: OBVAM Source System GL Code: 2000001138	Source System: OBVAM Source System GL Code: 200000190	Source System: OBVAM Source System GL Code: 200000197	
Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open	Ruthorized 🔒 Open	

For more information on menus, refer to Table 28: View External Chart Account – Field Description.

#### Table 28: View External Chart Account – Field Description

Field	Description	
General Ledger Code	Displays the code of the general ledger.	
Source System	Displays the source system.	
Source System GL Code	Displays the GL code of the source system.	
Status	Displays the status of the record.	



## 2.15.2 External Chart Account Maintenance

The maintenance screen allows you to configure external chart accounts. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click External Chart Account.
- 2. Under External Chart Account, click Create External Chart Account.
  - → The Create External Chart Account screen is displayed.

Figure 29: Create External Chart Account

Create External Chart Account				»" ×
New				
General Ledger Code				
General Ledger Description	Source System	Source System GL Code	Category 👻	
Blocked				
				save Cancel

3. Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 29: Create External Chart Account – Field Description.

Field	Description	
General Ledger Code	Specify the general ledger code.	
General Ledger Description	Specify the additional information about the general ledger.	
Source System	Search and select the required source system.	
Source System GL Code	Specify the source system GL code.	
Category	Select the category from the drop-down list.	
Blocked	By default, this is disabled. If selected, indicates the external chart account is blocked.	



4. Click **Save**. You can view the configured external chart details in the External Chart Account Summary.



# 2.16 External Customer

You can configure the external customer details.

This section contains following subsections:

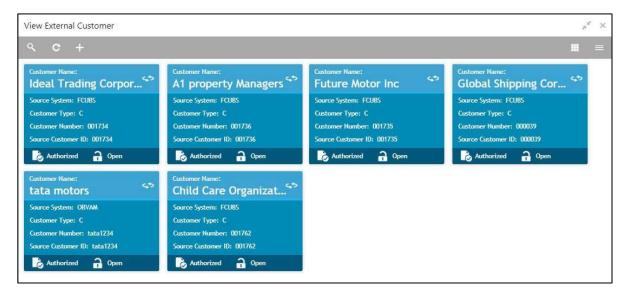
- 2.16.1 External Customer Summary
- 2.16.2 External Customer Maintenance

#### 2.16.1 External Customer Summary

The summary screen provides a list of configured external customer details. You can configure the external customers using the External Customer Maintenance. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click External Customer.
- 2. Under External Customer, click View External Customer.
  - → The View External Customer screen is displayed.

#### Figure 30: View External Customer



For more information on menus, refer to Table 30: View External Customer - Field Description.

Field	Description
Customer Name	Displays the name of the customer.
Source System	Displays the source system details.
Customer Type	Displays the type of the customer.
Customer Number	Displays the customer number associated with the customer name.



Field	Description	
Source Customer ID	Displays the source of the customer ID associated with the customer name.	
Status	Displays the status of the record.	



### 2.16.2 External Customer Maintenance

The maintenance screen allows you to configure the external customer details. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click External Customer.
- 2. Under External Customer, click Create External Customer.
  - → The Create External Customer screen is displayed.

#### Figure 31: Create External Customer

Create External Customer			μ <sup>2</sup> ×
Customer Details			
Customer Number *	Customer Name *	Short Name	Customer Type
			Individual Corpora Bank
Source Customer ID *	Source System *	Customer Category	Relationship Manager ID
Address			
Address Line 1	Address Line 2	Address Line 3	Address Line 4
Country	Postal Code		
9			
Other Details			
Deceased	Fioten	Whereabouts Unknown	Sanction Check Required
Walk-in Customer	Saff	Language *	Nationality
0	Fream Safe	9,	9
			See Canal

3. Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 31: Create External Customer – Field Description.

 Table 31: Create External Customer – Field Description

Field	Description	
Customer Details	Specify the customer details.	
Customer Number	Specify the number for the customer.	
Customer Name	Specify the name for the customer.	
Short Name	Specify the short name for the customer.	
Customer Type	Select one of the options:	
	<ul> <li>Individual: If selected, the customer is an individual customer.</li> </ul>	
	Corporate: If selected, the customer is a corporate customer.	
	• Bank: If selected, the customer is a bank employee.	



Field	Description
Source Customer ID	Specify the source customer ID.
Source System	Search and select the required source system.
Customer Category	Search and select the required customer category.
Relationship Manager ID	Specify the relationship manager ID.
Address	Specify the address details.
Address Line 1-4	Specify the customer address details.
Country	Search and select the required country.
Other Details	Specify the other details.
Postal Code	Specify the postal code details.
Deceased	By default, this is disabled. If selected, indicates the customer is deceased.
Frozen	By default, this is disabled. If selected, indicates the customer account is frozen.
Whereabouts Unknown	By default, this is disabled. If selected, indicates the customer's whereabouts are unknown.
Sanction Check Required	By default, this is disabled. If selected, indicates the sanction check is required.
Walk-in Customer	By default, this is disabled. If selected, indicates a walk-in customer.
Staff	By default, this is disabled. If selected, indicates a staff customer.
Language	Search and select the required language.
Nationality	Search and select the required nationality.

4. Click **Save**. You can view the configured external customer details in the External Customer Summary. In addition, the external customers can be directly replicated from the host system using service API.



# 2.17 External Customer Account

You can configure the external customer account details.

This section contains following subsections:

- 2.17.1 External Customer Account Summary
- 2.17.2 External Customer Account Maintenance

### 2.17.1 External Customer Account Summary

The summary screen provides a list of configured external customer accounts. You can configure the external customer accounts using the External Customer Account Maintenance. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click External Customer Account.
- 2. Under External Customer Account, click View External Customer Account.
  - → The View External Customer Account screen is displayed.

 $p^{\ell}$ View External Customer Account 28 000039 000039 2000079 3000085 Customer Account Number: 0009 Customer Account Number: 0089 Customer Account Number: 20175175979 Customer Account Number: 30175175985 Account Name: Mobeena Authorized 🔒 Open Authorized 🔒 Open 🗟 Unauthorized 🔒 Open Authorized 🔒 Open er Number ustomer Number Sustomer Number 3000089 2000089 000039 20000105 mer Account Number: 30175175989 Account Name: ACI89 Account Name: Entity65 Account Name: SACHIN Account Name: Mobeena 🍃 Authorized 🛛 🔒 Open 凌 Authorized 🛛 🔒 Open Authorized 🔒 Open Authorized 🔒 Open

Figure 32: View External Customer Account

For more information on menus, refer to Table 32: View External Customer Account – Field Description.

Table 32: View External Customer	Account – Field Description
----------------------------------	-----------------------------

Field	Description
Customer Number	Displays the customer number associated with the account name.
Customer Account Number	Displays the customer account number associated with the account name.
Account Name	Displays the name of the account.
Status	Displays the status of the record.



## 2.17.2 External Customer Account Maintenance

The maintenance screen allows you to configure external customer account details. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click External Customer Account.
- 2. Under External Customer Account, click Create External Customer Account.
  - → The Create External Customer Account screen is displayed.

Figure 33: Create External Customer Account

Create External Customer Account			× <sup>پر</sup> ×
New			
Account Details			
Customer Account Number *	Account Name *	Customer Number *	Customer Name Not Selected
Account Class	Account Currency *	Source Account Branch *	Source Customer Account *
Nostro Account 👻	9	0,	
Account IBAN			
Address			
Address Line 1	Address Line 2	Address Line 3	Address Line 4
Country			
Other Details			
No Credit Dormant Account Open Date	No Debit External Credit Approval Required	Blocked External Credit Approval System * Q	Frozen Host Code "
			Save Cancel

 Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 33: Create External Customer Account – Field Description.

#### Table 33: Create External Customer Account – Field Description

Field	Description
Account Details	Specify the account details.
Customer Account Number	Specify the customer account number.
Account Name	Specify the name for an account.
Customer Number	Search and select the required customer number.
Customer Name	Based on the Customer Number selected, the information is auto-populated.
Account Currency	Search and select the required account currency.



Field	Description
Account Class	Select the account class from the drop-down list.
Source Account Branch	Search and select the required source account branch.
Source Customer Account	Based on the Source Account Branch selected, the information is auto- populated.
Account IBAN	Specify the account IBAN details.
Address	Specify the address details.
Address Line 1-4	Specify the address details.
Country	Search and select the required country.
Other Details	Specify the other details.
No Credit	By default, this is disabled. If selected, indicates the account does not have any credit facility.
No Debit	By default, this is disabled. If selected, indicates the account does not have any debit facility.
Blocked	By default, this is disabled. If selected, indicates the account status is blocked.
Frozen	By default, this is disabled. If selected, indicates the account status is frozen.
Dormant	By default, this is disabled. If selected, indicates the account status is dormant.
External Credit Approval Required	By default, this is disabled. If selected, indicates ECA check is required for the external customer account.
External Credit Approval System	Search and select the required external credit approval system.
Host Code	Specify the host code details.
Account Open Date	Select an effective date for the account from the dropdown calendar.



4. Click **Save**. You can view the configured external customer account details in the External Customer Account Summary. In addition, the external customer accounts can be directly replicated from the host system using service API.



## 2.18 External Customer Account Structured Address

You can configure the external customer account structured address details.

This section contains following subsections:

- 2.18.1 View External Customer Account Structured Address
- 2.18.2 Create External Customer Account Structured Address

#### 2.18.1 View External Customer Account Structured Address

The summary screen provides a list of configured external customer account structured addresses. You can configure the external customer account structured address using the Create External Customer Account Structured Address. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click External Customer Account Structured Address.
- 2. Under External Customer Account Structured Address, click View External Customer Account Structured Address.
  - → The View External Customer Account Structured Address screen is displayed.

#### Figure 34: View External Customer Account Structured Address

View External Customer Account Structured Address		2 <sup>12</sup>	
« с +			
Customer Number: 974254020001	Customer Number: 9742540010002	Customer Number: 11223344	
Town Name: asdfsa Country: GB	Town Name: asdfsa Country: GB	Town Name: Town Name Country: GB	
Authorized 🔒 Open	📄 Unauthorized 🔒 Open	Authorized 🔒 Open	
Page 1 of 1 (1 - 3 of 3 item:	s) K < 1 > X		

For more information on menus, refer to Table 34: View External Customer Account Structured Address – Field Description.

#### Table 34: View External Customer Account Structured Address – Field Description

Field	Description
Customer Number	Displays the customer number.
Town Name	Displays the town name of the customer.
Country	Displays the country of the customer.



## 2.18.2 Create External Customer Account Structured Address

The maintenance screen allows you to configure external customer account structured address. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click External Customer Account Structured Address.
- 2. Under External Customer Account Structured Address, click Create External Customer Account Structured Address.
  - → The Create External Customer Account Structured Address screen is displayed.

Figure 35: Create External Customer Account Structured Address

Create External Customer Account Structured Address				,, <sup>16</sup> ×
New				
Customer Account *	Account Name *			
٩,				
Structured Address				
Department	Sub Department	Street Name	Building Number	
Building Name	Floor	Post Box	Room	
Post Code	Town Name	Town Location Name	District Name	
Country Sub Division	Country			
			Save	Cancel

 Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 35: Create External Customer Account Structured Address – Field Description.

 Table 35: Create External Customer Account Structured Address – Field Description

Field	Description
Account Details	Specify the account details.
Customer Account	Search and select the required customer account.
Account Name	Specify the name for an account.
Structured Address	Specify the structured address details.
Department	Specify the department.
Sub Department	Search and select the required country.
Street Name	Specify the street name.



Field	Description
Building Number	Specify the building number.
Building Name	Specify the building name.
Floor	Specify the floor.
Post Box	Specify the post box details.
Room	Specify the room number.
Post Code	Specify the post code. This field is mandatory.
Town Name	Specify the town name. This field is mandatory.
Town Location Name	Specify the town location name.
District Name	Specify the district name.
Country Sub Division	Specify the country sub division.
Country	Specify the country name. This field is mandatory.

4. Click **Save**. You can view the configured external customer structured address details in View External Customer Account Structured Address.



# 2.19 External Virtual Account Structured Address

You can view the external virtual account structured address details.

This section contains following subsections:

• 2.19.1 View External Virtual Account Structured Address

#### 2.19.1 View External Virtual Account Structured Address

The summary screen provides a list of configured virtual account structured addresses. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click External Virtual Account Structured Address.
- 2. Under External Virtual Account Structured Address, click View External Virtual Account Structured Address.
  - → The View External Virtual Account Structured Address screen is displayed.

View External Virtual Account St	ructured Address			2
९ <b>८</b>				
Customer Number: 29468918	Customer Number: 1000259	Customer Number: 1000304	Customer Number: 105524	
Town Name: townmodify Country: GB	Town Name: townmodify Country: GB	Town Name: Town AB Country: DZ	Town Name: townName Country: US	
Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open	
Customer Number: 109598	Customer Number: 1000307	Customer Number: 1000227	Customer Number: 1000294	
Town Name: townName Country: US	Town Name: townmodify Country: G8	Town Name: townmodify Country: GB	Town Name: townmodify Country: GB	
Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open	
Customer Number: 1000306	Customer Number: 1000251			
Town Name: townmodify	Town Name: Town AB			
Country: GB	Country: AL			
Authorized 🔒 Open	Authorized 🔒 Open			

Figure 36: View External Virtual Account Structured Address

For more information on menus, refer to Table 36: View External Virtual Account Structured Address – Field Description.

Field	Description
Customer Number	Displays the customer number.
Town Name	Displays the town name.
Country	Displays the country name.

Click on the specific tile to view the structured address details.



# 2.20 Forget Process

The Personally identifiable information (PII) is any data that could potentially identify a specific individual. PII data access can be controlled based on the user role and you can configure details of a customer who wants to be forgotten if the customer withdraws/does not avail the virtual account facility.

This section contains following subsections:

- 2.20.1 Forgotten Customers Summary
- 2.20.2 Forget Customer Maintenance

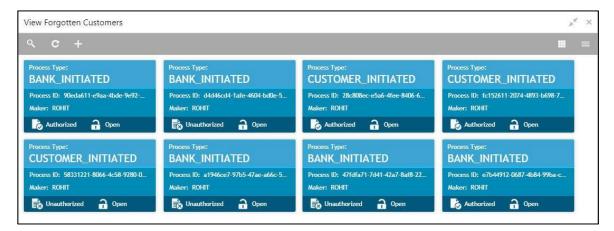
## 2.20.1 Forgotten Customers Summary

The summary screen provides a list of configured customer to be forgotten. You can configure a customer detail who wants to be forgotten using the Forget Customer Maintenance. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Forget Process.
- 2. Under Forget Process, click View Forgotten Customer.

→ The View Forgotten Customer screen is displayed.

#### Figure 37: View Forgotten Customers



For more information on menus, refer to Table 37: View Forgotten Customers - Field Description.

Table 37: View Forgotten (	Customers – Field Description
----------------------------	-------------------------------

Field	Description	
Process Type	Indicates if the process is initiated by the customer/bank	
Process ID	Displays the forgotten customer's process ID.	
Maker	Displays the name of the user who has configured the forgotten customer details.	
Status	Displays the status of the record.	



## 2.20.2 Forget Customer Maintenance

The maintenance screen allows you to configure a customer to be forgotten. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Forget Process.
- 2. Under Forget Process, click Forget Customer.
  - $\rightarrow$  The Forget Customer screen is displayed.

#### Figure 38: Forget Customer

Forget Customer		, <sup>2</sup>
New		
Forget Customer Process ID *	Forget Customer Process Type Customer Initia Eank Initiated	
	Customer Number	Process Status
No data to display.		
Page 1 (0 of 0 items) K < 1	х <	
		Save Cancel

 Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 38: Forget Customer – Field Description.

Table 38: Forget Customer – Field Description

Field	Description
Forget Customer Process ID	Specify a forget customer process ID.
Forget Customer Process Type	Select one of the options
	<ul> <li>Customer Initiated: If selected, indicates the customer has initiated the process.</li> <li>Bank Initiated: If selected, indicates the bank has</li> </ul>
	initiated the process.

- 4. Click + to add a row and provide the customer/bank details.
- 5. Click **Save**. You can view the configured forgotten customers in the Forgotten Customers Summary.



# 2.21 Host Code

You can group branches in the same zone or region under a host for specific processing. You can have multiple hosts depending on processing requirements.

This section contains following subsections:

- 2.21.1 Host Code Summary
- 2.21.2 Host Code Maintenance

## 2.21.1 Host Code Summary

The summary screen provides a list of configured host codes. You can configure the host code using the Host Code Maintenance. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Host Code.
- 2. Under Host Code, click View Host Code.
  - $\rightarrow$  The **View Host Code** screen is displayed.

### Figure 39: View Host Code

ч <b>с</b> +			
Default Branch Code: 000	Default Branch Code: 000	Default Branch Code: 000	Default Branch Code: 000
Processing Time Zone: GMT Host Code: RL01 Country Code: USA	Processing Time Zone: GMT Host Code: HCODE Country Code: USA	Processing Time Zone: GMT+5.30 Host Code: H0534 Country Code: GB	Processing Time Zone: GMT+5.30 Host Code: HOS22. Country Code: GB
🂫 Authorized 🔒 Open	Authorized 🔒 Closed	Authorized 🔒 Open	🗟 Unauthorized 🔒 Open
Default Branch Code: 45	Default Branch Code: 45	Default Branch Code: 45	Default Branch Code: 000
Processing Time Zone: GMT+5.30 Host Code: HOS38 Country Code: GB	Processing Time Zone: GMT+5.30 Host Code: HOS25 Country Code: GB	Processing Time Zone: GMT+5.30 Host Code: HO528 Country Code: GB	Processing Time Zone: GMT+5.30 Host Code: HOS31 Country Code: GB
Authorized 🎧 Open	Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open

For more information on menus, refer to Table 39: View Host Code - Field Description.

	Table 39:	View Host	Code – Field	Description
--	-----------	-----------	--------------	-------------

Field	Description	
Default Branch Code	Displays the default branch code associated with the host code.	
Processing Time Zone	Displays the processing time zone.	
Host Code	Displays the host code details.	
Country Code	Displays the country code details.	
Status	Displays the status of the records.	



# 2.21.2 Host Code Maintenance

The maintenance screen allows you to configure host code. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Host Code.
- 2. Under Host Code, click Create Host Code.

 $\rightarrow$  The **Create Host Code** screen is displayed.

### Figure 40: Create Host Code

Create Host Code			$\mu^{t'}$ ×
New			
Host Code *	Description *		
Country Code *	Processing Time Zone *	Default Branch Code *	
		Sav	e Cancel

3. Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 40: Create Host Code – Field Description.

Table 40: Create Host Code – Field Description

Field	Description	
Host Code	Specify the host code details.	
Description	Specify the additional information about the host code.	
Country Code	Search and select the required country code.	
Processing Time Zone         Specify the processing time zone details.		
Default Branch Code         Search and select the required default branch co		

4. Click Save. You can view the configured host code details in the Host Code Summary.



# 2.22 Language Code

You can configure a language code.

This section contains following subsections:

- 2.22.1 Language Code Summary
- 2.22.2 Language Code Maintenance

## 2.22.1 Language Code Summary

The summary screen provides a list of configured language code. You can configure a language code using the Language Code Maintenance. To process this screen, perform the following steps:

- 1. From Home screen, Core Maintenance. Under Core Maintenance, click Language Code.
- 2. Under Language Code, click View Language Code.

→ The View Language Code screen is displayed.

### Figure 41: View Language Code

View Language Code			,* ×
ч с +			. =
Language ISO Code:	Language ISO Code:	Language ISO Code:	Language ISO Code:
KN	FR	HI	FR
Language Code: KAN	Language Code: F45	Language Code: HIN	Language Code: F38
Language Name: KANNADA	Language Name: FRENCH	Language Name: HINDI	Language Name: FRENCH
Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open
Language ISO Code:	Language ISO Code:	Language ISO Code:	Language ISO Code:
FR	FR	FR	FR
Language Code: F43	Language Code: F46	Language Code: F47	Language Code: FR1
Language Name: FRENCH	Language Name: FRENCH	Language Name: FRENCH	Language Name: FRENCH
Authorized 🔒 Open	Authorized 🔒 Open	🔥 Authorized 🔒 Open	🗟 Unauthorized 🔒 Open

For more information on menus, refer to Table 41: View Language Code - Field Description.

Field	Description	
Language ISO Code	Displays the default branch code associated with the host code.	
Language Code	Displays the processing time zone.	
Language Name	Displays the host code details.	
Status	Displays the status of the records.	



# 2.22.2 Language Code Maintenance

The maintenance screen allows you to configure a language code. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Language Code.
- 2. Under Language Code, click Create Language Code.
  - → The Create Language Code screen is displayed.

#### Figure 42: Create Language Code

Create Language Code			, <sup>2</sup> ×
New			
Language Code *			
Language Name	Display Direction	Language BO Code	
			Save Cancel

3. Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 42: Create Language Code – Field Description.

Table 42: Create Language Code – Field Description

Field	Description	
Language Code	Specify the code for the language.	
Language Name	Specify the name for the language associated with the language code.	
Display Direction	Specify the display direction.	
Language ISO Code	Specify the language ISO code.	

4. Click Save. You can view the configured language code details in the Language Code Summary.



# 2.23 Local Holiday

You can configure a local holiday.

This section contains following subsections:

- 2.23.1 Local Holiday Summary
- 2.23.2 Local Holidays Maintenance

## 2.23.1 Local Holiday Summary

The summary screen provides a list of configured local holidays. You can configure a local holiday using the Local Holidays Maintenance. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Local Holiday.
- 2. Under Local Holiday, click View Local Holiday.

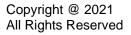
→ The View Local Holiday screen is displayed.

### Figure 43: View Local Holiday

View Local Holiday			×*
ч <b>с</b> +			
Branch Code:	Branch Code:	Branch Code:	Branch Code:
018	000	AT2	000
Unexpected Holiday: Y	Unexpected Holiday: N	Unexpected Holiday:	Unexpected Holiday:
Year: 2018	Year: 2018	Year: 2018	Year: 2000
Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open	🗟 Unauthorized 🔒 Open
Branch Code:	Branch Code:	Branch Code:	
000	861	000	
Unexpected Holiday:	Unexpected Holiday:	Unexpected Holiday:	
Year: 2010	Year: 2018	Year: 2002	
Authorized 🔒 Open	Authorized 🔒 Open	🗟 Unauthorized 🔒 Open	

For more information on menus, refer to Table 43: View Local Holiday – Field Description.

Field	Description				
Branch Code	Displays the code of the branch.				
Unexpected Holiday	ndicates if the record is an unexpected holiday.				
Year	Displays the year of the holiday.				
Status	Displays the status of the record.				





# 2.23.2 Local Holidays Maintenance

The maintenance screen allows you to configure local holidays. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Local Holiday.
- 2. Under Local Holiday, click Create Local Holiday.
  - → The Create Local Holiday screen is displayed.

### Figure 44: Create Local Holiday

Branch	Code	2				٩		Y	ear *								We	eekly H	lolida	iys		Ur		cted H	Holiday	/s	
	J	anua	ary	201	8			F	ebru	ary	201	18				Mar	ch	2018	5				Apr	il 2	2018		
S	М	Т	W	т	F	S	S	Μ	Т	W	Т	F	S	S	М	Т	W	Τ	F	S	S	Μ	т	W	Т	E	S
	1	2	3	4	5	6					1	2	3					1	2	3	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	18	19	20	21	22	23	24	22	23	24	25	26	27	28
28	29	30	31				25	26	27	28				25	26	27	28	29	30	31	29	30					
		Ma	y 2	2018					Jun	e 2	2018					Jul	/ 2	018					Augu	ıst	2018	8	
S	М	Т	W	Т	F	S	S	М	T	W	т	F	S	S	М	Т	W	T	F	S	S	М	Т	W	Т	F	S

3. Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 44: Create Local Holiday – Field Description.

Table 44: Create Local Holiday – Field Description

Field	Description
Branch Code	Search and select the required branch code.
Year	Specify the year details.
Weekly Holidays	By default, this is disabled. If selected, you can define weekly holidays.
Unexpected Holidays	By default, this is disabled. If selected, you can define unexpected holidays.

- 4. Select the dates using the calendar. The selected dates appear in pink highlighted circle.
- 5. Click **Save**. You can view the configured local holiday details in the Local Holiday Summary.



## 2.24 Media

You can configure media information.

This section contains following subsections:

- 2.24.1 Media Summary
- 2.24.2 Media Maintenance

### 2.24.1 Media Summary

The summary screen provides a list of configured media. You can configure a media using the Media Maintenance. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Media.
- 2. Under Media, click View Media.

→ The View Media screen is displayed.

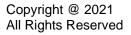
#### Figure 45: View Media

View Media		$_{\mu^{d}}$ $\times$
ч <b>с</b> +		• =
Media: Email	45	
Media No:		
Authorized 🔒 Open		

For more information on menus, refer to Table 45: View Media - Field Description.

#### Table 45: View Media – Field Description

Field	Description
Media	Displays the name of the media.
Media Number	Displays the number of the media.
Status	Displays the status of the record.





## 2.24.2 Media Maintenance

The maintenance screen allows you to configure media. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Media.
- 2. Under Media, click Create Media.
  - → The **Create Media** screen is displayed.

### Figure 46: Create Media

Create Media			
New			
Media Code *			
Media Description *			
Media Number	Message Terminator	Message Suffix	Stop Process
	niceogra economica	in coordinate of the second seco	
Padding Required	TW Required Status	Media Priority *	No Of Character
	$\bigcirc$	V A	✓ ▲
∠ 1 •			
Media Code *	Compatible Media *		
			Save Can

3. Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 46: Create Media – Field Description.

#### Table 46: Create Media – Field Description

Field	Description
Media Code	Specify a unique media code to identify while associating with an advice.
Media Description	Specify additional information about the media.
Media Number	Specify a unique number for the media type.
Message Terminator	Specify the padded characters to mark the end of an incoming messages.
Message Suffix	Specify the padding characters to mark the end of an outgoing messages.
Stop Process	By default, this option is disabled. If selected, halts the processing of incoming and outgoing messages.



Field	Description
Padding Required	By default, this option is disabled. If selected, pads the characters in every outgoing messages.
TW (Test Word) Required Status	By default, this option is disabled. If selected, enables the option for word testing.
Media Priority	Select a media priority from the spin box. When a message is dispatched to the customers, the media type used for sending the messages will be the one that is on high priority.
Number of Character	Select a number the padding characters should be repeated for the advice from the spin box.
Media Details	Specify the media details.
•	Click + icon to add the required details.
-	Click - icon to remove the required details.
Media Code	Specify the unique media code to identify while associating with an advice.
Compatible Media	By default, this option is disabled. If selected, indicates the media is compatible.

4. Click Save. You can view the configured media details in the Media Summary.



# 2.25 Process Code

Process code enables the user to set the process code to the individual stages according to the process.

This section contains following subsections:

- 2.25.1 View Process Code
- 2.25.2 Process Code Maintenance

### 2.25.1 View Process Code

The summary screen provides a list of configured process codes. You can add a process code using the Process Code Maintenance. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Process Code.
- 2. Under Process Code, click View Process Code.

 $\rightarrow$  The View Process Code screen is displayed.

### Figure 47: View Process Code

View Process Code						ر <sup>ي</sup> ر (
९ <b>с</b> +						
Process Code: CURORG	Process Code: RLNORGP	Process Code: TestXX 45	Process Code:	Process Code: 45	Process Code: SAVDUM	Process Code: SAVORG
Description: Process Code: CURORG	Description: Process Code: RLNORGP	Description: Process Code: TestXX	Description: Process Code: RLNORG	Description: Process Code: Test22	Description: Process Code: SAVDUM	Description: Process Code: SAVORG
Authorized 🔒 Open	Authorized 🔒 Open	🗟 Unauthorized 🔒 Open	Authorized 🔒 Open	🛃 Unauthorized 🔒 Open	🚯 Unauthorized 🔒 Open	🔥 Authorized 🔒 Open
Process Code: Test	Process Code: Test21	Process Code: RULEIDTEST				
Description: Process Code: Test	Description: Process Code: Test21	Description: Process Code: RULEIDTEST				
🚯 Unauthorized 🔒 Open	🔂 Unauthorized 🔒 Open	Authorized 🔒 Open				

For more information on menus, refer to Table 47: View Process Code - Field Description.

### Table 47: View Process Code – Field Description

Field	Description
Process Code	Displays the process code.
Description	Displays the description of process code.
Status	Displays the status of the record.



## 2.25.2 Process Code Maintenance

Process Code Maintenance screen allows you to define the stages for a particular process. The process code information that is defined in this screen will be used in further business processing to construct the stages. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Process Code.
  - $\rightarrow$  The **Process Code** screen is displayed.

				_
Process Code				
Process Code * RLLCIAN		ooess Name " etail Loan Process Test		
Stage ID	Stage Description	Seq Order	Source Stage	
RPM_RLNORG_APPEN	Application Entry	1	~	
RPM_RLNORG_ENRCH	Application Enrichment	2		
RPM_RLNORG_UNDWT	Underwriting	3		
RPM, RLNORG, ASSMT	Assessment	4		
RPM_RLNORG_OFFISSUE	Offer Issue	6		
RPM_RLNORG_OFFACCEPT	Customer Offer Accept/Reject	7		
		10		
RLNORG_HANDOFF_RETRY	Handoff Retry	10		
			Add Row Remove Row	
Phase Code	Phase Description	Seq Order	Stage ID	
APP_VER	Application Verification		RPM_RLNORG_APPEN ×	
		1	RPM_RLNORG_ENRCH ×	
			RPM_RLNORG_ASSMT × RPM_RLNORG_UNDWT ×	
APP_APPR	Application Approval		RPM_RLNORG_OFFISSUE ×	
		2	RPM_RLNORG_OFFACCEPT ×	
			RLNORG_HANDOFF_RETRY ×	
			Add Row Reserves Row	

## Figure 48: Process Code

2. Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 48: Process Code – Field Description.

Field	Description					
Process Code	Specify the code. This field is mandatory process.					
Process Name	Specify the process name. This field is mandatory.					
Process Version	Specify the process version. This field is mandatory.					
Domain	Specify the process domain. This field is mandatory.					
Stage ID	Specify the unique stage ID.					
Stage Description	Specify the stage description.					
Seq Order	Displays the sequential order of the stage in the entire process.					

Table 48: Process Code – Field Description



Field	Description
Source Stage	Select it to indicate if the specific stage is the source stage of the process.
Add Row	Click <b>Add Row</b> to add a row and to capture the stage details that needs to be mapped to the process code.
Delete Row	Click <b>Delete Row</b> to delete a row with stage details.
Phase Code	Specify the phase code.
Phase Description	Specify the phase description.
Seq Order	Displays the sequential order of the phase.
Stage ID	Select the stage ID from the drop down list. Available options in the drop-down will be based on Stage ID mentioned at Process Code level.
Add Row	Click <b>Add Row</b> to add a row and to capture the phase details that needs to be mapped to the process code.
Delete Row	Click <b>Delete Row</b> to delete a row with phase details.

3. Click Save. You can view the configured process codes in the View Process Code.



# 2.26 System Dates

You can view the system date details.

This section contains following subsections:

• 2.26.1 System Dates Summary

# 2.26.1 System Dates Summary

The summary screen provides a list of configured system date. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click System Dates.
- 2. Under System Dates, click View System Dates.

→ The View System Dates screen is displayed.

### Figure 49: View System Dates

View System Dates			, <sup>2</sup>
ч <b>с</b>			
Branch Code: 018	Branch Code:	Branch Code:	Branch Code:
Today's Date: 2018-06-21 Today's Date in Text:	Today's Date: 2018-06-21 Today's Date in Text:	Today's Date: 2018-07-02 Today's Date in Text:	Today's Date: 2018-06-24 Today's Date in Text:
Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open

For more information on menus, refer to Table 49: View System Dates - Field Description.

#### Table 49: View System Dates – Field Description

Field	Description	
Branch Code	Displays the code of the branch.	
Today's Date	Displays system's current date.	
Today's Date in Text	Displays the system's current date in words.	
Status	Displays the status of the record.	



# 2.27 Transaction Code

You can configure the transaction code.

This section contains following subsections:

- 2.27.1 Transaction Code Summary
- 2.27.2 Transaction Code Maintenance

### 2.27.1 Transaction Code Summary

The summary screen provides a list of configured transaction code. You can configure a transaction code using the Transaction Code Maintenance. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Transaction Code.
- 2. Under Transaction Code, click View Transaction Code.
  - → The View Transaction Code screen is displayed.

#### Figure 50: View Transaction Code

View Transaction Code				, <sup>x</sup>
ч <b>с</b> +		-		
Source System: EXTSYS	Ş	Source System: FCUBS	Source System: FCUBS	Source System: FCUBS
Transaction Code: 000 Source Transaction Code: 000		Transaction Code: 103 Source Transaction Code: AT1	Transaction Code: T68 Source Transaction Code: AT1	Transaction Code: T73 Source Transaction Code: AT1
Authorized 🔒 Open		Authorized 🔒 Open	🗟 Unauthorized 🔒 Open	Authorized 🔒 Open
Source System: FCUBS	49	Source System:	Source System: FCUBS	Source System:
Transaction Code: T74 Source Transaction Code: AT1		Transaction Code: T75 Source Transaction Code: AT1	Transaction Code: 134 Source Transaction Code: AT1	Transaction Code: T87 Source Transaction Code: AT1
Authorized 🔒 Open		Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open

For more information on menus, refer to Table 50: View Transaction Code - Field Description.

Field	Description
Source System	Displays the source system details.
Transaction Code	Displays the transaction code details.
Source Transaction Code	Displays the source transaction code associated with the transaction code.
Status	Displays the status of the record,



## 2.27.2 Transaction Code Maintenance

The maintenance screen allows you to configure transaction code details. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Transaction Code.
- 2. Under Transaction Code, click Create Transaction Code.
  - $\rightarrow$  The Create Transaction Code screen is displayed.

### Figure 51: Create Transaction Code

Create Transaction Code			7
New			
Transaction Code *	Description		
Source System	Source Transaction Code		
٩,			
		Save	Can

3. Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 51: Create Transaction Code – Field Description.

Field	Description
Transaction Code	Specify the transaction code details.
Description	Specify additional information about the transaction code.
Source System	Search and select the required source system.
Source Transaction Code	Specify the source transaction code details.

#### Table 51: Create Transaction Code – Field Description

4. Click **Save**. You can view the configured transaction code details in the Transaction Code Summary.



# 2.28 Upload Source

You can upload a source code.

This section contains following subsections:

- 2.28.1 Upload Source Summary
- 2.28.2 Upload Source Maintenance

## 2.28.1 Upload Source Summary

The summary screen provides a list of configured source code. You can upload a source code using the Upload Source Maintenance. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Upload Source.
- 2. Under Upload Source, click View Upload Source.

→ The View Upload Source screen is displayed.

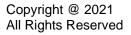
### Figure 52: View Upload Source

View Upload Source							2	×.
ч <b>с</b> +								
Upload Source: EXTSYS	\$	Upload Source: KISOO5	\$	Upload Source: VAM194	45	Upload Source: VAM1127	\$	1
Source Description: External	System	Source Description:	INDIVIDUAL ACCOU	Source Description:	Virtual Accounts Cr	Source Description:	Virtual Accounts Cr	
Authorized 🔒 Op	en	Authorized	Dpen	Authorized	Dpen	Authorized	P Open	
Upload Source: VAM152	\$	Upload Source: VAM192	43	Upload Source: VAM1110	45	Upload Source: VAM1138	43	
Source Description: Virtual A	ocounts Cr	Source Description:	Virtual Accounts Cr	Source Description:	Virtual Accounts Cr	Source Description:	Virtual Accounts Cr	
Authorized 🔒 Or	en	Authorized	P Open	Authorized	P Open	Authorized	Open	

For more information on menus, refer to Table 52: View Upload Source - Field Description.

#### Table 52: View Upload Source – Field Description

Field	Description	
Upload Source	Displays the upload source details.	
<b>Source Description</b> Displays information about the source code.		
Status	Displays the status of the record.	





## 2.28.2 Upload Source Maintenance

The maintenance screen allows you to upload source. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Upload Source.
- 2. Under Upload Source, click Create Upload Source.
  - → The Create Upload Source screen is displayed.

### Figure 53: Create Upload Source

Create Upload Source			$_{\mu}^{\mu}$ $\times$
New			
Source Code			
Source Description	Base Data From Flexcube	System Authorization Required	
			Save Cancel

3. Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 53: Create Upload Source – Field Description.

Field	Description
Source Code	Specify the source code details.
Source Description	Specify additional information of the source code.
Base Data from Flexcube	By default, this is disabled. If selected, indicates the base data is from FLEXCUBE.
System Authorization Required	By default, this is disabled. If selected, indicates the system requires authorization.

#### Table 53: Create Upload Source – Field Description

4. Click Save. You can view the configured upload source details in the Upload Source Summary.



# 2.29 Upload Source Preference

You can configure upload source preference.

This section contains following subsections:

- 2.29.1 Upload Source Preference Summary
- 2.29.2 Upload Source Preference Maintenance

## 2.29.1 Upload Source Preference Summary

The summary screen provides a list of configured upload source preferences. You can configure an upload source preference using the Upload Source Preference Maintenance. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Upload Source Preference.
- 2. Under Upload Source Preference, click View Upload Source Preference.
  - → The View Upload Source Preference screen is displayed.

Figure 54: View Upload Source Preference

View Upload Source Preference		$_{\mu^{a^{a^{a}}}}$ $\times$
९ <b>с</b> +		. =
Source Code: OBVAM001	Source Code: VAM180	
Status: A Purge Days: 2	Status: A Purge Days: 2	
Authorized 🔒 Open	民 Unauthorized 🔒 Open	

For more information on menus, refer to Table 54: View Upload Source Preference – Field Description.

Table 54: View Upload Source Preference – Field Description

Field	Description	
Source Code	Displays the code of the source.	
Status	Displays the status of the post upload.	
Purge Days	Displays the number of purge days.	
Status	Displays the status of the record.	



## 2.29.2 Upload Source Preference Maintenance

The maintenance screen allows you to configure upload source preference. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Upload Source Preference.
- 2. Under Upload Source Preference, click Create Upload Source Preference.
  - $\rightarrow$  The Create Upload Source Preference screen is displayed.

Figure 55: Create Upload Source Preference

Create Upload Source Preference			$_{\mu}^{\mu'}$ $\times$
New			
Source code			
Error Handling			
On Error Reject	On Override Ignore Override Reject	On Repairable Exception Reject Move To Queue	On Queue Exception Reject Move To Queue
Post Upload			
Status Authorize Put On Hold Unauthorize	Purge Days	Allow Deferred Processing	Allow EOD with Deferred
Deletion Allowed	Reverse Allowed	Ammend Allowed	Proceed with EOD
			Save Cancel

 Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 55: Create Upload Source Preference – Field Description.

Field	Description	
Source Code	Search and select the required source code.	
Error Handling	Specify the error handling details.	
On Error	Select an error from the drop-down list.	
On Override	Select an override from the drop-down list.	
On Repairable Exception	Select the repairable exception from the drop-down list.	
On Queue Exception	Select the queue exception from the drop-down list.	
Post Upload	Specify the post upload details.	

Table 55: Create Upload Source Preference – Field Description



Field	Description	
Status	Select a status from the dropdown list.	
Purge Days	Specify the purging days if you want to maintain any days to be purged while processing interface.	
Allow Deferred Processing	By default, this is disabled. If selected, defers process the upload source preference.	
Allow EOD with Deferred	By default, this is disabled. If selected, processes the EOD with deferred.	
Deletion Allowed	By default, this is disabled. If selected, deletes the upload source preferences.	
Reverse Allowed	By default, this is disabled. If selected, reverses the upload source preferences.	
Amend Allowed	By default, this is disabled. If selected, amends the upload source preferences.	
Proceed with EOD	By default, this is disabled. If selected, proceeds with the EOD.	

4. Click **Save**. You can view the configured upload source preference details in the Upload Source Preference Summary.



# 2.30 Pricing Source System

You can configure the pricing source system.

This section contains following subsections:

- 2.30.1 Pricing Source System Summary
- 2.30.2 Pricing Source System Maintenance

## 2.30.1 Pricing Source System Summary

The summary screen provides a list of configured Pricing Source system. You can configure the pricing source system details using the Pricing Source System Maintenance. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Pricing Source System.
- 2. Under Pricing Source System, click View Pricing Source System.
  - → The View Pricing Source System screen is displayed.

Figure 56: View Pricing Source System

View Pricing Source System	$_{\mu}$ $^{sr}$ $\times$
<b>० c</b>	
Pricing Source System: 123 Control Pricing Source System EXTPR	m: 📣
Pricing Source Description: test Pricing Source Descr	iption:
Authorized 🔒 Open	a Open
Page         1         of 1         (1 - 2 of 2 items )         K         <         1         >	к



For more information on menus, refer to Table 56: View Pricing Source System – Field Description.

Field	Description
Pricing Source System	Displays the name of the Pricing Source system.
Pricing Source System Description	Displays any additional information of the Pricing Source system.
Status	Displays the status of the record.

### Table 56: View Pricing Source System – Field Description



## 2.30.2 Pricing Source System Maintenance

The maintenance screen allows you to configure Pricing Source System details. To process this screen, perform the following steps:

- 1. From Home screen, click Core Maintenance. Under Core Maintenance, click Pricing Source System.
- 2. Under Pricing Source System, click Create Pricing Source System.
  - → The Create Pricing Source System screen is displayed.

Figure 57: Create Pricing Source System

Create Pricing Source System		$_{\mu}$ $^{\mu}$ $\times$
Pricing Source System *	Pricing Source Description	
		Save Cancel

 Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 57: Create Pricing Source System – Field Description.

 Table 57: Create Pricing Source System – Field Description

Field	Description
Pricing Source System	Specify the pricing source system.
Pricing Source Description	Specify the additional information about the Pricing Source system.

4. Click **Save**. You can view the configure Pricing Source system details in the Pricing Source System Summary.



# 3 NLP Framework

This section of the user guide is designed to help you quickly get acquainted with the Machine Learning, Natural Language Processing (NLP) framework.

### Pre-requisites

Specify User Id and Password, and login to Home screen.

This section contains the following topics:

- 3.1 Toolkit
- 3.2 Operation
- 3.3 3P Service Integration



# 3.1 Toolkit

The Toolkit is used to design and train NLP/Named Entity Recognition (NER) Model(s).

This section contains following subsections:

- 3.1.1 Use Case Definition
- 3.1.2 Use Case Definition Summary
- 3.1.3 Use Case Definition Maintenance
- 3.1.4 Annotator
- 3.1.5 Model Training
- 3.1.6 Model Management

## 3.1.1 Use Case Definition

Use cases are defined by the business domain. The information that is required to be extracted from documents are driven by business consideration against the context of the use case being defined.

Tags/entities are required for annotating or tagging of information in the source document in order to create training files for a use case model training. These tags or entities will always be driven by business considerations for a particular use case.

The use case definition maintenance screen allows the user to define use case(s) and maintain specific list of tags for the use case.



# 3.1.2 Use Case Definition Summary

The summary screen displays the list of defined use cases. To process this screen, perform the following steps:

- 1. From Home screen, click Machine Learning. Under Machine Learning, click NLP Toolkit.
- 2. Under NLP Toolkit, click Use Case Definition.
  - $\rightarrow$  The Use Case Definition screen is displayed.

### Figure 58: Use Case Definition

Use Case Definition			×"
९ <b>с</b>			
Usecase Name: Chqr	> Usecase Name: Corpinv <>	Usecase Name: Indwdn	
Mod No: 8	Mod No: 1	Mod No: 2	
Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open	

For more information on menus, refer to Table 56: Use Case Definition – Field Description.

#### Table 58: Use Case Definition – Field Description

Field Description		
Usecase Name Displays the name of the use case		
Mod No	Displays the modification number	
Authorized Status Displays the Authorized or Unauthorized status		
Record Status Displays the status of the record.		



# 3.1.3 Use Case Definition Maintenance

The maintenance screen allows you to define use cases and maintain entities/tags for the use case.

Figure 59: Use Case Definition Maintenance

Tag Maintena	ance				, <sup>2</sup>
New U	Jnlock Delete				Authorize
usiness Tag	Maintenance				
Use Case Name corpinv		Description Corporate Invoice	Mod No 5	Straight Th O Yes	rough Processing ● No
					+ .
	Tag Display Sequence	Tag Screen Display	Tag Name	Annotation Tag	Default Value
	3	Invoice Due Date	invoiceDueDate	Y	
	15	"Buyer Division Code	buyerDivisionCode	-	Υ
	8	Currency	currency	Υ	
	20	"External Branch BIC	externalBranchBIC	-	Υ
	10	Tax Amount	taxAmount	Υ	
Page 1	(1-5 of at least 30 items) K < 1 2	3456 > >>			

Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 57: Tag Maintenance – Field Description.

Table 59: Tag Maintenance – Field Description

Field	Description
Use Case Name	Unique use case name. It gets populated on Save, from the last folder name from the "Training Corpus Path (DOC)"
Description	Use Case Description
Mod No	Automatic Modification Number
Straight Through Processing	yes = Unattended / No = Attended
Use Case Tags/Entities	Specifies the use case tags entities.
Tag Display Sequence	The sequence in which the tags get displayed.
Tag Screen Display	Business Name of the Tag
Tag Name	Technical Name of the Tag
Annotation Tag	To identify tags to be used in Training
Default Value	Default value for tags not used for training



### 3.1.4 Annotator

Annotation is the process of identifying information within a document content and tagging them as a specific type of information. Of course, each use case defined, will have their own relevant maintained list of tags/entities, which will be used to annotate source documents for a use case.

#### Figure 60: Annotator

م	t	₽	1 of 2	- + Automatic Zoom +	- 🖨	Dì
				LOAN DRAW DOWN		1
						1
			Description: USD	0 550 Million Credit Facilities		
			Date	→ Organization		1
			Effective 17 Jul 1	19 Borrower Octasun Corporation INC has elected to borrow under the Tranche B		
			Term Loan Facili	ity for a total of USD350,000,000.00. Please see details below:		8
				Amount		l

Annotator helps you to perform the annotations on a source document for a use case. To process this screen, perform the following steps:

- 1. From Home screen, click Machine Learning. Under Machine Learning, click NLP Toolkit.
- 2. Under NLP Toolkit, click Annotator.
  - → The Annotator screen is displayed.

#### Figure 61: Annotator

Annotator		,, <sup>2</sup> ×
Action Type	Source File Definition	Document Type
Create New Annotated File	Source File: s.txt Select File	New Cheque Book Request 🔹 Get Labels
Edit Created Annotated File     Error Correction	Annotated File: Annotated file name Select File	Loan DrawDown Create Training File
	Retrieved Doc Id: Retrieved Doc Id Get File	Corporate Invoice
Original File	Text Form	New Cheque Book Request
ні,	Hi, I have a saving account in your bank and the a/c no is E3440C30AE6.pleas	Tag Name Tag Value
I have a saving account in your bank and the a/c no is E3440C3 Kind regards,	issue 4 Cheque books containing 25 pages each. Kind regards,	ACCOUNT NUMBER
Kind regards, John Doe	John Doe	CHEQUE BOOKS
		CHEQUE LEAVES
		SENDER EMAIL
	â	
I	<u> </u>	



3. Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 58: Annotator – Field Description.

Field	Description		
Action Type	Select the action type. Available options are as following:		
	Create New Annotated File		
	Edit Created Annotated File		
Source File Definition	Select the source document from local windows explorer based on the <b>Action Type</b> .		
Document Type	plays the list of all the use cases defined under use case nition.		
Get Labels	For the selected Document Type the maintained Tags/entities are displayed in the below Annotations section.		
Create Annotated File	<ul> <li>Once annotations of all the Tags are completed, this will perform two outcomes,</li> <li>Create annotated text file in the defined NER train path as</li> </ul>		
	maintained under use case definition		
	Create text file in the defined DOC train path as maintained under use case definition		

Follow the below mentioned steps to annotate the source files:

1. Select action type as "Create New Annotated File".

### Figure 62: Action Type

Annotator					, <sup>2</sup>
Action Type	Source File Definition		Document Type		
Create New Annotated File	Source File: Source File Nam	e Select File	Select	Ŧ	Get Labels
Edit Created Annotated File     Error Correction	Annotated File: Annotated file n	am Select File	Annotated File Na filename	ime:	Create Annotated File
O Ello concelos	Retrieved Doc Id: Retrieved Doc Id	/ Get File	litenanie		
Original File	Text Form		Annotations		
			Tag Name	Tag Value	Start End
		No data to disp	lay.		
Document will appear here	Document converted to be displayed her				



2. Click **Select File**. It will open the windows explorer. Navigate and select the source document to be annotated.

Figure 63: File Upload

Action T 🌔	👂 File Upload			×		Document Type		
<ul> <li>Cr</li> </ul>	← → × ↑ 🖡 « [	Desktop > Sample_Folio  v 🖸 Search	n Sample_Folio	<sup>D</sup> he	Select File	Select	•	Get Labels
Ed     En	Organize • New fol	<u>^</u>	Date modified	ham	Select File	Annotated File Nan filename	ne:	Create Annotated File
	🠌 Saved Games	<ul> <li>FOLIODETE_20180411045600_1 apr 3 to 6.pd</li> <li>FOLIODETE_20180411081614 april 7 to 10.pd</li> </ul>		<u></u>	Get File			
riginal	Mideos This PC	FOLIODETE_20180414052029 apr 11 to 13.pd FOLIODETE_20190510093617.pdf	If 4/16/2018 2:39 PM 5/23/2019 5:39 AM			Annotations		
	3D Objects	➢ FOLIODETE_20190530110736.pdf	6/4/2019 4:43 AM	)		Tag Name	Tag Value	Start
	Desktop	v «		>		No data to displa	у.	
		name: 🗸 🗸 All Sup	pported Types (*.jpe;*.jpg. ~	o text	will			

3. The source document will be displayed in the "Original File" section and the text version of the document will be displayed in the "Text Form" section below:

#### Figure 64: Text Form

Annotator					×"
Action Type	Source File Definition		Document Type		
Create New Annotated File	Source File: FOLIODETE_201905 Select	File	Select		Get Labels
Edit Created Annotated File     Error Correction	Annotated File: Annotated file nam Select		Annotated File Na FOLIODETE_20190		Create Annotated File
	Retrieved Doc Id: Retrieved Doc Id Get	ile	pdf		
Original File	Text Form		Annotations		
ПР 1 of 1 — +	>>> HILTON SYDNEY 488 GEORGE STREET SYDNEY 2000	^	Tag Name	Tag Value	Start End
	<ul> <li>(a) Australia TELEPHONE +61 2 9266 2000 * FAX +61 2 926</li> </ul>	5	No data to displ	lay.	
International Control (100 Month)           International Control (100 Month)           Value/Control (100 Month)           Value/Control (100 Month)           Value/Control (100 Month)           Control (100 Mont	2084 HOTELS & Camp; RESORTS Reservations I ton & Acirc; & deg;   www.hilton.com or 1 800 HILTONS Room Number 3304 /K1D				
Data         District         District <thdistrict< th=""> <thdistrict< th=""> <thdi< td=""><td>Room Number 3304 /K1D Arrival Date 26/05/2019 22:07:00</td><td></td><td></td><td></td><td></td></thdi<></thdistrict<></thdistrict<>	Room Number 3304 /K1D Arrival Date 26/05/2019 22:07:00				

4. Chose the "Document Type".

### Figure 65: Document Type

Annotator							1
Action Type		Source File Definition		Document Type			
Create New Annotat	ed File	Source File: FOLIODETE_2	201905 Select File	Select	•	Get Labels	
Edit Created Annota	ted File	Annotated File: Annotated fil	le nam Select File	Select		Create Annotated File	e
<ul> <li>Error Correction</li> </ul>		Retrieved Doc Id: Retrieved Do	Get File	Loan DrawDown Corporate Invoice			
Original File		Text Form		New Cheque Book			
<b>口 P 1</b> of 1	- [+	>>> HILTON SYDNEY 488 GEORGE STREE	T ^	Tag Name	Tag Value	Start	End
	(1) HUTCH ENDINE HILLON TREAT AND A THE AND A	@) Australia TELEPHONE +61 2 9266 200	00 * EAX +61 2 9266	No data to displa	у.		
um apportes taxa purces re partecentes a re Sale Sale Vale - B andre Sale Vale - B andre - Termana (1988) Salemana have a Matter Part andre - Termana (1988)	Hanks Linker Herner Linker Hank Linker Herner Linker Hank Linker Herner Linker	2084 HOTELS & Amp; RESORTS Reservation I ton °   www.hiton.com or 1 800 HILTONS Room Number 3304 /K1D					

5. Click Get Labels. It will load all the maintained Tags for the Document Type.

### Figure 66: Tags

nnotator		×
Action Type	Source File Definition	Document Type
Create New Annotated File	Source File: FOLIODETE_201905 Select File	Corporate Invoice 👻 Get Labels
Edit Created Annotated File     Error Correction	Annotated File:         Annotated file nam         Select File           Retrieved Doc Id:         Retrieved Doc Id         Get File	Annotated File Name: FOLIODETE_20190530110736. pdf
riginal File	Text Form	Annotations
β 1 of 1 − + Berger and the set of the se	HILTON SYDNEY 488 GEORGE STREET SYDNEY 2000 (a) Australia TELEPHONE +61 2 9266 2000 * FAX +61 2 9266	Tag Name Tag Value Start En
International Control	2084 HOTELS & amp; RESORTS Reservations I ton & Acirc.° ] www.hiton.com or 1 800 HILTONS	Invoice Date Tax Percentage
Number         Features         Features           Number         Ten Serie         Station         Station           Station         Station         Station         Station         Station           Station         Station         Station         Station         Station           Station         Station         Station         Station         Station	Room Number 3304 /K1D Arrival Date 26/05/2019 22:07:00	Amount

6. Identify and select information within the "Text Form" section of the document and RIGHT-CLICK to display the list of tags and select the relevant tag.

#### Figure 67: List of Tags

nnotator				, <sup>4</sup>		
Action Type	Source File Definition		Document Type			
Create New Annotated File	Source File: FOLIODETE_201905	Select File	Corporate Invoice 🔹	Get Labels		
Edit Created Annotated File     Error Correction	Annotated File: Annotated file nam	Select File	Annotated File Name: FOLIODETE_20190530110736.	Create Annotated File		
	Retrieved Doc Id: Retrieved Doc Id	Get File	pdf			
iginal File	Text Form		Annotations			
ク 1 of 1 - +	>>> BALANCE \$0.00 \$330.65	^	Tag Name Tag Value	Start End		
International Control of the Control	\$16.00	\$16.00 Total All Charges \$ <mark>1,322.60</mark> TOTAL INCLUDES GST OF \$120.24				
INF GEORGE 644 24400 24400 24400 24700     Standard Mark 244002111 2120100     Standard Mark 244000111     Standard Mark 2440     St				Invoice Date		
AUTYOUR A A Manage of the Investor 12/2020 Destination Names 11:06020-1 Destination Names 11:06020-1 Root InvOrte 11:06020-1 Root InvOrte 11:06020-1	OAKLEIGH SOUTH 0 AUSTRALIA Copy of Tax Invoice:1370252		Tax Percentage			
NUTO: EPIDer Statute FLEFAN         Tar Data         Statute FLEFAN           DNS         DESDERFOR         Darlar FREFO         DesDERFOR	Confirmation Number 3115492747 HILTON SYDNEY 30/05/2019 11:07 AM	<b>a</b> )	Amount			
2010-0319 0-02077-0000 897% 930280 2010 2010-0219 9484AA LATA 4201222 JAKEE 2010-0219 0-02077-0001 8470 930243 2010 2010-0219 0-0217-0001 8470 93024	26/05/2019 GUEST ROOM 27/05/2019 MINIBAR	26/05/2019 GUEST ROOM		. Currency		

Figure 68: Select Annotation Label

and the second se						1
nnotator		Buyer Code				
Create New Annotated File     Edit Created Annotated File     Error Correction	Source File Definition Source File: FOLIODETE_2 Annotated File: Annotated file Retrieved Doc Id: Retrieved Doc	Invoice Date Tax Percentage Amount Currency	ment Type orate Invoice tated File Nan DDETE_201905		Get Labels Create Annotated	File
riginal File 53	Text Form	Invoice No.	notations			
] ρ 1 of 1 - +	>>> BALANCE \$0.00 \$330.65 ^ \$330.65	Tax Amount	g Name	Tag Value	Start	En
Hitton while a statem while	\$16.00 Total All Charges \$1,322.60	Supplier Name	yer Code			
Interaction         Interaction         Interaction           Value         Second Second         Second Second	TOTAL INCLUDES GST OF \$120.24 MR GEORGE SAM ZAFOS 14 ABERCR	Discount Percentage	voice Date			
Automatic instance in	OAKLEIGH SOUTH 0 AUSTRALIA Copy of Tax Invoice:13702	Net Invoice Amount	rcentage			
Intermediation         Texture         Notice         Notice           Intermediation         Texture         Notice         Notice         Notice           Intermediation         Texture         Notice         Notice         Notice         Notice           Intermediation         Texture         Notice         Notice         Notice         Notice         Notice           Intermediation         Notice         Notice         Notice         Notice         Notice         Notice           Intermediation         Notice         Noti	Confirmation Number 3115492747 HILTON SYDNEY 30/05/2019 11:07 Alv	Discounted Amount	mount			

7. The selected Tag and the information will get displayed in section "Annotations" under Tag Name and Tag Value.

Fiaure	69:	Annotations
. igaio	•••	/

nnotator				×*
Action Type	Source File Definition		Document Type	
Create New Annotated File	Source File: FOLIODETE_201905	Select File	Corporate Invoice 🔹	Get Labels
Edit Created Annotated File     Error Correction	Annotated File: Annotated file nam	Select File	Annotated File Name: FOLIODETE_20190530110736.	Create Annotated File
	Retrieved Doc Id: Retrieved Doc Id	Get File	pdf	
iginal File 🛛 🖗	Text Form		Annotations	
	\$330.65 \$330.65 \$16.00 Total All Charges \$1,322.60	^	Tag Name Tag Value Discount Percentage	Start End
International of 100 x1000           Set Books and 100's         Set Books and 100's	TOTAL INCLUDES GST OF \$120.24 MR GEORGE SAM ZAFOS 14 ABERCROMBIE ST OAKLEIGH SOUTH 0		Net Invoice 1,322.60 Amount 1,322.60	628 636
Spin of the invest (1100)         Mature 3         Mature 3           Contract visite (1100)         Visite (1100)         11000 Visite (1100)           Contract visite (1100)         Mature (1100)         11000 Visite (1100)           Contract visite (1100)         Spin of the invest (1100)         11000 Visite (1100)           Contract visite (1100)         Spin of the invest (1100)         1000 Visite (1100)           Contract visite (1100)         Spin of the invest (1100)         8000 Visite (1100)           Contract visite (1100)         Spin of the invest (1100)         8000 Visite (1100)	AUSTRALIA Copy of Tax Invoice:1370252 Confirmation Number 3115492747 HILTON SYDNEY 30/05/2019 11:07 AM		Discounted Amount	ana

- 8. Repeat steps (6) and (7) for all the displayed tags as per availability of information in the source document.
- 9. Select a Tag Name from the "Annotations" section and RIGHT- CLICK to delete the Tag Value.

### Figure 70: Tag Value

nnotator				2
Action Type	Source File Definition		Document Type	
Create New Annotated File	Source File: FOLIODETE_20190	5 Select File	Corporate Invoice 💌	Get Labels
Edit Created Annotated File     Error Correction	Annotated File: Annotated file nar	m Select File	Annotated File Name: FOLIODETE_20190530110736.	Create Annotated File
C Profection	Retrieved Doc Id: Retrieved Doc Id	Get File	pdf	
iginal File 🔯	Text Form		Annotations	
) O 1 of 1 - +	<pre>\$330.65 \$330.65 \$16.00 Total All Charges \$1,322.60</pre>	^	Tag Name         Tag Value           Discount         Percentage	Start En
M SERIE AND AND         Market Series         Market Series           M Additional and Series         Market Series         Market Series	TOTAL INCLUDES GST OF \$120.24 MR GEORGE SAM ZAFOS 14 ABERCROMB OAKLEIGH SOUTH 0 AUSTRALIA Copy of Tax Invoice:1370252 Confirmation Number 3115492747	IE ST	Net Invoice Amount Discounted	
Scrip         Data         Data <thdata< th="">         Data         Data         <th< td=""><td>HILTON SYDNEY 30/05/2019 11:07 AM 26/05/2019 GUEST ROOM</td><td><b>a</b>)</td><td>Amount</td><td></td></th<></thdata<>	HILTON SYDNEY 30/05/2019 11:07 AM 26/05/2019 GUEST ROOM	<b>a</b> )	Amount	

10. After all the tags are assigned relevant information click **Create Annotated** File to create the annotated file and end the process.



# 3.1.5 Model Training

Model training is done on the annotated training corpus. The annotated training corpus is a collection of annotated training files created using the annotator.

Model training is iterative and is carried out over increasing corpus size depending on the model parameters.

Each defined use case will have its own training corpus available in the path set up in the use case definition. To process this screen, perform the following steps:

- 1. From Home screen, click Machine Learning. Under Machine Learning, click NLP Toolkit.
- 2. Under NLP Toolkit, click Model Training.
  - → The Model Training screen is displayed.

#### Figure 71: Model Training

Model Training				$_{\mu}^{\mu}$ $\times$
Model Training				
Model Type   NLP(NER)   Document Classification				
12	Use Case Name Training Corpus Path	New Cheque Book Request	·	
8 0.8 0.6 0.6 0.4 0.4 0.4 0.4 0.4 0.4 0.4 0.4 0.4 0.4	Run Reference			
	OVER ALL	Precision	Recall	F1-Score
g 0.4	OVERVALE	0.9794	0.9597	0.9695
0.0	Tag Name	Precision	Recall	F1-Score
1 2 3 4 Folds	ACCOUNT NUMBER	0.9799	0.9605	0.9701
- precision - recall - fiscore	CHEQUE BOOKS	0.9851	0.9296	0.9565
	CHEQUE LEAVES	0.982	0.9561	0.9689
				Train Model Save Model

### Training NER Models:

- 3. Select the Model Type as NLP(NER).
- 4. Choose the use case name.
- 5. Click Train Model.

Each model for a use case is identified by a unique run reference.

### **Training Document Classifier Model:**

- 6. Select the Model Type as Document Classification.
- 7. Click Train Model.



If you find the model parameters acceptable, you may want to save the model by clicking **Model Save**.

The alternative is to add more annotated training files for the use case and repeat model training, till satisfactory parameters are achieved.



# 3.1.6 Model Management

All the run reference of models saved from model training for a use case can be seen here. For each model run reference, you can view the parameters for the model as well as individual tag/entities

You may choose the active model run reference to be used as part of business processing.

This section contains following subsections:

- 3.1.6.1 Model Management Summary
- 3.1.6.2 Model Management Maintenance

### 3.1.6.1 Model Management Summary

The summary screen displays the list of use case models. To process this screen, perform the following steps:

- 1. From Home screen, click Machine Learning. Under Machine Learning, click NLP Toolkit.
- 2. Under NLP Toolkit, click Model Management.

→ The **Model Management** screen is displayed.

Figure 72: Model Management Summary

Model Management				$_{\mu }^{\mu }\times$
<b>० c +</b>				
Usecase Name: Indwdn	Usecase Name: Document_Classifica	Usecase Name: chqr	Usecase Name: COTPINV	
Mod No: 7	Mod No: 13	Mod No: 11	Mod No: 15	
Unattended: N	Unattended: Y	Unattended: N	Unattended: N	
Authorized 🔒 Open	🍃 Authorized 🔒 Open	Authorized 🔒 Open	Authorized 🔒 Open	

For more information on menus, refer to Table 59: Model Management Summary – Field Description.

Field	Description
Use Case Name	Displays the name of the Use Case.
Mod No	Displays the number of modifications.
Authorized Status	Displays the status as Authorized or Unauthorized.
Record Status	Displays the record status as Open or Closed.

### 3.1.6.2 Model Management Maintenance

This is where you may unlock and choose the active model run reference to be used as part of business processing. To process this screen, perform the following steps:



- 1. From Home screen, click Machine Learning. Under Machine Learning, click NLP Toolkit.
- 2. Under NLP Toolkit, click Model Management.

 $\rightarrow$  The **Model Management** screen is displayed.

#### Figure 73: Model Management Maintenance

w Unlock Clo	se				
e Case Name pinv				Model Type NER	
Run Reference	Precision	Recall	F1 score	Active	
SK8555bTO	0.909	0.733	0.811	$\checkmark$	Tag Parameters
DXJhMpFeu	0.951	0.822	0.882		Tag Parameters
wPr8jXOKL	0.951	0.859	0.902		Tag Parameters
TMdLc4994	0.814	0.667	0.733		Tag Parameters
3A1GwazZl	0.94	0.788	0.857		Tag Parameters

 Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 60: Model Management Maintenance – Field Description.

Field	Description
Use Case Name	Displays the name of the Use Case.
Model Type	Displays the NER or Classification type of Model.
Run Reference	Unique Model Version Identifier.
Precision	Value between 0 to 1. Closer to 1 is better.
Recall	Value between 0 to 1. Closer to 1 is better.
F1 Score	Value between 0 to 1. Closer to 1 is better.
Active	The model run reference that is currently active.

#### Table 62: Model Management Maintenance – Field Description

For each model run reference you could view the individual tag parameters.



## Figure 74: Tag Parameters

Unlock Case Name	Close Tag Parameters Detail				×	
inv	Model Name corpinv	Model Type NER		Run Reference 2fWj2xtLB		•
un Reference	Tag Name	Precision	Recall	F1 Score		
/PqbQzjq	supplierName	0.954	0.932	0.943	^	Tag Parameters
Wj2xtLB	buyerCode	0.975	0.886	0.929		Tag Parameters
vydIPAsB	Invoice Due Date	1	0	0		Tag Parameters
D7S6p7ov	noNumber	0.070	0.010	0.990		<ul> <li>Tag Parameters</li> </ul>
eCuuwk8e					Close	Tag Parameters

At this stage you have defined a new use case with the tags/entities to be recognized by the model and trained and exported the use case model to be used by business.



# 3.2 Operation

This is where the trained models are consumed for business processing.

This section contains following subsections:

- 3.2.1 Document Upload
- 3.2.2 Transaction Log

## 3.2.1 Document Upload

This is the screen where you upload the source document which is consumed by the NLP model and defined tags/entities are recognized.

The information that is extracted by the model is seamlessly used in further business processing. To process this screen, perform the following steps:

- 1. From Home screen, click Machine Learning. Under Machine Learning, click Operation.
- 2. Under Operation, click Document Upload.
  - → The **Document Upload** screen is displayed.

#### Figure 75: Document Upload

ocument Upload				×*
Scan and Upload Document				
± Select File		Document Type		Upload
Ankita_Sample_9.pdf		Corporate Invoice	Ŧ	
Original Document				
			Bubba Gump Ltd.	
	•		2135 Eldorado Dr,	
	•			
	BILL TO	SHIP TO	2135 Eldorado Dr, Billings, MT, 59102 Phone- (406) 245-4307	
	Buyer- 38201	Bari Smith	2135 Eldorado Dr, Billings, MT, 59102 Phone- (406) 245-4307 Email- <u>ross mike@omegar.com</u> Invoice No. # - 738202	
			2135 Eldorado Dr. Billings, MT, 59102 Phone- (406) 245–4307 Email- <u>ross.mike@omegar.com</u>	

- 3. Click Select File to select the source document.
- 4. Chose the Document Type from the pick list.
- 5. Click **Upload** to initiate business process.



# 3.2.2 Transaction Log

This is the screen where you can see all the uploaded transactions that has been interpreted by the NLP models.

You can filter the displayed transactions based on the following:

- Document Type
- Status

To process this screen, perform the following steps:

- 1. From Home screen, click Machine Learning. Under Machine Learning, click Operation.
- 2. Under Operation, click Transaction Log.

 $\rightarrow$  The **Transaction Log** screen is displayed.

### Figure 76: Transaction Log

ument Type	Stat	15					
Processing Da	ashboard						
Document Id	Document Type	Model Ref	Processing Date	Status	Failure Reason	Train. Reqd	Tag Value(s)
92	chqr-New Cheque Book Request	vAa8poRomr	23/10/2020	PROCESSED		Ν	
91			23/10/2020	ERROR	Unable to complete Intent Processing	Y	
90	chqr-New Cheque Book Request	vAa8poRomr	23/10/2020	PROCESSED		Ν	
89	chqr-New Cheque Book Request	vAa8poRomr	23/10/2020	PROCESSED		Ν	
88	chqr-New Cheque Book Request	vAa8poRomr	23/10/2020	PROCESSED		N	
87	chqr-New Cheque Book Request	vAa8poRomr	23/10/2020	PROCESSED		N	

 Provide the details in the relevant data fields. Mandatory data fields are indicated accordingly. For more information on menus, refer to Table 61: Transaction Log – Field Description.

Field	Description
Document Type	Select the document type.
Status	Select the status.
Document Id	Displays the Document Management System Unique Identifier.
Document Type	Displays the document type - Use Case Definition.
Model Ref	Displays the Unique Model Version Identifier.
Processing Date	Displays the document processed date.

Table 63: Transaction Log – Field Description



Field	Description
Status	Displays the status of the transaction.
Failure Reason	Displays the reason for failed status.
Train. Reqd	Displays train required status.
Tag Values	Displays the tag values for the processed transactions and allow the correction for transactions with errors.



### **Execution Flow**

Click on document reference ID to view details and execution flow.

#### Figure 77: Execution Flow

	<b>Ø</b>	<b>⊘</b>	<b>•</b>
File	Processing	Request Classification	Data Extraction
Process	Status	Start Time	End Time
File Processing	SUCCESS	Oct 23, 2020 3:42:14 PM	Oct 23, 2020 3:42:14 PM
Data Extraction	SUCCESS	Oct 23, 2020 3:42:16 PM	Oct 23, 2020 3:42:17 PM
Request Classification	SUCCESS	Oct 23, 2020 3:42:14 PM	Oct 23, 2020 3:42:16 PM

### **Processed Status**

For any Document Type, you can filter on the 'Processed' status and view the model tag values used to process the transactions. The displayed information reflects both the original retrieved values by the model from the document and also the values which have been corrected by human intervention.

### Figure 78: Processed Status

Tag Name	Value	
discountAmount	75	
invoiceDate	15/09/2018	
invoiceDueDate	20/10/2018	
invoiceNumber	738202	
netInvoiceAmount	825.00	
Page 2 of 3 (6-10 of 14 items) K < 1 2 3	к <	



#### **Error Status**

For any Document Type, you can filter on the 'Error' status and view all the failed transactions.

#### Figure 79: Error Status

ocument Type		Status						
idwdn-Loan DrawD	own 👻	ERROR	¥					
Processing Das	nboard							
Processing Das	hboard File Name	Document Type	Model Ref	Processing Date	Status	Failure Reason	Buss. Ref	Tag Value(s)
-		Document Type Indwdn-Loan DrawDown	Model Ref cJaTrDaVy	Processing Date 01/04/2015	Status ERROR	Failure Reason Error in initiating business process	Buss. Ref	Tag Value(s)

For the failed transactions, you can click on the Tag Value(s) to invoke the toolkit annotator in the error correction mode to create a new annotated training file for future model training.

#### Figure 80: Annotator

Annotator			$_{\mu}^{\mu}$ $\times$
Action Type	Source File Definition	Document Type	
Create New Annotated File	Source File: Source File Name Select File	Corporate Invoice 🔹	Get Labels
Edit Created Annotated File     Error Correction	Annotated File: Annotated file nam Select File	Annotated File Name: 53608.txt	Create Annotated File
· End conection	Retrieved Doc Id: 53608 Get File	53606.txt	
Original File	Text Form	Annotations	
□ 𝒫 1 of 1 - + ≫	Soylent Ltd. ^	Tag Name Tag Value	Start End
Soylent Ltd.	Invoice Date 11/09/2014 6 Theatre Street, PO No. # 9JK67021	Buyer Code 18302	220 225 ^
6 Thready Street, 900-101	Altoona, PA 16601 PO Date 27/09/2014 Phone (641) 7919080 Due Date 16/10/2014	Invoice Date	
Atoos, PA 5803 PP Data - 27/03/2014 Phone: 1413/79-9808 Due Data - 56/10/2014 Enail: herfts gil@kanc.com	Email herbs.gill@vanc.com BILL TO Buyer 18302	Tax	
Bit 10         549/10           Boyer - 18822         Avery Type           Mass Conpliat         465 Tetro 11, 1980           Strondarka JA 1000         Interconferencion           Prome 44:221-2455         42-221-2455	Musarc Corp Ltd. 4065 Teton Ct, Amy Taylor 4065 Teton Ct, Stroudsburg, PA 18360	Percentage	~



# 3.3 **3P Service Integration**

Any model execution or training service(s) built using any 3P NLP library can be integrated in the NLP framework.

The only requirement being the REST services must confirm to the payload definition detailed in the following section.

Building model training and execution services using other 3P NLP libraries would involve consulting effort.

This section contains following subsections:

- 3.3.1 Classification Training Service
- 3.3.2 NER Training Service
- 3.3.3 Classification Processing Service
- 3.3.4 NER Processing Service
- 3.3.5 Service Mapping
- 3.3.6 Business Service Mapping

## 3.3.1 Classification Training Service

This section elaborates the payload details for document classification model training service.

### Input Payload

#### Table 64: Input Payload

name	in	type	required	Remarks
trainCorpusPath	formData	string	true	Training Corpus path
modelType	formData	File	true	Type of model being trained
runRef	formData	string	true	Unique running reference number

name: "trainCorpusPath"
in: "formData"
type: string
required: true
name: "modelType"
in: "formData"
type: string
value for document classification training: "docClassification"
required: true
name: "runRef "
in: "formData"
type: string
required: true



## **Output Payload:**

```
{
    "data": {
        "timeTaken": 0,
        "corpusSize": 0,
        "precision": 0,
        "recall": 0,
        "f1score": 0,
        "model_fold_performances": null,
        "tag_perfomances": null
```

} }

## Output payload data model definition:

ModelTrainParamsDTO: type: object properties: data: type: object properties: timeTaken: type: number corpusSize: type: number precision: type: number recall: type: number f1score: type: number model\_fold\_performances: type: array items: \$ref: "#/definitions/ModelFoldPerfromancesDTO" tag\_perfomances: type: array items: \$ref: "#/definitions/MltbTagPerfomancesDTO"



# 3.3.2 NER Training Service

This section elaborates the payload details for NER model training service.

### **Input Payload**

#### Table 65: Input Payload

name	in	type	required	Remarks
trainCorpusPath	formData	string	true	Training Corpus path
modelType	formData	File	true	Type of model being trained
runRef	formData	string	true	Unique running reference number

- name: " trainCorpusPath"

in: "formData"
type: string
required: true
name: "modelType"
in: "formData"
type: string
value for NER model training: "nlpNer "
required: true
name: "runRef "
in: "formData"
type: string
required: true

## **Output Payload**

```
{
"data": {
 "timeTaken": 0,
 "corpusSize": 0,
 "precision": 0,
 "recall": 0,
 "f1score": 0,
 "model_fold_performances": [
  {
  "fold_no": 0,
  "eval_metric": "string",
  "value": 0
 }
 ],
 "tag_perfomances": [
  {
  "name": "string",
  "precision": 0,
  "recall": 0,
  "f1score": 0
 }
 ]
}
}
```

### **Output Payload data model definition**

ModelTrainParamsDTO: type: object properties: data: type: object properties: timeTaken: type: number corpusSize: type: number precision: type: number recall: type: number f1score: type: number model\_fold\_performances: type: array items: \$ref: "#/definitions/ModelFoldPerfromancesDTO" tag\_perfomances: type: array items: \$ref: "#/definitions/MltbTagPerfomancesDTO"

ModelFoldPerfromancesDTO: type: object properties: fold\_no: type: number eval\_metric: type: string value: type: number MltbTagPerfomancesDTO: type: object properties:

roperties: name: type: string precision: type: number recall: type: number f1score: type: number



# 3.3.3 Classification Processing Service

This section elaborates the payload details for document classification model processing service.

### Input Payload:

#### Table 66: Input Payload

name	in	type	required	Remarks
modelPath	formData	string	true	The path to the classification model
file	formData	File	true	The text file which must be classified

- name: "modelPath"

in: "formData" type: string required: true - name: "file" in: "formData" type: file required: true

## **Output Payload**

```
{

"data": {

"docType": "string"

}

}
```

## Output Payload data model definition

MltbNlpDTO: type: object properties: data: properties: docType: type: string



# 3.3.4 NER Processing Service

This section elaborates the payload details for NER model processing service

### Input Payload:

#### Table 67: Input Payload

name	in	type	required	Remarks
modelPath	formData	string	true	The path to the NER model
file	formData	File	true	The text file which must be classified

name: "modelPath" in: "formData" type: string required: true
name: "file" in: "formData" type: file required: true

## **Output Payload**

```
{
    "data": {
        "keyvals": [
        {
            "tagName": "string",
            "value": "string",
            "start_index": 0,
            "end_index": 0
        }
    ]
    }
}
```

## Output Payload data model definition:

MltbNerKeyValsDTO: type: object properties: data: properties: keyvals: type: array items: \$ref: '#/definitions/MltbNerKeyValExtractedObjDTO'

MltbNerKeyValExtractedObjDTO: type: object properties: tagName: type: string value: type: string start\_index:



type: number end\_index: type: number



# 3.3.5 Service Mapping

After creation of the model services, entries must be made into the table CMC\_TM\_ML\_SERVICE\_DEFN to enable the NLP framework to use these services.

## Existing use case:

Update the highlighted column in table CMC\_TM\_ML\_SERVICE\_DEFN with the new service API.

Column name	Remarks	Model Training	Model Processing
ID	Unique ID		
USECASE_NAME	Use Case Name	<existing case="" use=""></existing>	<existing case="" use=""></existing>
DESCRIPTION	Use Case Description		
SERVICE_TYPE	Service Type	Training	Processing
SERVICE_DEFN	Mapped Service API	<new api="" service=""></new>	<new api="" service=""></new>
METHOD_TYPE	Method Type	POST	POST
APP_ID	Sub Domain ID		
RECORD_STAT	Record Status	0	0
AUTH_STAT	Authorized Status	А	А
MOD_NO	Modification Number	1	1
ONCE_AUTH	Once Authorized	Υ	Υ
MAKER_ID	Maker Name	SYSTEM	SYSTEM
MAKER_DT_STAMP	Maker Date stamp	<application date=""></application>	<application date=""></application>
CHECKER_ID	Authorizer Name	SYSTEM	SYSTEM
CHECKER_DT_STAM	Authorizer Date stamp	<application date=""></application>	<application date=""></application>

## Table 68: Existing Use Case

### New use case

Insert a new record into the table CMC\_TM\_ML\_SERVICE\_DEFN.

### Table 69: New Use Case

Column name	Description	Remarks for Data
ID	Unique ID	Ensure a Unique ID
USECASE_NAME	Use Case Name	Must be one of the usecase_name from the table CMC_TM_ML_NER_TAG_MAS
DESCRIPTION	Use Case Description	



Column name	Description	Remarks for Data	
		'Training'	Use this value for model Training Service
SERVICE_TYPE	Service Type	'Processing'	Use this value for model execution Service
		'Business'	Use this value for business Service
SERVICE_DEFN	Mapped Service API	<the 3p="" created="" i<="" newly="" td=""><td>NLP service API&gt;</td></the>	NLP service API>
METHOD_TYPE	Method Type	POST	
APP_ID	Sub Domain ID	NULL	
RECORD_STAT	Record Status	0	
AUTH_STAT	Authorized Status	A	
MOD_NO	Modification Number	1	
ONCE_AUTH	Once Authorized	Y	
MAKER_ID	Maker Name	SYSTEM	
MAKER_DT_STAMP	Maker Date stamp	<application date=""></application>	
CHECKER_ID	Authorizer Name	SYSTEM	
CHECKER_DT_STAMP	Authorizer Date stamp	<application date=""></application>	



# 3.3.6 Business Service Mapping

If straight through processing is enabled in use case definition, then entries must be made into the table CMC\_TM\_ML\_BUS\_SERVICE\_DEFN to enable the NLP framework to call the Business Service.

Insert a new record into the table CMC\_TM\_ML\_BUS\_SERVICE\_DEFN for each use-case with straight through processing enabled.

Table 70: For Each Use Case

Column name	Description	Remarks for Data		
ID	Unique ID	Ensure a Unique ID		
USECASE_NAME	Use Case Name	Must be one of the usecase_name from the t CMC_TM_ML_NER_TAG_MAS		
DESCRIPTION	Use Case Description			
SERVICE_TYPE	Service Type	'Business'	Use this value for business Service	
ADAPTER_CLASS	Fully qualified name of the adapter class	Use oracle.fsgbu.cmc.nlp.pipeline.services.adaptor.Gene ricAdaptor for all the business service calls Use oracle.fsgbu.cmc.nlp.pipeline.services.adaptor.OBR HAdaptor if you want to call business service via OBRH		
SERVICE_DEFN	Mapped Service API	API, which will be called execution	for Business service	
HEADERS Comma separated headers key value separated by colon (:)		Eg : docld:123 , branchCode : 000		
METHOD_TYPE	Method Type	POST		
APP_ID	P_ID Sub Domain ID		NULL	
RECORD_STAT Record Status		0		



Column name	Description	Remarks for Data
AUTH_STAT	Authorized Status	А
MOD_NO	Modification Number	1
ONCE_AUTH	Once Authorized	Y
MAKER_ID	Maker Name	SYSTEM
MAKER_DT_STAMP	Maker Date stamp	<application date=""></application>
CHECKER_ID	Authorizer Name	SYSTEM
CHECKER_DT_STAMP	Authorizer Date stamp	<application date=""></application>

If you are Integrating Business Service via OBRH then in service definition column, you need to provide URL of OBRH dispatch API and the additional headers in headers column.

Since there are some common headers, which are required for calling OBRH as well (like appld, branchCode, uderld) and to avoid the conflict for these headers, the ML\_ prefix is appended in header keys by OBRH adaptor. You need to configure transformation logic of these headers in OBRH.



# 4 Glossary

This section provides a glossary of all terms and abbreviations used in the user manual.

## Accounts

Continuing financial relationship between a bank and a customer, in which deposits and debts are held and processed within a framework of established rules and procedures.

## Reports

A page containing information organized in a narrative, graphic, or tabular format, prepared on ad-hoc, periodic, recurring, regular, or as required basis. Reports may refer to specific periods, events, occurrences, or subjects.

## Pareto Chart

It is a type of chart that consists of both bars and a line graph, where individual values are represented in descending order by bars, and the cumulative total is represented by the line.

## Sunburst Chart

It is a type of chart that is ideal for displaying hierarchical data. Each level of the hierarchy is represented by one ring or circle with the innermost circle as the top of the hierarchy. A sunburst chart without any hierarchical data (one level of categories), looks similar to a doughnut chart.

## **Virtual Account**

Virtual accounts are provided to a corporate by its banking partner. Each account is a subsidiary or subaccount of the client's own physical account with the bank; they cannot exist outside of the immediate relationship, hence they are virtual.

## Virtual Identifier

Virtual identifier serves to segregate any funds from any other funds in the same main account and yet is inextricably linked to the virtual account.



# 5 List of Menus

- 1. 3P Service Integration 3.3 3P Service Integration (pg. 114)
- 2. Advice 2.1 Advice (pg. 9)
- 3. Amount Text Language 2.2 Amount Text Language (pg. 13)
- 4. BIC Directory 2.3 BIC Directory (pg. 16)
- 5. Branch EDD 2.4 Branch EOD (pg. 20)
- 6. Country Code 2.5 Country Code (pg. 22)
- 7. Currency Definition 2.6 Currency Definition (pg. 25)
- 8. Currency Exchange Rate 2.7 Currency Exchange Rate (pg. 31)
- 9. Currency Holiday Master 2.8 Currency Holiday Master (pg. 35)
- 10. Currency Pair Definition 2.9 Currency Pair Definition (pg. 38)
- 11. Currency Rate Type 2.10 Currency Rate Type (pg. 42)
- 12. Customer Category 2.11 Customer Category (pg. 44)
- 13. ECA System 2.12 ECA System (pg. 46)
- 14. External Bank Parameters 2.13 External Bank Parameters (pg. 48)
- 15. External Branch Parameters 2.14 External Branch Parameters (pg. 51)
- 16. External Chart Account 2.15 External Chart Account (pg. 55)
- 17. External Customer 2.16 External Customer (pg. 57)
- 18. External Customer Account 2.17 External Customer Account (pg. 61)
- 19. External Customer Account Structured Address 2.18 External Customer Account Structured Address (pg. 64)
- 20. External Virtual Account Structured Address 2.19 External Virtual Account Structured Address (p 67)
- 21. Forget Process 2.20 Forget Process (pg. 68)
- 22. Host Code 2.21 Host Code (pg. 70)
- 23. Language Code 2.22 Language Code (pg. 73)
- 24. Local Holiday 2.23 Local Holiday (pg. 75)
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- 31. Toolkit 3.1 Toolkit (pg.95)
- 32. Upload Source 2.28 Upload Source (pg. 86)
- 33. Upload Source Preferences 2.29 Upload Source Preference (pg. 88)

# 6 Reference and Feedback

This section contains following subsections:

- 5.1 References
- 5.2 Documentation Accessibility
- 5.3 Feedback and Support

## 6.1 References

For more information on any related features, you can refer to the following documents:

- Security Management System User Guide
- Getting Started User Guide

## 6.2 Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc.

## 6.3 Feedback and Support

Oracle welcomes customers' comments and suggestions on the quality and usefulness of the document. Your feedback is important to us. If you have a query that is not covered in this user guide or if you still need assistance, please contact documentation team.

