

Tasks User Guide

Oracle Banking Supply Chain Finance

Release 14.5.0.0.0

Part No. F42228-01

May 2021





Oracle Banking Supply Chain Finance User Guide Oracle Financial Services Software Limited

Oracle Park
Off Western Express Highway
Goregaon (East)
Mumbai, Maharashtra 400 063
India

Worldwide Inquiries: Phone: +91 22 6718 3000 Fax: +91 22 6718 3001

www.oracle.com/financialservices/

Copyright © 2020-2021, Oracle and/or its affiliates.

Oracle and Java are registered trademarks of Oracle and/or its affiliates. Other names may be trademarks of their respective owners.

U.S. GOVERNMENT END USERS: Oracle programs, including any operating system, integrated software, any programs installed on the hardware, and/or documentation, delivered to U.S. Government end users are 'commercial computer software' pursuant to the applicable Federal Acquisition Regulation and agency-specific supplemental regulations. As such, use, duplication, disclosure, modification, and adaptation of the programs, including any operating system, integrated software, any programs installed on the hardware, and/or documentation, shall be subject to license terms and license restrictions applicable to the programs. No other rights are granted to the U.S. Government.

This software or hardware is developed for general use in a variety of information management applications. It is not developed or intended for use in any inherently dangerous applications, including applications that may create a risk of personal injury. If you use this software or hardware in dangerous applications, then you shall be responsible to take all appropriate failsafe, backup, redundancy, and other measures to ensure its safe use. Oracle Corporation and its affiliates disclaim any liability for any damages caused by use of this software or hardware in dangerous applications.

This software and related documentation are provided under a license agreement containing restrictions on use and disclosure and are protected by intellectual property laws. Except as expressly permitted in your license agreement or allowed by law, you may not use, copy, reproduce, translate, broadcast, modify, license, transmit, distribute, exhibit, perform, publish or display any part, in any form, or by any means. Reverse engineering, disassembly, or de-compilation of this software, unless required by law for interoperability, is prohibited.

The information contained herein is subject to change without notice and is not warranted to be error-free. If you find any errors, please report them to us in writing.

This software or hardware and documentation may provide access to or information on content, products and services from third parties. Oracle Corporation and its affiliates are not responsible for and expressly disclaim all warranties of any kind with respect to third-party content, products, and services. Oracle Corporation and its affiliates will not be responsible for any loss, costs, or damages incurred due to your access to or use of third-party content, products, or services.

Contents

1.	About this Manual	4	
1.1	Introduction	4	
1.2	Audience	4	
1.3	Documentation Accessibility	4	
2.	Tasks		
2.1	Completed Tasks		
2.2	Free Tasks		
2.3	Hold Tasks	7	
2.4	My Tasks	8	
2.5	Search		
Index	X	11	
Reference and Feedback12			
References			
Feedback and Support			
1 66	uback and Support	12	



1. About this Manual

1.1 Introduction

This manual is designed to help acquaint you with the Tasks module of the Oracle Banking Supply Chain Finance (OBSCF).

It provides an overview of the module and guides you, through the various steps involved in viewing, the supply chain finance services for the customers of your bank.

1.2 Audience

This manual is intended for the following User/User Roles:

Role	Function	
Back office executive	Input functions for transactions	
Back office managers/officers	Authorization functions	
Product Managers	Product definition and authorization	

1.3 Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at http://www.oracle.com/us/corporate/accessibility/index.html.



2. Tasks

Task menu has multiple sub menus. Based on the user role, the sub menus can be accessed by the user. Task Menu has the following sections:

- Completed Tasks
- Free Tasks
- Hold Tasks
- My Tasks
- Search

2.1 Completed Tasks

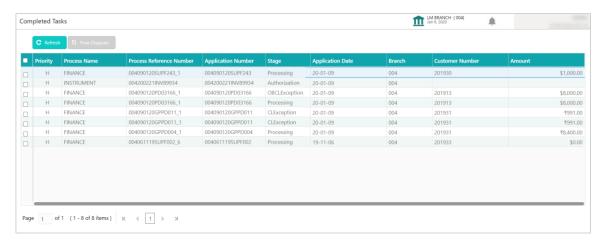
Completed Tasks menu displays the tasks which has recently completed a stage in a process by the current user. This menu does not displays completed tasks of all the stages but displays only the latest stage.

The task list displays the following details of the task:

- Priority
- Process Name
- Process Reference Number
- Application Number
- Stage
- · Application Date
- Branch
- Customer Number
- Amount

Navigation Path: Tasks > Completed Tasks





Following actions can be performed on the Completed Tasks menu:

- Flow Diagram Completed Tasks menu enables user to view the process flow of the selected task and also user can find the stages completed by the selected task and the current stage highlighted in the process flow.
- o Refresh To refresh the task list.

2.2 Free Tasks

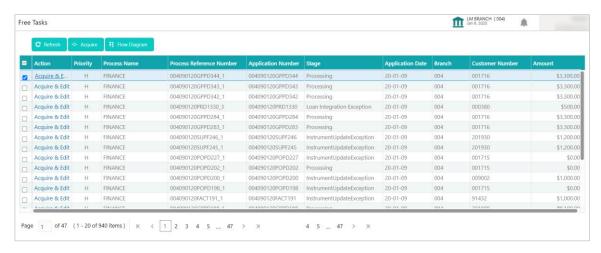
Free Tasks menu displays the tasks that are not acquired by any user and for which the current user is entitled to access.

The task list displays the following details of the task:

- Action
- Priority
- Process Name
- Process Reference Number
- Application Number
- Stage
- Application Date
- Branch
- Customer Number
- Amount

Navigation Path: Tasks > Free Tasks





Following action can be performed on the Free Tasks menu:

• Click Acquire & Edit link to acquire the task and edit directly from free tasks menu.

OR

Select the task and click **Acquire** to edit the task later from 'My Task' menu.

- Flow Diagram Free Tasks menu enables user to view the process flow of the selected task
 and also user can find the stages completed by the selected task and the current stage
 highlighted in the process flow.
- Click Refresh to refresh the task list.

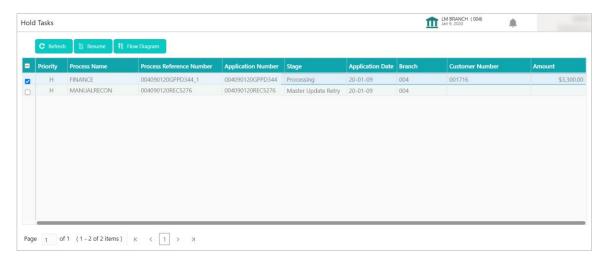
2.3 Hold Tasks

Hold Tasks menu displays the tasks which were moved on hold by the current user. The task list will display the following details of the task:

- Priority
- Process Name
- Process Reference Number
- Application Number
- Stage
- Application Date
- Branch
- Customer Number
- Amount

Navigation Path: Tasks > Hold Tasks





Following action can be performed on the Hold Tasks menu:

- Resume Select the task and click Resume to move the task to My Tasks menu and edit.
- Flow Diagram Hold Tasks menu enables user to view the process flow of the selected task and also user can find the stages completed by the selected task and the current stage highlighted in the process flow.
- Refresh Click to refresh the task list.

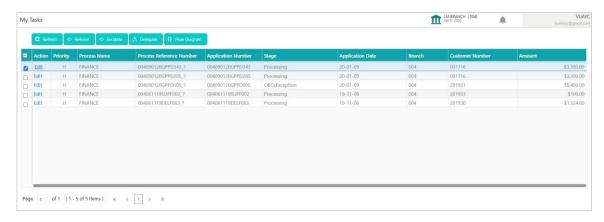
2.4 My Tasks

My Tasks menu displays the tasks acquired from the free tasks menu by the current user. The task list will display the following details of the task:

- Action
- Priority
- Process Name
- Process Reference Number
- Application Number
- Stage
- Application Date
- Branch
- Customer Number
- Amount

Navigation Path: Tasks > My Tasks





Following action can be performed on the My Tasks menu:

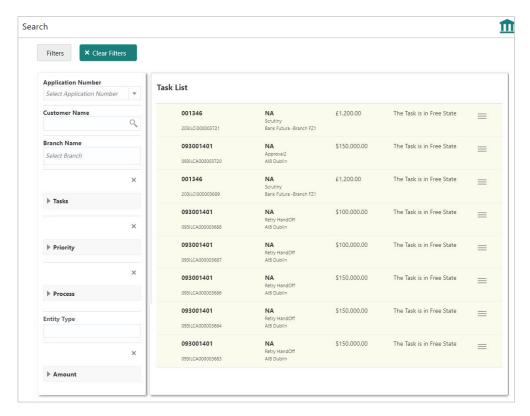
- Edit Click Edit link to edit the selected task.
- · Refresh Click Refresh to refresh the task list.
- Release Click Release to release the selected task from My Tasks to Free Tasks menu.
- **Escalate** Click Escalate to escalate the task for an appropriate reason.
- **Delegate** Click Delegate to assign the acquired task to any valid user for processing within the group.
- Flow Diagram My Tasks menu enables user to view the process flow of the selected task and also user can find the stages completed by the selected task and the current stage highlighted in the process flow.

2.5 Search

Search menu enables the user to search for the task(s) with the following filters. Search will fetch the results either will one filter criteria or with multiple filter criteria.

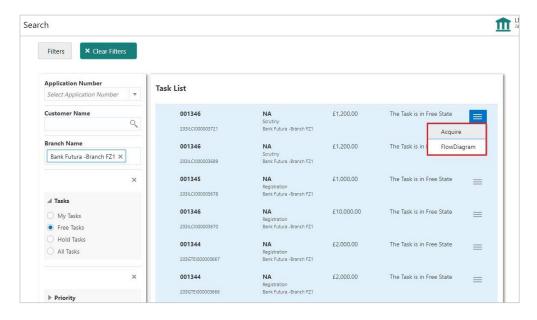
Navigation Path: Tasks > My Tasks





Following actions can be performed on the tasks listed in the task list:

- Acquire Click Acquire to acquire the task.
- **Flow Diagram** enables user to view the process flow of the selected task and also user can find the stages completed by the selected task and the current stage highlighted in the process flow.





Index

A
About Document6
Oracle Accessibility Program6

Completed Tasks	8
Free Tasks	
Hold Tasks	10
My Tasks	11
Search Tasks	12

Т

Tasks



Reference and Feedback

References

For more information on any related features, you can refer to the following documents:

- Collection User Guide
- Cashflow Forecasting User Guide
- Receivables User Guide
- o Security Management System User Guide
- o Common Core User Guide
- o Oracle Banking Getting Started User Guide

Feedback and Support

Oracle welcomes customers' comments and suggestions on the quality and usefulness of the document. Your feedback is important to us. If you have a query that is not covered in this user guide or if you still need assistance, please contact documentation team.

