

Tasks User Guide

**Oracle Banking Supply Chain Finance**

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# 1. About this Manual

## 1.1 Introduction

This manual is designed to help acquaint you with the Tasks module of the Oracle Banking Supply Chain Finance (OBSCF).

It provides an overview of the module and guides you, through the various steps involved in viewing, the supply chain finance services for the customers of your bank.

## 1.2 Audience

This manual is intended for the following User/User Roles:

Role	Function
Back office executive	Input functions for transactions
Back office managers/officers	Authorization functions
Product Managers	Product definition and authorization

## 1.3 Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/us/corporate/accessibility/index.html>.

## 2. Task Management

The Task Management allows you to create and manage tasks. It contains below functionalities:

[Create Tasks](#)

[View Tasks](#)

[Configure Tasks](#)

[Trigger Tasks](#)

[View Task Status](#)

### 2.1 Create Task

Create Tasks screen allows you to create a new task with unique definition to be triggered.

**Navigation Path:** *Task Management > Create Tasks*

The screenshot shows a web form titled "Create Task". It has two main input fields: "Task Name" and "Task Definition". The "Task Name" field contains the text "pdHoldJob". The "Task Definition" field contains a complex query: "appId=OBSCMTXN;microServiceName:-obcm-collections-transaction-services;contextRoot=-obcm-collections-transaction-services;jobName=-pdHoldJob;branch=-obcm-collections-transaction-services;". A red vertical bar highlights the "Task Definition" field. At the bottom right of the form, there is a green "Create" button.

Perform the following steps to create a task:

1. In the **Task Name** field, enter name of the task to be created.
2. In the **Task Definition** field, enter the query to be triggered for the task.
3. Click **Create** to create the task and send for authorization (if applicable).

#### 2.1.1 View Tasks

View Tasks menu allows you to view the all the tasks along with its definition. Additionally, you can delete the task from this screen.

**Navigation Path:** Task Management > View Tasks

Task Name	Task Definition	Actions
pdclnholdjob	appid::OBCMTXN;microServiceName::obcm-collections-transaction-services;contextRoot::obcm-collections-transaction-services;jobName::pdclnholdjob;branchCode::004;	Delete
pdclnstrumentCancelled...	appid::OBCMTXN;microServiceName::obcm-collections-transaction-services;contextRoot::obcm-collections-transaction-services;jobName::pdclnstrumentCancelledJob;branchCode::004;	Delete
arrangementCdtJob	appid::OBCMTXN;microServiceName::obcm-collections-transaction-services;contextRoot::obcm-collections-transaction-services;jobName::arrangementCdtJob;branchCode::004;eventCode::ARRANGEMENT_CRE...	Delete
autDebitInstrumentsJob	appid::OBSFCMBATCH;microServiceName::obsfcfm-batch-jobs;contextRoot::obsfcfm-batch-jobs;jobName::autDebitInstrumentsJob;	Delete
autoDebitFinanceJob	appid::OBSFCMBATCH;microServiceName::obsfcfm-batch-jobs;contextRoot::obsfcfm-batch-jobs;jobName::autoDebitFinanceJob;	Delete
poolingJob	appid::OBCMTXN;microServiceName::obcm-collections-transaction-services;contextRoot::obcm-collections-transaction-services;jobName::poolingJob;branchCode::004;eventCode::POOLING;	Delete
runAutoDebitFinanceJ...	appid::OBSFCMBATCH;microServiceName::obsfcfm-batch-jobs;contextRoot::obsfcfm-batch-jobs;jobName::autoDebitFinanceJob;	Delete
runAutoRecon	appid::OBSFCMBATCH;microServiceName::obsfcfm-batch-jobs;contextRoot::obsfcfm-batch-jobs;jobName::autoReconJob;	Delete
runAutoDebitInstrume...	appid::OBSFCMBATCH;microServiceName::obsfcfm-batch-jobs;contextRoot::obsfcfm-batch-jobs;jobName::autDebitInstrumentsJob;	Delete
runCharges	appid::OBSFCMBATCH;microServiceName::obsfcfm-batch-jobs;contextRoot::obsfcfm-batch-jobs;jobName::chargesJob;	Delete

Page 1 (1-10 of at least 14 items) 1 2 > <

To delete the task, click **Delete** button given against the task.

## 2.2 Configure Tasks

Configure Tasks screen allows you to configure an event for the task or schedule the same. Additionally, you can delete the task from this screen.

**Navigation Path:** Task Management > Configure Tasks

Task Name	Task Definition	Actions
pdclnstrumentCancelledJobSchedule	appid::OBCMTXN;microServiceName::obcm-collections-transaction-services;contextRoot::obcm-collections-transaction-services;jobName::pdclnstrumentCancelledJob...	Delete
pdclnholdJobSchedule	appid::OBCMTXN;microServiceName::obcm-collections-transaction-services;contextRoot::obcm-collections-transaction-services;jobName::pdclnholdJob;branchCode::...	Delete

Page 1 of 2 (1-2 of 3 items) 1 2 > <

Event
  Schedule

Task Name \*

Task Trigger Name \*

CRON Expression / Topic Name \*

Save

Perform the following steps to configure the task:

1. Select Event to set the event for task.  
OR  
Select the Schedule to set the schedule for the task.
2. In the **Task Name** list, select the task to configure the event/schedule for.
3. In the **Task Trigger Name** field,

## 2.3 Trigger Tasks

Trigger Tasks screen allows you to trigger an event.

**Navigation Path:** *Task Management > Trigger Tasks*

Trigger Tasks		
Task Name	Task Definition	Actions
pdclnholdJob	appId::OBCTXN;microServiceName::obcm-collections-transaction-services;contextRoot::obcm-collections-transaction-services;jobName::pdclnholdJob;branchCode::004;	Trigger
pdclnstrumentCancelledJob	appId::OBCTXN;microServiceName::obcm-collections-transaction-services;contextRoot::obcm-collections-transaction-services;jobName::pdclnstrumentCancelledJob;branchCo...	Trigger
arrangementCdtJob	appId::OBCTXN;microServiceName::obcm-collections-transaction-services;contextRoot::obcm-collections-transaction-services;jobName::arrangementCdtJob;branchCode::004;...	Trigger
autDebitInstrumentsJob	appId::OBSCFCMBATCH;microServiceName::obscfcm-batch-jobs;contextRoot::obscfcm-batch-jobs;jobName::autDebitInstrumentsJob;	Trigger
autoDebitFinanceJob	appId::OBSCFCMBATCH;microServiceName::obscfcm-batch-jobs;contextRoot::obscfcm-batch-jobs;jobName::autoDebitFinanceJob;	Trigger
poolingJob	appId::OBCTXN;microServiceName::obcm-collections-transaction-services;contextRoot::obcm-collections-transaction-services;jobName::poolingJob;branchCode::004;eventCo...	Trigger
runAutoDebitFinanceJob	appId::OBSCFCMBATCH;microServiceName::obscfcm-batch-jobs;contextRoot::obscfcm-batch-jobs;jobName::autoDebitFinanceJob;	Trigger
runAutoRecon	appId::OBSCFCMBATCH;microServiceName::obscfcm-batch-jobs;contextRoot::obscfcm-batch-jobs;jobName::autoReconJob;	Trigger
runAutoDebitInstrumentJob	appId::OBSCFCMBATCH;microServiceName::obscfcm-batch-jobs;contextRoot::obscfcm-batch-jobs;jobName::autDebitInstrumentsJob;	Trigger
vaultMasterRecordStatusJob	appId::OBCCOL;microServiceName::obcm-collections-maintenance-services;contextRoot::obcm-collections-maintenance-services;jobName::vaultMasterRecordStatusJob;branc...	Trigger

Page 1 (1-10 of at least 13 items) < 1 2 ... >

To trigger the task, click the **Trigger** button given against the task.

## 2.4 View Task Status

This screen allows you to view the status of the triggered tasks.

**Navigation Path:** *Task Management > View Task Status*

View Tasks Status		
Instance Id	Task Name	Status
2907	arrangementCdtJob	COMPLETED
2854	autDebitInstrumentsJob	COMPLETED
2855	autoDebitFinanceJob	COMPLETED
2859	runAutoRecon	COMPLETED
2808	runEod	COMPLETED
2860	runInvAcceptance	COMPLETED
2903	pdclnstrumentCancelledJob	COMPLETED
2902	pdclnholdJob	FAILED
2908	poolingJob	COMPLETED
Page 1 of 1 (1-10 of 10 items)	vaultMasterRecordStatusJob	COMPLETED



## 3. Tasks

The Tasks menu has multiple sub-menus such as Business Process Maintenance, Collections, Finance, Instruments, Recon, and Search.

Based on the user role, these sub-menus can be accessed by the user. Each sub-menu segregates tasks into following categories:

- **Completed Tasks:** This menu displays the tasks which has recently completed a stage in a process by the current user. This menu does not display completed tasks of all the stages but displays only the latest stage.
- **Free Tasks:** This menu displays the tasks which were not acquired by any user and for which the current user is entitled to access.
- **Hold Tasks:** This menu displays the tasks which were moved on hold by the current user.
- **My Tasks:** This menu displays the tasks acquired from the free tasks menu by the current user.

### 3.1 Business Process Maintenance

Business Process Maintenance menu allows the user to create Workflows. Basically, it comprises of three screens-

- Process List Screen
- Process Management Screen
- Verify & Submit Screen

**Navigation Path:** *Tasks > Business Process Maintenance*

#### 3.1.1 Process List Screen

It shows the list of processes. User can select any one of the existing processes or a blank process can be selected in case the user wants to create a new workflow from scratch.

The screenshot displays the 'Process List' screen within the 'Workflow Maintenance' application. The interface includes a search bar at the top with the placeholder text 'Search Workflow'. Below the search bar is a table listing various processes. The 'FINANCE' process is selected, indicated by a checked checkbox. The table columns are 'Process Name', 'Version', and 'Process Description'. At the bottom right of the screen, there are three buttons: 'Back', 'Next', and 'Cancel'.

Process Name	Version	Process Description
blank	blank	
FINANCE	1	Completes the Finance flow from Processing to Alerts
INSTRUMENT	1	N/A
MSGENERIC	1	N/A
MANUALRECON	1	MANUALRECON
CMS	1	N/A

Following actions can be performed on the Process List screen:

- Search – For searching any of the existing workflows/Process.
- Upload DSL – Can be used to upload workflow in JSON format.
- Next – After selecting one process, click Next button to navigate to the next screen “Process Management”.
- Cancel – To exit from the Business Process Maintenance Menu.

### 3.1.2 Process Management Screen

It shows the list of the stages under the process, which was selected from the ‘Process List’ screen, on the right under the heading ‘**Process Stage List**’. Also, all stages are listed in table on the left under the heading ‘**All Stage List**’.

The screenshot displays the 'Process Management' interface. At the top, it shows 'Workflow Maintenance' and 'Process Management'. The process name is 'FINANCE' and the version is '1'. The process description is 'Completes the Finance flow from Proci'. The interface is split into two main panels:

- All Stage List:** A table listing various stages with their names and types. A filter input is provided above the table.
- Process Stage List:** A list of stages currently in the process, each with a dropdown arrow for more details.

At the bottom right, there are 'Back', 'Next', and 'Cancel' buttons.

Name	Type
InitiateAutoFinance	HTTP
KAFKA_autofin_exception	KAFKA_PUBLISH
Is In Progress Kafka Task Required	DECISION
AutoFinanceException	WAIT
goToTaskDecision	GOTO
goToTaskDecision	GOTO
AutoFinance Exception Check	DECISION
goToTaskDecision	GOTO
Is Auto Finance Success	DECISION

#### Drag and Drop Functionality:

- To add new stages in the process, Drag and drop any stage from All Stage List to Process Stage List.

#### Creating a New Stage:

- Click **Create Stage** button on the Process Management Screen to create new stage. The Create Task screen is displayed. The type of the stage can be changed in the core properties.

Create Task

Input Parameters

Input Param	Values
FUNCTIONAL_CODE	
TASK_OUTCOMES	
APPLICATION_NO	`\${workflow.input.applicationN...`
processRefNo	`\${workflow.input.processRefN...`
lifecycleCode	

Stage Properties

Core Properties	Core Values
name	
taskReferenceName	
type	WAIT
startDelay	0
optional	false
asyncComplete	false

Done Cancel

### Edit/Delete Functionality

- Click **Edit** to Edit the stage in Process Stage List. The Modify Task screen is displayed.
- Click **Delete** to delete the stage from Process Stage List.

Modify Task

Input Parameters

Input Param	Values
isAutoProcessing	`\${workflow.input.isAutoProce...`
stage	Is Auto Financed

Stage Properties

Core Properties	Core Values
name	manual_auto_check
taskReferenceName	autoFinanceCheck
type	DECISION
caseValueParam	isAutoProcessing
decisionCases	Y,N
startDelay	0
optional	false
asyncComplete	false
children	[object Object],[object Object]

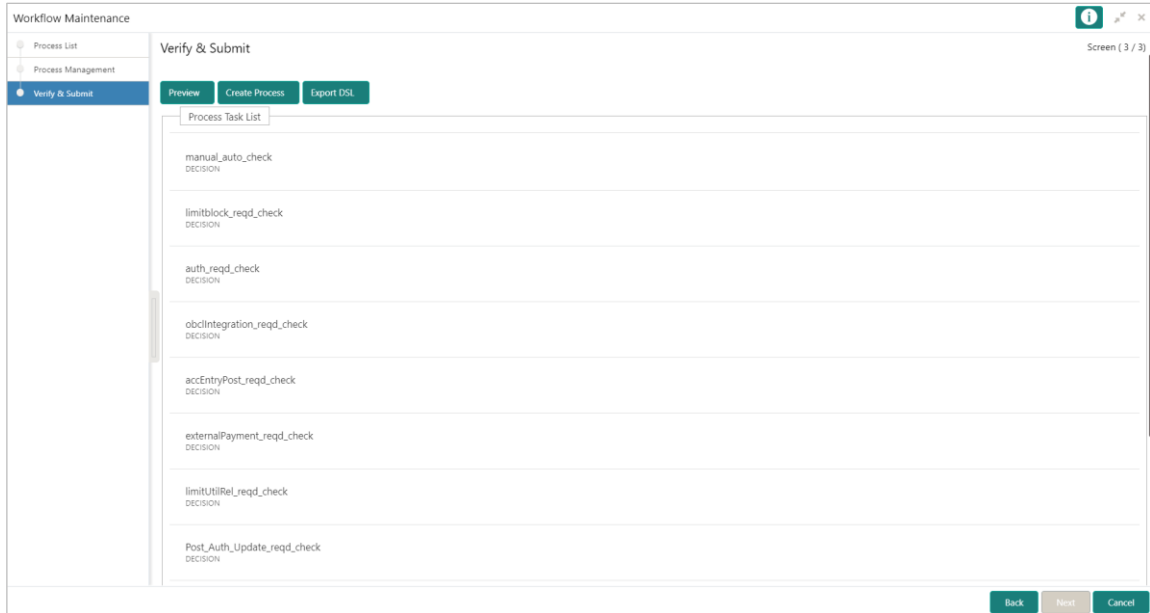
Done Cancel

Following actions can be performed on the Process Management screen:

- Back – Click Back button to navigate to the previous screen.
- Next – After Modifying the stages, click Next button to navigate to the next screen “Verify & Submit”.
- Cancel – To exit from the Business Process Maintenance Menu.

### 3.1.3 Verify & Submit Screen

Verify & Submit screen displays the process task list with all the new/modified tasks.



Following actions can be performed on the Process Management screen:

- Preview button- Click **Preview** to view the flow diagram of the selected process.
- Create Process button - Used to create new process. If an existing process is modified, a new process with updated version would appear on the process list screen or else a new process would appear.
- Export DSL button - To Export DSL into a file in JSON format.
- Back – Click **Back** button to navigate to the previous screen.
- Cancel – To exit from the Business Process Maintenance Menu.

## 3.2 Collections

### 3.2.1 Completed Tasks

**Navigation Path:** *Tasks > Collections > Completed Tasks*

Completed Tasks

( DEFAULTTENITY )

Refresh Audit Flow Diagram

Action	Stage	Event	Reference Number	Processing Date	Branch	Total Amount
<input type="checkbox"/> View	Authorization	CREATE	004120821COLL184	20-01-16	004	
<input type="checkbox"/> View	Authorization	CREATE	004110821COLL163	20-01-16	004	
<input type="checkbox"/> View	Authorization	CREATE	004110821COLL147	20-01-15	004	
<input type="checkbox"/> View	Authorization	CREATE	004100821COLL069	20-01-15	004	
<input type="checkbox"/> View	Authorization	CREATE	004090821COLL042	20-01-15	004	
<input type="checkbox"/> View	Authorization	CREATE	004090821COLL041	20-01-15	004	
<input type="checkbox"/> View	Authorization	CREATE	004090821COLL040	20-01-15	004	
<input type="checkbox"/> View	Authorization	CREATE	004090821COLL999	20-01-15	004	
<input type="checkbox"/> View	Authorization	CREATE	004060821COLL984	20-01-14	004	
<input type="checkbox"/> View	Authorization	CREATE	004040821COLL961	20-01-14	004	
<input type="checkbox"/> View	Authorization	CREATE	004220721COLL599	20-01-14	004	
<input type="checkbox"/> View	Authorization	CREATE	004130721CW462		004	£10.00
<input type="checkbox"/> View	Authorization	CREATE	004130721CW462		004	£10.00
<input type="checkbox"/> View	Rework	CREATE	004130721CW462		004	£10.00

Page 1 of 3 ( 1 - 20 of 50 items )

### 3.2.2 Free Tasks

**Navigation Path:** Tasks > Collections > Free Tasks

Free Tasks

( DEFAULTTENITY )

Refresh Acquire Flow Diagram

Action	Stage	Event	Reference Number	Processing Date	Branch	Total Amount
<input type="checkbox"/> Acquire & E...	Authorization	CREATE	004130821CW514		004	£1,000.00
<input type="checkbox"/> Acquire & E...	Authorization	CREATE	004130821COLL200	20-01-16	004	
<input type="checkbox"/> Acquire & E...	Authorization	CREATE	004130821COLL199	20-01-16	004	
<input type="checkbox"/> Acquire & E...	Authorization	CREATE	004120821CW512		004	£100.00
<input type="checkbox"/> Acquire & E...	Authorization	CREATE	004120821COLL195	20-01-16	004	
<input type="checkbox"/> Acquire & E...	Authorization	CREATE	004120821COLL194	20-01-16	004	£1,000.00
<input type="checkbox"/> Acquire & E...	Authorization	CREATE	004260721COLL691	20-01-16	004	
<input type="checkbox"/> Acquire & E...	Authorization	CREATE	004120821COLL193	20-01-16	004	\$5,000.00
<input type="checkbox"/> Acquire & E...	Authorization	CREATE	004120821COLL190	20-01-16	004	
<input type="checkbox"/> Acquire & E...	Authorization	CREATE	004260721COLL688	20-01-16	004	
<input type="checkbox"/> Acquire & E...	Authorization	CREATE	004140521COLL140	20-01-16	004	£100.00
<input type="checkbox"/> Acquire & E...	Authorization	CREATE	004120821COLL187	20-01-16	004	
<input type="checkbox"/> Acquire & E...	Authorization	CREATE	004120821COLL186	20-01-16	004	\$1,000.00
<input type="checkbox"/> Acquire & E...	Authorization	CREATE	004120821COLL185	20-01-16	004	\$3,000.00

Page 1 of 1 ( 1 - 18 of 18 items )

### 3.2.3 Hold Tasks

**Navigation Path:** Tasks > Collections > Hold Tasks



### 3.2.4 My Tasks

**Navigation Path:** Tasks > Collections > My Tasks

My Tasks (DEFAULTENTITY)

Refresh Release Escalate Delegate Flow Diagram

Action	Stage	Event	Reference Number	Processing Date	Branch	Total Amount
Edit	Authorization	CREATE	004170621COLL910	20-01-14	004	£100.00
Edit	Authorization	CREATE	004210521CW241		004	£100,000.00
Edit	Authorization	CREATE	004110521CW200		004	£10.00
Edit	Authorization	CREATE	004070521CW184		004	\$1,000,000.00
Edit	Authorization	CREATE	004070521CW183		004	\$1,000,000.00
Edit	Authorization	CREATE	004070521CW182		004	\$1,000,000.00
Edit	Authorization	CREATE	004040521COLL948	20-01-13	004	£1,000.00
Edit	Authorization	MARKINSTSTAT	004280421MGMT141	20-01-13	004	£1.00
Edit	Authorization	CREATE	004260421CW080		004	₹10.00
Edit	Authorization	CREATE	004230421COLL602	20-01-10	004	£1,500.00
Edit	Processing	CREATE	004190421COLL413	20-01-09	004	
Edit	Authorization	CREATE	004120421COLL229	20-01-09	004	£2,000.00
Edit	Authorization	MARKINSTSTAT	004180221MGMT781	20-01-09	004	£110,000.00
Edit	Authorization	GENERATESCHEDULE	004291020MGMT360	19-12-19	004	

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### 3.2.5 Supervisor Tasks

**Navigation Path:** Tasks > Collections > Supervisor Tasks



## 3.3 Finance

### 3.3.1 Completed Tasks

**Navigation Path:** Tasks > Finance > Completed Tasks

Completed Tasks (DEFAULTENTITY)

Refresh Audit Flow Diagram

Action	Stage	Finance Reference Number	Event	Transaction Date	Request Id	Amount	Debtor
View	Loan Integration Exception	004140120GPPD002	DISBURSEMENT	20-01-14	R1401204823	₹22,500.00	E MEI PLASTICS CO LTD
View	CLException	004140120GPPD002	DISBURSEMENT	20-01-14	R1401204823	₹22,500.00	E MEI PLASTICS CO LTD
View	Processing	004090120SUPPF903	SETTLEMENT	20-01-14	R1401202989	\$100.00	Wasan Motors
View	Processing	004090120SUPPF903	SETTLEMENT	20-01-14	R1401202988	\$100.00	Wasan Motors
View	Processing	004090120SUPPF903	SETTLEMENT	20-01-14	R1401202987	\$100.00	Wasan Motors
View	Processing	004090120SUPPF243	DISBURSEMENT	20-01-09		\$1,000.00	
View	OBCLException	004090120PD03166	DISBURSEMENT	20-01-09		\$8,000.00	
View	Processing	004090120PD03166	DISBURSEMENT	20-01-09		\$8,000.00	
View	CLException	004090120GPPD011	DISBURSEMENT	20-01-09		₹991.00	
View	CLException	004090120GPPD011	DISBURSEMENT	20-01-09		₹991.00	
View	Processing	004090120GPPD004	DISBURSEMENT	20-01-09		₹8,400.00	
View	Processing	004061119SUPPF002	SETTLEMENT	19-11-06		\$0.00	

Page 1 of 1 (1 - 12 of 12 items) K < 1 > X

### 3.3.2 Free Tasks

**Navigation Path:** Tasks > Finance > Free Tasks

Free Tasks (DEFAULTENTITY)

Refresh Acquire Flow Diagram

<input type="checkbox"/>	Action	Stage	Finance Reference Number	Event	Transaction Date	Request Id	Amount	Debtor
<input type="checkbox"/>	Acquire & Edit	Processing	004090120FACR054	SETTLEMENT	20-01-14	R1401202844	€0.00	AugSupp
<input type="checkbox"/>	Acquire & Edit	Processing	004090120FACR054	SETTLEMENT	20-01-14	R1401202843	€0.00	AugSupp
<input type="checkbox"/>	Acquire & Edit	Processing	004090120POPD964	SETTLEMENT	20-01-14	R1401202826	€0.00	AugSupp
<input type="checkbox"/>	Acquire & Edit	Processing	004090120POPD964	SETTLEMENT	20-01-14	R1401202825	€236.72	AugSupp
<input type="checkbox"/>	Acquire & Edit	Processing	004090120POPD964	SETTLEMENT	20-01-14	R1401202824	\$2,688.34	AugSupp
<input type="checkbox"/>	Acquire & Edit	OBCLException	004090120SUPP131	DISBURSEMENT	20-01-09		\$2,700.00	
<input type="checkbox"/>	Acquire & Edit	Processing	004130120AFGB342	SETTLEMENT	20-01-14	R1401202866	\$5,000.00	Wasan Motors
<input type="checkbox"/>	Acquire & Edit	CLException	004130120GPPD144	DISBURSEMENT	20-01-13	R1301203633	₹130,500.00	E MEI PLASTICS CO LTD
<input type="checkbox"/>	Acquire & Edit	Processing	004140120FA00222	DISBURSEMENT	20-01-14	R1401205059	\$100.00	AugSupp
<input type="checkbox"/>	Acquire & Edit	Processing	004140120FA00223	DISBURSEMENT	20-01-14	R1401205077	\$3,300.00	AugSupp
<input type="checkbox"/>	Acquire & Edit	Processing	004140120FA00224	DISBURSEMENT	20-01-14	R1401205078	\$3,300.00	AugSupp
<input type="checkbox"/>	Acquire & Edit	Processing	004170120POPD402	SETTLEMENT	20-01-14	R1401202872	€0.00	AugSupp
<input type="checkbox"/>	Acquire & Edit	Processing	004170120POPD402	SETTLEMENT	20-01-14	R1401202871	€0.00	AugSupp
<input type="checkbox"/>	Acquire & Edit	Processing	004170120POPD402	SETTLEMENT	20-01-14	R1401202870	€0.00	AugSupp

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### 3.3.3 Hold Tasks

**Navigation Path:** Tasks > Finance > Hold Tasks

Hold Tasks (DEFAULTENTITY)

Refresh Resume Flow Diagram

<input type="checkbox"/>	Stage	Finance Reference Number	Event	Transaction Date	Request Id	Amount	Debtor
<input type="checkbox"/>	Processing	004090120GPPD344	DISBURSEMENT	20-01-09		\$3,300.00	

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### 3.3.4 My Tasks

**Navigation Path:** Tasks > Finance > My Tasks

My Tasks (DEFAULTENTITY)

Refresh Release Escalate Delegate Flow Diagram

Action	Stage	Finance Reference Number	Event	Transaction Date	Request Id	Amount	Debtor
<input type="checkbox"/> Edit	InstrumentUpdateException	004140120GPPD002	DISBURSEMENT	20-01-14	R1401204823	₹22,500.00	E MEI PLASTICS CO LTD
<input type="checkbox"/> Edit	Processing	004090120SUPF642	DISBURSEMENT	20-01-09	R0901203147	\$200.00	Future Group
<input type="checkbox"/> Edit	Processing	004090120PRD1623	DISBURSEMENT	20-01-09	R0901203129	\$9,500.00	Carrefour
<input type="checkbox"/> Edit	Processing	004090120DELDF522	DISBURSEMENT	20-01-09	R0901202996	\$19,152.00	AFG Bank2
<input type="checkbox"/> Edit	Processing	004090120PRD1514	DISBURSEMENT	20-01-09	R0901202982	\$9,000.00	Carrefour
<input type="checkbox"/> Edit	Processing	004090120GPPD343	DISBURSEMENT	20-01-09		\$3,300.00	
<input type="checkbox"/> Edit	Processing	004090120GPPD285	DISBURSEMENT	20-01-09		\$3,300.00	
<input type="checkbox"/> Edit	OBCLException	004090120GPPD005	DISBURSEMENT	20-01-09		₹8,400.00	
<input type="checkbox"/> Edit	Processing	004061119SUPF002	SETTLEMENT	19-11-06		\$100.00	
<input type="checkbox"/> Edit	Processing	004061119DELDF063	DISBURSEMENT	19-11-06		\$1,524.60	

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### 3.3.5 Supervisor Tasks

**Navigation Path:** Tasks > Finance > Supervisor Tasks



## 3.4 Instruments

### 3.4.1 Completed Tasks

**Navigation Path:** Tasks > Instruments > Completed Tasks

Completed Tasks (DEFAULTENTITY)

Refresh Audit Flow Diagram

Action	Stage	Transaction Ref No	Instrument Type	Event	Transaction Date	Supplier	Buyer	Channel
<input type="checkbox"/> View	Authorization	004170721INV97730	INVOICE	RECON	20-01-14			
<input type="checkbox"/> View	Authorization	004170721INV97726	INVOICE	RECON	20-01-14			
<input type="checkbox"/> View	Authorization	004170721INV97724	INVOICE	RECON	20-01-14			
<input type="checkbox"/> View	Authorization	004070721INV97535	INVOICE	RECON	20-01-14			
<input type="checkbox"/> View	Authorization	004070721INV97523	INVOICE	RECON	20-01-14			
<input type="checkbox"/> View	Authorization	004070721INV97522	INVOICE	RECON	20-01-14			
<input type="checkbox"/> View	Authorization	004070721INV97516	INVOICE	RECON	20-01-14			
<input type="checkbox"/> View	Authorization	004050721INV97472	INVOICE	CREATE	20-01-14	Wasan Motors	cust007	HOST
<input type="checkbox"/> View	Authorization	004050721INV97463	INVOICE	CREATE	20-01-14	MERCIER CORPORATION	ABB Ltd	HOST
<input type="checkbox"/> View	Authorization	004050721INV97456	INVOICE	RECON	20-01-14			
<input type="checkbox"/> View	Authorization	004050721INV97442	INVOICE	RECON	20-01-14			
<input type="checkbox"/> View	Authorization	004050721INV97439	INVOICE	EDIT	20-01-14	JIOMART	ABC corporation	HOST
<input type="checkbox"/> View	Authorization	004050721INV97437	INVOICE	CREATE	20-01-14	JIOMART	ABC corporation	HOST
<input type="checkbox"/> View	Authorization	004260621INV97181	INVOICE	RECON	20-01-14			

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### 3.4.2 Free Tasks

**Navigation Path:** Tasks > Instruments > Free Tasks



Free Tasks

(DEFAULTENTITY)

Refresh Acquire Flow Diagram

Action	Stage	Transaction Ref No	Instrument Type	Event	Transaction Date	Supplier	Buyer	Channel
Acquire & Edit	Processing	004130821INV98737	INVOICE	ASSIGNMENT	20-01-16			OBDX
Acquire & Edit	Processing	004130821INV98736	INVOICE	RESOLVE_DISP...	20-01-16			OBDX
Acquire & Edit	Instrument Master Update Exception	004100821CN1458	CREDIT_NOTE	CREATE	20-01-15	ABZ Solutions	NehNovCust1	
Acquire & Edit	Instrument Master Update Exception	004090821CN1451	CREDIT_NOTE	CREATE	20-01-15	ABZ Solutions	NehNovCust1	
Acquire & Edit	Instrument Master Update Exception	004090821CN1450	CREDIT_NOTE	CREATE	20-01-15	ABZ Solutions	NehNovCust1	
Acquire & Edit	Instrument Master Update Exception	004090821CN1449	CREDIT_NOTE	CREATE	20-01-15	ABZ Solutions	NehNovCust1	
Acquire & Edit	Instrument Master Update Exception	004090821CN1448	CREDIT_NOTE	CREATE	20-01-15	ABZ Solutions	NehNovCust1	
Acquire & Edit	Instrument Master Update Exception	004090821CN1448	CREDIT_NOTE	CREATE	20-01-15	ABZ Solutions	NehNovCust1	
Acquire & Edit	Instrument Master Update Exception	004090821CN1447	CREDIT_NOTE	CREATE	20-01-15	ABZ Solutions	NehNovCust1	
Acquire & Edit	Instrument Master Update Exception	004090821CN1446	CREDIT_NOTE	CREATE	20-01-15	ABZ Solutions	NehNovCust1	
Acquire & Edit	Instrument Master Update Exception	004090821CN1446	CREDIT_NOTE	CREATE	20-01-15	ABZ Solutions	NehNovCust1	
Acquire & Edit	Instrument Master Update Exception	004090821CN1441	CREDIT_NOTE	CREATE	20-01-15	ABZ Solutions	NehNovCust1	
Acquire & Edit	Instrument Master Update Exception	004020721CN1219	CREDIT_NOTE	CREATE	20-01-14	AugSupp	AugBuyer	
Acquire & Edit	Accounting Post Exception	004010721INV97371	INVOICE	CREATE	20-01-14	cust314	RELIANCE	EXT

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### 3.4.3 Hold Tasks

**Navigation Path:** Tasks > Instruments > Hold Tasks



### 3.4.4 My Tasks

**Navigation Path:** Tasks > Instruments > My Tasks

My Tasks

(DEFAULTENTITY)

Refresh Release Escalate Delegate Flow Diagram

Action	Stage	Transaction Ref No	Instrument Type	Event	Transaction Date	Supplier	Buyer	Channel
Edit	Instrument Master Update Exception	004100821PO7065	PURCHASE_ORDER	UPDATE	20-01-15	Danone	Carrefour	
Edit	Instrument Master Update Exception	004100821PO7063	PURCHASE_ORDER	UPDATE	20-01-15	Danone	Carrefour	
Edit	Instrument Master Update Exception	004100821CN1459	CREDIT_NOTE	CREATE	20-01-15	ABZ Solutions	NehNovCust1	
Edit	Authorization	004050821PO6951	PURCHASE_ORDER	ACCEPTED	20-01-14	AugSupp	ABZ Solutions	
Edit	Authorization	004170721INV97742	INVOICE	INITIATE_FINANCE	20-01-14			
Edit	Authorization	004170721INV97739	INVOICE	INITIATE_FINANCE	20-01-14			
Edit	Authorization	004090721INV97568	INVOICE	RECON	20-01-14			
Edit	Authorization	004070721INV97517	INVOICE	RECON	20-01-14			
Edit	Authorization	004050721INV97447	INVOICE	CREATE	20-01-14	PEGATRON	E MEI PLASTL...	HOST
Edit	Authorization	004050721INV97443	INVOICE	RECON	20-01-14			
Edit	Instrument Master Update Exception	004010721INV97376	INVOICE	RAISE_DISPUTE	20-01-14			OBDX
Edit	Authorization	004280621PO6780	PURCHASE_ORDER	ACCEPTED	20-01-14	AugSupp	AugBuyer	
Edit	Authorization	004280621INV97236	INVOICE	INITIATE_FINANCE	20-01-14			
Edit	Authorization	004240621INV97107	INVOICE	ASSIGNMENT	20-01-14	NUVOTON	Birla Group	HOST

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### 3.4.5 Supervisor Tasks

**Navigation Path:** Tasks > Instruments > Supervisor Tasks



## 3.5 Recon

### 3.5.1 Completed Tasks

**Navigation Path:** Tasks > Recon > Completed Tasks

Completed Tasks ( DEFAULTTENITY )

[Refresh](#) [Audit](#) [Flow Diagram](#)

Action	Stage	Transaction Ref No	Event	Recon Category	Recon Type	Transaction Date	Channel
<input type="checkbox"/> <a href="#">View</a>	Authorization	004140120REC13533	RECON	Invoice Payment Recon	Manual	20-01-14	
<input type="checkbox"/> <a href="#">View</a>	Authorization	004140120REC13489	RECON	Invoice Payment Recon	Manual	20-01-14	
<input type="checkbox"/> <a href="#">View</a>	Processing	004140120REC13213	RECON	Invoice Payment Recon	Manual	20-01-14	
<input type="checkbox"/> <a href="#">View</a>	Authorization	004140120REC13213	RECON	Invoice Payment Recon	Manual	20-01-14	
<input type="checkbox"/> <a href="#">View</a>	Processing	004140120REC13217	RECON	Invoice Payment Recon	Manual	20-01-14	
<input type="checkbox"/> <a href="#">View</a>	Authorization	004140120REC13246	RECON	Invoice Payment Recon	Manual	20-01-14	
<input type="checkbox"/> <a href="#">View</a>	Authorization	004140120REC12846	DEALLOCATE	Allocation of Payment to Virtual Accounts	Manual	20-01-14	
<input type="checkbox"/> <a href="#">View</a>	Authorization	004140120REC11788	ALLOCATE	Allocation of Payment to Virtual Accounts	Manual	20-01-14	
<input type="checkbox"/> <a href="#">View</a>	Authorization	004140120REC11771	ALLOCATE	Allocation of Payment to Virtual Accounts	Manual	20-01-14	
<input type="checkbox"/> <a href="#">View</a>	Authorization	004090120REC9872	RECON	Expected Debit/Credit to Payment Recon	Manual	20-01-09	FILEUPLOAD
<input type="checkbox"/> <a href="#">View</a>	Authorization	004090120REC9509	RECON	Invoice Payment Recon	Manual	20-01-09	
<input type="checkbox"/> <a href="#">View</a>	Authorization	004090120REC7781	RECON	Expected Debit/Credit to Payment Recon	Manual	20-01-09	FILEUPLOAD
<input type="checkbox"/> <a href="#">View</a>	Authorization	004090120REC7779	RECON	Expected Debit/Credit to Payment Recon	Manual	20-01-09	FILEUPLOAD
<input type="checkbox"/> <a href="#">View</a>	Processing	004090120REC6897	RECON	Expected Debit/Credit to Payment Recon	Manual	20-01-09	FILEUPLOAD

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### 3.5.2 Free Tasks

**Navigation Path:** Tasks > Recon > Free Tasks

Free Tasks ( DEFAULTTENITY )

[Refresh](#) [Acquire](#) [Flow Diagram](#)

Action	Stage	Transaction Ref No	Event	Recon Category	Recon Type	Transaction Date	Channel
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>	Processing	004150120REC13837	DERECON	Invoice Payment Recon	Manual	20-01-15	
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>	Processing	004150120REC13822	DERECON	Invoice Payment Recon	Manual	20-01-15	
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>	Processing	004150120REC13667	DERECON	Invoice Payment Recon	Manual	20-01-15	
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>	Processing	004150120REC13613	DERECON	Invoice Payment Recon	Manual	20-01-15	
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>	Processing	004150120REC13593	DERECON	Invoice Payment Recon	Manual	20-01-15	
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>	Processing	004150120REC13585	DERECON	Invoice Payment Recon	Manual	20-01-15	
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>	Authorization	004140120REC13536	RECON	Invoice Credit Note Recon	Manual	20-01-14	
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>	Processing	004140120REC13213	RECON	Invoice Payment Recon	Manual	20-01-14	
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>	Authorization	004140120REC13169	ALLOCATE	Allocation of Payment to Virtual Accounts	Manual	20-01-14	
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>	Authorization	004140120REC13167	ALLOCATE	Allocation of Payment to Virtual Accounts	Manual	20-01-14	
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>	Authorization	004140120REC12941	DEALLOCATE	Allocation of Payment to Virtual Accounts	Manual	20-01-14	
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>	Authorization	004140120REC12935	ALLOCATE	Allocation of Payment to Virtual Accounts	Manual	20-01-14	
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>	Master Update Retry		DERECON				
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>	Master Update Retry		DERECON				

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### 3.5.3 Hold Tasks

**Navigation Path:** Tasks > Recon > Hold Tasks

Hold Tasks

(DEFAULTENTITY)

Refresh Resume Flow Diagram

Stage	Transaction Ref No	Event	Recon Category	Recon Type	Transaction Date	Channel
Authorization	004090120REC10141	RECON	Invoice Payment Recon	Manual	20-01-09	

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### 3.5.4 My Tasks

**Navigation Path:** Tasks > Recon > My Tasks

My Tasks

(DEFAULTENTITY)

Refresh Release Escalate Delegate Flow Diagram

Action	Stage	Transaction Ref No	Event	Recon Category	Recon Type	Transaction Date	Channel
Edit	Master Update Retry		DERECON				
Edit	Authorization	004140120REC13173	ALLOCATE	Allocation of Payment to Virtual Accounts	Manual	20-01-14	
Edit	Master Update Retry		DERECON				
Edit	Master Update Retry		DERECON				
Edit	Master Update Retry		DERECON				
Edit	Master Update Retry		DERECON				
Edit	Authorization	004090120REC10087	ALLOCATE	Allocation of Payment to Virtual Accounts	Manual	20-01-09	
Edit	Master Update Retry	004090120REC10066	ALLOCATE	Allocation of Payment to Virtual Accounts	Auto	20-01-09	
Edit	Master Update Retry	004090120REC10062	ALLOCATE	Allocation of Payment to Virtual Accounts	Auto	20-01-09	
Edit	Master Update Retry	004090120REC10041	ALLOCATE	Allocation of Payment to Virtual Accounts	Auto	20-01-09	
Edit	Master Update Retry	004090120REC10039	ALLOCATE	Allocation of Payment to Virtual Accounts	Auto	20-01-09	
Edit	Master Update Retry	004090120REC10037	ALLOCATE	Allocation of Payment to Virtual Accounts	Auto	20-01-09	
Edit	Master Update Retry	004090120REC10035	ALLOCATE	Allocation of Payment to Virtual Accounts	Auto	20-01-09	
Edit	Master Update Retry	004090120REC10027	RECON	Expected Debit/Credit to Payment Recon	Manual	20-01-09	OBDX

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### 3.5.5 Supervisor Tasks

**Navigation Path:** Tasks > Recon > Supervisor Tasks



## 3.6 Search

Search menu enables the user to search for the task(s) with the following filters. Search will fetch the results either will one filter criteria or with multiple filter criteria.

**Navigation Path:** Tasks > Search

**Search**

Filters ✕ Clear Filters

**Application Number**  
Select Application Number

**Customer Name**

**Branch Name**  
Select Branch

**Tasks**

**Priority**

**Process**

**Entity Type**

**Amount**

**Task List**

001346 203ILCI000003721	NA Scrutiny Bank Futura -Branch FZ1	£1,200.00	The Task is in Free State	☰
093001401 093ILCA000003720	NA Approval2 AIB Dublin	\$150,000.00	The Task is in Free State	☰
001346 203ILCI000003689	NA Scrutiny Bank Futura -Branch FZ1	£1,200.00	The Task is in Free State	☰
093001401 093ILCA000003688	NA Retry HandOff AIB Dublin	\$100,000.00	The Task is in Free State	☰
093001401 093ILCA000003687	NA Retry HandOff AIB Dublin	\$100,000.00	The Task is in Free State	☰
093001401 093ILCA000003686	NA Retry HandOff AIB Dublin	\$150,000.00	The Task is in Free State	☰
093001401 093ILCA000003684	NA Retry HandOff AIB Dublin	\$150,000.00	The Task is in Free State	☰
093001401 093ILCA000003683	NA Retry HandOff AIB Dublin	\$150,000.00	The Task is in Free State	☰

Following actions can be performed on the tasks listed in the task list:

- **Acquire** - Click Acquire to acquire the task.
- **Flow Diagram** - enables user to view the process flow of the selected task and also user can find the stages completed by the selected task and the current stage highlighted in the process flow.

**Search**

Filters ✕ Clear Filters

**Application Number**  
Select Application Number

**Customer Name**

**Branch Name**  
Bank Futura -Branch FZ1

**Tasks**

My Tasks  
 Free Tasks  
 Hold Tasks  
 All Tasks

**Priority**

**Task List**

001346 203ILCI000003721	NA Scrutiny Bank Futura -Branch FZ1	£1,200.00	The Task is in Free State	☰ Acquire FlowDiagram
001346 203ILCI000003689	NA Scrutiny Bank Futura -Branch FZ1	£1,200.00	The Task is in	☰
001345 203ILCI000003678	NA Registration Bank Futura -Branch FZ1	£1,000.00	The Task is in Free State	☰
001346 203ILCI000003670	NA Registration Bank Futura -Branch FZ1	£10,000.00	The Task is in Free State	☰
001344 203GTEI000003667	NA Registration Bank Futura -Branch FZ1	£2,000.00	The Task is in Free State	☰
001344 203GTEI000003666	NA Registration Bank Futura -Branch FZ1	£2,000.00	The Task is in Free State	☰

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## Reference and Feedback

### References

For more information on any related features, you can refer to the following documents:

- Supply Chain Finance User Guide
- Receivables and Payables User Guide
- Security Management System User Guide
- Common Core User Guide
- Oracle Banking Getting Started User Guide

### Feedback and Support

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