

Guarantee Amendment - Islamic User Guide  
**Oracle Banking Trade Finance Process  
Management**

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Oracle Banking Trade Finance Process Management - Guarantee Amendment - Islamic User Guide  
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# Oracle Banking Trade Finance Process Management

Welcome to the Oracle Banking Trade Finance Process Management (OBTFPM) User Guide. This guide provides an overview on the OBTFPM application and takes you through the various steps involved in creating and processing trade finance transactions.

This document will take you through following activities in OBTFPM:

- To create and handle Trade Finance transaction.
- Help users to conveniently create and process Trade Finance transaction.

## Overview

OBTFPM is a Trade Finance Middle Office platform, which enables bank to streamline the Trade Finance operations. OBTFPM enables the customers to send request for new trade finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

## Benefits

OBTFPM helps banks to manage Trade Finance operations across the globe in different currencies. OBTFPM allows you to:

- Handle all Trade Finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of Trade transactions that reoccur periodically.

## Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.

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## Guarantee Issuance Amendment - Islamic

Guarantee Amendment enables the user to amend an already issued guarantee to the Beneficiary or to the Bank designated to Advise the Guarantee Amendment to the Beneficiary or to another Advising Bank.

Conventional Guarantee Amendment process enables the user to make an amendment to the Guarantee which had been already issued.

The common amendments that are made to Guarantees are:

- Expiry date
- Increase/Decrease in Guarantee amount
- Change in Terms and Conditions
- The amendments may need consent from the beneficiary of the amendment. In such scenarios, after the processing of amendment, the amended Guarantee is parked awaiting beneficiary consent.

The various stages involved in Amendment of Guarantee Issued are:

- Receive and verify documents (Non Online Channel)- Registration stage
- Input amendment application details
- Upload of related mandatory and non-mandatory documents
- Input/Modify details of amendment of Guarantee - Data Enrichment stage
- Check for limit availability
- Check balance availability for amount block
- Check for sanctions & KYC status
- Earmark limits/Create amount block for cash margin/charges
- Capture remarks for other users to check and act
- Generate acknowledgements and draft Amendment copies
- Notify customer on any negative statuses in any of the stages to the applicant
- Hand off request to back office

The design, development and functionality of the Islamic Guarantee Issuance Amendment process flow is similar to that of conventional Guarantee Issuance Amendment process flow.

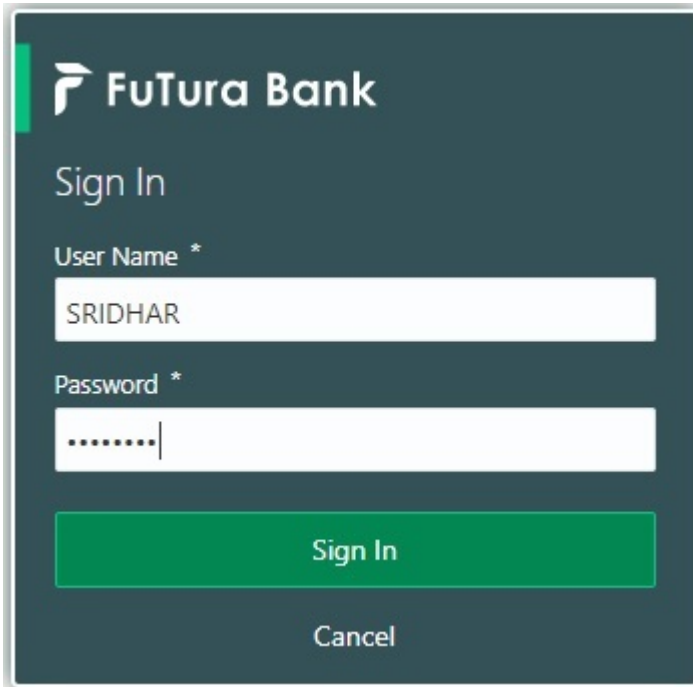
This section contains the following topics:

<a href="#">Registration</a>	<a href="#">Data Enrichment</a>
<a href="#">Customer Draft Confirmation</a>	<a href="#">Amount Block Exception Approval</a>
<a href="#">Multi Level Authorization</a>	

### Registration

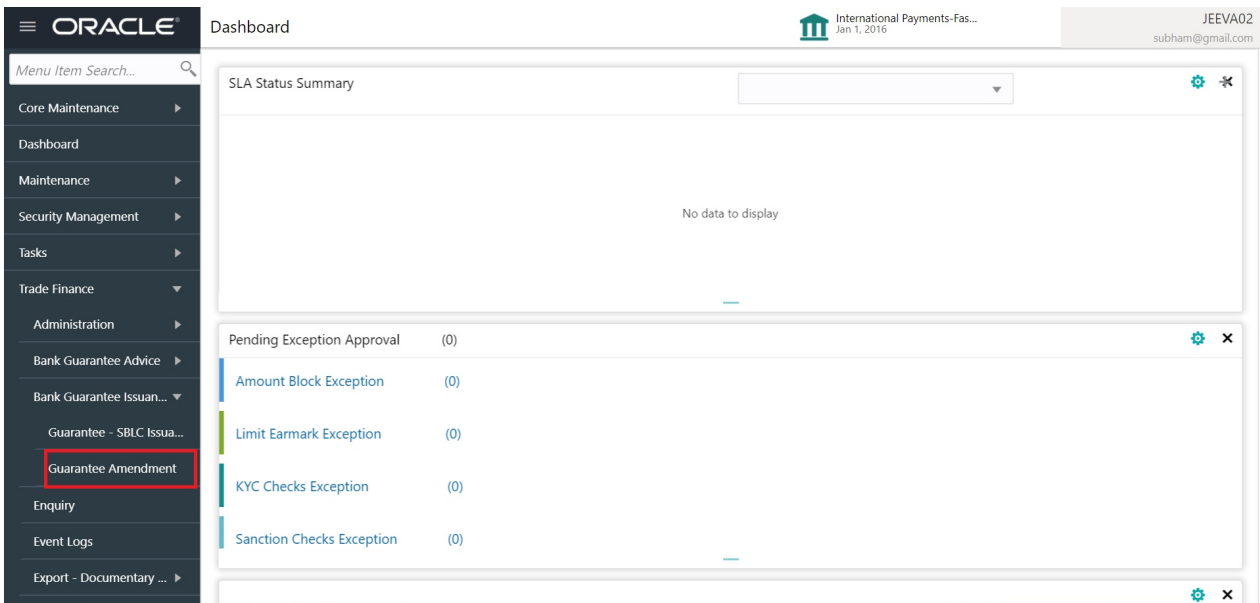
During registration stage, user can register request for an Islamic Guarantee amendment received at the front desk (as an application received physically/received by mail/fax). During registration, user captures the basic details of the application, check the signature of the applicant and upload related documents. On submit of the amendment request, the customer should be notified with acknowledgment and the request should be available for an Guarantee expert to handle in the next stage.

1. Using the entitled login credentials for Registration stage, login to the OBTFPM application.



2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.

3. Click **Trade Finance - Islamic > Bank Guarantee Issuance > Guarantee Amendment - Islamic**.



The Registration stage has two sections Application Details and SBLC/ Guarantee Details. Let's look at the details of Registration screens below:

Guarantee Advise Amendment - Islamic

Documents Remarks Customer Instruction

#### Application Details

Advising Bank Reference Number: PK2GUA1211256002

Submission Mode: Desk

Amendment Date: May 5, 2021

Beneficiary: 001044 GOODCARE PLC

Amendment Number: 1

Branch: PK2-Oracle Banking Trade Finan...

Process Reference Number: PK2IGTU000071601

Priority: Medium

Issuing Bank: 001183 RABO BANK

View Guarantee/SBLC Guarantee/SBLC Events

#### Guarantee Details

22D - Form of Undertaking

328 - Undertaking Amount: GBP £1,212.00

23X - File Identification

22K - Type of Undertaking: OTHR - Other delivery channel

Date of Expiry: Nov 2, 2021

Advise Through Bank

20 - Undertaking Number: 001183

Amount In Local Currency: GBP £1,212.00

23X - Narrative

22K - Narrative: Test

35G - Expiry Condition/Event: ArunCond

39D - Additional Amounts

Product Code: GUA1

Contract Reference Number: PK2GUA1211256002

40C - Applicable Rules: URDG - Uniform rules for dema...

30 - Date of Issue: May 5, 2021

Applicant: 001043 MARKS AND SP

Beneficiary Consent Required

Product Description: Islamic Export LC - advising of Guarant

22A - Purpose of Message: Advice of amendment to issued ...


40C - Narrative

23B - Expiry Type: COND

51 - Obligor/ Instructing Party

Hold Cancel Save & Close Submit

Provide the Application Details based on the description in the following table. In case of MT798, Application Details are defaulted to SWIFT.




Field	Description	Sample Values
<b>Application Details</b>		
SBLC/Guarantee Number	The user identification of your external bank account. Provide the undertaking number. Alternatively, user can search the documentary undertaking number using LOV.	
Received From - Customer ID	Read only field. Customer ID will be auto-populated from Guarantee /SBLC Issuance.	001345
Received From - Customer Name	Read only field. Applicant Name will be auto-populated from Guarantee /SBLC Issuance.	
Branch	Read only field. Branch Name will be auto-populated from Guarantee /SBLC Issuance.   <b>Note</b> Once the request is submitted, Branch field is non-editable.	
Priority	System will default the Priority as Low/Medium/High based on maintenance. If no priority is maintained, system defaults the priority as Medium.	High

Field	Description	Sample Values
Amendment Number	Read only field. Amendment number will be auto-populated based on the system maintenance. Amendment number increases by 1 for each amendment.	
Submission Mode	Submission mode of Guarantee. Amendment request. By default the submission mode will have the value as 'Desk'. <b>Desk</b> - Request received through Desk <b>Email</b> - Request received through Email <b>Courier</b> - Request received through Courier	Desk
Process Reference Number	Unique process reference number for the transaction. This is auto generated by the system.	203GTEISS000 001134
Amendment Date	By default, the application will display branch's current date. User cannot change the date to back date or future date.	04/13/2018
Customer Reference Number	User can enter the 'Reference number' provided by the applicant/applicant bank. Enables the user to provide a unique Customer Reference Number for the amendment.	
Related Reference	Related reference number will be auto-populated based on the system maintenance	
Beneficiary Consent Required	<b>Toggle on:</b> Beneficiary consent required for the amendment made to the fields. <b>Toggle off:</b> Switch off the toggle if beneficiary consent is not required for the amendments	

#### **SBLC/ Guarantee Details**

Form of Undertaking	Read only field. Form of Undertaking defaults from Guarantee/ Standby Issuance	
Product Code	Read only field. This field displays the product code defaulted from Guarantee/ Standby Issuance.	
Product Description	Read only field. This field displays the description of the product as per the product code.	
Undertaking Amount	System defaults undertaking amount from registration stage. User can amend the value.	

Field	Description	Sample Values
Amount In Local Currency	System fetches the local currency equivalent value for the transaction amount from back office (with decimal places).	
Type of Undertaking	Read only field. Type of Undertaking defaults from Guarantee/ Standby Issuance.	
Purpose of Message	Read only field. Purpose of message defaults from Guarantee/ Standby Issuance.	
File Identification	This field enables the user to select the type of delivery channel and its associated file name or reference from the available values: <ul style="list-style-type: none"> <li>• COUR - Courier delivery</li> <li>• EMAL - Email transfer</li> <li>• FACT - SWIFTNet FileAct</li> <li>• FAXT - Fax transfer</li> <li>• HOST - Host-to-Host</li> <li>• MAIL - Postal Delivery</li> <li>• OTHR - Other delivery channel</li> </ul>	
Narrative	If File <b>Identification field</b> values are <b>COUR</b> or <b>OTHR</b> , user must provide description in this field.	
Expiry Type	Select the expiry type. By default the system displays the expiry date as maintained in Issuance.	
Date of Expiry	Provide the expiry date of the Guarantee Issuance.	
Expiry Condition/Event	This field specifies the documentary condition/ event that indicates when the local undertaking will cease to be available.  This field is applicable only if <b>Date of Expiry</b> field value is <b>COND</b> .  For Guarantee Advising MT760, the value is read only and populated from Incoming MT 760.	
Applicable Rules	Read only field.  This field displays the rules of the Guarantee/ Standby issuance.	
Narrative	The system displays the default expiry date. User can update the values.	
Applicant	Read only field.  This field displays the details of the applicant of the selected LC.	

Field	Description	Sample Values
Beneficiary	<p>Read only field.</p> <p>This field displays the beneficiary details of the selected Guarantee/ Standby issuance and user can amend if required.</p>	
Advising Bank	<p>Read only field.</p> <p>This field displays the details of the advising bank.</p> <p> <b>Note</b></p> <p>In case the selected Bank is not RMA Compliant, the system prompts the user to use a different advising bank or use non SWIFT Media to transmit the LC and displays error message “RMA arrangement not available, please change the bank or use MAIL Medium”.</p>	
Advising Through Bank	<p>Read only field.</p> <p>The value of advising through bank defaults from Guarantee/ Standby Issuance.</p>	
Counter SBLC/Guarantee Issuing Bank	<p>The value of Counter Guarantee Issuing Bank defaults from Guarantee/ Standby Issuance.</p> <p>This field is applicable only if the <b>Purpose of Message</b> field has value as <b>ICCO</b>.</p> <p> <b>Note</b></p> <p>If Counter Issuing Bank has value, and in case the selected Bank is not RMA Compliant, the system displays error message “RMA arrangement not available”.</p>	
Local SBLC/Guarantee Issuing Bank	<p>The value of Local Guarantee Issuing Bank defaults from Guarantee/ Standby Issuance.</p> <p>This field is applicable only if the <b>Purpose of Message</b> field has value as <b>ICCO</b> or <b>ISCO</b>.</p> <p> <b>Note</b></p> <p>If Local Issuing Bank has value and Counter Issuing Bank has no value, and in case the selected Bank is not RMA Compliant, the system displays error message “RMA arrangement not available”.</p>	
Additional Amounts	<p>Provide any additional amounts related to undertaking.</p>	

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Documents	The user can upload the documents.
Remarks	The user can provide any additional information regarding the Guarantee ammendment. This information can be viewed by the users in other stages of the process.
Customer Instructions	Click to view/ input the following <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
Hold	The details provided will be registered and status will be on hold.  This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.
Cancel	Cancels the Guarantee Amendment Registration stage inputs and system should clear the details captured in the screen. The task will get deleted.
Save and Close	Save the information provided and displays the task in you queue for working later.  This option will not submit the request
Submit	Task will get moved to next logical stage of Islamic Guarantee Issuance that is Data Enrichment stage.  If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.

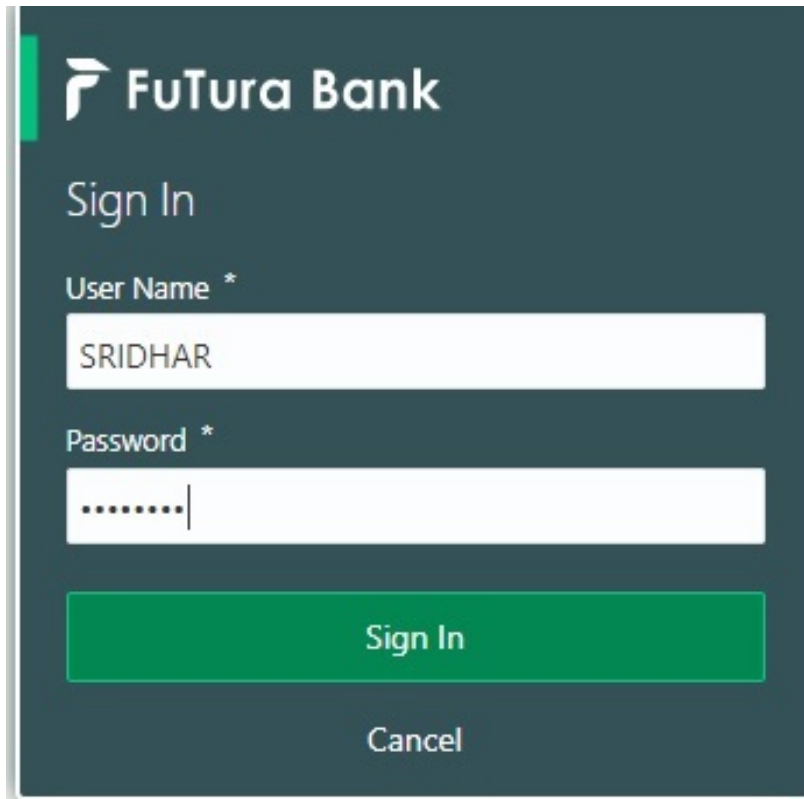
## Data Enrichment

As part of data enrichment, user can input new Islamic Guarantee Issuance request. User can enter/ update basic details of the incoming request.

In case of MT798 message, if the User encounters validation error during handling the task, user can put the transaction into hold and seek clarification from the customer in this stage. In DE stage the task is verified and enriched. The user if required can update the editable fields. The fields that have been changed/updated have to be highlighted by the system and the user can check the incoming message place holder for the original value.

Do the following steps to acquire a task at Data Enrichment stage:

1. Using the entitled login credentials for Data Enrichment stage, login to the OBTFPM application.



2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.

3. Click **Tasks** > **Free Tasks**.

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Num
Acquire & E...	Medium	Guarantee Advise Amendment Islamic	PK2IGTU000071601	PK2IGTU000071601	DataEnrichment	22-03-24	PK2	001044
Acquire & E...	Medium	Guarantee Issuance Closure	PK2GTGEC000071599	PK2GTGEC000071599	DataEnrichment	22-03-24	PK2	000325
Acquire & E...	---	Guarantee Issuance Closure	PK2GTGEC000071596	PK2GTGEC000071596	Registration	22-03-24	PK2	000325
Acquire & E...	Medium	Guarantee Issuance Closure	PK2GTGEC000071593	PK2GTGEC000071593	AmountBlock Exception App...	22-03-24	PK2	000325
Acquire & E...	Medium	Guarantee Issuance Closure	PK2GTGEC000071595	PK2GTGEC000071595	DataEnrichment	22-03-24	PK2	000325
Acquire & E...	High	Guarantee Issuance	PK2GTGEC000071592	PK2GTGEC000071592	Scrutiny	22-03-24	PK2	001044
Acquire & E...	Medium	Guarantee Issuance Closure	PK2GTGEC000071591	PK2GTGEC000071591	DataEnrichment	22-03-24	PK2	000325
Acquire & E...	Medium	Guarantee SBLC Issuance -Claim Settlm...	PK2GISCO00071585	PK2GISCO00071585	Approval Task Level 1	22-03-24	PK2	000325
Acquire & E...	Medium	Guarantee Issuance Closure	PK2GTGEC000071590	PK2GTGEC000071590	DataEnrichment	22-03-24	PK2	000325
Acquire & E...	Medium	Guarantee SBLC Issuance -Claim Settlm...	PK2GISCO00071589	PK2GISCO00071589	DataEnrichment	22-03-24	PK2	000325
Acquire & E...	Medium	Guarantee Issuance Closure	PK2GTGEC000071587	PK2GTGEC000071587	DataEnrichment	22-03-24	PK2	000325
Acquire & E...	Medium	Guarantee SBLC Issuance-Claim Update	PK2GISCO00071583	PK2GISCO00071583	Approval Task Level 1	22-03-24	PK2	000325
Acquire & E...	Medium	Import LC Internal Amendment Islamic	PK2IIIA000071581	PK2IIIA000071581	DataEnrichment	22-03-24	PK2	001044

4. Select the appropriate amendment task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task.

ORACLE Free Tasks (DEFAULTTENITY) Oracle Banking Trade Finan... May 5, 2021 ZARTAB01 subham@gmail.com

Menu Item Search...

Refresh Acquire Flow Diagram

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer
<input checked="" type="checkbox"/>	Medium	Guarantee Issuance Amendment Islamic	PK2IGTM000071629	PK2IGTM000071629	DataEnrichment	22-03-25	PK2	001044
<input type="checkbox"/>	Medium	Guarantee Issuance Closure	PK2GTGEC000071628	PK2GTGEC000071628	DataEnrichment	22-03-25	PK2	000325
<input type="checkbox"/>	Medium	Lodge Claim - Guarantee Issued	PK2GTGEC000071493	PK2GTGEC000071493	Scrutiny	22-03-23	PK2	001044
<input type="checkbox"/>	Medium	Guarantee Issuance Closure	PK2GTGEC000071626	PK2GTGEC000071626	DataEnrichment	22-03-25	PK2	000325
<input type="checkbox"/>	Medium	Guarantee Issuance Closure	PK2GTGEC000071625	PK2GTGEC000071625	DataEnrichment	22-03-25	PK2	000325
<input type="checkbox"/>	Medium	Guarantee Advise Amendment Islamic	PK2IGTU000071624	PK2IGTU000071624	Approval Task Level 1	22-03-25	PK2	001044
<input type="checkbox"/>	Medium	Guarantee Advise	PK2GTEA000071618	PK2GTEA000071618	DataEnrichment	22-03-25	PK2	000325
<input type="checkbox"/>	Medium	Guarantee Issuance Closure	PK2GTGEC000071616	PK2GTGEC000071616	DataEnrichment	22-03-25	PK2	000325
<input type="checkbox"/>	Medium	Guarantee Issuance Closure	PK2GTGEC000071615	PK2GTGEC000071615	DataEnrichment	22-03-25	PK2	000325
<input type="checkbox"/>	Medium	Guarantee Advise	PK2GTEA000071613	PK2GTEA000071613	AmountBlock Exception App...	22-03-25	PK2	001044
<input type="checkbox"/>	--	Guarantee Issuance Closure	PK2GTGEC000071614	PK2GTGEC000071614	Registration	22-03-25	PK2	000325
<input type="checkbox"/>	High	Guarantee Issuance	PK2GTEI000071609	PK2GTEI000071609	Scrutiny	22-03-24	PK2	001044
<input type="checkbox"/>	Medium	Guarantee Issuance Closure	PK2GTGEC000071610	PK2GTGEC000071610	DataEnrichment	22-03-24	PK2	000325

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5. The acquired task will be available in **My Tasks** tab. Click **Edit** to provide input for Data Enrichment stage.

ORACLE My Tasks (DEFAULTTENITY) Oracle Banking Trade Finan... May 5, 2021 ZARTAB01 subham@gmail.com

Menu Item Search...

Refresh Release Escalate Delegate Flow Diagram

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Number	Amou
<input checked="" type="checkbox"/>	Medium	Guarantee Issuance Am...	PK2IGTM000071629	PK2IGTM000071629	DataEnrichment	22-03-25	PK2	001044	
<input type="checkbox"/>	Medium	Guarantee Advise Amen...	PK2IGTU000071601	PK2IGTU000071601	Approval Task Level 1	22-03-24	PK2	001044	
<input type="checkbox"/>	High	Import LC Cancellation L...	PK2IIIC000071535	PK2IIIC000071535	Approval Task Level 1	22-03-23	PK2	001044	
<input type="checkbox"/>	Medium	Import LC Closure Islamic	PK2IICL000071499	PK2IICL000071499	Approval Task Level 1	22-03-23	PK2	001044	
<input type="checkbox"/>	Medium	Islamic Import Docume...	PK2IIDC000071481	PK2IIDC000071481	DataEnrichment	22-03-22	PK2	000325	
<input type="checkbox"/>	Medium	ExportLC Amendment B...	PK2IEAM000071470	PK2IEAM000071470	DataEnrichment	22-03-22	PK2	001204	
<input type="checkbox"/>	Medium	Islamic ExportLC Amend...	PK2IETB000071462	PK2IETB000071462	Approval Task Level 1	22-03-22	PK2	001204	
<input type="checkbox"/>	Medium	Islamic ExportLC Amend...	PK2IETB000071458	PK2IETB000071458	DataEnrichment	22-03-22	PK2	001204	
<input type="checkbox"/>	Medium	Islamic Export LC Transf...	PK2IETR000071451	PK2IETR000071451	Approval Task Level 1	22-03-22	PK2	000328	
<input type="checkbox"/>	Medium	Islamic Export Docume...	PK2IEDU000071338	PK2IEDU000071338	Approval Task Level 1	22-03-15	PK2	001044	
<input type="checkbox"/>	--	Import LC Liquidation	PK2IILCL000071302	PK2IILCL000071302	Registration	22-03-14	PK2	001044	
<input type="checkbox"/>	--	Islamic Import LC Liquid...	PK2IILL000071299	PK2IILL000071299	Registration	22-03-14	PK2	001044	
<input type="checkbox"/>	--	Islamic Import LC Liquid...	PK2IILL000071295	PK2IILL000071295	Registration	22-03-14	PK2	001044	

Page 1 of 2 (1 - 20 of 30 items) K < 1 2 > X

The Guarantee Amendment - Data Enrichment stage has three sections as follows:

- Main Details
- Amendment Details
- Additional Details
- Advices
- Additional Details
- Settlement Details
- Summary

Let's look at the details for Guarantee Amendment - Data Enrichment stage.

User can enter/update the following fields. Some of the fields that are already having value from registration/online channels may not be editable.

## Main Details

Main details section has three sub section as follows:

- Application Details
- SBLC/ Guarantee Details

## Application Details

All fields displayed under Application details section, would be read only except for the Priority. Refer to Registration for more information of the fields.

Guarantee Issuance Amendment Islamic  
DataEnrichment :: Application No:- PK2IGTM000071629

Documents Remarks Overrides Customer Instruction Incoming Message View Undertaking

Main (1 / 10)

Main

Sequence B (Continued)  
Sequence C  
Acknowledgement Details  
Additional Fields  
Amendment Snapshot  
Advices  
Additional Details  
Settlement Details  
Summary

Application Details

SBLC/Guarantee Number: PK2GLIS211256001

Received From - Customer ID: 001044

Received From - Customer Name: GOODCARE PLC

Branch: PK2-Oracle Banking Trade Finan...

Priority: Medium

Amendment Number: 1

Submission Mode: Desk

Process Reference Number: PK2IGTM000071629

Amendment Date: May 5, 2021

Customer Reference Number:

Related Reference: PK2GLIS211256001

Beneficiary Consent Required:

SBLC/Guarantee Details

22D - Form of Undertaking: [Dropdown]

Product Code: GLIS

Product Description: Islamic Guarantee Issuance-Arrears Per

32B - Undertaking Amount: GBP £10,500.00

Amount In Local Currency: GBP £10,500.00

22K - Type of Undertaking: [Dropdown]

22A - Purpose of Message: Amendment to Counter-Counte...

23X - File Identification: [Dropdown]

23X - Narrative: [Text Area]

23B - Expiry Type: FIXD

Date of Expiry: Aug 3, 2021

35G - Expiry Condition/ Event: [Text Area]

40C - Applicable Rules: URDG - Uniform rules for dema...

40C - Narrative: [Text Area]

Applicant: [Text Area]

Beneficiary: [Text Area]

Advising Bank: [Text Area]

Advise Through Bank: [Text Area]

Counter SBLC/Guarantee Issuing Bank: [Text Area]

Local SBLC/Guarantee Issuing Bank: [Text Area]

Audit Reject Refer Hold Cancel Save & Close Back Next

## SBLC/ Guarantee Details

The fields listed under this section are same as the fields listed under the SBLC Guarantee Details section in Registration. During Registration, if user has not captured input, then user can capture the details in this section.

Amendment Snapshot  
Advices  
Additional Details  
Settlement Details  
Summary

SBLC/Guarantee Details

22D - Form of Undertaking: [Dropdown]

Product Code: GLIS

Product Description: Islamic Guarantee Issuance-Arrears Per

32B - Undertaking Amount: GBP £10,500.00

Amount In Local Currency: GBP £10,500.00

22K - Type of Undertaking: [Dropdown]

22A - Purpose of Message: Amendment to Counter-Counte...

23X - File Identification: [Dropdown]

23X - Narrative: [Text Area]

23B - Expiry Type: FIXD

Date of Expiry: Aug 3, 2021

35G - Expiry Condition/ Event: [Text Area]

40C - Applicable Rules: URDG - Uniform rules for dema...

40C - Narrative: [Text Area]

Applicant: [Text Area]

Beneficiary: [Text Area]

Advising Bank: [Text Area]

Advise Through Bank: [Text Area]

Counter SBLC/Guarantee Issuing Bank: [Text Area]

Local SBLC/Guarantee Issuing Bank: [Text Area]

39D - Additional Amounts: [Text Area]

Audit Reject Refer Hold Cancel Save & Close Back Next

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>
Remarks	<p>Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.</p>
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
Common Group Message	<p>Click Common Group Message button, to send MT799 and MT999 messages from within the task.</p>
Incoming Message	<p>This button displays the multiple messages (MT767+ up to 7 MT775).</p> <p>Click to allow parsing of MT 767 along with MT775 (up to 7) messages together to create a Guarantee Issuance.</p> <p>In case of MT798, the User can click and view the MT798 message(763,767/768).</p>
View Undertaking	<p>Clicking this button allows the user should to view the undertaking details.</p>
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system and the task may get terminated or moved to Reject Approval Stage.</p>

Field	Description
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance- Limits</li> <li>• R5 - Others</li> </ul>
Hold	The details provided will be registered and status will be on hold.
Cancel	Cancels the details captured in the screen. The task will get deleted.
Save and Close	User will save the information provided and close the details captured.  This option will not submit the request.
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment as Sequence B.

## Sequence B (Continued)

As part of DE, the user can verify and enter the basic details available in the Guarantee issuance amendment. In case the request is received through online channel, the user verifies the details populated. This section lists the amendments made to the issued guarantee. This is the next step of Guarantee Amendment process. The step has following three sections:

- Preferences
- Delivery of Original Undertaking
- Others

Field	Description	Sample Values
<b>Preferences</b>		
Other Amendments to Undertaking	User can select the requesting bank details. The field displays the content from MT767 and all the applicable MT 775.	
<b>Delivery of Original Amendment</b>		
Delivery of Amendment	User can select the issuing date. Select the type of delivery mode by which the original local undertaking is to be delivered from the LOV: <ul style="list-style-type: none"> <li>• COLL - By Collection</li> <li>• COUR - By Courier (e.g. Fedex, DHL, UPS)</li> <li>• MAIL - By Mail</li> <li>• MESS - By Messenger - Hand-deliver</li> <li>• OTHR - Other method</li> <li>• REGM - By Registered Mail or Airmail</li> </ul> Additional Information may be present if Code has the value COUR or OTHR, otherwise it is not allowed.	
Narrative	User can enter the description only if the File Identification values are: <ul style="list-style-type: none"> <li>• COUR</li> <li>• OTHR</li> </ul>	
Delivery to/ Collection by	Select the value to whom the original local undertaking is to be delivered or by whom the original local undertaking is to be collected, from the LOV: <ul style="list-style-type: none"> <li>• BENE – Beneficiary</li> <li>• OTHR - Specified Address Additional Information may be present if Code has the value COUR or OTHR, otherwise it is not allowed.</li> </ul>	
Narrative	User can enter the description only if the <b>Delivery to/ Collection by</b> values is 'OTHR': <ul style="list-style-type: none"> <li>• COUR</li> <li>• OTHR</li> </ul>	
<b>Others</b>		
Sender to Receiver Information	Select the additional information for the Receiver.	

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>The reject codes are:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance- Limits</li> <li>● R5 - Others. The user would be able to select a Reject code and give a Reject Description.</li> </ul> <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance- Limits</li> <li>● R5 - Others</li> </ul>
Hold	<p>The details provided will be registered and status will be on hold.</p>
Cancel	<p>Cancels the details captured in the screen. The task will get deleted.</p>
Save and Close	<p>User will save the information provided and close the details captured.</p> <p>This option will not submit the request.</p>
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment as Sequence C.</p>
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p>
Remarks	<p>Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.</p>


Field	Description
Overrides	Click to view overrides, if any.
View Undertaking	Clicking this button allows the user should to view the undertaking details.






## Sequence C

As part of DE, the user can verify and enter the basic details available in the Guarantee issuance amendment. In case the request is received through online channel, the user verifies the details populated. The fields listed under this section are same as the fields listed under the Amendment of Guarantee/SBLC Issued – Sequence C and allow the user to amend them. In case of requests received from online channels (Internet Banking), the details will be populated directly in the screen.

The step has following three sections:

- Preferences
- Underlying Transaction Details
- Delivery of Original Undertaking

Field	Description	Sample Values
<b>Preferences</b>		
Beneficiary	<p>This field displays the beneficiary details of the guarantee and user can amend.</p> <p> <b>Note</b> In case of Online requests, the details are auto-populated and user cannot change the value.</p>	

Field	Description	Sample Values
Undertaking Amount	<p>System defaults undertaking amount from Amendment of Guarantee/SBLC Issued – Sequence B and allow as a read only field.</p>  <p><b>Note</b></p> <p>In case of Online requests, the details are auto-populated and user cannot change the value.</p>	
Expiry Type	<p>System defaults expiry type from Amendment of Guarantee/SBLC Issued – Sequence B and user can amend.</p>  <p><b>Note</b></p> <p>In case of Online requests, the details are auto-populated and user cannot change the value.</p>	
Expiry Date	<p>Provide the expiry date of the Guarantee Issuance. The expiry date cannot be greater than the expiry date mentioned in Amendment of Guarantee/SBLC Issued – Sequence B and earlier than the application dated.</p>  <p><b>Note</b></p> <p>In case of Online requests, the details are auto-populated and user cannot change the value.</p>	
Expiry Event	<p>System defaults expiry type from Amendment of Guarantee/SBLC Issued – Sequence B and user can amend.</p>  <p><b>Note</b></p> <p>In case of Online requests, the details are auto-populated and user cannot change the value.</p>	
Local Guarantee Terms	<p>System defaults expiry type from Amendment of Guarantee/SBLC Issued – Sequence B and user can amend.</p>  <p><b>Note</b></p> <p>In case of Online requests, the details are auto-populated and user cannot change the value.</p>	

Field	Description	Sample Values
Underlying Transaction Details		
Other Amendments To Undertaking	User can amend the values in this field. The field displays the content from MT767 and all the applicable MT 775.	
Delivery of Original Undertaking		
Delivery of Original Amendment	Select the type of delivery mode by which the original local undertaking is to be delivered from the LOV: <ul style="list-style-type: none"> <li>• COLL - By Collection</li> <li>• COUR - By Courier (e.g. Fedex, DHL, UPS)</li> <li>• MAIL - By Mail</li> <li>• MESS - By Messenger - Hand-deliver</li> <li>• OTHR - Other method</li> <li>• REGM - By Registered Mail or Airmail</li> </ul> Additional Information may be present if Code has the value COUR or OTHR, otherwise it is not allowed.	
Narrative	User can enter the description only if the File Identification values are: <ul style="list-style-type: none"> <li>• COUR</li> <li>• OTHR</li> </ul>	
Delivery to/ Collection by	Select the value to whom the original local undertaking is to be delivered or by whom the original local undertaking is to be collected, from the LOV: <ul style="list-style-type: none"> <li>• BENE – Beneficiary</li> <li>• OTHR - Specified Address Additional Information may be present if Code has the value COUR or OTHR, otherwise it is not allowed.</li> </ul>	
Narrative	User can enter the description only if the Delivery to/ Collection by values is 'OTHR': <ul style="list-style-type: none"> <li>• COUR</li> <li>• OTHR</li> </ul>	
Others		
Sender to Receiver Information	Select the additional information for the Receiver.	

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>The reject codes are:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance- Limits</li> <li>● R5 - Others. The user would be able to select a Reject code and give a Reject Description.</li> </ul> <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance- Limits</li> <li>● R5 - Others</li> </ul>
Hold	<p>The details provided will be registered and status will be on hold.</p>
Cancel	<p>Cancels the details captured in the screen. The task will get deleted.</p>
Save and Close	<p>User will save the information provided and close the details captured.</p> <p>This option will not submit the request.</p>
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment that is Acknowledgement Details.</p>
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p>

Field	Description
Remarks	Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.
Overrides	Click to view overrides, if any.
View Undertaking	Clicking this button allows the user should to view the undertaking details.

## Acknowledgement Details

Data Enrichment user wants to enter the basic acknowledgement details of the Islamic Guarantee Issuance Amendment request.

Provide the Acknowledgment Details based on the information in the following table:

Field	Description	Sample Values
Advising Bank Reference	Specify the advising bank reference.	
Account Identification	Select the account which is used for settlement of charges where necessary.	
Date of Acknowledgement	Select the date on which the message being acknowledged was sent. System displays the Branch Date. If the task is approved on a later date, then the date should be updated as the branch date as on approval.	
Amount of Charges	Select the currency code and enter the total amount of charges claimed by the advising bank. If the Sender services an account for the Receiver in the currency of the charges, and this System should default the Date of Debit as the branch date as on approval.	
Account with Bank	Select the bank at which the Sender wishes to receive credit for charges claimed.	

Field	Description	Sample Values
Charges	The user should be able to input more details about the charges	
Sender to Receiver Information	Select the any additional information the advising bank sends to the Issuing bank. This can be maintained as an FFT	

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>The reject codes are:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance- Limits</li> <li>● R5 - Others. The user would be able to select a Reject code and give a Reject Description.</li> </ul> <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance- Limits</li> <li>● R5 - Others</li> </ul>
Hold	The details provided will be registered and status will be on hold.
Cancel	Cancels the details captured in the screen. The task will get deleted.
Save and Close	<p>User will save the information provided and close the details captured.</p> <p>This option will not submit the request.</p>
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment that is Additional Fields.

Field	Description
Documents	Click the Documents icon to View/Upload the required documents. Application will display the mandatory and optional documents.
Remarks	Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.
Overrides	Click to view overrides, if any.
View Undertaking	Clicking this button allows the user should to view the undertaking details.

## Additional Fields

This section displays the additional fields based on the User defined fields maintained in the system.

Guarantee Issuance Amendment Islamic  
DataEnrichment :: Application No:- PK2IGTM000071629

Documents Remarks Overrides Customer Instruction Incoming Message View Undertaking

Main  
Sequence B (Continued)  
Sequence C  
Acknowledgement Details  
**Additional Fields**  
Amendment Snapshot  
Advices  
Additional Details  
Settlement Details  
Summary

Additional Fields  
Additional Fields  
*No Additional fields configured!*

Audit Reject Refer Hold Cancel Save & Close Back Next

Screen ( 5 / 10)

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>The reject codes are:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance- Limits</li> <li>● R5 - Others. The user would be able to select a Reject code and give a Reject Description.</li> </ul> <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance- Limits</li> <li>● R5 - Others</li> </ul>
Hold	<p>The details provided will be registered and status will be on hold.</p>
Cancel	<p>Cancels the details captured in the screen. The task will get deleted.</p>
Save and Close	<p>User will save the information provided and close the details captured.</p> <p>This option will not submit the request.</p>
Back	<p>On click <b>Back</b>, user navigates to previous step.</p>
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment that is Amendment Details.</p>
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p>

Field	Description
Remarks	Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.
Overrides	Click to view overrides, if any.
View Undertaking	Clicking this button allows the user should to view the undertaking details.

## Amendment Snapshot

Data Enrichment user wants to enter the basic amendment details of the Islamic Guarantee Issuance Amendment request. At this step user can view all the fields that are amended with the old values and the amended value of the Guarantee/Standby undertaking.

The screen displays the latest Guarantee /SBLC value before amendment and the new amended value.

Field	Description	Sample Values
MT 768 - Acknowledgment Details (This is applicable in case of Counter Guarantee/Counter Counter Guarantee Issuing Bank)		
Account Identification	Provide the values for account identification.	
Date of Message Ack	Read Only. System defaults the current system date as date of message acknowledgment.	
Amount of Charges	Provide the values for the amount of charges.	
Account with Bank	User can enter the account with bank details.	
Details of Charges	Provide the details of charges if applicable.	

Field	Description	Sample Values
Sender to Receiver Information	Provide sender to receiver details if applicable.	

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>The reject codes are:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance- Limits</li> <li>● R5 - Others. The user would be able to select a Reject code and give a Reject Description.</li> </ul> <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance- Limits</li> <li>● R5 - Others</li> </ul>
Hold	The details provided will be registered and status will be on hold.
Cancel	Cancels the details captured in the screen. The task will get deleted.
Save and Close	<p>User will save the information provided and close the details captured.</p> <p>This option will not submit the request.</p>
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment as Advices.
Back	On click <b>Back</b> , user navigates to previous step.

Field	Description
Documents	Click the Documents icon to View/Upload the required documents. Application will display the mandatory and optional documents.
Remarks	Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.
Overrides	Click to view overrides, if any.
View Undertaking	Clicking this button allows the user should to view the undertaking details.

## Advices

Data Enrichment user wants to verify the advice details of the Islamic Guarantee Issuance Amendment request. This section defaults the advices maintained for the product based on the advices maintained at the Product level.

Guarantee Issuance Amendment Islamic  
DataEnrichment :: Application No:- PK2IGTM000071629

Documents Remarks Overrides Customer Instruction Incoming Message View Undertaking

Main  
Sequence B (Continued)  
Sequence C  
Acknowledgement Details  
Additional Fields  
Amendment Snapshot  
**Advices**  
Additional Details  
Settlement Details  
Summary

Advices Screen (7 / 10)

Advice : GUA_AMD_INSTR Advice Name : <b>GUA_AMD_INSTR</b> Advice Party : <b>ABK</b> Party Name : <b>WELLS FARGO LA</b> Suppress : <b>NO</b> Advice	Advice : GUA_AMD_INSTR Advice Name : <b>GUA_AMD_INSTR</b> Advice Party : <b>ABK</b> Party Name : <b>WELLS FARGO LA</b> Suppress : <b>NO</b> Advice	Advice : AMD_IMP_CR Advice Name : <b>AMD_IMP_CR</b> Advice Party : <b>APP</b> Party Name : <b>NATIONAL FREIGHT CORP</b> Suppress : <b>NO</b> Advice	Advice : AMD_IMP_CR Advice Name : <b>AMD_IMP_CR</b> Advice Party : <b>APP</b> Party Name : <b>NATIONAL FREIGHT CORP</b> Suppress : <b>NO</b> Advice
Advice : LC_CASH_COL_A... Advice Name : <b>LC_CASH_COL_ADV</b> Advice Party : <b>APP</b> Party Name : <b>NATIONAL FREIGHT CORP</b> Suppress : <b>NO</b> Advice	Advice : LC_CASH_COL_A... Advice Name : <b>LC_CASH_COL_ADV</b> Advice Party : <b>APP</b> Party Name : <b>NATIONAL FREIGHT CORP</b> Suppress : <b>NO</b> Advice	Advice : PAYMENT_MESS... Advice Name : <b>PAYMENT_MESSAGE</b> Advice Party : Party Name : Suppress : <b>NO</b> Advice	Advice : PAYMENT_MESS... Advice Name : <b>PAYMENT_MESSAGE</b> Advice Party : Party Name : Suppress : <b>NO</b> Advice

Audit Reject Refer Hold Cancel Save & Close Back Next

The user can also suppress the Advice, if required.

Advice Details
✕

▲ Advice Details

Suppress Advice

Advice Name

Medium

Advice Party

Party ID

Party Name





▲ Free Format Text

+
-

Select	FFT Code	FFT Description
<input type="checkbox"/>	GUARAMEND	

OK
Cancel

Field	Description	Sample Values
Suppress Advice	<p><b>Toggle on:</b> Switch on the toggle if advice is suppressed.</p> <p><b>Toggle off:</b> Switch off the toggle if suppress advice is not required for the amendments</p>	
Advice Name	User can select the instruction code as a part of free text.	
Medium	The medium of advices is defaulted from the system. User can update if required.	
Advice Party	Value be defaulted from Guarantee /SBLC Issuance. User can update if required.	
Party ID	Value be defaulted from Guarantee /SBLC Issuance. User can update if required.	
Party Name	<p>Read only field.</p> <p>Value be defaulted from Guarantee /SBLC Issuance.</p>	
<b>Free Format Text</b>		
FFT Code	User can select the FFT code as a part of free text.	
FFT Description	FFT description is populated based on the FFT code selected.	

Field	Description	Sample Values
	Click plus icon to add new FFT code.	
	Click minus icon to remove any existing FFT code.	
<b>Instruction Details</b>		
Instruction Code	User can select the instruction code as a part of free text.	
Instruction Description	Instruction description is populated based on the FFT code selected.	
	Click plus icon to add new instruction code.	
	Click minus icon to remove any existing instruction code.	

### Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>The reject codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance- Limits</li> <li>• R5 - Others. The user would be able to select a Reject code and give a Reject Description.</li> </ul> <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>

Field	Description
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance- Limits</li> <li>• R5 - Others</li> </ul>
Hold	The details provided will be registered and status will be on hold.
Cancel	Cancels the details captured in the screen. The task will get deleted.
Save and Close	User will save the information provided and close the details captured.  This option will not submit the request.
Back	On click <b>Back</b> , user navigates to previous step.
Next	On click next user moves to next logical step.
Documents	Click the Documents icon to View/Upload the required documents.  Application will display the mandatory and optional documents.
Remarks	Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.
Overrides	Click to view overrides, if any.
View Undertaking	Clicking this button allows the user should to view the undertaking details.

## Additional Details

As part of DE, the user can verify and enter the basic additional details available in the Guarantee issuance amendment. In case the request is received through online channel, the user verifies the details populated. In the Additional details section, Guarantee /Standby amendment can have impact on the Limits and Collaterals section.

If any of the fields in the financial section of the pop up screen is checked then the limits and collaterals screen will be enabled.

For non-financial and narrative field amendments, the Limits and Collaterals screen will be read only. User cannot make changes.

Guarantee Amendment - DataEnrichment :: Application No: PK2GTEA000003034

Screen ( 8 / 10)

Limit & Collateral	Charge Details	Preview Message
Limit Currency : Limit Contribution : Limit Status : Collateral Currency : Collateral : Contribution : Collateral Status :	Charge : <b>GBP 100</b> Commission : <b>GBP 244.11</b> Tax : <b>GBP 7212.21</b> Block Status : <b>Not Initiated</b>	Confirmation Req. : Confirm Response : Response Date :

Buttons: Audit, Reject, Refer, Hold, Cancel, Save & Close, Back, Next

## Limit and Collateral

There is change in limits, if the below fields were amendment.

- Increase in Amount
- Increase in Expiry Date

The additional details are displayed as tile. The tiles displays a list of important fields with values. User will be able to drill down from tiles into respective data segments. User can select the tile, an update the respective details.

Provide the Limit Details based on the description in the following table:

### Limits Details

## Limits & Collateral

Limit & Collateral ×

Limit Details +

<input type="checkbox"/>	Customer ID	Line ID	Contribution %	Contribution Currency	Contribution Amount	Limit Check Response	Response Message	Edit	Delete
<input type="checkbox"/>	001044		100	GBP	\$10,500.00			001044	

Collateral Details +

Collateral Type	Collateral %	Currency	Contribution Amount	Settlement Account	Account Balance Check Response	Response Message	Edit	Delete
Cash Collateral	10	GBP	\$1,050.00	PK20010440017	Available	The amount block can be performed as the account	Cash Collateral	

Save & Close Close

Limit Details ×

Customer Id  
001044

Contribution % \*  
100.0 ▼ ▲

Contribution Currency  
GBP

Limit Currency  
GBP

Limit Check Response  
Available

Expiry Date  
24-Dec-2020

Verify

Line ID \*  
001044\_GB

Limits Description

Contribution Amount \*  

£9,000.00

Limit Available Amount  

£9,99,999.00

Response Message  
The Earmark can be performed as the f

Save & Close Close

Collateral Details
✕

Collateral Type \*  
Cash Collateral ▼

Currency  
GBP

Settlement Account \*  
PK20010430013 🔍

Settlement Account Currency  
USD

Response  
Available

Collateral % \*  
10.0 ▼ ▲

Contribution Amount \*  
£7,635.50

Settlement Account Branch  
PK2

Account Available Amount  
\$99,832,937.53


Response Message  
The amount block can be performed

Verify

✓ Save & Close


✕ Cancel

Provide the Limit Details based on the description in the following table:

Field	Description	Sample Values
	Click plus icon to add new Limit Details.	
Edit	Click edit icon to edit any existing Limit Details.	
Delete	Click Delete icon to remove any existing Collateral Details.	
Customer ID	This field displays the applicant's bank customer ID.	
Line ID	User can choose from the various lines available and mapped under the customer id gets listed in the drop down. LINE ID-DESCRIPTION will be available for selection along with Line ID. When you click on 'verify', the system will return value if the limit check was successful or Limit not Available. If limit check fails, the outstanding limit after the transaction value will be shown in the limit outstanding amount.	

Field	Description	Sample Values
Contribution%	<p>System will default this to 100% and user can modify. System will display an alert message, if modified.</p> <p>Once contribution % is provided, system will default the amount.</p> <p>System to validate that if Limit Contribution% plus Collateral% is equal to 100. If the total percentage is not equal to 100 application will display an alert message.</p>	
Limits Description	Description of limit.	
Contribution Currency	The guarantee currency will be defaulted in this field.	
Contribution Amount	User can enter the contribution amount to be utilized under the selected limit.	
Limit Currency	Limit Currency will be defaulted in this field.	
Limit Available Amount	This field will display the value of available limit, i.e., limit available without any earmark.	
Limit Check Response	Response can be 'Success' or 'Limit not Available'.	
Response Message	Detailed Response message.	
Expiry Date	This field displays the date up to which the Line is valid	

Provide the collateral details based on the description provided in the following table:

Field	Description	Sample Values
	Click plus icon to add new Collateral Details.	
Edit	Click edit icon to edit any existing Collateral Details.	
Delete	Click Delete icon to remove any existing Collateral Details.	

Field	Description	Sample Values
Collateral Type	<p>Cash Collateral (CASA) will be the default value available as collateral type. User can select either Cash Collateral or Deposits.</p> <p>System defaults the collateral % maintained for the customer into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product.</p> <p>User can modify the defaulted collateral percentage, in which case system should display an override message “Defaulted Collateral Percentage modified”.</p>	
Collateral %	<p>User must enter the percentage of collateral to be linked to this transaction. If the value is more than 100% system will display an alert message.</p> <p>System defaults the collateral % maintained for the customer into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product.</p> <p>User can modify the defaulted collateral percentage, in which case system should display an override message “Defaulted Collateral Percentage modified”.</p>	
Currency	<p>Read only field.</p> <p>The guarantee currency will get defaulted in this field.</p>	
Contribution Amount	<p>Collateral contribution amount will get defaulted in this field.</p> <p>System defaults the collateral % maintained for the customer into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product.</p> <p>User can modify the defaulted collateral percentage, in which case system should display an override message “Defaulted Collateral Percentage modified”.</p>	
Settlement Account	Select the settlement account for the collateral.	
Settlement Account Branch	Settlement Account Branch will be auto-populated based on the Settlement Account selection.	
Settlement Account Currency	Select the Settlement Account Currency.	
Account Available Amount	Account Available Amount will be auto-populated based on the Settlement Account selection.	

Field	Description	Sample Values
Response	Response can be 'Success' or 'Amount not Available'.	
Response Message	Detailed Response message.	

## Charge Details

After Advices, click on Next button and on landing the additional tab, charges and tax if any will get defaulted from Back end simulation. If default charges are available under the product, they should be defaulted here with values. If customer or customer group specific charges are maintained, then the same will be defaulted from back end system.

Charge Details
×

Recalculate
Redefault

▲ Charge Details

Component	Currency	Amount	Modified	Billing	Defer	Waive	Charge Party	Settlement Account
LCCOURAMND	GBP	£50.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		🔍
LCSWIFTAMN	GBP	£50.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		🔍

▲ Commission Details

Component	Rate	Currency	Amount	Modified	Defer	Waive	Charge Party	Settlement Account
AGUIR_COMM	1.5	GBP	£17,530.74		<input type="checkbox"/>	<input type="checkbox"/>		30000015050028 🔍

✓ Save & Close
✕ Close

Provide the Charge Details based on the description provided in the following table:

Field	Description	Sample Values
Component	Charge Component type.	
Currency	Defaults the currency in which the charges have to be collected.	
Amount	An amount that is maintained under the product code gets defaulted in this field. User can edit the value, if required.	
Modified Amount	User can enter a new amount in 'Modified amount' field. This will be the new charge for the modified component.	

Field	Description	Sample Values
Billing	<p>If charges are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is 'Billing' enabled, 'Billing' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can not select/de-select the check box if it is de-selected by default.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p>	
Defer	<p>If charges have to be deferred and collected at any future step, this check box has to be selected.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is AR-AP tracking enabled, 'Defer' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can select/de-select the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.</p>	
Waive	<p>If charges have to be waived, this check box has to be selected.</p> <p>Based on the customer maintenance, the charges should be marked for Billing or for Defer.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p>	
Charge Party	Charge party will be applicant by default. You can change the value to beneficiary	
Settlement Account	Details of the settlement account.	

## Commission Details

Provide the Commission Details based on the description provided in the following table:

Field	Description	Sample Values
Component	Select the commission component	
Rate	Defaults from product. User can change the rate, if required.	
Currency	Defaults the currency in which the commission needs to be collected	
Amount	An amount that is maintained under the product code defaults in this field. User can modify the value, if required.	

Field	Description	Sample Values
Modified	From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field.	
Defer	Select the check box, if charges/commissions has to be deferred and collected at any future step.	
Waive	Select the check box to waive charges/ commission.  Based on the customer maintenance, the charges/commission can be marked for Billing or Defer.	
Charge Party	Charge party will be 'Applicant' by Default. You can change the value to Beneficiary.	
Settlement Account	Details of the Settlement Account.	

## Tax Details

The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system. Tax details are defaulted from the back-end system.

Following Tax Details will be displayed:

Charge Details ✕

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▾ Tax Details

Component	Currency	Amount	Billing	Defer	Settlement Account	
LCTAX	GBP	8000	<input type="checkbox"/>	<input type="checkbox"/>	30000015050028	<input type="text" value="🔍"/>
LCTAX	GBP	8000	<input type="checkbox"/>	<input type="checkbox"/>	30000015050028	<input type="text" value="🔍"/>
LCTAX1	GBP	0	<input type="checkbox"/>	<input type="checkbox"/>	30000015050028	<input type="text" value="🔍"/>
LCTAX1	GBP	0	<input type="checkbox"/>	<input type="checkbox"/>	30000015050028	<input type="text" value="🔍"/>
LCTAX2	GBP	876.54	<input type="checkbox"/>	<input type="checkbox"/>	30000015050028	<input type="text" value="🔍"/>
LCTAX2	GBP	876.54	<input type="checkbox"/>	<input type="checkbox"/>	30000015050028	<input type="text" value="🔍"/>

Field	Description	Sample Values
Component	Tax Component type.	
Currency	The tax currency is the same as the commission.	
Amount	The tax amount defaults based on the percentage of commission maintained. User can edit the tax amount, if required.	

Field	Description	Sample Values
Billing	If tax are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	
Defer	Select the check box, if charges/commissions has to be deferred and collected at any future step.	
Settlement Account	Details of the settlement account.	

## Preview Message

The bank user can view a preview of the outgoing SWIFT message and advise simulated from back office.

The screenshot shows a 'Preview Message' window with the following sections:

- Preview - SWIFT Message:** Includes 'Language' (English) and 'Message Type' dropdown menus, and a large 'Preview Message' text area.
- Preview - Mail Advice:** Includes 'Language' (English) and 'Advice Type' dropdown menus, and a large 'Preview Message' text area.
- Draft Confirmation:** Features a 'Draft Confirmation Required' toggle (off), 'Customer Remarks' and 'Default Email List' text boxes, a 'Customer Response' dropdown, and a 'Response Date' calendar.
- Legal Verification:** Features a 'Legal Verification Required' toggle (off), 'Legal Remarks' text box, 'Legal Response' dropdown, and 'Verification Date' calendar.

At the bottom right, there are two buttons: 'Save & Close' and 'Close'.

The Preview section consists of following.

### Preview – SWIFT Message

Based on the guarantee amendment captured in the previous screen, the preview message simulated from the back office and the user can view the message.

### Preview – Mail Advice

Based on the guarantee amendment captured in the previous screen, the preview message-mail advice is simulated from the back office and the user can view the message.

### Legal Verification Required:

If the guarantee amendment message has to be verified and approved by Legal department before issue, the user can select the option for legal verification.

## Draft Confirmation Required:

If the guarantee amendment message is to be approved by the customer before issue, then the user has to select the option for draft confirmation.

Field	Description	Sample Values
Preview SWIFT Message		
Currency	The tax currency is the same as the commission.	
Language	Select the language for the SWIFT message.	
Message Type	Select the message type.	
Preview Advice	Display a preview of the draft message.	
Preview Mail Device		
Language	Select the language for the advice message.	
Advice Type	Select the advice type.	
Message Type	Display a preview of the advice.	
Draft Confirmation Required	This toggle enables the user to select if draft confirmation is required or not	
Following fields will have values on receipt of customer response.		
Customer Response	User can enter the response received from customer. If the response is received online, the response is auto populated in this field by the system	
Customer Remarks	Remarks from the customer for the draft	
Response Date	Customer Response received date.	
Default Email list	Default email address of the customer.	
Add Recipients	Enables to add more recipients for the customer response.	

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a reject description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance- Limits</li> <li>● R5 - Others</li> </ul>
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
Cancel	Cancel the Data Enrichment Stage Inputs.
Save & Close	<p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request</p>
Back	On click <b>Back</b> , user navigates to previous step.
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment that is Settlement Details.
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p>

Field	Description
Remarks	Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.
Overrides	Click to view overrides, if any.
View Undertaking	Clicking this button allows the user should to view the undertaking details.

## Settlement Details

As part of DE, the user can enter the basic settlement details available in the Guarantee advise amendment. In case the request is received through online channel i will verify the details populated.

Guarantee Issuance Amendment Islamic  
DataEnrichment :: Application No:- PK2IGTM000071629

Documents Remarks Overrides Customer Instruction Incoming Message View Undertaking

Main  
Sequence B (Continued)  
Sequence C  
Acknowledgement Details  
Additional Fields  
Amendment Snapshot  
Advices  
Additional Details  
**Settlement Details**  
Summary

Settlement Details  
 Current Event

Screen ( 9 / 10)

Component	Currency	Debit/Credit	Account	Account Description	Account Currency	Netting Indicator	Current Event
AVL_SET_LCAMT	GBP	Debit	PK20010440017	GOODCARE PLC	GBP		N
AVL_SET_LCAMTEQ	GBP	Credit	PK20010440017	GOODCARE PLC	GBP		N
COLLAMT_OSEQ	GBP	Debit	PK20010440017	GOODCARE PLC	GBP		N
COLLAMNDAMTEQ	GBP	Debit	PK20010440017	GOODCARE PLC	GBP		Y
COLLAMTEQ	GBP	Debit	PK20010440017	GOODCARE PLC	GBP		N
COLLAMT_DECR	GBP	Credit	PK20010440017	GOODCARE PLC	GBP		Y
COLLAMT_INCR	GBP	Debit	PK20010440017	GOODCARE PLC	GBP		Y
COLLAVALAMTEQ	GBP	Credit	PK20010440017	GOODCARE PLC	GBP		N
LCEXADV_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	GBP		N
LCGCLM_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	GBP		N

Audit Reject Refer Hold Cancel Save & Close Back Next

Provide the settlement details based on the description in the following

Field	Description	Sample Values
Current Event	The user can select the check box to populate the settlement details of the current event associated with the task. On De-selecting the check box, the system list all the accounts under the settlement details irrespective of the current event.	
Component	Components gets defaulted based on the product selected.	
Currency	System displays the default currency for the component.	
Debit/Credit	System displays the debit/credit indicators for the components.	
Account	System displays the account details for the components.	

Field	Description	Sample Values
Account Description	System displays the description of the selected account.	
Account Currency	System defaults the currency for all the items based on the account number.	
Netting Indicator	System displays the applicable netting indicator.	
Current Event	System displays the current event.	

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a reject description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance- Limits</li> <li>● R5 - Others</li> </ul>
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
Cancel	Cancel the Data Enrichment Stage Inputs.
Save & Close	<p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request</p>
Back	On click <b>Back</b> , user navigates to previous step.

Field	Description
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment that is Summary.
Documents	Click the Documents icon to View/Upload the required documents.  Application will display the mandatory and optional documents.
Remarks	Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.
Overrides	Click to view overrides, if any.
View Undertaking	Clicking this button allows the user should to view the undertaking details.

## Summary

User can review the summary of details updated in Data Enrichment Islamic Guarantee Issuance amendment request.

Log in to Oracle Banking Trade Finance Process Management (OBTFFPM) system to see the Summary tiles. The tiles must display a list of important fields with values. User can drill down from Summary Tiles into respective data segments.

### Tiles Displayed in Summary

- Main Details - User can view the application details and Guarantee/Standby details. User can modify the details if required.
- Party Details - User can view the party details like beneficiary, advising bank etc. User can modify the details if required.
- Sequence B - User can view the details of the sequence B message if any.

- Sequence C - User can view the details of the sequence B message if any.
- Limits and Collaterals - User can view the limits and collateral details. User can modify the details if required.
- Amendment Details - User can view the comprehensive fields amended with the previous value and new amended value.
- Charges - User can view the charge details. User can modify the details if required. Revolving Details - User can view revolving details on revolving LC, if applicable.
- Preview Messages - User can drill down to view the message preview, legal verification and customer draft confirmation details. The message preview screen has the Legal Verification details.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction checks.

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others. The user would be able to select a Reject code and give a Reject Description</li> </ul> <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes.</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Cancel	Cancel the Scrutiny Stage Inputs.	
Save & Close	<p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request</p>	

Field	Description	Sample Values
Submit	Task will get moved to next logical stage of Guarantee Issuance. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	
Documents	Click the Documents icon to View/Upload the required documents. Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.	
Overrides	Click to view overrides, if any.	
View Undertaking	Clicking this button allows the user should to view the undertaking details.	

## Legal Verification

The Legal verification stage allows the user to review and approved the guarantee message received under a Guarantee Amendment.

Legal Verification may be required for Guarantee amendment based on guarantee text format (standard vs non-standard) and other factors. In case Legal verification is required, this task is created in the system.

As a legal approver, log in to Oracle Banking Trade Finance Process Management (OBTFFPM) system to see the legal verification required tasks for Trade Finance transactions listed in queue. On opening the task, the user views the guarantee text that has to be verified.

## Application Details

All fields displayed under Application details section, would be read only.

Provide the Application Details based on the description in the following table:

Field	Description
Application Details	
Received From Applicant	Read only field.
Received From - Customer ID	Read only field.
Customer Name	Read only field.
Branch	Read only field.

Field	Description
Currency Code	Read only field.
Amount	Read only field.
Priority	Read only field.
Submission Mode	Read only field.
Process Reference Number	Read only field.
Application Date	Read only field.
Customer Reference Number	Read only field.
Draft Message	
All fields displayed under Draft Message section, would be read only.	
Language	Select the language for the SWIFT message.
Draft Message	Read only field.
Legal Verification	
Legal Verification required	Read only field.
Legal Verification Outcome	The user can update any of the below response based on vetting the guarantee text <ul style="list-style-type: none"> <li>● Accepted</li> <li>● Not accepted - Change and Send for Review Again</li> <li>● Not accepted - Change and Proceed</li> <li>● Pending</li> </ul>
Legal Remarks	The user can enter the observation/changes/remarks to be done to the guarantee text.
Verification Date	The user can enter the date on which the verification was done. The system date will be defaulted and the user can change the same.

### Tiles Displayed in Summary

- Main Details - User can view the application details and Guarantee/Standby details. User can modify the details if required.
- Party Details - User can view the application details and Guarantee/Standby details. User can modify the details if required.
- Guarantee Details - User can view the Counter Guarantee details and Guarantee text. User can modify the details if required.
- Limits and Collaterals - User can view the limits and collateral details. User can modify the details if required.

- Charges - User can view the charge details. User can modify the details if required.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction checks.
- Draft Confirmation – User can view the draft guarantee details, legal verification and customer confirmation details. User can modify the details if required.
- Documents - User can view the document details
- Remarks - As a Reject approval user, you will be able to view the remarks captured in the process during earlier stages. User also can see the Reject code with reason for rejection in the Remarks column

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Submit	<p>On submit, system will trigger acknowledgment to the customer and give confirmation message for successful submission. Task will get moved to next logical stage of Guarantee/SBLC Amendment.</p> <p>If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.</p>
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others. The user would be able to select a Reject code and give a Reject Description</li> </ul> <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>

Field	Description
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes. <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>
Cancel	Cancel the Scrutiny Stage Inputs.
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request
Back	On click <b>Back</b> , user navigates to previous step.

## Customer Draft Confirmation

In this section, the user can review and handle the customer's response received for the draft confirmation for Guarantee Amendment transactions, which is sent to the customer for their verification and confirmation. The system sends Draft MT767 along with up to seven MT775 messages as attachment to the customer.

The customer response can be received both by online and offline mode.

In non-online mode, user receives the response in the branch. Log in into OBTFPM application, and open the task to see customer response pending tasks for trade transactions listed in queue. On opening the task, the user views and update the customer response.

In online mode, the customer would receive a mail notification from the bank with a draft of the Guarantee Amendment. The customer can 'Approve' or 'Reject' post reviewing the draft through mail. The customer response will automatically be updated in OBTFPM. Based on the customer response; the task will move to the next stage or are referred to the previous stage for further update.

The draft mail will be addressed to a primary contact and a secondary contact. On approval or reject, an acknowledgement will be sent to the primary and secondary contacts confirming receipt of response. As the draft mail is sent to more than one recipients, system to follow the below guidelines to register the customer response.

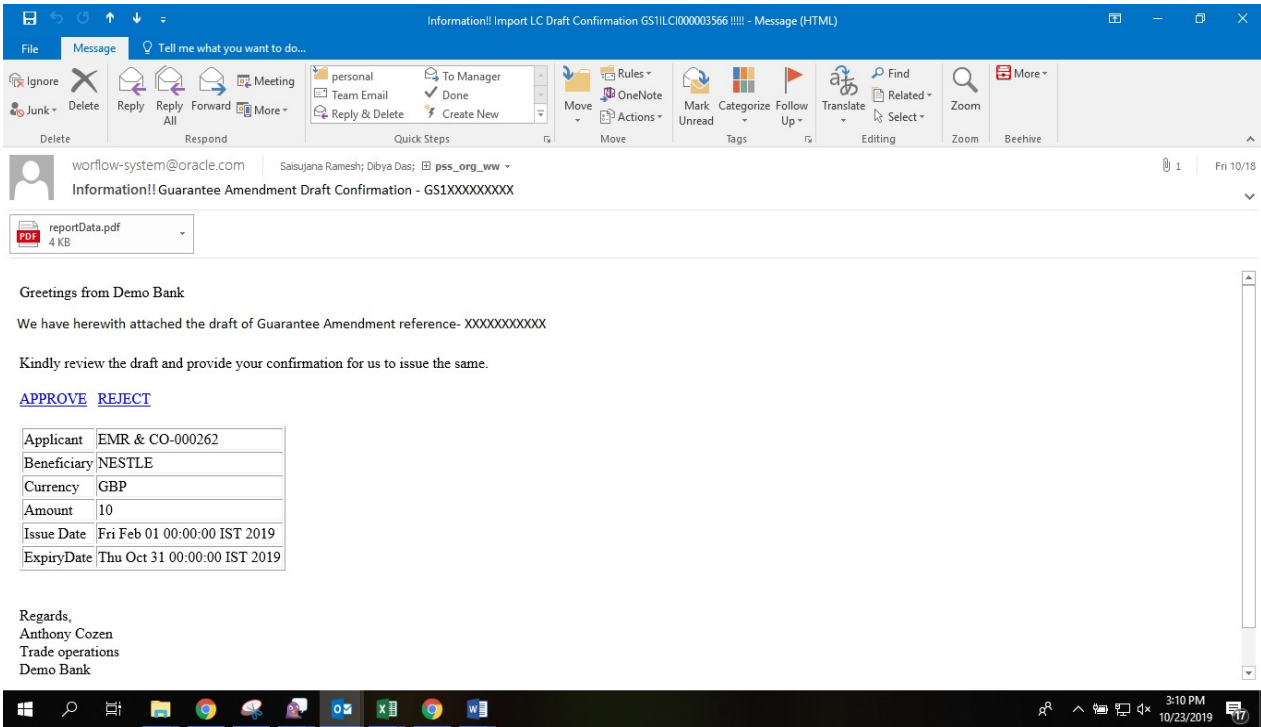
- Approved from Primary Mail, Rejected from Secondary Mail - Application already Approved from Primary mail
- Approved from Primary Mail, Approved from Secondary Mail - Application already Approved from Primary mail
- Rejected from Primary Mail, Approved from Secondary Mail - Application already Rejected from Primary mail
- Rejected from Primary Mail, Rejected from Secondary Mail – Application already Rejected from Primary mail
- Approved from Secondary Mail, Approved from Primary Mail - Application already Approved from Secondary mail

- Approved from Secondary Mail, Rejected from Primary Mail - Application already Approved from Secondary mail

Rejected from Secondary Mail, Approved from Primary Mail - Application already Rejected from Secondary mail

Rejected from Secondary Mail, Rejected from Primary Mail - Application already Rejected from Secondary mail

## Draft mail to customer



## Response from Customer

**From:** Saisujana Ramesh  
**Sent:** Thursday, October 17, 2019 3:41 PM  
**To:** Saisujana Ramesh <saisujana.ramesh@oracle.com>  
**Subject:** Action Required: Guarantee Amendment Draft Confirmation

Dear Bank,

Add comments between the brackets in Remarks section. Do not delete any of the content in the mail.

You can also add attachments to the task by attaching them to this email.

Customer Response: [Approved]

Remarks: [approved this task]

-----Do not edit below this line-----

Application Number: [GS1ILCI000003469]

Token: [9c0e60ab635b62ce9f7ac6cca5ad0056f0bb1aadd6337e88cb231d8df57d4f36]

## Application Details

All fields displayed under Application details section, would be read only.

Provide the Application Details based on the description in the following table:

Field	Description
Application Details	
Received From Applicant	Read only field.
Received From - Customer ID	Read only field.
Customer Name	Read only field.
Branch	Read only field.
Currency Code	Read only field.
Amount	Read only field.
Priority	Read only field.
Submission Mode	Read only field.
Process Reference Number	Read only field.
Application Date	Read only field.
Customer Reference Number	Read only field.

## Customer Response

All fields displayed under Customer Response section, would be read only.

Field	Description	Sample Values
Language	Select the language for the SWIFT message.	
Draft Message	Read only field.	

## Draft Confirmation

All fields displayed under Draft Confirmation section, would be read only.

Field	Description	Sample Values
Draft Verification required	Read only field.	

Customer Response - This field will be available for you to update any of the below response based on the customer's reply

- Accepted
- Rejected

For non-online response – User can select customer response from one of the three drop list values mentioned above.

For Online response – Read only

Customer Remarks - Capture the remarks of the customer.

Response Date - Non-Online channel – Update the date on which the customer response has been received. Online Channel – Read only

### Tiles Displayed in Summary

- Main Details - Read Only. User can view the application details and Guarantee/Standby details. User can modify the details if required.
- Party Details - Read Only. User can view the application details and Guarantee/Standby details. User can modify the details if required
- Sequence B: User can view the details of the Sequence B message if available
- Sequence C – User can view the details of Sequence C message if available
- Amendment Details - Read Only. User can view the amended field details
- Limits and Collaterals - Read Only. User can view the limits and collateral details. User can modify the details if required.
- Charges - Read Only. User can view the charge details. User can modify the details if required.
- Preview Messages - User can view the preview details. User can modify the details if required.
- Settlement Details - User can view the settlement details.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction checks.

### Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Submit	<p>On submit, system will trigger acknowledgment to the customer and give confirmation message for successful submission. Task will get moved to next logical stage of Guarantee/SBLC Amendment.</p> <p>If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.</p>
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>

Field	Description
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others. The user would be able to select a Reject code and give a Reject Description</li> </ul> <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes.</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>

## Amount Block Exception Approval

User can review the amount block exception for Trade Finance requests that failed to create Amount Block in backend system.

Log in into Trade Mid Office (TMO) system amount block exception queue. Amount block validation failed tasks for trade transactions will be listed in the queue.

Open the task to view the summary tiles. The tiles should display a list of important fields with values.

The transactions that have failed amount block due to non-availability of amount in respective account will reach the amount block exception stage.

As part of amount block validation, application will check if sufficient balance is available in the account to create the block. On hand-off, system will debit the blocked account to the extent of block and credit charges/ commission account in case of charges block or credit the amount in suspense account for blocks created for collateral.

Exception is created when sufficient balance is not available for blocking the settlement account and the same can be addressed by the approver in the following ways:

- Approve:
  - Settlement amount will be funded (outside of this process)
  - Allow account to be overdrawn during hand-off
- Refer

- Refer back to DE providing alternate settlement account to be used for block.
- Different collateral to be mapped or utilize lines in place of collateral.
- Reject: Reject the transaction due to non-availability of sufficient balance in settlement account  
Amount Block Exception This section will display the amount block exception details

## Application Details

All fields displayed under Application details section, would be read only.

## Tiles Displayed in Summary

- Main Details - User can view the application details and Guarantee/Standby details. User can modify the details if required.
- Limits and Collaterals - User can view the limits and collateral details. User can modify the details if required.
- Charges - User can view the charge details. User can modify the details if required.
- Documents - User can view the document details
- Remarks - User can view the remarks details captured during earlier stages Approve:
- Settlement amount will be funded (outside of this process)
- Allow account to be overdrawn during hand-off

## Amount Block Details

All the data elements shown in the tables below will go in as read-only information to the Amount Block exception System

Provide the Amount Block Details based on the description in the following table:

## Limits Details

Provide the collateral details based on the description provided in the following table:

Field	Description	Sample Values
Customer ID	Unique Customer Identification Number of the customer for whom the credit exception approval is required.	
Line ID	Line ID under which the limit check was originally performed.	
Contribution%	Percentage of the transaction amount that need to be earmarked.	
Contribution Currency	Currency of the transaction.	
Contribution Amount	User can enter the contribution amount to be utilized under the selected limit.	
Limit Check Response	Response received from backend system. Response can be Limit Earmark Created or Limits not available.	

Field	Description	Sample Values
Collateral Type	This can be either Cash Collateral or Deposits.	
Collateral %	Percentage of the transaction amount that needs to be marked against a collateral.	
Currency	Currency of transaction.	
Amount	Amount that will be marked as collateral.	
Settlement Account	Amount that will be marked as collateral	

### Charge Details

Provide the Charge Details based on the description provided in the following table:

Field	Description	Sample Values
Type	The type for which the amount block is required eg: charges, cash collateral, deposit etc.	
Contact Currency	The currency of contact.	
Block Amount	The amount for which the block is required.	
Branch	The branch under which the amount block has to be made.	
Account	Settlement account to be used.	
Account Currency	Currency in which the settlement account is maintained.	
Available Balance	The outstanding balance in the account when the amount block was placed in contract currency.	
Block Reference Number	Unique Amount Block reference.	
Block Status	The status of amount block – Success or failure	
Block Status Detail	Failed Reason (This field will have value only if amount block is failed).	

### Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Hold	The details provided will be registered and status will be on hold. This option is used, if there are any pending information yet to be received from applicant.	

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a reject description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance- Limits</li> <li>● R5 - Others</li> </ul>	
Cancel	Cancel the Amount Block Exception Inputs.	
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage.	

## Multi Level Authorization

The Approval user can approve a Guarantee Amendment Transaction.

As an approver user, log in into OBTFPM application and open the task to see the summary tiles.

The tiles should display a list of important fields with values. User must be able to drill down from summary Tiles into respective data segments to validate the details of all fields under the data segment.

In case of MT798, on approval the task is handed off to back office system to amend the Guarantee contract and generate the required MT767/768 messages. Re-Key Authorization

The application will request approver for few critical field values as an authorization step. If the values captured match with the values available in the screen, system will allow user to open the transaction screens for further verification. If the re-key values are different from the values captured, then application will display an error message and user will not be able to approve the task.

Open the task and re-key some of the critical field values from the request in the Re-key screen. Some of the fields below will dynamically be available for re-key.:

- Applicant Party
- Application Date

- Undertaking Currency
- Undertaking Amount
- Expiry Date

Re-key is applicable only in case of to the first approver in case of multiple approvers. All approvers will however be able see the summary tiles and the details in the screen by drill down from tiles.

Approval Rekey
✕

📄 Documents

🗨️ Remarks

Currency

▼
✔

Amount

✔

Refer

Cancel

Proceed

In Approval the user can view a snapshot of the amendment made to this transaction.

Click Next to view the Summary

### Tiles Displayed in Summary:

- Main Details - User can view the application details and Guarantee/Standby details. User can modify the details if required.
- Party Details - User can view the party details like beneficiary, advising bank etc. User can modify the details if required.
- Sequence B - User can view the details of the sequence B message if any
- Sequence C - User can view the details of the sequence B message if any
- Documents - User can view the document details
- Limits and Collaterals - User can view and modify limits and collateral details, if required.
- Amendment Details - User can view the comprehensive fields amended with the previous value and new amended value
- Charges - User can view the charge details. User can modify the details if required.
- Revolving Details - User can view revolving details on revolving LC, if applicable.
- Preview Messages - User can drill down to view the message preview, legal verification and customer draft confirmation details. The message preview screen has the Legal Verification details.

- Settlement Details - User can view the settlement details.
- Legal Verification - User should be able to drill down to view the legal verification response and confirmation details.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.

Guarantee Issuance Amendment Islamic  
Approval Task Level 1 :: Application No:- PK2IGTM000071629

[Documents](#)
[Remarks](#)
[Overrides](#)
[Customer Instruction](#)
[Incoming Message](#)
[View Undertaking](#)

Main	Sequence B (Continued)	Sequence C	Acknowledgement Details	Additional Fields
SBLC/Guarantee Type : Submission Mode : <b>Desk</b> Date of issue : <b>2021-05-05</b>	Collection by : Delivery of Original : Amendment :	Collection by : Delivery of Original : Amendment :	Account Identification : Date of : Acknowledgement Amount : Currency :	Click here to view : Additional fields :
Amendment Snapshot	Advices	Limits and Collaterals	Commission,Charges and Taxes	Preview Message
Click here to see amended details :	Advice 1 : Advice 2 :	Limit Currency : Limit Contribution : Limit Status : <b>Not Verified</b> Collateral Currency : Collateral Contr. : Collateral Status : <b>Not Verified</b>	Charge : Commission : Tax : Block Status : <b>Not Initia</b>	Language : <b>ENG</b> Preview Message : -
Settlement Details	Accounting Details	Exception(Approval)		
Component : Account Number : Currency :	Event : Account Number : Branch :	KYC : <b>EXCEPTION</b> PLEASE VISIT REMARKS FOR MORE DETAILS		

[Reject](#)
[Hold](#)
[Refer](#)
[Cancel](#)
[Approve](#)

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### References

For more information on any related features, you can refer to the following documents:

- Getting Started User Guide
- Common Core User Guide

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