# Musharaka Creation User Guide Oracle FLEXCUBE Universal Banking Islamic Loan Origination

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# 1.1 Introduction

This manual is designed to help you quickly get acquainted with the workflow of *Musharaka* creation, maintaining the prospect details, and other features supported in Oracle FLEXCUBE.

# 1.2 <u>Audience</u>

This manual is intended for the following User/User Roles:

Role	Function
Corporate Customer Service Executive	Collection of applications
Trade Finance Executive	Updation of details of contracts
Trade Finance Manager	Verification and authorization of contracts
Compliance Executive	Performance of compliance details of all parties in a contract
Compliance Manager	Verification of compliance check carried out by Compliance Executive

# 1.3 **Documentation Accessibility**

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <a href="http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc">http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc</a>.

# 1.4 <u>Abbreviations</u>

The following abbreviations are used in this User Manual:

Abbreviation	Description
WF	Workflow

# 1.5 Organization

This manual is organized into the following chapters:

Chapter	Description
Chapter 1	About this Manual gives information on the intended audience. It also lists the various chapters covered in this User Manual.
Chapter 2	<i>Musharaka creation</i> explains the workflow of Musharaka finance and process of maintaining the prospective applicant details.



<b>Chapter 3</b> <i>Function ID Glossary</i> has alpha used in the module with page r	abetical listing of Function/Screen IDs eferences for quick navigation.
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# 1.6 <u>Related Documents</u>

- Procedures User Manual
- Retail Loan Creation User Manual

# 1.7 Glossary of Icons

This User Manual may refer to all or some of the following icons:

lcons	Function			
×	Exit			
+ Add row				
-	Delete row			
Q	Option List			



# 2. Musharaka Origination

The process of *Musharaka* finance origination gets initiated when a prospective customer approaches the bank, with a finance account opening request or when the bank approaches a prospective customer, taking lead from its database. In case of a bank–initiated request, the process moves forward only if the prospective customer is interested. The entire process is carried out in multiple stages and on successful completion of each stage, it moves automatically to the next stage.

When the customer approaches the bank for its products and offers, before initiating the finance origination process, the bank can create a mock-proposal which would have the personal details of the customer, the finance offers the customer is interested in as well as the schedules associated with the finance offer. This can be stored as reference in the system to be retrieved when the actual finance process flow is initiated.

This chapter contains the following sections:

- Section 2.1, "Stages in Musharaka"
- Section 2.2, "Finance Prospect Maintenance"
- Section 2.3, "Credit Rules"
- Section 2.4, "Credit Ratio"
- Section 2.5, "Override Maintenance"
- Section 2.6, "Document Checklist and Advices"
- Section 2.7, "Application Category"
- Section 2.8, "Maintaining Pricing Details"
- Section 2.9, "Stages in Musharaka Finance Origination"
- Section 2.10, "Finance Application Details Entry Stage"
- Section 2.11, "Application Verification Stage"
- Section 2.12, "Application Management Verification Stage"
- Section 2.13, "Internal Blacklist Check Stage"
- Section 2.14, "External Blacklist Check Stage"
- Section 2.15, "Underwriting"
- Section 2.16, "Finance Approval Stage"
- Section 2.17, "Message Generation"
- Section 2.18, "Document Verification Stage"
- Section 2.19, "Finance Application Details Upload"
- Section 2.21, "Disbursement of Musharaka Stage"
- Section 2.22, "Manual Liquidation Stage"
- Section 2.23, "Stages in Musharaka Finance Origination using Oracle BPMN Framework"
- Section 2.24, "Retail Islamic Financing Application Details"

# 2.1 Stages in Musharaka

Musharaka process flow uses Oracle BPMN framework with multiple human tasks for workflow stages. The capture and enrichment of information in multiple steps can be dynamically assigned to different user roles, so that multiple users can take part in the transaction. Oracle Business rules are used for dynamic creation of multiple approval stages.



The following details need to be maintained for originating a *Musharaka*:

- Finance Application Capture (Capture Customer/Financial/Asset/Collateral/Limits/ Document details)
- Application Verification
- Application Management Verification (Configurable)
- Internal Blacklist Check
- External Blacklist Check
- Underwriting (Credit Evaluation)
- Finance Approval
- Document Verification
- Finance details upload
- User Acceptance
- Disbursement
- Manual Liquidation

The Musharaka origination process flow is composed of following stages:

The following are different types of the asset categories in Musharaka:

- Vehicle
- Home
- Others

# 2.2 Finance Prospect Maintenance

This section contains the following topics:

- Section 2.2.1, "Maintaining Finance Prospect Details"
- Section 2.2.2, "Customer Tab"
- Section 2.2.3, "Details Tab"
- Section 2.2.4, "Requested Tab"
- Section 2.2.5, "Viewing Finance Prospect Summary"

# 2.2.1 <u>Maintaining Finance Prospect Details</u>

You can maintain the details of a prospective borrower or a finance applicant, when the borrower initially approaches the bank enquiring about the various finance products that are being offered.

The following details are captured as part of this maintenance:

- Prospective customer's personal and location details
- Prospective customer's employment details
- Requested finance details



You can maintain the details related to the prospective customer in 'Prospect Details' screen. You can invoke this screen by typing 'ORDLEADM' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

Lead kt* Branch* Application Type Retail v   Description Date of Request Loan Type v   Vew Oters New Account Number Current Status   Request ID Recommender ID New Status   Channel Recommender Position Customer Service v Conversation ID   Promotion Code Remarks Assign To   Promotion Code Remarks Assign To	Description Date of Request *   Lean Type   Request ID   Channel   Recommender ID   Channel   Recommender Position   Customer Service   Comentsation ID   Promotion Code   Remarks   Applicant Details   Type   Pinnary   Customer Name   Value Type   Primary   Customer Name   Value Type   Primary   Customer Name   Value Type   Primary   Customer No Default Stort Name * Customer Na	Prospect Details				- x
Lead ld* Branch* Application Type Retail Y   Description Date of Request Loan Type Y   Vew Otros New Account Number Current Status   Request ID Recommender ID New Status   Channel Recommender Do station New Status   Channel Recommender Position Customer Service Conversation ID   Promotion Code Remarks Assign To   Promotion Code Remarks Assign To   Type Primary Customer Name	Lead Id*       Branch*       Applicant Type       ILan Type         Description       Date of Request*       Lean Type       ILan Type         Request D       Recommender ID       New Account Number       Ournent Status         Request D       Recommender Docition       Outcomer Senice       Coment Status         Promotion Code       Recommender Docition       New Status       Promotion Tode         Promotion Code       Remarks       Assign To       Promotion Tode         Type Primary       Customer Name       Promotion Tode       Promotion Tode         Applicant Details       Type Primary       Customer Name       Promotion Tode         Image: Type Primary       Customer Name       National Id       Responsibility         Image: Type Primary       Customer No       Default       Short Name *       Customer Name         Image: Type Primary       Customer No       Default       Short Name *       Customer Name       National Id       Responsibility         Image: Type Primary       Existing       Local Branch       Customer No       Default       Short Name *       Customer Name       National Id       Responsibility	New				
Description Details Financial Request History Corporate Applicant Details Applicant Details Applica	Description Date of Request *   Lean Type   Request ID   Channel   Recommender ID   Channel   Recommender Position   Customer Service   Comentsation ID   Promotion Code   Remarks   Applicant Details   Type   Pinnary   Customer Name   Value Type   Primary   Customer Name   Value Type   Primary   Customer Name   Value Type   Primary   Customer No Default Stort Name * Customer Na				1.1.1.1.1.1.1	
Detail in requests       Load in requests         Vew Oters       New Account Number         Request D       Recommender D         Channel       Recommender D         Channel       Recommender Status         Channel       Recommender Status         Promotion Code       Remarks         Applicant Details       Type         Type       Primary         Customer Name       Customer Name	Lees or register   New Account Number   Request ID   Request ID   Channel   Promotion Code   Remarks   Applicant Details   Type   Pinancial   Requested   History   Coprotate   Applicant Details   Image: Interaction   Fields   Documents   Interaction   Fields					
Request ID       Recommender ID       New Status         Channel       Recommender ID       Conversation ID         Promotion Code       Remarks       Assign To         Promotion Code       Remarks       Assign To         Type Primary ▼       Customer Name	Request D Recommender Dostion   Channel Recommender Position   Pomotion Code Remarks   Assign To   Priority High   Applicant Details   Financial Requested   History Customer Name   Applicant Details   Financial Requested   History Customer Name   Applicant Details   Financial Requested   History Customer Name   Applicant Details   Financial Requested   History   Customer Name National Id   Documents   Interaction Fields	Description				<u>v</u>
Interview Interview     Channel Recommender Position   Promotion Code Remarks     Applicant Details     Type   Pinancial   Requested   History   Corporate     Applicant Details     Main   Details     Financial   Requested   History   Corporate     + - III	Image: Second Details		View Offers	New Account Number		
Promotion Code     Remarks     Assign To       Applicant Details     Type     Pimary     Customer Name	Promotion Code Remarks   Applicant Details   Type Primary   Customer Name   Man Details   Financial Requested History Corporate   Applicant Details   Main Details   Main Details   Financial Requested History Corporate   Applicant Details   Main Details   Main Details   Decuments   Interaction   Fields	Request ID		Recommender ID		
Applicant Details       Type       Primary       Customer Name         Main       Details       Financial       Requested       History       Corporate         Applicant Details       Financial       Requested       History       Corporate         Applicant Details       Financial       Requested       History       Corporate         I/I 1 1 > N       Corporate       + - II	Applicant Details Type Primary  Customer Name  Mar Details Financial Requested History Corporate  Applicant Details  I 1 01 1 M Go + - = Sequence Number* Applicant Type Existing Local Branch Customer No Default Short Name Vational Id Responsibility  Documents   Interaction   Fields	Channel		Recommender Position Customer Service	Conversation ID	
Applicant Details       Type       Primary       ✓       Customer Name         Main       Details       Financial       Requested       History       Corporate         Applicant Details           +	Applicant Details     Type     Vian     Optiant     Financial     Requested     History   Customer Name   Applicant Details     I of 1     Go     I of 1     Go     I of 1     Go     I of 1     Go     I of 1     I of 1 <th>Promotion Code</th> <th></th> <th>Remarks</th> <th>Assign To</th> <th></th>	Promotion Code		Remarks	Assign To	
Type       Primary       ✓       Customer Name         Main       Details       Financial       Requested       History       Corporate         Applicant Details           +	Type Primary				Priority	High 💌
Man Details Financial Requested History Corporate Applicant Details	Man       Details       Financial       Requested       History       Corporate         Applicant Details       +	Applicant Details				
K ≪1011 ⊳ x Go + - ⊞	↓ - :          Sequence Number *       Applicant Type       Existing       Local Branch       Customer No       Default       Short Name *       Customer Name       National Id       Responsibility         Documents         Interaction         Fields					
	Sequence Number *       Applicant Type       Existing       Local Branch       Customer No       Default       Short Name *       Customer Name       National Id       Responsibility         Documents   Interaction   Fields	Applicant Details				
Sequence Number * Applicant Type Existing Local Branch Customer No Default Short Name * Customer Name National Id Responsibility L	Documents   Interaction   Fields	🗑 🖣 1 Of 1 🕨 🕅				+ - =
		Sequence Number * A	oplicant Type Existing Local Branch Cu	stomer No Default Short Name *	Customer Name National Id	Responsibility L
Documents   Interaction   Fields	Heles Das Taus Hellis Davidose	Documents   Interaction   Fie	lds			^
Maker Date Time: Mod No Record Status		Maker	Date Time:	Mod No.	Record Status	_
Fvit	Checker Date Time: Authorization Status			Woolito		Exit

You can specify the following details in this screen:

# Lead Id

Specify a unique identification for the prospective finance customer.

#### Description

Specify a suitable description for the prospective finance customer.

#### **Request ID**

The system generates the request ID.

#### Channel

Specify the channel.

#### **Promotion Code**

Specify the promotion code, if any.

#### Branch

Specify the branch code in which the application is processed.

# **Date of Request**

The system displays the current system date as the date of request.

## **New Account Number**

The system displays the new account number.



# **Application Type**

Select the application type from the adjoining drop-down list. The available options are:

- Retail
- Corporate
- CASA
- Ijarah
- Istisna
- Mudarabah
- Murabaha
- Musharaka

# **Current Status**

The system displays the current status.

# **New Status**

Select the new status from the option list.

# **Conversation ID**

Select the conversation ID from the adjoining option list.

# 2.2.2 <u>Customer Tab</u>

You can capture the following personal and geographical details related to a prospective customer:

# Туре

Select the type of the customer from the drop-down list provided. The following options are available:

- Primary
- Co-Applicant

#### Salutation

Select the salutation preference of the customer from the drop-down list provided. You can select any of the following options:

- Mr
- Mrs
- Miss
- Dr

# **First Name**

Specify the first name of the customer.

#### Middle Name

Specify the middle name of the customer.

# Last Name

Specify the last name of the customer.

# National Id

Specify the national Id or country code of the customer or select the national Id from the option list provided.



# Short Name

Specify the short name of the customer.

# Gender

Select the gender of the customer from the drop-down list.

# Date of Birth

Specify the date of birth of the customer or select the date by clicking the 'Calendar' icon provided.

# Mother's Maiden Name

Specify the customer's mother's maiden name.

# **Customer Category**

Specify the category to which the customer belongs or select the customer category from the option list that displays all valid customer categories.

# Country

Specify the country of domicile of the customer or select the country code from the option list provided.

# Nationality

Specify the country of which the customer is a national or select the country code from the option list provided.

# Language

Specify the primary language of the customer or select the language from the option list provided.

# **Mobile Number**

Specify the mobile phone number of the prospective customer.

# Landline No

Specify the land phone number of the prospective customer.

# Office No

Specify the office phone number of the prospective customer.

#### Fax

Specify the fax number of the prospective customer.

#### **Passport No**

Specify the passport number of the prospective customer.

#### **Passport Issue Date**

Specify the date on which the customer's passport was issued or select the date from by clicking the adjoining 'Calendar' icon.

# Passport Expiry Date

Specify the date on which the customer's passport expires or select the date from by clicking the adjoining 'Calendar' icon.

# **Passport Issue Place**

Specify the place where the customer's passport was issued.

# E-mail

Specify the e-mail Id of the prospective customer.



# Dependents

Specify the number of dependent for the customer.

# **Marital Status**

Select the marital status of the prospective customer from the drop-down list. The following options are available:

- Married
- Unmarried
- Divorcee
- Remarried
- Separated
- Spouse Expired

# 2.2.3 Details Tab

You can capture the address and employment related details of the prospective customer in 'Details' tab.

Prospect Details			- X
<u>New</u> Enter Query			
Lead Id *	Branch	* Application Type	
Description	Date of Request		
View Offers	New Account Number	Current Status	
Request ID	Recommender ID	New Status	
Channel	Recommender Position	Customer Service Conversation IE	
Promotion Code	Remarks	Assign To	
		Priority	High 💌
Applicant Details			
Type Primary	Customer Name		
Main Details Financial Requested History Corporate			
Address Details			
Address Details			
-	Address 1	Pincode	
Address Type Permanent	Address 2	Contact Number	
Current	Address 3	Country	
	Address 4		
Employment Details			
	Address 1	Extension	
	Address 2	Contact Phone	
Employer	Address 2	Contact Name	
	_I Audress 5	Gonaci Name	~
Documents   Interaction   Fields			
Maker	Date Time:	Mod No Record Status	Exit
Checker	Date Time:	Authorization Status	LXIL

# **Address Details**

# Seq No

The sequence number is automatically generated by the system.

# Address Type

Select the address type of the customer from the following options provided in the drop-down list:

Permanent



- Home
- Work
- Temporary
- Others

# Mailing

Check this box to indicate that the address you specify here is the customer's mailing address.

# Address Line 1 – 3

Specify the address of the customer in three lines starting from Address Line 1 to Address Line 3.

# **Contact Number**

Specify the contact telephone number of the customer.

# Zip

Specify the zip code associated wit the address specified.

# Country

Specify the country associated with the address specified.

# **Employment Details**

# Seq No

The sequence number is automatically generated by the system.

# **Employment Type**

Select the customer's employment type from the drop-down provided. The following options are available:

- Part Time
- Full Time
- Contract Based

# Employer

Specify the name of the employer of the prospective customer.

# Occupation

Specify the occupation of the prospective customer.

# Designation

Specify the designation of the prospective customer.

# **Employee Id**

Specify the employee Id of the prospective customer.

# Address Line 1 – 3

Specify the employment address of the customer in three lines starting from Address Line 1 to Address Line 3.

# Zip

Specify the zip code associated with the office address specified.

# Country

Specify the country associated with the employment address specified.



# Phone No

Specify the official phone number of the prospective customer.

# Extn

Specify the telephone extension number, if any, of the prospective customer.

# Contact

Specify the contact number of the prospective customer.

# **Contact Name**

Specify the name of a contact person at the customer's office.

# **Contact Phone**

Specify the contact phone number of the customer's contact person.

# **Contact Extn**

Specify the telephone extension number, if any, associated with contact person.

#### Comments

Specify comments, if any, related to the customer's employment.

# Department

Specify the department to which the customer belongs.

# **Stated Years**

Specify the number of years the customer has spent with his current employer.

# **Stated Months**

Specify the number of months the customer has spent with his current employer.



# 2.2.4 Requested Tab

You can capture the details related to the requested finance in 'Requested' tab.

Prospect Details			- X
New Enter Query			
Lead Id *	Branch*		Retail 💌
Description	Date of Request *	Loan Type	V
View Offers	New Account Number	Current Status	
Request ID	Recommender ID	New Status	
Channel	Recommender Position Customer Service	Conversation ID	
Promotion Code	Remarks	Assign To	
		Priority	High 💌
Applicant Details			
Type Primary	Customer Name		
Main Details Financial Requested History Corporat	e		
Assets	Capital	Reserves	
	Capital Issued Capital	Subsidy from Government	
Assets	Capital		
Assets Fixed Assets	Capital Issued Capital	Subsidy from Government	
Assets Fixed Assets Intangible Assets	Capital Issued Capital	Subsidy from Government	
Assets Fixed Assets Intangible Assets Non Current Assets Current Assets	Capital Issued Capital Paid up Capital	Subsidy from Government General Reserves	
Assets Fixed Assets Intangible Assets Non Current Assets	Capital Issued Capital	Subsidy from Government	
Assets Fixed Assets Intangible Assets Non Current Assets Current Assets	Capital Issued Capital Paid up Capital	Subsidy from Government General Reserves	
Assets Fixed Assets Intangible Assets Non Current Assets Current Assets Surplus	Capital Issued Capital Paid up Capital Liabilities	Subsidy from Government General Reserves Cash Flows	
Assets Fixed Assets Intangible Assets Non Current Assets Current Assets Surplus	Capital Issued Capital Paid up Capital Liabilities	Subsidy from Government General Resenes Cash Flows Operations Activities	
Assets Fixed Assets Intangible Assets Non Current Assets Current Assets Surplus	Capital Issued Capital Paid up Capital Liabilities	Subsidy from Government General Reserves Cash Flows Operations Activities Investing Activities	
Assets Fixed Assets Intangible Assets Non Current Assets Current Assets Surplus Credit Balance in PL	Capital Issued Capital Paid up Capital Liabilities	Subsidy from Government General Reserves Cash Flows Operations Activities Investing Activities Financing Activities	

You can capture the following details here:

# Currency

Specify the finance currency preference of the customer or select the currency from the option list provided.

# **Requested Amount**

Specify the finance amount requested by the prospective customer.

#### **EMI Amount**

Specify the preferred EMI amount of the prospective customer.

# Tenor (in months)

Specify the preferred finance tenor (in months) of the prospective customer.

#### Rate

Specify the preferred profit rate of the prospective customer.

# 2.2.5 <u>Viewing Finance Prospect Summary</u>

You can view a summary of the prospective finance customers or the borrowers in 'Finance Prospect Details' screen. You can also query for a particular record based on desired search criteria.



You can invoke this screen by typing 'ORSLEADM' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

LBL_LOAN_F	ROSPECTS									-	- >
Search	Advanced Search	Reset									
	Authorization Status Loan Type Priority Customer Name	-	- - -		Record Status Application Type Lead Id Channel	-	-	م م			
	Request ID Current Status		م م								
	Customer Id Assign To		م م								
Authoriz	ge 16 💌 🖂 1 ation Status Record		Loan Type Appli	ication Type Branch	Current Status Priorit	y Lead Id C	Customer Id	Customer Name	Channel A	ssign To	
										E	×it

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Lead Id
- Date of Enquiry

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

# 2.3 Credit Rules

This section contains the following topics:

- Section 2.3.1, "Maintaining Credit Rating Rules"
- Section 2.3.2, "Main Tab"
- Section 2.3.3, "Risk Factor Tab"
- Section 2.3.4, "Specifying Credit Grades"
- Section 2.3.5, "Specifying Auto Decision Details"
- Section 2.3.6, "Viewing Credit Rule Summary"

# 2.3.1 <u>Maintaining Credit Rating Rules</u>

You can maintain a set of questions along with a possible set of answers with associated scores, to assess the credit rating of a prospective finance customer. You can also calculate the risk factor associated with the finance and arrive at a credit grade based on the scores obtained.



You can maintain these details in 'Rule Details' screen. You can invoke this screen by typing 'ORDRULMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

adjoining arrow bat	lon.				
🔶 Rule Maintenance					_ ×
🖹 New 🕞 Enter Query					
Rule Id Account Description			Ту	pe Retail V	
Main Risk Factor					
Question Details					
I	Go				+ - =
Question Id *	Category	Question			<b>^</b>
Answer Details	Go				+
Sequence Number *	Possible Answer	Score			*
					-
Rating   Auto Decision					
Maker		Date Time:			
Checker		Data Tima:			
		Date Time:			Exit
Mod No		ecord Status			
	Authori	zation Status			

You can specify the following details in this screen:

# Rule Id

Specify a unique identification for the credit rating rule.

#### Description

Specify a suitable description for the credit rating rule.

# Туре

Select the type of the finance from the following options available:

- Retail
- Corporate

# 2.3.2 <u>Main Tab</u>

You can maintain the following details in this tab:

# **Question Details**

# **Question Id**

The question Id is automatically generated by the system.

#### Category

Select the category to which the question belongs from the option list provided.



# Question

Specify the question to be asked to the prospective customer to derive the credit rating score.

# **Answer Details**

# Sequence Number

The sequence number is automatically generated by the system.

# **Possible Answer**

Specify a set of possible answers to be associated with a question.

# Score

Specify the score associated with an answer.

# 2.3.3 Risk Factor Tab

You can specify the risk details associated with the finance and also indicate the formula for calculating the credit score in this tab.

Rule Maintenance						_ ×
New						
Rule Id Account Description				Vew Route Retail		
Main Risk Factor						
Risk Factor	Go Account Description	Formula Formula		-		
					Ŧ	
Rating   Auto Decision						
Maker Checker	Date Time:		Mod No	Record Status Authorization		Exit

You can specify the following details here:

# **Risk Id**

Specify a unique identifier for the credit risk being maintained.

# Description

Specify a suitable description for the credit risk.

# 2.3.3.1 Specifying Formula Details

You can specify the formula to calculate the credit score by clicking the 'Formula' button corresponding to a credit risk entry in Risk Factor tab. The 'Formula' screen is displayed



condition.					
Formula					_ × _
1 Of 1 Sequence	Number *	Condition	Result	+-::	A
	Elements			Ţ	
	Index Functions Braces	V			
					Ok Exit

where you can specify the condition for calculating the credit score associated with a risk condition.

You can specify the following details here:

# **Sequence Number**

The sequence number is automatically generated by the system.

# Condition

The condition specified using the Elements, Functions, Operators etc. gets displayed here.

# Result

Specify the result to be associated with the condition specified.

# Elements

Specify the data elements to be used to define the formula for credit score calculation or select the element from the option list provided.

#### Functions

Select the mathematical function to be used to define the formula from the drop-down list provided.

#### Braces

Select the opening or the closing brace from the drop-down list provided, to define the credit score calculation formula.

# Operators

Select the mathematical operator to be used to define the credit score calculation formula. You can select '+', '-', '\*', or '/'.

# **Logical Operators**

Select the logical operator to be used to define the credit score calculation formula. You can select '<', '>', '=', '<>', '>=', '<=', 'AND' or 'OR'.



# 2.3.4 Specifying Credit Grades

You can maintain different credit grades based on the credit scores obtained. Click 'Rating' button in Rule Details screens to invoke the 'Rating' screen, where you can maintain these details.

Rating					_ ×
Rating					
	1 Of 1			+	
	Sequence Number *	Score	Grade		
				×	
				*	
					Ok Exit

You can specify the following details here:

# **Sequence Number**

The sequence number is automatically generated by the system.

# Score

Specify the score associated with a credit risk.

# Grade

Specify the credit grade based on the score obtained.

# 2.3.5 Specifying Auto Decision Details

While creating finance, you need to decide whether the applicant is eligible to receive finance from the bank. Auto Decision feature in Oracle FLEXCUBE decides whether to approve or reject an application. It also gives the stipulations or reasons for the decision.



Auto Decision	, 		_ ×
I∢ ◀ 1 Of 1 ▶ ▶	Go		+-=
Serial Number *	Score	Credit Decision Recommend Reject	· · · · · · · · · · · · · · · · · · ·
			Ok Exit

To use this feature, you need to maintain the Auto Decision details in 'Auto Decision' screen.

Specify the following details:

# **Serial Number**

The system displays the serial number.

#### Score

Specify the maximum credit score of the finance applicant for the system to make the corresponding auto decision. The score is maintained based on the Risk Factor maintained in Rule details screen.

#### Auto Decision

Specify the auto decision to be made for each credit score. You can maintain the maximum credit scores for each of the following decisions:

- Auto Approved
- Recommend Approval
- Recommend Reject
- Auto Rejected

While creating finance, based on the applicant's credit score and auto decision mapping maintained in here, the system decides whether to approve, reject, recommend approval or recommend rejection of the application.

# 2.3.6 Viewing Credit Rule Summary

You can view a summary of the credit rules in 'Rule Maintenance' screen. You can also query for a particular record based on desired search criteria.



You can invoke this screen by typing 'ORSRULMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

Rule Maintenance				_ ×
🗟 Search 🛭 🕻 Advanced Searc	h 🤊 Reset			
Authorization Status Rule Id		Record Status	×	
Records per page 15 🔽 📢 🔌 1 O	f 1 🕨 📔 😡 Go			~
Authorization Status	Record Status	Rule Id	Account Description	
				E
				-
				-
				Exit

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Rule Id

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

# 2.4 Credit Ratio

This section contains the following topics:

- Section 2.4.1, "Maintaining Credit Ratios"
- Section 2.4.2, "Specifying Formula Details"
- Section 2.4.3, "Viewing Credit Ratio Summary"

# 2.4.1 <u>Maintaining Credit Ratios</u>

You can maintain the rules to calculate the credit ratios in 'Credit Ratio Maintenance' screen.



You can invoke this screen by typing 'ORDRATMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

LMC Eligibility Ratio  New © Enter Query  Group Id *		5	,	<b>U</b>		
Group Id *   Description     Ratio Id   I of 1   I of 1 <td></td> <td></td> <td></td> <td></td> <td></td> <td>_ ×</td>						_ ×
Ratio Id   Ratio Id *   Description   Ratio Id *   Description   Formula     Formula     Range     Maker   Checker   Date Time:   Checker   Date Time:     Exit     Mod No     Record Status	🖹 New 🕃 Enter Que	ry				
Ratio Id *       Description       Formula         Formula       Formula         Range       Image         Maker       Date Time:         Checker       Date Time:         Date Time:       Exit         Mod No       Record Status				Туре		
Ratio Id *       Description       Formula         Formula       Formula       Image         Range       Image       Image         Maker       Date Time:       Image         Checker       Date Time:       Image         Mod No       Record Status       Image	Ratio Id					
Range Maker Date Time: Checker Date Time: Exit Mod No Record Status	I	Go			+ - 1	
Range Exit Mod No Record Status	Ratio Id *	Description	Formula			~
Maker Date Time: Checker Date Time: Mod No Record Status			Formula			
Maker Date Time: Checker Date Time: Mod No Record Status						
Maker Date Time: Checker Date Time: Mod No Record Status						
Maker Date Time: Checker Date Time: Mod No Record Status						
Maker Date Time: Checker Date Time: Mod No Record Status						
Maker Date Time: Checker Date Time: Mod No Record Status						
Maker Date Time: Checker Date Time: Mod No Record Status						Ψ.
Maker Date Time: Checker Date Time: Mod No Record Status						
Maker Date Time: Checker Date Time: Mod No Record Status						
Checker Date Time: Exit	Range					
Date Time: Exit Mod No Record Status	Maker		Date Time:			
Mod No Record Status	Checker					
			Date Time:			Exit
Authorization Status	Mod No	1	Record Status			
		Autho	rization Status			

You can specify the following details in this screen:

# Group Id

Specify a unique identification code for the ratio group.

# Description

Specify a suitable description for the ratio group.

# Туре

Select the type of the finance from the following options available:

- Retail
- Corporate

#### Ratio Id

Specify a unique identification for the credit ratio being maintained.

# Description

Specify a suitable description for the credit ratio.

# 2.4.2 Specifying Formula Details

You can specify the formula to calculate the credit ratio by clicking the 'Formula' button corresponding to a ratio Id.



The 'Formula' screen is displayed where you can specify the condition for calculating the credit ratio associated with a ratio ID.

🔶 Formula Wizard			_ ×
Formula			
📕 🖣 1 Of 1 🕨 🕅	Go		+ - =
Ratio Type *	Condition	Condition Builder	*
Stated Before 💙		Condition Builder	
			-
			Ok Exit

You can specify the following details here:

# Ratio Type

Select the type of the ratio being maintained, from the drop down list provided. The following options are available:

- Stated Before
- Stated After
- Actual Before
- Actual After

#### Condition

The condition specified using the Elements, Functions, Operators etc. gets displayed here.

#### Elements

Specify the data elements to be used to define the formula for credit ratio calculation or select the element from the option list provided.

#### Functions

Select the mathematical function to be used to define the formula from the drop-down list provided.

# Braces

Select the opening or the closing brace from the drop-down list provided, to define the credit ratio calculation formula.

#### Operators

Select the mathematical operator to be used to define the credit ratio calculation formula. You can select '+', '-', '\*', or '/'.

# 2.4.3 <u>Viewing Credit Ratio Summary</u>

You can view a summary of the credit ratios in 'Credit Ratio Maintenance' screen. You can also query for a particular record based on desired search criteria.



You can invoke this screen by typing 'ORSRATMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

Credit R	atio Maintenance						-	×
Ę	Search 💢 Advanced Se	arch 🤊 Reset						
	Authorization Status Group Id	V	Æ	Record Status	V			
Record	s per page 15 🗸 📢 🔌	1 Of 1 🕨 🔰	Go					-
	Authorization Status		Record Status	Group Id		Description		
								=
								-
<							_	•
							Exi	it

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Group Id

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

# 2.5 Override Maintenance

This section contains the following topics:

- Section 2.5.1, "Maintaining Override Details"
- Section 2.5.2, "Viewing Override Summary"

# 2.5.1 Maintaining Override Details

You can maintain the formulae to verify if overrides need to be generated dynamically, in 'Override Maintenance' screen.



Override Mai			le aujoining and			_ ×
<u>New</u>						
Арр	Process Code *			Vew Route		
Stage						-
				•	1 Of 1	
	Stage * Description					
Overrides						E
					+-33	
Sequence Seq	uence Number *	Condition	Error Code	Error Parameter		
					<b>*</b>	
					Ŧ	
Make	er	Date Time:	Mod No	Record Statu	s	
Checke	er	Date Time:		Authorizatio Statu		Exit

You can invoke this screen by typing 'ORDOVDMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

You can specify the following details in this screen:

# Process Code

Specify the process code of the process for which you wish to maintain override conditions or select the process code from the option list provided.

# **Application Category**

Specify the category to which the finance application belongs or select the application category from the option list provided.

# Туре

Select the type of the finance from the following options available:

- Retail
- Corporate
- Ijarah
- Istisna
- Mudarabah
- Murabaha
- Musharaka
- Tawarooq

# Stage

Select the stage of the finance origination process from the option list provided. The various stages can be Application Entry, Application Verification, Underwriting, Finance Approval etc.



# Description

Specify a suitable description for the finance origination stage.

# **Overrides**

Here, you can capture the details of the conditions to be checked for generating override messages.

# Sequence Number

The sequence number is automatically generated by the system.

# Condition

The condition specified using the Elements, Functions, Operators etc. gets displayed here.

# **Error Code**

Specify the error code to be used to generate the override message or select the error code from the option list provided.

# Error Parameter

Specify the error parameter to be substituted in the override messages.

# Elements

Specify the data elements to be used to define the conditions for generating override messages or select the element from the option list provided.

# Functions

Select the mathematical function to be used to define the condition from the drop-down list provided.

# Braces

Select the opening or the closing brace from the drop-down list provided, to define the conditions for generating override messages.

# Operators

Select the mathematical operator to be used to define the conditions for generating override messages. You can select '+', '-', '\*', or '/'.

# **Logical Operators**

Select the logical operator to be used to define the conditions for generating override messages. You can select '<', '>', '=', '<>', '>=', '<=', 'AND' or 'OR'.

# 2.5.2 Viewing Override Summary

You can view a summary of the overrides in 'Override Maintenance' screen. You can also query for a particular record based on desired search criteria.



You can invoke this screen by typing 'ORSOVDMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

Overrid	e Maintenance				_ ×
Ę	Search 😋 Advanced S	earch 🔊 Reset			
	Authorization Status Process Code		Record Status Application Category		
Record	ls per page 15 🗸 📢 🐗	1 Of 1 🕨 📔 😡 😡			
	Authorization Status	Record Status	Process Code	Application Category	
					E
					-
•					•
					Exit

You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Process Code
- Application Category

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

# 2.6 Document Checklist and Advices

This section contains the following topics:

- Section 2.6.1, "Maintaining Document Checklist and Advices"
- Section 2.6.2, "Viewing Document Checklist Summary"

# 2.6.1 Maintaining Document Checklist and Advices

You can maintain the list of documents that are required during the finance origination process, in 'Documents and Advice Maintenance' screen. Document checklists are maintained for an application category and for the various stages in the origination process. You can also maintain the details of the Advices that need to be generated on completion of a stage in the process.You can invoke 'Documents and Advice Maintenance' screen by typing



				_ X
<u>lew</u>				
Process Code *				
Process Stages				
				1 Of 1
Stage *				
Stage Description				
Document Details				
G0				+-33
	Document Type * Mandatory			
	Mandatory 🗸			
BI Advices				
1 Of 1 Go				+-3
Maker	Date Time:	Mod No	Record Status	Exit

'ORDDOCMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

You can specify the following details in this screen:

# **Process Code**

Specify the process code of the process for which you wish to maintain override conditions or select the process code from the option list provided.

# **Application Category**

Specify the category to which the finance application belongs or select the application category from the option list provided.

# Stage

Select the stage of the finance origination process from the option list provided. The various stages can be Application Entry, Application Verification, Underwriting, Finance Approval etc.

# Stage Title

Specify a suitable description for the finance origination stage.

# **Document Details**

# **Document Category**

Specify the category to which the document belongs or select the document category from the option list provided.



# **Document Type**

Specify the type of the document or select the document type from the option list provided.

# Mandatory

Select the option to indicate whether the document is mandatory or not. You can select any of the following options from the drop-down list provided:

- Mandatory
- Overridden
- Others

# **BI Advices**

#### Report Name

Specify the name of the advice report to be generated on completion of the process stage.

# Template

Specify the template to be used to generate the advice report.

# Format

Select the format in which the advice report needs to be generated from the drop-down list provided. The following options are available:

- PDF
- RTF

#### Locale

Select the locale information to be used for generating the advices from the drop-down list. The following options are available:

en-US

# 2.6.2 Viewing Document Checklist Summary

You can view a summary of the document checklists and advices in 'Document Details' screen. You can also query for a particular record based on desired search criteria.

You can invoke this screen by typing 'ORSDOCMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

Summa	ry				_ ×	
🗟 Search 😅 Advanced Search 🤌 Reset						
	Authorization Status Process Code	×	Record Status Application Category			
Record	s per page 15 🗸 📢 🧃	(1 Of 1 ) Go				
	Authorization Status	Record Status	Process Code	Application Category		
					E	
			III		-	
					Exit	

You can specify any of the following details to search for a record:



- Authorization Status
- Record Status
- Process Code
- Application Category

Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

# 2.7 Application Category

This section contains the following topics:

- Section 2.7.1, "Maintaining Application Category Details"
- Section 2.7.2, "Main Tab"
- Section 2.7.3, "Agency Tab"
- Section 2.7.4, "Viewing Application Category Summary"

# 2.7.1 Maintaining Application Category Details

You can maintain various application categories linked to multiple finance products that cater to the requirements of different customers, in 'Application Category Maintenance' screen. The entire process of finance origination depends mainly on the category to which the application belongs.

You can invoke 'Application Category Maintenance' screen by typing 'ORDCATMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

LBL_APPMT				- ×
New Enter Query				
Application Category *		Category Type Retail	Rule Id	
Category Description		Application Type Others	Ratio Id	
			Pricing Group	
Main Agency				
Loan Product Details				
K ◀ 1 0f 1 ► N Go				+ - 8
Product Code *	Description Default	External Credit Check Required External Credit Check Required	for Amount Basis Amount From Amount To	
Loan Offer Details				
候 < 1 Of 1 🕨 🕅 Go				+ - 8
Offer Id * No of	Installments Units Free	uency Rate Rate Code Default		
			D 1011	
Maker	Date Time:	Mod No	Record Status	Exit
Checker	Date Time:		Authorization Status	



You can specify the following details in this screen:

# **Application Category**

Specify a unique identification for the finance application category.

# **Category Description**

Specify a suitable description for the finance application category.

# Rule Id

Specify the credit rule to be associated with the application category or select the Rule Id from the option list provided.

# Ratio Id

Specify the credit ratio to be associated with the application category or select the Ratio Id from the option list provided.

# **Pricing Group**

Specify the pricing group to be linked to the Musharaka application category. The option list displays all valid pricing groups applicable. Choose the appropriate one.

# 2.7.2 <u>Main Tab</u>

You can capture the following details in the 'Main' tab.

# Product Details

You can specify the following details related to the finance product here:

# **Product Code**

Specify the identification code of the finance product to be linked to the application category being maintained. You can also select the product code from the option list provided.

#### **Product Description**

The description associated with the selected finance product gets displayed here.

# Default

Check this box to indicate if the finance product selected should be maintained as the default product for the application category.

# **Other Details**

You can capture the additional details related to the finance product here:

#### Offer Id

Specify a unique identification for the finance offer being made to the customer.

#### No of Installments

Specify the number of installments associated with the finance.

#### Units

Select the units based on which the finance disbursement should be carried out. The following options are available in the option list:

- Daily
- Weekly
- Monthly
- Quarterly



- Half Yearly
- Yearly
- Bullet

# Frequency

Specify the frequency at which the finance disbursement should be carried out.

# Rate

Specify the profit rate to be associated with the finance.

# **Rate Code**

Specify the rate code used to derive the profit rate or select the rate code from the option list provided.

# Spread

Specify the spread that is applicable for the finance being offered.

# Effective Rate

The effective profit rate gets displayed here, based on the profit and the spread specified.

# Default

Check this box to indicate if the finance offer specified should be maintained as the default offer for the application category.

# 2.7.3 Agency Tab

In 'Agency' tab, you can capture the details of the credit rating agencies and credit bureaus that provide credit rating details for customer securities.

LBL_APPMT				- x
New Enter Query				
Enter Query Application Category * Category Description		Category Type Retai	Rule Id Ratio Id	
Main Agency			Pricing Group	
Credit Agency				
G0				+ - 8
Agency Code * Ag	ency Name			
Bureau Details				
K ◀ 1 0f 1 ► N Go				+ - =
Bureau Code *	Bureau Call Priority			
Maker	Date Time:	Mod No	Record Status	Exit
Checker	Date Time:		Authorization Status	LXII



You can specify the following details in this screen:

# **Credit Agency**

You can capture the details related to the credit rating agencies here.

# Agency Code

Specify the identification code of the rating agency that provides credit rating details for customer securities.

# Agency Name

Specify the name of the rating agency that provides credit rating details for customer securities.

# **Bureau Details**

You can capture the details related to the credit bureau here.

# **Bureau Code**

Specify the identification code of the credit bureau that provides credit ratings for customer securities.

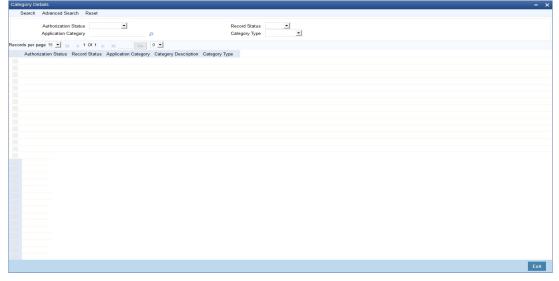
# Bureau

Specify the name of the credit bureau that provides credit rating details for customer securities.

# 2.7.4 Viewing Application Category Summary

You can view a summary of the application categories in 'Category Details' screen. You can also query for a particular record based on desired search criteria.

You can invoke this screen by typing 'ORSCATMT' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.



You can specify any of the following details to search for a record:

- Authorization Status
- Record Status
- Application Category



Click 'Search' button to search for a record based on the search criteria specified. You can double click a desired record to view the detailed screen.

# 2.8 <u>Maintaining Pricing Details</u>

Oracle FLEXCUBE allows you to maintain pricing groups and apply a suitable pricing rule to an application category during musharaka finance origination. The pricing rule automatically selects the best matched finance offer for the finance application from the available offers for the application category.

You need to maintain pricing groups and define the price IDs and formulae for the group using 'Pricing Maintenance' screen. To invoke the screen, type 'ORDPRCMT' in the field at the top right corner of the application toolbar and click the adjoining arrow button.

Pricing Maintenance							
New							
Price Group ID * Description					Price Type	Retail V	
Pricing Details							
1 Of 1	Go						-
Price ID *	Price Description	Default	Formula	Offer			
			Formula	Oifer			
Maker Date Time		e: Mod No		D	Record Status		
Checker	Date Tim				Authorization Status		

Specify the following details:

# **Pricing Group**

Specify a unique name to identify the price group.

# Description

Specify a brief description of the price group.

#### **Price Type**

Specify the price type associated with the price group. You can choose one of the following price types:

- Retail
- Corporate
- Ijarah
- Istisna
- Mudarabah
- Murabaha
- Musharaka
- Tawarooq



## **Pricing Details**

Specify the following details.

#### Price ID

Specify a unique price ID.

This price ID can be applied to a finance at underwriting stage.

#### **Price Description**

Specify a brief description of the price ID.

#### Default

Check this box to set this as the default price ID for the price group that you maintain.

#### Formula

Click 'Formula' button to define the pricing rule for each price ID. You can define the formula using origination system elements in Oracle FLEXCUBE.

🖣 1 Of 1 🕨 🕅 😡		<b>→ =</b>
Sequence Number *	Condition Score	*
1		
Elements		
Index		Ţ
Index Functions	<b>T</b>	
Index		.*

You can specify the following details here:

#### **Sequence Number**

The sequence number is automatically generated by the system.

#### Condition

The condition specified using the Elements, Functions, Operators etc. gets displayed here.

#### Result

Specify the result to be associated with the condition specified.

#### Elements

Specify the data elements to be used to define the formula for pricing details or select the element from the option list provided.

#### Functions

Select the mathematical function to be used to define the formula from the drop-down list provided.



#### Braces

Select the opening or the closing brace from the drop-down list provided, to define the pricing details formula.

#### Operators

Select the mathematical operator to be used to define the pricing details formula. You can select '+', '-', '\*', or '/'.

#### **Logical Operators**

Select the logical operator to be used to define the pricing details formula. You can select '<', '>', '=', '<>', '>=', '<=', 'AND' or 'OR'.

Based on the formula and the finance application category, the system automatically applies a price ID to the application. You can apply a different price ID that matches the application only at the Underwriting Stage.

If you change a price ID selected by the system and reapply a different price ID, the system changes the score of the pricing rule. The score determines the price ID to be automatically applied.

#### Offer

Click 'Offer' button to define the offers for pricing ID.

🔶 Offer Details									×
I4 4 10f1 ▶	NI C								
1000000		and the second sec						+-	
Sequence Nur	mber *	Score From	Score Up To	Rate	No of Installments	Frequency	Units		^
V	1						Monthly •		
									Ŧ
								Ok	Cancel

Based on the score and the finance application category, the system automatically applies a price ID to the application. You can apply a different price ID that matches the application only at the Underwriting Stage.

#### Sequence Number

The system displays the sequence number.

#### **Score From**

Specify the minimum score range for the offer.

#### Score Up To

Specify the maximum score range for the offer.

#### Rate

Specify the loan rate for the loan.



## No of Installments

Specify the Number of Loan Installments/Schedules.

### Frequency

Specify the Loan Schedule Frequency.

#### Units

Specify the Loan Schedule Frequency Unit/Basis.

# 2.9 <u>Stages in Musharaka Finance Origination</u>

The process of finance origination consists of several manual as well as system tasks, carried out in a sequential manner. Many users can be involved in the completion of a transaction and at each stage of the process, a user or a group of users, assigned with a task, acquire and work on the relevant transaction.

This section contains the following topics:

- Section 2.9.1, "Stages"
- Section 2.9.2, "Process Flow Diagram"
- Section 2.9.3, "Process Matrix"

## 2.9.1 <u>Stages</u>

Oracle Business rules that are embedded help the dynamic creation of multiple approval stages. The different stages and sub-stages in the process flow can be summarized as follows:

- Application Entry the following details are captured in this stage
  - Applicant Information
  - Application details
  - Requested Finance Details
  - Collateral Details
  - Checklist
  - Documents
  - Advice Generation
- Application Verification
  - Information captured during 'Application Entry' stage is verified
  - Advice Generation
- Application Management Verification
  - Information captured in the application verification stage is verified for the second time.
- Internal Blacklist Check
  - Information against Internal blacklist of customers is verified.
  - KYC Review
- External Blacklist Check
  - Information against external blacklist of customers is verified.
  - KYC Review
- Underwriting
  - Collateral Valuation Information



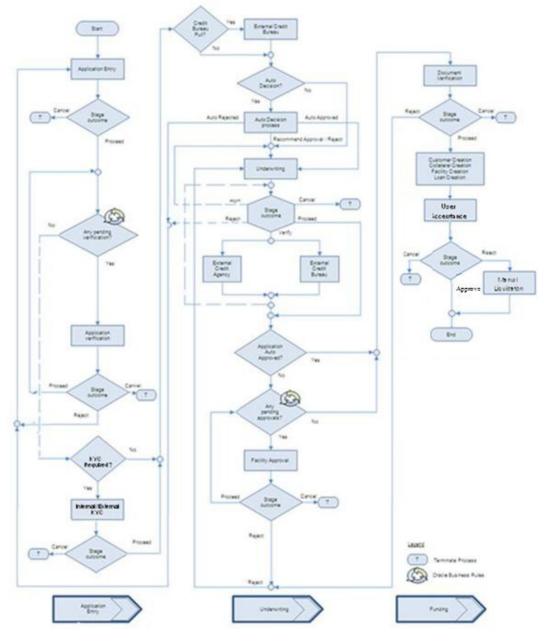
- Applicant Financial Ratios
- Applicant Credit Score
- Applicant Bureau Report
- Finance Offers
- Finance Schedules
- FINANCE Charges
- Field Investigation
- Document Capture
- Finance Approval
  - Information captured during Previous stages are verified
- Document Verification
  - Information captured during Previous stages are verified
  - All documents obtained are verified against checklist
- Customer, Customer Account Contract / Collateral Creation
  - Customer Creation
  - Customer Account Creation
  - Finance Account Creation
  - Collateral Creation
- User Acceptance
- Disbursement of Musharaka
- Manual Liquidation

The various tasks carried out in these stages will be explained in detail in the subsequent sections.



## 2.9.2 Process Flow Diagram

The process flow diagram given below illustrates the activities carried out during the different stages of the workflow.





## 2.9.3 <u>Process Matrix</u>

The process matrix given below lists out the different stages, the user role handling each stage, the function IDs involved and the exit points for each stage.

Stage	Stage Title	Description	Function Id	Exit point
1	Application Entry	The following details are captured as part of this stage	ORDMUSAE	PRO- CEED, CANCEL
		Application Details		
		Applicant Details		
		Requested Finance Details		
		Limits Information		
		Collateral Details		
		Check List		
		User Defined Fields and Comments		
		Document Capture		
11	Disbursement of Musharaka	If outcome of stage 11 is ACCEPT the disburse- ment of Musharaka for the underlying asset hap- pens		N/A

The stages are explained in detail in the sections that follow.

# 2.10 Finance Application Details Entry Stage

In this stage, the bank receives an application for a finance along with the relevant documents and financial statements from a prospective customer. If the applicant does not have an account but intends to open one, the bank also obtains the account opening form and related documents as part of this activity.

The details related to the applicant, contact information, employment information, requested finance details, collateral details etc. are captured during this stage. Documents obtained from the applicant are uploaded and advices maintained for the stage are generated by the process after completion of the stage.

Users belonging to user role 'CEROLE' are authorized to perform these tasks.

This section contains the following topics:

- Section 2.10.1, "Making Application Entry"
- Section 2.10.2, "Main Tab"
- Section 2.10.3, "Capturing Customer MIS"
- Section 2.10.4, "Capturing Customer Account MIS"
- Section 2.10.5, "Financials Tab"
- Section 2.10.6, "Requested Tab"



- Section 2.10.7, "Limits Tab"
- Section 2.10.8, "Collaterals Tab"
- Section 2.10.9, "Comments Tab"
- Section 2.10.10, "Capturing Document Details"

## 2.10.1 Making Application Entry

You can key-in the finance application details required in '*Musharaka* Application Entry' screen. You can also invoke this screen by typing 'ORDMUSAE' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

LBL_MUS_LOAN_ORG						-
New						
Workflow Reference #				Priority Low 💌		
Application Category * Product Code * Description Application Branch * Application Date * Application Date *		Promotion C Lea Enquir	d Id		Application Number * User Reference * Application Priority Low _ Application Status Application Et	ntry 👻
туре	Primary 🗾	Local Branch	Customer No	Custom	er Name	
Man Details Financial Request Channel Intermediary Group Applicant Details	ed Limit Collateral Comments		KYC Required Auto Decision Required		External Cr	edit Check Required
K ◀ 1 0f 1 ► N G						+ - 8
Type Existing S	pl Customer Local Branch * Cu:	tomer No * Default Short Na	me Customer Name	National Id	Responsibility	Liability
Documents   Multiple Asset   C	Customer Channel   Account Char	nel   Customer Dedupe   Finance [	Dedupe   Customer MIS   Cust	omer Account MIS   Custom	er/Account Fields	
Previous Remarks		Remarks			Outcome 🗾	Exit

The Application Number is automatically generated by the system. You can capture the following details in the main screen:

#### **Application Category**

Specify the finance application category to be used or select the application category from the option list provided.

#### **Product Code**

Specify the *Musharaka* product to be used for initiating the finance or select the product code from the option list provided.

## **Branch Code**

The system displays the branch code here.

#### Lead ID

Specify the lead Id of the finance applicant or select the lead Id from the option list provided.



## **Enquiry ID**

Specify an enquiry Id, if you wish to retrieve information on the finance offer selected by the customer. You can also select the ID from the adjoining option list. The list contains all the Enquiry IDs created for the customer as part of the finance simulation process.

#### **Application Branch**

Specify the application branch.

#### **Application Number**

System displays the application number of the customer.

#### **User Reference Number**

Specify the user reference number for the finance application.

#### Priority

Select the type of priority from the drop-down list provided. The following options are available:

- Low
- Medium
- High

#### Status

The status of the application gets displayed here.

Click 'Default' button to default the details related corresponding to the prospective finance customer.

## 2.10.2 <u>Main Tab</u>

The details corresponding to the lead Id selected gets displayed in the 'Main' tab, once you click the 'Default' button. You can modify these details if needed.

#### Channel

Specify the channel Id for the finance. The adjoining option list displays all valid channels maintained in the system. You can select the appropriate one.

#### **Intermediary Group**

Specify the intermediary group. The adjoining option list displays all valid intermediary group maintained in the system. You can select the appropriate one.

#### **KYC Required**

Check this box to indicate the KYC check is required for the customer.

If you check this box, the system will evaluate a business rule. Based on that rule, the system initiates both Internal KYC and External KYC or both during application entry and verification stage.

If you do not check this box, the system then skips the Internal KYC and External KYC stages after completing the application entry and verification stages.

#### **Auto Decision Required**

Check this box to enable auto decision on finance application. If you check this box, based on the applicant credit score – auto decision mapping maintained in 'Auto Decision' screen, the system decides whether to approve, reject, recommend approval or recommend rejection of the application. If you do not check this box, the system will not make an auto decision with regard to approval of the application.



You can set the status of this check box only during Application Entry stage.

#### **External Credit Check Required**

Check this box to enable external credit bureau service for credit evaluation of the finance applicant.

If you check this box, the system will automatically initiate external credit check. If you do not check this box, the system will not initiate external credit bureau check.

The credit check initiation happens before underwriting stage.

#### **Applicant Details**

#### Туре

Select the type of the customer from the drop-down list provided. The following options are available:

- Primary
- Co-Applicant

#### Existing

Check this box to indicate if the customer applying for the finance is an existing customer of the bank.

#### **Special Customer No Generation**

Check this box to generate a special customer number in the 'Customer Number' field.

#### Default

On clicking the default button after specifying the customer number, the system displays the existing customer number.

On clicking the default button without specifying the customer number, the new customer number gets defaulted.

If the branch code is not specified then the application branch gets defaulted.

#### Local Branch

Specify the local branch (home branch) of the finance applicant. Select the appropriate one from the option list.

#### **Customer No**

The system displays the customer number. However, you can modify it. For existing customers you need to select the customer number from the option list provided.

Click 'Default' button to default the details of existing customers.

The system defaults the customer number if the local branch is specified and the check box 'Existing' remains unchecked.

#### Short Name

Specify the short name of the applicant.

#### **Customer Name**

Specify the customer name.

#### Responsibility

Specify the Co-Applicant's Responsibility for all parties other than primary Applicant.



## Liability

Specify the liability for all parties other than primary applicant.

#### RM ID

Select the ID of the Relationship Manager from the adjoining option list.

#### **RM Name**

Specify the name of the Relationship Manager of the finance applicant.

#### Country

This is the country as given in the address of correspondence of this customer.

#### SSN

Specify the SSN of the customer.

#### Language

As part of maintaining customer accounts and transacting on behalf of your customer,

#### **Customer Category**

In this category, you can classify customers of your bank.

#### Nationality

Specify the nationality of the customer.

#### **Financial Currency**

Specify the financial currency or select the financial currency from the option list provided.

#### Mobile ISD Code +

Specify the international dialling code for the mobile number of the customer. The adjoining option list displays valid ISD codes maintained in the system. Select the appropriate one.

#### **Mobile Number**

Specify the mobile number of the customer.

#### Telephone ISD Code +

Specify a valid international dialling code for the telephone number of the customer. The adjoining option list displays valid ISD codes maintained in the system. Select the appropriate one.

#### Landline Number

Specify the landline number of the customer.

#### E-mail

Specify the E-mail address of this customer.

#### Fax ISD Code+

Specify the international dialling code for the fax number of the customer. The adjoining option list displays valid ISD codes maintained in the system. Select the appropriate one.

#### Fax

Specify the fax number of the customer.

## **Retail**

#### **First Name**

Specify the First name of the customer.



## Middle Name

Specify the Middle name of the customer.

#### Last Name

Specify the Last name of the customer.

#### Salutation

Select the salutations of customer from the drop-down list provided. The following options are available:

- Mr.
- Mrs
- Miss
- Dr

#### Gender

Select the gender of the customer from the drop-down list provided. The following options are available:

- Male
- Female

#### **Birth Place**

Specify the birth place of the customer.

#### **Birth Country**

Specify the birth country of the customer. IF the bank has enabled 'FATCA Applicable' at the bank level, then it is mandatory to specify the birth country.

#### Date of Birth

Specify the date of birth of the customer.

#### **Mother Maiden Name**

Specify the mother maiden name.

#### **Passport Number**

Specify the passport number of beneficial owner.

#### **Passport Issue Date**

Specify the issue date of the passport.

#### **Passport Expiry Date**

Specify the expiry date of the passport.

#### **Marital Status**

Indicate the marital status of the customer here. You may select one of the following from the list available here:

- Single
- Married
- Divorcee
- Remarried
- Separated
- Spouse Expired



#### Dependents

Specify the number of family members (children and others) who are dependent on the customer financially. You can indicate any number between 0 and 99.

#### **Corporate Details**

#### **Incorp Date**

Specify the date on which the customer's company was registered as an organization.

#### Capital

Specify the particular customer's various financial details like total Paid Up capital.

#### Net Worth

Specify the Net worth of the customer organization,

#### **Business Description**

Specify the nature of the business and the business activities carried out by the customer organization.

#### Country

Specify the Country of registration of the office of the corporate.

#### Power of Attorney

#### Note

If the FATCA is enabled at the bank and the check box 'Power of Attorney' is checked here, then it is mandatory to specify the Power of Attorney information.

#### **Power of Attorney**

Check this box to indicate that the customer account is to be operated by the power of attorney holder.

#### Holder Name

The person who has been given the power of attorney.

#### Address

Specify the address of the power of attorney holder.

#### Country

Specify the country of the power of attorney holder.

#### Nationality

Specify the nationality of the power of attorney holder.

#### Telephone ISD Code +

Specify the international dialling code for the telephone number of the power of attorney holder. The adjoining option list displays valid ISD codes maintained in the system. Select the appropriate one.

#### **Telephone Number**

Specify the telephone number of the power of attorney holder.



## Account Details

#### Account Branch

Select the account branch from the adjoining option list.

#### Account Number

The account number gets generated when you click on 'Default' button, after specifying the account class.

If the account branch is auto-generation enabled, then the account number gets auto-generated.

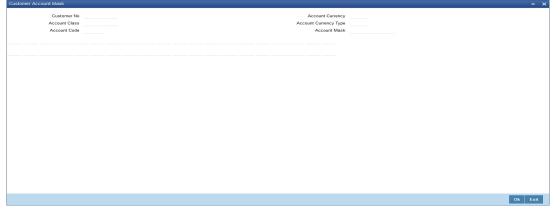
#### Account Class

Specify the account class or select the account class of the customer from the option list provided.

#### **Special Account No Generation**

Check this box to generate a special account number in the 'Account' field.

Click 'Default' button to view the account generation details through 'Account Number Generation' screen.



#### **US Resident Status**

#### Permanent US Resident Status

Check this box to indicate that the corresponding director is a permanent US resident.

#### Visited US in last 3 years?

Check this box to indicate that the beneficial owner has visited US in the last three years.

## 2.10.3 Capturing Customer MIS

You can capture the MIS details for the customer, if any by clicking 'MIS' button in the Application Entry screen.



Customer MIS		-
Application Number * MIS Group Default From MIS		Customer No * Local Branch *
Customer MIS Composite MIS		
Customer MIS Classes		
MIS Class MIS Code	+ - =	
Change Log   Transfer Log		

The 'Customer MIS' screen gets displayed where you can maintain the MIS details.

## 2.10.4 Capturing Customer Account MIS

You can capture the MIS details for the Customer Accounts by clicking 'Customer Account MIS' button in the Application Entry Screen.

The 'Customer Account MIS' screen gets displayed where you can maintain the MIS details.

Customer Account MIS				- ×
Application Number * Customer * Branch * Account Class * Currency *	Reference Rate Spread	v Fixed v	Pool Code MIS Group	Pool Code Account Level Link to Group Certault MIS Group
Transaction MIS	Composite MIS		Cost MIS	
Transaction MIS 1	Composite MIS 1		Cost MIS 1	
Transaction MIS 2	Composite MIS 2		Cost MIS 2	
Transaction MIS 3	Composite MIS 3		Cost MIS 3	
Transaction MIS 4	Composite MIS 4		Cost MIS 4	
Transaction MIS 5	Composite MIS 5		Cost MIS 5	
Transaction MIS 6	Composite MIS 6			
Transaction MIS 7	Composite MIS 7			
Transaction MIS 8	Composite MIS 8			
Transaction MIS 9	Composite MIS 9			
Transaction MIS 10	Composite MIS 10			
Change Log   Transfer Log				^
				Ok Exit



## **Details Tab**

The address and employment related details of the customer corresponding to the Lead Id selected are displayed in this tab. You can modify these details if required.

LBL_MUS_LOAN_ORG					- X
Vew					
Workflow Reference #			Priority Low 💌		
Application Category * Product Code * Description Application Branch * Application Date *		on Code Lead Id nquiry ID Default	U	cation Number * Iser Reference * ication Priority Low Application Entry	
Applicant Details Type Primary <u>-</u>	Local Branch	Customer No	Customer Nan	ne	
Main Details Financial Requested Limit Collater	al Comments				
Address Details					
		s Line 1*		Country	
Address Type * Permanent 💌 Current		s Line 2	Cor	Zip	
Employment Details					
. ,		s Line 1		Extension	
Employer * Employment Type Full Time	Addres	s Line 2	с	ontact Phone ontact Name et Extension	
Documents   Multiple Asset   Customer Channel					
Previous Remarks	Remarks			Outcome 🗾 💆	Exit

In this screen, you can capture multiple address and employment details, if required.



#### **Financials Tab** 2.10.5

×7

ou can capture the financial details corresponding to the customer in this screen						
LBL_MUS_LOAN_ORG					- x	
New						
Workflow Reference #		Pr	iority Low 💌			
Application Category *	Promotion Code		Application Numb	er*		
Product Code *	Lead Id		User Referen	ce*		
Description	Enquiry ID		Application Priori	ity Low 🔽		
Application Branch *		Default	Application State	us Application Entry		
Application Date *						
Applicant Details						
Type Primary	Local Branch	Customer No	Customer Name			
Main Details Financial Requested Limit Collateral Comments Income Details					+ - =	
Documents   Multiple Asset   Customer Channel   Account Cha	nnel   Customer Dedupe   Finance Dedu	ipe   Customer MIS   Customer	Account MIS   Customer/Account Fields		٨	
Previous Remarks	Remarks		Audit Outcome	• <u> </u>	Exit	

### **Income Details**

You can capture the following details corresponding to the finance applicant's income:

#### **Income Type**

Select the type of income associated with the customer from the drop-down list provided. The following options are available:

- Salary .
- Rent •
- Business •
- Others •

#### Currency

Specify the currency in which the customer draws his income or select the currency from the option list provided.

#### Amount

Specify the amount that the customer draws as his income.

#### Frequency

Select the frequency at which the customer earns income. The following options are available in the drop-down list:



- Daily
- Weekly
- Monthly
- Quarterly
- Half Yearly
- Yearly

## **Liability Details**

You can capture the following details corresponding to the finance applicant's liabilities:

#### Liability Type

Select the type of the liability from the following options provided in the drop-down list:

- Finance
- Lease
- Rent
- Others

#### Liability Sub Type

Specify the sub type corresponding to the liability.

#### Frequency

Select the frequency at which the customer pays his liability amount. The following options are available in the drop-down list:

- Daily
- Weekly
- Monthly
- Quarterly
- Half Yearly
- Yearly

#### Amount

Specify the amount that the customer pays as his liability.

#### Account Balance

Specify the balance associated with the liability account.

#### Start Date

Specify a start date for the liability or select the start date by clicking the 'Calendar' icon.

#### End Date

Specify an end date for the liability or select the end date by clicking the 'Calendar' icon.

## **Asset Details**

## Туре

Select the type of the asset from the following options available in the drop-down list:

- Vehicle
- Home
- Others



## Asset Sub Type

Specify the sub type associated with the asset.

#### Description

Specify a suitable description for the asset type.

#### Asset Value

Specify the value associated with the asset.

## Vehicle

You can specify the following details for the asset type 'Vehicle'.

#### Make

Specify the make of the vehicle.

#### Model

Specify the model of the vehicle.

#### **Manufacturing Year**

Specify the year of manufacture of the vehicle.

### Body

Specify the body details of the vehicle.

#### Reg#

Specify the registration number of the vehicle.

## <u>Home</u>

#### Address Line 1-3

Specify the address of customer's residence in the three Address lines provided.

#### Width

Specify the width of the customer's residence.

#### Length

Specify the length of the customer's residence.

#### Occupancy

Specify the number of people who occupy of the customer's residence.

## 2.10.6 Requested Tab

The details related to the requested finance corresponding to the Lead Id selected are displayed in this tab. You can modify these details if required. If you have selected an 'Enquiry



LBL_MUS_LOAN_ORG				- >
lew				
Workflow Reference #			Priority Low	
Application Category * Product Code * Description Application Branch * Application Date *		Promotion Code Lead Id Enquiry ID Default	Application Number * User Reference * Application Priority Application Status	.cw y Application Entry y
Applicant Details Type Primary	Local Branch	Customer No	Customer Name	
Main Details Financial Requested Limit Requested Details				Financing Against Salary
Requested Currency * Requested Amount *		No of Installments Frequency	Financing Purpose	Financing Against Salary
Profit Rate * Tenor(In Months) Customer Share in Finance	12	Unit Daily y		
Itemization Details				
Go Qariel Nn Itam Documents   Multiple Asset   Customer	ization * Amount * Channel   Account Channel   Customer Dedup	Commente pe   Finance Dedupe   Customer MIS   Custo	mer Account MIS   Customer/Account Fields	+ - ∃
Previous Remarks	Remarks		Audit Outcome	<u>×</u>

ID' for the customer, then the requested details that have been stored for the corresponding finance proposal are displayed here.

You can also capture the following itemization details corresponding to the requested finance:

#### **Finance Requested**

#### **Requested Currency**

Specify the currency for transaction. The adjoining option list displays all valid currencies maintained in the system. You can select the appropriate one.

#### **Requested Amount**

Specify the amount requested corresponding to the itemization specified.

#### **Tenor (In Months)**

Enter the tenor in months.

#### Rate

Enter the profit rate for the finance.

## **Down Payment**

Specify the amount paid as Down Payment.

### **Promotion Id**

Specify a unique 4-character alphanumeric code to identify the promotion in the system.

#### No of Installments

Specify the requested Number of Finance Installments/Schedules.



## Frequency

Specify the requested Finance Schedule Frequency.

## Unit

Select the requested Finance Schedule Frequency Unit/Basis from the adjoining drop down list.

The system defaults the values of the following in the loan block in the underwriting stage:

- No of installments
- Frequency
- Unit

## **Financing against Salary**

Check this box to indicate that the finance should be associated with the applicant salary account.

## **Financing Purpose**

Give a brief description on the purpose of financing.

## **Itemization Details**

#### Itemization

Specify the tenor itemization that is required. For example, you can specify the itemizations like 'Booking Amount', 'Payment', 'Interiors' etc.

### Amount

Specify the amount requested corresponding to the itemization specified.

#### Comments

Give your comments, if any corresponding to the itemization.



## 2.10.7 Limits Tab

You can capture the details related to the limits provided by the customer in this tab.

LBL_MUS_LOAN_ORG		- X
New		
Workflow Reference #		Priority Low <u>*</u>
Application Category *	Promotion Code	
Product Code *	Lead Id	
Description	Enquiry ID	
Application Branch *		Default Application Status Application Entry <u>v</u>
Application Date *		
Applicant Details		
Type Primary 🚬	Local Branch	Customer No Customer Name
Main Details Financial Requested Limit Collateral	Comments	
Main Details Financial Requested Limit Collateral Liability Details	Comments Line Details	Pool Details
Liability Details Liability No	Line Details Line Code	Pool Code
Liability Details	Line Details Line Code Line Serial	Pool Code Pool Description
Liability Details Liability No Liability Name Main Liability No	Line Details Line Code Line Serial Main Line Code	Pool Cade Pool Description Pool Currency
Liability Details Liability No Liability Name Main Liability No Liability Branch	Line Details Line Code Line Serial Main Line Code Line Branch	Pool Code Pool Description Pool Currency Pool Amount
Liability Details Liability No Liability Name Main Liability No Liability Branch Liability Currency	Line Details Line Code Line Serial Main Line Code Line Branch Line Currency	Pool Code Pool Description Pool Currency Pool Amount Pool Utilized
Liability Details Liability No Liability Name Main Liability No Liability Branch	Line Details Line Code Line Serial Main Line Code Line Branch Line Currency Limit Amount	Pool Code Pool Description Pool Currency Pool Amount Pool Utilized Default
Liability Details Liability No Liability Name Main Liability No Liability Branch Liability Currency	Line Details Line Code Line Serial Main Line Code Line Branch Line Currency Limit Amount Collateral Amount	Pool Code Pool Oescription Pool Currency Pool Amount Pool Utilized Default
Liability Details Liability No Liability Name Main Liability No Liability Branch Liability Currency	Line Details Line Code Line Serial Main Line Code Line Branch Line Currency Limit Amount Collateral Amount Effective Line Amount Besis	Pool Code       Pool Description       Pool Currency       Pool Amount       Pool Utilized       Unit + Collateral
Liability Details Liability No Liability Name Main Liability No Liability Blanch Liability Blanch Liability Currency Orerall Limit	Line Details Line Code Line Serial Main Line Code Line Branch Line Currency Limit Amount Collateral Amount Effective Line Amount Basis Effective Line Amount	Pool Code Pool Description Pool Currency Pool Amount Pool Utilized Default Limit + Collateral
Liability Details Liability No Liability Name Main Liability No Liability Blanch Liability Blanch Liability Currency Orerall Limit	Line Details Line Code Line Serial Main Line Code Line Branch Line Currency Limit Amount Collateral Amount Effective Line Amount Basis Effective Line Amount	Pool Code       Pool Description       Pool Currency       Pool Amount       Pool Utilized       Unit + Collateral

You can specify the following details here:

## **Liability Details**

#### **Liability Number**

Specify the Liability Number. If the Liability Number is customer group then all customers under this group should have same Liability Number.

#### **Liability Name**

Specify the Liability Name here. A maximum of 35 characters are allowed in this field.

#### **Liability Branch**

Specify the branch in which liability is associated.

#### **Liability Currency**

Specify the currency with which the liability is associated. This cannot be changed post authorization.

#### **Overall Limit**

Specify the overall limit amount for that liability. Value entered in the field will be in the currency stated above. If liability is of customer group then overall limits stated will be common to all the customers.



## Line Details

#### Line Code

Specify the Line Code to which the liability ID is to be associated with. Allocating credit limits for the Line-Liability combination can be done. The customer(s) who fall under this Liability Code will in turn avail credit facilities under this Credit line.

By linking a Credit Line to a Liability code the customer also gets linked to the Credit Line. This is true because a Liability code has been assigned to every credit seeking customer and the credit facilities granted to the customer are defined and tracked against this code.

#### Line Serial

Each time a customer - line code combination is specified, Oracle FLEXCUBE ELCM system assigns a unique serial number to the combination. This serial number is unique to the line-liability code combination. Thus, for every new record entered for a Line-Liability combination, a new serial number is generated. The Line - Liability - Serial number forms a unique combination.

#### Line Branch

Select the line branch code from the adjoining option list.

#### Main Line Code

Specify the main line code. The adjoining option list displays all valid main line codes maintained in the system. You can choose the appropriate one.

#### Line Currency

Specify the currency in which the facility is defined. The currency that has been selected will have the following implications:

- The limit amount that has been specified for this Line-Liability combination is taken to be in this currency.
- The line that has been defined will be available for Utilization only in the line currency, unless specified otherwise under Currency Restrictions in this screen.

Once the entry is authorized you cannot change the currency.

If the limit allotted to this Line-Liability combination can be utilized by accounts and transactions in currencies other than the limit currency, the limit utilization will be arrived at by using the mid rate for the currency pair as of that day.

#### **Expected Limit Amount**

Enter the expected limit amount.

#### **Collateral Amount**

The system displays the collateral amount here.

#### **Effective Line Amount Basis**

For defining drawing power of line the elements mentioned below are treated as the basis for the effective line amount calculation.

- Limit Amount + Collateral Contribution
- Maximum Credit Turnover Allowed
- Minimum Limit

#### **Effective Line Amount**

The effective line amount basis will be validated for the following criteria:

• Effective line amount basis will be defaulted from the template



- Effective line amount basis will be made as a mandatory field
- Effective line amount basis will be allowed to change only before first authorization of line

The Effective Limit Amount can be modified only before the first authorization of the Line.

#### **Additional Line Amount**

Enter the effective line amount.

#### **Pool Details**

#### Pool Code

Specify the Pool Code here. The pool code assigned to each collateral pool can be linked to a Liability while creating credit limits.

#### **Pool Description**

Specify a brief description of the collateral pool here.

#### Pool Currency

Specify the currency in which the Collateral Pool has to be maintained.

#### **Pool Amount**

The entire Collateral Linked amount will be displayed in this field.

#### Pool Utilized

This field displays the pool amount that has been linked to a various credit lines, hence displaying the total pool amount utilized at any point in time.



## 2.10.8 Collaterals Tab

You can capture the details related to the collaterals provided by the customer in this tab.

LBL_MUS_LOAN_ORG			- X
New			
Workflow Reference #		Priority Low 🖌	
Application Category * Product Code * Description Application Branch * Application Date * Application Date *	Promotion Code Lead Id Enquiry ID	Id User Reference *	
Applicant becaus Type Primary _	Local Branch	Customer No	
Main Details Financial Requested Limit Collateral Collateral Details	Comments		
	✓ 1 Of 1 > Start Date End Date		
Collateral Branch * Collateral Id * Collateral Description	End Date Collateral Category Collateral Type Linked Percent (%)	ry * Revision Date Pe Normal v Mortgage v	
Collateral Currency * Collateral Value *	Linked Amount Haircut %	Commitment Product	
Documents   Multiple Asset   Customer Channel	Account Channel   Customer Dedupe   Finance Dedu	edupe   Customer MIS   Customer Account MIS   Customer/Account Fields	^
Previous Remarks	Remarks	Audit Outcome	Exit

## **Collateral Details**

#### **Collateral Branch**

Select the finance applicant's collateral branch from the adjoining option list.

#### **Collateral ID**

Select the collateral ID from the adjoining option list.

#### **Collateral Description**

Give a brief description on the collateral.

#### **Collateral Currency**

Select the collateral currency from the adjoining option list.

#### **Collateral Value**

Specify the collateral value.

#### Start Date and End Date

Specify the tenor of the collateral using the Start Date and End Date fields. The collateral is considered effective only during this period.

#### **Collateral Category**

Select the collateral category from the adjoining option list.



## **Collateral Type**

Select the collateral from the adjoining drop down list.

The options are:

- Market based
- Guarantee
- Normal

#### Linked Percent

Specify percentage of the part of the collateral amount which has to be linked to the pool.

#### Linked Amount

Specify the part of the collateral amount which has to be linked to the pool.

#### Haircut %

Specify the bank's margin (Haircut) to be assigned for Collateral. Haircut% applied by the system as per the Haircut schedule would be displayed here

#### **Revaluate Collateral**

Check this box to revaluate the collateral.

#### **Revaluation Date**

Specify the date on which the next revaluation has to be done.

#### **Revision Date**

Specify the date on which this collateral has to be revisited for review.

#### **Charge Type**

Select the charge type from the adjoining drop down list:

- Lien
- Pledge
- Hypothecation
- Mortgage
- Assignment
- This is only for information and not for processing.

#### **Utilization Order**

Specify the utilization order.

#### **Commitment Product**

Select the product code from the adjoining option list to be used for creating the commitment contract.

In this screen, specify the following details to facilitate vehicle evaluation:

#### Market Value Based

#### Security ID

Select the security id from the option list.

#### Number of units/Nominal value

Specify the number of units.



## **Cap Amount**

Specify the cap amount.

#### **Guarantor Based**

#### **Guarantor ID**

Select the Guarantor Id from the option list.

#### Rating

The system displays the rating.

#### Vehicle Details

You can capture the details of the vehicle which is to be evaluated in the following fields:

#### **Identification Number**

Enter the unique identification number associated with the vehicle.

#### Year

Specify the year of manufacture for the vehicle.

#### Make

Specify the make of the vehicle.

#### Model

Specify the vehicle model.

#### Body

Specify the vehicle body details.

### Usage

Specify the mileage used by the vehicle till date.

#### Note

For more details on capturing Collateral details, refer the chapter titled 'Maintaining Collateral Details' in Enterprise Limits and Collateral Management user manual.

These details will be used at the underwriting stage to evaluate the vehicle.



## 2.10.9 Comments Tab

In this tab, you can specify comments, if any, related to the finance application.

LBL_MUS_LOAN_ORG					- x
New					
Workflow Reference #		Pr	riority Low 💌		
Application Category * Product Code * Description Application Branch * Application Date * Application Date *	Promotion Code Lead Id Enquiry ID			Application Number * User Reference * Application Priority Low Application Status Application Entry	
Type Primary <u>*</u> Main Details Financial Requested Limit Collateral Comment	Local Branch	Customer No	Custome	er Name	
Comments					
Go Serial No Comments *	Comment By Comment Date				+ - =
Serial No Comments *	Comment By Comment Date				
Documents   Multiple Asset   Customer Channel   Account C	hannel   Customer Dedupe   Finance Dedup	pe   Customer MIS   Customer	er Account MIS   Custom	er/Account Fields	^
Previous Remarks	Remarks			Outcome	Exit

You can specify the following details here:

#### **Sequence Number**

The sequence number is automatically generated by the system.

#### Comments

Specify comments, if any, to be associated with the finance application.

#### **Comment By**

The system defaults the name of the commenter.

#### **Comment Date**

Specify the date on which the comment was given or select the date by clicking the 'Calendar' icon.



## 2.10.10 Capturing Document Details

You can capture the customer related documents in central content management repository through the 'Documents' screen. Click 'Documents' button to invoke this screen.

Documents						-
Main Advices Checklist						
Document Upload						
🗮 < 1 Of 1 🕨 🗵					+ - =	
Document Category *	Document Reference *	Document Type *	Handoff Module	Key	Remarks	
						Ok Exit

Here, you need to specify the following details:

#### **Document Category**

Specify the category of the document to be uploaded.

#### **Document Reference**

The system generates and displays a unique identifier for the document.

### **Document Type**

Specify the type of document that is to be uploaded.

#### Upload

Click 'Upload' button to open the 'Document Upload' sub-screen.

In the 'Document Upload' sub-screen, specify the corresponding document path and click the 'Submit' button. Once the document is uploaded through the upload button, the system displays the document reference number.

### View

Click 'View' to view the document uploaded.

In 'Musharaka Lending' process, 'Document Upload' feature is not available in all the stages. Its availability in this process is given below:

Stage Title	Function Id	Doc Callform Exists	Upload(Available /Not Available)	View(Available/ Not Available)
Application Entry	ORDMUSAE	Available	Available	Available
User Acceptance	ORDMSUSA	Not Avail- able		
Disbursement of Musharaka				



## 2.10.11 Customer Channel Button

You can capture the information of channels like Internet Banking, Interactive Voice Response, Mobile, ATM, and Credit Card at customer level. Click 'Customer Channels' button to specify the details relating to channels.

Banking	Channels Subscription	Details				- X
Bankin	g Channels Details					
K < 1		Go			+ - =	
	Banking Channels *	Banking Channel Name	Remarks			
						Ok Exit

Specify the following details:

#### **Banking Channels**

Specify the banking channels code. Alternatively, you can select the list of channels from the option list. The list displays the channels maintained in the system.

#### **Banking Channel Name**

The system displays the name of the banking channel.

#### Remarks

Specify remarks for the banking channel subscription.

## 2.10.12 Account Channel Button

You can capture the information of channels like Internet Banking, Interactive Voice Response, Mobile, ATM, and Credit Card at customer level. Click 'Account Channels' button to specify the details relating to channels.



Banking	Channels Subscriptior	n Details				- x
Bankin	g Channels Details					
K 📢	Of 1 🕨 🗵	Go			+ - =	
	Banking Channels *	Banking Channel Name	Remarks			
						Ok Exit

Specify the following details:

## **Banking Channels**

Specify the banking channels code. Alternatively, you can select the list of channels from the option list. The list displays the channels maintained in the system.

#### **Banking Channel Name**

The system displays the name of the banking channel.

#### Remarks

Specify remarks for the banking channel subscription.



Home Interactions Customer Workflow Tasks	Pref	erences										
Search 🗢 🗢	Assi	gned										
Quick Search	Assig	ned-Ta	sk List									
							ige Status	e Pac	e 1 Of 2 )	Jump to p	age Go	
Application #				Transaction		Customer	Creation			Originated		
Application		600	Workflow Reference	Reference	Title	Name	Date(From\To)	Priority	Channel	By	Status	Comme
Origination		$\nabla^{n}$	OpenSavingsAccount5975		Receive And Verify		2013-09-02 10:17:31 IST	Low				
Dashboard		$\overline{f}_{\mu}$	RetailLending6015		Application		2013-09-02 15:13:48 IST	Low				
Standard Queue		190	RetailLending6018		Application Input		2013-09-02 15:18:41 IST	Low			NEWAPP	
Search		<b>N</b> <sup>10</sup>	IslamicIstisnaAccount6028		Application Entry		2013-09-02 16:21:47 IST	Low				
<ul> <li></li></ul>		<i>V</i> <sup>n</sup>	RetailLending6035		Application Input		2013-09-02 17:13:00 IST	Low				
Applications     Count Across Conventional High		₹"	RetailLending6036		Application Input		2013-09-02 17:16:24 IST	Low				
Count Across Conventional Low     Count Across Conventional Medium		$T^{a}$	OpenSavingsAccount6045		Receive And Verify	DAVID	2013-09-02 19:03:55 IST	Low	FLEXCUBE	SUPPORT01	RECVNVFY	
Count Across Islamic High     Gount Across Islamic Low		$\nabla^{n}$	OpenSavingsAccount6063		Input savings account details	DAVID BOON	2013-09-02 21:09:55 IST	Low	FLEXCUBE	SUPPORT01	RECVNVFY	
Count Across Islamic Medium     High Alert		$\nabla^{n}$	RetailLending6077		Application Verification	DAVID BOON	2013-09-03 09:35:38 IST	Low			NEWAPP	
⊞ My Islamic Tasks ⊞ My Loan Tasks		$\nabla^{n}$	RetailLending6112		Application Verification		2013-09-03 15:12:17 IST	Low			VFYAPP	
My Reminders     Pending Tasks						m						- ,
Quick View												
Guick View Detail     SLA     SLA     Standard     Acquirea(0)     Assigned(1)     Complete(0)     New Assigned(11)     Pending(0)     Supervisor(0)     Supervisor     Today     Today												

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option.

All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The system displays the information message as " ...xxx Acquire Successful" on successful acquisition of the task.

Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open '*Musharaka* Application Verification' screen.

# 2.11 Application Verification Stage

The information captured in the previous stage is verified in the Application Verification stage. Application verification is carried out by the user role 'CMROLE'.



screen.				
LBL_MUS_LOAN_ORG				- >
lew				
Workflow Reference #		Prio	rity Low y	
Application Category *	Promotion Code		Application Number *	
Product Code *	Lead Id		User Reference *	
Description	Enquiry ID		Application Priority	Low
Application Branch *		Default	Application Status	Application Entry
Application Date *				
Applicant Details				
Type Primary	Local Branch	Customer No	Customer Name	
Channel		KYC Required Auto Decision Required		External Credit Check Required
Applicant Details				
Type Existing Spl Customer Local Br	anch * Customer No * Default Short Name	Customer Name	National Id Resp	onsibility Liability
Documents   Multiple Asset   Customer Channel   /	Account Channel   Customer Dedupe   Finance Dedup	e   Customer MIS   Customer A	Account MIS   Customer/Account Fields	
Previous Remarks	Remarks		idit Outcome	Exit

You can key-in the finance application details required in 'Musharaka Application Verification'

The details related to the finance application entry are displayed in this screen, which can be verified by the verifier. The details cannot be modified in this stage, but comments can be added appropriately. On completion of this stage, the advices that are maintained for the stage are generated.

The verifier can either send the application back to the previous stage if the information provided is not adequate or can cancel it if the information captured is not satisfactory.

If the application details are verified successfully, the verifier can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The verifier can select 'REJECT' to return the process to previous stage for data correction or 'CANCEL' to terminate the process.

On successful verification a message, stating that the task is successfully completed, gets displayed.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The system displays the information message as " ...xxx Acquire Successful" on successful acquisition of the task.



# 2.12 Application Management Verification Stage

The information captured in the previous stage is verified for the second time and for second level approval in the Application management Verification stage. Application verification is carried out by the user role 'CMROLE'.

Managemen	t Verification'	screen.					
LBL_MUS_LOAN_ORG							- X
New							
Workflow Reference #				Priority Low			
Application Category		Promotion Cod	e		Application Number*		
Product Code *		Lead I	d		User Reference *		
Description		Enquiry II	)		Application Priority Low		
Application Branch					Application Status Application E	ntry 🔄	
Application Date *							
Applicant Details							
Туре	Primary 🗾	Local Branch	Customer No	Custom	er Name		
Man Details Financial Reque Channel Intermediary Group Applicant Details	sted Limit Collateral Comments		KYC Required Auto Decision Required		External Cr	edit Check Required	
						1	
	Spl Customer Local Branch * Cu	stomer No * Default Short Nam	e Customer Name	e National Id	Responsibility	Liability	
Documents   Multiple Asset	Customer Channel   Account Char	nel   Customer Dedupe   Finance De	dupe   Customer MIS   Cus	tomer Account MIS   Custom	ner/Account Fields		^
Previous Remarks	I	Remarks			Outcome		Exit

You can key-in the finance application details required in *Musharaka* Application Management Verification' screen.

The details related to the finance application entry are displayed in this screen, which can be verified by the verifier. The details cannot be modified in this stage, but comments can be added appropriately. On completion of this stage, the advices that are maintained for the stage are generated.

The verifier can either send the application back to the previous stage if the information provided is not adequate or can cancel it if the information captured is not satisfactory.

If the application details are verified successfully, the verifier can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The verifier can select 'REJECT' to return the process to previous stage for data correction or 'CANCEL' to terminate the process.

On successful verification a message, stating that the task is successfully completed, gets displayed.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side



of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The system displays the information message as " ...xxx Acquire Successful" on successful acquisition of the task.

## 2.13 Internal Blacklist Check Stage

The information against Internal KYC and SDN checks.are verified in Internal blacklist check stage.

Only users belonging to the 'CEROLE' (Compliance Executive) can perform this task. If you have requisite rights, acquire it from the list by clicking the 'Acquire' button adjoining the desired task. The following screen will be displayed.

The task will be moved to the 'Assigned' task list. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button. Go to the 'Acquired' task list and double-click on the record to invoke the following screen.

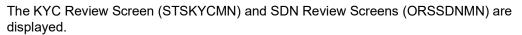
LBL_MUS_LOAN_ORG				- >
lew				
Workflow Reference #		Priority Low	1 V	
Application Category * Product Code *	Promotion Code Lead Id		Application Number * User Reference *	
Description Application Branch * Application Date *	Enquiry ID	Default	Application Priority Low  Application Status Application Entry	
Applicant Details	V Local Branch	Customer No	Customer Name	
Man Details Financial Requested Limit Co Channel Intermediary Group	Jilateral Comments	KYC Required Auto Decision Required	External Credit Chec	ck Required
Applicant Details				
G0 G0	Local Branch * Customer No * Default Short Name	e Customer Name	National Id Responsibility	+ - II Liability
K ◀ 1 Of 1 ▶ ₩ Go ☐ Type Existing Spl Customer	Local Branch * Customer No * Default Short Name			+ - E

The system displays all the customers associated with the finance application with internal status displaying whether the customer information is available or not.



KYC Review				· · · · · · · · · · · · · · · · · · ·				-
Application Number								
YC Review								
I∢ ∢ 10f1 □ ▶ ▶I								
Customer No	First Name	Last Name	Date of Birth	Country	Internal	Internal Remarks	Exter	^
								~
							_	
							Ok	Exit

Click 'Review' button to view all customer information and perform KYC and SDN checks.



KYC Summe	imery	- ×
Search	ch Advanced Search Reset	
	Authorization Status     Record Status       KYC Reference     P       KYC Customer Type     Risk Level	
Records per p	er page 15 💌 🙀 🦂 1 Of 1 🕨 🙀 🕜 0 💌	
	horization Status Record Status KYC Reference Full Name of Customer KYC Customer Type Risk Level	
		Exit



		- ×
Search Advanced Search Reset		
Authorization Status P O Name P O Country P	Record Status	
Records per page 15 🗾 🖂 🔺 1 Of 1 🕨 📄 🛛 🕤 🗖		
Authorization Status Record Status Name Date of Birth Country		
		Exit

Once reviewed the verifier provides the review status and remarks.

You can perform a check on the customer record based on the KYC Review and SDN Review screens and choose the internal KYC status and SDN status respectively based on the review. You need to query on the records using all or a combination of the following criteria:

- Customer Number
- First Name
- Last Name
- Date Of Birth
- Country
- Internal
- Internal Remarks
- External
- External Remarks
- SDN status
- Review

Click the 'Query' button to view all records that match the specified criteria.

If the customer details do not match any of the displayed records, select the action 'CLEARED' from the drop-down list adjoining the 'Audit' button. Click the 'Save' icon in the tool bar to save the record. The system displays the information message as " ...xxx Acquire Successful" on successful acquisition of the task.

# 2.14 External Blacklist Check Stage

The information against external KYC and SDN checks are verified in external blacklist check stage.

Only users belonging to the 'CEROLE' (Compliance Executive) can perform this task. If you have requisite rights, acquire it from the list by clicking the 'Acquire' button adjoining the desired task. The following screen will be displayed.



The task will be moved to the 'Assigned' task list. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button. Go to the 'Acquired' task list and double-click on the record to invoke the following screen.

LBL_MUS_LOAN_ORG				- x
<u>lew</u>				
Workflow Reference #		Priority	Low y	
Application Category * Product Code * Description Application Branch * Application Date *	Promotion Code Lead Id Enquiry ID	Default	Application Number * User Reference * Application Priority Low Application Status Applicati	▼ on Entry ▼
Applicant Details Type Primary 🚽	Local Branch	Customer No	Customer Name	
Main Details Financial Requested Limit Collateral Channel Intermediary Group Applicant Details	Comments	KYC Required Auto Decision Required	Extern	al Credit Check Required
G0				+ - =
Type Existing Spl Customer Local	Sranch * Customer No * Default Short Name	Customer Name	National Id Responsibility	Liability
Documents   Multiple Asset   Customer Channel   Previous Remarks	Account Channel   KYC Review   Customer Dedupe   Remarks	Finance Dedupe   Customer MIS		
r renews remaine	Nomeno		Gutonia	Exit

The system displays all the customers associated with the finance application with internal status displaying whether the customer information is available or not.

Click 'Review' button to view all customer information and perform KYC and SDN checks.

Application Number '	*	0	Customer No *			
eview Details						
Local Branch	000		KYC Internal Status	~		
First Name	JAYSUBRA	0	KYC Internal Remarks		*	
Middle Name		0	KYC Extenal Status	-		
Last Name	1001.05.10	0	KYC Extenal Remarks		*	
Date of Birth	1981-05-18		SDN Status	-		
Country Nationality	GB GB		SDN Remarks			
Nationality	GD		SDN Remarks		The second secon	
				Review		



# The KYC Review Screen (STSKYCMN) and SDN Review Screens (ORSSDNMN) are displayed.

C Summe	ery						
Search	Advanced Se	earch Reset					
	Authorization	n Status eference	•	0	Reco Full Name of	ord Status	•
				Q			_1
	KYC Custon	ner Type	•	J	1	Risk Level	•
ords per p	age 15 💌 🔘	🛛 🚽 1 Of 1 🕞	N G	o <b>0</b>			
Author	ization Status	Record Status	KYC Reference	Full Name of Customer	KYC Customer Type	Risk Level	

Search Advanced Search R	eset		
Authorization Status Name Country		Record Status Date of Birth	
Records per page 15 💌 🔘 🤘 10	Of 1 🕨 📔 🛛 Go 🔍		
Authorization Status Record	Status Name Date of Birth Country		

Once reviewed the verifier provides the review status and remarks.

You can perform a check on the customer record based on the KYC Review and SDN Review screens and choose the external KYC status and SDN status respectively based on the review. You need to query on the records using all or a combination of the following criteria:

- Customer Number
- First Name
- Last Name



- Date Of Birth
- Country
- Internal
- Internal Remarks
- External
- External Remarks
- SDN status
- Review

Click the 'Query' button to view all records that match the specified criteria.

If the customer details do not match any of the displayed records, select the action 'CLEARED' from the drop-down list adjoining the 'Audit' button. Click the 'Save' icon in the tool bar to save the record. The system displays the information message as " ...xxx Acquire Successful" on successful acquisition of the task.

Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open '*Musharaka* Underwriting' screen.

## 2.15 Underwriting

In this stage, the bank assesses the eligibility of the borrower for the requested finance offer, based on the analysis of the borrower's financial ratios and credit scores. The bank also obtains credit details from external agencies and field investigation agencies. The tasks in underwriting stage are also carried out by the user role 'CMROLE'.

You can key-in the finance application details required in 'Islamic *Musharaka* Underwriting' screen.

After ascertaining the eligibility of the customer, the bank provides multiple finance offers for the borrower and uses one offer chosen by the customer to generate payment schedule and schedule details. The advices that are maintained for the stage are generated on completion of the stage.

In this stage, the bank also conducts vehicle evaluation based on the details that have been captured at the 'Application Entry' stage. This evaluation can be done with details from an external agency in the collateral tab.

This section contains the following topics:

- Section 2.15.1, "Collateral Tab"
- Section 2.15.2, "Credit Score Tab"
- Section 2.15.3, "Bureau Tab"
- Section 2.15.4, "Ratios Tab"
- Section 2.15.5, "Financing Tab"
- Section 2.15.6, "Component Tab"
- Section 2.15.7, "Charges Tab"
- Section 2.15.8, "Investigation Tab"
- Section 2.15.9, "Comments Tab"



## 2.15.1 Collateral Tab

You can carry out the evaluation of vehicles in the collateral tab. Here, the details provided as part of the 'Application Entry' stage are defaulted, which you can modify. The evaluation can be done by interfacing with external agencies.

	V			
LBL_MUS_LOAN_ORG				- x
New				
Workflow Reference #		Priority	Low <u>*</u>	
Application Category * Product Code * Description Application Branch * Application Date * Applicat Details Type Primary _	Promotion Code Lead Id Enquiry ID Local Branch	Default Customer No	Application Number * User Reference * Application Priority Low Application Status Application Customer Name	⊻ ion Entry ⊻
Main Details Financial Requested Limit Collateral Credit Sc Collateral Details	ore Bureau Ratio Financing Component C	harge Investigation Comments		
Collateral Branch *	1 Definition Start Date		Revaluation Date	ate Collateral
Collateral Id *	Collateral Category *		Revision Date	
Collateral Description	Collateral Type	Normal	Charge Type Mortgage	Y
Default	Linked Percent (%)		Utilization Order	
Collateral Currency *	Linked Amount		Commitment Product	
Collateral Value *	Haircut %			
Documents   Multiple Asset   Customer Channel   Account C Bureau Report   Finance MIS   Finance Fields   SWIFT Mess		Finance Dedupe   Customer MIS	Customer Account MIS   Customer/Account Fi	elds   Vehicle Evaluator
Previous Remarks	Remarks		Outcome	Y Exit

In this screen, capture the following details:

### Vehicle Details

You can modify the details of the vehicle which is to be evaluated in the fields listed below.

#### **Identification Number**

Enter the unique identification number associated with the vehicle.

#### Year

Specify the year of manufacture for the vehicle.

#### Make

Specify the make of the vehicle.

#### Model

Specify the vehicle model.



#### Body

Specify the vehicle body details.

#### Usage

Specify the mileage used by the vehicle till date.

You can retrieve vehicle details from an external agency either by specifying the identification number for the vehicle or all of the following fields:

- Year
- Make
- Model
- Body
- Usage

#### Valuation Source

Select the valuation source from the adjoining drop-down list. The options are:

- INTERNAL
- NONE

Select 'INTERNAL' if you wish the evaluation to be done by interfacing with an external agency.

#### Status

Select the status from the adjoining drop-down list. The options are:

- REQUIRED
- PENDING
- COMPLETED
- NOT REQUIRED
- NOT AVAILABLE

The evaluation will be done only if the valuation source is selected as 'INTERNAL' and the status is 'RECOMMENDED'. For any other combination of values for the two fields, the system will display an error message and will not proceed with the evaluation till the values are set as specified above.

After entering the required details, select 'VERIFY' as the Outcome and click 'Save'. If you have indicated that evaluation should be done you will not be allowed to select 'PROCEED' or 'CANCEL' as the Outcome till the verification has been successfully done.

The system will display a message stating that the task is successfully completed on saving the record.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The system displays the information message as " ...xxx Acquire Successful" on successful acquisition of the task.

Click 'Ok' to proceed to the next stage which will again be the underwriting stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the



screen. Search for your workflow reference number and click the 'Workflow Ref No' to open '*Musharaka* Finance Underwriting Stage' screen.

The system will invoke the external valuation agency for vehicle evaluation. You can view the details in the collateral tab.In the collateral tab, click the 'Evaluate' button. The system will check for the data within the Oracle FLEXCUBE database. If there are none for the corresponding vehicle, it will try to obtain the details from the external agency and display them in the 'Vehicle Evaluator' screen.

Vehicle Evaluator								- ×
Application Number *				Vehicle Id *		Collateral Code *		
Vehicle Details								
Valuation Source					Model			
Identification Number					Body			
Year					Usage			
Make								
Vehicle Valuations								
Wholesale Value					Attribute Value			
Retail Value					Total Value			
Usage Value								
Vehicle Attributes								
K ≤ 1 0f 1 ► N								
Attribute Description	Attribute Code	Attribute Value	Package Included	Selected				
							Ok	Exit
							OK	EXIL

In this screen, you can view the information available for the vehicle based on the information provided by you. If the information in this screen matches the details available in the system database for the same vehicle, the status is updated to 'COMPLETED' in the collateral tab. If it does not match, then the status is updated to 'NO DATA'.

Once the verification is completed, you can select the Outcome as 'PROCEED' and move to the next stage.

#### Note

For more details on capturing Collateral details, refer the chapter titled 'Maintaining Collateral Details' in Enterprise Limits and Collateral Management user manual.

### 2.15.2 Credit Score Tab

The credit score tab is used to calculate the credit score details of the customer. You can also interface with external Credit engines and display recommendations and report. Internal



				- X
ew				
Workflow Reference #		Priority Lov	ı v	
Application Category * Product Code * Description Application Branch * Application Date * Application Date *	Promotion Code Lead Id Enquiry ID		Application Number * User Reference * Application Priority Low  Application Status Application Entry	
Type Primary <u></u> Main Details Financial Requested Limit Collateral Cre Internal Credit Rating	Local Branch	Customer No	Customer Name	
			Rule Id	
Category * Question *	Answer		Grade Score Catourate	
Documents   Multiple Asset   Customer Channel   Acc Bureau Report   Finance MIS   Finance Fields   SWIF		Finance Dedupe   Customer MIS   Cu	stomer Account MIS   Customer/Account Fields   Vehicle E	valuator
Previous Remarks	Remarks		Outcome 🗾	Exit

Credit engine obtains information from customer and calculates credit score and displays system recommendation.

The set of questions used to assess the credit rating of a prospective finance customer, associated Rule Id are displayed in this screen. You can specify the following details here:

System defaults the Category and Question as maintained in the Rule.

You can select the Answer from the option list.

Click 'Calculate' button to calculate the credit score and the grade, based on the formula maintained for calculating the credit score. The 'Grade' and the 'Score' are displayed based on this calculation.



### 2.15.3 Bureau Tab

You can interface with external credit bureaus and view report obtained from them in 'Bureau' tab. Based on the reports that are obtained from the external bureaus, the underwriter determines whether to approve the finance to the customer or not.

LBL_MUS_LOAN_ORG				- ×
New				
Workflow Reference #		Pri	Drity Low -	
Application Category * Product Code * Description Application Branch * Application Date *	Promotion Code Lead Id Enquiry ID	Default	Application Number * User Reference * Application Priority Low Application Status Appl	
Applicant Details Type Primary <u>-</u> Main Details Financial Requested Limit Collateral Credit	Local Branch Score Bureau Ratio Financing Component	Customer No	Customer Name	
External Credit Rating				
Request ID 1 External Agency Score	<b>∢</b> 1 0f1 ≽		ded Not Recommended 💌 atus Not Required 💌	
Documents   Multiple Asset   Customer Channel   Accou Bureau Report   Finance MIS   Finance Fields   SWIFT M		Finance Dedupe   Customer M	IS   Customer Account MIS   Customer/Accoun	Fields   Vehicle Evaluator   /
Previous Remarks	Remarks		udit Outcome	Exit

In the application entry stage, if the external credit required flag is checked, the bureau report gets generated in the underwriting stage.

If the credit bureau is not checked in the application entry stage, the underwriter can verify it in the underwriting stage by giving status as Required and Outcome as Verify. On giving the outcome as verify the credit bureau verification happens and the application moves to underwriting stage again.

The credit agencies and the bureaus maintained for the Application Category are displayed in this screen: You can capture the remarks and recommendations from these agencies in this tab. You can also view the credit report obtained from the agencies and bureaus.

#### **Credit Bureau Details**

#### Customer Id

The identification of the finance customer gets displayed here.

#### Bureau

The credit bureau maintained for the Application Category in 'Application Category Maintenance' gets displayed here.

#### Status

Select the status for the credit bureau check from the following options in the drop-down list:

- Completed
- Pending

#### Remarks

Specify remarks, if any, associated with the finance application.

#### **External Credit Rating**

#### **External Agency**

Specify the external agency that you want to use for the evaluation,. If you do not specify a value here, the system will display an error message.



#### Recommended

Select the recommendation of the credit agency for the finance requested from the following options provided in the drop-down list:

- Recommended
- Not Recommended

#### Remarks

Specify remarks, if any, associated with the finance application.

#### Status

The following statuses are available:

- Required
- Pending
- Completed
- Not Required
- Not Available

The evaluation will be done only if the external agency has been specified and the 'Recommended' field has the value 'Recommended' status is 'RECOMMENDED'. For any other combination of values for the two fields, the system will display an error message and will not proceed with the evaluation till the values are set as specified above.

After entering the required details, select 'VERIFY' as the Outcome and click 'Save'. If you have indicated that evaluation should be done you will not be allowed to select 'PROCEED' or 'CANCEL' as the Outcome till the verification has been successfully done.

The system will display a message stating that the task is successfully completed on saving the record.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task which will be the underwriting stage again.

The system displays the information message as " ...xxx Acquire Successful" on successful acquisition of the task.

Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open '*Musharaka* Underwriting' screen.

The system will invoke the external valuation agency for credit evaluation. You can view the details in the bureau tab. This includes the score assigned by the agency for the customer.

In this screen, you can view the information available for the customer by clicking the 'Report' button under the field 'Status' in the External Credit Rating section. If the information is available, the status is updated to 'COMPLETED' in the collateral tab. If it does not match, then the status is updated to 'NO DATA'.

Once the verification is completed, you can select the Outcome as 'PROCEED' and move to the next stage.



You can click 'Report' button adjacent to credit rating record or credit bureau record to view the report obtained from the credit rating agency or the credit bureau.

The following reports can be viewed:

Summary	1
---------	---

Credit Bureau Report					- ×
Application Number *		Customer No	*		
Requested Id *		Bureau Code	•		
Report Header					
Bureau		Credit Report Id			
First Name		Report Date			
Middle Name		Unique Id			
Last Name		On File Date			
Birth Date			Best Match		
Summary 1 Summary 2 Trade Lines Public Records Co	Illections Fraud Messages Inquiries Also Known As Cor Recent	nsumer Statement Credit Scores	Open		
Chapter7	Chapter7		Open	Chapter7	
Chapter11	Chapter11			Chapter11	
Chapter13 Total	Chapter13 Total			Chapter13 Total	
1	lotai			Iotai	
					Ok Exit

Summary 2
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Bureau First Name Addet Name Lest Name Birth Date Birth Date Y1 Summary2 Trade Lines Public Records Collections Fraud Messages Inquiries Also Known As Consumer Statement Credit Records Credit Records Collections Fraud Messages Inquiries Also Known As Consumer Statement Credit Scores	Application Number *	Customer No *	
Bursau Credit Roport Id First Name List Name	Requested Id *	Bureau Code *	
First Name  Middle Name Middle Name Birth Date Birth Date Public Records Collections Fisaud Messages Inquiries Also Known A Consumer Statement Credit Scores	eport Header		
Midde Name Let Name Birth Date Mary 1 Summary2 Trade Lines   Public Records   Collections   Fraud Messages   Inquiries   Also Known As   Consumer Statement   Credt Scores   Auto	Bureau	Credit Report Id	
Last Name Birth Date On File Date Public Records Collections Fraud Messages Inquiries Also Known As Consumer Statement Credit Scores requiries Auto Bank Card Retail Financing Newest	First Name	Report Date	
Binh Date Best Match Unary 1 Summary 2 Tade Lines   Public Records   Collections   Fraud Messages   Inquiries   Also Known As   Consumer Statement   Credit Scores    rquiries Auto Bank Auto Gard Gard Gard Financing Newset	Middle Name	Unique Id	
nmary 1 Summary 2 Trade Lines Public Records Collections Fraud Messages Inquiries Also Known As Consumer Statement Credit Scores aquiries Auto Auto Bank Card Card Card Financing Newest	Last Name	On File Date	
Auto         6M           Bank         12M           Card         24M           Retail         Total           Financing         Nevest	Birth Date	Best Match	:h
Bank         12M           Card         24M           Retail         Total           Financing         Newset	Inquiries		
Card         24M           Retail         Total           Financing         Nevest			
Retail Total Financing Newest			
Financing Newest			
Sales Finance Oldest			
	Sales Finance	Oldest	

Trade Lines
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tit Bureau Report									
Application Number*					Customer No *				
Requested Id *					Bureau Code *				
eport Header									
Bureau					Credit Report Id				
First Name					Report Date				
Middle Name					Unique Id				
Last Name					On File Date				
Birth Date						Best Match			
mary 1 Summary 2 Trade Lines									
(10f1 ) M G									
Creditors Name	Status	Туре	Type Code	Past Due Amt	Balance	Balance Date	Open Date	History Date	History Data
									Ok



**Public Records** 

Credit Bureau Report		- ×
Application Number *	Customer No *	
Requested Id *	Bureau Code *	
Report Header		
Bureau	Credit Report Id	
First Name	Report Date	
Middle Name	Unique Id	
Last Name	On File Date	
Birth Date	Best Match	
Public Records II of 1 > H Go Record Type Status	Amount Filed Date Satisfied Date	
	or E	ixit

#### Collections

Sredit Bureau Report										-
Application Number *					Customer No					
Requested Id *					Bureau Code	•				
Report Header										
Bureau					Credit Report Id					
First Name					Report Date					
Middle Name					Unique Id					
Last Name					On File Date					
Birth Date						Best Match				
Summary 1 Summary 2 Trade Lines	Public Records	Collections Fraud Messages	Inquiries Also Known As	s Consumer Statement	Credit Scores					
Collections										
Creditors Name	Account #	Acct Balance	High Balance	Term Type	Balance Date	Open Date	Last Activity Date	History Date	Equal Credit Opportunity Act	Sper
	Hoodan #	Acci Dalance	riigit Dalance	lenn rype	Datance Date	Open Date	Last Pictury Date	matory Date	Equal orean opportunity Act	oper
									Ok	Exit

### Fraud Messages

dit Bureau Report		
Application Number *	Customer No *	
Requested Id *	Bureau Code *	
Report Header		
Bureau	Credit Report Id	
First Name	Report Date	
Middle Name	Unique Id	
Last Name	On File Date	
Birth Date	Best Match	
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inary 1 Summary 2 made cines Public Records	Consultaria Trado messages inquines Aso Nitorin As Consulter Statement Cedit Scores	
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<b>4 1 0/ 1 ▶ №</b> Go		
Product Message		
	Ok	E



Inquiries

edit Bureau Report		-
Application Number *	Customer No *	
Requested Id *	Bureau Code *	
Report Header		
Bureau	Credit Report Id	
First Name	Report Date	
Middle Name	Unique Id	
Last Name	On File Date	est Match
Birth Date		or mach
nmary 1 Summary 2 Trade Lines Public Records Coller	tions Fraud Messages Inquiries Also Known As Consumer Statement Credit Scores	
uiries		
4 1 Of 1 ▶ ₩     Go     Go		
Inquirer Name Inquirer Subscriber # Inq	irrer Industry Code Inquiry Date Rate Shopping Duplicate	
		Ok Ex
so Known As		
tit Bureau Report		-
Application Number *	Customer No *	
Requested Id *	Bureau Code *	
eport Header		
Bureau	Credit Report Id	
First Name	Report Date	
Middle Name	Unique Id	
Last Name	On File Date	
Birth Date	Be	est Match
o Known As ◀ 1 Of 1 ► ► Go	tions Fraud Messages Inquiries Also Known As Consumer Statement Credit Scores Last Name Suffix Spouse First Name	
o Known As ◀ 1 Of 1 ▶ ₩ Go		
o Known As		
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Known As ◀ 1 Of 1 ► ► Go		
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Known As	Last Name Suffix Spouse First Name	OK E
Known As	Last Name Suffix Spouse First Name	OK E
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Known As 1 Or 1 b M Go First Name M DISSUMPTION Statements If Bureau Report Application Number * Requested 14 *	Last Name Suffix Spouse First Name	
o Known As	Last Name Suffix Spouse First Name	
Known As 1 0 1 1 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	Last Name Suffix Spouse First Name Customer No * Bureau Code * Credit Report Id	
Known As	Last Name Suffix Spouse First Name	
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Known As  1 0 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Last Name Suffix Spouse First Name	
Known As  I Of 1 I M I OF First Name MI  Description  First Name MI  Application Number * Requested II *  Port Header  First Name Last Name Birth Date Birth Date	Last Name Suffix Spouse First Name	
Known As  I Or 1 == H Frest Name  Mi   Frest Name  Mi	Last Name Suffix Spouse First Name	
Known As	Last Name Suffix Spouse First Name	
S Known As  To Y 1 Of 1 = N + H - Go First Name  First Name  Mi	Last Name Suffix Spouse First Name	
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o Known As ■ 1 Of 1 = > = = = = = = M First Name Mi Birbureau Report Application Number *	Last Name Suffix Spouse First Name	
Known As	Last Name Suffix Spouse First Name	
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Known As	Last Name Suffix Spouse First Name	

ORACLE

**Credit Score Details** 

lit Bureau Report						
Application Number *			Customer No			
Requested Id *			Bureau Code			
port Header						
Bureau			Credit Report Id			
First Name			Report Date			
Middle Name			Unique Id			
Last Name			On File Date			
Birth Date				Best Match		
edit Scores	llections Fraud Messages Inquir	es Also Known As   Consumer 3	orar ocores			
	llections Fraud Messages Inqui	es Also Kilowii As Collsoniel 3	orean ocores			
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edit Scores Score Model	lections   Fraud Messages   Inqui		Score Factor			
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dit Scores Score Model	lections   Fraud Messages   Inqui					
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edit Scores Score Model	lections   Fraud Messages   Inqui					
edit Scores Score Model	lections   Fraud Messages   Inqui					
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edit Scores Score Model	lections   Fraud Messages   Inqui					

#### 2.15.3.1 Capturing Loan MIS Details

You can capture the Finance MIS details by clicking 'Finance MIS' button in 'Musharaka Finance Underwriting' screen.

The 'Finance MIS' screen gets displayed where you can capture the details

.oan MIS			-
Application Number * Loan Account Number *		Product * Loan Branch * Financing Currency *	MIS Group Default
Input Link To Group	Related Reference Related Account	Related Account Related Reference MIS Head	Rate Code Spread
Rate At Rate Type	Pool Code Contract Level	Interest Method Reference Rate Pool Code	Cost Code 1 Cost Code 2 Cost Code 3 Cost Code 4 Cost Code 5
Transaction MIS		Composite MIS	Fund MIS
MIS Group		MIS Group	MIS Group
Transaction MIS 1		Composite MIS 1	Fund MIS 1
Transaction MIS 2		Composite MIS 2	Fund MIS 2
Transaction MIS 3		Composite MIS 3	Fund MIS 3
Transaction MIS 4		Composite MIS 4	Fund MIS 4
Transaction MIS 5		Composite MIS 5	Fund MIS 5
Transaction MIS 6 Transaction MIS 7		Composite MIS 6	Fund MIS 6
nansaction with 7		Composite MIS 7	Ok Exit

### 2.15.3.2 Capturing Loan UDF Details

You can capture the Finance UDF details by clicking 'Finance Fields' button in 'Musharaka Finance Underwriting' screen.



#### The 'Finance UDF' screen gets displayed where you can capture the details

				- ×
Application Numb Product Coc			Loan Account * Loan Account Branch *	
Character Fields				
┥ ┥ 1 Of 1 🕨 🗎				
Field Name	Value	Description		
Number Fields				
┥ ┥ 1 Of 1 🕨 対				
Field Name	Value	Description		
				Ok Exit

### 2.15.4 Ratios Tab

In the 'Ratios' tab, the system calculates the stated and actual income/debt ratios and also calculates the ratio based on 'What if payment amount'.

<u>ew</u> Warkflaw Reference #				
Workflow Reference #				
		Priority L	OW Y	
Application Category * Product Code * Description Application Branch * Application Date *	Promotion Code Lead Id Enquiry ID		Application Number * User Reference * Application Priority Application Status Application Status	∵ ion Entry ∵
Applicant Details Type Primary	Local Branch	Customer No	Customer Name	
Aain Details Financial Requested Limit Collateral Cr Stated Monthly Income	edit Score Bureau Ratio Financing Component Actual Monthly Income	Charge Investigation Comments	Assets	
Monthly Debt	Monthly Debt		Liabilities (-) Net Worth	
What if Payment Amt				
atios				
Contraction of the section of the se	Cutted Alexandre Alexandre Alexandre Dedupe	Finance Dedupe   Customer MIS   C	Customer Account MIS   Customer/Account Fi	i≣ elds   Vehicle Evaluator
areau repuit   Finance wib   Finance Fields   Swif	i messaye Delans			

The stated income and debt of the customer are displayed here You can capture the following additional details here.

#### <u>Actual</u>

#### Monthly Income

Specify the actual monthly income of the customer based on documentary proof provided.



#### Monthly Debt

Specify the actual monthly debt of the customer based on documentary proof provided.

Click 'Calculate Ratios' button to calculate the asset/ liability ratios for the customer.

#### What if Pmt Amt

Specify the EMI amount that the customer is ready to pay.

Click 'Update Ratio' button to update the asset/ liability ratios for the customer, taking into account the EMI payments also.

The ratios for Installment, Finance To Value and Disposable Income are calculated for the following conditions:

- Stated Before
- Stated After
- Actual Before
- Actual After

#### 2.15.5 Financing Tab

In the 'Financing' tab, the system displays the list of the multiple finance offers that are attached to the application category specified. If you have selected an 'Enquiry ID' for the customer, then the finance details that have been stored for the corresponding finance proposal are displayed here. You can modify these details, if required.

LBL_MUS_LOAN_ORG					- ×
New					
Workflow Reference #		Pri	prity Low 💌		
Application Category * Product Code * Description Application Branch * Application Date *	Promotion Code Lead Id Enquiry ID		Application Num User Refere Application Prio Application Sta	nce *	
Applicant Details Type Primary	Local Branch	Customer No	Customer Name		
Main Details Financial Requested Limit Collateral C Pricing Pricing ID	Credit Score Bureau Ratio Financing Component	Charge Investigation Comments			
Multiple Offers					
K ≪ 1 0f 1 > N Go					+ - =
Offer Id * No of Installments Fre	quency Unit Rate Rate Code	Check Apply			
Documents   Multiple Asset   Customer Channel   A Bureau Report   Finance MIS   Finance Fields   SW		Finance Dedupe   Customer M	IS   Customer Account MIS   Custom	ner/Account Fields   Vehicle Evaluator	1
Previous Remarks	Remarks		udit Outcon	ne 🔽	Exit

Specify the following details:

#### **Pricing ID**

Based on the formula maintained in 'Pricing Maintenance' screen, the system automatically applies a price ID to the application. However, you can apply a different price ID that matches the application. You can select a different price ID from the option list.



If you change a price ID selected by the system and reapply a different price ID, the system changes the score of the pricing rule. The score determines the price ID to be automatically applied.

Click 'Apply' button to apply the selected price ID to the finance.

The details related to the finance offer like the number of installments, finance branch, frequency, unit, profit rate etc. are displayed here. Select the required offer by clicking the 'Check' option and click then click the 'Apply' button to apply the selected finance offer. The details corresponding to the selected finance offer are displayed in 'Finance Details' section. You can modify these details, if required, and click 'Apply' button to calcualte the schedule details.

The offers maintained at the category level is displayed in the multiple offers block . The system compares the number of installments, frequencies and unit with the value in the requested tab at application entry stage. The rate in the offers block is compared with rate maintained in the pricing Id. The system applies that offer which matches with the mentioned criteria in the offer block. If the offer fails to match then a new row is added which will take its value from the pricing ID.

#### **Down Payment**

The system displays the calculated Down Payment amount from the entry stage. If the value is not given in the entry stage then the Down Payment Amount gets calculated based on the Down Payment %.

#### **Down Payment %**

The system defaults the Down Payment percentage value maintained in the product when the Apply button is clicked. This value should not be a negative value. However, you can modify it.

#### **Effective Date**

The system captures the effective date of user defined elements. However, you can modify it in the underwriting stage.

#### **User Defined Element Values**

The system supports multiple User Defined Elements here based on the effective dates maintained.

#### UDE Id

Select the User Defined Element Id from the adjoining option list.

#### Value

Specify the UDE value.

#### **Rate Code**

Select the rate code for UDE from the adjoining option list.

#### Code Usage

Select the code usage from the adjoining drop down list.

#### **Resolved Value**

The system defaults the system revised UDE value.

#### **Intermediary**

System displays the intermediary details including the compensation percentage for each Intermediary, based on the Intermediary group maintained in Application Entry stage. However, you can modify it.



The payment schedules are derived based on the offer selected.

#### Note

You can select only one finance offer in this screen.

### 2.15.6 Component Tab

In 'Component' tab, the system calculates and displays the payment schedules and the schedule details based on the finance offer selected. If you have selected an 'Enquiry ID' for the customer, then the schedule details that have been stored for the corresponding finance proposal are displayed here. You can modify them, if required.

LBL_MUS_LOAN_ORG				- x
New				
Workflow Reference #		Priority	Low y	
Application Category * Product Code * Description Application Branch * Application Date * Application Date *	Promotion Code Lead Id Enquiry ID		Application Number * User Reference * Application Priority Low Application Status Applicatio	r n Entry
Type Primary *	Local Branch	Customer No	Customer Name	
Component Name * Component Currency Liquidation Mode Auto v		Main Component Capitalized Waive Verify Funds		
Schedules Co Schedule Type Schedule Flag Forr	nula First Due Date No of Schedules Fre	equency Units Schedule Sta	art Date * End Date Amount	+ – 🗄 EMI Amount Capitalic
Documents   Multiple Asset   Customer Channel   Bureau Report   Finance MIS   Finance Fields	Account Channel   KYC Review   Customer Dedupe SWIFT Message Details	Finance Dedupe   Customer MIS	Customer Account MIS   Customer/Account Field	ds   Vehicle Evaluator
Previous Remarks	Remarks		Outcome	Exit

The following details related to the schedule are displayed here:

- Component name
- Schedule type
- First due date
- Number
- Frequency
- Units
- Amount

For each component of the components listed, the system calculates and displays the details like the Due Date, Amount Due, EMI Amount and Amortized Principal.



## 2.15.7 Charges Tab

In 'Charges' tab, the system calculates and displays charges, if any applicable.

LBL_MUS_LOAN_ORG						- ×
New						
Workflow Reference #				Priority Low 🗾		
Application Category * Product Code * Description Application Branch * Application Date * Application Date *		Promotion Code Lead Id Enquiry ID			Application Number * User Reference * Application Priority Low  Application Status Application Entry	
	Primary	Local Branch Bureau Ratio Financing Component C	Customer No		ustomer Name	
Component Name * Component Currency Effective Date	< 1 011	Due Date Amount Due Amount Waived	Waive			
Documents   Multiple Asset   C	Customer Channel   Account Cha	nnel   KYC Review   Customer Dedupe	Finance Dedupe   Custom	er MIS   Customer Ac	ccount MIS   Customer/Account Fields   Vehicle Evaluator	^
Bureau Report   Finance MIS	Finance Fields   SWIFT Messag	e Details				
Previous Remarks		Remarks			Outcome	Exit

The system calculates and displays the charge details associated with the finance. The following details are displayed:

- Component Name
- Event Code
- Associated currency
- Amount

#### Waive

Check this box to waive the charges associated with the finance.

### 2.15.8 Investigation Tab

In this tab, the system captures the field investigation details associated with the customer.



LBL_MUS_LOAN_ORG				- >
<u>Vew</u>				
Workflow Reference #		Priority Los	W V	
Application Category *  Product Code *  Description  Application Branch *  Application Date *	Promotion Code Lead Id Enquiry ID		Application Number * User Reference * Application Priority Application Status Application Entry	
Applicant Details Type Primary Main Details Financial Requested Limit Collateral	Local Branch Credit Score Bureau Ratio Financing Component C	Customer No	Customer Name	
Invest				
✓     1 Of 1 ► M     Go       Verification Type     Agency *	Status			+ - 8
Documents   Multiple Asset   Customer Channel   . Bureau Report   Finance MIS   Finance Fields   SV		Finance Dedupe   Customer MIS   Cu	stomer Account MIS   Customer/Account Fields   Vehicle Eval	uator
Previous Remarks	Remarks		Outcome	Exit

The following details related to the customer can be captured here:

- Verification Type
- Verification agency

You can view the investigation report associated with the customer by clicking the 'Report' button.

### 2.15.9 Comments Tab

In this tab, you can capture the comments by the users.



LBL_MUS_LOAN_ORG					- X
New					
Workflow Reference #		Priori	ty Low 💌		
Application Category * Product Code * Description Application Branch * Application Date * Application Date *	Promotion Code Lead Id Enquiry ID		Application Number User Reference Application Priority Application Status	*	
Type Primary _	Local Branch Credit Score Bureau Ratio Financing Component	Customer No Charge Investigation Comments	Customer Name		
Comments					
Image: Market of the second secon	Comment By Comment Date				+ - 8
Documents   Multiple Asset   Customer Channel   Bureau Report   Finance MIS   Finance Fields   S <sup>r</sup>	Account Channel   KYC Review   Customer Dedupe WIFT Message Details	Finance Dedupe   Customer MIS	Customer Account MIS   Customer//	Account Fields   Vehicle Evaluator	^
Previous Remarks	Remarks		it Outcome	<u>×</u>	Exit

You can capture the following details:

#### Comments

Specify comments, if any, to be associated with the finance application.

#### **Comment By**

The system defaults the name of the commenter.

#### **Comment Date**

Specify the date on which the comment was given or select the date by clicking the 'Calendar' icon.

If the underwriting stage is successfully completed, the underwriter can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The underwriter can select 'REJECT' to return the process to previous stage for data correction or 'CANCEL' to terminate the process.

On successful completion a message, stating that the task is successfully completed, gets displayed.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The system displays the information message as " ...xxx Acquire Successful" on successful acquisition of the task.

Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow



reference number and click the 'Workflow Ref No' to open '*Musharaka* Finance Approval' screen.

## 2.16 Finance Approval Stage

In the Finance Approval stage, the approver verifies the finance application, analyzes the applicant's financial status, credit rating and field investigation reports and based on the credit worthiness of the customer approves the finance offered to the customer.

You can key-in the finance application details required in '*Musharaka* Application Approval' screen.

Users belonging to user role 'CMROLE' are authorized to perform these tasks.

BL_MUS_LOAN_ORG					-
W					
Workflow Reference #		Priority	y Low 💌		
Application Category *	Promotion Code		Application Number*		
Product Code *	Lead Id		User Reference *		
Description	Enquiry ID		Application Priority Low	*	
Application Branch *			Application Status Applic	cation Entry 👱	
Application Date *					
Applicant Details					
Type Primary	Local Branch	Customer No	Customer Name		
	ateral Credit Score Bureau Ratio Financing Component				
n Details Financial Requested Limit Col Channel Intermediary Group	ateral Credit Score Bureau Ratio Financing Component	Charge Investigation Comments KYC Required Auto Decision Required	Ext	ernal Credit Check Required	
Channel Intermediary Group	ateral Credit Score Bureau Ratio Financing Component	KYC Required	Ext	ernal Credit Check Required	
Channel Intermediary Group oplicant Details	ateral Credit Score Bureau Ratio Financing Component	KYC Required	Ext	ernal Credit Check Required	
Channel Intermediary Group oplicant Details	ateral Credit Score Bureau Ratio Financing Component	KYC Required Auto Decision Required	Ext National Id Responsibilit	+ -	
Channel Intermediary Group splicant Details		KYC Required Auto Decision Required		+ -	
Channel Intermediary Group plicant Details Go T Of 1 > X Go Type Existing Spl Customer		KYC Required Auto Decision Required Customer Name	National Id Responsibilit	, ty Liability	
Channel Intermediary Group oplicant Details I Of 1 I I I I Go Type Existing Spl Customer	.ocal Branch • Customer No • Default Short Name nel   Account Channel   KYC Review   Customer Dedupe	KYC Required Auto Decision Required Customer Name	National Id Responsibilit	, ty Liability	

The approver can send the application back to the previous stage if the information provided is not adequate or choose to cancel it if the information captured is not satisfactory.

If the application details are verified successfully, the approver can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The approver can select 'RETURN' to return the process to previous stage for data correction or 'CANCEL' to terminate the process.

On successful completion, a message stating that the task is successfully completed gets displayed.

To acquire the next stage, you need to go to the 'Task' menu and select 'Assigned' under 'Standard' option. All tasks that have been successfully completed are listed in the right side



of the screen. Select the checkbox against your 'Workflow Ref No' and click 'Acquire' button at the top of the screen to acquire the next stage of the task.

The system displays the information message as " ...xxx Acquire Successful" on successful acquisition of the task.

Click 'Ok' to proceed to the next stage. To select the acquired task for the next stage, select 'Acquired' under 'Standard' option in the 'Task' menu. All the tasks that have been successfully acquired are displayed in the right side of the screen. Search for your workflow reference number and click the 'Workflow Ref No' to open '*Musharaka* Finance Document Verification' screen.

If you have checked the option 'Auto Decision Required' during Application Entry stage, the based on the applicant credit score – auto decision mapping maintained in 'Auto Decision' screen, the system decides whether to approve the finance or not. The system makes one of the following decisions in that case:

- Auto Approved
- Recommend Approval
- Recommend Reject
- Auto Rejected

If the auto decision made by the system is 'Auto Approval', you can skip the finance approval stage.

If the auto decision made by the system is 'Recommend Approval' or 'Recommend Reject', you need to manually verify and confirm the decision at this stage.

If the auto decision made by the system is 'Auto-Reject' then the application moves back to the application entry stage.

If any price group is associated with the application category, then the system will apply auto pricing after proceeding the Application Entry stage by considering the default 'Price ID' linked to the pricing group. Further, based on the selected finance offer, the finance is applied and schedules are defaulted. However, at underwriting stage, the underwriter may proceed or reapply the finance by selecting a different finance offer.

Any advices maintained for this stage are generated after the completion of the stage.

## 2.17 Message Generation

In this stage generation of offer letter and sending the contractual agreements takes place.

## 2.18 Document Verification Stage

In the Document Verification stage, the documents captured in the previous stages are verified. It is ensured that all documents in the checklist maintained are obtained from the customer. In this stage, the application and applicant information captured as part of the previous stages undergoes a final verification.

Users belonging to user role 'CMROLE' are authorized to perform these tasks.



screen.						
LBL_MUS_LOAN_ORG						- X
New						
Workflow Reference #		Priorit	y Low 💌			
Application Category *	Promotion Code		Application N	Number *		
Product Code *	Lead Id		User Rei	ference *		
Description	Enquiry ID		Application	Priority Low 🗾		
Application Branch *			Application	Status Application Entry	Y	
Application Date *						
Applicant Details						
Type Primary	Local Branch	Customer No	Customer Name			
Man Details Financial Requested Limit Collateral Cred Channel Intermediary Group Applicant Details		KYC Required Auto Decision Required		External Credit C	Check Required	
候 ┥ 1 Of 1 🕨 🕅 Go						4 H B
Type Existing Spl Customer Local Branch	Customer No      Default     Short Name	Customer Name	National Id	Responsibility	Liability	
Documents   Multiple Asset   Customer Channel   Acco	unt Channel   KYC Review   Customer Dedupe	Finance Dedupe   Customer MIS	Customer Account MIS   Cus	stomer/Account Fields   Ve	ehicle Evaluator	^
Bureau Report   Finance MIS   Finance Fields   SWIFT	Message Details					
Previous Remarks	Remarks		t Out	icome 🔽		Exit

You can key-in the Finance application details required in '*Musharaka* Document Verification' screen

The verifier can choose to send the application back to the previous stage if the information provided is not adequate or choose to cancel it if the information captured is not satisfactory.

If the applicant, application and document details are verified successfully, the verifier can proceed with the processing of the application by selecting 'PROCEED' as the Outcome. The verifier can select 'RETURN' to return the process to underwriting stage for data correction or 'CANCEL' to terminate the process.

On successful completion, a message stating that the task is successfully completed gets displayed. The customer, customer account, collateral etc. are created in the system on completion of the Document verification stage.

## 2.19 Finance Application Details Upload

In this final stage, the finance and collateral are created. Customer is also created if the applicant is a new customer. Customer account is also created if information is captured for the same.

The system creates a Customer / Finance / Collateral / Facility / Account in Oracle FLEXCUBE with details captured from previous stages. A user in manager level role handles this stage.



## 2.20 User Acceptance Stage

In this stage based on the outcome of the previous stage, the sale confirmation of *Musharaka* origination in the next stage.

Manual disbursement is done for the accounts created with a manual disbursement product. For accounts created with auto disbursement products, disbursement occurs on save of document verification stage.

🔶 Musharaka User Acce	eptance			- ×
💾 Save  Hold				
Application Number		Application Date	2011-01-04	
Application Branch	000	Status	User Acceptance 🚽	
Branch *	• 000			
Account *	K			
Sale Date	2011-01-04			
Remarks				
Previous Remarks		Remarks	Audit Outcome 🗸	<b>cit</b>

The system creates a task 'Manual Liquidation' in the 'Reject' task list.

Task Details	49	Task Lis	t								
🚹 Search 🚍 Standard		Drankh Module	Wok Id	Work Title	Custoner No	Txn Arti	Tim Currency	User Rei No	Produt	Assigned linte	Actions reader
<ul> <li>Acquired(0)</li> <li>Assigned(8)</li> <li>Completed(1)</li> </ul>		80		Manula Liguidation						Fili Jul 25 11:1037 GNT+05.30 2008	"Acquire
<ul> <li>Pending(1)</li> <li>Supervisor(0)</li> </ul>											

## 2.21 Disbursement of Musharaka Stage

In this stage based on the outcome of the previous stage, the disbursement of *Musharaka* for the underlying asset or moving the asset to inventory is decided.

If sale is confirmed, the system will trigger the disbursement of *Musharaka* based on the value date.

If the sale is rejected, the system will display the asset detail capture detail.



## 2.22 Manual Liquidation Stage

• Manual Liquidation	·							- x
New								
Workflow Reference #					Priority Low 💌			
Application Number			Application Date			Status Manual Application Priority Low	Liquidation 💌	
Account	*		Product			Branch Code *		
Customer Id			Product Description		Ever	t Sequence Number *		
Payment Details Penalty Rates	Check List							
Value Date			Main Interest Rate		Mudarab	ah		
Execution Date				nstallment(s)		Gross Profit		
Limit Date				opulate Due		Excess Profit		
			Al			Customer Incentive		
						Bank Profit		
Payment Details								
🗶 < 1 Of 1 🕨 🛪								+ - =
Reversed Payment Mo	de Settlement Currency	Settlement Amount	Financing Currency Equivale	nt Original Exchange Rat	e Exchange Rate	Settlement Component	Settlement Branch	Settleme
Fields								^
Previous Remarks		Remarks				Outcome	<b>•</b>	
								Exit

Manual Liquidation is possible only if disbursement is done.

#### Note

This screen is identical to the 'CI Payment Detailed' screen of Oracle FLEXCUBE. Refer the chapter titled 'Operations' in the Islamic Financing User Manual for further details about the other fields in the screen.

If everything is found acceptable, select the action 'PROCEED' in the textbox adjoining the 'Audit' button in this screen and the process is completed. Otherwise the process displays the following screen.

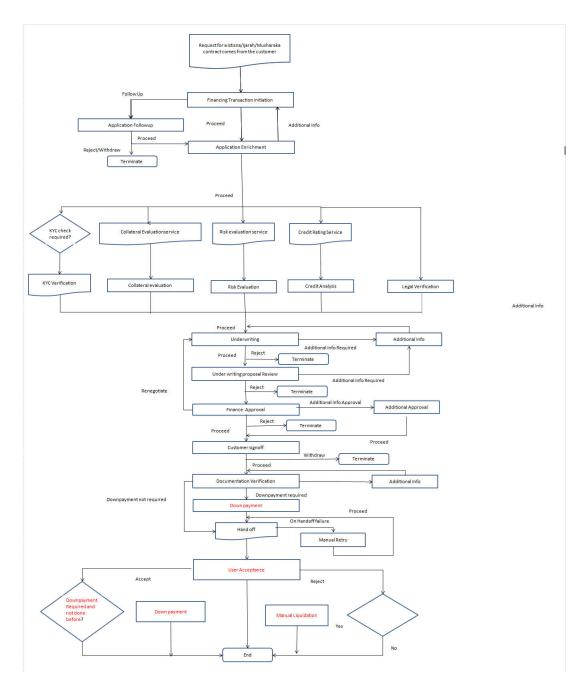
## 2.23 <u>Stages in *Musharaka* Finance Origination using Ora-</u> <u>cle BPMN Framework</u>

*Musharaka* process flow uses Oracle BPMN framework also with multiple human tasks for workflow stages. The capture and enrichment of information in multiple steps can be dynamically assigned to different user roles, so that multiple users can take part in the transaction. Oracle Business rules are used for dynamic creation of multiple approval stages.

#### 2.23.1 Process Flow Diagram

The process flow diagram given below illustrates the activities carried out during various stages of Retail Islamic Financing using BPMN framework.





## 2.23.2 Process Matrix

The process matrix given below lists out the different stages, condition to move to next stage, target stage and remarks for each condition.

S.No	Source Stage	Rules/Conditions for the flow Movement	Target Stage	Remarks
1	Financing transaction ini- tiation	outcome = "PRO- CEED"	Application Enrichment	Instance is moved to 'Application Enrich- ment' stage, when the user selects the out- come "PROCEED" and saves the task.



S.No	Source Stage	Rules/Conditions for the flow Movement	Target Stage	Remarks
2		outcome = "FOL- LOW UP"	Application Follow up	Instance is moved to 'Application Follow up' stage, when the user selects the outcome "FOLLOW UP" and saves the task.
3	Application Follow up	outcome = "PRO- CEED"	Application Enrichment	Instance is moved to 'Application Enrich- ment' stage, when the user selects the out- come "PROCEED" and saves the task.
4		outcome = "REJECT"	Terminate	Instance will be termi- nated when the user selects the outcome "REJECT" and saves the task.
9	Application Enrichment	outcome = "PRO- CEED" and if Risk evaluation is required	Risk evalua- tion	Instance is moved to 'Risk evaluation' stage, when the user selects the outcome "PRO- CEED" and saves the task.
10		outcome = "PRO- CEED" and if Legal Verification is required	Legal Verifi- cation	Instance is moved to 'Legal Verification' stage, when the user selects the outcome "PROCEED" and saves the task.
11		outcome = "PRO- CEED" and if KYC verification is required	Invoke KYC Verification service call	KYC verification service call will be invoked when the user selects the outcome "PRO- CEED" and saves the task.
12		outcome = "PRO- CEED" and if Col- lateral evaluation is required	Invoke Collat- eral evalua- tion service call	Invoke the Collateral evaluation service call and move to collateral evaluation stage, when the user selects the out- come "PROCEED" and saves the task.



S.No	Source Stage	Rules/Conditions for the flow Movement	Target Stage	Remarks
13		outcome = "PRO- CEED" and if Risk evaluation, collat- eral evaluation, KYC verification and Legal Verifica- tion are not required	Underwriting Proposal preparation	Instance is moved to 'Underwriting Proposal preparation' stage, when the user selects the outcome "PRO- CEED" and saves the task.
14		outcome = "RETURN"	Underwriting Pre-qualifica- tion	Instance is moved to 'Financing transaction initiation, when the user selects the outcome "RETURN" and saves the task.
15	Risk Evalua- tion	outcome = "PRO- CEED"	Underwriting proposal preparation	Instance is moved to 'Underwriting proposal preparation' stage, when the user selects the outcome "PRO- CEED" and saves the task.
16	Legal Verifica- tion	outcome = "PRO- CEED"	Underwriting proposal preparation	Instance is moved to 'Underwriting proposal preparation' stage, when the user selects the outcome "PRO- CEED" and saves the task.
17	Credit analy- sis	outcome = "PRO- CEED"	Underwriting proposal preparation	Instance is moved to 'Underwriting proposal preparation' stage, when the user selects the outcome "PRO- CEED" and saves the task.
18	Collateral Evaluation	outcome = "PRO- CEED"	Underwriting proposal preparation	Instance is moved to 'Underwriting proposal preparation' stage, when the user selects the outcome "PRO- CEED" and saves the task.
19	Underwriting proposal preparation	outcome = "PRO- CEED"	Underwriting proposal Review	Instance is moved to 'Underwriting proposal Review' stage, when the user selects the out- come "PROCEED" and saves the task.



S.No	Source Stage	Rules/Conditions for the flow Movement	Target Stage	Remarks
20		outcome = "ADDI- TIONAL INFO"	Application Modification	Instance is moved to 'Application Modifica- tion' stage, when the user selects the out- come "ADDITIONAL INFO" and saves the task.
22		outcome = "REJECT"	Terminate	Instance will be termi- nated when the user selects the outcome "REJECT" and saves the task.
23	Application Modification	outcome = "PRO- CEED"	Underwriting Proposal Review	Instance is moved to 'Underwriting proposal Review' stage, when the user selects the out- come "PROCEED" and saves the task.
24		outcome = "REVIEW"	Underwriting Pre-qualifica- tion approval	Instance is moved to 'Underwriting Pre-quali- fication approval' stage, when the user selects the outcome "PRO- CEED" and saves the task.
25	Underwriting proposal Review	outcome = "PRO- CEED"	Sanction Approval	Instance is moved to 'Sanction Approval' stage, when the user selects the outcome "PROCEED" and saves the task.
26		outcome = "RETURN"	Underwriting proposal Preparation	Instance is moved to 'Underwriting Proposal preparation' stage, when the user selects the outcome "RETURN" and saves the task.
27		outcome = "REVIEW"	Underwriting Pre-qualifica- tion	Instance is moved to 'Underwriting Pre-Qual- ification' stage, when the user selects the out- come "REVIEW" and saves the task.



S.No	Source Stage	Rules/Conditions for the flow Movement	Target Stage	Remarks
28	Finance Approval	outcome = "PRO- CEED"	Sanction Let- ter Customer Signoff	Instance is moved to Sanction Letter Cus- tomer Signoff, when the user selects the out- come "PROCEED" and saves the task.
29		outcome = "RETURN"	Underwriting Proposal Preparation	Instance is moved to 'Underwriting proposal Preparation' stage, when the user selects the outcome "RETURN" and saves the task.
		outcome = "ADDI- TIONAL APPROVAL"	Finance Additional Approval	Instance is moved to 'Finance Additional Approval Preparation' stage, when the user selects the outcome "RETURN" and saves the task.
30	Finance Addi- tional Approval	outcome = "PRO- CEED"	Sanction Let- ter Customer Signoff	Instance is moved to 'Sanction Letter Cus- tomer Signoff' stage, when the user selects the outcome "PRO- CEED" and saves the task.
		outcome = "RETURN"	Underwriting Proposal Preparation	Instance is moved to 'Underwriting proposal Preparation' stage, when the user selects the outcome "RETURN" and saves the task.
31	Sanction Let- ter Customer Signoff	outcome = "PRO- CEED"	Documenta- tions and TC verification	Instance is moved to 'Documentations and TC verification' stage, when the user selects the outcome "PRO- CEED" and saves the task.
32		outcome = "WITH- DRAW"	Terminate	Instance will be termi- nated when the user selects the outcome "WITHDRAW" and saves the task.



S.No	Source Stage	Rules/Conditions for the flow Movement	Target Stage	Remarks
33		outcome = "RENEGOTIATE"	Underwriting Proposal Preparation	Instance is moved to 'Underwriting Proposal Preparation' stage, when the user selects the outcome "RENE- GOTIATE" and saves the task.
34	Documenta- tions and TC verification	outcome = "PRO- CEED" and Downpayment required = 'Y'	Down pay- ment	Instance is moved to 'Down payment' stage, when the user selects the outcome "PRO- CEED" and saves the task.
35		outcome = "PRO- CEED" and Down- payment required = 'N'	Hand-off	Details will be hand off to CI core when the user selects the out- come "PROCEED" and saves the task.
36		outcome = "FOL- LOW UP"	Documenta- tion Follow Up	Instance is moved to 'Documentation Follow Up' stage, when the user selects the out- come "FOLLOW UP" and saves the task.
37		outcome = "ADDI- TIONAL_INFO"	Underwriting Proposal preparation	Instance is moved to 'Underwriting Proposal Preparation' stage, when the user selects the outcome "ADDI- TIONAL_INFO" and saves the task.
38	Documenta- tion follow up	outcome = "PRO- CEED"	Documenta- tion & TC ver- ification	Instance is moved to 'Documentations and TC verification' stage, when the user selects the outcome "PRO- CEED" and saves the task.
39	Down pay- ment	outcome = "PRO- CEED"	Hand-off	Details will be hand off to CI core when the user selects the out- come "PROCEED" and saves the task.



S.No	Source Stage	Rules/Conditions for the flow Movement	Target Stage	Remarks
40	Hand-off	Successful Hand off to Core & 'Post Approval docu- mentation' is 'NO'	User Accept- ance	Instance is moved to 'User Acceptance' stage, when the user selects the outcome "PROCEED" and saves the task.
41		For any system exceptions	Manual Retry	For any system excep- tion, task will be moved to Manual retry stage
43	Manual Retry	outcome = "PRO- CEED"	Hand-off	Details will be hand off to CI core when the user selects the out- come "PROCEED" and saves the task.
45	User Accept- ance	outcome = "ACCEPT" and Down payment Required and not done before is 'YES'	Down Pay- ment	Instance is moved to 'Down Payment' stage, when the user selects the outcome "ACCEPT" and saves the task.
46		outcome = "REJECT" and Disbursed is 'YES'	Manual Liqui- dation	Instance is moved to 'Manual Liquidation' stage, when the user selects the outcome "REJECT" and saves the task.
47		outcome = "ACCEPT" and Down payment Required and not done before is 'NO'	END	Task will be changed to completed status and it will not be available for further movement
48		outcome = "REJECT" and Disbursed is 'NO'	END	Task will be changed to completed status and it will not be available for further movement
49	Down Pay- ment	outcome = "PRO- CEED"	END	Task will be changed to completed status and it will not be available for further movement
50	Manual Liqui- dation	outcome = "PRO- CEED"	END	Task will be changed to completed status and it will not be available for further movement



## 2.23.3 Stages

The following are the stages and their function IDs for BPMN process flow for retail loan Musharaka creation (MSRN).

S.N o.	Stage	Function ID	Stage Description
1	Financing Transaction Initiation	ORDRMSIN	In the transaction initiation stage you can capture the customer details like Finance Amount, Maturity Date, Tenor, Credit/debit Account for Payment etc. The documents collected from the customer will be scanned and uploaded along with the applica- tion in this stage.
2	Application Follow up	ORDRMSFU	In this stage, you can follow up with the customer if the required documents are not received dur- ing transaction initiation stage.
3	Application Enrichment	ORDRMSEN	All the information filled in the application will be verified and missing details will be captured in this stage.
			You can also capture the asset details of the customer in this stage.
4	Credit Rating Service	NA	NA
5	KYC Review Service	NA	NA
6	Collateral Evaluation Service	NA	NA
7	Risk Evaluation Service	NA	NA
8	Risk Evaluation	ORDRMSRK	In this stage, loan application will be evaluated on various risk parameters like external credit rating, scoring etc.
9	Credit Analysis	ORDRMSCA	In this stage, loan application will be evaluated on various credit parameters
10	Legal Opinion	ORDRMSLG	All the legal and regulatory com- pliance checks will be performed in this stage.
11	Collateral Evaluation	ORDRMSCE	All the collaterals attached with the application will be evaluated in this stage.



S.N o.	Stage	Function ID	Stage Description
12	Underwriting Proposal Preparation	ORDRMSPP	In this stage, the application will be decided to be supported or not based on initial credit write up.
13	Underwriting Proposal Review	ORDRMSUR	Underwriter prepares the credit recommendation summary including details like pricing.
14	Application Modification	ORDRMSMD	In this stage, Account manager collects the details from customer as per the underwriter review points and forward the application for further processing
15	Finance Approval	ORDRMSSA	Credit admin will decide whether to approve the loan or not.
16	Finance Additional Approval		Application will go for additional approval to credit admin
17	Customer Sign-off Noti- fication Service		NA
18	Customer Sign-off	ORDRMSCS	Document support team will send the sanction letter to the borrower and receive sign off.
19	Documentations and TC verification.	ORDRMSDV	Documentation team checks the documents which are essential for processing and also checks the TC and confirm the details
20	Documentation Follow up	ORDRMSDF	Stage to collect the missed docu- ments from customer. Documen- tation team contacts the customer and collects the required docu- ments as per TC
21	Down Payment	ORDRMSDP	In this stage the user can do the down payment for the contract.
22	Hand off Stage	NA	Service call to hand off the finance details to core
23	Manual Retry	ORDRMSMR	Stage to reprocess the CI con- tract creation in case of excep- tions
24	Final Documentation	ORDRMSFD	This stage is visited only if the 'Final Documentation Required' flag is checked in the 'Documents & TC Verification' stage. At this stage, documentation team will prepare the finance documents for execution.



S.N o.	Stage	Function ID	Stage Description
25	User Acceptance	ORDRMSUA	Stage to receive the confirmation from customer
26	Manual Liquidation	ORDRMSML	Stage to liquidate the reverse payment in case the finance is cancelled

## 2.24 Retail Islamic Financing Application Details

This section contains the following topics:

- Section 2.24.1, "Processing Retail Musharaka Financing Transaction"
- Section 2.24.2, "Applicant Tab"
- Section 2.24.3, "Financials Tab"
- Section 2.24.4, "Financing Tab"
- Section 2.24.5, "Components Tab"
- Section 2.24.6, "Charges Tab"
- Section 2.24.7, "Limits Tab"
- Section 2.24.8, "Asset Details Tab"
- Section 2.24.9, "Down Payment Tab"
- Section 2.24.10, "Sale Confirmation Tab"
- Section 2.24.11, "Vendor Payments Tab"
- Section 2.24.12, "Terms Tab"
- Section 2.24.13, "Deviations Tab"
- Section 2.24.14, "Summary Tab"
- Section 2.24.15, "Comments Tab"
- Section 2.24.16, "Documents Button"
- Section 2.24.17, "Dedupe Button"
- Section 2.24.18, "Financing Asset Button"
- Section 2.24.19, "Preference Button"
- Section 2.24.20, "Covenant Button"
- Section 2.24.21, "Evaluation Button"
- Section 2.24.22, "MIS Button"
- Section 2.24.23, "Fields Button"
- Section 2.24.24, "SWIFT Message Details Button"
- Section 2.24.25, "Payment Mode Button"
- Section 2.24.26, "Ijarah Button"
- Section 2.24.27, "Inventory Tracking Button"
- Section 2.24.28, "Multi Finance Button"
- Section 2.24.29, "Down Payment Details Button"
- Section 2.24.30, "Party Details Button"
- Section 2.24.31, "Multiple Asset Button"



### 2.24.1 Processing Retail Musharaka Financing Transaction

You can initiate the Musharaka contract and capture the requested details in the 'Retail Islamic Financing' screen, if you have the required access rights. You can invoke this screen by typing 'ORDRMSIN' in the field at the top right corner of the Application tool bar and clicking the adjoining arrow button.

Retail Islamic Financing Template		- ×
New Enter Query		
Application Number *	Stage	
Applicant Branch *	Sub-Stage	
Application Date * YYYY-MM-DD	Status	Initiated 🔽
Application Category *	Priority	High
Application Type Mudarabah		Medium Low
	User Reference *	
Asset Type Home 🗸		
+ Additional Details		
Applicant Financials Financing Components Charges Limits Asset Details Down Payment Sale Confirmation Vendor	Payment Terms Deviations Summary	Comments
Financing Enguiry	Preferences	
Lead Id		KYC Required
Enquiry ID		Collateral Valuation Required
Default		Risk Evaluation Required Legal Verification Required
		Legal vermoalion required
Applicant Details		
K 4 1 0f 1 > H Go		+ + + =
Customer Type Branch Primary Customer No Details Customer Name Liability No	External Check 360 Degree View	
		,
Documents   Dedupe   Financing Assets   Preference   Covenants   Evaluation   MIS   Fields   SWIFT Message 0	Details   Payment Mode   Ijarah   Inv	ventory Tracking   Multi Finance   Down Payment Details   Party Details   Multiple Asset
Previous Remarks Remarks	Audit	Outcome 💟
r remove remeine Perserva		Exit

Specify the following in this screen:

#### **Application Number**

The system displays the application reference number on initiating a process. This number is unique throughout the process.

#### **Application Branch**

The system displays the branch where application is captured.

#### **Application Date**

The system defaults the application initiation date.

#### **Application Category**

Specify the application category. Alternatively, you can select the application category from the option list. The category is used for populating the documents, advices and checklist mapped in Document sub screen.

#### **Application Type**

The system displays the application type.

#### Interaction ID

The system displays the interaction ID.

#### Stage

The system displays the stage of the application.

#### Sub-stage

The system displays the sub-stage of the application.

#### Status

The system defaults the application status based on the current stage of the process.



## Priority

Select application priority from the adjoining drop-down list. The options available are:

- High
- Low
- Medium

#### Channel

Specify the channel through which the application is initiated. Alternatively, you can select the channel from the option list. The list displays all valid channels.

## **Channel Reference**

Specify the channel reference number.

#### **External Source**

Specify the external source.

#### **External Reference**

Specify the external reference number.

#### **User Reference**

Specify the user reference number.

## **Additional Approval Required**

Check this box if additional approval is required for the finance application.

## 2.24.2 Applicant Tab

## **Financial Enquiry**

#### Lead ID

Specify the lead ID. Alternatively, you can select the lead ID from the option list. The list displays the lead IDs maintained in the system.

## **Enquiry ID**

Specify the enquiry ID. Alternatively, you can select the enquiry ID from the option list. The list displays the enquiry IDs maintained in the system.

## Preferences

#### **KYC Required**

Check this box if KYC review is required for the applicant.

## **Collateral Valuation Required**

Check this box if collateral valuation is required for the collaterals linked to the finance application.

#### **Risk Evaluation Required**

Check this box to evaluate the risk in granting the finance.

#### Legal Verification Required

Check this box to evaluate the legal constraints associated with the finance application.

## **External Check**

Check this box if external check is required.



## **Applicant Details**

## Branch

Specify the branch of the customer. Alternatively, you can select the branch from the option list. The list displays all valid branch details.

## Туре

The system displays the type of applicant.

## **Customer ID**

Specify the customer ID of the applicant. Alternatively, you can select the customer ID from the option list. The list displays all valid customer IDs.

## Details

Click 'Details' button to view the details of the customer.

## **Customer Name**

Specify the name of the customer.

## Liability ID

Specify the liability ID. Alternatively, you can select the liability ID from the option list. The list displays all valid liability IDs.

## 360 Degree View

Click this button for 360 degree applicant view.

## **Product Details**

## Facility

Select the required facility from the drop-down list. The list displays the following values:

- CASA
- Finance
- Cheque Book
- Credit Card
- Debit Card

## Product

The system displays the product based on the facility selected.

## Description

Give a brief description on the product.

## Summary

Click this button to view summary details based on the facility selected.

## Branch

Specify the branch of the customer. Alternatively, you can select the branch from the option list. The list displays all valid branch details.

## **Reference ID**

The system displays the reference ID.

## Details

The system displays the details of the customer.



## Linked to Finance

Check this box to link the facility to the finance.

#### Purpose

The system displays the finance purpose.

#### **Other Applicant**

The system displays the other applicant details.

## 2.24.3 Financials Tab

Click 'Financials' tab to maintain financial details.

New Enter Query					
Application Number *		Stage			
Applicant Branch *		Sub-Stage			
Application Date * YYYY-MM-DD		Status	Initiated 🔽		
Application Category *		Priority	High		
Application Type Mudarabah			Medium Low		
		User Reference *			
Asset Type Home 💙					
+ Additional Details					
Applicant Financials Financing Components Charges	Limits Asset Details Down Payment Sale Confirmation Vendor Paymen	t Terms Deviations Summary	Comments		
Customer No		Monthly Total Expense			
Currency		Monthly Total Liable Amount			
Monthly Total Income		Total Other Assets			
Total Land / Property Asset			Compute		
Income Details					
K < 1 Of 1 ► N Go					+ - =
Income Type + Frequency Currency + Amo	ount • Start Date End Date				
5 D.12					
Documents   Dedupe   Financing Assets   Preference	Covenants   Evaluation   MIS   Fields   SWIFT Message Details	Payment Mode   Ijarah   Inv	rentory Tracking   Multi Finance	Down Payment Details   Party Detail	is   Multiple Asset
Previous Remarks	Remarks		0	utcome	
					Exit

Specify the following details:

#### **Financial Summary**

## **Finance Currency**

Specify the finance currency. Alternatively, you can select the currency from the option list. The list displays all the currencies maintained in the system.

#### **Monthly Total Income**

Specify the total monthly income of the customer.

#### **Total Land/Property Asset**

The system displays the total land/property asset.

## **Customer No**

The system displays the customer number.

## Monthly Total Expense

The system displays the monthly total expense of the customer.

## Monthly Total Liable Amount

The system displays the monthly total liability of the customer.

#### **Customer Name**

The system displays the name of the customer.



## **Total Other Assets**

The system displays the total of other assets.

## **Income Details**

## Income Type

Select the type of income from the drop-down list. The list displays the following options:

- Salary
- Rent
- Business
- Others

#### Frequency

Select the liability frequency from the drop-down list. The list displays the following options:

- Daily
- Weekly
- Monthly
- Quarterly
- Half Yearly
- Yearly

#### Currency

Specify the currency of the income. Alternatively, you can select the currency from the option list. The list displays all the currencies maintained in the system.

#### Amount

Specify the customer liability amount.

### Start Date

Select the start date from the adjoining calendar.

#### End Date

Select the end date from the adjoining calendar.

## **Expense Details**

#### **Expense Type**

Specify the type of expense.

#### Frequency

Select the expense frequency from the drop-down list. The list displays the following options:

- Daily
- Weekly
- Monthly
- Quarterly
- Half Yearly
- Yearly

#### Currency

Specify the currency code. Alternatively, you can select the currency code from the option list. The list displays all the currencies maintained in the system.



## Amount

Specify the expense amount.

## Start Date

Select the start date from the adjoining calendar.

## End Date

Select the end date from the adjoining calendar.

## Land/Property Asset Details

## Asset Type

Select the asset type from the drop-down list. The values are:

- Land
- Property

## Sub Type

Specify the sub type of the asset.

## Currency

Specify the currency code of the asset. Alternatively, you can select the currency code from the option list. The list displays all the currencies maintained in the system.

## **Property Value**

Specify the value of the property.

## Loan Outstanding

Specify the outstanding amount of any loan.

## **Other Asset Details**

## Asset Type

Select the type of asset from the drop-down list. The list displays following values:

- Vehicle
- Marketable Securities
- Plant and Machinery
- Precious Metal
- Guarantee
- Others

## Sub Type

Specify the sub type of the asset.

## Currency

Specify the currency code of the asset. Alternatively, you can select the currency code from the option list. The list displays all the currencies maintained in the system.

## **Property Value**

Specify the value of the property.

## Loan Outstanding

Specify the loan outstanding amount.



## **Liability Details**

## Liability Type

Select the liability type of the asset from the drop-down list. The list displays the following values:

- Loan
- Lease
- Rent
- Others

## Liability Sub Type

Specify the liability sub type.

## Frequency

Select the frequency from the drop-down list. The list displays the following options:

- Daily
- Weekly
- Monthly
- Quarterly
- Half Yearly
- Yearly

## Currency

Specify the currency code of the liability. Alternatively, you can select the currency code from the option list. The list displays all the currencies maintained in the system.

## Amount

Specify the liability amount.

## Balance

Specify the customer balance.

## Start Date

Select the start date from the adjoining calendar.

## End Date

Select the end date from the adjoining calendar.



# 2.24.4 Financing Tab

Click 'Financing' tab to maintain finance details.

Retail Islamic Financing Template				
New Enter Query				
Application Number *		Stage		
Applicant Branch *		Sub-Stage		
Application Date * YYYY-MM-DD			tiated 🔽	
Application Category *			High Medium	
Application Type Mudarabah		• Lo		
Avera Trave III		User Reference *		
Asset Type Home 💟				
+ Additional Details				
Applicant Financials Financing Components Charges L	mite Areat Dataile Down Payment Sala Confirmation	Vendor Payment Terms Deviations Summary Con	ommante	
Apprearie Financiala Financiala Componenta Chargea E	The same beans bown rayment bare communities	Vender Layment Terma Demanona Summary Com	Anni Ferna	_
Pricing ID Apply		Promotion Code		^
Financing Offers				
K ≤ 1 Of 1 ► H Go			+ + H	
Offer ID  No of Installments  F	requency * Unit Profit Rate	Rate Code Check Apply		
Contract Details		Repayment Terms		
Financing Product		No of Installments		
Financing Product Financing Account *		Installment Frequency		~
Pinancing Account		Instalment Prequency		, III
Documents   Dedupe   Financing Assets   Preference	Covenants   Evaluation   MIS   Fields   SWIFT	Message Details   Payment Mode   Ijarah   Inventory	ary Tracking   Multi Finance   Down Payment Details   Party Details   Multiple Asset	
Previous Remarks	Remarks		Outcome 🔽	
			Exit	

Specify the following details:

## **Pricing ID**

Specify the pricing ID. Alternatively, you can select the pricing ID from the option list. The list displays all valid pricing IDs.

## **Promotion Code**

Specify the promotion code. Alternatively, you can select the promotion code from the option list. The list displays all valid promotion codes.

## **Financing Offers**

## Offer ID

Specify the finance offer ID.

## No. of Instalments

Specify the number of instalments applicable for the selected finance offer.

## Frequency

Specify the frequency of the finance offer.

## Unit

Select the unit from the drop-down list.

## **Rate of Interest**

Specify the rate of interest of the finance offer.

#### **Rate Code**

Specify the rate code. Alternatively, you can select the rate code from the option list. The list displays all valid rate codes.

## Check

Check this box to apply an offer. You can only check one offer at a time.



## **Contract Details**

## **Financing Product**

The system displays the financing product.

## **Financing Account**

Specify the financing account number.

## **Financing Branch**

Specify the financing branch. Alternatively, you can select the financing branch from the option list. The list displays all valid branch codes.

## **Book Date**

The system displays the book date.

## Value Date

The system displays the value date.

## **Financing Currency**

Specify the financing currency. Alternatively, you can select the currency from the option list. The list displays all valid currency codes.

## **Asset/Investment Details**

## **Total Asset Value**

Specify the total value of the asset.

**Takaful Cost** 

Specify the takaful cost.

#### Maintenance/Other Cost

Specify the maintenance or other cost here.

## **Other Details**

#### Fund ID

Select the fund id from the adjoining option list. The system defaults the value of 'Default Mudarabah Fund' as fund ID.

The system populates the fund MIS details for a contract which is linked to the Fund ID.

#### Future D/P Receivable

Specify the future D/P receivable. Your customer need not pay the entire down payment amount in a single installment. The customer can pay it in parts. In such cases, you can specify the amount to be received in the future from the customer. The aggregate of down payments received and 'Future D/P Receivable' should be equal to the 'Down Payment' amount.

For instance, suppose the down payment is 10000 BHD, down payment received is 8000 BHD and future down payment is 2000 BHD, then Disbursement event will be triggered.

#### Note

Amount specified in this field cannot exceed the total down payment amount for the contract. This field should be operationally controlled, because the system does not track the 'Future D/P Receivable' amount which is received from the customer.



## Wakala Reference

Specify the Wakala reference number. Alternatively, you can select wakala reference number from the option list. The list displays all valid Wakala reference number maintained in the system.

## **Financing Details**

#### Down Payment %

The system displays the down payment percentage.

#### **Down Payment Amount**

The system displays the down payment amount.

#### Amount Financed

Specify the financed amount.

#### Staff Finance

Specify the staff finance details.

#### **Repayment Terms**

#### No of Instalments

Specify the number of instalments required to pay the financed amount.

#### **Instalment Frequency**

Specify the instalment frequency.

#### Instalment Unit

Select the unit of instalment from the drop-down list. The list displays the following values:

- Bullet Select this option for single repayment on maturity date.
- Daily
- Monthly
- Weekly
- Half Yearly
- Quarterly
- Yearly

#### Instalment Start Date

Select the instalment start date from the adjoining calendar.

#### Due Date On

Select the due date from the adjoining calendar.

#### Maturity Type

Select the maturity type from the drop-down list. The list displays the following values:

- Fixed this type of a finance has a fixed maturity date
- Call If the maturity date is not fixed the finance can be liquidated any time

#### Maturity Date

Select the maturity date from the adjoining calendar.

#### Tenor (in Days)

Specify the finance tenor in days.



## Taken Over Asset Details

## **Collateral Taken over**

Check this box to indicate that the collateral is taken over.

## Sale Value

## **Total Sale Value**

Specify the total sale value. The system displays the total of principal and profit amount as of initiation date. If the 'Recompute schedule on IRR' field is checked in the 'Product Maintenance' screen for the linked product and if you specify the balloon amount, the system will compute this value as the sum of principal, normal profit, balloon principal and balloon profit.

## **Effective Date**

#### **Effective Date**

Select the effective date from the adjoining calendar.

## **User Defined Elements**

#### **User Data Elements Id**

Specify the user data elements ID. Alternatively, you can select the UDE ID from the option list. The list displays all valid user defined elements ID.

## Value

Specify the UDE value.

## **Rate Code**

Specify the rate code of the UDE. Alternatively, you can select the rate code from the option list. The list displays all valid rate codes.

#### Code Usage

Select the code usage. It can be periodic or automatic.

#### **Rate Basis**

Select the rate basis from the drop-down list. The list displays the following values:

- Not Applicable
- Per Annum
- Per Month
- Quote Basis

## **Resolved Value**

Specify the resolved value.

## **Account EMI Change**

#### **Effective Date**

Select the effective date from the adjoining calendar.

#### Percentage Change in EMI

Specify the percentage change in EMI.

## Amount Change in EMI

Specify the amount change in EMI.



# 2.24.5 Components Tab

Click 'Components' tab to maintain component details.

Retail Islamic Financing Template						- ×
New Enter Query						
Application Number *			Stage			
Applicant Branch *			Sub-Stage			
Application Date *			Status	Initiated 💟		
Application Category *			Priority	High Medium		
Application Type	Mudarabah			Low		
Asset Type	Home 🔽		User Reference *			
+ Additional Details						
Applicant Financials Financing	components Charges Limits As	set Details Down Payment Sale Confirmation Ver	ndor Payment Terms Deviations Summary	Comments		
Component Name		Penal Basis				< 1 OF 1 >
Component Type	Formula With Schedule	Service Branch				
Currency		Service Account				
Special Interest Amount		Settlement Currency				
Liquidation Mode	Auto V Waive Main Component Verify Funds		Internal Rate of Return Applicable Special Component Funded During Rollover Funded During Initiation Exponential Interest Method		Schedule Details Guarantor Nominal Disbursats	
Schedule Definition						
н <b>≼</b> 1 Of 1 р н Go						+ - =
Schedule Type   Schedule Flag		rist Due Date Start Date • End Date	No of Schedules Frequency	Units		mount EMI Amour
Documents   Dedupe   Financing	Assets   Preference   Covenar	nts   Evaluation   MIS   Fields   SWIFT Mess	age Details   Payment Mode   Ijarah   Inv	entory Tracking   Multi F	Finance   Down Payment Details   Pa	rty Details   Multiple Asset
Previous Remarks		Remarks			Outcome	Exit

## **Component Name**

The system displays the component name.

## **Component Type**

Select the component type from the adjoining drop-down list. The list displays the following values:

- Formula with schedule (Component Type Interest)
- Formula without schedule (Charge)
- Penal Interest
- Prepayment Penalty
- Discount
- Schedule without formula (Principal)
- No schedule No formula (Ad Hoc Charges)
- Penalty Charges

#### Currency

The system displays the currency code.

## **Special Interest Amount**

The system displays the special interest amount.

#### Liquidation Mode

The system defaults the mode of liquidation from the product level. However you can modify the same to indicate the mode of liquidation of the component from the drop-down list. The following options are available for selection:

- Auto
- Manual

## Waive

Select this option to waive the component for the account.



## Main Component

Check this box to indicate that the specified component should be main component.

## **Verify Funds**

Check this box to verify funds.

## **Penal Basis**

The system displays the penal basis.

## Service Branch

The system displays the service branch.

## Service Account

The system displays the service account.

## **Settlement Currency**

The system displays the settlement currency.

## Internal Rate of Return Applicable

Check this box if internal rate of return is applicable.

## **Special Component**

Check this box if the component is a special Interest type. This implies that the computed value of the component can be overridden with the entered value.

## **Funded During Rollover**

Check this box if the component can be funded during the rollover process.

## **Funded During Initiation**

Check this box if the component can be funded during the INIT event.

## **Exponential Interest Method**

Check this box to provide restrictions for exponential finances. If you check this, the system validates the following for exponential interest method calculation:

- COMPOUND\_VALUE SDE is maintained in book formula
- Compound days is maintained as one.

## **Schedule Definition**

#### Schedule Type

Select the type of schedule from the drop-down list. Schedule can be a payment, a disbursement or a rate revision schedule.

#### Schedule Flag

Select the option for the Schedule flag from the option list. The options are Normal or Moratorium.

You can select the option Moratorium if there are no scheduled repayments for the component for the Moratorium period. However the component is accrued for a certain Moratorium period.

## **Formula Name**

Specify the formula name. Alternatively, you can select the formula name from the option list. The list displays all valid formula names.

#### First Due Date

Select the first due date from the adjoining calendar.



## Start Date

Select the start date from the adjoining calendar.

## End Date

Select the end date from the adjoining calendar.

## No of Schedules

Specify the number of schedules.

## Frequency

Specify the frequency.

## Units

Select the units from the drop-down list.

## Due Date On

Select the due date from the adjoining calendar.

## Amount

Specify the amount.

## **EMI Amount**

Specify the EMI amount.

## **Compound Days**

Specify the compound days.

## **Compound Months**

Specify the compound months.

## **Compound Years**

Specify the compound years.

## **Days in Month**

Select the number of days that would constitute a month for calculation from the drop-down list. The list displays the following values:

- Actual: The actual number of days in a month is taken
- 30(Euro): Thirty days is considered for all months including February irrespective of leap year or not
- 30(US): Thirty days is considered for all months except February where the actual number of days is considered
- Working Days: Working days in a month is considered

#### **Days in Years**

Select the number of days that would constitute a year for calculation from the drop-down list. The list displays the following values:

- 252: Number of days in a year is taken as 252, which is the number of working days
- 360: Number of days in a year is taken as 360 irrespective of actual number of calender days
- 365: Number of days in a year is taken as 365 for leap as well as non leap year
- Actual: Actual number of days in a year is taken for interest calculation which is 366 for leap year and 365 for non leap year



## Waive

Select this option to specify if you need to allow a waiver of the component payments for the schedule.

#### Capitalize

Select this option if the schedule amounts are to be capitalized.

Click 'Payment Details' button to specify the payment details.

Details				
Application Number		Account Number		
Application Branch		Component Name		
dit Settlement Mode Debit Settlemen	nt Mode			
Credit Payment Mode	Account			
Credit Account Branch		External Account Number		
Credit Product Account		External Account Name		
Instrument Number Credit		Clearing Bank Code		
Upload Source Credit		Clearing Branch Code		Ø
End Point		Product Category		
		Routing Number		
		Clearing Product Code		
		Sector Code		
GIRO Number		Auto GIRO	Auto	
Payer Account		Exchange Rate	Manual	
Payer Bank Code		Negotiated Cost Rate		
Payer Branch		Negotiated Cost rate		
Payer Bank Address 1		Original Exchange Rate		
Payer Bank Address 2		Original Exchange Nate		
Payer Bank Address 3				
Payer Bank Address 4				
Bank GIRO	Bank GIRO Plus			



Click 'Credit Settlement Mode' tab to specify the credit settlement mode details.

#### **Application Number**

The system displays the application number.

#### **Application Branch**

The system displays the application branch.

#### **Branch Code**

The system displays the branch code.

#### Account Number

The system displays the account number.

#### **Component Name**

The system displays the component name.

## 2.24.5.1 Credit Settlement Mode

#### **Credit Payment Mode**

Select the credit settlement mode from the drop-down list. The options are as follows:

- Account
- Credit Card
- Clearing
- Debit Card



- External Account
- Electronic Pay Order
- GIRO
- Internal Cheque Instrument
- Cash/Teller

#### **Credit Account Branch**

Specify the credit account branch. Alternatively, select the credit account branch from the option list. The displays the valid branch codes maintained in the system.

#### **Credit Product Account**

Specify the credit product account. Alternatively, select the credit product account from the option list. The displays the valid product accounts maintained in the system.

#### **Instrument Number**

Specify the instrument number.

#### **Upload Source Credit**

Specify the upload source credit details. Alternatively, select the source credit details from the option list. The displays the valid credit details maintained in the system.

## **End Point**

Specify the end point. Alternatively, select the end point from the option list. The displays the valid end points maintained in the system.

#### **GIRO Number**

Specify the GIRO number.

## **Payer Account**

Specify the payer account.

## Payer Bank Code

Specify the payer bank code.

#### **Payer Branch**

Specify the payer branch.

#### **Payer Bank Address 1**

Specify the payer bank address 1.

#### Payer Bank Address 2

Specify the payer bank address 2.

#### **Payer Bank Address 3**

Specify the payer bank address 3.

#### Payer Bank Address 4

Specify the payer bank address 4.

## **Bank GIRO**

Select the bank GIRO to be maintained. The options are as follows:

- Bank GIRO
- Plus

#### **External Account Number**

Specify the external account number.



## **External Account Name**

The system displays the external account name.

## **Clearing Bank Code**

Specify the clearing bank code. Alternatively, select the clearing bank code from the option list. The displays the valid clearing bank code maintained in the system.

## **Clearing Branch Code**

Specify the clearing branch code. Alternatively, select the clearing branch code from the option list. The displays the valid branch codes maintained in the system.

## **Product Category**

Specify the product category. Alternatively, select the product category from the option list. The displays the valid product categories maintained in the system.

#### **Routing Number**

Specify the routing number.

## **Clearing Product Code**

Specify the clearing product code.

## **Sector Code**

Specify the sector code. Alternatively, select the sector code from the option list. The displays the valid sector codes maintained in the system.

## Auto GIRO

Select the auto GIRO details. The options are as follows:

- Auto
- Manual

#### **Exchange Rate**

Specify the exchange rate prevailing.

## **Negotiated Cost Rate**

Specify the negotiated cost rate.

#### **Negotiated Reference**

Specify the negotiated reference number.

#### **Original Exchange Rate**

Specify the original exchange rate.

## 2.24.5.2 Debit Settlement Mode Tab

Click 'Debit Settlement Mode' tab to specify the credit settlement mode details.



Payment Details				×
Application Number		Account Number		
Application Branch		Component Name		
Credit Settlement Mode Debit Settleme	ent Mode			
Debit Payment Mode	Account			
Debit Account Branch		External Account Number		
Debit Product Account		External Account Name		
Card Number		Clearing Bank Code		
Instrument Number Debit		Clearing Branch Code		D
Upload Source Debit		Product Category		
End Point		Routing Number		
		Clearing Product Code		
		Sector Code		
Payer Account		Auto GIRO	Auto Manual	
Payer Bank Code		Exchange Rate	Walluar	
Payer Branch		Negotiated Cost Rate		
Payer Bank Address 1		Negotiated Reference		
Payer Bank Address 2		Original Exchange Rate		
Payer Bank Address 3				
Payer Bank Address 4				
GIRO Number				
Bank GIRO	Bank GIRO Plus			
				Ok Cancel

Specify the following details:

## **Debit Payment Mode**

Select the debit settlement mode from the drop-down list. The options are as follows:

- Account
- Credit Card
- Clearing
- Debit Card
- External Account
- Electronic Pay Order
- GIRO
- Internal Cheque Instrument
- Cash/Teller
- PDC

#### **Debit Account Branch**

Specify the debit account branch. Alternatively, select the debit account branch from the option list. The displays the valid branch codes maintained in the system.

## **Debit Product Account**

Specify the debit product account. Alternatively, select the debit product account from the option list. The displays the valid product accounts maintained in the system.

#### **Card Number**

Specify the card number.

## **Instrument Number Debit**

Specify the instrument number debit.



## **Upload Source Debit**

Specify the upload source debit details. Alternatively, select the source debit details from the option list. The displays the valid debit details maintained in the system.

#### **End Point**

Specify the end point. Alternatively, select the end point from the option list. The displays the valid end points maintained in the system.

#### Payer Account

Specify the payer account.

Payer Bank Code

Specify the payer bank code.

Payer Branch

Specify the payer branch.

#### Payer Bank Address 1

Specify the payer bank address 1.

#### Payer Bank Address 2

Specify the payer bank address 2.

#### Payer Bank Address 3

Specify the payer bank address 3.

#### **Payer Bank Address 4**

Specify the payer bank address 4.

## **GIRO Number**

Specify the GIRO number.

#### **Bank GIRO**

Select the bank GIRO to be maintained. The options are as follows:

- Bank GIRO
- Plus

#### **External Account Number**

Specify the external account number.

#### **External Account Name**

The system displays the external account name.

#### **Clearing Bank Code**

Specify the clearing bank code. Alternatively, select the clearing bank code from the option list. The displays the valid clearing bank code maintained in the system.

#### **Clearing Branch Code**

Specify the clearing branch code. Alternatively, select the clearing branch code from the option list. The displays the valid branch codes maintained in the system.

#### **Product Category**

Specify the product category. Alternatively, select the product category from the option list. The displays the valid product categories maintained in the system.

#### **Routing Number**

Specify the routing number.



## **Clearing Product Code**

Specify the clearing product code.

## **Sector Code**

Specify the sector code. Alternatively, select the sector code from the option list. The displays the valid sector codes maintained in the system.

## Auto GIRO

Select the auto GIRO details. The options are as follows:

- Auto
- Manual

## **Exchange Rate**

Specify the exchange rate prevailing.

#### **Negotiated Cost Rate**

Specify the negotiated cost rate.

### **Negotiated Reference**

Specify the negotiated reference number.

## **Original Exchange Rate**

Specify the original exchange rate.

## 2.24.5.3 Payments Schedules Tab

Click 'Schedule Details' button to view the schedule details.

Schedule Details			~
	Application Number	Account	
	Application Branch	Account Branch	
	Component Name	Component Currency	
Payment Schedules	Disbursement Schedules		
Schedule Details			
K < 1 Of 1 ► N	Go		38
Schedules	Schedule Date Pay By Date	Amount Settled Amount Due EMI Amount Amortize Principal Accrued Amount	Capitalized Wa
			<u>`</u>
<			>
			Ok Cancel

The system displays the following details.

- Application Number
- Application Branch
- Component Name



- Account
- Account Branch
- Component Currency

## **Schedule Details**

The system displays the Payment schedule details.

- Schedules
- Schedule Date
- Pay By Date
- Amount Settled
- Amount Due
- EMI Amount
- Amortize Principal
- Accrued Amount
- Capitalized
- Waive

## 2.24.5.4 Disbursement Schedules Tab

Schedule Details	×
Application Number	Account
Application Branch	Account Branch
Component Name	Component Currency
Payment Schedules Disbursement Schedules	
Disbursals	
Go Go	E
	eady Disbursed Amount
	^
	×
Split Details	
Go Go	+ - 8
Settlement Currency Split Percent (%) Split Amount	Payment Mode Settlement Branch Settlement Account Number Account Description Customer
	V
<	>
``````````````````````````````````````	
	Ok Cancel

## **Disbursals**

The system displays the Disbursement schedule details.

- Schedule Date
- Total Disbursement Amount
- Amount to Disburse
- Already Disbursed Amount
- Split Details
- Settlement Currency



- Split Percent (%)
- Split Amount
- Payment Mode
- Settlement Branch
- Settlement Account Number
- Account Description
- Customer

## 2.24.5.5 Guarantor Button

Click 'Guarantor' button to specify the guarantor details.

Suarantor Details					<u> </u>
Application Number		4	Account Number		
Application Branch		Co	omponent Name		
Guarantor Details Other Accounts					
Guarantor Customer					
G0				+ -	==
Customer Number Customer Name					
					~
					~
					×.
Guarantor Customer Accounts					
🛛 🚽 1 Of 1 🕨 🕅 🛛 🖓 🖓				+ -	58
Account Number Account Branch	Currency				
					~
					~

Specify the following details.

## **Application Number**

The system displays the application number.

## **Application Branch**

The system displays the application branch.

#### Account Number

The system displays the account number.

#### **Component Name**

The system displays the component name.

#### **Guarantor Details**

**Guarantor Customer** 

#### **Customer Number**

Specify the customer number of the guarantor customer. Alternatively, you can select the customer number from the option list. The list displays the valid customer number maintained in the system.



Ok Cancel

## **Customer Name**

The system displays the name of the guarantor customer.

#### **Guarantor Customer Accounts**

#### Account Number

Specify the account number of the guarantor customer. Alternatively, you can select the account number from the option list. The list displays the valid account number maintained in the system.

#### Account Branch

The system displays the account branch of the guarantor customer.

#### Currency

The system displays the currency of the guarantor customer.

## **Other Accounts**

Click 'Other Accounts' tab to specify other details of the account.

Application Number Application Branch Guarantor Details Other Accounts	Account Number Component Name	
Account Number Account Description Account Branch Currency		+ - =
Account Number     Account Description     Account Dialicit     Currency		^
		~
		Ok Cancel

Specify the following details:

#### **Guarantor Account**

Specify the guarantor account. Alternatively, you can select the guarantor account number from the option list. The list displays the valid guarantor account numbers maintained in the system.

#### **Guarantor Account Description**

The system displays the description of the guarantor account.

#### **Guarantor Branch**

The system displays the branch code of the guarantor.



## **Guarantor Account Currency**

The system displays the account currency of the guarantor.

## 2.24.5.6 Nominal Disbursals button

## Click 'Nominal Disbursal' button to specify the nominal disbursal details.

minal Disbursals		
Application Number	Account Number	
Application Branch	Component Name	
◄ 1 Of 1 ▶ ¥ Go		+ - :
Schedule Start Date Schedule End Date Currency	Amount	+ - i
↓ 1 Of 1 ► N         Go           Purpose         Customer Id         Customer Nar	me Currency Amount	+ - 1
		Ok Cano

Specify the following details:

#### **Application Number**

The system displays the application

#### **Application Branch**

The system displays the application branch.

#### Account Number

The system displays the account number.

## **Component Name**

The system displays the components name.

#### **Schedule Start Date**

Specify the start date of the Disbursement Schedule from the adjoining calendar.

## Schedule End Date

Specify the end date of the Disbursement Schedule from the adjoining calendar.

#### Currency

Specify the currency code for the disbursement.

## Amount

Specify the amount to be financed for disbursal schedules



## Purpose

Specify the purpose of disbursement from the option list. Alternatively, you can select the purpose from the option list. The list displays the different types of purpose maintained in the system.

#### **Customer ID**

Specify the customer ID for each contractor. Alternatively, you can select the customer ID from the option list. The list displays the valid customer IDs maintained in the system.

#### **Customer Name**

The system displays the customer name.

#### Currency

Specify the currency code for the customer ID selected.

#### Amount

Specify the amount to be disbursed against the customer ID for the purpose mentioned.

# 2.24.6 Charges Tab

Click 'Charges' tab to maintain charge details.

Retail Islamic Financing Template		
New Enter Query		
Application Number *	Stage	
Applicant Branch *	Sub-Stage	
Application Date * YYYY-MM-DD Application Category *	Status	
	Priority	High Medium
Application Type Mudarabah		Low
Asset Type Home 💟	User Reference *	
+ Additional Details		
Applicant Financials Financing Components Charges Limits Asset	Details Down Payment Sale Confirmation Vendor Payment Terms Deviations Summary	Comments
Charges		
K ≤ 1 Of 1 ► N Go		+ - =
Component Name * Currency * Effective Date * Due Date	Amount Due Amount Waived Payment Details	
Documents   Dedupe   Financing Assets   Preference   Covenants	Evaluation   MIS   Fields   SWIFT Message Details   Payment Mode   Ijarah   Im	ventory Tracking   Multi Finance   Down Payment Details   Party Details   Multiple Asset
Previous Remarks	Remarks Audit	Outcome

#### Charges

#### **Component Name**

The system displays the component name.

#### Currency

The system displays the currency.

## **Effective Date**

Select the effective date from the adjoining calendar.

## **Due Date**

The system displays the due date.

#### Amount Due

The system displays the amount due.



## **Amount Waived**

The system displayed the amount waived.

## 2.24.7 Limits Tab

Click 'Limits' tab to maintain limit details	Click 'Limit	s' tab to	maintain	limit	details
----------------------------------------------	--------------	-----------	----------	-------	---------

New Enter Query         Application Number *         Application Number *         Application Number *         Application Number *         Application Type         Modumal Details         Application Type         Application Type         Modumal Details         Financials         Fina	V		
Applicant Branch * Sub-Stage Application Callegory * A			
Applicant Data *********************************	V		
Application Date * **********************************	V		
Application Category * Priors Body Application Type Mudantability Detection Asset Type Hone ♥ Additional Details Applicating Financing Components Charges Lines Asset Details Down Payment Sale Confirmation Vendor Payment Terms Deviations Summary Comments Credit Line Details			
Application Type Mudamatania Content Asset Type Home V Asset Type Home V Additional Details Applicat   Financials   Financials   Components   Charges Limite   Asset Details   Down Payment   Sale Confirmation   Vendor Payment   Terms   Deviations   Summary   Comments   Credit Limo Details Credit Limo Details   Components   Charges   Limite   Asset Details   Down Payment   Sale Confirmation   Vendor Payment   Terms   Deviations   Summary   Comments   Comm			
Asset Type Home V  Additional Details  Additional Details  Applicant   Financing   Components   Charges Limiter   Asset Details   Down Payment   Sale Confirmation   Vendor Payment   Terms   Deviations   Summary   Comments    Credit Limo Details  K = 1 01 H H  Co			
Asset Type Home V Additional Details Applicant   Financial   Financial   Components Charges Linete Asset Details   Down Payment   Sale Confirmation   Vendor Payment   Terms   Deviations   Summary   Comments   Credit Line Details K <1 0 1 H H Co			
Applicant   Financial   Financial   Components   Charges   Linter   Asset Details   Down Payment   Sale Confirmation   Vendor Payment   Terms   Deviations   Summary   Comments   Credit Line Details R <1 0 1 - H 00			
Applicant   Financing   Components   Charges Lines   Asset Details   Down Payment   Sale Confirmation   Vendor Payment   Terms   Deviations   Summary   Comments   Credit Line Details   K = 1 Of 1 > H Oo			
Credit Line Details jet ⊲ 1 Of 1 ⊨ jet0			
K < 10(1 ) H Go			
N (TOF1 ) N Go			
Type Line Branch  Line Code  Serial  Description Details Currency  Sanctioned Utilized Amount Available Amount		÷	- 18
	t Proposed Amount * Handoff		
Collateral Details			
K I Of 1 D H Go		+ -	- 35
Type Branch Collateral Code Currency Collateral Value Collateral Type Collateral Reference Details Handoff			
Documents   Dedupe   Financing Assets   Preference   Covenants   Evaluation   MIS   Fields   SWIFT Message Details   Payment Mode   Ijarah   Inventory Tracking		s   Party Details   Multiple As	ent
Previous Remarks Aust	Multi Finance   Down Payment Details		9.01

## **Credit Line Details**

## Туре

Select the credit line type from the drop-down list. The list displays the following values:

- Existing Select this option if the customer is an existing customer.
- New Select this option if the customer is a new customer.

#### Line Branch

Specify the line branch. Alternatively, you can select the line branch from the option list. The list displays all valid line branches.

#### Line Code

Specify the line code. Alternatively, you can select the line code from the option list. The list displays all valid line codes.

#### Serial

Specify the line serial number.

#### Description

Give a brief description on the credit line.

Click details button to launch 'Facility Details' screen.

## Currency

Specify the currency of the credit line. Alternatively, you can select the currency from the option list. The list displays all valid currency codes.

#### Sanctioned

Specify the sanctioned credit line.



## **Utilized Amount**

Specify the utilized amount.

## Available Amount

Specify the available amount.

## **Collateral Details**

## Туре

Select the collateral type from the drop-down list. The list displays the following values:

- Existing Select this option if the customer is an existing customer.
- New Select this option if the customer is a new customer.

#### Branch

Specify the line branch. Alternatively, you can select the line branch from the option list. The list displays all valid line branches.

## **Collateral Code**

Specify the collateral code. Alternatively, you can select the collateral code from the option list. The list displays all valid collateral codes.

## Currency

Specify the currency of the credit line. Alternatively, you can select the currency from the option list. The list displays all valid currency codes.

## **Collateral Value**

Specify the value of the collateral.

Click 'Details' button to launch 'Collateral Details' screen.

## **Financial Linkage**

## **Utilization Order**

Specify the utilization order.

## Linkage Type

Select a type of linkage to which you need to link the specified account from the adjoining drop-down list. This list displays the following values:

- Collateral Select if you need to link the account to existing collateral.
- Pool Select if you need to link the account to collateral pool.
- Facility Select if you need to link the account to a facility.
- Commitment Select if you need to link the account to a commitment.

#### Branch

Specify the branch code of the customer. Alternatively, you can select the branch code from the option list. The list displays all valid branch codes.

## Linked Reference ID

Specify the linked reference ID. Alternatively, you can select the linked reference ID from the option list. The list displays all valid reference IDs.

## Currency

Specify the currency of the credit line. Alternatively, you can select the currency from the option list. The list displays all valid currency codes.



## Limit Amount

Specify the limit amount.

## Linkage Amount

Specify the linkage amount.

## Linkage (%)

Specify the linkage percentage.

For details on Collaterals, refer to the section 'Collateral Maintenance' in the chapter 'Limits and Collaterals' in Limits and Collateral Management User Manual.

## 2.24.8 Asset Details Tab

Click Asset Details tab to view the details of the asset.

ew Enter Query									
Application Number	•			Stage					
Applicant Branch	•			Sub-Stage					
Application Date	YYYY-MM-DD			Status	Initiated	$\sim$			
Application Category	•			Priority	High				
Application Type	Mudarabah 🗸 Defaul				Medium Low				
				User Reference					
Asset Type	Home 🔽								
Additional Details									
and an oral and a second	and the second se			describer second second	1				
licant Financials Financing C	components Charges I	Limits Asset Details Down Paym	ent Sale Confirmation Vendor Payment	nt Terms Deviations Summary	Comments				
				Location					
Finance Currency Fixed Asset Product				Location Description					
Fixed Asset Product Status				Booking Date					
Asset Category				Capitalization Date					
Category Description				Fixed Asset Contract Reference					
Category Description				Fixed Asset User Reference					
uments   Dedupe   Financing	Assets   Preference	Covenants   Evaluation   MIS	6   Fields   SWIFT Message Details	Payment Mode   Ijarah   In	ventory Tracking	Multi Finance   Down	Payment Details	Party Details	Multiple Asse
Previous Remarks		Remarks		Audit		Outcome	$\checkmark$		
		A Souther wa				Guicome			

Specify the following details:

#### **Finance Currency**

The system displays the finance currency.

#### **Fixed Asset Product**

The system displays the fixed asset product.

## Status

Specify the status of the asset.

#### **Asset Category**

Specify the asset category. Alternatively, you can select the asset category from the option list. The list displays the asset categories maintained in the system

#### **Category Description**

The system displays the asset category description.

#### Location

Specify the location of the asset.



## **Location Description**

The system displays the description of the location of the asset.

## **Booking Date**

Specify the date of booking from the adjoining calendar.

#### **Capitalization Date**

Specify the capitalization date from the adjoining calendar.

## Fixed Asset Contract Reference

Specify the fixed asset contract reference.

## **Fixed Asset User Reference**

Specify the fixed asset user reference.

## 2.24.9 Down Payment Tab

Click 'Down Payment' tab to specify the Down Payment details.

New Enter Query							
Application Number *			5	age			
Applicant Branch *	• ·		Sub-S	age			
Application Date *	YYYY-MM-DD		S	atus Initiate	d 💟		
Application Category			P	ority High	1		
Application Type	Mudarabah 🗸 Defaul			Med Low			
			User Refer				
Asset Type	Home 🔽						
+ Additional Details							
Applicant Financials Financing C	components Charges	Limits Asset Details Down Payment Sale	Confirmation Vendor Payment Terms Deviations Sur	mary Comm	nents		
Payment Currency							
Amount							
Value Date							
Payment Branch							
Payment Mode	Own Account						
Account							
Account Description							
Currency							
Narrative							
Exchange Rate		R					
Documents   Dedupe   Financing	Assets   Preference	Covenants   Evaluation   MIS   Fiel	ds   SWIFT Message Details   Payment Mode   Ijarah	Inventory T	racking   Multi	Finance   Down Payment Details	Party Details   Multiple Asset
Previous Remarks		Remarks				Outcome 🔽	
							Exit

Specify the following details:

#### **Payment Currency**

Specify the payment currency. Alternatively, you can select the payment currency from the option list. The list displays the valid currency codes maintained in the system.

#### **Down Payment Amount**

Specify the Down Payment amount.

#### Value Date

Specify the value date from the adjoining calendar.

#### **Payment Branch**

Specify the payment branch. Alternatively, you can select the payment branch from the option list. The list displays the valid payment branch maintained in the system.

#### **Payment Mode**

Select the payment mode from the drop-down list. The options are as follows:

GL Account



×

- Account
- Own Account

## Account

Specify the account number from the drop-down list. Alternatively, you can select the account number from the option list. The list displays the valid account number maintained in the system.

## Account Description

The system displays the account description.

#### Currency

Specify the currency code. Alternatively, you can select the currency from the option list. The list displays the valid currency codes maintained in the system.

#### Narrative

Specify remarks if any.

## Exchange Rate

Specify the exchange rate.

## 2.24.10 Sale Confirmation Tab

Click 'Sale Confirmation' to view the sale confirmation details.

Retail Islamic Financing Template						- ×
New Enter Query						
Application Number *		Stage				
Applicant Branch *		Sub-Stage				
Application Date * YYYY-MM-DD		Status	Initiated 💌			
Application Category *		Priority	High Medium			
Application Type Mudarabah V Default			Low			
		User Reference *				
Asset Type Home 💟						
+ Additional Details						
Applicant Financials Financing Components Charges Limits Asset	Datails Down Payment Sale Confirmation Vendor Payment	Terms Deviations Summary	Comments			
represent resolution resolution of a geo Lanto resolu-	Setand South Fayment	romo contaiono commary	o o minionio			
Sale Date YYYY-MM-DD						
Remarks						
Documents   Dedupe   Financing Assets   Preference   Covenants	Evaluation   MIS   Fields   SWIFT Message Details	Payment Mode   Ijarah   Inve	entory Tracking   Multi Finance	Down Payment Details	Party Details	Multiple Asset
Previous Remarks	Remarks		0	utcome 🔽		
						Exit

You can view the following details here:

- Sale Date
- Remarks



# 2.24.11 Vendor Payments Tab

Click 'Vendor Payments' to maintain the vendor payment details.

Retail Islamic Financing	Template															- ×
New Enter Query																
	on Number *								Stage							
	ant Branch *								Sub-Stage							
	ation Date * YYYY-M								Status		$\sim$					
Application	n Category *								Priority	High Medium						
Applic	ation Type Mudara	bah 🔽 Default								Low						
E.	Asset Type Home	¥							User Reference	•						
+ Additional Details																
Applicant Financials Fin	nancing Componer	nts Charges Li	mits Asset De	tails Down Paym	ent Sale Co	nfirmation 🔽	endor Paymen	t Terms Devi	iations Summary	Comments						
Pro	duct Code				Pay	ment Currency						Fund ID				
Payment	Reference					Value Date					Vende	or Payable GL				
							Populate				Tota	Amount Paid				
Vendor Payment Details																
K ≤ 1 0f 1 ► N	Go															+ - =
Vendor Code	Contract Refer	ence As	set Code	Asset Cost		Due Amount	Amo	ount Paid	Settle Paym	ent Mode •	Susp	ense GL	Acco	ount No	Tra	nsaction Code
<																>
Documents   Dedupe	Financing Assets	Preference	Covenants	Evaluation   MIS	S   Fields	SWIFT Mes	sage Details	Payment Mode	e   Ijarah   In	ventory Tracking	Multi Fi	nance   Dov	wn Payment Del	ails   Part	y Details	Multiple Asset
Previous Remarks				Remarks								Outcome				
r to toda remarka												Sucome				Exit

You can specify the following in this tab:

## **Product Code**

The system displays the product code.

#### **Payment Reference**

The system displays the product reference.

#### **Payment Currency**

Specify the payment currency from the option list. Alternatively, you can select the payment currency from the option list. The list displays all valid values maintained in the system.

## Value Date

The system displays the value date.

## Fund ID

The system displays the fund ID.

#### **Vendor Payable GL**

The system displays the vendor payable GL.

## **Total Amount Paid**

The system displays the total amount paid.

#### Vendor Payment Details

### Vendor Code

The system displays the vendor code.

#### **Contract Reference**

The system displays the contract reference number.

## Asset Code

The system displays the asset code.



## Asset Cost

The system displays the asset cost.

## **Due Amount**

The system displays the due amount.

#### **Amount Paid**

The system displays the amount paid.

## Settle

Check this box to settle the payment.

## **Payment Mode**

The system displays the payment mode,

#### Suspense GL

The system displays the suspense GL.

#### Account No

The system displays the account number.

## 2.24.12 Terms Tab

Click 'Terms' tab to maintain terms details. You can also maintain 'Terms' for the category in ORDRTERM. The system defaults these terms on click of 'Default' button.

Retail Islamic Financing Template						- ×
New Enter Query						
Application Number *		Stage				
Applicant Branch *		Sub-Stage				
Application Date * YYYY-MM-DD			Initiated 🔽			
Application Category *		Priority	High Medium			
Application Type Mudarabah V Default			Low			
Asset Type Home 🔽		User Reference *				
+ Additional Details						
Applicant Financials Financing Components Charges Limits	Asset Details Down Payment Sale Confirmation Vendor Pay	ment Terms Deviations Summary	Comments			
Terms and Conditions						
H ≤ 1 Of 1 ► H Go						- 38
Terms •	Apply Due Date •	Complied				
Documents   Dedupe   Financing Assets   Preference   Co	enants   Evaluation   MIS   Fields   SWIFT Message Deta	ils   Payment Mode   Ijarah   Inve	antory Tracking   Multi Fir	nance   Down Payment Details	Party Details   Multiple	Asset
Previous Remarks	Remarks			Outcome		Exit

## **Terms and Conditions**

#### Terms

Specify the terms and conditions of the finance creation.

## Apply

Check this box to apply the terms to finance application.

## Due Date

Select the date when the terms will be expired from the adjoining calendar.

#### Complied

Check this box if you comply with the terms.



# 2.24.13 Deviations Tab

Click 'Deviations' tab to view deviation details.

Retail Islamic Financing Template					
New Enter Query					
Application Number *		Stage			
Applicant Branch * Application Date * YYYY-MM-DD		Sub-Stage Status			
Application Category *			Initiated  High		
		Priority	Medium		
Application Type Mudarabah			Low		
Asset Type Home 🗸		User Reference *			
+ Additional Details					
Applicant Financials Financing Components Charges Limits Asse	t Details Down Payment Sale Confirmation Vendor Paymen	Terms Deviations Summary	Comments		
		Common Commonly	oon no oo		
Deviations					
K ≤ 1 0f 1 ► N Go	-				+ - 8
	Deviations •	Approved			
Documents   Dedupe   Financing Assets   Preference   Covenants	Evaluation   MIS   Fields   SWIFT Message Details	Payment Mode   Ijarah   Inv	entory Tracking   Mult	Finance   Down Payment Details	Party Details   Multiple Asset
Previous Remarks	Remarks	Audit		Outcome	Exit

## Deviations

Specify the deviations.

## Approved

Check this box if the deviations are approved.

# 2.24.14 Summary Tab

Click 'Summary' tab to view summary details.

Retail Islamic Financing Template				- ~
New Enter Query				
Application Number *		Stage		
Applicant Branch *		Sub-Stage		
Application Date *		Status		
Application Category *		Priority	High Medium	
Application Type	Mudarabah 🗸 Default		Low	
Arest Turn	11-ma (11)	User Reference *	*	
Asset Type	Home 💟			
+ Additional Details				
Applicant Financials Financing C	omponents Charges Limits Asset Details Down Payment Sale Confirmation	Vendor Payment Terms Deviations Summary	Comments	
	onperente onageo crime reservotario cominaria cue commanda	Contragmente Forme Dornations	- Commonly	
Department Summary				^
Department				
Previous Notes				- 1
Additional Notes				- 1
				~
Documents   Dedupe   Financing	Assets   Preference   Covenants   Evaluation   MIS   Fields   SWIFT	Message Details   Payment Mode   Ijarah   Inve	wentory Tracking   Multi Finance   Down Payment Details   Party Details   Multiple Asse	
Previous Remarks	Remarks		Outcome 🔽	
				xit

## **Department Summary**

## Department

Specify the name of the department.



## **Previous Notes**

The system defaults the previous department notes. The system displays any comments given in any of the previous stages by the same department.

For example, when RM initiates the application, the comments may be provided in the Additional notes section. When the application moves to 'Follow up' stage or any stage that has to be proceeded by the RM users, the system displays the comments given in the first stage.

## **Additional Notes**

Specify additional department notes.

Click 'History' button, to invoke the 'Department Wise Summary' screen. The system generates a report of the comments given in all previous stages regardless of the department.

Application Number *	D D	Application Branch	
Report Format PDF V Report Output Vew V		Printer At Client V Printer D	
			Ok Cancel

Specify the following details.

## Application Number

Specify the application number of the transaction. Alternatively, you can select the application number from the option list. The list displays all the valid application numbers maintained in the system.

## **Application Branch**

The system displays the application branch code.

#### **Report Format**

Select the format in which you need to generate the report from the drop-down list. The options are as follows:

- HTML Select to generate report in HTML format.
- RTF Select to generate report in RTF format.
- PDF Select to generate report in PDF format.



• EXCEL – Select to generate report in EXCEL format.

## **Report Output**

Select the report output in which you need to generate the report from the drop-down list. The options are as follows:

- Print Select to print the report.
- View Select to print the report.
- Spool Select to spool the report to a specified folder so that you can print it later.

## **Printer At**

Select location where you wish to print the report from the drop-down list. The options are as follows:

- Client Select if you need to print at the client location.
- Server Select if you need to print at the server location

## Printer

Specify the printer from which the report has to be printed. Alternatively, you can select the printer from the option list. The list displays all the valid printers maintained in the system.

## 2.24.15 Comments Tab

Click 'Comments' tab to view comment details.

Retail Islamic Financing Template		- ×
New Enter Query		
Application Number	Stag	e
Applicant Branch		
Application Date		s Initiated V
Application Category	Priorit	y High Medium
Application Type	Mudarabah	Low
Annual Treas	User Reference	e*
Asset Type	Home 🗸	
+ Additional Details		
Applicant Einspeiele Einspeien	components Charges Limits Asset Details Down Payment Sale Confirmation Vendor Payment Terms Deviations Summa	Commente
Applicant Financials Financing (	omponents. Charges Linnis Asser Details Down Payment, Sale Committation, Vendor Payment, Terris, Deviations, Summa	Comments
Previous Comments		~
Additional Comments		
		~
Documents   Dedupe   Financin	Assets   Preference   Covenants   Evaluation   MIS   Fields   SWIFT Message Details   Payment Mode   Ijarah   J	Inventory Tracking   Multi Finance   Down Payment Details   Party Details   Multiple Asset
Previous Remarks	Remarks Audit	Outcome
		Exit

## **Previous Comments**

The system displays the previous stage comments.

## **Additional Comments**

Specify the additional comments in the current stage, if any.

To view history of remarks updated during a transaction. Click 'Remarks' button to view the remarks.



Remarks	History				- ×
Execute	Query				
		cation Number ersion Number			
<b>K &lt;</b> 1	Of 1 🕨 🕅	Go			+ - 33
	Stage	Updated By	Remarks	Updated on	
					^
					~
					Cancel

The system displays the following details:

- Application Number
- Stage
- Updated By
- Remarks
- Updated on

## 2.24.16 Documents Button

You can capture the finance related documents details through the 'Documents Upload' screen. Click 'Documents' button to invoke this screen.

Application Number	Application Category	Populate
Documents Advices Checklist		
Document Upload		
📢 🛋 1 Of 1 🕨 🙀 🛛 😡		+ - =
Document Category * Document Reference	Document Type * Mandatory Remarks Ratio Upload Upload View Edit	
		Ok Exit

## **Application Number**

The system displays the application number.

## **Application Category**

The system displays the application category.

## **Documents**

## **Document Category**

Select the document category from the adjoining option list.



## **Document Reference**

Specify the document reference number.

## **Document Type**

Select the type of document. The adjoining option list displays all the document types maintained in the system. Select the appropriate one.

## Mandatory

Check this box to indicate whether the document is mandatory.

#### Remarks

Specify remarks, if any.

#### Ratio Upload

Check this box if you require ratio upload.

#### Upload

Click 'Upload' button to open the 'Document Upload' sub-screen. In the 'Document Upload' sub-screen, specify the corresponding document path and click the 'Submit' button. Once the document is uploaded through the upload button, the system displays the document reference number.

#### View

Click 'View' to view the document uploaded.

## Edit

Click 'Edit' to edit the uploaded documents.

## 2.24.16.1 Advices Tab

 Decurrents
 Application Category
 Processing
 Processing

 Decurrents
 Safeting Checklists
 Processing
 Processing

 If 1 0f 1 b H
 If
 If
 Processing
 If

 Report Name
 Templaba
 Format
 Atbiblicat Locale
 Veri

## Click 'Advices' tab in Documents screen to view advice details.

## **Report Name**

The system displays the report name.

## Template

The system displays the template.



# View

Click 'View' to view the uploaded document.

# 2.24.16.2 Checklist Tab

Documents					*
	Application Number	Application Cate	gory D	Populate	
Documents	Advices Checklist				
H < 1 Of	1 🕨 🕅 🕜				=
	Checklist Item	Mandatory Verified	Comments		
				Ok	Cancel

#### **Checklist Item**

The system displays the checklist details.

#### Mandatory

This field is updated based on the maintenances in Documents sub screen.

#### Verified

Check this box to confirm that the corresponding checklist is verified.

#### Comments

Specify comments, if any.

# 2.24.17 Dedupe Button

You can query the duplicate details in the Dedupe screen.

When a customer or prospect applies for a finance, the bank verifies if there are any duplicate applications initiated by customer or prospect in the system. If there are any pipeline applications that are suspected to be duplicate of an already initiated application or an existing finance contract, the system identifies and displays the existing transactions details in the Dedupe screen.



#### Click 'Dedupe' button to invoke Dedupe details screen.

Application Branch Customer Name undefined	
Customers Contracts	
Applications	
Application Number Application Branch Customer No Short Name Customer Name Branch Unique Identit	fier Unique Details
<	>
Existing Customers	>
Existing Customers	>
Existing Customers	>
xisting Customers 【 ◀ 1 Of 1 ▶ ▶	>
xisting Customers	>
xisting Customers	>
xisting Customers	>
Existing Customers	>
Existing Customers	>

# 2.24.17.1 Customers

#### **Applications**

In the Application section, the system checks for any duplicates in the applications that are already initiated from Origination.

#### **Existing Customers**

In the Existing Customers section, the system checks for any duplicate entry in the existing customer details based on First Name, Middle Name, Last Name, Short Name and National ID.

# 2.24.17.2 Contracts

#### Applications

In the Application section, the system checks for any duplicates in the finance applications that are already initiated from Origination.

#### **Existing Customers**

In the Existing Customers section, the system checks for any duplicate entry in the existing finance details based on Number of Instalments, Frequency, Frequency Unit, Requested Amount.

# 2.24.18 Financing Asset Button

You can capture the finance asset details based on the finance type. You can capture the finance type details from this Asset Details screen. You can invoke this screen by clicking 'Financing Assets' button



Cancel

Financing Asset Details		
Application Category * MUDARABAH WEC	Branch Code 000	Customer Branch 000
Application Number *	Reference Number *	Customer Id * 000201
Application Type * Others *	Currency *	Customer Name 000201
Home Vehicle Others Mortgage Insurance Valuation		
Home Details		
Asset Type New *	Year	Address 1
Purchase Order	Builder	Address 2
Asset Class	Model	Address 2
Asset Sub Type	Width (Metres)	Address 3
Asset Status	Length (Metres)	
Asset Currency	Purchase Order Number	Address 4
Asset Value	Geography	
Occupancy	BNA	
	MSA	

# **Application Category**

The system displays the application category.

#### **Application Number**

The system displays the application number.

## Application Type

Select the type of application from the drop-down list. The list displays the following values:

- Home
- Vehicle
- Personal
- Mortgage
- Others

#### **Finance Branch**

The system displays the finance branch.

#### **Finance Reference**

The system displays the finance reference number.

#### **Finance Currency**

The system displays the finance currency.

## **Customer Branch**

The system displays the customer branch.

#### **Customer ID**

The system displays the customer ID.

#### **Customer Name**

The system displays the customer name.

For information on Home, Vehicle, Others, Mortgage and Valuation Tabs, refer to the section 'Assets Button' in the chapter 'Account Creation' in Retail Lending User Manual.



Ok Cancel

# 2.24.18.1 Insurance Tab

iset Details			
Application Category * MUDARABAH WEC	Branch Code 000	Customer Branch 000	
Application Number *	Reference Number*	Customer Id * 000201	
Application Type * Others *	Currency *	Customer Name 000201	
e Others Mortgage Insurance Valuation			
< 1 0f 1 > -			
Details			
Policy Type Asset Insurance *	Insurance Expiry 1000646600	Insurer Address 1	
Policy #	Policy Start Date YYYYMM-DD	Insurer Address 2	
Insurer	Policy End Date 2005484-00		
Customer	Insured Name	Insurer Address 3	
Insurance Status	Managed By		
Policy Currency	Agent Id	Insurer Address 4	
Policy Amount	Agent Name		
Premium Amount	Agent Contract #		



## **Policy Type**

Select the type of policy from the drop-down list. The list displays the following values:

- Asset Insurance
- Life Insurance

## **Policy No**

The system displays the policy number.

#### Insurer

The system displays the insurer.

#### Customer

The system displays the customer number.

#### **Insurance Status**

The system displays the insurance status.

#### **Policy Currency**

The system displays the policy currency.

# **Policy Amount**

The system displays the policy amount.

#### **Premium Amount**

The system displays the premium amount.

## **Insurance Expiry**

The system displays the insurance expiry date.

#### **Policy Start Date**

The system displays the policy start date.

## **Policy End Date**

The system displays the policy end date.



Ok Cancel

# **Insured Name**

The system displays the insured name.

# Managed By

The system displays the name of the person who manages the policy.

#### Agent ID

The system displays the identification number of the agent.

#### Agent Name

The system displays the name of the agent.

#### Agent Contract No

The system displays the contract number of the agent.

#### Insurer Address 1,2,3,4

The system displays the address of the insurer.

# 2.24.19 Preference Button

You can capture finance preference details in the Preference screen. Click 'Preference' button to invoke this screen.

inalice Preletences			
Application Number		Financing Account Number	Product Code
Application Branch		Application Type Others	Customer Number undefined
Account Preference Holiday Preferen			
Preferences		Createrative Datella Interes	a/ Forward Ijarah/ Musharaka UC
Preletences	Amend Past Paid Schedule	Original Construction	
	Recalculate Annuity On Disbursement	Construction En	
	Stop Disbursement	Window Of Repa	
	Finance Statement Required Rescheduling Allowed		quency
	Re-Schedule Amortization on Final Disbursement		Handover Applicable
	Use guarantor for Repayment	Handove	
	Multiple Down Payment Required Cheque Book Facility		
	Passbook Facility	Grace Period	
	ATM Facility	Supplier Grace	
	Partial Block Release Financing Against Salary	Freq	quency 🗸
	Notary Pre Confirmed	Customer Grace	
		Freq	quency 🔍
Liquidation		Limit days for settlement	
Liquidation Mode	Auto 🗸	Other Customer Act	counts 0
	Liquidation Back Valued Schedules	Guarantor Aci	counts 0
	Reset Retry Count for Reversed Auto Liquidation		
	Partial Liquidation Allow Bulk Payment	Track Receivable	
Retries Auto Liquidation Days	Allow Duk Layment		Auto Liquidation
Retries Advice Days		Finance Statements	
	Close Collateral		rt Date YYYY-MM-DD
			quency V
Provisioning Preference		Frequency	
Provisioning Mode	Not Applicable	rrequency	Y UNIS
Renegotiation Details		Finance Notices	
			Ok Exit

Specify the following details.

# **Preferences**

#### **Amend Past Paid Schedule**

Check this box to amend past paid schedule.

#### **Recalculate Annuity On Disbursement**

Check this box to recalculate annuity on disbursement.

#### **Stop Disbursement**

Check this box to stop disbursement.

## Finance Statement Required

Check this box to indicate finance statement is required.



# **Rescheduling Allowed**

Check this box to allow rescheduling.

## **Re-Schedule Amortization on Final Disbursement**

Check this box to re-schedule amortization on final disbursement.

# Use guarantor for Repayment

Check this box to use guarantor for repayment.

#### **Multiple Down Payment Required**

Check this box to indicate multiple down payment required.

#### **Cheque Book Facility**

Check this box to issue a cheque book to the account holder.

#### **Passbook Facility**

Check this box to issue a passbook to the account holder.

#### ATM Facility

Check this box to allow account accessible for ATM operations.

#### **Partial Block Release**

Check this box to release partial block.

Financing Against Salary

Check this box to allow financing against salary.

#### **Notary Pre Confirmed**

Check this box to indicate notary pre confirmation.

# **Construction Details**

#### **Original Construction End Date**

Specify the original construction end date from the adjoining calendar.

#### **Construction End Date**

Specify the construction end date from the adjoining calendar.

#### Window of Repayment

Specify the number of days/months/years to be considered for window of repayment.

#### Frequency

Select the frequency of window of repayment from the drop-down list. The list displays the following values:

- Days
- Months
- Years

## Handover Applicable

Check this box to allow property handover.

## Handover Date

Specify the date of handover from the adjoining calendar.



# **Grace Period**

# **Supplier Grace Period**

Specify the supplier grace period.

# Frequency

Specify the grace period frequency of the supplier.

# **Customer Grace Period**

Specify the customer grace period.

# Frequency

Specify the grace period frequency of the customer.

# **Liquidation**

# Liquidation Mode

Select the liquidation mode from the drop-down list. The options are as follows:

- Auto
- Manual
- Component

# Liquidation Back Valued Schedules

Check this box to liquidate all the schedules with a due date less than the system date on initiation of a back value dated finance.

# **Reset Retry Count for Reversed Auto Liquidation**

Check this box to allow to reset retry count for reversed auto liquidation.

# **Partial Liquidation**

Check this box to allow partial liquidation.

# **Allow Bulk Payment**

Check this box to allow bulk payment.

# **Retries Auto Liquidation Days**

Specify the retries auto liquidation days.

# **Retries Advice Days**

Specify the retries advice days.

# Close Collateral

Check this box to close collateral.

# Limit Days for Settlement

# **Other Customer Accounts**

Specify the number of days after which the other accounts of customer should be considered for settlement.

By default, the system will display zero. You can amend this value.

# **Guarantor Accounts**

Specify the number of days after which the guarantor account should be considered for settlement.

By default, the system will display zero. You can amend this value.



# Track Receivable

# **Auto Liquidation**

Check this box to allow auto liquidation.

# Finance Statements

#### Start Date

Specify the start date of the finance statement.

## Frequency

Select the frequency from the drop-down list. The options are as follows:

- Daily
- Monthly
- Quarterly
- Half Yearly
- Yearly

# **Frequency Units**

Specify the frequency units.

# **Provisioning Preference**

#### **Provisioning Mode**

Select the auto provisioning mode. The options are as follows:

- Auto
- Manual
- Not Applicable

# **Finance Notices**

#### Finance Settlement Request

Check this box to allow finance settlement request.

#### **Notice Date**

Specify the notice date.

#### **Expected Closure Date**

Specify the expected closure date.

# **Renegotiation Details**

#### **Maximum Renegotiations**

Specify the maximum renegotiations count.

#### **Renegotiation No**

The system displays the renegotiation number.

# Status Change Mode

# **Status Change Mode**

Select the status change mode. The options are as follows:

- Auto
- Manual



# Holiday Periods

## Period

Specify the holiday period. Alternatively, you can select the period from the option list. The list displays the valid periods maintained in the system.

# **UDE Rate Plan**

#### Start Date

Specify the start date of the UDE rate plan from the adjoining calendar.

## End Date

Specify the end date of the UDE rate plan from the adjoining calendar.

# Intermediary

## **Intermediary Code**

Specify the intermediary code. Alternatively, you can select the code from the option list. The list displays the codes maintained in the system.

#### **Intermediary Name**

The system displays the intermediary name.

#### **Intermediary Ratio**

Specify the intermediary ratio.

Click 'Holiday Preference' tab to specify the holiday preferences.

T manee T references					^
Application Number		Financing Account Number		Product Code	
Application Branch		Application Type Others		Customer Number undefined	
Account Preference Holiday Prefere	ince				
Holiday Treatment for Disburseme	nt / Payment Schedules				
	Ignore Holidays		Move Across Month		
Holiday Check	Local 🔽		Cascade Schedules		
Holiday Currency			Schedule Movement Move Forward Move Backward		
			inore backward		
Holiday Treatment for Maturity/Val	ue Dates				
	Ignore Holidays		Move Across Month		
Holiday Check	Local 💙		Schedule Movement Move Forward Move Backward		
Holiday Currency			Move backward		
Holiday Treatment for Revision Sc	hedules				
	Same as payment schedules		Move Across Month		
	Ignore Holidays		Cascade Schedules		
Holiday Check	Local 🔽		Schedule Movement Move Forward Move Backward		
Holiday Currency			move backward		
				Ok	Exit

For details on Holiday Preferences, refer to the section 'Holiday Preferences Tab' in the chapter 'Defining Product Categories and Product' in Retail Lending User Manual.



# 2.24.20 Covenant Button

You can capture the covenant details in covenant screen. Click 'Covenant' button to invoke this screen.

	to the second s	Covenant Type Start Date End Date Frequency Due date Currency Guideline Value Actual value W
	H Coo + − EE Name + Covenant Type Start Date End Date Frequency Due date Currency Guideline Value Actual value W	Covenant Type Start Date End Date Frequency Due date Currency Guideline Value Actual value W
Covenant Name   Covenant Type Start Date End Date Frequency Due date Currency Guideline Value Actual value V	Name • Covenant Type Start Date End Date Frequency Due date Currency Guideline Value Actual value W	Covenant Type Start Date End Date Frequency Due date Currency Guideline Value Actual value W
>		
>		
>		
>		
>		
>	>	
		Ok Ex
		UK EX

## **Application Number**

The system displays the application number.

#### **Application Branch**

The system displays the application branch.

# **Covenant Details**

#### **Covenant Name**

Select the covenant name from the list available here. The list displays the covenant names maintained in Covenant Maintenance screen.

#### Covenant Type

Specify the type of covenant.

## Start Date

Select the start date from the adjoining calendar.

# End Date

Select the end date from the adjoining calendar.

# Frequency

Select a frequency according to which the Convent has to collected/revised. You may select any one of the following frequencies:

- Yearly
- Half Yearly
- Quarterly
- Monthly



- Weekly
- Daily

# Due Date

Specify the number of days after which the covenant needs to be reviewed.

#### Currency

Specify the currency. Alternatively, you can select the currency from the option list. The list displays all valid currency codes.

#### **Guideline Value**

Specify the guideline value.

# **Actual Value**

Specify the actual value.

#### Waived

Check this box to waive the covenant.

# Remarks

Specify the remarks about the covenant maintenance.

# 2.24.21 Evaluation Button

You can capture the evaluation details in evaluation screen. Click 'Evaluation' button to invoke this screen.

Evaluation					×
A	Application Number * Application Branch * poplication Category MUDARABAH WEC External Credit Rating Investigation Legal Details	I/VC Dataila		Customer No * 000201 ustomer Type Individual *	
	External Credit Rating Investigation Legal Details	KTC Details	Credit Score		
Risk Details		==	Clean Score	Rule Id	
Risk Id •		Score		Grade	
				Score	
				Scale	
Credit Rating					
Question l		Question *	Answer		
Bureau Report					
					Cancel

#### **Application Number**

The system displays the application number.

#### **Application Branch**

The system displays the application branch.

# **Application Category**

The system displays the application category.



# **Customer No**

The system displays the customer number.

# **Customer Type**

The system displays the customer type.

# 2.24.21.1 Credit Score Tab

# **Risk Details**

#### **Risk ID**

Specify the risk ID.

# Description

Give a brief description on the risk ID.

#### Score

Specify the score.

# **Credit Score**

# Rule ID

The system displays the rule ID.

# Grade

The system displays the grade.

# Scale

The system displays the scale.

## Score

The system displays the score.

# **Credit Rating**

**Question ID** Specify the question ID.

# **Category** Specify the category.

**Question** Specify the question.

# **Answer** Specify the answer.

# 2.24.21.2 Ratio Tab

Ar it Score Ratio E	Application Branch * pplication Category External Credit Rating				Customer Type	Individual 🔻		
it Score Ratio E								
	External Credit Rating	Investigation Logal Dataila						
			KYC Details					
ed				Actual				
	Currency				Actual Income		0.00	
	Total Income				Actual Debit		0.00	
	Total Expense				What If Payment Amount		0.00	
	Total Other Assets							
1	Total Liable Amount							
	Total Assets							
1 Of 1 🕨 🕅 Ratio \star	Go	escription	Stated Value	Actual Value				
Hatio *	U	escription	Stated Value	Actual Value				

Bureau Report

# **Stated**

#### Currency

Specify the currency. Alternatively, you can select the currency from the option list. The list displays all valid currency codes.

#### **Total Income**

The system displays the total income.

#### **Total Expense**

The system displays the total expense.

#### **Total Other Assets**

The system displays the total other assets.

# **Total Liable Amount**

The system displays the total liable amount.

#### **Total Assets**

The system displays the total assets.

# <u>Actual</u>

## **Actual Income**

The system displays the actual income.

# **Actual Debit**

The system displays the actual debit.

# What if Payment Amount

The system displays the what if payment amount.



Cancel

# **Ratios**

# Ratio

The system displays the ratio.

# Description

The system displays the description.

#### **Stated Value**

The system displays the stated value.

# **Actual Value**

The system displays the actual value.

# 2.24.21.3 External Credit Rating Tab

Click 'External Credit Rating' tab to invoke this screen.

Evalua	100						~
	Application	Number *			Customer No *	000201	
	Application				Customer Type	Individual 🔻	
	Application C	ategory MUDARABAH WEC					
Credi	t Score Ratio External Cre	dit Rating Investigation Legal Det	ails KYC Details				
	al Credit Rating						
	1 Of 1 🕨 📕 🧕 🤤			-		- 2000	12
	Request ID	External Agency	Score	Recommend	Request Status	Remarks	
Bureau	Report						
							Cancel

# Request ID

Specify the request ID.

## **External Agency**

Specify the external agency.

# Score

Specify the score.

# Recommend

Specify if the external credit rating is recommended or not.

# **Request Status**

Specify the request status.

# Remarks

Specify remarks, if any.



# 2.24.21.4 Investigation Tab

Click 'Investigation' tab to view investigation details.

Evaluation							>
	Application Number * Application Branch *				omer No * 000201 ner Type Individual *		
	Application Category MUDARABAH	I WEC					
Credit Score Ratio	External Credit Rating Investigation	Legal Details KYC Details					
Investigation							
📕 < 1 Of 1 🕨 🗎							IE
Verification Type	Agency	Score	Recommended	Status Varifi	ication Date	Remarks	
-							

Cancel

# **Verification Type**

Select the verification type from the adjoining drop-down list.

#### Agency

Specify the investigation agency.

#### Score

Specify the score.

#### Recommended

Specify if the investigation is recommended or not.

# Status

Specify the status of the investigation.

# **Verification Date**

Select the verification date from the adjoining calendar.

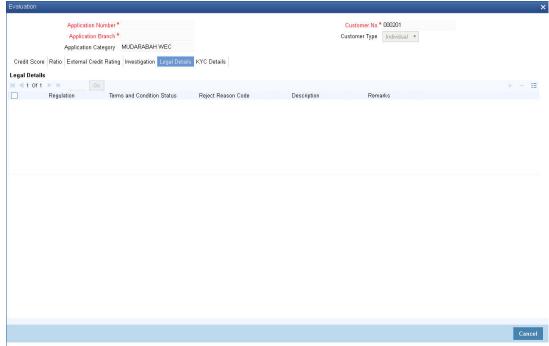
## Remarks

Specify remarks, if any.



# 2.24.21.5 Legal Details Tab

Click 'Legal Details' tab to view legal details.



# Regulation

Specify the regulation details.

## **Terms and Conditions Status**

Specify the terms and condition status.

## **Reject Code**

Specify the reject reason code.

## Description

Specify the reject reason description.

#### Remarks

Specify remarks, if any.



# 2.24.21.6 KYC Details Tab

ion		
Application Number *	Customer No * 000201	
Application Branch *	Customer Type Individual *	
Application Category MUDARABAH WEC		
Score Ratio External Credit Rating Investigation Legal Details KYC Details		
Review Details		
Branch	KYC Internal Status Passed *	
Customer Name	KYC Internal Remarks Possible Match *	
Short Name *	KYC Extenal Status	
Category *	KYC Extenal Remarks	
Country *	SDN Status	
Unique Identifier * Unique Value *	SDN Remarks	
Onique value		

# **KYC Review Details**

#### Branch

The system displays the branch.

#### **Customer Name**

The system displays the customer name.

#### Short Name

The system displays the short name of the customer.

#### Category

The system displays the category.

#### Country

The system displays the country.

# **Unique Identifier**

The system displays the unique identifier.

## **Unique Value**

The system displays the unique value.

# **KYC Internal Status**

The systems displays the KYC Internal Status.

# **KYC Internal Remarks**

The system displays the KYC internal remarks.

# **KYC External Status**

The system displays the KYC External Status.



# **KYC External Remarks**

The system displays the remarks.

# **SDN Status**

The system displays the SDN status.

## **SDN Remarks**

The system displays the SDN remarks.

# 2.24.22 MIS Button

# You can capture MIS details in MIS screen. Click 'MIS' button to invoke this screen.

Application Number*		Product *	Link To Group	
Account Branch *		Branch Code *	MIS Group	
		Currency *		
put				
Link To Group	Related Reference Related Account	Related Account	Rate Code	
	Related Account	Related Reference	Spread	
		MIS Head		
Rate At				
Rate Type	*	Interest Method v	Cost Code 1	
	Pool Code Contract Level	Reference Rate	Cost Code 2	
	Contract Level	Pool Code	Cost Code 3	
			Cost Code 4 Cost Code 5	
ransaction MIS			Cost Code 5	
		Composite MIS	Cost Code 5	
MIS Group		Composite MIS MIS Group	Cost Code 5 Fund MIS MIS Group	
Transaction MIS MIS Group Transaction MIS 1 Transaction MIS 2		Composite MIS MIS Group Composite MIS 1	Cost Code 5 Fund MIS MIS Group Fund MIS 1	
MIS Group Transaction MIS 1 Transaction MIS 2		Composite MIS MIS Group Composite MIS 1 Composite MIS 2	Cost Code 5  Fund MIS MIS Group Fund MIS 1 Fund MIS 2	
MIS Group Transaction MIS 1 Transaction MIS 2 Transaction MIS 3		Composite MIS MIS Group Composite MIS 1 Composite MIS 3	Cost Code 5  Fund MIS MIS Group Fund MIS 1 Fund MIS 2 Fund MIS 2 Fund MIS 3	
MIS Group Transaction MIS 1 Transaction MIS 2		Composite MIS MIS Group Composite MIS 1 Composite MIS 2	Cost Code 5  Fund MIS MIS Group Fund MIS 1 Fund MIS 2	
MIS Group Transaction MIS 1 Transaction MIS 2 Transaction MIS 3 Transaction MIS 4		Composite MIS MIS Group Composite MIS 1 Composite MIS 2 Composite MIS 3 Composite MIS 3	Cost Code 5  Fund MIS  MIS Group  Fund MIS 1  Fund MIS 2  Fund MIS 2  Fund MIS 3  Fund MIS 4	
MIS Group Transaction MIS 1 Transaction MIS 2 Transaction MIS 3 Transaction MIS 4 Transaction MIS 5		Composite MIS MIS Group Composite MIS 1 Composite MIS 2 Composite MIS 3 Composite MIS 4 Composite MIS 4 Composite MIS 5	Cost Code 5  Fund MIS MIS Group Fund MIS 1 Fund MIS 2 Fund MIS 2 Fund MIS 3 Fund MIS 3 Fund MIS 4 Fund MIS 5	
MIS Group Transaction MIS 1 Transaction MIS 2 Transaction MIS 3 Transaction MIS 6 Transaction MIS 6		Composite MIS MIS Group Composite MIS 1 Composite MIS 2 Composite MIS 3 Composite MIS 4 Composite MIS 5 Composite MIS 5	Cost Code 5  Fund MIS  MIS Group Fund MIS 1 Fund MIS 2 Fund MIS 2 Fund MIS 3 Fund MIS 4 Fund MIS 5 Fund MIS 5 Fund MIS 5	
MIS Group Transaction MIS 1 Transaction MIS 2 Transaction MIS 4 Transaction MIS 4 Transaction MIS 5 Transaction MIS 5		Composite MIS MIS Group Composite MIS 1 Composite MIS 2 Composite MIS 2 Composite MIS 4 Composite MIS 4 Composite MIS 5 Composite MIS 6 Composite MIS 7	Cost Code 5           Fund MIS           MIS Group           Fund MIS 1           Fund MIS 2           Fund MIS 3           Fund MIS 4           Fund MIS 5           Fund MIS 5           Fund MIS 6           Fund MIS 7	

For information on MIS, refer to the section 'MIS Button' in the chapter 'Account Creation' in Retail Lending User Manual.



# 2.24.23 Fields Button

You can capture the UDF details in 'Fields' screen. Click 'Fields' button to invoke this screen.

Fields	×
Application Number*	Account Number *
Application Branch *	Branch Code *
Charecter Fields	E
Field Name * Field Value	
Number Fields	
I I Of 1 ► H Go Field Name * Field Value	E
Date Fields	
K ≤ 1 Of 1 ► N G0	E
☐ Field Name ★ Field Value	
	0k Cancel

For information on Finance UDF, refer to the section 'Fields Tab' in the chapter 'Account Creation' in Retail Lending User Manual.

# 2.24.24 SWIFT Message Details Button

You can capture SWIFT message details in SWIFT Message Details screen. Click 'SWIFT Message' to invoke the following screen:

Application Number		Application Branch	Account Number
Beneficiary Institution Beneficiary Institution		Sender To Receiver Information Sender to Receiver Information	Message Details
			Payment Details Payment Details
Charge Details		Ordering Institution	Ordering Customer
Account Currency		Ordering Institution	Ordering Customer
Our Correspondent			
Receiver			
Transfer Type	$\checkmark$		
Remitter - All Charges	Charges Charges Remitter 1		
Intermediary Reimbursement Instit	ution	Ultimate Beneficiary	Beneficiary Institution for Cover
Intermediary Institution		Ultimate Beneficiary	Beneficiary Institution
Receiver Correspondence		Account With Institution	Intermediary v
			Ok Exit

For details on SWIFT Message, refer to the section 'SWIFT Message Details Button' in the chapter 'Account Creation' in Retail Lending User Manual.



# 2.24.25 Payment Mode Button

You can capture Payment details in Payment screen. Click 'Payment Mode' button to invoke this screen.

Payment Details					×
Application Number		Account Number			
Application Branch		Component Name			
Credit Settlement Mode Debit Settlement	nt Mode				
Credit Payment Mode	Account				
Credit Account Branch		External Account Number			
Credit Product Account		External Account Name			
Instrument Number Credit		Clearing Bank Code			
Upload Source Credit		Clearing Branch Code		Q	
End Point		Product Category			
		Routing Number			
		Clearing Product Code			
		Sector Code			
GIRO Number		Auto GIRO	Auto		
Payer Account		Exchange Rate	manual		
Payer Bank Code		Negotiated Cost Rate			
Payer Branch		Negotiated Reference			
Payer Bank Address 1		Original Exchange Rate			
Payer Bank Address 2					
Payer Bank Address 3					
Payer Bank Address 4					
Bank GIRO	Bank GIRO Plus				

Ok Cancel

Specify the following details.

#### **Application Number**

The system displays the application number.

#### **Application Branch**

The system displays the application branch.

## Account Number

The system displays the account number.

#### **Branch Code**

The system displays the branch code.

# 2.24.25.1 Credit Settlement Mode

Click the 'Credit Settlement Mode' tab to specify the credit settlement mode details.

Specify the following details.

#### **Credit Payment Mode**

Select the mode of payment by which the account is credited from the drop-down list. The options are as follows:

- Account
- Credit Card
- Clearing
- Debit Card
- External Account



- Electronic pay order
- GIRO
- Internal Cheque
- Instrument
- Cash/Teller

#### **Credit Account Branch**

Specify the credit account branch where the account is credited. Alternatively, you can select the branch from the option list. The list displays the valid branch codes maintained in the system.

#### **Upload Source Credit**

Specify the upload source credit. Alternatively, you can select the it from the option list.

#### **Clearing Bank Code**

Specify the clearing bank code. Alternatively, you can select the bank code from the option list. The list displays the bank codes maintained in the system.

#### **Instrument Number Credit**

Specify the credit instrument number.

#### **Clearing Product Code**

Specify the clearing product code. Alternatively, you can select the product code from the option list. The list displays the product codes maintained in the system.

#### **End Point**

Specify the end point. Alternatively, you can select the end point from the option list. The list displays the valid end points maintained in the system.

#### **External Account Number**

Specify the external account number of the creditor.

#### **Product Category**

Specify the product category. Alternatively, you can select the product category from the option list. The list displays the valid product categories maintained in the system.

#### **Credit Product Account**

Specify the credit product account. Alternatively, you can select the account from the option list. The list displays the valid accounts maintained in the system.

#### **Clearing Branch Code**

Specify the clearing branch code. Alternatively, you can select the branch code from the option list. The list displays the valid branch codes maintained in the system.

#### **Routing Number**

Specify the routing number.

## Sector Code

Specify the sector code. Alternatively, you can select the sector code from the option list. The list displays the valid sector codes maintained in the system.

#### **External Account Name**

Specify the external account name.

#### 2.24.25.2 Debit Settlement Mode

Click the 'Debit Settlement Mode' tab to specify the credit settlement mode details.



Payment Details				×
Application Number		Account Number		
Application Branch		Component Name		
Credit Settlement Mode Debit Settlemen	nt Mode			
Debit Payment Mode	Account			
Debit Account Branch		External Account Number		
Debit Product Account		External Account Name		
Card Number		Clearing Bank Code		
Instrument Number Debit		Clearing Branch Code		P
Upload Source Debit		Product Category		
End Point		Routing Number		
		Clearing Product Code		
		Sector Code		
Payer Account		Auto GIRO	Auto Manual	
Payer Bank Code		Exchange Rate	manual	
Payer Branch		Negotiated Cost Rate		
Payer Bank Address 1		Negotiated Reference		
Payer Bank Address 2		Original Exchange Rate		
Payer Bank Address 3				
Payer Bank Address 4				
GIRO Number				
Bank GIRO	Bank GIRO Plus			
				Ok Cancel

Specify the following details.

#### **Debit Payment Mode**

Select the mode of payment by which the account is debited from the drop-down list. The options are as follows:

- Account
- Credit Card
- Clearing
- Debit Card
- External Account
- Electronic pay order
- GIRO
- Internal Cheque
- Instrument
- Cash/Teller
- PDC

## **Debit Account Branch**

Specify the debit account branch where the account is debited. Alternatively, you can select the branch from the option list. The list displays the valid branch codes maintained in the system.

# **External Account Number**

Specify the external account number of the debtor.

# **Clearing Bank Code**

Specify the clearing bank code. Alternatively, you can select the bank code from the option list. The list displays the bank codes maintained in the system.



# **Instrument Number Debit**

Specify the debit instrument number.

# **End Point**

Specify the end point. Alternatively, you can select the end point from the option list. The list displays the valid end points maintained in the system.

# **Clearing Product Code**

Specify the clearing product code. Alternatively, you can select the product code from the option list. The list displays the product codes maintained in the system.

# **Upload Source Debit**

Specify the upload source credit. Alternatively, you can select the it from the option list.

# **Card Number**

Specify the debit card number.

## Payer Bank Name

Specify the bank name of the payer.

#### Payer Account

Specify the account number of the payer.

# Payer Branch

Specify the branch of the payer.

#### Payer Bank Address 1

Specify the payer bank address 1.

#### Payer Bank Address 2

Specify the payer bank address 2.

#### **Payer Bank Address 3**

Specify the payer bank address 3.

# Payer Bank Address 4

Specify the payer bank address 4.

#### **Debit Product Account**

Specify the debit product account. Alternatively, you can select the account from the option list. The list displays the valid accounts maintained in the system.

# **External Account Name**

Specify the external account name.

#### **Clearing Branch Code**

Specify the clearing branch code. Alternatively, you can select the branch code from the option list. The list displays the branch codes maintained in the system.

#### **Product Category**

Specify the product category. Alternatively, you can select the product category from the option list. The list displays the valid product categories maintained in the system.

# **Routing Number**

Specify the routing number.



# Sector Code

Specify the sector code. Alternatively, you can select the sector code from the option list. The list displays the valid sector codes maintained in the system.

#### **GIRO Number**

Specify the GIRO number.

#### **Bank GIRO**

Specify the bank GIRO number.

#### Auto GIRO

Specify the auto GIRO number.

For information on Payment Details, refer to the section 'Payment Mode Details Button' in the chapter 'Account Creation' in Retail Lending User Manual.

# 2.24.26 Ijarah Button

Click 'Ijarah' button to specify the details.

Ijaran						×
	Application Number		Α	Account Number		
	Application Branch			Branch Code		
	represent branch			branch bode		
ljarah						
	Lease Type	~		Currency		
	Payment In Advance	~		Residual Value		
	Residual Value Basis		R	Residual Amount		
		-				
					Ok	Cancel

Specify the following details:

#### **Application Number**

The system displays the application number.

#### **Application Branch**

The system displays the application branch.

#### **Account Number**

The system displays the account number.

#### **Branch Code**

The system displays the branch code.



# <u>ljarah</u>

Lease Type Select the lease type.

**Payment in Advance** Select the payment in advance method.

## **Residual Value Basis**

Select the residual value basis.

**Currency** Specify the currency code.

#### **Residual Value**

Specify the residual value.

#### **Residual Amount**

Specify the residual amount.

# 2.24.27 Inventory Tracking Button

You can view inventory tracking details in 'Inventory Tracking' screen. Click 'Inventory Tracking' button to invoke this screen.

Inventory Tracking		×
Application Number Branch Account	Financing Currency Asset Category Populate	
Inventory Details		
K ≤ 1 Of 1 ► M Go	*	Ξ
Fixed Asset Contract Reference Acquisition Date	Sale Date Asset Code Available Quantity Booked Quantity Unit Price Total Cost	
		<
<	>	
	Ok Cano	el

Specify the following details:

#### **Application Number**

The system displays the application number.

# Branch

The system displays the application category.

#### Account

The system displays the account number.



# **Financing Currency**

The system displays the financing currency.

# Asset Category

The system displays the asset category.

# **Inventory details**

**Fixed Asset Contract Reference** Specify the fixed asset contract reference number.

Acquisition Date Specify the application date.

Sale Date Specify the date of sale.

Asset Code Specify the asset code.

Available Quantity Specify the quantity available.

**Booked Quantity** Specify the quantity booked.

**Unit Price** Specify the unit price of the inventory.

**Total Cost** Specify the total cost of the inventory.

Vendor Code Specify the inventory code.

# 2.24.28 Multi Finance Button

You can view the multi finance details. Click 'Multi Finance' button to invoke this screen.



Application Number Application Branch				unt Number ranch Code				
ulti Finance Company Details								
◀ 1 Of 1 ▶ N Go							+ -	=
Borrower Borrower Name	Currency	Amount	Rate	Value Date	Maturity Date	Remarks		

Ok Cancel

Specify the following details:

#### **Application Number**

The system displays the application number.

# **Application Branch**

The system displays the application category.

#### Account Number

The system displays the account number.

#### Branch Code

The system displays the branch code.

## Multi Finance Company Details

#### Borrower

Specify the borrower number. Alternatively, you can select the borrower number from the option list. The list displays the borrower details maintained in the system.

#### **Borrower Name**

The system displays the borrower name for the borrower number selected.

#### Currency

Specify the currency code. Alternatively, you can select the currency code from the option list. The list displays the currency code maintained in the system.

### Amount

Specify the amount borrowed.

## Rate

Specify the rate.



# Value Date

Specify the value date.

# Maturity Date

Specify the date of maturity.

#### Remarks

Specify the remarks if any.

# 2.24.29 Down Payment Details Button

You can view the Down Payment details. Click 'Down Payment Details' button to invoke this screen.

Bount aymont Botano					
Application Number			Down Payment		
Application Branch			Future D/P Receivable		
Account			Total Down Payment Amount		
Currency					
🗑 🚽 1 Of 1 🕨 🕅 Go					
Process Reference Account Currency	Down Payment Amount	Value Date	Amount in Account Currency		
				~	
				~	

Cancel

#### **Application Number**

The system displays the application number.

#### **Application Branch**

The system displays the application branch.

#### Account

The system displays the account number.

#### Currency

The system displays the currency code.

## **Down Payment**

The system displays the Down Payment amount.

#### **Future Down Payment Receivable**

The system displays the future Down Payment receivable.

## **Total Down Payment Amount**

The system displays the total Down Payment amount.



# **Process Reference**

The system displays the process reference number.

# Account Currency

The system displays the account currency.

## **Down Payment Amount**

The system displays the Down Payment amount.

#### Value Date

The system displays the value date.

## Amount in Account Currency

The system displays the amount in account currency.

# 2.24.30 Party Details Button

Click 'Party Details' button to invoke this screen.

Application Number	Account Number	^
Application Number	Account Number Branch Code	
Appication branch	Dialicii Code	
K ≤ 1 Of 1 ► N Go	+ - II Settlement Branch Settlement Account	
Customer Id Nam		
	^	¢.
	~	
	Ok Cancel	
	Ok Cancel	

Specify the following details:

# **Application Number**

The system displays the application number.

# **Application Branch**

The system displays the application branch.

#### Account Number

The system displays the account number.

#### **Branch Code**

The system displays the branch code.



# **Customer ID**

Specify the customer ID. Alternatively, you can select the customer ID from the option list. The list displays the valid customer ID maintained in the system.

#### Name

The system displays the name of the customer selected.

#### **Settlement Branch**

Specify the settlement branch code. Alternatively, you can select the settlement branch code from the option list. The list displays the branch codes maintained in the system.

#### **Settlement Account**

Specify the settlement account number.

# 2.24.31 Multiple Asset Button

You can capture the collateral details in the 'Multiple Asset' screen. Click 'Multiple Asset' button to invoke this screen.

Application Number*					
Vehicle Property Project Goods B	uild Materials Service Ijarah	Equipment			
		< 1 Of 1 >	Asset Status	Active	
Asset Sequence Number	1				
Vehicle Details					
Туре	New Asset 🗸		Vehicle Condition		
Asset Category			Maker Code		
Description			Year of Manufacturing		
Application Number			Year Model		
Class			Sub Model		
Color			Engine Number		
No of Cylinders			Chassis Number		
Registration Details			Vendor Details		
Registration Type	None 🔽		Vendor Code	*	
Registration Name			Vendor Name		
Registration Emirate			Agent Name		
Reg#			Agent Branch		
Registration Date	YYYY-MM-DD		Agent Sales Name		
Delivery Date	YYYY-MM-DD				
Insurance Details			Appraiser Details		
	Insured By Bank		Appraiser Name		
Insurance Company			Appraiser Value		
Currency			Appraiser Date	YYYY-MM-DD	
Premium Amount					
Amount Details			Total Amount Details		
Requested Finance Amount			Down Payment Amount		
% Amount			Vehicle Value		

#### **Application Number**

The system displays the application number.

#### **Asset Sequence Number**

The system displays the asset sequence number.

#### **Asset Status**

The system displays the status of the asset.

# 2.24.31.1 Vehicle Tab

#### **Vehicle Details**

## Туре

Select the type of asset from the drop-down list.



# Asset Category

Specify the asset category.

**Description** Specify the description of the asset.

### Application Number

Specify the application number of the asset.

**Class** Specify the asset class.

**Color** Specify the color of the asset.

**No. of Cylinders** Specify the cylinder numbers.

Vehicle Condition Specify the condition of the vehicle.

Maker Code Specify the maker code of the vehicle.

Year of Manufacturing Specify the manufacturing year of the vehicle.

Year Model Specify the model of the vehicle.

Sub Model Specify the sub model of the vehicle.

**Engine Number** Specify the engine number of the vehicle.

**Chassis Number** Specify the chassis number.

**Registration Details** Specify the registration details of the vehicle.

**Registration Type** Specify the registration type of the vehicle.

**Registration Name** Specify the registration name of the vehicle.

**Registration Emirate** Specify the registration emirate.

**Reg#** Specify the registration number.

Registration Date

Specify the registration date of the vehicle.



# **Delivery Date**

Specify the date of delivery of the vehicle.

Insurance Details

Specify the insurance details of the vehicle.

**Insured By Bank** Specify whether the vehicle is insured by the bank.

**Insurance Company** Specify the insurance company name.

**Currency** Specify the currency code.

**Premium Amount** Specify the premium amount of the vehicle insurance.

Amount Details Specify the amount details.

**Requested Finance Amount** Specify the requested finance amount.

**% Amount** Specify the amount in percentage.

Vendor Details Specify the vendor details.

Vendor Code Specify the vendor code.

Vendor Name

The system displays the name of the vendor.

#### Agent Name

Specify the name of the agent.

**Agent Branch** 

Specify the branch of the agent.

Agent Sales Name Specify the sales name of the agent.

Appraiser Details

Specify the appraiser details.

**Appraiser Name** Specify the name of the appraiser.

**Appraiser Value** Specify the appraiser value.

Appraiser Date

Specify the date of the appraiser.



# **Total Amount Details**

Specify the total amount details.

**Down Payment Amount** Specify the Down Payment Amount.

Vehicle Value Specify the value of the vehicle.

Maintenance Cost Specify the maintenance cost.

**Insurance Amount** Specify the insurance amount.

# Asset Finance Amount

Specify the asset finance amount.

# 2.24.31.2 Property Tab

Click 'Property' tab to specify the property details.

Application Number *	•				
Vehicle Property Project Goods B	uild Materials Service Ija	aran Equipment			
		10f1 ▶ + -	Asset Status	Active	
Asset Sequence Number	1				
Property Details					
New Property Type	No 🔽		Date of Completion	YYYY-MM-DD	
Property Type			Title Deed Number		
Description			Registration On Name Of		
Building Name			Reg#		
Builder Name			Registration Date	YYYY-MM-DD	
Project Name			Title Deed Issue Date	YYYY-MM-DD	
Wing Name			Title Deed Issue From		
District/Area			Villa/Apartment Number		
Area In Other Country			Building compound Name		
Plot Number			Street Name		
Lot Number			Post Box Number		
Property Status			Emirate		
Property Area			Area In Emirate		
Property Usage			City		
Property Area In			Country		
			Mortgage Degree		
mount Details			Insurance Details		
Currency			Insurance Company		
Requested Amount			Insurance Paid By		
Down Payment Amount			Premium Amount		
Valuation			Insurance Name		
Insurance Value			Expiry Date	YYYY-MM-DD	
Asset Finance Amount					

Specify the following details:

# **Property Details**

## **New Property Type**

Select the new property type from the drop-down list. The options are as follows:

- Yes
- No

# Property Type

Specify the property type.



# Description

Specify the description of the property.

# Building Name

Specify the name of the building.

# **Builder Name** Specify the name of the builder.

**Project Name** Specify the name of the project.

**Wing Name** Specify the wing name.

#### **District/Area**

Specify the district or area details.

# City

Specify the city where the property is located. Alternatively you can select the city from the option list. The list displays all the valid values.

#### Area In Other Country

Specify the area in other country.

#### **Plot Number**

Specify the plot number.

Lot Number Specify the Lot number.

#### **Property Status**

Specify the status of the property.

#### Property Area

Specify the area of the property.

#### Property Usage

Specify the usage of the property.

#### **Property Area In**

Specify the property area in details.

#### **Date of Completion**

Specify the date of completion.

# Title Deed Number

Specify the title deed number.

#### **Registration On Name Of**

Specify the registration on name of details.

# Reg#

Specify the registration number,

## **Registration Date**

Specify the date of registration.



#### **Title Deed Issue Date**

Specify the title deed issue date.

**Title Deed Issue From** Specify the title deed issue from.

Villa/Apartment Number Specify the villa or apartment number.

**Building compound Name** Specify the building compound name.

**Street Name** Specify the name of the street.

**Post Box Number** Specify the post box number.

**Emirate** Specify the emirate details.

Area In Emirate Specify the area in emirate.

**City** Specify the city.

**Country** Specify the country

Mortgage Degree Specify the mortgage.

## Amount Details

**Currency** Specify the currency code.

**Requested Amount** Specify the requested amount.

**Down Payment Amount** Specify the Down Payment amount.

**Valuation** Specify the valuation details.

**Insurance Value** Specify the insurance value.

Asset Finance Amount Specify the asset finance amount.

# Insurance Details

**Insurance Company** Specify the insurance company.



## **Insurance Paid By**

Specify the insurance paid by details.

**Premium Amount** Specify the premium amount.

**Insurance Name** Specify the insurance name.

**Expiry Date** Specify the date of expiry.

#### Property Management

**Company Name** Specify the company name.

**Managed By** Specify the name of the person manages the property.

**Contact Person** Specify the contact person details.

**Contact Number** Specify the contact number.

#### **Vendor Details**

Vendor Code Specify the vendor code.

Vendor Name Specify the name of the vendor.

## **Property Evaluation Details**

**Evaluation Name** Specify the evaluation name.

**Evaluation Value** Specify the evaluation value.

**Evaluation Date** Specify the date of evaluation.

# **Property Vendor Details**

Vendor Type Specify the vendor type.

Vendor Code Specify the code of the vendor.

#### Chosen By

Specify the chosen By details of the vendor.



# Account Value

Specify the account value.

# Account Date

Specify the account date.

# Account Start Date

Specify the start date of account.

# Account End Date

Specify the end date of the account.

# 2.24.31.3 Project Tab

## Click 'Project' tab to specify the project details.

Asset Status Active Amount Details Currency	
Amount Details	
Amount Details	
Amount Details	
Guilency	
Down Payment Amount	
Asset Finance Amount	
	- 35
Date Account Start Date Account End Date	
	^
	6

# Project Details

#### **Invest Sector Code**

Specify the investor sector code.

#### Description

Specify the description of the project.

# **Feasibility Start** Specify the feasibility start.

# **Expected Profit**

Specify the expected profit.

#### **Expected Expiry Date**

Specify the expected expiry date.



Ok Cance

# Amount Details

**Currency** Specify the currency code.

**Down Payment Amount** Specify the Down Payment Amount.

Asset Finance Amount Specify the asset finance amount.

# **Project Vendor Details**

**Vendor Type** Specify the type of vendor.

Vendor Code Specify the vendor code.

**Chosen By** Specify the chosen by details of the project vendor.

Account Value Specify the account value.

Account Date Specify the date of account.

Account Start Date Specify the account start date.

# Account End Date

Specify the account end date.



# 2.24.31.4 Goods Tab

Click Goods lab to	specify the goods deta	IIS.	
Multiple Asset			×
Application Number *			
Vehicle Property Project Goods Bu	uild Materials Service Ijarah Equipment		
0. 1941 HALVE HARD A			
	10f 1 ▶ +	_ Asset Status Active	
Asset Sequence Number	1		
Goods Details		Amount Details	
Brand Code		Currency	
Description		Down Payment Amount	
Quantity		Asset Finance Amount	
Delinquency Location			
Delinquency Date	YYYY-MM-DD		
Vendor Details			
Vendor Details Vendor Code *			
Vendor Code			
vendor Name			
			Ok Cancel

# Click 'Goods' tab to specify the goods details

#### **Goods Details**

### **Brand Code**

Specify the brand code of the goods.

#### Description

Specify the description of the goods.

#### Quantity

Specify the quantity of the goods.

#### **Delinquency Location**

Specify the delinquency location of the goods.

# **Delinquency Date**

Specify the delinquency date of the goods.

## Amount Details

**Currency** Specify the currency code.

# **Down Payment Amount**

Specify the Down Payment amount.

# **Asset Finance Amount**

Specify the asset finance amount.



# Vendor Details

# Vendor Code

Specify the code of the vendor.

#### Vendor Name

Specify the name of the vendor.

# 2.24.31.5 Build Materials Tab

Click 'Build Material' tab to specify the build materials details.

Multiple Asset			:
Application Number * Vehicle Property Project Goods Build N	Materials Service Ijarah Equipment		
Control Property Project Courses	< 10f 1 > + -	Asset Status	Active
Asset Sequence Number	1		
Build Materials Info		Amount Details	
Goods Type		Currency	
Description		Down Payment Amount	
Proforma Invoice Number		Asset Finance Amount	
Proforma Invoice Date YY			
Vendor Details			
Vendor Code *			
Vendor Name			

Ok Cancel

# **Build Materials Info**

#### Goods Type

Specify the goods type.

## Description

Specify the description of the goods type.

# **Proforma Invoice Number**

Specify the proforma invoice number.

#### **Proforma Invoice Date**

Specify the proforma invoice date.

#### Amount Details

**Currency** Specify the currency.

## **Down Payment Amount**

Specify the Down Payment amount.



# Asset Finance Amount

Specify the asset finance amount.

# Vendor Details

## Vendor Code

Specify vendor code details.

#### Vendor Name

Specify name of the vendor.

## 2.24.31.6 Service Ijarah Tab

Click 'Service Ijarah' tab to specify the service Ijarah details.

ultiple Asset			
Application Number*			
/ehicle Property Project Goods B	uild Materials Service Ijarah Equipmen	nt	
		Asset Status Active	
1140 (State 1805) (St.		I OF 1 > + - Asset Status Active	
Asset Sequence Number	1		
Rent Ijarah		Event Ijarah	
Rent Location		Event Type	
Unit Number		Event Location	
Rent Plot Number		Event Plot Number	
Rent Building Name		Event Building Name	
Project Name		Event Area	
Rent Area		Event Emirate	
Rent Emirate		Hotel Total Area	
Total Area		Capacity	
Built Up Area			
No of Storey		Educational Ijarah	
Rent Start Date	YYYY-MM-DD	Course Name	
Rent End Date	YYYY-MM-DD	Educational Beneficiary	
		Educational Start Date YYYY-MM-DD	
		Educational End Date YYYY-MM-DD	
oods ljarah		Vendor Details	
Goods Type Code		Vendor Code *	
Description		Vendor Name	
Brand Code			
Quantity		Amount Details	
Delinquency Location		Currency	
Delinquency Date	YYYY-MM-DD	Down Payment Amount	
		Asset Finance Amount	
Medical Ijarah			
Medical Beneficiary			

# Rent ljarah

**Rent Location** 

Specify the rent location.

#### **Unit Number**

Specify the unit number.

#### **Rent Plot Number**

Specify the rent plot number.

# **Rent Building Name**

Specify the rent building name.

# **Project Name**

Specify the project name.

# Rent Area

Specify the rent area.



## Rent Emirate

Specify the rent emirate.

**Total Area** Specify the total area details.

**Built Up Area** Specify the built up area.

No of Storey Specify the no of storey.

**Rent Start Date** Specify the start date of the rent from the adjoining calendar.

**Rent End Date** Specify the end date of the rent from the adjoining calendar.

#### Event ljarah

**Event Type** Specify the event type.

**Event Location** Specify the location of the event.

**Event Plot Number** Specify the plot number of the event.

**Event Building Name** Specify the event building name.

**Event Area** Specify the even area.

**Event Emirate** Specify the event emirate.

# Hotel Total Area

Specify the total area of the hotel.

**Capacity** Specify the capacity details.

# Educational ljarah

**Course Name** Specify the name of the course.

# **Educational Beneficiary**

Specify the beneficiary of the education.

# **Educational Start Date**

Specify the start date of the education from the adjoining calendar.

#### **Educational End Date**

Specify the end date of the education from the adjoining calendar.



# Goods Ijarah

**Goods Type Code** Specify the code of the goods type.

**Description** Specify the description of the goods.

**Brand Code** Specify the brand code details.

**Quantity** Specify the quantity of the goods.

**Delinquency Location** Specify the delinquency location.

**Delinquency Date** Specify the date of delinquency.

# Medical Ijarah

**Medical Beneficiary** Specify the medical beneficiary.

**Medical Start Date** Specify the medical start date from the adjoining calendar.

**Medical End Date** Specify the medical end date from the adjoining calendar.

# Vendor Details

Vendor Code Specify the vendor code.

**Vendor Name** The system displays the name of the vendor.

# **Amount Details**

**Currency** Specify the currency code.

# Down Payment Amount

Specify the Down Payment amount.

# **Asset Finance Amount**

Specify the asset finance amount.

# 2.24.31.7 Equipment Tab

Click 'Equipment' tab to specify the equipment details.



Multiple Asset			×
Application Number *			
Vehicle Property Project Goods Bu	uild Materials Service Ijarah Equipment		
		Asset Status Active	
	< 10[1 ► +	Asset Status Active	
Asset Sequence Number	1		
Equipment Details Owner		Amount Details	
Description		Currency Down Payment Amount	
Engine Number		Asset Finance Amount	
Equipment Location		A SOCIE HILLING A SHOULD	
Street		Vendor Details	
Area Code		Vendor Code *	
City Code		Vendor Name	
Country			
Sales Info			
	YYYY-MM-DD		
Invoice Number			
	YYYY-MM-DD		
Equipment Evaluation Details			
K ◀ 1 Of 1 ► N Go			+ - =
Evaluation Name Evaluat	tion Value Evaluation Date		
			^
			~
			Ok Cancel
			OK Caller

#### **Asset Sequence Number**

The system displays the asset sequence number.

#### **Asset Status**

The system displays the asset status.

# Equipment Details

# Owner

Specify the owner of the equipment.

## Description

Specify the description of the equipment.

#### **Engine Number**

Specify the engine number of the equipment.

#### **Equipment Location**

Specify the location of the equipment.

# Street

Specify the street details of the equipment is located.

# Area Code

Specify the area code of the equipment.

# **City Code**

Specify the city code of the equipment.

# Country

Specify the country code of the equipment.



# Amount Details

**Currency** Specify the currency code.

**Down Payment Amount** Specify the Down Payment amount.

Asset Finance Amount Specify the asset finance amount.

# Vendor Details

Vendor Code Specify the vendor code.

Vendor Name The system displays the name of the vendor.

# Sales Info

**Sell Date** Specify the sell date from the adjoining calendar.

**Invoice Number** Specify the invoice number.

**Invoice Date** Specify the invoice date from the adjoining calendar.

# **Equipment Evaluation Details**

**Evaluation Name** Specify the evaluation name.

# Evaluation Value

Specify the evaluation value.

# Evaluation Date

Specify the evaluation date.



# 3. Function ID Glossary

# 0

ORDCATMT	2-25
ORDDOCMT	2-23
ORDLEADM	2-3
ORDMUSAE	2-36
ORDOVDMT	2-20
ORDPRCMT	2-29
ORDRATMT	2-17

1
1
8
4
)
2
9
5

