

Oracle® Hospitality Cruise Shipboard Property Management System Data Import User Guide



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Preface

The Data Import Interface allows you to import reservation data from shore side into the Shipboard Property Management System (SPMS). The new interface provides several key functionality elements including a greater number of data formats, fixed length and a delimited file format and above all, a user-definable format of reservation files SPMS is able to accept.

Audience

This document is intended for ship's System Administrator and/or Application Specialists of Oracle Hospitality Cruise Shipboard Property Management System.

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<https://support.oracle.com>

When contacting Customer Support, please provide the following:

- Product version and program/module name
- Functional and technical description of the problem (include business impact)
- Detailed step-by-step instructions to re-create
- Exact error message received
- Screen shots of each step you take

Documentation

Oracle Hospitality product documentation is available on the Oracle Help Center at <http://docs.oracle.com/en/industries/hospitality/cruise.html>.

Revision History

Table 1 Revision History

Date	Description of Change
September 2022	Initial publication.

1

Introduction

The Data Import Interface allows you to import reservation data into the shipboard Property Management System (SPMS). The interface replaces a multitude of reservation interfaces. The new interface provides several key functionality elements including a greater number of data formats, fixed length and delimited file format and above all, a user-definable format of reservation files SPMS can accept. Its Code modular structure allows for easy modifications in the future.

In addition, the Data Import Interface also allows you to import a Standard Type Setup of almost every type, for example, Standard Excursions, Bookable Excursions, Course/Certificate Code, Amenity Code, Special Request Code and many more.

The following sections describe the standard set of data the Data Import Interface accepts and places into the SPMS database. The program is highly flexible and configurable, allowing you to import data into almost every table/column that exists in the SPMS database, subject to the proposed or recommended fields by your DBA.



Note:

Fields that are marked as required must be present. All others fields are optional and either ignored or assigned with the default values provided by the import procedure.

2

Import File Format

The interface is designed to read a flat or comma delimited file format only. The acceptable file type is determined by the value set in the parameter group **DataImport, Reservation File Type**, for example, D for delimited, F for fixed length, or a default value if a parameter is not specified.

Each flat file represents a group of entries that the program can import. The format of each file name is described below:

<DATA_TYPE><EXPORT_DATE>.TXT

Where:

<DATA_TYPE>

is the group of entries presented in the file.

<EXPORT_DATE>

is the date the file was created by an external system. The format is always YYYYMMDD.

.TXT

is the file extension.

The sequence in which the data is read is important. The program first processes the Group details file, followed by the Guest or Crew Master File. This sequence allows you to assign guests/crew to groups, translating external system identifiers into SPMS internal numbers.

Below is the supported data transfer and file format.

Table 2-1 Reservation Data Type

NAME	FILE NAME	DESCRIPTION
Master Data (Guests) File (MASTER)	MASTERYYYYMMDD.TXT	Master data (required and imported first) used when importing guests.
Master Data – Crew File (MASTER)	CRWMASTERYYYYMMDD.TXT	Master data (required and imported first) used when importing crew members.
Group Details File (GROUP)	GROUPYYYMMDD.TXT	Groups details.
Visitors Details File (VISITORS)	VISITORYYYYMMDD.TXT	Visitor details.
Flight Details File (FLIGHT)	FLIGHTYYYMMDD.TXT	Flight details (can have many rows for one Master Data row).

Table 2-1 (Cont.) Reservation Data Type

NAME	FILE NAME	DESCRIPTION
Amenity/Gift Orders File (GIFT)	GIFTYYYYMMDD.TXT	Amenity and gift orders details (can have many rows for one Master Data row).
Document Details File (DOCUMENTS)	DOCUMENTSYYYYMMDD.TXT	Document Types (can have many rows for one Master Data row).
Special Request (SRT)	SRTYYYYMMDD.TXT	Special request orders (can have many rows for one Master Data row).
Pre-Postings File (PPS)	PPSYYYYMMDD.TXT	Pre-Postings (can have many rows for one Master Data row).
Excursion Bookings File (EPO)	EXCYYYYMMDD.TXT	Excursions pre-booked tickets (can have many rows for one Master Data row).
Pre-Paid Excursions (EPO)	PREPAIDSEYYYYMMDD.TXT	Excursions pre-paid tickets (can have many rows for one Master Data row).
Excursions Waitlist (EPW)	EPWYYYYMMDD.TXT	Excursions waitlist (can have many rows for one Master Data row).
Courses/Certificates File (COURSE)	COURSEYYYYMMDD.TXT	Courses/Certificates details (can have many rows for one Master Data row). Basically, the difference between standard courses and medical certificates is by the TAK_COUID imported by the reservation.
Restaurant/Dining Assignment File (DINING)	DINING.TXT	Restaurant dining information file (for Dining System).
Courses/Certificates File (COURSE)	GHIYYYYMMDD.TXT	Guest history information.
Guest History File (GHI)	CHIYYYYMMDD.TXT	Crew history information.
Crew History File (CHI)	DISYYYYMMDD.TXT	Discount details.
Discount Details	ROTYYYYYMMDD.TXT	Routing details.
Spa Booking Details (SPA)	UDFYYYYMMDD.TXT	User definable field details.
User Definable Field Details	UDDYYYYMMDD.TXT	User definable data details.
Routing Details	SPIYYYYMMDD.TXT	Spa retail items details.
Spa Retail Items (SPI)	SPYYYYMMDD.TXT	Spa treatment items details.
Spa Treatment Items (SPY)	SPBYYYYMMDD.TXT	Spa packages details.
Spa Packages/Combo (SPB)	SPVYYYYMMDD.TXT	Spa price definition details.
Spa Items and Packages Pricing Definition (SPV)	SPAYYYYYMMDD.TXT	Spa bookings details.
User Definable Data	GC1YYYYMMDD.TXT	Gift Card details.
Gift Card Details	CC1YYYYMMDD.TXT	Credit Card details.

Table 2-1 (Cont.) Reservation Data Type

NAME	FILE NAME	DESCRIPTION
Credit Card Details	PREBOOKEDTKPOYYYYMMDD .TXT PREPAIDTKPOYYYYMMDD.TX T	Pre-booked and Pre-paid Events Tickets (can have many rows for one Master Data row). For Pre-booked Events Tickets, must be all in one import file and Prepaid Event Tickets must be in a separate file.
Pre-booked and Pre-paid Events Bookings Details (TKPO)	TKPWYYYYMMDD.TXT	Events Waitlist (can have many rows for one Master Data row).

Table 2-2 Standard Type of Setup

NAME	FILE NAME	DESCRIPTION
Standard Excursions Setup (STDEXCURSION)	STDEXCURSION.TXT	Standard Excursion import (Can import pre-setup standard excursion to be used onboard).
Bookable Excursions Setup (BOKEXCURSION)	BOKEXCURSION.TXT	Bookable Excursions import is based on Standard Excursion setup import with a particular DATE.
Excursion Package Definition Setup (EXCPACKAGE)	EXCPACKAGE.TXT	Excursions Package Definition import should always be imported prior to Packaged Excursions Linking Setup import.
Package Excursions Linking Setup (EXCPACKAGELINK)	EXCPACKAGELINK.TXT	Packaged Excursions Linking Setup defines which Tours are assigned to each Package with the necessary Package specific prices.
Courses and Certificates (CCERTSETUP)	CCERTSETUP.TXT	Courses and Certificates Code import (To be able to import the courses and certificates code and description).
Amenity Setup (AMTSETUP)	AMTSETUP.TXT	Amenity Code import (To be able to import the amenity code and description).
Special Request Setup (SRTSETUP)	SRTSETUP.TXT	Special Request Code import (To be able to import the special request code and description).
Event Templates Setup (TKTESETUP)	EVENTTEMPLATES.TXT	Event Templates import.
Event Templates Pricing Setup (TKPTSETUP)	EVENTTEMPLATESPRICING.T XT	Since Events can have different Prices for different Price Categories and Account Types, we need to be able to import Prices for each Event Template.
Bookable Events Setup (TKBESETUP)	EVENTBOOKABLES.TXT	Bookable Events import is based on Event Templates setup, imported with a particular DATE.

Table 2-2 (Cont.) Standard Type of Setup

NAME	FILE NAME	DESCRIPTION
Bookable Events Pricing Setup (TKPBSETUP)	EVENTBOOKABLESPRICING.TXT	Since Events can have different Prices for different Price Categories and Account Types, we need to be able to import Prices for each Bookable Event.

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Data Format

In each line of the files, the Data Import will process each line that ends with Carriage Return and Line Feed characters. Each line in those files represents one (1) row of data. Each row has fields at a fixed position and of a fixed length. You can use a comma as an alternative to separate the fields. In this case, the length of each field is variable and each text value is embedded in a double quote. The format of each row is described below:

Fixed length:

```
<UNIQUEID_COLUMN><TEXT_COLUMN_1><VALUE_COLUMN_2><DATE_COLUMN_3><COLUMN_n>CRLF
```

Separated value:

```
<UNIQUEID_COLUMN>,"<TEXT_COLUMN_1>",<VALUE_COLUMN_2>,<DATE_COLUMN_3><COLUMN_n>CRLF
```

Where:

<UNIQUEID_COLUMN> (Unique column identifier)

- Unique identifier assigned to each row, used to identify if the interface should make new or update an existing entry in the SPMS database.

<TEXT_COLUMN> (Any text column)

- Text entry to be placed in the database. For semicolon separated files, text entries are embedded in double quote.

<VALUE/NUMBER_COLUMN> (Any value column)

- Value to be placed in the database. Any value format is acceptable. However, we highly recommend using a full stop as the decimal point separator. For example, 5.3

<DATE_COLUMN> (Any date column)

- Date/time to be placed in the database. We highly recommend ISO based date format: YYYY-MM-DD HH:MM For example, 2001-06-15 15:34. You can omit the time (Column separator for separated value format) A Comma is the default separator used between columns. The column separator can be of any character, including a semicolon and full stop.

CRLF (Carriage Return/Line Feed combination) - Characters ending each row in a file, represented by hexadecimal value 0A0D

4

Importable Columns

The following section describes the standard set of columns that Data Import can get from any of the files described above.



Note:

All mandatory fields are bold and must be included in the setup for a successful import.

Master Data (Guests) File (MASTER)

You must import the Guest Master file first before the other guest details like Amenity/Special request and other import fields became valid.

For Group Member, the import should be done through a standard Master Reservation with the RES_GRP value defined. Group must be already defined in the database or imported.

Table 4-1 Master Data (Guests) File (MASTER)

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_V_GUESTID or RES_BOARDCC	Text (50) Or Numeric (20)	Unique Guest Identifier, used to send account information back to shore systems. Should be unique for the lifetime of the system for every guest stay. Usually this is the number which is used in RES_BOARDCC starting with 99.
PAX_NAME	Text (40)	Person Surname.
PAX_FSTN	Text (40)	Person Forename.
PAX_MNAME	Text (20)	Person Middle Name.
PAX_OTHNAME	Text (40)	Person Non Latin Name.
PAX_SALUT	Text (20)	Person Greeting.
PAX_TITEL	Text (20)	Person Title , for example Dr.
PAX_STREET	Text (30)	Person Address Street 1.
PAX_STREET2	Text (30)	Person Address Street 2.
PAX_ZIP	Text (10)	Person Address Postal/Zip code.
PAX_STATE	Text (20)	Person Address State.
PAX_CITY	Text (30)	Person Address City.
PAX_COUNTRY	Text (6)	Person Address Country (ISO Code).
PAX_TELNO	Text (30)	Person Telephone Number.

Table 4-1 (Cont.) Master Data (Guests) File (MASTER)

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
PAX_EMAIL	Text (50)	Person Primary Email Address.
PAX_EMAIL2	Text (50)	Person Secondary Email Address.
PAX_CRELIM	Numeric (22,4)	Person preset Credit Limit to be spent onboard.
PAX_POSTING	Numeric (1)	Person Posting Status (0-Off, 1-On).
PAX_SEX	Text (6)	Gender (Male/Female/'M'/'F').
PAX_PASSNO	Text (20)	Person Passport Number.
PAX_PASSDI	Date	Passport Date of Issue.
PAX_PASSPI	Text (30)	Passport Place of Issue.
PAX_PASSPI_COUNTRY	Text (6)	Passport Country of Issue (ISO Code).
PAX_PASSEX	Date	Passport Expiry Date.
PAX_BIRTHD	Date	Person Birth Date.
PAX_BIRTHP	Text (20)	Person Birth Place.
PAX_BIRTHNAT	Text (3)	Person Birth Nationality (ISO code).
PAX_NATION	Text (6)	Person Current Nationality (ISO Code).
PAX_LANG	Text (6)	Person Language (ISO Code).
PAX_HAIR	Text (20)	Person Hair Color.
PAX_EYES	Text (20)	Person Eyes Color.
PAX_HEIGHT	Numeric (8)	Person Height.
PAX_WEIGHT	Numeric (8)	Person Weight.
PAX_SMOKE	Numeric (1)	Smoker (0-No, 1-Yes).
PAX_PROFESSION	Text (50)	Person Profession.
PAX_ROYALTY	Text (20)	Person Royal Title.
PAX_NAT_ID	Text (20)	Person National Identification ID (IC Numeric).
PAX_MARTIAL	Text (1)	Person Marital Status (M-Married, S-Single, N-Not Applicable).
PAX_VISA_ADDRESS1	Text (30)	Person Temporary Address 1.
PAX_VISA_ADDRESS2	Text (30)	Person Temporary Address 2.
PAX_VISA_STREET	Text (30)	Person Temporary Address Street.
PAX_VISA_ZIP	Text (10)	Person Temporary Address Postal/Zip Code.
PAX_VISA_STATE	Text (20)	Person Temporary Address State.
PAX_VISA_CITY	Text (30)	Person Temporary Address City.

Table 4-1 (Cont.) Master Data (Guests) File (MASTER)

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
PAX_VISA_PHONE	Text (30)	Person Temporary Telephone Number.
PAX_VISA_EMAIL	Text (50)	Person Temporary Email.
PAX_CONT_NAME	Text (40)	Person Emergency Contact Name.
PAX_CONT_STREET	Text (30)	Person Emergency Contact Address.
PAX_CONT_STREET2	Text (30)	Person Emergency Contact Street.
PAX_CONT_ZIP	Text (10)	Person Emergency Contact Postal/Zip Code.
PAX_CONT_CITY	Text (30)	Person Emergency Contact City.
PAX_CONT_STATE	Text (10)	Person Emergency Contact State.
PAX_CONT_COUNTRY	Text (6)	Person Emergency Contact Country (ISO Code).
PAX_CONT_PHONE	Text (30)	Person Emergency Contact Phone.
PAX_CONT_EMAIL	Text (50)	Person Emergency Contact Email.
PAX_CONT_MOB_PHONE	Text (30)	Person Emergency Contact Mobile.
PAX_RELATIONSHIP	Text (30)	Person Emergency Contact Relationship.
PAX_PP_POSTING	Numeric (1)	Allow to change from Package posting to Normal posting (0-Not Allowed, 1-Allowed).
PAX_A_FRQ_CARDNO	Text (20)	Frequent Cruiser's Card Number.
PAX_A_TRAV_INSURE	Text (6)	Travel Insurance Code (TYP_TRV).
PAX_A_INSURE_NR	Text (30)	Travel Insurance Number.
PAX_LOYALTY	Text (6)	Discount Template (TYP_LYT).
PAX_HANDICAPED	Numeric (1)	Handicapped (0-No, 1-Yes).
PAX_INTOX	Numeric (1)	Intoxication (0-No, 1-Yes).
PAX_STREET3	Text (30)	Address street.
RES_CAB	Text (20)	Cabin Number.
RES_EMB_E	Date	Expected Embarkation Date.
RES_DIS_E	Date	Expected Disembarkation Date.
RES_SIGNON	Text (20)	Embarkation Port Comments.
RES_SIGNOFF	Text (20)	Disembarkation Port Comments.
RES_SIGNONPORT_ID	Text (6)	Embarkation Port Name. Port names must be preset onboard (TYP_HRB).

Table 4-1 (Cont.) Master Data (Guests) File (MASTER)

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_SIGNOFFPORT_ID	Text (6)	Disembarkation Port Name. Port names must be preset onboard (TYP_HRB).
RES_GRP	Number (38)	Person Group Identifier (If belongs to any Group). This data should be RES_V_GUESTID that passed during group import and the import will convert this into internal ID recognize by the system.
RES_DEP_PAY	Text (10)	Default to Ship Payment Type (Optional).
RES_CANCEL	Numeric (1)	Only use to Cancel off existing reservation.
RES_V_PRIMARY	Text (1)	Primary Payer (Null-Not Applicable, 1-Yes).
RES_MANIFESTNOAUTO	Text (20)	Person Manifest Number.
RES_AGENTID	Text (20)	Person Agent Identifier.
RES_AGENTRERID	Text (20)	Person Reservation Agent Identifier.
RES_AGENTBOOKINGID	Text (20)	Person Booking Agent Identifier.
RES_PPN_ID	Text (20)	Person Package Plan external name (Import will convert this external name to package plan internal ID - provided package plan is setup onboard with the correct external name).
RES_REST_SEATING	Text (2)	Person Dining Seating Type (Null-Reset, E-First/Early Seating, M-Second Seating, T-Third Seating).
RES_SHOW_SEATING	Text (2)	Person Show Seating Number.
RES_OTHR_SEATING	Text (2)	Person Others Seating Number.
RES_REST_TABLE	Text (3)	Person Dining Table Number.
RES_CLASSIFICATION	Text (6)	VIP Type (This VIP Code has to be preset onboard).
RES_PIN_CODE	Text (38)	Internal PIN Code for guest.
RES_PAXCLASS	Text (20)	Person Classification Remarks.
RES_PRODUCT	Text (20)	Product Name/Identifier.
RES_PROMOTION	Text (30)	Promotion Name/Identifier.
RES_CHECKED_DOCUMENTS	Text (1)	Document Checked (0-Not Checked, 1-Checked).
RES_COLLECTED_DOCUMENTS	Text (1)	Document Collected (0-Not Collected, 1-Collected)

Table 4-1 (Cont.) Master Data (Guests) File (MASTER)

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_GENERIC_DENY_BOARDING	Text (1)	Deny Person from Boarding the ship (0-Deny Yes, 1-Deny No, can board ship).
RES_GENERIC_DENY_REASON	Text (40)	Deny Boarding Reasons.
RES_EMAIL_SHIP	Text (72)	Guest Onboard E-mail Address.
RES_BOOKNR	Text (100)	Guest's Reservation Booking Number. Also serves as a "party" number so that Cruise can group and display all persons with same booking number. Besides being named as booking number or party number, it is also known as "travel with" number.
RES_REFERENZ	Text (40)	Guest's Reservation Booking Identifier. Usually from external reservation system. Combination with RES_V_GUESID for multiple reservation handling.
RES_OWNER	Number	Special Guests (1-Residents, 0-Non-Residents).
RES_SEAT_TOGETHER	Text (1)	SilverWhere Dining System Table number.
RES_SEAT_AUTOMATIC	Text (1)	SilverWhere Dining System Table number.
RES_PPD_TAG	Text (6)	Revenue Per Passenger Per Day.
RES_CRUISE_FARE	Number	Cruise Fare.
RES_OPERATOR	Number	Guest with air/sea program option.
RES_SALES	Number (22,4)	Sales Amount (Decimal not needed if parameter "Data Import Implied Decimal" is set true).
RES_CPP_TYPE	Text (1)	Cancellation Protection Plan Type.
RES_CRUISE_DAYS	Number	Number of Cruise Days.
RES_AWARD_LEVEL	Text (4)	Award Level.
RES_TRAVEL_TYPE	Text (1)	Cruise/Tour Indicator.
RES_CAB_SHARING	Text (1)	Cabin Sharing Indicator.
RES_BOARDCC_EXT	Text (30)	External Board Card Number.
RES_CC_NUM	Text (20)	Credit Card Number.
RES_CC_EXP	Text (5)	Credit Card Expiry.
RES_CC_NAME	Text (40)	Credit Card Name.
RES_CC_TRACK1	Text (79)	Credit Card Track1.
RES_CC_TRACK2	Text (79)	Credit Card Track2.

Table 4-1 (Cont.) Master Data (Guests) File (MASTER)

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_PR_ID	Text (30)	Permanent Resident Identifier.
RES_NOOFCRUISES	Text (10)	Number of Cruises.
RST_TRVLWITH1	Text (20)	Although this is Dining table's field, this is used as a part of the combination value for party number. This field is selected through the Travel ID checkbox. Combination of this field, RES_PRODUCT and RES_EMB_E will replace RES_BOOKNR as party number.

Master Data – Crew File (MASTER)

Crew Master Data must be imported first before importing the crew details.

Table 4-2 Master Data (Crew) File (MASTER)

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_V_GUESTID or RES_BOARDCC	Text (50) or Numeric (20)	Unique Crew Identifier, used to send account information back to shore systems. Should be unique for the lifetime of the system for every crews stay. Usually this is the number which is used in RES_BOARDCC starting with 99.
CRW_NAME	Text (40)	Person Surname.
CRW_FSTN	Text (40)	Person Forename.
CRW_MNAME	Text (20)	Person Middle Name.
CRW_OTHNAME	Text (40)	Person Non-Latin Name.
CRW_SALUT	Text (20)	Person Greeting.
CRW_STREET	Text (30)	Person Address Street 1.
CRW_STREET2	Text (30)	Person Address Street 2.
CRW_ZIP	Text (10)	Person Address Postal/Zip Code.
CRW_STATE	Text (20)	Person Address State.
CRW_CITY	Text (30)	Person Address City.
CRW_COUNTRY	Text (6)	Person Address Country (ISO Code).
CRW_TELNO	Text (30)	Person Telephone Number.
CRW_EMAIL	Text (50)	Person Primary Email Address.
CRW_EMAIL2	Text (50)	Person Secondary Email Address.

Table 4-2 (Cont.) Master Data (Crew) File (MASTER)

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
CRW_CRELIM	Numeric (22,4)	Person preset Credit Limit to be spent onboard.
CRW_SEX	Text (6)	Gender (Male/Female/'M'/'F').
CRW_PASSNO	Text (20)	Person Passport Number.
CRW_PASSDI	Date	Passport Date of Issue.
CRW_PASSPI	Text (30)	Passport Place of Issue.
CRW_PASSPI_COUNTRY	Text (6)	Passport Country of Issue (ISO Code).
CRW_PASSEX	Date	Passport Expiry Date.
CRW_BIRTHD	Date	Person Birth Date.
CRW_BIRTHP	Text (20)	Person Birth Place.
CRW_BIRTHNAT	Text (3)	Person Birth Nationality (ISO Code).
CRW_NATION	Text (6)	Person Current Nationality (ISO Code).
CRW_LANG	Text (6)	Person Language (ISO Code).
CRW_LANG2	Text (6)	Person Language 2 (ISO Code).
CRW_LANG3	Text (6)	Person Language 3 (ISO Code).
CRW_HAIR	Text (20)	Person Hair Color.
CRW_EYES	Text (20)	Person Eyes Color.
CRW_HEIGHT	Numeric (8)	Person Height.
CRW_WEIGHT	Numeric (8)	Person Weight.
CRW_NAT_ID	Text (20)	Person National Identification ID (IC Number).
CRW_MARTIAL	Text (1)	Person Marital Status (M-Married, S-Single, N-Not Applicable).
CRW_DIV	Text (6)	Crew Department Code (Preset Code Onboard).
CRW_STAFF_POS	Text (6)	Crew Staff Position Code (Preset Code Onboard).
CRW_EXTERNALID	Text (20)	Crew External Identifier.
CRW_INTERNALID	Text (20)	Crew Internal Identifier.
CRW_BOOKNO	Text (15)	Crew Seamen Book no.
CRW_BKDATE	Date	Crew Seamen Book Date.
CRW_BKPASSPI	Text (20)	Crew Seamen Book Issue Place.
CRW_BKPASSEX	Date	Crew Seamen Book Expiry.
CRW_CONT_NAME	Text (40)	Crew Emergency Contact Name.

Table 4-2 (Cont.) Master Data (Crew) File (MASTER)

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
CRW_RELATIONSHIP	Text (30)	Crew Emergency Contact Relationship (Related to Emergency Contact Name).
CRW_CONT_STREET	Text (30)	Crew Emergency Contact Address.
CRW_CONT_STREET2	Text (30)	Crew Emergency Contact Street.
CRW_CONT_ZIP	Text (10)	Crew Emergency Contact Postal/Zip Code.
CRW_CONT_STATE	Text (10)	Crew Emergency Contact State.
CRW_CONT_CITY	Text (30)	Crew Emergency Contact City.
CRW_CONT_COUNTRY	Text (6)	Crew Emergency Contact Country (ISO Code).
CRW_CONT_PHONE	Text (30)	Crew Emergency Contact Telephone Number.
CRW_CONT_EMAIL	Text (50)	Crew Emergency Contact Email.
CRW_CONTRACTTYPE	Text (40)	Crew Contract Type.
CRW_CONTRACTSIGNON	Date	Crew Sign On Date.
CRW_CONTRACTEXP	Date	Crew Contract Expiry.
CRW_ORDER_EMP_NO	Numeric	Crew Incentive Program Employee Number.
CRW_BKPASSPI_COUNTRY	Text (6)	Seaman Book Country of Issue.
CRW_TRAV_INSURE	Text (6)	Travel Insurance Code (TYP_TRV).
RES_CAB	Text (20)	Cabin Number.
RES_EMB_E	Date	Expected Embarkation Date.
RES_DIS_E	Date	Expected Disembarkation Date.
RES_SIGNON	Text (20)	Embarkation Port Comments.
RES_SIGNOFF	Text (20)	Disembarkation Port Comments.
RES_SIGNONPORT_ID	Text (6)	Embarkation Port Name. Port names have to be preset onboard (TYP_HRB).
RES_SIGNOFFPORT_ID	Text (6)	Disembarkation Port Name. Port names have to be preset onboard (TYP_HRB).
RES_DEP_PAY	Text (10)	Default to Ship Payment Type (Optional).
RES_CANCEL	Numeric (1)	Only use to cancel off existing reservation.

Table 4-2 (Cont.) Master Data (Crew) File (MASTER)

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_V_PRIMARY	Text (1)	Primary Payer (Null-Not Applicable, 1-Yes).
RES_REFERENZ	Text (40)	Crew's Reservation Booking Identifier. Usually from external reservation system. Combination with RES_V_GUESTID for multiple reservation handling.
RES_MANIFESTNOAUTO	Text (20)	Person Manifest Number.
RES_PIN_CODE	Numeric(38)	Person Unique PIN Number. (To use incorporating with PABX system).
RES_REMARKS	Text (100)	Person Remarks.
RES_INBOUNDDEPDATE	Date	Person Inbound Departure Date.
RES_EMAIL_SHIP	Text (72)	Crew Onboard E-mail Address.
RES_BOARDCC_EXT	Text (30)	External Board Card Number.
RES_CC_NUM	Text (20)	Credit Card Number.
RES_CC_EXP	Text (5)	Credit Card Expiry.
RES_CC_NAME	Text (40)	Credit Card Name.
RES_CC_TRACK1	Text (79)	Credit Card Track1.
RES_CC_TRACK2	Text (79)	Credit Card Track2.
CRW_STREET3	Text (30)	Address street 3.
CRW_INTOX	Text (1)	Intoxicated flag (1 –Yes, 0 – No)

Group Details File (GROUP)

The Group Leader must already exist in the database, and RES_GRP will be used to identify a group member. All group members should have RES_GRP set to the same RES_V_GUESTID that belongs to the specific group. The related RES_V_GUESTID can be used as an external identifier/agent identifier when doing group member import; the data import will convert this external identifier to a GRP_ID that is recognized by the database. Group member import should be treated like all ordinary guest imports with the exception that it *must* have the RES_GRP assigned. Groups must be imported first before group members are to be imported.

Table 4-3 Group Details File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_V_GUESTID or RES_BOARDCC / GRP_GROUPLADER	Text (50) or Numeric (20)	Group Leader will be converted to UXP_A_ID from RES_V_GUESTID or RES_BOARDCC given. The reference setup will be RES reference as RES_V_GUESTID or other reference as s GRP_GROUPLADER.
GRP_NAME	Text (40)	Group First Name.
GRP_NAME_N	Text (40)	Group Last Name.
GRP_ADDRESS1	Text (30)	Group Address 1.
GRP_ADDRESS2	Text (30)	Group Address 2.
GRP_CITY	Text (30)	Group City.
GRP_STATE	Text (10)	Group State.
GRP_ZIP	Text (10)	Group Post Code/Zip Code.
GRP_COUNTRY	Text (6)	Group Country (ISO Code).
GRP_STREET	Text (30)	Group Street.
GRP_CRELIM	Numeric (22,4)	Group Credit Limit.
GRP_POSTING	Numeric (1)	Group Posting Enable (0-No, 1-Yes).
GRP_TRAV_INSURE	Text (6)	Group Travel Insurance Code (TYP_TRV).
GRP_INSURE_NR	Text (30)	Group Travel Insurance Number.
RES_EMB_E	Date	Group Embarkation Date.
RES_DIS_E	Date	Group Disembarkation Date.
RES_V_GUESTID	Text (50)	Group External Identifier/ Unique Group Identifier.
RES_SHOREID	Text (15)	Shore side group reference, that is a number used to identify a particular group.
RES_CC_NUM	Text (20)	Credit Card Number.
RES_CC_EXP	Text (5)	Credit Card Expiry.
RES_CC_NAME	Text (40)	Credit Card Name.
RES_CC_TRACK1	Text (79)	Credit Card Track1.
RES_CC_TRACK2	Text (79)	Credit Card Track2.

Visitors Details File (VISITORS)

The Visitors file can be imported independent of the Master Guest/Group Reservation file. It is considered a group of its own. The following are the supported fields.

Table 4-4 Visitor Details File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_V_GUESTID or RES_BOARDCC	Text (50) or Numeric (20)	Unique Visitor's Identifier, used to send account information back to shore systems. Should be unique for the lifetime of the system for every visitor's visit. Usually this is the number that is used in RES_BOARDCC starting with 99.
RES_BOARDCC_EXT	Text (30)	External Board Card Number.
VTO_NAME	Text (40)	Visitor's First Name.
VTO_FSTN	Text (40)	Visitor's First Name.
VTO_SALUT	Text (20)	Visitor's Greeting.
VTO_PASSNO	Text (20)	Visitor's Passport Number.
VTO_POSTING	Numeric (1)	Visitor's posting status (0-Off, 1-On).
VTO_BIRTHD	Date	Visitor's Birth Date.
RES_EMB_E	Date	Visitor's Embarkation Date.
RES_DIS_E	Date	Visitor's Disembarkation Date.
RES_QROUTE_ACC	Numeric	Route to System Account (RES_ACC).
RES_VTYPE	Text (6)	Type of Visitors.

Restaurant/Dining Assignment File (DINING)**Table 4-5 Visitor Details File**

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RST_ACC_ID	Numeric (20)	Unique Person Identifier, used to send account information back to shore systems. Should be unique for the lifetime of the system for every person's stay.
RST_SCR_ID	Numeric (15)	Shore system cruise identifier. Must be the same as entered in SCR_ITN_ID. Converted to internal SCR_ID upon import.
RST_ASSIGN_LEVEL	Text (2)	How well the guest's requests were met?
RST_ASSIGNED_SEATING	Text (3)	Seating Number.
RST_DINING_LOCKED	Text (1)	Change seating during assignment (Y-Yes, N-No)?
RST_REST_ASSIGNED	Text (3)	Assigned Restaurant.
RST_SEATING_CONFIRMED	Text (1)	Confirmed Seating (Y-Yes, N-No)?

Table 4-5 (Cont.) Visitor Details File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RST_DONT_SEAT	Text (1)	Assign seat automatically (Y-Yes, N-No)?
RST_VIP_SEAT	Text (1)	Preferred Seat Privilege.
RST_PARTY	Numeric	Party Link.
RST_PRIORITY1	Text (30)	Priority Information.
RST_PRIORITY2	Text (30)	Priority Information.
RST_PRIORITY3	Text (30)	Priority Information.
RST_PRIORITY4	Text (30)	Priority Information.
RST_PRIORITY5	Text (30)	Priority Information.
RST_REQ_SEATING	Text (3)	Requested Seating.
RST_REQ_REST	Text (4)	Requested Restaurant.
RST_REQ_TABLE	Text (4)	Requested Table.
RST_REQUEST_DATE	Date	Special Request Date.
RST_RES_SEATING	Text (3)	Reservation Seating.
RST_WHEELCHAIR	Text (1)	Wheelchair capable table required (Y-Yes, N-No)?
RST_TABLE_LOC	Text (4)	Table Location.
RST_TABLE_NO	Text (10)	Table Number.
RST_TABLE_SIZE	Text (3)	Table Size.
RST_TABLE_TYPE	Text (4)	Table Type (i.e. R-Round, S-Square, O-Oval, and so on).
RST_WL_TYPE	Text (1)	Is it on Waiting List?
RST_WL_ROOM	Text (3)	Waiting List Preferred Restaurant.
RST_WL_SEATING	Text (3)	Waiting List Preferred Seating.
RST_WL_TIME	Date	Waiting List Preferred Time.
RST_AGE_GRP	Number	Age Group.

Flight Details File (FLIGHT)**Table 4-6 Flight Details File**

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_V_GUESTID or RES_BOARDCC	Text (50) or Numeric (20)	Unique Guest Identifier. Should be unique for the lifetime of the systems for every guest stay. Usually this is the number used in RES_BOARDCC starting with 99.

Table 4-6 (Cont.) Flight Details File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
AIR_DIRECTION	Text (1)	Possible values are A and D. A is used for all arrival flights; D means departure flights from the ship.
AIR_CONNECT	Numeric (1)	Connecting Flight (0-No, 1-Yes)?
AIR_INTER	Text (1)	International Flight (Null-No, 'I'-Yes)?
AIR_CARRIER	Text (30)	Flight Description/Name.
AIR_FLIGHT	Text (10)	Flight Number.
AIR_DEPARTURE	Date	Flight Departure Date/Time, required if AIR_ARRIVAL is empty.
AIR_DEPARTURE_COUNTRY	Text (30)	Flight Departure Country.
AIR_DEPARTCITY	Text (30)	Flight Departure City.
AIR_DEPARTURE_AIRPORT	Text (10)	Flight Departure Airport.
AIR_ARRIVAL	Date	Flight Arrival Date/Time, required if AIR_DEPARTURE is empty.
AIR_ARRIVAL_COUNTRY	Text (30)	Flight Arrival Country.
AIR_ARRIVALCITY	Text (30)	Flight Arrival City.
AIR_ARRIVAL_AIRPORT	Text (10)	Flight Arrival Airport.
AIR_BAG_LABEL	Text (10)	Bag Label assigned to the flight.
AIR_HOTEL	Text (20)	Hotel the person would stay.
AIR_HOTEL_ADDRESS	Text (30)	Hotel Address.
AIR_HOTEL_CHECKIN	Date	Date/Time the person will check-in in to the hotel.
AIR_HOTEL_CHECKOUT	Date	Date/Time the person will check-out from the hotel.
AIR_CAPACITY	Numeric (8)	Flight Passenger Capacity.
AIR_BAGS	Numeric (2)	Default number of bags declared per guest.
AIR_TRANSF_PRICE	Numeric	Flight Transfer Price.
AIR_VID	Text (10)	Flight Record Unique ID (Each different record should have a unique identifier to recognize a new record from an existing, and used to determine overwriting or add new in Data Import).
AIR_DEPARTURE_TIME	Text (5)	Flight departure time.
AIR_ARRIVAL_TIME	Text (5)	Flight arrival time.

Amenity/Gift Orders File (GIFT)

Table 4-7 Amenity/Gift Orders File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_V_GUESTID or RES_BOARDCC	Text (50) or Numeric (20)	Unique Guest/Crew/Account Identifier, used to reference a row with rows from the Master Details file. During the import the identifier gets converted to internal SPMS identifier (AME_RESID). The "Delete existing before update" check box is available.
AME_RESBOOKNR	Text (20)	Amenity Booking Numeric.
AME_CODE	Text (6)	Amenity Code (Must be valid when check against the Amenity code preset onboard).
AME_NOTE	Text (100)	Amenity Notes.
AME_AMOUNT	Numeric (22,4)	Amenity Amount Cost (Decimal not needed if "Data Import Implied Decimal" parameter is set true).
AME_QUANTITY	Numeric (38)	Amenity Quantity to deliver.
AME_SENDER1	Text (255)	Sender's Note 1.
AME_SENDER2	Text (30)	Sender's Note 2.
AME_MESSAGE	Text (255)	Amenity Special Message.
AME_DDATE	Date	Amenity Delivery Date.
AME_LOCATION	Text (30)	Amenity Delivery Location.
AME_OCCURRENCE	Text (10)	Amenity Occurrence.
AME_EXT_CODE	Text (15)	Amenity External Code.
AME_COST	Numeric	Amenity Cost.
AME_COMMENTS	Text (255)	Amenity Other Comments.
AME_VID	Text (30)	Amenity Record Unique ID (Each different records should have a unique identifier to recognize new record from existing, and used to determine overwriting or delete or add new in Data Import).
AME_ODI_ID	Text (10)	Delivery Department (TYP_DIV).
AME_CURR_ID	Text (10)	Currency Code (TYP_CUR).
AME_FLG	Text (1)	Add/Change/Delete Flag.

Document Details File (DOCUMENTS)

Table 4-8 Document Details File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_V_GUESTID or RES_BOARDCC	Text (50) or Numeric (20)	Unique Guest/Crew/Account identifier, used to reference a row with rows from Master Details file. During the import the identifier gets converted to internal SPMS identifier (VIS_PER).
VIS_DOC_TYPE	Text (1)	Document Type. Code must be preset onboard (TYP_VIT). Defaults are: A=Alien Registration Number, B=Birth Certificate, D=Driver License, F=Refugee Permit, I=Ins Pass Document, M=Military ID, N=National ID, R=Residence Permit, S=Social Security Number, V=Visa.
VIS_NUMBER	Text (20)	Document Number.
VIS_PLACE	Text (40)	Document Place of Issue.
VIS_COUNTRY	Text (6)	Document Country of Issue (ISO Code).
VIS_DATE	Date	Document Date of Issue.
VIS_EXPIRE	Date	Document Date of Expiry.
VIS_TYPE	Text (6)	Document Visa Type. Code must be preset onboard (TYP_VIS).
VIS_VID	Text (10)	Document Record Unique ID (Each different record should have a unique identifier to recognize new record from existing, and used to determine overwriting or delete or add new in Data Import).
VIS_FSTN	Text (40)	Document first name.
VIS_MNAME	Text (20)	Document middle name.
VIS_ENTRY	Numeric	Number of entry.
VIS_VALID_FROM	Date	Valid from date.
VIS_DURATION_STAY	Numeric	Duration of stay.

Special Request (SRT)

Table 4-9 Special Request File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_V_GUESTID or RES_BOARDCC	Text (50) or Numeric (20)	Unique Guest/Crew/Account identifier, used to reference a row with rows from Master Details file. During the import the identifier gets converted to internal SPMS identifier (SRT_RESID). The "Delete existing before update" check box is available.
SRT_CODE	Text (6)	Special Request Action Code.
SRT_ODI_ID	Text (10)	Special Request Delivery Department.
SRT_DESCR	Text (1000)	Special Request Description.
SRT_DONE_BY	Numeric	Special Request To be done by which user.
SRT_EXT_CODE	Text (15)	Special Request External Code.
SRT_QUANTITY	Numeric	Special Request Quantity.
SRT_DDATE	Date	Special Request Done date.
SRT_VID	Text (30)	Special Request Record Unique ID (Each different records should have a unique identifier to recognize new record from existing, is used to determine overwriting or delete or add new in Data Import).
SRT_EVENTDATE	Date	Special Request Event Date.
SRT_LOCATION	Text (30)	Special Request Location.

Pre-Postings File (PPS)

Table 4-10 Pre-Postings File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_V_GUESTID or RES_BOARDCC	Text (50) or Numeric (20)	Unique Guest/Crew/Account identifier, used to reference a row with rows from Master Details file. During the import the identifier gets converted to internal SPMS identifier (PPS_ACC_ID). The "Delete existing before update" check box is available.
PPS_DEP_ID	Text (10)	Pre-Postings Department Code.

Table 4-10 (Cont.) Pre-Postings File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
PPS_DISC_VAL	Numeric (22,4)	Pre-Postings Discount Value.
PPS_TOTAL	Numeric (22,4)	Pre-Postings Total (Decimal not needed if "Data Import Implied Decimal" parameter is set true).
PPS_PDAT	Date	Pre-Postings Actual Posting Date.
PPS_NOTES1	Text (200)	Pre-Postings Remarks.
PPS_VID	Text (10)	Pre-Postings Record Unique ID (Each different records should have a unique identifier to recognize new record from existing, and used to determine overwriting or deleting pre-posting transaction add new in Data Import).
PPS_SALES_CUR	Text (6)	Foreign Currency Type, linked to TYP_CUR.TYP_ART
PPS_SALES_FOREX	Numeric (22,4)	Amount in foreign currency.

Excursion Bookings File (EPO)**Table 4-11 Excursion Bookings File**

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_V_GUESTID or RES_BOARDCC	Text (50) or Numeric (20)	Unique Guest/Crew/Account identifier, used to reference a row with rows from Master Details file. During the import the identifier gets converted to internal SPMS identifier (EPO_ACC). The "Delete existing before update" check box is available.
EPO_PDAT	Date	Excursions Actual Posting Date, System Date by Default.
EPO_DISCOUNT	Numeric (22, 4)	Excursions Discount Value.
EPO_SALESPRICE	Numeric (22, 4)	Excursions Sales Price (Decimal not needed if parameter "Data Import Implied Decimal" is set true).
EPO_ESE_ID	Numeric	Excursions Preset Code, from reservation the value to be passed in should be ESE_NO and the Data Import will convert it to valid ESE_ID.
EPO_HEIGHT	Numeric	Excursion Height.

Table 4-11 (Cont.) Excursion Bookings File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
EPO_WEIGHT	Numeric	Excursion Weight.
EPO_PRICE_TAG	Text(1)	Only 'A' or 'C' (A-Adult, C-Child).
EPO_TICKET_PRINTED	Numeric	Number of Ticket Printed (Default=0).
EPO_QUANT	Numeric	Tickets Bought (Default=1). If extra seats are required, value is defaulted to 2.
EPO_LANGUAGE	Text (6)	Excursions Language (ISO Code required).
EPO_VID	Text (10)	Excursions Record Unique ID (Each different records should have a unique identifier to recognize new record from existing, and used to determine overwriting or delete or add new in Data Import).
EPO_NET	Numeric (22,4)	Net Price.
EPO_TRANS_ID	Numeric	Transaction Identifier.
EPO_PREPAID	Text (1)	Prepaid Flag (Y/N). Since this is pre-booked excursion, this should be default ignored or value to 'N'.
EPO_KIOSK	Text (1)	Kiosk Transaction Flag (Y/N).
EPO_EXTRA_SEAT	Text (1)	Overweight Booking Flag (W-Overweight Booking, N-Non-Overweight Booking. This will flag for extra seats.
ESE_DATE	Date	Bookable excursion date, not to insert into DB. Only for verification purposes if more than one bookable excursions with identical ESE_NO. For use in detecting a bookable excursion more accurately. If it does not exist in the file, record import is skipped because no matching bookable excursion can be found.
EPO_POS_DEPT	Text (10)	Department Code to post the excursion to. Default is from bookable setup, if not set, will only default to SYS_EXC_DEP.
EPO_TYPE	Text (1)	To differentiate between tour types "L" for Landex, "S" for Shore Excursion, for reporting purposes.

Table 4-11 (Cont.) Excursion Bookings File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
EPO_GROUP_ID	Text (50)	Unique Group Account identifier (RES_V_GUESTID) that has been already imported separately using the Group Details File (GROUP).
EPO_ESP_ID	Text (10)	Package Code, from reservation the value to be passed in should be ESP_NO and the data import will use it together with next field EPO_ESP_DATE to convert it to valid ESP_ID (epo_esp_id)
EPO_ESP_DATE	Date	Package System Cruise Reference Date in order to identify the System Cruise ID this Package belongs to (should be any Date within the System Cruise that the Package is valid).
EPO_SALES_CUR	Text (6)	Foreign Currency Type, linked to TYP_CUR.TYP_ART
EPO_SALES_FOREX	Numeric (22,4)	Amount in foreign currency.

Pre-Paid Excursions (EPO)**Table 4-12 Pre-Paid Excursion File**

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_V_GUESTID or RES_BOARDCC	Text (50) or Numeric (20)	Unique Guest/Crew/Account identifier, used to reference a row with rows from the Master Details file. During the import the identifier gets converted to an internal SPMS identifier (EPO_ACC). The "Delete existing before update" check box is available.
EPO_PDAT	Date	Excursions Actual Posting Date, System Date by Default.
ESE_DATE	Date	Bookable excursion date, not to insert into DB. Only for verification purposes if more than one bookable excursions with identical ESE_NO. For use in detecting a bookable excursion more accurately. If it does exist in the file, record import is skipped because no matching bookable excursion can be found.

Table 4-12 (Cont.) Pre-Paid Excursion File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
EPO_ESE_ID	Numeric	Excursions Preset Code, From reservation the value to be passed in should be ESE_NO and the Data Import will convert it to valid ESE_ID.
EPO_DISCOUNT	Numeric (22, 4)	Excursions Discount Value.
EPO_SALESPRICE	Numeric (22, 4)	Excursions Sales Price (Decimal not needed if parameter "Data Import Implied Decimal" is set true).
EPO_QUANT	Numeric	Tickets Bought (Default=1). If extra seats are required, value is defaulted to 2.
EPO_LANGUAGE	Text (6)	Excursions Language (ISO Code required).
EPO_WEIGHT	Numeric	Excursion Weight.
EPO_HEIGHT	Numeric	Excursion Height.
EPO_PRICE_TAG	Text(1)	Only 'A' or 'C' (A-Adult, C-Child).
EPO_TICKET_PRINTED	Numeric	Number of Ticket Printed (Default=0).
EPO_VID	Text (10)	Excursions record unique ID (Each different record should have a unique identifier to recognize new record from existing, is used to determine overwriting or delete or add new in Data Import).
EPO_NET	Numeric (22,4)	Net Price.
EPO_TRANS_ID	Numeric	Transaction Identifier.
EPO_PREPAID	Text (1)	Prepaid Flag (Y/N). This is set to 'Y' since it is prepaid. Default is 'Y' as well
EPO_KIOSK	Text (1)	Kiosk Transaction Flag (Y/N).
EPO_EXTRA_SEAT	Text (1)	Overweight Booking Flag (W-Overweight Booking, N-Non-Overweight Booking). This will flag for extra seats.
EPO_POS_DEPT	Text (10)	Department Code to post the excursion to. Default is from PAR (PPE Default POS Department). If not set, will take value from bookable setup, if this is not set, will only default to SYS_EXC_DEP.
EPO_TYPE	Text (1)	To differentiate between tour types "L" for Landex, "S" for Shore Excursion, for reporting purposes.

Table 4-12 (Cont.) Pre-Paid Excursion File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
EPO_GROUP_ID	Text (50)	Unique Group Account Identifier (RES_V_GUESTID) that has been already imported separately using the Group Details File (GROUP)
EPO_ESP_ID	Text (10)	Package Code, from reservation the value to be passed in should be ESP_NO and the Data Import will use it together with next field EPO_ESP_DATE to convert it to valid ESP_ID (epo_esp_id).
EPO_ESP_DATE	Date	Package System Cruise Reference Date in order to identify the System Cruise ID this Package belongs to (should be any date within the System Cruise in which the Package is valid).
EPO_SALES_CUR	Text (6)	Foreign Currency Type, linked to TYP_CUR.TYP_ART
EPO_SALES_FOREX	Numeric (22,4)	Amount in foreign currency.

Excursions Waitlist (EPW)**Table 4-13 Excursion Waitlist File**

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_V_GUESTID or RES_BOARDCC	Text (50) or Numeric (20)	Unique Guest/Crew/Account identifier, used to reference a row with rows from Master Details file. During the import the identifier gets converted to internal SPMS identifier (EPW_ACC). The "Delete existing before update" check box is available.
EPW_PDAT	Date	Excursions Waitlist Actual Posting Date, System Date by Default.
EPW_DISCOUNT	Numeric (22, 4)	Excursions Waitlist Discount Value.
EPW_SALESPRICE	Numeric (22, 4)	Excursions Waitlist Sales Price (Decimal not needed if "Data Import Implied Decimal" parameter is set true).

Table 4-13 (Cont.) Excursion Waitlist File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
EPW_ESE_ID	Numeric	Excursions Preset Code, from reservation the value to be passed in should be ESE_NO and the Data Import will convert it to valid ESE_ID.
EPW_QUANT	Numeric	Tickets bought (Default=1). If extra seats are required, value is defaulted to two.
EPW_LANGUAGE	Text (6)	Excursions Waitlist Language (ISO Code required).
EPW_WEIGHT	Numeric	Excursion Waitlist Weight.
EPW_HEIGHT	Numeric	Excursion Waitlist Height.
EPW_PRICE_TAG	Text(1)	Only 'A' or 'C' (A-Adult, C-Child).
EPW_TICKET_PRINTED	Numeric	Number of Ticket Printed (Default=0).
EPW_VID	Text (10)	Excursions Waitlist record unique ID (Each different record should have a unique identifier to recognize new record from existing, is used to determine overwriting or delete or add new in Data Import).
EPW_NET	Numeric (22,4)	Net Price.
EPW_PREPAID	Text (1)	Prepaid Flag.
EPW_KIOSK	Text (1)	Kiosk Transaction Flag.
EPW_EXTRA_SEAT	Text (1)	Overweight Booking Flag (W-Overweight Booking, N-Non-Overweight Booking). This will flag for extra seats.
ESE_DATE	Date	Bookable excursion date, not to insert into database, only for verification purposes if more than one bookable excursions with identical ESE_NO. For user to be able to detect a bookable excursion more accurately. If it does not exist in file, record import is skipped because no matching bookable excursion can be found.
EPW_TYPE	Text (1)	To differentiate between tour types "L" for Landex, "S" for Shore Excursion module, for reporting purposes.

Table 4-13 (Cont.) Excursion Waitlist File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
EPW_ESP_ID	Text (10)	Package Code, from reservation and the value to be passed in should be ESP_NO and the Data Import will use it together with the next field EPW_ESP_DATE to convert it to valid ESP_ID (epw_esp_id).
EPW_ESP_DATE	Date	Package System Cruise Reference Date in order to identify the System Cruise ID this Package belongs to (should be any date within the system Cruise in which the package is valid).
EPW_SALES_CUR	Text (6)	Foreign Currency Type, linked to TYP_CUR.TYP_ART
EPW_SALES_FOREX	Numeric (22,4)	Amount in foreign currency.

Courses/Certificates File (COURSE)**Table 4-14 Courses/Certificates File**

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_V_GUESTID or RES_BOARDCC	Text (50) or Numeric (20)	Unique Guest/Crew/Account identifier, used to reference a row with rows from the Master Details file. During the import the identifier gets converted to internal SPMS identifier (TAK_CRWID).
TAK_COUID	Numeric	Course Certificates Code, must match COU_ID.
TAK_DONEWHEN	Date	Course Taken Done Date.
TAK_RENEWALWHEN	Date	Course Renewal Date.
TAK_CERTNO	Text (20)	Course Number.
TAK_DONEWHERE	Text (30)	Course Taken Place.
TAK_VID	Text (10)	Course/Certificates Taken record unique ID (Each different records should have a unique identifier to recognize a new record from an existing record, is used to determine overwriting or delete or add new in Data Import).
TAK_EXPIREUPONDEBARK	Numeric	Training Center where the courses/certificates are affiliated.

Guest History File (GHI)

Table 4-15 Guest History File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_V_GUESTID or RES_BOARDCC	Text (50) or Numeric (20)	Unique Guest Account identifier, used to reference a row with rows from Master Details file. During the import the identifier gets converted to internal SPMS identifier (GHI_ACC_ID).
GHI_EXT_ID	Text (50)	Guest External Identifier.
GHI_EMB	Date	Last Embarkation Date.
GHI_DIS	Date	Last Disembarkation Date.
GHI_CABIN	Text (6)	Last Resided Cabin.
GHI_COMMENTS	Text (2000)	Remarks/Comments.
GHI_VID	Text (30)	Guest History Record Unique Identifier (Each different records should have a unique identifier to recognize new record from existing, is used to determine overwriting or delete or add new in Data Import).

Crew History File (CHI)

Table 4-16 Crew History File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_V_GUESTID or RES_BOARDCC	Text (50) or Numeric (20)	Unique Crew Account identifier, used to reference a row with rows from Master Crew Details file. During the import the identifier gets converted to internal SPMS identifier (CHI_CRWID).
CHI_FROM	Date	Date From.
CHI_TO	Date	Date To.
CHI_POSITION	Text (6)	Position Held.
CHI_DIVISION	Text (6)	Division Held.
CHI_REASON_SON	Text (6)	Reason for Signing On.
CHI_REASON_SOFF	Text (6)	Reason for Signing Off.
CHI_SAFETYPOS	Number	Safety Position Held.

Table 4-16 (Cont.) Crew History File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
CHI_VID	Text (30)	Crew History Record Unique Identifier (Each different records should have a unique identifier to recognize new record from existing, is used to determine overwriting or delete or add new in Data Import).

Discount Details**Table 4-17 Discount Details File**

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_V_GUESTID or RES_BOARDCC	Text (50) or Numeric (20)	Unique Account identifier, used to reference a row with rows from the Master Details file. During the import the identifier gets converted to internal SPMS identifier. This field will be mapped to DIS_FOR as account reference.
DIS_WHAT OR DTG_NAME	Text (10) Or Text (20)	Revenue department code that is being Discounted. Alternatively, pre-defined department group name can be provided for multiple insert of the revenue department code.
DIS_DIS	Number	Discount in Percentage (0 if DIS_AMOUNT is present).
DIS_NOTE	Text (50)	Discount Remarks.
DIS_AMOUNT	Number	Discount in Amount (0 if DIS_DIS is present).
DIS_COUNT	Number	Discount Repetition.
DIS_VID	Text (30)	Discount import record unique identifier. (Each different record should have a unique identifier to recognize new record from existing, is used to determine overwriting or delete or add new in Data Import).

Routing Details

Table 4-18 Routing Details File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_V_GUESTID or RES_BOARDCC / ROT_FROM	Text (50) or Numeric (20)	Unique Account identifier, used to reference a row with rows from the Master Details file. During the import the identifier gets converted to internal SPMS identifier.
ROT_WHAT or DTG_NAME	Text (10) or Text (20)	Revenue department code that is having the routing. Alternatively, pre-defined department group name can be provided for multiple insert of the revenue department code.
ROT_TO	Number	Routing-to-who account identifier. It will take value of RES_V_GUESTID from file to determine the account id of the person to route to. If ROT_WHAT is not setup or imported, this value will be imported into RES_QROUTE_ACC instead for general route.
ROT_NOTE	Text (50)	Routing Remarks.
ROT_VID	Text (30)	Routing import record unique identifier. (Each different records should have a unique identifier to recognize new record from existing, is used to determine overwriting or delete or add new in Data Import).

Spa Retail Items (SPI)

Table 4-19 Spa Retail File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
SPI_CODE	Text (20)	Unique Identifier.
SPI_NAME	Text (50)	The name displayed on the reservation form for this retail item.
SPI_DESCRIPTION	Text (255)	A full description for this retail item.
SPI_COMMENTS	Text (255)	Additional remarks for this item.

Table 4-19 (Cont.) Spa Retail File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
SPI_ACTIVE	Text (1)	A switch to indicate whether this item is Active (Y) or not (N).
SPI_MMS_CODE	Text(20)	Item code in MMS system.
SPI_SRG_ID	Text (6)	Pointer to TYP_SRG that holds the Retail Groups. Please provide the retail group code value.
SPI_SRL_ID	Text (6)	Pointer to TYP_SRL that holds the Retail Lines. Please provide the retail line code value.
SPI_SIM_ID	Text (6)	Pointer to TYP_SIM that holds the itemizer for the Retail Item. Please provide the Retail itemizer code value.
SPI_PREPAID_SIM_ID	Text (6)	Pointer to TYP_SIM that holds the Prepaid Itemizer for the Retail Item. Please provide the Retail Prepaid itemizer code value.
SPI_SKU	Text (20)	Item's Bar code (that will be recorded into SPU table).

Spa Treatment Items (SPY)**Table 4-20 Spa Treatment Items File**

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
SPY_CODE	Text (20)	Unique Identifier.
SPY_NAME	Text (50)	The name displayed on the reservation form for this treatment item.
SPY_DESCRIPTION	Text (255)	A full description for this treatment item.
SPY_COMMENTS	Text (500)	Additional remarks for this item.
SPY_ACTIVE	Text (1)	A switch to indicate whether this item is Active (Y) or not (N).
SPY_DURATION	Number	The default number of minutes of the therapy.
SPY_ROOMS	Text(100)	All default rooms assigned to the treatment item, comma separated.
SPY_PRINT_DURATION	Number	The number of minutes that should be printed on an appointment confirmation.

Table 4-20 (Cont.) Spa Treatment Items File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
SPY_STG_ID	Text (6)	Pointer to TYP_STG that holds the Therapy Groups. Please provide the therapy group code value.
SPY_PACKAGE_ONLY	Text (1)	Indicator if this is sold as part of a package. Yes (Y) or No (N).
SPY_SIM_ID	Text (6)	Pointer to TYP_SIM that holds the itemizer for the Treatment Item. Please provide the Treatment itemizer code value.
SPY_PREPAID_SIM_ID	Text (6)	Pointer to TYP_SIM that holds the Prepaid Itemizer for the Treatment Item. Please provide the Treatment Prepaid itemizer code value.
SPY_SKU	Text (20)	Item's Bar code (that will be recorded into SPU table).

Spa Packages/Combo (SPB)**Table 4-21 Spa Treatment Items File**

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
SPB_CODE	Text (20)	Unique Identifier.
SPB_NAME	Text (50)	The name displayed on the reservation form for this package.
SPB_DESCRIPTION	Text (255)	A full description for this package.
SPB_COMMENTS	Text (255)	Additional remarks for this item.
SPB_ACTIVE	Text (1)	A switch to indicate whether this item is Active (Y) or not (N).
SPB_SIM_ID	Text (6)	Pointer to TYP_SIM that holds the itemizer for treatment. Please provide the treatment itemizer code value.

Spa Items and Packages Pricing Definition (SPV)**Table 4-22 Spa Items and Packages Pricing File**

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
SPV_TYPE	Text (1)	Item type (R-Retail, T-Treatment, P-Package).

Table 4-22 (Cont.) Spa Items and Packages Pricing File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
SPV_REF_ID	Number	Pointer to either SPI_ID (Retail Items), SPY_ID (Treatment Items) or SPK_ID (If package, this will contain the package price definition linking table ID. This value will be auto inserted.). Please provide the code of the retail items or treatment items. With this column and item type combination, it will be used as the unique identifier for this record.
SPV_FROM_DATE	Date	From date for the price period.
SPV_TO_DATE	Date	To date for the price period.
SPV_PRICE	Number	The price to charge for this item.
SPV_SPB_ID	Number	Pointer to SPB_ID for package identifier. Please provide the package code (SPB_CODE). This value also indicates this is a price definition for a package.

Spa Booking Details (SPA)**Table 4-23 Spa Booking Details File**

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
SPA_ITEM_TYPE	Text (1)	Item type (R-Retail, T-Treatment).
SPA_SPI_ID	Number	Pointer to either SPI_ID (Retail Items). Please provide the code of the retail items.
SPA_SPY_ID	Number	Pointer to either SPY_ID (Treatment Items). Please provide the code of the treatment items.
SPA_SPB_ID	Number	Pointer to either SPB_ID (Packages). Please provide the code of the packages.
RES_V_GUESTID or RES_BOARDCC / SPA_ACC_ID	Number	Unique Account identifier, used to reference a row with rows from the Master Details file. During the import the identifier gets converted to internal SPMS identifier.
SPA_PREPAID	Text (1)	Prepaid flag (Y/N).

Table 4-23 (Cont.) Spa Booking Details File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
SPA_VID	Text (60)	Spa Booking record unique identifier (Each different records should have a unique identifier to recognize new record from existing, is used to determine overwriting or delete or add new in Data Import).
SPA_BOOKING_DATE	Date	Booking date/time stamp.
SPA_DATE	Date	Appointment date.
SPA_TIME	Number	Appointment time.
SPA_PRICE	Number	Booking price, if it is different from price definition, maybe because of discount.
SPA_WEB_COMMENTS	Text (1000)	Additional comments for imported bookings.
SPA_SPL_ID	Number	Pointer to either SPL_ID (Location). Please provide the code of the location.
SPA_SPS_ID	Number	Pointer to either SPS_ID (Schedule record). Please provide the code of the schedule record.
SPA_SALES_CUR	Text (6)	Foreign Currency Type, linked to TYP_CUR.TYP_ART
SPA_SALES_FOREX	Numeric (22,4)	Amount in foreign currency.

User Definable Field Details**Table 4-24 User Definable Field File**

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
UDF_NAME	Text (50)	User definable field name. This should be unique and will be used as identifier for overwriting purposes.
UDF_LABEL	Text (30)	Display Caption in Program.
UDF_DEFAULT	Text (100)	Field Default Value.
UDF_ACCESS	Text (5)	Determine to be shown at which account. Takes value of either 0-No Access or 1-Have Access. Position 1=Guest, 2=Crew, 3=Visitor, 4=Group, 5=System Account. For example, 10001 mean access to guest and system account.
UDF_REMARKS	Text (200)	Other remarks.

User Definable Data

Table 4-25 User Definable Data File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_V_GUESTID or RES_BOARDCC	Text (50) or Numeric (20)	Unique Account identifier, used to reference a row with rows from the Master Details file. During the import the identifier gets converted to internal SPMS identifier. This field will be mapped to UDD_ACC as account reference.
UDD_UDF_ID	Text (50)	Takes value of UDF_NAME. Program will use UDF_NAME to refer to UDF_ID. Combination of this field and RES_V_GUESTID will be used as the identifier for overwriting purposes.
UDD_VALUE	Text (100)	Custom Field Value.

Gift Card Details

Table 4-26 Gift Card Details File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
GC_ENABLE_GCEL_ID_SPECI AL	NUMBER(1)	Enable usage for special department/family group.
GC_GCTP_ID	INTEGER	Gift Card Template Link ID. Pointer to GCTP_ID.
GC_PAX_ID	INTEGER	Gift Card Holder ID. Pointer to UXP_A_ID (for Personalized card type only).
GC_PRICE	NUMBER	Gift Card Selling Price.
GC_VALUE	NUMBER	Gift Card Value.
GC_REMARKS	CHAR(100)	Reservation Comments.
GC_V_GUESTID	VARCHAR2(50)	External System Reservation Identifier.
GC_BOARDCC	CHAR(20)	Internal Onboard Card Number.

Credit Card Details

Table 4-27 Credit Card Details File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
CRD_PAYER	NUMBER	Credit Card Owner Account Identifier. Pointer to CRD_ACC_ID.
CRD_NO	VARCHAR2(65)	Credit Card Number.

Table 4-27 (Cont.) Credit Card Details File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
CRD_EXP_MMY	CHAR(0)	Credit Card Expiration Date.
CRD_EXP_YYMM	CHAR(0)	Credit Card Expiration Date.
CRD_NAME	VARCHAR2(40)	Credit Card Holder Name.
CRD_TRACK1	VARCHAR2(200)	Credit Card Track 1 Data.
CRD_TRACK2	VARCHAR2(200)	Credit Card Track 2 Data.
CRD_CTLNO	VARCHAR2(40)	Credit Card Control Number.
CRD_LIMITS	NUMBER(22,4)	Credit Card Limit.
CRD_REWARDS	NUMBER(1)	Card Rewards Balance.
CRD_TRACK3	VARCHAR2(224)	Credit Card Track 3 Data.
CRD_INVOICE	VARCHAR2(10)	Invoice Number that Credit Card is Assigned To.
CRD_BUYER	NUMBER	Guest (Buyer) having routing to CRD_PAYER.
CRD_CARDTYPE	CHAR(0)	Dummy field. Compatible with HAL Credit Card Import.

Pre-booked and Pre-paid Events Bookings Details (TKPO)**Table 4-28 Pre-Booked and Pre-Paid Event Bookings File**

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_V_GUESTID or RES_BOARDCC	Text (50) or Numeric (20)	Unique Guest/Crew/Account identifier, used to reference a row with rows from the Master Details file. During the import the identifier gets converted to internal SPMS identifier. (epo_acc). The 'Delete existing before update' check box is available.
TKPO_PDAT	Date	Events Actual Posting Date, System Date by Default.
TKBE_CODE	Text (20) Unique	Bookable Event preset Code. From reservation the value to be passed in should be TKBE_CODE and the Data Import will convert it to valid TKBE_ID.

Table 4-28 (Cont.) Pre-Booked and Pre-Paid Event Bookings File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
TKBE_DATE	Date	Bookable Event date, not to insert into database. Only for verification purposes if more than one bookable Events with identical TKBE_CODE. For use in detecting a Bookable Event more accurately. If it does not exist in a file, record import is skipped because no matching Bookable Event can be found.
TKPB_PRICE_CATEGORY	Text (6)	Price Category Code Reference (TYP_TKP.TYP_ART).
TKPB_PERSON_GROUP	Text (6)	Person Group Code Reference (TYP_TKG.TYP_ART).
TKPO_PREPAID	Text (1)	Prepaid Flag.
TKPO_PREBOOKED	Text (1)	Pre-booked Flag.
TKPO_VID	Text (10)	Events record unique identifier (Each different records should have a unique identifier to recognize new record from existing, is used to determine overwriting/delete/add new in data import).
TKPO_GROSS_SALESPRICE	Numeric (22, 4)	Events Gross Price (decimal not needed if Par-Data Import Implied Decimal is set true).
TKPO_NET_SALESPRICE	Numeric (22, 4)	Events Net Price (decimal not needed if Par-Data Import Implied Decimal is set true).
TKPO_QUANTITY	Numeric	Tickets bought (Default is 1).
TKPO_TICKET_PRINTED	Numeric	Number of ticket printed (Default is 0).
TKPO_POS_DEPT	Text (10)	Department code to post the Event to. If it does not exist in file, default is from Bookable Event setup, if not set, will only default to parameter "FCTICKET Posting Department Code".

- Gross Price or Net Price, value from the file is always a priority as compared to value from Bookable Event record (TKBE)
- If no Gross Price from file, it is calculated from Net Price from file using tax found from TKBE.
- If no Gross Price and Net Price from file, get it all from TKBE.

- If no Net Price from file only but Sales Price is given in file, get Net Price from TKBE.

The same Events Bookings Import file specification/setup supports both Pre-booked and Pre-paid Event tickets, since the only difference between Pre-booked and Pre-paid Event Bookings import is the value of fields:

- TKPO_PREPAID: pre-paid flag (Y/N)
- TKPO_PREBOOKED: pre-booked flag (Y/N)

But during the actual import process, pre-booked tickets must be separated from the Pre-paid Tickets into different import files. This is similar for Excursions Pre-booked and Pre-paid Bookings.

Selecting the right menu option in the Data Import module will automatically update the above mentioned fields as necessary:

PRE-BOOKED EVENTS BOOKINGS:

- TKPO_PREPAID: will be set to “N”
- TKPO_PREBOOKED: will be set to “Y”

PRE-PAID EVENTS BOOKINGS:

- TKPO_PREPAID: will be set to “Y”
- TKPO_PREBOOKED: will be set to “N”

All Events Bookings, whether pre-paid or pre-booked events, only are posted to the TKPO table. They are listed in the **Unposted Bookings** screen in the Ticket module, waiting to be posted to the rightful account.

- If PAR “**Prepaid Events All to System Account**” is **disabled**, all posting are posted to the buyer’s group leader, if it exists.
- If it does not exist or PAR “**Prepaid Events All to System Account**” is **enabled**, all postings are posted to the system account as configured in the PAR “**Pre-Paid Events SYS ACC**”.
- If value for the configuration in PAR is null, it is posted to the System Error Account.

In overwriting cases, if prepaid is already posted to account, it will be voided from POS first. If PAR “**Onboard Refund for Prepaids**” is enabled, the prepaid is voided and refunded back to the onboard guest account. If **disabled**, it will be voided against the posted system account.

Event Waitlist (TKPW)

Table 4-29 Event Waitlist File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
RES_V_GUESTID or RES_BOARDCC	Text (50) / Numeric (20)	Unique Guest/Crew/Account identifier, used to reference a row with rows from the Master Details file. During the import the identifier gets converted to internal SPMS identifier (epo_acc). The 'Delete existing before update' check box is available.
TKPW_PDAT	Date	Events Actual Posting Date, System Date by Default.
TKBE_CODE	Text (20) Unique	Bookable Event preset Code. From reservation the value to be passed in should be TKBE_CODE, the Data Import will convert it to valid TKBE_ID.
TKBE_DATE	Date	Bookable Event date, not to insert into the database. Only for verification purposes if more than one bookable Events with identical TKBE_CODE. Use for detecting a Bookable Event more accurately. If it does not exist in file, record import is skipped because no matching Bookable Event can be found.
TKPB_PRICE_CATEGORY	Text (6)	Price Category Code Reference (TYP_TKP:TYP_ART).
TKPB_PERSON_GROUP	Text (6)	Person Group Code Reference (TYP_TKG:TYP_ART).
TKPW_VID	Text (10)	Events record unique identifier (Each different records should have a unique identifier to recognize new record from an existing; is used to determine overwriting/delete/add new in Data Import).
TKPW_GROSS_SALESPRICE	Numeric (22, 4)	Events Gross Price (decimal not needed if Par-Data Import Implied Decimal is set true).
TKPW_NET_SALESPRICE	Numeric (22, 4)	Events Net Price (decimal not needed if Par-Data Import Implied Decimal is set true).
TKPW_QUANTITY	Numeric	Tickets bought (Default is 1).
TKPW_TICKET_PRINTED	Numeric	Number of ticket printed (Default is 0).

Comment Details

Table 4-30 Comment Details File

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
CPL_LINK_ID	NUMBER	Identifier to linkage between Comments and Resolutions.
CPL_ACC_ID	NUMBER	Reservation account identifier. Linked to RES.RES_ACC
CPL_USR_ID	NUMBER	User to create comments/resolutions. Linked to USR.USR_ID
CPL_TYPE	VARCHAR2(1)	Record type (C-Comment, R-Resolution).
CPL_DATE	DATE	Record created date and time.
CPL_EXT_ID	VARCHAR2(20)	Comments/Resolutions external code.
CPL_DESCR_CODE	VARCHAR2(6)	Comment description code. Linked to TYP_CPL.TYP_ART. Resolution description code. Linked to TYP_RES.TYP_ART
CPL_DESCR	VARCHAR2(1500)	Comment description. Predefined and linked to TYP_CPL.TYP_COMMENT. Resolution description. Predefined is linked to TYP_RES.TYP_COMMENT
CPL_COMMENT	VARCHAR2(1500)	Comment/Resolutions remark.
CPL_REQ_RES_DATE	DATE	Requested resolution date.
CPL_RES_DONE	NUMBER	Resolution status. (0-Not Resolved, 1-Resolved).
CPL_RES_BY	VARCHAR2(50)	Person who did the resolution.
CPL_RES_DATE	DATE	Resolution resolved date.
CPL_RES_COST	NUMBER	Comment/Resolution associate cost.
CPL_REPORT_TYPE	CHAR(6)	Define comment/resolution reporting method.
CPL_URGENT	NUMBER	To flag a comment if it is an urgent comment.
CPL_CRW_ID	NUMBER	Link uxp_a_id if the user is linked to crew.
CPL_SENSITIVE	NUMBER	Sensitive Flag.
CPL_TYP_CMC	CHAR(6)	Comment Category.
CPL_VID	VARCHAR2(60)	Unique Identifier (for import duplicate functionality).

5

Standard Code Type Data Fields

For Standard Code Type Import, one of the columns can be marked as UNIQUE (except Bookable Excursion, ESE. See [Standard Excursions Setup \(STDEXCURSION\)](#)). Data Import will use this field to check against duplicate data in the table.

Duplicated rows can be marked to overwrite or removed by setting up the **DELETE** column with value=1.

There are two (2) types of setup: **Standard Code Type** and **Reservation Related Type**.

Standard Code Type Setup consists of the following six (6) fields: ID, Description, Length, Data Type, Date and Standard. The functions available are Create New, Edit, Insert Next, Delete and Close.

To set up a new Import File Setup:

1. Enter the total number of fields for the Standard Excursion Codes Setup Import when prompted, then click **OK** to proceed or **Cancel**.

Figure 5-1 Edit Window of Standard Code Type Data Fields

The screenshot shows a dialog box titled "Edit" with a close button (X) in the top right corner. The dialog is divided into two main sections. The top section, titled "Standard Excursion", contains the following fields:

- Field ID : 1
- Field Description : EXC NO
- Field Length : 8
- Field Data Type : OTHERS (dropdown menu)
- Data Format : (empty dropdown menu)
- Handle Type : (empty dropdown menu)

The bottom section contains two checkboxes:

- Unique Field
- EST Ref >> EST_NO (dropdown menu)

At the bottom of the dialog are two buttons: "Save" and "Cancel".

2. At the Edit window, enter all the information in the respective fields. Click **Save** to proceed.

Figure 5-2 Insert Window of Standard Code Type Data Fields

3. In the **Insert Next** function, enter all the information in the respective fields. For the **Field Data Type**, **Data Format** and **Est Ref**, select the type from the drop-down list. To proceed click **Save** .
4. In the Standard Code Type Imports window, click the **Select Import Type** drop-down list, and select the import file type. Select the **File Name**, and click **Import** to proceed.

Figure 5-3 Standard Copy Type Import Window

5. In Tools, Convert Picture window, select one of the following:

- a. Account Type Selection: Pax, Crew or Visitor.
 - b. Picture Format: JPEG or BMP.
6. Click **Change** and point to the correct **Directory (source)** of the picture.
 7. Click **Save**.
 8. To proceed, click **Process**.
 9. For the Delete function, the system notifies of the number of record(s) to delete. Click **Yes** at the notification prompt.

Standard Excursions Setup (STDEXCURSION)

Table 5-1 Standard Excursion Setup

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
EST_NO	Text (20)	Standard Excursion Code.
EST_NAME	Text (50)	Standard Excursion Name.
EST_COMMENT	Text (200)	Standard Excursion Additional Comments.
EST_CLOTHES	Text (100)	Standard Excursion Dress code.
EST_MINPER	Numeric (5)	Minimum number of person in order for the Excursion to take place.
EST_MAXPER	Numeric (5)	Maximum number of person that can attend the excursion (must be equal with ESE_MAXPER_ADULT + ESE_MAXPER_CHILD).
EST_FROMTIME	Text (8)	Excursion Starting Time (hh:mm:ss) will be calculated if missing, from "ToTime" and "Duration".
EST_TOTIME	Text (8)	Excursion Ending Time (hh:mm:ss) will be calculated if missing from the "FromTime" and "Duration".
EST_MEETTIME	Text (8)	Excursion Meeting Time (hh:mm:ss).
EST_MEETPOINT	Text (100)	Excursion Meeting Place/Point.
EST_PRICE	Numeric (22,4)	Price of the Excursion (Decimal not needed if parameter "Data Import Implied Decimal" is set true).
EST_ADDDDAYS	Numeric (4)	Number of days for the excursion (Default=0)
EST_NO_2	Text (10)	Other Standard Excursion Code/ Brochure No.
EST_DURATION	Text (8)	Excursion Duration (minute) will be calculated if missing, from "FromTime" and "ToTime".

Table 5-1 (Cont.) Standard Excursion Setup

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
EST_PRICE_CHILD	Numeric (22,4)	Price per child (Decimal not needed if parameter "Data Import Implied Decimal" is set true).
EST_PRICE_PCK_CHILD	Numeric (22,4)	Price per child package (Decimal not needed if parameter "Data Import Implied Decimal" is set true).
EST_PRICE_PCK_ADULT	Numeric (22,4)	Price per adult package (Decimal not needed if parameter "Data Import Implied Decimal" is set true).
EST_WEIGHT	Numeric (5)	Maximum weight for this excursion (Applicable sometimes For example, Helicopter tour).
EST_GROUP_ID	Text (6)	Assigned Group ID.
EST_POS_DEPT	Text (10)	Default Posting Department for this excursion (Cruise Internal Department ID).
EST_TAX1_DEPT	Text (10)	Tax Department 1.
EST_TAX1_VALUE	Numeric (22,4)	Tax 1 value (Value or Percent).
EST_TAX1_TYPE	Text (1)	"V"-Tax in Value, "P"-Tax in Percentage.
EST_TAX2_DEPT	Text (10)	Tax Department 2.
EST_TAX2_VALUE	Numeric (22,4)	Tax 2 value (Value or Percent).
EST_TAX2_TYPE	Text (1)	"V"-Tax in Value, "P"-Tax in percentage.
EST_COST_ADULT	Numeric (22,4)	Cost of excursion per adult.
EST_COST_CHILD	Numeric (22,4)	Cost of excursion per child.
EST_TICKET_RPT	Text (20)	Ticket report name.
EST_MOVIEFILE	Text (50)	Excursion Movie File name (For kiosk purposes).
EST_AUDIOFILE	Text (50)	Excursion Audio File name (For kiosk purposes)
EST_MAXPER_ADULT	Numeric (5)	Maximum number of adult that can attend the excursion (Add with EST_MAXPER_CHILD to equal to EST_MAXPER).
EST_MAXPER_CHILD	Numeric (5)	Maximum number of children that can attend the excursion (Add with EST_MAXPER_ADULT to equal to EST_MAXPER).
EST_CANCEL_DEPT	Text (10)	Cancellation Fees Department Code.
EST_CANCEL_VALUE	Numeric (22,4)	Cancellation Fees.

Table 5-1 (Cont.) Standard Excursion Setup

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
EST_CANCEL_TYPE	Text (1)	Cancellation Type (V-Value, P-Percentage).
EST_DESCRIPTION_LONG	Text(1000)	Tour long description for ITV usage.
EST_CATEGORIES	Text(75)	Tour categories (TYP_EXC). Multiple categories supported, separate by comma.
EST_OVERWEIGHT_VALUE	Numeric (22,4)	Overweight Fees.
EST_OVERWEIGHT_TYPE	Text (1)	Overweight Type (V-Value, P-Percentage).
EST_LANGUAGES	Text (100)	Tour Languages (TYP_LAN). Multiple languages supported, separate by comma.
EST_OVERNIGHTTOUR	Text (1)	Overnight tour (0 – No, 1 – Yes)
EST_POS_DEPT_KIOSK	Text (10)	Default KIOSK Posting Department for this excursion (Cruise Internal Department ID).
EST_POS_DEPT_FCUI	Text (10)	Default FCUI Posting Department for this excursion (Cruise Internal Department ID).
EST_POS_DEPT_PREPAID	Text (10)	Default PREPAID Posting Department for this excursion (Cruise Internal Department ID).
EST_PROMO_DISC_DEVIATION	Numeric	Discount deviation from normal promotion discount.
EST_PROMO_DISABLE	Text (1)	No promotion for this tour (1-Yes, 0 –No).
EST_EINVOICE_PRINT_ENABLED	Text (1)	Switch to Enable / Disable E-Invoice Printing for specific Tours. (Y – Enabled, N – Disabled)
EST_COUNTRY	Text (6)	Excursion Country. Linked to TYP_NAT.TYP_ART.
EST_EXTERNAL_ID	Text (20)	External ID.

Bookable Excursions Setup (BOKEXCURSION)

To create a Bookable Excursion, a valid Standard Excursion must exist in the system.

Columns that are not set up or have a null value inherit the values from the matching Standard Excursion.

Duplicate is checked based on a bookable excursion number and a bookable excursion date.

Table 5-2 Bookable Excursions Setup

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
ESE_NO	Text (20)	Bookable Excursion Code (Must be the same with the standard excursion that is attached to). Bookable excursion can only be created when a valid standard excursion exist.
ESE_NAME	Text (40)	Bookable Excursion Name.
ESE_COMMENT	Text (200)	Standard Excursion Additional Comments.
ESE_CLOTHES	Text (100)	Standard Excursion Dress code.
ESE_MINPER	Numeric (5)	Minimum number of person in order for the Excursion to take place.
ESE_MAXPER	Numeric (5)	Maximum number of person that can attend the excursion (must be equal with ESE_MAXPER_ADULT + ESE_MAXPER_CHILD).
ESE_DATE	Date	Bookable excursion date (needed for duplicate check).
ESE_FROMTIME	Text (8)	Excursion Starting Time (hh:mm:ss) will be calculated if missing, from "ToTime" and "Duration".
ESE_TOTIME	Text (8)	Excursion Ending Time (hh:mm:ss) will be calculated if missing from the "FromTime" and "Duration".
ESE_MEETTIME	Text (8)	Excursion Meeting Time (hh:mm:ss).
ESE_MEETPOINT	Text (100)	Excursion Meeting Place/ Point.
ESE_PORT	Text (40)	Port Name where the ship board for this excursion.
ESE_PRICE	Numeric (22,4)	Price of the Excursion (decimal not needed if parameter "Data Import Implied Decimal" is set true).
ESE_ADDDDAYS	Numeric (4)	Number of days for the excursion (Default value=0).
ESE_NO_2	Text (10)	Other Bookable Excursion Code/Brochure No.

Table 5-2 (Cont.) Bookable Excursions Setup

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
ESE_DURATION	Text (8)	Excursion Duration (minute) will be calculated if missing, from "FromTime" and "ToTime".
ESE_PRICE_CHILD	Numeric (22,4)	Price per child (decimal not needed if parameter "Data Import Implied Decimal" is set true).
ESE_PRICE_PCK_CHILD	Numeric (22,4)	Price per child package (decimal not needed if parameter "Data Import Implied Decimal" is set true).
ESE_PRICE_PCK_ADULT	Numeric (22,4)	Price per adult package (decimal not needed if parameter "Data Import Implied Decimal" is set true).
ESE_WEIGHT	Numeric (5)	Maximum weight for this excursion (applicable sometimes For example, Helicopter tour).
ESE_POS_DEPT	Text (10)	Default Posting Department for this excursion (Cruise Internal Department ID).
ESE_TAX1_DEPT	Text (10)	Tax Department 1.
ESE_TAX1_VALUE	Numeric (22,4)	Tax 1 value (Value or Percent).
ESE_TAX1_TYPE	Text (1)	"V"-Tax in Value, "P"-Tax in Percentage.
ESE_TAX2_DEPT	Text (10)	Tax Department 2.
ESE_TAX2_VALUE	Numeric (22,4)	Tax 2 value (Value or Percent).
ESE_TAX2_TYPE	Text (1)	"V"-Tax in Value, "P"-Tax in Percentage.
ESE_COST_ADULT	Numeric (22,4)	Cost of excursion per adult.
ESE_COST_CHILD	Numeric (22,4)	Cost of excursion per child.
ESE_MOVIEFILE	Text (50)	Excursion Movie File name (For Kiosk purposes).
ESE_AUDIOFILE	Text (50)	Excursion Audio File name (For Kiosk purposes).
ESE_REAL_COUNT_ADULT	Numeric (10)	Actual count for the excursion.
ESE_REAL_COUNT_CHILD	Numeric (10)	Actual count for children in the excursion.
ESE_SELL_KIOSK	Text (1)	To sell at Kiosk, or not? 1-Yes, 0-No (Default=0).

Table 5-2 (Cont.) Bookable Excursions Setup

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
ESE_MAXPER_ADULT	Numeric (5)	Maximum number of adults that can attend the excursion (add with EST_MAXPER_CHILD to equal to EST_MAXPER).
ESE_MARPER_CHILD	Numeric (5)	Maximum number of children that can attend the excursion (add with EST_MAXPER_ADULT to equal to EST_MAXPER).
ESE_HTMLFILE	Text (500)	Excursion webpage file (For kiosk purposes).
ESE_CANCEL_DEPT	Text (10)	Cancellation Fees Department Code.
ESE_CANCEL_VALUE	Numeric (22,4)	Cancellation Fees.
ESE_CANCEL_TYPE	Text (1)	Cancellation Type (V-Value, P-Percentage).
ESE_DESCRIPTION_LONG	Text(1000)	Tour long description for ITV usage.
ESE_GROUP_ID	Text (6)	Assigned Group ID.
ESE_CATEGORIES	Text(75)	Tour categories (TYP_EXC). Multiple categories supported, separate by comma.
ESE_OVERWEIGHT_VALUE	Numeric (22,4)	Overweight Fees.
ESE_OVERWEIGHT_TYPE	Text (1)	Overweight Type (V-Value, P-Percentage).
ESE_LANGUAGES	Text (100)	Tour Languages (TYP_LAN). Multiple languages supported, separate by comma.
ESE_OVERNIGHTTOUR	Text (1)	Overnight tour (0 – No, 1 – Yes)
ESE_POS_DEPT_KIOSK	Text (10)	Default KIOSK Posting Department for this excursion (Cruise Internal Department ID).
ESE_POS_DEPT_FCUI	Text (10)	Default FCUI Posting Department for this excursion (Cruise Internal Department ID).
ESE_POS_DEPT_PREPAID	Text (10)	Default PREPAID Posting Department for this excursion (Cruise Internal Department ID).
ESE_PROMO_DISC_DEVIATI ON	Numeric	Discount deviation from normal promotion discount.
ESE_PROMO_DISABLE	Text (1)	No promotion for this tour (1-Yes, 0 –No).

Table 5-2 (Cont.) Bookable Excursions Setup

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
ESE_EINVOICE_PRINT_ENABLED	Text (1)	Switch to Enable / Disable E-Invoice Printing for specific Tours. (Y – Enabled, N – Disabled)
ESE_COUNTRY	Text (6)	Excursion Country. Linked to TYP_NAT.TYP_ART.
ESE_EXTERNAL_ID	Text (20)	External ID.
ESE_ENBALE	Text (1)	Switch to Enable / Disable All Tour Sales (including ITV sales). (Y –Enabled. N – Disabled).
ESE_KEEPPONSAMETOURLPAGE	Text (1)	Show on the first page in Bookings screen instead of sorting alphabetically.
ESE_WEIGHTLIMIT_PER_GUEST	Text (1)	Weight Limit is per Tour (N) or Per Guest (Y).

Excursion Package Definition Setup (EXCPACKAGE)

Duplicate is checked based on the Package Number and the Package System Cruise Reference date (in order to determine the System Cruise the Package is assigned to).

Table 5-3 Excursion Package Definition Setup

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
ESP_NO	Text (10)	Package Code.
ESP_NAME	Text (40)	Package Name.
ESP_COMMENT	Text (200)	Package Additional Comments.
ESP_NO_2	Text (10)	Other Package Code/ Brochure Number.
ESP_ENABLE	Text(1)	Switch to indicate if Package is enabled (Y/N).
ESP_DATE	Date	Package System Cruise Reference Date, to identify the System Cruise (ESP_SCR_ID) this Date belongs to so that you can have multiple Packages with the same Code in different Cruises.
ESP_SHOW_KIOSK	Text(1)	Switch to indicate if Package should be available in Kiosk module (Y/N).
ESP_SELLCHILD_KIOSK	Text(1)	Switch to indicate if Package sales for Child Bookings should be available in Kiosk module (Y/N).

Table 5-3 (Cont.) Excursion Package Definition Setup

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
ESP_PROMO_DISC_DEVIATIO N	Numeric	Discount deviation from normal promotion discount.
ESP_PROMO_DISABLE	Text (1)	No promotion for this tour (1-Yes, 0 –No).

Package Excursions Linking Setup (EXCPACKAGELINK)

The following defines which tour is included in every package, together with the Package specific Sales Prices for each Tour.

Duplicating tours are not allowed as they can be assigned only once to each Package.

Table 5-4 Package Excursions Linking Setup

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
ESE_NO	Text (20)	Bookable Excursion Code, not inserted into the DB.
ESE_DATE	Date	Bookable Excursion Date, not inserted into DB.ESE_DATE and ESE_NO will be used by Data Import to identify the Bookable Excursion and write the unique ESE_ID into ESL_ESE_ID.
ESP_NO	Text (10)	Package Code, not inserted into DB.
ESP_DATE	Date	Package System Cruise Reference Date, not inserted into DB. Is used to identify the System Cruise this Date belongs to so that you can have multiple packages with the same code in different Cruises. The resulting System Cruise ID and ESP_NO will be useby Data Import to determine the Package and write the unique ESP_ID into ESL_ESP_ID.
ESL_ENABLE	Text(1)	Switch to indicate if Packaged Tour is enabled for sales for this Package (Y/N).
ESL_PRICE_ADULT	Numeric (22,4)	Adult Package Price for this Tour. If the imported prices are found to be empty or null, then the system will find and import the default Package Prices defined in each Bookable Tours setup.

Table 5-4 (Cont.) Package Excursions Linking Setup

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
ESL_PRICE_CHILD	Numeric (22,4)	Child Package Price for this Tour. If the imported prices are found to be empty or null, then the system will find and import the default Package Prices defined in each Bookable Tours setup.

Courses and Certificates (CCERTSETUP)**Table 5-5 Courses and Certificates**

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
COU_CODE	Text (6)	Courses and Certificates code.
COU_NAME	Text (40)	Courses and Certificates name.
COU_COMMENT	Text (2000)	Courses and Certificates description/remarks.
COU_RENEWAL	Numeric	Courses and Certificates valid period (days).
COU_GRACEDATE	Numeric	Courses and Certificates grace period.
COU_TYP	Text (1)	The Type (C-Course, T-Certificate, M-Medical Certificate).
COU_HELDBY	Text (200)	Instructor position.
COU_LINK	Text (1)	Relation (S-Safety, O-Operational).
COU_ATC_ID	Text (6)	Accredited Training Center ID.
COU_MINREQUIRED	Numeric	Minimum number of crew required to hold this course / certificate per vessel.
COU_EXPIREUPONDEBARK	Numeric	Flag for course to expire upon debarkation.

Amenity Setup (AMTSETUP)**Table 5-6 Amenity Setup**

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
TYP_AMT.TYP_ART	Text (6)	Amenity Code, this must be a unique code throughout the amenity setup.
TYP_AMT.TYP_COMMENT	Text (50)	Amenity Descriptions.
TYP_AMT.TYP_LONG_COMMENTS	Text (2000)	Amenity Long Comments/Other remarks.

Special Request Setup (SRTSETUP)

Table 5-7 Special Request Setup

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
TYP_SRT.TYP_ART	Text (6)	Special Request Code, this must be a unique code throughout the amenity setup.
TYP_SRT.TYP_COMMENT	Text (50)	Special Request Descriptions.
TYP_SRT.TYP_LONG_COMMENT	Text (2000)	Special Request Long Comments/Other remarks.

Event Templates Setup (TKTESSETUP)

Table 5-8 Event Templates Setup

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
TKTE_CODE	Text (20) Unique	Template Event Code.
TKTE_NAME	Text (50)	Template Event Name.
TKTE_DESCRIPTION	Text (200)	Template Event Description.
TKTE_LONG_COMMENT	Text (1000)	Event long Description intended for ITV usage.
TKTE_MINPER	Numeric (5)	Minimum number of seats in order for the Event to take place.
TKTE_MAXPER	Numeric (5)	Maximum number of seats that can attend the Event.
TKTE_FROMTIME	DateTime	Event Starting Time. Will be calculated if missing, from To Time and Duration.
TKTE_TOTIME	DateTime	Event Ending Time. Will be calculated if missing, from From Time and Duration.
TKTE_DURATION	DateTime	Event Duration. Will be calculated if missing, from From Time and To Time.
TKTE_LOCATION	Text (6)	Location Code Reference (LOC.LOC_ART).
TKTE_GROUP_ID	Text (6)	Assigned Group Identifier.
TKTE_POS_DEPT	Text (10)	Default Posting Department for this Event (Cruise Internal Department Identifier).
TKTE_POS_DEPT_PREPAID	Text (10)	Default Prepaid Posting Department for this Event (Cruise Internal Department Identifier).

Table 5-8 (Cont.) Event Templates Setup

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
TKTE_POS_DEPT_KIOSK	Text (10)	Default Kiosk Posting Department for this Event (Cruise Internal Department Identifier).
TKTE_POS_DEPT_FCUI	Text (10)	Default FCUI Posting Department for this Event (Cruise Internal Department Identifier).
TKTE_TAX1_DEPT	Text (10)	Tax Department 1.
TKTE_TAX1_VALUE	Numeric (22,4)	Tax 1 value (Value or percent).
TKTE_TAX1_TYPE	Text (1)	'V' - Tax in Value, 'P' – Tax in Percentage.
TKTE_TAX2_DEPT	Text (10)	Tax Department 2.
TKTE_TAX2_VALUE	Numeric (22,4)	Tax 2 value (Value or percent).
TKTE_TAX2_TYPE	Text (1)	'V' - Tax in Value, 'P' – Tax in percentage.
TKTE_COST_PRICE	Numeric (22,4)	Cost of Event.
TKTE_TICKET_RPT	Text (20)	Ticket report name under OHC Report folder.
TKTE_MOVIEFILE	Text (50)	Event Movie File name (for kiosk purposes).
TKTE_AUDIOFILE	Text (50)	Event Audio File name (for kiosk purposes).
TKTE_CANCEL_DEPT	Text (10)	Cancellation Fees Department Code.
TKTE_CANCEL_VALUE	Numeric (22,4)	Cancellation Fees Value or percent.
TKTE_CANCEL_TYPE	Text (1)	Cancellation Type (V-Value, P-Percentage).
TKTE_LASTCALL_TIME	Date	Last call time for event.
TKTE_ONE_TICKET_LIMIT	Text (1)	Flag for one ticket per person limit.

Event Templates Pricing Setup (TKPTSETUP)**Table 5-9 Event Templates Pricing**

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
TKPT_TKTE_ID	Text (20) Unique	Template Event Code (TKTE_CODE).
TKPT_PRICE_CATEGORY	Text (6)	Price Category Code Reference (TYP_TKP.TYP_ART).
TKPT_PERSON_GROUP	Text (6)	Person Group Code Reference (TYP_TKG.TYP_ART).

Table 5-9 (Cont.) Event Templates Pricing

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
TKPT_PRICE	Numeric (22,4)	Regular Price for this Category and Person Group (decimal not needed if Par-Data Import Implied Decimal is set true).

Bookable Events Setup (TKBESETUP)**Table 5-10 Bookable Events Setup**

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
TKBE_CODE	Text (20) Unique	Bookable Event Code.
TKBE_NAME	Text (50)	Bookable Event Name.
TKBE_DATE	Date	Bookable Event Date (Needed for duplicate check).
TKBE_DESCRIPTION	Text (200)	Bookable Event Description.
TKBE_LONG_COMMENT	Text (1000)	Event long Description intended for ITV usage.
TKBE_MINPER	Numeric (5)	Minimum number of seats in order for the Event to take place.
TKBE_MAXPER	Numeric (5)	Maximum number of seats that can attend the Event.
TKBE_FROMTIME	DateTime	Event Starting Time. Will be calculated if missing, from ToTime and Duration.
TKBE_TOTIME	DateTime	Event Ending Time. Will be calculated if missing, from FromTime and Duration.
TKBE_DURATION	DateTime	Event Duration. Will be calculated if missing, from FromTime and ToTime.
TKBE_LOCATION	Text (6)	Location Code Reference (LOC.LOC_ART).
TKBE_GROUP_ID	Text (6)	Assigned Group Identifier.
TKBE_POS_DEPT	Text (10)	Default Posting Department for this Event (Cruise Internal Department Identifier).
TKBE_POS_DEPT_PREPAID	Text (10)	Default Prepaid Posting Department for this Event (Cruise Internal Department Identifier).
TKBE_POS_DEPT_KIOSK	Text (10)	Default Kiosk Posting Department for this Event (Cruise Internal Department Identifier).

Table 5-10 (Cont.) Bookable Events Setup

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
TKBE_POS_DEPT_FCUI	Text (10)	Default FCUI Posting Department for this Event (Cruise Internal Department Identifier).
TKBE_TAX1_DEPT	Text (10)	Tax Department 1.
TKBE_TAX1_VALUE	Numeric (22,4)	Tax 1 value (Value or percent).
TKBE_TAX1_TYPE	Text (1)	'V' - Tax in Value, 'P' – Tax in Percentage.
TKBE_TAX2_DEPT	Text (10)	Tax Department 2.
TKBE_TAX2_VALUE	Numeric (22,4)	Tax 2 value (Value or percent).
TKBE_TAX2_TYPE	Text (1)	'V' - Tax in Value, 'P' – Tax in percentage.
TKBE_COST_PRICE	Numeric (22,4)	Cost of Event.
TKBE_TICKET_RPT	Text (20)	Ticket report name under OHC Report folder.
TKBE_MOVIEFILE	Text (50)	Event Movie File name (for kiosk purposes).
TKBE_AUDIOFILE	Text (50)	Event Audio File name (for kiosk purposes).
TKBE_CANCEL_DEPT	Text (10)	Cancellation Fees Department Code.
TKBE_CANCEL_VALUE	Numeric (22,4)	Cancellation Fees Value or percent.
TKBE_CANCEL_TYPE	Text (1)	Cancellation Type (V-Value, P-Percentage).
TKBE_LASTCALL_TIME	Date	Last call time for event.
TKBE_ONE_TICKET_LIMIT	Text (1)	Flag for one ticket per person limit.

Bookable Events Pricing Setup (TKPBSETUP)**Table 5-11 Bookable Events Pricing Setup**

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
TKBE_CODE	Text (20) Unique	Bookable Event Code.
TKBE_DATE	Date	Bookable Event Date (Needed for duplicate check).
TKPB_PRICE_CATEGORY	Text (6)	Price Category Code Reference (TYP_TKP.TYP_ART).
TKPB_PERSON_GROUP	Text (6)	Person Group Code Reference (TYP_TKG.TYP_ART).

Table 5-11 (Cont.) Bookable Events Pricing Setup

COLUMN NAME	DATA TYPE (LENGTH)	DESCRIPTION
TKPB_PRICE	Numeric (22,4)	Regular Price for this Category and Person Group (decimal not needed if Par-Data Import Implied Decimal is set true).

6

Processing an Import

You can define the format of the data the interface can accept. Field positions, field length (for fixed length format only), data types, data format and data to transfer can be defined using the interface dialogs. The program will go through the files during start up, checking whether the entries already exist and if so, it will perform an update and insert the missing data. Validity of all the values is checked before processing starts. If the entries from the file are incorrect, check and correct the errors before restarting the process.