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Financial Services

Tasks User Guide

Oracle Banking Supply Chain Finance

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Oracle Banking Supply Chain Finance User Guide
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Contents

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1. Preface

1.1 Purpose

This manual is designed to help acquaint you with the Tasks module of the Oracle Banking Supply Chain Finance. It provides an overview of the module and guides you, through the various steps involved in viewing, the Supply Chain Finance services for the customers of your bank.

1.2 Audience

This manual is intended for the following User/User Roles:

Role	Function
Back office executive	Input functions for transactions
Back office managers/officers	Authorization functions
Product Managers	Product definition and authorization

1.3 Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at http://www.oracle.com/us/corporate/accessibility/index.html.

1.4 Related Resources

The related documents are as follows:

- Oracle Banking Security Management System User Guide

- Oracle Banking Common Core User Guide

- Oracle Banking Getting Started User Guide

- Oracle Banking Supply Chain Finance User Guide

- Receivables and Payables User Guide

1.5 Screenshot Disclaimer

Personal information used in the interface or documents are dummy and does not exist in the real world. It is only for reference purposes.

1.6 Acronyms and Abbreviations

The list of the acronyms and abbreviations that are used in this guide are as follows:

Abbreviation	Description
DSL	Domain Specific Language
JSON	JavaScript Object Notation

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1.7   Basic Actions

The basic actions performed in the screens are as follows:

Actions	Description
Save	Click **Save** to save the details entered or selected in the screen.
Close	Click **Close** to close a record. This action is available only when a record is created.
Confirm	Click **Confirm** to confirm the action performed.
Cancel	Click **Cancel** to cancel the action performed.
Expand All	Click **Expand** All to expand and view all the details in the sections. This button is displayed once you click **Compare**.
Collapse All	Click **Collapse** All to hide the details in the sections. This button is displayed once you click **Compare**.
Menu Item Search	Specify the menu name to search and select the required screens from the list. This option is used to search and navigate the required screens.
OK	Click OK to confirm the details in the screen.

1.8   Glossary of Icons

This User Manual may refer to all or some of the following icons:

Icon	Function
✕	Close
＋	Add a row
❘ - ❘	Delete row
✎	Edit
🗑	Delete
🔍	Search (Fetch)
↻	Refresh
⌞ ⌝	Collapse
⌜ ⌟	Expand
⋮	Options
▷✓	Authorize

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Icon	Function
🔓	Unlock
🗐	Copy
🗎	View

2. Task Management

Tasks are created to execute certain processes, especially those that need to be processed in bulk. These bulk executions are referred to as batch jobs. Examples of tasks are:

- Reconciliation of invoices – A task can be created to reconcile all invoices whose due dates have elapsed.
- Auto-debit of maturing finances – All finances that are maturing on a specific day can be settled using the debit accounts set for each of them.
- Acceptance of raised invoices – All invoices that are flagged for auto acceptance on a specific day can be marked as accepted.
- End-of-day processes – This job can include a variety of processes, which need to be executed before the closing of each bank day.

A set of standard tasks is offered with the deployment of the application (Oracle Banking Supply Chain Finance). They are set up as part of the Day 0 installation.

Apart from these standard tasks, an authorized bank user can create additional tasks if required. The Task Management feature enables banks to set up and manage tasks, configure them to be triggered at specific times, or even trigger them manually. The application consists of the below functions:

Create Tasks

View Tasks

Configure Tasks

Trigger Tasks

View Task Status

2.1 Create Task

This screen is used to create a task for a specific purpose.

Navigation Path: *Toggle Menu > Task Management > Create Task*

1. Refer the following table for specifying details in the above screen:

Note: Fields marked with '' are mandatory.*

Field Name	Description
Task Name *	Enter a name for the task being created.
Task Description *	Enter the description for the task being created. The syntax is: **appId:::<<appId>>;microServiceName:::<<microServiceName>>;** **contextRoot:::<<contextRoot>>;type:::<< type Of Schedule >>;jobName:::<< JOB to be triggered >>;destination:::<< Topic for which the trigger is defined>>;cronExpression:::<<cronExpression>>** (without spaces) The values that must be provided for the appId, the microServiceName, the contextRoot, and the jobName are detailed in the below table. Some of these tasks come as part of the day 0 set up.

2. Refer the following table for specifying values in the Task Description:

Task Name	Task Definition
pdcUnholdJob	appId:::OBCMTXN;microServiceName:::obcm-collections-transaction-services;contextRoot:::obcm-collections-transaction-services;jobName:::pdcUnholdJob;branchCode:::004;
pdcInstrumentCancelledJob	appId:::OBCMTXN;microServiceName:::obcm-collections-transaction-services;contextRoot:::obcm-collections-transaction-services;jobName:::pdcInstrumentCancelledJob;branchCode:::004;
changeDateJob	appId:::CMNCORE;microServiceName:::cmc-batch-services;contextRoot:::cmc-batch-services;jobName:::changeDateJob;
poStaleJob	appId:::OBSCFCMINST;microServiceName:::obscfcm-instruments-receivables-services;contextRoot:::obscfcm-instruments-receivables-services;jobName:::poProcessingJob;
arrangementCdtJob	appId:::OBCMTXN;microServiceName:::obcm-collections-transaction-services;contextRoot:::obcm-collections-transaction-services;jobName:::arrangementCdtJob;branchCode:::004;eventCode:::ARRANGEMENT_CREDIT;
poolingJob	appId:::OBCMTXN;microServiceName:::obcm-collections-transaction-services;contextRoot:::obcm-collections-transaction-services;jobName:::poolingJob;branchCode:::004;eventCode:::POOLING;
runAutoDebitFinanceJob	appId:::OBSCFCMBATCH;microServiceName:::obscfcm-batch-jobs;contextRoot:::obscfcm-batch-jobs;jobName:::autoDebitFinanceJob;
runAutoDebitInstrumentJob	appId:::OBSCFCMBATCH;microServiceName:::obscfcm-batch-jobs;contextRoot:::obscfcm-batch-jobs;jobName:::autDebitInstrumentsJob;
poolingJobCash	appId:::OBCMTXN;microServiceName:::obcm-collections-transaction-services;contextRoot:::obcm-collections-transaction-

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Task Name	Task Definition
	services;jobName:::poolingJobCash;branchCode:::004;eventCode:::POOLING;
cdtReversalJob	appId:::OBCMTXN;microServiceName:::obcm-collections-transaction-services;contextRoot:::obcm-collections-transaction-services;jobName:::cdtReversalJob;branchCode:::004;eventCode:::CREDIT_REVERSAL;
returnRecoveryJob	appId:::OBCMTXN;microServiceName:::obcm-collections-transaction-services;contextRoot:::obcm-collections-transaction-services;jobName:::returnRecoveryJob;branchCode:::004;eventCode:::RETURN;
vaultMasterRecordStatusJob	appId:::OBCMCOL;microServiceName:::obcm-collections-maintenance-services;contextRoot:::obcm-collections-maintenance-services;jobName:::vaultMasterRecordStatusJob;branchCode:::004;
runInvAcceptance	appId:::OBSCFCMBATCH;microServiceName:::obscfcm-batch-jobs;contextRoot:::obscfcm-batch-jobs;jobName:::invAcceptanceJob;
runautoreconbatchjob	appId:::SCFAUTORECON;microServiceName:::obscfcm-auto-recon-batch;contextRoot:::obscfcm-auto-recon-batch;jobName:::autoReconBatchJob;applicationCode:::OBSCFCM
runEodBatch	appId:::EODBATCH;microServiceName:::obscfcm-eod-batch;contextRoot:::obscfcm-eod-batch;jobName:::eodJob;
processFutureDatedDisbursement	appId:::OBSCFCMBATCH;microServiceName:::obscfcm-batch-jobs;contextRoot:::obscfcm-batch-jobs;jobName:::futureDatedDisbursementJob;
forgetCoreAccountsJob	appId:::CMNCORE;microServiceName:::cmc-batch-services;contextRoot:::cmc-batch-services;jobName:::forgetCoreAccountsJob;
forgetCoreCustomersJob	appId:::CMNCORE;microServiceName:::cmc-batch-services;contextRoot:::cmc-batch-services;jobName:::forgetCoreCustomersJob;
markEOFIJob	appId:::CMNCORE;microServiceName:::cmc-batch-services;contextRoot:::cmc-batch-services;jobName:::markEOFIJob;
markTIJob	appId:::CMNCORE;microServiceName:::cmc-batch-services;contextRoot:::cmc-batch-services;jobName:::markTIJob;
markCutOffJob	appId:::CMNCORE;microServiceName:::cmc-batch-services;contextRoot:::cmc-batch-services;jobName:::markCutOffJob;
releaseCutOffJob	appId:::CMNCORE;microServiceName:::cmc-batch-services;contextRoot:::cmc-batch-services;jobName:::releaseCutOffJob;
fciMessageTxnJob	appId:::OBSCFFCIMSG;microServiceName:::obscf--fci-messaging-service;contextRoot:::obscf-fci-messaging-service;jobName:::fciMessageTxnJob;branchCode:::004;

3. Click **Create** to create the task. A message appears stating that the record is successfully created.

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2.2 View Tasks

Using this screen, you can view a list of existing tasks. You are also provided with the option to delete a particular task, if required.

Navigation Path: *Toggle Menu > Task Management > View Tasks*

View Tasks			
Task Name ⬍	**Task Definition** ⬍		**Actions** ⬍
forgetCoreAccountsJob	appId:::CMNCORE;microServiceName:::cmc-batch-services;contextRoot:::cmc-batch-services;jobName:::forgetCoreAccountsJob;		Delete
forgetCoreCustomersJob	appId:::CMNCORE;microServiceName:::cmc-batch-services;contextRoot:::cmc-batch-services;jobName:::forgetCoreCustomersJob;		Delete
changeDateJob	appId:::CMNCORE;microServiceName:::cmc-batch-services;contextRoot:::cmc-batch-services;jobName:::changeDateJob;		Delete
markEOFIJob	appId:::CMNCORE;microServiceName:::cmc-batch-services;contextRoot:::cmc-batch-services;jobName:::markEOFIJob;		Delete
markTIJob	appId:::CMNCORE;microServiceName:::cmc-batch-services;contextRoot:::cmc-batch-services;jobName:::markTIJob;		Delete
markCutOffJob	appId:::CMNCORE;microServiceName:::cmc-batch-services;contextRoot:::cmc-batch-services;jobName:::markCutOffJob;		Delete
releaseCutOffJob	appId:::CMNCORE;microServiceName:::cmc-batch-services;contextRoot:::cmc-batch-services;jobName:::releaseCutOffJob;		Delete
poolingJob	appId:::OBCMTXN;microServiceName:::obcm-collections-transaction-services;contextRoot:::obcm-collections-transaction-services;jobName:::poolingJob;branchCode:::004;eventCode:::POOLING;		Delete
cdtReversalJob	appId:::OBCMTXN;microServiceName:::obcm-collections-transaction-services;contextRoot:::obcm-collections-transaction-services;jobName:::cdtReversalJob;branchCode:::004;eventCode:::CREDIT_REVERSAL;		Delete
withdrawalCancelEcaJob	appId:::OBCMTXN;microServiceName:::obcm-collections-transaction-services;contextRoot:::obcm-collections-transaction-services;jobName:::withdrawalCancelEcaJob;branchCode:::004;		Delete

Page 1 of 5 (1-10 of 48 items) |< ◀ 1 2 3 4 5 ▶ >|

1. Refer the following table for the field descriptions in the above screen:

Note: Fields marked with '*' are mandatory.

Field Name	Description
Task Name	Displays the name of the task.
Task Description	Displays the description of the task.
Actions	Provides the option to delete the task record.

2. If a particular task should be deleted, click the **Delete** button in the **Actions** column beside it. A message appears stating that the record is deleted.

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2.3 Configure Tasks

Using this screen, you can configure the triggering of a particular task, as follows:

- Schedule the task to be triggered on a specific day of the month/week, at a specific time.
- Configure the task to be triggered when a particular event occurs.

Navigation Path: *Toggle Menu > Task Management > Configure Tasks*

1. Refer the following table for specifying details in the above screen:

Note: Fields marked with '' are mandatory.*

Field Name	Description
Grid	
Task Name	Displays the name of the task.
Task Description	Displays the description of the task.
Actions	Provides the option to delete the task record.
Fields below the grid	
Event / Schedule	Select 'Event' if the task must be triggered when a particular event occurs. Select 'Schedule' if the tasks must be triggered on a specific day at a specific time, using the CRON expression.
Task Name *	Select the task for which a trigger should be configured.
Task Trigger Name *	Enter a unique name for the task trigger.
CRON Expression / Topic Name *	If you have selected the 'Schedule' option above, then enter the 'CRON Expression' pattern to schedule the triggering of the task for a specific day and time. The pattern is a list of six single space-separated fields, representing second, minute, hour, day, month, and weekday. For the month and weekday, provide the first three letters of their English names. OR

Field Name	Description
	If you have selected the 'Event' option above, then enter the 'Topic Name' or the destination for which the task should be triggered on the arrival of a new message. **Note:** Examples of CRON expression patterns: • "0 0 * * * *" = the top of every hour of every day. • "*/10 * * * * *" = every ten seconds. • "0 0 8-10 * * *" = 8, 9 and 10 o'clock of every day. • "0 0 6,19 * * *" = 6:00 AM and 7:00 PM every day. • "0 0/30 8-10 * * *" = 8:00, 8:30, 9:00, 9:30, 10:00 and 10:30 every day. • "0 0 9-17 * * MON-FRI" = on the hour nine-to-five weekdays • "0 0 0 25 12 ?" = every Christmas Day at midnight

2. Click **Save** to save the configuration and send for authorization (if applicable).

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2.4   Trigger Tasks

Using this screen, you can manually trigger tasks when required.

Navigation Path: *Toggle Menu > Task Management > Configure Tasks*

1.   Refer the following table for the field descriptions in the above screen:

Note: Fields marked with '' are mandatory.*

Field Name	Description
Task Name	Displays the name of the task.
Task Description	Displays the description of the task.
Actions	Provides the option to trigger the task manually.

2.   Click **Trigger** beside a particular task to manually trigger it.

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2.5   View Tasks Status

Using this screen, you can view the statuses of the triggered tasks.

View Tasks Status		
Instance Id ⇅	**Trigger Definition Name** ⇅	**Status** ⇅
1527	arrangementCdtJob	COMPLETED
2339	cdtReversalJob	FAILED
2422	changeDateJob	COMPLETED
2331	forgetCoreAccountsJob	COMPLETED
2332	forgetCoreCustomersJob	COMPLETED
2336	markCutOffJob	COMPLETED
2334	markEOFIJob	COMPLETED
2335	markTIJob	COMPLETED
2341	nettingCalculationJob	COMPLETED
2327	nettingSettlementJob	COMPLETED

Page 1 of 2 (1-10 of 19 items) I< ‹ 1 2 › >I

1.   Refer the following table for the field descriptions in the above screen:

Note: Fields marked with '' are mandatory.*

Field Name	Description
Instance Id	Displays the auto-generated sequence number or instance of execution of the task.
Task Name	Displays the name of the task.
Status	Displays the status of the task. This could one of the following: STARTED, FAILED, COMPLETED.

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3. Tasks

The Tasks menu has multiple sub-menus such as Business Process Maintenance, Finance, Instruments, Recon and Payment, Refund, and Search.

Based on the user role, these sub-menus can be accessed by the user. Each sub-menu segregates tasks into following categories:

- Completed Tasks: This menu displays the tasks which has recently completed a stage in a process by the current user. This menu does not display completed tasks of all the stages but displays only the latest stage.

- Free Tasks: This menu displays the tasks which were not acquired by any user and for which the current user is entitled to access.

- Hold Tasks: This menu displays the tasks which were moved on hold by the current user.

- My Tasks: This menu displays the tasks acquired from the free tasks menu by the current user.

3.1   Business Process Maintenance

Business Process Maintenance menu allows the user to create Workflows. Basically, it comprises of three screens-

- Process List Screen

- Process Management Screen

- Verify & Submit Screen

Navigation Path: *Toggle Menu > Tasks > Business Process* Maintenance

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3.1.1 Process List Screen

It shows the list of processes. User can select any one of the existing processes or a blank process can be selected in case the user wants to create a new workflow from scratch.
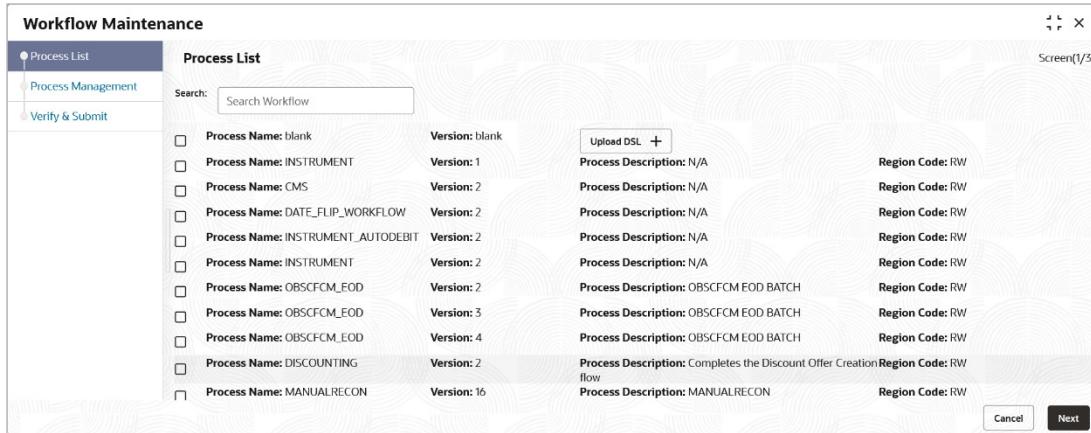
Following actions can be performed on the Process List screen:

- Search – For searching any of the existing workflows/Process.

- Upload DSL – Can be used to upload workflow in JSON format.

- Next – After selecting one process, click Next button to navigate to the next screen "Process Management".

- Cancel – To exit from the Business Process Maintenance Menu.

3.1.2 Process Management Screen

It shows the list of the stages under the process, which was selected from the 'Process List' screen, on the right under the heading '**Process Stage List**'. Also, all stages are listed in table on the left under the heading '**All Stage List**'.

Drag and Drop Functionality:

- To add new stages in the process, Drag and drop any stage from All Stage List to Process Stage List.

Creating a New Stage:

- Click **Create Stage** button on the Process Management Screen to create new stage. The Create Task screen is displayed. The type of the stage can be changed in the core properties.

Edit/Delete Functionality

- Click **Edit** to Edit the stage in Process Stage List. The Modify Task screen is displayed.

- Click **Delete** to delete the stage from Process Stage List.

Modify Task

Input Parameters	
Input Param	Values
isFileUploadTxn	${workflow.input.isFileUpload}
stage	Is File Upload Transaction

\+ \-

| Stage Properties	
Core Properties	Core Values
name	is_file_upload_txn
taskReferenceName	is_file_upload_txn
type	DECISION
caseValueParam	isFileUploadTxn
decisionCases	Y
startDelay	0
optional	false
asyncComplete	false
children	[object Object]

Done   Cancel
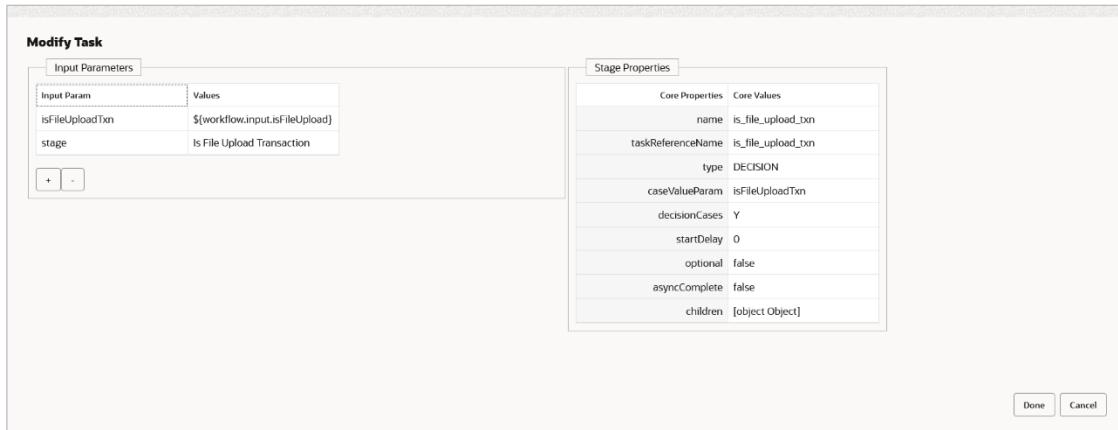
Following actions can be performed on the Process Management screen:

- Back – Click Back button to navigate to the previous screen.

- Next – After Modifying the stages, click Next button to navigate to the next screen "Verify & Submit".

- Cancel – To exit from the Business Process Maintenance Menu.

3.1.3 Verify & Submit Screen

Verify & Submit screen displays the process task list with all the new/modified tasks.
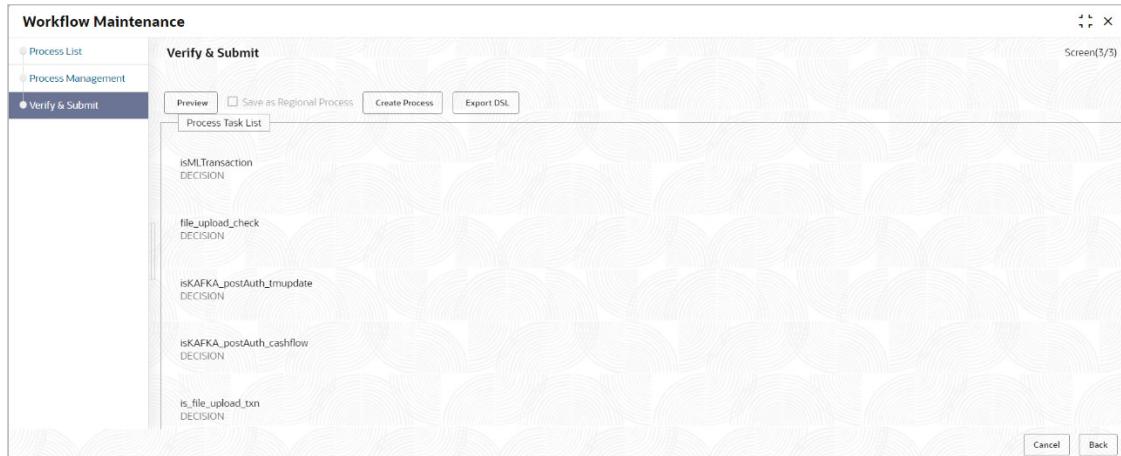
Following actions can be performed on the Process Management screen:

- Preview button- Click **Preview** to view the flow diagram of the selected process.

- Create Process button - Used to create new process. If an existing process is modified, a new process with updated version would appear on the process list screen or else a new process would appear.

- Export DSL button - To Export DSL into a file in JSON format.

- Back – Click **Back** button to navigate to the previous screen.

- Cancel – To exit from the Business Process Maintenance Menu.

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3.2 Finance

3.2.1 Completed Tasks

Navigation Path: *Toggle Menu > Tasks > Finance > Completed Tasks*

	Stage	Finance Reference Number	Event	Request Id	Amount	Borrower
☐	ReconAuthorizationException	004200120VE00025	SETTLEMENT	004200120REC0224	$800.00	

Page 1 of 0 (1 - 0 of 0 items) |< ‹ › >|

3.2.2 Free Tasks

Navigation Path: *Toggle Menu > Tasks > Finance > Free Tasks*

	Acquire and Edit	Stage	Finance Reference Number	Event	Request Id	Amount	Borrower
☐	Acquire and Edit	Processing	004160922PR00469	DISBURSEMENT	R1609220357	$8,016.00	Carrefour
☐	Acquire and Edit	Loan Integration Exception	004160922PR00467	DISBURSEMENT	R1609220555	$8,016.00	Carrefour
☐	Acquire and Edit	Loan Integration Exception	004160922PO00443	DISBURSEMENT	R1609220543	$303,030.00	Customer 000555
☐	Acquire and Edit	Processing	004160922IP00374	DISBURSEMENT	R1609220293	$20,000.00	Customer 000555
☐	Acquire and Edit	Processing	004160922PO00372	DISBURSEMENT	R1609220292	$20,200.00	XXXXXXX XXXXXX
☐	Acquire and Edit	LimitProcessingException	004200120IP00286	DISBURSEMENT	R2001200237	$3,000.00	Customer 000555
☐	Acquire and Edit	Loan Integration Exception	004160922PO00369	DISBURSEMENT	R1609220290	$18,000.00	XXXXXXXX XXXXXX
☐	Acquire and Edit	Loan Integration Exception	004160922IP00353	DISBURSEMENT	R1609220276	$15,000.00	Customer 000555
☐	Acquire and Edit	PrePostConversionException	004090922IP00312	DISBURSEMENT	R0909220256	$15,050.00	Customer 000555
☐	Acquire and Edit	PrePostConversionException	004090922IP00311	DISBURSEMENT	R0909220255	$14,040.00	Customer 000555
☐	Acquire and Edit	PrePostConversionException	004090922IP00310	DISBURSEMENT	R0909220254	$12,000.00	Customer 000555

Page 1 of 2 (1 - 20 of 34 items) |< ‹ 1 2 › >|

3.2.3 Hold Tasks

Navigation Path: *Toggle Menu > Tasks > Finance > Hold Tasks*

Hold Tasks

	Stage	Finance Reference Number	Event	Request Id	Amount	Borrower
	ReconAuthorizationException	004200120VE00025	SETTLEMENT	004200120REC0224	$800.00	

Page [1] of 1 (1 - 1 of 1 items) |< < [1] > >|

3.2.4 My Tasks

Navigation Path: *Toggle Menu > Tasks > Finance > My Tasks*

My Tasks

	Edit	Stage	Finance Reference Number	Event	Transaction Date	Request Id	Amount	Borrower
	Edit	AutoFinanceException	004200120AP00204	SETTLEMENT	20-01-20	R2001200175	$3,600.00	RELIANCE
	Edit	AutoFinanceException	004200120AP00198	SETTLEMENT	20-01-20	R2001200163	$3,600.00	RELIANCE
	Edit	Loan Integration Exception	004200120PR00190	DISBURSEMENT		R2001200158	$8,016.00	Carrefour
	Edit	Processing	004200120PR00188	DISBURSEMENT		R2001200157	$8,016.00	Carrefour
	Edit	AccountingEntriesPostExcep...	004200120AP00164	DISBURSEMENT		R2001200136	$3,720.00	RELIANCE
	Edit	LimitProcessingException	004200120PR00157	DISBURSEMENT		R2001200130	$8,016.00	Carrefour
	Edit	LimitProcessingException	004200120PR00127	DISBURSEMENT		R2001200102	$8,016.00	Carrefour
	Edit	LimitProcessingException	004200120PR00126	DISBURSEMENT		R2001200100	$8,016.00	Carrefour

Page [1] of 1 (1 - 8 of 8 items) |< < [1] > >|

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3.2.5 Supervisor Tasks

Navigation Path: *Toggle Menu > Tasks > Finance > Supervisor Tasks*

Supervisor Tasks

◉ User Tasks   ○ Free Tasks

| ↻ Refresh | ⚙ Release | ⚬ Reassign | ⬚ Flow Diagram |

☐	Stage ⇅	Finance Reference Number ⇅	Event ⇅	Request Id ⇅	Amount ⇅	Borrower ⇅

No data to display.

Page [1]   of 0   (1 - 0 of 0 items) |<   ◄   ►   >|

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3.3   Instruments

3.3.1   Completed Tasks

Navigation Path: *Toggle Menu > Tasks > Instruments > Completed Tasks*

	Stage	Transaction Ref No	Event	Category	Workflow	Transaction Date	Channel
☐	Master Update Retry	004200120REC0204	RECON	Invoice Payment Recon	Auto	20-01-20	

Page 1 of 1 (1 - 1 of 1 items) |< ‹ 1 › >|

3.3.2   Free Tasks

Navigation Path: *Toggle Menu > Tasks > Instruments > Free Tasks*

	Acquire and Edit	Stage	Transaction Ref No	Event	Category	Workflow	Transaction Date	Channel
☐	Acquire and Edit	Master Update Retry	004200120REC0274	RECON	Invoice Payment Recon	Auto	20-01-20	
☐	Acquire and Edit	Master Update Retry	004200120REC0211	RECON	Invoice Payment Recon	Manual	20-01-20	
☐	Acquire and Edit	Master Update Retry	004200120REC0207	RECON	Invoice Payment Recon	Auto	20-01-20	

Page 1 of 1 (1 - 3 of 3 items) |< ‹ 1 › >|

3.3.3 Hold Tasks

Navigation Path: *Toggle Menu > Tasks > Instruments > Hold Tasks*
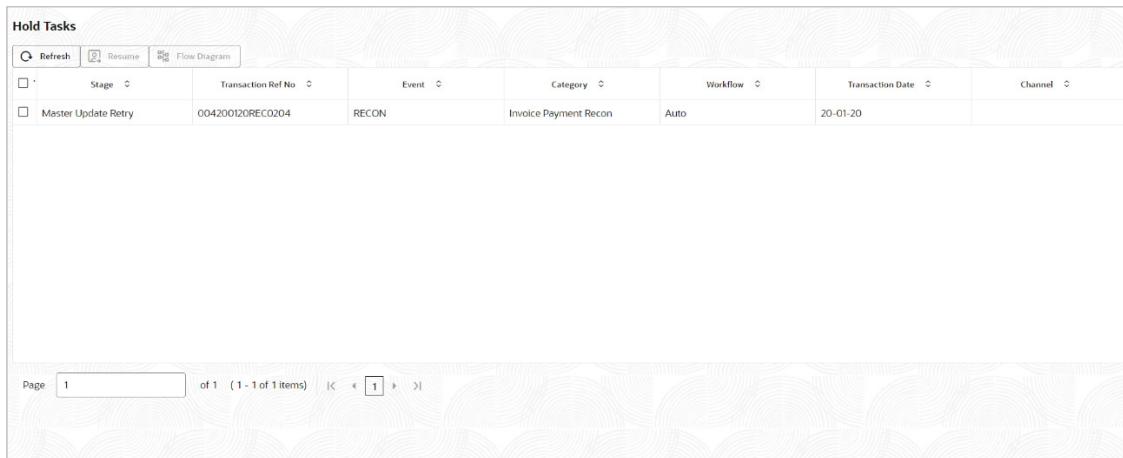
Hold Tasks

	Stage	Transaction Ref No	Event	Category	Workflow	Transaction Date	Channel
☐	Master Update Retry	004200120REC0204	RECON	Invoice Payment Recon	Auto	20-01-20	

Page 1 of 1 (1 - 1 of 1 items) |< ‹ 1 › >|

3.3.4 My Tasks

Navigation Path: *Toggle Menu > Tasks > Instruments > My Tasks*
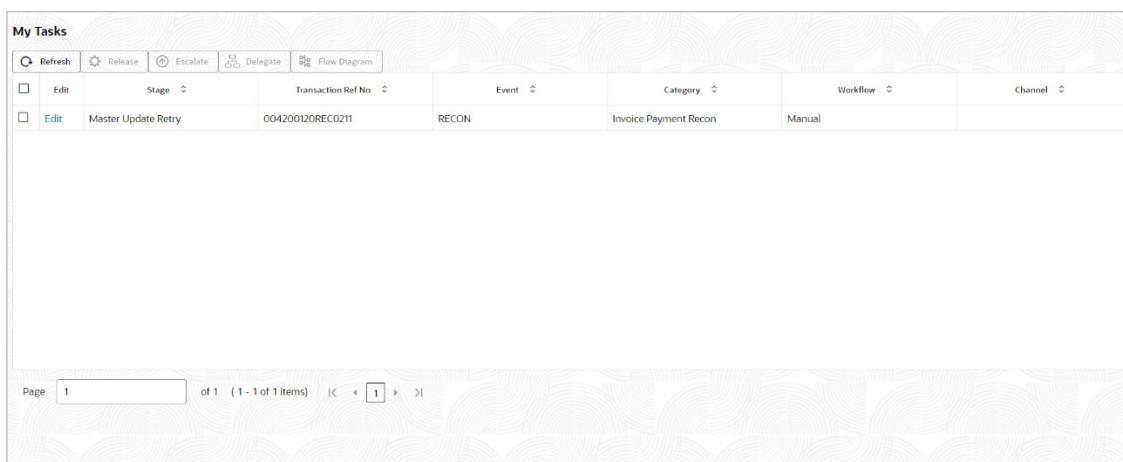
My Tasks

	Edit	Stage	Transaction Ref No	Event	Category	Workflow	Channel
☐	Edit	Master Update Retry	004200120REC0211	RECON	Invoice Payment Recon	Manual	

Page 1 of 1 (1 - 1 of 1 items) |< ‹ 1 › >|

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3.3.5 Supervisor Tasks

Navigation Path: *Toggle Menu > Tasks > Instruments > Supervisor Tasks*
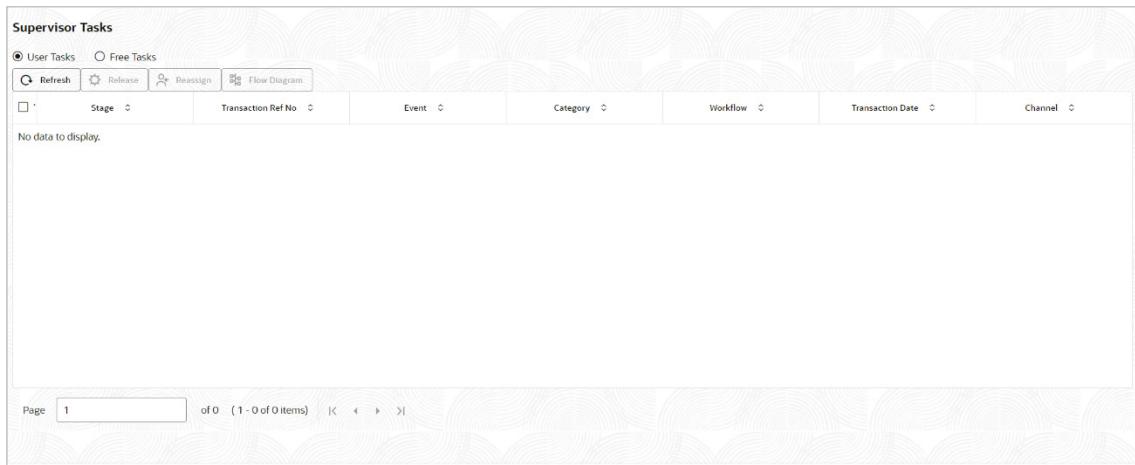
3.4 Recon and Payment

3.4.1 Completed Tasks

Navigation Path: *Toggle Menu > Tasks > Recon and Payment > Completed Tasks*

3.4.2 Free Tasks

Navigation Path: *Toggle Menu > Tasks > Recon and Payment > Free Tasks*

3.4.3 Hold Tasks

Navigation Path: *Toggle Menu > Tasks > Recon and Payment > Hold Tasks*

Hold Tasks

	Stage ⌄	Transaction Ref No ⌄	Event ⌄	Category ⌄	Workflow ⌄	Transaction Date ⌄	Channel ⌄
☐	Master Update Retry	004200120REC0274	RECON	Invoice Payment Recon	Auto	20-01-20	

Page [1] of 1 (1 - 1 of 1 items) |< ‹ [1] › >|

3.4.4 My Tasks

Navigation Path: *Toggle Menu > Tasks > Recon and Payment > My Tasks*

My Tasks

	Edit	Stage ⌄	Transaction Ref No ⌄	Event ⌄	Category ⌄	Workflow ⌄	Channel ⌄
☐	Edit	Master Update Retry	004200120REC0274	RECON	Invoice Payment Recon	Auto	
☐	Edit	Master Update Retry	004200120REC0211	RECON	Invoice Payment Recon	Manual	

Page [1] of 1 (1 - 2 of 2 items) |< ‹ [1] › >|

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3.4.5 Supervisor Tasks

Navigation Path: *Toggle Menu > Tasks > Recon and Payment > Supervisor Tasks*

3.5   Refunds

3.5.1 Completed Tasks

Navigation Path: *Toggle Menu > Tasks > Refunds > Completed Tasks*

	Stage ⇕	Transaction Ref No ⇕	Instrument Type ⇕	Event ⇕	Transaction Date ⇕	Refund Party ⇕	Channel ⇕
☐	ExternalPaymentException	004240423PAY405	INVOICE	EXCESS_REFUND	20-01-20	FERRARI	

Page [1]   of 0   (1 - 0 of 0 items) |< ‹ › >|

3.5.2 Free Tasks

Navigation Path: *Toggle Menu > Tasks > Refunds > Free Tasks*

	Acquire and Edit	Stage ⇕	Transaction Ref No ⇕	Instrument Type ⇕	Event ⇕	Transaction Date ⇕	Refund Party ⇕	Channel ⇕
☐	Acquire and Edit	AccountingEntriesRegener...	004210623PAY1853	INVOICE	EXCESS_REFUND	20-01-20	ABZ Solutions	
☐	Acquire and Edit	AccountingEntriesRegener...	004210623PAY1849	INVOICE	EXCESS_REFUND	20-01-20	ABZ Solutions	
☐	Acquire and Edit	ExternalPaymentException	004240423PAY405	INVOICE	EXCESS_REFUND	20-01-20	FERRARI	

Page [1]   of 1   (1 - 3 of 3 items) |< ‹ [1] › >|

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3.5.3 Hold Tasks

Navigation Path: *Toggle Menu > Tasks > Refunds > Hold Tasks*

3.5.4 My Tasks

Navigation Path: *Toggle Menu > Tasks > Refunds > My Tasks*

3.5.5 Supervisor Tasks

Navigation Path: *Toggle Menu > Tasks > Refunds > Supervisor Tasks*
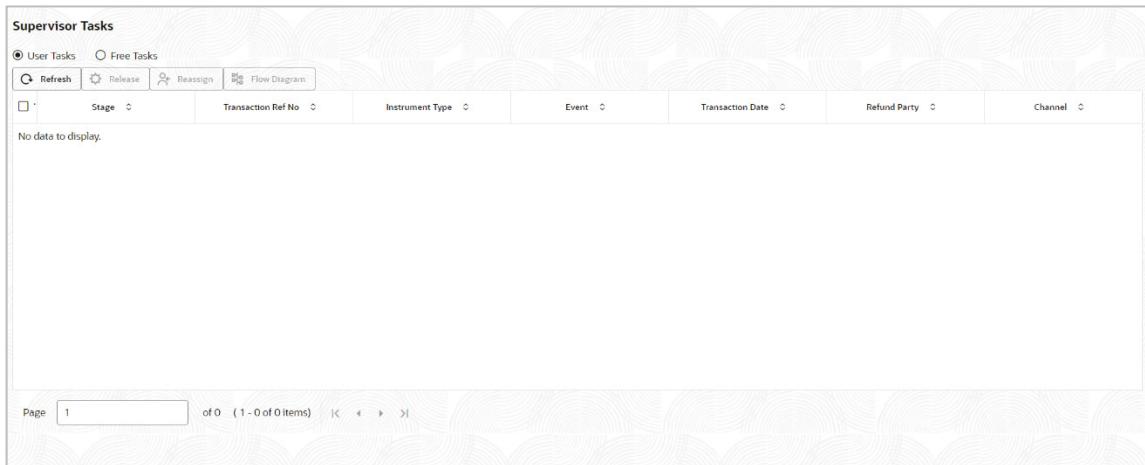
Supervisor Tasks

◉ User Tasks   ◯ Free Tasks

↻ Refresh   ⚙ Release   ⇄ Reassign   ▦ Flow Diagram

☐	Stage ⇅	Transaction Ref No ⇅	Instrument Type ⇅	Event ⇅	Transaction Date ⇅	Refund Party ⇅	Channel ⇅

No data to display.

Page [1] of 0   (1 - 0 of 0 items) |◄   ◄   ►   ►|

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3.6   Search

Search menu enables the user to search for the task(s) with the following filters. Search will fetch the results either will one filter criteria or with multiple filter criteria.

- Application Number

- Customer Name

- Branch Name

- Tasks

- Priority

- Process and Stage

- Entity Type

- Amount

Navigation Path: *Toggle Menu > Tasks > Search*
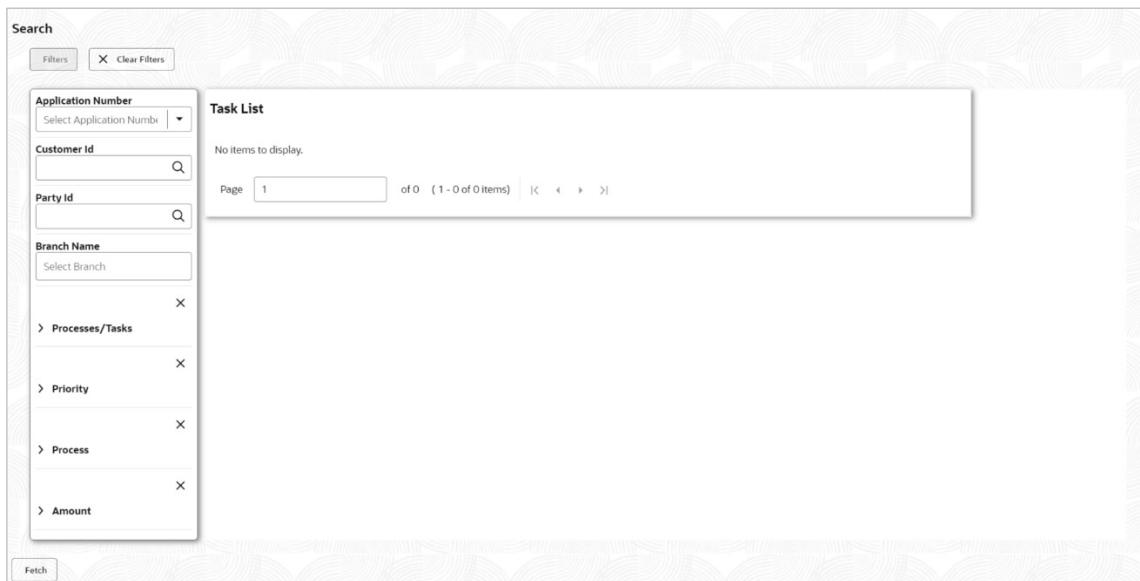
Following actions can be performed on the tasks listed in the task list:

- **Acquire** - Click Acquire to acquire the task.

- **Flow Diagram** - enables user to view the process flow of the selected task and also user can find the stages completed by the selected task and the current stage highlighted in the process flow.

- **Acquire and Edit** - Click Acquire and Edit to acquire and edit the task.

- **Audit** – Click Audit to view the task history.

- **Resume** - Select the task and click Resume to move the task to My Tasks menu and edit.

- **Edit** – Click Edit to edit the selected task.

- **Release** - Click Release to release the selected task from My Tasks to Free Tasks menu.

- **View** – Click View to view the task in read only mode.

4. Functional Activity Codes

Screen Name/API Name	Functional Activity Code	Action	Description
Finance - Completed Task	SCF_FA_FINANCE_COMPLTASK_SERVICE	Completed Task	Displays the list of completed tasks for finance transaction
Finance - Free Task	SCF_FA_FINANCE_FREETASK_SERVICE	Free Task	Displays the list of free tasks for finance transaction
Finance - Hold Task	SCF_FA_FINANCE_HOLDTASK_SERVICE	Hold Task	Displays the list of hold tasks for finance transaction
Finance - My Task	SCF_FA_FINANCE_MYTASK_SERVICE	My Task	Displays the list of my tasks for finance transaction
Finance - Supervisor Task	SCF_FA_FINANCE_SUPERVISORTASK_SERVICE	Supervisor Task	Displays the list of supervisor tasks for finance transaction
Instrument - Completed Task	SCFCM_FA_INSTRUMENTS_COMPLTASK_SERVICE	Completed Task	Displays the list of completed tasks for instrument transaction
Instrument - Free Task	SCFCM_FA_INSTRUMENTS_FREETASK_SERVICE	Free Task	Displays the list of free tasks for instrument transaction
Instrument - Hold Task	SCFCM_FA_INSTRUMENTS_HOLDTASK_SERVICE	Hold Task	Displays the list of hold tasks for instrument transaction
Instrument - My Task	SCFCM_FA_INSTRUMENTS_MYTASK_SERVICE	My Task	Displays the list of my tasks for instrument transaction
Instrument - Supervisor Task	SCFCM_FA_INSTRUMENTS_SUPERVISORTASK_SERVICE	Supervisor Task	Displays the list of supervisor tasks for instrument transaction
Recon and Payment - Completed Task	SCFCM_FA_RECON_COMPLTASK_SERVICE	Completed Task	Displays the list of completed tasks for recon and payment transaction
Recon and Payment - Free Task	SCFCM_FA_RECON_FREETASK_SERVICE	Free Task	Displays the list of free tasks for recon and payment transaction
Recon and Payment - Hold Task	SCFCM_FA_RECON_HOLDTASK_SERVICE	Hold Task	Displays the list of hold tasks for recon and payment transaction

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Screen Name/API Name	Functional Activity Code	Action	Description
Recon and Payment - My Task	SCFCM_FA_RECON_MYTASK_SERVICE	My Task	Displays the list of my tasks for recon and payment transaction
Recon and Payment - Supervisor Task	SCFCM_FA_RECON_SUPERVISORTASK_SERVICE	Supervisor Task	Displays the list of supervisor tasks for recon and payment transaction
Refunds - Completed Task	SCFCM_FA_MARGIN_COMPLTASK_SERVICE	Completed Task	Displays the list of completed tasks for refund transaction
Refunds - Free Task	SCFCM_FA_MARGIN_FREETASK_SERVICE	Free Task	Displays the list of free tasks for refund transaction
Refunds - Hold Task	SCFCM_FA_MARGIN_HOLDTASK_SERVICE	Hold Task	Displays the list of hold tasks for refund transaction
Refunds - My Task	SCFCM_FA_MARGIN_MYTASK_SERVICE	My Task	Displays the list of my tasks for refund transaction
Refunds - Supervisor Task	SCFCM_FA_MARGIN_SUPERVISORTASK_SERVICE	Supervisor Task	Displays the list of supervisor tasks for refund transaction
Search Task	CMC_FA_SUBMENU_1_SEARCH	Search	Task Search
Workflow Maintenance	CMC_FA_SUBMENU_1_WORKFLOW_MAINT	Workflow Maintenance	Workflow Maintenance
-	CMC_FA_CONFIGPROP	Configprop	Configprop Task
-	CMC_FA_SUBMENU_1_Subprocess	Subprocess	Subprocess Task menu

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Index

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Reference and Feedback

References

For more information on any related features, you can refer to the following documents:

- o   Receivables and Payables User Guide

- o   Security Management System User Guide

- o   Common Core User Guide

- o   Oracle Banking Getting Started User Guide

Feedback and Support

Oracle welcomes customers' comments and suggestions on the quality and usefulness of the document. Your feedback is important to us. If you have a query that is not covered in this user guide or if you still need assistance, please contact documentation team.

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