

Report ID: GPHKEE01

PeopleSoft  
TERMINATED EMPLOYEES REPORT

Page No. 1  
Run Date 11/10/2001  
Run Time 15:41:29

Pay Entity : Hong Kong Business Institute  
From : 01/01/2001  
To : 01/07/2001

Emplid	Rcd	Name	Hkid/ Address	Term Date	Department	Job Cd	Plan	Grade	Step	Reg/Temp	Full/Prt	Compensation
KH0016	0	Chow,Kin	██████████ RM242 TAI TUNG HOUSE	31/05/2001	Sales 60 HENNESSY ROAD WAN CHAI Hong Kong Island	KH0202	KH02	002	0	R	F	17500.00

End of Report

PeopleSoft  
NET PAYMENTS REPORT - DETAILED

Report ID: GPHKEFT1

Page No. 1  
Run Date 10/10/2001  
Run Time 14:03:44

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Calendar Group ID : KHMJAN01  
Payment Date : 01/15/2001  
Pay Entity : KHHKBI  
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HKID	EmplID	Empl Rcd	Name	Amount	Mode of Transfer
	KH0001	0	Lee, William	269250.00	Bank Transfer
	KH0002	0	Schaefer, Peter	23416.67	Bank Transfer
	KH0003	0	Chow, Jessica	16862.50	Bank Transfer
	KH0004	0	Tay, Suzy	16912.74	Bank Transfer
	KH0005	0	Khoo, Lin	23916.67	Bank Transfer
	KH0006	0	Lim, An	15833.34	Bank Transfer
	KH0007	0	Tan, Chin	24000.00	Bank Transfer
	KH0008	0	Scott, Maryanne	12686.92	Bank Transfer
	KH0009	0	Wang, Chin	6333.34	Bank Transfer
	KH0011	0	Wu, Sonia	14250.00	Bank Transfer
	KH0012	0	Yeung, Khim	36500.00	Bank Transfer
	KH0013	0	Lim, Jimmy	14250.00	Bank Transfer
	KH0014	0	Tan, Kheng	15437.50	Bank Transfer
	KH0015	0	Hung, Lawrence	6333.34	Bank Transfer
	KH0016	0	Chow, Kin	16625.00	Bank Transfer
	KH0017	0	Chua, Brandon	17812.50	Bank Transfer

Total Records : 16  
Total Amount : 530420.52

End of Report

Detail Report for Debit Date : 10/10/2001

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Recipient ID : K0BKIR1 Banking - Individual Rec. 1  
Pay Entity : KHHKBI Hong Kong Business Institute Registration Number :  
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HKID	Membership#	EmplID	Empl Rcd	Name	Amount	Mode of Transfer
		KH0008	0	Scott, Maryanne	11313.08	Bank Transfer

Total Records : 1  
Total Amount : 11313.08

PeopleSoft  
RECIPIENT PAYMENTS REPORT

Report ID: GPHKEFT2

Page No. 2  
Run Date 10/10/2001  
Run Time 14:13:02

Detail Report for Debit Date : 10/10/2001

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Recipient ID : KHHSBC HSBC (MPF)  
Pay Entity : KHHKBI Hong Kong Business Institute Registration Number : 44234452332  
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HKID	Membership#	EmplID	Empl Rcd	Name	Amount	Mode of Transfer
		KH0001	0	Lee, William	2000.00	Bank Transfer
		KH0002	0	Schaefer, Peter	2000.00	Bank Transfer
		KH0003	0	Chow, Jessica	1775.00	Bank Transfer
		KH0004	0	Tay, Suzy	1780.28	Bank Transfer
		KH0005	0	Khoo, Lin	2000.00	Bank Transfer
		KH0006	0	Lim, An	1666.66	Bank Transfer
		KH0007	0	Tan, Chin	2000.00	Bank Transfer
		KH0008	0	Scott, Maryanne	2000.00	Bank Transfer
		KH0009	0	Wang, Chin	666.66	Bank Transfer
		KH0011	0	Wu, Sonia	1500.00	Bank Transfer
		KH0012	0	Yeung, Khim	2000.00	Bank Transfer
		KH0013	0	Lim, Jimmy	1500.00	Bank Transfer
		KH0014	0	Tan, Kheng	1625.00	Bank Transfer
		KH0015	0	Hung, Lawrence	666.66	Bank Transfer
		KH0016	0	Chow, Kin	1750.00	Bank Transfer
		KH0017	0	Chua, Brandon	1875.00	Bank Transfer

Total Records : 16  
Total Amount : 26805.26

End of Report

**INLAND REVENUE DEPARTMENT  
EMPLOYER'S RETURN OF REMUNERATION AND PENSIONS  
FOR THE YEAR FROM 1 APRIL 2007 TO 31 MARCH 2008**

- Employee's tax file no. in Inland Revenue Department: Sheet No: 5 \*\*\*\*
1. Employer's file no.: 6N1-12345678  
Name of employer: Hong Kong
2. Surname of employee or pensioner: LEE \*\*\*\*  
Other names in full: WILLIAM  
Full name in Chinese:
3. (a) H.K. Identity Card number: XXXXXXXXXX \*\*\*\*  
(b) Passport Number and country of Issue:
4. Sex (M=Male, F=Female) M \*\*\*\*
5. Marital Status (1=Single/Widowed/Divorced/Seperated, 2=Married): 1 \*\*\*\*
6. (a) If married, full name of spouse:  
(b) Spouse's H.K. Identity Card Number:  
Spouse's passport number and country of issue:
7. Residential address: RM 4 7/F, BLK, SUI LAM ESTATE, New Territories, SHATIN
8. Correspondence address: Same as above
9. (a) Capacity in which employed: MANAGER-MARKETING  
(b) If part time, the name of his/her principal employer:
10. Period of employment for the year from 1 APRIL 2007 TO 31 MARCH 2008: 01/04/2007 to 31/03/2008 \*\*\*\*
11. Particulars of income accruing for the year from 1 APRIL 2007 TO 31 MARCH 2008
- |  | <u>Period</u>           | <u>Amount (HKD)</u> |
|--|-------------------------|---------------------|
| (a) Salary/Wages                                   | 01/04/2007 - 31/03/2008 | 280,000             |
| (b) Leave Pay                                      |                         |                     |
| (c) Director's Fee                                 |                         |                     |
| (d) Commission/Fees                                |                         |                     |
| (e) Bonus  |                         |                     |
| (f) Back Pay, Terminal Awards and Gratuities, etc. |                         |                     |
| (g) Certain Payments from Retirement Schemes       |                         |                     |
| (h) Salaries Tax Paid by Employer                  |                         |                     |
| (i) Education Benefits                             |                         |                     |
| (j) Gain realized under share option scheme        |                         |                     |
| (k) Any Other Rewards, Allowances or Perquisites   |                         |                     |
| Nature:  |                         |                     |
| Nature:  |                         |                     |
| Nature:  |                         |                     |
| (l) Pensions                                       |                         |                     |
| <b>Total:</b>                                      |                         | <b>280,000 ****</b> |
12. Particulars of Place of Residence provided:(0=No Place of Residence provided, 1=Place of Residence provided by Employer) 0 \*\*\*\*
- (a) Address 1:
- | Nature:                            | Period provided: |      |
|------------------------------------|------------------|------|
| Rent paid to landlord by employer: |                  | HK\$ |
| Rent paid to landlord by employee: |                  | HK\$ |
| Rent refunded to employee:         |                  | HK\$ |
| Rent paid to employer by employee: |                  | HK\$ |
- (b) Address 2:
- | Nature:                            | Period provided: |      |
|------------------------------------|------------------|------|
| Rent paid to landlord by employer: |                  | HK\$ |
| Rent paid to landlord by employee: |                  | HK\$ |
| Rent refunded to employee:         |                  | HK\$ |
| Rent paid to employer by employee: |                  | HK\$ |
13. Whether the employee was wholly or partly paid by an overseas company either in Hong Kong or overseas (0=No, 1=Yes) 0 \*\*\*\*  
If yes, please state:  
Name of overseas company:  
Address:  
Amount (This amount must also be included in Item 11):
14. Remarks:

Signature: \_\_\_\_\_ Name: Lee, William  
Employer's official chop Empl ID: KH0001

Designation: MANAGER-MARKETING  
Date: 03/08/2009

I.R. 56B

NOTIFICATION  
OF REMUNERATION PAID TO PERSONS OTHER THAN EMPLOYEES  
FOR THE YEAR ENDED 31 March 2002

PAYER'S EMPLOYER' RETURN FILE REFERENCE: 6A1-12345676

Sheet No: 900002 \*\*\*\*

NAME OF PAYER: Hong Kong Business Institute

THE FOLLOWING ARE THE PARTICULARS OF THE RECIPIENT

1. FOR A PERSON OTHER THAN AN INDIVIDUAL  
NAME OF COMPANY

BUSINESS REGISTRATION NO.:

2. FOR AN INDIVIDUAL

(a) NAME OF RECIPIENT: Miss Tay, khoo

TAY, KHOO \*\*\*\*

(b) H.K.IDENTITY CARD NUMBER :

██████████ \*\*\*\*

(c) SEX (M=MALE, F=FEMALE)

F \*\*\*\*

(d) MARITAL STATUS, IF KNOWN:

1 \*\*\*\*

(1=SINGLE/WIDOWED/DIVORCED/SEPERATED, 2=MARRIED):

(e) (i) IF MARRIED, FULL NAME OF SPOUSE:

(ii) SPOUSE'S H.K. IDENTITY CARD NUMBER/PASSPORT NO.  
AND COUNTRY OF ISSUE (IF KNOWN)

3. RECIPIENT' TAX FILE NO. WITH THIS DEPARTMENT/BUSINESS  
REGISTRATION NO., IF KNOWN

4. CORRESPONDENCE ADDRESS:  
(a) TEL NO.

5. CAPACITY ENGAGED Marketing Executive

6. PERIOD FOR WHICH SERVICE IS RENDERED:

01/05/2001 to 31/03/2002 \*\*\*\*

7. PARTICULARS OF INCOME ACCRUING DURING THE PERIOD OF SERVICE:

<u>PARTICULARS</u>	<u>Periods</u>	<u>Amount (HK\$)</u>
TYPE 1: SUBCONTRACTING FEES	01/05/2001 - 31/03/2002	250,000
TYPE 2: COMMISSION		
TYPE 3: WRITER'S CONTRIBUTOR'S FEES		
OTHERS: (a) ARTISTE'S FEES		
(b) COPYRIGHT / ROYALTIES		
(c) CONSULTANCY / MANAGEMENT FEES		
(d)		

-----  
Total: 250,000 \*\*\*\*  
=====

8. WHETHER A SUM HAS BEEN WITHHELD FROM THE ABOVE PAYMENT  
TO SETTLE THE AMOUNT OF TAX DUE BY THE RECIPIENT: (0=NO, 1 = YES)  
IF YES, PLEASE STATE THE AMOUNT WITHHELD

0 \*\*\*\*

9. REMARKS:

0 \*\*\*\*

COMPANY'S OFFICIAL CHOP

Signature	MR KD YUNG
Designation	ACCOUNT MANAGER
Date	11/10/2001

**NOTIFICATION**  
**(Under Section 52(4) of the Inland Revenue Ordinance Chapter 112)**  
**BY AN EMPLOYER OF AN EMPLOYEE WHO COMMENCES TO BE EMPLOYED**

Employer's Return File No. : 6N1-12345678 12345678 \*\*\*\*  
Name of Employer: Hong Kong  
Address : 3 Canton Road Harbour City Hong Kong Island Tsim Sha Tsui

Particulars of the Employee : -

1. Name of Employee : Ms Test2,Test1 Test2 \*\*\*\*  
2. Employee's salaries tax file no. with IRD :  
3. (a) H.K. Identity Card Number : \*\*\*\*  
(b) Passport number and country of issue :  
4. Sex (M = Male, F = Female) : F \*\*\*\*  
5. Marital Status (1=Single / Widowed / Divorced / Seperated, 2=Married): 2 \*\*\*\*  
6. (a) If married, full name of spouse:  
(b) Spouse's H.K. Identity Card Number:  
/ Passport Number and country of issue:  
7. Residential address: Address1 Address2 Address3 Hong Kong Island

8. Correspondence address: Same as above

9. (a) Capacity in which employed : Accountant  
(b) If part time, the name of his / her principal employer :  
10. Date of commencement of employment : 01/01/2008 \*\*\*\*  
11. Terms of employment  
(a) Monthly rate of fixed remuneration : HK\$ 8,000 \*\*\*\*  
(b) Monthly rate of allowances (e.g. cost of living) : 100  
(c) Fluctuating emoluments (e.g. commission, bonus, gratuity) :  
(d) Particulars of place of residence :  
(0 = No place of Residence provided, 1 = Place of Residence provided by employer) 0 \*\*\*\*  
Address :

Nature :

Rent paid to landlord by employer:

Rent paid to landlord by employee:

Rent refunded to employee:

Rent paid to employer by employee:

12. Name and address of previous Hong Kong employer :

13. Whether the employee was wholly or partly paid by an overseas company  
either in Hong Kong or overseas : (0=No, 1=Yes) 1 \*\*\*\*

If yes, please state :

Name of overseas company:

Address:

14. Whether the employee has been **conditionally** granted a share option prior to commencing to be employed in Hong Kong, which can be exercised after rendering services in Hong Kong  
(0 = No, 1 = Yes) ..... (THIS BOX MUST BE COMPLETED)

If yes, supply information, as an attachment, on details of the number and type of shares covered by the option, the consideration (if any) paid for the grant of the option, the consideration required to exercise the option and the period within which the option must be exercised.

Signature: Name: Lee, William Designation: MANAGER-MARKETING Date: 03/08/2009  
I.R. 56E Empl ID: KHNEW

**NOTIFICATION**  
**(Under Section 52(5) of the Inland Revenue Ordinance, Chapter 112)**  
**BY AN EMPLOYER OF AN EMPLOYEE WHO IS ABOUT TO CEASE TO BE EMPLOYED**

Employer's Return File No. : 6N1-12345678 12345678 \*\*\*\*  
 Name of Employer: Hong Kong  
 Address of Employer: 3 Canton Road Harbour City Tsim Sha Tsui Hong  
 Kong Island

Particulars of the Employee :  
 1. Name of Employee : Miss Scott, Maryanne Scott \*\*\*\*  
 2. Employee's Tax File No. with this Department :  
 3. (a) H.K. Identity Card Number : XXXXXXXXXX \*\*\*\*  
 (b) Passport Number and country of issue:  
 4. Sex (M=Male, F=Female): F \*\*\*\*  
 5. Marital Status (1=Single/Widowed/Divorced/Seperated, 2=Married): 1 \*\*\*\*  
 6. (a) If married, full name of spouse:  
 (b) Spouse's H.K. Identity Card Number/ Passport number and country of issue:  
 7. Residential address: RM 4 7/F SUN MAN HOUSE UPPER NGAU TAU KOK ESTATE  
 NGAU TAU KOK Kowloon  
 8. Correspondence address: Same as above  
 9. (a) Capacity in which employed: Director-Finance  
 (b) If part time, the name of his/her principal employer:  
 10. Expected date of cessation of employment : 14/01/2008  
 11. Period of employment from the 1 April to the last date  
 of employment: 01/04/2007 to 14/01/2008 \*\*\*\*  
 12. Reason for cessation :  
 13. Details of income from the 1 April to the last date of employment:

Particulars	Period	Amount (HKD)
(a) Salary/Wages / Director's Fees / Pensions	01/04/2007 - 14/01/2008	16,935
(b) Leave Pay		
(c) Commission / Fees		
(d) Back Pay, Terminal Awards and Gratuities, etc.		
(e) Certain Payments from Retirement Schemes		
(f) Salaries Tax Paid by Employer	01/04/2007 - 31/03/2008	500
(g) Gain realized under share option scheme		
(h) Other Rewards, Allowances or Perquisites e.g. Bonus, Education Benefits, Shares	01/04/2007 - 14/01/2008	1,434
(i) Payments that have not been declared above but will be made AFTER the employee has left employment are:		33
	Total:	18,902 ****
		0 ****

14. Particulars of Place of Residence provided: (0 = No, 1 = Yes )  
 Address :  
 Nature :  
 Period provided :  
 Rent paid to landlord by employer:  
 Rent paid to landlord by employee:  
 Rent refunded to employee:  
 Rent paid to employer by employee:  
 15. Whether the employee was wholly or partly paid by an overseas company  
 either in Hong Kong or overseas : (0=No, 1=Yes) 0 \*\*\*\*  
 If yes, please state: Name of overseas Company:  
 Address:  
 Amount (if known) (This amount must also be included in item 13) :  
 16. Name and Address of New Employer:  
 17. Future Correspondence Address of Employee :  
 18. To the best of my knowledge, this employee will NOT be leaving Hong Kong after cessation of employment.

Signature: Name: Lee, William Designation: MANAGER-MARKETING  
 I.R. 56F : Empl ID: KH0008 Date: 03/08/2009



# LEAVING HONG KONG CASE

## NOTIFICATION

(Under Section 52(6) of the Inland Revenue Ordinance, Chapter 112)

**BY AN EMPLOYER OF AN EMPLOYEE WHO IS ABOUT TO DEPART FROM HONG KONG**

Employer's Return File No. : 6N1-12345678 12345678 \*\*\*\*  
 Name of Employer: Hong Kong  
 Address of Employer: 3 Canton Road Harbour City Tsim Sha Tsui Hong  
 Kong Island

PARTICULARS OF EMPLOYEE WHO WILL BE LEAVING HONG KONG  
 ON OR ABOUT THE 1 DAY OF 1 (Month) 2008 (Year)

1. Name of Employee: Mr Lee, William Lee \*\*\*\*  
 2. Employee's Tax File No. with this Department :  
 3. (a) H.K. Identity Card Number : XXXXXXXXXX \*\*\*\*  
 (b) Passport Number and country of issue:  
 4. Sex (M=Male, F=Female): M \*\*\*\*  
 5. Marital Status ( 1 = Single / Widowed / Divorced / Separated, 2 = Married): 1 \*\*\*\*  
 6. (a) If married, full name of spouse:  
 (b) Spouse's H.K. Identity Card Number / Passport Number and country of issue:  
 7. Residential address: RM 4 7/F BLK, SUI LAM ESTATE SHATIN New Territories  
 8. Correspondence address: Same as above  
 9. (a) Capacity in which employed: Manager-Marketing  
 (b) If part time, the name of his/her principal employer:  
 10. Period of employment from the 1 April last to the date of cessation of employment: 01/04/2007 to 31/03/2008 \*\*\*\*  
 11. If not returning, details of income paid or payable from the 1 April last to the date of cessation of employment :

Particulars	Period	Amount (HKD)
(a) Salary / Wages /Director's Fee / Pensions	01/04/2007 - 31/03/2008	280,000
(b) Leave Pay		
(c) Commission / Fees		
(d) Back Pay, Terminal Awards and Gratuities, etc.		
(e) Certain Payments from Retirement Schemes		
(f) Salaries Tax paid by Employer	01/04/2007 - 31/03/2008	390
(g) Gain realized under share option scheme		
(h) Other Rewards, Allowances or Perquisites e.g. Bonus, Education Benefits, Shares		
(i) Payments that have not been declared above but will be made AFTER the employee has left employment are:		
<b>Total:</b>		<b>280,390</b>

12. Particulars of Place of Residence provided: ( 0 = No, 1 = Yes )  
 Address :  
 Nature :  
 Period provided :  
 Rent paid to landlord by employer:  
 Rent paid to landlord by employee:  
 Rent refunded to employee:  
 Rent paid to employer by employee:

13. Whether the employee was wholly or partly paid by an overseas company either in Hong Kong or overseas (0=No, 1=Yes) If yes, please state. Name of overseas company: 0 \*\*\*\*  
 Address:  
 Amount (if known) (This amount must also be included in Item 11):

14. The employee's Salaries Tax borne by employer :  Yes  No  
 15. \*Any money held under Section 52(7) of the Inland Revenue Ordinance : -  
 Yes, estimated amount \$ \_\_\_\_\_ ;  No, the reason is \_\_\_\_\_  
 16. \*Reason for departure : - (Please select the reason and mark a " X " in the box)  
 Emigrate to / retire and leave Hong Kong to reside in \_\_\_\_\_  
 Expatriate staff on termination of Hong Kong employment and return to home country \_\_\_\_\_ / seconded to Aruba  
 Other, please specify \_\_\_\_\_

17. \*Whether the employee would return to Hong Kong  
 Yes, probable date of return is 01/08/2009  No / Very unlikely

18. Whether the employee has any share options granted by your company or any other corporation in respect of his employment with office in your company that are not yet exercised, assigned or released (Please select the reason and mark a " X " in the box )  
 Yes, no. of shares not yet exercised : 800 ; date of grant : 01/01/2008  No

**\* Must be completed**  
 Signature: Name: Lee, William Designation: MANAGER-MARKETING Date: 03/08/2009  
 I.R. 56G Empl ID: KH0001

Name of Scheme : KHHSBC  
 Scheme Registration No. : 453535354

MANDATORY PROVIDEDNT FUND SCHEMES ORDINANCE (CAP.485)

REMITTANCE STATEMENT

Name of Employer : Hong Kong Business Institute  
 Name of Contact Person :  
 Address : 3 Canton Road Harbour City Tsim Sha Tsui Hong Kong Island  
 Telephone No. :  
 Employer Participation No. : 12313132432

Contribution for the Period from 01/01/2001 To 10/11/2001

Part II - For Existing Employees (Note 2)

No.	Name of Employee	HKID Card No or Scheme Membership No.	Relevant Income (\$)	Employer's Contributions		Employee's Contributions		Total (\$)		Date of Employment (DD/MM/YY)
				(a)	(b)	(c)	(d)	(a) + (c)	(b) + (d)	
				Mandatory Contributions (\$)	Voluntary Contributions (\$)	Mandatory Contributions (\$)	Voluntary Contributions (\$)	Mandatory Contributions (\$)	Voluntary Contributions (\$)	
1	Lee,William	██████████	270,250.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	03/04/1984
			279,596.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	
			<b>Sub-Total:</b>	2,000.00	0.00	2,000.00	0.00	4,000.00	0.00	
2	Schaefer,Peter	██████████	24,417.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	06/23/1985
			25,376.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	
			<b>Sub-Total:</b>	2,000.00	0.00	2,000.00	0.00	4,000.00	0.00	
3	Chow,Jessica	██████████	17,750.00	887.50	0.00	887.50	0.00	1,775.00	0.00	02/10/1987
			17,750.00	887.50	0.00	887.50	0.00	1,775.00	0.00	
			<b>Sub-Total:</b>	1,775.00	0.00	1,775.00	0.00	3,550.00	0.00	
4	Tay,Suzy	██████████	17,803.00	890.14	0.00	890.14	0.00	1,780.29	0.00	09/09/1999
			17,500.00	875.00	0.00	875.00	0.00	1,750.00	0.00	
			<b>Sub-Total:</b>	1,765.14	0.00	1,765.14	0.00	3,530.29	0.00	
5	Khoo,Lin	██████████	24,917.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	05/01/1997
			24,917.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	
			<b>Sub-Total:</b>	2,000.00	0.00	2,000.00	0.00	4,000.00	0.00	
6	Lim,An	██████████	16,667.00	833.33	0.00	833.33	0.00	1,666.67	0.00	10/02/1987
			16,667.00	833.33	0.00	833.33	0.00	1,666.67	0.00	
			<b>Sub-Total:</b>	1,666.67	0.00	1,666.67	0.00	3,333.34	0.00	
7	Tan,Chin	██████████	25,000.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	12/01/1997
			<b>Sub-Total:</b>							

Name of Scheme : KHHSBC  
 Scheme Registration No. : 453535354

MANDATORY PROVIDEDNT FUND SCHEMES ORDINANCE (CAP.485)

REMITTANCE STATEMENT

Name of Employer : Hong Kong Business Institute  
 Name of Contact Person :  
 Address : 3 Canton Road Harbour City Tsim Sha Tsui Hong Kong Island  
 Telephone No. :  
 Employer Participation No. : 12313132432

Contribution for the Period from 01/01/2001 To 10/11/2001

Part II - For Existing Employees (Note 2)

No.	Name of Employee	HKID Card No or Scheme Membership No.	Relevant Income (\$)	Employer's Contributions		Employee's Contributions		Total (\$)		Date of Employment (DD/MM/YY)
				(a)	(b)	(c)	(d)	(a) + (c)	(b) + (d)	
				Mandatory Contributions (\$)	Voluntary Contributions (\$)	Mandatory Contributions (\$)	Voluntary Contributions (\$)	Mandatory Contributions (\$)	Voluntary Contributions (\$)	
			25,000.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	
			<b>Sub-Total:</b>	2,000.00	0.00	2,000.00	0.00	4,000.00	0.00	
8	Scott, Maryanne		25,000.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	06/11/1982
			37,500.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	
			<b>Sub-Total:</b>	2,000.00	0.00	2,000.00	0.00	4,000.00	0.00	
9	Wang, Chin		6,667.00	333.33	0.00	333.33	0.00	666.67	0.00	10/23/1999
			17,500.00	875.00	0.00	875.00	0.00	1,750.00	0.00	
			<b>Sub-Total:</b>	1,208.33	0.00	1,208.33	0.00	2,416.67	0.00	
10	Wu, Sonia		15,000.00	750.00	0.00	750.00	0.00	1,500.00	0.00	02/06/1991
			15,000.00	750.00	0.00	750.00	0.00	1,500.00	0.00	
			<b>Sub-Total:</b>	1,500.00	0.00	1,500.00	0.00	3,000.00	0.00	
11	Yeung, Khim		37,500.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	09/16/1986
			37,500.00	1,000.00	0.00	1,000.00	0.00	2,000.00	0.00	
			<b>Sub-Total:</b>	2,000.00	0.00	2,000.00	0.00	4,000.00	0.00	
12	Lim, Jimmy		15,000.00	750.00	0.00	750.00	0.00	1,500.00	0.00	08/23/1992
			15,000.00	750.00	0.00	750.00	0.00	1,500.00	0.00	
			<b>Sub-Total:</b>	1,500.00	0.00	1,500.00	0.00	3,000.00	0.00	
13	Tan, Kheng		16,250.00	812.50	0.00	812.50	0.00	1,625.00	0.00	07/01/1998

Name of Scheme : KHHSBC  
 Scheme Registration No. : 453535354

**MANDATORY PROVIDEDNT FUND SCHEMES ORDINANCE (CAP.485)  
 REMITTANCE STATEMENT**

Name of Employer : Hong Kong Business Institute  
 Name of Contact Person :  
 Address : 3 Canton Road Harbour City Tsim Sha Tsui Hong Kong Island  
 Telephone No. :  
 Employer Participation No. : 12313132432

Contribution for the Period from 01/01/2001 To 10/11/2001

Part II - For Existing Employees (Note 2)

No.	Name of Employee	HKID Card No or Scheme Membership No.	Relevant Income (\$)	Employer's Contributions		Employee's Contributions		Total (\$)		Date of Employment (DD/MM/YY)
				(a)	(b)	(c)	(d)	(a) + (c)	(b) + (d)	
				Mandatory Contributions (\$)	Voluntary Contributions (\$)	Mandatory Contributions (\$)	Voluntary Contributions (\$)	Mandatory Contributions (\$)	Voluntary Contributions (\$)	
			16,250.00	812.50	0.00	812.50	0.00	1,625.00	0.00	
			<b>Sub-Total:</b>	1,625.00	0.00	1,625.00	0.00	3,250.00	0.00	
14	Hung, Lawrence	██████████	6,667.00	333.33	0.00	333.33	0.00	666.67	0.00	07/01/1998
			6,667.00	333.33	0.00	333.33	0.00	666.67	0.00	
			<b>Sub-Total:</b>	666.67	0.00	666.67	0.00	1,333.34	0.00	
15	Chow, Kin	██████████	17,500.00	875.00	0.00	875.00	0.00	1,750.00	0.00	07/01/1998
			17,500.00	875.00	0.00	875.00	0.00	1,750.00	0.00	
			<b>Sub-Total:</b>	1,750.00	0.00	1,750.00	0.00	3,500.00	0.00	
16	Chua, Brandon	██████████	18,750.00	937.50	0.00	937.50	0.00	1,875.00	0.00	07/01/1998
			18,750.00	937.50	0.00	937.50	0.00	1,875.00	0.00	
			<b>Sub-Total:</b>	1,875.00	0.00	1,875.00	0.00	3,750.00	0.00	

Date :

\_\_\_\_\_  
 (Signature of the employer)

Note: If the employer is not an individual, this statement  
 must be signed by a duly authorised signatory.

Notes:

- (1) Employers should state clearly in this remittance statement for each new employee:
  - (a) the relevant income for each of the relevant contribution periods included in this statement; and
  - (b) the respective employer's and employee's contributions for each of these periods,
 so as to enable the scheme trustee to check the arithmetic accuracy of the contributions.
- (1) Employees who do not have any relevant income (such as those on no-paid leave) should also be reported in this part.

**Name of Scheme** : KHHSBC  
**Scheme Registration No.** : 453535354

**MANDATORY PROVIDEDNT FUND SCHEMES ORDINANCE (CAP.485)**  
**REMITTANCE STATEMENT**

**Name of Employer** : HK Manufacturing Industries

**Name of Contact Person** :

**Address** : 3 Canton Rd Harbour City Tsim Sha Tsui Hong Kong Island

**Telephone No.** :

**Employer Participation No.** : 65756756757

**Contribution for the Period from** 01/01/2001 **To** 10/11/2001

\*\*\* End of Report \*\*\*

Pay Period : 01/01/2001 To 01/31/2001  
 Payment Date : 01/15/2001

Employee : KH0001  
 Pay Entity : Hong Kong Business Institute  
 Department : Sales  
 Location : Hong Kong Head Office  
 Pay Rate : 280000 (Monthly)  
 Job Description : Marketing Manager

Lee, William  
 RM 4 7/F  
 BLK, SUI LAM ESTATE  
 New Territories  
 SHATIN

Hong Kong

Pay Summary

	GROSS	NET
Pay Period	270250.00	269250.00
Year To Date	270250.00	269250.00

Payment Details

| \_\_\_\_\_ Current Values \_\_\_\_\_ | Payback | \_\_\_\_\_ Adjustments \_\_\_\_\_ | \_\_\_\_\_ YTD Values \_\_\_\_\_ |

EARNINGS

Description	Base	Percent	Rate	Units	Amount	Amount	Base	Unit	Units	Amount
Basic Salary					270000.00					270000.00
Mobile/Page allowanc					250.00					
Mobile/Page allowanc					250.00					
<b>Total</b>					270500.00					

Mandatory Provident Fund

Description	Base	Percent	Rate	Units	Amount	Amount	Base	Unit	Units	Amount
Employer MPF Mand	20000.00	5.00			1000.00					
Employee MPF Mand	20000.00	5.00			1000.00					
<b>Total</b>					2000.00					

MPF Details

	Begin Date	End Date	Base Amount
Mandatory Contribution made by Employer	01/01/2001	01/31/2001	\$270250.00
Mandatory Contribution made by Employee	01/01/2001	01/31/2001	\$270250.00
Date When Amount Paid to Trustee			

Leave Balances

Description	Entitlement	Adjustment	Taken	End Balance
Genl Annual Leave Entitlement	1.17			1.17
Sick Leave Entitlement	4.00			4.00

Disbursement Details

Bank	B.S.B	Account #	Amount
Hong Kong Bank (HSBC)	156	9990087	269250.00

Messages

1 JANUARY MONTHLY PAYROLL 2001

\*\*\*\*\* End of Payslip \*\*\*\*\*

Calendar Group ID: KHMJAN01	January Monthly Payroll 2001	Pay Group: KHMONTLY	Monthly Pay Group	Currency: HKD
Pay Entity: KHHKBI	Hong Kong Business Institute			
Department: 10000	Personnel Department			

Employee ID: KH0006	Record Number: 0.00	Name: Lim, An
Calendar ID: KHMJAN01PAY	Run Type: KHPAYROLL	
Calendar Period ID: KHMJAN01	January Monthly Payroll 2001	Pay Period Begin Date: 01/01/2001
		End Date: 01/31/2001
		Payment Date: 01/15/2001

Segment Number: 1	Payment Key 1: KHB	Gross Pay: 16,666.67
Version Number: 1	Payment Key 2:	Net Pay: 15,833.34
Revision Number: 1	Payment Key 3:	
Segment Status: Active in Segment	Payment Key 4:	
Segment Begin Date: 01/01/2001	End Date: 01/31/2001	Exchange Rate Type: Official Rate

**Earnings and Deductions**

Element Name	Instance	Slice Dates	Amount/Adjustment	Base/Adjustment	Rate	Unit/Adjustment	Percent
BASSAL	0	01/01/2001 01/31/2001	16,666.67				
EEMPFMN1	0	01/01/2001 01/31/2001	833.33	16,666.67			5.00
ERMPPMN1	0	01/01/2001 01/31/2001	833.33	16,666.67			5.00

**Accumulators**

Element Name	From - To	Value	Key 1/Key 3	Key 2/Key 4	Slice Dates	Adjustment	Period
BASSAL_FMTDA	01/01/2001 01/31/2001	16,666.67	KHHKBI		01/01/2001 01/31/2001	0.00	Month to Date
BASSAL_FYTDA	04/01/2000 03/31/2001	16,666.67	KHHKBI	000	01/01/2001 01/31/2001	0.00	Year to Date
EEMPFMN1_FMTDA	01/01/2001 01/31/2001	833.33	KHHKBI	000	01/01/2001 01/31/2001	0.00	Month to Date
EEMPFMN1_FYTDA	04/01/2000 03/31/2001	833.33	KHHKBI	000	01/01/2001 01/31/2001	0.00	Year to Date
ERMPPMN1_FMTDA	01/01/2001 01/31/2001	833.33	KHHKBI	000	01/01/2001 01/31/2001	0.00	Month to Date
ERMPPMN1_FYTDA	04/01/2000 03/31/2001	833.33	KHHKBI	000	01/01/2001 01/31/2001	0.00	Year to Date
ALV GENL ENT_BAL	01/01/2001 12/31/2001	1.17			01/01/2001 01/31/2001	0.00	Year to Date
ALV GENL ENT_ENT	01/01/2001 12/31/2001	1.17			01/01/2001 01/31/2001	0.00	Year to Date

Calendar Group ID: KHMJAN01	January Monthly Payroll 2001	Pay Group: KHMONTLY	Monthly Pay Group	Currency: HKD
Pay Entity: KHKKBI	Hong Kong Business Institute			

**Department: 10000 Personnel Department**

Calendar ID: KHMJAN01PAY	Run Type: KHPAYROLL				
Calendar Period ID: KHMJAN01	January Monthly Payroll 2001	Pay Period Begin Date: 01/01/2001	End Date: 01/31/2001	Payment Date: 01/15/2001	

**Earnings and Deductions**

Element Name	Amount	Amt Adjustment	Units	Unit Adjustment	YTD
ERMFFMN1	4,145.83				
EEMFFMN1	4,145.83				
BASSAL	100,416.67				

**Department: 13000 Operations- Paris**

Calendar ID: KHMJAN01PAY	Run Type: KHPAYROLL				
Calendar Period ID: KHMJAN01	January Monthly Payroll 2001	Pay Period Begin Date: 01/01/2001	End Date: 01/31/2001	Payment Date: 01/15/2001	

**Earnings and Deductions**

Element Name	Amount	Amt Adjustment	Units	Unit Adjustment	YTD
COMCHST	11,313.08				
ERMFFMN1	3,000.00				
EEMFFMN1	3,000.00				
BASSAL	74,916.67				

**Department: 21500 Sales and Marketing - Osaka**

Calendar ID: KHMJAN01PAY	Run Type: KHPAYROLL				
Calendar Period ID: KHMJAN01	January Monthly Payroll 2001	Pay Period Begin Date: 01/01/2001	End Date: 01/31/2001	Payment Date: 01/15/2001	

**Earnings and Deductions**

Element Name	Amount	Amt Adjustment	Units	Unit Adjustment	YTD
ERMFFMN1	5,319.30				
EEMFFMN1	5,319.30				
BASSAL	358,000.01				
OT1.5	302.88		2.00		
MEAL	2,000.00				
MOBILE	750.00				



Calendar Group ID: KHMJAN01	January Monthly Payroll 2001	Pay Group: KHMONTLY	Monthly Pay Group	Currency: HKD
Pay Entity: KHHKBI	Hong Kong Business Institute			
Department: 10000	Personnel Department			

Employee ID: KH0006	Record Number: 0.00	Name: Lim, An
Calendar ID: KHMJAN01PAY	Run Type: KHPAYROLL	
Calendar Period ID: KHMJAN01	January Monthly Payroll 2001	Pay Period Begin Date: 01/01/2001
		End Date: 01/31/2001
		Payment Date: 01/15/2001

**Earnings**

Element Name	Units	Amount	Unit Adjustment	Amt Adjustment
BASSAL		16,666.67		

Employee ID: KH0011	Record Number: 0.00	Name: Wu, Sonia
Calendar ID: KHMJAN01PAY	Run Type: KHPAYROLL	Hong Kong Payroll
Calendar Period ID: KHMJAN01	January Monthly Payroll 2001	Pay Period Begin Date: 01/01/2001
		End Date: 01/31/2001
		Payment Date: 01/15/2001

**Earnings**

Element Name	Units	Amount	Unit Adjustment	Amt Adjustment
BASSAL		15,000.00		

Employee ID: KH0012	Record Number: 0.00	Name: Yeung, Khim
Calendar ID: KHMJAN01PAY	Run Type: KHPAYROLL	Hong Kong Payroll
Calendar Period ID: KHMJAN01	January Monthly Payroll 2001	Pay Period Begin Date: 01/01/2001
		End Date: 01/31/2001
		Payment Date: 01/15/2001

**Earnings**

Element Name	Units	Amount	Unit Adjustment	Amt Adjustment
BASSAL		37,500.00		

Employee ID: KH0013	Record Number: 0.00	Name: Lim, Jimmy
Calendar ID: KHMJAN01PAY	Run Type: KHPAYROLL	Hong Kong Payroll
Calendar Period ID: KHMJAN01	January Monthly Payroll 2001	Pay Period Begin Date: 01/01/2001
		End Date: 01/31/2001
		Payment Date: 01/15/2001

**Earnings**

Element Name	Units	Amount	Unit Adjustment	Amt Adjustment
BASSAL		15,000.00		

Employee ID: KH0014	Record Number: 0.00	Name: Tan, Kheng
Calendar ID: KHMJAN01PAY	Run Type: KHPAYROLL	Hong Kong Payroll
Calendar Period ID: KHMJAN01	January Monthly Payroll 2001	Pay Period Begin Date: 01/01/2001
		End Date: 01/31/2001
		Payment Date: 01/15/2001

**Earnings**

Element Name	Units	Amount	Unit Adjustment	Amt Adjustment
BASSAL		16,250.00		

>>> No Data Found, Calendar Group ID: KHMJAN01

End of Report