

Oracle® Cloud

**Administering Workspace for Oracle Planning and Budgeting Cloud
Service**

Oracle Cloud Administering Workspace for Oracle Planning and Budgeting Cloud Service

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Administering Planning and Budgeting Cloud Service Workspace

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Viewing Administration Options

To see administration options for Planning and Budgeting Cloud Service Workspace, select **Navigate** and then **Administer**.

Administering Settings

Subtopics

- [Assigning Preferences for Users and Groups](#)
- [Accessing Planning and Budgeting Cloud Service Workspace Server Settings](#)

Assigning Preferences for Users and Groups

For default preferences to succeed, users and groups must have the roles and permissions necessary to access specified folders and interface elements. To manage preferences, you must have administrator rights. In order to see content, you also need sufficient rights. Individual and group preferences have precedence over default preferences.

➤ To assign preferences for users and groups:

- 1 Select **Navigate**, then **Administer**, then **Workspace Settings**, and then **Manage Preferences**.
- 2 In **Select Users**, select **Available Users** or **Available Groups**, and then click **Update List**.
- 3 Move the desired users or groups from **Available Users** to **Selected Users and Groups**, and then click **Next**.
- 4 In **Manage Preferences**, specify whether to enable screen reader support for the selected users and groups.
- 5 Click **Next** and then **Finish** to save the preferences for the users and groups.

Accessing Planning and Budgeting Cloud Service Workspace Server Settings

To access Planning and Budgeting Cloud Service Workspace Server settings, select **Navigate**, then **Administer**, then **Workspace Settings**, and then **Server Settings**.

Note: If you make changes to the Planning and Budgeting Cloud Service Workspace Server Settings, you must log out and restart the browser for the changes to take effect.

Table 1 Planning and Budgeting Cloud Service Workspace Server Settings

Setting	Description
Default Locale	Default fallback locale for the application if no user-requested locales can be loaded.
Post Logoff URL	URL to which the UI is redirected after users log off.
Smart View URI	URI to the Oracle Smart View for OfficeClient installer. The URI can be absolute or relative. The URI entered here is the URI accessed when you select Tools , then Install , and then Smart View from Planning and Budgeting Cloud Service Workspace.
Enable Installer Menu Items in Workspace	Whether to enable installer menu items in Planning and Budgeting Cloud Service Workspace. These items are located in the Tools menu. The default value is Yes.

Customizing the User Interface

Subtopics

- [Changing the Default Language Selection](#)
- [Redirecting URLs After Users Log Off](#)
- [Removing Access to Client Installers](#)

Changing the Default Language Selection

Planning and Budgeting Cloud Service Workspace reads locale information from your web browser and selects the language to use based on browser locale settings. In certain cases, you may want to view content in a language other than that determined by the browser locale. You can override locale-based language selection by adding languages to your web browser language options and moving the language that you want the browser to use to the top of the list.

Planning and Budgeting Cloud Service Workspace automatically selects the supported language in order of priority. It attempts an exact match between language and locale code. If a close match is not found, Planning and Budgeting Cloud Service Workspace attempts to match based only on language code and ignores the country code.

Note: The settings that are selected in Planning and Budgeting Cloud Service Workspace also apply to the Reporting Settings and components within Planning and Budgeting Cloud Service Workspace.

Redirecting URLs After Users Log Off

To facilitate integration with custom portals, administrators can redirect web browsers to an arbitrary static URL after users log off Planning and Budgeting Cloud Service Workspace. This can be configured in Planning and Budgeting Cloud Service Workspace Server Settings. See [“Accessing Planning and Budgeting Cloud Service Workspace Server Settings” on page 10](#). Note that the default value logs users off of Planning and Budgeting Cloud Service Workspace.

Removing Access to Client Installers

Administrators can hide the Install menu option (select **Tools**, and then **Install**) that enables users to install Oracle Smart View for Office, Predictive Planning, Financial Reporting Studio, Planning Admin Extension, and File Transfer Utility. This setting can be configured in Planning and Budgeting Cloud Service Workspace Server Settings. See [“Accessing Planning and Budgeting Cloud Service Workspace Server Settings” on page 10](#).

