

# Oracle® Communications Convergent Charging Controller Virtual Private Network User's Guide



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The Oracle logo, consisting of the word "ORACLE" in white, uppercase, sans-serif font, centered within a solid red square.

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# About This Document

## Scope

The scope of this document includes all functionality a user must know in order to effectively operate the Virtual Private Network (VPN) application. It does not include detailed design of the service.

## Audience

This guide is written primarily for VPN administrators. However, the overview sections of the document are useful to anyone requiring an introduction.

## Prerequisites

Although there are no prerequisites for using this guide, familiarity with the target platform would be an advantage.

A solid understanding of Unix and a familiarity with IN concepts are an essential prerequisite for safely using the information contained in this guide. Attempting to install, remove, configure or otherwise alter the described system without the appropriate background skills, could cause damage to the system; including temporary or permanent incorrect operation, loss of service, and may render your system beyond recovery.

This manual describes system tasks that should only be carried out by suitably trained operators.

## Related Documents

The following documents are related to this document:

- *CPE User's Guide*
- *VPN Technical Guide*

# Document Conventions

## Typographical Conventions

The following terms and typographical conventions are used in the Oracle Communications Convergent Charging Controller documentation.

| Formatting Convention          | Type of Information                                                                                                                        |
|--------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Special Bold</b>            | Items you must select, such as names of tabs.<br>Names of database tables and fields.                                                      |
| <i>Italics</i>                 | Name of a document, chapter, topic or other publication.<br>Emphasis within text.                                                          |
| <b>Button</b>                  | The name of a button to click or a key to press.<br><b>Example:</b> To close the window, either click <b>Close</b> , or press <b>Esc</b> . |
| <b>Key+Key</b>                 | Key combinations for which the user must press and hold down one key and then press another.<br>Example: <b>Ctrl+P</b> or <b>Alt+F4</b> .  |
| Monospace                      | Examples of code or standard output.                                                                                                       |
| <b>Monospace Bold</b>          | Text that you must enter.                                                                                                                  |
| <i>variable</i>                | Used to indicate variables or text that should be replaced with an actual value.                                                           |
| menu option > menu option >    | Used to indicate the cascading menu option to be selected.<br>Example: <b>Operator Functions &gt; Report Functions</b>                     |
| <a href="#">hypertext link</a> | Used to indicate a hypertext link.                                                                                                         |

Specialized terms and acronyms are defined in the glossary at the end of this guide.

# System Overview

## Overview

### Introduction

This chapter provides an overview of the Virtual Private Network (VPN) service.

### In this chapter

---

This chapter contains the following topics.

|                                       |   |
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| Virtual Private Network Service ..... | 1 |
| Features of the VPN Service .....     | 2 |
| Main Components of VPN .....          | 5 |
| VPN Control Plans.....                | 6 |

## Virtual Private Network Service

### Introduction

The Virtual Private Network (VPN) product provides a fully IN-based, feature-rich VPN solution with intuitive user interfaces, available on industry-standard platforms. Whilst being simple and easy to use, it also provides enhanced functionality for more experienced users.

The basic VPN service connects multiple locations together. Each VPN Network has its own private numbering plan which is used to map numbers in the private plan to the numbers required to correctly route the call through the PSTN (or mobile network). In addition to this simple number translation service, additional processing can be performed to further add value to the offered service.

Individual phone numbers can be provided with profiles that specify the operations available to them. The most obvious of these is outgoing call barring to prevent calls of certain types from being made. The following operations are also offered:

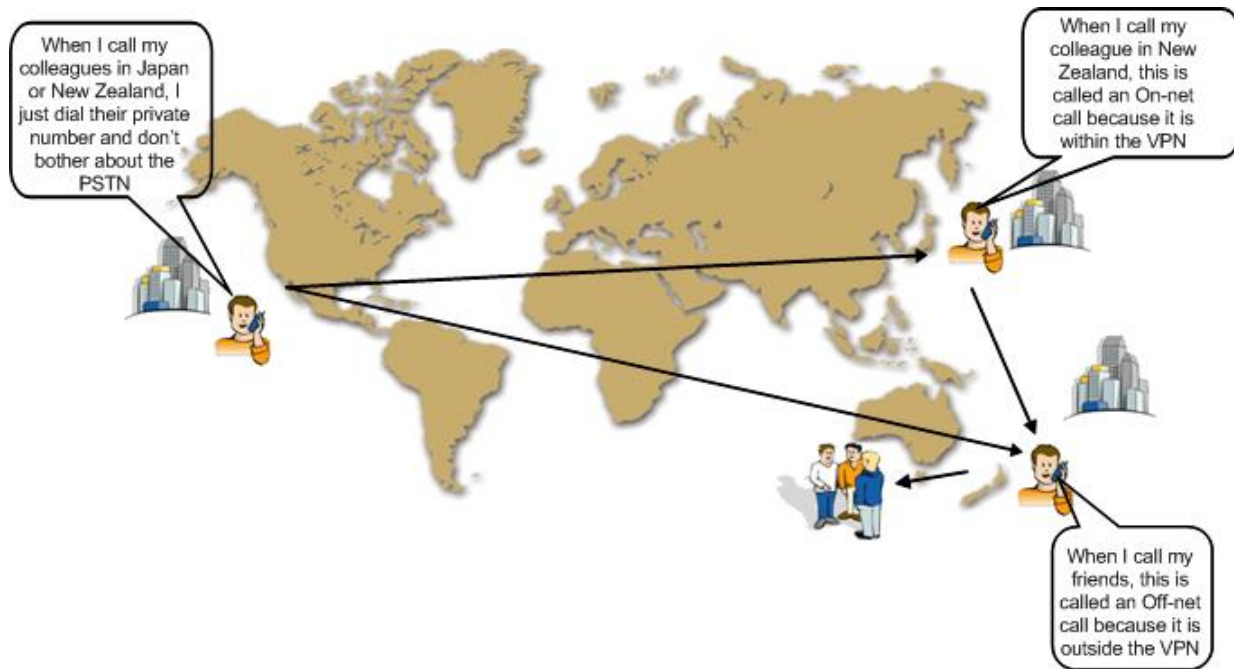
- Incoming call barring
- Call diversion
- Re-routing on busy (to another station or voice mail)
- PIN security for out-going calls
- Incoming call screening (with PIN override)

The facility to access a corporate VPN from points outside the VPN (off-net) is provided, effectively giving access to the corporate telephone network from any phone. Access to this very powerful feature requires rigorous security to prevent fraudulent use.

Users of off-net access can also inherit the features of the service they have in their office, for example, speed-dial codes, and the ability to divert calls from their office phone.

## Key concepts

Here is an example VPN setup within a company.



## Features of the VPN Service

### Introduction

This topic describes the functionality and operation of the VPN application.

### Off-net calling

For all originating station profiles, only calls to numbers within the VPN are allowed, unless the off-net calling feature is enabled in the setup for the *Adding a station* (on page 88).

### Forced on-net calling

For off-net calls, a check is performed to determine whether the dialed number corresponds to a number that is within the VPN, that is, on-net. If it does, then the call is converted to an on-net call and processed and billed as an on-net call.

### Speed dialing

Each originating profile has a configurable number of speed dial numbers. A speed dial number is a reserved private dialing plan number that is predefined on a per station basis. The typical implementation of a speed dial number uses a prefix to identify the number as a speed dial number, followed by the speed dial index.

For example, in a particular private numbering plan, '8' may be used as the speed dial prefix, therefore 800 could be the first speed dial number.

Non-prefixed speed dials are also supported. This means you can configure the VPN service to detect speed dials without needing to prefix them.



Speed dial numbers can be translated to any other private numbering plan number, including off-net numbers (for example, 912345678).

Preprogrammed speed dial numbers can be used as a mechanism to allow limited off-net calling for phones normally barred from off-net calls.

## **Allowed and barred lists**

You can assign an allowed number list or a barred number list to any originating profile. The list is composed of a number of private numbering plan prefixes. Any dialed number for which the first digits match the list's prefix is either disallowed, or allowed, depending on whether the list is barred or allowed.

For example, to bar off-net calls to 900 (premium rate) numbers, a barred list would contain an entry 'x900' where x is the off-net number identifier.

Each VPN can have multiple allowed or barred lists that may contain multiple numbers.

Allowed/Barred lists may be both global and per station.

## **PIN coded security override**

For stations where barred or allowed lists exist or where the off-net calling feature is not enabled, a user may enter an ID and PIN to override one or both of these blocks on making the call.

The PIN code override function is prefixed by specified digits to allow the application to distinguish it from a standard dialed number.

## **Account code**

Dialed numbers may be prefixed by an account code that will be removed from the dialed number, but included in the billing information for the call. The account code is prefixed specified digits to allow the application to distinguish it from a standard dialed number.

## **Variable routing**

For trunk and international calls, different routing algorithms may be specified, based on the destination of the call and a setting in the originating profile. This feature is intended to allow selection of different routes or carriers for long distance calls. A routing algorithm may result in different prefixes being appended to the existing dialed number to allow a call to route through alternative routes (for example, highly compressed speech routes, call back, land line only, internet, fax service). The algorithm used is determined by the leading dialed digits of the dialed number and a quality of service indication that may be set against each VPN network.

## **CLI restriction**

It is possible to restrict the CLI presentation in VPN calls by selecting the CLI Restriction option at *Adding a network* (on page 43).

## **Calling line display**

It is possible to select between the VPN address or the physical address to be displayed in the terminating station for calls between on-net stations.

## **Tariffing**

VPN is able to set a special tariff for connections made among members of the same network (irrespective of whether the call was established as the result of dialing full subscriber's MSISDN number or abbreviated one).

## Closed User Groups

The closed user group (CUG) facility allows you to define groups of stations within a network, and then place restrictions on the incoming and outgoing calls to and from the stations included in the group.

CUGs are defined at the network level. They can be one of the following:

- Restricted, where only calls between the stations included in the CUG are allowed
- Un-restricted, where calls between any stations, including stations not in the CUG, are allowed

Incoming calls to stations in a CUG are controlled through use of the CUG PIN. You must know the CUG PIN to make a call to a station in the CUG.

## Station features

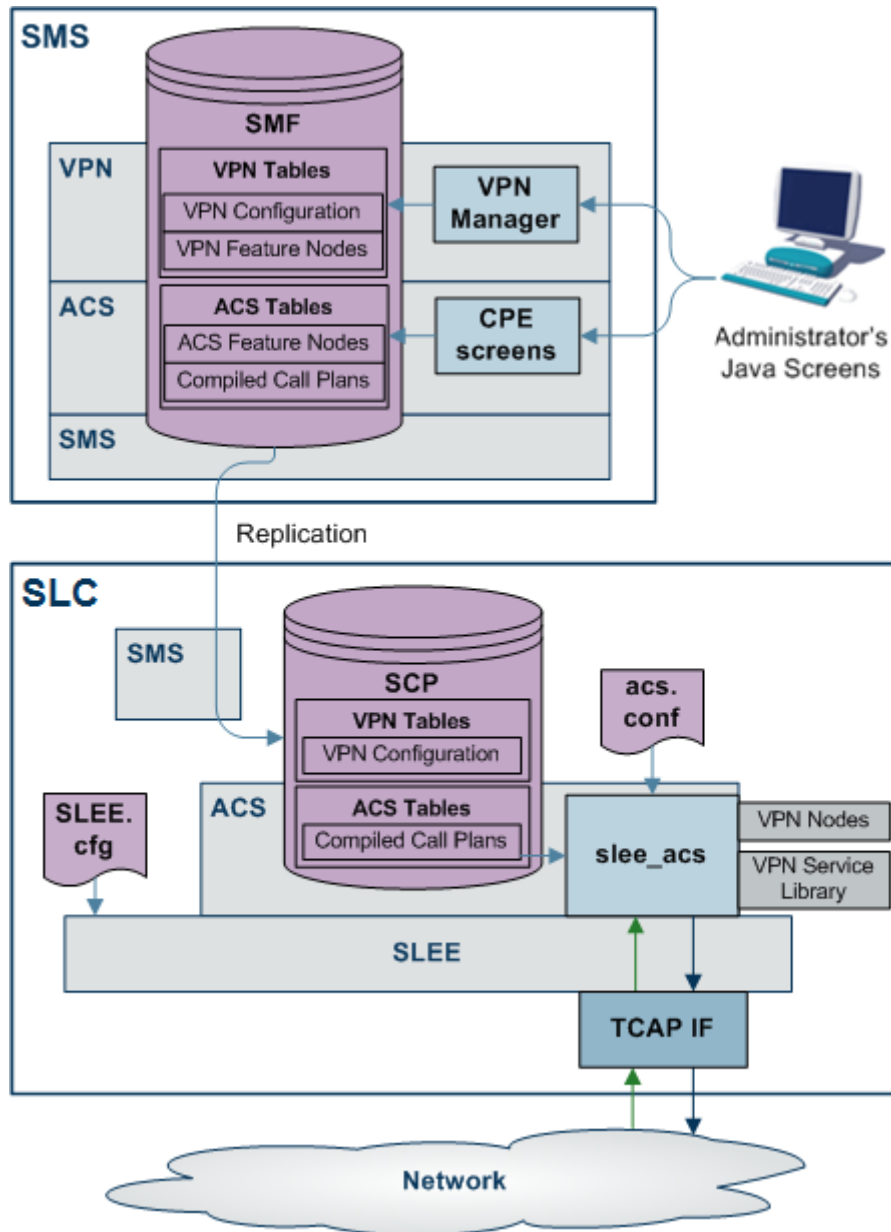
For each station, the following features are available:

- Incoming Call Barring  
Calls from a list of specified numbers can be barred.
- Call Forwarding  
A forward destination can be specified for incoming calls to a station.
- Divert On Busy/No Answer  
A forward destination can be specified for incoming calls to a station that is busy or not answered after a number of seconds.
- Hunting Functionality  
Hunting functionality is provided for terminating on-net calls to allow calls to be consecutively re-routed to different termination numbers each time a previous attempt fails.

## Main Components of VPN

### Introduction

Here is a high level diagram showing the main components of VPN in the context of Convergent Charging Controller components.



### VPN components

In this diagram, the components that are specific to VPN are:

- On the SMS:
  - VPN Tables in the SMF, replicated in the SCP
  - VPN Manager
- On the SLC:

- VPN Nodes
- VPN Service Library

For more information, refer to *VPN Technical Guide*.

# VPN Control Plans

## Introduction

On installation of VPN, sample control plans are installed. These can be imported and modified as necessary.

You can view control plans using the ACS Control Plan Editor.

You can set which call plans to trigger which each network using the *Networks* (on page 41) tab of the VPN Network screen.

**Note:** To be visible on the VPN Network screen, VPN control plans must meet the following criteria:

- The control plan name must be prefixed with VPN
- The control plan must be successfully built
- The control plan must be for the effective ACS customer

## Sample control plans

This topic describes the function of each sample control plan installed with VPN.

### Originating

There are three sample Originating control plans.

| Control Plan                | Description                                                                                                                           |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| VPN_Originating_Fixed       | Originating control plan most suitable for fixed lines.                                                                               |
| VPN_Originating_Mobile      | Originating control plan most suitable for mobile telephones.                                                                         |
| VPN_Originating_Alternative | Similar to VPN_Originating_Fixed. Uses Set Tariff Code from Profile nodes to show how the network and station SCI fields may be used. |

### Terminating

There are two sample Terminating control plans.

| Control Plan                | Description                                                            |
|-----------------------------|------------------------------------------------------------------------|
| VPN_Terminating             | To handle calls triggered towards a telephone within the VPN.          |
| VPN_Terminating_Alternative | Similar to VPN_Terminating, but without terminating CUG functionality. |

## Management

There are two sample Management control plans.

| Control Plan               | Description                                                                                                                                                                                                                                                            |
|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| VPN_Management             | Allows callers to manage their data interactively.<br>This is the IVR control plan for managing: <ul style="list-style-type: none"><li>• speed dials,</li><li>• Follow me Number,</li><li>• Alternative Routing Number.</li><li>• Can also do breakout calls</li></ul> |
| VPN_Management_Alternative | As above, but slightly different style.                                                                                                                                                                                                                                |



# Getting Started

## Overview

### Introduction

This chapter explains how to access the Virtual Private Network application and describes the contents of the Main Menu.

### In this chapter

---

This chapter contains the following topics.

|                                                 |    |
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| Accessing VPN using SMS .....                   | 9  |
| Accessing VPN as a Standalone Application ..... | 10 |
| VPN Main Screen .....                           | 14 |
| Security Privileges .....                       | 15 |
| Process Overview .....                          | 16 |

## Accessing the VPN Service

### Introduction

You can access the Virtual Private Network Service by using the following methods:

- *Accessing VPN using SMS* (on page 9)
- *Accessing VPN as a Standalone Application* (on page 10)

## Accessing VPN using SMS

### Introduction

You can access the application by logging into SMS and selecting it from the Service Management System **Services** menu.

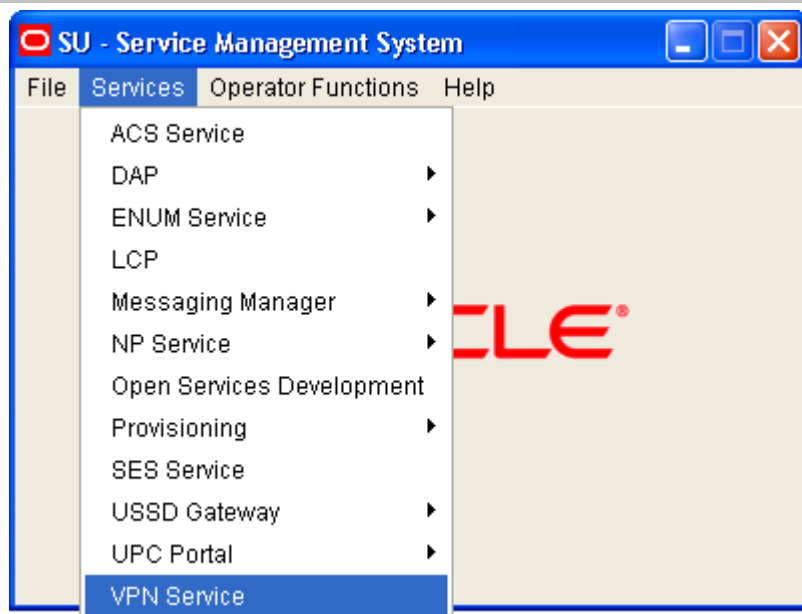
For more information about logging into SMS, see *SMS User's Guide*.

### Accessing VPN from SMS main screen

Follow these steps to open the VPN Service from the Service Management System main screen.

| Step | Action                                                                          |
|------|---------------------------------------------------------------------------------|
| 1    | Select the <b>Services</b> menu from the Service Management System main screen. |

| Step | Action |
|------|--------|
|------|--------|



- 2 Select **VPN Service**.  
**Result:** You see the *VPN main screen* (on page 14).

## Accessing VPN as a Standalone Application

### Introduction

You can access VPN directly using Java Webstart. See *Launching VPN using Webstart* (on page 10). This provides access to the VPN Logon Dialog screen. See *Logging on to VPN* (on page 14).

### Launching VPN using Webstart



Follow these steps to launch Virtual Private Network using Java Webstart.

#### Notes:

To launch GUI applications via Java Webstart, you must ensure that the Web server supports the jnlp file type. For more information, see *Setting up the Screens in SMS Technical Guide*.

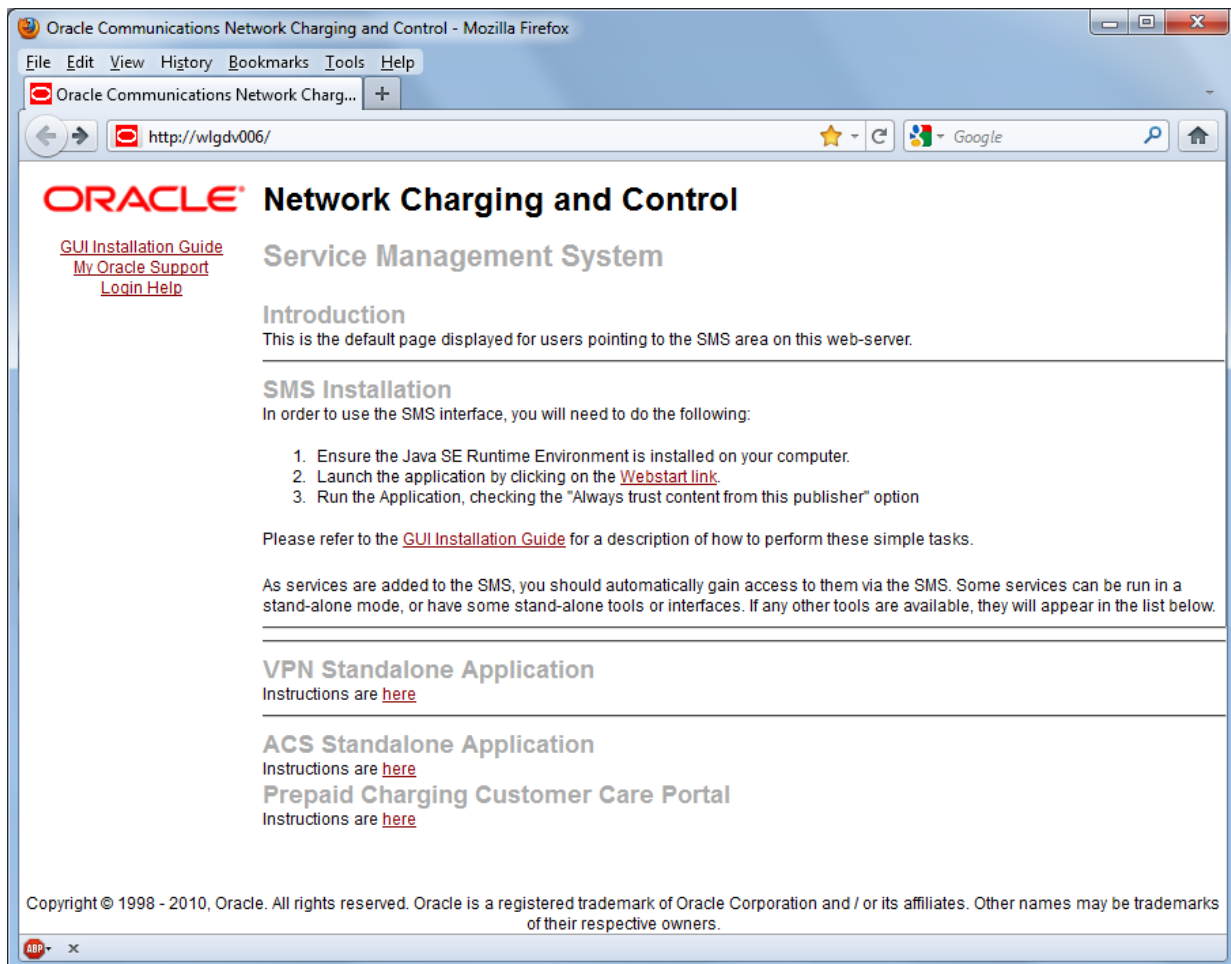


Note that this process installs a shortcut to VPN on your desktop, allowing you to open the VPN GUI directly.

| Step | Action                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | <p>Using an Internet browser, open the VPN Webstart. There are two methods to do this:</p> <ol style="list-style-type: none"> <li> <p>Navigating using the browser:</p> <ul style="list-style-type: none"> <li>Open the <i>Service Management System default page</i> (See example on page 12) on the <i>SMS_hostname</i>, then in the sentence below the heading <b>VPN Standalone Application</b>, click the <a href="#">here</a> link.</li> <li>This opens the Virtual Private Network default page. Click the <a href="#">WebStart link</a>.</li> </ul> </li> <li>Open VPN Webstart directly. The address is in the format:<br/> <code>http://SMS_hostname/vpn.jnlp</code> </li> </ol> <p>Where <i>SMS_hostname</i> is the hostname of the SMS or the Primary Node cluster which is running the VPN application.</p> <p><b>Result:</b> You see the Opening vpn.jnlp download screen.</p> |
| 2    | <p>Select <b>Open with</b> and click <b>OK</b>.</p> <p><b>Result:</b><br/>The following screens open:</p> <ol style="list-style-type: none"> <li>A Java screen, for example:</li> </ol>  <ol style="list-style-type: none"> <li>The VPN Logon Dialog screen will appear.<br/>Refer to <i>Logging on to VPN</i> (on page 14).</li> </ol> <p><b>Note:</b> When launching VPN for the first time using Webstart, a shortcut icon is downloaded and displayed on the Desktop.</p>  <p>This enables you to open the VPN GUI directly by double-clicking the shortcut icon. The icon is removed every time you clear the system cache and downloads again when launching VPN through Webstart after clean up.</p>              |

## Service Management System default page

Here is an example Service Management System default page that is displayed for users navigating to the SMS on a web-server.

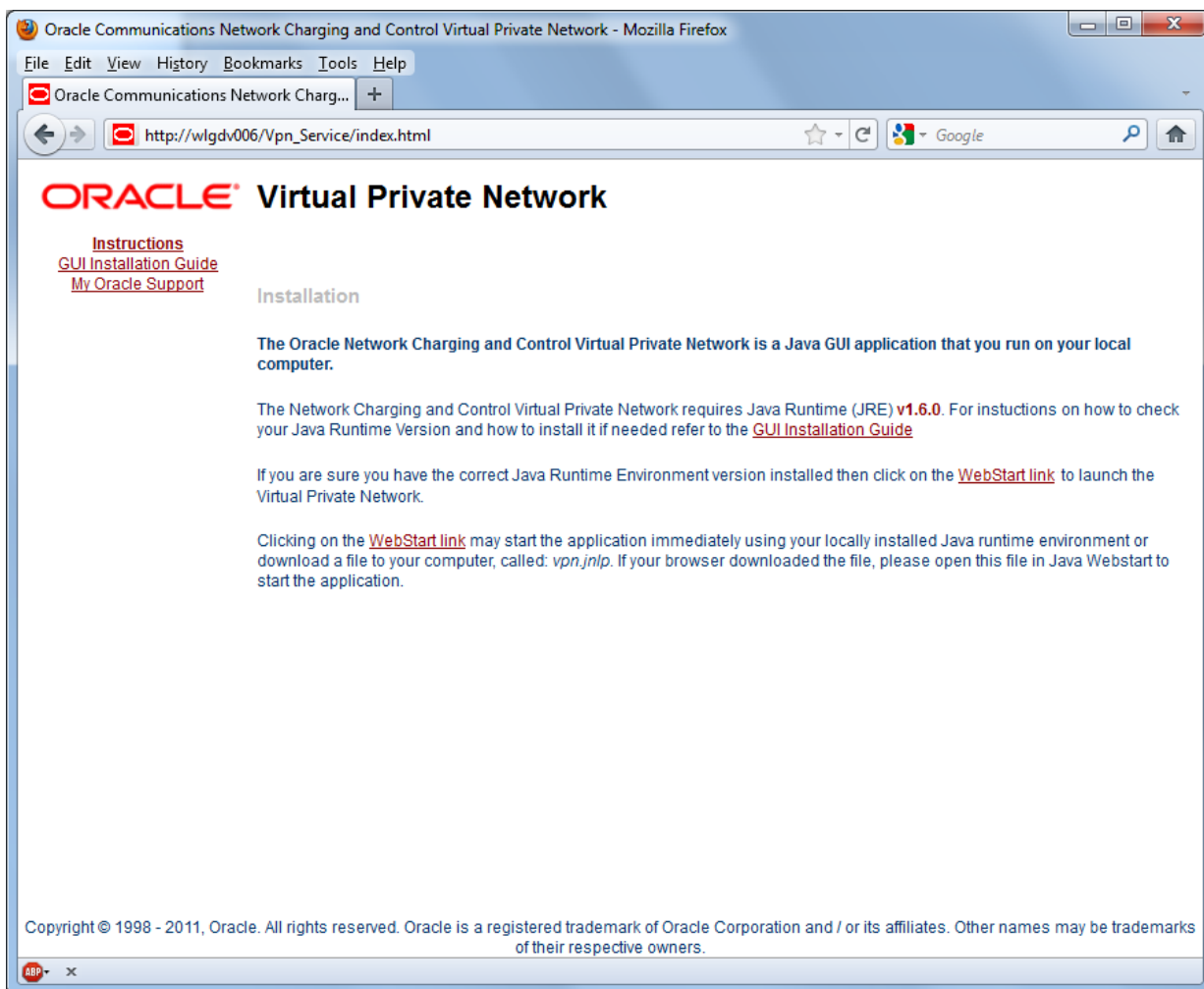


This page provides access to VPN Standalone Application. Click the [here](#) link to access the instructions. For more information, see Virtual Private Network default page.

**Note:** If you upgraded the Convergent Charging Controller product from an earlier version, you will continue to have the option to launch the application using the vpn.html file.

## Virtual Private Network default page

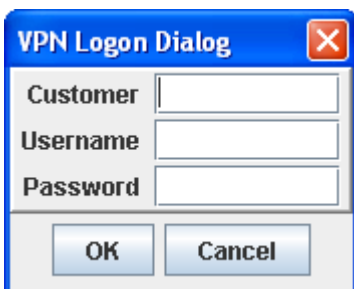
Here is an example Virtual Private Network default page. The format of the address of this page is `http://SMS_hostname/Vpn_Service/index.html`.



**Note:** If you upgraded the Convergent Charging Controller product from an earlier version, you will continue to have the option to launch the application using the `vpn.html` file.

## VPN Logon Dialog screen

Here is an example VPN Logon Dialog screen.



## Logging on to VPN

Follow these steps to log on to VPN via the VPN Logon Dialog screen.

| Step | Action                                                                               |
|------|--------------------------------------------------------------------------------------|
| 1    | Type the name of the customer.                                                       |
| 2    | Type the valid username for the customer.                                            |
| 3    | Type the password.<br><b>Note:</b> Passwords are case sensitive.                     |
| 4    | Click <b>OK</b> .<br><b>Result:</b> You see the <i>VPN main screen</i> (on page 14). |

You can have three attempts to enter a correct username and password before the User ID is locked. If this happens, you must ask your System Administrator to re-activate it.

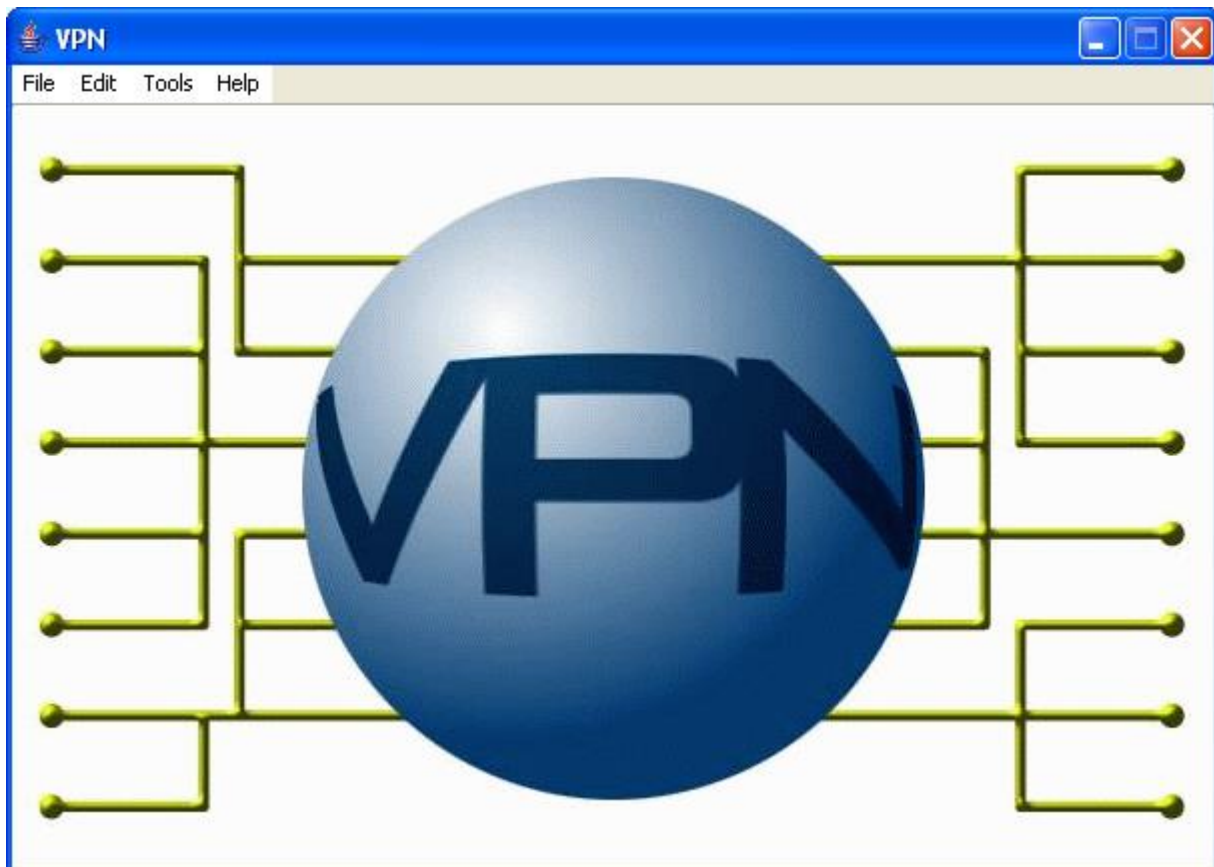
## VPN Main Screen

### Introduction

The VPN main screen is displayed when you successfully log in to the system. This screen provides access to the configuration screens, using the menus as described below.

### VPN main screen

Here is the VPN main screen.



## VPN screens

The VPN main screen provides access (depending upon your security privileges) to the following configuration screens, through the following menus:

- Edit:
  - *Network* (on page 37)
  - *Station* (on page 79)
  - *Customers and Users* (on page 25)
- Tools
  - *Accessing the VPN Configuration Module* (on page 17)

## Security Privileges

### Security

VPN has its own internal security mechanism that is used when VPN is run standalone or remotely. This security system is overridden by the SMS security mechanism when VPN is accessed through the SMS. When a user logs on using the Logon Dialog screen, access to the database is given. Each user has a privilege level set by the System Administrator. Privilege levels range from 1 to 7.

### Security level privileges

Here are the privileges granted to each security level.

| Level | User Type | Privilege                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1     | User      | User may view all details of Network and Station for the customer they belong to.                                                                                                                                                                                                                                                                                                                                                                 |
| 2     | User      | Has access of privilege 1 and may change the following, for all stations: <ul style="list-style-type: none"> <li>• Station Speed Dial lists</li> <li>• Hunting list scheduling</li> </ul>                                                                                                                                                                                                                                                         |
| 3     | User      | Has access of privilege 2 and can change all of the following: <ul style="list-style-type: none"> <li>• Station Details</li> <li>• Allowed/Barred lists</li> <li>• Add/change/delete Stations</li> </ul> Can also edit the following: <ul style="list-style-type: none"> <li>• Divert allowed barred list</li> <li>• Station work zones</li> </ul>                                                                                                |
| 4     | User      | Has access of privilege 3 and can change the following: <ul style="list-style-type: none"> <li>• Network Speed dial lists</li> <li>• Account Codes</li> <li>• Allowed/Barred lists</li> <li>• maintain Contacts for the Customer</li> <li>• network work zones</li> </ul> Can add and delete the following: <ul style="list-style-type: none"> <li>• CUG station</li> <li>• CUG (edit and delete only)</li> <li>• Inter-network prefix</li> </ul> |
| 5     | User      | Has access of privilege 4 and can perform the following actions:                                                                                                                                                                                                                                                                                                                                                                                  |

| Level | User Type            | Privilege                                                                                                                                                                                                        |
|-------|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|       |                      | <ul style="list-style-type: none"> <li>• Change all Network details</li> <li>• Change CUG station details</li> <li>• Add/change/delete Networks</li> <li>• Maintain users with permission 5 and below</li> </ul> |
| 6     | System Administrator | Has access to add, delete and modify all aspects of VPN and the Global configuration, as well as Add and Change Customers and Address ranges. Cannot add or delete level 6 users.                                |
| 7     | Super User           | Has System Administrator access and also may add, delete and modify all other users.                                                                                                                             |

## Process Overview

### Logon details

To configure the VPN service for the first time, use the following logon parameters:

Customer Name    Boss  
 User Name        boss  
 Password         ssob

You must change all these values once you have successfully logged on.

The password may be changed either in the VPN Customer screen, **User** tab or the SMS User Management screen.

### Configuring announcements

The VPN Installation comes packaged with a number of public announcements which are grouped into sets for convenience. The VPN System Administrator creates and edits these public Announcement Sets, which are then used by all customers. To enable the Announcement Sets, you must configure Resource Names and IDs for them.

# Initial Configuration

## Overview

### Introduction

This chapter explains how to configure the VPN system for the first time.

### In this chapter

---

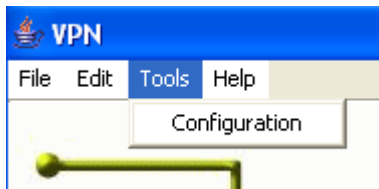
This chapter contains the following topics.

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## Accessing the VPN Configuration Module

### Introduction

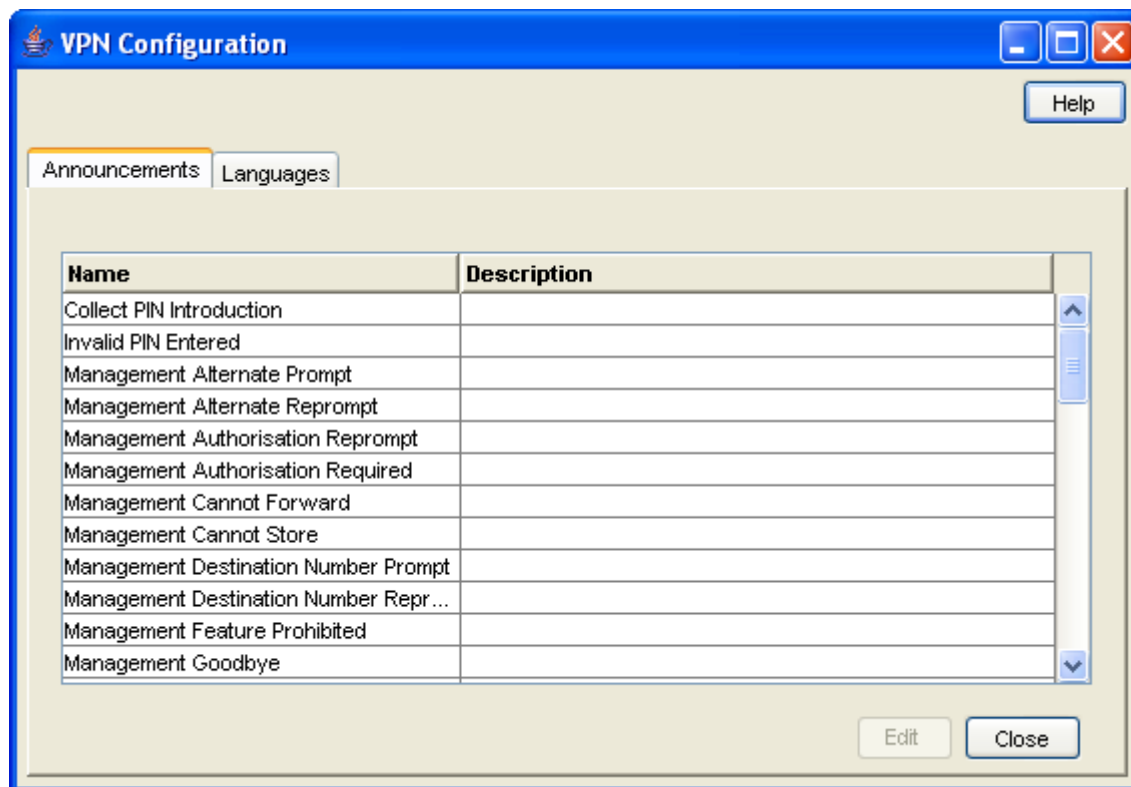
To access the VPN Configuration module, on the VPN main screen, select **Tools, Configuration**.



**Note:** This menu is only visible if you have a permission level of 6 or above.

## VPN Configuration screen

Here is an example VPN Configuration screen.



## Configuration screen tabs

The VPN Configuration screen contains the following tabs:

- *Announcements* (on page 18)
- *Languages* (on page 21)

## Announcements

### Introduction

The **Announcements** tab displays entries within the 'VPN Announcements' announcement set.

A complete set of announcements is installed with the application. You must select each announcement and assign a resource name and ID.

**Note:** The Resource Name and ID must exist and be configured in the **acs.conf** file, otherwise the announcements will not play. For more information about **acs.conf**, see *ACS Technical Guide*.

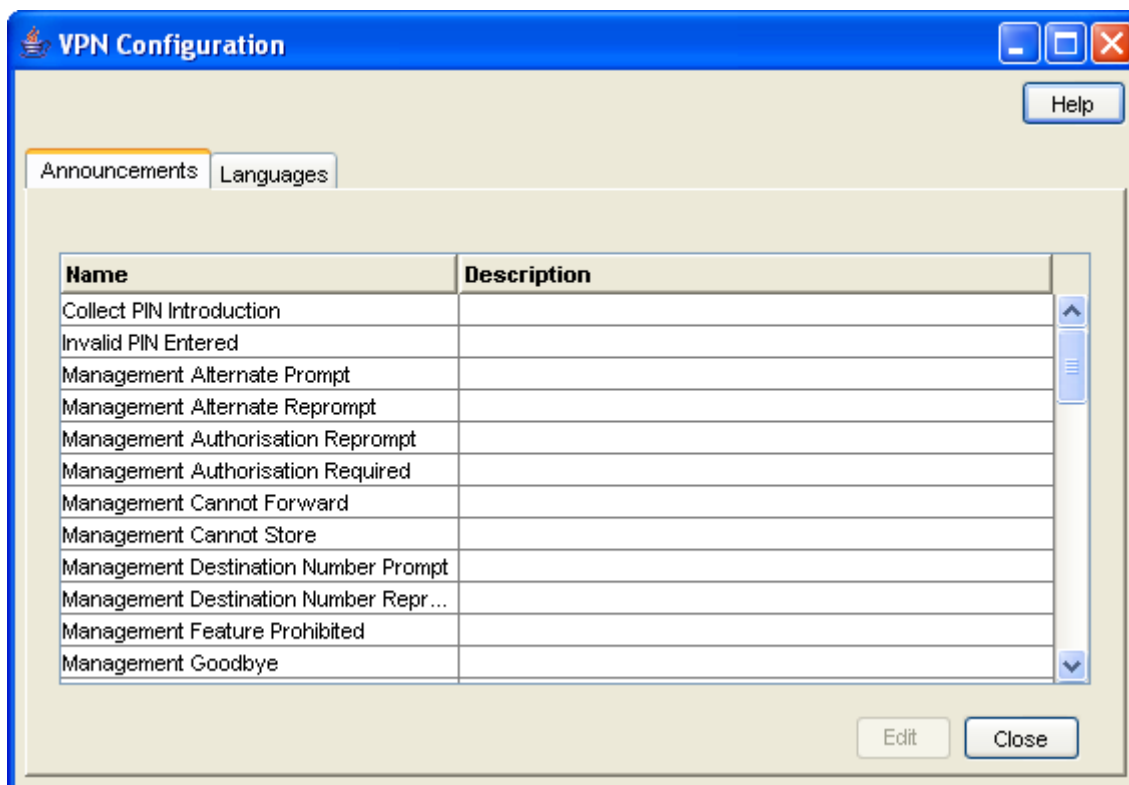
### Privileges

This tab is available if you are using VPN standalone and have a permission level of 6; levels below this do not have access to this tab.



## Announcements tab

Here is an example **Announcements** tab of the VPN Configuration screen.



## Configuring announcements

Follow these steps to configure an announcement. Repeat for each announcement required.

| Step | Action                                                                                                                                                                                                                                                                                             |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the <b>Announcements</b> tab on the VPN Configuration screen.                                                                                                                                                                                                                               |
| 2    | Select the announcement in the table and click <b>Edit</b> .<br><b>Result:</b> You see the <i>Edit Announcement screen</i> (See example on page 20).                                                                                                                                               |
| 3    | Fill in the fields, as described in <i>Field descriptions</i> (on page 20).                                                                                                                                                                                                                        |
| 4    | Click <b>Add</b> to add the language to the Announcement set.<br><b>Note:</b> Only one language setting may be added for an announcement in each language.                                                                                                                                         |
| 5    | To edit the language mappings, select the language in the table, then: <ul style="list-style-type: none"> <li>To modify a language mapping, make the changes to the fields in the Mapping Editor area and click <b>Add</b>.</li> <li>To remove a language mapping, click <b>Remove</b>.</li> </ul> |
| 6    | Click <b>Save</b> .<br><b>Result:</b> The announcement entry is updated.                                                                                                                                                                                                                           |

## Edit Announcement screen

Here is an example Edit Announcement screen.

## Field descriptions

This table describes the function of each field on the Edit Announcements screen.

| Field       | Description                                                                                                                                                                                                                                                                                                             |
|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Name        | Displays the name of the Announcement Record within the Announcement Set.<br>This may be up to 50 characters in length and is required. An Announcement Entry Name must be unique within the Announcement Set.                                                                                                          |
| Description | Lets you enter a text description for the Announcement.<br>The description may be up to 250 characters in length and is optional.                                                                                                                                                                                       |
| Language    | Lets you select the language in which the announcement is to be played.<br>At least one instance of this announcement must be in the default language. Once the announcement mapping is added to the system, the selected language for that announcement mapping will be displayed in the Language column of the table. |

| Field         | Description                                                                                                                                                                                                                                                                                                                                        |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Resource Name | <p>Lets you enter the Resource Name of the announcement instance.</p> <p>The Resource Name is the name or location of the IP on which the announcement is stored.</p> <p>Once the announcement mapping is added to the system, the resource name for that announcement mapping will be displayed in the Resource Name column of the table.</p>     |
| Resource ID   | <p>Lets you enter the Resource ID of the announcement instance.</p> <p>The Resource ID is the identification on the IP that gives the exact location of the announcement.</p> <p>Once the announcement mapping is added to the system, the Resource ID for that announcement mapping will be displayed in the Resource ID column of the table.</p> |

## Languages

### Introduction

The **Languages** tab displays the languages set up for the system.

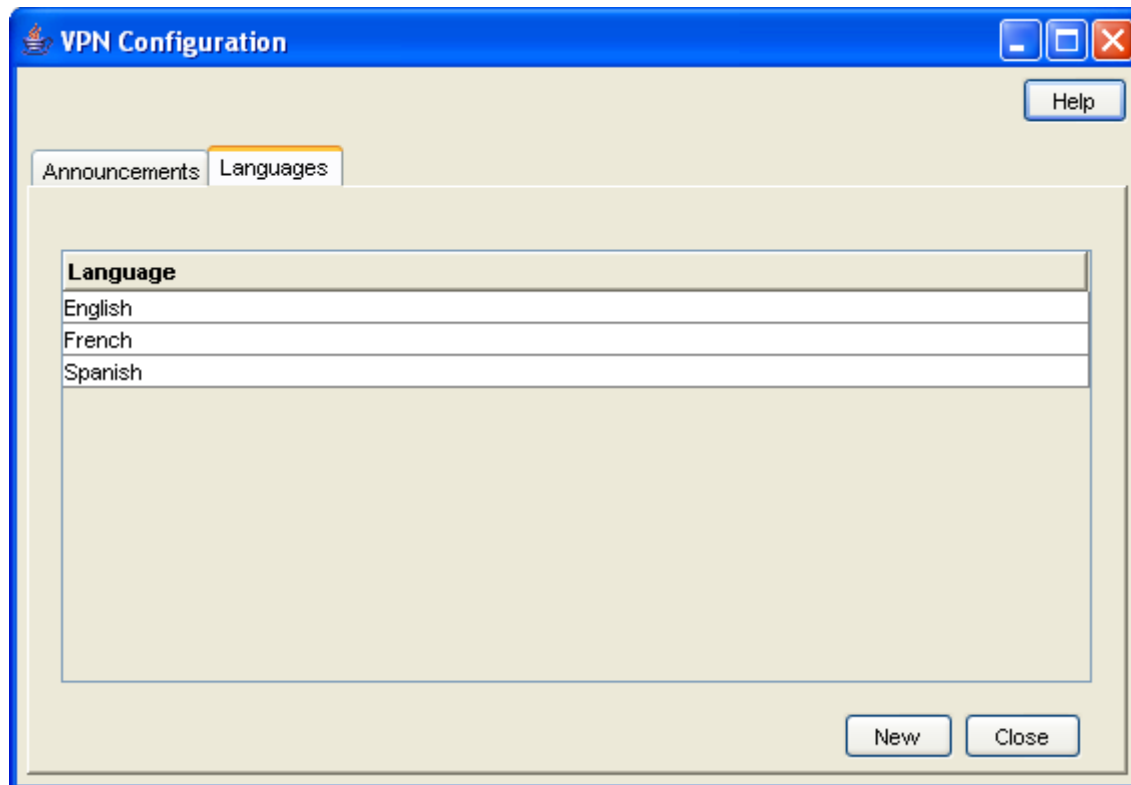
Ensure that the language you require for the announcements appears in this tab. If not, you must add it before configuring announcements.

### Privileges

This tab is available if you are using VPN standalone and have a permission level of 6; levels below this do not have access to this tab.

## Languages tab

Here is an example **Languages** tab of the VPN Configuration screen.



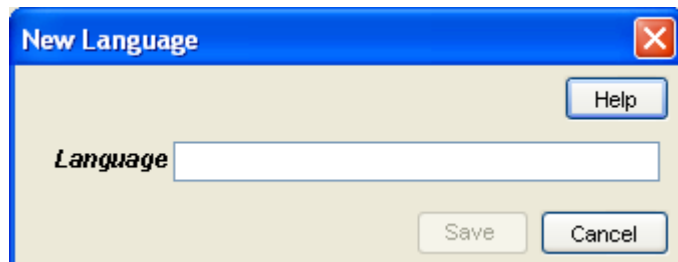
## Adding a language

Follow these steps to add a new language.

| Step | Action                                                                                                |
|------|-------------------------------------------------------------------------------------------------------|
| 1    | Select the <b>Languages</b> tab on the VPN Configuration screen.                                      |
| 2    | Click <b>New</b> .<br><b>Result:</b> You see the <i>New Language screen</i> (See example on page 22). |
| 3    | Enter the name of the language.<br><b>Note:</b> This must be unique.                                  |
| 4    | Click <b>Save</b> .                                                                                   |

## New Language screen

Here is an example New Language screen.







# Customers and Users

## Overview

### Introduction

This chapter explains how to create customers and users for the VPN service.

### In this chapter

---

This chapter contains the following topics.

|                                    |    |
|------------------------------------|----|
| Process Overview.....              | 25 |
| Accessing the Customer Module..... | 25 |
| Customer .....                     | 26 |
| Contacts .....                     | 29 |
| User .....                         | 32 |

## Process Overview

### Adding customers

The default system customer is BOSS. After adding a new customer, the system automatically creates a level 5 user as below:

**User Name:** Administrator  
**Password:** Administrator

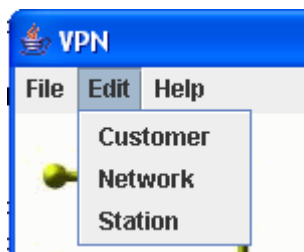
For security reasons, it is important to notify the customer to change their user name and password when they use the system for the first time.

**Note:** If you delete a customer, all users, VPN networks, and stations belonging to that customer are also deleted. Use with caution.

## Accessing the Customer Module

### Introduction

To access the VPN Customer module, on the VPN main screen, select **Edit, Customer**.



## VPN Customer screen

Here is an example VPN Customer screen.

| Customer    | Reference | Comments            |
|-------------|-----------|---------------------|
| BigCo       | 2         | A large corporation |
| Boss        | 1         |                     |
| eServGlobal | 12        |                     |
| SmallCo     | 3         | A smaller company   |
| Smithco     |           | Smith's Software    |

## Customer screen tabs

The VPN Customer screen contains the following tabs:

- *Customer* (on page 26)
- *Contacts* (on page 29)
- *User* (on page 32)

## Customer

### Introduction

The **Customer** tab of the VPN Customer screen lists all the customers who are using VPN. One of these customers will be the telecommunications service provider (the VPN System Administrator).

### Privileges

This tab is available if you are using VPN standalone and have a permission level of 6; levels below this do not have access to this tab.



## Customer tab

Here is an example **Customer** tab of the VPN Customer screen.

| Customer    | Reference | Comments            |
|-------------|-----------|---------------------|
| BigCo       | 2         | A large corporation |
| Boss        | 1         |                     |
| eServGlobal | 12        |                     |
| SmallCo     | 3         | A smaller company   |
| Smithco     |           | Smith's Software    |

## Field descriptions

This table describes each field of the New VPN Customer screen and Edit VPN Customer screen.

| Field                  | Description                                                                                                                                                                                                |
|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Customer               | Displays the name of the selected customer. This will usually be the company name of the customer.<br>This may be up to 20 alphanumeric characters long, but must be unique.                               |
| Reference              | Displays a customer reference.<br>This may be an address, or any other reference required.<br>This may be up to 2000 text characters long and is optional.                                                 |
| Description / Comments | Displays a short description of the customer.<br>It may be up to 2000 text characters long and is optional.                                                                                                |
| SCI                    | VPN is able to set special tariffs for connections made among members of VPNs. Send Charging Information (SCI) message is sent with appropriate Charging Zone value together with the termination attempt. |
| Max Users              | Use to set the maximum number of users that the customer may have set up for them. This may be between 0 and 999.                                                                                          |

## VPN Customer screen

Here is an example VPN Customer screen.

## Adding a VPN customer

Follow these steps to add a new VPN customer.

| Step | Action                                                                                                    |
|------|-----------------------------------------------------------------------------------------------------------|
| 1    | Select the customer from the drop down list on the VPN Customer screen.                                   |
| 2    | Select the <b>Customer</b> tab.                                                                           |
| 3    | Click <b>New</b> .<br><b>Result:</b> You see the <i>New VPN Customer screen</i> (See example on page 28). |
| 4    | Fill in the fields, as described in the <i>Field descriptions</i> (on page 27).                           |
| 5    | Click <b>Save</b> .                                                                                       |

## Changing VPN customer details

Follow these steps to change the details of a VPN customer, if required.

| Step | Action                                                                                                                                           |
|------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer from the drop down list, on the VPN Customer screen.                                                                         |
| 2    | Select the <b>Customer</b> tab.                                                                                                                  |
| 3    | Select the customer in the table and click <b>Edit</b> .<br><b>Result:</b> You see the <i>Edit VPN Customer screen</i> (See example on page 28). |
| 4    | Change the details, as required. Refer to <i>Field descriptions</i> (on page 27).                                                                |
| 5    | Click <b>Save</b> .<br><b>Result:</b> The customer entry will be updated.                                                                        |

## Deleting a customer

Follow these steps to delete a customer.

**Warning:** This will remove all user Networks and stations for the customer. Use with caution.

| Step | Action                                                                                                               |
|------|----------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer from the drop down list on the VPN Customer screen.                                              |
| 2    | Select the <b>Customer</b> tab.                                                                                      |
| 3    | Select the customer in the table and click <b>Delete</b> .<br><b>Result:</b> You see the Delete confirmation screen. |
| 4    | Click <b>Yes</b> .<br><b>Result:</b> The customer is removed from the system.                                        |

## Contacts

### Introduction

The **Contacts** tab of the VPN Customer screen displays the details of contact persons for each customer. There may be several contact persons for each VPN customer.

### Privileges

This tab is available if you are using VPN standalone and have a privilege level of 4 or above; levels below this will not have access to this tab.

## Contacts tab

Here is an example **Contacts** tab.

VPN Customer

Customer: Boss ✓

Help

Customer | **Contacts** | User

| Contact Name | Phone Number | Mobile | Pager |
|--------------|--------------|--------|-------|
| TheBoss      | 0044111111   | 00441  |       |

New Edit Delete Close

## Field descriptions

This table describes each field of the New Customer Contacts screen and Edit Contacts screen.

| Field            | Description                                                                                                                                                                                   |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Contact Name     | The name of the Contact Person.<br>This may be up to 30 text characters in length, but must be unique for the customer. This is a required field.                                             |
| Telephone Number | The telephone number to be used to contact the contact person.<br>This may be up to 32 digits in length.<br>This field is optional, but you must complete at least one of the contact fields. |
| Mobile           | The phone number of the contact person's mobile phone.<br>This may be up to 32 digits in length.<br>This field is optional, but you must complete at least one of the contact fields.         |
| Pager            | The pager number for the contact person.<br>This may be up to 32 digits in length.<br>This field is optional, but you must complete at least one of the contact fields.                       |

| Field    | Description                                                                                                                                                          |
|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Fax      | The fax number of the contact person.<br>This may be up to 32 digits in length.<br>This field is optional, but you must complete at least one of the contact fields. |
| E-mail   | E-mail of the contact person.<br>This may be up to 50 characters in length.<br>This field is optional, but you must complete at least one of the contact fields.     |
| Comments | Any comments for the Contact.<br>This may be up to 2000 text characters in length, and is optional.                                                                  |

## Customer Contacts screen

Here is an example Customer Contacts screen.

## Adding a customer contact

Follow these steps to add a new customer contact.

| Step | Action                                                                                                         |
|------|----------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer from the drop down list on the VPN Customer screen.                                        |
| 2    | Select the <b>Contacts</b> tab.                                                                                |
| 3    | Click <b>New</b> .<br><b>Result:</b> You see the <i>New Customer Contacts</i> screen (See example on page 31). |
| 4    | Fill in the fields, as described in the <i>Field descriptions</i> (on page 30).                                |
| 5    | Click <b>Save</b> .                                                                                            |

## Changing customer contact details

Follow these steps to change the details of a customer, if required.

| Step | Action                                                                                                                                               |
|------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer from the drop down list, on the VPN Customer screen.                                                                             |
| 2    | Select the <b>Contacts</b> tab.                                                                                                                      |
| 3    | Select the contact in the table and click <b>Edit</b> .<br><b>Result:</b> You see the Edit <i>Customer Contacts</i> screen (See example on page 31). |
| 4    | Change the details, as required. Refer to <i>Field descriptions</i> (on page 30).                                                                    |
| 5    | Click <b>Save</b> .<br><b>Result:</b> The customer contact entry will be updated.                                                                    |

## Deleting a customer contact

Follow these steps to delete a customer contact.

| Step | Action                                                                                                              |
|------|---------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer from the drop down list on the VPN Customer screen.                                             |
| 2    | Select the <b>Customer</b> tab.                                                                                     |
| 2    | Select the contact in the table and click <b>Delete</b> .<br><b>Result:</b> You see the Delete confirmation screen. |
| 4    | Click <b>Yes</b> to confirm.<br><b>Result:</b> The contact is removed from the system.                              |

# User

## Introduction

The **User** tab of the VPN Customer screen displays the list users that are set up for each customer. Each user has a name, password, and privilege level.

A user is an individual within the Company that may access the VPN management screens. A Customer is the person or company who purchases their telecommunication services from the Telco.

## Privileges

This tab is available if you have a privilege level of 5 or above; levels below this will not have access to this tab. It is also available from the VPN standalone system.

## User tab

Here is an example **User** tab.

VPN Customer

Customer: Boss ✓

Help

Customer | Contacts | **User**

| User Name | Privilege Level |
|-----------|-----------------|
| boss      | 7               |

☐ Users may access this tab

New Edit Delete Close

## Field descriptions

This table describes the fields on the New User screen and Edit User screen.

| Field           | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| User Name       | <p>Displays the User Name of the user.</p> <p>A user name may be up to 50 alphanumeric characters in length, but may not be blank.</p> <p>The user name must be unique within that customer. There may be several customers with a user "Mary Smith", but there may only be one user "Mary Smith" for each customer.</p>                                                                                                                                                           |
| Privilege Level | <p>The privilege level for the User.</p> <p>When creating new users, they may be assigned a privilege level. Level 5 and 6 users may create users of privilege levels 5.</p> <p>The VPN Super User (the Level 7 user) is installed at installation time. This user may add and delete all users, but in particular may create and delete level 6 users (VPN Administrators). When the Super User is creating users, the Privilege Levels that are available to them will be 6.</p> |

| Field            | Description                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Password         | The User's password.<br>For security reasons, this will not display the characters that are actually entered; the password will display as a line of asterisks.                                                                                                                                                                                                                                                                                      |
| Confirm Password | The User's password must be entered for a second time, to confirm that the entry of the password is correct. If the entries in both the <b>Password</b> and the <b>Confirm Password</b> fields are not the same, then the user cannot be saved.<br><br>You are informed that the passwords do not match and the edit screen remains open for the passwords to be re-entered. For security reasons, the password will display as a line of asterisks. |

### Edit User screen-only field

This table describes a field that is only on the Edit User screen.

| Field       | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| User Locked | The check box indicates the lock status for the user. This check box has two functions: <ul style="list-style-type: none"> <li>It shows if the user is currently locked out of the system. A user may become locked out of the system if they have attempted to log on unsuccessfully three times.</li> <li>It allows a user of privilege level 5 or above to manually unlock a user who has become locked out of the system if required.</li> </ul> <p>A user may not be manually locked. If it is necessary to prevent a user from accessing the system, it is suggested that the user be removed or that the System Administrator change their password.</p> |

### User screen

Here is an example User screen.

The screenshot shows a Windows-style dialog box titled "Edit User". It contains the following fields and controls:

- User Name:** A text box containing "User2".
- Privilege Level:** A dropdown menu currently set to "1".
- New Password:** A text box filled with asterisks "\*\*\*\*\*".
- Confirm Password:** A text box filled with asterisks "\*\*\*\*\*".
- Locked Out:** An unchecked checkbox.
- Buttons:** "Help" (top right), "Save" (bottom right), and "Cancel" (bottom right).



## Adding a user

Follow these steps to add a new user.

| Step | Action                                                                                                                                                                                  |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer from the drop down list on the VPN Customer screen.                                                                                                                 |
| 2    | Select the <b>User</b> tab.                                                                                                                                                             |
| 3    | Click <b>New</b> .<br><b>Result:</b> You see the New <i>User screen</i> (See example on page 34).                                                                                       |
| 4    | Fill in the fields, as described in the <i>Field descriptions</i> (on page 33).                                                                                                         |
| 5    | Click <b>Save</b> .<br><b>Note:</b> If the entries in the <b>Password</b> and the <b>Confirm Password</b> fields are not the same, an error message will display. Re-enter as required. |

## Changing user details

Follow these steps to change the details of a user.

| Step | Action                                                                                                                               |
|------|--------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer from the drop down list on the VPN Customer screen.                                                              |
| 2    | Select the <b>User</b> tab.                                                                                                          |
| 3    | Select the user in the table and click <b>Edit</b> .<br><b>Result:</b> You see the Edit <i>User screen</i> (See example on page 34). |
| 4    | Change the details, as required. Refer to <i>Field descriptions</i> (on page 33).                                                    |
| 5    | Click <b>Save</b> .<br><b>Result:</b> The user entry will be updated.                                                                |

## Deleting a user

Follow these steps to delete a user.

| Step | Action                                                                                                           |
|------|------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer from the drop down list on the VPN Customer screen.                                          |
| 2    | Select the <b>User</b> tab.                                                                                      |
| 3    | Select the user in the table and click <b>Delete</b> .<br><b>Result:</b> You see the Delete confirmation screen. |
| 4    | Click <b>Yes</b> to confirm.<br><b>Result:</b> The user is removed from the system.                              |



## Overview

### Introduction

This chapter lists the tasks and tabs available on the VPN Network screen.

### In this chapter

---

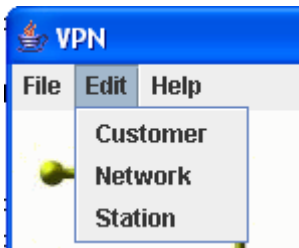
This chapter contains the following topics.

|                                    |    |
|------------------------------------|----|
| Accessing the Network Module ..... | 37 |
| Using the Network Screen.....      | 39 |

## Accessing the Network Module

### Introduction

To access the VPN Network module, on the VPN main screen, select **Edit, Network**.



## VPN Network screen

Here is an example VPN Network screen.

Customer:  ✓

Network:  ✓

Help

VPN Direct Dial Number | Inter Network Prefix | Work Zone | CUG | CUG Station | CUG Network

Network | Black / White | Speed Dial | Account Code | GVNS Address | Physical Address

| Network Name | PIN Prefix | Account Code Prefix | Station Prefix |
|--------------|------------|---------------------|----------------|
| network 1    | 98         | 97                  | 99             |
| network 2    | 98         | 97                  | 99             |

New Edit Delete Close

## Network screen tabs

The Network screen contains the following tabs:

- *Networks* (on page 41)
- *Black and White Network Number Lists* (on page 61)
- *Speed Dial* (on page 67)
- *Account Codes* (on page 59)
- *GVNS Address Ranges* (on page 48)
- *Physical Address Ranges* (on page 51)
- *VPN Direct Dial Number Ranges* (on page 54)
- *Inter Network Prefix* (on page 70)
- *Work Zone* (on page 73)
- *Closed User Groups* (on page 109)
- *CUG Stations* (on page 115)
- *CUG Networks* (on page 112)

## Using the Network Screen

### Network tasks

You can perform the following VPN network tasks from this screen.

- *Adding the Network* (on page 41)
- *Configuring the Network* (on page 59)
- *Defining Closed User groups* (on page 109)

### Selecting a customer

Follow these steps to select a customer.

| Step | Action                                                                                                                                 |
|------|----------------------------------------------------------------------------------------------------------------------------------------|
| 1    | In the <b>Customer</b> field, type the first letters, or whole name.                                                                   |
| 2    | Press <b>Enter</b> .<br><b>Result:</b> The name of the customer and the fields on the screen will be populated with the relevant data. |

### Finding a network

Follow these steps to find a network.

| Step | Action                                                                         |
|------|--------------------------------------------------------------------------------|
| 1    | Select the network from the <b>Network</b> list field.                         |
| 2    | Press <b>Enter</b> .<br><b>Result:</b> The related records appear in the grid. |



# Adding the Network

## Overview

### Introduction

This chapter explains how to add networks to the VPN service and maintain their details.

### Add new network process

Networks must be created and deleted by the telecommunications provider. Once a new network is created, a customer with a privilege level of 5 may change the details of the Network. A customer may have several networks created for them.

When adding a new network follow the procedures, in the order given below:

- 1 *Adding a network* (on page 43) for the customer
- 2 *Adding a range* (on page 50)
- 3 *Adding a range* (on page 53)
- 4 *Adding a range* (on page 56)

To begin using VPN, the network must be configured. When configuring a new network, follow the procedures in the chapter *Configuring the Network* (on page 59).

### In this chapter

---

This chapter contains the following topics.

|                                     |    |
|-------------------------------------|----|
| Networks.....                       | 41 |
| GVNS Address Ranges.....            | 48 |
| Physical Address Ranges .....       | 51 |
| VPN Direct Dial Number Ranges ..... | 54 |

## Networks

### Introduction

The **Network** tab of the Network screen displays the list of Network details.

Each VPN customer may have several networks, and each network will support multiple stations.

### Privileges

This tab is available for editing if you are using VPN standalone and have a privilege level of 5 or above; levels below this will be able to view, but not edit this tab.

## Network tab

Here is an example **Network** tab.

Customer:  ✓

Network:  ✓

Help

VPN Direct Dial Number | Inter Network Prefix | Work Zone | CUG | CUG Station | CUG Network

Network | Black / White | Speed Dial | Account Code | GVNS Address | Physical Address

| Network Name | PIN Prefix | Account Code Prefix | Station Prefix |
|--------------|------------|---------------------|----------------|
| network 1    | 98         | 97                  | 99             |
| network 2    | 98         | 97                  | 99             |

New Edit Delete Close



## VPN Network screen

Here is an example VPN Network screen.

## Adding a network

Follow these steps to add a new network.

| Step | Action                                                                                                   |
|------|----------------------------------------------------------------------------------------------------------|
| 1    | Select the customer from the drop down list on the VPN Network screen.                                   |
| 2    | Select the <b>Network</b> tab.                                                                           |
| 3    | Click <b>New</b> .<br><b>Result:</b> You see the <i>New VPN Network screen</i> (See example on page 43). |
| 4    | Fill in the fields, as described in the <i>Field descriptions</i> (on page 44).                          |
| 5    | Click <b>Save</b> .                                                                                      |

## Field descriptions

This table describes each field of the New VPN Network screen and Edit Network screen.

| Field        | Description                                                                                                                                                                                      |
|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Network Name | The name of the Network. A customer may have several networks, so all network names for a customer must be unique. This field may be up to 50 text characters in length and is a required field. |

### Network Details

| Field                       | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Network Site Code           | The site code for the network. Each network site code must be unique across all networks. This is a required field. It may be up to 10 DTMF digits (0-9, *, #, A-D) long.                                                                                                                                                                                                                                                                                                          |
| Inter Network Prefix Length | The length of the inter network prefix defined for this network. This must be between 2 and 10.                                                                                                                                                                                                                                                                                                                                                                                    |
| Alt. Extension Prefix       | <p>The telephone digit/s (0-9, *, #) to be dialed before an alternate extension number is entered, (or the digit that all alternate extension number's should begin with). This may be up to 5 characters in length.</p> <p>The alternate extension number prefix must be unique for the network however is not a required field.</p> <p><b>Note:</b> If the alternate extension number prefix is not set, users of this VPN network may not use the roaming profile features.</p> |
| Extension Length            | The length of the alternate extension number. This must be between 1 and 32.                                                                                                                                                                                                                                                                                                                                                                                                       |
| PIN Prefix                  | <p>The telephone digit/s (0-9, *, #) to be dialed before a PIN is entered.</p> <p>The PIN Prefix is an optional field. It must be unique for the network and may be up to 5 characters in length.</p> <p><b>Note:</b> If the PIN prefix is not specified, a user will not be able to enter their PIN at the time of dialing the call; they will be prompted for it by the system, if required.</p>                                                                                 |
| PIN Length                  | The length of the PIN. This must be between 1 and 32.                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Account Code Prefix         | <p>The telephone digit/s (0-9, *, #) to be dialed before an account code is entered (or the digit that all account codes should begin with).</p> <p>This is an optional field. It must be unique for the network and may be up to 5 characters in length.</p> <p><b>Note:</b> If the account code prefix is not specified, a user will not be able to enter an account code at the time of dialing the call; they will be prompted for it by the system if required.</p>           |
| Account Code Length         | The length of the account code. This must be between 1 and 32.                                                                                                                                                                                                                                                                                                                                                                                                                     |

| Field                             | Description                                                                                                                                                                                                                                                                                                                                                                                   |
|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Speed Dial Prefix                 | <p>The telephone digit/s (0-9, *, #) to be dialed before a speed dial number is entered (or the digit that all speed dial numbers should begin with).</p> <p>This is an optional field. It must be unique for the network and may be up to 5 characters in length.</p> <p><b>Note:</b> If no speed dial prefix is set, users of this VPN will not be able to use the speed dial features.</p> |
| Max Follow On Calls               | <p>The number of calls that may be made from the station manager at any one dial-up. This must be between 1 and 32.</p>                                                                                                                                                                                                                                                                       |
| Off-net Call Prefix               | <p>The telephone digit/s (0-9, *, #) that are to be dialed before an off-net call is entered.</p> <p>This is an optional field. It must be unique for the network and may be up to 2 characters in length.</p> <p><b>Note:</b> If no off-net prefix is set, users of this VPN may not make off-net calls.</p>                                                                                 |
| Language                          | <p>The default language for the Network.</p> <p>By default, all announcements played to users of this network will be played in this language. If the selected language is not available for an announcement, the announcement will play in the system default language. The default language is determined by ACS.</p>                                                                       |
| SCI                               | <p>The tariff code associated with this network.</p> <p><b>Note:</b> This only takes effect when used by a VPN set tariff code from profile node.</p>                                                                                                                                                                                                                                         |
| Restrict CLI                      | <p>If selected, this option will restrict all caller line identifiers on the network.</p>                                                                                                                                                                                                                                                                                                     |
| Screen Network Speed Dials        | <p>If selected, this option will allow the user to enable speed dialing over the network. The network speed dials are screened against the allowed/barred list.</p>                                                                                                                                                                                                                           |
| Allow short extensions            | <p>If selected, stations with extension numbers shorter than the network extension length can be defined within this network.</p>                                                                                                                                                                                                                                                             |
| Present On-Net Address            | <p>If selected, this option will allow the user to display addresses on the network as caller line identifiers.</p>                                                                                                                                                                                                                                                                           |
| Compulsory Physical Address Range | <p>If selected, stations within this network will require their physical address to be defined within one of the network physical address ranges.</p>                                                                                                                                                                                                                                         |
| Send Identical CPN                | <p>If selected, send the calling party number in the connect, even if it is identical to the one in the initialDP.</p>                                                                                                                                                                                                                                                                        |
| Matched Undefined Extensions      | <p>If selected, there is no need to define the extensions for the site. If the dialed number site code plus it has the right number of digits is recognized, it will treat it like a station.</p>                                                                                                                                                                                             |

### Default Account Code Policy

The default Account Code Policy determines if a station user must enter an Account Code when making off-net calls and, if required, whether these will be checked for validity or not.

The default Account Code Policy will be used for those stations in the network that do not have a specified Account Code Policy set for them. Select the required option to set the Account Code Policy.

| Field                   | Description                                                                                                                                                                                                                  |
|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Not Required            | A VPN user will not be required to add an Account Code and will not be prompted to enter one.                                                                                                                                |
| Required and Verified   | An Account Code is required and the user will be prompted for one if not supplied. The Account Code will then be checked against the list of valid account codes and the call may only proceed if the Account Code is valid. |
| Required and Unverified | An Account Code is required. The system will prompt for one if not supplied and will check number of digits entered, but will not check that the Account Code is valid.                                                      |

**Note:** This is only relevant when the Account Code Entry node is used.

### Default Least Cost Routing Prefixes

| Field             | Description                                                                                                                                                                                                    |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Old National      | The Old National Routing Prefix in this field, which is to be used as a default if no prefix is specified for a network. The Least Cost Routing Prefix may be up to 32 digits in length, but is optional.      |
| New National      | The Old National Routing Prefix in this field, which is to be used as a default if no prefix is specified for a network. The Least Cost Routing Prefix may be up to 32 digits in length, but is optional.      |
| Old International | The Old International Routing Prefix in this field, which is to be used as a default if no prefix is specified for a network. The Least Cost Routing Prefix may be up to 32 digits in length, but is optional. |
| New International | The International Least Cost Routing Prefix, which is to replace the Old International Routing Prefix in this field. The Least Cost Routing Prefix may be up to 32 digits in length, but is optional.          |

### Call Plans

| Field       | Description                                                                                                                                                                                                                                                                    |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Originating | The control plan that is triggered when a call is originated from VPN.<br>There are three sample Originating control plans: <ul style="list-style-type: none"> <li>• VPN_Originating_Alternative</li> <li>• VPN_Originating_Fixed</li> <li>• VPN_Originating_Mobile</li> </ul> |
| Terminating | The control plan that is triggered when a call is terminated at VPN.                                                                                                                                                                                                           |

| Field      | Description                                                                                                                                                                                                             |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            | There are two sample Terminating control plans: <ul style="list-style-type: none"> <li>• VPN_Terminating</li> <li>• VPN_Terminating_Alternative</li> </ul>                                                              |
| Management | The management control plan that is triggered for all calls.<br>There are two sample Management control plans: <ul style="list-style-type: none"> <li>• VPN_Management</li> <li>• VPN_Management_Alternative</li> </ul> |

Refer to *VPN Control Plans* (on page 6) for details.

**Note:** The term Call Plan is the obsolete name for Control Plan.

### Default PIN Profile Allowed

Select the appropriate check boxes that are required as the default PIN profile. This will set the default access given to a user by using a PIN.

An individual PIN profile may be set for each station. This is set in the Station screen.

The PIN profile allows a VPN user to dial up to manage aspects of their own profile.

You may select as many PIN profile check boxes as required.

| Field                                | Description                                                                                                                                                                                                                                                                                                                                  |
|--------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Station Roaming                      | If selected, this will allow the user to move to another station and have it behave as if they were at their home station.<br>For example; a user may move stations and have things that are set up for their station available to them (that is, their speed dial list, their allowed/barred lists), as if they were at their home station. |
| Off-net Call Bar override            | If selected, this will allow the user to override the off-net call bar that may be set on a station.                                                                                                                                                                                                                                         |
| Speed Code Management                | If selected, the user may manage their speed code dial list.                                                                                                                                                                                                                                                                                 |
| PIN Management allowed               | If selected, the user may manage their PIN.<br>This will include changing their PIN and changing their own PIN profile.                                                                                                                                                                                                                      |
| Schedule Management                  | If selected, the user may manage their scheduling information.                                                                                                                                                                                                                                                                               |
| No Answer Management                 | If selected, this will allow the user to manage and change their busy and no answer forwarding numbers.                                                                                                                                                                                                                                      |
| Follow Me Number Management          | If selected, this will allow the user to manage and change the follow me number for their station.                                                                                                                                                                                                                                           |
| Station Manager Dial up              | If selected, this will allow the user to dial up from within the VPN network and manage aspects of their own station profile.                                                                                                                                                                                                                |
| Station Manager Dial up from Off-net | If selected, this will allow the user to dial up from a location that is not on the VPN network and manage aspects of their own station profile.                                                                                                                                                                                             |

## Failure Behaviour

| Field              | Description                                                                                                                                                                                                           |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Help line          | The help number that calls are diverted to if the caller experiences difficulties.<br>Enter the extension number if the help line number is on the network or enter the full number if the number is off the network. |
| On-net             | Select this box if the Help line number is on the network.                                                                                                                                                            |
| Help Announcements | Select this if Help announcements are to play over the network. If this option is not checked the network will disconnect without playing an announcement.                                                            |

## Changing network details

Follow these steps to change the network details, if required.

| Step | Action                                                                                                                                         |
|------|------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                                            |
| 2    | Select the <b>Network</b> tab.                                                                                                                 |
| 3    | Select the network in the table and click <b>Edit</b> .<br><b>Result:</b> You see the <i>Edit VPN Network screen</i> (See example on page 43). |
| 4    | Change the details as required. Refer to <i>Field descriptions</i> (on page 44).                                                               |
| 5    | Click <b>Save</b> .<br><b>Result:</b> The network entry is updated.                                                                            |

## Deleting a network

Follow these steps to delete a network.

**Warning:** This will also remove all stations belonging to the network. Use with caution.

| Step | Action                                                                                                              |
|------|---------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                 |
| 2    | Select the <b>Network</b> tab.                                                                                      |
| 3    | Select the network in the table and click <b>Delete</b> .<br><b>Result:</b> You see the Delete confirmation screen. |
| 4    | Click <b>Yes</b> to confirm.<br><b>Result:</b> The network is removed from the system.                              |

## GVNS Address Ranges

### Introduction

The **GVNS Address** tab of the VPN Network screen displays the list of GVNS address ranges.

Each Station in a network may have a GVNS Address, but the Address that they use must be within the ranges that are assigned for the network.

When multiple VPNs are in use by a customer, the capability to route calls between these VPNs requires a numbering scheme that uses destination addresses based on a customer ID and extension number. These GVNS addresses can then be interpreted to provide inter-VPN operation.

## Privileges

This tab is available for editing if you are using VPN standalone and have a privilege level of 6 or above; levels below this will be able to view, but not edit this tab.

## GVNS Address tab

Here is an example **GVNS Address** tab.

The screenshot shows a window titled "VPN Network" with a blue header bar. Below the header, there are two dropdown menus: "Customer" with "Boss" selected and "Network" with "Network1" selected. To the right of these are two checkmarks and a "Help" button. Below the dropdowns is a row of tabs: "VPN Direct Dial Number", "Inter Network Prefix", "Work Zone", "CUG", "CUG Station", and "CUG Network". The "CUG" tab is selected and highlighted in orange. Below these tabs is another row of tabs: "Network", "Black / White", "Speed Dial", "Account Code", "GVNS Address", and "Physical Address". The "GVNS Address" tab is selected and highlighted in orange. The main area of the window contains a table with two columns: "Start of Range" and "End of Range". The first row of the table has the values "100" and "200". Below the table are four buttons: "New", "Edit", "Delete", and "Close".

## Field descriptions

This table describes each field of the New GVNS Address Range and Edit GVNS Address Range screen.

| Field          | Description                                                                                                          |
|----------------|----------------------------------------------------------------------------------------------------------------------|
| Start of range | Start of the number range that is allocated to the virtual network. This may be up to 32 characters in length (0-9). |
| End of range   | End of the number range that is allocated to the virtual network. This may be up to 32 characters in length (0-9).   |

## GVNS Address Range screen

Here is an example GVNS Address Range screen.

## Adding a range

Follow these steps to add a GVNS address range.

| Step | Action                                                                                                                                                                                                                                                                                                                                                                          |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                                                                                                                                                                                                                                                                             |
| 2    | Select the <b>GVNS Address</b> tab.                                                                                                                                                                                                                                                                                                                                             |
| 3    | Click <b>New</b> .<br><b>Result:</b> You see the New <i>GVNS Address Range</i> screen (See example on page 50).                                                                                                                                                                                                                                                                 |
| 4    | Enter the numbers of the GVNS address range for the: <ul style="list-style-type: none"> <li>• Start</li> <li>• End</li> </ul> <p><b>Note:</b> Address ranges must not overlap. If a number is within another range in any network, you will see an error.</p> <p>If this occurs, check the GVNS address ranges of all of the customer's networks and create a unique range.</p> |
| 5    | Click <b>Save</b> .                                                                                                                                                                                                                                                                                                                                                             |

## Changing range details

Follow these steps to change the details of a range, if required.

| Step | Action                                                                                                                                              |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                                                 |
| 2    | Select the <b>GVNS Address</b> tab.                                                                                                                 |
| 3    | Select the range in the table and click <b>Edit</b> .<br><b>Result:</b> You see the Edit <i>GVNS Address Range</i> screen (See example on page 50). |
| 4    | Change the details, described in <i>Field descriptions</i> (on page 49), as required.                                                               |
| 5    | Click <b>Save</b> .<br><b>Result:</b> The entry will be updated.                                                                                    |



## Deleting a range

Follow these steps to delete a range.

**Note:** You cannot delete a range if the station uses the numbers within the range.

| Step | Action                                                                                                            |
|------|-------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                               |
| 2    | Select the <b>GVNS Address</b> tab.                                                                               |
| 3    | Select the range in the table and click <b>Delete</b> .<br><b>Result:</b> You see the Delete confirmation screen. |
| 4    | Click <b>Yes</b> to confirm.<br><b>Result:</b> The range is removed from the system.                              |

## Physical Address Ranges

### Introduction

The **Physical Address** tab of the VPN Network screen displays the physical address ranges for the Network. Each Station in a network may have a Physical Address, but the Address that they use must be within the ranges that are assigned for the network.

The Physical Address is the address of the Physical telephone line that a station uses.

### Privileges

This tab is available for editing if you are using VPN standalone and have a privilege level of 6 or above; levels below this will be able to view, but not edit this tab.

## Physical Address tab

Here is an example Physical Address tab.

The screenshot shows a software window titled "VPN Network" with a blue title bar. Inside, there are two dropdown menus: "Customer" set to "Boss" and "Network" set to "network 1", both with checkmarks to their right. A "Help" button is to the right of the "Customer" dropdown. Below these are several tabs: "VPN Direct Dial Number", "Inter Network Prefix", "Work Zone", "CUG", "CUG Station", "CUG Network", "Network", "Black / White", "Speed Dial", "Account Code", "GVNS Address", and "Physical Address". The "Physical Address" tab is selected and highlighted in orange. It contains a table with two columns: "Start of Range" and "End of Range". The first row of the table has the values "4526101001" and "4526101999". At the bottom of the window are four buttons: "New", "Edit", "Delete", and "Close".

## Field descriptions

This table describes each field of the New Physical Address Range screen and Edit Physical Address Range screen.

| Field          | Description                                                                                                              |
|----------------|--------------------------------------------------------------------------------------------------------------------------|
| Start of range | Start of the physical address that is allocated to the virtual network. This may be up to 32 characters in length (0-9). |
| End of range   | End of the physical address that is allocated to the virtual network. This may be up to 32 characters in length (0-9).   |

## Physical Address Range screen

Here is an example Physical Address Range screen.

## Adding a range

Follow these steps to add a physical address range.

| Step | Action                                                                                                                                                                                                                                                                                                                                                                 |
|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                                                                                                                                                                                                                                                                    |
| 2    | Select the <b>Physical Address</b> tab                                                                                                                                                                                                                                                                                                                                 |
| 3    | Click <b>New</b> .<br><b>Result:</b> You see the New <i>Physical Address Range</i> screen. (See example on page 53)                                                                                                                                                                                                                                                    |
| 4    | Enter the numbers of the range for the: <ul style="list-style-type: none"> <li>• Start</li> <li>• End</li> </ul> <p><b>Note:</b> Address ranges must not overlap. If a number is within another range in any network, you will see an error.</p> <p>If this occurs, check the Physical address ranges of all of the customer's networks and create a unique range.</p> |
| 5    | Click <b>Save</b> .                                                                                                                                                                                                                                                                                                                                                    |

## Changing range details

Follow these steps to change the details of a range, if required.

| Step | Action                                                                                                                                                  |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                                                     |
| 2    | Select the <b>Physical Address</b> tab.                                                                                                                 |
| 3    | Select the range in the table and click <b>Edit</b> .<br><b>Result:</b> You see the Edit <i>Physical Address Range</i> screen. (See example on page 53) |
| 4    | Change the details, as described in <i>Field descriptions</i> (on page 52), as required.                                                                |
| 5    | Click <b>Save</b> .<br><b>Result:</b> The entry will be updated.                                                                                        |

## Deleting ranges

Follow these steps to delete a range.

**Note:** You cannot delete a range if the station uses the numbers within the range.

| Step | Action                                                                                                            |
|------|-------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                               |
| 2    | Select the <b>Physical Address</b> tab.                                                                           |
| 3    | Select the range in the table and click <b>Delete</b> .<br><b>Result:</b> You see the Delete confirmation screen. |
| 4    | Click <b>Yes</b> to confirm.<br><b>Result:</b> The range is removed from the system.                              |

## VPN Direct Dial Number Ranges

### Introduction

The **VPN Direct Dial Number** tab of the VPN Network screen displays the VPN Direct Dial Number ranges for the network.

The VDDI (Virtual Direct Dial In) Address is the number that outside callers use to dial the station as a VPN call. It is the number that is dialled to reach the station using the VPN network.

Each Station in a network may have a VDDI Address but the Address that they use must be within the ranges that are assigned for the network.

### Privileges

This tab is available for editing if you are using VPN standalone and have a privilege level of 6 or above; levels below this will be able to view, but not edit this tab.

## VPN Direct Dial Number tab

Here is an example **VPN Direct Dial Number** tab.

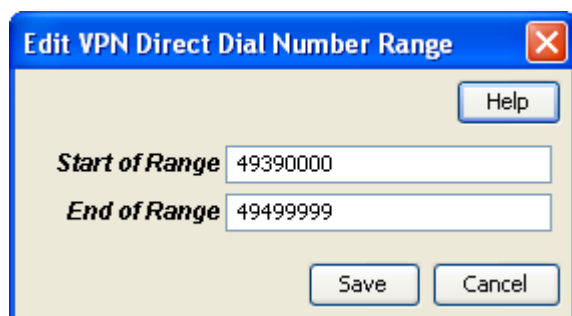
## Field descriptions

This table describes each field of the New VPN Direct Dial Number Range screen and Edit VPN Direct Dial Number Range screen.

| Field          | Description                                                                                                        |
|----------------|--------------------------------------------------------------------------------------------------------------------|
| Start of range | Start of the DDI number that is allocated to the virtual network. This may be up to 32 characters in length (0-9). |
| End of range   | End of the DDI number that is allocated to the virtual network. This may be up to 32 characters in length (0-9).   |

## VPN Direct Dial Number Range screen

Here is an example VPN Direct Dial Number Range screen.



## Adding a range

Follow these steps to add a VDDI number range.

| Step | Action                                                                                                                                                                                                                                                                                                                                                                  |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                                                                                                                                                                                                                                                                     |
| 2    | Select the <b>VPN Direct Dial Number</b> tab.                                                                                                                                                                                                                                                                                                                           |
| 3    | Click <b>New</b> .<br><b>Result:</b> You see the New <i>VPN Direct Dial Number Range</i> screen (See example on page 55).                                                                                                                                                                                                                                               |
| 4    | Enter the numbers of the VDDI range for the: <ul style="list-style-type: none"> <li>• Start</li> <li>• End</li> </ul> <p><b>Note:</b> Address ranges must not overlap. If a number is within another range in any network, you will see an error.</p> <p>If this occurs, check the VDDI address ranges of all of the customer's networks and create a unique range.</p> |
| 5    | Click <b>Save</b> .                                                                                                                                                                                                                                                                                                                                                     |

## Changing range details

Follow these steps to change the details of a range, if required.

| Step | Action                                                                                                                                                        |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                                                           |
| 2    | Select the <b>VPN Direct Dial Number</b> tab.                                                                                                                 |
| 3    | Select the range in the table and click <b>Edit</b> .<br><b>Result:</b> You see the Edit <i>VPN Direct Dial Number Range</i> screen (See example on page 55). |
| 4    | Change the details, as described in <i>Field descriptions</i> (on page 55), as required.                                                                      |
| 5    | Click <b>Save</b> .<br><b>Result:</b> The entry will be updated.                                                                                              |

## Deleting ranges

Follow these steps to delete a range.

**Note:** You cannot delete a range if the station uses the numbers within the range.

| Step | Action                                                                                                            |
|------|-------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                               |
| 2    | Select the <b>VPN Direct Dial Number</b> tab.                                                                     |
| 3    | Select the range in the table and click <b>Delete</b> .<br><b>Result:</b> You see the Delete confirmation screen. |
| 4    | Click <b>Yes</b> to confirm.<br><b>Result:</b> The range is removed from the system.                              |





# Configuring the Network

## Overview

### Introduction

This chapter explains how to configure a VPN network for a customer.

### New network configuration process

To begin using VPN, the network must be configured. When configuring a new network, follow the procedures in the order below:

- 1 Enter *Account Codes* (on page 59) if required.
- 2 Enter *Black and White Network Number Lists* (on page 61).
- 3 Enter network *Speed Dial* (on page 67).
- 4 Set up *Stations* (on page 81) for network, including *Black/White lists for Stations* (on page 88) and *Divert A/B* (on page 96).
- 5 Customize the station, including *Speed Dial* (on page 93) and *Hunting Lists* (on page 98).
- 6 Define any *Defining Closed User groups* (on page 109), if required.

### In this chapter

---

This chapter contains the following topics.

|                                            |    |
|--------------------------------------------|----|
| Account Codes .....                        | 59 |
| Black and White Network Number Lists ..... | 61 |
| Speed Dial .....                           | 67 |
| Inter Network Prefix .....                 | 70 |
| Work Zone .....                            | 73 |

## Account Codes

### Introduction

The **Account Code** tab of the VPN Network screen displays the list of Account Codes for the VPN Network.

Account codes are required if either of the following is set to **Required** and **Verified**:

- *Default Account Code Policy* (on page 46) in the VPN Network screen
- *Account Code Policy* (on page 85) in the VPN Station screen

**Note:** These are only relevant when the Account Code Entry node is used.

### Privileges

This tab is available for editing if you are using VPN standalone and have a privilege level of 4 or above; levels below this will be able to view, but not edit this tab.

## Account Code tab

Here is an example **Account Code** tab.

The screenshot shows the 'VPN Network' configuration window. At the top, there are two dropdown menus: 'Customer' with 'Boss' selected and 'Network' with 'network 1' selected. To the right of these is a 'Help' button. Below the dropdowns is a row of tabs: 'VPN Direct Dial Number', 'Inter Network Prefix', 'Work Zone', 'CUG', 'CUG Station', 'CUG Network', 'Network', 'Black / White', 'Speed Dial', 'Account Code' (which is highlighted), 'GVNS Address', and 'Physical Address'. The 'Account Codes' list is visible below the tabs, containing the value '4444'. At the bottom right, there are three buttons: 'Edit', 'Delete', and 'Close'.

## Editing the account code list

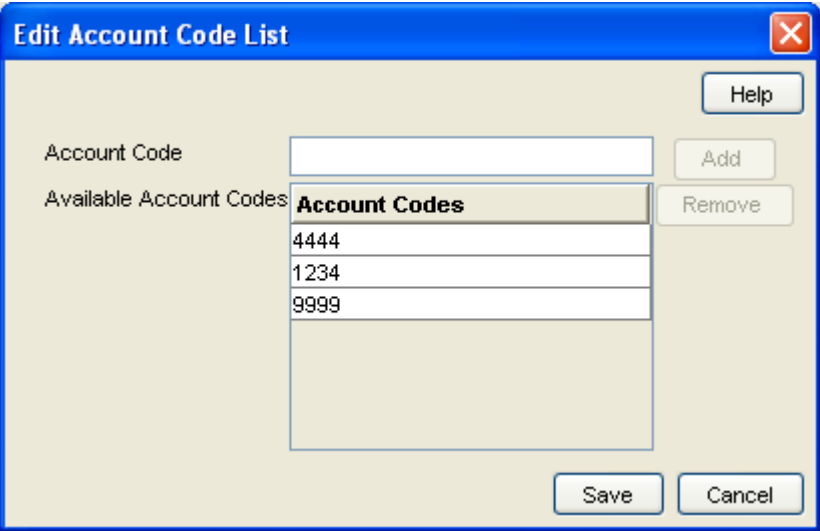
Follow these steps to edit the list of available account codes.

| Step | Action                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                                                                                                                                                                                                                                                                                                                                                         |
| 2    | Select the <b>Account Code</b> tab.                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 3    | Click <b>Edit</b> .<br><b>Result:</b> You see the <i>Edit Account Code List</i> screen (See example on page 61).                                                                                                                                                                                                                                                                                                                                            |
| 4    | To:<br>Add an account code to the list, fill in the <b>Account Code</b> field and click <b>Add</b> .<br><b>Note:</b> The length of Account Code may be up to the number of digits specified on the Network tab ( Refer to <i>Network Details</i> (on page 44)) ((0-9, #, *). It is a required field and must be unique for a customer. There may be up to 10000 Account Codes set for each VPN.<br><b>Result:</b> The account code will appear in the list. |

| Step | Action                                                                                                                                                                                                   |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|      | <ul style="list-style-type: none"><li>Remove an account code, select an account code from the table and click <b>Remove</b>.<br/><b>Result:</b> The account code will disappear from the list.</li></ul> |
| 5    | Click <b>Save</b> .                                                                                                                                                                                      |

**Edit Account Code List screen**

Here is an example Edit Account Code List screen.



**Deleting an account code**

Follow these steps to delete an account code.

| Step | Action                                                                                                                     |
|------|----------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                        |
| 2    | Select the <b>Account Code</b> tab.                                                                                        |
| 3    | Select the account code from the table and click <b>Delete</b> .<br><b>Result:</b> You see the Delete confirmation screen. |
| 4    | Click <b>Yes</b> to confirm.<br><b>Result:</b> The account code is removed from the system.                                |

**Black and White Network Number Lists**

**Introduction**

The **Black/White** tab of the VPN Network screen allows you to maintain the lists of numbers that are allowed (white lists) and numbers that are barred (black lists) for the VPN.

The black/white lists are global for all stations on the network. All calls are checked against the network black/white lists and then the station black/white lists.

You can maintain the following five types of black and white lists:

- Allowed/Barred
- On Net
- Off Net
- Pin Required
- Pin Not Required

There are two types of call lists that can be specified for each black/white list type:

- Incoming calls from
- Outgoing calls to

The different types of black/white lists for both types of call list may be set to either allowed or barred independently. See *Rules* (on page 62).

**Note:** An empty Allowed list means that *nothing* is allowed, all attempts to divert will fail. This is the default when a network is created. An empty Barred list means that *nothing* is barred.

### Privileges

This tab is available for editing if you are using VPN standalone and have a privilege level of 4 or above; levels below this will be able to view, but not edit this tab.

### Rules

Black and white allowed and barred lists follow these rules:

- An empty allowed list means everything is barred (that is, nothing is allowed)
- An allowed list with numbers entered in it will allow only those numbers (or prefixes)
- An empty barred list will not bar any number (that is, every call is allowed)
- A barred list containing numbers will bar those numbers (or prefixes)
- For a number to be allowed, it must be allowed (or not barred) by both the station and the network Black/White lists
- For a number to be barred, it must be barred (or not allowed) by either the station or the network Black/White lists

## Summary

Black and White list rules may be more clearly understood from the following table:

|         |              |                    | Network          |                                                                                         |                                                       |                                                                                     |
|---------|--------------|--------------------|------------------|-----------------------------------------------------------------------------------------|-------------------------------------------------------|-------------------------------------------------------------------------------------|
|         |              |                    | Allowed List     |                                                                                         | Barred List                                           |                                                                                     |
|         |              |                    | Empty List       | Containing Numbers                                                                      | Empty List                                            | Containing Numbers                                                                  |
| Station | Barred List  | Containing Numbers | No calls allowed | Calls allowed: those on Network Allowed list except those on Station Barred list        | All calls allowed except those on Station Barred list | All calls allowed except those on Network or Station Barred lists                   |
|         |              | Empty List         | No calls allowed | Only calls on Network allowed list                                                      | All calls allowed                                     | All calls allowed except those on Network Barred list                               |
|         | Allowed List | Containing Numbers | No calls allowed | Calls allowed: All calls on both the Network Allowed list and the Station Allowed list. | Only calls on Station Allowed list are allowed        | Call allowed: All calls on Station Allowed list except those on Network Barred list |
|         |              | Empty List         | No calls allowed | No calls allowed                                                                        | No calls allowed                                      | No calls allowed                                                                    |

**Note:** These rules apply to a default control plan and may change if the control plan is modified.

## Black/White tab

Here is an example Black/White tab.

The screenshot shows a software window titled "VPN Network" with a blue title bar and standard Windows window controls. The main area has a light beige background. At the top, there are two dropdown menus: "Customer" set to "Boss" and "Network" set to "network 1", both with checkmarks to their right. A "Help" button is to the right of the "Customer" dropdown. Below these are several tabs: "VPN Direct Dial Number", "Inter Network Prefix", "Work Zone", "CUG", "CUG Station", "CUG Network", "Network", "Black / White" (which is selected and highlighted with an orange underline), "Speed Dial", "Account Code", "GVNS Address", and "Physical Address". Below the tabs, there is a "Black White List" label and a dropdown menu set to "Allowed / Barred". The main content area is divided into two panels. The left panel is titled "Outgoing Calls To" and contains a table with the header "Barred Number" and three rows with the values "1", "22", and "333". An "Edit" button is to the right of the table. The right panel is titled "Incoming Calls From" and contains a similar table with the header "Barred Number" and two rows with the values "11" and "222". An "Edit" button is also to the right of this table. A "Close" button is located at the bottom right of the window.

Customer: Boss ✓

Network: network 1 ✓

Help

VPN Direct Dial Number | Inter Network Prefix | Work Zone | CUG | CUG Station | CUG Network

Network | **Black / White** | Speed Dial | Account Code | GVNS Address | Physical Address

Black White List: Allowed / Barred ▼

Outgoing Calls To

| Barred Number |
|---------------|
| 1             |
| 22            |
| 333           |

Edit

Incoming Calls From

| Barred Number |
|---------------|
| 11            |
| 222           |

Edit

Close

## Field descriptions

This table describes each field on the Edit (Inward or Outward) Calls screens.

| Field             | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Call List Type    | <p>This group contains two option buttons:</p> <ul style="list-style-type: none"> <li>• Allowed List</li> <li>• Barred List</li> </ul> <p>These allow you to select the list of either the numbers that users on the Network:</p> <ul style="list-style-type: none"> <li>• are allowed to call, or</li> <li>• may not call.</li> </ul> <p>The Allowed or Barred setting is for the entire list; either all the numbers (and only numbers on the list) are Allowed or they are Barred. The list may contain complete numbers, number prefixes, or a combination of both.</p> <p><b>Example:</b> Barred list may contain 0900, 04 4773384 and 00. Users on this VPN Network will be barred from calling any numbers that begin with 0900 or 00 and the number 04 4773384. All other calls will be allowed.</p> <p>For Network Allowed lists, you must define the numbers in both the Network and Station screens. For the Barred list you define the numbers in the Network or Station screen.</p> <p><b>Note:</b> If you change the list type from Allowed to Barred, or vice versa, the system will delete the entire list.</p> |
| Edit List Details | <p>Numbers in the Allowed/Barred list may be up to 32 digits in length and there may be up to 1000 numbers in the list.</p> <p>If there are no numbers defined in the Allowed list, this will mean that no calls are allowed, either incoming or outgoing.</p> <p>If there are no numbers defined in the Barred list, this will mean that nothing is barred.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

## Editing outgoing numbers

Follow these steps to add or remove an outgoing number to a black / white allowed or barred list.

| Step | Action                                                                                                                                                                                    |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                                                                                       |
| 2    | Select the <b>Black/White</b> tab.                                                                                                                                                        |
| 3    | Select the <b>Black White List</b> type for the number to allow or bar.                                                                                                                   |
| 4    | <p>Within the <i>Outgoing Calls To area</i> (See example on page 64), click <b>Edit</b>.</p> <p><b>Result:</b> You see the <i>Edit Outward Calls screen</i> (See example on page 66).</p> |
| 5    | Select the appropriate Call List Type ( <b>Allowed List</b> or <b>Barred List</b> ) option. See <i>Field descriptions</i> (on page 65) for details about the fields on this screen.       |
| 6    | To:                                                                                                                                                                                       |

| Step | Action                                                                                                                                                                                                                                                                 |
|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|      | <ul style="list-style-type: none"> <li>Add a number, type the number or the number prefix that is to be specifically allowed or barred in the field and click <b>Add</b>.</li> <li>Remove a number, select the number in the table and click <b>Remove</b>.</li> </ul> |
| 7    | Repeat steps 3 to 6, as required.                                                                                                                                                                                                                                      |
| 8    | Click <b>Save</b> .                                                                                                                                                                                                                                                    |

## Edit Outward Calls screen

Here is an example Edit Outward Calls screen.

## Editing incoming numbers

Follow these steps to add or remove an incoming number to a black / white allowed or barred list.

| Step | Action                                                                                                                                                                           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                                                                              |
| 2    | Select the <b>Black / White</b> tab.                                                                                                                                             |
| 3    | Select the <b>Black White List</b> type for the number to allow or bar.                                                                                                          |
| 4    | Within the <i>Incoming Calls From</i> area (See example on page 64), click <b>Edit</b> .<br><b>Result:</b> You see the <i>Edit Inward Calls</i> screen (See example on page 67). |
| 5    | Select the appropriate Call List Type ( <b>Allowed</b> or <b>Barred</b> ) option.<br>See <i>Field descriptions</i> (on page 65) for details about the fields on this screen.     |
| 6    | To:                                                                                                                                                                              |



| Step | Action                                                                                                                                                                                                                                                        |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|      | <ul style="list-style-type: none"> <li>• Add a number, type the number or the number prefix that is to be specifically allowed or barred and click <b>Add</b>.</li> <li>• Remove a number, select the number in the table and click <b>Remove</b>.</li> </ul> |
| 7    | Repeat steps 3 to 6, as required.                                                                                                                                                                                                                             |
| 8    | Click <b>Save</b> .                                                                                                                                                                                                                                           |

## Edit Inward Calls screen

Here is an example Edit Inward Calls screen.

## Speed Dial

### Introduction

The **Speed Dial** tab of the VPN Network screen allows you to maintain the list of speed dial numbers for the network.

The Network Speed Dial list is global and may be used by all users on the network.

### Privileges

This tab is available for editing if you are using VPN standalone and have a privilege level of 4 or above; levels below this will be able to view, but not edit this tab.

## Speed Dial tab

Here is an example **Speed Dial** tab.

The screenshot shows the 'VPN Network' application window. At the top, there are dropdown menus for 'Customer' (set to 'Boss') and 'Network' (set to 'network 1'), both with checkmarks. A 'Help' button is to the right. Below these are several tabs: 'VPN Direct Dial Number', 'Inter Network Prefix', 'Work Zone', 'CUG', 'CUG Station', 'CUG Network', 'Network', 'Black / White', 'Speed Dial' (which is selected), 'Account Code', 'GVNS Address', and 'Physical Address'. The main area contains a table with three columns: 'Speed Dial', 'Terminating Number', and 'On-net Number'. The table has one row with the values '002', '4444', and 'No'. At the bottom right, there are 'Edit', 'Delete', and 'Close' buttons.

| Speed Dial | Terminating Number | On-net Number |
|------------|--------------------|---------------|
| 002        | 4444               | No            |

## Editing the speed dial number list

Follow these steps to edit the speed dial number list.

| Step | Action                                                                                                                                                                                                                                                                                                                    |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                                                                                                                                                                                                                       |
| 2    | Select the <b>Speed Dial</b> tab.                                                                                                                                                                                                                                                                                         |
| 3    | Click <b>Edit</b> .<br><b>Result:</b> You see the <i>Edit Speed Dial List</i> screen (See example on page 69).                                                                                                                                                                                                            |
| 4    | To: <ul style="list-style-type: none"> <li>Add a number, complete the fields, as described in <i>Field descriptions</i> (on page 69) and click <b>Add</b>.<br/><b>Result:</b> The number is added to the table.</li> <li>Remove a number, select the speed dial record from the table and click <b>Remove</b>.</li> </ul> |
| 5    | Repeat step 4, as required.                                                                                                                                                                                                                                                                                               |
| 6    | Click <b>Save</b> .                                                                                                                                                                                                                                                                                                       |

## Edit Speed Dial List screen

Here is an example Edit Speed Dial List screen.

Speed Dial 0

Terminating Number

☐ On-net Number

| Speed Dial | Terminating Number | On-net Number |
|------------|--------------------|---------------|
| 002        | 4444               | No            |

Add Remove

Save Cancel

Help

## Field descriptions

This table describes each field in the Edit Speed Dial List screen.

| Field              | Description                                                                                                                                                                                                                                                                                                                                                                                                  |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Speed Dial         | Network speed dial numbers are between 0 and 999.<br><b>Tip:</b> In the example management control plans, collect digit to sub-tag nodes, it is assumed that network speed dials are in the range 0 - 99 and station speed dials are in the range 100 - 199. The screens do not enforce these limits, but if one of these control plans is used unmodified, then the screen's users should use these ranges. |
| Terminating Number | The terminating number (0-9,*,#) for the speed dial. This number may be up to 32 digits in length and is required.                                                                                                                                                                                                                                                                                           |
| On-net Number      | Used to indicate whether the terminating number for the speed dial is an on-net number or not. If the box is not selected, the system will assume that the terminating number is an off-net number and will prefix the number with an off-net prefix.                                                                                                                                                        |

## Deleting a speed network dial

Follow these steps to delete a speed dial from the list.

**Note:** You can also delete a speed dial using the *Edit Speed Dial List screen* (on page 68).

| Step | Action                                                                                                                   |
|------|--------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                      |
| 2    | Select the <b>Speed Dial</b> tab.                                                                                        |
| 3    | Select the speed dial from the table and click <b>Delete</b> .<br><b>Result:</b> You see the Delete confirmation screen. |
| 4    | Click <b>Yes</b> to confirm.<br><b>Result:</b> The speed dial is removed from the system.                                |

## Inter Network Prefix

### Introduction

The **Inter Network Prefix** tab of the VPN Network screen allows you to maintain the list of Inter Network Prefixes for the network.

**Note:** The Inter Network Prefix list is global and may be used by all users on the network.

### Privileges

This tab is available for editing if you are using VPN standalone and have a privilege level of 6 or above; level 5 may edit but not add or delete; levels below this will be able to view, but not edit this tab.

## Inter Network Prefix tab

Here is an example **Inter Network Prefix** tab.

The screenshot shows a window titled "VPN Network" with a blue title bar. Inside, there are two dropdown menus: "Customer" set to "Boss" and "Network" set to "network 1", both with checkmarks. A "Help" button is to the right. Below these are several tabs: "Network", "Black / White", "Speed Dial", "Account Code", "GVNS Address", "Physical Address", "VPN Direct Dial Number", "Inter Network Prefix" (which is selected and highlighted in orange), "Work Zone", "CUG", "CUG Station", and "CUG Network". The "Inter Network Prefix" tab contains a table with two columns: "Network" and "Prefix". The table has one row with "network 2" in the "Network" column and "47" in the "Prefix" column. At the bottom of the window are four buttons: "New", "Edit", "Delete", and "Close".

## Field descriptions

This table describes each field in the New Inter Network Prefix and Edit Inter Network Prefix screens.

| Field   | Description                                                                                                                                                                            |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Network | The network name assigned to the prefix. Network names must correspond to defined VPN networks.                                                                                        |
| Prefix  | The inter network prefix number DTMF digits (0-9,*,#,A-D).<br><b>Note:</b> This number must be the length specified for the <i>Network Details</i> (on page 44) on the Network screen. |

## Inter Network Prefix screen

Here is an example Inter Network Prefix screen.

## Adding an Inter Network Prefix

Follow these steps to add an Inter Network Prefix.

| Step | Action                                                                                                            |
|------|-------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                               |
| 2    | Select the <b>Inter Network Prefix</b> tab.                                                                       |
| 3    | Click <b>New</b> .<br><b>Result:</b> You see the New <i>Inter Network Prefix</i> screen (See example on page 72). |
| 4    | Select the <b>Network</b> from the drop down list.                                                                |
| 5    | Enter the <b>Prefix</b> .                                                                                         |
| 6    | Click <b>Save</b> .                                                                                               |

## Changing an Inter Network Prefix

Follow these steps to change an Inter Network Prefix.

| Step | Action                                                                                                                                                                               |
|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                                                                                  |
| 2    | Select the <b>Inter Network Prefix</b> tab.                                                                                                                                          |
| 3    | Highlight the network prefix you want to modify on the table and click <b>Edit</b> .<br><b>Result:</b> You see the Edit <i>Inter Network Prefix</i> screen (See example on page 72). |
| 4    | Change the details, as described in <i>Field descriptions</i> (on page 71), as required.                                                                                             |
| 5    | Click <b>Save</b> .<br><b>Result:</b> The entry is updated.                                                                                                                          |

## Deleting an Inter Network Prefix

Follow these steps to delete an Inter Network Prefix.

| Step | Action                                                                                                                        |
|------|-------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                           |
| 2    | Select the <b>Inter Network Prefix</b> tab.                                                                                   |
| 3    | Highlight the network prefix in the table and click <b>Delete</b> .<br><b>Result:</b> You see the Delete confirmation screen. |
| 4    | Click <b>Yes</b> to confirm.<br><b>Result:</b> The inter network prefix is removed from the system.                           |

## Work Zone

### Introduction

The **Work Zone** tab of the VPN Network screen allows you to manage the list of shapes used to define the network work zone.

#### Notes:

- The work zone functionality is only available if LCP is installed. For more information, see *Location Capabilities Pack Technical Guide*.
- ACS also needs to have profile fields of the zone type configured in the ACS Configuration screen. For more information about setting up profile fields, see *ACS User's Guide*.

### Privileges

This tab is available for editing if you are using VPN standalone and have a privilege level of 5 or above; level 4 may edit but not add or delete; levels below this will be able to view, but not edit this tab.

## Work Zone tab

Here is an example **Work Zone** tab.

Customer: Boss ✓

Network: network 1 ✓

Help

Network | Black / White | Speed Dial | Account Code | GVNS Address | Physical Address

VPN Direct Dial Number | Inter Network Prefix | Work Zone | CUG | CUG Station | CUG Network

Circular Shapes

| Center X-Longitude | Center Y-Latitude | Circle Radius |
|--------------------|-------------------|---------------|
| 10.0               | 10.0              | 50.0          |

Rectangular Shapes

| Top-left X-Longitude | Top-left Y-Latitude | Bottom-right X-Longitude | Bottom-right Y-Latitude |
|----------------------|---------------------|--------------------------|-------------------------|
|----------------------|---------------------|--------------------------|-------------------------|

New Edit Delete Close

## Field descriptions

This table describes each field in the New Work Zone Shape screen.

| Field                    | Description                                                                                                                                              |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Circular Shape option    | Select to define the attributes for a circular shape.                                                                                                    |
| X (Deg)                  | Defines the x coordinate for the centre point of the circular shape. It is expressed in degrees longitude, in the range: --179.99999 to +179.99999.      |
| Y (Deg)                  | Defines the y coordinate for the centre point of the circular shape. It is expressed in degrees latitude, in the range: -89.99999 to +89.99999.          |
| R (Kms)                  | Defines the radius of the circular shape.                                                                                                                |
| Rectangular Shape option | Select to define the attributes for a rectangular shape.                                                                                                 |
| Top-left corner X (Deg)  | Defines the x coordinate for the top left corner of the rectangular shape. It is expressed in degrees longitude, in the range: -179.99999 to +179.99999. |



| Field                       | Description                                                                                                                                                     |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Top-left corner Y (Deg)     | Defines the y coordinate for the top left corner of the rectangular shape. It is expressed in degrees latitude, in the range: -89.99999 to +89.99999.           |
| Bottom-right corner X (Deg) | Defines the x coordinate for the the bottom left corner of the rectangular shape. It is expressed in degrees longitude, in the range: -179.99999 to +179.99999. |
| Bottom-right corner Y (Deg) | Defines the y coordinate for the bottom left corner of the rectangular shape. It is expressed in degrees latitude, in the range: -89.99999 to +89.99999.        |

## Adding a shape to a network work zone

Follow these steps to add a new shape to the work zone.

| Step | Action                                                                                                         |
|------|----------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                            |
| 2    | Select the <b>Work Zone</b> tab.                                                                               |
| 3    | Click <b>New</b> .<br><b>Result:</b> You see the <i>New Network Work Zone screen</i> (See example on page 76). |
| 4    | Select the option for the type of shape you want to add (either circular or rectangular).                      |
| 5    | Enter the shape attributes in the appropriate fields, as described in <i>Field descriptions</i> (on page 74).  |
| 6    | Click <b>Save</b> .                                                                                            |

## New Network Work Zone screen

Here is an example New Network Work Zone screen.

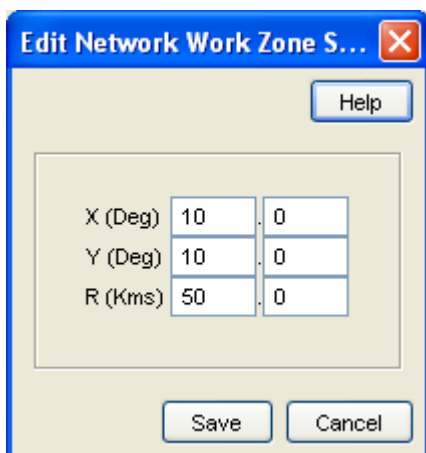
## Changing a network work zone shape

Follow these steps to change the details for a work zone shape.

| Step | Action                                                                                                             |
|------|--------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                |
| 2    | Select the <b>Work Zone</b> tab.                                                                                   |
| 3    | Select the shape (circular or rectangular) in the <i>appropriate table</i> (See example on page 74).               |
| 4    | Click <b>Edit</b> .<br><b>Result:</b> You see <i>Edit Network Work Zone Shape</i> screen (See example on page 77). |
| 5    | Modify the shape details, as described in <i>Field descriptions</i> (on page 74), as required.                     |
| 6    | Click <b>Save</b> .                                                                                                |

## Edit Network Work Zone Shape screen

Here is an example Edit Network Work Zone Shape screen.



## Deleting a network work zone shape

Follow these steps to delete a network work zone shape.

| Step | Action                                                                                                                                                                                               |
|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                                                                                                  |
| 2    | Select the <b>Work Zone</b> tab.                                                                                                                                                                     |
| 3    | Highlight the shape to delete (circular or rectangular) in the <i>appropriate table</i> (See example on page 74) and click <b>Delete</b> .<br><b>Result:</b> You see the Delete confirmation screen. |
| 4    | Click <b>Yes</b> .<br><b>Result:</b> The shape is removed from the work zone.                                                                                                                        |



## Overview

### Introduction

This chapter explains how to add and maintain stations for the VPN service.

### Add new station process

When adding a new station follow the procedures in the order given below:

- 1 *Adding a station* (on page 88) for the customer.
- 2 *Add Black/White lists for Stations* (on page 88) to the station.
- 3 *Editing the speed dial number list* (on page 94).
- 4 *Editing the divert number list* (on page 97).
- 5 *Adding a hunting list* (on page 100)
- 6 *Editing hunting planner* (on page 102)

### In this chapter

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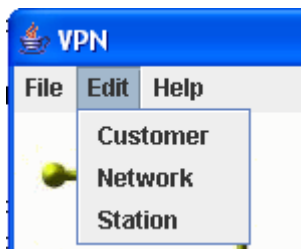
This chapter contains the following topics.

|                                      |     |
|--------------------------------------|-----|
| Accessing the Station Module .....   | 79  |
| Stations.....                        | 81  |
| Black/White lists for Stations ..... | 88  |
| Speed Dial .....                     | 93  |
| Divert A/B .....                     | 96  |
| Hunting Lists .....                  | 98  |
| Hunting Planner.....                 | 101 |
| Work Zone .....                      | 105 |

## Accessing the Station Module

### Introduction

To access the VPN Station module, on the VPN main screen, select **Edit, Station**.



## Station screen

Here is an example VPN Station screen.

Customer: Boss ✓

Network: network 1 ✓

Station: 1001 ✓

Help

Station | Black / White | Speed Dial | Divert A/B | Hunting Lists | Work Zone | Hunting Planner

| Extension Number | GVNS Address | Physical Address | VPN Direct Dial Number | Comments |
|------------------|--------------|------------------|------------------------|----------|
| 1001             | 1001         | 4526101001       | 1001                   |          |
| 1010             | 1010         | 4526101010       | 1010                   |          |
| 1020             | 1020         | 4526101020       | 1020                   |          |

New Edit Delete Close

## Station screen tabs

The VPN Station screen contains the following tabs:

- *Stations* (on page 81)
- *Black/White lists for Stations* (on page 88)
- *Speed Dial* (on page 93)
- *Divert A/B* (on page 96)
- *Hunting Lists* (on page 98)
- *Work Zone* (on page 105)
- *Hunting Planner* (on page 101)

## Selecting a customer

Follow these steps to select a customer.

| Step | Action                                                               |
|------|----------------------------------------------------------------------|
| 1    | In the <b>Customer</b> field, type the first letters, or whole name. |
| 2    | Press <b>Enter</b> .                                                 |

| Step | Action                                                                                                         |
|------|----------------------------------------------------------------------------------------------------------------|
|      | <b>Result:</b> The name of the customer and the fields on the screen will be populated with the relevant data. |

## Finding a network

Follow these steps to find a network.

| Step | Action                                                 |
|------|--------------------------------------------------------|
| 1    | Select the network from the <b>Network</b> list field. |
| 2    | Press <b>Enter</b> .                                   |
|      | <b>Result:</b> The related records appear in the grid. |

## Finding a station

Follow these steps to find a station.

| Step | Action                                                   |
|------|----------------------------------------------------------|
| 1    | Select a station from the <b>Station</b> drop down list. |
| 2    | Press <b>Enter</b> .                                     |
|      | <b>Result:</b> Related stations will appear in the grid. |

# Stations

## Introduction

The **Station** tab of the VPN Station screen displays the station records for the selected Network. This functionality is available from the VPN standalone system as well as if you are accessing VPN through the SMS system.

Stations are the equivalent of extension numbers on the network.

## Privileges

This tab is available for editing if you are using VPN standalone and have a privilege level of 4 or above; levels below this will be able to view, but not edit this tab.

## Adding off-net hunt/forward numbers

Follow these steps to add Follow Me or Alternative Routing numbers that are off-net after creating the Station as per the previous instructions.

| Step | Action                                                                                                 |
|------|--------------------------------------------------------------------------------------------------------|
| 1    | Select the customer, network, and station from the drop down lists on the VPN Station screen.          |
| 2    | Select the <b>Divert A/B</b> tab.                                                                      |
| 3    | Create an Allowed list for Outward calls. Refer to <i>Editing the divert number list</i> (on page 97). |
| 4    | Add the off-net number that the Follow Me or Alternate Routing number is to use.                       |

| Step | Action                                                                                                |
|------|-------------------------------------------------------------------------------------------------------|
| 1    | Select the customer, network, and station from the drop down lists on the VPN Station screen.         |
| 5    | Save the Divert Allowed list.                                                                         |
| 6    | Select the <b>Station</b> tab.                                                                        |
| 7    | Edit the required station. Refer to <i>Changing station details</i> (on page 88).                     |
| 8    | Add the Follow-me or Alternative Routing number and leave the related <b>On-net Number</b> box clear. |
| 9    | <b>Save</b> the station.                                                                              |

## Station tab

Here is an example **Station** tab.

Customer: Boss ✓

Network: network 1 ✓

Station: 1001 ✓

Help

Station | Black / White | Speed Dial | Divert A/B | Hunting Lists | Work Zone | Hunting Planner

| Extension Number | GVNS Address | Physical Address | VPN Direct Dial Number | Comments |
|------------------|--------------|------------------|------------------------|----------|
| 1001             | 1001         | 4526101001       | 1001                   |          |
| 1010             | 1010         | 4526101010       | 1010                   |          |
| 1020             | 1020         | 4526101020       | 1020                   |          |

New Edit Delete Close

## Field descriptions

This table describes each field in the New VPN Station and Edit Station screens.



**Station Details**

| Field                                    | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Extension Number                         | <p>The Extension Number (0-9, *, #) of the Station on the network. This may be up to 32 digits in length and must be unique for the network.</p> <p>This field is required.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| GVNS Address                             | <p>A GVNS (Global Virtual Numbering Scheme) Address for the station. This field is automatically populated with the network site code plus extension number. It must be within the range of GVNS Addresses that have been allocated for the network.</p> <p>The list of available ranges is available to all users on the <i>GVNS Address tab</i> (on page 49) of the Network screen.</p> <p>When multiple VPNs are in use by a customer, the capability to route calls between these VPNs requires a numbering scheme that uses destination addresses based on a customer ID and extension number.</p> <p>These GVNS addresses can then be interpreted to provide inter-VPN operation.</p> <p>The GVNS Address may be up to 32 digits in length.</p> <p>The GVNS address must be unique for all stations in a network, i.e. no two stations can have the same GVNS address.</p> |
| Defined Address Range - GVNS             | <p>The GVNS range that has been defined for the network.</p> <p>When the 'Use Network Site Code' option is selected, the GVNS Address field is automatically populated with the value composed from the network site code plus the extension number. To manually enter the GVNS Address, select a different option from the GVNS Address Range.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Physical Address                         | <p>A Physical Address for the station (this is the telephone number of the station). This may be up to 32 digits in length. This must be within the range of Physical Addresses that have been allocated for the network.</p> <p>The list of available ranges is available to all users on the <i>Physical Address tab</i> (on page 52) of the Network screen.</p> <p>The physical address must be unique for all stations in a network, that is, no two stations can have the same physical address.</p>                                                                                                                                                                                                                                                                                                                                                                        |
| Defined Address Range – Physical Address | <p>The physical address range that has been defined for the network.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| VPN Direct Dial Number                   | <p>A VPN Direct Dial Number (0-9, *, #) for the station. This may be up to 32 digits in length. This must be within the range of VPN VPN Direct Dial Number Ranges that have been allocated for the network.</p> <p>The list of available ranges is available to all users on the <i>VPN Direct Dial Number tab</i> (on page 55) of the Network screen.</p> <p>The VDDI must be unique for all stations in a network, i.e. no two stations can have the same VDDI address.</p>                                                                                                                                                                                                                                                                                                                                                                                                   |

| Field                                         | Description                                                                                             |
|-----------------------------------------------|---------------------------------------------------------------------------------------------------------|
| Defined Address Range –VPN Direct Dial Number | The VPN Direct Dial Number range that has been defined for the network.                                 |
| Language                                      | The default language for the station.                                                                   |
| Station is Station Manager                    | Selecting this box makes the Station's Extension Number the Dial up Management Address for the Network. |
| SCI                                           | The Tariff Code associated to this station.                                                             |
| Allow Off-net Calls                           | Selecting this box allows the Station to make calls to locations off the VPN network.                   |
| Comments                                      | Any comments required. This field may be up to 2000 text characters.                                    |
| Fixed Station                                 | Choose this radio button to unselect Mobile Station and set the station type to Fixed Station.          |
| Mobile Station                                | Choose this radio button to unselect Fixed Station and set the station type to Mobile Station.          |

### Hunt/Forward Settings

| Field                    | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Follow-me Number         | <p>The follow-me number (0-9, *, #) of the station. This may be up to 32 digits in length.</p> <p>Upon creating a new station, the <b>On-net Number</b> check box to the right of the Follow Me number is automatically selected. If the Follow Me number is not entered, the on-net option disappears when you open the Edit Station screen. This ensures that at least initially, the Follow Me number for the station is on the network.</p> <p>To set the Follow Me number to be an off-net number, the Divert Allowed/Barred list must contain that number or prefix of the number to be allowed or barred.</p> <p>You cannot set the Follow Me number to be an off-net number if it is not allowed or is barred.</p>                                                                           |
| Alternate Routing Number | <p>The Alternate Routing number (0-9, *, #) of the station. This may be up to 32 digits in length.</p> <p>This feature is not available if VPN is being run on an AIN network.</p> <p>Upon creating a new station, the <b>On-net Number</b> check box to the right of the Alternate Routing number (RSF) is automatically selected. If the RSF number is not entered, the on-net option disappears when you open the Edit Station screen. This ensures that at least initially, the RSF number for the station is on the network.</p> <p>To set the RSF number to be an off-net number, the Divert Allowed/Barred list must contain that number or prefix of the number to be allowed or barred.</p> <p>You cannot set the RSF number to be an off-net number if it is not allowed or is barred.</p> |

**Note:** To add an off-net number, see *Adding off-net hunt/forward numbers* (on page 81).

### Account Code Policy

The default Account Code Policy determines if a station user must enter an Account Code when making off net calls and, if required, whether these will be checked for validity or not.

The default Account Code Policy will be used for those stations in the network that do not have a specified Account Code Policy set for them. The Account Code Policy option is set by selecting the required option.

| Field                   | Description                                                                                                                                                                                                                  |
|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Use Network Default     | Use the Network Account Code policy for this station.                                                                                                                                                                        |
| Not Required            | A VPN user will not be required to add an Account Code and will not be prompted to enter one.                                                                                                                                |
| Required and Verified   | An Account Code is required and the user will be prompted for one if not supplied. The Account Code will then be checked against the list of valid account codes and the call may only proceed if the Account Code is valid. |
| Required and Unverified | An Account Code is required. The system will prompt for one if not supplied and will check number of digits entered, but will not check that the Account Code is valid.                                                      |

### Incoming Call Barring

| Field                | Description                                                                           |
|----------------------|---------------------------------------------------------------------------------------|
| All incoming         | Selecting this box will bar all incoming calls to the station.                        |
| All incoming off-net | Selecting this box will bar all incoming calls from an off-net number to the station. |

### Set PIN

| Field                   | Description                                                                                                                                                 |
|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Use Default PIN Profile | Selecting this box means the PIN will use the default profile for the Network.<br>Selecting this box will disable all check boxes in the PIN Profile group. |
| PIN                     | The PIN for the station. The PIN length is set in the Network screen.                                                                                       |

### Allowed PIN Profiles

Select the boxes that are required as the PIN Profile for the station. This will set the access given to the station user by using a PIN.

The PIN Profile allows a VPN user to Dial up to manage aspects of their own profile. As many PIN Profile check boxes as required may be selected.

| Field                                | Description                                                                                                                                                                                                                                                                                                                                   |
|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Station Roaming                      | Selecting this box will allow the user to move to another station and have it behave as if they were at their home station.<br><br>For example, a user may move stations and have things that are set up for their station available to them (i.e. their speed dial list, their allowed/barred lists), as if they were at their home station. |
| Speed Code Management allowed        | Selecting this box will allow the user to manage their speed code dial list using the Dial In Station Manager.                                                                                                                                                                                                                                |
| Schedule Management                  | Selecting this box will allow the user to manage their scheduling information.                                                                                                                                                                                                                                                                |
| Follow Me Number Management          | Selecting this box will allow the user to manage and change the Follow Me number for their station.                                                                                                                                                                                                                                           |
| Station manager Dial up from Off-net | Selecting this box will allow the user to dial up from a location that is not on the VPN Network and manage aspects of their own station profile.                                                                                                                                                                                             |
| Off-net Call bar override            | Selecting this box will allow the user to override the Off-net Call Bar that may be set on a station.                                                                                                                                                                                                                                         |
| PIN Management allowed               | Selecting this box will allow the user to manage their PIN. This will include changing their PIN and changing their own PIN Profile.                                                                                                                                                                                                          |
| No Answer Management                 | Selecting this box will allow the user to manage and change the No Answer/Busy setting options for their station.                                                                                                                                                                                                                             |
| Station manager Dial up On-net       | Selecting this box will allow the user to dial up from within the VPN Network and manage aspects of their own station profile.                                                                                                                                                                                                                |

## VPN Station screen

Here is an example New VPN Station screen.

**New VPN Station**

Help

**Station Details**

**Extension Number**

GVNS Address

Physical Address

VPN Direct Dial Number

Language <No network language>

SCI <No SCI>

Comments

**Defined Address Range**

Use Network Site Code

0006281800000 to 0006281899999

995000 to 999000

☐ Station is Station Manager

☐ Allow Off-net Calls

☐ Fixed Station

☒ Mobile Station

**Hunt/Forward Settings**

Follow-me Number  ☒ On-net Number

Alternate Routing Number  ☒ On-net Number

**Account Code Policy**

☒ Use Network Default

☐ Not Required

☐ Required and Verified

☐ Required and Unverified

**Incoming Call Barring**

☐ All Incoming

☐ All Incoming Off-net

**Set PIN**

☐ Use Default PIN Profile PIN

**Allowed PIN Profiles**

☐ Station Roaming

☐ Speed Code Management allowed

☐ Schedule Management

☐ Follow Me Number Management

☐ Station manager Dial up from Off-net

☐ Off-net Call bar override

☐ PIN Management allowed

☐ No Answer Management

☐ Station manager Dial up

Save Cancel

## Adding a station

Follow these steps to add a new station.

| Step | Action                                                                                        |
|------|-----------------------------------------------------------------------------------------------|
| 1    | Select the customer, network, and station from the drop down lists on the VPN Station screen. |
| 1    | Select the <b>Station</b> tab.                                                                |
| 2    | Click <b>New</b> .<br><b>Result:</b> You see the New <i>VPN Station screen</i> (on page 87).  |
| 3    | Fill in the fields, as described in the <i>Field descriptions</i> (on page 82).               |
| 4    | Click <b>Save</b> .                                                                           |

## Changing station details

Follow these steps to change the details of a station.

| Step | Action                                                                                                                             |
|------|------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer, network and station from the drop down lists on the VPN Station screen.                                       |
| 2    | Select the <b>Station</b> tab on the VPN Station screen.                                                                           |
| 3    | Select the station in the table and click <b>Edit</b> .<br><b>Result:</b> You see the Edit <i>VPN Station screen</i> (on page 87). |
| 4    | Change the details, as required. Refer to <i>Field descriptions</i> (on page 82).                                                  |
| 5    | Click <b>Save</b> .                                                                                                                |

## Deleting a station

Follow these steps to delete a station.

| Step | Action                                                                                                              |
|------|---------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer, network, and station from the drop down lists on the VPN Station screen.                       |
| 2    | Select the <b>Station</b> tab.                                                                                      |
| 3    | Select the station in the table and click <b>Delete</b> .<br><b>Result:</b> You see the Delete confirmation screen. |
| 4    | Click <b>Yes</b> to confirm.<br><b>Result:</b> The station is removed from the system.                              |

## Black/White lists for Stations

### Introduction

The **Black White** tab of the VPN Station screen allows you to maintain lists of numbers that are allowed (white lists) and numbers that are barred (black lists) for the VPN Station. You can maintain the following five types of black and white lists:

- Allowed/Barred

- On Net
- Off Net
- Pin Required
- Pin Not Required

There are two types of call lists that can be specified for each black/white list type:

- Incoming calls from
- Outgoing calls to

The different types of black/white lists for both types of call list may be set to either allowed or barred independently. See *Rules* (on page 62).

An empty Allowed list means that *nothing* is allowed, all attempts to divert will fail. This is the default when a station is created. An empty Barred list means that *nothing* is barred. A station owner may divert to any number. This may be a concern with respect to fraud.

**Note:** The station black and white lists are checked after the network black and white lists for all calls. This may result in a call being barred by the Network that is allowed by the Station.

## Privileges

This tab is available for editing if you are using VPN standalone and have a privilege level of 4 or above; levels below this will be able to view, but not edit this tab. You can access this functionality from both the VPN standalone system and when accessing VPN through the SMS system.

## Black / White tab

Here is an example Black / White tab for a VPN station.

The screenshot shows the 'VPN Station' window with the 'Black / White' tab selected. At the top, there are three dropdown menus: 'Customer' (Boss), 'Network' (network 1), and 'Station' (1001), each with a checkmark to its right. A 'Help' button is located to the right of these dropdowns. Below the dropdowns is a row of tabs: 'Station', 'Black / White' (highlighted), 'Speed Dial', 'Divert A/B', 'Hunting Lists', 'Work Zone', and 'Hunting Planner'. Under the 'Black / White' tab, there is a 'Black White List' dropdown set to 'Allowed / Barred'. Below this, there are two main sections: 'Outgoing Calls To' and 'Incoming Calls From'. The 'Outgoing Calls To' section has a table with a header 'Allowed Number' and two rows containing '911' and '999'. An 'Edit' button is to the right of this table. The 'Incoming Calls From' section has a table with a header 'Barred Number' and is currently empty. An 'Edit' button is to the right of this table. A 'Close' button is located at the bottom right of the window.

## Field descriptions

This table describes each field on the Edit (Inward or Outward) Calls screens.

| Field          | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Call List Type | <p>This group contains two option buttons:</p> <ul style="list-style-type: none"> <li>• Allowed List</li> <li>• Barred List</li> </ul> <p>These allow you to select the list of either the numbers that users on the Station:</p> <ul style="list-style-type: none"> <li>• are allowed to call, or</li> <li>• may not call.</li> </ul> <p>The Allowed or Barred setting is for the entire list; either all the numbers (and only numbers on the list) are Allowed or they are Barred. The list may contain complete numbers, number prefixes, or a combination of both.</p> <p><b>Example:</b> Barred list may contain 0900, 04 4773384 and 00. Users on this Station will be barred from calling any numbers that begin with 0900 or 00 and the number 04 4773384. All other calls will be allowed.</p> |



| Field             | Description                                                                                                                                                                                                                                                                                                                                                      |
|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                   | <p>The Outwards Calls and Inwards Calls Allowed/Barred lists may be set to either Allowed or Barred independently. If the list type is changed, the numbers in the list will be removed.</p> <p>If you change the list type from Allowed to Barred, or vice versa, the system will delete the entire list.</p>                                                   |
| Edit List Details | <p>Numbers in the Allowed/Barred list may be up to 32 digits in length and there may be up to 1000 numbers in the list.</p> <p>If there are no numbers defined in the Allowed list, this will mean that no calls are allowed, either incoming or outgoing.</p> <p>If there are no numbers defined in the Barred list, this will mean that nothing is barred.</p> |

## Editing outgoing numbers

Follow these steps to add or remove an outgoing number to a black / white allowed or barred list.

| Step | Action                                                                                                                                                                                                                                                               |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer, network, and station from the drop down lists on the VPN Station screen.                                                                                                                                                                        |
| 2    | Select the <b>Black / White</b> tab.                                                                                                                                                                                                                                 |
| 3    | Select the <b>Black White List</b> type for the number to allow or bar.                                                                                                                                                                                              |
| 4    | <p>Within the <i>Outgoing Calls To area</i> (See example on page 90), click <b>Edit</b>.</p> <p><b>Result:</b> You see the <i>Edit Outward Calls screen</i> (See example on page 92).</p>                                                                            |
| 5    | Select the appropriate Call List Type ( <b>Allowed List</b> or <b>Barred List</b> ) option. See <i>Field descriptions</i> (on page 90) for details about the fields on this screen.                                                                                  |
| 6    | <p>To:</p> <ul style="list-style-type: none"> <li>Add a number, type the number or the number prefix that is to be specifically allowed or barred and click <b>Add</b>.</li> <li>Remove a number, select the number in the table and click <b>Remove</b>.</li> </ul> |
| 7    | Repeat steps 2 to 6, as required.                                                                                                                                                                                                                                    |
| 8    | Click <b>Save</b> .                                                                                                                                                                                                                                                  |

## Edit Outward Calls screen

Here is an example Edit Outward Calls screen.

**Edit Outward Calls**

Help

Call List Type

☒ Allowed List

☐ Barred List

Add

**Numbers** Remove

| Numbers |
|---------|
| 111     |
| 2       |
| 44      |

Save Cancel

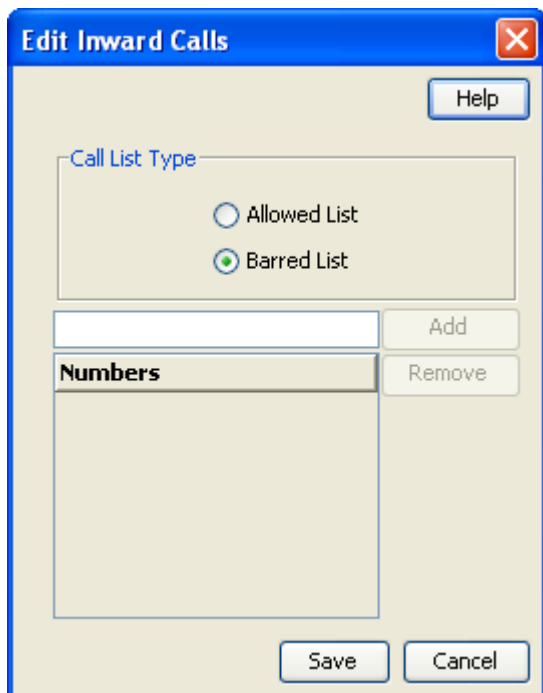
## Editing incoming numbers

Follow these steps to add or remove an incoming number to a black/white allowed or barred list.

| Step | Action                                                                                                                                                                                                                                                        |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer, network, and station from the drop down lists on the VPN Station screen.                                                                                                                                                                 |
| 2    | Select the <b>Black / White</b> tab.                                                                                                                                                                                                                          |
| 3    | Select the <b>Black White List</b> type for the number to allow or bar.                                                                                                                                                                                       |
| 4    | Within the <i>Incoming Calls From</i> area (See example on page 90), click <b>Edit</b> .<br><b>Result:</b> You see the <i>Edit Inward Calls</i> screen (See example on page 93).                                                                              |
| 5    | Select the appropriate Call List Type ( <b>Allowed List</b> or <b>Barred List</b> ) option. See <i>Field descriptions</i> (on page 90) for details about the fields on this screen.                                                                           |
| 6    | To: <ul style="list-style-type: none"> <li>Add a number, type the number or the number prefix that is to be specifically allowed or barred and click <b>Add</b>.</li> <li>Remove a number, select the number in the table and click <b>Remove</b>.</li> </ul> |
| 7    | Repeat steps 3 to 6, as required.                                                                                                                                                                                                                             |
| 8    | Click <b>Save</b> .                                                                                                                                                                                                                                           |

## Edit Inward Calls screen

Here is an example Edit Inward Calls screen.



The screenshot shows a dialog box titled "Edit Inward Calls" with a standard Windows-style title bar (blue with a red close button). Inside the dialog, there is a "Help" button in the top right corner. Below it, a section labeled "Call List Type" contains two radio buttons: "Allowed List" and "Barred List". The "Barred List" option is selected, indicated by a green dot. Below the radio buttons is a text input field and an "Add" button. Underneath the input field is a list box labeled "Numbers" with a "Remove" button to its right. At the bottom of the dialog are "Save" and "Cancel" buttons.

## Speed Dial

### Introduction

The **Speed Dial** tab of the VPN Station screen displays the list of speed dial numbers for the station.

### Privileges

This tab is available for editing if you are using VPN standalone and have a privilege level of 2 or above; level 1 will be able to view, but not edit this tab.

## Speed Dial tab

Here is an example **Speed Dial** tab for a VPN station.

Customer: Boss ✓

Network: network 1 ✓

Station: 1001 ✓

Help

Station Black / White **Speed Dial** Divert A/B Hunting Lists Work Zone Hunting Planner

| Speed Dial | Terminating Number | On-net Number |
|------------|--------------------|---------------|
| 000        | 33                 | No            |
| 001        | 44                 | No            |

Edit Delete Close

## Editing the speed dial number list

Follow these steps to edit the speed dial number list for a VPN station.

| Step | Action                                                                                                                                                                                                                                                                                                                    |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer, network, and station from the drop down lists on the VPN Station screen.                                                                                                                                                                                                                             |
| 2    | Select the <b>Speed Dial</b> tab on the VPN Station screen.                                                                                                                                                                                                                                                               |
| 3    | Click <b>Edit</b> .<br><b>Result:</b> You see the <i>Edit Speed Dial List</i> screen (See example on page 95).                                                                                                                                                                                                            |
| 4    | To: <ul style="list-style-type: none"> <li>Add a number, complete the fields, as described in <i>Field descriptions</i> (on page 95) and click <b>Add</b>.<br/><b>Result:</b> The number is added to the table.</li> <li>Remove a number, select the speed dial record from the table and click <b>Remove</b>.</li> </ul> |
| 5    | Repeat step 4, as required.                                                                                                                                                                                                                                                                                               |
| 6    | Click <b>Save</b> .                                                                                                                                                                                                                                                                                                       |

## Edit Speed Dial List screen

Here is an example Edit Speed Dial List screen.

Speed Dial 0

Terminating Number

☐ On-net Number

| Speed Dial | Terminating Number | On-net Number |
|------------|--------------------|---------------|
| 002        | 4444               | No            |

Add Remove

Save Cancel

## Field descriptions

This table describes each field in the Edit Speed Dial List screen.

| Field              | Description                                                                                                                                                                                                                                                                                                                                                                                                  |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Speed Dial         | Station speed dial numbers are between 0 and 999.<br><b>Tip:</b> In the example management control plans, collect digit to sub-tag nodes, it is assumed that network speed dials are in the range 0 - 99 and station speed dials are in the range 100 - 199. The screens do not enforce these limits, but if one of these control plans is used unmodified, then the screen's users should use these ranges. |
| Terminating Number | The terminating number (0-9,*,#) for the speed dial. This number may be up to 32 digits in length and is required.                                                                                                                                                                                                                                                                                           |
| On-net Number      | Used to indicate whether the Terminating Number for the speed dial is an On-net Number or not. If the box is clear, the system assumes that the terminating number is an off-net number and prefixes it with an off-net prefix.                                                                                                                                                                              |

## Deleting a station speed dial

Follow these steps to delete a speed dial from the list.

**Note:** You can also delete a speed dial using the *Edit Speed Dial List screen* (on page 94).

| Step | Action                                                                                                                   |
|------|--------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                      |
| 2    | Select the <b>Speed Dial</b> tab.                                                                                        |
| 3    | Select the speed dial from the table and click <b>Delete</b> .<br><b>Result:</b> You see the Delete confirmation screen. |
| 4    | Click <b>Yes</b> to confirm.<br><b>Result:</b> The speed dial is removed from the system.                                |

## Divert A/B

### Introduction

The **Divert A/B** tab of the VPN Station screen lists the allowed or barred numbers, to which a VPN Station can be diverted.

The Divert Allowed/Barred list is checked when any diversion numbers are entered, to ensure that they are not barred by the list. This may result in an error when a diversion number (that is, Alternate Routing Number or Scheduled Location number) that is barred by the Divert Allowed/Barred list is being saved.

The Divert Allowed/Barred list may contain numbers that are barred or not allowed by either the Station or Network Black/White lists.

### Privileges

This tab is available for editing if you are using VPN standalone and have a privilege level of 3 or above; levels below this will be able to view, but not edit this tab.

## Divert A/B tab

Here is an example **Divert A/B** tab in the VPN Station screen.

The screenshot shows the 'VPN Station' window. At the top, there are three dropdown menus: 'Customer' (set to 'Boss'), 'Network' (set to 'network 1'), and 'Station' (set to '1001'). Each dropdown has a checkmark icon to its right. A 'Help' button is located to the right of these dropdowns. Below the dropdowns is a tabbed interface with the following tabs: 'Station', 'Black /White', 'Speed Dial', 'Divert A/B' (which is selected and highlighted with an orange border), 'Hunting Lists', 'Work Zone', and 'Hunting Planner'. The 'Divert A/B' tab contains a table with the header 'Allowed Number'. The table has two rows with the values '11' and '22'. To the right of the table is an 'Edit' button. At the bottom right of the window is a 'Close' button.

## Editing the divert number list

Follow these steps to edit the divert number list for a VPN station.

| Step | Action                                                                                                                                                                                                                                               |
|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer, network, and station from the drop down lists on the VPN Station screen.                                                                                                                                                        |
| 2    | Select the <b>Divert A/B</b> tab on the VPN Station screen.                                                                                                                                                                                          |
| 3    | Click <b>Edit</b> .<br><b>Result:</b> You see the <i>Edit Divert Numbers screen</i> (See example on page 98).                                                                                                                                        |
| 4    | Select the appropriate Call List Type ( <b>Allowed List</b> or <b>Barred List</b> ) option.<br><b>Note:</b> You can maintain only one type of Call List. You cannot have an allowed list and a barred list. If you change type, the list is cleared. |
| 5    | To: <ul style="list-style-type: none"> <li>Add a number, type the number or the number prefix for the diversion that is to be specifically allowed or barred for a station</li> </ul>                                                                |

| Step | Action                                                                                                                       |
|------|------------------------------------------------------------------------------------------------------------------------------|
|      | and click <b>Add</b> .<br><b>Result:</b> The number is added to the table.                                                   |
|      | <ul style="list-style-type: none"> <li>Remove a number, select the number from the table and click <b>Remove</b>.</li> </ul> |
| 6    | Repeat steps 4 and 5, as required.                                                                                           |
| 7    | Click <b>Save</b> .                                                                                                          |

## Edit Divert Numbers screen

Here is an example Edit Divert Numbers screen.

The screenshot shows a Windows-style dialog box titled "Edit Divert Numbers". It features a "Help" button in the top right corner. Below the title bar, there is a section labeled "Call List Type" containing two radio buttons: "Allowed List" (which is selected) and "Barred List". Underneath this section is a text input field. To the right of the input field are two buttons: "Add" and "Remove". Below the input field is a table with the header "Numbers". The table contains two rows with the values "11" and "22". At the bottom of the dialog are two buttons: "Save" and "Cancel".

## Hunting Lists

### Introduction

The **Hunting Lists** tab of the VPN Station screen displays the hunting list entries for each hunting list that is set for the station. A hunting list consists of one or more hunting list entries. Each entry in a hunting list consists of a rank value, a terminating number, a short code number and a timeout value in seconds.

Hunting lists are used by hunting plans to establish what termination numbers will be attempted when hunting is taking place.

### Privileges

This tab is available for editing if you are using VPN stand-alone and have a privilege level of 2 or above; level 1 will be able to view, but not edit this tab.



## Hunting Lists tab

Here is an example **Hunting Lists** tab on the VPN Station screen.

VPN Station

Customer: Boss ✓

Network: network 1 ✓

Station: 1001 ✓

Help

Station Black /White Speed Dial Divert A/B **Hunting Lists** Work Zone Hunting Planner

Hunting List: Hunting 1

| Rank | Terminating Number | On Net Number | Timeout(s) |
|------|--------------------|---------------|------------|
| 1    | 1234               | Yes           | 10         |
| 2    | 123456             | No            | 15         |

New Edit Delete Close

## Field descriptions

This table describes each field in the New Hunting List screen and the Edit Hunting List screen.

| Field              | Description                                                                                                 |
|--------------------|-------------------------------------------------------------------------------------------------------------|
| Name               | The name of the Hunting List.                                                                               |
| Terminating Number | The Terminating Number for the next entry to be added to the new Hunting List.                              |
| On-Net Number      | Used to indicate that the Termination Number is the on-net number of a VPN station.                         |
| Timeout(s)         | Specifies the waiting time ( in seconds) before next number in the list is attempted during hunting.        |
| Hunting List       | Displays the Rank, Terminating Number, Short Code Number and a Timeout for every entry in the Hunting List. |

## Hunting List screen

Here is an example Hunting List screen.

**Edit Hunting List**

Name

Help

Hunting Entry

Terminating Number

On-Net Number ☐

Timeout(s)

Add

Update

Hunting List

| Rank | Terminating Number | On-Net Number | Timeout(s) |
|------|--------------------|---------------|------------|
| 1    | 2001               | Yes           | 30         |

Up

Down

Remove

Save

Cancel

## Adding a hunting list

Follow these steps to add a hunting list.

| Step | Action                                                                                        |
|------|-----------------------------------------------------------------------------------------------|
| 1    | Select the customer, network, and station from the drop down lists on the VPN Station screen. |
| 2    | Select the <b>Hunting Lists</b> tab.                                                          |
| 3    | Click <b>New</b> .                                                                            |
|      | <b>Result:</b> You see the New <i>Hunting List</i> screen (See example on page 100).          |
| 4    | Complete the fields, as described in <i>Field descriptions</i> (on page 99).                  |
| 5    | Click <b>Add</b> .                                                                            |
| 6    | Repeat steps 4 and 5, as required.                                                            |
| 7    | Click <b>Save</b> .                                                                           |

## Changing hunting list details

Follow these steps to change an existing hunting list for a station.

| Step | Action                                                                                        |
|------|-----------------------------------------------------------------------------------------------|
| 1    | Select the customer, network, and station from the drop down lists on the VPN Station screen. |

| Step | Action                                                                                                                                                                                                                                                                                         |
|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2    | Select the <b>Hunting Lists</b> tab.                                                                                                                                                                                                                                                           |
| 3    | Click <b>Edit</b> .<br><b>Result:</b> You see the Edit <i>Hunting List</i> screen (See example on page 100).                                                                                                                                                                                   |
| 4    | Edit the name of the list, if required.                                                                                                                                                                                                                                                        |
| 5    | To modify an existing list entry, highlight it in the Hunting List table.<br><b>Result:</b> The values are displayed in the fields in the Hunting Entry area. Change its values as required, and click <b>Update</b> . Refer to <i>Field descriptions</i> (on page 99)                         |
| 6    | To add a new entry, in the Hunting Entry area, enter its values and click <b>Add</b> .                                                                                                                                                                                                         |
| 7    | In the Hunting List area, to: <ul style="list-style-type: none"> <li>• Change the rank of an entry in the list, click on a record in the table and use the <b>Up</b> and <b>Down</b> buttons.</li> <li>• Remove an entry, click on the record in the table and click <b>Remove</b>.</li> </ul> |
| 8    | Click <b>Save</b> .                                                                                                                                                                                                                                                                            |

## Deleting a hunting list

Follow these steps to delete a hunting list for a VPN station.

| Step | Action                                                                                                                                               |
|------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer, network, and station from the drop down lists on the VPN Station screen.                                                        |
| 1    | Select the <b>Hunting Lists</b> tab.                                                                                                                 |
| 3    | Select a hunting list from the <b>Hunting List</b> drop-down box and click <b>Delete</b> .<br><b>Result:</b> You see the Delete confirmation screen. |
| 4    | Click <b>Yes</b> to confirm<br><b>Result:</b> The hunting list will be removed from the table.                                                       |

## Hunting Planner

### Introduction

The **Hunting Plans** tab of the VPN Station screen displays the scheduled hunting information set for the station. It lists the different Hunting Plans set up for the station showing the Location, CLI and the time ranges for every Hunting Plan and its associated Hunting List.

A Hunting Plan allows a user to set their station to specify a Hunting List to use at set periods of time.

**Example:** A user may set a Hunting Plan that, from 5:00 pm on Friday to 8:00 am Monday, attempts to terminate all calls from a specific CLI and Location to the numbers in the Hunting List 'Weekend'.

## Privileges

This tab is available for editing if you are using VPN standalone and have a privilege level of 2 or above; level 1 will be able to view, but not edit this tab.

## Hunting Planner tab

Here is an example Hunting Planner tab.

| Location | CLI     | Start Time       | End Time         | Hunting List |
|----------|---------|------------------|------------------|--------------|
| 4        | 9383000 | 08:00            | 17:00            | Hunting 1    |
| 4        | 9383000 | 17:00            | 08:00            | Hunting 1    |
| 1        | 7653322 | 1 January, 00:00 | 2 January, 23:59 | Hunting 2    |

## Editing hunting planner

Follow these steps to edit the hunting plans on the hunting planner for a VPN station.

| Step | Action                                                                                                                                                                                      |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer, network, and station from the drop down lists on the VPN Station screen.                                                                                               |
| 2    | Select the <b>Hunting Planner</b> tab.                                                                                                                                                      |
| 3    | Click <b>Edit</b> .<br><b>Result:</b> You see the <i>Edit Hunting Planner</i> screen (See example on page 103).                                                                             |
| 4    | To: <ul style="list-style-type: none"> <li>Add a hunting plan to the planner, complete the fields, as described in <i>Field descriptions</i> (on page 103) and click <b>Add</b>.</li> </ul> |

| Step | Action                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|      | <ul style="list-style-type: none"> <li>Modify an existing plan:               <ol style="list-style-type: none"> <li>Select the plan from the table.<br/><b>Result:</b> The details of the plan will appear in the fields.</li> <li>Change the details in the fields and click <b>Add</b>.<br/><b>Result:</b> A new plan will appear in the table. The original plan will still appear in the table. You will need to remove it.</li> </ol> </li> <li>Remove a plan, select it from the table and click <b>Remove</b>.</li> </ul> |
| 5    | Click <b>Save</b> .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

## Edit Hunting Planner screen

Here is an example Edit Hunting Planner screen

Default Hunting Plan: Hunting 1

Hunting Behaviour:

☒ Hunt Unconditionally ☐ Hunt On Busy ☒ Hunt On No Answer

Hunting Plan Entry:

Location:

CLI:

Time Range:

☐ Day of Year ☐ Day of Week ☒ Time of Day

Start Time:

Time of Day: 00 00

End Time:

Time of Day: 00 00

Hunting List: Hunting 1

Hunting Plans:

| Location | CLI     | Start Time       | End Time         | Hunting List |
|----------|---------|------------------|------------------|--------------|
| 4        | 9383000 | 08:00            | 17:00            | Hunting 1    |
| 4        | 9383000 | 17:00            | 08:00            | Hunting 1    |
| 1        | 7653322 | 1 January, 00:00 | 2 January, 23:59 | Hunting 2    |

Remove

Save Cancel

## Field descriptions

This table describes each field in the Edit Hunting Planner screen.

| Field                | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Default Hunting Plan | Allows you to specify which Hunting List is used when hunting is enabled but no Hunting Plan is matched in terms of Location, CLI and time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Hunt Unconditionally | Allows you to configure the station to perform hunting every time a call is received.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Hunt On Busy         | Allows you to configure the station to perform hunting every time a call is received and the station is engaged.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Hunt On No Answer    | Allows you to configure the station to perform hunting every time a call is received and the station is not answered after a timeout period.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Location             | <p>Allows you to specify a matching pattern for the calling party location.</p> <p><b>For example:</b> A combination of Mobile Country Code, Mobile Network Code, Location Code and Cell ID can be used. A subset of the values can be also be specified, but the omission must start from the Cell ID, then the Location Code and so on.</p> <p><b>Format:</b> <i>MccMncLacCellid</i></p> <p>where:</p> <ul style="list-style-type: none"> <li>• <b>Mcc:</b> A 3-digit country code</li> <li>• <b>Mnc:</b> A 2 or 3-digit network code (starting with 0)</li> <li>• <b>Lac:</b> A 5-digit Location code with decimal value (starting with 0), and</li> <li>• <b>Cellid:</b> A 5-digit Cell ID with decimal value (starting with 0).</li> </ul> |
| CLI                  | The CLI number for the Hunting Plan Entry being added or selected.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Time Range           | These three option buttons allow you to select between the Time Range types for the Hunting Plan Entry being added or selected.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Start Time           | <p>Use the drop down lists to specify the Start Time for the Hunting Plan Entry.</p> <p>The label for the fields will be the selected Time Range option and the fields will be for:</p> <ul style="list-style-type: none"> <li>• Day of Year: Day of Month and Time of Day</li> <li>• Day of Week: Day of Week and Time of Day</li> <li>• Time of Day: Time of Day</li> </ul>                                                                                                                                                                                                                                                                                                                                                                   |
| End Time             | <p>Use the drop down lists to specify the End Time for the Hunting Plan Entry.</p> <p>The label for the fields will be the selected Time Range option and the fields will be as described in Start Time.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Hunting List         | This list sets the Hunting Plan for the current Hunting Plan Entry.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

| Field         | Description                                                                                                                                                                              |
|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Hunting Plans | The table lists all the Hunting Plans set for the station. The displayed fields for every plan are Location, CLI, start and end times of a Hunting Plan and the associated Hunting List. |

## Work Zone

### Introduction

The **Work Zone** tab of the VPN Station screen allows you to manage the list of shapes used to define the station work zone.

#### Notes:

- The work zone functionality is only available if LCP is installed. For more information, see *Location Capabilities Pack Technical Guide*.
- ACS also needs to have profile fields of the zone type configured in the ACS Configuration screen. For more information about setting up profile fields, see *ACS User's Guide*.

### Privileges

This tab is available for editing if you are using VPN standalone and have a privilege level of 3 or above; levels below this will be able to view, but not edit this tab. It can be accessed both from the VPN standalone system and from the VPN service available through the SMS screens.

## Work Zone tab

Here is an example **Work Zone** tab for VPN stations.

The screenshot shows the 'VPN Station' application window. At the top, there are three dropdown menus: 'Customer' (set to 'Boss'), 'Network' (set to 'network 1'), and 'Station' (set to '1001'). Each dropdown has a checkmark icon to its right. A 'Help' button is located to the right of these dropdowns. Below the dropdowns is a tabbed interface with six tabs: 'Station', 'Black / White', 'Speed Dial', 'Divert A/B', 'Hunting Lists', 'Work Zone' (which is selected and highlighted in orange), and 'Hunting Planner'. The 'Work Zone' tab contains two sections: 'Circular Shapes' and 'Rectangular Shapes'. The 'Circular Shapes' section has a table with three columns: 'Center X-Longitude', 'Center Y-Latitude', and 'Circle Radius'. The first row contains the values '50.0', '10.0', and '20.0' respectively. The 'Rectangular Shapes' section has a table with four columns: 'Top-left X-Longitude', 'Top-left Y-Latitude', 'Bottom-right X-Longitude', and 'Bottom-right Y-Latitude'. At the bottom of the 'Work Zone' tab, there are four buttons: 'New', 'Edit', 'Delete', and 'Close'.

## Field descriptions

This table describes each field in the New Work Zone Shape screen.

| Field                    | Description                                                                                                                                              |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Circular Shape option    | Select to define the attributes for a circular shape.                                                                                                    |
| X (Deg)                  | Defines the x coordinate for the centre point of the circular shape. It is expressed in degrees longitude, in the range: --179.99999 to +179.99999.      |
| Y (Deg)                  | Defines the y coordinate for the centre point of the circular shape. It is expressed in degrees latitude, in the range: -89.99999 to +89.99999.          |
| R (Kms)                  | Defines the radius of the circular shape.                                                                                                                |
| Rectangular Shape option | Select to define the attributes for a rectangular shape.                                                                                                 |
| Top-left corner X (Deg)  | Defines the x coordinate for the top left corner of the rectangular shape. It is expressed in degrees longitude, in the range: -179.99999 to +179.99999. |



| Field                       | Description                                                                                                                                                     |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Top-left corner Y (Deg)     | Defines the y coordinate for the top left corner of the rectangular shape. It is expressed in degrees latitude, in the range: -89.99999 to +89.99999.           |
| Bottom-right corner X (Deg) | Defines the x coordinate for the the bottom left corner of the rectangular shape. It is expressed in degrees longitude, in the range: -179.99999 to +179.99999. |
| Bottom-right corner Y (Deg) | Defines the y coordinate for the bottom left corner of the rectangular shape. It is expressed in degrees latitude, in the range: -89.99999 to +89.99999.        |

## Adding a shape to a station work zone

Follow these steps to add a new shape to the station work zone.

| Step | Action                                                                                                                |
|------|-----------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer, network, and station from the drop down lists on the VPN Station screen.                         |
| 2    | Select the <b>Work Zone</b> tab.                                                                                      |
| 3    | Click <b>New</b> .<br><b>Result:</b> You see the <i>New Station Work Zone Shape screen</i> (See example on page 106). |
| 4    | Click the option for the type of shape you want to add (either circular or rectangular).                              |
| 5    | Enter the shape attributes in the appropriate fields, as described in <i>Field descriptions</i> (on page 74).         |
| 6    | Click <b>Save</b> .                                                                                                   |

## New Station Work Zone Shape screen

Here is an example New Station Work Zone Shape screen.

**New Station Work Zone Shape**

Help

☒ Circular Shape

X (Deg) 0 0

Y (Deg) 0 0

R (Kms) 0 0

☐ Rectangular Shape

Top-left corner X (Deg) 0 0 Y (Deg) 0 0

Bottom-right corner X (Deg) 0 0 Y (Deg) 0 0

Save Cancel

## Changing a station work zone shape

Follow these steps to change the details for a VPN station work zone shape.

| Step | Action                                                                                                              |
|------|---------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer, network, and station from the drop down lists on the VPN Station screen.                       |
| 2    | Select the <b>Work Zone</b> tab.                                                                                    |
| 3    | Select the shape (circular or rectangular) in the <i>appropriate table</i> (See example on page 105).               |
| 4    | Click <b>Edit</b> .<br><b>Result:</b> You see <i>Edit Station Work Zone Shape</i> screen (See example on page 108). |
| 5    | Modify the shape details as required. For details see <i>Field descriptions</i> (on page 74).                       |
| 6    | Click <b>Save</b> .                                                                                                 |

## Edit Station Work Zone Shape screen

Here is an example Edit Station Work Zone Shape screen.

| Field   | Value | Decimal |
|---------|-------|---------|
| X (Deg) | 50    | 0       |
| Y (Deg) | 10    | 0       |
| R (Kms) | 20    | 0       |

## Deleting a station work zone shape

Follow these steps to delete a VPN station work zone shape.

| Step | Action                                                                                                                                                                                             |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer, network, and station from the drop down lists on the VPN Station screen.                                                                                                      |
| 2    | Select the <b>Work Zone</b> tab.                                                                                                                                                                   |
| 3    | Select the shape to delete (circular or rectangular) in the <i>appropriate table</i> (See example on page 105) and click <b>Delete</b> .<br><b>Result:</b> You see the Delete confirmation screen. |
| 4    | Click <b>Yes</b> .<br><b>Result:</b> The shape is removed from the work zone.                                                                                                                      |



# Defining Closed User groups

## Overview

### Introduction

This chapter explains how to define Closed User Groups (CUG).

### Defining CUGs process

When defining a CUG, you must follow the procedures listed below, in the given order:

- 1 *Adding a CUG* (on page 111) to the network.
- 2 *Editing the CUG network list* (on page 113) (the networks from which the CUG stations may be selected).
- 3 *Editing the CUG station list* (on page 115).

**Note:** You must set up the networks and stations you want to include in the CUG before you begin defining the CUG.

### In this chapter

---

This chapter contains the following topics.

|                          |     |
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| CUG Networks.....        | 112 |
| CUG Stations.....        | 115 |

## Closed User Groups

### Introduction

The **CUG** tab on the VPN Network screen allows you to define the Closed User Group (CUG) for the network. To define a CUG, you select the stations to include, and specify the restrictions on the incoming and outgoing calls to and from the stations included in the group.

CUGs are defined at the network level. The CUG type is one of the following:

- Restricted, where only calls between the stations included in the CUG are allowed
- Un-restricted, where calls between any stations, including stations not in the CUG, are allowed

### Calls

Calls to and from stations in the CUG are controlled in the following ways:

- Incoming calls are controlled through use of the CUG PIN.
- Outgoing calls are controlled by the CUG type.

### CUG stations

Stations can be in more than one CUG. If a station is in more than one CUG, one of which is an un-restricted group, then the station will be able to make un-restricted calls.

## Privileges

This tab is available for editing if you are using VPN standalone and have a privilege level of 5 or above; level 4 may edit or delete, but not add; levels below this will be able to view, but not edit this tab.

## CUG tab

Here is an example CUG tab.

The screenshot shows a window titled "VPN Network" with a blue title bar. Inside, there are two dropdown menus: "Customer" set to "Boss" and "Network" set to "network 1", both with checkmarks. A "Help" button is to the right. Below these are several tabs: "Network", "Black / White", "Speed Dial", "Account Code", "GVNS Address" (which is selected and highlighted with an orange border), and "Physical Address". Under the "GVNS Address" tab, there are sub-tabs: "VPN Direct Dial Number", "Inter Network Prefix", "Work Zone", "CUG" (selected), "CUG Station", and "CUG Network". The main area contains a table with the following data:

| CUG Name | Description            | PIN  | PIN Length | Type           |
|----------|------------------------|------|------------|----------------|
| CUG1     | first closed user g... | 1111 | 4          | Non-restricted |

At the bottom of the window are four buttons: "New", "Edit", "Delete", and "Close".

## Field descriptions

This table describes each field in the New Closed User Group and Edit Closed User Group screens.

| Field       | Description                                                                                                                                                                                                                               |
|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Name        | The name of the closed user group.                                                                                                                                                                                                        |
| Description | Text describing the closed user group.                                                                                                                                                                                                    |
| Pin Length  | Defines the length of the PIN that is used to control access to stations in the CUG. The default PIN length is four; use the up and down arrows to specify a different length if required.<br><b>Note:</b> The minimum PIN length is one. |
| PIN         | The PIN that is used to control access to stations in the CUG. This is a required field.                                                                                                                                                  |
| Restricted  | Select this check box to set the CUG type to restricted.<br><b>Note:</b> Stations in:                                                                                                                                                     |

| Field | Description                                                                                                                                                                   |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|       | <ul style="list-style-type: none"> <li>• A restricted CUG can only call other stations in the same CUG.</li> <li>• An unrestricted CUG can call any other station.</li> </ul> |

## Closed User Group screen

Here is an example Closed User Group screen.

## Adding a CUG

Follow these steps to add a Closed User Group for a network.

| Step | Action                                                                                                          |
|------|-----------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                             |
| 2    | Select the <b>CUG</b> tab.                                                                                      |
| 3    | Click <b>New</b> .<br><b>Result:</b> You see the <i>New Closed User Group screen</i> (See example on page 111). |
| 4    | Fill in the fields as described in <i>Field descriptions</i> (on page 110).                                     |
| 5    | Click <b>Save</b> .                                                                                             |

## Changing a CUG

Follow these steps to change the details of a CUG.

| Step | Action                                                                                                                                            |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                                               |
| 2    | Select the <b>CUG</b> tab.                                                                                                                        |
| 3    | Select the CUG in the table and click <b>Edit</b> .<br><b>Result:</b> You see the Edit <i>Closed User Group</i> screen (See example on page 111). |
| 4    | Change the details, as described in <i>Field descriptions</i> (on page 110), as required.                                                         |
| 5    | Click <b>Save</b> .                                                                                                                               |

## Deleting a CUG

Follow these steps to delete a CUG.

**Note:** Before you can delete a CUG, you must first delete any stations defined for the CUG, and then delete any networks defined for the CUG.

| Step | Action                                                                                                                     |
|------|----------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                        |
| 2    | Select the <b>CUG</b> tab.                                                                                                 |
| 3    | Select the CUG to delete in the table, and click <b>Delete</b> .<br><b>Result:</b> You see the Delete confirmation screen. |
| 4    | Click <b>Yes</b> to confirm.<br><b>Result:</b> The Closed User Group is removed from the system.                           |

## CUG Networks

### Introduction

The **CUG Network** tab on the VPN Network screen allows you to specify the networks from which you want to select the stations to include in a CUG.

**Note:** You can include stations from more than one network in the same CUG.

### Privileges

This tab is available for editing if you are using VPN standalone and have a privilege level of 5 or above; levels below this will be able to view, but not edit this tab.



## CUG Network tab

Here is an example CUG Network tab.

The screenshot shows a window titled "VPN Network" with a blue title bar. Inside, there are two dropdown menus: "Customer" set to "Boss" and "Network" set to "network 1", both with checkmarks to their right. A "Help" button is to the right of the "Customer" dropdown. Below these are two rows of tabs. The first row contains "Network", "Black / White", "Speed Dial", "Account Code", "GVNS Address", and "Physical Address". The second row contains "VPN Direct Dial Number", "Inter Network Prefix", "Work Zone", "CUG", "CUG Station", and "CUG Network". The "CUG Network" tab is selected and highlighted in orange. Below the tabs, there is a "Group" dropdown menu set to "CUG1". Underneath is a list box containing "Network" and "network 1". At the bottom right are "Edit" and "Close" buttons.

## Editing the CUG network list

Follow these steps to edit the list of networks in a closed user group.

| Step | Action                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                                                                                                                                                                                                                                                                                                                                            |
| 2    | Select the <b>CUG Network</b> tab.                                                                                                                                                                                                                                                                                                                                                                                                             |
| 3    | Select the CUG from the <b>Group</b> drop down list and click <b>Edit</b> .<br><b>Result:</b> You see the <i>Edit Closed User Group Network</i> screen (See example on page 114).                                                                                                                                                                                                                                                              |
| 4    | To: <ul style="list-style-type: none"> <li>Add a network to the CUG, select the network from the <b>Networks</b> field drop down list and click <b>Add</b>.<br/><b>Result:</b> The network is added to the table.</li> <li>Remove a network, select the record from the table and click <b>Delete</b>.<br/><b>Note:</b> Before you can delete a network from a CUG, you must first delete all the CUG stations for the CUG network.</li> </ul> |
| 5    | Repeat step 4 as required.                                                                                                                                                                                                                                                                                                                                                                                                                     |

| Step | Action                                                                              |
|------|-------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen. |
| 6    | Click <b>Close</b> .                                                                |

## Edit Closed User Group Network screen

Here is an example Edit Closed User Group Network screen.

## Field descriptions

This table describes each field in the Edit Closed User Group Network screen.

| Field         | Description                                                                                          |
|---------------|------------------------------------------------------------------------------------------------------|
| Network       | The name of the network in which the closed user group is defined. This field is for reference only. |
| Group         | The name of the closed user group. This field is for reference only.                                 |
| Networks      | Choose networks from which to select the stations you want to include in the CUG.                    |
| Network table | Displays the networks included in the CUG.                                                           |

## CUG Stations

### Introduction

The **CUG Station** tab allows you to specify which stations to include in a closed user group.

**Note:** Before you add a station to a CUG, check that the network the station belongs to has already been added to the CUG.

### Privileges

This tab is available for editing if you are using VPN standalone and have a privilege level of 4 or above; levels below this will be able to view, but not edit this tab.

### CUG Station tab

Here is an example **CUG Station** tab.

The screenshot shows the 'VPN Network' window with the 'CUG Station' tab selected. At the top, there are dropdown menus for 'Customer' (set to 'Boss') and 'Network' (set to 'network 1'), both with checkmarks. A 'Help' button is to the right. Below these are several tabs: 'Network', 'Black / White', 'Speed Dial', 'Account Code', 'GVNS Address', 'Physical Address', 'VPN Direct Dial Number', 'Inter Network Prefix', 'Work Zone', 'CUG', 'CUG Station' (which is highlighted), and 'CUG Network'. Under the 'CUG Station' tab, there is a 'Group' dropdown menu set to 'CUG1'. Below this is a table with three columns: 'Network', 'Station', and 'Site Code'. The table contains one row with the values 'network 1', '1001', and '100'. At the bottom right, there are 'Edit' and 'Close' buttons.

| Customer | Network   |
|----------|-----------|
| Boss     | network 1 |

| Network   | Station | Site Code |
|-----------|---------|-----------|
| network 1 | 1001    | 100       |

### Editing the CUG station list

Follow these steps to edit the list of stations in a closed user group.

**Note:** You can add stations from more than one network to the same CUG.

| Step | Action                                                                                                                                                                                                                                                                                                              |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | Select the customer and network from the drop down lists on the VPN Network screen.                                                                                                                                                                                                                                 |
| 2    | Select the <b>CUG Station</b> tab.                                                                                                                                                                                                                                                                                  |
| 3    | Select the CUG from the <b>Group</b> drop down list and click <b>Edit</b> .<br><b>Result:</b> You see the <i>Edit Closed User Group Station</i> screen (See example on page 117).                                                                                                                                   |
| 4    | In the <b>Station List</b> area, select the <b>Network</b> .<br><b>Result:</b> The list of available stations for that network appear in the <b>Station</b> drop down list and any stations already in the GUG appear in the table.                                                                                 |
| 5    | To: <ul style="list-style-type: none"><li>• Add a station, select the Station from the <b>Station</b> field drop down list and click <b>Add</b>.<br/><b>Result:</b> The network and station are added to the table.</li><li>• Remove a station, select the record from the table and click <b>Delete</b>.</li></ul> |
| 6    | Repeat steps 4 and 5 as required for each network in the CUG.                                                                                                                                                                                                                                                       |
| 7    | Click <b>Close</b> .                                                                                                                                                                                                                                                                                                |

## Edit Closed User Group Station screen

Here is an example Edit Closed User Group Station screen.

The screenshot shows a window titled "Edit Closed User Group Station". It contains a "Help" button in the top right. Below the title bar, there are two input fields: "Network" with the value "network 1" and "Group" with the value "CUG1". Underneath these is a section labeled "Station List". This section contains two dropdown menus: "Network" (currently showing "network 1") and "Station" (currently showing "1010"). To the right of these dropdowns are "Add" and "Delete" buttons. Below the dropdowns is a table with two columns: "Network" and "Station". The table has one row with the values "network 1" and "1001". At the bottom right of the window is a "Close" button.

## Field descriptions

This table describes each field in the Edit Closed User Group Station screen.

| Field              | Description                                                                            |
|--------------------|----------------------------------------------------------------------------------------|
| Network            | The name of the network where the CUG is defined. This field is for reference only.    |
| Group              | The name of the selected CUG. This field is for reference only.                        |
| Network            | Lists the networks included in the CUG. Select the network you want from the list.     |
| Station            | Lists the stations in the selected network. Select the station you want from the list. |
| Station List table | Displays the network stations currently included in the CUG.                           |