Oracle Fusion Cloud Human Resources

Configuring and Extending Benefits

24A

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Get Help

There are a number of ways to learn more about your product and interact with Oracle and other users.

Get Help in the Applications

Use help icons ⑦ to access help in the application. If you don't see any help icons on your page, click your user image or name in the global header and select Show Help Icons.

Get Support

You can get support at *My Oracle Support*. For accessible support, visit *Oracle Accessibility Learning and Support*.

Get Training

Increase your knowledge of Oracle Cloud by taking courses at *Oracle University*.

Join Our Community

Use *Cloud Customer Connect* to get information from industry experts at Oracle and in the partner community. You can join forums to connect with other customers, post questions, suggest *ideas* for product enhancements, and watch events.

Learn About Accessibility

For information about Oracle's commitment to accessibility, visit the *Oracle Accessibility Program*. Videos included in this guide are provided as a media alternative for text-based topics also available in this guide.

Share Your Feedback

We welcome your feedback about Oracle Applications user assistance. If you need clarification, find an error, or just want to tell us what you found helpful, we'd like to hear from you.

You can email your feedback to *oracle_fusion_applications_help_ww_grp@oracle.com*.

Thanks for helping us improve our user assistance!

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1 The Sandbox, Page-Specific Expressions, and Additional Attributes

Create a Sandbox and Make It Active

To configure and extend an environment, you need to create a sandbox and make it active.

1. Click **Navigator** > **Configuration** > **Sandboxes**.
2. On the Sandboxes page, click **Create Sandbox**.
3. On the Create Sandbox page, enter a descriptive name for the sandbox.
4. In the **Structure** row, select the **Active** check box.
5. If you plan to change predefined text, in the **User Interface Text** row, select the **Active** check box. You can always make the **User Interface Text** tool active in your sandbox later, as needed.
6. In the **Page Composer** row, select the **Active** check box. The default supported context is **Site**.

   If you plan to make country-specific changes, you need to create a separate sandbox with only the Page Composer tool active. You also need to change the supported context in that sandbox.

   a. In the **Page Composer** row, click the **Edit** icon.
   b. On the Edit Sandbox Context dialog box, in the **Category** field, select **Human Capital Management**.
   c. Select **HcmCountry** and the specific country you want the changes to apply to.
   d. Click **OK**.
7. To create the sandbox and make it active, click **Create and Enter**.

Expressions to Show Components on Specific Benefits Pages

You can include these expressions in your **Show Component** expressions, to identify the specific pages that should show (eq) or hide (ne) the component.

Expressions for Where to Show a Component

Where to Show the Additional Text	Show Component Expression
Only on the People to Cover page	`#{pageFlowScope.pEnrollmentFlow eq "EMPCONTACT"}`
Only on the Report a Life Event page	`#{pageFlowScope.pTarget eq "EMPEVENT"}`
Only on the Pending Actions page	`#{pageFlowScope.pTarget eq "EMPPNDGACTN"}`

Where to Show the Additional Text	Show Component Expression
Only on the Review Employee Resources page	`#{pageFlowScope.pTarget eq "EMPRESOURCE"}`
Only on the Need Help? Contact Us page	`#{pageFlowScope.pTarget eq "EMPHELP"}`
Only on the Primary Care Physicians page	`#{pageFlowScope.pTarget eq "EMPPCP"}`
As part of the Information message banner at the top of the Report a Life Event page	`#{attrs.type eq 'inlineInformation' and pageFlowScope.pTarget eq 'EMPEVENT'}`

Attributes You Can Add on Benefits Pages

You can include various attributes on Benefits pages using these expressions.

Expressions to Add Attributes to Specific Benefits Pages

Attribute	Expression to Use	Page Where Expression Returns Expected Value
Person Name	`#{pageFlowScope.configurationMap.Perso`	All self-service and Benefits Service Center pages except Billing and detail pages opened from the Document and Certification section
	`#{pageFlowScope.DocsCtfnMap.PersonName`	On detail pages opened from the Document and Certification section, such as approve, reject, view, and create documents and certifications
	`#{sessionScope.configurationMap.Person`	All Billing pages
Person Number	`#{pageFlowScope.configurationMap.Perso`	All self-service and Benefits Service Center pages except Billing and detail pages opened from the Document and Certification section
	`#{pageFlowScope.DocsCtfnMap.PersonNumb`	On detail pages opened from the Document and Certification section, such as approve, reject, view, and create documents and certifications
	`#{sessionScope.configurationMap.Person`	All Billing pages
	`#{sessionScope.Ben_PersonNumber}`	All self-service and Benefits Service Center pages
Legal Entity ID	`#{sessionScope.BEN_LegalEntityId}`	All self-service and Benefits Service Center pages
Legislation Code	`#{sessionScope.BEN_LegislationCode}`	All self-service and Benefits Service Center pages

Country Code	`#{sessionScope.BEN_CountryCode}`	All self-service and Benefits Service Center pages
Life Event	`#{pageFlowScope.LifeEventName}`	Overview, enrollment flow, and confirmation pages
PgmOrPlanName	`#{pageFlowScope.pgmName}`	Overview, enrollment flow, and confirmation pages
Person Id	`#{sessionScope.Ben_PersonId}`	All self-service and Benefits Service Center pages

2 Add Components

Add a Background Image on a Landing Page

To make a landing page more engaging, you can add a background image.

1. Click **My Client Groups**.
2. In the Quick Actions area, click **HCM Experience Design Studio**. The action creates a sandbox and activates it before opening the studio.
3. On the HCM Experience Design Studio page, click the Landing Page Background Images tab.
4. Click the landing page you want to add the image to, such as **Benefits**.
5. In the Photo section, browse for and open the image you want to use.
6. Follow the instructions to adjust the image, as appropriate.
7. Click **Save and Close**.
8. On the HCM Experience Design Studio page, click **Done**.
9. Open the changed landing page and verify that it looks the way you want.
10. To publish your changes, on the **DESIGN_STUDIO_AUTO_CREATED_SB** menu, select **Publish**.

Add a Video on a Page

To share pertinent information, you can include videos on a page.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.
2. Enter your sandbox.
3. Go to and open the page that you want to add video to, such as **Me** > **Benefits** > **Review Employee Resources**.
4. On the **Settings and Actions** menu, click **Edit Pages**.
5. Confirm that the edit page header has **Edit Layer: Site - SITE**.
6. On the **View** menu, select **Source**.
7. Add an HTML markup component.
    a. Click the area where you want to add the video, such as under the Announcement header.
    b. On the Confirm Shared Component Edit dialog box, click **Edit**.
    c. On the Source pane toolbar, click the **Add content into the selected component** icon.
    d. On the Add Content dialog box, in the **Components** row, click **Open**.
    e. In the **HTML Markup** row, click **+Add**.
    f. Click **Close**.

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8. Configure the HTML markup component.

    a. Expand the Source pane and search for and select **outputText: New HTML Markup**.

    b. On the Source pane toolbar, click the **Show the properties of New HTML Markup** icon.

    c. On the Component Properties: New HTML Markup dialog box, in the **Value** field, select **Expression Builder**.

    d. On the Expression Editor dialog box, in the **Type a value or expression** field, enter the HTML to embed the video. Here's a partial example:

```
frameborder="0" allowfullscreen
 style="position:absolute; top:0; left:0;
width:100%; height:100%;">
 </iframe>
</div>
```

    e. Click **OK**.

    f. On the Component Properties: New HTML Markup dialog box, click **Apply**.

    g. Click **OK**.

9. To render your changes, on the page, click **Close**.

10. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.

11. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Add a Hyperlink on a Page

To share pertinent information, you can include external links as images or as text.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.

2. Enter your sandbox.

3. Go to and open the page that you want to add external links to, such as **Me** > **Benefits** > **Review Employee Resources**.

4. On the **Settings and Actions** menu, click **Edit Pages**.

5. Confirm that the edit page header has **Edit Layer: Site - SITE**.

6. On the **View** menu, select **Source**.

7. Click the area where you want to add the external link, such as under the Announcement header.

8. On the Confirm Shared Component Edit dialog box, click **Edit**.

9. Add the external link.

Here's how you can add it using an image:

    a. On the Source pane toolbar, click the **Add content into the selected component** icon.

    b. On the Add Content dialog box, in the **Components** row, click **Open**.

    c. In the **Image** row, click **+Add**.

    d. Click **Close**.

    e. On the page, click the **Image** component.

    f. On the Source pane toolbar, click the **Show the properties of Image** icon.

    g. On the Component Properties: Image dialog box, complete the appropriate fields, such as selecting the icon and setting a destination URL.

    h. Click **Apply**.

    i. Click **OK**.

Here's how you can add it without an image:

    a. On the Source pane toolbar, click the **Add content into the selected component** icon.

    b. On the Add Content dialog box, in the **Components** row, click **Open**.

    c. In the **Hyperlink** row, click **+Add**.

    d. Click **Close**.

    e. On the page, click the **Click edit icon to define hyperlink** text.

    f. On the Source pane toolbar, click the **Show the properties of Hyperlink** icon.

    g. On the Component Properties: Hyperlink dialog box, complete the appropriate fields, such as setting the destination URL and the text.

    h. Click **Apply**.

    i. Click **OK**.

10. To render your changes, on the page, click **Close**.

11. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.

12. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Add a Hyperlink to a Monthly Bill Report on the Billing Page

To let benefits administrators more easily access the relevant monthly bill report, you can include hyperlinks to the report on the Billing page.

Before you start

    1. On the Oracle Business Intelligence server, create the billing data model. Make sure it accepts **Person_Id** and **Bill_Charge_Id**.

2. Create the monthly bill report and layout using the new billing data model.

Use these parameters:

- **`PersonId: #{sessionScope.configuratoinMap.pPersonId}`**

- **`BillChargeId: #{row.BillChargeId}`**

- **`Condition for Bill Status (Where Bill Status not equal to Open)JJ: #{rowStatus ne 'ORA_OPEN'`**

Here's a sample report link:

```
../../analytics/saw.dll?bipublisherEntry&Action=open&itemType=.xdo&
bipPath=%2FCustom%2FHuman%20Capital%20Management%2FPerson%20Monthly%20Bill
%20Report.xdo&bipParams={%22_xmode%22:%224%22,%22_xiasynch%22:
%22%22,%22_xpf%22:%22%22,%22_xpt%22:%220%22,%22_dFlag%22:%22false%22,%22_edIndex%22:%220%22,%22_dIndex
%22:%220%22,%22_rToken%22:
%22%22,%22_ranDiag%22:%22false%22,%22_xdo%22:
%22%2FCustom%2FHuman%20Capital%20Management%2FPerson%20Monthly%20Bill%20Report.xdo%22,
%22_paramspBillChargeId%22:%22#
{row.BillChargeId}%22,%22_paramspPersonId%22:%22#
{sessionScope.configurationMap.pPersonId}%22,%22_xt%22:%22Person%20Monthly%20Bill%20Report%20Layout%22,
%22_xf%22:%22pdf%22,%22_xautorun%22:%22true%22}&
_linkToReport=true
```

3. Test the report. Make sure to keep the **Open Report** link handy.
4. *Create a Sandbox and Make It Active*

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.
2. Enter your sandbox.
3. Go to and open the benefits administration Billing page.
4. On the **Settings and Actions** menu, click **Edit Pages**.
5. Confirm that the edit page header has **Edit Layer: Site - SITE**.
6. On the **View** menu, select **Source**.
7. Add the hyperlink.
   a. In the Benefit Coverage Charges section, click the **Benefits Coverage Charges** field label.
   b. On the Confirm Shared Component Edit dialog box, click **Edit**.
   c. On the Source pane toolbar, click the **Add content into the selected component** icon.
   d. On the Add Content dialog box, in the **Components** row, click **Open**.
   e. In the **Hyperlink** row, click **+Add**.
   f. Click **Close**.

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8. Configure the hyperlink.

    a. On the page, click the **Click edit icon to define hyperlink** text.

    b. On the Source pane toolbar, click the **Show the properties of Hyperlink** icon.

    c. On the Component Properties: Hyperlink dialog box, in the **Destination** field, enter the URL to the monthly billing report.

    d. To open the report in a new tab, in the **Target Frame** field, enter **_blank**.

    e. In the **Text** field, enter the link text, such as **Open monthly bill report**.

    f. Select the **Visible** check box.

    g. In the **Visible** field, select **Expression Builder**.

    h. On the Expression Editor dialog box, in the **Type a value or expression** field, enter this expression:

```
#{row.Status ne 'ORA_OPEN'}
```

    i. Click **OK**.

    j. On the Component Properties: Hyperlink dialog box, click **Apply**.

    k. Click **OK**.

9. To render your changes, on the page, click **Close**.

10. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.

11. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Add an Image on a Page

To make a page more engaging, you can add an image.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.

2. Enter your sandbox.

3. Go to and open the page that you want to add external links to, such as **Me** > **Benefits** > **Review Employee Resources**.

4. On the **Settings and Actions** menu, click **Edit Pages**.

5. Confirm that the edit page header has **Edit Layer: Site - SITE**.

6. Add the image component.

    a. Click the area where you want to add the image, such as the area below the Announcement header.

    b. On the Confirm Shared Component Edit dialog box, click **Edit**.

    c. On the Source pane toolbar, click the **Add content into the selected component** icon.

    d. On the Add Content dialog box, in the **Components** row, click **Open**.

    e. In the **Image** row, click **+Add**.

    f. Click **Close**.

7. Configure the image component.

    a. On the Source pane toolbar, click the **Show the properties of Image** icon.

    b. On the Component Properties: Image dialog box, in the **Icon** field, search for and select the image you want to add.

    c. Click **Apply**.

    d. Click **OK**.

8. To render your changes, on the page, click **Close**.

9. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.

10. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

3 Add and Show Legal Disclaimers

Add a Legal Disclaimer Analysis Link on the Benefits Summary Page

To provide important legal information, you can add a legal disclaimer analysis link on the summary page in the Benefits Service Center. For example, you created a Participant Enrollment Authorization report that you want to link to above the Evaluated Life Event section.

Before you start

1. Create the legal disclaimer analysis that accepts **Person_Number** and **Person_Id** using **Benefits** > **Action Items Real Time Subject Area**.

   Use this parameter:
   ```
   PersonNumber : #{sessionScope.Ben_PersonNumber}
   ```

   Here's a sample report link:
   ```
   ../../analytics/saw.dll?Go&path=%2Fshared%2FCustom%2FHuman%20Capital%20Management%2FParticipant
   %20Enrollment%20Authorization%20Information&Action=Navigate&P0=2&P1=eq&P2=Worker.%22Person%20
   Number%22&P3=#{sessionScope.Ben_PersonNumber}
   ```

2. Test the analysis. Make sure to keep the link handy.
3. *Create a Sandbox and Make It Active*

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.
2. Enter your sandbox.
3. Go to and open the benefits administration summary page.
4. On the **Settings and Actions** menu, click **Edit Pages**.
5. Confirm that the edit page header has **Edit Layer: Site - SITE**.
6. On the **View** menu, select **Source**.
7. Expand the Source pane.
8. Add the hyperlink.
   a. Click the Evaluated Life Event section.
   b. On the Confirm Shared Component Edit dialog box, click **Edit**.
   c. In the Source pane, click the **<>panelGroupLayout** component that's the parent of the section.
   d. On the Source pane toolbar, click the **Add content into the selected component** icon.
   e. On the Add Content dialog box, in the **Components** row, click **Open**.
   f. In the **Hyperlink** row, click **+Add**.
   g. Click **Close**.
9. Configure the hyperlink.
   a. On the page, click the **Click edit icon to define hyperlink** text.
   b. On the Source pane toolbar, click the **Show the properties of Hyperlink** icon.

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     c. On the Component Properties: Hyperlink dialog box, in the **Destination** field, enter the URL to the legal disclaimer analysis.

     d. To open the report in a new tab, in the **Target Frame** field, enter **_blank**.

     e. In the **Text** field, enter the link text, such as **Participant Enrollment Authorization report**.

     f. Select the **Visible** check box.

     g. Click **OK**.

     h. On the Component Properties: Hyperlink dialog box, click **Apply**.

     i. Click **OK**.

10. To render your changes, on the page, click **Close**.

11. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.

12. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Add a Legal Disclaimer Analysis on the Benefits Summary Page

To provide important legal information, you can add a legal disclaimer analysis link on the summary page in the Benefits Service Center. For example, you created a Participant Enrollment Authorization report that you want to link to above the Evaluated Life Event section.

Before you start

1. Create and test the legal disclaimer analysis that accepts **Person_Number** and **Person_Id** using **Benefits > Action Items Real Time Subject Area**.

   Use this parameter:
   ```
   PersonNumber : #{sessionScope.Ben_PersonNumber}
   ```

2. *Create a Sandbox and Make It Active*

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.

2. Enter your sandbox.

3. Go to and open the benefits administration summary page.

4. On the **Settings and Actions** menu, click **Edit Pages**.

5. Confirm that the edit page header has **Edit Layer: Site - SITE**.

6. On the **View** menu, select **Source**.

7. Expand the Source pane.

8. Click the top section containing the effective as-of date.

9. On the Confirm Shared Component Edit dialog box, click **Edit**.

10. In the Source pane, click the **<>panelGroupLayout** component that's the parent of the section.

11. On the Source pane toolbar, click the **Add content into the selected component** icon.

12. On the Add Content dialog box, in the **Reports and Analytics** row, click **Open**.

13. Go to the legal disclaimer analysis and click **Add**.

14. Click **Parameters**.

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15. In the **Person Number** row, **Value 1** field, enter this expression:

```
#{sessionScope.Ben_PersonNumber}
```

16. Click **Save**.

17. To render your changes, on the page, click **Close**.

18. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.

19. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

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4 Add Life Event and Person Details

Add the Life Event as a Subheader on the Elections Overview Page Header

To provide additional context in the header of the elections overview page, you can add the life event name.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.
2. Enter your sandbox.
3. Go to and open the page the elections overview page.
4. On the **Settings and Actions** menu, click **Edit Pages**.
5. Confirm that the edit page header has **Edit Layer: Site - SITE**.
6. On the **View** menu, select **Source**.
7. Expand the Source pane.
8. Click the page header.
9. On the Confirm Shared Component Edit dialog box, click **Edit**.
10. In the Source pane, scroll up to **<>simplePanel** and click **Close**.
11. Click **<>universalPanel**.
12. On the Source pane toolbar, click the **Show the properties of universalPanel** icon.
13. On the Component Properties: universalPanel dialog box, in the **Sub Header** field, select **Expression Builder**.
14. On the Expression Editor dialog box, in the **Type a value or expression** field, enter this expression:

    `#{pageFlowScope.LifeEventName}`

15. Click **OK**.
16. On the Component Properties: universalPanel dialog box, click **Apply**.
17. Click **OK**.
18. To render your changes, on the page, click **Close**.
19. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.
20. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Add the Life Event on the Top Section of the Elections Overview Page

To provide context for the top section of the elections overview page, you can add the life event name.

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Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.
2. Enter your sandbox.
3. Go to and open the page the elections overview page.
4. On the **Settings and Actions** menu, click **Edit Pages**.
5. Confirm that the edit page header has **Edit Layer: Site - SITE**.
6. On the **View** menu, select **Source**.
7. Add the text component.
   a. Click the top, currency section
   b. On the Confirm Shared Component Edit dialog box, click **Edit**.
   c. On the Source pane toolbar, click the **Add content into the selected component** icon.
   d. On the Add Content dialog box, in the **Components** row, click **Open**.
   e. In the **Text** row, click **+Add**.
   f. Click **Close**.
8. Configure the text component.
   a. On the page **View** menu, select **Design**.
   b. In the new text component, click **Edit Text**.
   c. On the Component Properties: Text dialog box, in the **Display Header** field, select **Expression Builder**.
   d. On the Expression Editor dialog box, in the **Type a value or expression** field, enter this expression:

   ```
   Life Event: #{pageFlowScope.LifeEventName}
   ```

   e. Click **OK**.
   f. On the Component Properties: Text dialog box, click **Apply**.
   g. Click **OK**.
9. To render your changes, on the page, click **Close**.
10. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.
11. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Add the Program or Plan Not in Program Name and Life Event as a Subheader on the Enrollments Page Header

To provide additional context in the header of the enrollment page, you can add the program or plan not in program name and life event.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.
2. Enter your sandbox.

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3. Go to and open the page the enrollment page.

4. On the **Settings and Actions** menu, click **Edit Pages**.

5. Confirm that the edit page header has **Edit Layer: Site - SITE**.

6. On the **View** menu, select **Source**.

7. Expand the Source pane.

8. Click the page header.

9. On the Confirm Shared Component Edit dialog box, click **Edit**.

10. In the Source pane, scroll up to **<>simplePanel** and click **Close**.

11. Click **<>universalPanel**.

12. On the Source pane toolbar, click the **Show the properties of universalPanel** icon.

13. On the Component Properties: universalPanel dialog box, in the **Sub Header** field, select **Expression Builder**.

14. On the Expression Editor dialog box, in the **Type a value or expression** field, enter this expression:

    ```
    #{pageFlowScope.pgmName} - #{pageFlowScope.LifeEventName}
    ```

15. Click **OK**.

16. On the Component Properties: universalPanel dialog box, click **Apply**.

17. Click **OK**.

18. To render your changes, on the page, click **Close**.

19. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.

20. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Add the Life Event after the Program or Plan Not in Program Name on the Enrollment Confirmation Page Subheader

To provide additional context in the subheader of the enrollment confirmation page, you can add the life event after the program or plan not in program name.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.

2. Enter your sandbox.

3. Go to and open the page the enrollment confirmation page.

4. On the **Settings and Actions** menu, click **Edit Pages**.

5. Confirm that the edit page header has **Edit Layer: Site - SITE**.

6. On the **View** menu, select **Source**.

7. Expand the Source pane.

8. Click the program or plan not in program name in the page header.

9. On the Confirm Shared Component Edit dialog box, click **Edit**.

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10. In the Source pane, scroll up to **<>simplePanel** and click **Close**.

11. Click **<>universalPanel**.

12. On the Source pane toolbar, click the **Show the properties of universalPanel** icon.

13. On the Component Properties: universalPanel dialog box, in the **Sub Header** field, select **Expression Builder**.

14. On the Expression Editor dialog box, in the **Type a value or expression** field, append this expression:

    - `#{pageFlowScope.LifeEventName}`

15. Click **OK**.

16. On the Component Properties: universalPanel dialog box, click **Apply**.

17. Click **OK**.

18. To render your changes, on the page, click **Close**.

19. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.

20. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Add the Person Number after Person Name on the Benefits Summary Page Subheader

To help benefits administrators identify the correct person, you can add the person number after the person name in the Benefits Summary page subheader.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.

2. Enter your sandbox.

3. Go to and open the page the Benefits Summary page in the Benefits Service Center.

4. On the **Settings and Actions** menu, click **Edit Pages**.

5. Confirm that the edit page header has **Edit Layer: Site - SITE**.

6. On the **View** menu, select **Source**.

7. Expand the Source pane.

8. Click the person name in the page header.

9. On the Confirm Shared Component Edit dialog box, click **Edit**.

10. In the Source pane, scroll up to **<>simplePanel** and click **Close**.

11. Click **<>universalPanel**.

12. On the Source pane toolbar, click the **Show the properties of universalPanel** icon.

13. On the Component Properties: universalPanel dialog box, in the **Sub Header** field, select **Expression Builder**.

14. On the Expression Editor dialog box, in the **Type a value or expression** field, append this expression:

    - `#{pageFlowScope.configurationMap.PersonNumber}`

    The full expression should be:
    `#{pageFlowScope.configurationMap.PersonName} - #{pageFlowScope.configurationMap.PersonNumber}`

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15. Click **OK**.

16. On the Component Properties: universalPanel dialog box, click **Apply**.

17. Click **OK**.

18. To render your changes, on the page, click **Close**.

19. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.

20. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

5 Add Text

Add Text on the Before You Enroll Page

To give people more information about an area of a page, such as the entire page or a specific section, you can add text. You can't directly add the text component in the space between sections, so you start by adding it to the top component on the page. Then you reposition and configure the component.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.
2. Enter your sandbox.
3. Go to and open **Me** > **Benefits** > **Before You Enroll**.
4. On the **Settings and Actions** menu, click **Edit Pages**.
5. Confirm that the edit page header has **Edit Layer: Site - SITE**.
6. On the **View** menu, select **Source**.
7. Add the text component.
   a. Click the information component.
   b. On the Confirm Shared Component Edit dialog box, click **Edit**.
   c. In the Source pane, click **<>panelGroupLayout**, if it's not already selected.
   d. On the Source pane toolbar, click the **Add content into the selected component** icon.
   e. On the Add Content dialog box, in the **Components** row, click **Open**.
   f. In the **Text** row, click **+Add**.
   g. Click **Close**.

   At this point, the text component should be added inside the information component.

8. Reposition the text component.
   a. Click the new text component.
   b. On the Source pane toolbar, click the **Cut this component** icon.
   c. In the Source pane, click **<>panelCollectionEdit**.
   d. On the toolbar, click the **Paste the cut component** > **Paste Before** icon.
   e. Confirm that the new text component is now outside the information component and just above the People to Cover section.
9. Configure the text component to show on only the People to Cover page.
   a. Click the new text component.
   b. On the Confirm Shared Component Edit dialog box, click **Edit**.
   c. On the Source pane toolbar, click the **Show the properties of Text** icon.
   d. On the Component Properties: Text dialog box, in the **Show Component** field, select **Expression Builder**.
   e. On the Expression Editor dialog box, in the **Type a value or expression** field, enter this expression:

   ```
   #{pageFlowScope.pEnrollmentFlow eq "EMPCONTACT"}
   ```

   f. Click **OK**.

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      g. On the Component Properties: Text dialog box, click **Apply**.

      h. Click **OK**.

10. Configure the text of the new component.

      a. On the page **View** menu, select **Design**.

      b. In the new text component, click **Edit Text**.

      c. On the Component Properties: Text dialog box, complete the required edits.

      d. Click **Done Editing**.

11. To render your changes, on the page, click **Close**.

12. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.

13. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Add Text for FSA Plans on the Enrollment Page

To provide important context, you can add text that applies to FSA plans on the Benefits enrollment page. For example, let people know that the amounts need to be monthly and not annual. You can't directly add the text component in the final destination, so you start by adding it to the Coverage section. Then you reposition and configure the component.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.

2. Enter your sandbox.

3. Go to and open the self-service enrollment page.

4. On the **Settings and Actions** menu, click **Edit Pages**.

5. Confirm that the edit page header has **Edit Layer: Site - SITE**.

6. On the **View** menu, select **Source**.

7. Add the text component.

      a. Click Coverage section

      b. On the Confirm Shared Component Edit dialog box, click **Edit**.

      c. In the Source pane, click **<>panelFormLayout**, if it's not already selected.

      d. On the Source pane toolbar, click the **Add content into the selected component** icon.

      e. On the Add Content dialog box, in the **Components** row, click **Open**.

      f. In the **Text** row, click **+Add**.

      g. Click **Close**.

At this point, the text component should be added inside the information component.

8. Reposition the text component.

      a. Click the new text component.

      b. On the Source pane toolbar, click the **Cut this component** icon.

      c. In the Source pane, click **<>panelFormLayout**.

      d. On the toolbar, click the **Paste the cut component** > **Paste Before** icon.

      e. Confirm that the new text component is now just above the Coverage section.

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9. Configure the text component to show for only the appropriate FSA plans.

    a. Click the new text component.

    b. On the Confirm Shared Component Edit dialog box, click **Edit**.

    c. On the Source pane toolbar, click the **Show the properties of Text** icon.

    d. On the Component Properties: Text dialog box, in the **Show Component** field, select **Expression Builder**.

    e. On the Expression Editor dialog box, in the **Type a value or expression** field, enter the appropriate expression. Here's an expression that shows the new text for only these two made up plans: Parking FSA and Transportation FSA. Replace those plan names with your names.

```
#{epe.PlanName == 'Parking FSA' || epe.PlanName == 'Transportation FSA'}
```

    f. Click **OK**.

    g. On the Component Properties: Text dialog box, click **Apply**.

    h. Click **OK**.

10. Configure the text of the new component.

    a. On the page **View** menu, select **Design**.

    b. In the new text component, click **Edit Text**.

    c. On the Component Properties: Text dialog box, complete the required edits.

    d. Click **Done Editing**.

11. To render your changes, on the page, click **Close**.

12. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.

13. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Add Text on the Enrollment Confirmation Page

To show additional important information, you can add text on the enrollment confirmation page. You can't directly add the text component in the space between sections, so you start by adding it to the total cost section. Then you reposition and configure the component.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.

2. Enter your sandbox.

3. Go to and open the self-service enrollment confirmation page.

4. On the **Settings and Actions** menu, click **Edit Pages**.

5. Confirm that the edit page header has **Edit Layer: Site - SITE**.

6. On the **View** menu, select **Source**.

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7. Add the text component.

    a. Click the total cost section.

    b. On the Confirm Shared Component Edit dialog box, click **Edit**.

    c. In the Source pane, click **<>panelGroupLayout**, if it's not already selected.

    d. On the Source pane toolbar, click the **Add content into the selected component** icon.

    e. On the Add Content dialog box, in the **Components** row, click **Open**.

    f. In the **Text** row, click **+Add**.

    g. Click **Close**.

At this point, the text component should be added inside the total cost section.

8. Reposition the text component.

    a. Click the new text component.

    b. On the Source pane toolbar, click the **Cut this component** icon.

    c. In the Source pane, click **<>panelGroupLayout**.

    d. On the toolbar, click the **Paste the cut component** > **Paste Before** icon.

    e. Confirm that the new text component is now just above the Coverage section.

9. Configure the text of the new component.

    a. On the page **View** menu, select **Design**.

    b. In the new text component, click **Edit Text**.

    c. On the Component Properties: Text dialog box, complete the required edits.

    d. Click **Done Editing**.

10. To render your changes, on the page, click **Close**.

11. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.

12. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Add Text on the Report Life Event Page

To show additional important information in the message at the top of the page, you can add text on the Report a Life Event page.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.

2. Enter your sandbox.

3. Go to and open **Me** > **Benefits** > **Report a Life Event**.

4. On the **Settings and Actions** menu, click **Edit Pages**.

5. Confirm that the edit page header has **Edit Layer: Site - SITE**.

6. On the **View** menu, select **Source**.

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7. Add the text component.

    a. Click the information component.

    b. On the Confirm Shared Component Edit dialog box, click **Edit**.

    c. In the Source pane, click **<>panelGroupLayout**, if it's not already selected.

    d. On the Source pane toolbar, click the **Add content into the selected component** icon.

    e. On the Add Content dialog box, in the **Components** row, click **Open**.

    f. In the **Text** row, click **+Add**.

    g. Click **Close**.

At this point, the text component should be added inside the information component between the predefined header and text.

8. Configure the text component to show only in that component of the Report a Life Event page.

    a. Click the new text component.

    b. On the Confirm Shared Component Edit dialog box, click **Edit**.

    c. On the Source pane toolbar, click the **Show the properties of Text** icon.

    d. On the Component Properties: Text dialog box, in the **Show Component** field, select **Expression Builder**.

    e. On the Expression Editor dialog box, in the **Type a value or expression** field, enter this expression:

```
#{attrs.type eq 'inlineInformation' and pageFlowScope.pTarget eq 'EMPEVENT'}
```

    f. Click **OK**.

    g. On the Component Properties: Text dialog box, click **Apply**.

    h. Click **OK**.

9. Configure the text of the new component.

    a. On the page **View** menu, select **Design**.

    b. In the new text component, click **Edit Text**.

    c. On the Component Properties: Text dialog box, complete the required edits.

    d. Click **Done Editing**.

10. To render your changes, on the page, click **Close**.

11. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.

12. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Add Text for Only People in a Specific Legislation, on the Report Life Event Page

To show additional information for only people in a specific legislation, you can enter additional message text on the Report a Life Event page.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.

2. Enter your sandbox.

3. Go to and open **Me** > **Benefits** > **Report a Life Event**.

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4. On the **Settings and Actions** menu, click **Edit Pages**.

5. Confirm that the edit page header has **Edit Layer: Site - SITE**.

6. On the **View** menu, select **Source**.

7. Expand the Source pane.

8. Click the information component.

9. On the Confirm Shared Component Edit dialog box, click **Edit**.

10. In the Source pane, click **<>HcmMessage**, if it's not already selected.

11. On the Source pane toolbar, click the **Show the properties of HcmMessage** icon.

12. On the Component Properties: HcmMessage dialog box, Display Options tab, in the **Additional Text** field, select **Expression Builder**.

13. On the Expression Editor dialog box, in the **Type a value or expression** field, enter the appropriate expression. Here's an expression that tells people in the GB legislation that they can't report a future-dated event.

    ```
    #{sessionScope.BEN_LegislationCode eq 'GB' ? 'You can't report an event with a future date. For more info,
     read all of your benefits policies or contact your benefits administrator.' : ''}
    ```

14. Click **OK**.

15. On the Component Properties: HcmMessage dialog box, click **Apply**.

16. Click **OK**.

17. To render your changes, on the page, click **Close**.

18. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.

19. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

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6   Change Text, Task Names, and Icons

Change the Business Intelligence Publisher Template for the Enrollment Summary Report

To make the enrollment summary report more meaningful, you can change the delivered RTF template.

Use this link to learn how to change the delivered Oracle Business Intelligence Publisher template for the Enrollment Summary report: http://docs.oracle.com/cd/E29505_01/fusionapps.1111/e16691/ext_bip.htm#CHDEDACG

Change Predefined Text

To use text that's more meaningful to your people, you can change a delivered text.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.
2. Enter your sandbox.
3. Click **Navigator** > **Configuration** > **User Interface Text**.
4. On the User Interface Text page, in the **Find** field, enter the text you want to change, such as **Make Changes**.
5. In the **Replace** field, enter the text you want to use instead, such as **Make Enrollments**.
6. Select the applicable types with the text you want to replace, such as **User Interface Text** or **Multipart Validation Messages**. Be sure to clear any types you don't want to replace because that reduces your work in step 8.
7. To see all replacements, click **Search**.
8. Review all of the search results and select **Exclude** for all user interface text, messages, and global menu label text that you don't want to replace.
9. Click **Replace Strings**.
10. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Change Help Text for a Task Button

To show hover or tooltip text that's more meaningful to your people, you can change delivered text for task buttons.

Before you start

Create a Sandbox and Make It Active

Here's what to do

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1. Go to **Navigator** > **Configuration** > **Sandboxes**.
2. Enter your sandbox.
3. Click **Navigator** > **Configuration** > **User Interface Text**.
4. On the User Interface Text page, in the **Find** field, enter the text you want to change, such as **Address your open items**.
5. In the **Replace** field, enter the text you want to use instead, such as **Pending actions exist for your enrollments**.
6. Select the applicable types with the text you want to replace, such as **User Interface Text** or **Multipart Validation Messages**. Be sure to clear any types you don't want to replace because that reduces your work in step 8.
7. To see all replacements, click **Search**.
8. Review all of the search results and select **Exclude** for all user interface text, messages, and global menu label text that you don't want to replace.
9. Click **Replace Strings**.
10. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Change a Task Name and Icon on the Home Page

To make a task link more meaningful, you can change the icon and name on the home page.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.
2. Enter your sandbox.
3. Go to **Navigator** > **Configuration** > **Structure**.
4. On the Search page, click the task you want to change, for example, under **Me**, click **Benefits**.
5. On the Page tab, replace the current name, such as **Benefits**, with the more meaningful name, such as **Employee Benefits**.
6. Optionally, replace the current icon.
    a. Next to the **Icon** field, click the **Search** icon.
    b. Select a replacement icon.
    c. Click **OK**.
7. On the Search page, click **Save and Close**.
8. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

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7 Change Text for Specific Benefits Groupings, Plans, and Pages

Change Page Text for Specific Benefits Groupings

To use text that's more meaningful, you can change page text for specific benefits groupings and leave it unchanged for all other groupings.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.
2. Enter your sandbox.
3. Go to and open the page with the label you want to customization, such as My Benefits.
4. On the **Settings and Actions** menu, click **Edit Pages**.
5. Confirm that the edit page header has **Edit Layer: Site - SITE**.
6. On the Select tab, click the text you want to customize, such as **Primary**.
7. On the menu that appears above the text you clicked, click **Edit Component**.
8. On the Component Properties dialog box, in the **Value** field, select **Expression Builder**.
9. On the Expression Editor dialog box, in the **Type a value or expression** field, enter the expression. For example, this expression changes the **Primary** label to **Employee Rate** for the **Medical** and **Dental** groupings. All other groupings still show **Primary**.

   ```
   #{(bindings.GroupName.inputValue == 'Medical' || bindings.GroupName.inputValue == 'Dental' ? 'Employee
    Rate' : bindings.PrmryRtLabel.inputValue)}
   ```

   Benefits service center and self-service pages both include the Enrollment section. You can use an expression similar to the preceding expression if you want the changes to apply to the Enrollment section of all pages. Or you can include an equals (eq) or not equal to (ne) restriction. Here's the same example expression, but restricted to only the benefits service center pages:

   ```
   #{(bindings.GroupName.inputValue == 'Medical' || bindings.GroupName.inputValue == 'Dental' &&
    pageFlowScope.pCalledFrom eq 'BSC') ? 'Employee Rate' : bindings.PrmryRtLabel.inputValue)}
   ```

   And here's the same example expression, but restricted to only benefits self-service pages:

   ```
   #{(bindings.GroupName.inputValue == 'Medical' || bindings.GroupName.inputValue == 'Dental' &&
    pageFlowScope.pCalledFrom ne 'BSC') ? 'Employee Rate' : bindings.PrmryRtLabel.inputValue)}
   ```

10. Click **OK**.
11. On the Component Properties dialog box, click **Apply**.
12. Click **OK**.
13. To render your changes, on the page, click **Close**.
14. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.
15. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

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Change Page Text for Specific Benefits Plans

To use text that's more meaningful, you can change page text for specific benefits plans and leave it unchanged for all other plans.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.
2. Enter your sandbox.
3. Go to and open the page with the label you want to customization, such as My Benefits.
4. On the **Settings and Actions** menu, click **Edit Pages**.
5. Confirm that the edit page header has **Edit Layer: Site - SITE**.
6. On the Select tab, click the text you want to customize, such as **Primary**.
7. On the menu that appears above the text you clicked, click **Edit Component**.
8. On the Component Properties dialog box, in the **Value** field, select **Expression Builder**.
9. On the Expression Editor dialog box, in the **Type a value or expression** field, enter the expression. For example, this expression changes the **Primary** label to **Employee Rate** for the **FLXU Vision** plan. All other plans still show **Primary**.

   ```
   #{epe.PlanName == 'FLXU Vision' ? 'Employee Rate' : (bindings.PrmryRtLabel.inputValue)}
   ```

   Benefits service center and self-service pages both include the Enrollment section. You can use an expression similar to the preceding expression if you want the changes to apply to the Enrollment section of all pages. Or you can include an equals (eq) or not equal to (ne) restriction. Here's the same example expression, but restricted to only the benefits service center pages:

   ```
   #{epe.PlanName == 'FLXU Vision' and pageFlowScope.pCalledFrom eq 'BSC'? 'Employee Rate' :
    (bindings.PrmryRtLabel.inputValue)}
   ```

   And here's the same example expression, but restricted to only benefits self-service pages:

   ```
   #{epe.PlanName == 'FLXU Vision' and pageFlowScope.pCalledFrom ne 'BSC'? 'Employee Rate' :
    (bindings.PrmryRtLabel.inputValue)}
   ```

10. Click **OK**.
11. On the Component Properties dialog box, click **Apply**.
12. Click **OK**.
13. To render your changes, on the page, click **Close**.
14. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.
15. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

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Change Enrollment Page Text Below Enterable Coverage for a Specific Plan

To make the Enrollment page text below enterable coverage for a specific plan more meaningful, you can change the text.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.
2. Enter your sandbox.
3. Go to and open the Enrollments page.
4. On the **Settings and Actions** menu, click **Edit Pages**.
5. Confirm that the edit page header has **Edit Layer: Site - SITE**.
6. On the **View** menu, select **Source**.
7. Expand the Source pane.
8. Let yourself select and change components in the Source pane **<>panelGroupLayout** set.
   a. On the Enrollments page, click the Coverage section.
   b. On the Confirm Shared Component Edit dialog box, click **Edit**.
   c. In the Source pane, above **<>panelGroupLayout**, click the **<>panelFormLayout** component.
   d. On the Source pane toolbar, click the **Show the properties of panelFormLayout** icon.
   e. On the Component Properties: panelFormLayout dialog box, Child Components tab, in the first row, select the **vertical** check box.
   f. Click **Apply**.
   g. Click **OK**.
9. Hide the existing text for the specific plan.
   a. In the **<>panelGroupLayout** component, click **<>outputFormatted**.
   b. On the Source pane toolbar, click the **Show the properties for outputFormatted** icon.
   c. On the Component Properties: outputFormatted dialog box, in the **Show Component** field, select **Expression Builder**.
   d. On the Expression Editor dialog box, in the **Type a value or expression** field, append the expression to hide the text component for a specific plan. Here's an expression that hides the text for the **PAN_BNFC_PL** plan:
      ```
      (epe.PlanName!=PAN_BNFC_PL)
      ```
   e. Click **OK**.
   f. On the Component Properties dialog box, click **Apply**.
   g. Click **OK**.

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10. Add a text component for the plan-specific text.

    a. In the Source pane, click the **<>panelGroupLayout** component.

    b. On the Source pane toolbar, click the **Add content into the selected component** icon.

    c. On the Add Content dialog box, in the **Components** row, click **Open**.

    d. In the **Text** row, click **+Add**.

    e. Click **Close**.

    f. On the Source pane toolbar, use the cut and paste icons to position the new text component under the **<>outputFormatted component** with the revised expression.

11. Make the text component visible for the specific plan.

    a. In the Source pane, select the new text component.

    b. On the toolbar, **Show the properties for text** icon.

    c. On the Component Properties: Text dialog box, in the **Show Component** field, select **Expression Builder**.

    d. On the Expression Editor dialog box, in the **Type a value or expression** field, append the expression to make the text component visible for a specific plan. Here's an expression that makes the text visible for the **PAN_BNFC_PL** plan:

```
#(epe.PlanName==PAN_BNFC_PL*?true:false)
```

    e. Click **OK**.

    f. On the Component Properties dialog box, click **Apply**.

    g. Click **OK**.

12. Enter the text to show for the specific plan.

    a. On the **View** menu, select **Design**.

    b. On the Add Content tab, click the newly added text component.

    c. Click **Edit Text**.

    d. Enter the plan-specific text.

    e. Click **OK**.

13. To render your changes, on the page, click **Close**.

14. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.

15. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Change the Text at the Top of the Benefits Page

You can show different messages at the top of the Benefits page for specific audiences, such as a special message for new hires and the unaltered message for everyone else.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.

2. Enter your sandbox.

3. Go to **Me** > **Benefits**.

4. On the **Settings and Actions** menu, click **Edit Pages**.

5. Confirm that the edit page header has **Edit Layer: Site - SITE**.

6. On the **View** menu, select **Source**.

7. Select the message at the top of the page.

8. On the Confirm Shared Component Edit dialog box, click **Edit**.

9. On the Source pane toolbar, click the **Show the properties of Review your benefits package and relevant info before you enroll** icon.

10. On the Component Properties dialog box, in the **Value** field, select **Expression Builder**.

11. On the Expression Editor dialog box, in the **Type a value or expression** field, enter the expression. For example, this expression shows new hires the message **New Hire Benefits Enrollment**. Everyone else sees the unaltered message.

    ```
    #{pageFlowScope.configurationMap.newHireFlag eq 'N' ?
     HcmBenefitsTopGenBundle['OText.Reviewyourbenefitspackageandrelevantinfo'] : 'New Hire Benefits Enrollment'}
    ```

    Here's how you can append text to the message, rather than showing an entirely different message to new hires:

    ```
    #{HcmBenefitsTopGenBundle['OText.Reviewyourbenefitspackageandrelevantinfo']}
     #{pageFlowScope.configurationMap.newHireFlag ne 'N'? 'New Hire Benefits Enrollment':''}
    ```

12. Click **OK**.

13. On the Component Properties dialog box, click **Apply**.

14. Click **OK**.

15. To render your changes, on the page, click **Close**.

16. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.

17. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Change the Time Zone Text on the Benefits Confirmation Page

To make it more meaningful, you can change the time zone message on the Benefits self-service Confirmation page.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.

2. Enter your sandbox.

3. Go to and open the self-service Benefits enrollment Confirmation page.

4. On the **Settings and Actions** menu, click **Edit Pages**.

5. On the Edit Pages dialog box, in the **Site** row, select **Edit**.

6. Confirm that the edit page header has **Edit Layer: Site - SITE**.

7. On the **View** menu, select **Source**.

8. Click the time zone text.

9. On the Confirm Shared Component Edit dialog box, click **Edit**.

10. On the Source pane toolbar, click the **Show the properties of outputFormatted**.

11. On the Component Properties: outputFormatted dialog box, in the **Value** field, select **Select Text Resource**.

12. On the Select Text Resource dialog box, click **+Create**.

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13. Enter a **Key** for the replacement text.

14. Enter the replacement text in the **Display Value** field.

15. Click **Use**.

16. Click **OK**.

17. On the Component Properties dialog box, click **Apply**.

18. Click **OK**.

19. To render your changes, on the page, click **Close**.

20. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.

21. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

8 Hide UI Elements

Disable the Edit Button for Plan Type Grouping on Self-Service Benefits Pages

Benefits administrators also have the **Employee** role. They need to be able to edit a plan type grouping, such as Health and Welfare, in the Benefits Service Center. But they shouldn't be able to edit the groupings from their self-service Benefits pages. To limit this editing, you can disable the **Edit** button on the self-service pages.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.
2. Enter your sandbox.
3. Go to **Me** > **Benefits** > **Enrollment**.
4. On the **Settings and Actions** menu, click **Edit Pages**.
5. Confirm that the edit page header has **Edit Layer: Site - SITE**.
6. On the **View** menu, select **Source**.
7. Click a plan type grouping **Edit** button.
8. On the Confirm Shared Component Edit dialog box, click **Edit**.
9. On the Source pane toolbar, click the **Show the properties for Edit** icon.
10. On the Component Properties: Edit dialog box, in the **Disabled** field, select **Expression Builder**.
11. On the Expression Editor dialog box, in the **Type a value or expression** field, enter this expression:

    ```
    #{securityContext.userInRole['ORA_BEN_BENEFITS_ENROLLMENT_MAINTENANCE_DUTY'] and
      (pageFlowScope.configurationMap.pCalledFrom ne 'BSC')}
    ```

12. Click **OK**.
13. On the Component Properties dialog box, click **Apply**.
14. Click **OK**.
15. To render your changes, on the page, click **Close**.
16. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.
17. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Hide a Field

To keep a page clean and help people focus on important information, you can hide fields that people don't use.

1. Click **My Client Groups**.

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2. In the Quick Actions area, click **HCM Experience Design Studio**. The action creates a sandbox and activates it before opening the studio.

3. On the HCM Experience Design Studio page, click the Transaction Design Studio tab.

4. In the **Actions** field, select the page with the field you want to hide. For example, you want to hide fields on the New Contact page, so you select **Family and Emergency Contacts**.

5. To add a rule for the page, click **Add**

6. In the Available Attributes section, **Data Source** field, select the section with the fields you want to hide, such as **Additional Info on Create page**.

7. In the row with the field you want to hide, such as **Plan** and **Covered by another plan?**, change **Visible** to **Not visible**.

8. Click **Save and Close**.

9. On the HCM Experience Design Studio page, click **Done**.

10. Open the changed page, such as New Contact, and verify that it looks correct.

11. To publish your changes, on the **DESIGN_STUDIO_AUTO_CREATED_SB** menu, select **Publish**.

Hide a Quick Action

To keep the Home page clean and help people find relevant quick actions, you can hide quick actions that people don't use.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.

2. Enter your sandbox.

3. Go to **Navigator** > **Configuration** > **Structure**.

4. On the Structure page, click the appropriate node, such as **Me**.

5. On the Edit Group page, click the Quick Actions tab.

6. Expand the appropriate node, such as **Benefits**.

7. Click the quick action you want to hide, such as **Need Help? Contact Us**.

8. On the Edit Quick Action dialog box, in the **Visibile** field, select **No**.

9. Click **Save and Close**.

10. On the Structure page, click **Save and Close**.

11. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.

12. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Hide a Quick Action for People with a Specific Role

To prevent some benefits administrators from completing certain actions, you can hide the quick action from them.

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Before you start

1. Create a custom job role.
2. Create a data role for the new job role.
3. Attach the new data role to the person you'll be signing in as.
4. Sign in as the person with the new data role.
5. *Create a Sandbox and Make It Active*

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.
2. Enter your sandbox.
3. Go to **Navigator** > **Configuration** > **Structure**.
4. On the Structure page, click the appropriate node, such as **My Client Groups**.
5. On the Edit Group page, click the Quick Actions tab.
6. Expand the appropriate node, such as **Benefits**.
7. Click the quick action you want to hide, such as **People to Cover**.
8. On the Edit Quick Action dialog box, in the **Visibile** field, select **Expression Builder**.
9. On the Expression Editor dialog box, in the **Type a value or expression** field, enter the appropriate expression. This example expression hide the quick action from the fictious SS_BEN_DATA_ROLE_DATA data role:

    ```
    #{Profile.values.BEN_ADMINISTRATIVE_ENROLLMENT_RESPONSIVE_ENABLED eq 'Y' and
     Profile.values.HCM_RESPONSIVE_PAGES_ENABLED eq 'Y' and securityContext.userInRole['SS_BEN_DATA_ROLE_DATA']}
    ```

10. Click **OK**.
11. Click **Save and Close**.
12. On the Structure page, click **Save and Close**.
13. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.
14. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Hide a Page Section

When a certain section of a page isn't relevant for the people who use the page, you can hide the section.

1. Click **My Client Groups**.
2. In the Quick Actions area, click **HCM Experience Design Studio**. The action creates a sandbox and activates it before opening the studio.
3. On the HCM Experience Design Studio page, click the Transaction Design Studio tab.
4. In the **Actions** field, select the page with the section you want to hide. For example:
    - To hide the dashboard on the Benefits Service Center landing page, select **Benefits Service Center**
    - To hide the Beneficiary Organizations section on the Before You Enroll page, select **Before You Enroll**.
5. To add a rule for the page, click **Add**
6. In the appropriate Page Attributes section, **Visibility** field for the section you want to hide, such as **My Dashboard** or **Beneficiary Organizations**, select **Not Visible**.
7. Click **Save and Close**.
8. On the HCM Experience Design Studio page, click **Done**.

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9. Open the changed page, such as Benefits Service Center or People to Cover, and verify that it looks correct.

10. To publish your changes, on the **DESIGN_STUDIO_AUTO_CREATED_SB** menu, select **Publish**.

Hide the Authorization Section on the Benefits Enrollment Confirmation Page

If your policies don't require people electronically authorization their enrollment confirmation, you can hide the Authorization section on the confirmation page.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.
2. Enter your sandbox.
3. Go to and open the self-service enrollment Confirmation page.
4. On the **Settings and Actions** menu, click **Edit Pages**.
5. Confirm that the edit page header has **Edit Layer: Site - SITE**.
6. On the **View** menu, select **Source**.
7. Click the section with the Authorization header.
8. On the Confirm Shared Component Edit dialog box, click **Edit**.
9. On the Source pane toolbar, click the **Show the properties of sectionHeader** icon.
10. On the Component Properties: sectionHeader dialog box, in the **Show Component** field, select **Expression Builder**.
11. On the Expression Editor dialog box, in the **Type a value or expression** field, enter **false**.
12. Click **OK**.
13. On the Component Properties: New HTML Markup dialog box, click **Apply**.
14. Click **OK**.
15. To render your changes, on the page, click **Close**.
16. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.
17. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Hide Buttons for People with a Specific Role

To let some benefits administrators only view a page, you can hide the buttons from them. You can also hide the buttons on some section headers of a page and leave them on other section headers.

Before you start

1. Create a custom job role.
2. Create a data role for the new job role.
3. Attach the new data role to the person you'll be signing in as.
4. Sign in as the person with the new data role.

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5. *Create a Sandbox and Make It Active*

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.
2. Enter your sandbox.
3. Go to and open the page with the buttons you want to hide. For example, you go to the Benefits Summary page to hide the **+Add** button on the Potential Life Events section.
4. On the **Settings and Actions** menu, click **Edit Pages**.
5. Confirm that the edit page header has **Edit Layer: Site - SITE**.
6. On the **View** menu, select **Source**.
7. Hide a button.

   a. On the Structure tab, click the button you want to hide, such as the **+Add** button on the Potential Life Events section header.

   b. On the Confirm Shared Component Edit dialog box, click **Edit**.

   c. On the Source pane toolbar, click the **Show the properties of...** icon, such as **Show the properties of Add**.

   d. On the Component Properties dialog box, in the **Show Component** field, select **Expression Builder**.

   e. On the Expression Editor dialog box, in the **Type a value or expression** field, append the expression to hide the button from people with the specified role. Here's the expression that hides the button from people with the **SS_BEN_BENEFITS_ADMINISTRATOR_JOB** role.

   ```
   !securityContext.userInRole['SS_BEN_BENEFITS_ADMINISTRATOR_JOB']
   ```

   Here's an example of what the complete expression would be to hide the **+Add** button on the Potential Life Events section header of the Benefits Summary page:

   ```
   #{bindings.BenefitRelSystemCd=='BEN_OAB' and | !
   securityContext.userInRole['SS_BEN_BENEFITS_ADMINISTRATOR_JOB']
   ```

   f. Click **OK**.

   g. On the Component Properties dialog box, click **Apply**.

   h. Click **OK**.

8. Optionally remove extra space under the section header that you removed the button from, for the same set of benefits administrators.

   a. On the Structure tab, click the space you want to hide, such as the space below the Potential Life Events section header on the Benefits Summary page.

   b. On the Confirm Shared Component Edit dialog box, click **Edit**.

   c. On the Source pane toolbar, click the **Show the properties of...** icon, such as **Show the properties of toolbar**.

   d. On the Component Properties dialog box, in the **Show Component** field, select **Expression Builder**.

   e. On the Expression Editor dialog box, in the **Type a value or expression** field, append the same expression you used to hide the button.

   f. Click **OK**.

   g. On the Component Properties dialog box, click **Apply**.

   h. Click **OK**.

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9. Optionally remove the line separator below the section header that you removed the button from, for the same set of benefits administrators.

    a. On the Structure tab, click the line separator you want to hide, such as the line below the Potential Life Events section header on the Benefits Summary page.

    b. On the Confirm Shared Component Edit dialog box, click **Edit**.

    c. On the Source pane toolbar, click the **Show the properties of...** icon, such as **Show the properties of separator**.

    d. On the Component Properties dialog box, in the **Show Component** field, select **Expression Builder**.

    e. On the Expression Editor dialog box, in the **Type a value or expression** field, append the same expression you used to hide the button.

    f. Click **OK**.

    g. On the Component Properties dialog box, click **Apply**.

    h. Click **OK**.

10. To render your changes, on the page, click **Close**.

11. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.

12. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Hide the Delete Button

To preserve objects, such as contacts, you can hide the **Delete** button on a page.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.
2. Enter your sandbox.
3. Go to and open the page with the **Delete** button you want to hide, such as the Edit Contact page.
4. On the **Settings and Actions** menu, click **Edit Pages**.
5. Confirm that the edit page header has **Edit Layer: Site - SITE**.
6. On the **View** menu, select **Source**.
7. Click the page **Delete** button.
8. On the Confirm Shared Component Edit dialog box, click **Edit**.
9. On the Source pane toolbar, click the **Show the properties for Delete** icon.
10. On the Component Properties: Delete dialog box, in the **Show Component** field, select **Expression Builder**.
11. On the Expression Editor dialog box, in the **Type a value or expression** field, enter **False**.
12. Click **OK**.
13. On the Component Properties dialog box, click **Apply**.
14. Click **OK**.
15. To render your changes, on the page, click **Close**.
16. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.
17. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Hide the Time Stamp and Zone on a Page

To make show only dates on a page, you can remove the corresponding time stamp and zone.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.
2. Enter your sandbox.
3. Go to and open the page where you want to show the date without the corresponding time stamp and zone, such as the self-service enrollment page.
4. On the **Settings and Actions** menu, click **Edit Pages**.
5. Confirm that the edit page header has **Edit Layer: Site - SITE**.
6. On the **View** menu, select **Source**.
7. On the Structure tab, click the time stamp.
8. On the Confirm Shared Component Edit dialog box, click **Edit**.
9. On the Source pane toolbar, click the **Show the properties of...** icon, such as **Show the properties of outputText**.
10. On the Component Properties dialog box, unselect the **Visible** check box.
11. Click **Apply**.
12. Click **OK**.
13. To render the changed page, in the customization window, click **Close**.
14. To render your changes, on the page, click **Close**.
15. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.
16. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

9 Control Display of Fields

Make a Field Visible

To show important information on a page, you can make hidden fields visible. For example, people need to see who created enrollment results and when, or who last updated the results and when. Or they might need to see the legal employer.

1. Click **My Client Groups**.
2. In the Quick Actions area, click **HCM Experience Design Studio**. The action creates a sandbox and activates it before opening the studio.
3. On the HCM Experience Design Studio page, click the Transaction Design Studio tab.
4. In the **Actions** field, select the page with the field you want to make visible. For example, you want to show general information fields on the Enrollment Results page, so you select **Benefits Service Center**.
5. To add a rule for the page, click **Add**
6. In the Available Attributes section, **Data Source** field, select the page with the fields you want to show, such as **Enrollment Results**.
7. In the row with the field you want to show, such as **Created By** and **Creation Date**, change **Not visible** to **Visible**.
8. Click **Save and Close**.
9. On the HCM Experience Design Studio page, click **Done**.
10. Open the changed page, such as Enrollment Results, and verify that you can see the appropriate fields.
11. To publish your changes, on the **DESIGN_STUDIO_AUTO_CREATED_SB** menu, select **Publish**.

Make an Optional Field Required and a Required Field Optional

To support your policies that contradict the implemented field state, you can change optional fields to make them required. You can also change required fields to make them optional.

1. Click **My Client Groups**.
2. In the Quick Actions area, click **HCM Experience Design Studio**. The action creates a sandbox and activates it before opening the studio.
3. On the HCM Experience Design Studio page, click the Transaction Design Studio tab.
4. In the **Actions** field, select the page with the field you want to hide. For example, you want to make optional fields on the New Contact page required, so you select **Family and Emergency Contacts**.
5. To add a rule for the page, click **Add**
6. In the Available Attributes section, **Data Source** field, select the section with the fields you want to make required or optional, such as **Additional Info on Create page**.

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7. In the row with the optional field you want to make required, such as **Student Status** and **Disability Type**, change **Not required** to **Required**.

   In the row with the required field you want to make optional, change **Required** to **Not required**

8. Click **Save and Close**.

9. On the HCM Experience Design Studio page, click **Done**.

10. Open the changed page, such as New Contact, and verify that the fields correctly indicate whether they're required.

11. To publish your changes, on the **DESIGN_STUDIO_AUTO_CREATED_SB** menu, select **Publish**.

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10 Make Country-Specific Changes

Make a Field Required for a Specific Country by Editing the Country Layer

To make changes that apply to everyone in a specific country, you can make country-level customizations. For example, you want to make the **Date of Birth** field required for anyone in the US adding or editing a contact. For all other countries, the field remains optional. Here's how you can make those changes using a country-specific sandbox.

Before you start

Create a Sandbox and Make It Active. Be sure to follow the steps to set up the sandbox for the appropriate country.

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.
2. Enter your sandbox with the Page Composer tool active for the appropriate country.
3. Go to and open the page where you want to make the country-level change. For example, to change the New Contact page, go to **Me** > **Benefits** > **Before You Enroll**. Then in the People to Cover section, click **+Add**.
4. On the **Settings and Actions** menu, click **Edit Pages**.
5. Confirm that the edit page header has **Edit Layer: HCMCountry - <Country Code>**.
6. On the Select tab, complete any required fields.
7. Right-click the field you want to customize, such as **Date of Birth**, and select **Edit Component**.
8. On the Component Properties dialog box, for the appropriate field, such as **Required**, select **Expression Builder**.
9. On the Expression Editor dialog box, in the **Type a value or expression** field, enter the appropriate expression, such as **#{true}**.
10. Click **OK**.
11. On the Component Properties dialog box, click **Apply**.
12. Click **OK**.
13. To render your changes, on the page, click **Close**.
14. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.
15. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Make a Field Required for a Specific Country by Using Country Codes in the Expression

To make changes that apply to everyone in a specific country, you can make country-level customizations. For example, you want to make the **Date of Birth** field required for anyone in the UK adding or editing a contact. For all other countries, the field remains optional. Here's how you can make those changes using a country code in the expression.

Before you start

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Create a Sandbox and Make It Active. Be sure to follow the steps to set up the sandbox for site-level changes and not country-specific changes.

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.
2. Enter your sandbox.
3. Go to and open the page where you want to make the country-level change. For example, to change the New Contact page, go to **Me** > **Benefits** > **Before You Enroll**. Then in the People to Cover section, click **+Add**.
4. On the **Settings and Actions** menu, click **Edit Pages**.
5. Confirm that the edit page header has **Edit Layer: Site - SITE**.
6. On the Structure tab, select the field that you want to customize, such as **Date of Birth**.
7. On the Confirm Shared Component Edit dialog box, click **Edit**.
8. On the Source pane, click the **Show the properties of...** icon, such as **Show the properties of inputDate** or **Show the properties of inputText**.
9. On the Component Properties dialog box, for the appropriate field, such as **Required**, select **Expression Builder**.
10. On the Expression Editor dialog box, in the **Type a value or expression** field, enter the appropriate expression. Here's the expression to make the field required for people in the UK:

```
#{row.bindings.DateOfBirth.hints.mandatory or (sessionScope.BEN_CountryCode eq 'UK' ? true : false)}
```

11. Click **OK**.
12. On the Component Properties dialog box, click **Apply**.
13. Click **OK**.
14. To render your changes, on the page, click **Close**.
15. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.
16. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Change a Task Tile Name for a Specific Country by Using Country Codes in the Expression

To change the name of a task tile for everyone in a specific country, you can make country-level customizations. For example, you want to change the Before You Enroll task tile name on the My Benefits page to Your Contacts and Beneficiary Organizations for anyone in the US. For all other countries, the name remains Before You Enroll. Here's how you can change the name using a country code in the expression.

Before you start

Create a Sandbox and Make It Active. Be sure to follow the steps to set up the sandbox for site-level changes and not country-specific changes.

Here's what to do

1. Go to **Navigator** > **Configuration** > **Sandboxes**.
2. Enter your sandbox.
3. Go to and open the page where you want to make the country-level change. For example, to change the New Contact page, go to **Me** > **Benefits**.
4. On the **Settings and Actions** menu, click **Edit Pages**.

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5. Confirm that the edit page header has **Edit Layer: Site - SITE**.

6. On the **View** menu, select **Source**.

7. On the Structure tab, select the task tile name that you want to change, such as **Before You Enroll**.

8. On the Confirm Shared Component Edit dialog box, click **Edit**.

9. To make the **Show the properties of taskButton** icon available, expand the Source pane and select **<>taskButton[Close]**. Initially, only the **Close** part of the row is selected and you can't click the icon.

10. On the Source pane, click the **Show the properties of taskButton** icon.

11. On the Component Properties: taskButton dialog box, in **Text** field, select **Expression Builder**.

12. On the Expression Editor dialog box, in the **Type a value or expression** field, enter the appropriate expression. Here's the expression to change the name Before You Enroll to Your Contacts and Beneficiary Organizations for people in the US:

```
#{pageFlowScope.pageTitle eq 'Benefits' and row.label eq 'Before You Enroll' and
 sessionScope.BEN_LegislationCode eq 'US' ? 'Your Contacts and Beneficiary Organizations.' : row.label}
```

13. Click **OK**.

14. On the Component Properties dialog box, click **Apply**.

15. Click **OK**.

16. To render your changes, on the page, click **Close**.

17. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.

18. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

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11 Troubleshooting

Remove UI Configuration Changes from a Page

To remove all of the configurations and extensions that you published, you can reset a page.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Go to and open the page with the customizations you want to remove, such as **Me** > **Benefits** > **Review Employee Resources**.
2. On the **Settings and Actions** menu, click **Edit Pages**.
3. Confirm that the edit page header has **Edit Layer: Site - SITE**.
4. On the **View** menu, select **Source**.
5. On the Structure tab, select any component on the page.
6. On the Source pane toolbar, click **Reset Task Flow**.
7. After the reset completes, click **Close**.
8. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Delete Erroneous UI Configuration Changes That Prevent the Page from Rendering

To fix customized pages that aren't rendering, you can remove configurations and extensions with syntactical errors that were accidentally published.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. On the **Settings and Actions** menu, click **Manage Configurations**.
2. On the Manage Configurations dialog box, in the **Search** field, search for the appropriate **/oracle/apps/hcm/benefits/** file. For example, the Enrollment Summary page file is **/oracle/apps/hcm/benefits/selfService/ui/page/EnrollmentSummary.jsff**. The My Benefits page file is **/oracle/apps/hcm/homePage/fuse/PublicUi/commonMenu/page/HcmCommonLandingPage.jsff**.
3. Optionally backup the file to keep a copy of valid UI configuration changes by downloading the current file.
4. Click **Delete**.
5. Click **Close**.
6. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Delete User-Level UI Configuration Changes Affecting Visibility of Customizations

If not everyone can see published customizations, there might be unintentional personalization. To make published configurations and extensions available to everyone, you need to remove unwanted user-level personalization.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. On the **Settings and Actions** menu, click **Manage Configurations**.
2. On the Manage Configurations dialog box, in the **Search** field, search for the relevant **/oracle/apps/hcm/benefits/** page. For example, only some people can see the customizations on the Enrollment Summary page, so you search for **/oracle/apps/hcm/benefits/selfService/ui/page/EnrollmentSummary.jsff**
3. In the **Layer Name** field, select **User**.
4. Click **Delete**.
5. Click **Close**.
6. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Fix Benefits Navigation Issue After Upgrading from Release 12 to Release 13

After upgrading from Release 12 to Release 13, the Benefits icon might not render. And, you might get an invalid web app exception that prevents you from changing the node when you click the Benefits link in your sandbox. Your UI configuration changes are upgrade safe. So any changes done in Release 12 to control visibility of the Benefits card might prevent the upgrade of the **root_menu.xml** file in Release 13. The prevention can cause navigation failure. Here's how you can fix this issue.

Before you start

Create a Sandbox and Make It Active

Here's what to do

1. Enter your sandbox.
2. Go to **Navigator** > **Configuration** > **Sandboxes**.
3. On the **Settings and Actions** menu, click **Manage Configurations**.
4. On the Manage Configurations dialog box, in the **Search** field, enter **/oracle/apps/menu/root_menu.xml**.
5. In the **/oracle/apps/menu/root_menu.xml** row, **Current Context Site** column, click **Download**.
6. In the downloaded file, search for this string:

```
itemNode_my_information_benefits
```

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7. Replace the file values with these values wherever there's a discrepancy:

```
secureResourceName="/WEB-INF/oracle/apps/hcm/benefits/elections/ui/flow/SsbenLauncher.xml#SsbenLauncher"
focusViewId="/FndOverview"
webApp="ORA_HCM_UI"
applicationStripe="hcm"
mobileEnabled="true"
```

8. Upload your modified **/oracle/apps/menu/root_menu.xml**. Here's what to do if you don't see an **Upload** link for the file:

   a. Ask Oracle Support to run the scripts that update the **FND_ALLOW_MANUAL_METADATA_UPDATES** profile option value.

   b. After Oracle Support finishes, on the **Settings and Actions** menu, click **Setup and Maintenance**.

   c. On the Tasks panel tab, click **Search**.

   d. On the Search page search for and go to the **Manage Administrator Profile Value** task.

   e. On the Manage Administrator Profile Values page, search for the **FND_ALLOW_MANUAL_METADATA_UPDATES** profile option code.

   f. In the **Site** row, **Profile Value** field, select **Yes**.

   g. Click **Save and Close**.

   h. Try uploading your modified file again using steps 1 – 4 and 8.

9. To render your changes, on the page, click **Close**.

10. To verify your changes, on the **Sandbox Mode: Edit** menu, select **Preview as if Published (Context: All)**.

11. To publish your changes, on the **<YourSandboxName>** menu, select **Publish**.

Troubleshoot Issues with Benefits UI Configuration Changes

Here are some Benefits UI configuration issues that you may encounter and solutions to help you fix them.

Solutions for Possible UI Configuration Issues

Issue	Solution
Can't create a sandbox.	Make sure you have the **Application Implementation Consultant** (**ORA_ASM_APPLICATION_ IMPLEMENTATION_CONSULTANT_JOB**) job role
Can't edit any Structure menu items.	Make sure you've entered an active sandbox.
Expression language for the FSCM URL not working as expected to hide the Enrollment task for specific benefits administrators. It works fine when the URL changes to HCM.	Create another job role in the HCM stripe and use this expression language: `{!securityContext.userInRole['ORA_BEN_BENEFITS_ADMINISTRATOR_JOB,ORA_BEN_ BENEFITS_ADMINISTRATOR_JOB_HCM']}`
Bind variable '${PERSONID}' isn't getting passed to the inline query or Exist clause in the benefitEnrollmentOpportunities resource.	In the Resource alerts filter expressions use `qrslt.PersonId` instead of `${PersonId}`.
My Benefits landing page doesn't have any task tiles.	Check whether the Benefits group node visibility is set to **No** by following these steps: 1. Go to **Navigator** > **Structure**.

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Issue	Solution
	2. Click **Me**. 3. On the Quick Actions tab, click **Benefits**. 4. Check the **Visibility** setting. If it isn't already, set it to **Yes**.
Benefits task isn't visible on the Person spotlight menu.	If you're using a custom role, create and attach a data security policy where you grant access for **PER_REPORT_PERSON_DATA** on **PER_ALL_PEOPLE_F**.
Automatically rendered page buttons, such as **Continue**,**Save**, and**Submit** aren't visible.	Delete the UI configuration changes made to **/oracle/apps/fnd/applcore/patterns/ui/components/SimplePanel.jspx** using the steps in the Delete Erroneous UI Configuration Changes That Prevent the Page from Rendering topic of this chapter.
Can I configure the **Continue** button to show for only started life events?	The **Continue** button is enable when a life event is evaluated and has theses statuses: Started, Detected, and Unprocessed. The button can't be changed to show any other text for the started life events. Also, **simplePanel** changes made to both the **Continue** and **Cancel** buttons appear on other pages too. For more information, see bug 20626162.
Enroll button isn't visible on the Benefits Summary page of the Benefits Service Center.	Delete the UI configuration changes made to **/oracle/apps/hcm/hcmHomePage/publicUi/page/HcmMessageDC.jspx** using the steps in the Delete Erroneous UI Configuration Changes That Prevent the Page from Rendering topic of this chapter.
Scoreboard isn't visible in Benefits Service Center.	Delete the UI configuration changes made to **/oracle/apps/hcm/hcmHomePage/publicUi/page/ScoreBoard.jspx** using the steps in the Delete Erroneous UI Configuration Changes That Prevent the Page from Rendering topic of this chapter.
Add Contact or Edit Contact page displays an error.	If you're using a custom role, be sure to add the **Access Family and Emergency Contacts by Worker** (**ORA_PER_PERSON_CONTACT_DETAILS_VIEW_DUTY**) duty role. The duty role code is .
Add Contact or Edit Contact page, National ID section isn't visible for someone with a custom employee job role.	• Check that no UI page configuration is hiding the section. • Check if the National ID section is visible through HCM Experience Design Studio. • Check if the **Manage Person National Identifier** and **View Person National Identifier** roles are attached to the custom employee role. If not, add them, regenerate the data role, and retest.
Can I make the **Date of Birth** and **Gender** fields required on the Add Contact and Edit Contact pages a depending on the relationship value?	You can't conditionally mark the fields as required because of various issues, such as the page can't be refreshed when a value changes, related to using expression language.
Notes section of responsive Benefits Service Center pages isn't visible for some administrators. The section is visible to them on the classic pages.	Make sure that the administrators have an associated personId. Also make sure that any custom administrator roles have the **ORA_HRT_MANAGE_HCM_PERSON_NOTE** and **ORA_HRT_VIEW_HCM_PERSON_NOTE** privileges.
Getting duplicate alerts for life events.	Edit the Open Enrollment Reminder alert to this condition to the existing filter: ```EXISTS (select 'x' from per_email_addresses padd where padd.person_id = qrslt.PersonId AND padd.email_type='W1' AND padd.email_address not in (select null from fusion.hrc_alert_run_recipients hrrep where hrrep.run_message_id in (select hrmsg.run_message_id from fusion.hrc_alert_run_messages hrmsg where hrmsg.run_id in (select hruns.run_id from fusion.hrc_alert_runs hruns where hruns.alert_id in (select distinct alert_id from fusion.hrc_alerts_tl where name like 'Open Enrollment Reminder')))))``` Then save your changes.

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