

Oracle Fusion Cloud Human Resources

How do I perform tax filing through a third-party?

FA Latest



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How do I perform tax filing through a third-party?

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1 What's the Third-Party Tax Filing Interface

How do I perform tax filing through third parties?

The Third-Party Tax Filing Interface help you perform a variety of functions through business-outsourcing solutions providers, such as ADP.

- Form W-2 and 1099-R printing
- Filing of federal, state, and local taxes
- Performing quarter-end and year-end reporting for the US and its territories (Puerto Rico, Guam, and the US Virgin Islands)

If you're using such a third-party provider, use the Third-Party Tax Filing Interfaces. They extract all your relevant payroll data into an output file suitable for submission to your provider.

The interface helps you with	This includes
Payroll actions	<p>Reporting of these payroll actions:</p> <ul style="list-style-type: none">• Payroll runs• QuickPay processes• Balance adjustments <p>For further info, see Oracle Cloud Human Capital Management for the United States: Balance Adjustments technical brief (1600728.1) on My Oracle Support.</p> <ul style="list-style-type: none">• Balance initializations <p>For further info, see Oracle Cloud Human Capital Management for the United States: Balance Initialization technical brief (1912298.1) on My Oracle Support.</p> <ul style="list-style-type: none">• Reversals <p>Note: When you perform balance initializations and adjustments for cities and counties, make sure you also adjust the applicable resident and nonresident balances. These balances aren't applicable to Pennsylvania Act 32 jurisdictions.</p> <p>For employees working or living in a Pennsylvania Act 32 jurisdiction, you must also adjust or initialize additional local-level balances.</p>
Employee tax filing	<p>These reporting intervals:</p> <ul style="list-style-type: none">• Monthly• Periodic• Quarterly
Retiree tax filing	<p>These reporting intervals:</p>

The interface helps you with	This includes
	<ul style="list-style-type: none">PeriodicQuarterly

Run these flows by clicking **Payroll** from My Client Groups and then clicking **Submit a Flow**. For further info, see the following in the Help Center.

- Third-Party Quarterly Tax Filing Extract
- Third-Party Monthly Tax Filing Extract
- Third-Party Periodic Tax Filing Extract

Quarterly Reporting

This extract uses payroll data to file quarter-end and year-end returns and, optionally, to print employee W-2s. It also provides content that assists your provider in printing your retiree 1099-Rs.

What you want to do	How you do it
Extract employee payroll data	Use the Third-Party Quarterly Tax Filing Extract task to extract the payroll data to an output file.
Extract retiree payroll data	Use the Third-Party Quarterly Tax Filing Extract for Retirees task to extract the pension payroll data to an output file.

These tasks include people with any payroll action for the entire year. Therefore, it always includes year-to-date balances, even if no transaction occurred in the quarter being reported. If you have tax reporting units (TRUs) with no active payroll data, you can exclude them from the extract. For further info, see Configuration Requirements for Third-Party Tax Filing on the Help Center.

To view the quarterly HCM extract definition:

- From My Client Groups, click **Data Exchange**.
- Click **Extract Definitions**.
- Click **Show Filters**.
- Select your US legislative data group (LDG).
- Search for and select an extract.
 - US Third Party Quarterly Tax Extract
 - US Third Party Quarterly Retiree Tax Extract

Monthly Reporting

This extract uses payroll data to file monthly state unemployment wages and taxes, including Pennsylvania Act 32 earned income tax data to support combined filing. Run the Third-Party Monthly Tax Filing Extract flow to extract the payroll data to an output file.

This form of reporting supports Illinois unemployment (SUI) and Pennsylvania Act 32 combined filing.

To view the monthly HCM extract definition:

- From My Client Groups, click **Data Exchange**.

2. Click **Extract Definitions**.
3. Click **Show Filters**.
4. Select your US LDG.
5. Search for and select **US Third Party Monthly Tax Extract**.

Periodic Reporting

This extract uses payroll data captured by the Archive Periodic Payroll Results flow to report tax liabilities on an as-needed basis.

Note: The payroll data captured by an extract run isn't recaptured in subsequent runs, even if you attempt to extract the same time period. This is due to locks on the data imposed by the archive and the periodic tax extract. If you must recapture processed data, you must first perform a rollback. For further info, see [Troubleshoot the Third-Party Tax Filing Interface](#) in the Help Center.

This extract reports the tax data by:

- Tax reporting unit
- Liability date
- Payroll frequency
- Tax code

Note: The file it generates includes wage data for all taxes even if no liabilities exist for them.

Run the Third-Party Periodic Tax Filing Extract flow to extract the payroll data to an output file. Use its audit reports to validate these results.

Note: This flow runs with multiple processing threads, allowing it to process more data simultaneously and improving the performance. Prior to the Q2 2025 Statutory Maintenance Patch, this flow was named High Volume Periodic Reporting.

To view the periodic HCM extract definition:

1. From My Client Groups, click **Data Exchange**.
2. Click **Extract Definitions**.
3. Click **Show Filters**.
4. Select your US LDG.
5. Search for and select these extracts.
 - US Third Party Periodic Tax Extract Employee Selection
 - US Third Party Periodic Tax Extract Data Consolidation

Related Topics

- [How to Establish a Feed with Your Third-Party Supplier](#)
- [How to Perform Third-Party Tax Filing for Pennsylvania Act 32 Jurisdictions](#)
- [How to Troubleshoot the Third-Party Tax Filing Interface](#)
- [Run the Third-Party Tax Filing Interface for the US](#)

What are the tax codes used by the third-party tax filing extracts?

The third-party tax filing extracts identify wage and tax data through tax codes. The Third-Party Tax Filing Interface uses these codes to communicate the necessary info to your third-party tax filing supplier.

A tax code is unique to Oracle Cloud and is a concatenation of:

- Tax name, such as:
 - **FIT**
 - **FLI**
 - **SIT**
 - **SS**
- State abbreviation, such as:
 - **IN**
 - **OH**
- Geocode county data, such as:
 - **059** for Orange County, Indiana
 - **043** for Erie County, Ohio
- Geocode city data, such as **2200** for Sandusky, Ohio
- Regional identifier, such as:
 - **CNTY**
 - **CITY**
 - **SCH**
 - **HT**
 - **MH**
- Tax type, such as:
 - **EE** for "employee tax"
 - **ER** for "employer tax"
- Other identifiers, such as **R** for "resident tax"

The third-party tax filing supplier uses these codes to map to their internal tax identifiers for reporting.

Here are some examples.

Tax code	Jurisdiction	What it represents
DEPLI_EE	State Parental Leave	Employee Delaware Parental Leave Insurance
DEPLI_ER	State Parental Leave	Employer Delaware Parental Leave Insurance
FIT	Federal	Federal income tax (FIT)
FUTA	Federal	Federal unemployment tax (FUTA)
GAFUTA	State	Georgia federal unemployment taxable wages Note: Used for current and former FUTA credit reduction states. Only taxable wages are passed. Used by ADP for state credit-reduction calculations. Refer to ADP documentation for further details.
GASIT	State	Georgia state income tax (SIT)
GASUI	State	Georgia state unemployment (SUI) tax
IN117CNTY	County	Orange county, Indiana nonresident tax
IN117CNTYR	County	Orange county, Indiana resident tax
KY00005SCH	School	Fayette county, Kentucky school district tax Note: In this case, 00005 represents the geocode for the Fayette county school district.
KY015CNTYMH	County Other	Boone County, Kentucky Mental Health nonresident tax
KY037CNTYMSC	County Miscellaneous	Campbell County, Kentucky Senior Citizen nonresident tax
MAMISC_ER	State Other	Massachusetts Employer Medical Assistance Contribution
MEDICARE_EE	Federal	Employee Medicare tax
MEDICARE_EE_SUR	Federal	Employee Medicare surcharge tax

Tax code	Jurisdiction	What it represents
		Note: ADP requires you pass this tax code on the quarterly tax file only.
MEDICARE_ER	Federal	Employer Medicare tax
NJFLI_EE	State Family Leave	New Jersey Family Leave Insurance (FLI) employee tax
NY0052010CITYR NY0472010CITYR NY0612010CITYR NY0812010CITYR NY0852010CITYR	City	New York City, New York resident taxes Note: For full-year residents in these tax codes, the extract always passes federal wage balances from FIT tax code for quarterly and yearly wage balances. For part-year residents, the city wage balances are passed.
NY1193230CITY	City	Yonkers, New York nonresident tax Note: For Yonkers, the extract always passes federal wage balances from the FIT tax code for quarterly and yearly wage balances.
NY1193230CITYR	City	Yonkers, New York resident tax Note: For Yonkers, the extract always passes federal wage balances from the FIT tax code for quarterly and yearly wage balances.
NYFLI_EE	State Family Leave	New York FLI employee tax Note: Not all third-party suppliers support the filing of this tax.
OH0432200CITY	City	Sandusky, Ohio nonresident tax

Tax code	Jurisdiction	What it represents
		Note: In this case, 043 represents the geocode for Erie county, and 2200 is the geocode for Sandusky. Nonresident tax codes apply to cities and counties only, excluding Pennsylvania Act 32 jurisdictions.
OH0432200CITYR	City	Sandusky, Ohio resident tax Note: In this case, 043 represents the geocode for Erie county, and 2200 is the geocode for Sandusky. Resident tax codes apply to cities and counties only, excluding Pennsylvania Act 32 jurisdictions.
OR0390180MSC_EE OR0390180MSC_ER	City Other	Eugene, Oregon Safety Tax for employee and employer Note: In this case, 039 represents the geocode for Lane county, and 0180 represents the geocode for Eugene.
ORMETRO_EE	State Other	Portland Oregon Metro Supportive Housing Services employee tax
ORTRANSIT_EE	State Other	Oregon Transportation employee tax
PA0193435HT	Local Services Tax	Butler county, Middlesex township, Pennsylvania local services tax (LST) Note: In this case, 019 represents the geocode for Butler county, and 3435 represents the geocode for Middlesex township.
PA0655656CITY	Pennsylvania Act 32 Locals	Jefferson county, Washington township, city, and school district tax Note: Pennsylvania Act 32 tax codes represent the worked jurisdiction of where the wages and taxes are remitted. The city and school info is combined and reported to the worked jurisdiction tax code.

Tax code	Jurisdiction	What it represents
SS_EE	Federal	Employee Social Security tax
SS_ER	Federal	Employer Social Security tax
STATE Name Missing	State	<p>For scenarios where incorrect data prevents the state name from being derived, the audit report displays this as the tax code.</p> <p>Note: The output file truncates this to STATE Name Miss.</p> <p>You must correct the data before submitting your final file to your tax-filing supplier. For further info, see Troubleshoot the Third-Party Tax Filing Interface in the Help Center.</p>
VTMISC_EE	State Other	Employee Vermont Child Care Contribution
VTMISC_ER	State Other	Employer Vermont Child Care Contribution
WAFLI_EE	State Family Leave	<p>Washington FLI employee tax</p> <p>Note: For the previous tax engine, this tax code included both FLI and medical leave (MLI) employee contributions.</p>
WALTC_EE	State Long Term Care	Washington Long Term Care (LTC) employee tax
WAMLI_EE	State Medical Leave	Washington MLI employee tax
WAMLI_ER	State Medical Leave	Washington MLI employer tax

How to Perform Third-Party Tax Filing for Pennsylvania Act 32 Jurisdictions

The periodic and quarterly tax filing extracts support the unique requirements related to Pennsylvania Act 32. The monthly tax filing extract supports Pennsylvania Act 32 combined filing requirements.

When running these extracts, consider the following.

- If you're registered as a combined filer for Pennsylvania Act 32 taxes, provide your Tax Collection District (TCD) combined-filing proxy.

Before providing a value for this field, review the Third-Party Tax Filing Interface technical brief on how to configure the **TCD Combined Proxy Filing** field.

- The tax code identifier uses the work location's tax code, regardless of the jurisdiction where the taxes were withheld.

The extract derives the tax code identifier from the resident PSD code if:

- a. The employee lives in a Pennsylvania Act 32 jurisdiction.
- b. They work out-of-state with a work political subdivision (PSD) code of 880000.

The quarterly and monthly extracts populate the resident PSD code in **PSD Code**.

- When the employee works or lives in Pennsylvania Act 32 jurisdictions, the quarterly and monthly extracts pass the resident PSD code in **PSD Code**.

The quarterly and monthly extracts populate 880000 in **PSD Code** when:

- a. The employee works in a Pennsylvania Act 32 jurisdiction.
 - b. They live out-of-state.
- Resident and nonresident tax codes don't apply to Pennsylvania Act 32 jurisdictions.
 - The extracts combine the school district and city tax balances and report them with the city tax code.
 - The extracts use different balances specifically for reporting Pennsylvania Act 32 jurisdiction data.
 - Local Gross
 - Local Reduced Subject Withholdable
 - Local Subject Not Withholdable
 - Local Withheld
 - The monthly extract passes the employee's resident address.

Note: Philadelphia jurisdictions aren't subject to Pennsylvania Act 32 and don't follow these considerations.

Related Topics

- [How to Establish a Feed with Your Third-Party Supplier](#)
- [How do I perform tax filing through third parties?](#)
- [How to Troubleshoot the Third-Party Tax Filing Interface](#)
- [Run the Third-Party Tax Filing Interface for the US](#)

2 Configure and Use the Interface

How to Establish a Feed with Your Third-Party Supplier

If you're a new user of your third-party tax filing application, you must establish a feed with your supplier before you can run your first extract.

Refer to their documentation for the kind of info they require to process and submit your tax data. Make sure your extract passes all required info.

Note: The tax files the extracts generate don't include your employer info, including:

- Contact info
- Addresses
- Tax-collection district codes
- Tax identification numbers

You must enter this info in your third-party supplier application.

What organization configuration is required for third-party tax reporting?

You must configure your tax reporting units (TRUs) for accurate third-party tax filing.

For employees, each TRU is a separate company and assigned a client identifier by the third-party supplier. The extract output file can include multiple batches, each representing a TRU.

For retirees, each TRU within a given payroll statutory unit (PSU) represents one or more distribution codes. The third-party supplier assigns one client identifier per PSU. Use this client identifier for all TRUs within that PSU. The extract output file can include multiple batches, but a PSU represents each batch, not a TRU.

Note: For periodic tax filing, ADP can't process retirees and employees in the same batch. You must submit their payroll data either in separate files or in separate batches in the same file, reporting by different TRUs. For quarterly tax filing, employees and retirees can't be in the same file.

What you need to configure	How you do it
All TRUs	<p>For each TRU:</p> <ol style="list-style-type: none"> 1. Start the Manage Legal Reporting Unit HCM Information task. 2. Select Federal. 3. In Third-Party Interfaces, enter either the Client Identifier or 1099-R Client Identifier number provided by your supplier. <p>The maximum length for ADP is 14 characters. MasterTax doesn't issue a client ID, so you can enter any value up to 14 characters.</p> <p>The process interprets a blank value as instructions to exclude the TRU.</p> <ol style="list-style-type: none"> 4. Use the Legal Reporting Unit Registrations task to define the United States Federal Tax jurisdiction. <p>Some payroll processes require this setting, such as Archive Periodic Payroll Results.</p>
TRUs with no payroll data	<p>By default, the extract captures data for all TRUs, including those with no active payroll data for the year. Reporting these TRUs in the quarterly tax file might generate errors from ADP.</p> <ul style="list-style-type: none"> • To exclude a TRU, enter EXCLUDE for Client Identifier. • To exclude a retiree TRU, enter EXCLUDE for Form 1099-R Client Identifier. <p>Note: Excluded TRUs aren't reported on the audit report or output file. If you mark a TRU for exclusion, it won't be included on the monthly or quarterly tax file, even if it has payroll activity for the reporting period.</p>
TRUs for retirees	<p>A single periodic file can include tax info from both employee and retiree TRUs. However, they must be in separate batches.</p> <p>Note: If your payroll includes retirees, you must perform special configuration for organizations.</p>
TRUs for US territories	<p>For TRUs belonging to US territories, use Territory Identifier in the Territory Rules section. Leave this field blank for continental US TRUs.</p>
California employees	<p>If you have employees in California, provide your Wage Plan Code:</p> <ul style="list-style-type: none"> • At the PSU level, use the Legal Entity HCM Information task • At the TRU level, use the Legal Reporting Unit HCM Information task <p>Reenter the value in Wage Plan Code at the Regional level.</p> <p>Entering a value at TRU level overrides the value for the PSU. You can override both on an individual employee's reporting card.</p>
New Jersey employees	<p>If you have employees in New Jersey, provide your family leave insurance (FLI) plan and disability plan types.</p> <p>If you're opting for private plans, provide the plan numbers as well. Use the Legal Reporting Unit HCM Information task to enter these values at the Regional level. If you're using private plans, the plan numbers are displayed on the employee W-2.</p>

What you need to configure	How you do it
Combined-filer status for Pennsylvania	<p>If you're registered as a combined filer for Pennsylvania Act 32 taxes, provide your Tax Collection District (TCD) combined-filing proxy.</p> <ul style="list-style-type: none"> At the PSU level, use the Legal Entity Calculation Cards task At the TRU level, use the Legal Reporting Unit Calculation Cards task <p>Enter the value in TCD Combined Proxy Filing for your Pennsylvania State Income Tax calculation component. If you're opting to become a combined filer after your initial implementation, set this field only after completing all your payroll runs for the current year. For new implementations, set this field before running your first payrolls.</p> <p>Note: Pennsylvania Act 32 tax collectors require you have combined filing designation for a full calendar year to the same tax collector. Don't change this designation midyear, as it would cause the tax-filing extract to report multiple rows incorrectly on your tax files.</p> <p>After you set this value, the payroll process populates it in run results for the Tax Collection District Code on:</p> <ul style="list-style-type: none"> City Tax elements Local Wages and Taxes elements <p>If you're not a combined filer, there's no configuration required. The payroll process populates the Tax Collection District Code in run results according to Pennsylvania Act 32 requirements.</p>

What job and location info is required for third-party tax reporting?

Use the Locations and Jobs tasks to set the appropriate work structure-related info for accurate third-party tax filing.

Note: These requirements don't apply to retirees and 1099-R reporting.

Work structure	What you need to configure	How you do it
Location	Employer Unit Number	<p>Some states require an Employer Unit Number. For locations in those states, use the Locations task to enter your employer unit number in United States Unemployment Reporting Information.</p> <p>This value is a 3, 4, or 5-digit number, depending on the state.</p> <p>This is required for New Mexico, Massachusetts, Minnesota, Iowa, and Michigan.</p> <p>Indiana requires the 3-digit code if:</p>

Work structure	What you need to configure	How you do it
		<ul style="list-style-type: none"> You're assigned a single enterprise filing status by the Indiana Department of Workforce Security You elected to report multiple locations with the Department of Workforce Security
Job	Standard Occupational Classification	<p>When setting up your jobs, some states require they have a standard occupational classification. For jobs in those states, use the Jobs task to enter their standard occupational classification in United States Job Information. Enter this value as 99-9999 or 99-9999.99, depending on the state.</p> <p>Note: There's no validation on this field, so make sure you use the correct format.</p> <p>This is required for:</p> <ul style="list-style-type: none"> Alaska Indiana Louisiana South Carolina Washington West Virginia <p>However, consider adding it to all jobs. For further info on SOC codes, see the Bureau of Labor Statistics website. Search for the Standard Occupational Classification page.</p> <p>For employees in Alaska, you can override this value on their Reporting card. This is passed on the quarterly file. See the Reporting Information Card section.</p>
	Name	<p>Louisiana, Washington, and West Virginia require either the standard occupational classification or the job title. This field is passed on the quarterly file for all employees.</p>

How to Include Additional Taxes in Third-Party Tax Reporting for the US

Local taxes represent categories of taxes that exist in some states and are generally at the county or city level. You can process most of these taxes using the predefined settings. However, some state and local employer taxes require manual configuration.

To pass these taxes on the tax files, make sure you have configured the necessary balances with an appropriate Quarter-to-Date or Year-to-Date dimension.

Local taxes aren't supported for retirees and pension payments.

How to Include SIT-Exempt Overtime Earnings for Third-Party Tax Reporting

Alabama allows the exemption of overtime earnings from state income tax (SIT).

Third Party Periodic Tax Extract

To report this to your tax-filing provider, the Third Party Periodic Tax Extract includes the following.

Overtime info	How you report it
Count of employees who have exempt overtime wages in a month	<p>The extract derives this count by tax reporting unit (TRU) and effective date. It doesn't consider the payroll frequency.</p> <p>It's a running total of employees with exempt overtime wages based on the month of the liability date. It counts an employee once per month, regardless of how many times they had exempt overtime wages.</p> <p>To review this count:</p> <ol style="list-style-type: none">1. Run the Third-Party Tax Filing Audit Report Detail using start and end dates for a given month. <p>The ALSIT tax code records display the exempt wages for Alabama overtime.</p> <ol style="list-style-type: none">2. Use the exempt wages to determine if the employee is counted for the month. <p>Note: If an employee has exempt wages in two payroll frequencies for the month, the extract still counts them once.</p> <p>If you're using a tax filing provider other than ADP, refer to their documentation on how they report these counts.</p>
Overtime exempt wages	Because the wages are reported by the period being reported, you can reconcile them against the periodic detail audit report.

Overtime info	How you report it

Third Party Quarterly Tax Extract

To report this to your tax-filing provider, the Third Party Quarterly Tax Extract includes the following.

Overtime info	How you report it
Overtime exempt wages	The ALSIT tax code record includes the quarter-to-date and year-to-date balance values using the Wages Earned for Hours Worked in Excess of Statutory Limit balance.

What balance info is required for third-party tax filing?

When setting up balances, consider these requirements for third-party tax reporting.

Balance issue	What you need to know
1099-R balances	<p>You need to feed some balances to include their info on the quarterly file for the 1099-R form.</p> <ul style="list-style-type: none">• Form 1099R Taxable Distribution• Form 1099R Capital Gain• Form 1099R Employee Contributions or Insurance Premiums• Form 1099R Net Unrealized Appreciation• Form 1099R Other• Form 1099R Total Employee Contributions• Form 1099R In Plan Roth Rollover
Balance feeds	<p>When defining and managing balances, you must establish feeds for any balance you want to pass on the file.</p>
City balances for tipped employees	<p>For Philadelphia, Pennsylvania reporting, pass these balances.</p> <ul style="list-style-type: none">• City Uncollected Tax Tip Wages Resident

Balance issue	What you need to know
	<ul style="list-style-type: none"> City Uncollected Tax Tip Wages Nonresident <p>Note: Populate these city-level balances with the total uncollected tax wages for tipped employees for which no city tax was withheld. If you have employees meeting this condition, you must perform balance adjustments on these balances.</p> <p>For further info, see the Oracle Cloud Human Capital Management for the United States: Balance Adjustments (1600728.1) on My Oracle Support.</p> <p>For Louisville, Kentucky reporting, pass these balances.</p> <ul style="list-style-type: none"> City Uncollected Tax Tip Withheld Resident City Uncollected Tax Tip Withheld Nonresident <p>Note: Populate these city-level balances with the total uncollected tax wages for tipped employees for which no city tax was withheld. If you have employees meeting this condition, you must perform balance adjustments on these balances.</p> <p>For further info, see the Oracle Cloud Human Capital Management for the United States: Balance Adjustments (1600728.1) on My Oracle Support.</p>
Dismissal Payments balance	<p>For elements using the Dismissal Payments secondary classification, the extract uses the Dismissal Payments balance to pass severance payments on the file.</p> <p>Any elements using this secondary classification automatically feed this balance. ADP subtracts this amount from the employee's state unemployment insurance subject wages for New York and Michigan.</p>
New York state balances for government employees	<p>For New York state reporting, pass these balances.</p> <ul style="list-style-type: none"> IRC 125 Dependent Care IRC 125 Flexible Spending IRC 125 Health Insurance <p>Note:</p> <ul style="list-style-type: none"> Populate these state-level balances with the appropriate amounts from a flexible benefits program. If you have government employees meeting this condition, you must perform balance adjustments on these balances. Set the state context to New York on the element you're using for the balance adjustment. <p>For further info on balance adjustments, see the Oracle Human Capital Management for the US: Balance Adjustments (1600728.1) on My Oracle Support.</p>
Non-W-2 balances	You can pass these non-W-2 balances on the file.

Balance issue	What you need to know
	<ul style="list-style-type: none"> Employer-Subsidized Meals Moving Expenses Paid to Third-Parties Qualified Transportation Sick Pay Wages <p>For Philadelphia, Pennsylvania reporting, pass these balances.</p> <ul style="list-style-type: none"> City Uncollected Tax Tip Wages Resident City Uncollected Tax Tip Wages Nonresident <p>Note: Populate these city-level balances with the total uncollected tax wages for tipped employees for which no city tax was withheld. If you have employees meeting this condition, you must perform balance adjustments on these balances.</p> <p>For further info, see the Oracle Cloud Human Capital Management for the United States: Balance Adjustments (1600728.1) on My Oracle Support.</p> <p>For Louisville, Kentucky reporting, pass these balances.</p> <ul style="list-style-type: none"> City Uncollected Tax Tip Withheld Resident City Uncollected Tax Tip Withheld Nonresident <p>Note: Populate these city-level balances with the total uncollected tax wages for tipped employees for which no city tax was withheld. If you have employees meeting this condition, you must perform balance adjustments on these balances.</p> <p>For further info, see the Oracle Cloud Human Capital Management for the United States: Balance Adjustments (1600728.1) on My Oracle Support.</p>
State Unemployment tipped wages balance	<p>Passed on the quarterly extract for WY SUI reporting. The extract uses this balance.</p> <ul style="list-style-type: none"> W2 Social Security Tips
State Worked Hours balance	<p>Passed on the quarterly extract for SUI reporting.</p> <p>For quarterly files run before Q1 2023, the Quarterly Tax Filing extract:</p> <ol style="list-style-type: none"> Checks if the SUI Employer Reduced Subject Wages are greater than \$0 for the quarter and given state. Checks if the State Worked Hours balance has a value greater than 0. If not, it derives the hours using the run result method. <p>For quarterly files run Q1 2023 and later, the Quarterly Tax Filing extract:</p> <ol style="list-style-type: none"> Checks if the SUI Employer Reduced Subject Wages are greater than \$0 for the quarter and given state. Derives the hours from the State Worked Hours balance. <p>For further info on the necessary configurations, see the Hours Worked for State Unemployment Insurance Reporting technical brief (2729519.1) on My Oracle Support.</p>

Balance issue	What you need to know
	<p>Note: South Carolina requires the reported quarterly value to be less than 1000 hours. The quarterly extract doesn't enforce this. Use the Employee Active Payroll Balance Report to verify this balance for your South Carolina employees and adjust as needed.</p>
State Worked Weeks balance	<p>By default, the quarterly extract calculates weeks worked based on the hours worked divided by 40 and rounded. However, you can override this value by feeding the State Worked Weeks balance.</p> <p>If this balance has a nonzero value, the quarterly tax filing extract passes it on the quarterly file for the appropriate state.</p> <p>The extract caps the weeks worked at 13. If the hours worked is less than 40, it defaults the weeks worked to 1.</p> <p>Note: When defining an Information element to feed this balance:</p> <ol style="list-style-type: none"> 1. Create a State input value on the element, and set its display sequence to 1. 2. For Reference, select State. This ensures the validation source uses the correct PVO.
W-2 balances	For a list of W-2 balances required for end-of-year reporting, see Form W-2 Box Info in the Help Center.
W-2 balances for quarterly reporting	<p>Define feeds for the following balances before running your first quarterly tax extract.</p> <ul style="list-style-type: none"> • W2 Social Security Tips • W2 Uncollected Medicare Group Term Life • W2 Uncollected Medicare Tips • W2 Uncollected Social Security Group Term Life • W2 Uncollected Social Security Tax Tips
W-2 balances for Puerto Rico	<p>For a list of W-2 balances required for end-of-year reporting for Puerto Rico, see Form W-2PR Box Info in the Help Center.</p> <p>The following Puerto Rico balances have special considerations.</p> <ul style="list-style-type: none"> • W2 Territory 401k • W2 Territory Charitable Contributions • W2 Territory Government Retirement Fund • W2 Territory Government Employee Savings Plan <p>For the user-defined results elements feeding these balances, set the State input value to 72. This identifies them as belonging to Puerto Rico.</p> <p>Note: The quarterly tax filing extract performs a balance call with a State context of Puerto Rico. If the call returns no value, the extract then makes a second balance call with no State context. It passes this value on the file. If you're already processing user-defined elements in payroll without the State context, this ensures the file passes the correct balance value.</p>

Balance issue	What you need to know
Washington Family Leave and Long Term Care Hours QTD and YTD balances	The Washington Family Leave and Washington Long Term Care Hours balances are populated from the same value as the Washington State Worked Hours balance.
Workers' Compensation balances for New Mexico quarterly fees	<p>Before running your first quarterly tax extract, either define feeds for these balances or perform a quarterly balance adjustment.</p> <ul style="list-style-type: none"> Prior to Q3 2024: Workers Compensation Withheld balance Q3 2024 through Q2 2025: <ul style="list-style-type: none"> a. Checks Workers Compensation Assessment balance for a nonzero value for the quarter. b. If the value is zero, checks Workers Compensation Assessment balance. Q3 2025 and onward: Workers Compensation Assessment balance <p>The quarterly tax extract sets Coverage Indicator to Y on the W records for the NM SIT and NM SUI balances when:</p> <ol style="list-style-type: none"> The appropriate balance has a nonzero value for the "Relationship Tax Unit,State Quarter to Date" dimension. <p>Note: Oracle HCM Cloud doesn't support Workers' Compensation taxes.</p> <ol style="list-style-type: none"> The employee is active as of the last day of the quarter you're reporting. Otherwise, it sets the indicator to N.

What employee configuration is required for third-party tax filing?

The third-party tax filing extracts include employee and retiree data. They pass data for person types that support payroll processing. In addition to the fields required for HR and payroll processing, there are some fields that might be needed for accurate reporting.

See the following for details.

For these fields	Consider the following
Birth Date	<p>Use Date of Birth either in the Person task or through the New Hire flow.</p> <p>The quarterly tax file passes this value for all employees. ADP uses this value in these cases.</p> <ul style="list-style-type: none"> Puerto Rico employees reporting Code E in Box 16 or 16A of their Form W-2PR. Employees subject to Washington Long Term Care tax.
Employee ID	The employee ID is passed on the E record for the monthly and quarterly files. This 12-digit code is derived for both employees and retirees by the following.

For these fields	Consider the following																				
	<ul style="list-style-type: none"> First two characters of the first name If the first name is missing, uses literal FF. First two characters of the last name 8 digits from the National Identifier It uses the following matrix to determine which digits to use. <table> <tr> <th>National ID Digit</th><th>Code Position</th></tr> <tr><td>1</td><td>Drop</td></tr> <tr><td>2</td><td>2</td></tr> <tr><td>3</td><td>1</td></tr> <tr><td>4</td><td>8</td></tr> <tr><td>5</td><td>7</td></tr> <tr><td>6</td><td>4</td></tr> <tr><td>7</td><td>3</td></tr> <tr><td>8</td><td>6</td></tr> <tr><td>9</td><td>5</td></tr> </table> <p>For example, John Smith 123-45-6789 would become JOSM32769854.</p> <p>You can use this value to search for employees in MasterTax. It isn't used by ADP.</p>	National ID Digit	Code Position	1	Drop	2	2	3	1	4	8	5	7	6	4	7	3	8	6	9	5
National ID Digit	Code Position																				
1	Drop																				
2	2																				
3	1																				
4	8																				
5	7																				
6	4																				
7	3																				
8	6																				
9	5																				
Social Security Number Individual Taxpayer Identification Number	<p>The employee's primary national identifier is passed on the E record. This can be either their Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN), whichever is most recent.</p> <p>If you update this identifier during the year, confirm that the extract passes the correct number to the provider. You might need to send corrected quarter files with the proper identifier.</p> <p>Note: If your employee has no SSN or ITIN, it's your responsibility to create a unique number (across all employees) for them until the valid identifier is available. Follow the guidance above when updating this identifier during the year.</p> <p>For further info, see your provider's documentation.</p>																				
Taxpayer Identification Number	<p>This is for retirees only. The Taxpayer Identification Number (TIN) is used when retiree payments and Form 1099-R are issued to a nonperson entity, such as an estate. This number is passed on the E record in the quarterly file.</p> <p>The extract uses the SSN or ITIN. If neither exist, it uses the TIN.</p>																				
Part Time Status	For part-time employees in Indiana, Vermont, and Puerto Rico, use the Employment task to specify the correct setting on either Assignment Category or Full Time or Part Time .																				
Hourly Paid or Salaried	<p>Use the Employment task to specify the correct setting for this field.</p> <p>This is required only for Vermont.</p>																				

For these fields	Consider the following
Working at Home	Use the Employment task to specify the correct setting for this field. This is required only for Ohio localities.
Worker's Hourly Pay Rate	This field is derived by dividing the SIT Gross Wages QTD by the State Worked Hours values. This is required for Vermont and Louisiana.
Home Address	The quarterly tax file always passes the home address in the US. If the worker has multiple home addresses for different countries, quarterly tax file passes the US address only. If the worker has multiple home addresses for different countries, monthly tax file passes the US address only.
Mailing Address	If you have provided a mailing address for the person, the quarterly tax file passes it in addition to their home address. International mailing addresses have special considerations. You must include the complete international address in the Address Line 1 , Address Line 2 , and City fields. The extract doesn't pass the state code and postal code on the quarterly tax file for these addresses. It concatenates the country name to the City field and passes the value on the tax file. For further info, see your third-party supplier documentation.
Year-End Form Print Preferences	You can deliver your year-end forms to employees in either paper format or digitally. As an employer operating in the US and its territories, you can change the default preferences at the enterprise and employee levels. The Third-Party Quarterly Tax Filing Extract passes these preferences to your third-party provider. <ul style="list-style-type: none"> For terminated employees, the extract overrides the print preference value and enforces print delivery. For retirees, the default is to not pass an indicator. This automatically defaults to print. For employees in US territories, this field uses the W_2 document type to derive the print preferences.

How to Configure Reporting Information Cards for Third-Party Tax Filing

To include employee and retiree payroll info in your tax filing reports, you must set the appropriate person info on their Reporting Information cards.

These components are part of the **Federal** component group.

- For employee cards, set this info in the **Reporting Information** calculation component.
- For retiree cards, set this info in the **Retiree Reporting Information** calculation component.

For each state or territory where the person is employed, create a **Regional** calculation component with the proper regional association and set values in these components.

- For **State Reporting Information** calculation components, enter the fields under **Calculation Component Details**.
- For **Regional Tax Information** calculation components, enter the fields under **Enterable Calculation Values on Calculation Cards**.

Component group	Calculation component	Calculation component detail	Field name	What this does
Federal	Reporting Information	Third-Party Interfaces	ADP Special Processing Required	Indicates whether the employee's W-2 is excluded from main population printing. Note: The quarterly extract passes this in a separate field than the employee print preferences.
			ADP Special Sort Code	Provides additional data for sort options G and E in the ADP client maintenance application. For further info, see your ADP product documentation. Not used by MasterTax.
		Reporting Information	Corporate Officer	Identifies employees who are corporate officers of the employer. As multiple states require this, set it at the federal level. Note: Most states require Corporate Officer or Not a Corporate Officer ; however, Washington DC allows others. If you select a value other than Corporate Officer or Not a Corporate Officer for any state other than Washington DC, ADP interprets the value as N .

Component group	Calculation component	Calculation component detail	Field name	What this does
			Eligible for Retirement Plan	<p>An employee is automatically marked as eligible for the retirement plan on Box 13 of their W-2 when any of these balances has a value greater than 0.</p> <ul style="list-style-type: none"> W2 401k W2 403b W2 408k W2 501c W2 Pension Plan W2 Roth 401k W2 Roth 403b <p>Use this field to manually identify employee eligibility if they don't contribute to any plan.</p> <p>For further info, see Configure Calculation Card Configuration for Year-End Tax Forms in the Help Center.</p>
			Family Member with Majority Interest	Designates if the employee or a family member owns majority interest of this business.
			Probationary Code	Identifies employees hired on a trial basis.
	Retiree Reporting Information	Reporting Information	Account Number	<p>Form 1099-R account, policy, or other identifying number. Required when you have multiple accounts for a recipient that has multiple 1099-Rs.</p> <p>This populates field code H1 of the C record and the Account Number box on the 1099-R.</p>
			Annuity Percentage	Use this field when an annuity contract is part of a multiple recipient lump-sum distribution. Enter the percentage of the total annuity represented.

Component group	Calculation component	Calculation component detail	Field name	What this does
				<p>The annuity percentage is field code YL of the C record and is fed to the % next to Box 8 on the 1099-R.</p> <p>Use whole numbers only. For example, enter 5% as 5, 10% as 10, and 100% as 100.</p>
			Distribution date for section 6050Y death benefits	<p>Use this date for distribution codes C and CD. This date indicates when the death benefit was paid according to section 6050Y.</p> <p>This date is passed as an E record and is fed to the Date of Payment box 13 on the 1099-R.</p>
			FATCA Filing Requirements	This field is for your info tracking only. The quarterly tax file doesn't include it.
			First Year of Designated Roth Contribution	<p>Identifies the year when this person made a first-year designated Roth contribution.</p> <p>Use four digits for the year, such as 2019.</p> <p>This value populates field code R1 of the C record and is fed to Box 11 on the 1099-R.</p>
			Recipient Full Name	<p>Use this field when the retiree's full name doesn't fit within the standard first and last name fields.</p> <p>If the person's name requires more than 32 characters, enter the remainder in Recipient Full Name Continued.</p> <p>When this field has a value, ADP uses it for line 1 of Recipient Name on Form 1099-R.</p>

Component group	Calculation component	Calculation component detail	Field name	What this does
			Recipient Full Name Continued	Use this 32-character field as a continuation of Recipient Full Name . When this field has a value, ADP uses it for line 2 of Recipient Name on Form 1099-R.
			Taxable Amount not Determined	Use this field when the taxable amount of the payments can't be reasonably obtained. If you select Yes , then a Y value is fed to field code YD of the C record. It enters an X in Box 2b of the 1099-R, Taxable amount not determined .
			Total Distribution	Used to indicate if the payment was a total distribution.
			Total Distribution Percentage	For use if a total distribution is made to more than one recipient. Enter the distribution percentage you're allocating for this recipient. Use whole numbers only. For example, enter 5% as 5 , 10% as 10 , and 90% as 90 . The total distribution percentage is field code YM of the C record and is fed to box 9a on the 1099-R.
			Traditional, SEP, or SIMPLE IRA	Identifies the person is receiving a traditional IRA, SEP, or SIMPLE distribution. If you select Yes , it enters an X in the IRA/SEP/SIMPLE box on the 1099-R.
Regional	State Reporting Information	Alaska Reporting Information	Geographic Code	Two-digit code that identifies the employee's primary place of work.
			Occupational Code	Identifies the employee's occupation category. The value you enter here

Component group	Calculation component	Calculation component detail	Field name	What this does
				<p>overrides the value you specified on the job.</p> <p>Note: For further info, see the Alaska Department of Labor and Workforce Development website. Search for the Alaska Occupation and Geographic Coding Resources page.</p>
		California Reporting Information	Wage Plan Code	<p>Used to override the value specified at the payroll statutory unit (PSU) and tax reporting unit (TRU) levels.</p> <p>For further info, see the California Employment Development Department website. Search for the Electronic Filing Guide for the Quarterly Wage and Withholding Program.</p> <p>Choices include:</p> <ul style="list-style-type: none"> • SUI only • State disability insurance (SDI) without unemployment insurance • Voluntary disability insurance • No voluntary, SUI, or SDI • SUI and SDI • SUI with religious exemption • Voluntary disability insurance and SUI
		Colorado Reporting Information	Seasonal Worker	Identifies the person as a seasonal worker.
		Indiana Reporting Information	Seasonal Worker	Identifies the person as a seasonal worker.
		Maine Reporting Information	Seasonal Worker	Identifies the person as a seasonal worker.

Component group	Calculation component	Calculation component detail	Field name	What this does
		North Carolina Reporting Information	Seasonal Worker	Identifies the person as a seasonal worker.
		Oregon Reporting Information	Replacement Worker	Identifies the person as a replacement worker, hired to cover for an employee out on Paid Family Medical Leave. Update or end-date this value once the employee returns to work.
			Seasonal Worker	Identifies the person as a seasonal worker.
		Vermont Reporting Information	Health Care Status	Designates if the employee is considered covered or not covered. Used in the calculation of Vermont health care deduction reporting.
	Regional Tax Information	New York	Part Year Resident	Designates if the employee is a part-year resident of New York City in the calculation value. If you select Yes , the quarterly extract passes the city-resident wages. Otherwise, it passes the FIT wages.
		Puerto Rico	W-2PR Control Number	When populated, the third-party quarterly tax extract passes this field on the W record for Puerto Rico state tax codes in positions 299-314. ADP ignores this data, but MasterTax accepts it.
			W-2cPR Control Number	
			Qualified Physician Under Act 14-2017	Designates if the employee had wages for services rendered by a qualified physician who has a valid decree according to Act 14-2017.

Component group	Calculation component	Calculation component detail	Field name	What this does
			Domestic Services	Designates if the employee had wages for domestic services in a private home, local college club, or local chapter of a college fraternity or sorority.
			Agricultural Work	Designates if the employee had wages for services rendered in agricultural labor.
			Minister of a Church or Member of a Religious Order	Designates if the employee had wages for services rendered by a minister of a church or by a member of a religious order.
			Health Professionals Under CC 20-01	Designates if the employee had wages for services by health professionals according to CC 20-01.
			Others	Designates the type of other wages the employee received. This can be a value from 1 to 9. For info on the meaning of these values, refer to the W-2PR instructions provided by the Hacienda. These values can change yearly.
			Any Other Service Required by the Department Through Regulations	If you indicated in Others that another service is required by the department, enter a meaningful description of that service. For info on when to populate this field, refer to the Hacienda's W-2PR instructions.
			Direct Employment	Designates if the payments are for services by a direct employee.
			Direct Employment Hours Worked	Total hours worked by the direct employee.

Component group	Calculation component	Calculation component detail	Field name	What this does
				Note: The third-party quarterly tax extract passes this data with an implied decimal.
			Direct Employment EIN	If your business is subject to a tax exemption decree, and you have leased or been assigned employees to work in your tax-exempt business lines, provide your EIN here.
		Washington	Reason for SUI Wages with Zero Hours	Select a reason code for employees with wages and zero hours. Because the current reason code might not apply to future quarters, end date this value at the end of the quarter. Note: ADP issues a warning if it detects employees with wages and no hours and no reason code.

How to Configure Tax Withholding Cards for Third-Party Tax Filing

To include employee payroll info in your tax filing reports, you must set the appropriate person info on their Tax Withholding cards.

Associations section

Section	Field name	What it does
Associations	Primary Work Address	The extract derives the work location's county and ZIP Code from this field. For each state context processed for an employee, the county

Section	Field name	What it does
		<p>and ZIP Code from the last primary work address in that state is passed.</p> <p>This is required for:</p> <ul style="list-style-type: none"> Indiana West Virginia <p>However, the extract passes the work location county and ZIP Code for all states.</p>
	Statutory Employee	Identifies an independent contractor as an employee by statute.

Withholding Details section

Calculation component	Section	Field name
Federal	Withholding Status	Filing Status
Federal		<p>Allowances</p> <p>Note: Form W-4 no longer uses this value. However, the extract continues to pass this data until the employee updates their W-4.</p>
Regional		<p>Allowances</p> <p>Note: For states that follow the federal W-4, the form no longer uses this value. However, the extract continues to pass this data until the employee updates their W-4.</p>
Regional	Withholding Exemption	State Unemployment
Regional	Withholding Exemption	State Disability Insurance

Calculation component	Section	Field name
Regional: Washington	State Tax Info	<p>Long Term Care Insurance</p> <p>Note: For the extract to include a WALTC tax code record, one or more of these conditions must be true.</p> <ul style="list-style-type: none"> This field is set to Yes. Washington Long Term Care quarter-to-date or year-to-date balances are non-zero. Washington SUI employer taxable balance is greater than \$0.
Regional: Pennsylvania PSD	Residency Certificate	<p>Resident PSD Code</p> <p>Note: Identifies the resident political subdivision (PSD) code for Pennsylvania Act 32 jurisdictions.</p>

How to Configure Retiree Tax Cards for Third-Party Tax Filing

If you enter values in the following fields on a retiree's Tax Withholding for Pension and Annuity Payments card, they are included in the appropriate extracts.

Withholding Details section

Calculation component	Section	Field name
Federal	Withholding Status	Filing Status
Regional	Withholding Exemption	State Unemployment
Regional	Withholding Exemption	State Disability Insurance

Calculation component	Section	Field name

How to Configure W-2 Box-14 for Third-Party Tax Filing

Your employee Form W-2 might require additional configuration to report the correct info in Box 14.

This includes:

- State and local deductions
- Additional entries not included by ADP

State and local deductions

This table lists the predefined state and local entries that display automatically in Box 14 on the Cloud HCM Form W-2.

State	Description	Box 14 Label
Alabama	Overtime Exempt Wages	EX OT
Alaska	State Unemployment Insurance	AK SUI
California	State Disability Insurance	CA SDI
Colorado	Colorado Occupational Tax	CO_OPT_EE
Colorado	Family Leave Insurance	FAMLI
Connecticut	Family Leave Insurance	CTPL
Hawaii	State Disability Insurance	HI SDI
Kentucky	Boone County Mental Health Tax	BOONMH
Massachusetts	Family and Medical Leave	MA PFML
New Jersey	Family Leave Insurance	FLI
New Jersey	State Disability Insurance	DI
New Jersey	State Disability Insurance Private Plan Number	DI P.P #

State	Description	Box 14 Label
New Jersey	Unemployment Insurance, Workforce Development Partnership Fund, Supplemental Workforce Fund	UI/WF/SWF
New York	Family Leave Insurance	NYFLI_EE
New York	State Disability Insurance	NY SDI
Oregon	Family Leave Insurance	OR FLI
Oregon	Oregon Transit Tax	ORSTT W/H
Pennsylvania	Employee State Unemployment Tax	PA_SUI_EE
Pennsylvania	Local Services Tax	PA LST
Rhode Island	State Disability Insurance	RI SDI
Vermont	Child Care Contribution	VTCCC
Washington	Family Leave Insurance	WA FLI
Washington	Long Term Care	WA LTC

However, the Cloud HCM Form W-2 and the third-party quarterly employee tax extract don't capture some federal and state-specific deductions. For example:

- California Voluntary Plan for Disability Insurance
- Maine Public Employees Retirement System contribution
- Maryland state retirement pickup amount

To configure your year-end data to populate Box 14 with this deduction info and pass it as a B record on the third-party quarterly employee tax extract:

1. Feed the appropriate W2 Box 14 balance.
2. Update the meaning of the corresponding lookup code of the ORA_HRX_US_W2_BOX_14_USER_DFND lookup type.

The text you type becomes the label text appearing on the W-2 Box 14.

Note: This box has a 15-character limit. If you're exporting your payroll data to ADP, they enforce a 10-character limit.

3. You must perform additional configuration if multiple states share the balance you're using, such as for Family Leave Insurance.

Additional entries not included by ADP

If you're using ADP to generate your Form W-2s, some entries included by Cloud HCM aren't included by ADP.

You must perform additional configuration to ensure they appear on the W-2s produced by ADP.

Note: You can skip these steps if you're using the HCM Cloud W-2 Employee Report to generate your W-2s. This process already includes the Box 14 entries as documented above.

These steps include this info on the third-party quarterly employee tax extract as a B record. These steps don't affect any HCM Cloud W-2 processes.

1. Start the Enterprise HCM Information task.
2. Go into Edit mode.
3. In **US Balance Definition**, click **Add Row**.
4. Enter the following.

Field name	What you enter
Legislative Data Group Name	Select a US legislative data group.
Archive Level	Select the archive level appropriate to the level of the balance. Note: Don't select Federal for any state or local entries. Federal is for balances with no area contexts.
Category	Select Withheld or Liability .
Balance Name	Select the balance name as the source for the Box 14 value.
Tax Code	Specify the tax code. The code must follow this naming convention to pass the info to the B record. The jurisdiction you define must match the archive level you select. <ul style="list-style-type: none">○ Start with BREC_○ Jurisdiction identifier<ul style="list-style-type: none">- Federal: No value needed- State: 2-character state postal code- County: 2-character state postal code, followed by 3-character county geocode- City: 2-character state postal code, followed by 3-character county geocode, and 4-character city geocode- School district: 2-character state postal code, followed by 5-character school district geocode

Field name	What you enter
	<ul style="list-style-type: none"> Another underscore Box 14 label <p>Note: ADP has a 10-character limit for this label.</p> <p>Note: If the tax code exists in multiple jurisdictions, use the Balances task to define each as a separate balance definition.</p>
Type	Select Balance .
Report Usage	Select Quarterly .

Sample tax codes

Archive level	Balance name	Tax code	Description
State	Family Leave Insurance Employee Withheld	BREC_WA_WA FLI	Washington Family Leave Insurance with WA FLI as the Box 14 label
State	Family Leave Insurance Employee Withheld	BREC_NY_NY PFL	New York Family Leave Insurance with NY PFL as the Box 14 label
State	Family Leave Insurance Employee Withheld	BREC_DE_DE FLI	Delaware Family Leave Insurance with DE FLI as the Box 14 label <p>Note: Because DE MLI and DE PLI use different balances, you must define separate entries for each.</p>
County	Mental Health Tax Withheld	BREC_KY015_BOONMH	Boone County, Kentucky mental health tax with BOONMH as the Box 14 label

Archive level	Balance name	Tax code	Description
City	Head Tax Withheld	BREC_CO0310140_CO_OPT_EE	Denver, Colorado occupational privilege tax with CO_OPT_EE as the Box 14 label
City	Head Tax Withheld	BREC_PA0017254_PA LST	Abbottstown Boro, Pennsylvania local service tax with PA LST as the Box 14 label

How the Third-Party Tax Filing Extract Derives Employee Worked Values

Monthly employee counts are required for:

- Employer's Quarterly Federal Tax Return reporting
- Eugene, Oregon Safety Tax reporting
- State Unemployment Insurance (SUI) reporting

The Third-Party Quarterly Tax Filing extract passes these values on the quarterly extract for the FIT, OR0390180MSC_EE, and SUI_ER tax codes respectively.

How it derives these values

Here's how the extract derives this data.

Tax code	Here's where it comes from
FIT	<p>The extract populates only the Month-3 employee-worked value.</p> <p>It identifies the employee as eligible for the count if:</p> <ol style="list-style-type: none">1. They were paid in the pay period that:<ol style="list-style-type: none">a. Includes the 12th of the third month of the quarter, such as March 12 for Q1.b. The pay date falls within the current quarter or within 1 month beyond the quarter end date.2. Their FIT subject wages are greater than \$0 for that period. <p>Note: By default, the extract sets all other federal tax codes to N.</p>
OR0390180MSC_EE	<p>The extract populates the Employee Working Per Month Indicator values. The values are derived for Q4 files only. For all other quarters, the values for all months default to N.</p>

Tax code	Here's where it comes from
	<p>It identifies the employee as eligible for the count if their City miscellaneous employee reduced subject wages is nonzero as of the end of each month for Eugene, Oregon.</p> <p>The indicator values for tax code OR0390180MSC_ER default to N for all quarters.</p>
SUI_ER	<p>The extract populates the Month-1, Month-2, and Month-3 employee-worked values.</p> <p>It identifies the employee as eligible for the count if:</p> <ol style="list-style-type: none"> 1. They were paid in the pay period that: <ol style="list-style-type: none"> a. Includes the 12th of the month. b. The pay date falls within the current quarter or within 1 month beyond the quarter end date. 2. Their SUI employer reduced subject wages are greater than \$0 for the SUI state. <p>Note: All other state tax codes use the same Month-1, Month-2, Month-3 values as the SUI_ER tax code. Your third-party supplier ignores these values.</p>

What processing and sorting values are required for W-2s generated by ADP?

ADP requires you set special processing and sort code values on your employee and retiree Reporting Information cards before you generate W-2s through them.

To set these special ADP values:

1. Open the person's Reporting Information card for editing.
2. Click the **Federal** component group.
3. Click the **Reporting Information** calculation component.
4. Expand the **Third-Party Interfaces** calculation component detail.
5. Set values for these fields.

- **ADP Special Processing Required**

Indicates whether the employee's W-2 should be excluded from main population printing.

- **ADP Special Sort Code**

Provides additional data for sort options G and E in the ADP client maintenance application.

Refer to the ADP documentation for more info about these values.

How to Use Payment Date Options for Tax Liabilities

When you process tax info through the Third-Party Periodic Tax Filing Extract, the payment date determines when tax liability payments are due to the various agencies. By default, the payroll data captured by the periodic archive determines this date.

You can view it on the payroll definition's payroll calendar as the **Date Paid**. You can override it when you run the Run Third-Party Periodic Tax Filing Extract flow.

You have the following options.

- Retain the default payment date for the payroll data.
- Override the payment date for all payroll data.
- Override the payment date for selected payroll data.

Retain the default payment date

In this case, you don't need to do anything special.

1. Run your normal payroll processes.
2. Run the Archive Periodic Payroll Results flow.
3. Run the periodic tax-filing extract flow, and submit the output file to your third-party tax filing provider.

Override the payment date for all payroll data

To override the check date for all payroll data:

1. Run your normal payroll processes.
2. Run the Archive Periodic Payroll Results flow.
3. Run the periodic tax-filing extract flow, providing the new date for **Check Date**.
4. Submit the output file to your third-party tax filing provider.

Override the payment date for selected payroll data

To set a new check date for a subset of your payroll data within the same payroll period:

1. Run your standard payrolls and prepayments.
2. Run the Archive Periodic Payroll Results flow.
3. Run the periodic tax-filing extract flow, and submit the output file to your third-party tax filing provider.
4. Run the payroll operations that require a different check date, such as quick pays, in the same payroll period.
5. Run the periodic archive again.
6. Run the periodic tax-filing extract flow, providing the new date for **Check Date**.
7. Submit the output file to your third-party tax filing provider.

These steps might not apply to all situations. Alter them to meet your specific business needs.

Run the Third-Party Tax Filing Interface

The Third-Party Tax Filing Interface assists you in outsourcing your tax filing through a third party, such as ADP, MasterTax, and Ceridian.

This third-party interface supports the following scenarios for tax filing.

- Quarterly tax reporting for employees
- Quarterly tax reporting for retirees
- Monthly tax reporting
- Periodic tax reporting
- Generating the detailed audit report
- Separate liability payment reporting on the periodic extract

Note: You must have properly configured the Oracle Fusion Human Capital Management application for tax interface reporting prior to running any extract.

Quarterly tax reporting for employees

This extract uses payroll data to file quarterly and annual returns and, optionally, to print employee W-2s. For further info, see Third-Party Quarterly Tax Filing Extract in the Help Center.

Use the Run Third-Party Quarterly Tax Filing Extract flow to extract the payroll data to an output file. This flow includes employees with any action for the entire year. It always includes year-to-date balances, even if no transaction occurred in the quarter being reported; however, you can manually exclude tax reporting units (TRUs) from processing. For further info, see Configuration Requirements for Third-Party Tax Filing on the Help Center.

To run this extract:

1. From My Client Groups, click **Payroll**.
2. Click **Submit a Flow**.
3. Select your US legislative data group (LDG).
4. Search for and select **Third-Party Quarterly Tax Filing Extract**.
5. Enter the following.

Field name	How you use it
Extract Tax Quarter	The quarter you're reporting on. For example, enter 3 for the third quarter.
Extract Tax Year	The 4-digit year you're reporting upon. For example, enter 2021.
Payroll Statutory Unit	The payroll statutory unit (PSU) you want to report upon. If you leave it blank, the flow runs against all PSUs.
Tax Reporting Unit	The TRU you want to report upon. If you leave it blank, the flow runs against all TRUs.

Field name	How you use it
Process Configuration Group	Process configuration group for logging and performance purposes.
Submission Type	<p>Select Original.</p> <p>For late current quarterly filings, select Exception Late Original File.</p> <p>For closed-quarter amended files, select Amendment File. For these filings, you must also specify:</p> <ul style="list-style-type: none"> Issue Identification Date Appropriate reason codes Special Instructions Needed <p>For changes to employee W-2s, select W-2 Management File. Specifying the additional fields isn't required but is recommended.</p>
Issue Identification Date	<p>The date you identified the error.</p> <p>Required for Amendment File submission types. Recommended for W-2 Management File submission types.</p>
Reason Code 1 through 10	<p>The amendment reason codes. Some amendment reason codes also require additional reason codes.</p> <p>Note: In responsive UIs, the list of values returns a maximum of 25 values. Enter an appropriate value to filter the list or enter the reason code directly.</p> <p>For example, to use the 1A code, enter 1A directly. To find the Administrative error code, enter Admin in the description. The more detailed your search value, the more useful the results will be.</p> <p>Required for Amendment File submission types. Recommended for W-2 Management File submission types.</p> <p>For further info, see your third-party supplier documentation.</p>
Special Instructions Needed	<p>Enter Yes if the amendment requires any special instructions for the third-party provider.</p> <p>Required for Amendment File submission types. Recommended for W-2 Management File submission types.</p>

Field name	How you use it

Note: Submission type, issue identification date, the reason codes, and the special instructions are specific to ADP. For further info about these fields, see their documentation. Based on what you enter, ADP performs additional validations. You might have to resubmit your file if the appropriate parameters aren't correctly populated. These fields aren't used by MasterTax.

6. Submit the flow. Upon successful completion, it creates two output files.

Output file	How you use it
ADPQuarterlyTaxExtractEtext	Extract text file supporting your third-party tax filing supplier.
ThirdPartyQuarterlyTaxExtractAudit	PDF file summarizing wage and tax data by tax code. This audit report has no employee-level detail.

Note: Depending on the transmission method you have chosen, you might have to change the name of the output file before sending it to ADP. For further info, see your ADP documentation.

7. Review the audit report for totals sent on the file.
8. Upload the tax file to your third-party tax filing provider.

Quarterly tax reporting for retirees

This extract uses your retiree payment data to file quarterly and annual returns and, optionally, to enable your third-party provider to print retiree 1099-R forms. Use the Third-Party Quarterly Tax Filing Extract for Retirees flow to extract the retiree payment data to an output file. This flow includes retirees with any action for the entire year. It always includes year-to-date balances, even if no transaction occurred in the quarter being reported.

For further info, see Third-Party Quarterly Tax Filing Extract for Retirees in the Help Center.

1. From My Client Groups, click **Payroll**.
2. Click **Submit a Flow**.
3. Select your US LDG.
4. Search for and select **Third-Party Quarterly Tax Filing Extract for Retirees**.
5. Enter the following.

Field name	How you use it
Extract Tax Quarter	The quarter you're reporting on. For example, enter 3 for the third quarter.
Extract Tax Year	The 4-digit year you're reporting upon. For example, enter 2011.
Payroll Statutory Unit	The PSU you want to report upon. If you leave it blank, the flow runs against all PSUs.

Field name	How you use it
Tax Reporting Unit	<p>The TRU you want to report upon. If you leave it blank, the flow runs against all TRUs.</p> <p>Note: For retirees, a TRU represents a distribution code. Don't run this extract by individual TRU.</p>
Process Configuration Group	Process configuration group for logging and performance purposes.
Submission Type	<p>Select Original.</p> <p>For late current quarterly filings, select Exception Late Original File.</p> <p>For closed-quarter amended files, select Amendment File. For these filings, you must also specify:</p> <ul style="list-style-type: none"> Issue Identification Date Appropriate reason codes Special Instructions Needed
Issue Identification Date	<p>The date you identified the error.</p> <p>Required for Amendment File submission types.</p>
Reason Code 1 through 10	<p>The amendment reason codes. Some amendment reason codes also require additional reason codes.</p> <p>Note: In responsive UIs, the list of values returns a maximum of 25 values. Enter an appropriate value to filter the list or enter the reason code directly.</p> <p>For example, to use the F1 code, enter F1 directly. To find the FFCRA code, enter FF in the description. The more detailed your search value, the more useful the results will be.</p> <p>Required for Amendment File submission types.</p> <p>For further info, see your third-party supplier documentation.</p>
Special Instructions Needed	<p>Enter Yes if the amendment requires any special instructions for the third-party provider.</p> <p>Required for Amendment File submission types.</p>

Field name	How you use it

Note: Submission type, issue identification date, the reason codes, and the special instructions are specific to ADP. For further info about these fields, see their documentation. Based on what you enter, ADP performs additional validations. You might have to resubmit your file if the appropriate parameters aren't correctly populated. These fields aren't used by MasterTax.

6. Submit the flow. Upon successful completion, it creates two output files.

Output file	How you use it
ADPQuarterlyTaxExtractEtext	Extract text file supporting your third-party tax filing supplier.
ThirdPartyQuarterlyTaxExtractAudit	PDF file summarizing wage and tax data by tax code. This audit report has no retiree-level detail.

Note: Depending on the transmission method you have chosen, you might have to change the name of the output file before sending it to ADP. For further info, see your ADP documentation.

7. Review the audit report for totals sent on the file.
8. Upload the tax file to your third-party tax filing provider.

Monthly tax reporting

Use the Third-Party Monthly Tax Filing Extract flow to extract monthly payroll data to an output file. This tax extract doesn't include retirees.

Use this extract for	What it does
State unemployment wage and tax reporting	This extract uses payroll data to report state unemployment wages and taxes on a monthly basis. Currently, Illinois is the only state requiring this reporting.
Pennsylvania Act 32 combined filing	<p>This extract passes Pennsylvania Act 32 earned income tax (EIT) data to support combined filing.</p> <p>Note: Not all third-party tax filing providers support combined filing. Confirm with your provider that they support filing to your chosen tax collector.</p>

Note: If you opt to include Pennsylvania Act 32 data, the output file includes both Illinois and Pennsylvania data.

Before you start, consider the following.

- If you're a Pennsylvania Act 32 combined filer only, you run this extract monthly.
- If you're an Illinois filer only, don't run this extract on the months you run the quarterly extract.
- If you're a Pennsylvania Act 32 combined filer and an Illinois filer, run this extract monthly.

The third-party tax provider ignores the Illinois data for months 3, 6, 9, and 12. The quarterly tax file processes your Illinois data for those months.

- The monthly tax file doesn't include:
 - Philadelphia jurisdictions
 - Pennsylvania Local Service Taxes
 - Retirees

Neither is part of combined filing.

- The monthly tax file doesn't include employee year-to-date totals for Pennsylvania Act 32 EIT data if there was no activity for that jurisdiction in the current month.

The third-party tax filing provider uses data in the fourth quarterly file for your annual tax filings.

- Configure your designated tax collector for Pennsylvania Act 32 combined filing through your third-party tax provider. The monthly file doesn't include it.
- If you're registered as a combined filer for Pennsylvania Act 32 taxes, provide your Tax Collection District (TCD) combined-filing proxy.

For further info, see Configuration Requirements for Third-Party Tax filing in the Help Center.

- The monthly tax file passes the employee's resident address.

To run this extract:

1. From My Client Groups, click **Payroll**.
2. Click **Submit a Flow**.
3. Select your US LDG.
4. Search for and select **Third-Party Monthly Tax Filing Extract**.
5. Enter the following.

Field name	How you use it
Month	The month you want to report upon. For example, January, February, March, and so on.
Year	The 4-digit year you're reporting upon. For example, enter 2011.
Payroll Statutory Unit	The PSU you want to report upon. If you leave it blank, the flow runs against all PSUs.
Tax Reporting Unit	The TRU you want to report upon. If you leave it blank, the flow runs against all TRUs.

Field name	How you use it
Include Pennsylvania Data for Combined Filing	Select Yes to include Pennsylvania Act 32 data in the extract.
Process Configuration Group	Process configuration group for logging and performance purposes.

Note: Depending on the transmission method you have chosen, you might have to change the name of the output file before sending it to ADP. For further info, see your ADP documentation.

6. Submit the flow. Upon successful completion, it creates two output files.

Output file name	How you use it
ADPMonthlyTaxExtractEtext	Extract text file supporting your third-party tax filing supplier.
ThirdPartyMonthlyTaxExtractAudit	PDF file summarizing wage and tax data by tax code. This audit report has employee level detail.

Note: Depending on the transmission method you have chosen, you might have to change the name of the output file before sending it to ADP. For further info, see your ADP documentation.

7. Review the audit report for totals sent on the file.
8. Upload the tax file to your third-party tax filing provider.
9. The monthly tax file passes the employee's resident address.

Periodic tax reporting

This extract uses payroll data captured by the Archive Periodic Payroll Results flow to report tax liabilities on an as-needed basis. Payroll data captured by an extract run isn't recaptured in subsequent runs, even if you attempt to extract the same time period.

The periodic extract file doesn't pass any year-to-date withheld amounts.

This extract reports the tax data by:

- TRU

Note: You can process employee and retiree TRUs in the same periodic file.

- Liability date
- Payroll frequency
- Tax code

Note: The extract file contains columns for both male and female employees.

- This extract doesn't use the **Male** count, so values in this column are always 0.
- The **Female** column represents the total count of all employees with wages subject to each tax type and payroll frequency. Each row represents a different tax type and payroll frequency combination.

The extract spawns these tasks.

Task name	What it does
US Third Party Periodic Tax Extract Employee Selection	Generates the employee detail audit report as an output file.
US Third Party Periodic Tax Extract Data Consolidation	Generates an etext output file and a summary audit report.

To run this extract:

1. Run the necessary prerequisites for the Archive Periodic Payroll Results flow, such as payroll and prepayment.
2. Run the Archive Periodic Payroll Results flow.
3. From My Client Groups, click **Payroll**.
4. Click **Submit a Flow**.
5. Select your US LDG.
6. Search for and select **Third-Party Periodic Tax Filing Extract**.
7. Enter the following.

Field Name	How you use it
Periodic Extract Start Date	Start date of the reporting period. For example, enter 3/1/2021.
Periodic Extract End Date	End date of the reporting period. For example, enter 3/15/2021.
Check Date	Overrides the liability date of all data on the periodic tax file.
Payroll Statutory Unit	PSU you want to report upon. If you leave it blank, the flow runs against all PSUs.
Tax Reporting Unit	TRU you want to report upon. If you leave it blank, the flow runs against all TRUs.
Process Configuration Group	Process configuration group for logging and performance purposes.

When selecting data for extraction, use overlapping dates to ensure all appropriate periodic archives are captured.

8. Submit the flow. Upon successful completion, depending on your parameter selection, it creates three files.

Output file	How you use it
ADPPeriodicTaxExtractEtext	Extract text file supporting your third-party tax filing supplier. This is created by the US Third Party Periodic Tax Extract Data Consolidation task.
ThirdPartyPeriodicTaxExtractAudit	PDF file listing wage and tax data, organized by payroll frequency and tax code. This doesn't include employee-level detail. It's created by the US Third Party Periodic Tax Extract Data Consolidation task.
ThirdPartyPeriodicTaxExtractAuditDetail	Pipe-delimited text file listing wage and tax data, organized by employee name, tax code, and payroll frequency. Use this report to reconcile to the audit report. This is created by the US Third Party Periodic Tax Extract Employee Selection task.

Note: Depending on the transmission method you have chosen, you might have to change the name of the output file before sending it to ADP. For further info, see your ADP documentation.

- Review the Audit and Audit Detail reports for totals sent on the file.
- Upload the tax file to your third-party tax filing provider.
- For employers in Missouri, you must apply for your tax credit directly from the Missouri tax authority.

Generate the detailed audit report

The Third-Party Periodic Tax Filing Extract flow automatically creates the detailed audit report. To generate this report manually:

- Run the necessary prerequisites for the detailed audit report, such as the Archive Periodic Payroll Results flow and the Third-Party Periodic Tax Filing Extract.
- From **My Client Groups**, click **Payroll**.
- Click **Submit a Flow**.
- Select your US LDG.
- Search for and select **Third-Party Tax Filing Audit Report Detail**.
- Enter the following.

Field name	How you use it
Periodic Extract Start Date	Start date of the reporting period. For example, enter 3/1/2021.
Periodic Extract End Date	End date of the reporting period. For example, enter 3/15/2021.
Flow Name	Name of a particular periodic tax filing flow to report upon.
Tax Reporting Unit	TRU you want to report upon. If you leave it blank, the flow runs against all TRUs.

Field name	How you use it
Employee Name	Name of a particular employee to report upon. Note: You can't select a retiree in this field. However, if you leave this field blank, the flow runs for all retirees.
Process Configuration Group	Process configuration group for logging and performance purposes.

7. Submit the flow. Upon successful completion, it creates one output file.

Output file	How you use it
ThirdPartyTaxFilingAuditRepotDetail	Pipe-delimited text file listing wage and tax data by employee and tax code. Use this report to reconcile to the audit report generated by the Periodic Tax Filing Extract.

8. Review the Audit and Audit Detail reports for totals sent on the file.

Separate liability payment reporting on the periodic extract

For periodic tax reporting, you might want to capture the individual payments made toward a liability and the dates they were paid.

To report these payments separately on the periodic extract:

1. Run the necessary prerequisites for the Archive Periodic Payroll Results flow, such as payroll and prepayments.
2. Run the Archive Periodic Payroll Results flow date effective for each payment made toward the liability.
3. Run the extract, and submit the tax info according to standard periodic reporting.
4. If required, use **Check Date** to specify an override liability date.

This applies a single liability date to all data on the extract, regardless of when you archived it.

How the Quarterly Tax-Filing Extract for Retirees Identifies Total Distributions

You use the Third-Party Tax-Filing Interface to pass Form 1099-R data for your retirees to your third-party tax filing provider.

Here's how the Third-Party Quarterly Tax Filing Extract for Retirees flow determines if a payment is a total distribution.

How to enable total distributions

You enable total distribution checking at the tax reporting unit (TRU) level.

1. From **My Client Groups**, click **Workforce Structures**.
2. Click **Manage Legal Reporting Unit HCM Information**.
3. Select **Tax Reporting Unit**.
4. Click **Federal**.
5. Under **Form 1099-R Distribution Code**, select **Yes** for **Total Distribution**.

You enable total distribution checking for individual retirees on their Reporting Information calculation card.

1. From **My Client Groups**, click **Payroll**.
2. Click **Calculation Cards**.
3. Search for and select the person.
4. Open their Reporting Information card for editing.
5. Select **Retiree Reporting Information**.
6. Select **Enterable Calculation Values on Calculation Cards**.
7. Click **Create**.
8. Select **Total Distribution**, and choose **Yes** as the value.

How the extract identifies total distributions

When you generate the extract, this is what the flow does.

1. It checks the person's Reporting Information card.
 - o If you chose **Yes** for **Total Distribution**, the extract passes the YE record to ADP and selects the Total Distribution box on the 1099-R.
 - o If you chose **No**, the extract:
 - i. Doesn't pass the YE record to ADP.
 - ii. Doesn't select **Total Distribution** on the 1099-R.
2. If neither value exists on the reporting card, the flow checks your TRU configuration.

For retirees, the TRU represents a particular distribution code or codes.

- o If you chose **Yes** for **Total Distribution**, the extract:
 - i. Passes the YE record to ADP.
 - ii. Selects **Total Distribution** on the 1099-R.
- o If you chose **No**, the extract:
 - i. Doesn't pass the YE record to ADP.
 - ii. Doesn't select **Total Distribution** on the 1099-R.
- o If you didn't select a value, the extract:
 - i. Doesn't pass the YE record to ADP.
 - ii. Doesn't select **Total Distribution** on the 1099-R for those retirees.

How to Troubleshoot the Third-Party Tax Filing Interface

You might experience issues generating extracts in the following areas.

- Common scenarios
- Periodic tax filing scenarios
- Monthly tax filing scenarios
- Quarterly tax filing scenarios

Common scenarios

The Third-Party Tax-Filing Interface keeps no records of what files you send to your business-outsourcing solutions provider or when you send them. You must ensure the accuracy of the data you capture before uploading it to your provider. You must ensure that your HR and payroll data remains your source of truth.

You might experience the following issues, regardless of what extract you're running.

If you're having this issue	Here's what you do
Changes to payroll data after extract generation	<p>In this case, you must make corrections to your payroll data, but you have already generated the extract file. If you haven't yet uploaded the file to your provider, you must:</p> <ol style="list-style-type: none">1. For monthly or quarterly tax filing, roll back the tax-filing extract flow. <p>For periodic tax filing, roll back the tax-filing extract and Archive Periodic Payroll Results flows.</p> <p>Note: This assumes that you haven't run any post processes that are dependent on the periodic archive, such as the payslip.</p> <ol style="list-style-type: none">2. Correct your info.3. For periodic tax filing, rerun the periodic archive flow.4. Run the tax-filing extract flow.
Changes to payroll data after you upload	<p>After you have uploaded your tax-filing extract to your provider, you might have to work with them to resolve issues and correct any errors. You must also ensure all corrections are reflected in the HR and payroll data you're maintaining.</p> <p>To do this:</p> <ol style="list-style-type: none">1. Contact your provider to determine if any special actions are required.2. Make whatever corrections to your data are required to resolve the errors. <p>To preserve your audit trail, don't roll back the flows.</p> <ol style="list-style-type: none">3. For periodic tax filing, rerun the Archive Periodic Payroll Results flow for the appropriate dates.4. Run the tax-filing extract flow. <p>When running the quarterly extract, use the amendment parameters to help identify the kind of changes you're making.</p>

If you're having this issue	Here's what you do
	<p>5. Submit the updated output file.</p>
Performing balance adjustments	<p>When performing balance adjustments for cities and counties, you must use the resident and nonresident elements for the adjustments to be included on the tax extracts.</p> <p>Note: These balances aren't applicable to Pennsylvania Act 32 jurisdictions. You must adjust additional balances specifically for Pennsylvania Act 32 jurisdictions.</p> <p>For further info, see Oracle Cloud Human Capital Management for the United States: Balance Adjustments (1600728.1) on My Oracle Support.</p> <p>When performing balance adjustments for US territories, you must set a state context on the adjustment elements.</p>
Extract is unable to derive a state name	<p>The Audit report displays STATE Name Missing for a state's entry, and the extract file displays STATE Name Miss.</p> <p>Incorrect data is preventing the tax filing extract from deriving the proper state name. Make the necessary adjustments to correct the data.</p>
Extract output is truncated	<p>The extract has a maximum output of 10,000 KB.</p> <p>If you find your output is being truncated, you can set a process configuration parameter to allow for larger file sizes.</p> <ol style="list-style-type: none"> 1. Add the BI_OUTPUT_SIZE lookup code to the PAY_ACTION_PARAMETER_TYPE lookup type. 2. Start the Payroll Process Configuration task, and add this parameter to the Default Group. <p>Set its value as the file size in bytes, such as 999999999.</p> <ol style="list-style-type: none"> 3. When you submit the quarterly extract, select a process configuration group that includes this parameter. <p>For further info, see Payroll Process Configuration Parameters in the Help Center.</p>

Periodic tax filing scenarios

When running the periodic extract, you could experience the following scenarios.

If you're having this issue	Here's what you do
Incorrect values reported in Employee Count columns	<p>The values of the Male and Female employee count columns in the Periodic extract file could appear incorrect.</p> <p>This is because this extract doesn't use the Male count, so values in this column are always 0.</p> <p>The extract uses the Female column to report each tax type and the number of employees with wages subject to them. Each row represents a different tax and payroll frequency.</p> <p>In the likely event of an employee being subject to multiple taxes, that employee would be counted multiple times in this column, once for each subject tax. Therefore, you should expect the sum of all values in this column to exceed your total number of employees.</p>

If you're having this issue	Here's what you do
	<p>Note: ADP automatically disregards any tax counts that aren't needed for your tax filings.</p>
Periodic extract deriving monthly count of employees with overtime wages	<p>For states that require counts for employees with exempt overtime wages, the periodic extract file derives this value by TRU and effective date. It doesn't consider the payroll frequency.</p> <p>This is a running total of employees with exempt overtime wages based on the month of the liability date. It counts an employee once per month, regardless of how many times they had exempt overtime wages.</p>
Year-to-date withheld amounts missing from the extract	<p>The periodic extract file doesn't pass any year-to-date withheld amounts. In cases where they're needed, such as applications for Missouri tax credit, you must submit them directly to the appropriate tax authority.</p>
Inconsistent values between Detail Audit report and Periodic Audit report	<p>The Periodic Audit Report and Detail Audit Report capture values for taxable wages differently.</p> <p>The Detail Audit Report uses data from the Archive Periodic Payroll Results flow. It includes taxable wage values for taxes that are subject to a limit. For taxes that aren't subject to a limit, the report shows nothing for the taxable wage values. The periodic archive doesn't archive this data because there is no balance value.</p> <p>However, the Periodic Audit Report does include taxable wage values for taxes that aren't subject to a limit. The extract process defaults the taxable wages from the subject wages for taxes that aren't subject to a limit.</p> <p>For further info, see Third-Party Periodic Tax Filing Extract on the Help Center.</p>

Monthly tax filing scenario

When running the monthly extract, you might experience the following scenario.

If you're having this issue	Here's what you do
Year-to-date withheld amounts missing from the extract	<p>The monthly tax file doesn't include any year-to-date totals for Pennsylvania Act 32 earned income tax (EIT) data for an employee if there was no activity for that jurisdiction in the current month.</p>

Quarterly tax filing scenarios

When running the quarterly extract, you might experience the following scenarios.

If you're having this issue	Here's what you do
Audit Report returns zero values for taxable wages	<p>The Audit Report includes taxable wage values for taxes that are subject to a limit. If there are no taxable wages, the quarterly tax filing extract handles the passing of subject wages in the taxable wages field.</p> <p>For further info, see Third-Party Quarterly Tax Filing Extract on the Help Center.</p>

If you're having this issue	Here's what you do
Extract excludes New Mexico Workers' Compensation assessment	<p>By default, the quarterly employee tax extract file passes a value of N for the Workers' Compensation assessment indicator. The quarterly employee tax extract file passes a value of Y for this assessment indicator on the NM SIT and NM SUI records if:</p> <ol style="list-style-type: none"> One of these balances has a nonzero value for the "Relationship Tax Unit,State Quarter to Date" dimension. <ul style="list-style-type: none"> Workers Compensation Assessment Workers Compensation Withheld The employee is active as of the last day of the quarter you're reporting. In this case, you must do one of the following. <ul style="list-style-type: none"> Define feeds to this balance. Perform a quarterly balance adjustment. <p>Note: Oracle HCM Cloud doesn't support Workers' Compensation taxes.</p>
Extract excludes Workers' Compensation class code and rate	The quarterly extract doesn't support the passing of this data for any state or territory.
Extract excludes data for terminated employees	<p>The quarterly extract doesn't include a terminated employee's data when the final close date on their payroll relationship record is before their last pay date.</p> <p>Before you run the extract, make sure you have set the final close date for the terminated employee to be after their last pay date.</p>
Extract excludes payroll data for contingent workers	<p>You can't process payroll for contingent workers, such as independent contractors. The Third-Party Tax Filing Interface doesn't pass their payroll data in the extract.</p> <p>In cases where ADP requires a value to be passed, such as Independent Contractor Indicator, the extract defaults the field to N.</p>
Extract excludes sole proprietor identification	<p>You can't identify a person as a sole proprietor. The Third-Party Tax Filing Interface doesn't include this identification in the extract.</p> <p>In cases where ADP requires a value to be passed for sole proprietors, the extract defaults the field to N.</p>
Extract excludes employer-paid portion of employee taxes	The quarterly extract doesn't support the passing of Washington Family Leave and Washington Long Term Care employer-paid amounts on behalf of employees.
Extract reports incorrect hours for the State Worked Hours balance	<p>The only method for reporting state worked hours is to use balances. Perform the necessary configurations using balances before your first payroll runs for the year.</p> <p>For further info, see the following.</p> <ul style="list-style-type: none"> Hours Worked for State Unemployment Insurance Reporting technical brief (2729519.1) on My Oracle Support

If you're having this issue	Here's what you do
	<ul style="list-style-type: none">Calculate Hours Worked from Balances for the US in the Help Center

3 Extracts

Third-Party Quarterly Tax Filing Extract

The Third-Party Tax Filing Interface assists you in out-sourcing your employee tax filing through a third party. It provides extracts for quarterly, monthly, and periodic reporting.

The quarterly extract produces:

- Output file suitable for submission to your tax-filing supplier
- Audit report

To run this flow:

1. From **My Client Groups**, click **Payroll**.
2. Click **Submit a Flow**.
3. Select your US legislative data group (LDG).
4. Search for and select **Third-Party Quarterly Tax Filing Extract**.

Note: To generate pay data for retirees, use the Third-Party Quarterly Tax Filing Extract for Retirees flow.

Before You Begin

Complete all payroll processing for the quarter.

Report Parameters

Extract Tax Quarter

The quarter you're reporting on. For example, enter 3 for the third quarter.

Extract Tax Year

The 4-digit year you're reporting upon. For example, enter 2018.

Payroll Statutory Unit

The payroll statutory unit (PSU) you want to report upon. If you leave it blank, the flow runs against all PSUs.

Tax Reporting Unit

The tax reporting unit (TRU) you want to report upon. If you leave it blank, the flow runs against all TRUs.

Process Configuration Group

Process configuration group for logging and performance purposes.

Submission Type

- Select **Exception Late Original File** for late current quarterly filings.
- Select **Amendment File** for closed-quarter amended files. For this type, you must also specify an issue identification date, the appropriate reason codes, and any special instructions needed.

- Select **W-2 Management File** for changes to employee W-2s. Specifying the additional fields isn't required but is recommended.
- For all others, select **Original**.

Issue Identification Date

The date when you had enough knowledge to correct the discovered error.

Required for Amendment File submission types. Recommended for W-2 Management File submission types.

Reason Code 1 through 10

The amendment reason codes. Some amendment reason codes also require additional reason codes.

Required for Amendment File submission types. Recommended for W-2 Management File submission types.

For further info, see your third-party supplier documentation.

Special Instructions Needed

Enter **Yes** if the amendment requires any special instructions for the third-party provider.

Required for Amendment File submission types. Recommended for W-2 Management File submission types.

Extract Output

The quarterly extract produces two output files.

Output file	What this is
ADPQuarterlyTaxExtractEtext	Extract text file supporting your third-party tax filing supplier.
ThirdPartyQuarterlyTaxExtractAudit	PDF file summarizing wage and tax data by tax code. This audit report has no employee-level detail.

Note: Depending on the transmission method you have chosen, you might have to change the name of the output file before sending it to ADP. For further info, see your ADP documentation.

Report Parameters

The Report Parameters section of the report contains the following.

Value	What this is
Year	Year you're reporting on
Quarter	Quarter you're reporting on
Submission Type	Submission type you selected
Issue Identification Date	Issue identification date for Amendment File and W-2 Management File submissions

Value	What this is
Reason Code 1 - 10	Reason codes for Amendment File and W-2 Management File submissions
Special Instructions Needed	Special instructions needed for Amendment File and W-2 Management File submissions
LDG	Your US legislative data group
Report Category Name	US_THIRD_PARTY_QUARTERLY_TAX_EXTRACT
Flow Name	Flow name you provided when you ran the extract

Summary Tables

This section includes quarterly and yearly tables with the following.

Value	What this is
Tax Reporting Unit	TRU you're reporting on
Gross	Combined quarterly or yearly gross tax balance of all employees for this TRU, applicable to all tax codes
Subject	Combined quarterly or yearly subject wages of all employees for this TRU, applicable to all tax codes
Taxable	Combined quarterly or yearly taxable wages of all employees for this TRU, applicable to all tax codes
Withheld	Combined quarterly or yearly taxes withheld for this TRU, applicable to all tax codes

Detail Tables

This section includes quarterly and yearly tables with the following, sorted by:

1. Client identifier
2. TRU

Value	What this is
Tax Code	Oracle Fusion Global Payroll tax code
ST	Applicable state of the tax
City/County	Applicable locality of the tax
School or PSD	One of the following: <ul style="list-style-type: none"> • School district name

Value	What this is
	<ul style="list-style-type: none">Political subdivision code (PSD) of Pennsylvania Act 32 subject work location
Gross	Combined quarterly or yearly gross tax balance for all employees
Subject	Quarter-to-date or year-to-date sum of the following applicable tax balances for all employees: <ul style="list-style-type: none">Reduced Subject WithholdableSubject Not Withholdable balances
Taxable	Combined quarterly or yearly taxable balances for all employees
Withheld	Combined quarterly or yearly withheld balances for all employees

Third-Party Quarterly Tax Filing Extract for Retirees

The Third-Party Tax Filing Interface assists you in out-sourcing your retiree tax filing through a third party. It provides extracts for quarterly and periodic reporting.

The quarterly extract produces:

- Output file suitable for submission to your tax-filing supplier
- Audit report

To run this flow:

1. From **My Client Groups**, click **Payroll**.
2. Click **Submit a Flow**.
3. Select your US legislative data group (LDG).
4. Search for and select **Third-Party Quarterly Tax Filing Extract for Retirees**.

Note: To generate pay data for employees, use the Third-Party Quarterly Tax Filing Extract flow.

Before You Begin

Complete all payroll processing for the quarter. For further info, see *Quarter-End Processing for the US* in the Help Center.

Report Parameters

Extract Tax Quarter

The quarter you're reporting on. For example, enter 3 for the third quarter.

Extract Tax Year

The 4-digit year you're reporting upon. For example, enter 2018.

Payroll Statutory Unit

The payroll statutory unit (PSU) you want to report upon. If you leave it blank, the flow runs against all PSUs.

Tax Reporting Unit

The tax reporting unit (TRU) you want to report upon. If you leave it blank, the flow runs against all TRUs.

CAUTION: Don't run this extract for an individual TRU. For retirees, the TRU represents the distribution code and not the company. If you select a TRU, the flow generates incomplete data.

Process Configuration Group

Process configuration group for logging and performance purposes.

Submission Type

- Select **Exception Late Original File** for late current quarterly filings.
- Select **Amendment File** for closed-quarter amended files. For this type, you must also specify an issue identification date, the appropriate reason codes, and any special instructions needed.
- For all others, select **Original**.

Issue Identification Date

The date when you had enough knowledge to correct the discovered error.

Required for Amendment File submission types.

Reason Code 1 through 10

The amendment reason codes. Some amendment reason codes also require additional reason codes.

Required for Amendment File submission types.

For further info, see your third-party supplier documentation.

Special Instructions Needed

Enter **Yes** if the amendment requires any special instructions for the third-party provider.

Required for Amendment File submission types.

Extract Output

The quarterly extract produces two output files.

Output file	What this is
ADPQuarterlyTaxExtractEtext	Extract text file supporting your third-party tax filing supplier.
ThirdPartyQuarterlyTaxExtractAudit	PDF file summarizing wage and tax data by tax code. This audit report has no retiree-level detail.

Note: Depending on the transmission method you have chosen, you might have to change the name of the output file before sending it to ADP. For further info, see your ADP documentation.

Report Parameters

The Report Parameters section of the report contains the following.

Value	What this is
Year	Year you're reporting on
Quarter	Quarter you're reporting on
Submission Type	Submission type you selected
Issue Identification Date	Issue identification date for Amendment File
Reason Code 1 - 10	Reason codes for Amendment File submissions
Special Instructions Needed	Special instructions needed for Amendment File submissions
LDG	Your US legislative data group
Report Category Name	US_THIRD_PARTY_QUARTERLY_RETIREE_TAX_EXTRACT
Flow Name	Flow name you provided when you ran the extract

Summary Tables

This section includes quarterly and yearly tables with the following.

Value	What this is
Payroll Statutory Unit	PSU you're reporting on
Tax Reporting Unit	TRU for the distribution code you're reporting on, within the selected PSU
Gross	Combined quarterly or yearly gross tax balance of all retirees for this PSU, with details for each distribution code, applicable to all tax codes
Subject	Combined quarterly or yearly subject wages of all retirees for this TRU, applicable to all tax codes
Taxable	Combined quarterly or yearly taxable wages of all retirees for this TRU, applicable to all tax codes
Withheld	Combined quarterly or yearly taxes withheld for this TRU, applicable to all tax codes

Detail Tables

This section includes quarterly and yearly tables with the following, sorted by:

1. PSU
2. Form 1099-R client identifier
3. Distribution code TRU

Value	What this is
Tax Code	Oracle Fusion Global Payroll tax code
ST	Applicable state of the tax
Gross	Combined quarterly or yearly gross tax balance for all retirees
Subject	Quarter-to-date or year-to-date sum of the following applicable tax balances for all retirees: <ul style="list-style-type: none">• Reduced Subject Withholdable• Subject Not Withholdable balances
Taxable	Combined quarterly or yearly taxable balances for all retirees
Withheld	Combined quarterly or yearly withheld balances for all retirees

Third-Party Monthly Tax Filing Extract

The Third-Party Tax Filing Interface assists you in out-sourcing your tax filing through a third party. It provides extracts for quarterly, monthly, and periodic reporting.

The monthly extract produces:

- Output file suitable for submission to your tax-filing supplier
- Audit report

To run this flow:

1. From **My Client Groups**, click **Payroll**.
2. Click **Submit a Flow**.
3. Select your US legislative data group (LDG).
4. Search for and select **Third-Party Monthly Tax Filing Extract**.

Before You Begin

Complete all payroll processing for the month.

This extract supports Illinois unemployment and Pennsylvania Act 32 combined filing. Run this extract with the quarterly extract according to your business needs.

If you're	Then you
Pennsylvania Act 32 combined filer only	Run this extract monthly.
Illinois filer only	Don't run this extract on the months you run the quarterly extract.
Both Pennsylvania Act 32 combined filer and Illinois filer	Run this extract monthly. Your third-party tax provider ignores the Illinois data for months 3, 6, 9, and 12. The quarterly tax file processes your Illinois data for those months.

Report Parameters

Month

The month you want to report upon. For example, enter 2 for February.

Year

The 4-digit year you're reporting upon. For example, enter 2018.

Payroll Statutory Unit

The payroll statutory unit (PSU) you want to report upon. If you leave it blank, the flow runs against all PSUs.

Tax Reporting Unit

The tax reporting unit (TRU) you want to report upon. If you leave it blank, the flow runs against all TRUs.

Include Pennsylvania Data for Combined Filing

Select **Yes** to include Pennsylvania earned income tax data.

Process Configuration Group

Process configuration group for logging and performance purposes.

Extract Output

The monthly extract produces two output files.

Output file	How you use it
ADPMonthlyTaxExtractEtext	Extract text file supporting your third-party tax filing supplier.
ThirdPartyMonthlyTaxExtractAudit	PDF file summarizing wage and tax data by tax code. This audit report does have employee-level detail.

Note: Depending on the transmission method you have chosen, you might have to change the name of the output file before sending it to ADP. For further info, see your ADP documentation.

Report Parameters

The Report Parameters section of the report contains the following.

Value	What this is
Year	Year you're reporting on
Month	Month you're reporting on
Include Pennsylvania Data for Combined Filing	Yes or No to indicate whether to include this data
LDG	Your US legislative data group
Report Category Name	US_THIRD_PARTY_MONTHLY_TAX_EXTRACT

Summary Tables

This section includes monthly, quarterly, and yearly tables with the following.

Value	What this is
Tax Reporting Unit	TRU you're reporting on
Gross	Combined Gross balance for all employees
Subject	Combined Reduced Subject Withholdable balance plus any applicable Subject not Withholdable for all employees
Taxable	Combined Taxable balance for all employees
Liability	Combined Liability or Withheld balance for all employees

Note: If you elected to include Pennsylvania data, this data is included in these totals.

Detail MTD

This section includes tables with the following columns, sorted by:

1. Client identifier
2. TRU
3. State tax code
4. Full name

Value	What this is
State Tax Code	Oracle Fusion Global Payroll tax code

Value	What this is
Full Name	Name of the person
Employee Number	Employee number of the person
Gross	Illinois SUI Employer Gross balance Note: The monthly extract output file doesn't include gross balances.
Subject	Illinois SUI Employer Reduced Subject Withholdable balance
Taxable	Illinois SUI Employer Taxable balance
Liability	Illinois SUI Employer Liability balance

If you elected to include Pennsylvania data, it appears in a separate section with the following, sorted by:

1. Client identifier
2. TRU
3. Local tax code
4. Full name

Value	What this is
Local Tax Code	Oracle Fusion Global Payroll tax code
Full Name	Name of the person
Employee Number	Employee number of the person
Gross	Local Gross balance Note: The monthly extract output file doesn't include gross balances.
Subject	Local Reduced Subject Withholdable balance plus Local Subject not Withholdable balance
Taxable	Local Reduced Subject Withholdable balance plus Local Subject not Withholdable balance
Liability	Local Withheld balance

Third-Party Periodic Tax Filing Extract

The Third-Party Tax Filing Interface assists you in out-sourcing your tax filing through a third party. It provides extracts for quarterly, monthly, and periodic reporting.

The periodic extract produces:

- Output file suitable for submission to your tax-filing supplier
- Audit report
- Detailed audit report

To run this flow:

1. From My Client Groups, click **Payroll**.
2. Click **Submit a Flow**.
3. Select your US legislative data group (LDG).
4. Search for and select **Third-Party Periodic Tax Filing Extract**.

Before You Begin

Before generating the periodic extract:

1. Run the necessary prerequisites for the Archive Periodic Payroll Results flow, such as payroll and prepayments.
2. Successfully run the Archive Periodic Payroll Results flow.

Report Parameters

Periodic Extract Start Date

The start date of the reporting period. For example, enter 3/1/2018.

Note: When selecting data for extraction, use overlapping dates to ensure you're capturing all appropriate periodic archives.

Periodic Extract End Date

The end date of the reporting period. For example, enter 3/15/2018.

Payroll Statutory Unit

The payroll statutory unit (PSU) you want to report upon. If you leave it blank, the flow runs against all PSUs.

Tax Reporting Unit

The tax reporting unit (TRU) you want to report upon. If you leave it blank, the flow runs against all TRUs.

Check Date

The override for the liability date of all data you're sending on the periodic tax file.

Process Configuration Group

Process configuration group for logging and performance purposes.

Extract Output

The periodic extract produces three output files.

Output file	What this is
ADPPeriodicTaxExtractEtext	Extract text file supporting your third-party tax filing supplier.
ThirdPartyPeriodicTaxExtractAudit	PDF file listing wage and tax data, organized by payroll frequency and tax code. This audit report has no employee level detail.
ThirdPartyPeriodicTaxExtractAuditDetail	Pipe-delimited text file listing wage and tax data, organized by employee name, tax code, and payroll frequency. Use this report to reconcile to the audit report.

Note: Depending on the transmission method you have chosen, you might have to change the name of the output file before sending it to ADP. For further info, see your ADP documentation.

Report Parameters

The Report Parameters section of the report contains the following.

Value	What this is
Legislative Data Group	Your US LDG
Process Start Date	Start date of the reporting period
Process End Date	End date of the reporting period
Override Payment Date	Override as specified at extract time with the Check Date parameter
Create Employee Detail Report	Identifies if you opted to generate the detail report during extract submission
Report Category Name	US Third Party Periodic Tax Extract
Flow Name	Flow name as specified when you ran the extract

Summary by Tax Code

This section includes the following.

Value	What this is
Tax Level	Values can be: <ul style="list-style-type: none">Federal

Value	What this is
	<ul style="list-style-type: none"> State County City School
Tax Code	Oracle Fusion Global Payroll tax code
State	Applicable state of the tax
County/City/School	Applicable locality of the tax
Gross	Combined Gross tax balance for all employees and retirees
Subject	Sum of the following balances for all employees and retirees: <ul style="list-style-type: none"> Reduced Subject Withholdable Subject Not Withholdable
Taxable	Combined Taxable balance for all employees and retirees
Withheld	Combined Total Withheld balance for all employees and retirees

Summary by Tax Reporting Unit and Payroll Frequency

This section includes the following, sorted by:

1. TRU
2. Payroll frequency
3. Process date

Value	What this is
Tax Reporting Unit/Payroll Frequency	TRU and pay frequency
1099-R Code	For retiree TRUs, the Form 1099-R Distribution Code you have assigned
Process Date	Date the payroll data was processed
Gross	Combined Gross tax balance for all employees and retirees
Subject	Sum of the following balances for all employees and retirees: <ul style="list-style-type: none"> Reduced Subject Withholdable Subject Not Withholdable
Taxable	Combined Taxable balance for all employees and retirees

Value	What this is
Deposit Withheld	Total amount withheld and due for deposit to the third-party tax filing supplier

Details by Tax Reporting Unit by Payroll Frequency

This section includes the following, sorted by:

1. Process date
2. TRU
3. Payroll frequency
4. Tax code

Value	What this is
Process Date	Date the payroll data was processed
Client Identifier	Client identifier as issued by your third-party tax filing supplier
Tax Reporting Unit/Payroll Frequency	TRU and pay frequency
Tax Code	Oracle Fusion Global Payroll tax code
State	Applicable state of the tax
County/City/School	Applicable locality of the tax
Gross	Combined Gross tax balance for all employees and retirees
Subject	Sum of the following applicable tax balances for all employees and retirees: <ul style="list-style-type: none">• Reduced Subject Withholdable• Subject Not Withholdable
Taxable	Combined Taxable balance for all employees and retirees
Withheld	Combined Total Withheld balance for all employees and retirees

Third-Party Periodic Tax Filing Audit Detail Report

This pipe-delimited audit detail report is suitable for viewing through a spreadsheet application, such as Microsoft Excel.

Third-Party Tax Filing Audit Report Detail

The Third-Party Tax Filing Audit Report Detail is a pipe-delimited text file that lists wage and tax data generated by the Third-Party Periodic Tax Extract.

This report is organized by employee name, tax code, and payroll frequency. Use it to validate your payroll data before submitting the extract file to your third-party tax filing supplier.

Note: The Third-Party Periodic Tax Filing Extract flow automatically generates this report.

Report Output

This pipe-delimited report is suitable for viewing in a spreadsheet application, such as Microsoft Excel. It includes the following.

Column	What this is
Flow Name	Flow name as specified when you ran the extract.
Tax Reporting Unit	TRU as specified when you ran the extract.
Form 1099-R Distribution Code	For retiree TRUs, the Form 1099-R Distribution Code you have assigned.
Effective Date	Effective date of the archived data. Unless you specify otherwise when you run the extract, this is the liability date.
Payroll Frequency	Frequency as set on the payroll definition.
Employee Number	Employee number of the person.
Employee Name	Name of the person.
Payroll Relationship Number	Person's payroll relationship number.
Gender	Person's gender. Note: The actual extract doesn't use the Male count, so values in that file are always 0. The extract uses the Female column to report each tax type and the number of employees with wages subject to them. Each row represents a different tax and payroll frequency.
Balance Category Order	Level of the tax, to assist you with data filtering.

Column	What this is
Tax Code	Oracle Fusion Global Payroll tax code.
State	Applicable state of the tax.
County	Applicable county of the tax.
City	Applicable city of the tax.
School District	Applicable school district of the tax. Not populated for jurisdictions subject to Pennsylvania Act 32.
Work PSD	Political subdivision (PSD) code for persons working in jurisdictions subject to Pennsylvania Act 32.
Residence PSD	PSD code for persons living in jurisdictions subject to Pennsylvania Act 32.
Tax Collection District Code	Tax Collection District Code of the person's work PSD.
Residence Geocode	Geocode of residence for people working or living in a jurisdiction subject to Pennsylvania Act 32.
Residence County	County of residence for people working or living in a jurisdiction subject to Pennsylvania Act 32.
Residence City	City of residence for people working or living in a jurisdiction subject to Pennsylvania Act 32.
Withheld	Amount withheld for this tax and jurisdiction.
Gross Wages	Person's gross wages for this jurisdiction and tax.
Subject Wages	Person's subject wages for this jurisdiction and tax.
Taxable Wages	Person's taxable wages for this jurisdiction and tax.
Exempt Wages	Person's exempt overtime wages for this jurisdiction and tax.

4 Appendices

Form 1099-R Box Info

The following describes each of the balances assigned to various Form 1099-R boxes.

These balances are required for reporting on the retiree quarterly tax file for your end-of-year data. Use the Balance Definitions task to manually configure the feeds for those balances that begin with "Form 1099R". The remaining balances are fed automatically.

For further info, see Oracle Cloud Human Capital Management for United States: Balance Initialization (1912298.1) on My Oracle Support.

Form 1099-R Box Info

Box 1

Box Label	Balance	Additional Info
Gross distribution	FIT Gross	

Box 2A

Box Label	Balance	Additional Info
Taxable amount	Form 1099R Taxable Distribution	

Box 2B

Box Label	Balance	Additional Info
Taxable amount not determined	NA	Defined by Taxable amount not determined on the Retiree Reporting Information card. If marked Yes , the flow selects the box on the 1099-R.
Total distribution	NA	Defined by Total Distribution on the Retiree Reporting Information card. If marked Yes , the flow selects the box on the 1099-R.

Box 3

Box Label	Balance	Additional Info
Capital gain	Form 1099R Capital Gain	

Box 4

Box Label	Balance	Additional Info
Federal income tax withheld	FIT Withheld	

Box 5

Box Label	Balance	Additional Info
Employee contributions/Designated Roth contributions or insurance premiums	Form 1099R Employee Contributions or Insurance Premiums	

Box 6

Box Label	Balance	Additional Info
Net unrealized appreciation in employer's securities	Form 1099R Net Unrealized Appreciation	

Box 7

Box Label	Balance	Additional Info
Distribution code(s)	NA	Defined by the distribution code set on the tax reporting unit (TRU).

Box 8

Box Label	Balance	Additional Info
Other	Form 1099R Other	

Box 9A

Box Label	Balance	Additional Info
Your percentage of total distribution	NA	Defined by Total Distribution Percentage on the Reporting Information card.

Box 9B

Box Label	Balance	Additional Info
Total employee contributions	Form 1099R Total Employee Contributions	

Box 10

Box Label	Balance	Additional Info
Amount allocable to IRR within 5 years	Form 1099R In Plan Roth Rollover	

Box 11

Box Label	Balance	Additional Info
1st year of desig. Roth contrib.	NA	Defined by First Year of Designated Roth Contribution on the Reporting Information card.

Box 12

Box Label	Balance	Additional Information
FATCA Filing Requirement	NA	Defined by FATCA Filing Requirement on the Reporting Information card. Note: This field is for your info tracking only. The quarterly tax file doesn't support it.

Box 13

Box Label	Balance	Additional Info
Date of payment	NA	Defined by Death Benefit Distribution Date for Section 6050Y Benefits on the Reporting Information card.

Box Label	Balance	Additional Info

Box 14

Box Label	Balance	Additional Info
State tax withheld	SIT Withheld	

Box 15

Box Label	Balance	Additional Info
State/Payer's state no.	NA	Derived from each state's registration info.

Box 16

Box Label	Balance	Additional Info
State distribution	SIT Reduced Subject Withholdable + SIT Subject Not Withholdable	

Box 17

Box Label	Balance	Additional Info
Local tax withheld	NA	Not supported.

Box 18

Box Label	Balance	Additional Info
Name of locality	NA	Not supported.

Box 19

Box Label	Balance	Additional Info
Local distribution	NA	Not supported.

Box Account Number

Box Label	Balance	Additional Info
Account number	NA	Defined by Account Number on the Reporting Information card.

Box IRA/SEP/SIMPLE

Box Label	Balance	Additional Info
IRA/SEP/SIMPLE	NA	Defined by Traditional, SEP, or Simple IRA on the Reporting Information card.

Box %

Box Label	Balance	Additional Info
%	NA	Defined by Annuity Percentage on the Reporting Information card.

Related Topics

- [How to Establish a Feed with Your Third-Party Supplier](#)

Form W-2 Box Info

The following describes each of the balances assigned to various Form W-2 and W-2GU boxes.

These balances are required for end-of-year reporting. Use the Balance Definitions task to manually configure the feeds for those balances that begin with "W2". The remaining balances are fed automatically.

For further info, see Oracle Cloud Human Capital Management for United States: Balance Initialization (1912298.1) on My Oracle Support.

Form W-2 Box Info

Box 1

Box Label	Balance	Additional Info
Wages, Tips, Other Compensation	FIT Reduced Subject Withholdable + FIT Subject Not Withholdable	

Box 2

Box Label	Balance	Additional Info
Federal Income Tax Withheld	FIT Withheld	

Box 3

Box Label	Balance	Additional Info
Social Security Wages	Social Security Employee Taxable - W2 Social Security Tips	

Box 4

Box Label	Balance	Additional Info
Social Security Tax Withheld	Social Security Employee Withheld	

Box 5

Box Label	Balance	Additional Info
Medicare Wages and Tips	Medicare Employee Reduced Subject Withholdable	

Box 6

Box Label	Balance	Additional Info
Medicare Tax Withheld	Medicare Employee Withheld	

Box 7

Box Label	Balance	Additional Info
Social Security Tips	W2 Social Security Tips	

Box 8

Box Label	Balance	Additional Info
Allocated Tips	W2 Allocated Tips	

Box 9

Box Label	Balance	Additional Info
Blank	NA	IRS has put this on hold.

Box 10

Box Label	Balance	Additional Info
Dependent Care Benefits	W2 Dependent Care	

Box 11

Box Label	Balance	Additional Info
Nonqualified Plans	W2 Nonqualified Plan or W2 Nonqualified 457	

Box 12

Box Label	Balance	Additional Info
Codes	Varies	See Form W-2 Box 12 Balances, below.

Box 13

Box Label	Balance	Additional Info
Statutory Employee	NA	Field on Federal Tax Withholding card.
Retirement Plan	NA Displays a box on the W-2, with selection indicating participation, depending on the results listed in the Additional Information column.	Checks the following balances for values greater than 0: <ul style="list-style-type: none"> W2 401k W2 403b W2 408k W2 501c

Box Label	Balance	Additional Info
		<ul style="list-style-type: none">W2 Pension PlanW2 Roth 401kW2 Roth 403b Also checks the Reporting Card field for a value of Y .
Third-Party Sick Pay	NA Displays a box on the W-2, with selection indicating receipt of pay, depending on the results listed in the Additional Information column.	Checks the W2 Third Party Sick Pay balance for a value greater than 0.

Box 14A

Box Label	Balance	Additional Info
Varies	W2 BOX 14A	The label for this box depends on the value you provide in the W2 Box 14A lookup code Meaning of the ORA_HRX_US_W2_BOX_14_USER_DFND lookup type.

Note: This box has a 15-character limit. If you're exporting your payroll data to ADP, they enforce a 10-character limit.

Box 14B

Box Label	Balance	Additional Info
Varies	W2 BOX 14B	The label for this box depends on the value you provide in the W2 Box 14B lookup code Meaning of the ORA_HRX_US_W2_BOX_14_USER_DFND lookup type.

Note: This box has a 15-character limit. If you're exporting your payroll data to ADP, they enforce a 10-character limit.

Box 14C

Box Label	Balance	Additional Info
Varies	W2 BOX 14C	The label for this box depends on the value you provide in the W2 Box 14C lookup code Meaning of the ORA_HRX_US_W2_BOX_14_USER_DFND lookup type.

Note: This box has a 15-character limit. If you're exporting your payroll data to ADP, they enforce a 10-character limit.

Box 14D

Box Label	Balance	Additional Info
Varies	W2 BOX 14D	The label for this box depends on the value you provide in the W2 Box 14D lookup code Meaning of the ORA_HRX_US_W2_BOX_14_USER_DFND lookup type.

Note: This box has a 15-character limit. If you're exporting your payroll data to ADP, they enforce a 10-character limit.

Box 14E

Box Label	Balance	Additional Info
Varies	W2 BOX 14E	The label for this box depends on the value you provide in the W2 Box 14E lookup code Meaning of the ORA_HRX_US_W2_BOX_14_USER_DFND lookup type.

Note: This box has a 15-character limit. If you're exporting your payroll data to ADP, they enforce a 10-character limit.

Box 14F

Box Label	Balance	Additional Info
Varies	W2 BOX 14F	The label for this box depends on the value you provide in the W2 Box 14F lookup code Meaning of the ORA_HRX_US_W2_BOX_14_USER_DFND lookup type.

Note: This box has a 15-character limit. If you're exporting your payroll data to ADP, they enforce a 10-character limit.

Box 14G

Box Label	Balance	Additional Info
Varies	W2 BOX 14G	The label for this box depends on the value you provide in the W2 Box 14G lookup code Meaning of the ORA_HRX_US_W2_BOX_14_USER_DFND lookup type.

Note: This box has a 15-character limit. If you're exporting your payroll data to ADP, they enforce a 10-character limit.

Box 14H

Box Label	Balance	Additional Info
Varies	W2 BOX 14H	The label for this box depends on the value you provide in the W2 Box 14H lookup code Meaning of the ORA_HRX_US_W2_BOX_14_USER_DFND lookup type.

Note: This box has a 15-character limit. If you're exporting your payroll data to ADP, they enforce a 10-character limit.

Box 14I

Box Label	Balance	Additional Info
Varies	W2 BOX 14I	The label for this box depends on the value you provide in the W2 Box 14I lookup code Meaning of the ORA_HRX_US_W2_BOX_14_USER_DFND lookup type.

Note: This box has a 15-character limit. If you're exporting your payroll data to ADP, they enforce a 10-character limit.

Box 14J

Box Label	Balance	Additional Info
Varies	W2 BOX 14J	The label for this box depends on the value you provide in the W2 Box 14J lookup code Meaning of the ORA_HRX_US_W2_BOX_14_USER_DFND lookup type.

Note: This box has a 15-character limit. If you're exporting your payroll data to ADP, they enforce a 10-character limit.

Box 14X

Box Label	Balance	Additional Info
Varies	W2 BOX 14X	The label for this box depends on the value you provide in the W2 Box 14X lookup code Meaning of the ORA_HRX_US_W2_BOX_14_USER_DFND lookup type.

Note: This box has a 15-character limit. If you're exporting your payroll data to ADP, they enforce a 10-character limit.

Box 14Z

Box Label	Balance	Additional Info
Varies	W2 BOX 14Z	The label for this box depends on the value you provide in the W2 Box 14Z lookup code Meaning of the ORA_HRX_US_W2_BOX_14_USER_DFND lookup type.

Note: This box has a 15-character limit. If you're exporting your payroll data to ADP, they enforce a 10-character limit.

Box 15

Box Label	Balance	Additional Info
State	NA	
Employer's State ID Number	NA	As defined on the <state> Income Tax jurisdiction through the Legal Reporting Unit Registrations task.

Box 16

Box Label	Balance	Additional Info
State Wages, Tips, Etc	SIT Reduced Subject Withholdable + SIT Subject Not Withholdable	For New York state, displays the balance value from Box 1.
FLI P.P. #	NA	Family Leave Insurance private plan number, as defined on the tax reporting unit (TRU). Note: Displays only for private Family Leave Insurance plans in New Jersey.

Box 17

Box Label	Balance	Additional Info
State Income Tax	SIT Withheld	
-FLI	W2 Family Leave Insurance	Family Leave Insurance deduction amount.

Box Label	Balance	Additional Info
		Note: Displays only for private Family Leave Insurance plans in New Jersey.

Box 18

Box Label	Balance	Additional Info
Local Wages, Tips, Etc	Displays the following balances across separate rows. <ul style="list-style-type: none"> County Reduced Subject Withholdable + County Subject Not Withholdable County Miscellaneous Employee Reduced Subject Withholdable Mental Health Tax Nonresident Reduced Subject Withholdable + Mental Health Tax Nonresident Subject Not Withholdable City Reduced Subject Withholdable + City Subject Not Withholdable School Reduced Subject Withholdable+ School Subject Not Withholdable Metro Employee Taxable Local Reduced Subject Withholdable + Local Subject Not Withholdable 	For Yonkers local taxes, displays the balance value from Box 1. For New York City local taxes, displays the balance value from Box 1 if the employee is a full-year resident.

Box 19

Box Label	Balance	Additional Info
Local Income Tax	Displays the following balances across separate rows. <ul style="list-style-type: none"> County Withheld County Miscellaneous Employee Withheld Mental Health Tax Withheld City Withheld School Withheld Metro Employee Withheld Local Withheld 	

Box 20

Box Label	Balance	Additional Info
Locality Name	NA	<p>Displays the appropriate county, city, or school district name, as defined by the primary geocode. It doesn't show any alternate geocodes that might have been defined, such as through the Geographies task.</p> <ul style="list-style-type: none"> For Indiana employees, displays the county code, prefixed with C. For Campbell County, Kentucky employees, displays the county name followed by: <ul style="list-style-type: none"> Campbell GEN Campbell MH Campbell SC For Ohio employees, displays the school district name and number. For Oregon employees subject to the Eugene Community Safety tax, displays as EUG. For Oregon employees subject to the Metro Housing Services tax, displays as Metro. <p>For Oregon employees subject to the Multnomah Preschool for All tax, displays as MULT.</p> <ul style="list-style-type: none"> For Pennsylvania employees subject to Pennsylvania Act 32, displays the Tax Collection District code.

Form W-2 Box 12 Balances

The ORA_HRX_US_W2_BOX_12 lookup code contains the following Box 12 balance info.

Code A

Code	Balance	Description
A	W2 Uncollected Social Security Tax Tips	<p>Uncollected social security or RRTA tax on tips.</p> <p>Includes the amount of social security tax on an employee's tips that couldn't be collected because of insufficient funds.</p>

Code B

Code	Balance	Description
B	W2 Uncollected Medicare Tips	<p>Uncollected Medicare tax on tips.</p> <p>Includes the amount of Medicare tax on an employee's tips that couldn't be collected because of insufficient employee funds.</p>

Code C

Code	Balance	Description
C	W2 Group Term Life	<p>Taxable cost of group-term life insurance over \$50,000.</p> <p>Includes the value of employer-provided group-term life insurance coverage over \$50,000 minus the employee's after-tax contributions.</p>

Code D

Code	Balance	Description
D	W2 401k	<p>Elective deferrals to a section 401 (k) cash or deferred arrangement.</p> <p>Includes the employee's total elective deferrals to a 401 (k) cash or deferred arrangement. It includes the deferrals even if the employee exceeds the annual elective deferral limit.</p> <p>Note: When feeding this balance, you must include any catch-up deductions.</p>

Code E

Code	Balance	Description
E	W2 403b	<p>Elective deferrals to a section 403 (b) salary reduction agreement.</p> <p>Includes the employee's total elective deferrals to a 403 (b) salary reduction agreement to purchase an annuity contract. It includes the deferrals even if the employee exceeds the annual elective deferral limit.</p>

Code	Balance	Description
		Note: When feeding this balance, you must include any catch-up deductions.

Code F

Code	Balance	Description
F	W2 408k	<p>Elective deferrals to a section 408 (k) (6) salary reduction SEP.</p> <p>Includes the employee's total elective deferrals to a 408 (k) (6) salary reduction Simplified Employee Pension plan. It includes the deferrals even if the employee exceeds the annual elective deferral limit.</p>

Code G

Code	Balance	Description
G	W2 457	<p>Elective deferrals and employers contributions (including nonelective deferrals) to any government or nongovernment section 457 (b) deferred compensation plan.</p> <p>Includes the total elective and nonelective contributions made to a 457 (b) deferred compensation plan for government employees or tax exempt organizations. It includes the deferrals even if the employee exceeds the annual elective deferral limit.</p> <p>Note: When feeding this balance, you must include any catch-up deductions.</p>

Code H

Code	Balance	Description
H	W2 501c	<p>Elective deferrals to a section 50 (c) (18) (D) tax-exempt organization plan.</p> <p>Includes the total elective deferrals to a 501 (c) (18) (D) tax-exempt organization plan. It doesn't include employer nonelective contributions or employee after-tax contributions.</p>

Code	Balance	Description

Code J

Code	Balance	Description
J	W2 Nontax Sick	<p>Nontaxable sick pay.</p> <p>Includes the amount of third-party sick pay that isn't subject to federal income tax because of the employee's after-tax contributions to the sick pay plan.</p>

Code K

Code	Balance	Description
K	W2 Excise Parachute	<p>20% excise tax on excess golden parachute payments.</p> <p>Includes a 20% excise tax on excess golden parachute payments made to key corporate employees after a merger or acquisition.</p>

Code L

Code	Balance	Description
L	W2 Expense Reimbursement	<p>Substantiated employee business expense reimbursements.</p> <p>Includes the amount of employee business expense treated as substantiated (nontaxable). It includes the deferrals only if the employer reimburses the employees for expenses according to a per diem or mileage allowance that exceeds the government-approved rates.</p>

Code M

Code	Balance	Description
M	W2 Uncollected Social Security Group Term Life	<p>Uncollected Social Security or RRTA tax on taxable cost of group-term life insurance over \$50,000 (for former employees).</p> <p>Includes any uncollected Social Security tax on the value of excess group-term life insurance coverage for former employees.</p>

Code	Balance	Description

Code N

Code	Balance	Description
N	W2 Uncollected Medicare Group Term Life	<p>Uncollected Medicare tax on taxable cost of group-term life insurance coverage over \$50,000 (for former employees).</p> <p>Includes any uncollected Medicare tax on the value of excess group-term life insurance coverage for former employees.</p>

Code P

Code	Balance	Description
P	W2 Qualified Move	<p>Tax exempt moving expense reimbursements paid directly to a member of the US Armed Forces. These reimbursements aren't included in boxes 1, 3, or 5.</p> <p>Note: Moving expense reimbursements are taxable for nonservice members.</p>

Code Q

Code	Balance	Description
Q	W2 Nontax Combat	<p>Nontaxable combat pay.</p> <p>You can elect to have your nontaxable combat pay included in earned income for the earned income credit.</p>

Code R

Code	Balance	Description
R	W2 Medical Saving Account	<p>Employer contributions to an Archer MSA.</p> <p>Includes employer contributions to your medical savings account (MSA).</p>

Code S

Code	Balance	Description
S	W2 408p	Employee salary-reduction contributions according to section 408 (p) SIMPLE. Includes employee salary-reduction contributions according to section 408 (p) SIMPLE (not included in box 1).

Code T

Code	Balance	Description
T	W2 Adoption	Adoption benefits. Includes adoption benefits not included in box 1.

Code V

Code	Balance	Description
V	W2 Nonqualified Stock	Income from the exercise of nonstatutory stock options (included in boxes 1, 3, and 5). Includes income from the exercise of nonstatutory stock options.

Code W

Code	Balance	Description
W	W2 Health Saving Account	Employer contributions to an employee's health savings account. This includes employee contributions through a cafeteria plan.

Code Y

Code	Balance	Description
Y	W2 Nonqualified Deferred Compensation	Deferrals subject to a section 409A nonqualified deferred compensation plan. The amount set aside for a nonqualified deferred compensation plan. This includes

Code	Balance	Description
		the current year deferrals and earnings on the current year and prior year deferrals.

Code Z

Code	Balance	Description
Z	W2 409a Nonqualified Income	<p>Income subject to section 409 A on a nonqualified deferred compensation plan.</p> <p>The amount set aside for a nonqualified deferred compensation plan. This plan must be taxable in the year of deferral due to the failure of the employer's plan to meet certain qualifications subject to section 409A. Can also be used to report amounts deferred into a nonqualified plan in prior years if the employer's plan wasn't changed.</p>

Code AA

Code	Balance	Description
AA	W2 Roth 401k	<p>Designated Roth contributions to a Section 401 (k) plan.</p> <p>If an employee participates in a Section 401 (k) plan that includes a qualified Roth contribution program, they can elect to make a designated Roth contribution to the plan or program instead of elective deferrals.</p> <p>Note: When feeding this balance, you must include any catch-up deductions.</p>

Code BB

Code	Balance	Description
BB	W2 Roth 403b	<p>Designated Roth contributions to a Section 403 (b) plan.</p> <p>If an employee participates in a 403 (b) salary reduction program that includes a qualified Roth contribution program, they can elect to make a designated Roth contribution to the plan or program instead of elective deferrals.</p>

Code	Balance	Description
		Note: When feeding this balance, you must include any catch-up deductions.

Code DD

Code	Balance	Description
DD	W2 Health Coverage	Cost of employer-sponsored health coverage. See the IRS guidelines on what values should be included in this box.

Code EE

Code	Balance	Description
EE	W2 Roth 457B	Designated Roth contributions as part of a government section 457 (b) plan. This amount doesn't apply to contributions to a tax-exempt organization section 457 (b) plan. Note: When feeding this balance, you must include any catch-up deductions.

Code FF

Code	Balance	Description
FF	W2 Employer Health Reimbursement Benefits	Permitted benefits as part of a qualified small employer health reimbursement arrangement. Note: Applies to employers with fewer than 50 employees.

Code GG

Code	Balance	Description
GG	W2 Qualified Equity Grants	Income from qualified equity grants subject to Section 83 (i).

Code HH

Code	Balance	Description
HH	W2 Aggregate Deferrals	Aggregate deferrals subject to Section 83 (i) elections as of the close of the calendar year.

Code II

Code	Balance	Description
II	W2 Medicaid Waiver Payments excluded from Gross Income	Medicaid Waiver Payments excluded from Gross Income under Notice 2014-7.

Related Topics

- [How to Establish a Feed with Your Third-Party Supplier](#)
- [What configurations can I perform on Form W-2 Box 14?](#)
- <https://www.oracle.com/pls/topic/lookup?ctx=fa-latest&id=s20048337>

Form W-2PR Box Info

The following describes each of the balances assigned to various Form W-2PR boxes.

These balances are required for end-of-year reporting. Use the Balance Definitions task to manually configure the feeds for those balances that begin with "W2 Territory" and "W2". The remaining balances are fed automatically.

For further info, see Oracle Cloud Human Capital Management for United States: Balance Initialization (1912298.1) on My Oracle Support.

Form W-2PR Box Info

Box 5

Box Label	Balance	Additional Info
Costo de cubierta de salud auspiciada por el patrono Cost of employer-sponsored health coverage	W2 Health Coverage	

Box Label	Balance	Additional Info

Box 6

Box Label	Balance	Additional Info
Donativos Charitable Contributions	W2 Territory Charitable Contributions	Set the State input value on the results elements of any user-defined deductions that feed this balance. Set this input value to 72 .

Box 7

Box Label	Balance	Additional Info
Sueldos Wages	SIT Reduced Subject Withholdable + SIT Subject Not Withholdable - W2 Territory Commissions - W2 Territory Allowances - W2 Territory Tips	

Box 8

Box Label	Balance	Additional Info
Comisiones Commissions	W2 Territory Commissions	This box displays the amount in excess of the Puerto Rico Young Entrepreneurs Act, if: <ol style="list-style-type: none"> 1. The employee is subject to the act. 2. You have defined the appropriate feeds to include only wages that exceed the act's exemption limit.

Box 9

Box Label	Balance	Additional Info
Concesiones Allowances	W2 Territory Allowances	This box displays the amount in excess of the Puerto Rico Young Entrepreneurs Act, if: <ol style="list-style-type: none"> 1. The employee is subject to the act. 2. You have defined the appropriate feeds to include only wages that exceed the act's exemption limit.

Box 10

Box Label	Balance	Additional Info
Propinas Tips	W2 Territory Tips	<p>This box displays the amount in excess of the Puerto Rico Young Entrepreneurs Act, if:</p> <ol style="list-style-type: none"> 1. The employee is subject to the act. 2. You have defined the appropriate feeds to include only wages that exceed the act's exemption limit.

Box 11

Box Label	Balance	Additional Info
Total = 7 + 8 + 9 + 10	N/A	Combined values of boxes 7 through 10.

Box 12

Box Label	Balance	Additional Info
Gastos Reemb. y Beneficios Marginales Reimb. Expenses and Fringe Benefits	W2 Territory Fringe Benefits	

Box 13

Box Label	Balance	Additional Info
Cont. Retenida Tax Withheld	SIT Withheld	

Box 14

Box Label	Balance	Additional Info
Fondo de Retiro Gubernamental Government Retirement Fund	W2 Territory Government Retirement Fund	Set the State input value on the results elements of any user-defined deductions that feed this balance. Set this input value to 72 .

Box 15

Box Label	Balance	Additional Info
Aportaciones a Planes Cualific. Contributions to CODA PLANS	W2 Territory 401k	Set the State input value on the results elements of any user-defined deductions that feed this balance. Set this input value to 72 .

Box 16

Box Label	Balance	Additional Info
Salarios Exentos (Ver instrucciones) Exempt Salaries (See instructions)	<p>Displays one of the following balances, based on the exemption code.</p> <ul style="list-style-type: none"> Code A: W2 Territory Public Employee Emergency Overtime Wages Code B: W2 Territory Police Overtime Wages Code C: W2 Territory Physician Stipend Code D: W2 Territory Researcher Compensation Code E: W2 Territory Exempt Salary Code F: W2 Territory Vacation and Sick Leave Liquidation Payment Early Retirement Code G: W2 Territory Disaster Assistance Qualified Payment Code H: W2 Territory Payments under the Voluntary Transition Program Code I: W2 Territory Compensation paid due to dismissal Code J: W2 Territory Payments to professionals regarding hard-to-fill positions 	The balance populated here determines the exemption code displayed in the associated Código/Code box.
Código/Code	N/A	<p>Displays one of the following exemption codes.</p> <ul style="list-style-type: none"> A B C D E <p>Represents wages for employees eligible for the Puerto Rico Young Entrepreneurs Act.</p> <ul style="list-style-type: none"> F G H I

Box Label	Balance	Additional Info
		<ul style="list-style-type: none"> J

Note: Code E represents wages for employees eligible for the Puerto Rico Young Entrepreneurs Act. To properly display them, define this balance feed before generating your your-end data.

Element	Input	Add or Subtract	Balance
Residence State Income Tax	PR Exempt Income	Add	W2 Territory Exempt Salary

Box 17

Box Label	Balance	Additional Info
Salarios Exentos (Ver instrucciones) Exempt Salaries (See instructions)	Displays one of the following balances, based on the exemption code. <ul style="list-style-type: none"> Code A: W2 Territory Public Employee Emergency Overtime Wages Code B: W2 Territory Police Overtime Wages Code C: W2 Territory Physician Stipend Code D: W2 Territory Researcher Compensation Code G: W2 Territory Disaster Assistance Qualified Payment Code H: W2 Territory Payments under the Voluntary Transition Program Code I: W2 Territory Compensation paid due to dismissal Code J: W2 Territory Payments to professionals regarding hard-to-fill positions 	The balance populated here determines the exemption code displayed in the associated Código/Code box.
Código/Code	N/A	Displays one of the following exemption codes. <ul style="list-style-type: none"> A B C D G H I J

Box 18

Box Label	Balance	Additional Info
<p>Salarios Exentos (Ver instrucciones)</p> <p>Exempt Salaries (See instructions)</p>	<p>Displays one of the following balances, based on the exemption code.</p> <ul style="list-style-type: none"> Code A: W2 Territory Public Employee Emergency Overtime Wages Code B: W2 Territory Police Overtime Wages Code C: W2 Territory Physician Stipend Code D: W2 Territory Researcher Compensation Code G: W2 Territory Disaster Assistance Qualified Payment Code H: W2 Territory Payments under the Voluntary Transition Program Code I: W2 Territory Compensation paid due to dismissal Code J: W2 Territory Payments to professionals regarding hard-to-fill positions 	<p>The balance populated here determines the exemption code displayed in the associated Código/Code box.</p>
Código/Code	N/A	<p>Displays one of the following exemption codes.</p> <ul style="list-style-type: none"> A B C D G H I J

Box 19

Box Label	Balance	Additional Info
<p>Aportaciones al Programa Ahorra y Duplica tu Dinero</p> <p>Contributions to the Save and Double your Money Program</p>	W2 Territory Government Employee Savings Plan	<p>You must set the State input value on the results elements of any user-defined deductions that feed this balance. Set this input value to 72.</p>

Box 20

Box Label	Balance	Additional Info
Total Sueldos Seguro Social Social Security Wages	Social Security Employee Taxable - W2 Social Security Tips	

Box 21

Box Label	Balance	Additional Info
Seguro Social Retenido Social Security Tax Withheld	Social Security Employee Withheld	

Box 22

Box Label	Balance	Additional Info
Total Sueldos y Pro. Medicare Medicare Wages and Tips	Medicare Employee Reduced Subject Withholdable	

Box 23

Box Label	Balance	Additional Info
Contrib. Medicare Retenida Medicare Tax Withheld	Medicare Employee Withheld	

Box 24

Box Label	Balance	Additional Info
Propinas Seguro Social Social Security Tips	W2 Social Security Tips	

Box 25

Box Label	Balance	Additional Info
Seguro Social no Retenido en Propinas Social Security Tax on Tips	W2 Uncollected Social Security Tax Tips	

Box Label	Balance	Additional Info

Box 26

Box Label	Balance	Additional Info
Contrib. Medicare no Retenida en Propinas Medicare Tax on Tips	W2 Uncollected Medicare Tips	

Box Remuneration Payments

Box Label	Balance	Additional Info
A - Médico cualificado (Ver instrucciones) Qualified physician (See instructions)	N/A	Displays the value as set on the employee's Reporting Information card.
B - Servicios domésticos Domestic services	N/A	Displays the value as set on the employee's Reporting Information card.
C - Trabajo agrícola Agricultural labor	N/A	Displays the value as set on the employee's Reporting Information card.
D - Ministro de una iglesia o miembro de una orden religiosa Minister of a church or member of a religious order	N/A	Displays the value as set on the employee's Reporting Information card.
E - Profesionales de la salud (Ver instrucciones) Health professionals (See instructions)	N/A	Displays the value as set on the employee's Reporting Information card.
F – Empleo directo (Ver instrucciones) Direct Employment (See Instructions) (i) Horas trabajadas Hours Worked (ii) EIN	N/A	Displays the values as set on the employee's Reporting Information card.
G - Otros / Others	N/A	Displays the value as set on the employee's Reporting Information card.

Related Topics

- [How to Establish a Feed with Your Third-Party Supplier](#)
- [How to Configure the US Territorial Forms for End-of-Year](#)

