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# Finding Your EPM SaaS Service Usage

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## How to find your SaaS service usage

Your usage data is included in the SaaS Service Usage Metrics Report, which shows you what you bought, how much you bought, and how much you've used in the last three months.

You can download the report from the Oracle Cloud Applications Console Documents page.

1. Sign in to the **My Services** portal.

2. Click a service tile.

3. Click the **Documents** tab.

4. Check both tabs **For Service** and **For Service Instances**.

5. From the **Document Type** menu, select **USAGE_METRICS**.

6. The most recent usage report displays at the top of the list.

| Document Type | USAGE_METRICS | | From | | To | |
|---|---|---|---|---|---|---|

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| Document Name | Document Type | Frequency | Start Date | End Date | Retention Guaranteed Until | |
|---|---|---|---|---|---|---|
| SaaS Service Usage Metrics EPM Report (SaaS_Service_U... | USAGE_METRICS 10-May-2022 | Daily 11-Jun-2022 | 10-May-2022 | | Download |

7. Scroll to the right and click **Download** to get the PDF. The file is available for download until the date provided in column **Retention Guaranteed Until.** After the given date, the report will be deleted permanently. If you think you may need to review the report past the retention date or if you plan to track historical data, we recommend that you download a copy while the report is still available.

## How to get help with the SaaS Service Usage Metrics Report

Please contact My Oracle Support (https://support.oracle.com/portal/) if you have any questions.

## How to read the SaaS Service Usage Metrics Report

The report provides a snapshot of your current usage compared to your contractual entitlement. It also describes some best practices when managing your subscriptions.

Usage metrics are organized into tables for four licensing metrics:

- Hosted Named User

- Hosted Employee

- Records

- Hosted Environment

For each licensing metric, the tables show how you're using:

- What you've purchased

- What you haven't purchased – your unexpected usage

Here's what's included in each table.

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## Hosted Named User – Usage

The Hosted Named Users – Usage table shows the number of users who can access each subscribed service compared to the quantity purchased.

The SKU numbers and names of the services you purchased

Quantity used in respective months

The quantity you purchased

Subscribed Quantity minus Authorized User Quantity for the most recent full month

(Authorized User Quantity ÷ Subscribed Quantity) *100 for the most recent full

Highest Authorized User quantity for the current month

| Part # | Service Application Instance | Authorized User Quantity | | | Subscribed Quantity May | Remaining Quantity May | Subscription Usage May | Highest Use Jun 1 – 14 |
|---|---|---|---|---|---|---|---|---|
| | | Mar | Apr | May | | | | |
| B73946 | Oracle Planning and Budgeting Cloud Services – Hosted Named User A_____.PLANNING9 | 175 | 176 | 176 | 30 | -148 | 593% | 176 |
| B73946 | Oracle Planning and Budgeting Cloud Service – Hosted Named User A_____PLANNING2 | 144 | 146 | 146 | 30 | -116 | 487% | 146 |
| B85802 | Oracle Financial Consolidation and Close Cloud Service – Hosted Named User A_____PLANNING Ends March 11, 2021 | 101 | 101 | 102 | 150 | 48 | 68% | 79 |
| B91073 | Oracle Enterprise Performance Management Standard Cloud Service - Hosted Named User _____ | – | – | Error* | 10 | Error* | Error* | 1 |
| B86759 | Oracle Financial Statement Planning - Hosted Named User A_____EPM18 | This Cloud Service is not currently being measured. | | | 1 | | | |

Instance Name

More users authorized than you are contractually entitled to.

The quantity available to be authorized

The service was not part of an active subscription for the given month

Metrics not available as the service was not being measured at the time the report was generated

An error occurred retrieving or calculating this value. Please contact support for further assistance

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## Hosted Named User – Unexpected Usage

The Hosted Named User – Unexpected Usage table shows the number of Hosted Named Users authorized to access each of the listed services, even though there are no associated active subscriptions.

The SKU numbers and names of the services you are using but did not purchase

Quantity used in respective months

| Part # | Service<br>Application Instance | Authorized User Quantity | | | Highest Use<br>Jun 1 – 14 |
|---|---|---|---|---|---|
| | | Mar | Apr | May | |
| B86152 | Oracle Profitability and Cost Management Cloud Service - Hosted Named User<br>A5▮▮▮▮▮▮▮ | 28 | 27 | 27 | 26 |
| B91074 | Oracle Enterprise Performance Management Enterprise Cloud Service - Hosted Named User<br>A▮▮▮▮▮▮<br>*Ended April 18, 2021* | – | 8,948 | 8,931 | 8,942 |

Instance Name

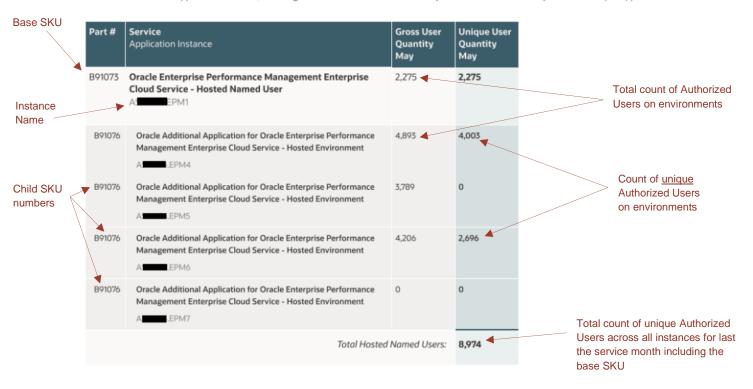Highest Authorized User quantity for the current month

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**Detailed Usage**

The Detailed Usage table shows detailed explanation for the usage against Hosted Named Users, which may exist in multiple environments but are only counted once. (Base SKU)
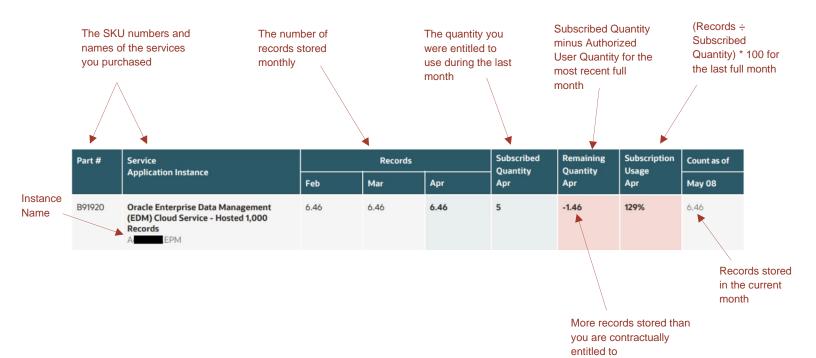
## Detailed Usage

This service (B91073 Oracle Enterprise Performance Management Enterprise Cloud Service - Hosted Named User) is measured by the quantity of Hosted Named Users. Hosted Named Users may exist on multiple environments but are only counted once. These additional Hosted Environments are created by Part Number B91076. The count of unique Hosted Named Users among the environments is totaled together as the measurement for the main, parent Part Number B91073. Gross User Quantity is the count of Hosted Named Users on that Application Instance, ignoring uniqueness. Unique User Quantity is the count of unique Hosted Named Users on that Application Instance, ensuring that Hosted Named Users are only counted once even if they exist on multiple Application Instances.

Base SKU

Instance Name

Child SKU numbers

| Part # | Service Application Instance | Gross User Quantity May | Unique User Quantity May |
|---|---|---|---|
| B91073 | Oracle Enterprise Performance Management Enterprise Cloud Service - Hosted Named User <br> A■■■■■.EPM1 | 2,275 | **2,275** |
| B91076 | Oracle Additional Application for Oracle Enterprise Performance Management Enterprise Cloud Service - Hosted Environment <br> A■■■■■.EPM4 | 4,893 | 4,003 |
| B91076 | Oracle Additional Application for Oracle Enterprise Performance Management Enterprise Cloud Service - Hosted Environment <br> A■■■■■.EPM5 | 3,789 | 0 |
| B91076 | Oracle Additional Application for Oracle Enterprise Performance Management Enterprise Cloud Service - Hosted Environment <br> A■■■■■.EPM6 | 4,206 | 2,696 |
| B91076 | Oracle Additional Application for Oracle Enterprise Performance Management Enterprise Cloud Service - Hosted Environment <br> A■■■■■.EPM7 | 0 | 0 |
| | *Total Hosted Named Users:* | | **8,974** |

Total count of Authorized Users on environments

Count of unique Authorized Users on environments

Total count of unique Authorized Users across all instances for last the service month including the base SKU
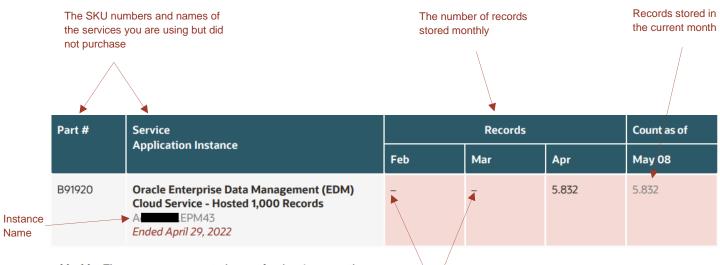
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## Records – Usage

The Records Usage table shows the monthly quantity of records stored for services compared to the quantity purchased. Records quantity is measured per 1,000 records for many Cloud services.

The SKU numbers and names of the services you purchased

The number of records stored monthly

The quantity you were entitled to use during the last month

Subscribed Quantity minus Authorized User Quantity for the most recent full month

(Records ÷ Subscribed Quantity) * 100 for the last full month

Instance Name

| Part # | Service Application Instance | Records | | | Subscribed Quantity Apr | Remaining Quantity Apr | Subscription Usage Apr | Count as of May 08 |
|---|---|---|---|---|---|---|---|---|
| | | Feb | Mar | Apr | | | | |
| B91920 | Oracle Enterprise Data Management (EDM) Cloud Service - Hosted 1,000 Records A███████EPM | 6.46 | 6.46 | 6.46 | 5 | -1.46 | 129% | 6.46 |

Records stored in the current month

More records stored than you are contractually entitled to

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## Records – Unexpected Usage

The Records Unexpected Usage table shows the monthly quantity of the relevant record type for each Cloud Service, even though there are no associated active subscriptions. Records quantity is measured per 1,000 records for many Cloud services.
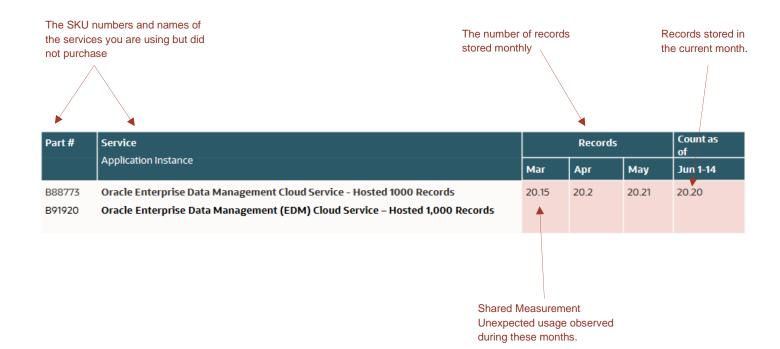
The SKU numbers and names of the services you are using but did not purchase

The number of records stored monthly

Records stored in the current month

| Part # | Service Application Instance | Records | | | Count as of |
|---|---|---|---|---|---|
| | | Feb | Mar | Apr | May 08 |
| B91920 | **Oracle Enterprise Data Management (EDM) Cloud Service - Hosted 1,000 Records** A▮▮▮▮▮EPM43 *Ended April 29, 2022* | – | – | 5.832 | 5.832 |

Instance Name

**– (dash)** = There was no unexpected usage for the given month.

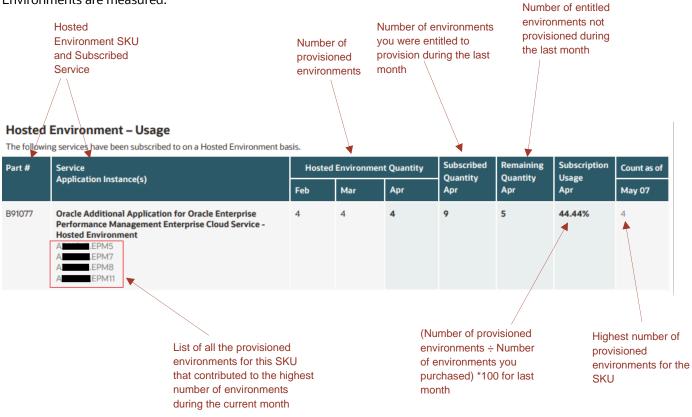Unexpected usage not observed during these months.

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## Records – Shared Measurement Unexpected Usage

This table below shows unexpected usage which is associated with a set of possible part numbers.

The SKU numbers and names of the services you are using but did not purchase

The number of records stored monthly

Records stored in the current month.

| Part # | Service | Records | | | Count as of |
|--------|---------|---------|---------|---------|---------|
| | Application Instance | Mar | Apr | May | Jun 1-14 |
| B88773 | Oracle Enterprise Data Management Cloud Service - Hosted 1000 Records | 20.15 | 20.2 | 20.21 | 20.20 |
| B91920 | **Oracle Enterprise Data Management (EDM) Cloud Service – Hosted 1,000 Records** | | | | |

Shared Measurement Unexpected usage observed during these months.

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## Hosted Environment - Usage

This table shows the count of Hosted Environments. See the Fusion Service Descriptions for details about how Hosted Environments are measured.

Hosted Environment SKU and Subscribed Service

Number of provisioned environments

Number of environments you were entitled to provision during the last month

Number of entitled environments not provisioned during the last month

### Hosted Environment – Usage

The following services have been subscribed to on a Hosted Environment basis.

| Part # | Service Application Instance(s) | Hosted Environment Quantity | | | Subscribed Quantity Apr | Remaining Quantity Apr | Subscription Usage Apr | Count as of |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| | | Feb | Mar | Apr | | | | May 07 |
| B91077 | Oracle Additional Application for Oracle Enterprise Performance Management Enterprise Cloud Service - Hosted Environment<br>A██████.EPM5<br>A██████.EPM7<br>A██████.EPM8<br>A██████.EPM11 | 4 | 4 | 4 | 9 | 5 | 44.44% | 4 |

List of all the provisioned environments for this SKU that contributed to the highest number of environments during the current month

(Number of provisioned environments ÷ Number of environments you purchased) *100 for last month

Highest number of provisioned environments for the SKU

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## References

Oracle has standard contracts and policies that govern the terms, service descriptions, and delivery of Cloud Services. To find out more about these contracts and policies for Cloud Services please refer to: https://www.oracle.com/corporate/contracts/cloud-services/

For contractual Service Descriptions and associated metric definitions, review the Enterprise Performance Management Services Descriptions section in the document *Oracle Fusion Service Descriptions*: https://www.oracle.com/contracts/cloud-services/.
On the main page go to **Find a document**, select a **Product** from the drop-down list, then click on **View documents**.

For information on how Oracle measures Oracle Fusion offerings, *review Metric Descriptions for Oracle Fusion Offerings*:
https://docs.oracle.com/pls/topic/lookup?ctx=en/cloud/saas&id=metric-descriptions-fusion-offerings

Learn more about SaaS commercial metric reporting and connect with the Oracle Fusion Applications community at Cloud Customer Connect: https://community.oracle.com/customerconnect

For frequently asked questions, review the FAQ for SaaS Usage Metrics & Drill Through Reports for Fusion Apps: https://community.oracle.com/customerconnect/discussion/732649/faq-saas-usage-metrics-report-for-fusion-apps

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