

ORACLE

Configure the Import User and Role Application Security Data ESS Job

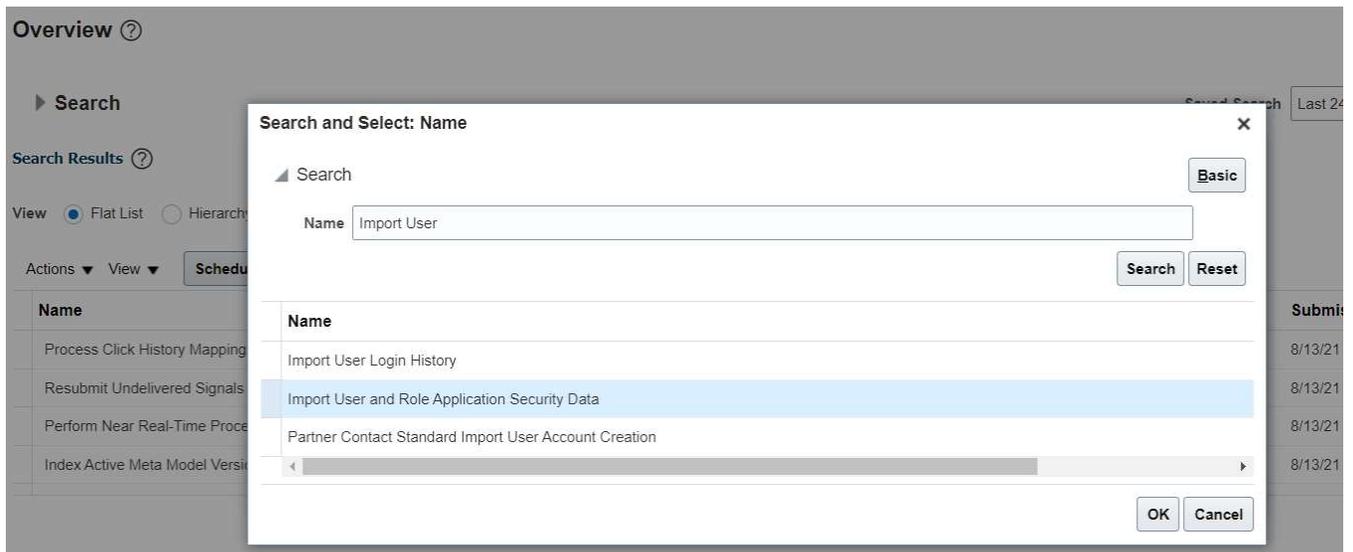
F46274-01
August 2021
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Purpose

This procedure describes running the Import User and Role Application Security Data job to ensure accurate data reported in the Usage Drill Through Report.

Configure the Import User and Role Application Security Data Job to Run on a Daily Basis

1. From Oracle Applications Cloud, click **Navigator > Tools > Scheduled Processes**.
2. On the Scheduled Processes Overview page, click **Schedule New Process**.
3. Leave the type as **Job**.
4. In the **Name** field, search for “Import User” to narrow the list of job names.



5. Select **Import User and Role Application Security Data**, and select **OK**.
6. In the Process Details dialog, click the **Advanced** button to configure a daily schedule for the job.

7. In the **Advanced Options** section, select **Using a schedule**, select a **Frequency** of **Daily**, and select a start and end date and time. When selecting the end date, select a date that is two years out.

Process Details

This process will be queued up for submission at position 1

Process Options **Basic** **Submit** **Cancel**

Name Import User and Role Application Security Data

Description Import user and role data from LDAP and store i... Notify me when this process ends

Schedule Using a schedule **Submission Notes**

Advanced Options

Schedule Notification

Run As soon as possible
 Using a schedule

Frequency Daily

Days Between Runs 1

* **Start Date** 8/13/21 1:00 AM (UTC+00:00) Coordinated Universal Time (UTC)

* **End Date** 8/18/23 1:00 AM (UTC+00:00) Coordinated Universal Time (UTC)

Manage Times

8. Click **Submit** and acknowledge the confirmation message.